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Introduction to Omeka.net

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OMEKA.NET



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Digital Humanities Librarian
FIU Digital Collections Center

Introduction



☞ Omeka is a free open source authoring and publishing platform designed for authors to create digital scholarship online, with no technical skills or special server requirements necessary.

☞ <http://www.omeka.net/>

Links



- ⌘ <http://www.omeka.net/> - Omeka Homepage
- ⌘ <http://libguides.fiu.edu/digitalscholar-> Various Digital Humanities Tool Resources and Tutorials
- ⌘ <http://dss.fiu.edu/> FIU Digital Scholar Studio Homepage
- ⌘ <http://omeka.org/> - Downloadable version of Omeka that can be used on-site at GIS lab

What can you do with Omeka?

Share Collections

Gather Stories

Build Exhibits

Create Simple Web Pages

Customize Web Design Templates

Collaborate

Omeka Plans



Sign Up For A New Account!

Plus	Silver	Gold	Platinum
\$49.00/year FOR INDIVIDUAL USERS.	\$99.00/year BEST FOR MOST USERS.	\$299.00/year FOR TEAMS AND GROUPS.	\$999.00/year FOR INSTITUTIONS.
1 GB Storage	2 GB Storage	5 GB Storage	25 GB Storage
2 Sites	5 Sites	10 Sites	Unlimited Sites
21 Plugins ?	28 Plugins ?	Unlimited Plugins ?	Unlimited Plugins ?
Unlimited Themes ?	Unlimited Themes ?	Unlimited Themes ?	Unlimited Themes ?
Choose	Choose	Choose	Choose
Try the free Basic plan with 500 MB of storage, 1 site, 15 plugins, and 5 themes. Choose		If you need more than the Platinum plan's 25GB of storage, please contact us for a custom plan.	

You can choose 1 of 5 plans that best suits your needs.

Basic (Free) Plan



Basic (free): **500 MB storage**

1 site

10 plugins (Exhibit Builder, Simple Pages, Coins, Library of Congress Suggest, Social Bookmarking, CSV Import, OAI-PMH Harvester, Docs Viewer, Google Analytics, SharedShelfLink)

4 themes (Berlin, Minimalist, Season, Rhythm)

Dashboard



Omeka.net Sites ▾ My Dashboard My Account

Martin's Site Plugins Appearance Users Settings Welcome, Martin Kass Log Out

Dashboard

Items

Collections

Item Types

Tags

LC Suggest

Dashboard

Q ...

1 **1** **0** **1** **Berlin**

item collection tags plugin theme

Recent Items

[Library Norway](#) Edit

[Add a new item](#)

Recent Collections

[Travel Photos](#) Edit

[Add a new collection](#)

Powered by Omeka.net | [Help](#) | [Terms of Service](#) | [Privacy Policy](#)

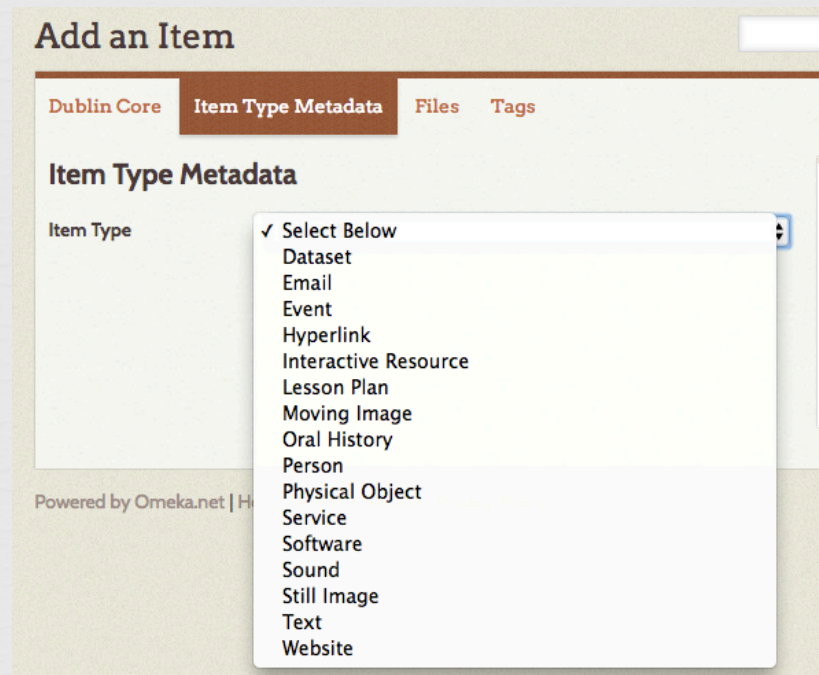
Your Dashboard is the page from which you can navigate to any part of your site.

Adding Items to your archive

The screenshot shows the Omeka.net interface for adding a new item. The top navigation bar includes 'Omeka.net Sites', 'Martin's Site', 'My Dashboard', 'My Account', 'Plugins Appearance Users Settings', and 'Welcome, Martin Kass Log Out'. A left sidebar contains navigation links: 'Dashboard', 'Items', 'Collections', 'Item Types', 'Tags', and 'LC Suggest'. The main content area is titled 'Add an Item' and features a search bar. Below the title are tabs for 'Dublin Core', 'Item Type Metadata', 'Files', and 'Tags'. The 'Dublin Core' tab is active, showing a description: 'The Dublin Core metadata element set is common to all Omeka records, including items, files, and collections. For more information see, <http://dublincore.org/documents/dces/>.' The form includes fields for 'Title' (with a description 'A name given to the resource') and 'Subject' (with a description 'The topic of the resource'). Each field has an 'Add Input' button. To the right, there are checkboxes for 'Public' and 'Featured', and a 'Collection' dropdown menu with 'Select Below' as the current selection. A green 'Add Item' button is positioned at the top of the form area.

Items can be added with the following **Dublin Core** elements: Title, Subject, Description, Creator, Source, Publisher, Date, Contributor, Rights, Relation, Format, Language, Type, Identifier, Coverage. These elements are optional, and those that you choose not to fill can be hidden.

Item Types, Files, and Tags



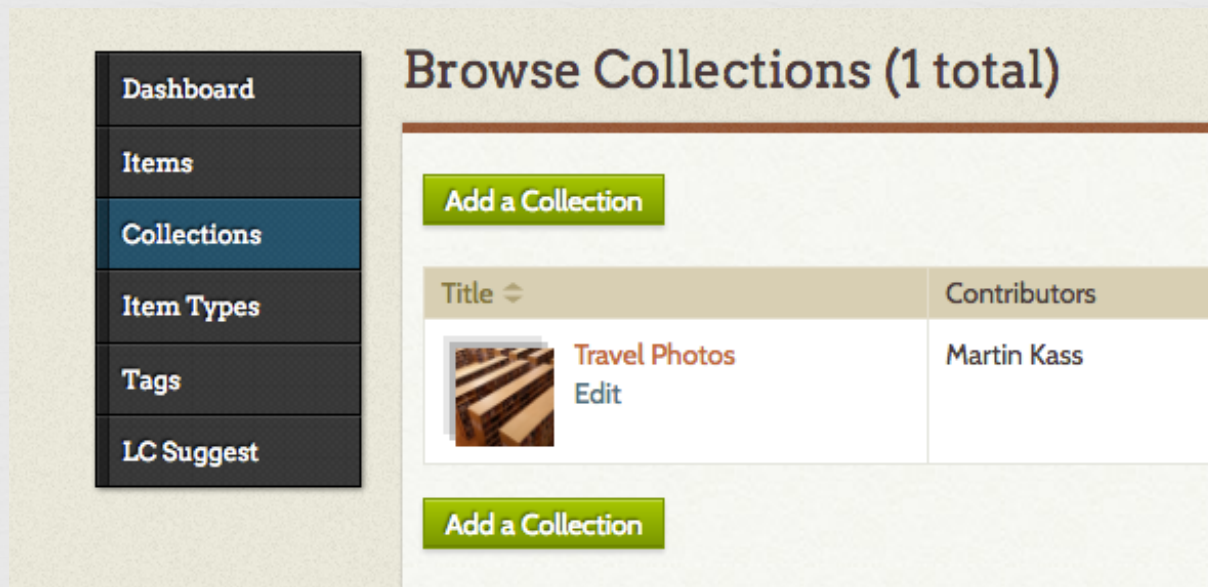
“Item Type Metadata” provides you with several options for describing the item type. The maximum file size for an item is 128 MB. Tags can also be added to an item so it can be easily found.

Viewing Public Page

A screenshot of the Omeka Dublin Core metadata editing interface. The interface has a top navigation bar with four tabs: "Dublin Core" (selected), "Item Type Metadata", "Files", and "Tags". Below the navigation bar, the "Dublin Core" section is active. It contains a description: "The Dublin Core metadata element set is common to all Omeka records, including items, files, and collections. For more information see, <http://dublincore.org/documents/dces/>." Below this is a form for the "Title" field, with the label "Title" and the description "A name given to the resource". There is a green "Add Input" button to the left of a text input field containing "Library Norway". To the right of the form is a vertical sidebar with three buttons: "Save Changes" (green), "View Public Page" (dark blue), and "Delete" (brown). Below the buttons are two checkboxes: "Public:" with a checked box and "Featured:" with an unchecked box. At the bottom of the sidebar, the word "Collection" is visible.

After editing an item on its page, make sure to click on “View Public Page” to see what it looks like to the public, and check the box next to “Public” if you want the item to be public.

Adding Collections



Dashboard

Items

Collections


Item Types

Tags

LC Suggest

Browse Collections (1 total)

Add a Collection

Title ↕	Contributors
 Travel Photos Edit	Martin Kass

Add a Collection

Collections can be any similar items that you want to arrange in a separate group. To add a collection, navigate to the “Collections” tab in the left menu, and proceed to add metadata, and, once it is added, edit it to make it contain items.

Exhibits



The screenshot shows a web interface for creating an exhibit. On the left is a dark sidebar with a menu containing: Dashboard, Items, Collections, Item Types, Tags, LC Suggest, and Exhibits (highlighted). The main content area is titled "Exhibit Metadata" and contains several input fields: "Title", "Slug" (with a note "No spaces or special characters allowed"), "Credits", "Description" (with a rich text editor toolbar showing Bold, Italic, Underline, Bulleted List, Numbered List, Indent, Outdent, Paragraph, and HTML), and "Tags". On the right side of the form is a green "Save Changes" button and two checkboxes labeled "Public" and "Featured".

- ✧ Exhibits are another way to relate items to one another, and possibly introduce a new theme to your audience. After selecting the “Exhibit Builder” plugin under “Plugins” in the top menu, you can add a description, and create pages to which you can add items.

Inviting Users



Browse Users (1 total)

Search users

Username

Username

Display Name

mkass
API Keys

Martin Kass

Submit

Submit

Invite A New User

User Email:*

Role:

Super

Invite

Clicking on “Users” in the top menu of your admin page will allow you to see options for adding new users to your site.

Settings

A screenshot of the Omeka Settings page. The top navigation bar includes 'Plugins Appearance Users Settings'. The main heading is 'Settings'. Below it are tabs for 'General', 'Search', 'Element Sets', 'Item Type Elements', and 'API'. The 'Element Sets' tab is active. A table lists metadata element sets, with 'Dublin Core' selected and an 'Edit' link. The description for Dublin Core is visible.

Name	Description
Dublin Core Edit	The Dublin Core metadata element set is common to all Omeka recollections. For more information see, http://dublincore.org/docume

“Settings” in the top menu allows you to change visible settings for General, Search, Element Sets, Item Type Elements, and API options. Under Item Type Elements, you can change the descriptions of any Item Type Element in order to control what is visible on your site.

Adding Item Types



Browse Item Types (16 total)

[Add an Item Type](#)

Type Name	Description	Total Items
Text Edit	A resource consisting primarily of words for reading. Examples include books, letters, dissertations, poems, newspapers, articles, archives of mailing lists. Note that facsimiles or images of texts are still of the genre Text.	0
Moving Image Edit	A series of visual representations imparting an impression of motion when shown in succession. Examples include animations, movies, television programs, videos, zoetropes, or visual output from a simulation.	0
Oral History Edit	A resource containing historical information obtained in interviews with persons having firsthand knowledge.	0
Sound Edit	A resource primarily intended to be heard. Examples include a music playback file format, an audio compact disc, and recorded speech or sounds.	0
Still Image Edit	A static visual representation. Examples include paintings, drawings, graphic designs, plans and maps. Recommended best practice is to assign the type Text to images of textual materials.	1
Website Edit	A resource comprising of a web page or web pages and all related assets (such as images, sound and video files, etc.).	0
Event Edit	A non-persistent, time-based occurrence. Metadata for an event provides descriptive information that is the basis for discovery of the purpose, location, duration, and responsible agents associated with an event. Examples include an exhibition, webcast, conference, workshop, open day, performance, battle, trial, wedding, tea party, conflagration.	0
Email Edit	A resource containing textual messages and binary attachments sent electronically from one person to another or one person to many people.	0
Lesson Plan Edit	A resource that gives a detailed description of a course of instruction.	0
Hyperlink Edit	A link, or reference, to another resource on the Internet.	0

You can add item types if your items do not fit the descriptions of any provided, or you can edit existing type names/descriptions to better suit your items.

Upcoming Workshops at Digital Scholar Studio



- ❧ Scalar <http://scalar.usc.edu/> January 26, 2PM- GL 540, Green Library, MMC
- ❧ Neatline <http://neatline.org/> February 21, 2PM- GL 540, Green Library, MMC
- ❧ Oral History Transcription Software (including Dragon <http://www.nuance.com/dragon/index.htm> Express Scribe <http://www.nch.com.au/scribe/>, and Pop Up Archive <https://www.popuparchive.com> March 27, 2PM- GL 540, Green Library, MMC
- ❧ Piktochart <https://piktochart.com/> April 19, 2PM- GL 540, Green Library, MMC