

## Integrated Cluster Project Proposal Budget Form

**Note: Any IC Projects not requiring specific Integrated Cluster funding do not need to complete this form.**

The intent of this form is to identify and quantify incremental expenses requiring funding from the PSU Integrated Cluster initiative. This form is intended to be used as a budget estimating tool and is a required input to the Integrated Cluster Project Funding Process. When IC funding is being requested, the Project Proposal Budget Form must be accompanied by both the IC Project Proposal Form and IC Project Planning Guidelines Form for a complete submission package.

Project Title: America has Stopped Moving: How to Start a Movement!

Project Proposal Submitter: Denise Normandin

Home Cluster: Innovation & Entrepreneurship

Other Sponsoring Clusters: none

Project Form Completion Date: 11/14/2016

Please note whether your project is a one-year project or has the potential to be a multi-year project if funds were to be available. **Only one-year funding will be awarded**, so a multi-year project should be framed in one-year increments. Annual funds awarded must be expended within the academic year budgeting cycle.

**Anticipated Project Duration ( SPRING 2017):** One Semester

Provide a brief description for each of the following *topics* (**aligned to the Excel Spreadsheet on Page 2**):

**Personnel Needs:** Healthy PSU Program Manager / Students

**Supply and Material Needs:** Business Meetings (\$200)

**Travel Needs:** None

**General Operating (Other) Expense Requirements:** Marketing/ PR (\$800)

**Other Funding Sources for the Project:** none

In the table below, provide specific descriptions for each of the funding items being requested. Only the Current Academic Year's funding requests need to be completed on this form.

NOTE: Personnel cost calculation data is an approximation and may not be precisely reflective of actual amounts.

Cost Category		Current AY Funding Requirements
Travel		
o Lodging		
o Transportation		\$ 0.00
o Meals		\$ 0.00
<i>Subtotal Travel</i>		\$ 0.00
Cost Category		Current AY Funding Requirements
GENERAL OPERATING OTHER		
o Marketing and PR		\$ 800.00
o Contract Work		\$ -
o Business meetings		200.00
o Other		
<i>Subtotal General Operating (Other)</i>		\$ 1000.00
<b>Total Project Costs</b>		\$ 1,000.00
Cost Category		Current AY Funding Request
OTHER SOURCES OF FUNDS		
o Grants		\$ -
o External Partners		\$ -
o Other		\$ -
<i>Subtotal Other Sources of Funding</i>		\$ -
<b>Total Funds Requested</b>		\$ 1,000.00

to open it and enter data.

and then save the form.