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Fort Hays State University Faculty Senate Minutes, February 4, 2019

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Fort Hays State University Faculty Senate
Monday, February 4, 2019
McCartney Hall 104, 3:30 pm – 5:00 pm

Minutes

Senators were to have read before the meeting the following documents:

- 22 Jan. 2019 Faculty Senate Minutes/Attendance Log
- Courses/Programs approved by Academic Affairs (in Faculty Senate Blackboard shell)
- Reports/minutes from standing committees

1. **Call to Order:** Meeting called to order at 3:32 p.m.

2. **Approval of Agenda**

- Motion to approve agenda from Bill Stark (sub. for Rich Packauskas), seconded by Janett Naylor-Tincknell.
- Approved.

3. **Approval of Minutes**

- Bill Stark moves to approve the minutes, seconded by Candace Mehaffey-Kultgen.
- Approved.

4. **Announcements and Information Items:**

a. Report of the FS President

- Torch Award Committee: Still needs representative from College of Education.
- Nominating Committee: Faculty Senate committee to nominate the next Vice President/President-Elect and Secretary. It comprises the last four Faculty Senate Presidents with Tony Gabel as chair (Denise Orth, Stephen Donnelly, Emily Breit, and Eric Deyo). The Faculty Senate President gets a two-course release to help cover time spent in meeting on campus and with the Board of Regents. Secretary takes meeting minutes and submits them for the next meeting. Recommends that possible candidates be tenured or close to tenure.
- Consenting Relation Policy *redux*: Our policy is the only one of all the universities' policies that does not ban relationships between faculty and students, so we may get the policy back for revision.
- Notes on Cabinet meeting: They discussed a policy on crowdfunding and clarification of the inclement weather policy. There will be a four-year pilot of the 60-credit-hour program between KU and JCCC, after which they will report. Seven programs are affected by this pilot. The FHSU student complaint-reporting system on the website is not HLC-compliant, so it will be reworked. Fall 2020 enrollments (beginning in Spring 2020) will go through Workday. Also, 600-level courses cause a problem in Workday in regard to differentiating between courses for graduate and undergraduate credit; courses for graduate credit will be distinguished with a G. AAUP and the administration completed "interest-based bargaining" training and will use this in spring negotiations. Two new tenure-track positions have been created in Nursing and AEP.
- Changes coming/possible in 2020: Strategic plan will be in place. New General Education program will be in place. Workday student component (enrollment and

advising) will be in place. There may also be a new course evaluation system and possibly a new LMS.

- Southwest service center on former St. Mary of the Plains campus: Regents are investigating this option to better serve Southwest Kansas.
- Provost search: Leadership Profile brochure on website. There is a link on the President's page for the search and the advertisement. Projected campus interview dates are April 15-30.
- President Mason asked Tony Gabel to pass on how appreciative the legislature is of FHSU's faculty and staff.

b. Upcoming Events:

- New website goes live 2/5.
- Chief Communications Officer candidates on campus 2/5 and 2/8.
- Strategic Planning Community Event: 2/14 in the Ballroom.
- Graduate/Faculty Dinner, May 16 (replacement for lunch)
- LMS Presentations: Blackboard, 2/5; D2L, 2/12; Canvas, 2/19. Each visit will follow the same schedule: Faculty/Student experience demonstrations from 9-11 and 1:30-3:30 (bring your own device); 4-5:30, General Wrap-Up and Q and A session. There is a feedback feature on the website for comments. Please attend presentations or webinars.
- International Potential Open Campus Conversation, 2/11, 3:00 Stouffer Lounge: conversation about finding new opportunities based on the report from the consultant.
- Course Evaluation Presentations, late February
- Denise Orth asks if we will have any presentations to update us on the new systems rolling out for Fall 2020, such as the use of Workday for enrollment. Tim Crowley answers that they are working on it.
- Next FS Meeting: March 5, Black and Gold Room.

5. Consent Agenda

a. BA Environmental Geoscience: The program was approved unanimously (10, 0, 0).

b. Modern Languages Department

i. MLNG 463 Translating and Interpreting Practicum

ii. MLNG 471 Business Spanish I

iii. MLNG 472 Business Spanish II

iv. MLNG 473 Business Spanish Practicum

MLNG 471 and 472 were voted on as a unit and passed unanimously (9, 0, 0).

MLNG 463 and 473 were voted on as a block and were passed unanimously (9, 0, 0) with the following requested additions/modifications to the course syllabi:

v. A note be included in these course syllabi stating that specific assignment rubrics will be used and will be made available to students.

vi. Statements pertaining to a course grade of "P/NC" be revised to align with University policies regarding Pass/No Credit courses.

c. Department of Applied Technology.

i. TECS 382 Construction Estimating and Scheduling

ii. TECS 445 CAD Civil Drafting

iii. TECS 484 Site Preparation and Foundation

All three new course applications were voted on as a unit and passed unanimously (9, 0, 0) with requested minor modifications to the course syllabi.

- **Jeni McRay moves to approve; Bill Stark seconds.**
- **Passed.**

6. Reports of Standing Committees:

- **Academic Affairs:** Stephen Donnelly reports that the BS in General Science administered by the Biology Department is going to be discontinued, but that falls under the purview of AA, so he wants to know if that should be reviewed. Bill Stark says that there are currently about 20 students in it; Helen Miles asks if that will affect future teachers, and Stark says that some future middle school science teachers were using the program. Fred Britten says it might be due to Board of Regents policies, but it was an administration decision. Tim Crowley confirms that it is the Program Review Committee makes such recommendations to the provost and president, when they review the programs that do not meet the BOR minima for a program in relation to a variety of factors (number of students, retention, faculty meeting terminal degree requirements, etc.). These reviews run on an eight-year cycle.
- **University Affairs:** The committee submitted a written report on the process related to considering new course evaluation systems. They may have an update on the Faculty Morale Survey for next meeting. Denise Orth asks about the confidential nature of the negotiations for the course evaluation systems. Tim Crowley responds that the Business Office wants a single person to handle contact with contractors, so the process is kept confidential. Emily Breit notes that the course evaluations task force will get more information from the presenters in a smaller meeting, partly because they will be sharing proprietary questions. Tony Gabel asks if a presentation could be made to larger group of faculty. Amy Schmierbach notes that the two systems are quite different and the process of presentation may be different. Emily Breit mentions that the first stage will be in webinars, so a smaller group will be better. Denise Orth asks how the decision will be made and how that will be communicated. Tim Crowley answers that Administration and Finance will receive the recommendation from the task force and communicate the decision when it is completed. Denise Orth wants to know if the Faculty Senate will have input on the new system. She wants the process to be kept very open because faculty are most affected by evaluations. Amy Schmierbach responds that she appreciates Denise Orth's concerns, and that the task force is composed of faculty and administrators. The task force could present to the FS on their recommendations and impressions of the new systems. Janett Naylor-Tincknell notes that she didn't feel they have enough information yet to present the options to the FS. Candace Mehaffey-Kultgen wants to know if there are non-tenured faculty on the task forces, and both Janett Naylor-Tincknell and Amy Schmierbach respond that evaluations affect everyone because of merit, promotion, and post-tenure review, and that they have been working on this process for a year and reporting to FS. Emily Breit notes that the last time this process went through FS, they worked on writing the questions, which were not the ones that were ultimately used. But now FS have been consulted throughout, including on the package. Janett Naylor-Tincknell notes that the questions are proprietary, but they must be based in research and normed, etc., so they cannot be shared

as freely.

- **Strategic Planning and Improvement:** Kevin Splichal reports that the committee is continuing to work on by-laws. He will be sending a few options for Article 3, section 3a, in relation to representation and how representatives are selected for faculty feedback.
- **Partnerships and Technology:** Jason Harper encourages attendance at LMS presentations and the open international forum.
- **Student Affairs:** Michael Martin reports that the committee will address the OER policy statement and Examiity with student leadership and do research on who is using both. The committee will also consider how decisions will be communicated with students.

7. New Business:

- **Denise Orth moves to have faculty representatives from the Workday committee to update FS on the student system of Workday at the March meeting. Seconded by Helen Miles. Passed.**
- Kevin Splichal reports that faculty have approached him about the results from the Chairs, Deans, and Assistant Deans evaluation surveys, and they wondered if we would see those results. Tony Gabel replies that he was told that information would not be shared because it is personnel information. Emily Breit says it was shared in the past. Tim Crowley notes it had to be de-identified to be shared, so it was not broken down because of identification. It is used for performance evaluations.
- Robb Scott brings up the issue of faculty doing quantitative research having access to robust software from the university when faculty doing qualitative research are not provided access by the university to the software they could use. He asks if the same level of support can be provided. Shane Schartz replies that the Partnerships and Technology Committee is currently looking at that.

8. Adjournment

- Motion from Thomas Dunn, seconded by Eric Gillock. Approved.
- Meeting adjourned at 4:32 p.m.