

RECORD OF PROCEEDINGS  
OF THE

BOARD OF TRUSTEES

OF THE

OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1939, to June 30, 1940

THE OHIO STATE UNIVERSITY

WILLIAM MCPHERSON, *Acting President*  
(July 1, 1939 to January 31, 1940)

HOWARD L. BEVIS, *President*  
(effective February 1, 1940)

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
M. EDITH CAMPBELL, Cincinnati.....	June 9, 1933	June 30, 1940
HERBERT S. ATKINSON, Columbus.....	Mar. 17, 1925	May 13, 1941
LOCKWOOD THOMPSON, Cleveland.....	Jan. 27, 1938	May 13, 1942
BURRELL RUSSELL, New Philadelphia.....	Dec. 10, 1936	May 13, 1943
CLINTON J. ALTMAIER, Marion.....	July 13, 1937	May 13, 1944
CARLTON S. DARGUSCH, Columbus.....	May 14, 1938	May 13, 1945
LEO L. RUMMELL, Columbus.....	June 1, 1939	May 13, 1946

OFFICERS

M. EDITH CAMPBELL, *Chairman*  
HERBERT S. ATKINSON, *Vice-Chairman*  
C. F. KETTERING, *Treasurer*  
CARL E. STEEB, *Secretary*

# Proceedings of the Board of Trustees The Ohio State University

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND FIFTEENTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, July 10, 1939.

The Board of Trustees met at Grifana Farm, Blacklick, Ohio, at 10:00 A. M.

Present: M. Edith Campbell, Chairman, Dr. Clinton J. Altmaier, Herbert S. Atkinson, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell, and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

Mr. Dargusch presented the following resolution and moved its adoption:

WHEREAS this Board, by resolution adopted October 22, 1938, has authorized the issuance of bonds in the sum of \$520,000 for the purpose of constructing, equipping, and furnishing, on such sites within the campus of the University as the Board may designate therefor, men's dormitories to house approximately 480 students, and

WHEREAS this Board has sold said bonds to the Retirement Board of the State Teachers Retirement System, said bonds to be delivered in installments as the money is needed during the period of construction of said dormitories, and

WHEREAS this Board has determined that \$200,000 is now needed for said purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ohio State University that the Chairman and Secretary of the Board be and they are hereby authorized to execute bonds numbered from 1 to 200, both inclusive, and to deliver the same to the Retirement Board of the State Teachers Retirement System upon payment of the purchase price therefor.

This motion was seconded by Mr. Rummell, and the resolution was upon roll call unanimously adopted.

\* \* \* \* \*

Mr. Dargusch presented the following resolution and moved its adoption:

WHEREAS this Board, by resolution adopted October 22, 1938, has authorized the issuance of bonds in the sum of

\$310,000 for the purpose of constructing, equipping, and furnishing, on such sites within the campus of the University as the Board may designate therefor, women's dormitories to house approximately 240 students, and

WHEREAS this Board has sold said bonds to the Retirement Board of the State Teachers Retirement System, said bonds to be delivered in installments as the money is needed during the period of construction of said dormitories, and

WHEREAS this Board has determined that \$200,000 is now needed for said purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ohio State University that the Chairman and Secretary of the Board be and they are hereby authorized to execute bonds numbered from 1 to 200, both inclusive, and to deliver the same to the Retirement Board of the State Teachers Retirement System upon payment of the purchase price therefor.

This motion was seconded by Dr. Russell, and the resolution was upon roll call unanimously adopted.

\* \* \* \* \*

The Secretary presented the following change orders on the Addition to Journalism Building (PWA Docket No. Ohio 1986-F), as prepared by the University Architect and approved by the University Cabinet:

Paving entrance drive—R. H. Evans and Company (General) for their bid of .....	\$2,959.00
Completion of linoleum floors, plaster walls, and acoustic ceilings on 2nd floor—R. H. Evans and Company (General) for their bid of .....	\$2,537.00

Upon motion of Dr. Altmaier, seconded by Mr. Atkinson, the Board by unanimous vote approved said change orders.

\* \* \* \* \*

The Secretary reported that in accordance with authority granted by the Board at its last meeting, the Cabinet has authorized the following change orders on the Addition to Journalism Building (PWA Docket No. Ohio 1986-F):

Miscellaneous items of finish and items of revision at points where the new portions of this project adjoin old portions of the project—R. H. Evans and Company (General Contract No. 1) net amount .....	\$ 746.00
Provision of proper electric service for contracts 5, 6, and 7 and completion of lighting fixture schedule—The Electric Power Equipment Company (Electrical Contract No. 4) net amount .....	\$ 36.50

\* \* \* \* \*

The Secretary reported to the Board that bids covering the Miscellaneous Construction, Finish, Furnishings, and Equipment for the Men's Dormitory (PWA Docket No. Ohio 1990-F), will be received on July 24, 1939, at 2 o'clock.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's



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estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary reported to the Board that bids covering the Miscellaneous Construction, Finish, Furnishings, and Equipment for the Women's Dormitories (PWA Docket No. Ohio 2095-F), will be received on July 24, 1939, at 2 o'clock.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

Satisfactory evidence having been presented that the name of Abraham Morton Kaplan has been changed by Probate Court order, it was moved by Dr. Russell, seconded by Mr. Thompson, and ordered by unanimous vote that a new diploma (Master of Science) be issued in the name of A. Morton Karlan to replace the one which was granted to him on September 1, 1933.

\* \* \* \* \*

Upon motion of Mr. Thompson, seconded by Mr. Atkinson, Dr. Russell and Mr. Dargusch were appointed a special committee to draft a rule for the consideration of the Board, relative to the issuing of a second diploma to a person, because of change in name, after the original diploma has been earned and presented.

\* \* \* \* \*

In accordance with Section I of the Plan for Retirement Income as adopted by the Board of Trustees at its meeting held April 10, 1939, Mr. Dargusch, Chairman of the special committee presented the following list of names of members of the Administrative Executive Staff and members of the Department of Athletics, which the committee recommends to the Board for designation as participants in the Plan for Retirement Income:

*Administrative Executive Staff*

<i>Name</i>	<i>Title</i>
Bland L. Stradley	Dean, College of Arts and Sciences
Howard L. Hamilton	Secretary, College of Arts and Sciences
Claire Harmeyer	Assistant to Dean
Lenora Glasgow	Secretary to Dean
Elizabeth Simmerman	Director of Business Administration (Hospital)
Alice A. Moran	Secretary, Graduate School
Robert C. Higgy	Director, Broadcasting Station
Earl N. Manchester	Librarian
Anna M. Green	Accession Librarian
Maud D. Jeffrey	Reference Librarian
Alice D. McKee	Assistant Reference Librarian
William R. Janeway	Assistant Reference Librarian
Bertha M. Schneider	Catalog Librarian
Ilse Wilhelmi	Supervisor, Departmental Libraries

Katherine A. Vogel	Executive Clerk
John E. Pryor	Statistician
Carl E. Steeb	Secretary of Board of Trustees and Business Manager
R. M. Royer	Purchasing Agent
George H. Siebert	Assistant Purchasing Agent
Charles A. Kuntz	Comptroller
C. F. Miller	Assistant Comptroller
Dwight D. Guerin	Auditor
George F. Fischer	University Accountant
Katharine C. Taylor	Chief Clerk
Mary E. Duffy	Stenographer
Mary Kraus	Personnel Clerk
Floris D. Hane	Cashier
Mildred Scott	Clerk
Edith D. Cockins	Registrar
Helen Clarke	Assistant Registrar
Ethyl Woodbury	Chief Schedule Clerk
Ruth E. Agler	Assistant to Registrar
Bonnie Woodbury	Chief Transcript Clerk
Josephine Richardson	Assistant to Registrar
Howard C. Ginn	Assistant University Examiner
Mary E. Morris	Assistant University Examiner
Adeline Underwood	Clerk
Esther Allen Gaw	Dean of Women
Frederick Stecker	Assistant Dean of Men
Lowell A. Wrigley	Director, Men's Housing
Harold K. Schellenger	Director, News Bureau
F. E. Jones	Director, Stores and Receiving
C. W. McClintock	Assistant Director, Stores and Receiving
Paul H. Elleman	Maintenance Engineer
Henry B. Sherman	Assistant Maintenance Engineer
H. F. Reichard	Chief Draftsman
William S. Guthrie	Director, Student Employment
Emerson B. Laird	Assistant Manager, Bookstore
Emma E. Prout	Superintendent, Residence Halls
Carolyn Pollock	Assistant Superintendent, Residence Halls
Agnes Skinner Smith	Manager, Pomerene Refectory
John B. Fullen	Alumni Secretary
D. E. Proctor	Assistant Executive Secretary, Development Fund
Edward S. Drake	Manager, Ohio Union
F. O. Tresemer	Bookkeeper, Ohio Union

#### *Department of Athletics*

E. R. Godfrey	Associate Professor
Frederick C. Mackey	Assistant Professor
H. G. Olsen	Professor
L. N. Snyder	Professor
Tucker P. Smith	Trainer (Instructor)
Sidney Gillman	Instructor
Robert H. Kepler	Instructor
John E. Blicke	Instructor
Oscar L. Thomas	Assistant to Director
James L. Renick	Director, News Service
Henry D. Taylor	Director, Ticket Sales
John S. McCoy	Superintendent, Golf Course
Charles S. Chubb	Manager, Club House
Caroline F. Dudley	Secretary
Mildred H. Finch	Bookkeeper (Office Manager)

Upon motion of Mr. Atkinson, seconded by Dr. Russell, the Board by unanimous vote approved the above recommendation of the special committee and directed that the names as listed above be included as participants in the Plan for Retirement Income.

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Acting President McPherson now presented the following recommendations:

*Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
R. D. Lewis	Professor, Agronomy, ( $\frac{1}{2}$ time)	June 30, 1939	\$ 3,000.00
Ross M. Work	Co. Agr. Agent, Logan County	June 30, 1939	2,500.00
William A. Lowther	Co. Club Agent, Tuscarawas County	June 30, 1939	2,300.00
Ralph Baker	Assistant in Rural Economics	June 30, 1939	1,200.00
S. R. Aldrich	Assistant in Agronomy	June 30, 1939	600.00
Delcie Gray	Stenographer	June 30, 1939	1,020.00
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Stuart Theobald	Student Laborer	June 30, 1939	860.00
<i>Dairy Technology</i>			
Russell Fifer	Assistant	July 31, 1939	1,656.00
Howard G. Dissly	Dairy Superintendent	June 30, 1939	1,500.00
<i>Home Economics</i>			
Marian J. Johnston	Instructor	June 30, 1939	1,808.00
<i>College of Arts and Sciences</i>			
<i>Physics and Astronomy</i>			
Martha Hynek	Clerk, Perkins Observatory	June 30, 1939	1,000.00
<i>College of Commerce and Administration</i>			
<i>Geography</i>			
John H. Garland	Instructor	June 30, 1939	2,214.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital—Nursing Care</i>			
Louise Katherine Flood	Nurses Aide	June 30, 1939	504.00
*Rosemary Brandts	General Duty Nurse *(Rotary)	June 30, 1939	900.00
<i>St. Francis Hospital</i>			
Walter M. Ozawa	Intern	Mar. 31, 1939	125.00
<i>Graduate School</i>			
David F. Beard	Ohio Seed Improvement Association Graduate Fellow	June 30, 1939	1,500.00
<i>Physical Plant Division</i>			
<i>Plumbers and Steamfitters</i>			
Benjamin M. Bowman	Plumber	June 30, 1939	2,100.00
<i>Janitor Service</i>			
Henry F. Conley	Janitor	June 30, 1939	1,200.00
*	*	*	*

### Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Animal Husbandry—Employes</i>				
George Zeis	Student Laborer	June 1, 1939 for 1 month	\$	30.00 period
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Sam Wesley Davis, Jr.	Instructor	Oct. 1, 1939	Au.Wi.Sp.	2,052.00
Sam Arnold	Graduate Assistant	June 19, 1939	Su.	150.00 period
<i>College of Education</i>				
<i>Administration</i>				
Verna Spicer	Stenographer	June 20, 1939		960.00
<i>Bureau of Educational Research</i>				
Ruth Chambers	Library Assistant	June 19, 1939	Su.	150.00 period
Virginia Rhodes	Library Assistant	June 19, 1939	Su.	150.00 period
Juanita Folden	Library Assistant	June 19, 1939	Su.	150.00 period
Audrey Laney	Library Assistant	June 19, 1939	Su.	66.00 period
Cora Day	Library Assistant	June 19, 1939	Su.	53.00 period
(Above salaries to be paid from General Activities Fee Funds)				
<i>Education</i>				
Ewart Grove	Graduate Assistant	June 19, 1939	1st term, Su.	50.00 period
Carl S. Johnson	Graduate Assistant	June 19, 1939	1st term, Su.	50.00 period
<i>University School</i>				
Florence E. Moore	Assistant	June 19, 1939	1st term, Su.	200.00 period
Ellen Southard	Assistant	June 19, 1939	Su.	100.00 period
Elizabeth C. Hogue	Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Ellen R. Shoemaker	Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
(Above salaries to be paid from Laboratory Supply Store Pro Rata Funds)				
<i>College of Law</i>				
Olive Busick	Assistant to Dean	July 24, 1939	(12 months)	1,500.00
<i>College of Medicine</i>				
<i>Pathology</i>				
Russell Milliser	Research Fellow	July 1, 1939	(12 months)	1,200.00
Leona Rubinstein	Assistant (part time)	July 1 to Dec. 31, 1939		450.00 period
(Above salaries to be paid from the Comly Fund)				
<i>Physiological Chemistry</i>				
John V. Van Meter	Research Assistant	Sept. 1, 1939 for 10 months		500.00 period
Samuel D. Koonce	Research Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
(Above salaries to be paid from the Comly Fund)				
<i>Physiology</i>				
Herbert J. Spoor	Research Assistant	July 1, 1939	(12 months)	1,500.00
(Salary to be paid from the Comly Fund)				
<i>School of Nursing</i>				
Linden F. Edwards	Instructor in Anatomy for Nurses	Apr. 1, 1939	Sp.	100.00 period

<i>Surgery and Gynecology</i>						
George Y. Shinowara	Research Chemist (Salary to be paid from the Comly Fund)	July 1, 1939 (12 months)				500.00
<i>Surgical Research</i>						
Karl P. Klassen	Comly Fellow in Research Surgery	July 1 to Dec. 31, 1939				600.00 period
Robert A. Davison	Comly Fellow in Research Surgery	July 1 to Sept. 30, 1939				225.00 period
Jerome H. Meyer	Comly Fellow in Research Surgery	July 1 to Sept. 30, 1939				225.00 period
F. Miles Flickinger	Comly Fellow in Research Surgery	July 1 to Sept. 30, 1939				75.00 period
Jack R. Henry	Comly Fellow in Research Surgery	June 13 to Sept. 13, 1939				75.00 period
(Above salaries to be paid from the Comly Fund)						
<i>Starling-Loving Hospital</i>						
<i>Dispensary</i>						
Frances Craggs	General Duty Nurse	July 1, 1939		Code (3&4)		900.00
<i>Starling-Loving Hospital—Rotary No. 7727</i>						
<i>Nursing Care</i>						
Cecelia Buterbaugh	General Duty Nurse	July 1, 1939		(3&4)		900.00
<i>St. Francis Hospital</i>						
Herbert C. Mathews	Intern	Apr. 1 to June 30, 1939				31.25 period
<i>Graduate School</i>						
W. L. Stafford	Research Fellow (Salary to be paid from the Johns-Manville Corporation Fund)	July 1, 1939 (12 months)				2,400.00
Chester J. Cavallito	Research Fellow (Salary to be paid from the Consolidated Royal Chemical Corporation Fund)	Sept. 1, 1939 for 9 months				1,000.00 period
Samuel Roy Aldrich	Ohio Seed Improvement Association Fellow (part time) (Salary to be paid from the Ohio Seed Improvement Association Fund)	July 1, 1939 (12 months)				900.00
Howard J. Orłowski	Research Fellow (Salary to be paid from the Austenal Laboratories, Inc. Fund)	July 1 to Sept. 30, 1939				450.00 period
Sam Muchnick	Research Fellow (Salary to be paid from the Sherwin-Williams Company Fund)	July 1 to Sept. 30, 1939				225.00 period
*John Carl Beltz	Research Assistant	July 1 to Aug. 31, 1939				300.00 period
*Robert H. Arrowsmith	American Petroleum Institute Research Foundation Fellow	June 15 to Aug. 31, 1939				125.00 period
*Arthur P. Lien	American Petroleum Institute Research Foundation Fellow	June 15 to Aug. 31, 1939				125.00 period
*Emil W. Wiest	American Petroleum Institute Research Foundation Fellow	June 15 to Aug. 31, 1939				125.00 period
*(Above salaries to be paid from the American Petroleum Institute Hydrocarbon Foundation Fund)						
<i>President's Division</i>						
<i>Physical Education for Men</i>						
Olden C. Gillum	Graduate Assistant	Oct. 1, 1939		Au.Wi.Sp.		450.00
C. W. Hackensmith	Graduate Assistant	Oct. 1, 1939		Au.Wi.Sp.		450.00
<i>Physical Plant Division</i>						
<i>Police and Watchmen</i>						
William E. Sharp	Nightwatchman	July 1, 1939 for 3 months				300.00 period
<i>Janitor Service</i>						
Grover Childers	Janitor	July 1, 1939				1,200.00
Melvin L. Moorehead	Janitor	July 1, 1939				1,200.00
John Franz	Elevator Operator	July 1, 1939				720.00
*	*	*	*	*	*	*

*Change in Title*

That the following change in title be approved:

Name	Title—From	To	Effective
<i>Physical Education for Men</i>			
<i>Intramural Athletics</i>			
Richard C. Larkins	Associate Professor	Assistant Professor	Su. Qr.
*	*	*	*

*Change in Salary*

That the following change in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>College of Medicine</i>				
<i>Surgical Research</i>				
Mary E. Frame	Stenographer	July 1, 1939	\$1,650.00	\$1,800.00
*	*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from funds as designated:

Charles E. MacQuigg, Dean of the College of Engineering, to attend the Joint Research Committee meeting of the American Society for Testing Materials and the American Society of Mechanical Engineers in Atlantic City, New Jersey, June 27 to July 1, 1939 (to be paid from Engineering Experiment Station F-9 funds).

That the salary of R. V. Bangham, Professor at the Franz Theodore Stone Laboratory for the first term of the Summer Quarter 1939 be paid from Division of Conservation Funds—Stone Laboratory, instead of from A-1 funds.

That, in accordance with the regulations of the Public Employes Retirement System, Francis M. Sedgwick, Elevator Operator in the Physical Plant Division, be retired from the University service as of June 30, 1939, under the provisions of the Superannuation Retirement.

That the appointment of Milton B. Trautman as full-time Research Biologist at the Franz Theodore Stone Laboratory be approved, effective July 1, 1939, on the basis of twelve months' service, at the salary of \$2,556 per annum. Of this amount \$552 will be paid from the Division of Conservation—Stone Laboratory Rotary Account No. 7174, and the remaining \$2,004 will be paid from Interest on Endowment Funds during the current academic year, and the appropriation of such amount for this purpose is hereby authorized. It is understood and stipulated that the full payment of this salary, beginning July 1, 1940, shall be a charge against the Rotary Account No. 7174 and not a commitment against either the Interest on Endowment Fund or the A-1 resources of the University. It is further stipulated upon the recommendation of Dr. Thomas H. Langlois, Director of the Laboratory, that the University, in providing \$2,000 for the employment of Mr. Trautman for full-time fisheries research during the current academic year, will regard this amount as paid in lieu of the annual expenditure of \$2,000 for equipment specified in the contract of the University with the Division of Conservation, and the President is directed to so advise the Conservation Commission.

That the vacation credit of Henry Hoagland, Professor in the Department of Business Organization, accumulated in the spring of 1932, amounting to \$1,696, be adjusted on the two-thirds cash basis (\$1,130.66) in accordance with the rule. Of this amount, Professor Hoagland has already received \$1,122 which was paid to him during the months of July, August, and September of 1934 just prior to the leave of absence which was granted to him without salary, effective October 1934, for work in Washington. This leaves a balance of \$8.66 due Professor Hoagland at this time, the payment of which is now authorized.

That Christopher E. Sherman, Research Professor of Civil Engineering, Engineering Experiment Station, be retired from the active service of the University and given the rank of Professor Emeritus of Civil Engineering in the Engineering Experiment Station, effective September 1, 1939.

That Edythe Massey, Clerk, School of Nursing, be granted a leave of absence, without salary, for the months of June and July, 1939, on account of illness.

That Thelma Parker, Diet Kitchen Helper, Starling-Loving Hospital, be granted a leave of absence, without salary, effective July 1, 1939, for an indefinite period, on account of illness.

That Bertha Trombley, Janitress, Starling-Loving Hospital, be granted a leave of absence, without salary, from July 3 to 17, 1939.

That official recognition be given by the Board of Trustees to various departments of the College of Veterinary Medicine as listed below. Up to this time, the College has been operating as a single department, but it is desired to give official recognition to the various departments in order to conform with the practice observed in other Veterinary Colleges in the United States. The departments are:

- Department of Veterinary Anatomy
- Department of Veterinary Medicine
- Department of Veterinary Parasitology
- Department of Veterinary Pathology
- Department of Veterinary Physiology and Pharmacology
- Department of Veterinary Preventive Medicine
- Department of Veterinary Research
- Department of Veterinary Surgery and Clinics

That \$4,000 be appropriated from H-8 Contributions for the use of the Ohio State University Association for the period July 1 to December 31, 1939.

That \$375 be appropriated from H-8 Contributions for the Ohio Journal of Science for its use from July 1, to December 31, 1939, in accordance with the usual practice in this matter.

That there be appropriated from H-8 Contributions \$750 for the use of the Ohio State University Y.M.C.A. for the period July 1 to December 31, 1939, as usual.

That there be appropriated from H-8 Contributions \$250 for the use of the Ohio State University Y.W.C.A. for the period July 1 to December 31, 1939, as usual.

That the contracts heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foun-

dation setting up the following projects be reported to the Board of Trustees for information and record:

Johns-Manville Corporation, New York City—Investigation of (a) Development of Product and Process of Manufacturing Insulating Fire Brick; and (b) Development of High Temperature Cements and Raw Materials for Manufacture of same (to be known as the Johns-Manville Corporation Fellowship, Foundation No. 44, E.E.S. No. K-44);

Stark Brick Company, Canton, Ohio—Investigation of Glazed Brick (to be known as the Stark Brick Company Fellowship, Foundation No. 17-C, E.E.S. Project K-38).

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$1,700 from the Ohio Seed Improvement Association for graduate fellowships in Agronomy;

\$2,500 from the National Research Council, Washington, D. C., for an investigation of cortin and the sodium factor used separately and jointly on adrenalectomized animals and for a study of these two factors, under the direction of Doctor Frank A. Hartman of the Department of Physiology.

That the following fees be authorized for the Sports Clinic which is being sponsored by the Women's Division of the Department of Physical Education from July 27 to August 10, 1939, inclusive:

\$15 for instruction and participation in all courses offered; \$5 per course taken, in case a student does not elect the entire program;

That the Business Office be authorized to set aside the fees paid for this Clinic and to honor requisitions signed by the Chairman of the Department of Physical Education and the President of the University.

That the following contracts between the State Board for Vocational Education and the Ohio State University be approved; these contracts are presented in accordance with the practice prevailing for many years whereby the funds for teacher training in Agriculture and Home Economics are paid to the University by the State Board of Vocational Education:

#### CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL EDUCATION AND THE OHIO STATE UNIVERSITY

In consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University in the amounts and for the purposes stated in the tentative Smith-Hughes and George-Deen budgets herewith, The Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in Vocational Agriculture, and a course for the training of teachers in Vocational Home Economics, in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1939-1940.

These courses for the training of teachers in Vocational Agriculture and in Vocational Home Economics will be kept up to the standards demanded by the State Plan and will be



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subject to the general supervision of the State Board for Vocational Education

Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

*Smith-Hughes Budget for Teacher Training in Agriculture*

Resident—		
Salaries .....	\$19,850.00	
Secretary .....	1,500.00	
Stenographer .....	1,020.00	
General Travel .....	558.49	
		<u>\$22,928.49</u>

*George-Deen Budget for Teacher Training in Agriculture*

Resident—		
General Travel .....	\$ 300.00	
Travel in Resident Teacher Training Program...	400.00	
Printing .....	500.00	
Postage and Communication.....	800.00	
Student Teaching Travel.....	1,200.00	
Supplies .....	1,000.00	
		<u>\$ 4,200.00</u>
Itinerant—		
Salaries .....	\$10,800.00	
Stenographer .....	1,080.00	
Travel .....	1,800.00	
Supplies .....	500.00	
Postage and Communication.....	300.00	
		<u>\$14,480.00</u>
Research—		
Salaries .....	\$ 5,900.00	
Statistical and Clerical.....	900.00	
		<u>\$ 6,800.00</u>
Total Federal-State Teacher Training.....		<u>\$48,408.49</u>
(Smith-Hughes and George-Deen)		

*Smith-Hughes Budget for Teacher Training in Home Economics*

Salaries .....	\$14,420.00	
Clerical—Grade I—Rate C.....	1,440.00	
Travel .....	700.00	
Supplies .....	100.00	
Postage and Communication.....	100.00	
		<u>\$16,760.00</u>

*George-Deen Budget for Teacher Training in Home Economics*

Salaries .....	\$18,300.00	
Clerical .....	1,250.00	
Travel .....	1,000.00	
Supplies .....	100.00	
		<u>\$20,650.00</u>
Total Federal-State Teacher Training.....		<u>\$37,410.00</u>
(Smith-Hughes and George-Deen)		

In behalf of	In behalf of the State Board
Ohio State University:	for Vocational Education:
(Signed) WM. MCPHERSON	(Signed) E. N. DIETRICH
Acting President	President and Executive Officer
(Signed) CARL E. STEEB	
Secretary, Board of Trustees	
Dated: July 10, 1939.	

**SUPPLEMENTARY CONTRACT BETWEEN THE STATE BOARD FOR  
VOCATIONAL EDUCATION AND THE OHIO STATE UNIVERSITY**

In consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University in the amount and for the purpose stated in the Supplementary George-Deen budget herewith, The Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in Vocational Agriculture in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1939-1940.

These courses for the training of teachers in Vocational Agriculture will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

Reimbursement in amounts not to exceed those stated in the budget herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

*Supplementary George-Deen Budget for Teacher Training in Agriculture*

Resident—	
Salaries .....	\$2,400.00
In behalf of	In behalf of the State Board
Ohio State University:	for Vocational Education:
(Signed) WM. MCPHERSON	(Signed) E. N. DIETRICH
<i>Acting President</i>	<i>President and Executive Officer</i>
(Signed) CARL E. STEEB	Dated: July 10, 1939.
<i>Secretary, Board of Trustees</i>	

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the above recommendations of the Acting President were upon roll call unanimously approved.

The Acting President now presented for the consideration of the Board the annual salary budget for the fiscal year beginning July 1, 1939, and stated that this budget includes the University, the Rotary, the Athletics, the Student Activities, and the Agricultural Extension divisions.

The Acting President then read to the Board in detail a list of changes in rank and salary which he has recommended in the annual budget.

Upon motion of Mr. Thompson, seconded by Dr. Russell, the changes in rank and salary as indicated by the Acting President were upon roll call unanimously approved with the exception of those in the budgets for the College of Dentistry.

Dr. Altmaier moved that the budgets for the College of Dentistry as recommended by the Acting President be approved with the following exception: that no changes in salary or rank be made and no new positions in the teaching staff be created at this time.

This motion was seconded by Dr. Russell and the roll call was as follows:

Ayes: Messrs. Altmaier, Atkinson, Rummell, and Russell.

Nays: Miss Campbell, Messrs. Dargusch and Thompson.

The Chairman declared the motion carried.

The Acting President recommended the following amendment to the budget:

That Thomas D. Phillips, Assistant Professor and Superintendent of the University Farms, be elected to this position for the period from July 1 to September 30, 1939, at a salary of \$849 for the period; and that John D. Bragg be elected Assistant Professor and Superintendent of University Farms (on a twelve months' basis), effective October 1, 1939, at an annual salary of \$4,080.

Upon motion of Mr. Rummell, seconded by Mr. Atkinson, the above recommendation of the Acting President was upon roll call unanimously approved.

\* \* \* \* \*

Mr. Dargusch, Chairman of the special committee on retirement, moved that Section X of the Plan for Retirement Income as adopted by the Board of Trustees on April 10, 1939, be amended to read as follows:

X. *Present Retirants.* Payments by the University to staff members now retired shall, on and after July 1, 1939, be calculated as provided in Section VII, using as salary the actual salary paid during the last year of full-time service.

This motion was seconded by Mr. Atkinson and upon roll call was unanimously approved.

\* \* \* \* \*

In accordance with the above action, Mr. Dargusch moved that the salaries of the following retirants, as contained in the annual salary budget recommended by the Acting President, be changed to read as follows:

Wendell Paddock from \$672 to \$1572, effective July 1  
 Frank H. Eno from \$540 to \$1082, effective July 1  
 Christopher E. Sherman from \$492 to \$1164, effective September 1

Mr. Atkinson seconded the above motion which was upon roll call unanimously approved.

\* \* \* \* \*

The Acting President called to the attention of the Board Section VII of the Plan for Retirement Income, and stated that in his judgment the following exceptions should be made in the cases of the five persons named below due to the fact that the maximum salary paid to each of these persons was in excess of the last salary, and that each is now giving continuous service to the University.

The Acting President therefore recommended that the following adjustments be made:

Herbert Osborn from \$1368 to \$1416, effective July 1  
 Joseph N. Bradford from \$1104 to \$1152, effective July 1  
 James E. Boyd from \$1068 to \$1140, effective July 1  
 Wilbur H. Siebert from \$1104 to \$1368, effective July 1  
 C. W. Foulk from \$1044 to \$1260, effective September 1

Mr. Dargusch moved, that, inasmuch as this is the first year of operation of the new Plan for Retirement Income, the above recommendation of the Acting President be approved with the understanding that this action will not create a precedent and that hereafter salaries shall be computed in accordance with the plan as adopted on April 10, 1939.

This motion was seconded by Dr. Russell and upon roll call was unanimously approved.

\* \* \* \* \*

Upon motion of Mr. Atkinson, seconded by Mr. Dargusch, the salary of Emeritus President George W. Rightmire was by unanimous vote fixed at \$5,000, less \$1,348.32 (the annuity from the State Teachers Retirement System), which makes the supplementary benefit on the part of the University \$3,651.68, or as adjusted in accordance with the usual practice, \$3,660 per annum.

\* \* \* \* \*

Dr. Russell now moved that the annual salary budget as recommended by the Acting President for the fiscal year beginning July 1, 1939, as amended above, be approved and adopted. This motion was seconded by Mr. Thompson and was upon roll call unanimously approved.

#### COLLEGE OF AGRICULTURE

##### Administration

John F. Cunningham	Dean .....	\$ 6,600.00	
Lyman E. Jackson	Junior Dean .....	4,596.00	
Alfred Vivian	Dean Emeritus of Agriculture.	1,752.00	
True G. Watson	Secretary of the College and Associate Professor .....	3,672.00	
Eugene H. Woodruff	Accountant.....	1,500.00	
Ruth G. Doughton	Assistant to Dean.....	1,380.00	
Hester Groezinger	Stenographer .....	1,260.00	
Ina Skeels	Stenographer .....	1,260.00	
Elizabeth Nincehelter	Stenographer .....	1,140.00	
Ruth M. Landen	Stenographer .....	1,080.00	
Mary Ester Moore	Stenographer .....	1,020.00	
Dorothy Nay	Stenographer .....	1,020.00	
Julia Rea	Stenographer .....	1,000.00	
Lois G. Scott	Stenographer .....	960.00	
Marth Joanna Horst	Stenographer .....	960.00	
Betty Jean Riggs	Stenographer .....	960.00	
Irona Winterrowd	Stenographer .....	960.00	
Mary L. Walker	Stenographer (part time).....	600.00	
Flo Bailey	Stenographer (part time).....	540.00	
Hazel Monett	Stenographer (part time).....	540.00	
Lucile Mays	Stenographer (part time).....	516.00	
Helen Blair	Stenographer (part time).....	486.00	
Maxine Katzenberger	Stenographer (part time).....	480.00	
Bertha Fischer	Stenographer (part time).....	450.00	
			\$ 34,792.00

##### Agricultural Chemistry

John F. Lyman	Professor and Chairman.....	\$ 4,728.00	
Robin C. Burrell	Associate Professor.....	3,492.00	
Emory F. Almy	Associate Professor.....	3,492.00	
Kenneth M. Gaver	Assistant.....	700.00	
Alvin C. Wolfe	Assistant.....	700.00	
Glenn O. Pettijohn	Assistant.....	650.00	
Nettie C. Esselbaugh	Graduate Assistant.....	450.00	
Joseph G. Katzenberger	Graduate Assistant.....	450.00	
Nelson Lytle	Graduate Assistant.....	450.00	
			\$ 15,112.00

##### Agricultural Education

Wilbur F. Stewart	Professor and Chairman.....	\$ 2,916.00	\$ 2,916.00
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##### Agricultural Engineering

Glen W. McCuen	Professor and Chairman (½ time)	\$ 3,684.00	
Chester O. Reed	Professor (¾ time) .....	3,468.00	
Richard C. Miller	Professor (¾ time) .....	3,324.00	
Virgil Overholt	Professor .....	1,104.00	
A. C. Kennedy	Instructor (special) .....	1,536.00	
Walter S. Umbstaetter	Mechanic .....	1,692.00	
John T. Miller	Mechanic .....	1,200.00	
			\$ 16,008.00

*Agronomy*

Robert M. Salter	Professor and Chairman.....	\$ 3,360.00	
L. D. Bayer	Professor .....	2,566.00	
Charles J. Willard	Professor .....	2,208.00	
Guy W. Conrey	Professor .....	1,776.00	
Jay B. Park	Professor .....	576.00	
Robert D. Lewis	Professor .....	2,266.00	
George M. McClure	Assistant Professor .....	2,604.00	
Frederick J. Salter	Assistant Professor .....	1,272.00	
Harold W. Batchelor	Assistant Professor .....	612.00	
			\$ 17,220.00

*Animal Husbandry*

Carl W. Gay	Professor and Chairman.....	\$ 6,120.00	
Donald W. Kays	Professor .....	5,616.00	
Joel S. Coffey	Professor .....	4,596.00	
Schuyler M. Salisbury	Professor .....	4,452.00	
Thomas S. Sutton	Assistant Professor .....	2,148.00	
Graydon W. Brandt	Instructor .....	1,536.00	
Lawrence E. Kunkle	Instructor .....	1,128.00	
Melvin H. Hazeleus	Graduate Assistant .....	450.00	
Sam L. Hansard	Graduate Assistant .....	300.00	
			\$ 26,346.00

*Animal Husbandry—Employees*

Robert Watson	Groom .....	\$ 1,800.00	and house
Roger P. Denney	Dairy Cattle Herdsman.....	1,800.00	and house
J. B. McCorkle	Beef Cattle Herdsman.....	1,800.00	
Author W. Jordan	Swine Herdsman .....	1,620.00	and house
William Franklin	Shepherd .....	1,716.00	
Ray Garrett	Handyman .....	1,440.00	
Cecil Bayes	Herdsman .....	1,260.00	and house
W. C. Dillon	Laborer .....	1,200.00	
Alvin McAdow	Laborer .....	1,080.00	and house
James Wallace	Laborer .....	1,080.00	
Herbert M. Barnes	Student Laborer .....	792.00	
Jack Rickly	Student Laborer .....	360.00	
Kenneth Lloyd	Student Laborer .....	360.00	
Wayne Bauer	Student Laborer .....	360.00	
Edwin Hofstetter	Student Laborer .....	360.00	
Albert Koteles	Student Laborer .....	360.00	
Lyman Schnell	Student Laborer .....	360.00	
Robert Watts	Student Laborer .....	360.00	
George Zeis	Student Laborer .....	360.00	
			\$ 18,468.00

*Botany*

Edgar N. Transeau	Professor, Chairman and Director Botanical Garden.....	\$ 5,616.00	
Homer C. Sampson	Professor .....	4,896.00	
Wilmer G. Stover	Professor .....	3,780.00	
A. L. Pierstorff	Associate Professor .....	4,092.00	
Adolf E. Waller	Associate Professor and Curator Botanical Garden.....	3,780.00	
Bernard S. Meyer	Associate Professor .....	3,672.00	
Glenn W. Blaydes	Associate Professor .....	2,760.00	
Ralph O. Freeland	Assistant Professor .....	2,148.00	
Lois Lampe	Instructor .....	2,544.00	
Benjamin H. Davis	Instructor .....	2,148.00	
Herbert T. Scofield	Instructor .....	2,148.00	
Clarence E. Taft	Instructor .....	2,028.00	
Sylvester S. Humphrey	Instructor .....	1,836.00	
R. T. Wareham	Instructor .....	1,836.00	
Gordon S. Crowl	Instructor .....	1,836.00	
John N. Wolfe	Instructor .....	1,836.00	
Robert Findlay	Assistant .....	1,800.00	
Clyde H. Jones	Assistant .....	1,404.00	
Richard A. Popham	Assistant .....	648.00	
Donald E. Davis	Graduate Assistant .....	450.00	
Frederick H. Norris	Graduate Assistant .....	450.00	
Carroll Arthur Swanson	Graduate Assistant .....	450.00	
Clayton W. Ellett	Graduate Assistant .....	450.00	
John B. Whitney, Jr.	Graduate Assistant .....	450.00	
Darrell M. McLean	Graduate Assistant .....	450.00	
John P. Steele	Graduate Assistant .....	450.00	
Elwyn O. Hughes	Graduate Assistant .....	450.00	

David K. Efos	Graduate Assistant .....	450.00	
Isabel Thompson	Graduate Assistant .....	450.00	
John N. Wolfe	Instructor .....	300.00	
			\$ 55,608.00

*Dairy Technology*

Robert B. Stoltz	Professor and Chairman.....	\$ 4,728.00	
Oscar Erf	Professor .....	4,368.00	
Louis H. Burgwald	Associate Professor .....	3,888.00	
J. Hoffman Erb	Assistant Professor .....	3,492.00	
Walter L. Slatter	Instructor .....	1,104.00	
Raymond J. Alberts	Assistant (eff. 8-1) .....	1,257.00	
Donald W. Glover	Graduate Assistant .....	450.00	
G. Freeman Gober	Graduate Assistant .....	450.00	
Robert Y. Cannon	Graduate Assistant .....	450.00	
			\$ 20,187.00

*Farm Operations*

John D. Bragg	Assistant Professor and Superintendent of Farms (eff. 10-1)	\$ 4,080.00	
Thomas D. Phillips	Assistant Professor and Superintendent of Farms (3 mos.)	849.00 and house	
John DeWitt	Mechanic .....	1,560.00 and house	
Lloyd Blackburn	Mechanic .....	1,400.00 and house	
Charles H. Pugh	Head Teamster .....	1,320.00 and house	
Merle Day	Laborer .....	1,260.00 and house	
H. L. Bosart	Laborer .....	1,200.00 and house	
Lewis Dunn	Laborer .....	1,200.00 and house	
J. R. Remy	Laborer .....	1,200.00	
J. Everett Clarke	Laborer .....	1,200.00	
Kenneth Vaught	Laborer .....	1,200.00	
C. C. Harvey	Laborer .....	1,200.00	
LeRoy Wilson	Laborer .....	1,080.00 and house	
A. C. Rhoten	Laborer (8 mos.) .....	800.00	
G. W. Hill	Laborer (7 mos.) .....	700.00	
S. N. Bell	Laborer (6 mos.) .....	500.00	
			\$ 20,749.00

*School of Home Economics*

Faith Lanman Gorrell	Professor and Chairman.....	\$ 3,468.00	
Hughina McKay	Professor .....	2,568.00	
Winona Morgan	Associate Professor .....	1,836.00	
Daisy Davis	Assistant Professor .....	2,760.00	
Eve E. Turnbull	Assistant Professor .....	2,448.00	
Osee Hughes	Assistant Professor .....	2,400.00	
Alma C. Heiner	Assistant Professor .....	2,400.00	
Eunice Ryan	Assistant Professor .....	2,220.00	
June F. Kennedy	Assistant Professor (special) ..	2,052.00	
Alice Donnelly Pressey	Assistant Professor .....	1,740.00	
Florence E. Petzel	Assistant Professor (part time)	1,284.00	
Emily A. King	Instructor .....	2,184.00	
Ruth A. Blanshan	Instructor .....	1,956.00	
Ruth M. Beard	Instructor .....	1,836.00	
Faith E. Davis	Instructor .....	1,644.00	
Florence M. Osborn	Assistant .....	1,404.00	
	Assistant .....	600.00	
	Assistant (part time) .....	600.00	
Ruth Jones	Assistant (part time) .....	450.00	
	Assistant (part time) .....	75.00	
	Graduate Assistant .....	450.00	
Mary Jane Madden	Graduate Assistant .....	300.00	
Emily Johnstone	Assistant (part time) .....	150.00	
Ruth Jones	Assistant (part time) .....	150.00	
LaRoux Roebuck	Graduate Assistant .....	75.00	
Mary Jane Madden	Assistant (part time) .....	150.00	
			\$ 37,200.00

*Horticulture and Forestry*

Joseph H. Gourley	Professor and Chairman.....	\$ 3,408.00	
Howard D. Brown	Professor .....	3,288.00	
Alex Laurie	Professor .....	3,288.00	
Wendell Paddock	Emeritus Professor .....	1,572.00	
Lewis C. Chadwick	Associate Professor .....	1,560.00	
Freeman S. Howlett	Associate Professor .....	1,368.00	
Norman F. Childers	Assistant Professor .....	3,060.00	

Frank K. Beyer	Assistant Professor .....	2,760.00	
Gustav H. Poesch	Assistant Professor .....	1,260.00	
Milton W. Austin	Assistant .....	1,800.00	and house
William P. Robinson	Foreman of Greenhouses.....	1,464.00	and house
	(Assistant)		
Elbert L. Agnew	Graduate Assistant .....	450.00	
George William Schneider	Graduate Assistant .....	450.00	
D. C. Kiplinger	Graduate Assistant .....	450.00	
Hubert C. Mohr	Graduate Assistant .....	450.00	
Paul H. Bender	Graduate Assistant .....	450.00	
D. J. Witt	Graduate Assistant .....	450.00	
Fred Petri	Laborer .....	1,080.00	
Rudolph Meyer	Student Laborer .....	600.00	
Charles Arnold	Student Laborer .....	600.00	
	Graduate Assistant .....	450.00	
			\$ 30,258.00

*Poultry Husbandry*

Everett L. Dakan	Professor and Chairman.....	\$ 5,196.00	
Alden R. Winter	Associate Professor .....	3,408.00	
Arthur T. Bayes	Superintendent of Poultry Plant	2,300.00	
Richard A. Gordon	Laborer .....	1,380.00	
Charles P. Colwell	Laborer .....	1,200.00	
			\$ 13,484.00

*Rural Economics*

John I. Falconer	Professor and Chairman.....	\$ 2,808.00	
Charles G. McBride	Professor .....	2,916.00	
Arthur R. Mangus	Professor of Rural Sociology..	2,448.00	
George F. Henning	Professor .....	2,052.00	
Virgil B. Wertz	Professor (special) .....	1,164.00	
John H. Sitterley	Assistant Professor .....	2,148.00	
Francis L. Morrison	Assistant Professor .....	1,982.00	
Charles W. Hauck	Assistant Professor .....	768.00	
Mabel Snyder	Stenographer .....	960.00	
			\$ 17,196.00

*Zoology and Entomology*

Raymond C. Osburn	Professor and Chairman.....	\$ 5,616.00	
Herbert Osborn	Emeritus Professor .....	1,416.00	
Dwight M. DeLong	Professor (Zoology and Entomology) .....	5,148.00	
Laurence H. Snyder	Professor .....	6,108.00	
Alvah Peterson	Professor .....	4,596.00	
William M. Barrows	Professor .....	4,488.00	
Clarence H. Kennedy	Professor .....	3,888.00	
Frank L. Campbell	Associate Professor .....	4,092.00	
David F. Miller	Associate Professor .....	3,888.00	
John W. Price	Associate Professor .....	3,240.00	
Wencel J. Kostir	Assistant Professor .....	3,888.00	
John A. Miller	Assistant Professor .....	2,604.00	
Josef N. Knull	Curator of Insects .....	2,448.00	
	(Assistant Professor)		
David C. Rife	Assistant Professor .....	2,292.00	
Ralph H. Davidson	Assistant Professor .....	2,280.00	
Winston E. Dunham	Assistant Professor .....	612.00	
	(part time) (special)		
Lawrence E. Hicks	Assistant Professor .....	No salary	
Joseph N. Miller	Instructor .....	2,172.00	
Edward N. Warner	Instructor .....	1,992.00	
Wilbur M. Tidd	Instructor .....	1,992.00	
Donald J. Borrer	Instructor .....	1,992.00	
Paul E. Schaefer	Instructor .....	1,992.00	
Carl E. Venard	Instructor .....	1,992.00	
James G. Haub	Instructor .....	1,920.00	
Charles W. Cotterman	Instructor .....	1,836.00	
	Instructor (part time) .....	1,200.00	
	(special)		
Ernest V. Fowler	Assistant .....	1,620.00	
Paul J. Seyler	Assistant .....	1,200.00	
Wilma Setterfield	Assistant .....	756.00	
Donald W. Dunham	Assistant .....	972.00	
Harriet Hymen Parker	Technical Assistant .....	1,200.00	
Karl H. Busch	Graduate Assistant .....	450.00	
Hamblin H. Crowell	Graduate Assistant .....	450.00	

Robert H. Edgerley	Graduate Assistant	450.00	
Beckford F. Coon	Graduate Assistant	450.00	
Mike Wright	Graduate Assistant	450.00	
Reuben E. Groves	Graduate Assistant	450.00	
H. Warner Kloepfer	Graduate Assistant	450.00	
Edwin R. Willis	Graduate Assistant	450.00	
George R. Ferguson	Graduate Assistant	450.00	
Gordon E. Bucher	Graduate Assistant	450.00	
Hubert Bezdek	Graduate Assistant	150.00	
	Graduate Assistant	450.00	
Thomas H. Langlois	Professor	No salary	
			\$ 84,540.00
Total for College of Agriculture.....			\$410,084.00

## COLLEGE OF ARTS AND SCIENCES

*Administration*

Bland L. Stradley	Dean	\$ 7,116.00	
D. Luther Evans	Junior Dean	4,596.00	
Harold A. Edgerton	Student Counselor	4,044.00	
Howard L. Hamilton	Secretary of the College	3,804.00	
Christine Y. Conaway	Assistant to Dean	1,596.00	
Agnes Stump Dickey	Assistant to Junior Dean	1,560.00	
Ruth C. Bailey	Stenographer	1,680.00	
Bessie Workman Schaffner	Stenographer	1,200.00	
Margaret Smith	Stenographer	1,200.00	
Katherine E. Gardner	Stenographer	1,200.00	
Annabelle Swickard Clark	Stenographer	1,140.00	
M. Elizabeth Whitney	Stenographer	1,080.00	
Phyllis B. Keifer	Stenographer	1,032.00	
Janet Ricket	Stenographer	1,020.00	
Lucile Krill	Stenographer	1,020.00	
Maxine Goodwin	Stenographer	960.00	
Louise Barber	Stenographer	960.00	
Irene Dresner Snyder	Stenographer	960.00	
Mary Ellen Baker	Stenographer	960.00	
Hazel Hadden Varner	Stenographer	960.00	
Mary Wilson	Stenographer	960.00	
Helen Buchanan	Stenographer	960.00	
Elinor M. Bayer	Stenographer	960.00	
Josephine L. Curren	Stenographer	960.00	
Vivian Chubb Light	Stenographer (9 months)	540.00	
Alyce Moore	Typist	1,032.00	
Jean H. Hammond	Typist	960.00	
Virginia Harrison	Clerk	960.00	
			\$ 45,420.00

*Bacteriology*

N. Paul Hudson	Professor and Chairman	\$ 7,116.00
Charles B. Morrey	Emeritus Professor	1,808.00
William A. Starin	Professor	4,596.00
Oram C. Woolpert	Associate Professor	4,188.00
Jorgen M. Birkeland	Assistant Professor	3,060.00
Floyd Stephen Markham	Assistant Professor	3,060.00
Grant L. Stahly	Assistant Professor	3,060.00
Harry H. Weiser	Instructor	2,448.00
D. Frank Holtman	Instructor	1,836.00
Edwin B. Adams	Research Assistant	1,608.00
Joseph A. Taylor	Technical Assistant	1,212.00
Warren Copenhefer	Animal Attendant	900.00
Harold E. Moses	Assistant	1,000.00
Fred W. Gallagher	Assistant	1,000.00
Sol Haberman	Graduate Assistant	450.00
Homer F. Marsh	Graduate Assistant	450.00
Thomas W. Green	Graduate Assistant	450.00
Max E. Tyler	Graduate Assistant	450.00
Helen I. Knott	Graduate Assistant	450.00
Ralph P. Elrod	Graduate Assistant	450.00
Charles W. Rotbs	Graduate Assistant	450.00
Sanford B. Rosenman	Graduate Assistant	450.00
Frederick C. Blubaugh	Graduate Assistant	450.00
Maida M. Heath	Graduate Assistant	450.00



Margaret D. Heise	Graduate Assistant	450.00
Clara Seeler	Graduate Assistant	450.00
Robert Finkelstein	Graduate Assistant	300.00
John Schwab	Graduate Assistant	300.00
Suzanne Stinson	Graduate Assistant	150.00
John R. Dick	Student Assistant	300.00
Homer F. Marsh	Graduate Assistant	150.00
Harold Moses	Graduate Assistant	150.00
Paul Kadull	Graduate Assistant	75.00
		\$ 43,217.00

*Chemistry*

William L. Evans	Professor and Chairman	\$ 6,360.00
William McPherson	Emeritus Professor	No salary
Charles W. Foulk	Emeritus Professor (eff. 9-1-39)	1,260.00
Charles W. Foulk	Professor (2 months)	760.00
W. E. Henderson	Professor	5,364.00
Cecil E. Boord	Professor	4,896.00
Herrick L. Johnston	Professor	4,452.00
Wesley G. France	Professor	4,356.00
Harvey V. Moyer	Professor	4,092.00
Wallace R. Brode	Professor	3,984.00
W. Conrad Fernelius	Associate Professor	4,080.00
Melville L. Wolfrom	Associate Professor	3,840.00
Laurence L. Quill	Associate Professor	3,588.00
Albert L. Henne	Associate Professor	No salary
Marion Hollingsworth	Assistant Professor	3,060.00
William MacNevin	Assistant Professor	2,868.00
Henry E. Wirth	Assistant Professor	2,868.00
Alfred B. Garrett	Assistant Professor	2,832.00
Frank Henry Verhoek	Assistant Professor	2,748.00
Preston M. Harris	Assistant Professor	2,724.00
Edwin N. Lassetire	Instructor	2,232.00
George E. MacWood	Instructor (special)	2,052.00
	Instructor	2,052.00
John F. Betz	Technical Assistant	2,148.00
Richard C. Hall	Assistant	950.00
Arthur S. Gregory	Assistant	950.00
Paul H. Wise	Assistant	950.00
Francis L. Benton	Assistant	750.00
Karl E. Blumenberg	Assistant	750.00
John R. Bright	Assistant	750.00
Louis C. Gibbons	Assistant	750.00
Phillip Hill	Assistant	750.00
Ernest Hogge	Assistant	750.00
Edgar R. Lang	Assistant	750.00
Charles D. McCleary	Assistant	750.00
Don E. Pletcher	Assistant	750.00
Calvin Vander Werf	Assistant	750.00
Joseph E. Fields	Assistant	750.00
Earl W. Balis	Assistant	750.00
Charles Jones	Assistant	750.00
Frank Moody	Assistant	750.00
Maynard S. Raasch	Assistant	750.00
Arthur Lien	Assistant	750.00
David I. Weisblat	Assistant	750.00
Louis E. Marchi	Assistant	750.00
John Mahan	Assistant	750.00
Max V. Noble	Assistant	750.00
John Blomquist	Assistant	750.00
George Weep	Assistant	750.00
	Assistant	750.00
William Arendshorst, Jr.	Graduate Assistant	450.00
William Harold Baxley	Graduate Assistant	450.00
Otis D. Black	Graduate Assistant	450.00
John A. Cathcart	Graduate Assistant	450.00
Alfred F. Foster	Graduate Assistant	450.00
Kenneth W. Greenlee	Graduate Assistant	450.00
Arthur Raymond Hanze	Graduate Assistant	450.00
Eugene C. Kerr	Graduate Assistant	450.00
William H. Krister	Graduate Assistant	450.00
Donald W. Lyon	Graduate Assistant	450.00
Norman S. MacDonald	Graduate Assistant	450.00
Edgar P. Meibohm	Graduate Assistant	450.00
Paul W. Morgan	Graduate Assistant	450.00

E. P. Plueddemann	Graduate Assistant	450.00
Ralph H. Plumlee	Graduate Assistant	450.00
Eugene A. Talley	Graduate Assistant	450.00
Edwin G. Wallace	Graduate Assistant	450.00
Atherton M. Whaley	Graduate Assistant	450.00
Edwin M. Larsen	Graduate Assistant	450.00
David Thomas Mowry	Graduate Assistant	450.00
Samuel W. Waisbrot	Graduate Assistant	450.00
Edwin Stafford Hodge	Graduate Assistant	450.00
Harry V. Zahm	Graduate Assistant	450.00
Dan Trivich	Graduate Assistant	450.00
Howard L. Yowell	Graduate Assistant	450.00
Joseph J. Burbage	Graduate Assistant	450.00
Thomas Alderson	Graduate Assistant	450.00
R. L. Brown	Graduate Assistant	450.00
Irving I. Bezman	Graduate Assistant	450.00
John V. Flanagan	Graduate Assistant	450.00
J. A. Gearhart	Graduate Assistant	450.00
George Johnson	Graduate Assistant	450.00
H. W. Kruse	Graduate Assistant	450.00
Nathan Lizawetsky	Graduate Assistant	450.00
Bradley T. Lord	Graduate Assistant	450.00
Katherine Mounce	Graduate Assistant	450.00
Samuel M. Moffett	Graduate Assistant	450.00
John W. Patterson	Graduate Assistant	450.00
Ronald Rosher	Graduate Assistant	450.00
Robert Staniforth	Graduate Assistant	450.00
Ralph Tiede	Graduate Assistant	450.00
Walter Zophy	Graduate Assistant	450.00
Donald R. Myers	Graduate Assistant	150.00
W. Conrad Fernelius	Associate Professor	900.00
Roy G. Bossert	Assistant Professor	850.00
Paul Rothermund	Non-resident Associate Profes- sor—Kettering Foundation..	No salary
Melvin S. Newman	Instructor	On leave
	Graduate Assistant	450.00

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 \$114,416.00
*Classical Languages*

John B. Titchener	Professor and Chairman	\$ 4,416.00
George M. Bolling	Professor	5,508.00
A. W. Hodgman	Emeritus Professor	1,128.00
John N. Hough	Assistant Professor	3,060.00
Kenneth M. Abbott	Assistant Professor	2,304.00
Louis Zickgraf	Lecturer	350.00

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 \$ 16,766.00
*English*

James F. Fullington	Professor and Chairman	\$ 4,596.00
Harlan Hatcher	Professor	5,364.00
George H. McKnight	Professor	5,112.00
William L. Graves	Professor	5,112.00
Edwin L. Beck	Professor	4,596.00
Milton Percival	Professor	4,596.00
Harold R. Walley	Professor	4,116.00
J. Marold Wilson	Associate Professor	3,444.00
Royall H. Snow	Associate Professor	3,312.00
Sada Harbarger	Associate Professor	3,060.00
Robert S. Newdick	Assistant Professor	2,940.00
William R. Parker	Assistant Professor	2,940.00
	Assistant Professor	2,820.00
J. Forest Craig	Assistant Professor	2,568.00
Robert M. Estrich	Assistant Professor	2,568.00
Ruth Hughey	Assistant Professor	2,568.00
Edith M. Sniffen	Instructor	2,804.00
Robert J. Kane	Instructor	2,804.00
Wilson R. Dumble	Instructor	2,172.00
William H. Hildreth	Instructor	2,172.00
James V. Logan, Jr.	Instructor	2,172.00
Tom B. Haber	Instructor	2,052.00
Notley S. Maddox	Instructor	2,052.00
Francis L. Utley	Instructor	1,968.00
Herbert Edwards	Instructor	1,836.00
Lawrence E. Snyder	Instructor	1,836.00

Anne B. Whitmer	Instructor	1,886.00
Roy Battenhouse	Instructor	1,886.00
	Instructor	1,886.00
Bernice Fox	Assistant	954.00
Marie Hadley	Assistant	954.00
Robert Price	Assistant	954.00
Elizabeth B. Stanton	Assistant	954.00
Robert E. Tuttle	Assistant	954.00
William A. Sutton	Assistant	954.00
Thearle A. Barnhart	Assistant	954.00
E. L. Marilla	Assistant	954.00
Harry Graff	Assistant	954.00
Katherine Edbrooke	Assistant	954.00
Hubert C. Howard	Assistant	954.00
Douglas R. Angus	Assistant	702.00
Robert L. Maurer	Assistant	702.00
Victor Elconin	Graduate Assistant	450.00
Robert M. Ross	Graduate Assistant	450.00
Margret Trotter	Graduate Assistant	450.00
Joseph R. Reaver	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
George W. Howgate	Professor	500.00
Stewart S. Morgan	Professor	500.00
Harry W. Graff	Instructor	900.00
		<hr/>
		\$104,886.00

*Geology*

J. Ernest Carman	Professor, Chairman and Curator	\$ 5,112.00
Edmund N. Spieker	Professor	4,356.00
Paris B. Stockdale	Associate Professor	3,576.00
Grace A. Stewart	Associate Professor	2,820.00
W. Storrs Cole	Assistant Professor	2,820.00
Bruce C. Freeman	Instructor	2,448.00
Carl A. Lamey	Instructor	2,448.00
John W. Wells	Instructor	2,804.00
Wilber Stout	Lecturer	400.00
Frederick H. Kate	Graduate Assistant	450.00
Charles W. Hutton	Graduate Assistant	450.00
Leo E. Swick	Graduate Assistant	450.00
		<hr/>
		\$ 27,634.00

*German*

M. B. Evans	Professor and Chairman	\$ 5,112.00
August C. Mahr	Professor	4,356.00
Hans Sperber	Professor	4,128.00
B. A. Eisenlohr	Emeritus Professor	864.00
May Thomas	Emeritus Assistant Professor	1,140.00
Walter Gausewitz	Associate Professor	3,060.00
R. L. W. Nordsieck	Assistant Professor	2,804.00
Frederic J. Kramer	Assistant Professor	2,804.00
Peter Epp	Instructor	2,052.00
Wolfgang Fleischhauer	Instructor	1,836.00
Adolph Weinberger	Instructor	1,836.00
Walter L. DeVold	Graduate Assistant	450.00
Robert H. Esser	Graduate Assistant	450.00
Helen M. Schettler	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	150.00
Norman H. Binger	Graduate Assistant	150.00
Arne O. Lindberg	Graduate Assistant	150.00
Erich Steiniger	Graduate Assistant	150.00
Walter DeVold	Graduate Assistant	150.00
		<hr/>
		\$ 31,842.00

*History*

George A. Washburne	Professor and Chairman	\$ 4,860.00
Wilbur H. Siebert	Emeritus Professor	1,368.00
Edgar H. McNeal	Professor	4,848.00
Warner F. Woodring	Professor	4,716.00
	Professor	4,696.00

Lawrence F. Hill	Professor	4,356.00
William F. McDonald	Professor	4,092.00
Homer C. Hockett	Professor (½ time)	3,672.00
Eugene H. Roseboom	Associate Professor	3,444.00
Francis P. Weisenburger	Associate Professor	3,192.00
Henry H. Simms	Associate Professor	3,192.00
Harold J. Grimm	Assistant Professor	3,060.00
John S. Hare	Instructor	2,304.00
Harold W. Landin	Instructor	2,304.00
Charles M. Thomas	Instructor	2,304.00
Sydney N. Fisher	Instructor	2,304.00
Sidney D. Terr	Instructor	2,304.00
Harvey M. Rice	Instructor	2,304.00
Neal Southard	Graduate Assistant	450.00
Louis J. Brown	Graduate Assistant	450.00
Charles M. Brown	Graduate Assistant	450.00
Earl R. Beck	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Reader	200.00
	Reader	200.00
	Reader	200.00
	Reader	200.00
	Reader	200.00
Lewis G. Vander Velde	Visiting Professor	1,000.00
Louis M. Hacker	Visiting Professor	1,000.00
Neal Southard	Reader	100.00
Walter L. Dorn	Professor	On leave
		<hr/>

\$ 64,370.00

*Mathematics*

Harry W. Kuhn	Professor and Chairman	\$ 5,364.00
Tibor Rado	Professor	5,868.00
Henry Blumberg	Professor	4,356.00
Samuel E. Rasor	Professor	4,284.00
James H. Weaver	Professor	4,092.00
Charles C. Morris	Professor	3,924.00
Frederic R. Bamforth	Associate Professor	3,576.00
Lincoln LaPaz	Associate Professor	3,576.00
Grace M. Bareis	Assistant Professor	2,268.00
Harry M. Beatty	Assistant Professor	2,268.00
Vaughn B. Caris	Assistant Professor	2,268.00
Hortense Rickard	Assistant Professor	2,062.00
Clarence R. Wylie, Jr.	Instructor	2,268.00
Margaret E. Jones	Instructor	1,968.00
J. W. Theodore Youngs	Instructor	1,836.00
George E. Albert	Instructor	1,836.00
Paul V. Reichelderfer	Instructor	1,836.00
Morris Hendrickson	Instructor	1,836.00
Walter S. Snyder	Instructor	1,836.00
John W. Kaiser	Assistant	750.00
Howard E. Menke	Assistant	600.00
Earl J. Mickle	Assistant	600.00
William J. Schart	Assistant	600.00
Robert L. Westhafer	Assistant	600.00
Harry Douglas Huskey	Assistant	600.00
John W. Ault	Assistant	600.00
Landon A. Colquitt	Assistant	600.00
Robert G. Helsel	Assistant	600.00
Brooks J. Lockhart	Assistant	600.00
David M. Krabill	Graduate Assistant	450.00
Lawrence A. Ringenberg	Graduate Assistant	450.00
Paul Young	Graduate Assistant	450.00
John Molnar	Graduate Assistant	450.00
Ronald B. Wiley	Graduate Assistant	450.00
		<hr/>

\$ 65,712.00

*Philosophy*

Joseph A. Leighton	Professor and Chairman	\$ 6,360.00
Albert E. Avey	Professor	4,848.00
Albert R. Chandler	Professor	4,092.00
D. Luther Evans	Professor	300.00
William H. Reither	Instructor	2,424.00
T. Bruce Waters	Instructor	1,836.00
Sarah M. Watson	Graduate Assistant	450.00
		<hr/>

\$ 20,810.00

*Physics and Astronomy*

Alpheus W. Smith	Professor and Chairman.....	\$ 6,360.00
Alfred Lande	Professor .....	6,864.00
Frederic C. Blake	Professor .....	4,848.00
Llewelyn H. Thomas	Professor .....	4,596.00
Edmund S. Manson	Professor .....	3,576.00
Alva W. Smith	Associate Professor .....	3,840.00
Jerome B. Green	Associate Professor .....	3,576.00
Marion L. Pool	Associate Professor .....	3,576.00
Harold H. Nielsen	Associate Professor .....	3,576.00
Herman G. Heil	Assistant Professor .....	3,840.00
Robert V. Zumstein	Assistant Professor .....	3,824.00
Harold P. Knauss	Assistant Professor .....	3,824.00
Cedric E. Hesthal	Assistant Professor .....	3,824.00
George H. Shortley, Jr.	Assistant Professor .....	2,820.00
Kenneth R. More	Instructor .....	2,172.00
Erwin R. Gaerttner	Instructor .....	2,292.00
Nicholas T. Bobrovnikoff	Director, Perkins Observatory and Associate Professor....	3,576.00
J. Allen Hynek	1st Assistant (Instructor)....	2,172.00
Ernest H. Cherrington	2nd Assistant (Instructor)...	2,172.00
William Bryan Decker	Technical Assistant .....	2,000.00
Gretchen Huntsberger	Clerk .....	1,000.00
Clarence E. Smale	Janitor .....	1,200.00
Stanley V. Forgeue	Observatory Assistant .....	444.00
Glenn A. Fry	Assistant Professor in Optom- etry .....	2,820.00
Charles S. Bridgman	Instructor in Physiological Optics .....	2,568.00
Frederick W. Paul	Instructor in Physiological Optics .....	2,568.00
H. F. Haines	Associate in Optometry .....	1,500.00
Ellsworth E. Reese	Assistant in Optometry .....	500.00
Herbert G. Mote	Assistant in Optometry .....	500.00
Carl McWhirt	Assistant .....	2,280.00
Clarence H. Frank	Assistant .....	1,836.00
J. B. Sparrow	Assistant (½ time) .....	1,125.00
Robert S. Bee	Technical Assistant .....	900.00
Charles W. Latshaw	Technical Assistant .....	800.00
Hugo L. Libby	Assistant (3 months) .....	375.00
Paul Darby	Assistant (4 months) .....	375.00
George W. Charles	Graduate Assistant .....	450.00
Louis D. Ellsworth	Graduate Assistant .....	450.00
Joe T. Lynn	Graduate Assistant .....	450.00
Donald C. MacDonald	Graduate Assistant .....	450.00
Elmer J. Scott	Graduate Assistant .....	450.00
John DeWire	Graduate Assistant .....	450.00
Robert Deeter	Graduate Assistant .....	450.00
Edmund Goodale	Graduate Assistant .....	450.00
Harry DeLeon Polster	Graduate Assistant .....	450.00
W. Max Schwarz	Graduate Assistant .....	450.00
Fred P. Dickey	Graduate Assistant .....	450.00
C. H. Tindal	Graduate Assistant .....	450.00
Donald W. Bowman	Graduate Assistant .....	450.00
Harold B. Law	Graduate Assistant .....	450.00
Hugh B. Stewart	Graduate Assistant .....	450.00
Charles L. Semmelman	Graduate Assistant .....	450.00
J. G. Woodward	Graduate Assistant .....	450.00
Paul K. Weimer	Graduate Assistant .....	450.00
Joy O. Schock	Graduate Assistant .....	450.00
Martin E. Nelson	Graduate Assistant .....	450.00
John L. Hult	Graduate Assistant .....	450.00
Clarence W. Matthews	Graduate Assistant .....	450.00
George M. Vanator	Student Assistant .....	360.00
Harry C. Stieber	Student Assistant .....	360.00

\$108,239.00

*Political Science*

Henry R. Spencer	Professor and Chairman.....	\$ 5,508.00
Harvey Walker	Professor .....	5,112.00
E. Allen Helms	Professor .....	3,564.00
Francis R. Aumann	Associate Professor .....	3,812.00
H. Schuyler Foster, Jr.	Assistant Professor .....	2,820.00
Frederic W. Heimberger	Instructor .....	2,568.00
	Instructor .....	2,448.00
Earl E. Warner	Instructor .....	1,836.00

Howard L. Hamilton	Instructor .....	No salary	
Ceph LeRoy Stephens	Assistant .....	954.00	
Paul Kelso	Assistant .....	954.00	
			\$ 29,076.00
<i>Romance Languages</i>			
William S. Hendrix	Professor and Chairman.....	\$ 5,364.00	
George R. Havens	Professor .....	6,108.00	
Robert E. Rockwood	Professor .....	4,848.00	
Robert E. Monroe	Professor .....	4,752.00	
Don L. Demorest	Professor .....	4,512.00	
Olin H. Moore	Professor .....	4,356.00	
Claude E. Anibal	Professor .....	4,356.00	
Alexander H. Schutz	Professor .....	4,080.00	
Theodore E. Hamilton	Emeritus Assistant Professor..	600.00	
	(eff. 9-1)		
Theodore E. Hamilton	Assistant Professor (2 months)	460.00	
Santiago Gutierrez	Assistant Professor (part time)	2,028.00	
Theodore R. Bowie	Instructor .....	3,060.00	
Gertrude Walsh	Instructor .....	2,304.00	
Girdler B. Fitch	Instructor .....	2,052.00	
Jose R. Palomo	Instructor .....	2,052.00	
Harry Rogers	Instructor .....	2,040.00	
Demetrio Cabarga	Instructor .....	1,836.00	
Edward W. Bieghler	Instructor .....	1,836.00	
Walter E. Meiden	Instructor .....	1,836.00	
Sheldon Robertson	Assistant .....	954.00	
Charles E. Carlut	Assistant .....	954.00	
	Assistant .....	900.00	
	Assistant .....	900.00	
			\$ 62,188.00
<i>School of Journalism</i>			
James E. Pollard	Professor and Director.....	\$ 4,728.00	
Joseph S. Myers	Emeritus Professor .....	1,272.00	
Osman C. Hooper	Emeritus Professor .....	1,200.00	
Norval N. Luxon	Associate Professor .....	3,372.00	
Lester C. Getzloe	Assistant Professor .....	3,888.00	
Edward N. Doan	Assistant Professor .....	2,868.00	
Harold K. Schellenger	Instructor (part time) .....	250.00	
Harry R. O'Brien	Lecturer .....	900.00	
William Mendel	Editor— <i>Lantern</i> .....	300.00	
*Amon Gross	Business Manager— <i>Lantern</i> ..	200.00	
Clara Baker	Bookkeeper .....	1,380.00	
Gertrude Hettinger	Stenographer .....	1,080.00	
Edward N. Doan	Assistant Professor .....	666.00	
			\$ 22,104.00
<i>Speech</i>			
Victor A. Ketcham	Professor and Chairman.....	\$ 5,508.00	
	Professor .....	4,596.00	
Earl W. Wiley	Professor .....	3,672.00	
Herman A. Miller	Assistant Professor .....	2,868.00	
James Carrell	Assistant Professor .....	2,832.00	
Eugene Bahn	Assistant Professor .....	2,580.00	
Elbert R. Moses, Jr.	Assistant Professor .....	2,668.00	
Marie K. Mason	Assistant Professor .....	2,304.00	
Bert Emsley	Assistant Professor .....	2,304.00	
Donald W. Riley	Instructor .....	2,172.00	
Frances E. Jones	Instructor .....	1,836.00	
C. Emory Glander	Assistant .....	954.00	
Roy D. Murphy	Assistant .....	900.00	
Albert Capuder	Assistant .....	900.00	
Ramon George	Graduate Assistant .....	450.00	
John V. Irwin	Graduate Assistant .....	450.00	
Frances X. Brilty	Graduate Assistant .....	450.00	
	Graduate Assistant .....	450.00	
	Graduate Assistant .....	450.00	
R. Wayne Masters	Graduate Assistant .....	450.00	
Louis Kellogg	Graduate Assistant .....	450.00	
Ray E. Keesey	Assistant .....	300.00	
J. Edwin Gordon	Assistant .....	300.00	
			\$ 39,744.00
Total for College of Arts and Sciences.....			\$790,424.00

\* Plus commissions to be determined.

## COLLEGE OF COMMERCE AND ADMINISTRATION

*Administration*

Walter C. Weidler	Dean .....	\$ 6,600.00
C. Wells Reeder	Junior Dean .....	4,596.00
John F. Mee	Director of Placement.....	1,836.00
	(part time)	
Claire Harmeyer	Assistant to Dean.....	2,568.00
Nell Gainer	Stenographer .....	2,100.00
Harriet Skidmore Blair	Stenographer .....	1,260.00
Dorothy G. Suydam	Stenographer .....	1,200.00
Ragna S. Ingwaldsen	Stenographer .....	1,200.00
Anne C. Totten	Stenographer .....	1,200.00
Tillie B. Harmon	Stenographer .....	1,020.00
Florence G. Morgan	Stenographer .....	1,020.00
Gay Nuzum	Stenographer .....	1,020.00
Corinne Steele Weston	Stenographer .....	1,020.00
Martha Feth	Stenographer .....	1,020.00
Betty Suydam	Stenographer .....	1,020.00
Isabel W. Ward	Stenographer .....	960.00
Alice E. Heer	Telephone Operator .....	1,020.00
		<hr/>
		\$ 30,660.00

*Accounting*

Jacob B. Taylor	Professor and Chairman.....	\$ 5,604.00
George W. Eckelbery	Professor .....	6,108.00
Hermann C. Miller	Professor .....	4,224.00
J. B. Heckert	Associate Professor .....	4,128.00
William E. Dickerson	Associate Professor .....	3,696.00
Russell S. Willcox	Associate Professor .....	3,672.00
Daniel M. Shonting	Assistant Professor .....	2,916.00
Dallas S. Bolon	Lecturer .....	2,412.00
W. J. Fleig	Instructor .....	2,352.00
James R. McCoy	Instructor .....	2,304.00
Walter C. Burnham	Instructor .....	2,052.00
Walter D. Wall	Lecturer .....	792.00
John D. Choate	Assistant .....	900.00
John Manchester	Assistant .....	900.00
	Assistant .....	900.00
James R. McCoy	Instructor .....	600.00
Donald Moore	Assistant .....	800.00
		<hr/>
		\$ 43,860.00

*Bureau of Business Research*

Viva Boothe	Professor and Acting Director	\$ 4,596.00
Lester S. Kellogg	Assistant Professor .....	4,080.00
James C. Yocum	Assistant Professor (special)..	3,060.00
Erla Wombold	Secretary (Stenographer) ....	1,800.00
Laura Miller	Mimeograph Operator .....	900.00
		<hr/>
		\$ 14,436.00

*Business Organization*

Harold H. Maynard	Professor and Chairman.....	\$ 5,508.00
Felix E. Held	Professor and Secretary of the College .....	5,244.00
Henry E. Hoagland	Professor .....	6,108.00
Theodore N. Beckman	Professor .....	4,836.00
Charles A. Dice	Professor .....	4,728.00
Ralph C. Davis	Professor .....	4,728.00
William M. Duffus	Professor .....	4,728.00
Kenneth Dameron	Associate Professor .....	4,380.00
Harry W. Cordell	Associate Professor .....	3,888.00
Montgomery E. Pike	Associate Professor .....	3,492.00
*Donald C. Power	Associate Professor (part time)	2,040.00
Milo Kimball	Assistant Professor .....	3,876.00
N. Gilbert Riddle	Assistant Professor .....	3,492.00
J. Wayne Ley	Assistant Professor .....	3,060.00
Elvin F. Donaldson	Assistant Professor .....	2,928.00
Orin E. Burley	Assistant Professor .....	2,928.00
Herman C. Nolen	Assistant Professor .....	2,808.00
Cary W. Bowers	Assistant Professor .....	2,688.00
Michael Jucius	Assistant Professor .....	2,688.00
John F. Mee	Instructor .....	612.00
Warren Whitlinger	Assistant .....	900.00
Tom F. Jones	Assistant .....	900.00
Allen Meyer	Graduate Assistant .....	450.00

John W. McNeill	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	150.00
	Reader .....	150.00
	Reader .....	150.00
Felix E. Held	Professor .....	1,000.00
J. Wayne Ley	Assistant Professor .....	250.00
Dillard E. Bird	Reader .....	50.00
		<hr/>
		\$ 80,560.00

*Economics*

Albert Wolfe	Professor and Chairman.....	\$ 5,508.00
Thomas L. Kibler	Professor .....	5,376.00
H. Gordon Hayes	Professor .....	4,824.00
Henry F. Walradt	Professor .....	4,728.00
L. Edwin Smart	Associate Professor .....	4,380.00
Edison L. Bowers	Associate Professor .....	4,380.00
Clifford L. James	Associate Professor .....	3,576.00
Virgil Willit	Associate Professor .....	3,264.00
Henry J. Bitterman	Associate Professor .....	3,156.00
Alma Herbst	Associate Professor .....	3,156.00
Robert D. Patton	Assistant Professor .....	3,264.00
R. H. Rowntree	Assistant Professor .....	3,060.00
Walter Egle	Assistant Professor .....	2,808.00
Richard T. Stevens	Instructor .....	2,172.00
Edward C. Welsh	Instructor .....	2,172.00
David M. Harrison	Instructor .....	2,052.00
William B. Shaffer	Instructor .....	2,052.00
Benjamin Caplan	Instructor .....	2,052.00
Michael Sapir	Instructor .....	2,052.00
Leonard A. Doyle	Instructor .....	2,052.00
Philip P. Schaffner	Instructor .....	2,052.00
Sidney C. Sufrin	Instructor .....	2,052.00
	Instructor .....	2,052.00
	Instructor .....	2,052.00
Arthur Salz	Professor .....	2,040.00
John N. Hart	Assistant .....	900.00
John R. Field	Assistant (part time) .....	350.00
Clare Distel	Assistant (part time) .....	300.00
Frances E. Kirby	Assistant (part time) .....	150.00
Sam Arnold	Graduate Assistant .....	450.00
Gordon W. McKinley	Graduate Assistant .....	450.00
Robert E. Emmer	Graduate Assistant .....	450.00
Merlin Smeiker	Graduate Assistant .....	450.00
William R. Bigler	Graduate Assistant .....	450.00
Virgil C. Crisafulli	Graduate Assistant .....	450.00
Edgar E. Poulton	Graduate Assistant .....	300.00
Irvin Sobel	Graduate Assistant .....	300.00
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		\$ 81,332.00

*Geography*

Guy-Harold Smith	Professor and Chairman.....	\$ 4,596.00
Eugene Van Cleef	Professor .....	4,836.00
Charles C. Huntington	Professor .....	4,536.00
Roderick Peattie	Professor .....	4,188.00
Fred A. Carlson	Professor .....	4,080.00
Alfred J. Wright	Assistant Professor .....	2,808.00
Webster McBryde	Instructor .....	2,304.00
	Instructor .....	2,052.00
Lowry B. Karnes	Assistant .....	750.00
Alford Archer	Assistant .....	750.00
Arthur H. Robinson	Assistant .....	600.00
Barbara Kathleen Archer	Graduate Assistant .....	450.00
Walter G. Lezius	Graduate Assistant .....	450.00
Eugene W. Miller	Graduate Assistant .....	450.00
Alford Archer	Assistant .....	150.00
Arthur H. Robinson	Assistant .....	150.00
		<hr/>
		\$ 33,150.00

*School of Social Administration*

Charles C. Stillman	Professor and Chairman.....	\$ 6,108.00
James E. Hagerty	Professor .....	5,664.00

\* On leave without salary to December 31, 1939.



Stockton Raymond	Professor .....	5,112.00	
John A. Mark	Professor .....	4,068.00	
Robert G. Paterson	Professor (part time) .....	996.00	
	(special)		
Wilbur C. Batchelor	Associate Professor .....	3,948.00	
John A. Reimers	Assistant Professor .....	3,672.00	
Elsie V. Jones	Assistant Professor .....	3,384.00	
William J. Blackburn, Jr.	Assistant Professor .....	3,060.00	
Merriss Cornell	Instructor (part time) .....	1,400.00	
	(special)		
Donald D. Shira	Lecturer .....	300.00	
Carroll Day Tibbals	Assistant to Director.....	1,500.00	
Wilbur C. Batchelor	Associate Professor .....	800.00	
			\$ 40,012.00

*Sociology*

Frederick E. Lumley	Professor and Chairman.....	\$ 5,664.00	
Cecil C. North	Professor .....	5,196.00	
Perry P. Denune	Associate Professor .....	4,728.00	
Lloyd A. Cook	Associate Professor .....	3,652.00	
John P. Gillin	Assistant Professor .....	3,228.00	
Harold E. Wetzel	Instructor .....	2,052.00	
Florence Greenhoe	Instructor .....	2,052.00	
Ina Telberg	Instructor .....	1,836.00	
Raymond L. Gibbs	Assistant .....	900.00	
Orden C. Smucker	Assistant .....	900.00	
	Assistant .....	900.00	
Christopher E. Sower	Assistant .....	900.00	
Ersel E. LeMasters	Assistant .....	900.00	
	Graduate Assistant .....	150.00	
James A. Quinn	Associate Professor .....	900.00	
Rupert Koeninger	Assistant .....	300.00	
Ersel E. LeMasters	Assistant .....	300.00	
Edwin M. Lemert	Assistant .....	300.00	
			\$ 34,758.00
Total for College of Commerce and Administration...			\$358,768.00

## COLLEGE OF DENTISTRY

Wendell D. Postle	Acting Dean .....	\$ 4,740.00	
Harry M. Semans	Dean Emeritus .....	1,236.00	
William C. Graham	Emeritus Professor (eff. 9-1)..	1,416.00	
William C. Graham	Professor (2 months) .....	750.00	
Harvey V. Cottrell	Emeritus Professor (eff. 9-1)..	1,104.00	
Harvey V. Cottrell	Professor (2 months) .....	750.00	
Irwin A. Bottenhorn	Professor .....	4,596.00	
Clyde H. Hebble	Associate Professor .....	1,608.00	
Earl G. Jones	Associate Professor .....	1,080.00	
Paul C. Kitchin	Associate Professor .....	3,864.00	
Charles W. Strosnider	Assistant Professor .....	4,284.00	
Roland B. Wiltberger	Assistant Professor .....	1,092.00	
Frank C. Starr	Assistant Professor .....	1,080.00	
Herbert S. Shumway	Instructor .....	1,800.00	
Louis E. Reif	Instructor .....	1,404.00	
Robert E. Wade	Instructor (8 months) .....	800.00	
Victor L. Steffel	Instructor .....	700.00	
Total for College of Dentistry.....			\$ 32,304.00

## COLLEGE OF EDUCATION

*Administration*

Arthur J. Klein	Dean .....	\$ 7,116.00	
Leston L. Love	Junior Dean .....	4,596.00	
R. D. Bennett	Secretary of College and Associate Professor .....	3,804.00	
Lester T. Nicholas	Assistant to Dean .....	2,076.00	
Martha M. Bidwell	Assistant to Junior Dean.....	1,500.00	
Doris E. Clickenger	Assistant .....	1,200.00	
Eleanor T. Ludeman	Student Advisor .....	1,868.00	
Merle E. Dunn	Stenographer .....	1,404.00	
Winifred Hiles	Stenographer .....	1,404.00	
Helen Heimberger	Stenographer .....	1,404.00	
Faye M. DuBois	Stenographer .....	1,308.00	

Rowena R. Travis	Stenographer	1,200.00
Marjorie N. Lisle	Stenographer	1,200.00
Olga S. Krill	Stenographer	1,080.00
Frances L. John	Stenographer	1,200.00
Pauline Kelsner Norris	Stenographer	1,020.00
Delia Harris Ingles	Stenographer	1,020.00
Florobel Carpenter	Stenographer	1,020.00
Wilda McCallister	Stenographer	996.00
Catherine M. Riley	Stenographer	960.00
Mary Anne Walker	Stenographer	960.00
Ruth Vaughters	Stenographer	960.00
	Stenographer	960.00
Caroline Hoffman	Stenographer (student)	540.00
Marguerite J. McCoy	Stenographer (half time)	480.00
Carolyn W. Welsh	Stenographer (4 months)	840.00
Eather M. Ulmer	Typist	1,164.00
Esther U. Bowerman	Typist	1,020.00
Virginia G. Morrison	Clerk	1,140.00
	Clerks	570.00
Wanda L. Martin	Clerk (1½ months)	114.00
Ruth Beattie	Clerk (2 months)	152.00
Elinor Marion	Clerk (2 months)	152.00
Jean Failing	Assistant (part time)	150.00
	Assistant	50.00
		<hr/>
		\$ 45,628.00

*Bureau of Special Education*

Charles Scott Berry	Director and Professor of Psychology	\$ 7,608.00
Herschel W. Nisonger	Assistant Director and Professor of Adult Education	4,596.00
Wilda Rosebrook	Associate Professor	3,576.00
		<hr/>
		\$ 15,780.00

*Bureau of Educational Research*

W. W. Charters	Director and Professor	\$ 7,608.00
Thomas C. Holy	Professor	4,908.00
Edgar Dale	Professor	4,008.00
Earl W. Anderson	Professor (half time)	2,604.00
Wilford M. Aikin	Research Associate and Professor of Education	1,500.00
Louis E. Rath	Research Associate and Associate Professor	5,100.00
Ross L. Mooney	Research Associate and Assistant Professor	4,080.00
I. Keith Tyler	Research Associate and Assistant Professor	4,080.00
Josephine MacLatchy	Assistant Professor	3,168.00
Robert W. Richey	Research Assistant	1,200.00
William J. Jones	Research Assistant	1,200.00
Alice L. Crist	Research Assistant (3 months)	300.00
Louise Walcutt	Research Assistant	900.00
Vaughn W. Fry	Research Assistant	No salary
John G. Odgers, Jr.	Research Assistant	No salary
Hazel L. Gibbons	Research Assistant	No salary
Adelaide Lowdermilk	Assistant to Director	2,100.00
Ruth E. Seeger	Bibliographical Assistant	1,900.00
Audrey Knowlton	Bibliographical Assistant	1,260.00
Mary Ewan	Assistant	1,944.00
Doris E. Clickenger	Placement Assistant	300.00
Ruth Humphreyville	Assistant (part time)	555.00
Nancy Mason Dasher	Copyholder	1,200.00
Edna McLaughlin	Stenographer	1,200.00
Edna R. Cooke	Stenographer	1,200.00
Audrey R. Mayer	Stenographer	1,200.00
Louise English Davis	Stenographer	1,200.00
Ila H. Church	Stenographer	1,200.00
Marie Kellstadt	Typist	1,200.00
Jane Burrows	Stenographer (3 months)	240.00
Sam Zlotnick	Student Clerk (2½ months)	200.00
Mary Margaret Edler	Student Clerk (2½ months)	200.00
Janet Clover	Stenographer (part time) (1 month)	50.00
		<hr/>
		\$ 57,805.00

## Education

Harvey H. Davis	Professor and Chairman.....	\$ 5,712.00
Harold B. Alberty	Professor .....	No salary
Boyd H. Bode	Professor .....	7,032.00
Ervin E. Lewis	Professor .....	6,672.00
John L. Clifton	Professor .....	5,832.00
Howard F. Seely	Professor .....	5,508.00
Dan H. Eikenberry	Professor .....	5,292.00
Harry G. Good	Professor .....	4,884.00
Laura Zirbes	Professor .....	4,848.00
William H. Stone	Professor .....	4,812.00
Edwin W. Pahlow	Professor .....	4,764.00
Arch O. Heck	Professor .....	4,764.00
Ward G. Reeder	Professor .....	4,500.00
Virginia Sanderson	Professor .....	4,596.00
William E. Warner	Professor .....	4,596.00
Ruth Streitz	Professor .....	4,584.00
H. Gordon Hullfish	Professor .....	4,452.00
Roscoe H. Eckelberry	Professor .....	4,092.00
Frederick C. Landsittel	Professor .....	4,176.00
Orville G. Brim	Professor (special) .....	2,388.00
Earl W. Anderson	Professor (half time) .....	2,604.00
George R. Twiss	Emeritus Professor .....	552.00
Guybert P. Cahoon	Associate Professor .....	4,832.00
James B. Sharp	Associate Professor .....	4,128.00
Robert E. Smith	Associate Professor .....	4,092.00
Wilfred Eberhart	Assistant Professor (special) ..	2,040.00
	Instructor .....	2,448.00
	Instructor .....	2,448.00
Charles B. Mendenhall	Instructor .....	2,436.00
James D. Teller	Instructor .....	2,062.00
Orin B. Graff	Instructor .....	2,052.00
Inez R. Wells	Instructor .....	1,956.00
	Instructor (part time) .....	900.00
Clarence C. Ross	Assistant .....	900.00
	Assistant .....	900.00
Victor Bowers	Assistant .....	900.00
Merle R. Sumption	Assistant .....	801.00
Alan Griffin	Assistant .....	801.00
	Assistant .....	801.00
	Assistant .....	600.00
Norma Kirkendall	Assistant (part time) .....	100.00
W. L. Sprouse	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
Don Faulkner	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
Charles E. Prall	Professor .....	1,100.00
Thomas C. Holy	Professor .....	1,026.00
Heber Sotzin	Professor .....	550.00
Joseph K. Hart	Professor .....	200.00
Miles E. Cary	Associate Professor .....	1,200.00
M. M. Chambers	Associate Professor .....	450.00
A. H. Moehlman	Associate Professor (part time)	450.00
Wilfred Eberhart	Assistant Professor .....	500.00
J. K. Skipper	Instructor .....	500.00
A. W. Anderson	Instructor .....	500.00
R. H. Richards	Instructor .....	500.00
O. B. Graff	Instructor .....	500.00
Merle Sumption	Instructor .....	400.00
R. Lee Hornbake	Instructor .....	400.00
Burl N. Osburn	Instructor .....	400.00
Olive Woodruff	Instructor .....	200.00
Gladys Risden	Instructor .....	200.00
George Salt	Instructor (part time) .....	100.00
John M. Trytten	Lecturer .....	1,100.00
E. W. Bollinger	Lecturer .....	300.00
L. K. Replogle	Lecturer .....	250.00
Laura Johnston	Assistant .....	300.00
W. L. Sprouse	Assistant .....	300.00
L. W. Harding	Assistant .....	287.00
David Temple	Assistant .....	287.00
William A. Hackett	Assistant .....	287.00
O. H. P. Snyder	Assistant .....	150.00
Kenneth Henderson	Assistant .....	150.00

J. Crawford Bower	Assistant	150.00
Bernard W. Dornbirer	Assistant	150.00
Robert E. Black	Assistant	150.00
Isaac Thut	Assistant	150.00
Walter R. Williams, Jr.	Assistant	150.00
Ann Paterson	Assistant	100.00
John Ramseyer	Assistant	100.00
Willis Whitehead	Assistant (part time)	100.00
Harold Reynard	Assistant	100.00
Robert Fink	Assistant	100.00
Paul Parker	Graduate Assistant	100.00
T. H. Everhart	Graduate Assistant	150.00
Evelyn McClelland	Graduate Assistant	50.00
John H. Thompson	Instructor	450.00

\$147,884.00

*Fine Arts*

James R. Hopkins	Professor and Chairman	\$ 5,664.00
Arthur E. Baggs	Professor	5,664.00
Ralph S. Fanning	Professor	5,196.00
Alice R. Robinson	Professor	3,312.00
Hoyt Leon Sherman	Associate Professor	3,192.00
Erwin F. Frey	Associate Professor	3,060.00
Carolyn G. Bradley	Associate Professor	3,060.00
Frank J. Roos, Jr.	Associate Professor	3,060.00
Carlton Atherton	Assistant Professor	2,760.00
Will Rannells	Assistant Professor	2,760.00
James W. Grimes, Jr.	Assistant Professor	2,676.00
Edgar Littlefield	Assistant Professor	2,520.00
Robert M. Gatrell	Assistant Professor	2,148.00
Marjorie H. Batchelder	Assistant Professor	1,836.00
Anthony Anderla	Instructor	2,028.00
Harold A. Mitts	Instructor	1,836.00
Robert M. Coffin	Instructor	1,836.00
Anita Landacre	Instructor	1,776.00
Ralston C. Thompson	Instructor	1,644.00
Marian J. Reber	Instructor (part time)	1,536.00
	(special)	
Margaret S. Fetzer	Instructor (part time)	900.00
	(special)	
Philip B. Blakesly	Assistant	900.00
Robert D. King	Assistant	800.00
Dorothy I. Relyea	Assistant	702.00
Hester A. Robinson	Assistant	702.00
Ann E. Stelhorn	Assistant	450.00
	Assistant	150.00
Erwin F. Frey	Associate Professor and Acting Chairman	667.00
Robert M. Gatrell	Assistant Professor	466.00
Will Rannells	Assistant Professor	300.00
Edgar Littlefield	Instructor	500.00
Margaret Fetzer	Instructor	400.00
Anita Landacre	Instructor	200.00
Charles G. Yeager	Instructor	200.00
Herbert Sanders	Assistant	150.00

\$ 65,051.00

*Music*

Eugene J. Weigel	Professor and Acting Chairman	\$ 4,968.00
Joseph A. Leeder	Professor	4,728.00
Louis H. Diercks	Professor	4,176.00
M. Emmet Wilson	Professor	4,176.00
Cloea Thomas	Assistant Professor	3,408.00
Maude M. Slawson	Assistant Professor	3,408.00
Dale V. Gilliland	Assistant Professor	3,060.00
M. Edith Jones	Assistant Professor	2,700.00
Walter Kob	Assistant Professor	2,364.00
Manley R. Whitcomb	Assistant Professor	2,352.00
William McBride	Assistant Professor	2,328.00
George Hardesty	Assistant Professor	2,328.00
Hilda Dierker	Assistant Professor	2,316.00
Lela Hardy	Assistant Professor	2,316.00
Howard S. Wilson	Instructor	2,568.00
Miriam Smart Mooney	Instructor	2,328.00
Clare E. Grundman	Instructor	2,052.00

Marguerite L. Miller	Instructor .....	1,908.00
Mary Phillips	Instructor (part time) .....	450.00
Eleanor Anawalt	Assistant .....	450.00
Jean R. Clymer	Graduate Assistant .....	450.00
Samuel R. Goldman	Graduate Assistant .....	450.00
Eugene J. Weigel	Professor .....	550.00
Louis H. Diercks	Professor .....	500.00
Don Morrison	Assistant Professor .....	450.00
M. Edith Jones	Assistant Professor .....	300.00
Olwen Jones	Assistant Professor .....	300.00
Dale V. Gilliland	Assistant Professor .....	300.00
William B. McBride	Assistant Professor .....	260.00
George E. Hardesty	Assistant Professor .....	240.00
Thomas H. Hamilton	Professor .....	450.00
Manley R. Whitcomb	Instructor .....	540.00
Clare E. Grundman	Instructor .....	340.00
Dorothy Jane Lord	Instructor .....	300.00
Eleanor Anawalt	Instructor (part time) .....	240.00
Samuel R. Goldman	Assistant .....	480.00
		<hr/>
		\$ 60,584.00
<i>Psychology</i>		
Harold E. Burt	Professor and Acting Chairman	\$ 5,100.00
Henry H. Goddard	Emeritus Professor .....	1,068.00
Herbert A. Toops	Professor .....	5,568.00
Francis N. Maxfield	Professor .....	5,436.00
Floyd C. Dockeray	Professor .....	5,388.00
Horace B. English	Professor .....	5,256.00
	Professor .....	5,100.00
Samuel Renshaw	Professor .....	4,824.00
Sidney L. Pressey	Professor .....	4,572.00
Robert D. Williams	Professor .....	3,888.00
Willard L. Valentine	Associate Professor .....	3,672.00
A. Sophie Rogers	Associate Professor .....	3,060.00
Mervin A. Durea	Assistant Professor .....	3,840.00
Francis F. Robinson	Assistant Professor .....	3,672.00
Emily L. Stogdill	Assistant Professor .....	2,700.00
Robert Y. Walker	Instructor .....	2,052.00
Bronson Price	Instructor .....	2,052.00
Delos D. Wickens	Instructor .....	2,052.00
William C. Biel	Instructor .....	2,052.00
Edward J. Carr	Instructor .....	2,052.00
Lawrence O'Kelly	Instructor (part time) .....	1,536.00
Reign H. Bittner	Instructor (part time) .....	1,536.00
I. Lynn Hampton	Assistant .....	2,400.00
Lois M. Hilgeman	Clinical Assistant .....	1,500.00
Anne E. Royer	Clerk .....	1,200.00
Charles C. Gibbons	Assistant .....	954.00
Thelma A. Herndon	Assistant .....	954.00
Raymond C. Kuhlen	Assistant .....	954.00
Edmund P. Marx	Assistant .....	954.00
Lawrence P. Marx	Assistant .....	954.00
Elias H. Porter	Assistant .....	954.00
Ruth Vendig Raimy	Assistant .....	954.00
William A. Benton Schrader	Assistant .....	954.00
Richard W. Wallen	Assistant .....	954.00
Milton M. Parker	Assistant .....	954.00
Sherwood McIntyre	Assistant .....	954.00
Kenneth E. Clark	Assistant .....	954.00
Gene A. Waller	Assistant .....	954.00
Richard H. Leukart	Assistant .....	954.00
Elwood Senderling	Assistant .....	954.00
Dorothy Hilty	Assistant (part time) .....	100.00
John Henry Rapparlie	Graduate Assistant .....	450.00
Nicholas Hobbs	Graduate Assistant .....	450.00
Victor C. Raimy	Graduate Assistant .....	450.00
George W. Knox	Graduate Assistant .....	450.00
Frances S. Johnson	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
John L. Holmes	Graduate Assistant .....	450.00
Charles Hursh	Student Assistant .....	284.00
Kurt Koffka	Professor .....	750.00
C. M. Louttit	Professor .....	750.00
John L. Holmes	Graduate Assistant .....	150.00
Harold A. Edgerton	Assistant Professor .....	No salary
		<hr/>
		\$101,070.00

*University School*

Harold B. Alberty	Director of University Schools and Professor .....	\$ 6,600.00
Harold P. Fawcett	Associate Professor and Associate Director .....	4,416.00
Lou L. La Brant	Professor .....	4,092.00
Charles C. Cowell	Associate Professor .....	3,888.00
Charles C. Weidemann	Associate Professor .....	3,578.00
Arthur H. Moehlman	Associate Professor .....	3,372.00
C. Warren Moore	Assistant Professor .....	3,576.00
Rose Lammel	Assistant Professor .....	3,576.00
Margaret Willis	Assistant Professor .....	3,180.00
Norma Albright	Assistant Professor .....	2,888.00
Everett J. Kircher	Assistant Professor .....	2,808.00
Virginia H. Blunt	Assistant Professor .....	2,760.00
William A. Van Til	Assistant Professor .....	2,760.00
Dale Wantling	Assistant Professor .....	2,448.00
Mary A. Giles	Instructor .....	2,568.00
Louise Asplund	Instructor .....	2,566.00
Mary Jane Loomis	Instructor .....	1,836.00
Victor B. Coutant	Instructor .....	1,836.00
George E. Salt	Instructor .....	1,836.00
John A. Ramseyer	Instructor .....	1,788.00
Oreon Keeslar	Instructor .....	1,836.00
Harold E. Reynard	Instructor .....	1,740.00
Marjorie Hammel	Instructor (part time) .....	1,692.00
Catherine E. Hennessey	(special) Instructor .....	1,536.00
Alice M. Johnson	Dietitian and Instructor .....	1,224.00
Frieda M. Heller	Librarian and Associate Professor .....	600.00
Janet C. MacLeod	Assistant Librarian .....	3,552.00
Louise M. Ort	Nurse .....	1,356.00
Rebecca C. Kindler	Secretary .....	1,608.00
Florence E. Moore	Secretary .....	1,200.00
Elizabeth McGinty	Stenographer .....	900.00
Sarah Jane Fink	Assistant .....	1,308.00
William S. Casey	Assistant .....	1,500.00
Beth Wilson Thewlis	Assistant .....	1,350.00
Evelyn M. McClelland	Assistant .....	1,350.00
Marjorie H. Post	Assistant .....	1,300.00
Paul O. Parker	Graduate Assistant .....	450.00
Paul T. Doelker	Graduate Assistant .....	450.00
Helen E. Shively	Graduate Assistant .....	450.00
Beryl D. Hensel	Graduate Assistant .....	450.00
Eugene A. Waters	Assistant Professor .....	450.00
		On leave

*Elementary School*

Cecile C. Swales	Instructor and Teacher in charge of Elementary Schools.....	\$ 2,556.00
Catharine M. Williams	Instructor .....	2,400.00
Nelle Morris	Instructor .....	2,172.00
Edna DeBolt Salt	Instructor .....	2,025.00
Lois Kirkpatrick Matthias	Instructor .....	1,932.00

*Summer Demonstration School*

Cecile C. Swales	Instructor .....	\$ 400.00
Roberta Green	Instructor .....	400.00
Olive Jackson	Instructor .....	300.00
Mary Jane Loomis	Instructor .....	300.00
Edna DeBolt Salt	Instructor .....	300.00
Blanche Kent	Instructor .....	300.00
Louise Asplund	Instructor .....	300.00
Margaret E. Sutton	Instructor .....	300.00
Beth Wilson Thewlis	Instructor .....	300.00
Ray Snyder	Instructor .....	200.00
John Marquis	Assistant .....	50.00
Ruth Shane	Assistant .....	50.00
Ellen Laughead	Assistant to Observers .....	50.00

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\$102,977.00

## Workshop—Secondary School Curriculum

Lloyd A. Cook	Associate Professor .....	No salary
Everett Kircher	Assistant Professor .....	No salary
Robert Coffin	Instructor .....	No salary
Alan Griffin	Instructor .....	No salary
Charles B. Mendenhall	Instructor .....	No salary
(Above salaries paid direct by the Progressive Education Association)		
Joseph K. Hart	Professor .....	\$ 600.00
W. C. Croxton	Professor .....	500.00
Paul Sears	Professor .....	200.00
Evelyn Eastman	Instructor .....	600.00
Gerhart W. Wiebe	Instructor .....	500.00
		\$ 2,400.00
Total for College of Education.....		\$599,129.00

## COLLEGE OF ENGINEERING

## Administration

Charles E. MacQuigg	Dean .....	\$ 7,608.00
William D. Turnbull	Junior Dean .....	4,596.00
Embury A. Hitchcock	Dean Emeritus .....	1,452.00
Lenora Glasgow	Secretary to Dean..... (Stenographer)	2,424.00
Lilyan B. Bradshaw	Clerk .....	1,500.00
Helen M. Vogel	Clerk .....	1,260.00
Dorothea Fismer	Stenographer .....	1,200.00
Annie Fraser	Stenographer .....	1,260.00
Mina Kennedy	Stenographer .....	1,140.00
Catherine L. Liddil	Stenographer .....	1,080.00
Annette M. Shugert	Stenographer .....	1,080.00
Ruth E. Brown	Stenographer .....	1,080.00
Martha Sullivan	Stenographer .....	1,080.00
Ruth M. Manker	Stenographer .....	1,020.00
Kathryn G. Schankweiler	Stenographer .....	960.00
		\$ 28,740.00

## Architecture and Landscape Architecture

Charles S. Chubb	Professor and Chairman.....	\$ 5,388.00
Herbert Baumer	Professor .....	5,388.00
Wilbert C. Ronan	Professor .....	4,164.00
Joseph N. Bradford	Emeritus Professor of Archi- tecture .....	1,152.00
Charles R. Sutton	Associate Professor .....	3,672.00
Richard S. Buck, Jr.	Assistant Professor .....	3,060.00
Galen F. Oman	Assistant Professor .....	3,000.00
Morris E. Trotter, Jr.	Assistant Professor .....	2,868.00
Marion V. Packard	Assistant .....	702.00
	Student Assistant .....	300.00
		\$ 29,694.00

## Ceramic Engineering

Arthur S. Watts	Professor and Chairman.....	\$ 4,896.00
John L. Carruthers	Professor .....	4,416.00
Robert M. King	Associate Professor .....	3,924.00
Charles B. Tauber	Assistant .....	750.00
		\$ 13,986.00

## Chemical Engineering

James R. Withrow	Professor and Chairman.....	\$ 5,508.00
Joseph H. Koffolt	Associate Professor .....	3,672.00
L. Kermit Herndon	Assistant Professor .....	2,668.00
James O. Pence	Instructor .....	1,668.00
Stuart B. Row	Instructor .....	1,428.00
Charles R. Owens	Instructor (part time) (special)	855.00
Elden D. Haller	Assistant .....	1,300.00
George B. Hughey	Assistant .....	900.00
Harvey H. Grice	Graduate Assistant .....	450.00
Elton B. Gunyou	Graduate Assistant .....	450.00
Edward J. Haven	Graduate Assistant .....	450.00
Daniel W. Duncan	Graduate Assistant .....	450.00
Richard A. Clark	Graduate Assistant .....	450.00
Tse Kao Wu	Graduate Assistant .....	450.00
Fred E. Levy	Graduate Assistant .....	300.00

Mary Wing Robb	Assistant	1,000.00
G. M. Machwart	Associate Professor	500.00
L. Kermit Herndon	Assistant Professor	500.00
George B. Hughey	Assistant	150.00

\$ 23,049.00

*Civil Engineering*

Clyde T. Morris	Professor and Chairman	\$ 5,808.00
Edwin F. Coddington	Professor	4,728.00
John C. Prior	Professor	4,500.00
Roscoe C. Sloane	Professor	4,224.00
Jacob R. Shank	Professor	2,124.00
George E. Large	Associate Professor	4,092.00
John M. Montz	Associate Professor	3,192.00
Claude H. Wall	Associate Professor	2,844.00
Oscar J. Marshall	Assistant Professor	2,760.00
Charles O. Dawson	Assistant (part time)	900.00
	Student Assistant	90.00

*Civil Engineering Summer Camp*

Roscoe C. Sloane	Camp Director	600.00
John M. Montz	Associate Professor	400.00
Claude H. Wall	Assistant Professor	350.00
Earl E. Burnett	Cook	120.00

\$ 36,732.00

*Electrical Engineering*

Erwin E. Dreese	Professor and Chairman	\$ 8,880.00
Harold Bibber	Professor	6,360.00
William L. Everitt	Professor	5,616.00
F. C. Caldwell	Emeritus Professor (eff. 9-1)	1,152.00
F. C. Caldwell	Professor (2 months)	848.00
E. E. Kimberly	Associate Professor	3,084.00
	Assistant Professor	3,672.00
Kwan Yau Tang	Assistant Professor	2,460.00
E. M. Boone	Assistant Professor	2,304.00
R. C. Higgy	Assistant Professor	No salary
Jerome E. Williams	Instructor	1,968.00
Allan A. Kunze	Instructor	1,908.00
	Instructor	900.00
John B. Heffelfinger	Graduate Assistant	450.00
George Sinclair	Graduate Assistant	450.00
Walter K. Halstead	Graduate Assistant	450.00
F. Carlin Weimer	Graduate Assistant	450.00
Roger J. Pieracci	Graduate Assistant	450.00
John B. Heffelfinger	Graduate Assistant	150.00
Earl B. McDowell	Assistant	1,800.00
*Susannah L. Bryant	Assistant	1,116.00
John Dankworth	Technical Assistant	1,500.00
C. E. Katzenberger	Assistant (2 months)	176.00

\* On leave for 3 months.

\$ 46,144.00

*Engineering Drawing*

Thomas E. French	Professor and Chairman	\$ 5,508.00
Robert Meiklejohn	Professor	4,284.00
Owen E. Williams	Professor	3,528.00
Wooster B. Field	Professor	3,528.00
Ralph S. Paffenbarger	Professor	3,528.00
Allen McManigal	Associate Professor	3,228.00
Lawrence D. Jones	Associate Professor and Secretary of the College	3,084.00
Charles D. Cooper	Assistant Professor	2,736.00
Jay N. Edmondson	Assistant Professor	2,556.00
Harry H. Brittingham	Assistant Professor	2,556.00
Charles J. Vierck	Assistant Professor	2,556.00
Gilbert Coddington	Instructor	1,836.00
Alfred J. Philby	Instructor	1,836.00
Fairfax E. Watkins	Instructor	1,836.00
Paul E. Machovina	Instructor	1,836.00
L. R. Schruben	Instructor	1,644.00
Hollie W. Shupe	Instructor	1,644.00
Glada M. Weaver	Assistant	1,000.00
	Student Assistant	300.00
	Student Assistant	300.00

\$ 49,324.00



*Engineering Experiment Station*

Charles E. MacQuigg	Director .....	\$ 1,800.00
Jacob R. Shank	Assistant Director .....	3,000.00
John M. Weed	Associate Professor, Civil Engineering and Editor.....	3,576.00
Frank H. Eno	Emeritus Professor .....	1,080.00
George A. Bole	Research Professor .....	4,284.00
Arthur H. Dierker	Research Professor of Civil Engineering (part time)...	3,672.00
George A. Loomis	Senior Research Engineer and Assistant Professor of Metallurgical Engineering .....	3,168.00
	(10 months)	
	Senior Research Engineer and Assistant Professor of Ceramic Engineering .....	2,040.00
	(part time)	
Harold H. Dawson	Junior Research Engineer.....	1,680.00
Ralston Russell, Jr.	Research Assistant .....	1,440.00
Harry D. Foster	Research Assistant (part time)	1,200.00
Mildred DePue	Stenographer .....	1,260.00
Rupert L. Atkin	Student Stenographer .....	600.00
Helen Eckert	Stenographer (part time) ....	540.00
Henri Hoffman	Engineer .....	2,040.00
Gerald L. Lee	Station Mechanic and Laboratory Assistant .....	1,560.00
Frank A. Young	Equipment Custodian .....	1,320.00
Christopher E. Sherman	Emeritus Professor of Civil Engineering (eff. 9-1) .....	1,164.00
Christopher E. Sherman	Research Professor of Civil Engineering (2 months) ...	600.00
		<hr/>
		\$ 36,024.00

*Industrial Engineering*

John Younger	Professor and Chairman.....	\$ 5,808.00
William A. Knight	Emeritus Professor of Industrial Engineering .....	636.00
Paul N. Lehoczky	Associate Professor .....	3,240.00
O. D. Rickly	Assistant Professor .....	2,448.00
Rudolph P. Schneider	Assistant Professor .....	2,256.00
J. R. Stitt	Assistant Professor of Welding Engineering .....	825.00
Guy Cooper	Instructor .....	2,256.00
Jacob A. Foust	Instructor .....	2,256.00
Harold M. Poole	Instructor .....	2,100.00
Robert L. Folden	Assistant .....	1,500.00
James C. Thomas	Assistant .....	960.00
Kenneth K. Edgar	Assistant .....	1,200.00
John F. Cooke	Laborer .....	1,080.00
H. M. Wiggins	Student Assistant .....	150.00
Louis A. Schultz	Student Assistant .....	150.00
Harry D. Moore	Student Assistant .....	150.00
		<hr/>
		\$ 27,165.00

*Mechanical Engineering*

Franklin W. Marquis	Professor and Chairman.....	\$ 5,628.00
Carl A. Norman	Professor .....	4,260.00
Karl W. Stinson	Professor .....	4,104.00
Aubrey I. Brown	Professor .....	3,804.00
Paul Bucher	Professor .....	3,612.00
Horace Judd	Emeritus Professor (eff. 9-1) ..	636.00
Horace Judd	Professor (2 months) .....	600.00
George N. Moffatt	Associate Professor .....	3,120.00
Samuel R. Beitler	Associate Professor .....	3,060.00
Charles P. Roberts	Associate Professor .....	2,940.00
Salvatore M. Marco	Instructor .....	2,208.00
E. J. Lindahl	Instructor .....	1,336.00
Eugene K. Falls	Assistant (part time) .....	300.00
Helmut W. Engelman	Student Assistant .....	300.00
Orly Musgrave	Student Assistant .....	300.00
John P. Kramer	Assistant .....	1,320.00
R. L. Pratt	Helper and Fireman .....	2,112.00
Robert T. Simpson	Machinist .....	1,896.00
Richard M. Jones	Laborer .....	1,200.00
Aubrey I. Brown	Professor .....	500.00
		<hr/>
		\$ 43,786.00

*Mechanics*

Percy W. Ott	Professor and Chairman.....	\$ 4,632.00
James E. Boyd	Emeritus Professor .....	1,140.00
Samuel B. Folk	Associate Professor .....	3,562.00
Ralph W. Powell	Associate Professor .....	2,866.00
Edgar C. Clark	Assistant Professor .....	2,796.00
Leroy Tucker	Assistant Professor .....	2,616.00
David C. Williams	Instructor .....	2,052.00
Geoffrey A. Miller	Graduate Assistant .....	300.00
	Graduate Assistant .....	150.00
		<u>\$ 20,094.00</u>

*Metallurgy*

Dana J. Demorest	Professor and Chairman.....	\$ 5,148.00
William A. Mueller.	Professor .....	4,044.00
James O. Lord	Associate Professor .....	3,562.00
Laurie J. Rautio	Instructor .....	2,760.00
		<u>\$ 15,504.00</u>

*Mine Engineering*

Harry E. Nold	Professor and Chairman.....	\$ 4,836.00
Edward V. O'Rourke	Professor .....	4,104.00
		<u>\$ 8,940.00</u>

*Mineralogy*

William J. McCaughey	Professor and Chairman.....	\$ 5,148.00
Arthur M. Brant	Associate Professor .....	3,180.00
	Graduate Assistant .....	450.00
	Student Assistant .....	180.00
		<u>\$ 8,958.00</u>

*Photography*

Francis William Davis	Assistant Professor and Act- ing Chairman .....	\$ 2,196.00
A. Lloyd Reber	Instructor .....	1,836.00
Harry G. Binau	Assistant .....	960.00
	Graduate Assistant .....	450.00
Nina Padovan Coccia	Stenographer (part time) .....	480.00
		<u>\$ 5,922.00</u>

Total for College of Engineering..... \$894,013.00

## COLLEGE OF LAW

	Dean .....	\$ 8,880.00
John E. Hallen	Professor .....	6,612.00
Harry W. Vanneman	Professor .....	6,120.00
Silas A. Harris	Professor .....	6,120.00
Robert E. Mathews	Professor .....	5,508.00
Arthur T. Martin	Professor .....	5,112.00
Norman D. Lattin	Professor .....	4,608.00
Robert M. Hunter	Professor .....	4,368.00
William H. Rose	Professor .....	4,128.00
Alonzo H. Tuttle	Professor (part time) .....	2,556.00
Frank R. Strong	Associate Professor .....	5,100.00
	Assistant to Dean.....	1,500.00
Ruth Erwine	Assistant to Dean.....	1,200.00
Margaret Daehler	Assistant to Director of Legal Stenographer .....	1,200.00
Dorothea Worthing	Stenographer .....	1,200.00
Herschel W. Arant	Dean .....	1,000.00
Silas A. Harris	Professor .....	750.00
William H. Rose	Professor .....	675.00
Robert M. Hunter	Professor .....	450.00
Lester W. Feezer	Professor .....	425.00
Arthur T. Martin	Professor .....	400.00
Harry W. Vanneman	Professor .....	400.00
Norman D. Lattin	Professor .....	375.00
Frank R. Strong	Associate Professor .....	375.00
		<u>\$ 69,062.00</u>

Total for College of Law..... \$ 69,062.00

## COLLEGE OF MEDICINE

*Administration*

J. H. J. Upham	Dean and Director of Hospital	\$ 8,100.00
Arthur J. Linn	Secretary to Dean	2,304.00
Corvin A. Starkey	Technical Assistant	2,100.00
Margaret R. Colburn	Technical Assistant	2,004.00
Earl Schofield	Technical Assistant	1,800.00
Marian A. Snively	Technical Assistant	1,500.00
Johnnie Robert Bee	Technical Assistant	1,200.00
Edythe Lynn	Technical Assistant	1,020.00
		<hr/>
		\$ 20,028.00

*Anatomy*

Rollo C. Baker	Professor and Chairman	\$ 4,896.00
Ralph A. Knouff	Professor	4,596.00
Linden F. Edwards	Associate Professor	3,252.00
Hugh E. Setterfield	Associate Professor	3,060.00
Dwight M. Palmer	Assistant Professor	2,760.00
Paul B. Yates	Assistant Professor	2,568.00
Grant O. Graves	Assistant Professor	2,568.00
Emory S. James	Instructor	2,148.00
Morris B. Guthrie	Instructor (part time) (special)	900.00
Ruth Penfield	Research Assistant	1,200.00
Arnold Whiting	Technician	1,200.00
Don A. Urban	Assistant (part time)	450.00
Bernard M. Schneider	Assistant (part time)	450.00
Morris L. Battles	Assistant (part time)	450.00
Robert H. English	Assistant (part time)	450.00
Francis W. McCoy	Assistant (part time)	450.00
Harold K. Treece	Assistant (part time)	450.00
Jasper M. Hedges	Assistant (part time)	450.00
John C. Holliday	Graduate Assistant	450.00
	Assistant (part time)	300.00
		<hr/>
		\$ 33,048.00

*Dispensaries*

Earl H. Baxter	Assistant Professor	\$ 284.00
Samuel D. Edelman	Assistant Professor	284.00
Mary A. Graber	Instructor	312.00
Camille J. DeLor	Instructor	500.00
Robert C. Kirk	Instructor	500.00
John P. Farson	Instructor	300.00
Oscar W. Jepsen	Instructor	200.00
Harve M. Clodfelter	Instructor	200.00
John H. Mitchell	Instructor	200.00
Thomas E. Rardin	Instructor	100.00
Herbert D. Emswiler	Instructor	96.00
J. Clyde Vanneter	Instructor	96.00
Robert Schoene	Instructor	No salary
Clark Pritchett	Instructor	No salary
Morris Guthrie	Assistant	400.00
William F. Mitchell	Assistant	200.00
Howard R. Mitchell	Assistant	200.00
Oscar L. Coddington	Assistant	192.00
Dana W. Cox	Assistant	192.00
Harold V. Postle	Assistant	96.00
Thomas F. Ross	Assistant	96.00
J. E. Arrington	Assistant	No salary
D. G. Sanor	Instructor	No salary
		<hr/>
		\$ 4,448.00

*Medicine*

Charles A. Doan	Professor and Chairman of Medicine and Director of Medical Research	\$ 8,880.00
Elijah J. Gordon	Clinical Professor of Medicine and Director of Dispensaries	3,864.00
Elmer G. Horton	Emeritus Professor (Pediatrics) (eff. 9-1)	1,104.00
Elmer G. Horton	Professor (2 months)	368.00
Charles J. Shepard	Clinical Professor (Dermatology)	100.00
Bruce K. Wiseman	Associate Professor of Medicine	4,092.00
Franklin C. Wagenhals	Associate Clinical Professor... (Neurology)	300.00
George I. Nelson	Associate Clinical Professor... (Medicine)	3,108.00

Solomon A. Hatfield	Associate Clinical Professor... (Medicine)	2,052.00
Lear H. Van Buskirk	Associate Clinical Professor... (Medicine)	2,052.00
Earl H. Baxter	Associate Clinical Professor... (Pediatrics)	750.00
Phillip T. Knies	Assistant Clinical Professor...	1,000.00
Samuel D. Edelman	Assistant Clinical Professor... (Pediatrics)	750.00
George T. Harding	Assistant Clinical Professor... (Psychiatry)	200.00
Ben C. Houghton	Instructor .....	1,836.00
James R. Reeves	Instructor .....	1,836.00
John E. Brown, Jr.	Clinical Instructor (Pediatrics)	300.00
Mary Ann Graber	Clinical Instructor (Pediatrics)	300.00
Samuel J. Goldstein	Clinical Instructor .....	300.00
C. C. Sherburne	Clinical Instructor (Medicine)	200.00
Thomas E. Rardin	Clinical Instructor .....	200.00
Max P. Kanter	Clinical Instructor (Medicine)	150.00
Donald E. Yochem	Clinical Instructor .....	150.00
Marion L. Ainsworth	Clinical Instructor (Pediatrics)	100.00
Harrison Evans	Clinical Instructor .....	100.00
Herbert M. Plattner	Lecturer in Medical Law.....	240.00
Jonathan Forman	Lecturer on Allergy.....	100.00
R. W. Kissane	Lecturer on Cardiology.....	100.00
Warren W. Hicks	Clinical Assistant .....	192.00
C. C. Landen	Clinical Assistant .....	100.00
Etta Mae Willis	Research Assistant .....	1,500.00
Bruce A. Shepard	Research Assistant .....	1,200.00
Joseph H. J. Akeroyd	Research Chemist .....	1,200.00
Margaret Ann Johnson	Technical Assistant .....	912.00
Jo B. Welch	Technical Assistant .....	912.00
Donald Mahanna	Instructor .....	500.00
William F. Shepard	Laboratory Assistant .....	996.00
Florence Melvin	Medical Illustrator .....	1,008.00
Mabel M. Haverfield	Secretary .....	1,500.00
Dorothy K. Cranmer	Stenographer .....	1,080.00
Jacob J. Coons	Emeritus Clinical Professor of Medicine .....	No salary
Laurence H. Snyder	Professor (Genetics) .....	No salary
John W. Wilce	Clinical Professor .....	No salary
J. Fremont Bateman	Clinical Professor (Medicine) .	No salary
Paul C. Kitchin	Associate Professor .....	No salary
Morse F. Osborn	Associate Clinical Professor...	No salary
Oram C. Woolpert	Associate Professor .....	No salary
Alfred W. Bosworth	Assistant Professor .....	No salary
Casper H. Benson	(Biochemical Research)	
James A. Beer	Assistant Clinical Professor of Medicine (Tuberculosis) ...	No salary
Shirley Armstrong	Assistant Clinical Professor...	No salary
Charlotte Winnemore	Assistant Clinical Professor...	No salary
Grant O. Graves	Instructor (Neurology) .....	No salary
Dwight M. Palmer	Instructor (Neuro-Psychiatry)	No salary
James M. Foley	Clinical Instructor .....	No salary
Myron D. Miller	Clinical Instructor .....	No salary
John H. Mitchell	Clinical Instructor .....	No salary
Burton F. Barney	Clinical Instructor .....	No salary
Nicholas Michael	(Dermatology)	
Camille J. DeLor	Clinical Instructor (Psychiatry)	No salary
Robert Kirk	Clinical Instructor (Medicine)	No salary
John E. Hoberg	Clinical Instructor .....	No salary
Clark Pritchett	(Pediatric Dispensary)	
Robert H. Schoene	Clinical Instructor (Dispensary)	No salary
Harve M. Clodfelter	Clinical Instructor (Dispensary)	No salary
Sidney M. McCurdy	Clinical Instructor (Dispensary)	No salary
Beatrice L. Postle	Lecturer .....	No salary
Clara G. Bonner	Clinical Assistant (Psychiatry)	No salary
Lawrence Senseman	Clinical Assistant .....	No salary
Dan Morse	Clinical Assistant (Psychiatry)	No salary
	Clinical Assistant .....	No salary
	(Tuberculosis Dispensary)	

Robin H. Obetz	Clinical Assistant in Medicine.	No salary
William F. Mitchell	Clinical Assistant (Medicine) ..	No salary
Rollo W. Bonnell	Clinical Assistant .....	No salary
	(Medical Dispensary)	
Ruth A. Koons	Clinical Assistant .....	No salary
	(Pediatric Dispensary)	
Joseph H. Shepard	Clinical Assistant .....	No salary
	(Dermatology)	
James J. Hughes	Clinical Assistant .....	No salary
	(Physical Diagnosis)	
Eugene H. Sterne, Jr.	Voluntary Research Fellow ....	No salary
Sarah H. Bowditch	Voluntary Research Fellow ....	No salary
		<hr/>
		\$ 45,632.00

*Obstetrics*

Andrews Rogers	Professor and Chairman.....	\$ 3,672.00
Francis Ward Davis	Assistant Professor .....	2,328.00
Charles W. Pavey	Assistant Professor and Act- ing Resident .....	1,008.00
Herman W. Koerper	Assistant Professor .....	960.00
Thomas F. Ross	Instructor and Acting Resident (Dispensaries)	1,104.00
J. Clyde Vanneter	Instructor .....	No salary
Dana Wesley Cox	Assistant .....	No salary
		<hr/>
		\$ 9,072.00

*Ophthalmology*

Albert D. Frost	Professor and Chairman.....	\$ 500.00
John B. Alcorn	Emeritus Assistant Professor..	No salary
W. A. Stoutenborough	Instructor .....	150.00
Harry M. Sage	Instructor .....	150.00
Claude S. Perry	Instructor .....	150.00
Hugh C. Thompson	Clinical Assistant .....	500.00
Francis W. Thomas	Assistant .....	100.00
Robert E. Quinn	Assistant .....	50.00
Harold V. Postle	Assistant .....	No salary
Arthur B. McConagha	Assistant .....	No salary
		<hr/>
		\$ 1,600.00

*Oto-Laryngology*

Hugh G. Beatty	Professor and Chairman.....	\$ 600.00
T. Rees Williams	Assistant Professor .....	300.00
Russel G. Means	Instructor .....	300.00
Morris Goldberg	Instructor .....	200.00
Edward W. Harris	Instructor .....	200.00
Herbert Emswiler	Instructor .....	100.00
		<hr/>
		\$ 1,700.00

*Pathology*

Emmerich von Haam	Professor and Chairman.....	\$ 6,100.00
Carl L. Spohr	Emeritus Professor .....	648.00
Harry L. Reinhart	Associate Professor of Clinical Pathology .....	1,320.00
Horace B. Davidson	Assistant Professor (parttime)	1,200.00
Ralph W. Pagel	Instructor .....	1,968.00
Sylvester F. Crynes	Instructor .....	1,836.00
George Y. Shinowara	Instructor (part time) .....	1,020.00
Sloan J. Wilson	Instructor .....	900.00
Marie Moorhead	Instructor (part time) .....	816.00
Russell Milliser	Instructor .....	600.00
Roswell S. Fidler	Instructor .....	No salary
Frank C. Andrus	Instructor .....	No salary
Catherine Ann Brennan	Research Assistant .....	1,100.00
Mortimer Banks	Technical Assistant .....	1,400.00
Winifred Robinson	Technical Assistant .....	1,200.00
Kathryn M. Bankhardt	Technical Assistant .....	1,224.00
Mildred E. Bottigheimer	Technical Assistant .....	1,080.00
Ralph M. Hartwell	Assistant in Clinical Pathology	900.00
K. B. Grim	Resident Pathologist .....	600.00
J. A. Hull	Resident Pathologist .....	600.00
G. Frank Jones, Jr.	Resident Pathologist .....	550.00
W. J. Miller	Resident Pathologist .....	No salary
		<hr/>
		\$ 25,062.00

*Physiological Chemistry*

Clayton S. Smith	Professor and Chairman.....	\$ 4,692.00
John B. Brown	Associate Professor .....	4,044.00
Helen L. Wikoff	Assistant Professor .....	2,760.00
Adrian C. Kuyper	Instructor .....	2,304.00
Samuel Rosenfeld, Jr.	Instructor (special) .....	1,200.00
Joseph B. McClelland	Assistant .....	954.00
Joseph F. Vincent	Assistant .....	954.00
Alfred E. Brown	Graduate Assistant .....	450.00
Roscoe C. Millican	Graduate Assistant .....	450.00
Jean F. Caul	Graduate Assistant .....	450.00
Edwin H. Ellison	Graduate Assistant .....	450.00
Jerome S. Frankel	Graduate Assistant .....	150.00
Roscell T. Preston	Technical Assistant .....	1,200.00
Sylvanus Conley	Technical Assistant .....	1,008.00
Helen L. Linn	Technical Assistant .....	750.00

\$ 21,816.00

*Physiology*

Frank A. Hartman	Professor and Chairman.....	\$ 7,108.00
Raymond J. Seymour	Professor .....	4,284.00
Edwin P. Durrant	Emeritus Professor .....	216.00
Fred A. Hitchcock	Associate Professor .....	3,276.00
Emil Bozler	Assistant Professor .....	3,576.00
Gordon C. Ring	Assistant Professor .....	3,576.00
Rollin R. Durant	Assistant Professor .....	2,820.00
Saul L. Cohen	Instructor .....	3,060.00
Harold W. Schultz	Instructor .....	2,040.00
Samuel R. Tipton	Instructor .....	1,968.00
	Instructor .....	1,788.00
Floyd R. Stauffer	Assistant (part time) .....	450.00
Katharine Anna Brownell	Research Assistant .....	1,800.00
Jonathan Thatcher	Research Assistant .....	1,500.00
Ella McNeal	Research Assistant (10 months)	500.00
	Research Assistant (10 months)	500.00
Hugh B. McGlade	Technical Assistant .....	1,632.00
Elmon McDaniel	Technical Assistant .....	1,200.00
Ruth M. Stouffer	Technical Assistant .....	1,200.00
Randolph Andrews	Assistant .....	1,008.00
Glenn W. Scofield	Assistant Storekeeper .....	1,104.00
Floyd R. Stauffer	Graduate Assistant .....	150.00

\$ 44,756.00

*School of Nursing*

Priscilla K. Hall	Director .....	\$ 3,672.00
Vera Warner	Assistant Professor — Nursing Education .....	2,448.00
Saima Huber	Assistant Professor — Medical and Psychiatric Nursing...	2,040.00
	Instructor — Public Health Nursing .....	3,060.00
Italia Sears	Instructor — Obstetric Nursing	2,040.00
Eleanor Rothrock	Instructor — Pediatric Nursing	2,040.00
Mable I. Darrington	Instructor — Nursing Arts....	2,040.00
Eva Brunt Smith	Instructor — Surgical Nursing...	1,836.00
	Instructor — Field Nursing...	600.00
	Instructor — Field Nursing...	600.00
Vivian Ellis	Assistant .....	720.00
Edythe Massey	Clerk .....	1,020.00

\$ 22,116.00

*Surgery and Gynecology*

Verne A. Dodd	Professor and Chairman.....	\$ 4,680.00
Lealie L. Bigelow	Professor of Clinical Surgery..	3,060.00
William N. Taylor	Professor of Genito- Urinary Surgery .....	2,760.00
John W. Means	Professor of Clinical Surgery..	2,520.00
Philip J. Reel	Professor of Gynecology.....	2,256.00
Luke V. Zartman	Associate Professor of Clinical Surgery .....	1,104.00
Hugh J. Means	Associate Professor .....	900.00
Paul H. Charlton	Assistant Professor of Clinical Surgery .....	2,148.00
Louis J. Roth	Assistant Professor of Clinical Genito-Urinary Surgery ...	696.00

Edward H. Wilson	Assistant Professor of Orthopedic Surgery .....	500.00
Judson D. Wilson	Assistant Professor of Orthopedic Surgery .....	300.00
Harry E. LeFever	Instructor .....	600.00
Edward T. Kirkendall	Instructor .....	300.00
Huston F. Fulton	Instructor .....	200.00
Conrad A. Kuehn	Instructor in Genito-Urinary ..	196.00
Walter H. Hamilton	Instructor .....	180.00
George B. Watson	Assistant .....	996.00
Tom F. Lewis	Assistant in Gynecology.....	300.00
Edwin J. Stedem	Instructor .....	No salary
Fred Fletcher	Professor .....	No salary
Isaac B. Harris	Professor .....	No salary
Paul W. Palmer	Instructor .....	No salary
Joseph M. Dunn	Instructor in Clinical Surgery.	No salary
Howard E. Boucher	Instructor in Clinical Surgery.	No salary
Gilman D. Kirk	Instructor .....	No salary
Drew L. Davies	Instructor .....	No salary
John V. Horst	Instructor in Gynecology.....	No salary
H. P. Worstell	Instructor .....	No salary
Chester S. Shinbach	Instructor in Orthopedics.....	No salary
Clyde W. Dawson	Instructor in Orthopedics.....	No salary
Henry B. Lacey	Instructor .....	No salary
Roy J. Secrest	Assistant .....	No salary
William B. Harris	Assistant .....	No salary
		<b>\$ 23,696.00</b>

*Surgical Research*

George M. Curtis	Professor of Surgery and Chairman of Research Surgery..	\$ 6,108.00
Frank E. Hamilton	Instructor .....	1,856.00
Ruth Bierbaum Roush	Assistant .....	1,050.00
Marinda Wickham	Assistant in Research Surgery	750.00
Jack Greenfield	Research Assistant .....	1,600.00
Robert A. Davison	Research Assistant .....	225.00
Frederick M. Flickinger	Research Assistant .....	225.00
Mary E. Frame	Secretary (Stenographer) ....	1,650.00
Frederick G. Smith	Assistant in Research Surgery	No salary
		<b>\$ 12,864.00</b>

*Starling-Loving Hospital**Administration*

		Code	
J. H. J. Upham	Dean and Director.....		No salary
	Assistant Director.....		\$ 3,600.00
Anna C. Nida	Clinical Patient Supervisor	1	2,040.00
	(Financial Investigator)		
Alice B. Rowland	Investigator, Out-Patient Department .....	1	1,200.00
Elizabeth Simmerman	Director of Business Administration (Stenographer)	1	2,544.00
Leila Evans	Cashier (Clerk) .....	1	1,500.00
Leonora M. Adams	Bookkeeper .....	1	1,200.00
Alice B. Taylor	Clerk .....	1	1,200.00
Amber Hammond	Clerk .....	1	1,140.00
Wilma H. Dolezal	Clerk .....	3	972.00
Mary A. Rottman	Student Relief Clerk.....	3&4	636.00
Frederick A. Waltz	Student Clerk .....	3	516.00
Bertha Dillon	Admitting Clerk .....	1&4	996.00
Catherine L. Herman	Admitting Clerk .....	1&4	972.00
Florence Jones	Stenographer .....	1	1,140.00
Gertrude Hammell	Telephone Operator .....	1	1,020.00
Marie Connett	Telephone Operator .....	1	960.00
Attilio D. Puppel	Telephone Operator .....	1	900.00
Dale Walters	Orderly—Office .....	3&4	600.00
			<b>\$ 23,136.00</b>

*Housekeeping*

Beatrice Harlow	Housekeeper .....	3&4	\$ 900.00
Maude E. Ruth	Seamstress .....	1&4	702.00
Lulu F. Porter	Seamstress .....	1&4	702.00
Margaret Jones	Seamstress .....	1&4	654.00
Paul G. Blakely	Elevator Operator .....	3&4	828.00
Donald William Walters	Elevator Operator .....	3&4	600.00
Joseph Gleach	Technical Assistant .....		1,820.00

Ernest Long	Orderly—Janitor	1&4	1,122.00
Livingston Wright	Orderly—Janitor	1&4	1,014.00
W. W. Smith	Janitor	1	1,200.00
W. C. Miller	Janitor	1&4	980.00
Jesse Coles	Janitor	1&4	882.00
Lindsay Bozeman	Janitor	1&4	882.00
John H. Rowland	Janitor	1&4	882.00
Oliver Banks	Janitor	1&4	840.00
Alexander E. Sherrill	Janitor	1&4	720.00
Martha Davis	Janitress	1&4	588.00
Bertha Mae Trombley	Janitress	1&4	588.00
Hazel Lane	Janitress	1&4	588.00
Frances Moore	Janitress	1&4	588.00
Clementine Berry	Janitress	1&4	588.00
Bertha Wilson	Janitress	1&4	588.00
Sarah Moore	Janitress	1&4	588.00
Hilda Sherrill	Janitress	1&4	588.00
Russie Lane	Linen Room Helper	1&4	588.00
			\$ 19,470.00

*Nursing Care*

Ruth DeWolfe	Assistant Director and Instructor in Principles and Practice of Nursing	3&4	\$ 2,040.00
Esther Swendal	Head Nurse—3B	3&4	1,200.00
Gale Cox	Head Nurse—Isolation	3&4	1,200.00
Catherine Helman	Relief Night Supervisor	3&4	1,140.00
Mary T. Gordon	Assistant Head Nurse—8d wards	3&4	1,060.00
Virginia McD. Bender	General Duty Nurse	3&4	900.00
Carmela Britton	General Duty Nurse	3&4	900.00
Betty Finke	General Duty Nurse	3&4	900.00
Leona James	General Duty Nurse	3&4	900.00
Jane Ackers	General Duty Nurse	3&4	900.00
Lela Beck	General Duty Nurse	3&4	900.00
Charles L. Miller	Orderly	3&4	684.00
Bruce B. Barber, Jr.	Orderly	3&4	684.00
Robert Reaser	Orderly	3&4	684.00
Curtis Daniels	Orderly	3&4	684.00
William Everett Rettig	Orderly	3&4	684.00
Woodrow Jobe	Orderly	3&4	684.00
John Puppel	Orderly	3&4	684.00
Julia Ake	Nurses Aide	3&4	504.00
Dorothy M. Freeland	Nurses Aide	3&4	504.00
Dorothy Ellen Jones	Nurses Aide	3&4	504.00
Louise E. Kiener	Nurses Aide	3&4	504.00
Virginia Klein	Nurses Aide	3&4	504.00
Stella Lee	Nurses Aide	3&4	504.00
Thelma McCoy	Nurses Aide	3&4	504.00
Margaret B. Sautter	Nurses Aide	3&4	504.00
Carolyn R. Shepard	Nurses Aide	3&4	504.00
Elizabeth Scranton	Nurses Aide	3&4	504.00
Helen Bower	Nurses Aide	3&4	504.00
			\$ 23,884.00

*Nurses Home*

Loretta Fitzer	Housemother	5	\$ 390.00
Charlotte Thum	Janitress	1&4	720.00
			\$ 1,110.00

*Medical and Surgical Service*

Josephine R. Barker	Head Nurse—Central Supply	3&4	\$ 1,254.00
Louise Kagay	Assistant Head Nurse	3&4	900.00
Max A. Hammel	Clinical Assistant	3&4	600.00
Emma H. Boyle	Resident—4th year	3&4	600.00
Zeph J. R. Hollenbeck	Resident	3&4	600.00
Paul C. Foeter	Resident	3&4	600.00
Richard Zollinger	Resident	3&4	600.00
C. Thomas Read	Assistant Resident	3&4	300.00
Harold D. Waltz	Assistant Resident	3&4	300.00
Charles R. Baber	Assistant Resident	3&4	300.00



Arthur James	Assistant Resident	3&4	300.00	
Cyril T. Surrington	Assistant Resident	3&4	300.00	
John S. Meier	Assistant Resident	3&4	300.00	
Robert F. Daly	Assistant Resident	3&4	300.00	
Robert A. Keating	Assistant Resident	3&4	300.00	
	Assistant Resident	3&4	300.00	
	Assistant Resident	3&4	300.00	
H. C. Haynie	Assistant Resident	3&4	300.00	
Stewart Wilson	2nd Year Intern	3&4	100.00	
William F. Armstrong	2nd Year Intern	3&4	100.00	
Emerson R. Hatcher	2nd Year Intern	3&4	100.00	
Morris B. Martin	2nd Year Intern	3&4	100.00	
Hall S. Wiedemer	Senior Intern	3&4	100.00	
James G. Healy	Intern	3&4	50.00	
Victor Kisler	Intern	3&4	50.00	
Harold K. Roberts	Intern	3&4	50.00	
	Intern	3&4	50.00	
	Intern	3&4	50.00	
				\$ 9,204.00
<i>Medical Records</i>				
Wanda Knox	Historian	1&4	\$ 1,200.00	
Judith Chadwick Clarke	Historian	1&4	1,080.00	
Alys A. Willison	Medical Record Clerk	1&4	960.00	
				\$ 3,240.00
<i>Operating Room and Anesthetics</i>				
Jessie Jasper	Anesthetist		\$ 2,300.00	
Emilie Kaiser	Anesthetist	3&4	1,632.00	
			& room	
Dorothy Tohms	Anesthetist	3&4	1,200.00	
			& room	
Louise Roane Kunkle	Instructor in Operating Room Technique	3&4	1,452.00	
Eloise Diehl	Assistant Head Nurse—Operating Room	3&4	1,254.00	
Margaret Pringle	Assistant Head Nurse—Operating Room	3&4	1,254.00	
Margaret Ross	Assistant Head Nurse—Operating Room	3&4	1,254.00	
John Long	Orderly—Janitor	1&4	1,200.00	
Charles T. Whimbs	Janitor	1&4	1,152.00	
Mabel Rowe	Nurses Aide	3&4	564.00	
Mary Jane Miller	Nurses Aide	3&4	504.00	
				\$ 13,766.00
<i>X-Ray</i>				
Hugh J. Means	Radiologist and Director			
	X-Ray Laboratory	1	\$ 1,032.00	
Faye Irvin	X-Ray Technician	1&4	1,800.00	
Alice M. Stemen	Technical Assistant	1&4	1,032.00	
				\$ 3,864.00
<i>Laboratories</i>				
Harry L. Reinhart	Pathologist	1	\$ 3,276.00	
Lura S. Ricketts	Assistant Chief Laboratory Technician	1&4	1,500.00	
Marie Moorehead	Clinical Bacteriologist and Serologist	1&4	1,020.00	
Ruth Patton	Medical Technologist	1&4	1,500.00	
Doris Goldman	Assistant Medical Technologist	1&4	900.00	
Mary Fulton	Assistant Medical Technologist	1&4	900.00	
Ralph M. Hartwell	Assistant Resident in Pathology	5	300.00	
Josephine Shoaf Fetro	Stenographer	1&4	1,500.00	
Ben Porter	Orderly—Laboratory	1&4	720.00	
				\$ 11,616.00
<i>Fever Therapy</i>				
Lucile C. Kester	Fever Therapy Technologist	3&4	\$ 1,500.00	\$ 1,500.00
<i>Radium Therapy</i>				
Verna Bowyer	Radium Nurse	3&4	\$ 1,200.00	\$ 1,200.00

**Urology**

Gladys Steenrod Robinson	Instructor in Urological Nursing .....	3&4	\$ 1,104.00
Reginald A. Hancock	Resident .....	3&4	600.00
	<b>&amp; room</b>		
			<b>\$ 1,704.00</b>

**Emergency Room**

Marie Connell	Head Nurse .....	3&4	\$ 1,254.00
Jessie Ullman	Supervisor .....	3&4	1,254.00
			<b>\$ 2,508.00</b>

**Dietary**

Emma McCormick	Director of Dietetics.....	3&4	\$ 2,400.00
Kathleen Scobie	Assistant Dietitian .....	3&4	1,464.00
Beatrice Evans	Administrative Dietitian..	3&4	1,104.00
	<b>&amp; room</b>		
Carrie Fulwider	Pastry Cook .....	3&4	744.00
Mary Miller	Assistant Cook .....	3&4	864.00
Margaret Russell	Assistant Cook .....	3&4	780.00
Imogene Freeland	Assistant Cook .....	3&4	636.00
Gertrude Tolbert	Assistant Cook .....	3&4	588.00
Bert Rickman	Dishwasher .....	3&4	702.00
Lawrence Alexander	Dishwasher .....	3&4	618.00
Landon Reed	Kitchen Helper .....	3&4	702.00
Umphria Ware	Kitchen Helper .....	3&4	702.00
Lottie Moore	Diet Kitchen Helper.....	3&4	720.00
Edward Trent	Diet Kitchen Helper.....	3&4	648.00
Eileen Bryant Connor	Diet Kitchen Helper.....	3&4	588.00
Minnie Louise Gill	Diet Kitchen Helper.....	3&4	588.00
Opal Lee	Diet Kitchen Helper.....	3&4	588.00
Thelma Elizabeth Parker	Diet Kitchen Helper.....	3&4	588.00
Helen Thomas	Diet Kitchen Helper.....	3&4	588.00
Gussie Wright	Diet Kitchen Helper.....	3&4	588.00
Elizabeth Ballard	Diet Kitchen Helper.....	3&4	588.00
Lucy E. Weaver	Diet Kitchen Helper.....	3&4	588.00
Miriam Swinehart	Diet Kitchen Helper.....	3&4	588.00
	Diet Kitchen Helper.....	3&4	588.00
Edna Alexander	Assistant Cook .....	3&4	588.00
Lorraine Elizabeth Clipp	Waitress .....	3&4	588.00
Garlettia G. Dickson	Waitress .....	3&4	588.00
Florence M. Smith	Waitress .....	3&4	588.00
Loma Jeanne Yeamans	Waitress .....	3&4	588.00
Mary Ellen Flannigan	Nurses Aide .....	3&4	504.00
			<b>\$ 22,584.00</b>

**Dispensary**

Ferne DeVoll	Supervising Nurse .....	3&4	\$ 900.00
Elvira Ann Hertz	General Duty Nurse.....	3&4	900.00
Martha Stephens	General Duty Nurse.....	3&4	900.00
Lillie Puppel	General Duty Nurse.....	3&4	900.00
	General Duty Nurse.....	3&4	900.00
George Y. Shinowara	Chemical Pathologist .....	1&4	1,224.00
Katherine Worth	Technical Assistant .....	1&4	1,560.00
Eva Ponser	Technical Assistant .....	1&4	1,140.00
Edythe B. Potts	Historian .....	1&4	1,140.00
Marcia Rumbaugh	Cashier .....	1&4	1,020.00
James H. Griffin	Janitor .....	1&4	900.00
Lillian H. Williams	Janitress .....	1&4	588.00
Addie Burris	Maid .....	1&4	600.00
			<b>\$ 12,672.00</b>

Total for Starling-Loving Hospital..... **\$151,458.00**

**Code:**

1. 1 meal per day
2. 2 meals per day
3. 3 meals per day
4. Laundry of Uniforms
5. Complete Maintenance

**St. Francis Hospital**

George Bonnell	Resident .....	\$ 300.00
J. Langley Plymale	Resident .....	300.00
Benjamin Arnoff	Intern .....	125.00
Hugh C. Dorr	Intern .....	125.00

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Rosendo Forteza, Jr.	Intern .....	125.00	
Earl P. Knisely	Intern .....	125.00	
William F. Lovebury	Intern .....	125.00	
Ralph H. Shilling	Intern .....	125.00	
Jack S. Silberstein	Intern .....	125.00	
Gerald N. Wilson	Intern .....	125.00	
			\$ 1,600.00

Total for College of Medicine..... \$417,298.00

COLLEGE OF PHARMACY

	Dean .....	\$ 5,100.00	
Clair A. Dye	Dean Emeritus (eff. 9-1).....	1,104.00	
Clair A. Dye	Dean (2 months) .....	1,002.00	
Clarence M. Brown	Associate Professor .....	3,888.00	
William S. Stevens	Assistant Professor .....	2,952.00	
Robert L. McMurray	Assistant Professor .....	2,668.00	
Charles L. Williams	Assistant Professor .....	2,472.00	
Harry P. Ulicny	Instructor .....	1,536.00	
Nolon H. Blosser	Student Assistant .....	198.00	
Joseph A. Zapotocky	Student Assistant .....	198.00	
Charles E. Bope	Student Assistant .....	198.00	
Frank W. Bope	Student Assistant .....	198.00	
Mary E. Collins	Stenographer .....	1,176.00	
			\$22,690.00

Total for College of Pharmacy..... \$22,690.00

COLLEGE OF VETERINARY MEDICINE

<i>Administration</i>			
Oscar V. Brumley	Dean .....	\$ 6,348.00	
Walter R. Hobbs	Secretary of the College.....	No salary	
Marie Combs	Secretary to Dean.....	1,320.00	
	(Stenographer)		
Myrta Johnston	Typist .....	1,044.00	\$ 8,712.00
<i>Veterinary Anatomy</i>			
James D. Grossman	Professor .....	\$ 3,912.00	
Theodore C. Fitzgerald	Instructor .....	2,304.00	
William E. Bills	Instructor .....	1,968.00	
Victor Gene Foust	Technical Assistant .....	1,104.00	\$ 9,288.00
<i>Veterinary Medicine</i>			
Oscar V. Brumley	Professor .....	No salary	
Charles R. Donham	Professor .....	\$ 4,596.00	
Walter R. Hobbs	Professor .....	3,328.00	
John N. Shoemaker	Emeritus Professor .....	828.00	\$ 9,252.00
<i>Veterinary Parasitology</i>			
Russell E. Rebrassier	Professor .....	\$ 3,876.00	
Clarence A. Woodhouse	Instructor .....	2,304.00	
Harold D. James	Graduate Assistant .....	450.00	\$ 6,630.00
<i>Veterinary Pathology</i>			
Leonard W. Goss	Professor .....	\$ 4,728.00	
John W. Mills	Instructor .....	2,040.00	
Eleanor Graham	Technical Assistant .....	1,200.00	
A. Ferner Sellers	Graduate Assistant .....	450.00	
Ralph D. Barner	Graduate Assistant .....	450.00	\$ 8,868.00
<i>Veterinary Physiology and Pharmacology</i>			
Derwin W. Ashcraft	Assistant Professor .....	\$ 3,060.00	
Fred Kingma	Assistant .....	1,200.00	\$ 4,260.00
<i>Veterinary Research</i>			
Oscar V. Brumley	Professor .....	No salary	
Arthur F. Schalk	Professor .....	No salary	
Russell E. Rebrassier	Professor .....	No salary	
Bruce H. Edgington	Professor .....	216.00	
Clarence A. Woodhouse	Instructor .....	No salary	
John Helwig	Instructor .....	No salary	\$ 216.00

*Veterinary Preventive Medicine*

Arthur F. Schalk	Professor .....	\$ 5,864.00
John Helwig	Instructor .....	1,668.00

\$ 7,332.00

*Veterinary Surgery and Clinics*

Willard F. Guard	Professor .....	\$ 6,120.00
Walter R. Krill	Assistant Professor .....	2,916.00
Roy E. Nichols	Instructor .....	2,448.00
John H. Knapp	Instructor .....	1,800.00
Renna A. White	Bookkeeper .....	1,104.00
Clarence Lester	Groom .....	1,272.00
Robert Millington	Groom .....	1,260.00
Martin Stapleton	Groom .....	1,224.00

\$ 18,144.00

Total for College of Veterinary Medicine.....

\$ 72,702.00

## GRADUATE SCHOOL

George F. Arps	Dean .....	\$ 7,116.00
William McPherson	Dean Emeritus .....	1,104.00
Alice A. Moran	Secretary of the Graduate School (Stenographer)	2,754.00
Marian E. Watjen	Secretary to the Dean..... (Stenographer)	1,500.00
Catherine M. Welch	Stenographer .....	1,200.00
Geraldine Blair	Assistant .....	1,080.00
Grace Lowry Moran	Assistant to Dean .....	1,304.00
Norman A. Preble	Research Fellow (12 months)..	960.00
John C. Sparks	Special Fellow .....	750.00
Glenn Carmer Couch	Fellow .....	400.00
Joseph W. Friedlander	Fellow .....	400.00
Ray Emerson Heiks	Fellow .....	400.00
John F. Moore	Fellow .....	400.00
Howard H. Rostorfer	Fellow .....	400.00
	Special Scholar .....	325.00
	Special Scholar .....	75.00
Paul R. Weidner	Scholar .....	250.00
Glenn Arthur Lowery	Scholar .....	250.00
Howard Church	Scholar .....	250.00
Leslie W. Gysel	Scholar .....	250.00
Howard McDonald	Scholar .....	250.00
Isaac Thut	Scholar .....	250.00
George E. Bechtolt	Scholar .....	250.00
Edward Bordin	Scholar .....	250.00
David Russell	Scholar .....	250.00
Neil W. Chamberlain	Scholar .....	250.00
John T. Clarke	Scholar .....	250.00
Stanley K. Coffman, Jr.	Scholar .....	250.00
Helen L. Culbertson	Scholar .....	250.00
Sarah E. M. Eason	Scholar .....	250.00
Hilda V. Gilliland	Scholar .....	250.00
Lowell W. Herron	Scholar .....	250.00
Janice D. Howenstine	Scholar .....	250.00
Everett H. Hurlburt	Scholar .....	250.00
Virginia J. McAllister	Scholar .....	250.00
	Scholar .....	250.00
Herman J. Reitz	Scholar .....	250.00
William U. Snyder	Scholar .....	250.00
Joseph W. Straley	Scholar .....	250.00
Stanley T. Vandersall	Scholar .....	250.00
Dorothy Ellen Wilson	Scholar .....	250.00
James A. Grossman	Scholar .....	250.00
Robert R. Fink	Scholar .....	250.00
Dai Ho Chun	Scholar .....	250.00
Tien Hsi Cheng	Scholar .....	100.00
Amel Menotti	Kettering Foundation Fellow..	No salary
Thomas E. Londergan	Kettering Foundation Fellow..	No salary
John W. Van Cleve	Kettering Foundation Fellow..	No salary

Total for Graduate School.....

\$ 27,018.00

PRESIDENT'S DIVISION

7-10-'39

Broadcasting Station

Robert C. Higgy	Director .....	\$ 4,080.00
Byron B. Williams	Program Supervisor .....	3,000.00
William F. Heimlich	Production Supervisor .....	2,640.00
Andrew L. Hammerschmidt	Technical Supervisor .....	2,256.00
Ann Charles	Music Supervisor .....	1,740.00
C. Wilbert Pettegrew	Station Editor .....	2,340.00
Joseph H. Wack	Radio Operator .....	1,500.00
H. Neil Black	Radio Operator .....	1,500.00
J. Philip Doelker	Assistant Announcer (2 months)	230.00
Donald Beam	Assistant Operator (eff. 7-5 to 8-19, 9-15 to 9-22) .....	220.00
	Assistant Operator .....	315.00
Dorothy L. Hahn	Stenographer .....	1,080.00
Rosemary Smith	Stenographer .....	960.00

\$ 21,861.00

Library

Earl N. Manchester	Librarian .....	\$ 5,664.00
Lillian Van Harlingen	Secretary to Librarian .....	2,100.00
Anna M. Green	Accession Librarian .....	2,640.00
Maud D. Jeffrey	Reference Librarian .....	3,060.00
Alice D. McKee	Assistant Reference Librarian	2,448.00
William R. Janeway	Assistant Reference Librarian	2,376.00
Glady J. Capell	Library Reference Assistant...	2,004.00
Bertha M. Schneider	Catalog Librarian .....	3,108.00
Ena Oertli	Cataloging Reviser .....	2,604.00
Maude E. Avery	Cataloger .....	2,400.00
Agnes B. Flanagan	Cataloger .....	2,304.00
Margaret Oldfather	Cataloger .....	2,100.00
Lilian H. Rose	Cataloger .....	2,016.00
Merle C. Derrenbacher	Cataloger .....	1,800.00
Adele T. Aungst	Cataloger .....	1,200.00
Evelyn Baker	Cataloger .....	1,200.00
Ilse Wilhelmi	Supervisor, Departmental Libraries .....	2,760.00
Helen L. Edmondson	Librarian—Education .....	2,400.00
Mildred V. Watson	Librarian—Commerce .....	1,992.00
Ethel M. Miller	Librarian—Botany .....	1,500.00
Gladyce Scott	Library Assistant .....	1,680.00
Ellen Michael	Library Assistant .....	1,656.00
Jane Kintner	Library Assistant .....	1,560.00
Esther Stroedter	Library Assistant .....	1,500.00
Lillian Michaelis	Library Assistant .....	1,440.00
Gertrude W. Nesbitt	Library Assistant .....	1,404.00
Marie Hopkins	Library Assistant .....	1,308.00
Lela Sinkey	Library Assistant .....	1,200.00
Helen DeSelm	Library Assistant .....	1,200.00
Eldra Hartley	Library Assistant .....	1,200.00
Margaret B. Millett	Library Assistant .....	1,176.00
Mary E. Cowles	Library Assistant .....	1,140.00
Georgiana Brawley	Library Assistant .....	1,080.00
Grace G. Scott	Library Assistant .....	1,080.00
Eleanor Olney	Library Assistant .....	1,080.00
Anne McLaughlin	Library Assistant .....	1,020.00
Dorothy E. Krepps	Library Assistant .....	1,020.00
Emily Sullivan	Library Assistant .....	1,020.00
Marian Estep	Library Assistant .....	960.00
Nadine Beatty	Library Assistant .....	900.00
Doris S. Kohn	Library Assistant .....	900.00
Pauline Ramsey	Library Assistant .....	900.00
Norman O. Pierce	Library Assistant .....	900.00
Claude M. Hayes	Library Assistant .....	900.00
Helen Robuck	Library Assistant .....	900.00
Marian Sloane	Library Assistant .....	900.00
Marian Hollingshead	Library Assistant .....	900.00
Frances Earhart	Library Assistant .....	900.00
J. Marguerite Thut	Library Assistant .....	900.00
Mary E. Riegger	Library Assistant .....	876.00
Muriel A. Thornhill	Library Assistant .....	720.00
Ruth Harrison	Library Assistant .....	660.00
Ada Carver	Library Assistant .....	600.00
Elmer V. English	Bookbinder .....	2,500.00
Gertrude Roehrer	Binderywoman .....	360.00
	Cataloger .....	800.00

\$ 86,916.00

*Military Science*

Otto L. Brunzell	Professor and Commandant...	\$ 500.00
G. L. Townsend	Professor Emeritus of Military Science and Tactics.....	No salary
Paul A. Barry	Associate Professor, Custodian of Military Property and Adjutant .....	2,282.00
India Jo Lupton	Stenographer .....	1,140.00
Eleanor J. Oglesby	Stenographer .....	960.00
Gene Alyce Grimes	Stenographer .....	960.00
Charles A. Beaucond	Assistant Professor .....	240.00
James F. Brooke, Jr.	Assistant Professor .....	240.00
Martin H. Burckes	Assistant Professor .....	240.00
Ralph J. Canine	Assistant Professor .....	240.00
Charles W. Cowles	Assistant Professor .....	240.00
James A. Dorst	Assistant Professor .....	240.00
Eacalus E. Elliott	Assistant Professor .....	240.00
Halstead C. Fowler	Assistant Professor .....	240.00
John G. Howard	Assistant Professor .....	240.00
Douglas V. Johnson	Assistant Professor .....	240.00
Harold A. Kurstedt	Assistant Professor .....	240.00
Joseph L. Langevin	Assistant Professor .....	240.00
Douglas Page	Assistant Professor .....	240.00
Harvey K. Palmer, Jr.	Assistant Professor .....	240.00
William E. Potter	Assistant Professor .....	240.00
Lyle E. Seeman	Assistant Professor .....	240.00
Alexander R. Sewall	Assistant Professor .....	240.00
Allan E. Smith	Assistant Professor .....	240.00
John C. Strickler	Assistant Professor .....	240.00
Edwin F. Shaffer	Assistant Professor .....	240.00
John Williams	Assistant .....	240.00
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		\$ 10,832.00

*Physical Education for Men*

L. W. St. John	Professor .....	\$ 5,604.00
Delbert Oberteuffer	Professor .....	5,112.00
F. R. Castleman	Professor .....	3,600.00
Francis A. Schmidt	Professor .....	1,000.00
Willard P. Ashbrook	Associate Professor .....	3,060.00
Walter E. Duffee	Associate Professor .....	2,412.00
Samuel H. Cobb	Assistant Professor .....	3,672.00
Glenn W. Howard	Assistant Professor .....	3,576.00
Richard C. Larkins	Assistant Professor .....	3,060.00
Bernard F. Mooney	Assistant Professor .....	2,448.00
Michael Peppe	Assistant Professor .....	2,448.00
Richard E. Stultz	Instructor .....	2,256.00
Carl J. Wirthwein	Instructor .....	2,052.00
Herman L. Wirthwein	Instructor .....	1,536.00
Frank A. Riebel	Part-time Instructor .....	300.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
Henry G. Cleveland, II	Student Assistant .....	300.00
Milton Overholt	Student Assistant .....	300.00
Benjamin E. Carroll	Stenographer .....	1,800.00
Marie J. Manning	Stenographer (part time) .....	960.00
Delbert Oberteuffer	Professor .....	1,000.00
Francis A. Schmidt	Professor .....	450.00
Willard P. Ashbrook	Associate Professor .....	400.00
Wesley E. Fesler	Instructor .....	350.00
Paul E. Landis	Graduate Assistant .....	100.00
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		\$ 48,696.00

*Physical Education for Women*

Gladys E. Palmer	Professor and Chairman.....	\$ 4,284.00
Katharine H. Oberteuffer	Professor .....	3,276.00
Shirley Armstrong	Professor .....	1,848.00
Geneva Watson	Assistant Professor .....	2,352.00
Eather Gilman	Assistant Professor .....	2,304.00
Violet C. Boynton	Assistant Professor .....	2,256.00
Jennette A. Stein	Assistant Professor .....	2,148.00
Charlotte Winnemore	Assistant Professor .....	1,512.00
Mary M. Yost	Instructor .....	1,886.00
Mary D. Creamer	Instructor .....	1,716.00
Virginia Bone	Instructor .....	1,716.00

Ruth Hook	Instructor .....	1,536.00	
	Graduate Assistant .....	450.00	
	Graduate Assistant .....	450.00	
Margaret E. Gettinger	Assistant .....	996.00	
Eleanor Anawalt	Accompanist .....	960.00	
Lucy S. Tingley	Stenographer .....	1,260.00	
Maxine B. Longenecker	Stenographer .....	912.00	
Lissie Jane McBane	Matron .....	864.00	
Anna Mae Moss	Maid .....	684.00	
Gladys E. Palmer	Professor .....	500.00	
Ruth E. Grout	Professor .....	500.00	
Geneva Watson	Assistant Professor .....	400.00	
Jennette A. Stein	Assistant Professor .....	350.00	
Ruth Hook	Instructor .....	500.00	
Helen Alkire	Graduate Assistant .....	75.00	
			\$ 35,685.00

*Franz Theodore Stone Laboratory*

Thomas H. Langlois	Director .....	\$ 6,108.00	and house*
Charles F. Walker	Associate Professor .....	3,676.00	
David C. Chandler	Assistant Professor of Limnology .....	2,892.00	
Theodore H. Phillips	Caretaker .....	1,800.00	and house
Earnest H. Miller	Assistant Caretaker .....	1,500.00	
William S. McArtor	Clerk .....	1,070.00	
Raymond C. Osburn	Professor of Ichthyology .....	750.00	
Clarence H. Kennedy	Professor of Entomology .....	600.00	
Guy-Harold Smith	Professor of Geography .....	300.00	
J. Ernest Carman	Professor of Geology .....	300.00	
William F. Hahnert	Associate Professor .....	600.00	
Earl L. Core	Associate Professor of Botany .....	600.00	
David C. Chandler	Assistant Professor .....	325.00	
Bertil G. Anderson	Instructor in Animal Physiology .....	600.00	
Ernst Mayr	Lecturer .....	100.00	
Francis H. Herrick	Lecturer .....	100.00	
W. L. McAtee	Lecturer .....	100.00	
S. Charles Kendeigh	Lecturer .....	100.00	
Herbert Friedmann	Lecturer .....	100.00	
Margaret M. Nice	Lecturer .....	100.00	
Aldo Leopold	Lecturer .....	100.00	
	Janitor .....	150.00	
* House is property of U. S. Fisheries.			\$ 21,871.00

Total for President's Division..... \$225,861.00

## ADMINISTRATIVE DIVISION

*President's Office*

George W. Rightmire	President .....	\$10,236.00	and house
J. L. Morrill	President Emeritus .....	3,660.00	
	Vice President .....	7,452.00	
	Assistant to President .....	5,400.00	
John E. Pryor	Statistician .....	3,924.00	
Katherine A. Vogel	Executive Clerk .....	2,916.00	
Miriam Long	Stenographer .....	1,620.00	
Naomi S. Wagy	Typist .....	1,560.00	
June D. Moore	Typist .....	1,560.00	
George W. Eckelberry	Director of Summer Quarter ..	756.00	
			\$ 39,084.00

*Business Office*

Carl E. Steeb	Secretary, Board of Trustees and Business Manager .....	\$ 6,108.00	and house
Katharine C. Taylor	Chief Clerk (Office Assistant) ..	1,968.00	
Adah P. Riggan	Stenographer .....	1,500.00	

*Purchasing Department*

R. M. Royer	Purchasing Agent .....	4,800.00	
George H. Siebert	Manager, Print Shop, Bookstore, Mailing Department (Book- store Manager) .....	4,704.00	
Mary E. Duffy	Stenographer .....	2,268.00	
Katherine R. Mueller	Clerk .....	1,560.00	
Sigid Gidlund	Typist .....	1,080.00	

## Accounting Department

Charles A. Kuntz	Comptroller .....	5,112.00
Charley F. Miller	Assistant Comptroller .....	4,080.00
George F. Fischer	University Accountant .....	1,440.00
	(8 months)	
Mary Kraus	Personnel Clerk (Auditor)....	2,268.00
Floris D. Hane	Cashier (Typist) .....	2,328.00
Marian Evans	Typist .....	1,500.00
Dwight D. Guerin	Auditor (Inventory Clerk) ...	2,808.00
Eileen McCullough	Typist .....	1,200.00
Marjorie Kirkpatrick	Typist .....	1,020.00
Anna L. O'Rourke	Stenographer .....	1,320.00
Beulah Treadway	Comptometer Operator .....	1,020.00
Mildred Scott	Clerk .....	1,968.00
Florence Ford	Bookkeeper .....	1,620.00
Martha M. Beggs	Bookkeeper .....	1,200.00
A. L. White	Inventory Clerk .....	1,860.00
Samuel T. Price	Assistant Inventory Clerk....	1,560.00
Edna Fay	Clerk .....	1,260.00
	Typist .....	960.00
Mildred Trego	Typist .....	1,020.00
Velma I. Pollock	Typist .....	960.00
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		\$ 60,492.00

## Registrar's Office

Edith D. Cockins	Registrar, University Editor, Alumni Recorder and Secre- tary of Faculty .....	\$ 5,196.00
Helen M. Clarke	Assistant Registrar .....	3,336.00
Ethyl Woodbury	Chief Schedule Clerk.....	2,652.00
Bonnie Woodbury	Chief Transcript Clerk.....	1,836.00
Ruth E. Agler	(Assistant to Registrar)	
Josephine Richardson	Assistant to Registrar.....	1,968.00
Ruth Evans	Assistant to Registrar.....	1,656.00
Betty Bonnet Shepherd	Assistant to Registrar.....	1,620.00
Marguerite J. Fox	(Stenographer)	
Mildred O. Williams	Assistant to Registrar.....	1,500.00
Dorothy C. Sinkey	Assistant to Registrar.....	1,500.00
Marguerite Buchanan	Assistant to Editor.....	1,500.00
Floy Core	(Assistant to Registrar)	
Doris C. Swan	Recorder .....	1,404.00
Dorothy Buckley	(Assistant to Registrar)	
Elizabeth Harley	Assistant to Registrar.....	1,320.00
Marjorie Fassig	Assistant to Registrar.....	1,320.00
Lucia B. Little	File Clerk .....	1,260.00
Joan Brightman	(Assistant to Registrar)	
Melba Griffin	Assistant to Registrar.....	1,200.00
Frances J. Coultrap	Assistant to Registrar.....	1,200.00
Eleanor Bricker	Assistant to Registrar.....	1,080.00
Margaret Bazler	Assistant to Registrar.....	1,080.00
Natalie Blanden	Assistant to Registrar.....	1,020.00
Jane H. Little	Assistant to Registrar.....	1,020.00
Lou Mesloh	Assistant to Registrar.....	1,020.00
Mary C. Garvin	Assistant to Registrar.....	1,020.00
Martha Ashbrook	Assistant to Registrar.....	1,020.00
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		\$ 43,248.00

## Entrance Board

Bland L. Stradley	University Examiner .....	No salary
Howard C. Ginn	Assistant University Examiner in charge .....	\$ 3,108.00
Mary E. Morris	Assistant University Examiner (Clerk) .....	2,196.00
Adeline Underwood	Clerk .....	1,764.00
Leona Freshwater	Stenographer .....	1,200.00
Marie Mincks Pfahl	Stenographer .....	1,080.00
Ruth H. Adkins	Stenographer .....	1,032.00



Pauline Wittwer	Stenographer .....	972.00	
Frances Naylor	Assistant .....	960.00	
Jane Bowers	Clerk (5 months) .....	375.00	
Thelma L. Vilbrandt	Clerk (3 months) .....	225.00	
Ada Ruth Davis	Clerk (3 months) .....	225.00	
Elizabeth Hogue	Clerk (3 months) .....	210.00	
Charlotte Hancox	Clerk (3 months) .....	210.00	
	Clerk .....	90.00	
Eleanor Guilkey	Typist (3 months) .....	225.00	
			\$ 13,872.00
<i>Dean of Men</i>			
Joseph A. Park	Dean of Men .....	\$ 4,596.00	
Frederick Stecker	Assistant Dean of Men .....	2,448.00	
Lowell A. Wrigley	Director, Men's Housing Bureau and Assistant Dean of Men	2,040.00	
Catherine E. Dolby	Auditor, Student Organizations	850.00	
Delber Kinsel	Auditor, Fraternity Accounts and Assistant Dean of Men	No salary	
Mary Alma Evans	Sorority Auditor .....	No salary	
George Morris	Assistant Fraternity Auditor..	No salary	
Mary E. Gates	Stenographer .....	1,080.00	
			\$ 11,014.00
<i>Dean of Women</i>			
Esther Allen Gaw	Dean of Women .....	\$ 4,368.00	
Grace S. M. Zorbaugh	Associate Dean .....	3,612.00	
Miriam Lois Latta	Assistant to Dean .....	1,356.00	
Daisy M. Denune	Assistant to Dean .....	972.00	
Dorothy Downing	Stenographer .....	960.00	
			\$ 11,268.00
<i>Stores and Receiving</i>			
Fred E. Jones	Director .....	\$ 4,188.00	
Blanche Sullivan	Clerk .....	1,860.00	
Margaret R. Schureman	Clerk .....	1,320.00	
James T. Lawson	Checking Clerk .....	1,800.00	
Nellie Dean	Typist .....	900.00	
Harry Sanders	Laborer .....	1,428.00	
Frank Langworthy	Laborer .....	1,844.00	
Irven C. Brown	Laborer .....	1,320.00	
Roy W. Burgett	Laborer .....	1,320.00	
			\$ 15,480.00
<i>Hospital Stores</i>			
Robert H. Bower	Pharmacist .....	\$ 2,196.00	
Donald C. Van Dyke	Pharmacist .....	1,908.00	
Edwin F. Hoffman	Pharmacist .....	1,800.00	
John E. Swain	Laborer .....	1,260.00	
Betty Oden	Clerk .....	960.00	
			\$ 8,124.00
Total for Administrative Division.....			\$202,582.00

## GENERAL DIVISION

<i>Industrial Research</i>			
Albert Ray Olpin	Professor, Director of Industrial Research and Field Director of Engineering Experiment Station .....	\$ 6,108.00	
E. Lucille Keep Boyes	Clerk .....	1,308.00	
			\$ 7,416.00
<i>Mailing Department</i>			
Ernest Ford	Mail Carrier (Janitor) .....	\$ 1,308.00	
G. J. Hoesch	Clerk (Janitor) .....	1,152.00	
	Clerk .....	1,020.00	
			\$ 3,480.00
<i>News Bureau</i>			
Harold K. Schellenger	Director .....	\$ 3,672.00	
Josephine B. Reed	Clerk .....	1,440.00	
Arlene Fouty	Assistant (4 months) .....	820.00	
			\$ 5,432.00

*Ohio Biological Survey*

Elizabeth A. Davis	Office Assistant (part time)...	\$ 360.00	
John A. Fluno	Graduate Assistant (8 months)	400.00	
			\$ 760.00

*Telephone Exchange*

Katherine N. McKee	Telephone Operator .....	\$ 1,680.00	
Margaret M. O'Neill	Telephone Operator .....	1,020.00	
Agnes Calvert	Telephone Operator .....	900.00	
Anna Yokum	Telephone Operator .....	900.00	
	Telephone Operator (student)	300.00	
	Telephone Operator (student)	300.00	
			\$ 5,100.00

*Typewriter Repair Service*

Volfred Rich	Mechanic (Typewriter Repair)	\$ 1,380.00	\$ 1,380.00
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*University Health Service*

William A. Humphrey	Assistant Physician .....	\$ 1,856.00	\$ 1,856.00
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Total for General Division.....			\$ 24,924.00
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## PHYSICAL PLANT

*Superintendent's Office*

William C. McCracken	Chief Engineer .....	\$ 3,500.00	
Paul H. Elleman	Maintenance Engineer .....	4,596.00	and house
Earl R. Cohee	Clerk .....	2,460.00	
Neville Babbert	Clerk .....	1,260.00	
Ruth Shillingburg	Stenographer .....	1,320.00	
Alice Glick	Stenographer .....	1,200.00	
			\$ 14,336.00

*Betterment of Buildings—Carpenters*

Allen H. Sipple	Foreman (Carpenter) .....	\$ 2,400.00	
Carl Glade	Carpenter .....	1,980.00	
Lawrence Kurfiss	Carpenter .....	1,980.00	
John Scholten	Carpenter .....	1,980.00	
Fred Uhle	Carpenter .....	1,980.00	
Fred Moore	Carpenter's Helper .....	1,500.00	
			\$ 11,820.00

*Betterment of Buildings—Painters*

Max Lehman	Foreman (Painter) .....	\$ 2,460.00	
Earling C. Howard	Painter .....	1,860.00	
Otis Betts	Painter .....	1,860.00	
Herbert A. Jergens	Painter .....	1,860.00	
Albert H. Thoma	Painter .....	1,860.00	
Linden A. Christian	Painter .....	1,800.00	
Arthur Lewis	Painter .....	1,740.00	
Laurence A. Jennings	Plasterer .....	1,860.00	
			\$ 15,800.00

*Betterment of Buildings—Tinners*

H. R. Johnson	Tinner .....	\$ 2,220.00	
John R. Combs	Tinner's Helper .....	1,560.00	
Wade Wickard	Tinner's Helper .....	1,200.00	
			\$ 4,980.00

*Betterment of Buildings—General Utility Service*

Charles Feil	Refrigeration Mechanic ....	\$ 2,400.00	
Harry Fisher	Utility Man .....	2,160.00	
William J. Murray	Auto Painter .....	1,980.00	
Charles Baker	Carpenter .....	1,980.00	
John G. Birle	Handyman .....	1,440.00	
			\$ 9,960.00

*Light, Heat, and Power—Generation*

Glenn E. Haney	Superintendent of Power Plant	\$ 3,120.00	
William H. Case	Assistant Chief Engineer.....	2,280.00	
Ross Smeltzer	Maintenance Mechanic .....	2,160.00	
George Nye	Steamfitter—Boilerman .....	2,160.00	
Elmer E. Cavender	Electrician .....	2,160.00	
H. P. Cassady	Boiler Repairman Helper.....	1,500.00	
Frank S. Coe	Clerk .....	1,200.00	
William Anderson	Craneman .....	1,920.00	

Thomas Findlay	Crane Helper .....	1,880.00	
Joseph Dill	Stationary Engineer .....	1,920.00	
Clarence Snider	Engineer .....	1,920.00	
Charles Dick	Engineer .....	1,920.00	
Joseph Temple	Engineer .....	1,920.00	
Frank Asher	Fireman .....	1,740.00	
William P. Reed	Fireman .....	1,740.00	
Lester A. Hall	Fireman .....	1,740.00	
J. L. Johnston	Pumpman .....	1,560.00	
LeRoy V. Roberts	Pumpman .....	1,880.00	
D. Winters	Fireman's Helper .....	1,844.00	
C. L. Mincer	Fireman's Helper .....	1,844.00	
Frank High	Fireman's Helper .....	1,844.00	
H. J. Roberson	Ashwheeler .....	1,844.00	
Domenico Benedetto	Ashwheeler .....	1,844.00	
William D. Moody	Ashwheeler .....	1,844.00	
John Kelley	Ashwheeler .....	1,260.00	
Charles Woodford	Laborer .....	1,680.00	
Norman Thompson	Laborer .....	1,844.00	
Ralph E. Walters	Laborer .....	1,844.00	
Oliver James	Laborer .....	1,260.00	
Otis D. Black	Student Chemist .....	432.00	
J. Fredo	Laborer (retired) .....	360.00	
			\$ 49,464.00

*Light, Heat, and Power—Electricians*

George Dillahunt	Foreman (Electrician) .....	\$ 2,580.00	
Glenn Stoody	Electrician .....	1,920.00	
Etnair Lanning	Electrician .....	1,920.00	
Floyd Heischman	Electrician .....	1,920.00	
Myron M. Rankin	Electrician .....	1,824.00	and house
Clinton T. Fippin	Assistant Electrician .....	1,920.00	
Robert A. Nitsche	Electrician Apprentice .....	1,820.00	
Robert Murphy	Handyman .....	2,040.00	
			\$ 15,444.00

*Light, Heat, and Power—Machinists*

William E. Eckenrode	Foreman Machinist .....	\$ 2,220.00	
Arthur Pegler	Mechanic .....	1,920.00	
Grover R. Murdock	Blacksmith .....	1,680.00	
John McCormick	Blacksmith's Helper .....	1,820.00	
Bacile G. DeWitt	Machinist Helper .....	1,296.00	
			\$ 8,436.00

*Light, Heat, and Power—Steamfitters and Plumbers*

George E. Shepherd	Foreman (Steamfitter) .....	\$ 2,700.00	
John Schweizer	Night Troublemaker .....	2,160.00	
Samuel R. Sher	Heat Regulating Man .....	1,920.00	
Henry C. Herdt	Steamfitter .....	2,400.00	
Michael J. Yeager	Steamfitter .....	1,860.00	
Felix Kearney	Steamfitter .....	1,920.00	
Clarence Knoblauch	Steamfitter's Helper .....	1,920.00	
Michael J. Devlin	Engineman—Power and Refrigeration .....	1,680.00	
Earl Anthony	Plumber .....	2,400.00	
Polk J. Tennant	Plumber .....	2,400.00	
Harry Berlin	Plumber .....	2,100.00	
E. E. Insko	Plumber's Apprentice .....	1,920.00	and house
Arthur J. Schmidt	Plumber's Apprentice .....	1,920.00	
Ralph Bobb	Plumber's Assistant .....	1,740.00	
Brian Hizey	Fireman (7 months) .....	840.00	
	Fireman (5 months) .....	600.00	
			\$ 30,480.00

*Police and Watchmen*

William North	Day Policeman .....	\$ 1,740.00	
Hollis S. Brown	Night Policeman .....	1,500.00	
Charles G. Kalb	Policeman .....	1,500.00	
James Luther Beck	Policeman (Day) .....	1,440.00	
O. D. Conaway	Night Supervisor .....	1,500.00	
Solomon D. Isenaggle	Night Watchman .....	1,820.00	
Ellis Belcher	Night Watchman .....	1,820.00	
Lewis J. Dale	Night Watchman .....	1,820.00	
Milton C. Rainier	Night Watchman .....	1,820.00	
Frank Zollinger	Night Watchman .....	1,820.00	
Frank Deshler	Night Watchman .....	1,820.00	

Claude G. Ford	Night Watchman .....	1,260.00	
Floyd J. Dober	Night Watchman .....	1,260.00	
Thomas S. Woolley	Night Watchman .....	1,260.00	
George R. Demint	Night Watchman .....	1,260.00	
William E. Sharp	Night Watchman (3 months) ..	300.00	
			\$ 20,940.00
<i>Roads and Grounds</i>			
Henry B. Sherman	Assistant Maintenance Engineer	\$ 2,760.00	
John E. Hussey	Landscape Gardener .....	1,800.00	
	(part time)		
Robert H. Graham	Engineer's Helper .....	1,440.00	
Frank McDonald	Gardener .....	1,320.00	
William W. Bischoff	Laborer .....	1,680.00	
Luther F. Ealy	Laborer .....	1,440.00	
Lewis J. Feiber	Laborer .....	1,380.00	
Joseph McGuire	Laborer .....	1,380.00	
John Bugno	Laborer .....	1,320.00	
Felix Coletta	Laborer .....	1,320.00	
Paul Pinther	Laborer .....	1,320.00	
Thomas E. Froggatt	Laborer .....	1,320.00	
Adolf Singenstreu	Laborer .....	1,320.00	
John Wycuff	Laborer .....	1,320.00	
Paul H. Althoff	Laborer .....	1,320.00	
Albert B. McConaha	Laborer .....	1,260.00	
George Osbun	Laborer (7 months) .....	630.00	
Charles J. Bell	Laborer (7 months) .....	630.00	
			\$ 24,960.00
<i>Roads and Grounds—Garage</i>			
Howard McDonald	Auto Mechanic .....	\$ 1,980.00	
Leo Moran	Assistant Auto Mechanic .....	1,440.00	
	(Truck Driver)		
John W. Coe	Truck Driver .....	1,320.00	
J. McKinley Stewart	Laborer .....	1,560.00	
C. D. Lowry	Laborer .....	1,320.00	
			\$ 7,620.00
<i>Janitor Service</i>			
A. O. Kaiser	Superintendent, Janitor Service	\$ 2,460.00	
Cecil C. Dysart	Natatorium Orderly .....	1,500.00	
Jay J. Farrell	Handyman .....	1,560.00	
Thurman W. Cann	Janitor .....	1,800.00	
Earl M. Bilderback	Janitor .....	1,440.00	
John R. Butler	Janitor .....	1,440.00	
Charles Carter	Janitor .....	1,440.00	
John M. Conti	Janitor .....	1,440.00	
C. M. Fesler	Janitor .....	1,440.00	
Clifford Gabert	Janitor .....	1,440.00	
Fred Henkel	Janitor .....	1,440.00	
Fred Henning	Janitor .....	1,440.00	
George Perkins	Janitor .....	1,440.00	
Forrest Spencer	Janitor .....	1,440.00	
William Todd	Janitor .....	1,440.00	
Edward J. Tyne	Janitor .....	1,440.00	
John M. Wallace	Janitor .....	1,440.00	
Lawrence Barnett	Janitor .....	1,380.00	
Thad S. Blackwood	Janitor .....	1,380.00	
Fred Cardosi	Janitor .....	1,380.00	
John J. Conti	Janitor .....	1,380.00	
Finley B. Cross	Janitor .....	1,380.00	
Benjamin F. Davis	Janitor .....	1,380.00	
J. E. Doebele	Janitor .....	1,380.00	
August J. Frank	Janitor .....	1,380.00	
Cary M. Huston	Janitor .....	1,380.00	
Charles E. Klinck	Janitor .....	1,380.00	
James H. Kramer	Janitor .....	1,380.00	
George N. Latremore	Janitor .....	1,380.00	
Francy McGinnis	Janitor .....	1,380.00	
Harry E. Munk	Janitor .....	1,380.00	
Joseph M. Peyton	Janitor .....	1,380.00	
Ray D. Stewart	Janitor .....	1,380.00	
Frank J. Then	Janitor .....	1,380.00	
Albert N. Tracy	Janitor .....	1,380.00	
Irvin L. Walker	Janitor .....	1,380.00	

Louis E. Walters	Janitor	1,380.00
W. J. Whalen	Janitor	1,380.00
William Daehler	Janitor	1,380.00
William H. Williams	Janitor	1,380.00
Willis Abbott	Janitor	1,325.00
Charles Bentz	Janitor	1,325.00
Pasquale Caldararo	Janitor	1,320.00
Domenico Capretta	Janitor	1,320.00
Joe S. Forcheski	Janitor	1,320.00
Andrew D. Grayson	Janitor	1,320.00
George R. Grover	Janitor	1,320.00
James E. Harrington	Janitor	1,320.00
Will G. Howard	Janitor	1,320.00
John H. Jaeger	Janitor	1,320.00
Robert E. Johnson	Janitor	1,320.00
Herman E. Kaufman	Janitor	1,320.00
Leonard F. Jordan	Janitor	1,320.00
Patrick J. Keenan	Janitor	1,320.00
Douglas B. Lindsley	Janitor	1,320.00
George W. Newman	Janitor	1,320.00
Joseph Schrader	Janitor	1,320.00
Oliver C. Smith	Janitor	1,320.00
John Tordiff	Janitor	1,320.00
William Wolfe	Janitor	1,320.00
Walter Bailey	Janitor	1,296.00
Lee Farrell Alkire	Janitor	1,260.00
William Cavanaugh	Janitor	1,260.00
Edward J. Long	Janitor	1,260.00
Lawrence J. McKenna	Janitor	1,260.00
James Merrell	Janitor	1,260.00
John B. Truitt	Janitor	1,260.00
Robert L. Albright	Janitor	1,200.00
Joe B. Altier	Janitor	1,200.00
Harry W. Baughman	Janitor	1,200.00
Hilas B. Boyer	Janitor	1,200.00
Charles O. Burnette	Janitor	1,200.00
Carl R. Conrad	Janitor	1,200.00
Herbert DeLong	Janitor	1,200.00
Edward H. Dixon	Janitor	1,200.00
William Fuller	Janitor	1,200.00
Joseph J. Green	Janitor	1,200.00
Lawrence J. Hahn	Janitor	1,200.00
Robert J. Lamb	Janitor	1,200.00
Clinton Mulford	Janitor	1,200.00
Homer J. Palmer	Janitor	1,200.00
John P. Riffe	Janitor	1,200.00
S. Sexton	Janitor	1,200.00
Charles P. Smith	Janitor	1,200.00
Merle E. Smith	Janitor	1,200.00
George Watkins	Janitor	1,200.00
Frederick R. Welsh	Janitor	1,200.00
John W. Wilcoxon	Janitor	1,200.00
Oliver S. Witham	Janitor	1,200.00
LeRoy Delmont Wise	Janitor	1,200.00
Paul R. Wyman	Janitor	1,200.00
Monroe F. Walters	Janitor (10 months)	950.00
Harry Reigel	Janitor (part time)	720.00
Earl Bell	Window Washer	1,380.00
Lawrence B. Clay	Window Washer	1,380.00
Nelson Weiler	Floor Waxer	1,380.00
Edgar McGhee	Floor Waxer	1,380.00
Homer C. Batey	Towel Man	1,260.00
Grace N. Stewart	Janitress	960.00
Viola Parsley	Janitress	960.00
Mabel C. Berry	Janitress	960.00
Nellie Rhoades	Janitress	900.00
Alice Thompson	Janitress	900.00
Hettie Hampton	Janitress	900.00
Hattie Lake	Janitress	900.00
Olaf Christianson	Elevator Operator	720.00
	Elevator Operator	720.00
Michael F. Cooney	Janitor (retired)	360.00

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 \$141,986.00

*Laundry*

Joseph E. Fultz	Laundry Foreman .....	\$ 1,800.00	
Harry Clayton Hoy	Launderer .....	1,320.00	
H. M. Billingsley	Laundry Truck Driver.....	1,320.00	
Clara Reichelderfer	Laundress .....	924.00	
Dora Henry	Laundress .....	924.00	
May Rees	Laundress .....	888.00	
Elizabeth Westenhaver	Laundress .....	888.00	
Mayme Becker	Laundress .....	888.00	
Maudie Norris	Laundress .....	888.00	
Stella Fitzsimmons	Laundress .....	888.00	
Rose Long	Laundress .....	888.00	
Inez Toy	Laundress .....	888.00	
Mildred Mercer	Laundress .....	888.00	
	Laundress .....	888.00	
			\$ 15,168.00

*University Architect*

H. Dwight Smith	Professor of Architecture ....	\$ 6,600.00	
H. F. Reichard	Associate University Architect	4,092.00	
	(Chief Draftsman)		
Marion A. Carter	Architectural Engineer .....	3,300.00	
Robert D. Rush	Planning Officer .....	1,800.00	
Elsie Edwards	Clerk .....	1,320.00	
			\$ 17,112.00

Total for Physical Plant..... \$388,006.00

## MISCELLANEOUS AND ROTARY BUDGETS

*Farm Marketing F-9*

Arthur R. Mangus	Associate Professor .....	\$ 400.00	
John H. Sitterley	Assistant Professor .....	1,224.00	
Phil S. Eckert	Research Assistant .....	1,608.00	
Ralph L. Baker	Research Assistant .....	460.00	
Paul P. Wallrabenstein	Assistant .....	540.00	
Robert H. Blosser	Assistant .....	525.00	
Lucille Mays	Stenographer (part time) ....	540.00	
Kathleen Cooney	Stenographer .....	315.00	
			\$ 5,602.00

*Bureau of Business Research F-9*

James C. Yocum	Assistant Professor .....	\$ 667.00	\$ 667.00
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*Bureau of Special Education F-9*

Irene Kinley	Assistant to Director.....	\$ 2,004.00	\$ 2,004.00
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*Cooperative Wildlife Research Station**American Wildlife Institute*

Daniel L. Leedy	Research Fellow .....	\$ 720.00	
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*Division of Conservation—Wildlife Research*

Luther Baumgartner	Research Fellow .....	\$ 720.00	
			\$ 1,440.00

*College of Agriculture**Administration*

Ruth L. Smith	Stenographer .....	\$ 1,020.00	
Mary Walker	Stenographer (part time) ....	600.00	
Flo Bailey	Stenographer (part time) ....	540.00	
Helen Blair	Stenographer (part time) ....	510.00	
Thelma Davis	Stenographer (part time) ....	480.00	
Mary A. Whitlinger	Stenographer (part time) ....	120.00	

*Animal Husbandry*

Lawrence Kunkle	Instructor .....	\$ 1,116.00	
	Graduate Assistant .....	150.00	

*Dairy Technology*

Walter Slatter	Instructor (part salary) .....	\$ 1,080.00	
T. V. Armstrong	Instructor .....	875.00	
Raymond Alberts	Assistant (part salary) .....	243.00	
	(eff. 8-1)		

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*Horticulture and Forestry*

Charles D. Fitzgerald	Assistant .....	\$ 300.00	
Jacob Bowers	Laborer .....	900.00	
			\$ 7,434.00

*Home Economics Nursery*

Faith E. Davis	Instructor (8 months) .....	\$ 200.00	
Emily M. Johnstone	Part-time Assistant (8 months)	400.00	
Marion L. Carr	Graduate Assistant .....	450.00	
			\$ 1,050.00

*Agricultural Education—George-Deen*

Ray Fife	Professor (6 months) .....	\$ 2,500.00	
H. G. Kenestrick	Associate Professor .....	3,800.00	
Elbert O. Bolender	Assistant Professor .....	3,800.00	
Howard McClarren	Assistant Professor .....	3,200.00	
	Research Assistant .....	400.00	
	Research Assistant .....	400.00	
Glenn W. Miller	Assistant (part time) .....	100.00	
Frederick T. Ludwig	Stenographer .....	1,080.00	
			\$ 15,280.04

*Agricultural Education—Smith-Hughes*

Wilbur F. Stewart	Professor .....	\$ 2,100.00	
Chester S. Hutchison	Associate Professor .....	3,800.00	
Floyd J. Ruble	Instructor .....	2,900.00	
Charles F. Flickinger	Instructor .....	2,850.00	
Claude E. Rhoad	Instructor .....	2,800.00	
Ralph E. Bender	Instructor .....	2,800.00	
W. H. Wolf	Instructor .....	2,600.00	
Helen Killworth	Stenographer .....	1,440.00	
Virginia Stolle	Stenographer .....	1,020.00	
			\$ 22,310.00

*Home Economics—George-Deen*

Ruth Lehman	Associate Professor .....	\$ 3,890.00	
	(10 months)		
Winona Morgan	Associate Professor .....	1,800.00	
	(9 months)		
Dorothy Scott	Assistant Professor .....	2,700.00	
	(9 months)		
Elizabeth Moore	Instructor .....	2,700.00	
Lucile Elliott	Instructor .....	2,100.00	
Mabel Combs Joyce	Instructor .....	2,100.00	
Mildred Van Nest	Research Assistant (10 months)	1,250.00	
	Assistant (10 months) .....	925.00	
	Assistant (9 months) .....	810.00	
	Assistant (9 months) .....	825.00	
	Graduate Assistant .....	450.00	
			\$ 19,550.00

*Home Economics—Smith-Hughes*

Clara M. Bancroft	Assistant Professor .....	\$ 3,000.00	
Hazel Huston Price	Assistant Professor .....	3,800.00	
Alice D. Pressey	Assistant Professor (part time)	1,608.00	
Grace Rea Beckwith	Instructor .....	2,250.00	
	Instructor .....	2,250.00	
Louise Wolfram	Instructor .....	2,012.00	
Marie Kuglen	Stenographer .....	1,440.00	
			\$ 15,860.00

*Optometry Clinic*

Samuel M. Steele	Superintendent of Dispensary.	\$ 900.00	
Edward Ewing	Student Assistant .....	320.00	
			\$ 1,220.00

*Dental Clinic*

Dick P. Snyder	Professor .....	\$ 2,184.00	
Robert D. McFarland	Instructor .....	2,100.00	
Carl O. Boucher	Instructor .....	1,728.00	
Wilbur L. Marshall	Instructor .....	1,104.00	
Harold K. Crow	Instructor (8 months) .....	800.00	
Lyle S. Pettit	Instructor (8 months) .....	800.00	
Agnes Warner	Assistant .....	1,200.00	
Emma Smith	Technical Assistant .....	1,020.00	
Elma Willis	Technical Assistant .....	900.00	
Marianne Ide Clarke	Technical Assistant .....	840.00	

Pessa Hanson	Technical Assistant .....	780.00
Robert T. Trippy	Demonstrating Assistant .....	800.00
	(9 months)	
Edna Wallace	Stenographer .....	1,200.00
Retta May Washburn	Clerk .....	900.00
Sue Merrel	Janitress .....	804.00
Charles W. Strosnider	Assistant Professor .....	600.00
	(3½ months)	
Lyle S. Pettit	Instructor (3½ months) .....	400.00
Carl O. Boucher	Instructor (3½ months) .....	400.00
Herbert S. Shumway	Instructor (3½ months) .....	400.00
Harold K. Crow	Instructor (3½ months) .....	400.00
Robert E. Wade	Instructor (3½ months) .....	400.00

\$ 19,760.00

*Bureau of Educational Research**Committee on Relation of School and College—P.E.A.*

Samuel P. McCutchen	Research Associate and Assistant Professor of Education	\$ 5,604.00
Allen N. Zechiel	Research Associate and Assistant Professor of Education	4,596.00
H. Harry Giles	Research Associate and Assistant Professor of Education	3,576.00

\$ 13,776.00

*Radio Evaluation Study—General Education Board*

J. Wayne Wrightstone	Assistant Professor and Research Associate .....	\$ 5,604.00
Norman Woelfel	Assistant Professor and Research Associate .....	4,596.00
Alton O'Steen	Assistant Professor and Research Associate .....	4,284.00
Cuthbert F. Daniel	Assistant Professor and Research Associate .....	4,200.00
Seerly Reid	Research Assistant .....	1,700.00
Gerhart D. Wiebe	Research Assistant .....	1,500.00
John R. Miles	Research Assistant .....	1,500.00
Kimball Wiles	Research Assistant .....	1,300.00
Alice Beighley	Statistician .....	1,500.00
Margariete Ralls	Stenographer .....	2,000.00
Armada Ruffner	Stenographer .....	1,200.00
Bernice Williams	Stenographer .....	1,200.00
	Stenographer (part time) .....	600.00

\$ 31,184.00

*Starling-Loving Hospital**Nursing Care*

		Code	
Helen Miller	Supervisor .....	3&4	\$ 1,200.00
Blanche Skinner	Night Supervisor .....	3&4	1,500.00
Eliza Busenberg	Night Supervisor .....	3&4	1,500.00
Helen Severns	Supervisor in Gynecological Nursing .....	3&4	1,440.00
Dorothy Wilson	Supervisor in Pediatric Nursing .....	3&4	1,254.00
	Supervisor in Obstetrical Nursing .....	3&4	1,200.00
Chloe Compton	Head Nurse—3rd wards .....	3&4	1,300.00
Ione Sundstrom	Head Nurse .....	3&4	1,254.00
Rena White	Head Nurse .....	3&4	1,260.00
Lynda Evans	Assistant Head Nurse .....	3&4	1,200.00
Jean Tinkelpaugh	Assistant Head Nurse—Obstetrics .....	3&4	1,080.00
Beulah Ward	Assistant Head Nurse .....	3&4	1,020.00
Neurita Rodel	Assistant Head Nurse .....	3&4	1,020.00
Margaret George	Assistant Head Nurse 3-B .....	3&4	984.00
Bertha Albers	General Duty Nurse .....	3&4	900.00
Juanita Beall	General Duty Nurse .....	3&4	900.00
Gertrude Miller Bent	General Duty Nurse .....	3&4	900.00
Eunice Archibald	General Duty Nurse .....	3&4	900.00
	General Duty Nurse .....	3&4	900.00
Helen Burkhart	General Duty Nurse .....	3&4	900.00
Mary Cormany	General Duty Nurse .....	3&4	900.00
Ina Diehl	General Duty Nurse .....	3&4	900.00
Virginia Ely	General Duty Nurse .....	3&4	900.00
Mildred Ewing	General Duty Nurse .....	3&4	900.00



Marjorie Flugge	General Duty Nurse.....	3&4	900.00	
Helen B. Genteline	General Duty Nurse.....	3&4	900.00	
Louise Reising Horn	General Duty Nurse.....	3&4	900.00	
Mildred Kruschenski	General Duty Nurse.....	3&4	900.00	
Eva Llewellyn	General Duty Nurse.....	3&4	900.00	
Helen Max Mark	General Duty Nurse.....	3&4	900.00	
Geraldine Miedel	General Duty Nurse.....	3&4	900.00	
Elsie Minnich	General Duty Nurse.....	3&4	900.00	
Verda B. Mock	General Duty Nurse.....	3&4	900.00	
Mary K. Meyer	General Duty Nurse.....	3&4	900.00	
Ruth Pegg	General Duty Nurse.....	3&4	900.00	
Mary H. Roberts	General Duty Nurse.....	3&4	900.00	
Mary M. Roberts	General Duty Nurse.....	3&4	900.00	
Wanda Robinson	General Duty Nurse.....	3&4	900.00	
Florence Sackett	General Duty Nurse.....	3&4	900.00	
Martha Shelley	General Duty Nurse.....	3&4	900.00	
Leota Snyder	General Duty Nurse.....	3&4	900.00	
Velma Sparks	General Duty Nurse.....	3&4	900.00	
Alice Tracy	General Duty Nurse.....	3&4	900.00	
Ada Vance	General Duty Nurse.....	3&4	900.00	
Marjorie Welley	General Duty Nurse.....	3&4	900.00	
Virginia Weidman	General Duty Nurse.....	3&4	900.00	
Kathryn Weidemer	General Duty Nurse.....	3&4	900.00	
				\$ 46,912.00
<i>Veterinary Clinic</i>				
Walter R. Krill	Assistant Professor .....		\$ 1,020.00	
John H. Knapp	Instructor .....		1,260.00	
Frances S. Haggard	Stenographer .....		1,320.00	
Ray B. Auburn	Assistant Groom .....		1,200.00	
				\$ 4,800.00
<i>Graduate School</i>				
Roma M. Hodgson	Editorial Assistant .....		\$ 1,800.00	\$ 1,800.00
<i>Library</i>				
Ralph Brehm	Bookbinder .....		\$ 2,300.00	
Gertrude Roehrer	Binderywoman (part salary) ..		800.00	
				\$ 3,100.00
<i>Intramural Athletics—General Activities Fee Fund</i>				
<i>Physical Education for Men</i>				
Leo G. Staley	Associate Professor .....		\$ 4,080.00	
Willard P. Ashbrook	Associate Professor .....		612.00	
Evelyn B. Hunter	Intramural Assistant .....		1,236.00	
Alex Pulsinelli	Caretaker, Tennis Courts.....		1,380.00	
Leo G. Staley	Associate Professor .....		400.00	
Richard C. Larkins	Assistant Professor .....		400.00	
Bernard F. Mooney	Assistant Professor .....		400.00	
				\$ 8,508.00
<i>Physical Education for Women</i>				
Dorothy Sumption	Associate Professor .....		\$ 2,760.00	
Henrietta Cherrington	Instructor .....		1,836.00	
	Instructor .....		1,392.00	
Martha P. Hughes	Stenographer .....		960.00	
Frank Vari	Caretaker, Women's Field.....		1,320.00	
Mary R. Moore	Maid, Women's Field House... ..		720.00	
Violet Boynton	Assistant Professor .....		350.00	
				\$ 9,338.00
<i>Division of Conservation—Stone Laboratory</i>				
David C. Chandler	Assistant Professor .....		\$ 276.00	
Kenneth H. Doan	Research Assistant .....		990.00	
Leonard J. Bodenlos	Assistant .....		990.00	
Pearl C. Chandler	Librarian .....		600.00	
M. W. Senstius	Research Professor .....		600.00	
Nelson Marshall	Research Assistant .....		150.00	
David C. Chandler	Assistant Professor .....		276.00	
				\$ 3,881.00
<i>Dean of Men's Office—General Activities Fee Fund</i>				
Wayne V. Harsha	Advisory Business Manager, Student Publications .....		\$ 300.00*	\$ 300.00
* \$600.00 paid direct from Student Publications Sinking Fund.				

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*Student Dramatic Organizations—General Activities Fee Fund*

Edward S. Drake	Business Manager .....	\$ 504.00	\$ 504.00
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*News Bureau—General Activities Fee Fund*

Lydia E. Collicott	Information Clerk .....	\$ 1,200.00	\$ 1,200.00
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*Student Employment Office—General Activities Fee Fund*

William S. Guthrie	Director of Student Employment and Assistant Dean of Men .....	\$ 3,060.00	
Roberta R. Cullman	Stenographer .....	1,080.00	
Ellen M. Vick	Clerk .....	960.00	
Richard Fuller	Student Clerk (10 months)....	400.00	
			\$ 5,500.00

*University Health Service—General Activities Fee Fund*

John W. Wilce	Director and Professor.....	\$ 5,112.00	
Morse F. Osborn	Associate Professor .....	4,164.00	
James A. Beer	Assistant Professor .....	3,192.00	
Shirley Armstrong	Assistant Professor .....	2,040.00	
Charlotte Winnemore	Assistant Professor .....	1,656.00	
James Foley	Instructor .....	3,492.00	
Theodore Allenbach	Associate Physician and Instructor in Medicine....	2,664.00	
Ruth H. St. John	Physician—University School..	1,000.00	
	(10 months)		
Earl H. Baxter	Pediatric Consultant and Examiner (10 months) .....	150.00	
Lucille Young	Nurse .....	1,944.00	
Eleanora Wilson	Assistant Nurse .....	1,200.00	
Margaret T. Merrill	Assistant Nurse .....	1,200.00	
Virginia Efrid Hoover	Assistant Nurse (9 months)...	900.00	
Dorothea Richards	Technical Assistant .....	1,200.00	
Maude M. Eckhardt	Clerk .....	1,440.00	
Margaret Cahill	Stenographer .....	1,200.00	
Dora White	Stenographer .....	960.00	
			\$ 33,514.00

*University Bookstore*

Emerson B. Laird	Assistant Manager .....	\$ 2,328.00	
Marguerite Hoopingarner	Bookkeeper .....	1,800.00	
Dale E. Lephart	Manager, Mailing Room.....	1,800.00	
Walter C. Grauman	Stock Clerk .....	1,500.00	
Eileen Morrissey	Stenographer .....	1,260.00	
Millicent Jackson	Stenographer .....	972.00	
Helen Neunherz	Clerk .....	1,020.00	
Alice L. Booth	Clerk .....	1,020.00	
Audrey F. McCormick	Sales Clerk .....	1,080.00	
Dorothy Hayes	Sales Clerk .....	1,020.00	
	Sales Clerk .....	900.00	
			\$ 14,700.00

*Photography*

Francis Wm. Davis	Assistant Professor .....	\$ 516.00	
George S. Wolfram	Photographer .....	2,124.00	
Walter Wagner	Photographer .....	1,920.00	
Nina Padovan Coccia	Stenographer (part time).....	540.00	
			\$ 5,100.00

*University Print Shop*

George H. Siebert	Manager.....	See Business Office	
George M. Ginn	Printer .....	\$ 3,600.00	
Richard A. Grimes	Bookkeeper .....	1,800.00	
Jeannette A. Reed	Proofreader .....	1,464.00	
			\$ 6,864.00

*Warehouse**General Store Room*

Wilma L. Murtha	Stenographer .....	\$ 1,428.00	
Mary W. Henderson	Clerk .....	1,140.00	
Eather Hartnell	Clerk .....	900.00	
Esther A. Burkhead	Clerk .....	900.00	
Charles Pugh, Jr.	Laborer .....	1,560.00	
Ernest Simon	Laborer .....	1,320.00	
Joseph Paquin	Laborer .....	1,260.00	

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Floyd Allen	Laborer .....	1,260.00
Thomas Collins	Laborer .....	1,140.00
A. H. Mayer	Laborer .....	1,080.00
Hugh Price	Laborer .....	1,020.00
Fred Collier	Laborer .....	960.00
George W. Hopper	Laborer .....	960.00
Clarence Moore	Laborer .....	900.00
		<hr/>
		\$ 15,828.00

*Laboratory Supply Store*

Chester W. McClintock	Assistant Director of Stores and Receiving (Storekeeper) .....	\$ 4,080.00
Lawrence S. Gormley	Pharmacist .....	2,532.00
Frank D. Brill	Pharmacist .....	2,400.00
Harold W. Miller	Pharmacist .....	2,400.00
Leslie W. Rees	Pharmacist .....	2,160.00
Fred L. Williams	Pharmacist .....	2,004.00
Lowell H. Ruff	Pharmacist .....	2,004.00
Aden L. Duffee	Pharmacist .....	1,800.00
Richard McClarren	Pharmacist .....	1,752.00
Alfred W. Snider	Pharmacist .....	1,500.00
Barbee W. Durham	Pharmacist .....	1,500.00
George McClung, Jr.	Pharmacist .....	1,500.00
Clyde Minto	Bookkeeper .....	2,232.00
Clara M. Fleischer	Clerk .....	1,620.00
Pauline Shank	Clerk .....	1,020.00
Rheuhamah Corey	Clerk .....	960.00
Mary F. Deshler	Clerk .....	960.00
Betty I. Windmaker	Clerk .....	960.00
Lulu Abel	Clerk .....	960.00
Sadie Yarger	Clerk .....	900.00
Russell B. Leonard	Glassblower .....	2,328.00
William E. Leonard	Glassblower's Helper .....	1,680.00
H. L. Allison	Laborer .....	1,500.00
Raymond Roush	Laborer .....	1,260.00
Scott Dawson	Laborer .....	1,260.00
C. C. Lloyd	Laborer .....	1,260.00
James A. Shockley	Laborer .....	1,200.00
Joe Drake	Laborer .....	1,200.00
Robert W. Warner	Laborer .....	1,140.00
	Laborer .....	960.00
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		\$ 49,032.00

*Laboratory Supply Store Pro Rata*

*Bacteriology*

John Newbauer	Technical Assistant .....	\$ 360.00
Gene Kiracofe	Technical Assistant .....	315.00
William F. Bradley	Technical Assistant .....	120.00
Donald Gilpin	Technical Assistant .....	120.00

*Chemistry*

Amos E. Luckhaupt	Lecture Assistant .....	\$ 2,250.00
Glenn Breen	Storeroom Manager .....	1,500.00
Harriet Proctor	Clerk .....	960.00
Lillian Millious	Stenographer .....	960.00
Gerard Lord	Assistant .....	960.00

*English*

Margaret Foster	Departmental Librarian .....	\$ 1,560.00
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*History*

Desmond Auxier	Library Assistant .....	\$ 600.00
Leona Nerhood	Library Assistant .....	600.00

*University School*

Lois K. Matthias	Instructor .....	\$ 432.00
	Assistant .....	960.00
	Assistant .....	450.00
	Assistant .....	450.00
Harold Shane	Assistant to Observers.....	50.00

*Veterinary Medicine*

Hugh B. McGlade	Technical Assistant .....	\$ 420.00
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*Physical Education*

John M. Evans	Towel Man .....	\$ 1,400.00
Joseph F. Luckhaupt	Laborer .....	1,260.00
Louise Ortman	Maid .....	1,200.00
Michael J. Durkin	Nightwatchman (10 months) ..	950.00
Jean Roberts	Clerk .....	840.00
		<hr/>
		\$ 18,717.00

*Athletics**Games and Sports*

Francis A. Schmidt	Professor and Director of Football .....	\$ 8,100.00
Ernest R. Godfrey	Associate Professor and Assistant Football Coach .....	6,600.00
Frederick C. Mackey	Assistant Professor and Freshman Football Coach .....	3,984.00
Harold G. Olsen	Professor and Director of Basketball .....	5,868.00
Laurence N. Snyder	Professor and Track Coach .....	5,268.00
Frank R. Castleman	Professor and Director of Track .....	768.00
Bernard F. Mooney	Assistant Professor and Wrestling Coach .....	1,224.00
Michael Peppe	Assistant Professor and Swimming Coach .....	1,224.00
Walter E. Duffee	Associate Professor and Team Physician .....	2,040.00
Tucker P. Smith	Trainer .....	3,672.00
Ernest Biggs	Assistant Trainer (10 months) .....	800.00
John E. Blickle	Instructor .....	2,964.00
Sidney Gillman	Instructor and Assistant Football Coach .....	2,808.00
Robert H. Kepler	Instructor, Golf .....	3,060.00
Herman L. Wirthwein	Instructor and Tennis Coach ..	900.00
Frank A. Riebel	Instructor and Fencing Coach ..	300.00
Carl J. Wirthwein	Instructor, Freshman Coach Swimming and Tennis .....	492.00
William D. Heintz	Assistant Track Coach .....	750.00
Gomer T. Jones	(10 months) Assistant Football Coach .....	750.00
Wayne B. Wright	(10 months) Assistant Baseball Coach .....	300.00
Galvin LeRoy Walker	(10 months) Assistant Wrestling Coach .....	300.00
James R. Hull	Assistant (10 months) .....	750.00
	Assistant (10 months) .....	900.00
	Polo Coach .....	100.00
	Rifle Coach .....	100.00
	Assistant Coaching .....	500.00
Charles W. Harley	Honorarium .....	600.00
		<hr/>
		\$ 55,122.00

*Administration and General*

L. W. St. John	Professor and Director of Athletics .....	\$ 8,500.00
Oscar L. Thomas	Assistant to Director .....	3,864.00
Mildred H. Finch	Office Manager .....	2,148.00
Caroline F. Dudley	Secretary .....	1,536.00
M. Helen Pugh	Requisition Clerk .....	1,500.00
Dorothy Fogle	Stenographer .....	1,020.00
Marie J. Manning	Stenographer (part time) .....	420.00
Helen Lum	Stenographer .....	1,080.00
James L. Renick	Director of Athletic News Service .....	3,588.00
Henry D. Taylor	Director, Ticket Sales .....	4,596.00
Charles King	Assistant Director, Ticket Sales (7 months) .....	1,050.00
George F. Fischer	Auditor-Cashier (4 months) .....	804.00
Wilda Loudenslager	Ticket Clerk .....	1,800.00
Tony Aquila	Groundkeeper .....	2,880.00
Salvatore Leone	Assistant Groundkeeper .....	1,880.00
Angelo Cervi	Carpenter .....	1,680.00
Albert Macioce	Truck Driver .....	1,500.00
James Doon	Nightwatchman .....	1,260.00
C. E. Conway	Custodian, S.E. Tower .....	1,200.00
Homer T. Ellis	Custodian of Equipment .....	1,200.00

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J. D. Marple	Custodian, S.W. Tower.....	450.00	
Helen Billingsley	(6 months) Ticket Clerk .....	960.00	\$ 39,416.00
<i>Golf Course</i>			
John S. McCoy	Superintendent of Golf Course	\$ 3,672.00	
Park Holcomb	Caretaker, Golf Course.....	1,200.00	and house
E. A. Weed	Caretaker, Golf Course.....	1,140.00	
Besse L. Weed	Manager, Lunch Room, Club House (8 months) .....	560.00	
Charles S. Chubb	Manager, Club House.....	2,148.00	
Richard Evans	Bus Driver .....	1,880.00	
			\$ 10,100.00
Total for Athletics.....			\$104,638.00

*Residence Halls*

*Neil Hall*

		Code	
Emma E. Prout	Superintendent .....	1	\$ 1,908.00*
Minnette Cattrell	Secretary-Bookkeeper ....	1	780.00*
Mary Alexander	Dietitian .....	1	480.00*
Carolyn Pollock	Assistant Superintendent..	1	1,886.00
Jane B. Salter	Assistant Chaperon.....	1	660.00
Katherine Seymour	Dietitian .....	1	1,440.00
Edward Thompson	Janitor .....	3	1,044.00
Henry Harrison	Janitor .....	1	1,020.00
Harry C. Dye	Nightman .....		960.00
Helen Eisele	Cook .....	4	720.00
Georgia Harrison	Cook .....	3	660.00
Blanche M. Jacoby	Cook .....	4	624.00
Ruth Stewart	Cook (half time) .....	2	510.00
Joseph W. Turner	Kitchen Helper .....	3	720.00
James O. Garrett	Kitchen Helper .....	3	660.00
Lillian Pack Brown	Maid .....	3	648.00
Cuba Wells	Maid .....	4	648.00
Elizabeth Burkhead	Maid .....	3	648.00
Lucilla M. Givens	Maid .....	2	624.00
Elizabeth Steele	Maid .....	2	624.00
	Maid .....	4	624.00
* Part salary—balance from Oxley and Mack Halls.			\$ 17,888.00

*Oxley and Mack Halls*

Emma E. Prout	Superintendent .....	1	\$ 1,908.00*
Minnette Cattrell	Secretary-Bookkeeper ....	1	792.00*
Mary Alexander	Dietitian .....	1	1,320.00*
Edith Bullock	Chaperon .....	1	960.00
Adelaide Leonard	Night Chaperon .....	1	780.00
Lena May Porter	Chaperon .....	3	660.00
Katherine Hammell	Housekeeper .....	1	1,082.00
Lucy Campbell	Housekeeper .....	3	600.00
Elmer Parks	Cook .....	3	1,164.00
Clara Spellman	Cook .....	4	828.00
Flora Baird	Cook .....	4	780.00
Mae Wagner	Cook .....	2	660.00
Gustina Gwyn	Maid .....	3	756.00
Odell Harmon	Maid .....	2	720.00
Piccola Keith	Maid .....	3	624.00
Maggie Jackson	Maid .....	2	624.00
	Maid .....	2	600.00
Myrtle Campbell	Maid .....	3	540.00
Jesse Bull	Porter .....		1,596.00
Isaiah Ragland	Porter .....	3	1,116.00
James Trotter	Janitor .....	1	840.00
Florence Trotter	Telephone Operator .....	1	540.00
* Part salary—balance from Neil Hall.			\$ 19,440.00

Total for Residence Halls..... \$ 37,278.00

Code:

- No. 1—Board and Room
- 2—Lunch
- 3—All meals
- 4—Two meals

*Pomerene Refectory*

June F. Kennedy	Assistant Professor (parttime)	\$ 400.00	
Agnes Skinner Smith	Manager	2,448.00	
	Assistant Dining Room Supervisor	960.00	
	Assistant (12 months)	780.00	
	Storeroom Manager	1,200.00	
Martha E. Houston	Bookkeeper	1,200.00	
Pauline Trout	Cashier	840.00	
Elinor Frost	Cashier	780.00	
Florence Fitzgerald	Counter Assistant	600.00	
Bertha Shotts	Dining Room Helper	708.00	
	Assistant Kitchen Supervisor	960.00	
	Assistant Kitchen Supervisor..	800.00	
	(9 months)		
Rose Gray	Cook	900.00	
Annie Gabriel	Cook	840.00	
Helen Theis	Cook	840.00	
Ethel Brown	Cook	900.00	
Anna Crockett	Cook	840.00	
Julia Jenkins	Cook	816.00	
Martha Williams	Cook (part-time)	600.00	
Emma Hoesch	Cook (part time)	576.00	
Mary McCurdy	Cook (part time)	528.00	
Elizabeth Wenger	Cook (part time)	432.00	
Edwin H. Burden	Kitchen Helper	780.00	
George W. Hope	Janitor	780.00	
James Riffe	Janitor	684.00	
	Janitor (part time)	444.00	
Florence Neuman	Graduate Assistant	450.00	
Charles D. Fitzgerald	Graduate Assistant (12 months)	300.00	
			\$ 22,386.00

*University School Dining Hall*

Alice M. Johnson	Dietitian and Instructor	\$ 1,200.00	
Josephine Cronin	Cook (9 months)	540.00	
Nellie Gray	Cook (9 months)	495.00	
	Cook (9 months)	495.00	
John Cute	Kitchen Helper (9 months)	360.00	
			\$ 3,090.00

*Journal of Higher Education*

Florence Lord	Clerk	\$ 1,200.00	\$ 1,200.00
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*University Architect*

*Marion A. Carter	Architectural Engineer	\$ 800.00	
*Elaie Edwards	Clerk	240.00	\$ 540.00

\* Above salaries to be paid from the Men's and Women's Dormitory Construction Account and to be considered as special appointments during the period of construction only.

## AGRICULTURAL EXTENSION SERVICE

## SOURCES OF INCOME—1939-1940

State Appropriation	\$217,270.00
Smith-Lever Funds	172,972.88
Capper-Ketcham Funds	39,797.02
Bankhead-Jones Funds	384,816.01
Soil Conservation Service—Cooperating	2,500.00
Clark-McNary Funds	1,440.00
Institute Funds from Counties	15,400.00
	<u>\$834,195.91</u>
County Agent Funds from counties	\$209,171.00
Grand Total	<u>\$1,043,366.91</u>

## SALARY BUDGET

*Administration*

H. C. Ramsower	Director (Professor) .....	\$ 6,096.00
George B. Crane	Secretary and Assistant Director (Associate Professor)	4,488.00
Tessa Webb	Assistant .....	1,920.00
Julia Whitmer	Stenographer .....	1,200.00
Marcell Martin	Stenographer .....	1,200.00
Nelson Capell	Laborer .....	1,500.00
Francis M. Cligrow	Multilith Operator .....	1,200.00
		<b>\$ 17,604.00</b>

*Agricultural Publications**Editorial Service*

J. E. McClintock	Agricultural Editor .....	\$ 2,100.00
	(Professor) (part time)	
G. E. Ferris	Assistant Agricultural Editor..	3,182.00
	(Assistant Professor)	
A. J. Patch	Assistant Agricultural Editor..	3,672.00
	(Assistant Professor)	
Ethel Cadley	Instructor .....	2,866.00
C. E. Wilson	Assistant Professor .....	3,162.00
Dorothy Sheridan	Stenographer .....	1,140.00
Reva Lipson	Typist .....	1,140.00
Martha Borrer	Stenographer .....	1,020.00

*Printing and Distribution*

Emerson Frederick	Assistant .....	\$ 1,620.00
D. S. Gordon	Laborer .....	1,880.00

*Correspondence Courses*

J. E. McClintock	Agricultural Editor .....	\$ 2,490.00
	(Professor) (part time)	
Edith Bauer	Stenographer .....	1,820.00
		<b>\$ 25,062.00</b>

*County Agent Work*

W. W. Brownfield	District Supervisor (Professor)	\$ 4,886.00
O. C. Croy	District Supervisor (Associate Professor) .....	4,284.00
G. R. Eastwood	District Supervisor (Professor)	4,886.00
B. B. Spohn	Supervisor of Projects and Pro- grams (Professor) .....	4,590.00
Clara Sesler	Stenographer .....	960.00
Susanne Macino	Stenographer .....	1,200.00
	3 Agricultural Agents in Train- ing .....	6,000.00
	1 Additional Agent in Training	1,800.00

*County Agricultural Agents**County*

Sherman L. Anderson	Instructor	Marion .....	\$ 3,264.00
Volney G. Applegate	Instructor	Harrison .....	2,866.00
David B. Bailey	Instructor	Warren .....	2,448.00
Lyman F. Baker	Instructor	Madison .....	2,764.00
William S. Barnhart	Instructor	Muskingum .....	3,876.00
Roy E. Battles	Instructor	Clermont .....	2,764.00
Francis I. Bell	Instructor	Williams .....	3,866.00
Carl R. Bibbee	Instructor	Hamilton .....	3,774.00
Carl S. Bittner	Instructor	Ottawa .....	3,264.00
Forest K. Blair	Instructor	Pickaway .....	3,866.00
Walter L. Bluck	Instructor	Clinton .....	3,866.00
E. Howard Bond	Instructor	Henry .....	3,866.00
B. E. Bradford	Instructor	Hardin .....	2,764.00
Clarence D. Brown	Instructor	Auglaize .....	2,866.00
George L. Brown	Instructor	Noble .....	2,866.00
L. G. Brubaker	Instructor	Union .....	2,764.00
Wilbur H. Bruner	Instructor	Preble .....	2,866.00
Virgil D. Burris	Instructor	Medina .....	3,264.00
G. Harold Chambers	Instructor	Coshocton .....	3,060.00
R. R. Clymer	Instructor	Defiance .....	2,764.00
Hugh M. Colville	Instructor	Carroll .....	2,652.00
W. Henri Coulson	Instructor	Monroe .....	3,264.00
Lester A. Cronin	Instructor	Tuscarawas .....	2,652.00
Clifford R. Crum	Instructor	Wyandot .....	2,764.00

O. L. Cunningham	Instructor	Montgomery....	3,876.00
Elwood Davis	Instructor	Morrow.....	2,754.00
Howard Davison	Instructor	Butler.....	2,958.00
Ralph Dush	Instructor	Putnam.....	2,448.00
Dalton D. Dows	Instructor	Champaign....	3,366.00
Ernest A. Drake	Instructor	Greene.....	3,060.00
George A. Dustman	Instructor	Wayne.....	3,264.00
George G. Everhart	Instructor	Knox.....	3,264.00
Wilbur H. Ford	Instructor	Highland.....	3,264.00
Donald G. Foster	Instructor	Paulding.....	2,346.00
George B. Ganyard	Instructor	Richland.....	2,958.00
Wesley Green	Instructor	Meigs.....	2,856.00
Albert M. Griffin, Jr.	Instructor	Summit.....	2,754.00
Paul E. Haag	Instructor	Adams.....	2,958.00
Charles Haas	Instructor	Geauga.....	2,550.00
Forest G. Hall	Instructor	Hancock.....	3,876.00
Frank G. Haskins	Instructor	Lake.....	3,162.00
James C. Hedge	Instructor	Mahoning.....	3,264.00
Floyd Henderson	Instructor	Jackson.....	2,856.00
Martin L. Howell	Instructor	Seneca.....	3,264.00
James F. Hum	Instructor	Morgan.....	2,448.00
Claude I. Hummel	Instructor	Lorain.....	2,856.00
Guy A. Hummer	Instructor	Huron.....	3,264.00
Thomas H. Johnson	Instructor	Perry.....	3,162.00
Fred R. Keeler	Instructor	Ross.....	3,264.00
Ormann R. Keyser	Instructor	Stark.....	3,264.00
George W. Kreidler	Instructor	Licking.....	3,672.00
Robert W. Lang	Instructor	Belmont.....	3,264.00
Floyd I. Lower	Instructor	Columbiana....	3,876.00
Alonzo W. Marion	Instructor	Mercer.....	3,162.00
Richard O. McFerren	Instructor	Pike.....	2,448.00
Charles D. McGrew	Instructor	Trumbull.....	3,570.00
Shippley N. McIntosh	Instructor	Holmes.....	3,060.00
Dwight P. Miller	Instructor	Darke.....	3,366.00
Russell Miller	Instructor	Crawford.....	2,856.00
Arthur R. Milner	Instructor	Ashtabula....	3,264.00
William W. Montgomery	Instructor	Fayette.....	3,162.00
Ralph W. Munger	Instructor	Shelby.....	3,264.00
Maurice R. Myers	Instructor	Erie.....	2,550.00
Ransom S. Oetzel	Instructor	Van Wert.....	2,448.00
Stanley Porter	Instructor	Lawrence.....	2,958.00
Homer S. Porteus	Instructor	Delaware.....	2,550.00
George H. Pulliam	Instructor	Brown.....	2,550.00
B. W. Reading	Instructor	Sandusky.....	3,264.00
Clarence E. Rowland	Instructor	Clark.....	4,284.00
Everett G. Royer	Instructor	Gallia.....	2,448.00
Otto D. Sands	Instructor	Miami.....	3,366.00
Norman H. Shilliday	Instructor	Ashland.....	3,162.00
Arthur H. Smith	Instructor	Washington....	3,468.00
James R. Smoot	Instructor	Hocking.....	2,652.00
Eugene L. Sparrow	Instructor	Fulton.....	2,346.00
Cyrus B. Stewart	Instructor	Wood.....	2,856.00
Francis P. Taylor	Instructor	Jefferson.....	3,264.00
Harold F. Thayer	Instructor	Fairfield.....	3,264.00
Roger M. Thomas	Instructor	Portage.....	3,366.00
Harold S. Ward	Instructor	Cuyahoga.....	3,876.00
James H. Warner	Instructor	Allen.....	2,754.00
Jesse E. Whonsetler	Instructor	Franklin.....	3,774.00
Elmore O. Williams	Instructor	Lucas.....	3,570.00
George E. Wood	Instructor	Scioto.....	2,652.00
Melvin R. Wright	Instructor	Logan.....	2,550.00
Walter W. Wyckoff	Instructor	Athens.....	3,264.00
		Guernsey.....	3,264.00

*Assistant County Agricultural Agents*

		<i>County</i>	
Norman C. Arnold	Instructor	Franklin.....	\$ 2,244.00
William Bembower	Instructor	Muskingum....	2,448.00
Lawrence A. Best	Instructor	Fairfield.....	2,040.00
Paul Cunningham	Instructor	Wayne.....	2,346.00
Huber E. Denlinger	Instructor	Darke.....	2,550.00
Leo V. Gafin	Instructor	Washington....	2,040.00
Gerald Huffman	Instructor	Clinton.....	2,142.00
Palmer Jones	Instructor	Licking.....	1,938.00



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Donald F. Rehl	Instructor	Ross.....	1,938.00	
Scott J. Rigdon, Jr.	Instructor	Belmont.....	2,040.00	
George Schmidt	Instructor	Trumbull.....	2,448.00	
John D. Strausbaugh	Instructor	Columbiana.....	2,040.00	
Eldon F. Studebaker	Instructor	Lucas.....	2,040.00	
				\$323,610.00

*Land Use Planning*

Guy Dowdy	Assistant in Land Use and State Agent, Agricultural Conservation Program.....		\$ 3,876.00	\$ 3,876.00
	(Assistant Professor)			

*4-H Club Work*

William H. Palmer	State Leader Boys' and Girls' Club Work (Professor)....		\$ 4,590.00	
H. W. Harshfield	Assistant State Leader Boys' and Girls' Club Work.....		3,672.00	
	(Assistant Professor)			
Hulda Horst	Assistant State Leader Boys' and Girls' Club Work.....		3,468.00	
	(Associate Professor)			
Chester C. Lang	Assistant State Leader Boys' and Girls' Club Work.....		4,080.00	
	(Associate Professor)			
Eva M. Kinsey	Assistant State Leader Boys' and Girls' Club Work.....		3,060.00	
	(Assistant Professor)			
Dorothy Gibson	Assistant.....		1,560.00	
				\$ 20,430.00

*County Club Agents*

		<i>County</i>		
Kenneth Battles	Instructor	Ashtabula.....	\$ 2,856.00	
Clinton C. Caldwell	Instructor	Hamilton.....	3,162.00	
	Instructor	Tuscarawas.....	2,300.00	
Chester N. McGrew	Instructor	Medina.....	1,836.00	
Harley C. Renollet	Instructor	Montgomery.....	2,652.00	
Gabriel Simon	Instructor	Cuyahoga.....	2,448.00	
				\$ 15,254.00

*Home Demonstration Work*

Minnie Price	State Leader Home Demonstration Work (Professor)....		\$ 4,284.00	
Nellie Watts	Assistant State Leader Home Demonstration Work.....		3,060.00	
	(Assistant Professor)			
Dorothy Hammans	Assistant State Leader Home Demonstration Work.....		3,060.00	
	(Assistant Professor)			
	Home Demonstration Agent... (Gallia County)		1,800.00	
	2 new Home Demonstration Agents.....		3,600.00	
	5 Home Demonstration Agents in Training.....		9,000.00	
Thelma Stewart	Stenographer.....		1,820.00	

*Home Demonstration Agents*

		<i>County</i>		
Addis Barthelmeh	Instructor	Stark.....	2,628.00	
Virginia Bear	Instructor	Franklin.....	2,652.00	
Elizabeth Beckwith	Instructor	Ashland.....	1,836.00	
Sanna Black	Instructor	Muskingum.....	2,754.00	
Ruth R. Bloom	Instructor	Greene.....	2,448.00	
Jessie Bourne	Instructor	Auglaize.....	2,040.00	
Helen Brown	Instructor	Trumbull.....	2,628.00	
Frances E. Brundige	Instructor	Holmes.....	1,938.00	
Margaret L. Burkley	Instructor	Wayne.....	1,836.00	
Georga F. Burk	Instructor	Montgomery.....	2,448.00	
Mary F. Claytor	Instructor	Washington.....	2,448.00	
Iris Craig	Instructor	Butler.....	2,040.00	
Margaret Cram	Instructor	Perry.....	2,142.00	
Imogene Dean	Instructor	Geauga.....	2,040.00	
Frances Eckert	Instructor	Lorain.....	1,938.00	
Mabel Fernald	Instructor	Huron.....	2,448.00	

Leta Gigax	Instructor	Marion	2,040.00	
Velma J. Golding	Instructor	Portage	1,938.00	
Mary A. Gordon	Instructor	Darke	2,040.00	
Elizabeth Graddy	Instructor	Warren	2,448.00	
Harriet Green	Instructor	Coshocton	2,142.00	
Rossie Greer	Instructor	Lake	2,628.00	
Ruth Hansen	Instructor	Lucas	2,448.00	
Geneva Humphreys	Instructor	Meigs	1,938.00	
Ruth E. Knoch	Instructor	Morgan	1,938.00	
Dorothea Kurtz	Instructor	Fulton	1,938.00	
Pauline Lehman	Instructor	Henry	2,040.00	
Dorcas Marsh	Instructor	Harrison	2,040.00	
Florence McBride	Instructor	Mahoning	2,560.00	
Dolores McCarty	Instructor	Williams	1,938.00	
Louise McClain Converse	Instructor	Jefferson	1,836.00	
Marian McElhanev	Instructor	Licking	2,142.00	
Pauline Mills	Instructor	Champaign	2,040.00	
Marjorie Moore	Instructor	Summit	1,908.00	
Velma Paisley	Instructor	Miami	2,040.00	
Amy Parker	Instructor	Ashtabula	2,448.00	
Erma M. Ramseyer	Instructor	Columbiana	1,836.00	
Doris Snook	Instructor	Seneca	2,040.00	
Dorothy Stamback	Instructor	Scioto	2,142.00	
Ruth Stone	Instructor	Hocking	1,938.00	
Ava Swartz Lime	Instructor	Tuscarawas	2,040.00	
Katherine Tingley	Instructor	Preble	2,448.00	
Margaret Ulmer	Instructor	Sandusky	2,040.00	
Grace Wagner	Instructor	Wood	2,560.00	
Fanchon Warfield	Instructor	Guernsey	2,346.00	
Odean Waugh	Instructor	Van Wert	2,040.00	
Mabel Westervelt	Instructor	Fairfield	2,346.00	
Eleanor Whitney	Instructor	Belmont	2,244.00	
Eva M. Williamson	Instructor	Jackson	2,040.00	
Mary C. Wiseman	Instructor	Crawford	1,836.00	
				\$134,754.00
<i>Clothing</i>				
Edna Callahan	Associate Professor		\$ 3,570.00	
Edith Berry	Assistant Professor		2,754.00	\$ 6,324.00
<i>Home Management</i>				
Thelma Beall	Assistant Professor		\$ 3,264.00	
Katherine Rupert	Stenographer		960.00	\$ 4,224.00
<i>Nutrition</i>				
Alma Garvin	Associate Professor		\$ 3,866.00	
Norma Aschbacher	Assistant Professor		2,550.00	\$ 5,916.00
<i>Child Development</i>				
Mary Gerlaugh	Assistant Professor		\$ 3,060.00	\$ 3,060.00
<i>Home Furnishings</i>				
Anne Biebricher	Associate Professor		\$ 3,866.00	
Alice McKinney	Assistant Professor		2,550.00	\$ 5,916.00
<i>Agronomy</i>				
Earl Jones	Associate Professor		\$ 4,080.00	
John A. Slipher	Associate Professor		5,100.00	
David R. Dodd	Professor (part time)		3,720.00	
David F. Beard	Instructor ( $\frac{1}{2}$ time)		2,220.00	
Frederick J. Salter	Assistant Professor ( $\frac{1}{2}$ time)		2,520.00	
	Instructor (part time)		725.00	
Ralph E. Kunze	Assistant (part time)		600.00	
Malcolm McVicker	Assistant (part time)		600.00	
R. H. Simon	Assistant (part time)		360.00	
Evlyn Ball	Stenographer		1,200.00	
Gertrude Dietsch	Assistant		1,200.00	
Bertha Fischer	Stenographer ( $\frac{1}{2}$ time)		510.00	
	Stenographer		1,080.00	\$ 23,915.00

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*Soil Conservation*

Everett P. Reed	Assistant Professor .....	\$ 4,080.00	\$ 4,080.00
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*Horticulture**Fruit Growing*

Frank H. Beach	Professor .....	\$ 4,488.00	
Cecelia Laufersweiler	Stenographer ( $\frac{3}{4}$ time) .....	840.00	

*Vegetable Gardening*

Earl B. Tussing	Assistant Professor .....	\$ 3,672.00	
Joseph H. Boyd	Assistant Professor .....	3,672.00	
	Specialist .....	1,000.00	
Kathryn Stegmiller	Stenographer ( $\frac{3}{4}$ time) .....	840.00	

*Forestry*

Forest W. Dean	Assistant Professor .....	\$ 3,468.00	
Mary Wilkinson	Stenographer (part time) ....	180.00	

*Floriculture*

Victor Ries	Assistant Professor .....	\$ 3,570.00	
Gustav H. Poesch	Assistant Professor ( $\frac{3}{4}$ time) ..	1,530.00	
L. C. Chadwick	Associate Professor ( $\frac{1}{2}$ time) ..	816.00	
Thelma Davis	Stenographer ( $\frac{1}{2}$ time) .....	480.00	
			\$ 24,556.00

*Rural Economics**Farm Management*

Lyle H. Barnes	Assistant Professor .....	\$ 3,672.00	
Floyd S. DeLashmutt	Assistant Professor .....	3,468.00	
Guy W. Miller	Associate Professor .....	4,284.00	
Virgil R. Wertz	Professor ( $\frac{3}{4}$ time) .....	3,264.00	
Ernest Heiby	Assistant .....	1,200.00	
Margaret McDonald	Assistant .....	1,380.00	
Richard H. Baker	Assistant .....	1,200.00	
Virginia Baker	Stenographer .....	1,200.00	

*Farm Marketing*

C. W. Hammans	Associate Professor .....	\$ 3,876.00	
Herbert H. Varney	Assistant Professor .....	3,876.00	
Bert A. Wallace	Associate Professor .....	3,876.00	
Rose Forquer	Stenographer .....	1,140.00	

*Rural Sociology*

Robert B. Tom	Assistant Professor .....	\$ 3,570.00	
Jacob P. Schmidt	Professor of Rural Sociology and Supervisor Farmers' Institutes ( $\frac{1}{2}$ time)	2,193.00	
	Assistant .....	2,000.00	
			\$ 40,199.00

*Entomology*

T. H. Parks	Professor .....	\$ 4,488.00	
Winston E. Dunham	Assistant Professor ( $\frac{3}{4}$ time) ..	1,530.00	
Margie Jones	Stenographer ( $\frac{1}{2}$ time) .....	660.00	
			\$ 6,678.00

*Plant Pathology*

C. C. Allison	Assistant Professor .....	\$ 3,876.00	
Margie Jones	Stenographer ( $\frac{1}{2}$ time) .....	660.00	
			\$ 4,536.00

*Agricultural Engineering*

Roderick D. Barden	Associate Professor .....	\$ 3,876.00	
Israel P. Blauser	Assistant Professor .....	4,080.00	
Virgil Overholt	Professor ( $\frac{3}{4}$ time) .....	3,498.00	
George R. Shjer	Instructor ( $\frac{1}{2}$ time) .....	1,530.00	
Eleanor Beall	Stenographer .....	1,020.00	
Thelma Shafer	Stenographer ( $\frac{1}{2}$ time) .....	480.00	
			\$ 14,484.00

**Animal Husbandry**

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Lawrence K. Bear	Assistant Professor .....	\$ 3,468.00
Leo P. McCann	Professor .....	4,488.00
John W. Wuichet	Professor .....	4,284.00
Helen Krebs	Stenographer .....	1,200.00
Margaret Koerner	Student Clerk (½ time).....	480.00

\$ 13,920.00

**Dairy Husbandry**

Charles L. Blackman	Professor .....	\$ 4,080.00
Ivan McKellip	Professor .....	3,876.00
Cecil Allen	Clerk .....	1,200.00

\$ 9,156.00

**Poultry Husbandry**

Raymond E. Cray	Associate Professor .....	\$ 3,876.00
Clarence M. Ferguson	Associate Professor .....	3,876.00
Lena M. Maass	Stenographer .....	1,140.00
Georgianna Hedges	Stenographer .....	1,140.00
Mary Liberatore	Stenographer .....	900.00

\$ 10,932.00

**Dairy Technology**

Alice Gillam	Clerk .....	\$ 960.00
Patricia Kelly	Student Stenographer (½ time).....	480.00
Mary Whitlinger	Stenographer (part time) ....	360.00

\$ 1,800.00

**Farmers' Institutes**

J. P. Schmidt	Professor of Rural Sociology and Supervisor Farmers' Institutes (½ time)	\$2,193.00
Margaret Huffman	Secretary of Farmers' Institutes..	1,500.00

\$ 3,693.00

Total for Agricultural Extension.....

\$723,979.00

**Explanation of Projects:**

Project No. 1 — Administration .....	\$ 34,329.00
Project No. 1A — Agricultural Publications—Editorial Service.....	20,752.00
Project No. 1B — Agricultural Publications—Printing and Distribution	17,500.00
Project No. 1C — Agricultural Publications—Correspondence Courses.	3,810.00
Project No. 2 — County Agent Work.....	508,841.00
Project No. 2A — Land Use Planning.....	9,816.00
Project No. 3 — 4-H Club Work.....	44,214.00
Project No. 4 — Home Demonstration Work.....	167,884.00
Project No. 4A — Clothing .....	7,724.00
Project No. 4B — Home Management .....	4,924.00
Project No. 4C — Nutrition .....	7,816.00
Project No. 4D — Child Development .....	3,760.00
Project No. 4E — Home Furnishings .....	7,316.00
Project No. 5 — Agronomy .....	26,615.00
Project No. 5A — Soil Conservation .....	4,780.00
Project No. 6A — Horticulture—Fruit Growing .....	6,028.00
Project No. 6B — Horticulture—Vegetable Gardening .....	10,584.00
Project No. 6C — Horticulture—Forestry .....	4,848.00
Project No. 6D — Horticulture—Floriculture .....	7,682.91
Project No. 7A — Rural Economics—Farm Management.....	23,268.00
Project No. 7B — Rural Economics—Farm Marketing .....	15,168.00
Project No. 7C — Rural Economics—Rural Sociology .....	8,813.00
Project No. 8A — Entomology .....	8,128.00
Project No. 8B — Plant Pathology .....	5,636.00
Project No. 9 — Agricultural Engineering .....	17,909.00
Project No. 10 — Animal Husbandry .....	16,220.00
Project No. 10A — Dairy Husbandry .....	10,656.00
Project No. 11 — Poultry Husbandry .....	12,732.00
Project No. 12 — Dairy Technology .....	2,300.00
Project No. 13 — Farmers' Institutes .....	22,313.00
Project No. 14 — Farmers' Week .....	2,000.00
Total for all Projects.....	\$1,043,366.91

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SUMMARY STATEMENT—1939-1940

Income

Total receipts from State, Federal, and County funds..... \$1,043,366.91

Expenditures

TOTALS BY PROJECTS, INCLUDING SALARIES, EQUIPMENT, TRAVEL, AND SUPPLIES

Project No.	Smith-Lever		Capper-Ketcham	Capper-Ketcham Offsetting	Not Offsetting		Clark-McNary Offset	Clark-McNary	Soil Conservation
	Federal	State			State	County			
1	\$ 21,872.00	\$ 6,852.00			\$ 5,605.00				
1-A	15,128.00	3,264.00			2,360.00				
1-B	11,591.98		\$ 1,508.02		4,400.00				
1-C					3,810.00				
2	267,061.00	46,605.00	19,074.00	\$19,797.02		\$156,313.98			
2-A	8,340.00	1,476.00							
3	32,642.00	5,220.88			2,671.12	3,680.00			
4	70,766.00	46,653.00	19,215.00		1,880.00	29,380.00			
4-A	4,154.00	3,570.00							
4-B	3,292.00	1,632.00							
4-C	3,950.00	3,366.00							
4-D	3,760.00								
4-E	3,950.00	3,366.00							
5	21,935.00	4,080.00			600.00				
5-A	700.00	1,580.00							\$2,500.00
6-A	6,028.00								
6-B	6,912.00	3,672.00							
6-C		1,288.00					\$1,440.00	\$1,440.00	
6-D	2,996.91				180.00				
7-A	17,030.00	5,548.00			4,686.00				
7-B	11,292.00	3,876.00			690.00				
7-C	3,893.00				4,920.00				
8-A	3,640.00	4,488.00							
8-B	5,636.00								
9	9,981.00	4,080.00			3,848.00				
10	7,098.00	4,488.00			4,634.00				
10-A	5,156.00	5,280.00			220.00				
11	7,716.00	3,876.00			1,140.00				
12					2,300.00				
13					6,913.00	15,400.00			
14					2,000.00				
	\$556,500.89	\$164,260.00	\$39,797.02	\$19,797.02	\$52,857.12	\$204,773.98	\$1,440.00	\$1,440.00	\$2,500.00

Total for all Projects..... \$1,043,366.91

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The Acting President now presented the following budget as prepared and approved by the Board of Directors, of the Ohio State University Development Fund covering the period from July 1, 1939, to January 1, 1940:

Salaries .....	\$4,290.00
Office Equipment .....	575.00
Office Supplies .....	200.00
Communications:	
Postage .....	1,000.00
Telephone and Telegram.....	150.00
Printing .....	1,500.00
Travel .....	1,000.00
Miscellaneous .....	135.00
Wages .....	150.00
Total.....	<u>\$9,000.00</u>

The Acting President recommended that the Board of Trustees appropriate from the Interest on Endowment Fund the sum of \$9,000 to carry the Development Fund budget from July 1, 1939, to January 1, 1940. Upon motion of Mr. Atkinson, seconded by Dr. Russell, the above recommendation of the Acting President was upon roll call unanimously approved.

\* \* \* \* \*

Thereupon the Board adjourned to meet at Gibraltar Island on August 14, 15, and 16, 1939.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) M. EDITH CAMPBELL,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND SIXTEENTH MEETING OF THE BOARD OF TRUSTEES

Gibraltar Island, Ohio, August 14, 1939.

The Board of Trustees met at Gibraltar Island, Ohio, at 7:30 P. M.

Present: Herbert S. Atkinson, Carlton S. Dargusch, Dr. Clinton J. Altmaier, Leo L. Rummell, and Dr. Burrell Russell. In the absence of the Chairman, Miss M. Edith Campbell, Mr. Atkinson, Vice-Chairman, presided.

\* \* \* \* \*

The minutes of the last meeting were approved.

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Mr. Dargusch, as Chairman of the special committee of the Board, presented the following report with respect to the existence of un-Americanism at the University:

### REPORT OF AN INVESTIGATING COMMITTEE OF THE BOARD OF TRUSTEES, OHIO STATE UNIVERSITY, WITH RESPECT TO THE EXISTENCE OF UN-AMERICANISM AT THE UNIVERSITY

The Franklin County Council of the American Legion, at a meeting held January 31, 1939, adopted the following resolution, which appears as Exhibit No. 1 of the record of the hearings of this Committee:

**"RESOLVED:** That the Franklin County Council of the American Legion, composed of duly elected delegates from the seventeen American Legion Posts in Franklin County having a total paid membership of thirty-five hundred World War Veterans, in regular meeting assembled this 31st day of January, 1939, hereby demand that the Trustees and officials of the Ohio State University and other public supported colleges, universities, and our public schools deny the use of buildings and grounds of our state universities, colleges, and public schools to any organization or group not truly American in principle and which teaches or disseminates by hand or mouth any un-American principles or doctrines.

That the General Assembly of Ohio is hereby petitioned to conduct a thorough investigation of the subversive activities of and membership in the Communist Party and its affiliated groups and other un-American organizations of certain officials, professors, teachers, and employees of the Ohio State University and other public supported colleges and universities and the public schools of Ohio by a special committee of the General Assembly or through the office of the Attorney General of Ohio, with a view to enactment of laws providing

for the expulsion from our public schools, colleges, and universities of any student found guilty of circulating by hand or mouth un-American doctrines or being enrolled as a member in any group or organization connected in any way with the Communist Party or any other un-American group; and for the dismissal of any teacher, professor, or employee of our public schools and universities found guilty of the same acts with the penalty that such teacher, professor, or employee of our public school system be forever debarred from employment in any institution or agency of the state of Ohio or any political subdivision thereof."

A copy of said resolution was sent by the Franklin County Council to the Acting President of The Ohio State University. The Board of Trustees of the University at its meeting on February 13, 1939, authorized an investigating committee by the following resolution:

"BE IT RESOLVED by the Board of Trustees of The Ohio State University that an investigating committee from the Board of Trustees be created, for the purpose of investigating the recent charges made with respect to the existence of un-Americanism at the University;

That the committee be instructed by the Board of Trustees, for its guidance, that the Board recognizes the fundamental rights of freedom of speech and academic freedom. The Board also recognizes that there is a logical and definite distinction between the advocacy of controversial matters as contrasted to the academic considerations of these matters;

That such investigating committee be authorized and empowered to require the appearance of any person or the production of any records in the possession of any person subject to university discipline and to invite persons not subject to university discipline to appear before the committee in the course of the investigation;

That all hearings be open to the public press in order that the public may be fully advised and that reports of the committee, when submitted to the Board, be available to the public; and

That such committee be directed to work in full cooperation with all public officials and to make its report and recommendation at the earliest possible time, not later than the first of April, 1939."

By subsequent action of the Board of Trustees, the time of making the report and recommendations was extended to the August 14th meeting.

The Committee charged with the above mentioned investigation was composed of Carlton S. Dargusch, Chairman, H. S. Atkinson and Clinton J. Altmaier. The Committee employed Simon P. Dunkle, Columbus, Ohio, as investigator to gather evidence, arrange for the calling and questioning of witnesses and to assist in the actual conduct of the hearings from time to time. The proceedings of the Committee are attached hereto as the record.

The Committee called and questioned in open hearings, said hearings being open to the press, fifty witnesses, all of whom appeared before the Committee voluntarily, no more than an invitation becom-



ing necessary at any time. Included in the above-mentioned number of witnesses were several who were recalled before the Committee for further testimony.

The Committee, during the hearings, on numerous occasions called upon all persons who might have information bearing on the subject of the investigation, to come before it and the chairman instructed the Committee's assistant on numerous occasions to invite the attendance of certain persons who had either publicly stated or announced that they had evidence bearing on alleged subversive activities on the campus.

At its first meeting held Friday, February 17, 1939, at the State Office Building, Columbus, Ohio, the Committee called certain officials of the Franklin County Council of the American Legion, including members of the Americanism Committee of said Council. Ernest Grabiell, Chairman of the Americanism Committee of this Council, read into the record a written statement, which, in part, is as follows:

"The Franklin County Council of the American Legion has from time to time received complaints of un-American activities on the campus of The Ohio State University by various subversive groups. The immediate occasion for the adoption of a resolution by the Council, requesting an investigation of such activities, was news items appearing in the Ohio State Lantern issued January 26, 1939, and an editorial with reference to these meetings appearing in the issue of January 27, 1939."

The news items referred to were as follows:

#### "MARXISTS CONDUCT SATURDAY CLASSES

Marxism classes are being conducted from 2 to 4 P. M., Saturday, in the Ohio Union as a supplement to the regular Sunday meetings of the Marxist Club, Sara Tobacman, Ed-1, president, stated today. Three book reviews will feature the meeting Sunday, February 5th.

Angelo Herdon, Negro author of 'Let Me Live,' and vice-president of the Young Communist League, or Oscar Rucher, Negro member of the Cuyahoga County Communist party, will be guest speaker at a Lincoln memorial meeting February 13th. 'Lenin in October,' a Russian movie with English subtitles, will be shown at 7:45 P. M., February 24th, in the Chemistry Auditorium.

The annual Lenin memorial meeting to be held February 27th will have Andrew R. Onda, chairman of the Communist party of Cuyahoga County, as speaker."

Mr. Grabiell further referred to a news story purporting to have appeared in the Ohio State Lantern announcing the annual strike against war by the Peace Mobilization Committee and in which story the committee is alleged to have adopted a resolution protesting against the embargo on Loyalist Spain and urging the lifting of said embargo. From his testimony, it appears that the primary basis for the request of the Franklin County Council for an investigation arises out of the activities of the Marxist Club, the American Student Alliance, and the Peace Mobilization Committee. Mr. Grabiell stated that the American Student Alliance is a branch or an affiliate of the American Student Union, which organization resulted from a coalition of

the Student League for Industrial Democracy and the National Student League, the latter, he said, being the American section of the Proletarian Youth League of Moscow. He stated that the American Student Union was organized at Columbus, Ohio, in 1935.

With reference to the Marxist Club, Mr. Grabiell stated that it had been active on the campus for a period of three years and has for its program the study of the life and works of Karl Marx, who organized and controlled the first Communist International and said that the Council was further reliably informed that the faculty adviser of this group has never attended one of the meetings. It was alleged by Mr. Grabiell that in view of these facts it was the opinion of the Franklin County Council that it should not be the basis of extra-curricular or campus club activities. The American Legion, he stated, questions the propriety of recognizing clubs whose campus activities include eulogies and memorials to such characters as Lenin. He says there is no plausible excuse for official approval or sanction of such organizations as the Marxist Club and the American Student Alliance on the campus of any American university.

According to information which Mr. Grabiell furnished, the American Student Union claims to have led as many as 500,000 students out in annual April 22nd peace strikes in the United States in former years. He is of the opinion that this would clearly indicate that the Peace Mobilization Committee on the campus grounds of Ohio State University is an activity of the American Student Union.

Other witnesses appearing at the first hearing of the Committee on February 17, 1939, disclosed that on February 9, 1939, a meeting was called at the Elks Club on East Broad Street, which was attended by some seventy-five persons representing various fraternal, patriotic and civic organizations. It was disclosed that a number of persons addressed the meeting on Americanism and the democratic form of government, several persons making certain allegations as to the existence of un-American activities on the campus of the University. The Committee was told that Mr. Pierre Barthalow, at that time Exalted Ruler of the Columbus Lodge, B.P.O.E., and Colonel Charles W. Wallace, secretary of said Lodge, were among the speakers; that Mr. William Monahan of Defiance, Ohio, who is chairman of the Americanization Committee of the State Department of the American Legion, and Mr. Arden S. Turner, a former student at Ohio State University, were other speakers. A student who gave his name, according to the testimony and files in the records of this Committee, as David Gaede, also addressed the group. Before closing the meeting, a resolution was adopted, a copy of which is available, endorsing the action of the American Legion in calling for an investigation of subversive teachings in the public schools and colleges of Ohio. The resolution is said to have been adopted without discussion or opposition.

At the first hearing of the Committee there was placed in the record a certain pamphlet said to have been circulated generally in and around the University campus, which pamphlet is quoted in full as follows:

#### "ALL STUDENTS AND WORKERS

The American Legion's 'Red menace' investigation is your concern. Investigations of 'Red' or 'un-American' activities have meant one thing only to the workers—the violation of workers' rights, further lowering of their miserable living

standards, etc. Whoever is opposed to this attack on the workers is called a 'Red.' The attack to be successful, must remove all opposition. Hence every legal and illegal means is used to oust the 'Reds' from the labor movement.

The hullabaloo about Red activities can mean but one thing to the student—a further deprivation of academic freedom, the ideas to which he may be exposed will be more carefully censored than ever; he is to be told just what he may or may not think. This phase of the 'Red scare' is a part of the larger problem of the investigations meaning for labor. Much will be said about the campus Reds who foment strikes in Columbus; about the students on picket lines in the packing house strike of a few years ago; about their activity in the Ault plant strike; about their role in the street car strike last spring.

**THIS 'RED MENACE' IS A SMOKE SCREEN.** Behind it the Legion leaders and their fellow advocates of reaction are preparing to smash all labor organization, to destroy student independence, to lower the criminally inadequate relief standards, to slash wages, and to pave the way for WAR.

The Board of Trustees at Ohio State University is about to select a new president. The American Legion leaders, coming forward at this moment with their phoney cry of 'Communism on the campus,' heralds a pressure campaign for the appointment of a reactionary to the post. **THE WORKERS AND STUDENTS OF COLUMBUS MUST STOP THIS ATTACK.** The only answer to reaction's attack is **AN ORGANIZED FIGHT** for workers' rights, for the end of campus control by politicians, for smashing those would-be Fascist moves against the working class. The Legion leaders and the rotten ideals they have fostered in the Legion must be exposed for what they are—strike-breakers, Red-baiters, and anti-laborites. Their influence on the campus and in the University must be broken.

The American Legion leaders never protest against the use of students as scabs, thugs, and strike-breakers, but when the student is on the side of the worker he is branded as 'un-American.' According to the Legion leaders a worker's fight for better conditions is 'un-American'; strike-breaking A la Student Americaneers (the Legion's campus strongarm squad) is American. Stool-pigeons are American—strikers and their supporters are 'un-American.'

In order to fight this reactionary menace **EXPOSE ITS SOURCE—ITS FALSITY—ITS MEANINGS PROTEST THE SQUANDERING OF FUNDS FOR A 'BABY DIES COMMITTEE' STOP THE LEGISLATURE FROM CUTTING RELIEF FUNDS! ORGANIZE TO FIGHT THE MENACE!**

**WORKERS OF COLUMBUS—STUDENTS AT OHIO STATE:** Organize against this anti-working class drive of reaction. Fight against reactionary domination of the campus. Crush the growing menace of Legion control. Demand a REAL voice in campus affairs and a voice in the selection of your new president. Demand representation on the Board of Trustees. Protest in your unions. Build organizations of self defense.

**ORGANIZE EFFECTIVELY — FIGHT BACK!**

If you are interested in protecting your rights, write for further information to:

Columbus Unit — Revolutionary Workers' League  
 District Headquarters  
 2071 East 30th Street, Cleveland, Ohio."

It appears that the Revolutionary Workers' League maintains a headquarters at 2071 East 30th Street, Cleveland, Ohio. Investigation disclosed that the Revolutionary Workers' League of the United States, the parent organization, maintains headquarters at 1904 Division Street, Chicago, Illinois. Investigation further disclosed that the Revolutionary Workers' League is an affiliate of the Communist party of the United States.

Before hearings of the Committee were consummated another pamphlet of a similar nature was given some distribution in the city of Columbus.

The committee finds that the American Student Alliance of Ohio State University is an affiliate of the national organization, the American Student Union. The American Student Union was formed in December, 1935, at a meeting held at the Y.W.C.A., South Fourth Street in the city of Columbus. According to A. Lynn Altenbernd, president of the local organization, the group has developed its purpose since the time of its organization to the point that, he said, its program may best be summarized as supporting the social objectives of the New Deal. Mr. Altenbernd said that the original constitution of the local group contains as its purpose "to unite students in their desire for peace, freedom, economic security, free education, and equal opportunities of education for all, no matter what creed, color or race." He further said that the national program of the American Student Union includes:

1. Education and security. The rapid extension of educational facilities, school building program, economic aid to the student, establishment of cooperative houses, eating places and bookstores, is one of its objectives, including the enactment of social security legislation and organization of workers into legitimate trade unions.

2. Defense of academic freedom. The Union defends the independence of the student and the teacher. It presses for representation from labor and other progressive groups on Boards of Trustees and Boards of Education; it exerts every effort to revitalize the curriculum, to provide content and social purpose for education; it encourages and supports progressive and socially-minded action outside the curriculum.

3. The school and minority races. The American Student Union stands against racial quotas and differentia, is against intolerance, Jim Crowism and segregation.

Altenbernd stated that the Fourth National Convention of the American Student Union in December, 1938, made certain other additions and amendments to the program. He said education must take the initiative in giving youth a working faith in democracy. To this end, he said, "we advocate that chapters undertake a 'primer for democracy' course. The educational community must be a democratic organization if it is to teach successfully the principles of our democracy. This means that for teachers and students alike, there should be

complete academic freedom." He said it is urged that increasing co-operation among students, faculty, and administration must exist so that all three will have a voice in determining the policies governing the institution. He said that the educational system must revise its curriculum in terms of present-day problems and needs.

The 1938 convention urged, according to Altenbernd, that "Democracy must be kept moving forward by making democracy serve human needs; that the human needs are a vigorous foreign policy that can check aggression, a program that will give security to every home in America and increased opportunity for every young person." He said "specifically this means (1) federal aid to education; (2) adequate social security legislation; (3) extension of NYA; (4) federal slum clearance and housing program; (5) a peace program that will defend democracy; (6) federal health program; (7) defense of Wagner Labor Act; (8) security of tenure and cost of production for the farmer; (9) anti-lynching legislation."

Altenbernd further stated that the American Student Union urged a democratically controlled foreign policy enacted into legislation that would halt American participation in Japanese aggression; that would lift the embargo on the loyalist government of Spain; that would not reward aggression and penalize the victims of such aggression. He said that it approves the steps taken by the United States at Lima to strengthen democracy in the western hemisphere; that it urges education for and support of a democratic application of the "Good Neighbor" policy; that it urges multi-lateral disarmament; that the ROTC be made optional; that ROTC undertake a review of its material and personnel so that there may be no doubt of the devotion of the ROTC to democracy.

Altenbernd further said that local chapters need not follow the national program of the American Student Union but that they may not publicly oppose the program in the name of the organization. With reference to the local chapter of the American Student Alliance, he said that its activities were along the line of discussions of topics of general appeal. He said that various speakers, both on and off the campus, have attended meetings and taken part in discussions, including Joseph P. Lash, National Executive Secretary of the American Student Union.

Some members of the American Student Alliance are also members of (1) Marxist Club, (2) Peace Mobilization Committee, (3) Social Problems Congress. Previous to the November election of 1938, the American Student Alliance urged students to vote by absentee ballot.

The record shows that the American Student Alliance carried on its membership rolls during the winter quarter, 1939, forty-three active members. The Committee heard a number of members of the American Student Alliance in addition to Mr. Altenbernd. The testimony is largely cumulative and sustains the foregoing views expressed by the Alliance president. The witnesses denied that the American Student Alliance has received outside financial assistance.

The University records disclose that the American Student Alliance has designated one faculty adviser, Professor C. C. North.

The Committee finds that the Marxist Club was organized on the campus May 18, 1937, and has no connection with an outside or parent organization. The Marxist Club has approximately twelve members.

It is engaged in a study of the theories of Marxism as laid down by Karl Marx and Friederich Engels. At the time witnesses were examined by the Committee with reference to the aims and purposes of the club, they were engaged in the study of the Communist "manifesto." The club endeavors to have two study sessions a week, usually held on Saturday and Sunday. The Saturday afternoon sessions are devoted, according to its president, Sara Tobacman, to a study class in basic Marxist theories; the Sunday meetings are usually in the form of discussions and on frequent occasions persons interested, and who might be classed as authorities on these questions, are invited to appear before the group and deliver addresses. The Marxist Club has acquired a library, which library is located in the Ohio Union Building on the campus of the University and contains pertinent books and pamphlets and other material for reference work in the study of these theories. The library was accumulated by the contributions of members and friends of members, some few books and pamphlets being purchased with funds raised by dues, collections, and admissions.

The club has sponsored exhibitions of moving pictures. From this source, funds are made available for club activities. In answer to questions relative to outside financial aid, the record discloses that the entire financial responsibility of the organization is borne directly by the members. It was denied that the club receives funds from any other source than those mentioned herein.

The club made an effort to interest outside groups in the cause of Loyalist Spain. These efforts, however, seemed to have little, if any, effect.

The Committee had some difficulty in ascertaining from witnesses interrogated about the Marxist Club as to who formulated the policies and carried on the major part of the discussions. Testimony seems to reveal as leaders the president, Sara Tobacman, and Joseph Tracht, who, the records disclose, is the secretary of the group and of Communist leanings. When questioned specifically as to who suggested the names of outside speakers invited to address the club, the only testimony was to the effect that "some one mentioned the names and it was decided that they should be invited." The Committee was unable to obtain any information with reference to any outside source which maintained a speakers bureau for such purposes. The expenses of speakers were borne by the club itself by assessments made at the time.

The record indicates that the Marxist Club receives literature and procures reading material from the New York Workers' League Library.

#### PEACE MOBILIZATION COMMITTEE

The Peace Mobilization Committee is composed of representatives of twenty-seven campus organizations. They are: Women's Recreation Association, Marxist Club, Lantern, Socialist Club, Makio, Arts College Council, Educational Council, Hillel Foundation, Indianola Student Center, Scholaris, Sun Dial, Canfield Club, Northminster Young Peoples Fellowship, Mortar Board, Chimes, Independent Men's Association, University Religious Council, Young Men's Christian Association, Phi Eta Sigma, International Relations Club, American Student Alliance, Westminster Chapel, Young Women's Christian Association, Youth Committee against War, Philosophy Club, Cosmopolitan Club, Independent Women's Association.

It has been in existence on the campus for approximately five years and its main object or purpose seems to be the discussion of the causes of war and the methods of eliminating the causes of war, together with an annual demonstration of "peace strike," which is held each year. Each of the above organizations elects a representative on the committee.

E. Allen Helms, Professor of Political Science at the University, is faculty adviser for the Peace Mobilization Committee and, upon examination, discussed at some length the aims and purposes of the group.

#### SOCIALIST CLUB

The Committee finds that the Socialist Club was organized in May, 1936, and has approximately ten members. During the school year last past, and more particularly during the conduct of the hearings of the Committee, this club was practically dormant, as it held but few meetings. At the outset, it was organized as a discussion group and named Professors English, Landon, and Herbst as its faculty advisers.

#### MISCELLANEOUS ORGANIZATIONS

At the hearings developed from day to day, the Committee's attention was directed to other campus organizations, among them the American Federation of Teachers, Ohio League for Constitutional Rights, National Student League, Student League for Industrial Democracy, University Anti-Negro Guild, and the Student Americaners. The record will disclose fully the scope of the Committee's investigation into these organizations.

#### FILM CENSORSHIP

An examination of the record of the Committee will disclose that considerable time has been devoted to the question of film censorship and the interest displayed by certain members of the faculty in the review and admission of certain moving pictures.

The Amkino Corporation, an agency for the distribution of Russian made films, has presented a number of pictures to the Division of Film Censorship, Department of Education of the state of Ohio, some of which have been passed without elimination, some with elimination, and one film denied public exhibition. The purpose of the investigation, from the standpoint of the Committee, has been to ascertain the interest displayed by members of the faculty and of the student body of the University in the censorship of certain films. The testimony discloses various opinions on (1) the general question of film censorship, (2) the censorship of films alleged to be of a propaganda nature, (3) films of Russian government origin.

The records shows that Selig Pitt is the representative in Ohio of the Amkino Film Distributing Corporation. Pitt has urged members of one or more of the clubs or organizations mentioned in this report to display his films. On occasions, members of the faculty of the University have written the Director of the Division of Film Censorship urging the passage of Amkino films. The interest displayed towards the question of film censorship by the members of the faculty or of the student body of the University with respect to pictures made in this country has been little in contrast to that displayed with reference to

Russian made pictures. It is pointed out specifically with reference to the picture "Spain in Flames" that a number of the members of the faculty urged its passage.

#### CONCLUSIONS AND RECOMMENDATIONS

The student body of The Ohio State University numbers 13,155 persons and 2,517 persons constitute the faculty and service staff. The persons constituting the faculty and service staff and the student body of the Ohio State University represent practically every racial group, religious faith, and political preference. The University represents a community larger in population than many of the county seats of Ohio.

In this great institution, attended by 13,000 students, the organizations under investigation, such as the American Student Alliance, Marxist Club, Socialist Club, and Peace Mobilization Committee, have a total membership which, eliminating overlapping memberships, will not exceed 75 persons. It is understandable that in a community so highly diversified with respect to race, religion, and political philosophy differences of viewpoint and opinion will exist. It is likewise natural and refreshing that controversial subjects are freely and openly discussed.

The University's major concern with the student is with respect to his life on the campus and with relationship to University affairs. Judgments expressed with respect to the activities of students should have regard for the fact that not all students are mature and because of age are inclined to be impressionable. Even with these factors it is noteworthy that active student interest in the activities of the American Student Alliance, Marxist Club, Socialist Club, and Peace Mobilization Committee at the University is maintained on the part of about 75 students. In other words, less than 1 per cent of the University population expresses any real interest in such activities. If it be assumed that such activities are objectionable, we do not feel that the University should be generally condemned for the activities of a fraction of a per cent of the population of the community. On the other hand, we can not excuse the infractions of a few because the University generally is without fault. It must be admitted that the University has lacked adequate supervision of student organizations. Where student organizations are found to exist which do not reflect the philosophies or principles of the institution, they should be denied further existence.

The testimony generally of Joseph Tracht, Secretary of the Marxist Club, is grounds, in our judgment, for recommending the dissolution of the Marxist Club as a University recognized organization.

The admitted activities of Tracht belie the testimony of other witnesses that the Marxist Club is a pure study group and it is quite evident that the activities of the Marxist Club have tended to the propagandizing of the Marxist philosophy.

While the election laws of Ohio recognize the right of a person to be a candidate for office on the Communist ticket, we do not believe that a publicly supported institution has any right to give aid and assistance in the form of recognition and quarters to organizations such as the Marxist Club.

While we do not believe that the American Student Alliance has at all times been conducted in the best interests of the University, we



find no specific ground for recommending present Board action with respect to that organization.

We express no conclusions as to the following: (a) Ohio League for Constitutional Rights (because it is not a University recognized organization); (b) National Students League and Student League for Industrial Democracy (these organizations merged into American Student Union); (c) University Anti-Negro Guild (because it is no longer active and at no time had University recognition); (d) Student Americaners (because its campus activities ceased prior to this investigation).

The Committee finds no evidence to support the allegations that faculty members or employees of the University have advocated things un-American or subversive in their nature. Many professors discuss political philosophies in their class rooms at variance with the philosophy of our government, but in no instance has the proof shown the treatment of such subjects to go beyond discussion. A university which did not permit a free class room discussion of controversial subjects would cease to be an institution of learning. We do not believe that all members of the faculty have at all times acquitted themselves in the best interests of the University and it is felt that more temperate action on the part of a few would be conducive to better public relations as far as the University is concerned. What we speak of here are those things which are in bad taste rather than subversive in their nature.

The Committee recommends specifically to the Board of Trustees that action be taken as follows:

1. Faculty advisers should be required to attend the meetings of the organization for which they have been designated as advisers. Reports by advisers should be required to be filed in the office of the President at fixed intervals. Advisers should be able at all times to inform the President concerning the plans and activities of the organization for which they are advisers. No activity of any kind should be engaged in by the organization without first discussing the matter with the faculty adviser. Faculty advisers should ascertain the existence of outside affiliations of campus organizations, sources of information or literature from outside sources and be fully informed as to the receiving of contributions or other financial aid from all sources.

2. That the Council on Student Affairs at the University be required to scrutinize more carefully all campus organizations. That the Council on Student Affairs be required to advise with and consult faculty advisers periodically.

The Board of Trustees of the University reaffirms its fixed policy that members of the faculty differentiate clearly between the matter of education and the matter of propaganda; the Committee realizes that the line of demarcation between advocacy and discussion is not always clearly defined. Controversial elements may be discussed and full discussion assured by the presentation of all phases of the subject under consideration.

Respectfully submitted,

(Signed) CARLTON S. DARGUSCH, *Chairman*

(Signed) H. S. ATKINSON, *Member*

(Signed) CLINTON J. ALTMAIER, M.D., *Member*

Mr. Dargusch moved that the above report be accepted by the Board and that the recommendations contained therein be approved. This motion was seconded by Dr. Russell and upon roll call was unanimously approved.

\* \* \* \* \*

Mr. Dargusch now presented the final bill of Mr. Simon P. Dunkle, employed by the above committee as investigator, in the amount of \$250, and moved that said bill be approved. This motion was seconded by Dr. Altmaier and upon roll call was unanimously approved.

\* \* \* \* \*

Thereupon the Board recessed to meet in the morning.

August 15, 1939.

The Board of Trustees resumed its session at 1:30 P. M.

Present: Herbert S. Atkinson, Dr. Clinton J. Altmaier, Leo L. Rummell, and Dr. Burrell Russell.

\* \* \* \* \*

The Secretary reported to the Board for record that the Women's Dormitories Bonds Nos. 1-100, inclusive, were delivered to the State Treasury on August 7, 1939.

\* \* \* \* \*

The Secretary now presented the following easement for highway purposes. Upon motion of Dr. Russell, seconded by Mr. Rummell, the Board by unanimous vote authorized and directed the Chairman and Secretary of the Board to sign said easements for and on behalf of the Board of Trustees:

#### EASEMENTS FOR HIGHWAY PURPOSES

WHEREAS, by House Bill No. 216, passed May 3, 1939, approved by the Governor on May 17, 1939, and filed in the office of the Secretary of State on the 19th day of May, 1939, the Board of Trustees of Ohio State University, on behalf of the state of Ohio, was authorized to grant highway easements to the city of Columbus for highway purposes through certain lands therein described, now, therefore,

KNOW ALL MEN BY THESE PRESENTS: That the Board of Trustees of the Ohio State University, on behalf of the State of Ohio, the Grantor, for and in consideration of the sum of One Dollar and for other good and valuable considerations to it paid by the city of Columbus, Ohio, the Grantee, the receipt whereof is hereby acknowledged, does hereby GRANT, BARGAIN, SELL, CONVEY and RELEASE to the said Grantee, its successors and assigns forever, perpetual easements and rights of way, for public highway and street purposes, in, upon and over the lands hereinafter described, to wit:

#### FIRST PARCEL:

Situated in the county of Franklin, state of Ohio, and in the city of Columbus, and being a strip of land off a portion of the west side of Lot No. 1 of the

Franklin County Infirmary Farm Addition, as the same is of record in Plat Book 3, page 4, Franklin County Recorder's Office, the aforesaid portion of said Lot No. 1 intended herein to be conveyed being more particularly described as follows:

Beginning at a point in the north line of King Avenue, said point being also in the east line of the Columbus and Delaware Pike; thence northwardly with said east line of the Columbus and Delaware Pike a distance of 200.22 feet, more or less, to its intersection with the north corporation line of the city of Columbus; thence eastwardly with said north corporation line a distance of 22 feet to a point; thence southwardly in a straight line a distance of 200.08 feet, more or less, to a point in the north line of King Avenue, said point being located at a distance of 37 feet measured eastwardly with the north line of King Avenue from its intersection with the east line of the aforesaid Columbus and Delaware Pike; thence westwardly with said north line of King Avenue a distance of 37 feet to the point of beginning and containing 0.136 acre, more or less.

**SECOND PARCEL:**

Situated in the county of Franklin, state of Ohio, and in the city of Columbus, and being a strip of land 30 feet in width off the east side of a tract of land owned by the state of Ohio and occupied by the Ohio State University, said tract of land being bounded on the south by the south line of Woodruff Avenue extended westwardly, on the east by Doe Alley, on the north by Lane Avenue, and on the west by the Olentangy River, the strip of land herein intended to be conveyed being more particularly described as follows:

Beginning at the intersection of the south line of Woodruff Avenue with the west line of Doe Alley extended southwardly; thence northwardly with the said west line of Doe Alley, being also the east line of the aforementioned tract of land owned by the state of Ohio, a distance of 807 feet, more or less, to its intersection with the south line of Lane Avenue; thence westwardly with the said south line of Lane Avenue a distance of 30 feet to a point; thence southwardly in a straight line parallel to the west line of Doe Alley and at a distance of 30 feet measured westwardly at right angles therefrom, a distance of 807 feet, more or less, to a point in the south line of Woodruff Avenue extended westwardly; thence eastwardly with the said south line of Woodruff Avenue extended, a distance of 30 feet to the point of beginning, and containing 0.556 acre, more or less.

**TO HAVE AND TO HOLD** said easements and rights of way unto the Grantee, its successors and assigns forever.

And the said Grantor, for itself, its successors and assigns, hereby covenants with the said Grantee, its successors and assigns, that it is the true and lawful owner of said premises and is lawfully seized of the same in fee simple and has good right and full power to GRANT, BARGAIN, SELL, CONVEY and RELEASE the same in the manner aforesaid, and that the same are free and clear from all liens and incumbrances whatsoever, and that it will WARRANT AND DEFEND the same against all claims of all persons whomsoever.

IN WITNESS WHEREOF, the Board of Trustees of the Ohio State University, on behalf of the state of Ohio, duly authorized by House Bill No. 216, passed May 3, 1939, approved May 17, 1939, and filed in the office of the Secretary of State on May 19, 1939, has hereunto set its hand by M. Edith Campbell, its Chairman, and Carl E. Steeb, its Secretary (duly authorized by resolution of said Board) this 15th day of August, A.D. 1939.

Signed, Sealed, and Acknowledged in the presence of  
 (Signed) Adah P. Riggins  
 (Signed) Katharine C. Taylor

THE BOARD OF TRUSTEES OF  
 THE OHIO STATE UNIVERSITY  
 By (Signed) M. Edith Campbell  
 and *Chairman*  
 (Signed) Carl E. Steeb  
*Secretary*

\* \* \* \* \*

Dr. Altmaier offered the following motion:

That upon the recommendation of the Faculty Club Building Committee and the Cabinet, the proposal of the Trapp-Carroll Company, dated August 3, in the sum of \$1,800 for adding two Modern-Fold partitions in the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F), and for changing three Fol-Dec partitions to Modern Fold partitions and one Fairhurst folding door to one Newcastle folding door, be accepted and that the Secretary be authorized to execute the necessary documents.

This motion was seconded by Mr. Rummell and upon roll call was unanimously approved.

\* \* \* \* \*

Upon motion of Mr. Rummell, seconded by Dr. Russell, the Board by unanimous vote directed and authorized the Secretary to negotiate with the executors of the estate of John H. Harrison for the purchase of 3 acres of land contiguous to the present University property located on the Flenniken Pike, and to report to the Board of Trustees at a subsequent meeting.

\* \* \* \* \*

At this time Miss Campbell, Mr. Dargusch, and Mr. Thompson came into the meeting.

\* \* \* \* \*

The Secretary now explained to the Board the necessity for providing space to house library books. He stated that the University Cabinet and the Library Council have given much study to this problem and unanimously recommended to the Board that an addition be

constructed at the southeast corner of the Men's Physical Education Building for the purpose of temporary library storage. This addition has been designed so that it will become a part of the completed Physical Education Building.

The estimate of cost of such construction as prepared by the University Architect is as follows:

Construction Cost .....	\$31,500
Steel Shelving for 82,000 volumes.....	16,000
Drawings and Supervision.....	1,500
Contingencies .....	1,000
	\$50,000
Total Cost.....	\$50,000

The Secretary stated further that this sum of money is available in the Interest on Endowment Fund.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the Board by unanimous vote approved the construction of said project and appropriated \$50,000 from the Interest on Endowment Fund for said purpose.

The Secretary was directed to have the proper plans and specifications prepared for the approval of the Board at a subsequent meeting.

\* \* \* \* \*

The Secretary presented the plans, specifications, bills of materials, estimates of cost, and forms of proposal as prepared by the Maintenance Engineer for the following Power Plant equipment for which appropriation was made in House Bill No. 674:

Deaerating Heater for Domestic Hot Water  
Superheater for No. 3 Boiler

Upon motion of Mr. Atkinson, seconded by Dr. Russell, the Board by unanimous vote approved the above plans, specifications, bills of materials, estimates of cost, and forms of proposal, and directed the Secretary to present same to the Director of Public Works for approval, and if approved by him, to advertise for bids in accordance with law.

\* \* \* \* \*

The Secretary now presented the following letter from the Public Works Administration relating to the Addition to Journalism Building (PWA Docket No. Ohio 1986-F):

Mr. Carl E. Steeb, Secretary Administration Building August 8, 1939.  
Ohio State University Re: Journalism Building Addition  
Columbus, Ohio

Dear Sir:

On April 11, 1939, we advised by letter correspondence that an amendatory application filed February 14, 1939, by the Ohio State University had been disapproved. The amendatory request was for an enlargement in scope of the above identified docket to include the construction of a two-story and basement wing to the present Journalism Building with no change in the grant allotment. We stated in our letter of April 11 that the proposed unit of work had not been included in the original project for which the allotment was

made, and consequently could not be considered a part of the structure originally contemplated.

Reconsideration by our Examining Division has led to the determination that you desired to submit this amendatory application prior to September 30, 1938, and could have placed the proposed work under construction prior to January 1, 1939. It appears further that the subject application was placed in an unfavorable position due to your understanding that the filing thereof could take place after January 1 of this year, and in order to reconcile the misunderstandings by your authorities and by this office, we are pleased to advise that you may consider our disapproval rescinded, and in lieu thereof, that the amendatory application is approved.

Kindly advise at your earliest convenience the present status of your docket in relation to the contemplated structure contained in the subject amendatory.

Yours very truly,

(Signed) L. A. BOULAY,  
*Associate Regional Director (Ohio).*

Dr. Altmaier offered the following motion:

Due to the decision of the Public Works Administration as contained in the above letter, the Secretary is hereby directed to advise the Public Works Administration that the University will proceed at once to prepare the necessary documents, plants, specifications, etc., for the construction of the contemplated structure contained in the amendatory request, within funds now available.

This motion was seconded by Dr. Russell and upon roll call was unanimously approved.

\* \* \* \* \*

The Secretary reported that as a part of the research foundation project now being carried on with the American Petroleum Institute, it has been found necessary to construct a small building in which to carry on this research because of the danger of explosion. The cost of the required addition will be \$4,000 which will be supplied by the American Petroleum Institute. The Cabinet recommends that an addition be constructed at the east side of the present Chemical Laboratory and that such addition be planned to become a permanent part of the Chemical Laboratory.

Upon motion of Mr. Rummell, seconded by Mr. Atkinson, the Board by unanimous vote approved the construction of such an addition and directed the Secretary to proceed therewith.

\* \* \* \* \*

The Secretary called to the attention of the Board the vacancy in the Board of Directors of the Ohio State University Research Foundation occasioned by the expiration of the term of Mr. Harry Caton as a member of the Board of Trustees, and it has been suggested by the Research Director that the Board might care to name a successor to Mr. Caton.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Board by unanimous vote approved the selection of Mr. Leo L. Rummell to succeed Mr. Caton in said position.

\* \* \* \* \*

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Acting President McPherson now presented the following recommendations:

*Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Norma M. Aschbacher	Assistant Professor, Home Econ. Extension	Aug. 7, 1939	\$ 2,600.00
Nelson R. Capell	Laborer (Mr. Capell died July 22, 1939)	July 31, 1939	1,500.00
Veronica Ryan	Stenographer	Aug. 10, 1939	1,080.00
<i>College of Agriculture</i>			
<i>School of Home Economics</i>			
Mabel C. Joyce	Instructor	Aug. 31, 1939	2,100.00
Mary Jane Madden	Graduate Assistant	Sept. 30, 1939	300.00
<i>Horticulture and Forestry</i>			
D. C. Kiplinger	Graduate Assistant	Aug. 31, 1939	450.00
Hubert C. Mohr	Graduate Assistant	Sept. 30, 1939	450.00
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Harold E. Moses	Assistant	Sept. 30, 1939	1,000.00
Fred W. Gallagher	Assistant	Sept. 30, 1939	1,000.00
Homer F. Marsh	Graduate Assistant	Sept. 30, 1939	450.00
Charles W. Botts	Graduate Assistant	Sept. 30, 1939	450.00
<i>English</i>			
Robert S. Newdick	Assistant Professor (Mr. Newdick died July 7, 1939)	July 31, 1939	2,940.00
Elizabeth Stanton	Assistant	Sept. 30, 1939	954.00
<i>History</i>			
Louis J. Brown	Graduate Assistant	Sept. 30, 1939	450.00
Cancel position of	Graduate Assistant	Sept. 30, 1939	450.00
<i>Mathematics</i>			
Brooks J. Lockhart	Assistant	Sept. 30, 1939	600.00
<i>Romance Languages</i>			
T. R. Bowie	Instructor	Sept. 30, 1939	3,060.00
Girdler B. Fitch	Instructor	Sept. 30, 1939	2,052.00
<i>Speech</i>			
James A. Carrell	Assistant Professor	Sept. 30, 1939	2,832.00
Herman A. Miller	Assistant Professor	June 30, 1939	2,808.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Florence G. Morgan	Stenographer	July 31, 1939	1,020.00
<i>Economics</i>			
John R. Field	Assistant (part time)	Sept. 30, 1939	350.00
<i>College of Education</i>			
<i>Psychology</i>			
Richard Wallen	Assistant	Sept. 30, 1939	954.00
Lawrence Marx	Assistant	Sept. 30, 1939	954.00
Nicholas Hobbs	Graduate Assistant	Sept. 30, 1939	450.00
John L. Holmes	Graduate Assistant	Sept. 30, 1939	450.00
John Rapparlie	Graduate Assistant	Sept. 30, 1939	450.00
<i>University School</i>			
Louise M. Ort	Nurse	Aug. 31, 1939	1,608.00
William S. Casey	Assistant	Sept. 30, 1939	1,350.00

<i>College of Law</i>				
Lester W. Feezer	Professor	June 19, 1939		425.00
<i>College of Medicine</i>				
<i>Medicine</i>				
Lawrence Senseman	Clinical Assistant (Psychiatry)	July 1, 1939		No salary
Sarah H. Bowditch	Voluntary Research Fellow	July 1, 1939		No salary
Eugene H. Sterne, Jr.	Voluntary Research Fellow	July 1, 1939		No salary
<i>School of Nursing</i>				
Saima Huber	Assistant Professor Medical and Psychiatric Nursing	Sept. 30, 1939		2,040.00
<i>Starling-Loving Hospital</i>				
<i>Laboratories</i>				
Doris Goldman	Assistant Medical Technologist	Aug. 15, 1939		900.00
<i>Nursing Care (Rotary)</i>				
Helen Mark	General Duty Nurse	Aug. 5, 1939		900.00
Velma Sparks	General Duty Nurse	Aug. 20, 1939		900.00
<i>Graduate School</i>				
Janice D. Howenstine	Scholar	Sept. 30, 1939		250.00
Leslie W. Gysel	Scholar	Sept. 30, 1939		250.00
<i>President's Division</i>				
<i>Broadcasting Station</i>				
Byron B. Williams	Program Supervisor	Aug. 15, 1939		3,000.00
<i>Physical Education for Women</i>				
Katharine H. Oberteuffer	Professor	Sept. 30, 1939		3,275.00
<i>Administrative Division</i>				
<i>Entrance Board</i>				
Thelma Vilbrandt	Clerk	Aug. 26, 1939		75.00 month
<i>Laboratory Supply Store (Rotary)</i>				
Rheuhamah Corey	Clerk	Aug. 15, 1939		960.00
<i>University Health Service</i>				
Virginia E. Hoover	Assistant Nurse	Sept. 30, 1939		900.00
<i>Residence Halls</i>				
<i>Oxley and Mack Halls</i>				
Alwina Moehl	Maid	July 14, 1939		600.00
<i>Pomerene Refectory</i>				
Elinor Frost	Cashier	July 22, 1939		780.00
*	*	*	*	*

### Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Christine C. Carlson	Extension Nutritionist (Instructor)	Aug. 7, 1939		\$ 2,400.00
I. C. Hoffman	Extension Specialist, Greenhouse Vegetables (part time)	July 1, 1939		800.00
Lloyd Truxal	Instructor in Floriculture Extension	July 1 to Sept. 30, 1939		825.00 period
Clara Belle Motter	Home Dem. Agent, Gallia County	Aug. 16, 1939		1,800.00



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Crystal Barker	Stenographer	July 14, 1939		1,080.00
Veronica Ryan	Stenographer	July 1, 1939 for 1½ mos.		120.00 period
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
Arthur C. Kennedy	Assistant Professor (Salary to be paid from George-Deen Funds)	Oct. 1, 1939	Au.Wi.Sp.	2,400.00
<i>Botany</i>				
Eugene B. Wittlake	Technician (Salary to be paid from Laboratory Supply Store Pro Rata Funds)	July 1, 1939		1,500.00
<i>School of Home Economics</i>				
Martha Dush	Instructor (Special contract—salary to be paid from Smith-Hughes Funds)	Sept. 1, 1939 for 10 months		1,875.00 period
Eather Crew	Instructor (Special contract—salary to be paid from George-Deen Funds)	Sept. 1, 1939 for 10 months		1,750.00 period
Mary E. Kohler	Assistant (part time) (Salary to be paid as follows: \$450 from George-Deen Funds 225 from Smith-Hughes Funds 225 from A-1 funds)	Oct. 1, 1939	Au.Wi.Sp.	900.00
<i>Horticulture and Forestry</i>				
Lloyd Truxal	Instructor	July 1 to Sept. 30, 1939		309.00 period
Franklin W. Southwick	Graduate Assistant	Oct. 1, 1939 (12 months)		450.00
Wesley P. Judkins	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Orris R. Evers	Graduate Assistant	Sept. 1, 1939 for 10 months		375.00 period
<i>Rural Economics—F-9 Farm Marketing</i>				
I. W. Moomaw	Research Assistant	Oct. 1, 1939	Au.Wi.Sp.	270.00
W. A. Fryman	Research Assistant	Oct. 1, 1939	Au.Wi.Sp.	180.00
<i>Zoology and Entomology</i>				
Clyde S. Barnhart	Research Assistant (Salary to be paid from the Alfred Weed and Associates Fund—Rotary No. 7899)	July 1 to Sept. 30, 1939		225.00 period
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Ronald T. Ingle	Assistant	Oct. 1, 1939	Au.Wi.Sp.	1,000.00
Homer F. Marsh	Assistant	Oct. 1, 1939	Au.Wi.	666.00 period
Arthur N. Gorelick	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Wells A. Shulls	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
*Harry Reigel	Janitor	July 1, 1939 for 2 months		80.00
* (Salary to be paid from the Eli Lilly and Company Fund—Rotary No. 7420) period				
<i>Chemistry</i>				
Albert L. Henne	Associate Professor (Salary to be paid from the American Petroleum Institute Hydrocarbon Foundation Fund)	July 1 to August 31, 1939		666.67 period
<i>English</i>				
J. Raymond Derby	Professor	Oct. 1, 1939	Au.Wi.Sp.	4,596.00
Leonard B. Beach	Assistant Professor	Oct. 1, 1939	Au.Wi.Sp.	3,060.00
Virginia Canfield	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
James N. Tidwell	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Walter Sutton	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Mary R. Anderson	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
John L. Stewart	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Hugh F. Wilson	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Harold A. Farrell	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	270.00
<i>History</i>				
Marshall F. Edwards	Instructor	Oct. 1, 1939	Au.Wi.Sp.	1,956.00
W. A. Brandenburg, Jr.	Instructor	Oct. 1, 1939	Au.Wi.Sp.	1,956.00
David Lattimer	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Lester W. Steck	Reader	Oct. 1, 1939	Au.Wi.Sp.	200.00
Norman C. Jacobs	Reader	Oct. 1, 1939	Au.Wi.Sp.	200.00
Margaret Koehler	Reader	Oct. 1, 1939	Au.Wi.Sp.	200.00

<i>Mathematics</i>				
Walter H. Haas	Assistant	Oct. 1, 1939	Au. Wi. Sp.	600.00
<i>Philosophy</i>				
Alvin F. Nelson	Graduate Assistant	Oct. 1, 1939	Au. Wi. Sp.	450.00
(Salary to be paid from Laboratory Supply Store Pro Rata Funds)				
<i>Political Science</i>				
William B. Ballis	Assistant Professor	Oct. 1, 1939	Au. Wi. Sp.	2,448.00
<i>Romance Languages</i>				
Henri Amiel	Assistant Professor	Oct. 1, 1939	Au. Wi. Sp.	3,060.00
Robert E. Power	Assistant	Oct. 1, 1939	Au. Wi. Sp.	900.00
Jean P. Keller	Assistant	Oct. 1, 1939	Au. Wi. Sp.	900.00
Gerard Cleisz	Assistant	Oct. 1, 1939	Au. Wi. Sp.	900.00
Mary Jo Fink	Assistant	Oct. 1, 1939	Au. Wi. Sp.	900.00
Christine Meyer	Assistant	Oct. 1, 1939	Au. Wi. Sp.	200.00
<i>Speech</i>				
G. Oscar Russell	Professor	Oct. 1, 1939	Au. Wi. Sp.	4,596.00
William M. Timmons	Assistant Professor	Oct. 1, 1939	Au. Wi. Sp.	2,508.00
William H. Ewing	Assistant	Oct. 1, 1939	Au. Wi. Sp.	900.00
Ray E. Keesey	Assistant	Oct. 1, 1939	Au. Wi. Sp.	900.00
Lloyd B. Dodds	Assistant	Oct. 1, 1939	Au. Wi. Sp.	900.00
George E. Anner	Assistant	Oct. 1, 1939	Au. Wi. Sp.	900.00
Marjorie Dew	Assistant	Oct. 1, 1939	Au. Wi. Sp.	300.00
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Veronica Ryan	Stenographer	Aug. 1, 1939		960.00
<i>Accounting</i>				
William B. Dickerson	Associate Professor	July 27, 1939	2nd term, Su.	300.00 period
<i>Business Organization</i>				
G. J. Eberhart	Graduate Assistant	Oct. 1, 1939	Au. Wi. Sp.	450.00
James H. Davis	Graduate Assistant	Oct. 1, 1939	Au. Wi. Sp.	450.00
<i>Economics</i>				
Arthur Salz	Professor	Oct. 1, 1939	Au. Wi. Sp.	1,200.00
(Salary to be paid from the Emergency Committee in Aid of Displaced Foreign Scholars Fund)				
Gardner Ackley	Instructor	Oct. 1, 1939	Au. Wi. Sp.	2,052.00
<i>Geography</i>				
Shannon McCune	Instructor	Oct. 1, 1939	Au. Wi. Sp.	2,052.00
John H. Garland	Instructor	June 19, 1939	Su.	554.00 period
Walter G. Lezius	Reader	July 27, 1939	2nd term, Su.	25.00 period
<i>School of Social Administration</i>				
Wendell F. Johnson	Assistant Professor (Special Contract)	Oct. 1, 1939	Au. Wi. Sp.	3,750.00 period
<i>Sociology</i>				
H. P. Lohrman	Assistant	Oct. 1, 1939	Au. Wi. Sp.	900.00
<i>College of Education</i>				
<i>Administration</i>				
Mildred O. Chaplin	Graduate Assistant	Aug. 15, 1939 to June 30, 1940		450.00 period
<i>Bureau of Educational Research</i>				
Janet Clever	Part-time Stenographer	Aug. 1, 1939 for 5 months		200.00 period
Louise Jones	Part-time Stenographer	Aug. 1, 1939 for 5 months		200.00 period
<i>Education</i>				
Archibald W. Andersor	Instructor (part time)	Oct. 1, 1939	Au. Wi. Sp.	900.00
John H. Thompson	Assistant	Oct. 1, 1939	Au. Wi. Sp.	801.00
Erma Marting	Student Assistant	June 19, 1939	1st term, Su.	50.00 period
<i>Fine Arts</i>				
Paul Bogatay	Instructor	Oct. 1, 1939	Au. Wi. Sp.	1,886.00

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*Psychology*

Carl R. Rogers	Professor	Jan. 1, 1940	Wi.Sp.	5,100.00
T. W. Richards	Non-resident Assistant Professor	Oct. 1, 1939	(12 mos.)	No salary
Nicholas Hobbs	Assistant	Oct. 1, 1939	Au.Wi.Sp.	954.00
John Rapparie	Assistant	Oct. 1, 1939	Au.Wi.	636.00 period
Stanley E. Wimberly	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
George G. Lane	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Claude F. Bridges	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Joseph C. Heston	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00

*University School*

Ann G. Vance	Instructor	Oct. 1, 1939	Au.Wi.Sp.	2,448.00
Albert C. Meyers	Assistant	Oct. 1, 1939	Au.Wi.Sp.	1,350.00
Helen E. Zechman	Nurse	Sept. 1, 1939	(12 months)	1,608.00
*Edith C. Thompson	Assistant to Observers	Oct. 1, 1939	Au.Wi.Sp.	720.00

\*(Salary to be paid from Laboratory Supply Store Pro Rata Funds)

*College of Engineering**Electrical Engineering*

Sidley O. Evans	Assistant Professor	Sept. 1, 1939	Au.Wi.Sp.	3,168.00
Wells L. Davis	Instructor	Oct. 1, 1939	Au.Wi.Sp.	1,800.00

*Industrial Engineering*

J. R. Stitt	Assistant Professor of Welding Engineering	July 1, 1939	(12 months)	2,475.00
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((Salary to be paid from Rotary No. 7901—Welding Engineering))

*College of Law*

Thomas A. Larremore	Acting Professor	June 19, 1939	1st term, Su.	425.00 period
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*College of Medicine**Medicine*

Wayne Stewart	Laboratory Assistant	July 1, 1939	(12 months)	900.00
Margaret M. Conlin	Comly Research Assistant	July 1, 1939	for 6 months	600.00 period
William G. Myers	Comly Research Assistant	July 15, 1939	for 3 months	450.00 period

(Above salaries to be paid from the Comly Research Fund)

*Physiology*

Clifford A. Angerer	Instructor	Oct. 1, 1939	Au.Wi.Sp.	1,788.00
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*School of Nursing*

Alice L. Price	Instructor in Nursing	Sept. 1, 1939 to June 30, 1940	Code (3&4)	2,000.00
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*Starling-Loving Hospital**Nursing Care*

Rosemary Faulkner	Nurses Aide	July 1, 1939	(3&4)	504.00
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*Dietary*

Adele Rees Batchlar	Diet Kitchen Helper	July 1, 1939	(3&4)	588.00
Leona Estella Jay	Diet Kitchen Helper	July 10, 1939	(3&4)	588.00
*Martha E. Knowlton	Diet Kitchen Helper	July 8, 1939	(3&4)	588.00

\*(For the period of absence of Thelma Parker, on leave)

*College of Veterinary Medicine**Veterinary Parasitology*

Philip Manly	Graduate Assistant	June 19, 1939	Su.	112.50 period
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*Graduate School*

*Eugene D. Witman	Research Fellow	July 1, 1939 to May 31, 1940		2,470.00 period
	(Salary to be paid as follows: \$210 per month for first three months 230 per month for remaining eight months)			
*Berton Dickinson	Research Fellow	July 1, 1939 to May 31, 1940		860.00 period
	(Salary to be paid as follows: \$100 per month for first three months 70 per month for remaining eight months)			
*Nelson E. Lyttle	Research Fellow	July 1, 1939 to Sept. 30, 1939		180.00 period

\*(Above salaries to be paid from the Sherwin-Williams Company Fund)

William C. Bell	Research Fellow (Salary to be paid from the Johns-Manville Company Fund)	July 1, 1939 (12 months)	1,500.00
Mary M. Aikin	Lena Lake Forrest Fellow (Salary to be paid direct by the National Federation of Business and Professional Women's Clubs)	Oct. 1, 1939	Au.Wi.Sp. 1,000.00
Edward Lee Hammond	Ohio Seed Improvement Association Fellow (half time) (Salary to be paid from the Ohio Seed Improvement Association Fund)	July 15, 1939 (12 months)	900.00
Henry A. Gornall	Edward Orton Junior Foundation Fellow (Salary to be paid from the Edward Orton Junior Foundation Fund)	Oct. 1, 1939	Au.Wi.Sp. 600.00
Anderson Pace, Jr.	Battelle Memorial Institute Fellow (Salary to be paid direct by the Battelle Memorial Institute)	Sept. 1, 1939 for 10 months	600.00 period
Byron T. Shaw	Graduate Assistant (Salary to be paid from Graduate School Fund 1200-F-9)	Oct. 1, 1939	Au.Wi. 200.00 period
Harold E. Wilcox	National Aluminate Corporation Fellow (Salary to be paid from the National Aluminate Corporation Fund)	July 1, 1939 for 2 months	150.00 period

*President's Division**Broadcasting Station*

J. Philip Doelker	Announcer	Sept. 5, 1939	125.00 month
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*Library*

Rita Buxton	Accession Assistant (Salary to be paid from Rotary No. 7401)	Aug. 1, 1939	2,000.00
(To be named later)	Bibliographer	Oct. 1, 1939 for 9 months	1,350.00 period
(To be named later)	Cataloger	Oct. 1, 1939 for 9 months	1,125.00 period
(To be named later)	Stack Supervisor	Oct. 1, 1939 for 9 months	1,125.00 period
(To be named later)	Library Assistant	Oct. 1, 1939 for 9 months	810.00 period
(To be named later)	Library Assistant	Oct. 1, 1939 for 9 months	630.00 period

*Physical Education for Women*

Ann Paterson	Instructor (Salary to be paid from Intramural—General Activities Fee Fund)	Sept. 1, 1939 for 10 months	1,392.00 period
Ether Blackburn	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
Roberta Westhafer	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00

*Administrative Division**Entrance Board*

Eleanor Guilkey	Typist	Sept. 16 to 30, 1939	37.50 period
Ada Ruth Davis	Clerk (full time)	Sept. 16 to 30, 1939	37.50 period
Ada Ruth Davis	Clerk (half time)	Oct. 1 to 31, 1939	37.50 period

*Dean of Men's Office*

Leota Gibson	Stenographer	July 1, 1939	No salary
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*Physical Plant Division**Laundry*

Maud Livingston	Laundress	July 1, 1939	888.00
Naomi Minturn	Laundress	July 1, 1939	888.00

*Laboratory Supply Store (Rotary)*

Percy Groome	Pharmacist	July 1, 1939	1,500.00
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*Pomerene Refectory*

Helen Fivaz	Storeroom Manager	July 1, 1939	1,200.00
Lucille Wagner	Assistant Dining Room Supervisor	July 1, 1939	960.00
Margaret Sullivan	Assistant Kitchen Supervisor	July 1, 1939	960.00

Cleo Roberts	Assistant Kitchen Supervisor	Sept. 1, 1939 for 10 months	800.00 period
Helen Gottschalk	Assistant Janitor	July 1, 1939	780.00
David H. Gruber	Janitor	July 1, 1939 for 1 month	74.00 period
David H. Gruber	Janitor	Aug. 1, 1939	528.00
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### Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Agricultural Engineering</i>			
Arthur C. Kennedy	Instructor	Assistant Professor	Oct. 1, 1939
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Donald W. Lyon	Graduate Assistant	Assistant	Oct. 1, 1939
<i>English</i>			
James V. Logan, Jr.	Instructor	Assistant Professor	Oct. 1, 1939
<i>College of Education</i>			
<i>Education</i>			
Paul O. Parker	Graduate Assistant	Student Assistant	Su. Qr.
Ewart L. Grove	Graduate Assistant	Student Assistant	1st term, Su.
Carl S. Johnson	Graduate Assistant	Student Assistant	1st term, Su.
Evelyn McClelland	Graduate Assistant	Student Assistant	1st term, Su.
<i>College of Law</i>			
Frank R. Strong	Associate Professor	Professor	Oct. 1, 1939
<i>College of Medicine</i>			
<i>Medicine</i>			
Bruce K. Wiseman	Associate Professor of Medicine	Professor of Medicine	July 1, 1939
George T. Harding, III	Assistant Clinical Professor (Psychiatry)	Associate Clinical Professor (Psychiatry)	July 1, 1939
<i>Oto-Laryngology</i>			
Russel G. Means	Instructor	Assistant Professor	July 1, 1939
Edward W. Harris	Instructor	Assistant Professor	July 1, 1939
<i>Surgery and Gynecology</i>			
H. E. LeFever	Instructor	Assistant Professor of Neurosurgery	July 1, 1939
E. J. Stedem	Instructor	Assistant Professor of Clinical Gynecology	July 1, 1939
H. F. Fulton	Instructor	Assistant Professor of Roentgenology	July 1, 1939
George B. Watson	Assistant	Instructor	July 1, 1939
Tom F. Lewis	Assistant in Gynecology	Instructor in Clinical Gynecology	July 1, 1939
<i>President's Division</i>			
<i>Physical Education for Women</i>			
Violet C. Boynton	Assistant Professor	Associate Professor	Oct. 1, 1939
<i>Athletics</i>			
Charles F. King	Assistant Director of Ticket Sales	Assistant	July 1, 1939
Wilda Loudenslager	Ticket Clerk	Assistant Director of Ticket Sales	July 1, 1939
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*Changes in Salary*

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate	
			From	To
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
Arthur C. Kennedy	Assistant Professor	Oct. 1, 1939	\$1,536 for Wi.&Sp.	\$750 for Au.Wi.Sp.
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Donald W. Lyon	Assistant	Oct. 1, 1939	450.00	750.00
<i>English</i>				
James V. Logan, Jr.	Assistant Professor	Oct. 1, 1939	2,172.00	2,352.00
<i>Speech</i>				
Eugene H. Bahn	Assistant Professor	Oct. 1, 1939	2,580.00	2,772.00
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Tillie Harmon	Stenographer	Aug. 1, 1939	1,020.00	1,080.00
<i>School of Social Administration</i>				
Stockton Raymond	Professor	Oct. 1, 1939	5,112.00 (full time)	1,362.00 (part time)
<i>College of Education</i>				
<i>Fine Arts</i>				
Hoyt L. Sherman	Associate Professor	Oct. 1, 1939	3,192.00	3,672.00
<i>University School</i>				
Catharine M. Williams	Instructor	Oct. 1, 1939	2,400.00	2,448.00
Nelle Morris	Instructor	Oct. 1, 1939	2,172.00	2,220.00
Edna DeBolt Salt	Instructor	Oct. 1, 1939	2,025.00	2,076.00
Lois K. Matthias	Instructor	Oct. 1, 1939	1,982.00	1,980.00
<i>College of Engineering</i>				
<i>Electrical Engineering</i>				
E. M. Boone	Assistant Professor	Oct. 1, 1939	2,304.00	2,424.00
<i>Engineering Drawing</i>				
Hollie W. Shupe	Instructor	Oct. 1, 1939	1,644.00	1,836.00
<i>College of Medicine</i>				
<i>Physiological Chemistry</i>				
Helen L. Linn	Technical Assistant	July 1, 1939	750.00	1,008.00
<i>College of Veterinary Medicine</i>				
<i>Veterinary Parasitology</i>				
Harold James	Graduate Assistant	Oct. 1, 1939	450.00 for Su.Au. Wi.Sp.	337.50 for Au. Wi.Sp.
<i>President's Division</i>				
<i>Physical Education for Women</i>				
Violet C. Boynton	Associate Professor	Oct. 1, 1939	2,256.00	3,060.00
Esther A. Gilman	Assistant Professor	Oct. 1, 1939	2,304.00	2,520.00
Jennette A. Stein	Assistant Professor	Oct. 1, 1939	2,148.00	2,256.00
Virginia Bone	Instructor	Oct. 1, 1939	1,716.00	1,836.00
Ruth E. Hook	Instructor	Oct. 1, 1939	1,536.00	1,716.00
<i>University Health Service</i>				
Ruth St. John	Physician, University School	Sept. 1, 1939	1,000.00	1,150.00

(Increase in salary to be paid from General Activities Fee Fund)

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*Changes in Quarters of Service*

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Agriculture</i>			
<i>Botany</i>			
Gordon S. Crowl	Instructor	Au. Wi. Sp.	Su. Au. Wi.
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Fred Gallagher	Assistant	Au. Wi. Sp.	Su. Au. Wi.
<i>Chemistry</i>			
George E. MacWood	Instructor	Au. Wi. Sp.	Au. Wi. Sp.
Louis E. Marchi	Assistant	(9 months-special) Au. Wi. Sp.	(12 months) Su. Au. Wi.
<i>History</i>			
Harold W. Landin	Instructor	Au. Wi. Sp.	Wi. Sp.
<i>Romance Languages</i>			
George R. Havens	Professor	Au. Wi.	Au. Wi. Sp.
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
I. Keith Tyler	Research Associate and Assistant Professor	12 months basis	Au. Wi. Sp. (4 qr. basis)
<i>Education</i>			
Victor Bowers	Assistant	Su. Au. Sp.	Su. Au. Wi.
<i>Fine Arts</i>			
Alice Robinson	Professor	Su. Au. Wi.	Su. Wi. Sp.
<i>Psychology</i>			
Kenneth Clark	Assistant	Au. Wi. Sp.	Su. Wi. Sp.
Ruth V. Raimy	Assistant	Su. Wi. Sp.	Su. Au. Sp.
Elias Porter	Assistant	Su. Au. Sp.	Su. Wi. Sp.
<i>University School</i>			
Cecile C. Swales	Instructor	Au. Wi. Sp. (special)	Au. Wi. Sp. (12 mos.)
Catharine M. Williams	Instructor	Au. Wi. Sp. (special)	Au. Wi. Sp. (12 mos.)
Nelle Morris	Instructor	Au. Wi. Sp. (special)	Au. Wi. Sp. (12 mos.)
Edna D. Salt	Instructor	Au. Wi. Sp. (special)	Au. Wi. Sp. (12 mos.)
Lois K. Matthias	Instructor	Au. Wi. Sp. (special)	Au. Wi. Sp. (12 mos.)
<i>College of Engineering</i>			
<i>Electrical Engineering</i>			
E. E. Kimberly	Associate Professor	Su. Au. Wi.	Su. Au. Wi. Sp.
<i>President's Division</i>			
<i>Physical Education for Men</i>			
Herman L. Wirthwein	Instructor	12 months basis	Au. Wi. Sp. (4 qr. basis)
<i>Franz Theodore Stone Laboratory</i>			
Pearl C. Chandler	Librarian	July 1, 1939 (12 months)	Oct. 1, 1939 (12 months)

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That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance and that railroad fare and pullman be paid from funds as designated:

Elizabeth Simmerman, Director of Business Administration, Starling-Loving Hospital, to attend the National Hospital Association meetings in Toronto, Canada, September 25-29, 1939 (to be paid from Rotary No. 7727).

That the special contract for J. B. Tharp, Associate Professor in the Department of Education for the year 1938-1939, be changed to a regular contract, effective October 1, 1938, and continuing to October 1, 1939.

That the salary of Mrs. Nell Gainer be increased from \$2,100 to \$2,148, effective August 1, 1939, and that she be granted the privilege of participating in the new retirement system. Mrs. Gainer has been in the employ of the College of Commerce and Administration for sixteen years. She rose from the position of Stenographer to that of Secretary to Dr. J. E. Hagerty, then Dean, and the management of the college office has been her responsibility for the greater part of her term of service. At present she is Secretary to Dean Weidler and general Office Manager. Her name should have been included in the original list of those who had the right to participate in the new retirement system, but for some reason it was overlooked.

That the date effective of the appointment of Gustav H. Poesch, Assistant Professor in the Department of Horticulture and Extension Specialist in Floriculture, Division of Agricultural Extension Service, be changed from July 1, 1939, to October 1, 1939.

That the following leaves of absence, without salary, be granted:

Marjorie Batchelder, Assistant Professor in the Department of Fine Arts, from October 1, 1939, to September 30, 1940, for the purpose of studying toward the Doctor's degree;

Doris S. Kohn, Library Assistant, Library, from July 1 to September 30, 1939, for research study;

Opal Lee, Diet Kitchen Helper, Starling-Loving Hospital, effective July 19, 1939, for an indefinite period on account of illness;

Sanna Black, Home Demonstration Agent, Muskingum County, Agricultural Extension Service, for the month of August, 1939, for study at the University of Chicago;

Eleanor Beall, Stenographer, Agricultural Extension Service, for the month of August, 1939, on account of illness;

Alice Gillam, Clerk, Dairy Technology, Agricultural Extension Service, for the month of August, 1939, on account of illness.

That in accordance with the Board resolution adopted under date of May 10, 1937, and upon the recommendation of Director H. C. Ram-sower and Dean John F. Cunningham, the following leaves of absence with salary be granted:

James E. McClintock, Agricultural Editor, Agricultural Extension Service, from October 16, 1939, to February 19, 1940, to study the opportunities and use of visual aids in cooperative extension work;

W. H. Palmer, State Leader of 4-H Club Work, Agricultural Extension Service, from October 1, 1939, to December 22, 1939, for advanced study at Ohio State University;

Bert A. Wallace, Extension Economist, Marketing, from October 1 to December 31, 1939, for study of membership rela-



tions and attitudes in the Production Credit Associations of Ohio;

Clarence M. Ferguson, Extension Poultryman, from October 1 to December 22, 1939, for graduate work at Ohio State University;

Ernest A. Drake, County Agricultural Agent, Greene County, from September 25, 1939, to February 8, 1940, for graduate study at Cornell University;

Robert W. Lang, County Agricultural Agent, Belmont County, from September 30 to December 31, 1931, for advanced study at Oregon State College;

Kenneth V. Battles, County Club Agent, Ashtabula County, from October 1 to December 22, 1939, for graduate study at Ohio State University;

Harold S. Ward, County Agricultural Agent, Cuyahoga County, from October 1 to December 22, 1939, for study at Ohio State University;

Sanna D. Black, Home Demonstration Agent, Muskingum County, from September 29 to December 22, 1939, for study at the University of Chicago;

D. D. Dowds, County Agricultural Agent, Champaign County, from September 15, 1939, to February 10, 1940, for graduate study at the University of Southern California;

H. M. Colville, County Agricultural Agent, Carroll County, from September 30 to December 31, 1939, for graduate study at Oregon State College;

George Everhart, County Agricultural Agent, Knox County, from October 2 to December 22, 1939, for graduate study at Ohio State University.

That an appropriation of \$1,200 be made from Interest on Endowment Funds as the University's contribution to the maintenance of the Journal of Higher Education for the year 1939-1940.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$125 from Mr. William Wallace Kincaid of Youngstown, New York, for the continuation of the Kincaid Fellowship;

\$50 through the Development Fund, from the Circolo Drammatico G. D'Annunzio to establish a prize for proficiency in elementary Italian; the first award of such prize to be made to Miss Rosemary Pace, 2580 Indianola Avenue, Columbus, Ohio, and the prize money to be paid to Miss Pace immediately subsequent to her regular registration in the University for the Autumn Quarter 1939;

\$500 from the Eastman Kodak Company, Rochester, New York, for the establishment of a fellowship in Chemistry for the year 1939-1940.

That the agreement between the Division of Conservation, the Ohio State University, the American Wildlife Institute and the Biological Survey, be continued for the year 1939-1940, effective July 1, 1939.

That the proposal of the National Federation of Business and

Professional Women's Clubs to establish a fellowship in the Department of Psychology for the year 1939-1940 to be known as the Lena Lake Forrest Fellowship, be accepted and the appreciation of the Board of Trustees be appropriately expressed. This fellowship carries a stipend of \$1,000 for three quarters and will be paid direct to Miss Mary Margaret Aikin to whom it has been awarded for the coming year.

That in accordance with the recommendation of the University Faculty, degrees be awarded at the Summer Convocation on September 1, 1939, to the following named students who have completed their requirements therefor:

#### DOCTOR OF PHILOSOPHY

Edmund Joseph Baumeister, B.S. in Edu. (University of Dayton); Grace Louise Beckett, A.B., A.M. (Oberlin College); Marion Waterman Boesel, B.A., M.A.; Daniel Adolph Busch, B.S. (Capital University), M.A.; Norman Oswald Cappel, B.A., M.Sc.; Tien Hsi Cheng, B.S. (Fukien Christian University), B.Ph (Dickinson College), M.Sc.; Edward Terry Cline, B.S. (Antioch College); Russell Walter Cline, B.S. (North Carolina State College of Agriculture and Engineering), M.S. (Virginia Polytechnic Institute); Donald Faulkner, A.B. (John B. Stetson University); Frank Junior Fornoff, A.B. (University of Illinois), M.Sc.; Carl Henry Gross, B.A., M.A. (University of Oregon); William Heinlen Hall, B.A. (Muskingum College); John Bradfield Harrison, A.B. (Dartmouth College), M.A.; Dayton Eyster Heckman, B.A., M.A.; Morris Shulkey Hendrickson, B.S. (Birmingham-Southern College), M.A.; Arlan Russell Hershberger, B.A. (Western Union College), M.Sc.; Clarence William Klingensmith, B.S. (Capital University); Rupert Clifford Koeninger, B.A. (Texas Technological College), A.M. (University of Chicago); Moses Konigsberg, B.A.; William Harold Lauritsen, B.A., M.A. (University of Nebraska); Edwin McCarthy Lemert, A.B. (Miami University); Edwin Wade Mann, B.Ch.E., M.Sc.; Lawrence Norbert Marx, B.S., M.S. (Kansas State Agricultural College); Frank D. McElroy, B.A. (Wabash College), M.A. (Western Reserve University); Malcolm Hedley McVickar, B.S. in Agr. (University of Illinois); Laura Ann Mick, A.B. (Oberlin College), M.A.; Franklin Given Moore, B.Sc. in Bus. Adm., M.A.; Roy Maurice Myers, B.Sc. in Edu., M.A.; William Graydon Myers, B.A., M.Sc.; S. Clayton Newman, A.B. (University of Pittsburgh), A.M. (Oberlin College); Milton Orchin, B.A., M.A.; Burl Neff Osburn, B.A. in Edu. (Iowa State Teachers College), M.A.; Barbara Miner Parker, A.B. (Vassar College); James Edward Pollard, B.A., M.A.; Eugene Oliver Porter, B.A. (Ohio Wesleyan University), M.A.; William Alfonso Rense, B.S. in Physics (Case School of Applied Science), M.Sc.; Delbert Daniel Reynolds, A.B. (Marietta College), M.Sc.; Ellwood Wesley Senderling, B.S. in Edu. (Temple University), M.A.; Ernest James Sheppard, B.A. (Colorado College), M.A. (University of Illinois); Kenneth Edson St. Clair, B.A. (Lawrence College), M.A. (University of Wisconsin); Edward Arthur Steinhaus, B.S. (North Dakota Agricultural College); Stephen Toma, B.S. in Edu. (Kansas State Teachers College of Emporia), M.S. (University of Illinois); Joseph Aaron Trent, A.B. (Carson-Newman College), A.M. (University of Illinois); Stuart Estes Whitcomb, B.S. (Antioch College), M.S. (Syracuse University); Anne Bernadine Whitmer, B.A., M.A.; Harold Edwin Wilcox, B.A. (Ohio Wesleyan University), M.Sc.; Richard Wilkinson, A.B. (Rollins College), M.A.

## MASTER OF ARTS

Catherine Ina Alban, B.Sc. in Edu.; Helen Paula Alkire, B.Sc. in Edu.; Orville Edward Allen, B.S. in Edu. (Ohio University); Naomi Mae Allenbaugh, B.Sc. in Edu.; Asa Chester Allison, B.Sc. in Edu.; George Ward Angell, B.Sc. in Edu.; Lois Marantha Austin, B.S. (State University of Iowa); Desmond Corinne Auxier, B.A.; Mary Elizabeth Avery, B.A. (Ohio Wesleyan University); Anna Cornuelle Avey, B.A. (Grove City College); Alma Ayers, B.A. (West Virginia University); Kenneth Weston Bahler, B.Sc. in Edu.; Leonard Terry Ball, A.B. (Ohio University); Homer De Witt Barbe, B.Sc. in Edu.; John Russell Barnes, B.Sc. in Edu.; Elton Oscar Bartlow, B.Sc. in Edu.; Laurie Calvin Battle, A.B. (Birmingham-Southern College); Eleanor McVey Beers, A.B. (University of Michigan); Ralph John Bernhagen, B.A.; Galen Sanford Besco, B.S. in Edu. (Wilmington College); Alma Geraldine Bigler, B.S. in Edu. (Kent State College); Margaret Taggart Blake, B.A. (Ohio Wesleyan University); Gerald Damoin Bowen, A.B. (Huntington College); Leon Francis Bowman, B.S. (Huntington College); Florence Edna Boyd, B.S. in Edu. (Ohio University); Arlin Wendell Boyer, A.B. (Cedarville College); Antoinette Mason Brown, B.S. (Virginia State College for Negroes); Harvey Adam Brucker, A.B. in Edu. (Marshall College); Clifford Paul Bunnell, A.B. (Findlay College); Reno Wayne Bupp, B.A. (The College of Wooster); Louis Alfred Capper, B.Sc. in Edu.; Edith Mae Carroll, B.Sc. in Edu., B.A.; Oliver Perry Cash, B.S. in Edu. (Miami University); George Chambers, B.S. in Edu. (Kent State College); Mildred Olive Chaplin, B.A. (State University of Iowa); Margaret Jones Clark, B.Sc. in Phar.; Jack David Colclough, B.Sc. in Bus.Adm.; Eunice Cowen Colley, B.S. in Edu. (Wilberforce University); Alfred Welling Couch, A.B. (Mount Union College); Jesse Wilbur Cox, B.S. in Edu. (Northwest Missouri State Teachers College); Mildred Craig, B.Sc. in Edu.; Sarah Virginia Crawford, B.A. (The College of Wooster); Ralph Merlin Crook, A.B. (Ohio University); Alice Irene Csutoros, B.Sc. in Edu.; Charlene Gilman Cunningham, A.B. (Denison University), B.Sc. in Edu.; Hallie Dale Cunningham, B.A. (Ohio Wesleyan University); Abigail Esther Curtis, B.A. (Ohio Wesleyan University); Robert Cecil Custer, B.S. in Edu. (Kent State College); Mitchell Weber Darling, A.B. (Miami University); Warren Maywood Davis, A.B. (Ohio University); Raymond Coate Deeter, A.B. (Manchester College); Mary Aldora Deibel, B.A. (The College of Wooster); Cecil Derice Denning, A.B. (Berea College), B.Sc. in Edu.; Robert Kelly Derrickson, A.B. (Findlay College); Charles Henry Derthick, A.B. (Mount Union College); Thomas Edwyn Dickerson, B.A. (Denison University); John Alexander Donaldson, A.B. (Marietta College); Sarah Emma Dunning, A.B. (Mount Union College); Charles Alvin Eckert, B.Sc. in Edu.; George Raymond Edwards, B.Jour. (University of Missouri); Samuel Walton Emerick, B.S. (Mount Union College); Benjamin Rees Evans, B.Sc. in Edu.; Don Ray Falkenberg, Jr., A.B. (Asbury College); Margaret Farber, B.A.; Harold Alfred Farrell, A.B. (Lincoln University); LeRoy Craig Ferguson, A.B. (Miami University); Wesley Eugene Fesler, B.Sc. in Bus.Adm.; Mary Jo Fink, B.A.; Frederick Tobias Finkbine, B.S. in Edu. (Miami University); George Frederick Fischer, B.Sc. in Bus. Adm.; Ralph Calvin Fox, B.S. (Muskingum College); Joseph Frederick Frasch, B.S. (Capital University); Jane Sharp Frazer, B.Sc. in Edu.; Charles Hamilton Frazier, B.Sc. in Edu. (Muskingum College); Don Day Fusselman, B.Fine Arts (The School of the Art Institute of Chicago); Herbert Spencer Gallatin, B.S. (Ashland College); Esther

Florence Gantz, A.B. (Ashland College); Robert Gwyn Gibby, B.A.; Harris McArtor Giffen, B. S. in Edu. (University of Cincinnati); Harris Gillespie, Jr., A.B. (Baldwin-Wallace College); Ivan Edson Goodrich, A.B. (Cleveland College); Verne Revere Gorsuch, A.B. (Otterbein College); Clara Louise Goss, B.Sc. in Edu.; Franklin Jay Gottfried, B.S. in Edu. (Bowling Green State College); Caspar Dunham Green, A.B. (Hiram College); John Jacob Harstine, B.A. (Muskingum College); Harvey Hamill Hartman, A.B. (Mount Union College); John Elwood Hartzler, B.A. (The College of Wooster); Orville William Hawes, B.S. in E.E., B.S. in Edu. (Ohio Northern University); Virginia Eileen Hawke, B.Sc. in Edu.; Paul William Healy, B.A., B.Sc. in Edu.; Arthur William Hendricks, B.S. in Edu. (Ohio University); Albert Cecil Heritage, B.S. in Edu. (Kent State College); Walter Raleigh Hershberger, A.B. (Bluffton College); Alice Elizabeth Higley, B.A. (Ohio Wesleyan University); Susan Smith Hobbs, B.A.; Glenn Leroy Hook, B.A. (Maryville College); Howard William Horney, B.S. (University of Illinois); Meryl Gleckler Hoskinson, B.S. in Edu. (Bowling Green State Normal College); Melwood David Hostetler, B.S. in Edu. (Kent State College); Janice Davis Howenstine, B.A.; Homer Elsworth Huffman, B.Pub.Sch. Music (Otterbein College); Robert Eugene Huffman, B.Fine Arts; Donald B. Ireland, B.S.(Edu.) (Butler University); Dale Wilson Jenkins, B.Sc. in Agr.; Harry Marot Justus, B.Sc. in Edu.; Sara Lucile Keck, B.A. (Muskingum College); Oreon Pierre Keeslar, B.Sc. in Edu.; Elizabeth Constance Kelhofer, A.B. (St. Mary of the Springs College), B.S. in Edu.; John Joseph Kerekes, B.S. in Edu. (Miami University); Gertrude Mathilda Kern, B.Sc. in Edu.; Arden Amos Kidwell, B.Sc. in Edu.; George Eugene Theodore Kittel, A.B. (Capital University); John Amons Kneisly, A.B. (Manchester College); Marjorie Ann Koons, A.B. (Heidelberg College); Harry Southward Laber, B.S. (Mount Union College); Teresa Rose LaFratta, B.A., B.Sc. in Edu.; Dorothy L. Lebro, B.Sc. in Edu.; Delmar Clifton Lemmon, B.A. (Muskingum College); Albert Raymond Liggett, B.S. (University of Cincinnati); Tilman McKinley Lockard, B.Edu. (Eastern Illinois State Teachers College); Antoinette Lowry, B.Sc. in Edu.; Charles Raymond Maddox, B.A. Ohio Wesleyan University); Margaret Estella Main, B.A. (Ohio Wesleyan University); Pat James Malone, B.S.Phys.Edu. (Western State Teachers College); Anthony Marinaccio, B.Edu. (Connecticut Teachers College); Catherine Elaine Martin, B.S. in Edu. (Ball State Teachers College); Margaret Louise Martin, A.B. (Smith College); Ernest Paul Matthews, B.A. Ohio Wesleyan University); Ethel Wolfe Matthews, B.S. in Edu. (Muskingum College); Fred Christian Mayer, Jr., B.S. in Music (Capital University); Wilfred Freed McArtor, B.S. in Edu. (Bowling Green State College); Evelyn Mary McClelland, B.Sc. in Edu.; Mary Faye McCoy, B.S. in Edu. (Wilmington College); Dwight McInturf, B.Sc. in Agr.; Elizabeth Catherine McKee, B.A. (Ohio Wesleyan University); Ethel Faye McLeod, B.Sc. in Edu.; Mary Louise Meister, A.B. (Marietta College); Albert Carl Meyers, B.Sc. in Edu.; Mildred Hunter Miles, B.S. in Edu. (Wittenberg College); Loren Vincent Miller, B.S. in Edu. (Manchester College); Robert Emerson Mohler, A.B. (University of Akron); Mary Elizabeth Moore, B.S. in Edu. (Miami University); Merlin Marshall Moore, A.B. (Indiana University); Duffrin Alexis Morris, B.Sc. in Edu.; Paul Merle Moyer, B.Sc. in Edu.; Fred Mullenix, A.B. (Marietta College); Duboise Belle Myers, A.B. in Edu.

(West Virginia State College); Jane Harumi Nakano, Edu.B. (University of Hawaii); Delbert Pearl Nave, B.Edu (Eastern Illinois State Teachers College); Julius Cleveland Neff, B.S. in Edu. (Miami University); Theodore Roosevelt Nelson, B.Sc. in Edu.; Ernestine Nichols, A.B. (Otterbein College); Marjorie Nichols, A.B. (Otterbein College); John Garnet Odgers, Jr., A.B. (Heidelberg College); William Howard Opperman, A.B. (Findlay College); Kathleen Mary O'Rourke, A.B. (Mary Manse College); Beryl Margaret Parrish, B.Sc. in Edu.; Richard Wilson Patterson, B.S. in Edu. (Ashland College); Barbara Ann Perecinic, B.Sc. in Edu.; Noel Harper Petree, A.B. (University of Toledo); Katherine Lucile Pettis, B.S. (Columbia University); Ernest William Pierce, B.S. (Heidelberg College); Margie Anne Plummer, B.Sc. in Edu.; Stanley Franklin Pratt, B.A. (Ohio Wesleyan University); Mary Beatrice Pyles, A.B., B.S. in Edu. (Cedarville College); Louis Ernest Rahn, A.B. (Asbury College); Naomi Marie Randall, A.B. (Asbury College); Roy Andrew Redmon, B. S. in Edu. (Wilmington College); Seerley Reid, B.S. in Com. (University of Denver); Helen Marguerite Reuter, B.Sc. in Edu.; Charles Owen Reynolds, B.A. (Muskingum College); Mary Alice Rickenbacher, B.Sc. in Edu.; Helen Mildred Ridgley, A.B. (Lake Erie College); Harold Eugene Ringer, B.S. in Edu. (Bowling Green State University); Franklin Harry Roberts, B. A. (Ohio Wesleyan University) B.Sc. in Edu.; Lucille Leap Roberts, A.B. (Marshall College); Ida Ardanell Roe, B.S. in Edu. (Bowling Green State College); Mildred Wilmoth Rose, A.B. (West Virginia University); William Clifton Ross, B.S. in Edu. (West Virginia State College); James Emerson Russell, A.B. (Asbury College); Joseph Dell Moore Russell, B.S. in Edu.; Hazel Martha Sample, A.B. (Ouachita College); Mona Wellman Sanson, A.B. (Marshall College); Frances Elizabeth Sargeant, B.A.; Richard Adam Sauerbrun, B.Sc. in Edu.; Jean Wenger Scherr, A.B. (Adrian College); Hilda Rosetta Schmidt, B.A. (University of Wisconsin), B.Sc. in Edu.; Melba Mina Schumacher, Ph.B. (University of Chicago); Charles Jacob Schwemley, A.B. (Capital University); Myrtle Martin Shallenburg, B.Sc. in Edu. (Ball State Teachers College); Harold Gray Shane, B.Edu. (Milwaukee State Teachers College); Dorothea Virginia Shannon, B.S. in Edu. (Ohio University); Lucile Rosalind Shatzer, A.B. (Wittenberg College); Charles Wilson Shell, B.Sc. in Edu.; Edward Allen Shoemaker, B.Sc. in Edu.; Emerson Clayton Shuck, B.S. (Otterbein College); Mary Catharine Singer, B.Sc. in H.E.; James Clive Slack, A.B. (Rio Grande College); Ada Alberta Smith, B.A., B.Sc. in Edu.; Charles Kelsey Smith, A.B. (Defiance College); Esther Dorothy Smith, B.Sc. in Edu.; Kenneth Eugene Smith, B.S. in Cer.E. (Alfred University); Enid Eileen Smoke, B.Sc. in Edu.; Oscar Lee Snyder, B.Sc. in Edu.; Sara Jane Spencer, A.B. (Lincoln University); Charles Spitler, B.Sc. in Agr.; James Calvin Stamm, B.A. (The College of Wooster); John Martin Stanfield, A.B. (Ohio Northern University); Samuel Harold Stansberry, B.A.; Maurice LeRoy Stearns, B.S. in Edu. (Bowling Green State University); James Robert Steed, B.S. in Edu. (Ashland College); Robert Russell Stillwell, B.Sc. in Edu.; Elizabeth Louise Stoltz, B.Sc. in Edu.; Paul Holcomb Sutton, A.B. (Michigan Central State Teachers College); Edna Hayes Taylor, Ph.B. (Denison University); Sterling Emrod Tennant, B.S. in Edu. (Bowling Green State College); Robert Horton Terhune, B.Sc. in Edu.; Helen Deborah Terrill, B.Sc. in H.E.; Rita Mary Thomas, B.A. (St. Mary of the

Springs College); Alice Miller Tulloss, B.A. (Wellesley College), B.Sc. in Edu. (Wittenberg College); Lester A. Vansant, A.B. (Findlay College); Margaret Irene Wachtel, A.B. (Western College for Women); Louise Annette Walcutt, B.Sc. in Edu.; Kathleen Evelyn Warren, B.Sc. in Edu.; Irven Taylor Warthman, B.S. in Edu. (Ohio University); Everett Hale Whipkey, A.B. (Otterbein College); Elton Carl Whitcomb, B.A., B.Sc. in Edu.; Dorothea Delilah White, B.Sc. in Edu.; Samuel Sullivan Whitt, B.Sc. in Edu.; Maclyn Walter Wickersham, B.A. (Ohio Wesleyan University); Harold Max Wiggins, B.Sc. in Edu.; Elizabeth Isabel Williams, B.A. (The College of Wooster); Robert Glenn Williams, A.B. (Marietta College); Henry Julius Williamson, B.S. in Edu. (Kent State College); William Watson Wilson, Ph.B. (Muskingum College); Genevieve Winans, B.A. (Wellesley College); Kenneth Winetrou, A.B. (Ohio University); Florence Lee Winkle, B.Sc. in Jour.; Arthur Eugene Wohlers, B.S. in Edu. (Bowling Green State University); Lillian Bess Wolfe, A.B. (Marshall College); Angela Dukye Woode, B.Sc. in Edu.; John Wayne Wrentmore, A.B. (Hiram College); George Oliver Wright, B.Sc. in Edu.; Charles Oliver Youmans, B.Sc. in Edu.; Harold Philip Zelko, LL.B.

#### MASTER OF ARTS IN SOCIAL ADMINISTRATION

Chester Cameron Cooley, A.B. (Oberlin College); Earl Hoffman Copsey, B.A. (Ohio Wesleyan University); Robert Irving Diller, B.S. (Kent State University); Beatrice Henrietta Dunn, B.A.; Harold Stanley Frum, B.S. in Edu. (Bowling Green State University); William Stone Guthrie, B.A.; Robert Eaton Hadley, B.Sc. in Soc. Adm.; Charles French Isaacs, A.B. (Oberlin College); Adelbert Colfer Long, A.B. (Marietta College); Ralph Woodrow Metz, A.B. (Ohio Northern University); Samuel Sidney Newhouse, B.Sc. in Soc. Adm.; Walter Sharp Page, B.A.; Sidney Douglas Polhemus, A.B. (Oberlin College); Robert Lawrence Staley, B.Sc. in Edu.; Richard Marian Tuttle, A.B. (Kent State University); Alice Marie Waterhouse, B.Sc. in Edu.

#### MASTER OF BUSINESS ADMINISTRATION

Fred McClelland Atchinson, B.Sc. in Bus. Adm.; Robert Raymond Daniell, B.Sc. in Bus. Adm.; Albert Harold Dehner, B.Sc. in Bus. Adm.; Richard Robert Wright, III, B.S. Com. (Wilberforce University).

#### MASTER OF SCIENCE

Raymond Julius Alberts, B.S. (University of Illinois); Bruce Burdette Archdeacon, B.S., B.S. in Edu. (Wilmington College); Robert Holmes Arrowsmith, B.S. (Muskingum College); Milton Berman, B.A.; Otis Deitz Black, B.A.; George Merlin Correll, A.B. (Findlay College); David L. Cramer, A.B. (Oberlin College); John Robert Culbert, B.S. (University of Illinois); Bessie Armeda Diley, B.S. in Edu. (Ohio University); Virginia Rose Ebright, B.A.; William Clyde Ferguson, B.S. (Pennsylvania State College); John Howard Gregory, B.S. (Muskingum College); Harold Fredriks Hackenberg, A.B. (Wittenberg College); Albert Emerson Headley, B.A. (Muskingum College); George Augustus Heffner, B.A.; John Harry Helwig, D.V.M.; David Hull Henry, B.S. (South Dakota State College); John Henry Hetrick, B.S. (Pennsylvania State College); James Clinkscales Hoffman, B.S. (Clemson Agricultural College); Oscar Wayman Holmes, Jr., B.S. (West Virginia State College); Keith Stasel Hoover, B.S. (Otterbein College); Thomas Johnson Horne, B.S. in Agr. Edu. (Vir-

ginia Polytechnic Institute); Walter Ferdinand Jentgen, B.S. (New Mexico College of Agricultural and Mechanical Arts); Joseph Gustavuss Katzenberger, B.Sc. in Agr.; David Ellison MacQuigg, B.A.; Shunso James Maeda, B.S. (University of California); Philip Charles Manley, D.V.M.; Stuart Allan Mayper, B.S. (College of the City of New York); Harold Ritchie McCulloch, B.S. (Pennsylvania State College); Harold Ashly McMaster, B.A.; Robert Leigh Moffett, B.S. (Mount Union College); Harold Eugene Moses, D.V.M.; Avraham Benjamin Rotenberg, B.A. (University of Toronto); Jesse Howard Shively, B.S. (Mount Union College); Thomas Furman Spencer, A.B. (Swarthmore College); Frank Swedish, Jr., B.S. (Kent State University); Earl Byron Tussing, B.Sc. in Agr.; Richard Milton Veatch, A.B. (Kenyon College); Lucille Elsa Wagner, B.A. (Mills College); James Miles Walteers, A.B. (Oklahoma City University); Jesse Arnold Weatherford, B.S. (Kent State University); Richard James Wells, B.Sc. in Physics; Elkin Oscar Woolfolk, Jr., A.B. (Talladega College).

#### MASTER OF SCIENCE IN PUBLIC ADMINISTRATION

Frank Jesse Bussey, Jr., A.B. (University of Akron); Bettie Genier Coble, B.A.; Robert William Schafer, B.A.; Arthur Lester Tackman, B.A.

#### BACHELOR OF SCIENCE IN AGRICULTURE

Bruce Alban Crissinger; James Edward Kidd; Dale Russell Lee; Hyman Leikind; Francis Burwell McCormick; John Anthony Resek.

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Sara Jean Cornell; Betty Lou Coxen; Eleanor Lea Cumberland; Florence Inez Draut; Betty Lou Folsom; Edna Lucile Gordon; Helen Marie Harner; Kathryn Louise King; Marguerite Estelle King; Betty Jane Millisor; Maxine Ellen Miracle; Mary Janet Paxton; Alice Jane Schaal; Christine Mae Sherer; Virgil Leona Shridder; Lyla Elberta Simmons; Helena Christine Stokes; Dorothy Mae Talbott; Maisie Tham; Martha Jane White; Mary Louise Zwyayer.

#### BACHELOR OF ARTS—WITH HONORS

David Kenneth Efros (with High Distinction in Botany); Charles Jeffrey Merchant (cum laude); Merrill Eugene Speelman (with High Distinction in Zoology); Mary Jane Vines, B.Sc. in Edu. (cum laude).

#### BACHELOR OF SCIENCE IN JOURNALISM—WITH HONORS

William Nathan Mendel (with Distinction in Journalism).

#### BACHELOR OF ARTS

Mabel Louise Brewer; Dan L. Chase; John Richard Eastman; Lloyd Russell Foster; Robert Augustine Friedel; Carolyn Mildred Hardy; Carl Franklin Huffman; Elmo Clayton Julian; Harriet Jane Kemp; Jeanne Levette; John Albert Lower; James Delmar Miller; Donald Alfred Milligan; Lawrence Lorain Nichols; James Byron O'Brien; Helen Jean Pfening; Charles Anton Reutinger; Jane Annette Runyan, B.Sc. in Edu.; Harry Morton Sage; Joseph George Seruto; Clarence Frank Sills; Hugh Sawyer Starr; Sam Stregovsky; Clarence Swearingen, Jr.; Leo Emmett Swick, Jr.; Gordon Parker Van Buskirk; Glenn Willis Whiteside; Mildred Mary Yenchius.

## BACHELOR OF SCIENCE IN JOURNALISM

Lynn Francis Adolph; William Arthur Barber; Andrew Deafner Craig; Robert Wayne Halliday; Willard Karl Hirsch; William Courtney May.

## BACHELOR OF SCIENCE IN OPTOMETRY

Max Sam Weinstein.

## BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION—WITH HONORS

Philip Fredric Brier (with Honors and Distinction in Accounting); Edward Hough Eaton (with Distinction in Accounting); Milo Reed Zimmerman (with Honors and Distinction in Accounting).

## BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION—WITH HONORS

Marvin Hoffenberg (with Honors); Elizabeth Allen Senderling (with Honors and Distinction in Social Administration.)

## BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Harold William Adler; Ray Edward Adrean; Manuel Alvarez-Comas; Joaquin J. Amadeo-Perez; Joseph William Baird; Shirley Estelle Barr; William Thomas Baughman; Harry Lamar Beard; Kenneth William Becker; Paul Francis Berger; Fred Eugene Bernard; George Martin Borel; Francis Irene Bowen; Murray Jake Chilton; Gordon Harley Cook; Bertram Bernard Deibig; Jacob Merle Eshler, Jr.; Thomas Clifford Evans, Jr.; Robert Charles Ferguson; Alan Craig Fite; Donald Lincoln Glander; Alvin Goldring; Harry David Greider; Robert William Hague; William Hamilton; Denver Edwin Heald; William Hampton Heffelfinger; Robert Guthrie Hill; William Edward Hirtler; Linn Walker Hobbs; Otto Karl Hostettler; Edward Alva Howell; Charles McKee Howick; Robert Woodrow Huber; Robert Humphrey; Robert Charles Hunsberger; Robert Leon Kallmerten; Charles Kelemen; Solomon Allan Lame; John Lancione, Jr.; John Lowry Langley; Wade Wenger Lape; Robert Burton Lowman; William Henry Lowther; Robert Morgan McCarthy; John James McClure, Jr.; Kelly Bunyan McRae; William Roy Mettler; Leo Kreinberg Mintz; William Ingraham Monaghan; George Edward Morgan, Jr.; Ernest William Moritz; Arthur Blaine Musser; Harold Dean Negelspach; Robert William Obenour; Richard Jacob Offenberger; Anna Catherine Oldham; John Bukey Parrish; Antonio Eugenio Perez-Pubillones; James William Powell; Carl Leslie Presgrave; Adolph Rabinowitz; Charles Baird Rankin; Milton Harold Rapport; Lloyd Martin Rausch; Richard Louis Remy; John Eugene Rentsch; Jay Clarence Routh; Edwin Michael Sarrey; Malcolm Harrison Saveland; Alfred Chickering Sawan; Max Frederick Schmitt; George W. Sigafos; Theodore R. Simson; Irvin Roland Smuk; John Andrew Spitzer; Albert Clark Standish; Doren Charles Stone; William Jeremiah Sullivan; Thomas McCullough Sewaringen; Robert Louis Tatman; Robert Merrick Van Harlingen; Arthur Allison Vanosdall; Leo Manus Warshavsky; Norman Charles Zollar.

## BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Carolyn Mary Danese; Stanley Engel; Aneta Pearl Quay; Virginia Rockwell Weekes; Betty Rose Wells; Helen Louise Zack.

## DOCTOR OF DENTAL SURGERY

William Andrew Dimity.



## BACHELOR OF SCIENCE IN EDUCATION—WITH HONORS

Hazel Marie Tarbutton (with Distinction).

## BACHELOR OF SCIENCE IN EDUCATION

Donald Duncan Addison; Savesta Agapetus, B.A.; Vincent William Bannigan; Wade Delno Bash, B.Sc. in Bus. Adm.; Bruce Baum Baxter, Jr.; Natalie Vera Brewka; Mary Ellen Brightman, B.A. (Ohio Wesleyan University); Beatrice Anna Brown; Ruth Marian Brown, B.S. in Edu. (Muskingum College); George Roscoe Burg, B.Sc. in Jour.; Beulah Gertrude Carlow; Mary Theresa Carney; Helen Duff Chalfant; Veeder Theodore Colangelo; William Melvin Corbin; Beulah Mabel Crawford; Aaron Davis, S.B. (University of Chicago) M.A.; Robert Norman DeWitt; B.A. (Ohio Wesleyan University); Sara Jane Deyo, B.A., M.A.; Mary Helen Donnelly; Gertrude Evelyn Eisenberg; Julianna Elk; Martha Marie Elliott; John James Evans, A.B. (Kenyon College); Barbara Margaret Farber, B.A.; Stanley Jack Fender; LeRoy Craig Ferguson, A.B. (Miami University); Kenneth Louis Field, A.B. (Heidelberg College); Andrew Paul Franko; Harriet Palmer Fry; Emma Maria Gamboa; Nancy Waldron Gard; Catherine Helen Gillette; Grover Ura Grover; Mildred Ruth Haggard; Donald Eber Haines; Fern Elizabeth Hammerstein; Helen Elizabeth Hartmann; Florence Edith Heineman; Bessie Lewis Heiskell; Paul Lawrence Hiskey; Edythe Philamen Hockman; Paul Henry Holcomb; Maurice Alexander Hyman; Iona Mapes Jenks; Denver Curtis Jividen, B.A.; Marie Ruf Jones; Stephen Luther Jones, A.B. (Wilmington College); Louise Junk; Lucille Strickler Kepley; John William Kerrigan, B.A.; Evelyn Harlan King; Helen Mary Knox; Evelyn Elsa Kramer; Paul Bonar Leonard; Blanche Marie Llewellyn; Ruth Madeline Lockwood; Mildred Charlene Loney; Lucille Evelyn Marquart; Frank Adolph McCoy; Ruth Elizabeth McGlone; William Thomas Merz; William Eugene Moore; Doris Haignere Mortimer; Eugene Joseph Myers; Alice Parker Newman; Louise Wilhelmina Oliver; Dorothy Louise Pennekamp; Emma Minerva Perkins, B.A. (The College of Wooster), M.A. (Northwestern University); Mary Ellen Philo; Margaret Elizabeth Pilkington, A.B. (Otterbein College); Glen Edward Poff; Alice Rebecca Raney; Zygmont Edward Rataiczak; Mary Margaret Redd; Elizabeth Ann Ryan; Martha Hathaway Sayers; Ada Fri Saylor; Walter Earle Seamon, Jr.; Elmer Ellsworth Shaw; Harriett Lincolnia Smith; Wade William Smith; Emily May Stockford; Loren Lewis Straight; Ida Frances Taylor; Talbott Earl Thomas, Jr.; Helen Louise Thompson; Lola Olive Trainer; Eleanor Mathilda Tufvander; Charles Wesley Vogel; Marjorie Rebecca Vorhees; Jane Stine Wagner, A.B. (Oberlin College); Clifford Homer Willford; Mary Marie Wycarver; Florence Phyllis Yingling; Doris Marie Young; Louis Cleveland Young; John Philip Zaugg, B.S. in Edu. (Bowling Green State University); Rosella Louise Zuber.

## BACHELOR OF FINE ARTS

Frederick George Reinke.

## BACHELOR OF CHEMICAL ENGINEERING

Harold Peter Connare; Robert Harold Dewart; John Donald George; Cameron Eugene Pontius; Howard Glen Rohrer; Samuel Teplitz; Arthur Thomas, Jr.; William Dale Woodford.

## BACHELOR OF ELECTRICAL ENGINEERING

Robert LeRoy Brackney; Robert Dalman Chase; Frank Heyman Fischer; Louis Henry Kellogg.

## BACHELOR OF INDUSTRIAL ENGINEERING

Frank Maguire Andrews, Jr.; Richard Mark Bauer; James Steelman Dysart; Paul Durban Jones; Earl Virgil McKinzie.

## BACHELOR OF MECHANICAL ENGINEERING

Robert William Bryan; Kenneth Owen Friley; Roland Christian Helle.

## BACHELOR OF SCIENCE IN PHARMACY

Ferdinand Joseph Gutwinski; John George Kuebler; Julius Mario Tesi; Robert Mootz Ullrich.

Upon motion of Mr. Rummell, seconded by Mr. Atkinson, the above recommendations of the Acting President were upon roll call unanimously approved.

\* \* \* \* \*

Acting President McPherson recommended the election of Bernard Victor Christensen, as Dean of the College of Pharmacy, at a salary of \$6,108 per annum, effective October 1, 1939.

Upon motion of Dr. Russell, seconded by Mr. Dargusch, the above recommendation of the Acting President was upon roll call unanimously approved.

\* \* \* \* \*

Mr. Rummell now moved that Dr. Wendell D. Postle be elected Dean of the College of Dentistry as recommended by the Acting President, at a salary of \$6,600 per annum, effective as of September 1, 1939.

This motion was seconded by Mr. Dargusch, and the roll call thereon was as follows:

Ayes: Messrs. Atkinson, Dargusch, Rummell, Thompson, and Miss Campbell.

Nays: Messrs. Altmaier and Russell.

The Chairman declared the motion carried.

\* \* \* \* \*

The Acting President presented the following budgets for the College of Dentistry and recommended their adoption, effective as of September 1, 1939, except as otherwise noted:

<i>College of Dentistry</i>	<i>Title</i>	<i>Annual Rate</i>
Wendell D. Postle	Dean .....	\$ 6,600.00
Harry M. Semans	Dean Emeritus .....	1,236.00
Harvey V. Cottrell	Emeritus Professor .....	1,104.00
William C. Graham	Emeritus Professor .....	1,416.00
Irwin A. Bottenhorn	Professor .....	4,596.00
Paul D. Kitchin	Professor .....	3,864.00
Clyde H. Hebble	Professor .....	1,608.00
Earl G. Jones	Professor .....	1,440.00
Frank C. Starr	Associate Professor .....	1,320.00
R. B. Wiltberger	Assistant Professor .....	1,092.00
Herbert S. Shumway	Assistant Professor .....	2,556.00
Louis E. Reif	Instructor .....	1,404.00
Victor L. Steffel	Instructor .....	700.00
J. Henry Kaiser	Instructor, effective 10-1-39.....	1,536.00
Robert E. Wade	Instructor .....	1,000.00
Total for College of Dentistry.....		\$31,472.00

*Dental Clinic 400-7160*

Dick P. Snyder	Professor	\$ 2,184.00
Charles W. Strosnider	Associate Professor	4,284.00
Robert D. McFarland	Instructor	1,886.00
Harry Spangenberg	Instructor, effective 10-1-39	2,448.00
Carl O. Boucher	Assistant Professor	2,052.00
Wilbur L. Marshall	Instructor	1,104.00
Harold K. Crow	Instructor	1,000.00
Lyle S. Pettit	Instructor	1,000.00
Agnes Warner	Assistant	1,200.00
Emma Smith	Technical Assistant	1,020.00
Elma Willis	Technical Assistant	900.00
Marianne I. Clarke	Technical Assistant	840.00
Robert T. Trippy	Demonstrating Assistant	800.00
Edna Wallace	Stenographer	1,200.00
Retta M. Washburn	Clerk	900.00
Sue Merrell	Janitress	804.00
Pessa Hanson	Technical Assistant	780.00
Charles W. Strosnider	Assistant Professor (June 15 to October 1)	600.00
Lyle S. Pettit	Instructor (June 15 to October 1)	400.00
Carl O. Boucher	Instructor (June 15 to October 1)	400.00
Herbert S. Shumway	Instructor (June 15 to October 1)	400.00
Harold K. Crow	Instructor (June 15 to October 1)	400.00
Robert E. Wade	Instructor (June 15 to October 1)	400.00
Total for Dental Clinic		\$26,952.00

Mr. Rummell moved that the above recommendations of the Acting President be approved. This motion was seconded by Mr. Dargusch and the roll call thereon was as follows:

Ayes: Messrs. Atkinson, Dargusch, Rummell, Russell, Thompson, and Miss Campbell.

Nay: Dr. Altmaier.

The Chairman declared the motion carried.

\* \* \* \* \*

Acting President McPherson now recommended the election of Arthur C. Martin as Acting Dean of the College of Law pending the selection of a permanent Dean.

Mr. Atkinson moved that the above recommendation be approved. This motion was seconded by Mr. Dargusch and the roll call thereon resulted as follows:

Ayes: Messrs. Atkinson, Dargusch, and Rummell.

Nays: Messrs. Altmaier, Russell, and Thompson.

Not voting: Miss Campbell.

The Chairman declared the motion lost.

\* \* \* \* \*

Dr. Russell moved that Section 8, Chapter V of the By-Laws of the Board of Trustees (relating to the selection of deans) be suspended.

This motion was seconded by Dr. Altmaier and the roll call thereon resulted as follows:

Ayes: Messrs. Russell and Altmaier.

Nays: Messrs. Atkinson, Rummell, Dargusch, Thompson, and Miss Campbell.

The Chairman declared the motion lost.

\* \* \* \* \*

Thereupon the Board adjourned to meet in the morning.

August 16, 1939.

The Board came into session at 9:00 A. M., with all members present.

\* \* \* \* \*

The Secretary called the attention of the Board to certain permanent improvements, principally the heating system, required in the Smith House recently purchased by the State Conservation Council and leased to the Ohio State University for a term of 15 years.

Upon motion of Dr. Altmaier, seconded by Mr. Thompson, the University Cabinet was authorized to make such improvements as in its judgment are deemed necessary.

\* \* \* \* \*

Mr. Dargusch, Chairman of the subcommittee on retirement, presented the following report and recommendations and moved their adoption:

Pursuant to the action of the Board of Trustees of The Ohio State University, the special committee on retirement, after due consideration of proposals received and after conferences with the faculty committee on retirement, makes the following report:

1. Questionnaires were sent to all agents of insurance companies which according to the records of the special committee had made inquiry with respect to the retirement and collective or group insurance plans.

The special committee also furnished complete information to the State Underwriters' Association, having been informed that the association would disseminate such information to all interested members.

Upon receipt of the proposals based upon the questionnaires, the information contained therein was tabulated and is attached hereto as Exhibit A.

2. The faculty committee, composed of Professors Morris, Henderson, and Hoagland, at the request of the special committee and after consideration of the proposals submitted, has made the following recommendations to the special committee:

Columbus, Ohio, July 8, 1939.

Mr. Carlton S. Dargusch  
Chairman, Subcommittee on Annuities  
Board of Trustees, The Ohio State University  
Columbus, Ohio

Dear Sir:

After careful consideration of all plans submitted by various insurance carriers which are applicants for the business of carrying the annuity program for the members of the faculty of The Ohio State University, your Faculty Committee makes the following recommendation:

That the Midland Mutual Life Insurance Company and the Columbus Mutual Life Insurance Company be selected as carriers of the annuity program.

We recommend that each member of the faculty be given duplicate contracts with each of these two carriers and that each carrier assume the obligations for fifty per cent of each faculty member's annuity.

We recommend further that the contracts with each of these carriers be identical in all respects except as to participating dividends which will necessarily be determined by the earnings experience of the carriers.

We recommend further that in drawing up the contracts with these carriers, Professor C. C. Morris be asked to consult with the Business Office of the University since he has made a very careful study of the details of the contract desired and has reached certain tentative agreements with the two carriers recommended.

Respectfully submitted,

(Signed) C. C. MORRIS, *Chairman*

(Signed) H. E. HOAGLAND

(Signed) W. E. HENDERSON

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Columbus, Ohio, July 19, 1939.

Mr. Carlton S. Dargusch  
 Chairman, Subcommittee on Annuities  
 Board of Trustees, The Ohio State University  
 Columbus, Ohio

Dear Mr. Dargusch:

The Faculty Committee studying group insurance recommends the Aetna Life Insurance Company as the insurance carrier for group insurance for the staff members covered by the plan for retirement income and the service employees of The Ohio State University.

We recommend that \$1 per month be deducted from the salaries of all such persons and paid as a premium to buy group insurance on the following basis:

1. A uniform policy of \$1,000 for each member of the service staff, regardless of age.
2. A policy of \$2,500 for each staff member covered by the plan for retirement income, under the age of 50 years.
3. A minimum policy of \$500 for each member covered by the plan for retirement income, 65 years of age or over, such insurance policy to be cancelled at the time of retirement.
4. The remainder of the total premium paid to be used to purchase insurance for the staff members covered by the plan for retirement income, between the ages of 50 and 65 years.

We recommend further that for age intervals of approximately 5 years, the amount of insurance coverage for those included in paragraph 4 be reduced approximately \$500.

Respectfully submitted,

(Signed) C. C. MORRIS

(Signed) H. E. HOAGLAND

Pursuant to the authority vested in the special committee, the insurance companies hereafter named are selected as the insurers under the plan for retirement income and collective or group life insurance:

*A — Plan for Retirement Income*

The insurers selected for this plan are the Midland Mutual Life Insurance Company and the Columbus Mutual Life Insurance Company, both of Columbus, Ohio, submitting a joint proposal, and the John Hancock Mutual Life Insurance Company of Massachusetts.

The staff members eligible for participation in the plan for retirement income are to choose as their individual insurer either the Midland Mutual Life Insurance Company and the Columbus Mutual Life Insurance Company, or the John Hancock Mutual Life Insurance Company.

The Midland Mutual Life Insurance Company and the Columbus Mutual Life Insurance Company shall be deemed one company and the John Hancock Mutual Life Insurance Company shall be deemed one company with respect to the Plan for Retirement Income.

*B — Plan for Collective or Group Life Insurance*

The insurer selected for this plan is the Aetna Life Insurance Company of Hartford, Connecticut, provided the proposed contract of said company is satisfactory to the Committee on Retirement. If said contract is not satisfactory to the Committee on Retirement, the group insurance shall be offered to the John Hancock Mutual Life Insurance Company.

Failure of any insurance company named herein to comply with any lawful rule or regulation of the Board of Trustees of The Ohio State University shall be cause for cancellation of the insurance contract between The Ohio State University and said company, and such failure shall likewise be cause for cancellation of any contract issued by any of said companies under the plans for retirement income and collective or group life insurance, to a staff member or a service staff member.

There shall be no solicitation, personal or otherwise, of members of the staff or service staff of The Ohio State University and the choice of insurers by individuals shall be made as provided herein.

Said plans shall take effect as of January 1, 1940, and the Business Manager of The Ohio State University is directed to

cause the contracts and other documents to be prepared for the purpose of putting said plans into effect.

Respectfully submitted,

SUBCOMMITTEE ON RETIREMENT

(Signed) CARLTON S. DARGUSCH, *Chairman*

(Signed) M. EDITH CAMPBELL

(Signed) C. J. ALTMAIER

This motion was seconded by Dr. Altmaier and upon roll call was unanimously approved.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Board by unanimous vote directed that the salaries of all persons of the University staff eligible for group insurance be increased \$1.00 per month, effective January 1, 1940.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Board by unanimous vote requested the Acting President to express to the special faculty committee on retirement the deep appreciation of the Board of Trustees for the valuable and untiring services rendered by said committee in studying this entire annuity and insurance program.

\* \* \* \* \*

Acting President McPherson recommended the appointment of a committee consisting of Professors Arthur T. Martin, Silas A. Harris, and Robert E. Mathews to administer the College of Law pending the election of a permanent dean.

Upon motion of Mr. Atkinson, seconded by Mr. Dargusch, the above recommendation was upon roll call unanimously approved.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, September 18, 1939, 10:00 A. M., at Wooster, Ohio.

After the close of the session, the following statement was filed with the Secretary to be incorporated as a part of the minutes of this meeting:

The Board report declares that where student organizations do not reflect the philosophies or principles of the University, they should be denied further existence, and proceeds to recommend the dissolution of the Marxist Student Club. We are compelled to dissent from this statement and recommendation. If the philosophy of a university is represented by the majority thought of its Board of Trustees, it will vary from year to year. The true idea of a university, since the days of Cardinal Newman and before, has been one based upon freedom of thought and discussion. Whether one approves or not of the principles of Marx, we cannot feel that the existence of a Marxist discussion club consisting of 15 out of 13,000 students is a threat to our free institutions.

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The order requiring its dissolution seems to us to be a greater threat.

(Signed) M. EDITH CAMPBELL

(Signed) LOCKWOOD THOMPSON

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Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) M. EDITH CAMPBELL,  
*Chairman.*



# THE OHIO STATE UNIVERSITY

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## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND SEVENTEENTH MEETING OF THE BOARD OF TRUSTEES

Wooster, Ohio, September 18, 1939.

The Board of Trustees met at Wooster, Ohio, at 10:00 A. M.

Present: Herbert S. Atkinson, Carlton S. Dargusch, Dr. Burrell Russell, and Lockwood Thompson. In the absence of the Chairman, Miss M. Edith Campbell, Mr. Atkinson, Vice-Chairman, presided.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

Vice President Morrill reported to the Board the death of Dr. George F. Arps, Dean of the Graduate School, on September 16, 1939, at the University Hospital. He expressed the hope, which he said he felt would be shared by the entire University staff and community, that the Board might memorialize Dean Arps' distinguished service to the University by giving to the present Education Building the name of "Arps Hall."

The Vice-Chairman now presented the following resolution which he had requested the Vice President to prepare:

"The Board of Trustees learns with deepest sorrow of the death of Dr. George F. Arps, Professor of Psychology since 1912; Dean of the College of Education, 1920 to 1937; and Dean of the Graduate School since May, 1937.

"A teacher with the gift of contagious enthusiasm for learning, a scholar of distinguished training and attainments, an administrator of rare vision and unusual accomplishments, a counselor and companion whose generous comradeship was cherished by his colleagues, Dean Arps exemplified in his life and work the highest ideals of effective and enduring service to the Ohio State University. A distinguished figure in the world of higher education in America, by his own leadership and by the contributions to teaching and research of those whom he encouraged, assisted and inspired, Dean Arps conferred honor and prestige upon the institution which he served with unremitting labor and devotion. In his passing the University suffers irreparable loss.

"Be It Therefore Resolved, that the Board of Trustees hereby expresses on behalf of the University its appreciation of a great spirit committed to high service, a character whose memory will remain as a challenge to constructive accomplishment, and

"Be It Further Resolved, that in his memory the present Education Building on the campus with which he was so long

and conspicuously identified be designated from and after this date as 'Arps Hall'; and further that a copy of this resolution be spread upon the minutes of the Board and transmitted to the members of the family with the sympathy of the Board and of the University."

Upon motion of Mr. Thompson, seconded by Dr. Russell, the above resolution was upon roll call unanimously adopted.

\* \* \* \* \*

In the absence of Acting President William McPherson, Vice President Morrill now presented the following recommendations of the Acting President:

### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Marjorie Moore	Home Dem. Agent, Summit County	Sept. 8, 1939	\$ 1,908.00
Malcolm McVickar	Assistant in Agronomy Extension	Sept. 30, 1939	600.00
Alice Gillam	Clerk	July 31, 1939	960.00
<i>College of Agriculture</i>			
<i>Botany</i>			
Benjamin H. Davis	Instructor	Sept. 30, 1939	2,148.00
Clyde H. Jones	Assistant	Sept. 30, 1939	1,404.00
Frederick H. Norris	Graduate Assistant	Sept. 30, 1939	450.00
<i>Dairy Technology</i>			
G. Freeman Gober	Graduate Assistant	Sept. 30, 1939	450.00
<i>School of Home Economics</i>			
Ruth Blanshan	Instructor	Sept. 30, 1939	1,956.00
<i>Horticulture and Forestry</i>			
George Wm. Schneider	Graduate Assistant	Sept. 30, 1939	450.00
William P. Robinson	Foreman of Greenhouses	Aug. 31, 1939	1,464.00
Fred Petri	Laborer	Aug. 31, 1939	1,080.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Vivian Chubb Light	Stenographer (part time)	Sept. 30, 1939	540.00
<i>Bacteriology</i>			
Thomas W. Green	Graduate Assistant	Sept. 30, 1939	450.00
<i>Chemistry</i>			
Atherton Whaley	Graduate Assistant	Sept. 30, 1939	450.00
<i>English</i>			
T. A. Barnhart	Assistant	Sept. 30, 1939	954.00
<i>Physics and Astronomy</i>			
Clarence W. Matthews	Graduate Assistant	Sept. 30, 1939	450.00
<i>Speech</i>			
Roy D. Murphy	Assistant	Sept. 30, 1939	900.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Harriet S. Blair	Stenographer	Aug. 31, 1939	1,260.00

<i>Business Organization</i>			
Tom F. Jones	Assistant	Sept. 30, 1939	900.00
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
Kimball Wiles	Research Assistant	Aug. 31, 1939	1,800.00
<i>Education</i>			
Norma Kirkendall	Assistant (part time)	Sept. 30, 1939	100.00
<i>College of Engineering</i>			
<i>Chemical Engineering</i>			
Stuart B. Row	Instructor	Sept. 30, 1939	1,428.00
<i>College of Medicine</i>			
<i>Anatomy</i>			
E. S. James	Instructor	Sept. 30, 1939	2,148.00
<i>Starling-Loving Hospital</i>			
<i>Nursing Care</i>			
Dorothy Freeland	Nurses Aide	Aug. 25, 1939	504.00
Dorothy Ellen Jones	Nurses Aide	Sept. 6, 1939	504.00
<i>Dietary</i>			
Carrie Fulwider	Pastry Cook	July 31, 1939	744.00
Elizabeth Ballard	Diet Kitchen Helper	July 31, 1939	588.00
Thelma Parker	Diet Kitchen Helper	June 30, 1939	588.00
Loma Jeanne Yeamans	Waitress	July 31, 1939	588.00
Gusie Wright	Diet Kitchen Helper	Sept. 2, 1939	588.00
Lottie Moore	Diet Kitchen Helper	Sept. 15, 1939	720.00
Lucy E. Weaver	Diet Kitchen Helper	Sept. 15, 1939	588.00
Garlettia Dickson	Waitress	Sept. 15, 1939	588.00
<i>Starling-Loving Hospital (Rotary)</i>			
<i>Nursing Care</i>			
Helen Marie Miller	Supervisor	Aug. 31, 1939	1,200.00
Lynda Evans	Assistant Head Nurse, Obstetrics	Aug. 31, 1939	1,200.00
Jean Tinklepaugh	Assistant Head Nurse, Obstetrics	Sept. 15, 1939	1,080.00
Bertha Albers	General Duty Nurse	Aug. 31, 1939	900.00
Ruth Pegg	General Duty Nurse	Aug. 29, 1939	900.00
<i>College of Veterinary Medicine</i>			
William E. Bills	Instructor, Veterinary Anatomy	Sept. 30, 1939	1,968.00
<i>Graduate School</i>			
Henry A. Gornall	Edward Orton Junior Foundation Fellow	Sept. 30, 1939	600.00
Hilda V. Gilliland	Scholar	Sept. 30, 1939	250.00
<i>President's Division</i>			
<i>Military Science</i>			
India Jo Lupton	Stenographer	Sept. 15, 1939	1,140.00
<i>Administrative Division</i>			
<i>Registrar's Office</i>			
Joan Brightman	Assistant to Registrar	Aug. 31, 1939	1,080.00
<i>Physical Plant Division</i>			
<i>Betterment of Buildings—Tinner's</i>			
Wade Wickerd	Tinner's Helper	July 31, 1939	1,200.00
<i>Light, Heat, and Power—Generation</i>			
Frank Asher	Fireman (Mr. Asher died August 14, 1939)	Aug. 31, 1939	1,740.00
William D. Moody	Ashwheeler	Aug. 31, 1939	1,844.00

<i>Janitor Service</i>			
Lawrence Barnett	Janitor	Sept. 10, 1939	1,380.00
Earl Bell	Window Washer	Aug. 31, 1939	1,380.00
<i>Residence Halls</i>			
<i>Neil Hall</i>			
Helen Eisele	Cook	June 30, 1939	720.00
Elizabeth Steele	Maid	Aug. 31, 1939	624.00
<i>Pomerene Refectory</i>			
Florence Neuman	Graduate Assistant	Sept. 30, 1939	450.00
*	*	*	*

### Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Forrest A. Brown	Asst. Co. Agr. Agent, Tuscarawas County	Sept. 1, 1939		\$ 2,040.00
Jane Blosser	Home Dem. Agent, Summit County	Sept. 16, 1939		1,836.00
Conrad Link	Assistant in Flori- culture Extension	Oct. 1, 1939		720.00
Roger P. Humbert	Assistant in Agronomy Extension	Oct. 1, 1939		600.00
Earl Bell	Laborer	Sept. 1, 1939		1,380.00
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
(To be named later)	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
<i>Agronomy</i>				
Russell W. McMillen	Research Assistant (half time)	Sept. 1, 1939 (12 months)		780.00
(Salary to be paid from the Ohio Hybrid Seed Corn Producers, Inc., Fund)				
<i>Animal Husbandry</i>				
(( To be named later)	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
<i>Botany</i>				
Clyde H. Jones	Instructor and Curator of Herbarium	Oct. 1, 1939	Au.Wi.Sp.	1,836.00
Frederick H. Norris	Assistant	Oct. 1, 1939	Au.Wi.Sp.	1,404.00
Charles E. Brian	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
<i>Dairy Technology</i>				
Gardner C. McFarland	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
<i>School of Home Economics</i>				
Mary E. Green	Instructor	Oct. 1, 1939	Au.Wi.Sp.	1,956.00
Priscilla H. Colville	Assistant	Oct. 1, 1939	Au.Wi.Sp.	900.00
Marian F. Lewis	Assistant (part time)	Oct. 1, 1939	Au.Wi.Sp.	600.00
<i>Horticulture and Forestry</i>				
Fred Petri	Foreman, Floral Greenhouses	Sept. 1, 1939 (12 months)		1,464.00 and house
Arthur P. Sidwell	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
James B. Shanks	Laborer	Sept. 1, 1939		1,080.00
<i>Rural Economics—F-9 Farm Marketing</i>				
Ralph L. Baker	Research Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Homer F. Marsh	Graduate Assistant	Apr. 1, 1940	Sp.	150.00 period
Clyde W. Norman	Student Assistant	Oct. 1, 1939	Au.Wi.	800.00 period

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<i>Chemistry</i>			
Albert L. Henne	American Petroleum Institute Research Associate	Sept. 1, 1939 to Aug. 31, 1940	4,250.00 period
Cecil E. Boord	American Petroleum Institute Supervisor of Research Project	Sept. 1, 1939 to Aug. 31, 1940	1,800.00 period
(Above salaries to be paid from American Petroleum Institute Hydrocarbon Foundation Fund)			
*Richard P. Metcalf	Instructor * (Special Contract)	Oct. 1, 1939	Au.Wi.Sp. 2,000.00 period
Glenn H. Brown	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
Donald F. Swinehart	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
Sidney R. Steele	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
Noel F. Albertson	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
<i>English</i>			
Emerson C. Shuck	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
Genevieve Winans	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
<i>German</i>			
Elizabeth Sixt	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
Norman H. Binger	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
<i>Physics and Astronomy</i>			
James E. Sees	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Mary Genevieve Nunan	Stenographer	Sept. 1, 1939	1,260.00
<i>Business Organization</i>			
Francis Babione	Assistant	Oct. 1, 1939	Au.Wi.Sp. 900.00
Arthur F. Schalk, Jr.	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
F. Byers Miller	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
H. Webster Johnson	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp. 450.00
J. H. Danenhower	Graduate Assistant	Oct. 1, 1939	Au. 150.00 period
<i>Geography</i>			
Clarence Heskett	Assistant	Oct. 1, 1939	Au. 450.00 period
<i>College of Education</i>			
<i>Education</i>			
*Robina Kneebone	Instructor	Oct. 1, 1939	Au.Wi.Sp. 2,400.00 period
*Gladys Ridsen	Instructor * (Special Contracts)	Oct. 1, 1939	Au.Wi.Sp. 1,650.00 period
Glenn Drummond	Part time Instructor	Oct. 1, 1939	Au.Wi.Sp. 900.00
R. Lee Hornbake	Graduate Assistant	Oct. 1, 1939	Au.Wi. 300.00 period
<i>College of Law</i>			
Frank Murray	Acting Professor (Special Contract)	Oct. 1, 1939	Au.Wi.Sp. 5,000.00 period
<i>College of Medicine</i>			
<i>Anatomy</i>			
Clinton M. Osborn	Instructor	Oct. 1, 1939	Au.Wi.Sp. 2,148.00
<i>Physiological Chemistry</i>			
Clayton S. Smith	Supervisor of Project	Sept. 15, 1939 to June 15, 1940	450.00 period
(Salary to be paid from the Consolidated Royal Chemical Corporation Fund)			
<i>Physiology</i>			
Charles S. Vinson	Research Assistant	Sept. 1, 1939 (12 months)	1,200.00
Rowland F. Walther	Research Assistant	Sept. 1, 1939 (12 months)	1,200.00
(Above salaries to be paid from National Research Council Funds)			
Carl A. Randles	Research Assistant	Sept. 1, 1939 for 10 months	500.00 period

*Starling-Loving Hospital*

<i>Nursing Care</i>				<i>Code</i>	
Edna Mae Flesher	Nurses Aide	Aug. 15, 1939	(3&4)		504.00
Robert J. Kennedy	Orderly	Aug. 1, 1939 for 2 months	(3&4)		114.00 period
<i>Medical and Surgical Service</i>					
Richard Jones	Surgical Senior Intern	Aug. 15, 1939	(5)		100.00
<i>Operating Room and Anesthetics</i>					
Mae Ellen Weidner	Supervisor	Oct. 1, 1939	(5)		1,500.00
<i>Laboratories</i>					
Clara May Hickox	Assistant Medical Technologist	Aug. 16, 1939	(1&4)		900.00
<i>Dietary</i>					
Elizabeth Ballard	Pastry Cook	Aug. 1, 1939	(3&4)		744.00
Elizabeth Garner	Diet Kitchen Helper	Aug. 7, 1939	(3&4)		588.00
Alice Leona Miller	Waitress	Aug. 8 to Sept. 10, 1939	(3&4)		54.26 period
*Wilma Seward	Diet Kitchen Helper	July 28, 1939	(3&4)		49.00 month

\* (Appointed for the absence of Opal Lee, on leave)

*Starling-Loving Hospital—Rotary 7727*

<i>Nursing Care</i>					
Leota Combs	General Duty Nurse	Sept. 1, 1939	(3&4)		900.00
Alma Arney	General Duty Nurse	Sept. 1, 1939	(3&4)		900.00
Mildred Conway	General Duty Nurse	Sept. 1, 1939	(3&4)		900.00
Mary Williams	General Duty Nurse	Sept. 1, 1939	(3&4)		900.00
<i>Graduate School</i>					
Kenneth M. Gaver	Research Fellow (Salary to be paid from the Keever Starch Company Fund)	July 1, 1939 (12 months)			1,200.00
Thomas W. Green	Wm. S. Merrell Company Research Fellow	Oct. 1, 1939 for 18 months			1,125.00 period
Maynard S. Raasch	Wm. S. Merrell Company Research Fellow	Oct. 1, 1939 for 9 months			540.00 period
Jo. M. Teague, Jr.	(Above salaries to be paid from the Wm. S. Merrell Company Fund) Edward Orton Jr. Ceramic Foundation Fellow	Oct. 1, 1939	Au. Wl. Sp.		750.00
Grant Crane	(Salary to be paid from the Edward Orton Junior Foundation Fund) American Petroleum Institute Research Foundation Fellow	Oct. 1, 1939 to Aug. 31, 1940			660.00 period
Amos Turk	American Petroleum Institute Research Foundation Fellow	Oct. 1, 1939 to Aug. 31, 1940			660.00 period
John Mann Butler	American Petroleum Institute Research Foundation Fellow	Oct. 1, 1939 to Aug. 31, 1940			660.00 period
Robert T. Lagemann	(Above salaries to be paid from the American Petroleum Institute Hydrocarbon Foundation Fund) Research Fellow	Oct. 1, 1939 for 9 months			562.50 period
C. C. Alexander	(Salary to be paid from American Zinc Sales Company Fund) Research Fellow	Oct. 1, 1939 to May 31, 1940			480.00 period
Bruce D. Gleissner	Research Fellow	Oct. 1, 1939 to May 31, 1940			480.00 period
Joseph H. Chilcote	(Above salaries to be paid from the Sherwin-Williams Company Fund) Research Fellow	Sept. 1 to Nov. 30, 1939			450.00 period

*President's Division*

<i>Military Science</i>					
Dorothy O. Smith	Stenographer	Sept. 15, 1939			1,140.00
<i>Physical Education for Men</i>					
R. A. Vilbrandt	Assistant Towel Man (Salary to be paid from Laboratory Supply Store Pro Rata Funds)	Oct. 1, 1939 for 9 months			675.00 period

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*Administrative Division*

*Entrance Board*

Patricia Ann Lynch	Clerk (part time)	Sept. 1, 1939 for 30 days	40.00 period
Marjorie McClure	Clerk (part time)	Sept. 1, 1939 for 30 days	40.00 period
Ruth Schwall	Clerk (part time)	Sept. 1, 1939 for 30 days	40.00 period
Patricia Taylor	Clerk (part time)	Sept. 1, 1939 for 30 days	40.00 period
Margaret Vilbrandt	Clerk (part time)	Sept. 1, 1939 for 30 days	40.00 period

*Dean of Men's Office*

Arlene Fouty	Stenographer	Sept. 5, 1939 (12 months)	960.00
(Salary to be paid from the Student Organization Auditing Fund)			
Richard Fuller	Dormitory Supervisor	Sept. 15, 1939 for 9 months	500.00 period

(Salary to be paid from the Men's Cooperative Dormitory Fund—Rotary 8214)

*Physical Plant Division*

*Betterment of Buildings—Tinner's*

Leo Norman Bevard	Tinner's Helper	Aug. 3, 1939	1,200.00
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*Light, Heat, and Power—Generation*

William D. Moody	Fireman	Sept. 1, 1939	1,620.00
Ralph R. Reese	Ashwheeler	Sept. 1, 1939	1,260.00

*Janitor Service*

Earl A. LaValley	Window Washer	Sept. 1, 1939	1,260.00
Philip Truax	Janitor	Oct. 1, 1939	1,200.00
Leonard DeLong	Janitor	Oct. 1, 1939	1,200.00

*Dental Clinic (Rotary)*

William Mellor	Intern	Oct. 1, 1939 for 9 months	675.00 period
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*Laboratory Supply Store*

Charles C. Richards	Laborer	Oct. 1, 1939	960.00
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*University Health Service*

Kathryn Wiedemer	Assistant Nurse	Oct. 1, 1939 for 9 months	900.00 period
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*Residence Halls*

*Neil Hall*

Jeanne Peyraud	Cook	Sept. 1, 1939	Code (1) 504.00
Faye Green	Maid	Sept. 1, 1939	(4) 624.00

\* \* \* \* \*

*Change in Title*

That the following change in title be approved:

Name	Title—From	To	Effective
<i>Residence Halls</i>			
<i>Ozley Hall</i>			
Myrtle Campbell	Maid	Pastry Cook	July 1, 1939
* * * * *			

*Changes in Salary*

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>College of Agriculture</i>				
<i>Administration—Rotary No. 7250</i>				
Helen Blair	Stenographer (part time)	July 1, 1939	\$ 510.00	\$ 684.00
<i>Botany</i>				
Ralph O. Freeland	Assistant Professor	Oct. 1, 1939	2,148.00	2,448.00

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<i>College of Dentistry</i>					
Herbert S. Shumway	Assistant Professor	Oct. 1, 1939	2,556.00 (part time)	3,564.00 (full time)	
<i>College of Engineering</i>					
<i>Chemical Engineering</i>					
Charles R. Owens	Instructor	Oct. 1, 1939	855.00 (part time)	1,428.00 (full time)	
<i>Administrative Division</i>					
<i>Hospital Stores</i>					
Richard M. McClarren	Pharmacist	Oct. 1, 1939	1,752.00	851.00 for 9 months	
<i>Physical Plant Division</i>					
<i>Janitor Service</i>					
Harry G. Reigel	Janitor	Sept. 1, 1939	720.00 (part time)	1,200.00 (full time)	
<i>Residence Halls</i>					
<i>Ozley Hall</i>					
Myrtle Campbell	Pastry Cook	July 1, 1939	540.00 (&3)	660.00 (&4)	
<i>Neil Hall</i>					
Ruth Stewart	Cook	Sept. 25, 1939	510.00 (half time)	720.00 (full time)	
*	*	*	*	*	*

### Changes in Quarters of Service

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Arts and Sciences</i>			1939-1940
<i>English</i>			
Milton O. Percival	Professor	1st term Su. Au.Wi.Sp.	2nd term, Su. Au.Wi.Sp.
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
H. H. Maynard	Professor	Su. Wi.Sp.	Su.Au.Wi.
<i>College of Education</i>			
<i>Fine Arts</i>			
Frank J. Roos, Jr.	Associate Professor	Au.Wi.Sp.	1st term, Su. Wi.Sp.
<i>College of Engineering</i>			
<i>Industrial Engineering</i>			
O. D. Rickly	Assistant Professor	Au.Wi.Sp.	Su.Au.Wi.
Guy Cooper	Instructor	Su. Wi.Sp.	Au.Wi.Sp.
J. A. Foust	Instructor	Au.Wi.Sp.	Su.Au.Wi.
<i>College of Medicine</i>			
<i>Physiology</i>			
R. J. Seymour	Professor	1st term, Su. Au.Wi.Sp.	2nd term, Su. Au.Wi.Sp.
R. R. Durant	Assistant Professor	2nd term, Su. Au.Wi.Sp.	1st term, Su. Au.Wi.Sp.
<i>School of Nursing</i>			
H. Adella Wilson	Instructor in Nursing	12 months basis (To complete contract entered into on October 10, 1938)	Au.Wi.Sp.
*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized subject to the approval of the Director of Finance and that railroad fare and pullman be paid from funds as designated:

J. H. J. Upham, Dean of the College of Medicine, to attend the Hospital Conference which will be held in connection with



the meeting of the American College of Surgeons, in Philadelphia, Pennsylvania, October 16-20, 1939 (to be paid from Rotary 7727) ;

George W. Eckelberry, Director of the Summer Quarter, to attend the annual meeting of the Association of Deans and Directors of Summer Sessions in New York City, October 21 and 22, 1939 (to be paid from Interest on Endowment Fund).

That Professor Walter L. Dorn of the Department of History be appointed for service during the Summer Quarter of 1939; this is a fourth quarter of instruction with a vacation credit of \$1,532 to be accumulated.

That the salary of Robert Wade, Instructor in the College of Dentistry, be paid from Dental Clinic funds (Rotary No. 7160), effective October 1, 1939.

That the vacation credit of James A. Carrell, Assistant Professor in the Department of Speech, accumulated in the Summer Quarter of 1939 amounting to \$904, be adjusted on the two-thirds cash basis (\$602.66) in accordance with the rule, payments to be made during the months of October, November, and December, 1939.

That the following leaves of absence, without salary, be granted:

Jacob B. Taylor, Professor in the Department of Accounting, for the Autumn Quarter 1939;

Kenneth Dameron, Associate Professor in the Department of Business Organization, for the Autumn Quarter 1939, to continue a research project for the American Association of Advertising Agencies in New York City;

Webster McBryde, Instructor in the Department of Geography, for the Autumn Quarter 1939, in order to complete his graduate work at the University of California;

Dorothy Hayes, Sales Clerk, University Bookstore, for an indefinite period (not to exceed one year) on account of illness;

Robert H. Reaser, Orderly, Starling-Loving Hospital, for the months of August and September, 1939;

Lawrence Alexander, Dishwasher, Starling-Loving Hospital, for four weeks, effective August 17, 1939; this suspension is for disciplinary purposes;

Edna Alexander, Diet Kitchen Helper, Starling-Loving Hospital, for four weeks, effective August 12, 1939; this suspension is for disciplinary purposes.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$1,000 through Professor C. C. Stillman of the School of Social Administration for the establishment of a scholarship, to be known as the M. R. Bissell, Jr. Scholarship in Social administration;

\$1,000 through Professor C.C. Stillman of the School of Social Administration for the establishment of a scholarship for the year 1939-1940, to be known as the "Mrs. Charles B. Manning Scholarship in Social Administration," with the understanding that preference is to be given to a qualified student from New Hampshire;

\$1,200 from the Keever Starch Company, Columbus, Ohio,

for a fellowship in Agricultural Chemistry for general research work (through the Development Fund);

\$200 from the Board of National Missions of the Presbyterian Church of the U.S.A. for two scholarships which have been awarded to Abner Locklear and Lucille Oxendine for the year 1939-1940;

\$200 from the Town and Country Garden Club of Cleveland, Ohio, for a scholarship which has been awarded to William Haberecht for the year 1939-1940;

\$100 from Professor C. C. Stillman of the School of Social Administration for the continuation of the C. C. Stillman Scholarship for the year 1939-1940.

That the proposal of the Ohio Hybrid Seed Corn Producers, Inc., to establish a fellowship (\$1,460) in the Department of Agronomy for the year 1939-1940, to be known as the Ohio Hybrid Seed Corn Producers' Graduate Fellowship, be accepted and the appreciation of the Board of Trustees be appropriately expressed.

That the agreement between Sears, Roebuck and Company and the College of Agriculture, Ohio State University, for the establishment of agricultural scholarships for Ohio Farm Boys enrolled in the regular four-year course in Agriculture, be continued for the year 1939-1940.

That the research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects be reported to the Board of Trustees for information and record:

The William S. Merrell Company, Cincinnati, Ohio—Investigation of the Resolution of Asymmetric Amines (to be known as the William S. Merrell Company Fellowship in Chemistry);

The William S. Merrell Company, Cincinnati, Ohio—Investigation of Germicides (to be known as the William S. Merrell Company Fellowship in Bacteriology);

Dr. Alfred Weed and Associates, New York City—Investigation of Insecticidal Value of Certain Liquid Household Insecticides (to be known as the Dr. Alfred Weed and Associates Fellowship);

Consolidated Royal Chemical Corporation, Chicago, Illinois—Investigation of the Effect of Applying Lead Acetate on the Skin (to be known as the Consolidated Royal Chemical Corporation Fellowship, Foundation No. 46);

The Atlas Powder Company, Wilmington, Delaware—Investigation of the Isolation of Chemical Individuals from Atlas Commercial Sorbitol Syrup, sometimes referred to by the trade-name of "Sorban" (to be known as the Atlas Powder Company Fellowship).

That the contract heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following project, be reported to the Board of Trustees for information and record:

The Stark Brick Company, Canton, Ohio—Investigation of Glazed Brick (to be known as the Stark Brick Company Fellowship; Foundation No. 17-D, E.E.S. Project K-38).

That a non-returnable deposit of \$1 per quarter per student enrolled in the Adult Evening School be authorized, effective with the Autumn Quarter 1939. The proceeds of this deposit are to be set up in the accounts of the Laboratory Supply Store, to be used for the purchase of supplies and the employment of help in connection with the School.

That the action of the President for and in behalf of the Board of Trustees in making application to the Civil Aeronautics Authority, Washington, D. C., for designation of The Ohio State University as a participant in Government Civilian Pilot Training program be approved; that the appointment of J. L. Morrill, Vice President, as "Director of Civilian Pilot Training" for the program be also approved; and that the President and/or the Vice President and Secretary of the Board of Trustees be authorized and directed to execute any necessary contracts and arrangements with the Civil Aeronautics Authority for the inauguration and conduct of said Civilian Pilot Training program.

Upon motion of Dr. Russell, seconded by Mr. Dargusch, the above recommendations of the Acting President were upon roll call unanimously approved.

\* \* \* \* \*

The Vice President now presented the following report summarizing a report submitted to the President by a special University In-Service Training Committee:

The Governor of the state of Ohio has recently requested that the University assist him and his cabinet in devising and carrying out a plan for the in-service training of state employees. Committees representing the State Administration and the University have held several meetings and have prepared a plan for such training for the school year 1939-1940. Members of the committees follow: The Governor's Committee is composed of Harry M. Miller, Executive Secretary to the Governor, Chairman; Herbert Mooney, Assistant Director of Public Welfare; Jacob B. Taylor, Director of Liquor Control; Herschel C. Atkinson, Administrator of the Bureau of Unemployment Compensation; and Frank Forsythe, Secretary to the Civil Service Commission. The University Committee appointed by the President is composed of Professor Francis R. Aumann, Department of Political Science, Chairman; Professor Harvey Walker, Department of Political Science; Mr. J. L. Morrill, Vice President of the University; Dean Charles MacQuigg, College of Engineering; Dean Walter C. Weidler, College of Commerce; Dean John F. Cunningham, College of Agriculture; Professor H. W. Nisonger, Bureau of Special and Adult Education; and Mr. Howard Hamilton, Secretary of the College of Arts and Sciences, Secretary.

It is proposed that the program of In-Service Training for self-improvement of state employees, including what might be described as "career men" in the Civil Service, can be started in October continuing for a period of ten weeks. For this beginning period it is the thought of the University Committee that four courses of instruction for specialized groups of state employees might be undertaken. These courses would be conducted on Tuesday and Thursday nights in the State Office

Building and in the Ohio Unemployment Compensation Building on Cleveland Avenue together with one course for a selected group of Penitentiary Guards to be given at the Penitentiary.

The four courses projected are:

1. "Some Specific Problems of Ohio Tax Administration" to be offered by Mr. Carlton S. Dargusch of the Board of Trustees.
2. "Some Specific Problems in the Administration of the Ohio Unemployment Compensation Law" with Professor Edison L. Bowers of the Department of Economics as the instructor;
3. "State Accounting Procedures" with Professor Daniel Shonting of the Department of Accounting as the instructor; and
4. Public Administration with Professor Harvey Walker of the Department of Political Science as the instructor.

A budget has been prepared and submitted to the President's Office and the Governor's Office. Application has been made to the State Department of Education for the allocation of money from the George-Deen federal funds for financial assistance in conducting the program; and it is proposed also to request an appropriation from the State Emergency Board for "matching funds" from the State.

If and when such funds are made available, it is presumed that they will be allocated to the University. The committees which have been working on the plan so far feel that there should be a more permanent and definitely organized administrative agency than themselves, to receive and expend these funds. There is therefore recommended the establishment of an Institute of State and Local Government at The Ohio State University to act in this capacity.

Such an institute could be made responsible not only for the in-service training program for state employees, but also for various research activities in the field of state and local government and for such existing activities as the short courses in fire and police administration, and the coordination of placement opportunities in the public service. No additional expenditure from the University budget will be required at this time.

Thereupon the Vice President recommended the adoption of the following resolution:

**RESOLVED** that there be and is hereby established at the Ohio State University an Institute of State and Local Government which for purposes of administration shall be assigned to the College of Arts and Sciences. Such Institute shall be conducted by a Director appointed by the Board of Trustees upon recommendation of the President who shall request nominations for this office from the Dean of the College of Arts and Sciences and the advisory committee hitherto appointed by the President.

RESOLVED FURTHER that the Business Manager be authorized and directed to establish a rotary fund for the receipt and expenditure of all funds provided for said Institute.

RESOLVED FURTHER that the Institute be authorized to present certificates of attendance bearing the University seal to those who have successfully completed each program, similar to those given in the past by the Police School, the Fire School, etc.

RESOLVED FURTHER that the Institute shall be authorized to charge a fee of \$2 per course, if found desirable for purposes of registration, certification, or other expenses authorized by the advisory committee.

RESOLVED FURTHER that the Vice President and the Business Manager of the University be authorized to request from the State Emergency Board an appropriation of \$1,500 to be allocated to the Institute for certain supplies and equipment, stationery and printing, and incidental administrative costs.

Upon motion of Dr. Russell, seconded by Mr. Dargusch, the above resolution was upon roll call unanimously adopted.

\* \* \* \* \*

Upon motion of Mr. Thompson, seconded by Dr. Russell, Mr. Herbert S. Atkinson and Mr. Carlton S. Dargusch were by unanimous vote selected as representatives of the Board of Trustees to attend the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions which will be held at the University of Texas, Austin, Texas, from October 25 to 28, 1939; the necessary expenses for this trip will be paid from the Interest on Endowment Fund.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the action of the Board taken on August 16th increasing the salaries of those persons on the University staff eligible for Collective and Group Life Insurance \$1 per month, effective January 1, 1940, was amended by unanimous vote to read "effective as of December 1, 1939."

\* \* \* \* \*

The Secretary reported that as a part of the Muellhaupt Estate, the University has title to 160 acres of timber grazing land in Grant County, Oregon. This land has been under lease to Orin L. Patterson and Son for a term of three years at 10 cents per acre. The net return on the lease therefore has been \$16 per year, and the taxes on said property are \$16 per year.

Under date of August 11, 1939, Orin L. Patterson and Son offered to dispose of this land at a price of \$1,200 net to the University.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Board by unanimous vote directed the Secretary to contact Mr. Andrew Koerner, of Portland, Oregon, and secure his advice on the price. If Mr. Koerner should recommend the sale of this property at such price, the Board further directed the Secretary to proceed therewith.

\* \* \* \* \*

The Secretary reported that in accordance with authority granted by the Board at its May 8, 1939 meeting, the Cabinet has authorized the following change orders on the Addition to Journalism Building (PWA Docket No. Ohio 1986-F) :

R. H. Evans and Company	
Complete painting of cement base.....	\$204.00
Complete stippled finish of wall painting....	97.00
	<u>\$301.00</u>

\* \* \* \* \*

The Secretary reported to the Board that bids covering the De-aerating Heater for Domestic Hot Water, and the Super Heater for No. 3 Boiler, Power Plant, will be received on September 29, 1939, at 2 o'clock.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the Maintenance Engineer's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary now presented the following report of the University Architect and actions of the Cabinet relative to bids received on July 24, 1939, for Miscellaneous Construction, Finish, Furnishings, and Equipment for the Men's Dormitory (PWA Docket No. Ohio 1990-F), and contracts awarded thereon:

#### CABINET MINUTES

July 24, 1939.

The Cabinet met in Room 100 of the Administration Building at 2:00 P. M.

Present: Messrs. McCracken, Elleman, Smith, and Steeb. Mr. R. E. Kinnear, Chief Resident Engineer Inspector, Mr. Clark Allen and Mr. M. C. Chamberlain, Assistant Resident Engineer Inspectors of the Federal Administration of Public Works, and Mr. W. E. Linch of the State Architect's Office, were also present.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on July 10, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for Miscellaneous Construction, Finish, Furnishings, and Equipment for the Men's Dormitory (PWA Docket No. 1990-F), as per advertisement. The following bids were received, read, and tabulated:

(Tabulation sheets filed with official papers of this Board meeting).

Upon motion, the above bids were turned over to the University Architect for inspection and report back to the Cabinet.

## CABINET MINUTES

August 31, 1939.

The Cabinet met in the office of the Secretary at 9:30 A. M.

Present: Messrs. McCracken, Smith, Elleman, and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on the bids received July 24, 1939, for the Miscellaneous Construction, Finish, Furnishings, and Equipment for the Men's Dormitory (PWA Docket No. Ohio 1990-F).

August 31, 1939.

University Cabinet Administration Building  
Gentlemen:

Re: Men's Dormitory  
PWA Docket No. Ohio 1990-F  
Miscellaneous Construction  
and Equipment

Acting under instructions from the University Cabinet, I have carefully examined the proposals received by the Cabinet on July 24, 1939, pursuant to advertisement for Miscellaneous Construction, Finish, Furnishings, and Equipment for the Men's Dormitory (PWA Docket No. Ohio 1990-F) and submit herewith a separate report upon each of the forty-six groups of items.

Based upon those reports I recommend, under authority granted by the Board of Trustees of the Ohio State University at its meeting held July 10, 1939, that the University Cabinet recommend to the State Director of Public Works the award of contracts and orders as follows:

- (1) To W. S. Carlisle and Sons Company of Columbus (by contract)
- |   |             |
|---|-------------|
| Group 1—Beds, mattresses (revised quantities).....    | \$ 9,330.75 |
| Group 18—Furniture, Staff Apartment Dining Rooms..... | 222.80      |
| Group 19—Furniture, Staff Apartment Bed Rooms.....    | 279.90      |
| Group 25—Cabinet Radios .....                         | 285.00      |
| Group 35—Furniture, Main Dining Rooms.....            | 6,396.70    |
|   | <hr/>       |
|   | \$16,514.65 |
- (Aggregate estimate of cost for these groups is \$19,622.00)
- (2) To R. I. Blausler of West Jefferson, Ohio (by contract)
- |   |             |
|---|-------------|
| Group 2—Furniture, Dormitory Bed Rooms (revised quantities) ..... | \$17,249.47 |
| Group 5—Furniture, 7 Common Rooms B.....                          | 683.62      |
| Group 6—Furniture, 6 Common Rooms C.....                          | 1,091.60    |
| Group 21—Desk Lamps .....   | 780.00      |
| Group 36—Furniture, Help's Dining Room.....                       | 80.80       |
|   | <hr/>       |
|   | \$19,885.49 |
- (Aggregate estimate of cost is \$26,459.25)
- (3) To John F. Rees Company of Columbus (by contract)
- |   |             |
|---|-------------|
| Group 7—Furniture, Lounges .....                      | \$ 1,123.82 |
| Group 8—Furniture, Foyers .....                       | 140.20      |
| Group 9—Furniture, Lobbies .....                      | 190.60      |
| Group 10—Furniture, Offices .....                     | 208.50      |
| Group 14—Furniture, Dietitian's Office.....           | 119.45      |
| Group 15—Furniture, Help's Rest Room .....            | 72.15       |
| Group 16—Furniture, Help's Locker Room.....           | 511.60      |
| Group 17—Furniture, Staff Apartment Living Rooms..... | 417.70      |
| Group 22—Shower Curtains .....                        | 189.75      |
| Group 24—Sand Jars .....                              | 93.36       |
|   | <hr/>       |
|   | \$ 3,061.68 |
- (Aggregate estimate of cost is \$3,418.04)

(4) To The F & R Lazarus and Company of Columbus (by contract)	
Group 20—Hardware and Curtains.....	\$ 2,144.66
(Estimate of cost is \$2,418.50)	
(5) To Southern Equipment Co., St. Louis, Missouri (by contract)	
Group 28—Kitchen Equipment .....	\$19,194.95
(Estimate of cost is \$22,800.00)	
(6) To H. W. Peters Company of Columbus (by contract)	
Group 32—Janitor's Equipment .....	\$ 2,153.45
(Estimate of cost is \$2,198.50)	
(7) To The C. Schmidt Company of Columbus (by contract)	
Group 38—Refrigerators .....	\$ 4,163.00
(Estimate of cost is \$5,035.00)	
(8) To the L. R. Krumm Company of Columbus (by contract)	
Group 39—Refrigerator System and Cabinets.....	\$ 3,888.20
(Estimate of cost is \$4,965.00)	
(9) To E. Elford and Son (by change order on Contract No. 3)	
Group 27—Radiator Seats .....	\$ 975.00
Group 37—Construction (Public Rooms Finish).....	4,100.00
(Aggregate estimate of cost is \$5,600.00)	\$ 5,075.00
(10) To The Electric Power Equipment Company (by change order of Contract No. 6)	
Group 34—Electric Service Lines (Item 373).....	\$ 572.06
Group 45—Clock System (Item 618).....	532.00
(Aggregate estimate of cost is \$1,350.00)	\$ 1,104.06
(11) To Austin Shannon, Inc. of Columbus (by purchase order)	
Group 3—Furniture, Game Rooms.....	\$ 374.80
Group 12—Furniture, Coat Rooms .....	97.08
(Aggregate estimate of cost is \$577.20)	\$ 471.88
(12) To The Diehl Office Equipment Company of Columbus (by purchase order)	
Item 11—Furniture, Post Offices.....	\$ 145.00
Item 13—Furniture, Reception Offices.....	74.50
(Aggregate estimate of cost is \$233.55)	\$ 219.50
(13) To The Toledo Parlor Furniture Company, Toledo, Ohio (by purchase order)	
Group 23—Venetian Blinds .....	\$ 667.75
(Estimate of cost is \$960.75)	

I recommend that all bids on Groups 40-44 (Items 601-617 inclusive), lighting fixtures, and on Group 46 (Item 619), paging system, be rejected and that new proposals be invited by readvertisement on revised estimates of cost, combining Groups 40-44 into a single group.

I recommend that all bids on Group 4 (Items 14-19), reed furniture for 7 Common Rooms "A", be rejected and that wood or metal furniture for these rooms be obtained by purchase orders on revised specification.

I recommend that the following groups upon which no bids were received be obtained by purchase order:

<i>Group and Items</i>	<i>Estimated Cost</i>
26 (Item 122) Fire Extinguishers.....	\$175.00
29 (Items 355-63) Miscellaneous Kitchen Equipment..	419.65
30 (Items 364-65) Business Machines.....	476.00
31 (Item 366) Time Recorder.....	112.00
33 (Item 372) Staff Apartments Kitchen Units.....	700.00

Respectfully submitted,

(Signed) HOWARD DWIGHT SMITH,  
University Architect.



Upon motion, the above recommendations of the University Architect were approved, and the Architect was directed to advise the Director of Public Works of the following actions of the Cabinet:

- (1) Approval of award of contracts as listed in the Architect's report of August 31, 1939;
- (2) Rejection of bids received on Group 4 (Items 14-19), reed furniture for 7 Common Rooms "A";
- (3) Rejection of bids received on Groups 40-44 (Items 601-617 inclusive), lighting fixtures, and on Group 46 (Item 619), paging system.

The Cabinet further instructed the Secretary to request the Board of Trustees for authority to readvertise Groups 40-44 (Items 601-617 inclusive), lighting fixtures, combined into a single group, and Group 46 (Item 619) paging system, with revised estimates of cost, and to request from the Director of Public Works permission for a 10-day advertisement of these groups.

Upon motion of Dr. Russell, seconded by Mr. Thompson, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary presented the following report of the University Architect and actions of the Cabinet relating to bids received on July 24, 1939, for Miscellaneous Construction, Finish, Furnishings, and Equipment for the Women's Dormitories (PWA Docket No. Ohio 2095-F), and contracts awarded thereon:

#### CABINET MINUTES

July 24, 1939.

The Cabinet met in Room 100 of the Administration Building at 2:00 P. M.

Present: Messrs. McCracken, Elleman, Smith, and Steeb. Mr. R. E. Kinnear, Chief Resident Engineer Inspector, Mr. Clark Allen and Mr. M. C. Chamberlain, Assistant Resident Engineer Inspectors of the Federal Administration of Public Works, and Mr. W. E. Linch of the State Architect's Office were also present.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on July 10, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for Miscellaneous Construction, Finish, Furnishings, and Equipment for the Women's Dormitories (PWA Docket No. Ohio 2095-F), as per advertisement. The following bids were received, read, and tabulated:

(Tabulation sheets are filed with the official papers of this Board meeting).

Upon motion, the above bids were turned over to the University Architect for inspection and report back to the Cabinet.



- (5) To The John Van Range Company of Cincinnati, Ohio (by contract)  
 Group 20—Miscellaneous Kitchen Equipment..... \$ 3,423.56  
 (Aggregate estimate of cost is \$3,600.00)
- (6) To York Ice Machinery Corporation (by contract)  
 Group 25—Refrigeration ..... \$ 5,521.00  
 (Estimate of cost is \$6,940.00)
- (7) To The Electric Power Equipment Company of Columbus  
 (by contract)  
 Group 30—Special Light Fixtures..... \$ 1,259.80  
 Group 32—Telephones ..... 2,723.00  
 (Aggregate estimate of cost is \$4,666.00) \$3,982.80
- (8) To E. Elford and Son of Columbus (by change order on  
 Contract No. 3)  
 Group 21 (Item 4017)—Lobby Finish ..... \$ 5,365.00  
 Group 26—Shelving and Cupboards..... 426.00  
 (Aggregate estimate of cost is \$7,475.00) \$ 5,791.00
- (9) To The Colson Corporation of Columbus (by purchase order)  
 Group 16—Miscellaneous Large Equipment . . . \$ 631.48  
 (Estimate of cost is \$751.00)

I recommend that the bids received on Group 23 (Items 508-15 inclusive), Built-in Tables and Sinks be rejected, as being above the Architect's estimate, and that this group be readvertised on the same specification, with a revised estimate of cost of \$3,900 instead of \$3,210.

I recommend that the bid received on Group 19 (Items 363-364), Sweepers, be rejected and that these items be obtained by purchase order. The estimate of cost is \$735.

I recommend that the following groups on which no bids were received be obtained by purchase order:

<i>Group and Item</i>	<i>Estimated Cost</i>
6 Miscellaneous Service Equipment.....	\$526.30
27 (Item 529) Steam Condensate Tank.....	110.00
31 (Item 616) Electric Clocks.....	150.00

No bid was received on Group 28 (Item 530) Electric Oven line, but since it is already included in Group 20 (Item 372), no further consideration need be given to this item.

Respectfully submitted,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion, the above recommendations of the University Architect were approved, and the Architect was directed to advise the Director of Public Works of the following actions of the Cabinet:

- (1) Approval of award of contracts as listed in the Architect's report of August 30, 1939;
- (2) Rejection of bids received on Group 19 (Items 363-364), Sweepers;
- (3) Rejection of bids received on Group 23 (Items 508-15 inclusive) Built-in Tables and Sinks.

The Cabinet further instructed the Secretary to request the Board of Trustees for authority to readvertise, on the same specification, Group 23 (Items 508-15 inclusive), Built-

in Tables and Sinks, with a revised estimate of cost of \$3,900 instead of \$3,210 and to request from the Director of Public Works permission for a 10-day advertisement of these items.

Upon motion of Dr. Russell, seconded by Mr. Thompson the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary now presented the specifications, revised estimate of cost, bill of materials, and form of proposal for Items 601-617, inclusive, lighting fixtures, and for Item 619, paging system, in connection with the Miscellaneous Construction, Finish, Furnishings, and Equipment for the Men's Dormitory (PWA Docket No. Ohio 1990-F), as prepared by the University Architect.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Board by unanimous vote approved the above specifications, revised estimate of cost, bill of materials, and form of proposal, and directed the Secretary to present same to the proper officials of the Federal Emergency Administration of Public Works and to the State Director of Public Works for approval, and if approved by them, to advertise for bids over a 10-day period in order to avoid further delay.

It was further ordered that the Cabinet be authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's revised estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary now presented the specifications, revised estimate of cost, bill of materials, and form of proposal for Items 508-515, inclusive, Built-in Tables and Sinks, in connection with the Miscellaneous Construction, Finish, Furnishings, and Equipment for the Women's Dormitories (PWA Docket No. Ohio 2095-F), as prepared by the University Architect.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Board by unanimous vote approved the above specifications, revised estimate of cost, bill of materials, and form of proposal, and directed the Secretary to present same to the proper officials of the Federal Emergency Administration of Public Works and to the State Director of Public Works for approval, and if approved by them, to advertise for bids over a 10-day period in order to avoid further delay.

It was further ordered that the Cabinet be authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's revised estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary presented the drawings, specifications, estimate of cost, bill of materials, and form of proposal as prepared by the University Architect covering the proposed Addition to Physical Education Building which is to be used temporarily for the storage of library books; the Board of Trustees at its August 15th meeting appropriated \$50,000 from the Interest on Endowment Fund to cover the cost of construction and equipment of this addition.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Board by unanimous vote approved the above drawings, specifications, estimate of cost, bill of materials, and form of proposal, and directed the Secretary to present same to the State Director of Public Works for approval, and if approved by him, to advertise for bids in accordance with law.

\* \* \* \* \*

The drawings, specifications, bill of materials, estimate of cost, and form of proposal for "B" Addition to Journalism Building (PWA Docket No. Ohio 1986-F), as prepared by the University Architect, were now presented to the Board.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the drawings, specifications, bill of materials, estimate of cost, and form of proposal for the above project were upon roll call unanimously approved, and the Secretary was directed to present same to the proper officials of the Federal Emergency Administration of Public Works and to the State Director of Public Works for approval, and if approved by them, to advertise for bids in accordance with law.

\* \* \* \* \*

The Secretary presented the following formal requests for new diplomas, due to change in name:

B.A.—June 8, 1931—Theodore Golden (name changed from Isadore Goldberg, and later degree (M.D.) issued to him in 1935 in the name of Golden);

D.V.M.—June 15, 1936—John William Ross (name changed from John William Roscosky).

Action on these requests was deferred pending the report of the special committee appointed at the July 10th meeting of the Board to determine a policy regarding the issuing of new diplomas because of change in name.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Board by unanimous action requested a special committee consisting of Mr. Atkinson, Chairman, Mr. Rummell, and Mr. Dargusch, together with the Acting President, to investigate the circumstances relating to the termination of the services of Mr. Thomas D. Phillips as Assistant Professor and Superintendent of the University Farm, effective September 30, 1939.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, October 9, 1939, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) H. S. ATKINSON,  
*Vice-Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND EIGHTEENTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, October 9, 1939.

The Board of Trustees met in Columbus, Ohio, at 10:00 A. M.

Present: Herbert S. Atkinson, Vice-Chairman, Dr. C. J. Altmaier, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell, and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

Acting President McPherson presented the following recommendations:

### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Clara Sesler	Stenographer	Sept. 30, 1939	\$ 960.00
<i>College of Agriculture</i>			
<i>School of Home Economics</i>			
Emily King	Instructor	Sept. 30, 1939	2,184.00
Emily M. Johnstone	Assistant (part time)	Sept. 30, 1939	400.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
M. Elizabeth Whitney	Stenographer	Sept. 30, 1939	1,080.00
<i>Chemistry</i>			
Maynard S. Raasch	Assistant	Sept. 30, 1939	750.00
<i>English</i>			
William Sutton	Assistant	Sept. 30, 1939	954.00
Robert Ross	Graduate Assistant	Sept. 30, 1939	450.00
<i>History</i>			
Leona Nerhood	Library Assistant	Sept. 30, 1939	600.00
Desmond Auxier	Library Assistant	Sept. 30, 1939	600.00
<i>Romance Languages</i>			
Charles E. Carlut	Assistant	Sept. 30, 1939	954.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
John F. Mee	Director of Student Placement (part time)	Sept. 30, 1939	1,886.00
<i>Business Organization</i>			
John F. Mee	Instructor	Sept. 30, 1939	612.00

*College of Education**Bureau of Educational Research*

Cuthbert Daniel	Assistant Professor and Research Associate	Sept. 30, 1939	4,200.00
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*Education*

Donald Faulkner	Graduate Assistant	Sept. 30, 1939	450.00
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*Fine Arts*

Philip B. Blakesly	Assistant	Sept. 30, 1939	900.00
Dorothy Relyea	Assistant	Sept. 30, 1939	702.00

*Music*

Jean R. Clymer	Graduate Assistant	Sept. 30, 1939	450.00
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*Psychology*

Delos D. Wickens	Instructor	Sept. 30, 1939	2,052.00
Lawrence O'Kelly	Part time Instructor	Sept. 30, 1939	1,536.00
Richard Leukart	Assistant	Sept. 30, 1939	954.00
Ellwood W. Senderling	Assistant	Sept. 30, 1939	954.00
John Rapparlie	Assistant	Sept. 30, 1939	636.00
George W. Knox	Graduate Assistant	Sept. 30, 1939	450.00
Stanley Wimberly	Graduate Assistant	Sept. 30, 1939	450.00
George G. Lane	Graduate Assistant	Sept. 30, 1939	450.00
Frances Johnson	Graduate Assistant	Sept. 30, 1939	450.00

*University School*

Virginia H. Blunt	Assistant Professor	Sept. 30, 1939	2,760.00
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*College of Engineering**Chemical Engineering*

Elden D. Haller	Assistant	Sept. 30, 1939	1,300.00
Richard A. Clark	Graduate Assistant	Sept. 30, 1939	450.00
Fred E. Levy	Graduate Assistant	Sept. 30, 1939	300.00
Edward J. Haven	Graduate Assistant	Sept. 30, 1939	450.00

*Engineering Experiment Station*

W. H. Earhart	Research Fellow	Oct. 15, 1939	1,500.00
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*College of Medicine**Anatomy*

D. A. Urban	Assistant (part time)	Sept. 30, 1939	450.00
J. M. Hedges	Assistant (part time)	Sept. 30, 1939	450.00
H. K. Trece	Assistant (part time)	Sept. 30, 1939	450.00

*Pathology*

F. C. Andrus	Instructor	Sept. 30, 1939	No salary
Catherine Brennan	Research Assistant	Sept. 30, 1939	1,100.00

*Physiology*

Jonathan Thatcher	Research Assistant	Sept. 30, 1939	1,500.00
Charles S. Vinson	Research Assistant	Sept. 30, 1939	1,200.00

*Starling-Loving Hospital**Nursing Care*

Mary H. Roberts	General Duty Nurse	Sept. 30, 1939	900.00
Kathryn Wiedemer	General Duty Nurse	Sept. 30, 1939	900.00
Woodrow Jobe	Orderly	Sept. 8, 1939	684.00
Robert H. Reaser	Orderly	Sept. 30, 1939	684.00
Helen Theresa Bower	Nurses Aide	Sept. 30, 1939	504.00

*Operating Room and Anesthetics*

Louise R. Kunkle	Instructor in Operating Room Technique	Sept. 30, 1939	1,452.00
Eloise D. Hoberty	Assistant Head Nurse	Sept. 30, 1939	1,254.00

*College of Veterinary Medicine**Veterinary Parasitology*

C. A. Woodhouse	Instructor	Sept. 30, 1939	2,304.00
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*Graduate School*

Joseph W. Friedlander	Fellow	Sept. 30, 1939	400.00
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*President's Division**Library*

Claude Hayes	Library Assistant	Sept. 30, 1939	900.00
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*Physical Education for Women*

Margaret E. Gettinger	Assistant	Sept. 30, 1939	996.00
Roberta Westhafer	Graduate Assistant	Sept. 30, 1939	450.00

*Physical Plant Division**Light, Heat, and Power—Machinists*

Bacile G. DeWitt	Machinist's Helper	Sept. 20, 1939	1,296.00
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*Roads and Grounds*

Charles Bell	Laborer	Sept. 30, 1939	680.00
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*Appointments*

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
Robert J. McCall	Assistant	Oct. 1, 1939	Au.Wi.Sp.	\$ 750.00
Milan E. Watson	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
<i>School of Home Economics</i>				
Charlotte Biester	Instructor	Oct. 1, 1939	Au.Wi.Sp.	2,184.00
*Violet J. Martin	Part-time Assistant	Oct. 1, 1939 for 8 months		400.00 period
* (Salary to be paid from Home Economics Nursery School Rotary Fund No. 7310)				
<i>Rural Economics—Farm Marketing F-9</i>				
Robert C. Headington	Research Assistant	Oct. 1, 1939	Au.Wi.Sp.	135.00 period
<i>Zoology and Entomology</i>				
T. H. Cheng	Research Assistant	Oct. 1 to Dec. 31, 1939		225.00 period
(Salary to be paid from the Dr. Alfred Weed and Associates Fund)				
Hubert Bezdek	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Alfred G. Runner	Graduate Assistant	Oct. 1, 1939	Au.	150.00 period
Richard W. Hutton	Graduate Assistant	Oct. 1, 1939	Au.	150.00 period
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Margaret N. Swick	Stenographer (part time)	Oct. 1, 1939 for 9 months		540.00 period
<i>Chemistry</i>				
John M. Mead	Assistant	Oct. 1, 1939	Au.Wi.Sp.	750.00
<i>English</i>				
Geneva Stephenson	Assistant	Oct. 1, 1939	Au.Wi.Sp.	954.00
Margaret Foster	Assistant	Oct. 1, 1939	Au.Wi.Sp.	504.00
Benton Jones	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
*Marie Newdick	Assistant Departmental Librarian (part time)	Oct. 1, 1939 for 9 months		504.00 period
* (Salary to be paid from Laboratory Supply Store Pro Rata Funds)				
<i>History</i>				
Dorothy Rice	Departmental Library Assistant	Oct. 1, 1939	(12 months)	600.00
Ruth Daugherty	Departmental Library Assistant	Oct. 1, 1939	(12 months)	600.00
(Above salaries to be paid from Laboratory Supply Store Pro Rata Funds)				
Ralph B. Klein	Reader	Oct. 1, 1939	Au.Wi.Sp.	200.00



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<i>Physics and Astronomy</i>				
Jeraldine W. Charles	Typist (part time)	Oct. 1, 1939 for 8 months		340.00
(Salary to be paid from Laboratory Supply Store Pro Rata Funds)				period
<i>Romance Languages</i>				
James E. Witherell	Assistant	Oct. 1, 1939	Au.Wi.Sp.	900.00
Charles E. Carlut	Assistant	Oct. 1, 1939	Au.	300.00
				period
<i>Speech</i>				
Jack Matthews	Assistant	Oct. 1, 1939	Au.Wi.Sp.	900.00
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Allen Meyer	Acting Director of Student Placement	Oct. 1, 1939	Au.	300.00
				period
<i>Accounting</i>				
Rufus C. Cox	Assistant	Oct. 1, 1939	Au.Wi.Sp.	900.00
<i>Business Organization</i>				
J. Reid Roller	Graduate Assistant	Oct. 1, 1939	Au.	150.00
				period
A. B. Fisher, Jr.	Graduate Assistant	Oct. 1, 1939	Au.	150.00
				period
<i>Sociology</i>				
Morgan L. Williams	Graduate Assistant	Oct. 1, 1939	Au.	150.00
				period
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Ronald R. Lowdermilk	Assistant Professor and Research Associate	Oct. 1, 1939 (12 months)		4,000.00
Irving Robbins	Research Assistant	Oct. 1, 1939 (12 months)		1,500.00
(Above salaries to be paid from the General Education Board Fund—Rotary No. 7661)				
<i>Education</i>				
R. Heber Richards	Assistant	Oct. 1, 1939	Au.Wi.Sp.	801.00
Carl H. Gross	Assistant	Oct. 1, 1939	Au.	150.00
				period
Clarence E. Southern	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Mary S. Lyle	Graduate Assistant	Oct. 1, 1939	Au.Wi.	300.00
				period
<i>Fine Arts</i>				
Eleanor Rivers	Assistant	Oct. 1, 1939	Au.Wi.Sp.	900.00
T. Grose Evans	Assistant	Oct. 1, 1939	Au.Wi.Sp.	702.00
Ann Ellis	Assistant	Oct. 1, 1939	Au.	150.00
				period
<i>Music</i>				
Mary L. Meister	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
<i>Psychology</i>				
Quin F. Curtis	Instructor	Oct. 1, 1939	Au.Wi.Sp.	2,052.00
Hubert Brogden	Instructor (part time)	Oct. 1, 1939	Au.Wi.Sp.	1,536.00
John Rappalie	Assistant	Oct. 1, 1939	Au.Wi.Sp.	954.00
George G. Lane	Assistant	Oct. 1, 1939	Au.Wi.Sp.	954.00
George W. Knox	Assistant	Oct. 1, 1939	Au.Wi.	686.00
				period
Kenneth F. Thomson	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Robert P. Fischer	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Herbert J. Cline	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Thomas E. Cook	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
<i>University School</i>				
Evelyn Rupert	Assistant Professor	Oct. 1, 1939	Au.Wi.Sp.	2,760.00
<i>College of Engineering</i>				
<i>Administration</i>				
(To be named later)	Part-time Assistant	Nov. 1, 1939, to June 30, 1940		500.00
				period
<i>Architecture and Landscape Architecture</i>				
Gerald L. Emerick	Student Assistant	Oct. 1, 1939	Au.Wi.Sp.	300.00

*Chemical Engineering*

Louis E. Ruidisch	Assistant	Oct. 1, 1939	Au.Wi.Sp.	1,150.00
John E. Teagarden	Assistant	Oct. 1, 1939	Au.Wi.Sp.	855.00
John A. Gerster	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Richard E. Ogden	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
Fred O. Barrett	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00

*Engineering Drawing*

Albert C. Wurdack	Student Assistant	Oct. 1, 1939	Au.Wi.Sp.	300.00
Robert E. Smith	Student Assistant	Oct. 1, 1939	Au.Wi.Sp.	300.00

*Mineralogy*

Samuel B. Dunham	Student Assistant	Oct. 1, 1939	Au.Wi.Sp.	180.00
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*College of Medicine**Anatomy*

Virgil L. Cross	Assistant (part time)	Oct. 1, 1939	Au.Wi.Sp.	450.00
Milton Berman	Assistant (part time)	Oct. 1, 1939	(12 months) Au.Wi.Sp.	300.00
Elmer R. King	Assistant (part time)	Oct. 1, 1939	Au.Wi.Sp.	450.00
Russell Hayes	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00

*Medicine*

John W. Larcomb	Instructor (Pediatrics)	Oct. 1, 1939	(12 months) No salary	
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*Pathology*

Florence Brenny	Technical Assistant	Oct. 1, 1939	(12 months) Au.Wi.Sp.	600.00
Orval Walley	Student Assistant	Oct. 1, 1939	Au.Wi.Sp.	225.00
Jane Blue	Student Assistant	Oct. 1, 1939	Au.Wi.Sp.	225.00
Louis McDonald	Student Assistant	Jan. 1, 1940	Wi.Sp.	150.00 per period

*Physiology*

Lena A. Lewis	Research Assistant	Oct. 1, 1939	(12 months)	1,500.00
*Jonathan Thatcher	Research Assistant	Oct. 1, 1939	(12 months)	1,200.00

\*(Salary to be paid from the National Research Council Fund)

*Starling-Loving Hospital**Nursing Care*

			Code	
Hortense Chapman	Nurses Aide	Sept. 1, 1939	(3&4)	504.00
Dorothy M. Gruber	Nurses Aide	Sept. 7, 1939	(3&4)	504.00
John W. Kissel	Orderly	Sept. 22, 1939	(3&4)	684.00
Robert Kennedy	Orderly	Oct. 1, 1939	(3&4)	684.00

*Dietary*

Blanche M. Uhrig	Waitress	Sept. 12, 1939	(3&4)	588.00
Florence A. Tripp	Diet Kitchen Helper	Sept. 16, 1939	(3&4)	720.00

*Starling-Loving Hospital—Rotary No. 7727**Nursing Care*

Josephine Shupink	Night OB Supervisor	Oct. 1, 1939	(3&4)	1,200.00
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*College of Veterinary Medicine**Veterinary Anatomy*

Harry M. Mauger, Jr.	Instructor	Oct. 1, 1939	Au.Wi.Sp.	1,536.00
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*Graduate School*

Edward A. Metcalf	E. I. duPont de Nemours and Company Post-doctorate Fellow	Oct. 1, 1939	(12 months)	2,000.00
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Moses Konigsberg	Atlas Powder Company Fellow	Oct. 1, 1939	(12 months)	2,000.00
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(Salary to be paid from the E. I. duPont de Nemours and Company Fund)

Henry W. Hofstetter	White-Haines Fellow	Oct. 1, 1939	(12 months)	1,000.00
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(Salary to be paid from the Bausch and Lomb Optical Company Fund)

John C. Kehoe	Univis Lens Company Fellow	Oct. 1, 1939	(12 months)	1,000.00
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(Salary to be paid from the Univis Lens Company Fund)

William W. Coffeen	Research Fellow	Oct. 1, 1939	Au.Wi.Sp.	900.00
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(Salary to be paid from the Texas Mining and Smelting Company Fund)

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Emma Gamboa	Margaret G. Harder Pan-American Scholar	Oct. 1, 1939	Au.Wi.Sp.	800.00
(Salary to be paid from the Ohio Federation of Women's Clubs Fund)				
Lloyd G. Evans	Nathaniel Wright Lord Fellow	Oct. 1, 1939	Au.Wi.Sp.	750.00
(Salary to be paid from interest on the Nathaniel Wright Lord Fund)				
James F. Harrington	Research Fellow	Oct. 1, 1939	(12 months)	720.00
(Salary to be paid direct by the State Board of Agriculture, Bureau of Plant Industry)				
William J. Taylor	Charles A. Coffin Fellow	Oct. 1, 1939	Au.Wi.Sp.	700.00
(Salary to be paid direct by the Charles A. Coffin Foundation)				
Sam Muchnick	Research Assistant	Oct. 1 to Dec. 31, 1939		150.00 period
(Salary to be paid from the Sherwin-Williams Company Fund— Rotary No. 7705)				
Samuel V. Bennett	Lumley Foundation Fellow	Oct. 1, 1939	Au.Wi.	180.00
(Salary to be paid from the Frederick Hillis Lumley Foundation Fund)				
Archie C. W. Dalton	Mrs. Charles B. Manning Scholar	Oct. 1, 1939	Su. } Au.Wi.Sp.	60.00
(Salary to be paid from interest on funds deposited by the School of Social Admin- istration as follows: \$15 at the beginning of each of the above quarters)				
William H. Ireland	Franklin H. Patterson Memorial Scholar	Oct. 1, 1939	Au.Wi.	60.00
(Salary to be paid from interest on funds deposited by the School of Social Admin- istration as follows: \$30 at the beginning of each of the above quarters)				

*President's Division*

*Broadcasting Station*

Francis P. Boyer	Assistant Announcer	Oct. 1, 1939		50.00 month
Donald L. Beam	Assistant Operator	Oct. 1, 1939 to June 30, 1940		315.00 period

*Library*

Dorothy Mae Reuss	Bibliographer	Oct. 9, 1939		1,800.00
J. Donald Wasson	Stack Supervisor	Oct. 1, 1939		1,500.00
John B. Stratton	Library Assistant	Oct. 1, 1939		900.00

*Physical Education for Women*

Roberta Westhafer	Instructor	Oct. 1, 1939	Au.Wi.Sp.	1,886.00
Martha A. King	Assistant	Oct. 1, 1939	(12 months)	996.00
*Blanche Sohl	Intramural Assistant for Golf Instruction	Oct. 1, 1939	Au.	375.00 period

\*(Salary to be paid from General Activities Fee Fund)

*Franz Theodore Stone Laboratory*

(To be named later)	Laborer	Oct. 15, 1939 for 5 months		500.00 period
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*Physical Plant Division*

*Light, Heat, and Power—Machinists*

Everett A. Salzgeber	Machinist's Helper	Oct. 1, 1939		1,200.00
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*Janitor Service*

Charles Bell	Janitor	Oct. 1, 1939		1,200.00
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*Laboratory Supply Store—Rotary No. 7991*

Elvin McCrady	Pharmacist	Oct. 1, 1939		1,500.00
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*University Service*

Allen McManigal	Chimes Master	Oct. 1, 1939 for 9 months		450.00 period
(Salary to be paid from the General Activities Fee Fund)				

*Athletics*

Sgt. Fonad T. Shaia	Assistant Rifle Coach	Oct. 1, 1939 for 5 months		100.00 period
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*Residence Halls*

*Neil Hall*

Nellie Hardy	Maid	Oct. 1, 1939	Code (4)	624.00
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*Ozley and Mack Halls*

Cecelia Baker	Kitchen Maid	Oct. 1, 1939	(8)	540.00
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*Pomerene Refectory*

Thelma P. Davis	Graduate Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
*	*	*	*	*

*Changes in Title*

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Rural Economics—Farm Marketing F-9</i>			
R. L. Baker	Research Assistant	Graduate Assistant	Oct. 1, 1939
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
George J. Eberhart	Graduate Assistant	Assistant	Au. Qr. only
John McNeill	Graduate Assistant	Assistant	Au. Qr. only
<i>College of Medicine</i>			
<i>Anatomy</i>			
Margaret C. Oleson	Research Assistant	Research Fellow	Oct. 1, 1939
<i>Pathology</i>			
Ralph M. Hartwell	Assistant in Clinical Pathology	Instructor	Jan. 1, 1940
G. Frank Jones, Jr.	Resident Pathologist	Graduate Assistant	Oct. 1, 1939
K. B. Grim	Resident Pathologist	Graduate Assistant	Oct. 1, 1939
J. A. Hull	Resident Pathologist	Graduate Assistant	Oct. 1, 1939
W. J. Miller	Resident Pathologist	Graduate Assistant	Oct. 1, 1939
<i>Physiological Chemistry and Pharmacology</i>			
John C. Van Meter	Research Assistant	Research Fellow	Oct. 1, 1939
Samuel D. Koonce	Research Assistant	Research Fellow	Oct. 1, 1939
<i>Starling-Loving Hospital</i>			
Mildred K. Lower	General Duty Nurse (Nursing Care Rotary No. 7727)	Fever Therapy Technologist (Fever Therapy A-1)	Oct. 1, 1939 for 6 months
<i>Administrative Division</i>			
<i>Dean of Men's Office</i>			
Richard Fuller	Dormitory Supervisor	Student Clerk	Sept. 15, 1939
*	*	*	*

*Changes in Salary*

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate	
			From	To
<i>College of Arts and Sciences</i>				
<i>English</i>				
Margaret Foster	Departmental Librarian	Oct. 1, 1939	\$1,560.00 (full time)	\$1,056.00 (part time)
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Warren Whitlinger	Assistant	Jan. 1, 1940	900.00 for Au.Wi.Sp.	600.00 for Wi.Sp.
George J. Eberhart	Assistant	Au. Qr. only	450.00	900.00
John McNeill	Assistant	Au. Qr. only	450.00	900.00
Allen Meyer	Graduate Assistant	Jan. 1, 1940	450.00 for Au.Wi.Sp.	300.00 for Wi.Sp.
<i>College of Medicine</i>				
<i>Pathology</i>				
Ralph M. Hartwell	Instructor	Jan. 1, 1940	900.00	3,060.00
Sylvester F. Crynes	Instructor (part time)	Oct. 1, 1939	1,836.00 (full time)	No salary (part time)

*Starling-Loving Hospital  
Fever Therapy*

Mildred K. Lower	Fever Therapy Technologist	Oct. 1, 1939 for 6 months	450.00 period Code (3&4)	600.00 period
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*College of Veterinary Medicine  
Veterinary Physiology and Pharmacology*

Fred J. Kingma	Assistant	Oct. 1, 1939	1,200.00	1,632.00
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*President's Division*

*Library*

Ada Carver	Library Assistant	Oct. 1, 1939	600.00	900.00
Doris S. Kohn	Library Assistant	Oct. 1, 1939	900.00	1,080.00

\* \* \* \* \*

*Changes in Quarters of Service*

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Agriculture</i>		<i>1939-1940</i>	
<i>Botany</i>			
Frederick Norris	Assistant	Au.Wi.Sp.	12 months basis, eff. 10-1-39
<i>Zoology and Entomology</i>			
Reuben E. Groves	Graduate Assistant	Au.Wi.Sp.	Wi.Sp.
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
Warren Whitlinger	Assistant	Au.Wi.Sp.	Wi.Sp.
Allen Meyer	Graduate Assistant	Au.Wi.Sp.	Wi.Sp.
<i>Economics</i>			
Clifford L. James	Associate Professor	Su.Au.Wi.	Su. Wi.Sp.

Upon motion of Dr. Russell, seconded by Mr. Thompson, the above recommendations of the Acting President were upon roll call unanimously approved.

\* \* \* \* \*

Acting President McPherson now presented the following miscellaneous recommendations:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid by the University from funds as designated:

The following persons to attend the annual meeting of the Association of Land Grant Colleges and Universities, to be held in Washington, D. C., from November 15 to 17, 1939:

Vice President J. L. Morrill

Charles E. MacQuigg, Dean of the College of Engineering

Lyman E. Jackson, Junior Dean, College of Agriculture

Faith Lanman Gorrell, Chairman, School of Home Economics  
(Above travel to be paid from Interest on Endowment Fund)

John F. Cunningham, Dean of the College of Agriculture

H. C. Ramsower, Director of Agricultural Extension Service  
(Above travel to be paid from Agricultural Extension Funds)

Joseph A. Leighton, Chairman of the Department of Philosophy, to attend the annual meeting of the Association of American Universities at Columbia, Missouri, from October

30 to November 1, 1939 (to be paid from Interest on Endowment Funds).

That Professor Alpheus W. Smith, Department of Physics and Astronomy, be appointed Acting Dean of the Graduate School pending the appointment of a dean to succeed the late Dean George F. Arps.

That, upon the recommendation of the University Faculty at a meeting held on June 1, 1939, the Committee on Student Dramatics be dissolved and that the action of the Board of Trustees on August 3, 1927, creating in the Department of English the position of Director of Dramatic Organizations, be rescinded.

That the period of service of Margaret Conlin, Comly Research Assistant in the Department of Medicine, be changed from a six months basis to a nine months basis, effective July 1, 1939, and that her salary be paid from the Comly Fund as follows: \$100 per month for July, August, and September, and \$50 per month for the remaining six months.

That Lucille Kester, Fever Therapy Technologist, Starling-Loving Hospital, be granted a leave of absence, without salary, effective October 1, 1939, for six months.

That the following personnel for the Engineering Experiment Station Council for the year 1939-1940, be approved:

For one year	— Professor E. E. Dreese
	Professor F. W. Marquis
For two years	— Professor A. S. Watts
	Professor J. R. Withrow
For three years	— Professor E. F. Coddington
	Professor J. H. Weaver
Director	— Dean Charles E. MacQuigg

That the proposal of the Ohio High School Speech League to establish a scholarship (\$100) in the College of Arts and Sciences for the year 1939-1940, be approved and the appreciation of the Board of Trustees be appropriately expressed.

This scholarship shall be open to any participant of the Ohio High School Speech League in debate, drama, or extempore speaking activities who presents the most promising qualifications in scholarship, personality, and prospects for future speech activities. The applicant must be a senior in an accredited high school.

That upon the recommendation of the Epsilon-Chapter of Phi Beta Kappa the Board of Trustees in accordance with its resolution of May 9, 1938, authorize the creation of a Phi Kappa Scholarship of Sixty Dollars (\$60), with the customary remission of fees, to be awarded to an undergraduate of the University nominated by the Chapter, under such rules as it may set up, to the Dean of the College of Arts and Sciences, the President and the Board of Trustees for approval. This scholarship shall be awarded for the academic year 1940-1941 and annually thereafter until the Chapter shall vote to discontinue the scholarship, and it shall be paid from the income derived from the \$1,000 Phi Beta Kappa Endowment Fund invested in the irreducible debt of the state of Ohio as of July 1, 1938.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$56,400 from the General Education Board of New York City, for the Radio Evaluation Study (Rotary No. 7661);

2,600 books from the library of the late Robert Thomas Pollard. These books relating to the Orient, are a gift to the University Library, and it is requested that they be kept as a separate collection, to be known as the Robert Thomas Pollard Collection.

That, upon the request of the Federal Security Agency, U. S. Office of Education, Washington, D. C., the Board of Trustees authorize the granting of two scholarships to two members of the Civilian Conservation Corps for the year 1939-1940. (These scholarships carry only the remission of the quarterly incidental fee.)

That the research agreement hitherto entered into between the Ohio State University and the Ohio State University Research Foundation setting up the following project, be reported to the Board of Trustees for information and record:

American Zinc Sales Company, Columbus, Ohio—Investigation of Particle Size Determination by Infrared Equipment (to be known as the American Zinc Sales Company Fellowship).

That the exemption from fees for Fellows and Scholars, as provided for in Section (c), Faculty Rule No. 160, shall apply only to those who are receiving a salary of less than \$1,000 per annum. (This limitation, however, shall not apply to contracts already entered into).

That, upon the recommendation of the University Cabinet, the Judging Pavilion be hereafter designated as "Rehearsal Hall."

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the name of Acting President McPherson was by unanimous vote added to the list of persons to attend the meeting of the Association of Land Grant Colleges and Universities to be held in Washington, D. C., November 15-17, 1939, railroad and pullman fare to be paid from Interest on Endowment Funds.

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, Acting President McPherson was upon roll call unanimously authorized to attend the meeting of the Association of American Universities to be held at Columbia, Missouri, October 30 and November 1, 1939, railroad and pullman fare to be paid from Interest on Endowment Funds.

Upon motion of Mr. Thompson, seconded by Mr. Rummell, the miscellaneous recommendations of the Acting President, as amended above, were upon roll call unanimously approved.

\* \* \* \* \*

The Secretary now presented the following communication from the University Architect:

September 22, 1939.

Mr. Carl E. Steeb, Secretary  
Board of Trustees

Dear Mr. Steeb:

Under date of September 6th, I signed a statement for transmittal to WPA, through Mr. Charles Vogel, indicating that the project referred to as the Poultry Instruction Building had been completed in accordance with the original project requirements. The keys have been delivered to the Main-

tenance Engineer and the building is ready for occupancy and use.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the Board by unanimous vote formally accepted the Poultry Instruction Building.

\* \* \* \* \*

The Secretary reported that in accordance with instructions received from the Board of Trustees at its August meeting, he had negotiated with the Executor of the Estate of John H. Harrison for the purchase of 3 acres of land located on the Flenniken Pike, at a price of \$3,250. The Secretary then presented the approval of the State Director of Public Works for this purchase, as required by law, and the certificate of the Director of Finance that funds are available.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Secretary was by unanimous vote authorized and directed, on behalf of the Board of Trustees, to complete the purchase of the Harrison tract.

\* \* \* \* \*

The Secretary advised the Board that bids covering the Addition to Physical Education Building will be received on October 26, 1939, at 2 o'clock.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary now presented the following reports of the Maintenance Engineer and actions of the Cabinet relative to bids received on September 29, 1939, for (1) Deaerating Heater for Domestic Hot Water, and (2) Superheater for No. 3 Boiler in the Power Plant:

#### CABINET MINUTES

September 29, 1939.

The Cabinet met in the office of the Secretary at 2:00 P. M.

Present: Messrs. McPherson, McCracken, Elleman, and Steeb.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on September 18, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for (1) Deaerating Heater for Domestic Hot Water, and (2) Superheater for No. 3 Boiler, Power Plant, as per advertisement. The following bids were received, read, and tabulated:



<i>Deaerating Heater for Domestic Hot Water</i>	
<i>Bidder</i>	
	<i>Amount</i>
The Downing and Hetrick, Inc.....	\$24,410
The Elliott Company.....	24,445
<i>Superheater for No. 3 Boiler</i>	
The Babcock and Wilcox Company.....	\$ 3,602
Combustion Engineering Company.....	4,195

Upon motion, the above bids were turned over to the Maintenance Engineer for inspection and report back to the Cabinet.

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#### CABINET MINUTES

October 2, 1939.

The Cabinet met in the office of the Secretary at 9:30 A. M.

Present: Messrs. McPherson, McCracken, Elleman, and Steeb.

\*            \*            \*            \*            \*            \*

The Cabinet met to receive the report of the Maintenance Engineer on the bids received September 29, 1939, for (1) Deaerating Heater for Domestic Hot Water, and (2) Superheater for No. 3 Boiler, Power Plant.

October 2, 1939.

University Cabinet  
The Ohio State University  
Gentlemen:

The following bids were received and opened on September 29, 1939, by the University Cabinet under authority of the Board of Trustees, for a Deaerating Heater and Piping for Domestic Hot Water:

The Downing and Hetrick, Inc.....	\$24,410
The Elliott Company.....	24,445

Since all bids are over the Engineer's estimate, I recommend that all bids be rejected and that the proposition be left open for further consideration by the Engineers.

The Engineer's estimate is \$21,568.72.

Respectfully submitted,

(Signed) PAUL H. ELLEMAN,  
*Maintenance Engineer.*

Upon motion, the Cabinet approved the recommendation of the Maintenance Engineer that all bids received on the Deaerating Heater be rejected, and directed the Maintenance Engineer to prepare revised specifications and estimate of cost for presentation to the Board of Trustees at a later date.

October 2, 1939.

University Cabinet  
The Ohio State University  
Gentlemen:

The following bids were received and opened September 29, 1939, by the University Cabinet under authority of the Board of Trustees, for a Superheater for No. 3 Boiler in the Power Plant:

The Babcock and Wilcox Company.....	\$3,602
Combustion Engineering Company.....	4,195

The low bid of the Babcock and Wilcox Company includes four peephole doors and one tube removal door which are not called for in the specifications and are not needed. Their deduction for these doors is \$52.

I therefore recommend that the \$52 be deducted from the Babcock and Wilcox Company bid of \$3,602 and that the contract be awarded to them for \$3,550. The bid complies with all requirements.

The Engineer's estimated cost is \$4,650.

Respectfully submitted,

(Signed) PAUL H. ELLEMAN,  
*Maintenance Engineer.*

Upon motion, the above recommendation of the Maintenance Engineer was approved, and the Maintenance Engineer was directed to advise the Director of Public Works of the recommendation for award of this contract to The Babcock and Wilcox Company in the amount of \$3,550.

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Upon motion of Mr. Thompson, seconded by Dr. Russell, the above recommendations of the Maintenance Engineer and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

Upon motion of Dr. Altmaier, seconded by Dr. Russell, a Pharmacy Certificate was by unanimous vote granted to Guy Miller Smith, who graduated from the Ohio Medical University on March 19, 1895.

\* \* \* \* \*

Satisfactory evidence having been presented that the original diploma had been destroyed, it was moved by Dr. Altmaier, seconded by Dr. Russell, and ordered by unanimous vote that a duplicate diploma be granted to Henry George Lehrer, A.B., who received the degree of Doctor of Medicine on June 15, 1936.

\* \* \* \* \*

The Secretary presented a proposed supplement to the present lease of the grounds and buildings known as St. Francis Hospital of Columbus, Ohio, to the Order of the Sisters of St. Francis, which supplement includes the building formerly used by the Ohio State University for dispensary purposes situated on the same plot of ground.

The Secretary was directed to submit such proposed supplement to the Attorney General for his approval and if so approved, to present the same to the Board of Trustees for its adoption.

\* \* \* \* \*

The Secretary reported that due to the delay of the approval of contracts, it will be necessary to request of the Federal Works Agency an extension of the project completion date on the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F), from December 24, 1939, to March 24, 1940, and an extension of the contract completion dates from December 1, 1939, to March 1, 1940.

Whereupon, the following resolution presented by Dr. Russell and seconded by Dr. Altmaier, was upon roll call approved by unanimous vote:

WHEREAS, the University Architect in a communication to D. R. Kennicott, Regional Director of PWA, dated October 9, 1939, has referred to certain delays encountered in the progress of the work on the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F), namely:

- (1) delay in completion of drawings and specifications for contracts 2, 3, 4, 5, and 6;
- (2) delay in execution of contract papers and their final delivery to contractors;
- (3) the continued occupancy of a Board of Health Laboratory adjoining the site; and

WHEREAS, these delays now make it impossible for all the work involved in the project to be completed by December 24, 1939, the date stipulated in the agreement for a grant of Federal aid in the completion of the project;

NOW THEREFORE, Be It Resolved that the Federal Works Agency, through its Regional Director, be respectfully requested to extend the project completion date from December 24, 1939, to March 24, 1940, and the completion dates for contracts as listed below from December 1, 1939, to March 1, 1940:

- No. 2—Trapp-Carroll Company, General Contract.
- No. 3—Eastern Plumbing Company, Heating and Ventilating.
- No. 4—J. F. Oelgoetz, Plumbing.
- No. 5—Superior Electric Engineering Company, Electric Work.
- No. 6—Warner Elevator Manufacturing Company, Elevators.

\* \* \* \* \*

The following resolution presented by Mr. Rummell and seconded by Mr. Dargusch, was upon roll call approved by unanimous vote:

WHEREAS, the estimate of the cost of the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F), needs to be revised by reason of the reduced budget requirement for engineering services;

NOW, THEREFORE, Be and It Is Hereby Resolved by the Board of Trustees of the Ohio State University:

- (1) That the estimate of the cost of the project be revised as follows:

	<i>Latest Estimate</i>	<i>Revised Estimate</i>
1. Preliminary expense .....	\$ 000	\$ 000
2. Land and Right-of-way.....	000	000
3. Construction cost .....	159,000	162,500
4. Engineering .....	6,000	2,500
5. Legal and Overhead.....	000	000
6. Interest during construction.....	000	000
7. Miscellaneous .....	000	000
	<hr/> \$165,000	<hr/> \$165,000
Funds available, grant.....	\$ 74,250	
Owner's funds .....	90,750	
	<hr/> \$165,000	

- (2) That the said Board of Trustees hereby acknowledges that the Project will be constructed and funds therefore expended on the basis of the revised items of estimated cost appearing above.

- (3) That the funds available to meet all costs of expenditures incurred or to be incurred in connection with the complete construction are as follows:

Federal grant .....	\$74,250
Cash on hand in Project Construction Account	90,750

\* \* \* \* \*

Miss M. Edith Campbell now came into the meeting, and the Board recessed for luncheon which was to be followed by an inspection of the University Farm and of an abandoned school house owned by the city of Columbus and located in Lane View, adjacent to the University property.

The Board resumed its session at 2:00 P. M., with the same members present and Miss Campbell, Chairman.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the Board by unanimous vote authorized the Secretary to advise the Board of Education of Columbus, Ohio, that the Trustees will offer a bid of \$7,500 for the property known as the Lane View School, which includes the land and the building thereon.

The Secretary was further directed, if said proposal is agreeable to the Board of Education, to request of the State Emergency Board an allowance of \$7,500 for the purchase of said property.

\* \* \* \* \*

Mr. Dargusch now presented the prospectus covering the Retirement Income Plan, as prepared by the Faculty Committee on Retirement.

Mr. Dargusch moved that this prospectus be approved by the Board and that the Secretary be directed to have sufficient copies printed for distribution. This motion was seconded by Dr. Russell, and upon roll call was unanimously approved.

\* \* \* \* \*

The Acting President presented a suggested rule covering the duties and responsibilities of Faculty Counselors, and recommended its approval; this rule would supercede the one which was adopted by the Board at its August meeting.

Upon motion of Mr. Rummell, seconded by Mr. Atkinson, the following rule as recommended by the Acting President was approved by unanimous vote:

#### *Student Campus Activities*

Student Organizations, other than departmental societies, shall be required to have faculty counselors appointed by the Council on Student Affairs.

#### *Faculty Counselors*

By accepting an appointment as faculty counselor for a student organization, the person appointed agrees to maintain contact with the student organization to such a degree as to be familiar with its program and personnel, having in mind not only the objectives of the particular group but the responsibility of the University as a whole to the people of Ohio.

10-9-'39

*Student Rules*

The president of each student organization shall file with the office of the Dean of Men or Dean of Women a complete list of officers and members together with the acceptance of the Faculty Counselor for the organization. This must be done at the beginning of each Autumn Quarter and no meeting rooms shall be assigned until this requirement is met.

The president shall consider requests for rooms for off-campus lecturers and films only after approval by the Faculty Counselor. Forms for this purpose are available at the President's Office.

On May 1 of each year the student president of the organization shall make a brief annual report to the Council on Student Affairs on the activities of the organizations. This report must be approved by the Faculty Counselor before being submitted to the Council on Student Affairs.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, November 13, 1939, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) M. EDITH CAMPBELL,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

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## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND NINETEENTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, November 13, 1939.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M.

Present: M. Edith Campbell, Chairman, Dr. C. J. Altmaier, Herbert S. Atkinson, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell, and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the Board by unanimous vote agreed to go into executive session and to defer action on such formal matters as may be presented by the Acting President and the Secretary until later in the day.

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The Board resumed its regular session at 4:30 P. M.

\* \* \* \* \*

Mr. Atkinson presented the following resolution:

WHEREAS, the month of November, 1939, marks the fortieth anniversary of continuous service to the Ohio State University by Mr. Carl E. Steeb, Secretary of this Board and Business Manager of the University;

BE IT THEREFORE RESOLVED, that the Board of Trustees, in executive session on this 13th day of November, 1939, spread upon its minutes and thereby upon the permanent records of the institution the grateful expression of the Board's high regard for his exemplary public service to the University and to the state of Ohio.

Entering the employ of the University on November 9, 1899, as an accountant in the office of the celebrated and exacting Captain Alexis Cope, then Secretary of the Board of Trustees, he succeeded to the secretaryship in 1904. Five years later he was designated also as purchasing agent, having been in full charge of the University business affairs meantime. In 1913 the more accurately descriptive title of Business Manager was created by the Board, and this title he has since held, serving continuously since the retirement of Captain Cope also as Secretary of the Board.

This factual recital of positions and promotions attests clearly to duty dependably performed and the ability to discharge with complete satisfaction increasing responsibilities with the years. It cannot reveal, however, the true appraisal

of character and capacity which command the admiration and appreciation of this Board.

Within his span of service the Ohio State University has grown from the size and status of what is now commonly considered a small college to the proportions and prestige of a great university, ranking with the leading largest institutions of higher learning in America.

Paralleling academic accomplishments, the financial progress and problems of the University have enormously increased, in four decades, with a corresponding expansion of the physical plant. These latter have been the special area of Mr. Steeb's activity and responsibility; they are directly related to the former in that they involve the means of teaching and research; and the competence of his administration has thereby made fundamental contribution to the total University of today.

In the proper accounting and expenditure of public funds amounting annually to millions, in the vexing details of large contracts and purchases and the transaction of complicated business affairs in strict compliance with law and the highest ethical practice, the Board of Trustees must of necessity place great reliance upon the discretion, the business acumen, and the personal probity of its administrative agent. Safeguarded by Mr. Steeb in this important capacity, the long succession of Trustees to whom he has been responsible has been able to serve secure in the guaranty that his recommendations will bear always the hallmark of integrity and efficiency.

Designated also to represent the Board and to assist the President in all official relationships with state officers, boards, commissions, and the General Assembly of Ohio, Mr. Steeb has been a tower of strength for the University and a source of confidence in the University by the public-at-large and its duly constituted representatives. In this respect alone the value of his service to the University, proved and strengthened by the years, is incalculable.

Beyond these things, the members of the Board desire to express their happiness in their association with Mr. Steeb as a colleague and companion. His hearty and robust personality, his unflinching good humor and sense of humor, his sincerity and straightforwardness—all these are a joy to all who know and work with him; and the friendship of Mr. Steeb and his gracious wife is precious to those in the University community so fortunate as to enjoy their intimate acquaintance.

To Mr. Carl E. Steeb, diligent and devoted servant of this University for forty years, and to Mrs. Steeb, the Board of Trustees extends its congratulations upon this anniversary, wishing them many years more of the happiness and satisfaction to which by reason of their life and work together, they are so eminently entitled.

Mr. Atkinson now moved that the above resolution be adopted by the Board, and that a copy thereof be illuminated and presented to Mr. Steeb, the expense of said illumination to be paid from the Interest on Endowment Fund.

This motion was seconded by Mr. Dargusch, and was unanimously approved by the Board.

\* \* \* \* \*

Acting President McPherson recommended that compensation in the amount of \$250 for the year 1939-1940 be paid to Professor Arthur T. Martin, Chairman of the Executive Committee of the College of Law; and that compensation in the amount of \$250 for the year 1939-1940 be paid to Professor Robert M. Hunter, Secretary of the Executive Committee of the College of Law, said amounts to be paid in equal installments at the end of the Autumn, Winter, and Spring Quarters.

The Acting President also recommended that Judge Herschel W. Arant be appointed lecturer in the College of Law for the Winter and Spring Quarters of 1940, with compensation of \$500 for the period.

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the Board by unanimous vote approved the recommendations of the Acting President with reference to Professor Martin and Professor Hunter; in the case of Judge Arant, the Board approved his appointment for the Winter and Spring Quarters of 1940 without salary.

\* \* \* \* \*

Acting President McPherson presented the following recommendations:

#### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Jack Rickly	Student Laborer	Sept. 30, 1939	\$ 360.00
Robert Watts	Student Laborer	Sept. 30, 1939	360.00
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Warren Copenhefer	Animal Attendant	Oct. 7, 1939	900.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Veronica Ryan	Stenographer	Oct. 31, 1939	960.00
<i>College of Education</i>			
<i>Administration</i>			
Pauline Kelsner Norris	Stenographer	Nov. 15, 1939	960.00
<i>College of Engineering</i>			
<i>Administration</i>			
Kathryn Schankweiler	Stenographer	Oct. 15, 1939	960.00
<i>College of Medicine</i>			
<i>Surgery and Gynecology</i>			
Conrad A. Kuehn	Instructor	Sept. 30, 1939	196.00
<i>Starling-Loving Hospital</i>			
<i>Nursing Care</i>			
Virginia Weidman	General Duty Nurse	Oct. 15, 1939	900.00
Dorothy M. Gruber	Nurses Aide	Oct. 23, 1939	504.00
<i>Medical Records</i>			
Alys A. Willison	Medical Record Clerk	Nov. 30, 1939	960.00
<i>Laboratories</i>			
Josephine Fetro	Stenographer	Nov. 30, 1939	1,500.00



<i>Dietary</i>				
Elizabeth Garner	Diet Kitchen Helper	Oct. 21, 1939		588.00
<i>Dispensary</i>				
Edythe S. Potts	Historian	Nov. 30, 1939		1,140.00
<i>Graduate School</i>				
Edward Lee Hammond	Fellow (half time)	Dec. 31, 1939		900.00
Byron Shaw	Graduate Assistant	Sept. 30, 1939		200.00
Edward Bordin	Scholar	Sept. 30, 1939		250.00
<i>President's Division</i>				
<i>Military Science</i>				
Eleanor J. Oglesby	Stenographer	Nov. 15, 1939		960.00
<i>Physical Education for Women</i>				
Jean Roberts	Clerk	Nov. 11, 1939		840.00
<i>Administrative Division</i>				
<i>Registrar's Office</i>				
Martha Ashbrook	Assistant to Registrar	Oct. 31, 1939		1,020.00
Mary C. Garvin	Assistant to Registrar	Oct. 31, 1939		1,020.00
<i>Physical Plant Division</i>				
<i>Light, Heat, and Power—Steamfitters and Plumbers</i>				
Brian Hizey	Fireman	Oct. 16, 1939		840.00
<i>Laboratory Supply Store</i>				
Sadie Yarger	Clerk	Nov. 10, 1939		900.00
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### *Appointments*

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Warren Schmidt	Assistant in Rural Sociology Extension	Oct. 18, 1939		\$ 1,800.00
Mary Satterfield	Stenographer	Oct. 10, 1939		960.00
Frances Dunlap	Clerk	Nov. 7, 1939		960.00
<i>College of Agriculture</i>				
<i>Agricultural Education</i>				
Lloyd B. Fidler	Instructor	Dec. 1, 1939, to Mar. 15, 1940		875.00 period
	(Salary to be paid from George-Deen Funds)			
<i>Agronomy</i>				
Byron T. Shaw	Instructor (part time)	Oct. 1, 1939	Au.	225.00 period
*Ralph E. Kunze	Research Assistant (half time)	Jan. 1, 1940	(12 months)	900.00
	* (Salary to be paid from the Ohio Seed Improvement Association Fund)			
<i>Animal Husbandry</i>				
Charles G. Hunt	Graduate Assistant	Oct. 1, 1939	Au. Wi. Sp.	450.00
	(Salary to be paid from College of Agriculture Rotary No. 7250)			
Lewis S. Overturf	Graduate Assistant	Oct. 1, 1939	Au. Wi. Sp.	450.00
Paul Boerger	Student Laborer	Oct. 1, 1939	(12 months)	240.00
Kenneth Elliott	Student Laborer	Oct. 1, 1939	(12 months)	240.00
Thomas Williams	Student Laborer	Oct. 1, 1939	(12 months)	240.00
Robert Bay	Student Laborer	Oct. 1, 1939	(12 months)	240.00
Chester Boyer	Student Laborer	Oct. 1, 1939	(12 months)	240.00
Jean Lemmerman	Student Laborer	Oct. 1, 1939	(12 months)	240.00
<i>School of Home Economics</i>				
(To be named later)	Assistant Professor	Jan. 1, 1940	Wi. Sp.	2,500.00

*College of Arts and Sciences**Administration*

Ruth N. Gibbony	Stenographer	Oct. 9, 1939		1,200.00
Rosemary Gregory	Stenographer	Oct. 1, 1939 for 7 days		20.32 period

*Bacteriology*

Melvin E. Sanner	Animal Attendant	Oct. 8, 1939	(12 months)	900.00
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*College of Commerce and Administration**Administration*

Frieda Krueger	Stenographer	Nov. 1, 1939 for 30 days		80.00 period
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*Accounting*

George H. Winchell	Graduate Assistant	Oct. 1, 1939	Au.	150.00 period
John H. Ziegler	Graduate Assistant	Oct. 1, 1939	Au.	150.00 period

*College of Dentistry**Dental Clinic—Rotary No. 7160*

Mary Edith Luethi	Stenographer	Nov. 16, 1939		960.00
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*College of Education**Bureau of Educational Research*

Frederick Wyatt	Research Associate	Nov. 1, 1939 to June 30, 1940		1,200.00 period
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(Salary to be paid from General Education Board Funds—Rotary No. 7661)

Gerald B. Stahly	Research Assistant	Oct. 1, 1939 (12 mos.)		No salary
Roy Wenger	Research Assistant	Oct. 1, 1939 (12 mos.)		No salary

*Education*

Evelyn McC. Hurlburt	Assistant	Oct. 1, 1939	Au.	100.00 period
Raymond J. Ramsden	Student Assistant	Oct. 25 to Dec. 31, 1939		50.00 period

*University School*

Dora Radebaugh	Cook, Dining Hall (Salary to be paid from Rotary No. 8260)	Nov. 1, 1939 for 8 months		440.00 period
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*College of Engineering**Administration*

Mildred Fay Johnson	Assistant (part time)	Nov. 1, 1939 to June 30, 1940		320.00 period
Dorothy Reiss	Stenographer	Oct. 18, 1939		960.00

*Mechanical Engineering*

(To be named later)	Instructor	Jan. 1, 1940	Wi.Sp.	2,000.00
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*Mineralogy*

Sidney Isenberg	Student Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
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*Photography*

David L. Cramer	Graduate Assistant	Oct. 16, 1939	Au.Wi.Sp.	450.00
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*College of Medicine**Medicine*

John N. Wittinbrook	Clinical Assistant, Psychiatry	Oct. 1, 1939 (12 mos.)		No. salary
J. J. Alpers	Clinical Assistant, Psychiatry	Oct. 1, 1939 (12 mos.)		No. salary
Dorothy E. Donley	Clinical Assistant, Psychiatry	Oct. 1, 1939 (12 mos.)		No. salary

*Surgical Research*

Jerome H. Meyer	Kincaid Fellow in Research Surgery	Oct. 1, 1939 to June 30, 1940		225.00 period
Elsie L. Riley	Kincaid Fellow in Research Surgery	Oct. 1, 1939 for 3 months		225.00 period

(Above salaries to be paid from the Kincaid Fund—Rotary No. 7363)

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*Starling-Loving Hospital*

*Administration*

Antoinette Hrabanek	Clerk (part time)	Oct. 1, 1939 for 3 months	Code (3)	195.00 period
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*Nursing Care*

Hazel Dixon	Nurses Aide	Oct. 23, 1940	(3&4)	504.00
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*Laboratories*

Edythe S. Potts	Historian	Dec. 1, 1939	(1&4)	1,500.00
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*Dispensary*

Alys Willison	Historian	Dec. 1, 1939	(1&4)	1,140.00
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*Medical Records*

Margaret Cargill	Medical Record Clerk	Dec. 1, 1939	(1&4)	960.00
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*Dietary*

Eva Gay Jones	Diet Kitchen Helper	Oct. 1, 1939	(3&4)	588.00
Mabel Louise Henslee	Diet Kitchen Helper	Oct. 10, 1939	(3&4)	588.00
Estell C. Seymour	Diet Kitchen Helper	Oct. 12, 1939	(3&4)	588.00

*Starling-Loving Hospital—Rotary No. 7727*

*Nursing Care*

Adele Gilchrist	General Duty Nurse	Oct. 11, 1939	(3&4)	900.00
Inez Constant	General Duty Nurse	Oct. 11, 1939	(3&4)	900.00
Angela Martin	General Duty Nurse	Oct. 20, 1939	(3&4)	900.00
Winifred J. Wise	General Duty Nurse	Nov. 1, 1939	(3&4)	900.00

*College of Veterinary Medicine*

*Veterinary Parasitology*

Michael Michaelides	Graduate Assistant	Nov. 1, 1939 (12 months)		450.00
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*Graduate School*

Charles J. Koenig	Research Engineer	Oct. 1, 1939 for 12 months		3,600.00
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(Salary to be paid from Great Lakes Foundry Sand Company Fund)

*Robert H. Arrowsmith	American Petroleum Institute Research Assistant	Nov. 1, 1939 to June 30, 1940		800.00 period
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*Harry E. Risher	American Petroleum Institute Research Assistant	Nov. 1, 1939 to June 30, 1940		800.00 period
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*Robert W. Shortridge	American Petroleum Institute Research Assistant	Oct. 1, 1939	Au.Wi.Sp.	450.00
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\*(Above salaries to be paid from the American Petroleum Institute Hydrocarbon Fund)

Harry Foreman	Research Fellow	Oct. 1, 1939 (12 months)		780.00
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(Salary to be paid from the Sherwin-Williams Company Fund)

Frederic J. Baur, Jr.	Texas Mining and Smelting Company Research Fellow	Oct. 1, 1939	Au.Wi.Sp.	600.00
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(Salary to be paid from the Texas Mining and Smelting Company Fund)

Norman O. Cappel	Julius F. Stone Fellow	Oct. 1, 1939 to Feb. 28, 1940		550.00 period
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(Salary to be paid from the Julius F. Stone Fellowship Fund)

Robert W. Hursh	Research Fellow	Oct. 1 to Dec. 31, 1939		375.00 period
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(Salary to be paid from the Standard Container, Incorporated Fund)

John A. Louis	Ohio Public Health Association Fellow	Oct. 1, 1939	Au.Wi.Sp.	300.00
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(Salary to be paid from the Ohio Public Health Association Fund as follows:

\$100 at once, \$100 at beginning of the Winter Quarter, and \$100 at beginning of the Summer Quarter 1940)

Melville L. Wolfrom	Atlas Powder Company Supervisor	Oct. 1, 1939 for 12 months		800.00
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(Salary to be paid from Atlas Powder Company Fund)

Marvin Hoffenberg	C. C. Stillman Scholar	Oct. 1, 1939	Au.Wi.Sp.	100.00
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(Salary to be paid from the C. C. Stillman Fund, in equal installments at the end of each of the above quarters)

Richard A. Haney	School of Social Administration Associates Inc. Scholar	Oct. 1, 1939 Su. } Au.Wi.Sp. 60.00 '40 }	
(Salary to be paid in equal installments, approximately in the middle of each of the above quarters from interest on School of Social Administration Associates Fund)			
Zeller R. Henry	M. R. Bissell, Jr. Scholar	Oct. 1, 1939 Su. } Au.Wi.Sp. 60.00 '40 }	
(Salary to be paid from interest on the M. R. Bissell Scholarship Fund, in equal installments during the above quarters)			
Robert H. H. Pierce, Jr.	Research Fellow	Oct. 1, 1939 Au.	No salary
(Salary to be paid direct to Mr. Pierce by the U. S. Steel Corporation)			
**Charles M. Meadows	Research Fellow	Oct. 1, 1939 to March 31, 1940	No salary
**Harold A. Waters	Research Fellow	Oct. 1, 1939 Au.Wi.Sp.	No salary
**(Salaries to be paid direct by the Sherwin Williams Company)			
Amel Menotti	Kettering Foundation Fellow, Antioch College	Oct. 1, 1939 Au.Wi.Sp.	No salary
Thomas E. Londergan	Kettering Foundation Fellow, Antioch College	Oct. 1, 1939 Au.Wi.Sp.	No salary
Atherton M. Whaley	Scholar	Oct. 1, 1939 Au.Wi.Sp.	250.00
(Salary to be paid as follows: \$225 from A-1; \$25 from Graduate School Rotary Fund No. 7280)			
Shirley Ann Tice	Scholar	Oct. 1, 1939 Au.Wi.Sp.	250.00
Sue D. Sparks	Scholar	Oct. 1, 1939 Au.Wi.Sp.	250.00
Sloan D. Robertson	Scholar	Oct. 1, 1939 Au.Wi.Sp.	250.00
William J. Middleton	Scholar	Oct. 1, 1939 Au.Wi.Sp.	250.00
LeRoy C. Ferguson	Scholar	Oct. 1, 1939 Au.Wi.Sp.	250.00
Hazel M. Davis	Scholar	Oct. 1, 1939 Au.Wi.Sp.	250.00
Alden D. Cutshall	Scholar	Oct. 1, 1939 Au.Wi.Sp.	250.00
<i>President's Division</i>			
<i>Library</i>			
E. Christine Hawkinson	Library Assistant	Nov. 1, 1939, to June 30, 1940	800.00 period
Barbara A. Boughton	Library Assistant	Oct. 9, 1939 to June 30, 1940	611.94 period
Helen Hunt Marquand	Library Assistant	Oct. 9, 1939	600.00
<i>Physical Education for Women</i>			
Evelyn Cross	Graduate Assistant	Oct. 1, 1939 Au.Wi.Sp.	450.00
*Mary Barger	Clerk	Nov. 6, 1939	900.00
*(Salary to be paid from Laboratory Supply Store Pro Rata Fund)			
<i>Administrative Division</i>			
<i>Registrar's Office</i>			
Kathryn Ferguson	Assistant to Registrar	Sept. 18, 1939	1,020.00
Helen Allison	Assistant to Registrar	Nov. 1, 1939	1,020.00
Cleo E. Patterson	Assistant to Registrar	Nov. 1, 1939	1,020.00
(To be named later)	Typist, Alumni Records	Nov. 20, 1939	972.00
(To be named later)	Typist, Alumni Records	Nov. 20, 1939	972.00
<i>Physical Plant Division</i>			
<i>Roads and Grounds</i>			
William McConaha	Laborer	Oct. 1, 1939 for 1 month	90.00 period
<i>Light, Heat, and Power—Steamfitters and Plumbers</i>			
Gus Hegebenberger	Fireman	Oct. 17, 1939 for 7 months	840.00 period
Arthur J. Kienzle	Fireman	Nov. 1, 1939 for 5 months	600.00 period
<i>Janitor Service</i>			
Robert Johnson	Janitor	Nov. 15, 1939	1,200.00
Robert P. Miller	Janitor	Nov. 1, 1939 for 1 month	100.00 period
<i>Laboratory Supply Store</i>			
Augusta Karp	Clerk	Nov. 1, 1939	900.00
<i>Pomerene Refectory</i>			
Elizabeth Reiter	Cashier	Nov. 1, 1939	780.00
Alexander Trumbull	Janitor	Nov. 1, 1939	780.00

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Mildred Hairston	Janitress	Nov. 1, 1939	480.00
Hazel Bender	Counter Assistant	Nov. 1, 1939	600.00
Beulah Runyeon	Cook	Nov. 1, 1939	600.00

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*Changes in Title*

That the following changes in title be approved:

Name	Title--From	To	Effective
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Carl W. Gay	Professor and Chairman	Professor	July 1, 1940
<i>College of Veterinary Medicine</i>			
<i>Veterinary Parasitology</i>			
Harold D. James	Graduate Assistant	Assistant (12 months)	Nov. 1, 1939
<i>Graduate School</i>			
Geraldine A. Blair	Assistant	Clerk	Nov. 1, 1939
<i>Athletics</i>			
Ernest Biggs	Assistant Trainer	Assistant	July 1, 1939

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*Changes in Salary*

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate	
			From	To
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
Wayne Bauer	Student Laborer	Oct. 1, 1939	\$ 360.00	\$ 240.00
Edwin Hofstetter	Student Laborer	Oct. 1, 1939	360.00	240.00
Albert Koteles	Student Laborer	Oct. 1, 1939	360.00	240.00
Kenneth Lloyd	Student Laborer	Oct. 1, 1939	360.00	240.00
Lyman Schnell	Student Laborer	Oct. 1, 1939	360.00	240.00
George Zeis	Student Laborer	Oct. 1, 1939	360.00	240.00
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Albert L. Henne	American Petroleum Institute Research Associate	Sept. 1, 1939	4,250.00	4,500.00
(Increase to be paid from American Petroleum Institute Hydrocarbon Fund)				
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Frances E. Kirby	Assistant (part time)	Jan. 1, 1940	150.00 for Au.Wi.Sp.	150.00 for Wi.Sp.
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
S. P. McCutchen	Research Associate and Assistant Professor of Education	July 1, 1939	5,604.00	5,500.00
A. N. Zechiel	Research Associate and Assistant Professor of Education	July 1, 1939	4,596.00	4,500.00
H. H. Giles	Research Associate and Assistant Professor of Education	July 1, 1939	3,576.00	3,500.00
*J. W. Wrightstone	(Above salaries paid from Rotary No. 7147) Assistant Professor and Research Associate	July 1, 1939	5,604.00	5,500.00
*Norman Woelfel	Assistant Professor and Research Associate	July 1, 1939	4,596.00	4,500.00
*Alton O'Steen	Assistant Professor and Research Associate	July 1, 1939	4,284.00	4,200.00

\*(Above salaries paid from Rotary No. 7661)

<i>College of Engineering</i>					
<i>Electrical Engineering</i>					
Wells L. Davis	Instructor	Oct. 1, 1939	1,800.00	1,836.00	
<i>College of Medicine</i>					
<i>Physiology</i>					
Samuel R. Tipton	Instructor	Oct. 1, 1939	1,968.00	2,076.00	
<i>Surgery and Gynecology</i>					
John V. Horst	Instructor	Oct. 1, 1939	No salary	196.00	
<i>Starling-Loving Hospital</i>					
<i>Administration</i>					
Amber Hammond	Clerk	Oct. 1, 1939	1,140.00	860.00	
<i>College of Veterinary Medicine</i>					
<i>Veterinary Parasitology</i>					
Harold D. James	Assistant (12 months)	Nov. 1, 1939	450.00	1,500.00	
*	*	*	*	*	*

### Change in Quarters of Service

That the following change in quarters of service be approved:

Name	Title	From	1939-1940		To
<i>College of Education</i>					
<i>Education</i>					
Clarence C. Ross	Assistant	Su.	Wi.Sp.	Su.Au.	Sp.
*	*	*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from state funds:

Bland L. Stradley, Dean of the College of Arts and Sciences, to attend the Eighth Educational Conference under joint auspices of the Educational Records Bureau, the Cooperative Test Service, and the Committee on Measurement and Guidance of the American Council on Education, in New York City, October 25-27, 1939.

That Alpheus W. Smith, Acting Dean of the Graduate School, be appointed Dean of the Graduate School at a salary of \$7,116 per annum, and Chairman of the Department of Physics and Astronomy at no salary, effective December 1, 1939.

That in order to complete payment to John Garland, Instructor in the Department of Geography, for services rendered in the Summer Quarter of 1939, it is recommended that his salary be changed from \$554 to \$738 for that quarter.

That Dorothy Scott, Assistant Professor, School of Home Economics, be granted a leave of absence, without salary, for the months of March, April, and May, 1940.

That, due to transfer of the Mailing Room and Publication Sales Office from Derby Hall to the Journalism Building, Dale E. Lephart, Manager of the Mailing Room, and Helen Neunherz, Clerk, be transferred from the University Bookstore payroll to the University Print Shop payroll, effective November 1, 1939.

That the salaries of University Fellows be restored to their original amounts, namely, from \$400 to \$500 per annum, effective July 1, 1940.

That the salaries of University Scholars be restored to their original amounts, namely, from \$250 to \$300 per annum, effective July 1, 1940.

That the following recommendation submitted by the Director of the Summer Quarter be approved:

That the Board of Trustees authorize the Director of the Summer Quarter to formulate tentatively a Summer Quarter program which will not involve more than \$58,421 for special contracts and that no contracts be entered into at this time, and that each appointment for next summer be presented to the Board of Trustees in the regular way for ratification; also that this total figure be subject to revision by the Board of Trustees at some time later in the year should the financial situation of the University require it.

That there be appropriated from H-8 Contributions, \$200 for the use of the Agricultural Student, a periodical published by the students of the College of Agriculture, for the period from July 1 to December 31, 1939.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

The library of the late Dean George F. Arps—a gift to the University Library from his children Margaret M. Manning and Leslie H. Arps;

\$100 from Toledo Ohio State University Mothers' Association, to be added to the Student Loan Funds;

\$75 from Ohio State University Mothers' Association of Summit County, to be added to the Student Loan Funds;

\$150 from the G. D. Searle and Company to be used for research in Physiological Chemistry.

That the research agreement hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following project be reported to the Board of Trustees for information and record:

The Texas Mining and Smelting Company, Laredo, Texas—  
Investigation of Antimony Oxide (to be known as the Texas Mining and Smelting Fellowship).

That \$5,000 be transferred from the Pomerene Refectory Rotary Fund No. 2628-8228, to the Home Economics Rotary Fund No. 8211, in order to provide for the payment of the salary of Mrs. June F. Kennedy from Fund No. 8211, and to provide for some much needed equipment for the School of Home Economics.

That the following supplementary contract between the State Board for Vocational Education and the Ohio State University for the year 1939-1940, be approved:

**SUPPLEMENTARY CONTRACT BETWEEN THE STATE BOARD FOR  
VOCATIONAL EDUCATION AND THE OHIO STATE UNIVERSITY**

In consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University in

the amount and for the purpose stated in the Supplementary George-Deen budget herewith, The Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in Vocational Agriculture in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1939-1940.

These courses for the training of teachers in Vocational Agriculture will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

Reimbursement in amounts not to exceed those stated in the budget herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

*Supplementary George-Deen Budget for Teacher  
Training in Agriculture*

Resident—

Salary of L. B. Fidler for 3½ months.....\$875.00

In behalf of The Ohio State University: (Signed) WILLIAM MCPHERSON <i>Acting President</i> (Signed) CARL E. STEEB <i>Secretary, Board of Trustees</i>	In behalf of the State Board for Vocational Education: (Signed) E. N. DIETRICH <i>President and Executive Officer</i>
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Dated: November 14, 1939.

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the above recommendations of the Acting President were upon roll call unanimously approved.

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The Secretary now reported the following items to the Board:

The receipt of contract No. CAA-673—Civil Aeronautics Authority, for Pilot Training (Ground Instruction), which has been duly executed under the date of October 4, 1939. This Civilian Pilot Training program was authorized by the Board under date of September 18, 1939;

The delivery to the State Treasury, on November 9, 1939, of Women's Dormitories Bonds Nos. 101-200, inclusive, and of Men's Dormitory Bonds Nos. 1-100, inclusive;

The receipt on November 2, 1939, from the Fidelity-Bankers Trust Company of Knoxville, Tennessee, of \$8,000, which is 80 per cent of the bequest established under Item 6-B of the last will and testament of Dr. Alva Roy Scott for the endowment of a fellowship to be known as "The Alberta Garber Scott Fellowship in Sociology."

The sale of bonds Nos. 43, 44, and 45 of the Bank Block Investment Company, Series "A," for \$2,025; these bonds were turned over to the University by the Executor of the Estate of John A. Bownocker, and this money has been deposited in the State Treasury as an additional gift to the John A. Bownocker Endowment Fund.

\* \* \* \* \*



Mr. Dargusch presented the following resolution and moved its adoption:

WHEREAS this Board, by resolution adopted October 22, 1938, has authorized the issuance of bonds in the sum of \$520,000 for the purpose of constructing, equipping, and furnishing, on such sites within the campus of the University as the Board may designate therefor, men's dormitories to house approximately 480 students, and

WHEREAS this Board has sold said bonds to the Retirement Board of the State Teachers Retirement System, said bonds to be delivered in installments as the money is needed during the period of construction of said dormitories, and

WHEREAS this Board has determined that \$200,000 is now needed for said purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ohio State University that the Chairman and Secretary of the Board be and they are hereby authorized to execute bonds numbered 201-400, both inclusive, and to deliver the same to the Retirement Board of the State Teachers Retirement System upon payment of the purchase price therefor.

This motion was seconded by Mr. Thompson, and the resolution was upon roll call unanimously adopted.

\* \* \* \* \*

Mr. Dargusch presented the following resolution and moved its adoption:

WHEREAS this Board, by resolution adopted October 22, 1938, has authorized the issuance of bonds in the sum of \$310,000 for the purpose of constructing, equipping, and furnishing, on such sites within the campus of the University as the Board may designate therefor, women's dormitories to house approximately 240 students, and

WHEREAS this Board has sold said bonds to the Retirement Board of the State Teachers Retirement System, said bonds to be delivered in installments as the money is needed during the period of construction of said dormitories, and

WHEREAS this Board has determined that \$110,000 is now needed for said purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ohio State University that the Chairman and Secretary of the Board be and they are hereby authorized to execute bonds numbered from 201-310, both inclusive, and to deliver the same to the Retirement Board of the State Teachers Retirement System upon payment of the purchase price therefor.

This motion was seconded by Mr. Thompson, and the resolution was upon roll call unanimously adopted.

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The Secretary advised the Board that bids covering "B" Addition to Journalism Building (PWA Docket No. Ohio 1986-F), will be received on November 21, 1939, at 2 o'clock.

Upon motion of Mr. Atkinson, seconded by Dr. Russell, the Cab-

inet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimates, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

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The Secretary presented the revised drawings, specifications, bill of materials, estimated cost, and form of proposal for the Deaerating Heater for Domestic Hot Water in the Power Plant, as prepared by the Maintenance Engineer.

Upon motion of Dr. Russell, seconded by Mr. Rummell, the Board by unanimous vote approved the above revised drawings, specifications, bill of materials, estimated cost, and form of proposal, and directed the Secretary to present same to the State Director of Public Works for approval, and if approved by him, to advertise for bids in accordance with law.

\* \* \* \* \*

Dr. Altmaier now presented the following resolution and moved its adoption:

A Resolution Waiving Liquidated Damages and Extending the Time for Completing the General Construction Contract No. 2 on the Faculty Assembly Unit, PWA Docket No. Ohio 2158-F.

WHEREAS, the Ohio State University (hereinafter referred to as the Owner) and Trapp-Carroll Company (hereinafter referred to as the Contractor) have entered into a contract for the performance of certain work in connection with the construction of the Faculty Assembly Unit for the Owner; and

WHEREAS, it is provided in the said Contract that, in the event the said work is not completed by the first day of December, 1939, the said Contractor shall pay to the Owner as and for liquidated damages an amount computed on the basis of \$25 for each and every day the said work remains uncompleted after the aforesaid date, and

WHEREAS, it has become impossible for the Contractor to perform the said contract within the contractual date for completion, by reason of:

- (1) Original delay in preparation of drawings and specifications and the change in requirement of completion date to December 1 from December 24;
- (2) The time required for the execution and delivery of Contract Agreement to the Contractor:

Bids received April 20, 1939

Award recommended April 24, 1939

Contract Agreement dated May 15, 1939

Documents approved July 11, 1939

Contract delivered to Contractor July 15, 1939

- (3) Presence of old building adjoining the site which cannot be vacated before January 1, 1940.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Board of Trustees of the Ohio State University:

- (1) That the contractual date for the completion of the said contract be extended to the first day of March, 1940;
- (2) That the Board of Trustees of the Ohio State University waives any and all claims for liquidated damages arising out of the failure of the Contractor to complete the work prior thereto; and
- (3) That the said contractual provision providing for liquidated damages may be hereafter assessed in accordance with the terms of the contract only from and after the aforesaid extended date for completion of the work.

This motion was seconded by Mr. Dargusch, and the resolution was upon roll call unanimously adopted.

\* \* \* \* \*

Dr. Altmaier presented the following resolution and moved its adoption:

A Resolution Waiving Liquidated Damages and Extending the Time for Completing the Mechanical Contracts on the Faculty Assembly Unit, PWA Docket No. Ohio 2158-F.

WHEREAS, the following named companies, to-wit: The Eastern Plumbing Company, J. F. Oelgoetz, The Superior Electric Engineering Company, and The Warner Elevator Manufacturing Company (hereinafter referred to as the Contractors) have each entered into separate contracts with The Ohio State University (hereinafter referred to as the Owner) for certain work in connection with the construction of the Faculty Assembly Unit for the Owner; and

WHEREAS, each of the said separate contracts contains the provision that, in event the work of the contract is not completed by the first day of December, 1939, the Contractor shall pay to the Owner as and for liquidated damages an amount computed, in the case of each such separate contract, on the basis of \$10 for each and every day the said work of the contract remains uncompleted after the aforesaid date; and

WHEREAS, it has become impossible for these Contractors to perform the said several contracts within the contractual date for completion because the progress of work on these contracts is dependent upon progress of the general construction of the building;

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Board of Trustees of the Ohio State University:

- (1) That the contractual date for the completion of the said several contracts be extended to the first day of March, 1940;
- (2) That the Board of Trustees of the Ohio State University waives any and all claims for liquidated damages arising out of the failure of these several

Contractors to complete the work of the contracts prior thereto; and

- (3) That the said contractual provision in each of the said several contracts, providing for liquidated damages may be hereinafter assessed in accordance with the terms of the said several contracts only from and after the aforesaid extended date for completion of the work.

This motion was seconded by Mr. Dargusch, and the resolution was upon roll call unanimously adopted.

\* \* \* \* \*

The Secretary presented the following change orders on the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F), as prepared by the University Architect and approved by the University Cabinet:

Trapp-Carroll Company—Contract No. 2 (General)	
(a) Add window screens on all windows only on first and second floors.....	\$ 988.00
(b) Build a salad refrigerator into Room 205.....	796.00
(c) Build a metal hood in Room 205 over the space to be occupied by ranges, ovens, and cookers.....	270.00
Total.....	\$2,004.00

Upon motion of Mr. Thompson, seconded by Dr. Altmaier, the Board by unanimous vote approved the above change orders.

\* \* \* \* \*

The Secretary reported that in accordance with authority granted by the Board at its June 12, 1939 meeting, the Cabinet has authorized the following change orders:

<i>Faculty Assembly Unit (PWA Docket No. Ohio 2158-F)</i>	
J. F. Oelgoetz—Contract No. 4 (Plumbing)	
(a) Additional plumbing, piping, and connections in Room 11 for floor drain and future sink.....	\$105.00
(b) Additional plumbing, piping, and connections in Room 205 to accommodate equipment furnished by the Faculty Club.....	110.00
Total.....	\$215.00
Superior Electric Engineering Company—Contract No. 5 (Electric)	
Additional electric connections in Room 205 for new kitchen equipment and for new location of clock in Room 3, and for switch control in Room 3, for two exterior lights at west entrance	\$ 64.40
<i>Women's Dormitories—Unit B (PWA Docket No. Ohio 2095-F)</i>	
E. Elford and Son—Contract No. 3 (General)	
Additional tile walls and concrete floors in the unfinished areas under Rooms 112, 113, and 114 .....	\$413.00

\* \* \* \* \*

The Secretary now presented the following report of the University Architect and actions of the Cabinet relative to bids received on October 26, 1939, for the Addition to Physical Education Building, and contracts awarded thereon:

#### CABINET MINUTES

October 26, 1939.

The Cabinet met in Room 100 of the Administration Building at 2:00 P. M.

Present: Messrs. McPherson, Smith, Elleman, and Steeb.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on October 9, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for the Addition to Physical Education Building, as per advertisement. The following bids were received, read, and tabulated:

*Division 1—General Contract*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>ALTERNATES</i>	
			<i>No. 1 (deduct)</i>	<i>No. 3 (add)</i>
Geis Construction Company.....	\$44,080	\$50,000	\$ 800	\$5,160
L. M. Leonard Company.....	38,859	45,000	860	4,800
Robert H. Evans and Company...	40,900	47,000	800	5,062
Trapp-Carroll Company.....	37,530	43,000	900	4,850
S. J. Isabel and Son.....	47,092	52,037	900	4,945
C. M. Barr Company.....	39,935	46,000	848	4,989
N. J. Mulligan, Inc.....	44,883	50,000	850	5,000
James I. Barnes Construction Co.	43,450	48,450	800	4,800
James J. McCarthy.....	43,280	50,000	825	5,000
J. B. Wolstein and Company.....	39,815	45,000	660	5,060
Ogden and Dougherty.....	38,762	45,000	589	1,905
Stansbury and Stout.....	37,914	46,000	892	4,494
Leo E. Ruisinger.....	41,997	50,000	1,050	4,873

*Division 2—Heating Contract*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>Alternate No. 2</i>	
			<i>(add)</i>	
Huffman Wolfe Company.....	\$ 1,970	\$ 2,800	\$ 720	
Samuel A. Esswein Heating and Plumbing Company.....	2,280	3,100	841	
W. H. Spohn Plumbing Company	2,100	2,723	623	
Eastern Plumbing Company.....	2,898	3,600	1,034	
Wuellner and Theado.....	2,058	2,807	749	
J. F. Oelgoetz Company.....	1,924	3,500	715	
H. J. LaPlante.....	2,147	3,500	827	
The Emrich Company.....	1,853	3,000	787	

*Explanation of Alternates:*

No. 1—Omit mezzanine floor.

No. 2—Connect the heat supply lines to existing mains in north end of the present building.

No. 3—Three additional tiers of book stacks.

Upon motion, the above bids were turned over to the University Architect for inspection and report back to the Cabinet.

## CABINET MINUTES

October 27, 1939.

The Cabinet met in the office of the Secretary at 2:00 P. M.

Present: Messrs. McPherson, McCracken, Elleman, Smith, and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on bids received October 26, 1939, for the Addition to Physical Education Building.

October 27, 1939.

University Cabinet  
Administration Building

Gentlemen:

Having examined the proposals received on October 26 for the construction of an Addition to the Physical Education Building, which were referred to the Architect's Office, together with the letter from Ogden and Dougherty of Ports-

mouth, addressed to the Secretary of the Board of Trustees, concerning an arithmetical error in the computation of their proposal for Alternate No. 3, I wish to make the following report and recommendations:

1. The total of the low bids is sufficiently below the estimates that it is not necessary to accept the deductive alternate No. 1 for the omission of the mezzanine floor, and it is possible to accept the two additive alternates, No. 2 for connecting the heat supply lines to the existing mains in the north end of the present building, and No. 3 for three additional tiers of book stacks. I, therefore, recommend that the computations of proposals be made to include Alternates 2 and 3 and not to include Alternate 1.
2. Of the thirteen proposals on Alternate No. 3, for the addition to three tiers of book stacks, twelve vary from \$4,494 to \$5,160 with an average of \$4,920. The proposal of Ogden and Dougherty for this Alternate is \$1,905. The letter from Ogden and Dougherty to the Secretary of the Board of Trustees indicates that this apparent discrepancy is due to a mathematical error, and requests that their entire proposal be not considered in making the award. I recommend that the request be heeded and that the bid of Ogden and Dougherty be not considered.
3. For purposes of comparison, the totals of the three lowest base bids on the general contract division and their No. 3 alternates is shown as follows:

<i>Bidder</i>	<i>Base Bid</i>	<i>Alternate No. 3</i>	<i>Total</i>
Trapp-Carroll Company.....	\$37,530	\$ 4,850	\$42,380
Stansbury and Stout.....	37,914	4,494	42,408
L. M. Leonard Company.....	88,859	4,800	93,659

The low total bid of Trapp-Carroll Company is regular in every respect and is below the total estimate of \$52,661.25, filed with the Auditor of State.

4. For purposes of comparison, the totals of the three low bids for the heating contract division with their No. 2 alternates are given as follows:

<i>Bidder</i>	<i>Base Bid</i>	<i>Alternate No. 2</i>	<i>Total</i>
The Emrich Company.....	\$ 1,853	\$ 787	\$ 2,640
J. F. Oelgoetz Company.....	1,924	715	2,639
Huffman-Wolfe Company.....	1,970	720	2,690

The low total bid of J. F. Oelgoetz Company is regular in every respect, and is below the total estimate of \$3,400, filed with the Auditor of State.

5. I, therefore, recommend that the Cabinet recommend to the State Director of Public Works that awards be made as follows:

General Contract—Trapp-Carroll Company.....	\$42,380
Heating Contract—J. F. Oelgoetz Company.....	2,639

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Mr. Smith, seconded by Mr. Elleman, the above recommendations of the University Architect were ap-

proved, and the Architect was directed to advise the Director of Public Works of these recommendations.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary now presented the following credits on the Addition to Physical Education Building, as prepared by the University Architect:

Trapp-Carroll Company—General	
Revised layout of book stacks, omitting the concrete mezzanine floor (proposal of November 2, 1939) deduct.....	\$185
Substitute Sneed and Company book stack construction with steel deck floors covered with mastic tile (proposal of October 26, 1939) deduct.....	200
Substitute Lambert, hollow metal doors (proposal of October 26, 1939) deduct .....	200
Net total—credits.....	\$585

Upon motion of Mr. Atkinson, seconded by Dr. Russell, the above credits on the Addition to Physical Education Building were upon roll call unanimously approved.

\* \* \* \* \*

Mr. Dargusch, Chairman of the special Committee on Retirement Income, stated that due to the fact that the Retirement Income Plan will become effective January 1, 1940, instead of July 1, 1939, as provided in the action of the Board of Trustees under date of April 10, 1939, the dates July 1, 1939, which appear in Section VII of the Plan should therefore be amended to read January 1, 1940.

He then moved that Section VII, Supplementary Benefits, be amended to read as follows:

VII. *Supplementary Benefits.* Each participant in this plan will, upon retirement, receive annuities from the ..... and from either the State Teachers Retirement System of Ohio or the Public Employees Retirement System of Ohio.

For each participant in service or on leave of absence on January 1, 1940, the University undertakes to supplement these annuity payments, if this is necessary to bring the total retirement benefit up to 2 per cent of salary on January 1, 1940—but not more than \$100 nor less than \$60—for each year of service after the academic year in which age 45 is attained. In calculating this supplementary benefit, all annuities shall be taken in the form of single life annuities, regardless of whatever optional form of settlement may have been chosen by the participant.

(Non-members of the State Retirement Systems should see Section IX.)

The above motion was seconded by Mr. Thompson, and was upon roll call unanimously approved.

\* \* \* \* \*

The Secretary reported that in a letter received from Mr. Andrew Koerner under date of November 8, 1939, Mr. Koerner advised the sale of the 160-acre tract of land in Grant County, Oregon, at a price of \$1,200 net to the University. This land was a part of the Muellhaupt Estate which was turned over to the University.

Upon motion of Mr. Thompson, seconded by Mr. Rummell, the Secretary was directed to advise Mr. Andrew Koerner that the Board will sell this property at the above price, and the Secretary was further directed to execute, for and on behalf of the Board of Trustees, any and all documents necessary for this purpose.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, December 11, 1939, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) M. EDITH CAMPBELL,  
*Chairman.*



# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND TWENTIETH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, December 11, 1939.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M.

Present: M. Edith Campbell, Chairman, Dr. C. J. Altmaier, Herbert S. Atkinson, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell, and Lockwood Thompson.

\*            \*            \*            \*            \*            \*

The minutes of the last meeting were approved.

\*            \*            \*            \*            \*            \*

Acting President McPherson presented the following recommendations:

### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Lena M. Maass	Stenographer	Oct. 31, 1939	\$1,140.00
Crystal Barker	Stenographer	Nov. 30, 1939	1,080.00
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
Paul J. Seyler	Assistant	Dec. 31, 1939	1,200.00
Hubert Bezdek	Graduate Assistant	Mar. 31, 1940	150.00
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
Allen Meyer	Graduate Assistant	Dec. 31, 1939	450.00
<i>College of Education</i>			
<i>Education</i>			
John H. Thompson	Assistant	Oct. 1, 1939	801.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
<i>Administration</i>			
Antoinette Hrabenek	Clerk (part time)	Nov. 30, 1939	780.00
<i>Nursing Care</i>			
John D. Puppel	Orderly	Nov. 23, 1939	684.00
<i>Administrative Division</i>			
<i>Registrar's Office</i>			
Jane H. Little	Assistant to Registrar	Nov. 30, 1939	1,020.00
<i>Physical Plant Division</i>			
<i>Police and Watchmen</i>			
George R. Demint	Nightwatchman	Nov. 30, 1939	1,260.00
<i>Janitor Service</i>			
James H. Kramer	Janitor (Mr. Kramer died November 18, 1939)	Nov. 30, 1939	1,380.00

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<i>Student Employment Office</i>				
Ellen M. Vick	Clerk	Dec. 31, 1939		960.00
<i>Laboratory Supply Store</i>				
Mary F. Deshler	Clerk	Nov. 30, 1939		960.00
Lulu E. Abel	Clerk	Nov. 30, 1939		960.00
<i>Pomerene Refectory</i>				
Elizabeth Reiter	Cashier	Nov. 1, 1939		780.00
David H. Gruber	Janitor	Dec. 31, 1939		528.00
*	*	*	*	*

### Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
William E. Gill	Instructor	Jan. 1, 1940	Wi.	\$ 550.00 period
<i>Agronomy</i>				
Byron T. Shaw	Instructor (part time)	Jan. 1, 1940	Wi.	225.00 period
<i>Zoology and Entomology</i>				
Paul J. Seyler	Instructor	Jan. 1, 1940	Wi.Sp.	1,200.00 period
Robert C. Baxter	Graduate Assistant	Jan. 1, 1940	Wi.Sp.	300.00 period
Alfred G. Runner	Graduate Assistant	Jan. 1, 1940	Wi.Sp.	300.00 period
<i>College of Arts and Sciences</i>				
<i>Physics and Astronomy</i>				
Wave Henry Shaffer	Instructor	Oct. 1, 1940	Au. Wi. Sp.	2,316.00
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Allen Meyer	Acting Director of Student Placement	Jan. 1, 1940 for 6 months		1,000.00 period
<i>Business Organization</i>				
Brooks Smeeton	Instructor (Special contract)	Jan. 1, 1940	Wi. Sp.	2,400.00 period
<i>College of Education</i>				
<i>Administration</i>				
Cecile Bush	Typist	Nov. 16, 1939		960.00
<i>Bureau of Educational Research</i>				
John H. Rowland	Research Associate and Assistant Professor	Nov. 1, 1939 (12 months)		4,000.00
(Salary to be paid from the General Education Board Fund—Rotary No. 7661)				
<i>College of Engineering</i>				
<i>Civil Engineering</i>				
Robert F. Baker	Student Assistant	Jan. 1, 1940	Wi.	80.00 period
Robert Hawthorne	Student Assistant	Jan. 1, 1940	Wi.	30.00 period
<i>College of Medicine</i>				
<i>Medicine</i>				
Cesar Merino	Rockefeller Foundation Research Fellow	Nov. 1, 1939 to Oct. 31, 1940		1,800.00
(Salary to be paid direct by the Rockefeller Foundation)				
<i>Physiological Chemistry</i>				
Ada S. Yolles	Research Assistant	Nov. 1, 1939 to Apr. 30, 1940		600.00 period
(Salary paid from General Research Fund—Rotary No. 7261)				

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<i>Starling-Loving Hospital</i>					
<i>Nursing Care</i>				<i>Code</i>	
Irene Schanz	Relief Night Supervisor	Dec. 1, 1939		(3&4)	1,140.00
Olive Mabel Harper	Nurses Aide	Oct. 1, 1939 for 1 month and 14 days			61.60 period
Priscilla Ring	Nurses Aide	Nov. 15, 1939		(3&4)	504.00
Herbert Roseler	Orderly	Dec. 2, 1939		(3&4)	684.00
<i>Operating Room and Anesthetics</i>					
Dorothy Koehn	Assistant Head Nurse	Dec. 1, 1939		(3&4)	1,254.00
<i>Dietary</i>					
Wilma G. Pressey	Diet Kitchen Helper	Nov. 20, 1939		(3&4)	588.00
<i>Starling-Loving Hospital—Rotary No. 7727</i>					
<i>Nursing Care</i>					
Ada M. Conley	Assistant Head Nurse on Obstetrics	Dec. 1, 1939		(3&4)	1,080.00
<i>College of Veterinary Medicine</i>					
<i>Veterinary Parasitology</i>					
Fleetwood R. Koutz	Assistant	Dec. 1, 1939 to June 30, 1940			749.00 period
<i>President's Division</i>					
<i>Franz Theodore Stone Laboratory</i>					
Anthony Kindt	Laborer	Oct. 20, 1939 to May 31, 1940			502.15 period
<i>Military Science</i>					
Margaret Foster	Stenographer	Nov. 27, 1939			960.00
<i>Administrative Division</i>					
<i>Business Office</i>					
Mary Ann Camden	Clerk	Dec. 11, 1939			960.00
<i>Registrar's Office</i>					
Dorothy L. McClelland	Assistant to Registrar	Dec. 4, 1939			1,020.00
Jane H. Little	Typist, Alumni Records	Dec. 1, 1939			960.00
<i>Physical Plant Division</i>					
<i>Police and Watchmen</i>					
Arthur John Corcoran	Nightwatchman	Dec. 8, 1939			1,260.00
<i>Janitor Service</i>					
Herman D. Palmer	Janitor	Dec. 1, 1939			1,200.00
<i>Dental Clinic</i>					
Paul F. Collins	Instructor	Jan. 1, 1940 (12 months)			300.00
Robert Mayer	Instructor	Jan. 1, 1940 for 6 months			450.00 period
Howard Leeper	Instructor	Jan. 1, 1940 for 6 months			300.00 period
Carl Denn	Instructor	Jan. 1, 1940 for 6 months			450.00 period
	(Above salaries to be paid from Rotary No. 7160)				
<i>Student Employment Office</i>					
Elizabeth J. Hogue	Clerk	Jan. 1, 1940			960.00
	(Salary to be paid from General Activities Fee Funds)				
<i>Laboratory Supply Store</i>					
Eleanor L. Grigsby	Clerk	Dec. 1, 1939			900.00
Mary Eletha Steele	Clerk	Dec. 1, 1939			900.00
Mary Deshler	Typist	Dec. 1, 1939			960.00
<i>Athletics</i>					
Theo. Hieronymous	Assistant Football Coach	Oct. 1, 1939	Au.		300.00 period

\* \* \* \* \*

### Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Sam Arnold	Graduate Assistant	Assistant	Jan. 1, 1940
<i>College of Medicine</i>			
<i>Starling-Loving Hospital—Rotary No. 7727</i>			
<i>Nursing Care</i>			
Eliza Busenberg	Night Supervisor	Head Nurse on Obstetrics	Dec. 1, 1939
Catherine Helman	Relief Night Supervisor (A-1)	Night Supervisor (Rotary No. 7727)	Dec. 1, 1939
*	*	*	*

### Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate	
			From	To
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Sam Arnold	Assistant	Jan. 1, 1940	\$ 450.00	\$ 675.00
<i>College of Education</i>				
<i>Bureau of Special and Adult Education—F-9</i>				
Irene E. Kinley	Assistant to the Director	Nov. 15 to Dec. 31, 1939	2,004.00 (full time)	1,002.00 (half time)
<i>Education</i>				
Wilfred Eberhart	Assistant Professor	Oct. 1, 1939	2,040.00 for Au.Sp.	3,060.00 for Au.Sp. Su.'40
<i>College of Engineering</i>				
<i>Industrial Engineering</i>				
James R. Stitt	Assistant Professor of Welding Engineering (Increase to be paid from funds deposited in the office of the Business Manager by donors)	July 1, 1939	2,475.00	2,556.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital—Rotary No. 7727</i>				
<i>Nursing Care</i>				
Eliza Busenberg	Head Nurse on Obstetrics	Dec. 1, 1939 (3&4)	1,500.00	1,200.00
Catherine Helman	Night Supervisor (A-1)	Dec. 1, 1939 (Rotary No. 7727)	1,140.00	1,500.00
<i>Graduate School</i>				
Jo Morgan Teague, Jr.	Edward Orton Jr. Foundation Fellow	Oct. 1, 1939	750.00	600.00
<i>Administrative Division</i>				
<i>Business Office</i>				
Marjorie M. Kirkpatrick	Typist	Jan. 1, 1940	1,020.00	1,140.00
<i>Dean of Men's Office</i>				
Lowell A. Wrigley	Director, Men's Housing Bureau and Assistant Dean of Men	Jan. 1, 1940	2,040.00	2,160.00
*Richard Fuller	Student Clerk (Increase to be paid from Men's Dormitory Fund—Rotary No. 8214)	Sept. 15, 1939	500.00	620.00
*	*	*	*	*

*Changes in Quarters of Service*

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Commerce and Administration</i>		1939-1940	
<i>Accounting</i>			
Russell S. Willcox	Associate Professor	Su. Wi.Sp.	Su.Au.Wi.Sp.
<i>College of Education</i>			
<i>Music</i>			
Hilda Dierker	Assistant Professor	Su.Au. Sp.	Su.Au.'39Su.'40

Upon motion of Mr. Atkinson, seconded by Mr. Rummell, the above recommendations of the Acting President were upon roll call unanimously approved.

\* \* \* \* \*

Acting President McPherson now presented the following miscellaneous recommendations:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from state funds:

Silas A. Harris, Professor of Law, to attend the meeting of the Executive Committee of the National Association of Legal Aid Organizations in New York City, December 31, 1939, to January 3, 1940.

That, in accordance with the provisions of the Public Employees Retirement System, the following employes who have reached the age of 70 or more, be retired from University service on December 31, 1939, and that the official service certificate be presented to each:

Samuel N. Bell, Laborer  
Olaf Christianson, Elevator Operator  
Andrew D. Grayson, Janitor  
Mina Kennedy, Stenographer  
Lawrence J. McKenna, Janitor  
James Merrell, Janitor  
John T. Miller, Mechanic  
William H. Ziebold, Linotype Operator

That, in accordance with the regulations of the Public Employees Retirement System, Martha Mary Beggs, Bookkeeper in the Business Office be retired from University service as of January 31, 1940, under the provisions of the Disability Retirement.

That, upon the recommendation of the Chairmen of their departments and in accordance with the provisions of the Public Employees Retirement System, the following employes who are past compulsory retirement age be continued in active service in the University for one year, effective January 1, 1940:

William C. McCracken (part time)  
John Hussey (part time)  
James D. Marple

That the vacation credit of Assistant Professor Herman Miller, Department of Speech, accumulated during the Summer Quarter of 1937 amounting to \$936, be adjusted on the two-thirds cash basis in the amount of \$624, in accordance with the rule.

That the salary of Philip P. Schaffner, Instructor in the Depart-

ment of Economics, be paid in twelve installments instead of on a nine months special contract basis, effective October 1, 1939.

That the salary of James C. Yocum, Assistant Professor in the Bureau of Business Research, be paid in twelve installments instead of on a nine months special contract basis, effective October 1, 1939.

That the following salaries in the Department of Horticulture be transferred from Farm Rotary to A-1, effective December 1, 1939:

Thelma Davis, Stenographer (part time) .....	\$ 480.00
C. D. Fitzgerald, Assistant .....	300.00
Jacob Bowers, Laborer .....	900.00
	<u>\$1,680.00</u>

That the following salaries in the Department of Dairy Technology be transferred from A-1 to Farm Rotary, effective December 1, 1939:

R. J. Alberts, Assistant .....	\$1,257.00
D. W. Glover, Graduate Assistant .....	450.00
	<u>\$1,707.00</u>

That the leave of absence granted to Professor Jacob B. Taylor of the Department of Accounting, be extended until October 1, 1940.

That the leave of absence granted to Associate Professor Donald C. Power of the Department of Business Organization, be extended to include the Winter and Spring Quarters of the year 1939-1940.

That the leave of absence granted to Associate Professor Kenneth Dameron of the Department of Business Organization, be extended to include the Winter and Spring Quarters of the year 1939-1940.

That, providing funds are available, each member of the Agricultural Extension Staff with the rank of instructor or above, who is approved for the pursuit of advanced study by the Dean of the College of Agriculture, the Director of the Agricultural Extension Service, and the President of the University, be entitled to a quarter's leave with full pay every five years. In case a member is granted a semester's leave, a proportionately longer time shall elapse before another leave is granted. This is to supercede action taken by the Board as of May 10, 1937.

That, in accordance with the above action and upon the recommendation of Director H. C. Ramsower and Dean John F. Cunningham, the following leaves of absence, with salary, be granted:

A. W. Marion, County Agricultural Agent, Mercer County, from February 1 to June 17, 1940, for advanced study at the University of Wisconsin;

Floyd Henderson, County Agricultural Agent, Jackson County, from February 1 to June 15, 1940, for study in the Graduate School at Cornell University;

Otto D. Sands, County Agricultural Agent, Miami County, from January 2 to March 16, 1940, for study in the Department of Rural Economics, Ohio State University;

Ivan McKellip, Professor of Dairy Husbandry, Agricultural Extension Service, from January 29 to May 31, 1940, for graduate study at the University of Louisiana;

G. A. Hummon, County Agricultural Agent, Huron County, from January 1 to March 15, 1940, for advanced study at the Ohio State University;

Elizabeth Graddy, Home Demonstration Agent, Warren County from February 1 to June 15, 1940, for graduate study at Columbia University;

C. D. McGrew, County Agricultural Agent, Trumbull County, from February 9 to June 11, 1940, for advanced work at Cornell University;

Alma L. Garvin, Associate Professor, Home Economics Extension, from February 1 to June 15, 1940, for study at Teachers' College, Columbia University;

Katherine A. Tingley, Home Demonstration Agent, Preble County, from February 5 to June 12, 1940, for graduate study at Columbia University.

That the University return to Mr. Clarence C. Ross, Columbus, Ohio, \$120 which he paid for fees for attendance at the University as follows, having made such payment in ignorance of the statutes of Ohio providing for free attendance at Ohio State University of men who entered the United States Army forces during the Great War:

Summer Quarter 1937.....	\$ 20
Autumn Quarter 1937.....	20
Winter Quarter 1938.....	20
Spring Quarter 1938.....	20
Summer Quarter 1938.....	20
Spring Quarter 1939.....	20

\$120

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$375 from White Laboratories, Inc., for general research in the Department of Physiological Chemistry;

\$5,000 (anonymous until 1944) to be paid in five annual installments of \$1,000 each, for the establishment of a \$5,000 fellowship in the School of Social Administration as a memorial in the name of an individual to be designated at that time by the donor, the fellowship to be applicable to a graduate student in the School of Social Administration. Each sum of \$1,000 will serve as a School of Social Administration Associate, Inc. scholarship from the time of its approval by the Trustees until the final payment of \$1,000 is made.

That in accordance with the recommendation of the University Faculty, degrees be awarded at the Winter Convocation on December 21, 1939, to the following named students who have completed their requirements therefor:

#### DOCTOR OF PHILOSOPHY

Hsi Chieh Cheng, B.A. (Fukien Christian University), M.Sc.; Sara Bernita Dreitzler, A.B., A.M. (Oberlin College), A.M. (Columbia University); Raymond Eugene Glos, B.S., M.S. (University of Illinois); Edward Russell Johnson, A.B. (Wittenberg College), M.A.; Chosaburo Kato, S.B. (Denison University), S.M. (University of Chicago); John Herman McMinn, A.B. (Cornell University), M.A. (University of Nebraska), M.A. (University of Cincinnati); Charles Birkenshaw Mendenhall, B.S. (Earlham College), M.A. (University of Pennsylvania); Edward Albert Metcalf, A.B. (Marietta College),

A.M. (Columbia University); William Wilbur Miller, A.B. (Goshen College), M.A.; Paul Anthony Munter, B.A., M.Sc.; Dimitry Niconoff, B.S. in Met.E. (South Dakota State School of Mines), M.S. (University of Utah); Shlomo Noble, A.B. (St. Thomas' College); Ralston Russell, Jr., B.Cer.E., M.Sc.; George Alfred Stinchcomb, B.S. (Heidelberg College), M.A. (University of Michigan); Claude Edward Thompson, A.B., M.A. (Wittenberg College); Hilda Holmes Torstensen, A.B. (Radcliffe College), M.S. (Syracuse University); Harlan Noyes Worthley, B.S., M.S. (Massachusetts State College).

#### MASTER OF ARTS

Wade Sherman Amstutz, A.B. (Bluffton College); George Eric Bechtolt, A.B. (Wittenberg College); Hermann Anton Becker, B.Sc. in Bus.Adm.; Jess Albert Ellis, B.A.; Roy Ellsworth Ferguson, B.Sc. in Edu.; Clark Milton Fouts, B.S. in Edu. (Ohio University); Leonard Horace Glover, B.S. in Edu. (West Virginia State College); Prudence Warren Hall, A.B. (Beaver College); Dorothy Clement Hanson, A.B. (Otterbein College); Louis George Hoff, B.S. (University of the South Sewanee); Roland Vernon Hudson, A.B., B.D. (Asbury College); Norman Carlton Jacobs, A.B. (Capital University); John Jacob Long, B.S. in Edu. (Wittenberg College); William LeRoy Patty, B.S. in Edu. (Wittenberg College); Maurice Lincoln Rider, B.Sc. in Edu.; Woodrow Christian Sherer, B.Sc. in Edu.; Hubert Frank Smith, B.S. (University of Pittsburgh); William Lewis Steinhauer, B.Sc. in Edu.; John Fredrick Watson, A.B. (Tufts College); Alvin R. Wyse, B.S. in Sec. Edu. (Manchester College).

#### MASTER OF ARTS IN SOCIAL ADMINISTRATION

Charles Joseph Capazo, B.Sc. in Edu.; John Robert Knight, A.B. (Otterbein College); Milton Sidney Tarnopol, B.Ch.E. (Northeastern University), S.M. in Cer. (Massachusetts Institute of Technology).

#### MASTER OF BUSINESS ADMINISTRATION

Clark Eugene Zimmerman, A.B. (Heidelberg College).

#### MASTER OF SCIENCE

James Monroe Alford, Jr., B.S. in E.E. (Mississippi State College); A. Eugene Anderson, B.E.E.; William Harold Baxley, B.S. (Howard College); Carl Willard Bilikam, B.Sc. in Agr.; Frederick Pius Dickey, B.S. (Muskingum College); Charles Dale Fitzgerald, B.Sc. in Agr.; Harry David Foster, B.E., B.Cer. E.; Clyde Winger Harris, B.S. in Science (California Institute of Technology); Charley Edwin Hatch, B.A. (Ohio Wesleyan University); Melvin Harp Hazaleus, B.S. (Oklahoma Agricultural and Mechanical College); Robert William Hursh, B.S. in M.E. (University of Illinois); Richard William Hutton, B.S.A. (Ontario Agricultural College); John Stanley King, B.Ch.E.; Fred Joseph Kingman, D.V.M.; Robert Gerald Lilley, B.Ch.E.; Hubert Charles Mohr, B.Sc. in Agr.; Howard John Orlowski, B.Ch.E.; Hugh Barnes Stewart, B.S. (Kent State University); Charles Bernard Tauber, B.Cer.E.

#### BACHELOR OF SCIENCE IN AGRICULTURE

Howard McConahay Armstrong; Charles Yesbra Arnold; Frederick Henry Coe; Gerald William Crowthers; Richard Ludwig Gromen; Delmer Ellis Groves; John Folger Hilt; Barthold Michael Hold-



stein; Justin Hare Hollanshead; Ralph Burdette Hornberger, Jr.; Donald Edward Jones; Robert William Kenreich; James Gordon Lye; Jared Theodore Monson; Charles Richard Rank; John D. Robinson; Harold Cole Ruggles; Oscar Earl Share; Roy Atwood Stillwagon, Jr.; Charles Simon Tanager; Marion Lindemuth Tanager; Charles Miles Terry; Charles Wright Troupe; Homer Royal Unkefer; Glenn Yoder.

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Elva Rose Caplan; Dorothy Flegal Edwards; Alice Jane Morgan; Marjory Marie Stanley; Gladys Tarbill Voelker.

#### BACHELOR OF ARTS—WITH HONORS

Robert Leroy Elliott (cum laude); George Wolfgang Kisker (cum laude); Henry Hirsch Wasser (cum laude and with Distinction in English).

#### BACHELOR OF ARTS

Otis Eugene Bridgeford; Francis Frederick Christmas; Eugene Phineas Drucker; Edwyn Herman Edelman; Hugh Guthrie Flynn; Janet Elizabeth Harris; James Wallace Haverfield; Dwight Aubrey Hutchison; Paul Eli Jacobs; Joseph Cotter Leist; Walter Raymond Rau; Martyn Carl Raupple; Dorothy Robinson Schaffner; Benjamin R. Schwartz; Joseph Lewis Speicher; Howard Fredrick Wehr; Emmett Rouse Wells; Marjorie May Wheeler.

#### BACHELOR OF SCIENCE IN JOURNALISM

Jessie Phyllis Blickensderfer; Willard Charles Cordes; Charles David Graber; William Robert Raymond; Beulah Veryl Tow; Will Otto Trucksis.

#### BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Kenneth Howard Allen; Paul Wolford Armstrong; Charles Emil Battisti; Richard John Boughner; Jack Abraham Caplan; Robert Hewitt Coe; Clifford B. Coffman, Jr.; Harold William Devine; George Jee Earl; George Robert Fellows; James Berlen George; William Britan Gest; Robert Davis Green; Robert Merle Hardesty; Joe Arden Hoffman; Ralph Nicholls Houck; Carrie Mae Johnson; Robert Stanley Johnson; Eleanor Eileen Karch; Carl Francis Kelly; John Bernard Koman; Everett Eugene Mann; Harold Chester Marcy; William George McQuigg; Donald Wilbur Merrick; Donaldine Carolyn Morgan; Donald Smith Packer; Charles Acril Reed; Arnold Henry Saska; George Webster Stengel; Robert Clyde Stump; John William Thompson; George Howard Walker; Frederick Pringle Winkler.

#### BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Margaret Elizabeth Ferguson; Bertha Mae Phillips; John Walter Williams.

#### BACHELOR OF SCIENCE IN EDUCATION

John Frederick Beane, A.B. (Miami University); Edith Elizabeth Blizzard; Elizabeth Amelia Brodt; Ruth Charlotte Buchanan; Minerva Mae Burner; Marian Wilhelmina Candon; Pauline Chinn; Ada Ruth Davis; Lucille Virginia Fenton, B.A. (Anderson College and Theological Seminary); Anne Elizabeth Frederiksen; Suzanne Gillam; Elma Allison Guth; Frances Freeman Hann; Betty Jane Hayman; Helen Pauline Helfrich; Naomi Alicia Hooker; Eileen Virginia Horschel; Alice Juanita Hultin; Gomer Thomas Jones; Marjorie Ken-

nedey; Ardath Louise Kleinhaus; Minnie Margaret Kochenderfer; Winona Mae Kunkle; Mary Elizabeth Lauderbaugh; Robert Eugene Lewis; Charles Elmer Lieser, B.A.; Marian Ellanora Marks; Peggy Kathryn Marshall; Betty Jane Murphy; Carroll Arthur Osborn, B.A. (Ohio Wesleyan University); Wanda Elaine Rinehart; Margaret Kendall Robinson; Irene Inez Schanz; Betty Sherwood; Karl Atwood Shumaker, Jr.; Margaret Heath Snowden; Elbert Pearl Stille, Jr.; Wilmer Wallace Stover; Shirley Ann Tice, B.A.; Frances Roe Wandel; Julia Mae Warrick; Ray Henry Woodgeard; Wanda Louise Worthington; Georgia Marian Wyss.

#### BACHELOR OF FINE ARTS

Catherine Ann Findlay; Elizabeth Marcelline Miller; Jane Ellen Neff; Elna Anna Padan; Arthur William Vaupel; Marie Terese Wagner; Albert Morton Wasserstrom.

#### BACHELOR OF CERAMIC ENGINEERING

John Douglas Clark; Edward Alex Morton; John William Schuck; John Edward Turnbull; Lloyd Robert Whittington; Alfred Wild; James Byron Willis.

#### BACHELOR OF CHEMICAL ENGINEERING

Francis Delmar Beckel; James Eugene Manner.

#### BACHELOR OF CIVIL ENGINEERING

William Edward Brown; Oliver Dale Graham; John Frankenberg Howell; Maurice Henry Kilgore; Robert Charles Williams.

#### BACHELOR OF INDUSTRIAL ENGINEERING

James Thomas Cook; James Orr Currie; Wilson Eugene Curtis; Ralph Edward Dunkel; Richard Kramer Fairley; Harry Junior Grashel; Carl Emil Holdren; Charles Harris Huffman, B.Sc. in Edu.; Fred Andrew Mosher.

#### BACHELOR OF MECHANICAL ENGINEERING

Floyd Irville Abel; Raymond Francis Bookmyer; Austin Courtenay Brightman; Carl Alpheus Drake; James Alexander Eibling; Edison Reynolds Harrison; John Martin Heldack; John Pershing Krouse; Robert Edgar Sperry; Harry McWalter Valentine; Sherrod Lewis Vaughn.

#### BACHELOR OF METALLURGICAL ENGINEERING

George Edward Hugus.

#### BACHELOR OF LAWS

Clarence Allen Covington, Jr., A.B. (Ohio University); Morris Greenspun, B.A.; David Allen Guberman, B.A.; John Edward Harmon, B.A.; Wilford Harold Heaton; Rollin Lee Petersen.

#### BACHELOR OF SCIENCE IN PHARMACY

Benjamin Sanford Klein; Wayne Adams Sharpe.

#### CERTIFICATE OF GRADUATE NURSE

Minerva Mae Burner; Helen Pauline Helfrich; Marjorie Kennedy; Betty Sherwood.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the above recommendations of the Acting President were upon roll call unanimously approved.

\* \* \* \* \*

The Acting President now presented the report of the Board of Directors of the Ohio State University Development Fund covering the progress to date of the first annual campaign.

He also presented the budget as recommended by the Board of Directors of the Ohio State University Development Fund for the calendar year beginning January 1, 1940. This budget totaled \$18,070.

Upon motion of Dr. Russell, seconded by Mr. Atkinson, the Board by unanimous vote approved the budget as recommended, and appropriated \$18,070 from the Interest on Endowment Fund for said purpose.

\* \* \* \* \*

Acting President McPherson presented the following report prepared by a special committee authorized by the Board of Trustees at its meeting held May 8, 1939, for the purpose of developing a plan for the operation of Residence Halls for women and for men, and recommended its approval:

#### OPERATION OF RESIDENCE HALLS

The Residence Halls of the University shall be under the direction of a Housing Council. The President of the University shall serve as Chairman of the council. The other members of the council shall be: the Dean of Women, the Dean of Men, the Business Manager, and the Director of Dining Halls. The Housing Council shall have charge of and be responsible for the operation of all Residence Halls, and shall prepare such rules and regulations as it may deem necessary.

The Dean of Women shall be responsible for the administration of the Residence Halls for Men through the Superintendents and Head Residents who shall serve under her direction.

The Dean of Men shall be responsible for the administration of the Residence Halls for Men through the Superintendents who shall serve under his direction.

The Business Manager shall supervise and audit all financial transactions involved in the operation of the Residence Halls.

The Director of Dining Halls shall be responsible for the planning, preparation, and serving of all meals, and the personnel necessary for this work.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Board by unanimous vote approved the plan of operation of the Residence Halls as contained in the report of the special committee.

\* \* \* \* \*

The Board now went into executive session.

The Board convened in regular session at 2:30 P. M.

\* \* \* \* \*

Acting President McPherson stated that as a result of the loss by fire on March 3, 1939, of the large Hess Barn in which research in beef cattle feeding was being carried on, and on September 29, 1939, of the Sells Barn which was used as a laboratory for the Department of Agronomy, it will be necessary to ask the State Emergency Board for funds to replace these buildings inasmuch as the policy of the state will not permit the University to carry fire insurance on its buildings.

Dean Cunningham, of the College of Agriculture, has had plans prepared for a building to carry on the beef cattle feeding experiments which the University Architect has estimated will cost \$15,000, and for an Implement Shed estimated to cost \$3,500.

The research and instruction work formerly done in the Sells Barn by the Department of Agronomy can be carried forward in the Lane Avenue School House which has been purchased for \$7,500, with the approval of the State Emergency Board.

Dean Cunningham reported further that the equipment and supplies totally destroyed by these two fires inventory at \$5,461.94.

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the Board by unanimous action directed the Secretary to make formal request of the State Emergency Board for \$15,000 to be used in the construction of a Beef Cattle Feeding Barn, and for \$5,000 for the replacement of the equipment destroyed by fire, and for \$3,500 to be used in construction of an Implement Shed.

\* \* \* \* \*

Acting President McPherson presented to the Board a proposed plan for a Public Health Institute.

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, a committee consisting of Dr. Russell, Dr. Altmaier, and Mr. Thompson, was appointed to consider this report and present its recommendations to the Board at the next meeting.

\* \* \* \* \*

Upon motion of Mr. Atkinson, seconded by Dr. Altmaier, Mr. Thomas D. Phillips was elected Associate Professor of Agriculture at an annual salary of \$3,468, on a twelve months basis, effective December 1, 1939, with the understanding that Associate Professor Phillips will be attached to the office of the Dean of the College of Agriculture and will be assigned such duties as the Dean may prescribe from time to time.

\* \* \* \* \*

The Secretary now reported the following items to the Board:

The receipt on November 25, 1939, of \$6,176.64 from the Ohio National Bank of Columbus, Ohio, executor of the Will of Marietta Comly, this amount represents payment in full of the residuary bequest in Item XI of the Will, and establishes the Comly and Coleman Fund for Medical Students;

The acquisition and receipt of deed for 3 acres of land on Flen- niken Pike, from the Estate of John H. Harrison, for which \$3,250 was paid from the Interest on Endowment Fund, as authorized by the Board under date of October 9, 1939.

\* \* \* \* \*

The Secretary reported that following the action taken by the Board relative to the proposed purchase of the Lane Avenue School building, the State Emergency Board visited the site, and it was explained to the Emergency Board that the Trustees proposed to use this building as a Food Storage Building and for the work in Agronomy formerly carried on in the Sells Baru which had been destroyed by fire.

The State Emergency Board then gave its approval to the University's offering a bid of \$7,500 for the property, with the understanding that formal request for this sum will not be made of the Emergency Board until after January 1, 1940.

Upon motion of Dr. Russell, seconded by Mr. Atkinson, the Secretary was directed to make formal request of the State Emergency Board for the sum of \$7,500 to cover the purchase price of the Lane Avenue School House.

\* \* \* \* \*

The Secretary advised the Board that bids covering the Deaerating Heater for Domestic Hot Water in the Power Plant, as readvertised, will be received on December 15, 1939, at 2 o'clock.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the Maintenance Engineer's estimate, to recommend to the Director of Public Works the award of contract to the lowest and best bidder. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary reported that in accordance with authority granted by the Board at its June 12, 1939 meeting, the Cabinet has authorized the following change orders:

<i>Faculty Assembly Unit</i> (PWA Docket No. Ohio 2158-F)	
Trapp-Carroll Company—Contract No. 2 (General)	
Precast terrazzo stringers on the front of the main stair.....	\$300.00
Increase the depth of column footing No. 20.....	37.51
	\$337.51
<i>Women's Dormitories</i> (PWA Docket No. Ohio 2095-F)	
Huffman-Wolfe Company—Contract No. 4 (Plumbing)	
Additional plumbing in connection with the Superintendent's suite in Unit B.....	\$468.00
Install a condensate tank to receive condensate from steam traps, kitchen equipment.....	53.00
	\$521.00
E. Elford and Son—Contract No. 4 (General)	
Re-arrange plan of Superintendent's suite (proposal dated April 15, 1939) .....	\$508.68
Reinforcing frames of certain cased openings to receive future hardware (proposal dated May 12, 1939).....	126.00
Furnishing cylinders for locks, master-keyed with present dormitory (proposal of May 19, 1939).....	290.18
Additional nailing blocks under main cornice of Unit B (proposal dated September 14, 1939).....	33.48
	\$958.34
<i>Men's Dormitory</i> (PWA Docket No. Ohio 1990-F)	
E. Elford and Son—Contract No. 3 (General)	
Furnish and install two built-in kitchen units in Rooms 103 and 176 (Staff Apts.) as per proposal of October 16, 1939.....	\$902.00

\* \* \* \* \*

The Secretary now presented the following report of the University Architect and actions of the Cabinet relative to bids received on November 21, 1939, for "B" Addition to Journalism Building (PWA Docket No. Ohio 1986-F) and contracts awarded thereon:

## CABINET MINUTES

November 21, 1939.

The Cabinet met in Room 100 of the Administration Building at 2:00 P. M.

Present: Messrs. McPherson, Smith, Elleman, Steeb, and R. E. Kinnear, Chief Resident Engineer Inspector of the Federal Works Agency.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on November 13, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for "B" Addition to Journalism Building (PWA Docket No. Ohio 1986-F) as per advertisement. The following bids were received, read and tabulated:

*Division 1 — General Contract*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. 1 (deduct)</i>	<i>Alt. 2 (deduct)</i>
S. J. Isabel and Son.....	\$27,700	\$27,700	\$4,057	\$125
Trapp-Carroll Company.....	24,880	25,000	4,688	175
Robert H. Evans and Company.....	24,171	25,000	4,150	170
E. J. Mulligan.....	26,878	30,000	4,300	160
L. M. Leonard Company.....	26,339	27,000	4,200	170
Geis Construction Company.....	27,594	30,000	4,100	160

*Division 2 — Heating and Ventilating*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. 1 (deduct)</i>	<i>Alt. 3 (deduct)</i>
W. H. Spohn Plumbing Company...\$	2,565	\$ 3,000	\$ 181	\$ 60
Eastern Plumbing Company.....	2,987	3,000	355	90
The Emrich Company.....	2,388	2,500	680	64
North Side Plumbing Company.....	2,946	3,000	480	125
J. F. Oelgoetz Company.....	2,488	5,000	580	80
Huffman-Wolfe Company.....	2,220	3,000	470	60

*Division 3 — Plumbing*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. 1 (deduct)</i>	<i>Alt. 2 (deduct)</i>
North Side Plumbing Company.....\$	2,425	\$ 2,500	..	\$812
J. F. Oelgoetz Company.....	2,284	5,000	\$ 55	258
Eastern Plumbing Company.....	2,620	3,000	50	160
Huffman-Wolfe Company.....	2,180	3,000	70	330
W. H. Spohn Plumbing Company...\$	2,185	3,000	..	327

*Division 4 — Electric Work*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. 1 (deduct)</i>	<i>Alt. 3 (deduct)</i>	<i>Alt. 4 (deduct)</i>
Electric Power Equipment Co. \$	1,353	\$1,500	\$229	\$20	\$208
Superior Electric Engr. Co....	1,657	1,700	232	17	243
Gustav Hirsch Organization..	1,240	1,250	85	35	163
Wing Electric Company.....	1,385	2,000	184	..	172

*Explanation of Alternates:*

- No. 1 — Omit 22' 0" in the length of the building.  
 No. 2 — Omit toilets.  
 No. 3 — Omit Vent Fan.  
 No. 4 — Omit lighting fixtures.

Upon motion, the above bids were turned over to the University Architect for inspection and report back to the Cabinet.

## CABINET MINUTES

November 21, 1939.

The Cabinet met in the office of the Secretary at 4:00 P. M.

Present: Messrs. McPherson, Smith, Elleman and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on the bids received November 21, 1939, for "B" Addition to Journalism Building (PWA Docket No. Ohio 1986-F).

November 21, 1939.

University Cabinet, "B" Addition to Journalism Building, Administration Building. Ohio State University (OH-1986-F)

Gentlemen:

Acting under instructions from the University Cabinet I have carefully examined the proposals received by the Cabinet pursuant to an advertisement for bids on the construction of the proposed "B" Addition to Journalism Building, at Ohio State University heretofore published on the 11th day of November, 1939, which said bids were opened and publicly read at 2 o'clock P. M. on the 21st day of November, 1939, and I submit the following report:

- (1) The base bid of the Robert H. Evans and Company, for Division 1, General Construction, when reduced by Alternate No. 1 is the lowest bid submitted by any responsible bidder, and is below the estimate of \$20,749.93, filed with the Auditor of State.
- (2) The base bid of The Huffman-Wolfe Company, for Division 2, Heating and Ventilating, when reduced by Alternate No. 1 is the lowest bid submitted by any responsible bidder, and is below the net estimate of \$2,315 filed with the Auditor of State.
- (3) The base bid of The Huffman-Wolfe Company, for Division 3, Plumbing, when reduced by Alternate No. 1 is the lowest bid submitted by any responsible bidder, and is below the estimate of \$2,454.12 filed with the Auditor of State.
- (4) The base bid of The Electric Power Equipment Company, for Division 4, Electric Work, when reduced by Alternate No. 1, is the lowest bid submitted by any responsible bidder, and is below the estimate of \$1,350.95 filed with the Auditor of State.

I, therefore, recommend, under authority granted by the Board of Trustees of the Ohio State University at its meeting held November 13, 1939, that the University Cabinet recommend to the State Director of Public Works the award of contracts as listed herein, the awards not becoming effective until the awardees have been notified by the Secretary of the Board of Trustees of the Ohio State University of the award of the pertinent contract:

<i>Division 1 — General Contract — Robert H. Evans and Co., Columbus, Ohio</i>	
Base Bid.....	\$24,171
Less Alternate No. 1.....	4,150
Net amount of bid.....	\$20,021.00
<i>Division 2 — Heating and Ventilating — The Huffman-Wolfe Company, Columbus, Ohio</i>	
Base Bid.....	\$ 2,220
Less Alternate No. 1.....	470
Net amount of bid.....	\$ 1,750.00
<i>Division 3 — Plumbing — The Huffman-Wolfe Company, Columbus, Ohio</i>	
Base Bid.....	\$ 2,180
Less Alternate No. 1.....	70
Net amount of bid.....	\$ 2,110.00
<i>Division 4 — Electric Work — The Electric Power Equipment, Company, Columbus, Ohio</i>	
Base Bid.....	\$ 1,353
Less Alternate No. 1.....	229
Net amount of bid.....	\$ 1,224.00
Total of Contracts to be awarded.....	\$25,005.00
Available for Engineering and Contingencies.....	5,602.78
	\$30,607.78
Owner's Funds.....	No balance
Balance available from original Government Grant, as of November 21, 1939.....	\$30,607.78
	\$30,607.78

Very truly yours,  
 (Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion, the above recommendations of the University Architect were approved, and the Architect was directed to advise the Director of Public Works of these actions of the Cabinet.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary presented the following report of the University Architect and actions of the Cabinet relative to bids received on certain readvertised items for Miscellaneous Construction, Finish, Furnishings and Equipment for the Men's Dormitory (PWA Docket No. Ohio 1990-F), and for Miscellaneous Construction, Finish, Furnishings and Equipment for the Women's Dormitories (PWA Docket No. Ohio 2095-F), and contracts awarded thereon:

#### CABINET MINUTES

November 16, 1939.

The Cabinet met in Room 100 of the Administration Building at 2:00 P. M.

Present: Messrs. McPherson, Smith, Elleman, Steeb and Mr. R. E. Kinnear, Chief Resident Engineer Inspector of the Federal Works Agency.

\* \* \* \* \*



The Cabinet, acting under instructions received from the Board of Trustees at its meeting on September 18, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for (1) Miscellaneous Construction, Finish, Furnishings and Equipment for the Men's Dormitory (PWA Docket No. Ohio 1990-F), Items 601-617 inclusive and Item 619, and (2) Miscellaneous Construction, Finish, Furnishings and Equipment for the Women's Dormitories (PWA Docket No. Ohio 2095-F), Items 508-515 inclusive, as per advertisement. The following bids were received, read and tabulated:

<i>Men's Dormitory — Miscellaneous Equipment (Items 601-617 incl. and Item 619)</i>			
<i>Bidder</i>	<i>Items 601-617</i>	<i>Item 619</i>	<i>Bond</i>
The Electric Power Equipment Company	\$2,455.78	\$420	\$3,000
Carl B. Frey, Inc.	2,466.20	.....	2,500
<i>Women's Dormitories — Miscellaneous Equipment (Items 508-515 incl.)</i>			
<i>Bidder</i>	<i>Amount</i>	<i>Bond</i>	
Southern Equipment Company	\$4,196.20	\$4,196.20	
John Van Range Company	3,728.72	3,728.72	

Upon motion, the above bids were turned over to the University Architect for inspection and report back to the Cabinet.

CABINET MINUTES

November 16, 1939.

The Cabinet met in the office of the Secretary at 4 P. M.  
Present: Messrs. McPherson, Smith, Elleman and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on the bids received November 16, 1939, for (1) Items 601-617 inclusive and Item 619, Miscellaneous Construction, Finish, Furnishings and Equipment for the Men's Dormitory (PWA Docket No. Ohio 1990-F), and (2) Items 508-515 inclusive, Miscellaneous Construction, Finish, Furnishings and Equipment for the Women's Dormitories (PWA Docket No. Ohio 2095-F).

November 16, 1939.

University Cabinet  
Administration Building OH-1990-F (Men's Dormitories)  
Equipment Bids

Gentlemen:

Acting under instructions from the University Cabinet, I have carefully examined the proposals received by the Cabinet and opened at 2 p. m., November 16, 1939, pursuant to readvertisement for Lighting Fixtures, Items 601-617 inclusive, and Paging System, Item 619, of Miscellaneous Construction, Finish, Furnishings and Equipment for the Men's Dormitory (PWA Docket No. Ohio 1990-F), and submit the following report:

The low bid of The Electric Power Equipment Company on Lighting Fixtures, in the sum of \$2,455.78, is regular in every respect and below the revised estimate of \$2,484 filed with the Auditor of State.

The only bid received on the Paging System is that of

The Electric Power Equipment Company in the sum of \$420. It is regular in every respect, and is below the revised estimate of \$480.

I, therefore, recommend, under authority granted by the Board of Trustees of the Ohio State University at its meeting held September 18, 1939, that the University Cabinet recommend to the State Director of Public Works the award to The Electric Power Equipment Company in the total sum of \$2,875.78, in the form of a change order, adding this amount to Contract No. 7, dated April 11, 1939.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

November 16, 1939.

University Cabinet  
Administration Building OH-2095-F (Women's Dormitories)  
Equipment Bids

Gentlemen:

Acting under instructions from the University Cabinet, I have carefully examined the proposals received by the Cabinet and opened at 2 p. m., November 16, 1939, pursuant to readvertisement for Built-in Tables and Sinks, Items 508-515 inclusive, of Miscellaneous Construction, Finish, Furnishings and Equipment for the Women's Dormitories (PWA Docket No. Ohio 2095-F), and submit the following report:

The low bid of the John Van Range Company, in the sum of \$3,728.72, is regular in every respect, and is below the revised estimate of \$4,120 filed with the Auditor of State.

I, therefore, recommend, under authority granted by the Board of Trustees at its meeting held September 18, 1939, that the University Cabinet recommend to the State Director of Public Works the award of the John Van Range Company in the sum of \$3,728.72, and that documents relating to this award be included with the documents relating to the award to the John Van Range Company recommended August 31, 1939, and approved by the Associate Regional Director, PWA (Ohio) on September 9, 1939, in the sum of \$3,423.56 for Items 365-372 inclusive, and that the total Contract Agreement be now executed in the total sum of \$7,152.28.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion, the above recommendation of the University Architect was approved, and the Architect was directed to advise the Director of Public works of these actions of the Cabinet.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

12-11-'39

The Secretary presented the following communication under date of December 9, 1939, from the Mid-State Realty Company, expressing their willingness to accept the sum of \$23,000 as rental for Neil Hall for the calendar year 1940:

December 9, 1939.

Mr. Carl E. Steeb, Business Manager  
Ohio State University  
Columbus, Ohio

Dear Mr. Steeb:

We wish to confirm our conversation and hereby express our willingness to accept the sum of Twenty Three Thousand (\$23,000) Dollars as rental for Neil Hall for the ensuing calendar year.

It being also understood that the terms of the lease agreement insofar as the period after 1940 is concerned are not modified in any way by this adjustment.

Yours very truly,

THE MID-STATE REALTY COMPANY  
(Signed) Harry V. Anderson, *President*.

Upon motion of Mr. Atkinson, seconded by Dr. Russell, the Board by unanimous vote approved the proposal of the Mid-State Realty Company under date of December 9, 1939, and directed the Secretary to pay to said company the rental for the year 1940 for Neil Hall as fixed at \$23,000.

\* \* \* \* \*

Mr. Rummell now presented the following resolution and moved its adoption:

WHEREAS, the Livestock Judging Team, coached by Professor Donald J. Kays, has brought renown to The Ohio State University by winning first honors in inter-collegiate judging at the International Livestock Exposition at Chicago recently against twenty-eight other teams, and

WHEREAS, further national recognition has come to The Ohio State University through the winnings of the livestock of this institution;

THEREFORE, BE IT RESOLVED that the Board of Trustees hereby express to Dean Cuninghame, to members of the Department of Animal Husbandry, and to the members of the Judging Team, its sincere congratulations.

This motion was seconded by Mr. Atkinson, and upon roll call was unanimously approved.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the action of the Board taken under date of September 18th increasing the salaries of those persons on the University staff eligible for Collective or Group Life Insurance \$1 per month effective December 1, 1939, was amended by unanimous vote to read "effective as of January 1, 1940."

\* \* \* \* \*

Mr. Dargusch, Chairman of the committee on the Plan for Retirement Income and the Collective or Group Life Insurance Plan,

now made a verbal report of the studies made by his committee, together with the Faculty Committee, which resulted in the selection of the John Hancock Mutual Life Insurance Company as the carrier for the Collective or Group Life Insurance Plan.

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the recommendation of the committee that the John Hancock Mutual Life Insurance Company be selected as the carrier for the Collective or Group Life Insurance Plan was approved by unanimous vote.

\* \* \* \* \*

The Secretary now presented the following communication from the University Architect:

December 11, 1939.

Mr. C. E. Steeb, Secretary  
Board of Trustees  
Ohio State University

Dear Sir:

We have prepared specifications for the supply lines from the street mains to the new Men's and Women's Dormitories and the proposals received for installation are tabulated as follows:

<i>Men's Dormitory</i> (PWA Docket No. Ohio 1990-F)	
The Huffman-Wolfe Company.....	\$1,110.00
The W. H. Spohn Plumbing Company.....	1,179.00
<i>Women's Dormitories</i> (PWA Docket No. Ohio 2095-F)	
The Huffman-Wolfe Company.....	\$ 875.00
The W. H. Spohn Plumbing Company.....	798.00

We recommend that the low bid of the Huffman-Wolfe Company on the Men's Dormitory Water Supply line, dated November 23, 1939, in the sum of \$1,110 be accepted and that this amount be included in a Change Order on Contract No. 5, WPA Project OH-1990-F, and recommended to the Federal Works Agency for approval and inclusion in the grant base for that project.

We also recommend that the low bid of the W. H. Spohn Plumbing Company on the Women's Dormitories Water Supply line, dated November 23, 1939, in the sum of \$798, be accepted and that this amount be included in a Change Order on Contract No. 5, PWA Project OH-2095-F, and recommended to the Federal Works Agency for approval and inclusion in the grant base for that project.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the Board by unanimous vote approved the above recommendations of the University Architect.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, January 8, 1940, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) M. EDITH CAMPBELL,  
*Chairman.*

THE OHIO STATE UNIVERSITY

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OFFICIAL PROCEEDINGS OF THE  
SEVEN HUNDRED AND TWENTY-FIRST MEETING OF THE  
BOARD OF TRUSTEES

Columbus, Ohio, January 8, 1940.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M.

Present: M. Edith Campbell, Chairman, Dr. C. J. Altmaier,  
Herbert S. Atkinson, Carlton S. Dargusch, Leo L. Rummell, Dr.  
Burrell Russell and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

By general agreement, the Board of Trustees entered into executive session.

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11:30 A. M.

The Board now resumed its regular session.

\* \* \* \* \*

Mr. Rummell presented for record the following action taken by the Board during its executive session:

Upon motion of Mr. Rummell, seconded by Mr. Atkinson, Mr. Howard Landis Bevis was, by unanimous vote, elected President of The Ohio State University; the salary and date on which President-elect Bevis will take office will be determined at a special meeting of the Board to be held on Sunday, January 14, 1940.

\* \* \* \* \*

Mr. Rummell now offered the following motion:

That the Board of Trustees express its deep appreciation to the members of the special committees from the faculty and from the alumni who have rendered valuable assistance to the Board in the appraisal of persons to be considered for the office of president of The Ohio State University.

This motion was seconded by Mr. Thompson and was upon roll call unanimously approved.

\* \* \* \* \*

Acting President McPherson now presented the appointments for the Summer Quarter of 1940 and stated that the total of these Summer Quarter appointments is \$57,373, which is \$1,048 less than the amount authorized by the Board of Trustees at its meeting of November 13, 1939. The Acting President stated further that persons to fill some of the proposed positions have not yet been selected.

1-8-'40

## Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Agriculture</i>			
<i>School of Home Economics</i>			
(To be named later)	Instructor	Su. Qr.	\$ 225.00
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
R. Perry Elrod	Graduate Assistant	Su. Qr.	150.00
Sol Haberman	Graduate Assistant	Su. Qr.	150.00
Helen I. Knott	Graduate Assistant	1st term, Su. Qr.	75.00
S. B. Rosenman	Graduate Assistant	1st term, Su. Qr.	75.00
Paul J. Kadull	Graduate Assistant	Su. Qr.	150.00
<i>Chemistry</i>			
*Wallace R. Brode	Professor	Su. Qr.	850.00
Earl W. Balis	Assistant	Su. Qr.	400.00
(To be named later)	Assistant	1st term, Su. Qr.	100.00
<i>Classical Languages</i>			
(To be named later)	Lecturer	Su. Qr.	500.00
<i>English</i>			
Bennett Weaver	Lecturer	Su. Qr.	1,000.00
<i>German</i>			
Arne O. Lindberg	Graduate Assistant	Su. Qr.	150.00
F. W. Werking	Graduate Assistant	Su. Qr.	150.00
Walter DeVoll	Graduate Assistant	Su. Qr.	150.00
Robert H. Esser	Graduate Assistant	Su. Qr.	150.00
<i>History</i>			
George F. Howe	Professor	Su. Qr.	1,000.00
T. W. Riker	Professor	Su. Qr.	1,000.00
<i>Romance Languages</i>			
Sheldon C. Robertson	Assistant	Su. Qr.	150.00
<i>Speech</i>			
Roy D. Murphy	Assistant	Su. Qr.	300.00
Dorothy B. Bang	Assistant	Su. Qr.	300.00
<i>College of Commerce and Administration</i>			
<i>Accounting</i>			
*Hermann C. Miller	Professor	2nd term, Su. Qr.	450.00
*Russell Willcox	Associate Professor	1st term, Su. Qr.	400.00
*W. J. Fleig	Instructor	Su. Qr.	500.00
<i>Business Organization</i>			
*T. N. Beckman	Professor	2nd term, Su. Qr.	500.00
Elmore Petersen	Professor	1st term, Su. Qr.	500.00
*Felix E. Held	Professor	Su. Qr.	1,000.00
*Carey W. Bowers	Assistant Professor	1st term, Su. Qr.	250.00
<i>Geography</i>			
Alford Archer	Assistant	1st term, Su. Qr.	150.00
Lowry B. Karnes	Assistant	1st term, Su. Qr.	150.00
Arthur H. Robinson	Assistant	1st term, Su. Qr.	150.00
<i>School of Social Administration</i>			
R. G. Paterson	Professor	1st term, Su. Qr.	250.00
*W. C. Batchelor	Associate Professor	Su. Qr.	800.00
<i>Sociology</i>			
(To be named later)	Assistant	1st term, Su. Qr.	300.00
(To be named later)	Assistant	2nd term, Su. Qr.	300.00
<i>College of Education</i>			
<i>Education</i>			
(To be named later)	Professor	Su. Qr.	1,100.00
(To be named later)	Professor	Su. Qr.	1,150.00

\* (Special Contracts)

(To be named later)	Professor	Su. Qr.	1,100.00
(To be named later)	Professor	2nd term, Su. Qr.	550.00
W. C. Croxton	Associate Professor	2nd term, Su. Qr.	525.00
M. M. Chambers	Associate Professor	1st term, Su. Qr.	475.00
*A. H. Moehlman	Associate Professor (part time)	Su. Qr.	450.00
(To be named later)	Associate Professor	2nd term, Su. Qr.	600.00
Gladys Risden	Assistant Professor	Su. Qr.	600.00
David H. Sutton	Assistant Professor	Su. Qr.	1,000.00
(To be named later)	Assistant Professor	1st term, Su. Qr.	400.00
(To be named later)	Assistant Professor	1st term, Su. Qr.	500.00
(To be named later)	Assistant Professor	Su. Qr.	150.00
L. K. Replogle	Lecturer	1st term, Su. Qr.	250.00
Elroy Bollinger	Lecturer	1st term, Su. Qr.	300.00
Merle R. Sumption	Instructor	Su. Qr.	400.00
R. Lee Hornbake	Instructor	Su. Qr.	400.00
*Orin B. Graff	Instructor	Su. Qr.	500.00
H. L. Shabler	Instructor	1st term, Su. Qr.	175.00
A. W. Anderson	Instructor	Su. Qr.	500.00
Inez R. Wells	Instructor	1st term, Su. Qr.	175.00
(To be named later)	Instructor	1st term, Su. Qr.	225.00
(To be named later)	Instructor	Su. Qr.	300.00
(To be named later)	Assistant	Su. Qr.	300.00
(To be named later)	Assistant	Su. Qr.	300.00
(To be named later)	Assistant	Su. Qr.	300.00
(To be named later)	Assistant	Su. Qr.	300.00
(To be named later)	Assistant	Su. Qr.	300.00
(To be named later)	Assistant	Su. Qr.	300.00
(To be named later)	Assistant	Su. Qr.	300.00
(To be named later)	Assistant	Su. Qr.	300.00

*Fine Arts*

*Erwin F. Frey	Associate Professor	Su. Qr.	667.00
*Will Rannells	Assistant Professor	1st term, Su. Qr.	300.00
*R. M. Gattrell	Assistant Professor	Su. Qr.	466.00
*Edgar Littlefield	Assistant Professor	Su. Qr.	500.00
(To be named later)	Assistant Professor	1st term, Su. Qr.	250.00
*Anita Landacre	Instructor	1st term, Su. Qr.	200.00
Margaret Fetzer	Instructor	Su. Qr.	400.00
(To be named later)	Assistant	1st term, Su. Qr.	125.00

*Music*

*E. J. Weigel	Professor and Chairman	1st term, Su. Qr.	550.00
*L. H. Diercks	Professor	1st term, Su. Qr.	500.00
Rudolph Ringwall	Professor	1st term, Su. Qr.	225.00
(To be named later)	Professor	1st term, Su. Qr.	450.00
(To be named later)	Professor	1st term, Su. Qr.	225.00
*M. R. Whitcomb	Assistant Professor	1st term, Su. Qr.	340.00
*G. E. Hardesty	Assistant Professor	1st term, Su. Qr.	240.00
Ralph Rush	Assistant Professor	1st term, Su. Qr.	150.00
*Dale V. Gilliland	Assistant Professor	1st term, Su. Qr.	300.00
Dorothy Lord	Assistant Professor	1st term, Su. Qr.	300.00
*William B. McBride	Assistant Professor	Su. Qr.	480.00
Olwen Jones	Assistant Professor	1st term, Su. Qr.	300.00
*M. Edith Jones	Assistant Professor	1st term, Su. Qr.	300.00
(To be named later)	Assistant Professor	1st term, Su. Qr.	150.00
*Clare E. Grundman	Instructor	1st term, Su. Qr.	340.00
Eleanor Anawalt	Assistant	2nd term, Su. Qr.	240.00
S. R. Goldman	Assistant	Su. Qr.	480.00

*Psychology*

Vernon Jones	Professor	1st term, Su. Qr.	900.00
Harvey C. Lehman	Professor	1st term, Su. Qr.	600.00

*University School*

*Cecile Swales	Instructor in charge	1st term, Su. Qr.	400.00
Blanche Kent	Instructor	1st term, Su. Qr.	300.00
*Nelle Morris	Instructor	1st term, Su. Qr.	300.00
*Mary Jane Loomis	Instructor	1st term, Su. Qr.	300.00

\* (Special Contracts)

*Louise Asplund	Instructor	1st term, Su. Qr.	300.00
Beth Thewlis	Instructor	1st term, Su. Qr.	300.00
Ray Snyder	Instructor	1st term, Su. Qr.	200.00
*Catharine Williams	Instructor	1st term, Su. Qr.	300.00
Harold Shane	Instructor	1st term, Su. Qr.	250.00
(To be named later)	Instructor	1st term, Su. Qr.	300.00
Elizabeth Hogue	Assistant	1st term, Su. Qr.	100.00
John Marquis	Assistant	1st term, Su. Qr.	100.00
Marian Bell	Assistant to Observers	1st term, Su. Qr.	50.00
(To be named later)	Assistant to Observers	1st term, Su. Qr.	50.00
<i>College of Engineering</i>			
<i>Chemical Engineering</i>			
G. W. Machwart	Associate Professor	Su. Qr.	500.00
(To be named later)	Associate Professor	Su. Qr.	500.00
George B. Hughey	Assistant	Su. Qr.	150.00
<i>Civil Engineering</i>			
*H. C. Sloane	Professor and Camp Director	1st term, Su. Qr.	600.00
*John M. Montz	Associate Professor	1st term, Su. Qr.	400.00
*Claude H. Wall	Associate Professor	1st term, Su. Qr.	350.00
Earl Burnett	Cook	1st term, Su. Qr.	120.00
<i>Electrical Engineering</i>			
*Jerome Williams	Instructor	Su. Qr.	450.00
(To be named later)	Graduate Assistant	Su. Qr.	150.00
(To be named later)	Graduate Assistant	Su. Qr.	150.00
<i>Industrial Engineering</i>			
(To be named later)	Student Assistant	Su. Qr.	150.00
(To be named later)	Student Assistant	Su. Qr.	150.00
(To be named later)	Student Assistant	Su. Qr.	150.00
<i>College of Law</i>			
(To be named later)	Instructors	Su. Qr.	1,100.00
(To be named later)	Instructors	1st term, Su. Qr.	1,100.00
(To be named later)	Instructors	2nd term, Su. Qr.	1,100.00
<i>College of Medicine</i>			
<i>Physiology</i>			
(To be named later)	Graduate Assistant	Su. Qr.	150.00
<i>President's Division</i>			
<i>Franz Theodore Stone Laboratory</i>			
*R. C. Osburn	Professor	2nd term, Su. Qr.	375.00
Ralph V. Bangham	Professor	1st term, Su. Qr.	300.00
(To be named later)	Professor	Su. Qr.	600.00
W. F. Hahnert	Associate Professor	Su. Qr.	600.00
*B. S. Meyer	Associate Professor	Su. Qr.	600.00
Marion W. Boesel	Assistant Professor	Su. Qr.	500.00
Bertil G. Anderson	Assistant Professor	Su. Qr.	600.00
Earl L. Core	Assistant Professor	Su. Qr.	600.00
Frederick E. Lyman	Assistant	Su. Qr.	300.00
Leonard R. Wilson	Lecturer	1st term, Su. Qr.	100.00
W. C. Muenscher	Lecturer	1st term, Su. Qr.	100.00
*E. N. Transeau	Lecturer	1st term, Su. Qr.	100.00
<i>Physical Education for Men</i>			
*Delbert Oberteuffer	Professor	Su. Qr.	1,000.00
*Francis A. Schmidt	Professor	1st term, Su. Qr.	450.00
*C. C. Cowell	Associate Professor	1st term, Su. Qr.	450.00
*W. P. Asbrook	Associate Professor	1st term, Su. Qr.	400.00
*Walter E. Duffee	Associate Professor	1st term, Su. Qr.	200.00
Floyd Stahl	Instructor	1st term, Su. Qr.	350.00
<i>Physical Education for Women</i>			
*Gladys E. Palmer	Professor	1st term, Su. Qr.	500.00
(To be named later)	Professor	1st term, Su. Qr.	500.00
*Violet Boynton	Associate Professor	1st term, Su. Qr.	400.00
*Geneva Watson	Assistant Professor	1st term, Su. Qr.	375.00
* (Special Contracts)			



Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the budget as presented by the Acting President for the Summer Quarter of 1940 was approved with the understanding that the President is authorized to select persons for the present unfilled positions provided that such appointments are kept within the total amount of the budget as approved.

\* \* \* \* \*

Acting President McPherson now recommended the appointment of Homer S. Porteus as County Agricultural Agent in Marion County, Agricultural Extension Service, at a salary of \$2562, effective January 16, 1940.

Dr. Altmaier moved that the nomination of Mr. Porteus as County Agricultural Agent in Marion County be not approved at this time pending further investigation. This motion was seconded by Mr. Atkinson and the roll call was as follows:

Ayes: Messrs. Altmaier, Atkinson, Russell, Thompson, and Miss Campbell.

Nays: Messrs. Rummell and Dargusch.

The Chairman declared the motion carried.

\* \* \* \* \*

The Acting President recommended that Donald J. Kays, Professor in the Department of Animal Husbandry, be elected Professor and Chairman of the Department of Animal Husbandry, effective July 1, 1940.

Upon motion of Mr. Rummell, seconded by Mr. Atkinson, the above recommendation of the Acting President was upon roll call approved.

\* \* \* \* \*

Acting President McPherson presented the following recommendations:

### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
S. L. Anderson	Co. Agr. Agent, Marion County (Mr. Anderson died December 1, 1939)	Dec. 31, 1939	\$ 3,264.00
Homer S. Porteus	Co. Agr. Agent, Delaware County	Jan. 15, 1940	2,550.00
Paul M. Cunningham	Asst. Co. Agr. Agent, Wayne County	Jan. 15, 1940	2,346.00
Patricia Kelly	Student Stenographer	Dec. 31, 1939	480.00
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Melvin H. Hazaleus	Graduate Assistant	Dec. 31, 1939	450.00
Albert Koteles	Student Laborer	Dec. 31, 1939	240.00
<i>Horticulture and Forestry</i>			
Wesley P. Judkins	Graduate Assistant	Dec. 31, 1939	450.00
Charles Arnold	Student Laborer	Dec. 31, 1939	600.00
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Ronald T. Ingle	Assistant	Dec. 31, 1939	1,000.00
Arthur N. Gorelick	Graduate Assistant	Dec. 31, 1939	450.00

<i>Chemistry</i>			
Robert H. Arrowsmith	Research Assistant	Dec. 31, 1939	800.00
Junior A. Gearhart	Graduate Assistant	Dec. 31, 1939	450.00
<i>History</i>			
Dorothy Rice	Departmental Library Assistant	Dec. 31, 1939	600.00
<i>College of Education</i>			
<i>Education</i>			
Mary S. Lyle	Graduate Assistant	Dec. 31, 1939	300.00
<i>Psychology</i>			
Milton M. Parker	Assistant	Dec. 31, 1939	954.00
Claude F. Bridges	Graduate Assistant	Dec. 31, 1939	450.00
<i>College of Engineering</i>			
<i>Administration</i>			
Mildred Fay Johnson	Assistant (part time)	Dec. 31, 1939	320.00
<i>College of Medicine</i>			
<i>Pathology</i>			
Louis McDonald	Student Assistant	Dec. 31, 1939	150.00
<i>Physiology</i>			
Harold W. Schultz	Instructor	Dec. 31, 1939	2,040.00
<i>Surgical Research</i>			
Marinda R. Wickham	Assistant in Research Surgery	Dec. 31, 1939	750.00
<i>Starling-Loving Hospital—Housekeeping</i>			
Frances Moore	Janitress	Jan. 7, 1940	588.00
<i>Nursing Care—Rotary</i>			
Ina Diehl	General Duty Nurse	Dec. 23, 1939	900.00
Leota Snyder	General Duty Nurse	Jan. 7, 1940	900.00
<i>Administrative Division</i>			
<i>Registrar's Office</i>			
Ruth Evans	Stenographer	Dec. 31, 1939	1,620.00
<i>Physical Plant Division</i>			
<i>Roads and Grounds</i>			
George Osburn	Laborer	Oct. 31, 1939	630.00
<i>Janitor Service</i>			
Charles H. Carter	Janitor	Dec. 31, 1939	1,440.00
	(Mr. Carter died December 8, 1939)		
<i>Stores and Receiving—Warehouse</i>			
Fred Collier	Laborer	Dec. 31, 1939	960.00
<i>Pomerene Refectory</i>			
Florence Fitzgerald	Counter Assistant	Dec. 31, 1939	600.00
Elizabeth Wenger	Cook	Dec. 31, 1939	432.00
*	*	*	*
*	*	*	*

### Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Paul M. Cunningham	Co. Agr. Agent, Delaware County	Jan. 16, 1940		\$ 2,562.00
Mary Garvin	Stenographer	Dec. 18, 1939		960.00

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*College of Agriculture**Agricultural Education*

Ray Fife	Professor	Jan. 2, 1940	Wi.Sp.	2,500.00
	*(Salary to be paid from George-Deen funds)			period

*Agricultural Engineering*

A. C. Rhoten	Handyman	Jan. 1, 1940 for 2 months		200.00
				period

*Animal Husbandry*

Frederick H. Coe	Graduate Assistant	Jan. 1, 1940	Wi.Sp.	450.00
Warren Weininger	Student Laborer	Jan. 1, 1940		240.00

*Dairy Technology*

Corinne Linek	Clerk	Dec. 1, 1939		1,152.00
	(Salary to be paid from Rotary No. 7250)			

*School of Home Economics*

Frances F. Mauck	Assistant Professor	Jan. 1, 1940	Wi.Sp.	2,664.00
*Dorothy D. Scott	Assistant Professor	June 1, 1940 for 1 month		300.00
	*(Salary to be paid from George-Deen funds)			period
**Helena Stokes	Assistant (part time)	Jan. 1, 1940	Wi.Sp.	300.00
	**(Salary to be paid from Rotary Fund No. 8211)			period

*Horticulture and Forestry*

Fred Hartman	Graduate Assistant	Jan. 1, 1940	Wi.Sp.	450.00
Lawrence Holl	Student Laborer	Jan. 1, 1940		600.00

*Zoology and Entomology*

Tien Hsi Cheng	Research Assistant	Jan. 2, 1940 for 6 months		600.00
	(Salary to be paid from the Huntington Laboratories Fund—Rotary No. 7320)			period

*College of Arts and Sciences**Bacteriology*

Arthur N. Gorelick	Assistant	Jan. 1, 1940	Wi.Sp.	666.00
				period
Suzanne Stinson	Graduate Assistant	Jan. 1, 1940	Wi.Sp.	300.00
				period

*Chemistry*

J. Richard Tomlinson	Graduate Assistant	Jan. 1, 1940	Wi.Sp.	300.00
				period

*History*

Mary R. Self	Departmental Library Assistant	Jan. 1, 1940 for 6 months		800.00
	(Salary to be paid from Laboratory Supply Store Pro Rata funds)			period

*Speech*

Dorothy B. Bang	Assistant	Jan. 1, 1940	Wi.Sp.	600.00
				period

*College of Commerce and Administration**Administration*

Ruth Harper	Stenographer	Dec. 18, 1939 to Jan. 5, 1940		49.03
				period

*Accounting*

George H. Winchell	Assistant	Jan. 1, 1940	Wi.	300.00
				period
Lillian W. Widmaier	Graduate Assistant	Jan. 1, 1940	Wi.	150.00
				period
John Ziegler	Graduate Assistant	Jan. 1, 1940	Wi.	150.00
				period

*Bureau of Business Research*

Philip Burris	Research Assistant	Feb. 1 to Sept. 30, 1940		1,000.00
				period
Dorothy Payne	Research Assistant	Feb. 1 to Aug. 31, 1940		700.00
				period

*Business Organization*

Donald W. Wiper	Instructor (part time)	Jan. 1, 1940	Wi.	300.00
				period
J. H. Danenhower	Graduate Assistant	Jan. 1, 1940	Wi.Sp.	300.00
				period

A. B. Fisher, Jr.	Graduate Assistant	Jan. 1, 1940	Wi.Sp.	800.00 period
Albert H. Dehner	Graduate Assistant	Jan. 1, 1940	Wi.	150.00 period
<i>College of Dentistry</i>				
<i>Dental Clinic</i>				
Mary E. Reiter	Technical Assistant	Jan. 16, 1940		912.00
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
W. G. Hart	Research Assistant	Jan. 1, 1940	Wi.Sp.	350.00 period
(Salary to be paid from Highway Education Board Fund—Rotary No. 7495)				
*Esther Rodgers	Student Stenographer	Jan. 1, 1940		600.00
*Rosemary Gregory	Clerk (part time)	Jan. 1, 1940		600.00
* (Salaries to be paid from General Education Board Fund—Rotary No. 7661)				
<i>Education</i>				
Clarence C. Ross	Assistant	Jan. 1, 1940	Wi.	250.00 period
Carl Henry Gross	Assistant	Jan. 1, 1940	Wi.	150.00 period
<i>Psychology</i>				
Robert Y. Walker	Research Fellow	Feb. 1 to Sept. 30, 1940		1,376.00 period
(Salary to be paid from the National Research Council Fund— Pilot Training in Psychology—Rotary No. 7636)				
Milton M. Parker	Instructor	Jan. 1, 1940	Wi.Sp.	1,320.00 period
Claude F. Bridges	Assistant	Jan. 1, 1940	Wi.Sp.	954.00
Samuel V. Bennett	Graduate Assistant	Jan. 1, 1940	Wi.Sp.	450.00
<i>College of Engineering</i>				
<i>Administration</i>				
Mildred Fay Johnson	Graphotype Operator	Jan. 1, 1940		972.00
Helen P. Davis	Assistant (part time)	Jan. 1 to June 30, 1940		240.00 period
<i>Mechanical Engineering</i>				
William M. Stube	Instructor	Jan. 15, 1940	Wi.Sp.	1,848.00
<i>College of Medicine</i>				
<i>Pathology</i>				
Irene Rosenfeld	Research Assistant	Jan. 1, 1940	Wi.Sp.	150.00 period
<i>Physiological Chemistry</i>				
Frank A. Smith	Student Assistant	Dec. 1, 1939 to May 31, 1940		300.00 period
(Salary to be paid from the Procter and Gamble Company Fund—Rotary No. 7657)				
<i>Physiology</i>				
Frederick E. Thornton	Instructor	Jan. 1, 1940	Wi.Sp.	1,020.00 period
<i>Surgical Research</i>				
Elsie L. Riley	Research Assistant	Jan. 1, 1940		762.00
*James D. King	Comly Fellow in Surgical Research	Jan. 1, 1940	Wi.Sp.	450.00 period
*Rodger E. MacQuigg	Comly Fellow in Research Surgery	Jan. 1 to May 31, 1940		50.00 period
* (Above salaries to be paid from the Comly Fund)				
<i>Starling-Loving Hospital</i>				
<i>Nursing Care</i>				
Geraldine G. Elliott	Nurses Aide	Jan. 1, 1940	(3&4)	516.00
*Jeanne Engeroff	General Duty Nurse	Jan. 1, 1940	(3&4)	912.00
* (Salary to be paid from Rotary No. 7727)				
<i>Graduate School</i>				
Ernest B. Snyder	Research Fellow	Jan. 1 to June 30, 1940		1,080.00 period
(Salary to be paid from Bethlehem Steel Company Fund—Rotary No. 7061)				
Alvin Leonard Rippen	Dairy Industries Supply Association Fellow	Feb. 1, 1940 (12 months)		600.00
(Salary to be paid from the Dairy Industries Supply Association Fund)				

1-8-'40

Myron W. Smith	Research Fellow	Dec. 1, 1939 for 3 months	180.00 period
(Salary to be paid from Commercial Solvents Corporation Fund—Rotary 7146)			
C. H. Arnold	Research Fellow	Jan. 2, 1940 for 3 months	180.00 period
(Salary to be paid from the Alfred Weed and Associates Fund)			
J. M. Hutzel	Research Fellow	Jan. 2, 1940 for 3 months	180.00 period
(Salary to be paid from the Smithereen Company Fund)			
<i>President's Division</i>			
<i>Broadcasting Station</i>			
James Church	Radio Consultant	Jan. 8 to Jan. 27, 1940	300.00 period
<i>Library</i>			
Frances E. Elliott	Cataloguer	Jan. 15, 1940	1,512.00
<i>Physical Education for Women</i>			
<i>Intramural Athletics</i>			
Blanche P. Sohl	Intramural Assistant for Golf	Jan. 1, 1940	Wi.Sp. 750.00 period
(Salary to be paid from General Activities Fee Funds)			
<i>Physical Plant Division</i>			
<i>Janitor Service</i>			
Saul W. James	Janitor	Jan. 1, 1940	1,212.00
Donald Hoskinson	Janitor	Jan. 1, 1940	1,212.00
Ray Harvey Hood	Janitor	Jan. 1, 1940	1,212.00
James W. Weaver	Janitor	Jan. 1, 1940	1,212.00
Ellsworth P. Swickard	Elevator Operator	Jan. 1, 1940	732.00
<i>Stores and Receiving—Warehouse</i>			
Robert Collier	Laborer	Jan. 1, 1940	912.00
<i>Athletics</i>			
Captain H. C. Fowler	Polo Coach	Oct. 1, 1939	Au.Wi.Sp. 100.00 period
*	*	*	*

*Change in Title*

That the following change in title be approved:

Name	Title—From	To	Effective
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
George Eberhart	Graduate Assistant	Assistant	Wi. Qr. only
*	*	*	*

*Change in Salary*

That the following change in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
George Eberhart	Assistant	Wi. Qr. only	\$ 450.00	\$ 900.00
*	*	*	*	*

*Changes in Quarters of Service*

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Arts and Sciences</i>			
<i>German</i>			
F. J. Kramer	Assistant Professor	Su.Au.Wi. 1939-1940	Su.Au. Sp.

*President's Division**Physical Education for Men*

Herman Wirthwein Instructor

Au. Wi. Sp.

(2nd term, Su.  
( Au. Wi. Sp.*Physical Education for Women**Intramural Athletics*

Henrietta Cherrington Instructor

Au. Wi. Sp.

(2nd term, Su.  
( Au. Sp.

\* \* \* \* \*

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from state funds:

Allen McManigal, Associate Professor of Engineering Drawing, to attend the annual meeting of the American Institute of Mining and Metallurgical Engineers in New York City, February 10-12, 1940.

That the quarters of service of Samuel L. Hansard, Graduate Assistant in the Department of Animal Husbandry, be changed from the Autumn and Spring to the Autumn, Winter and Spring for the year 1939-1940 and that his salary of \$450 per annum be paid as follows: \$150 for the Autumn Quarter from A-1 funds, and \$300 for the Winter and Spring Quarters from Farm Rotary funds.

That the following leaves of absence, without salary, be granted:

Robert Walker, Instructor in the Department of Psychology, for the Winter and Spring Quarters 1940. Dr. Walker is to receive one-third of his salary for services during the Autumn Quarter, 1939.

James C. Yocum, Assistant Professor, Bureau of Business Research, for the period from February 1 through September 30, 1940. Mr. Yocum is to receive four-ninths of his salary for services from October 1, 1939 to January 31, 1940.

That the Board of Trustees authorize a special laboratory fee of \$10 per student enrolled in the Workshop on the Secondary School Curriculum during the first term of the Summer Quarter, 1940.

That an additional \$100 be appropriated from H-8 Contributions for the use of the Ohio State University Y.W.C.A. for the period from July 1 to December 31, 1939.

That the following motion, passed by the Board of Directors of the Ohio State University Development Fund at its meeting on November 19, 1939, be approved:

That the Board of Directors of the Ohio State University Development Fund deposit with the Ohio State University \$6,600 for student loans, with the recommendation and direction to the Board of Trustees of the University that this amount be disbursed to the Ohio Student Loan Foundation for the uses and purposes of that organization in assisting, by loans, the students of the Ohio State University.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$2,900 from the Progressive Education Association for enterprises of the College of Education as follows:

\$2,400 in services and/or money, to be applied toward the expenses of the Workshop on the Sec-

ondary School Curriculum, during the first term of the Summer Quarter, and \$500 for travel within the state in connection with field service by members of the staff of the College of Education to the schools of the state;

\$2,400 from the Commission on Teacher Education of the American Council on Education toward the expense of a publication to be entitled "Adventures in the Reconstruction of Education," an account of the program of the College of Education at the Ohio State University from the standpoint of its interest and value to other institutions engaged in the preparation of school teachers, administrators and service personnel. This amount of money is to be paid to the University in two equal installments.

That the following research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation setting up the following projects, be reported to the Board of Trustees for information and record:

The Procter and Gamble Company, Cincinnati, Ohio—Investigation of Dentrifices (to be known as the Procter and Gamble Research Project in dentistry);

National Research Council, Washington, D. C.—Investigation of pilot training in Psychology (to be known as the National Research Council Fellowship);

Smithereen Company, Chicago, Illinois—Investigation of relation of physical properties of sodium fluoride to its effectiveness in roach control (to be known as the Smithereen Company Fellowship);

Huntington Laboratories, Huntington, Indiana—Investigation of the development of mill sprays and fumigants (to be known as the Huntington Laboratories Fellowship in Entomology, Foundation No. 56);

Commercial Solvents Corporation, Terre Haute, Indiana—Investigation of the toxicity of Fumigants against Grain Insects (to be known as the Commercial Solvents Corporation Fellowship in Entomology);

The Procter and Gamble Company, Cincinnati, Ohio—Investigation of fatty acids of fish oils by low temperature crystallization (to be known as the Procter and Gamble Fellowship in Physiological Chemistry).

That the following contracts heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation setting up the following projects, be reported to the Board of Trustees for information and record:

The Stark Brick Company, Canton, Ohio—Investigation of Glazed Brick (to be known as the Stark Ceramic Fellowship);

The Glazed Brick and Tile Institute, Washington, D. C.—Investigation of the fire resistance of glazed brick and tile and investigation of other properties of brick and tile (to be known as the Glazed Brick and Tile Institute Fellowship).

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the above

recommendations of the Acting President were upon roll call unanimously approved.

\* \* \* \* \*

Acting President McPherson recommended that the new Men's Dormitory now in process of construction be named "Baker Hall" in memory of the late Honorable Newton D. Baker who served the University so faithfully as a member of the Board of Trustees from December 21, 1932 to November 3, 1937.

Upon motion of Miss Campbell, seconded by Mr. Thompson, the above recommendation of the Acting President was approved by unanimous vote.

\* \* \* \* \*

The Secretary now reported that Men's Dormitory Bonds Nos. 101-200 inclusive were delivered to the State Treasurer on December 18, 1940.

\* \* \* \* \*

The Secretary advised the Board that the University Cabinet, under date of December 30, 1939, had approved an extension of time (until April 18, 1940) for completion of the General, the Heating and Ventilating, the Plumbing, and the Electrical contracts, and the waiving of liquidated damages until after that date on these contracts for "B" Addition to Journalism Building (PWA Docket No. Ohio 1986-F).

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the Board by unanimous vote approved the action of the University Cabinet in extending the time for completion of contracts on "B" Addition to Journalism Building until April 18, 1940, and in waiving liquidated damages thereon until after said date.

\* \* \* \* \*

The Secretary now presented the following report of the Maintenance Engineer and actions of the Cabinet relative to readvertised bids received on December 15, 1939, for the Deaerating Heater for Domestic Hot Water in the Power Plant, and contract awarded thereon:

#### CABINET MINUTES

December 15, 1939.

The Cabinet met in the office of the Secretary at 2:00 P. M.

Present: Messrs. McPherson, McCracken, Elleman and Steeb.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on December 11, 1939, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for the Deaerating Heater for Domestic Hot Water in the Power Plant as per readvertisement. The following bids were received, read and tabulated:

*Deaerating Heater for Domestic Hot Water*

<i>Bidder</i>	<i>Amount</i>	<i>Bond</i>
Henry P. Thompson Company.....	\$20,987	\$22,000
The Emrich Company.....	20,350	22,000
The Elliott Company.....	21,000	22,000



Upon motion, the above bids were turned over to the Maintenance Engineer for inspection and report back to the Cabinet.

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CABINET MINUTES

December 21, 1939.

The Cabinet met in the office of the Secretary at 9:00 A. M.

Present: Messrs. McPherson, McCracken, Smith, Elleman and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the Maintenance Engineer on the bids received December 15, 1939, for the Deaerating Heater for Domestic Hot Water in the Power Plant.

December 18, 1939.

University Cabinet,  
Administration Building.

Gentlemen:

The following bids for a Deaerating Heater for the Domestic Hot Water were received and opened December 15, 1939, by the University Cabinet under authority from the Board of Trustees:

Henry P. Thompson Company.....	\$20,987
The Emerich Company.....	20,350
The Elliott Company.....	21,000

The low bid of the Emrich Company complies with all requirements and is below the Engineer's estimate. I, therefore, recommend that the contract be awarded to The Emerich Company at their bid of \$20,350.

The Engineer's revised estimated cost is \$21,682.

Respectfully submitted,

(Signed) PAUL H. ELLEMAN,  
*Maintenance Engineer.*

Upon motion of Mr. Smith, seconded by Mr. Elleman, the above recommendation of the Maintenance Engineer was approved, and the Maintenance Engineer was directed to advise the Director of Public Works of the recommendation for award of this contract to The Emerich Company in the amount of \$20,350.

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Upon motion of Dr. Altmaier, seconded by Mr. Dargusch, the above recommendations of the Maintenance Engineer and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary reported that in accordance with authority granted by the Board at its June 12, 1939 meeting, the Cabinet has authorized the following change orders:

*Men's Dormitory* (PWA Docket No. Ohio 1990-F)

Huffman-Wolfe Company—Contract No. 5 (Heating and Ventilating)  
 Furnishing and installing of two 4" water meters..... \$939  
 Electric Power Equipment Company—Contract No. 7 (Electrical)  
 Substitute Allis Chalmers transformers for Westinghouse (Propo-  
 sals of December 26, 1939), *credit* of..... \$165

*Women's Dormitories* (PWA Docket No. Ohio 2095-F)

Huffman-Wolfe Company—Contract No. 4 (Plumbing)  
 Furnishing and installing one 3" water meter..... \$315  
 W. H. Spohn Plumbing Company—Contract No. 5 (Heating and  
 Ventilating)  
 Use of standard steel pipe in heating system instead of copper  
 bearing pipe (proposal of November 1, 1939), *credit* of..... \$158

\* \* \* \* \*

Thereupon the Board adjourned to meet on Sunday, January 14, 1940, 3:00 P. M., at the Columbus Club for the purpose of conferring with President-elect and Mrs. Howard L. Bevis.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) M. EDITH CAMPBELL,  
*Chairman.*

THE OHIO STATE UNIVERSITY

OFFICIAL PROCEEDINGS OF THE  
SEVEN HUNDRED AND TWENTY-SECOND MEETING OF THE  
BOARD OF TRUSTEES

Columbus, Ohio, January 14, 1940.

The Board of Trustees met at the Columbus Club, at 3:00 P. M., pursuant to adjournment. This special meeting was called for the purpose of conferring with President-elect Howard L. Bevis, who was present at the meeting.

Present: M. Edith Campbell, Chairman, Dr. C. J. Altmaier, Herbert S. Atkinson, Carlton S. Dargusch, Leo L. Rummell, and Lockwood Thompson.

\* \* \* \* \*  
Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the Board by unanimous vote fixed the annual salary of the President at \$15,000 and house, effective February 1, 1940.

\* \* \* \* \*

Mr. Dargusch offered the following motion:  
That, effective March 1, 1940, the title of Acting President McPherson be changed to that of President Emeritus, and that his salary be fixed at \$5,000 per annum, less \$1,400 (the annuity from the State Teachers Retirement System), which will make a supplementary benefit on the part of the University, of \$3,600.

This motion was seconded by Mr. Rummell, and upon roll call was unanimously approved.

\* \* \* \* \*  
Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Board by unanimous action directed the Business Manager to purchase an automobile for the use of the President. Payment for this purchase shall be made from the Interest on Endowment Fund.

\* \* \* \* \*  
The Board, by unanimous agreement, requested the Chairman to appoint a special committee of the Board to work with a similar committee to be appointed from the faculty for the purpose of arranging for a suitable inauguration ceremony for President Bevis.

The Chairman appointed Mr. Lockwood Thompson as Chairman, and Messrs. Atkinson, Dargusch and Rummell to represent the Board of Trustees on this joint committee.

\* \* \* \* \*  
Thereupon the Board adjourned to meet on Monday, February 12, 1940, 9:30 A. M., at the University.

Attest:  
(Signed) CARL E. STEEB, (Signed) M. EDITH CAMPBELL,  
Secretary. Chairman.

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND TWENTY-THIRD MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, February 12, 1940.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M.

Present: H. S. Atkinson, Vice-Chairman, Dr. C. J. Altmaier, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

President Bevis recommended the appointment of Homer S. Porteus to the position of County Agricultural Agent, Marion County, Agricultural Extension Service, effective February 15, 1940 at a salary of \$2,562 per annum.

Mr. Rummell moved that the above recommendation of the President be approved. This motion was seconded by Mr. Dargusch, and the roll call was as follows:

Ayes: Messrs. Atkinson, Rummell, Dargusch and Thompson.

Nay: Dr. Altmaier.

Not voting: Dr. Russell.

The Vice-Chairman declared the motion carried.

\* \* \* \* \*

President Bevis now presented the following recommendations:

\* \* \* \* \*

### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
John W. Wuichet	Professor of Animal Husbandry	Jan. 31, 1940	\$ 4,284.00
	(Professor Wuichet died January 13, 1940)		
Ralph E. Kunze	Assistant (part time) in Agronomy Extension	Dec. 31, 1939	600.00
<i>College of Agriculture</i>			
<i>Agricultural Education</i>			
Virginia Stolle	Stenographer	Jan. 31, 1940	1,020.00
<i>Animal Husbandry</i>			
Jean Lemmerman	Student Laborer	Jan. 31, 1940	240.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Irene Dresner Snyder	Stenographer	Jan. 7, 1940	960.00

*College of Commerce and Administration**Business Organization*

Donald W. Wiper	Instructor (part time)	Jan. 15, 1940	300.00
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*Economics*

Frances Kirby	Assistant (part time)	Dec. 31, 1939	150.00
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*College of Education**Bureau of Educational Research*

J. Wayne Wrightstone	Research Associate and Assistant Professor	Jan. 31, 1940	5,500.00
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Edna McLaughlin	Stenographer	Jan. 20, 1940	1,212.00
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*Education*

R. Lee Hornbake	Graduate Assistant	Dec. 31, 1939	300.00
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*University School*

Paul O. Parker	Graduate Assistant	Jan. 31, 1940	450.00
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Harold Shane	Instructor	1st term, Su.	250.00
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*College of Medicine**Starling-Loving Hospital**Housekeeping*

Sarah Moore	Janitress	Feb. 3, 1940	600.00
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*Dietary*

Lawrence Alexander	Dishwasher	Jan. 31, 1940	630.00
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Edna Alexander	Diet Kitchen Helper	Jan. 31, 1940	600.00
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*Nursing Care—Rotary No. 7727*

Adele Gilchrist	General Duty Nurse	Jan. 23, 1940	912.00
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Helen Genteline	General Duty Nurse	Jan. 31, 1940	912.00
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Geraldine Miedel	General Duty Nurse	Jan. 31, 1940	900.00
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*Graduate School*

Samuel V. Bennett	Lumley Foundation Fellow	Dec. 31, 1939	180.00
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*Administrative Division**Business Office*

Florence M. Ford	Bookkeeper	Feb. 29, 1940	1,632.00
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*Registrar's Office*

Natalie Blanden	Assistant to Registrar	Jan. 31, 1940	1,032.00
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*General Division**Industrial Research*

E. Lucille Keep Boyes	Clerk	Feb. 29, 1940	1,308.00
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*Physical Plant Division**Light, Heat and Power—Generation*

James Fredo	Laborer (retired) (Mr. Fredo died January 9, 1940)	Jan. 31, 1940	360.00
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*Janitor Service*

Albert O. Kaiser	Superintendent, Janitor Service	Jan. 31, 1940	2,472.00
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*Pomerene Refectory*

Pauline Trout	Cashier	Jan. 20, 1940	852.00
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Helen Gottschalk	Assistant	Jan. 31, 1940	792.00
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Charles Fitzgerald	Graduate Assistant	Dec. 31, 1939	800.00
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*Appointments*

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
Francis Westrick	Student Laborer	Feb. 1, 1940		\$ 240.00

*College of Arts and Sciences**Administration*

Barbara Prince	Stenographer	Jan. 8, 1940		972.00
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*Bacteriology*

Samuel Saslaw	Technical Assistant	Jan. 2, 1940 for 2½ months		100.00 period
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(Salary to be paid from Laboratory Supply Store Pro Rata Funds)

*Classical Languages*

John L. Heller	Assistant Professor	June 17, 1940	Su.	500.00 period
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*College of Commerce and Administration**Administration*

Mary Ellen Ford	Clerk	Jan. 15, 1940		972.00
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*Business Organization*

J. Bruce Blanchard	Instructor (part time)	Jan. 17 to March 16, 1940		250.00 period
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*Sociology*

(To be named later)	Laborer	June 17, 1940	1st term, Su.	100.00 period
(To be named later)	Laborer	June 17, 1940	1st term, Su.	100.00 period

*College of Education**Bureau of Educational Research*

Mary G. Howe	Stenographer	Jan. 22, 1940		1,212.00
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*Education*

Victor L. Bowers	Assistant	Apr. 1, 1940	Sp.	250.00 period
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John R. Ludington	Graduate Assistant	Jan. 1, 1940	Wi.	150.00 period
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Burl N. Osburn	Professor	June 17, 1940	Su.	800.00 period
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Elliott C. Hutton	Graduate Assistant	June 17, 1940	Su.	150.00 period
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Willis A. Whitehead	Graduate Assistant	June 17, 1940	Su.	150.00 period
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*Music*

John W. McCarthy	Assistant Professor	Apr. 1, 1940	Sp.	594.00 period
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Francis M. Robinson	Graduate Assistant	Jan. 12 to June 30, 1940		300.00 period
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*University School*

Ruth Shane	Instructor	June 17, 1940	1st term, Su.	250.00 period
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Chester A. Stine	Graduate Assistant	Feb. 1 to June 30, 1940		250.00 period
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*College of Engineering**Civil Engineering*

Don Johnstone	Assistant Professor	Apr. 1, 1940	Au. Wi. } Sp. '40-'41 }	3,228.00
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*Engineering Experiment Station*

Henry Z. Schofield	Senior Research Engineer	Jan. 2, 1940 for 6 months		1,350.00 period
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(Salary to be paid from the National Paving Brick Association Fund)

*Mechanics*

Geoffrey A. Miller	Graduate Assistant	Apr. 1, 1940	Sp.	450.00
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*College of Medicine**School of Nursing*

Ann Marie Hellner	Assistant Professor of Public Health Nursing	Mar. 1, 1940 (12 months)		3,072.00
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*Pathology*

Leona R. Cappel	Research Assistant	Jan. 1, 1940	Wi. Sp.	450.00 period
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(Salary to be paid from Comly Fund)

2-12-'40

*Starling-Loving Hospital**Nursing Care*

			Code	
Verna Carlos	General Duty Nurse	Feb. 1, 1940	(3&4)	150.00
		for 2 months		period
Ruth Evans	General Duty Nurse	Feb. 1, 1940	(3&4)	150.00
		for 2 months		period
Frances Hiser	General Duty Nurse	Feb. 1, 1940	(3&4)	150.00
		for 2 months		period

*Dietary*

Ethel L. Lemley	Diet Kitchen Helper	Jan. 12, 1940	(3&4)	600.00
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*Starling-Loving Hospital—Rotary No. 7727**Nursing Care*

Virginia Bagnell	General Duty Nurse	Feb. 12, 1940	(3&4)	912.00
Sara Van Houten	General Duty Nurse	Feb. 1, 1940	(3&4)	912.00
Hilda Unger	General Duty Nurse	Jan. 8, 1940	(3&4)	912.00
Anna May Deeds	General Duty Nurse	Feb. 1, 1940	(3&4)	912.00

*Graduate School*

Stanley E. Lull	Research Fellow	Jan. 1 to Dec. 31, 1940		1,200.00
	(Salary to be paid from the Glazed Brick and Tile Institute Fund)			
Joseph H. Chilcote	Research Fellow	Dec. 1, 1939 to Feb. 29, 1940		450.00
	(Salary to be paid from the Stark Brick Company Fund)			period
Howard J. Orłowski	Research Fellow	Jan. 1 to Mar. 31, 1940		300.00
	(Salary to be paid from the Austenal Laboratories Incorporated Fund)			period
Walter Scott Perry	Scholar	Jan. 1, 1940	Wi.Sp.	200.00
	(Salary to be paid from Graduate School Rotary No. 7280)			period

*President's Division**Franz Theodore Stone Laboratory*

M. W. Senstius	Professor	June 17, 1940	Su.	600.00
	(Salary to be paid from Division of Conservation Funds—Rotary No. 7174)			period

*Physical Education for Women*

Hazel D. Rex	Professor	June 17, 1940	1st term, Su.	500.00
				period

*General Division**Industrial Research*

Alice McCracken	Clerk	Jan. 8, 1940		972.00
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*Physical Plant Division**Janitor Service*

Edwin Schwartz	Janitor	Feb. 5, 1940		1,212.00
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*University Print Shop*

Ora L. Herndon	Printer	Feb. 19, 1940		1.18½
				per hour
*	*	*	*	*

*Changes in Title*

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Dentistry</i>			
<i>Dental Clinic</i>			
Retta May Washburn	Clerk	Office Assistant	Feb. 5, 1940
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Helen Thomas	Diet Kitchen Helper (Dietary Division)	Janitress (Housekeeping Division)	Jan. 8, 1940
<i>President's Division</i>			
<i>Franz Theodore Stone Laboratory</i>			
William S. McArtor	Clerk	Stenographer (male— part time)	Feb. 1, 1940

*Physical Plant Division**Janitor Service*

Thurman W. Cann	Janitor	Foreman of Janitors	Feb. 1, 1940
Nelson Weiler	Floor Waxer	Inspectors of Janitors	Feb. 1, 1940
Edgar McGhee	Floor Waxer	Inspectors of Janitors	Feb. 1, 1940
Irvin L. Walker	Janitor	Floor Waxer	Feb. 1, 1940

\* \* \* \* \*

*Changes in Salary*

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
William Bradley	Technical Assistant	Jan. 2, 1940 for 2½ months	\$20.00 per month	\$ 125.00 per period
(Increase to be paid from Laboratory Supply Store Pro Rata Funds)				
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Clare Distel	Assistant (part time)	Jan. 1, 1940	300.00	525.00
<i>Graduate School</i>				
Alvin L. Rippen	Dairy Industries Supply Association Fellow	Feb. 1, 1940	600.00 for 12 months	400.00 for 10 months
<i>Administrative Division</i>				
<i>Business Office</i>				
Mildred Trego	Typist	Feb. 1, 1940	1,032.00	1,152.00

\* \* \* \* \*

*Changes in Quarters of Service*

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Agriculture</i>			
<i>School of Home Economics</i>			
Faith Lanman Gorrell	Professor	1st term Su. Au.Wi.	1st term Su. Au.Wi.Sp.
<i>College of Education</i>			
<i>Education</i>			
Dan H. Ekenberry	Professor	Su.Au. Sp.	Su.Au.
Ward G. Reeder	Professor	Su.Au.Wi.	Su.Au.Wi.Sp.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the above recommendations of the President were upon roll call unanimously approved.

\* \* \* \* \*

President Bevis presented the following miscellaneous recommendations:

That Walter Kob, Assistant Professor, Department of Music, be granted a leave of absence, without salary, for the Spring Quarter 1940 for the purpose of completing work on his Master's degree.

That Irene Kinley, Assistant to the Director, Bureau of Special and Adult Education, be granted a leave of absence, without salary, for two months effective February 1, 1940, on account of illness.

That, in accordance with the plan approved by the Board of Trustees at its meeting on December 11, 1939, leaves of absence, with salary, be granted to the following members of the Agricultural Extension Service:



Ruth N. Hansen, Home Demonstration Agent, Lucas County, from March 25 to June 7, 1940, for graduate study at the Merrill-Palmer Schools, Detroit;

Grace S. Wagner, Home Demonstration Agent, Wood County, from March 25 to June 7, 1940, for graduate study at the Merrill-Palmer School, Detroit;

S. N. McIntosh, County Agricultural Agent, Holmes County, from March 25 to June 10, 1940, for graduate study at the Ohio State University;

Guy W. Miller, Extension Economist, Farm Management, from March 25 to June 10, 1940, for graduate study at the Ohio State University;

B. B. Spohn, Supervisor, Projects and Programs, from March 25 to June 10, 1940, for graduate study at the Ohio State University;

Dorothy S. Hammans, Assistant State Home Demonstration Leader, from March 25 to June 10, 1940, for graduate study at the Ohio State University;

Otto C. Croy, District Supervisor, from March 25 to June 10, 1940, for graduate study at the Ohio State University;

J. P. Schmidt, Supervisor of Farmers' Institutes, from March 25 to June 10, 1940, for graduate study at the Ohio State University;

Eva M. Kinsey, Assistant State Leader, 4-H Club Work, from March 25 to June 10, 1940, for graduate study at the Ohio State University;

Anne Biebricher, Extension Specialist in Home Furnishings, from March 25 to June 10, 1940, for graduate study at the Ohio State University.

That a payment of \$100 from funds to be supplied by the State Board for Vocational Education be authorized and made to Professor H. E. Nold, this amount is to compensate Professor Nold for supervision and coordination services during February, 1940, in connection with the Evening Trade Extension Coal Mining Classes conducted under the direction of Mr. E. L. Heusch, Supervisor of Trades and Industries, State Department of Education.

That a laboratory deposit of \$2, to cover the cost of supplies and equipment used, be paid by each student enrolling in each of the following courses offered at the Franz Theodore Stone Laboratory:

Botany 665 and 667

Entomology 670 and 671

Zoology 621, 624, 631, 650, 655, 656, 659, and 660.

That a laboratory deposit of 50c per day or \$3.50 per week, to cover the cost of supplies and equipment used, be paid by each special investigator carrying on research work at the Franz Theodore Stone Laboratory.

The above mentioned deposits are to be carried as special accounts in the Laboratory Supply Store.

That the resolution adopted by the Board of Trustees on November 13, 1939, transferring \$5000 from Pomerene Refectory Rotary Fund 2628-8228 to the Home Economics Rotary Fund No. 8211, be made effective January 1, 1940.

That \$4000 be appropriated from H-8 Contributions for the use of the Ohio State University Association for the period from January 1 to June 30, 1940.

That the Memorandum of Understanding and Agreement between the Ohio State University and the Ohio Division of Conservation, pertaining to the operation of the Franz Theodore Stone Laboratory at Gibraltar Island, be renewed and that the President be authorized to sign such agreement on behalf of the University.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$500 from the American Philosophical Society for the purchase of a spectrometer circle for an infrared spectrometer to be built by Professor Harald H. Nielsen of the Department of Physics (to be credited to Rotary Fund No. 7021); \$2850 from the Commission on Teacher Education of the American Council on Education for the purpose of conducting a Workshop on Teacher Education in Ohio during the Summer Quarter 1940;

\$375 additional from William W. Kincaid, to be used for Surgical Research and credited to Rotary Fund No. 7363; \$1000 from Community Chests and Councils, Incorporated, New York City, for the establishment of a scholarship to be known as the Community Chests and Councils, Incorporated, Scholarship. It is anticipated that the scholarship will yield, for a graduate student in the School of Social Administration, the annual amount of \$60.

That the following research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

Sherwin-Williams Company, Cleveland, Ohio—Investigation of the solubility of pure fatty acids in various solvents at low temperatures (to be known as the Sherwin-Williams Fellowship in Physiological Chemistry);

American Petroleum Institute, New York City—Investigation of pure hydrocarbons (to be known as the American Petroleum Institute Investigation).

That the following contracts heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

Austenal Laboratories, Incorporated, New York City—Investigation of dental porcelains (to be known as the Austenal Laboratories Fellowship; Foundation No. 38—E.E.S. No. K-42);

Edward Orton Junior Ceramic Foundation, Columbus, Ohio—Investigation of pyrometric cones and related problems (to be known as the Orton Foundation Fellowship; E.E.S. Project No. K-24—Foundation No. 13-A).

Upon motion of Mr. Thompson, seconded by Dr. Altmaier, the above recommendations of the President were upon roll call unanimously approved.

\* \* \* \* \*

The Secretary reported the receipt, on January 17, 1940, of \$2,343.75 from the Strowbridge Investment Company of Portland, Oregon, this sum is to be added to the Mary S. Muellhaupt Scholarship Fund.

The Secretary reported further the renewal of the lease, with Orin L. Patterson and Son, covering 160 acres of timber land in Grant County, Oregon, effective January 1, 1940, for four years, subject to cancellation if property is sold. This land is part of the bequest which came to the University from the Estate of Mary S. Muellhaupt, and the rental of same amounts to \$16 per year.

\* \* \* \* \*

Mr. Thompson presented the following resolution and moved its adoption:

WHEREAS this Board, by resolution adopted October 22, 1938, has authorized the issuance of bonds in the sum of \$520,000 for the purpose of constructing, equipping and furnishing, on such sites within the campus of the University as the Board may designate therefor, men's dormitories to house approximately 480 students, and

WHEREAS this Board has sold said bonds to the Retirement Board of the State Teachers Retirement System, said bonds to be delivered in installments as the money is needed during the period of construction of said dormitories, and

WHEREAS this Board has determined that \$120,000 is now needed for said purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ohio State University that the Chairman and Secretary of the Board be and they are hereby authorized to execute bonds numbered 401-520, both inclusive, and to deliver the same to the Retirement Board of the State Teachers Retirement System upon payment of the purchase price therefor.

This motion was seconded by Dr. Altmaier, and the resolution was upon roll call unanimously adopted.

\* \* \* \* \*

The Secretary now advised the Board that Revenue Bonds Nos. 201-300 inclusive for the Men's Dormitories, and Nos. 201-310 inclusive for the Women's Dormitories were delivered to the State Treasury on January 22, 1940.

\* \* \* \* \*

The Secretary reported that in accordance with authority granted by the Board at its June 12, 1939 meeting, the Cabinet had authorized the following change orders:

*Men's Dormitory (PWA Docket No. Ohio 1990-F)*

E. Elford and Son—Contract No. 3 (General)

Change size and shape of concrete beams under toilet rooms to accommodate plumbing pipes, as shown on drawing S-7 (Proposal of January 9, 1940) .....	\$253.00
18 additional metal frames and panels (access doors) to provide more convenient access to pipe spaces in the attic (proposal of January 9, 1940) .....	149.00
Metal furring, lath and plaster on the ceilings over 12 landings of main stairs No. 3 and No. 8 to conceal and protect electric conduits, and for metal lath and plaster over a portion of the	

ceilings in 14 rooms to conceal irregular concrete beams adjoining fire stairs, a total of 140 square yards (proposal of January 9, 1940) .....	280.00
Glazed brick soffits over openings between stair S-3 and corridors 1027-2027-3027-4011, and between stair S-8 and corridors 1106-2106-3106 and 4106 (eight in all), to correspond to twenty-two glazed soffits already required in similar adjoining locations (proposal of January 16, 1940) .....	175.82

Total ..... \$857.82

Finished birch curtain panels adjoining the built-in wardrobes in 48 double bedrooms (proposal of January 9, 1940) .....	\$342.00
Electrical Power Equipment Company—Contract No. 7 (Electrical) Provide three exterior lights on the east side of kitchen service court (proposal of January 5, 1940) .....	135.00
Furnish and install 2 electric meters (proposal of December 14, 1939) .....	569.00
W. H. Spohn Plumbing Company—Contract No. 6 (Plumbing) Furnish and install tank to receive the condensate from kitchen equipment (proposal of November 9, 1939) .....	104.00

*Women's Dormitories* (PWA Docket No. Ohio 2095-F)

E. Elford and Son—Contract No. 3 (General) Additional vent louvre in top of main elevator shaft and miscellaneous finish painting in and about refectory and lobby; also varnish on 14 exterior doors, Units A and B (proposals of January 16, 1940) .....	\$290.53
York Ice Machinery Corporation—Contract No. 14 (Miscellaneous Construction, Finish, Furnishings and Equipment) Change from coil to tank type to improve operation of the refrigeration system (proposal of January 20, 1940) .....	235.00
Electrical Power Equipment Company—Contract No. 15 (Miscellaneous Construction, Finish, Furnishings and Equipment) Furnish and install 2 electric meters (proposal of December 14, 1939) .....	497.00
Ginn Electric Company—Contract No. 6 (Electrical) Increase conduit and wiring in circuit 104-9, increase wiring in the autocall circuit, omit circuit 104-8, add one receptacle on circuit 103-8, and 2 pilot lights in corridor C-104 to provide proper electric connections for equipment items (proposal of December 1, 1939) .....	91.47

Upon motion of Dr. Russell, seconded by Mr. Rummell, the above actions of the University Cabinet were upon roll call unanimously approved.

\* \* \* \* \*

The Secretary presented the plans and specifications for the entrance terraces, walks and driveway in connection with the Men's Dormitory (PWA Docket No. Ohio 1990-F); also the plans and specifications for the driveways and paving in connection with the Women's Dormitories (PWA Docket No. Ohio 2095-F), as prepared by the University Architect.

Upon motion of Dr. Russell, seconded by Mr. Rummell, the above plans and specifications were upon roll call unanimously approved.

\* \* \* \* \*

The Secretary now presented the plans and specifications for the small Addition to Lord Hall which will provide space for the Department of Metallurgy. This work will be done as a project of the Works Progress Administration.

Upon motion of Dr. Russell, seconded by Mr. Rummell, the above plans and specifications, as prepared by the University Architect, were upon roll call unanimously approved.

\* \* \* \* \*

The Secretary reported that the University Cabinet recommends to the Board of Trustees the approval of the following extras to the contract of the Trapp-Carroll Company for the Addition to the Physical Education Building. These extras arise because of soil and foundation conditions:

Extra Footers .....	\$232.13
Extra Beams under Areaway.....	145.49
Cutting off and plastering base course in corridor.....	30.45
Extra reinforcing steel in tunnel walls.....	54.00
Remove present concrete construction and install new steps leading to present building.....	44.00
	<u>\$506.07</u>

These are covered by proposals of the Trapp-Carroll Company under dates of December 5 and 19, and January 16, 1940.

Upon motion of Dr. Russell, seconded by Mr. Rummell, the above recommendations of the University Cabinet were upon roll call unanimously approved.

\* \* \* \* \*

The Secretary presented the following change orders as prepared by the University Architect and approved by the Cabinet:

*Men's Dormitory* (PWA Docket No. Ohio 1990-F)

E. Elford and Son—Contract No. 3 (General)	
Change thickness of corridor linoleum from ¼" to 3/16" (Proposal of April 8, 1939).....	credit of \$1,250.00
Entrance terraces and walks adjoining the west wing (Proposal of February 9, 1940).....	2,925.00
Entrance terraces and walks adjoining the east wing (Proposal of February 9, 1940).....	2,850.00
Complete walks and drive in service court (Proposal of February 9, 1940).....	2,985.00
Electrical Power Equipment Company—Contract No. 7 (Electrical)	
Telephone wires for house telephone system (Proposal of February 9, 1940).....	2,400.00

*Women's Dormitories* (PWA Docket No. Ohio 2095-F)

E. Elford and Son—Contract No. 3 (General)	
Driveways in the court adjoining Unit A (Proposal of February 9, 1940).....	\$2,975.00
Driveways adjoining Unit B, and walks adjoining Units A and B (Proposal dated February 9, 1940).....	2,950.00
Paving and improvement of court No. 1 adjoining Unit B (Proposal of February 9, 1940).....	2,890.00
Ginn Electric Company—Contract No. 6 (Electrical)	
Dormitory telephone cable to be placed in service tunnel (Proposal of February 7, 1940).....	1,256.00

Upon motion of Dr. Russell, seconded by Mr. Rummell, the above change orders which were recommended by the University Cabinet were upon roll call unanimously approved.

\* \* \* \* \*

The Board now recessed for luncheon at Pomerene Hall. This was followed by an inspection of Baker Hall and of the Women's Dormitories.

The Board resumed its session at 2:00 P. M., with the same members present.

\* \* \* \* \*

Mr. Dargusch, of the special committee appointed by the Board to draft a rule for its consideration relative to the issuing of a second

diploma to a person, because of change in name, after the original diploma has been earned and presented, submitted the following report and suggested that action thereon be deferred until the next meeting of the Board:

*Change in Name*

When a person duly enrolled as a student shall change his name, upon proof of such change (proof being a certified copy of the court proceedings), all records with respect to such person shall be changed to conform thereto. When the name of a person shall be changed after termination of his status as a student, no change shall be made with respect to such change upon the records nor with respect to any diploma granted.

CARLTON S. DARGUSCH  
BURRELL RUSSELL

\* \* \* \* \*

Upon motion of Mr. Rummell, seconded by Dr. Altmaier, the following resolution was upon roll call unanimously adopted:

That this Board of Trustees extends congratulations and felicitations to Dr. John F. Lyman upon his completion of twenty-five years as Chairman of the Department of Agricultural Chemistry. Meticulous and thorough in research; accurate and inspirational in classroom and laboratory; considerate and sympathetic in his relationships with students; cordial and liberal in his social contacts; he combines to an unusual degree, the fine poise and helpful attitude of the ideal teacher-scientist.

\* \* \* \* \*

Dr. Russell, Chairman of the special committee to revise the By-Laws of the Board of Trustees, reported progress and requested that the committee be continued. This request was agreed to.

\* \* \* \* \*

Mr. Dargusch presented the following motion:

That a special committee, consisting of Vice President Morrill, as Chairman, Dean Charles E. MacQuigg and Professor William L. Everitt be appointed to make such study of radio broadcasting station (WOSU) activities, program, communication, engineering aspects, historical and present relationships with the Federal Communications Commission and of other radio relationships of the University as may assist in the formulation of University policy with respect to:

- (1) the effects of an application filed by Station WKBN of Youngstown now pending with the Federal Communications Commission;
- (2) the possibility or desirability of future application to the Federal Communications Commission for increase in power for WOSU, re-allocation, expansion or surrender of present broadcasting time; and
- (3) the protection of present and future radio interests of the University.

That this committee be instructed to submit its report to the President for the consideration of the Board of Trustees.

The above motion was seconded by Mr. Rummell and was upon roll call unanimously adopted.

\* \* \* \* \*

Mr. Thompson offered the following motion:

It is the sense of this Board that, pending the receipt and consideration of the report to be prepared under the foregoing action, the President be authorized and requested to take any and all steps necessary to protect and maintain the present rights and the potential future rights of the Broadcasting Station WOSU.

This motion was seconded by Dr. Altmaier and was upon roll call unanimously adopted.

\* \* \* \* \*

The special committee of the faculty appointed by Acting President McPherson now met with the Board of Trustees to consider preliminary plans for the proposed inaugural exercises for President Howard L. Bevis.

By unanimous agreement, Dr. McPherson was chosen to act as the presiding officer for the formal inaugural exercises, and the development of the program was referred to the special faculty committee with full power to act.

\* \* \* \* \*

The Board now went into executive session.



The Board resumed its formal session.

\* \* \* \* \*

Mr. Rummell, acting as Secretary of the executive session, submitted for record the following action taken:

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the salary of Vice President J. L. Morrill was, upon unanimous vote, increased to \$9,000 per annum, effective April 1, 1940.

\* \* \* \* \*

The Secretary called the attention of the Board to the need of a rather complete refurnishing of the President's house due to the twelve years of continuous use and the vacancy of the past eighteen months.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, \$5,000 was appropriated from the Interest on Endowment Fund to cover the necessary replacements, and the Secretary was authorized and directed to proceed therewith.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, March 11, 1940, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
Secretary.

(Signed) H. S. ATKINSON,  
Vice-Chairman.

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND TWENTY-FOURTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, March 11, 1940.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M.

Present: M. Edith Campbell, Chairman, Dr. C. J. Altmaier, Herbert S. Atkinson, Carlton S. Dargusch, Leo L. Rummell, and Lockwood Thompson.

\*            \*            \*            \*            \*            \*

The minutes of the last meeting were approved.

\*            \*            \*            \*            \*            \*

President Bevis now presented the following recommendations:

### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Wesley S. Green	Co. Agr. Agent, Meigs County	Feb. 29, 1940	\$ 2,868.00
Arthur H. Smith	Co. Agr. Agent, Washington County	Feb. 29, 1940	3,480.00
<i>College of Agriculture Administration</i>			
Helen M. Blair	Stenographer	Mar. 11, 1940	1,082.00
<i>Dairy Technology and Agricultural Extension</i>			
Mary A. Whitlinger	Stenographer (part time)	Feb. 29, 1940	480.00
<i>Farm Marketing F-9</i>			
Phil S. Eckert	Research Assistant	Mar. 31, 1940	1,620.00
<i>Horticulture and Forestry</i>			
Charles Fitzgerald	Graduate Assistant	Dec. 31, 1939	300.00
<i>Zoology and Entomology</i>			
Beckford F. Coon	Graduate Assistant	Mar. 31, 1940	450.00
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Gene Kiracofe	Technical Assistant	Feb. 29, 1940	815.00
<i>College of Dentistry</i>			
<i>Dental Clinic</i>			
Pessa S. Hanson	Technical Assistant (part time)	Feb. 29, 1940	792.00
<i>College of Education</i>			
<i>Administration</i>			
Delia Harris Ingles	Stenographer	Feb. 29, 1940	1,082.00
Marguerite McCoy	Stenographer (part time)	Feb. 15, 1940	480.00



3-11-'40

<i>Education</i>			
Orin B. Graff	Instructor	Su. Qr. only	500.00
<i>Fine Arts</i>			
Ann S. Gebhardt	Assistant	Mar. 31, 1940	450.00
<i>College of Engineering</i>			
<i>Engineering Drawing</i>			
Albert C. Wurdack	Student Assistant	Feb. 29, 1940	300.00
<i>Engineering Experiment Station</i>			
Ralston Russell, Jr.	Research Assistant	Mar. 31, 1940	1,452.00
<i>College of Law</i>			
Herschel W. Arant	Lecturer in Legal Ethics	Jan. 1, 1940	No salary
<i>College of Medicine</i>			
<i>Medicine</i>			
Bruce A. Shepard	Research Assistant	Feb. 29, 1940	1,212.00
Jo B. Welch	Technical Assistant	Feb. 29, 1940	924.00
<i>School of Nursing</i>			
Alice Price	Instructor in Nursing	Jan. 31, 1940	2,000.00
<i>Starling-Loving Hospital</i>			
<i>Laboratories</i>			
Lura Ricketts	Asst. to Chief Laboratory Technician	Feb. 16, 1940	1,512.00
<i>Dietary</i>			
Imogene Freeland	Assistant Cook	Feb. 14, 1940	648.00
Wilma G. Pressey	Diet Kitchen Helper	Feb. 29, 1940	600.00
Adele Reese Batchlar	Diet Kitchen Helper	Feb. 21, 1940	600.00
<i>Nursing Care—Rotary</i>			
Ada Conley	Assistant Head Nurse in Obstetrics	Feb. 8, 1940	1,092.00
<i>College of Veterinary Medicine</i>			
C. R. Donham	Professor	Mar. 31, 1940	4,608.00
<i>Graduate School</i>			
Norman A. Preble	Research Fellow	Jan. 31, 1940	960.00
Sloan D. Robertson	Scholar	Jan. 31, 1940	250.00
Walter Scott Perry	Scholar	Jan. 31, 1940	200.00
			(Rotary)
<i>President's Division</i>			
<i>Broadcasting Station</i>			
Rosemary Smith	Stenographer	Mar. 15, 1940	972.00
<i>Physical Education for Women</i>			
Mary Barger	Clerk	Feb. 29, 1940	912.00
<i>Physical Plant Division</i>			
<i>Light, Heat and Power—Generation</i>			
Frank S. Coe	Clerk	Feb. 29, 1940	1,212.00
<i>Pomerene Refectory</i>			
Cleo A. Roberts	Assistant Kitchen Supervisor	Mar. 16, 1940	800.00
<i>Athletics</i>			
<i>Administration and General</i>			
C. Earl Conway	Custodian, S.E. Tower (Mr. Conway died February 28, 1940)	Feb. 29, 1940	1,212.00

\* \* \* \* \*

### Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Arthur H. Smith	Acting Co. Agr. Agent, Guernsey County	Mar. 1, 1940		\$ 3,480.00
Wesley S. Green	Assistant in Land Use	Mar. 1, 1940		2,868.00
B. Louise Hirsch	Home Dem. Agent, Noble County	Apr. 1, 1940		1,848.00
Mary Barger	Clerk	Mar. 1, 1940		972.00
<i>College of Agriculture</i>				
<i>Agricultural Education</i>				
Ruth Steinman	Stenographer (Salary to be paid from Smith-Hughes Funds)	Feb. 1, 1940		1,020.00
<i>Agricultural Engineering</i>				
William E. Gill	Instructor	Apr. 1, 1940	Sp.	650.00 period
A. C. Rhoten	Handyman	Mar. 1, 1940 for 1 month		100.00 period
<i>Agronomy</i>				
Samuel R. Aldrich	Assistant	Apr. 1, 1940	Sp.	300.00 period
<i>School of Home Economics</i>				
Estelle B. Franks	Instructor	Apr. 1, 1940	Sp.	450.00 period
<i>Rural Economics</i>				
Phil S. Eckert	Instructor	Apr. 1, 1940	Sp.	400.00 period
<i>Zoology and Entomology</i>				
Roger W. Allen	Graduate Assistant	Apr. 1, 1940	Sp.	150.00 period
Mary E. Boehme	Graduate Assistant	Apr. 1, 1940	Sp.	150.00 period
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Charles W. Gehrke	Technical Assistant	Mar. 1, 1940 for 4 months		140.00 period
(Salary to be paid from laboratory allowances (pro rata funds) from the College of Dentistry for Bacteriology 652-Winter, and the College of Medicine for Bacteriology 641-Spring)				
<i>College of Commerce and Administration</i>				
<i>Accounting</i>				
George H. Winchell	Assistant	Apr. 1, 1940	Sp.	800.00 period
John Ziegler	Reader	Apr. 1, 1940	Sp.	150.00 period
Lillian W. Widmaier	Reader	Apr. 1, 1940	Sp.	150.00 period
<i>Economics</i>				
Irvin Sobel	Graduate Assistant	Apr. 1, 1940	Sp.	150.00 period
<i>Sociology</i>				
Richard G. Morgan	Lecturer in Archaeology	Apr. 1, 1940 (Su.'40)	Sp.	No salary
<i>College of Education</i>				
<i>Administration</i>				
Anthony Anderla	Instructor	June 17, 1940	Su.	400.00 period
Alan Griffin	Instructor	June 17, 1940 1st term,	Su.	400.00 period
*Orin B. Graff	Instructor	June 17, 1940 1st term,	Su.	100.00 period

\*(Mr. Graff is to be paid \$300 additional direct by the Progressive Education Association)

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Ruth St. John	Instructor	June 17, 1940	1st term, Su.	200.00 period
(Above salaries to be paid from pro rata funds established for Workshop on the Secondary School Curriculum, through allocation of special fee authorized by the Board on January 8, 1940)				
Lloyd A. Cook	Associate Professor	June 17, 1940	1st term, Su.	800.00 period
A. N. Zechiel	Assistant Professor	June 17, 1940	1st term, Su.	500.00 period
C. B. Mendenhall	Instructor	June 17, 1940	1st term, Su.	500.00 period
Edward Liss	Consultant	June 17, 1940	1st term, Su.	800.00 period
(Above salaries to be paid direct by the Progressive Education Association)				
Rosemary Smith	Stenographer	Mar. 16, 1940		1,032.00
Eleanor G. Bookman	Typist (part time)	Feb. 16, 1940		480.00
<i>Education</i>				
Everett Kircher	Assistant Professor (part time)	June 17, 1940	Su.	500.00 period
*G. A. Glycer	Lecturer	June 17, 1940	1st term, Su.	300.00 period
* (Salary to be paid as follows: \$100 from A-1; \$200 from George Deen Funds)				
<i>Fine Arts</i>				
Mary Snow Carter	Assistant	Apr. 1, 1940	Sp.	150.00 period
<i>Music</i>				
Cathlyn Sue Schabel	Graduate Assistant	Apr. 1, 1940	Sp.	150.00 period
<i>Psychology</i>				
Thomas Gordon	Research Fellow	Jan. 2, 1940	for 6 months	860.00 period
Bernard J. Covner	Research Fellow	Jan. 2, 1940	for 6 months	360.00 period
Franklin Thomas	Research Fellow	Jan. 2, 1940	for 6 months	300.00 period
(Salaries to be paid from the National Research Council Fund—Rotary No. 7636)				
<i>University School</i>				
Cleo A. Roberts	Dietitian	Apr. 1, 1940	Sp.	800.00 period
(Salary to be paid from Dining Room Rotary No. 8260)				
<i>College of Engineering</i>				
<i>Engineering Drawing</i>				
Howard A. Douglass	Student Assistant	Mar. 1, 1940	Wi.Sp.	800.00
<i>Industrial Engineering</i>				
Harry D. Moore	Student Assistant	June 17, 1940	Su.	150.00 period
Phillip G. Patch	Student Assistant	June 17, 1940	Su.	150.00 period
Harold M. Wiggins	Student Assistant	June 17, 1940	Su.	150.00 period
<i>College of Medicine</i>				
<i>Medicine</i>				
Jo E. Welch	Research Assistant	Mar. 1, 1940	(12 months)	1,212.00
Elsie M. Washburn	Technical Assistant	Mar. 1, 1940	(12 months)	924.00
<i>Starling-Loving Hospital</i>				
<i>Housekeeping</i>				
Celia Elizabeth Moss	Janitress	Feb. 5, 1940	(1&4)	600.00
<i>Nursing Care</i>				
Irene Swain	General Duty Nurse	Feb. 9, 1940	(3&4)	912.00
<i>Laboratories</i>				
Carolyn Hillis	Assistant to Chief Laboratory Technician	Feb. 15, 1940	(1&4)	1,512.00

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<i>Dietary</i>					
Ernest Griffin	Dishwasher	Feb. 8, 1940	(3&4)	680.00	
Alice May Bowser	Assistant Cook	Feb. 18, 1940	(3&4)	648.00	
Ruth Friece	Assistant Cook	Feb. 27, 1940	(3&4)	600.00	
Bettye Gray	Assistant Cook	Feb. 1, 1940 for 23 days		38.86	period
<i>Graduate School</i>					
Edward C. Jordan	Research Fellow	Apr. 1, 1940		450.00	Sp. period
(Salary to be paid direct by the Battelle Memorial Institute)					
Joseph H. Chilcote	Research Fellow	Mar. 1 to May 31, 1940		450.00	period
(Salary to be paid from the Stark Brick Company Fund)					
Kenneth A. Mitchell	Research Fellow in	Feb. 1 to June 30, 1940		400.00	period
Wildlife Conservation					
Walter Scott Perry	Scholar	Feb. 1, 1940		300.00	period
<i>President's Division</i>					
<i>Physical Education for Women</i>					
Mary F. Shidone	Maid	Mar. 1, 1940		912.00	
(Salary to be paid from Laboratory Supply Store Pro Rata Funds)					
<i>Franz Theodore Stone Laboratory</i>					
Clarence E. Taft	Assistant Professor	June 17, 1940 1st term, Su.		300.00	period
<i>Administrative Division</i>					
<i>Business Office</i>					
Janet Foster	Typist	Mar. 1, 1940		972.00	
Helen Hedges	Typist	Mar. 1, 1940		972.00	
<i>Registrar's Office</i>					
Ethel V. Evans	Assistant to Registrar	Feb. 5, 1940		1,032.00	
Mary Nash Thomas	Assistant to Registrar	Feb. 26, 1940		1,032.00	
<i>Dean of Men's Office</i>					
Lowell A. Wrigley	Superintendent, Baker Hall	July 1, 1940 (12 months)		2,208.00	plus maintenance
(Salary to be paid from Baker Hall funds)					
Arthur M. Wellington	Assistant Dean of Men, and Director of Men's Housing Bureau	July 1, 1940 (12 months)		2,172.00	
Harvey M. Rice	Scholarship Supervisor, Baker Hall	July 1, 1940 (12 months)			Maintenance only
*	*	*	*	*	*

### Changes in Title

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>English</i>			
Walter Sutton	Graduate Assistant	Assistant	Sp. Qr. only
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Betty Finke	General Duty Nurse (A-1)	Assistant Head Nurse	Feb. 9, 1940 in Obstetrics (Rotary No. 7727)
<i>Graduate School</i>			
Henry Z. Schofield	Senior Research Engineer	Research Fellow	Jan. 2, 1940
*	*	*	*

### Changes in Salary

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Janet Rickett	Stenographer	Feb. 1, 1940	\$1,032.00	\$1,212.00

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<i>English</i>				
Walter Sutton	Assistant	Apr. 1, 1940	450.00	900.00
<i>College of Commerce and Administration</i>				
<i>Geography</i>				
Arthur Robinson	Assistant	Apr. 1, 1940	600.00	1,050.00
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Norman Woelfel	Assistant Professor and Research Associate	Feb. 1, 1940	4,500.00	5,000.00
Frederick Wyatt	Research Associate	Feb. 1 to June 30, 1940	750.00 period	1,250.00 period
(Salaries paid from General Education Board Fund—Rotary No. 7661)				
W. G. Hart	Research Assistant	Jan. 1 to June 30, 1940	350.00 period	300.00 period
(Salary paid from Highway Education Board Fund—Rotary No. 7300)				
<i>University School—Dining Room Rotary No. 8260</i>				
Alice Johnson	Dietitian and Instructor	Apr. 1, 1940 for 3 months	1,200.00	900.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital—Rotary No. 7727</i>				
<i>Nursing Care</i>				
Betty Finke	Assistant Head Nurse in Obstetrics	Feb. 9, 1940	Code (3&4) 912.00	1,092.00 (A-1) (Rotary)
<i>Graduate School</i>				
Harry E. Risher	Research Assistant	Feb. 1, 1940	1,200.00	1,440.00
(Salary paid from American Petroleum Institute Funds—Rotary No. 7019)				
<i>Ohio Biological Survey</i>				
John A. Fluno	Graduate Assistant	Mar. 1, 1940	400.00 for 8 months	600.00 for 12 months
*	*	*	*	*

*Changes in Quarters of Service*

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>1939-1940</i>			
<i>College of Commerce and Administration</i>			
<i>Accounting</i>			
Hermann C. Miller	Professor	Su.Au.Wi.	Su.Au.Wi.Sp.
<i>Business Organization</i>			
H. H. Maynard	Professor	Su.Au.Wi.	Su.Au.Wi.Sp.
<i>College of Education</i>			
<i>Fine Arts</i>			
Will Rannells	Professor	1st term, Su. ('40)	2nd term, Su. ('40)
*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from state funds:

Bland L. Stradley, Dean of the College of Arts and Sciences, to attend the annual meeting of the Association of Deans of Liberal Arts Colleges of State Universities of the Mid-West in Baton Rouge, Louisiana from March 20-23, 1940, and the annual meeting of the North Central Association of Colleges and Secondary Schools in Chicago, Illinois, from April 2-5, 1940;

Walter C. Weidler, Dean of the College of Commerce and

Administration to attend the annual meeting of the American Association of Collegiate Schools of Business in Austin, Texas, from April 16-23, 1940;

Edith D. Cockins, University Registrar, to attend the annual meeting of the American Association of Collegiate Registrars in St. Louis, Missouri, from April 22-26, 1940;

Emmerich von Haam, Professor and Chairman of the Department of Pathology, to attend the meeting of the American Society of Experimental Pathologists in New Orleans, Louisiana, from March 12-17, 1940;

Orin E. Burley, Assistant Professor of Business Organization, to attend the meeting of the Institute for Consumer Education in Columbia, Missouri, from March 30 to April 5, 1940.

That in accordance with the provisions of the Public Employes Retirement System, the following employes be retired from University service on March 31, 1940, under the provisions of the Superannuation Retirement, and that the official service certificate be presented to each:

William W. Smith—Janitor (confined to hospital and removed from payroll February 15, 1940)

John H. Jaeger—Janitor

That Mrs. Verna Spicer, Stenographer in the College of Education, be granted a leave of absence, without salary, for one year effective March 16, 1940.

That the following resolution adopted by the Graduate Council at a meeting held on February 5, 1940, be approved:

That at least one tuition scholarship in the Graduate School be provided for each college, other than the Ohio State University, which holds membership in the Ohio College Association. Such a tuition scholarship shall be available only to a faculty member of another Ohio college who, as certified by his Dean or President, is on bona-fide leave of absence with the presumption that he will return to his institution upon the completion of his leave, and it shall be good only during three consecutive quarters for a full time schedule in the Graduate School.

That the Citizens Military Training Camp Scholarship be renewed for the year 1940-1941. This scholarship is to be granted to the outstanding Citizens Military Training Camp cadet graduating in the Summer of 1940 from the four-year course, and carries with it only the remission of the quarterly incidental fee.

That, upon the recommendation of the University Faculty, the report of the Council on Instruction covering the changes in courses, curricula and new courses for the academic year 1940-1941, be approved.

That the members of the Ohio Bar who enroll in the College of Law during the Summer Quarter 1940 and who elect only the course entitled "Federal Jurisdiction and Procedure" during the first term, or "Taxation" during the second term, be exempted from the customary Matriculation Fee of \$15 and be charged a special tuition fee of \$10 for either of said terms.

That, for the purpose of giving aid to teachers in service upon

the reading problems which they encounter in their school work, a six-day Reading Institute be held during the Summer Quarter 1940 under the joint auspices of the Department of Psychology and the Bureau of Special and Adult Education, and that a special laboratory deposit for this Institute be authorized as follows:

\$10 per person for all persons not registered in the University

\$ 5 per person for persons who are registered as students in the University during the Summer Quarter.

The proceeds are to be available for employment of personnel, including clerical help, for printing, supplies, and rental of equipment involved in the conduct of the Institute.

That the Department of Physical Education be authorized to offer a Sports Clinic for women teachers of Physical Education, in accordance with the plan approved by the Board of Trustees on July 10, 1939, with the following changes:

- (1) That the Clinic be scheduled for the period from June 20 to July 3, 1940, inclusive;
- (2) That any student regularly enrolled in the University for the Summer Quarter be permitted to register for one or more courses of the Sports Clinic at a fee of \$3 per course.

That there be appropriated from H-8 Contributions, \$750 for the use of the Ohio State University Y.M.C.A. for the period from January 1 to June 30, 1940, as usual.

That there be appropriated from H-8 Contributions, \$300 for the use of the Ohio State University Y.W.C.A. for the period from January 1 to June 30, 1940, as usual.

That \$375 be appropriated from H-8 Contributions for the Ohio Journal of Science for its use from January 1 to June 30, 1940, in accordance with the usual practice in this matter.

That there be appropriated from H-8 Contributions, \$200 for the use of the Agricultural Student, a periodical published by the students of the College of Agriculture, for the period from January 1 to June 30, 1940.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$2000 from the Highway Education Board for the use of Professor Edgar Dale in his research study on traffic safety (to be credited to Rotary No. 7300), and that the salary of W. G. Hart, Research Assistant, Bureau of Educational Research, be paid from this fund instead of from Rotary No. 7495, effective January 1, 1940;

\$1000 for the establishment of a scholarship to be known as the Erdis G. Robinson Scholarship. It is anticipated that the scholarship will yield, for a graduate student in the School of Social Administration, the annual amount of \$60. This money is obtained from the following sources:

\$700 from the School of Social Administration Associates treasury. Of this amount \$500 represents a direct gift from Mr. Erdis G. Robinson, and \$200 represents a miscellaneous gift from graduates and students of the School;

\$300 furnished by the Ohio State University Development Fund.

That the following contracts heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

The Stark Brick Company, Canton, Ohio—Investigation of glazed brick (to be known as the Stark Ceramic Fellowship);

National Paving Brick Association, Washington, D. C.—Investigation of Paving Brick and their use (to be known as the National Paving Brick Association Fellowship).

That, in accordance with the recommendation of the University Faculty, degrees be awarded at the Winter Convocation on March 15, 1940, to the following named students who have completed their requirements therefor:

#### DOCTOR OF PHILOSOPHY

Leslie Platt Bigelow, A.B., A.M. (Oberlin College); David Howard Dickason, B. A. (The College of Wooster), M.A. (University of California); Donald Dooley, B.S. (Bethany College), S.M. (University of Chicago); Jean Failing, B.A., M.A. (University of Oregon); Elden Detalau Haller, B.Ch.E., M.Sc.; Harold William Kenney, B.Sc. in Agr., M.A.; Donald Royal Myers, B.A.; John Boyd Page, B.S. (Brigham Young University), M.A. (University of Missouri); Byron Thomas Shaw, B.S. (Agricultural College of Utah); Sidney Charles Sufrin, B.A. (University of Pennsylvania); Merle Richard Sumption, A.B. (Capital University), M.A.; Edward Cristy Welsh, A.B. (Lafayette College), M.A. (Tufts College); M. Kimball Wiles, B.S. in Edu. (Miami University), M.A.

#### MASTER OF ARTS

Samuel Voitovich Bennett, A.B. (Wittenberg College); Irma Marguerite Bentz, B.A.; Robert Ewing Emmer, B.A.; Robert Paul Fischer, B.A.; Gladys Jane Forsythe, B.Fine Arts; Alfred Field Foster, B.A. (The College of Wooster); Ann Stellhorn Gebhardt, B. Fine Arts; John William Kaiser, B.S. in Edu. (Ohio University); Jack Andrew McCord, A.B. (Eastern Kentucky State Teachers College); Carma Hostetler Miller, A.B. (Cedarville College); Chester Otto Mills, B.Sc. in Edu.; Marjorie Helen Post, B.Fine Arts; Claude Everett Swick, B.S. in Edu. (Ohio University); Howard Elliot Thompson, B.S. (Springfield College); Hugh Kirk Torrance, S.B. (Haverford College); Helen Marie West, B.Sc. in Edu.; Judith Elizabeth Whitney, A.B. (Otterbein College).

#### MASTER OF ARTS IN SOCIAL ADMINISTRATION

Vaughn Wickert Fry, B.A.; Roy Treuhaft, B.Sc. in Soc. Adm.

#### MASTER OF BUSINESS ADMINISTRATION

Frederick Byers Miller, B.S. (Baldwin-Wallace College).

#### MASTER OF SCIENCE

Clair Cahill Alexander, B.S. in Agr. (Purdue University); Joseph Jenks Chamberlain, III, B.A.; Rogers Francis Davis, B.A. (The College of Wooster); Berton Crosby Dickinson, B.S. (Connecticut



State College); Joseph Edward Fields, B.S. (Otterbein College); Richard Namon Hofmaster, B.Sc. in Agr.; Joseph Braden Littler, B.S. in Ch.E. (Ohio Northern University); Louis Eugene Marchi, B.S. (Northwestern University); Julian Spencer Maxey, B.A.; Darrell Marshall McLean, B.S. (Oklahoma Agricultural and Mechanical College); Elmer Leroy McMaster, B.S. (Mount Union College); Kenneth Adelbert Mitchell, B.Sc. in Agr.; Robert Thomas Mitchell, B.Sc. in Agr.; David Thomas Mowry, B.A. (The College of Wooster); Margaret Esther Smith Pettijohn, B.S. in H.E. (Purdue University); Norman Alexander Preble, A.B. (University of Kansas); Roy Wilson Rings, B.Sc. in Agr.; Ernest Bradford Snyder, B.Cer.E.; Clesson Nathan Turner, B.S. (Cornell University); Clayton William Weber, B.Ch.E.

#### BACHELOR OF SCIENCE IN AGRICULTURE

Robert Owen Barnes, A.B. (Otterbein College); Harold Arthur Benedict; Forest Irven Bower; John Dalton Bowers; William McKinley Chaffee; Robert Long Clark; Roy Allen Cole; Robert Washington Coles, Jr.; Dallas Lee Cornett; Dean T. Deniston; Evert Glen Denney; William Charles Fisher; Donald Eugene Flory; Howard Ross Haise; Thomas David Harman; William Joslin, Jr.; Robert George Jung; Harold Glenn Koker; Paul Lewis Komminsk, B.Sc. in Bus.Adm.; Ralph Clifford Lakamp; Leland Lemert Leachman; Eliot Charles Mally; David Bloom Moody; Hubert Jesse Muse; J. Vernon Patterson; Charles Benjamin Peak; Clinton David Reynolds; Cecil Henry Robinson; Otto Dennis Sands; Robert Gordon Stutzman; John Walter Varga; Edgar Payne Watkins; Ned Winson Woodruff; Orlando Wayne Woodyard; Judson Ebright Wylie.

#### BACHELOR OF SCIENCE IN HOME ECONOMICS

Ardes Hortense DeHaven; Charlotte Engard; Rosetta Marie Giovanello; May Rena Johnson; Bettie Keegan; Eleanora Langston Petersen; Martha Jane Welch Puppel; Clarabeth Zehring.

#### BACHELOR OF ARTS-WITH HONORS

Robert Louis Aronson (cum laude); Sheldon Gilbert Cohen (cum laude); Edward Roger Grilly (cum laude); Robert Arthur Langevin (with High Distinction in Mathematics); Frederick Sparks Stimson (cum laude and with High Distinction in Fine Arts).

#### BACHELOR OF ARTS

Charles Thomas Anders; John Baker Chaney; Owen Coghlan, Jr.; Marco James Cramer; Barbara Elizabeth Davis; Donald Clarence Gilpin; Margaret Tuttle Halliday; John Robert Hoffman; LeRoy Frank Kurlander; Charles Harrison MacQuigg; Elinor Frances Marion; Charles George Micheau; Dorothy Mumma Miller; Abraham Moskowitz; Herbert Quinn; Richard Clement Roderick; Robert Edward Shain; Gerald Alton Snyder; Jerry G. Spears; George Step-anovich; Charles Lewis Stevers; Wilmer Wallace Stover, B.Sc. in Edu.; James Sanns Summers; Charles Oliver Thomas; Herbert Lawrence Topolosky; Frances Louise Townsend; Henry Noile West-hafer.

#### BACHELOR OF SCIENCE IN JOURNALISM

John Newton Traxler; Clifton Barr Williams.

## BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

James Charles Boylan; Howard Newton Bullock; Bina Ralph Cable; Charles Thomas Carl; Reeve Sherborn Conover; Richard Edward Dick; Everett Arlo Doty; Maynard Edwards; John Joseph Fenstermaker; Henry August Hawisher, Jr.; Arthur Melvin Hoskinson; William Ballard Johnson, Jr.; Charles Hayden Jones; Paul Earl Liber; John Rowland Lloyd; Saul Mason; Ernest Franklin McClannan; Raymond Francis Miller; Robert Moses; Bernard Anthony Muliolis; Frank Leo Nevius, Jr.; Allen MacConnell Olmstead; Helen Irene Overturf; William Aloysius Reynolds; Thomas Carlton Ries; William Russell Rose; Meyer Jaskulek Spiro; Frank Henry Vogel, Jr.; Ralph Wander Workman.

## BACHELOR OF SCIENCE IN EDUCATION—WITH HONORS

Annetta Ruth Cohen (with Distinction); John Melvin Leiman (with Distinction).

## BACHELOR OF SCIENCE IN EDUCATION

Vesta Marie Bolliger; Barbara Wilson Buckner; Mary Mildred Buss; Franklin Junior Craig; Helen Louise Davis; Dan Rennie Dillon; John Kirkwood Donavin; Nancy Elizabeth Elder; Helen Jane Evans; Jack Fleischer; William Wilson Keck; Lucile Charlotte Kester; Charlotte Florene Kibler; Charles Walter King, Jr.; Harriet Martha Kinney, B.A.; Helen Yvonne Lockwood; Milan Milkovich; Romaine DeVon Monthaven; Annie Charline Mossman; Mary Lydia Peacock; Ruth Elizabeth Pontius; Ruth Tu Powell; Ida Rivlin; Eloise Jessie Roth; Howard Isaac Shull; Vivian Alba Snyder, B.Fine Arts; Robert William Stein, Jr.; Catherine Lenora Uhrig; Betty Pearl Walker; Katherine Victoria Whitehead, B.A.; Mabel Winifred Wilson.

## BACHELOR OF FINE ARTS

Charlotte Anne Isbell.

## BACHELOR OF ARCHITECTURE

Roland Koerner Kuechle; John Turner Westlake.

## BACHELOR OF CHEMICAL ENGINEERING

Clifford Bernard Kemp; John Robert Linn; Francis Joseph Van der Werf.

## BACHELOR OF CIVIL ENGINEERING

William Ward Campbell; James Philip Hawke; Thomas Jefferson Henderson; Jack Andrew Matthaes.

## BACHELOR OF INDUSTRIAL ENGINEERING

Howard Ernest Castiglioni; George Howard Colvin; Jack Potter Gilbert; Edward Joseph Jados; Wyn Eugene McCoy; Frederick Joseph McCullough; Leo Pearlman; Richard Otto Riegler.

## BACHELOR OF LANDSCAPE ARCHITECTURE

Robert Stuart MacKellar, B.Fine Arts.

## BACHELOR OF METALLURGICAL ENGINEERING

Sidney Isenberg; Hugo Edward Johnson; Frank Robert Pinkney.

## BACHELOR OF SCIENCE IN PHARMACY

Robert Hugh Morris.

## CERTIFICATE OF GRADUATE NURSE

Mary Mildred Buss; Nancy Elizabeth Elder; Charlotte Florene Kibler; Eloise Jessie Roth; Betty Pearl Walker.

Upon motion of Mr. Atkinson, seconded by Mr. Rummell, the above recommendations of the President were upon roll call unanimously approved.

\* \* \* \* \*

The President now presented to the Board a recommendation from Dean Charles E. MacQuigg, of the College of Engineering, that the University establish on the campus an Institute of Photogrammetry and Precise Surveying; and further, that the Board give consent to the erection of a building to house said Institute provided funds are available to the Board for such purpose.

The President advised the Board that he concurred in the recommendation of Dean MacQuigg.

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the Board by unanimous vote approved the above recommendation as presented.

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Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the Board by unanimous vote requested the President to confer with the Faculty Committee on Honorary Degrees relative to the procedure now in use in making recommendations for such degrees.

\* \* \* \* \*

Dean John F. Cunningham, of the College of Agriculture, presented the plot plans for the operation of the University Farm for the coming year.

Upon motion of Mr. Rummell, seconded by Mr. Atkinson, the plans as presented were approved by unanimous vote.

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The Board now recessed for luncheon at the University Schools. This was followed by an inspection of the building and of the activities conducted therein.

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The Board resumed its session at 2:30 P. M., with the same members present.

\* \* \* \* \*

Upon motion of Mr. Atkinson, seconded by Mr. Dargusch, the following resolution was unanimously adopted:

On behalf of the Ohio State University, the Board of Trustees desires to express to the Columbia Broadcasting System the thanks and appreciation of the University for the gift of its 1000-watt Western Electric transmitter formerly used by radio station WKRC.

This equipment, complete with tubes, a 4000-volt five kilowatt motor generator set with auxiliaries and instruments useful for tuning directional antennas, has been installed in

the transmission laboratory of the Department of Electrical Engineering and will afford constructive and useful service for instruction in radio engineering. It will also provide facilities for communications research and graduate work and will offer to the Student Radio Club important project facilities.

The Board of Trustees desires to acknowledge gratefully the cooperative interest and generosity of the Columbia Broadcasting System and of Mr. E. K. Cohan, Director of Engineering, and Mr. A. B. Chamberlain, Chief Engineer of that system, at whose joint suggestion, the Board understands, this gift was made to the University and to whom it is directed that copies of this resolution shall be furnished.

\* \* \* \* \*

The Secretary reported that in accordance with authority granted by the Board at its June 12, 1939 meeting, the Cabinet had authorized the following change orders:

*Faculty Assembly Unit* (PWA Docket No. Ohio 2158-F)

Trapp-Carroll Company—Contract No. 2 (General)

Telephone outlet, second floor stair hall; miscellaneous hardware and glass shelves.....	\$ 97.00
Venetian blinds .....	765.00
Screen doors .....	820.00
(Proposals of February 15, 1940)	
	\$782.00

*Men's Dormitory* (PWA Docket No. Ohio 1990-F)

R. I. Blauser—Contract No. 11 (Miscellaneous Construction, Finish Furnishings and Equipment)

Reed furniture (Heywood Wakefield Company) as per proposal of January 30, 1940 on Items 14-18 inclusive.....	\$755.58
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Upon motion of Mr. Thompson, seconded by Mr. Atkinson, the above actions of the University Cabinet were upon roll call unanimously approved.

\* \* \* \* \*

The Secretary now read the following letter from the University Architect:

March 6, 1940.

Mr. Carl E. Steeb, Secretary  
Board of Trustees  
Ohio State University

Dear Sir:

I certify that the work required of the following contractors to-wit:

Trapp-Carroll Company under Contract No. 2 for General Construction;  
Eastern Plumbing Company under Contract No. 8 for Heating and Ventilating;  
J. F. Oelgoetz Company under Contract No. 4 for Plumbing;  
Superior Electric Engineering Company under Contract No. 5, for Electrical Work, and  
The Warner Elevator Manufacturing Company under Contract No. 6 for Elevators.

for the construction of the Faculty Assembly Unit (PWA Docket No. Ohio 2158-F), Ohio State University, was substantially completed on March 1, 1940, in accordance with the provisions of the said contracts.

I recommend that the work be accepted, and that the Board of Trustees of Ohio State University be requested to authorize you to issue a certificate of completion and acceptance in the form recommended by the Resident Engineer Inspector, PWA.

Yours very truly,  
(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Mr. Thompson offered the following resolution and moved its adoption:

WHEREAS, the University Architect has certified to the substantial completion of the Faculty Assembly Unit and of the work contemplated and included in PWA Docket No. Ohio 2158-F,

NOW, THEREFORE, Be It Resolved that the Secretary of this Board of Trustees be and he is hereby authorized to execute certificates of completion and acceptance of the work required by the several contracts under the said Docket.

Mr. Dargusch seconded the above motion which was upon roll call unanimously adopted.

\* \* \* \* \*

The Secretary presented the drawings, specifications, bill of materials, estimated cost, and form of proposal for the Communications Laboratory Remodeling, as prepared by the University Architect. The estimated cost of this improvement is \$12,640 and this amount is available under the F-1 appropriation in House Bill 674.

Upon motion of Dr. Altmaier, seconded by Mr. Thompson, the Board by unanimous vote approved the above drawings, specifications, bill of materials, estimated cost and form of proposal, and directed the Secretary to present same to the State Director of Public Works for approval, and if approved by him, to advertise for bids in accordance with law.

\* \* \* \* \*

Upon motion of Mr. Thompson, seconded by Mr. Dargusch, an extension of time, from April 1 to May 15, 1940, as recommended by Mr. Paul H. Elleman, Maintenance Engineer, for completion of the contract with The Emrich Company for the Deaerating Heater for Domestic Hot Water in the Power Plant, was upon roll call unanimously approved.

\* \* \* \* \*

The Secretary read to the Board a letter from Emeritus Professor B. A. Eisenlohr, requesting that the action taken by the Board at its meeting of September 12, 1938, pertaining to a proposed bequest of \$1,000 to be made to the University at his death, be rescinded.

In lieu of this bequest, Professor Eisenlohr enclosed with his letter a check for \$600 which he desires to have deposited in the irreducible debt of the state of Ohio for the establishment of the Gustav W. Eisenlohr Fund. Professor Eisenlohr desires further that this amount be kept intact until such time as the principal and the accumulated interest shall amount to not less than \$1,000 after which time the income therefrom shall be spent for the purchase of books for the Department of German.

Upon motion of Mr. Atkinson, seconded by Mr. Dargusch, the Board by unanimous vote rescinded its action of September 12, 1938, and accepted with appreciation the gift of \$600 from Professor Eisenlohr for the establishment of the Gustav W. Eisenlohr Fund, together with the conditions as outlined by the donor.

\* \* \* \* \*

The Secretary presented the sketches for the proposed remodeling of the Administration Building, to accommodate the divisions of the administration as shown on the plan. This work would be done as soon as the Faculty Club moves to its new quarters, and the costs of this improvement would be paid out of the F-1 appropriation, House Bill 674.

Upon motion of Mr. Atkinson, seconded by Dr. Altmaier, the above proposed plans were approved by unanimous vote.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, April 8, 1940, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) M. EDITH CAMPBELL,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND TWENTY-FIFTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, April 8, 1940.

The Board of Trustees met at the University at 9:30 A. M.

Present: M. Edith Campbell, Chairman, Dr. C. J. Altmaier, Herbert S. Atkinson, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

President Bevis now presented the following recommendations:

### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Howard Davison	Co. Agr. Agent, Butler County	Apr. 30, 1940	\$ 2,970.00
Ruth P. Hansen	Home Dem. Agent, Lucas County	Apr. 15, 1940	2,460.00
<i>College of Agriculture</i>			
<i>Agronomy</i>			
Robert M. Salter	Professor and Chairman	Apr. 30, 1940	3,872.00
<i>Animal Husbandry</i>			
Wayne Bauer	Student Laborer	Mar. 31, 1940	240.00
George Zeis	Student Laborer	Mar. 31, 1940	240.00
<i>Farm Operations</i>			
Merle Day	Laborer	Mar. 31, 1940	1,272.00 and house
<i>Horticulture and Forestry</i>			
Elbert L. Agnew	Graduate Assistant	Mar. 31, 1940	450.00
<i>Zoology and Entomology</i>			
George R. Ferguson	Graduate Assistant	Mar. 31, 1940	450.00
<i>College of Arts and Sciences</i>			
<i>English</i>			
Harry Graff	Assistant	Mar. 31, 1940	954.00
<i>German</i>			
Walter L. DeVold	Graduate Assistant	Su. Qr.	150.00
<i>Speech</i>			
C. Emory Glander	Assistant	Mar. 31, 1940	954.00
<i>College of Dentistry</i>			
<i>Dental Clinic</i>			
Mary E. Reiter	Technical Assistant	Mar. 16, 1940	912.00

<i>College of Education</i>			
<i>Administration</i>			
Mildred O. Chaplin	Graduate Assistant	Mar. 31, 1940	450.00
<i>Psychology</i>			
Ruth V. Raimy	Assistant	Mar. 31, 1940	954.00
Victor C. Raimy	Graduate Assistant	Mar. 31, 1940	450.00
<i>College of Engineering</i>			
<i>Industrial Engineering</i>			
Kenneth K. Edgar	Assistant	Mar. 31, 1940	1,200.00
<i>College of Medicine</i>			
<i>Pathology</i>			
Leona R. Cappel	Research Assistant	Mar. 15, 1940	900.00
<i>Starling-Loving Hospital</i>			
<i>Administration</i>			
Attilio D. Puppel	Telephone Operator	Apr. 21, 1940	912.00
<i>Dispensary</i>			
Frances Cragga	General Duty Nurse	Mar. 17, 1940	912.00
<i>Graduate School</i>			
Claire C. Alexander	Research Fellow	Mar. 15, 1940	480.00
Bruce D. Gleissner	Research Fellow	Mar. 31, 1940	480.00
<i>President's Division</i>			
<i>Broadcasting Station</i>			
Donald L. Beam	Assistant Operator	Mar. 31, 1940	315.00
<i>Administrative Division</i>			
<i>Business Office</i>			
Mary Ann Camden	Clerk	Mar. 8, 1940	972.00
<i>Laboratory Supply Store—Rotary</i>			
Mary Deshler	Typist	Mar. 31, 1940	972.00
Betty Irene Windomaker	Clerk	Apr. 15, 1940	972.00
<i>University Print Shop</i>			
Ora L. Herndon	Printer	Mar. 15, 1940	1.18½ per hour
<i>Athletics</i>			
E. A. Weed	Caretaker	Mar. 31, 1940	1,152.00
<i>Pomerene Refectory</i>			
James Riffle	Janitor	Mar. 31, 1940	696.00
*	*	*	*
*	*	*	*

### Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Howard Davison	Extension Animal Husbandman (Assistant Professor)	May 1, 1940		\$ 3,276.00
Rosemary K. Roberts	Home Dem. Agent, Lucas County	Apr. 16, 1940		1,848.00
Jean W. Lambert	Graduate Assistant in Agronomy (half time)	June 1, 1940		600.00
<i>College of Agriculture</i>				
<i>Administration</i>				
Rose Mary Rotondo	Stenographer	Mar. 11, 1940		972.00
(Salary to be paid as follows: \$492 from A-1; \$480 from Rotary No. 7250)				



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<i>Agricultural Engineering</i>			
Merle Day	Handyman	Apr. 1, 1940	1,632.00
<i>Agronomy</i>			
Cecil A. Lamb	Assistant Professor	May 1, 1940 Wi. ('41)	1,200.00
	(Also ½ time at Ohio Agricultural Experiment Station)		
Robert Q. Parks	Instructor	July 1, 1940 Au.Wi. ('40-'41)	750.00
	(Also ½ time at Ohio Agricultural Experiment Station)		
	(Above salaries to be paid in 12 monthly installments)		
<i>Animal Husbandry</i>			
Robert Class	Student Laborer	Apr. 1, 1940	240.00
Charles Whitney	Student Laborer	Apr. 1, 1940	240.00
<i>Dairy Technology</i>			
Barbara Armstrong	Stenographer (part time)	Mar. 1, 1940	480.00
	(Salary to be paid as follows: \$360 from Agricultural Extension; \$120 from Rotary No. 7250)		
<i>Farm Operations</i>			
Charles Walter	Laborer	Apr. 1, 1940 for 8 months	800.00 period
<i>School of Home Economics</i>			
Opal Jane Halliday	Instructor	Apr. 1, 1940	Sp. 450.00
	(Salary to be paid as follows: \$150 from Smith-Hughes funds \$300 from George-Deen funds)		period
Mildred Van Nest	Research Assistant	May 1, 1940 for 1 month	125.00
	(Salary to be paid from George-Deen funds)		period
<i>Horticulture and Forestry</i>			
Allan Purdy	Graduate Assistant in Forestry	Apr. 1, 1940	Sp. 150.00 period
<i>Zoology and Entomology</i>			
Carl B. Huffaker	Graduate Assistant	Apr. 1, 1940	Sp. 150.00 period
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Samuel Saslaw	Technical Assistant	Apr. 1, 1940 for 2½ months	100.00 period
William Bradley	Technical Assistant	Apr. 1, 1940 for 2½ months	80.00 period
	(Above salaries to be paid from Laboratory Supply Store Pro Rata funds)		
<i>English</i>			
J. Harold Wilson	Associate Professor (part time)	Apr. 1, 1940 (Special Contract)	Sp. 318.00 period
<i>German</i>			
J. H. L. Pflueger	Graduate Assistant	June 17, 1940 Su.	150.00 period
<i>Speech</i>			
Walter B. Emery	Assistant Professor	Oct. 1, 1940	Au.Wi.Sp. 3,000.00
Howard Farley	Assistant	Apr. 1, 1940	Sp. 300.00 period
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
Albert H. Dehner	Graduate Assistant	Apr. 1, 1940	Sp. 150.00 period
<i>College of Dentistry</i>			
<i>Dental Clinic</i>			
Phyllis Mae Mooney	Technical Assistant	Mar. 26, 1940	912.00
Benjamin Isham	Technical Assistant (part time)	Apr. 1, 1940	792.00
<i>College of Education</i>			
<i>Administration</i>			
Raymond J. Ramsden	Graduate Assistant	Apr. 1, 1940	Sp. 150.00 period
Eileen Perrin	Stenographer	Apr. 4, 1940	972.00
Wanda L. Martin	Stenographer	Mar. 1, 1940 for 1 month	80.00 period

<i>Education</i>				
Mildred O. Chaplin	Instructor (part time)	Apr. 1, 1940	Sp.	400.00 period
Ruth C. Teeters	Instructor (part time)	Apr. 1, 1940	Sp.	400.00 period
Betty Lauderbaugh	Assistant (part time)	Apr. 1, 1940	Sp.	275.00 period
Marian Vories	Graduate Assistant	Apr. 1, 1940	Sp.	150.00 period
*C. C. Weidemann	Associate Professor (part time)	June 17, 1940	Su.	760.00 period
*Victor Coutant	Instructor (part time)	June 17, 1940	1st term, Su.	100.00 period
*Harold Reynard	Instructor (part time)	June 17, 1940	1st term, Su.	100.00 period
Lloyd L. Ramseyer	Lecturer	June 17, 1940	1st term, Su.	200.00 period
Carl Byers	Assistant *(Special Contracts)	June 17, 1940	Su.	100.00 period
<i>Music</i>				
John W. McCarthy	Professor (Special Contract)	June 17, 1940	1st term, Su.	450.00 period
Frederick Stevens	Professor	June 17, 1940	1st term, Su.	225.00 period
S. Norman Park	Assistant Professor	June 17, 1940	1st term, Su.	150.00 period
<i>Psychology</i>				
Victor C. Raimy	Assistant	Apr. 1, 1940	Sp.	318.00 period
George W. Knox	Graduate Assistant	Apr. 1, 1940	Sp.	150.00 period
<i>College of Engineering</i>				
<i>Civil Engineering</i>				
Robert R. Weber	Student Assistant	Apr. 1, 1940	Sp.	60.00 period
<i>Engineering Experiment Station</i>				
Bernard Fried	Research Engineer (part time)	Apr. 1, 1940	for 3 months	360.00 period
<i>Industrial Engineering</i>				
Ralph G. Preston	Assistant	Apr. 1, 1940	for 3 months	300.00 period
<i>Mine Engineering</i>				
Richard H. Hunsinger	Student Assistant	Apr. 1, 1940	Sp.	100.00 period
<i>College of Medicine</i>				
<i>Oto-Laryngology</i>				
J. E. Arrington	Instructor	Apr. 1, 1940	(12 months)	No salary
D. G. Sanor	Instructor	Apr. 1, 1940	(12 months)	No salary
<i>School of Nursing</i>				
Ethel Leazenbee	Instructor, Field Nursing	Jan. 1 to Mar. 31, 1940		300.00 period
<i>Starling-Loving Hospital</i>				
<i>Administration</i>				
Melvin L. Myers	Telephone Operator (student)	Apr. 22, 1940	(1)	912.00
*Lucille Moore	Telephone Operator *(Salary to be paid from Rotary No. 7727)	Apr. 1, 1940	(1)	912.00
<i>Dietary</i>				
James Lee Hawkins	Kitchen Helper	Mar. 5, 1940	(3&4)	714.00
Henrietta Mae Jones	Diet Kitchen Helper	Mar. 4, 1940	(3&4)	600.00
Marjorie L. Bowser	Diet Kitchen Helper	Mar. 5, 1940	(3&4)	600.00
<i>Dispensary</i>				
Maxine Almendinger	General Duty Nurse	Mar. 18, 1940	(3&4)	912.00
<i>College of Veterinary Medicine</i>				
<i>Veterinary Medicine</i>				
M. G. Fincher	Professor	Apr. 1 to June 30, 1940		1,125.00 period

*Graduate School*

Henry Z. Schofield	Research Fellow	Apr. 1 to Dec. 31, 1940	2,475.00
(Salary to be paid from the National Paving Brick Association Fund)			period
Albert Prebus	Development Fund Fellow	July 1, 1940 Su.Au.	Sp. 1,600.00
in Electron Optics			
(Salary to be paid from the Ohio State University Development Fund in 12 monthly installments)			
Hamblin H. Crowell	Research Assistant	Apr. 1, 1940 for 6 months	360.00
(Salary to be paid from the Sherwin-Williams Company Fund)			period
Roy W. Rings	Research Fellow	Apr. 1 to June 30, 1940	180.00
(Salary to be paid from the Rohm and Haas Company Fund)			period
*Berton C. Dickinson	Research Assistant	June 1, 1940 for 4 months	600.00
			period
*George R. Ferguson	Research Assistant	Apr. 1, 1940 for 6 months	900.00
			period
*Charles M. Meadows	Research Assistant	Apr. 1, 1940 for 6 months	900.00
*(Above salaries to be paid direct by the Sherwin-Williams Company)			period
William H. Ireland	Franklin H. Patterson Memorial Scholar	Apr. 1, 1940	Sp. No salary

*President's Division**Broadcasting Station*

Warren W. Whitlinger	Staff Assistant	Apr. 1 to May 31, 1940	200.00
			period
John B. Heffelfinger	Assistant Radio Operator	Apr., 1 to June 30, 1940	105.00
			period
Crystal Barker	Stenographer	Mar. 15, 1940	972.00

*Administrative Division**Business Office*

Imogene F. Wilson	Comptometer Operator	Mar. 11, 1940	972.00
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*Physical Plant Division**Light, Heat and Power—Generation*

Eugene L. Reeder	Clerk	Apr. 1, 1940	1,212.00
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*Roads and Grounds*

Val Boehm	Laborer	Apr. 1, 1940 for 7 months	630.00
			period
Isaac Harris	Laborer	Apr. 2, 1940 for 7 months	630.00
			period

*Janitor Service*

Kenneth F. Ostermeyer	Janitor	Apr. 1, 1940	1,212.00
William D. Davis	Janitor	Apr. 1, 1940	1,212.00
Elizabeth Hollis	Janitress	Apr. 1, 1940	972.00

*Laboratory Supply Store—Rotary*

Katherine E. Young	Typist	Apr. 1, 1940	912.00
Margaret Stabs	Clerk	Apr. 16, 1940	912.00

*University Print Shop*

Arthur C. Hetrick	Linotype Operator	Mar. 11, 1940	9.69 per day or 10.48 per night
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*Pomerene Refectory*

Lucile Wright	Assistant (part time)	Apr. 1, 1940	150.00
			period

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*Changes in Title*

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>Agricultural Extension</i>			
Gerald H. Huffman	Asst. Co. Agr. Agent, Butler County	Co. Agr. Agent, Butler County	May 1, 1940
<i>College of Agriculture</i>			
<i>Agronomy</i>			
R. D. Lewis	Professor	Professor and Chairman	May 1, 1940
<i>College of Commerce and Administration</i>			
<i>Accounting</i>			
Lillian Widmaier	Reader	Graduate Assistant	Apr. 1, 1940
John Ziegler	Reader	Graduate Assistant	Apr. 1, 1940

<i>Business Organization</i>					
George J. Eberhart	Graduate Assistant	Assistant		Apr.	1, 1940
F. Byers Miller	Graduate Assistant	Assistant		Apr.	1, 1940
<i>College of Medicine</i>					
<i>Starling-Loving Hospital</i>					
Landon Reed	Kitchen Helper (Dietary)	Janitor (Housekeeping)		Mar.	5, 1940
<i>Physical Plant Division</i>					
<i>Janitor Service</i>					
Herbert DeLong	Janitor	Floor Waxer		Apr.	1, 1940
*	*	*	*	*	*

### *Changes in Salary*

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate	
			From	To
<i>Agricultural Extension</i>				
Gerald H. Huffman	Co. Agr. Agent, Butler County	May 1, 1940	\$2,154.00	\$2,562.00
<i>College of Agriculture</i>				
<i>Agronomy</i>				
R. D. Lewis	Professor and Chairman	May 1, 1940	2,268.00	3,675.00
<i>Farm Operations</i>				
A. C. Rhoten	Laborer	Apr. 1, 1940	800.00	1,212.00
Kenneth Vaught	Laborer	Apr. 1, 1940	1,212.00	1,272.00
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
George J. Eberhart	Assistant	Apr. 1, 1940	450.00	900.00
F. Byers Miller	Assistant	Apr. 1, 1940	450.00	900.00
<i>College of Dentistry</i>				
<i>Dental Clinic</i>				
Mary Edith Luethi	Stenographer	Apr. 1, 1940	972.00	1,212.00
Marianne Ide Clarke	Technical Assistant	May 1, 1940	852.00	972.00
Elma Willis	Technical Assistant	May 1, 1940	912.00	972.00
<i>College of Education</i>				
<i>University School-Dining Room—Rotary</i>				
Alice Johnson	Dietitian and Instructor	Apr. 1, 1940 for 3 months	225.00 period	No salary
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
<i>Housekeeping</i>				
Landon Reed	Janitor	Mar. 5, 1940	714.00 (3&4)	732.00 (1)
*	*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized and that railroad fare and pullman be paid by the University from Interest on Endowment funds:

Robert C. Higgy, Director of the Broadcasting Station, to represent the University on business before the Federal Communications Commission investigating possibility of change of time and channel assignment, April 9-12, 1940, in Washington, D. C.

That Paul N. Lehoczky, Associate Professor of Industrial Engineering, be granted a leave of absence, without salary, for one year from October 1, 1940, to October 1, 1941, in order to permit him to

serve the Industrial Commission of Ohio in dealing with some of its engineering problems.

That, in accordance with the regulations of the Public Employes Retirement System, Sue Merrell, Janitress in the Dental Clinic, College of Dentistry, be retired from University service as of April 30, 1940, under the provisions of the Disability Retirement.

That there be appropriated from Interest on Endowment funds the sum of \$500 for travel by the President in the interest of the University.

That the Board of Award of the Joseph Sullivant Medal, recommended by the Graduate Council and provided for in the Letter of Gift by the late Dr. Thomas C. Mendenhall, be approved, namely, Dr. Lyman J. Briggs, Director of Bureau of Standards, Washington, D. C.; President P. C. Nash, University of Toledo, Toledo, Ohio; Professor P. A. Shaffer, Washington University, St. Louis, Missouri. These names have been selected by the Graduate Council after much consideration, and the persons mentioned have never had any kind of connection with the Ohio State University.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$4,000 from Ohio State University Development Fund (the first installment on an endowment fund of approximately \$15,000, the income from which will be applied to the Joseph Villiers Denney Memorial Shakespeare Collection;

\$40 from the Ohio State University Mothers' Association of Licking County, to be added to the Student Loan Fund;

\$25 from Mr. Neil R. Baker, General Manager, Fairmont Creamery Company, Columbus, Ohio, for research to be carried on by Dr. George M. Curtis on iodine in nutrition. This is to be added to the W. W. Kincaid Fund—Rotary No. 7363.

That the following contract heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following project be reported to the Board of Trustees for information and record:

National Paving Brick Association, Washington, D. C.—Investigation of paving brick and their uses (to be known as the National Paving Brick Association Fellowship.)

Upon motion of Mr. Dargusch, seconded by Mr. Rummell, the above recommendations of the President were upon roll call unanimously approved.

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The President reported for record that Charles H. Pugh, Head Teamster, Department of Farm Operations, was suspended from duty, without salary, for thirty days, effective March 16, 1940; also that John DeWitt, Mechanic, Department of Farm Operations, was suspended from duty, without salary, for two weeks, effective March 16, 1940. These suspensions were for disciplinary purposes.

\* \* \* \* \*

The President presented the list of projects approved by the Board of Directors of the Ohio State University Development Fund for the 1940-1941 campaign and stated that this list is now being submitted to the Board of Trustees for its approval.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the Board by unanimous vote approved the list of projects for the 1940-1941 campaign of the Ohio State University Development Fund as presented by the President.

\* \* \* \* \*

President Bevis now made the following statement and recommendation:

"I wish to call the Board's attention to the fact that the University has no official regulations or procedure governing the payment of salaries to members of the University staff absent from the University because of sickness. The accepted practice through the years has been to judge each case on its merits, and to continue salary payments each month.

"I recommend to the Board that, pending the adoption of formal regulations by the Board, the Business Manager be authorized and directed to continue the salary payments to members of the staff on sick leave, in accordance with present practice."

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the above recommendation of the President was upon roll call unanimously approved.

\* \* \* \* \*

The President now presented a report from the Scholarship Committee of the College of Medicine recommending the establishment of the Comly and Coleman Scholarship in the College of Medicine, and recommending further that the income received from the Comly and Coleman Fund under the terms of the will of the late Marietta Comly, for assisting worthy and needy students in the College of Medicine, be used to pay for this Scholarship.

President Bevis stated that he was in accord with the above recommendations, provided that the students selected for the proposed Comly and Coleman Scholarship meet the requirements stated in the will of Miss Marietta Comly, namely, "worthy and needy."

Upon motion of Mr. Thompson, seconded by Dr. Altmaier, the above recommendations were by unanimous vote approved with the provision indicated by the President that persons selected for this Scholarship shall be both worthy and needy.

\* \* \* \* \*

The President presented communication from the Office of the Surgeon General, Washington, D. C., under date of March 25, 1940, requesting the University Hospital to assume the responsibility of organizing from among those officially associated with the University, the 49th Evacuation Hospital.

The President presented also a communication from Dean Upham, of the College of Medicine, recommending that the request of the Surgeon General be approved.

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the above request of the Surgeon General was approved by unanimous vote and the Dean of the College of Medicine was directed to proceed in accordance therewith.

\* \* \* \* \*

The President advised the Board that recently a difficulty has arisen because of the statutory requirements in certain states to the effect that graduates of the College of Medicine should have actually received their diplomas before taking the State Medical Examination for licensure.

This situation can be met by dating the diploma as of the date of the faculty action certifying that the student has completed all of the educational requirements and is entitled to the degree, and then, by agreement with the students, awarding the degrees but holding the diplomas on deposit until Commencement day.

Upon motion of Mr. Atkinson, seconded by Mr. Rummell, the Board by unanimous vote approved the proposed plan and requested the President to certify the list, as recommended by the faculty for degrees, to each member of the Board for a mail vote thereon.

\* \* \* \* \*

Vice President Morrill made a report as Chairman of the Committee appointed by the Board at its meeting of February 12, 1940, to make a study of radio broadcasting (WOSU) activities including relationships with station WKBN of Youngstown which has filed with the Federal Communications Commission an application for the erection of a directional antenna for simultaneous night time broadcasting with WOSU. Mr. Morrill stated that his Committee will later file a memorandum with the Board of Trustees describing the present historical and suggested future policies of the University in broadcasting—and he described, meantime, various conferences held with WKBN authorities and the Assistant Chief Engineer of the Federal Communications Commission.

He stated that station WKBN and the Committee authorized by the Board had submitted to each other various alternative proposals for a resolution of present conflicting interests as between WKBN and WOSU. One such proposal, he said, contemplated a possible shift from the present WOSU broadcasting channel of 570 kilocycles to another designated channel, with the installation, largely or wholly at the expense of WKBN, of a five kilowatt transmitter for WOSU.

Mr. Morrill said that his Committee and the regular Faculty Committee on Radio were inclined to favor the shift from 570 to some other possible channel which would give to the University a complete day-time broadcasting schedule instead of the present restricted and irregular day time and night schedule, and because it would also enable the University to increase its present power of one kilowatt to five kilowatts. Mr. Morrill asked for the advice of the Board on whether the University should further explore this possibility of shifting to an alternative channel, under the general terms and conditions above described.

Mr. Dargusch moved that Mr. Morrill, in consultation with the President and the Committee appointed by the Board, be authorized to discuss further with WKBN and with the Federal Communications Commission the feasibility, legal and financial, and the licensing possibility of a successful shift of WOSU from 570 kilocycles to a desirable other broadcasting channel, and to report back to the Board of Trustees at a subsequent meeting.

The above motion, seconded by Mr. Rummell, was upon roll call unanimously approved.

\* \* \* \* \*

Professor Thomas E. French now presented to the Board the design for a new official seal for the Ohio State University, with the following description:

In the center the shield, wreath and crest of the Coat of Arms of the University, adopted November fifth, 1938, with the founding date, 1870, in line with the wreath, surrounded by the words

THE OHIO STATE UNIVERSITY COLUMBUS



Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the above description and design for a new seal for the University were approved by unanimous vote, with the understanding that this seal will replace the design which has been used heretofore just as soon as the new dies may be cut.

\* \* \* \* \*

Upon motion of Mr. Dargusch, seconded by Mr. Atkinson, the Board of Trustees, by unanimous vote, expressed its deep appreciation to Professor Thomas E. French for his kindness and generosity in preparing and presenting this new design for the official seal of the Ohio State University.

\* \* \* \* \*

The Secretary now presented to the Board the official Report of Examination of the Ohio State University for 1938-1939 made by the Bureau of Inspection and Supervision of Public Offices, Department of Auditor of State.

This report was received and ordered filed.

\* \* \* \* \*

The Secretary reported, for record, the delivery to the State Treasury of Revenue Bonds Nos. 301 to 400 inclusive, Men's Dormitory, on March 13, 1940, and of Revenue Bonds Nos. 401 to 500 inclusive, Men's Dormitory, on April 3, 1940.

\* \* \* \* \*

The Secretary reported that the following credit on the Addition to the Physical Education Building, as prepared by the University Architect, had been approved by the University Cabinet:

Trapp-Carroll Company (General)

Substitution of Philip Carey Company composition roof instead  
of Barrett Specification roof (proposal of March 8, 1940)

.....credit of \$50.00

\* \* \* \* \*



The Secretary reported that the Board of Trustees, at its meeting held December 11, 1939, directed that a request be made of the State Emergency Board for \$23,500 for farm buildings and equipment to replace buildings and equipment which had been destroyed by fire.

The State Emergency Board, on March 12, 1940, made an allowance of \$20,000 for the above items, and after consultation with the interested departments in the College of Agriculture, this amount was allocated as follows:

Cattle Feeding Building .....	\$15,000.00
Equipment .....	2,000.00
Implement Shed .....	3,000.00
*            *            *            *            *	

The Secretary now presented the drawings and specifications for the Cattle Feeding Building, as prepared by the University Architect, and stated that the Work Projects Administration has approved of this building as a WPA project, with the understanding that the University will supply material, etc., in the amount of \$15,000.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the above drawings and specifications for the Cattle Feeding Building were approved by unanimous vote and the Secretary was directed to complete the arrangements with the Work Projects Administration for carrying forward this construction.

\*            \*            \*            \*            \*

The drawings and specifications for the Implement Shed, as prepared by the University Architect, were now presented by the Secretary. The estimated cost of this improvement is approximately \$2900, and the cost of construction is to be paid from F-9 Farm Buildings and Equipment, Emergency Fund allowance.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the above drawings and specifications were upon roll call unanimously approved, and the Purchasing Agent was authorized to award contracts therefor.

\*            \*            \*            \*            \*

The Secretary presented the drawings, specifications, bill of materials, estimated cost, and form of proposal for the Remodeling of the Administration Building, as prepared by the University Architect. The cost of this improvement is to be paid from F-1 appropriation, House Bill No. 674.

Upon motion of Dr. Altmaier, seconded by Dr. Russell, the above drawings, specifications, bill of materials, estimated cost, and form of proposal were upon roll call unanimously approved, and the Secretary was directed to present same to the State Director of Public Works for his approval, and if approved by him, to advertise for bids in accordance with law.

\*            \*            \*            \*            \*

The Secretary reported to the Board that bids covering the Communications Laboratory Remodeling will be received on May 1, 1940.

Upon motion of Dr. Altmaier, seconded by Mr. Rummell, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contracts

to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary reported that on July 24, 1939, pursuant to advertisement, bids were received for certain items of Miscellaneous Construction, Finish, Furnishings and Equipment for the Women's Dormitories, Ohio State University (PWA Docket No. Ohio 2095-F), from the W. C. Moore Company which later was awarded the contract for said items, as the low bidder.

Some time later the W. C. Moore Company was forced into receivership and was not able to sign the contract.

The University Architect held many conferences with the Attorney General, with officials of the Federal Works Agency in Chicago, and with representatives of the Aetna Casualty and Surety Company, the Surety on the bid of the W. C. Moore Company, and as a result, upon the advice of the Attorney General, the following resolution was adopted by the University Cabinet at its meeting held March 18, 1940:

WHEREAS, pursuant to advertisement, the Ohio State University received proposals on July 24, 1939, for Miscellaneous Construction, Finish, Furnishings and Equipment for PWA project Ohio 2095-F, Women's Dormitories, Ohio State University, in accordance with drawings and specifications dated April, 1939, prepared by Howard Dwight Smith, University Architect, and

WHEREAS, the proposals of The W. C. Moore Company for certain items of furniture and equipment, to wit:

For group 7—items 73, 74 and 75 (bedding).....	\$1,834.20
For group 9—items 200 to 208 inclusive (dining room furniture) ..	3,644.32
For group 11—items 313 and 314 (mirrors).....	783.25
For group 14—items 320 and 332 inclusive (lobby furniture).....	261.95

being the lowest and best proposals received, were accepted and contracts for furnishing the same were awarded by the following actions, to wit:

- (1) A recommendation of acceptance and award by the Owner on August 31, 1939
- (2) Award by the State Director of Public Works, September 5, 1939
- (3) Concurrence in the award by The Federal Emergency Administration of Public Works (PWA), September 9, 1939
- (4) Notification of Award by the Secretary of the Board of Trustees, September 18, 1939, and

WHEREAS, receivers for the W. C. Moore Company were appointed by the Court of Common Pleas, of Franklin County, Ohio, in case No. 158,788, Gertrude W. Moore, Plaintiff, vs. The W. C. Moore Company, Defendant, on September 13, 1939, and

WHEREAS, there is on file in the office of the Clerk of the Court of Common Pleas, Franklin County, Ohio, an entry in the said case No. 158,788, which relieves the receivers of The W. C. Moore Company of any responsibility on account of the said proposals of July 24, 1939, or on account of the Contract awarded pursuant to the acceptance of the proposals for certain items thereof, above mentioned, and

WHEREAS, by reason of the failure of The W. C. Moore Company or of its receivers to enter into a proper contract or to perform any of the conditions of such contract, the con-

tract bond signed and sealed July 24, 1939, by The W. C. Moore Company as Principal and The Aetna Casualty and Surety Company, of Hartford, Connecticut, as Surety, remains in full force and effect, and

WHEREAS, the University Architect has filed with the University Cabinet an estimate of cost for the performance of this contract as of the present date and under present conditions as follows, to wit:

Group 7 —	\$2,300.00
Group 9 —	4,300.00
Group 11 —	1,000.00
Group 14 —	350.00

each item of which is below the estimate of cost of such item now on file with the Auditor of State, but in excess of such item in the award to The W. C. Moore Company, and

WHEREAS, Marshall Field and Company, the only other bidder to submit a proposal on July 24, 1939, for furnishing items 73, 74 and 75, bedding, has on March 9, 1940, duly withdrawn its bid, and

WHEREAS, John F. Rees Company, who submitted the second lowest proposals on July 24, 1939, for items 200 to 208 inclusive, dining room furniture, in the sum of \$3,839.90, and for items 320 to 332 inclusive, in the sum of \$277.17, has on March 12, 1940, agreed to accept the award of contracts to furnish said items for the amounts of said proposals, and

WHEREAS, The W. S. Carlile and Sons Company, who submitted the second lowest proposal on July 24, 1939, for items 313 and 314, mirrors, in the sum of \$912.85, has on March 9, 1940, agreed to accept the award of a contract to furnish said items for the amount of said proposal, and

WHEREAS, after a conference with representatives of the Surety at a previous date and having received no word as to what manner of procedure shall be followed to perfect the performance of the conditions of the contract, and

WHEREAS, one of the conditions of the contract is completion by May 1, 1940, to avoid the application of liquidated damages, and the loss of any portion of the Federal grant of funds for the financing of the project,

Now, THEREFORE, BE IT RESOLVED:

- (1) That the action of the University Cabinet on August 31, 1939, recommending to the State Director of Public Works the award of a contract to The W. C. Moore Company for certain items of furniture and equipment, to wit:

For group 7—items 73, 74 and 75, bedding.....	\$1,834.20
For group 9—items 200 to 208 inclusive, dining room furniture .....	8,644.32
For group 11—items 813 and 314, mirrors.....	783.25
For group 14—items 320 to 332 inclusive, lobby furniture.....	261.95

be rescinded, and that the State Director of Public Works be requested to rescind his approval of award dated September 5, 1939.

- (2) That, under authority granted by the Board of Trustees of the Ohio State University at its meeting held July 10,

1939, the University Cabinet recommend to the State Director of Public Works the award of contracts as follows:

(a) To John F. Rees Company of Columbus—

Group 9—items 200 to 208 inclusive, dining room furniture...	\$3,839.90
Group 14—items 320 to 332 inclusive, lobby furniture.....	277.17
	\$4,117.07

(b) To W. S. Carlile and Sons Company of Columbus—

Group 11—items 313 and 314, mirrors.....	\$ 912.85
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- (3) That new proposals be received for Group 7, items 73, 74 and 75, bedding, on the same specifications as to quantity and quality as those upon which the above-mentioned proposals of July 24, 1939, were received, and in such manner and form as will conform to the relevant requirements of the Federal Works Agency and that such new proposals, when received, be referred to the University Architect for tabulation and report.

Upon motion of Mr. Rummell, seconded by Mr. Dargusch, the Board by unanimous vote approved the above actions of the University Cabinet, and authorized the Purchasing Agent to enter into contract for items 73, 74 and 75, Group 7, (bedding), if bids received therefor are below the University Architect's estimate.

\* \* \* \* \*

The Secretary presented the drawings, specifications, bill of materials, estimated cost, and form of proposal for a Fly Ash Collector for No. 8 Boiler in the Power Plant, as prepared by Mr. Paul H. Elleman, Maintenance Engineer. The estimated cost of this improvement is \$12,600, which will be paid from the appropriation for E-9 Power Plant, House Bill No. 674.

Upon motion of Mr. Dargusch, seconded by Dr. Altmaier, the Board by unanimous vote approved the above drawings, specifications, bill of materials, estimated cost, and form of proposal, and directed the Secretary to present same to the State Director of Public Works for approval, and if approved by him, to advertise for bids in accordance with law.

\* \* \* \* \*

In accordance with action taken by the Board of Trustees at the meeting held October 9, 1939, the Secretary reported that the Office of the Attorney General has prepared an Indenture of Lease between the state of Ohio, acting through Frank L. Raschig, as Director of the Department of Public Works of the state of Ohio, and the Sisters of the Poor of Saint Francis. This lease includes the building formerly used by the Ohio State University for dispensary purposes. This lease is now presented to the Board for record and ratification:

#### INDENTURE OF LEASE

This indenture made and entered into this 8th day of April, 1940, by and between the State of Ohio, acting through Frank L. Raschig, as Director of the Department of Public Works of the State of Ohio, acting pursuant to a resolution of the Board of Directors of the Ohio State University, Columbus, Ohio, party of the first part, and the Sisters of the Poor of Saint Francis, a body corporate, of the City of Cincinnati, Ohio, party of the second part, witnesseth:

THAT WHEREAS, there are presently in existence, and in full force and effect certain leases between the Sisters of the Poor of Saint Francis and the State of Ohio, as successors to the second parties of said lease, and

WHEREAS, the building directly east of the main hospital building and formerly used by the Ohio State University for dispensary purposes is now occupied by the Sisters of the Poor of Saint Francis, and

WHEREAS, the parties hereto desire to supplement the present leases and agreement by including the building directly east of the main hospital building as a hospital unit, which building shall be maintained and operated under the same terms and conditions set forth in the present existing leases and agreement;

NOW, THEREFORE, it is expressly agreed and understood between the parties hereto that:

The Sisters of the Poor of Saint Francis shall occupy and use the building located on the same plat of ground as the main hospital building, being directly east thereof, for general hospital purposes, subject to the following conditions, namely: first, the Sisters of Saint Francis shall continue to conduct a general hospital on the site under the present lease; second, the Hospital shall maintain one hundred and twenty-three clinical beds for patients who may be available for teaching purposes for students of the College of Medicine of the Ohio State University; third, the students of said College of Medicine shall have access to the wards, laboratories, operating room, emergency room and elsewhere as needed in medical instruction, under the supervision and direction of the medical staff, and subject to the rules and regulations of the medical staff and hospital authorities; fourth, by the Ohio State University; sixth, the necessary residents and internes for adequate medical and surgical attention; fifth, the medical staff shall be appointed on yearly contracts by the Ohio State University; sixth, the necessary residents and internes recommended by the attending staff, shall be appointed on yearly contracts and paid by the University according to the prevailing rates. Any and all contracts with the members of the medical staff and internes shall be subject to the rules and regulations of the University.

It is further agreed and understood between the parties hereto that the Ohio State University shall aid and assist in the maintenance of the clinical service through medical, surgical and laboratory supplies, and certain cash payments, proportionate to the teaching benefits received, the amount of such supplies shall be allocated in each yearly budget and drawn upon by requisitions according to the quarterly allotment.

The budgetary allotment for the fiscal year 1939-1940 is to be as follows: cash payment, \$2,000; 8 internes at \$125 each per year; 2 residents at \$300 each per year; 1 resident in pathology at \$600; 1 laboratory technician (part salary) \$600; 1 part time pharmacist, \$750; electric current for operating room, elevator and X-ray in the approximate sum of

\$120; meals for one student on emergency service, \$100; supplies on requisition at the rate of \$450 per month, or a total of \$5,400 per year. Such allotment shall be considered as a general basis for the future, to be increased in the event the funds of the Ohio State University so permit, and not to be decreased except under unusual curtailment of University resources.

The parties further agree and stipulate that all of the provisions of the now existing leases and agreements are controlling in regard to this supplemental lease as if fully re-written herein.

In testimony whereof, Frank L. Raschig, as Director of the Department of Public Works, acting pursuant to a resolution of the Board of Directors of the Ohio State University, has affixed his signature hereto, this 8th day of April, 1940, at Columbus, Ohio

Witnesses:	STATE OF OHIO
	DEPARTMENT OF PUBLIC WORKS
(Signed) Don C. Booth	(Signed) By Frank L. Raschig,
(Signed) Clara B. Devine	Director.

In testimony whereof, the Sisters of the Poor of Saint Francis, have hereunto affixed their corporate seal by authority of their trustees, fully authorized in the premises, and have set their signatures hereto this 9th day of April, 1940.

Witnesses:	(Signed) Sr. Ferdinand, Superior
(Signed) Carl E. Steeb	(Signed) Sister Claudia
(Signed) Kathryn Huerkamp	(Signed) Sister Marcellina

Upon motion of Dr. Altmaier, seconded by Mr. Atkinson, the Board by unanimous vote ratified the above lease.

\* \* \* \* \*

Satisfactory evidence having been received that the original had been lost or destroyed, it was moved by Dr. Altmaier that a duplicate Certificate of Graduate Nurse in the College of Medicine be authorized for Edna Ruth Blackburn to replace the one awarded to her on June 12, 1933. This motion was seconded by Dr. Russell, and was approved by unanimous vote.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, May 13, 1940, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,	(Signed) M. EDITH CAMPBELL,
Secretary.	Chairman.

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND TWENTY-SIXTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, May 2, 1940.

The Board of Trustees met at the University at 11:30 A. M., pursuant to call of the Chairman.

Present: M. Edith Campbell, Chairman, Herbert S. Atkinson, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

Vice President Morrill, Chairman of the committee appointed by the Board at its meeting on February 12, 1940, to study matters relating to the University Broadcasting Station (WOSU), informed the Board of the progress which has been made by his committee since his last report, but stated that the committee was not yet ready to make final recommendations to the Board of Trustees for its consideration inasmuch as some details, including a major one of finance, have not yet been concluded.

Upon motion of Mr. Dargusch, seconded by Dr. Russell, the Board by unanimous vote added the Business Manager to the personnel of this committee.

\* \* \* \* \*

President Bevis now presented the following recommendations:

### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Agricultural Chemistry</i>			
Joseph G. Katzenberger	Graduate Assistant	Mar. 31, 1940	\$ 450.00
<i>Farm Operations</i>			
John D. Bragg	Assistant Professor and Superintendent of Farms	May 6, 1940	4,092.00
<i>Zoology and Entomology</i>			
Tien Hsi Cheng	Research Assistant	Apr. 8, 1940	600.00
Hubert Bezdek	Graduate Assistant	Apr. 15, 1940	450.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Mary G. Nunan	Stenographer	Apr. 30, 1940	1,272.00
<i>College of Dentistry</i>			
William R. Mellor	Intern	Apr. 30, 1940	675.00

<i>College of Engineering</i>			
<i>Photography</i>			
Harry G. Binau	Assistant	Mar. 31, 1940	972.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
<i>Administration</i>			
Catherine L. Herman	Admitting Clerk	Apr. 30, 1940	984.00
<i>Dispensary</i>			
Maxine Almendinger	General Duty Nurse	Mar. 31, 1940	912.00
<i>Medical Records</i>			
Margaret Cargill	Medical Record Clerk	Apr. 30, 1940	972.00
<i>Nursing Care (Rotary)</i>			
Juanita Beall	General Duty Nurse	Apr. 27, 1940	912.00
Anna May Deeds	General Duty Nurse	Apr. 21, 1940	912.00
<i>President's Division</i>			
<i>Physical Education for Women</i>			
Mary F. Shidone	Maid	Apr. 30, 1940	912.00
<i>Administrative Division</i>			
<i>Registrar's Office</i>			
Marjorie Fassig	Assistant to Registrar	May 31, 1940	1,212.00
<i>General Division</i>			
<i>Industrial Research</i>			
Alice McCracken	Clerk	Apr. 7, 1940	972.00
<i>Residence Halls</i>			
<i>Neil Hall</i>			
Henry Harrison	Janitor	Apr. 30, 1940	1,032.00
*	*	*	*

### Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Charles E. Blakeslee	Co. Agr. Agent, Meigs County	Apr. 16, 1940		\$ 2,562.00
<i>College of Agriculture</i>				
<i>Farm Operations</i>				
Ralph L. Bazler	Farm Superintendent	May 7, 1940		3,900.00
<i>Zoology and Entomology</i>				
Norman A. Preble	Graduate Assistant	Apr. 16 to June 30, 1940		125.00 period
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Beatrice Jenks	Stenographer	May 1, 1940		1,272.00
<i>Sociology</i>				
Christopher Sower	Assistant	June 17, 1940	Su.	300.00 period
Herbert P. Lohrman	Assistant	June 17, 1940	Su.	300.00 period
<i>College of Education</i>				
<i>Education</i>				
Dwight M. Moore	Professor	June 17, 1940	1st term, Su.	300.00 period
Clarence F. Moses	Professor	June 17, 1940	1st term, Su.	250.00 period



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Arthur C. Bunce	Assistant Professor	June 17, 1940 1st term, Su.	250.00 period
Lawrence Hicks	Assistant Professor	June 17, 1940 1st term, Su.	300.00 period
O. E. Fink	Instructor	June 17, 1940 1st term, Su.	No salary
(Above salaries to be paid from Conservation Laboratory Camp Rotary funds)			
Harry I. Good	Professor	July 25, 1940 2nd term, Su.	550.00 period
Warren M. Davis	Instructor	June 17, 1940 1st term, Su.	250.00 period
John H. Thompson	Assistant	June 17, 1940 Su.	300.00 period
Robert Fink	Assistant	June 17, 1940 1st term, Su.	100.00 period
Florence E. Moore	Assistant (part time)	June 17, 1940 Su.	200.00 period
Kent A. Howard	Assistant	June 17, 1940 1st term, Su.	100.00 period
Evelyn M. Hurlburt	Assistant	June 17, 1940 1st term, Su.	100.00 period
Otto R. Sielaff	Lecturer (part time)	June 17, 1940 1st term, Su.	100.00 period
(Salary of Mr. Sielaff to be paid as follows; \$85 from A-1 funds; \$65 from George-Deen funds)			
<i>Fine Arts</i>			
Chet La More	Instructor	June 17, 1940 1st term, Su.	250.00 period
Alan Kuzmicki	Assistant	June 17, 1940 1st term, Su.	75.00 period
Richard Hoffman	Assistant	June 17, 1940 1st term, Su.	50.00 period
<i>University School</i>			
Jean Fraser	Instructor	June 17, 1940 1st term, Su.	300.00 period
<i>College of Engineering</i>			
<i>Lamme Scholarship</i>			
John T. Newman	Lamme Scholar	Sept. 1, 1940 to May 31, 1941	450.00 period
Willis G. Wing	Lamme Scholar	Sept. 1, 1940 to May 31, 1941	450.00 period
<i>Photography</i>			
Alice McCracken	Clerk	Apr. 8, 1940	972.00
<i>College of Medicine</i>			
<i>School of Nursing</i>			
Samuel R. Tipton	Instructor (Special contract)	Apr. 1, 1940	Sp. 150.00 period
<i>Starling-Loving Hospital</i>			
<i>Administration</i>			
Margaret Cargill	Admitting Clerk	May 1, 1940	Code (1&4) 984.00
<i>Medical Records</i>			
Opal Canney	Medical Record Clerk	May 1, 1940	(1&4) 972.00
<i>Starling-Loving Hospital (Rotary)</i>			
<i>Nursing Care</i>			
Marian Haag	General Duty Nurse	Apr. 22, 1940	(3&4) 912.00
<i>Graduate School</i>			
Emilia M. Vicari	Elizabeth Clay Howard Scholar	July 1, 1940	Su.Au.Wi.Sp. 3,000.00
Daniel W. Duncan	Procter and Gamble Company Fellow	Oct. 1, 1940	Au.Wi.Sp. 1,000.00
Salary to be paid from the Procter and Gamble Company Fund)			
Albert G. Guy	Nathaniel Wright Lord Fellow	Oct. 1, 1940	Au.Wi.Sp. 750.00
Charles T. West	Stillman W. Robinson Fellow	Oct. 1, 1940	Au.Wi.Sp. 750.00
Jackson W. Riddle	General Biochemicals Incorporated Fellow	Apr. 1, 1940	Su. '40, Sp. 600.00 period
(Salary to be paid from the General Biochemicals Incorporated Fund)			

David W. Bussell	Petroleum Transit Corporation Fellow	July 1, 1940	Su.Au.Wi.Sp.	600.00
Joseph L. Nunes	(Salary to be paid from the Petroleum Transit Corporation Fund) Battelle Memorial Institute Fellow	Sept. 1, 1940 for 10 months		600.00 period
Murray C. Udy	Battelle Memorial Institute Fellow	Sept. 1, 1940 for 10 months		600.00 period
John C. Sparks	(Salaries to be paid direct by the Battelle Memorial Institute) Fellow	Oct. 1, 1940	Au.Wi.Sp.	500.00
Charles Robert Deeter	(Salary to be paid from Graduate School Rotary Fund No. 7280) Research Fellow	June 15 to Dec. 15, 1940		480.00 period
Helmuth Wedow, Jr.	(Salary to be paid from the Clay Sewer Pipe Association Fund) John A. Bownocker Fellow	Oct. 1, 1940	Au.Wi.Sp.	450.00
Frederick H. Kate	John A. Bownocker Fellow	Oct. 1, 1940	Au.Wi.Sp.	450.00
Joseph J. C. Graham	John A. Bownocker Fellow	Oct. 1, 1940	Au.Wi.Sp.	450.00
George Bair	Luther Foundation Scholar	Oct. 1, 1940	Au.Wi.Sp.	400.00
Mary R. A. Bresnahan	(Salary to be paid from the Luther Foundation Fund) George Davis Bivin Scholar	Oct. 1, 1940	Au.Wi.Sp.	800.00
Howard J. Orłowski	(Salary to be paid from the George Davis Bivin Foundation Fund) Research Fellow	Apr. 1 to June 30, 1940		300.00 period
Judson J. Beougher	(Salary to be paid from the Austenal Laboratories Incorporated Fund) Research Fellow	Apr. 1 to June 30, 1940		180.00
J. M. Hutzel	(Salary to be paid from the Huntington Laboratories Incorporated Fund) Research Fellow	Apr. 1, 1940 for 3 months		180.00 period
Hal F. Randolph	(Salary to be paid from the Smithereen Company Fund) Tau Beta Pi Fellow	Oct. 1, 1940	Au.Wi.Sp.	No salary
David Lloyd George Fry	(Salary to be paid direct by the Tau Beta Pi Fraternity) Kettering Foundation Fellow	July 1, 1940	Su.Au.Wi.Sp.	No salary

*President's Division**Broadcasting Station*

John T. Norman	Assistant	June 1 to Sept. 30, 1940		200.00 period
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*Library*

Mary Stanton	Library Assistant	May 1, 1940		912.00
(To be named later)	Library Assistant	May 1, 1940		912.00

*Physical Education for Women*

Bonnie Jean Warner	Maid	May 1, 1940		912.00
	(Salary to be paid from Laboratory Supply Store Pro Rata funds)			

*University Print Shop*

William H. Frame	Linotype Operator	Apr. 22, 1940		1.21 per hour for day work 1.31 per hour for night work
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*Residence Halls**Neil Hall*

Bert Dearing	Janitor	Apr. 15, 1940 for 2½ months		202.66 period
Geraldine Brown	Maid	Apr. 1, 1940		52.00 month
Mable Douglas	Maid	Apr. 15, 1940		52.00 month
*	*	*	*	*

*Changes in Title*

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Dentistry</i>			
Wendell D. Postle	Instructor and Dean	Professor and Dean	July 1, 1940
<i>College of Education</i>			
<i>Music</i>			
Eugene J. Weigel	Professor and Acting Chairman	Professor and Chairman	July 1, 1940
<i>Psychology</i>			
Harold E. Burt	Professor and Acting Chairman	Professor and Chairman	July 1, 1940
*	*	*	*

*Changes in Quarters of Service*

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>1939-1940</i>			
<i>College of Arts and Sciences</i>			
<i>Mathematics</i>			
John W. Kaiser	Assistant	Su. Au. Wi. Sp. (£750 period)	Su. Au. Wi. (£750 period)
William J. Schart	Assistant	Au. Wi. Sp. (£600 period)	Au. Wi. (£600 period)
<i>College of Education</i>			
<i>Education</i>			
E. W. Pahlow	Professor	Au. Sp.	Au. Wi. Sp.
F. C. Landsittel	Professor	Su. Au. Wi. Sp.	Su. Au. Sp.
*	*	*	*

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from F-6 travel funds:

Wallace R. Brode, Professor in the Department of Chemistry, to attend the Eighth Annual Conference on Spectroscopy to be held at the Massachusetts Institute of Technology, Cambridge, Massachusetts, July 15-20, 1940.

That, in accordance with the regulations of the Public Employees Retirement System, Charles H. Pugh, Head Teamster in the Department of Farm Operations, be retired from University service as of April 30, 1940, under the provisions of the Superannuation Retirement.

That Mary E. Cowles, Library Assistant, be granted a leave of absence, without salary, for the months of May and June, 1940.

That Irene Kinley, Assistant to the Director of the Bureau of Special and Adult Education, be permitted to work half-time for six months, effective April 1, 1940, at an annual salary of \$1,008, which is one-half of her regular annual salary.

That the Physical Education deposit be increased from \$2 to \$3 per quarter, effective October 1, 1940, in order to provide for additional funds for Physical Education Department facilities and supplies.

That the recommendation of the University Faculty at a meeting held on April 11, 1940, be approved, and in accordance therewith the honorary degree of Doctor of Laws be awarded to William McPherson at the Commencement on June 10, 1940.

That, upon the recommendation of the Graduate School, the Joseph Sullivant Medal be awarded at the Commencement on June 10, 1940, to Mr. Arno C. Fieldner, U. S. Bureau of Mines, Washington, D. C.

That the Lamme Medal be awarded at the Commencement on June 10, 1940, to Lawrence E. Barringer, a graduate of the Class of 1902 with the degree of E.M. in Ceramics. Mr. Barringer is Engineer in Charge of Electrical Insulation of the General Electric Company, and his achievements have been in the field of research and development of materials for electrical insulation.

That the following gift be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$25 from Mr. Neil R. Baker, General Manager, Fairmont

Creamery Company, Columbus, Ohio, for research to be carried on by Dr. George M. Curtis on iodine in nutrition. This is to be added to the W. W. Kincaid Fund—Rotary No. 7363.

That the proposal of the Petroleum Transit Corporation of Detroit, Michigan, to establish a graduate fellowship in the Department of Business Organization, to be known as the Petroleum Transit Corporation Fellowship, be accepted and the appreciation of the Board of Trustees be appropriately expressed. This Fellowship carries a stipend of \$600, to be available during the year July 1, 1940, to June 30, 1941, and will be paid to the University in quarterly installments beginning July 1, 1940.

That the gift of \$600 to the University from the General Biochemicals Incorporated Division of S. M. A. Corporation, Chagrin Falls, to provide a fellowship for research in the Department of Bacteriology, be accepted and the President be directed to express to Mr. W. O. Frohring, President of this Company, the appreciation of the University. It is stipulated that such fellowship shall be for the support of the work of a graduate student in research to determine the relationship between vitamin B complex deficiency and susceptibility to bacterial infections, from April 1 to September 30, 1940.

That the President be instructed to express to Mr. William T. Morrey, Class of 1888, 362 Riverside Drive, New York City, the thanks and appreciation of the University for his continuing generosity in the gift of many valuable volumes and pamphlet material from his private library relating especially to the recent history of Russia, the French Revolution, Bolivar and Latin America. Such interest in the welfare of the University Library is directly productive of scholarship and research, and supplies items of rarity otherwise unobtainable.

That the gift of \$50 to the University, through the Development Fund, from the Circolo Drammatico G. D'Annunzio to provide a prize for proficiency in elementary Italian, be accepted and the President be directed to express to the officers of this organization the appreciation of the University; further, that the 1940 award of such prize be made to Wayne Jonte Blackstone, 408 Fourteenth Avenue, Columbus, Ohio, the prize money to be paid to Mr. Blackstone at the June Commencement exercises among other listed prizes customarily conferred at that time.

That the following research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

Rohm and Haas Company, Bristol, Pennsylvania—Investigation of the effectiveness of certain emulsions against eggs and larvae of the codling moth (to be known as the Rohm and Haas Company Fellowship);

Clay Sewer Pipe Association, Pittsburgh, Pennsylvania—Investigation of forces on buried pipe due to live loads and dead loads (to be known as the Clay Sewer Pipe Association Fellowship).

That the following contract heretofore entered into between the Engineering Experiment Station and the Ohio State University Research Foundation, setting up the following project, be reported to the Board of Trustees for information and record:

Austen Laboratories, Incorporated, New York City—Investigation of Dental Porcelains (to be known as the Austen Laboratories Incorporated Fellowship).

That, in accordance with the request of the State Department of Education, the State Division of Conservation and the Ohio College Association, the Ohio State University be authorized to conduct a Conservation Laboratory Camp during the Summer of 1940 and that the Board of Trustees approve the following requests:

- (1) To authorize the College of Education to conduct a Conservation Laboratory at the Ross-Hocking Group Camp from June 13 to July 18, 1940, provided that appointments of personnel and all business shall be handled in accordance with University regulations and through established University channels;
- (2) To waive the University matriculation fees of all enrollees in the Conservation Laboratory who are already matriculated in other Ohio colleges. Each enrollee, however, shall pay the regular \$10 incidental fee;
- (3) To authorize expenditure for the personnel of the Laboratory from salary funds equal to the incidental fees paid to the University by enrollees in the Laboratory;
- (4) To authorize a special laboratory deposit of \$10 for enrollment in the Laboratory, such deposits to be available for expenses of instruction, service, printing, materials and transportation connected with the operation of the Laboratory;
- (5) To charge \$35 per enrollee, payable in advance, such receipts to be available for rental, service, and materials involved in providing board, room, policing, medical, nursing and general service for the enrollees and staff of the Laboratory;
- (6) To authorize solicitation and acceptance of a gift for the purposes of the Conservation Laboratory and subsequent activities in the field of Conservation Education;
- (7) To authorize that any balance remaining at the conclusion of the 1940 Laboratory from the special laboratory deposits, the service charges, and from any gift received for the purpose, be retained by the University as a special fund for the conduct of activities associated with Conservation Education in Ohio.

Upon motion of Mr. Atkinson, seconded by Mr. Rummell, the above recommendations of the President were upon roll call unanimously approved.

\* \* \* \* \*

The following resolution presented by Mr. Dargusch and seconded by Dr. Russell was upon roll call approved by unanimous vote:

WHEREAS, the estimate of the cost of the Faculty Assembly Unit, OH-2158-F, Ohio State University, needs to be revised to agree with the actual costs as now determined by the final PWA audit;

NOW, THEREFORE, Be and It is hereby Resolved by the Board of Trustees, Ohio State University,

- (1) That the estimate of the cost of the foregoing project be revised as follows:

<i>Item</i>	<i>Latest Approved Estimate</i>	<i>This Change</i>	<i>Newly Revised Estimate</i>
1. Preliminary expense.....	\$ 75.00		\$ 63.09
2. Land, Rights-of-way.....		less \$11.91	
3. Construction cost.....	162,800.00	less 51.09	162,748.91
4. Engineering .....	2,125.00	less 85.80	2,089.20
5. Legal and overhead.....		add 10.39	10.39
6. Interest during construction .....			
7. Miscellaneous .....			
	\$165,000.00	less \$88.41	\$164,911.59
Funds available—earned grant (45%).....			\$ 74,210.22
Owner's funds .....			90,750.00
Total .....			\$164,960.22
Actual Cost .....			164,911.59
Balance in Owner's Fund.....			\$ 48.63

- (2) That the said Board of Trustees hereby acknowledges that the project has been constructed and funds therefor have been expended on the basis of the revised items of estimated cost appearing above.

\* \* \* \* \*

The Secretary now presented the actions of the University Cabinet under date of April 18, 1940, relating to the completion of the work required by reason of the rescission of The W. C. Moore Company contract for certain items of Miscellaneous Construction, Finish, Furnishings and Equipment for the Women's Dormitories (PWA Docket No. Ohio 2095-F):

#### CABINET MINUTES

April 18, 1940.

The Cabinet met in the office of the Secretary.

Present: Messrs. Smith, Elleman and Steeb.

\* \* \* \* \*

The University Architect presented the following report and recommendations:

April 18, 1940.

University Cabinet  
Administration Building

Gentlemen:

Presented herewith is a tabulation of the proposals received on April 8, 1940, by the University Cabinet for Items 73, 74 and 75, blankets and pillows, for the Women's Dormitories (PWA Docket No. Ohio 2095-F):

<i>Bidder</i>	<i>Item 73</i>	<i>Item 74</i>	<i>Item 75</i>	<i>Total Group 7</i>
W. S. Carlile and (Bid No. 1)	\$ 984.00	\$224.00	\$390.00	\$1,598.00
Sons Company (Bid No. 2)	1,320.00	224.00	533.00	2,077.00
Columbus, Ohio (Bid No. 3)	1,320.00	224.00	390.00	1,934.00
The Billow Firestone Company, Columbus, Ohio.....	1,423.00	228.00	335.40	1,991.40
Marshall Field and Company, Chicago, Illinois .....	1,420.80	288.00	410.80	2,119.60
John W. Fillman Company, Philadelphia, Pa. ....	1,188.00	394.00	800.80	2,382.80

I have carefully examined the proposals and samples submitted for the first and second lowest bids and present the following report:

1. The lowest proposal, Bid No. 1 by W. S. Carlile and Sons Company, is unsatisfactory because the sample blanket submitted for Item 73 is irregular in weave and thickness and the sample blanket submitted for Item 74 is too heavy, as indicated by my detailed report herewith.
2. I find Bid No. 3, W. S. Carlile and Sons Company, satisfactory in every respect, and below the filed estimate of cost.

Upon authority granted by the Board of Trustees on April 8, 1940, I recommend as follows:

1. That Bid No. 1, W. S. Carlile and Sons Company, be rejected.
2. That Bid No. 3, W. S. Carlile and Sons Company, dated April 8, 1940, in the sum of 1934 for Items 73, 74 and 75, blankets and pillows, be accepted and that the Purchasing Agent be authorized to execute the proper order for the same in such form as will comply with PWA requirements.
3. That PWA be requested to concur in this award, and to acknowledge the inclusion of the sum of \$1,834.20 in the construction cost of the project for computing the Federal grant base, the sum of \$1834.20 being the amount of the original award on August 31, 1939, to The W. C. Moore Company on low bids for Group 7 received July 24, 1939.
4. That the University accept from the Aetna Casualty and Surety Company the sum of \$110.93 to be placed in the construction account, which sum is made up of (1) \$99.80, the amount of the difference between the original award to The W. C. Moore Company and the award to W. S. Carlile and Sons Company, and (2) \$11.13, the cost of re-advertising for sealed proposals.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

April 18, 1940.

University Cabinet  
Administration Building  
Gentlemen:

With further reference to the award on March 18, 1940, of contracts or orders to John F. Rees Company and W. S. Carlile and Sons Company who submitted second low bids on July 24, 1939, for certain items of furnishings and equipment for Women's Dormitories, I recommend that the University accept from the Aetna Casualty and Surety Company the sum of \$340.40 to be placed in the construction account, which sum is made up of amounts of the differences between the original awards on August 31, 1939, to The W. C. Moore Company, and the awards on March 18, 1940, as follows:

Group 9—Items 200-208—furniture			
Award to Rees.....	\$3,839.90		
Award to Moore.....	3,644.32		\$195.58
Group 11—Items 313-314—mirrors			
Award to Carlile.....	\$ 912.85		
Award to Moore.....	783.25		129.60
Group 14—Items 320-332—furniture			
Award to Rees.....	277.17		
Award to Moore.....	261.95		15.22

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Mr. Smith, seconded by Mr. Elleman, the University Cabinet by unanimous vote approved the above recommendations of the University Architect.

Upon motion of Dr. Russell, seconded by Mr. Rummell, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary now read the following letter from the University Architect:

May 1, 1940.

Mr. Carl E. Steeb, Secretary  
Board of Trustees  
Ohio State University

OH-2095-F Women's Dormitories  
OH-1990-F Men's Dormitory

Dear Sir:

I hereby certify that the work required by Contracts 3 to 17 inclusive, Men's Dormitory, PWA Docket OH-1990-F, and by Contracts 3 to 10, 12 to 16 all inclusive, Women's Dormitories, PWA Docket OH-2095-F, are substantially completed on May 1, 1940, and I anticipate that full completion will be affected by May 14, 1940, which is the docket completion date stipulated in the University's contract with PWA for the grant of Federal funds.

I, therefore, recommend that the Board of Trustees be requested to authorize you to issue certificates of completion and acceptance in the form recommended by the Resident Engineer inspector, upon the Architect's notification that the work of the several contracts is fully completed.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Mr. Rummell offered the following resolution and moved its adoption:

WHEREAS, the University Architect has certified to the substantial completion of the Men's Dormitory and the Women's Dormitories and of the work contemplated and included in PWA Docket Nos. Ohio 1990-F and 2095-F respectively,



NOW, THEREFORE, Be It Resolved that the Secretary of this Board of Trustees be and he is hereby authorized to execute certificates of completion and acceptance of the work required by the several contracts under the said dockets.

Dr. Russell seconded the above motion which was, upon roll call, unanimously adopted.

\* \* \* \* \*

The Secretary read the following letter from the University Architect:

April 18, 1940.

Mr. Carl E. Steeb, Secretary  
Board of Trustees  
Ohio State University

OH-1986-F—"B" Addition to  
Journalism Building

Dear Sir:

I hereby certify that the work required of the following contractors, to wit:—

The Robert H. Evans and Company, Contract No. 8, General Construction

The Huffman-Wolfe Company, Contracts Nos. 9 and 10, Heating and Ventilating and Plumbing

Electric Power Equipment Company, Contract No. 11, Electrical Work

for the construction of "B" Addition to the Journalism Building (PWA Docket No. Ohio 1986-F), Ohio State University, was substantially completed April 18, 1940, in accordance with the provisions of the said contracts, except for minor adjustments, corrections, etc., now in progress of execution, and for which ample provision is made by the terms of the contracts and bonds.

I recommend that the work be accepted and the Board of Trustees of Ohio State University be requested to authorize you to issue a certificate of completion and acceptance in the form recommended by the Resident Engineer Inspector, PWA.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Dr. Russell offered the following resolution and moved its adoption:

WHEREAS, The University Architect has certified to the completion of the "B" Addition to Journalism Building and of the work contemplated and included in PWA Docket No. Ohio 1986-F,

NOW, THEREFORE, Be It Resolved that the Secretary of this Board of Trustees be and he is hereby authorized to execute certificates of completion and acceptance of the work required by the several contracts under the said docket.

Mr. Rummell seconded the above motion which was, upon roll call, unanimously adopted.

\* \* \* \* \*

The Secretary now presented a request for a duplicate Certificate

of Pharmaceutical Chemist for Carl Siegler, to replace the original awarded to him on June 10, 1924, which had been lost.

The Secretary then raised the question as to whether the Board would prefer to continue the present policy of acting upon individual requests as they are presented from time to time, or to establish a new policy and authorize duplicate diplomas to be issued, when satisfactory evidence has been presented, upon the authority of the President only, inasmuch as the degree, in each instance, was originally awarded by Board action.

Upon motion of Mr. Atkinson, seconded by Mr. Thompson, it was ordered by unanimous vote that hereafter the Secretary shall have duplicate diplomas and certificates prepared when requests for such duplicates, together with supporting evidence, have received the approval of the President.

\* \* \* \* \*

The Secretary presented a proposed Memorandum of Agreement by and between the Board of Trustees of the Ohio State University and the Department of Health of the State of Ohio relating to the erection of a building on the campus of the Ohio State University for the housing of the State Department of Health:

#### MEMORANDUM OF AGREEMENT

by and between the

BOARD OF TRUSTEES OF THE OHIO STATE UNIVERSITY

First Party

and

THE DEPARTMENT OF HEALTH OF THE STATE OF OHIO

Second Party

WHEREAS, the Department of Health of the State of Ohio is desirous of having, on the campus of the Ohio State University, a suitable building and accommodations for the housing of the Department of Health, and

WHEREAS, the Board of Trustees of Ohio State University, by resolution adopted April 10, 1939, has, by unanimous vote, proposed to provide a proper site on the campus of Ohio State University for a proposed building and accommodations for the Department of Health, and

WHEREAS, pursuant to said resolution and proposal of said Board of Trustees of Ohio State University, the Department of Health has agreed to pay the cost of erection of one wing of the proposed building to house the laboratory of said department in order that the Department of Health may comply with the order of the Board of Trustees of Ohio State University that the building on the campus now occupied by said laboratory be vacated at the earliest possible time, and

WHEREAS, the Emergency Board of the State of Ohio, at a meeting held March 20, 1940, granted to the Department of Health an allowance from the Emergency Fund in the amount of Fifty Thousand Dollars (\$50,000) for a building for the Department of Health laboratory;

Now, THEREFORE, for and in consideration of the payment of the cost of construction of a building on the Ohio

State University campus to house the Department of Health, and of covenants hereinafter to be kept and performed, and benefits which shall inure to each of said parties and to the public, it is agreed by and between the aforesaid parties as follows:

1. That the Board of Trustees will provide a site on the Ohio State University campus, facing on Tenth Avenue, and west of University Hospital, to be shown on a plot plan to be submitted to the Director of Health. Said site shall be sufficient in size to provide a building to house the Department of Health, and for parking space, and shall be subject to approval by the Director of Health and the Public Health Council.

2. That plans and specifications for the building shall be prepared by the State architect and University architects, and shall be approved by both parties to this agreement before advertising for bids for construction of said building. It is understood that the first unit to be constructed shall be used for the purpose of housing the laboratory of the Department of Health.

3. The use and care of the proposed building and grounds shall be under the same University rules as govern all other buildings on the campus, and shall be subject to inspection by the University maintenance engineer or his representatives.

4. All repairs and upkeep of the proposed building shall be made and paid for by the Department of Health.

5. Janitor service shall be provided and paid for by the Department of Health.

6. All extensions and changes of service lines within the building shall be made by Ohio State University and charged at actual cost to the Department of Health.

7. It is further stipulated and agreed that the Board of Trustees of Ohio State University will furnish, free of charge, light, heat, power, water and gas, to be used in or about the proposed Department of Health building, and in consideration therefore said Department of Health agrees as follows:

I. To permit the Ohio State University to occupy any portion of said building that is not immediately needed by the Department of Health, for purposes of teaching and research in connection with public health.

II. It is mutually agreed between the parties hereto that there shall be complete cooperation and reciprocity at all times in carrying out the terms of this agreement, in matters relating to the promotion of public health and education, to wit:

- (a) Collegiate and graduate training in the various fields of public health
- (b) Conducting of research in public health
- (c) University Health Service
- (d) The collection and distribution of specimens for teaching and research purposes

(e) Exchange of newer ideas and methods in the field of public health.

It is further understood and agreed by and between the parties hereto that the Department of Health will make available to instructors and students of the University, such demonstrations of public health activity as may be mutually agreed upon.

IN WITNESS WHEREOF, the parties to this Memorandum of Agreement, the Board of Trustees of Ohio State University and the Department of Health of the State of Ohio, have caused the same to be executed in triplicate this 2nd day of May, 1940.

BOARD OF TRUSTEES OF THE OHIO STATE UNIVERSITY

(Signed) CARL E. STEEB,

(Signed) M. EDITH CAMPBELL,

Secretary.

Chairman.

(Seal)

DEPARTMENT OF HEALTH, STATE OF OHIO

(Signed) R. H. MARKWITH,

Director of Health.

(Seal)

The Secretary presented also a letter from the Attorney General under date of May 1, 1940, the concluding paragraph of which reads as follows:

"This is not such a contract as requires the formal approval of the Attorney General, and for that reason no formal approval of the agreement is given, but I do not feel that any formal objections may or should be made to the agreement as proposed."

Upon motion of Dr. Russell, seconded by Mr. Thompson, the above Memorandum of Agreement was approved by unanimous vote and the Chairman and Secretary of the Board were authorized and directed to sign the said document for and on behalf of the Board of Trustees.

\* \* \* \* \*

The Secretary reported to the Board that bids covering the Fly Ash Collector for No. 8 Boiler in the Power Plant will be received on May 16, 1940, at 2 P. M.

Upon motion of Mr. Atkinson, seconded by Dr. Russell, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the Maintenance Engineer's estimate, to recommend to the Director of Public Works the award of contract to the lowest and best bidder. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary now presented the following report of the University Architect and actions of the Cabinet relative to bids received on May 1, 1940, for the Communications Laboratory Remodeling, and contract awarded thereon:

## CABINET MINUTES

May 1, 1940.

The Cabinet met in Room 100 of the Administration Building at 2 P. M.

Present: Messrs. Bevis, Smith, Elleman and Steeb.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on April 8, 1940, met for the purpose of opening and reading in public the bids received by 2 o'clock this day for the Communications Laboratory Remodeling, as per advertisement. The following bids were received, read and tabulated:

*Contract I—General*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. No. 1 (add)</i>	<i>Alt. No. 2 (add)</i>
N. J. Mulligan, Inc.....	\$8,793	\$11,000	\$1,595	\$700
Robert H. Evans & Co... 7,846		10,000	1,000	640
E. Elford & Son..... 8,239		10,000	800	700
Trapp-Carroll Company 6,948		9,200	1,650	600
The L. M. Leonard Co... 7,992		11,000	1,450	650
Geis Construction Co.... 9,133		15,000	730	600

*Contract II—Heating*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>
H. J. LaPlante.....	\$ 947.00	\$ 947.00
Huffman-Wolfe Company .....	853.00	1,000.00
J. F. Oelgoetz Company .....	995.00	995.00
Emrich Company .....	925.00	1,000.00
W. H. Spohn Plumbing Company.....	1,119.00	1,119.00
Eastern Plumbing Company .....	1,389.00	1,400.00
William J. Trott .....	1,116.00	2,000.00

*Contract III—Electrical*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>
Electric Power Equipment Company.....	\$2,940.00	\$3,000.00
Gustav Hirsch Organization .....	2,769.00	3,000.00
W. E. Metzger, D.B.A., Clintonville Electric Co..	3,646.00	3,700.00

*Explanation of Alternates:*

No. 1—Fireproof Partitions

No. 2—Thesis Cages

Upon motion, the above bids were turned over to the University Architect for inspection and report back to the Cabinet.

## CABINET MINUTES

May 2, 1940.

The Cabinet met in the office of the Secretary at 9 A. M.

Present: Messrs. Bevis, Elleman, Smith and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the University Architect on the bids received May 1, 1940, for the Communications Laboratory Remodeling:

May 1, 1940.

University Cabinet  
Administration Building  
Gentlemen:

Submitted herewith is a list of the bids received at 2 P. M., May 1, for remodeling Communications Laboratory, which were referred to me for tabulation and report.

I recommend that Alternate No. 1, fireproof partitions, be included since funds are available within the estimate of cost of the general construction contract for this purpose, the estimate being \$9,040.50.

The low bids below the estimate, on this basis, are as follows:

<i>Bidder</i>	<i>Base Bid</i>	<i>Include Alt. No. 1</i>
Trapp-Carroll Company .....	6,948.00	\$8,598.00
Robert H. Evans and Company.....	7,846.00	8,846.00
E. Elford and Son .....	8,239.00	9,039.00

The bid of Trapp-Carroll Company is regular in every respect and I recommend that the award be made to that company in the sum of \$8,598.

I recommend that the bids for heating and electrical work be rejected since the low bids in each case are above the filed estimate of cost (\$871.50 and \$2,088 respectively), and that the Purchasing Agent take new bids upon revised specifications to be prepared by the Architect.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Mr. Smith, seconded by Mr. Elleman, the above recommendations of the University Architect were approved, and the Architect was directed to advise the Director of Public Works of these recommendations.

Upon motion of Dr. Russell, seconded by Mr. Rummell, the above recommendations of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Chairman announced that by courtesy of this Board it has been the custom in the past to permit a member to sign diplomas, in special cases of persons receiving degrees from the University, as Chairman of the Board.

Upon motion of Mr. Thompson, seconded by Mr. Rummell, the Board by unanimous vote authorized Mr. H. S. Atkinson to sign, as Chairman of the Board of Trustees, the diploma of Ray Evans, Jr., who will receive the degree of Bachelor of Arts at the June Commencement.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, May 27, 1940, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) M. EDITH CAMPBELL,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND TWENTY-SEVENTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, May 27, 1940.

The Board of Trustees met at the University at 9:30 A. M.

Present: M. Edith Campbell, Chairman, Dr. C. J. Altmaier, Herbert S. Atkinson, Carlton S. Dargusch, Leo L. Rummell, and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

President Bevis presented the following recommendations:

### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Herbert M. Barnes, Jr.	Student Laborer	May 31, 1940	\$ 804.00
<i>Horticulture and Forestry</i>			
Raymond Hasek	Roses, Inc. Fellow	Apr. 30, 1940	500.00
James B. Shanks	Laborer	May 31, 1940	1,092.00
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
John Newbauer	Technical Assistant	May 10, 1940	360.00
<i>German</i>			
Elizabeth H. Sixt	Graduate Assistant	Oct. 1, 1940	450.00
<i>Mathematics</i>			
Paul V. Reichelderfer	Instructor	Oct. 1, 1940	1,848.00
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
A. B. Wolfe	Chairman only	May 24, 1940	
<i>College of Education</i>			
<i>Psychology</i>			
Edward J. Carr	Instructor	Oct. 1, 1940	2,064.00
<i>College of Engineering</i>			
<i>Civil Engineering</i>			
Charles O. Dawson	Assistant (part time)	Oct. 1, 1940	900.00
<i>Engineering Experiment Station</i>			
Bernard Fried	Research Engineer	June 30, 1940	360.00
<i>Mechanical Engineering</i>			
E. K. Falls	Assistant (part time)	Oct. 1, 1940	300.00

*College of Medicine*  
*Starling-Loving Hospital*

*Nursing Care*

Helen Burkhardt	General Duty Nurse	Apr. 30, 1940	912.00
Marjorie Flugge	General Duty Nurse	May 8, 1940	912.00
Charles L. Miller	Orderly	May 15, 1940	696.00

*University Bookstore*

Eileen Morrissey	Stenographer	June 30, 1940	1,272.00
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*Pomerene Refectory*

Annie Gabriel	Cook	May 31, 1940	852.00
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\* \* \* \* \*

*Appointments*

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Patricia Kelly	Stenographer	June 1, 1940	\$	972.00
<i>College of Agriculture</i>				
<i>Animal Husbandry—Employees</i>				
Charles Calhoun	Student Laborer	{ June 1, 1940 for 1 mo.		67.00 period
		{ July 1, 1940		804.00
<i>Horticulture and Forestry</i>				
Howard Ell	Laborer	June 1, 1940 for 1 month		83.33 period
<i>Zoology and Entomology</i>				
C. S. Barnhart	Research Assistant	June 1 to Sept. 30, 1940		600.00 period
(Salary to be paid from the National Association of Insecticide and Disinfectant Manufacturers' Fund)				
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Clark William Biedel	Phi Beta Kappa Scholar	Oct. 1, 1940	Au.Wi.Sp.	60.00
(Salary to be paid from interest on Phi Beta Kappa Fund)				
<i>English</i>				
W. Edson Richmond	Graduate Assistant	Jan. 1, 1941	Wi.Sp.	300.00 period
<i>German</i>				
T. Herbert Etzler	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>School of Journalism</i>				
Wayne V. Harsha	Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>College of Commerce and Administration</i>				
<i>Accounting</i>				
Harold H. Janssen	Assistant	Oct. 1, 1940	Au.Wi.Sp.	900.00
<i>Business Organization</i>				
Robert B. Miner	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>College of Education</i>				
<i>Administration</i>				
Donald Faulkner	Assistant Professor (part time)	June 17, 1940 Su.		150.00 period
(Salary to be paid from American Council on Education Fund for Workshop on Teacher Education—Rotary No. 7937)				
<i>Bureau of Educational Research</i>				
Jane H. Burrows	Stenographer	June 1, 1940 for 1 month		80.00 period
<i>Psychology</i>				
Roy A. Doty	Instructor	Oct. 1, 1940	Au.Wi.Sp.	2,064.00



*College of Engineering**Civil Engineering*

Richard L. Sloane	Assistant (part time)	Oct. 1, 1940	Au.Wi.Sp.	900.00
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*Mechanical Engineering*

Robert M. Salter, Jr.	Student Assistant	Oct. 1, 1940	Au.Wi.Sp.	300.00
J. W. Schaefer	Student Assistant	Oct. 1, 1940	Au.Wi.Sp.	300.00
W. H. Jaques	Student Assistant	Oct. 1, 1940	Au.Wi.Sp.	300.00

*College of Medicine**Physiology*

Floyd R. Stauffer	Graduate Assistant	June 17, 1940	Su.	150.00
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*Starling-Loving Hospital—Rotary No. 7727**Nursing Care*

Estelle Dennison	General Duty Nurse	May 1, 1940	Code (3&4)	912.00
Dorothy Bird	General Duty Nurse	May 8, 1940	(3&4)	912.00
Dorothy Lutz	General Duty Nurse	{ May 13 to June 30, 1940 July 1, 1940	{ (3&4) (3&4) (3&4)	{ 122.58 period 912.00

*Graduate School*

Bolton Davidheiser	Mary S. Muellhaupt Scholar	Oct. 1, 1940	(12 months)	1,500.00
Harry Katznelson	Mary S. Muellhaupt Scholar	Oct. 1, 1940	(12 months)	1,200.00
Allen Lein	Mary S. Muellhaupt Scholar	Oct. 1, 1940	(12 months)	1,200.00
*Ralph E. Kunze	Ohio Seed Improvement Association Fellow (half time)	July 1, 1940	(12 months)	900.00
*Samuel R. Aldrich	Ohio Seed Improvement Association Fellow (half time)	July 1, 1940	(12 months)	900.00

\*(Salaries to be paid from Ohio Seed Improvement Association Fund)

Joseph G. Katzenberger	Wm. R. Kenan Research Fellow	May 15 to Sept. 30, 1940		652.50
	(Salary to be paid from the William R. Kenan, Jr. Fund)			period
Russell W. McMillen	Ohio Hybrid Seed Corn Producers Fellow (half time)	July 1, 1940	(12 months)	780.00

Gordon Milne	(Salary to be paid from the Ohio Hybrid Seed Corn Producers, Incorporated Fund) Roses Inc. Fellow	July 1, 1940 for 10 months		500.00
	(Salary to be paid from the Roses, Incorporated Fund)			period
Hugh A. Turnbull, Jr.	Jansky and Bailey Fellow	Oct. 1, 1940	Au.Wi.Sp.	300.00
	(Salary to be paid from the Jansky and Bailey Fund)			

*President's Division**Library*

Caroline B. Thompson	Library Assistant	May 13 to June 30, 1940		153.22
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*Administrative Division**Registrar's Office*

Jennette Monroe	Typist	May 1, 1940 for 2 months		160.00
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*Entrance Board*

Jane Bowers Laile	Assistant	June 1, 1940 for 1 month		75.00
				period
Helen Atchison	Assistant	June 16, 1940 for 3½ months		245.00
				period
Katherine Blocker	Assistant	June 16, 1940 for 3½ months		245.00
				period
Dorothy L. Green	Assistant	June 16, 1940 for 3½ months		245.00
				period
Marion Jenks	Assistant	June 16, 1940 for 3½ months		245.00
				period
Marjorie McClure	Assistant	June 16, 1940 for 3½ months		245.00
				period
Ruth Schwall	Assistant	June 16, 1940 for 3½ months		245.00
				period
Patricia Lee Taylor	Assistant	Aug. 16, 1940 for 1½ months		114.00
				period

*General Division**News Bureau*

Bernice J. Nieder	Assistant	June 1, 1940 for 2 months	160.00 period
Elaie M. McKay	Assistant	Aug. 1, 1940 for 2 months	160.00 period

*Physical Plant Division**Janitor Service*

Mary Bernard	Janitress	May 20, 1940	732.00
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*University Print Shop*

Walton O. Weaver	Printer (part time work)	May 1, 1940	1.18½ hour
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*Baker Hall**Dormitory*

Leroy Mirise	Janitor	June 1, 1940	1,212.00
Carl Brinck	Janitor	June 1, 1940 for 1 month	101.00 period
Elmer Stemple	Janitor	June 1, 1940 for 1 month	101.00 period
		July 1, 1940	1,212.00

*Residence Halls for Women**Administration*

Elizabeth H. Sixt	Graduate Resident (Salary to be paid from Rotary No. 8230)	Oct. 1, 1940	Au. Wi. Sp. 540.00 and (1)
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*Changes in Title*

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>Physical Plant Division</i>			
Solomon Isennagle	Nightwatchman	Elevator Operator.	June 1, 1940
Ellsworth Swickard	Elevator Operator	Nightwatchman	June 1, 1940
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*Changes in Salary*

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>College of Arts and Sciences</i>				
<i>Classical Languages</i>				
Kenneth M. Abbott	Assistant Professor	Oct. 1, 1940	\$3,000.00	\$3,468.00
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Clifford L. James	Associate Professor	Oct. 1, 1940	3,888.00	4,200.00
<i>Physical Plant Division</i>				
Solomon Isennagle	Elevator Operator	June 1, 1940	1,832.00	732.00
Ellsworth Swickard	Nightwatchman	June 1, 1940	732.00	1,272.00
* * * * *				

That the following miscellaneous recommendations be approved:

That the following travel be authorized, subject to the approval of the Director of Finance, and that railroad fare and pullman be paid from F-6 travel funds:

Paul H. Elleman, Maintenance Engineer, Division of Operation and Maintenance, to attend the annual meeting of Superintendents of Buildings and Grounds of Universities and Colleges, in Seattle, Washington, July 31-August 15, 1940.

That the salary of \$100 to be paid to Otto R. Sielaff, Lecturer (part time), in the Department of Education for the first term of the Summer Quarter 1940 be paid as follows: \$66.66 from George-Deen Funds and \$33.34 from A-1 funds. This change is made to agree with the regulations of the George-Deen Act.

That Ruth Distelzweig, Stenographer in the Superintendent's Office, Physical Plant Division, be granted a leave of absence, without salary, for six months, effective June 1, 1940.

That, in accordance with the resolution approved by the Board of Trustees on December 11, 1939, leaves of absence, with salary, be granted to the following members of the Department of Agricultural Extension:

Volney G. Applegate, County Agricultural Agent, Harrison County, from June 15 to August 30, 1940, for graduate study at the Ohio State University;

G. Harold Chambers, County Agricultural Agent, Coshocton County, from June 15 to August 30, 1940, for graduate study at Ohio State University;

Frank G. Haskins, County Agricultural Agent, Lake County, from June 24 to August 16, 1940, for graduate study at the University of Wisconsin;

James C. Hedge, County Agricultural Agent, Mahoning County, from June 20 to September 14, 1940, for graduate study at the University of Wisconsin;

Frank H. Beach, Professor of Horticulture (Extension), from June 5 to September 23, 1940 for research work in horticulture under direction of the Graduate School, Ohio State University; also travel and study in seven western states;

Edith Berry, Assistant Professor of Home Economics (Extension), from July 3 to August 16, 1940, for graduate study at Columbia University;

George B. Crane, Secretary and Assistant Director, from July 3 to August 31, 1940, for Extension Service Summer School, Colorado State College;

Forest W. Dean, Extension Forester, from June 30 to August 30, 1940 for study of farm forestry projects in central states region;

David R. Dodd, Professor of Agronomy (Extension), from June 15 to September 15, 1940, for study of pasture research and extension programs in several other states:

Chester C. Lang, Assistant State Leader, 4-H Club Work, from June 22 to August 31, 1940, for graduate work at Claremont College, California, and Oregon State College, Corvallis, Oregon.

That the charge covering provision for board, room, policing, medical, nursing and general service for the enrollees and staff of the Conservation Laboratory Camp to be conducted by the Ohio State University during the Summer of 1940, be changed from \$35 to \$36 per enrollee.

That the General Activities Fee be increased from \$4 per quarter to \$5 per quarter, effective October 1, 1940.

That the laboratory deposit for the short course for Dairy Herds-

men in the Department of Animal Husbandry, be increased from \$8 to \$18, effective January 1, 1941.

That the President and the Vice President (acting by appointment of the President as Director of Civilian Pilot Training of the University) be authorized and empowered to enter into agreement and arrangements with the federal Civil Aeronautics Authority, Washington, D. C., for the continuance during 1940-1941 of the primary course (private) collegiate phase of the Civilian Pilot Training Program, pursuant to such regulations as the Authority may prescribe; and to execute such necessary agreements or contracts for and in behalf of the Board of Trustees as may be required. And further, that each student enrolled as a Civilian Pilot Trainee or alternate be charged a laboratory deposit of \$40, or such part thereof as the Director of Civilian Pilot Training may assess, to reimburse the University for the cost of special instruction provided, materials and supplies, transportation or other expenditures.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$106 from Starling-Ohio Women's Club, to be used for the purchase of books for the library of the College of Medicine (to be credited to Rotary No. 7731);

\$400 from the Soft-Lite Lens Company, for the purpose of securing parts for a self-recording spectrometer (to be credited to Rotary No. 7723);

\$1460 from the Ohio Hybrid Seed Corn Producers, Inc., for the continuation of the Ohio Hybrid Seed Corn Producers Fellowship for the year 1940-1941;

\$500 from Roses, Inc., for the continuation of a fellowship for the year 1940-1941;

\$1800 from the Ohio Seed Improvement Association for the continuation of two fellowships for the year 1940-1941;

\$800 from William R. Kenan, Jr. for research work in cooperation with the College of Agriculture, the College of Medicine, and the Chlorophyll Institute at Antioch College (to be credited to the William R. Kenan, Jr., Fund).

That the following research agreements hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following projects, be reported to the Board of Trustees for information and record:

National Association of Insecticide and Disinfectant Manufacturers, New York City—Investigation of the methods of testing liquid household insecticides against crawling insects (to be known as the N.A.I.D.M. Fellowship in Entomology);

Mid-west Laboratories, Columbus, Ohio—Investigation of wheat and flour (to be known as the Mid-West Laboratories Fellowship).

That, in accordance with the recommendation of the University Faculty, degrees be awarded at the Spring Convocation on June 10, 1940, to the following named students who have completed their requirements therefor:

## DOCTOR OF PHILOSOPHY

Luther Leroy Baumgartner, B.S. (Capital University), M.A.; David Franklin Beard, B.Sc. in Agr.; Fred Adam Bernihr, A.B. (Capital University), M.A.; Edward Wilson Bieghler, B.A., M.A. (University of Oregon); Homer Disbro Blanchard, B.A. (Ohio Wesleyan University), M.A.; John Russell Bright, A.B. (Manchester College), M.A.; Katharine Anna Brownell, B.A., M.A. (University of Buffalo); Chester John Cavallito, B.Sc. in Ch. (Rutgers University), M.A.; Oscar James Chapman, A.B. (Lincoln University), A.M. (University of Michigan); William Ervin Cox, Jr., B.S., M.S. (Tulane University); Harry Eastman Ewing, Jr., B.A., M.Sc.; Richard Coumains Hall, B.S. (University of Illinois); Hubert Coleman Howard, B.A. (Ohio Wesleyan University), M.A.; Maurice Landy, B.A., M.A.; Daniel Loney Leedy, A.B., B.S. in Edu. (Miami University), M.Sc.; Lena Armstrong Lewis, A.B. (Lindenwood College), M.A.; John Robert Ludington, B.S. in Edu. (Ball State Teachers College), M.A.; Notley Sinclair Maddox, B.Sc. in Edu., M.A.; Harry Clinton Mahan, A.B. in Com. (Ohio University), M.A.; Charles David McCleary, A.B. (Wittenberg College); John Barnhart McClelland, B.Sc. in Agr., M.Sc.; Hugh Bartley McFadden, B.A., M.A.; Otis Lloyd Meehan, B.S., M.S. (University of Minnesota); Ira Wilbur Moomaw, A.B. (Manchester College), M.Sc.; Orpha Glenn Pettijohn, B.Sc. in Agr., M.Sc.; Stuart Blake Row, B.S. in Ch.E., M.S. (Virginia Polytechnic Institute); Paul Jacob Seyler, A.B. (Marietta College), M.A.; Edwin M. Sherwood, B.E. Physics, M.Sc.; Theodore Harold Smith, A.B. (Heidelberg College), M. Bus. Adm. (Northwestern University); Emil Gabriel Wiest, B.Chem. (University of Minnesota); Paul Henry Wise, B.S. (Kent State University); Grace Isabel Woodson, A.B. (Oberlin College), M.A.

## MASTER OF ARTS

Mary Margaret Aikin, B.S. (University of Illinois); Donald Emerson Allen, B.A.; Richard Hughes Armitage, A.B. (Oberlin College); Atlee Beechy, B.S. in Edu. (Goshen College); Carl Darrell Bennett, B.S. in Edu. (Wilmington College); Francis Hubert Bezdek, A.B. (Miami University); Rosemary Blanchard, B.Sc. in Soc. Adm.; Walter Joseph Bobula, B.Sc. in Edu.; Francis Elwood Bonar, B.Sc. in Edu.; Frank Xavier Brilty, B.A. (University of Wisconsin); Howard A. Buchanan, B.S. (Muskingum College); Charles Frederick Cannell, B.A. (University of New Hampshire); Alex Cmaylo, A.B. (Hiram College); Stanley Knight Coffman, Jr., A.B. (Haverford College); Don Howard Cooper, A.B. (Southwestern College); Richard Eugene Curl, B.A.; Jesse Jewett Currier, B.A. (Ohio Wesleyan University); Norman David Daly, B.Fine Arts (University of Colorado); Hazel Merrill Davis, B.A., B.Sc. in Edu.; Jack Grant Day, B.Sc. in Bus. Adm., LL.B.; Richard Lee Dugan, B.Sc. in Jour.; Stephanie Dziadula, B.Sc. in Edu.; Clara Marie Eagle, B.Sc. in Edu.; Mary Lou Ellison, A.B. (Miami University); Grose Evans, B.Fine Arts; John James Evans, A.B. (Kenyon College), B.Sc. in Edu.; Perl Howard Farley, B.A. (Western Reserve University); Robert Richard Fink, B.Sc. in Edu.; Andrew Griffin Freeman, B.S. (Alabama State Teachers College); Emma Maria Gamboa, B.Sc. in Edu.; Samuel Ralph Goldman, B.A.; Lawrence Corbin Grace, B.Fine Arts; William Edward Hall, A.B. (Willamette University); Edwin Basil Hamblin, B.Sc. in Edu.; Beryl Donald Hensel, B.Sc. in Edu.; Donald Karl Hesson, B.S. (Mount Union College); Harry Douglas

Huskey, B.S. (University of Idaho); James Stafford Huston, B.Sc. in Edu.; Mary Bellenden Hutcheson, B.Sc. in Edu.; John Valeur Irwin, B.A. (Ohio Wesleyan University); Cyril Wesley Johnson, B.S. (The Stout Institute); Isaac Jolles, B.A.; Marion Ann Kane, B.Sc. in Edu.; Frederick Henry Kate, B.A. (The College of Wooster); Irene Elizabeth Kinley, B.A.; Ralph Barney Klein, B.Sc. in Edu.; James Emery Kovach, B.Sc. in Edu.; Ruth Lois Krehl, A.B. (Lake Erie College); Robert Henry Lee, B.S. (LeMoyn College); Paul Bettig Mackey, B.A. (Emory and Henry College); Rodger Ellison MacQuigg, A.B. (Princeton University); Joseph Albert MacTavish, A.B. (West Virginia Wesleyan College); Edward Glenn Mason, Jr., B.A., B.Sc. in Edu.; Joseph E. McCabe, B.A. (Muskingum College); Cornelia Colton Menges, B.Sc. in Edu.; Dorothy Novelle Mooney, B.S. in Edu. (Bowling Green State University); Paul Francis Munger, B.A.; Leigh Marcus Nason, B.Sc. in Edu.; David Roger Peryam, B.A. (University of Wyoming); Don Harold Poston, B.Sc. in Edu.; Marcus E. Ptak, A.B. (Defiance College); Winthrop Edson Richmond, A.B. Miami University); John Chaytor Robertson, B.S. in Edu. (Pennsylvania State Teachers College); H. Barry Rose, B.Phys. Edu. (Purdue University); Jack Leighton Rugh, B.Sc. in Edu.; Ruth Lillian Russell, B.Sc. in Edu.; Mary Ruth Self, B.Sc. in Edu.; James Monroe Snyder, B.Sc. in Edu.; Joseph Lewis Speicher, B.A.; Bernice Hazel Stacy, B.S. in Edu. (Bowling Green State University); Lila Mae Stauffer, B.S. in Edu. (Bowling Green State College); Beth Wilson Thewlis, B.Music (Arthur Jordan Conservatory of Music); Benjamin Earl Thomas, Jr., B.S., M.S. (University of Idaho); Katherine Elinor Tompkins, A.B. (Ashland College); Stanley Talbott Vandersall, B.A. (The College of Wooster); Mary Catherine Wagner, B.S. in Edu. (Muskingum College); Willard Fred Wankelman, B.Sc. in Edu.; Henry Hirsch Wasser, B.A.; Dorothy Ellen Wilson, B.Fine Arts (Alfred University); George Harrison Winchell, B.Sc. in Bus. Adm.; Charles Henri Woode, B.Sc. in Edu.

#### MASTER OF ARTS IN SOCIAL ADMINISTRATION

James Edward Hagerty, Jr., A.B. (University of Southern California); Anne Elizabeth Hill, B.Sc. in Soc. Adm.; William Howard Ireland, B.S. (University of Akron); Harry Kaplan, B.A. (University of Minnesota).

#### MASTER OF BUSINESS ADMINISTRATION

John Harold Danenhower, Jr., Ph.B. (University of Chicago); Guthery Wilkins Drake, B.Sc. in Agr.; Albert Benjamin Fisher, Jr., A.B. (Oberlin College); Marvin Magaziner, B.A.; John Reid Roller, B.Sc. in Bus. Adm.; Warren Wayne Whitlinger, B.A.; John Henry Ziegler, B.S. in Edu. (Kent State College).

#### MASTER OF SCIENCE

Daniel Raymond Atzenhoefer, B.Sc. in Edu.; Ralph Levern Baker, B.Sc. in Agr.; Ralph David Barner, D.V.M.; Alfred Edward Brown, B.S. in Ch. (Rutgers University); Richard Louis Brown, B.S. in E.E. Michigan State College); Frederick Leon Burge, Jr., B.S. in E.E. (Michigan State College); Marion Lucile Carr, B.S. (Iowa State College); Donald Echard Davis, B.Edu. (Eastern Illinois State Teachers College); Irving Drooyan, B.A.; Clayton Wayne

Ellet, B.S. (Kent State University); Edwin Homer Ellison, B.A.; Lloyd George Evans, B.Met.E.; William John Griffiths, Jr., A.B. (Dartmouth College); Kenneth Boyd Grim, M.D. (University of Virginia); James Foster Harrington, B.Sc. in Agr.; John Kenniston Harvey, B.Ch.E.; Raymond Francis Hasek, B.Sc. in Agr.; Joseph Audry Hull, B.A. (University of Mississippi), M.D. (University of Tennessee); John Millington Hutzel, A.B. (University of Michigan); John Arthur Jacks, Jr., B.Ch.E.; Garland Frank Jones, B.S. (Union University), M.D. (University of Tennessee); Ira Joseph Kail, B.Ch.E.; Lorin Gustavas Kautz, B.S. (Colorado State College); Samuel David Koonce, A.B. (Oberlin College); Edgar Reed Lang, B.S. in Ch.E. (South Dakota State School of Mines); Nathan Liza-wetsky, B.S. (University of Akron); Morris Lubin, A.B. (Ohio University); David Willie Mays, B.S. (Arkansas Agricultural, Mechanical and Normal College); Robert Israel Meltzer, B.S. (The College of the City of New York); Jerome Herbert Meyer, B.A.; Eugene Roberts Patterson, A.B. (Mississippi College), B.S. (United States Military Academy); Harry DeLeon Polster, A.B. (Oberlin College); Ralph Gordon Preston, B.S. in Edu. (Wittenberg College); George Edward Roese, B.Ch.E.; Alfred George Runner, B.A.; Herman Sanders, B.S. (The College of the City of New York); Mary Elizabeth Schaefer, B.A.; Alvin Ferner Sellers, D.V.M. (University of Pennsylvania); Robert Gray Shipley, B.S. (Virginia Polytechnic Institute); Leo Moore Smith, B.M.E.; Suzanne Stinson, B.A. (University of Wisconsin); Jo Morgan Teague, Jr., B.S. (Georgia School of Technology); Rowland Francis Walther, B.Sc. in Edu.; Virginia Edna Whiteside, B.A.; Charles Elmer Willis, B.S. (Westminster College).

#### DOCTOR OF MEDICINE—WITH HONORS

Alex Brown, B.A.; Jack Albert Dillahunt, B.A.; Charles Harrison Duncan, B.A.; Frederick Ralph Guilford, B.A.; William Clair Marsh; Richard Patton, Jr., B.A.; Attilio DaRin Puppel, B.A.; John Sidney Rice, B.A., M.A.; Raymond John Scheetz, B.A.; Merl Bernard Smith, B.S. (University of Toledo); Robert Gillespie Smith, B.A.; Walter Marshall Stout, B.A., B.Sc. in Edu., M.A.; Benjamin Roland Wiltberger, B.A.

#### DOCTOR OF MEDICINE

Jack Arnold Adelman, B.A.; John Theophilus Bakody, B.A.; William Kirtley Bannister, Ph.B., M.A. (University of Chicago); Emil Lewis Barrows, A.B., M.A. (University of Cincinnati); Lloyd Arthur Boehm; James Howard Boyer; Richard Howard Brooks, B.A.; William Roswell Calland, B.A.; John Neal Carnes, B.Sc. in Phar.; Robert Henry Cassidy, B.S. (Mount Union College); Thomas Edison Clark, B.A.; Virgil Lee Cross, A.B. (Ohio University); Charles Joseph Deishley, B.A.; Richard George Deucher, B.A.; Selwyn Henry Drummond, A.B. (University of Cincinnati); Joseph Charles Forrester, B.A.; Thomas Edward Fox, B.A.; Francis Webster Gallagher; Joseph Anthony Geer, B.A.; Morris Goldberg, Ph.G. (Fordham University), M.D. (Eclectic Medical College); Ralph Reuben Goldin, B.A.; Ned B. Griner, B.A.; Robert Snyder Hamm; Victor Ellsworth Hillegass, A.B. (University of Akron); Robert Bruce Hines, B.A.; Martin Mayer Horowitz, B.A., M.Sc.; William Brock Houston, B.A. (Ohio Wesleyan University); Donald William Jones, B.A. (The College of Wooster); Harold LeRoy Keiser, B.A.;

William Manion Kuntz; Florence Rosemary Lenahan, B.Sc. in H.E.; Rodger Ellison MacQuigg, A.B. (Princeton University); Mary Headlee Markham, A.B. (New Jersey College for Women), M.S. (Rutgers University); Paul Gerhard Meekstroth, B.A.; Jerome Herbert Meyer, B.A.; Richard Lee Morgan; Lloyd Emery Morris, A.B. (Haverford College); Thomas Joseph O'Neill; Lester Gurley Parker, B.A. (Ohio Wesleyan University); Owen Findlay Patterson, B.A.; Donald Joseph Pearson, B.A. (Western Reserve University); Michael Herrick Perlin, B.A.; Ernest Leo Perri, B.A.; Gordon Allen Pilmer; James Ivan Rhiel, B.Sc. in Phar.; Carl William Roth; Joseph Negley Schaeffer, B.A.; Bernard Myron Schneider, B.A., M.A.; Edward Robert Schumacher, B.A.; Julius Paul Schweitzer, Jr.; George Xanthian Schwemlein, A.B. (University of Cincinnati); Francis Thomas Sheehan; Aaron Irving Simon, B.A.; Robert Benjamin Smith, B.A.; William Andrew Smith, B.A.; Andrey Worth Stevenson, B.A. (Bowling Green State University); James Joseph Thomas, B.S. (Mount Union College); Don A. Urban, B.A.; Bernard Harry Weinstein, A.B. (University of Pennsylvania); Joseph Earl Wharton, A.B. (Ohio University); Virginia Edna Whiteside, B.A.; Robert McLaughlin Wilson; Edward Brotherton Young, B.A.; Robert E. Zipf, A.B. (Miami University).

#### JURIS DOCTOR

Arthur Nicholas Mindling, B.Sc. in Bus. Adm.; Roger Hegler Smith, B.Sc. in Bus. Adm.; John Robert Young, A.B. (Bowling Green State University).

#### BACHELOR OF LAWS

William Lee Anderson; Thomas William Applegate, B.Sc. in Bus. Adm.; Zenda Lieberman Arkin, B.A.; Lauren Arden Arn; Philip Aultman; Frank Clarence Beane, A.B. (Wilberforce University); Charles Edward Connor; Wilbur Guy Cory, B.A.; Fred Wilkinson Crow; John Fisher DeMuth, A.B. (Defiance College); Howard Gail Eley, A.B. (Miami University); Richard Kabat Grace, B.Sc. in Bus. Adm.; John William Hardwick, B.A. (Ohio Wesleyan University); James Perry Horn, B.A. (Western Reserve University); Joseph M. Horwitz, B.Sc. in Bus. Adm.; Anson Elder Hull, B.A.; William Hudson Jefferys, Ph.B. (Notre Dame University); Dan Webster Johnson, B.A. (Hendrix College); Edwin Ritter Jonas, Jr.; John William Lehrer, A.B. (Kenyon College); John James Lynch, B.A.; Russell Wayne Martin, B.A.; William Stanley Miller; Edwin Royse Oglesby, B.Sc. in Bus. Adm.; Richard Post Rankin; Kenneth Merrill Robbins, B.S. in Edu. (Ohio University); Kline Leslie Roberts, Jr.; Charles Varley Schwenker, B.A.; James Ernest Stilwell, B.A.; Robert Gordon Tague; Robert Eugene Teaford, B.A.; John Lynn Woodard, B.Sc. in Bus. Adm.; Ralph Emerson Yapple, B.Sc. in Bus. Adm.

#### DOCTOR OF DENTAL SURGERY

Karl William Becker; Milton Berman, B.A., M.Sc.; Charles Preston Broughton; Robert Tibbitts Brown; Richard Louis Close; Anthony Joseph Di Bello; John Mark Domjancich, A.B. (Berea College); Paul B. Eib; Martin Feldman, B.S. (The College of the City of New York), D.M.D. (North Pacific College of Oregon); Edward Arnold Fisher; William Robert Flemington; Louis Galvin; Harry Garbus; Joseph John Gndant; James Jefferson Hill; Donald Eugene Hilty, A.B. (Bluffton College); Harold Kalman, B. A. (New



York University); Jack Howard Litman; Clare Frederick McCreary; Dean Watson Miller, B.S. (Muskingum College); Roger William Miller; Allan Sigmund Moritz, Jr.; Hoyt Robert Oberlin; Earl Platt, B.A. (Brooklyn College); Robert William Price; Robert Paul Raish, B.A.; Daniel Rodinsky; James Joseph Sanfilippo; Roy Edwin Schaeffer; Shirley Stevenson Seymour, A.B. (Bluffton College); William John Simone; Harry Aaron Speert; Sylvan Michael Spielberg; Richard Kent Steiner, A.B. (Bluffton College); Benjamin Barrington Steinfeld, B.A. (University of Wisconsin); Charles C. Strader; Paul Wesley Sutor; James Mark Trach; Andrew Frederick Zoll.

#### DOCTOR OF VETERINARY MEDICINE

Max G. Badger; Albert John Brandehoff; James Roy Bridenstine, Jr.; Homer Dale Carter; Charles Otto Cobb; Richard Harvey Cullop; Donald Ervin DeTray; James J. Dorman; Duke Harry Ducorsky; Francis Dorr Enzie; Edgar Eugene Evans; Clinton Herbert Forthofer; Murl Allen Fox; David Arthur Funderburg; Robert Getty, Jr.; Frank Gilbert Hamilton; William Frederick Hartnell; Melvin Joseph Hatter; Charles William Higley; Robert James Hocker; Donald Warren Hott; Woodrow Wilson Jackson; Robert Duran Jones; Clinton Alan Kackley, B.S. in Edu. (Ohio University); Berlin Weaver Kagy; Abraham B. Kamine, Ph.G. (Rutgers University); Floyd Walter Koebel; Gaylord Cooper Lewis; William Edgar Martin, Jr.; James Allison McOwen; Louis Guthrie Northington; Loyd Emerson Oswalt; William Charles Piper, Jr.; Joseph Earl Reid; Andrew John Reiher; Benjamin Maxwell Schrank; Francis Marion Schwarm; Hubert Tribble Shull; Richard Clair Smith; Robert Comstock Smith; Vernon Lance Tharp; Carl Frank Vaupel; Edward Guy Waite; Edward John Wilson; Richard Max Zirkle.

#### BACHELOR OF SCIENCE IN AGRICULTURE

John Albert Alger, Jr.; Reid Allen; Ralph Gordon Altman; Daniel Bades; Herbert McConnell Barnes, Jr.; Walter Phillips Bates; Ernest Homer Beam; Wilhelm Mathais Beckert; William Dean Berger; Edwin Orin Bissel, Jr.; George Morgan Bitzer; Earl Mitchell Blayney; David DeWaller Blyth; LeRoy Murray Bratton; Michael Nicholas Burkhardt; Fred William Burrows; Elmer Irwin Caldwell; Marvin John Campbell; Kenneth Miller Cassell; Joe Clark; Harold Vernon Clum; Chancy Calvin Connolly, Jr.; John Newton Cordray; Julian Byrl Crabbe; Clyde Elihu Cross; Richard Clark Dabney; Joseph DiFranco; Victor Harvey Eichhorn; Howard Frederick Ell; Robert Lee Erwin; Stuart Douglas Facering; William Robert Fornof; Wilfred Lee Garen; Harris Martlin Gitlin; Ronald Frederick Glazier; Ernest Eugene Good; Glenn Harold Griffith; Kenneth Woodrow Haines; Earl Edwin Hall; Robert Ray Hammett; George Thomas Haynes; John William Hibbs; Vernon Ray Howard; James Hobart Jenkins; Paul Robert Jones; David Theodore Katz; Edward Joseph Kennedy; Samuel Levi Kimpel; Robert Ritter Kinney; Waldo Everett Kinsel; Charles Sherman Marcy; Abe Margolin; Royal Conklin Marsh; Ralph Lloyd Meeker; Amos Raymond Meyer; Hugo Harry Meyer; Charles Gordon Milne; Hugh Waldo Morris; Lyle Harold Myers; Richard Gordon Neutzling; Alvin Jerald Opper; Ferris Sydney Owen; Robert Haig Perry; Robert Ronald Pinches; Frank Wade Piper; Harry Everett Plank; Virginia Anne Powell; Robert King Pugh; Rollan Burnette Rader; John Thornton

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Arthur Stockdale Cosler, Jr.; Stephen Eros; William Lewis Grube; Thomas Edmund Hally; Harry Charles Stieber.

#### CERAMIC ENGINEER

Robert Harry Ellis Anwyl, B.Cer.E., 1928; James Robert Beam, B.Cer.E., 1930; Arthur Joseph Blume, B.Cer.E., 1927; Edward Earl Callinan, B.Cer.E., 1930; Willard Kasson Carter, B.Cer.E., 1930; Warren Franklin Copp, B.Cer.E., 1930; Emerson William Emrich, B.Cer.E., 1929; Walter David Ford, B.Cer.E., 1930, M.Sc., 1931; Tremmund Walter Garve, B.Cer.E., 1916; John Franklin Hunt, B.Cer.E., 1930; Richard Oscar Lane, B.Cer.E., 1930, S.M. (Massachusetts Institute of Technology), 1936; John Lester Moser, B.Cer.E., 1930; Stephen Timothy Spires, B.Cer.E., 1930; Harry William Thiemcke, B.Cer.E., 1930, M.Sc., 1931; Charles Edward Webster, B.Cer.E., 1930; Norman George Wedemeyer, B.Cer.E., 1930.

#### CHEMICAL ENGINEER

Charles Brent Cochran, B.Ch.E., 1935; Carl Donham McGuire, B.Sc. in Ch.E., 1911, M.A., 1914; Lowell Haines Milligan, B.Ch.E., 1916, M.Sc., 1917; Edward John Pranke, B.Sc. in Ch.E., 1911; Waldron Devol Sheets, B.Ch.E., 1931, M.Sc., 1932.

#### CIVIL ENGINEER

Eugene Francis Gallagher, B.C.E., 1930; George Vilas Long, B.C.E., 1916.

#### INDUSTRIAL ENGINEER

Leonard Russell Ervin, B.I.E., 1930; Paul Wheritt Holstein, B.I.E., 1932; Curtis Morey Potter, B.I.E., 1931.

#### MECHANICAL ENGINEER

Clark Magly Humphreys, B.M.E., 1925; Willard Andrew Luli, B.M.E., 1935.

#### METALLURGICAL ENGINEER

George Thomas Motok, B.Met.E., 1932, M.Sc., 1933; Gilbert Ysidro Soler, B.Cer.E., 1930, M.Sc., 1931.

#### BACHELOR OF SCIENCE IN PHARMACY—WITH HONORS

Harry Nolon Blosser (summa cum laude); Don Leroy Eyler (cum laude).

#### BACHELOR OF SCIENCE IN PHARMACY

Gilbert Allen; Harold Caldwell Anderson; Benjamin Balshone; Robert Harvey Bernstein; Gladys Barbara Bort; Robert Edwin Boyd; William Ransbottom Brown; Alfred Samuel Cooper; Leon Cooper; Sanford Ehrenzweig; Myron Feinberg; Robert Edwin Ford; Irwin Friedman; Robert Graham Hayes; Andrew Stephen Jados; Nathan Kozek; William Farnum Maize; Sanford Marx; Rose Miller; Charles Edward Ormerod; Evan Jerome Phillips; Thomas Hynes Ready; Sol Ritter; Carroll Elland Schmidt; LaVerne Albert Scranton; Edgar Francis Sheeran; Homer Alexander Strickling; James Milton Trotter; Gerald Kenneth Vance; Harry Vinocur; Morris Vinocur; James Jay Weinberger; Joseph Alfred Zapotocky; Jack Jae Zarin; Robert William Zoller.

#### CERTIFICATE OF GRADUATE NURSE

Betty Jane Corkwell; Margaret Brown Daughters; Lillian Louise Flickinger; Ruth Ellen Haignere; Mary Margaret Kilgore; Sarah Rachel Secrest; Elma Jean Spitznaugle; Theda Marie Stein; Barbara Ann Swarner; Anne Helen Wolf.

Upon motion of Dr. Altmaier, seconded by Mr. Dargusch, the above recommendations of the President were upon roll call unanimously approved.

\* \* \* \* \*

The President now reported the death, on May 6, 1940, of Professor Emeritus Christopher E. Sherman, of the Department of Civil Engineering, and presented the following resolutions:

With sorrow the Board of Trustees learns of the death of Professor Christopher E. Sherman, graduate of the University in 1894, Chairman of the Department of Civil Engineering from 1902 until 1938, a member of the teaching staff continuously from 1896 until September 1939, when he was retired with the rank of Professor Emeritus.

In the remembrance of his students, Professor Sherman's generous influence and genial personality live on. His productive contributions to engineering science and public service, his historical and literary proficiency, the friendly warmth of his companionship, the charm of his wit and the sureness of his wisdom—all these his faculty colleagues and the members of this Board recall, and hold precious.

The Board of Trustees desires to express its deep sympathy and its sense of understanding in his loss. It is directed that this resolution be inscribed upon the minutes of the Board, and that copies be furnished to the members of Professor Sherman's family.

Upon motion of Mr. Atkinson, seconded by Mr. Thompson, the above resolution was upon roll call unanimously approved.

\* \* \* \* \*

President Bevis now presented the annual salary budget for the fiscal year beginning July 1, 1940:

## COLLEGE OF AGRICULTURE

*Administration*

John F. Cunningham	Dean .....	\$ 6,612.00	
Lyman E. Jackson	Junior Dean .....	4,608.00	
Alfred Vivian	Dean Emeritus of Agriculture..	1,752.00	
True G. Watson	Secretary of the College and Associate Professor .....	3,684.00	
Oscar Erf	Professor .....	4,380.00	
Eugene H. Woodruff	Accountant .....	1,512.00	
Ruth G. Doughton	Assistant to Dean .....	1,392.00	
Hester Groezinger	Stenographer .....	1,272.00	
Ina Skeels	Stenographer .....	1,272.00	
Lois G. Scott	Stenographer .....	1,212.00	
Elizabeth Nincehelter	Stenographer .....	1,152.00	
Ruth M. Landen	Stenographer .....	1,092.00	
Mary Ester Moore	Stenographer .....	1,032.00	
Dorothea Nay	Stenographer .....	1,032.00	
Julia W. Rea	Stenographer .....	1,032.00	
Betty Jean Riggs	Stenographer .....	1,032.00	
Martha Joanna Horst	Stenographer .....	972.00	
Irona J. Winterrowd	Stenographer .....	972.00	
Maxine Katzenberger	Stenographer .....	972.00	
Mary L. Walker	Stenographer (part time).....	612.00	
Flo Bailey	Stenographer (part time).....	552.00	
Hazel Monett	Stenographer (part time).....	552.00	
Lucile Mays	Stenographer (part time).....	528.00	
Thelma I. Davis	Stenographer (part time).....	492.00	
Rose Mary Rotondo	Stenographer (part time).....	492.00	
Bertha Fischer	Stenographer (part time).....	462.00	
			\$ 40,674.00

*Agricultural Chemistry*

John F. Lyman	Professor and Chairman.....	\$ 4,740.00	
R. C. Burrell	Professor .....	3,504.00	
E. F. Almy	Professor .....	3,504.00	
Alvin C. Wolfe	Assistant .....	750.00	
Kenneth M. Gaver	Assistant .....	700.00	
Nettie C. Esselbaugh	Assistant .....	600.00	
Nelson E. Lyttle	Graduate Assistant .....	450.00	
Gerald C. Zwyayer	Graduate Assistant .....	450.00	
Lawson F. Marcy	Graduate Assistant .....	450.00	
			\$ 15,598.00

*Agricultural Education*

W. F. Stewart	Professor and Chairman.....	\$ 2,928.00	
			\$ 2,928.00

*Agricultural Engineering*

Glen W. McCuen	Professor and Chairman (% time) .....	\$ 3,696.00	
Chester O. Reed	Professor (% time).....	3,480.00	
Richard C. Miller	Professor (% time).....	3,336.00	
Virgil Overholt	Professor .....	1,104.00	
A. C. Kennedy	Assistant Professor (special)...	756.00	
	Instructor .....	1,200.00	
Robert J. McCall	Assistant .....	750.00	
Milan E. Watson	Graduate Assistant .....	450.00	
	Graduate Assistant .....	450.00	
Walter S. Umbstaetter	Mechanic .....	1,704.00	
Merle Day	Handyman .....	1,632.00	
			\$ 18,558.00

*Agronomy*

Robert D. Lewis	Professor and Chairman.....	\$ 3,684.00	
L. D. Bayer	Professor .....	2,568.00	
Charles J. Willard	Professor .....	2,220.00	
Guy W. Conrey	Professor .....	1,788.00	
Jay B. Park	Professor .....	588.00	
George M. McClure	Assistant Professor .....	2,616.00	
Frederick J. Salter	Assistant Professor .....	1,284.00	
Cecil A. Lamb	Assistant Professor .....	1,200.00	
Harold W. Batchelor	Assistant Professor .....	624.00	
Robert Q. Parks	Instructor .....	756.00	
	Graduate Assistant .....	450.00	
			\$ 17,778.00

*Animal Husbandry*

Donald J. Kays	Professor and Chairman	\$ 5,904.00
Carl W. Gay	Professor	6,132.00
Joel S. Coffey	Professor	4,608.00
Schuyler M. Salisbury	Professor	4,464.00
Thomas S. Sutton	Assistant Professor	2,148.00
Graydon Brandt	Instructor	1,548.00
Lawrence E. Kunkle	Instructor	1,140.00
Lewis S. Overturf	Graduate Assistant	450.00
Frederick H. Coe	Graduate Assistant	450.00
	Graduate Assistant	150.00
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		\$ 26,994.00

*Animal Husbandry—Employees*

Robert Watson	Groom	\$ 1,812.00 and house
Roger P. Denney	Dairy Cattle Herdsman	1,812.00 and house
John B. McCorkle	Beef Cattle Herdsman	1,812.00
Author W. Jordan	Swine Herdsman	1,632.00 and house
William Franklin	Shepherd	1,728.00
Ray Garrett	Handyman	1,452.00
Cecil Bayes	Herdsman	1,272.00 and house
W. C. Dillon	Laborer	1,212.00 and house
Alvin McAdow	Laborer	1,092.00 and house
James Wallace	Laborer	1,092.00
Herbert M. Barnes	Student Laborer	804.00
Wayne Bauer	Student Laborer	240.00
Robert Bay	Student Laborer	240.00
Paul Boerger	Student Laborer	240.00
Chester Boyer	Student Laborer	240.00
Kenneth Elliott	Student Laborer	240.00
Edwin Hofstetter	Student Laborer	240.00
Kenneth Lloyd	Student Laborer	240.00
Lyman Schnell	Student Laborer	240.00
Warren Weininger	Student Laborer	240.00
Francis Westrick	Student Laborer	240.00
Thomas Williams	Student Laborer	240.00
George Zeis	Student Laborer	240.00
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		\$ 18,600.00

*Botany*

Edgar N. Transeau	Professor, Chairman and Director, Botanical Garden	\$ 5,628.00
Homer C. Sampson	Professor	4,908.00
Bernard S. Meyer	Professor	3,900.00
Wilmer G. Stover	Professor	3,792.00
A. L. Pierstorff	Associate Professor	4,104.00
Adolph E. Waller	Associate Professor and Curator, Botanical Garden	3,792.00
Glenn W. Blaydes	Associate Professor	2,940.00
Lois Lampe	Assistant Professor	2,556.00
Ralph O. Freeland	Assistant Professor	2,460.00
Clarence E. Taft	Assistant Professor	2,220.00
Herbert T. Scofield	Instructor	2,160.00
Sylvester S. Humphrey	Instructor	1,848.00
R. T. Wareham	Instructor	1,848.00
Gordon S. Crowl	Instructor	1,848.00
John N. Wolfe	Instructor	1,848.00
Clyde H. Jones	Instructor and Curator of Herbarium	1,848.00
Robert Findlay	Assistant	1,812.00
Frederick H. Norris	Assistant	1,416.00
Richard A. Popham	Assistant	648.00
Charles E. Brian	Graduate Assistant	450.00
Donald E. Davis	Graduate Assistant	450.00
Clayton W. Ellett	Graduate Assistant	450.00
David K. Efros	Graduate Assistant	450.00
Elwyn O. Hughes	Graduate Assistant	450.00
Darrell M. McLean	Graduate Assistant	450.00
Carroll A. Swanson	Graduate Assistant	450.00
John P. Steele	Graduate Assistant	450.00
Isabel Thompson	Graduate Assistant	450.00
John B. Whitney, Jr.	Graduate Assistant	450.00
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		\$ 56,076.00

*Dairy Technology*

Robert B. Stoltz	Professor and Chairman	\$ 4,740.00
Louis H. Burgwald	Associate Professor	3,900.00

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J. Hoffman Erb	Assistant Professor	3,504.00
Walter L. Slatter	Instructor	1,116.00
Edwin Williams	Graduate Assistant	450.00
D. R. Strobel	Graduate Assistant	450.00
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		\$ 14,610.00

*Farm Operations*

Ralph L. Bazler	Assistant Professor and Superintendent of Farms	\$ 3,912.00
John DeWitt	Mechanic	1,572.00 and house
Lloyd Blackburn	Mechanic	1,476.00 and house
	Head Teamster	1,212.00
	Laborer	1,272.00
H. L. Bosart	Laborer	1,272.00 and house
Lewis Dunn	Laborer	1,212.00 and house
J. R. Remy	Laborer	1,212.00
Kenneth A. Vaught	Laborer	1,212.00 and house
J. Everett Clarke	Laborer	1,212.00
C. C. Harvey	Laborer	1,212.00
G. W. Hill	Laborer	1,212.00
LeRoy Wilson	Laborer	1,092.00 and house
A. C. Rhoten	Laborer (8 months)	800.00
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		\$ 19,880.00

*School of Home Economics*

Faith Lanman Gorrell	Professor and Chairman	\$ 3,480.00
Hughina McKay	Professor	2,580.00
Winona Morgan	Associate Professor	1,848.00
Daisy Davis	Assistant Professor	2,772.00
Frances F. Mauck	Assistant Professor	2,664.00
Eve E. Turnbull	Assistant Professor	2,460.00
Osee Hughes	Assistant Professor	2,412.00
Alma C. Heiner	Assistant Professor	2,412.00
Eunice Ryan	Assistant Professor	2,232.00
Alice Donnelly Pressey	Assistant Professor	1,752.00
Florence E. Petzel	Assistant Professor (part time)	1,296.00
Charlotte Biester	Instructor	2,196.00
Mary E. Green	Instructor	1,968.00
Ruth M. Beard	Instructor	1,848.00
	Instructor	1,656.00
Florence M. Osborn	Assistant	1,416.00
	Assistant	900.00
Ruth Jones	Assistant	600.00
	Assistant (part time)	600.00
	Assistant (part time)	225.00
	Instructor (part time)	800.00
	Assistant (part time)	150.00
	Assistant (part time)	150.00
	Assistant (part time)	75.00
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		\$ 37,992.00

*Horticulture and Forestry*

Joseph H. Gourley	Professor and Chairman	\$ 3,420.00
Alex Laurie	Professor	3,804.00
Howard D. Brown	Professor	3,300.00
W. Paddock	Emeritus Professor	1,572.00
Lewis C. Chadwick	Associate Professor	1,572.00
Freeman S. Howlett	Associate Professor	1,368.00
Norman F. Childers	Assistant Professor	3,072.00
Frank K. Beyer	Assistant Professor	2,772.00
Gustav H. Poesch	Assistant Professor	1,272.00
Milton W. Austin	Assistant	1,812.00 and house
Fred Petri	Foreman of Floral Greenhouses	1,476.00 and house
Howard Ell	Laborer	1,092.00
Jacob Bowers	Laborer	912.00
Fred O. Hartman	Graduate Assistant	450.00
Allan Purdy	Graduate Assistant	450.00
James B. Allison	Graduate Assistant	450.00
Paul H. Bender	Graduate Assistant	450.00
D. J. Witt	Graduate Assistant	450.00
Franklin W. Southwick	Graduate Assistant	450.00
Orris R. Evers	Graduate Assistant	450.00
Rudolph Meyer	Student Laborer	600.00
Lawrence Holl	Student Laborer	600.00
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		\$ 31,794.00





## COLLEGE OF ARTS AND SCIENCES

*Administration*

Bland L. Stradley	Dean	\$ 7,128.00
D. Luther Evans	Junior Dean	4,608.00
Harold A. Edgerton	Student Counselor	4,056.00
Howard L. Hamilton	Secretary of the College	3,816.00
Ruth C. Bailey	Assistant to Dean	1,992.00
Christine Y. Conaway	Assistant to Dean	1,908.00
Agnes Stump Dickey	Assistant to Junior Dean	1,752.00
Bessie W. Schaffner	Stenographer	1,212.00
Margaret Smith	Stenographer	1,212.00
Katherine E. Gardner	Stenographer	1,212.00
Ruth N. Gibbony	Stenographer	1,212.00
Janet Ricket	Stenographer	1,212.00
Annabelle Swickard Clark	Stenographer	1,152.00
Phyllis B. Keifer	Stenographer	1,044.00
Lucile Krill	Stenographer	1,082.00
Maxine Goodwin	Stenographer	972.00
Louise Barber	Stenographer	972.00
Mary Ellen Baker Porter	Stenographer	972.00
Hazel Hadden Varner	Stenographer	972.00
Mary A. Wilson	Stenographer	972.00
Helen Buchanan	Stenographer	972.00
Elinor M. Bayer	Stenographer	972.00
Josephine L. Curren	Stenographer	972.00
Barbara Prince	Stenographer	972.00
Margaret N. Swick	Stenographer (9 months)	540.00
Alyce Moore	Typist	1,200.00
Jean Hammond Harman	Typist	972.00
Virginia Harrison	Clerk	972.00
Julia Ann Gutman	Assistant (part time) (3 months)	240.00
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		\$ 47,220.00

*Bacteriology*

N. Paul Hudson	Professor and Chairman	\$ 7,128.00
Charles B. Morrey	Emeritus Professor	1,308.00
William A. Starin	Professor	4,608.00
Oram C. Woolpert	Associate Professor	4,200.00
Jorgen M. Birkeland	Assistant Professor	3,072.00
Floyd Stephen Markham	Assistant Professor	3,072.00
Grant L. Stahly	Assistant Professor	3,072.00
Harry H. Weiser	Instructor	2,460.00
D. Frank Holtman	Instructor	1,848.00
Edwin B. Adams	Research Assistant	1,620.00
Joseph A. Taylor	Technical Assistant	1,224.00
Melvin E. Sanner	Animal Attendant	912.00
Arthur N. Gorelick	Assistant	1,000.00
Homer F. Marsh	Assistant	1,000.00
Frederick C. Blubaugh	Graduate Assistant	450.00
Ralph P. Elrod	Graduate Assistant	450.00
Margaret D. Heise	Graduate Assistant	450.00
Sol Haberman	Graduate Assistant	450.00
Helen I. Knott	Graduate Assistant	450.00
Jackson W. Riddle	Graduate Assistant	450.00
Sanford B. Rosenman	Graduate Assistant	450.00
Harvey L. Rubin	Graduate Assistant	450.00
Samuel Saslaw	Graduate Assistant	450.00
John L. Schwab	Graduate Assistant	450.00
Wells A. Shulls	Graduate Assistant	450.00
Max E. Tyler	Graduate Assistant	450.00
Thomas W. Green	Graduate Assistant	300.00
Clara Sesler	Graduate Assistant	300.00
Ben Sobin	Graduate Assistant	300.00
Maida M. Heath	Graduate Assistant	150.00
Sol Haberman	Graduate Assistant	150.00
Ralph P. Elrod	Graduate Assistant	150.00
Helen I. Knott	Graduate Assistant	75.00
Sanford B. Rosenman	Graduate Assistant	75.00
Paul J. Kadull	Graduate Assistant	150.00
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		\$ 43,574.00

*Chemistry*

William L. Evans	Professor and Chairman	\$ 6,372.00
William McPherson	Emeritus Professor	No salary
Charles W. Foulk	Emeritus Professor	1,260.00

William E. Henderson	Emeritus Professor (eff. 9-1)...	1,236.00
William E. Henderson	Professor (2 months).....	896.00
Cecil E. Boord	Professor .....	4,908.00
Herrick L. Johnston	Professor .....	4,464.00
Wesley G. France	Professor .....	4,368.00
Harvey V. Moyer	Professor .....	4,104.00
Wallace R. Brode	Professor .....	3,996.00
	Associate Professor .....	4,548.00
W. Conard Fernelius	Associate Professor .....	4,092.00
Melville L. Wolfrom	Associate Professor .....	3,862.00
Laurence L. Quill	Associate Professor .....	3,600.00
Albert L. Henne	Associate Professor .....	No salary
Marion Hollingsworth	Assistant Professor .....	3,072.00
William MacNevin	Assistant Professor .....	2,880.00
Henry R. Wirth	Assistant Professor .....	2,880.00
Melvin S. Newman	Assistant Professor .....	2,880.00
Alfred B. Garrett	Assistant Professor .....	2,844.00
Frank H. Verhoek	Assistant Professor .....	2,760.00
Preston M. Harris	Assistant Professor .....	2,736.00
Edwin N. Lassettre	Instructor .....	2,244.00
George E. MacWood	Instructor .....	2,064.00
John F. Betz	Technical Assistant .....	2,160.00
Philip Hill	Assistant .....	950.00
Arthur Lien	Assistant .....	950.00
Max V. Noble	Assistant .....	950.00
William Arendshorst, Jr.	Assistant .....	750.00
Earl W. Balis	Assistant .....	750.00
Irving I. Bezman	Assistant .....	750.00
Otis D. Black	Assistant .....	750.00
John A. Cathcart	Assistant .....	750.00
Joseph E. Fields	Assistant .....	750.00
John V. Flanagan	Assistant .....	750.00
Alfred F. Foster	Assistant .....	750.00
Arthur R. Hanze	Assistant .....	750.00
Charles H. Jones	Assistant .....	750.00
Edwin M. Larsen	Assistant .....	750.00
Donald W. Lyon	Assistant .....	750.00
John E. Mahan	Assistant .....	750.00
Louis E. Marchi	Assistant .....	750.00
Don E. Pletcher	Assistant .....	750.00
E. P. Plueddemann	Assistant .....	750.00
Eugene A. Talley	Assistant .....	750.00
Calvin Vander Werf	Assistant .....	750.00
Edwin G. Wallace	Assistant .....	750.00
David I. Weisblat	Assistant .....	750.00
George L. Wesp	Assistant .....	750.00
Howard L. Yowell	Assistant .....	750.00
	Assistant .....	750.00
Richard Bruehlman	Graduate Assistant .....	450.00
Earle R. Bryant	Graduate Assistant .....	450.00
Evan F. Evans	Graduate Assistant .....	450.00
Stanley Francis	Graduate Assistant .....	450.00
Kenneth W. Greenlee	Graduate Assistant .....	450.00
Walter D. Harris	Graduate Assistant .....	450.00
James Hinkamp	Graduate Assistant .....	450.00
Samuel Lee	Graduate Assistant .....	450.00
Nathan Lizawetsky	Graduate Assistant .....	450.00
Norman S. MacDonald	Graduate Assistant .....	450.00
John McBride	Graduate Assistant .....	450.00
Edgar P. Meibohm	Graduate Assistant .....	450.00
Samuel M. Moffett	Graduate Assistant .....	450.00
David Thomas Mowry	Graduate Assistant .....	450.00
Ralph H. Plumlee	Graduate Assistant .....	450.00
Margaret Ryba	Graduate Assistant .....	450.00
John Schaefergen	Graduate Assistant .....	450.00
Louis D. Scott	Graduate Assistant .....	450.00
Theodore Tom	Graduate Assistant .....	450.00
Dan Trivich	Graduate Assistant .....	450.00
Robert VanDolah	Graduate Assistant .....	450.00
Quentin Van Winkle	Graduate Assistant .....	450.00
Samuel W. Waisbrot	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00

Graduate Assistant .....	450.00
Graduate Assistant .....	450.00
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Graduate Assistant .....	450.00
Graduate Assistant .....	450.00
Graduate Assistant .....	450.00
Graduate Assistant .....	450.00
Graduate Assistant .....	450.00
Wallace R. Brode .....	850.00
Earl W. Balis .....	400.00
Paul Rothmund .....	100.00
Non-Resident Associate Professor, Kettering Foundation .....	No salary

\$115,466.00

*Classical Languages*

John B. Titchener .....	Professor and Chairman .....	\$ 4,428.00
George M. Bolling .....	Emeritus Professor (eff. 9-1) ...	1,620.00
George M. Bolling .....	Professor (2 months) .....	920.00
Arthur W. Hodgman .....	Emeritus Professor .....	1,128.00
John N. Hough .....	Assistant Professor .....	3,072.00
Kenneth M. Abbott .....	Assistant Professor .....	3,000.00
John L. Heller .....	Instructor .....	2,316.00
	Lecturer .....	500.00

\$ 16,984.00

*English*

James F. Fullington .....	Professor and Chairman .....	\$ 4,608.00
Harlan Hatcher .....	Professor .....	5,376.00
George H. McKnight .....	Professor .....	5,124.00
William L. Graves .....	Professor .....	5,124.00
Edwin L. Beck .....	Professor .....	4,608.00
Milton O. Percival .....	Professor .....	4,608.00
J. Raymond Derby .....	Professor .....	4,608.00
Harold R. Walley .....	Professor .....	4,128.00
J. Harold Wilson .....	Associate Professor .....	3,696.00
Royall H. Snow .....	Associate Professor .....	3,324.00
Sada Harbarger .....	Associate Professor .....	3,072.00
Leonard B. Beach .....	Assistant Professor .....	3,072.00
William R. Parker .....	Assistant Professor .....	2,952.00
J. Forest Craig .....	Assistant Professor .....	2,580.00
*Robert M. Estrich .....	Assistant Professor .....	2,580.00
Ruth Hughey .....	Assistant Professor .....	2,580.00
James V. Logan, Jr. .....	Assistant Professor .....	2,364.00
Edith M. Sniffen .....	Instructor .....	2,316.00
Robert J. Kane .....	Instructor .....	2,316.00
Wilson R. Dumble .....	Instructor .....	2,184.00
William H. Hildreth .....	Instructor .....	2,184.00
Tom B. Haber .....	Instructor .....	2,064.00
Notley S. Maddox .....	Instructor .....	2,064.00
Francis L. Utley .....	Instructor .....	1,980.00
Herbert Edwards .....	Instructor .....	1,848.00
Lawrence E. Snyder .....	Instructor .....	1,848.00
Anne B. Whitmer .....	Instructor .....	1,848.00
Bernice Fox .....	Assistant .....	954.00
Robert Price .....	Assistant .....	954.00
Margaret Foster .....	Assistant .....	954.00
William V. O'Connor .....	Assistant .....	954.00
Ralph A. Haug .....	Assistant .....	954.00
William B. Thomas .....	Assistant .....	954.00
George Trent .....	Assistant (part time) .....	351.00

\* To be completed in Summer of 1941.

Robert L. Maurer	Assistant (part time).....	243.00
Mary R. Anderson	Assistant .....	702.00
Norma Bentley	Graduate Assistant .....	450.00
Virginia Canfield	Graduate Assistant .....	450.00
Stanley K. Coffman	Graduate Assistant .....	450.00
Victor A. Elconin	Graduate Assistant .....	450.00
Benton E. Jones	Graduate Assistant .....	450.00
David Mead	Graduate Assistant .....	450.00
William E. Mockler	Graduate Assistant .....	450.00
Joseph R. Reaver	Graduate Assistant .....	450.00
Emerson C. Shuck	Graduate Assistant .....	450.00
John L. Stewart	Graduate Assistant .....	450.00
Walter Sutton	Graduate Assistant .....	450.00
George Weatherbee	Graduate Assistant .....	450.00
Genevieve Winans	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
Bennett Weaver	Lecturer .....	1,000.00

\$104,032.00

*Geology*

J. E. Carman	Professor, Chairman and Curator .....	\$ 5,124.00
Edmund N. Spieker	Professor .....	4,868.00
Paris B. Stockdale	Associate Professor .....	3,588.00
Grace A. Stewart	Associate Professor .....	2,832.00
W. Storrs Cole	Assistant Professor .....	2,832.00
Bruce C. Freeman	Instructor .....	2,460.00
Carl A. Lamey	Instructor .....	2,460.00
John W. Wells	Instructor .....	2,316.00
Wilber Stout	Lecturer .....	400.00
Frederick H. Kate	Graduate Assistant .....	450.00
Charles W. Hutton	Graduate Assistant .....	450.00
Leo E. Swick	Graduate Assistant .....	450.00

\$ 27,730.00

*German*

Marshall B. Evans	Professor and Chairman.....	\$ 5,124.00
Hans Sperber	Professor .....	5,004.00
August C. Mahr	Professor .....	4,868.00
B. A. Eisenlohr	Emeritus Professor .....	864.00
May Thomas	Emeritus Assistant Professor...	1,140.00
Walter Gausewitz	Associate Professor .....	3,072.00
R. L. W. Nordsieck	Assistant Professor .....	2,316.00
Frederic J. Kramer	Assistant Professor .....	2,316.00
Peter Epp	Instructor .....	2,064.00
Wolfgang Fleischhauer	Instructor .....	1,848.00
Adolph Weinberger	Instructor .....	1,848.00
Elizabeth Sixt	Graduate Assistant .....	450.00
Norman H. Binger	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
Arne O. Lindberg	Graduate Assistant .....	150.00
Robert Esser	Graduate Assistant .....	150.00
J. H. L. Plueger	Graduate Assistant .....	150.00
Francis W. Werking	Graduate Assistant .....	150.00

\$ 32,864.00

*History*

George A. Washburne	Professor and Chairman.....	\$ 5,124.00
Wilbur H. Siebert	Emeritus Professor .....	1,368.00
Edgar H. McNeal	Professor .....	4,860.00
Warner F. Woodring	Professor .....	4,728.00
Walter L. Dorn	Professor .....	4,608.00
Lawrence F. Hill	Professor .....	4,868.00
William F. McDonald	Professor .....	4,104.00
Homer C. Hockett	Professor (3/4 time) .....	3,684.00
Eugene H. Roseboom	Associate Professor .....	3,456.00
Francis P. Weisenberger	Associate Professor .....	3,204.00
Henry H. Simms	Associate Professor .....	3,204.00
Harold J. Grimm	Assistant Professor .....	3,072.00
John S. Hare	Instructor .....	2,316.00
Harold W. Landin	Instructor .....	2,316.00
Charles M. Thomas	Instructor .....	2,316.00
Sydney N. Fisher	Instructor .....	2,316.00

Sidney D. Terr	Instructor	2,316.00
Harvey M. Rice	Instructor	2,316.00
Marshall F. Edwards	Instructor	1,968.00
Charles M. Brown	Graduate Assistant	450.00
Earl R. Beck	Graduate Assistant	450.00
Walter Scott Perry	Graduate Assistant	450.00
Robert H. Bremner	Graduate Assistant	450.00
	Reader	200.00
	Reader	200.00
	Reader	200.00
	Reader	200.00
T. W. Riker	Professor	1,000.00
George F. Howe	Professor	1,000.00
Neal Southard	Reader	100.00

\$ 66,794.00

*Mathematics*

Harry W. Kuhn	Professor and Chairman	\$ 5,876.00
Tibor Rado	Professor	5,880.00
Henry Blumberg	Professor	4,868.00
Samuel E. Rasor	Professor	4,296.00
James H. Weaver	Professor	4,104.00
Charles C. Morris	Professor	3,936.00
Frederic R. Bamforth	Associate Professor	3,588.00
Lincoln LaPaz	Associate Professor	3,840.00
Grace M. Bareis	Assistant Professor	2,280.00
Harry M. Beatty	Assistant Professor	2,280.00
Vaughn B. Caris	Assistant Professor	2,280.00
Hortense Rickard	Assistant Professor	2,064.00
Clarence R. Wylie, Jr.	Assistant Professor	2,424.00
Margaret E. Jones	Instructor	1,980.00
J. W. Theodore Youngs	Instructor	1,848.00
George E. Albert	Instructor	1,848.00
Paul V. Reichelderfer	Instructor	1,848.00
Walter S. Snyder	Instructor	1,848.00
	Assistant	600.00
Earl J. Mickle	Assistant	600.00
Harry D. Huskey	Assistant	600.00
John W. Ault	Assistant	600.00
Robert G. Helsel	Assistant	600.00
Kenneth B. Cummins	Assistant	600.00
Brooks J. Lockhart	Assistant	600.00
Hugh J. Miser	Assistant	600.00
William R. Scott	Assistant	600.00
Walter P. Sharp, Jr.	Assistant	600.00
	Assistant	600.00
Robert L. Westhafer	Graduate Assistant	450.00
Landon A. Colquitt	Graduate Assistant	450.00
Walter H. Haas	Graduate Assistant	450.00
Paul Young	Graduate Assistant	450.00
John Molnar	Graduate Assistant	450.00
Ronald B. Wiley	Graduate Assistant	450.00

\$ 66,636.00

*Philosophy*

Joseph A. Leighton	Professor and Chairman	\$ 6,372.00
Albert E. Avey	Professor	4,860.00
Albert R. Chandler	Professor	4,104.00
D. Luther Evans	Professor	800.00
William H. Reither	Instructor	2,436.00
Thomas B. Waters	Instructor	1,848.00
Sarah M. Watson	Graduate Assistant	450.00

\$ 20,370.00

*Physics and Astronomy*

Alpheus W. Smith	Chairman	No salary
Alfred Lande	Professor	\$ 6,876.00
Frederic C. Blake	Professor	4,860.00
Llewellyn H. Thomas	Professor	4,608.00
Alva W. Smith	Professor	3,948.00
Edmund S. Manson	Professor	3,588.00
Jerome B. Green	Associate Professor	3,780.00
Marion L. Pool	Associate Professor	3,780.00
Harald H. Nielsen	Associate Professor	3,780.00
Herman G. Heil	Assistant Professor	3,862.00

George H. Shortley, Jr.	Assistant Professor .....	3,540.00	
Robert V. Zumstein	Assistant Professor .....	3,480.00	
Harold P. Knauss	Assistant Professor .....	3,480.00	
Cedric E. Hesthal	Assistant Professor .....	3,386.00	
Wave H. Shaffer	Instructor .....	2,316.00	
Kenneth R. More	Instructor .....	2,328.00	
Erwin R. Gaerttner	Instructor .....	2,304.00	
Nicholas T. Bobrovnikoff	Director, Perkins Observatory and Associate Professor....	3,588.00	
J. Allen Hynek	1st Assistant and Assistant Professor .....	2,292.00	
Ernest H. Cherrington	2nd Assistant and Assistant Professor .....	2,292.00	
William Bryan Decker	Technical Assistant .....	2,012.00	
Gretchen Huntsberger	Clerk .....	1,012.00	
Clarence E. Smale	Janitor .....	1,212.00	
Glenn A. Fry	Observatory Assistant .....	444.00	
Charles S. Bridgman	Assistant Professor in Physio- logical Optics .....	3,386.00	
Fred W. Paul	Instructor in Physiological Optics .....	2,580.00	
Howard F. Haines	Associate in Optometry.....	1,500.00	
Herbert G. Mote	Assistant in Optometry.....	500.00	
Carl McWhirt	Assistant .....	2,292.00	
Clarence H. Frank	Assistant .....	1,848.00	
John B. Sparrow	Assistant ( $\frac{1}{2}$ time) .....	1,137.00	
Robert S. Bee	Technical Assistant .....	912.00	
Charles W. Latshaw	Technical Assistant .....	912.00	
Edward C. Jordan	Assistant .....	1,200.00	
Robert E. Berger	Graduate Assistant .....	750.00	
George W. Charles	Graduate Assistant .....	450.00	
John DeWire	Graduate Assistant .....	450.00	
Fred P. Dickey	Graduate Assistant .....	450.00	
J. L. Dunn	Graduate Assistant .....	450.00	
John L. Hult	Graduate Assistant .....	450.00	
Arthur L. Lutz	Graduate Assistant .....	450.00	
Eugene C. Mallary	Graduate Assistant .....	450.00	
Martin E. Nelson	Graduate Assistant .....	450.00	
John J. O'Conner	Graduate Assistant .....	450.00	
Harry D. Polster	Graduate Assistant .....	450.00	
Leon M. Reynolds	Graduate Assistant .....	450.00	
Joy O. Schock	Graduate Assistant .....	450.00	
W. Max Schwarz	Graduate Assistant .....	450.00	
Hugh B. Stewart	Graduate Assistant .....	450.00	
Harry C. Stieber	Graduate Assistant .....	450.00	
Joseph W. Straley	Graduate Assistant .....	450.00	
Paul K. Weimer	Graduate Assistant .....	450.00	
John A. Wilson	Graduate Assistant .....	450.00	
J. Guy Woodward	Graduate Assistant .....	450.00	
Joseph T. Lynn	Graduate Assistant .....	450.00	
Charles H. Tindal	Graduate Assistant .....	450.00	
George M. Vanator	Student Assistant .....	360.00	
William L. Grube	Student Assistant .....	360.00	
			\$102,875.00
<i>Political Science</i>			
Henry R. Spencer	Professor and Chairman.....	\$ 5,520.00	
Harvey Walker	Professor .....	5,124.00	
E. Allen Helms	Professor .....	3,576.00	
Francis R. Aumann	Professor .....	3,576.00	
H. Schuyler Foster, Jr.	Assistant Professor .....	2,822.00	
William B. Ballis	Assistant Professor .....	2,460.00	
Frederic W. Heimberger	Instructor .....	2,580.00	
Earl E. Warner	Instructor .....	1,848.00	
Howard L. Hamilton	Instructor .....	No salary	
Ceph L. Stephens	Assistant .....	954.00	
Paul Kelso	Assistant .....	954.00	
			\$ 29,424.00
<i>Romance Languages</i>			
William S. Hendrix	Professor and Chairman.....	\$ 5,376.00	
George R. Havens	Professor .....	6,120.00	

Robert E. Rockwood	Professor	4,860.00
R. E. Monroe	Professor	4,764.00
Don L. Demorest	Professor	4,524.00
Olin H. Moore	Professor	4,368.00
Claude E. Anibal	Professor	4,368.00
Alexander H. Schutz	Professor	4,092.00
Theodore E. Hamilton	Emeritus Assistant Professor	600.00
Santiago Gutierrez	Assistant Professor	2,872.00
Gertrude M. Walsh	Instructor	2,316.00
Jose R. Palomo	Instructor	2,064.00
Harry W. Rogers	Instructor	2,052.00
Demetrio Cabarga	Instructor	1,848.00
E. W. Bieghler	Instructor	1,848.00
Walter Meiden	Instructor	1,848.00
Sheldon C. Robertson	Instructor	1,848.00
Charles E. Carlut	Instructor	1,848.00
Robert E. Power	Assistant	900.00
Jean P. Keller	Assistant	900.00
Gerard Cleisz	Assistant	900.00
Mary J. Fink	Assistant	900.00
James E. Witherell	Assistant	900.00
Sheldon C. Robertson	Assistant	150.00
		<hr/>
		\$ 62,266.00

*School of Journalism*

James E. Pollard	Professor and Director	\$ 4,740.00
Joseph S. Myers	Emeritus Professor	1,272.00
Osman C. Hooper	Emeritus Professor	1,200.00
Norval N. Luxon	Associate Professor	3,384.00
Lester C. Getzloe	Assistant Professor	3,900.00
Edward N. Doan	Assistant Professor	2,880.00
Harold K. Schellenger	Instructor (part time)	250.00
Harry R. O'Brien	Lecturer	900.00
Clara L. Baker	Bookkeeper	1,392.00
Gertrude Hettinger	Stenographer	1,212.00
	Assistant	450.00
	Editor—Lantern	300.00
		<hr/>
		\$ 21,880.00

*Speech*

Victor A. Ketcham	Professor and Chairman	\$ 5,520.00
G. Oscar Russell	Professor	4,608.00
Earl W. Wiley	Professor	3,684.00
Eugene Bahn	Assistant Professor	2,784.00
Elbert R. Moses	Assistant Professor	2,580.00
William M. Timmons	Assistant Professor	2,520.00
Marie K. Mason	Assistant Professor	2,486.00
Bert Emsley	Assistant Professor	2,316.00
Walter B. Emery	Assistant Professor	3,000.00
Donald W. Riley	Instructor	2,184.00
Frances E. Jones	Instructor	1,848.00
C. Emory Glander	Assistant	954.00
William H. Ewing	Assistant	900.00
George E. Anner	Assistant	900.00
Dorothy B. Bang	Assistant	900.00
Marjorie Dew	Assistant	300.00
Jack Matthews	Assistant	300.00
Ramon T. George	Graduate Assistant	450.00
John V. Irwin	Graduate Assistant	450.00
Francis X. Brilty	Graduate Assistant	450.00
R. Wayne Masters	Graduate Assistant	450.00
Louis H. Kellogg	Graduate Assistant	450.00
Roy Murphy	Assistant	300.00
Dorothy B. Bang	Assistant	300.00
		<hr/>
		\$ 40,884.00

Total for College of Arts and Sciences..... \$798,499.00

## COLLEGE OF COMMERCE AND ADMINISTRATION

*Administration*

Walter C. Weidler	Dean	\$ 6,612.00
C. Wells Reeder	Junior Dean	4,608.00
Allen Meyer	Director of Student Placement	1,956.00
Claire Harmeyer	Assistant to Dean	2,580.00

Nell Gainer	Stenographer .....	2,160.00	
Beatrice Jenks	Stenographer .....	1,272.00	
Dorothy G. Suydam	Stenographer .....	1,212.00	
Ragna S. Ingwaldsen	Stenographer .....	1,212.00	
Anne C. Totten	Stenographer .....	1,212.00	
Tillie B. Harmon	Stenographer .....	1,092.00	
Gay Nuzum	Stenographer .....	1,082.00	
Corinne Steel Weston	Stenographer .....	1,082.00	
Martha Feth	Stenographer .....	1,082.00	
Betsy S. Nunamaker	Stenographer .....	1,082.00	
Isabel Ward	Stenographer .....	972.00	
Mary Ellen Ford	Stenographer .....	972.00	
Alice E. Heer	Telephone Operator .....	1,082.00	
			\$ 31,020.00
<b>Accounting</b>			
Jacob B. Taylor	Professor and Chairman .....	\$ 5,604.00	
George W. Eckelberry	Professor .....	6,120.00	
Hermann C. Miller	Professor .....	4,608.00	
J. Brooks Heckert	Associate Professor .....	4,140.00	
William E. Dickerson	Associate Professor .....	3,708.00	
Russell S. Willcox	Associate Professor .....	3,684.00	
Daniel M. Shonting	Assistant Professor (part time) (special) .....	252.00	
Dallas S. Bolon	Lecturer .....	2,424.00	
Wilfred J. Fleig	Instructor .....	2,436.00	
James R. McCoy	Instructor .....	2,400.00	
Walter C. Burnham	Instructor .....	2,196.00	
	Instructor .....	2,052.00	
Walter D. Wall	Lecturer .....	792.00	
John W. Manchester	Assistant .....	900.00	
Rufus C. Cox	Assistant .....	900.00	
	Assistant .....	900.00	
Hermann C. Miller	Professor .....	450.00	
Russell S. Willcox	Associate Professor .....	400.00	
Wilfred J. Fleig	Instructor .....	500.00	
			\$ 44,466.00
<b>Bureau of Business Research</b>			
Viva Boothe	Professor and Acting Director..	\$ 4,608.00	
Lester S. Kellogg	Assistant Professor .....	4,092.00	
James C. Yocum	Assistant Professor .....	3,072.00	
Erla Wombold	Secretary (Stenographer) .....	1,812.00	
Laura Miller	Mimeograph Operator .....	912.00	
Phillip Burriss	Research Assistant (8 mos.) .....	375.00	
Dorothy Payne	Research Assistant (2 mos.) .....	200.00	
			\$ 15,071.00
<b>Business Organization</b>			
Harold H. Maynard	Professor and Chairman .....	\$ 5,520.00	
Felix E. Held	Professor and Secretary of the College .....	5,256.00	
Henry E. Hoagland	Professor .....	6,120.00	
Theodore N. Beckman	Professor .....	5,028.00	
Charles A. Dice	Professor .....	4,740.00	
Ralph C. Davis	Professor .....	4,740.00	
William M. Duffus	Professor .....	4,740.00	
Kenneth Dameron	Associate Professor .....	4,380.00	
Harry W. Cordell	Associate Professor .....	3,900.00	
Herman C. Nolen	Associate Professor .....	3,732.00	
Montgomery E. Pike	Associate Professor .....	3,504.00	
*Donald C. Power	Associate Professor (part time) .....	1,360.00	
Milo Kimball	Assistant Professor .....	3,888.00	
N. Gilbert Riddle	Assistant Professor .....	3,504.00	
J. Wayne Ley	Assistant Professor .....	3,168.00	
Elvin F. Donaldson	Assistant Professor .....	3,180.00	
Orin E. Burley	Assistant Professor .....	3,168.00	
Cary W. Bowers	Assistant Professor .....	2,700.00	
Michael J. Jucius	Assistant Professor .....	2,940.00	
Warren Whitlinger	Assistant .....	900.00	
	Assistant .....	900.00	
Allen Meyer	Assistant (part time) .....	450.00	
James H. Davis	Graduate Assistant .....	450.00	
F. Byers Miller	Graduate Assistant .....	450.00	

\* On leave Autumn Quarter.



John W. McNeill	Graduate Assistant	450.00
James M. Dawson	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	300.00
	Reader	50.00
Felix E. Held	Professor	1,000.00
Theodore N. Beckman	Professor	500.00
Elmore Petersen	Professor	500.00
Cary W. Bowers	Assistant Professor	250.00
		<hr/>
		\$ 82,668.00

*Economics*

Albert B. Wolfe	Professor	\$ 5,520.00
Thomas L. Kibler	Professor	5,388.00
H. Gordon Hayes	Professor	4,836.00
Henry F. Walradt	Professor	4,740.00
Arthur Salz	Professor	3,060.00
Louis E. Smart	Associate Professor	4,548.00
Edison L. Bowers	Associate Professor	4,548.00
Clifford L. James	Associate Professor	3,888.00
Robert D. Patton	Associate Professor	3,456.00
Alma Herbst	Associate Professor	3,324.00
Virgil Willit	Associate Professor	3,276.00
Henry J. Bitterman	Associate Professor	3,168.00
Richardson H. Rowntree	Assistant Professor	3,072.00
Walter Egle	Assistant Professor	3,000.00
Richard T. Stevens	Instructor	2,340.00
Edward C. Welsh	Instructor	2,340.00
Benjamin Caplan	Instructor	2,208.00
David M. Harrison	Instructor	2,064.00
William B. Shaffer	Instructor	2,064.00
Michael Sapir	Instructor	2,064.00
Leonard A. Doyle	Instructor	2,064.00
Philip P. Schaffner	Instructor	2,064.00
Sidney C. Sufirin	Instructor	2,064.00
Sam Wesley Davis	Instructor	2,064.00
John N. Hart	Instructor	2,064.00
Sam Arnold	Assistant	801.00
Edgar E. Poulton	Assistant	600.00
Gordon W. McKinley	Graduate Assistant	450.00
Robert E. Emmer	Graduate Assistant	450.00
Virgil C. Crisafulli	Graduate Assistant	450.00
	Graduate Assistant	450.00
Sam Arnold	Assistant	150.00
		<hr/>
		\$ 83,025.00

*Geography*

Guy-Harold Smith	Professor and Chairman	\$ 4,608.00
Eugene Van Cleef	Professor	4,848.00
Charles C. Huntington	Professor	4,548.00
Roderick Peattie	Professor	4,368.00
Fred A. Carlson	Professor	4,272.00
Alfred J. Wright	Assistant Professor	2,820.00
Shannon McCune	Instructor	2,064.00
	Instructor	2,064.00
F. Webster McBryde	Instructor	On leave
Alford Archer	Assistant	900.00
Arthur H. Robinson	Assistant	750.00
Eugene W. Miller	Assistant	600.00
Barbara K. Archer	Graduate Assistant	450.00
Russell S. McClure	Graduate Assistant	450.00
	Graduate Assistant	450.00
Alford Archer	Assistant	150.00
Arthur H. Robinson	Assistant	150.00
Lowry B. Karnes	Assistant	150.00
		<hr/>
		\$ 33,642.00

*School of Social Administration*

Charles C. Stillman	Professor and Chairman	\$ 6,120.00
James E. Hagerty	Emeritus Professor (eff. 9-1)	1,344.00
James E. Hagerty	Professor (2 months)	944.00
Walter C. Reckless	Professor	5,220.00
Stockton Raymond	Professor	5,112.00
Mary L. Mark	Professor	4,080.00
Robert G. Paterson	Professor (special)	996.00

Wilbur C. Batchelor	Associate Professor	3,960.00
John A. Reimers	Assistant Professor	3,684.00
Elsie V. Jones	Assistant Professor	3,396.00
William J. Blackburn, Jr.	Assistant Professor	3,072.00
Merriss Cornell	Instructor	1,800.00
Donald D. Shira	Lecturer	800.00
	Lecturer in Child Welfare	800.00
Carroll Day Tibbals	Assistant to Director	1,512.00
Robert G. Paterson	Professor	250.00
Wilbur C. Batchelor	Associate Professor	800.00
		<hr/>
		\$ 42,890.00

*Sociology*

Frederick E. Lumley	Professor and Chairman	\$ 5,676.00
Cecil C. North	Professor	5,208.00
Perry P. Denune	Professor	4,848.00
Lloyd A. Cook	Associate Professor	3,720.00
John P. Gillin	Assistant Professor	On leave
Harold E. Wetzel	Instructor	2,064.00
Florence Greenhoe	Instructor	2,064.00
Ina Telberg	Instructor	1,848.00
Jack H. Harris	Instructor (special)	2,004.00
Orden C. Smucker	Assistant	900.00
Herbert P. Lohrman	Assistant	900.00
Christopher E. Sower	Assistant	900.00
Carl A. Nissen	Assistant	900.00
Robert A. Harper	Assistant	900.00
Herbert P. Lohrman	Assistant	300.00
Christopher E. Sower	Assistant	300.00
	Field Worker	100.00
	Field Worker	100.00
John P. Gillin	Assistant Professor	1,080.00
		<hr/>
		\$ 33,812.00
Total for College of Commerce and Administration		<hr/>
		\$366,594.00

## COLLEGE OF DENTISTRY

Wendell D. Postle	Dean and Professor	\$ 6,612.00
Harry M. Semans	Dean Emeritus	1,286.00
William C. Graham	Emeritus Professor	1,416.00
Harvey V. Cottrell	Emeritus Professor	1,104.00
Irwin A. Bottenhorn	Professor	4,608.00
Paul C. Kitchin	Professor	4,076.00
Clyde H. Hebble	Professor	1,716.00
Earl G. Jones	Professor	1,560.00
Frank C. Starr	Associate Professor	1,380.00
Herbert S. Shumway	Assistant Professor	3,576.00
Louis E. Reif	Assistant Professor	1,464.00
Roland B. Wiltberger	Assistant Professor	1,104.00
J. Henry Kaiser	Instructor	1,548.00
Victor L. Steffel	Instructor	720.00
		<hr/>
		\$ 32,120.00
Total for College of Dentistry		<hr/>
		\$ 32,120.00

## COLLEGE OF EDUCATION

*Administration*

Arthur J. Klein	Dean	\$ 7,128.00
Leston L. Love	Junior Dean	4,608.00
Raymond D. Bennett	Secretary of the College and Associate Professor	3,816.00
Lester T. Nicholas	Assistant to Dean	2,088.00
Martha M. Bidwell	Assistant to Junior Dean	1,512.00
Doris E. Clickenger	Assistant	1,200.00
Eleanor T. Ludeman	Student Advisor	1,380.00
Merle E. Dunn	Stenographer	1,416.00
Winifred Hiles	Stenographer	1,416.00
Helen Heimberger	Stenographer	1,416.00
Faye M. DuBois	Stenographer	1,320.00
Rowena R. Travis	Stenographer	1,212.00
Marjorie N. Lisle	Stenographer	1,212.00
Frances L. John	Stenographer	1,212.00

Olga Krill	Stenographer	1,092.00
Florobel Carpenter	Stenographer	1,082.00
Rosemary Smith	Stenographer	1,082.00
Wilda McC. Hoyt	Stenographer	1,008.00
Catherine M. Riley	Stenographer	972.00
Mary Anne Walker	Stenographer	972.00
Ruth E. Vaughters	Stenographer	972.00
	Stenographer	972.00
	Stenographer (9 mos.)	720.00
Caroline Hoffman	Student Stenographer	540.00
Carolyn W. Welsh	Stenographer (4¼ mos.)	340.00
Esther M. Ulmer	Typist	1,176.00
Esther U. Bowerman	Typist	1,082.00
Cecile Bush	Typist	972.00
Eleanor G. Bookman	Typist (part time)	480.00
Virginia G. Morrison	Clerk	1,152.00
Mildred O. Chaplin	Graduate Assistant	450.00
	Assistant (part time)	150.00
Wanda L. Martin	Assistant (2½ mos.)	190.00
Ruth Beattie	Assistant (2½ mos.)	190.00
	Assistant (2½ mos.)	190.00
		<hr/>
		\$ 46,570.00

*Bureau of Educational Research*

W. W. Charters	Director and Professor	\$ 7,620.00
Thomas C. Holy	Professor	4,920.00
Edgar Dale	Professor	4,020.00
Earl W. Anderson	Professor (half time)	2,616.00
Wilford M. Aikin	Research Associate and Professor of Education	1,500.00
Louis E. Rath	Research Associate and Associate Professor	5,112.00
Ross L. Mooney	Research Associate and Assistant Professor	4,092.00
I. Keith Tyler	Research Associate and Assistant Professor	4,092.00
Josephine H. MacLatchy	Assistant Professor	3,180.00
Robert W. Richey	Research Assistant	1,212.00
William J. Jones	Research Assistant	1,212.00
Louise A. Walcutt	Research Assistant	912.00
Hazel L. Gibbons	Research Assistant	No salary
Gerald B. Stahly	Research Assistant	No salary
Roy Wenger	Research Assistant	No salary
Mary Ewan	Assistant	2,112.00
Adelaide Lowdermilk	Assistant to Director	2,112.00
Ruth E. Seeger	Bibliographical Assistant	1,912.00
Audrey Knowlton	Bibliographical Assistant	1,272.00
	Assistant (9 mos.)	300.00
Doris E. Clickenger	Placement Assistant	300.00
Ruth Humphreyville	Assistant (part time) (3 mos.)	255.00
Nancy Mason Dasher	Copyholder	1,212.00
Audrey R. Mayer	Stenographer	1,212.00
Edna R. Cooke	Stenographer	1,212.00
Louise English Davis	Stenographer	1,212.00
Ila R. Church	Stenographer	1,212.00
Mary G. Howe	Stenographer	1,212.00
Marie Kellstadt	Typist	1,212.00
Jane Burrows	Stenographer (3 mos.)	240.00
Mabel Hunt	Stenographer (2½ mos.)	200.00
Janet Clover	Stenographer (part time)	50.00
Sam Zlotnick	Student Clerk (2½ mos.)	200.00
		<hr/>
		\$ 57,925.00

*Bureau of Special Education*

Charles Scott Berry	Director and Professor of Psychology	\$ 7,620.00
Herschel W. Nisonger	Assistant Director and Professor of Adult Education	4,608.00
Wilda Rosebrook	Associate Professor	3,588.00
		<hr/>
		\$ 15,816.00

*Education*

Harvey H. Davis	Professor and Chairman	\$ 5,724.00
Harold B. Alberty	Professor	No salary
Boyd H. Bode	Professor	7,104.00
E. E. Lewis	Professor	6,684.00

John L. Clifton	Professor	5,844.00
Howard F. Seeley	Professor	5,520.00
Dan H. Eikenberry	Professor	5,304.00
Harry G. Good	Professor	4,896.00
Laura Zirbes	Professor	4,860.00
William H. Stone	Professor	4,824.00
Edwin W. Pahlow	Professor	4,776.00
Arch O. Heck	Professor	4,776.00
Virginia Sanderson	Professor	4,608.00
William E. Warner	Professor	4,608.00
Ruth Streitz	Professor	4,596.00
Ward G. Reeder	Professor	4,512.00
H. Gordon Hullfish	Professor	4,464.00
Frederick C. Landsittel	Professor	4,188.00
Roscoe H. Eckelberry	Professor	4,104.00
Robert E. Smith	Professor	4,104.00
Earl W. Anderson	Professor (half time)	2,604.00
O. G. Brim	Professor (special)	2,388.00
George R. Twiss	Emeritus Professor	552.00
Guybert P. Cahoon	Associate Professor	4,344.00
James B. Sharp	Associate Professor	4,140.00
Wilfred Eberhart	Assistant Professor	3,072.00
Charles B. Mendenhall	Assistant Professor (special)	3,000.00
	Instructor	2,400.00
James D. Teller	Instructor	2,064.00
Orin B. Graff	Instructor	2,172.00
Inez R. Wells	Instructor	1,968.00
	Instructor (special)	1,650.00
	Instructor (part time)	900.00
John Ramseyer	Instructor	900.00
	Assistant	900.00
	Assistant	900.00
Alan Griffin	Assistant	801.00
	Assistant	801.00
	Assistant	801.00
	Assistant	300.00
	Assistant	150.00
	Assistant	100.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	300.00
	Professor	1,100.00
Harry I. Good	Professor	550.00
Burl N. Osburn	Professor	800.00
M. M. Chambers	Associate Professor	475.00
C. C. Weidemann	Associate Professor (part time)	750.00
	Associate Professor	640.00
A. H. Moehlan	Associate Professor (part time)	450.00
W. C. Croxton	Associate Professor	525.00
David H. Sutton	Assistant Professor	1,000.00
C. B. Mendenhall	Assistant Professor	350.00
Gladys Ridsen	Assistant Professor	600.00
James K. Skipper	Assistant Professor	600.00
Everett Kircher	Assistant Professor (part time)	500.00
Donald Faulkner	Assistant Professor (part time)	300.00
Elroy Bollinger	Lecturer	300.00
L. K. Replogle	Lecturer	250.00
Lloyd L. Ramseyer	Lecturer	200.00
G. A. Glycer	Lecturer	100.00
Otto R. Sielaff	Lecturer (part time)	85.00
A. W. Anderson	Instructor	500.00
Warren M. Davis	Instructor	250.00
Merle Sumption	Instructor	400.00
R. Lee Hornbake	Instructor	400.00
H. L. Shibley	Instructor	175.00
Inez R. Wells	Instructor	175.00
Victor C. B. Coutant	Instructor (part time)	100.00
Harold Reynard	Instructor (part time)	100.00
John H. Thompson	Assistant	300.00
	Assistant	300.00
	Assistant	300.00
	Assistant	300.00
	Assistant	300.00

Clarence C. Ross	Assistant	300.00
Florence W. Moore	Assistant (part time)	200.00
Robert Fink	Assistant	100.00
Kent A. Howard	Assistant	100.00
Evelyn Hurlburt	Assistant	100.00
Evelyn Cross	Assistant	100.00
	Assistant	225.00
Elliott C. Hutton	Graduate Assistant	150.00
W. A. Whitehead	Graduate Assistant	150.00
	Assistant	150.00
	Assistant	150.00
Carl C. Byers	Assistant	100.00
	Assistant	100.00
	Assistant	100.00
		<hr/>
		\$149,103.00

*Fine Arts*

James R. Hopkins	Professor and Chairman	\$ 5,676.00
Arthur E. Baggs	Professor	5,676.00
Ralph S. Fanning	Professor	5,208.00
Erwin F. Frey	Professor	3,672.00
Alice R. Robinson	Professor	3,324.00
Hoyt L. Sherman	Associate Professor	3,684.00
Carolyn G. Bradley	Associate Professor	3,072.00
Frank J. Roos, Jr.	Associate Professor	3,072.00
Carlton Atherton	Assistant Professor	2,772.00
Will Rannells	Assistant Professor	2,772.00
James W. Grimes	Assistant Professor	2,688.00
Edgar Littlefield	Assistant Professor	2,532.00
Robert M. Gatrell	Assistant Professor	2,160.00
Marjorie H. Batchelder	Assistant Professor	1,848.00
Anthony Anderla	Instructor	2,040.00
Harold A. Mitts	Instructor	1,848.00
Robert M. Coffin	Instructor	1,848.00
Ralston C. Thompson	Instructor	1,848.00
Anita Landacre	Instructor	1,788.00
Marian J. Reber	Instructor (part time) (spl.)	1,536.00
Margaret S. Fetzer	Instructor (part time) (spl.)	900.00
Eleanor Rivers	Assistant	900.00
Robert D. King	Assistant	800.00
Hester A. Robinson	Assistant	702.00
Theodore G. Evans	Assistant	702.00
	Assistant	450.00
	Assistant	150.00
Erwin F. Frey	Associate Professor	667.00
Edgar Littlefield	Assistant Professor	500.00
Will Rannells	Assistant Professor	300.00
Robert M. Gatrell	Assistant Professor	466.00
Margaret S. Fetzer	Instructor	400.00
Chet La More	Instructor	250.00
Anita Landacre	Instructor	200.00
Alan Kuzmicki	Assistant	75.00
Richard Hoffman	Assistant	50.00
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		\$ 66,576.00

*Music*

Eugene J. Weigel	Professor and Chairman	\$ 5,616.00
Joseph A. Leeder	Professor	4,740.00
Louis H. Diercks	Professor	4,188.00
M. Emmett Wilson	Professor	4,188.00
Cloea Thomas	Assistant Professor	3,420.00
Maude M. Slawson	Assistant Professor	3,420.00
Dale V. Gilliland	Assistant Professor	3,072.00
M. Edith Jones	Assistant Professor	2,712.00
William B. McBride	Assistant Professor	2,412.00
George Hardesty	Assistant Professor	2,412.00
Miriam S. Mooney	Assistant Professor	2,412.00
Walter Kob	Assistant Professor	2,376.00
Manley R. Whitcomb	Assistant Professor	2,364.00
Hilda Dierker	Assistant Professor	2,328.00
Lela Hardy	Assistant Professor	2,328.00
Howard S. Wilson	Instructor	2,580.00
Clare E. Grundman	Instructor	2,196.00
Marguerite L. Miller	Instructor	1,920.00
Mary Phillips	Instructor (part time)	450.00
Eleanor Anawalt	Assistant	450.00
Eugene J. Weigel	Professor and Chairman	550.00

Louis H. Diercks	Professor	500.00
John W. McCarthy	Professor	450.00
Frederick C. Stevens	Professor	225.00
Rudolph Ringwall	Professor	225.00
M. Edith Jones	Assistant Professor	300.00
Olwen Jones	Assistant Professor	300.00
Dale V. Gilliland	Assistant Professor	300.00
Dorothy Jane Lord	Assistant Professor	300.00
William B. McBride	Assistant Professor	450.00
George E. Hardesty	Assistant Professor	240.00
S. Norman Park	Assistant Professor	150.00
Ralph E. Rush	Assistant Professor	150.00
Manley R. Whitcomb	Instructor	340.00
Clare E. Grundman	Instructor	340.00
Eleanor Anawalt	Assistant	240.00
Samuel R. Goldman	Assistant	450.00
	Graduate Assistant	300.00

\$ 61,454.00

*Psychology*

Harold E. Burt	Professor	\$ 5,628.00
Henry H. Goddard	Emeritus Professor	1,068.00
Herbert A. Toops	Professor	5,580.00
Francis N. Maxfield	Professor	5,448.00
Floyd C. Dockeray	Professor	5,400.00
Horace B. English	Professor	5,268.00
Carl R. Rogers	Professor	5,112.00
Samuel Renshaw	Professor	4,886.00
Sidney L. Pressey	Professor	4,584.00
Robert D. Williams	Professor	3,900.00
Willard L. Valentine	Associate Professor	3,684.00
A. Sophie Rogers	Associate Professor	3,072.00
Mervin A. Durea	Assistant Professor	3,582.00
Francis P. Robinson	Assistant Professor	3,684.00
Emily L. Stogdill	Assistant Professor	2,712.00
Robert Y. Walker	Instructor	2,064.00
Bronson Price	Instructor	2,064.00
William C. Biel	Instructor	2,064.00
Edward J. Carr	Instructor	2,064.00
Quin F. Curtis	Instructor	2,064.00
Reign H. Bittner	Instructor (part time)	1,548.00
Harold A. Edgerton	Assistant Professor	No salary
I. Lynn Hampton	Assistant	2,412.00
Lois M. Hilgeman	Clinical Assistant	1,512.00
Anne E. Royer	Clerk	1,212.00
Charles C. Gibbons	Assistant	954.00
Thelma A. Herndon	Assistant	954.00
Elias H. Porter	Assistant	954.00
Sherwood C. McIntyre	Assistant	954.00
Nicholas Hobbs	Assistant	954.00
John Rapparlie	Assistant	954.00
George G. Lane	Assistant	954.00
George W. Knox	Assistant	954.00
Claude F. Bridges	Assistant	954.00
Victor C. Raimy	Assistant	954.00
Samuel V. Bennett	Assistant	954.00
Ralph H. Turner	Assistant	954.00
Maurice C. Moggie	Assistant	954.00
Kenyon Runner	Assistant	954.00
	Assistant	954.00
	Assistant (part time)	100.00
Dorothy Hilty	Graduate Assistant	450.00
Joseph C. Heston	Graduate Assistant	450.00
Kenneth F. Thomson	Graduate Assistant	450.00
Robert B. Fischer	Graduate Assistant	450.00
Thomas E. Cook	Graduate Assistant	450.00
William U. Snyder	Graduate Assistant	450.00
Charles B. Munson	Graduate Assistant	450.00
Fred Y. Billingslea	Graduate Assistant	450.00
	Graduate Assistant	450.00
Robert Halliday	Student Assistant	284.00
Vernon Jones	Professor	900.00
Harvey Lehman	Professor	600.00
	Graduate Assistant	150.00

\$101,780.00

*University School*

Harold B. Alberty	Director of University Schools and Professor .....	\$ 6,612.00
Harold P. Fawcett	Associate Professor and Associate Director .....	4,428.00
Lou L. LaBrant	Professor .....	4,104.00
Charles C. Cowell	Associate Professor .....	3,900.00
Charles C. Weidemann	Associate Professor .....	3,588.00
Arthur H. Moehlman	Associate Professor .....	3,384.00
Eugene A. Waters	Assistant Professor .....	4,092.00
C. Warren Moore	Assistant Professor .....	3,588.00
Rose Lammel	Assistant Professor .....	3,588.00
Margaret Willis	Assistant Professor .....	3,192.00
Norma Albright	Assistant Professor .....	2,880.00
Everett J. Kircher	Assistant Professor .....	2,820.00
William A. Van Til	Assistant Professor .....	2,772.00
Evelyn Rupert	Assistant Professor .....	2,772.00
Dale Wantling	Instructor .....	2,580.00
Mary A. Giles	Instructor .....	2,568.00
Cecile Swales	Instructor and Teacher in charge of Elementary Schools.....	2,568.00
Ann G. Vance	Instructor .....	2,460.00
Catharine M. Williams	Instructor .....	2,460.00
Nelle Morris	Instructor .....	2,282.00
Edna DeBolt Salt	Instructor .....	2,088.00
	Instructor .....	1,992.00
Louise Asplund	Instructor .....	1,848.00
Mary Jane Loomis	Instructor .....	1,848.00
Victor C. B. Coutant	Instructor .....	1,848.00
George E. Salt	Instructor .....	1,848.00
Harold E. Reynard	Instructor .....	1,704.00
Beth Wilson Thewlis	Instructor .....	1,512.00
	Instructor .....	1,536.00
Catherine E. Hennessey	Instructor .....	1,236.00
John A. Ramseyer	Instructor .....	900.00
Alice M. Johnson	Dietitian and Instructor.....	612.00
Frieda M. Heller	Librarian and Associate Professor .....	3,564.00
Janet C. MacLeod	Assistant Librarian .....	1,868.00
Helen E. Zechman	Nurse .....	1,620.00
Rebecca C. Kindler	Secretary .....	1,212.00
Florence E. Moore	Secretary .....	900.00
Elizabeth McGinty	Stenographer .....	1,320.00
Sarah Jane M. Fink	Assistant .....	1,512.00
Albert C. Meyers	Assistant .....	1,350.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	300.00

*Summer Demonstration School*

Cecile Swales	Instructor in charge.....	400.00
Mary Jane Loomis	Instructor .....	300.00
Blanche Kent	Instructor .....	300.00
Louise Asplund	Instructor .....	300.00
Beth Wilson Thewlis	Instructor .....	300.00
Catharine Williams	Instructor .....	300.00
Nelle Morris	Instructor .....	300.00
Jean Fraser	Instructor .....	300.00
Ruth Shane	Instructor .....	250.00
Ray Snyder	Instructor .....	200.00
John Marquis	Assistant .....	100.00
Elizabeth C. Hogue	Assistant .....	100.00
Marian Bell	Assistant to Observers.....	50.00
	Assistant to Observers.....	50.00

\$103,756.00

*Workshop—Secondary School Curriculum*

	Professor .....	\$ 500.00
Anthony Anderla	Instructor .....	400.00
Alan Griffin	Instructor .....	400.00
	Instructor .....	400.00
	Instructor .....	400.00

Ruth St. John	Instructor .....	200.00	
Orin B. Graff	Instructor .....	100.00	
			<b>\$ 2,400.00</b>
Total for College of Education.....			<b>\$605,830.00</b>

## COLLEGE OF ENGINEERING

*Administration*

Charles E. MacQuigg	Dean .....	\$ 7,620.00	
William D. Turnbull	Junior Dean .....	4,608.00	
Embury A. Hitchcock	Dean Emeritus .....	1,452.00	
Lenora Glasgow	Secretary to Dean (Stenographer) .....	2,436.00	
Lilyan B. Bradshaw	Clerk .....	1,632.00	
Helen M. Vogel	Clerk .....	1,392.00	
Annie Fraser	Stenographer .....	1,392.00	
Dorothea Fismer	Stenographer .....	1,212.00	
Catherine L. Liddil	Stenographer .....	1,092.00	
Annette M. Shugert	Stenographer .....	1,092.00	
Ruth E. Brown	Stenographer .....	1,092.00	
Martha Sullivan	Stenographer .....	1,092.00	
Ruth M. Manker	Stenographer .....	1,092.00	
Dorothy Reiss	Stenographer .....	972.00	
Mildred F. Johnson	Graphotype Operator .....	972.00	
Helen P. Davis	Office Assistant .....	972.00	
			<b>\$ 30,120.00</b>

*Architecture and Landscape Architecture*

Charles St. John Chubb	Professor and Chairman.....	\$ 5,400.00	
Herbert Baumer	Professor .....	5,400.00	
Wilbert C. Ronan	Professor .....	4,176.00	
Joseph N. Bradford	Emeritus Professor of Architecture .....	1,152.00	
Charles R. Sutton	Associate Professor .....	3,684.00	
Richard S. Buck, Jr.	Assistant Professor .....	3,072.00	
Galen F. Oman, Jr.	Assistant Professor .....	3,012.00	
Morris E. Trotter, Jr.	Assistant Professor .....	2,880.00	
Marion V. Packard	Assistant .....	702.00	
	Student Assistant .....	300.00	
			<b>\$ 29,778.00</b>

*Ceramic Engineering*

Arthur S. Watts	Professor and Chairman.....	\$ 4,908.00	
John L. Carruthers	Professor .....	4,428.00	
Robert M. King	Associate Professor .....	3,936.00	
Charles B. Tauber	Assistant .....	750.00	
			<b>\$ 14,022.00</b>

*Chemical Engineering*

James R. Withrow	Professor and Chairman.....	\$ 5,520.00	
Joseph H. Koffolt	Associate Professor .....	3,684.00	
L. Kermit Herndon	Assistant Professor .....	2,580.00	
James O. Pence	Instructor .....	1,680.00	
Charles R. Owens	Instructor .....	1,440.00	
Louis E. Ruidlach	Assistant .....	1,150.00	
George B. Hughey	Assistant .....	900.00	
John E. Teagarden	Assistant .....	855.00	
Harvey H. Grice	Graduate Assistant .....	450.00	
Tse Kao Wu	Graduate Assistant .....	450.00	
Fred O. Barrett	Graduate Assistant .....	450.00	
Henry J. Jacoby	Graduate Assistant .....	450.00	
Roy Adams	Graduate Assistant .....	450.00	
Richard J. Mitchell	Graduate Assistant .....	450.00	
Robert A. Fischer	Graduate Assistant .....	450.00	
Mary Wing Robb	Assistant .....	1,020.00	
G. M. Machwart	Associate Professor .....	500.00	
L. Kermit Herndon	Assistant Professor .....	500.00	
George B. Hughey	Assistant .....	150.00	
			<b>\$ 23,129.00</b>

*Civil Engineering*

Clyde T. Morris	Professor and Chairman.....	\$ 5,820.00	
Edwin F. Coddington	Emeritus Professor (eff. 9-1)...	1,248.00	
Edwin F. Coddington	Professor (2 months).....	790.00	
John C. Prior	Professor .....	4,512.00	
Roscoe C. Sloane	Professor .....	4,236.00	



Jacob R. Shank	Professor .....	2,136.00
George E. Large	Associate Professor .....	4,104.00
Oscar J. Marshall	Associate Professor .....	3,228.00
John M. Montz	Associate Professor .....	3,204.00
Claude H. Wall	Associate Professor .....	2,856.00
Don Johnstone	Assistant Professor .....	3,228.00
Charles O. Dawson	Assistant (part time) .....	900.00
Robert R. Weber	Student Assistant .....	30.00
	Student Assistant .....	30.00
	Student Assistant .....	30.00

*Civil Engineering Summer Camp*

Roscoe C. Sloane	Professor and Camp Director...	600.00
John M. Montz	Associate Professor .....	400.00
Claude H. Wall	Associate Professor .....	350.00
Earl E. Burnett	Cook .....	120.00

\$ 37,822.00

*Electrical Engineering*

Erwin E. Dreese	Professor and Chairman.....	\$ 8,892.00
Francis C. Caldwell	Emeritus Professor .....	1,152.00
William L. Everitt	Professor .....	6,504.00
Harold Bibber	Professor .....	6,372.00
Emerson E. Kimberly	Associate Professor .....	3,096.00
Sidley O. Evans	Assistant Professor .....	3,180.00
Kwan Yau Tang	Assistant Professor .....	2,472.00
E. M. Boone	Assistant Professor .....	2,436.00
R. C. Higgy	Assistant Professor .....	No salary
Jerome E. Williams	Instructor .....	1,980.00
Alian A. Kunze	Instructor .....	1,920.00
Wells L. Davis	Instructor .....	1,848.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
	Graduate Assistant .....	450.00
Earl G. McDowell	Assistant .....	1,812.00
Susannah L. Bryant	Assistant .....	1,128.00
John Dankworth	Technical Assistant .....	1,512.00
Jerome E. Williams	Instructor .....	450.00
	Graduate Assistant .....	150.00
	Graduate Assistant .....	150.00

\$ 47,304.00

*Engineering Drawing*

Thomas E. French	Professor and Chairman.....	\$ 5,520.00
Robert Meiklejohn	Professor .....	4,296.00
Owen E. Williams	Professor .....	3,540.00
Wooster B. Field	Professor .....	3,540.00
Ralph S. Paffenbarger	Professor .....	3,540.00
Allen McManigal	Associate Professor .....	3,240.00
Lawrence D. Jones	Associate Professor and Secretary of the College.....	3,096.00
Charles D. Cooper	Assistant Professor .....	2,748.00
Jay N. Edmondson	Assistant Professor .....	2,688.00
Harry H. Brittingham	Assistant Professor .....	2,688.00
Charles J. Vierck	Assistant Professor .....	2,688.00
Gilbert Coddington	Instructor .....	1,848.00
Alfred J. Philby	Instructor .....	1,848.00
Fairfax E. Watkins	Instructor .....	1,848.00
Paul E. Machovina	Instructor .....	1,848.00
Hollie W. Shupe	Instructor .....	1,848.00
L. R. Schruben	Instructor .....	1,800.00
Glada M. Weaver	Assistant .....	1,000.00
	Student Assistant .....	300.00
	Student Assistant .....	300.00

\$ 50,224.00

*Engineering Experiment Station*

Charles E. MacQuigg	Director .....	\$ 1,800.00
Jacob R. Shank	Assistant Director .....	3,000.00
John M. Weed	Associate Professor of Civil Engineering and Editor.....	3,588.00
Frank H. Eno	Emeritus Professor .....	1,080.00
George A. Bole	Research Professor .....	4,296.00

Arthur H. Dierker	Senior Research Engineer and Assistant Professor of Metallurgical Engineering (10 mos.)	3,170.00
George A. Loomis	Senior Research Engineer and Assistant Professor of Ceramic Engineering (part time)	2,052.00
Harold H. Dawson	Junior Research Engineer	1,692.00
Stanley V. Forgue	Research Assistant	1,452.00
Harry D. Foster	Research Assistant (part time)	1,212.00
Mildred DePue	Stenographer	1,272.00
Rupert L. Atkin	Student Stenographer	600.00
Helen Eckert	Stenographer (part time)	540.00
Henri Hoffman	Engineer	2,232.00
Gerald L. Lee	Station Mechanic and Laboratory Assistant	1,692.00
Frank A. Young	Equipment Custodian	1,332.00
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		\$ 31,010.00

*Industrial Engineering*

John Younger	Professor and Chairman	\$ 5,820.00
William A. Knight	Emeritus Professor of Industrial Engineering	636.00
Oscar D. Rickly	Associate Professor	3,252.00
Rudolph P. Schneider	Assistant Professor	2,460.00
James R. Stitt	Assistant Professor	2,268.00
Guy Cooper	Assistant Professor of Welding Engineering	1,836.00
Jacob A. Foust	Instructor	2,268.00
Harold M. Poole	Instructor	2,268.00
Robert L. Folden	Assistant	1,512.00
James C. Thomas	Assistant	972.00
John F. Cooke	Assistant	1,200.00
Harold M. Wiggins	Laborer	1,092.00
Harry D. Moore	Student Assistant	150.00
Phillip G. Patch	Student Assistant	150.00
Paul N. Lehoczky	Student Assistant	150.00
	Associate Professor	On leave
		<hr/>
		\$ 28,146.00

*Mechanical Engineering*

Franklin W. Marquis	Professor and Chairman	\$ 5,640.00
Carl A. Norman	Professor	4,272.00
Karl W. Stinson	Professor	4,116.00
Aubrey I. Brown	Professor	4,056.00
Paul Bucher	Professor	3,624.00
Horace Judd	Emeritus Professor	636.00
George N. Moffat	Associate Professor	3,132.00
Samuel R. Beitler	Associate Professor	3,072.00
Charles P. Roberts	Associate Professor	2,952.00
Salvatore Marco	Assistant Professor	2,460.00
E. J. Lindahl	Instructor	1,848.00
William M. Stube	Instructor	1,848.00
John P. Kramer	Student Assistant	300.00
R. L. Pratt	Student Assistant	300.00
Robert T. Simpson	Assistant	1,332.00
Richard M. Jones	Helper and Fireman	2,124.00
Charles P. Roberts	Machinist	1,908.00
Eugene K. Falls	Laborer	1,212.00
	Associate Professor	500.00
	Assistant (part time)	300.00
		<hr/>
		\$ 45,632.00

*Mechanics*

Percy W. Ott	Professor and Chairman	\$ 4,824.00
James E. Boyd	Emeritus Professor	1,140.00
Samuel B. Folk	Associate Professor	3,564.00
Ralph W. Powell	Associate Professor	2,868.00
Edgar C. Clark	Assistant Professor	2,808.00
Leroy Tucker	Assistant Professor	2,628.00
David C. Williams	Instructor	2,064.00
	Graduate Assistant	450.00
		<hr/>
		\$ 20,346.00

5-27-'40

*Metallurgy*

Dana J. Demorest	Professor and Chairman.....	\$ 5,160.00	
William A. Mueller	Professor .....	4,056.00	
James O. Lord	Associate Professor .....	3,564.00	
Laurie J. Rautio	Instructor .....	2,772.00	
	Assistant .....	1,052.00	
			\$ 16,604.00

*Mine Engineering*

Harry E. Nold	Professor and Chairman.....	\$ 4,848.00	
Edward V. O'Rourke	Professor .....	4,116.00	
			\$ 8,964.00

*Mineralogy*

William J. McCaughey	Professor and Chairman.....	\$ 5,160.00	
Arthur M. Brant	Associate Professor .....	3,372.00	
	Student Assistant .....	450.00	
	Student Assistant .....	180.00	
			\$ 9,162.00

*Photography*

Francis W. Davis	Assistant Professor and Acting Chairman .....	\$ 2,724.00	
A. Lloyd Reber	Instructor .....	1,848.00	
	Graduate Assistant .....	450.00	
Alice McCracken	Clerk .....	972.00	
			\$ 5,994.00

Total for College of Engineering..... \$398,257.00

COLLEGE OF LAW

	Dean .....	\$ 10,000.00	
John E. Hallen	Professor .....	6,624.00	
Harry W. Vanneman	Professor .....	6,132.00	
Silas A. Harris	Professor .....	6,132.00	
Arthur T. Martin	Professor .....	5,628.00	
Robert E. Mathews	Professor .....	5,520.00	
Norman D. Lattin	Professor .....	5,124.00	
Frank R. Strong	Professor .....	5,112.00	
Robert M. Hunter	Professor .....	5,004.00	
William H. Rose	Professor .....	4,836.00	
Alonzo H. Tuttle	Emeritus Professor (eff. 9-1) ..	1,092.00	
Alonzo H. Tuttle	Professor (2 months).....	428.00	
Olive Busick	Assistant to Dean.....	1,512.00	
Margaret Daehler	Assistant to Director of Legal Aid Clinic .....	1,500.00	
Ruth Erwine	Assistant to Dean.....	1,212.00	
Dorothea Worthing	Stenographer .....	1,212.00	
Robert M. Hunter	Professor .....	600.00	
Silas A. Harris	Professor .....	550.00	
William H. Rose	Professor .....	400.00	
Arthur T. Martin	Professor .....	350.00	
Harry W. Vanneman	Professor .....	700.00	
	Professor .....	350.00	
Frank H. Strong	Professor .....	350.00	
			\$ 70,368.00

Total for College of Law..... \$ 70,368.00

COLLEGE OF MEDICINE

*Administration*

J. H. J. Upham	Dean and Director of Hospital..	\$ 8,112.00	
Arthur J. Linn	Secretary to Dean.....	2,316.00	
Margaret R. Colburn	Assistant to Dean.....	2,016.00	
Corvin A. Starkey	Technical Assistant .....	2,112.00	
Earl Schofield	Technical Assistant .....	1,908.00	
Marian A. Snavely	Technical Assistant .....	1,512.00	
Johnnie R. Bee	Technical Assistant .....	1,212.00	
Edythe Lynn	Technical Assistant .....	1,032.00	
			\$ 20,220.00

*Anatomy*

Rollo C. Baker	Professor and Chairman	\$ 4,908.00
Ralph A. Knouff	Professor	4,608.00
Linden F. Edwards	Professor	3,264.00
Hugh Setterfield	Associate Professor	3,072.00
Dwight M. Palmer	Assistant Professor	2,976.00
Grant O. Graves	Assistant Professor	2,784.00
Paul B. Yates	Assistant Professor	2,580.00
Clinton M. Osborn	Instructor	2,256.00
Morris B. Guthrie	Instructor (part time) (special)	900.00
Joseph H. J. Akeroyd	Assistant	900.00
Morris L. Battles	Assistant (part time)	450.00
Robert H. English	Assistant (part time)	450.00
Francis W. McCoy	Assistant (part time)	450.00
John C. Holliday	Graduate Assistant	450.00
Russell Hayes	Graduate Assistant	450.00
	Graduate Assistant	450.00
Ruth Penfield	Research Assistant	1,308.00
Arnold Whiting	Technician	1,212.00
		<hr/>
		\$ 83,468.00

*Dispensaries*

Earl H. Baxter	Assistant Professor	\$ 288.00
Samuel D. Edelman	Assistant Professor	288.00
Mary A. Graber	Instructor	312.00
Camille J. DeLor	Instructor	500.00
Robert C. Kirk	Instructor	500.00
John P. Farson	Instructor	300.00
Oscar W. Jepsen	Instructor	200.00
Harve M. Clodfelter	Instructor	200.00
John H. Mitchell	Instructor	200.00
Thomas E. Rardin	Instructor	100.00
Herbert D. Emswiler	Instructor	96.00
J. Clyde Vanneter	Instructor	96.00
Dana W. Cox	Instructor	192.00
Thomas F. Ross	Instructor	96.00
Robert Schoene	Instructor	No salary
Clark Pritchett	Instructor	No salary
J. E. Arrington	Instructor	No salary
D. G. Sanor	Instructor	No salary
Morris Guthrie	Assistant	400.00
William F. Mitchell	Assistant	200.00
Howard R. Mitchell	Assistant	200.00
Oscar L. Coddington	Assistant	192.00
Harold V. Postle	Assistant	96.00
		<hr/>
		\$ 4,456.00

*Medicine*

Charles A. Doan	Professor, Chairman of Medicine, Director of Medical Research	\$ 8,892.00
Elijah J. Gordon	Clinical Professor of Medicine and Director of Dispensaries	3,876.00
Elmer G. Horton	Emeritus Professor (Pediatrics)	1,104.00
Charles J. Shepard	Clinical Professor (Dermatology)	100.00
Bruce K. Wiseman	Professor Medicine	4,104.00
Franklin C. Wagenhals	Associate Clinical Professor (Neurology)	300.00
George I. Nelson	Associate Clinical Professor (Medicine)	3,120.00
Solomon A. Hatfield	Associate Clinical Professor (Medicine)	2,064.00
Lear H. Van Buskirk	Associate Clinical Professor (Medicine)	2,064.00
Phillip T. Knies	Assistant Clinical Professor	1,012.00
Earl H. Baxter	Associate Clinical Professor (Pediatrics)	756.00
Samuel D. Edelman	Assistant Clinical Professor (Pediatrics)	756.00
George T. Harding, III	Associate Clinical Professor (Psychiatry)	200.00
James R. Reeves	Assistant Professor	3,060.00
Donald L. Mahanna	Instructor	1,848.00
John E. Brown, Jr.	Instructor	500.00
Samuel J. Goldstein	Clinical Instructor (Pediatrics)	300.00
	Clinical Instructor	300.00

Marion L. Ainsworth	Clinical Instructor (Pediatrics) ..	300.00
C. C. Sherburne	Clinical Instructor (Medicine) ..	200.00
Thomas E. Rardin	Clinical Instructor .....	200.00
Max P. Kanter	Clinical Instructor (Medicine) ..	150.00
Donald E. Yochem	Clinical Instructor .....	150.00
Mary Ann Graber	Clinical Instructor (Pediatrics) ..	100.00
Harrison Evans	Clinical Instructor .....	100.00
Herbert M. Platter	Lecturer in Medical Law .....	240.00
Jonathan Forman	Lecturer on Allergy .....	100.00
R. W. Kissane	Lecturer on Cardiology .....	100.00
Warren W. Hicks	Clinical Assistant .....	192.00
C. C. Landen	Clinical Assistant .....	100.00
Etta M. Willis Bickel	Research Assistant .....	1,512.00
Jo B. Welch	Research Assistant .....	1,212.00
Margaret Ann Johnson	Technical Assistant .....	924.00
Wayne Stewart	Technical Assistant .....	924.00
William F. Shepard	Laboratory Assistant .....	1,008.00
Florence M. Coe	Medical Illustrator .....	1,020.00
Mabel Haverfield	Secretary .....	1,512.00
Dorothy K. Cranmer	Stenographer .....	1,092.00
Jacob J. Coons	Emeritus Clinical Professor of Medicine .....	No salary
Laurence H. Snyder	Professor (Genetics) .....	No salary
John W. Wilce	Clinical Professor .....	No salary
J. Fremont Bateman	Clinical Professor (Medicine) ..	No salary
Paul C. Kitchin	Associate Professor .....	No salary
Oram C. Woolpert	Associate Professor (Infectious Diseases) .....	No salary
Morse F. Osborn	Associate Clinical Professor .....	No salary
Alfred W. Bosworth	Assistant Professor (Biochemical Research) .....	No salary
Casper H. Benson	Assistant Clinical Professor of Medicine (Tuberculosis) ....	No salary
James A. Beer	Assistant Clinical Professor (Medicine) .....	No salary
Shirley Armstrong	Assistant Clinical Professor .....	No salary
Charlotte Winnemore	Assistant Clinical Professor .....	No salary
Grant O. Graves	Instructor (Neurology) .....	No salary
Dwight M. Palmer	Instructor (Neuro-Psychiatry) ..	No salary
John W. Larcomb	Instructor (Pediatrics) .....	No salary
James M. Foley	Clinical Instructor .....	No salary
Myron D. Miller	Clinical Instructor .....	No salary
John H. Mitchell	Clinical Instructor .....	No salary
Burton F. Barney	Clinical Instructor (Dermatology) .....	No salary
Nicholas Michael	Clinical Instructor (Psychiatry) ..	No salary
Camille J. DeLor	Clinical Instructor (Medicine) ..	No salary
Robert C. Kirk	Clinical Instructor (Medicine) ..	No salary
John E. Hoberg	Clinical Instructor (Pediatric Dispensary) .....	No salary
Clark Pritchett	Clinical Instructor (Dispensary) ..	No salary
Robert H. Schoene	Clinical Instructor (Dispensary) ..	No salary
Harve M. Clodfelter	Clinical Instructor (Dispensary) ..	No salary
Sidney M. McCurdy	Lecturer .....	No salary
Clara G. Bonner	Clinical Assistant .....	No salary
Joseph H. Shepard	Clinical Assistant (Dermatology) ..	No salary
Robin C. Obetz	Clinical Assistant (Medicine) ..	No salary
William F. Mitchell	Clinical Assistant (Medicine) ..	No salary
Rollo W. Bonnell	Clinical Assistant (Medical Dispensary) .....	No salary
Ruth A. Koons	Clinical Assistant (Pediatric Dispensary) .....	No salary
James J. Hughes	Clinical Assistant (Physical Diagnosis) .....	No salary
Beatrice L. Postle	Clinical Assistant (Psychiatry) ..	No salary
John N. Wittinbrook	Clinical Assistant (Psychiatry) ..	No salary
J. J. Alpers	Clinical Assistant (Psychiatry) ..	No salary
Dorothy E. Donley	Clinical Assistant (Psychiatry) ..	No salary
Dan Morse	Clinical Assistant (Tuberculosis Dispensary) ..	No salary
		\$ 45,492.00
<i>Obstetrics</i>		
Andrews Rogers	Professor and Chairman .....	\$ 3,684.00
Francis W. Davis	Assistant Professor .....	2,340.00

Charles W. Pavey	Assistant Professor and Acting Resident .....	1,020.00	
Herman W. Koerper	Associate Professor .....	972.00	
Thomas F. Ross	Instructor and Acting Resident (Dispensaries) .....	1,116.00	
Dana Wesley Cox	Instructor .....	108.00	
J. Clyde Vanneter	Instructor .....	No salary	\$ 9,240.00
<i>Ophthalmology</i>			
Albert D. Frost	Professor and Chairman .....	\$ 500.00	
John B. Alcorn	Emeritus Assistant Professor...	No salary	
W. A. Stoutenborough	Instructor .....	150.00	
Harry M. Sage	Instructor .....	150.00	
Claude S. Perry	Instructor .....	150.00	
Hugh C. Thompson	Clinical Assistant .....	500.00	
Francis W. Thomas	Assistant .....	100.00	
Robert E. Quinn	Assistant .....	50.00	
Harold V. Postle	Assistant .....	No salary	
Arthur B. McConagha	Assistant .....	No salary	\$ 1,600.00
<i>Oto-Laryngology</i>			
Hugh G. Beatty	Professor and Chairman .....	\$ 600.00	
T. Rees Williams	Associate Professor .....	300.00	
Russel G. Means	Assistant Professor .....	300.00	
Edward W. Harris	Assistant Professor .....	200.00	
Morris Goldberg	Instructor .....	200.00	
Herbert Emswiler	Instructor .....	100.00	
J. E. Arrington	Instructor .....	No salary	
D. G. Sanor	Instructor .....	No salary	\$ 1,700.00
<i>Pathology</i>			
Emmerich von Haam	Professor and Chairman .....	\$ 6,112.00	
Carl L. Spohr	Emeritus Professor .....	648.00	
Harry L. Reinhart	Associate Professor of Clinical Pathology .....	1,332.00	
Horace B. Davidson	Assistant Professor (part time)	612.00	
Ralph M. Hartwell	Instructor .....	3,072.00	
Ralph W. Pagel	Instructor .....	2,712.00	
Russell V. Millier	Instructor .....	1,812.00	
Ben Houghton	Instructor .....	1,812.00	
George Y. Shinowara	Instructor (part time) .....	1,188.00	
Marie Moorhead	Instructor (part time) .....	816.00	
Roswell S. Fidler	Instructor .....	No salary	
Sylvester Crynes	Instructor .....	No salary	
Norman Rothermich	Instructor .....	No salary	
James B. Massengill	Assistant .....	600.00	
Medford C. Bowman	Graduate Assistant .....	300.00	
Mortimer Banks	Technical Assistant .....	1,344.00	
Kathryn M. Bankhardt	Technical Assistant .....	1,332.00	
Winifred Robinson	Technical Assistant .....	1,308.00	
Mildred B. Schneider	Technical Assistant .....	1,212.00	
Florence V. Brenny	Technical Assistant .....	612.00	\$ 26,224.00
<i>Physiological Chemistry</i>			
Clayton S. Smith	Professor and Chairman .....	\$ 4,704.00	
John B. Brown	Associate Professor .....	4,056.00	
Helen L. Wikoff	Assistant Professor .....	2,772.00	
Adrian C. Kuyper	Instructor .....	2,316.00	
Sam Rosenfeld, Jr.	Instructor (special) .....	1,200.00	
Alfred E. Brown	Assistant .....	954.00	
	Assistant .....	954.00	
Edwin H. Ellison	Assistant (part time) .....	450.00	
Roscoe C. Millican	Graduate Assistant .....	450.00	
Jean F. Caul	Graduate Assistant .....	450.00	
	Graduate Assistant .....	450.00	
	Graduate Assistant .....	150.00	
Roscell T. Preston	Technical Assistant .....	1,212.00	
Sylvanus Conley	Technical Assistant .....	1,020.00	
Helen L. Linn	Technical Assistant .....	1,020.00	\$ 22,158.00
<i>Physiology</i>			
Frank A. Hartman	Professor and Chairman .....	\$ 7,120.00	
Raymond J. Seymour	Professor .....	4,296.00	
Edwin P. Durrant	Emeritus Associate Professor...	216.00	

Fred A. Hitchcock	Associate Professor	3,288.00
Emil Bozler	Assistant Professor	3,688.00
Gordon C. Ring	Assistant Professor	3,688.00
Rollin R. Durant	Assistant Professor	2,832.00
Saul L. Cohen	Instructor	3,072.00
Samuel R. Tipton	Instructor	2,292.00
Clifford Angerer	Instructor	2,052.00
Frederick Shelden	Instructor	1,800.00
Katharine A. Brownell	Graduate Assistant	450.00
Lena Lewis	Research Assistant	1,812.00
Ella McNeal	Research Assistant	1,512.00
Carl A. Randles	Research Assistant (10 mos.)	500.00
Hugh B. McGlade	Research Assistant (10 mos.)	500.00
Elmon McDaniel	Technical Assistant	1,644.00
Ruth M. Stouffer	Technical Assistant	1,212.00
Randolph Andrews	Assistant	1,212.00
Glenn W. Scofield	Assistant Storekeeper	1,020.00
	Graduate Assistant	1,116.00
		150.00
		<hr/>
		\$ 45,272.00

*School of Nursing*

Priscilla K. Hall	Director	\$ 3,684.00
Ann Marie Hellner	Assistant Professor, Public Health Nursing	3,072.00
Vera Warner	Assistant Professor—Nursing Education	2,460.00
Italia Sears	Instructor—Obstetrical Nursing	2,052.00
Eleanor Rothrock	Instructor—Pediatric Nursing	2,052.00
Mable I. Darrington	Instructor—Nursing Arts	2,052.00
Eva Brunt Smith	Instructor	2,052.00
	Instructor—Surgical Nursing	1,848.00
	Instructor—Field Nursing	600.00
	Instructor—Field Nursing	600.00
Edythe Massey	Assistant	972.00
	Clerk	1,032.00
		<hr/>
		\$ 22,476.00

*Surgery and Gynecology*

Verne A. Dodd	Professor and Chairman	\$ 4,692.00
Leslie L. Bigelow	Professor of Clinical Surgery	3,072.00
William N. Taylor	Professor of Genito-Urinary Surgery	2,772.00
John W. Means	Professor of Clinical Surgery	2,532.00
Philip J. Reel	Professor of Gynecology	2,268.00
Hugh J. Means	Professor of Clinical Roentgenology	900.00
Luke V. Zartman	Associate Professor of Clinical Surgery	1,116.00
Paul H. Charlton	Assistant Professor of Clinical Surgery	2,160.00
Louis J. Roth	Assistant Professor of Clinical G. U. Surgery	708.00
Harry E. LeFever	Assistant Professor of Neurosurgery	612.00
Edward H. Wilson	Assistant Professor of Orthopedic Surgery	500.00
Judson D. Wilson	Assistant Professor of Orthopedic Surgery	300.00
Huston F. Fulton	Assistant Professor of Roentgenology	200.00
George B. Watson	Instructor	1,008.00
Edward T. Kirkendall	Instructor	300.00
Tom F. Lewis	Instructor in Clinical Gynecology	300.00
John V. Horst	Instructor in Gynecology	196.00
Walter H. Hamilton	Instructor	180.00
Zeph J. R. Hollenbeck	Instructor	108.00
Fred Fletcher	Professor of Clinical Surgery	No salary
Isaac B. Harris	Professor of Clinical Surgery	No salary
Edwin J. Stedem	Assistant Professor of Clinical Gynecology	No salary
Paul W. Palmer	Instructor	No salary
Joseph M. Dunn	Instructor in Clinical Surgery	No salary
Howard E. Boucher	Instructor in Clinical Surgery	No salary
Gilman D. Kirk	Instructor	No salary
Drew L. Davies	Instructor	No salary

H. P. Worstell	Instructor .....	No salary
Chester S. Shinbach	Instructor in Orthopedics.....	No salary
Clyde W. Dawson	Instructor in Orthopedics.....	No salary
Henry B. Lacey	Instructor .....	No salary
Roy J. Secrest	Assistant .....	No salary
William B. Harris	Assistant .....	No salary

\$ 23,924.00

*Surgical Research*

George M. Curtis	Professor of Surgery and Chair- man of Research Surgery.....	\$ 6,120.00
Frank E. Hamilton	Assistant Professor .....	1,368.00
Ruth Bierbaum Roush	Assistant .....	1,068.00
Jack Greenfield	Research Assistant .....	1,512.00
Elsie Louise Riley	Research Assistant .....	768.00
Robert A. Davison	Research Assistant .....	225.00
Frederick M. Flickinger	Research Assistant .....	225.00
Mary E. Frame	Secretary (Stenographer) .....	1,812.00

\$ 13,098.00

*Starling-Loving-Hospital**Administration*

		Code	
J. H. J. Upham	Dean and Director.....		No salary
Anna C. Nida	Clinical Patient Supervisor (Financial Investigator)	1	\$2,052.00
Alice B. Rowland	Investigator, Out-Patient Department .....	1	1,212.00
Elizabeth Simmerman	Director of Business Administration (Stenographer) .....	3	2,640.00
Leila Evans	Cashier (Clerk) .....	1	1,560.00
Leonora M. Adams	Bookkeeper .....	1	1,260.00
Alice B. Taylor	Clerk .....	1	1,212.00
Amber Hammond	Clerk .....	1	1,200.00
Wilma H. Dolezal	Clerk .....	3	1,020.00
Mary A. Rottman	Student Relief Clerk.....	3&4	636.00
Frederick A. Waltz	Student Clerk .....	3	516.00
Bertha Dillon	Admitting Clerk .....	3&4	1,080.00
Margaret Cargill	Admitting Clerk .....	1&4	984.00
Florence Jones	Stenographer .....	1	1,200.00
Gertrude Hammell	Telephone Operator .....	1	1,032.00
Marie Connett	Telephone Operator .....	1	972.00
Melvin L. Myers	Telephone Operator .....	1	912.00
Dale Walters	Orderly—Office .....	3&4	612.00

\$ 20,100.00

*Housekeeping*

Beatrice Harlow	Housekeeper .....	3&4	\$ 912.00
Maude E. Ruth	Seamstress .....	1&4	714.00
Lula F. Porter	Seamstress .....	1&4	714.00
Margaret Jones	Seamstress .....	1&4	666.00
Paul G. Blakely	Elevator Operator .....	3&4	840.00
Donald W. Walters	Elevator Operator .....	3&4	612.00
Joseph Gleach	Technical Assistant .....		1,332.00
Ernest Long	Orderly—Janitor .....	1&4	1,134.00
Livingston Wright	Orderly—Janitor .....	1&4	1,026.00
William C. Miller	Janitor .....	1&4	942.00
Jesse Coles	Janitor .....	1&4	894.00
Lindsay Bozeman	Janitor .....	1&4	894.00
John H. Rowland	Janitor .....	1&4	894.00
Oliver Banks	Janitor .....	1&4	852.00
Alexander Sherrill	Janitor .....	1&4	732.00
Landon Reed	Janitor .....	1&4	732.00
Martha Davis	Janitress .....	1&4	600.00
Bertha M. Trombley	Janitress .....	1&4	600.00
Hazel Preston	Janitress .....	1&4	600.00
Clementine Berry	Janitress .....	1&4	600.00
Bertha Wilson	Janitress .....	1&4	600.00
Hilda Sherrill	Janitress .....	1&4	600.00
Helen Thomas	Janitress .....	1&4	600.00
Celia E. Moss	Janitress .....	1&4	600.00
Russie E. Lane	Janitress .....	1&4	600.00
	Linen Room Helper.....	1&4	600.00

\$ 19,290.00



*Nursing Care*

Ruth DeWolfe	Assistant Director and Instructor in Practice and Principles of Nursing...	3&4	\$2,052.00	
Blanche Skinner	Night Supervisor .....	3&4	1,512.00	
Catherine Helman	Night Supervisor .....	3&4	1,512.00	
Helen Severns	Supervisor in Gynecological Nursing .....	3&4	1,452.00	
Dorothy Wilson	Supervisor in Pediatric Nursing .....	3&4	1,266.00	
Josephine Shupink	Supervisor in Obstetrical Nursing .....	3&4	1,212.00	
Chloe Compton	Head Nurse—3rd wards...	3&4	1,312.00	
Rena White	Head Nurse .....	3&4	1,272.00	
Ione Sundstrom	Head Nurse .....	3&4	1,266.00	
Esther Olive Swendal	Head Nurse—3B .....	3&4	1,212.00	
Gale C. Roszmann	Head Nurse—Isolation .....	3&4	1,212.00	
Eliza Busenberg	Head Nurse—Obstetrics .....	3&4	1,212.00	
Irene Schanz	Relief Night Supervisor...	3&4	1,152.00	
Betty Finke Bonnell	Assistant Head Nurse—Obstetrics .....	3&4	1,092.00	
Mary Gordon	Assistant Head Nurse 3rd Wards .....	3&4	1,072.00	
Beulah Ward	Assistant Head Nurse .....	3&4	1,032.00	
Neurita Rodel	Assistant Head Nurse .....	3&4	1,032.00	
Margaret J. George	Assistant Head Nurse .....	3&4	996.00	
Charles L. Miller	Orderly .....	3&4	696.00	
Bruce B. Barber, Jr.	Orderly .....	3&4	696.00	
Curtis Daniels	Orderly .....	3&4	696.00	
William E. Rettig	Orderly .....	3&4	696.00	
Robert J. Kennedy	Orderly .....	3&4	696.00	
John W. Kissel	Orderly .....	3&4	696.00	
Herbert Roseler	Orderly .....	3&4	696.00	
				\$ 27,740.00

*Nurses Home*

Lurette Fitzner	Housemother .....	5	\$ 402.00	
Charlotte Thum	Janitress .....	1&4	732.00	
				\$ 1,134.00

*Medical and Surgical Service*

Josephine R. Barker	Head Nurse—Central Supply .....	3&4	\$1,266.00	
Louise Kagay	Assistant Head Nurse...	3&4	912.00	
Charles R. Baber	Resident .....	3&4	612.00	
Robert F. Daly	Resident .....	3&4	612.00	
Cyril T. Surrington	Resident .....	3&4	612.00	
Deane C. Epler	Resident—4th year .....	3&4	612.00	
Sloan J. Wilson	Clinical Assistant .....	3&4	612.00	
H. C. Haynie	Assistant Resident .....	3&4	312.00	
Arthur James	Assistant Resident .....	3&4	312.00	
Hall S. Wiedemer	Assistant Resident .....	3&4	312.00	
Italo D. Puppel	Assistant Resident .....	3&4	312.00	
Louis Roetigg	Assistant Resident .....	3&4	312.00	
Elmer J. Rodenberg	Assistant Resident .....	3&4	312.00	
Elgie K. Johnson	Assistant Resident .....	3&4	312.00	
Irvin L. Libecap	Assistant Resident .....	3&4	312.00	
Richard C. Jones	Assistant Resident .....	3&4	312.00	
Victor Kisler	Senior Intern .....	3&4	100.00	
Robert D. Moore	2nd year Intern .....	3&4	100.00	
Kendal O. Kennedy	2nd year Intern .....	3&4	100.00	
Robert Srigley	2nd year Intern .....	3&4	100.00	
John B. Wilkes	2nd year Intern .....	3&4	100.00	
Nicholas H. Holmes	Intern .....	3&4	50.00	
John Bakody	Intern .....	3&4	50.00	
Dan A. Nye	Intern .....	3&4	50.00	
Walter M. Stout	Intern .....	3&4	50.00	
Richard Patton	Intern .....	3&4	50.00	
				\$ 8,796.00

*Medical Records*

Wanda Knox	Historian .....	1&4	\$1,260.00	
Judith C. Clarke	Historian .....	1&4	1,092.00	
Opal Canney	Medical Record Clerk.....	1&4	972.00	
				\$ 3,324.00

*Operating Room and Anesthetics*

Jessie Jasper	Anesthetist .....		\$2,312.00	
Emilie Kaiser	Anesthetist .....	3&4	1,800.00	
		and room		
Dorothy A. Tohms	Anesthetist .....	3&4	1,212.00	
		and room		
Mae Ellen Weidner	Supervisor .....	5	1,512.00	
Margaret Pringle	Assistant Head Nurse— Operating Room .....	3&4	1,266.00	
Margaret Ross	Assistant Head Nurse— Operating Room .....	3&4	1,266.00	
Dorothy E. Koehn	Assistant Head Nurse....	3&4	1,266.00	
John Long	Orderly—Janitor .....	1&4	1,212.00	
Charles T. Whimbs	Janitor .....	1&4	1,164.00	
Mabel Rowe	Nurses Aide .....	3&4	576.00	
Mary Jane Miller	Nurses Aide .....	3&4	516.00	
				\$ 14,102.00

*X-ray*

Hugh J. Means	Radiologist and Director, X-ray Laboratory .....	1	\$1,044.00	
Faye Irvin	X-ray Technician .....	1&4	1,812.00	
Alice M. Stemen	Technical Assistant .....	1&4	1,092.00	
				\$ 3,948.00

*Laboratories*

Harry L. Reinhart	Pathologist .....	1	\$3,276.00	
Carolyn Hilles	Assistant to Chief Laboratory Technician..	1&4	1,512.00	
Edythe S. Potts	Historian .....	1&4	1,512.00	
Marie Moorhead	Clinical Bacteriologist and Serologist .....	1&4	1,032.00	
Ruth Patton	Medical Technologist .....	1&4	1,512.00	
Mary F. Fulton	Assistant Medical Technologist .....	1&4	912.00	
Clara May Hickox	Assistant Medical Technologist .....	1&4	912.00	
Emerson R. Hatcher	Assistant Resident in Pathology .....	5	300.00	
Ben Porter	Orderly—Laboratory .....	1&4	732.00	
				\$ 11,700.00

*Fever Therapy*

Lucile C. Kester	Fever Therapy Technologist .....	3&4	\$1,512.00	\$ 1,512.00
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*Radium Therapy*

Verna Bowyer	Radium Nurse .....	3&4	\$1,212.00	\$ 1,212.00
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*Urology*

Gladys Steenrod Robinson	Instructor in Urological Nursing .....	3&4	\$1,116.00	
Robert Keating	Resident .....	3&4	612.00	
		and room		\$ 1,728.00

*Emergency Room*

Marie Connell	Head Nurse .....	3&4	\$1,266.00	
Jessie Ullman	Supervisor .....	3&4	1,266.00	
				\$ 2,532.00

*Dietary*

Emma McCormick	Director of Dietetics.....	3&4	\$2,412.00	
Kathleen Scobie	Assistant Dietitian .....	3&4	1,476.00	
Beatrice Evans	Administrative Dietitian..	3&4	1,116.00	
		and room		
Elizabeth Ballard	Pastry Cook .....	3&4	756.00	
Mary Miller	Assistant Cook .....	3&4	876.00	
Margaret Russell	Assistant Cook .....	3&4	792.00	
Alice May Bowser	Assistant Cook .....	3&4	648.00	
Gertrude Tolbert	Assistant Cook .....	3&4	600.00	
Ruth Friece	Assistant Cook .....	3&4	600.00	
Bert Rickman	Dishwasher .....	3&4	714.00	
Ernest R. Griffin	Dishwasher .....	3&4	630.00	
James Hawkins	Kitchen Helper .....	3&4	714.00	
Umphria Ware	Kitchen Helper .....	3&4	714.00	
Florence A. Tripp	Diet Kitchen Helper.....	3&4	732.00	
Edward Trent	Diet Kitchen Helper.....	3&4	660.00	
Eileen Bryant Connor	Diet Kitchen Helper.....	3&4	600.00	

Minnie Louise Gill	Diet Kitchen Helper.....	3&4	600.00	
Wilma Seward	Diet Kitchen Helper.....	3&4	600.00	
Miriam Swinehart	Diet Kitchen Helper.....	3&4	600.00	
Leona Estella Jay	Diet Kitchen Helper.....	3&4	600.00	
Martha E. Knowlton	Diet Kitchen Helper.....	3&4	600.00	
Eva Gay Jones	Diet Kitchen Helper.....	3&4	600.00	
Mabel L. Henslee	Diet Kitchen Helper.....	3&4	600.00	
Estell C. Seymour	Diet Kitchen Helper.....	3&4	600.00	
Esther L. Lemley	Diet Kitchen Helper.....	3&4	600.00	
Henrietta Mae Jones	Diet Kitchen Helper.....	3&4	600.00	
Lorraine E. Clipp	Waitress .....	3&4	600.00	
Florence M. Smith	Waitress .....	3&4	600.00	
Blanche M. Uhrig	Waitress .....	3&4	600.00	
Marjorie Bowser	Waitress .....	3&4	600.00	
Mary E. Flannigan	Nurses Aide .....	3&4	516.00	
				\$ 22,956.00

*Dispensary*

Ferne DeVoll	Supervising Nurse .....	3&4	\$ 912.00	
Elvira Ann Hertz	General Duty Nurse.....	3&4	912.00	
Martha Stephens	General Duty Nurse.....	3&4	912.00	
Lillie Puppel	General Duty Nurse.....	3&4	912.00	
Mildred Lower	General Duty Nurse.....	3&4	912.00	
George Y. Shinowara	Chemical Pathologist .....	1&4	1,224.00	
Katherine Worth	Technical Assistant .....	1&4	1,572.00	
Eva Ponsler	Technical Assistant .....	1&4	1,152.00	
Alys Willison	Historian .....	1&4	1,152.00	
Marcia Rumbaugh	Cashier .....	1&4	1,032.00	
James H. Griffin	Janitor .....	1&4	912.00	
Lillian H. Williams	Janitress .....	1&4	600.00	
Addie Burris	Maid .....	1&4	612.00	
				\$ 12,816.00

*St. Francis Hospital*

Benjamin Arnoff	Resident .....		\$ 312.00	
Ralph H. Shilling	Resident .....		312.00	
Ralph R. Goldin	Intern .....		125.00	
Robert G. Smith	Intern .....		125.00	
Thomas E. Fox	Intern .....		125.00	
Martin M. Horowitz	Intern .....		125.00	
Albert C. Wyker	Intern .....		125.00	
William R. Calland	Intern .....		125.00	
Frank T. Sheehan	Intern .....		125.00	
				\$ 1,624.00

Total for College of Medicine..... \$423,842.00

## Code:

No. 1—1 meal per day.	No. 4—Laundry of uniforms.
No. 2—2 meals per day.	No. 5—Complete maintenance.
No. 3—3 meals per day.	

## COLLEGE OF PHARMACY

Bernard V. Christensen	Dean .....	\$ 6,120.00	
Claire A. Dye	Dean Emeritus .....	1,104.00	
	Professor .....	4,548.00	
Clarence M. Brown	Associate Professor .....	3,900.00	
	Assistant Professor .....	2,964.00	
Robert L. McMurray	Assistant Professor .....	2,580.00	
Charles L. Williams	Assistant Professor .....	2,484.00	
	Assistant (part time).....	450.00	
	Assistant (part time).....	450.00	
	Assistant (part time).....	450.00	
	Assistant (part time).....	450.00	
Mary E. Collins	Stenographer .....	1,188.00	
			\$ 26,688.00
Total for College of Pharmacy.....			\$ 26,688.00

**COLLEGE OF VETERINARY MEDICINE**

*Administration*

Oscar V. Brumley	Dean .....	\$ 3,360.00	
Marie Combs	Secretary to Dean (Stenographer) .....	1,332.00	
Walter R. Hobbs	Secretary of the College .....	No salary	
Myrta Johnston	Typist .....	1,056.00	\$ 8,748.00

*Veterinary Anatomy*

James D. Grossman	Professor .....	\$ 4,248.00	
Theodore C. Fitzgerald	Instructor .....	2,316.00	
Harry W. Mauger	Instructor .....	1,548.00	
Victor Gene Foust	Technical Assistant .....	1,116.00	\$ 9,228.00

*Veterinary Medicine*

Oscar V. Brumley	Professor .....	No salary	
Walter R. Hobbs	Professor .....	\$ 4,266.00	
John N. Shoemaker	Emeritus Professor .....	828.00	
Walter R. Krill	Associate Professor .....	4,248.00	\$ 9,386.00

*Veterinary Parasitology*

R. E. Rebrassier	Professor .....	\$ 4,248.00	
Harold D. James	Assistant .....	1,512.00	
Michael Michaelides	Graduate Assistant .....	450.00	\$ 6,210.00

*Veterinary Pathology*

Leonard W. Goss	Professor .....	\$ 4,740.00	
John W. Mills	Instructor .....	2,256.00	
Eleanor Graham	Technical Assistant .....	1,212.00	
A. Ferner Sellers	Graduate Assistant .....	450.00	
Ralph D. Barner	Graduate Assistant .....	450.00	\$ 9,108.00

*Veterinary Physiology and Pharmacology*

Derwin W. Ashcraft	Associate Professor .....	\$ 3,072.00	
Fred Kingma	Assistant .....	1,848.00	\$ 4,920.00

*Veterinary Research*

Bruce H. Edington	Professor .....	\$ 216.00	
Oscar V. Brumley	Professor .....	No salary	
Arthur F. Schalk	Professor .....	No salary	
R. E. Rebrassier	Professor .....	No salary	
John Helwig	Instructor .....	No salary	\$ 216.00

*Veterinary Preventive Medicine*

Arthur F. Schalk	Professor .....	\$ 5,676.00	
John Helwig	Instructor .....	1,680.00	\$ 7,356.00

*Veterinary Surgery and Clinics*

Willard F. Guard	Professor .....	\$ 6,132.00	
Edward T. Marsh	Assistant Professor .....	2,016.00	
John H. Knapp	Instructor .....	2,736.00	
Roy E. Nichols	Instructor .....	2,460.00	
Renna A. White	Bookkeeper .....	1,212.00	
Clarence Lester	Groom .....	1,284.00	
Robert Millington	Groom .....	1,272.00	
Martin Stapleton	Groom .....	1,236.00	\$ 18,348.00

Total for College of Veterinary Medicine..... \$ 73,470.00

**GRADUATE SCHOOL**

Alpheus W. Smith	Dean .....	\$ 7,128.00
Alice A. Moran	Secretary to Graduate School (Stenographer) .....	3,060.00
Marian E. Watjen	Secretary to the Dean .....	1,512.00
Catherine M. Welch	Stenographer .....	1,212.00
Geraldine Blair	Clerk .....	1,092.00
Grace Lowry Moran	Assistant to Dean .....	1,320.00
John H. Blomquist	Fellow .....	500.00
Neil W. Chamberlain	Fellow .....	500.00
Bernard J. Covner	Fellow .....	500.00

Louis D. Ellsworth	Fellow	500.00	
Eugene K. Falls	Fellow	500.00	
George R. Ferguson	Fellow	500.00	
Leslie Wm. Gysel	Fellow	500.00	
Elmer J. Scott	Fellow	500.00	
Lawrence A. Ringenberg	Fellow	500.00	
Atherton M. Whaley	Fellow	500.00	
Francis A. Wingate	Fellow	500.00	
Richard H. Armitage	Scholar	300.00	
Frank W. Bailey	Scholar	300.00	
Frederic J. Baur, Jr.	Scholar	300.00	
Robert T. Bean	Scholar	300.00	
Roy F. Butler	Scholar	300.00	
Ralph F. Carl	Scholar	300.00	
Harold A. Farrell	Scholar	300.00	
LeRoy C. Ferguson	Scholar	300.00	
Lowell W. Herron	Scholar	300.00	
Marvin Hoffenberg	Scholar	300.00	
Irene Rosenfeld	Scholar	300.00	
William J. Truxal	Scholar	300.00	
Stanley T. Vandersall	Scholar	300.00	
Nelson Wax	Scholar	300.00	
Winston R. Weisman	Scholar	300.00	
	Scholar (special)	50.00	
			\$ 25,374.00
Total for Graduate School.....			\$ 25,374.00

## PRESIDENT'S DIVISION

*Broadcasting Station*

Robert C. Higgy	Director	\$ 4,092.00	
William F. Heimlich	Program Supervisor	2,760.00	
C. Wilbert Pettegrew	Production Supervisor	2,508.00	
A. L. Hammerschmidt	Technical Supervisor	2,268.00	
Ann Charles	Music Supervisor	1,800.00	
H. Neil Black	Radio Operator	1,800.00	
Joseph H. Wack	Radio Operator	1,512.00	
	Radio Operator	1,500.00	
J. Phil Doelker	Announcer	1,800.00	
	Announcer	1,500.00	
F. Page Boyer	Assistant Announcer (2 mos.)	230.00	
	Assistant Announcer (9 mos.)	270.00	
	Assistant Operator (3 mos.)	330.00	
	Assistant Operator (9 mos.)	315.00	
	Assistant Operator	300.00	
John Norman	News Assistant	420.00	
Dorothy L. Hahn	Stenographer	1,140.00	
Crystal Barker	Stenographer	972.00	
			\$ 25,469.00

*Library*

Earl N. Manchester	Librarian	\$ 5,676.00	
Lillian Van Harlingen	Secretary to Librarian	2,316.00	
Anna M. Green	Accession Librarian	2,652.00	
Maud D. Jeffrey	Reference Librarian	3,072.00	
Alice D. McKee	Assistant Reference Librarian	2,460.00	
William R. Janeway	Assistant Reference Librarian	2,388.00	
Gladys J. Capell	Library Reference Assistant	2,016.00	
Bertha M. Schneider	Catalog Librarian	3,120.00	
Ena Oertli	Cataloging Reviser	2,616.00	
Maude E. Avery	Cataloger	2,412.00	
Agnes B. Flanagan	Cataloger	2,316.00	
Margaret Oldfather	Cataloger	2,112.00	
Lilian H. Rose	Cataloger	2,028.00	
Merle C. Derrenbacher	Cataloger	1,812.00	
Frances E. Elliott	Cataloger	1,512.00	
Adele T. Aungst	Cataloger	1,212.00	
Evelyn Baker	Cataloger	1,212.00	
E. Christine Hawkinson	Cataloger (8 mos.)	800.00	
Dorothy Mae Reuss	Bibliographer	1,812.00	
J. Donald Wasson	Stack Supervisor	1,620.00	
Ilse Wilhelmi	Supervisor—Department Libraries	2,772.00	

Helen L. Edmondson	Librarian—Education	2,520.00
Mildred V. Watson	Librarian—Commerce	2,004.00
Ethel M. Miller	Librarian—Botany	1,612.00
Gladyce Scott	Library Assistant	1,692.00
Ellen Michael	Library Assistant	1,668.00
Lillian Michaelis	Library Assistant	1,596.00
Jane Kintner	Library Assistant	1,572.00
Esther Stroedter	Library Assistant	1,612.00
Gertrude W. Nesbitt	Library Assistant	1,416.00
Marie Hopkins	Library Assistant	1,320.00
Lela Sinkey	Library Assistant	1,212.00
Helen DeSelm	Library Assistant	1,212.00
Eldra Hartley	Library Assistant	1,212.00
Margaret B. Millett	Library Assistant	1,188.00
Mary E. Cowles	Library Assistant	1,152.00
Doris S. Kohn	Library Assistant	1,152.00
Georgiana Brawley	Library Assistant	1,092.00
Grace G. Scott	Library Assistant	1,092.00
Eleanor Olney	Library Assistant	1,092.00
Marian Estep	Library Assistant	1,080.00
Anne McLaughlin	Library Assistant	1,032.00
Dorothy E. Krepps	Library Assistant	1,032.00
Emily Sullivan	Library Assistant	1,032.00
John B. Stratton	Library Assistant	1,020.00
Nadine Beatty Phillian	Library Assistant	912.00
Pauline Ramsey	Library Assistant	912.00
Norman O. Pierce	Library Assistant	912.00
Helen Robuck	Library Assistant	912.00
Marian Sloane	Library Assistant	912.00
Marian Hollingshead	Library Assistant	912.00
Frances Earhart	Library Assistant	912.00
J. Marguerite Thut	Library Assistant	912.00
Ada Carver	Library Assistant	912.00
Mary E. Riegger	Library Assistant	888.00
Barbara A. Boughton	Library Assistant	852.00
Muriel A. Thornhill	Library Assistant	804.00
Ruth Harrison	Library Assistant	672.00
Helen Hunt Marquand	Library Assistant	612.00
Mary Stanton	Library Assistant	912.00
Elmer V. English	Bookbinder	2,520.00
Gertrude Roehrer	Binderywoman	372.00
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		\$ 96,188.00

*Military Science*

Otto L. Brunzell	Professor and Commandant	\$ 500.00
G. L. Townsend	Professor Emeritus of Military Science and Tactics	No salary
Paul A. Barry	Associate Professor, Adjutant, Custodian of Military Property	2,232.00
Dorothy O. Smith	Stenographer	1,212.00
Gene Alyce Grimes	Stenographer	1,032.00
Margaret Foster	Stenographer	972.00
Charles A. Beaucond	Assistant Professor	240.00
James F. Brooke, Jr.	Assistant Professor	240.00
Martin H. Burckes	Assistant Professor	240.00
Ralph J. Canine	Assistant Professor	240.00
Charles W. Cowles	Assistant Professor	240.00
James A. Dorst	Assistant Professor	240.00
Escalus E. Elliott	Assistant Professor	240.00
Halstead C. Fowler	Assistant Professor	240.00
John G. Howard	Assistant Professor	240.00
Douglas V. Johnson	Assistant Professor	240.00
Harold A. Kurstedt	Assistant Professor	240.00
Joseph L. Langevin	Assistant Professor	240.00
Douglas Page	Assistant Professor	240.00
Harvey K. Palmer, Jr.	Assistant Professor	240.00
William E. Potter	Assistant Professor	240.00
Lyle E. Seeman	Assistant Professor	240.00
Alexander R. Sewall	Assistant Professor	240.00
Allan E. Smith	Assistant Professor	240.00
John C. Strickler	Assistant Professor	240.00
Edwin F. Shaffer	Assistant Professor	240.00
John M. Williams	Assistant	240.00
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		\$ 10,988.00

*Physical Education for Men*

L. W. St. John	Professor	.....\$	5,616.00
Delbert Oberteuffer	Professor	.....	5,124.00
F. R. Castleman	Professor	.....	3,612.00
Francis A. Schmidt	Professor	.....	1,012.00
Willard P. Ashbrook	Associate Professor	.....	3,072.00
Walter E. Duffee	Associate Professor	.....	2,424.00
Samuel H. Cobb	Assistant Professor	.....	3,684.00
Glenn W. Howard	Assistant Professor	.....	3,588.00
Richard C. Larkins	Assistant Professor	.....	3,492.00
Bernard F. Mooney	Assistant Professor	.....	2,460.00
Michael Peppe	Assistant Professor	.....	2,460.00
Richard E. Stultz	Instructor	.....	2,268.00
Carl J. Wirthwein	Instructor	.....	2,064.00
Herman L. Wirthwein	Instructor	.....	1,548.00
Frank A. Riebel	Instructor (part time)	.....	300.00
Franz Hoskins	Graduate Assistant	.....	450.00
Robert Kretchmar	Graduate Assistant	.....	450.00
Henry G. Cleaveland, II	Student Assistant	.....	300.00
Milton Overholt	Student Assistant	.....	300.00
Benjamin E. Carroll	Stenographer	.....	1,812.00
Marie J. Manning	Stenographer (part time)	.....	972.00
John E. Pryor	Assistant	.....	648.00
Delbert Oberteuffer	Professor	.....	1,000.00
Francis A. Schmidt	Professor	.....	450.00
C. C. Cowell	Associate Professor	.....	450.00
Willard P. Ashbrook	Associate Professor	.....	400.00
Floyd Stahl	Instructor	.....	350.00
Walter E. Duffee	Associate Professor	.....	200.00
			<hr/>
			\$ 50,506.00

*Physical Education for Women*

Gladys E. Palmer	Professor and Chairman	.....\$	4,296.00
Shirley Armstrong	Professor	.....	1,860.00
Violet C. Boynton	Associate Professor	.....	3,072.00
Eather Gilman	Assistant Professor	.....	2,632.00
Geneva Watson	Assistant Professor	.....	2,364.00
Jennette A. Stein	Assistant Professor	.....	2,268.00
Charlotte Winnemore	Assistant Professor	.....	1,524.00
Mary M. Yost	Instructor	.....	1,848.00
Virginia Bone	Instructor	.....	1,848.00
Roberta Westhafer	Instructor	.....	1,848.00
Mary Dillon Creamer	Instructor	.....	1,728.00
Ruth Hook	Instructor	.....	1,728.00
	Graduate Assistant	.....	450.00
	Graduate Assistant	.....	450.00
Martha A. King	Assistant	.....	1,008.00
Eleanor Anawalt	Accompanist	.....	972.00
Lucy S. Tingley	Stenographer	.....	1,272.00
Maxine B. Longenecker	Stenographer	.....	924.00
Lissie Jane McBane	Matron	.....	876.00
Anna Mae Moss	Maid	.....	696.00
Gladys E. Palmer	Professor	.....	500.00
Hazel D. Rex	Professor	.....	500.00
Violet Boynton	Associate Professor	.....	400.00
Geneva Watson	Assistant Professor	.....	375.00
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			\$ 25,339.00

*Franz Theodore Stone Laboratory*

Thomas H. Langlois	Director	.....\$	6,120.00 and house*
* House is property of the U. S. Bureau of Fisheries.			
Charles F. Walker	Associate Professor	.....	3,588.00
David C. Chandler	Assistant Professor of		
	Limnology	.....	3,180.00
Theodore H. Phillips	Caretaker	.....	1,812.00 and house
Earnest H. Miller	Assistant Caretaker	.....	1,512.00
William S. McArtor	Stenographer (male)		
	(part time)	.....	1,092.00
Anthony Kindt	Laborer	.....	525.00
Raymond C. Osburn	Professor of Ichthyology	.....	375.00
Ralph V. Bangham	Professor of Parasitology	.....	300.00
William F. Hahnert	Associate Professor	.....	600.00
Earl L. Core	Associate Professor of Botany	.....	600.00
Bernard S. Meyer	Associate Professor	.....	600.00
Marion W. Boesel	Assistant Professor of		
	Entomology	.....	500.00

Frederick E. Lyman	Assistant Professor of Entomology .....	300.00	
Clarence E. Taft	Assistant Professor .....	300.00	
Bertil G. Anderson	Assistant Professor .....	600.00	
L. R. Wilson	Lecturer .....	100.00	
W. C. Muenscher	Lecturer .....	100.00	
Edward N. Transeau	Lecturer .....	100.00	
Pearl C. Chandler	Librarian .....	600.00	
			\$ 22,904.00
Total for President's Division.....			\$241,394.00

## ADMINISTRATIVE DIVISION

*President's Office*

Howard L. Bevis	President .....	\$ 15,000.00	and house
George W. Rightmire	President Emeritus .....	3,660.00	
William McPherson	President Emeritus .....	3,600.00	
J. L. Morrill	Vice President .....	9,000.00	
Katherine A. Vogel	Executive Clerk .....	3,072.00	
June D. Moore	Typist .....	1,692.00	
Naomi S. Wagy	Typist .....	1,692.00	
George W. Eckelberry	Director of Summer Quarter....	756.00	
			\$ 38,472.00

*Business Office*

Carl E. Steeb	Secretary of Board of Trustees and Business Manager.....	\$ 6,120.00	and house
Katharine C. Taylor	Chief Clerk (Office Assistant) ..	2,100.00	
Adah P. Riggin	Stenographer .....	1,512.00	

*Purchasing Department*

R. M. Royer	Purchasing Agent .....	4,812.00
George H. Siebert	Assistant Purchasing Agent (Bookstore Manager) .....	4,716.00
Mary E. Duffy	Stenographer .....	2,280.00
Katherine R. Mueller	Clerk .....	1,572.00
	Typist .....	972.00
	Typist .....	972.00

*Accounting Department*

Charles A. Kuntz	Comptroller .....	5,124.00	
Charley F. Miller	Assistant Comptroller .....	3,212.00	
George F. Fischer	University Accountant .....	2,496.00	
	Clerk .....	1,332.00	
Mary Kraus	Personnel Clerk (Auditor) .....	2,280.00	
Velma I. Pollock	Typist .....	1,092.00	
Floris D. Hane	Cashier (Typist) .....	2,340.00	
Marian Evans	Typist .....	1,632.00	
Dwight D. Guerin	Auditor (Inventory Clerk) .....	2,880.00	
	Assistant to Auditor .....	1,800.00	
Eileen M. Knipfer	Typist .....	1,212.00	
Anna L. O'Rourke	Stenographer .....	1,332.00	
Beulah T. Geib	Comptometer Operator .....	1,032.00	
Imogene Wilson	Comptometer Operator .....	972.00	
Helen Hedges	Typist .....	972.00	
Janet Foster	Typist .....	972.00	
Mildred Scott	Clerk .....	2,100.00	
Marjorie Kirkpatrick	Typist .....	1,152.00	
Mildred Trego	Typist .....	1,152.00	
Albert L. White	Inventory Clerk .....	1,872.00	
Samuel T. Price	Assistant Inventory Clerk .....	1,572.00	
Edna Fay	Clerk .....	1,272.00	
			\$ 65,856.00

*Registrar's Office*

Edith D. Cockins	Registrar, University Editor and Secretary of Faculty.....	\$ 5,208.00
Helen M. Clarke	Assistant Registrar .....	3,600.00
Ethyl Woodbury	Chief Schedule Clerk (Assistant to Registrar) .....	2,784.00
Bonnie Woodbury	Chief Transcript Clerk (Assistant to Registrar) .....	1,896.00
Ruth E. Agler	Assistant to Registrar .....	2,028.00
Josephine Richardson	Assistant to Registrar .....	1,716.00
Marguerite J. Fox	Assistant to Registrar .....	1,560.00



Mildred O. Williams	Assistant to Editor (Assistant to Registrar).....	1,560.00	
Dorothy C. Sinkey	Assistant to Editor (Assistant to Registrar).....	1,464.00	
Doris C. Swan	Assistant to Editor (Assistant to Registrar).....	1,332.00	
Marguerite Buchanan	Recorder (Assistant to Registrar).....	1,380.00	
Floy Core	Assistant to Registrar.....	1,380.00	
Dorotha Buckley	Assistant to Registrar.....	1,260.00	
Lucia Little Lee	Statistics Clerk (Assistant to Registrar).....	1,236.00	
Melba Griffin	Assistant to Registrar.....	1,092.00	
Frances Jean Coultrap	Assistant to Registrar.....	1,092.00	
Margaret Bazler	Assistant to Registrar.....	1,080.00	
Eleanor Bricker	Assistant to Registrar.....	1,032.00	
Lou Mesloh	Assistant to Registrar.....	1,032.00	
Kathryn Ferguson	Assistant to Registrar.....	1,032.00	
Helen Allison	Assistant to Registrar.....	1,032.00	
Cleo E. Patterson	Assistant to Registrar.....	1,032.00	
Dorothy McClelland	Assistant to Registrar.....	1,032.00	
Ethel V. Evans	Assistant to Registrar.....	1,032.00	
Mary N. Thomas	Assistant to Registrar.....	1,032.00	
Miriam Long	Stenographer .....	1,632.00	
			\$ 48,620.00
<i>Entrance Board</i>			
Bland L. Stradley	University Examiner .....	No salary	
Howard C. Ginn	Assistant University Examiner in charge .....	\$ 8,240.00	
Mary E. Morris	Assistant University Examiner (Clerk) .....	2,328.00	
Adeline Underwood	Clerk .....	1,896.00	
Leona Freshwater	Stenographer .....	1,212.00	
Marie Mincks Pfahl	Stenographer .....	1,092.00	
Ruth H. Adkins	Stenographer .....	1,044.00	
Pauline Wittwer	Stenographer .....	984.00	
Frances E. Naylor	Assistant .....	972.00	
	Clerks—part time .....	1,783.00	
			\$ 14,551.00
<i>Dean of Men</i>			
Joseph A. Park	Dean of Men.....	\$ 4,608.00	
Frederick Stecker	Assistant Dean of Men.....	2,760.00	
Arthur M. Wellington	Assistant Dean of Men and Di- rector, Men's Housing Bureau	2,172.00	
Mary E. Gates	Stenographer .....	1,092.00	
Catherine Dolby Skidmore	Auditor, Student Organizations.	864.00	
Delber Kinsel	Auditor of Fraternity Accounts and Assistant Dean of Men..	No salary	
Thomas Davis	Assistant Fraternity Auditor...	No salary	
Alma E. Stull	Sorority Auditor .....	No salary	
Leota Gibson	Stenographer .....	No salary	
Arlene Fouty	Stenographer .....	No salary	
			\$ 11,496.00
<i>Dean of Women</i>			
Esther Allen Gaw	Dean of Women.....	\$ 4,380.00	
Grace S. M. Zorbaugh	Associate Dean .....	3,624.00	
Miriam Lois Latta	Assistant to Dean.....	1,368.00	
Daisy Rosskopf Denuene	Assistant to Dean.....	984.00	
Dorothy L. Downing	Stenographer .....	984.00	
			\$ 11,340.00
<i>Stores and Receiving</i>			
Fred E. Jones	Director .....	\$ 4,200.00	
Blanche Sullivan	Clerk .....	1,872.00	
Margaret R. Schureman	Clerk .....	1,392.00	
Nellie Dean	Typist .....	912.00	
Harry Sanders	Laborer .....	1,500.00	
Frank Langworthy	Laborer .....	1,356.00	
Irven C. Brown	Laborer .....	1,332.00	
Floyd Allen	Laborer .....	1,332.00	
George W. Hopper	Laborer .....	1,032.00	

Clarence Moore	Laborer .....	972.00	
	Laborer .....	906.00	
James T. Lawson	Checking Clerk (6 mos.) .....	906.00	
			\$ 17,712.00
Total for Administrative Division .....			\$203,047.00

## GENERAL DIVISION

<i>Alumni Records</i>			
John B. Fullen	Director of Alumni Records....	No salary	
Betty B. Shepherd	Assistant to Director.....	\$ 1,512.00	
Elizabeth Harley	Assistant to Director.....	1,212.00	
Jane Little	Typist .....	972.00	
	Typist .....	972.00	
			\$ 4,668.00
<i>Industrial Research</i>			
Albert R. Olpin	Professor, Director of Industrial Research and Field Director of Engineering Experiment Sta- tion .....	\$ 6,504.00	
	Clerk .....	972.00	
			\$ 7,476.00
<i>Mailing Department</i>			
	Addressograph Operator .....	\$ 1,212.00	
	Clerk (6 months).....	1,164.00	
	Clerk .....	972.00	
Ernest Ford	Mail Carrier (Janitor).....	1,320.00	
G. J. Hoesch	Clerk (Janitor) (6 mos.).....	582.00	
			\$ 5,250.00
<i>News Bureau</i>			
Harold Schellenger	Director .....	\$ 3,684.00	
Josephine B. Reed	Clerk .....	1,452.00	
	Assistant .....	320.00	
			\$ 5,456.00
<i>Ohio Biological Survey</i>			
Elizabeth A. Davis	Office Assistant (part time)....	\$ 360.00	
	Assistant .....	600.00	
			\$ 960.00
<i>Telephone Exchange</i>			
Katherine Napier McKee	Telephone Operator .....	\$ 1,692.00	
Margaret M. O'Neill	Telephone Operator .....	1,032.00	
Anna Yokum	Telephone Operator .....	912.00	
	Telephone Operator .....	912.00	
	Telephone Operator (student) ..	300.00	
	Telephone Operator (student) ..	300.00	
			\$ 5,148.00
<i>Typewriter Repair Service</i>			
Volfred Rich	Mechanic (Typewriter Repair) \$	1,392.00	\$ 1,392.00
<i>University Health Service</i>			
William A. Humphrey	Assistant Physician .....	\$ 1,356.00	\$ 1,356.00
Total for General Division .....			\$ 31,706.00

## PHYSICAL PLANT

<i>Superintendent's Office</i>			
Paul H. Elleman	Maintenance Engineer .....	\$ 4,608.00	and house
William C. McCracken	Chief Engineer .....	3,500.00	
Earl R. Cohee	Clerk .....	2,472.00	
Neville Babbert	Clerk .....	1,272.00	
Ruth Distelzweig	Stenographer .....	1,332.00	
Alice Glick	Stenographer .....	1,212.00	
			\$ 14,396.00
<i>Betterment of Buildings—Carpenters</i>			
Allen H. Sipple	Foreman (Carpenter) .....	\$ 2,412.00	
Carl Glade	Carpenter .....	1,992.00	
Lawrence Kurfiss	Carpenter .....	1,992.00	
John Scholten	Carpenter .....	1,992.00	
Fred Uhle	Carpenter .....	1,992.00	
Fred Moore	Carpenter's Helper .....	1,512.00	
			\$ 11,892.00

*Betterment of Buildings—Painters*

Max Lehman	Foreman (Painter)	\$ 2,472.00	
Earling C. Howard	Painter	1,872.00	
Otis Betts	Painter	1,872.00	
Herbert A. Jergens	Painter	1,872.00	
Albert H. Thoma	Painter	1,872.00	
L. A. Christian	Painter	1,812.00	
Arthur Lewis	Painter	1,752.00	
Laurence A. Jennings	Plasterer	1,872.00	
			\$ 15,896.00

*Betterment of Buildings—Tinner's*

Harry R. Johnson	Tinner	\$ 2,232.00	
John R. Combs	Tinner's Helper	1,572.00	
Leo N. Bevard	Tinner's Helper	1,212.00	
			\$ 5,016.00

*General Utility Service*

Charles Feil	Refrigeration Mechanic	\$ 2,412.00	
Harry Fisher	Utility Man	2,172.00	
William J. Murray	Auto Painter	1,992.00	
Charles Baker	Carpenter	1,992.00	
John G. Birle	Handyman	1,452.00	
			\$ 10,020.00

*Light, Heat and Power—Generation*

Glenn E. Haney	Superintendent of Power Plant	\$ 3,182.00	
William H. Case	Assistant Chief Engineer	2,292.00	
Ross Smeltzer	Maintenance Mechanic	2,172.00	
George Nye	Steamfitter—Boilerman	2,172.00	
Elmer E. Cavender	Electrician	2,172.00	
H. P. Cassidy	Boiler Repairman Helper	1,512.00	
Eugene L. Reeder	Clerk	1,212.00	
William Anderson	Craneman	1,932.00	
Thomas Findlay	Crane Helper	1,932.00	
Joseph Dill	Stationary Engineer	1,932.00	
Clarence Snider	Engineer	1,932.00	
Charles Dick	Engineer	1,932.00	
Joseph Temple	Engineer	1,932.00	
William P. Reed	Fireman	1,752.00	
Lester A. Hall	Fireman	1,752.00	
William D. Moody	Fireman	1,632.00	
J. L. Johnston	Pumpman	1,572.00	
LeRoy V. Roberts	Pumpman	1,392.00	
D. Winters	Fireman's Helper	1,356.00	
C. L. Mincer	Fireman's Helper	1,356.00	
Frank High	Fireman's Helper	1,356.00	
H. J. Roberson	Ashwheeler	1,356.00	
Domenico Bennedetto	Ashwheeler	1,356.00	
John Kelley	Ashwheeler	1,272.00	
Ralph R. Reese	Ashwheeler	1,272.00	
Charles Woodford	Laborer	1,692.00	
Norman Thompson	Laborer	1,356.00	
Ralph E. Walters	Laborer	1,356.00	
Oliver James	Laborer	1,272.00	
Otis D. Black	Student Chemist	432.00	
			\$ 49,248.00

*Light, Heat and Power—Electricians*

George Dillahunt	Foreman (Electrician)	\$ 2,592.00	
Glenn Stody	Electrician	1,932.00	
Etnair Lanning	Electrician	1,932.00	
Floyd Heischman	Electrician	1,932.00	
	Electrician	1,932.00	
	Electrician	1,932.00	
Myron M. Rankin	Electrician	1,836.00	and house
Clinton T. Fippin	Assistant Electrician	1,932.00	
Robert A. Nitsche	Electrician Apprentice	1,332.00	
Robert Murphy	Handyman	2,052.00	
			\$ 19,404.00

*Light, Heat and Power—Machinists*

William E. Eckenrode	Foreman Machinist	\$ 2,232.00	
Arthur Peglar	Mechanic	1,932.00	
Grover R. Murdock	Blacksmith	1,692.00	
John McCormick	Blacksmith's Helper	1,332.00	
Everett Salzgeber	Machinist Helper	1,212.00	
			\$ 8,400.00

*Light, Heat and Power—Steamfitters and Plumbers*

George E. Shepherd	Foreman (Steamfitter) .....	\$ 2,712.00	
John Schweizer	Night Troubleman .....	2,172.00	
Samuel R. Sher	Heat Regulating Man .....	1,932.00	
Henry C. Herdt	Steamfitter .....	2,412.00	
Michael J. Yeager	Steamfitter .....	1,872.00	
Felix Kearney	Steamfitter .....	1,932.00	
C. Knoblauch	Steamfitter's Helper .....	1,932.00	
Michael J. Devlin	Engineman—Power and Refrigeration .....	1,692.00	
Earl Anthony	Plumber .....	2,412.00	
Polk J. Tennant	Plumber .....	2,412.00	
Harry Berlin	Plumber .....	2,112.00	
E. E. Inseho	Plumber's Apprentice .....	1,932.00	and house
Arthur J. Schmidt	Plumber's Apprentice .....	1,932.00	
Ralph Bobb	Plumber's Assistant .....	1,752.00	
	Plumber's Helper .....	1,212.00	
	Fireman (7 mos.) .....	840.00	
	Fireman (5 mos.) .....	600.00	
			\$ 31,860.00

*Police and Watchmen*

William North	Day Policeman .....	\$ 1,752.00	
Hollis S. Brown	Night Policeman .....	1,512.00	
Charles G. Kalb	Policeman .....	1,512.00	
James Luther Beck	Policeman (Day) .....	1,452.00	
O. D. Conway	Night Supervisor .....	1,512.00	
Solomon D. Isenngale	Night Watchman .....	1,332.00	
Ellis Belcher	Night Watchman .....	1,332.00	
Lewis J. Dale	Night Watchman .....	1,332.00	
Milton C. Rainier	Night Watchman .....	1,332.00	
Frank Zollinger	Night Watchman .....	1,332.00	
Frank Deshler	Night Watchman .....	1,332.00	
Claude G. Ford	Night Watchman .....	1,272.00	
Floyd J. Dober	Night Watchman .....	1,272.00	
Thomas S. Woolley	Night Watchman .....	1,272.00	
Arthur J. Corcoran	Night Watchman .....	1,272.00	
	Night Watchman (3 mos.) .....	300.00	
			\$ 21,120.00

*Roads and Grounds*

Henry B. Sherman	Assistant Maintenance Engineer .....	\$ 2,772.00	
John E. Hussey	Landscape Gardener (part time) .....	1,800.00	
Robert Graham	Engineer's Helper .....	1,452.00	
Frank McDonald	Gardener .....	1,332.00	
William W. Bischoff	Laborer .....	1,692.00	
Luther F. Ealy	Laborer .....	1,452.00	
Lewis J. Feiber	Laborer .....	1,392.00	
Joseph McGuire	Laborer .....	1,392.00	
John Bugno	Laborer .....	1,332.00	
Felix Coletta	Laborer .....	1,332.00	
Paul Pinther	Laborer .....	1,332.00	
Thomas E. Froggatt	Laborer .....	1,332.00	
Adolf Singenstreu	Laborer .....	1,332.00	
John Wycuff	Laborer .....	1,332.00	
Paul H. Althoff	Laborer .....	1,332.00	
Albert B. McConaha	Laborer .....	1,272.00	
Val Boehm	Laborer (7 mos.) .....	630.00	
Isaac Harris	Laborer (7 mos.) .....	630.00	
			\$ 25,140.00

*Roads and Grounds—Garage*

Howard McDonald	Auto Mechanic .....	\$ 1,992.00	
Leo Moran	Assistant Auto Mechanic (Truck Driver) .....	1,452.00	
John Wilson Coe	Truck Driver .....	1,332.00	
J. McKinley Stewart	Laborer .....	1,572.00	
C. D. Lowry	Laborer .....	1,332.00	
			\$ 7,680.00

*Janitor Service*

Thurman W. Cann	Foreman of Janitors .....	\$ 1,812.00	
Nelson Weiler	Inspector of Janitors .....	1,392.00	
Edgar McGhee	Inspector of Janitors .....	1,392.00	
Cecil C. Dysart	Natatorium Orderly .....	1,512.00	
Jay J. Farrell	Handyman .....	1,572.00	
Lawrence B. Clay	Window Washer .....	1,392.00	

Earl LaValley	Window Washer	1,272.00
Irvin L. Walker	Floor Waxer	1,892.00
Herbert DeLong	Floor Waxer	1,212.00
Homer C. Batey	Towel Man	1,272.00
Earl M. Bilderback	Janitor	1,452.00
J. R. Butler	Janitor	1,452.00
John M. Conti	Janitor	1,452.00
C. M. Fealer	Janitor	1,452.00
Clifford Gabert	Janitor	1,452.00
Fred Henkel	Janitor	1,452.00
Fred Henning	Janitor	1,452.00
George Perkins	Janitor	1,452.00
Forrest Spencer	Janitor	1,452.00
William Todd	Janitor	1,452.00
Edward J. Tyne	Janitor	1,452.00
John M. Wallace	Janitor	1,452.00
Thad S. Blackwood	Janitor	1,892.00
Fred Cardosi	Janitor	1,892.00
John Conti	Janitor	1,892.00
F. B. Cross	Janitor	1,892.00
William Daehler	Janitor	1,892.00
Benjamin F. Davis	Janitor	1,892.00
J. E. Doebele	Janitor	1,892.00
August J. Frank	Janitor	1,892.00
Cary M. Huston	Janitor	1,892.00
Charles E. Klinck	Janitor	1,892.00
George N. Latremore	Janitor	1,892.00
Francy McGinnis	Janitor	1,892.00
Harry E. Munk	Janitor	1,892.00
Joseph M. Peyton	Janitor	1,892.00
Ray D. Stewart	Janitor	1,892.00
Frank J. Then	Janitor	1,892.00
Albert N. Tracy	Janitor	1,892.00
Louis E. Walters	Janitor	1,892.00
W. J. Whalen	Janitor	1,892.00
William H. Williams	Janitor	1,892.00
Willis Abbott	Janitor	1,332.00
Charles Bentz	Janitor	1,332.00
Pasquale Caldararo	Janitor	1,332.00
Domenico Capretta	Janitor	1,332.00
Joe Forchheski	Janitor	1,332.00
George R. Grover	Janitor	1,332.00
James E. Harrington	Janitor	1,332.00
Will G. Howard	Janitor	1,332.00
Robert E. Johnson	Janitor	1,332.00
Leonard F. Jordan	Janitor	1,332.00
Herman Kaufman	Janitor	1,332.00
Patrick J. Keenan	Janitor	1,332.00
Douglas B. Lindsley	Janitor	1,332.00
George W. Newman	Janitor	1,332.00
Joseph Schrader	Janitor	1,332.00
Oliver Smith	Janitor	1,332.00
John Tordiff	Janitor	1,332.00
William Wolfe	Janitor	1,332.00
Walter Bailey	Janitor	1,808.00
Lee Farrell Alkire	Janitor	1,272.00
William Cavanaugh	Janitor	1,272.00
Edward J. Long	Janitor	1,272.00
John B. Truitt	Janitor	1,272.00
Robert L. Albright	Janitor	1,212.00
Joe B. Altier	Janitor	1,212.00
Harry W. Baughman	Janitor	1,212.00
Charles Bell	Janitor	1,212.00
Hilas B. Boyer	Janitor	1,212.00
Charles O. Burnette	Janitor	1,212.00
Grover W. Childers	Janitor	1,212.00
Carl K. Conrad	Janitor	1,212.00
Leonard DeLong	Janitor	1,212.00
Edward H. Dixon	Janitor	1,212.00
William Fuller	Janitor	1,212.00
Joseph J. Green	Janitor	1,212.00
Lawrence J. Hahn	Janitor	1,212.00
Ray Harvey Hood	Janitor	1,212.00
Donald Hoskinson	Janitor	1,212.00
Saul W. James	Janitor	1,212.00

Robert H. Johnson	Janitor	1,212.00
Robert J. Lamb	Janitor	1,212.00
Melvin L. Moorehead	Janitor	1,212.00
Clinton Mulford	Janitor	1,212.00
Herman D. Palmer	Janitor	1,212.00
Homer J. Palmer	Janitor	1,212.00
Harry Reigel	Janitor	1,212.00
John P. Riffle	Janitor	1,212.00
Edwin M. Schwartz	Janitor	1,212.00
S. Sexton	Janitor	1,212.00
Charles P. Smith	Janitor	1,212.00
Merle E. Smith	Janitor	1,212.00
Philip Truax	Janitor	1,212.00
George Watkins	Janitor	1,212.00
James W. Weaver	Janitor	1,212.00
Frederick R. Welsh	Janitor	1,212.00
John W. Wilcoxon	Janitor	1,212.00
Oliver S. Witham	Janitor	1,212.00
LeRoy D. Wise	Janitor	1,212.00
Paul R. Wyman	Janitor	1,212.00
Monroe Walters	Janitor (10 mos.)	850.00
	Janitor	1,820.00
	Janitor	1,272.00
Grace N. Stewart	Janitress	972.00
Viola Parsley	Janitress	972.00
Mabel C. Berry	Janitress	972.00
Elizabeth Hollis	Janitress	972.00
Nellie Rhoades	Janitress	912.00
Alice Thompson	Janitress	912.00
Hettie Hampton	Janitress	912.00
Hattie Lake	Janitress	912.00
John Henry Franz	Elevator Operator	732.00
Ellsworth P. Swickard	Elevator Operator	732.00
M. F. Cooney	Janitor (retired)	860.00
		<hr/>
		\$146,390.00

**Laundry**

Joseph E. Fultz	Laundry Foreman	\$ 1,812.00
Harry C. Hoy	Laundrer	1,332.00
H. M. Billingsley	Laundry Truck Driver	1,332.00
Clara Reichelderfer	Laundress	936.00
Dora Henry	Laundress	936.00
Mayme Becker	Laundress	900.00
Stella Fitzsimmons	Laundress	900.00
Maude Livingston	Laundress	900.00
Rose Long	Laundress	900.00
Mildred Mercer	Laundress	900.00
Naomi Minturn	Laundress	900.00
Maudie Norris	Laundress	900.00
May Rees	Laundress	900.00
Inez Toy	Laundress	900.00
Elizabeth Westenhaver	Laundress	900.00
		<hr/>
		\$ 15,348.00

**University Architect**

H. Dwight Smith	Professor of Architecture	\$ 6,612.00
Harry F. Reichard	Associate University Architect (Chief Draftsman)	4,104.00
Marion A. Carter	Architectural Engineer	3,312.00
Robert D. Rush	Planning Officer	1,812.00
Elsie Edwards	Clerk	1,332.00
		<hr/>
		\$ 17,172.00

Total for Physical Plant..... \$898,482.00

**ROTARY AND MISCELLANEOUS BUDGETS****F-9 Farm Marketing**

Arthur R. Mangus	Associate Professor	\$ 400.00
John H. Sitterley	Assistant Professor	1,224.00
Phil S. Eckert	Research Assistant	1,209.00
P. P. Wallrabenstein	Assistant	540.00
R. H. Blosser	Assistant	528.00
I. W. Moomaw	Research Assistant	270.00

Robert C. Headington	Research Assistant .....	135.00	
	Graduate Assistant .....	450.00	
	Graduate Assistant .....	450.00	
Lucile Mays	Stenographer (part time).....	540.00	
Kathleen Cooney	Stenographer (part time).....	324.00	
			\$ 6,070.00
<i>F-9 Bureau of Special Education</i>			
Irene E. Kinley	Assistant to Director ( $\frac{1}{2}$ salary—3 mos.; full salary—9 mos.).....	\$ 2,016.00	\$ 2,016.00
<i>College of Agriculture</i>			
<i>Administration</i>			
Ruth L. Smith	Stenographer .....	1,032.00	
Mary L. Walker	Stenographer (part time).....	600.00	
Flo Bailey	Stenographer (part time).....	540.00	
Rose Mary Rotondo	Stenographer (part time).....	480.00	
Barbara Armstrong	Stenographer (part time).....	120.00	
			\$ 2,772.00
<i>Animal Husbandry</i>			
Lawrence E. Kunkle	Instructor .....	\$ 1,296.00	
Charles G. Hunt	Graduate Assistant .....	450.00	
Sam L. Hansard	Graduate Assistant .....	450.00	
			\$ 2,196.00
<i>Dairy Technology</i>			
T. V. Armstrong	Instructor .....	\$ 2,100.00	
Walter Slatyer	Instructor (part time).....	1,080.00	
Raymond Alberta	Assistant .....	1,800.00	
John Whitworth	Graduate Assistant .....	450.00	
Corinne Linek	Clerk .....	1,162.00	
			\$ 6,582.00
<i>Dental Clinic</i>			
Dick P. Snyder	Professor .....	\$ 2,196.00	
Charles W. Strosnider	Associate Professor .....	4,296.00	
Carl O. Boucher	Associate Professor .....	2,160.00	
Wilbur L. Marshall	Assistant Professor .....	1,212.00	
Robert E. Wade	Assistant Professor .....	1,212.00	
Lyle S. Pettit	Assistant Professor .....	1,020.00	
Harry D. Spangenberg	Instructor .....	2,760.00	
Robert D. McFarland	Instructor .....	1,848.00	
Harold K. Crow	Instructor .....	1,020.00	
Robert M. Appleman	Instructor .....	800.00	
Howard Leeper	Instructor .....	600.00	
Robert Mayer	Instructor (9 mos.).....	675.00	
Carl Denn	Instructor (9 mos.).....	675.00	
Agnes Warner	Assistant .....	1,212.00	
Barbara Johnson	Technical Assistant .....	1,200.00	
Emma Smith	Technical Assistant .....	1,032.00	
Elma Willis	Technical Assistant .....	972.00	
Marianne Ide Clarke	Technical Assistant .....	972.00	
Phyllis Mae Mooney	Technical Assistant .....	912.00	
Benjamin Isham	Technical Assistant .....	792.00	
Robert T. Trippy	Demonstrating Assistant (9 mos.) .....	800.00	
Karl Becker	Intern .....	900.00	
James J. Hill	Intern .....	900.00	
Edna Wallace	Stenographer .....	1,212.00	
Mary Edith Luethi	Stenographer .....	1,212.00	
Retta May Washburn	Office Assistant .....	972.00	
			\$ 33,562.00
<i>Bureau of Educational Research</i>			
<i>Committee on Relation of Schools and Colleges—Progressive Education Association</i>			
Allen N. Zechiel	Research Associate and Assistant Professor of Education .....	\$ 4,500.00	
H. Harry Giles	Research Associate and Assistant Professor of Education .....	3,500.00	
Samuel P. McCutchen	Research Associate and Assistant Professor of Education .....	3,100.00	
			\$ 11,100.00

**Radio Evaluation Study—General Education Board**

Norman Woelfel	Assistant Professor and Research Associate .....	\$ 5,000.00
Alton O'Steen	Assistant Professor and Research Associate .....	4,200.00
Ronald R. Lowdermilk	Assistant Professor and Research Associate .....	4,200.00
John H. Rowland	Assistant Professor and Research Associate .....	4,000.00
Seerly Reid	Research Associate .....	3,000.00
Gerhart D. Wiebe	Research Associate .....	3,000.00
John R. Miles	Research Associate .....	3,000.00
Irving Robbins	Research Assistant .....	1,500.00
Alice Beighley	Statistician .....	2,000.00
Margarieta Ralls	Stenographer .....	2,000.00
Armada Ruffner	Stenographer .....	1,200.00
Bernice E. Williams	Stenographer .....	1,200.00
Ether Rodgers	Student Stenographer .....	600.00
Rosemary Gregory	Clerk (part time) (8 mos.)....	150.00
		<b>\$ 35,050.00</b>

**College of Education****Secondary School Workshop—Progressive Education Association**

Lloyd A. Cook	Associate Professor .....	\$ 900.00
A. N. Zechiel	Assistant Professor .....	500.00
C. B. Mendenhall	Instructor .....	500.00
Orin Graff	Instructor .....	300.00
Edward Liss	Consultant .....	300.00
Mildred O. Chaplin	Assistant .....	200.00
Charles Boye	Assistant .....	200.00
		<b>\$ 2,800.00</b>

**Home Economics Nursery**

	Instructor (8 mos.).....	\$ 200.00
	Assistant (part time).....	450.00
Violet I. Martin	Assistant (part time) (8 mos.)	400.00
Marion L. Carr	Assistant (part time).....	250.00
Martha Rees	Assistant (part time).....	150.00
		<b>\$ 1,450.00</b>

**Optomety Clinic**

S. M. Steele	Superintendent of Dispensary...\$	900.00
Edward Ewing	Student Assistant (8 mos.)....	320.00
		<b>\$ 1,220.00</b>

**Starling-Loving Hospital****Nursing Care**

	Code	
Lucille Moore	Telephone Operator .....	1 \$ 912.00
Jane Ackers	General Duty Nurse .....	3&4 912.00
Eunice Archibald	General Duty Nurse .....	3&4 912.00
Alma Arney	General Duty Nurse .....	3&4 912.00
Virginia Bagnell	General Duty Nurse .....	3&4 912.00
Juanita Beall	General Duty Nurse .....	3&4 912.00
Virginia McD. Bender	General Duty Nurse .....	3&4 912.00
Lela Beck	General Duty Nurse .....	3&4 912.00
Gertrude M. Bent	General Duty Nurse .....	3&4 912.00
Dorothy Bird	General Duty Nurse .....	3&4 912.00
Carmela Briton	General Duty Nurse .....	3&4 912.00
Cecelia O. Buterbaugh	General Duty Nurse .....	3&4 912.00
Leota Combs	General Duty Nurse .....	3&4 912.00
Inez Constant	General Duty Nurse .....	3&4 912.00
Mildred L. Conway	General Duty Nurse .....	3&4 912.00
Mary Cormany	General Duty Nurse .....	3&4 912.00
Estelle Dennison	General Duty Nurse .....	3&4 912.00
Virginia Ely	General Duty Nurse .....	3&4 912.00
Jeanne Engeroff	General Duty Nurse .....	3&4 912.00
Mildred Ewing	General Duty Nurse .....	3&4 912.00
Marian Haag	General Duty Nurse .....	3&4 912.00
Louise R. Horn	General Duty Nurse .....	3&4 912.00
Leona James	General Duty Nurse .....	3&4 912.00
Eva Llewellyn	General Duty Nurse .....	3&4 912.00
Angela Martin	General Duty Nurse .....	3&4 912.00
Elsie E. Minnich	General Duty Nurse .....	3&4 912.00
Verda B. Mock	General Duty Nurse .....	3&4 912.00
Mary K. Meyer	General Duty Nurse .....	3&4 912.00
Mary M. Roberts	General Duty Nurse .....	3&4 912.00
Wanda Robinson	General Duty Nurse .....	3&4 912.00
Florence Sackett	General Duty Nurse .....	3&4 912.00



Martha E. Shelley	General Duty Nurse	3&4	912.00	
Irene Swain	General Duty Nurse	3&4	912.00	
Alice Tracy	General Duty Nurse	3&4	912.00	
Hilda Unger	General Duty Nurse	3&4	912.00	
Ada E. Vance	General Duty Nurse	3&4	912.00	
Sara Van Houten	General Duty Nurse	3&4	912.00	
Marjorie Walley	General Duty Nurse	3&4	912.00	
Mary R. Williams	General Duty Nurse	3&4	912.00	
Winifred J. Wise	General Duty Nurse	3&4	912.00	
Julia Ake	Nurses Aide	3&4	516.00	
Hortense Chapman	Nurses Aide	3&4	516.00	
Hazel Dixon	Nurses Aide	3&4	516.00	
Geraldine G. Elliott	Nurses Aide	3&4	516.00	
Rosemary Faulkner	Nurses Aide	3&4	516.00	
Edna Mae Fleisher	Nurses Aide	3&4	516.00	
Louise E. Kiener	Nurses Aide	3&4	516.00	
Virginia Klein	Nurses Aide	3&4	516.00	
Stella Lee	Nurses Aide	3&4	516.00	
Thelma McCoy	Nurses Aide	3&4	516.00	
Priscilla Jane Ring	Nurses Aide	3&4	516.00	
Margaret B. Sautter	Nurses Aide	3&4	516.00	
Elizabeth Scranton	Nurses Aide	3&4	516.00	
Carolyn R. Shepard	Nurses Aide	3&4	516.00	
				\$ 44,616.00
<i>Veterinary Clinic</i>				
Edward T. Marsh	Assistant Professor		\$ 1,488.00	
John H. Knapp	Instructor		768.00	
Frances S. Haggard	Stenographer		1,832.00	
Ray B. Auburn	Assistant Groom		1,308.00	
				\$ 4,896.00
<i>Graduate School</i>				
Roma M. Hodgson	Editorial Assistant		\$ 1,812.00	\$ 1,812.00
<i>Library</i>				
Ralph Brehm	Bookbinder		\$ 2,316.00	
Rita Buxton	Accession Assistant		2,016.00	
	Library Assistant		912.00	
Gertrude Roehrer	Binderywoman (part salary)		804.00	
				\$ 6,048.00
<i>Intramural Athletics—General Activities Fee Fund</i>				
<i>Physical Education for Men</i>				
Leo G. Staley	Associate Professor		\$ 4,092.00	
Willard P. Ashbrook	Associate Professor		612.00	
	Associate Professor		400.00	
	Assistant Professor		400.00	
	Assistant Professor		400.00	
Evelyn B. Hunter	Intramural Assistant		1,248.00	
Alex Pulsinelli	Caretaker—Tennis Courts		1,392.00	
				\$ 8,544.00
<i>Physical Education for Women</i>				
Dorothy Sumption	Associate Professor		\$ 2,772.00	
Henrietta Cherrington	Instructor		1,848.00	
Ann Paterson	Instructor (10 mos.)		1,392.00	
	Assistant Professor		850.00	
Martha P. Hughes	Stenographer		972.00	
Frank Vari	Caretaker—Women's Field		1,332.00	
Mary R. Moore	Maid—Women's Field House		732.00	
				\$ 9,398.00
<i>Division of Conservation—Stone Laboratory</i>				
Milton B. Trautman	Research Biologist		\$ 2,508.00	
Kenneth H. Doan	Research Assistant		984.00	
Leonard J. Bodenlos	Assistant		984.00	
M. W. Sensius	Research Professor		600.00	
William C. Beaver	Research Professor		600.00	
Nelson Marshall	Research Assistant		150.00	
William A. McLane	Research Assistant		100.00	
				\$ 5,926.00
<i>Student Employment Office—General Activities Fee Fund</i>				
William S. Guthrie	Director of Student Employment and Assistant Dean of Men		\$ 3,072.00	
Roberta R. Cullman	Stenographer		1,092.00	

Elizabeth J. Hogue	Clerk .....	972.00	
	Student Clerk (10 mos.).....	400.00	
			\$ 5,536.00
<i>University Health Service—General Activities Fee Fund</i>			
John W. Wilce	Director and Professor .....	\$ 5,124.00	
Morse F. Osborn	Associate Professor .....	4,176.00	
James A. Beer	Assistant Professor .....	3,204.00	
Shirley Armstrong	Assistant Professor .....	2,040.00	
Charlotte Winnemore	Assistant Professor .....	1,656.00	
James M. Foley	Instructor .....	\$ 8,504.00	
Theodore Allenbach	Associate Physician and Instructor in Medicine.....	2,676.00	
Ruth H. St. John	Physician, University School (10 mos.) .....	1,150.00	
Earl H. Baxter	Pediatric Consultant and Examiner (10 mos.).....	150.00	
Lucille Young	Nurse .....	1,956.00	
Eleanora Wilson	Assistant Nurse .....	1,212.00	
Margaret T. Merrill	Assistant Nurse .....	1,212.00	
Kathryn Wiedemer	Assistant Nurse (9 mos.).....	900.00	
Dorothea Richards	Technical Assistant .....	1,212.00	
Maude M. Eckhardt	Clerk .....	1,452.00	
Margaret Cahill	Stenographer .....	1,212.00	
Dora White	Stenographer .....	972.00	
			\$ 33,808.00
<i>Dean of Men's Office—General Activities Fee Fund</i>			
Wayne V. Harsha	Advisory Business Manager of Student Publication .....	\$ 300.00	\$ 300.00
<i>Student Dramatic Organizations—General Activities Fee Fund</i>			
Edward S. Drake	Business Manager .....	\$ 504.00	\$ 504.00
<i>Chimes—General Activities Fee Fund</i>			
Allen McManigal	Chimes Master (9 mos.).....	\$ 450.00	\$ 450.00
<i>News Bureau—General Activities Fee Fund</i>			
Lydia Esther Collicott	Information Clerk .....	\$ 1,212.00	\$ 1,212.00
<i>University Bookstore</i>			
George H. Siebert	Bookstore Manager .....	No salary	
Emerson B. Laird	Assistant Manager .....	\$ 2,712.00	
Marguerite Hoopgarner	Bookkeeper .....	1,812.00	
Walter C. Grauman	Stock Clerk .....	1,632.00	
Sigrid Gidlund	Typist .....	1,212.00	
Millicent Jackson	Stenographer .....	1,092.00	
Alice L. Booth	Clerk .....	1,092.00	
Audrey F. McCormick	Sales Clerk .....	1,092.00	
	Sales Clerk .....	1,032.00	
	Sales Clerk .....	912.00	
			\$ 12,588.00
<i>Photography</i>			
Francis W. Davis	Assistant Professor .....	No salary	
George S. Wolfram	Photographer .....	\$ 2,136.00	
Walter G. Wagner	Photographer .....	1,932.00	
Harry G. Binau	Assistant .....	1,092.00	
Nina Padovan Coccia	Stenographer .....	1,432.00	
			\$ 6,192.00
<i>University Print Shop</i>			
George H. Siebert	Manager .....	No salary	
George M. Ginn	Printer .....	\$ 3,612.00	
Richard A. Grimes	Bookkeeper .....	1,812.00	
Jeannette A. Reed	Proofreader .....	1,476.00	
Dale E. Lephart	Manager—Mailing Room .....	2,112.00	
Helen Neunherz	Clerk .....	1,092.00	
			\$ 10,104.00
<i>General Store</i>			
Fred E. Jones	Director .....	No salary	
Wilma L. Murtha	Stenographer .....	\$ 1,440.00	
Mary W. Henderson	Clerk .....	1,212.00	
Eather Hartnell	Clerk .....	972.00	
Eather A. Burkhead	Clerk .....	972.00	
Charles Pugh, Jr.	Laborer .....	1,572.00	

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Roy Burgett	Laborer	1,392.00
Ernest E. Simon	Laborer	1,332.00
Joseph Paquin	Laborer	1,272.00
Thomas M. Collins	Laborer	1,152.00
Arthur H. Mayer	Laborer	1,092.00
Hugh Price	Laborer	1,032.00
Robert Collier	Laborer	912.00

\$ 14,352.00

*Laboratory Supply Store*

Chester W. McClintock	Director (Storekeeper)	\$ 4,200.00
Frank D. Brill	Pharmacist	2,544.00
Lawrence S. Gormley	Pharmacist	2,544.00
Harold W. Miller	Pharmacist	2,412.00
Robert H. Bower	Pharmacist	2,328.00
Leslie W. Rees	Pharmacist	2,280.00
Fred L. Williams	Pharmacist	2,016.00
Lowell H. Ruff	Pharmacist	2,016.00
Donald C. Van Dyke	Pharmacist	1,920.00
Aden L. Duffee	Pharmacist	1,872.00
Edwin F. Hoffman	Pharmacist	1,812.00
Alfred W. Snider	Pharmacist	1,752.00
Barbee W. Durham	Pharmacist	1,632.00
George McClung, Jr.	Pharmacist	1,632.00
Percy Groome	Pharmacist	1,512.00
Elvin McGrady	Pharmacist	1,512.00
	Pharmacist	1,512.00
	Pharmacist (part time) (9 mos.)	351.00
Richard McClarren	Glassblower	2,340.00
Russell B. Leonard	Glassblower's Helper	1,956.00
William E. Leonard	Laborer	1,512.00
Henry L. Allison	Laborer	1,332.00
Raymond Roush	Laborer	1,308.00
Charles C. Lloydl	Laborer	1,272.00
Scott Dawson	Laborer	1,272.00
John E. Swain	Laborer	1,272.00
Joe Drake	Laborer	1,272.00
James A. Shockley	Laborer	1,212.00
Robert W. Warner	Laborer	1,212.00
Charles C. Richards	Laborer	972.00
	Laborer	972.00
	Bookkeeper	2,804.00
Clyde Minto	Clerk	1,500.00
Clara M. Fleischer	Chief Clerk (Clerk)	1,212.00
Pauline Shank	Clerk	1,008.00
Betty Oden	Clerk	912.00
Augusta Karp Reister	Clerk	912.00
Eleanor L. Grigsby	Clerk	912.00
Mary Eletha Steele	Clerk	912.00
Margaret Stabs	Typist	912.00
Katherine Young	Typist	912.00

\$ 68,975.00

*Laboratory Supply Store Pro Rata**Botany*

Eugene Bishop Wittlake	Technician	\$ 1,512.00	\$ 1,512.00
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*Bacteriology*

John Newbauer	Technical Assistant	\$ 360.00	
Charles W. Gehrke	Technical Assistant	315.00	\$ 675.00

*Chemistry*

Amos E. Luckhaupt	Lecture Assistant	\$ 2,400.00	
Glenn Breen	Storeroom Manager	1,608.00	
Harriet E. Proctor	Clerk	1,032.00	
Lillian Millious	Stenographer	972.00	
Gerard Lord	Assistant	960.00	
			\$ 6,972.00

*English*

Departmental Librarian	\$ 1,608.00	\$ 1,608.00
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*History*

Mary R. Self	Departmental Library Assistant	\$ 600.00	
Ruth Daugherty	Departmental Library Assistant	600.00	\$ 1,200.00

<i>Philosophy</i>				
Alvin F. Nelson	Graduate Assistant .....	\$ 450.00	\$	450.00
<i>Physics and Astronomy</i>				
Jeraldine W. Charles	Typist (part time).....	\$ 340.00	\$	340.00
<i>University School</i>				
	Instructor .....	\$ 432.00		
	Assistant to Observers.....	720.00		
	Assistant .....	450.00		
	Assistant .....	450.00		
	Assistant .....	200.00		
	Assistant .....	100.00		
	Assistant to Observers.....	50.00		
			\$	2,402.00
<i>Veterinary Medicine</i>				
Hugh B. McGlade	Technical Assistant .....	\$ 420.00	\$	420.00
<i>Physical Education</i>				
John M. Evans	Towel Man .....	\$ 1,512.00		
Joseph F. Luckhaupt	Laborer .....	1,272.00		
Louise Ortman	Maid .....	1,212.00		
Bonnie Jean Warner	Maid .....	912.00		
Michael J. Durkin	Nightwatchman (10 mos.)....	950.00		
R. A. Vilbrandt	Assistant Towel Man (9 mos.)..	675.00		
	Maid (9 mos.).....	900.00		
			\$	7,433.00
Total for Laboratory Supply Store Pro Rata.....			\$	23,012.00
<i>Baker Hall</i>				
<i>Administration</i>				
Lowell Wrigley	Superintendent .....	\$ 2,208.00		
Harvey M. Rice	Scholarship Supervisor .....	No salary		
	Clerk-Telephone Operator .....	972.00		
Agnes Calvert	Clerk-Telephone Operator .....	972.00		
Carl Brinck	Receiving and Stock Clerk.....	1,212.00		
			\$	5,864.00
<i>Dormitory</i>				
Julia M. Bradley	Housekeeper .....	\$ 1,020.00		
Leroy Mirise	Night Janitor .....	1,212.00		
	4 Janitors @ \$900 ea. (9 mos.)	3,600.00		
	16 Maids @ \$570 ea. (9½ mos.)	9,120.00		
			\$	14,952.00
<i>Proctors</i>				
	15 Proctors @ \$120 ea. (9 mos.)	\$ 1,800.00	\$	1,800.00
<i>Dining Room and Kitchen</i>				
	Dietitian (9½ mos.).....	\$ 1,425.00		
	Assistant Dietitian (9½ mos.)..	950.00		
	2 Graduate Assistants @ \$475 ea. (9½ mos.) .....	950.00		
	3 Cooks @ \$665 ea. (9½ mos.)..	1,995.00		
	2 Cooks @ \$585 ea. (9 mos.)...	1,170.00		
	2 Cooks @ \$540 ea. (9 mos.)...	1,080.00		
	Checker .....	540.00		
	2 Helpers @ \$540 ea. (9 mos.)..	1,080.00		
	4 Helpers @ \$450 ea. (9 mos.)..	1,800.00		
	2 Dishwashers @ \$585 ea. (9 mos.) .....	1,170.00		
	Pot and Pan Washer (9 mos.)..	630.00		
	2 Janitors @ \$720 ea. (9 mos.)..	1,440.00		
			\$	14,230.00
Total for Baker Hall.....			\$	36,346.00
<i>Neil Hall</i>				
<i>Administration</i>				
Emma E. Prout	Superintendent .....	1	\$1,272.00	
Carolyn Pollock	Head Resident .....	1	2,004.00	
Minnette Cattrell	Secretary-Bookkeeper .....	1	528.00	
Jane B. Salter	Assistant Chaperon .....	1	672.00	
			\$	4,476.00

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*Dormitory*

Edward Thompson	Janitor .....	\$1,200.00	
	Janitor .....	1 1,032.00	
Harry C. Dye	Night Man .....	972.00	
Cuba Wells	Maid .....	744.00	
Faye Green	Maid .....	720.00	
Nellie Hardy	Maid .....	720.00	
Lucille M. Givens	Maid .....	684.00	
			\$ 6,072.00

*Dining Room and Kitchen*

Kathryn Seymour	Dietitian .....	1 \$1,452.00	
Ruth Stewart	Cook (9 mos.) .....	630.00	
Blanche M. Jacoby	Cook (9 mos.) .....	540.00	
Georgia Harrison	Cook (9 mos.) .....	495.00	
	Cook (9 mos.) .....	405.00	
Joseph W. Turner	Kitchen Helper (9 mos.) ..	540.00	
James O. Garrett	Kitchen Helper (9 mos.) ..	495.00	
Lillian P. Brown	Maid (9 mos.) .....	486.00	
Elizabeth Burkhead	Maid (9 mos.) .....	486.00	
			\$ 5,529.00
Total for Neil Hall.....			\$ 16,077.00

*Residence Halls for Women**Administration*

Emma E. Prout	Superintendent .....	1 \$2,556.00	
Minnette Cattrell	Secretary-Bookkeeper .....	1 1,056.00	
Grace P. Weiss	Head Resident .....	1 2,004.00	
Edith Bullock	Chaperon .....	1 972.00	
Adelaide Leonard	Night Chaperon .....	1 792.00	
Lena M. Porter	Chaperon .....	1 672.00	
Jan A. Waid	Graduate Resident (9 mos.) .....	1 540.00	
	Graduate Resident (9 mos.) .....	1 540.00	
	Graduate Resident (9 mos.) .....	1 540.00	
			\$ 9,672.00

*Dormitory*

Katherine Hammell	Housekeeper .....	1 \$1,044.00	
Lucy Campbell	Housekeeper .....	1 612.00	
	Housekeeper .....	744.00	
Florence Trotter	Telephone Operator .....	1 552.00	
James Trotter	Janitor .....	1 852.00	
	2 Janitors @ \$900 ea. (9 mos.) .....	1,800.00	
Jesse Bull	Porter .....	1,605.00	
Isaiah Ragland	Porter .....	1,260.00	
Odell Harmon	Maid .....	780.00	
Mae Wagner	Maid .....	720.00	
	2 Maids @ \$540 ea. (9 mos.) .....	1,080.00	
	1 Maid (9 mos.) .....	270.00	
			\$ 11,322.00

*Dining Room and Kitchen*

Mary K. Alexander	Dietitian .....	1 \$1,812.00	
	3 Graduate Assistants @ \$450 ea. (9 mos.) ....	1,350.00	
Gustina Gwyn	Cook (9 mos.) .....	630.00	
	2 Cooks @ \$630 ea. (9 mos.) .....	1,260.00	
Myrtle Campbell	Baker (9 mos.) .....	630.00	
	Pot and Pan Washer (9 mos.) .....	585.00	
Piccola Keith	Maid (9 mos.) .....	477.00	
	Maid (9 mos.) .....	477.00	
	Helper (9 mos.) .....	450.00	
Elmer Parks	Janitor (9 mos.) .....	882.00	
	3 Janitors @ \$675 ea. (9 mos.) .....	2,025.00	
			\$ 10,578.00
Total for Residence Halls.....			\$ 31,572.00

Code: 1 Board and Room      2 Lunch      3 All Meals      4 Two Meals

*Dormitories and Dining Halls—Pro Rata*

June F. Kennedy	Director of Dining Halls.....	\$ 3,000.00	
Agnes Skinner Smith	Director of Dining Halls.....	3,000.00	
	Bookkeeper .....	1,856.00	
	Stenographer .....	1,032.00	
B. M. Bowman	Service Man .....	2,112.00	
	Buyer and Storekeeper.....	1,856.00	
			\$ 11,856.00

*Pomerene Refectory*

June F. Kennedy	Director of Dining Halls.....	No salary	
Agnes Skinner Smith	Director of Dining Halls.....	No salary	
Helen Fivaz	Assistant Kitchen Supervisor...\$	1,512.00	
Margaret L. Sullivan	Assistant Kitchen Supervisor...	1,212.00	
Lucille E. Wagner	Assistant Dining Room Supervisor .....	1,092.00	
Bertha L. Shotts	Dining Room Helper.....	720.00	
Martha S. Ebright	Bookkeeper .....	1,212.00	
Alice Noble	Cashier .....	852.00	
Marjorie Fuller	Cashier .....	792.00	
Hazel Bender	Counter Assistant .....	612.00	
Rose Gray	Cook .....	972.00	
Ethel Brown	Cook .....	972.00	
Helen Thels	Cook .....	912.00	
Anna Crockett	Cook .....	912.00	
Julia Jenkins	Cook .....	828.00	
Alma Vath	Cook .....	792.00	
Beulah Runyeon	Cook .....	732.00	
Martha Belle Williams	Cook (part time).....	612.00	
Emma Hoesch	Cook (part time).....	588.00	
Mary McCurdy	Cook (part time).....	540.00	
Edwin H. Burden	Kitchen Helper .....	792.00	
George W. Hope	Janitor .....	792.00	
Lawrence Kell	Janitor .....	792.00	
Alexander Trumbull	Janitor .....	852.00	
Mildred Hairston	Janitress .....	492.00	
Lucile Wright	Assistant (part time).....	600.00	
June F. Kennedy	Assistant Professor .....	400.00	
			\$ 20,584.00

*University School Dining Hall*

Alice M. Johnson	Dietitian and Instructor.....\$	1,200.00	
Josephine Cronin	Cook (9 mos.).....	540.00	
Nellie Gray	Cook (9 mos.).....	495.00	
Dora Radebaugh	Cook (9 mos.).....	495.00	
John Cute	Kitchen Helper (9 mos.).....	360.00	
			\$ 3,090.00

*Journal of Higher Education*

Florence Lord	Clerk .....	\$ 1,212.00	\$ 1,212.00
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*Home Economics*

Helena Stokes	Assistant (part time).....\$	600.00	\$ 600.00
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Upon motion of Mr. Atkinson, seconded by Mr. Rummell, the annual salary budget for the fiscal year beginning July 1, 1940, as presented by the President, was upon roll call unanimously approved.

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The President presented the annual salary budget for the Agricultural Extension Service, covering the fiscal year beginning July 1, 1940:

### AGRICULTURAL EXTENSION SERVICE

#### SOURCES OF INCOME

1940-1941

State Appropriation .....	\$ 217,070.00
Smith-Lever Funds .....	172,972.88
Capper-Ketcham Funds .....	89,797.02
Bankhead-Jones Funds .....	384,816.01
Soil Conservation Service Cooperating.....	2,500.00
Clark-McNary Funds .....	1,620.00
Institute Funds from Counties.....	15,400.00
	\$ 834,175.91
County Agents Funds from Counties.....	211,830.00
Grand Total .....	\$1,046,005.91

## SALARY BUDGET

*Administration*

H. C. Ramsower	Director (Professor) .....	\$ 6,108.00	
George B. Crane	Secretary and Assistant Director (Associate Professor) .....	4,500.00	
Tessa Webb	Assistant .....	1,932.00	
Julia Whitmer	Stenographer .....	1,212.00	
Marcell Martin	Stenographer .....	1,212.00	
Earl G. Bell	Laborer .....	1,392.00	
Francis M. Cligrow	Multilith Operator .....	1,392.00	
			\$ 17,748.00

*Agricultural Publication**Editorial Service*

James E. McClintock	Agricultural Editor (Professor) \$	4,602.00
Gerald E. Ferris	Assistant Agricultural Editor (Assistant Professor) .....	3,174.00
A. J. Patch	Assistant Agricultural Editor (Assistant Professor) .....	3,684.00
Ethel Cadley	Instructor .....	2,868.00
Chauncey E. Wilson	Assistant Professor .....	3,174.00
Dorothy Sheridan	Stenographer .....	1,162.00
Reva Lipson	Typist .....	1,162.00
Martha L. Borror	Stenographer .....	1,032.00

*Printing and Distribution*

Emerson Frederick	Assistant .....	\$ 1,632.00
David S. Gordon	Laborer .....	1,392.00

*Correspondence Courses*

Edith Bauer	Stenographer .....	\$ 1,332.00	
			\$ 25,194.00

*County Agent Work*

William W. Brownfield	District Supervisor (Professor) \$	4,398.00
Otto C. Croy	District Supervisor (Associate Professor) .....	4,296.00
George R. Eastwood	District Supervisor (Professor)	4,398.00
Burrell B. Spohn	Supervisor of Projects and Programs (Professor) .....	4,602.00
Mary Satterfield	Stenographer .....	972.00
Susanne Macino	Stenographer .....	1,212.00

*County Agricultural Agents*

		<i>County</i>	
		4 Agricultural Agents in	
	Training .....	\$ 7,800.00	
Volney G. Applegate	Instructor Harrison .....	2,868.00	
David B. Bailey	Instructor Warren .....	2,460.00	
Lyman F. Baker	Instructor Madison .....	2,766.00	
William S. Barnhart	Instructor Muskingum .....	3,888.00	
Roy E. Battles	Instructor Clermont .....	2,766.00	
Francis I. Bell	Instructor Williams .....	3,378.00	
Carl R. Bibbee	Instructor Hamilton .....	3,786.00	
Carl S. Bittner	Instructor Ottawa .....	3,276.00	
Forest K. Blair	Instructor Pickaway .....	3,378.00	
Charles E. Blakeslee	Instructor Meigs .....	2,562.00	
Walter L. Bluck	Instructor Clinton .....	3,378.00	
E. Howard Bond	Instructor Henry .....	3,378.00	
Boyce E. Bradford	Instructor Hardin .....	2,766.00	
Clarence D. Brown	Instructor Auglaize .....	2,868.00	
George L. Brown	Instructor Noble .....	2,868.00	
Lawrence G. Brubaker	Instructor Union .....	2,766.00	
Wilbur H. Bruner	Instructor Preble .....	2,868.00	
Virgil D. Burriss	Instructor Medina .....	3,276.00	
G. Harold Chambers	Instructor Coshocton .....	3,072.00	
Russell R. Clymer	Instructor Defiance .....	2,766.00	
Hugh M. Colville	Instructor Carroll .....	2,664.00	
W. Henri Coulson	Instructor Monroe .....	3,276.00	
Lester A. Cronin	Instructor Tuscarawas .....	2,664.00	
Clifford R. Crum	Instructor Wyandot .....	2,766.00	
O. L. Cunningham	Instructor Montgomery .....	3,888.00	
Paul M. Cunningham	Instructor Delaware .....	2,562.00	
Elwood Davis	Instructor Morrow .....	2,766.00	
Dalton D. Dowds	Instructor Champaign .....	3,378.00	
Ernest A. Drake	Instructor Greene .....	3,072.00	
Ralph Dush	Instructor Putnam .....	2,460.00	

George A. Dustman	Instructor	(6 mos.) Wayne ..	1,638.00
George G. Everhart	Instructor	Knox .....	3,276.00
Wilbur H. Ford	Instructor	Highland .....	3,276.00
Donald C. Foster	Instructor	Paulding .....	2,460.00
Leo V. Gaffn	Instructor	Washington .....	2,460.00
George B. Ganyard	Instructor	Richland .....	2,970.00
Albert M. Griffin, Jr.	Instructor	Summit .....	2,766.00
Paul E. Haag	Instructor	Adams .....	2,970.00
Charles Haas	Instructor	Geauga .....	2,562.00
Forest G. Hall	Instructor	Hancock .....	3,888.00
Frank G. Haskins	Instructor	Lake .....	3,174.00
James C. Hedge	Instructor	Mahoning .....	3,378.00
Floyd Henderson	Instructor	Jackson .....	2,868.00
Martin L. Howell	Instructor	Seneca .....	3,276.00
James F. Hum	Instructor	Morgan .....	2,460.00
Gerald H. Huffman	Instructor	Butler .....	2,562.00
Claude I. Hummel	Instructor	Lorain .....	2,868.00
Guy A. Hummon	Instructor	Huron .....	3,276.00
Thomas H. Johnson	Instructor	Perry .....	3,174.00
Fred R. Keeler	Instructor	Ross .....	3,276.00
Orman R. Keyser	Instructor	Stark .....	3,378.00
George W. Kreitler	Instructor	Licking .....	3,684.00
Robert W. Lang	Instructor	Belmont .....	3,276.00
Floyd I. Lower	Instructor	Columbiana .....	3,888.00
Alonzo W. Marion	Instructor	Mercer .....	3,174.00
Richard O. McFerren	Instructor	Pike .....	2,460.00
Charles D. McGrew	Instructor	Trumbull .....	2,582.00
Shippely N. McIntosh	Instructor	Holmes .....	3,072.00
Dwight P. Miller	Instructor	Darke .....	3,378.00
Russell Miller	Instructor	Crawford .....	2,868.00
Arthur R. Milner	Instructor	Ashtabula .....	3,276.00
William W. Montgomery	Instructor	Fayette .....	3,174.00
Ralph W. Munger	Instructor	Shelby .....	3,276.00
Maurice K. Myers	Instructor	Erie .....	2,562.00
Ransom S. Oetzel	Instructor	Van Wert .....	2,562.00
Stanley Porteus	Instructor	Lawrence .....	2,970.00
Homer Porteus	Instructor	Marion .....	2,562.00
George H. Pulliam	Instructor	Brown .....	2,562.00
Bashford W. Reading	Instructor	Sandusky .....	3,276.00
Clarence E. Rowland	Instructor	Clark .....	4,296.00
Everett G. Royer	Instructor	Gallia .....	2,460.00
Otto D. Sands	Instructor	Miami .....	3,378.00
Norman H. Shilliday	Instructor	Ashland .....	3,174.00
Arthur H. Smith	Instructor	Guernsey .....	3,480.00
	(Acting Agent)		
James R. Smoot	Instructor	Hocking .....	2,664.00
Eugene L. Sparrow	Instructor	Fulton .....	2,460.00
Cyrus B. Stewart	Instructor	Wood .....	2,868.00
Francis P. Taylor	Instructor	Jefferson .....	3,276.00
Harold F. Thayer	Instructor	Fairfield .....	3,276.00
Roger M. Thomas	Instructor	Portage .....	3,480.00
Harold S. Ward	Instructor	Cuyahoga .....	3,888.00
James H. Warner	Instructor	Allen .....	2,766.00
Jesse E. Whonsetler	Instructor	Franklin .....	3,786.00
Elmore O. Williams	Instructor	Lucas .....	3,582.00
George E. Wood	Instructor	Scioto .....	2,664.00
Melvin R. Wright	Instructor	Athens .....	3,276.00
Walter W. Wyckoff	Instructor	(6 mos.) Guernsey.	1,638.00

*Assistant County Agricultural Agents*

Norman Arnold	Instructor	Franklin .....	2,358.00
William Bembow	Instructor	Muskingum .....	2,460.00
Lawrence A. Best	Instructor	Fairfield .....	2,052.00
Forrest A. Brown	Instructor	Tuscarawas .....	2,052.00
Huber E. Denlinger	Instructor	Darke .....	2,562.00
Palmer Jones	Instructor	Licking .....	2,052.00
Donald Rehl	Instructor	Ross .....	2,052.00
Scott Rigdon, Jr.	Instructor	Belmont .....	2,052.00
George Schmidt	Instructor	Trumbull .....	2,562.00
John D. Strausbaugh	Instructor	Columbiana .....	2,052.00
Eldon F. Studebaker	Instructor	Lucas .....	2,154.00

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 \$316,686.00



*Land Use Planning*

Guy Dowdy	Assistant in Land Use and State Agent, Agricultural Conservation Program (Assistant Professor) .....	\$ 3,990.00	
Wesley Green	Assistant in Land Use (Instructor) (6 mos.) .....	1,434.00	
Aimee Obaugh	Assistant .....	1,212.00	
			\$ 6,636.00

*4-H Club Work*

William H. Palmer	State Leader, Boys' and Girls' Club Work (Professor) .....	\$ 4,602.00	
Hiram W. Harshfield	Assistant State Leader, Boys' and Girls' Club Work (Assistant Professor) .....	3,684.00	
Hulda Horst	Assistant State Leader, Boys' and Girls' Club Work (Associate Professor) .....	3,480.00	
Chester C. Lang	Assistant State Leader, Boys' and Girls' Club Work (Associate Professor) .....	4,092.00	
Eva M. Kinsey	Assistant State Leader, Boys' and Girls' Club Work (Assistant Professor) .....	3,072.00	
Dorothy Gibson	Assistant .....	1,572.00	
			\$ 20,502.00

*County Club Agents*

	<i>County</i>		
Kenneth Battles	Instructor Ashtabula .....	\$ 2,868.00	
Clinton C. Caldwell	Instructor Hamilton .....	3,174.00	
Chester N. McGrew	Instructor Medina .....	1,848.00	
Harley C. Renollet	Instructor Montgomery .....	2,664.00	
Gabriel Simon	Instructor Cuyahoga .....	2,460.00	
			\$ 13,014.00

*Home Demonstration Work*

Minnie Price	State Leader, Home Demonstration Work (Professor) .....	\$ 4,296.00	
Nellie Watts	Assistant State Leader, Home Demonstration Work (Associate Professor) .....	3,072.00	
Dorothy Hammans	Assistant State Leader, Home Demonstration Work (Assistant Professor) .....	3,072.00	
	2 Home Demonstration Agents ..	3,600.00	
	4 Home Demonstration Agents in Training .....	7,200.00	
Thelma Stewart	Stenographer .....	1,332.00	

*Home Demonstration Agents*

	<i>County</i>		
Addis Barthelmeh	Instructor Stark .....	\$ 2,640.00	
Virginia Bear	Instructor Franklin .....	2,664.00	
Elizabeth Beckwith	Instructor Ashland .....	1,848.00	
Ruth S. Bennington	Instructor Hocking .....	1,950.00	
Sanna Black	Instructor Muskingum .....	2,766.00	
Ruth R. Bloom	Instructor Greene .....	2,460.00	
Jane Blosser	Instructor Summit .....	1,848.00	
Jessie Bourne	Instructor Auglaize .....	2,052.00	
Helen Brown	Instructor Trumbull .....	2,640.00	
Frances E. Brundige	Instructor Holmes .....	1,950.00	
Margaret L. Burkley	Instructor Wayne .....	1,848.00	
Mary F. Claytor	Instructor Washington .....	2,460.00	
Louise M. Converse	Instructor Jefferson .....	1,848.00	
Iris Craig	Instructor Butler .....	2,052.00	
Margaret Cram	Instructor Perry .....	2,154.00	
Imogene Dean	Instructor Geauga .....	2,052.00	
Frances Eckert	Instructor Lorain .....	1,950.00	
Mabel Fernald	Instructor Huron .....	2,460.00	
Leta Gigax	Instructor Marion .....	2,052.00	
Velma Golding	Instructor Portage .....	1,950.00	
Mary A. Gordon	Instructor Darke .....	2,052.00	
Elizabeth Graddy	Instructor Warren .....	2,460.00	
Harriet Green	Instructor Coshocton .....	2,154.00	
Rossie Greer	Instructor Lake .....	2,640.00	
Georga B. Herman	Instructor Montgomery .....	2,460.00	
Geneva Humphreys	Instructor Meigs .....	1,950.00	

B. Louise Hirsch	Instructor	Noble	1,848.00	
Ruth E. Knoch	Instructor	Morgan	1,950.00	
Dorothea Kurtz	Instructor	Fulton	1,950.00	
Pauline Lehman	Instructor	Henry	2,052.00	
Ava S. Lime	Instructor	Tuscarawas	2,052.00	
Dorcas Marsh	Instructor	Harrison	2,052.00	
Florence McBride	Instructor	Mahoning	2,562.00	
Dolores McCarty	Instructor	Williams	1,950.00	
Marian McElhaney	Instructor	Licking	2,154.00	
Pauline Mills	Instructor	Champaign	2,052.00	
Clara Belle Motter	Instructor	Gallia	1,848.00	
Velma Paisley	Instructor	Miami	2,052.00	
Amy Parker	Instructor	Ashtabula	2,460.00	
Erma M. Ramseyer	Instructor	Columbiana	1,848.00	
Rosemary K. Roberts	Instructor	Lucas	1,848.00	
Doris Snook	Instructor	Seneca	2,052.00	
Dorothy Stamback	Instructor	Scioto	2,154.00	
Katherine Tingley	Instructor	Preble	2,460.00	
Margaret Ulmer	Instructor	Sandusky	2,052.00	
Grace Wagner	Instructor	Wood	2,562.00	
Fanchon Warfield	Instructor	Guernsey	2,358.00	
Odean Waugh	Instructor	Van Wert	2,052.00	
Mabel Westervelt	Instructor	Fairfield	2,358.00	
Eleanor Whitney	Instructor	Belmont	2,256.00	
Eva M. Williamson	Instructor	Jackson	2,052.00	
Mary E. Wiseman	Instructor	Crawford	1,950.00	
				\$184,916.00
<b>Home Economics</b>				
<i>Clothing</i>				
Edna Callahan	Associate Professor		\$ 3,582.00	
Edith Berry	Assistant Professor		2,919.00	\$ 6,501.00
<b>Home Management</b>				
Thelma Beall	Assistant Professor		\$ 3,276.00	
Katherine Ditslear	Stenographer		972.00	\$ 4,248.00
<b>Nutrition</b>				
Alma Garvin	Associate Professor		\$ 3,378.00	
Christine Carlson	Assistant Professor		2,460.00	\$ 5,838.00
<b>Child Development</b>				
Mary Gerlaugh	Associate Professor		\$ 3,072.00	\$ 3,072.00
<b>Home Furnishings</b>				
Anne Biebricher	Associate Professor		\$ 3,378.00	
Alice McKinney	Assistant Professor		2,562.00	\$ 5,940.00
<b>Agronomy</b>				
Earl Jones	Associate Professor		\$ 4,092.00	
John A. Slipher	Professor		5,112.00	
David R. Dodd	Professor (part time)		3,732.00	
David F. Beard	Assistant Professor		2,970.00	
Frederick J. Salter	Assistant Professor (¾ time)		2,520.00	
Roger P. Humbert	Graduate Assistant (part time)		600.00	
Jean W. Lambert	Graduate Assistant		600.00	
Raub H. Simon	Assistant (part time)		860.00	
Gertrude Dietsch	Assistant		1,212.00	
Evelyn Ball	Stenographer		1,212.00	
Mary Garvin	Stenographer		1,032.00	
Bertha Fischer	Stenographer (½ time)		510.00	\$ 28,952.00
<b>Soil Conservation</b>				
Everett P. Reed	Assistant Professor		\$ 4,092.00	\$ 4,092.00
<b>Horticulture</b>				
<i>Fruit Growing</i>				
Frank H. Beach	Professor		\$ 4,500.00	
Cecelia Lauferweiler	Stenographer (¾ time)		852.00	\$ 5,352.00

<i>Vegetable Gardening</i>			
Earl B. Tussing	Assistant Professor .....	\$ 3,684.00	
Joseph H. Boyd	Assistant Professor .....	3,684.00	
I. C. Hoffman	Instructor (part time).....	800.00	
Kathryn Stegmilller	Stenographer (¾ time).....	852.00	
			\$ 9,020.00
<i>Farm Forestry</i>			
Forest W. Dean	Assistant Professor .....	\$ 3,480.00	
Mary Wilkinson	Stenographer (part time).....	180.00	
			\$ 3,660.00
<i>Floriculture</i>			
Victor Ries	Assistant Professor .....	\$ 3,582.00	
Gustav H. Poesch	Assistant Professor (½ time) ..	1,530.00	
Lewis C. Chadwick	Associate Professor (¼ time) ..	816.00	
Thelma Davis	Stenographer (½ time).....	480.00	
			\$ 6,408.00
<i>Rural Economics</i>			
<i>Farm Management</i>			
Lyle H. Barnes	Assistant Professor .....	\$ 3,684.00	
Floyd S. DeLashmutt	Assistant Professor .....	3,684.00	
Guy W. Miller	Associate Professor .....	4,296.00	
Virgil R. Wertz	Professor (¾ time).....	3,276.00	
Ernest Heiby	Assistant .....	1,212.00	
Margaret McDonald	Assistant .....	1,392.00	
Richard Baker	Assistant .....	1,212.00	
Virginia Baker	Stenographer .....	1,212.00	
			\$ 19,968.00
<i>Farm Marketing</i>			
Herbert H. Varney	Assistant Professor .....	\$ 3,888.00	
Bert A. Wallace	Associate Professor .....	3,888.00	
Charles W. Hammans	Associate Professor (6 mos.)...	1,944.00	
Rose Forquer	Stenographer .....	1,152.00	
			\$ 10,872.00
<i>Rural Sociology</i>			
R. Bruce Tom	Assistant Professor .....	\$ 3,582.00	
Warren Schmidt	Assistant .....	1,812.00	
			\$ 5,394.00
<i>Entomology</i>			
Thaddeus H. Parks	Professor .....	\$ 4,500.00	
Winston E. Dunham	Assistant Professor (½ time) ..	1,542.00	
Margie Jones	Stenographer .....	1,332.00	
			\$ 7,374.00
<i>Plant Pathology</i>			
Clyde C. Allison	Associate Professor .....	\$ 3,888.00	\$ 3,888.00
<i>Agricultural Engineering</i>			
Roderick D. Barden	Associate Professor .....	\$ 3,888.00	
I. P. Blausier	Associate Professor .....	4,092.00	
Virgil Overholt	Professor (¾ time).....	3,510.00	
George R. Shier	Instructor (½ time).....	1,542.00	
Eleanor Beall	Stenographer .....	1,032.00	
Thelma Shafer	Stenographer (½ time).....	480.00	
			\$ 14,544.00
<i>Animal Husbandry</i>			
Lawrence K. Bear	Assistant Professor .....	\$ 3,480.00	
Howard Davison	Assistant Professor .....	3,276.00	
Leo P. McCann	Professor .....	4,500.00	
Helen Krebs	Stenographer .....	1,212.00	
Mary Koerner	Student Clerk (½ time).....	480.00	
			\$ 12,948.00
<i>Dairy Husbandry</i>			
Charles L. Blackman	Professor .....	\$ 4,092.00	
Ivan McKellip	Professor .....	3,888.00	
Cecil Allen	Clerk (6 mos.).....	606.00	
			\$ 8,586.00
<i>Poultry Husbandry</i>			
Raymond E. Cray	Associate Professor .....	\$ 3,888.00	
Clarence M. Ferguson	Associate Professor .....	3,888.00	
Mary Barger	Clerk .....	972.00	
Georgianna Hedges	Stenographer .....	1,152.00	
Mary Liberatore	Stenographer .....	912.00	
			\$ 10,812.00

*Dairy Technology*

Frances Dunlap	Clerk .....	\$ 972.00	
Barbara Armstrong	Stenographer (part time).....	360.00	
			\$ 1,332.00

*Farmers' Institutes*

Jacob P. Schmidt	Professor of Rural Sociology and Supervisor of Farmers' Institutes .....	\$ 4,398.00	
Margaret Huffman	Secretary of Farmers' Institutes (Assistant) .....	1,512.00	
			\$ 5,910.00

Total for Agricultural Extension..... \$714,407.00

*Explanation of Projects:*

Project No. 1 —Administration .....	\$ 34,473.00
Project No. 1A—Agricultural Publications—Editorial Service .....	21,436.00
Project No. 1B—Agricultural Publications—Printing and Distribution .....	18,024.00
Project No. 1C—Agricultural Publications—Correspondence Courses .....	3,834.00
Project No. 2 —County Agent Work.....	508,257.00
Project No. 2A—Land Use Planning.....	11,836.00
Project No. 3 —4-H Club Work.....	41,446.00
Project No. 4 —Home Demonstration Work.....	169,296.00
Project No. 4A—Clothing .....	7,901.00
Project No. 4B—Home Management .....	4,948.00
Project No. 4C—Nutrition .....	7,238.00
Project No. 4D—Child Development .....	3,772.00
Project No. 4E—Home Furnishings .....	7,340.00
Project No. 5 —Agronomy .....	26,752.00
Project No. 5A—Soil Conservation .....	4,792.00
Project No. 6A—Horticulture—Fruit Growing .....	6,052.00
Project No. 6B—Horticulture—Vegetable Gardening .....	10,420.00
Project No. 6C—Horticulture—Farm Forestry .....	4,360.00
Project No. 6D—Horticulture—Floriculture .....	7,694.91
Project No. 7A—Rural Economics—Farm Management .....	23,568.00
Project No. 7B—Rural Economics—Farm Marketing .....	14,866.00
Project No. 7C—Rural Economics—Rural Sociology .....	8,637.00
Project No. 8A—Entomology .....	8,164.00
Project No. 8B—Plant Pathology .....	5,648.00
Project No. 9 —Agricultural Engineering .....	17,969.00
Project No. 10 —Animal Husbandry .....	15,348.00
Project No. 10A—Dairy Husbandry .....	10,692.00
Project No. 11 —Poultry Husbandry .....	12,612.00
Project No. 12 —Dairy Technology .....	2,312.00
Project No. 13 —Farmers' Institutes .....	22,337.00
Project No. 14 —Farmers' Week .....	2,000.00

Total for all Projects.....\$1,044,024.91

Reserve fund for transfers .....

1,981.00

\$1,046,005.91

**SUMMARY STATEMENT**  
1940-1941

*Income*

Total receipts from State, Federal and County funds.....\$1,046,005.91

*Expenditures*

**TOTAL BY PROJECTS  
INCLUDING SALARIES, EQUIPMENT, TRAVEL AND SUPPLIES**

Project No.	Smith-Lever Federal	State	Capper-Ketcham	Capper-Ketcham Offsetting	Not Offsetting State	County	Clark-McNary Offset	Clark-McNary	Soil Conservation
1	\$ 22,276.00	\$ 7,500.00	\$	\$	\$ 4,697.00	\$	\$	\$	
1A	14,386.00	5,868.00			1,232.00				
1B	12,727.98		872.02		4,424.00				
1C					3,834.00				
2	265,694.00	43,731.00	19,074.00	19,797.02	1,638.00	158,322.98			
2A	10,046.00				1,790.00				
3	29,667.00	4,321.88			4,377.12	3,080.00			
4	71,479.00	45,444.00	19,851.00		1,892.00	30,630.00			
4A	4,319.00	3,582.00							
4B	4,948.00								
4C	3,860.00	3,378.00							
4D	3,772.00								
4E	3,962.00	3,378.00							
5	19,640.00	4,092.00			3,020.00				
5A	700.00	1,592.00							2500
6A	6,052.00								
6B	6,736.00	3,684.00							
6C	940.00				180.00		1620	1620	
6D	2,996.91				4,698.00				
7A	15,896.00	7,572.00			100.00				
7B	10,978.00				3,888.00				
7C	4,705.00				3,932.00				
8A	3,664.00	4,500.00							
8B	5,648.00								
9	10,017.00	7,602.00			350.00				
10	7,222.00	7,776.00			350.00				
10A	5,774.00	4,092.00			826.00				
11	7,752.00	4,860.00							
12					2,312.00				
13					6,937.00	15,400.00			
14					2,000.00				
	1,981.00*								
	\$557,788.89	\$162,972.88	\$ 39,797.02	\$ 19,797.02	\$ 52,477.12	\$207,432.98	\$1620	\$1620	\$2500

\* Reserve Fund

Total for all Projects.....\$1,046,005.91

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Upon motion of Mr. Thompson, seconded by Mr. Atkinson, the annual budget for the Agricultural Extension Service, as presented by the President for the fiscal year beginning July 1, 1940, was upon roll call unanimously approved.

\* \* \* \* \*

The Secretary now presented the actions of the University Cabinet and report of the Maintenance Engineer relative to bids received on May 16, 1940 for the Fly Ash Collector for No. 8 Boiler in the Power Plant, and contract awarded thereon:

#### CABINET MINUTES

May 16, 1940.

The Cabinet met in the office of the Secretary at 2:00 P. M.

Present: Messrs. Bevis, Elleman, Smith, and Steeb.

\* \* \* \* \*

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on May 2, 1940 met for the purpose of opening and reading in public the bids received by 2 o'clock this day for the Fly Ash Collector for No. 8 Boiler in the Power Plant, as per advertisement. The following bids were received, read, and tabulated:

*Fly Ash Collector for No. 8 Boiler*

<i>Bidder</i>	<i>Base Bid</i>	<i>Bond</i>	<i>Alt. "A" (add)</i>	<i>Alt. "B" (deduct)</i>
Robert S. Leiby.....	\$ 8,900.00	\$ 9,375.00	\$475.00	\$385.00
Buell Engineering Company, Inc. ....	10,000.00	15,000.00	750.00	—
American Blower Corporation .....	8,720.00	9,170.00	450.00	400.00

*Explanation of Alternates:*

"A"—If contractor makes field acceptance test, add —

"B"—If present cyclone separator is used as storage bin, deduct —.

Upon motion, the above bids were turned over to the Maintenance Engineer for inspection and report back to the Cabinet.

#### CABINET MINUTES

May 23, 1940.

The Cabinet met in the office of the Secretary at 9:00 A. M.

Present: Messrs. Bevis, Elleman, and Steeb.

\* \* \* \* \*

The Cabinet met to receive the report of the Maintenance Engineer on the bids received May 16, 1940 for the Fly Ash Collector for No. 8 Boiler in the Power Plant.

May 22, 1940.

University Cabinet  
Ohio State University  
Gentlemen:

Consideration and study of the bids received May 16th for a Fly Ash Collector for No. 8 Boiler show that the low bid

of the American Blower Corporation complies with all requirements and is below the Engineer's estimate.

I therefore recommend that the contract be awarded to the American Blower Corporation at their bid of \$8,720 and that Alternate "A" of \$450 be accepted, making their total contract price \$9,170.

The Engineer's estimate is \$12,600.

Respectfully submitted,

(Signed) PAUL H. ELLEMAN,  
*Maintenance Engineer.*

Upon motion of Mr. Elleman, seconded by Mr. Bevis, the above recommendation of the Maintenance Engineer was approved, and the Maintenance Engineer was directed to advise the Director of Public Works of the recommendation for award of this contract to the American Blower Corporation for the total amount of \$9,170.

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Upon motion of Dr. Altmaier, seconded by Mr. Atkinson, the above recommendations of the Maintenance Engineer and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

\* \* \* \* \*

The Secretary presented the drawings, specifications, bill of materials, estimated cost, and form of proposal for a Forced Draft, Multiple Retort, Underfeed Stoker for No. 2 Boiler in the Power Plant, as prepared by the Maintenance Engineer; estimated cost, \$17,500.00.

Upon motion of Mr. Thompson, seconded by Mr. Dargusch, the Board by unanimous vote approved the above drawings, specifications, bill of materials, estimated cost and form of proposal, and directed the Secretary to present same to the State Director of Public Works for approval and if approved by him, to advertise for bids in accordance with law.

\* \* \* \* \*

Upon motion of Mr. Atkinson, seconded by Mr. Rummell, a Dental Certificate was by unanimous vote authorized for Earl G. Swan who received the degree of Doctor of Dental Surgery on May 20, 1908 from Starling-Ohio Medical College.

\* \* \* \* \*

The following resolution presented by Mr. Rummell and seconded by Mr. Thompson was upon roll call approved by unanimous vote:

WHEREAS, the estimate of the cost of the Men's Dormitory, OH-1990-F, Ohio State University, needs to be revised to agree with the actual costs as now determined by the final PWA audit;

NOW, THEREFORE, Be and It Is Hereby Resolved by the Board of Trustees, Ohio State University,

- (1) That the estimate of the cost of the foregoing project be revised as follows:

<i>Item</i>	<i>Latest Approved Estimate</i>		<i>This Change</i>	<i>Newly Revised Estimate</i>
1. Preliminary expense.....	\$ 400.00	less \$	148.32	\$ 251.68
2. Lands, Rights-of-Way .....				
3. Construction cost.....	839,100.00	less	12,702.51	826,397.49
4. Engineering .....	20,000.00	add	4,467.91	24,467.91
5. Legal and Overhead .....	500.00	less	27.97	472.03
6. Interest during Construction	10,000.00	less	5,537.49	4,462.51
7. Miscellaneous .....		add	262.28	262.28
	<u>\$870,000.00</u>	less \$	<u>13,686.10</u>	<u>\$856,313.90</u>
Eligible for grant (45% of \$855,325.30).....				\$384,896.39
Owner's funds .....				500,000.00
				<u>\$884,896.39</u>

- (2) That the said Board of Trustees hereby acknowledges that the project has been constructed and funds therefor have been expended on the basis of the revised items of estimated cost appearing above.

\* \* \* \* \*

The following resolution presented by Mr. Rummell and seconded by Mr. Thompson was upon roll call approved by unanimous vote:

WHEREAS, the estimate of the cost of the Women's Dormitories, OH-2095-F, Ohio State University, needs to be revised to agree with the actual costs as now determined by the final PWA audit;

NOW, THEREFORE, Be and It Is Hereby Resolved by the Board of Trustees, Ohio State University,

- (1) That the estimate of the cost of the foregoing project be revised as follows:

<i>Item</i>	<i>Latest Approved Estimate</i>		<i>This Change</i>	<i>Newly Revised Estimate</i>
1. Preliminary expense.....	\$ 300.00	less \$	85.38	\$ 214.62
2. Lands, Rights-of-Way .....				
3. Construction cost.....	498,900.00	less	23,390.50	475,509.50
4. Engineering .....	15,000.00	less	1,042.62	13,957.38
5. Legal and Overhead .....	300.00	less	17.73	282.27
6. Interest during Construction	7,500.00	less	4,209.98	3,290.02
7. Miscellaneous .....		add	1,265.10	1,265.10
	<u>\$522,000.00</u>	less \$	<u>27,481.11</u>	<u>\$494,518.89</u>
Eligible for grant (45% of \$492,274.66).....				\$221,523.60
Owner's funds .....				310,451.33
				<u>\$531,974.93</u>

- (2) That the said Board of Trustees hereby acknowledges that the project has been constructed and funds therefor have been expended on the basis of the revised items of estimated cost appearing above.

\* \* \* \* \*

The following resolution presented by Mr. Rummell and seconded by Mr. Thompson was upon roll call approved by unanimous vote:

WHEREAS, the estimate of the cost of the Addition to Journalism Building, OH-1986-F, Ohio State University, needs to be revised to agree with the actual costs as now determined by the final PWA audit;

NOW, THEREFORE, Be and It Is Hereby Resolved by the Board of Trustees, Ohio State University,



- (1) That the estimate of the cost of the foregoing project be revised as follows:

<i>Item</i>	<i>Latest Approved Estimate</i>		<i>This Change</i>	<i>Newly Revised Estimate</i>
1. Preliminary expense.....\$		add \$	43.66	\$ 43.66
2. Lands, Rights-of-Way .....				.....
3. Construction cost.....	140,454.00	less	2,172.50	138,281.50
4. Engineering .....	5,000.00	add	980.95	5,980.95
5. Legal and Overhead .....		add	32.20	32.20
6. Interest during Construction .....				.....
7. Miscellaneous .....				.....
	\$145,454.00	less \$	1,115.69	\$144,338.31
Eligible for grant (45% of \$144,338.31).....				\$ 64,952.24
Owner's funds .....				83,678.95
				\$148,631.19

- (2) That the said Board of Trustees hereby acknowledges that the project has been constructed and funds therefor have been expended on the basis of the revised items of estimated cost appearing above.

\* \* \* \* \*

The Secretary called the attention of the Board to Section 10 of the Indentures of Pledge made as of November 1, 1938 by and between the Board of Trustees of the Ohio State University and the Retirement Board of the State Teachers Retirement System, securing the payment of bonds for the purpose of constructing, equipping and furnishing the proposed Men's and Women's Dormitories. Section 10 of these Indentures of Pledge provides for the maintenance of insurance, as follows:

Section 10. *Maintenance of Insurance.* The Board will at all times keep and maintain, at its own expense, all the dormitories, other facilities and equipment from time to time comprising the properties from which the pledged revenues are derived, insured, for the full insurable value thereof, with insurers acceptable to the Retirement Board of the State Teachers Retirement System, its successors and assigns, against loss or damage by fire, explosion, tornado and against loss or damage due to decrease in use and occupancy resulting from the happening of any of said casualties, in a minimum amount of the full insurable value of such property.

The policies of insurance required by the foregoing provisions of this section shall provide for the payment of any claim thereunder to the Retirement Board of the State Teachers Retirement System, its successors and assigns, and to the Board of Trustees as their respective interests may appear. By the terms of such policies, the sole right to collect and receipt for all claims thereunder shall be vested in the Retirement Board of the State Teachers Retirement System, its successors and assigns, as long as any of the bonds are outstanding and until this indenture is canceled and discharged.

From time to time as any insurance is procured, originals or duplicate originals of the policies therefor will be delivered to and held by the Retirement Board of the State Teachers Retirement System, its successors and assigns. The Retirement Board of the State Teachers Retirement System, its

successors and assigns, shall not be responsible for the collection of any moneys payable under such policies nor for the failure of the Board to procure or renew insurance, nor shall the Retirement Board of the State Teachers Retirement System, its successors and assigns, be under any duty with respect to the form of such policies. The Board will duly pay all premiums on such policies.

The Secretary stated that the construction of these dormitories is now practically completed and that it is therefore necessary to arrange for the insurance as called for in the above section. In the preparation of the insurance forms and in determining the amounts and rates, the Business Office has had the benefit of the valuable services of Mr. H. L. Newton, of the Atkinson-Dauksch Insurance Agencies, which services were rendered gratuitously. The forms as prepared and the amounts, etc., have been approved by the Ohio Inspection Bureau, and the insurance valuation resulted as follows:

	Insurance Valuation		Total
	Building	Equipment	
Baker Hall .....	\$ 701,785.89	\$ 78,181.79	\$ 779,867.18
Women's Dormitories .....	270,240.14	28,663.69	298,903.83
Refectory .....	95,039.22	26,189.77	121,228.99
Totals .....	\$1,067,014.75	\$132,985.25	\$1,200,000.00

In accordance with the provisions of Section 10, the names of the following fire insurance companies were submitted to the State Teachers Retirement System and were duly approved on May 25, 1940:

The Camden Fire Insurance Company of New Jersey  
 The Pittsburgh Underwriters Fire Insurance Company  
 The Agricultural Fire Insurance Company of Watertown, New York  
 The First American Fire Insurance Company  
 The Ohio Farmers Fire Insurance Company

The Secretary recommended that the total insurance amounting to \$1,200,000 be divided so that one-fifth of this amount or \$240,000, be carried by each of the companies named above, and that the policies be issued as follows: one for one year, one for two years, one for three years, one for four years, and one for five years in order that after the first year one policy will fall due each year. This will make the total annual premium on these policies approximately \$1,046.40.

The Secretary stated further that for the business interruption (use and occupancy) insurance called for in Section 10, the estimated annual income from the dormitories and the Refectory will be approximately \$235,550, on which the annual premium will be approximately \$157.76.

The Secretary recommended that this insurance be placed with the following companies which have been approved by the State Teachers Retirement System:

Bankers and Shippers Insurance Company, New York  
 American Equitable Assurance Company, New York  
 Buckeye Union Fire Insurance Company, Columbus, Ohio

Upon motion of Mr. Thompson, seconded by Mr. Rummell, the Board by unanimous vote approved the above recommendations of the Secretary and directed him for and on behalf of the Board to complete the arrangements for the above called-for insurance.

\* \* \* \* \*

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The President presented the following resolution which was, upon motion of Mr. Thompson, seconded by Mr. Rummell, unanimously approved:

WHEREAS, it has been proposed that there be established under the auspices of and for the benefit of thirteen Midwestern universities (namely, University of Indiana, Iowa State College, Michigan State College, Northwestern University, Ohio State University, Purdue University, State University of Iowa, University of Chicago, University of Illinois, University of Kentucky, University of Michigan, University of Minnesota, University of Wisconsin) a storage and distribution center for little used library books, and

WHEREAS, the location, participation, basis of financing, and type of organization of the proposed storage center are to be determined, and

WHEREAS, funds must be sought to study this project from persons or corporations who may wish to know the attitude of the governing boards concerning it;

Now, THEREFORE, Be It Resolved that this Board endorse in principle the proposal to establish such a storage center, and that it hereby indicate its willingness to participate in such an enterprise insofar as it is legally permitted so to do, on the understanding that no present financial commitments are incurred by this action.

\* \* \* \* \*

Thereupon the Board adjourned to meet on Monday, June 10, 1940, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) M. EDITH CAMPBELL,  
*Chairman.*

# THE OHIO STATE UNIVERSITY

## OFFICIAL PROCEEDINGS OF THE SEVEN HUNDRED AND TWENTY-EIGHTH MEETING OF THE BOARD OF TRUSTEES

Columbus, Ohio, June 10, 1940.

The Board of Trustees met at the University at 9:30 A. M.

Present: M. Edith Campbell, Chairman, Dr. C. J. Altmaier, Herbert S. Atkinson, Carlton S. Dargusch, Leo L. Rummell, Dr. Burrell Russell, and Lockwood Thompson.

\* \* \* \* \*

The minutes of the last meeting were approved.

\* \* \* \* \*

President Bevis presented the following recommendations:

### *Resignations*

That the following resignations be accepted, and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Animal Husbandry—Rotary No. 7250</i>			
Charles G. Hunt	Graduate Assistant	Oct. 1, 1940	\$ 450.00
<i>Animal Husbandry—Employees</i>			
Wayne Bauer	Student Laborer	July 1, 1940	240.00
George Zeis	Student Laborer	July 1, 1940	240.00
Paul Boerger	Student Laborer	May 31, 1940	240.00
Chester Boyer	Student Laborer	May 31, 1940	240.00
Kenneth Elliott	Student Laborer	May 31, 1940	240.00
Edwin Hofstetter	Student Laborer	May 31, 1940	240.00
Kenneth Lloyd	Student Laborer	May 31, 1940	240.00
Lyman Schnell	Student Laborer	May 31, 1940	240.00
Warren Weininger	Student Laborer	May 31, 1940	240.00
Charles Whitney	Student Laborer	May 31, 1940	240.00
<i>F-9 Farm Marketing</i>			
Robert C. Headington	Research Assistant	Oct. 1, 1940	135.00
<i>Poultry Husbandry</i>			
Richard A. Gordon	Laborer	July 1, 1940	1,392.00
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Sol Haberman	Graduate Assistant	June 17, 1940	150.00
<i>English</i>			
Emerson C. Shuck	Graduate Assistant	Oct. 1, 1940	450.00
<i>Geology</i>			
Charles W. Hutton	Graduate Assistant	Oct. 1, 1940	450.00
Frederick H. Kate	Graduate Assistant	Oct. 1, 1940	450.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
Philip H. Burris	Research Assistant	May 31, 1940	1,000.00

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<i>Economics</i>			
Gordon McKinley	Graduate Assistant	Oct. 1, 1940	450.00
<i>College of Education Administration</i>			
Eileen Perrin	Stenographer	June 15, 1940	972.00
<i>Fine Arts</i>			
Theodore Groce Evans	Assistant	Oct. 1, 1940	702.00
<i>Psychology</i>			
Thomas E. Cook	Graduate Assistant	Oct. 1, 1940	450.00
<i>Workshop on Secondary School Curriculum</i>			
Cancel position of	Professor	June 17, 1940	500.00
Cancel position of	Instructor	June 17, 1940	400.00
Cancel position of	Instructor	June 17, 1940	400.00
<i>College of Engineering</i>			
<i>Engineering Experiment Station</i>			
Joseph H. Chilcote	Research Fellow	May 31, 1940	1,800.00
Howard J. Orlowaki	Research Fellow	June 15, 1940	1,200.00
<i>College of Medicine</i>			
<i>Anatomy</i>			
Milton Berman	Assistant (part time)	May 31, 1940	800.00
<i>Medicine</i>			
Alfred W. Bosworth	Assistant Professor (Biochemical Research)	July 1, 1940	No salary
<i>Starling-Loving Hospital—Rotary No. 7727</i>			
<i>Nursing Care</i>			
Juanita Beall	General Duty Nurse	July 1, 1940	912.00
<i>College of Pharmacy</i>			
Harry P. Ulicny	Instructor	Sept. 30, 1940	1,548.00
William S. Stevens	Assistant Professor	June 30, 1940	2,964.00
<i>Graduate School</i>			
Judson J. Beougher	Research Fellow	May 31, 1940	180.00
Harold A. Farrell	Scholar	Oct. 1, 1940	300.00
<i>President's Division</i>			
<i>Military Science</i>			
Martin H. Burckes	Assistant Professor	Sept. 1, 1940	240.00
Lyle E. Seeman	Assistant Professor	Sept. 1, 1940	240.00
Harold A. Kurstedt	Assistant Professor	Sept. 1, 1940	240.00
<i>Franz Theodore Stone Laboratory</i>			
William S. McArtor	Stenographer—male (part time)	July 1, 1940	1,092.00
<i>Physical Plant Division</i>			
<i>Police and Watchmen</i>			
Lewis J. Dale	Nightwatchman	July 1, 1940	1,332.00
<i>Laboratory Supply Store</i>			
Katherine Young	Typist	July 1, 1940	912.00
*	*	*	*

### Appointments

That the following appointments be approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Animal Husbandry—Employes</i>				
Robert Class	Student Laborer	July 1, 1940		\$ 860.00
Elmer C. Eichhorn	Student Laborer	July 1, 1940		860.00
Richard Hall	Student Laborer	July 1, 1940		860.00

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Robert Mootz	Student Laborer	July 1, 1940		860.00
John R. Shoup	Student Laborer	July 1, 1940		860.00
<i>Farm Operations</i>				
Charles Walter	Laborer	July 1, 1940		1,212.00
Fred Graham	Student Laborer	June 15, 1940 for 2 weeks		44.00 period
James Kendall	Student Laborer	June 15, 1940 for 2 weeks		44.00 period
Jim Kinney	Student Laborer	June 15, 1940 for 2 weeks		44.00 period
Leslie McCombs	Student Laborer	June 15, 1940 for 2 weeks		44.00 period
Harry Wolfe	Student Laborer	June 15, 1940 for 2 weeks		44.00 period
Fred Graham	Student Laborer	July 1, 1940 for 1 month		80.00 period
James Kendall	Student Laborer	July 1, 1940 for 3 months		240.00 period
Jim Kinney	Student Laborer	July 1, 1940 for 3 months		240.00 period
Leslie McCombs	Student Laborer	July 1, 1940 for 3 months		240.00 period
<i>School of Home Economics</i>				
Gertrude L. Butler	Instructor	June 17, 1940 Su.		450.00 period
Nelle R. Morris	Assistant (part time)	June 17, 1940 Su.		150.00 period
<i>Poultry Husbandry</i>				
Earl E. Hall	Laborer	July 1, 1940		1,392.00
<i>Rural Economics—F's Farm Marketing</i>				
John D. Thewlis	Research Assistant	July 1, 1940 (12 months)		720.00
<i>Zoology and Entomology</i>				
Norman A. Preble	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Dorothy V. Clum	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
David T. Rees	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Arthur N. Gorelick	Graduate Assistant	June 17, 1940 1st term, Su.		75.00 period
<i>Classical Languages</i>				
William R. Jones	Instructor	Oct. 1, 1940	Au.Wi.Sp.	1,848.00
<i>English</i>				
Margret Trotter	Assistant	Oct. 1, 1940	Au.Wi.Sp.	954.00
Karl E. Zink	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>Geology</i>				
Edgar E. Rehn	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Robert G. Shreffler	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>German</i>				
Henry J. Groen	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>History</i>				
Neal Southard	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>Mathematics</i>				
Maxwell O. Reade	Instructor	Oct. 1, 1940	Au.Wi.Sp.	1,848.00
William J. Schart	Instructor	Oct. 1, 1940	Au.Wi.Sp.	1,848.00
Robert M. Adams	Assistant	Oct. 1, 1940	Au.Wi.Sp.	600.00
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research</i>				
Dorothy Payne	Research Assistant	Sept. 1 to Dec. 31, 1940		500.00 period
<i>Economics</i>				
John H. Reedy	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
Arthur Lowery	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
George Stepanovich	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00

*College of Dentistry**Dental Clinic—Rotary No. 7160*

C. W. Strosnider	Associate Professor	June 15 to Sept. 30, 1940	600.00 period
C. O. Boucher	Associate Professor	June 15 to Sept. 30, 1940	400.00 period
H. S. Shumway	Assistant Professor	June 15 to Sept. 30, 1940	400.00 period
L. S. Pettit	Assistant Professor	June 15 to Sept. 30, 1940	400.00 period
Robert E. Wade	Assistant Professor	June 15 to Sept. 30, 1940	400.00 period
H. K. Crow	Instructor	June 15 to Sept. 30, 1940	400.00 period
H. D. Spangenberg	Instructor (Special contracts)	June 15 to Sept. 30, 1940	400.00 period

*College of Education**Administration*

Wanda L. Martin	Stenographer	June 16, 1940	972.00
Oliverose Bazler	Student Assistant	June 17, 1940 Su.	95.00 period
*Laurentine B. Collins	Assistant Professor	June 17, 1940 1st term, Su.	750.00 period

\*(Salary to be paid from P.E.A. funds for Secondary School Workshop—  
Rotary No. 7696)

*Bureau of Educational Research*

(To be named later)	Assistant	June 15, 1940 for 8 months	270.00 period
Ruth Chambers	Library Assistant	June 17, 1940 Su.	112.00 period
Juanita Folden	Library Assistant	June 17, 1940 Su.	112.00 period
Cora Day	Library Assistant	June 17, 1940 Su.	112.00 period
Virginia Rhodes	Library Assistant	June 17, 1940 Su.	112.00 period

*Education*

Earl G. Lockhart	Professor (part time)	June 17, 1940 1st term, Su.	300.00 period
James B. Burr	Assistant Professor	June 17, 1940 1st term Su.	550.00 period
Fred C. Slager	Assistant Professor	June 17, 1940 Su.	400.00 period
Lowry W. Harding	Assistant	Oct. 1, 1940 Au.Wi.Sp.	954.00
John A. Whitesel	Assistant	June 17, 1940 Su.	800.00 period
Lowry W. Harding	Assistant	June 17, 1940 Su.	267.00 period
W. L. Sprouse	Instructor	July 25, 1940 2nd term, Su.	250.00 period
Robert W. Haws	Assistant	June 17, 1940 Su.	100.00 period
Marian Vories	Assistant	June 17, 1940 1st term, Su.	75.00 period
O. H. P. Snyder	Assistant	June 17, 1940 1st term, Su.	75.00 period
Joseph F. Frasch	Assistant	June 17, 1940 1st term, Su.	75.00 period
Lawrence Q. Overholt	Graduate Assistant	Oct. 1, 1940 Au.Wi.Sp.	450.00
(To be named later)	Graduate Assistant	Oct. 1, 1940 Au.Wi.Sp.	450.00
(To be named later)	Graduate Assistant	Oct. 1, 1940 Au. Sp.	800.00 period
Franklin V. Lehn	Graduate Assistant	June 17, 1940 Su.	150.00 period
Herman L. Frick	Graduate Assistant	June 17, 1940 Su.	150.00 period
W. R. Flesher	Graduate Assistant	June 17, 1940 Su.	150.00 period
John Ramseyer	Graduate Assistant	June 17, 1940 Su.	150.00 period
Kenneth B. Henderson	Graduate Assistant	June 17, 1940 Su.	150.00 period
James C. Bower	Graduate Assistant	June 17, 1940 Su.	150.00 period

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Hannah Polster	Graduate Assistant	Oct. 1, 1940	Au.	150.00 period
Oliverose Bazler	Student Assistant	June 17, 1940	1st term, Su.	50.00 period
Robert Black	Student Assistant	June 17, 1940	1st term, Su.	50.00 period
<i>Fine Arts</i>				
Thomas W. Lowe	Assistant	Oct. 1, 1940	Au.Wi.Sp.	702.00
<i>Psychology</i>				
George W. Kisker	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
William E. Hall	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
William E. Hall	Graduate Assistant	June 17, 1940	Su.	150.00 period
<i>College of Engineering</i>				
<i>Electrical Engineering</i>				
John B. Heffelfinger	Graduate Assistant	June 17, 1940	Su.	150.00 period
Walter K. Halstead	Graduate Assistant	June 17, 1940	Su.	150.00 period
<i>Engineering Drawing</i>				
Harold E. Kohler	Student Assistant	Oct. 1, 1940	Au.Wi.Sp.	300.00
<i>College of Medicine</i>				
<i>Administration</i>				
Howard J. Scott	Comly-Coleman Scholar	Oct. 1, 1940	Au.Wi.Sp.	300.00
(Salary to be paid from the Comly-Coleman Scholarship Fund as follows: \$100 on September 30, 1940, December 31, 1940, and March 31, 1941)				
<i>Anatomy</i>				
Robert J. Priest	Assistant (part time)	June 1 to Sept. 30, 1940		100.00 period
<i>Physiology</i>				
Douglas E. Smith	Graduate Assistant	Oct. 1, 1940	Au.Wi.Sp.	450.00
<i>Surgical Research</i>				
Frederick G. Smith	Assistant in Research Surgery	July 1, 1940	(12 months)	No salary
<i>Starling-Loving Hospital</i>				
<i>Nursing Care</i>				
Philip Culver Kelsey	Orderly	May 16, 1940	Code (3&4)	696.00
<i>St. Francis Hospital</i>				
James H. Boyer	Intern	July 1, 1940	(12 months)	125.00
<i>College of Pharmacy</i>				
Ole Gisvold	Professor	Sept. 1, 1940	Au.Wi.Sp.	4,308.00
Earl P. Guth	Assistant Professor	Sept. 1, 1940	Au.Wi.Sp.	2,808.00
<i>Graduate School</i>				
Margaret Dora Heise	Wallace and Tiernan Products Inc. Fellow	July 1, 1940	for 14 months	1,050.00 period
(Salary to be paid from the Wallace and Tiernan Products Inc. Fund)				
Sylvia Lipson	Alberta Garber Scott Fellow	Oct. 1, 1940	Au.Wi.Sp.	550.66
(Salary to be paid from interest on the Alberta Garber Scott Fund)				
Bertram Vogel	Scholar	Oct. 1, 1940	Au.Wi.Sp.	300.00
<i>President's Division</i>				
<i>Broadcasting Station</i>				
Robert B. Jacques	Assistant Operator	June 17 to Sept. 17, 1940		330.00 period
<i>Library</i>				
Ralph Robertson	Library Assistant	May 1 to June 30, 1940		152.00 period
*Ralph Robertson	Library Assistant	July 1, 1940		912.00
*(Salary to be paid from Rotary No. 7401)				



*Physical Education for Men**Intramural Athletics*

*Bernard F. Mooney	Assistant Professor	June 17, 1940	1st term, Su.	400.00 period
*Richard C. Larkins	Assistant Professor	July 25, 1940	2nd term, Su.	400.00 period
*Leo G. Staley	Associate Professor	July 25, 1940	2nd term, Su.	400.00 period

\*(Special contracts) (Salaries to be paid from General Activities Fee Fund)

*Physical Education for Women*

Jennette Stein	Assistant Professor (Special contract)	June 17, 1940	1st term, Su.	300.00 period
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*Intramural Athletics*

*Evelyn Rupert	Assistant Professor	July 25, 1940	2nd term, Su.	300.00 period
Ann Paterson	Instructor	June 17, 1940	1st term, Su.	300.00 period

\*(Special contract) (Salaries to be paid from General Activities Fee Fund)

*Administrative Division**Business Office**Purchasing Department*

Mary A. Wheat	Typist	June 1, 1940		972.00
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*Dean of Women's Office*

Jane Littleton	Stenographer	Aug. 1, 1940	for 1 month	90.00 period
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*Physical Plant Division**Superintendent's Office*

Janice Beatley	Stenographer	June 3, 1940		1,212.00
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*Janitor Service*

William D. Davis	Janitor	July 1, 1940		1,212.00
Kenneth F. Ostermeyer	Janitor	July 1, 1940		1,212.00

*Baker Hall**Dormitories and Dining Halls—Rotary No. 8400*

B. M. Bowman	Service Man	June 1, 1940	for 1 month	176.00 period
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*Changes in Title*

That the following changes in title be approved:

Name	Title—From	To	Effective
<i>College of Education</i>			
<i>Education</i>			
Archibald W. Anderson	Instructor	Assistant Professor	Su. Qr. only
<i>College of Veterinary Medicine</i>			
John W. Mills	Instructor (Veterinary Pathology)	Assistant Professor	Oct. 1, 1940
Theodore C. Fitzgerald	Instructor (Veterinary Anatomy)	Assistant Professor	July 1, 1940
John H. Knapp	Instructor (Veterinary Surgery and Clinics)	Assistant Professor	July 1, 1940
Fred J. Kingma	Assistant (Veterinary Physiology and Pharmacology)	Instructor	July 1, 1940

\* \* \* \* \*

*Changes in Salary*

That the following changes in salary be approved:

Name	Title	Effective	Annual Rate From	To
<i>College of Agriculture</i>				
<i>Animal Husbandry—Employees</i>				
Robert Bay	Student Laborer	June 1, 1940	\$ 240.00	\$ 360.00
Robert Class	Student Laborer	June 1, 1940	240.00	360.00

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Francis Westrick	Student Laborer	June 1, 1940	240.00	360.00
Thomas Williams	Student Laborer	June 1, 1940	240.00	360.00
<i>Farm Operations</i>				
A. C. Rhoten	Laborer	July 1, 1940	800.00	1,212.00
Kenneth Vaught	Laborer	July 1, 1940	for 8 mo. 1,212.00 and house	for 12 mo. 1,272.00 and house
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Helen I. Knott	Graduate Assistant	June 17, 1940	75.00 for 1st term Su.	150.00 for Su.
<i>College of Education</i>				
<i>Administration</i>				
Ruth Beattie	Assistant	Su. Qr. only	190.00 (full time)	95.00 (part time)
*Edward Liss	Consultant	1st term, Su.	800.00 period	400.00 period
<i>Education</i>				
Archibald W. Anderson	Assistant Professor	Su. Qr.	500.00 period	600.00 period
<i>College of Veterinary Medicine</i>				
Hugh B. McGlade	Technical Assistant	July 1, 1940	420.00	528.00
(Salary paid from Laboratory Supply Store Pro Rata Fund)				
<i>Physical Plant Division</i>				
<i>Superintendent's Office</i>				
Alice Glick	Stenographer	July 1, 1940	1,212.00	1,832.00
<i>University Health Service</i>				
Theodore Allenbach	Associate Physician and Instructor in Medicine	July 1, 1940	2,676.00	3,156.00
* * * * *				

### Changes in Quarters of Service

That the following changes in quarters of service be approved:

Name	Title	From	To
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
		1940-1941	
Donald W. Dunham	Assistant	Au. Wi. Sp.	Su. Au. Wi.
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
W. Conard Fernelius	Associate Professor	Au. Wi. Sp.	Su. Au. Wi.
<i>Speech</i>			
		1939-1940	
Eugene Bahn	Assistant Professor	Su. Au. Wi.	Su. Au. Wi. Sp.
William M. Timmons	Assistant Professor	Au. Wi. Sp.	(Su. '40) Au. Wi.
<i>College of Medicine</i>			
<i>Physiology</i>			
		1940-1941	
Frederick Shelden	Instructor	Au. Wi. Sp. (eff. 10-1-40)	Su. Au. Wi. (eff. 7-1-40)
<i>College of Veterinary Medicine</i>			
<i>Veterinary Surgery and Clinics</i>			
Edward T. Marsh	Assistant Professor	12 months, eff. 9-1-40	12 months, eff. 8-15-40
<i>Veterinary Clinic—Rotary 7890</i>			
Edward T. Marsh	Assistant Professor	12 months, eff. 7-1-40	12 months, eff. 8-15-40
<i>President's Division</i>			
<i>Library</i>			
E. Christine Hawkinson	Cataloguer	8 months, eff. 11-1-40	8 months, eff. 7-1-40
* * * * *			

The following miscellaneous recommendations be approved:

That the vacation credit in the amount of \$1,080 in the account of John P. Gillin, Assistant Professor in the Department of Sociology, be paid to him as salary during the months of October, November, December of 1940 and January of 1941.

That F. Webster McBryde, Instructor in the Department of Geography, receive salary in the amount of \$193 per month for August and September of 1940, to compensate him for services rendered during the Winter and Spring Quarters 1940.

That Mary E. Gates, Stenographer in the Dean of Men's Office, be granted a leave of absence, without salary, effective August 1, 1940 for one month.

That the following gifts be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$1,400 from Wallace and Tiernan Products, Incorporated of Belleville, New Jersey, for the establishment of a fellowship in the Department of Bacteriology for the study of the action of disinfectants on bacterial enzymes. This fellowship carries a stipend of \$100 a month for 14 months, beginning July 1, 1940; of this amount \$75 will be paid to the Fellow to be appointed upon the recommendation of the Department of Bacteriology, the Dean of the College of Arts and Sciences, and the Dean of the Graduate School, and the balance of \$25 a month shall be available for expenses in connection with research conducted under the fellowship;

\$3,340 from the National Foundation for Infantile Paralysis, Incorporated, 120 Broadway, New York City, for further support of research on poliomyelitis by the Department of Bacteriology. It is understood and agreed that this grant will finance the research project for one year beginning July 1, 1940, upon the condition that the sum of \$60 per month will be paid in support of a fellowship in the Department of Bacteriology and that the balances of the monies available will be spent for animals and supplies;

\$600 from the American Chemical Paint Company for a graduate assistantship in the Division of Floriculture;

Six hundred and eighty volumes of works in the fields of English and European History from the personal library of Wilbur H. Siebert, Emeritus Professor in the Department of History, for presentation to the University Library.

That the following research agreement hitherto entered into between the Ohio State University and the Ohio State University Research Foundation, setting up the following project, be reported to the Board of Trustees for information and record:

Procter and Gamble Company, Ivorydale, Ohio—Investigation of the separation of fatty acids of fish oils by low temperature crystallization (to be known as the Procter and Gamble Fellowship in Physiological Chemistry).

That the Athletic salary budget for the year 1940-1941, herewith presented, be approved:

Name	Title	Effective	Quarters	Annual Rate
<i>Athletics</i>				
<i>Games and Sports</i>				
Francis A. Schmidt	Professor and Director of Football	July 1, 1940	Au.Wi.Sp.	\$8,100.00
Ernest R. Godfrey	Associate Professor and Assistant Football Coach	July 1, 1940	Au.Wi.Sp.	6,612.00
Harold G. Olsen	Professor, Director of Basketball and Assistant Athletic Director	July 1, 1940	Au.Wi.Sp.	6,120.00
Lawrence N. Snyder	Professor and Track Coach	July 1, 1940	Au.Wi.Sp.	5,280.00
F. R. Castleman	Professor and Director of Track	July 1, 1940	Au.Wi.Sp.	768.00
Michael Peppe	Assistant Professor and Swimming Coach	July 1, 1940	Au.Wi.Sp.	1,224.00
Frederick C. Mackey	Assistant Professor and Freshman Football Coach	July 1, 1940	Au.Wi.Sp.	8,996.00
Bernard F. Mooney	Assistant Professor and Wrestling Coach	July 1, 1940	Au.Wi.Sp.	1,224.00
Walter E. Duffee	Associate Professor and Team Physician	July 1, 1940	Au.Wi.Sp.	2,040.00
Tucker P. Smith	Trainer	July 1, 1940 (12 months)		3,684.00
John E. Blickle	Instructor and Assistant Coach	July 1, 1940	Au.Wi.Sp.	3,096.00
Sidney Gillman	Instructor and Assistant Football Coach	July 1, 1940	Au.Wi.Sp.	3,072.00
Robert H. Kepler	Instructor, Golf	July 1, 1940	Au.Wi.Sp.	3,192.00
Herman L. Wirthwein	Instructor and Tennis Coach	July 1, 1940	Au.Wi.Sp.	1,020.00
Frank A. Riebel	Instructor and Fencing Coach	July 1, 1940	Au.Wi.Sp.	300.00
Carl J. Wirthwein	Instructor, Freshman Coach, Swimming and Tennis	July 1, 1940	Au.Wi.Sp.	782.00
William D. Heintz	Assistant Track Coach	Sept. 1, 1940 (10 months)		750.00 period
Gomer T. Jones	Instructor and Assistant Football Coach	July 1, 1940	Au.Wi.Sp.	1,800.00
Wayne B. Wright	Assistant Baseball Coach	Sept. 1, 1940 (10 months)		300.00 period
Galvin L. Walker	Assistant	Sept. 1, 1940 (10 months)		750.00 period
Ernest Biggs	Assistant	Sept. 1, 1940 (10 months)		900.00 period
James R. Hull	Assistant	July 1, 1940 (12 months)		1,392.00
Charles W. Harley	Honorarium	July 1, 1940		600.00
H. C. Fowler	Polo Coach	Oct. 1, 1940	Au.Wi.Sp.	100.00
(To be named later)	Rifle Coach			100.00
(To be named later)	Assistant Wrestling Coach			300.00
(To be named later)	Pistol Coach			100.00
(To be named later)	Assistant Coaching			1,000.00
Total—Games and Sports.....				\$58,552.00
<i>Administration and General</i>				
L. W. St. John	Professor and Director of Athletics	July 1, 1940 (12 months)		4,000.00
Oscar L. Thomas	Assistant to Director and Manager, Football Program	July 1, 1940 (12 months)		8,876.00
Mildred H. Finch	Office Manager	July 1, 1940 (12 months)		2,160.00
Caroline F. Dudley	Secretary	July 1, 1940 (12 months)		1,608.00
M. Helen Pugh	Requisition Clerk	July 1, 1940 (12 months)		1,572.00
Dorothy Fogie	Stenographer	July 1, 1940 (12 months)		1,092.00
Marie J. Manning	Stenographer (part time)	July 1, 1940 (12 months)		480.00
Helen Lum	Stenographer	July 1, 1940 (12 months)		1,152.00
James L. Renick	Director, Athletic News Service	July 1, 1940 (12 months)		3,600.00
Henry D. Taylor	Director, Ticket Sales	July 1, 1940 (12 months)		4,608.00
Charles King	Clerk	Sept. 1, 1940 (4 months)		600.00 period
John E. Pryor	Auditor	July 1, 1940 (12 months)		3,696.00

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Wilda Loudenslager	Assistant Director of Ticket Sales	July 1, 1940 (12 months)	1,992.00
Tony Aquila	Groundkeeper	July 1, 1940 (12 months)	2,952.00
Salvatore Leone	Assistant Groundkeeper	July 1, 1940 (12 months)	1,392.00
Angelo Cervi	Carpenter	July 1, 1940 (12 months)	1,692.00
Albert Macioce	Truck Driver	July 1, 1940 (12 months)	1,612.00
James Doon	Janitor	July 1, 1940 (12 months)	1,272.00
Ralph Guarasci	Mechanic	July 1, 1940 (12 months)	1,272.00
Homer T. Ellis	Custodian of Equipment	July 1, 1940 (12 months)	1,212.00
Helen Billingsley	Ticket Clerk	July 1, 1940 (12 months)	1,032.00
(To be named later)	Graduate Assistant in Physical Education		Au.Wi.Sp. 450.00

Total—Administration and General.....\$43,222.00

*Golf Course*

John S. McCoy	Superintendent of Golf Course	July 1, 1940 (12 months)	3,684.00
Park Holcomb	Caretaker, Golf Club	July 1, 1940 (12 months)	1,212.00 and house
Besse L. Weed	Manager, Lunch Room, Club House	{ July 1 to Oct. 31, 1940 { Mar. 1 to June 30, 1941	640.00 period
Charles S. Chubb	Manager, Club House	July 1, 1940 (12 months)	2,460.00
Richard Evans	Bus Driver and Caddy Master	July 1, 1940 (12 months)	1,452.00

Total—Golf Course .....\$ 9,448.00

Upon motion of Mr. Rummell, seconded by Mr. Atkinson, the above recommendations of the President were upon roll call unanimously approved.

\* \* \* \* \*

The Board now considered the Rules and Regulations of the Four Quarter Plan which were adopted in 1924, and after some discussion, the President was requested, upon motion of Mr. Dargusch, seconded by Mr. Thompson, to prepare and present to the Board for its consideration a revision or clarification of the rule which has to do with payments for extra vacation credit.

\* \* \* \* \*

Upon motion of Mr. Atkinson, seconded by Mr. Thompson, the Board by unanimous vote adopted the following resolutions in recognition of those members of the teaching staff who are retiring, under the rules, as of September 1, 1940:

WHEREAS, five members of the Ohio State University faculty are retiring from active duty on September 1, 1940, with the well-merited rank of emeritus professors, and

WHEREAS, in their periods of University service ranging from twenty-six to forty-one years they have given unselfishly and devotedly of their time and energy in the classroom and in the laboratory, in important committee responsibilities, and in other areas of the institution's activities and relationships;

Now, THEREFORE, Be It Resolved that this Board express the gratitude and appreciation of the Ohio State University to the following five members of the faculty who are soon to relinquish the responsibilities of active membership on the staff:

*Dr. William E. Henderson*, Professor of Chemistry, who has distinguished himself in his professional field as a teacher

and as an author; who has served since 1899 as a member of the faculty in the Department of Chemistry, with added responsibilities in the years 1921 to 1927 as Dean of the College of Arts, Philosophy, and Science, and more recently as a member of the Faculty Committee to advise with the Board of Trustees on University affairs.

*Dr. George M. Bolling*, Professor of Classical Languages, a member of our faculty since 1914, whose contributions to the field of linguistics as teacher, author, and editor have won the respect of colleagues both here and abroad.

*Dr. James E. Hagerty*, Professor of Social Administration, who has made far-reaching contributions toward the expansion of University services through his leadership in the fields of economics, sociology, and social administration, and as first Dean of the College of Commerce and Journalism, a position in which he served from 1916 to 1926; combining in the period of his University affiliation from 1901 to date, his interests on the campus with those of welfare organizations in the field.

*Dr. Edwin F. Coddington*, Professor of Geodetic Engineering; an alumnus of our own University who returned to the faculty of his alma mater in 1902 and has served it continuously and with devotion since that time, in the Departments of Mathematics, Mechanics and Civil Engineering, as well as on the staff of the Engineering Experiment Station; for five years, 1915 to 1920, he was Acting Dean of the College of Engineering.

*Professor Alonzo H. Tuttle*, Professor of Law, and a graduate of our College of Law, whose service on the University faculty dates back to 1900 when he accepted an appointment in the Department of American History and Political Science; since 1907 he has been a Professor of Law, having additional responsibilities from 1926 to 1928 as Acting Dean of the College of Law; a distinguished teacher who also has served the community in various capacities, including membership in the Ohio Senate.

\* \* \* \* \*

Vice President Morrill, Chairman of the committee appointed by the Board to study relations of the University Broadcasting Station (WOSU) with Station WKBN, Youngstown, and the Federal Communications Commission, reported that:

(1) Pursuant to informal instructions from the Board, the University had presented a request for \$3,930 to the State Emergency Board for funds to cover the possible purchase of a new transmitter. This request was denied.

(2) Pursuant to further informal instructions, Mr. Morrill and the committee had sought to secure these funds from Station WKBN and this Station had informally agreed to make a gift of \$2,000 additional to its earlier commitment of \$12,000, toward the purchase of such transmitter.

(3) Apparently the only source of an additional \$1,930 required to purchase the transmitter is from present equipment appropriations of the University or by a transfer of this

amount, by the State Emergency Board, from present University balances.

Mr. Morrill asked for the advice of the Board.

Upon motion of Mr. Atkinson, seconded by Dr. Russell, the Chairman was authorized to appoint a committee of three members of the Board to continue the negotiations with Station WKBN. The Chairman appointed Mr. Atkinson, Chairman, Dr. Russell and Dr. Altmaier.

\* \* \* \* \*

The Board now proceeded to the election of officers for the fiscal year beginning July 1, 1940.

Upon motion of Dr. Russell, seconded by Mr. Rummell, Mr. Herbert S. Atkinson, was by unanimous vote elected Chairman of the Board.

Upon motion of Mr. Atkinson, seconded by Mr. Rummell, Mr. Lockwood Thompson was by unanimous vote elected Vice-Chairman of the Board.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, Mr. Carl E. Steeb was by unanimous vote elected Secretary of the Board.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, Mr. Charles F. Kettering was by unanimous vote elected Treasurer of the Board.

\* \* \* \* \*

The Chairman stated there is an earnest desire that the new Women's Dormitory be designated by name, and that many persons had recommended to her the name "Canfield Hall" honoring the memory of the late Dr. and Mrs. James H. Canfield, and at the same time giving recognition to their illustrious daughter, Dorothy Canfield Fisher, who was graduated from the Ohio State University as of the class of 1899. Dr. Canfield served as President of this University from July 1, 1895 until June 30, 1899.

Upon motion of Dr. Russell, seconded by Dr. Altmaier, the Board by unanimous vote officially named the new Women's Dormitory "Canfield Hall."

\* \* \* \* \*

The Secretary presented the following letter from The W. H. Spohn Plumbing Company:

June 6, 1940.

Mr. C. E. Steeb, Business Manager  
Ohio State University  
Columbus, Ohio

Dear Mr. Steeb:

The W. H. Spohn Plumbing Company entered into contract March 14, 1939, with the Board of Trustees of Ohio State University for certain heating and ventilating work to be done on the Women's Dormitories at Ohio State University, Columbus, Ohio.

On April 10, 1939, the W. H. Spohn Plumbing Company entered into a contract with the Board of Trustees of Ohio State University for certain plumbing work to be done on the Men's Dormitory at Ohio State University.

Under Article No. 33 of the specifications, captioned

assignment, the Spohn Plumbing Company now requests permission of the Board of Trustees of Ohio State University to assign to the United States Fidelity and Guaranty Company all money now being held by the Board of Trustees of Ohio State University under the above contracts, which are now due or shall, in the future, become due and payable to The W. H. Spohn Plumbing Company. The W. H. Spohn Plumbing Company requests that the Board of Trustees, after having consented to this assignment, pay into the hands of the United States Fidelity and Guaranty Company all sums now due or which shall become due under the above mentioned contracts.

Very truly yours,

(Signed) THE W. H. SPOHN PLUMBING COMPANY  
By W. H. Spohn, *President*.

The Secretary reported that the above letter was discussed with the Attorney General and that he recommended that the Board of Trustees give consent, as requested by the W. H. Spohn Plumbing Company.

Upon motion of Mr. Atkinson, seconded by Dr. Russell, the Board by unanimous vote adopted the following resolution:

That the Board of Trustees give consent to The W. H. Spohn Plumbing Company to assign any and all moneys due it from Ohio State University on account of Contract No. 5, dated March 14, 1939, for Heating and Ventilating, Women's Dormitories, and Contract No. 6, dated April 10, 1939, for Plumbing, Men's Dormitory, Ohio State University, to the United States Fidelity and Guaranty Company, upon the conditions that no such moneys be released until

- (a) the Architect certifies that all work required by the said contracts has been fully completed;
- (b) the satisfactory evidence is furnished the University that all outstanding claims on the Spohn Company on account of the contracts have been satisfied or waived; and
- (c) the surety releases the University from all obligations and claims on account of said contracts.

\* \* \* \* \*

The Secretary presented the following letter from the University Architect:

June 7, 1940.

Mr. Carl E. Steeb, Business Manager  
Ohio State University

Re: Women's Dormitories

Dear Sir:

I wish to certify that all work required by the contract with E. Elford and Son for the general construction of the Women's Dormitories, dated March 14, 1939, has been fully completed, and I recommend that it be accepted and the final payment of \$31,907.88 be made on account of that contract.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*



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Upon motion of Dr. Altmaier, seconded by Dr. Russell, the Board by unanimous vote approved the recommendations of the University Architect, accepted as completed the contract of E. Elford and Son on the Women's Dormitories, and authorized the Secretary to pay to E. Elford and Son the final estimate on this contract, in the amount of \$31,907.88.

\* \* \* \* \*

The Secretary now presented the following communication from the University Architect:

June 7, 1940.

Mr. Carl E. Steeb, Business Manager  
Ohio State University

Re: Men's Dormitory

Dear Sir:

With reference to delivery of the voucher to E. Elford and Son for final payment on account of the contract for general construction of the Men's Dormitory, dated April 10, 1939, I wish to report as follows:

(1) PWA form I-23, made out on May 17, upon which the estimate of payment is made, was for the entire amount of \$92,965.38, due on the completed contract, (including the retained 10%). This was done at the suggestion of the PWA Resident Engineer Inspector in order to file all papers prior to closing the local PWA office even though there still remained a large number of minor items to be completed and adjusted.

(2) In order not to hold the entire amount of the final estimate until the Architect can certify to full completion and adjustment of all items, I recommend that the final check be released and that E. Elford and Son file a certified check in the sum of \$7,500 to be held by the University until the University Architect certifies to full completion and adjustment of the items listed herewith.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Upon motion of Mr. Thompson, seconded by Mr. Rummell, the Board by unanimous vote approved the above recommendations of the University Architect, and authorized the Secretary to pay to E. Elford and Son the final estimate on this contract, in the amount of \$92,695.38, provided that E. Elford and Son file a certified check made payable to The Ohio State University in the sum of \$7,500, to be held by the University until the University Architect certifies to the full completion and adjustment of such minor items as are yet to be completed.

\* \* \* \* \*

The Secretary read the following letter from the University Architect:

June 8, 1940.

Mr. Carl E. Steeb, Secretary  
Board of Trustees  
Ohio State University

Re: Men's Dormitory  
PWA Docket OH-1990-F

Dear Sir:

In order to complete the records on the Men's Dormitory, PWA Project OH-1990-F, I hereby certify that the work on Contract No. 1, Excavation, was fully completed on January 20, 1939, and on Contract No. 2, Tunnel, was completed on March 28, 1939.

I, therefore, recommend that the Board of Trustees of Ohio State University be requested to authorize you to issue a certificate of completion and acceptance in the form recommended by the Resident Engineer Inspector.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Mr. Rummell offered the following resolution and moved its adoption.

WHEREAS, The University Architect has certified that the work on Contract No. 1, Excavation, Men's Dormitory (PWA Docket No. OH-1990-F) was fully completed on January 20, 1939 and that the work on Contract No. 2, Tunnel, Men's Dormitory (PWA Docket No. OH-1990-F) was fully completed on March 28, 1939;

NOW, THEREFORE, Be It Resolved that the Secretary of this Board of Trustees be and he is hereby authorized to execute certificates of completion and acceptance of the work required by the above contracts under the said docket.

Dr. Russell seconded the above motion which was upon roll call unanimously adopted.

\* \* \* \* \*

The Secretary read the following letter from the University Architect:

June 8, 1940.

Mr. Carl E. Steeb, Secretary  
Board of Trustees  
Ohio State University

Re: Women's Dormitories  
PWA Docket OH-2095-F

Dear Sir:

In order to complete the records on the Women's Dormitories, PWA Project OH-2095-F, I hereby certify that the work on Contract No. 1, Excavation, was fully completed January 30, 1939, and on Contract No. 2, Tunnel, was completed on March 30, 1939.

I, therefore, recommend that the Board of Trustees of Ohio State University be requested to authorize you to issue

a certificate of completion and acceptance in the form recommended by the Resident Engineer Inspector.

Yours very truly,  
(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Mr. Rummell offered the following resolution and moved its adoption:

WHEREAS, The University Architect has certified that the work on Contract No. 1, Excavation, Women's Dormitories (PWA Project No. OH-2095-F) was fully completed on January 30, 1939 and that the work on Contract No. 2, Tunnel, Women's Dormitories (PWA Docket No. OH-2095-F) was fully completed on March 30, 1939;

NOW, THEREFORE, Be It Resolved that the Secretary of this Board of Trustees be and he is hereby authorized to execute certificates of completion and acceptance of the work required by the above contracts under the said docket.

Dr. Russell seconded the above motion which was upon roll call unanimously adopted.

\* \* \* \* \*

The Secretary now read the following letter from the University Architect:

June 8, 1940.

Mr. Carl E. Steeb, Secretary  
Board of Trustees  
Ohio State University

Re: Faculty Assembly Unit  
PWA Docket OH-2158-F

Dear Sir:

In order to complete the records on the Faculty Assembly Unit, PWA Project OH-2158-F, I hereby certify that the work on Contract No. 1, Excavation, was fully completed on April 1, 1939.

I, therefore, recommend that the Board of Trustees of Ohio State University be requested to authorize you to issue a certificate of completion and acceptance in the form recommended by the Resident Engineer Inspector.

Yours very truly,  
(Signed) HOWARD DWIGHT SMITH,  
*University Architect.*

Mr. Rummell offered the following resolution and moved its adoption:

WHEREAS, The University Architect has certified that the work on Contract No. 1, Excavation, Faculty Assembly Unit (PWA Docket No. OH-2158-F), was fully completed on April 1, 1939;

NOW, THEREFORE, Be It Resolved that the Secretary of this Board of Trustees be and he is hereby authorized to execute a certificate of completion and acceptance of the work required by the above contract under the said docket.

Dr. Russell seconded the above motion which was upon roll call unanimously adopted.

\* \* \* \* \*

The Secretary reported to the Board that bids for the Remodeling of the Administration Building will be received on June 26, 1940 at 2:00 P. M.

Upon motion of Dr. Russell, seconded by Mr. Rummell, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the University Architect's estimate, to recommend to the Director of Public Works the award of contract to the lowest and best bidder. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary reported to the Board that bids covering the Forced Draft, Multiple Retort, Underfeed Stoker for No. 2 Boiler in the Power Plant will be received on July 8, 1940, at 2:00 P. M.

Upon motion of Mr. Thompson, seconded by Mr. Atkinson, the Cabinet was authorized and directed, for and on behalf of the Board of Trustees, to open and read in public any bids that may be presented, and if any bids are received below the Maintenance Engineer's estimate, to recommend to the Director of Public Works the award of contract to the lowest and best bidder. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

\* \* \* \* \*

The Secretary now presented plans and specifications as prepared by the University Architect for the Remodeling of the Dining Room, etc. of the Ohio Union building. These plans have been approved by the Board of Overseers of Ohio Union, and the authority of the Board of Trustees is now requested for the Board of Overseers to proceed with the award of contracts for such improvements. The expense of such remodeling, estimated at \$15,000, will be paid from Ohio Union funds.

Upon motion of Mr. Dargusch, seconded by Mr. Thompson, the plans and specifications as prepared by the University Architect for the Remodeling of the Ohio Union building were unanimously approved, and the Board of Overseers was authorized to award contracts for this work with the understanding that the cost of said improvements will be paid from Ohio Union funds.

\* \* \* \* \*

Thereupon the Board adjourned to meet on July 25, 26 and 27, 1940 at Gibraltar Island.

Attest:

(Signed) CARL E. STEEB,  
*Secretary.*

(Signed) M. EDITH CAMPBELL,  
*Chairman.*

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