THE INTERNATIONAL CENTRE FOR RESEARCH IN AGROFORESTRY (ICRAF)

BY-LAW NO. 3

(adopted by the Board of Trustees at its fourth meeting held in Amsterdam, The Netherlands, on June 30, 1979)

ALTERNATIVE PROCEDURE FOR APPROVAL OF PROPOSALS

1. Where it is not expedient to convene a meeting of the Board to consider any proposal, it may be dealt with in accordance with this By-Law.

2. The Secretary shall mail, telegraph or otherwise deliver the proposal together with all pertinent information respecting the proposal to each Trustee at such address as each Trustee may designate.

3. (a) Each Trustee may approve or reject the proposal, with or without comments.

   (b) Approval or rejection of the proposal shall be conveyed in writing to the Secretary by mailing, telegraphing or otherwise delivering it to the Secretary.

4. If at the end of forty-five (45) days from the date of mailing, telegraphing or otherwise delivering the proposal it is approved by a three-fourths majority of the Board, the proposal shall be deemed to be approved by the Board.

5. The consideration of a proposal under this By-Law shall not be invalidated merely because of the failure of a Trustee to receive the proposal.

6. All actions taken pursuant to this By-Law shall be reported to the full Board at its next subsequent meeting.
Bequests and Donations

32. (1) No gift, bequest or donation, other than voluntary contributions provided to ICRAF by members of the Group pursuant to Article VII of the Charter, shall be accepted by, or on behalf of, ICRAF without prior approval of the Board.

(2) Where a gift, bequest, or donation to ICRAF is approved by the Board, it shall be dealt with in accordance with its terms and with the conditions of its acceptance by the Board.

Conflict of Interest

33. (1) During the consideration by the Board or by a committee thereof of any proposed contract or commitment of funds or resources of ICRAF to a proposed contractee or beneficiary, any Trustee who is officially connected with or has a beneficial interest in such contractee or beneficiary or with any interested party in the transaction, shall declare his connection or interest, shall refrain from voting on such contract or commitment, and shall withdraw from the meeting at the time the vote is taken, but such a withdrawal shall be deemed not to affect the existence of a quorum.

(2) No member of the Board, other than the Director-General, shall during his term of office as a Trustee of ICRAF, enter into a contract with ICRAF whether as an employee of independent contractor.

By-Laws

34. Subject to the Charter, by laws of ICRAF may be enacted, amended or repealed by a majority of the Trustees present at any meeting of the Board where notice of the proposed enactment, amendment or repeal has been given in writing to the members of the Board at least thirty (30) days prior to such meeting.

Manual for the ICRAF Board of Trustees