



Office of Aviation
Aircraft Registration
800 Lincoln Way
Ames, IA 50010
(515) 239-1691

AIRCRAFT REGISTRATION APPLICATION

E-mail: aircraftregistration@dot.iowa.gov
Web Page: iowadot.gov/aviation

For Dept. Use Only	
Check #:	Amt:
Date:	By:
NTR:	

Name of Owner(s): _____ Street Address: _____ City: _____ State: _____ ZIP Code: _____ County: _____ Contact Person: _____ Home Phone No.: _____ e-Mail Address: _____ Work Phone No.: _____	Serial #: _____ "N" #: _____ Make: _____ Model: _____ Year of Mfg: _____ Purchase Price: _____ Manufacturer's List Price: _____ Base Airport Identifier: _____
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Status (check one) Airworthy Unairworthy (a signed explanation of unairworthy status **must** accompany this application.)

Type of Aircraft (check one) Single-Engine Multi-Engine Helicopter Glider

Primary Use of Aircraft (check one) Personal Business Fixed Base Operator (FBO) Medical Helicopter Scheduled Airline

Fuel Type (check one) Avgas Jet Mogas (Auto) No Fuel

Date of purchase: _____ or Date brought into Iowa: _____ or Date aircraft became airworthy: _____	Seller's Name: _____ Seller's Address: _____
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Use Tax: <input type="checkbox"/> Tax Enclosed <input type="checkbox"/> Exempt. *Evidence of use tax exemption must accompany this application.	Back Fees: _____ *Penalty: _____ *Registration Fee: _____ *Use Tax: _____ TOTAL DUE: _____
I certify under penalty of perjury that the foregoing is true and correct.:	
_____ Date	_____ Signature in Ink

***PLEASE SEE PAGE TWO FOR APPLICATION INSTRUCTIONS**

Aircraft Registration Application Instructions:

Complete information on aircraft registration requirements in Iowa is available at www.iowadot.gov/aviation (Aircraft Registration).

When an aircraft other than a new aircraft is registered in Iowa, the registration fee shall be based upon the number of years the aircraft was previously registered. The model year of the aircraft shall be used to determine the number of times the aircraft was previously registered, and a reduction of the registration fee shall be computed accordingly.

- 1) Please complete the application in full.
- 2) The fees are determined by the aircraft's use:
 - a) Aircraft used for business, the following schedule applies:
b) Aircraft less than 30 years old and used for personal use only, the following schedule applies:

(rounded to the nearest whole dollar with a minimum registration fee of \$35).

Manufacturers list price x 1% = 1st years fee
Manufacturers list price x .75% = 2nd years fee
Manufacturers list price x .50% = 3rd years fee
Manufacturers list price x .25% = 4th year and older.

An aircraft shall not be registered for a fee of less than thirty-five dollars or more than five thousand dollars.
 - c) Aircraft which is 30 years old or older and is for personal use only - \$35.
 - d) A helicopter used exclusively as an air ambulance service - \$1,000.
 - e) Fixed base operator providing general public service under agreement with the governing body of a publically-owned, public-use airport - \$100.
 - f) Scheduled airline used for interstate operation - \$100.
- 3) For an aircraft which has been assembled (home built) and no established manufacturer's list price exists, the cost of the aircraft kit and any additional parts or components shall be totaled and used as the manufacturer's list price in determining the registration fee. Use tax is due on the aircraft kit and additional parts or components if sales tax was not paid at the time of purchase.
- 4) Unairworthy aircraft are required to be registered but are exempt from the annual registration fee until the aircraft becomes airworthy.

Transfer of Ownership within Iowa:

A purchaser of an aircraft shall provide the notice of Transfer of Ownership and the Aircraft Registration Application fully completed to the department within 30 days of purchase date. If current, registration fees shall transfer to the purchaser of the aircraft. The Notice of Transfer of Ownership must be submitted within 30 days from the date of purchase to avoid a \$5 transfer penalty. (See use tax below.) Any delinquent registration fees and penalties must be paid at the time of transfer.

Penalty:

A monthly penalty of 5% of the registration fees will begin to accrue on the first day of the month following 30 days from the date of purchase or date the aircraft was brought into Iowa.

Use Tax:

A 6% use tax on the purchase price of an aircraft must be paid when the aircraft is registered. Payment should be sent with the Application for Aircraft Registration, along with a copy of a bill of sale, and fees for annual registration. Purchase price is the total consideration including cash, credit, property and services for which an aircraft is sold. Applications claiming use tax exemption must include evidence of exemption. Questions regarding use tax exemption should be directed to the Iowa Department of Revenue at 515-281-3114.

**PLEASE RETURN COMPLETED APPLICATION ALONG WITH A CHECK PAYABLE TO
THE IOWA DEPARTMENT OF TRANSPORTATION AT THE ADDRESS ON THE FRONT OF THE APPLICATION.**