

12-2-1992

## CWU Faculty Senate Minutes - 12/02/1992

Sue Tirota

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**CENTRAL WASHINGTON UNIVERSITY**

**Faculty Senate Meeting - December 2, 1992**

Presiding Officer: Barney Erickson  
Recording Secretary: Sue Tirotta

Meeting was called to order at 3:10 p.m.

**ROLL CALL**

Senators: All Senators or their Alternates were present except Bagamery, Carns, ~~Golden~~, Medlar, Olson, Pratz, Relan and Thelen. Nott (1/13/93) **SFT**  
Visitors: ~~Chynle/Moyl~~, Anne Denman, Nancy Howard, Don Schliesman, Carolyn Wells, Mary Marcy, Keith Champagne and Jim Pappas.

**CHANGES TO AGENDA**

Add motion regarding Code Committee membership to Chair's report; add report by Mary Marcy after President's report.

**APPROVAL OF MINUTES**

\***MOTION NO. 2879** Charles McGehee moved and Erlice Killorn seconded a motion to approve the minutes of the November 4, 1992 meeting as distributed. Motion passed.

**COMMUNICATIONS**

- 11/3/92 letter from Don Schliesman, Provost, concerning letter from Roger Garrett, Communication, about upper division Liberal Arts degree requirement. Referred to Academic Affairs Committee.
- 11/13/92 letter from Barry Donahue, Computer Science, regarding proposed reorganization of College of Letters, Arts and Sciences. Referred to Academic Affairs Committee.

**REPORTS**

1. **CHAIR**  
\***MOTION NO. 2880** Thomas Yeh moved and Erlice Killorn seconded a motion to replace Mike Olivero, Law and Justice, with Ethan Bergman, Home Economics, on the Senate Code Committee. Motion passed.

- Letters of nomination for Distinguished Professor of the University are due in the Faculty Senate Office by 5:00 p.m., December 15, 1992.
- President Ivory Nelson will host, with Courtney Jones (VP for Business/Financial Affairs) and Don Cummings (Dean of College of Letters, Arts & Sciences), a "Let's Communicate" TV call-in show on KCWU (Channel 2) December 3, 1993 from 7:00-8:00 p.m.
- An informational meeting for members of the Uniform Medical Plan regarding a change in local hospital preferred provider status has been scheduled for December 3, 1992 from 10:00 a.m.-noon or 2:00-4:00 p.m.
- The Senate Curriculum Committee held its initial meeting and elected Wolfgang Franz (Economics) as its chair. A letter describing the reformed curriculum approval process has been sent from the Provost to all Department Chairs. Chair Erickson emphasized that this new curriculum process will be subject to revision as it is fine tuned during implementation.

\* \* \* \* \*

-Charles McGehee (Sociology) Chair of the Provost Search Committee, distributed a drafts of a campus visitation schedule for Provost position finalists as well as a form soliciting background information from campus constituent groups. Comments on the drafts should be submitted to the Committee as quickly as possible. 132 applications for the position of Provost were received by the October 16, 1992 deadline. The Search Committee initially narrowed the field to 15 semi-finalists, spent several weeks contacting background references, and finally conducted telephone interviews with all semi-finalists. Beginning on December 7, the Committee will meet to designate the 5 finalists, who will each be invited for a two day visit to C.W.U. (including Extended Programs) during January 1993. The Committee will then arrange for C.W.U. representation to visit finalists' home campuses. The Committee hopes to complete its evaluation and submit it to the President by mid-February. Senator McGehee commented that candidates will be scheduled to meet with as many constituent groups as is realistically possible during their short campus visits.

2. PRESIDENT

President Ivory Nelson encouraged faculty to participate fully in the Provost search process, and he cautioned that candidates will also be evaluating Central while they are on campus.

The President reported that the Strategic Planning process has begun, and he underscored the importance of the interactive nature of the process. He added that there is still some confusion regarding how the planning process will work and how decisions will be made as a result of the process. He advised departments/units against preparing their plans in isolation and enjoined them to work in conjunction with their Deans, who are charged to submit their college/school plans to the Vice Presidents. The President stated that the Strategic Planning Committee will receive plans from the Vice Presidents but will not be involved in implementing changes. The Strategic Planning Committee's role will be limited to developing the university's mission statement and recommending program priorities. The Strategic Planning document will be widely disseminated to the university community for comment/reaction, and the Committee will make its final recommendation to the President based on the comments it receives. President Nelson warned that the university's plan must be fiscally realistic and reminded faculty that planning will be an on-going, yearly activity.

Governor Booth Gardner is preparing his "Book 1" budget, which must be balanced based on current, available revenues. The "Book 1" budget would necessitate an approximate 12% reduction in state spending. Governor Gardner will also prepare the "Book 2" budget, which should be available in the next few weeks. It is reported that Governor-elect Lowry has established a unique and diverse transition team, but official information on team members has not yet been released. President Nelson recently wrote a personal letter to each legislator and sent them copies of Higher Education Coordinating (HEC) Board materials as well as a transcription of his inauguration speech. The President reported that relations between Central and the HEC Board and the Office of Financial Management (OFM) have been increasingly cordial and encouraging, and he reminded faculty of the importance of presenting a united image to the external community.

3. DIRECTOR OF GOVERNMENTAL RELATIONS

Mary Marcy, Director of Governmental Relations, reported that a Legislative Planning Forum has been scheduled for 3:00 p.m., December 3, 1992 in Grupe Center. She distributed a Legislative Action Plan, which included a mission statement for the Director of Governmental Relations and Goals and Actions Plans, and invited comments on the proposed Plan.

Dr. Marcy reported that she met yesterday with the Faculty Senate Public Affairs Committee and discussed with them how to work together for Central as a team.

The state legislative session begins on January 11, 1993. Dr. Marcy reported that she intends to spend Mondays and Fridays during the session on the Ellensburg campus and Tuesday through Thursday in Olympia. She plans to keep the lines of communication between Olympia and Ellensburg open and will compose regular legislative activity reports for distribution to the Senate at its Wednesday meetings.

Dr. Marcy stated that, due to the nature of the legislative process, there are times when decisions must be made very quickly, and it may not always be possible to include all university constituencies in every decision. She added that, although there may be times "when we have to agree to disagree" (such as on issues concerning student tuition faculty collective bargaining), it is important that "we speak with one voice when we can." President Nelson and Dr. Marcy reiterated the importance of developing a legislative strategy among campus constituencies so that communications in Olympia remain clear.

Senator Kris Henry thanked Dr. Marcy on behalf of the Associated Students of C.W.U./Board of Directors for involving students in the university's legislative planning process.

Dr. Marcy reported that regional legislators were originally scheduled to make a pre-session visit to the Ellensburg campus during the first week of December, but they have had to reschedule their visit for mid-December, when students and faculty may not be present. Dr. Marcy assured the Senate that further opportunities to meet with these legislators will be presented at a later date.

4. DEAN OF ACADEMIC SERVICES

Jim Pappas, Dean of Academic Services, reported that the Higher Education Coordinating (HEC) Board established a set of goals in January 1991 titled "Policy on Minority Participation and Diversity." In response to a HEC Board request that each higher education institution create a committee to address these goals, President Don Garrity established the Diversity Action Plans Committee on October 4, 1991 [members: Keith Champagne (Asst. Vice President for Diversity/Student Affairs), Bobby Cummings (faculty, English), Nancy Howard (Director of Affirmative Action), Charles McGehee (faculty, Sociology), Rosie Zwanziger (Director of Special Services/Access Program), Jim Pappas (Dean of Academic Services); former members: Phil Tolin (faculty, Psychology), Connie Roberts (Dean of Undergraduate Studies), Annette Weiss (student)]. The Committee was charged by the HEC Board to develop a list of university goals by October 29, 1992, and this deadline has been met. The Committee must submit a full report to the HEC Board by December 31, 1992, consisting of action plans/strategies that Central will implement to carry out the previously stated goals. Dean Pappas reported that he has asked the HEC Board to extend to February 15, 1993 the final report submission deadline in time for the March HEC Board meeting.

ethnic  
minority  
participation  
and cultural  
diversity  
are being  
prepared.  
(1/13/93)

The Diversity Action Plans Committee established subcommittees to address several areas outlined by the HEC Board: admissions, recruitment and enrollment; retention and completion; employment; curriculum; and institutional climate. Statements and policies on diversity and racial harassment have been completed. Each institution is to incorporate diversity material into its curriculum and hold seminars on diversity for institutional leaders, faculty, staff and students. The Committee agrees that the most difficult part of the plan to address and implement is that concerning curriculum, so this examination will be on-going. Close linkage will be established between the Diversity Planning and Strategic Planning processes.

Dean Pappas reported that concerns have been expressed regarding the Committee's perceived lack of solicitation of university-wide commentary on the goals and report. In response to questions from Senators, he explained that the university community has received periodic updates concerning the process, a number of faculty were included on the planning subcommittees, and the goals submitted to the HEC Board in October will be subordinate to the final report. He stated that a draft report should be ready by the second or third week of January 1993 for review by the Faculty Senate and wide distribution to the campus community for its reaction. Dean Pappas assured the faculty that the goals submitted to the HEC Board in October may be revised, and he gave as an example President Nelson's direction to omit any curriculum related goals that require new, specialized programs (the President explained that "multicultural experiences" must be integrated into current curriculum). Senators stated that only a plan developed in full cooperation with its constituents can be expected to work, and Dean Pappas agreed.

(1/13)

5. ACADEMIC AFFAIRS COMMITTEE

Dolores Osborn, BEAM, has been elected chair of the Academic Affairs Committee.

Senator Kris Henry reported that the Academic Affairs Committee reviewed the Minority Participation and Diversity Plan goals referred to by Dean Pappas and will forward its conclusions to the Senate Executive Committee.

The Academic Affairs Committee also discussed with members of the English Department [per Faculty Senate Motion No. 2856, 5/20/92] the implications of removing ENG 301 (English Composition) from the Basic Requirements of the General Education Program. More information concerning this issue will be presented at the January 13, 1993 Faculty Senate meeting.

6. BUDGET COMMITTEE

Budget Committee chair Barry Donahue, Computer Science, reported that the committee has been working all quarter on developing a means for faculty to have increased input into the university's budgeting process. The Committee plans to circulate a questionnaire concerning the budget process to faculty during Winter quarter 1993, and it will then make a recommendation to the Senate. Senator Donahue invited suggestions from faculty regarding what type of inquiries to include on the questionnaire.

President Nelson asked if faculty were included in the development of their department budgets, and Senator Donahue responded that he was not aware of how each department executed this process. The President stated that faculty should be fully included in the initial creation of budgets within their departments, and they are invited to participate in open budget hearings later in the process. Senator Donahue stated that the general perception of the faculty may be that they do not have a large enough role in the budget process.

6. BUDGET COMMITTEE, continued

Senator Charles McGehee, Sociology, commented that the budget is so complex that increased participation without better understanding may not be an option for most faculty members. He suggested that workshops/training regarding the budget and how it works may be necessary before faculty can become more involved in the process, and Senator Donahue agreed. President Nelson reported that recent improvements in the budget presentation process will make the next university budget simpler to compare and read.

Senator Ken Hammond, Geography, remarked that there is so little discretionary money allocated to department level budgets that faculty participation at that level does not really matter. He added that, although departments develop budget requests, there does not seem to be a correlation between the amounts requested and funds allocated.

7. CODE COMMITTEE

No report. [Beverly Heckart, History, was elected chair of the Code Committee.]

8. CURRICULUM COMMITTEE

No report. [Wolfgang Franz, Economics, was elected chair of the Curriculum Committee; Karen Adamson was elected Vice Chair.]

9. PERSONNEL COMMITTEE

No report. [Libby Street, Psychology, was elected chair of the Personnel Committee.]

10. PUBLIC AFFAIRS COMMITTEE

Public Affairs Committee chair Alan Taylor, Communication, reported that the committee is seeking input regarding upcoming legislation, and he encouraged faculty participation in the Director of Governmental Relations' forum on December 3.

Senator Erlice Killorn, Physical Education, recommended that faculty review the Goals and Action Plans distributed by Mary Marcy and consider how faculty representation fits into the university's stated goals and objectives. Senator Killorn noted that she and Council of Faculty Representatives (CFR) members Rosco Tolman, Foreign Languages, and Ken Gamon, Math [CFR Chair], would be attending meetings with legislators in Olympia on December 3 and 4. She added that the Senate has not yet appointed a Faculty Legislative Representative (FLR), and this is an extremely important position.

President Nelson stated that the goals and objectives distributed by Mary Marcy are university goals approved by the administration and the Board of Trustees. Senator Killorn contended that the listed goals and objectives did not receive any faculty input, and although this does not mean that the faculty would dispute them, the faculty may have goals which are not necessarily represented by the administration. She stated that it is important that the faculty be able to talk with the President and Director of Governmental Relations about these issues, and President Nelson acknowledged his hope that the faculty and administration can function in a climate of mutual trust and understanding.

OLD BUSINESSFACULTY SENATE BYLAWS CHANGES

\*MOTION NO. 2881 Charles McGehee moved and Erlice Killorn seconded a motion to remove MOTION NO. 2876 from the table. Motion passed.

\*MOTION NO. 2876

Change Senate Bylaws sections II.B.4. and II.D.2., as follows:

- II.B.4. Each department to which at-large positions have been allocated shall by secret ballot nominate three (3) candidates, who consent to nomination, for each such position, who once nominated shall not be permitted to withdraw their names from consideration by the faculty prior to election. Elections shall be by secret ballot by the faculty of the department to which the position has been allocated (defined in Section 2.10 of the Faculty Code), and a simple plurality of votes cast for each position shall be sufficient for election;
- II.D.2. If a regularly elected at-large Senator resigns permanently from the Senate, the Alternate will become Senator until the next ~~yearly~~ scheduled at-large election, at which time a replacement Senator and Alternate will be elected to fulfill the remaining at-large term; the department will elect an Alternate to serve until the next ~~yearly~~ at-large election...

[Tabled by Faculty Senate 11/4/92, MOTION NO. 2877]

OLD BUSINESS, continued

Chair Erickson explained that changes in the Senate's Bylaws to delete all references to "at-large" Senators would be in accordance with Faculty Code section 3.15.A.b., in which wording was changed from "at large" to "additional" Senators (BT Motion 92-57, 6/12/92). Such a Bylaws change would also modify voting procedures so that "additional" Senators are nominated and voted for within their departments rather than by the entire faculty "at large."

\*SUBSTITUTE MOTION NO. 2876A Erlice Killorn moved and Jim Ponzetti seconded a motion to change Senate Bylaws sections II.- Procedures for Election - as follows:

II. Procedures for Election

Senators representing departments ~~and at-large Senators~~ shall be elected in the following manner:

- A. Senators representing departments shall be nominated and elected by departments during Winter Quarter and the Senate informed of results by February 15. No Senator shall serve more than two (2) consecutive full terms. Only faculty members consenting to nomination shall be candidates, and once nominated a candidate shall not withdraw his name from consideration by the department prior to the election. Nominations and elections shall both be conducted by secret ballot;
- B. ~~Senators elected at-large shall be nominated and elected during Winter Quarter but no later than February 15. Only faculty members consenting to nomination shall be candidates and once nominated a candidate shall not withdraw his name from consideration by the faculty prior to election. Nominations and elections for at-large Senators shall be conducted according to the following procedure: Allocations of vacant additional positions shall be made by the Senate Executive Committee annually prior to the time of nomination and election of Senators, with adjustments made in the order of allocation to reflect the shifts in relative size of the various departments. Those departments with the largest number of faculty members shall receive first priority in such allocations. In case that two (2) or more departments qualify for allocation of the last position (by containing the same number of FTE at the time vacancies and elections occur), these departments shall constitute a joint nominating committee.~~
  1. The total number of ~~at-large~~ additional positions shall be the ratio, carried to the nearest whole number, of the total number of full time equivalent faculty to the base number of Senators representing departments plus one-fourth the number of Senators representing departments carried to the nearest whole;
  2. ~~At-large~~ Additional positions shall be allocated among departments beginning with the largest department and so on in descending order of size, with two ~~at-large~~ additional positions given those departments having faculty members totaling three (3) or more times the ratio established in Section 1 above, and one ~~at-large~~ additional position given those departments having faculty members totaling less than three (3) times the ratio established in Section 1 above;
  3. The total number of ~~at-large~~ additional positions allocated and to which Senators can be elected shall not exceed one-fourth the total number of departments with Senate representation;
  4. ~~Each department to which at-large positions have been allocated shall by secret ballot nominate three (3) candidates, who consent to nomination, for each such position, and who once nominated shall not be permitted to withdraw their names from consideration by the faculty prior to election. Elections shall be by secret ballot by the faculty (defined in Section 2.10 of the Faculty Code), and a simple plurality of votes cast for each positions shall be sufficient for election;~~

OLD BUSINESS, continuedFACULTY SENATE BYLAWS CHANGES, continued

- ~~5. Allocations of vacant at-large positions shall be made by the Senate Executive Committee annually prior to the time of nomination and election of Senators, with adjustments made in the order of allocation to reflect the shifts in relative size of the various departments. Those departments with the largest number of faculty members shall receive first priority in such allocations. In case that two (2) or more departments qualify for allocation of the last at-large position (by containing the same number of FTE at the time vacancies and elections occur), these departments shall constitute a joint nominating committee.~~

C. Alternates

1. Alternates for ~~both~~ departmental Senators ~~and at-large Senators~~ shall be the candidate receiving the second highest pluralities for each position in final elections. The President of the university shall select his/her own alternate.
2. When it is necessary for a ~~departmental or at-large~~ Senator to be absent from a Senate meeting, such Senator shall notify his/her alternate of his/her intended absence. Senate alternates, when acting in the capacity of Senator, shall have all the powers and responsibilities of Senators.

D. Replacements

1. If a ~~regularly elected~~ departmental ~~or at-large~~ Senator is to be gone for a quarter or less, his/her alternate will serve in his/her absence. If a ~~regularly elected~~ departmental ~~or at-large~~ Senator or alternate is to be absent from the Senate for more than a quarter, he/she shall resign his/her Senate seat.
2. If a ~~regularly elected~~ departmental Senator resigns permanently from the Senate, the position shall become vacant and a replacement shall promptly be nominated and elected. ~~If a regularly elected at-large Senator resigns permanently from the Senate, the alternate will become Senator until the next yearly scheduled at-large election, at which time a replacement Senator and alternate will be elected to fulfill the remaining at-large term; the department will elect an alternate to serve until the next yearly at-large election.~~ Replacements, elected to a position vacated by a regularly elected Senator, shall serve only for the unexpired term of the ~~regularly elected~~ Senator. Such replacement, who serves an unexpired term, is not disqualified from thereafter serving two full consecutive three-year terms.

Motion passed (unanimously).

NEW BUSINESS

None

ADJOURNMENT

Meeting was adjourned at 4:25 p.m.

\*\*\* NEXT REGULAR FACULTY SENATE MEETING: January 13, 1993 \*\*\*

**FACULTY SENATE REGULAR MEETING**  
**3:10 p.m., Wednesday, December 2, 1992**  
**SUB 204-205**

- I. ROLL CALL**
- II. CHANGES TO AGENDA**
- III. APPROVAL OF MINUTES - November 4, 1992**
- IV. COMMUNICATIONS**
  - 11/3/92 letter from Don Schliesman, Provost, concerning letter from Roger Garrett, Communication, re. upper division Liberal Arts degree requirement. Referred to Academic Affairs Committee.
  - 11/13/92 letter from Barry Donahue, Computer Science, re. proposed reorganization of College of Letters, Arts and Sciences. Referred to Academic Affairs Committee.
- V. REPORTS**
  - 1. CHAIR**
    - REMINDER: Distinguished Professor nominations due December 15, 1992.
    - Update: Search for the Provost -- Charles McGehee
  - 2. PRESIDENT**
  - 3. MINORITY PARTICIPATION AND DIVERSITY PLAN -**  
Jim Pappas, Dean of Academic Services
  - 4. ACADEMIC AFFAIRS COMMITTEE - Dolores Osborn, Chair**
  - 5. BUDGET COMMITTEE - Barry Donahue, Chair**
  - 6. CODE COMMITTEE - Beverly Heckart, Chair**
  - 7. CURRICULUM COMMITTEE - initial meeting: November 24, 1992**
  - 8. PERSONNEL COMMITTEE - Libby Street, Chair**
  - 9. PUBLIC AFFAIRS COMMITTEE - Alan Taylor, Chair**
- VI. OLD BUSINESS**
  - Faculty Senate Bylaws (see attached motion)
- VII. NEW BUSINESS**
- VIII. ADJOURNMENT**

**\*\*\* NEXT REGULAR FACULTY SENATE MEETING: January 13, 1993 \*\*\***



OLD BUSINESS

\*MOTION NO. 2877

Table MOTION NO. 2876 until Senate Bylaws wording is clarified regarding the term "at large."  
(Passed by Senate 11/4/92)

\*MOTION NO. 2876

Change Senate Bylaws sections II.B.4. and II.D.2., as follows:

II.B.4. Each department to which at-large positions have been allocated shall by secret ballot nominate three (3) candidates, who consent to nomination, for each such position, who once nominated shall not be permitted to withdraw their names from consideration by the faculty prior to election. Elections shall be by secret ballot by the faculty of the department to which the position has been allocated (defined in Section 2.10 of the Faculty Code), and a simple plurality of votes cast for each position shall be sufficient for election;

II.D.2. If a regularly elected at-large Senator resigns permanently from the Senate, the Alternate will become Senator until the next yearly scheduled at-large election, at which time a replacement Senator and Alternate will be elected to fulfill the remaining at-large term; the department will elect an Alternate to serve until the next yearly at-large election...

(Tabled by Senate 11/4/92)

. . . . .

Explanation: Change Senate Bylaws to delete all references to "at-large" Senators in accordance with Faculty Code section 3.15.A.b., in which wording was changed from "at large" to "additional" Senators (BT Motion 92-57, 6/12/92). Change voting procedure so that "additional" Senators are nominated and voted for within their departments rather than by the entire faculty "at large."

SUBSTITUTE MOTION NO. 2876A Change Senate Bylaws sections II.- Procedures for Election - as follows:

II. Procedures for Election

Senators representing departments ~~and at-large Senators~~ shall be elected in the following manner:

A. Senators representing departments shall be nominated and elected by departments during Winter Quarter and the Senate informed of results by February 15. No Senator shall serve more than two (2) consecutive full terms. Only faculty members consenting to nomination shall be candidates, and once nominated a candidate shall not withdraw his name from consideration by the department prior to the election. Nominations and elections shall both be conducted by secret ballot;

B. ~~Senators elected at large shall be nominated and elected during Winter Quarter but no later than February 15. Only faculty members consenting to nomination shall be candidates and once nominated a candidate shall not withdraw his name from consideration by the faculty prior to election. Nominations and elections for at large Senators shall be conducted according to the following procedure:~~ Allocations of vacant additional positions shall be made by the Senate Executive Committee annually prior to the time of nomination and election of Senators, with adjustments made in the order of allocation to reflect the shifts in relative size of the various departments. Those departments with the largest number of faculty members shall receive first priority in such allocations. In case that two (2) or more departments qualify for allocation of the last position (by containing the same number of FTE at the time vacancies and elections occur), these departments shall constitute a joint nominating committee.

1. The total number of at large additional positions shall be the ratio, carried to the nearest whole number, of the total number of full time equivalent faculty to the base number of Senators representing departments plus one-fourth the number of Senators representing departments carried to the nearest whole;

2. ~~At large~~ Additional positions shall be allocated among departments beginning with the largest department and so on in descending order of size, with two ~~at large~~ additional positions given those departments having faculty members totaling three (3) or more times the ratio established in Section 1 above, and one ~~at large~~ additional position given those departments having faculty members totaling less than three (3) times the ratio established in Section 1 above;
3. The total number of ~~at large~~ additional positions allocated and to which Senators can be elected shall not exceed one-fourth the total number of departments with Senate representation;
4. ~~Each department to which at large positions have been allocated shall by secret ballot nominate three (3) candidates, who consent to nomination, for each such position, and who once nominated shall not be permitted to withdraw their names from consideration by the faculty prior to election. Elections shall be by secret ballot by the faculty (defined in Section 2.10 of the Faculty Code), and a simple plurality of votes cast for each position shall be sufficient for election;~~
5. ~~Allocations of vacant at large positions shall be made by the Senate Executive Committee annually prior to the time of nomination and election of Senators, with adjustments made in the order of allocation to reflect the shifts in relative size of the various departments. Those departments with the largest number of faculty members shall receive first priority in such allocations. In case that two (2) or more departments qualify for allocation of the last at large position (by containing the same number of FTE at the time vacancies and elections occur), these departments shall constitute a joint nominating committee.~~

C. Alternates

1. Alternates for ~~both~~ departmental Senators and ~~at large~~ Senators shall be the candidate receiving the second highest pluralities for each position in final elections. The President of the university shall select his/her own alternate.
2. When it is necessary for a ~~departmental or at large~~ Senator to be absent from a Senate meeting, such Senator shall notify his/her alternate of his/her intended absence. Senate alternates, when acting in the capacity of Senator, shall have all the powers and responsibilities of Senators.

D. Replacements

1. If a ~~regularly elected~~ departmental or ~~at large~~ Senator is to be gone for a quarter or less, his/her alternate will serve in his/her absence. If a ~~regularly elected~~ departmental or ~~at large~~ Senator or alternate is to be absent from the Senate for more than a quarter, he/she shall resign his/her Senate seat.
2. If a ~~regularly elected~~ departmental Senator resigns permanently from the Senate, the position shall become vacant and a replacement shall promptly be nominated and elected. ~~If a regularly elected at large Senator resigns permanently from the Senate, the alternate will become Senator until the next yearly scheduled at large election, at which time a replacement Senator and alternate will be elected to fulfill the remaining at large term; the department will elect an alternate to serve until the next yearly at large election.~~ Replacements, elected to a position vacated by a regularly elected Senator, shall serve only for the unexpired term of the ~~regularly elected~~ Senator. Such replacement, who serves an unexpired term, is not disqualified from thereafter serving two full consecutive three-year terms.

# Central Washington University Campus Visit Schedule

Sunday

Day One on Campus

Day Two on Campus

Revised Schedule Suggestions:

Day One on Campus

Day Two on Campus

7:00 AM	7:00 AM Breakfast w/	7:00 AM Campus Walk w/	7:00 AM	7:00 AM
8:00 AM	8:00 AM Prov. Search Com.	8:00 AM Pres. Nelson 1/2 hr	8:00 AM	8:00 AM
8:30 AM	8:30 AM 1 1/2 hr	8:30 AM ?? Cont. Breakfast	8:30 AM	8:30 AM
9:00 AM	9:00 AM Provost - 1 hr	9:00 AM w/Chairs 1 hr	9:00 AM	9:00 AM
9:30 AM	9:30 AM	9:30 AM Cabinet	9:30 AM	9:30 AM
10:00 AM	10:00 AM Break - 1/2 hr	10:00 AM 1 hr.	10:00 AM	10:00 AM
10:30 AM	10:30 AM OPEN MEETING	10:30 AM Break - 1/2 hr	10:30 AM	10:30 AM
11:00 AM	11:00 AM OPPORTUNITY	11:00 AM Faculty Senate	11:00 AM	11:00 AM
11:30 AM	11:30 AM	11:30 AM 1 hr.	11:30 AM	11:30 AM
12:00 PM	12:00 PM Lunch w/Deans	12:00 PM Brown bag??	12:00 PM	12:00 PM
12:30 PM	12:30 PM Council 1 1/2 hr	12:30 PM Lunch w/Students	12:30 PM	12:30 PM
1:00 PM	1:00 PM ?? Munson	1:00 PM SUB Pit	1:00 PM	1:00 PM
1:30 PM	1:30 PM Women's Studies	1:30 PM Break 1/2 hr	1:30 PM	1:30 PM
2:00 PM	2:00 PM Adv. Bd 1 hr	2:00 PM Faculty Forum	2:00 PM	2:00 PM
2:30 PM	2:30 PM People of Color	2:30 PM 10-15 min pres.	2:30 PM	2:30 PM
3:00 PM	3:00 PM 1 hr	3:00 PM rest Q&A 1 1/2 hr	3:00 PM	3:00 PM
3:30 PM	3:30 PM Civil Service	3:30 PM Pres. Nelson	3:30 PM	3:30 PM
4:00 PM	4:00 PM 1 hr	4:00 PM 1 hr.	4:00 PM	4:00 PM
4:30 PM	4:30 PM Ride around	4:30 PM Open til Supper	4:30 PM	4:30 PM
5:00 PM	5:00 PM Ellensburg w/	5:00 PM	5:00 PM	5:00 PM
5:30 PM	5:30 PM stop at Clymer	5:30 PM	5:30 PM	5:30 PM

Draft of Form to CWU Groups

DRAFT

DRAFT

Objective of form: to solicit information which will allow candidate to be aware of groups he/she will meet during the CWU campus visit and their concerns and questions

Explanation to group: to allow our Provost candidates to understand the variety of groups and issues they will be encountering during their visits to the CWU campus, we would like to provide each of them with the following information. This is only intended to be introductory information for the candidate other questions and issues may be addressed at the meetings.

Please return this form to \_\_\_\_\_.

---

Draft of Form to CWU Groups

Name of Group:

Contact person for Provost Candidate:  
(will introduce candidate to group)

Description of Group:

Issues of concern to group:

Questions for Candidate:

Comments:

...one of Port Orchard  
as whip, Emilio Cantu of Belle-  
vue as deputy leader. Linda  
Smith of Vancouver for vice  
chair, Gary Nelson for funds  
as assistant floor leader and  
Pam Roach of Auburn as assist-  
ant whip.

## SEATTLE

### Last IRS session on overdue tax forms

The Internal Revenue Service on Saturday will offer its last assistance program for people who have failed to submit income tax returns in previous years.

"We can be flexible in working with people to get back on track with their taxes," said Judy Monahan, an IRS spokeswoman. "We offer people help in getting their returns, and for those who owe money, explain the payment methods that are available."

Monahan said now is a good time to complete overdue tax forms because the IRS is targeting "nonfiler" cases for action.

The nonfiler program, which started in October, will be held at various sites throughout the state. Most sites are open from 9 a.m. to 3 p.m. on Saturday. In Seattle, delinquent tax filers can seek help at the IRS office in the Federal Building, 915 Second Ave.

IRS offices in Bellingham, Bellevue, Bremerton, Everett, Kennewick, Olympia and Tacoma will also participate.

In Wenatchee, the program will be offered from 10 a.m. to 3 p.m. at the Wenatchee Public Library, 310 Douglas St. Spokane residents can receive assistance at the U.S. Courthouse Building, 920 W. Riverside.

For more information, call (800) 829-1040. In Seattle, call (206) 42-1040.

## EVERETT

### Shootings classified as murder-suicide

The Snohomish County medical examiner yesterday classified the deaths of a Marvill man and his wife, who were found shot to death in their home Tuesday, a murder-suicide.

James Stuart, a retired assistant Everett fire chief, shot his wife, Virginia, and then

# Morrison and Quasim on Lowry list

By Rebecca Boren  
P-I Reporter

Gov.-elect Mike Lowry will name U.S. Rep. Sid Morrison, two prosecuting attorneys and Lyle Quasim, who won a wrongful discharge suit against the state, as co-chairmen of some of the 17 task forces he is asking to help nominate key staff and set policies in his new administration.

The four are on an unreleased list of task force co-chairs that was obtained by the Post-Intelligencer and confirmed by Lowry's transition staff last night.

The Lowry transition has named the co-chairs of seven of the 17 task forces, but was still adding new names to the roster as late as yesterday.

The governor-elect has also made it a priority to put his own stamp on the mammoth Department of Social and Health Services, natural resources agencies, and transportation, according to a list of key appointments he gave to his personnel search committee.

New task forces include a criminal justice task force chaired by Quasim, Pierce County Prosecutor John Ladenburg, and Snohomish County Prosecutor Seth Dawson.

Quasim is a former state mental health director who won a \$240,000 wrongful discharge suit against the state last year. He is now the director of Tacoma's Safe Streets program.

Morrison, who is actively campaigning to be Lowry's transportation secretary, will help head an agriculture task force.

Other task forces on the list are growth management, energy/technology/telecommunications, human services, housing, art/historic preservation, and civil rights.

Although the announcement of these transition task forces has been plagued by delays, Lowry's personnel committee has been quietly working for the past two weeks.

The governor-elect has told his "search for excellence" committee of personnel experts to make filling nine of the top jobs in his 47-member cabinet their first task.

The list includes all of the state's environmental agencies; the departments of Wildlife, Fisheries, and Ecology; Wildlife, in

particular, became a campaign issue, when Republican candidate Ken Eikenberry promised to fire director Curt Smith. Lowry is reported to be considering keeping Smith.

Appointing a DSHS secretary is another Lowry priority. Lowry has talked of reforming — if not dismantling — the big social service agency and appointed DSHS critics Bud Shinpoch and Pat Gogerty to help co-chair his human services task force.

Lowry also wants to move fast to find directors for Labor and Industries, a perennial hot spot for workers and business, Employment Security, and Military, as well as Trade and Economic Development and Revenue, whose directors have recently resigned.

In addition, Lowry told the committee he is interested in settling on permanent appointments to the state Transportation Commission and to the Personnel Board as top items for the committee's attention.

Five of the seven Transportation Commission slots are open or being held by members who have not been confirmed by the state Senate. Lowry can replace them at will. All three Personnel Board jobs are also available to Lowry.

Lowry transition staffer Sue Tupper cautioned last night that Lowry does not necessarily intend to replace all of the directors of these agencies, or all of the Transportation Commission, which includes such Lowry allies as Barbara Shinpoch.

The list of additional transition task force members obtained yesterday by the Post-Intelligencer includes:

■ **Diversity:** Bob Santos and Ruthann Kurose, Asian community activists; Jeri Ware, Black community activist.

■ **Transportation:** State Sen. Pat Patterson, R-Pullman; Aubrey Davis, state Transportation Commission; Pat Davis, Port of Seattle.

■ **Agriculture:** U.S. Rep. Sid Morrison, R-Zillah; Judy Olsen, Scott Wallace, Bob Joy.

■ **Growth management:** Richard D. Ford, Preston Thorgrimson Shidler Gales & Ellis; Busse Nutley, former legislator; Larry Kenney, Washington State Labor Council.

■ **Energy/transportation/telecommunications:** Bill Wiley, Battelle Northwest, George Walker, U.S. West; Maury O'Neil and Kimberly Elklinger.

■ **Criminal justice:** Seth Dawson, Snohomish County Prosecuting Attorney; John Ladenburg, Pierce County Prosecuting Attorney; Lyle Quasim, Safe Streets, Tacoma.

■ **Housing:** William Longbrake, bank executive; Terry Axelrod, real estate manager; Martha Dilts, homeless advocate; Beverlee Numbers and Gerry Cameron, banker.

■ **Art/historic preservation:** Walt Crowley, Allied Arts.

■ **Human services:** Pat Gogerty, Childhaven; Bud Shinpoch, former secretary, Department of Social and Health Services; Sally Jaime, Washington Human Development.

■ **Civil rights:** Lacey Steele, NAACP; Larry Stone, Sharon Tomiko Santos, Paul Wysocki, advocate for disabled, Seattle Community College trustee; Barb Herst.

■ **Natural resources subcommittees:**

■ **Fisheries:** Bill Frank, Jr., Northwest Indian Fisheries Commission; Dick Smythe, former lawmaker; Rob Zuanich, Purse Seine Vessel Owners Association and Francis Clark.

■ **Forestry:** Cassie Phillips, Weyerhaeuser Co.; Marcy Golde, Washington Environmental Council; Steve Fluke, international Woodworkers of America; Thomas Mayr.

■ **Water:** Urban Eberhart, Kittitas farmer; Mike Williams, Washington Environmental Council; Jim Waido, lawyer; Wilferd Yallup, Yakima Nation.

■ **Wildlife:** Lorna Caplan, Kelly White, John McGlen, Larry Cassidy.

These are the transition teams and citizen cabinet members announced on Tuesday.

■ **Economic development and environmental enhancement:** Luke Helms, head of Seafirst Bank; the Rev. Robert Jeffery, pastor of New Hope Missionary Baptist Church, Seattle; Ron Judd of the Seattle-Tring County Building and Construction Trades Council; Darlene Madenwald, Seattle, president of the Washington Environmental Council, and Russ Richardson, Aberdeen, president of Grays Harbor Port Commission.

■ **Budget:** Orin Smith, former state budget director and current chief finance officer of Starbucks Coffee in Seattle, and Tacoma Mayor Karen Vitale.

■ **K-12 education:** Larry Hansen, Everett, publisher of The Herald; Carla Nuxoll, Federal Way, president of the Washington Education Association; Thelma Jackson, Olympia, past president of the Washington State School Directors Association; and Joe McGavick, Seattle, consultant.

■ **Higher education:** Constance Rice, vice chancellor of Seattle Community College District; University of Washington regents Jon Runstad, Seattle, and Mari Clark, Spokane; Washington State University President Sam Smith; Seattle University President William Sullivan; and Phyllis Gutierrez Kenney, Seattle, president of state community college trustees.

■ **Government efficiency and effectiveness:** Howard Jorgensen, Spokane, American Federation of State, County and Municipal Employees; Dorothy Mann, Seattle, regional federal health administrator; Hunter Simpson, Mercer Island, business leader and UW regent; and Susan Johnson, Seattle, Service Employees union.

■ **Health care:** Cindy Zehnder, Seattle, Teamsters; Tom Hilyard, Tacoma, head of Pierce County human services, Kent

Hull, Spokane, businessman; and Pam McKuen, Seattle, citizen activist.

■ **Natural resources:** U.S. Rep. Norm Dicks, D-Bremerton; and Joan Thomas, Seattle, a founder of the Washington Environmental Council.

The Citizen Cabinet will include: outgoing Gov. Booth Gardner, a Democrat, and former Republican Gov. Dan Evans; Dicks; state Democratic Party Chairwoman Karen Marchioro; Seattle Mayor Norm Rice; and environmentalist Madenwald.

Lowry also appointed the man he defeated for the Democratic nomination this year, House Speaker Joe King of Vancouver, and an unsuccessful GOP candidate for governor, U.S. Rep. Sid Morrison.

Business leaders on the panel are Forest G. "Bud" Coffey, Maple Valley, a top Boeing executive; Paul Redmond, Spokane, CEO of Washington Water Power; Wally Toner and Bob Gogerty, Seattle, consultants; Helms of Seafirst; Bill Wiley, Richland, Battelle Northwest; Smith of Starbucks; Cassie Phillips of Weyerhaeuser; Patti Otley of the Association of Washington Business; Patty Stratton-Hessler, Richland; Eric Skaug, Moses Lake; and Diane White and Larry Stone, Spokane.

Labor representatives are Zehnder; Rick Bender, Bothell, head of the King County Labor Council; Clyde Hupp, Pierce County Labor Council; Mike Sells, Snohomish County Labor Council; Al Link, Colbert, vice chairman of state Labor Council; and the WEA's Nuxoll.

Local government leaders on the panel are Rice; Seattle City Councilwoman Cheryl Chow; Snohomish County Executive Bob Drewel; Bellingham Mayor Tim Douglas; Clark County Commissioner Busse Nutley; and Hoquiam Mayor Phyllis Strauger.

Attorney members are Ron Gould of Mercer Island, Jenny Durkan of Seattle and Joe Cooney of Spokane, Citizen activists are Kay Bullitt, Ruthanne Kurose and former Republican state Rep. Delores Teutsch, Seattle; and Barb Jones, Everett.

Minority representatives are Rice; Chow; Jackson; Indian leader Bernie Whitebear; Lea Armstrong, Tacoma, the Korean Women's Association; Lupita Gutierrez-Parker, Yakima, and Imogene Bowen, Mount Vernon, Rainbow Coalition leaders.

Also on the Citizen Cabinet are Barbara Shinpoch, Renton, state transportation commissioner; Connie Niva, Everett, Puget Sound Water Quality Authority; and Phyllis Puffer, Walla Walla, state Human Rights Commission.

Higher education leaders are Joyce Helens, Port Angeles, president of Peninsula College; Hubert Locke, professor emeritus of the UW; Kerney of the community college trustees; Debbie Aldrich, Bow, Skagit Valley College trustee; and Clark of the UW regents.

Education activists are Lorraine Pigeon of Everett and Susan Bryant of Pullman.

Ministers are Olivia Walt, Gig Harbor, Shalom Center, and Charlie Mayes, Port Angeles, Lutheran.

Mike Williams, Ellensburg, chairman of the Kittitas County Democrats, is on the panel, as is former Snohomish County GOP Chairman Ralph Mackey and Janet Gipatrack of Spokane, district manager for House Speaker Tom Foley.

Rancher-attorney Bob Joy of Brewster also was appointed.

# Board member group wants school action

From Page B1

tion. Board member Michael Preston nominated Sugiyama, but she thinks the rules should be changed to allow more open elections. Preston was angry with other members rejected Hagopian, saying as long as the rules are on the books they should be followed.

"What is extremely important is having a board that follows the rules it sets," he said.

Barnhart said that by breaking with tradition he was "in a manner questioning Sugiyama's integrity or qualifications." He merely wanted to offer board members a choice.

Board member Jan Shellgren defended her nomination of Barnhart, saying there was a set of ethical standards, including dealing with the press and district employees that Hagopian had not adhered to.

In other business, five members of the AIDS activist ACT-UP demanded implementation of a distributing center.

The Conditional Consent school district board recommended ways to fund HIV/AIDS education programs in schools.

The task force submitted recommendations to Superintendent William Kendrick in June. The recommendations, which include using vending machines, distribute condoms, continuing curriculum that teaches abstinence and ensuring that health clinics make condoms available to students, will be presented to the board for approval in January, said Libia Gil, assistant superintendent for curriculum and instructional support.

One ACT-UP member, speaking to the board, charged that the controversial issue was purposefully delayed by school administrators while the district attempted to pass a construction bond.

"You're playing politics with young peoples lives," the member said.

# UW: Students

ROLL CALL 1992-93

FACULTY SENATE MEETING:

December 2, 1992

- Bruce BAGAMERY
- Andrea BOWMAN
- John BRANGWIN
- Peter BURKHOLDER
- Robert CARBAUGH
- David CARNS
- Ken CORY
- Bobby CUMMINGS
- Barry DONAHUE
- Lin DOUGLAS
- Barney ERICKSON
- Ed GOLDEN
- Ken HAMMOND
- Russ HANSEN
- Kris HENRY
- Erlice KILLORN
- Charles MCGEHEE
- Deborah MEDLAR
- Ivory NELSON
- Sidney NESSELROAD
- Vince NETHERY
- Steve OLSON
- Patrick OWENS
- Rob PERKINS
- Jim PONZETTI
- Owen PRATZ
- Dan RAMSDELL
- Anju RELAN
- Don RINGE
- Dieter ROMBOY
- Sharon ROSELL
- Eric ROTH
- Stephanie STEIN
- Alan TAYLOR
- Thomas THELEN
- Rex WIRTH
- Thomas YEH
- Mark ZETTERBERG

- Hugh SPALL
- Madalon LALLEY
- John UTZINGER
- David HEDRICK
- Walt KAMINSKI
- Margaret SAHLSTRAND
- George TOWN
- Daniel FENNERTY
- Ken GAMON
- Connie NOTT
- Morris UEBELACKER
- Michael OLIVERO
- Patricia MAGUIRE
- David KAUFMAN
- Gary HEESACKER
- Don SCHLIESMAN
- Andrew SPENCER
- Stephen JEFFERIES
- Cathy BERTELSON
- Ethan BERGMAN
- Jim GREEN
- Beverly HECKART
- Sylvia SEVERN
- Robert BENTLEY
- Stella MORENO
- Roger YU
- Geoffrey BOERS
- Stephen SCHEPMAN
- Robert GARRETT
- John CARR
- Jerry HOGAN
- Wesley VAN TASSEL

Central  
Washington  
University



Office of the Provost and  
Vice President for Academic Affairs

208B Bouillon  
Ellensburg, Washington 98926

(509) 963-1400

November 3, 1992

RECEIVED

92-467.PRV

NOV 16 1992

CWU FACULTY SENATE

Dr. Barney Erickson, Chair  
Faculty Senate  
Campus

Dear Barney:

Attached is a copy of a letter I recently received from Professor Roger Garrett proposing an additional degree requirement. In the absence of the Undergraduate Council I am referring it to the Faculty Senate (Academic Affairs Committee) for consideration and reaction. If it is referred to the Academic Affairs Committee, please ask it to deal directly with Professor Garrett.

Sincerely,

Donald M. Schliesman  
Interim Provost and  
Vice President for Academic Affairs

/kb

c: Dr. Garrett

Central  
Washington  
University



Department of Communication  
252 Bouillon  
Ellensburg, Washington 98926  
(509) 963-1066

RECEIVED

OCT 27 1992

OFFICE OF THE PROVOST

MEMO

TO: Dr. Don Schliesman  
Acting Provost

FROM: Roger Garrett, Associate Professor  
Communication

RE: Upper Division Liberal Arts

DATE: October 27, 1992

A handwritten signature in black ink, appearing to read 'Roger Garrett', is written over the 'FROM:' line of the memo.

I would like to propose an upper division requirement for study in the Liberal Arts that would have the dual goals of: 1) promoting and supporting those disciplines at Central that are most directly involved in the Liberal Arts and 2) enhancing the quality of all of our graduates as they would benefit from such study.

We have through the years been troubled by the shift in majors away from the traditional liberal fields of study. In his recent lecture, Dr. Steven Seward of the State Higher Education Coordinating Board gave strong support to the concept of Liberal Arts study. He noted that employers also place high value on increased critical thinking, expressive skills and the knowledge that result from such study, but he offered no practical proposal to incorporate such a requirement as part of students' experience of higher education.

General Education requirements have had only limited effectiveness in promoting the goals of liberal education. Additionally, here at Central we have a large number of transfer students who are only here for the last two years of study. For students who arrive with their A.A. degree there is virtually no opportunity to ensure that they will have any genuine involvement with the areas of liberal arts our faculty have to offer. Thus, for CWU, the increase in transfer students has had the unfortunate effect of undermining the influence of faculty in such traditionally liberal fields of study as English, history, and philosophy, even in terms of their past contributions via General Education. Furthermore, General Education is not adequate to respond to the erosion of academic standards at every level of education in America today.

If we truly believe in the value of Liberal Arts education I submit that we must take strong and direct action to promote such study as part of the undergraduate degree programs here at Central. This commitment must come from every area of the campus, perhaps especially the fields of business and technology whose major requirements range from 90 to over 100 credits. Most of these credits are technical in nature and rob the students of important liberal arts exposure. One way to strengthen liberal arts education is simply to reduce the number of free electives and require a certain number of upper division credits in the Liberal Arts. Such a requirement would also insure that transfer students would gain the same experience.



Dr. Schliesman  
Page 2

The impact of such a requirement will be immediate! It will act to support our faculty who are involved in the Liberal Arts and inform students of the importance we as faculty place upon such study. Sooner or later the acknowledged value of study in the Liberal Arts, as derived from upper division work, will begin to show in the quality of our graduates (and their assessment, however accomplished). Classes in these supported disciplines will begin to experience increased enrollment. Faculty morale and the status of the Liberal Arts will both increase as well.

I am not suggesting any particular set of courses; a free choice of courses 300 and above in traditional Liberal Arts disciplines should be straightforwardly enforceable. Further discussion due to any uncertainty about what is included in the "Liberal Arts" would prove to be healthy. A group of faculty selected from such undisputed Liberal Arts fields as history, English literature, philosophy, etc. could respond to questions and appeals regarding the requirement.

I further suggest a phased-in requirement to allow students, especially transfer students, as well as faculty involved in non-liberal arts fields to adjust to the requirement--perhaps even heeding the call to reduce some of the currently imposed requirements in majors to allow for the benefits that are gained from study in the Liberal Arts. For example, if we begin in 1993-94, seniors who plan to graduate in 1994 would have a requirement of only 10 upper division Liberal Arts credits; 1995 graduates would have a requirement of 20 credits; and finally 1996 and thereafter would carry the full requirement of 30 credits.

One more thing. To be clear, I am not suggesting any changes to the General Education requirements as part of this proposal. This is above and beyond the General Education requirement, additional to and included because it is needed to enhance the quality of students' undergraduate educational experience in the 90's and beyond.

That's it. I look forward to your response and that of others who are concerned to value and promote the liberal fields of academic endeavor at CWU.

c: Dr. Connie Roberts

Central  
Washington  
University



Department of Computer Science  
Ellensburg, Washington 98926  
(509) 963-1495

RECEIVED

NOV 17 1992

CWU FACULTY SENATE

November 13, 1992

Barney Erickson, Chair  
Faculty Senate  
Campus

Dear Barney:

At the November 6 meeting of the CLAS chairs and directors I outlined an alternative to Dean Cummings' reorganization proposal. He asked that I submit my proposal to him in writing. I am enclosing a copy of the response which I sent to him.

I would hope that you could forward this proposal to the Academic Affairs Committee as soon as possible and that that committee could lead a discussion in the Faculty Senate regarding reorganization. It is important that the Senate debate this issue early in the next quarter if the faculty are to have input on the decision.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Barry J. Donahue', is written over a light-colored background.

Barry J. Donahue  
Chair

c: Dolores Osborn, Chair, Academic Affairs Committee

Central  
Washington  
University



Department of Computer Science  
Ellensburg, Washington 98926  
(509) 963-1495

November 9, 1992

RECEIVED

NOV 17 1992

CWU FACULTY SENATE

Donald W. Cummings, Dean  
College of Letters, Arts & Sciences  
Campus

Dear Dean Cummings:

As you requested, I am sending you a copy of the proposal I discussed at the chairs and directors meeting of November 6 regarding the reorganization of the academic units of the university.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Barry J. Donahue', is written over a faint, larger version of the same signature.

Barry J. Donahue  
Chair

c: Donald M. Schliesman, Provost  
Department Chairs and Program Directors

## PROPOSAL TO RESTRUCTURE THE ACADEMIC UNITS

1. The plan would divide the university into five schools. These schools would be much more nearly the same size than the present units.
2. The schools would be small, and each would be led by a dean. The School of Humanities would be the largest, but would be less than one half the size of CLAS. Thus, associate or assistant deans would not be needed. This would save one administrative position over the current six dean and associate dean positions.
3. The number of departments reporting to each dean would be ten or less. This would solve the major management problem associated with CLAS.
4. The number of faculty under each dean would be considerably less than the number under the dean of CLAS.
5. The traditional disciplines would maintain their integrity. This would allow the university to continue to recruit top quality faculty and students. It would also allow most chairs to continue to focus on their teaching assignments rather than becoming primarily managers.
6. There would be essentially no cost to implement the plan. Combining departments and other schemes to reorganize only CLAS would involve thousands of dollars in moving costs, remodel costs, and additional release time for chairs of the new, larger units.
7. The plan would avoid the extremely damaging morale problem which would be associated with the combining of departments. Over the long term this would be a far greater cost than the monetary costs listed in (6) above.

## Composition of Schools

School of Education (68)  
Education  
Business Education  
Physical Education

School of Fine Arts (35)  
Art  
Drama  
Music

School of Professional Studies (61)  
Accounting  
AFROTC  
ARMY ROTC  
Business Administration  
Communication (except Speech)  
Economics  
Home Economics  
IET  
Law & Justice

School of Humanities (93)  
Anthropology  
Douglas Honors College  
English & Speech  
Foreign Languages  
History  
Humanities  
Philosophy  
Political Science  
Psychology  
Sociology

School of Sciences (62)  
Biology  
Chemistry  
Computer Science  
Geography  
Geology  
Mathematics  
Physics  
Science Education

Note: Number in parenthesis is the approximate number of faculty in that school.

**Let's Communicate!**

CWU President

# Ivory Nelson

**Live on**

**KCWU Channel 2**

**Thursday,**

**December 3rd**

**7:00-8:00 p.m.**

Call-in lines for  
questions will  
be available.



## News

# Central Washington University

Ellensburg, Washington 98926  
(509) 963-1491

### CWU PRESIDENT TO ANSWER QUESTIONS

November 30, 1992

Contact: Peggy Steward

Ivory V. Nelson, of Central Washington University, will appear on Ellensburg Community Television (channel 2) in a live telecast Thursday, Dec. 3 from 7-8 p.m.

The show, "Let's Communicate," will be hosted by Dave Ettl, news director for KAPP-TV, Yakima.

Viewers will be invited to phone in questions that Nelson will answer on the air. Also appearing with Nelson will be Courtney Jones, CWU vice president for business and financial affairs, and Donald Cummings, dean of Central's college of letters, arts and sciences.

"I look forward to answering questions from the Ellensburg community as well as students, faculty and staff," says Nelson. "The live television show is one way I hope to keep our lines of communication open. I hope everyone will take advantage of the opportunity to have some of their questions answered."

The show is the second in a series; the first "Let's Communicate" was telecast last spring.

XXX

**ALERT !**

**CHANGE IN  
LOCAL HOSPITAL PREFERRED PROVIDER  
STATUS**

**IF YOU ARE A MEMBER OF  
UNIFORM MEDICAL PLAN**

**PLEASE ATTEND ONE OF THESE  
INFORMATIONAL MEETINGS**

**THURSDAY  
DECEMBER 3, 1992  
10:00 am to Noon --- OR --- 2:00 pm to 4:00 pm  
SUB THEATRE**

**SPEAKERS FROM**

**Kittitas Valley Community Hospital  
Group Health Northwest  
Qual-Med**

**Sponsored by  
PERSONNEL SERVICES  
963-1202**



# Central Washington University

## Campus Visit Schedule

Sunday

Day One on Campus

Day Two on Campus

Revised Schedule Suggestions:

Day One on Campus

Day Two on Campus

7:00 AM	7:00 AM Breakfast w/	7:00 AM Campus Walk w/	7:00 AM	7:00 AM
8:00 AM	8:00 AM Prov. Search Com.	8:00 AM Pres.Nelson 1/2 hr	8:00 AM	8:00 AM
8:30 AM	8:30 AM 1 1/2 hr	8:30 AM ?? Cont. Breakfast	8:30 AM	8:30 AM
9:00 AM	9:00 AM Provost - 1 hr	9:00 AM w/Chairs 1 hr	9:00 AM	9:00 AM
9:30 AM	9:30 AM	9:30 AM Cabinet	9:30 AM	9:30 AM
10:00 AM	10:00 AM Break - 1/2 hr	10:00 AM 1 hr.	10:00 AM	10:00 AM
10:30 AM	10:30 AM OPEN MEETING	10:30 AM Break - 1/2 hr	10:30 AM	10:30 AM
11:00 AM	11:00 AM OPPORTUNITY	11:00 AM Faculty Senate	11:00 AM	11:00 AM
11:30 AM	11:30 AM	11:30 AM 1 hr.	11:30 AM	11:30 AM
12:00 PM	12:00 PM Lunch w/Deans	12:00 PM Brown bag??	12:00 PM	12:00 PM
12:30 PM	12:30 PM Council 1 1/2 hr	12:30 PM Lunch w/Students	12:30 PM	12:30 PM
1:00 PM	1:00 PM ?? Munson	1:00 PM SUB Pit	1:00 PM	1:00 PM
1:30 PM	1:30 PM Women's Studies	1:30 PM Break 1/2 hr	1:30 PM	1:30 PM
2:00 PM	2:00 PM Adv. Bd 1 hr	2:00 PM Faculty Forum	2:00 PM	2:00 PM
2:30 PM	2:30 PM People of Color	2:30 PM 10-15 min pres.	2:30 PM	2:30 PM
3:00 PM	3:00 PM 1 hr	3:00 PM rest Q&A 1 1/2 hr	3:00 PM	3:00 PM
3:30 PM	3:30 PM Civil Service	3:30 PM Pres. Nelson	3:30 PM	3:30 PM
4:00 PM	4:00 PM 1 hr	4:00 PM 1 hr.	4:00 PM	4:00 PM
4:30 PM	4:30 PM Ride around	4:30 PM Open til Supper	4:30 PM	4:30 PM
5:00 PM	5:00 PM Ellensburg w/	5:00 PM	5:00 PM	5:00 PM
5:30 PM	5:30 PM stop at Clymer	5:30 PM	5:30 PM	5:30 PM



Central  
Washington  
University

Office of the President  
Bouillon 208H  
Ellensburg, Washington  
98926-7500  
(509) 963-2111

## CENTRAL WASHINGTON UNIVERSITY

### LEGISLATIVE ACTION PLAN

#### MISSION STATEMENT:

The Director of Governmental Relations is responsible for ensuring that the University is represented at the governmental level in a manner that facilitates the continued activity and development of the University as a quality comprehensive institution of higher education. The Director is charged with coordinating Central Washington University's governmental efforts at the local, state, and federal levels. The office is responsible for presenting legislators, staff members, agencies, the Higher Education Coordinating Board, and state and federal elected officials with relevant and timely information about the University; for working with other institutions of higher education on legislative initiatives when appropriate; for informing internal and external University groups of governmental activities; for coordinating the University's legislative goals; and for coordinating efforts of the Central community to advance the legislative agenda of the University.

## GOALS AND ACTION PLANS

**GOAL:** Enhance the profile of Central in Olympia

### ACTION PLAN:

1. Organize alumni, parents, staff/faculty and students so that each legislator receives over 1000 letters on behalf of Central during the session -- letters with a consistent message about Central's role, mission and strengths.
2. Provide each legislator with an information packet that includes a fact sheet highlighting important aspects of Central and statements of support from community leaders in the legislator's district.
3. Have "Central Day" in Olympia, bringing together alumni, students, faculty, westside center participants to show the size of our constituency.
4. Utilize media attention from the past year to our advantage to push Central -- i.e. NCATE, administrative turnover -- "things are not falling apart, they're coming together."
5. Establish strong identity for Central separate from other higher education institutions -- we're not competing with UW, we are offering a different service.
6. Ensure that when we organize an event, it is done right -- poorly executed or underattended public events do us more harm than good.

**GOAL:** Establish strong relationships with both legislators and key staff

### ACTION PLAN:

1. Spend time before the legislative session writing letters of congratulation, inviting legislators and staff to campus, visiting Olympia.
2. Recognize that staff can be as important as legislators in providing information and influence.

3. Acknowledge problems of the past and make it a priority not to repeat past institutional mistakes.
4. Be honest, don't hold grudges, don't fight other higher education institutions, don't take campus politics to Olympia.
5. Lobby smart, not just hard -- know legislator's philosophy, interests, personal predilections.
6. Recognize that it's not enough to be right -- legislators make decisions based on:
  - a. political efficacy -- party pressures, consequences to their district and constituency, consequences to their personal ambitions;
  - b. personal ideology -- their general political vision and how legislation fits in with that vision;
  - c. gut feelings -- as basic as whether they like you or not.Central needs to recognize these influences and tailor our message to respond to their needs rather than just our own.

**GOAL:** Present unified Central voice to government

**ACTION PLAN:**

1. Keep faculty, staff, alums, parents informed of legislative activity and strategy.
2. Include larger campus community in early development of legislative agenda.
3. When governmental visitors come to campus, ensure they meet with faculty members and students, not just administrators.
4. Coordinate campus constituencies -- faculty, Faculty Senate, CFR, Student BOD -- under one umbrella with a University agenda (not a special interest agenda) so that all legislative messages are unified and clear.
5. Create atmosphere of long-term rather than just short-term vision -- tie legislative goals in with strategic planning process.
6. Make clear to campus community there is one Director of Governmental Relations -- but she is more effective with a constituency behind her.

7. Ensure regular communication and agreement on strategy between primary governmental representatives of Central -- President, Provost, VP for Bus and Finance, Dir of Govt Relations.
8. Utilize existing networks for University goals without being co-opted by single agendas -- encourage support for outstanding programs.

GOAL: Identify, interpret and track legislation

ACTION PLAN:

1. Anticipate potential legislation by maintaining consistent contact with staff and legislators and by developing an Olympia network.
2. Become active rather than reactive -- assess what type of legislation we would like to see created and identify individuals who will introduce and carry such bills.
3. Follow bills and hearings closely to identify their anticipated impact on Central.
4. Recognize long-term legislation as well as legislation which has only one session life, and plan accordingly -- i.e. New College Promise, HECB role.
5. Fit Central legislative goals to larger state issues such as access, budget constraints, assessment, efficiency concerns, etc.