

10-5-2005

## CWU Faculty Senate Minutes - 10/05/2005

Janet Shields

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**CENTRAL WASHINGTON UNIVERSITY**  
**FACULTY SENATE**

**REGULAR MEETING**  
**Wednesday, October 5, 2005, 3:10 p.m.**  
**BARGE 412**  
**Approved MINUTES**

**ROLL CALL**

**Senators: All senators or their alternates were present except:** Lt. Col. John Bryant, Daniel CannCasciato, Greg Cant, Jeff Dippmann, Susan Donahoe, Jim Eubanks, Brenda Hubbard, David Laman, Charles Li, Richard Mack, Matthew Manweller, Korri Shumizu, Allen Sullivan and Katie Underwood.

**Visitors:** Peter Barbee, Michael Jennings and Rose Spodobalski-Brower

**CHANGES TO AND APPROVAL OF AGENDA (Approved)**

**MOTION NO. 05-36 (Approved): APPROVAL OF MINUTES** of May 25, 2005

**COMMUNICATIONS** – Letter from Greg Cant, Business Administration, on behalf of the faculty of the College of Business regarding the Faculty Assessment of Academic Administrators. Communication is available for review in the Senate Office.

**Motion 05-41 (Approved):** That Faculty Senate send an official commendation to Dean Roy Savioan.

**INTRODUCTIONS** – PowerPoint presentation is available in the Senate Office. A written agenda will not be provided for the next meeting. The Executive Committee will take feedback at the end of next meeting to see if we continue with this practice. Senator Snedeker provided information on Robert's Rules of Order.

**OLD BUSINESS** - None

**REPORTS/ACTION ITEMS**

**Facilities Use Policy – Cherie Wilson, Assistant Director of SUB Operations. –**

**<http://www.cwu.edu/~schedule/documents/facilitiesusepolicy.pdf>** The Facilities Use policy is how the facilities on campus are operated. The current policy was reviewed last summer by a committee and revisions were suggested. The rates for building usage were also updated. Money from the Student Union Building remains with the SUB. Money from academic buildings currently goes to the general fund. This is being reviewed as well.

**SENATE COMMITTEES:**

**Executive Committee:**

**Motion No. 05-37(Approved):** "Adoption of 2005-06 Operating Procedures/Roberts Rules of Order attached as Exhibit A"

**Motion No. 05-38(Approved, 1 abstention):** "Approve Jeffrey Snedeker as the 2005-06 Faculty Senate Parliamentarian."

**Motion No. 05-39(Approved):** "Ratification of 2005-06 Faculty Senate Standing Committee members attached as Exhibit B."

**Motion No. 05-40 (Read only):** "That the Faculty Senate Bylaws Procedures for Membership be amended as shown in Exhibit C."

**Academic Affairs Committee:** You may find the committees 2004-2005 year end report at the following web link. <http://www.cwu.edu/~fsenate/FSSC/AACReport04-05.rtf>.

**Budget Committee:** You may find the committees 2004-2005 year end report at the following web link <http://www.cwu.edu/~fsenate/FSSC/CodeReport04-05.rtf>

**Code Committee:** You may find the committees 2004-2005 year end report at the following web link <http://www.cwu.edu/~fsenate/FSSC/CodeReport04-05.rtf>

**Curriculum Committee:** No report.

**Development and Appropriations:** You may find the committees 2004-2005 year end report at the following web link <http://www.cwu.edu/~fsenate/FSSC/DevAppReport04-05.rtf>

**General Education:** You may find the committees 2004-2005 year end report at the following web link [http://www.cwu.edu/~gen\\_ed/whitepaper.pdf](http://www.cwu.edu/~gen_ed/whitepaper.pdf)

**Personnel Committee:** No report.

**Public Affairs Comm/Council of Faculty Reps/Faculty Legislative Representative:** There are three Council of Faculty Representatives (CFR) meetings scheduled for this fall. There are a number of new members to the CFR. The first meeting is next Friday in Spokane. The CFR will be working on getting organized for the legislative session.

**CHAIR:** The Executive Committee is beginning the process of looking at the Faculty Senate mission statement. Hope to bring components of this statement forward to the Senate soon. Also working on a white paper on Shared Governance. Chair Ogden read several communications between the Faculty Senate Executive Committee and the Board of Trustees regarding meeting with the Faculty Senate this fall. Chair Ogden requested that Senators take this information back to their departments and provide any feedback or response at the next meeting.

**CHAIR-ELECT:** Welcome to all new Senators and all returning Senators. In particular I would like to welcome Graeme Coetzer, the new Senator from the Bus Admin department. Graeme is based at our Lynnwood Campus and appreciates the joys of cricket and rugby.

I will be convening the *Public Affairs Committee* sometime over the next month. The initial question for the committee to examine is, "What role can and should we play given the committee has not really operated for a number of years?"

As Senate Executive liaison for the Code Committee I look forward to this committee beginning its work for the year.

In consultation with the Executive Committee, I have been working on a discussion paper on "Shared Governance at CWU". The development of collective bargaining for Faculty has an obvious impact on the role of the Senate. We will no longer have any involvement in issues associated with salary and term of employment. Although at the moment these issues appear all important, ultimately they are not the essential element of shared governance. We have an opportunity to reexamine what shared governance means to us and what role the Senate should play. I hope we will all get involved in this discussion over the coming months.

**PRESIDENT:** This legislative session is the mid-year of the biennium. The Council of Presidents has talked about a coordinated effort for this session. Some of the issues are the increase in utilities costs, increased cost of disability support services, tuition waiver authority. The Capital budget priorities are still the same. The Synthesizing Committee that is working on the strategic plan met yesterday. This committee will be holding forums and will provide various ways for everyone to provide input. The Performing Arts and Presidential Lecture Series will begin next week.

**PROVOST:** Committee meetings with the Board of Trustees are open to faculty. On October 7th the Academic Affairs Committee will meet from 9:30 -11:00 a.m. in Barge 304. They will be discussing accountability measures that are required to Higher Education Coordinating Board (HECB) and Office of Financial Management (OFM). Also the Gear UP grant and academic fee requests will be discussed. Provost introduced Dr. Michael Jennings, Associate Vice President for Faculty Affairs. He has come from the University of Alaska where he was the President of the United Faculty of Alaska. The One Book, One Campus is off to a good start. 2000 copies have been distributed on campus. Hope to bring T.C. Boyle, author of Tortilla Curtain, to campus this spring. Fall Faculty Day was attended by 242 faculty. The breakout groups worked on the academic affairs strategic plan. This information will be posted on the web and a link to a blog. Professional Leave applications are due to the faculty department chairs. The Performance Review process is currently on hold.

**STUDENT REPORT:** The student senators are looking forward to working with the Senate this year and developing strong ties and communication between students, faculty and administration. Senator Strasser reported that a student/teacher evaluation is still being looked at by students. Looking at the Ethnic Studies program and hoping to be able to make the courses offered more continuous. They are hoping to develop a multicultural student service center. The ASCUW wants to make sure they are representing the students and part of this process is taking more surveys of student opinions. Results will be shared with the Senate.

**SENATE CONCERNS:** There have been recent discussions in various venues about the use e-mail blasts and the use of the intranet. Intranet use has been highly encouraged for information provided to the campus as a whole, rather than general e-mail blasts. Would like to encourage senators to speak with their departments and provide feedback on this issue. Provost Soltz indicated he is looking forward to this discussion and hopes to learn more on how to effectively communicate with the campus community.

**NEW BUSINESS - None**

**ADJOURNMENT - Meeting was adjourned at 4:57 p.m.**

## **Exhibit A**

### **2005-06 Faculty Senate Operating Procedures:**

1. Robert's Rules of Order, THE MODERN EDITION (ISBN 0-425-11690-5) will be the accepted authority for procedural operations. The senate's bylaws take precedence over Robert's Rules of Order.
2. Committee reports will be automatically accepted. If there is an action item that a committee desires to submit with any report, it is to be separately stated as a motion and the motion will then come before the senate for discussion and debate. The committee will be asked to submit a report and written copies of any motion or action that it would like to have taken.
3. Committee reports and motions shall be submitted to the Faculty Senate office by noon on the Tuesday of the week preceding the senate meeting in which action is expected. This policy allows for the timely mailing of the meeting agenda. All committee motions submitted for action by the senate must be accompanied by an abstract-size plain English summary stating the content, reason for the proposal, and intended effect of the motion. This summary will be sent to the faculty prior to the initial Senate meeting in which the motion will be considered for adoption. As a general rule, substantive committee motions that do not accompany the agenda will not be discussed and voted on until a subsequent meeting. An extended agenda will be sent to all Senators, who shall give it to their Alternate if they are unable to attend the meeting.
4. Concerning discussion rules, senators will use the procedure of seeking recognition from the Chair if they want to speak to an issue. Speaking without Chair recognition is out of order. Discussion on arguments for and against the issue will be alternated. A visitor will be given recognition if the floor is yielded by a senator. If no senator desires to speak and a visitor would like to make a point, the Chair will recognize the person. A visitor will be recognized if a preliminary request is made to the senate office for an opportunity to speak or if the Chair invites a person to speak.

## Exhibit B

<b>Committee</b>	<b>Name</b>	<b>Department</b>	<b>Term</b>
<b>Budget Committee</b>	Gary Richardson	Business Administration	9/1/05-6/14/06
<b>Code Committee</b>	<b>Vacant</b>		9/1/05-6/14/07
<b>Development &amp; Appropriations Committee</b>	Charles Pinzon	Communication	9/1/05-6/14/06
<b>Faculty Legislative Representative</b>	Jay Forsyth	Accounting	9/1/05-8/30/06

## Exhibit C

### I. MembershipMembershipMembershipMembership

A. The Faculty Senate shall include: (Faculty Code Section 3.15):

1. Voting Members - The following voting members selected from faculty who hold no concurrent exempt appointment: *{FS Motion 02-33, 4/24/02}*
  - a. One Senator and an alternate elected from each academic department and from library faculty;
  - b. Additional Senators, allocated to departments as specified in the Faculty Senate Bylaws, each with an alternate, equal in number to one-fourth (1/4) of all departments and faculty units represented on the Faculty Senate and rounded to the nearest whole number;
  - c. One Senator and an alternate representing faculty defined in 2.10 who hold no assignment to a specific academic department or to the library, elected by the faculty who hold this status each spring for service during the subsequent academic year. The Faculty Senate Executive Committee shall oversee the election; *{FS Motion 02-33, 4/24/02}*
  - d. One Senator-At-Large and an alternate from each of the university centers which have at least 5 full-time faculty.
  - e. One adjunct faculty member and an alternate serving a one-year term, elected by the adjunct faculty each spring for service during the subsequent academic year. This faculty member will receive three consecutive one-credit contracts for service on the Faculty Senate. The Faculty Senate Executive Committee will oversee the election. The office of the provost will issue the adjunct contracts for service on the Faculty Senate; *{FS Motion 02-33, 4/24/02}*
  - f. Three (3) full-time students elected by the student body.

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**Wednesday, October 5, 2005, 3:10 p.m.**  
**BARGE 412**  
**AGENDA**

- I. ROLL CALL
- II. CHANGES TO AND APPROVAL OF AGENDA
- III. MOTION NO. 05-36: APPROVAL OF MINUTES of May 25, 2005
- IV. COMMUNICATIONS
- V. INTRODUCTIONS
- VI. OLD BUSINESS
- VII. REPORTS/ACTION ITEMS (*25 Minutes*)

Facilities Use Policy – Cherie Wilson

**SENATE COMMITTEES:**

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**Curriculum Committee:**

**Development and Appropriations:** <http://www.cwu.edu/~fsenate/FSSC/DevAppReport04-05.rtf>

**General Education:** [http://www.cwu.edu/~gen\\_ed/whitepaper.pdf](http://www.cwu.edu/~gen_ed/whitepaper.pdf)

**Personnel Committee:**

**Public Affairs Comm/Council of Faculty Reps/Faculty Legislative Representative:**

**CHAIR:** (*15 Minutes*)

**CHAIR-ELECT:** (*5 Minutes*)

**PRESIDENT:** (*10 Minutes*)

**PROVOST:** (*10 Minutes*)

**STUDENT REPORT:** (*5 Minutes*)

- VII. SENATE CONCERNS: (*5 Minutes*)
- VIII. NEW BUSINESS
- IX. ADJOURNMENT

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  - f. Three (3) full-time students elected by the student body.

Date: October 5, 2005

VISITOR SIGN-IN SHEET

PETER BARBEE  
ROSE Spodobalski Brower Degree Checkoff SAEM

Please sign (print) your name if you are not a faculty senator.

**Roll Call 2004-05**

**Faculty Senate Meeting: October 5, 2005**

**SENATORS**

- BRADLEY, Joseph
- BRAUNSTEIN, Lori
- BRITTO, Sarah
- BRYANT, Lt. Col John
- CALAHAN, Scott
- CANNASCASIATO, Daniel
- CANT, Gregory
- CAPLES, Minerva
- COETZER, Graeme
- CUTTSINGER, Loran
- DEVIETTI, Terry
- DIAZ, Anthony
- DIPPMANN, Jeffrey
- DONAHOE, Susan
- EASTMAN, Grant
- ERDMAN, Ruthi
- EUBANKS, Jim
- FASSETT, Jonathan
- FOLKESTAD, William
- GOODENBERGER, Mark
- HARPER, Jim
- HICKEY, Bob
- HUBBARD, Brenda
- JOHNSON, James *Daria*
- LAMAN, David
- LAUNIUS, Mike (Lawnus)
- LI, CHARLES
- LOVERRO, Ian (Loverarrow)
- MACK, Richard
- MADLEM, Melody *medlam*
- MELBOURNE, Tim
- MORENO, Stella
- NIXON, Don
- OGDEN, Michael
- OXLEY, Tyler Cpt
- SHUMIZU, Korri
- SNEDEKER, Jeffrey
- STRASSER, John
- UNDERWOOD, Katie
- WELLOCK, Thomas
- WESSEL, Nancy
- WYATT, Marla

**ALTERNATES**

- HOLTFRETER, Robert
- KLEMIN, Wayne
- ROBERTS, Jim
- MILLER, Cpt. Joshua
- ONCINA, Carlos
- JORGENSEN, Jan
- SCHEPMAN, Stephen
- PLOURDE, Lee
- BAGAMERY, Bruce
- SHEERAN, Lori
- FALLSHORE, Marte
- BULLOCK, Eric
- LI, Chenyang
- AHLMAN, Laurelle
- GELLENBECK, Ed
- HIRSH, Paul
- STEIN, Stephanie
- ENGLUND, Tim
- STACK, Donna
- REICH, Diane
- GLASBY, Stephen
- HUCKABAY, James
- ROBINSON, Scott/BELLAH, George
- POULSON, Mary
- PIACSEK, Andy
- SCHAEFER, Todd
- DRAKE, George
- SALYER, Keith
- DITTMER, Tim
- Vacant
- GAZIS, Carey
- BRANDSDORFER, Rodney
- BAGAMERY, Bruce
- PINZON, Charles
- LASZLO, Rod Maj.
- Student
- MICHEL, John
- Student
- Student
- EASLEY, Roxanne
- PICHARDO, Nelson
- BOWERS, Jan

Quorum: 22  
43 Senators

22