



CLINICAL EXERCISE PHYSIOLOGY NEW ZEALAND INCORPORATED

ANNUAL GENERAL MEETING MINUTES

Thursday 19 November 2015, 12:00 - 1:00pm, Room 7-2-07, UCOL Palmerston North,

1. Welcome

Chair welcomed all those in attendance and thanked them for their time for the AGM.

2. Apologies

Jim Stinear; Jacques Rousseau

3. Minutes of Previous Meeting

Nil

a. Matters arising

Nil

4. Report from the Chair

Report from the Chair was presented. Report covered an update on the number of society members (80 at the time of the meeting) and updates regarding the Accreditation Document, Website and Membership Fees.

Motion: That the Report from the Chair be received and adopted.

Moved: Stephen Burden / Seconded: Lynette Hodges

5. Financial Report

Treasurer Presented the Current Financial Statement. CEPNZ currently has approximately \$1,200 in the bank at the time of the meeting.

No significant costs going forward in the immediate future were identified.

Motion: That the Financial Report from the Chair be received and adopted.

Moved: Stacey Reading / Seconded: Damien Howe

6. Election of Officers

Office of the Chairperson

Nominations Received for Chair: Dean Rankin – no other nominations.

Dean Rankin confirmed as Chairperson.

Office of the Secretary

Nominations Received for Secretary: Jerry Shearman – no other nominations.

Jerry Shearman confirmed as Secretary.

Office of the Treasurer

Nominations Received for Secretary: Lukas Dreyer – no other nominations.

Lukas Dreyer confirmed as Secretary.

Committee Members

Committee members were elected as one body.

Current Members Seeking Re-election:

Jim Stinear; Russell Simpson, Sandy Mandic, Stephen Burden, Stacey Reading, Lynette Hodges, Jacques Rousseau

Nomination of New Member:

Shohn Wormgoor

Seconded by Damien Howe

All named members seeking election/re-election above were duly elected.

7. General business

a) CEPNZ Conference for 2016

Action: Possibility of Joining the ITP conference in Dunedin in 2016. Jerry Shearman to find out dates and report to the board.

Action: Mike Cleary (GP in Palmerston North) is organising a health conference in Christchurch in 2016 – possibility to join this conference. To be followed up.

Action: 2016 AGM to occur at conference – dependant on date

b) CEPNZ Trademark

Action: Investigate whether the term “Registered CEP” can be trademarked to protect the term.

c) Webpage

Action: Explore addition of an accredited CEP directory online – to be followed up in January once accreditation launched.

d) Ongoing Professional Development

a. CEPNZ to facilitate access to this – count towards hours of ongoing PD requirements.

Action: Board to explore once accreditation system launched.

e) Indemnity Insurance

Jerry Shearman has explored this previously.

Action: Stacey Reading to continue discussions with insurance company – focused on insurance for both the board and CEPNZ accredited members.

f) Recognition by Allied Health

Russell Simpson outlined his ideas with getting Allied Health Recognition for Clinical Exercise Physiologists:

1. Board to present to the national Directors of Allied Health at one of their meetings

Action: Russell Simpson to find out 2016 dates this this might be able to occur at.

2. Discussions with Allied Health Aotearoa.

8. Next meeting

The date of the next meeting will be August 2016 – depending on conference timing..

Close Meeting

There being no further general business, I declare this Annual General Meeting close as at 1:00pm.

CEPNZ AGM CHAIRPERSONS REPORT

Current membership for CEPNZ is at 80 members.

Accreditation Document:

Accreditation Document been finalised by Board.

Board currently finalising the process of accreditation. In general, all applicants would be required to undertake an interview, and initial registrations will be dealt with on a case by case process.

Process will be launched early in 2016, and fully functional by the end of March 2016, to coincide with the new financial.

Majority of the work over the past year by the board has been focused on the Accreditation Standards document. This have involved wide stakeholder consultation, both with members and the wider health sector.

A formal launch is planned for 2016, connecting to all health and allied health workforce groups.

Website:

New website was migrated from the HIRC Hub Site due to access issues through a change in the rules the ministry.

Membership Fees:

Members can pay due fees anytime from now until the end of 30th March 2016 for the 2016/17 Fees. Members will be notified of this. Invoices to members will be sent out at the end of January 2016. Details of fees see CEPNZ Website. Communication will be via email.