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SEPTEMBER 1959, VOL. 50, NO. 7

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Reports of Officers,
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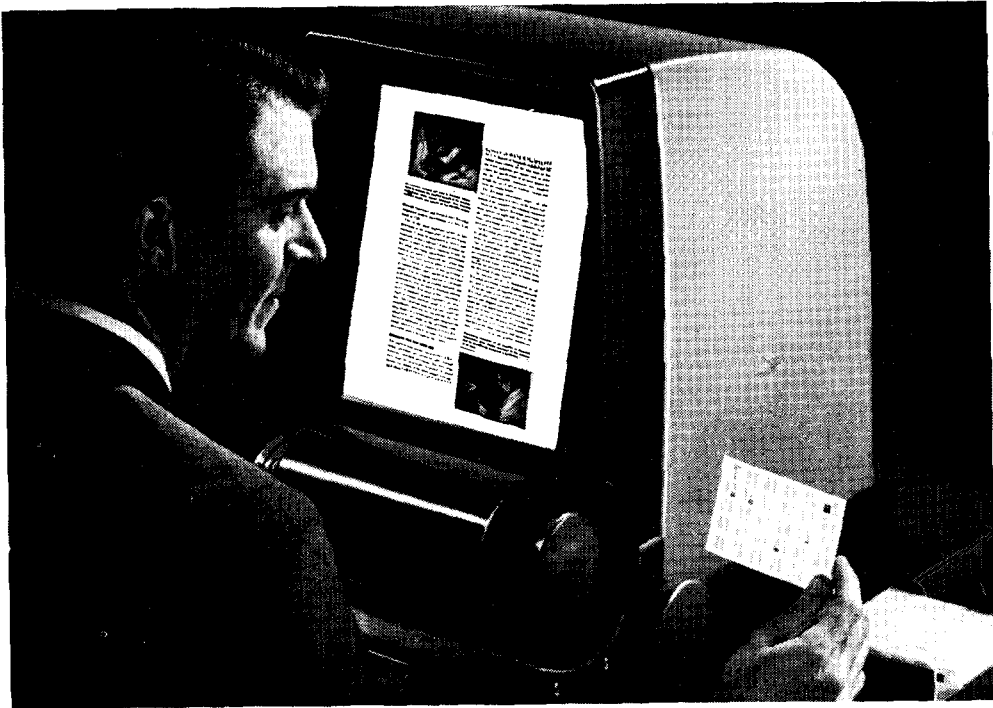
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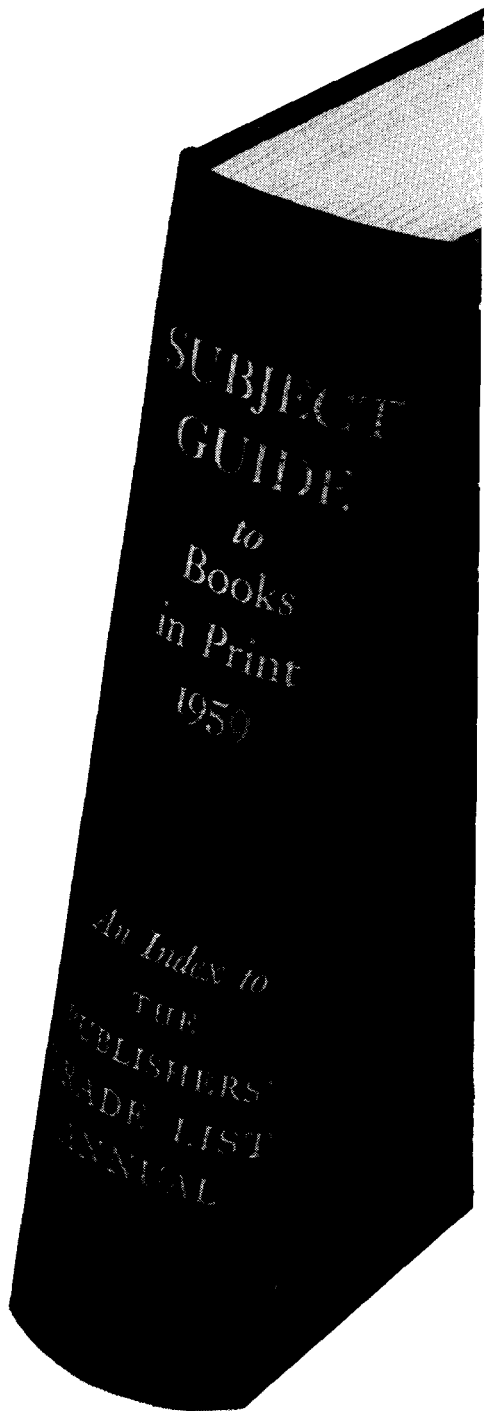
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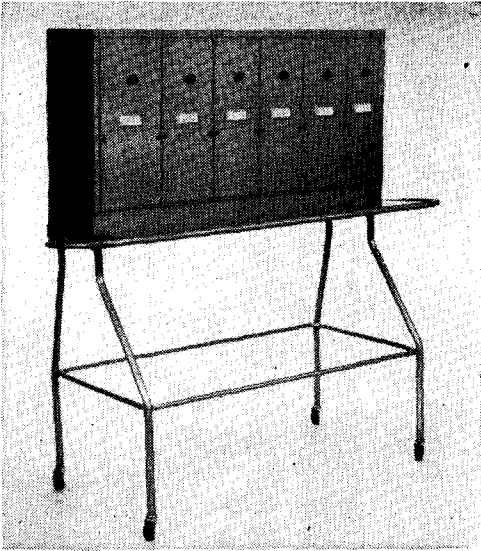
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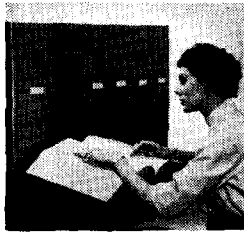
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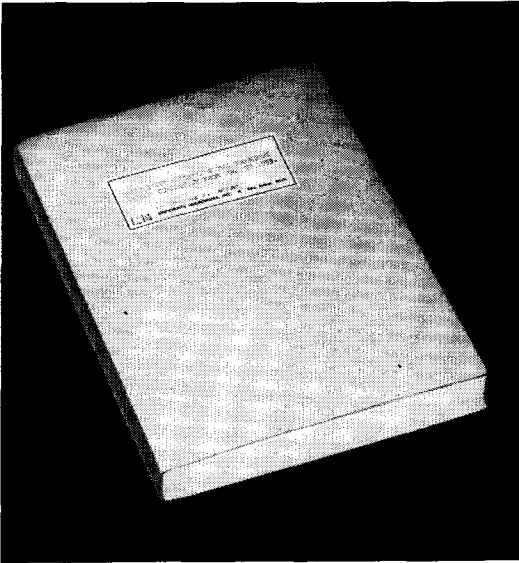
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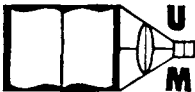
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THE PASSAGE OF OUR Golden Anniversary gives us a golden opportunity, even a demand, to identify a new set of goals for special librarianship. We should constantly look at "the big picture" in order to identify major problems and goals. This we must do in terms of our accomplishments to date and with confidence in our increasing ability to serve.

We have a right to be proud of the special librarian and what he has done. In the face of increasing specialization of the areas of knowledge with which we work, we have become better specialists. As the persons with whom we serve have demanded, we have gone into our subjects in greater depth. That special librarians have succeeded in their key role in our rapidly developing society is proved by the growth and strength of our Association.

In accepting the Presidency of this great Association—a responsibility I assume with pride, respect and enthusiasm—I wish to leave with you two ideas I feel are important.

First, let us not forget that the special librarian is a key figure in the progress of mankind. He is responsible for providing the researcher, the administrator and others with books and periodicals as well as information from many sources which record the accomplishments of their fellows, past and present. The quality of this service is a major influence on the quality of the new accomplishments to be made. Let us be proud of this responsibility.

Second, let us look more at the whole of the library and information profession of which we are a part. The information problem is growing even more rapidly than our recognition of its growth. One very important way to gain control over this difficult situation will be to join hands with special interests to define, create and improve large, basic information tools and services that will be of great service to the many who need data and facts which are gleaned from fields of knowledge.

Special librarians have discharged their significant responsibilities with distinction. Let us accept the challenges of increasing interdependence with equal distinction and trust that we will build as well during the next 50 years as those who preceded us built during the last 50 years.

DR. BURTON W. ADKINSON

SLA's New President

TODAY, AT A TIME WHEN *national welfare is closely linked with progress in research* in all fields, Dr. Burton W. Adkinson occupies two positions of particular research importance. As President of the Special Libraries Association for the 1959-60 year, he leads a society of more than 5,000 librarians especially dedicated to research librarianship and to serving the needs of scientists and others engaged in research. As Head of the National Science Foundation's Science Information Service, he has the task of implementing recent directives from both the President and the Congress. These place squarely upon the Foundation responsibility for seeing to it that the nation's vast existing complex of public and private scientific information services is coordinated in the manner that will contribute most effectively to the progress of United States scientific research. In his Foundation capacity, Dr. Adkinson directs a program which is concerned with documentation research, domestic and foreign publication of research results, unpublished research information, abstracting and indexing, specialized information services and aspects of the bibliographic handling, control and availability of scientific knowledge.

Too often when an individual achieves a top administrative post he enters upon his new work either as a subject expert with little or no administrative experience or as a long-time administrator without appreciable pertinent subject competence. Dr. Adkinson brings to his two important administrative roles a broad background of training and experience of both kinds.

Born in Everson, Washington, in 1909, he was educated in the public schools of his native state and received teaching certificates from the Western College of Education in 1929 and 1932. He received his B.A. degree from the University of Washington in 1936, his M.A. from the same school in 1939 and his Ph.D. from Clark University in 1942. Both graduate degrees were in geography. His professional activities have included teaching, writing and administrative work.

He began his government career in June 1942 when he joined the staff of the Office of Geography, Department of State. Subsequently he was Assistant Director of the Board on Geographic Names and, from October 1944 to August 1945, Assistant Chief of the Map Intelligence Section of the Office of Strategic Services. From OSS he went to the Library of Congress as Chief of the Map Division. In 1949 he was made Director of the Reference Department, in which post he remained until he joined the National Science Foundation in December 1957.

That his administrative responsibilities at the Library of Congress were particularly broad and varied is indicated by the fact that the Reference Department's 16 divisions, comprising about 900 people, include subject interests ranging from orientalia to science and from geography to music, embrace a historic spread from early manuscripts and rare books to the latest research reports, serve directly such differing groups as members of Congress, genealogy enthusiasts, the military services and the blind, and are involved with such varying communication media as talking books, microfilm, music in all its forms and unpublished reports. Of particular pertinence to his present work were the Science Division and three special divisions supported under Department of Defense contracts.

Dr. Adkinson's approach to the discharge of his administrative responsibilities has always been a highly democratic one that makes use of (and gives credit for) the best ideas from all of his subordinates and assures a fair hearing for all viewpoints. Every administrator says he does not wish to be surrounded by "yes" men; Dr. Adkinson is known to his staff as one who could make this claim with complete honesty.

He is the author of some 19 published papers in geography, glaciology and cartography. His memberships in addition to SLA include the American Library Association, American Association for the Advancement of Science, Association of American Geographers, American Documentation Institute, American Geographical Society (Fellow), Association of College and Reference Libraries and the Cosmos Club. In most of these organizations he has held offices and chairmanships at one time or another.

DWIGHT E. GRAY

SLA Executive Board 1959-1960

First Vice-President and President-Elect

WINIFRED SEWELL, senior librarian at the Squibb Institute for Medical Research in New Brunswick, New Jersey, is a graduate of the State College of Washington with an L.S. degree from Columbia University School of Library Service. "Linda Morley's course in special libraries at Columbia was perhaps the greatest single determining factor in my becoming a special librarian," she recalls. Before assuming her present position, she was the librarian at Wellcome Research Laboratories, Tuckahoe, New York for four years. Active in both the New York and New Jersey Chapters, she has also served as Chairman of Sci-Tech's Pharmaceutical Section, editor of its publication, *Unlisted Drugs*, and as a member of several Association committees. She has also found time to be a frequent contributor to *SPECIAL LIBRARIES* and other professional journals and publications. Gardening, travel, hiking, bridge, bowling and the theater are among her varied interests, and in addition she taught a course on Pharmaceutical Literature and Librarianship at Columbia this summer. Miss Sewell believes that it is imperative to maintain a close relationship with the needs of scientists and to obtain or improve the publications that serve them. "We do, and should, recognize information as our 'end product'—the one toward which all other functions are keyed," she comments. "The better our own relationships with all non-librarians in specialized fields of knowledge, the greater can be our own progress."



Second Vice-President



WILLIAM S. BUDINGTON holds degrees from Williams College, Columbia University School of Library Service and Virginia Polytechnic Institute. He became interested in librarianship while managing a college bookstore and "angled into special library work due to technological influences" while serving in the Army from 1942-1946. Before taking his present position as associate librarian at The John Crerar Library in Chicago, he was engineering librarian and supervisor of the Engineering and Physical Sciences Libraries at Columbia University. A member of SLA since 1941, he has served as President of the Illinois Chapter, Secretary and then Chairman of the SLA Advisory Council, Chairman of the Recruitment Committee and SLA representative on the Joint Committee on Librarianship as a Career. Mr. Budington claims that his interest in SLA affairs and activities has been stimulated almost entirely by the sparkle and enthusiasm of his fellow Illinois Chapter members. Currently he is also a member of the ALA Council and of the Executive Board of its Reference Services Division and is the editor of a column on the Division in the *ALA Bulletin*. In his spare time he enjoys camping in the Adirondack Mountains and attending Chicago's theatrical and musical offerings.

Directors

LORRAINE CIBOCH, a graduate of the University of Illinois, began her career as a junior chemist with General Foods Corporation in New Jersey, then returned to Illinois in 1945 as a chemist with Libby, McNeill and Libby. She received her B.S.L.S. at the University of Illinois Library School in 1947 and became a technical librarian for Chicago's Institute of Gas Technology and editor of its publication, *Gas Abstracts*. She is currently librarian at American Can Company's Research Division whose library she organized in 1955. Active in the Il-



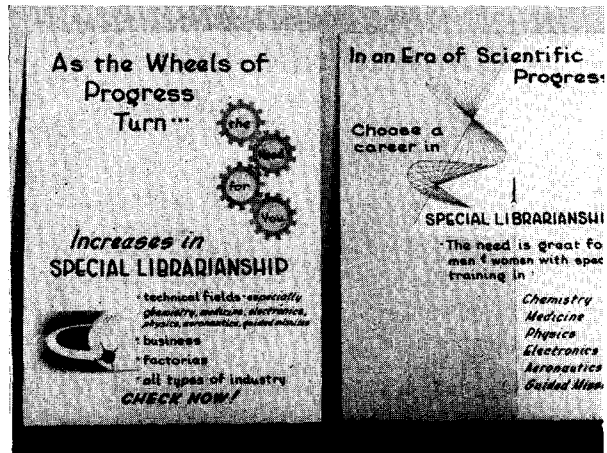
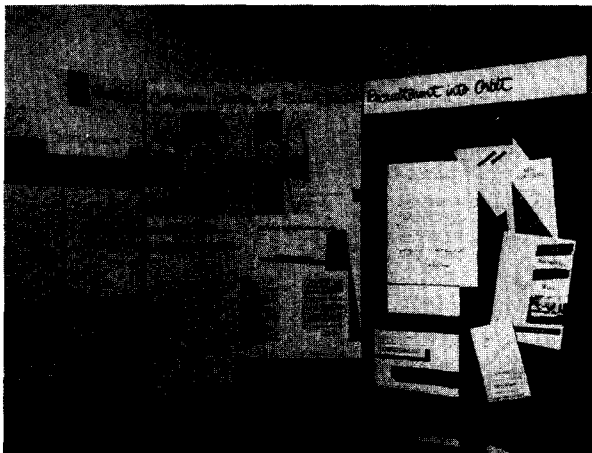
Illinois Chapter and Science-Technology Division, she is also a member of the SLA Division Relations Committee and was Division Liaison Officer from 1955-1958. She is an avid golf and bridge player and enjoys all types of music, particularly jazz. Miss Ciboch feels that "SLA provides the framework within which ideas and techniques can be presented, exchanged or developed. It is this combination of discussing our most practical problems and exchanging our ideas and philosophies" that develops professional maturity.

W. ROY HOLLEMAN is currently librarian at the University of California's Scripps Institution of Oceanography in La Jolla. A graduate of Oklahoma State University (Oklahoma A. & M. College), he was a science instructor at McAlester High School and Jr. College before receiving his M.L.S. from the University of Illinois Library School. His first professional position was as a reference librarian at Oklahoma State from 1938-1942, where he remained another year to receive his M.S. degree. During World War II he was an instructor in physics for the Army Air Force but returned to the special library field in 1944 as the chief librarian for Boeing Airplane Company. Vice-President of the Cincinnati Chapter in 1947 while chief librarian at the Mead Corporation, he later became President and Chairman of the National Affairs Committee of the Southern California Chapter when he moved there to become librarian at Balboa University. He has also been Chairman of the Science-Technology Division and is a frequent contributor to professional journals.



EDITOR'S NOTE: For biographical sketches and photographs of members of the Executive Board who are still in office, see *SPECIAL LIBRARIES*, September 1958, pages 288-290: Secretary—Ethel S. Challies; Treasurer—Anne L. Nicholson; Directors—Marian A. Patterson, Alleen Thompson, Alvina F. Wassenberg and Donald Wasson.

The Executive Board will hold its Fall Meeting on October 1 and 2, 1959, at the Hotel Gramercy Park in New York City.



H. W. WILSON COMPANY CHAPTER RECRUITMENT AWARDS

The visual presentation of a year's recruitment efforts, prepared by the Southern California Chapter (left), and two attractive posters designed by the Rio Grande Chapter to appeal to students and non-library workers (right) received the first H. W. Wilson Company Chapter Award. Each Chapter was given a handsome scroll and a check for \$50.



SLA HALL OF FAME

Medallic Art Company

The bronze medallions presented to members of the SLA Hall of Fame.

Presentation of Former and Present Members By President Margaret H. Fuller

EACH OF US WHO has accepted Association responsibility knows that most of our objectives have been accomplished as a result of joint endeavor with a group of members working together. At the same time, we have learned to admire and respect certain designated members whose active interest has been demonstrated time and again and whose genuine, continuing enthusiasm has motivated the progress of Special Libraries Association. These members deserve formal notice of our appreciation.

The Hall of Fame was originated for the purpose of recognizing those individuals who have made outstanding contributions to the growth and development of Special Libraries Association. With the establishment of this honor, we are offered an opportunity to acknowledge officially the diligent, untiring efforts of those members whose willing devotion of time and energy have forwarded many activities of SLA. The Hall of Fame distinction carries with it acclaim for sustained leadership and personal endeavor in the several major units of the Association's organization: Chapters, Divisions, Committees and the Executive Board.

The first Hall of Fame is presented as part of our Fiftieth Anniversary celebration. On this historic occasion, it is highly appropriate that foremost recognition be granted to **John Cotton Dana**, founder of Special Libraries Association and its first

President, 1909-1911; and to **Sarah B. Ball** and **Anna B. Sears** who contributed in such great measure to the initial idea of an association of those interested in special libraries. Miss Ball (Hotel Garde, 370 Asylum Street, Hartford 3, Connecticut) has asked me to convey her greetings and her regret at not being with us. You will, I am certain, be pleased to hear that the Hall of Fame medallion was presented to her at SLA Headquarters on May 20, 1959. Mr. Dana and Miss Sears are recognized posthumously.

The Hall of Fame distinction is also accorded these members who are now deceased. Their names and contributions are read into the official record of this meeting with reverence and deep esteem.

Herbert O. Brigham, Charter Member

SLA Executive Board 1909-1911
Chairman, Membership Committee 1909
Member, Publications Committee 1909;
1930-1931
SLA Vice-President 1911-1912
Editor, *Special Libraries* 1924-1931
Member, Ways and Means Committee
1929-1931
Member, Committee on Revision of Constitution 1930-1932
SLA Executive Board 1932-1935
Member, Finance Committee 1938-1939

Daniel N. Handy, Charter Member

Chairman, Insurance Libraries Committee
1909

Member, Membership Committee 1909
 SLA President 1912-1914; 1924-1926
 Chairman, Insurance Group 1919-1920;
 1926-1928
 Chairman, Committee on Certification
 1922
 SLA Executive Board 1926-1927
 Member, Ways and Means Committee
 1929-1930
 Member, Publications Committee 1930-
 1931

William Alcott

Vice-Chairman, Newspaper Group 1924-
 1925
 Chairman, Newspaper Group 1925-1926
 President, Boston Chapter 1925-1926
 SLA Executive Board 1926-1927; 1930-
 1931
 Chairman, News Committee 1927-1928
 Chairman, Membership Committee 1928-
 1929
 SLA President 1929-1930
 Chairman, Newspaper Group, Boston Chap-
 ter

Eleanor S. Cavanaugh

President, New York Chapter 1924-1926;
 1934-1935
 Chairman, Ways and Means Committee
 1929-1930
 SLA Executive Board 1929-1932
 Chairman, New York Convention 1934
 Chairman, SLA Directory Committee 1935
 Member, Constitution and Bylaws Com-
 mittee 1938-1939
 Chairman, Training and Recruiting Com-
 mittee 1939-1940
 Chairman, Publications Governing Board
 1941
 SLA President 1942-1944
 Chairman, International Relations Com-
 mittee 1943-1944; 1945-1951
 Chairman, Committee on Committees
 1953-1959
 SLA Representative to Council of National
 Library Association's Joint Committee
 on Library Education 1954-1959

Dorsey W. Hyde

President, New York Chapter 1919-1920

SLA President 1920-1922
 SLA First Vice-President 1923-1925
 Chairman, Ways and Means Committee
 1930-1931
 Chairman, Constitution and Bylaws Com-
 mittee 1936-1939

Laura A. Woodward

Secretary, Insurance Group 1929-1931
 President, Baltimore Chapter 1930-1932
 Chairman, Insurance Group 1932-1933
 SLA Treasurer 1932-1935
 Chairman, Finance Committee 1936-1937
 Chairman, Membership Committee 1939-
 1940
 SLA Vice-President 1939-1940
 SLA President 1940-1942
 SLA Representative to Council of National
 Library Associations and a leader in its
 formation 1942-1943

It is now my great privilege to call for-
 ward and present each recipient of the
 Hall of Fame honor, who is in Atlantic
 City for this first general session of the
 1959 Convention. The bronze medallion,
 which is the token of this recognition, is
 offered with the most sincere congratula-
 tions.

Dr. John A. Lapp, Charter Member

(Thornacres, Niles, Michigan)
 Chairman, Legislative and Municipal Ref-
 erence Libraries Committee 1909
 Editor, *Special Libraries* 1910-1917
 SLA Secretary-Treasurer 1915-1916
 SLA Vice-President 1917-1918
 Originator of "Putting Knowledge To
 Work"

Guy E. Marion, Charter Member

(832 North Mariposa Avenue, Los Angeles
 29, California)
 Business Manager, *Special Libraries* 1909
 SLA Secretary-Treasurer 1910-1915
 SLA Executive Board 1917-1918; 1919-
 1920
 SLA President 1918-1920
 President, Southern California Chapter
 1923-1924



Syd Stoen

Living members selected for the 1959 SLA Hall of Fame, left to right: (back row) DR. JOHN A. LAPP, former State Librarian of Indiana; MRS. MARIAN MANLEY WINSER, former librarian, Business Branch, Newark Public Library; JOSEPHINE B. HOLLINGSWORTH, former librarian, Municipal Reference Department, Los Angeles Public Library; GUY E. MARION, librarian, Historical Society of Southern California; LINDA H. MORLEY, formerly library and research consultant in New York City; REBECCA B. RANKIN, former librarian, Municipal Reference Library, New York City; (front row) MARGUERITE D. BURNETT, former librarian, Federal Reserve Bank of New York; ALTA B. CLAFLIN, former librarian, Federal Reserve Bank of Cleveland; IRENE M. STRIEBY, library consultant, Eli Lilly and Company, Indianapolis; LURA SHORB, former librarian, Hercules Powder Company, Wilmington, Delaware; ALMA CLARVOE MITCHILL, former librarian, Public Service and Gas Company, Newark, New Jersey.

Marguerite D. Burnett

(10 West 15th Street, New York 11, New York)

Chairman, Financial Group 1926-1927
 President, New York Chapter 1930-1931
 SLA Executive Board 1935-1938
 Chapter Liaison Officer 1936-1938
 Editor, *Associate Members Bulletin* and
Chapter Town Crier 1936-1938
 Chairman, Student Loan Fund 1943-1944
 Chairman, Archives Committee 1954-1956

Alta B. Clafin

(10825 East Boulevard, Cleveland 6, Ohio)
 President, Cleveland Chapter 1921-1922
 SLA Second Vice-President 1922-1923
 SLA Assistant Treasurer 1927-1928
 Chairman, Financial Group 1928-1929
 SLA President 1931-1932

SLA Executive Board 1932-1933
 Group Liaison Officer 1939-1940

Josephine B. Hollingsworth

(1837 Hanscom Drive, South Pasadena, California)
 President, Southern California Chapter 1927-1928
 Chairman, Civic-Social Group Committee on Municipal Documents 1930-1932
 Chairman, Chapter Civic-Social Group 1931-1932
 Chapter Liaison Officer 1939-1940
 Editor, *Chapter Town Crier* 1939-1940
 SLA Second Vice-President 1939-1941
 SLA First Vice-President 1941-1942
 Chairman, Chapter Extension Committee 1942-1944

Alma Clarvoe Mitchell

(520 Summer Avenue, Newark 4, New Jersey)
Chairman, Exhibits Committee 1926-1929
Chairman, Commercial-Technical Group 1927-1929
President, New Jersey Chapter 1935-1937; 1947-1949
SLA Vice-President 1937-1938
SLA President 1938-1940
Editor, *Special Libraries* 1941-1951; 1955
Chairman, Atlantic City Convention 1950
Editor, *Special Libraries Association—Its First Fifty Years, 1909-1959*

Linda H. Morley

(Sussex Hall, 207 Broadway, Dobbs Ferry, New York)
SLA Vice-President 1924-1925
Chairman, Publications Committee 1928-1932
Chairman, Methods Committee 1932-1936
Chairman, Professional Standards Committee 1939-1940
Chairman, Training and Professional Activities Committee 1942-1943

Rebecca B. Rankin

(31 LeFurgy Avenue, Dobbs Ferry, New York)
President, New York Chapter 1920-1922
SLA Second Vice-President 1921-1922
SLA President 1922-1923
SLA Executive Board 1923-1926
Chairman, Membership Committee 1923-1924
Chairman, Training and Recruiting Committee 1924-1930
Chairman, Methods Committee 1926-1928
Chairman, Publications Committee 1926-1928
Chairman, Employment Committee 1933-1936

Lura Shorb

(215 North State Street, Dover, Delaware)
Chairman, Chemistry Section 1937-1938
Vice-President, Philadelphia Council 1943-1945
President, Philadelphia Council 1945-1946
Advisory Board, Philadelphia Council 1946-1953

Chairman, Nominating Committee 1945-1946
Chairman, Publications Committee 1946-1948
Chairman, Finance Committee 1950-1952
Chairman, Scholarship and Student Loan Fund Committee 1955-1957

Mrs. Irene M. Strieby

(Research Services, Eli Lilly and Company, Indianapolis 6, Indiana)
Member, Committee on Training and Recruiting 1937-1938
Chairman, Biological Sciences Group 1938-1939
Chairman, Indianapolis Convention 1940
Employment Chairman 1940-1941
Indiana Chapter Board of Directors 1940-1942
Member, SLA Committee of Five 1946-1947
SLA First Vice-President 1940-1941; 1946-1947
SLA President 1947-1948
SLA Representative to U. S. Book Exchange 1948-1952
SLA Executive Board 1949-1950
Member, Policy Committee 1950-1951
Consultant Officer, Indiana Chapter

Mrs. Marian Manley Winsler

(61 DeForest Avenue, Summit, New Jersey)
Chairman, Commercial-Technical Group 1930-1931; 1932-1934
Chairman, Committee on Cooperation in Business Library Service 1930-1932
Chairman, Membership Committee 1932-1934
Editor, *Special Libraries* 1934-1939
SLA Executive Board 1935-1939
Chairman, Training and Recruiting Committee 1937-1939
President, New Jersey Chapter 1937-1939
Chairman, *Technical Book Review Index* Committee 1939-1940
Chairman, Public Relations Committee 1942-1943
Chairman, Public Business Librarians Group 1943-1945
Chairman, Awards Committee 1947-1948

Acceptance Remarks by Guy E. Marion

It was not my intention to make any speech here today but I have been importuned to do so. First let me express my delight and pleasure at being here to meet you all and especially to greet old members with whom I was so long associated years ago. It has given me particular pleasure to receive so warm a welcome from everyone, for it has been some years since I have been able to attend our national conference.

I cannot fail to express my admiration and love for John Cotton Dana, our founder and first President. He was much more than a usual librarian. His vision foresaw the success of our Association, but even he would hardly have expected it to be of our present size and financial strength at the end of our first 50 years. My congratula-

tions go to all of you for your great accomplishments.

I have been delighted to meet again Dr. John A. Lapp, with whom I enjoyed working for several years. He gave us our motto, "Putting Knowledge To Work." His editorial leadership set the pattern of our early activities, and it is gratifying that his interest still continues to this day.

The fine cooperative work of many members, I am sure, has brought the Association to its present high state of efficiency, and not just the efforts of a few. For the future let me wish you 50 more years of continued success. There may be ten instead of five thousand members by that time, and only a real prophet could foresee the activities of that future day. Again my hearty congratulations.

Concluding Remarks by Dr. John A. Lapp

I want to express first my gratitude to the officers and committees of the Special Libraries Association for giving me the honor of selection to the Association's Hall of Fame. It is an honor that will fill a large place in my life in the future, as the Special Libraries Association and the principles and purposes of special libraries have filled in my life during the last 50 years.

It is, indeed, a great satisfaction to have here recalled the early history of this organization and to realize how great the progress has been that flowed from the simple beginnings at Bretton Woods and the meeting at the Merchants Association in New York 50 years ago. Few organizations have had as great an impact on industry, commerce and government as has been produced by special libraries, the purpose of which is to draw out knowledge from its many sources and hiding places and place it in the hands of men and women who are in a position to put it to work. The slogan "Putting Knowledge To Work," which has been at the masthead of the Association for all of the years, perfectly states in four words the purpose of the Association and of the libraries that comprise it. Knowledge stacked upon the

shelves of libraries and laboratories is largely useless unless channels are opened and kept clear to those who can use it.

The growth of the Association and of the basic idea of special libraries has been phenomenal. We began 50 years ago with 60 members, mostly in the field of public affairs. There were very few specialized libraries in industry and commerce at that time. Today no large enterprise can function properly without the services of a special library, organized to meet its need for research information.

I have considered my own part in the Special Libraries Association as having given to me one of the greatest values—yes, the greatest value—in any career. In all of the work in which I have been engaged the guiding light has been my experience in the management of a special library—the Indiana Legislative Reference Bureau—and in the pioneer work in helping to start the Special Libraries Association toward its great career.

I shall count this day as a banner day in my life. All that I have done is reflected back to me in the honor you have bestowed upon me and in the beautiful medallion which records it.

Messages of Congratulation

It is a pleasure to send greetings to those attending the 50th Anniversary Convention of the Special Libraries Association.

In the past half century, there has been a tremendous increase in the demand for librarians who possess special competence in scientific and technical fields. Inspired by your motto, "Putting Knowledge To Work," the members of your Association perform a vital service in the national community.

Congratulations and best wishes for a memorable Convention.

President DWIGHT D. EISENHOWER

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Thirty-eight years ago I wrote a statement to the Association. It has been approved by its long use and by many republications. I cannot improve its text and I again suggest the same text to you. It follows:

"In the organization and management of every business, statistical and fact information play a most important part. Business executives must know the character and the location of the demand for the products made by their concern; they must know the sources for labor and raw materials; they must know credit and financial conditions and a host of detailed facts about all current operations of the business. Fact information of all kinds must be salvaged from a wide variety of sources both inside and outside the organization. In proportion as this information is promptly received and accurately compiled, the business will tend to prosper and the organization to function smoothly.

"While the truth of the foregoing has always been recognized by successful business men, they have differed in the methods which they have employed to secure facts and statistics and to prepare such information for current use. In many cases there exists more or less adequate machinery for the initial collection of business data, but the importance of organizing and preserving this material for future reference is not realized. Short-sighted policies in this respect have frequently resulted in financial loss to the company concerned.

"The function of the business library, as I understand it, is to collect and to preserve data of value to the business executive and to so organize this information that it will be available for use with a minimum of delay. There can be no question of the value of such service to the larger business firms, when the work is properly organized and the librarian in charge has a clear conception of the possibilities of his position. The statement that 'Knowledge is Power' is as true for business as for the learned professions, and the business librarian who can make his service an integral part of his firm's organization may become a positive factor both in the increase of profit and the development of constructive business standards."

The Special Libraries Association has grown in public service and public esteem all these many years since its founding, and I trust it may live to serve the American people for a century more.

Former President, HERBERT HOOVER

•

I am happy to greet the members of the Special Libraries Association on the occasion of your 50th Anniversary Convention.

We in the Department of Commerce have particular reason to recognize the basic and growing importance of experienced librarians in the many business and professional areas within our field of responsibility. That your organization has served continually for half a century is clear evidence that your members as well as your libraries' patrons are well served indeed.

I wish you a successful Anniversary Convention and many more years of practical contribution to the dissemination of information on which our progress and prosperity clearly depend.

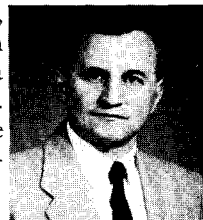
LEWIS L. STRAUSS, Secretary of Commerce

1959 Scholarship Winners



RUTH RUZICKA received her B.A. in June from the University of Washington with a major in sociology. President of the girls' dormitory and recently elected to Phi Beta Kappa, she was named the outstanding graduate senior of the University. For the past three summers she has worked in the State Library at Olympia and during the school year as an assistant in the Pacific Northwest Bibliographic Center. Miss Ruzicka will do her graduate work at Rutgers University School of Library Service.

STEPHEN TOROK, a graduate of the State Teachers Seminary in Budapest, received a certificate in metallurgy from Pennsylvania State University in 1958. A naturalized United States citizen, he is presently employed as a supervisor of student help at the Youngstown, Ohio, University Library. While in Hungary, he received a Department of Agriculture award and the Rakosi Jenó Honorary Award for journalism. Mr. Torok will enter Western Reserve School of Library Science in the fall.



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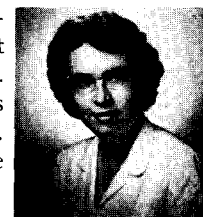
WILLIAM O. BAUM graduated in June from the University of North Carolina in Chapel Hill with a major in European history. During the school year he was employed as a documents assistant in the University's Business Administration and Social Science Library. Mr. Baum will use his \$1000 scholarship to study for his M.L.S. at the University of North Carolina's School of Library Science and at the same time will continue his work as a documents assistant.

MARCELLA AHNER received her degree in chemistry with a minor in mathematics and physics from St. Xavier College in Chicago this June. Since 1956 she has been employed in the Armour & Company Research Division Library. A member of the American Chemical Society, she demonstrated her research problem in chemistry before the student affiliate chapter of ACS this spring. Miss Ahner will do her graduate work at the University of Illinois Library School.



MARJORIE W. SCHAAL, a 1954 graduate of the University of Pittsburgh with a major in business education, is currently librarian of Westinghouse Air Brake's Switch and Signal Division Library, which she organized and developed. A member of the Pittsburgh Chapter, she has served as the Chapter's Hospitality Chairman and has been elected Secretary for 1959-1960. Mrs. Schaal will attend the Library School of Carnegie Institute of Technology in the fall.

NADINE HARKINS graduated from Westmont College, Santa Barbara, California, in 1957 and is now employed as a cataloger and reference assistant in the library of the Central Baptist Seminary in Kansas City, Kansas. While in college she worked as a library assistant and during the summers in the library consulting department of the Eugene, Oregon, public schools. She will use her two \$450 grants to complete her graduate work at the University of Denver Library School during the next two summers.



Standards and Convention Reflections

DR. PAUL KRUSE, Librarian

Golden Gate College, San Francisco, California

STANDARDS! THE TERM echoed and reverberated throughout the corridors, lobbies and suites of the Hotel Chalfonte-Haddon Hall from May 31 to June 3, 1959. It bounced along the Boardwalk and rumbled through the surf where beauties trod and judges probably love their work. The occasion was the Special Libraries Association's festive Convention that marked SLA's Fiftieth Anniversary and instituted the organization's Hall of Fame, honoring the pioneers and stalwarts of the Association.

"Everyone talks about the weather, but no one does anything about it." Not so with standards. Although the weather during most of the days in Atlantic City left something to be desired by vacationers and festive librarians on a holiday, impetus was given to the Convention at the opening general session by Honorable Robert B. Meyner, Governor of the State of New Jersey (whose plane was grounded by Atlantic City weather). He arrived, neither breathless nor too late, and true to his promise delivered a welcoming address to the Association which had returned to the state of its birth. At once, Governor Meyner paid homage to the beginnings of the Association, through the contributions of John Cotton Dana, and noted the rapid progress in science, technology and the humanities during the past 50 years with which libraries and research agencies have necessarily kept pace.

He referred to Alexis de Tocqueville whose writings on government and political philosophy perhaps predicted the role of libraries: ". . . The more a nation is democratic, enlightened, and free, the greater will be the number of interested promoters of scientific genius, and the more will be the discoveries directly applicable to productive industry." Governor Meyner posed the challenge to the assem-

bled convention, overflowing the Vernon Room, that "special libraries must play their role well" if de Tocqueville's prediction is to continue true.

The keynote address by Mrs. Elizabeth Owens accepted the challenge of the Governor's message. She reviewed the intent of the slogan of the Association, "Putting Knowledge to Work," as envisioned by its originator, John Lapp, who crystallized the idea of Guy Marion "to take the library idea into the realm of the doers and put knowledge to work." Mrs. Owen stressed the importance of work standards as a "must" for the years ahead. Those standards which must now be devised will enable libraries ". . . to bring information to the active doers and continue to put knowledge to work . . . with the mind and tools of tomorrow."

A number of representatives from other library associations in the United States and from abroad were present to help SLA celebrate its Fiftieth Anniversary, and many letters and telegrams of congratulations were received from library organizations and interested individuals throughout the world. Carroll Moreland, Chairman of the Council of National Library Associations, conveyed good wishes from the Council, which was further represented by Karl F. Heumann, President of the American Documentation Institute, Emerson Greenaway, President of the American Library Association, William S. Dix, Executive Secretary of the Association of Research Libraries, Rev. Andrew L. Bouwhuis of the Catholic Library Association, Margaret F. Hughes of the Medical Library Association, Mrs. Marguerite Loud McAneny of the Theatre Library Association and Dr. Louis D. Sass of the Association of American Library Schools. Representatives from library associations in other countries included Mr. Leslie Wil-



Syd Stoen

Members of the Executive Board and the Hall of Fame, host Chapter Presidents, representatives from other library associations and guests at the head tables listen to toastmaster Chester M. Lewis relate a "tall one."

son from Aslib in Great Britain, Dr. Josef Stummvoll from the Association of Austrian Librarians, Mr. Anis Khurshid and Mr. Adil Usmani from the Pakistan Library Association, Mr. Shih-kang Tung from the Library Association of China in Taiwan and Maria A. Etcheverry from the Asociacion de Bibliotecarios Graduados de la Capital Federal in Argentina.

Two diverse events, the *SLA Jubilee* and the Hall of Fame Luncheon, underscored the progress of SLA since its birth in 1909 and afforded cohesiveness to the conference for conventioners of all ages and experience. On Sunday evening, playing to an overflowing theatre, the musical entertainment reviewed, in a lighter vein, the development of special libraries as may have been evidenced in Conventions of bygone years. Surely no other group in the Convention worked harder or practiced more diligently to achieve their standard of perfection than did this group from the Entertainment Committee under the Chairmanship of Mrs. Vera Halloran (Bureau of Advertising). The musical revue itself was enchanting, and the story it told was at times most revealing.

SLA Jubilee, with its appropriate words and music, was written and directed by Philip L. Rose, assisted by Tony Paris, both of the Bureau of Advertising. The versatile cast, which portrayed a variety of characters from speakeasy entertainers to

Hollywood producers to special librarians on a spree, included Kirk Cabeen (Ford Instrument Division of Sperry-Rand), Freda Davenport (School for the Deaf and Hard of Hearing), Mortimer Davenport (Mannes College of Music), Wesley Draper (Academy of Medicine of Brooklyn), Vicky Fronjian (*Chain Store Age*), Jean Holcomb (Polymer-Chemicals Division of W. R. Grace & Co.), Evelyn Kahan (Marshalk & Pratt, Division of McCann-Erickson), Elaine Jones (Federal Reserve Bank of New York), Charlotte Madison (Compton Advertising Agency), Jane Schuyler (National Association of Manufacturers), Louise Stoops (U. S. Steel), Billie Salter (Federal Reserve Bank of New York) and Lee Traben (U. S. Steel).

The Hall of Fame Luncheon was held on Monday, following the first general session at which an initial group of 20 persons were officially inducted into the Hall of Fame, established to honor the outstanding contributions of its members to their profession. Eleven of the 12 recipients in attendance at the Convention were presented with bronze medallions by Mrs. Margaret H. Fuller, President of SLA during this anniversary year. Eight awards were made posthumously. (See elsewhere in this issue for names and more details.) Persons attending the luncheon were able to renew old acquaintances, and many of the honored guests reminisced and related

delightful and charming episodes from their own lives and others and made interesting observations on the formative years of the Association. Standards were far from nonexistent in those days, and they certainly were not ignored. The roster of the Hall of Fame attests most conclusively to the ability of special librarians to recognize the task to be done, discover the ways to perform it and apply the validity of their standards as they worked and their libraries grew.

The several Divisions and Sections of the Association planned for themselves a variety of panels, demonstrations, discussions and luncheon meetings. Here again the weather was more conducive to attending meetings than exploring the Boardwalk—although a full schedule provided some moments for relaxation.

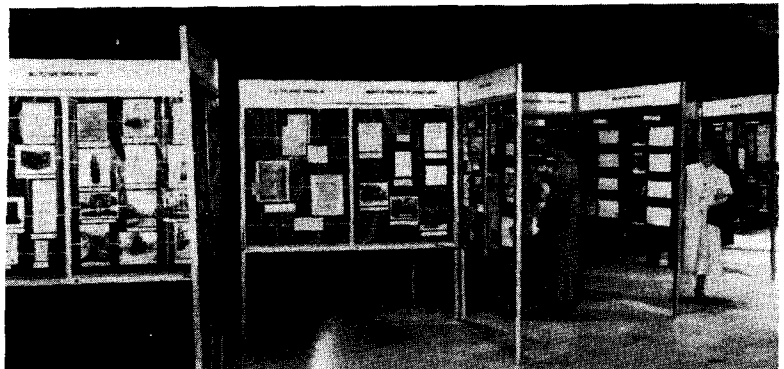
Tuesday, the fullest day of the Convention, held its quota of Divisional and Sectional meetings, plus two general sessions with their call to "Work Standard Time." Following the general session where the need and opportunity for standards for special libraries were discussed by Chris G. Stevenson (Manager, Technical Information, General Electric Co., Richland, Washington), the afternoon was given over to Divisional discussions led by competent members from each group. Undertones of frustrations and overtones of challenges emanated from many groups, but the fact that we have taken time to sit down and analyze our problems, set a goal and work towards it is a mammoth stride in the right direction. It is significant that

we are defining our own purposes of service in a variety of libraries and research situations. With those purposes recognized, we can intelligently define our measure of standards and clarify criteria of service.

"Planning—A Prelude to Progress" was the theme of the general session on Wednesday afternoon. With two librarians, an executive, a research director and a psychiatrist on the panel, the audience was undoubtedly prepared for anything. The program promised to be comprehensive, challenging and even interesting. It was! We are grateful to the librarians for their lucid descriptions of internal operations employing standards and sound principles of administration that placed their libraries in realms of esteem by management, setting a pattern for others. It was challenging to learn what management expects of their libraries in order to attain stature with their companies. In the words of Mr. Daniels, ". . . Management expects librarians to have a good working knowledge of the business and the company you represent, and be well acquainted with the areas of business interests of the people with whom you will work. . . ." Finally, it was refreshing to know that psychiatry has discovered librarianship.

The general session on Wednesday morning was given over to the affairs of the Annual Business Meeting. The state of the Association appears good. Resolutions of varying consequence were passed. Reports were sufficiently brief to be informative. The able leadership of SLA passed from the gracious, retiring President to the

Several panels of the interesting Archives Exhibit



Central Studios



Syd Stoen

Bill M. Woods, newly appointed Executive Secretary, watches Mrs. Margaret H. Fuller, retiring President, turn gavel over to Dr. Burton W. Adkinson, incoming President, and Winifred Sewell, First Vice-President and President-Elect

quiet dignity of the capable incoming-President, Dr. Burton W. Adkinson. The highlight of this session, however, was the announcement of the appointment of Bill M. Woods as the new Executive Secretary, replacing Marian E. Lucius, who resigned effective September first. The applause that greeted the announcement bespoke enthusiastic approval of the appointment. Undoubtedly, the office of Executive Secretary is trying as well as rewarding, and the efficient administration of the previous Secretary set a challenge for any who should follow. Few can be named capable of bringing the ability and the enthusiasm to the office of the Executive Secretary which it demands. None can do it better than Bill M. Woods. The Association is fortunate to obtain his services, and the Board is to be commended for its selection.

No reflection of an SLA Convention would be complete without comment on the Banquet and the festive air that always prevails. The Golden Jubilee Banquet in Atlantic City was no exception. Through the clever repartee of the popular and charming toastmaster, Chester M. Lewis, Chief Librarian, *New York Times*, the evening became exciting, and the Anniversary Convention sailed to a successful conclusion. Gifts galore, some of uncertain value, and hats of authority—but lacking authority—were genially distributed by

the jovial and loquacious toastmaster to the VIP's of all stations at the head table.

The Banquet address was provocative and appropriate, as delivered by August Heckscher, Director of the Twentieth Century Fund. In his theme, "Books in Today's World," he characterized the United States today as ". . . an age of leisure—but not an age of books. We have time on our hands; but we too seldom have the kind of time out of which thoughts emerge and within which wide reading is accomplished." He commented on the tenor of the times as a consumer society ". . . in which books and art have taken their places along with automobiles and electric ice boxes—buying and discarding them, using them as symbols of status, as indices of power, rather than as sources of true delight." In his comments upon the wide dispersal of culture in the United States, Mr. Heckscher observed that no one could fail to be impressed by the way paper books are sold by the millions and prints and reproductions are made available to all. These supreme gifts of machines that can reproduce with exactitude and fidelity make everyone the possessor of treasures which once belonged to only the smallest minority. "The question remains," continued the speaker, "whether our society which has gained in so striking a degree the capacity to transmit and diffuse culture may not

lose the capacity to create and originate it." His was a sobering thought. "It would be a sad thing to be known as a society which could print the classics in paper books, which could even read the classics, but had lost the power to create classics of its own."

At the Banquet, the announcements of the several scholarship awards, the Chapter recruitment awards, the membership gavel award and other kudos drew the usual and well-earned applause from regional and national groups.

The Post-Convention program featured a Panel on *International Cooperation in Documentation*, sponsored by Science-Technology, Documentation, Metals and Military Librarians Divisions. Tours and visits to libraries and research facilities in the Wilmington and Philadelphia areas attracted many conventioners who came from distant places.

The exhibits of the Fiftieth Anniversary Convention were numerous and well-planned. Exhibitors were generous with their time and hospitality, and special librarians were able to implement ideas and

find solutions to vexing problems of equipment and service as answered through materials on display. One of the special features of the Convention was the Archives Exhibit, depicting events and programs in the life of SLA. It was arranged by the Archives Committee of SLA and faithfully presented the work of the Association.

The Fiftieth Anniversary Convention was one of the largest, with nearly 1300 librarians and guests in attendance. The host Chapters of New Jersey, Philadelphia and New York can take pride in a job well done. The Convention itself, under the efficient management of Gretchen D. Little, Chairman, was an example of a type of standards which now hold our attention. The work of the Convention committees was effective demonstration of the cooperative ability of librarians when they assume a task set before them. Each year the task becomes increasingly challenging.

The gratitude we owe the Anniversary Convention resounds from the mountains to the plains, and to the ocean white with foam, whose shores we touched and loved a while.

Convention Papers Selected for Publication in Special Libraries

BONN, George S. Japanese Documentation Organizations and Facilities.

BREITENBACH, Dr. Edgar. Picture Research at the Library of Congress.

BROWN, Alberta L. The Measurement of Performance and its Relation to Special Library Service.

BROWN, Jack E. National Documentation Services in Canada.

BUTLER, Evelyn. The Rule of Thumb.

CARROLL, Phil. We Need Work Measures.

COFFIN, L. C. The Library of Congress and International Documentation: Acquisition and Control of Foreign Non-Trade Publications.

DIELS, Jan C. Technical Documentation in the Netherlands.

GOODWIN, Harry B. Some Thoughts on Improved Metallurgical Information Service.

GROSSMANN, George. Documentation in Latin America.

HILL, E. G. Using Russian Scientific Literature in Britain.

HYSLOP, Mrs. Marjorie. Answering Metallurgical Questions by Machine—A Progress Report.

JUHLIN, Alton P. Reproduction—Current Practices in Map Libraries.

KAMENSTEIN, A. L. Maps, Charts and Copyright. KINGWILL, D. S. Scientific and Technical Documentation and Information in the Union of South Africa.

LAHOOD, Charles G. Production and Uses of Microfilm in the Library of Congress Photoduplication Service.

LEE, Paul B. Copyright—The Publisher's Viewpoint.

NORRIS, Mrs. Elizabeth. Establishment of Standards for Social Science Libraries.

PLANNING: A PRELUDE TO PROGRESS, papers by: BOOTS, Rose, DANIELS, Arthur C., GOLDBERG, Dr. Martin, MARR, Donald, ROYER, Dr. George L.

POWER, Eugene. Microfilm as a Library Tool.

SCANLAN, Eleanor. The Perpetuation of Non-Essentials.

STEVENSON, Chris G. Standards for Special Libraries—The Need and the Opportunity.

SOLPHAR, Gerald J. Micro-Opaques.

STEIN, Dimitri R. German Documentation Services. STRIEBY, Mrs. Irene M. All The King's Horses.

WARHEIT, I. A. The Microfiche.

WARHEIT, I. A. International Documentation in Atomic Energy.

WILSON, Dr. Leslie. Aslib Services.

Convention Welcoming Address

HONORABLE ROBERT B. MEYNER, Governor, The State of New Jersey



Fabian Bachrach

IT IS A PLEASURE to welcome you to New Jersey for your Fiftieth Anniversary Conference—first, because we appreciate your past and potential contributions to the progress and well-being of our fellow men and second, because we are proud of the fact that our State of New Jersey was the birthplace of the Special Libraries Association and has been a leader in the development of special libraries ever since.

Today you will honor 20 outstanding persons for their contributions to the growth and development of your Association and its objectives, and we in New Jersey are proud that five of them were New Jersey librarians. This is, I believe, indicative of our leadership.

The contributions of your first President, John Cotton Dana, former Director of the Newark Public Library, are, of course, familiar to all of you. In establishing the Business Branch of the Newark Library, he set a new frontier for public library service in the world. It was natural that he should later help conceive the idea for a Special Libraries Association and be instrumental in bringing it to life. It is particularly fitting that you should return to Atlantic City on this occasion, for it was here that preliminary plans were made 50 years ago to translate into reality his idea for an association of special librarians—librarians dedicated to mutual assistance and encouragement in collecting and effectively disseminating information in the various special categories of value to their patrons.

The special library as we know it today and as we see it developing is, in a sense, a development of the twentieth century. It continues to amaze me that once a man could read and master all the knowledge

of his time—and that only three or four centuries ago a man could hope to read and, with a reasonable amount of diligence, obtain a grasp of all the meaningful printed materials in his field.

With the turn of this century, however, there came an intense specialization in all areas of knowledge. Advances in the various sciences and technologies since the beginning of World War II have been truly tremendous. Today, even the narrowest specialist experiences extreme difficulty in keeping abreast of the important writings in his special area of competence.

Before the beginning of this century the larger libraries could reasonably be expected to acquire and maintain the significant books and other printed materials in the major areas of man's endeavors. Today they are literally in danger of drowning in their own accumulation.

We are in a "research era." It is estimated that the United States now spends more for research in one year than it spent in all the years prior to this date. One of the major research foundations has estimated that in 1956 five billion dollars was spent in research, three billion of this in industrial research.

There is every evidence that this massive research effort will continue to grow at an accelerating rate. And with it will come an enormous increase in the output of literature recording progress and results. Approximately 60 million pages of technical literature are now published every year. This, translated into concrete library terms, will require just under two miles of new shelving each year. And it does not account for the non-technical literature man continues to pour forth in ever-increasing quantities.

Within this mass of printed materials lies today's frontier of knowledge and the bases for tomorrow's break-through. For the sake of our own welfare and, indeed,

of our very survival, we cannot afford to lose this knowledge. And if we do not collect, organize and store it for ready access to all with legitimate claims to its use, it may as well be lost.

This is the point at which the special librarians and special libraries can render vital service to science and humanity. They can bring order out of impending chaos.

As I see it, here is the great challenge to special libraries everywhere, whether they be private libraries, corporation libraries, public libraries, university or college libraries or libraries maintained by the various levels of government.

The challenge is accented in this state. With sound justification, New Jersey has been called "the scientific state," "the research state" and "the cradle of research." Within its borders, one three-hundred-and-seventieth of the United States, one seventh of all industrial research is crammed.

The list of companies that maintain such facilities in New Jersey reads like a "Who's Who in American Industry." Princeton has become a research center of the broadest type. Public opinion and educational research organizations are found side by side with others in the fields of chemistry, electronics, aeronautics, textiles and atomic energy. The country's largest research laboratory, the Bell Telephone Laboratories, is located at Murray Hill. Many other such facilities are concentrated in the northeastern part of our state. Major research programs are found at Princeton, Rutgers and Stevens Institute.

Carrol M. Shanks, in a recent talk before the State Chamber of Commerce, estimated that these, and other research facilities throughout New Jersey, provide employment for more than 65,000 people with prospects of many more thousands in the future. This is to say nothing of the number of job opportunities that the products of this research provide and will continue to provide for many hundreds of thousands in the state and throughout the nation.

If we must advertise our state with a motto on our automobile registration

plates, "The Research State" would be most appropriate.

Alexis de Tocqueville has for a long time been one of my favorite writers on government, and his classic, *Democracy in America*, is a favorite treatise on political philosophy. In thinking about what I might say to you today, I remembered two of his prophecies. You may recall his prophetic statement about the coming struggle between Russia and America. Another of his prophecies is less known today. A century and a quarter ago he wrote, "You may be sure that the more a nation is democratic, enlightened and free, the greater will be the number of interested promoters of scientific genius, and the more will be the discoveries directly applicable to productive industry. . . . Possessing education and freedom, men living in democratic ages cannot fail to improve the industrial part of science. . . ."

This story of our progress in research is well known. One element, however, which receives little public notice is the importance that the scientists attach to the special libraries maintained by industry. Even the smallest installation maintains a minimum of 500 books for day-to-day reference, and the Bell Telephone Laboratories has 45,000 cataloged books. One estimate has it that about three million such highly technical books are available in New Jersey.

Our industrialists and our leaders understand and act in accordance with Thomas A. Edison's research dictum, "I begin where others have left off."

I have been talking of special libraries primarily in terms of those serving the industrial and scientific communities. And I have done this because it is in those areas that the recent increases and needs have been most dramatic. We must not forget, however, the importance of the role of our special libraries in other areas—in the humanities, for example, including art, literature, journalism and law. It goes without saying they occupy, and will continue to occupy, a vital position in our culture.

If de Tocqueville's second prediction is to continue true, and if his first is to end

in success for the United States, special libraries must play their role well. They should plan now to meet present needs and those of tomorrow's expanded economy. They must make the results of research quickly and easily available to all elements of our society for all legitimate purposes. They must turn the skills of scientific inquiry upon themselves to help determine how they can best do this. They must acquire more trained librarians with intimate knowledge in the various subject fields—librarians who can be integral members of the "research team." They must develop new and effective methods of retrieving requested information and materials.

And most important, I believe, they must develop new and additional patterns

of cooperation and mutual assistance with other special and general libraries—public, college and university, private, industrial and governmental—and with other centers of knowledge. No special library can ever satisfy all the normal needs of its patrons. No science can insulate itself from the other disciplines. An understanding of their *interrelations and interdependence* can often be the keystone of success. For the sake of efficiency in the optimum effort necessary, our libraries must learn and adopt new ways to share and distribute their responsibilities according to their particular needs and competence.

On the past record of the special libraries as I know it, I am confident that they will meet these challenges.

The Long Look: A Keynote Address

ELIZABETH W. OWENS, Librarian

Union Electric Company, Saint Louis, Missouri



Edwyn Portrait

IT IS FITTING that on our Fiftieth Anniversary we take a long look backward to a past that is distinguished and a long look forward to a future that is compelling.

Atlantic City is an appropriate spot to hold our celebration because it was here, in 1909, that the seed of our Association was sown. Anna Sears, librarian of the Merchants Association of New York City, mentioned the need for a new library organization to Sarah Ball, librarian of the Businessmen's Branch of the Newark Public Library. Miss Sears suggested a joint association of people in New York and New Jersey who were doing special library work. Miss Ball, in turn, discussed the possibility with her chief, John Cotton Dana. His response was immediate and enthusiastic. He recommended the formation of a national

group instead of a regional one, and his suggestion was accepted.

The name Special Libraries Association was chosen, and under Mr. Dana's sponsorship the organization, aimed to meet the need of the new movement in the library world, became a reality at Bretton Woods in 1909. Many of the charter members represented special departments in public and university libraries, but a surprising number were from various fields of industry such as insurance, engineering, finance and public utilities.

Among that first small group gathered for a meeting on the eve of the ALA Convention, the most enthusiastic of them could scarcely have visualized the stature that small association was destined to attain. They surely did not dream that almost every type of endeavor would come to depend upon the members of the Special Libraries Association for every kind of available information.

The original purpose of the organization was service. One of the charter members, Guy Marion, then librarian of Arthur D. Little Co., said that the intention of the founders was "to take the library idea—the use of print—into the realm of the active doers."

John Lapp, early editor of *SPECIAL LIBRARIES*, crystallized this idea when he said "The basic purpose of the special library—is to put knowledge to work."

All of those early stalwarts agreed that service was the prime function, but almost at once they began to think of qualifications and standards for those performing special library work. In 1911 M. S. Dudgeon said (*SPECIAL LIBRARIES*, Dec. 1911, p. 114-5) that to be a successful special librarian one "should have a personality such as would qualify him eminently for a politician."

Even with this early interest in qualifications, rapid growth, World War I and its attendant changes brought the Association to the early 1920's with no concrete work done along these lines. However, the question remained high in the minds of the leaders, and in these years the Association cooperated with ALA in its movement for certification of librarians. Martha Zachert, in her excellent thesis "An Association in Search of Standards" (Columbia University, Library Science 331, 1958), notes many articles written and committees appointed to study the problem during this period. The 1927 Committee on Training, headed by Rebecca Rankin, suggested that standards for special librarianship should be adopted "with the hope that persons may be trained to fit the positions in special libraries in order that the entire fortune or success of the special library may not be due wholly to the individual."

Some attempts were made to stress the teaching of special library courses in the early 30's, but depression years saw little progress. A return to economic normalcy and consequently the establishment of more special libraries brought the question of standards before the Association again. The 1939 report of Mary McLean,

Chairman of Professional Standards, summarized the need clearly and definitely (*SLA. Proceedings of the Thirty-First Annual Meeting*, p. 42-3):

The question of standards is by no means new, as many members of S.L.A., both in discussion and printed articles, have stated. There is a definite need for formulating standards. I think, first, that we should try to formulate personal qualifications for membership in the Association, and second, try to draw up some standards of procedure for work in a library.

With this excellent preamble we should have followed through at once. Unfortunately, we did not. A second World War found us working mightily to put knowledge into the hands of the active doers. At the War's end, we had become a very large Association, devoid of any standards and struggling with all of the problems attendant upon a too rapid growth.

In 1947 Irene Strieby, President, appointed a Professional Activities Committee with four subcommittees: Recruiting Personnel Classification, Library Education and Standards. Surveys were conducted and recommendations were made during the next few years by the various sections of that committee, but no standards came into being. A few years later Gretchen Little and Chester Lewis, in their presidential reports, recommended a study of professional standards, and a Professional Standards Committee was one of the first appointments made by the new President, Katharine Kinder, in 1956. It was the brilliant Ruth Savord, Chairman of that committee, who really threw down the gauntlet to us in 1957 in her strong appeal for professional standards. She concluded her report with the statement, "I hold every man a debtor to his profession. Are we ready to pay our debts?"

We accepted her challenge by adopting, in 1958, the report of that great Committee on Professional Standards. We came of age at 49—a little late perhaps, but may the additional years add to our wisdom.

We stand today at 50 an international association of more than 5,000 members with 31 Chapters in the United States and

Canada and strong Divisions divided into sections of specific interest. We maintain an excellent executive office, publish an outstanding journal, support a translation pool, a consultation service and a scholarship and student loan fund, carry on an active public relations, membership and recruitment program and participate jointly with other library associations in many kindred activities.

Now we are ready for the Long Look Forward—

The very first step into the next 50 years must be the achievement of the second part of our goal—work standards. Alberta Brown, our immediate Past-President, raises the question "What is a work standard? Is it merely the measurement and complete analysis of a man's time? In the special library it is much more than that." Standards are the tools of service which must be developed, sharpened and adjusted to an organization. We, as an Association, have not provided our members with these tools, and a beginning must be made now.

We need work standards for ourselves; we need them as a guide for top management; and we need them to establish special librarianship as a profession. It is important that we develop standards for bibliographies, interlibrary loan, abstracting, indexing, cataloging, library equipment, library space requirements, lighting, bindery procedures and the handling of special materials such as photographs, films, slides, clippings and many others.

Samuel Sass has placed before us another aspect of the problem in his provocative article "Must Special Libraries Be Parasites" (SPECIAL LIBRARIES, April 1959, p. 149-54). He cites the reaction of larger libraries that deal with the special library in fields of interlibrary cooperation. His study brings out the fact that many large university and public libraries look upon the special library with disfavor. Some have restricted or abolished interlibrary loan, others have failed to seek our cooperation in bibliographic centers or union catalogs. The reasons given were that in many instances the "specials" have had

subprofessional people attempting to do professional work, which meant failure to furnish adequate bibliographic information when requesting interlibrary loans; reference information is often inaccurate or incomplete and cataloging data runs the gamut from excellent to poor. The lack of standards in these areas places an undue burden on the staffs of the cooperating libraries. In his conclusion Mr. Sass admonishes special librarians to:

Look to their professional standards; if they want to participate in cooperative library activities as equals of their academic and public library colleagues, the quality of their personnel and their standards of workmanship cannot be inferior.

Many of you may be thinking that you will not be able to force work standards upon your organizations. *Force* is not the thing. Let the work standards be a guide. They can be used in establishing new libraries; they can be authoritative tools when new staff, reference sources or equipment is needed in the established library and they can be an effective weapon if questions arise when evaluating the library program. Executives are, in the main, reasonable people. If they were not, it is not likely that they would have risen to their present places of authority. They are willing to give the scientist the space, equipment and staff needed as specified by his professional association. If we, as professional librarians, have no standards to present, how can we expect professional consideration?

This Convention may not perfect many standards. Patterns can be cut and fitted and they, no doubt, will need to be recut, refitted and then adjusted to the individual situation. We must make a beginning *now*.

Let us go forward into the second 50 years prepared to accept the age of automation and the era of mechanical information retrieval and armed with the best of tools—a set of standards keyed to the times. Let us continue to bring information to the active doers and continue to put knowledge to work, not with the mind and tools of yesterday, but with the mind and tools of tomorrow!



Report of the President: SLA's Fiftieth Year

MARGARET H. FULLER, President, 1958-1959

SPECIAL LIBRARIES Association is completing its fiftieth year this month. We can well be proud of the achievements and steady growth throughout these years, but it is the work of this past year we are reviewing here. However, before we discuss these accomplishments there are two things we must realize: first, that projects finished during the year are an accomplished fact only because of the concentrated work of individual SLA members and committees over a period of years; and second, that projects started during this year will in some cases take many years to finish.

Completed Projects

Foremost among the first group of achievements are the membership requirements approved by Association members last August and put into effect on January 1, 1959, next the completion of the organization of the Advisory Council with its elected chairman, now the Second Vice-President of the Association. The establishment of the SLA Hall of Fame is still another and included in this, the election to it of the first 20 members, 11 of whom attended the Convention. The 50-year history of Special Libraries Association, piloted by the Fiftieth Anniversary Committee with Alma C. Mitchell as editor, is a permanent record of half a century of our Association, and finally we might include here the work of the Archives Committee in gathering and preparing 45 exhibits showing the growth of member organizations against a background of the economic history of the United States. With the exception of the archival exhibit and the 50-year history of SLA, these projects are finished accomplishments only in the

EDITOR'S NOTE: Sections in quotation marks have been taken directly from the various annual committee reports.

sense that a first stage has been satisfactorily achieved.

New Projects

In the second category we can include five projects, although it is not entirely fair to include the Personnel Survey among these for the idea and much preliminary work preceded this year. Under the direction of Kathryn E. Smith, Assistant to the Executive Secretary, and the SLA Personnel Survey Committee, the Survey is now "off the ground." Many members have already received a sample copy of the questionnaire with the request to designate the person to whom they wish the actual questionnaire sent. The results of this survey are, of course, unknown at present but they can be, and we hope will be, far-reaching.

Two funds that should grow and will have an effect on our profession are the Eleanor S. Cavanaugh Scholarship Fund and the John Cotton Dana Lectures on Special Librarianship. The scholarship established in memory of an Association member who was a special librarian for 42 years and who worked for Special Libraries Association in many capacities including the presidency is to be administered by the Scholarship and Student Loan Fund Committee and to be awarded whenever in the opinion of the Committee there is a sufficient amount in the fund. The John Cotton Dana Lectures on Special Librarianship resulted from the suggestion of a West Coast Association member that an SLA Birthday Fund be established, the receipts to be used for furthering our profession. The Executive Board approved a recommendation from the Advisory Council that funds voluntarily contributed by members be used to establish this lectureship and that the availability of the lectures be publicized. Because Headquarters

has already received requests for these lectures next year from library schools, a committee of three has been appointed to develop the necessary procedures. Both the Eleanor S. Cavanaugh Scholarship Award and the John Cotton Dana Lectures can develop into effective means of furthering special librarianship.

Next we should include the search for a public relations consultant who had experience with associations. David U. Snyder of Executive Research, Inc., was engaged in February primarily to help SLA select the best methods of explaining to business and research organizations the advantages to them of a special library under the supervision of a trained librarian. His assignment is to study the Association and to suggest methods of accomplishing these aims. In the meantime Mr. Snyder has assisted with several other public relations efforts including the publicity announcement of the SLA Hall of Fame members and publicity for the Fiftieth Anniversary Convention.

The fifth project, really in its infancy even though it has been talked about for many years, is the need for work standards for professional library staff members. A beginning has been made during the Convention, but if realistic workable standards are to be developed it will take much thought and hard work on the part of a group of SLA members, in the form of an Association committee, who believe that such standards are needed and that they can be developed.

Publications and Services

Let us turn now to the work of continuing Association committees. First there are the committees concerned with SLA publications or with services that are the result of unpublished material.

The Publications Committee reports that it is studying the question of publishing Convention transactions. The problem was discussed at an Advisory Council meeting in February. The following recommendation was sent to the Executive Board: "That the Publications Committee



Blackstone Studios

Margaret H. Fuller

review the feasibility of publishing Convention proceedings."

The *Technical Book Review Index* Committee reports that TBRI is publishing its twenty-fifth volume in 1959. The report includes this bit of history: "It is appropriate at this Fiftieth Anniversary to recall the time when Special Libraries Association was 25 years old. Looking through the records, one can find that in June 1934 the following proposal was presented to SLA: 'The Science-Technology Group recommends to the Executive Board the appointment of a committee to consider the possibility of the publication of a *Technical Book Review Index*.'

"Not many people know that a publication under that name was previously published in Chicago in 1915, listing book reviews contributed by the Carnegie Library of Pittsburgh. Later, in 1917, this publication was issued in Pittsburgh by Ellwood H. McClelland, technology librarian at the Carnegie Library of Pittsburgh. This *Technical Book Review Index*, however, ceased its publication in 1918.

"Then, 25 years ago, the Special Libraries Association planned to revive this publication. Following the duly appointed committee's recommendation, a grant of \$3,000 was obtained from the Carnegie

Corporation. As a result, the first issue of *Technical Book Review Index* was published in 1935."

The Non-Serial Publications Committee has worked on 17 publications during the year in various stages of preparation ranging from "under consideration" to "published in 1959." Two have already been published, *Translators and Translations: Services and Sources* and *SLA Loan Collection of Classification Schemes and Subject Headings Lists*, and a third being printed is *Picture Sources: An Introductory List*. Nine publications have received preliminary approval by the Executive Board. One of these is the revised edition of *Technical Libraries* being prepared by Lucille Jackson Strauss.

SPECIAL LIBRARIES began its fiftieth year in January 1959. This golden-covered issue included the first three-color page in the history of the magazine, illustrating the change in cover design for each decade, together with "Some Observations on Five Decades of *Special Libraries*" by Mary L. Allison, editor.

The two committees concerned primarily with the dissemination of unpublished material are the Translation Center Committee and the Committee on Special Classifications. The work of the former can best be described in the words of the Committee Chairman, John P. Binnington: "Within the last year significant changes have occurred in the operation and the program of the Center. With the steady increase in the use of the Center, it was realized that neither the Committee nor Mr. Henkle of The John Crerar Library could devote sufficient time for the administrative duties required for the maintenance of an efficient organization. To provide the needed direction, the Executive Board approved the Committee's request to establish a position of Chief of the Center.

"Two services provided by the Center were discontinued during the year. The card service, which provided the titles of translations on cards, was discontinued after six months because of lack of support.

"*Translation Monthly*, the Center's

monthly listing of translations received by the Center and those available from other sources, was discontinued with the December 1958 issue. *Translation Monthly* can be considered as having been one of SLA's most successful publications. It was first published in 1955 with eight pages an issue and 648 subscribers. By 1958 each issue contained 56 pages and the number of subscriptions had doubled.

"With the establishment of a translation center by OTS certain changes in the program of the SLA Center have occurred. *Translation Monthly* has been replaced by *Technical Translations* published by OTS. All translations received by the SLA Center will be listed in this new publication. Copies of all translations received will be exchanged by the two centers. The SLA Center will sell copies of all unpublished translations while the Library of Congress Photoduplication Service will sell copies of all Russian translations."

The principal work of the Committee on Special Classifications during the year has been the final preparation of the list of holdings of the SLA Loan Collection mentioned above, which was published in March 1959. In the summer of 1958 this Committee received over 50 classification schemes and subject heading lists from the Classification Committee of American Library Association. The SLA Committee is now actively engaged in a program of acquisitions of classification schemes "so that the Collection can become a clearing-house for these materials."

Professional Growth

Next we will discuss the work of committees primarily concerned with furthering the professional growth of the Association. We might include five, Recruitment, Scholarship and Student Loan Fund, Admissions, Membership and Consultation Service.

The original five-year recruitment plan developed under the chairmanship of Thelma Hoffman ended in June 1958. The new Committee is working on a program that will effectively carry forward this five-year plan for recruiting librarians for spe-

cial libraries. Under consideration for further study are six action projects, two of which might be mentioned here: the reinstatement of the *Newsletter* and a recruitment handbook, both useful tools for Chapter Recruitment Chairmen. William S. Budington, Chairman of the Committee, reports the work of this year as follows: "Of greatest importance to recruitment activities this year has been the H. W. Wilson Company Chapter Award, presented for 1959 to the Chapter demonstrating a recruitment program of outstanding interest and significance. Nearly all Chapters have continued, in greater or lesser degree, career day speeches, display of posters, personal contacts with prospects and with counselors, distribution of brochures, reprints and so forth—with specific efforts no less valuable because of their conventional character. However, the stimulus of the award has produced some highly original ideas and activities. Evaluated and described, many can undoubtedly be recommended for adoption elsewhere." Among the brochures and reprints distributed, largely by SLA Headquarters, were some 10,000 issues of *Putting Knowledge to Work*.

The Scholarship and Student Loan Fund Committee reports that "Thirty-two completed applications were processed. Many additional inquiries came to the Executive Secretary as well as to the Committee. Two of the candidates were citizens of Viet Nam, one of Egypt and another of China. The choice was difficult as all of the candidates were eligible and most of them were well qualified." Five scholarships are being awarded this year.

The Committee also made a survey of courses on special librarianship being given in accredited library schools. The results are interesting. Replies were received from 30 of the 32 library schools surveyed:

No courses	4
One course	7
Two courses	3
Three courses	6
Four courses	4
Five courses	1
Six courses or more	5

After reviewing the SLA recruitment and scholarship activities it seems logical to turn to the reports of the Admissions and Membership Committees.

The Admissions Committee is a new standing committee established by the Executive Board in September 1958 to implement the membership requirements. "The Committee consists of three members. It has concerned itself with organization, establishment of procedures and with eligibility decisions and interpretation of the membership standards, for the guidance of the Executive Secretary. . . . Experience so far shows that the following three requirements of membership are the ones most often questioned by the Executive Secretary when she refers applications to the Committee for decision: 1) Is the applicant's place of work actually a special library? 2) Is the applicant performing professional work? 3) Does the applicant have the necessary number of years of experience? To answer these questions, it is often necessary to investigate references in order to evaluate fairly an applicant's qualifications."

The Membership Committee reports that because of the new membership requirements it has been chiefly concerned with the interpretation of these requirements. During the year the Manual of Procedure for Chapter Membership Committees has been revised and is currently being prepared for distribution. No membership campaign was promoted during the year because of the change in membership requirements. Active memberships will of necessity grow only as fast as eligible librarians accept positions in special libraries. However the Committee suggests that an intensive campaign be launched to increase the number of Sustaining members. The May 20, 1959, membership report from SLA Headquarters is gratifying to the large majority of members who believe that by adoption of professional standards we have taken a strong step forward and probably surprising to those who felt the result would be a tremendous drop in membership. There are now 5063 members compared with 5209 on May 20, 1958,

a drop of only 146. A drive for Sustaining members can replace these 146 members and add many more.

To progress from recruitment to membership and then to the establishment of new special libraries is consistent. The committee concerned with the latter activity is the Consultation Service Committee. This Committee of five, with Mrs. Florence H. Armstrong as Chairman, together with the Chapter Consultation Officers have achieved a remarkable record during the year. There were 96 inquiries about setting up libraries and 58 consultations. As a result 17 new libraries have actually been started and 35 inquiries are pending.

In addition, because of the obvious need for more lengthy consultations than could be given on a free basis, the Committee established an organizational procedure whereby prospective consultants could be selected. During the year 21 persons have been ratified as SLA Professional Consultants. To date one professional consultation has been completed, resulting in the employment of a professional librarian through the SLA Placement Service.

Awards

Last summer a new standing committee was established on Awards. This Committee is not concerned with the selection of recipients of the various awards but rather with compiling a record of awards, including a description and the recipients of awards given by Chapters and Divisions as well as by the Association. At the Association level there are four awards, two competitive and two honorary. The two competitive awards are the Gavel Award, given each year to the Chapter with the largest percentage increase in membership during the year, and the H. W. Wilson Company Chapter Award, presented by the H. W. Wilson Company to the Chapter which in the opinion of the judges presents the best program during the year on a predetermined subject. This is the first year the award has been presented. The subject was recruitment and nine Chapters submitted projects to the judges.

The honorary awards are the SLA Professional Award and the Hall of Fame. The SLA Professional Award recognizing notable achievement in, or contribution to, the field of special librarianship was not granted in 1959. The Hall of Fame was established this year as part of our Fiftieth Anniversary celebration. Members are named to the SLA Hall of Fame in recognition of their outstanding contribution to the growth and development of Special Libraries Association after completion of an active professional career or following announcement of retirement.

Convention

The Convention Committee is probably the Association committee whose members of necessity spend the greatest number of hours for SLA each year but always when the Convention is successfully over, the Chapter's reward has been the knowledge that a job has been well done plus a closer knit relationship between its own members. The first of these is most certainly true of the 1959 Convention Committee, under the able chairmanship of Gretchen D. Little, but the eventual reward has been made more difficult because three Chapters participated heavily and a fourth to a lesser extent in the Fiftieth Anniversary Convention. However, let us hope that when this memorable Convention has become history the Association members who have given so much of themselves to the success of this closing event of a year of celebration will feel it was all worthwhile.

Among the special guests attending the Convention were the Hall of Fame members and representatives from American library associations and from library associations in many other parts of the world. Your President sent out 102 invitations to presidents of these associations throughout the world. Library associations of England, Austria, Pakistan, China and Argentina sent official representatives, and letters of congratulations and good wishes were received from over 30 associations. Special hospitality was offered to these

representatives and to other foreign librarians attending the Convention by the SLA International Relations Committee.

Public Relations

The work of the Public Relations Committee this year has centered around the Fiftieth Anniversary celebration including the Convention. In the words of the Committee Chairman, "The record is by no means all in at this writing. This is particularly true of the newspaper publicity. Many editors indicated that they preferred to run stories about the Association just previous to the Convention. . . . There is every indication, however, that the total space in print by Chapters and Divisions, when added to the Association efforts, will make this a banner year. . . . Several Divisions undertook to spread the news of SLA's Fiftieth Anniversary to the trade magazines in their fields. . . . Chapter-inspired efforts resulted in many features in company house magazines, which are always of outstanding value to a special librarian's own 'public.' . . . The library press has been generous with SLA stories for this Anniversary. . . . A major network triumph was the half-hour forum on the CBS-TV program 'Right Now' called 'Are We Underrating Our Libraries?' . . . SLA purchased a film record of this program."

In preparation for this year's publicity, the Public Relations Committee had previously prepared a kit and designed our Fiftieth Anniversary seal. Almost 500 kits were distributed last summer and fall to Chapters, Divisions and to the press, and 20,000 seals have been used by SLA members to call attention to the Association. Of real public relations value to Special Libraries Association is the excellent article by Mrs. Irene M. Strieby titled "Looking Around" in the May-June 1959 issue of *Harvard Business Review*.

Cooperation with Other Associations

Last year Alberta Brown mentioned the cooperative work of the Association and its members with other organizations. This healthy trend has continued as evidenced

by the many joint Chapter meetings, by joint meetings with other library associations, by combined programs planned by Divisions for the Convention and by requests for either an SLA representative on a committee or a committee to represent Special Libraries Association.

To the 20 SLA representatives reporting each year to our Association has been added a representative to the American Standards Association Z-39 Committee on Statistics, and a liaison representative has been appointed to consult with the Librarian of Congress about the program under Public Law 480.

The Copyright Office of the Library of Congress suggested that a committee be established to study possible changes in the Copyright Law in preparation for its eventual revision. The Executive Board authorized the establishment of a committee of three to follow developments and to keep SLA members informed.

The Library Services Branch of the U. S. Office of Education asked for a committee of five to advise them in reporting statistics in the special libraries field.

SLA has been involved in four project proposals this year. A request came from the Office of Technical Services for a proposal to prepare a handbook for the use of staff ICA missions. A proposal was presented but was not accepted.

The Washington, D. C. Chapter submitted a proposal and request for grant of funds to the Council on Library Resources, Inc., for research in federal library problems. The proposal has been turned over to Brookings Institution by the Council and is still under consideration.*

SLA was invited by the Chief of Air Pollution Engineering Research of the U. S. Department of Health, Education and Welfare to submit a proposal to update the *Register of Air Pollution Analyses*. The Association declined this invitation.

* EDITOR'S NOTE: On June 24, 1959, the Council on Library Resources, Inc. granted \$72,965 to Brookings Institution for this survey of federal libraries.

The National Science Foundation asked the SLA Translation Center to submit a proposal on a Survey of Translation Activities in Universities, Societies and Industry in the Fields of Science and Technology. This proposal was submitted by the Committee to NSF and is still pending.

Special Libraries Association was invited to participate in or to send a representative to many events during the year. When possible your President accepted; when this could not be arranged an SLA member was appointed to represent the Association or a special letter of congratulation was sent. These invitations included in chronological order: the dedication of Purdue Memorial Center, the inauguration of the President of Wagner Lutheran College and the observance of the college's seventy-fifth anniversary, the observance of the one hundredth anniversary of the Tredwell Library of Massachusetts General Hospital, a meeting called by Secretary Fleming of the U. S. Department of Health, Education and Welfare to explore such matters as current and long-term needs in research—how the results of research may be better used for the advancement of health and how a more effective job can be done in health information and education—a meeting arranged by Information for Industry, Inc. in conjunction with the American Chemical Society convention in Boston, the dedication of the new Colgate University Library, the laying of the cornerstone of the new Library Center of Drexel Institute of Technology (a message from Special Libraries Association is included in the cornerstone), the ceremony opening the Walter Hampden Memorial Library for study to those interested in the literature of the stage, the biennial convention of the National Undergraduate Library Science Fraternity, the inauguration of the first president of San Fernando Valley State College and the dedication of the library building, a panel discussion during the convention of the American Book Publishers Council, and finally the German Library Association meeting May 19-23 in Freiburg, Germany. Melvin Voigt represented SLA at the latter. All these

varied invitations from California to Germany can only mean that our Association is becoming better known.

Summary

Back of the accomplishments described in this report and many more found in the full committee reports in this proceedings issue of *SPECIAL LIBRARIES* are the hours of thought and time of over 500 SLA members who voluntarily gave their energies to their profession and Association through their Chapters, Divisions or Association committees. To aid these members fulfill their responsibilities and to keep the records and handle the business of the Association we have SLA Headquarters. It has been my privilege this year to spend many hours in this Headquarters office. The staff is a hard-working loyal staff with genuine respect for the Executive Secretary, Marian E. Lucius. Miss Lucius has served Special Libraries Association for five and a half years, years that have seen many changes and accomplishments, far too many to enumerate here. Through it all she has kept the Association business affairs in order, has helped and encouraged SLA members in their volunteer tasks and has done much to strengthen SLA's public relations. It is with sincere regret but real appreciation for all she has contributed that the Executive Board accepted her resignation.

During this year SLA members have seen the completion of many SLA projects on one hand, on the other hand the beginning of new ones. Now it is time to close the record for SLA's first 50 years, a record of steady growth, professional progress and increasing strength throughout the years because of special librarians' belief in their ability to provide an important service—that of "Putting Knowledge to Work." As this fiftieth year becomes history, Special Libraries Association is ready to look to the future and to assume its responsibilities in the collection, organization and dissemination of the ever-increasing volume of information in this fast moving world in which we live and work.

Report of the Treasurer

ANNE L. NICHOLSON

THE ASSOCIATION'S DETAILED financial statement for the fiscal year ending September 30, 1958, was published in the January 1959 issue of SPECIAL LIBRARIES. It showed a surplus of over \$15,000 in income over expenditures. Operating expenses were \$5,700 less than budgeted and \$14,500 greater than in the previous 12 months. Assets increased \$27,700 to \$200,600.

The Reserve Fund continued to show a modest increase to \$49,300. The Scholarship and Student Loan Fund balance was \$10,960, about \$800 larger than the year before. The Publications Fund balance was \$26,450, after writing off approximately \$4,400 of the balance of inventory when it was decided to maintain this fund on a cash basis in the same manner as all other Association accounts. The balance in the Translation Center Fund increased \$13,000 to \$34,280, reflecting receipt of \$25,000 from American Iron and Steel Institute and \$5,888 from the U. S. Public Health Service minus increased operating costs.

For the six months ending March 31, 1959, the Association's income decreased from the same period a year before, \$107,300 compared to \$109,150. Operating expenses increased to \$63,250 from \$59,500 for the corresponding period in 1958. Nevertheless, the general operating fund balance was

\$115,290, the equivalent of last year's operating cost and \$4,600 larger than on the same day in 1958. The various special fund balances showed the increases or operating decreases normal for the period, except that gifts to the Scholarship and Student Loan Fund were less than in the year before.

The grants received for the Translation Center Fund during this fiscal year are a second installment of \$5,887 from the National Institutes of Health, \$24,124 from the National Science Foundation and \$9,000 from the Office of Technical Services, a total of \$39,011.

It is roughly estimated that expenditures may be about \$15,000 over this year's budget. Forty percent of the increase will be due to non-recurrent expenditures connected with the Anniversary celebration; 57 percent will be spent on the Personnel Survey and for publicity and public relations for the benefit of members, to further the recognition of the profession and ultimately to increase membership.

The last two fiscal years have left a surplus of over \$41,000, and it has seemed fitting this year to spend some of this surplus from members' money and efforts for the future benefit of those members and in recognition of those who worked so hard in the past for the benefit of the Association.

Report of the Advisory Council

WILLIAM S. BUDINGTON

THE ADVISORY COUNCIL met twice during the year, at Highland Park, Illinois, and at Atlantic City, New Jersey. Prior to each meeting Council members were encouraged to submit topics of interest to their constituents and to the Association at large; it was emphasized that the Council's function, as redefined, included consideration of matters put before it by the Executive Board and the initiation of proposals to the Board. A number of suggestions received were placed on the agenda, and reports were received from committees with current activities of wide interest. These included the Membership and Admissions Committees, whose work was of particular significance under the new membership requirements.

Recommendations to the Board included the following:

1. That the Publications Committee review the feasibility of publishing Convention Proceedings.
2. That a fund be established, to be known during the Fiftieth Anniversary Year as the SLA Birthday Fund, for the support of one or more John Cotton Dana Lectureships.

Resolutions of Appreciation

Adopted at the Annual Meeting

RESOLUTIONS REFERENCE COMMITTEE

M. Margaret Kehl, Chairman

BE IT RESOLVED: That in this year of celebration, the Association has been guided by a President, whose modesty and genuine friendliness have endeared her to all members of the Special Libraries Association. She has worked unsparingly to give real meaning to the words "special librarian," and therefore the Association hereby expresses its sincere gratitude to its 1958-59 President, Margaret H. Fuller.

BE IT RESOLVED: That since the work of three committees has gone on for several years to prepare for this Fiftieth Anniversary celebration, this organization expresses its special thanks to the Fiftieth Anniversary Committee, Kenneth Fagerhaugh, Chairman; to the Archives Committee, Eleanor Fair, Chairman; and to the Awards Committee, Margaret A. Firth, Chairman; it also cites two members of the Fiftieth Anniversary Committee—Gretchen D. Little, Chairman of this Convention, and Alma Clarvoe Mitchell, historian, for their valued assistance in making this year's Convention memorable.

BE IT RESOLVED: That understanding the time spent in planning and in the execution of the Fiftieth Annual Convention, the Association recognizes its debt to:

The Convention Chairman, Gretchen D. Little, The Executive Committee and the Convention committees whose chairmen were: Banquet, Helen R. Belknap; Entertainment, Mrs. Vera Halloran; Exhibits, Eleanor B. Gibson; Hospitality, Helen Rowley; Information, Judith Leondar; Local Arrangements, Jean M. Steever; Meals, H. Muriel Hodge; Monitors, Rosemary Demarest; Printed Program, Charlotte M. Madison; Publicity, Elizabeth Ferguson; Registration, Mrs. Mary S. McDermott; Transportation and Tours, Robert O. Stanton; Convention Secretary-Treasurer, Albert C. Gerould; and the Assistant Convention Treasurer, Dr. Ralph B. Baker, all of whom contributed to the smooth running of the Convention;

The Convention Advisory Committee, Edward G. Strable, Chairman;

The New Jersey Chapter, the New York Chapter and the Special Libraries Council of Philadelphia whose members have provided arrangements, entertainment and hospitality for this Convention;

The Reverend Father Andrew L. Bouwhuis for the invocation at the first general session;

The President of the United States for his message of greeting;

The Honorable Robert B. Meyner for taking time from his busy schedule to speak about the impor-

ance of research and for his appreciation of the part played by libraries;

Mrs. Elizabeth W. Owens for her keynote remarks stressing the importance of standards to our Association;

Samuel Sass and Helen E. Loftus, moderators of the second and third general sessions, and the speakers, Phil Carroll, Alberta L. Brown and Chris G. Stevenson, who pointed up the challenge of standards to special librarians;

Eugene B. Jackson, moderator of the fourth general session, and the speakers on the panel, Arthur C. Daniels, Rose Boots, Dr. George L. Royer, Donald Marr and Dr. Martin Goldberg who, in exploring the interrelation of the special library and management in planning for the future, emphasized creative librarianship as the key to progress;

Herbert Hoover, whose telegram to the Association stressed the importance of factual information; Lewis L. Strauss for his letter of greeting;

Mrs. Vera Halloran, the script writers, Philip L. Rose and Tony Paris of the Bureau of Advertising, and the cast of the delightfully spirited *SLA Jubilee*;

The Hall of Fame Luncheon Committee, Katharine L. Kinder, Chairman, Alberta L. Brown, presiding, and Rebecca B. Rankin, who provided the background for each award in her chatty, inimitable style;

The Reverend Arthur McKay Ackerson for his invocation at the Golden Jubilee Banquet;

Chester M. Lewis, who presided as toastmaster with gaiety and humor;

August Heckscher, speaker of the evening, whose felicity of phrase and scholarly analysis of the place of books in today's and tomorrow's world brought dignity and sober thinking to the final hour of the Fiftieth Anniversary Convention banquet;

Grace Shongar, Parliamentarian, whose aid was much appreciated;

Thomas E. Walsh, Assistant Manager in Charge of Sales, and the entire staff of the Chalfonte-Haddon Hall Hotels for their courteous assistance;

Fred Ehrhardt, Assistant Manager, Atlantic City Convention Bureau, for his cooperation;

Marian E. Lucius, Executive Secretary of Special Libraries Association, for her leadership not only at the Convention but also for her service to the Association during the past five and one-half years; and all members of the Headquarters staff who keep Association affairs running smoothly throughout the year.

Annual Business Meeting

ETHEL S. CHALLIES, Secretary

The Annual Business Meeting of the Special Libraries Association was held at Haddon Hall, Atlantic City, New Jersey, on June 3, 1959. The meeting was called to order at 9:45 a.m., with the President, Margaret H. Fuller, presiding.

The President read a telegram from former President Herbert Hoover commemorating the Association's Fiftieth Anniversary. (The telegram is reproduced in full in this issue of *SPECIAL LIBRARIES*.)

In her annual report the President reviewed outstanding events of the Association year and activities of committees and representatives. (Her report, together with those of other officers and of committees and representatives, appear in full in this issue of *SPECIAL LIBRARIES*.) Mrs. Fuller called attention to the implementation of the new membership requirements, the increased usefulness of the Advisory Council and importance of its meetings and the accomplishments in connection with the celebration of SLA's Fiftieth Anniversary, such as the publication of the fifty-year history, the preparation of the Archives Exhibit and the establishment of the SLA Hall of Fame. She announced the mailing of questionnaires for the Personnel Survey and the establishment of the Eleanor S. Cavanaugh Scholarship Fund and the SLA Birthday Fund for the support of John Cotton Dana Lectures on Special Librarianship. This year was marked also by the emphasis on work standards for special libraries and the development of a public relations program under the guidance of professional public relations counsel.

The Treasurer, Anne L. Nicholson, reviewed the financial statement of the Association for the fiscal year ended September 30, 1958, which was published in the January 1959 issue of *SPECIAL LIBRARIES*. She also reported on the March 31, 1959 figures and the special appropriations approved by the Executive Board over and above the budget for 1958-59. These appropriations

were largely for non-recurring expenditures connected with the Anniversary celebration and the Personnel Survey.

The report of the Advisory Council's activities was presented by the Chairman of the Council, William S. Budington. He reported that two recommendations had been made to the Executive Board. The first was concerned with the publication of convention transactions and resulted in the review of the feasibility of the project by the Publications Committee. The second recommendation resulted in the establishment of the SLA Birthday Fund.

The Chairman of the Scholarship and Student Loan Fund Committee, Mrs. Elizabeth W. Owens, reported that \$309 had been collected at the Convention for the Scholarship Fund. Mrs. Owens then moved the following resolution, which was seconded by Rose Boots and voted unanimously:

RESOLVED that responsibility for determining the rules governing the Scholarship and Student Loan Fund be transferred to the Executive Board.

Mary Jane MacDonald, for the Resolutions Reference Committee, moved a resolution expressing gratitude to Margaret Fuller for her hard work in giving real meaning to the words "special librarian" and appreciation of her modesty and genuine friendliness in carrying out the duties of the President during SLA's Fiftieth Anniversary Year. The motion was adopted by a standing ovation.

Upon motion made by Miss MacDonald and seconded by Sarah W. Parker, it was voted to adopt the official resolutions acknowledging the contributions of the Convention Committee and members of the Association who participated in the Fiftieth Anniversary Convention preparations, the speakers and entertainers who took part in the program and the staff of the Hotel Chalfonte-Haddon Hall who ably assisted the Convention Committee.

The report of the Elections Committee was read by the Chairman, Gwendolyn Jones, following which the President announced the election of new officers and directors. She introduced the incoming President, Dr. Burton W. Adkinson, President-Elect Winifred Sewell, Second Vice-President William S. Budington and Directors Lorraine Ciboch and W. Roy Holleman. A standing vote of thanks was given outgoing members of the Executive Board. Alberta Brown, on behalf of the Executive Board and the Association, then presented an inscribed onyx pen set to Mrs. Fuller as outgoing President.

Dr. Adkinson, in accepting the presidency, emphasized the importance of the special librarian in the progress of mankind and pointed out that this profession is a part of the greater community of communication. He called for recognition of the interdependence of all groups concerned with the problems of handling information.

Mrs. Fuller resumed the chair and announced the appointment of Bill M. Woods as Executive Secretary of the Association, succeeding Marian E. Lucius whose resignation becomes effective September 1, 1959.

The meeting was adjourned at 11 a.m.

Elections Committee

Ballots in connection with amendments to the Constitution and Bylaws were counted August 22, 1958. Results were published in the September 1958 issue of *SPECIAL LIBRARIES*.

Ballots for the offices of Chairman and Secretary of the Advisory Council were counted September 15, 1958. There were 69 ballots counted; and votes were cast as follows: Chairman: William S. Budington, 64; Secretary: Helen E. Loftus, 64. Ten of the ballots showed votes cast for only one office.

Ballots for SLA Officers and Directors were counted May 13, 1959. Of the 2604 ballots received 17 were eliminated as invalid, leaving a total of 2587 ballots valid and counted. Votes were cast as follows:

PRESIDENT: Dr. Burton W. Adkinson, 2478.

FIRST VICE-PRESIDENT: Winifred Sewell, 1477; Helen E. Loftus, 1089.

SECOND VICE-PRESIDENT: William S. Budington, 1303; Kenneth H. Fagerhaugh, 1264.

DIRECTOR FOR THREE YEARS: Lorraine Ciboch, 1330; Mrs. Florence H. Armstrong, 1216.

DIRECTOR FOR THREE YEARS: W. Roy Holleman, 1583; John P. Binington, 997.

GWENDOLYN JONES, *Chairman*

Necrology 1958-1959

Special Libraries Association remembers those deceased since June 1958:

RUTH ALEXANDER, Washington, D. C.
Chapter

HERBERT O. BRIGHAM, Boston Chapter

MRS. GRACE R. CAMERON, Louisiana Chapter

ELEANOR S. CAVANAUGH, New York Chapter

BEATRICE V. DALE, Pittsburgh Chapter

MARGARET E. EGAN, Cleveland Chapter

MRS. CLAIRE D. FERGUSON, Cleveland Chapter

MRS. HAZEL H. FORT, Louisiana Chapter

LOUISE FRITCHMAN, Philadelphia Chapter

ELSA CAROLYN GILLHAM, Southern California
Chapter

DOROTHY V. MARTIN, Michigan Chapter

DEBORAH MORRIS, Philadelphia Chapter

ELEANOR STEPHENS, Puget Sound Chapter

Report of the Executive Secretary

MARIAN E. LUCIUS

WITH THIS CONVENTION the Association comes to the end of its first 50 years. The events of these years have been recorded in the history published and distributed to all members in honor of the Fiftieth Anniversary. The Association stands at the beginning of a new era with new opportunities and challenges. To maintain the high standards of service that characterized SLA during its first half-century will require the same energy and dedication that have been demonstrated by its members in the past and will be, I am sure, in the future.

While last year was marked by the preparation and presentation to the members of membership requirements based on a determination to set higher standards for special librarians, this year has seen the adoption of these requirements and their application. The effects of the new requirements cannot be properly assessed as yet. Further experience is needed before any proper review of the new concept can be made. However, we can see what has been done during the year and what the results have been numerically and financially.

Membership

As expected, there has been a slight drop in the total number of members of the Association since May 20, 1958. The total this year was 5063 compared with 5209 last year, a drop of only 146. Of the 764 Institutional members as of May 20, 1958, 522 representatives transferred to Active membership. Approximately 100 had carried Active memberships before. The remaining 150 may now be considered as lost, although the privilege of transferring to Active membership will be extended to official representatives listed in 1958 until the end of this year. Many of these members were universities and colleges and public libraries which supported the Association in this way. A few have become Sustaining members but others have found the \$100 fee too high.

Comparing the dollar value of paid memberships at the two periods shows a loss in

income from dues of \$6100. This amount will increase by the end of the fiscal year unless many more Sustaining memberships can be obtained. It was estimated that we could easily find 200 organizations that would be willing to contribute \$100 each to support the work of the Association. The figure so far is 104. In order to finance the expanding programs proposed for the coming years, the list of Sustaining members must be increased.

As a natural result of the adoption of more exacting membership requirements, new memberships have fallen off. Last year the Association accepted 580 new members during the first five months and 410 during the remainder, a total of 990 for the year. In 1957 the comparable figures were 380 to the end of May, 450 during the rest of the year for a total of 830. The figures will not be repeated in 1959.

Up to May 15, 1959, 355 completed applications had been received. Of these 280 were accepted, 204 by the Executive Secretary, 53 after referral to the Committee on Admissions. Fifty-seven applications have been denied, 28 by Headquarters and 29 by the Committee. Eighteen are still pending. Of the 280 applications accepted, 157 applicants qualified for Active membership and 117 for Associate, 6 applicants have been accepted for Affiliate membership.

Of the 57 applications denied, 25 were refused because the applicants lacked sufficient experience to meet the requirements, 28 because the applicants were not employed in special libraries according to the definition accepted by the Association, including 2 who were unemployed, and 4 were refused for miscellaneous reasons.

One of the major problems which has developed from the application of the new requirements has been in connection with the Placement Service and the Association's long-time objective of drawing into special library work trained librarians from other fields. Since one must be employed in a

special library to qualify for membership and must be a member to use the Placement Service, library school graduates and trained librarians in public and college libraries are not eligible to use the Placement Service to move into special library positions. No doubt some solution can be found to this problem, although there are many difficulties in the way of opening the Placement Service to nonmembers.

Another problem has to do with the determination of what is a "special library." Sometimes it seems to depend on the organization of a particular college or public library. A change in set-up and terminology can move a collection into or out of the special library category. The question of the interpretation of the requirements for Affiliate membership, which has raised some problems, has been covered by the Professional Standards Committee in its report.

This year has necessarily been a difficult one as far as the processing of membership applications is concerned. To begin with, all procedures had to be worked out without any prior experience. The volume of work connected with applications has increased manyfold over previous years. New forms of all kinds had to be designed, and there are many more variations in treatment than was formerly the case. Referral to the Committee on Admissions and correspondence requesting additional information, either from the applicant or one of his references, have delayed matters. That we have solved some of the problems is evidenced by the fact that at this date (June 1) there is no backlog of applications at Headquarters. One late development is the ordering of a card designed to acknowledge receipt of applications. This will be mailed automatically the day an application is received.

In developing procedures the Executive Secretary met with the Professional Standards Committee in New York last fall to design new application forms. She met with the Chairman of the Committee on Admissions in Wilmington in October and reviewed applications that had already been received. During the midwinter meetings in Highland Park, she met with the Committee on Admissions. The rest of the discussion with the

Committee has taken place by letter. The Committee has been of great assistance in determining policy and in reviewing applications on which the Executive Secretary had some question. Over 100 applications have been reviewed by the Committee.

Charter Revision

Other matters have concerned us besides the new membership requirements. In 1953 one of the first tasks assigned to the new Executive Secretary was to assist a committee of the Executive Board in the choice of legal counsel for SLA and the revision of the Association's charter in Rhode Island. Some years before the Executive Board had been warned that our total assets would soon be over the limit allowed by the charter granted SLA in 1928. Early in 1954 Edward Stone was appointed as legal counsel, and what turned out to be a long and complicated job was started. In 1955, upon Mr. Stone's resignation, the firm of Palmer, Serles, Delaney, Shaw and Pomeroy was chosen to represent the Association, and Mr. Barclay Shaw was named legal counsel. Various further steps were taken in the following years, including an amendment of the Constitution to allow proxy voting in connection with the dissolution of the corporation and then amendment of the Articles of Association to allow for dissolution. At the Annual Meeting in Chicago last year, it was voted to dissolve the Rhode Island corporation and to transfer its assets to a similar New York corporation to be formed.

There were still many legal steps to be taken, but it is now possible to inform you that the Rhode Island corporation has been dissolved. The Executive Secretary was named Receiver of the Rhode Island corporation and administered the transfer of assets to the New York corporation. Since Special Libraries Association had been authorized to do business in New York State as a Rhode Island corporation, it was necessary to form a corporation in New York under another name, which was done. SL Association, Inc. was duly formed, and the certificate of incorporation filed in the office of the New York Department of State on September 25,

1958. After the dissolution of the Rhode Island corporation, the name of the New York corporation was changed to Special Libraries Association. This was completed on March 13, 1959. The total cost has been somewhat over \$2,000 plus many hours of work on the part of the Executive Board and the Executive Secretary. The gain has been a properly set up corporate structure for the Association with wider scope for future expansion plus a liberal education in the law governing membership corporations for all who participated in the project.

Personnel Survey

Another long-range project that will, however, be completed in less time than the Charter Revision, is the Personnel Survey, formerly called the Salary Survey. This survey was first suggested to the Executive Board in a report prepared by Kathryn Smith, Assistant to the Executive Secretary, and presented by the Executive Secretary at the February 15, 1958 meeting of the Board. Work on the preparation of questionnaires and letters, setting up procedure and testing the resulting plans has gone forward since that time. Most of the work has been handled by the Assistant to the Executive Secretary, with the advice and cooperation of an advisory committee appointed from the membership. A recent development has been the appointment of Price Waterhouse & Co. to tabulate the results and prepare the report.

Letters have been mailed to librarians of more than 2000 organizations asking their cooperation in urging their managements to participate in the survey. Sample questionnaires were sent to them for their information. The actual questionnaires will be sent to those individuals whose names are sug-

gested by the librarians or, if no name is suggested, to the personnel directors of the organizations included. A press release announcing the launching of the survey has been sent to about 150 newspapers and business magazines as well as to Chapter Presidents and Division Chairmen. College and university, government and public libraries are being excluded since information regarding them is available from other sources.

Placement Service

Placement activity at Headquarters increased as far as new jobs and placements are concerned, but somewhat fewer new applicants were listed than last year. Part of this drop may be due to the new membership requirements, which have made it difficult for public librarians to use the Placement Service to transfer to special library work. The following table includes figures for 25 Chapters, the same number that reported last year.

Of the 103 placements reported by Headquarters, 31 were at salaries of \$5,000 or less, compared with 48 in 1957-58; 41 were between \$5,000 and \$7,000, compared with 35 for last year; and 21 were above \$7,000 compared with 3 last year, 4 of these being \$10,000 or more. This trend toward higher salaries has continued for the past three years and is encouraging.

Special Libraries

The growing professional interest in SPECIAL LIBRARIES is evidenced by the increasing number of times and places its articles are cited in the abstract sections of such library periodicals as *Aslib Proceedings*, *Journal of Documentation*, *American Documentation* and *Revue de la Documentation*.

PLACEMENT ACTIVITY

May 1, 1958-April 30, 1959 as compared with same period in 1957-1958

	HEADQUARTERS		CHAPTERS		TOTAL	
	1957-58	1958-59	1957-58	1958-59	1957-58	1958-59
New positions listed	370	405	322	291	692	672
New applicants	353	294	501	330	854	598
Positions listed 4/30	117	139	92	147	209	282
Applicants listed 4/30	342	294	135	190	477	504
Placements	97	103	125	95	222	194

Contents

The ten issues of *SPECIAL LIBRARIES* from July-August 1958 through May-June 1959 reflect clearly the current problems, subject interests and methods of special librarians in business, industry, government and cultural and sociological organizations. Three articles provided useful linguistic and source information for those concerned with Russian technical and scientific research, experts discussed the editorial, reproduction and distribution aspects of documentation in the physical and social sciences and in government, a military and a transportation librarian surveyed the recent literature in their fields and other authors presented their views on such continuing library considerations as interlibrary loans and relations with management. Practical methods and operational techniques were described in articles as well as in the short feature "This Works For Us," and the architectural, interior, space and equipment features of nine modern libraries were depicted with floor plans, photographs and text in "Planning the New Library."

As the yellow-gold cover of the January issue signified, *SPECIAL LIBRARIES* began the publication of its fiftieth volume in that month. The event was marked by a special two-color reproduction of the covers of the past decennial issues and two specially prepared pieces tracing the journal's steady growth and outstanding contributions to library literature through the years. Highlights from the first volume of *SPECIAL LIBRARIES* are being featured throughout the fiftieth volume. As part of the Association's Fiftieth Anniversary, the journal published two articles recalling the founding and early leaders of SLA.

The December 1958 issue concentrated on periodical and newspaper indexing. Library schools were informed of the availability of this special issue on a subject inadequately covered in standard indexing texts, and many single and multiple orders have been received. The Institute on Indexing Periodicals, given at Columbia University in May, used this issue of the journal as a text as did the Communications Librarians' Workshop held at Syracuse University this summer. A second

special issue on various types and problems of museum libraries appeared in March 1959.

Throughout the year 16 papers presented before Divisions at the 1958 Convention in Chicago were published. Five articles were based on papers given before other professional associations. Four pieces emanated from Chapter meetings, and one from work done in a graduate library science course. There have been full reports on several special Division meetings and the International Conference on Scientific Information as well as monthly notices and announcements of Association activities. In January a list of the 1959 Sustaining Members of the Association was published, and supplements have appeared in each succeeding issue.

Advertising

Advertising billings from May-June 1958 through April 1959 totalled \$9,993 of which \$234.50 came from classified line advertisements and \$9,758.50 from display ads. This total compares very favorably with the \$10,056 total for the same period a year ago and indicates that advertisers are recovering from the effects of the recent business recession. Last fall an advertising promotion letter was sent to about 500 book and journal publishers and library suppliers, so it is hoped that the final 1959 advertising revenue will equal or exceed the record set in 1957.

Circulation

The number of paid subscribers to the journal has increased by 102 during the past year. For the past three years the figures as of April 30 were: 1957—965; 1958—980; 1959—1082. With the adoption of the new membership requirements in January, all except Student members now receive *SPECIAL LIBRARIES*. This has brought the 1959 circulation figures up to a record monthly average of 6,000 copies.

Following approval by the Committee on *SPECIAL LIBRARIES*, both a new printer and a new method of mailing were adopted with the July-August 1958 issue. The results have been good, particularly with respect to the printer, Vermont Printing Company. The

PUBLICATION STATISTICS

Sales since publication to April 30, 1959

	COPIES	PROFIT OR LOSS	DATE PUBLISHED
Translators and Translations	103	\$—1,623	May 1959
SLA Loan Collection of Classification Schemes	57	—1,073	March 1959
National Insurance Organizations	457	128	December 1957
Bibliography of New Guides and Aids to Public Documents Use	974	—120	March 1957
Handbook of Commercial, Financial and Information Services	1728	3,734	September 1956
Handbook of Scientific and Technical Awards	919	—578	August 1956
Technical Libraries	4101	14,359	July 1951

use of labels for addressing the journal has proven very economical and a simple method as far as the Addressograph department is concerned. That all issues of the journal do not arrive in quite as good condition as when they were mailed in envelopes is admitted, but we believe that the savings justify the change.

Publications

1959 promises to be one of the Association's most active years in the publishing field. So far two new publications have appeared and another is at the printer. One more manuscript is being prepared for publication and still another may be ready by winter. The guide to *SLA Loan Collection of Classification Schemes and Subject Heading Lists* was issued in March 1959, and *Translators and Translations: Services and Sources* appeared in May. The first publication was a project of the Committee on Special Classifications and was edited by Barbara Denison and Bertha R. Barden, while the second one was a project of the Georgia Chapter and was edited by Frances E. Kaiser, assisted by Safford Harris and Marion Taylor. It promises to be one of our best sellers, 850 copies having been shipped by the end of May.

A third book, *Picture Sources, An Introductory List*, was ready for distribution in July.

Total publication sales for 1958-1959 were 1701 copies from May 1 to April 30 for

an income of \$6,224. These figures compare with 2,557 copies and \$9,806 for 1957-58 and do not represent the increase in sales which can be expected from our new publications.

The foregoing table shows sales of our recent publications and *Technical Libraries*:

SLA Monograph No. 1, *Libraries for Research and Industry: Planning and Equipment*, is out-of-print, having sold 1960 copies since its publication in June 1955. A new monograph on library planning is in preparation, and there is considerable demand for it. *National Insurance Organizations in the United States and Canada* has started to earn money for its sponsor, the Insurance Division. Royalties of \$37.31 were paid to the Division at the end of 1958, and a further payment will be made at the end of 1959.

Fiftieth Anniversary

Another just completed publishing venture is the Fiftieth Anniversary history entitled *Special Libraries Association—Its First Fifty Years, 1909-1959*. The history, edited by Alma C. Mitchill and seen through the press by Mary Allison and Kenneth Fagerhaugh, Chairman of the Fiftieth Anniversary Committee, has been distributed to members of the Association as a souvenir of the Anniversary celebration. With its gold cover and histories of the Association and its Chapters and Divisions since 1909, it is a suitable and fitting record of a half-century of

achievement. Additional copies were printed and may be purchased at \$2.50 a copy.

The March issue of Stechert-Hafner *Book News* was dedicated to SLA's Fiftieth Anniversary. It includes messages from Walter Hafner, President of Stechert-Hafner, SLA's President, Mrs. Fuller, and short articles by 6 Past-Presidents, Mrs. Kathleen B. Stebbins, Executive Secretary from 1940 to 1953, the present Executive Secretary and a review of the development of special libraries in Canada by Marian Patterson, a Canadian member of the Executive Board. Copies of the *Book News* were made available to SLA for distribution at the Convention.

The Anniversary seals have been used by Chapters and Divisions on bulletins and programs, and some have been ordered for use on library bulletins distributed within companies and other organizations. Including the 1500 used on the registration kits at the Convention, about 20,000 have been used during this year. Publicity kits have been sent to many editors and have resulted in some good stories and publicity about SLA and its Anniversary. The special Anniversary letterhead has also brought our celebration to the attention of many individuals who might not have heard about it otherwise.

To commemorate the Fiftieth Anniversary, the first members have been named to the SLA Hall of Fame, and news of their election has appeared in newspapers throughout the United States. They were honored at a luncheon during the Convention. Other guests at the Convention included representatives of other Associations, both in the United States and abroad, and retired members of SLA who were influential in the development and growth of the Association, its Chapters and Divisions.

Through the efforts of the Public Relations Committee, and particularly of Catharine Heinz, CBS-TV carried a 30-minute panel discussion program "Are We Underrating Our Libraries." A film of the telecast, which took place on March 7 as part of the series "Right Now," has been purchased by SLA and deposited at the Headquarters Library of the American Library Association. It is available without charge from ALA for use at

meetings where no admission is charged. A second print was bought from SLA by Brooklyn Public Library whose director, Francis R. St. John, was one of the participants. Additional prints may be ordered for \$100.

Miss Sherry Taylor of the Southern California Chapter suggested that individual members might like to participate in the Fiftieth Anniversary celebration by contributing to an SLA Birthday Fund to be used to further the profession of special librarianship. On the recommendation of the Advisory Council the Executive Board established such a fund, the proceeds to be used to support John Cotton Dana Lectures on Special Librarianship at library schools. Up to May 27, 1959, the Fund amounted to \$230.

Convention

In connection with the plans for the Convention, the Executive Secretary visited Atlantic City twice, once with the Convention committees and again with the Convention Chairman. She also met several times with members of Convention committees in New York.

Information about the Convention was sent to 700 prospective exhibitors and 47 booths were sold for \$5,660. This compares with 39 booths last year for \$4,090. Eleven pages of advertising were sold in the Souvenir Convention Program to add \$740 to Convention receipts.

The Editor, Mary Allison, has again been largely responsible for the SLA booth which displays old-time pictures, current publicity, promotion material and publications of the Association. The Translation Center was also represented at the booth, and some space was made available for the United States Book Exchange with which SLA has always cooperated.

Mailing List

Interest of other organizations in our mailing list has continued, and we received income from it of \$1,413 during the period May 1, 1958 to April 30, 1959. This compares with \$1,450 last year. This addition to

income has been made possible by the purchase of the automatic feed and strip lister for the Addressograph machine, one several years ago and the other just last year. Addressing service for Divisions and Sections has increased. The Science-Technology Division has made use of the lister to have labels made for mailing *Sci-Tech News* at a considerable saving in envelopes. Fourteen of the 16 Divisions and five Sections used the service this year for a total of 49 runnings.

Consultation Service

There has been increasing interest in the Consultation Service, and some trade journals are still carrying notices about it. The new folders describing the service are of great assistance in answering requests for information. Seventy-five such requests have been answered since last fall with the inquirers being referred to the nearest Chapter Consultant Officer.

Scholarship and Student Loan Fund

In view of the campaign among former Institutional members for Sustaining memberships, no special campaign was made this year for corporate contributions to the Scholarship Fund. However, a report on the activities of the Fund was sent to the 18 companies that contributed in 1957-58. Eight of these companies have contributed again this year for a total of \$810.

Interest in the scholarships has continued to grow as they have become better known. Our best publicity seems to be the notices sent to liberal arts colleges. This mailing is sent to a list of deans furnished by the University of Chicago, which addresses the envelopes for a nominal fee. Other notices are sent to Chapters and Divisions and to library schools and the library press. Requests for application blanks totaled 207 this year, compared with 117 last year and 83 the year before.

The Eleanor S. Cavanaugh Scholarship Fund was established this year by the Executive Board on recommendation of the Scholarship and Student Loan Fund Committee. Scholarships are to be granted from this fund whenever in the opinion of the

Committee there is sufficient money available. Contributions to the Fund to May 27, 1959 were \$505. Anyone wishing to participate in this tribute to Miss Cavanaugh may send his contribution to Headquarters.

Reserve Fund

The present policy governing the Reserve Fund was adopted by the members at the Annual Business Meeting on June 21, 1951. The only change made in the policy has been in connection with investment of the funds. At the time the policy was adopted, there was a difference of opinion among the members as to whether the Reserve Fund should be available for projects or should be strongly guarded against any inroads except in the case of a real emergency. At the same time, there had been for several years a tendency to add to the Reserve Fund any surplus remaining at the end of the Association year. The result was that no money was available for current projects or expansion in the following year. As a compromise, the Finance Committee recommended that the Reserve Fund be held intact except under emergency conditions but that a limit be placed on the amount of money that could be placed in the Fund. This limit was set at \$50,000, at that time approximately equivalent to one year's operating expense.

Today the Reserve Fund is nearing that limit and will have reached it by the time of the next Annual Meeting. Even though money is not added to the Fund from other sources, the accumulation of interest has resulted in an increase that brought the total in the Fund to \$49,760 as of March 31, 1959. Since the Reserve Fund policy was adopted by the members in an Annual Meeting, any revision in the policy should be brought to the Annual Meeting for approval. It is suggested that the Executive Board consider this matter and prepare for the next Annual Meeting a suitable revision in the policy. (EDITOR'S NOTE: This recommendation was approved by the Executive Board on May 31.)

Recruitment Literature

Both of the pamphlets, *Putting Knowledge to Work* and *Special Librarianship as a*

Career are out of stock. 10,000 copies of the former have been distributed since the end of March 1958. An additional 10,000 copies will cost approximately \$1,300. It is recommended that money be made available for this reprinting and that in addition the Recruitment Committee be asked to review the various recruitment pieces available to the Association to determine how recruitment funds can be most profitably used. (EDITOR'S NOTE: This matter was referred to the Finance Committee.)

Communications

In an effort to inform the members of Association activities as well as actions of the Executive Board and Advisory Council, three news *Bulletins* were issued following the Board meetings. A new masthead utilizing the Fiftieth Anniversary seal was designed for the *Bulletin*. Copy for the *Bulletin* was prepared by the Executive Secretary.

The Executive Secretary's report was sent to Chapter Presidents and Division Chairmen for their information and a summary of Executive Board actions was included to bring to their attention those matters of particular interest to the members. In addition, memoranda regarding the change in membership structure and the application of the new membership requirements were sent to them as well as to Membership Chairmen.

Meetings and Visits

The Executive Secretary visited the Georgia Chapter in October 1958 and attended the Chapter's biennial meeting in Atlanta. She visited the Western New York Chapter in April and attended a meeting at the General Electric Silicone Laboratory at Waterford, New York. She addressed students of the library schools of Columbia University and Drexel Institute and represented Special Libraries Association at two meetings of the Council of National Library Associations. She attended a joint meeting of the New Jersey Chapter and Science-Technology Group of the Philadelphia Chapter at Princeton, New Jersey, and a workshop on Punched Card Applications in the Library sponsored

by the Science-Technology Group of the New York Chapter.

The Workshop was attended also by Kathryn Smith, Assistant to the Executive Secretary, and Mary Allison, Editor. Together with the Editor, the Executive Secretary attended a Symposium on Streamlining Library Services sponsored by The Chemists' Club in New York.

Conclusion

This year has been a full and busy one for the Association, its officers and committees and the Headquarters Staff. The new membership requirements, the Fiftieth Anniversary with its many extra activities, a convention managed by three Chapters and held in a city without a group of members to operate locally, the growing influence of the Association beyond its own boundaries, all have meant additional work for everyone. We come to the end of this fiftieth year with a feeling of accomplishment and anticipation of an ever-widening area of activity for SLA.

Each new President faces an ever-increasing workload. Margaret Fuller has been no exception. All of the factors mentioned above have added to her responsibilities and the demands made on her time. That she has been able to handle so much work and keep her enthusiasm and fresh outlook has been a source of wonder. I want to take this opportunity also to express my appreciation of her thoughtfulness in all of her dealings with Headquarters and her realization of the immense amount of work turned out by the staff throughout the year.

This will be my last opportunity to thank publicly the Headquarters staff for its fine support during the time that I have served as Executive Secretary. Without it, the accomplishments of the past five and a half years would be small. All have contributed to the Association's progress.

In this, my final annual report, I would like to mention the many friends I have made in SLA and the pleasure I have had in working with them. I hope that I shall be able to keep in touch with them and with the Association in whatever work I find in the future.

Report of the Chapter Relations Committee

RUTH NIELANDER, Chapter Liaison Officer

Committee Work

As Chapter Liaison Officer I assisted President Fuller in arranging her visits to 15 Chapters. Her itinerary included: Wisconsin, Western New York, Washington, D. C., Toronto, Southern California, San Francisco, Puget Sound, Pittsburgh, Philadelphia, Illinois, Connecticut Valley, Colorado, Cleveland, Cincinnati and Boston.

Early this year the Chapter Relations Committee made a survey of Chapter bulletin editors in an effort to determine the most economical method of mailing bulletins. The results of the survey indicated that many Chapters had not given the matter sufficient study and were spending more than was necessary. We recommended that each Chapter consult with local postal authorities and attempt to work out economies.

The Chapter Relations Committee was asked to submit suggestions to the Executive Board for the H. W. Wilson Company Chapter Award for 1960 and this was done in May. The suggestion accepted by the Executive Board was that the award be given for "a project promoting special libraries within the business community."

Chapter Activities

Twenty-nine of the 31 Chapters submitted an annual report. An interesting variety of activity is described, and a feeling of enthusiasm and accomplishment is evident.

Interest in recruitment ran high this past year, spurred on by the challenge offered by the H. W. Wilson Company Chapter Award. Efforts centered largely around high school counselors and high school library assistants. Indiana invited counselors to a dinner meeting, and two students put on a skit about students' relations to library work. Illinois Chapter members took a battery of psychological tests designed to yield a profile of "what a librarian is like!" The results may be of potential use in recruiting. Wisconsin sponsored a one-day trip to Milwaukee by library students and invited them to a dinner and a tour of libraries in the city. Boston held a very successful Recruitment Day, inviting 11 students from three local colleges and their counselors to a luncheon. Later they visited libraries and were guests at dinner when Mrs. Fuller spoke. Putting Recruitment Into Orbit was the topic of a panel held at the Southern California Chapter and was attended by over 100 high school students. Many Chapters furnished speakers for career days.

A majority of the Chapters mentioned the work of their consultation committees and indicated increased interest in this service.

More Chapters took advantage of National Library Week this year to gain publicity and attention for special libraries. Indiana, Oklahoma, New Jersey, Georgia and Western New York all mention special activities or projects during this week.

No longer need we ask when automation will hit the library—it already has, as evidenced by the number of Chapters holding conferences and sessions on information storage and retrieval systems. Texas, Alabama, Baltimore, San Francisco Bay, Rio Grande, New York and Cincinnati all mentioned programs on this subject.

Joint meetings with other library associations and Chapters continue to be an excellent method for increasing attendance and fostering a spirit of cooperation among librarians. Texas Chapter and the Texas Library Association sponsored a two-day meeting. Western New York and Toronto met jointly when Mrs. Fuller spoke in Buffalo. Baltimore and the Maryland Library Association are preparing a Union List of Serials for Maryland. Montreal met jointly with the Quebec Library Association—an annual event. Illinois and the Chicago Library Club sponsored two joint sessions. San Francisco Bay and California Library Association held a meeting on subject headings in special libraries. Connecticut Valley and the New England Library Association sponsored a panel on cooperation among libraries. Rio Grande and the New Mexico Library Association held a three-day meeting which was well attended. Oak Ridge, Alabama and Georgia Chapters met jointly; and the Washington, D. C. and District of Columbia Library Association are sponsoring International Library Week in June—this being held primarily for librarians from abroad. Minnesota and the Twin Cities Library Club met together for a Christmas party. Oklahoma Chapter and the Oklahoma Library Association have cemented relations and are now on a friendly cooperative basis.

An indication that librarians must ever keep abreast of the times is found in the reports from a large number of Chapters sponsoring programs involving Russian translations, Russian classes and lectures by visitors from Russia. New Jersey Chapter had a speaker from the Institute of Scientific Information of the USSR. The Sci-Tech group of the New York Chapter sponsored a beginning Russian course for 40 people from

the Chapter. Pittsburgh plans such a course next year. Louisiana had a speaker on translation of Russian technical materials. Oklahoma is compiling a Union List of Russian scientific serials, and Western New York completed and published *Russian Periodicals in English Translation and Their Availability in Western New York Libraries*.

Many Chapters mention the decrease in membership, generally reflecting the loss of Institutional members. Philadelphia reported no loss in numbers and a 20 percent increase in attendance at meetings.

Library publicity has grown up—we are now entering the TV stage! Boston has prepared a film strip on local special libraries together with an interview with a special librarian to be presented on a local TV station. A New York Chapter member appeared on CBS-TV on a panel discussion of library problems. Mrs. Fuller appeared on a TV news telecast in Cincinnati at the time of her visit to that Chapter.

Two Chapters took an active stand on legislation affecting libraries. Connecticut Valley's President appeared before the State Committee on Education in behalf of the State Library in opposing a Senate bill the Chapter felt was inadvisable.

Two members of the Rio Grande Chapter have been members of New Mexico Library Association and are active in opposing a censorship bill in the state legislature.

Library visits and practical how-to-do-it programs still rank high in popularity as they do each year. Georgia reports one of its most animated meetings was *What's New in My Library*—an audience-participation program featuring new ideas and discoveries in the field. Philadelphia had a panel on short cuts in library techniques—one of their best attended meetings. Rio Grande had a display of new library equipment at one of its meetings. St. Louis invited an out-of-town librarian to speak on *The Place of the Librarian on the Management Team* and brought their company's executives as guests.

These are some of the day-to-day activities and projects of SLA members. But librarians also look to the future when their active days are over, as witness the fact a member of the Cincinnati Chapter has spearheaded a group of civic leaders and librarians who are vitally interested in the establishment of a cooperative housing project for older and retired librarians. Cincinnati, here we come!

Report of the Division Relations Committee

HELEN LOFTUS, Division Liaison Officer

The Biological Sciences Division was the only division which failed to submit an Annual report to the DLO this year.

Committee Activities

Much of the Committee's time during the past Association year has been devoted to planning a general session on work standards for the Convention in Atlantic City. The Committee was requested by the Convention Committee in October, 1958, to assume the responsibility for this meeting, after it became apparent the Divisions were floundering in their efforts to plan individual meetings fashioned along the lines of Division subject interests. In preparation for the meeting, an article was prepared for publication in *SPECIAL LIBRARIES, a Guide for Discussion Leaders* was formulated as an aid for members who agreed to serve as leaders of the small discussion groups for their respective Divisions and a selected bibliography was compiled for the benefit of the discussion leaders. In addition, two orientation sessions were planned for the discussion leaders preceding the meeting.

A report was prepared regarding the recommendations made by the Executive Board Committee on Division Problems, which was appointed

to make a study of Division financial problems. It was presented to the Division Chairmen for their comments at the request of the Executive Board. Responses were received from only five Division Chairmen, none of whom expressed serious objections to the recommendations. An accompanying assignment suggested that the DLO examine and analyze Division activities in the interest of efficiency. Since this assignment was not received until March 1959, there was not sufficient time to program and carry out the assignment during this Association year.

A study of mailing costs for Division bulletins was conducted by means of a questionnaire directed to bulletin editors through the Division Chairmen. The results were not fruitful, and, during a discussion of the problem at the February meeting, there was little or no indication that the Divisions were dissatisfied with the mailing procedures presently being followed. Three Divisions (Geography and Map, Science-Technology and Metals) have investigated the possibility of securing a bulk mailing permit. Thus far, only the Science-Technology Division has been successful in its efforts to secure such a permit from the Post Office Department. This permit was issued in April in Tennessee, and there is no way of determining if it will be reissued in another state.

The remainder of the Divisions do not have the necessary volume of mail to make it feasible to consider this method of mailing. The Chairman of the Documentation Division suggested that all Division bulletins be mailed from Headquarters, thus making it possible for all Divisions to benefit from bulk mailing rates. This, of course, would result in an additional load on Headquarters staff in metering the mail as well as billing each Division for postage and service charges. It would appear that present methods of bulletin mailing should be continued, for the present time at least, until a more detailed study can be made of this suggestion.

A preliminary draft of the *Division Workbook* will be presented to the Division Relations Committee for study during the Convention, and it is hoped that a decision regarding its final form will be made at that time. Provision for incorporating the recommendations of the Executive Board Committee on Division Problems must be delayed pending final action of the Executive Board on this matter.

Evaluation of Division Organization

The Division structure of the Association as a whole is strong. It is composed of many Divisions actively engaged in at least one project; they are conducting active membership campaigns that are resulting in new members for their Divisions and they have active and interested memberships. Those Divisions that are experiencing difficulties are characterized by the fact that there are a few members who are trying to keep the Division going in the face of almost complete disinterest on the part of the majority of the membership. There are three Divisions that seem to fall into this latter group: Social Science, Biological Sciences and Hospital. The Social Science and Hospital Divisions, after a difficult year, are hopeful that some progress has been made toward revitalizing their Divisions.

It is interesting to note that the Picture Division is anticipating and planning for an increased growth and interest in their Division because of the increased emphasis being placed on pictures; the Transportation Division has similar plans because of the increased attention being directed toward transportation problems in the United States today.

In reviewing Division projects, it is interesting to see how many Divisions are engaged in activities which might be classified as being directed toward the development of performance standards. Although these projects may not consciously be considered in this light by the Divisions, this interpretation certainly cannot be considered foreign to these projects. For instance, the Military Librarians Division is making a comprehensive survey of the operations of military technical libraries with the objective of establishing certain minimum standards for facilities, functions and

staffing of such libraries. The Picture Division is conducting a study of Ethics of Picture Loans with the objective of establishing a code which will be useful both to borrowers and lenders to insure proper handling and distribution of pictures. The Division Chairman states that "... such a code is needed, and the Picture Division feels it could be the leader in establishing one." The Chemistry Section is revising its *Subject Heading List in Chemical Engineering* and is considering revision of the *Aeronautics Subject Heading List* (1949); the Public Utilities Section is revising its *List of Books for a Gas Engineering Library* and is continuing work on a subject list for public utilities libraries; the Transportation Division is working on a *List of Subject Headings for Transportation Division Libraries*.

Further interest of the Divisions in performance standards is demonstrated by the preparation or revision of procedure manuals as guides for conducting Division affairs.

With the inauguration of the Documentation Division's bulletin, *Documentation Progress*, all Divisions now publish a news bulletin devoted to reporting Division activities. The news bulletins are distributed free to Division members except the Business and Finance and Geography and Map Divisions' bulletins. The Hospital Division did not publish a bulletin this year because the Chairman could not find anyone to accept the responsibility of its publication.

Highlights from Division Reports

ADVERTISING: The Division has continued the publication of *What's New in Advertising and Marketing* and it hopes to foster the growth of this publication. A Membership Roster was distributed to Division members. Proposed Division Bylaws were voted on by the membership. The Division has collated the material displayed at its workshop in Chicago into four books classified as *Forms, Circulation, Acquisition Lists* and *Library Management*. The books are available to groups or individuals at a nominal rental fee plus postage. Work on *The Source List for Libraries in Advertising and Related Fields* has been suspended.

BIOLOGICAL SCIENCES: No report.

BUSINESS AND FINANCE: The merger of the Business and Financial Divisions has been carried out smoothly through a co-chairmanship. As of April 1, 1959, the Division showed a gain of 51 members. A new constitution is being drafted to meet the needs of the consolidated Division. The *Sources of Commodity Prices* project is nearing completion, and the Executive Board has given tentative approval for its publication. Bess P. Walford resigned as co-chairman of the Division on March 31, 1959 because of a change in employment.

DOCUMENTATION: Division Bylaws were developed and adopted this year. *Documentation Progress*, a quarterly bulletin, was inaugurated. Arrangements have been made for the National Science Foundation to distribute to Division members *Current Research and Development in Scientific Documentation*. Division officers are presently concerned with developing a basic philosophy for the Division as it begins its third year with a continued growth in membership.

GEOGRAPHY AND MAP: This Division has experienced another active and successful year, which the Division Chairman attributes to "the splendid cooperation of the officers and committee members and the interest of the entire membership of the Division." A self-explanatory exhibit was sent to the annual convention of the Association of American Geographers. Awards were presented to two outstanding members of the Division during the Convention in Atlantic City—Bill M. Woods and Ena L. Yonge. The Division has two active projects: 1) Committee on Map Use and 2) *Cartographic Research Guide*.

HOSPITAL: The Chairman of the Hospital Division has experienced a great deal of difficulty this year in creating any interest among the membership in Division activities, as have the past two or three chairmen before her. This Division ranks eighth in size of membership and yet it seems to be impossible to find people who are willing to take part in Division activities. The results of a survey conducted by the Chairman indicated that "there is a desire on the part of its membership to keep the Division as a separate entity." A proposal that consideration be given to a possible merger with the Biological Sciences Division was rejected. It was necessary during the Division's business meeting last year to ask for volunteers to serve as officers. The Convention Committee was responsible for securing a Convention Representative for the Division.

INSURANCE: The Division suffered a loss of 13 members during the past year. Although a few Active members were dropped for nonpayment of dues, the greater part of this loss was composed of institution memberships. This Division is the first to receive a distribution of profits from the sale of its publication, *National Insurance Organizations in the United States and Canada*. A compilation of insurance statistics sources is a new project undertaken this year. *Insurance Book Review* has a subscription list of 170, which exceeds the Division membership and attests to the value of the publication.

METALS DIVISION: The Division again held a Fall Meeting in conjunction with ASM and the 40th National Metals Exposition. Financial assistance was received from the Association for a booth at this meeting; 2,200 people visited the booth.

Through the Division's Duplicate Exchange, 1,619 wants were supplied. Another project is a bibliography series; three bibliographies have been completed and two are being planned for next fall. *Metallurgical Literature*, scheduled for publication this year, has been delayed until next year.

MILITARY LIBRARIANS: The Division held its second annual workshop at Fort Sill, Oklahoma. A *Directory of Military Libraries* has been compiled and will be distributed free of charge to Division members. This Division also has a bibliography series project; there are now 19 bibliographies in the series. An active membership program has resulted in 35 additional members. A draft of a Division Constitution and Bylaws will be presented to the membership for consideration in Atlantic City.

MUSEUM: The Museum Chairman characterizes the Division as "a small, new Division (but) . . . most productive—and we hope to continue to be so." The Division gained 18 new members during the past year. Although the Division undertook no new projects and had no uncompleted projects from previous years, the March issue of **SPECIAL LIBRARIES** was devoted to museums and included contributions by Division members as well as others in the museum field.

NEWSPAPER: The Division has conducted an active membership campaign this year, soliciting new members and contacting persons who dropped their membership for one reason or another. A special pre-convention letter and a Division program flyer was sent to all newspaper librarians. A library bulletin has been published as a part of the A.N.P.A. bulletin service. Papers and publications on newspaper libraries and their problems are being collected with the thought of possible publication some time in the future.

PICTURE: The Division gained 12 new members during the year. *Picture Sources, An Introductory List*, which was started in 1956, has been completed and is scheduled for publication during the summer of 1959.

PUBLISHING: The Division is again planning a booth for the Convention. A campaign, which has been conducted for several years, to place the librarian's name on the masthead of magazines has attained some success this year through *McCall's*. As the result of a membership decline, an active membership campaign will be conducted next year.

SCIENCE-TECHNOLOGY: *Scientific Meetings*, a publication of this Division, continues to grow in popularity. At the present time there are 400 subscribers, and the number is steadily increasing. Consideration is being given to revision of the *Union List of Technical Periodicals*, 4th ed. The Duplicate Exchange now has a membership of 77

and has "received a good deal of prominence and national attention, and it may serve as a model for several programs now being contemplated."

SOCIAL SCIENCE: This year has been a difficult year for the Division. The Industrial Relations and Public Administration Sections were dissolved at the Chicago Convention; the Social Welfare Section did not meet at all, and it is felt that this Section will soon be dissolved. International Relations is the lone survivor and still carries on energetic programs. The Division has lost 120 members. Members have been unwilling to assume committee responsibilities; the Chairman was unable to fill the important offices of bulletin editor and program chairman. In an effort to revitalize the Division, the Chairman contacted Chapter Presidents and asked that Division Chapter representatives be appointed. It is hoped that through these representatives more direct communication can be had with the Division membership and that the representatives themselves will be a source for future Division leaders. Eleven Chapters have appointed representatives.

It is the feeling on the part of the Division officers that progress has been made toward im-

proving the status of the Division during the past year. A strong Convention program has been planned, and with the emergence of a younger group within the Division who are interested in its welfare, the prospects for the Division are brighter.

TRANSPORTATION: The year began under the chairmanship of Mrs. Eileen Tinkham, who was forced to resign because of the pressure of work incurred in studying for her Masters degree. The Division conducted an active membership campaign which resulted in eight new members; however, this gain was offset by the loss of nine members. Projects include a *Union List of Transportation Serials* and a *List of Subject Headings for Transportation Division Libraries*. A preliminary draft of a Division's procedure manual will be presented for study and discussion at the Division's annual meeting.

Summary

We are happy to report that the Divisions have experienced another active year and have made many contributions toward the continued growth of the Association.

Report of the Public Relations Counsel

DAVID U. SNYDER, Vice-President
Executive Research, Inc., New York City

I AM TOLD that it was the prodding of the Advisory Council which led your Executive Board to appoint our firm, Executive Research, Inc., as counsel to assist your Association in achieving certain public relations goals and objectives.

Our services to SLA began on February 1 of this year for an initial period of eight months, and we are now at the half-way point in this mutual endeavor.

It is most appropriate, therefore, that you should have an interim report as to what we have been doing, our views as to your problems and some tentative conclusions as to where we go from here.

Your elected officers and staff told us that SLA has set a four-fold aim for its public relations program, as follows:

1. To encourage the formation of new special libraries;
2. To gain more support and recognition for existing libraries;
3. To make known the services of SLA;
4. To recruit qualified young people for the profession.

I wish to compliment your Association publicly for having clearly defined what it hopes to accomplish. These four aims, in our opinion, are sound, in

the public interest and possible of attainment over a course of time.

As I reported to your Executive Board on May 31, we do not at this time pretend to know the answers to all of SLA's many and complex problems. However, I will tell you what we believe to be the directions you should take in solving these problems.

From discussions with your officers and Executive Secretary, from our review of certain published materials and very importantly, from observation of your proceedings and statements here during this Convention, we have come to certain tentative conclusions, which I would like to share with you to obtain your reactions.

First, even though members of SLA tend to talk often about the "stereotype" of the librarian that it is felt the public holds, we are not convinced that there is any such thing as a "stereotyped librarian." You are a varied, diverse group, with countless individual characteristics, backgrounds, interests and abilities.

Second, we doubt that there exists a single, crystallized body of opinion toward special libraries, special librarians or the Special Libraries Association. Rather, there are many and varied opinions held by many and varied groups.

Third, as a consequence of the first two premises, we believe you will agree that SLA has many publics to contend with—not just one homogeneous public.

This doesn't mean that attitudes and opinions are unimportant. They are vitally so. It does mean that we need to find out what levels of people—in what areas of management—in what types of business or other organizations—think about special librarians. Then we can tell what information we need to project, to whom and in what manner.

To find out the answers to this many-faceted question will require a vertical rather than a horizontal investigation. Hopefully, findings from the Personnel Survey now under way will yield specific clues to enable us to plan and conduct such fact-finding.

The Personnel Survey should provide breakdowns of specific kinds of business, industry or other organizations served by the special library or information department. It should give us further breakdowns by specific kinds of libraries, that is, advertising and marketing, biological and medical, business and accounting and so forth as listed on the questionnaire. Replies to the survey questionnaire will show also the levels of persons in various organizations who are either responsible for library matters or who most certainly would be vital influencers in such matters.

With information of this type at hand, we believe it will then be possible to conduct a limited type of depth interviewing with a relatively small sample of organizations so we can get a clearer focus of the broad problem we have to deal with. Then an intelligent, economical and effective long-range public relations program can be planned.

It is our thinking at this juncture that the eventual program will shape up as a four-pronged structure. At the risk of oversimplifying, these four prongs are, roughly, as follows:

1. A highly selective informational and educational effort directed to specific management targets and aimed at making management conscious of the special library, its contributions to the profitable operation of the enterprise, the work and special services of the professional association and the need for management support of the profession.

In carrying out this informational and educational effort, we plan to utilize existing tools and to plan additional ones as may be needed, but with the emphasis on using "rifling" versus "shot-gun" techniques.

2. The second prong would be a carefully planned action to assist the individual librarian or information specialist in selling his operations to his particular management. This cannot be a "canned" approach, and we feel it should go directly from SLA to individual special librarians to the maximum extent possible.

3. Thirdly, a publicity program directed to selected

trade and professional journals in specific fields of business, industry and other areas of interest and concern to SLA. The intent here would be to convey facts, information, case histories and similar data geared to particular interests of various groups of readers.

4. Fourth, we believe that SLA should consider an effort to bring about the publication of a definitive book directed to management—not to librarians—on organizing and operating a special library or information service. If possible, SLA should try to interest a well-known commercial publisher or a management association, foundation or other reputable source to undertake this venture.

In this program the participation and cooperation of the various Chapters and Divisions would be essential. Some actions would be carried out on three levels, some on two levels and some at one level.

It is not my intent at this time to try to spell out the exact division of responsibilities which might best be assigned to the Association, to the Chapters and to the Divisions. However, I can suggest by way of example that the Chapters can assist by securing support of their members in implementing the program by furnishing vital facts about organizations in their areas served by special libraries or by organizations which ought to have them, by handling local-angle publicity and the like.

Divisions, likewise, can and should participate in providing ideas as to impelling appeals to use in preparing informational and educational materials covering their particular fields of interest, in suggesting channels of communication which they may feel are most influential and so forth.

Let me close by stressing the truism that the greatest and most lasting results come through progress in small degrees and through persistent, continuing efforts.

GLICK BOOKBINDING CORP. of Long Island City, New York, paid tribute to the Fiftieth Anniversary of Special Libraries Association by presenting to the Association a handsome and sturdy sample of its work—the first fifty volumes of SPECIAL LIBRARIES bound in royal blue buckram with gold lettering. This much-appreciated gift was displayed at the Glick exhibit at the Convention, along with the following telegram: "To Special Libraries Association on its Fiftieth Anniversary our congratulations—and for its continued role in 'Putting Knowledge to Work' for the future we extend good wishes. We are grateful for the privilege to serve and express our sincere thanks.

GLICK BOOKBINDING CORP."

1958-1959 Committee Reports

By Committee Chairmen

Admissions

The Committee on Admissions was established by the Executive Board at its meeting on September 25, 1958. It is a Standing Committee, created to implement the membership requirements program. Its function is defined in Section (b) of the Qualifying Procedure, "... The Executive Secretary shall approve applications which meet, without any question, the requirements for membership. Disputed or borderline cases shall be referred to the Committee on Admissions, for final decision, based on a majority vote of the Committee."

The Committee consists of three members appointed by the President. It has concerned itself with organization, establishment of procedures and with eligibility decisions and interpretation of the membership standards, for the guidance of the Executive Secretary. Moreover, in response to an inquiry from the Chairman of the Committee on Committees, the Chairman of the Committee on Admissions supplied an outline of the procedures set up by the Committee for its operation and expressed the opinion of the Committee that its members should be appointed from the Association membership at large.

The Committee on Admissions is a new committee, with no precedent in Association structure. Therefore, its procedures had to evolve from apparent needs and from its own experience. Until a formal organization could be effected, it was necessary that the Executive Secretary be given some assistance in processing new membership applications. To this end, the Chairman met at Headquarters, September 8, 1958, with the President and the Executive Secretary to establish interim procedures for handling those applications that needed Committee decision and to discuss appropriate new membership application forms and a new format for bills for dues. On November 25, the Executive Secretary spent the day in Wilmington, reviewing with the Chairman a large number of questionable applications. Since that time each Committee member, in turn, has reviewed every application referred to the Committee by the Executive Secretary.

The entire Committee attended the Executive Board and Advisory Council meeting at Highland Park, Illinois, February 5-6, 1959, and held three meetings of its own to discuss the work of the Committee and to review a large number of applications. One meeting was attended by the Chairman of the Professional Standards Committee and one by the Executive Secretary. At the Council meeting on February 6, the Chairman participated

in an "experience report" on the application of the new membership requirements. This was at the invitation of the Chairman of the Advisory Council. Others taking part in this discussion were the Chairman of the Membership Committee and the Executive Secretary. It was reported that experience so far shows that the following three requirements of membership are the ones most often questioned by the Executive Secretary when she refers applications to the Committee for decision:

1. Is the applicant's place of work actually a special library?
2. Is the applicant performing professional work?
3. Does the applicant have the necessary number of years of experience?

To answer these questions, it is often necessary to investigate references in order to evaluate fairly an applicant's qualifications. This may result in unavoidable delay in reporting back to the applicant. The Committee suggests that the Executive Secretary compose a form letter to be used to acknowledge the receipt of an application that needs to be referred to the Committee. This would inform the applicant that his application is being considered by the Committee and would account for the unavoidable delay in processing the application. (EDITOR'S NOTE: A card acknowledging the receipt of applications has been printed and is now mailed automatically the same day an application is received.)

Finances

Because the Committee on Admissions is new, no funds were provided for it in the current Association budget. No expenses have been charged to the Committee. First class mail expense, used for all communications, has been absorbed by the Committee members' firms.

MARIE S. GOFF

Archives

The Archives Committee has recognized the importance of the historical records of the organizations that make up the membership of the Special Libraries Association. While today only a few formal archives exist, it is gratifying to note that there is an increasing interest in such collections. The Committee felt that the Fiftieth Anniversary of the Association offered a unique opportunity to further stimulate this growing interest. With this thought in mind, an exhibit was planned to depict the growth of member organizations against a background of the social and economic history of the United States. Members were encouraged to send in exhibits illustrative of this theme.

In an effort to give all members of the Association an opportunity to participate, the Archives Committee contacted all Division chairmen for 1958 and the incoming chairmen for 1959 requesting that they notify Division members. The Committee prepared an announcement to be read at Division meetings or published in Division bulletins. A special announcement also appeared in *SPECIAL LIBRARIES*. In addition, over 100 letters were sent to individual members. Some of these members had expressed a special interest in establishing an archives collection, either through letters of inquiry or visits to the archives of the Metropolitan Life Insurance Company and the New York Life Insurance Company.

Forty-five very interesting exhibits were received. The Committee undertook the Herculean task of organizing this material, which meant preparing hundreds of captions in uniform type and mounting hundreds of pictures on 72 display panels. (EDITOR'S NOTE: After the Convention the panels were shipped to SLA Headquarters where they are available for loan.)

The Special Libraries Association can be proud that through this exhibit it has been demonstrated that the history of its member organizations spans a period of United States history from pre-Revolutionary days through the space age.

ELEANOR FAIR

Awards

A questionnaire was sent to all Chapters and Divisions in the Association for the purpose of compiling a list and a description of each award of the Association and its subdivisions. The information collected has been compiled in notebook form for reference in the future. The Committee met during the Executive Board meeting in February.

At the suggestion of the 1957-58 Professional Awards Committee, the present Awards Committee made arrangements to present the outgoing President with a service token of a pen and base engraved with her name, year of service, title and the organization. It is suggested that such a token be presented to each retiring president at the Annual Business Meeting, the cost to be charged to miscellaneous expenses.

The Chapter Liaison Officer has been requested to suggest to the Chapters that they may wish to present such a token to past SLA presidents belonging to the Chapter.

MARGARET A. FIRTH

Committee on Committees

No annual report due to death of the Chairman.

Constitution and Bylaws

Investigational studies have been made in those areas of Association organization that were

noted for reconsideration in the annual report of the 1957-58 Committee; namely, the matter of two candidates for each office and the method of voting. In addition, attention has been given to the amending procedure and to the possibility of preparing a single document that would permit a consolidation of all related rules.

Proposed revisions pertinent to the foregoing, together with others concerned mainly with the details of administrative responsibilities, will be brought to the attention of the Executive Board early next year.

KATHARINE L. KINDER

Consultation Service

As the original Committee appointed two years ago nears the end of its term of office, it would seem appropriate to summarize the progress of the Consultation Service to date.

The accomplishments covered in this report are not the results of the efforts of the SLA Committee alone, nor of the Chapter Consultants alone. These results have come about only through their joint efforts.

Briefly this period marks the establishment of a workable, working group of Chapter personnel, designated as Chapter Consultant Officers, headed by the appointed SLA Consultation Service Committee consisting of five members of the Michigan Chapter. During the two-year period the Consultation Service has received more than 200 inquiries relating to the establishment of new libraries or the improvement of existing library facilities. As a result of these inquiries, 175 free consultations and one paid consultation have taken place, and 24 new special libraries have been established. From June 1, 1958 through May 1, 1959 the figures are 96 inquiries, 58 consultations and 17 new libraries. Thirty-five inquiries are still pending.

REPORTS OF CHAPTER CONSULTANT OFFICERS

June 1, 1958-May 1, 1959

	IN- QUIRIES	CONSUL- TATIONS	NEW LIBRARIES
Alabama	1	0	0
Baltimore	0	0	0
Boston	7	7	4
Cincinnati	3	2	1
Connecticut Valley	2	0	1
Greater St. Louis	3	1	1
Heart of America	2	1	2
Illinois	11	2	1
Indiana	1	0	0
Michigan	5	4	1
Minnesota	2	0	0
Montreal	3	2	1
New Jersey	5	3	0
New York	17	10	2
Oak Ridge	3	4	0

Oklahoma	4	1	0
Philadelphia	3	2	0
Pittsburgh	3	2	0
Puget Sound	1	1	0
San Francisco	4	3	1
Texas	3	2	1
Toronto	9	9	0
Western New York	0	0	0
Wisconsin	4	2	1
Total	96	58	17

In order to have the Consultation Service operate in a uniform manner throughout the United States and Canada, Chapter Consultant Officers were provided with a kit of pertinent materials and a procedure manual.

In addition, the obvious need for more lengthy consultations than could be given on a free basis was recognized. Therefore, an organizational procedure was established, including among other items an application form for prospective consultants and an objective rating chart for use in grading applicants. These devices plus the prompt rating of the personal attributes chart for each individual by the appropriate Chapter Consultant officer have enabled us to present to the Executive Board 20 names for ratification as SLA Professional Consultants. The Executive Board has approved the Committee's recommendation that the names of persons so rated not be published. Rather the Committee stands ready to supply names of the best qualified consultants to any organization requesting such service for their consideration and possible employment of the Professional Consultant of their choice. To date one professional consultation has been completed, resulting in the employment of a professional librarian through the SLA Employment Service who began work May 1.

It appeared logical to the Committee that news of this consultation service would spread with the passage of time. To promote it, however, a vigorous program of publicity has been followed. Beginning with a press conference at which the Association President, Alberta Brown spoke, material was sent to 43 periodicals and 201 newspapers. Not only was a good response realized from this release, but the Committee continues to note mention of the SLA Consultation Service in published materials. The efforts of Chapter people are invaluable for publicity purposes as they are familiar with the local situation. It is hoped that the two pamphlets issued during this year will also be of assistance as "hand out" items.

It is essential to the success of the SLA Consultation Service that maximum cooperation exist between the Chapter Consultant Officers, the Chapter Presidents, other SLA committees and certainly the rank and file Association members.

Because this Committee has found it essential to meet monthly to evaluate applicants for SLA

Professional Consultant rating and to carry out other necessary business, it wishes to recommend that members of future SLA Consultation Service Committees be from the same general geographic area.

FLORENCE H. ARMSTRONG

CONVENTION

The Fiftieth Anniversary Convention, sponsored by the New Jersey, New York and Philadelphia Council Chapters, was held at the Chalfonte-Haddon Hall, Atlantic City, New Jersey, May 31-June 3.

Over 1200 members and guests attended our Association's Golden Jubilee Convention to pay honor to the past and plan for the future. The registration breakdown follows:

	CHAPTERS
Alabama	14
Baltimore	11
Boston	47
Cincinnati	25
Cleveland	40
Colorado	5
Connecticut Valley	29
Georgia	10
Greater St. Louis	9
Heart of America	4
Illinois	57
Indiana	12
Louisiana	7
Michigan	42
Minnesota	13
Montreal	32
New Jersey	80
New York	244
Oak Ridge	14
Oklahoma	1
Philadelphia	154
Pittsburgh	35
Puget Sound	5
Rio Grande	6
San Francisco	10
Southern California	22
Texas	12
Toronto	20
Washington, D. C.	103
Western New York	38
Wisconsin	7
Unclassified	24
	1132
Non-members	63
Guests*	43
Exhibitors	61
Total	1299

* 10 Hall of Fame guests and 15 Emeritus guests not in this count. They were included in the Chapter count.

	DIVISIONS†
Advertising	46
Biological Sciences	35
Business and Finance	113
Documentation	11
Geography and Map	18
Hospital	10
Insurance	38
Metals	56
Military Librarians	37
Museum	30
Newspaper	41
Picture	21
Publishing	23
Science-Technology	520
Social Science	69
Transportation	14
Unaffiliated	50
	—
	1132
	SECTIONS
Science-Technology	
Chemistry	172
Engineering	128
Paper & Textiles	17
Petroleum	33
Pharmaceutical	43
Public Utilities	24
Social-Science	
Industrial Relations	8
International Relations and History	18
Public Administration	9
Social Welfare	8
ADVANCE REGISTRATION	742
Paid	721
Unpaid	21

† Each registrant was counted only once under primary or first Division.

A tea on Sunday afternoon paid homage to charter members as well as past-presidents and first conventioners. An open house on Sunday evening was preceded by the *SLA Jubilee*, a revue with appropriate words and music. The tea and revue set the stage for a festive air which pervaded the entire Convention.

The opening session on Monday, with President Fuller presiding, included greetings from the President and a former President of the United States and a welcome by each of the host Chapter presidents. Robert Meyner, Governor of New Jersey, gave a welcoming address. The keynote address, "The Long Look," was given by our own Elizabeth Owens. This keynote address on the theme of work standards and planning for the future set the tempo for the remaining sessions. The President introduced foreign representatives and other library dignitaries. The highlight of this session was the presentation of the Hall of Fame.

A luncheon in honor of members named to the Hall of Fame followed with over 500 in attendance.

Division meetings were held Monday afternoon, followed by dinners honoring Division charter members.

Tuesday was devoted to work standards. A general session in the morning featured Phil Carroll, President of the Society for Advancement of Management, and Alberta Brown, Librarian of The Upjohn Company. Sam Sass, Chairman of the Professional Standards Committee, which sponsored the meeting, moderated the session attended by over 750 people.

A new idea was inaugurated for the Tuesday afternoon Division meetings. The Division Liaison Committee sponsored Division roundtable discussions on work standards. These discussions were preceded by a half-hour general session to orient members on the need and the opportunity of standards for special libraries. 730 people attended the general session and over 800 members attended the round tables; each group was led by a trained discussion leader. From comments received, this novel session proved quite successful. The Professional Standards Committee will be able to ascertain the wishes of members from summaries of these meetings.

The Annual Business Meeting was held Wednesday morning with 570 present. The Association presented the President with a desk pen in appreciation of her time, work and accomplishments.

The afternoon general session, attended by over 600 members, was a panel discussion on "Planning—A Prelude to Progress." The panel was moderated by Eugene Jackson, Librarian, Research Laboratories, General Motors Corporation. The panel explored the planning of the special library's future in conjunction with management's plans for the future of the organization as a whole. The motivations and interrelations of the special library and management were explored.

This Fiftieth Anniversary year many members requested more general sessions than usually held. Five general sessions, including opening and business meetings, were tried. We do not think the majority of our members favor multiple general sessions; nor do we think members favor Division meetings held at the same time with subjects of interest to members of other Divisions. The only solution seems to be early planning by Divisions so that there are no conflicts. This means Divisions should plan at least one and one-half to two years in advance. The Post-Convention Session, June 4, sponsored by the Documentation, Military Librarians, Metals, and Science-Technology Divisions, pointed out the need for more Division meeting time.

To climax our Fiftieth Year a Golden Jubilee Banquet was held Wednesday evening. It was preceded by (what we hope is now a tradition) a Convention-Wide Dutch Treat Cocktail Party.

The festive occasion featured a birthday cake for each table as well as one for the head table. A candle was lighted as the name of each Chapter was read in chronological order. The after-dinner speaker was August Heckscher, Director of the Twentieth Century Fund.

Plans for this convention commenced in 1953-54; and the Fiftieth Anniversary Committee recommended in late 1955 that Atlantic City be our convention city. In 1957 the Convention Chairman was appointed. It was soon agreed that New Jersey, New York and Philadelphia would cooperate. The Executive Committee was composed of the president and the president-elect of each Chapter, the Convention Treasurer and Chairman of the Arrangements Committee. Later the past-presidents of New York and Philadelphia Council and the president-elect of New Jersey acted as coordinators for their respective areas.

The first meeting was held in Philadelphia, January 28, 1958. At this time the executives of the Chapters were asked if they would serve on the Convention Executive Committee. Other organizational details included assignment of committees to Chapters. As a result, New Jersey was responsible for information, registration and transportation and tours; New York for entertainment, printed program, monitors and publicity; Philadelphia Council for arrangements, banquet, hospitality and meals. Division representatives were appointed from the Philadelphia area. Two additional meetings were held in the Philadelphia area. Other meetings of the Executive Committee were held in Princeton, New York City, Chicago and Trenton. All committee chairmen met with the Executive Committee twice in Atlantic City. Division representatives, the Convention Chairman, Philadelphia coordinator and Philadelphia committee chairmen met twice. The Convention Chairman met once with each of the Chapter committee chairmen.

The Anniversary Convention was made possible only through the excellent coordination of committees by the coordinators, the fullest cooperation of all committee chairmen and committee members, support and advice of the Executive Committee to the Chairman, and wonderful assistance and cooperation from Chalfonte-Haddon Hall personnel. Thus, it came as a great shock to read, in one of the book trade journals, complaints with regard to hotel service. It was particularly a surprise since no member of the Convention Committee received any complaints. We are very sorry the complaint did not come to us directly so that we could have discussed it with hotel personnel at the time. The Convention Committee would certainly recommend the same hotel if another convention were held in Atlantic City.

The Convention Chairman has only praise and thanks for the literally hundreds of members, many whose names will never appear in the record, who

assisted in making the Fiftieth Anniversary Convention a memorable one.

GRETCHEN D. LITTLE

Convention Advisory

The most tangible accomplishment of the Convention Advisory Committee for the year was the production and distribution of the revised edition of *A Manual of Procedure for Special Libraries Association Conventions*. The manual had been revised by the previous Committee, the first complete revision since its original publication in 1953. The problems connected with preparing it for, and seeing it through, the press were undertaken by this year's Committee.

During the year the Committee held two meetings—on February 6 and 7 at Highland Park, Illinois. The main purpose of these meetings was to hear a progress report on the 1959 Convention from Gretchen Little, Convention Chairman, and to give advice and counsel to Miss Little concerning the problems she brought to the group. The Committee also considered various recommendations of the 1960 Convention Committee, which had been referred to the Convention Advisory Committee by the Executive Board, and reported its decisions back to the Board.

The Committee, at these meetings, gave careful consideration to the suggestions made by the 1958 Convention Committees for additions to, and changes in, the Convention Manual. These suggestions, as revised by the Committee, are now being made into the first supplement to the revised edition of the manual.

In addition the Committee discussed at some length some of the basic criticisms of SLA Conventions: conflicts in scheduling of Division programs and business meetings; the amount of control allowed the Convention Committee over Division meeting plans; lengthy Association Business Meetings; the lack of complete proceedings of the meetings. No specific recommendations arose from these preliminary discussions. It is hoped that the committee will continue its discussions at its future meetings.

EDWARD G. STRABLE

Development of Promotion Techniques

Based on questionnaires distributed in prior years, the Committee held two meetings and devised a general outline of areas in which it felt it could work.

Action has been suspended since the Executive Board announced that a public relations counsel was to be appointed. It was felt that the Committee outline should be considered by the public relations consultant. The Chairman of the Committee held one meeting with the Executive Sec-

retary, the President and the newly appointed consultant, David U. Snyder. At the present time Mr. Snyder is considering our report, and the Committee has halted its program temporarily until suggestions have been received from him.

CHESTER M. LEWIS

Division Standards

The following recommendations were made to the Executive Board on February 7, 1959:

1. Each Division shall submit an itemized budget for the coming year and the minutes of the Annual Business Meeting, which shall include a detailed financial statement, to the Division Liaison Officer within 30 days after the Annual Meeting.
2. On the basis of these reports the DLO will make any necessary recommendations to the Finance Committee regarding additional funds.
3. The Committee recommends that no allotments be paid to Divisions unless a budget has been submitted.
4. Division allotments should be reviewed annually by the Executive Board against the background of the financial status of the Division.
5. No new allotments be given to Divisions that have accumulated funds totaling three times their annual allotment; funds earned by the Division in Division projects are not to be considered in this total.
6. The Committee recommends that the DLO examine and analyze Division activities in the interests of efficiency.

The Executive Board suggested that the Division Liaison Officer write to Division Chairmen for their comments. A letter was sent to all Division Chairmen on March 20, 1959. Only five Division Chairmen responded. Less than one third of the Divisions even took the trouble to answer the correspondence. Three of the five who responded were in favor of the recommendations and two had rather mild objections.

On the basis of the above noted returns, the Committee recommended the adoption of the six recommendations listed above.

ALBERTA L. BROWN

EDITOR'S NOTE: All six recommendations were approved by the Executive Board on May 31, 1959.

Fiftieth Anniversary

It is a pleasure to submit this, the final report of the Fiftieth Anniversary Committee.

Association History

As Chairman I have reported progress on the Association history to members of the Committee

and to the members of the Executive Board. Copies of the history, *Special Libraries Association—Its First Fifty Years, 1909-1959*, were mailed to all United States members from Pittsburgh during the week of May 18, and the remaining copies were shipped to Headquarters. Because it was not possible to use the bulk mailing permit for distribution to Canadian and other non-United States members, Headquarters has handled this mailing.

Because of the various interpretations put on instructions from the Committee to the historians of the Chapters and Divisions, there is an unevenness among the histories. It is suggested that incoming Chapter Presidents and Division Chairmen set about immediately to read the histories as they appear and then assign to their archivist or historian the responsibility of preparing a more complete document when that seems appropriate. This will make the preparation of the next Association history much easier. It seems to me that this is important enough for the Executive Board to take some kind of action in this regard.

The Association is indebted to all of the historians who participated in the preparation of the history, but particular recognition is given to Alma Mitchell who spent a great many hours editing the material before re-submitting it to the authors with suggested changes. Credit is also due our editor, Mary Allison, who assumed responsibility for the final copy editing. For the record it should be made clear that the proof-reading was primarily the responsibility of your Chairman, and he requests that those who can take the time will call to Miss Allison's attention any errors or discrepancies which appear in the final copy.

It is not possible at this time to report the total cost of printing and binding the 6,000 copies since all of the bills are not in, but it will be in the neighborhood of \$4,000. By action of the Executive Board a copy of this history is being sent to each member of the Association. The remaining copies will be made available at \$2.50 each.

Charter Members

At the suggestion of the Committee, the Chairman wrote individual letters to 32 persons whose names appeared on what was thought to be the latest list of living Charter Members. A self-addressed envelope and a half-page form for their convenience in replying were enclosed with the letter. Eighteen members were reported deceased. There was no response of any kind from six members.

Those who have responded include Sara Ball, George Bowerman, Marilla Freeman, John Lapp, Harry Lydenberg, Guy Marion, Grace Morse and Joseph Wheeler. Further correspondence with these persons regarding attendance at the Convention was taken over by the Convention Committee.

Committee that its services are questionable, and a review of its status should be referred to the Executive Board and possibly to the Committee on Committees, so that a reevaluation of its place in the Association can be made and a decision reached as to whether it would be advisable to discontinue the Committee or redefine its duties.

DONALD O. HOTALING

EDITOR'S NOTE: An Executive Board Committee has been appointed to review the Committee's status.

Foundation Grants

The Committee has had two Association projects before it during the year for fund-raising consideration.

The Fiftieth Anniversary History was a project to which the Committee was asked to give its attention. The Chairman conferred with management representatives of several companies known to be friendly to libraries. Cool reception was received to the proposal of four-figure grants for historical projects—of any kind. Some consideration was given to the possibility of seeking small grants from numerous companies through the aid of Chapters. This idea was shelved, at least for the time being, because of the special effort now being made to increase the number of Sustaining members of the Association.

The Translation Center was the second Association project referred to the Committee. The Committee has reviewed the present status of the Center's program and believes that it is timely to make a major effort to raise funds to assure operation of the Center for a period of years.

The proposal is to undertake a \$200,000 fund campaign to provide stable support for the Translation Center for a period of five years. Three dozen or more national trade associations would constitute the principal group to be approached for funds. The anticipated procedure involves a letter to the appropriate officer of each trade association to be followed by a personal visit from a representative of Special Libraries Association. The present thought with respect to the representative is that the most appropriate individual, because he is best informed, would be the Chief of the Translation Center, Richard A. Davis. Mr. Davis and I have talked this over and are agreed that it is feasible because of the concentration of executive offices of trade associations in a small number of cities. In a few cases, the Committee might arrange for a local member of SLA to serve as a representative, especially in locations outside the metropolitan regions of New York City and Chicago.

The advice of the Executive Board is requested on the following points:

1. A fund-raising campaign of this magnitude, especially with respect to projecting the Center's program over a period of five years.

Library Schools

The only other letter of invitation to participate in the Golden Anniversary celebration was one from the Chairman to each of the deans of the ALA accredited library schools. We knew that they all might be too involved with matters relating to graduation to be able to attend and that most of them would have already made plans to attend the ALA conference three weeks later, but I took the opportunity to mention the new standards for membership that SLA adopted last year. I had very cordial responses from 12 deans, but only two schools named representatives.

Summary

So far this report has dealt largely with the activities of the Association Historian and the Chairman of the Committee. Other members have been concerned with responsibilities they assumed early in the year. Elizabeth Ferguson, member of the Fiftieth Anniversary Committee and Chairman of the Public Relations Committee, early in the year prepared 500 publicity kits and designed and had produced 25,000 Fiftieth Anniversary seals. Later she became involved with publicity in connection with the celebration. Gretchen Little, Committee member and Chairman of the 1959 Convention Committee, has been more than busy developing and executing plans for the 1959 Convention. Both Miss Ferguson and Miss Little are presenting more detailed reports of their activities in their respective roles.

KENNETH H. FAGERHAUGH

Finance

The Finance Committee presented the budget for the fiscal year October 1, 1958 through September 30, 1959 to the Executive Board at its meeting in September 1958.

The services of Price Waterhouse & Co. are recommended for the auditing of the accounts of the Association.

One task of the Finance Committee is the preparation of the annual budget each year. The major part of this project has always been the work of the Association's Executive Secretary, and the Finance Committee members have seldom reapportioned, rejected or increased any allotments in any major fashion. In this field of its work, it has become mainly a reviewing agency. The second task of the Committee is the reception for consideration and recommendation of any Association matters concerning amounts of money in excess of three hundred dollars. During the past year several matters, totaling an amount of over ten thousand dollars, were decided by the Executive Board without recourse to the Finance Committee. It is understood that the individual matters were of such urgency that there was not time to refer them to the Finance Committee. In the light of the above statements, it seems to the Finance

2. A commitment of the Chief of the Translation Center to serve as the principal representative for personal visits in connection with the fund-raising campaign, involving use of Translation Center travel funds for this purpose.

If the Executive Board approves these two suggestions, the Foundation Grants Committee will get this program underway during the summer.

HERMAN H. HENKLE

EDITOR'S NOTE: The Executive Board authorized the Committee to undertake the fund-raising campaign outlined above.

Headquarters Personnel

The Committee met in New York, September 24, 1958, all members being present. A proposed position description for the Assistant to the Executive Secretary, prepared by the Executive Secretary, was discussed and accepted.

The Committee discussed the present practice of reviewing Headquarters increments on an annual basis. The suggestion was made that salary increases for the professional personnel should be automatic. Dr. Burton W. Adkinson agreed to make a study of salary practices in other professional organizations, regarding automatic salary increases, to present to the Committee at a later time. This study covering seven associations has been made but not acted upon.

ALBERTA L. BROWN

International Relations

The Jointly Sponsored Program for Foreign Librarians has continued to be a major project of the International Relations Committee working with the International Relations Committee of the American Library Association and the International Educational Exchange Service of the Department of State. Foreign librarians, recommended by American Embassies abroad, are invited to become visiting staff members of American libraries for 11 months and during the twelfth month travel and observe American life under a grant from the Department of State. A Washington committee of SLA and ALA members recommend foreign librarian candidates to appropriate American libraries. SLA is represented on this committee by Mrs. E. Austin Bledsoe Kurtz and Lucile Dudgeon.

Seven librarians are now in the United States under this program:

Mr. Guillermo J. Kreibohm, of Argentina, at Syracuse University arrived in January 1958.

Miss Nicole Tassoul, of Belgium, at Indiana University arrived September 1958.

Mr. Kanhya Lal Kaul, of India, at Wayne State University Library arrived May 1958.

Miss Jacqueline Lallemand, of Belgium, at Free Library of Philadelphia arrived May 1958.

Miss V. Kamala Kurup, of India, at the University of Minnesota Library arrived August 1958.

Miss Sarangam Hem Thoutch, of Cambodia, at Osterhout Free Library, Wilkes-Barre, Pennsylvania, arrived March 1959.

Miss Meera Bai, of India, at Denison University Library, Granville, Ohio, arrived April 1959.

An eighth librarian has been invited by a library and arrived in May 1959. He is Mr. Wang Sing-wu, of Taiwan, who will be a staff member of the Cleveland Public Library. Mrs. Marianne Harlin, of Sweden, has been invited by an American library but it is not yet known whether final arrangements can be agreed upon. It is hoped that three other foreign librarians can be placed before July 1, 1959. One is from Yugoslavia, one from India and one from Korea.

Of the ten librarian participants of this program in 1957 and 1958, eight have returned to professional positions in their own countries. One has a teaching fellowship at Indiana State Teachers College, and one received a Rockefeller grant to work for his Masters Degree at Columbia University School of Library Service.

Special hospitality was offered to foreign librarians who attend the Atlantic City Convention of the Special Libraries Association. As in Chicago, the registration fee was waived for foreign librarians. Through the establishment of a Foreign Librarian Liaison Corner, foreign librarians were introduced to Special Libraries Association members working in similar fields. Special hospitality was also given to representatives of foreign library associations who attended the Convention at the invitation of the President of Special Libraries Association.

In addition to the activities of the Committee, Chapters have assisted foreign librarians in arranging visits to American libraries, and home hospitality has been offered to foreign colleagues by many SLA members. The International Relations Section of the Social Science Division has done an outstanding job of learning of the presence of foreign librarians in library schools or on tour. All such visitors have received a personal letter from the Chairman of the Section welcoming them and suggesting that they attend SLA Chapter meetings.

LUCILE DUDGEON

Membership

The activities of this Committee during the year have been chiefly concerned with the interpretation of the new membership requirements. In the past, the Chapter membership chairmen have supplied application blanks to anyone desiring to become a member. Now they must approach prospective members with caution, for they are not certain that the applicant's qualifications will be acceptable to the Executive Secretary or the Committee on Admissions.

Correspondence has been the basic enterprise of the Membership Committee during the year,

mostly interpreting the new requirements to prospective members and to old members and answering questions regarding the eligibility of prospective members.

Out of all this has come the realization that even though the Association has lost some members (mostly through the discontinuance of the Institutional class of membership) the Chapters have shown an increase in Active membership, although all Chapters show a decrease in *total* membership.

It is felt that this loss can be offset during the coming year by finding a way to ferret out the librarians who are eligible but are not now members of Special Libraries Association. Also it is suggested that an intensive campaign be launched on business and industry for Sustaining membership. In order to accomplish this, literature should be prepared and directed specifically for this type of membership.

The Manual of Procedure for the Membership Committee has been completely revised and is now in the process of distribution.

Many letters have been received by the Association chairman from librarians wanting information about joining Special Libraries Association. These were individually answered by the Chairman indicating the name of the membership chairman in their area. A letter was then sent to this chairman who was asked to contact personally these prospective members. No report has been received as to the number of this group that has been accepted as members.

The Chapter chairmen feel that there is too much of a delay at Headquarters in notifying them of membership changes and the processing of new applicants. Perhaps this process can be speeded up now that the change-over in membership requirements is complete.

MRS. JEANNETTE MORROW LANE

Special Libraries Association Membership

May 20, 1959

CHAPTER	HONORARY	LIFE	EMERI- TUS	SUS- TAINING	AFFILI- ATE	ACTIVE	ASSOCI- ATE	STU- DENT	TOTAL
Alabama	—	—	—	—	—	51	14	—	65
Baltimore	—	—	—	—	—	37	10	—	47
Boston	1	—	3	—	—	150	67	3	224
Cincinnati	—	—	—	—	—	67	21	—	88
Cleveland	—	—	2	—	—	111	17	2	132
Colorado	—	—	—	—	—	46	7	3	56
Conn. Valley	2	—	2	—	—	60	23	—	87
Georgia	—	1	1	—	—	61	11	4	78
Greater St. Louis	—	—	1	—	—	40	7	—	48
Heart of America	—	—	—	—	—	23	2	1	26
Illinois	1	1	2	—	—	254	40	8	306
Indiana	1	—	—	—	—	55	6	1	63
Louisiana	1	1	—	—	—	31	6	—	39
Michigan	—	3	1	—	1	123	33	16	177
Minnesota	—	—	—	—	—	68	20	1	89
Montreal	1	—	—	—	—	106	18	—	125
New Jersey	1	4	1	—	—	138	23	12	179
New York	2	4	15	—	—	949	125	46	1141
Oak Ridge	—	—	—	—	—	43	2	3	48
Oklahoma	—	—	—	—	—	24	2	2	28
Philadelphia	2	4	2	—	—	232	52	6	298
Pittsburgh	—	—	3	—	—	111	19	2	135
Puget Sound	—	—	—	—	—	43	7	3	53
Rio Grande	—	—	—	—	—	24	15	—	39
San Francisco	—	1	1	—	—	156	36	3	197
So. California	2	1	—	—	—	197	38	6	244
Texas	—	—	—	—	—	82	5	—	87
Toronto	—	—	1	—	—	97	35	1	134
Washington, D. C.	—	16	5	—	2	340	114	6	483
Western New York	—	2	1	—	—	109	15	2	129
Wisconsin	—	—	—	—	—	34	15	1	50
Unaffiliated									
U.S. & Canada	—	—	1	99	—	44	2	—	146
Outside U.S. & Canada	—	—	—	—	—	20	2	—	22
TOTALS	14	38	42	99	3	3926	809	132	5063

Nominating

No annual report.

Non-Serial Publications

This Committee has had 17 projects under consideration during the year.

Two projects have been published thus far in 1959: *SLA Loan Collection of Classification Schemes and Subject Heading Lists and Translators and Translations: Services and Sources*. Another project *Picture Sources: An Introductory List* will be in print in July.

A fourth project, *Sources of Commodity Prices*, is completed and ready for final consideration by the Committee.

The Washington, D. C. and the New York Chapters each held seminars on library planning last year, and the papers have been coordinated and offered to the Association for publication. The project has the preliminary approval of this Committee and is now ready for Board consideration. (EDITOR'S NOTE: This publication received preliminary approval from the Executive Board on May 31, 1959.)

The Science-Technology Division surveyed its membership to determine the interest in and market for the long-delayed *Union List of Tech-*

Non-Serial Publications Committee Project Status Report

Project Number	Project Title	Sponsoring Division Author or Editor	Preliminary Official Action	Final Official Action	Present Status
103	Union List of Technical Periodicals (4th ed.)	Sci-Tech Lois Brock	Tentative approval. \$1000 available to complete project	Withdrawn from Association aegis	Market survey does not warrant SLA publication. Withdrawal of project requested. Referred back to the Sci-Tech Division for possible action.
104	Sources of Commodity Prices	Business and Finance Paul Wasserman	Approved Sept. 1958		Ready for final Committee approval
109	Subject Headings List for a Transportation Library	Transportation	Approved May 1957		Asked Division action in June
110	Guide to Cartographic Research	Geog. and Map Dr. W. Ristow	Approved Nov. 1955		Progressing
113	Guide to Published Series of College and University Engineering Research Departments in the United States	John Bobb	Approved 1955		Under consideration
115	Fifty-year Index to SPECIAL LIBRARIES	Committee on SPECIAL LIBRARIES Jeanne North	Approved May 1957		Progressing
117	SLA Loan Collection of Classification Schemes and Subject Heading Lists	Committee on Special Classifications	Approved Feb. 1958		Published March 1959
120	Technical Libraries, rev. ed.	Sci-Tech L. J. Strauss	Approved May 1957		Progressing
122	Recent Bibliographies of Medical Interest	Biological Sciences Mary Grinnell	Approved May 1957		No action
123	Subject Headings List on Chemical Engineering	Chemistry	Approved May 1957		Progressing
126	Source List for Libraries in Advertising and Related Fields	Advertising H. Green	Approved Sept. 1957		Work temporarily halted
127	Metallurgical Literature	Metals E. Tapia	Approved Oct. 1957		Revised <i>modus operandi</i> caused slight delay. Progressing
133	Picture Sources: an Introductory List	Picture Helen Faye	Approved Feb. 1958	Approved April 1959	Ready for immediate publication
134	Translators and Translations: Services and Sources	Georgia Chapter Frances Kaiser	Approved June 1958	Approved Sept. 1958	Published May 1959
135	Special Libraries: How to Plan and Equip Them	New York Chapter Chester Lewis	Preliminary NSPC approval		Board approved May 1959
136	Dewey Expansion for Railway and Transportation Collections	William Morley	Committee reviewed		Committee recommended its inclusion in SLA Loan Collection at Western Reserve
137	Checklist for Organization of a Technical Information Library	Eva Lou Fisher	Committee is reviewing		Committee is reviewing

nical Periodicals. The response did not warrant publication of this project by SLA, and the Committee has recommended that the work be returned to the Division if its members wish to pursue the project. The Committee requests that the Executive Board release this publication, which action will also nullify all financial support previously approved by the Board. The Science-Technology Division is in agreement with this action. (EDITOR'S NOTE: This request was granted by the Executive Board on May 31, 1959.)

The current status of all projects is tabulated on the preceding page.

JEAN WESNER

Personnel Survey

The Executive Secretary, Kathryn Smith and members of the Advisory Committee have considered in detail a plan for a survey aimed toward assembling more accurate, complete information about the salaries, duties and academic qualifications of professional personnel employed in special libraries. Since the scope outlined extended beyond the area of salary data alone, the term "salary" was changed to "personnel."

A questionnaire was drafted and submitted to administrative and personnel officers in various types of organizations for comments and suggestions. The resultant revision is thought to have produced an inquiry well-aligned to the objectives of the study. The questions may be answered readily, and a minimum need for qualifying statements is anticipated.

In the interests of maximum validity and usefulness, the Committee presented two proposals to the Executive Board on February 6. The first suggested that the largest possible number of librarians be contacted in developing the mailing list of management officials responsible for library personnel matters. The second urged engaging outside, expert assistance to tabulate the questionnaires and prepare the report. For purposes of extended distribution and the employment of Price Waterhouse & Co., the Executive Board granted a request for \$3,000 in additional funds.

After February 6, the questionnaire was reviewed at Price Waterhouse & Co. for advice on changes desirable to facilitate tabulation; transmittal letters were prepared by Miss Smith with the assistance of the Association's public relations consultant. The initial mailing to librarians began in late May 1959.

KATHARINE L. KINDER

Photographic Reproduction

One Committee member, Loretta J. Kiersky, was most active in submitting items to *SPECIAL LIBRARIES*; her article "Reproduction: an Integrated Function of the Technical Information Library" appeared in the October 1958 issue. The Committee still has copies, available free on request, of *A*

Guide to Microfilming Practices and two papers which appeared in *SPECIAL LIBRARIES* on the problem of photocopying and copyright.

ROBERT S. BRAY

Professional Standards

The Professional Standards Committee met in New York City at the offices of the J. Walter Thompson Company, on Monday, April 6. Present were Agnes Brite, Mrs. Marie Goff, Margaret Kehl, Mrs. Martha O'Leary and Samuel Sass.

The Committee discussed questions that have arisen in connection with the interpretation by the Admissions Committee of some provisions of the new membership requirements. One of these questions concerns Section 4 of Article II of the Constitution, which deals with Affiliate membership. It reads, "Affiliate membership shall be accorded to an individual who holds a position in an organization other than a special library and who is engaged in professional bibliographical work and has been so engaged for at least two years." If interpreted literally, this would allow public librarians or college librarians to hold Affiliate membership, since they are connected with "an organization other than a special library." However, the intent of the provision for Affiliate membership was to include persons such as documentalists and consultants. The Committee recommended to the Board, therefore, that Article II, Section 4 be interpreted to cover individuals who are engaged in bibliographical work but are not connected with any library. (EDITOR'S NOTE: This recommendation regarding Affiliate membership was accepted by the Executive Board on May 31, 1959.)

The Committee also recommends that there be increased effort to publicize the new SLA membership requirements. The news release sent out from Headquarters some months ago does not seem to have been published in very many sources. This is, of course, not the fault of Headquarters but simply an indication that additional publicity is needed. It is essential that news of the new membership requirements and their significance to the profession be more widely disseminated.

The Committee has studied existing standards for public, college and high school libraries in an effort to determine whether any part of these might be applied to special libraries. Further investigation along these lines will continue, but it is becoming increasingly clear that standards for special libraries will probably have to come about as the result of an intensive study by paid experts. The Committee suggests, therefore, that the Executive Board undertake to explore the feasibility of obtaining a grant from some philanthropic fund which may be interested in sponsoring this type of investigation.

The fact that the Chairman of the Admissions Committee is also a member of the Professional Standards Committee has proved to be most help-

ful in establishing the necessary cooperation between the two committees. It was also helpful for the Chairman of the Professional Standards Committee to sit in on a session of the Admissions Committee when the latter Committee was considering applications for membership. This opportunity arose during the Executive Board and Advisory Council meeting at Highland Park in February.

It is gratifying to report that the progress SLA has made in establishing professional requirements for membership has not gone without notice among the other library associations. The American Association of Law Libraries is having a panel discussion on education and certification of law librarians at its annual meeting in June in New York City. The Chairman of the Committee was invited to discuss the SLA membership requirements as a member of this panel, an invitation which was gladly accepted.

SAMUEL SASS

Public Relations

This Public Relations Committee was given the primary responsibility of telling the story of SLA's Fiftieth Anniversary. The keynote of its program and activities was *participation* by all members and groups in the Association.

Because of the unusual circumstance of the Anniversary Convention and its handling by three Chapters, this Committee also assumed responsibility for convention publicity. The Publicity Chairmen of the three Chapters acted with the Association Committee in this phase of its work. This report summarizes this coverage.

Basic Program

The basic preparation for this participation was the SLA Publicity Kit, which was introduced to Chapter and Division officers and their Publicity Chairmen at a cocktail party at the 1958 Convention. Kits were then mailed out from Headquarters in the summer to be available for use during the year. This mailing was followed in September with a mailing of Publicity Kit Supplement #1 which featured practical "how-to-do-it" suggestions for Publicity Chairmen. A follow-up in the form of a letter and questionnaire went out to these same people in early January to check on the use of the kits and activities in progress and to urge more contacts with publications. Responses indicated considerable activity underway.

It is not possible to include the complete record of this widespread activity in this report but it should be recognized as the major public relations effort of the year. Chapter and Division reports enthusiastically give details, and the display books at the SLA Convention exhibit show the results in the form of newspaper clippings, house organ and trade press articles, pictures of exhibits and similar material.

Not only was the activity spread throughout the Association but much of it was concentrated toward the end of the Association year because the Fiftieth Anniversary Convention, as the culmination of our historical celebration, is a natural "news peg" on which to build stories. It is to be expected that stories resulting from this year's contacts may come through for some time.

Examples of the Association-wide activity now at hand run the gamut. There have been well-publicized special meetings, many of them in connection with National Library Week, and interesting historical features in Chapter and Division bulletins. There have been exhibits like the one at the Metals Congress and displays like the one the Georgia Chapter recently placed in the window of the Atlanta Public Library. Chapter-inspired efforts resulted in many features in company house magazines, which are of outstanding value to a special librarian's own "public."

Top news stories during the year were the President's Chapter visits, the Translation Center and National Library Week observances, all of which gave many SLA groups a chance for news coverage.

The library press has been generous with SLA stories for this Anniversary: State bulletins of Vermont, California and the District of Columbia to mention a few, the *Stechert-Hafner Book News*, Remington Rand Library Bureau's *Pioneer, Library Journal* and others.

On file so far are articles from such important national media as *Product Engineering*, Oct. 6 and 13, 1958; *Iron Age*, March 12, 1959; *Industrial and Engineering Chemistry*, October 19, 1958; *Drug Trade News*, April 6, 1959, and several issues of the Prentice-Hall bulletin services.

Especially gratifying was the appearance in *Harvard Business Review*, May-June, 1959, of "The Company Library" by Irene Strieby. Reprints of this very basic study are available from Headquarters and will be a fine new piece of special library literature.

SLA On The Air

A number of radio and television appearances starred Mrs. Fuller on her presidential visits to Chapters.

A major network triumph was the half-hour forum on the CBS-TV program "Right Now" called "Are We Underrating Our Libraries?" Initiated by SLA, it brought out viewpoints of the director of a large public library, a chemist research director and a citizen concerned with library problems. SLA purchased a film record of this program and has made arrangements to sell and lend copies. Prints may be borrowed from the American Library Association's Film Library.

Other Activities

The 25,000 Fiftieth Anniversary seals have been put to good use on all manner of Chapter, Divi-

sion and individual library publications and mailings.

The Chairman wrote the general introduction to *Special Libraries Association—Its First Fifty Years* at the request of its editor, Alma Mitchell.

The Committee helped the SLA Editor plan and assemble a special exhibit to celebrate the anniversary. One section displayed pictures of early conventions and portraits of "founding fathers," one a compilation of communications from foreign library associations and one the very up-to-date work of the Translation Center.

Convention Publicity Coverage

The basic concern of the Committee in this job has been to provide for the advance preparation, in so far as humanly possible, of the news stories which should go out from the Convention and to set up an efficient press room operation. Thanks to the advice of the SLA public relations consultant, David Snyder, it has been possible to retain the services of an expert Atlantic City newsman, Mr. Reese Smith, who undertook to do most of the writing and sending out of releases and helped in the press room. The Committee bent every effort to provide Mr. Smith with full information for the releases.

Special Coverages

The announcement of the first SLA Hall of Fame was the occasion for special news stories. All Chapters and Divisions were notified of the names selected, and the home Chapters of the recipients of the honor were sent biographical material on their members for local publicizing and the gathering of more individual detail. Local stories were timed to follow the national release which was dated May 1. An outstanding story appeared in the *Newark News*, and the final records will undoubtedly show many others in local newspapers and in the publications of the companies served by the recipients.

In an effort to obtain local news and trade press coverage for Convention speakers, information was sent to the public relations directors of the organizations they represented. These people were invited to do any publicity on the speeches they might wish, and their help in the always difficult task of securing advance copies of the speeches was solicited. Much the same procedure was followed with the 45 companies that sent material to the Convention Archives Exhibit. In this case an SLA release indicating the extensiveness of the exhibit was sent.

The hot-off-the-press story of the just initiated SLA Personnel Survey was another important news release tied in with the Convention.

In Conclusion

The Committee wishes at this time to express deep gratitude to all the loyal members in their many capacities, who have labored so faithfully

to publicize SLA during this special year. Nationwide publicity is important and gratifying, but on-the-spot publicity directed toward individual libraries and library groups has great immediate and practical value. The Committee has been pleased to assist in the activities of the other committees charged with the celebration of the Fiftieth Anniversary—the Convention, Fiftieth Anniversary and Archives Committees.

The Committee has appreciated the consultation and advice of the SLA public relations consultant, and without the staunch aid and backing of Marian Lucius, Mary Allison and the Headquarters staff and facilities, the job could never have been accomplished.

Perhaps the best result of the year's publicity efforts is our own heightened awareness of what SLA means.

ELIZABETH FERGUSON

Publications

At the Highland Park Advisory Council meeting, the old problem of publishing Convention papers was revived. The Advisory Council voted to send the suggestion to the Executive Board, which subsequently referred it to the Publications Committee for review.

The Publications Committee has been unanimous in its approval of this suggestion, being quite aware that there are problems inherent in its subsequent accomplishment. I feel, first, that it is only fair to quote the following statistics that cover the last attempt of printing Convention transactions in 1950.

TRANSACTIONS OF 41ST ANNUAL CONVENTION JUNE 1950

Published March 30, 1951
239 pages
Printed cost—\$3,243.02
Total cost—\$3,387.63
Copies printed—508
Price per copy—\$5.00
Total number sold—504
Amount received—\$2,532.50
Net loss—\$855.13

The printing problem in reality is one of the minor problems involved. This previous volume of course was typeset. With some change in requirements for papers, we could use offset, which would run considerably less. If we suggest that papers consist on an average of six single spaced typewritten pages, there would be a total of 330 pages. We have two estimates that indicate 2,000 copies could be photo-offset for less than \$3,000. We feel certain from experience related below that we would be optimistic if we expected to receive copies of all of the papers. Thus, if we did have approximately 60 percent, we should be able to produce the volume for around \$2,000. If no

papers were available for distribution at the Convention, we could raise the Convention fee \$1.00. If this additional \$1.00 were allocated to the printing of the papers, we would realize at least \$1,000. Each conventioner would, of course, be sent a copy of the papers automatically. If we were able to sell 500 additional copies, the same number sold in 1950 when our membership was less than it is now, at \$2.50 per copy we would certainly be able to recover the cost of printing.

The main problem seems to be one of securing a copy of the papers and editing those received into a form for publishing. The following comments are excerpts from a letter to the Publications Committee from Mary Allison detailing the present difficulties involved.

"As you all probably know, one of my chief jobs at the Convention is to obtain papers given at the general session and Division meetings. In the fall before the Convention, the Chairman of the Committee on SPECIAL LIBRARIES generally sends a letter to all Division Convention program chairmen, reminding them that SPECIAL LIBRARIES has priority on all papers presented at the Convention. In the spring about a month before the Convention itself, I send a follow-up letter to these people in charge of programs, again reminding them about the papers and urging them to send the papers to me before the Convention or else to deliver them to me at the Convention. Once the Convention starts, I send daily reminders to these individuals, telling them where to leave the papers or information about them. After the Convention there is a great deal of further follow-up, sometimes as many as five or six letters on one paper.

"Last year this process of hounding people worked better than ever before, yet the results were not spectacular. Of the 76 possible speeches, panel discussions and luncheon talks, we received 36 written papers. Thirty-four speeches were informal and did not exist in written form.

"There are a number of reasons why it is so difficult to obtain papers prior to and at the Convention itself. Anyone in a government position, for instance, cannot present a formal, written paper without the approval of the higher echelon in his department or bureau. To avoid this red tape, therefore, most government speakers talk from notes and prepare a written version later, if pressed sufficiently hard, which does not require government approval. This means that all talks from government speakers are not usually available until two or three months after their presentation."

Timeliness was also a problem in previous printings of the publication. To be effective the volumes must be available for distribution no later than three months after the Convention. If we did allow speakers a leeway of one month after the Convention to send their copy in to the Publication Officer in an acceptable format, it is reasonable to expect that a photo-offset job could be completed within two months.

A third problem that needs to be resolved is that of the condition of papers received at Headquarters. We understand in the past that there have been many different formats, some handwritten, some typewritten and so forth. This again is a problem that has been successfully solved in other associations and should not deter us if the principle of printing transactions is approved.

It obviously goes without saying that we will have to make some changes in the Association rules for speeches as well as changes in SPECIAL LIBRARIES if our recommendations are approved.

Accordingly, taking the previous discussions as a starting point, the Publications Committee would like to make the following recommendations:

1. That the Special Libraries Association publish annually papers of the Annual Convention.
2. If Recommendation No. 1 is approved, then the following items will need approval to support this project.
 - a. There will be no papers available at the Convention.
 - b. Convention papers will not be reprinted in SPECIAL LIBRARIES.
 - c. A style and format be adopted suitable for offset reprinting.
 - d. Where advisable, general sessions be tape recorded so that we insure that the papers presented at the general sessions appear in the volume.
 - e. The Banquet speech be taped for inclusion.
3. That the mechanics for implementing Recommendations No. 1 and No. 2 be referred back to the Publications Committee. The problems of putting such a program into motion were too multifaceted for the current Publications Committee to complete its decisions prior to the Executive Board meeting. It is hoped that the Committee will have the necessary recommendations to present to the Executive Board in time for the September meeting and no later than the February meeting, so that the 1960 Convention papers can be issued in a transactions form.

ROBERT W. GIBSON, JR.

EDITOR'S NOTE: In view of the questions raised by the Executive Board, the recommendations were returned to the Committee for reconsideration and further study.

Recruitment

Of greatest importance to recruitment activities this year has been the H. W. Wilson Company Chapter Award, presented for 1959 to the Chapter demonstrating a recruitment program of outstanding interest and significance. Nearly all Chapters have continued, in greater or lesser degree, career day speeches, display of posters, personal contacts with prospects and with counselors, distribution of brochures and reprints and so forth—with specific efforts no less valuable because of their "conventional" character. However, the

stimulus of the award has produced some highly original ideas and activities. Evaluated and described, many can undoubtedly be recommended for adoption elsewhere, and at least some projects will result in data of great professional significance.

In approaching its task at the international level, the Committee has taken advantage of this existing activity by devoting its thinking to long-range goals and to consideration of means for most effective promotion and assistance to the Chapters and profession-wide recruitment. Communications with the Chapters have ensured their possession of available literature—*Putting Knowledge to Work*, *Make Your Career in a Special Library*, the New York Life Insurance Company booklet, *Should You Be A Librarian*, and the *Action Manual for Recruiters*. Since March 1958, some 10,000 copies of the first-named brochure have been distributed (largely by Headquarters); a reprinting of this indispensable item is imminent. During the year, new estimates for reprinting the second-named folder were obtained and the supply replenished. Several articles were evaluated for reprinting, with two being selected and action initiated. Past-Chairmen of the Committee and others known to be interested have been solicited for suggestions and comments on projects under consideration; a number of very helpful and thoughtful replies were received.

As the result of these considerations, to be further studied by the Committee, several action projects seem likely of adoption:

1. Newsletter. This highly effective medium of communication has not been published for two years, largely due to lack of personnel time necessary to produce it on a regular basis. Chapter Chairmen were requested to communicate news of activities as one source of copy; a very small response may well have been due to the desire for keeping projects "under wraps," in view of the Wilson Award. Some means, however, must be found for its publication.
2. Recruitment Handbook. Expanding from Chapter X of the Chapter Manual, summaries of procedures and experiences should be developed, preferably by a person with background experience. Inclusion of appropriate reprints would serve to make up a complete kit for the local committees, serving as a guide and stimulus to additional projects. It is the experience of more than one committee that no overlap in membership is provided, that the files are lost and a "cold" start is faced.
3. Further promotion of articles in periodicals of wide circulation, together with reprinting of selected items for distribution.
4. Coordination with recruitment activities of other regional and national library associations, to insure that "specials" make their appropriate contribution. The North Carolina Pilot Project is an example of semi-controlled investigation that bears watching.

5. Investigation through any feasible means of: effectiveness of present techniques; characteristics of the successful special librarian which may guide recruitment approach; elements that have contributed most to this career choice on the part of present librarians.

6. Summarization and evaluation of Wilson Award entries in a form suitable for distribution to Chapter committees, possibly as part of the proposed handbook.

Special acknowledgment should be made of the interest and efforts by the Association's Executive Secretary, Miss Lucius, in distributing literature, making referrals of inquiries, keeping the Chairman informed and providing essential background.

WILLIAM S. BUDINGTON

SLA Professional Award and Hall of Fame

On September 24, 1958, the Committee developed criteria of eligibility for the two Association honors within its cognizance. These were adopted by the Executive Board and made known to the membership through publication in the *SLA Bulletin* and in all communications soliciting nominations.

Considerable attention was devoted to plans for the initial Hall of Fame. A matter for early decision was selection of an appropriate object to represent this distinction. The choice has been a specially designed bronze medallion in a blue leather presentation case. In this Fiftieth Anniversary year, Hall of Fame recipients were presented at the first general session of the Convention and honored at a luncheon immediately following. In future years, the announcement will be made at the outstanding social event of the Convention, whenever such an event is scheduled.

Twenty present or former members were named to the 1959 Hall of Fame in recognition of their outstanding contributions to the growth and development of the Special Libraries Association. Individuals are chosen for this honor after completion of an active professional career or following announcement of retirement.

The SLA Professional Award recognizing notable achievement in, or contribution to, the field of special librarianship, was not granted in 1959.

KATHARINE L. KINDER

Scholarship and Student Loan Fund

Scholarship Fund

The Fund continues to grow through contributions from individual members, Chapters, Divisions, organizations and memorial donations. In September, the Committee sent notices to all

Chapters, Divisions and Sections requesting that special thought be given to a fiftieth birthday contribution to the Fund. Donations were not solicited from organizations this year because of the increase in dues. The total Fund on April 30, 1959 amounted to \$11,963.04. A financial statement follows:

FINANCIAL STATEMENT	
MAY 1, 1958 TO APRIL 30, 1959	
Contributions	
<i>Individual members</i>	\$ 728.35
<i>Memorial donations</i>	
In memory of Isabelle Bronk	25.00
In memory of Margaret Hilligan (from Minnesota Chapter)	175.66
In memory of Margaret Egan (from Illinois Chapter)	100.00
	\$ 300.66
<i>Organizations</i>	
Standard Oil Company of California	\$ 100.00
Standard Brands Inc.	10.00
Atlas Powder Co.	250.00
Socony Mobil Oil Co., Inc.	100.00
U. S. Steel Corporation	100.00
	\$ 560.00
<i>Chapters</i>	
Cincinnati	\$ 122.53
New Jersey	50.00
Wisconsin	25.00
Southern California	50.00
Pittsburgh	42.88
New York	200.00
Colorado	25.00
Philadelphia	44.95
	\$ 560.36
<i>Sections</i>	
Pharmaceutical	\$ 100.00
<i>Total Contributions</i>	\$ 2,249.37
Total interest earned May 1, 1958 to April 30, 1959	346.66
Repayments on loans, May 1, 1958 to April 30, 1959	350.00
	\$ 2,946.03
SUMMARY	
Cash balance May 1, 1958	\$12,167.01
Scholarships and student loans (1958-1959)	4,400.00
	7,767.01
Additions May 1, 1958 to April 30, 1959	2,946.03
	10,713.04
Cash balance in Fund April 30, 1959	10,713.04
Loans outstanding	1,250.00
	\$11,963.04
<i>Total Fund</i>	\$11,963.04

Loans

Two loans were granted during the year. One of the alternates for a 1958-59 scholarship took a \$500 loan in order to attend library school this year.

Scholarship Awards

Thirty-two completed applications were processed. Many additional inquiries came to the Executive Secretary as well as to the Committee. One applicant wished to work for a doctorate in Library Science. Two of the candidates were citizens of Viet Nam, one of Egypt and another of China.

The choice was difficult as all of the candidates were eligible and most of them were well qualified. The cooperation of SLA members, particularly the Chapter Presidents, made it possible to interview most of the applicants. Several Chapter Presidents traveled considerable distances to meet and talk with the candidates. These interviews were a great help to the Committee, and we are grateful to all who assisted us in this important part of our work.

The Committee, with the approval of the Executive Board, has awarded five scholarships of \$1,000 each for the year 1959-60. A special scholarship award of \$900 is to be given to one applicant in payments of \$450 for each of two summer sessions.

\$1,000 scholarships were awarded to: Ruth Ruzicka of Seattle, Washington; Stephen Torok of Farrell, Pennsylvania; William O. Baum of Chapel Hill, North Carolina; Marcella Ahner of Chicago, Illinois; Mrs. Marjorie W. Schaal of Pittsburgh, Pennsylvania. A special grant for two summer sessions was awarded to Nadine Harkins of Kansas City, Kansas.

The alternates are: Lois J. Anderson of Mill Valley, California; Barbara Brecker of Bronx, New York; Helen L. Swaim of Eaton Rapids, Michigan; Irene Cheatwood of Dallas, Texas.

Scholarship Winners of 1958-59

The Committee has tried to keep SLA before last year's winners as much as possible. Their names and addresses were given to the local Chapter Presidents. They have cooperated wholeheartedly by inviting them to meetings, arranging library visits and encouraging their interest in the special library field. It is gratifying to give the following report:

Joanne Emidy, graduate of Rutgers, will return to United Aircraft Corporation Library where she will be librarian of the new Research Department Branch Library.

Gloria Pagan of Pratt is now librarian of the Public Health Division Library, a branch of the New York Municipal Reference Library.

Johanna von Koppenfels, graduating from Drexel, has not made a definite decision between several special library jobs.

Elisabeth Burch continues in her job as a bibliographer in the U. S. Department of Agriculture

Library. She will return to the University of Minnesota in the summer of 1960 to complete work for her degree.

Barbara Lee Morrison, an alternate for the scholarship who later took an SLA loan, has made a wonderful record at Drexel. She has been elected to the Honor Society of Phi Kappa Phi. In addition, she is the recipient of the award given annually by the Special Libraries Council of Philadelphia to the Drexel student who shows the greatest aptitude for special library work. On July 6 she joined the staff of Mrs. Marie S. Goff as a reference and catalog assistant at the du Pont Technical Library in Wilmington.

MRS. ELIZABETH OWENS

Special Classifications

Since the last annual meeting of the Committee dated May 1958, a meeting was held in Chicago on June 8. At this meeting an acquisitions policy was discussed and presented to the SLA Executive Board, which approved the following recommendation:

"The SLA Committee on Special Classifications recommends that an active program of acquisition of classification schemes and subject heading lists be undertaken by the further solicitation of gifts and contributions in all subject fields, so that the collection can become a clearinghouse for these materials."

The Board also approved a recommendation that material owned by Western Reserve University be included in the published holdings of the Loan Collection and that such material be appropriately designated as the property of the University.

At this meeting details of publication of the list of holdings were also discussed with Jean Wesner, Chairman of the Non-Serial Publications Committee, and Mary Allison, Publications Officer of SLA.

Developments Since June 1958

Final approval for publication of the list of holdings of the Loan Collection was granted by the Executive Board at its September meeting. The copy was edited by Bertha Barden and Barbara Denison in early October and was published in March.

The 1958-59 budget for the Committee was considered at the September meeting of the Executive Board, and \$300 was budgeted for the period October 1, 1958-September 30, 1959. All expenses including postage will henceforth either be billed directly to SLA or paid by Western Reserve University and subsequently billed by the University to SLA.

During the summer a report of the ALA Committee on Classification was presented personally to the curators and the Chairman of the SLA Committee on Special Classifications by J. Elias Jones, retiring chairman of the ALA committee.

Included with the report was a large quantity of classification schemes and subject heading lists that were collected as a result of the ALA committee efforts. This contribution to the holdings of the Collection is so substantial that we believe a formal resolution of thanks to the ALA would be in order and a recommendation to this effect is given below.

Another project which had the cooperation of our Committee was completed during the fall with the publication of the international (second) edition of the *ASM-SLA Metallurgical Literature Classification*. This revision was prepared by the Committee on Literature Classification of the American Society for Metals, appointed in 1955. Three of the members of this committee were also then members of the SLA Committee on Special Classifications, and represented this Committee on the project. They were Allen Kent, Frederica M. Weitlauf and Marjorie R. Hyslop.

During the Convention in Atlantic City, the Committee met to discuss further plans for the development of the Collection.

Recommendation

The committee submitted one recommendation to the Executive Board at its February meeting and it was approved:

"That a formal resolution of thanks be tendered by the Special Libraries Association to the American Library Association, approximately as follows:

BE IT RESOLVED: That in recognition of the cooperation of the Classification Committee of the American Library Association in collecting more than 50 classification schemes and subject heading lists and contributing these to the SLA Loan Collection, the Special Libraries Association hereby expresses its appreciation to all members of the American Library Association who contributed to the project and especially to the ALA Committee on Classification and its past Chairman, J. Elias Jones."

MARJORIE R. HYSLOP

Special Libraries

The Committee met seven times during the year, in the Executive Secretary's office at Association Headquarters. At each meeting the Editor outlined her plans as far in the future as they could be made, and the Committee members gave advice and suggestions and decided on the suitability of papers solicited by Miss Allison or submitted to her. Some manuscripts were refused on the basis of poor preparation, on the basis of a poor representation of the profession or on the basis that they did not deal with subjects of interest primarily to special librarians.

A special feature of the 1959 volume is a quotation in each issue, chosen by Miss Allison, from the corresponding issue of 50 years ago.

We have been pleased with the appearance of the journal since the change to Vermont Printing Company. A gold cover was chosen to draw attention to the January issue as the Fiftieth Anniversary issue.

Miss Allison and Miss Lucius have covered the important points of the management and preparation of SPECIAL LIBRARIES in the Executive Secretary's report, and this report should be referred to for an understanding of the work of putting out the Association journal.

We have found it a pleasure as well as an opportunity for professional growth to work with Miss Allison and Miss Lucius during the past year.

MRS. JEANNE B. NORTH

Technical Book Review Index

It is appropriate at this Fiftieth Anniversary to recall the time when Special Libraries Association was 25 years old. Looking through the records, one can find that in June 1934 the following proposal was presented to the Association: "The Science-Technology Group recommends to the Executive Board the appointment of a committee to consider the possibility of the publication of a *Technical Book Review Index*."

Not many people know that a publication under that name has been previously published in Chicago in 1915, listing book reviews contributed by the Carnegie Library of Pittsburgh. Later, in 1917, this publication was issued in Pittsburgh by Ellwood H. McClelland, technology librarian at the Carnegie Library. This *Technical Book Review Index*, however, ceased its publication in 1918.

Then, 25 years ago, the Special Libraries Association planned to revive this publication. Following the duly appointed Committee's recommendation, a grant of \$3000 was obtained from the Carnegie Corporation. As a result, the first issue of *Technical Book Review Index* was published in 1935 under the editorship of Miss Granville Meixell. In 1940 the editorial and publication offices were transferred to Pittsburgh where TBRI is still being compiled and edited by Anthony A. Martin at the Technology Department of the Carnegie Library.

Many have participated in the launching of the new *Technical Book Review Index*; some of the names are listed here in alphabetical order: Mary Alexander, Florence Bradley, Marian Manley, Ellwood McClelland, Granville Meixell, Ruth Savord, Jean Taylor, Amy Winslow and others. The present Chairman has also been active in this project from its very beginning.

The fact that the *Technical Book Review Index* is publishing its 25th volume in 1959 and that it has had steady subscribers all over the world for all these years proves that it fills a real need in the technical library field.

JOLAN M. FERTIG

Translation Center

The following report is submitted to the Executive Board to provide a review of developments between OTS and the SLATC since the Executive Board met in February. This report contains no recommendations.

It is apparent to each member of the Committee that OTS is not fulfilling its obligations to the SLATC and that the usefulness of the SLATC is already decreasing.

Evidence of this was clearly shown in a detailed report submitted to the Committee in March by Richard Davis. Excerpts from this report are as follows:

1. The total number of Russian translations listed in the last three issues of *Translation Monthly* was 592. In the first six issues of *Technical Translations* 396 Russian translations were listed.
2. *TM*'s three issues listed 891 non-Russian titles. *TT* listed 23.
3. *TM*'s three issues listed a total of 3,091 complete translations. *TT* listed 741 in six issues. *TT*'s total number of entries for six issues was 1,786.
4. In November 1958, the Center sent OTS 97 translations (60 Russian, 37 non-Russian). As of the end of January 1959, it had sent 127 translations (68 Russian, 59 non-Russian). As of the end of February 1959, it had sent 307 translations (141 Russian, 166 non-Russian). As of the end of March 1959, OTS had listed 54 of the Russian translations which had been sent it in the first shipment in November 1958. In issues 4, 5 and 6 there are no translations listed that originated from the SLATC.
5. The number of translations listed as available from the SLATC in each issue of *TT* is as follows:
Vol. 1 #1 7 (7 SLATC translations)
Vol. 1 #2 55 (41 SLATC translations)
Vol. 1 #3 70 (6 SLATC translations)
Vol. 1 #4 14 (no SLATC translations)
Vol. 1 #5 9 (no SLATC translations)
Vol. 1 #6 9 (no SLATC translations)

Note comparison with last three issues of *TM*, which listed 1,483 translations as being available from SLATC.

6. In January, the 450 requests for translations SLATC supplied were all from *TM*. In February all but two of the 369 requests for translations supplied were from *TM*. In March out of 319 requests supplied, 38 were from *TT*. This represents cumulatively in three months, 1,138 requests supplied, and 40 came as a result of *TT* listings.
7. In February, Lillian Hamrick assured the Chairman that non-Russian titles sent OTS by the SLATC would be listed in #7 issue of *TT*. Both the #7 and #8 issues have appeared with none of these titles listed.

The Committee met on June 1 and 2, 1959 to discuss the Center's relations with OTS and the report of the Foundation Grants Committee of May 28, 1959.

In view of the considerable dissatisfaction with the first ten issues of *Technical Translations*, particularly with the failure to list sufficient titles of translations forwarded by SLATC, the Committee recommends that if the SLATC translations are not listed in *Technical Translations* as indicated in the publication schedule of *TT* and the "Working off SLA Backlog" schedule beginning with volume 2, number 2, that the publishing of *Translation Monthly* be resumed at the earliest possible date.

In respect to the report of the Foundation Grants Committee of May 28, 1959, this Committee approves in principle point one. The SLA Translation Center Committee also approves point two and suggests that the Foundation Grants Committee provide a budget for carrying out the proposal. Funds could be made available from the AISI grant upon subsequent approval of the Executive Board.

JOHN P. BINNINGTON

H. W. Wilson Company Chapter Award

The judges for the H. W. Wilson Company Chapter Award met at Haddon Hall on June 1, 1959. Those present were Alberta Brown (for Jerry Orne), Clara Miller, Elizabeth Owens (for

Eleanor Cavanaugh), Sara Price (for Ken Fagerhaugh) and the Chairman.

Seven Chapters—Boston, Georgia, Illinois, New Jersey, New York, Rio Grande and Southern California—had submitted entries. Cleveland and Indiana had given notice of intention to enter but, unfortunately, no entries were received by the deadline date.

The material submitted varied in form from a 63-page report to a complete story of the year's work mounted triptych style. The programs fell into two distinct classes: 1) a recruitment effort directed toward students and/or non-library trained workers in special libraries, and 2) a study of those now in the profession to learn "what sort of persons" special librarians are and why those "with advanced subject or professional training become librarians."

The judges decided that although the class 2 reports formed an excellent basis for further recruitment efforts, they did not fall within the framework of recruitment as intended for the award.

The final decision of the judges was divided between Rio Grande and Southern California. This did not mean a split decision but rather that the unanimous opinion was that each Chapter deserved the award. Therefore, the award was divided between the two Chapters.

BETTY JOY COLE

1958-1959 Reports of Special Representatives

American Association for the Advancement of Science

The SLA representative attended the annual meeting of the AAAS held in Washington, D. C., December 27-30, 1958, and participated in the AAAS Council meeting. He also participated in a Symposium on Communicating Science in Specialized Libraries, which was arranged by the D. C. Chapter of SLA. Although a number of controversial proposals came up for discussion within the AAAS Council, no actions were taken of particular interest to SLA members.

JOHN SHERROD

American Association of Colleges of Pharmacy

Joint Committee on Pharmacy College Libraries

The Joint Committee, sponsored by the American Association of Colleges of Pharmacy, was

relatively unproductive this year, mainly because so much of its work depends upon the stimulation of ideas and planning effected in the meetings. A lack of funds again prevented a meeting this year.

However, the Joint Committee did contribute \$100 toward the cost of reproducing reprints of *Drug Information Sources*, lists of compendia prepared by the SLA Pharmaceutical Section's committee of the same name. Part of the reprints were distributed in Brussels in September by the Section's representatives at the meeting of the Federation Internationale Pharmaceutique. Dr. George E. Osborne, Joint Committee Chairman, sent a reprint to each pharmacy college library, as well. The Joint Committee, which sponsored publication of the material in the *American Journal of Pharmacy* starting in January 1957, wishes to commend the SLA committee's efforts in continuing its additions to the lists. Its recent issuance of a checklist to pharmaceutical and medical libraries, in an attempt to provide information and locate the various titles, is also noted with interest.

Another project of the Joint Committee, the offering of a course in pharmaceutical librarianship, came to fruition when Mrs. Irene M. Strieby, Eli

Lilly and Company, offered the first such course at the School of Library Service of Columbia University in the summer of 1957. The Joint Committee is happy indeed to learn that the success of the venture has led to a second offering of the course by Columbia in the summer of 1959. This course will be given by another able Pharmaceutical Section librarian, Winifred Sewell of the Squibb Institute for Medical Research. Doctor Osborne sent a letter to all deans of pharmacy colleges urging that their librarians be encouraged to take the course.

There are no recommendations at this time. We wish to express our appreciation for the continued support given to the Joint Committee by the Association.

JAMES L. OLSEN, JR.
MILDRED P. CLARK

American Documentation Institute

No annual report.

American Library Association Resources and Technical Services Division, Acquisitions Section, Executive Committee on Reprinting

Apparently due to the resignation of the Chairman of the Committee and of the Reprint Expediter, there is nothing to report for the year 1958.

Mr. Karl Brown, former editor of the *Library Journal*, has recently agreed to serve as Reprint Expediter. The Committee will re-study its program with him, possibly redefining its scope and simplifying procedures.

It may be well to retain representation on the Committee for another year to see what will develop.

JOHN P. HERLING

American Standards Association ASA Sectional Committee on Photographic Reproduction of Documents, PH-5

Two standards, which were the work of this Committee, have been approved. The first was the American Standard Specification for 16mm and 35mm Microfilms on Reels or in Strips, PH5.3-1958 (revision of Z38.7.8-1947), approved October 16, 1958. The second standard, American

Standard Specifications for Microfilm Readers for 16mm and 35mm Film on Reels, PH5.1/48 (revision of Z38.7.9-1946), was approved April 17, 1959 and its official designation was PH5.1-1959.

In addition, subcommittees of PH-5 are working on other projects; among them are Dimensions for 100-Foot Reels for Processed 16 and 35mm Microfilm, Quality of Micro-transparencies and a standard for Micro-opaques.

Liaison is being maintained with the International Standards Organization in related areas.

CHESTER M. LEWIS

ASA Sectional Committee on Library Work and Documentation, Z-39

The American Standards Association Sectional Committee on Library Work and Documentation, Z-39, has taken on a new lease of life under the chairmanship of Robert E. Kingery.

There are now nearly 35 members of the Committee representing interested groups, and meetings have been held twice in the past year, in October and April. The Committee's responsibility is to develop standards for concepts, definitions, terminology, letters and signs, practices, methods, supplies and equipment used in the field of library work and the preparation and utilization of documents.

Ten subcommittees are now active: Finance, Indexing, International Standards, Layout of Periodicals, Library Statistics, Proof Corrections, Transliteration, Binding, Abbreviations for Periodicals and Bibliographical References.

The Standards for Indexing, published in the December 1958 issue of *SPECIAL LIBRARIES*, have been approved and have been officially submitted to the American Standards Association by the Council of National Library Associations, sponsor of the Z-39 Committee. These are the first standards approved by Z-39 for many years.

Library rebinding standards are now before the Committee for approval.

Close liaison is kept with international organizations interested in standards.

ANNE J. RICHTER

Council of National Library Associations

Your representatives attended two Council meetings in New York. On December 6, 1958 and April 25, 1959, Miss Brown also attended two Trustees meetings which preceded the Council meetings.

Two matters of importance were discussed at the December 6, 1958 meeting, *i.e.*, the CNLA Bylaws and the report of the Z-39 Committee, both of which were voted upon and passed. This

latter report was published in SPECIAL LIBRARIES in December 1958.

The most important matter discussed at the April 25 meeting was the report of the Joint Committee on Library Education entitled Proposal for an Inquiry into the Utilization of Manpower in Libraries.

Recommendations

1. That Special Libraries Association approve the proposal and cooperate in the project.
2. That we suggest to CNLA that one special librarian be appointed to serve on the commission, the appointee to be nominated by SLA.
3. That the suggestion be made to CNLA that the commission should be representative of all types of libraries, *i.e.*, large and small public libraries, university and college libraries and special libraries, as well as library schools.

MARIAN E. LUCIUS
ALBERTA L. BROWN

EDITOR'S NOTE: The recommendations were accepted by the Executive Board on May 31, 1959.

CNLA Committee for Protection of Cultural and Scientific Resources

Discontinued.

CNLA Joint Committee on Library Education

No report due to death of SLA's representative.

Interassociation Hospital Libraries Committee

The Interassociation Hospital Libraries Committee met in Chicago at the Drake Hotel on February 28, 1959. The Special Libraries Association representative presided as the chairman for the year. Elizabeth McLaughlin, American Library Association representative, and Katherine Duffey, Catholic Library Association representative, who was secretary of the meeting, were the others present.

A letter from Clara Lucoli, President of the Association of Hospital and Institution Libraries, was presented to the meeting by Miss McLaughlin. It concerned the long-standing problem of the implementation of standards. The Committee's consensus was that its members should place the problem before the appropriate Divisions of the respective organizations. There was some discussion of the forthcoming Institute on Hospital Librarianship to be held in Chicago in October 1959 by the American Hospital Association. The program is to be on basic librarianship. Several suggestions

were proposed to be passed on to Miss Yast, AHA librarian, for consideration in connection with the Institute. These were to be relayed by Miss Duffey. There were also some suggestions as to better participation by our library organizations in the annual observance of Hospital Day.

The Chairman for 1959-60 will be Katherine I. Duffey, CLA representative.

ERNESTINE HAILE

Joint Committee on Librarianship as a Career

A business meeting and an open program meeting were held at the time of the American Library Association Conference at San Francisco in July, 1958. Further business was carried out at the ALA Midwinter Meeting in January 1959. Activity has consisted of publication of *The Clearinghouse Newsletter* and of work on the Handbook of Library Careers. Many sections of the latter have now been written, and the whole is in process of organization; the group of job descriptions in the special library area is the responsibility of Harold Hughesdon.

Considerable discussion has taken place as to the value of SLA representation on the Committee, in view of the latter's lack of strong activity and the occasionally apparent disregard of specialized interests. Within the Committee, discussion has also taken place as to its real functions and objectives. It is the feeling of this representative that SLA should continue its membership, that no opportunity be lost to insure presentation of SLA's interests, and that the Committee be encouraged to establish itself more firmly, possibly under the aegis of the Council of National Library Associations. The coordination of profession-wide recruitment activities is far too important a need to lose by default.

WILLIAM S. BUDINGTON

Joint Committee on Union List of Serials

The Committee is about to embark on an important venture—the publication of the third edition of the *Union List of Serials*. At first the Committee worked out very elaborate plans to do a completely new edition, involving a recheck of contributing libraries' holdings, etc. The estimated cost for this was entirely beyond reason. As a compromise, and after long and serious study, the Committee now recommends that the old second edition and its two supplements be integrated and that the considerable body of new material, changes and corrections that have accumulated in the Wilson Company files be added to it.

Since the second edition is long out-of-print so that new libraries cannot buy it and worn-out

copies cannot be replaced, the Committee believes this third edition will be enthusiastically received. It is also believed that most libraries that have usable copies of the second edition and the supplements will still replace them with the third edition because of the ease of using one instead of three and because of the new material it will contain.

This third edition will contain no serials that started publication subsequent to December 31, 1949. It is the plan that all serials starting 1950 or later will be reported in *New Serial Titles* published by the Library of Congress. Thus, this new edition of the *Union List of Serials* should be the third and last.

The Committee proposed to the Council on Library Resources, Inc., that this third edition was a primary need of libraries, that it could be done by interfiling the items of the second edition and the two supplements and inserting new material which has accumulated and that it needed financial support. It was SLA's representative's unqualified recommendation that the Special Libraries Association endorse the need for the publication of this third edition of the *Union List of Serials*, and the Executive Board endorsed the proposal on May 31, 1959.

On June 4, 1959, the Council on Library Resources, Inc. granted the amount requested, \$244,651, to the Joint Committee on the *Union List of Serials* to support the publication of a third and final edition. Much remains to be done, but the third edition is underway. It is anticipated that it will be ready for printing sometime in 1961 and be issued during 1962. An edition of 2,500 copies is contemplated, and it is believed that a price of about \$50 per copy will be possible in the light of the generous grant by the Council on Library Resources, Inc. The Committee believes that this price will put it within the reach of any library needing it. Meanwhile, as a second phase of its work, the Joint Committee proposes to promote, as a cooperative project of the library world, the completeness and utility of the publication, *New Serial Titles*.

RUTH H. HOOKER

Joint Libraries Committee on Fair Use in Photocopying

The Committee met on January 21, 1959 in the office of the Register of Copyrights.

After a discussion of the various roads to improvement of the photocopying problem, the SLA representative stated that he still recommended the adoption of a world-wide library code of "reasonable" practice and that this code should not be written into law. The following procedure for adopting a code was determined:

A. Prepare a study reflecting the Committee's thinking to date, such study to be used as a pos-

sible basis for education with respect to C below.
B. Obtain legal counsel to approve the first statement toward a code and to clear it with the copyright interests.

C. Have the statement adopted formally by the library associations.

Mr. Bray also suggested, with approval, that the code be tested in a few libraries prior to general adoption.

The Committee met next on May 12, 1959, at New York Public Library. The SLA representative was not able to attend. It was announced that the Council on Library Resources, Inc. had granted the Committee \$4,000.00 for a two-year period for the purpose of engaging counsel (see B above). Counsel had been promptly engaged in the persons of Messrs. Webster, Sheffield and Chrystie, who were represented at the meeting. It was agreed that counsel's role is to find a formula, in legal terms, for enabling libraries to do, to the fullest extent possible, what they feel they should be able to do. Areas requiring further fact-finding studies were discussed by the Committee and counsel representatives present.

Refer to SPECIAL LIBRARIES, for March 1957 and November 1957, for background reading on this report.

ROBERT S. BRAY

Library Binding Institute

During the past year the LBI has proposed that the American Standards Association approve standards for library binding and library pre-binding. These standards are almost identical with those tabled by the Department of Commerce as *Commercial Standards*. They are having difficulty before the ASA for the same reason they had difficulty before the Department of Commerce. The LBI wishes to establish these standards, which are based on the old ALA Minimum Specifications for Class A Library Binding, as the sole standards for library binding and to prevent any other grade of binding from being called "library binding." This has been opposed by the ALA, by binders not members of LBI and lately by publishers.

As a representative of SLA I have maintained that there can be a number of grades of library binding and that to limit the term "library binding" to a single grade will tend to coerce libraries into using that grade only and thus to coerce them into paying more for binding some materials than is justified or necessary. I have also maintained that this would tend to throw too large a portion of library binding to members of LBI almost in restraint of trade.

PAUL HOWARD

Microcard Committee

The Microcard Committee did not meet during the past year.

ROBERT S. BRAY

National Academy of Sciences-National Research Council

Advisory Board of the Office of Critical Tables

In December 1957 the Association was asked to send a representative to an organizational meeting of an Advisory Board to the Office of Critical Tables of the National Academy of Sciences—National Research Council, to be held in Washington, D. C., on February 3, 1958. The undersigned was appointed to attend by the SLA President but because of illness had to ask Mrs. Ruth H. Hooker to take her place. At this meeting the purposes of the Office and its proposed Advisory Board were outlined and discussed. Our Association and the American Documentation Institute were represented.

The history of the International Critical Tables was presented. Ten thousand sets have been sold for a total of nearly one million dollars, but there will be no revision issued as a single publication. Various societies told of their working projects on compiling data. The importance of standards of conformity and criteria of judgment to be used, possible use of mechanization, a central service for location of published data for critical evaluation by specialists and other matters were brought up by those attending. Mrs. Hooker answered the questionnaire passed out at the meeting for an indication of what we could contribute, as follows: "Our organization is composed of librarians from all scientific fields, in practically all large companies and institutions in the USA. The Science-Technology Division has about 2000 members. If some part of this program can be done by such a group, it would be given serious consideration."

The Office of Critical Tables was established in 1955 under the Division of Chemistry and Chemical Technology of the Council to supply a continuous coordinated attack on the problem of compilations of critical numerical data. It has an Executive Committee consisting of a chairman, Dr. Allen V. Astin, and representatives of four Divisions of the National Research Council, a Director, Dr. Guy Waddington, and staff, and an Advisory Board of 69 persons appointed by the Director from nominees of professional societies, industrial organizations and government agencies, and as members-at-large who bring special interests or talents to the group. The undersigned was appointed in May 1958 for the term ending June 30, 1961.

The Office of Critical Tables "encourages and coordinates existing projects and promotes the establishment of new projects, in institutions throughout the country, dealing with the critical selection and compilation of numerical data of the chem-

ical, physical, engineering and earth sciences, for the benefit of science and industry. It serves as a central clearinghouse of information regarding such projects and the compilations produced by them." It receives information from such projects being supported by the American Petroleum Institute, the Manufacturing Chemists Association, Office of Ordnance Research of the U.S. Army, the Atomic Energy Commission, National Bureau of Standards, the Department of Commerce, the Bureau of Mines and others. The National Science Foundation has granted the Office \$198,000 to support the work of the Office for a three-year period.

As much Advisory Board business as possible is carried on by correspondence; small panels of members may be set up to deal with matters in their areas of special competence or interest; from time to time general information about activities is sent to Board members. In the last year the proceedings of the organizational meeting, rosters of the Division of Chemistry and Chemical Technology including the Office of Critical Tables, advance information on the 20th Conference of IUPAC and the 17th International Congress of Pure and Applied Chemistry, and the "News Report" of the Academy have been the only communications received.

In closing, may I express my deep gratitude to Mrs. Ruth H. Hooker for so ably representing the Association in last minute arrangements at the February 1958 meeting.

ANNE L. NICHOLSON

National Book Committee

The Special Libraries Association participated as a cooperating organization in the observance of the second National Library Week in April 1959. In this capacity, SLA members gained the benefits of an extensive and effective campaign to call the attention of the public to the entire library field. National and local publicity has given librarians an opportunity to tell their story with greater effectiveness to a much larger audience than at any point heretofore.

SLA Chapter presidents were encouraged to contact local committees of librarians and citizens in charge of planned activities and to acquaint their members with these programs as they were developed. In the January, 1959 issue of SPECIAL LIBRARIES specific suggestions were given of events and activities that had been reported by SLA members during the previous observance of National Library Week. Information on promotion materials available from the sponsoring organization was furnished to each Chapter. Sales of these materials are reported to be over 60 per cent higher than in 1958.

The effective related events carried on by cooperating groups are described as an important contributing factor to the increase in results real-

ized by National Library Week. These events, as reported by SLA members, do not follow the same pattern but tend to illustrate the variety of activities that individuals and Chapters might adapt to their organizations or communities. Whether it meant adding the NLW slogan to a library bulletin or a personal appearance before a television audience, SLA members have contributed to the increased awareness of the status of libraries.

MARY C. DUNNIGAN

United Nations Nongovernmental Organizations

No annual report

United States Book Exchange

Your representative met with the Board of the USBE on March 20 at the Library of Congress. This meeting was concerned chiefly with hearing a progress report of a survey of the USBE operation by Edwin Williams of Harvard University. His report was presented in final form at a special meeting on May 15, which I attended. There appears to be no particular matter which should be brought to the attention of the membership at this time. The representation of SLA in the USBE organization is eminently desirable and should be continued. Your representative was nominated and elected to membership on the Board of USBE for a period of two years at the last meeting.

JERROLD ORNE

MEMBERS IN THE NEWS

HELEN BASIL, formerly librarian and translator at the Crane Co., has been named plant librarian at the United States Steel Corporation South Works, 3426 East 89th Street, Chicago 17, Illinois.

CARROLL C. MORELAND is on a two-year leave of absence from the Biddle Law Library, University of Pennsylvania, to direct the business and finance library of the University of Karachi, Pakistan. The library is being developed in cooperation with ICA. BESS PATERSON WALFORD has been appointed technical librarian in charge of the overall operation and administration of Philip Morris's new McComas Research Center Technical Library in Richmond, Virginia. The new McComas Research and Development Center is scheduled for formal opening and dedication September 30, 1959.

Special Libraries Fifty Years Ago

The Special Libraries Association completed its first year at the meeting in connection with the A.L.A. at Mackinac, June 30 to July 6, 1910. The year has been one of steady progress for the association and marked increase in the interest in special libraries.

Thus far the work of the association has been largely in developing the field of special libraries, discovering the various kinds of libraries and their activities, and in formulating by experiment, sound plans of co-operation. Many special libraries have heretofore been too little known when the significance of their work is considered. There is a decided stimulus to similar activities when the usefulness of such libraries is appreciated. The association will continue to bring such libraries out for public inspection and possibly emulation by other organizations.

In co-operation the policy will be followed of doing only those things which are not already being done by other agencies. The various committees representing the different kinds of libraries will plan co-operative schemes and so far as possible Special Libraries will be used in carrying them out until some other publication shall see fit to take them over. The aim is to do nothing which shall duplicate other publications. Duplication cannot, of course, be entirely prevented, but it can be reduced to the minimum.

Special library co-operation differs from that of the general libraries because it deals more vitally with material than with method. The general library has already developed its leading reference agencies; the special libraries have theirs largely to develop. It is the question which cannot be answered by the general library which finally finds its way up to test the resources of the special library. Each class of special libraries will need special aids. The association has appointed committees to develop plans for a trades index and for a public affairs and newspaper index. These will be of great value to all libraries, general as well as special.

SPECIAL LIBRARIES, September 1910, p. 49

SLA Official Directory 1959-1960

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METALS: Mrs. Moira C. Jones, Aluminium Laboratories, Ltd., P.O. Box 84, Kingston, Ontario, Canada.

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MUSEUM: Mrs. M. Eileen Rocourt, Chicago Natural History Museum, Library, Roosevelt Road and Lake Shore Drive, Chicago 5, Illinois.

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SOCIAL WELFARE: To be named.

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Standing

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SCHOLARSHIP AND STUDENT LOAN FUND: Jo Ann Aufdenkamp, Federal Reserve Bank of Chicago, P.O. Box 834, Chicago 90, Illinois.

SPECIAL CLASSIFICATIONS: Mrs. Marjorie R. Hyslop, *ASM Review of Metal Literature*, American Society for Metals, Metals Park, Novelty, Ohio.

SPECIAL LIBRARIES: Mrs. Jeanne B. North, United Aircraft Corporation, 400 Main Street, East Hartford 8, Connecticut.

TECHNICAL BOOK REVIEW INDEX: Daniel R. Pfoutz, Carnegie Library, Pittsburgh 13, Penna.

TRANSLATION CENTER: Eugene B. Jackson, 6942 Inkster Road, Birmingham, Michigan.

Special

ADVISORY COMMITTEE ON STATISTICS FOR LIBRARY SERVICES BRANCH, U.S. OFFICE OF EDUCATION: Ruth Fine, Bureau of Budget Library, Washington 25, D. C.

CONVENTION: Robert W. Gibson, Jr., Information Management Division, Battelle Memorial Institute, 505 King Avenue, Columbus 1, Ohio.

CONVENTION ADVISORY: Gretchen D. Little, Technical Library, Atlas Powder Company, Wilmington 99, Delaware.

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ELECTIONS: Gwendolyn Jones, St. Regis Paper Company, 150 East 42nd Street, New York 17, New York.

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HEADQUARTERS PERSONNEL: Mrs. Margaret H. Fuller, Library, American Iron and Steel Institute, 150 East 42nd Street, New York 17, New York.

JOHN COTTON DANA LECTURES ON SPECIAL LIBRARIANSHIP: Janet Bogardus, Reference Library, Federal Reserve Bank of New York, Federal Reserve Post Office Station, New York 45, New York.

NOMINATING: Grieg Aspnes, Cargill, Inc., 200 Grain Exchange, Minneapolis 15, Minnesota.

PERSONNEL SURVEY: Katharine L. Kinder, Johns-Manville Research Center, Manville, New Jersey.

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RESOLUTION REFERENCE: To be appointed.

SLA PROFESSIONAL AWARD: Alberta L. Brown, 1307 Warren Place, Kalamazoo, Michigan.

H. W. WILSON COMPANY CHAPTER AWARD: Betty Joy Cole, 840 Dixie Lane, Plainfield, New Jersey.

Special Representatives

AMERICAN ASSOCIATION FOR THE ADVANCEMENT OF SCIENCE: John Sherrod, Science Division, Library of Congress, Washington 25, D. C.

AMERICAN ASSOCIATION OF COLLEGES OF PHARMACY, JOINT COMMITTEE ON PHARMACY LIBRARIES: Mrs. Mildred P. Clark, Winthrop Laboratories, 1450 Broadway, New York 18, New York.

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AMERICAN LIBRARY ASSOCIATION, RESOURCES AND TECHNICAL SERVICES DIVISION, ACQUISITIONS SECTION, EXECU-

TIVE COMMITTEE ON REPRINTING: John P. Herling, Engineering Societies Library, 29 West 39th Street, New York 18, New York.

AMERICAN STANDARDS ASSOCIATION, PH-5: Chester M. Lewis, *New York Times*, 229 West 43rd Street, New York 36, New York.

AMERICAN STANDARDS ASSOCIATION, Z-39: Mrs. Anne J. Richter, R. R. Bowker Company, 62 West 45th Street, New York 36, New York.

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Bill M. Woods, Special Libraries Association, 31 East 10th Street, New York 3, New York.

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INTERASSOCIATION HOSPITAL LIBRARIES COMMITTEE: Ernestine Haile, Millard Fillmore Hospital, 3 Gates Circle, Buffalo 9, New York.

JOINT COMMITTEE ON LIBRARIANSHIP AS A CAREER: William S. Budington, The John Crerar Library, 86 East Randolph Street, Chicago 1, Illinois.

JOINT COMMITTEE ON THE UNION LIST OF SERIALS: Mrs. Ruth H. Hooker, 3385 Highview Avenue, S.E., Washington 20, D. C.

JOINT LIBRARIES COMMITTEE ON FAIR USE IN PHOTOCOPYING: Robert S. Bray, Division for the Blind, Library of Congress, Washington 25, D. C.

LIBRARY BINDING INSTITUTE: Paul Howard, 2755 North Wyoming Street, Arlington 13, Virginia.

MICROCARD COMMITTEE: Robert S. Bray, Division for the Blind, Library of Congress, Washington 25, D. C.

NATIONAL ACADEMY OF SCIENCES, ADVISORY BOARD OF THE OFFICE OF CRITICAL TABLES: Anne L. Nicholson, Research & Development Laboratories, Pennsalt Chemicals Corporation, P.O. Box 4388, Philadelphia 18, Pennsylvania.

NATIONAL BOOK COMMITTEE: Mary C. Dunnigan, U.S. Brewers Foundation, Inc., 535 Fifth Avenue, New York 17, New York.

UNITED NATIONS NON-GOVERNMENTAL ORGANIZATIONS: Mr. Lee Ash, Selective Book Retirement Program, Yale University Library, New Haven, Connecticut.

UNITED STATES BOOK EXCHANGE: Dr. Jerrold Orne, 529 Dogwood Drive, Chapel Hill, North Carolina.

Grants from Council on Library Resources, Inc.

Brookings Institution To Survey Federal Libraries

The first major over-all appraisal of federal departmental and agency library facilities will be undertaken by the Brookings Institution under the direction of Charles A. H. Thomson, senior staff member of the Institution, with Luther H. Evans, former Director General of Unesco, as senior consultant. Financed by a \$72,965 grant from the Council on Library Resources, Inc., the survey will concentrate on the libraries of the executive branch in the Washington area. Legislative and judicial libraries will be studied only as a basis for discussion of the interrelationships of federal libraries as a group. Regional problems will be investigated on a sampling basis by examining the organization and operation of federal libraries in two regional centers. Libraries of higher education supported by the government will be examined only if it is found that they have special functional relationships with other federal libraries.

The Brookings Institution will rely largely on the cooperation of federal librarians and their agencies for basic data and will also seek the views of experts in the administration of university libraries and other library systems and of library school faculty. Work on the survey is expected to start October 1, and it is anticipated that the results will be published in book form early in 1961. The survey is expected to provide a solid, factual basis on which to make significant improvements in public policy formulation and administration and to improve the smooth interlocking of the library system in general.

The survey was suggested and is endorsed by Special Libraries Association and its Washington, D. C. Chapter, the District of Columbia Library Association and the Washington, D. C. chapter of the American Association of Law Libraries.

Extension Of Farmington Plan

The Association of Research Libraries has received a two-year grant of \$15,000 for use

in extending the Farmington Plan for the Acquisition of Foreign Publications. The Farmington Plan is a cooperative program begun in 1947 to assure the presence in the United States of at least one copy of each foreign publication of potential research value. All books acquired under the Plan are reported to the National Union Catalog. During its first ten years, the Plan was arbitrarily restricted to publications in the Roman alphabet and certain classes, such as government documents and serials, were excluded. A study made by ARL in 1958 under a CLR grant recommended the continuation of the Plan and its extension into certain of the areas, forms and subjects previously excluded.

The present grant, to be administered by Princeton University, will further this extension by allowing studies to be made of the status of the national acquisitions situation with respect to certain classes of publications, the establishment of selection and purchasing arrangements with publishers, dealers and libraries abroad and the development of programs of acquisition for special classes of material in coordination with the specialized groups that are the principal users of these publications.

Device For Producing Microfiches

Dr. Vernon D. Tate, Executive Secretary of the National Microfilm Association and librarian of the U. S. Naval Academy, has been granted \$3000 to undertake an investigation centering around the construction of a working model of a device for producing microfiches.

Public Law 480

A grant of \$1500 has been made to the American Council of Learned Societies to prepare a report on the progress of planning under Public Law 480. This law, as amended by Public Law 931, authorizes the expenditure of "counterpart funds" outside the United States for the acquisition, cataloging, indexing, abstracting, translating, binding, reproduction and dissemination of foreign

books and periodicals and for their deposit in appropriate United States libraries and research centers. The report, to be prepared by Mortimer Graves, Executive Director Emeritus of the Council, will facilitate the planning of the activities to be undertaken by learned societies and libraries under the Law.

Automatic Book-Cradle And Page-Turner

The Council has placed a contract not to exceed \$20,000 with the de Florez Company of Englewood Cliffs, New Jersey, for the construction of a working model of an automatic book-cradle and page-turner which will make it possible to present books, periodicals and other printed materials to a copying device, such as a microfilm camera, in a physical position in which the contents can most effectively be copied and to turn the pages automatically during the copying process. No adequate automatic mechanisms of this kind now exist, and it is expected that the development of one will produce superior copies, reduce labor costs and make more efficient use of photocopying equipment.

Research On Machine Indexing

A contract has been awarded to Ramo-Wooldridge, a division of Thompson Ramo Wooldridge Inc. of Los Angeles, for the first phase of an investigation into problems of mechanical indexing and retrieval of information. The proposed program will include the recording into machine language of a small scientific library of about 300,000 words which has not previously been organized, classified or indexed. A general purpose computer will be programed to search this text in response to questions formulated by scientific workers and to discover and print out relevant information. To control the judgments of relevance and irrelevance, a group of subject experts will familiarize themselves with the library's entire contents and perform direct searches as a check against the machine. Several science librarians will also check the machine using traditional indexing methods. Some of the fundamental questions it is hoped the study will answer are: How are the inquirer's questions translated into language which the

machine recognizes and understands?; How does the machine distinguish between the general and the specific?; Can a machine supply information tomorrow on subjects which are not fully formulated or conceptualized today? The investigation, to be directed by Don R. Swanson, will require nine months and is expected to make possible the formulation of a more comprehensive investigation involving a larger library.

Preliminary Inquiry Into Book-Charging Systems

A contract in the amount of \$6,000 has been placed with John Diebold & Associates of New York, management consultants specializing in computer applications and automation, to conduct a preliminary study of library book-circulation and book-charging systems in an effort to find more effective methods than are now employed. The survey will attempt to narrow down book-circulation problems for possible more detailed study in the hope that solutions may be found in terms of modern data processing techniques. The study will not only seek areas for simplification and cost-reduction but will also look for possibilities of greater usefulness.

Aslib Indexing Survey

With the aid of a grant from the National Science Foundation, Aslib is conducting a survey of the comparative efficiency of indexing systems. When the investigation is completed, 18,000 aeronautical documents will have been indexed by four different systems: the Universal Decimal classification, an alphabetical subject catalog, a facet classification and Uniterm. A test program of the indices will be conducted by posing questions based on documents in the collection. The results of the survey are expected to be published in the summer of 1961. Anyone interested in assisting this investigation either by indexing a certain number of the project documents as a check on the indexing done by the staff or by helping with the compilation of the test questions should contact the director of the research project, Cyril Cleverdon, Librarian, College of Aeronautics, Cranfield, Bletchley, Bucks., England.

Have You Heard . . .

Revised Standard For Photo Filing Envelopes

A revision of American Standard Requirements for Photographic Filing Enclosures for Storing Processed Photographic Films, Plates and Papers, formerly Z38.8.21-1950, has been approved and published by the American Standards Association. The new standard PH4.20-1958, gives the principal physical and chemical requirements for paper filing enclosures particularly designed for storing processed black-and-white films, plates and papers. It does not cover the requirements of plastic envelopes and sheaths. Envelopes, jackets or sheaths made according to this Standard protect photographic materials from dirt and mechanical damage. Specifications and tests are given to insure that the paper and adhesives used are strong, resistant to fungus and free from chemicals that might react with processing chemicals remaining on the film. Sketches of suggested designs are shown. Copies of the revised Standard are available at 60¢ each from American Standards Association, Department PR 84, 70 East 45th Street, New York 17, New York.

CNLA Elects New Officers

At the annual meeting of the Council of National Library Associations on April 25, Alphonse F. Trezza, executive secretary of the Catholic Library Association, was elected Chairman for 1959-1960; James D. Mack, Lehigh University, was elected Vice-Chairman and Louis D. Sass, Pratt Institute Library School, Secretary-Treasurer. The new Trustees are Edwin B. Colburn, H. W. Wilson Company; Elizabeth Ferguson, Institute of Life Insurance; Dr. Sanford Larkey, Welch Medical Library, Baltimore; and Julius Marke, New York University Library of the School of Law.

Automatic Indexing System Available

The Service Bureau Corporation, a subsidiary of IBM, has announced the availability of an automatic system that indexes bibliographies by means of key-words-in-context. The central processing unit is the IBM Type 104 Magnetic Core Storage Computer, which

automatically prepares a key-word-in-context for every listing in a bibliography. The Automatic Indexing Section of the Bureau, 635 Madison Avenue, New York 22, can supply further details.

MLA Elects New Officers

Mildred M. Jordan of Emory University, Atlanta, Georgia has been elected President of the Medical Library Association for the year 1959-1960. Robert T. Lentz, Jefferson Medical College, Philadelphia, Pennsylvania, is the new Vice-President. The incoming Secretary and Treasurer are respectively Nettie A. Mehne, Upjohn Company, Kalamazoo, Michigan, and M. Doreen E. Fraser, University of British Columbia, Vancouver, Canada.

Coming Events

AMERICAN DOCUMENTATION INSTITUTE will hold its annual meeting at Lehigh University October 22-24. For further information write the Secretary, Charles G. LaHood, Jr., Library of Congress, Washington 25, D. C.

The CHEMICAL LITERATURE DIVISION of the American Chemical Society will hold its fall meeting in Atlantic City, New Jersey, from September 13-18, 1959.

The sixth INSTITUTE ON ELECTRONICS IN MANAGEMENT will be held at American University, Washington, D. C. from November 2-6, 1959. Sponsored by the University's School of Government and Public Administration, the Institute's theme will be Current Developments in Automatic Data Processing Systems. For further information write Dr. Lowell Hattery, Director, Sixth Institute on Electronics in Management, The American University, 1901 F Street, N.W., Washington 6, D. C.

In Memoriam

MRS. GRACE R. CAMERON, an honorary member of the Louisiana Chapter, died on April 4th in Vicksburg, Mississippi, after a long illness. Mrs. Cameron was formerly in charge of the chemistry library of Louisiana State University in Baton Rouge.

Off the Press . . .

Book Review

CLASSIFICATION FOR INTERNATIONAL LAW AND RELATIONS, 2d rev. enlarged ed. Kurt Schwerin. New York: Oceana Publications, Inc., 1958. xiii, 96 p. \$3.50.

Mr. Schwerin, assistant librarian and head of the Foreign and International Law Sections in the Northwestern University Law School Library, has brought up to date his original classification first published in 1947 by the University of Virginia Law Library. As is pointed out in the prefaces, the Dewey Decimal Classification is inadequate in this field and the Library of Congress scheme is too detailed for use in small, specialized collections. Mr. Schwerin's classification is simple, well-reasoned and easy to use. It is a decimal system with numbers never running over three digits. These together with the use of letters as abbreviations form a logical system, applicable to most libraries in this field. Post-war developments in such fields as atomic power and regional and international organization make this volume especially welcome.

The scheme as a whole is divided into three sections: I, Treatises and Other Non-Documentary Materials on International Law; II, Treatises and Other Non-Documentary Materials on International Relations; III, Official Publications, Reports and Documents. Appendices include examples of call numbers and a list of country symbols. A very useful index is also included.

Some typographical errors, annoying especially to a librarian, have crept in but they do not detract from the sense of the work.

Mr. Schwerin is to be congratulated on his genuine contribution to the fields of law and librarianship.

DONALD WASSON, Assistant Librarian
Council on Foreign Relations, New York

SLA Authors

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RUSSIAN PATENTS GAZETTE, a semimonthly journal containing English language abstracts of all new Russian patents and invention certificates arranged under 91 class headings, has just been published by the Technical Information Company, Chancery House, Chancery Lane, London, W.C. 2, England. Issues will be available from January 1959. The annual subscription rate for the entire Gazette is \$120; the General, Mechanical & Electrical Section and the Chemical and Chemical Engineering Section are available for \$80 each. Copies of Russian patents will be supplied for \$1.20 each, and translations of patent specifications will be available to subscribers at \$6 each.

USSR PATENTS AND INVENTIONS, a monthly English translation of the Soviet *Bulletin and Abstracts Journal (Biulletin 'izobretenii)* will be published by Pergamon Press beginning this summer. The Soviet *Bulletin* gives information on approximately 10,000 USSR patents granted an-

nally, including patent specifications and applications as well as descriptions of inventions of previous years. The annual subscription rate is \$150.

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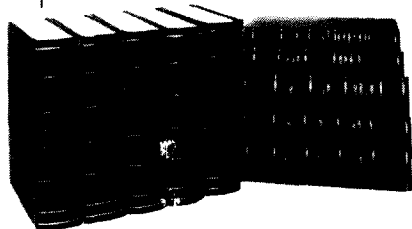
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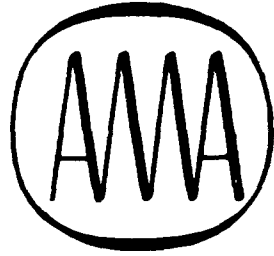
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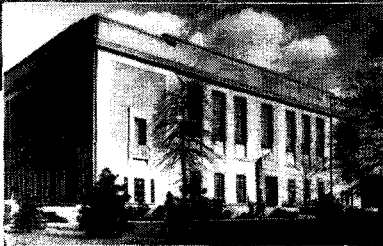
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