

1943

Proceedings of the Teachers College Board

Illinois Teachers College Board

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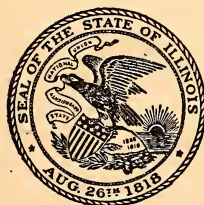
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, . "Proceedings of the Teachers College Board." (Jan 1943).

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PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)
OF THE
STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR



Issued by
FRANK G. THOMPSON
Chairman of Teachers College Board
VERNON L. NICKELL
Secretary of Teachers College Board

1943

[Printed by authority of the State of Illinois]

PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)

Frank G. Thompson

Director Department of Registration and Education
Chairman of Teachers College Board

Vernon L. Nickell

Superintendent of Public Instruction
Secretary of Teachers College Board



STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR

1943

Edited by EDWIN McDONALD
Coordinator of Teachers College Board

Teachers College Board Prints Board Proceedings

At a regular meeting of the Teachers College Board, with Hon. Frank G. Thompson presiding, the board voted to cause all the proceedings that were not published in printed form since 1936 up to the beginning of the administration of Governor Dwight H. Green and thereafter, to be printed.

The cost of the printing was to be taken from elapsed printing appropriations of the 1943-1945 biennium of the Department of Registration and Education and Superintendent of Public Instruction.

**MINUTES OF THE MEETING OF THE BUDGET COMMITTEE
OF THE TEACHERS COLLEGE BOARD**

February 10, 1943

The Budget Committee of the Teachers College Board and the College Presidents met on Wednesday, February 10, 1943, at 10:00 A. M., Abraham Lincoln Hotel, Springfield, Illinois. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting. The following members of the Budget Committee were present:

Mr. Otto G. Beich
Mr. John D. Dill
Mr. Charles E. McMorris

Members absent were:

Mr. Lindell W. Sturgis
Miss Harriet A. McIntire

Also present at the meeting were:

Mr. Frank G. Thompson, Director
Mr. Edw. V. Miles, Jr., Acting Co-ordinator
Department of Registration and Education
Dr. R. W. Fairchild, President
Mr. Lawrence E. Irvin, Business Manager
Mrs. Ruth Clem, Audit Clerk
Illinois State Normal University
Dr. Robert G. Buzzard, President
Eastern Illinois State Teachers College
Dr. Karl L. Adams, President
Mr. Emil Anderson, Business Manager
Northern Illinois State Teachers College
Dr. Frank A. Beu, President
Western Illinois State Teachers College
Mr. Roscoe Pulliam, President
Southern Illinois State Normal University

Director Thompson delivered a message from Miss McIntire in which the latter explained her absence was due to a recent illness.

TEACHERS COLLEGE BOARD

Director Thompson explained that the Budgetary Commission had approved \$5,823,277.00 as the 1943-45 operating appropriation for the five teachers colleges. This amount represents an increase of \$160,971.00 over the 1941-43 appropriation.

He also stated that the amount of \$160,032.00 requested for Retirements would be deducted from the Teachers Colleges requests and appropriated directly to the University Retirement System. In connection with this, Director Thompson read a letter he had received from Mr. A. D. Manvel, Assistant Budget Supervisor of the Department of Finance, written under date of February 5, 1943, confirming the amount of \$5,823,277.00 as the 1943-45 Budget which was approved by the Budgetary Commission.

Since the amount approved as the 1943-45 operating appropriation for the colleges was \$5,823,277.00 and the amount requested less Retirements amounted to \$5,944,448.00, the difference of \$121,171.00 represents a reduction from the total requests. Mr. Miles submitted two plans for the distribution of this reduction; namely, Plans A and B. After discussion of these methods, a motion was made by Mr. Beich and seconded by Mr. Dill that the Plan A method of distribution of the reduction be applied to the respective requests of the colleges. A copy of this plan is attached as a part of the minutes.

Mr. Miles explained that the Budgetary Commission was now considering as general State policy the elimination of all reappropriations for Permanent Improvements and that the Department of Finance after considering recommendations of the Leland Survey pertaining to major repairs in the Teachers Colleges had recommended that \$130,000.00 be appropriated to the Teachers Colleges for major repairs.

Mr. Dill made a motion that the Board voice its appreciation to Director Thompson for his splendid work in securing the teachers colleges appropriation for the 1943-45 Biennium and also to Mr. Miles for his help. The Board also expressed appreciation to Southern Illinois Normal University for loaning Mr. Miles to the Department of Registration and Education to serve as Acting Co-ordinator. Mr. McMorris seconded this motion which was unanimously carried by the Board and the College Presidents.

The meeting was declared adjourned by motion made by Mr. Dill and seconded by Mr. McMorris.

FRANK G. THOMPSON
Chairman,
Teachers College Board

ATTEST: VERNON L. NICKELL
Secretary,
Teachers College Board

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

May 17, 1943

The members of the Teachers College Board and the College Presidents met on Monday, May 17, 1943, at 10:00 A. M., La Salle Hotel, Chicago, Illinois. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting.

The following members of the Board were present :

Mr. Otto G. Beich
Mr. John D. Dill
Mr. Charles E. McMorris
Mr. Lindell Sturgis
Mrs. Helen R. Pegelow
Miss Harriet McIntire
Mr. Vernon L. Nickell, Secretary

Members absent were :

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. J. E. Alschuler

Also present at the meeting were :

Mr. Frank G. Thompson, Director
Mr. Edw. V. Miles, Jr., Acting Co-ordinator
Mr. Elmer P. Hitter, Assistant Co-ordinator
Department of Registration and Education
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Robert G. Buzzard, President
Eastern Illinois State Teachers College
Dr. Karl L. Adams, President
Northern Illinois State Teachers College
Dr. Frank A. Beu, President
Western Illinois State Teachers College
Mr. Roscoe Pulliam, President
Southern Illinois State Normal University

Director Thompson informed the Board that Mr. Alschuler had written of his inability to attend the meeting. Mr. Thompson also commented on the invaluable work accomplished by Mr. Miles as Acting Co-ordinator of the Department of Registration and Education, but stated that inasmuch as Mr. Miles has been called by the

Federal Government to act as a consultant for the processing of Army Air Force contracts, his time with the Department would be limited. Mr. Elmer P. Hitter of Ottawa is now acting as Assistant Co-ordinator and learning the work of the office.

Mr. Miles submitted a summary statement indicating the various revisions which had been made in the request for appropriations of the Teachers Colleges and Normal Universities. He further explained that the distribution of the reductions had been approved by the Budget Committee of the Board. Referring to the proposal of the Department of Finance to eliminate the Income Fund, he stated this proposal had been abandoned. He stated, however, that the appropriation bill for the colleges had been introduced in the House presumably at the request of the Department of Finance without prior consultation with the Department of Registration and Education and that the form of the bill was objectionable particularly in respect to the method of appropriating the Income Fund. He stated that the estimated revenue of the Income Fund for the next two years had been appropriated on an object basis whereas in prior years the appropriation had been in the form of a lump sum and that the appropriation of this fund on an object basis restricted expenditures from the fund for certain designated purposes thus removing the highly desirable flexible feature of the lump sum appropriation. He further stated that a hearing had been scheduled on the bill for the coming Tuesday but that Director Thompson had obtained a week's postponement in order to arrange a conference with the Director of Finance and Supervisor of the Budget regarding a possible amendment.

Director Thompson suggested that the conference be arranged immediately, the Board agreeing that such a meeting would be advisable. Arrangements were promptly made and a conference was set for Wednesday, May 19. Director Thompson informed the Board that the appropriation for Permanent Improvements including reappropriations which had been deducted from the Budget requests of the colleges would be brought up for approval as soon as construction materials are again available. He explained, however, that a statement of this policy had evidently been overlooked in the preparation of the State Budget and that the Department of Finance should be reminded of this omission.

The report for Southern Illinois Normal University was presented by President Pulliam. He called the Board's attention to the fact that the vacancy on the faculty caused by the death of Mr. William McAndrew, Head of the Department of Physical Education and Director of Athletics, need not be filled at the present time. His work had been divided between two present faculty members.

Item V—Curriculum, was called to the attention of the Board. There was a brief discussion in regard to instituting a fifth year of work in teacher education in the teachers colleges. It was agreed that no approval would be granted by the Board for this move at the present meeting; however, more definite plans will be made for

its undertaking at the June 10 and 11 Board meeting in De Kalb. President Pulliam noted a correction to be made in the report on Page 22, VII—Auxiliary Enterprises, the Air Cadet Training Program on Line 4 of that paragraph, “cadet attachment” should read “cadet detachment.” He also remarked that the flight training given to the Army Aviation Cadets at Southern Illinois Normal University was under separate contract to the Federal Government with the Marion, Illinois, Airport. Mr. Miles called attention to the fact that on Page 23, Paragraph 6, Line 9, the word “Army” should be corrected to read “college.” The correction was made in the report as above stated.

In connection with granting leaves of absence to participants in the University Retirement System, Director Thompson read a letter he had received from Mr. Lloyd Morey, Comptroller at the University of Illinois, written under date of April 29, 1943, regarding a resolution adopted relating to the reinsuring of death risks of the Retirement System for those participants given a leave of absence by the various institutions. This resolution is contingent upon similar action being taken by other employers under the System, including the Teachers Colleges and the State Surveys. Mr. Thompson read the resolution quoted as follows: “On motion of Mr. _____ it was voted that a leave of absence for military service in the future, or an extension of a present leave, to a Participant in the University Retirement System, shall be granted only on the condition that he agree to permit the Retirement System to effect on his life a National Service Life Insurance policy with the Veterans Administration of the United States in the approximate amount of the Additional Death Benefit to which his Beneficiary may be entitled from the University Retirement System of Illinois, said insurance, to the extent that it covers the said Additional Death Benefit, to be accepted by the said Participant in lieu thereof, the premiums on said insurance to be paid by the Retirement System; provided, that all other Employers under the Retirement System take similar action.” Mr. Thompson commented that inasmuch as the resolution applied only to death benefits and not other benefits, the resolution could be adopted as read and a second resolution drawn to cover all benefits. Therefore, Item 3 in the Summary in regard to granting of leaves will be subject to later action of the Board at this meeting.

A further correction was noted in the report on Page 9 under Item II, Section 2, Paragraph (c) to read “effective November 1, 1942” instead of “effective November 1.” Mr. Dill moved that President Pulliam’s report be approved with the exception of Item 3 in regard to granting leaves of absence and Item II “Tentative approval of the graduate study program pending agreement on a specific program” as outlined in the Summary. Mr. Beich seconded the motion. Motion carried.

Mr. Nickell, acting as Chairman, again read the resolution adopted by the University of Illinois relative to participants given leave of absence by the various institutions. Mr. Sturgis moved that the reso-

lution be adopted as read. Mrs. Pegelow seconded the motion which was carried unanimously. It was agreed that an additional resolution will be adopted at the next meeting of the Board in which all leaves of absence may be considered. The question was raised as to the effective date of this resolution. Director Thompson remarked that it will not go into effect until the Board of Natural Resources has acted on the resolution, probably June 1, 1943.

The Board recessed for lunch.

After lunch the meeting was again called to order by the Chairman. Director Thompson announced that the next regular meeting of the Board will be held at Northern Illinois State Teachers College during the dedication of the new Science Building and commencement activities on June 10 and 11, 1943. He urged all members of the Board and Presidents to be present for these activities.

The report for Illinois State Normal University was presented by Dr. Fairchild for consideration of the Board. Following the reading of the college report, President Fairchild asked for a motion of approval. Mr. Sturgis moved that the report be approved with the exception of the following Item 3 of the Summary, "Granting of leaves of absence to various employees of the college," subject to action of the Board; Item 10 of the Summary, "Granting of leave of absence to Lawrence E. Irvin and the temporary assignment of his duties to J. W. Green," to be stricken from the report. Item 13 relative to the approval of the development of a Five-year Program of study at Illinois State Normal University to be held until further consideration and approval may be given by the colleges and the Board. Mr. Dill seconded the motion with the foregoing exception. Motion carried.

President Adams formally invited the members of the Teachers College Board and the Presidents to be present at the dedication of their new Science Building and also for the commencement activities on June 10 and 11. President Adams then presented the report for Northern Illinois State Teachers College. Dr. Adams called the Board's attention to Item V of the report concerning the attitude of the school toward curriculum changes and college changes. Under Item IX, Page 10 of the report, "permission of the Board is requested to allow the De Kalb County branch of the American Association of University Women the use of the college auditorium for its lecture course." Following a discussion, it was agreed that this request should be omitted from the report. Director Thompson asked that the words, "with concurrence of the Governor," as stated in Line 9 of the paragraph in regard to the Budget, be stricken from the President's report.

President Adams then asked for approval of his report according to the Summary, with Item 10 deleted from the report; Item 12, "Approval of the Board to our answer to the Leland Survey as it affects our five colleges," to be held in abeyance; Item 13 to be omitted; also, Item 3 in regard to leave of absence subject to action of the Board. Mr. Dill made the motion that President Adams' report be approved on the basis of the foregoing conditions. Miss McIntire seconded the motion. Motion carried.

President Buzzard reported for Eastern Illinois State Teachers College. Following his report, President Buzzard remarked that inasmuch as Eastern Illinois State Teachers College had a university nearby there was no immediate need for the inauguration of a fifth year in their school curriculum. He also mentioned the large number of vacancies on the college faculty which had not been filled. Mrs. Pegelow made a motion that President Buzzard's report be approved with the exception of Items 2 and 3 in the Summary, subject to action of the Board, in regard to leaves of absence. Mr. Sturgis seconded the motion which was carried unanimously.

President Beu presented his report for Western Illinois State Teachers College. Following the reading of his report, Mrs. Pegelow made the motion to approve President Beu's report omitting Item 22 of the Summary, "Permission to inaugurate the giving of graduate work," Mr. Sturgis seconded the motion. Motion carried. Items 3, 4, 8 and 11 in the Summary relative to leaves of absence subject to approval by the Board.

Director Thompson mentioned the need of an internal budget for each college. He stated that he would like for the Board to approve his suggestion that Mr. Miles call a conference of the business managers for the purpose of discussing with them the problems involved in setting up a system of internal budgeting which would comply with the order of the Department of Registration and Education and the Department of Finance, "Revised Accounting System for the Illinois State Teachers Colleges and Normal Universities," adopted August 8, 1939. Mr. Nickell made a motion to this effect. Mr. Dill seconded the motion which was carried.

Agenda for the June meeting at Northern Illinois State Teachers College:

- 1—Problem of graduate work (5th year study)
 - 2—The University Retirement Fund Resolution.
 - 3—Problem of the agreement to teach on the part of students in the colleges.
 - 4—Salary Schedule.
 - 5—Report of the Committee on the Leland Survey.
 - 6—Approval of the appointment of a Business Manager at Normal.
- The meeting was adjourned.

FRANK G. THOMPSON
 Chairman,
 Teachers College Board

ATTEST: VERNON L. NICKELL
 Secretary,
 Teachers College Board

**REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
MACOMB
May 17, 1943**

I. STUDENTS**1. Attendance, Fall Quarter, 1942**

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	2	4	6	9
Seniors	48	67	115	106
Juniors	58	55	113	152
Sophomores	70	126	196	259
Freshmen	142	151	293	284
b. Extension Enrollment, 1942-1943...	42	429	471	610
Total College Enrollment.....	362	832	1,194	1,420
c. High School	103	105	208	232
d. Elementary School	176	205	381	432

2. Attendance, Winter Quarter, 1942-1943

a. College				
Postgraduates	0	3	3	8
Seniors	44	65	109	100
Juniors	48	53	101	149
Sophomores	63	122	185	253
Freshmen	119	136	255	275
b. Extension Enrollment, 1942-1943...	42	429	471	610
Total College Enrollment.....	316	808	1,124	1,395
c. High School	103	105	208	232
d. Elementary Grades	176	205	381	432

3. Comment on Attendance:

Considering the war situation, we feel that the enrollment at Western has held up very well. Analyzing the figures in the fall and winter quarters respectively in comparison with last year, we find that there is a decrease this year: fall quarter, 10.7%; winter quarter, 16.9%. The spring enrollment was in keeping with the other two quarters.

In order to help eliminate the teacher shortage and improve our enrollments, letters were sent out to all the county school superintendents, city school superintendents, and principals in the Military Tract the third week in November. In these letters we called the attention of these individuals to the fact that students could complete an entire year of college work by enrolling at Western on November 30, 1942, the beginning of the winter quarter, providing they attended the winter, spring, and summer terms. In this letter we encouraged the following groups of people to attend college to become teachers: (a) former teachers who had allowed their certificates to lapse; (b) the wives of men in service who formerly taught; (c) former students discharged from military service; and (d) men waiting for induction into service who plan to teach after the war.

PROCEEDINGS

4. List of Scholarship students for the college year 1942-1943, with amounts which are due to the college from the State:

Name, Address, and High School	Quarters
Alexander, Harold, 600 W. Calhoun, Macomb, Ill., LaHarpe.....	2
Alfs, Johanna, New Canton, Ill., New Canton.....	3
Allen, Ruby, Abingdon, Ill., Abingdon.....	3
Ambrosius, Hoyt, R. R. 2, Macomb, Ill., Adair.....	3
Anderson, Arlene, 501 Roosevelt, Kewanee, Ill., Kewanee.....	1/2
Anderson, Duane, Orion, Ill., Orion.....	3
Andrews, Jeanne, R. R. 1, Cameron, Ill., Galesburg.....	3
Ashby, Wayne, Thomson, Ill., Thomson.....	3
Aten, Virginia, R. R. 4, Macomb, Ill., Bowen.....	3
Atwood, Betty, Pittsfield, Ill., Pittsfield.....	3
Ausmus, Mildred, Baylis, Ill., Perry.....	3
Badgley, William, 905 Jersey, Quincy, Ill., Quincy.....	1/2
Ballard, Muriel, LaHarpe, Ill., LaHarpe.....	1
Barber, Betty, 2618 16th, Moline, Ill., Moline.....	3
Barton, Myotta, Nebo, Ill., Nebo Comm.....	3
Bates, Betty, DeLoug, Ill., Gilson.....	3
Beaird, Nina, Ipava, Ill., Astoria.....	1
Becker, Martha, 427 W. Adams, Macomb, Ill., Reynolds.....	3
Beckett, Virginia, 2839 College Ave., Quincy, Ill., Quincy.....	3
Beer, Barbara, Abingdon, Ill., Abingdon.....	3
Behrens, Anna, Wyanet, Ill., Wyanet.....	3
Black, Harvey, 405 W. Adams Blvd., Los Angeles, Cal., Camp Point.....	3
Blagg, Russell, Lyndon, Ill., Lyndon.....	3
Bloomfield, Robert, Detroit, Michigan, Moline.....	2
Boyd, Barney, R. R. 2, Plainville, Ill., Barry.....	3
Bratton, Zella, Knoxville, Ill., Knoxville.....	3
Brooks, Marilyn, Carthage, Ill., Carthage.....	3
Brown, Norma, Golden, Ill., Golden.....	3
Calder, Helen, North Henderson, Ill., Alexis.....	1
Clark, Lyndle Keith, Pleasant Hill, Ill., Pleasant Hill.....	3
Conover, Alice, Warsaw, Ill., Warsaw.....	3
Cooper, Mary, R. R. 2, Canton, Ill., Fairview.....	3
Cordell, Howard, R. R. 3, Macomb, Ill., Western Academy.....	3
Coultas, Betty Jane, Riggsdon, Ill., Winchester.....	3
Cox, Dorothy, Huntsville, Ill., Little York.....	3
Cox, Lucille, Avon, Ill., Bushnell.....	3
Cozine, Marilyn, 1126 N. Main, Lewistown, Ill., Lewistown.....	3
Cuba, Mary, Tennessee, Ill., Colchester.....	3
Davison, LaJune, Joy, Ill., Bary.....	3
Deege, Harold, Liberty, Ill., Liberty.....	3
DePauw, Marietta, 817 N. Elm St., Kewanee, Ill., Kewanee.....	3
DeMoss, Corrine, 836 1/2 N. 5th St., Quincy, Ill., Quincy.....	3
DeWitt, Virginia, 423 S. Main, Kewanee, Ill., Kewanee.....	3
Dorsett, Mardene, Colusa, Ill., Western Academy.....	3
Douglas, Thelma, R. R. 2, Macomb, Ill., Bardolph.....	3
Duwendock, Velma, Chapin, Ill., Chapin.....	3
Edlen, Betty, Meredosia, Ill., Meredosia.....	3
Edwards, George, Brimfield, Ill., Brimfield.....	2
Eckhardt, Ann, Dallas City, Ill., Dallas City.....	3
Epperson, Kenneth, Newman, Ill., Newman.....	3
Ernst, Jennie, Warsaw, Ill., Hamilton.....	3
Everly, Betty, 332 W. Adams, Macomb, Ill., Prairie City.....	3
Fansler, Jack, Box 106, Altona, Ill., Altona.....	3
Fast, Dorothy, Beardstown, Ill., Beardstown.....	3
Ferguson, Robert, 907 W. Adams, Macomb, Ill., Payson.....	3
Fouts, Shirley, 726 E. Chestnut, Canton, Ill., Canton.....	3
Fraivil, Martha, Seaton, Ill., Little York.....	3
Friesner, Betty, R. R. 1, Macomb, Ill., Good Hope.....	3
Furrow, Ruth Ellen, Carthage, Ill., Carthage.....	3
Gaddis, Margaret, Meredosia, Ill., Meredosia.....	1
Gain, Patricia, 414 W. Calhoun, Macomb, Ill., Western Academy.....	3
Geiss, Irene L., Chanderville, Ill., Chanderville.....	1/2
Gross, Mary, Clayton, Ill., Clayton.....	3
Hall, Celia, Moline, Ill., Moline.....	3
Hanson, Irene, Cordova, Ill., Cordova.....	1
Henderson, Marion, Maquon, Ill., Keithsburg.....	3
Hofer, Harriet, Aledo, Ill., Aledo.....	3
Hofer, Ruth, Aledo, Ill., Aledo.....	3
Hofstetter, Georgia, Box 281, E. Moline, Ill., E. Moline.....	3
Hoener, Dorothy, 1539 Ohio, Quincy, Ill., Quincy.....	3
Hoover, William, Pleasant Hill, Ill., Pleasant Hill.....	3
Howell, Maryon, Hersman, Ill., LaGrange.....	3
Hysler, Doris Marie, 2122 S. 10th St., Springfield, Ill., Springfield.....	3
Jackson, Jerald, 804 N. Washington St., Macomb, Ill., Western Academy.....	2
Jacobs, Russell, Bowen, Ill., Bowen.....	3
Johnson, Beverly, 238 W. Pine, Canton, Ill., Canton.....	3
Johnson, Davia, Gilson, Ill., Galesburg.....	3

TEACHERS COLLEGE BOARD

Name, Address, and High School	Quarters
Johnson, Roberta, Knoxville, Ill., Galesburg	3
Johnson, Kermit, 400 E. Adams, Rushville, Ill., Rushville	3
Jones, Andrew, Mt. Sterling, Ill., Mt. Sterling	2
Juneman, Mary, 695 Jackson St., Bushnell, Ill., Bushnell	2 1/2
Koeller, Harry, New Canton, New Canton	1
Kasonovich, Sophie, Bryant, Ill., Canton	3
Kator, Dolores, Vermont, Ill., Vermont	3
Keithley, Helen, Blandinsville, Ill., Blandinsville	2
Kenney, Mary, Rio, Ill., Oneida	3
Klekamp, William, 2417 Yale, Springfield, Ill., Springfield	3
Knight, Joyce, Waverly, Ill., Waverly	3
Lane, Marjorie, Bath, Ill., Bath	3
Lanterman, Earline, Williamsville, Ill., Williamsville	3
Larimore, Dorothy, Plainville, Ill., Payson	3
Larson, Dorothy A., Alexis, Ill., Alexis	1 1/2
Lee, Martha, Smithshire, Ill., Roseville	3
Lerscher, Keith, Elkhart, Ill., Elkhart	2
Lilly, Barbara, Lewistown, Ill., Lewistown	3
Lindbeck, Arline, Wataga, Ill., Sparta Twp.	2
Little, Kenneth, Winchester, Ill., Winchester	1
Logan, Glenna, Lewistown, Ill., Cuba	3
Lyons, Edith, 2022 Feisi, Rock Island, Ill., Rock Island	3
Mallery, Gladys, Lafayette, Ill., Lafayette	3
Marr, John, Loami, Ill., New Berlin	3
McAlister, Herbert, R. R. 3, Macomb, Ill., Bardoiph	3
McHatton, Patrick, 822 W. Calhoun, Macomb, Ill., Macomb	2
McManus, Margaret, Toulon, Ill., Toulon	3
McMillan, Mary, Monmouth, Ill., Monmouth	3
McNay, Charles, Mendon, Ill., Mendon	2
Melvin, Ehnest, Stronghurst, Ill., Media	3
Melvin, Lois, Stronghurst, Ill., Media	3
Miller, Arthur, 5434 W. Jackson, Chicago, Ill., Davenport	1
Miner, Margie, 412 E. Main, Streator, Ill., Streator	3
Mitrani, Edward, 203 Lyle St., Kewanee, Ill., Kewanee	2
Moens, Rachel, Geneseo, Ill., Atkinson	3
Muelder, Doris, Milford, Ill., Bowen	3
Mueller, Beulah, Reynolds, Ill., Streator	3
Mueller, Doris, Reynolds, Ill., Reynolds	3
Mueller, Marjorie, Streator, Ill., Streator	1 1/2
Mullen, Marjorie, Avon, Ill., Avon	2
Muelder, Wallace, Milford, Ill., Bowen	3
Noel, Mary Lou, 115 W. Adams, Macomb, Ill., Macomb	3
Nyberg, Ruth, Monmouth, Ill., Little York	3
Oberling, Dorothy, Coatsburg, Ill., Camp Point	3
Otto, Bernita, Fairview, Ill., Fairview	3
Owings, Dale, Colusa, Ill., New Berlin	1
Painter, Merna, Stronghurst, Ill., Terre Haute	3
Peecher, Edna, Pittsfield, Ill., Pittsfield	3
Perkins, Dorothy, Wilmington, Ill., Athens	3
Phillips, Barbara, 1221 Vermont St., Quincy, Ill., Quincy	3
Plate, Jonquil, Astoria, Ill., Astoria	1 1/2
Pohlman, Celesta, Brussels, Ill., Brussels	3
Poole, Mary M., Chambersburg, Ill., Chambersburg	3
Prentice, Carrie, Colchester, Ill., Colchester	3
Pucknus, Rosa, 4120 Philip Ave., Detroit, Mich., Peoria	3
Raglin, Marjorie, Monmouth, Ill., Monmouth	3
Randall, Jean, Biggsville, Ill., Biggsville	3
Rasmussen, Lily, 114 54th St., Moline, Ill., Moline	3
Rawls, Mary, Bushnell, Ill., Bushnell	3
Ray, Evelyn, Roseville, Ill., Roseville	3
Reeve, Dorothy, Avon, Ill., Avon	3
Reische, Imogene, Hersman, Ill., Hersman	3
Retherford, Lucille, New Boston, Ill., Joy	3
Robbins, Eula, Viola, Ill., Viola	3
Roberts, Elizabeth, Plymouth, Ill., Plymouth	3
Robinson, Florence, Taylor Ridge, Ill., Coal Valley	3
Rohweder, Lois, 1806 16th St., Moline, Ill., Moline	2
Rommel, Arlene Hazel, 286 E. Dayton, Galesburg, Ill., Wataga	3
Rouquet, Nancy, New Windsor, Ill., New Windsor	3
Safford, Myra, Maquon, Ill., Maquon	3
Sandman, Arlyn, 2808 Prospect, Peoria, Ill., Peoria Woodruff	3
Sassen, June, R. R. 3, Geneseo, Ill., Geneseo	3
Schaller, Kenneth, Dorchester, Ill., Shipman	2
Schlieper, Annaday, Pleasant Hill, Ill., Pleasant Hill	3
Shaver, Harold, Rushville, Ill., Rushville	3
Sheets, Dorothy, LaHarpe, Ill., LaHarpe	3
Shelton, Marian, Griggsville, Ill., Griggsville	3
Shike, Lawrence, Seaton, Ill., Seaton	2
Shinkevich, Louise, 416 E. 8th St., Kewanee, Ill., Kewanee	3
Sims, Homer, LaPrairie, Ill., Jacksonville	3
Sorrill, Bonnie, R. R. 1, Quincy, Ill., Quincy	3
Sowder, Helen, 425 E. Grove St., Galesburg, Ill., Galesburg	3 1/2

PROCEEDINGS

Name, Address, and High School	Quarters
Spainhower, Florence, Concord, Ill., Chapin.....	1
Spencer, Marjorie, Murrayville, Ill., Murrayville.....	3
Staples, Joyce, 148 W. Locust, Canton, Ill., Canton.....	3
Stilwell, Johnson, Detroit, Ill., Pittsfield.....	2
Stodgell, Anita, Williamsfield, Ill., Williamsfield.....	3
Summerhayes, Barbara, Rock Island, Ill., Rock Island.....	3
Terrill, Helen, Hamilton, Ill., Hamilton.....	3
Tessier, Max, London Mills, Ill., London Mills.....	2
Thompson, Marie, R. R. 3, Galesburg, Ill., Galesburg.....	3
Thorrell, Fern, Stronghurst, Ill., Terre Haute.....	3
Thurman, Geraldine, Prairie City, Ill., Avon.....	3
Turnbull, Glenn, Griggsville, Ill., Griggsville.....	3
Utsinger, Marjorie, Ellisville, Ill., Ellisville.....	3
Van Dyke, Joseph, 1720 11th St., Moline, Ill., Moline.....	3
Van Winkle, Martha, Avon, Ill., Ellisville.....	3
Viar, Don, 2152 S. 5th St., Springfield, Ill., Chatham.....	3
Walker, Joan, R. R. 3, Macomb, Ill., Western Academy.....	3
Walters, Enid, Baker, Ill., Astoria.....	3
Webb, Ruby, Tennessee, Ill., Colchester.....	3
Weinberg, Mary, Augusta, Ill., Augusta.....	3
Wetzel, Frank, Toulon, Ill., Toulon.....	3
Wheeler, Betty, Scottsville, Ill., Scottsville.....	3
White, Betty, Bentley, Ill., Carthage.....	3
Whittemore, Margaret, Dallas City, Ill., Dallas City.....	3
Whitney, Emogine, Joy, Ill., Joy.....	3
Wilson, Howard, Harvel, Ill., Harvel.....	3
Wine, Gerald, DeLand, Ill., DeLand.....	1
Witt, Shirley, Augusta, Ill., Augusta.....	3
Wood, Lucille, Good Hope, Ill., Good Hope.....	3
Young, Ray, Roseville, Ill., Blandinsville.....	3
Zumsteg, Patricia, 720 Van Buren, Quincy, Ill., Quincy.....	3
Zumwalt, Wayne, Nebo, Ill., Nebo.....	3

512½

You will observe that 512½ quarters are represented, which at \$10.00 per quarter, or \$30.00 per year (of three quarters) amounts to \$5,125.00.

5. List of students who have been transferred, with the names of the colleges to which their transcripts were sent. The regulations set up by the Teachers College Board on June 20, 1938, were met in each case.

Name of Student	Institution to Which Transfer Was Made
Behrensmeier, Selma.....	Quincy College
Burg, Nellie Forbes.....	Bradley Polytechnic Institute
Burnham, Dwight.....	Iowa State College
Burner, Irene.....	University of Iowa
Buskirk, Roy.....	University of Illinois
Buss, Marie Reinhold.....	Wartburg College
Butler, Ramona.....	Northwestern University
Carstens, Ruth Morgan.....	Wayne University
Coffman, Ruby.....	University of Colorado
Cooper, Mary Rue.....	University of Iowa
Crahan, Anne.....	Bradley Polytechnic Institute
Dawson, Neil.....	University of Illinois
Detmer, Maude.....	University of Illinois
Dilworth, K. Eugene.....	University of Illinois
Dodds, Grace.....	Northwestern University
Douglas, Kenneth.....	Augustana College
Dragert, Eva Ellen.....	University of Wisconsin
Edom, Clifton C.....	University of Missouri
Elliott, Helen.....	University of Minnesota
Enderton, Florence.....	Augustana College
Erickson, Elizabeth.....	University of Colorado
Freleigh, Richard D.....	University of Kansas City
Funk, Lorraine.....	University of Illinois
Galloway, Richard.....	University of Illinois
Gioannini, Annette.....	University of Illinois
Goodin, Clara E.....	University of Illinois
Grady, Frances P.....	University of Illinois
Graham, Eleanor.....	University of Illinois
Grieser, Virginia F.....	Quincy College
Hageman, Florine.....	Northwestern University
Hamilton, George A.....	Iowa State College
Harlan, Berne.....	Knox College
Heimsath, Margaret Rokop.....	Northwestern University

TEACHERS COLLEGE BOARD

Name of Student	Institution to Which Transfer Was Made
Hilst, Paul A.	University of Chicago
Hunercock, Alice	University of Illinois
Hvarven, Claire	Washington University
Hyde, Helen	Culver-Stockton College
Ingles, Donavan	Northwestern University
Janssen, Bernice	Colorado State College (Ft. Collins)
Jarvis, John E.	University of Colorado
Johnson, Julia LaMotte	Wayne University
Johnson, Marjorie C.	Iowa State College
Jones, John (Jack)	Indiana University
Keach, Vesta	University of Illinois
Kennedy, Bernice	University of Illinois
Keys, John	Northwestern University
Landuyt, Meta Bossong	Columbia University
Lewis, Albert	University of Illinois
Livermore, Frances Cook	University of Texas
Looby, Helen Moore	University of Miami
Mangers, Gladys V.	University of Illinois
McClintock, Carmen Ator	University of Iowa
McRaven, Joseph D.	University of Illinois
Moody, Gertrude	Augustana College
Mullany, Stephen W.	Quincy College
Nebergall, William H.	University of Iowa
Nelson, Cornelius	Augustana College
Nelson, Mary L.	LaGrange Junior College
Parkins, Laura Treadway	University of Missouri
Parrish, Shirley Ruth	Iowa State College
Perry, Inez	Bradley Polytechnic Institute
Phillips, Sara Rose	University of Illinois
Poshard, Ruth	University of Minnesota
Ray, Florence E.	University of Illinois
Reedy, Rhac	University of Iowa
Riley, Katherine E.	MacMurray College
Riley, Robert K.	University of Illinois
Robbins, Arlene Schone	University of Illinois
Roberts, Vera M.	Knox College
Rohweder, Lois E.	Augustana College
Rowley, Katherine	MacMurray College
Russell, Delpha	University of Illinois
Schaechter, Helen McGaughey	Iowa State College
Schantz, Donna Ann	Knox College
Shriver, Helen	University of Illinois
Smith, D. Otis	University of Oregon
Smith, Elton	University of Washington
Smith, Fern K.	University of Illinois
Stagg, Elynor	University of Miami
Stecker, Carol B.	Knox College
Sullivan, Catherine M.	University of Illinois
Swartzbaugh, Helen A.	University of Missouri
Swearingen, Dorothy	University of Illinois
Thatcher, Mary Jane	Knox College
Tickoff, Virginia M.	Northwestern University
Tingstadt, Bertha	Bradley Polytechnic Institute
Trimpe, Wilbur	University of Illinois
Ufkes, Ielene C.	University of Dubuque
Van Liew, Phyllis	University of Illinois
Voshall, John Harold	Columbia University
Walter, Mary Alice	James Millikin University
Welch, Janie	Michigan State College
Wetander, Vivian L.	George Washington University
Wheeler, Marjorie	University of Washington
White, Clara	University of Illinois
Wicall, Maxine Eileen	University of Illinois
Wiley, Charles H.	Eureka College
Wilson, Irene	St. Ambrose College
Wood, Erma Jeanne	University of Wisconsin
Yeager, Cloa E.	Carthage College

II. THE FACULTY

1. Dr. Hal Carter entered the service of the federal government as a specialist in chemistry and requested a leave of absence until September 1, 1944.

Mr. Paul Liljedahl of Momence, Illinois, has been employed at a salary of \$250 per month until July 8, 1943, to replace Dr. Hal Carter in chemistry and music. This is \$20 per

month less than Dr. Carter's salary, thus effecting a saving of \$150.

2. Dr. John J. Welker has requested a leave of absence for the duration. He was drafted by the Selective Service Board in January and is engaged in preparing himself as a radio instructor to teach men stationed at the Stevens Hotel in Chicago.

Dr. Dorothy Welker, who has a Ph.D. from the University of Chicago in the field of English and the wife of Dr. John J. Welker, has been engaged to substitute for her husband at a salary of \$200 per month. Dr. Welker was receiving \$255 per month. Mrs. Welker was engaged for the months of January and February, or until the end of the winter quarter, with the understanding that if the enrollment warranted it, she would be continued on the payroll during the spring quarter. There was a need for Mrs. Welker and she has been on the payroll from January through May, 1943.

3. Mr. Ralph E. Barclay entered the services of the federal government as a First Lieutenant in the Navy on April 26 and requested a leave of absence for the duration. Mr. Wix Garner, of the physical education department, was promoted to acting head of the physical education department to replace Mr. Barclay with an increase of salary from \$240 a month to \$275 a month.

Mr. James Shultz was transferred from the academy coaching position to the college coaching position, with an increase in salary from \$225.00 to \$250.00 a month. No one was engaged to replace Mr. Schultz in the academy, and we are taking care of the physical education during April and May through the use of student assistants, supervised by Mr. Shultz.

4. Dr. Kent Pease entered the service of the American Red Cross Association on March 31, 1943, and requested a leave of absence for the duration. Mrs. Lois B. Kerman, who has a Master's degree from the University of Illinois in the field of English, has been engaged to substitute for Dr. Pease at a salary of \$200.00 per month for April and May. As this position is in the academy, there will be no need for replacement for Dr. Pease for the two summer terms.

5. Dr. Elizabeth H. Carter resigned her position as dean of women at Western effective July 16, 1943. These requests for leaves of absence, resignations, and replacements have all been approved by the local advisory committee of the Western Illinois State Teachers College.

6. The faculty list with salary schedule for the first and second summer terms to be paid from Salaries and Wages:

TEACHERS COLLEGE BOARD

Name, Classification and Department	June	July	August
Archer, J. L., Associate Professor, Education.....	\$ 360.00	\$ 180.00
Ayre, H. G., Assistant Professor, Mathematics.....	270.00	135.00
Bailey, D. L., Associate Professor, Education.....	360.00	180.00	\$ 180.00
Beighey, Clyde, Professor, Commerce.....	375.00	375.00	375.00
Bennett, C. W., Assistant Professor, Chemistry.....	265.00	132.50
Bennett, Mary, Associate Professor, Biology.....	295.00	147.50
Bodine, M. G., Assistant Professor, History.....	135.00	270.00
Bonham, Tressie, Assistant Professor, Home Economics	265.00	132.50
Brophy, Kathleen, Assistant Professor, Physical Ed...	225.00	112.50
Brown, C. H., Instructor, Mathematics.....	260.00	130.00
Burke, Marjorie, Instructor, Training School.....	235.00	117.50
Carter, Elizabeth, Assistant Professor, Education.....	255.00	127.50
Colby, Eva, Associate Professor, Home Economics....	310.00	155.00
Cooper, Bessie, Assistant Professor, Training School..	305.00	152.50
Crabb, Edith, College Nurse, Health.....	143.33	143.33	143.33
Crilly, Karl, Associate Professor, Music.....	265.00	132.50
Currens, F. H., Professor, Chemistry.....	470.00	235.00	352.50
Duncan, Myrtle, Assistant Professor, Training School..	265.00	132.50
Eller, W. H., Associate Professor, Physics.....	320.00	160.00
Evans, Cecile, Assistant Professor, Training School...	265.00	132.50
Garner, C. W., Instructor, Physical Education.....	275.00	137.50	137.50
Garwood, Irving, Professor, English.....	425.00	212.50
Hansen, Minna, Instructor, Education.....	200.00	200.00
Hays, Martha, Instructor, Training School.....	75.00	37.50
Hesh, Claude, Assistant Professor, Geography.....	255.00	127.50
Hoover, Isabel, Assistant Professor, English.....	265.00	132.50
Horrabin, Waldo, Assistant Professor, Chemistry.....	255.00	255.00	255.00
Lafin, Allan, Instructor, Commerce.....	230.00	115.00
Linder, R. G., Associate Professor, Education.....	310.00	310.00	310.00
Locke, Mildred, Instructor, Training School.....	75.00	37.50
Miller, Rayman, Assistant Professor, Industrial Arts..	255.00	127.50
Miner, Sarah, Instructor, Home Economics.....	205.00	102.50
Mitchell, Beulah, Assistant Professor, Training School.	265.00	132.50
Nelson, Carl, Assistant Professor, Music.....	255.00	127.50
Oathout, C. H., Professor, Agriculture.....	365.00	182.50
O'Dell, DeForest, Associate Professor, English.....	280.00	140.00	140.00
Ohlson, Floyd, Instructor, Music.....	200.00	100.00
Olson, Hazel, Instructor, Training School.....	200.00	100.00
Pearce, Clifford, Assistant Professor, Education.....	255.00	127.50
....., Assistant Professor, English.....	137.50	275.00
Pence, Helen, Assistant Professor, Training School...	265.00	132.50
Potter, Olive, Assistant Professor, Physical Education..	265.00	265.00	265.00
Pottle, Theodora, Associate Professor, Art.....	300.00	150.00
Ray, Ethel, Assistant Professor, Education.....	265.00	265.00	265.00
Reynolds, Juna, Instructor, English.....	112.50	225.00
Robinson, Julius, Instructor, Commerce.....	245.00	122.50
Robinson, Lauretta, Instructor, Training School.....	235.00	117.50
Sallee, Roy, Assistant Professor, Biology.....	265.00	132.50
Schannenk, Margaret, Assistant Prof., Training School	265.00	132.50
Schleier, Louis M., Professor, Education.....	375.00	187.50
Schory, Harold F., Associate Professor, English.....	310.00	155.00
Schreiber, Edwin W., Associate Professor, Mathematics	165.00	330.00
Schuppert, William, Professor, History.....	435.00	217.50
Scott, Elma, Assistant Professor, Training School....	265.00	132.50
Seal, Harvey C., Associate Professor, History.....	310.00	155.00
Shake, Kimbrough, Instructor, Visual Aids.....	185.00	92.50
Sharp, Dora, Assistant Professor, Physical Education..	300.00	150.00
Shultz, James, Instructor, Physical Education.....	250.00	250.00	250.00
Simpkins, Rupert R., Professor, Education.....	455.00	227.50	341.00
Sirola, Olga, Assistant Professor, Health.....	150.00	150.00
Sollars, Velna, Instructor, Commerce.....	185.00	92.50
Stenson, Helen E., Instructor, Education.....	285.00	142.50
Strome, Alberta, Instructor, Art.....	255.00	255.00	255.00
Stroup, Esther, Instructor, Home Economics.....	100.00	200.00
Sullivan, John L., Assistant Professor, Agriculture....	255.00	255.00	255.00
Swofford, Lyndal, Assistant Professor, Library.....	250.00	125.00
TerKeurst, Arthur J., Associate Professor, Education..	270.00	135.00	135.00
Terrill, Jennette, Assistant Professor, Training School	230.00	115.00
Thompson, Katharine, Assistant Prof., Training School	305.00	152.50
Tillman, Arthur G., Professor, Geography.....	375.00	375.00	375.00
Vawter, Gladys, Assistant Professor, English.....	265.00	132.50
Voss, Hortha, Assistant Professor, Commerce.....	245.00	182.75	122.50
Waggoner, Harry D., Professor, Biology.....	435.00	435.00	435.00
Wardell, Margaret, Instructor, Library.....	215.00	215.00	215.00
Watters, Hilda, Associate Professor, History.....	270.00	270.00	270.00
Welck, Arthur A., Associate Professor, History.....	280.00	140.00	140.00
Wetzel, Wayne, Associate Professor, Industrial Arts..	360.00	360.00	360.00
Wild, Theresa, Associate Professor, Music.....	300.00	300.00	300.00
Holden, Winifred, Assistant Nurse, Health.....	125.00	62.50
Roberts, Alvin, Instructor, Visual Aids.....	240.00	120.00
Training Teachers (4).....	800.00
Welker, Dorothy, Instructor, English.....	200.00	100.00

PROCEEDINGS

Name, Classification and Department	June	July	August
Liljedahl, Paul, Instructor, Physics.....	\$ 250.00	\$ 125.00
....., Instructor, Physics.....	116.67	\$ 233.33
Student Help	250.00	250.00	250.00
Student Library Help.....	400.00	300.00	300.00
Emergency Teachers	200.00	200.00	200.00
Lectures	200.00	100.00	100.00
Totals	\$22,538.33	\$14,368.75	\$ 8,552.66
Grand Total			\$45,459.74
First Summer Term.....	\$33,275.25		
Second Summer Term.....	12,183.49		
Total	\$45,459.74		

III. OTHER COLLEGE EMPLOYEES

1. Mr. Luther Jackson, a night watchman, who has been granted a leave of absence from September 1 to November 30, 1942, due to poor health, requested a further leave for 90 days at the end of November. He was refused the additional leave of absence.

Mr. Jackson has been employed by the State Teachers College Board as a night watchman for Western for approximately twelve years. He is at the present time attempting to obtain disability benefit from the University Retirement System of Illinois. Thus far, no definite decision has been made by the Board in charge of the Retirement System.

Mr. Irvin McGaughey has been appointed to replace Mr. Luther Jackson as night watchman at a salary of \$112.50 as of January 1, 1943.

2. Mrs. Dorothy Throckmorton Blessman, secretary for Mr. R. R. Simpkins, head of the training school and placement bureau, resigned on October 31, 1942.

Mrs. Samuel Bishop, wife of the superintendent of schools in McDonough County, was engaged to replace Mrs. Blessman at a salary of \$100.00 per month.

3. Mrs. Mary K. Detrick, bookkeeper in the business office, resigned on April 1, 1943.

Mrs. Edna Burress was engaged to replace Mrs. Detrick at a salary of \$140.00 per month.

4. Mr. Daniel Webb, fireman, resigned on April 1, 1943, to take a position at Camp Ellis at an increase of \$75.00 per month in salary.

Mr. Walter Waller was engaged on April 15, 1943, to replace Mr. Webb at a salary of \$115.00 per month.

These resignations and replacements have all been approved by the Department of Registration and Education and the Civil Service Commission.

IV. THE ORGANIZATION

1. An effective functional Student Council organization has been set up under the direction of Dr. Marcy G. Bodine of the social science department. This organization has done an excellent piece of work during the fall, winter, and spring quarters in bringing about a better spirit of cooperation between the faculty and student body in regard to student life on the campus. Through this organization student members have been added to all faculty committees as originally set up on May 27, 1942, by President-Emeritus W. P. Morgan.

V. THE CURRICULUM.

1. The Curriculum Committee is working on a four-year elementary and four-year high school program to meet the requirements of the new certificating law and the profession of teacher-education.
2. The Manpower Commission and the United States Office of Education have asked that we do all we can in preparing the students by way of pre-induction courses. Last year the Western Illinois State Teachers College gave a one-year commercial course, a Spanish course, a pre-nursing course, and an agriculture special course to aid in the war effort. Permission to give such work was requested of the Board by President-Emeritus Morgan on March 30, 1942.

We are asking at this time to continue those courses for next year, and to add to them one-year courses as follows: engineering assistant, food management, laboratory technician, map draftsman, meteorologist, model making, personnel work; pre-flight aviation, physical therapy technician, recreational assistant, social service work, statistician, technical and scientific aide.

These courses can all be offered for one year by selecting work regularly offered by the college in classes regularly taken by people preparing to teach. It is our understanding that for the duration the Board approved unofficially of the teachers colleges doing everything they can to help the war effort without departing from the teacher training program courses. We feel that we at Western can aid the war effort by offering the foregoing courses by putting such students who wish to enter these courses in the regular teacher preparation courses. For example, here is the first year's work for pre-medicine:

Chemistry (General)	12	quarter hours
Physics (General)	12	quarter hours
English (Rhetoric and Composition).....	8	quarter hours
History (Development of Civilization).....	12	quarter hours
Hygiene	4	quarter hours

All of these courses, as can be readily seen, are teacher preparation courses regularly offered at the Western Illinois State Teachers College.

3. Graduate Work:

As was mentioned in my inaugural address in October, there is a definite need for graduate work at Western for the people who teach in the Military Tract. The president of the Alumni Association, encouraged by my remarks and the work which has been done at Western during the past five years under Dr. Morgan in regard to the possibility of such work being offered by the teachers colleges, sampled the 3,900 alumni relative to the offering of Master's degree work at Western. This was done by sending out 700 postal cards containing the following questions:

1. Do you have a Master's degree?
2. Are you personally interested in having Western offer graduate work leading to a Master's degree?
3. Do you feel this should be Western's degree and not in conjunction with any other institution?
4. If graduate work were offered, would you begin graduate study within the next three years?

The results of this sampling of the alumni of Western gave the following results as reported to me by the alumni committee:

419 cards were returned

1. Yes, 18%; no, 82%.
2. Yes, 72%; no, 18%; doubtful, 10%.
3. Yes, 70%; no, 12%; doubtful, 18%.
4. Yes, 46.7%; no, 20.5%; doubtful, 32.8%.

On April 14 to 16, 1943, a questionnaire was given to the seniors of Western. Out of a total of 99, 24 are men. The questions and replies are as follows:

1. Are you personally interested in having Western offer graduate work leading to Masters' degrees? Yes, 77; no, 21; doubtful or uncertain, 1. 77.7% said yes.

Many alumni have written personal letters emphasizing the fact that they believe there is a need for graduate work at Western. I am quoting two of these letters as examples of the many which have been received by Western in regard to our offering work for the Master's degree:

1566 Oak Avenue
Evanston, Illinois
December 31, 1942

President F. A. Beu
Western Illinois State Teachers College
Macomb, Illinois

Dear President Beu :

Recently I received a letter from the Alumni Association stating that Western is considering the offering of a Master's degree.

I should very much like to see this program go into effect, even though I shall not be able to take advantage of it. Western has made increasing strides in its educational program; I have always felt that the preparation which I received has been superior to that offered by many other schools.

One point which should certainly be considered is that there is no place in the vicinity of Macomb where one may undertake graduate work. As a result, students from Western who teach in that area have little or no opportunity to keep up with their field or to advance their standing. Larger high schools find it increasingly easy to find teachers who have had graduate work, and I feel that this places Western graduates at a distinct disadvantage.

Certainly Western has enough capable teachers to organize a program; it would not require many more to put it into effect. Late afternoon seminars, meeting once or twice a week, could probably be taught by members of the present staff; attendance at these would be possible for students who are teaching in nearby towns, providing transportation is possible. That is, I believe that a graduate program should be arranged to care for both resident and non-resident students. I should like to see this Western's own program; it is difficult to understand how we could successfully combine it with the programs of other colleges.

It is my sincerest hope that Western will offer a Master's degree and that graduates and undergraduates will give it their 100% backing.

Sincerely yours,

Muriel Parks, '40 (signed)

Oakwood Township High School
Muncie, Illinois
January 5, 1943

Mr. F. A. Beu, President
Western Illinois State Teachers College
Macomb, Illinois

Dear Mr. Beu :

It has been brought to my attention that the Normal School Board has indicated the possibility for teachers colleges to offer Masters' degrees some time in the near future, as early as 1943-1944.

Most school administrators are very anxious to see the certification requirements of high school teachers raised to that of a Master's degree. During the present emergency, of course, that is not so feasible. However, after the emergency, many people think that the law will be so adjusted that Masters' degrees will be required for all high school teachers. Unless our five teachers colleges can offer this, a great hardship is going to be imposed on many teachers. The teachers colleges, in my opinion, are as well equipped to offer such a degree as some state universities which I have visited, both in teaching staff and physical outlay.

As an alumni of Western and as a principal of an Illinois high school, I'm very anxious that arrangements be made for the offering of such a degree at Western and the other four teachers colleges. With best wishes and kindest personal regards, I remain

Yours very truly,
Lowell B. Fisher (signed)
Principal

President R. G. Buzzard in a study of the graduate work of the five Illinois State Teachers College graduates released within the past two months has the following to say in regard to the Master's degrees conferred by the University of Illinois upon college alumni from the Western Illinois State Teachers College. From 1930 to 1941 only ninety people received such degrees from the University of Illinois, as compared with 127 from the Eastern Illinois State Teachers College over the same period of time, indicating that the distance from the University of Illinois is a decisive factor in people going on to do graduate work.

Dr. L. M. Schleier and Dr. A. A. Wellek have during the past six months made a study of the academic degrees held by all the teachers in the one hundred and twenty-eight accredited high schools in the nineteen counties served by the Western Illinois State Teachers College. This study shows the following situation as given in the table below.

The following is a summary of the degrees held by principals and teachers in the 128 high schools in 19 counties of Western Illinois:

<i>Degrees held</i>	<i>Principals</i>	<i>Teachers</i>	<i>%</i>	<i>Teachers & Principals</i>	<i>%</i>
No degree	0	42	3.1%	42	2.8%
Baccalaureate	7	962	70.1%	969	64.6%
Masters	119	362	26.3%	481	32.1%
Doctors	2	6	.4%	8	.5%
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	128	1,372		1,500	

It can readily be seen from this table that only 26.3% of the teachers served by the Western Illinois State Teachers College have Masters' degrees.

Dr. Coleman Griffith, Dr. Robert Brown, and a committee from the University of Illinois recently made a study of the academic training of teachers in eight hundred public high schools in the State of Illinois on April 19, 1943. Their study reveals that "504 of these high schools enrolled less than two hundred students. For this group of 504 high schools, the percentage of teachers holding a Master's degree drops to approximately 23% (772 out of 3,307)."

This again indicates the need for Masters' degree training being made available to the teachers in the State of Illinois in more than one public institution, namely, the University of Illinois, as the majority of teachers who do not have Masters' degrees say they cannot afford the high tuitions at the University of Chicago and Northwestern University, which are \$300 per year.

We believe that now is a good time to start on a small scale to offer graduate work at Western, as we believe next fall we will have a surplus of well-trained faculty with Ph.D. degrees, capable of offering graduate work. We would plan to give this work at Western on Saturday or in the evening in order to make it available for teachers in the field and in the summer of 1944 during the regular summer sessions.

VI. BUILDINGS AND GROUNDS

1. Work on the twelve cement tennis courts is being carried on as rapidly as possible under war conditions.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

1. A new system of student excuses was adopted by the faculty in October, 1942, wherein each faculty member is responsible for the attendance of students in his classes, rather than having the dean of men and the dean of women issue excuses for absences from all classes in the college. The new plan is regarded as a big improvement by both students and faculty members.
2. The faculty approved the policy on January 13, 1943, of permitting social fraternities and social sororities on the campus. Three of the boys groups and two of the girls groups have established such organizations. The faculty has approved these five organizations. Two of the fraternities have their own houses.

IX. MISCELLANEOUS

1. At the Board meeting on May 20, 1940, a committee of the Board was appointed to investigate the legal steps necessary for any one of the teachers colleges to build a union building, a dormitory, or similar undertaking by financing it as the University of Illinois has financed its union building. On December 11, 1941, President Emeritus W. P. Morgan reported in some detail concerning Senate Bill 543, which was introduced into the Fifty-Ninth General Assembly in 1935. This material was presented by President Morgan and revealed how the Board of Trustees of the University of Illinois had the authority to finance such buildings as a union building, a dormitory, or similar undertaking.

I am raising the question at this time in regard to such a bill for the teachers colleges. If legislation is necessary, such legislation should be enacted by a bill before the present General Assembly. I am sure that the other presidents concur with me that such a bill is necessary if we desire to be in a position to build dormitories at the teachers colleges for men after the war. I hope that some action may be taken in regard to this matter by the State Teachers College Board.

X. SUMMARY

Approval by the State Teachers College Board is requested on the following items:

1. List of scholarship students to be certified to the State Treasurer.
2. The employment of Mr. Paul Liljedahl at a salary of \$250.00 per month until July 8, 1943.

TEACHERS COLLEGE BOARD

3. A leave of absence for Dr. Hal Carter until September 1, 1944.
4. The request of Dr. John J. Welker for a leave of absence for the duration.
5. The employment of Dr. Dorothy E. Welker for \$200.00 per month until June 3, 1943.
6. The resignation of Dr. Elizabeth H. Carter as dean of women effective July 16, 1943.
7. Faculty list with salary schedule for the first and second summer terms to be paid from Salaries and Wages.
8. A leave of absence for Mr. Ralph E. Barclay for the duration.
9. The promotion of Mr. Wix Garner to acting head of the department of physical education with an increase of salary to \$270.00 per month.
10. The transfer in position of Mr. James Shultz from academy coaching position to the college position at a salary of \$250.00 per month.
11. The request of Dr. Kent Pease for a leave of absence for the duration.
12. The employment of Mrs. Lois B. Kerman at \$200.00 per month for April and May to replace Dr. Pease.
13. The refusal of a leave of absence for Luther Jackson beyond the ninety days which had been granted him, namely, from September 1 to November 30, 1942.
14. The employment of Mr. Irvin McGaughey as night watchman at a salary of \$112.50, beginning January 1, 1943.
15. The resignation of Mrs. Dorothy Throckmorton Blessman as of October 31, 1942.
16. The employment of Mrs. Samuel Bishop at \$100.00 per month, beginning November 1, 1942.
17. The resignation of Mrs. Mary K. Detrick as of April 1, 1943.
18. The employment of Mrs. Edna Burress at a salary of \$140.00 per month, beginning April 1, 1943.
19. The resignation of Mr. Daniel Webb as of April 1, 1943.
20. The employment of Mr. Walter Waller at \$115.00 per month, beginning April 15, 1943.
21. The continuation of pre-induction or war courses for the duration.
22. Permission to inaugurate the giving of graduate work.

**REPORT OF THE
SOUTHERN ILLINOIS NORMAL UNIVERSITY
CARBONDALE**

To be presented at the meeting of the Teachers College Board to be held at Chicago, Illinois, on Monday, May 17, 1943.

I. STUDENTS

1. Attendance, Fall Term, 1942

	Men	Women	Total	Total One Year Ago
a. College				
Seniors	87	105	192	187
Juniors	130	138	268	224
Sophomores	202	161	363	527
Freshmen	404	300	704	733
Extension	82	216	298	552
Total Students Carrying College Subjects.....			1,825	2,273
b. High Schools				
University High School.....			206	228
Cartersville Community High School.....			236	247
Total			442	475
c. Elementary Schools				
Allyn Training School.....			123	139
Brush Training School.....			205	336
Rural Training Schools.....			170	182
Total			498	657
Grand Total			2,765	3,405

2. Attendance, Winter Term, 1943

	Men	Women	Total	Total One Year Ago
a. College				
Seniors	95	102	197	215
Juniors	110	102	212	252
Sophomores	157	163	320	538
Freshmen	289	243	532	595
Extension	51	92	143	510
Total Students Carrying College Subjects.....			1,404	2,110
b. High Schools				
University High School.....			201	209
Cartersville Community High School.....			233	247
Total			434	456
c. Elementary Schools				
Allyn Training School.....			120	148
Brush Training School.....			211	220
Rural Training Schools			159	191
Total			490	559
Grand Total			2,328	3,125

3. Normal School Scholarships:

Students admitted on Scholarships, Southern Illinois Normal University, since the June, 1942, report, as provided by Section 166, 167, and 169a of "An Act to establish and maintain a system of free schools"—Smith-Hurd Revised Statutes, Illinois, Chapter 122, Sec. 191-195a.

TEACHERS COLLEGE BOARD

Name and Address	1st Summer Term	2d Summer Term	Fall Term	Winter Term	Spring Term	Total
Armstrong, Genevieve, Iuka.....	\$5.00					\$ 5
Alston, Mary Florence, Sparta.....						30
Atwood, Rozella, Johnston City....	5.00		\$10	\$10	\$10	5
Baird, Vern Ell, Elkville.....			5			5
Baker, John C., Equality.....			10	10	10	30
Baldwin, Mary J., Equality.....			10	10	10	30
Barfield, Patricia, Metropolis.....			10	10	10	30
Barron, Marion, Granite City.....			10	10	10	30
Bartley, Edward, Shawneetown.....			10	10		20
Basler, Norbert L., Cobden.....			10	10		20
Bennett, Phillip, Dahlgren.....			10	10		20
Benninger, William, Grand Chain..	5.00		10	10	5	30
Blakely, Rosalie, Cave-in-Rock.....			10	10		20
Blankenship, Jessie, Salem.....			10	10	10	30
Boatman, Ralph, Carlinville.....	5.00					5
Bondurant, Naomi L., Cairo.....			10	10	10	30
Bonner, Garnett M., Mounds.....	5.00					15
Boyer, Charles, Benton.....			10			10
Bramstedt, Esther, Mascoutah.....			10	10	10	30
Brehm, Emelyn, Ashley.....	5.00					5
Brown, Mildred, E. St. Louis.....	5.00	\$5.00	10	10		30
Brown, Roy, Vienna.....			10			10
Bruce, Byron, Kell.....			10	10	10	30
Bryant, Edwin Lee, Norris City.....			10	10	10	30
Buchman, Delores, E. St. Louis....			10	10	10	30
Buddenbaum, Kathryn, Belknap.....			10	10	10	30
Bude, Marion, Centralia.....			10	10	10	30
Bullock, Eugene, Christopher.....			10	10		20
Calcaterra, Geneva, Herrin.....			10	10	10	30
Camden, Alice L., Stonefort.....			10	10	10	30
Carpenter, Marie, Benton.....	5.00	5.00	10	10		30
Carruthers, Harry V., Ava.....			10	10		20
Carter, Mary Ellen, Carmi.....			10	10		20
Clotfelter, Marjorie, Greenville....			10	10	5	25
Cockrum, Sarah, Sesser.....			10	10	10	30
Colp, Caroline, Cartersville.....			10	10		20
Conner, Georgiana, W. Frankfort....			10	10	10	30
Cotter, James, Grand Tower.....	5.00	5.00	10	10		30
Coulson, Lois, Christopher.....	5.00		10	10	5	30
Cox, Ernestine, W. Frankfort.....			10	10	10	30
Crader, Doris, E. St. Louis.....			10	10	10	30
Craig, Lavonne, Sparta.....			10	10	10	30
Crawford, Magdalene, Harrisburg...			10	10	10	30
Crichton, Grahame, Herrin.....			10	10	10	30
Cunningham, Elizabeth, Pinckneyville		5.00				5
Daily, Eugene, DuQuoin.....	5.00					5
Dallas, Euline, Harrisburg.....			10	10	10	30
Davis, Harry, Crab Orchard.....			10	10	10	30
Davis, Lillian, Mounds.....			10	10		20
Dawe, Marjorie, Marion.....			10	10	10	30
Denton, Margaret, Olive Branch.....	5.00					5
Deason, Everett, Hurst.....			10	10	10	30
DeRuntz, Helen M., Granite City....			10	10	10	30
Dickhaut, Arlene, Mascoutah.....	5.00	5.00				10
Dickson, Helen, Lenzburg.....	5.00	5.00				10
Ditzler, Lorraine, Ava.....	5.00	5.00	10	10		30
Dobbs, Lewis Woodrow, Dix.....			10	10		20
Doerr, Harry, Johnston City.....			10	10		20
Doerr, William, Elkville.....	5.00	5.00	10			20
Dreyer, Doris, Steeleville.....	5.00					5
Dubois, Dorothy, Cobden.....	5.00	5.00	10	10		30
Eckert, Bette, Herrin.....			10	10	10	30
Ehresman, Catherine, Prairie du Rocher	5.00	5.00	10	10		30
Elmore, Clifford, Coffeen.....			10	10	10	30
Ellis, Lucille, Herrin.....	5.00	5.00				10
Emery, Genevieve, Centralia.....	2.50					2.50
Emling, Bessie, Pinckneyville.....			10	10	10	30
Etherton, Floe D., Pittsburg.....			10	10	10	30
Fairbairn, Elizabeth, Harvey.....			10	10	10	30
Farrar, Alma Agnes, Gorham.....			10	10	10	30
Fisher, Mae Rose, Salem.....			10	10	10	30
Floarke, Ura Luella, Valmeyer.....			10	10	10	30
Foehner, Charles, Pochahontas.....	5.00	5.00	10	10		30
Fogler, Dorothy, Flora.....			10	10	10	30
Foltz, George, Carlinville.....			10			10
Foltz, Bruce, Patoka.....			10	10	10	30
Fortuna, Florence, Staunton.....			10	10	10	30
Foster, Lucille E., Wolf Lake.....			10	10	10	30
Freeman, Nancy, Benton.....			10	10	10	30

PROCEEDINGS

Name and Address	1st Summer Term	2d Summer Term	Fall Term	Winter Term	Spring Term	Total
Fritz, Bernice, E. St. Louis.....			\$10	\$10	\$10	\$30
Fulkerson, Delbert Ray, Carbondale..			10	10		20
Gabriel, Robert, Bunker Hill.....			10	10	10	30
Gallo, Tony, Christopher.....	\$5.00	\$5.00	10	10		30
Gardner, James, Madison.....	5.00					5
Gasaway, Carl, Harrisburg.....	5.00	5.00	10	10		30
Gilliland, Delores, E. St. Louis.....	5.00		10	10	5	30
Goar, Mary Lou Hampton, Grayville..	5.00	5.00	10	10		30
Goin, Howard, McLeansboro.....			10	10	10	30
Grubb, Eloise, Vergennes.....	5.00					5
Gulley, Nadene, Collinsville.....		5.00				5
Gum, Robert, Carbondale.....	5.00	5.00				30
Hamilton, Jeanell, Olney.....			10	10		20
Hancock, Sam W., Frankfort.....			10	10		20
Hanks, Maxine, Crossville.....			10	10	10	30
Harris, Imogene, Carbondale.....			10			10
Hastings, Bobby J., Marion.....			10	10	10	30
Haynes, Dewitt, Carbondale.....	5.00		10			15
Heilig, Harold, Pulaski.....			10			10
Higgins, Mary Jo, Carlyle.....			10	10	10	30
Hinkley, Henry Otis, Alma.....	5.00	5.00	10	10		30
Hiser, Homer, Ava.....			10	10		20
Holmes, Edna, Ullin.....	5.00	5.00	10	10		30
Holt, Doris, Crossville.....			10	10		30
Holt, Mildred Louise, Wayne City..			10	10	10	30
Hoyle, Agnes, Ramsey.....			10	10	10	30
Hoyle, Billy Othal, Alto Pass.....			10	10		20
Huelsman, Mary Ann, Trenton.....			10	10	10	30
Hyte, Vivian, Mound City.....			10	10	10	30
Isbell, Robert Dean, Vandalia.....	5.00	5.00	10	10		30
Jackson, Tommie Lee, Chester.....			10	10	10	30
Jacobs, John, E. St. Louis.....			10	10	10	30
Jines, William, Dahlgren.....			10	10		20
Johnson, Elizabeth, Carbondale.....	5.00		10	10	5	30
Johnson, Eunice, Galatia.....	5.00					5
Jones, Dorothy L., Hartford.....			10	10	10	30
Jordan, Phyllis M., Enfield.....			10	10	10	30
Kahle, Betty, Carbondale.....	2.50	5.00	10	10		27.50
Karnes, Joan, W. Frankfort.....			10	10	10	30
Karlee, Pauline, Rinard.....		5.00				5
Karraker, Lois, Jonesboro.....			10	10	10	30
Keene, Margaret, Pinckneyville.....			10	10	10	30
Keith, Evelyn, Carbondale.....			10	10	10	30
Keith, Ruby, DuQuoin.....	5.00					5
Kingery, Helen, Carrier Mills.....			10			10
Knoblock, Marie, Belleville.....			10	10	10	30
Knop, Ruth, Campbell Hill.....			10	10	10	30
Krappe, Grace, Carbondale.....	5.00	5.00	10	10		30
Kremmel, Thelma, Columbia.....	5.00					5
Kroener, Ida, Oakdale.....	5.00	5.00				10
Krewinghaus, Virdell, Venedy.....	5.00					5
Kyles, A. Marion, Madison.....			10	10	10	30
Laffoon, Connie, DuQuoin.....			10	10	10	30
Large, Billie Jack, Logan.....			10	10	10	30
Laurie, June, Gillespie.....			10	10	10	30
Lawrence, William R., Tunnel Hill..	5.00	5.00	10	10		30
Leathers, Frances, Carmi.....		5.00	10	10	5	30
Ledbetter, Lois, Murphysboro.....	5.00		10	10	5	30
Lee, Berdella, Bluford.....			10	10		20
Liebheit, Mildred, Waterloo.....			10	10	10	30
Ligon, Veta Joyce, Johnston City...			10	10	10	30
Lill, Patricia, Mascoutah.....	5.00	5.00				10
Lindsey, Carol, E. St. Louis.....	5.00	5.00				10
Linker, Martha, Valmeyer.....	5.00	5.00				10
Linton, Bertha B., Cobden.....	5.00					5
Lipe, Jo, Elkville.....			10	10		20
Little, Theodore, Marissa.....			10	10		20
Longbons, Delores, Albion.....			10	10	10	30
Lovellette, Lucille, Eldorado.....			10	10	10	30
Lowe, Nancy, Kinmundy.....			10			10
Mackross, Evelyn, Granite City.....				10	10	30
Mallory, Troy, Sesser.....	5.00		10	10	5	30
Mannen, Dorothy, Waltonville.....	5.00					5
Mance, Margaret, Valier.....			10	10	10	30
Matthews, Nella, Orient.....			10	10	10	30
McGee, James Robert, Granite City..			10	10	10	30
McGee, Jamie Lee, Granite City.....			10	10	10	30
McIntire, Margaret, Grand Chain...			10	10	10	30
McKemie, Virginia, Benton.....		5.00	10	10	5	30

TEACHERS COLLEGE BOARD

Name and Address	1st Summer Term	2d Summer Term	Fall Term	Winter Term	Spring Term	Total
McRaven, Juanita, McClure.....			\$10	\$10	\$10	\$30
McReynolds, Edna Mae, Thompsonville			10	10	10	30
Menees, Agnes Ann, Anna.....			10	10	10	30
Meredith, Richard, Sandoval.....			10	10	10	30
Michnovicz, John, W. Frankfort.....			10	10		20
Miller, Doris Jean, Eldorado.....			10	10	10	30
Miller, Dorothy, Elkville.....			10			10
Miller, Elsie, Tamms.....	\$5.00					5
Miller, Geraldine, Murphysboro.....			10	5	5	20
Miller, Kenneth, Enfield.....	5.00	\$5.00	10			20
Miller, Lorene, Tamms.....				10		10
Miller, Shirley, Scott Field.....			10	10	10	30
Miller, Vada, Dahlgren.....	5.00					5
Mills, Lucille, Orient.....	5.00					5
Missavage, Edward, Royalton.....	2.50	2.50	10	10	5	30
Mitchell, Jane, Murphysboro.....			10	10	10	30
Montgomery, Geraldine, Carbondale.	5.00		10	10	5	30
Moros, Charles William, Staunton...			10	10		20
Moskop, Carl, East Carondelet.....			10	10		20
Mullinax, Marjorie, Olney.....			10	10	10	30
Obermark, Martha, Greenville.....			10	10	10	30
Odle, Herbert, Raleigh.....			10	10	10	30
O'Rourke, Anne Agnes, Zeigler.....	5.00		10	10	5	30
Palfalvy, Mary, Royalton.....			10	10	10	30
Parsons, Gertrude, Carlinville.....	5.00					5
Paule, Francis, Freeburg.....	5.00	5.00	10	10		30
Pellock, Eva, Bend.....			10	10	10	30
Pellock, Helen, Bend.....			10	10	10	30
Pixley, Clara, West Salem.....			10	10	10	30
Polan, Esther, E. St. Louis.....			10	10	10	30
Pool, Millicent, Norris City.....	5.00					5
Quigley, Robert James, Swanwick...			10			10
Ragland, George Clay, Carbondale.			10	10	10	30
Rains, Lloyd, Ava.....	5.00					5
Raymon, Laura, Carbondale.....				10	10	20
Reagan, Ray Victor, Ullin.....			10	10	10	30
Reiman, Elliott Eugene, Murphysboro			10	10		10
Reynolds, Velma, Waltonville.....			10	10	10	30
Reynolds, William H., Vienna.....	5.00	5.00	10	10		30
Ritter, John, Carrier Mills.....	5.00	5.00	10	10		30
Roberson, Wava, Mt. Vernon.....		5.00	10	10	5	30
Roberts, Thomas Gerald, Harrisburg.			10	10	10	30
Rossell, Lawrence, Okawville.....			10	10	10	30
Ruester, Betty Louise, Lenzburg....			10	10	10	30
Rush, Dorothy V., Herrin.....			10	10	10	30
Rushing, Maxine, Carbondale.....			10	10		20
Russell, John W., Jacob.....	5.00	5.00	10	10		30
Russell, Mary, E. St. Louis.....	5.00					5
Sanders, Virginia, Marion.....			10	10	10	30
Schenke, Olinda, Lenzburg.....	5.00	5.00	10	10		30
Schmitt, Sarah, Royalton.....			10	10	10	30
Schutte, Irma, Pinckneyville.....	5.00	5.00	10	10		30
Schwegman, Helen, Herrin.....			10	10	10	30
Sheffer, Bernice, Zeigler.....	5.00		10			15
Shook, Mary Opal, Murphysboro....			10	10		20
Sistler, David, Golconda.....	5.00					5
Skibinski, Wyvonne, Richview.....	5.00	5.00				10
Smith, Charles, Creal Springs.....	5.00					5
Smith, Harry E., DuQuoin.....			10	10	10	30
Smith, Norma, St. Elmo.....			10	10	10	30
Spadden, Leonard, Caseyville.....			10	10	10	30
Springs, Wilma, Mt. Vernon.....			10	10		20
Stahleber, Patricia, Belleville.....			10	10	10	30
Stanley, Anna Mae, Carbondale.....	5.00		10	10	5	30
Stratton, Ivarene, Hettick.....	5.00					5
Strubinger, Zaleska J., Metropolis..			10			10
Teel, Lawrence, Mulkeytown.....			10	10	10	30
Todd, Zella Fay, McLeansboro.....			10	10	10	30
Tune, Paul William, Hurst.....			10	10	10	30
Turner, Betty, Monsanto.....			10	10	10	30
Turner, Charles, Eldorado.....		5.00	10			15
Turner, Romie, E. St. Louis.....			10	10	10	30
Utley, Ruth, Omaha.....	5.00	5.00				10
Varnum, Robert, DuQuoin.....	5.00		10	10		25
Vaught, Harry, Burnt Prairie.....			10	10		20
Wagner, Charles, Harrisburg.....	5.00	5.00				10
Walter, Vera, Brownville.....		5.00				5
Warren, James, Bluford.....			10	10		20
Weaver, Helen, Norris City.....		5.00	10	10		25

PROCEEDINGS

Name and Address	1st Summer Term	2d Summer Term	Fall Term	Winter Term	Spring Term	Total
Wegner, Grace, Belleville.....			\$ 10	\$ 10	\$ 10	\$ 30
Wells, Eugene, Mt. Vernon.....			10	10	10	30
Wehrenberg, Ralph, Red Bud.....				10	10	20
West, Shirley, Anna.....		\$ 5.00				5
White, Joyce D., Equality.....			10	10	10	30
White, Lulu, Sesser.....			10	10	10	30
Whittaker, Ruth, Hettick.....		5.00				5
Williams, Donald F., Murphysboro..			10	10	10	30
Wilson, James, Barnhill.....	\$ 5.00	5.00	10	10		30
Wilson, Lula Rose, Hurst.....	5.00		10			15
Wiseman, Margaret, Metropolis.....			10	10		20
Witzel, Retha, Centralia.....			10	10	10	30
Wohlwend, Billie, Columbia.....	5.00	5.00	10	10		30
Wright, Alynn, Norris City.....	5.00		10	10	5	30
Wright, Lucille, Girard.....	5.00					5
Wright, Marie, Belleville.....		5.00	10	10	5	30
Wright, Ruth, Wilsonville.....			10			10
Yates, Mary Grace, Rinard.....			10	10	10	30
Zebio, Albert, Jr., Collinsville.....			10	10	10	30
Zwicky, Joy Lucille, Chicago.....			10	10	10	30
TOTALS	\$397.50	\$252.50	\$2,095	\$1,945	\$1,275	\$5,965

II. FACULTY

1. Deaths:

- (a) I am sorry to report officially the death of Mr. William McAndrew, who for thirty years has been a member of this faculty. Mr. McAndrew was head of the Department of Physical Education and Director of Athletics. His ability as Athletic Director has made him a well-known figure in the Middle West. The college has lost a man of fine character and great ability.
- (b) I regret to report the death of George D. Wham, for thirty years teacher at this college and for fifteen years dean of the faculty. Dean Wham's record as a scholar and as an excellent teacher made him a prominent figure in the field of education in the United States.

2. Resignations:

- (a) Miss Ota Thomas, Assistant Professor in the Department of Speech, has resigned her position, effective December 17, to accept a position at Hunter College, New York City. She is receiving a salary of \$3,000 for a nine-month period; we were paying her \$2,340 for a nine-month period.
- (b) Miss Jacqueline Eckert, Instructor in the Department of Government, has resigned her position, effective February 15, to accept a position in the Division of International Law of the Carnegie Endowment for National Peace. This position carries a better salary and also a fine opportunity to do research work.
- (c) Mrs. Louis Gellermann, Associate Professor in Education, has resigned his position, effective November 1. He accepted a position in the schools of Seattle, Washington.

- (d) Miss Virginia Congreve, Instructor in the Physical Education Department, has resigned her position effective the end of the Spring Term. She has applied for admission to Northwestern University Medical School to do graduate work in physical therapy.
 - (e) Mrs. Elizabeth McDavid, an Instructor in the English Department, has resigned her position effective April 28. She has accepted a position in New Haven, Connecticut.
 - (f) Miss Winifred Fites has resigned her position effective at the end of the present school year. She has been teaching in the division of the Rural Education Department, and would prefer to teach in one of her major fields instead of in the rural schools.
3. Leaves of Absence:
- (a) Miss Esther Power, Associate Professor in the English Department and a member of that department for thirteen years, has received an appointment to a wartime position in Washington.
 - (b) Miss Annamarie Krause, Assistant Professor in the Department of Geography, has accepted a wartime position in Washington. She has been on this faculty since 1930.
 - (c) Mr. Everett Lipsey, Assistant in the Rural Practice Department, has been inducted into the Armed Forces.
 - (d) Miss Gladys Babeock, Instructor in the Home Economics Department, has taken a leave of absence for the remainder of the year to do some work at Drexel Institute in Philadelphia. Miss Babeock expects to return to the campus for the Summer Term.
 - (e) Mr. Russell Boren, a member of the faculty of the affiliated secondary practice school in Carterville, has been inducted into the Armed Services.
 - (f) Miss Reba Hartley, R.N., a member of the college health staff and Instructor in the University High School, has accepted a position with the American Red Cross for the duration.
 - (g) Mr. Aaron Bohrod, artist-in-residence, has accepted a commission to paint scenes of the American soldier in action. He is at present in the South Pacific area. Mr. Bohrod came to this campus in cooperation with the Carnegie Foundation.
 - (h) Miss Madeleine Smith of the Foreign Language Department has accepted a position in Washington to help in the war effort. Miss Smith has been a member of the faculty for thirteen years.
 - (i) Dr. Douglas Parry. (See below.)

4. New Appointments:

- (a) Dr. Dorothy B. Chamberlin has been appointed to fill the vacancy created by the resignation of Dr. Frances Rowe from the Department of Physiology and Health Education. Dr. Chamberlin was graduated from Middlebury Women's College, Middlebury, Vermont, in 1936, and from the Albany Medical College, Albany, New York, in 1940. She served her internship in the city hospitals in Baltimore, Maryland. Following her year's internship, she was assistant resident in pathology and bacteriology at the Albany Hospital until May, 1942. Prior to her appointment to the staff of the College, she was employed as assistant medical officer at the Federal Reformatory for Women at Alderson, West Virginia.

It is recommended that this appointment be approved by the Board.

- (b) Dr. Douglas Parry was added to the Department of Education of the college at the beginning of the winter quarter. Since then he has been serving as clinical psychologist in the College Bureau of Child Guidance. Dr. Parry was granted the B.A. degree from the University of Utah in 1937, and the M.A. degree from the same university in 1938. He completed his work for the Master's degree in connection with a teaching fellowship. He received the Ph.D. degree from Syracuse University in 1942. At Syracuse he worked for two years as a graduate assistant, and for two years as an Instructor of Psychology.

It is recommended that the Board approve this appointment although Dr. Parry has already gone to join the Army through Selective Service.

- (c) To fill the vacancy created by the induction of Dr. Douglas Parry into the Armed Forces, I am recommending his wife, Mrs. Rachel Parry, to hold this position until his return. Mrs. Parry received her B.S. degree from Syracuse University *magna cum laude*. She also has her M.S. degree and has completed all but the dissertation for a Ph.D. degree. She is thoroughly competent in all respects.

- (d) Miss Rachel Road has been appointed to the position of assistant cataloger in the library of the college. Miss Road is a graduate of Manchester College, North Manchester, Indiana; and received the Bachelor's degree in Library Science at the University of Illinois Library School in 1939. She comes to Southern Illinois Normal University from the Ball State Teachers College in Muncie, Indiana, where she was employed in the library. This appointment is submitted for the approval of the Board.

- (e) To fill the vacancy created in the Commerce Department by the transfer of Mr. Buboltz to the Business Office, I should like to submit for approval of the Board the name of Miss Dorothy Rolens. Miss Rolens completed her undergraduate work at Southwestern Teachers College, Springfield, Missouri. She has completed her Master's degree at the University of Missouri and has also attended the University of Iowa for one summer.

5. Temporary Appointments :

- (a) Mrs. Lydia Ragsdale has been appointed as a member of the Rural Training School to fill the vacancy created by Mr. Lipsey's induction into the Armed Forces. I am recommending that Mrs. Ragsdale be employed at a salary of \$175 a month.
- (b) To handle the problem of a new Army Program, I am submitting the name of Mrs. Alice DiGiovanna as Faculty Assistant in administering the Army Program at a salary of \$200 per month. She is familiar with the work of this office and with the general organization of the Business Office. We may count on her salary being reimbursed by the War Department.

As physics is a most necessary subject in the War Program, it is necessary to employ some additional physicists. I am, therefore, recommending the following three persons to temporary appointments in the war program in physics :

- (c) Mr. Chalmers Gross, a member of the Carbondale Community High School faculty to be employed for the period during which we have Army trainees here on the campus at a salary of \$250 a month.
- (d) Mr. Merrill T. Muzzey, also a physicist, to be employed temporarily in physics at a salary of \$250 per month for the duration of the war emergency.
- (e) Mr. L. S. Spires, a member of the Carterville High School faculty, to be employed temporarily in physics at a salary of \$250 a month.
- (f) To absorb some of the work in the English Department created by the resignation of Miss Ota Thomas and the leave of absence given to Miss Esther Power, I am recommending that Mrs. Mae Smith be employed as a part-time teacher in the English Department at a salary of \$200 a month. Mrs. Smith is a former faculty member of this college.
- (g) The leaves of absence of Mr. Van Riper and Miss Krause, together with the fact that geography is one of the required subjects for the Army program, create a critical shortage of help in the Geography Department. This can

be relieved at small cost by employing Miss Wanda Kiel as a faculty assistant in the Registrar's Office to relieve Miss Shank, who is an Associate Professor of Geography. Miss Kiel has been employed in the Registrar's Office for five years as a part-time student employee; she has excellent qualifications and a fine scholastic average. I am, therefore, recommending that she be employed at \$125 a month, reimbursable from the War Department.

- (h) To fill Mr. Aaron Bohrod's position as artist-in-residence I am submitting the name of Mr. Raymond Breinin. The Carnegie Foundation, with whom we had an agreement to pay half of Mr. Bohrod's salary, has agreed to continue this same arrangement with Mr. Breinin. Mr. Breinin is also an eminent young artist and his works are exhibited in most of the large art galleries in the United States.

6. Transfers :

- (a) Mr. Edward V. Miles, Jr., Business Manager of the college, has been commandeered by the Department of Registration and Education to work half-time as temporary coordinator with a suggested temporary salary increase of \$100 a month. The Department of Registration and Education has agreed to pay half of his total new salary with the understanding that his salary will drop back to its original figure as soon as his responsibilities in Springfield end. In the meantime, Mr. Miles has been invited to serve as consultant in college accounting to the War Department. With the approval of Director Thompson and of the Advisory Committee of the College, Mr. Miles has been given permission to spend as much time as needful as a consultant on the college program of the War Department. His salary will be adjusted accordingly between the Director, the President, and the Advisory Committee of the Board.
- (b) In order to meet the situation that arises in the Business Office, I should like to transfer Mr. Van A. Buboltz from the Commerce Department to work half-time in the Business Office, assuming full charge of purchases under Federal regulations. This transfer will involve no change in salary.

7. Adjustments in Salary :

- (a) Mr. William Freeberg, Faculty Assistant in the Men's Physical Education Department, was raised from \$120 to \$150 a month. The Civil Aeronautics Cadet Program which we had on the campus has greatly increased the work of the Physical Education Department.

- (b) Miss Louise Pain, Faculty Assistant in the Art Department, was raised from \$100 to \$200 beginning December 1. Miss Pain is excellent in ceramic art and has gained national recognition.
- (c) Mr. Leland P. Lingle, Assistant Professor in the Men's Physical Education Department, was raised from \$2,565 to \$2,925 beginning March 1 because of an increased responsibility since Mr. McAndrew's death.
- (d) Mr. Glenn Martin, Instructor in the Men's Physical Education Department, was raised from \$2,475 to \$2,835 beginning March 1 because of added responsibilities in the Athletic Department.

All of the above adjustments, transfers, resignations, and appointments on the faculty have had the approval of the Advisory Committee of the Board for Southern Illinois Normal University at the time they were made. They are herewith respectfully submitted, with the recommendations of Mr. Dill and Mr. Sturgis, for full Board approval.

8. On the following pages, I am presenting the payroll for the summer sessions.

SUMMER SESSION PAYROLL, 1943

Name and Classification	Weeks	Reg. Mo. Sal.	First Summer Session	Second Summer Session
Agriculture				
R. E. Muckelroy, Professor.....	8	\$422.22	\$633.33	\$211.11
R. C. Cassell, Associate Professor.....	8	275.00	412.50	137.50
Art				
Burnett H. Shryock, Assistant Professor	8	290.00	435.00	145.00
Lulu D. Roach, Assistant Professor...	8	276.66	414.99	138.33
Louise Pain, Faculty Assistant.....	6	300.00		300.00
Raymond Breinin, Visiting Professor....	8	300.00	300.00	*300.00
Botany				
William M. Bailey, Professor.....	8	422.22	633.33	211.11
Fred Cagle, Assistant Professor.....	12	270.00	405.00	405.00
Walter B. Welch, Assistant Professor...	8	260.00	390.00	130.00
Chemistry				
J. W. Neckers, Professor.....	8	395.00	592.50	197.50
T. W. Abbott, Professor.....	8	380.00	570.00	190.00
Robert A. Scott, Associate Professor...	12	355.00	532.50	532.50
Kenneth A. Van Lente, Associate Prof..	8	345.00	172.50	517.50
Commerce				
Tracy L. Bryant, Assistant Professor.	8	322.22	483.33	161.11
Van A. Buboltz, Assistant Professor...	12	270.00	405.00	405.00
Susie Ogden, Assistant Professor.....	8	245.00	122.50	367.50
Dorothy Rolens, Instructor.....	6	225.00	337.50	
Economics				
Louis Petroff, Instructor.....	8	250.00	375.00	125.00
Fount G. Warren, Professor.....	8	422.22	633.33	211.11
Wellington A. Thalman, Professor.....	8	370.00	555.00	185.00
Ted R. Ragsdale, Associate Professor...	8	315.00	157.50	472.50
Howard E. Bosley, Associate Professor...	8	295.00	442.50	147.50
George Bracewell, Associate Professor...	8	300.00	150.00	450.00
J. Ward Dollow, Assistant Professor...	8	250.00	250.00	250.00
Emerson Hall, Associate Professor.....	8	275.00	412.50	137.50
Douglas E. Lawson, Associate Professor.	8	315.00	472.50	157.50
Willis E. Malone, Instructor.....	8	210.00	105.00	315.00
Rockwell McCreight, Instructor.....	12	260.00	390.00	390.00
Sina Mott, Assistant Professor.....	8	250.00	375.00	125.00
Victor Randolph, Assistant Professor...	8	260.00	130.00	390.00
Harley R. Teel, Assistant Professor.....	8	275.00	137.50	412.50

*Subject to terms of Carnegie Foundation Grant.

PROCEEDINGS

Name and Classification	Weeks	Reg. Mo. Sal.	First Summer Session	Second Summer Session
English				
Emma L. Bowyer, Professor.....	8	\$375.00	\$187.50	\$562.50
Julia Neely, Associate Professor.....	8	300.00	450.00	150.00
Julia M. Barber, Assistant Professor....	12	290.00	435.00	435.00
Frances Barbour, Associate Professor...	2	300.00	150.00	
Winifred Burns, Assistant Professor....	8	235.00	352.50	117.50
Jesse W. Harris, Assistant Professor....	8	290.00	435.00	145.00
Edith Smith Krappe, Assistant Professor	8	278.00	139.00	417.00
William B. Schneider, Associate Professor	8	325.00	487.50	162.50
Charles D. Tenney, Associate Professor.	8	345.00	517.50	172.50
Dorothy B. Magnus, Assistant Professor.	8	288.00	432.00	144.00
Norman Macleoud, Visiting Professor...	6	300.00	450.00	
Foreign Language				
Vera L. Peacock (two-third time), Prof..	8	360.00	360.00	360.00
J. Cary Davis, Associate Professor.....	8	295.00	442.50	147.50
William P. Dallmann, Associate Professor	8	295.00	442.50	147.50
Geography				
Thomas F. Barton, Professor.....	8	350.00	525.00	175.00
Flemin W. Cox, Associate Professor.....	8	333.33	499.99	166.66
Annamarie Krause, Assistant Professor.	8	270.00	405.00	135.00
Government				
Willis G. Swartz, Professor.....	8	380.00	570.00	190.00
Orville Alexander, Associate Professor..	8	300.00	150.00	450.00
History				
Richard L. Beyer, Professor.....	8	380.00	190.00	570.00
Sara Baker (two-thirds time), Asst. Prof.	8	265.00	265.00	265.00
Sherman B. Barnes, Associate Professor.	8	295.00	147.50	442.50
EH Gilbert Lents (two-thirds time), Prof.	8	400.00	400.00	400.00
Charles J. Pardee, Assistant Professor..	8	270.00	405.00	135.00
John I. Wright (2/3 time), Asst. Prof...	8	266.66	266.66	266.66
Household Arts				
Lucy K. Woody, Professor.....	8	310.00	155.00	465.00
Mary Louise Barnes, Assistant Professor	8	240.00	360.00	120.00
Gladys Babcock (2/3 time), Instructor..	8	235.00	235.00	235.00
Bess Halligan (1/3 time), Faculty Asst..	2	125.00	62.50	
Coleta Knewitz Spiro, Instructor.....	8	225.00	337.50	112.50
Industrial Education				
J. Henry Schroeder, Associate Professor.	8	350.00	350.00	350.00
Robert W. English, Assistant Professor.	8	325.00	487.50	162.50
Delmar W. Olson, Instructor.....	8	245.00	367.50	122.50
Mathematics				
John R. Mayor, Professor.....	8	350.00	525.00	175.00
Wilbur C. McDaniel, Assistant Professor	8	260.00	390.00	130.00
Jesse R. Purdy, Associate Professor....	8	349.00	523.50	174.50
Alice Kelsey Wright, Assistant Professor	6	250.00		375.00
Music				
David S. McIntosh, Associate Professor	8	310.00	465.00	155.00
Allan H. Bone, Instructor.....	8	235.00	352.50	117.50
Helen E. Matthes, Instructor.....	8	225.00	337.50	112.50
Emerson S. Van Cleave, Instructor.....	8	235.00	352.50	117.50
Floyd V. Wakeland, Assistant Professor.	8	240.00	120.00	360.00
Physical Education—Men				
Vincent DiGiovanna, Associate Professor	8	325.00	487.50	162.50
William Freeberg, Faculty Assistant....	8	150.00	225.00	75.00
Leland P. Lingle, Assistant Professor...	8	325.00	487.50	162.50
Glenn Martin, Instructor.....	8	315.00	472.50	157.50
Physical Education—Women				
Frances D. Etheridge, Assistant Professor	6	270.00	405.00	
Dorothy Davies, Assistant Professor....	6	260.00		390.00
Dorothy Muzzey, Assistant Professor...	8	240.00	360.00	120.00
Physics				
Otis B. Young, Associate Professor....	8	360.00	540.00	180.00
Charlotte Zimmerschied, Asst. Prof....	8	275.00	137.50	412.50
Chalmers Gross, Instructor.....	6	250.00	375.00	125.00
Elsie Parrish McNeill, Instructor.....	8	215.00	322.50	107.50
Merrill T. Muzzey, Instructor.....	6	250.00	375.00	125.00
Loren Spires, Instructor.....	6	250.00	375.00	125.00
Physiology and Health				
Marie A. Hinrichs, Professor.....	12	345.00	517.50	517.50
Ladislav Stolfa, Instructor.....	12	300.00	450.00	450.00
Dorothy B. Chamberlin, Instructor....	6	250.00	375.00	
Florence E. Denny, Assistant Professor.	8	245.00	367.50	122.50
Naomi Hampton Mannering, Fac. Asst..	8	150.00	225.00	75.00

TEACHERS COLLEGE BOARD

Name and Classification	Weeks	Reg. Mo. Sal.	First Summer Session	Second Summer Session
Sociology				
Robert D. Bowden, Professor.....	8	\$360.00	\$180.00	\$540.00
Wanda Newsum Gum, Asst. Prof.....	8	300.00	450.00	150.00
Judson T. Landis, Assoc. Prof.....	8	275.00	412.50	137.50
Edward C. McDonagh, Asst. Prof.....	8	260.00	390.00	130.00
Zoology				
William M. Gersbacher, Assoc. Prof....	8	300.00	450.00	150.00
Martha Scott, Assistant Professor.....	8	275.00	412.50	137.50
Hilda A. Stein, Associate Professor.....	8	295.00	147.50	442.50
Library				
Esther Shubert (2/3 time), Instructor..	8	225.00	225.00	225.00
Marjorie Womble Andrews, Instructor..	8	165.00	82.50	247.50
Golda Hankla, Instructor.....	8	175.00	262.50	87.50
Grace Kite, Instructor.....	8	165.00	247.50	82.50
Rachel Road, Instructor.....	8	175.00	262.50	87.50
Director of Placements				
Willis G. Cisne (2/3 time), Professor...	8	380.00	380.00	380.00
Practice Department				
Bruce W. Merwin, Director, Professor..	8	422.00	211.00	633.00
University High School				
Hal Hall, Assistant Professor.....	8	300.00	450.00	150.00
Florence Wells, Assistant Professor....	8	235.00	352.50	117.50
Clarence C. Logan, Assistant Professor..	8	288.88	144.44	433.32
Alberta Gibbons, Assistant Professor...	8	245.00	122.50	367.50
Evelyn Rieke, Instructor.....	8	225.00	112.50	337.50
Gladys L. Smith, Instructor.....	8	227.00	227.00	227.00
Charles Patterson, Instructor.....	8	240.00	360.00	120.00
Leonard Keefe, Instructor.....	8	260.00	390.00	130.00
Lloyd J. Phipps, Instructor.....	8	225.00	337.50	112.50
William Neal Phelps, Instructor.....	4	235.00	117.50	117.50
Audry Hill Lindsey, Instructor.....	8	190.00	95.00	285.00
Allyn Training School				
Dilla Hall, Assistant Professor.....	8	288.00	432.00	144.00
Louise E. Bach, Instructor.....	8	228.00	114.00	342.00
Mary Entsminger, Assistant Professor..	8	250.00	375.00	125.00
Ruth Husband, Instructor.....	8	235.00	352.50	117.50
Agnes Johnson, Instructor.....	8	225.00	337.50	112.50
Ora Rogers, Assistant Professor.....	8	230.00	345.00	115.00
Madelyn Scott Treece, Instructor.....	8	200.00	300.00	100.00
Madge Troutt, Assistant Professor.....	8	240.00	360.00	120.00

III. OTHER SCHOOL EMPLOYEES

1. New Employees:

Since the last meeting of the Board the following non-faculty employees have been certified to the college by the Civil Service Commission:

- (a) Mr. Thomas Young, colored, employed as a janitor in the Main Building at a salary of \$100 per month. He replaced Mr. Isadore Hoover, who was discharged.
- (b) Mr. Will Anderson, who was transferred from the State Department of Health to this college at a salary of \$100 per month, employed as a janitor in the Gymnasium Building. He replaced Mr. William Z. Johnson, who was transferred to a position in the State Department of Health.
- (c) Miss Marjorie Clotfelter, a graduate of this college, and a student employee in the Business Office for four years, employed as a clerk stenographer in the Business Office at a salary of \$125 per month because of the increased work in the Business Office.

- (d) Miss Marjorie Harmon has been employed as a Civil Service employee classified as Clerk I at \$125 per month. She is working as a medical secretary with the Army. It is recommended that these appointments be approved by the Board.

IV. THE ORGANIZATION

I am presenting below the calendar for the school year beginning September 13, 1943:

FALL TERM, 1943

September 13-14—Monday-TuesdayRegistration
 September 15—WednesdayInstruction begun
 October 29-30—Friday-SaturdayHomecoming
 November 25-26—Thursday-FridayThanksgiving Vacation
 December 1-3—Wednesday-FridayFinal Examinations

WINTER TERM, 1943-44

December 6—MondayRegistration
 December 7—TuesdayInstruction begun
 December 18—SaturdayChristmas Vacation
 January 3—MondayInstruction resumed
 March 8-10—Wednesday-FridayFinal Examinations

SPRING TERM, 1944

March 20—MondayRegistration
 March 21—TuesdayInstruction begun
 June 4—SundayBaccalaureate Service
 June 6-8—Tuesday-ThursdayFinal Examinations
 June 9—FridaySixty-ninth Annual Commencement

FIRST SUMMER SESSION, 1944

June 12—MondayRegistration
 July 21—FridayFinal Examinations

SECOND SUMMER SESSION, 1944

July 24—MondayRegistration
 September 1—FridayFinal Examinations

V. THE CURRICULUM

1. Authority for a Fifth Year of Work:

After a number of years of study by committees of our own faculty and by the State Council on Higher Education, Southern Illinois Normal University is ready to ask the Board for official permission to institute a fifth year of work in teacher education. It is assumed that this work will be begun modestly with present faculty, in cooperation with the other teachers colleges who undertake it, and if possible with the University of Illinois.

If tentative approval of this move is granted by the Board at this meeting, more specific plans for the work, together with a definite statement of what these plans will entail, will be presented at the next meeting of the Board.

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES

The Air Cadet Training Program:

Southern Illinois Normal University has been selected by the United States War Department as one of the 281 colleges and universities to train Army Aviation Cadets. We now have the cadet detachment on the campus along with the commissioned and non-commissioned officers. Each group of air cadet candidates will remain at Southern for a five-month period.

The men are divided into five flights, so arranged that after the cycle is once completed one group will leave the campus each month, but they will be replaced by a new group of equal number from one of the large Army Flight Training centers.

While here, the Army Aviation Cadets will have classes the first four months in mathematics, physics, geography, English, and history. During the last month of their training they will receive actual flight training, in addition to courses in First Aid and Civil Air Regulations. The flight training will be given at the Marion, Illinois, airport.

For the entire five-month period the cadets will participate in the college physical fitness program. They will spend one hour each day in physical training, and one hour in military drill.

In addition to the academic program as outlined above a recreation committee of the faculty is constantly at work providing entertainment of all kinds. This includes athletic games and contests, college dances, parties, and other entertainments of various sorts which the cadets would enjoy.

After completing the five-month training period here, the cadets will be sent to Aviation Training Centers where they will receive advanced training as pilots, navigators, bombardiers, and other air corps personnel.

The contract which we have with the War Department provides the following amounts per year for serving our present detachment of 250 cadets. Military discipline and drill are taken care of by officers and non-commissioned officers whom the Army furnishes without cost to the college, and a separate contract is made with the Valentin Air Service for the flight instruction, which is provided at the Marion Airport. Transportation to and from the airport is also covered in a separate contract with which the college has nothing to do. A lump sum breakdown of figures on the contract follows:

PROCEEDINGS

a. Activating Expense	\$ 17,052.77
b. Use of Facilities.....	7,702.19
c. Instructional Expense	51,405.32
d. Operating Expense, Instructional Plant only..	10,183.44
e. Operating Expense, Living Quarters.....	17,448.60
f. Messing Expense	108,587.52
g. Use of Athletic Facilities, Equipment, etc....	4,000.00
h. Medical Expense	10,249.44
	<hr/>
Total	\$226,629.28

These figures are subject to renegotiation at intervals during the year, according to price fluctuations and any other factors that may affect costs.

This contract was gone over in detail by Mr. Dill, with the administrative staff of the college, at the time it was made, and it was subsequently approved tentatively by Mr. Dill and Mr. Sturgis and was then submitted to Mr. Thompson and to Mr. Nickell for final approval.

When the contract was first offered to the college, Mr. Thompson had special legislation introduced in the House and in the Senate to authorize all of the State teachers colleges and normal universities to operate military training programs as special self-liquidating agencies. This bill was passed promptly with the support of the Governor's Office, and has become law. Under it the whole program is being administered locally by the college administration, subject to the approval of the Advisory Committee of the Board and of the Director.

Employees other than regular college instructional staff whom it has been necessary to employ for the program are requisitioned through regular Civil Service channels, but are carried on separate payrolls chargeable to the college work program. Since there has been a long list of them coming and going during the initial stages of the program, I have not included them in this report as regular college employees.

The College Cafeteria:

In following out a line of policy which the Teachers College Board has approved from time to time in the past two years, we have at last reached the point where the proposed college cafeteria is ready for operation. This we are operating as a regular agency of the college, as the dormitory has been operated hitherto. It will be under the management of Miss Coleta Knewitz, who was employed last fall to organize and manage the cafeteria, and to teach home economics in the high school. Miss Knewitz will be assisted in policy making for the cafeteria by a faculty advisory committee of which Dean Lentz is chairman.

The equipment of the cafeteria has so far cost a total of \$11,069.50 in addition to the original cost of the building, which was a part of our land purchase program. An itemized breakdown of this total cost is available for the inspection of the Board.

We hope to operate the cafeteria as a self-sustaining enterprise. Since the Army has taken over the dormitory, there is no place at all on our campus where meals of any sort can be served. Hence the need for the cafeteria is very acute. We are glad to report that it is ready to open.

X. SUMMARY

The approval of the following items is respectfully recommended to the Board.

1. Validation of the names of the students admitted on scholarships since June, 1942.
2. Acceptance of the resignation of Miss Ota Thomas, Miss Jacqueline Eckert, Mr. Louis Gellerman, Miss Virginia Congreve, Mrs. Elizabeth McDavid, and Miss Winifred Fites.
3. The granting of leaves of absence to Miss Esther Power, Miss Annamarie Krause, Mr. Everett Lipsey, Miss Gladys Babcock, Mr. Russell Boren, Miss Reba Hartley, Mr. Aaron Bohrod, Miss Madeleine Smith, and Dr. Douglas Parry.
4. The confirmation of the appointment of Mrs. Rachel Parry, Miss Rachel Road, and Miss Dorothy Rolens.
5. The confirmation of temporary appointments of Mrs. Lydia Ragsdale, Dr. Dorothy B. Chamberlin, Mrs. Alice DiGiovanna, Mr. Chalmers Gross, Mr. Merrill T. Muzzey, Mr. L. S. Spires, Mrs. Mae Smith, Miss Wanda Kiel, and Mr. Raymond Breinin.
6. The confirmation of the arrangements made for Mr. Edward V. Miles, Jr., to assist as acting coordinator in the Department of Registration and Education, and the temporary transfer of Mr. Buboltz to assist in the Business Office during Mr. Miles' absence.
7. The confirmation of adjustments in the salaries of Mr. William Freeberg, Miss Louise Pain, Mr. Leland P. Lingle, and Mr. Glenn Martin.
8. Approval of the salary schedule for faculty for both sessions of the summer term, 1943.
9. Confirmation of the employment of Mr. Thomas Young, Mr. Will Anderson, Miss Marjorie Clotfelter, and Miss Marjorie Harmon as Civil Service employees on the permanent staff.
10. Approval of the calendar for 1943-44.
11. Tentative approval of the graduate study program pending agreement on a specific program.
12. Approval of the action of the Advisory Committee on the Army Air Corps Contract.

ILLINOIS STATE NORMAL UNIVERSITY
NORMAL

Meeting in Chicago, May 17, 1943

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the First Semester, 1942-1943

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Post graduates	3	1	4	5
Seniors	70	146	216	239
Juniors	70	156	226	264
Sophomores	100	247	347	469
Freshmen	199	301	500	616
Special	20	11	31	28
Total College Students on Campus	462	862	1,324	1,621
b. University High School.....	190	144	334	329
c. University Elementary School.....	131	157	288	274
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Children's School	195	122	317	372
Rural Schools	52	46	98	91
Towanda Schools (High School and Grades)	74	71	145	168
Total Pupils, Elementary and Sec- ondary	642	540	1,182	1,234
Total	1,104	1,402	2,506	2,855
Extension	24	340	364	567
Grand total	1,128	1,742	2,870	3,422

2. Attendance for the Second Semester, 1942-1943

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Post Graduates	1	3	4	5
Seniors	72	161	233	266
Juniors	58	139	197	241
Sophomores	54	221	275	453
Freshmen	89	253	342	498
Special	17	8	25	2
Total College Students on Campus	291	785	1,076	1,465
b. University High School	176	136	312	317
c. University Elementary School	130	156	286	270
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Children's School.....	197	129	326	386
Rural Schools	51	50	101	93
Towanda Schools (High School and Grades)	65	67	132	159
Total Pupils, Elementary and Secondary	619	538	1,157	1,225
Total	910	1,323	2,233	2,690
Extension	12	152	164	409
Grand Total	922	1,475	2,397	3,099

TEACHERS COLLEGE BOARD

Illinois State Normal University, in common with other colleges and universities throughout the country, continues to feel the effects of the war on enrollment. It would be assumed that the enrollment of men students would decrease under present conditions, but colleges throughout the country have not been prepared for the unusual decrease on the part of women students. Women continue to leave the campus to enter various types of work, much of which has no direct relationship to war activities. An unusually large number are getting married and many of them feel that they cannot do effective work under existing conditions and therefore just return to their homes. Much of this exodus is discouraging in view of the unprecedented demands for teachers and the availability of financial assistance to aid students while attending college.

3. Extension:

a. Enrollment in extension classes, the departmental courses offered, the centers, and the instructor, are here presented for the first semester of the 1942-1943 school year.

Center	Course	Instructor	Enrollment
Danville	Current Trends in Education E250	J. W. Carrington	35
Gibson City	Rural Sociology E161	E. L. Cole	17
Rantoul	M & M in Recreat. Art E131	Edith Goldman and D. L. Weismann	17
Clinton	Geography of Pacific Islands E209	Edna Gueffroy	19
Decatur	Geography of South America E215	L. A. Holmes	31
Springfield	Regionalism in U. S. E268	J. A. Kinneman	31
Normal	Current Trends in Education E250	T. J. Lancaster	10
Pontiac	American Industrial History E216	C. W. Moore	34
Lincoln	Rec. Literature for Children E202	Thelma Nelson	17
Auburn	Rural Sociology E161	Clarence Orr	29
Gillespie	Political Institutions and Prac- tices of Illinois E151	Clarence Orr	32
Taylorville	American Industrial History E216	Clarence Orr	31
Springfield	Behavior Problems of Element- ary School E261	Rose E. Parker	21
Normal	English Literature Since 1900 E215	Esther Vinson	22
Clinton	Applied Nature Study E222	J. E. Young	18
Total Enrollment First Semester 1942-1943			364

b. Enrollment in extension classes, the departmental courses offered, the centers, and the instructor, are here presented for the second semester of the 1942-1943 school year.

Center	Course	Instructor	Enrollment
Pontiac	History of American Education E207	E. L. Cole	19
Rantoul	Art Problems in Elementary Schools E202	Edith Goldmann	11
Normal	Philosophy of Education E203	Stella Henderson	10
Springfield	Geography of South America E215	L. A. Holmes	40
Decatur	Community Music E258	Emma R. Knudson	16

PROCEEDINGS

Center	Course	Instructor	Enrollment
Clinton	Political Institutions and Practices of Illinois E151	Clarence Orr	25
Paxton	Political Institutions and Practices of Illinois E151	Clarence Orr	35
Normal	History of Illinois E119	Nell Waldron	8
Total Enrollment Second Semester 1942-1943			164
Total Enrollment First Semester 1942-1943			364
Total for the 1942-1943 School Year			528
Total for the 1941-1942 School Year			976

4. Military Classification of Men Students :

It may be of interest to know the classification of the 291 men who enrolled at the beginning of the second semester of the present school year. Of this group 125 have since left for military service. This includes the Enlisted Reserve Corps and the Army Air Corps, in addition to some of the V-7 group and others who have been called through selective service. It may be safely assumed that there will probably be 100 young men in school at almost any given time, since these will be persons with deferred classifications or a few who are under eighteen and have not registered.

V-5	12
V-7	23
V-1	24
Air Corps (Army)	27
E. R. C. (Unassigned)	81
Marines	4
Navy Supply Corps	1
Not classified	54
Under 18 and not registered	14
4-F	21
Miscellaneous (1a, 1b, 2a, 2b, 4a, 4d, 3a, 3b)	30

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5. State Scholarship List of Students :

The seventh report of the State Scholarship students under the high school scholarship law is submitted for the entire school year 1942-1943. I hereby certify to the Normal School Board that the following persons with the addresses given in each case have attended Illinois State Normal University for the period indicated and on the basis of Section 169a of the State School Law, Illinois State Normal University is entitled to receive compensation at the rate of \$30.00 per annum per student for all such students, the total amount being indicated at the end of the list of names and addresses.

a. Those attending school for the entire year, 1942-1943:

Adair, Caryl Mae	Chicago Heights	Anthony, Betty Jean	Roodhouse
Allen, Dorothy Marie	Stockland	Bachman, Virgil Charles	Lowpoint
Allenspach, Margaret Louise	Morton	Bacopulos, Blossom	Monticello
Allonby, Eleanore June	Peoria	Baker, Esther Marie	LaMoille
Anderson, Edith Ellen	Prophetstown	Baker, James Robert	Dana
Anderson, Wendell Gaylord	Bensenville	Baker, Vera Juanita	Hardin

TEACHERS COLLEGE BOARD

Bale, Ethel Mae.....	Ball Township	Erio, Margaret Ann.....	Gillespie
Ballard, Mary Margaret.....	Manlius	Ewing, Dorothy Helen.....	Pontiac
Barnes, Lois Elaine.....	Mount Auburn	Eyer, Helen Marie.....	Ohio
Battershell, Betty Jane.....	Roodhouse	Fanelli, Helen Virginia.....	Amboy
Bauer, Mildred Edna.....	Nokomis	Fechter, Marguerite Louise.....	East Peoria
Baxter, Junella.....	LaMoille	Fisher, Dorothy M.....	Springfield
Beeman, Margaret Ellen.....	John Greer	Foley, Doris Irene.....	Roodhouse
Belt, Ardetta Pearl.....	Morrison	Foley, Edna Margaret.....	Venice
Benjamin, Ruthelma.....	Ashland	Foley, Eileen Mary.....	Kempton
Bennett, Mary Ellen.....	Rochester	Forcht, Lillian Marie.....	Hennepin
Bergschneider, Helen Frances.....	New Berlin	Foster, Dillye Leola.....	Englewood
Bigelow, Ethel Grace.....	Brookfield	Francis, Berniece Fern.....	Lyndon
Blakeley, Douglas.....	Kilbourne	Frank, Alice Marie.....	Silvis
Blatnik, John Victor.....	DePue	Franz, Alinda Ann.....	Springfield
Blud, Mary Mae.....	Sheldon	Fredrickson, Alice M.....	East Lynn
Blundell, Janet Louise.....	Chicago	Fredrickson, Janet Lee.....	Elgin
Bolinger, Shirley Eleine.....	Springfield	Freeman, Nancy Charlotte.....	Newark
Bost, Frieda Mae.....	Dana	Fulton, Elsie Berdena.....	Heyworth
Breen, Margaret Ethel.....	Harvard	Galvin, Ethel Mae.....	Ashley
Brenkman, Marvel Hope.....	Downs	Garner, Janice Darlene.....	Leaf River
Brewer, Mary Elizabeth.....	Findlay	Garner, Vernice LaValadean.....	East St. Louis
Brinkman, Opal Martha.....	Melvin	Gathman, Ruth.....	Arrowsmith
Brown, Carolyn Jean.....	Virden	Gathmann, Wayne Herman.....	Topeka
Brown, Roselyn Marie.....	Piper City	Gentry, Ruth Alene.....	Rosamond
Browne, Rosemary L.....	LaGrange	Getz, Velma Louise.....	Tremont
Browning, Martha Jean.....	Perry	Gifford, Louise.....	Rantoul
Brucker, Lileth Joan.....	Colfax	Gillespie, Marian Iyerna.....	Libertyville
Buchholz, Dorothy Frances.....	Chicago	Gilmore, Spencer LaTeer.....	Saybrook
Bug, Jane Lee.....	Belleville	Glatz, Dorothy Marie.....	Henry
Bundy, Helen Rebecca.....	Owaneco	Glenn, Mary Alice.....	Lexington
Bunge, Eudora Marilyn.....	Chenoa	Goode, Mary Alice.....	Modesto
Butzer, Iola Jane.....	Atkinson	Goode, Roy Dean.....	Modesto
Byrne, David Franklin.....	Saunemin	Gorman, Anna Marguerite.....	Raymond
Calhoun, Erva Mae.....	Normal	Gorman, Marie Elizabeth.....	Raymond
Callahan, Lem Davis.....	Kankakee	Graden, Mary Frances.....	Witt
Callery, Bernice Patricia.....	Princeville	Graden, Roberta Avodia.....	Raymond
Campbell, Dorothy Ellen.....	Coal City	Greenan, Rose Elizabeth.....	Kincaid
Carlson, Elsie Violet.....	Sparland	Gregerson, Kathryn A.....	Fisher
Catlin, Dorothy Pearl.....	Springfield	Grichnik, Margaret Lucia.....	Gillespie
Chally, Dorothy.....	Reddick	Gritton, Eileen Dexter.....	Danville
Chandler, Emma Mae.....	Medora	Gross, Darlene Ila.....	Herscher
Chase, Beverly Evelyn.....	Elmwood	Gulon, Allegra Arlene.....	Pekin
Chesebro, Patricia Ann.....	Saunemin	Hackley, Margery Leona.....	Bradley
Christiansen, Harriet L.....	Oak Park	Hall, Burdell Harold.....	Morton
Cisco, Mildred LaVon.....	Clinton	Hamann, Dale Bernard.....	Grant Park
Clauson, Evelyn June.....	Fairview	Hamilton, George Robert.....	Auburn
Clayton, Ethel Gertrude.....	Morris	Hancock, Juanita Eugenia.....	Morton
Close, Harry Junior.....	Aledo	Hanks, Theresa LaVerne.....	East Alton
Coay, Ruby Elizabeth.....	Longview	Hanschmann, Alice Hildegard.....	Thornton
Cole, Pauline Esther.....	Henning	Hansleben, Jane Elizabeth.....	Belleville
Coloniuss, Marilou.....	Nokomis	Hardin, Ruth Dorothy.....	Normal
Cooke, Bette Belle.....	Chicago	Harms, Dorothy Louise.....	Auburn
Cope, Norma Alice.....	Jerseyville	Harms, Mildred Bernice.....	Saybrook
Coplan, Iris Onalee.....	Lewistown	Harper, Bertha.....	Fifth
Cowles, Imogene.....	Weldon	Harper, Marietta.....	Peoria
Cross, Anna Mae.....	Venice	Harrington, Robert Warren.....	Lyndon
Cyrier, Frances Marie.....	St. Anne	Harris, Dorthy Bernice.....	Englewood
Dalziel, June Lucille.....	Grant	Harris, Madalyn Grace.....	Yorkville
Davenport, Nettie Belle.....	Clinton	Harris, Virginia Mae.....	Green Valley
DeBarr, Albert Joseph.....	East Moline	Harvey, Helene Marie.....	Chicago
DeBarr, Robert George.....	East Moline	Harvey, Shirley LaVerne.....	Long Point
DeBois, Elon.....	Clinton	Hawes, Marjorie Ruth.....	New Holland
DeBolt, Helen Margaret.....	Sheffield	Hawkins, Eleanore Frances.....	Taylorville
Decker, Mavis Maureen.....	Washington	Hayes, Margaret Anne.....	Wilmington
Delap, Lois Eleanor.....	Piper City	Healey, Cherrie Jane.....	Loda
Dennis, Dwight Damer.....	Momence	Heft, Esther Louise.....	Latham
Dickey, Joybelle Daphane.....	Parnell	Heike, Dorothea Mildred.....	Rutland
Donnell, Mary Catherine.....	Pontiac	Heiniger, Opal Louise.....	Deer Creek
Duckworth, Olive Rae.....	Herscher	Helmick, Roberta Marie.....	Peoria
Dugger, Ruth Evelyn.....	Hillsboro	Henderson, Melba Aulora.....	Bloomington
Duncanson, Betty Jane.....	Green Valley	Henderson, Ruth Agnes.....	Minier
Durham, Laurel Aline.....	South Fork	Herrick, Williamette Carney.....	Wadsworth
Durham, Lucy Frances.....	Colfax	Hewitt, Margaret Jane.....	Steward
Dutczak, Emilie.....	Calumet City	Hildebrand, Theresa L.....	Chicago
Dvorak, Edith Louise.....	Downers Grove	Hinshaw, Doris Eileen.....	Danvers
Eddings, Eula Marie.....	Chandlerville	Hinshaw, Estella Darlene.....	Cropsey
Edelman, Virginia Faye.....	Peoria	Holmes, Marjorie Ann.....	Wellington
Elder, Barbara Louise.....	Humboldt	Homann, Eva Emmaline.....	Highland
Elgin, Pauline Marie.....	Carlock	Hood, LaNora.....	Martinsville
Elmore, Grace Evalena.....	Rockbridge	Horn, Emily Frances.....	McLean
Ely, Mary Catherine.....	Bloomington		
Emery, Reva Esther.....	Mt. Pulaski		

PROCEEDINGS

Hostettler, Ruth Millicent.....Minier
 Houk, Lois Faye.....Canton
 Howell, Doris LaVera.....Winnebago
 Hultgren, Robert Bengston...Cambridge
 Huss, June Mildred.....Rockford
 Ioder, Alberta G. Kopp.....Buda
 Isenberg, Melba Louise.....Sauvemin
 Jaeger, June Lorraine.....Lansing
 Jahnke, Lois Kathleen.....Lake Villa
 Jenkins, Lorraine Lee.....Morrisonville
 Johnson, Marita Jane.....Ohio
 Kaario, Laura Hazel.....Waukegan
 Kalips, Ellen Lucille.....Springfield
 Kamp, Margaret Mary.....Brussels
 Karr, Nola May.....Wapella
 Kemp, Ruth Sarah.....Wenona
 Kersten, Carol Lucille.....Ashton
 Kesinger, Edith Buzan.....Greenfield
 Kiester, Kitty Blanche.....Calumet City
 Kietzman, Feona Eileen.....Roberts
 Kinnamon, Margaret C.....Walnut
 Kinsey, Grace Elizabeth.....Centralia
 Kirchner, Eileen Fern.....LeRoy
 Koltveit, Ruth Agnes.....Cornell
 Kuzmiski, Rose Laura.....Taylorville
 Larson, Esther Florence.....Mendota
 Laycock, Marilyn Kathleen...Springfield
 Leach, Tressie Ruth.....Braidwood
 Lee, Ruth Ernestine.....Springfield
 Leggett, George Thomas.....Wapella
 Leigh, Gladys Elinor.....East Lynn
 Lewis, Martha Evelyn.....Chillicothe
 Lincoln, Beverly Mae.....Chicago
 Liston, Sarah Jean.....Bloomington
 Little, Charles Eugene.....Lawrence
 Lock, Mary Jane.....Decatur
 Lockhart, Robert Maurice...Wellington
 Lovell, Dora Mae.....Galva
 Lowe, Ena Margaret.....Cullom
 Lower, Eleanor Rae.....Dwight
 McCambridge, Marjorie I.....Kinsman
 McCleron, Helen Theresa.....Streator
 McCorkle, Alice Junella.....Bellflower
 McCoy, Betty Vergene.....Gilson
 McKay, Dorothy Mary.....Venice
 McKee, Dorothy Wanita.....Pana
 McVicar, Betty May.....Kelvyn Park
 Mader, Shirley Jean.....Waverly
 Mallory, Virginia Hope.....York
 Marena, Johanna Frances.....Hall Township
 Marshall, Robert Herman...Cerro Gordo
 Martens, Kathryn Helen.....Peoria
 Masten, Iona Mae.....Tallula
 Mathewson, Virginia Mae...Watseka
 Matthews, Jean Alice.....Buffalo
 Maurer, Eva Dell.....Stanford
 Miller, Kenneth Robert.....Pekin
 Miller, Leta Maxine.....Carlock
 Miller, Mae Josephine.....Kewanee
 Mitchell, Jean Helen.....Streator
 Monnier, Rosemary.....Elizabeth
 Moore, Maureen Margaret...Bloomington
 Moore, Patricia Jane.....Pekin
 Moore, Sarah Jane.....Manito
 Morgan, Mary Margaret.....Bement
 Morris, Dora Jeanne.....Sheffield
 Morris, Esther Opal.....Tiskilwa
 Mottershaw, Earline A. Benedict...Odell
 Mueller, Edward Eugene.....East Alton-Wood River
 Mulligan, William Anthony...Bradley
 Nash, Althea Lois.....Cambridge
 Neil, Sarah Esther.....Springfield
 Nein, Evelyn Jeanne.....Mt. Zion
 Norder, Helen Cornelia.....Mt. Olive
 Norton, Verna Lee.....Mineral
 Norstrup, Helen Louise.....Bluffs
 O'Brien, Irene Marie.....Peoria
 O'Connor, Helen Jo.....El Paso
 Oko, Phyllis Anastasia.....Chicago

Opperman, Anna Marie.....Trenton
 Opperman, Donnabelle June...Lincoln
 Orr, Mary Ellen.....Normal
 Orr, Ruth Ann.....Belleville
 Owens, Jane Joan.....Bradford
 Parks, Ruth Elizabeth.....Wenona
 Patterson, Jean Lucille.....Plainfield
 Patterson, Phyllis Ruth.....Plainfield
 Pauls, Mary Ann.....Proviso Township
 Peaco, Harmon Elliott.....Libertyville
 Peithman, Ellen Muriel.....Richview
 Peterson, Gertrude Harriette...Monmouth
 Peterson, Lois Lucille.....Mokence
 Petri, Frances Carolyn.....Rankin
 Phillips, Beatrice Elsie.....Homewood
 Piazza, Gloria Louise.....Edwardsville
 Pike, Ruth.....St. Jacobs
 Pratt, Dorothy Martha.....Earlville
 Price, Katherine Jane.....Warren
 Price, Mary Ellen.....Apple River
 Price, Virginia Louise.....Macon
 Pyle, Beverly Irene.....Ottawa
 Quaid, Bernadine Louise.....Cooksville
 Reeves, Margaret Elma.....Weldon
 Robinson, Gertrude Edith.....Fairbury
 Robison, Martha Elizabeth...Hopedale
 Rolley, Frances Elizabeth.....Magnolia
 Ross, Lena Eileen.....Argenta
 Ruff, Clara Fontella.....Normal
 Rutledge, Dorothy Ella.....Heyworth
 Ruzicka, June Betty.....Berwyn
 Salisbury, Betty Jane.....Beardstown
 Sallee, Wanda Lee.....Tallula
 Sandeen, Lorraine Virginia...Rockford
 Sanders, Esther Sadowski.....Decatur
 Sanner, Bertha Jewel.....Mt. Zion
 Schaitz, Margaret Thiery.....Fox Lake
 Scheiwe, Lucille Gertrude.....Beecher
 Schirer, Pearle Agatha.....Roanoke
 Schmidt, Iva Jean.....Cissna Park
 Schneider, Sarah Bessie.....Loda
 Schoneweis, Donna Mae.....Tallula
 Seidel, Marjorie Alma.....Rankin
 Selmeyer, Frederic Dean.....Cornell
 Shannon, Rosalie Ealinore...Onarga
 Shapland, Lillian Frances...Kempton
 Shelby, Pauline Louise.....Forrest
 Shelby, Sylvia Maxine.....Forrest
 Shell, Margaret Ellen.....Piper City
 Sheppelman, Wayne Dallas...Onarga
 Shields, Hilda Jane.....Quincy
 Shipley, Shirley Elaine...Bloomington
 Simmons, Archie Elmo.....Chicago
 Simpson, Isabelle.....Pana
 Simpson, Lois Irene.....Pekin
 Skaggs, Virginia Frances...Streator
 Slater, Delma L. Tornquist.....North Henderson
 Slown, Ruth Louise.....Highland Park
 Smallwood, Eunice Pearl.....Hartsburg
 Smith, Beverly Jean.....Potomac
 Smith, Evelyn Marie.....Towanda
 Smith, Phyllis Gertrude.....Arcola
 Spalding, Ruth Lorene.....Collinsville
 Sparks, Laverda Frances...Lincoln
 Speagle, Darlene.....Taylorville
 Spencer, Lillian Jean.....Clinton
 Stipp, Margaret Anne.....Putnam
 Stokes, Grace Irene.....Chicago
 Strand, Francis Leonard.....Galena
 Suhomske, Genevieve Marie...Decatur
 Talbot, Della Florence.....Roberts
 Taylor, Nelle Yvette.....Atlanta
 Tellaro, Frances Mary.....Farmington
 Tendick, Lois Lea.....Greenfield
 Terpening, Lois Josephine...Geneseo
 Terry, Phyllis Irene.....Yates City
 Teske, Adeline Margaret...Cissna Park
 Theis, Marilyn Jane.....Minier
 Themer, Lorene Cordelia.....Elgin
 Thigpen, Lathisue.....East St. Louis
 Thomas, Bessie Gertrude...Green Valley

TEACHERS COLLEGE BOARD

Thomas, Rosemary.....Mason City	Wenderoth, Nadiene Doris.....Minier
Thompson, Loraine Doris.....Chatham	Wenger, Marian Rae.....Edwardsville
Thompson, Marjorie Mignonme.....Roanoke	Wenzel, Regina Katherine...Collinsville
Tiffany, Margie Ann.....Cornell	West, Clara Maxine.....Sidney
Tombaugh, Margaret Ann.....Streator	West, Lois Evelyn.....Elmwood
Trowbridge, Mary Ann.....Maquon	West, Rachel Ellen.....Elmwood
Tucker, Mary Elizabeth.....Perry	Wheeler, Lois Miriam.....Chicago
Underbrink, Betty Lou.....Jacksonville	Wichman, Alice May.....Stockland
Underkofler, Mary Elizabeth.....Girard	Wiegman, Mary Elizabeth...Moweaqua
Underkofler, Milton Monroe.....Girard	Wilken, Florence Joanne.....Gilman
Uphoff, Alma Arliene.....Shelbyville	Williamson, Winnie Pearl.....Chicago
Van Curren, Loretta Mae.....Hammond	Wilson, Phyllis Louise.....Geneseo
Van Scoyoc, Richard Dean.....Saybrook	Winings, Mary Ellen.....Assumption
Vaughn, Edith Elaine.....Athens	Wolf, Marjorie Lucille.....Armstrong
Vick, June Elizabeth.....Walnut	Wood, Barbara Jean.....Chicago
Vincent, Carol Cathryn.....Cooksville	Woods, Mary Virginia.....Waverly
Vincent, Lois Joyce.....Cooksville	Wulff, Harriett Anne.....Peoria
Waddell, Valeria Ann.....Latham	Yahr, Charles Corbin.....Chesterfield
Warrick, Mary Ellen.....Lincoln	Yoakum, Pearl Margaret.....Virginia
Welch, Doris Marie.....Illiopolis	Zilly, Marvelle Mary.....York
Weldon, Patricia Rose.....Normal	

b. Those attending school for the first semester only:

Adams, Trenough Arthur....Armington	Massock, Marguerite L. Snow.....
Ahring, Harvey Arthur.....HighlandFarmer City
Allen, John Clarida.....Virden	Meisinger, Melvin Adam F.....Pekin
Augspurger, Wendell Ward....Chenoa	Mellott, Shirley Ann.....East Peoria
Bodine, Ivan Gilbert.....Ohio	Merris, Margaret Ellen.....Hammond
Bradshaw, Glenn Raymond.....Peoria	Montgomery, Leland Keith.....Maroa
Bumgardner, Albert Orin.....Chatham	Nelson, Harold Lyle.....Warren
Calendrino, Joseph.....Springfield	Paynic, Richard Louis.....Wood River
Canaday, Betty Jean.....Ridgefarm	Paynic, Stephen Anthony.....Wood River
Canning, William Mathew.....Chicago	Perry, Roland Archibald.....Wood River
Costigan, Colleen Josephine..Bloomington	Peter, Irma Margaret.....Fairbury
Cottrell, Phyllis Joyce....Mechanicsburg	Picchi, Ambrose John.....Rockford
Cox, Alfred Eugene.....Cropsey	Posorske, Billie J. Kipling..East Peoria
Dale, Fred Albert.....Colfax	Pourchet, Leonard LaVerne...Palmer
DeBarr, Lois Evelyn Thurlow...Joliet	Pschirrer, Mary Frances.....Canton
Dickman, John David.....Pontiac	Quinton, William Edward.....Heyworth
Dix, Jennie Elizabeth.....Chicago	Rankin, John Foster.....Lovington
Dohrs, Alice Ruthelia.....Modesto	Rein, Melvin Dale.....Morton
Ernst, Howard Paul.....Carlock	Rogers, Meryl Eugene.....Clay City
Ferguson, Doris Lorene.....Martinsville	Ropp, Evelyn Jean.....Gibson City
Finley, James Elbert.....Hudson	Ruffin, Richard David.....Cairo
French, Edward Galbreath....Hammond	Sapp, Mildred Addene.....Springfield
Frieburg, Gerald Charles.....Saybrook	Scarbeary, Earl William.....Gridley
Gerfen, Raymond Frederick...Belleville	Schuett, Maurine Matilda....Dundee
Grieder, Eunice Ester.....Goodfield	Sharp, Richard Merle.....Lexington
Harms, Lois Eileen.....Saybrook	Smith, Nelson R.....Maroa
Harris, Maymie Elizabeth.....Normal	Spaulding, Robert Wayne....Greenview
Heinlein, Lois Louise.....Collinsville	Steele, James Russell.....Rossville
Hickle, Bert Junior.....Mahomet	Stringer, Charles Stephen....Lincoln
Hoffman, Mary Jean.....Mansfield	Swiger, June Evelyn.....East Peoria
Holtje, Marcia Marie.....Prairie View	Taylor, Margaret Loretta....Atlanta
Karch, Jacqueline Quigley....Belleville	Thompson, Jerrold Wayne...Springfield
Kearney, Hal Campbell.....St. Anne	Tillinghast, Richard Walter..Mt. Olive
Keele, Grace Lucille.....Monticello	Trainor, Margaret E.....Pekin
Kiesewetter, Elmer Leo.....Metamora	Van Meter, Helen Jean.....Athens
Kiesewetter, Francis Carl...Metamora	Walter, Lowell McNeas.....Belvidere
Kissell, Leonard Adam.....Braceville	Wehling, Leslie Joe.....Martinton
Knusman, Mary Ann.....Chicago Heights	White, Anna Mae.....Eureka
Krummel, Horst Gustav.....Buckley	Wilson, Dorothy Bernadine...Edinburg
Lamar, Anita Ruth.....Rosiclare	Wones, Hannah Lucy.....Chicago
Lohrenz, August William..New Holland	Young, Elroy.....Mound City
Longbrake, Julia Helen.....Decatur	

c. Those attending school for the second semester only:

Gordon, Veda L. Mason.....Stanford	Tett, Virginia.....Bensenville
Grein, Ruth Martha.....Braceville	Viitanen, Leila Kaarina....Waukegan
Swain, Verna.....Garden Prairie	Wood, Anna Nadine.....Manteno

Amount Due Illinois State Normal University Income Fund
from the
General Revenue Fund

375 scholarships (entire year) at \$30.00.....	\$11,250.00
82 scholarships (first semester) at \$15.00.....	1,230.00
6 scholarships (second semester) at \$15.00....	90.00
	<hr/>
	\$12,570.00

II. FACULTY

1. Resignations:

- a. Wesley Gallup, Instructor in Music at the Illinois Soldiers and Sailors Children's School, February 1, 1943, in order to accept a position in the Township High School at Princeton, Illinois.
- b. Jean Russell, Supervising Teacher in Music in the Affiliated Towanda Community High School, January 31, 1943, in order to accept a supervisory position in the Cicero Public Schools.
- c. Opal Mark, Supervising Teacher in Social Science in the Affiliated Towanda Community High School, January 31, 1943, in order to enter work other than teaching.
- d. Gladys Laubhan, Supervisor of Student Teachers in the Fifth and Sixth Grades in the Towanda Affiliated Elementary School, January 31, 1943, in order to accept a position in the Pontiac Public Schools.
- e. Helen S. Mitchell, Supervising Teacher in Commerce in the Affiliated Towanda Community High School, February 28, 1943, for health reasons.
- f. O. Lillian Barton, Associate Professor and Dean of Women of the University, April 30, 1943, for health reasons. Miss Barton, who has been a member of the faculty of Illinois State Normal University since 1906, had planned to retire at the end of next year but because of ill health was forced to give up her work on the above date indicated. Her record is one of outstanding service to the University and to the many students who have attended over a period of the past thirty-seven years. She will be missed by the many who have looked to her for counsel and encouragement.
- g. Edward R. Johnson, Associate Professor of English and Journalism, effective June 14, 1943. Mr. Johnson has been a member of the faculty since 1937, but now plans to engage in a different type of educational work.
- h. I. J. Laws, Principal of the Affiliated Towanda Community High School, effective June 14, 1943, in order to accept another position.

2. Leaves of Absence:

- a. John E. Fraley, Assistant Professor of Biological Science, for the duration of the war, effective November 13, 1942, in order to accept an appointment in connection with military operations under the Overseas Service of the American Red Cross. The vacancy created by the leave of Mr. Fraley has been absorbed by other members of the Biology Department.

- b. Harold E. Frye, Assistant Professor of Health and Physical Education, for the duration of the war, effective January 31, 1943, in order to accept a commission as lieutenant in the United States Navy. This position has been absorbed by other members of the Health and Physical Education Department.
 - c. William R. Lueck, Assistant Professor of Education, for the duration of the war, effective October 31, 1942, in order to enter military service in the Army Air Forces Technical Schools.
 - d. Donald L. Weismann, Assistant Professor of Art, for the duration of the war, effective October 23, 1942, in order to enter military service in the Army Air Forces Technical Schools.
 - e. H. W. Peithman, Assistant Professor of Music, effective from June 15, 1943, to June 15, 1944, in order to continue graduate work at Columbia University.
 - f. Edna M. Gueffroy, Assistant Professor of Geography, effective from September, 1943, to June, 1944, in order to continue graduate study at the University of Washington.
3. New Appointments :

- a. Mary Parker, as Instructor in Art, at a salary rate of \$2,115.00, effective from November 30, 1942, to take the place of Donald L. Weismann, on leave of absence. Mrs. Parker has her Bachelor's degree from MacMurray College at Jacksonville, Illinois, and her Master's degree from the State University of Iowa, with additional work at the Chicago Art Institute. Her teaching experience has been in public schools of Illinois and in the University School at the University of Iowa.
- b. B. M. Thompson, Instructor in Music at the Affiliated Illinois Soldiers and Sailors Children's School, effective February 8, 1943, at a salary rate of \$2,280.00 on a twelve-months' basis, to take the place of Wesley Gallup, resigned. Mr. Thompson has his Bachelor's degree from the State Teachers College at Maryville, Missouri, and is completing the work for his Master's degree at the University of Missouri. His teaching experience has been in public schools in Missouri and Illinois, coming to his present position after nine years of work in the Quincy Public Schools. This appointment is reported as a matter of record since the entire salary of Mr. Thompson is paid by the Department of Public Welfare.
- c. Irene Fraley, Instructor in Mathematics in the University High School, at a salary rate of \$2,025.00, effective November 1, 1942, to take the place of W. R. Lueck, on leave of absence. Mrs. Fraley has her Bachelor's degree from

the University of Chicago, with some additional graduate work. She will serve in a substitute capacity for the remainder of the present school year.

- d. The positions of Gladys Laubhan, Opal Mark, Jean Russell, and Helen Mitchell, in the affiliated Towanda schools, have been filled by substitute teachers on a per day basis.

4. Retirement:

- a. Obligatory Retirement effective August 31, 1943 (having reached the age of seventy years)
- (1) H. H. Schroeder, a member of the faculty of the University since 1913 and Dean and Director of the Summer Session since 1928. Dean Schroeder has rendered an outstanding service to the University and during his period of service has served as acting president on two occasions. His unusual ability in organization and administration will be very difficult, if not impossible, to duplicate. The many students and faculty who have come in contact with Dean Schroeder recognize his outstanding qualities as a dean and a teacher. Illinois State Normal University will always be indebted to him for his many and valuable contributions to the program for educating teachers.
 - (2) H. A. Peterson, Professor of Psychology since 1909 and head of the Department since 1933. Dr. Peterson has made many valuable contributions in the field of psychology and has rendered distinguished service to Illinois State Normal University and its many graduates.
- b. Optional Retirement August 31, 1943 (prior to reaching obligatory retirement at age seventy)
- (1) Thomas M. Barger, Assistant Professor of Physical Science since 1913. Mr. Barger has taught in both the University and University High School, in the latter as a supervisor of student teachers, where his thorough work has resulted in a genuine appreciation of his ability. He would soon reach the age of obligatory retirement.
 - (2) Alma M. Hamilton, Assistant Professor of English since 1915. The influence of Miss Hamilton upon student teachers and the students of the University High School has been marked over the twenty-eight years of her service to the University. She would soon reach the age of obligatory retirement.
 - (3) Rachel M. Cooper, M.D., Director of the University Health Service since 1928. Dr. Cooper, after rendering valuable service for fifteen years, feels that she must ask for retirement in order to conserve her

health. She would reach obligatory retirement within a period of two to three years. Her service has been very extensive and she has been unusually generous of her time and ability in helping students, day and night, throughout each school year.

5. Changes :

It seems very desirable at this time to recommend to the Teachers College Board the appointment of certain persons to take the place of one person resigning and two retiring, in order that plans may definitely be made for taking over the work of such persons in administrative positions prior to their actual retirement. A fourth person is designated to take the work of one of the persons recommended for advancement to another administrative position. It is not too early for such shifts to be made if the work in closing the present school year and during the summer session is to be used as a basis for effective transference of responsibility. Therefore, the following recommendations are made at this time without respect to electing these persons or indicating salaries until the time that such action is taken for all members of the faculty. Until such action is taken, they would continue in their present work and at present salaries.

- a. Dr. C. A. De Young to be Dean of the University, to succeed H. H. Schroeder September 1, 1943. Dr. De Young has been a member of the faculty of Illinois State Normal University since 1934 as Professor of Education and Head of the Department of Education. His excellent educational background, with a Bachelor's degree from Hope College in Michigan, a Master's degree from Teachers College, Columbia University, and a Doctor's degree from Northwestern University, combines with excellent experience in public school teaching and administration in this country, four years of educational work in India, and service on the faculty of Northwestern University, to fit him for the important position of University Dean. For over a year, Dr. De Young has been serving as Administrative Assistant to the President and has already taken over numerous administrative responsibilities.
- b. Dr. F. W. Hibler, now Associate Professor of Psychology, to be Professor of Psychology and Head of the Department, to succeed Dr. H. A. Peterson, retiring, effective September 1, 1943. Dr. Hibler's background of education is from Bethany College in West Virginia where he received his Bachelor's degree, and at Ohio State University where he received his Master's and Doctor's degrees. This education, together with valuable experience in public schools in Ohio, and service on the faculty of Ohio State University, from where he came to Normal in 1935, has

made him a valuable faculty member in charge of our psychological clinic. He is the logical person to take over the responsibilities as head of the department.

- c. Dr. Victor M. Houston, Associate Professor of Education, to be Professor of Education and head of the Department of Education, to succeed Dr. De Young, September 1, 1943. Dr. Houston's preparation was obtained at the University of Missouri, from which he received his Bachelor's and Master's degrees, and from Teachers College, Columbia University, from which he received his Doctor's degree. His teaching and administrative experience has been in Missouri and Kansas. He came to Illinois State Normal University in 1936 from the staff of Teachers College, Columbia University.
- d. Dr. Anna L. Keaton, now serving as Assistant Dean of Women, to be Acting Dean of Women for the remainder of the present school year to take over the responsibilities following the resignation of Dean O. Lillian Barton on April 30, 1943. Dr. Keaton came to Illinois State Normal University in 1937 from the faculty of South Dakota Wesleyan University. With a Bachelor's degree from Southwestern College at Winfield, Kansas, her Master's from the University of Kansas, and her Doctor's degree from the University of Chicago, Dr. Keaton has combined her scholastic preparation with a good background of teaching and administrative experience to fit her for such an important position as that of working with women students.

6. Faculty of the Summer Session :

- a. The faculty list and schedule of salaries of the summer session of 1943 is recommended for appointment as follows :

Name	Subject	Salary			Total
		First 2 weeks	4 weeks	Last 2 weeks	
Adams, Howard W.,	Chemistry.....	\$ 195.00	\$ 390.00	\$ 195.00	\$ 780.00
Allen, Mabel Clare,	Speech.....	132.50	265.00	132.50	530.00
Arnold, Mary S.,	Training School.....	117.50	235.00	117.50	470.00
Atkin, Edith Irene,	Mathematics.....	155.00	310.00	155.00	620.00
Barger, Thomas M.,	Physies.....	135.00	270.00	135.00	540.00
Bergland, Elsie,	Physical Education....	125.00	250.00	125.00	500.00
Browne, Richard G.,	Social Science.....	167.50	335.00	167.50	670.00
Brunk, Dorothy G.,	Social Science.....	137.50	275.00	137.50	550.00
Buehler, Rose B.,	Training School.....	125.00	250.00	125.00	500.00
Buell, Mary E.,	Home Economics.....	140.00	280.00	140.00	560.00
Burris, Ethel M.,	Education.....	130.00	260.00	130.00	520.00
Clayton, Irene A.,	Physical Education....	152.50	305.00	152.50	610.00
Clemans, Huberta,	Training School.....	130.00	260.00	130.00	520.00
Cogdal, Joseph T.,	Physical Education..	152.50	305.00	152.50	610.00
Cole, E. L.,	Education.....	162.50	325.00	162.50	650.00
Conkey, Frances,	Home Economics.....	101.67	203.33	101.67	406.67
Connell, M. Regina,	Foreign Language..	135.00	270.00	135.00	540.00
Cooper, Rachel M.,	School Physician..	160.00	320.00	160.00	640.00
Crompton, Mabel P.,	Geography.....	130.00	260.00	130.00	520.00
Crosby, Lucile Z.,	Library.....	100.00	200.00	100.00	400.00
Day, Alta J.,	Business Education....	130.00	260.00	130.00	520.00
Decker, Charles E.,	Education.....	190.00	380.00	190.00	760.00
DeWees, William I.,	Agriculture.....	135.00	270.00	135.00	540.00
DeYoung, Chris A.,	Education.....	222.50	445.00	222.50	890.00
Ebel, Alice L.,	Social Science.....	120.00	240.00	120.00	480.00

TEACHERS COLLEGE BOARD

Name	Subject	Salary			Total
		First 2 weeks	4 weeks	Last 2 weeks	
Ellwood, Robert S.,	Social Science.....	\$135.00	\$270.00	\$135.00	\$540.00
Finger, Marie,	Training School.....	130.00	260.00	130.00	520.00
Flagg, Elinor B.,	Mathematics.....	130.00	260.00	130.00	520.00
Frey, Bernice G.,	Physical Education...	125.00	250.00	125.00	500.00
Goldmann, Edith L.,	Art.....	117.50	235.00	117.50	470.00
Gooding, R. U.,	Chemistry.....	162.50	325.00	162.50	650.00
Gray, Nina E.,	Biology.....	130.00	260.00	130.00	520.00
Green, John W.,	Agriculture.....	130.00	260.00	130.00	520.00
Grime, Elsie Morrell,	Training School...	125.00	250.00	125.00	500.00
Gueffroy, Edna M.,	Geography.....	86.67	173.33	86.67	346.67
Guthrie, Clara L.,	Library.....	120.00	240.00	120.00	480.00
Hacker, L. W.,	Education.....	170.00	340.00	170.00	680.00
Hammerlund, C. M.,	Industrial Arts....	150.00	300.00	150.00	600.00
Hansen, Olivia,	Business Education...	117.50	235.00	117.50	470.00
Harper, Charles A.,	Social Science.....	182.50	365.00	182.50	730.00
Hartline, Opal C.,	Biological Science...	130.00	260.00	130.00	520.00
Henderson, Stella,	Education.....	152.50	305.00	152.50	610.00
Henline, Ruth,	English.....	130.00	260.00	130.00	520.00
Hinman, Dorothy,	English.....	130.00	260.00	130.00	520.00
Holmes, Leslie A.,	Geography.....	152.50	305.00	152.50	610.00
Horton, Clifford E.,	Physical Education.	190.00	380.00	190.00	760.00
Houston, V. M.,	Education.....	187.50	375.00	187.50	750.00
Imboden, Erma F.,	Training School....	135.00	270.00	135.00	540.00
Isted, Leslie M.,	Music.....	132.50	265.00	132.50	530.00
Ivens, Howard J.,	Science.....	135.00	270.00	135.00	540.00
Kelley, Edna Irene,	Library.....	80.00	160.00	80.00	320.00
Kerr, Mildred,	Library.....	117.50	235.00	117.50	470.00
Kinneman, John A.,	Social Science.....	180.00	360.00	180.00	720.00
Klauser, Lucile,	English.....	100.00	200.00	100.00	400.00
Knudson, Emma R.,	Music.....	180.00	360.00	180.00	720.00
Koepke, Harold F.,	Business Education..	130.00	260.00	130.00	520.00
Lamkey, Ernest M. R.,	Biology.....	195.00	390.00	195.00	780.00
Lancaster, Thomas J.,	Education.....	160.00	320.00	160.00	640.00
Lathrop, H. O.,	Geography.....	65.00	130.00	65.00	260.00
Lawrence, Margaret,	Library.....	105.00	210.00	105.00	420.00
McAvoy, Blanche,	Biology.....	140.00	280.00	140.00	560.00
McDavitt, Neva,	Geography.....	130.00	260.00	130.00	520.00
Malmberg, C. F.,	Psychology.....	165.00	330.00	165.00	660.00
Marzolf, Stanley S.,	Psychology.....	145.00	290.00	145.00	580.00
Miller, Marion G.,	Art.....	117.50	235.00	117.50	470.00
Mills, Clifford N.,	Mathematics.....	195.00	390.00	195.00	780.00
Moore, Clifford W.,	Social Science.....	150.00	300.00	150.00	600.00
Nelson, Thelma,	English.....	130.00	260.00	130.00	520.00
O'Connor, Burton L.,	Physical Education	130.00	260.00	130.00	520.00
Okerlund, Gerda,	English.....	105.00	210.00	105.00	420.00
Orr, Clarence,	Social Science.....	170.00	340.00	170.00	680.00
Parker, Rose E.,	Education.....	180.00	360.00	180.00	720.00
Peters, Margaret K.,	Business Education	130.00	260.00	130.00	520.00
Peterson, H. A.,	Psychology.....	190.00	380.00	190.00	760.00
Plotnicky, Gertrude,	Library.....	105.00	210.00	105.00	420.00
Pohle, Genevieve A.,	Library.....	90.00	180.00	90.00	360.00
Poppen, Henry A.,	Mathematics.....	125.00	250.00	125.00	500.00
Pricer, Laura H.,	English.....	157.50	315.00	157.50	630.00
Rice, Agnes F.,	Education.....	105.00	210.00	105.00	420.00
Rine, T. E.,	Mathematics.....	120.00	240.00	120.00	480.00
Ross, Josephine,	Home Economics....	135.00	270.00	135.00	540.00
Royce, Bertha,	Biology.....	145.00	290.00	145.00	580.00
Russell, Elizabeth,	Training School....	125.00	250.00	125.00	500.00
Shea, Grace R.,	School Nurse.....	112.50	225.00	112.50	450.00
Sherrard, Wayne F.,	Music.....	44.17	88.34	44.17	176.68
Sheveland, Alice,	Training School....	95.00	190.00	95.00	380.00
Smith, Leon S.,	Physics.....	137.50	275.00	137.50	550.00
Sorenson, Fred S.,	Speech.....	175.00	350.00	175.00	700.00
Stephens, Gertrude,	Social Science.....	130.00	260.00	130.00	520.00
Stombaugh, Ray M.,	Industrial Arts....	195.00	390.00	195.00	780.00
Stroud, Ruth,	English.....	130.00	260.00	130.00	520.00
Stubblefield, Louise,	Library.....	100.00	200.00	100.00	400.00
Tasher, Lucy Lucile,	Social Science.....	152.50	305.00	152.50	610.00
Teager, Florence E.,	English.....	157.50	315.00	157.50	630.00
Thielen, Katherine,	Physical Education.	125.00	250.00	125.00	500.00
Thoene, Christine,	Training School....	120.00	240.00	120.00	480.00
Tipton, Gladys,	Music.....	88.34	176.67	88.34	353.35
Tucker, Bernice,	Home Economics....	43.34	86.67	43.34	173.35
Vinson, Esther,	English.....	157.50	315.00	157.50	630.00
Waggoner, Sherman G.,	Education.....	222.50	445.00	222.50	890.00
Waldron, Nell B.,	Social Science.....	162.50	325.00	162.50	650.00
Webb, Mary D.,	Business Education...	130.00	260.00	130.00	520.00
Welch, Eleanor W.,	Library.....	167.50	335.00	167.50	670.00
Westhoff, Margaret,	Music.....	117.50	235.00	117.50	470.00

PROCEEDINGS

Name	Subject	Salary			Total
		First 2 weeks	4 weeks	Last 2 weeks	
Whitten, Jennie A.,	Foreign Language..	\$ 162.50	\$ 325.00	\$ 162.50	\$ 650.00
Winegarner, Lela,	English.....	120.00	240.00	120.00	480.00
Yates, Ruth,	Speech.....	132.50	265.00	132.50	530.00
Young, J. E.,	Biology.....	130.00	260.00	130.00	520.00
Zimmerman, Ruth,	Library.....	125.00	250.00	125.00	500.00
	, Training School.....	95.00	190.00	95.00	380.00
Total		\$15,104.19	\$30,208.34	\$15,104.19	\$60,416.72

III. OTHER EMPLOYEES

There has been considerable turnover among some employees of the University, especially those on the janitorial, grounds, and maintenance staffs. This turnover is largely due to the very low salaries that we are able to pay under Civil Service salary limitations and the possibility of getting higher wages and attractive work in other places. At the present date, we are in great need of three janitors, three groundsmen, and one maintenance man. When such vacancies have occurred, they have been reported to Director Thompson and any appointments made have been made through his office, according to the resolution adopted by the Board on March 30, 1942.

1. Resignations:

- a. Noel R. Blair, effective April 15, 1943, in order to accept other work.
- b. Ralph Craig, effective April 10, 1943, in order to accept another position.
- c. Walter Gaines, effective March 9, 1943, in order to accept a federal position as inspector.
- d. Otis Hollingsworth, effective October 15, 1942, in order to accept other work.
- e. Louis Lindstrom, effective April 5, 1943, in order to accept a position on a farm.
- f. Earl C. Million, effective April 15, 1943, in order to take another position.

2. Dismissals:

- a. Carl Rein, Superintendent of Grounds, effective January 1, 1943, due to admission of charges of appropriating certain school property.

3. Deceased:

- a. W. A. Kiper, night watchman, died very suddenly on the morning of January 8, after completing his duties the preceding night. Mr. Kiper had been in the employ of the University for nineteen years and rendered excellent service.

4. Transfers:

- a. Roscoe Nice, from janitor at the Milner Library to night watchman, to take the place of W. A. Kiper, deceased.

- b. Harve Dawson, from the grounds force to the maintenance group, effective May 15, 1943.
5. Leaves of Absence:
- a. Lawrence E. Irvin, Business Manager of the University, effective May 10, 1943, for the duration of the war, in order to accept an assignment for overseas duty with the American Red Cross. I recommend that the position of Mr. Irvin not be filled at the present time, due to the decreased need for such assistance and the availability of Mr. John W. Green, Assistant Professor of Agriculture, who has had training and experience along such lines and who will be in position to devote half of his time to the work as Acting Business Manager, due to a very light load in the Agriculture Department.
6. New Appointments:
- a. Noel Blair, as groundsman, effective September 21, 1942, at a salary of \$115.00 per month or at the rate of \$1,380.00 per year of twelve months.
- b. Harve Dawson, as groundsman, effective January 11, 1943, at a salary of \$115.00 per month or at the rate of \$1,380.00 per year of twelve months.
- c. John Henry Erbe, as groundsman, effective November 23, 1942, at a salary rate of \$115.00 per month or at the rate of \$1,380.00 per year of twelve months.
- d. Harry G. Johnson, as Superintendent of Grounds, to take the place of Carl Rein, dismissed, effective March 1, 1943, at a salary of \$175.00 per month, or at the rate of \$2,100.00 per year of twelve months.

IV. THE ORGANIZATION

1. The Calendar:

The following school calendar for the year September, 1943, to September, 1944, is recommended by the faculty and submitted for the consideration and sanction of the Board.

UNIVERSITY CALENDAR 1943-1944

First Semester

Monday, September 13—Opening of University Elementary School, the University High School, and Off-Campus Affiliated Schools, at which time University student teachers report for duty.

Monday, September 13—Faculty Meeting, 3:00 P.M.

Tuesday, September 14—Freshmen report as directed, 9:30 A.M.

PROCEEDINGS

(Tuesday, Wednesday, Thursday, and Friday, September 14, 15, 16, and 17, are "Freshman Days" and every entering Freshman must be present during that entire period to complete registration and meet other requirements.)

Tuesday, September 14—University High School classwork begins.

Friday, September 17—Registration for Freshmen who have entered previously and for Sophomores, Juniors, and Seniors.

Monday, September 20—All University classwork begins.

Friday and Saturday, October 22 and 23—Annual Homecoming.

Thursday, November 11—Armistice Day. (Special Program.)

Thursday, November 25—Thanksgiving Day Holiday.

Wednesday, December 22—Christmas Vacation begins (5:00 P.M.)

1944

Tuesday, January 4—Christmas Vacation ends (8:00 A.M.)

Monday, January 24—Thursday, January 27—Semester Examinations.

Friday, January 28—First Semester ends.

Second Semester 1944

Monday, January 31—Registration.

Tuesday, February 1—Classwork begins.

Monday, March 6—Central Division of Illinois Education Association. (School not in session.)

Tuesday, April 4—Spring Vacation begins (5:00 P.M.).

Tuesday, April 11—Spring Vacation ends (8:00 A.M.).

Monday, May 29—Thursday, June 1—Semester Examinations.

Friday, June 2—Second Semester ends.

Sunday, June 4—Baccalaureate Exercises.

Monday, June 5—Alumni Reunion and Luncheon.

Monday, June 5—University Commencement.

Summer Session 1944

Regular Session

Monday, June 12—Registration for University and University High School.

Tuesday, June 13—Classwork begins in the University and University High School.

Tuesday, July 4—Independence Day Holiday.

Tuesday, Wednesday, Thursday, July 18, 19, 20—Educational Conference and Exhibit.

Friday, August 4—Summer Session ends.

Post Session

Monday, August 7—Registration 8:00-12:00 A.M.; Classwork begins 1:00 P. M.

Friday, August 25—Post Session ends.

2. Keeping a Teachers College a *Teachers College*:

Illinois State Normal University is much concerned over the general trend in the other State Teachers Colleges to have their status officially changed by the Legislature into State Colleges or a State University. This concern is not as to what the other schools do, since that is their own business, but rather what it may force Illinois State Normal University into as a result of the possible creation of a different type of board under whose jurisdiction a strictly State Teachers College would be forced to operate. Until it appeared that such a possibility was in the immediate offing, no move was made by Illinois State Normal University. However, as a matter of self-protection, it seemed necessary and advisable to let all the members of the Legislature and any others interested and concerned know that Illinois State Normal University wished to continue as a professional school for the education of teachers and that we were content to operate under the same general plan that we have at the present time. A letter was sent to all members of the Legislature, a copy of which is here presented, using the letter addressed to Senator Flagg as an illustration.

COPY

Honorable Norman G. Flagg
 State Senator
 Senate Chamber, State Capitol Building
 Springfield, Illinois

Dear Senator Flagg:

Four of the five State teachers colleges of Illinois are not satisfied to adhere strictly and solely to their original purpose of educating teachers, if one may judge from bills introduced in this session of the legislature. One school seeks to become a State university and three request permission to become State colleges offering liberal arts work. Favorable action on these bills would leave Illinois State Normal University as the only State teachers college in Illinois, which is quite satisfactory to us.

Illinois State Normal University is one institution of higher education that is satisfied to adhere to the original purpose for which it was founded in 1857, ten years before the University of Illinois, as the first State-supported college or university in Illinois. We believe that there is a place for a strictly professional State-supported school that does not compete with the liberal arts and other general colleges of the State. Certainly the citizens of Illinois are entitled to one school that gives first place to the important profession of teaching and

one where the investment of the taxpayers brings a direct return to the State of Illinois through well-educated teachers for the schools.

It is a pleasure to make clear to you and your colleagues in the legislature that Illinois State Normal University is not seeking a change in name, a new governing board, new and special appropriations, or in fact any change whatsoever.

However, we do not wish to be legislated into any new system or placed under the control of any newly proposed board created for any of the other teachers colleges. Strange as it may seem, all we ask is to be allowed to continue, under the present Teachers College Board, our present important task—the education of teachers. Toward the more complete realization of this goal your continued interest and cooperation will be appreciated.

Yours very truly,

(Signed) R. W. Fairchild
R. W. Fairchild

RWF:DWK

I believe that the foregoing explains the position of Illinois State Normal University and that this matter of record in this Board Report will indicate the concern of the University at the present time.

V. THE CURRICULUM

1. The new State Certification Law which becomes effective July 1, 1943, requiring four years of work and a Bachelor's degree for elementary as well as secondary school teachers desiring to teach in the State of Illinois, has necessitated the giving of added thought to the preparation of a four-year elementary school curriculum. This curriculum as it appears in the new catalog of the University is here included as a matter of record.

FOUR-YEAR CURRICULUM FOR ELEMENTARY SCHOOL TEACHERS

Leading to the Degree of B.Ed. and Limited State Elementary Certificate or Limited State Kindergarten-Primary Certificate

Freshman Year

First Semester	Sem. Hrs.	Second Semester	Sem. Hrs.
English 110 or 111.....	3	English 111 or 112.....	3
Contemporary Civilization 111.....	3	Contemporary Civilization 112.....	3
Natural Science Survey 109.....	4	Natural Science Survey 110.....	4
Observation and Reading 109.....	1	Observation and Reading 110.....	1
Arithmetic in Modern Life 101.....	3	Geography of the Peoples of the World 103	3
Developmental Activities 101.....	1	Developmental Activities 102.....	1
	15		15

TEACHERS COLLEGE BOARD

Sophomore Year

General Psychology	3	Child Growth and Development 108..	3
Fundamentals of Speech 110.....	3	Hygiene 105	3
Music 131, 111, or 122.....	2	Geography of North America 114.....	3
History of Civilization 113 or 114....	3	English Literature Elective.....	3
Art Fundamentals 101.....	2	Art Fundamentals 112.....	3
Art Appreciation 107.....	1		
Recreational Activities 103.....	1	Recreational Activities 104.....	1
	<hr/>		<hr/>
	15		16

Junior Year

American Public Education 211.....	3	Education 232, 233, 234, or 235.....	3
Foundations in Arithmetic 201.....	2	Reading Methods 107	3
American Life and Institutions 217....	3	American Life and Institutions 218..	3
Folk Literature for Children 201.....	3	Modern Literature for Children 202..	3
Natural Science 219.....	3	Natural Science 220.....	2
Elective	3	Elective	3
	<hr/>		<hr/>
	17		17

Senior Year

Student Teaching 210.....	8	Philosophy of Education 203.....	3
Classroom Problems 236.....	3	Craft Activities 127.....	2
School Health 238.....	2	Speech Correction 212.....	2
Elective	3	Music Education 124 or 235.....	3
	<hr/>	Electives	7
	16		17

2. A Five-Year Program in at least some of the teachers colleges of Illinois appears to be not only desirable but necessary and feasible at this time. Illinois State Normal University would like to be included among those schools granted permission to begin the offering of a fifth year of work as early as September, 1943. We believe that the nature and availability of staff, the physical plant facilities, including those of library and science laboratories, and other conditions conducive to a high grade of work are available on the campus at the present time. This work can be offered without any alteration in the budget of the University for the next two years due to decreased enrollment on the undergraduate level. It would seem that this would be a very opportune time to begin the gradual introduction of such work that has now become an important part of many of the teacher colleges throughout the country and for which there is a demand in Illinois.

The need for graduate work and the interest upon the part of prospective students in such a program has been set forth very clearly in the report of President F. A. Beu of Western Illinois State Teachers College at Macomb in his report to the Teachers College Board for the meeting of May 17, 1943. It is hoped that the Board will give careful and favorable consideration to the introduction of such work in those teachers colleges in position to offer such a program at this time.

VI. BUILDINGS AND GROUNDS

1. New University High School Library:

Work was completed on the remodeling and furnishing of the University High School library on February 1, 1943. The

room formerly used as the high school study hall was redecorated, a new asphalt tile floor provided, new lighting fixtures installed, and other changes made to provide an excellent reading room, two conference rooms, and a librarian's office. New furniture was provided and an attractive library, seating one hundred students at one time, is now available to the University High School. The provision of this library made it possible for the previous library used by both elementary and high school students in the Metcalf Building to be given over entirely to the elementary school. This now makes possible an excellent and well-equipped elementary library and a new and adequate University High School library, which, together with our relatively new Milner Library, provides Illinois State Normal University with as good or better library facilities than may be found in teachers colleges throughout the country.

2. University Farm:

The completion of the new swine and beef cattle barns at the University Experimental and Demonstration Farm February 15, 1943, provides modern and much-needed quarters for the housing of live stock. These new facilities have been of great value in connection with the recent cooperative program with the federal government in training farm workers.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE.

1. University of Illinois Scholarship:

Upon the recommendation of the faculty of Illinois State Normal University Miss Madalyn Harris, a senior from Yorkville, Illinois, was granted a graduate scholarship at the University of Illinois covering exemption from all fees except those of matriculation and graduation and an annual stipend of \$350.00. Miss Harris is the sixth Illinois State Normal University nominee, in as many years, who has been granted a graduate scholarship by the University of Illinois, following nomination by the faculty of I. S. N. U.

2. Honors Day Convocation:

For the second consecutive year an Honors Day Convocation was held at Illinois State Normal University recognizing the scholastic achievement of the upper three per cent of the students of the University. Forty students from thirty-four high schools were given such recognition at an assembly where scholastic endeavor was emphasized. The convocation address was given by Dr. Albert J. Harno, Dean of the College of Law and Provost of the University of Illinois. Mr. Vernon L. Nickell, Superintendent of Public Instruction of Illinois and an alumnus of Illinois State Normal University and Vice-Presi-

dent of the Alumni Association, presented the Alumni Award at this convocation.

IX. MISCELLANEOUS

1. War Activities:

- a. The University has continued to cooperate in the training of workers for the industrial plants. This has been done through the operation of the University shops on a twenty-four hour, seven-day week basis until the last few weeks when the program has been slightly lessened. Over eleven hundred workers in the Bloomington-Normal area have been trained in various phases of industrial activity in connection with the war program. This whole program was financed by the federal government and was without cost to Illinois State Normal University.
- b. Beginning February 15, 1943, Illinois State Normal University was asked to cooperate with the federal government in providing training for prospective farm workers. This program, undertaken at the University of Illinois and Illinois State Normal University for the State of Illinois, brought in recruits from Southern Illinois and Northern Kentucky and provided training to enable them to go to dairy farms and other types of farm work for which their past experience had not qualified them. This program was completed on May 15 and resulted in one hundred seventy-five men receiving special training and being placed on farms where they can render service in the national emergency. This whole program also was financed by the federal government and was without cost to Illinois State Normal University.
- c. Illinois State Normal University has been designated as a center for the training of high school instructors in Pre-flight Aeronautics. This program, undertaken about March 1, will be completed by June 15. The cost of instruction and all other expenses have been cared for by the Civil Aeronautics Administration. A total of twenty-seven persons in this work are being given instruction that will qualify them for meeting the stipulations for high school instruction in pre-flight aeronautics.
- d. Navy V-5. The Civilian Pilot Training program, started on the campus of Illinois State Normal University in the summer of 1940 as a student program, was changed over to a War Training Service program July 15, 1942, when a unit of twenty Army flyers was assigned to the University for an intensive eight-weeks' course. This program continued with the Army until January, 1943, when Navy flyers replaced those from the Army. On April 15, 1943, Illinois State Normal University was designated as one of five

centers in the Middle West for advanced flight work following the pre-flight program of three months offered at several other colleges and universities. A total of eighty enlisted, uniformed Navy flyers now receive ground instruction on the campus of the University and flight training at the Municipal Airport. This training is provided through a contract that more than provides the actual cost of board, room, transportation to and from the airport and instruction of the cadets.

- e. Navy V-12 Program. We have been informed from Washington that the University will receive a unit of two hundred sixty to three hundred men in the Navy V-12 program on July 1, 1943. Details of this program have not been provided and a contract has not been signed, since such contracts are generally made available even after the unit has arrived. This will be a program that will mean a great deal to the University in using staff members and in utilizing the dormitory facilities. This program will be undertaken without expense to the University.

2. University Catalog:

The University catalog has just come from the press and a copy has been mailed to each member of the Board. The catalog was completely revised and reduced in size this year and it is believed that we now have the most usable catalog that the University has ever issued. It is hoped that members of the Board will take the opportunity of carefully examining this publication.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested on the following recommendations:

1. Approval of the State High School Scholarship list presented and the transfer of \$12,570.00 from the General Revenue Fund to the Income Fund of Illinois State Normal University.
2. Acceptance of the resignations of Wesley Gallup, Jean Russell, Opal Mark, Gladys Laubhan, Helen S. Mitchell, O. Lillian Barton, Edward R. Johnson and I. J. Laws.
3. Granting of leaves of absence to John E. Fraley, Harold E. Frye, William R. Lueck, Donald L. Weismann, H. W. Peithman, and Edna L. Gueffroy.
4. Sanction of the employment of Mary Parker, B. M. Thompson, and Irene Fraley.
5. Approval of administrative changes, effective September 1, 1943, of C. A. De Young (Dean of the University), F. W. Hibler (Head of Psychology Department), and Victor M. Houston (Head of Department of Education).

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6. Approval of the appointment of Anna L. Keaton, effective from May 1, 1943, as Acting Dean of Women for the remainder of the present school year.
7. Approval of the summer session faculty at salaries listed.
8. Acceptance of the resignations of Noel R. Blair, Ralph Craig, Walter Gaines, Otis Hollingsworth, Louis Lindstrom, Earl C. Million as janitors, groundsmen, and repair men of the University.
9. Approval of the transfer of Roscoe Nice from janitor to night watchman and Harve Dawson from groundsman to maintenance man.
10. Granting of leave of absence to Lawrence E. Irvin and the temporary assignment of his duties to J. W. Green.
11. Approval of the appointments of Noel Blair, Harve Dawson, John Henry Erve, and Harry G. Johnson as groundsmen.
12. Approval of the school calendar as presented for 1943-1944.
13. Approval of the development of a Five-Year Program of study in Illinois State Normal University at such time after September 1 as this program may be satisfactorily introduced.

Respectfully submitted,

R. W. FAIRCHILD.

**REPORT OF
NORTHERN ILLINOIS STATE TEACHERS COLLEGE
DE KALB**

To be presented at the meeting of the Teachers College Board at Chicago, May 15, 1943.

To the Chairman and Members of the Teachers College Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS:

1. Attendance, Fall Quarter, 1942

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College—				
Post Graduates	2	1	3	6
Seniors	47	89	136	146
Juniors	45	88	133	190
Sophomores	68	132	200	251
Freshmen	172	159	331	415
TOTAL COLLEGE	334	469	803	1,008
b. DeKalb High School.....	185	247	432	684
c. Elementary Grades—				
McMurry Training School...	128	109	237	244
Glidden Training School.....	116	133	249	285
Affiliated Rural Schools.....	21	14	35	40
TOTAL ELEMENTARY	265	256	521	569

2. Attendance, Winter Quarter, 1942-1943

a. College—				
Post Graduates	1	2	3	5
Seniors	54	101	155	175
Juniors	45	82	127	193
Sophomores	62	139	201	254
Freshmen	127	122	249	334
TOTAL COLLEGE	289	446	735	961
b. DeKalb High School				
	185	247	432	529
c. Elementary Grades—				
McMurry Training School....	128	109	237	244
Glidden Training School	116	133	249	280
Affiliated Rural Schools.....	21	14	35	42
TOTAL ELEMENTARY	265	256	521	566

3. The college is submitting the names of students who have presented scholarships under the conditions set up by the law. This is in keeping with the plan whereby the names are transmitted to the Department of Finance through the Department of Registration and Education so that the money will be credited to our Teachers College Income Fund in time to be used for the present fiscal year.

II. FACULTY

New Appointments:

I wish to report for approval the appointment of Mr. Lawrence C. Secrest as a member of the Department of Industrial Arts to replace Dr. Bowers, whose resignation was reported in September. Mr. Secrest has his Bachelor's degree from Ohio State University and has completed all the work toward his Master's degree with the exception of his thesis. He has teaching experience in industrial arts at the high schools at Findley and Napoleon, Ohio. Mr. Secrest began work on October 1 at the rate of \$2,600 for nine months.

Disability:

1. Mr. George Terwilliger, a member of the Department of Biological Science, who has been a regular member of this department for fifteen years, was sent to a hospital in Chicago under doctor's orders on October 23. Mr. Terwilliger was paid part of this time from the regular funds of the college under the rules set up by the Board. He received payment in the form of a disability from the University Retirement Fund for the time in excess of sixty days at the rates prescribed by the law. It was necessary that we get some special help for this department as they had already two losses as reported in the September Board meeting. In order to supply this help, Mrs. George Dertinger, wife of one of the high school faculty members who had special training in the field of biology, was engaged at the rate of \$200 a month. Mrs. Dertinger began work on November 9 and remained until February 5. She received a total of \$550 for her services. This is presented to the Board as a matter for approval.

2. I wish at this time to present a further statement concerning Miss Donaldda Morrison, a member of our faculty on disability under the University Retirement System. Under this law the person claiming disability is required to present that claim within certain time limits to make it effective. In Miss Morrison's case, since her claim was of such a nature that it did not work out satisfactorily under this condition, this was not done until the authorities of the college called the attention of the Retirement Board to her case several months later. The Retirement Board called upon the college for the facts in the case and upon our presentation of these facts and the enthusiastic support of Mr. Thompson, president of our Board, who is also a member of this Retirement Board, Miss Morrison's case was not penalized but was passed in the regular procedure at the regular rate. I wish to present this material at this time to the Board for your information and especially to commend the support offered by Mr. Thompson in this disability case. It is my personal conviction that the disability features of our new law are most important in the functioning of this act.

Leaves of Absence :

1. I wish to report for the information of the Board that Dr. E. C. O. Beatty, director of extension and member of the Social Science Department, was granted a leave of absence for the duration, according to the policy of the Board, to enter the service with the Coast Guard on January 25, 1943. Dr. Beatty's work in the extension division is now being handled by Mr. Ernest Hanson, dean of men and member of the Education Department. No replacement is recommended.
2. I wish to report for the information of the Board that Mr. J. Hal Connor, head of the Department of English, was granted a leave of absence for the duration to enter the service of the Signal Corps beginning on February 26, 1943. Mr. Connor's work is being handled by Dr. J. R. Hains, who is acting head of the department during his absence. Dr. Hains is a regular member of the English Department. No replacement is recommended.

Resignation :

I wish to report the resignation of Miss Neola Tomlinson, dietitian and assistant director of Williston Hall. Because of her desire to obtain employment elsewhere, she was released at her request on May 1. It will be necessary to employ someone in Miss Tomlinson's place. I am not prepared at this time to recommend her successor.

General :

At the September meeting I reported to the Board the name of Dr. Evelene T. Peters as director of Williston Hall, college dor-

mitory. Dr. Peters was engaged for this position when I was in the hospital at Rochester, Minnesota. After a year, during which the president of the college, the dean of the faculty, and the dean of women have devoted a great deal of time to bring about a working relationship in the dormitory, it seemed that we were unable to achieve a harmonious working relationship with Dr. Peters. Because of this situation, I informed Dr. Peters in April in personal conference and in writing, that we would not continue her employment beyond the close of the college year. I stated that if she wished to resign before that time, she was free to do so. For the information of members of the Board, I wish to state that the college administration has made every effort possible to make this program a success. Dr. Peters has no rights of tenure other than those of sound professional treatment. I shall be glad to make any other comments or answer any questions at the desire of the Board members. I am not prepared at this time to name a successor to Dr. Peters.

I wish to present for approval the list of summer session faculty:

SALARY SCHEDULE FOR THE SUMMER SESSION OF 1943

	Rate per Month	June ½ Month	July One Month	August ½ Month	Total Two Months
Annas, A. Neil, Dept. Head.....	\$ 385.00	\$ 192.50	\$ 385.00	\$ 192.50	\$ 770.00
Anderson, Miriam, Dept. Head....	305.00	152.50	305.00	152.50	610.00
Bloomster, A. Maurine, Trg. Tchr..	250.00	125.00	250.00	125.00	500.00
Burrell, Blanche, Trg. Teacher....	261.11	130.55	261.11	130.56	522.22
Burton, Emily, Trg. Teacher.....	255.56	127.78	255.56	127.78	511.12
Caldwell, Loren, Teacher.....	311.11	155.55	311.11	155.56	622.22
Coar, Birchard, Teacher.....	305.00	152.50	305.00	152.50	610.00
Crawford, Paul K., Teacher.....	266.67	133.33	266.67	133.34	533.34
Eaton, Durward, Teacher.....	277.78	138.89	277.78	138.89	555.56
Evans, George, Dept. Head.....	366.67	183.33	366.67	183.34	733.34
Gabel, Otto, Teacher.....	380.00	190.00	380.00	190.00	760.00
Gould, Howard W., Dept. Head....	380.00	190.00	380.00	190.00	760.00
Gould, William C., Teacher.....	377.78	188.89	377.78	188.89	755.56
Hainds, John R., Dept. Head.....	311.11	155.55	311.11	155.56	622.22
Hanby, Bernadine, Hd. Librarian..	238.89	119.44	238.89	119.45	477.78
Harrison, Paul, Teacher.....	333.33	166.66	333.33	166.67	666.66
Hayes, M. C., Teacher.....	377.78	188.89	377.78	188.89	755.56
Hayter, Earl W., Teacher.....	316.67	158.33	316.67	158.34	633.34
Helmich, Eugene, Teacher.....	333.33	166.66	333.33	166.67	666.66
Hill, Wilma, Teacher.....	266.67	133.33	266.67	133.34	533.34
Howell, Charles E., Teacher.....	322.22	161.11	322.22	161.11	644.44
Jameson, Hugh, Dept. Head.....	380.00	190.00	380.00	190.00	760.00
Jenks, I. J., Teacher.....	298.89	149.44	298.89	149.45	597.78
Montgomery, C. E., Dept. Head....	405.56	202.78	405.56	202.78	811.12
Neptune, Celine, Dept. Head....	344.44	172.22	344.44	172.22	688.88
Oakland, Milo T., Dept. Head....	377.78	188.89	377.78	188.89	755.56
O'Brien, Marguerite, Trg. Teacher.	250.00	125.00	250.00	125.00	500.00
Peterson, Bena, Trg. Teacher.....	250.00	125.00	250.00	125.00	500.00
Pratt, Bertha, Library Assistant..	133.33	66.66	133.33	66.67	266.66
Small, B. Mae, Teacher.....	266.67	133.33	266.67	133.34	533.34
Storm, William B., Dept. Head....	387.78	193.89	387.78	193.89	775.56
Taylor, E. Ruth, Teacher.....	277.78	138.89	277.78	138.89	555.56
Trager, Lela, Teacher.....	250.00	125.00	250.00	125.00	500.00
Terwilliger, George, Teacher.....	288.89	144.44	288.89	144.45	577.78
Walker, Katherine, Librarian....	200.00	100.00	200.00	100.00	400.00
Williams, Mary, Teacher.....	366.67	183.33	366.67	183.34	733.34
Woolhiser, Ethel, Teacher.....	344.44	172.22	344.44	172.22	688.88
		\$5,721.88	\$11,443.91	\$5,722.03	\$22,887.82

III. OTHER SCHOOL EMPLOYEES

Continuing the statement I made to the Board at its meeting in September about present labor market and our inability to get sec-

retarial help, janitors, laborers, and domestics, I wish to add that this situation has been growing steadily worse. The problem at present is still critical. In all these cases of employment, the office in Springfield was contacted and, wherever possible, names were presented from Civil Service. In most cases this was not possible, hence this record is largely one of local employment. I am presenting it to the Board according to the classification and the rate and date of employment. In some cases there will be two changes for a given position. However, I feel this will be the way in which the information will be most clear to the Board, without making a complete volume of this one situation.

Office Help:

1. Miss Jean Thorne, Clerk-Stenographer I in the Business Office, resigned on November 25, 1942. Her position was filled by Miss Doris Hanson, Clerk-Stenographer I, who took over the work on January 2, 1943, at a salary of \$100 per month.
2. Mrs. Helen Clutter Goff, Clerk-Stenographer I, resigned on January 31, 1943. Miss Lorraine Kittleson, Clerk-Stenographer I, took over the work on March 15, 1943, at a salary of \$100 per month.
3. Miss Marie Barbatti, Junior Stenographer, resigned on February 13, 1943. Her work is being handled by a student assistant.
4. Mrs. Frances H. Koski, Junior Stenographer, resigned on February 13, 1943. Her work is being handled by a student assistant.

Laborers:

1. Mr. John Bernadin was employed as a laborer for the new science building at a salary of \$115 per month. He began work on March 22.
2. Mr. Harold Blake was employed as laborer to take the position vacated by Mr. Otto Oberg when he was retired. Mr. Blake began work on September 24, and receives a salary of \$115 per month.
3. Mr. Arnold Hayes was employed as fireman to take the place of Mr. Andrew Ebbeson, who was retired. He began work on January 1, 1943, and receives a salary of \$115 per month.
4. Mr. Robert Kivell was employed as a laborer to work on the grounds to replace Leslie Martinson, who left at the close of February to take a position in a war industry at Cedar Rapids, Iowa. Mr. Kivell was employed at a salary of \$115 per month and began work on March 8.

Domestics:

1. Miss Erie Adkins was employed as domestic at Williston Hall to take up the work handled by Mrs. Ruth Bryan, who resigned. Miss Adkins began work on March 1 at a salary of \$75 per month.

2. Miss Doris Beach was employed as a domestic to replace student help at \$50 per month. She began work on January 1, 1943.
3. Miss Helen Bjorn was employed as domestic at Williston Hall to replace Mrs. Amanda Anderson at a salary of \$60 per month. She began work on September 1, 1942.
4. Mrs. Ruth Bryan was employed as domestic at Williston Hall to replace Mrs. Theresa Campbell at a salary of \$60 per month. She began work on September 10, and resigned on January 7, 1943.
5. Miss Alberta Molin, domestic at Williston Hall, was employed to replace Mrs. Emma Wiltsie at a salary of \$60 per month. She began work on September 25, and resigned on November 1, 1942.
6. Miss Lucile Nelson was employed to replace Miss Charlotte Johnson at a salary of \$60 per month. She began work on September 2, 1942.
7. Miss Ella Woodard was employed to replace Miss Alberta Molin, who resigned. She began work on November 8, 1942, and resigned on March 20, 1943. She received a salary of \$60 per month.
8. Miss Lois Harris was employed to replace Miss Ella Woodard at a salary of \$60 per month and she began work on April 9, 1943.
9. Miss Alma Pedersen was employed to replace Alice Boyle at a salary of \$60 per month. She began work on November 1, 1942.

Salary Changes:

The following employees of the institution have had their salaries changed in an attempt to meet the present labor market and to keep these people employed at the college. In some cases it has succeeded and in others it has not. I am reporting these rate changes for the approval of the Board.

1. Mr. Harold Blake, Janitor I, \$115—changed to \$120 on January 1, 1943.
2. Miss Tillie Bjelk, Clerk-Stenographer I, \$100—changed to \$115.
3. Mr. P. J. Eychaner, Watchman I, \$115—changed to \$120.
4. Mr. Elmer Holbo, Janitor I, \$115—changed to \$120.
5. Mr. Taylor Long, Laborer, \$115—changed to \$120.
6. Mr. Leslie Martinson, Laborer, \$115—changed to \$120. Resigned March 1.
7. Mr. Floyd Sparrow, Maintenance Steamfitter, \$115—changed to \$125.
8. Mr. Theodore Swanson, Watchman I, \$115—changed to \$120.

9. Mrs. Mollie McClelland, Domestic, \$62.73—changed to \$72 on November 1.
10. Miss Marian Ough, Cook I, \$77.27—changed to \$100.
11. Miss Charlotte Ward, Cook I, \$77.27—changed to \$100.
12. Mr. Arnold Hayes, laborer, \$115—changed to \$125 on February 1.
13. Miss Ada Scent, title changed to student assistant. Rate changed from \$100 to \$90 per month on October 1. Resigned February 1, 1943.

IV. THE ORGANIZATION:

1. I wish to present for approval the college calendar for the year 1943-1944.

COLLEGE CALENDAR—1943-1944

FALL QUARTER, 1943

Tuesday, September 14.....Faculty meeting. 8:00 P.M.
 Wednesday, September 15..Freshman week begins. 8:00 A.M.
 Saturday, September 18.....Registration for other students.
 8:00 A.M.
 Monday, September 20.....Class work begins. 8:00 A.M.
 Saturday, October 9.....Homecoming
 Friday, October 15....Meeting of State Teachers Association
 Wednesday, November 24..Thanksgiving recess begin. 12:00 M.
 Monday, November 29.....Class work resumes. 8:00 A.M.
 Wednesday and Thursday, December 1-2.....Examinations
 Friday, December 3.....Close of Fall Quarter. 4:00 P.M.

WINTER QUARTER, 1943-1944

Monday, December 6..Registration for all students. 8:00 A.M.
 Tuesday, December 7.....Class work begins. 8:00 A.M.
 Friday, December 17....Christmas recess begins. 4:00 P.M.
 Monday, January 3.....Class work resumes. 8:00 A.M.
 Monday, Tuesday, February 21 and 22.....Holiday
 Wednesday, Thursday, March 8 and 9.....Examinations
 Friday, March 10.....Close of Winter Quarter. 4:00 P.M.

SPRING QUARTER, 1944

Monday, March 13....Registration for all students. 8:00 A.M.
 Tuesday, March 14.....Class work begins. 8:00 A.M.
 Friday, March 31.....Easter recess begins. 4:00 P.M.
 Monday, April 10.....Class work resumes. 8:00 A.M.
 Tuesday, May 30.....Holiday
 Sunday, June 4.....Baccalaureate. 3:00 P.M.
 Monday, Tuesday, June 5 and 6.....Examinations
 Wednesday, June 7.....Commencement. 10:00 A.M.
 Wednesday, June 7.....Close of Spring Quarter. 4:00 P.M.

PROCEEDINGS

SUMMER SESSION, 1944

Monday, June 12.....Registration. 8:00 A.M.
Tuesday, June 13.....Class work begins. 8:00 A.M.
Tuesday, July 4.....Holiday
Friday, August 4.....Close of Summer Session. 4:00 P.M.

FALL QUARTER, 1944

Tuesday, September 12.....Faculty meeting. 8:00 P.M.
Wednesday, September 13..Freshman week begins. 8:00 A.M.
Saturday, September 16.....Registration for other students

V. THE CURRICULUM

For the information of the Board, I should like to make this statement concerning the attitude of this college toward curriculum changes and college changes. It seems that basically both involve curriculum.

This college is dedicated heart and soul to the cause of teacher education and we do not care to modify that stand in any way. We do, however, feel that there may be certain modifications that can be made in the curriculum and in the scope of junior college work that this institution may offer that will not seriously interfere with our basic procedure. However, we do wish to assert before this Board our desire to continue the major emphasis of this institution on the training of teachers.

While this college and its faculty feel keenly the need for better and more extensive training for teachers, it does not believe that its participation in a year of graduate work would materially increase its service to the schools of this area. If the budgets of the colleges training teachers in this State were such that an integrated five-year program could be adopted and put into effect, I believe that the faculty of this institution would support it unanimously.

At the present time this college is offering a specialized course dealing with specific areas demanded by the war effort. We are trying, however, to carry this effort specifically into the in-service improvement of teaching and particularly specialized courses for emergency teachers. Copies of our recent summer session bulletin have been mailed to members of the Board and will show exactly what I have in mind. At the present time this college has not been contacted specifically for use of its facilities in the actual war effort. We have made repeated efforts to place these facilities before the army and navy and thus far have not been successful.

VI. BUILDINGS AND GROUNDS

It is my understanding that at this Board meeting specific plans will be made for the participation by the Board in the dedication and commencement exercises at our college on June 11. Depending upon these plans, we should like to have the information necessary to supply Board members with academic costume and with

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living facilities in De Kalb. Academic costume is easy to acquire. Living facilities in De Kalb at the hotel are at a premium. As soon as the time of our next Board meeting here is determined, I shall arrange for the needed hotel accommodations.

The completion of this major building means an epoch in the life of this college and we wish to celebrate that occasion properly. We believe that no single addition to our campus can so effectively contribute to the program of teacher education during the war period and in preparation for the postwar reconstruction as can this modern science building.

However, the great thing to see on this occasion is this graduating Class of 1943 which is entering the service of public education under the most critical conditions that the world has ever seen. They will need all the support and enthusiasm they can get through having their governing board participate in their commencement exercises. Governor Green's willingness to participate with us on this occasion and to give the commencement address has rounded out what we consider to be a perfect occasion.

VII. AUXILIARY ENTERPRISES

The Teachers College Income Fund shows the following report from July 1, 1942, to March 31, 1943:

RECEIPTS		
Surplus from 61st Biennium.....		\$ 437.30
Room and Board, Williston Hall.....	\$28,933.36	
Meals	1,507.15	
Library Fines.....	213.75	
Miscellaneous Collections.....	2,726.33	
Registration Fees—College.....	14,239.00	
Registration Fees—Extension.....	3,969.00	
Rental of Books.....	314.74	
Sales and Services.....	489.95	
Transcripts of Credit Fees.....	175.00	
Transfers of Funds.....	64.13	
	\$52,632.41	
Previously Remitted.....	81,752.30	
		134,384.71
Total Available, March 31, 1943.....		\$134,822.01
EXPENDITURES		
Salaries	\$13,256.09	
Office Supplies	22.96	
Auditing Book	616.67	
Food	18,040.06	
Library and Amusements	393.74	
Household Supplies	2,831.12	
Medical Supplies	8.93	
Miscellaneous Supplies	1,011.64	
Building Repairs	49.16	
Furniture & Furnishings	179.05	
Recreational Equipment	234.67	
Household Equipment	90.78	
Office Equipment	22.44	
Miscellaneous Repairs	73.61	
Postage	963.20	
Miscellaneous Equipment	22.14	
Travel	234.10	
Fuel	737.86	
School Supplies	12.49	
	38,800.71	
Previously Reported	80,161.19	
		118,961.90
Balance, March 31, 1943		\$ 15,860.11

VIII. STUDENT LIFE

There have been a number of activities on the campus this year that are indicative of the year's effort of our college students. The young women of Williston Hall have rewritten and reorganized their whole program of student self-government in the hall. The administration considers this a very fine contribution to the life of the campus.

At a time when the men of the college were leaving the campus to enter the armed services in large numbers, these organizations sponsored and directed very largely by women's groups, conducted a bond drive that sold more than \$5,000 of war bonds.

At a later period in the year, the women's groups set up a four-day period known as "Women's Week." The absence of men had already focused attention on this, but the effort was largely an effort of accomplishment. The results were quite gratifying.

This year they have organized an entirely different type of Honors Day program. The ideas for this were initiated by students and the program will be largely conducted by students. I present this material as evidence of a wholesome trend of student action.

IX. MISCELLANEOUS

1. Under the present rationing system it is necessary for the college to deposit its rationing certificates with a bank. Rationing checks are then issued by the bank in the amount of the deposits made by us. The De Kalb Trust and Savings Bank has requested that we execute a certified copy of corporate resolution opening and maintaining a ration bank account. In order that this certified copy may be filed with the bank it is necessary that the Illinois State Teachers College Board adopt the following resolution:

RESOLVED, That a ration bank account, or accounts, as defined in General Ration Order No. 3, be opened and maintained in the name of this Corporation with De Kalb Trust and Savings Bank, or one of its branches should it have branches, which bank shall act as an agency of and under the direction and supervision of the Office of Price Administration and shall be responsible only to the Office of Price Administration; that any two of the following officers or employees of this Corporation: Business Manager and Assistant Director of Dormitory is/are hereby authorized, on behalf of this Corporation, and in its name: to sign ration checks, as defined in said order; to endorse ration checks, or other ration evidences, owned, or held by this Corporation, for deposit in said account; and

FURTHER RESOLVED, That the Business Manager shall certify to said Bank and the Office of Price Administration the names of such officers and employees at present, and shall from time to time hereafter, as changes in the personnel are

made, immediately certify such changes to the bank and the Office of Price Administration, and

FURTHER RESOLVED, That De Kalb Trust & Savings Bank be and it hereby is authorized to receive and honor all ration checks signed in accordance with the foregoing resolution, and such certification by the Business Manager; and

FURTHER RESOLVED, That the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescission shall have been received by said Bank, and

FURTHER RESOLVED, That the foregoing authorization and resolutions shall apply to any and all ration bank accounts which this Corporation now is or may at any future time be required or authorized by the Office of Price Administration to open or maintain, without further authorization from this Board; and

FURTHER RESOLVED, That the Business Manager be, and he is hereby authorized and directed to certify to said De Kalb Trust & Savings Bank and to the Office of Price Administration the foregoing resolution and that the provisions thereof are in conformity with the Charter and By-laws of this Corporation.

I have presented this matter to the Board as it was presented to me by the officers of the rationing program. While it seems unduly detailed, they state it is necessary for us to function under this program.

2. As the senior president, I am presenting for our colleges certain matters that we feel should be passed upon by the Board as a group policy. I shall list these under three headings:
 - a. Budget:

The budget this year went through the various channels as usual and after consideration by the Department of Finance, by the Budget Committee of the Board, and by the Board, it was considered closed at a figure that was acceptable by the colleges at that time. However, when the Governor's budget was presented to the Legislature, \$100,000 less appeared in the appropriation of the individual colleges for personal services. The presidents would like to raise the question with the Board as to what action this Board should take toward that reduction. The president of this Board had the promise, in writing, of the Department of Finance, that the cut that was absorbed at the last Budget Committee meeting, would be accepted by both sides. President Thompson won quite a victory in that action and I feel he should be sustained in the

figures of the budget. It will make a serious cut to absorb these later figures at a time when there is no assurance as to what the student fees will produce for the coming year. The colleges feel even more insecure in their thinking and in their estimates because of the fact that the whole budget program is being changed both as to institutional classifications and funds. The Board should take some action concerning these budget figures.

- b. The Leland Survey, including the Works Report, the Gray Report, and the Koos Report

The report of the survey committee set up by the Department of Finance to secure information concerning higher education in Illinois was planned with the specific purpose in mind of securing this information as a basis for State spending and our State planning for the future. The members of the State tax supported institutions feel that these reports have been given publicity that in many cases did not supply the public with an adequate picture and in most cases did not contribute adequately to a sound solution of this problem. These State-supported institutions have presented a report in answer to this situation which I have been asked to present to this Board.

- c. The University Retirement System :

I have been requested to bring to the attention of the Board the desire on the part of the University Retirement System that the various institutions benefitting under this system make some provision for protecting the University Retirement System because of the unusual hazards of the death benefits which are carried as a regular part of this program. Under war conditions, this figure assumes a proportion entirely out of keeping with the plan. The University is proposing the following method of meeting this situation.

“It was voted that a leave of absence for military service in the future, or an extension of a present leave, to a participant in the University Retirement System, shall be granted only on the condition that he agree to permit the Retirement System to effect on his life a National Service Life Insurance policy with the Veterans Administration of the United States in the approximate amount of the Additional Death Benefit to which his Beneficiary may be entitled from the University Retirement System of Illinois, said insurance, to the extent that it covers the said Additional Death Benefit, to be accepted by the said participant in lieu thereof, the premiums on said insurance to be paid by the Retirement System; provided, that all other Employers under the Retirement System take similar action.”

After reading the last statement in that action, you will see why this Board would need to make a similar action if this action is to become effective.

X. SUMMARY

Action is requested on the following:

1. Approval of list of scholarship holders to be transmitted to the Department of Finance under the conditions set up by the law.
2. Approval of the appointment of Mr. Lawrence Secrest at the salary indicated.
3. Approval of the leave of absence extended to Dr. Beatty and Mr. Connor.
4. Approval of the resignation of Miss Neola Tomlinson.
5. Termination of the employment of Dr. Evelene Peters.
6. Approval of the salary schedule for the summer session of 1943.
7. Approval of the employment of the following employees: Miss Doris Hanson, Miss Lorraine Kittleson, Mr. John Bernadin, Mr. Harold Blake, Mr. Arnold Hayes, Mr. Robert Kivell, Miss Erie Adkins, Miss Doris Beach, Miss Helen Bjorn, Miss Lucile Nelson, Miss Lois Harris, and Miss Alma Pedersen.
8. Approval of the following changes in salary as presented: Mr. Harold Blake, Miss Tillie Bjelk, Mr. P. J. Eychaner, Mr. Elmer Holbo, Mr. Taylor Long, Mr. Floyd Sparrow, Mr. Theodore Swanson, Mrs. Mollie McClelland, Miss Marian Ough, Miss Charlotte Ward, and Mr. Arnold Hayes.
9. Approval of the college calendar for 1943-1944.
10. Permission to allow the AMERICAN ASSOCIATION OF UNIVERSITY WOMEN the use of the college auditorium for three or four nights for its lecture course.
11. Approval of the Board in setting up a rationing system in cooperation with the De Kalb Trust and Savings Bank as recommended by the Rationing Board.
12. Approval of the Board to our answer to the Leland Survey as it affects our five colleges.
13. Approval of the Board to participation under similar conditions with the University in meeting the emergency caused by wartime leaves of absence in connection with the University Retirement Fund.

Respectfully submitted,

KARL L. ADAMS, *President.*

**REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON**

For the Meeting in Chicago, May 17, 1943

To the Chairman, Secretary and Members of the State Teachers College Board:

LADIES AND GENTLEMEN: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Attendance, Fall Quarter, 1942

a. College

Class	Men	Women	Total	Total One year ago	Per cent change
Postgraduates		2	2	3	33% loss
Seniors	37	43	80	138	42% loss
Juniors	45	71	116	135	14% loss
Sophomores	74	100	174	320	46% loss
Freshmen	118	125	243	319	24% loss
Unclassified				2	100% loss
Total	274	341	615	917	33% loss

b. High Schools

	Boys	Girls	Total	Total One year ago
T. C. High School	93	92	185	202
Humboldt C. H. S.	63	60	123	114
Kansas C. H. S.	30	63	93	113
Charleston C. H. S.	133	202	335	115
Total	319	417	736	544

c. Elementary Schools

	Boys	Girls	Total	Total One year ago
T. C. Elementary	121	131	252	241
Humboldt Elementary	18	23	41	39
Clear Springs Rural	9	14	23	25
Oak Grove Rural	3	4	7	11
Muddy Point Rural	8	4	12	15
Total	159	176	335	331

d. Extension, First half-year, 1942-43

Center	Course	Enrollment	Instructor
Albion,	Social Science 340.....	26	Dr. Alter
Campus,	Social Science 139.....	12	Dr. Seymour
Effingham,	Social Science 367.....	42	Dr. Coleman
Flora,	Education 446.....	27	Dr. Heise
Hillsboro,	Education 455.....	40	Dr. Heise
Mt. Carmel,	Education 455.....	24	Dr. Heise
Newton,	Anatomy 225.....	28	Dr. Cavins
Olney,	Education 450.....	22	Dr. Heise
Paris,	Education 447.....	24	Dr. Heise
Tuscola,	Industrial Arts 225.....	19	Dr. Klehm
Vandalia,	Music 120.....	26	Dr. Dvorak
Total.....		290	

TEACHERS COLLEGE BOARD

RECAPITULATION

Total College enrollment.....	615
Total High School enrollment.....	736
Total Elementary School enrollment.....	335
Total Extension enrollment.....	290
Grand Total Enrollment.....	1,976

e. Origin of Students

The accompanying map of Illinois indicates the origin of the 1942-43 student body by counties. Coles County contributes 186 students, or 30 per cent of the total enrollment. One year ago, Coles County contributed 266 students, or 29 per cent of the student body. Seventeen additional counties contribute from 11 to 33 students each, and form a contiguous block of territory, roughly triangular in shape, with Vermilion County on the north, Montgomery County on the southwest, and Wabash County on the southeast as apexes. Clay County with its contribution of 22 students in 1942-43, is the only county sending an increased number of students over 1941-42, when Clay County sent 17 students. Students from the twenty-one leading counties for the present and past year are:

County	1941-42	1942-43	County	1941-42	1942-43
Coles	266	186	Richland	29	19
Vermilion	49	25	Jasper	27	20
Crawford	43	32	Lawrence	27	17
Shelby	41	33	Moultrie	26	14
Douglas	37	19	Christian	23	14
Edgar	35	28	Clay	17	22
Wffingham	33	25	Wabash	17	11
Clark	31	23	Champaign	12	2
Cumberland	31	14	Madison	12	9
Fayette	31	22	Marion	10	4
Montgomery	30	16			

Eighteen additional counties in Illinois contribute students in 1942-43 and 9 students come from outside Illinois.

Four hundred twenty-four out of 615 students, or 70 per cent of the total, live within approximately 50 miles from the college, as shown by the inner circle of the distributive map. Five hundred seventy-nine students, or 94.1 per cent of the college enrollment, live within approximately 100 miles of the college, as shown by the outer circle on the map. This distribution of student body emphasizes the local character of Eastern as a State institution of higher education.

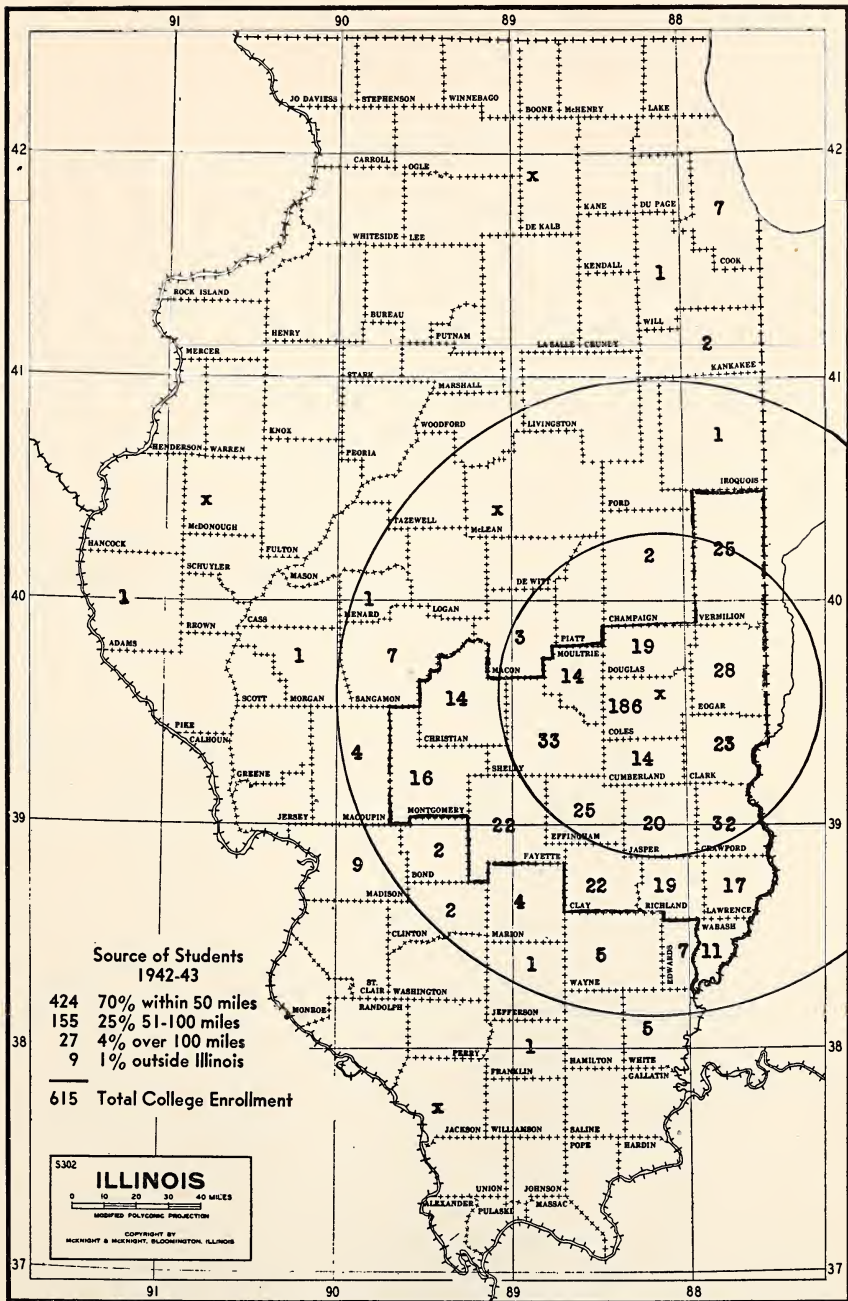
f. Choice of Teaching Fields, 1937-1942

Shift in the selection of teaching fields on the high school level is indicated by the following five-year tabulation of "major subject" choice:

Major Subject	1937-38	1938-39	1939-40	1940-41	1941-42	1942-43
Art	4	12	13	21	19	7
Botany	20	28	25	19	15	1
Chemistry	34	38	38	44	54	48
Commerce	29	129	174	169	146	100
English	54	76	83	71	60	39
Geography	6	10	8	4	7	3
Home Economics	53	107	99	105	92	78
Industrial Arts	84	114	105	89	74	54
Latin	15	14	14	12	12	8
Mathematics	59	79	92	79	62	55

PROCEEDINGS

COLLEGE ENROLLMENT BY COUNTIES - FALL QUARTER, 1942



x Location of State Teachers Colleges.

TEACHERS COLLEGE BOARD

Major Subject	1937-38	1938-39	1939-40	1940-41	1941-42	1942-43
Music	24	36	38	49	42	28
Phys. Educ. (Men)	0	40	58	59	36	21
Physics	12	16	20	17	13	20
Social Science	110	91	113	110	70	56
Speech	0	7	21	21	23	11
Zoology	19	20	17	19	22	7
Post-Graduates	5	3	8	2	3	2
Unclassified	0	0	0	0	2	0
Elem. Educ. (4 yr.)	31	76	92	80	61	50
Elem. Educ. (2 yr.)	152	141	133	182	104	27
Total enrollment	741	1,037	1,151	1,152	917	615

2. Attendance, Winter Quarter, 1942-43

a. College

Class	Men	Women	Total	Total one year ago	Per cent change
Post-graduates				1	100% loss
Seniors	32	41	73	119	39% loss
Juniors	32	67	99	121	18% loss
Sophomores	63	94	157	303	45% loss
Freshmen	88	117	205	307	33% loss
Unclassified				2	100% loss
Total	215	319	534	853	37% loss

b. High Schools

	Boys	Girls	Total	Total one year ago
T. C. High School	87	86	173	201
Humboldt C. H. S.	63	60	123	114
Kansas C. H. S.	30	63	93	113
Charleston C. H. S.	133	202	335	115
Total	313	411	724	543

c. Elementary Schools

	Boys	Girls	Total	Total one year ago
T. C. Elementary	121	130	251	249
Humboldt Elementary	18	23	41	39
Clear Springs Rural	9	14	23	25
Oak Grove Rural	3	4	7	11
Muddy Point Rural	8	4	12	15
Total	159	175	334	331

d. Extension, Second Half-Year, 1942-43

Center	Course	Enrollment	Instructor
Campus, Commerce	110	17	Dr. Dickerson
Campus, Commerce	111	8	Dr. Dickerson
Campus, Commerce	224	1	Mrs. Humphrey
Casey, Music	229	31	Dr. Dvorak
Fairfield, Education	455	31	Dr. Heise
Lawrenceville, Education	455	31	Dr. Heise
Newton, Social Science	368	17	Dr. Coleman
Paris, Anatomy	224	25	Dr. Cavins
Toledo, Social Science	368	29	Dr. Seymour
Vandalia, Education	447	21	Dr. Heise
Total		211	

RECAPITULATION

Total College enrollment	534
Total High School enrollment	724
Total Elementary School enrollment	334
Total Extension enrollment	211

GRAND TOTAL ENROLLMENT.....1,803

3. Attendance, Spring Quarter, 1943

a. College

Class	Men	Women	Total	Total one year ago	Per cent change
Post-graduates	0	0	0	2	100% loss
Seniors	27	35	62	107	42% loss
Juniors	22	62	84	126	33% loss
Sophomores	38	87	125	264	53% loss
Freshmen	43	104	147	251	41% loss
Unclassified	0	0	0	4	100% loss
Total	130	288	418	754	47% loss

b. High Schools

	Boys	Girls	Total	Total one year ago
T. C. High School	80	85	165	194
Humboldt C. H. S.	59	57	116	112
Kansas C. H. S.	38	58	96	112
Charleston C. H. S.	146	230	376	124
Total	323	430	753	542

c. Elementary Schools

	Boys	Girls	Total	Total one year ago
T. C. Elementary	118	120	238	251
Humboldt Elementary	18	23	41	41
Clear Springs Rural	7	14	21	24
Oak Grove Rural	3	4	7	12
Muddy Point Rural	9	5	14	14
Total	155	166	321	342

RECAPITULATION

Total College enrollment	418
Total High School enrollment	753
Total Elementary School enrollment	321
Total Extension enrollment	211

GRAND TOTAL ENROLLMENT.....1,703

4. Teachers College Scholarships, 1942-43

Listed below are students presenting Teachers College Scholarships for 1942-43:

a. Students: Three Quarters or Terms

Student	High School	Class	Quarters used
Arnold, Marjorie Anne	Waggoner	So.	F, W, Sp
Atkins, Delbert Ferrel	Hutsonville	Fr.	F, W, Sp
Bartley, Lois Jean	Windsor	Fr.	F, W, Sp
Baumgarte, Mary Elizabeth	Tower Hill	Fr.	F, W, Sp
Berner, Margaret Ann	Marshall	Fr.	F, W, Sp
Bokenkamp, Robert William	Clay City	Sr.	F, W, Sp
Boyd, Betty Imogene	LaGrove	Fr.	F, W, Sp
Boyd, Catherine Eloise	Sullivan	So.	F, W, Sp
Brent, Jewell Allen	Flora	Sr.	F, W, Sp
Burgener, Elizabeth Suzanne	Olney	Jr.	F, W, Sp
Burgett, Gladys May	Tuscola	Fr.	F, W, Sp
Butterlick, Ruth Meriam	Browns	Fr.	F, W, Sp
Cameron, Jessie Rosella	Brownstown	Fr.	F, W, Sp
Clark, Dorothy Juanita	Greenup	Fr.	F, W, Sp
Coen, Florence Grace	Neoga	So.	F, W, Sp
Coon, Mary Joan	Oakland	Fr.	F, W, Sp
Cooper, Alice Mildred	Potomac	Sr.	F, W, Sp
Covi, Dario A.	Livingston	Sr.	F, W, Sp
Cress, Eleanor Jeanne	Hillsboro	Sr.	F, W, Sp
Crisp, Samuel Darrell	Hume	Fr.	F, W, Sp
Daily, Wilma Jean	Sumner	Jr.	F, W, Sp
Diel, Gladys Juanita	Noble	Fr.	F, W, Sp
Dillier, Celia Burnetta	Mattoon	So.	F, W, Sp
Dively, Kathryn Elizabeth	Paris	Jr.	F, W, Sp

TEACHERS COLLEGE BOARD

Student	High School	Class	Quarters used
Dressback, Doyle Keith, Robinson		Fr.	F, W, Sp
Dye, Dorothy, Irene, Seymour		Fr.	F, W, Sp
Eckert, Albert Henry, Danville		Fr.	F, W, Sp
Ellis, Ruth Hope, St. Jacob		Jr.	F, W, Sp
Endres, Wallace Hurst, Hindsboro		Fr.	F, W, Sp
Engel, Betty Jean, Stewardson		So.	F, W, Sp
Espy, Ruth Evelyn, Palestine		So.	F, W, Sp
Euell, Russell Eugene, East St. Louis		Sr.	F, W, Sp
Fagen, Lillian Miriam, Danville		So.	F, W, Sp
Finley, Esther Elaine, Bridgeport		So.	F, W, Sp
Fisher, Merna Dean, St. Elmo		So.	F, W, Sp
Fox, Paula Jeanne, Palestine		Fr.	F, W, Sp
Goldsmith, Jennie Lou, Olney		Jr.	F, W, Sp
Grable, Kathryn Marie, Paris		So.	F, W, Sp
Green, Charlotte Mary, T. C. Charleston		So.	F, W, Sp
Grossman, Mary Eleanor, Robinson		So.	F, W, Sp
Grubb, Thelma Lucille, Sumner		So.	F, W, Sp
Guthrie, Grace, Allerton		Sr.	F, W, Sp
Hanks, James LeRoy, Crossville		Jr.	F, W, Sp
Hathaway, Ruth Inez, Hutsonville		Sr.	F, W, Sp
Henry, Helen Louise, Georgetown		So.	F, W, Sp
Henschen, Leona Mildred, Rosamond		Jr.	F, W, Sp
Herron, Don Eugene, Findlay		Jr.	F, W, Sp
Holaday, Peyton Wilburn, Louisville		Fr.	F, W, Sp
Holman, Wanda Ferne, Clay City		Fr.	F, W, Sp
Huelskoetter, Viola Esther, Beecher City		Fr.	F, W, Sp
Jarboe, Mary Jeanette, Grayville		So.	F, W, Sp
Jordan, Edna Louise, Moweaqua		So.	F, W, Sp
Kersch, Jack James, Lane Tech		So.	F, W, Sp
King, Norma Jane, T. C. Charleston		Jr.	F, W, Sp
Knezik, Evelyn Mae, Livingston		Fr.	F, W, Sp
Lane, Willa Frances, Henning		So.	F, W, Sp
LeCount, Beryl Brooks, Georgetown		Jr.	F, W, Sp
Leedy, Louise Elizabeth, Robinson		Jr.	F, W, Sp
Lionberger, Elizabeth Jane, Robinson		Sr.	F, W, Sp
Little, Marguerite, Paris		Sr.	F, W, Sp
Livingston, Vera Jean, Fillmore		Fr.	F, W, Sp
Lockyer, Rosemary Sue, Gillespie		So.	F, W, Sp
Manuell, Anna Louise, Taylorville		Fr.	F, W, Sp
McCormack, Eileen Louise, Newton		So.	F, W, Sp
McGee, Rosemary, Flora		Jr.	F, W, Sp
McKinney, Donald E., Bridgeport		So.	F, W, Sp
Metter, Raymond Earl, T. C. Charleston		Fr.	F, W, Sp
Montgomery, Mary Lorraine, Flat Rock		So.	F, W, Sp
Moore, William Van, Humboldt		Fr.	F, W, Sp
Neikirk, Mary Ellen, Mt. Carmel		So.	F, W, Sp
Nicoson, Wanda Eileen, Redmon		Jr.	F, W, Sp
O'Neal, Charles Baker, Mattoon		So.	F, W, Sp
Pepple, Howard Newton, Bridgeport		Fr.	F, W, Sp
Phipps, Esther Bernice, Chrisman		Fr.	F, W, Sp
Pilger, Fred Albert, Jr., Ramsey		Fr.	F, W, Sp
Pinkstaff, Esther Bernice, Lawrenceville		Jr.	F, W, Sp
Rademaker, Margaret Louise, Marshall		Sr.	F, W, Sp
Ramsey, Naomi Ruth, Windsor		Sr.	F, W, Sp
Refine, Melvina Jo, Springfield		Fr.	F, W, Sp
Rennels, Karl Ed, Humboldt		So.	F, W, Sp
Richards, Hestin LeRoy, Herrick		Fr.	F, W, Sp
Schroeder, Virginia Arlene, Nokomis		So.	F, W, Sp
Seaman, Robert Franklin, Arthur		Jr.	F, W, Sp
Searby, Mary Jo, Mt. Carmel		Fr.	F, W, Sp
Sheeks, Clarissa Joan, Mattoon		Sr.	F, W, Sp
Sheets, Alice Louisa, Metcalf		Fr.	F, W, Sp
Sheppard, Roy Eugene, Indianola		So.	F, W, Sp
Sluder, Mary Madalin, Carmi		So.	F, W, Sp
Smith, Ralph Frederick, Windsor		So.	F, W, Sp
Stansfield, Harriet Lucille, Lawrenceville		Fr.	F, W, Sp
Stevens, Helen Lee, Centralia		Jr.	F, W, Sp
Stites, Helen Eleath, Charleston		So.	F, W, Sp
Sumner, Retha Elizabeth, Sumner		Fr.	F, W, Sp
Swisher, Ralph Everett, Newton		Sr.	F, W, Sp
Tedford, Charles Ray, Flat Rock		Fr.	F, W, Sp
Thomann, Elizabeth Ann, Olney		Fr.	F, W, Sp
Townsend, Bessie Mae, Charleston		Sr.	F, W, Sp
Van Meter, Elizabeth Ann, Greenville		Fr.	F, W, Sp
Walters, John A., Hindsboro		Jr.	F, W, Sp
Warford, Lucy Marian, Oblong		Jr.	F, W, Sp
Warren, Mary Jean, Newton		Fr.	F, W, Sp
Weirich, Charles Cletus, Aviston		So.	F, W, Sp
Williams, Wendell Dale, Shelbyville		So.	F, W, Sp
Wilson, Jane, Paris		Sr.	F, W, Sp
Winget, Rasha Harris, Waterloo		Sr.	F, W, Sp
Wright, Mary Ellen, Paris		Jr.	F, W, Sp

PROCEEDINGS

b. Students: Two Quarters or Terms

Student	High School	Class	Quarters used
Dyson, Everett Eugene, Homer.....		So.	F, W
Fisher, David, Charleston.....		Sr.	F, W
Hall, Wanda Kathleen, Charleston.....		Fr.	F, W
Honn, Loren Daniel, Hindsboro.....		So.	F, W
McCarty, Mary Elizabeth, Lawrenceville.....		So.	F, W
McKinney, Stanley Wilson, Bridgeport.....		Fr.	F, W
McLain, Harold Vaughn, Danville.....		Fr.	F, W
Moore, Martha, T. C. Charleston.....		Sr.	F, W
Radloff, Dolsie Maxine, T. C. Charleston.....		Jr.	F, W
Reinholdt, Eileen Ruth, Effingham.....		So.	F, W
Shawver, Donald LeRoy, Charleston.....		Jr.	F, W
Sheets, Robert Lynn, Oblong.....		So.	F, W
Stevens, Margery Maurine, Findlay.....		Fr.	F, W
Werner, Harold Cecil, Pana.....		Sr.	F, S

c. Students: One Quarter or Term

Student	High School	Class	Quarters used
Allard, Grace, Noble.....		Jr.	S
Arney, Betty Rose, Redmon.....		Jr.	S
Baughman, Emmett Earl, Edwardsville.....		Jr.	S
Bond, Wilma Mae, Albion.....		Jr.	S
Coen, Doris Maureen, Neoga.....		Fr.	S
Curry, Fred, Brocton.....		Jr.	F, S
Durston, Eula, Witt.....		Jr.	F, S
Foster, Doris Ruth, Mt. Carmel.....		So.	S
Furry, Mary Eleanor, Toledo.....		Jr.	S
Jenkins, Wanda Pauline, St. Elmo.....		So.	F, S
Johnson, Marvin Erwin, Albion.....		Jr.	F, S
Kite, Eleanor Frieda, Casey.....		So.	F, S
Littlejohn, Jay, Casey.....		Sr.	F, S
Loy, Vivian Marie, Effingham.....		Jr.	F, S
Martin, Ora Alice, Lerna.....		Fr.	F, S
Michael, Lillian Cora, Highland.....		Sr.	S
Olsen, Audrey Marilyn, St. Elmo.....		Jr.	S
Simmonds, Charlotte June, Catlin.....		Jr.	S
Smith, Mary Elizabeth, Hume.....		Jr.	S
Smith, Ruth Clarice, Mt. Olive.....		Jr.	S
Walker, Virginia Rose, Rossville.....		Fr.	F, S
York, Faye Louise, Kansas.....		Fr.	F, S
Zimmer, Stella Adella (Kolik), Ramsey.....		Jr.	S

106 students three quarters @ \$30	\$3,180
14 students two quarters @ \$20	280
23 students one quarter @ \$10	230

Total\$3,690

II. FACULTY

1. Leaves of absence:

- a. Dr. Robert A. Shiley, Assistant Professor of English (Dramatics), effective October 31, 1942, due to the serious illness of his mother, and effective December 15, 1942, for the duration of the war emergency in order to become a cadet in the Japanese language school, U. S. Navy.
- b. Dr. J. Glenn Ross, Associate Professor and Head of the Department of Speech, effective November 1, 1942, in order to accept employment with the American Red Cross as Director of their National Speakers' Bureau, for one calendar year.
- c. Dr. James M. Thompson, Professor and Head of the Department of Commerce, effective November 14, 1942, for the duration of the war emergency, in order to accept a commission as Lieutenant (jg) in the U. S. Naval Reserve.

- d. Dr. Wayne P. Hughes, Assistant Professor of Industrial Arts, effective December 31, 1942, in order to accept employment with the National Safety Council, for one calendar year.
 - e. Grace M. Williams, Assistant Professor of Speech, effective January 7, 1943, for the duration of the war emergency, for service as an Ensign with the WAVES.
 - f. Dr. Walter M. Scruggs, Associate Professor of Zoology, effective February 16, 1943, for the duration of the war emergency, in order to accept a commission as Second Lieutenant in the U. S. Army Air Corps.
 - g. Dr. Leo J. Dvorak, Associate Professor and Head of the Department of Music, effective April 13, 1943, for the duration of the war emergency, in order to accept a commission as First Lieutenant in the U. S. Army Air Corps.
 - h. Robert A. Warner, A.M., Assistant Professor of Music, has been called by Selective Service, and expects to enter service on May 15. Leave of absence for the duration is requested from this date.
 - i. Dr. Russell H. Landis, Assistant Professor of Industrial Arts, to enter the employ of the U. S. Office of Education, February 1, 1943.
2. Substitutes:
- a. Mrs. Janice Meredith Crews, A.B., Beloit College, 1921; A.M., University of Chicago, 1937, as a substitute for Dr. J. Glenn Ross on leave, effective October 26, 1942, at a salary of \$225 per month.
 - b. Mrs. Edith Swander Alter, A.B., University of Illinois, 1924; A.M., University of Illinois, 1926, as a half-time substitute for Dr. Robert A. Shiley on leave, for the month of November, 1942, at a salary of \$125, and from January 4 to January 15, \$60.
 - c. Mrs. Katherine Humphrey, B.S., State University of Iowa, 1932; A.M., State University of Iowa, 1942, as substitute Instructor in Commerce, vice Dr. James M. Thompson on leave, effective November 12, 1942, for the duration of the war emergency, at a salary of \$220 per month.
 - d. P. Merville Larson, B.S., Kansas State College, 1927; M.S., Kansas State College, 1930; Ph.D., Northwestern University, 1942, as substitute Associate Professor of Speech and Acting Head of the Department of Speech, vice J. Glenn Ross on leave, effective December 1, 1942, for one calendar year, at a salary of \$300 per month.
 - e. Clayton M. Miller, B.S., University of Illinois, as continued part-time Instructor in Physical Education for Men and Varsity Coach of Basketball for the winter quar-

ter, vice Gilbert Carson in military service, at a salary of \$225 per month.

- f. Buren C. Robbins, B.E., Drake University, 1931; M.A., State University of Iowa, 1935, as substitute Assistant Professor of Speech and Dramatics, vice Mrs. Janice Meredith Crews resigned, in the place of Dr. Robert A. Shiley on leave for military service, effective January 1, 1943, at a salary of \$260 per month.
- g. Walter H. Schaefer, B.S., University of Wisconsin, 1930; M.A., University of Wisconsin, 1932; Ph.D., University of Wisconsin, 1934, as substitute Assistant Professor of Zoology, for Dr. Walter M. Scruggs on leave, effective February 17, 1943, at a salary of \$300 per month.
- h. Donald C. Lowrie, B.S., University of Chicago, 1932; Ph.D., University of Chicago, 1942, as substitute Assistant Professor of Zoology, for Dr. Walter M. Scruggs on military leave and Dr. Walter H. Schaefer resigned, at a salary of \$280 per month, for the spring quarter 1943, and for the summer term of 1943 if needed.
- i. Mrs. Helen E. L. Taylor, B.S. in Ed., University of Minnesota, 1925; M.S., Creighton University, 1941, substitute Instructor in English in the Teachers College High School, vice Seth A. Fessenden on leave, at a salary of \$220 per month, effective January 17, 1943, for the remainder of the school year.
- j. Harry Owen, as substitute Instructor (part-time) for Dr. Wayne P. Hughes on leave, at \$4 per day, effective January 4, 1943, taking over one class in machine shop-work. Mr. Owen is a regular Vocational Education for National Defense instructor.
- k. Mrs. Geneva Dvorak, A.B., part-time Instructor in Music, effective April 14, 1943, for the remainder of the college year, to take over a portion of Dr. Dvorak's teaching load, at a salary of \$110.50 for April and \$182.00 for May.
- l. Mrs. Carolyn Anfinson, A.B., part-time Instructor in Music for three weeks, taking over a portion of Mr. Warner's work in stringed instruments, \$25.00.

3. Resignations:

- a. Walter D. Albert, Ph.D., Assistant Professor of Chemistry, effective November 6, 1942, to accept a Professorship of Chemistry-Physics in the State Teachers College at Slippery Rock, Pennsylvania, at a salary of \$3,556 for nine months.
- b. Emily V. Baker, A.M., Assistant Professor and Sixth Grade Critic, effective October 31, 1942, to accept a position as Professor of Elementary Education and Director of

Teacher Training in the State Teachers College at Frostburg, Maryland, at a salary of \$3,000 for nine months.

- c. Mrs. Janice Meredith Crews, A.M., substitute Instructor in English-Speech, effective December 31, 1942, in order to return to home life since her husband cannot enlist because of change in age requirement.
 - d. Walter H. Schaefer, Ph.D., substitute Assistant Professor of Zoology, effective February 25, to accept a commission in the Army Air Corps.
 - e. Ethel E. Little, M.D., College Physician and Assistant Professor of Hygiene, effective February 28, 1943, in order to accept a similar position at the State Teachers College in Cortlandt, New York, with a salary prospect of \$4,000.
 - f. Lois Wilna Dale, Ph.D., Assistant Professor of Chemistry, effective June 1, 1943, in order to enter industrial chemistry with the Hercules Powder Company.
4. Change of Status :
- a. Earl S. Dickerson, Ph.D., Assistant Professor of Commerce, to same and Acting Head of the Department of Commerce, during the absence of Dr. James M. Thompson in military service, at a salary of \$300 per month, effective November 16, 1942.
 - b. Winnie Davis Neely, Assistant Professor of English, serving as high school critic during the leave of absence of Dr. Seth A. Fessenden, has been transferred back to $\frac{3}{4}$ college- $\frac{1}{4}$ high school teaching, in the reorganization of teaching duties brought about by Ensign Grace Williams' leave of absence.
 - c. Rudolph D. Anfinson, Ph.D., Assistant Professor of Music, to Acting Head of the Department of Music during the leave of absence of Dr. Leo J. Dvorak, effective April 14, 1943, with \$20 added in salary for the months of April and May.
5. New Faculty :
- a. Lois V. Johnson, B.Ed., Northern Illinois State Teachers College, 1938; A.M., Northwestern University, 1939, as Instructor and Sixth Grade Critic, vice Emily V. Baker resigned, beginning October 29, 1942, at a salary of \$220 per month.
 - b. Edgar C. Little, B.S., Cotner College, 1925; M.S., State University of Iowa, 1932; further graduate study at University of Colorado, University of Nebraska and State University of Iowa, as Instructor in Chemistry, vice Walter D. Albert resigned, beginning November 30 with the opening of the winter quarter, at a salary of \$260 per month.

PROCEEDINGS

6. Summer School Faculty, 1943:

The following faculty members are recommended for employment during the first and second half-terms of summer school in 1943, in the departments and at the salaries listed. Salaries for the first six-week term are evenly divided between the months of June and July, and for the second term evenly divided between the months of July and August.

First Half-Term, June 7-July 16

	June Salary	July Salary	Total Salary
Mildred Whiting, Ph.D.....	\$ 225.00	\$ 225.00	\$ 450.00
Louis Hoover, Ed.D.....	187.50	187.50	375.00
Botany			
Ernest L. Stover, Ph.D.....	292.50	292.50	585.00
Chemistry			
Harris E. Phipps, Ph.D.....	240.00	240.00	480.00
Commerce			
Earl S. Dickerson, Ed.D.....	225.00	225.00	450.00
Katherine Humphrey, A.M.....	165.00	165.00	330.00
Jessie M. Hunter, A.M.....	157.50	157.50	315.00
Education			
Donald A. Rothschild, Ph.D.....	247.50	247.50	495.00
Hans C. Olsen, Ph.D.....	225.00	225.00	450.00
Arthur U. Edwards, Ph.D.....	225.00	225.00	450.00
Bryan Heise, Ph.D.....	240.00	240.00	480.00
J. Oliver Carson, A.M.....	180.00	180.00	360.00
English			
Isabel McKinney, A.M.....	300.00	300.00	600.00
Franklyn L. Andrews, A.M.....	236.25	236.25	472.50
Winnie D. Neely, A.M.....	180.00	180.00	360.00
Foreign Language			
Kevin Guinagh, Ph.D.....	240.00	240.00	480.00
Geography			
Ruby Harris, S.M.....	225.00	225.00	450.00
Rose Zeller, Ph.D.....	210.00	210.00	420.00
Home Economics			
Sadie O. Morris, Ph.D.....	225.00	225.00	450.00
Wilma Warner, A.M.....	150.00	150.00	300.00
Industrial Arts			
Walter A. Klehm, Ed.D.....	255.00	255.00	510.00
Library			
Mary J. Booth, B.L.S.....	251.25	251.25	502.50
Esther I. Duggleby, M.S.L.S.....	150.00	150.00	300.00
May Smith, M.S.L.S.....	150.00	150.00	300.00
Harriet Love, M.S.L.S.....	150.00	150.00	300.00
Margaret Ekstrand, B.S.L.S.....	112.50	112.50	225.00
Mathematics			
Edson H. Taylor, Ph.D.....	375.00	375.00	750.00
Ruth Hostetler, A.M.....	202.50	202.50	405.00
Music			
Rudolph D. Anfinson, Ph.D.....	225.00	225.00	450.00
Ethel I. Hanson, A.M.....	176.25	176.25	352.50
Physical Education (Men)			
Charles P. Lantz, Ph.D.....	258.75	258.75	517.50
Physical Education (Women)			
Florence McAfee, Ed.D.....	225.00	225.00	450.00
Edith C. Haight, A.M.....	180.00	180.00	360.00
Physics			
Ora L. Railsback, Ph.D.....	285.00	285.00	570.00
William M. Pierce, Ph.D.....	217.50	217.50	435.00
Social Science			
Charles H. Coleman, Ph.D.....	255.00	255.00	510.00
Glenn H. Seymour, Ph.D.....	240.00	240.00	480.00
Donald R. Alter, Ph.D.....	217.50	217.50	435.00
William G. Wood, Ph.D.....	202.50	202.50	405.00
Speech			
P. Merville Larson, Ph.D.....	225.00	225.00	450.00

TEACHERS COLLEGE BOARD

	June Salary	July Salary	Total Salary
Zoology			
Charles S. Spooner, Ph.D.....	\$ 270.00	\$ 270.00	\$ 540.00
Donald C. Lowrie, Ph.D.....	202.50	202.50	405.00
Teachers College Elementary School			
Margaret B. Donley, A.M.....	195.00	195.00	390.00
Mary S. Samter, A.M.....	157.50	157.50	315.00
Nannilee Saunders, A.M.....	183.75	183.75	367.50
Myrtle Arnold, A.M.....	183.75	183.75	367.50
Bernice Bankson, A.M.....	176.25	176.25	352.50
Lois Johnson, A.M.....	165.00	165.00	330.00
Edith Levake, A.M.....	217.50	217.50	435.00
Mary Thompson, R.N.....	131.25	131.25	262.50
	<u>\$10,612.50</u>	<u>\$10,612.50</u>	<u>\$21,225.00</u>

Second Half-Term, July 19-August 20

	July Salary	August Salary	Total Salary
Art			
Louis Hoover, Ed.D.....	\$ 187.50	\$ 187.50	\$ 375.00
Botany			
H. Frederick Thut, Ph.D.....	225.00	225.00	450.00
Chemistry			
Edgar C. Little, A.M.....	195.00	195.00	390.00
Commerce			
Marvin Smith, M.S.....	161.25	161.25	322.50
Education			
Donald A. Rothschild, Ph.D. (½).....	123.75	123.75	247.50
Arthur U. Edwards, Ph.D. (½).....	112.50	112.50	225.00
Bryan Heise, Ph.D.....	240.00	240.00	480.00
English			
Howard DeF. Widger, Ph.D.....	300.00	300.00	600.00
Buren C. Robbins, A.M.....	195.00	195.00	390.00
Foreign Language			
Kevin Guinagh, Ph.D.....	240.00	240.00	480.00
Geography			
Rose Zeller, Ph.D.....	210.00	210.00	420.00
Industrial Arts			
Walter A. Klehm, Ed.D., (½).....	127.50	127.50	255.00
Library			
Esther Duggleby, M.S.L.S.....	150.00	150.00	300.00
May Smith, M.S.L.S.....	150.00	150.00	300.00
Mathematics			
Hobart Heller, Ph.D.....
Gertrude Hendrix, A.M.....	217.50	217.50	435.00
Music			
Rudolph D. Anfinson, Ph.D.....	225.00	225.00	450.00
Physical Education (Men)			
Winfield S. Angus, M.S.....	187.50	187.50	375.00
Physical Education (Women)			
Mabel Hupprich, M.S.....	180.00	180.00	360.00
Physics			
Ora L. Railsback, Ph.D.....	285.00	285.00	570.00
Social Science			
Charles H. Coleman, Ph.D. (½).....	127.50	127.50	255.00
Glenn H. Seymour, Ph.D. (½).....	120.00	120.00	240.00
Donald R. Alter, Ph.D. (½).....	108.75	108.75	217.50
William G. Wood, Ph.D. (½).....	101.25	101.25	202.50
Speech			
P. Merville Larson, Ph.D.....	225.00	225.00	450.00
Zoology			
Donald C. Lowrie, Ph.D.....	202.50	202.50	405.00
	<u>\$4,597.50</u>	<u>\$4,597.50</u>	<u>\$9,195.00</u>

PROCEEDINGS

RECAPITULATION—SUMMER QUARTER

	June Payroll	July Payroll	August Payroll
First half-term	\$10,612.50	\$10,612.50	
Second half-term		4,597.50	\$ 4,597.50
	<u>\$10,612.50</u>	<u>\$15,210.00</u>	<u>\$ 4,597.50</u>
Total First half-term.....			\$21,225.00
Total Second half-term.....			<u>9,195.00</u>
GRAND TOTAL			<u>\$30,420.00</u>

III. OTHER EMPLOYEES

1. Madge E. Moore, Junior Stenographer, returned to duty on March 6, 1943, after six months' leave of absence during which time she completed the requirements for the degree of Bachelor of Education, which will be conferred on May 28.
2. John W. Eaton, Junior Stenographer, substituting for Madge E. Moore, completed duty as of March 5, 1943, and accepted a position as commerce teacher in the Oakland, Illinois, Community High School.
3. Mrs. Maxine Rennels Frame, Junior Stenographer in the college Business Office, resigned March 16 in order to take a position as teacher of mathematics in the Charleston High School. Mrs. Frame's duties are being cared for by student help until after the next civil service examination on May 29, when a requisition will be filed for her successor.

IV. ORGANIZATION

1. Summer school for 1943 follows the plan of two half-terms, the first of six weeks from June 7 to July 16, inclusive, and the second of five weeks from July 19 to August 20, inclusive.
2. The following calendar is proposed for the school year 1943-44:

FALL QUARTER, 1943-44 (Twelve Weeks)

Monday, September 6.....Registration
 Tuesday, September 7.....Classes begin
 Friday, October 15 }.....Twenty-ninth Annual Homecoming
 Saturday, October 16 }
 Thursday, November 25.....Thanksgiving holiday
 Friday, November 26.....Fall Quarter closes

WINTER QUARTER, 1943-44 (Twelve Weeks)

Monday, November 29.....Registration
 Thursday, December 23.....Christmas holiday begins
 Tuesday, January 4.....Classes resume
 Wednesday, March 1.....Winter Quarter closes

SPRING QUARTER, 1943-44 (Twelve Weeks)

Monday, March 6.....Registration
 Friday, April 7.....Good Friday holiday
 Sunday, May 21.....Baccalaureate
 Friday, May 26.....Commencement

SUMMER QUARTER, 1944 (Eleven Weeks)

First half-term (six weeks)

Monday, June 5.....Registration

Friday, July 14.....Term ends

Second half-term (five weeks)

Monday, July 17.....Registration

Friday, August 18.....Term ends

V. THE CURRICULUM

1. Plans are being made to set up a two-year program of studies for use as a basis for securing certification for teaching in the elementary schools by means of a State examination.
2. The regular four-year curricula are being revised to meet the new certification requirements.

VI. BUILDINGS AND GROUNDS

1. The bedrooms and corridors of the women's dormitory were redecorated during the Christmas holiday. New window shades have been added throughout the building.
2. Considerable redecoration has been done in the Training School and new window shades installed.
3. The roof and parapet walls of the eastern and western extensions of the Practical Arts Building have been repaired, and the major portion of the building redecorated.
4. The automatic stokers for the two older boilers in the heating plant have been completed, and electrical motor equipment installed.
5. A contract has been let for the rehabilitation of the Old Gymnasium, with the work to be completed during the summer.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

1. Eastern is pleased to announce the granting of a \$200 cash scholarship for 1943-44, by the Illinois Congress of Parents and Teachers. This scholarship will be awarded to a student graduating from a high school with an active Parent-Teacher Association on the basis of scholarship and financial need.
2. Marguerite Little, graduate of the Paris, Illinois, high school, B.Ed. Eastern, 1943, has been awarded the annual graduate scholarship at the University of Illinois for 1943-44. Miss Little will study for a Master of Arts degree in English with Latin and French as minor subjects.
3. It is hoped that the high awards received by the student newspaper, The Teachers College News, did not escape attention when announced. First place for thirteen consecutive years as the best college newspaper in Illinois is a somewhat outstanding achievement.

IX. MISCELLANEOUS

1. Permission is requested to begin the organization of a Child Development Laboratory to serve both the campus children and the children of the area. Room is now available on the

third floor of the Training School, and the part-time services of staff members in Education and Psychology can be put to use without extra cost. The local staff and facilities of the Division for Delinquency Prevention can also be utilized without cost. Such organized service is much needed, and will cover testing in the fields of hearing, sight, speech, nutrition, health, mental growth and educational accomplishment. Such service on the part of State agencies was stressed by recent conferences in Chicago, and emphasized as a duty by Governor Green.

2. The annual reports of the Bureau of Teacher Placement, and the Annual Financial Report of the College, were mailed to Board members and the Presidents, earlier in the school year.

X. SUMMARY

Action of the Teachers College Board is requested on the following items:

1. Recommendation for transfer of \$3,690 to cover the 1942-43 Teachers College Scholarships, to the Income Fund account of Eastern Illinois State Teachers College.
2. Leave of absence for military service for the duration of the war emergency to Dr. Robert A. Shiley, Dr. James M. Thompson, Miss Grace Williams, Dr. Walter M. Scruggs, Dr. Leo J. Dvorak and Robert A. Warner, as stated in this report.
3. Leave of absence to Dr. J. Glenn Ross, Dr. Wayne P. Hughes and Dr. Russell H. Landis, as stated in this report.
4. Employment of Mrs. Janice M. Crews, Mrs. Edith S. Alter, Mrs. Katherine Humphrey, Dr. P. Merville Larson, Clayton M. Miller, Buren C. Robbins, Dr. Walter H. Schaefer, Dr. Donald C. Lowrie, Mrs. Helen E. L. Taylor, Harry Owen, Mrs. Genevra Dvorak and Mrs. Carolyn Anfinson, as substitute instructors under the conditions stated in this report.
5. Resignations of Dr. Walter D. Albert, Dr. Emily V. Baker, Mrs. Janice M. Crews, Dr. Walter H. Schaefer, Dr. Ethel E. Little and Dr. Lois Wilna Dale, as stated.
6. Change of status of Dr. Earl S. Dickerson, Miss Winnie Davis Neely and Dr. Rudolph D. Anfinson, as stated.
7. Employment of Lois V. Johnson and Edgar C. Little as new faculty members in the positions and at the salaries stated.
8. Return of Madge E. Moore to duty as Junior Stenographer.
9. Resignation of Mrs. Maxine Rennels Frame as Junior Stenographer, and privilege of filling position when certified persons are available.
10. Approval of calendar for 1943-44 as submitted.
11. Permission to begin the organization of a Child Development Laboratory.
12. Employment of faculty for the first and second summer half-terms as listed.

Respectfully submitted,
 ROBERT G. BUZZARD, *President.*

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

June 10, 1943

The members of the Teachers College Board and the college presidents met on Thursday, June 10, 1943, at 7:30 P. M., in the new science building at the Northern Illinois State Teachers College, De Kalb. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting.

The following members of the Board were present:

Miss Harriet McIntire
Mrs. Helen R. Pegelow
Mr. J. D. Dill
Mr. Charles McMorris

Members absent were:

Mr. J. E. Alschuler
Dr. Preston Bradley
Mr. Otto Beich (present at the June 11 meeting)
Mr. Russell Guin
Mr. Lindell Sturgis
Mr. Vernon L. Nickell, Secretary

Also present at the meeting were:

Mr. Frank G. Thompson, Director
Mr. Edward V. Miles, Acting Coordinator
Mr. Elmer Hitter, Assistant Coordinator
Department of Registration and Education
Mr. Karl L. Adams, President
Northern Illinois State Teachers College
Dr. Frank A. Beu, President
Western Illinois State Teachers College
Dr. Roscoe Pulliam, President
Southern Illinois State Normal University
Dr. Robert G. Buzzard, President
Eastern Illinois State Teachers College
Arrived for June 11 meeting
Dr. R. W. Fairchild, President
Illinois State Normal University
Normal, Illinois
Arrived for June 11 meeting

Director Thompson brought up the matter of the resolution adopted relating to the reinsuring of death risks of the Retirement System for those participants given a leave of absence for military service by the various institutions. This is contingent upon similar action being taken by other employers under the System, including the teachers colleges and the State surveys. Mr. Thompson suggested that all leaves granted by the teachers colleges should include this clause—"subject to the resolution adopted by the Board with respect to the University Retirement System." Forms prepared by the University of Illinois will be sent to the colleges.

President Adams, as senior president, presented the report for the Northern Illinois State Teachers College. He commented on the fact that the college was very much pleased to report that the case of Miss Donalda Morrison had been satisfactorily cleared and that Miss Morrison was now receiving disability benefits under the Retirement System. The college was placing her on leave subject to the disability which means that at such time that she is able to return to work and earn salary equal to the sum she is now being paid by the System, she will be permitted to do so or else the disability payment will be discontinued.

President Adams commented on the difficulty Northern is meeting constantly in hiring and keeping laborers and janitors as well as domestics. Director Thompson stated that in his opinion the new classification would go into effect. President Adams stated that this would cause an upheaval among the employees and upset the salary schedule since some would be reclassified and would be receiving several hundred dollars more than they were now receiving. He stated it would be necessary in most cases to change titles to keep the salaries within bounds and in accord with the type of work these people were doing. Director Thompson agreed this would be necessary. President Adams presented the salary schedule for Northern for the year 1943-1944, based on the new salary increments for the faculty with increases for the employees, all set up on the new classification.

President Adams presented briefly for the information of the Board a matter connected with housing. The National Housing Agency, with offices in Chicago, had sent representatives to the college to make arrangements for the use of Williston Hall, women's dormitory, for the housing of women war workers and their children. After looking over the situation and seeing the transportation difficulties as well as other factors inconvenient to war workers, the matter settled itself for the present. Director Thompson stated that the Board would not agree to any such arrangement and the members of the Board present unanimously agreed.

There were no objections to the report of President Adams, but since there was no quorum present, no action could be taken.

President Pulliam presented the report for the Southern Illinois State Normal University. Director Thompson suggested that the clause

“subject to the resolution adopted by the Board with respect to the University Retirement System” be added to every leave granted for those entering the military services. President Pulliam stated that this was understood. The same situation with respect to employees’ classification and salary is being encountered at Southern as at Northern and it has been necessary here to change titles in order to keep the wages of laborers and janitors within the salary schedule. President Pulliam presented the salary schedule for the year 1943-1944 with the new increments as set up in the schedule. He stated he felt Southern would have no difficulty in meeting the salary schedule unless the war ended and created new problems of a huge increase in enrollment. The question of naming the stadium “McAndrew Stadium” was brought up. President Pulliam stated the public had taken the name for granted and he wanted the permission of the Board to have it named thus. Director Thompsan said that was satisfactory since there was no real objection to it.

There was no objection to the report of President Pulliam, but it also was not approved since there was no quorum present.

President Beu presented the report for the Western Illinois State Teachers College.

Several changes were announced by President Beu for the report. These had occurred after the report had been prepared. Mrs. Edithe Crabb, college nurse, was to be listed at \$160 instead of \$150 per month. Mrs. Marjorie L. Smith was added to the staff in chemistry for nine months at \$225 per month. Mr. Robert W. Barnwell, physical education for men, was employed at \$225 per month. On Page 3, Janitor II, formerly classified as Superintendent of Buildings, was a change at \$160 per month.

With the exception of Item 14 relating to the offering of graduate work, there were no objections to the report of President Beu. Action on this was postponed for Friday.

President Adams announced that the meeting would begin at 9:30 A. M. on Friday with luncheon at Williston Hall at 12:15. He asked the Board and the presidents to meet in his office promptly at 3:30 since the academic procession would leave the Administration Building at 4:00 P. M. sharp. There was to be open house in the new science building during the afternoon preceding the exercises and also for several hours following the exercises.

Meeting adjourned 10:30 P. M.

FRIDAY, JUNE 11

The Board met at 9:30 A. M. to continue its session.

President R. W. Fairchild and Mr. Otto Beich were present. A wire from President Buzzard announced transportation difficulties

and stated he would arrive at 10:41. Director Thompson stated that those Board members not present had excellent reasons for not being there. Mr. Russell Guin had telephoned the previous evening since he had fully expected to be at the meeting. Mr. Thompson had a letter from Mr. Alschuler and President Adams had received a letter of regret at not being able to attend from Dr. Bradley. Mr. Sturgis had also written.

After brief discussion and review of the reports presented the preceding evening, Mr. Beich moved that the reports of President Adams, President Pulliam, and President Beu be approved subject to the corrections made. Seconded by Mr. Dill. Motion carried unanimously.

President Fairchild presented the report for the Illinois State Normal University. The salary schedule was presented for 1943-1944 with leaves of absence with half pay for one year for eight persons who were planning to do further graduate work. All of these persons come under the provisions set up for this plan as it was discussed by the finance committee. President Fairchild stated in some cases it would be necessary to replace these people, but in most instances their work would be absorbed, thus making a net financial gain for the college.

Director Thompson stated he believed it was a good idea to institute this policy and put it into effect this year so that it would be there. The idea was to save on salaries for the colleges when it was first presented. President Fairchild stated he would not like to discriminate between faculty members who asked for leaves on this basis and grant it to those whose work could be absorbed and refuse it to those for whom replacements would need to be made. Mr. Thompson stated as long as there was a net financial gain in the transactions, the plan had his approval.

President Fairchild explained the situation with respect to the high school at Towanda with which Normal had discontinued its agreement for student teaching, thereby saving approximately \$12,000, \$8,000 of which was for salaries, and \$4,000 for transportation. He stated, however, that the agreement was discontinued because the high school did not meet the requirements set up by the University of Illinois and not because of the saving.

President Fairchild stated that since preparing his report, he had received information concerning the V 12 program and they expected about 300 students, all of whom seemed to be upperclassmen, coming from nineteen colleges in Illinois and from the University of Minnesota. This was given as a matter of information and interest for the Board.

Mr. Dill moved the adoption and approval of President Fairchild's report with the exception of Item 4. Seconded by Mrs. Pegelow. Motion carried unanimously.

President Buzzard presented the report for the Eastern Illinois State Teachers College. He stated the salary schedule for 1943-1944 had been studied and approved by the Advisory Committee for the college. Director Thompson stated the adoption and approval of the reports should all be subject to any changes that might be worked out in the classification. Mr. Thompson said he would arrange a conference with Mr. Hunter to take up the items that need adjustment in detail and obtain his approval so that it would be in shape to present to the Governor. There are many things about the classification that are harmful.

Director Thompson asked whether the leave of absence for Dr. Ora Railsback had been given with the understanding of the new ruling set up by the Retirement system. President Buzzard stated that was understood.

There was some discussion about the curriculum change proposed for Eastern as outlined under V which would offer two years of general college work and two years of professional training. Director Thompson stated he felt that approval of this item should be made after discussion by the entire Board since several of those absent were vitally interested and should have an opportunity to study this question.

Items 1, 2, and 3 under IX concerning the signing of the "pledge to teach," the question of the tuition charge to undergraduates desiring to transfer credits to another college or university, and the changing of the degree to a Bachelor of Science in Education, were discussed by the Board. Again, it was felt that the entire Board should be present to take the step of approval or disapproval. The presidents agreed they would be willing to subscribe to item 3 concerning the change in degree since this has caused some misunderstanding and since the degree was conferred in only six states.

Mr. Dill moved the approval and adoption of the report of President Buzzard with the exception of Items 13, 14, 15 and 16 in the Summary and with corrections made as to leaves of absence. Seconded by Mrs. Pegelow and carried unanimously.

Director Thompson stated that the new business manager at Normal had been approved as presented in the report of President Fairchild. He also stated that Mr. Miles would continue his services for approximately another month and Mr. Hitter would act as coordinator. Miss McIntire moved the appointment of Mr. Hitter as coordinator and Mr. Dill seconded the motion. Motion carried. Mr. Hitter will act as coordinator for the duration.

Mr. Miles gave a brief report on the financial status of the colleges. He stated that in the aggregate, the financial picture was much better than had been anticipated and was better than it was during the preceding biennium. It was his idea that the State Auditor would set up two appropriations for the Income Fund against which the five colleges

could submit vouchers. The colleges will need to be given an allotment from each of these appropriations in order to avoid issuing vouchers in excess of the appropriations. These allotments will probably be in the amounts set up in the budgets. The picture was not at all displeasing and Director Thompson concurred with this statement.

Miss McIntire moved the approval of the minutes of the last meeting and remarked upon their excellent appearance. Seconded by Mr. Dill. Motion carried.

Mr. Dill moved the approval of the faculty salary schedule as submitted by the faculty committees of the teachers colleges at the meeting in Carbondale on September 28, 1942. Seconded by Mrs. Pege-low, motion carried unanimously.

Director Thompson stated that it seemed necessary to call another meeting of the Board early in July to take up several very important matters for which there had been no time at this meeting. He also felt the entire Board should have opportunity for discussion at that time. Following are the items comprising the agenda for that meeting which will be held early in July. Reports from the colleges will not be needed except for the items included in the agenda since the entire time will be taken for detailed discussion of these points.

1. Discussion of the five-year plan and offering of graduate work.
2. Report on the implications of the Leland Survey.
3. Organization of a two-year general college as a background for beginning professional preparation for teaching in the third or junior year, and granting the present junior college diploma for satisfactory completion of such a curriculum.
4. Repeal of the requirement of signing a pledge to teach when entering a teacher training institution under the supervision of the State Teachers College Board.
5. Repeal of the present tuition charge to students transferring credits earned at a teacher training institution under the supervision of the State Teachers College Board.
6. Change in the title of the Bachelor's degree granted by the Illinois teachers colleges to a Bachelor of Science in Education, so as to conform with the practice at the University of Illinois.

Meeting adjourned at 12:30 P. M.

FRANK G. THOMPSON,
Chairman,
Teachers College Board

ATTEST:

VERNON L. NICKELL,
Secretary,
Teachers College Board

**REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
MACOMB**

June 10, 1943

I. STUDENTS—No report.

II. FACULTY

A. Faculty list, with salary schedule, for regular college year of 36 weeks, beginning September 1, 1943, to be paid from Salary and Wages appropriation, providing the sum of money specified in House Bill Number 628 is available:

Name, Classification and Department	Salary Per Month	Salary 9 Months
Archer, J. L., Professor, Extension.....	\$380.00	\$3,420.00
Ayre, H. G., Associate Professor, Mathematics.....	310.00	2,790.00
Bailey, D. L., Associate Professor, Education.....	370.00	3,330.00
Beighey, Clyde, Professor, Commerce.....	385.00	3,465.00
Bennett, C. W., Assistant Professor, Chemistry.....	275.00	2,475.00
Bennett, Mary, Associate Professor, Biology.....	310.00	2,790.00
Bodine, M. G., Associate Professor, History.....	310.00	2,790.00
Bonham, Tressie, Assistant Professor, Home Economics.....	275.00	2,475.00
Brophy, Kathleen, Assistant Professor, Physical Education.....	270.00	2,430.00
Brown, C. H., Instructor, Mathematics.....	270.00	2,430.00
Burke, Marjorie, Instructor, Training School.....	245.00	2,205.00
Carson, Ruth, Associate Professor, Foreign Language.....	340.00	3,060.00
Colby, Eva, Associate Professor, Home Economics.....	320.00	2,880.00
Cooper, Bessie, Assistant Professor, Training School.....	315.00	2,835.00
Corbin, Mabel, Emerita, English.....	130.00	1,170.00
Cordell, Grace, Instructor, Library.....	85.00	765.00
Crabb, Edythe, College Nurse, Health.....	150.00	1,350.00
Crilly, Karl, Associate Professor, Music.....	295.00	2,655.00
Duncan, Myrtle, Assistant Professor, Training School.....	275.00	2,475.00
Eller, W. H., Associate Professor, Physics.....	330.00	2,970.00
Evans, Cecile, Assistant Professor, Training School.....	275.00	2,475.00
Garner, C. W., Instructor, Physical Education.....	275.00	2,475.00
Garwood, Irving, Professor, English.....	435.00	3,915.00
Gaylor, George, Emeritus, Extension.....	137.44	1,209.96
Ginnings, R. M., Emeritus, Mathematics.....	175.55	1,579.95
Hays, Martha, Instructor, Training School.....	75.00	675.00
Hesh, Claude, Assistant Professor, Geography.....	265.00	2,385.00
_____, College Nurse, Health.....	130.00	1,170.00
Hoover, Isabel, Assistant Professor, English.....	275.00	2,475.00
Horrabin, Waldo, Assistant Professor, Chemistry.....	265.00	2,385.00
Laffin, Allan, Instructor, Commerce.....	265.00	2,385.00
Linder, R. G., Associate Professor, Education.....	320.00	2,880.00
Locke, Mildred, Instructor, Training School.....	75.00	675.00
Miller, Rayman, Assistant Professor, Industrial Arts.....	265.00	2,385.00
Miner, Sarah, Instructor, Home Economics.....	255.00	2,295.00
Mitchell, Beulah, Assistant Professor, Training School.....	275.00	2,475.00
Nelson, Carl, Assistant Professor, Music.....	265.00	2,385.00
Oathout, C. H., Professor, Agriculture.....	380.00	3,420.00
Ohlson, Floyd, Instructor, Music.....	220.00	1,980.00
Pearce, Clifford, Assistant Professor, Education.....	265.00	2,385.00
_____, Assistant Professor, English.....	250.00	2,250.00
Pence, Helen, Assistant Professor, Training School.....	275.00	2,475.00
Potter, Olive, Assistant Professor, Physical Education.....	275.00	2,475.00
Pottle, Theodora, Associate Professor, Art.....	310.00	2,790.00
Ray, Ethel, Assistant Professor, Education.....	275.00	2,475.00
Reynolds, Juna, Instructor, English.....	240.00	2,160.00
Robinson, Julius, Instructor, Commerce.....	270.00	2,430.00
Robinson, Laretta, Instructor, Training School.....	245.00	2,205.00
Sallee, Roy, Assistant Professor, Biology.....	275.00	2,475.00
Schannenk, Margaret, Assistant Professor, Training School.....	275.00	2,475.00
Schleier, Louis M., Professor, Education.....	385.00	3,465.00
Schory, Harold, Associate Professor, English.....	320.00	2,880.00
Schreiber, Edwin W., Associate Professor, Mathematics.....	340.00	3,060.00
Scott, Elna, Assistant Professor, Training School.....	275.00	2,475.00
Seal, Harvey C., Associate Professor, History.....	320.00	2,880.00

PROCEEDINGS

Name, Classification and Department	Salary Per Month	Salary 9 Months
Shake, Kimbrough, Instructor, Visual Aids	\$210.00	\$ 1,890.00
_____, Instructor, Physical Education	250.00	2,250.00
Shultz, James, Instructor, Physical Education	250.00	2,250.00
Simpkins, R. R., Professor, Education	465.00	4,185.00
_____, Instructor, Physical Education	250.00	2,250.00
Sirola, Olga, Assistant Professor, Health	150.00	1,350.00
Sproull, Grace, Assistant Professor, Foreign Language	265.00	2,385.00
Sollars, Velna, Instructor, Commerce	210.00	1,890.00
Smith, Kathryn, Instructor, Training School	245.00	2,205.00
Stenson, Helen E., Instructor, Education	127.00	1,143.00
Strome, Alberta, Instructor, Art	265.00	2,385.00
*Stroup, Esther, Instructor, Home Economics	235.00	2,115.00
Sullivan, John L., Assistant Professor, Agriculture	265.00	2,385.00
Swofford, Lyndal, Assistant Professor, Library	280.00	2,520.00
_____, Instructor, Library	225.00	2,025.00
Terrill, Jennette, Assistant Professor, Training School	240.00	2,160.00
Tillman, Arthur G., Professor, Geography	385.00	3,465.00
Vawter, Gladys, Assistant Professor, English	275.00	2,475.00
Voss, Hertha, Assistant Professor, Commerce	255.00	2,295.00
Waggoner, Harry D., Professor, Biology	445.00	4,005.00
Wardell, Margaret, Instructor, Library	225.00	2,025.00
Watters, Hilda, Associate Professor, History	310.00	2,790.00
_____, Assistant Professor, History	275.00	2,475.00
Welick, Arthur A., Associate Professor, History	310.00	2,790.00
Welker, Dorothy, Instructor, English	210.00	1,890.00
Wetzel, Wayne, Associate Professor, Industrial Arts	370.00	3,330.00
Wild, Theresa, Associate Professor, Music	310.00	2,790.00
_____, Instructor, Chemistry	250.00	2,250.00
_____, Assistant Instructor, Music	250.00	2,250.00
Total		\$204,957.91

*With maintenance

B. President and Employees for 1943-1944, for twelve months, beginning July 1, 1943, to be paid from Salary and Wages appropriation:

Name and Classification	Salary Per Month	Salary 12 Months
Asher, C. E., Master Mechanic	\$225.00	\$2,700.00
Beu, F. A., President	625.00	7,500.00
Bishop, Lucille, Stenographer, II	150.00	1,800.00
Burress, Edna, Account Clerk I	150.00	1,800.00
Carson, Roy, Fireman	125.00	1,500.00
Champion, O. L., Business Manager	320.00	3,840.00
Cromer, Thomas, Laborer	105.00	1,260.00
Elam, William, Janitor	115.00	1,380.00
Foreman, Don S., Grounds Foreman	165.00	1,980.00
Graves, Earl, Laborer	120.00	1,440.00
Grimm, Robert, Laborer	105.00	1,260.00
Hodges, Kenneth, Janitor	120.00	1,440.00
Johnson, Marjorie, Stenographer II	155.00	1,860.00
Kessling, Ralph, Janitor	120.00	1,440.00
Kirkbride, Chester, Janitor	122.50	1,470.00
Leighty, Elberty, Janitor	122.50	1,470.00
Lemmer, Guy, Watchman	122.50	1,470.00
Locke, Ellis, Fireman	122.50	1,470.00
Mason, Mary, Domestic	85.00	1,020.00
McGaughey, Irwin, Watchman	115.00	1,380.00
Moon, Marion, Laborer	122.50	1,470.00
Shifley, Howard, Janitor	115.00	1,380.00
Stewart, Earl, Janitor	115.00	1,380.00
Thompson, Dean, Laborer	115.00	1,380.00
Wallter, Walter, Laborer	115.00	1,380.00
Venard, Mary, Domestic	85.00	1,020.00
Weaver, Betty, Stenographer I	125.00	1,500.00
_____, Fireman	125.00	1,500.00
_____, Carpenter	125.00	1,500.00
_____, Painter	125.00	1,500.00
Reserve to meet Classification Schedule if it goes into effect		1,800.00
Total		\$55,290.00

C. Administrative faculty members for 1943-1944 for twelve months, beginning September 1, 1943, to be paid from Salary and Wages appropriation:

TEACHERS COLLEGE BOARD

Name and Classification	Salary Per Month	Salary 12 Months
Currens, F. H., Professor and Dean of College.....	\$450.00	\$ 5,400.00
Hansen, Minna, Dean of Women.....	250.00	3,000.00
O'Dell, DeForest, Eng. Instructor, Director of Public Relations..	265.00	3,180.00
TerKeurst, Arthur A., Dean of Men.....	260.00	3,120.00
Total		\$14,700.00

D. Employees for regular year of twelve months, beginning July 1, 1943, to be paid from the Teachers College Income Fund:

Name and Classification	Salary Per Month	Salary 12 Months
Alford, Adda, Domestic.....	\$ 60.00	\$ 720.00
Burton, Edna, Cook I.....	80.00	960.00
Carruthers, Emma, Laborer.....	65.00	780.00
Crabill, Alice, Director of Monroe Hall.....	155.00	1,860.00
Crain, Bessie, Cook.....	65.00	780.00
Henry, Margaret, Laundress.....	60.00	720.00
Nelson, Charles, Janitor.....	115.00	1,380.00
Oitker, Lela, Pastry Cook.....	65.00	780.00
Student Help and Lectures.....		7,120.00
Total		\$15,100.00

E. Affiliated Schools faculty list, for the regular term of thirty-six weeks, to be paid from the Salary and Wages appropriation:

Name and Classification	Salary Per Month	Salary 9 Months
Burgard, Albert, Rural Teacher.....		\$ 630.00
Dixon, Dorothy, High School Teacher.....		450.00
Duren, Juell, High School Teacher.....		225.00
Frank, Aline, High School Teacher.....		225.00
Hickam, Irene, High School Teacher.....		180.00
Hinman, Hazel, High School Teacher.....		450.00
Lashbrook, Orren, Village Teacher.....		540.00
Parker, Paul, High School Teacher.....		495.00
Platt, Mabel, Village Teacher.....		315.00
Schmitz, Mary, Rural Teacher.....		540.00
Sowers, Marvin, Village Teacher.....		450.00
Tingley, Estelle, High School Teacher.....		180.00
Thornton, William, High School Teacher.....		180.00
Watson, Abbie Frey, Rural Teacher.....		450.00
Total		\$5,310.00

F. The following is a list of the faculty members and employees who will be on the retired list by September 1, 1943:

DeCamp, W. E.
 Donohoe, Laura E.
 Jackson, Fanny R.
 Morgan, W. P.
 Schuppert, W. L.
 Shifley, Charles
 Straight, M. K.
 Thompson, Katharine
 Wear, Roscoe

Estimated cost made by the University Retirement Board Committee, \$41,125.00.

G. Disability :

1. Mr. Luther Jackson, a night watchman, was granted disability benefit at the rate of \$56.00 per month, beginning November 1, 1942, and is limited to last payment, April, 1954, by the University Retirement Fund Board. This is presented to the Board as a matter of record, as it has been taken care of under the provisions of the University Retirement System.

H. Deaths :

1. It is with regret that I report the death of Mr. E. E. Van Cleve. He served as a teacher and leader in the field of education at Western from 1912 until 1936. In 1936 he retired and moved to California. He died on April 15, 1943.

I. Retirement :

1. Miss Katherine Thompson, critic teacher, requests voluntary retirement effective July 16, 1943. Miss Thompson is sixty-eight years of age and in poor health. It is recommended that her request be granted.
2. Mr. W. L. Schuppert, head of the social science department, became 70 years of age on September 3, 1942. He requests his retirement effective September 1, 1943. It is recommended that his request be granted.
3. Mr. Roscoe Wear, a fireman, is 68 years of age and desires to retire due to poor health. He requests retirement effective September 1, 1943. It is recommended that his request be granted.

J. Resignations :

1. Miss Dora Sharp, head of the physical education department for women, has resigned her position effective July 16, 1943.
2. Miss Hazel Olson, a substitute teacher in the second grade for 1942-1943, has an opportunity for a permanent position at the University of Wyoming, starting June 10, 1943. She has requested that her resignation as of June 3, 1943, be accepted.
3. Miss Winifred C. Holden, R.N., resigned on June 4, 1943, in order to study to become a public health nurse. It is recommended that her resignation be accepted.

K. Employment :

1. Mrs. Lera Burgess, of Canton, Illinois, who has a Master's degree from the University of Illinois, will accept the teaching assignment for the summer session from June 7 to July 16, inclusively, for \$200.00 per month to replace Miss Hazel Olson.

III. OTHER SCHOOL EMPLOYEES—No report.

IV. ORGANIZATION—No report.

V. THE CURRICULUM.

A. Graduate Work:

I shall review briefly the progress of graduate work at the Western Illinois State Teachers College:

The Normal School Board, under date of May 25, 1936, contains the following:

“For two years now, committees have been working on the problem of offering the Master’s degree at the Western Illinois State Teachers College. Much information has been gathered, and many sessions have been held. Finally, a recommendation was made to the faculty of the college on May 13, 1936. This recommendation was approved by the faculty, and is available to the Normal School Board for consideration whenever the Board desires to take the matter up.”

The Normal School Board report for Western on December 21, 1936, contains the following statement:

“The members of the faculty, however, are keenly interested in this study, and are beginning to be pretty thoroughly convinced that such work ought to be offered by the Teachers Colleges of Illinois, and that possibly a start toward the work ought to be made even before the end of two years, which was specified by the Board as the time which should expire before Master’s degrees were granted.”

The State Teachers College Board report, under date of September 11, 1939, includes the item quoted below:

“There is a considerable demand for graduate work leading to the Master’s degree in Education, and it may be possible if the summer school should continue its decrease in attendance to offer some courses on the graduate level during the summer terms next year. Recently minimum standards for such work have been approved by the American Association of Teachers Colleges, and twenty-five or more institutions like the teachers colleges in Illinois are giving such work. An expression from the Board on the advisability of undertaking such work in summer terms, if the standards can be met on the budget available, would be appreciated.

“Please observe, also, that this plan adopted by our faculty is very much in keeping with the recent minimum standards for Master’s degrees in teachers colleges, adopted by the American Association of Teachers Colleges in February, 1938, and revised in February, 1939.

“Furthermore, if you will examine the minutes of the Normal School Board, under date of May 25, 1936, at which time the first report mentioned on the previous page was presented, you will find that the following resolution was adopted by the Board:

BE IT RESOLVED: That, in keeping with the trend of the times in teacher education and that the Normal Schools of Illinois may attain the highest measure of efficiency and may meet the demand of the schools of Illinois for more highly developed teachers, we announce as an aim of this Board to investigate the desirability of our Normal Schools so that Masters’ degrees may be granted, but that no Masters’ degrees shall be granted until such time when this Board and the Presidents of the Normal Schools shall determine that the several Normal Schools are fully equipped to confer such degrees; that the proper committee of this Board and the Presidents forthwith undertake the fullest investigation of the needs of the Normal Schools to qualify them for this additional service, and that at least two years preparation and study be given this matter before these degrees can be conferred.

Thus, almost four years ago the Normal School Board, as constituted at that time, set up this problem for our study and report. It is true that at that time the Teachers Colleges of Illinois were prohibited from offering Masters’ degrees for a period of two years, but that expired on May 25, 1938.”

W. P. Morgan

B. High Schools—Additional Rulings Applying to High Schools:

REQUIREMENTS FOR THE RECOGNITION OF ELEMENTARY AND HIGH SCHOOLS

Teacher Training Requirements and Other Rules and Regulations

Report made by President W. P. Morgan
December, 1939

The conditions for the recognition of four-year high schools are set up in the bulletin on “The Recognition and Accrediting of Illinois Secondary Schools,” prepared jointly by the Superintendent of Public Instruction and the University of Illinois, and published under date of June, 1939. In general, this bulletin also applies to two-year and three-year high schools except in those respects in which it is obvious that the criteria do not apply, or where modifications are specifically mentioned. Please note, however, that this bulletin has been reprinted under date of December, 1939, with a few slight but important changes. Some of the most important of these changes are as follows:

"4. All of 'Criterion 6—Administration and Supervision' (pages 39-42 of the Revised December, 1939, Bulletin) is important, but note especially the following from page 41, which applies to four-year high schools: 'Preparation of the School Administrator. The secondary school is under the direction of a well trained and competent school administrator who has had at least two years of teaching experience and *who possesses as a minimum a Master's degree from an acceptable institution of higher education. His training in school administration and supervision includes an appropriately distributed minimum of five units (20 semester hours) of graduate work covering phases of the school administrator's work which are professional in character, such as secondary school administration, curriculum making, the supervision of instruction, personnel and guidance, methods of teaching, educational psychology, philosophy of education, history of education and public school finance. In school systems where the high school principal is responsible to a superintendent of schools, both of these school administrators have the college preparation, professional training and teaching experience indicated in this criterion. (Effective beginning with the school year 1940-1941).'*'

"Note: Nothing in this paragraph should be interpreted as a recommendation that a competent, experienced high school administrator, now employed, who does not possess a Master's degree and who has not had college courses such as those indicated should be replaced by one whose college preparation is in accordance with this criterion. *In general, however, a school administrator who has been employed and has been engaged in the administration of a high school prior to September 1, 1940, whose preparation is not in accord with this criterion, will be expected to continue his training and to complete within a reasonable time the amount and kind of preparation as set forth in this criterion.*"

- C. A summary of questionnaire studies made in several counties in the Western part of the State in 1940-1941 indicates:
1. That 38% of the 111 teachers in Pike County would take work at Western for a fifth year of study if offered.
 2. 20.8% of the 77 teachers in Mercer County were interested in Western giving a Master's degree.
 3. 54.2% of the Bureau County teachers filled out cards indicating their interest in graduate work at Western.
 4. 26.5% of the 49 teachers in Henderson County would take graduate work at Western if offered.
 5. 36.2% of the 91 teachers in Fulton County expressed a desire to do graduate work at Western.

President Morgan's special study reported on October 10, 1941, shows that:

"Replies were received from 118 institutions in 39 states, the District of Columbia, and from the Chicago Teachers College. Thirty-one of these institutions offer graduate work, and 87 do not. Of the 31 which offer graduate work, three participate in a plan in which the university supervises the work, and four offer eight hours of graduate work towards special certificates in the State in which they are located.

"The earliest date at which any one of these teachers colleges offered graduate work was 1913. The next was 1914. Four began between 1920 and 1929, inclusive; 14 between 1930 and 1939; and 3 began in 1940 or 1941. The dates of the others were not given.

"Since these institutions began offering work for Master's degrees, they have granted 7,142 such degrees. Seventy-three think there are valid reasons for giving such degrees, and two do not.

"Sixty-four of the group would have teachers colleges prepare to offer graduate work, and two would not. The following reasons are given for offering graduate work in the teachers colleges. First, 44 think better work can be done for teachers in the teachers colleges than in other higher institutions. Twenty-one say graduate work in a teachers college stimulates the faculty, and raises the morale of the college and the quality of the courses it offers. Two claim it helps to hold students; five say the Master's degree will be generally required very soon; nine say it makes the work more accessible to teachers; and nine say it can be done at less expense in a teachers college."

D. The Board Report of May 17, 1943, shows:

1. That a random sampling of 3,900 alumni of Western, to whom a questionnaire card was sent and to which 419 out of 700 replied, indicated that 46.7% were interested in Western giving graduate work.
2. That 77.77% of the 1942-1943 senior class are interested in graduate work at Western.
3. That a study of 19 counties in Western Illinois, made in 1943, 72.2% of the 1,500 teachers in those counties do not have Masters' degrees.
4. That a report made by Dr. Coleman Griffith and Dr. Robert Brown reveals that "504 of these high schools enrolled less than 200 students. For this group of 504 high schools, the percentage of teachers holding a Master's degree drops to approximately 23% (772 out of 3,307)."

The foregoing review of data for a fifth year of study at Western indicates that there is a definite need for such a program. Western would like to start graduate work as of September 1, 1943, in a moderate capacity.

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY.

A. The approval of the Board for the following recommendations is requested:

1. Faculty list and salaries for the regular college year of thirty-six weeks.
2. President and employees list for 1943-1944 for twelve months.
3. Administrative faculty list for twelve months, beginning September 1, 1943.
4. Employees list for twelve months, beginning July 1, 1943, to be paid from the Teachers College Income Fund.
5. Faculty list for affiliated schools for the regular term of thirty-six weeks.
6. List of retired faculty members and employees for the year.
7. The request of Miss Katherine Thompson for voluntary retirement effective July 16, 1943.
8. The request of Mr. W. L. Schuppert to retire on September 3, 1942.
9. The request of Mr. Roscoe Wear to retire because of poor health, effective September 1, 1943.
10. The resignation of Miss Dora Sharp.
11. The resignation of Miss Hazel Olson.
12. The resignation of Miss Winifred Holden.
13. The employment of Mrs. Lera Burgess to replace Miss Hazel Olson.
14. That Western be given permission to start graduate work as of September 1, 1943, in a moderate capacity.

**REPORT OF THE
SOUTHERN ILLINOIS NORMAL UNIVERSITY
CARBONDALE**

To be presented at the meeting of the Teachers College Board to be held at De Kalb, Illinois, on Thursday, June 10, 1943.

I. STUDENTS

1. Attendance, Spring Term, 1943

	Men	Women	Total	Total One Year Ago
a. College				
Seniors	95	105	200	206
Juniors	73	88	161	252
Sophomores	96	138	234	469
Freshmen	164	222	386	512
Extension	32	142	174	409
Total Students Carrying College Subjects.....			1,155	1,848
b. High Schools				
University High School.....			198	158
Cartersville Community High School.....			211	232
Total			409	390
c. Elementary Schools				
Allyn Training School.....			122	191
Brush Training School.....			205	383
Rural Training Schools.....			159	186
Total			486	760
Grand Total			2,050	2,998

II. FACULTY

1. Resignations:

(a) Mr. Don S. McClellan, Instructor in the Chemistry Department, presents his resignation to enter medical school. I recommend that this resignation be accepted.

2. Leaves of Absence:

(a) Miss Frances Etheridge, Head of Women's Physical Education Department, requests a leave of absence for one year to accept a commission in the WAACS.

(b) Mr. Leonard J. Keefe, Instructor in the University High School, requests a leave of absence to accept a commission as lieutenant in the Navy.

I recommend that these leaves of absence be granted.

3. Temporary Leaves of Absence:

(a) Mr. Willis Malone, a member of the Rural Education Department, has requested a leave of absence for six weeks of the summer session to direct a rural education workshop at the State Teachers College at Minot, North Dakota.

(b) Mr. Edward McDonagh, Assistant Professor in Sociology, requests a leave of absence for six weeks to teach during the summer session at the State Teachers College at La Crosse, Wisconsin.

TEACHERS COLLEGE BOARD

- (c) Miss Ruby Van Trump, a member of the faculty of the practice schools, has requested a leave of absence to teach at the George Peabody College at Nashville, Tennessee, for the summer sessions.
- (d) Mrs. Douglas F. Parry, Instructor in the Department of Education, requests a leave of absence to teach at the University of Wisconsin at Madison, Wisconsin, during the summer sessions.
- (e) Mr. Roscoe Pulliam, President of Southern Illinois Normal University, requests permission to teach in a rural workshop at the University of Chicago during the month of July. The total time he would be off campus would be approximately three weeks.

I recommend that these leaves of absence be granted.

4. New Appointments:

- (a) To fill the vacancy in the Rural Education Department created by the resignation of Miss Winifred Fites, I am submitting the name of Mrs. Mabel Lane, subject to the approval of the Board. Mrs. Lane will receive her Bachelor of Education Degree from the Southern Illinois Normal University this summer. She has had twelve years of experience as a critic in the rural schools of Illinois. Mrs. Lane's salary will be \$1,575 for a nine month period.
- (b) I should like to recommend that Miss June Mallams be employed as a rural education critic. For the past year Miss Mallams has worked as an assistant in the rural schools, but now we should like to give her full membership on the rural education staff. Miss Mallam's salary should be \$1,350.

I recommend that the Board approve these new appointments.

ANNUAL PAYROLL, 1943-44

Faculty and Employees

		Salary
AGRICULTURE		
Muckelroy, R. E., Professor.....	.36 weeks	\$3,890.00
Cassell, R. C., Associate Professor.....	.36 weeks	2,880.00
ART		
Shryock, Burnett, Assistant Professor.....	.36 weeks	2,700.00
Roach, Lulu D., Assistant Professor.....	.36 weeks	2,580.00
Pain, Louise, Faculty Assistant.....	.36 weeks	1,800.00
Breinin, Raymond, Artist-in-Residence.....	.8 weeks	* 600.00
Bohrod, Aaron, Artist-in-Residence.....	War Service	<hr/>
BOTANY		
Bailey, William M., Professor.....	.36 weeks	3,890.00
Welch, Walter B., Assistant Professor.....	.36 weeks	2,430.00
Marberry, William, Assistant Professor.....	War Service	<hr/>
CHEMISTRY		
Neckers, J. W., Professor.....	.36 weeks	3,645.00
Abbott, T. W., Professor.....	.36 weeks	3,510.00
Scott, Robert A., Associate Professor.....	.36 weeks	3,195.00
Van Lente, K. A., Associate Professor.....	.36 weeks	3,195.00

*Subject to terms of Carnegie Foundation Grant.

PROCEEDINGS

	Salary
COMMERCE	
Bryant, Tracy L., Assistant Professor.....	36 weeks \$3,060.00
Buboltz, Van A., Assistant Professor.....	36 weeks 2,520.00
Ogden, Susie, Assistant Professor.....	36 weeks 2,430.00
Rolens, Dorothy, Instructor.....	36 weeks 2,025.00
ECONOMICS	
Brainard, Harry G., Associate Professor.....	War Service
Segal, Melvin J., Assistant Professor.....	War Service
Parrish, John B., Assistant Professor.....	War Service
Petroff, Louis, Instructor.....	36 weeks 2,340.00
Miles, Edward V., Associate Professor and Business Manager.....	52 weeks 4,800.00
EDUCATION	
Warren, Fount G., Professor.....	36 weeks 3,890.00
Thalman, W. A., Professor.....	36 weeks 3,510.00
Ragsdale, Ted R., Associate Professor.....	36 weeks 2,925.00
Lawson, Douglas E., Associate Professor.....	36 weeks 3,150.00
McCreight, Rockwell, Instructor.....	36 weeks 2,430.00
Randolph, Victor, Assistant Professor.....	36 weeks 2,430.00
Parry, Douglas F., Instructor.....	War Service
Parry, Rachael, Instructor.....	36 weeks 2,250.00
ENGLISH	
Bowyer, Emma L., Professor.....	36 weeks 3,510.00
Cox, Elizabeth, Assistant Professor.....	36 weeks 2,592.00
Neely, Julia, Associate Professor.....	36 weeks 2,880.00
Barber, Julia M., Assistant Professor and Head of Anthony Hall.....	36 weeks 2,700.00
Barbour, Frances, Associate Professor.....	36 weeks 2,880.00
Burns, Winifred, Assistant Professor.....	36 weeks 2,430.00
Harris, Jesse W., Assistant Professor.....	36 weeks 2,700.00
Krappe, Edith Smith, Assistant Professor.....	36 weeks 2,592.00
Schneider, Wm. B., Associate Professor.....	36 weeks 3,240.00
Tenney, Charles D., Associate Professor.....	36 weeks 3,195.00
Magnus, Dorothy B., Assistant Professor.....	36 weeks 2,682.00
Power, Esther, Associate Professor.....	War Service
Faner, Robert, Associate Professor.....	War Service
Kellogg, Thelma, Associate Professor.....	36 weeks 3,190.00
FOREIGN LANGUAGE	
Peacock, Vera L., Professor.....	36 weeks 3,510.00
Davis, J. Cary, Associate Professor.....	36 weeks 2,880.00
Dallmann, William P., Associate Professor.....	36 weeks 2,880.00
Pierce, J. M., Associate Professor Emeritus.....	36 weeks 1,700.00
Baldwin, Helen, Associate Professor.....	36 weeks 2,880.00
Smith, Madeleine, Assistant Professor.....	War Service
GEOGRAPHY	
Barton, Thomas F., Professor.....	36 weeks 3,510.00
Cox, Flemin W., Associate Professor.....	36 weeks 3,090.00
Colyer, Frank H., Professor Emeritus.....	36 weeks 1,800.00
Shank, Marjorie, Associate Professor and Registrar.....	36 weeks 2,880.00
Krause, Annemarie, Assistant Professor.....	36 weeks 2,520.00
Van Riper, Joseph, Assistant Professor.....	War Service
GOVERNMENT	
Swartz, Willis G., Professor.....	36 weeks 3,510.00
Alexander, Orville, Associate Professor.....	36 weeks 2,880.00
HISTORY	
Beyer, Richard L., Professor.....	36 weeks 3,510.00
Smith, George W., Professor Emeritus.....	36 weeks 1,800.00
Lentz, E. G., Professor and Dean of Men.....	36 weeks 3,690.00
Baker, Sara, Assistant Professor.....	36 weeks 2,475.00
Pardee, Charles J., Assistant Professor.....	36 weeks 2,520.00
Cramer, C. H., Associate Professor.....	War Service
Wright, John I., Assistant Professor.....	36 weeks 2,490.00
Barnes, Sherman B., Associate Professor.....	36 weeks 2,880.00
HOUSEHOLD ARTS	
Woody, Lucy K., Professor and Dean of Women.....	36 weeks 3,510.00
Barnes, Mary Louise, Assistant Professor.....	36 weeks 2,430.00
Babcock, Gladys, Instructor.....	36 weeks 2,205.00
Carty, Dorothy K., Instructor.....	52 weeks 2,700.00
Spiro, Coleta K., Instructor.....	36 weeks 2,205.00
INDUSTRIAL ARTS	
Schroeder, J. Henry, Associate Professor.....	36 weeks 3,240.00
English, Robert, Assistant Professor.....	36 weeks 2,970.00
Olson, Delmar W., Instructor.....	36 weeks 2,430.00
Rose, Homer C., Instructor.....	War Service

TEACHERS COLLEGE BOARD

	Salary
MATHEMATICS	
Mayor, John R., Professor.....	36 weeks \$3,510.00
Wright, Alice K., Assistant Professor.....	36 weeks 2,430.00
Purdy, J. R., Associate Professor.....	36 weeks 3,231.00
McDaniel, W. C., Assistant Professor.....	36 weeks 2,430.00
MUSIC	
McIntosh, David S., Associate Professor.....	36 weeks 2,880.00
Matthes, Helen E., Instructor.....	36 weeks 2,115.00
Margrave, Wendell, Assistant Professor, Leave of Absence.....	
Van Cleave, Emerson, Instructor.....	36 weeks 2,205.00
Wakeland, Floyd V., Assistant Professor.....	36 weeks 2,430.00
Bone, Allan H., Instructor.....	36 weeks 2,250.00
PHYSICAL EDUCATION—MEN	
DiGiovanna, Vincent, Associate Professor.....	36 weeks 3,015.00
Freeberg, William, Faculty Assistant.....	36 weeks 1,575.00
Lingle, Leland P., Assistant Professor.....	36 weeks 2,970.00
Martin, Glenn, Instructor.....	36 weeks 2,835.00
PHYSICAL EDUCATION—WOMEN	
Etheridge, Frances D., Assistant Professor.....	War Service
Muzzey, Dorothy M., Assistant Professor.....	36 weeks 2,430.00
Davies, Dorothy, Assistant Professor.....	36 weeks 2,430.00
_____, Instructor.....	36 weeks 1,800.00
PHYSICS AND ASTRONOMY	
Young, O. B., Associate Professor.....	36 weeks 3,330.00
Zimmerschied, Charlotte, Assistant Professor.....	36 weeks 2,565.00
Watson, Richard E., Assistant Professor.....	War Service
Gross, Chalmers, Instructor.....	36 weeks 2,250.00
Muzzey, Merrill T., Instructor.....	36 weeks 2,250.00
Sipres, Loren, Instructor.....	36 weeks 2,250.00
McNeill, Elsie P., Instructor.....	36 weeks 2,025.00
PHYSIOLOGY AND HEALTH EDUCATION	
Hinrichs, Marie A., Professor and School Physician.....	36 weeks 3,510.00
Caldwell, Delia, Assistant Professor Emerita.....	36 weeks 1,150.00
Denny, Florence, Assistant Professor.....	36 weeks 2,430.00
Stolfa, Ladislav, Instructor.....	36 weeks 2,700.00
Mannering, Naomi H., Faculty Assistant.....	36 weeks 1,350.00
Borkon, Eli L., Assistant Professor.....	War Service
SOCIOLOGY	
Bowden, Robert D., Professor.....	War Service
Gum, Wanda N., Assistant Professor.....	36 weeks 2,790.00
Landis, Judson T., Associate Professor.....	36 weeks 2,880.00
McDonagh, Edward C., Assistant Professor.....	36 weeks 2,430.00
ZOOLOGY	
Gersbacher, Willard M., Associate Professor.....	36 weeks 2,880.00
Scott, Martha, Assistant Professor.....	36 weeks 2,565.00
Stein, Hilda A., Associate Professor.....	36 weeks 2,880.00
Steagall, Mary M., Professor Emerita.....	36 weeks 1,650.00
Cagle, Fred, Assistant Professor.....	36 weeks 2,610.00
PRACTICE DEPARTMENT	
Merwin, Bruce W., Director of Training Schools, Professor.....	36 weeks 3,888.00
Cisne, Willis G., Director of Placements, Professor.....	36 weeks 3,510.00
UNIVERSITY HIGH SCHOOL	
Hall, Hal, Principal, Assistant Professor.....	36 weeks 2,790.00
Wells, Florence, Critic, Assistant Professor.....	36 weeks 2,430.00
Logan, Clarence C., Critic, Assistant Professor.....	36 weeks 2,690.00
Gibbons, Alberta, Critic, Assistant Professor.....	36 weeks 2,430.00
Rieke, Evelyn, Critic, Instructor.....	36 weeks 2,115.00
Smith, Gladys L., Critic, Instructor.....	36 weeks 2,133.00
Patterson, Charles, Critic, Instructor.....	36 weeks 2,250.00
Keefe, Leonard, Critic, Instructor.....	War Service
Phipps, Lloyd J., Instructor.....	36 weeks 2,250.00
Phelps, Wm. Neal, Assistant Professor.....	36 weeks 2,340.00
Lindsey, Audrey Hill, Instructor.....	36 weeks 1,890.00
Hartley, Reba, School Nurse.....	War Service
CARTERVILLE COMMUNITY HIGH SCHOOL	
Fulkerson, Elbert, Instructor.....	36 weeks 540.00
Armstrong, Laverne, Instructor.....	36 weeks 450.00
Lingle, Fred K., Instructor.....	36 weeks 540.00
Cox, Dorothy, Instructor.....	36 weeks 360.00
Smith, Gladys O., Instructor.....	36 weeks 540.00
Lingle, Georgia, Instructor.....	36 weeks 270.00
Watson, Irene, Critic, Instructor.....	36 weeks 450.00
_____, Instructor.....	36 weeks 360.00
Dohanich, Carmen, Instructor.....	36 weeks 450.00

PROCEEDINGS

	Salary
ALLEN TRAINING SCHOOL	
Hall, Dilla, Critic, Assistant Professor.....	36 weeks \$2,682.00
Troutt, Madge, Critic, Assistant Professor.....	36 weeks 2,430.00
Bach, E. Louise, Critic, Instructor.....	36 weeks 2,142.00
Rogers, Ora, Critic, Assistant Professor.....	36 weeks 2,430.00
Entsminger, Mary, Critic, Assistant Professor.....	36 weeks 2,430.00
Husband, Ruth, Critic, Instructor.....	36 weeks 2,205.00
Clark, Lulu R., Critic, Assistant Professor, Emerita.....	36 weeks 1,240.00
Trecee, Madelyn Scott, Critic, Instructor.....	36 weeks 1,890.00
Van Trump, Ruby, Critic, Assistant Professor.....	36 weeks 2,430.00
King, Florence, Instructor Emerita.....	36 weeks 1,200.00
Mott, Sina, Assistant Professor.....	36 weeks 2,340.00
Johnson, Agnes, Critic, Instructor.....	36 weeks 2,115.00
BRUSH TRAINING SCHOOL	
Teel, Harley R., Assistant Principal, Assistant Professor.....	36 weeks 2,565.00
Fox, Mae L., Critic, Instructor.....	36 weeks 435.00
Wilhelm, Grace, Critic, Instructor.....	36 weeks 435.00
Truelove, Jewel, Critic, Instructor.....	36 weeks 435.00
Mayhew, Maude, Critic, Instructor.....	36 weeks 435.00
Goodwin, Tina, Critic, Instructor.....	36 weeks 435.00
RURAL TRAINING SCHOOLS	
Bracewell, George, Director, Associate Professor.....	36 weeks 2,880.00
Brown, W. O., Professor Emeritus.....	36 weeks 1,800.00
Hall, Emerson, Associate Professor.....	36 weeks 2,880.00
Dillow, J. W., Associate Professor.....	36 weeks 2,430.00
Malone, Willis E., Critic, Instructor.....	36 weeks 2,025.00
Fligor, Jean, Critic, Instructor.....	36 weeks 1,800.00
Bosket, Dorothea, Critic, Assistant in Rural Practice.....	36 weeks 1,575.00
Lane, Mabel, Critic, Assistant in Rural Practice.....	36 weeks 1,440.00
Meehan, Elizabeth, Assistant in Rural Practice.....	36 weeks 675.00
Lipsey, William E., Assistant in Rural Practice.....	War Service
Mallams, June, Assistant in Rural Practice.....	36 weeks 1,350.00
Lill, Patricia, Assistant in Rural Practice.....	36 weeks 180.00
Henderson, Ruby Price, Assistant in Rural Practice.....	36 weeks 1,440.00
LIBRARY	
Bosley, Howard E., Associate Professor.....	36 weeks 2,880.00
Hart, Fay, Assistant Professor.....	36 weeks 2,430.00
Hankla, Golda, Instructor.....	36 weeks 1,890.00
Kite, Grace E., Instructor.....	36 weeks 1,665.00
Shubert, Esther, Instructor.....	36 weeks 2,115.00
Road, Rachel, Instructor.....	36 weeks 1,575.00
Andrews, Marjorie, Instructor.....	36 weeks 1,575.00
Allen, John, Faculty Assistant in Museum.....	36 weeks 1,935.00
Kiel, Wanda Ruth, Faculty Assistant in War Program.....	36 weeks 1,125.00

III. OTHER SCHOOL EMPLOYEES

PRESIDENT AND EMPLOYEES

Pulliam, Roscoe, President.....	52 weeks 7,500.00
Kennedy, Clarie, Secretary to the President.....	52 weeks 2,100.00
Howell, Mabel, Account Clerk.....	52 weeks 2,400.00
Beach, Cornelia, Clerk III.....	52 weeks 2,520.00
DiGiovanna, Alice, Assistant for Army Program.....	52 weeks 2,400.00
Clotfelter, Marjorie, Clerk-Stenographer I.....	52 weeks 1,500.00
Bradford, Benjamin, Stationary Fireman.....	52 weeks 1,320.00
Miller, Fred, Stationary Fireman.....	52 weeks 1,500.00
Brown, John, Stationary Fireman.....	52 weeks 1,320.00
Williams, Charles, Stationary Engineer.....	52 weeks 2,040.00
Anderson, William, Janitor I.....	52 weeks 1,320.00
Coffey, Lillian, Janitor I.....	52 weeks 1,560.00
Higgins, Thomas, Janitor.....	52 weeks 1,200.00
Hinchey, Wayman, Janitor I.....	52 weeks 1,320.00
Loveall, Guy, Janitor I.....	52 weeks 1,320.00
Trobaugh, Gus, Janitor I.....	52 weeks 1,620.00
Wiggins, Howard, Janitor II.....	52 weeks 1,800.00
Young, Thomas, Janitor I.....	52 weeks 1,320.00
Cochran, Oscar E., Watchman I.....	52 weeks 1,620.00
Thornton, John W., Watchman I.....	52 weeks 1,800.00
Forby, Theodore, Farm Hand.....	12 weeks 300.00
Gibbs, Mary, Domestic.....	52 weeks 540.00
Hagler, Charles, Main, Carpenter.....	52 weeks 2,040.00
Widdows, Joe, Grounds Foreman.....	52 weeks 1,920.00
Weber, Rudolph, Main, Electrician.....	52 weeks 1,920.00
Heiple, Rollie, Laborer.....	52 weeks 1,500.00
Boucher, Daniel, Laborer.....	52 weeks 900.00
Peithman, Irvin, General Farmer.....	52 weeks 1,920.00

TEACHERS COLLEGE BOARD

The following employees are paid from the Income Fund:

	Salary
Donaby, George, Janitor I.....	52 weeks \$1,200.00
Trobaugh, Carl, Faculty Assistant	52 weeks 1,800.00
_____ , Cook II.....	52 weeks 1,800.00
_____ , Cook I.....	52 weeks 1,320.00
_____ , Domestic	52 weeks 1,080.00
Jackson, Edna, Domestic.....	52 weeks 1,080.00
_____ , Domestic	52 weeks 1,200.00
_____ , Clerk I.....	52 weeks 1,200.00
Windate, Lyda, Clerk II.....	52 weeks 1,500.00

Army Training Program

Allen, Jesse, Laborer	52 weeks 1,200.00
Allman, Pearl, Cook I.....	52 weeks 1,320.00
Bowers, Frances, Domestic.....	52 weeks 1,080.00
Cherry, Beatrice, Domestic	52 weeks 1,080.00
Flynn, Mary, Domestic	52 weeks 1,080.00
Greer, Cora, Domestic	52 weeks 1,200.00
Harman, Marjorie, Clerk I.....	52 weeks 1,500.00
Morford, Shirley, Domestic.....	52 weeks 1,080.00
Newman, Myrtle, Cook I.....	52 weeks 1,440.00
Sawyer, Lizzie, Domestic.....	52 weeks 1,080.00
Steed, Thelma, Domestic.....	52 weeks 1,080.00
Wimberly, Louise, Cook I.....	52 weeks 1,440.00
_____ , Domestic	52 weeks 1,080.00
_____ , Janitor	52 weeks 1,200.00

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

By request of the Student Council, which represents the student body of the College, and of the Council of Administration, which represents the faculty, I should like to ask the approval of the Board to name the stadium at Southern Illinois Normal University the McAndrew Stadium. Mr. McAndrew was a member of this faculty for thirty years. He was an important figure not only on the campus but in public life as well. He was well known not only as an athletic coach in the Middle West, but as an eminent civic leader. Only last year he was honored by the Governor by being promoted to the rank of Brigadier General in the Illinois State Militia.

On behalf of the administration, the faculty, and the students, I respectfully request that the stadium officially be named the McAndrew Stadium.

X. SUMMARY

The approval of the following items is respectfully recommended to the Board:

1. Acceptance of the resignation of Mr. Don S. McClellan.
2. The granting of leaves of absence to Miss Frances Etheridge, Mr. Leonard J. Keefe, and the granting of temporary leaves of absence to Mr. Willis Malone, Mr. Edward McDonagh, Miss Ruby Van Trump, Mrs. Rachael Parry.
3. The confirmation of the appointments of Mrs. Mabel Lane and Miss June Mallams.
4. Approval of the annual payroll for faculty and employees for 1943-44 school year.
5. Approval of the request to name the stadium in honor of Mr. William McAndrew.

Respectfully submitted,

ROSCOE PULLIAM.

SOUTHERN ILLINOIS NORMAL UNIVERSITY
PER CAPITA COST OF OPERATION, COLLEGE STUDENTS

For the Year July 1, 1942, to June 30, 1943

ENROLLMENT BY QUARTER HOURS

First Summer Session, 1942	8,283 + 48	172.56
Second Summer Session, 1942	5,085 + 48	105.94
Fall Quarter, 1942	21,683 + 48	451.73
Winter Quarter, 1943	18,793 + 48	391.52
Spring Quarter, 1943	14,649 + 48	305.19
Extension, 1943	2,350 + 48	48.96
	70,843	1,475.90

COST OF OPERATION

ACTUAL EXPENDITURES TO JUNE 30, 1943¹

(State Appropriations and Income Fund)

	Total	Income	State Appropriations
Salaries and Wages.....	\$490,840.84	\$32,827.09	\$458,013.75
Office Expense	6,668.59	2,086.70	4,581.89
Postage	1,610.00	1,610.00
Printing	4,566.80	4,566.80
Travel	6,854.66	3,958.43	2,896.23
Operation	43,857.38	2,346.26	41,511.12
Repairs and Equipment.....	20,510.31	1,169.17	19,341.14
Totals	\$574,908.58	\$42,387.65	\$532,520.93

PER CAPITA COST

\$574,908.58 ÷ 1,475.90 = \$398.53

¹ Excluding Expenditures for Auxiliary Enterprises

ILLINOIS STATE NORMAL UNIVERSITY

NORMAL

Meeting at De Kalb, June 10 and 11, 1943

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS—No report.

II. FACULTY

1. Leaves of Absence:

In accordance with the new Salary Schedule, Illinois State Normal University would be entitled to eight members of the faculty on leave of absence for an entire year at half salary. I am therefore recommending that the following persons be given leaves of absence for the 1943-1944 school year according to the provision in the Salary Schedule.

- a. H. W. Peithman, Assistant Professor of Music, in order to do further graduate work at Columbia University. (This was reported and acted upon favorably at the meeting of the Board on May 17, 1943, but Mr. Peithman is now being included on the basis of his leave carrying part salary.)
- b. Edna M. Gueffroy, Assistant Professor of Geography, in order to do graduate work at the University of Washington. (This was reported and acted upon favorably at the meeting of the Board on May 17, 1943, but Miss Gueffroy is now being included on the basis of her leave carrying part salary.)
- c. Gertrude M. Hall, Assistant Professor and Director of Publicity and Alumni Relations, in order to do further graduate work at either Columbia University or the University of Wisconsin.
- d. H. F. Koepke, Assistant Professor of Business Education, in order to continue graduate work at either New York University or the University of Iowa.
- e. Emma R. Knudson, Associate Professor and Acting Director of the Division of Music Education, in order to complete work for her Doctor's degree at Northwestern University.
- f. Elizabeth Dean, Assistant Professor of Biological Science, in order to further her graduate work toward a Doctor's degree at the University of Michigan or the University of Minnesota.
- g. Ruth Henline, Assistant Professor of English, in order to do further graduate work at Northwestern University.

- h. Huberta Clemans, Assistant Professor of Education, in order to complete work for her Doctor's degree at Columbia University.

Provision has been made in the listing of faculty to cover these positions. Some of them will be absorbed but in a few instances successors will have to be obtained during the leave of absence period of the school year of 1943-1944.

2. Returning from Leaves of Absence:

- a. L. E. Laubaugh, Assistant Professor of Agriculture, returns to the campus prior to next September after having obtained his Doctor's degree at Ohio State University.
- b. Kenyon S. Fletcher, Associate Professor of Industrial Arts, resumes work after having been loaned to the State Board for Vocational Education for a period of two years, in order to assist first in the Defense program and later in the War Production program.
- c. C. L. Cross, Associate Professor of Physical Science, resumes work in the Department of Physical Science after having been granted a leave of absence for one year in order to direct the Civil Aeronautics program in its various phases on the campus here at Illinois State Normal University.
- d. Dale B. Vetter, Assistant Professor of English, returns from Northwestern University where he has been during the second semester of the 1942-1943 school year, completing most of the work on his Doctor's degree.

Faculty of the Regular Year:

- a. The following faculty members are recommended for election or reelection for the school year 1943-1944 at salaries indicated, which are to be paid for the thirty-six weeks of the regular school year, beginning September, 1943, from the Salaries and Wages Account:

FACULTY (Salaries and Wages)

Name and Position	Salary
Adams, Howard W., Professor of Chemistry.....	\$ 3,600.00
Beyer, W. A. L., Professor of Social Science.....	3,780.00
Cooper, Margaret, Professor of Education.....	3,510.00
Decker, Charles E., Professor of Education.....	3,510.00
Hibler, Francis W., Professor of Psychology.....	3,465.00
Hiett, Herbert R., Professor of English.....	3,600.00
Holmes, F. Lincoln D., Professor of Speech.....	3,600.00
Horton, C. E., Professor of Physical Education.....	3,510.00
Houston, Victor M., Professor of Education.....	3,465.00
Lamkey, Ernest M. R., Professor of Biology.....	3,600.00
Lathrop, H. O., Professor of Geography.....	3,600.00
Mills, C. N., Professor of Mathematics.....	3,600.00
Palmer, George M., Professor of English.....	3,510.00
Stombaugh, Ray M., Professor of Industrial Arts.....	3,600.00
Waggoner, Sherman G., Professor of Education and Principal of University High School.....	4,095.00
Atkin, Edith Irene, Associate Professor of Mathematics.....	2,880.00
Browne, Richard G., Associate Professor of Social Science.....	3,105.00
Clayton, Irene A., Associate Professor of Physical Education.....	2,835.00
Cogdal, Joseph, Associate Professor of Physical Education.....	2,835.00
Cole, E. L., Associate Professor of Education.....	3,015.00

TEACHERS COLLEGE BOARD

Name and Position	Salary
Conkey, Frances, Associate Professor of Home Economics.....	\$2,835.00
Cross, C. L., Associate Professor of Physics.....	3,330.00
Fletcher, Kenyon S., Associate Professor of Industrial Arts.....	2,835.00
Glaserer, F. Russell, Associate Professor of Social Science.....	2,835.00
Gooding, R. U., Associate Professor of Chemistry.....	3,015.00
Hacker, L. W., Associate Professor of Education.....	3,150.00
Hancock, Howard J., Associate Professor of Physical Education.....	3,465.00
Harper, Charles A., Associate Professor of Social Science.....	3,375.00
Henderson, Stella, Associate Professor of Education.....	2,835.00
Holmes, Leslie A., Associate Professor of Geography.....	2,835.00
Hudelson, C. W., Associate Professor of Agriculture.....	3,330.00
Kinneman, John A., Associate Professor of Social Science.....	3,330.00
Knudson, Emma R., Associate Professor of Music.....	3,330.00
Lancaster, Thomas J., Associate Professor of Education.....	2,970.00
Larsen, Arthur Hoff, Associate Professor of Education.....	2,790.00
Malmberg, C. F., Associate Professor of Psychology.....	3,060.00
Marshall, Helen E., Associate Professor of Social Science.....	2,835.00
Marzoff, Stanley S., Associate Professor of Psychology.....	2,790.00
Miller, L. Wallace, Associate Professor of Biology.....	2,835.00
Okerlund, Gerda, Associate Professor of English.....	2,925.00
Orr, Clarence, Associate Professor of Social Science.....	3,150.00
Parker, Rose E., Associate Professor of Education.....	3,330.00
Prieger, Laura H., Associate Professor of English.....	2,925.00
Rice, Agnes F., Associate Professor of Education.....	2,925.00
Sorrenson, Fred S., Associate Professor of Speech.....	3,240.00
Tasher, Lucy Lucile, Associate Professor of Social Science.....	2,835.00
Teager, Florence E., Associate Professor of English.....	2,925.00
Vinson, Esther, Associate Professor of English.....	2,925.00
Waldron, Nell B., Associate Professor of Social Science.....	3,015.00
Welch, Eleanor Weir, Associate Professor and Head Librarian.....	3,105.00
Whitten, Jennie A., Associate Professor of German.....	3,150.00
Williams, Arthur R., Associate Professor of Business Education.....	3,600.00
_____, Associate Professor and Director of Health Service.....	2,970.00
_____, Associate Professor of English (Journalism).....	2,835.00
Admire, Harry F., Assistant Professor of Business Education.....	2,520.00
Allen, Mabel Clare, Assistant Professor of Speech.....	2,475.00
Allen, Marion C., Assistant Professor of Art.....	2,610.00
Bartle, Gladys L., Assistant Professor of Art.....	2,430.00
Bergland, Elsie, Assistant Professor of Physical Education.....	2,340.00
Boicourt, Blaine, Assistant Professor of Music.....	2,520.00
Brunk, Dorothy G., Assistant Professor of Social Science.....	2,565.00
Buehler, Rose Burgess, Assistant Professor of Education.....	2,340.00
Buell, Mary E., Assistant Professor of Home Economics.....	2,610.00
Burriss, Ethel Mae, Assistant Professor of Education.....	2,430.00
Clemans, Huberta ($\frac{1}{2}$), Assistant Professor of Education.....	1,215.00
Connell, M. Regina, Assistant Professor of Latin.....	2,520.00
Crompton, Mabel P., Assistant Professor of Geography.....	2,430.00
Day, Alta J., Assistant Professor of Business Education.....	2,430.00
Dean, Elizabeth ($\frac{1}{2}$), Assistant Professor of Hygiene.....	1,215.00
DeWees, William L., Assistant Professor of Agriculture.....	2,520.00
Douglass, Thomas Jay, Assistant Professor of Agriculture.....	2,430.00
Dragoo, A. W., Assistant Professor of Industrial Arts.....	2,790.00
Ellis, Margery A., Assistant Professor of French.....	2,430.00
Ellwood, Robert S., Assistant Professor of Social Science.....	2,520.00
Finger, Marie, Assistant Professor of Education.....	2,430.00
Flagg, Elinor B., Assistant Professor of Mathematics.....	2,430.00
Fogler, R. W., Assistant Professor of Chemistry.....	2,700.00
Force, Thelma, Assistant Professor of Education.....	2,655.00
Frey, Bernice G., Assistant Professor of Physical Education.....	2,340.00
Gray, Nina E., Assistant Professor of Biology.....	2,430.00
Green, John W., Assistant Professor of Agriculture.....	2,430.00
Grime, Elsie Morrell, Assistant Professor of Education.....	2,340.00
Gueffroy, Edna M., ($\frac{1}{2}$), Assistant Professor of Geography.....	1,215.00
Hammerlund, C. M., Assistant Professor of Industrial Arts.....	2,790.00
Hartline, Opal C., Assistant Professor of Biology.....	2,430.00
Hayden, Wezette A., Assistant Professor of Education.....	2,340.00
Henline, Ruth ($\frac{1}{2}$), Assistant Professor of English.....	1,215.00
Hinman, Dorothy, Assistant Professor of English.....	2,430.00
Huggins, Ruth, Assistant Professor of English.....	2,430.00
Imboden, Erma F., Assistant Professor of Education.....	2,520.00
Isted, Leslie M., Assistant Professor of Music.....	2,475.00
Ivens, Howard J., Assistant Professor of General Science.....	2,520.00
Koepke, H. F. ($\frac{1}{2}$), Assistant Professor of Business Education.....	1,215.00
Laubaugh, L. E., Assistant Professor of Agriculture.....	2,520.00
Laws, I. J., Assistant Professor of Mathematics.....	2,475.00
McAvoy, Blanche, Assistant Professor of Biology.....	2,655.00
McDavitt, Neva, Assistant Professor of Agriculture.....	2,430.00
Moore Clifford W., Assistant Professor of Social Science.....	2,790.00
Nelson, Thelma, Assistant Professor of English.....	2,430.00
O'Connor, Burton L., Assistant Professor of Physical Education.....	2,430.00
Ogle, Alice R., Assistant Professor of Art.....	2,340.00

PROCEEDINGS

Name and Position	Salary
Peithman, H. W. (½), Assistant Professor of Music.....	\$1,260.00
Peters, Margaret, Assistant Professor of Business Education.....	2,430.00
Poppen, Henry A., Assistant Professor of Mathematics.....	2,340.00
Ross, Josephine, Assistant Professor of Home Economics.....	2,520.00
Royce, Bertha M., Assistant Professor of Biology.....	2,700.00
Russell, Elizabeth, Assistant Professor of Education.....	2,340.00
Sherrard, Wayne F., Assistant Professor of Music.....	2,475.00
Smith, L. S., Assistant Professor of Physics.....	2,565.00
Stephens, Ethel Gertrude, Assistant Professor of Social Science.....	2,430.00
Stroud, Ruth, Assistant Professor of English.....	2,430.00
Thielen, Katherine M., Assistant Professor of Physical Education.....	2,340.00
Thoenes, Christine A., Assistant Professor of Education.....	2,430.00
Tipton, Gladys, Assistant Professor of Music.....	2,475.00
Tucker, Bernice A., Assistant Professor of Home Economics.....	2,430.00
Vetter, Dale B., Assistant Professor of English.....	2,430.00
Webb, Mary D., Assistant Professor of Business Education.....	2,430.00
Yates, Ruth V., Assistant Professor of Speech.....	2,475.00
Young, J. E., Assistant Professor of Biology.....	2,430.00
Young, Orville L., Assistant Professor of Agriculture.....	2,430.00
Zimmerman, Ruth E., Assistant Professor and Assistant Librarian.....	2,340.00
_____, Assistant Professor of Physics.....	2,340.00
Arnold, Mary S., Instructor in Education.....	2,205.00
Bally, Winifred, Instructor in Physical Education.....	2,205.00
Ebel, Alice L., Instructor in Social Science.....	2,250.00
Goldmann, Edith L., Instructor in Art.....	2,205.00
Guthrie, Clara L., Instructor and Assistant Librarian.....	2,250.00
Hansen, Olivia, Instructor in Business Education.....	2,205.00
Kerr, Mildred, Instructor and Assistant Librarian.....	2,205.00
Miller, Marion G., Instructor in Art.....	2,205.00
Parker, Mary R., Instructor in Art.....	2,115.00
Rine, T. E., Instructor in Mathematics.....	2,250.00
Shea, Grace R., Instructor in Health Education, University Nurse.....	2,115.00
Westhoff, Margaret M., Instructor in Music.....	2,205.00
Winegarner, Lela, Instructor in English.....	2,250.00
_____, Instructor in Education (critic).....	2,025.00
_____, Instructor in Biology.....	2,025.00
_____, Instructor in Business Education.....	2,025.00
Crosby, Lucile, Assistant Librarian.....	1,890.00
Kelley, Edna Irene, Assistant Librarian.....	1,530.00
Lawrence, Margaret, Assistant Librarian.....	2,025.00
Plotnicky, Gertrude A., Assistant Librarian.....	1,980.00
Pohle, Genevieve A., Assistant Librarian.....	1,800.00
Stubblefield, Louise, Assistant Librarian.....	1,890.00
Carver, Katherine E., Assistant Professor of Latin (Emerita).....	1,215.00
Dexheimer, Lora M., Instructor in Education (Emerita).....	1,410.03
Dillon, Jessie M., Instructor in Education (Emerita).....	1,500.03
Ela, Clara E., Instructor in Art (Emerita).....	1,500.03
Eyestone, Lura M., Instructor in Education (Emerita).....	1,500.03
Holmes, Manfred J., Professor of Education (Emeritus).....	1,800.00
Newell, A. C., Professor of Industrial Arts (Emeritus).....	1,500.03
Pringle, R. W., Professor of Education (Emeritus).....	1,410.03
	<u>\$390,825.18</u>

Note: ½ indicates on leave at ½ salary.

AFFILIATED SCHOOLS (I. S. N. U. Portion)

Catey, Waneta S., Instructor, Walker School.....	\$ 675.00
Christen, Inez W., Instructor, Maple Grove School.....	675.00
Fristoe, Dewey, Instructor, Houghton School.....	810.00
Fristoe, Lois A., Instructor, Houghton School.....	675.00
Pope, Merrill Eugenia, Instructor, Soldiers and Sailors Children's School..	1,710.00
Sheveland, Alice, Instructor, Soldiers and Sailors Children's School.....	1,710.00
	<u>\$6,255.00</u>
Summer Session	\$ 58,099.82
Substitutes and Lecturers.....	740.00
Total Faculty Salaries.....	390,825.18
Affiliated Schools	6,255.00

Total for year July 1, 1943, to June 30, 1944.....\$455,920.00

III. OTHER EMPLOYEES

1. Election of Other Employees:

- a. The employment of the following persons is recommended for the twelve months period beginning July 1, 1943, at salaries indicated, to be paid from the appropriation for Salaries and Wages.

TEACHERS COLLEGE BOARD

Name and Position	Salary
ADMINISTRATION	
Bauer, Mildred, Stenographer, Secretary to Business Manager.....	\$ 1,320.00
Breeding, Dorothy A., Faculty Assist. in Health Ed., School Nurse....	1,560.00
Boundy, Lottie V., Faculty Assistant in Programming.....	1,920.00
Brenneman, Elsie, Director of Admissions, Registrar, Assist. Professor	3,480.00
Carrington, J. W., Director of Training Schools, Professor.....	5,460.00
Clem, Ruth, Accountant.....	2,100.00
De Young, C. A., Dean of University, Professor (10 months).....	5,000.00
Dodge, Flora P., Secretary (Emerita).....	720.00
Ensign, Preston M., Business Manager.....	3,000.00
Fairchild, R. W., President.....	7,500.00
Fox, Sarah, Stenographer, Secretary to the Director of Training Schools	1,560.00
Goodier, Floyd T., Director of Integration, Associate Professor.....	4,500.00
Hall, Gertrude M., (½ time leave) Director of Publicity, Director of Alumni Relations, Assistant Professor.....	1,800.00
Harpster, C. E., Principal Children's School, Assistant Professor....	3,480.00
Keaton, Anna L., Dean of Women.....	3,600.00
King, Dorothy W., Secretary to the President.....	2,040.00
Linkins, R. H., Dean of Men.....	4,920.00
Meeker, Lorene, Assistant Director of Placement.....	2,040.00
Melrose, Ferne, Recorder.....	2,040.00
Ream, Willetta, Faculty Assistant in Student Adjustment.....	1,020.00
Rich, Wilhelmina, Secretary to the Director of Publicity.....	1,620.00
Roseman, Ferne, Cashier.....	1,800.00
Russell, Helen, Clerk in Business Office.....	1,440.00
Schroeder, H. H., Dean of the University, Professor (2 months).....	1,000.00
Sluder, Edna L., Stenographer, Secretary to the Dean of Women....	1,620.00
Sorensen, Elten, Secretary and Assistant in Alumni Work.....	1,920.00
Staker, Anna F., Faculty Assistant in Health.....	1,500.00
Von Allmen, Betty, Student Assistant in High School.....	1,320.00
Warren, Mae Clark, Director of Fell Hall.....	3,600.00
White, William V., Faculty Assistant in Printing.....	2,580.00
Zanni, Elba, Stenographer, Secretary to Registrar.....	1,800.00
_____, Faculty Assistant in Science.....	880.00
_____, Faculty Assistant in Men's Personnel.....	1,500.00
_____, Faculty Assistant in Research and Records.....	1,800.00
	<u>\$ 83,440.00</u>
JANITORS	
Barclay, Mamie, Janitor I.....	1,320.00
Bedinger, Nellie, Janitor I.....	1,200.00
Bonny, Catherine, Janitor I.....	1,320.00
Byerly, Ora G., Janitor I.....	1,560.00
Calhoon, Alvin O., Janitor I.....	1,620.00
Dunn, Ollie, Janitor I.....	1,620.00
Hunter, Eugene F., Janitor I.....	1,620.00
King, Edgar, Janitor I.....	1,620.00
Lawson, W. P., Superintendent of Buildings.....	2,400.00
Miller, Henry, Janitor I.....	1,620.00
Rice, W. A., Janitor I.....	1,620.00
Thompson, Emmett, Janitor I.....	1,620.00
Upperman, Elzy, Janitor I.....	1,620.00
_____, Janitor I.....	1,380.00
_____, Janitor I.....	1,380.00
	<u>\$ 23,520.00</u>
WATCHMEN	
Janick, Frank, Watchman I.....	1,620.00
Nice, Roscoe, Watchman I.....	1,620.00
	<u>\$ 3,240.00</u>
Total from Salaries and Wages.....	<u>\$110,200.00</u>

b. The appointment of the following persons is recommended to be paid from the Income Fund at salaries opposite their names for a twelve months period beginning July 1, 1943:

Name and Position	Salary
FELL HALL, SMITH HALL, AND FARM	
Akin, Anna, Cook I.....	\$ 1,380.00
Blankenship, Mary, Domestic.....	1,080.00
Downing, Emilie, Domestic.....	1,080.00

PROCEEDINGS

Name and Position	Salary
Francis, Melissa, Laundry Worker.....	\$ 1,260.00
Graves, Paul, Assistant Farmer.....	1,740.00
Grimes, Frances, Cook II.....	1,560.00
Karloek, Nelle, Laundry Worker.....	1,200.00
Mercier, Charles A., General Farmer.....	1,980.00
Mikesell, Glenn H., Laborer.....	1,560.00
Monical, William, Assistant Farmer.....	1,740.00
Wardell, Elizabeth, Domestic.....	1,080.00
_____, Janitor I.....	1,380.00
_____, Assistant Farmer.....	1,560.00
	<hr/> 18,600.00
GROUNDS	
Coon, Carl E., Laborer.....	1,560.00
Dawson, Harve E., Laborer.....	1,560.00
Erbe, John H., Laborer.....	1,560.00
Johnson, Harry G., Superintendent of Grounds.....	2,220.00
Mallory, George, Laborer.....	1,560.00
Schmalz, Otto, Laborer.....	1,620.00
_____, Laborer.....	1,380.00
_____, Laborer.....	1,380.00
	<hr/> 12,840.00
HEATING PLANT	
Foltz, Marion, Stationary Fireman.....	1,620.00
Hansen, Harry P., Stationary Fireman.....	1,620.00
Hill, Charles E., Stationary Fireman.....	1,620.00
Mead, Charles H., Supervising Engineer.....	2,400.00
Ramseyer, Albert, Stationary Fireman.....	1,680.00
	<hr/> 8,940.00
MAINTENANCE	
Beckley, James J., Trades Helper.....	1,620.00
Speers, William E., Superintendent of Maintenance.....	2,400.00
White, William G., Trades Helper.....	1,560.00
_____, Trades Helper.....	1,380.00
_____, Trades Helper.....	1,380.00
	<hr/> 8,340.00
STUDENT HELP	\$ 17,005.00
Total from Income Fund	<hr/> \$ 65,725.00

IV. THE ORGANIZATION

1. Graduate Work:

I believe that the graduate program has been brought before the Board enough to acquaint them with the need for favorable consideration at this time. Again may I refer to the complete presentation in the statement of President Beu of Macomb in his report for the Board meeting of May 17, as well as for this meeting of June 11. I believe that now is the time for Board action to give us the opportunity of going ahead as rapidly as we can set up a satisfactory organization. Certainly, Illinois State Normal University does not wish to start offering graduate work until it can be done on a very high plane. I am therefore recommending that opportunity be given to Illinois State Normal University as early as September, 1943, to offer a Five-Year Program.

2. Affiliations:

For some years, Illinois State Normal University has had a number of affiliated schools in order to handle the large number

TEACHERS COLLEGE BOARD

of student teachers graduating each year. These affiliations have consisted of the Illinois Soldiers and Sailors Children's School, as many as five rural schools (one two-room school), the Towanda Public Schools (elementary and high school), Chenoa High School, Trinity High School in Bloomington, and certain portions of the Normal Public Schools, both elementary and high school.

It now seems necessary and advisable to eliminate some of the affiliations and therefore for next year we would like to discontinue the affiliation with Towanda. It is probable that we may also eliminate some of the rural schools, but keep the other affiliations that do not cost us anything other than transportation of student teachers. The affiliation at Chenoa was discontinued a year ago. At this time, I recommend that the affiliation with Towanda be discontinued for an indefinite period.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

Board approval of the following recommendations is requested:

1. Granting of leaves of absence on half salary for the 1943-1944 school year to H. W. Peithman, Edna M. Gueffroy, Gertrude M. Hall, H. F. Koepke, Emma R. Knudson, Elizabeth Dean, Ruth Henline, Huberta Clemans.
2. The employment of faculty for the regular 1943-1944 school year at salaries indicated.
3. The employment of those persons listed under Other Employees at salaries indicated.
4. Approval of the offering of a Five-Year Program beginning September, 1943, or at such time thereafter as the University may consider that they are in position to do a first class type of work.
5. Approval of the discontinuance of the affiliation with the Towanda Public Schools.

Respectfully submitted,

R. W. FAIRCHILD.

**REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE**

To be presented at the meeting of the Teachers College Board at De Kalb, June 10, 1943.

To the Chairman and Members of the Teachers College Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Attendance, Spring Quarter, 1943

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. Post Graduates.....	1	1	2	5
Seniors	45	111	156	178
Juniors	35	80	115	193
Sophomores	31	125	156	229
Freshmen	60	113	173	279
Total College	172	430	602	884
b. DeKalb High School.....	185	247	432	529
c. Elementary Grades				
McMurry Training School.....	128	109	237	244
Glidden Training School.....	116	133	249	280
Affiliated Rural Schools.....	21	14	35	42
Total Elementary	265	256	521	566

2. The material on this page, while it is but a matter of attendance records, will in the next few terms be the most interesting material in the Board report. Our plans for next year are based upon an enrollment of 500 students. It will be interesting to see how nearly we can reach these figures. If we are to serve the schools of this area adequately, we should maintain a minimum enrollment of that number.

II. FACULTY

1. I wish to report for approval the granting of leave of absence for one year to Dr. Durward L. Eaton of the Department of Physical Sciences. Dr. Eaton has been offered a position as Associate Professor of Physics at Wabash College at Crawfordsville, Indiana, beginning June 29, 1943, at a much higher salary than he receives here. In view of the probable sharp drop in enrollment, the department here believes at present it will not be necessary to replace Dr. Eaton for the time he plans to be away.
2. I should like to present for approval the appointment of Miss Muriel Duus as dietitian at Williston Hall. Miss Duus has her Bachelor's degree in institution management in the home economics division from Michigan State College. She has served as assistant dietitian and dining room supervisor at Baldwin Wallace College, Berea, Ohio, and at the Statler Hotel in Detroit. Miss Duus reported for work on June 6

and receives a salary of \$160 per month plus maintenance. She takes the position vacated by the resignation of Miss Neola Tomlinson.

3. I should like to present for approval the appointment of Miss Isabel Stoops as director of Williston Hall. Miss Stoops has her Bachelor's degree from MacMurray College at Jacksonville, Illinois, and her Master's degree in personnel administration from Teachers College, Columbia University. She has had experience at the Glen Ellyn, Illinois, High School in English, remedial reading, and counselling. She will begin her work here on September 1 at the rate of \$200 per month plus maintenance for nine and one-half months. Miss Stoops will take the position formerly held by Dr. Evelene Peters.
4. I should like to present for approval the appointment of Mrs. Milo Whittaker as director of Williston Hall for the summer session only. Mrs. Whittaker held this position during the spring and summer of 1942 and has also taught in the English Department. Mrs. Whittaker will receive a salary of \$200 plus maintenance for a period of two months. She will report for duty on June 13.
5. I wish to present for approval the appointment of Miss Rachel A. Jackson, registered nurse, to take charge of the health service at the college. Miss Jackson is holding a similar position with the Federal Reserve Bank in Chicago. She will receive a salary of \$200 per month beginning September 1. This appointment is a change in procedure because it is impossible at the present time to employ doctors to work with the younger nurses whom we have been using on the campus. This has necessitated our getting into an experienced and more mature group for the direction of this service on the campus. I have spent much time and effort trying to get dependable health service for our college students. I believe I have solved that problem with the employment of Miss Jackson. The college is without nursing and medical service for the summer session. We shall try to make local arrangements to take care of this situation.
6. I wish to report for the information of the Board that the case of Miss Donalda Morrison has now been completely cleared. Miss Morrison is now receiving a regular disability from the University Retirement Fund. She has had a guardian appointed and certified copy of this guardianship has been forwarded to the Retirement System. In order to clear our records, I am asking approval of the Board to place Miss Morrison on leave from this college, subject, under the retirement law, to the disability.
7. I wish to submit the salary schedule for faculty and employees for the college year of 1943-1944.

PROCEEDINGS

These salaries have been set up according to the new payroll schedule with increments for the teaching faculty and with salaries as set up under the new state classification law. If these amounts can be paid for under the budget as reported from the Appropriation Committee if our student enrollment remains at a 500 level, they can be taken care of with the increases specified in the new state civil service rules, providing the \$100,000 that was withdrawn from the teachers college budgets is restored. It is my understanding that when this amount was withdrawn there was serious doubt that the new classification would go into effect. At present it seems certain that the new classification will be adopted and I believe that this Board should recommend the restoration of the \$100,000 to our budget primarily to take care of this increase in pay to employees. In terms of the present cost of living, I think it is entirely defensible.

Faculty Payroll for 1943-1944—Nine Months

Salaries and Wages

Anderson, Alma, Associate Professor and Department Head.....	\$ 2,835.00
Anderson, Miriam, Associate Professor and Department Head.....	2,835.00
Annas, A. Neil, Associate Professor and Department Head.....	3,555.00
Beals, R. G., High School Supervisor.....	500.00
Bellis, Bertha, Professor and Training Teacher.....	3,420.00
Bloomster, A. Maurine, Instructor and Training Teacher.....	2,340.00
Burrel, Blanche, Assistant Professor and Training Teacher.....	2,440.00
Burton, Emily, Assistant Professor and Training Teacher.....	2,390.00
Cain, Lucile, Instructor.....	2,390.00
Caldwell, Loren T., Associate Professor and Teacher.....	2,890.00
Coar, Birchard, Associate Professor, Director of Band and Orchestra.....	2,835.00
Cobb, Lillian, Professor and Department Head.....	3,420.00
Crawford, Paul, Instructor.....	2,550.00
DeLassus, Wilma, Assistant Professor and Teacher.....	2,440.00
Edel, E. F., Assistant Professor and Teacher.....	2,630.00
Evans, George, Assistant Professor and Department Head.....	3,400.00
Fouser, Charles E., Associate Professor and Teacher.....	2,890.00
Gabel, Otto J., Professor and Teacher.....	3,510.00
Gordon, Lenore, Librarian.....	1,940.00
Gould, Howard W., Professor and Department Head.....	3,510.00
Gould, William C., Assistant Professor and Teacher.....	3,450.00
Hainds, John R., Associate Professor and Department Head.....	2,950.00
Hall, Homer, Assistant Professor and Rural Supervisor.....	2,780.00
Hanby, Bernadine, Assistant Professor and Head Librarian.....	2,400.00
Hart, Jean I., Instructor.....	2,350.00
Harrison, Paul, Associate Professor and Teacher.....	3,090.00
Hayes, M. C., Associate Professor and Teacher.....	3,490.00
Hayter, Earl W., Associate Professor and Teacher.....	2,940.00
Helmlich, Eugene, Associate Professor and Teacher.....	3,150.00
Hill, Wilma, Assistant Professor and Teacher.....	2,490.00
Howell, Charles E., Associate Professor and Teacher.....	3,100.00
Jameson, Hugh, Professor and Department Head.....	3,510.00
Jenks, I. J., Assistant Professor and Teacher.....	2,780.00
King, Annie E., Assistant Professor and Teacher.....	2,340.00
McKee, Eva, Assistant Professor and Teacher.....	2,440.00
McKinzie, Ralph, Instructor.....	2,500.00
Maybauer, Madeline, Assistant Professor and Training Teacher.....	2,340.00
Messenger, Helen R., Professor and Teacher.....	3,510.00
Montgomery, Charles, Professor and Department Head.....	3,740.00
Neptune, Celine, Associate Professor and Department Head.....	3,190.00
Neptune, Katherine, Assistant Professor and Librarian.....	2,340.00
Oakland, Milo T., Assistant Professor and Department Head.....	3,450.00
O'Brien, Marguerite, Assistant Professor and Training Teacher.....	2,340.00
O'Connell, William V., Assistant Professor and Department Head.....	2,690.00
Peterson, Bena, Assistant Professor and Training Teacher.....	2,340.00
Pratt, Bertha, Instructor, Assistant in Library.....	1,290.00
Resnikow, Sylvia, Assistant Professor and Teacher.....	2,440.00
Secrest, Lawrence, Instructor.....	2,690.00
Seed, Mary Jane, Assistant Professor and Teacher.....	2,340.00
Small, B. Mae, Assistant Professor and Teacher.....	2,490.00

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Stelford, Norma, Assistant Professor and Teacher.....	\$ 2,640.00
Stensland, Minnie D., Assistant Professor and Teacher.....	2,550.00
Storm, William B., Associate Professor and Department Head.....	3,580.00
Taylor, E. Ruth, Assistant Professor and Teacher.....	2,590.00
Terwilliger, George, Assistant Professor and Teacher.....	2,750.00
Trager, Lela, Assistant Professor and Teacher.....	2,340.00
Twitchell, Doris G., Associate Professor and Teacher.....	2,835.00
Unland, Maude, Associate Professor and Teacher.....	2,990.00
Valentine, Bessie, Rural Training Teacher.....	*680.00
Vincent, Grace, Rural Training Teacher.....	*680.00
Walker, Katherine, Librarian.....	1,890.00
Wiggert, Elsie, Assistant Professor and Teacher.....	2,450.00
Williams, Esther, Instructor and Training Teacher.....	2,450.00
Williams, Mary, Associate Professor and Teacher.....	3,390.00
Wiswall, Vera, Assistant Professor and Teacher.....	2,440.00
Woolhiser, Ethel, Associate Professor and Teacher.....	3,190.00
Total—Faculty Payroll—Nine Months.....	\$177,115.00

* 11 months.

Williston Hall and Employees—Twelve Months

Income Fund

Adkins, Erie, Domestic.....	\$ 825.00*
Bjorn, Helen, Domestic.....	660.00*
Hegberg, Marian Ough, Domestic.....	1,100.00*
Jacox, George, Stationary Fireman.....	1,500.00
McClelland, Mollie, Domestic.....	792.00*
Mathaly, Walter, Stationary Fireman.....	1,500.00
Nelson, Lucile, Domestic.....	660.00*
Pedersen, Alma, Domestic.....	660.00*
Swanson, Theodore, Watchman I.....	1,440.00
Turnbloom, Elmer, Janitor I.....	1,500.00
Ward, Charlotte, Cook I.....	1,100.00*
To be supplied—Domestic.....	660.00*
Total—Williston Hall and Employees—Twelve Months.....	\$12,397.00

President and Employees for 1943-1944

Salaries and Wages—Twelve Months

Adams, Karl L., President.....	\$ 7,500.00
Adams, E. Louise, Assistant Professor Emeritus.....	1,390.00
Anderson, Emil A., Business Manager.....	3,600.00
Baird, Alexander, Janitor I.....	1,380.00
Bernardin, John, Janitor I.....	1,380.00
Bjelk, Lillian, Junior Stenographer.....	1,320.00
Bjelk, Nels, Janitor I.....	1,560.00
Bjelk, Tillie, Clerk Stenographer II.....	1,500.00
Blake, Harold, Janitor I.....	1,440.00
Campbell, Alexander, Laborer.....	1,500.00
Chute, Oscar M., Director of Training.....	4,600.00
Clark, James A., Stationary Engineer, Head Engineer.....	2,700.00
Clark, Ruby, Instructor.....	2,700.00
Duus, Muriel, Dietitian.....	1,920.00**
Eychaner, P. J., Watchman I.....	1,440.00
Faivre, Mary Agnes, Junior Stenographer.....	1,320.00
Fink, Stuart D., Principal of Training School.....	3,600.00*
Groves, Leta, Clerk Stenographer I.....	1,320.00
Hansen, Doris, Clerk Stenographer I.....	1,320.00
Hanson, Ernest E., Dean of Men.....	3,700.00
Harden, Halstead, Stationary Fireman.....	1,920.00
Hayes, Arnold, Laborer.....	1,500.00
Hiatt, Fred, Maintenance Equipment Operator.....	1,500.00
Holbo, Elmer, Janitor I.....	1,440.00
Homan, Fred, Stationary Engineer.....	2,400.00
Jackson, Rachel A., College Nurse.....	2,200.00*
Jacox, Clarence, Maintenance Carpenter.....	2,250.00
Johnson, Arthur F., Janitor II.....	2,300.00
Johnson, Olive S., Account Clerk.....	1,950.00

* On 11 months' basis.

** Plus maintenance.

PROCEEDINGS

Kittleson, Lorraine, Clerk I.....	\$ 1,200.00
Kivel, Rovert, Laborer.....	1,380.00
Leifheit, Edith, Registrar.....	2,700.00
Long, Taylor, Laborer.....	1,440.00
Mann, Jessie R., Assistant Professor Emeritus.....	1,450.00
Mattson, Martin, Janitor I.....	1,440.00
Merritt L. Eveline, Assistant Professor Emeritus.....	1,450.00
Mobeck, Andrew, Laborer.....	1,500.00
Moor, Helen S., Dean of Women.....	3,700.00
Nauss, Grace E., Senior Stenographer.....	1,560.00
Panttila, Anna, Laborer.....	1,200.00
Parson, S. F., Professor Emeritus.....	1,800.00
Paulson, Lora, Junior Stenographer.....	1,320.00
Peterson, O. E., Department Head and Director of Placement.....	5,425.00
Simonson, Ida S., Professor Emeritus.....	1,770.00
Sparrow, Floyd, Maintenance Steamfitter.....	2,160.00
Sperling, Clara, Secretary to the President.....	2,000.00
Stoops, Isabel, Director of Williston Hall.....	2,220.00**
Street, Paul, Director of Public Relations and Alumni Secretary.....	3,400.00
Swinbank, William, Superintendent of Grounds.....	2,100.00
Zulauf, R. M., Dean of the Faculty.....	4,800.00
Student assistants.....	6,750.00
Pro rata training teachers, elementary and secondary.....	12,750.00
Student help.....	6,000.00
To be supplied—stationary engineer.....	2,160.00
To be supplied—janitors (2).....	3,000.00
Total—Twelve months.....	\$141,305.00

** Plus maintenance.

III. OTHER SCHOOL EMPLOYEES

1. I wish to report that four persons now classified as student assistants have been certified as civil service employees under the State Civil Service rules. They are as follows:

Miss Lillian Bjelk	} all junior stenographers
Miss Mary Agnes Faivre	
Miss Lora Paulson	
Miss Grace Nauss—senior stenographer.	

2. I wish to report some changes made in our physical plant personnel.
 - a. Mr. Alexander Baird began work as janitor, replacing Mr. Walter Huhta on May 17, 1943, at a salary of \$115 per month. He carries a civil service classification of laborer.
 - b. Mr. Clarence Jacox, employed as carpenter, has been given a leave of absence without pay, effective June 1, because of health. He is now a patient at Hines Veterans' Hospital. The present report from Mr. Jacox is not encouraging.
 - c. Mr. Earl Madden is being temporarily employed as carpenter during the period Mr. Jacox is on leave. Mr. Madden began work on June 1, 1943.
3. There are two vacancies in our plant personnel which at present we have been unable to fill. One is a domestic at Williston Hall and the other is a janitor for the new science building. Both positions have been approved by the Board, but our present labor situation in DeKalb makes it impossible to fill them.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

I wish to bring to the attention of the Board a matter from the National Housing Agency with offices in Chicago. Since I received the first communication from this agency, I have had representatives here on the campus and I believe that I have made an effective settlement. However, I should like the Board to know something of the problem facing this college as war agencies wish to use its facilities.

X. SUMMARY

Action is requested on the following:

1. Approval of the granting of leave of absence to Dr. Eaton under the conditions specified.
2. Approval of the appointments of Miss Muriel Duus as dietitian and Miss Isabel Stoops as director of Williston Hall at the salaries indicated.
3. Approval of the temporary appointment of Mrs. Milo Whitaker as director of Williston Hall for the summer session.
4. Approval of the appointment of Miss Rachel A. Jackson as college nurse in charge of the health service at the salary indicated.
5. Approval of the action placing Miss Donald Morrison on leave of absence subject to the disability laws of the University Retirement System.
6. Approval of the salary schedule for 1943-1944 for faculty and employees.
7. Approval of civil service classification for Miss Lillian Bjelk, Miss Mary Agnes Faivre, and Miss Lora Paulson as junior stenographers, and for Miss Grace Nauss as senior stenographer.
8. Approval of appointment of Mr. Alexander Baird as janitor, and temporary appointment of Mr. Earl Madden as carpenter.
9. Approval of the granting of leave of absence without pay to Mr. Clarence Jacox, college carpenter.

Respectfully submitted,

KARL L. ADAMS, *President.*

**REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON**

For the Meeting in De Kalb, June 10-11, 1943

To the Chairman, Secretary, and Members of the State Teachers College Board:

LADIES AND GENTLEMEN: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. The attendance record for the Spring Quarter was included in the report for May 17, 1943.

II. FACULTY

1. Leave of Absence:
 - a. Dr. Ora L. Railsback, Professor of Physics, for the duration of the war emergency, in order to accept a commission as first lieutenant in the Army Air Corps, effective May 29, 1943.
2. Shift in Summer Faculty:
 - a. Dr. Harris E. Phipps (Chemistry) and Dr. Sadie O. Morris (Home Economics), released from summer school teaching assignment at their own request.
 - b. Exchange of teaching assignments, Mabel Hupprich and Dr. H. DeF. Widger from second half-term to first half-term, and Dr. Florence McAfee and Isabel McKinney from first half-term to second half-term.
 - c. Participation of Glenna Albers and Mabel Bradham, rural critics, in the Rural Education Workshop at the University of Chicago, on part-time salary of \$175.00 each, payable \$87.50 for June and \$87.50 for July.
 - d. Employment of Esther L. Stroup, A.M., of the Western faculty, to take the Home Economics classes formerly assigned to Dr. Sadie O. Morris, at a salary of \$360, payable \$180 for June and \$180 for July.
 - e. Employment of M. Irene Johnson, M.M., as half-time Instructor in Music for first summer half-term, at a salary of \$157.50.
 - f. Employment of Edgar C. Little to take the Chemistry classes formerly assigned to Dr. Harris E. Phipps for the first half-term, at a salary of \$390, payable \$195 in June and \$195 in July.

TEACHERS COLLEGE BOARD

- g. Correction of clerical error in salary of Dr. Donald C. Lowrie to read \$420 for the first half-term and \$420 for the second half-term.
- h. Increase of salary for Wilma Warner as acting head of the Department of Home Economics for the first half-term from \$300 to \$350, payable \$175 for June and \$175 for July.

3. Nine Months Faculty for 1943-44:

The following persons are recommended as faculty for the nine months of the regular school year, 1943-44, in the departments and ranks, and at the salaries listed, payable in nine equal monthly installments beginning October 1, 1943, and ending June 1, 1944:

a. Professors (*Indicates Head of Department)

1. Taylor, Edson H.*	Ph.D., Mathematics	\$4,500.00
2. McKinney, Isabel*	A.M., English	3,915.00
3. Widger, Howard DeF.	Ph.D., English	3,915.00
4. Stover, Ernest L.*	Ph.D., Botany	3,825.00
5. Spooner, Charles S.*	Ph.D., Zoology	3,555.00
6. Reinhardt, Emma*	Ph.D., Education	3,555.00
7. Coleman, Charles H.*	Ph.D., Social Science	3,420.00
8. Klehm, Walter A.*	Ed.D., Industrial Art	3,420.00
9. Phipps, Harris E.*	Ph.D., Chemistry	3,420.00

b. Associate Professors (*Indicates Head of Department)

1. Lantz, Charles P.*	Ph.D., Phys. Ed. (M)	\$3,420.00
2. Booth, Mary J.*	B.L.S., Library	3,330.00
3. Rothschild, Donald A.*	Ph.D., H. S. Principal	3,285.00
4. Seymour, Glenn H.	Ph.D., Social Science	3,195.00
5. Guinagh, Kevin*	Ph.D., Foreign Language	3,195.00
6. Heise, Bryan*	Ph.D., Extension	3,195.00
7. Ross, J. Glenn*	Ph.D., Speech	3,195.00
8. McAfee, Florence*	Ed.D., Phys. Ed. (W)	3,060.00
9. Whiting, Mildred*	Ph.D., Art	3,060.00
10. Olsen, Hans C.*	Ph.D., Rural Education	3,060.00
11. Andrews, Franklyn L.	A.M., English	3,060.00
12. Dickerson, Earl S.*	Ed.D., Commerce	3,015.00
13. Morris, Sadie O.*	Ph.D., Home Economics	3,015.00
14. Edwards, Arthur U.*	Ph.D., E.S. Principal	3,015.00
15. Zeigel, William H.	Ph.D., Education	3,015.00
16. Harris, Ruby M.*	S.M., Geography	3,015.00
17. Thut, H. Frederick	Ph.D., Botany	3,015.00
18. Alter, Donald R.	Ph.D., Social Science	2,880.00
19. Zeller, Rose	Ph.D., Geography	2,790.00

c. Assistant Professors (*Indicates Head of Department)

1. Pierce, William M.*	Ph. D., Physics	\$2,835.00
2. Hendrix, Gertrude	A.M., H.S. Mathematics	2,835.00
3. Carman, Ruth	A.M., H.S. Foreign Language	2,835.00
4. Ellington, Lena B.	A.M., H.S. History	2,835.00
5. Levake, Edith	A.M., E.S. 8th Grade	2,835.00
6. Stevens, Leah	S.M., E.S. 7th Grade	2,835.00
7. Anfinson, Rudolph D.*	Ph.D., Music	2,790.00
8. Wood, William G.	Ph.D., Social Science	2,700.00
9. Hoover, Louis	Ed.D., Art	2,700.00
10. Little, Edgar C.	A.M., Chemistry	2,700.00
11. Hostetler, Ruth	A.M., Mathematics	2,655.00
12. Robbins, Buren C. (s)	A.M., English	2,655.00
13. Donley, Margaret B.	A.M., E.S. 1st Grade	2,565.00
14. Angus, Winfield S.	M.S., Physical Education (M)	2,475.00
15. Van Horn, Paris J.	A.M., H.S. Physical Education	2,475.00
16. Saunders, Nannilee	A.M., E.S. 3d Grade	2,430.00
17. Haight, Edith	A.M., Physical Education (W)	2,430.00
18. Hupprich, Mabel	A.M., Physical Education (W)	2,385.00
19. Neely, Winnie D.	A.M., English	2,385.00
20. Hanson, Ethel I.	A.M., Music	2,340.00
21. Michael, Elizabeth	A.M., Foreign Language	2,340.00
22. Schmalhausen, Ruth	A.M., Home Economics	2,340.00

(plus maintenance)

d. Instructors (s Indicates substitute instructor)

1. Arnold, Myrtle, A.M., E.S., 4th Grade.....	\$ 2,430.00
2. Poos, Roberta, A.M., H.S., English.....	2,385.00
3. Bankson, Bernice, A.M., E.S., 5th Grade.....	2,340.00
4. Fowler, Ewell W., M.S., H.S. Industrial Art.....	2,205.00
5. Smith, Marvin, M.S., H.S. Commerce.....	2,160.00
6. Britton, Allen P., A.M., H.S. Music.....	2,160.00
7. Johnson, Lois V., A.M., E.S. 6th Grade.....	2,160.00
8. Stickler, Robert T. (s), A.M., Commerce.....	2,160.00
9. Humphrey, Katherine (s), A.M., Commerce.....	2,160.00
10. Taylor, Helen E. L. (s), A.M., H.S. English.....	2,160.00
11. Hunter, Jessie M., M.S., Commerce.....	2,115.00
12. Johnson, M. Irene, M.M., Music.....	2,115.00
13. Marks, Ica, M.S., H.S. Science.....	2,115.00
14. McKinney, Alice, A.M., Art.....	2,115.00
15. Samter, Mary S. (s), A.M., E.S. 2d Grade.....	2,115.00
16. Warner, Wilma, A.M., Home Economics.....	2,025.00
(plus maintenance)	
17. Duggleby, Esther, M.S., Library.....	2,025.00
18. Smith, May, M.S., Library.....	2,025.00
19. Love, Harriet, M.S., Library.....	2,025.00
20. Ekstrand, Margaret, B.S., Library.....	1,800.00

e. Faculty in Military Service, 1943-44

Name, Degree, Faculty Rank and Department	Salary Level	Status Position
1. Railsback*, Ph.D., Professor, Physics.....	\$3,690.00	vacant
First Lieutenant, Army Air Corps Reserve		
2. Thompson*, Ed.D., Professor, Commerce.....	3,420.00	substitute
Lieutenant (jg), Naval Reserve		
3. Carls*, Ph.D., Associate Professor Geography...	3,150.00	vacant
Lieutenant, Naval Reserve		
4. Dvorak*, Ph.D., Associate Professor, Music.....	3,150.00	vacant
First Lieutenant, Army Air Corps Reserve		
5. Waffle, Ph.D., Associate Professor, English.....	3,015.00	vacant
First Lieutenant, Army Air Corps Reserve		
6. Shiley, Ph.D., Associate Professor, English.....	3,015.00	substitute
Cadet, School of Japanese Language, Naval Reserve		
7. Seruggs, Ph.D., Associate Professor, Zoology...	3,015.00	vacant
Second Lieutenant, Army Air Corps Reserve		
8. Carson, A.M., Assistant Professor, Phys. Ed., (M)	2,430.00	vacant
First Lieutenant, Army Air Corps Reserve		
9. Williams, A.M., Assistant Professor, Speech.....	2,340.00	vacant
Ensign (WAVES), Naval Reserve		
10. Robinson, A.M., Instructor, Commerce.....	2,340.00	substitute
Lieutenant, Naval Reserve		
11. Johnson, M.M., Instructor, Music.....	2,340.00	vacant
Corporal Medical Corps, Army Reserve		
12. Wilson, B.Ed., Secretary to President.....	2,160.00	vacant
Lieutenant (jg), Naval Reserve		
13. Warner, A.M., Instructor, Music.....	2,340.00	vacant
Private, Army Anti-tank Corps		

f. Faculty in Federal Service, 1943-44

14. Landis, Ed.D., Associate Professor, Industrial Arts	3,015.00	vacant
Specialist, Office of Education, U. S. Government		

Total salary persons in federal service.....\$39,420.00
 Minus salary paid substitutes..... 6,975.00

Total saving in 1943-44 salary budget.....\$32,445.00

g. Faculty positions vacant during Biennium 1941-43, and continued vacant during Biennium 1943-45, due to decreased enrollment:

(1) College year 1941-42

1. Lyons, Mary, Assistant Professor, Home Economics..	\$2,250.00	vacant
2. Harrison, Cleobelle, Instructor, Art.....	1,800.00	vacant
3. White, Clarence, Instructor, Industrial Art.....	1,800.00	vacant
4. Shake, Shelby, Instructor, Industrial Art ½		
Physical Education (M) ½.....	1,800.00	vacant

(2) College year 1942-43

5. Thomas, S. E., Professor, Social Science.....	3,735.00	vacant
6. Allen, Fiske, Professor, Mathematics.....	3,600.00	vacant
7. Hughes, Wayne, Associate Professor, Industrial Art...	2,700.00	vacant
8. Little, Ethel, Assistant Professor, Physician.....	3,000.00	vacant

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The college faculty for 1943-1944 as listed above is therefore decreased by:

- a. Ten (10) persons on military leave with positions vacant.
 - b. Three (3) persons on military leave with positions filled by substitutes at lower salary.
 - c. One (1) person in direct employ of federal government with position vacant.
 - d. Four (4) positions vacant for Biennium 1941-43.
 - e. Four (4) positions wholly or partly vacant for year 1942-43, thus totalling a decrease of nineteen (19) wholly vacant positions and three (3) filled by substitutes at lower salaries.
- h. Teachers in Affiliated Schools, 1943-44:

(1) Humboldt High School		
Greer, Howard E., A.M., Principal (½).....	\$450.00	
Haskett, Hazel, B.Ed., Home Economics.....	405.00	
Maguire, William, B.Ed., Science.....	405.00	
Poorman, Elizabeth, A.B., English.....	360.00	
Brookhart, Ruth, B.Ed., Commerce.....	360.00	
		\$1,980.00
(2) Humboldt Elementary School		
Greer, Howard E., A.M., Superintendent (½).....	450.00	
(To be employed), 5-8.....	450.00	
Gilliam, Eileen, B.Ed., 1-4.....	450.00	
		1,350.00
(3) Charleston High School		
Jeffries, U. B., A.M., Superintendent.....	180.00	
Harden, E. L., A.M., Principal.....	180.00	
Drummond, Kathleen, M.S., Commerce.....	180.00	
Nickel, Doris, B.S., Commerce.....	180.00	
Van Meter, Irene, M.S., Science.....	180.00	
		900.00
(4) Kansas Community High School		
Roberts, John C., A.M., Principal.....	225.00	
Swearingen, Juane, B.Ed., Home Economics.....	225.00	
Stewart, Mary Sluss, B.S., Commerce.....	225.00	
		675.00
(5) Clear Springs Rural School		
Bradham, Mabel, B.Ed.,.....	575.00	
(6) Oak Grove Rural School		
Albers, Glenna S., B.Ed.....	575.00	
(7) Muddy Point Rural School		
(To be employed).....	535.00	
		1,685.00
Total		\$6,590.00

i. Emeritus Faculty (Old Plan):

Coffman, Gilberta, Instructor.....	\$ 1,100.00
Crove, Albert B., Associate Professor.....	1,800.00
Ford, Ellen A., Dean.....	1,800.00
Johnson, Anabel, Instructor.....	1,200.00
Morse, Anna H., Instructor.....	1,200.00
Ragan, Edith, Assistant Professor.....	1,200.00
Weller, Annie L., Professor.....	1,800.00
Total	\$10,100.00

III. OTHER EMPLOYEES

A. Administration (twelve months):

1. Buzzard, Robert G., Ph.D., President.....	\$7,500.00
2. Metter, Harry L., Ph.D., Director of Teacher Training and Placement	4,800.00
3. Heller, Hobart F., Ph.D., Acting Dean.....	4,560.00
4. Cavins, Harold M., Ph.D., Acting Dean of Men.....	4,080.00
5. Lawson, Elizabeth K., Ph.D., Dean of Women.....	4,080.00
6. Gregg, Raymond R., A.M., Business Manager.....	3,960.00
7. Thomas, Blanche,, Registrar.....	3,240.00
8. Thompson, Mary (10½ months), R.N., College Nurse.....	2,047.50

NOTE: Positions of College Physician and Secretary to the President not filled for 1943-44.

B. Service Employees (twelve months):

a. Janitorial duties:

1. Baird, Charles N., Laborer.....	\$ 1,650.00
2. Cutler, Earl, Laborer.....	1,500.00
3. Hardin, Al, Laborer.....	1,500.00
4. Harlan, John O., Laborer.....	1,650.00
5. Lanman, Rilla J., Laborer.....	1,500.00
6. Moody, Thelma, Laborer.....	1,500.00
7. Myers, Charles, Laborer.....	1,500.00
8. Neal, J. Elmer, Janitor.....	1,650.00
9. Nixon, Eugene, Laborer.....	1,500.00
10. Rennels, Edgar, Laborer.....	1,500.00
11. Shafer, Granville, Head Janitor.....	2,400.00
12. Wood, Frank J., Laborer.....	1,650.00
13. Wren, John, Laborer.....	1,650.00

b. Heating Plant duties:

1. Clodfelter, Edson, Engineer.....	2,640.00
2. Livingston, John, Fireman.....	1,740.00
3. Stirewalt, Levi, Fireman.....	1,740.00
4. Meyer, Ben, Laborer.....	1,650.00
5. McKee, Charles, Laborer.....	1,650.00
6. (Added October 1st), Laborer.....	1,500.00

c. Grounds duties:

1. Monier, Camille, Superintendent of Grounds.....	2,400.00
2. White, Harry, Laborer.....	1,650.00
3. Rains, Oscar N., Laborer.....	1,650.00
4. Gwin, Frank, Laborer.....	1,650.00

d. Maintenance duties:

1. Fetherstun, Fred, Laborer (carpenter).....	1,650.00
2. Miller, Roscoe, Laborer (painter).....	1,650.00

e. Office duties (Clerical and Stenographic):

1. Davis, Dorothy, Junior Stenographer.....	1,380.00
2. Fair, Florence, University Graduate Stenographer.....	1,500.00
3. Frame, Maxine, res., Junior Stenographer.....	1,380.00
4. Moore, Madge, res., Senior Stenographer.....	1,500.00
5. Taylor, Violet, University Graduate Stenographer.....	1,980.00
6. Whalen, Helen, Junior Stenographer.....	1,380.00

Total\$51,840.00

f. Auxiliary Enterprises (paid from Income Fund):

(1) Women's Dormitory	
1. Cotter, Alice, Director.....	\$ 2,220.00
2. Brown, Margaret, Assistant Cook.....	1,260.00
3. Bell, Auda, Domestic	840.00
4. Moore, Lulu, Domestic.....	840.00
5. Phipps, Gertrude, Domestic.....	840.00
6. Webber, Frances, Domestic.....	840.00
7. Hallowell, Blanche, Domestic.....	840.00

Total\$ 7,680.00

(2) Textbook Library and Book Store

1. Arnold, Henry J., Manager.....	\$ 2,340.00
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Total\$ 2,340.00

Total Auxiliary Enterprises.....\$10,020.00

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RECAPITULATION—PERSONNEL SERVICES—1943-44

1. Nine month faculty.....	\$192,510.00
2. Summer school allowance.....	40,000.00
3. Affiliated Teachers	6,590.00
4. Administration	34,267.50
5. Employees	51,840.00
6. Student Help	9,600.00
7. Emeritus Faculty	10,100.00
Total	<u>\$344,907.50</u>

IV. ORGANIZATION—No report.

V. CURRICULUM

1. Believing that the plan of organizing a teacher-training curriculum as (a) two years of general college plus (b) two years of professional training, now practiced by many colleges of education and teachers colleges, is of particular value in orienting students in choice of teaching fields, permission is requested to organize the freshman and sophomore years into such a sequence, and to grant the present junior college diploma for the satisfactory completion of this work. Courses as now taught will be reorganized and integrated. Students in the special fields of art, music, home economics, industrial arts, commerce and physical education will be discouraged from using any but the present four-year curricula.

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. In more than thirty-three years of personal contact with the five teacher-training institutions of Illinois, no follow-up of the so-called "pledge to teach" has ever been observed. Requiring students to sign a hollow pledge is ethically undesirable. Consequently a request is made for the repeal of this resolution of the Teachers College Board.
2. Since no demand for payment of so-called "tuition" is ever made on students who drop out of college before teaching, or is checked against the time alumni teach, the question is raised of the fairness of the tuition charge to undergraduates desiring to transfer credits to another college or university. No similar charge is made by the University of Illinois when a student leaves a professional school of that institution. Therefore a request is made for the repeal of the tuition resolution now in force.
3. In keeping with the growing professional relationships between the teachers colleges and College of Education of the University of Illinois, and as preface to the installation of graduate work leading to a master's degree in some if not all the teachers colleges, it is requested that the Bachelor's degree conferred by the five teachers colleges be changed from a Bachelor of Education (B.Ed.) to a Bachelor of Science in Edu-

cation (B.S. in Ed.), so as to conform with the degree granted by the College of Education of the University of Illinois, and that such change become effective with the Class of 1944 or Class of 1945, as desired by the colleges concerned.

Such a change of title of Bachelor's degree would make the use of a Master of Science in Education the logical graduate degree for the teachers colleges, since the Master of Education (Ed.M. or M.Ed.) is already pre-empted by the University of Illinois as a degree to be earned by two years of graduate study.

X. SUMMARY

Action of the Teachers College Board is requested on the following items:

1. Leave of absence for military service for Dr. Ora L. Railsback.
2. Shifts in summer school faculty as noted.
3. Employment of Esther L. Stroup, Edgar C. Little and M. Irene Johnson for the first summer half-term.
4. Increase in salary for Wilma Warner.
5. Participation of Mrs. Glenna Albers and Mabel Bradham in the Rural Education Workshop at the University of Chicago.
6. Correction of clerical error in salary of Donald C. Lowrie.
7. Employment of nine months faculty for 1943-44 as submitted.
8. Placing on record the names, titles and expectant salaries of faculty members in military service for 1943-44, as basis for reemployment when the war emergency is ended.
9. Employment of teachers in affiliated schools for 1943-44 as listed, with permission to fill vacancies that occur.
10. Approval of list of emeritus faculty on old plan.
11. Employment of Administration and Employee personnel as listed.
12. Employment of Auxiliary Enterprise employees as listed.
13. Organization of a two-year general college as background for beginning professional preparation for teaching in the third or junior year, and granting the present junior college diploma for satisfactory completion of such a curriculum.
14. Repeal of the requirement of signing a pledge to teach when entering a teacher-training institution under the supervision of the State Teachers College Board.
15. Repeal of the present tuition charge to students transferring credits earned at a teacher-training institution under the supervision of the State Teachers College Board.
16. Change in the title of the Bachelor's degree granted by the Illinois teachers colleges to a Bachelor of Science in Education, so as to conform with the practice of the University of Illinois.

Respectfully, submitted,

ROBERT G. BUZZARD, *President.*

MINUTES OF MEETING OF TEACHERS COLLEGE BOARD

July 12, 1943

The members of the Teachers College Board and the college presidents met on Monday, July 12, 1943, at 10:00 A. M., LaSalle Hotel, Chicago, Illinois. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting.

The following members of the Board were present :

Mr. J. D. Dill
Mr. Charles McMorris
Mr. Lindell Sturgis
Miss Harriet McIntire
Mrs. Helen R. Pegelow
Mr. Otto Beich
Mr. Russell Guin
Mr. Vernon L. Nickell, Secretary

Members absent :

Mr. J. E. Alschuler
Dr. Preston Bradley

Also present at the meeting were :

Mr. Frank G. Thompson, Director
Mr. Elmer Hitter, Co-ordinator
Department of Registration and Education.
Dr. Robert G. Buzzard, President
Eastern Illinois State Teachers College
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Karl L. Adams, President
Northern Illinois State Teachers College
Dr. Roscoe Pulliam, President
Mr. Edw. V. Miles, Jr., Business Manager
Southern Illinois Normal University
Dr. Frank A. Beu, President
Western Illinois State Teachers College

Representative Reed Cutler, who was chairman of the budget committee during the last session of the legislature, attended a portion of the meeting and was recognized for his assistance to the Teachers Colleges in setting up the budget for this biennium. Representative Cutler acknowledged the Board's appreciation.

Director Thompson requested an expression from the members in regard to the next meeting of the Board. Inasmuch as Chicago is more conveniently located, the members of the Board and the presidents agreed to hold all future meetings at the LaSalle Hotel until traveling becomes less difficult. The next meeting was scheduled for Monday, September 27, 1943, at the LaSalle Hotel. The Chairman will duly notify the members of the Board and the presidents.

Mr. Miles gave a brief report on the financial status of the colleges, informing the Board that the General Assembly under House Bill No. 628 restored by amendment \$50,000.00 to Personal Services. Restoration was made in the same ratio to the colleges as the \$100,000.00 deducted originally. Inasmuch as the sharp decline in student enrollment would naturally mean a reduced faculty, Director Thompson pointed out that the presidents should adjust their faculties in order to operate on the funds allotted each school. He further stated that the Board fully expects the presidents to put the increment plan into effect on the funds allowed the colleges.

INTERNAL BUDGET

Referring to action taken by the Board at its May 17, 1943, meeting relative to setting up an internal budget in each college, Director Thompson explained that Mr. Miles and Mr. Hitter had held a conference with the business managers; and, that the internal budget plan should have been in effect at the commencement of the biennium. Mr. Miles and Mr. Hitter expect to check with the business managers individually as to the operation of the budget in each college.

LELAND SURVEY

Dr. Adams reported for the six State-supported institutions on the Leland Survey and briefly explained that the purpose of the Survey Committee was to visit and study those institutions reporting their findings on organization and administration of higher education in Illinois. A General Council composed of representatives from Illinois State-supported institutions appointed a committee of eight to study the reports of the Leland Survey. This committee then submitted its findings in the "Report of the Committee on the Implications of the Leland Survey of the Organization and Administration of Higher Education in Illinois."

In his review of the implications of the Leland Survey, Dr. Adams pointed out the fact that the survey had been in the hands of one and not several institutions of higher learning and explained that all statements made by the Committee on the Leland Survey should not therefore be taken at face value. Mr. Nickell called attention to an item in

the report on Page 11 which stated an extension of "graduate work" in the teacher training institutions of Illinois was not justified by the facts. Dr. Adams explained that it was not the intent that "graduate" would imply a fifth year to be added to the four-year program but that the fifth year would be an improvement in the four-year program as a five-year integrated whole. Mr. Nickell further noted a statement in error made by the Leland Survey Committee to the effect that the Council had approved the inauguration of a year of graduate work in the five teachers colleges. This error was substantiated by proof in the report that the Council had merely recognized the need for improvement of the quality of teacher education. Dr. Adams mentioned that the Board should understand that the teachers colleges are trying to set up a plan whereby the schools would grant a Bachelor of Arts for four years and a Master of Arts or Master of Science in Teaching at the end of the fifth year of the program. Mr. Nickell requested Dr. Adams to note the recommendations of the Council on principles of procedure for a five-year integrated program. Dr. Adams stated more progress had been made in administration of the plan than in the curriculum for the five-year program; however, action may be taken by the Board at this time toward adopting a plan for progressive education in the five teachers colleges.

Following a discussion, Mr. Sturgis asked if the five teachers colleges were in favor of a five-year program. Dr. Adams stated that while the college felt the need for more extensive teacher training, Northern's participation in the program was not necessary to the school due to its location; however, they would support the plan if put into effect by the Board. Dr. Buzzard stated that Eastern was not interested in graduate work as their proximity to the university had created no demand for a fifth year. However, the college is not opposed to the other schools proceeding with the plan. Dr. Beu stated that Western feels there is a definite need for a fifth year of study. Dr. Fairchild, speaking of the need for graduate work in Illinois, asked that permissive action be taken by the Board to offer a Five-Year Program of study to begin with the summer session of 1944, graduate work to be attempted only in certain qualified departments, and a Master's degree to be granted in those qualified departments only. Dr. Pulliam stated Southern Illinois Normal University was ready to institute a fifth year of work in teacher education with the present faculty.

In connection with the discussion on graduate work, Dr. Beu presented a report covering standards which have been agreed upon by the five state teacher-education institutions and the University of Illinois in regard to graduate work. He pointed out that teachers colleges in ten neighboring states offer work for a Master's degree in teaching.

Mr. Guin as chairman of the Board's Committee on Graduate Study commented that inasmuch as the five-year program is not to be considered for just this year or the next but as a continued plan of future procedure in the teachers colleges, it is therefore a serious problem for the decision of the Board. Mr. Guin considered the probable

cost of adding a fifth year to a school's curriculum to which Dr. Beu remarked that smaller summer enrollments at Western would make it possible for the present faculty to handle graduate work. Mr. Guin further considered a plan requiring each college to submit a five-year curriculum through its president and graduate council for approval of the Board. In other words, specific approval of the Board would be required before a school could offer a curriculum leading to a Master of Science in Teaching. The following resolution was presented by Mr. Guin for the consideration of the Board:

The Teachers College Board hereby authorizes the adoption of a five-year program in the State Teachers Colleges and State Normal Universities leading to a Master of Science in Teaching, providing, however, that any college wishing to offer a five-year program in any field such as English, Social Science, Physical Science, etc., submit through its president and graduate council a fully developed five-year curriculum for that field of study showing minimum essentials for four-year course and what remains for fifth year; also, evidence of faculty, laboratory, library, and ability to do a respectable quality of work. No graduate work to be started until summer session of 1944.

Mr. Nickell moved that the essence of the resolution as edited by Mr. Guin be adopted. Mr. Dill seconded the motion. Upon roll call, the motion was passed unanimously. It was decided the Chairman would appoint a committee to act as a graduate council.

The Board recessed for lunch at 1 p. m.

The meeting was called to order at 2 p. m. by the Chairman. Director Thompson, referring to the resolution adopted by the Teachers College Board governing leaves of absence for military service to be granted participants in the University Retirement System of Illinois, reported that forms to be used in submitting recommendations for leaves of absence for military service would be prepared and sent to the colleges. Director Thompson further stated that all those participants in the University Retirement System who have entered war service since June 3, 1943, will be required to complete the blanks.

Director Thompson referred to Senate Bill No. 6 as amended, which provides that Southern Illinois Normal University may offer liberal arts and senior college work. President Pulliam discussed the bill with the Board and requested that the Board adopt a resolution whereby the university may be granted permission to proceed under the powers specified in the Bill and to announce publicly those courses of instruction which provide liberal and vocational education offered at college level. President Pulliam also requested a definition of policy from the Board in regard to the tuition fee per term for senior college and liberal arts work. After discussion by the Board, Mr. John Dill presented the following resolution and moved for its adoption:

That the Southern Illinois Normal University be permitted to proceed under the powers granted in Senate Bill No. 6 as amended and to announce this fact publicly. This action to be contingent on the Governor's signing the Bill. That the tuition shall be twenty dollars plus additional fees per term for senior college and liberal arts work.

Mrs. Pegelow seconded the motion. Upon roll call, the resolution passed unanimously.

Mrs. Pegelow and Mr. Sturgis commended the Board's Committee on Graduate Study composed of Mr. Guin, chairman; Miss McIntire, and Mr. Vernon L. Nickell, for their study of the fifth year plan of graduate work in the colleges.

TWO-YEAR GENERAL COLLEGE COURSE

In connection with the organization of a two-year general college course as a background for beginning professional preparation for teaching in the third or junior year and granting the present junior college diploma for satisfactory completion of such curriculum, Dr. Buzzard presented a proposed two-year general college curriculum at Eastern. This curriculum was designed to: (1) Serve as general background for teaching, and offer opportunity for (a) choice of teaching and (b) choice of teaching area. (2) Offer opportunity for contact with a teacher-training institution, thus emphasizing the vocational phase of the teaching profession. (3) Afford a general background as preliminary to continued study or professional work, should choice of teaching not be made. (4) Function as a basis for possible combined general-vocational curriculum for post-war period. After a brief discussion by the Board, Mrs. Pegelow moved that permission be granted to the Illinois State Teachers Colleges and State Normal Universities to set up a two-year general college curriculum and grant the present junior college diploma on satisfactory completion of such a curriculum. The motion was seconded by Mr. Nickell and passed unanimously.

SIGNING PLEDGE TO TEACH

In regard to the requirement of signing a pledge to teach when entering a teachers training institution under the supervision of the State Teachers College Board, Dr. Buzzard presented copies of that section of the law which stated Section 13 of An Act to Establish and Maintain the Eastern Illinois State Teachers College was repealed in 1905. The Board has been acting upon the policy to require signing of pledges to teach and charging tuition to students transferring credits earned in a teacher training institution. There was a question as to the legality of this policy. Northern Illinois State Teachers College, Eastern Illinois State Teachers College and Western Illinois State Teachers College were in favor of abolishing the ruling; however, Dr. Fairchild pointed out that if the Board abrogates the ruling, such action should be taken to give each institution its choice in handling

the signing of pledges to teach. Dr. Fairchild stated that Normal could not accommodate the increased enrollment which would result if the ruling were repealed.

In accordance with Dr. Fairchild's request, Mr. Sturgis made a motion, if such action is not in conflict with the law, that the Teachers College Board grant discretionary powers to the five teachers colleges relating to the requirement of signing a pledge to teach upon entering a teacher training institution and also relating to the present tuition charge to students transferring credits earned at a non-teachers training institution. Miss McIntire seconded the motion. Motion carried.

DEGREE CHANGED TO BACHELOR OF SCIENCE IN EDUCATION

In order to conform with the practice at University of Illinois, Mr. Nickell made a motion that the title of the Bachelor's degree granted by the Illinois State Teachers Colleges be changed to a Bachelor of Science in Education. Mr. Sturgis seconded the motion. Motion was carried unanimously.

The meeting adjourned at 5:30 p. m.

FRANK G. THOMPSON,
Chairman,
Teachers College Board

ATTEST: VERNON L. NICKELL,
Secretary,
Teachers College Board

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

September 27, 1943

The members of the Teachers College Board and the college presidents met on Monday, September 27, 1943, at 10:00 A. M., La Salle Hotel, Chicago, Illinois. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting.

The following members of the Board were present:

Dr. Preston Bradley
Mr. J. D. Dill
Mr. Richard F. Dunn
Mr. Charles McMorris
Miss Harriet McIntire
Mrs. Helen R. Pegelow
Mr. Russell Guin
Mr. Vernon L. Nickell, Secretary

Members absent :

Mr. J. E. Alschuler
Mr. Lindell Sturgis

Also present at the meeting were :

Mr. Frank G. Thompson, Director
Mr. Elmer P. Hitter, Co-ordinator
Department of Registration and Education
Dr. Robert G. Buzzard, President
Eastern Illinois State Teachers College
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Karl L. Adams, President
Northern Illinois State Teachers College
Dr. Roscoe Pulliam, President
Southern Illinois Normal University
Dr. Frank A. Beu, President
Western Illinois State Teachers College

Chairman Thompson reminded the members of the Teachers College Board and the presidents of the invitation extended by Mr. R. V. Jordan in behalf of the Illinois Schoolmaster Club. The schedule of the meeting was read by Chairman Thompson as follows: Technical program at 2 P. M. and Dinner program at 6:30 P. M. in the Grand Ball Room of the Pere Marquette Hotel in Peoria.

The minutes of the July 12, 1943, meeting were approved with the following exceptions, noted by Dr. Fairchild. At the bottom of page 3 the words "Master of Science in Teaching" should be changed to read "Master of Science in Education." In the resolution presented by Mr. Guin the words "Master of Science in Teaching" should be changed to read "Master of Science in Education." Dr. Fairchild called the attention of the Board to the section under the heading "Signing Pledge to Teach." The last line of the second paragraph "At a teachers training institution" should be changed to read "to a non-teachers training institution."

Chairman Thompson informed those present of the resignation of Mr. Otto Beich, Bloomington, Illinois, who had served on the Teachers College Board for six years. He explained Mr. Beich's resignation was due to the numerous other duties requiring his time. Inasmuch as Mr. Beich's membership on the Board has been of such great value, Mr. Dill moved that an expression of appreciation be submitted to Mr. Beich in the form of a resolution from the members of the Board. Dr. Adams requested that the presidents be included in the resolution concerning Mr. Beich. This was heartily concurred with by the presidents and the members of the Board. Chairman Thompson then appointed the following committee to formulate a resolution to be presented: John D. Dill, Vernon L. Nickell, and Dr. Preston Bradley.

Mr. Beich's successor, Mr. Richard F. Dunn of Bloomington, was then introduced by Chairman Thompson. Mr. Dunn is a lawyer of high repute, and known for his civic work among leaders in Bloomington and vicinity. Chairman Thompson pointed out that Mr. Dunn would have an added incentive in his membership, due to his close connections with Illinois State Normal University. Mr. Dunn acknowledged Chairman Thompson's introduction in a few well chosen words. Mr. Dill then moved that the Board extend a hearty welcome to Mr. Dunn, Miss McIntire seconded the motion, which was unanimously carried.

Dr. Karl L. Adams, president of Northern Illinois State Teachers College, presented the report for that institution. He called special attention to the decreased enrollment in the fall session. A correction was made on page 2 so that the figures will read 60 men and 373 women. Dr. Adams remarked that the teaching profession will suffer if young men do not come back to school after they leave the Armed Service to finish their training to become teachers. The difficulty in working out the new Civil Service classifications has been greatly reduced by Mr. Hitter's cooperation in this matter. Dr. Adams reported that the Science Building is practically completed at this time, whereas a year ago it was reported under roof.

POST WAR EXPANSION PLANNING

Dr. Adams asked if funds can be released by the Department of Finance for post-war building expansion planning. Chairman Thompson asked for a letter written on behalf of the presidents in regard to this matter and he would take it up with the Department of Finance. The presidents would then be informed as to the proper procedure to follow.

Miss McIntire moved that the president's report for Northern Illinois State Teachers College be accepted. Mr. Guin seconded the motion. It was approved.

NORTHERN SCIENCE BUILDING

Chairman Thompson informed the Board that the State Architect had conferred with him regarding the Science Building contract for Northern Illinois State Teachers College. The original contract called for \$273,869.00 and due to increased labor and material costs, the actual cost of the building exceeded the amount of the contract by \$27,600.00. Inasmuch as the necessary data was not available, it was decided that a report would be prepared and presented at the next meeting in regards to this matter.

UNIVERSITY RETIREMENT SYSTEM

In connection with resolution adopted by the University Retirement System, State Teachers Colleges and State Surveys—the granting of leaves of absences to participants in the University Retirement System—(See Minutes of the May 17, 1943, Teachers College Board Meeting, Page 2), Chairman Thompson spoke of recent action by the Board of Trustees of the University Retirement System whereby the Board

had voted to withdraw its suggestion to the employees comprising the System that they consider the desirability of adopting the policy, in lieu of granting leaves of absence for war service, without salary, of accepting resignations with promise to re-employ. The Trustees of the System suggested that the member institutions bring to the attention of their staff members asking such leave, the fact that the System will pay the premiums of War Risk Insurance to the extent that it covers the liability of the System, if taken by the staff members on a voluntary basis and assigned to the System. Chairman Thompson suggested that the Teachers College Board rescind its action of May 17, 1943, and adopt action of the University Retirement System. After a discussion by the Board, the following was presented:

We rescind our resolution of May 17, 1943, with reference to benefits, compensation and insurance of persons going into the Armed Services and in lieu thereof adopt the following resolution:

Be it resolved that all employees of the State Teachers College Board shall have the right to leave of absence to enter the Armed Services of the United States, and that it be called to their attention, that should they desire the University Retirement System Board to pay a portion of the premium of their war risk insurance premium, said Board will pay that portion of said premium which covers the risk of said Board and that such persons shall thereupon assign to the University Retirement System Board that portion of the insurance covered by said premium. Further, that those who have heretofore signed agreements in accordance with the resolution referred to and herewith rescinded shall be notified of their option that they may void such agreement.

Mr. Dill moved that the resolution as given by Chairman Thompson be adopted. Dr. Bradley seconded the motion, however, unanimous decision was delayed and Mr. Dunn was asked to check the resolution.

Dr. Robert G. Buzzard, president of Eastern Illinois State Teachers College, presented that school's report. The enrollment is greatly decreased compared to the total in the fall term of 1942. Miss Mabel Hupprich has resigned effective September 30, and will have to be replaced. In the section "Other Employees" Mr. Charles York has been secured to replace Mr. Eugene Nixon. Mr. Nickell moved that the report for Eastern Illinois State Teachers College be accepted and it was seconded by Mrs. Pegelow. The motion carried.

The Board recessed for lunch.

The meeting was called to order at 1:30 with Mr. Nickell acting as chairman in the absence of Mr. Thompson.

Dr. R. W. Fairchild, president of Illinois State Normal University, presented the report for that school. Dr. Fairchild stated that the enrollment figures had changed since the publication of the report to read—255 students and 775 Navy V-12 trainees with a total of 1,030 in attendance. The extension work is not as large this year as in previ-

ous years due to transportation difficulties. Dr. Fairchild asked that a correction be made on page 10 under "Leaves of Absence" by striking out the word "last" in the second line. Under Section D change the word "Health" in "Instruction." New appointments should have Section I added for Dorothy Murray, Faculty Assistant in Commerce, at a salary of \$70.00 per month as long as her services are needed in the 1943-44 school year effective from September, 1943. Mr. Dunn moved the report for Illinois State Normal University be accepted, and it was seconded by Mr. Dill. It was approved.

Mr. Nickell pointed out that there is a growing need in this State for education in specialized fields. Dr. Buzzard agreed with Mr. Nickell and suggested that Illinois State Normal University was the place for carrying on this work. Mr. Nickell called attention to the fact that it was now necessary to go out of the State to get teachers with special training.

RESOLUTION FOR MR. BEICH

Mr. Dill presented the following resolution of appreciation to Mr. Beich. Resolved by the Teachers College Board duly assembled and the presidents of the Teachers Colleges and Normal Universities:

That since Mr. Otto Beich has seen fit to resign his membership on this Board due to pressure of personal business, that this Board go on record as extending its deep appreciation to Mr. Beich for the long period of faithful and efficient service which he so unselfishly rendered on behalf of the Teachers Colleges in Illinois.

It was moved by Mr. Dill that this resolution be accepted. This motion was seconded by Miss McIntire and passed unanimously.

UNIVERSITY RETIREMENT SYSTEM (Continued)

The resolution regarding leaves of absences in the University Retirement System (See Page 3), which had been studied by Mr. Dunn during the noon hour was read before the Board at the request of the Chairman. In order to adopt this resolution Dr. Bradley moved that the former resolution adopted by the University Retirement System, the State Teachers Colleges and State Surveys (See Minutes of the May 17, 1943, meeting), be rescinded. Mr. Pegelow seconded the motion. The motion carried.

Mr. Dunn then moved that the resolution as stated on Page 3 of these minutes be adopted by the Teachers College Board. Mr. Dill seconded the motion. The resolution was adopted.

Dr. Roscoe Pulliam, president of Southern Illinois Normal University, presented the report for that school. Dr. Pulliam did not give the per capita cost, but asked permission of the Board to present it at the next meeting. Mr. Dill called attention to the fact that Mrs. Gertrude Weidemier (Listed under Section D of New Appointments), should be on the report as a temporary employee as she is replacing Mr. Trobaugh who is in the Armed Services. Therefore, Mr. Dill recommended that the words "On temporary leave for Military Service" be inserted in this Section.

TEACHERS COLLEGE BOARD

Dr. Pulliam reported that Dr. Duschak had been secured to take the places of Dr. Stolfa and Dr. Chamberlin. However, due to the fact that Dr. Duschak is not licensed in Illinois, he may not practice as a physician until he is duly licensed in this State. The following resolution was adopted:

It is understood that pending his full licensure in Illinois, Dr. Duschak is not to engage in the practice of medicine, and until he succeeds in obtaining such licensure by January 1, 1944, this employment will be discontinued at that time.

It was decided that Dr. Duschak may be employed as a teacher at present.

All matters pertaining to the cafeteria in this report are obsolete since it was written. Director Thompson, Mr. Miles, and Mr. Hitter attended a conference with Mr. McKibbin to make the necessary adjustments. The motion was made that the report be accepted with the exception of Item No. 7, and with the omission of Items No. 11 and No. 12. The motion which was made by Mr. Dill was seconded by Mr. Guin and passed unanimously.

Dr. Beu, president of Western Illinois State Teachers College, presented the report for that school. Dr. Beu stated that the decreased enrollment at Western Illinois State Teachers College was due partly to inadequate housing facilities. The figures used in determining the cost of operating the college for the year 1942-43 should be changed. Dr. Beu asked permission to send the corrected figures to each member of the Teachers College Board and the other college presidents in the form of a letter. Permission was granted. It was suggested that under the heading "New Appointments" Sections B, E, G, H, and J have "On Temporary leave for Military Service" inserted.

It was pointed out that action was needed in regard to the water pollution problem on the campus. Chairman Thompson asked for a letter regarding this matter and he would then consult Dr. Cross in an effort to have the condition remedied. Mr. Dill moved that the report for Western Illinois State Teachers College be accepted. Mr. Guin seconded it, and the motion carried.

One item suggested for the Agenda of the next meeting is the discussion of the 5 year plan.

The next meeting of the Teachers College Board will be held December 8, 1943, at the La Salle Hotel in Chicago.

Mr. Dill moved that the meeting be adjourned. Mrs. Pegelow seconded it.

FRANK G. THOMPSON
Chairman,
Teachers College Board

ATTEST: VERNON L. NICKELL,
Secretary,
Teachers College Board

**REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE**

Meeting in Chicago, September 27, 1943

I. STUDENTS

1. Attendance, Mid-Spring Term, 1943

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College	7	52	59	74

2. Attendance, First Summer Term, 1943

a. College	247	505	752	943
b. High School	13	27	40	33
c. Elementary School	105	135	240	369*
Total	365	667	1,032	1,345

*86 of these students attended the Ward School

3. Attendance, Second Summer Term, 1943

a. College	65	168	233	260
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4. Extension Report

a. College Year, 1942-1943.....	36	429	465	598
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It is observed from the above that the enrollments for the Mid-Spring term and the two Summer terms, although lower than the previous year, are considerably above the average for colleges and universities in the nation as a whole. The decrease in enrollment for the Mid-Spring term is 20.2%, and the decrease for the two Summer terms is 23.6%.

5. Cost of operating the college for the year beginning July 1, 1942, and ending June 30, 1943, not counting permanent improvements nor interest on investment:

a. Spent from State Funds.....	\$389,634.02
Spent from Income Fund.....	69,739.24
Total	\$459,373.26

b. Per capita cost.....\$423,625.55

Quarter or Term	Quarter Hour Enrollments	Equivalent in 48 Quarter Hour Enrollments
First Summer Term, 1942.....	4,352	90.66
Second Summer Term, 1942.....	1,912	39.83
Fall Quarter, 1942.....	11,476	239.08
Winter Quarter, 1942-1943.....	9,944	207.16
Spring Quarter, 1943.....	9,236	192.40
Mid-Spring Term, 1943.....	472	9.83
Extension, 1942-1943.....	1,892	39.40
Total	39,284	818.36

Per Capita Cost

To State	\$389,634.02 ÷ 818.36 = \$476.12
To Income Fund	69,739.24 ÷ 818.36 = 85.22
Total	459,373.26 ÷ 818.36 = 510.74

This is the plan of figuring the per capita cost agreed upon by the presidents and the registrars of the five state teacher-education institutions on February 2, 1941.

TEACHERS COLLEGE BOARD

6. Graduates, June, 1943:

Degree Graduates

Armstrong, Iolene M.	McManus, Margaret Clare
Armstrong, Minnie J.	McMillan, Mary Lou
Aten, Virginia Irene	Moore, Hayden Wilfred
Baird, George Henry, II	Moore, Wilma Lee
Bardon, Renetta Anne	Noel, Mary Lou
Bean, Elsie Lee	Norstrom, Gladys L.
Beatty, Joseph Robert	Page, Raymond
Brown, Paul E.	Perkins, Dorothy Mae
Butcher, Anita	Peterson, Evelyn A.
Clark, Mildred L.	Ptasnik, Neena
Coffman, Dorothy Jane	Rentschler, Frances Virginia
Cofield, Florence Anita	Ratherford, Lucille
Coleman, Elizabeth Ruth	Riley, Doris Violet
Conner, Clara Louise	Robinson, Emma Jane
Cooper, Mary Bernadine	Rommel, H. Arlene
Coultas, Betty Jane	Rush, Betty Louise
Dean, Mary Lugene	Saltzman, Jean W.
Dikeman, Evelyn Mae	Shaffer, Detta Lou
Dowell, Leslie Garland	Sickles, Harold Hubert
Edie, Mary Alice	Sloan, Margaret Jane
Francis, Janice W.	Smith, Kent
Harriss, Elma L.	Spencer, Marjorie Elizabeth
Henderson, Lawrence Marion	Swearingen, Dorothy J.
Hoener, Dorothy Helen	Tholen, Edna Reva
Hofer, Harriet E.	Triplett, Mary Margaret
Hunt, John Robert	Truckenbrod, Gladys M.
Hurst, Marjorie Irene	Van Omer, Millard Wayne
Hysler, Marie Doris	Watson, Mary Marjorie
Irish, Margie Ann	Wheeler, Betty Frances
Jenks, Loren Howard	
Jones, Eloise	IN ABSENTIA
Kerker, Lawrence William	Arnold, Esther
Kincaid, Kathryn Mary	Belote, L. Everett
King, Everett Hays	Hodges, Robert Lee
Kirkpatrick, Norma L.	Holmes, Vernon H.
Lawson, Dorcas Wright	Ladd, Paul
Leighty, Mable Irene	McIlhenny, Kern
Litchfield, Carol V.	Rush, Alfred Andrew, Jr.
Lober, Russell Lowell	Tomlinson, William Lloyd
Logan, Glenna Jeanne	
Marr, John A.	

Two-Year Graduates

Andrews, Jeanne	Otto, Bernita Eileen
Breckenridge, Ruth Louise	Peecher, Edna Mae
Burke, Mary Louise	Pucknus, Rosa C.
Cox, Mary Jeanne	Sassen, June Irene
Eckhardt, Ann Elizabeth	Smith, Esther Darlene
Fouts, Shirley Elizabeth	Stegall, Betty Jean
Gibbs, Roxie Lee	Stomberg, Arla Evelyn
Heald, Ruth Mardell	Swanson, Eva Irene
King, Margaret Louise	Vail, Mildred
McManus, Mary Jean	Wilson, Lenora Faith
McPherren, Ila Maude	Wood, Lucille
Meaker, Imogene Joan	Yarde, Marjorie
Mueller, Beulah Mae	

7. Graduates, July, 1943:

Degree Graduates

Baxter, Ethel May	Horton, Clara Jane
Corzatt, Ada Beatrice	Johnson, Gladys Wipert
Courtright, Grace Lilly	Locke, Mildred R.
Cousins, George F.	Loy, Wayne Richard
Crouch, Gladys Bolon	Price, Roberta
Davis, Naomi Larson	Randall, C. Graham
Dennis, David Paul	Ringstrom, Helen E.
Ellis, Thelma Helen	Rodenhouser, Cleo Mae
Endres, Mary Pollock	Schory, Miriam
Ferguson, Robert Lee	Shanklin, Agnes Katharine
Geisler, Mary Agnes	Wardell, Milburn B.
Gentle, Eleanor	Willcoxon, Louise Jordan
Hays, Martha	Willey, Carrie Lavinia

Two-Year Graduates

Davis, Blanche Marie	Juneman, Mary Helen
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8. Graduates, August, 1943:

Barkley, Mary Brown
 Bill, Charles H.
 Blood, B. Marie
 Bond, Mary Johnson
 Briggs, Orvall
 Burner, Fern
 Carlson, Marie
 Case, Helen
 Clark, James R.
 Collins, Winifred

Degree Graduates

Deaney, Frederick H.
 Glockhoff, Charlotte Marian
 Hainline, Velma Taylor
 Leininger, Mermel Scott
 Magerkirth, Vera W.
 Moore, Buren Hayward
 Muelder, Doris M.
 Pritchett, George Frederic
 Sellers, Leo Monroe
 Weaver, Betty Maria

Two-Year Graduates

Morton, Verna Shanholtzer

II. THE FACULTY

1. Resignations:

- a. Mrs. Dorothy Welker, instructor in the department of English, resigned her position effective July 16, 1943, in order to accept a teaching position on the faculty of Carroll College at Waukesha, Wisconsin, so that she might be near her husband who is located in an army camp near that city.
- b. Dr. Claude H. Brown, assistant professor in the department of mathematics, resigned his position effective July 16, 1943, in order to accept a position as associate professor of mathematics in Central Missouri State Teachers College at Warrensburg, Missouri. Dr. Brown will receive \$100.00 per month more in salary in his new position than he received at Western.

2. Leaves of Absence:

- a. Miss Olive Potter in the department of physical education requests a leave of absence for the entire school year 1943-1944 in order to study for her Ph.D. at the University of Wisconsin. Miss Potter has been employed at Western for twelve years and is entitled to one-half pay to study according to the new State Teachers College Faculty Salary Schedule provisions.
- b. Miss Esther L. Stroup of the home economics department requested a leave of absence for the first summer term of 1943 to teach at the Eastern Illinois State Teachers College at Charleston, Illinois.
- c. Miss Sarah Miner of the department requests a leave of absence for the entire school year of 1943-1944, in order to study for her Ph.D. in the field of home economics. Miss Miner has been employed at Western for seven years and is entitled to one-half pay to study according to the new State Teachers College Faculty Salary Schedule provisions.

3. Changes in Faculty for the Summer Term of 1943:

- a. Dr. Julian Archer of the department of education taught for Dr. Roscoe Linder, also of the department of education, who wished to be relieved of teaching duties for this summer term.

- b. Mr. W. H. Eller, of the department of physical science, taught for Mr. Roger Morrow, who was unable to obtain a release from his teaching position with the federal government to teach summer school at Western.
 - c. Miss Sarah Miner, of the department of home economics, taught home economics courses originally assigned to Miss Esther Stroup.
 - d. Miss Grace Sproull was added to the department of English the second summer term due to the enrollment being larger than was anticipated.
 - e. Mr. Rayman Miller of the department of industrial arts was added for one-half time the second summer term to take care of an increase in enrollment which was greater than anticipated.
4. New Appointments:
- a. Miss Alice Crabill started work on September 1, 1943, as director of Monroe Hall, the women's dormitory at Western. She has had nine years of experience as director of Willard Hall at Northwestern University at Evanston, Illinois, and has held similar positions in other educational institutions. Miss Crabill will receive a salary of \$155.00 per month plus maintenance.
 - b. Miss Amanda Langemo as instructor in the department of English to take the place of Dr. Kent Pease, who is in military service, at a salary of \$1,935 for the college year of nine months. Miss Langemo has her Bachelor's degree from St. Olaf College; her Master's degree from the University of Wisconsin; and all of her work except her thesis completed for the Ph.D. at the University of Wisconsin.
 - c. Theodore Leonard Carlson as instructor in the department of history to take the place of Mr. W. L. Schuppert, who retired July 16, 1943, at a salary of \$2,295.00 for the college year of nine months. Mr. Carlson has his A.B. and M.A. degrees from the University of Illinois. He has completed one and one-half years towards his Ph.D., also at the University of Illinois.
 - d. Loren E. Taylor as instructor in the department of mathematics to replace Dr. Claude H. Brown, who resigned as of July 16, 1943, at a salary of \$2,250.00 for the college year of nine months. Mr. Taylor has his Bachelor's degree from Knox College, his Master's degree from the University of Illinois.
 - e. Miss Ramona Tomlin to replace Dr. Dorothy Welker in the department of English at a salary of \$2,025.00 for the college year of nine months. Miss Tomlin has an A.B. from McMurray College for Women; an M.A. from the State University of Iowa; and has completed most of her work for the Ph.D. at the University of Louisiana.

- f. Miss Hanna Krueger as assistant librarian to replace Miss Fannie Jackson, who retired last year, at a salary of \$1,935.00 for the college year of nine months. Miss Krueger has her A.B. degree from the University of Illinois and her M.A. in Library Science from the University of Chicago.
- g. Miss Marjorie Rich as an instructor in science to replace Mr. Paul Liljedahl, who was not reemployed at the end of the college year as he had obtained a position at Wayne, Nebraska, State Teachers College. Miss Rich will receive a salary of \$2,025.00 for the regular college year of nine months. She has a B.Ed. degree from the Western Illinois State Teachers College; a Master's degree from the University of Missouri, and a Ph.D. from Mt. Vernon University.
- h. Mr. Robert Barnwell as an instructor in physical education to replace Mr. Ralph Barclay, who is on leave for military service, at a salary of \$2,025.00 for the regular college year of nine months. Mr. Barnwell has his Bachelor's degree from the Southwest Missouri State Teachers College and his Master's degree from Columbia University.
- i. Miss Dorothy Moon as instructor in the department of women's physical education to replace Miss Dora Sharp, who resigned on June 10, 1943, at a salary of \$2,025.00 for the regular college year of nine months. Miss Moon has her Bachelor's degree from the Northern Illinois State Teachers College and her Master's degree from Northwestern. She has done additional work at the University of Wisconsin.
- j. Mrs. Dorothe McAllister as part-time instructor in the department of physical education for women at a salary of \$1,237.50 for the college year of nine months. Mrs. McAllister has her Bachelor's degree from the Western Illinois State Teachers College and her Master's degree from the University of Wisconsin.
- k. Mrs. Helen Herndon was employed as a college nurse at \$125.00 per month for nine months to replace Miss Winifred Holden, who resigned this spring.

All these changes, leaves of absence, resignations, and new appointments have been approved by the local advisory committee for the Western Illinois State Teachers College of the State Teachers College Board.

III. OTHER COLLEGE EMPLOYEES

1. Resignations:

- a. Mr. Irwin McGaughey resigned his position as night watchman at Western effective July 31, 1943, in order to operate a farm.

- b. Mrs. Adda Alford resigned her position as domestic at Monroe Hall effective July 31, 1943.
 - c. Mr. Milton J. Rose, Janitor II, resigned his position effective May 31, 1943, to accept a position as a salesman with the Borden's Milk Company.
 - d. Mr. Walter Parkins, Janitor II, resigned his position effective September 15, 1943, to operate his farm.
2. New Appointments:
- a. Mr. Thomas Mason began work as a night watchman to replace Mr. McGaughey on August 15, 1943, at a salary of \$115.00 per month.
 - b. Mr. Walter Parkins began work on June 15, 1943, as Janitor II, to replace Mr. M. J. Rose, who resigned in May, at a salary of \$160 per month for twelve months.
3. Deaths:
- a. We report with regret the death of Mrs. Laura E. Donohoe, who served the college as matron of Monroe Hall for twenty-eight years, and who retired in 1942. Mrs. Donohoe served the college faithfully, and her death is a distinct loss to the college and to the community.

IV. THE ORGANIZATION

1. The Smith-Hughes Agriculture Program:
- Since the vocational agriculture board at Springfield certified that we were in a position to meet all the requirements of the Smith-Hughes High School Vocational Agriculture, we have requested the Western Illinois State Teachers College High School be approved for the Smith-Hughes work. Dr. John L. Sullivan has been transferred from the college agriculture department to the Western Illinois State Teachers College High School agriculture position. We believe that we have met all their requirements and that the high school will be approved for this work.
2. A report of the Faculty Council Revised Constitution was mailed to the members of the State Teachers College Board and to the other four presidents on September 1, 1943.
3. Several classes in adult education and two college classes are being offered between the hours of 7:00 and 9:00 o'clock on four nights a week for the benefit of college students who are employed at Camp Ellis and live in Macomb and for the citizens in and around Macomb. This will give these people an opportunity to further their education while being engaged in war service.

V. THE CURRICULUM

1. Changes in the Curriculum:
- Several two-year general junior college curricula were included in the catalog for 1943. Preparations are under way to set up

the curriculum for a Master's degree in several departments to be offered in June, 1944. This report will be presented to the Graduate Committee of the State Teachers College Board as soon as it is completed.

VI. BUILDINGS AND GROUNDS

1. General repairs on the buildings which were recommended by the architect's office are in progress. These repairs consist of painting, carpentry, and refinishing of certain rooms and parts of the buildings.
2. The old academy building is being converted into a music building as approved by the budget committee for permanent improvements at the Western Illinois State Teachers College.
3. The two story brick building which has been used as a music building is being converted into a girls' dormitory due to the acute shortage of rooms in Macomb for Western students.

VII. AUXILIARY ENTERPRISES

1. Report of Monroe Hall for the year ending June 30, 1943.
2. Report of the cafeteria for the year ending June 3, 1943.
3. Report of the Home Management House for the year ending June 30, 1943.

1.

Monroe Hall

Report for the Year Ending June 30, 1943

Receipts

Balance on hand on July 1, 1942.....	\$ 8,902.06	
Receipts remitted from July 1, 1942, to June 30, 1943.....	30,228.35	
		<u>\$39,130.41</u>

Expenditures

Groceries, meats, fruits and vegetables.....	\$10,980.83	
Bread and bakery goods.....	477.42	
Milk, cream, butter and ice cream.....	2,590.77	
Household supplies.....	1,106.82	
Office supplies and telephone.....	104.50	
Gas and ice.....	199.81	
Repairs.....	270.17	
Sales tax.....	301.80	
Services.....	9,290.35	
Correction on receipts.....	.88	
Transfer for heat, water and light.....	2,000.00	<u>27,323.35</u>
Balance on hand June 30, 1943.....		<u>\$11,807.06</u>

Summary

Balance at beginning of year.....	\$ 8,902.06
Inventory of goods at beginning of year.....	2,443.90
	<u>\$11,345.96</u>
Bills outstanding.....	<u>1,238.54</u>
Unencumbered balance.....	<u>\$10,107.42</u>
Balance at close of year.....	<u>11,807.06</u>
Inventory of goods at close of year.....	<u>2,876.99</u>
	<u>\$14,684.05</u>
Bills outstanding.....	<u>8.54</u>
Unencumbered balance.....	<u>\$14,675.51</u>

*Gain for Year, \$14,675.51 — \$10,107.42 = \$4,568.09

*Charge for heat, water, and light not made last half of year.

TEACHERS COLLEGE BOARD

2.

Cafeteria
Report for the Year Ending June 30, 1943

Receipts

Balance on hand on July 1, 1942.....	\$ 12.15
Receipts remitted from July 1, 1942, to June 30, 1943.....	6,774.77
	<u>\$ 6,786.92</u>

Expenditures

Groceries, meats, fruits, and vegetables.....	\$ 4,315.38
Bread and bakery goods.....	128.16
Milk, cream, butter, and ice cream.....	1,457.42
Household supplies	66.65
Sales tax	92.20
Services	1,054.30
	<u>7,114.11</u>
Cash deficit June 30, 1943.....	\$ 327.19

Summary

Balance at beginning of year.....	\$ 12.15
Inventory of goods at beginning of year.....	1,115.59
	<u>\$ 1,127.74</u>
Bills outstanding	469.54
	<u>\$ 658.20</u>
Unencumbered balance	327.19
Cash deficit at close of year.....	1,326.30
	<u>\$ 999.11</u>
Bills outstanding28
	<u>\$ 998.83</u>
Unencumbered balance	998.83

Gain for Year \$998.83 — \$658.20 = \$340.63

3.

Home Management House
Report for the Year Ending June 30, 1943

Receipts

Cash receipts for room and board for the year.....	\$ 1,354.50
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Expenditures

Food	\$ 902.85
Fuel for heating	392.26
Fuel for cooking (gas).....	51.95
Household supplies	36.14
Light	137.65
Repairs to fixtures	10.70
Sales tax	12.07
Telephone	36.00
Water	20.22
Cleaning	49.00
	<u>1,648.84</u>
Deficit for the year.....	\$ 294.34
Deficit for the previous year.....	94.84
	<u>\$ 389.18</u>

Total deficit for Biennium ending June 30, 1943.....\$ 389.18

VIII. STUDENT LIFE

1. Western no doubt has a unique reason for the student enrollment being decreased as compared with normal times in that the housing conditions in Macomb are such that there are few rooms available for students at a cost which they can afford. Western would have from 50 to 75 students more today than our present enrollment if rooms were available at a reasonable

cost. The average cost of rooms in Macomb today to people who are members of the Camp Ellis military service or to civilians employed at the camp is between \$8.00 or \$10.00. Rooms in Macomb are renting as high as \$15.00 per week. The average price paid for rooms by students in Macomb is \$2.50. More than one-half of the householders who formerly kept students are now keeping roomers from the camp as the income is in most cases three times as great as they can obtain from students.

The O. P. A. in Chicago, in Washington, and in Peoria and other cities have been contacted by the college, the rationing boards, the Chamber of Commerce, the service clubs such as Rotary and Kiwanis, since last March, but thus far the only tangible results have been a government survey of the rooming situation which was made six weeks ago. We realize that there is no possibility of obtaining a dormitory at Western at the present time, but we certainly have plenty of evidence to show that after the war, one of the buildings needed at Western is an additional dormitory as in time of need the majority of householders have deserted the college. We now have only 25 householders for women and 15 for men who are loyal to Western and are keeping students as roomers.

IX. MISCELLANEOUS

1. The Teachers College High School at Macomb is known as the Western Academy. The principal of the Academy, Dr. A. A. Wellck, would like to have it designated officially as the Western Illinois State Teachers College High School.

2. Public Health :

Western has had a problem since about 1917 or 1918 with the citizens in Macomb connecting to the storm sewer (surface water) waste from their homes which should have been connected to the sanitary sewer. This condition has been corrected from time to time partially. This past year the City Council allowed the waste from a milk and cheese factory to be connected to the storm sewer. The result is that the offensive odor from the ravine through which the storm water flows is so strong that the windows in the dormitory could not be kept open on certain days or evenings this summer.

This matter has been referred to the local and State health departments, the mayor, the City Council, the sewer and alley committee. The State Health Department is working on the matter slowly and we hope will do something about it. We at Western believe a letter from the State Teachers College Board would speed up the work of all concerned.

I am giving a report made of the ravine water by Mr. Horrabin, one of Western's chemistry teachers :

Report on Sanitary Analysis of Ravine Water:

During the second summer term the class in Chemistry 434 made an extensive chemical and sanitary analysis of the water flowing through the ravine. Samples were collected July 26, August 2, August 10, and August 18.

A chemical and sanitary appraisal of the water follows:

A. Physical Condition:

The water has some turbidity (50 P.P.M.) which is affected by rainfall. All samples possessed an offensive odor suggesting sewer gas. The odor of butyric acid is also prevalent. On Mondays wash water and soap suds are present in large quantities. An ether extraction reveals a large amount of grease and fatty material.

B. Chemical Conditions:

The sanitary condition as revealed through chemical tests indicates a high degree of pollution not ordinarily found in surface water. This is indicated by a high content of albuminoid and ammonia nitrogen, and high nitrite nitrogen. This indicates current pollution. The dissolved oxygen is low and the oxygen consuming power of the water is high. This indicates impurities capable of oxidation of an organic nature. In spite of the presence of soap in the water an acid reaction was obtained.

C. Bacteriological Condition:

1. The biochemical oxygen demand of the water is very high, indicating a high degree of bacterial pollution.
2. Samples of water plated on Agar Agar plates revealed an extremely high count of upwards of 50,000 per ml. Lactose fermentation tubes showed gas formation 5 at end of 24 hours in dilutions of 1-50. A 5 count was found at the end of 48 hours in dilutions of 1-100. Brilliant green bile broth gave 5 count 1-50 dilution at the end of 24 hours. Slants made from the above on eosin methyl blue showed characteristic growth at the end of 24 hours, indicating conclusively the presence of B. Coli and B. Aerogena, which is indicative of sewage contamination.

H. Waldo Horrabin

X. SUMMARY

1. The approval of the State Teachers College Board is requested for the following items:
 - a. The list of graduates submitted for June, 1943.
 - b. The list of graduates submitted for July, 1943.
 - c. The list of graduates submitted for August, 1943.
 - d. The resignation of Mrs. Dorothy Welker effective July 16, 1943.
 - e. The resignation of Dr. Claude H. Brown effective July 16, 1943.
 - f. The leave of absence for Miss Olive Potter for the school year of 1943-1944 to study for her Ph.D. at the University of Wisconsin with one-half salary.
 - g. The leave of absence for Miss Esther L. Stroup to teach at the Eastern Illinois State Teachers College for the first summer term of 1943.
 - h. The leave of absence for Miss Sarah Miner for the school year of 1943-1944 to study for her Ph.D. in the field of home economics with one-half salary.
 - i. The substitution of Dr. Julian Archer for Dr. Roscoe Linder in the department of education for the first summer term of 1943.
 - j. The substitution of Mr. Walter Eller for Mr. Roger Morrow in the department of physical science for the summer of 1943.
 - k. The substitution of Miss Sarah Miner for Miss Esther Stroup in the department of home economics for the summer of 1943.
 - l. The employment of Miss Grace Sproull to teach in the department of English for the second summer term of 1943.
 - m. The employment of Mr. Rayman Miller in the department of industrial arts for one-half time the second summer term to take care of an increase in enrollment which was greater than anticipated.
 - n. The appointment of Miss Alice Crabill as director of Monroe Hall at a salary of \$155.00 per month plus maintenance.
 - o. The appointment of Miss Amanda Langemo as an instructor in the department of English at a salary of \$1,935 for the college year of nine months.

TEACHERS COLLEGE BOARD

- p. The appointment of Mr. Theodore Leonard Carlson as an instructor in the department of history at a salary of \$2,295 for the college year of nine months.
- q. The appointment of Mr. Loren E. Taylor as an instructor in the department of mathematics at a salary of \$2,250 for the college year of nine months.
- r. The appointment of Miss Ramona Tomlin as an instructor in the department of English at a salary of \$2,025 for the college year of nine months.
- s. The appointment of Miss Hanna Krueger as assistant librarian at a salary of \$1,935 for the college year of nine months.
- t. The appointment of Marjorie Rich Smith as an instructor in science at a salary of \$2,025 for the regular college year of nine months.
- u. The appointment of Mr. Robert Barnwell as an instructor in the department of physical education for men at a salary of \$2,025 for the regular college year of nine months.
- v. The appointment of Miss Dorothy Moon as an instructor in the department of physical education for women at a salary of \$2,025 for the regular college year of nine months.
- w. The appointment of Mrs. Dorothe McAllister as part-time instructor in the department of physical education for women at a salary of \$1,235.50 for the college year of nine months.
- x. The appointment of Mrs. Helen Herndon as a college nurse at a salary of \$125.00 per month for the college year of nine months.
- y. The resignation of Mr. Irwin McGaughey as night watchman effective July 31, 1943.
- z. The resignation of Mrs. Adda Alford as domestic at Monroe Hall effective July 31, 1943.
- aa. The resignation of Mr. Milton J. Rose as Janitor II effective May 31, 1943.
- bb. The appointment of Mr. Walter Parkins as Janitor II on June 15, 1943.
- cc. The resignation of Mr. Walter Parkins as Janitor II effective September 15, 1943.
- dd. The appointment of Mr. Thomas Mason as night watchman to begin on August 15, 1943.

Respectfully submitted,

F. A. BEU, *President.*

**REPORT OF THE
SOUTHERN ILLINOIS NORMAL UNIVERSITY
CARBONDALE**

To be presented at the meeting of the Teachers College Board to be held in Chicago, Illinois, on Monday, September 27, 1943.

I. STUDENTS

1. Attendance, Spring Term, 1943

	Men	Women	Total	Total One Year Ago
a. College				
Seniors	88	97	185	206
Juniors	73	88	161	252
Sophomores	96	138	234	469
Freshmen	148	218	366	512
Extension	32	142	174	409
Total Students Carrying College Subjects.....			1,130	1,848
b. High School				
University High School.....			144	158
Cartersville Community High School.....			211	232
Total			355	390
Total Students Above Eighth Grade.....			1,485	2,238
c. Elementary School				
Allyn Training School.....			172	191
Brush Training School.....			205	383
Rural Training Schools.....			159	186
Total			536	760
Grand Total			2,021	2,998

2. Attendance, First Summer Session, 1943

	Men	Women	Total	Total One Year Ago
a. College				
Seniors	52	116	168	297
Juniors	32	164	196	352
Sophomores	30	122	152	258
Freshmen	45	83	128	171
Extension
Total Students Carrying College Subjects.....			644	1,078
b. High School				
University High School.....			93	112
Total Students Above Eighth Grade.....			737	1,190
c. Elementary School				
Allyn Training School.....			79	91
Grand Total			816	1,281

3. Attendance, Second Summer Session

	Men	Women	Total	Total One Year Ago
a. College				
Seniors	36	88	124	177
Juniors	17	79	96	226
Sophomores	21	58	79	141
Freshmen	32	44	76	93
Extension	16	109	125	...
Total Students Carrying College Subjects.....			500	637
b. High School				
University High School.....			47	46
Total Students Above Eighth Grade.....			547	683
c. Elementary School				
Rural Training School.....			...	18
Grand Total			547	701

TEACHERS COLLEGE BOARD

4. Graduates

The following students have completed their work and I recommend that their graduation be approved:

BACHELOR OF EDUCATION DEGREE

June 4, 1943

Students	Town and County
Allen, Bob Vincent (History-French)	Carbondale, Jackson
Ayers, Augustus Sidney (Chemistry-Mathematics)	Anna, Union
Barker, Willard Hiram (Elementary Education-Agriculture)	McLeansboro, Hamilton
Barnes, Terence D'Mar (Geography-Agriculture)	Raleigh, Saline
Blackwell, Milforde (Chemistry-Zoology)	Chicago, Cook
Brooks, Earle Melvyn (Government-English)	East St. Louis, St. Clair
Brown, Eugene Gale (Chemistry-English)	Monette, Mo., Barry
Busenhart, Lucille Dillow (English-Music)	Carbondale, Jackson
Campbell, Clyde Norman (Zoology-Chemistry)	Mounds, Pulaski
Clark, Thomas Francis (English-History)	Elmhurst, N. Y., Queens
Clendenin, Robert Frederick (Mathematics-Chemistry)	Cora, Jackson
Clinton, James Taylor (Agriculture-Sociology)	Ina, Jefferson
Cooper, Sarah Lou (Music-English)	Murphysboro, Jackson
Crawshaw, Gene Paul (Economics-Physical Education)	Carbondale, Jackson
Crichton, Ellen Grahame (Household Arts-English)	Herrin, Wisconsin
Davis, Harry Louis (Chemistry-Zoology)	Crab Orchard, Williamson
Downey, Dorothy (English-History)	Greenview, Menard
Dunn, Hubert (Physical Education-Physiology)	Pinckneyville, Perry
Ellis, John K. (Art-English)	Carbondale, Jackson
Ellis, Vanita (History-English)	Fairfield, Wayne
Etherton, Ruth Entsminger (Commerce-English)	Carbondale, Jackson
Ewing, Marguerite Boyd (Elementary Education-English)	Sparta, Randolph
Fairbairn, Elizabeth (History-English)	Harvey, Cook
Foulon, Mary Forbes (Elementary Education-English)	Carbondale, Jackson
Friend, Helen (Mathematics-History)	Royalton, Franklin
Gallo, Anthony (Mathematics-Commerce)	Christopher, Franklin
Gatlin, Velva (Physical Education-Physiology)	Goreville, Johnson
Gieselman, Edwin Clyde, Jr. (Economics-English)	Benton, Franklin
Giger, Russell Arthur (Geography-Economics)	Collinsville, Madison
Gladson, Karl Donald (Commerce-Economics)	DuQuoin, Perry
Glahn, Hildegard Ann (Music-Latin)	Evansville, Randolph
Goar, Mary Lou Hampton (Sociology-English)	Grayville, White
Hampton, Charles T. (Economics-Commerce)	East St. Louis, St. Clair
Harrel, Stevett G., (Art-English)	Villa Ridge, Pulaski
Harris, Mariam Howard (Elementary Education-English)	Carbondale, Jackson
Haynes, Lorene Geneva (Household Arts-History)	Carbondale, Jackson
Herren, Norman (History-Economics)	Perks, Pulaski
Hicken, Victor (History-English)	Gillespie, Macoupin
Hilyard, Morris, (I. Education-English)	Brighton, Macoupin
Holt, Doris (Commerce-English)	Crossville, White
Hopper, Roberta C. (History-French)	Carbondale, Jackson
Huelsmann, Mary Ann (Sociology-Physical Education)	Trenton, Clinton
Kallenbach, Harold Wayne (Economics-Physical Education)	Crossville, White
Keene, Dempsey Maurice (History-Economics)	Pinckneyville, Perry
Kiel, Wanda Ruth (History-English)	Murphysboro, Jackson
Knobeloch, Marie (Chemistry-Physics)	Belleville, St. Clair
Kunath, Dorothy Mae (Elementary Education-English)	Hered, Pope
Lauderdale, Roscoe T. (Geography-History)	New Burnside, Johnson
Lawrence, William Robert (Mathematics-English)	Tunnel Hill, Johnson
Layman, Ethel May (Household Arts-Art)	Golconda, Pope
Ligon, Edward Ralph (Mathematics-Chemistry)	Herrin, Williamson
Ligon, Veta Joyce (History-English)	Johnston City, Williamson
Lockard, Charles Leland (Elementary Education-I. Education)	Murphysboro, Jackson
Lovell, Delmar Eudell (I. Education-Art)	Carbondale, Jackson
Lunde, Erna (Sociology-English)	Carbondale, Jackson
Magness, Gladys Jane (History-English)	Granity City, Madison
Markus, Florence T. (Elementary Education-English)	Belleville, St. Clair
Marquardt, Evalyn (Household Arts-Physiology)	Chester, Randolph
Mathis, Esther Alison (History-English)	Murphysboro, Jackson
Mathews, Elizabeth Nella (History-Commerce)	Orient, Franklin
McIlrath, Joy (English-Commerce)	Oakdale, Washington
McNew, Donald Ray (Music-English)	Marion, Williamson
Meisenheimer, Jane (Economics-English)	Alton, Madison
Mercer, Betty Jane (Music-English)	Herrin, Williamson
Mercer, Mitzi (Physical Education-Physiology)	Bunker Hill, Macoupin
Mifflin, Mary Magdalene (Elementary Education-Commerce)	Belleville, St. Clair
Miller, Dorothy A. (English-Botany)	Elkville, Jackson
Moffitt, Mary Elizabeth (Household Arts-Chemistry)	Harrisburg, Saline
Moore, Frances May (English-History)	Percy, Randolph
Moore, Jane Alvanette (Music-English)	East St. Louis, St. Clair
Mullinax, Marjorie Lee (Commerce-English)	Olney, Richland
Neal, E. Earl (Government-Geography)	DuQuoin, Perry

PROCEEDINGS

Students	Town and County
Neal, Ellis J. (Geography-Physical Education)	Albion, Edwards
Newcom, Myrl E. (Music-History)	Herrin, Williamson
Oliver, Kenneth Robb (Sociology-Commerce)	Norris City, White
Oshel, Rosemary (English-Speech)	Herrin, Williamson
Owens, Frank Joseph (Government-Physical Education)	East St. Louis, St. Clair
Parker, Marcia Loretta (Elementary Education-Botany)	Vienna, Johnson
Payne, Paul Floyd (I. Education-Mathematics)	Ullin, Pulaski
Pearce, Darrel A. (Sociology-Speech)	Cambria, Williamson
Pearce, John Stanley (History-English)	West Frankfort, Franklin
Pearce, Marshall Wade (Commerce-Economics)	Marion, Williamson
Pemberton, Philip Norse (History-Botany)	Galatia, Saline
Penn, Letha McNeil (History-English)	Carbondale, Jackson
Perenchio, John B. (Mathematics-Physics)	Christopher, Franklin
Plummer, Virginia June (English-Social Science)	Harrisburg, Saline
Quinn, Eugene F. (Music-Chemistry)	Marion, Williamson
Ragsdale, Dixon Carter (Mathematics-History)	Desoto, Jackson
Reagan, Ray Victor (Government-English)	Ullin, Pulaski
Reed, George (I. Education-Agriculture)	Wolf Lake, Union
Reynolds, William Howard (Government-English)	Vienna, Johnson
Rowe, Lodema Sue (Zoology-Geography)	West Frankfort, Franklin
Sanders, Ruby Neal (Commerce-History)	Mt. Vernon, Jefferson
Schroeder, Meryl Thompson (Economics-English)	Flora, Clay
Schutte, Irma Pauline (Botany-History)	Pinckneyville, Perry
Shavitz, Miriam (Elementary Education-History)	Harrisburg, Saline
Sowers, Mary Ruth (English-History)	Mt. Vernon, Jefferson
Stanley, Anna Mae (English-History)	Carbondale, Jackson
Thomas, Oscar Wayne (Elementary Education-English)	Harrisburg, Saline
Townes, William W. (Chemistry-Mathematics)	Carbondale, Jackson
Ulrich, Eugene Joseph (Mathematics-Music)	Grand Chain, Pulaski
Wagner, Sammie Jane (English-Sociology)	Harrisburg, Saline
White, Beatrice R. (Kindergarten-Primary)	Carbondale, Jackson
Wood, Harry H., Jr. (Economics-History)	Anna, Union
Young, Muriel Adina (Kindergarten-Primary)	Johnston City, Williamson
Zimmerman, Fred Wesley (I. Education-Physiology)	Hurst, Williamson

BACHELOR OF EDUCATION DEGREE

July 16, 1943

Students	Town and County
Boatman, Ralph Henry, Jr. (Zoology-Mathematics)	Carlinville, Macoupin
Bouzhan, Eugene F. (Elementary Education-History)	Centralia, Marion
Brown, Helen Rosalie (Zoology-Mathematics)	Percy, Randolph
Brummet, Anna (Elementary Education-English)	Du Quoin, Perry
Carey, Flora Alma (Elementary Education-English)	McLeansboro, Hamilton
Clark, W. T., Jr. (History-Agriculture)	West Frankfort, Franklin
Cloftelter, Marjorie L. (Commerce-English)	Greenville, Bond
Dickson, Martha C. (History-English)	Lenzburg, St. Clair
Ditzler, Lorraine Marie (Household Arts-Chemistry)	Ava, Jackson
Eads, Wilma Margaret (Kindergarten-Primary)	Carbondale, Jackson
Ertel, Melba Marie (Elementary Education-English)	New Athens, St. Clair
Grandfield, Jean S. (Household Arts-English)	Vandalia, Fayette
Green, Paul A. (English-Physical Education)	Christopher, Franklin
Griffiths, Alene Mae (English-Speech)	Herrin, Williamson
Hall, Kathleen (Elementary Education-Social Science)	Raleigh, Saline
Halpin, Celestine Ann (Elementary Education-History)	Murphysboro, Jackson
Jones, Amy Mae (Botany-Zoology)	Chester, Randolph
Keene, Margaret Pauline (Sociology-Speech)	Pinckneyville, Perry
Kopp, Esther Marie (Household Arts-English)	Hamilton, Hancock
Lill, Patricia A. (Sociology-German)	Mascoutah, St. Clair
Mackross, Evelyn Ann (Music-French)	Granite City, Madison
Mallams, June (History-English)	Anna, Union
Mason, Julia Margaret (Elementary Education-Art)	Belleville, St. Clair
Phelps, Lela Morris (History-English)	Carbondale, Jackson
Simpson, Ruth Elleen (Elementary Education-Physical Education)	Fairfield, Wayne
South, Dorothy Margaret (Household Arts-Physiology)	Carbondale, Jackson
Steinheimer, Elaine (Sociology-English)	Vergennes, Jackson
Tuttle, Beatrice (Elementary Education-History)	Mt. Vernon, Jefferson
Urbanik, Ireen Caroline (English-Government)	Christopher, Franklin
Ward, Russell Sanford (History-English)	Mounds, Pulaski
Whitacre, Cleta Greer (Elementary Education-English)	Marion, Williamson
Williams, Anna (Elementary Education-Geography)	Carbondale, Jackson

BACHELOR OF EDUCATION DEGREE

August 27, 1943

Students	Town and County
Baldwin, Mabel Wallace (Mathematics-History)	Harrisburg, Saline
Beck, A. Stanley, Jr. (Sociology-Government)	Louisville, Ky., Jefferson
Belt, James Radford (Government-History)	Shawneetown, Gallatin
Boettcher, Marjorie Evalyn (English-Sociology)	East St. Louis, St. Clair
Bowers, Elsie Gay (Elementary Education-English)	East Alton, Madison
Brinkman, Norman C. (Chemistry-Mathematics)	Hoyleton, Washington

TEACHERS COLLEGE BOARD

Students	Town and County
Cagle, Dick (Government-Commerce)	Grantsburg, Massac
Carpenter, Marie (Household Arts-Physiology)	Carbondale, Jackson
Davis, Nancy Lucille (Elementary Education-Art)	Carterville, Williamson
Dixon, Ruth E. (Elementary Education-English)	Murphysboro, Jackson
Dry, Helen Pyatt (Elementary Education-Commerce)	Pinckneyville, Perry
Edwards, George Wheeler (Chemistry-Agriculture)	McLeansboro, Hamilton
Ferrier, Phyllis Anne (History-English)	Highland Park, Lake
Frakes, Evelyn (Sociology-Commerce)	Vandalia, Fayette
Grigg, Charles Dudley (Elementary Education-History)	Fillmore, Montgomery
Hall, Mollie Sneed (Household Arts-English)	Carbondale, Jackson
Hathaway, Gladys A. (Elementary Education-English)	Mt. Vernon, Jefferson
Henry, Peggy Frances (Art-English)	East St. Louis, St. Clair
Henson, Rex (Sociology-Agriculture)	Johnston City, Williamson
Hughes, Frances Wilson (Household Arts-Chemistry)	Cutler, Perry
Hunter, Wilma Williams (Commerce-English)	Simpson, Johnson
Ison, Kathleen (Physical Education-Physiology)	Dongola, Union
Jacobs, Carl Lenord (History-English)	Alto Pass, Union
Karnes, Gail Hubert (Commerce-English)	Raleigh, Saline
Kinsman, Henry J., Jr. (Elementary Education-History)	Royalton, Franklin
Knefelkamp, Esther (Elementary Education-English)	Belleville, St. Clair
Lane, Mabel Sickman (Elementary Education-History)	Miller City, Alexander
Lemmel, Ruth (English-History)	Jonesboro, Union
Ludwig, Lorma (Commerce-English)	Benton, Franklin
Macchi, Louie Frank (Government-Physical Education)	Colp, Williamson
Martin, Marilyn (Household Arts-English)	Carbondale, Jackson
McCarty, Louise Graves (English-History)	Carmi, White
Mescher, Charles Harold (Elementary Education-English)	Cypress, Johnson
Meyers, Clifford Eldon (Physics-Mathematics)	Wayne City, Wayne
Miller, Ella Cloud (English-Art)	Scott Field, St. Clair
Miller, Kathleen (Elementary Education-Geography)	Murphysboro, Jackson
Mitchell, Lois M. (Mathematics-English)	Percy, Randolph
Mitchell, Rolla Vernon (Agriculture-History)	West Frankfort, Franklin
Moake, John Thomas (Physical Education-History)	Marion, Williamson
Nelson, Essie Ray (Music-English)	Carbondale, Jackson
Noel, Robert Earl (Economics-Commerce)	Carbondale, Jackson
Patrick, Harry L. (English-Music)	Ava, Jackson
Perry, Margaret L. (Physical Education-Commerce)	Murphysboro, Jackson
Purdue, Wm. J. (Sociology-English)	Kell, Marion
Schlueter, Frieda Caroline (Elementary Education-English)	Belleville, St. Clair
Senteny, George William (I. Education-English)	Carbondale, Jackson
Shaw, Jessie (Elementary Education-English)	Willisville, Perry
Shomaker, Mildred E. (Elementary Education-English)	Murphysboro, Jackson
Shomaker, S. Aladine (Kindergarten-Primary)	Murphysboro, Jackson
Smith, Ruth (Household Arts-Social Science)	Ridgway, Gallatin
Soeteber, Lyle P. (I. Education-History)	Oakdale, Washington
St. James, Warren David (Government-Commerce)	Springfield, Sangamon
Swope, Harold Lee (Elementary Education-English)	West York, Clark
Vitko, Ann (History-Geography)	Orient, Franklin
Whiteside, Mabel (Kindergarten-Primary)	Alton, Madison
Walker, Mamie (Elementary Education-English)	Carterville, Williamson
Whitlock, Hayward (Agriculture-Government)	Pontiac, Mich., Oakland
Worthen, Amanda Matilda (English-History)	Murphysboro, Jackson
Wylie, Julia Florence (Elementary Education-Physical Science)	Carmi, White

GRADUATION SUMMARY

1943

Bachelor of Education Degree

	Men	Women	Total
June	53	53	106
July	5	27	32
August	23	36	59
	<hr style="width: 50%; margin: 0 auto;"/> 81	<hr style="width: 50%; margin: 0 auto;"/> 116	<hr style="width: 50%; margin: 0 auto;"/> 197

5. Scholarships and Assistantships:

I am happy to present below a list of paid scholarships and assistantships that members of this year's graduating class have received. We feel that we are increasingly fortunate in this respect. This is one of the best ways in which the scholarly reputation of an undergraduate college may be judged.

Assistantships

AnatomyLeslie Reed.....University of Minnesota Medical School

PROCEEDINGS

Scholarships

Mathematics	...Helen FriendUniversity of Illinois
Journalism	...Elizabeth FairbairnNorthwestern University
Household Arts	...Lorraine DitzlerOhio State University
Chemistry	...Marie KnoblochUniversity of Illinois
Zoology	...Margaret Miskell (Class of 1937)University of Pennsylvania
History	...Robert Vincent AllenUniversity of Illinois

Summer Scholarships

MusicBetty MercerAmerican Conservatory
MusicFlorence BaileyKansas City Conservatory

II. FACULTY

1. Resignations:

- a. Dr. L. Stolfa, who was employed here last July, 1942, has resigned his position effective September 1, 1943, to accept a position with the Pennsylvania Railroad.
- b. Miss Dorothy Magnus, who has been employed in our English Department since 1936, has tendered her resignation effective September 1 to accept a position in the Winona State Teachers College in Winona, Minnesota, at a salary of \$2,700. Miss Magnus' parents live in this vicinity, and for this reason the position is very desirable to her.
- c. Dr. Dorothy Chamberlin, who was employed as the woman physician, has resigned her position to accept a commission in the United States Navy. She was employed to fill the vacancy created by the resignation of Dr. Rowe.
- d. Miss Fay Hart, Assistant Professor in the Library, and a member of the Library staff for the past thirteen years, has resigned, effective September 1, to accept a position at the University of Michigan.
- e. Mrs. Coleta Spiro has asked to resign her position effective September 1. Mrs. Spiro has only recently been married, and as her husband is a member of the Armed Forces and has six months' training before being shipped overseas, she desires to remain with him.

It is recommended that the above resignations be accepted.

2. Leaves of Absence:

- a. Dr. Victor Randolph
- b. Dr. Vincent DiGiovanna
- c. Dr. Fred Cagle
- d. Mr. J. Ward Dillow
- e. Mr. Carl Trobaugh

The above members of the college faculty have been inducted into the Armed Forces under the Selective Service Act with the exception of Mr. Cagle, who accepted a commission as first lieutenant in the Army Air Corps.

- f. Mr. Wendell Margrave was given a leave of absence in 1941 to work on his Ph.D. degree at Cornell University. He completed the work on his Doctor's degree in June, and it was understood up to a few weeks ago that he was to return

this fall to help us with work in mathematics in connection with the Army Training Program. Since he is of draft age and has no children and was up for immediate induction, he thought it best to join the Navy, and will therefore not be available for the coming year.

- g. Dr. Melvin J. Segal was given a leave of absence in 1942 to accept a position in the United States Civil Service as Economist for the Department of Labor in Puerto Rico. He has now been inducted into the Army as a private.
- h. Dr. Richard Watson was given a leave of absence in 1942 to do research in radio for the Navy as a civilian. He has now joined the Navy on active status.

The above listed men have been on leave of absence duly granted by the Board, and are now actively in the Armed Forces of the United States.. Therefore, it is recommended that their leaves will be automatically extended for the duration of the war under the rules of the Retirement Plan.

- i. Dr. R. D. Bowden, Head of the Sociology Department, requests a leave of absence to serve as Civil Administrator in occupied territory in Europe. Dr. Bowden is employed by the American Red Cross and requests that his leave be effective from July 15, 1943.
- j. Dr. R. C. Cassell, Associate Professor in the Agricultural Department, requests a leave of absence to do work with the United States Department of Agriculture in New England on the control of plant diseases for the increase of food production. Mr. Cassell requests that his leave be effective August 1.
- k. Miss Thelma Kellogg, Associate Professor in English, who has been a member of this faculty for fourteen years, has asked for a leave of absence until January 1. Dr. Kellogg's brother has suffered a serious illness, and due to the difficulties which this imposes on her family it is necessary for her to ask for this leave of absence.
- l. Miss Frances Barbour, an Associate Professor in English, has asked for a leave of absence for the Fall term. Miss Barbour's physician has advised that she ask for this leave because of a quite serious condition.

It is recommended that the above leaves of absence be granted.

3. Sabbatical Leaves:

Pursuant to the recommendation made in the last report to the Advisory Committee, I am recommending the following persons for sabbatical leaves under the rules of the new salary schedule adopted by the Board last spring:

- a. Mrs. Julia Neely, of the English Department, who joined the faculty in 1926, asks leave of absence for the last half

of the school year to complete work on her Doctor's degree at Washington University in St. Louis.

- b. Miss Sara Baker, of the History Department, who joined the faculty in 1928, asks leave of absence for the last half of the school year to complete work on her Doctor's degree at Washington University in St. Louis.
- c. Miss Hilda Stein, of the Zoology Department, who joined the faculty in 1929, requests a leave of absence for the last half of the school year to do graduate work on her Doctor's degree in Zoology. She expects to go to Cornell University if she can make suitable arrangements there. If not, she will return to the University of Illinois.
- d. Miss Florence Denny, of the Physiology and Health Education Departments, who joined the faculty in 1929, requests leave of absence for the last half of this year to complete the work for her Doctor's degree in public health at Ann Arbor, Michigan.

It is understood that all of these sabbatical leaves are to be granted only if it is possible to carry on the work of the respective departments represented without replacement.

It is recommended that the above sabbatical leaves be granted.

4. New Appointments:

- a. For the place left open by Mr. Margrave, I would like to make a general shift by which the mathematics teachers in the University High School will help carry the Army training load which had been assigned to Mr. Margrave, and Mr. Frank Bridges, of the Carbondale Community High School, be employed at the University High School to bolster up the faculty there, which has already suffered the loss of Mr. Keefe, who joined the Navy, and of part of the services of Mr. Cagle and of Dr. Chamberlin, and will now be drawn upon for part of the services of Mr. Dilla Hall and perhaps part of the time of Miss Alberta Gibbons. I am recommending that Mr. Bridges be employed at a salary of \$2,250 for a period of nine months.
- b. For the vacancy provided in the Women's Physical Education Department, because of Miss Etheridge's enlisting in the WACS, I recommend the employment of Miss Virginia Congreve at a salary of \$2,025. Miss Congreve was on the faculty last year on temporary appointment.
- c. For the vacancy already provided at Carterville I recommend Mr. Elbert Smith at a salary of \$360 for a year from the college.
- d. To replace Mr. Trobaugh I recommend Mrs. Gertrude Weidemier as a librarian in the College Book Store at a salary of \$125 per month.

- e. To replace Mr. Fred Cagle, who accepted a commission in the Army, I recommend Mrs. Josephine Cagle as a Faculty Assistant in the college museum.
- f. Miss Ireen Urbanik has been employed in the Business Office as Secretary to Mr. Miles at a salary of \$125. This was necessary due to the shifting of Miss Cornelia Beach, Mr. Miles' former secretary, to the position of Purchasing Agent.

It is recommended that these appointments be confirmed.

5. Adjustments in Salary:

The following salary increases have been tentatively approved by the Advisory Committee of the Board for this college for the reason cited:

- a. Miss Dorotha Bosket in the rural schools was increased from \$175 to \$200 per month because she has received her Master's degree.
- b. Mr. Edward C. McDonagh's increase from \$2,430 to \$2,610 because of his promotion made necessary by Mr. Bowden's leave.
- c. Miss Dorothy Davies' salary increased from \$2,430 to \$2,520 because she has received her Doctor's degree and because she is now Acting Head of the Women's Physical Education Department during Miss Etheridge's leave.
- d. Mr. William Freeberg's salary increase in the Physical Education Department from \$175 to \$200 a month because of the department's loss of two physical education teachers.
- e. Mr. William Neal Phelps increased from \$2,340 to \$2,520 because he has received the Doctor of Education degree.
- f. Mr. R. A. Scott's salary increased from \$3,105 to \$3,375 because of responsibilities he has assumed for administering the Army Training Program.

It is recommended that these salary increases be confirmed.

6. Faculty for Replacements:

- a. We have now lost two of our physicians in Dr. Stolfa and Dr. Chamberlin, and thus we were left with one single physician where formerly we had three. Since our Army Contract calls for us to provide complete medical care for the cadets, it was necessary for us to replace Dr. Stolfa. After searching through all known agencies for two months, the best Dr. Hinrichs and I were able to do was to find a German immigrant physician who has been in the United States four and a half years and will receive his final citizenship papers in December. His name is *Gottfried Duschak*. Mr. Dill interviewed him with us at the time of his employment. I respectfully request approval of his employment for an indefinite period of time until Dr. Borkon is discharged from the Army. His salary is to be \$300 a

month for months actually worked. The money will come from funds paid us by the War Department for the Army Training Program.

- b. During the summer Dr. R. C. Cassell left us to work with the United States Department of Agriculture. In the meantime Mr. Muckelroy has been working with the University of Illinois to plan some extension work for credit for rural teachers in service in soil conservation and agricultural production which is connected with the Food For Freedom Program. The salary that we had intended to pay to Mr. Cassell is available, and the University of Illinois has a young Ph.D. whom we have investigated, who we think would be ideal for this work.

I am recommending, therefore, that the Board approve the employment of Dr. Charles Stinson at a salary of \$2,700 for the nine months for an indefinite period. Dr. Stinson's home town is Eldorado.

- c. It is not planned to replace Miss Dorothy Magnus at this time, at least until we see what the Fall Term enrollment will be.

It is recommended that these replacements be accepted.

7. New Doctor's Degrees:

Since the last meeting of the Board, four members of the faculty have been awarded the Doctor's degree. Their names are presented below:

Dr. W. Neal Phelps, D.Ed., Colorado State College of Education, August, 1943.

Dr. Dorothy Davies, Ph.D., University of Cincinnati, September, 1943.

Dr. Hal Hall, D.Ed., New York University, June, 1943.

Dr. Fred Cagle, Ph.D., University of Michigan, May, 1943.

III. OTHER SCHOOL EMPLOYEES

1. New Employees:

- a. Mrs. Lyda Windate has been employed as manager of the new cafeteria at a salary of \$175 per month for twelve months. She has been classified on Civil Service as a dormitory hostess.

- b. Mr. Fred Clemens is to be employed as fulltime painter as of September 7 at \$160 per month. Mr. Clemens will do necessary painting here on the campus and have charge of varnishing and repair of floors. It is believed that this will prove a saving to the college, due to the fact that last year our extra painter help exceeded the amount that Mr. Clemens' salary will be.

- c. Mrs. Ruth Dangbar has been employed at the cafeteria as a domestic at a salary of \$90 per month.

- d. Mrs. Freeman Bacon has been employed at the cafeteria as a domestic at a salary of \$100 per month.
- e. Mrs. Lucille Etherton has been employed in the Business Office as Clerk I at a salary of \$125 per month.

It is recommended that these appointments be approved by the Board.

2. Cafeteria Employees Released :

Two of the employees who have been assigned to the cafeteria have proven unsatisfactory ; and upon the request of Mrs. Lyda Windate, who is managing the cafeteria, and after my own investigation of the situation, I am requesting their removal from the Civil Service payroll. Suitable forms for their removal have been filed with Director Thompson.

- a. Mrs. Sarah Turner, of Cobden, Illinois, classified as a cook, is an older woman who has refused to cooperate fully with Mrs. Windate in her efforts to conserve food and has not been able to take the initiative and assume the responsibility during her shift in the kitchen. Since she has not yet been employed for three months, she has not established tenure rights. I am recommending that she be removed as of September 1.
- b. Mrs. Edna Jackson, of Marion, Illinois, classified as a domestic, is slow-moving, complains most of the time about her work, her aches and pains. She is quite hard of hearing, is practically illiterate, and quite stupid in following instructions. Since she has not yet been employed for three months, she has not established tenure rights. I am recommending that she be removed as of September 1.

It is not planned to replace these two people in the cafeteria until we see what the volume of the Fall Term business will be. If our Fall Term volume of business warrants it, we will replace them through regular employment channels for such employees.

It is recommended that the above cafeteria releases be approved.

3. Adjustments in salaries of Civil Service employees to comply with the new classification law and the law providing wartime increases for low paid employees :

Under these new State laws we have no choice but to adjust upward to legal minima for classification all Civil Service salaries coming under the law. In some instances this is resulting in unreasonably large increases, and causing maladjustments that make for discontent on the staff, but there is nothing we can do about it since both the classification of the employee and the amount of his salary have been taken out of our hands entirely. This applies particularly to the cases of negro laborers in the power house, who have been arbitrarily classified over our vigorous and repeated protests as stationary fire-

men, and given salary increases of \$50 and \$60 per month, thus setting their salaries thirty dollars above those of faithful white janitors who have served the college for some years.

Realizing that the Board has no authority to alter this situation, I nevertheless here record my protest against the whole principle of detailed administration by statutes which is here involved.

IV. THE ORGANIZATION

I am presenting below the agreements with the Carterville High School and the Carbondale City School for the use of their facilities for practice teaching.

The agreement with the Carterville High School was changed this year by doing away with the flat amount of \$305 a month which we used to pay the Carterville Board for use of their facilities.

1. Agreement with Carterville High School:

Under the existing agreement with the Carterville High School, we are to pay directly to the teachers of the Carterville School the salaries provided in the annual payroll approved June 10 of this year. The payroll provides for the payment of \$540 to three members of the Carterville High School staff, \$450 to three members, \$360 to two members, and \$270 per year to one member.

In return for these payments the college has the privilege of assigning a maximum of two students per half day to each teacher to do practice teaching in the Carterville High School. The terms of the agreement provide that it may be terminated by either party at the end of any college year provided a notice for such intention is given the other party at least sixty days prior to the end of the college year.

This arrangement has been approved by the Board of Education of the Carterville High School for the coming year and is here submitted for confirmation by the Teachers College Board.

2. Agreement with Carbondale City Schools:

The agreement for practice teaching with the Carbondale City Schools has been received without change. The terms of it are as follows:

- a. District 95 will pay each teacher in the Brush School the full amount of her scheduled salary as a teacher in the Carbondale Public Schools. (Annual, \$1,260.00.)
- b. Additional payment to these teachers by the college will be made for work done as critic teachers to bring their total salaries up to the present level.
- c. The Southern Illinois Normal University is to assume all responsibility for the salary of Mr. Harley R. Teel, who

- will continue to occupy a position in the Brush School similar to the one he has been occupying hitherto.
- d. Southern Illinois Normal University will assume full responsibility for the employment of Mr. Charles Paterson, whose connection with the Carbondale Public Schools will be completely terminated.
 - e. As long as the need exists for additional practice facilities, Southern Illinois Normal University may have the privilege of making arrangements to fill this need in the Carbondale Public Schools according to the plan which has been in effect last year and this year, namely, to pay to as many teachers in the Carbondale Public Schools as are needed, additional salary at the rate of ten dollars per month for the first student teacher assigned, and five dollars per month for each additional student teacher.

V. CURRICULUM

The New College:

The administration and the faculty of Southern Illinois Normal University are moving as fast as circumstances will permit toward carrying out the mandate of the Legislature and of the Teachers College Board to expand the services of the University to include general liberal arts training and such vocational training as the present facilities of the college will permit.

During the month of August eight large evening meetings of the faculty were held at which all of the problems presented by the change in the status of the college were freely discussed, and certain tentative recommendations were approved. The upshot of these meetings was the appointment of a faculty committee consisting of five persons to make a thorough study of the college organization and to recommend to the administration and the Board such changes in the organization of the college as the new program would seem to require. Dean Lentz is chairman of this committee, and the members are: Mr. Swartz, Miss Peacock, Mr. Warren, and Mr. Schroeder.

The committee will report to the Council of Administration and the Faculty Senate some time in October, after which their recommendations will be presented to the faculty as a whole for discussion and tentative approval. When a suitable reorganization plan has been worked out by this means and approved by the faculty, it will be submitted to the Board for their consideration. In the meantime the members of the Board are invited to sit in on any of the meetings of any of the committees of the college. Pursuant to the tentative approval given by the Board at the last meeting, subject to the Governor's signature of the Bill, the following statement concerning present offerings at Southern Illinois Normal University was inserted in the college catalogue.

*Catalogue Statement of Degrees Now Offered at S.I.N.U.
Degrees*

"The College of Education grants the *B.S.* or the *B.Ed.* degree. A student may have the *B.A.* degree on application to and approval by the Graduation Committee, provided he has fulfilled the general education and major requirements of the College of Arts and Sciences.

"The College of Arts and Sciences grants the *B.A.* degree. A student may have the *B.S.* degree on application to and approval by the Graduation Committee.

"The College of Vocations grants the *B.S.* degree. A student may have the *B.A.* degree on application to and approval by the Graduation Committee, provided he has fulfilled the general education and major requirements of the College of Arts and Sciences.

Requirements for the Bachelor's Degree

"College requirements—Each candidate must meet the general college requirements with respect to registration and residence, and must also secure credit in approved courses amounting to an aggregate of 192 quarter hours."

(There follows the regular list of requirements for the first two years of general education which have been appearing in the catalogue hitherto. The implication is not that these will not be changed in time, but that until we decide how they are to be changed we shall follow them.)

Additional Requirements in the College of Arts and Sciences

"One course in general psychology or philosophy.

"A major of at least 42 hours and a minor of at least 24 hours in one of the following subjects.

Art	Foreign Language	Mathematics
Botany	Geography	Music
Chemistry	Government	Physics
Economics	History	Sociology
English	Household Arts	Zoology

"Electives to fulfill the total requirement not including vocational or professional courses."

Additional Requirements in the College of Vocations

"The *B.S.* degree is offered in the following subjects: commerce, industrial education, household arts, and music."

These recommendations, worked out by the Curriculum Committee of the college, and approved by the Council of Administration and the faculties involved, are herewith submitted to the Board for final approval.

VI. BUILDINGS AND GROUNDS

Pursuant to an appropriation made by the 62d General Assembly and upon the approval of the Teachers College Board, certain properties within the projected purchase area of the college have been acquired during the past six months. A complete inventory of these properties, together with the prices paid for them and a plot showing their location, will be presented at the next meeting of the Board.

VII. AUXILIARY ENTERPRISES

1. The College Cafeteria:

- a. During the first two months of its operation, the Cafeteria failed to meet expenses. This was due in part to the fact that we were just getting started, and in part to other difficulties connected with the purchase of food and the employment of personnel. The purchase of food is now difficult for two reasons: first, because the food has to be purchased through the devious processes prescribed by the Division of Purchases and Supplies for the State of Illinois; and second, because of intricate and difficult federal rationing regulations.

We believe that in spite of these handicaps, beginning the fall term we can put the Cafeteria on a paying basis and even make it pay enough profit to create a reasonable reserve against future loss. In order to do this it will be necessary for us to reduce staff, to increase efficiency, and to try to simplify the processes governing the purchase of food. We are doing the best we can.

- b. Another difficulty which is faced in the operation of the Cafeteria grows out of the failure of the Legislature to appropriate enough Income Fund margin to make it possible to operate the Cafeteria indefinitely, since even if the Cafeteria is put on a profit-making basis, the money which it takes in cannot be spent again unless it has been previously covered by a legislative appropriation for the operation of Auxiliary Enterprises. This difficulty has been recognized and acknowledged by the Department of Registration and Education and the Department of Finance, and an effort has been made to secure their approval to lease the Cafeteria either to the Southern Illinois Normal University Foundation or to some student or faculty organization to be operated as a service enterprise for the students.

Since we shall reach the limit of our present appropriation for this year before another month has passed, I should like to have the Board authorize the Advisory Committee of the Board and the President to take such action for leasing the Cafeteria to the Foundation, if it will assume

the obligation, or to a special student-faculty organization, as may be approved by appropriate authorities at Springfield. If this is not done, there is no other recourse but to close the Cafeteria.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

The approval of the following items is respectfully recommended to the Board:

1. Validation of the graduation of the students whose names are listed on the preceding pages.
2. Acceptance of the resignations of Dr. L. Stolfa, Miss Dorothy Magnus, Dr. Dorothy Chamberlin, Miss Fay Hart, and Mrs. Coleta Spiro.
3. Granting of leaves of absence to Dr. Vincent DiGiovanna, Dr. Fred Cagle, Mr. J. Ward Dillow, Mr. Carl Trobaugh, Dr. Melvin Segal, Dr. Richard Watson, Dr. R. D. Bowden, Dr. R. C. Cassell, Dr. Thelma Kellogg, Miss Frances Barbour, and Mr. Wendell Margrave.
4. Granting of Sabbatical leaves to Mrs. Julia Neely, Miss Sara Baker, Miss Hilda Stein, and Miss Florence Denny.
5. Confirmation of the appointment of Mr. Frank Bridges, Miss Virginia Congreve, Mr. Elbert Smith, Mrs. Gertrude Weidemier, Mrs. Josephine Cagle, and Miss Ireen Urbanick.
6. The confirmation of adjustments in the salaries of Miss Dorothea Bosket, Dr. Edward C. McDonagh, Miss Dorothy Davies, Mr. William Freeberg, and Dr. Neal Phelps.
7. Confirmation of Dr. Gottfreid Duschak for full-time physician in the Health and Physiology Department and of Mr. Charles Stinson in the Agriculture Department.
8. Confirmation of the employment of Mrs. Lyda Windate, Mr. Fred Clemens, Miss Ruth Dangbar, Mrs. Freeman Bacon, and Mrs. Lucille Etherton.
9. Approval of the practice teaching agreement with the Carterville High School and the Carbondale City Schools.
10. Approval of the curriculum which has been set up for the new college.
11. Permission to present, at the next meeting of the Board, a complete inventory of the real estate which has been acquired by the college during the last six months.
12. Permission to lease the college Cafeteria to the Southern Illinois Normal University Foundation in order to keep the college cafeteria open.

Respectfully submitted,

ROSCOE PULLIAM.

ILLINOIS STATE NORMAL UNIVERSITY
NORMAL

Meeting in Chicago, September 27, 1943

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Summer Session, 1943

In any examination of the figures for the 1943 summer session, it should be noted that the University operated with a regular summer session of eight weeks and a post summer session of three weeks. In recent years we have had only a few student teachers doing work at the Illinois Soldiers and Sailors Children's School during the three weeks period after the close of the regular summer session. This year there was a demand for a number of courses and these were offered on an intensive three weeks basis, each student being limited to one course which recited three times each day. The figures given below represent the total enrollment exclusive of duplicates. There were 111 students in the post summer session and of this group 39 attended only the post session.

	Men	Women	Total	Total One Year Ago
a. University				
Post Graduates	8	41	49	89
Seniors	19	214	233	379
Juniors	14	164	178	349
Sophomores	7	80	87	161
Freshmen	10	53	63	72
Unclassified and Special.....	17	78	95	137
Navy V-12	252	...	252	...
Total College Students on Campus.....	327	630	957	1,187
b. University High School.....	64	101	165	199
c. University Elementary School.....	103	79	182	209
d. Auxiliary Training Schools Illinois Soldiers and Sailors Children's School	197	129	326	291
Total Pupils, Elementary and Secondary	364	309	673	699
Total	691	939	1,630	1,886

2. Attendance for the year 1942-1943, including the summer session of 1942

	Men and Boys	Women and Girls	Total
a. University	588	1,658	2,246
b. Extension	27	404	431
c. High School	269	263	532
d. Elementary Grades	563	443	1,006
Total	1,447	2,768	4,215

3. Per capita cost for University year, 1942-1943

- a. Following the plan of computation agreed upon by the presidents and registrars of the five State teachers colleges on February 2, 1941, the per capita cost as computed is here presented on the new basis.

	Semester Hours Earned
First semester, 1942-1943	19,219.5
Second semester, 1942-1943	15,443.5
First semester extension	910.0
Second semester extension	410.0
Summer session, 1942	8,990.0
Three weeks session, 1942	142.0
	45,115.0

45,115 semester hours divided by 32 semester hours (average annual student load) gives 1,410 students as the basic figure for computing per capita cost.

- b. Cost of operating the University for the year beginning July 1, 1942, and ending June 30, 1943, including all items except Permanent Improvements and expenditures for Fell Hall, Smith Hall, and University Farm.

General Administration and	
General Office	\$ 95,835.08
Instructional	458,849.22
Extension	1,313.58
Library	44,662.44
Physical Plant	84,156.03
Postage	2,585.27
Printing and Stationery	4,789.32
	\$692,190.94

- c. Computation of Per Capita Cost:

Total Expenditures \$692,190.94 ÷ 1,410 = \$490.92.

The per capita cost of \$490.92 for the year beginning July 1, 1942, and ending June 30, 1943, may be considered high in comparison with the cost a few years ago of less than half that amount. As compared with the previous year of July 1, 1941, to June 30, 1942, of \$374.17, it shows a marked increase. This must be expected when there is a sharp decline in enrollment and certain administrative and operating costs of a fixed nature must continue. It is believed that even this high per capita cost may be defended on the basis that it is lower than the lowest figure of many institutions of higher education in normal times, and that this cost represents the holding together of the instructional staff and other facilities of the University for a post war period when there would be considerable loss that would come from the necessity of building up an entirely new organization.

4. Attendance for the First Semester, 1943-1944:

The itemized and complete report of attendance for the first semester of the present school year will be presented in a later report to the Teachers College Board. However, at

this time, in view of the great interest in college and university enrollments throughout the country, some tentative figures are presented.

Registration days at Illinois State Normal University were September 16 and 17. The enrollment as of Monday, September 20, was 1,021 students of whom 253 are Navy V-12 trainees who are regularly enrolled students in the University. A few late registrations of persons granted permission to enroll at a later date for just cause will slightly increase the above figure of civilian students and the total number of students.

5. Extension Work First Semester, 1943-1944 :

Although work in certain extension centers is just being organized and a final report cannot be made, it may be of interest to know that at present there are eleven centers where twelve classes are being definitely organized. The interest in this work continues and the demand is such that we feel obligated to reach all centers where transportation will permit. This transportation is largely by rail or bus, which means that some of the smaller and outlying centers served in the past cannot be accommodated this year.

Illinois State Normal University will cooperate as in the past few years with the University of Illinois in the offering of a graduate course in education by making available a classroom and the library facilities of the University for persons registered in this class. The responsibility for the class, including the provision of an instructor and all other expenses, will rest with the University of Illinois Extension Division.

6. 1943 Graduates (regular year and summer session) :

a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the second semester, June 14, 1943. I recommend that these students be approved as graduates.

DEGREE GRADUATES
Bachelor of Education Degree

Industrial Arts Education

Greene, Eudell Herald.....	Lovejoy	Young, Andrew A.....	Muncie
Trumpy, Albert Marion....	South Pekin		

Speech Education

DePew, Marian Grace.....	Bloomington	Staples, Y Jean Inez.....	Gary, Indiana
Johnson, Helen Ora.....	Jacksonville		

Art Education

Capron, Harriet Jane.....	Springfield	Robb, James Harold.....	Bloomington
Phillips, June Vivian.....	Oak Park		

Music Education

Best, Walter Emmett.....	Collinsville	Pruden, Virginia Allen.....	Elgin
Henderson, Melba Aulora..	Bloomington	Weber, Eileen Ruth.....	Bloomington
Houk, Lois Faye.....	Canton		

PROCEEDINGS

Health and Physical Education

Aemissegger, Carol Mae.....St. Jacob
 Blue, Mary Mae.....Sheldon
 Campbell, Robert Parker.....Wenona
 Chicas, Samuel Anthony.....Westville
 Danforth, Bernice Lois.....Onarga
 Elledge, Vanitta Fern.....Westmont

Gilbertson, Sherwin Gerald....Newark
 Granneman, Dorothy Louise...Chicago
 Killian, Nora Elizabeth.....Bloomington
 Scholler, Hilda Deane DeHart..Hartford
 Turner, William Frederick.....Chicago
 Uphoff, Alma Arliene.....Shelbyville

Home Economics Education

Barnes, Rita Belle.....Colfax
 Bolinger, Shirley Elaine.....Springfield
 Browning, Martha Jean.....Perry
 Bunge, Eudora Marilyn.....Chicago
 Gourley, Mary Cecile.....Ancona
 Graden, Mary Frances.....Raymond
 Harms, Mildred Bernice.....Saybrook
 Henderson, Ruth Agnes.....Minier
 Karch, Jacqueline Quigley...Belleville
 McKey, Dorothy Mary.....Venice

Miller, Evelyn Norine.....Arrowsmith
 Orr, Barbara Mae.....Normal
 Ridenour, Alice Pauline.....Normal
 Sapp, Mildred Addene.....Springfield
 Sorrenson, Mary Edna.....Normal
 Swain, Verna.....Garden Prairie
 Tyler, Allegra Helen,..Lowell, Indiana
 Watkins, Gladys Marie.....Springfield
 Wiegman, Mary Elizabeth...Moweaqua

Business Education

Anderson, Wendell Gaylord..Bensenville
 Bacopulos, Blossom.....Monticello
 Blatnik, John Victor.....DePue
 Davis, Keith Edward.....Mahomet
 Dodson, Doris Jeanette.....Morrisonville
 Dohrs, Alice Ruthalia.....Modesto
 Donovan, Alden Ellsworth.....Clinton
 Emory, Reva Esther.....Maroa
 Gathmann, Wayne Herman...Topeka
 Heft, Esther Louise.....Latham
 Herrmann, Mary Kathryn.....Rochelle
 Hewitt, Margaret Jane.....Steward
 Howell, Doris LaVera.....Winnebago
 Johnson, Glenn Harry.....Normal
 Lamar, Anita Ruth.....Rosiclare
 Leach, Tressie Ruth.....Braidwood

Leasman, Wilma Delpha.....Saybrook
 McClernon, Helen Theresa.....Streator
 Monnier, Rosemary.....Efizabegh
 Neumann, Edward Henry.....Chicago
 Owens, Jane Joan.....Bradford
 Selmeyer, Frederic Dean.....Cornell
 Short, Dorothy June.....Paxton
 Sisevich, John James.....Catlin
 Slater, Delma Tornquist
North Henderson
 Themer, Lorene Cordelia.....Elgin
 Van Curen, Loretta Mae.....Hammond
 Vogel, Wilma Nelle.....Loda
 Waddell, Billy Jo.....Latham
 Wallingford, Mary Edna...Carbon Cliff
 Walters, John Wesley.....Farina

Secondary Education

Bell, Muriel Harriet.....Glencoe
 Betzelberger, Leo Wayne.....Pekin
 Bitting, Marjorie Armilda...Ellsworth
 Brakenhoff, Marjorie Lavon...Nokomis
 Carlock, John Robert.....Bloomington
 Davis, Wilma Louise.....Lansing, Mich.
 DeBarr, Robert George.....East Moline
 DeBois, Elon.....Clinton
 Dillon, Aleta Helen.....Sandwich
 Duncanson, Betty Jane...Green Valley
 Ellison, David Everett.....Normal
 Gorman, Marie Elizabeth.....Raymond
 Hancock, Juanita Eugenia.....Morton
 Harvey, Shirley LaVerne.....Streator
 Hendricks, Robert George.....Elgin
 Henley, Jean Carol.....Elgin
 Hildebrand, Theresa Lucile...Chicago
 Hinshaw, Estella Darlene.....Cropsey
 Isenberg, Melba Louise.....Saunemini
 Jacobs, Ralph Hugh.....Schiller Park
 Knusman, Mary Ann Rose
Chicago Heights

Kraus, Rose Marie.....Springfield
 Kuzmiski, Rose Laura.....Springfield
 Leigh, Gladys Elinor.....East Lynn
 Little, Charles Eugene.....Lawrenceville
 Meachum, Clyde.....Clinton
 Moeller, Avis Louise.....Oak Park
 Pancake, Louise Eileen...Bloomington
 Rouse, Lawrence Harden...Mundelein
 Rutledge, Dorothy Ella.....Heyworth
 Short, Jeanette Marie.....East Alton
 Speagle, Darlene.....Mattoon
 Spencer, Ruth Elinor.....Normal
 Stowell, Ewell Addison.....Ashland
 Talbot, Mary Jean.....Rogers
 Tallon, Lorene Mae.....Bloomington
 Thompson, Helen Janet.....Bloomington
 Thomsen, Donald Richard
Hammond, Indiana
 Underwood, Mary Margaret..Bloomington
 Weed, Seth Eugene.....Bloomington

Elementary Education

Anderson, Lillian R.....Milford
 Barton, Eleanor Jean.....Yorkville
 Battershell, Betty Jeanne...Roodhouse
 Campbell, Marcella Elizabeth..Lincoln
 Canton, Mary Patricia
Klamath Falls, Oregon
 Drenovac, Anne Mary.....Hartford
 Fechter, Marguerite Louise..East Peoria
 Fralich, Marvel Massey.....Plainfield
 Hanson, Susanna.....Normal
 Harris, Madalyn Grace.....Yorkville
 Heintzman, Margaret Maurine
Bloomington
 Henry, Barbara Jean.....Lincoln
 Kraft, Marjorie Anne.....Normal

Lock, Mary Jane.....Decatur
 Meachum, Virginia Harvin...Chicago
 Myers, Lauretta Mae Ilff.....Normal
 Neumann, Priscilla Ann Donaldson
Chicago
 Petri, Frances Carolyn.....Rankin
 Phillips, Beatrice Elsie.....Belleville
 Shannon, Rosalie Ealinore...Onarga
 Spiers, LaVonne.....Braceville
 Suhomske, Genevieve Marie...Decatur
 Thompson, Eva Lucile.....Bloomington
 Vitton, Vera Marie.....Kincaid
 Wenger, Marian Rae.....Edwardsville
 Wright, Nancy Rebecca.....Streator

TEACHERS COLLEGE BOARD

JUNIOR COLLEGE GRADUATES
(Two-year Courses)

Anderson, Edith Ellen, Prophetstown.....	Intermediate
Brinkman, Opal Martha, Melvin.....	Intermediate
Brownlow, Ruth Josephine, Zion.....	Kindergarten-Primary
Carlson, Ruth Ellen, Cissna Park.....	Intermediate
Cluster, Marion SeDell, Morris.....	Rural
Dippel, Edith Blanche, Loda.....	Kindergarten-Primary
Edelman, Virginia Faye, Peoria.....	Intermediate
Ehmen, Wilma Ernestine, Paxton.....	Rural
Eimen, Shirley Mae, Danforth.....	Intermediate
Eyer, Helen Marie, Ohio.....	Kindergarten-Primary
Foley, Eileen Mary, Emington.....	Intermediate
Forneris, Lucille Antoniette, Cabery.....	Intermediate
Foster, Norma Louise, Paxton.....	Rural
Frame, Ruth June, Elmwood.....	Upper Grade
Freidinger, Eva Jean, Cissna Park.....	Upper Grade
Harns, Dorothy Louise, Chatham.....	Intermediate
Hawes, Marjorie Ruth, New Holland.....	Kindergarten-Primary
Hayes, Margaret Anne, Joliet.....	Rural
Heike, Dorothea Mildred, Wenona.....	Intermediate
Hendrickson, Charlotte Louise, Newark.....	Rural
Hinshaw, Doris Eileen, Danvers.....	Rural
Hoegger, Mary Jean, Odell.....	Rural
Lawsche, Theresa Evelyn, Chicago.....	Intermediate
McCambridge, Marjorie Irene, Kinsman.....	Intermediate
Miller, Verna Aileen, Peoria.....	Rural
Moore, Sarah Jane, Manito.....	Kindergarten-Primary
Morrissey, Agnes Edwina, Hopedale.....	Intermediate
Mottershaw, Earline Benedict, Odell.....	Intermediate
Mounts, Ruby Irene, Springfield.....	Kindergarten-Primary
Muirheid, Julia May, Blue Mound.....	Rural
Murray, Elizabeth Marie Barker, Lebanon, Indiana.....	Kindergarten-Primary
Nash, Althea Lois, Cambridge.....	Intermediate
Odell, Iris Joy, Decatur.....	Intermediate
Peel, Jayne LaVerne, Decatur.....	Kindergarten-Primary
Peithman, Ellen Muriel, Richview.....	Intermediate
Pieratt, Velma June, Springfield.....	Kindergarten-Primary
Poynter, Hazel Dense, Peotone.....	Rural
Reid, Bernadine Irene, Evanston.....	Kindergarten-Primary
Ross, Lena Eileen, Argenta.....	Intermediate
Sallee, Wanda Lee, Tallula.....	Kindergarten-Primary
Scheiwe, Lucile Gertrude, Beecher.....	Rural
Shell, Margaret Ellen, Piper City.....	Rural
Speers, Evelyn Jane, Odell.....	Intermediate
Stasell, Pherol Lavonne, Ransom.....	Kindergarten-Primary
Taylor, Margaret Loretta, Chebanse.....	Intermediate
Thomas, Bessie Gertrude, Green Valley.....	Rural
Thompson, Loraine Doris, Chatham.....	Rural
Travis, Margaret Delores, Pana.....	Upper Grade
Trecker, Rita Josephine, Odell.....	Kindergarten-Primary
Warbinton, Verla Evonne, Saunemin.....	Intermediate
Warning, Virginia Elaine, Frankfort.....	Intermediate
White, Audrey Jane, Belleville.....	Kindergarten-Primary
Wilken, Florence Joanna, Danforth.....	Intermediate

DEGREE GRADUATES

Summary of Division Groups

June, 1943

Industrial Arts	3	Home Economics	19
Speech	3	Elementary Education	26
Art	3	Business Education	31
Music	5	Secondary Education	40
Health and Physical Education....	12		

Total Degree Graduates.....142

JUNIOR COLLEGE GRADUATES

Summary of Division Groups

June, 1943

Upper Grades	3	Kindergarten-Primary	14
Rural	14	Intermediate	22

Total Junior College Graduates....53

PROCEEDINGS

- b. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the 1943 summer session in either the August 13 or September 3 group. I recommend that their graduation be approved.

DEGREE GRADUATES

Bachelor of Education Degree

Rural Education

Green, Ruth Martha.....Braceville Slyter, Martha Amelia.....Mazon

Art Education

Hadley, Lois GwendolynHudson Warrick, Mary Ellen.....Lincoln
Logee, Laura Jane...Charles City, Iowa

Music Education

Bessmer, Raymond David...East Moline Samaras, Alexander George..Hoopeston
Runge, Raymond Friedrich..Springfield Wenzel, Regina Katherine.....

Health and Physical Education

Groves, Ethel Trilling.....Normal Olson, Jean Audrey.....Wataga
Klunk, Evelyn Ann.....Alton

Home Economics Education

Anderson, Hulda.....Hennepin Smith, Marjorie Helen.....Milford
Brown, Bettie Mae.....Normal

Business Education

Belt, Ardetta Pearl.....Lyndon Remmers, Inez Dorothy.....Dixon
Hoffman, Mary Jean.....Mansfield Riemer, Charlotte Elnora...Springfield
Kemp, Ruth Sarah.....Wenona Van Meter, Helen Jean.....Athens
Michel, Friede Margaret.....Madison Weingartner, Margaretta Ruth
Pemberton, Dorothy Catherine
.....Bloomington

Secondary Education

Albee, Jean Allan.....Bloomington Moline, Nellie Jones.....Bloomington
Burhorn, Eleanor Anna.....Breese Pennell, Virginia Eileen....Springfield
Green, Harry Baughman.....Decatur Pfnanz, Janette Anna.....Pekin
Heister, Mary Anne.....Chicago Polonius, Michael David.....Bend
Held, Stella Marie.....Raymond Rainey, Lela Maude.....Clinton
Herman, Margaret Ellen.....Farmersville Schutz, Evelyn Virginia....White Hall
Lee, Ruth Ernestine.....Springfield Youngberg, Avis Lorraine....Chicago
Miner, Lloyd Theodore.....Cornell

Elementary Education

Adelman, Marjorie Rose.....Joliet McCarthy, Anna RoBerta.....LeRoy
Beecham, Zelma Alice.....Glasford Marshall, Leska Ruth.....Vermont
Brandner, Inez Lorene...Spring Valley Mitchell, Lucile Flora.....Oak Park
Buck, Gladys Edna.....Normal Morton, Doris Myers.....Cerro Gordo
Burke, VeraLaSalle Noren, Sadie Lavonne.....Taylorville
Busbey, Dorothy Gillespie..Bloomington Paine, Ruth L.....Springfield
Challacombe, Lois Maude...Oak Hill Pooley, Luella Frances.....Peotone
Clutter, Geneva Eileen.....Danville Powell, ElizabethBloomington
Dalton, Eleanor Lucille.....Towanda Rogers, Doris E.....Clinton
Davis, Florence Lucille.....Springfield Ryan, Helen Keating.....Coal City
Firchau, GenevaMilford Sister M. Francita Beissel, O. P.
Green, Mary Lois.....Bloomington Bloomington
Greensavage, Mathilda Gloria.Westville Sister M. Estevana Carey, O. P.
Gregory, Ruth Elizabeth Richardson Bloomington
.....Springfield Smith, Pearl Ruth.....Eureka
Harvill, Edith Margarette...Springfield Stewart, Trunella Walker
Henry, Martha Rose.....Bureau Walker, Lillias Kilpatrick
Jones, Lois Mae.....Danville Bloomington
Kinsler, Elsie Mae.....White Hall Williams, Zelma Adele.....Warsaw
Lange, Jessie Irene.....DePue

JUNIOR COLLEGE GRADUATES

(Two-year Courses)

Crump, Irene Margaret, Chenoa.....Rural
Douglass, Evelyn Maxine, Seymour.....Intermediate
Glatz, Dorothy Marie, Henry.....Intermediate

TEACHERS COLLEGE BOARD

DEGREE GRADUATES

Summary of Division Groups
August and September, 1943

Rural	2	Home Economics	3
Art	3	Business Education	9
Music	4	Secondary Education	15
Health and Physical Education....	3	Elementary Education	35
Total Degree Graduates.....74			

JUNIOR COLLEGE GRADUATES

Summary of Division Groups
August and September, 1943

Intermediate	2	Rural	1
Total Junior College Graduates....3			

II. THE FACULTY

1. Resignations:

- a. Edith Goldmann, Instructor in Art, effective September 1, 1943, in order to accept a position with the American Red Cross. Miss Goldmann has agreed to work with the Red Cross for a period of five years and is definitely giving up her teaching work. This position will not be filled at the present time.
- b. Rowena Noe, Assistant Professor of Education and Supervising Teacher in the Kindergarten, effective September 1, 1943, in order to accept a teaching position in California. Miss Noe was on leave of absence during the 1942-1943 school year during which time Miss Elsie Grime took over her work. Miss Grime did such outstanding work that she has been given a regular assignment and was listed with the faculty elected at the last meeting of the Teachers College Board, but through oversight Miss Noe's resignation was not presented.
- c. Merrill Pope, Instructor and Supervising Teacher in the Lower Ungraded Room at the affiliated Illinois Soldiers and Sailors Children's School, effective September 1, in order to accept a position in Honolulu. Miss Laura Schroeder, listed below, is recommended as a successor to Miss Pope.
- d. Ralph Riggs, Instructor and Supervising Teacher in the Felmley Junior High School at the Illinois Soldiers and Sailors Children's School, effective September 1, 1943, in order to accept the principalship of the high school at Tonica, Illinois. It is impossible to recommend a successor for Mr. Riggs at the present time. This position is paid for entirely by the Department of Public Welfare.
- e. Waneta S. Catey, Instructor and Supervisor of Student Teaching in the affiliated Walker Rural School, effective September 1, 1943, in order to accept a position on the faculty of the Western College of Education at Belling-

ham, Washington. Mrs. Garnet C. Greenwood, listed below, is recommended to fill this position.

- f. Dewey Fristoe, Instructor and Supervisor of Student Teaching in the affiliated Houghton Rural School, effective September 1, 1943, in order to accept the superintendency of the public schools at Flossmoor, Illinois. This position will not be filled, since the affiliation with the Houghton School has been discontinued.
- g. Lois A. Fristoe, Instructor and Supervisor of Student Teaching in the affiliated Houghton Rural School, effective September 1, 1943, in order to accompany her husband to Flossmoor. Due to the discontinuation of the affiliation with the Houghton School, this position will not be filled.
- h. Inez W. Christen, Instructor and Supervisor of Student Teaching in the affiliated Maple Grove Rural School, effective September 1, 1943, in order to accept another position. The affiliation with the Maple Grove School has been discontinued.
- i. Nepha Eyman, Instructor and Supervising Teacher in the First and Second Grades in the affiliated Towanda Schools, effective September 1, 1943, in order to accept a position in the Decatur Public Schools. The affiliation with Towanda has been suspended and this position will not be filled.
- j. Ruby Hundley, Instructor and Supervising Teacher in the Seventh and Eighth Grades in the affiliated Towanda Schools, effective September 1, 1943, in order to accept a position in the Bloomington Public Schools. The affiliation with Towanda has been suspended and this position will not be filled.
- k. Faye Mansfield, Instructor and Supervising Teacher in the Third and Fourth Grades in the affiliated Towanda Schools, effective September 1, 1943, in order to accept a position in the Chevy Chase, Maryland, Public Schools. The affiliation with Towanda has been suspended and this position will not be filled.
- l. Vertise F. Watt, Instructor and Supervising Teacher of Science and Health and Physical Education in the affiliated Towanda Schools, effective September 1, 1943. The affiliation with Towanda has been suspended and this position will not be filled.

2. Leaves of Absence:

In addition to the several leaves of absence requested and granted by the Board at the meeting on June 11, the following additional requests are recommended for Board approval.

- a. Rose B. Buehler, Assistant Professor of Education and Supervising Teacher in the Second Grade of the Metcalf

Elementary School, for the 1943-1944 school year in order to continue graduate work. This leave is not a sabbatical and is therefore without pay.

- b. Opal C. Hartline, Assistant Professor of Biological Science, for the school year 1943-1944 in order to do additional special graduate work at Johns Hopkins University. This leave is not a sabbatical and is therefore without pay.
 - c. Dale B. Vetter, Assistant Professor of English, to continue graduate work at Northwestern University. Mr. Vetter was granted a leave of absence for the last semester of the 1942-1943 school year, but would like to have additional opportunity to do further graduate work until February 1, 1944. This leave is not a sabbatical and is therefore without pay.
 - d. Kenyon S. Fletcher, Associate Professor of Industrial Arts, in order to continue his assignment with the State Department of Public Instruction. After serving during the war emergency for a period of two years, Mr. Fletcher's services are still desired and Superintendent Nickell has urgently requested that he be allowed to have Mr. Fletcher for another year. This leave is not a sabbatical and is therefore without pay.
 - e. Louise Pedigo, Instructor and Supervising Teacher in the Junior High School at the affiliated Illinois Soldiers and Sailors Children's School, effective September 1, 1943, for the 1943-1944 school year, in order to do further graduate work at the University of California. The salary of this position is paid by the Department of Public Welfare and therefore the leave is without pay.
3. Return from Leave:
- a. Marion C. Allen, Assistant Professor of Art, who has been on a leave of absence for the 1942-1943 school year for health reasons.
4. New Positions:
- a. Faculty Assistant to the Dean of the University. In the reorganization of the office of the Dean of the University following the retirement of Dean Schroeder and the taking over of new duties by Dr. De Young, it has become necessary to have an additional assistant in that office. It is recommended that the position of Faculty Assistant to the Dean of the University be created at a salary of \$125.00 per month or \$1,500.00 for the calendar year of twelve months, effective from September 1, 1943.
5. New Appointments:
- a. Karl Bleyl, to be Assistant Professor of Biological Science, at a salary of \$2,475.00 for nine months, effective Septem-

- ber, 1943. Dr. Bleyl has his Bachelor's degree from the Sam Houston State Teachers College at Huntsville, Texas, his Master's degree from the Colorado College of Education, and his Doctor's degree from the University of Michigan. He has had public school experience both as a teacher and an administrator. His assignment will be instruction in hygiene, taking the place of Dr. Opal Hartline, on leave of absence.
- b. Garnet C. Greenwood, to be Instructor and Supervising Teacher in the affiliated Walker Rural School, effective September, 1943, to take the place of Waneta S. Catey, resigned. The portion of the salary paid by Illinois State Normal University is \$810.00 for the nine months, the remainder of her salary being paid by the Walker School Board. Mrs. Greenwood has her Bachelor's degree from Illinois State Normal University and her Master's from the University of Illinois. She has had rural and high school teaching experience, the latter at Champaign High School.
 - c. Laura Schroeder, to be Instructor and Supervising Teacher in the Lower Ungraded Room at the Illinois Soldiers and Sailors Children's School, effective September, 1943, at a salary of \$1,800 for nine months. Miss Schroeder has her Bachelor's degree from the State Teachers College at Bemidji, Minnesota, and her Master's degree from George Peabody College for Teachers. For the past twelve years she has been teaching in the public schools at Riverside, Illinois.
 - d. Lucile Klauser, to be Instructor in English in the University High School, effective September, 1943, at a salary of \$2,160.00 for nine months. Miss Klauser has been on the staff of our affiliated Towanda Community High School for the past two years and with the suspension of that affiliation is being transferred to the University High School to take the work of Mr. Dale Vetter, on leave of absence.
 - e. Thomas F. Hargitt, Professor of Physics at Illinois Wesleyan University, to be Assistant Professor of Physics in the Navy V-12 program. This appointment is reported as a matter of record, although Dr. Hargitt's salary will be paid entirely from the Navy V-12 funds. This is a temporary appointment for such time as his services are needed in connection with the demand for additional classes in physics.
 - f. Virginia D. Childress, to be Faculty Assistant to the Dean of the University, effective September 1, 1943, at an annual (twelve months) salary of \$1,500.00. Mrs. Childress has

her Bachelor's degree from Illinois State Normal University and has had high school teaching experience.

- g. Helen Durako, Faculty Assistant in Research and Records in the office of the Registrar, effective September 1, 1943, at an annual (twelve months) salary of \$1,800.00, to fill an existing vacancy. Miss Durako, who has a Bachelor's degree from Illinois State Normal University, has had both teaching and statistical experience and is well qualified for this position.
- h. Misao Shiratsuki, Faculty Assistant in Personnel in the office of the Dean of Men, at an annual (twelve months) salary of \$1,500.00, effective September 1, 1943, to fill an existing vacancy.

III. OTHER EMPLOYEES

The unstable condition of our grounds, janitorial, maintenance, and heating plant staffs is indicated by the resignations, leaves of absence, transfers, and new appointments here listed in this report. It is very difficult at the present time to employ persons at a salary that will interest and hold them in view of better salaries being paid elsewhere in other types of work. We have been fortunate in the employment of some good people, but there are some that we would not give serious consideration to under ordinary conditions. It has been necessary to employ people at an older age than we feel is advantageous to the University.

1. Resignations:

- a. Marion E. Foltz, July 16, 1943, from the position of Stationary Fireman, in order to accept a position with an oil company.
- b. Harry P. Hansen, July 20, 1943, from the position of Stationary Fireman, in order to do farm work.
- c. Dorathy A. Breeding, July 1, 1943, from the position of Nurse in the University Health Service, due to moving to Colorado.
- d. Emilie Downing, Domestic, July 1, 1943, in order to live with her daughter in Chicago.
- e. Glenn Mikesell, Laborer (Groundsman), July 18, 1943, in order to accept work in a munitions plant.
- f. James J. Beckley, Trades Helper (Maintenance Force), September 21, 1943, in order to accept another position.

2. Leaves of Absence:

- a. Frances Grimes, Cook II (Head Cook at Fell Hall), effective August 31, 1943, for one year for health reasons.
- b. Anna Akin, Cook I (Assistant Cook at Fell Hall), effective September 30, 1943, for one year for health reasons.

3. Transfers :

- a. Elizabeth Wardell from Domestic to Cook I, to take the place of Frances Grimes, on leave of absence. This transfer will carry with it a change in salary to \$1,440.00 per year or \$120.00 per month, effective October 1, 1943.
- b. William Monical from the University Farm to the grounds force, with a voluntary reduction in salary from \$150.00 to \$135.00 per month, in order to have the type of work he prefers.

4. New Positions :

- a. For several years Illinois State Normal University has needed a qualified person to do repair work of more than average nature. In an institution as old as this school, it becomes necessary to repair and replace cases, cabinets, furniture, etc., but we have never been able to find a person that could do this for the salary that we were able to pay. It now appears that we have the possibility of such a person and therefore it is recommended that an additional position as Trades Helper be created as a part of the maintenance force, effective from September 7, 1943.
- b. Due to increased need for help in connection with the grounds of the University, it is recommended that an additional position as Laborer (Groundsman) be created, effective from August 16, 1943.

5. New Appointments :

The addition of positions and all new appointments have been taken up with and approved by the Director of the Department of Registration and Education as Chairman of the Teachers College Board, and the local Board member, as provided in the resolution of the Board under date of March 30, 1942.

- a. Carl Palmblade as Trades Helper (Maintenance Force), effective from September 7, 1943, to fill a newly created position, at a salary of \$150.00 per month or \$1,800.00 per year of twelve months.
- b. Ray Hargis, Laborer (Groundsman), effective from August 16, 1943, to fill a newly created position, at a salary of \$115.00 per month or \$1,380.00 per year of twelve months.
- c. Amma Mae Falkingham, as Domestic, effective July 19, 1943, to fill an existing vacancy, at an annual salary of \$1,080.00.
- d. Earl D. Fillmore, as Laborer (Groundsman), effective June 8, 1943, at an annual salary of \$1,380.00, to fill an existing vacancy.
- e. Robert E. Fillmore, as Janitor I, effective July 14, 1943, at an annual salary of \$1,380.00, to fill an existing vacancy.

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- f. Frank E. Foulk, as a Laborer (Groundsman), effective July 6, 1943, at an annual salary of \$1,380.00, to fill an existing vacancy.
- g. James M. Johnson, as Trades Helper (Maintenance Force), effective July 5, 1943, at an annual salary of \$1,380.00, to fill an existing vacancy.
- h. Charles A. Sawyer, Janitor I, effective August 11, 1943, at an annual salary of \$1,380.00, to fill an existing vacancy.
- i. Fred Thommen, Stationary Fireman, effective September 1, 1943, at an annual salary of \$1,920.00, to fill an existing vacancy.
- j. Charles W. Mattingly, Farm Hand at the University Farm, effective August 25, 1943, at an annual salary of \$1,620.00, to fill an existing vacancy.
- k. Harold S. Webster, Farm Hand at the University Farm, effective September 4, 1943, at an annual salary of \$1,620.00, to fill a new position previously created by the Teachers College Board.
- l. Helen Hayner, Nurse in the University Health Service, effective September 13, 1943, at an annual salary of \$1,500.00, to fill a vacancy caused by the resignation of Dorathy A. Breeding.

IV. THE ORGANIZATION

1. Division of Special Education:

There is an increasing demand for the education of teachers to instruct special classes for crippled children and those with vision, hearing, speech, and other defects, as well as the mentally retarded group. The Commission for Handicapped Children of the Department of Public Welfare for some time has been urging Illinois State Normal University to undertake the education of teachers for these special fields. It is believed that this work, in addition to any cooperation given to the federal government in a rehabilitation program, merits special consideration and it is therefore recommended that a Division of Special Education be created and added to the other divisions now operating in Illinois State Normal University. It is further recommended that Dr. Rose E. Parker, Associate Professor of Education, be named as the Director of the Division of Special Education, effective from September 13, 1943, without change in present rank or salary. Dr. Parker has served as Director of the Division of Rural Education for the past few years, but this division has now been absorbed, under the new certification law, by the Division of Elementary Education.

2. Five-year Program :

Following action of the Teachers College Board at their meeting on July 12, 1943, when the teachers colleges were authorized to undertake a Five-year Program as early as June, 1944, the fifth year to represent what is commonly known as graduate work, a Graduate Council was organized at Illinois State Normal University. This Council is to study the qualifications of departments desiring approval for participation in the Five-year Program and to make recommendations for favorable consideration to the Teachers College Board. The Graduate Council selected by the Administrative Council of the University is R. W. Fairchild, President (Chairman of the Council), C. A. De Young, Dean of the University, Elsie Brenne-man, Director of Admissions and Registrar, J. W. Carrington, Director of Student Teaching, Eleanor W. Welch, Head Librarian, Arthur H. Larsen, Director of Research, and V. M. Houston, Head of the Department of Education and Coordinator of Curriculum Activities. To this group will be added a representative from each of the departments approved by the Teachers College Board for offering the fifth year of work.

At the present time it is the desire of Illinois State Normal University to take steps to get definite information before the designated committee of the Teachers College Board or the Board as a whole for the approval of a few departments looking toward the inauguration of graduate work during the 1944 summer session. There is already considerable interest on the part of prospective graduate students in the offering of such work by the University.

3. Affiliated Schools :

Under normal conditions Illinois State Normal University graduates over 500 students each year. This has called for a rather extensive program of student teaching and has made necessary the provision of such facilities through a number of affiliated schools. With the decreased enrollment and for other reasons, the list of such schools has been reduced this year.

a. Schools Discontinued :

1. The Towanda Public Schools, both elementary and high school. We did not have enough student teachers making use of this center and due to the cost of transportation and our portion of salaries, it was believed unwise to continue this affiliation at the present time.
2. Houghton School. The affiliation with this two-room rural school has been discontinued due to the small number of student teachers, especially those interested

in rural education. The two teachers in this school had resigned to accept other positions. This school is in a good location and the affiliation may be resumed at some later date.

3. Maple Grove School. This school had a very small enrollment and due to the reduced number of student teachers and the resignation of the teacher to accept another position, it was deemed wise to give up the affiliation.

b. Affiliations Continued:

1. Walker School. This rural school affiliation has been a very good one with a good school plant about seven miles from the campus. The location of the school, the nature of the population of the school district, the fact that there are about twenty or more pupils available each year (twenty-four this year), and this being a representative rural school are some of the reasons for maintaining this affiliation. The requirements for a supervising teacher are successful teaching experience and at least a Master's degree. The University pays \$90.00 per month and the Walker School district, \$130.00. At such time as we use the school for student teachers, the transportation is cared for by the University as in past years.
2. The affiliation continues with the Illinois Soldiers and Sailors Children's School (kindergarten and grades one to six and junior high school, grades seven and eight); Trinity High School in Bloomington (business education only); and certain portions of the Normal Public Schools, particularly for special work such as art, music, physical education, agriculture, etc., all serving as teaching centers without any cost to the University other than the transportation of student teachers.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. Major Repairs:

Following a visit by representatives from the office of the Division of Architecture and Engineering, plans and specifications have been prepared and bids are being requested on considerable work on the campus. This work involves a new roof on the Industrial Arts building, repairs to the roofs of several other buildings, new window frames and in some instances casings on the Industrial Arts and Metcalf buildings and Cook Hall, exterior and interior painting of campus buildings

as well as the buildings at the University Farm, repairs to plumbing, especially in Cook Hall, new asphalt tile floors in the corridors of the Industrial Arts building, new concrete steps, the pointing of portions of several buildings, and some alterations in the offices of the Dean of Women and the Business Manager. Most of this work can proceed even though school has opened and for this important and needed work \$25,000 of the \$35,000 appropriated for major repairs for the biennium is being used.

It should be emphasized that the \$35,000 available for the entire biennium represents about twenty-five per cent of the funds really needed for placing the buildings in good repair. Buildings as old as those on the campus of Illinois State Normal University are becoming a decided maintenance responsibility and will demand considerable expenditure of money in the next few years.

VII. AUXILIARY ENTERPRISES

Since, from July 1, 1943, Fell Hall and Smith Hall, residences for women and men students respectively, have been in use by the Navy V-12 unit, this may be the last report for the duration of the war on these auxiliary enterprises under civilian operation. The annual report on these two student residences and the University Farm is here submitted.

1. Fell Hall, Report for Year Ending June 30, 1943:

RECEIPTS

Board	\$ 22,713.80
Room	9,341.31
Guests	194.65
Total Receipts	\$ 32,249.76

EXPENDITURES

Salaries and Wages, Regular.....	10,620.00
Salaries and Wages, Student.....	1,108.82
Office Expense—telephone.....	429.00
Operation:	
Food	19,654.06
Gas	429.66
Heat	1,676.26
Household Supplies	848.15
Power and Light.....	1,327.86
Sales Tax	118.10
Water	321.28
Repairs and Replacements.....	785.32
Equipment	151.41
Total Expenditures	\$ 37,469.92
EXCESS OF EXPENDITURES OVER INCOME.....	\$ 5,220.16

2. Smith Hall, Report for Year Ending June 30, 1943:

RECEIPTS

Room	\$ 3,327.83
Total Receipts.....	\$ 3,327.83

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EXPENDITURES

Salaries and Wages, Regular.....	\$ 3,000.00
Salaries and Wages, Student.....	1,044.75
Office Expense—telephone.....	71.67
Operation :	
Gas	224.48
Heat	186.63
Power and Light.....	411.29
Supplies	779.18
Water	88.50
Repairs and Replacements.....	426.02
Equipment	221.54

Total Expenditures 6,454.06

EXCESS OF EXPENDITURES OVER INCOME.....\$ 3,126.23

3. University Farm, Report for Year Ending June 30, 1943 :

RECEIPTS

Sales, livestock	\$ 4,454.65	
Sales, produce	740.53	
Miscellaneous	257.44	
Total Receipts	\$ 5,452.62	
Milk furnished to Fell Hall.....	443.30	\$ 5,895.92

EXPENDITURES

Salaries and Wages, Regular.\$	4,666.62
Salaries and Wages, Student.	6.00
Office Expense—telephone...	54.00
Operation	
Livestock—veterinary ...	126.70
Motor Expense	215.45
Power and Light.....	118.62
Stock Food	5,252.04
Supplies	494.41
Water	310.01
Repairs and Replacements..	1,030.46
Equipment	4,504.87

Total Expenditures 16,779.18

EXCESS OF EXPENDITURES OVER INCOME.....\$ 10,883.26

4. Teachers College Income Fund, Report for the Year Ending June 30, 1943 :

BALANCE—July 1, 1942.....\$ 7,156.25

RECEIPTS

Student Fees	\$ 53,762.75	
Book Sales	1,272.39	
Smith-Hughes	2,275.72	
Farm	5,452.62	
Fell Hall	32,249.76	
Smith Hall	3,327.83	
Miscellaneous	19,204.28	\$117,545.35

Transfer from General Revenue—Scholarships 12,570.00

Total Receipts 130,115.35

Total available for expenditure..... 137,271.60

EXPENDITURES

Salaries and Wages.....	Educational 71,202.96	Auxiliary 10,033.09
Office Expense	51.10	
Travel	3,133.20	
Operation	7,244.47	24,716.24
Repair and Equipment	3,727.45	5,317.42

Total Expenditures 85,359.18 40,066.75 125,425.93

BALANCE—June 30, 1943.....\$ 11,845.67

VIII. STUDENT LIFE

1. Navy V-12 Unit :

The presence of 255 men of the Navy V-12 unit assigned to Illinois State Normal University continues to make a difference in the student life on the campus. With 67 civilian men students in attendance (a marked increase over the 17 at a similar period in World War I) the 255 Navy men make a sizable group of 320 or about 31 per cent of the student body. It has been possible to maintain the organization and activities of the University in almost their normal form and procedures. The variety and scope of course offerings is much the same as in other years with 37 members of the faculty teaching from one class to a full load of Navy classes.

IX. MISCELLANEOUS

1. Cooperation with the Federal Government :

a. Rehabilitation and Education of Returning Soldiers :

The University has agreed to use its existing facilities to aid in the educational program of rehabilitation of returning soldiers. There will also be a number of returning soldiers discharged for various reasons before the end of the war. Some of these are now on the campus. Definite study and consideration of an educational program for these groups is an immediate consideration of certain faculty groups.

b. Radio Communications School :

The University will again cooperate with the Federal Government through the Extension Service of the University of Illinois in the offering of two classes in Radio Communications this year.

c. Navy V-5 :

The Navy V-5 program concluded June 14, 1943, has now been entirely closed with the receipt of final payments from the Federal Government within the last few days. A complete financial report on this program will be made later indicating the extent to which the profits from this program helped to finance the University during the fiscal year ending June 30, 1943.

The Navy V-12 reimbursement funds are received very promptly, generally within a week to ten days after the filing of the monthly statement of amount due. This monthly payment of approximately \$18,000 represents largely money actually expended. The V-12 program, in contrast to V-5, is not a profit program.

X. SUMMARY

The approval by the Teachers College Board of the following recommendations is requested:

1. The sanction of the awarding of degrees and diplomas to the graduates listed as completing their work on June 14, August 13, or September 3.
2. The acceptance of faculty resignations of Edith Goldmann, Rowena Noe, Merrill Pope, Ralph Riggs, Waneta S. Catey, Dewey Fristoe, Lois A. Fristoe, Inez W. Christen, Nepha Eyman, Ruby Hundley, Faye Mansfield, and Vertise F. Watt.
3. The granting of leaves of absence without pay for periods indicated to Rose B. Buehler, Opal C. Hartline, Dale B. Vetter, Kenyon S. Fletcher, and Louise Pedigo.
4. The creation of a new position of Faculty Assistant to the Dean of the University.
5. The appointment to positions indicated at salaries and for periods listed of Karl Bleyl, Garnet C. Greenwood, Laura Schroeder, Lucile Klauser, Virginia D. Childress, Helen Durako, and Misao Shiratsuki.
6. The acceptance of "Other Employee" resignations of Marion E. Foltz, Dorothy Murrey, Harry P. Hansen, Dorathy A. Breeding, Emilie Downing, Glenn Mikesell, and James J. Beckley.
7. The granting of leaves of absence to Frances Grimes and Anna Akin.
8. The transfers, as indicated, of Elizabeth Wardell and William Monical.
9. The creation of an additional Trades Helper position and also an additional groundsman position.
10. The appointment to positions indicated and at salaries and for periods listed of Carl Palmblade, Ray Hargis, Amma Mae Falkingham, Earl D. Fillmore, Robert E. Fillmore, Frank E. Foulk, James M. Johnson, Charles Sawyer, Fred Thommen, Charles W. Mattingly, Harold S. Webster, and Helen Hayner.
11. The creation of a Division of Special Education and the appointment of Dr. Rose E. Parker as Director of the Division.
12. The appointment of the Graduate Council as listed.
13. The reorganization of the affiliated school relationship as indicated.

Respectfully submitted,

R. W. FAIRCHILD.

REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board
at Chicago, September 27, 1943

To the Chairman and Members of the Teachers College Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Enrollment for the year 1942-1943 (36 weeks) counting no names twice:

	Men	Women	Total	Total One Year Ago
Post Graduates	3	2	5	10
Seniors	48	94	142	151
Juniors	48	92	140	202
Sophomores	68	135	203	265
Freshmen	184	178	362	439
Total	351	501	852	1,067

2. Enrollment, Summer Session, 1943:

	Men and Boys	Women and Girls	Total	Total One Year Ago
College	39	232	271	422
Elementary Grades	99	51	150	141
Total	138	283	421	563

3. Per capita cost of students in the college for the year beginning July 1, 1942, and ending June 30, 1943:

		Equivalent for 36 Weeks
Enrollment, summer session, 1942	422	94
Enrollment, fall quarter, 1942....	803	268
Enrollment, winter quarter, 1942	735	245
Enrollment, spring quarter, 1943	602	201
Enrollment, extension, 1942-1943	489	41
		849
Total expenditures from appropriations made by the General Assembly, not including permanent improvements but including appropriation for Repairs and Equipment.....		\$380,850.14
Expenditures from the Teachers College Income Fund, not including the dormitory (Williston Hall) and not including permanent improvements.....		37,278.43
The total cost of operating the college for one year, not including permanent improvements, was.....		418,128.57
Per capita cost based on 36 weeks—\$418,128.57 ÷ 849.....		\$ 492.49

4. On Wednesday, September 15, the opening of Freshman Week, 137 freshmen and transfer students registered. On Saturday, September 18, the total number of college students was raised to 433. The number this fall in contrast to last fall is made up of 58 men and 373 women. You will recall in my Board report last fall that I called attention of the Board to the fact that we had 335 men students enrolled. Most of these were in the armed reserves and have now been called into the service.

TEACHERS COLLEGE BOARD

5. The students whose names are listed below completed the requirements for graduation at the close of the spring quarter, June 11, 1943.

SENIOR COLLEGE

Degree of Bachelor of Education

Name and Curriculum	Address
Alderson, Helen Bowlby, English	Lombard
Ander, Mary Louise, Home Economics	DeKalb
Andrews, Mary Elizabeth, English	Sterling
Balteri, Justine, English	Lockport
Barbagallo, Carmalee, Home Economics	Chicago
Barta, Gladys E., Early Elementary	Cicero
Bastian, Marcella Miriam, English	Hinckley
Beaman, Helen McClure, Home Economics	Rockford
Bettina, Albert A., Industrial Arts	DeKalb
Bielski, Edmund E., Music	Gary, Indiana
Blazevich, Donald Victor, Industrial Arts	DeKalb
Brebis, Ruth Anne, Early Elementary	Cicero
Brett, Richard J., Mathematics	Capron
Bryan, Virginia Mae, Social Science	DeKalb
Canfield, Joyce Ellen, Home Economics	Chana
Canham, Doris Allene, Social Science	Sandwich
Carstedt, Louise Marie, Later Elementary	DeKalb
Challand, Helen Jean, Physical Education	Shabbona
Chenette, Constance B., Music	DeKalb
Christensen, Mary Lu, Home Economics	DeKalb
Churchill, Bruce W., Botany	Belvidere
Clanton, Elizabeth M., Early Elementary	Huntley
Clark, Mary Louise, Early Elementary	Oak Park
Condon, Colleen Dawn, Music	Rockford
Dahncke, Frances, English	Palatine
Davison, Marcella Jayne, Music	DeKalb
Denman, Alta Mae, Later Elementary	McHenry
Duffy, Dorothy Jane, English	DeKalb
Erber, Elmer E., Industrial Arts	West McHenry
Erickson, Robert G., Speech	Rockford
Ettema, Geraldine, Later Elementary	Blue Island
Eyster, Norma Maxine, Physical Education	Kings
Flanigan, Harold Clifford, Social Science	Waterman
Flynn, Mary Elizabeth, Home Economics	Poplar Grove
Folles, Thomas Earl, Speech	DeKalb
Fraser, Mary Patricia Saunders, Later Elementary	Palos Park
Gebhardt, Edward J., Industrial Arts	Sterling
Gilbert, Arline L., Social Science	Waukegan
Gillespie, Hannah Esther, Home Economics	Chenoa
Gillette, Nelva, Later Elementary	Belvidere
Goetsch, Mary Jane, English	Naperville
Grossner, Norma Lorraine, Early Elementary	Chicago
Gunderson, Marion Louise, Later Elementary	Maple Park
Gurnett, Paula F., Home Economics	De Pue
Hafner, Libby, Later Elementary	Miami, Florida
Hannan, Mariann E., Later Elementary	DeKalb
Harms, Miriam Lucile, English	Dixon
Hayes, Paul Browning, Mathematics	DeKalb
Heaton, Joseph Edward, General Science	Rock Falls
Herrmann, Marian Grace, Later Elementary	Lee
Herzog, Marcia J., Fine Arts	Somonauk
Hickes, Howard J., Later Elementary	Sycamore
Hoffman, Catherine F., Home Economics	Sycamore
Hohenschell, Arlene D., Music	Dwight
Holmberg, Ruth M., Later Elementary	Hampshire
Hoover, Doris L., Home Economics	West Chicago
Hulmes, Ross, Chemistry	DeKalb
Humel, Dorothy Novy, Later Elementary	Riverside
Hutmacher, Mary Ethel, Early Elementary	Freeport
Iika, Joseph, Later Elementary	Chicago
Jackman, William D., Music	DeKalb
Johnson, Arthur E., Industrial Arts	Maple Park
Johnson, Betty Jane, Early Elementary	Chicago
Johnson, Lucy Ellen, Physical Education	Glen Ellyn
Jolitz, Melvin, Industrial Arts	Carpentersville
Kallstrom, Shirley Louise, English	Rockford
Kempel, Marian K., Later Elementary	Pearl City
King, Lucille J., Music	Kings
Kleinhans, Helen C., Early Elementary	Park Ridge

PROCEEDINGS

Name and Curriculum	Address
Korngold, Raymond Bernard, Industrial Arts.	Chicago
Krahenbuhl, Eugene H., Fine Arts.	Rochelle
Kriechbaum, Donald W., Physical Education.	Rockford
Krueger, Ruth A., Early Elementary.	Oak Park
Kueck, Lauretta C., Mathematics.	Oak Park
Kurek, Edward Louis, Social Science.	Chicago
Larson, Ruth Elizabeth, Later Elementary.	Lombard
Lewis, Audrey Dale, Later Elementary.	Crystal Lake
Liska, Evelyn A., Early Elementary.	Cicero
Loomis, Spencer J., Social Science.	Wauconda
Luther, Marjorie Jean, Early Elementary.	Piper City
McCabe, Thomas A., Industrial Arts.	Maple Park
McCartney, Margaret, Later Elementary.	Elgin
McGuire, Rita Rosier, Later Elementary.	Joliet
McKinney, Mary W., Physical Education.	Chicago
McKinstry, Warren J., Chemistry.	Elgin
Mann, Thomas W., Social Science.	Waukegan
Minella, Peter James, Social Science.	Rockford
Moore, Amy Rose, Later Elementary.	Grayslake
Morris, Barbara Maxine, Later Elementary.	Rockford
Morrison, Marian Louise, Physical Education.	Winnebago
Morse, Vene Zoa, Home Economics.	Mundelein
Mosevich, Walter Franklin, Mathematics.	Broadview
Nelson, Rubymae, Later Elementary.	Belvidere
Nelson, Russell E., Music.	DeKalb
Nordvig, Marie, Home Economics.	Capron
O'Connor, C. Dorothy, English.	Ottawa
Orton, LaVerne Allen, Social Science.	Newark
Pasciak, Mary C., Early Elementary.	Cicero
Pasowicz, Bruno John, Chemistry.	Chicago
Peterson, Dorothy Ann, Early Elementary.	Lockport
Peterson, Graydon L., Social Science.	Lisbon
Pilgrim, June, Home Economics.	Milledgeville
Polka, Lillian V., Later Elementary.	Berwyn
Poston, Lawrence R., Later Elementary.	Chicago
Priebe, Marjorie, Music.	Plano
Pritchard, Betty M., Physical Education.	Maywood
Pugh, Jay W., Social Science.	Chicago
Punishka, Hypatia S., Early Elementary.	Chicago
Quinn, Helen Louise, Later Elementary.	Clare
Ranta, Lily Helen, Physical Education.	Waukegan
Robinson, Rhoda May, Later Elementary.	Riverside
Romke, Charles Glen, Industrial Arts.	Hampshire
Rowe, Ralph Raymond, Industrial Arts.	Elgin
Sacks, Benjamin J., Chemistry.	Chicago
Schramer, Ione Marie, Later Elementary.	Wheaton
Semmler, Esther, Physical Education.	Ashton
Shotliff, Ruth J., Home Economics.	Rockton
Skala, John, Physical Education.	Fox River Grove
Skelley, Burton E., Music.	DeKalb
Smith, Mary Ella, English.	Chicago
Snyder, Robert C., Music.	DeKalb
Spere, Barbara J., Later Elementary.	DeKalb
Staffeldt, Marcella M., Later Elementary.	Plainfield
Stafford, Wayne E., Zoology.	Maple Park
Stokes, Lucille E., Mathematics.	Batavia
Storey, Jean, Home Economics.	Shabbona
Swanson, Marjorie C., Home Economics.	DeKalb
Taxman, Harold, Industrial Arts.	McHenry
Terhune, Lorraine, Home Economics.	DeKalb
Ulrich, James Francis, Mathematics.	Maywood
Verfurth, Janet M., English.	Cicero
Vidlak, Stanley Frank, Earth Science.	DeKalb
Warrick, Glenn Dayton, Industrial Arts.	Belvidere
Watson, Catherine, Physical Education.	Aurora
Weinrib, Norman H., Industrial Arts.	Chicago
Welch, Priscilla Jane, English.	Malta
Wellander, Wesley Theodore, English.	Sycamore
White, Eleanor E., Home Economics.	Kenosha, Wisconsin
Wildman, Jean Marie, Early Elementary.	Kankakee
Wilkinson, Laura, Early Elementary.	Sycamore
Williamson, Gordon F., Chemistry.	Chicago
Wiltfang, Harold Hiram, Industrial Arts.	Oregon
Zainer, Caroline Helen, English.	North Chicago
Zart, Dorothy E., Music.	Burlington, Iowa

JUNIOR COLLEGE

Beckley, Fern Elizabeth, Early Elementary.	Sterling
Boynton, Mary Jane, Rural.	Dixon
Bylinowski, Genevieve, Rural.	Oregon

TEACHERS COLLEGE BOARD

Name and Curriculum	Address
Charlesworth, Joyce Christine, Early Elementary	Waterman
Collins, Mary, Rural	Caledonia
Davis, Tresa Mae, Early Elementary	Geneva
Desramoudt, M. Dorothy, Early Elementary	Villa Park
Durkee, Nancy, Early Elementary	Hebron
Durkee, Rosary, Later Elementary	Hebron
Eisenbrandt, Helen, Early Elementary	Plainfield
Erickson, Muriel, Early Elementary	Malta
Florence, Betty Leigh, Early Elementary	Erie
Fluegel, Betty Jean, Rural	Dakota
Gerloff, Evelyn Mildred, Rural	Woodstock
Guse, Bertha R., Rural	Marengo
Hintz, Frances Alice, Early Elementary	Rockford
Howarth, Laura Elizabeth, Early Elementary	Chicago
Jacobsen, Janet, Rural	Sheffield
Johns, Mabel, Early Elementary	Kirkland
Kampmeier, Ferne Roylette, Later Elementary	Pearl City
Killeen, Mary Lucille, Rural	Woodstock
Laechelt, Anna M., Early Elementary	Marengo
McGinty, Ruth Van Alstine, Later Elementary	DeKalb
Moehr, Lucille, Later Elementary	Goose Lake, Iowa
Paulson, Sonia, Early Elementary	Chicago
Poyer, Carol Marie, Early Elementary	Belvidere
Pratt, Vivian B., Early Elementary	Tampico
Rosenow, Evelyn Jennet, Early Elementary	Morrison
Shotliff, Dawn, Later Elementary	Rockton
Smith, Eleanor, Rural	Fox Lake
Sowers, Anna Huffaker, Early Elementary	Van Orin
Spears, Margaret Burden, Rural	Tampico
Tracy, Barbara Jean, Later Elementary	Chicago
Wilkerson, Mildred Sanders, Later Elementary	Keenes
Zickman, Hildegard, Rural	Villa Park

SENIOR COLLEGE

Degree of Bachelor of Education

August 6, 1943

Ainsworth, Elise, Home Economics	Washington, D. C.
Allen, Thelma, Later Elementary	Hampshire
Allison, Bertha L., Later Elementary	Elgin
Beemer, Glenn L., English	Paw Paw
Boettcher, Betty Mae, Later Elementary	Rockford
Chesnutt, Marion Boyle, Later Elementary	Sycamore
Classen, Marjorie, Early Elementary	LaGrange
Cockfield, Mabel, Later Elementary	Aurora
Colby, Priscilla, Early Elementary	Urbana
Cone, Mary Louise, Later Elementary	Berwyn
Dennis, Donnabelle Conine, Early Elementary	DeKalb
Dunn, Lois, Early Elementary	DeKalb
Duval, Mildred Viola, Later Elementary	Sycamore
Fry, Olive H., Early Elementary	Belvidere
Gurnett, Elsie, Early Elementary	DePue
Hansen, Marie E., Later Elementary	St. Charles
Horton, Jane Meredith, Early Elementary	Chicago
Jensen, Robert W., Speech	St. Charles
Joiner, Betty Jane, Later Elementary	Belvidere
Jones, Catherine, Early Elementary	Waterman
Killen, Mary Ann, Later Elementary	Chicago
Kitchen, Loreale, Early Elementary	Geneva
Knight, Margaret L., Later Elementary	Rochelle
Lewis, Dorothea, Later Elementary	Rockford
Lineck, Irya Silvia, Later Elementary	Waukegan
McCullah, Marguerite, Early Elementary	Sycamore
McGonigle, Hazel V., Early Elementary	Somonauk
McGuire, Harriet Leaming, Later Elementary	Downers Grove
Nauss, Lorraine, English	Sycamore
Palmer, Willard Dee, Music	DeKalb
Peterson, Kathryn, Later Elementary	DeKalb
Pieper, Pauline A. Marie, Early Elementary	Bensenville
Pitkin, Kathleen M., Physical Education	Chicago
Pokarney, Mary Margaret, Early Elementary	DeKalb
Prentice, Kenneth, Industrial Arts	DeKalb
Scholl, Edith, Later Elementary	Polo
Sweda, Pauline, Early Elementary	Joliet
Swift, Charlotte G., Early Elementary	Aurora
Voigt, Helen S., Early Elementary	Kankakee
Weizel, Martha E., Physical Education	Sycamore
Winterland, Leta E., Early Elementary	Stillman Valley

II. FACULTY

Resignations :

1. Miss Madeline Maybauer resigned her position as training teacher at the McMurry Training School to accept a teaching position at Mills College, Long Island, and at Briar Cliff College, Ossining, New York.
2. Miss Lucile Cain resigned her position in the Department of Physical Education for Women in order to be married to Lt. Carl H. Appell, member of our staff now on leave of absence to serve with the army. At the present time we do not plan to replace Miss Cain.

New Appointments :

1. I wish to report for approval the appointment of Miss Virginia Carper to take the position in the kindergarten vacated by the resignation of Miss Maybauer. Miss Carper earned her Bachelor's degree at Northwestern University and her Master's degree at George Peabody College for Teachers, Nashville, Tennessee, where she had a fellowship. Miss Carper has had kindergarten teaching experience at Albion, Michigan; Elgin, Illinois, and in the kindergarten of the training school at the State teachers college, Wayne, Nebraska. She reported for work on September 6 and will receive a salary of \$2,250 for nine months.

General :

1. I wish to report for the information of the Board that Dr. Sylvia Resnikow, member of the Foreign Language Department, is now Mrs. Max Scheinin. Her husband is stationed at the Army Air Base at New Orleans, Louisiana. Mrs. Scheinin plans to continue her teaching until the war status of her husband has been determined.

Leaves of Absence :

1. Dr. Eugene Hellmich has been granted a leave of absence for one year to teach in the Navy program at Northwestern University. His work at the college is being handled by the other members of the department.
2. Four faculty members have been granted leaves of absence for this college year at one-half pay to do further graduate work in accordance with the policy adopted by the Board.
 - a. Miss E. Ruth Taylor, Department of English, has been granted a leave of absence for the college year 1943-1944 in order to do graduate work at Northwestern University. Miss Taylor's work is being absorbed by the other members of the department.

- b. Mr. W. Paul Street, executive alumni secretary and member of the English Department, has been granted a leave of absence for the college year 1943-1944 to do graduate work at Northwestern University. Mr. Street's work has been divided among other faculty members.
- c. Mr. Stuart D. Fink, principal of the McMurry Training School, and Mr. R. M. Zulauf, dean of the faculty, will share a leave of absence for one year. Mr. Fink is completing his work for his Doctor's degree at the University of Minnesota and Mr. Zulauf is working toward his doctorate at Northwestern University. In all of these cases no replacements have been made and the work is being handled by other faculty members, thus saving the college half of the salaries of these people.

3- Changes in Organization :

The following changes have been made to take care of the work of members of the faculty on leave and to provide for lower enrollments :

- a. Dr. Otto Gabel, Department of Education, is handling the work at the McMurry Training School during the absence of Mr. Fink.
- b. Dean Ernest Hanson is handling the extension work during the absence of Dr. E. C. O. Beatty, who entered the service of the United States Army as reported previously.
- c. Dr. Charles E. Howell, Social Science Department, is handling the public relations work in Mr. Street's absence.
- d. Dr. Robert J. Hains, acting head of the English Department, is handling the college paper during the absence of Mr. Street.
- e. Mr. O. M. Chute, director of training, is teaching one class in the Mathematics Department during the absence of Dr. Hellmich.
- f. Dr. Sylvia Scheinin, Foreign Language Department, has been loaned to the high school to teach two high school classes in Spanish.

III. OTHER SCHOOL EMPLOYEES

- 1. Mr. Fred Eastwood, night watchman, has been employed at a salary of \$125 per month beginning September 16. He is replacing Mr. Theodore Swanson, who has been reclassified and is now working as janitor in the Administration Building, replacing Mr. Elmer Holbo, who is now assigned to work in the new Science Building. There has been no change in salary in these shifts.

2. Arrangements have been completed so that by October 1 Mr. Charles Fohr will become a member of the maintenance staff as plumber and steamfitter. This is a new position and Mr. Fohr will receive a salary of \$187.50 per month.
3. Miss Lucile Nelson's salary as domestic has been changed from \$90 to \$110 because her work has been changed. She is now classified as cook to replace Mrs. Mollie McClelland, who is retiring as of October 1 as previously reported.
4. In the power plant, Mr. Ray Latimer has been employed as stationary fireman at a salary of \$160 per month.
5. Mr. George Jacox, who has been employed as laborer, has been reclassified to the position of stationary fireman at a salary of \$160 per month.
6. The salary of Mr. Fred Homan has been increased from \$160 to \$170 per month as stationary fireman, effective September 1. Mr. Homan has been granted this increase because of a change of work in the power plant. Effective September 15 the plant is being operated on a three-shift basis with Mr. Homan in charge of one shift, Mr. Jacox, another, and Mr. Latimer, the third. We hope to increase the efficiency of the plant by the use of this plan.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

I should like to report to the Board that the general and specific contracts for the science building are nearly complete. The building is at the present time in use not only by the science departments, but by several other faculty people because of changes necessitated in the Administration Building by the major repairs. We believe the science building in its present organization and development represents as fine a piece of educational machinery of its type as will be found on the college level. We anticipate much pleasure and profit from its use.

The major repairs to the Administration Building involving plumbing, new floors, and painting for the entire first floor of the building, were let by contract on June 20, subject to priorities on critical materials. We spent most of the summer getting a special rating so that we could complete these repairs and make the main building available for classroom use. The final allotment came through less than two weeks ago. The contractors have been on the campus and plan to begin work on September 22.

Other changes made possible by the moving of the science equipment to the new building have been a relocation and improve-

TEACHERS COLLEGE BOARD

ment in the following divisions of our administration: the president's office, the business office, the registrar's office, the placement office, the offices of the dean of the faculty, dean of men, and the director of student teaching. There has been an expansion in the space available for general library purposes, for the music department, the art department, the social science department, and the speech department. We have also found it possible to reorganize and expand our student rooms in the administration building by the formation of a student lounge and improving rooms for student social functions.

All of this repair and rehabilitation in the administration building was completed at a time when labor and materials were at a premium and I should like to commend the skill and efficiency of members of the physical staff who made these changes possible.

VII. AUXILIARY ENTERPRISES

The Teachers College Income Fund shows the following report from April 1, 1943, to June 30, 1943:

RECEIPTS

Surplus from 61st Biennium.....	\$	437.30
Room and Board, Williston Hall.....	\$ 13,171.07	
Meals	416.50	
Library Fines	66.00	
Miscellaneous Collections	27.85	
Registration Fees—College.....	1,733.00	
Registration Fees—Extension.....	432.00	
Rental of Books.....	8.10	
Sales and Services.....	436.74	
Transcripts of Credit Fees.....	57.00	
Transfers of Funds—Scholarships.....	5,610.00	
	\$ 21,958.26	
Previously Remitted	134,384.71	
Total Available, June 30, 1943.....		156,342.97
		<u>\$156,780.27</u>

EXPENDITURES

Salaries	\$ 21,498.49
Food	3,752.92
Household Supplies	529.85
Miscellaneous Supplies	406.94
Electricity	47.21
Power Plant Supplies	28.71
Grounds Supplies	100.16
Postage	650.00
Travel	1,847.86
Fuel	5,749.87
School Supplies	33.85
	\$ 34,645.86
Previously Reported	118,961.90
	<u>153,607.76</u>
Balance, June 30, 1943.....	\$ 3,172.51

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

Action is requested on the following :

1. Approval of the awarding of the degrees and diplomas to the students who completed their work at the close of the spring quarter, June 11, 1943, and the summer session, August 6, 1943.
2. Approval of the resignations of Miss Madeline Maybauer and Miss Lucile Cain.
3. Approval of the appointment of Miss Virginia Carper at the salary indicated.
4. Approval of the leave of absence granted to Dr. Eugene Hellmich.
5. Approval of the leaves of absence at one-half pay granted to Miss E. Ruth Taylor, Mr. Stuart D. Fink, Mr. W. Paul Street, and Mr. R. M. Zulauf.
6. Approval of the employment of Mr. Fred Eastwood at the salary indicated.
7. Approval of the employment of Mr. Charles Fohr as plumber and steamfitter at the salary indicated.
8. Approval of the change in salary for Miss Lucile Nelson, domestic.
9. Approval of the employment of Mr. Ray Latimer as stationary fireman.
10. Approval of the reclassification of Mr. George Jacox as stationary fireman and the increase in salary of Mr. Fred Homan to handle a different procedure in the operation of the power plant.

Respectfully submitted,

KARL L. ADAMS, *President.*

**REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON**

For the Meeting at Chicago, September 27, 1943

To the Chairman, Secretary, and Members of the State Teachers College Board:

LADIES AND GENTLEMEN: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Enrollment for the summer half-terms of 1943 tabulates:

	Men	Women	Total	Total One Year Ago
a. First half-term (6 weeks).....	35	230	265	510
b. Second half-term (5 weeks).....	24	118	142	285
	<hr style="width: 50%; margin: 0 auto;"/>	<hr style="width: 50%; margin: 0 auto;"/>	<hr style="width: 50%; margin: 0 auto;"/>	<hr style="width: 50%; margin: 0 auto;"/>
c. Refresher course (2 weeks).....	4	33	37	795
d. Mt. Carmel Workshop (2 weeks)...	6	44	50	
	<hr style="width: 50%; margin: 0 auto;"/>	<hr style="width: 50%; margin: 0 auto;"/>	<hr style="width: 50%; margin: 0 auto;"/>	
Grand Total	10	77	87	
	69	425	494	

The Refresher Course of two weeks' duration, held on campus July 26-August 6, and the Rural Education Workshop of two weeks' duration, held at Mt. Carmel August 2-14, more than justified these experiments in meeting the emergency needs of persons re-entering classroom teaching. Dr. Bryan Heise, Director of Extension, and Dr. Hans C. Olsen, Director of Off-Campus Teaching, were in charge of these emergency offerings.

2. Graduates:

a. The following students completed the requirements for the degree of Bachelor of Education on May 28, 1943:

Amyx, Bernita A. (Social Science—English, Speech).....	Charleston
Amyx, Mary Chloeteel (Commerce—English, Social Science).....	Charleston
Anderhalter, Oliver Frank (Music—Mathematics).....	Trenton
Bingaman, John Buchanan (Physics—Mathematics).....	Paris
Blank, Helen Kathleen (Home Economics—Botany, Chemistry).....	Robinson
Bokenkamp, Robert William (Industrial Arts—Physics).....	Clay City
Brent, Jewell Allen, Jr. (Chemistry—Mathematics, Physics, German).....	Flora
Brown, Dorothy Ellen (Music—English).....	Olney
Burt, Irving Walter (Mathematics, Physical Education—Social Science).....	Rosamond
Cammon, Legion Lee (Mathematics—Physical Education, Commerce).....	Noble
Carter, Lester Leo (Industrial Arts—Physics).....	Louisville
Cassida, Tehtl Louise (Social Science—Geography, English).....	Villa Grove
Clark, Darrell Dean (Industrial Arts—Physical Education).....	Jewett
Cole, John Henry (Botany, Chemistry—Zoology).....	Calhoun
Collins, Herschel LeRoy (Industrial Arts—Geography).....	Casey
Cooper, Alice Mildred (Commerce—English, Social Science).....	Potomac
Covi, Dario Alesandro (Art—Mathematics).....	Livingston
Craig, Emma Jane (Music—Social Science).....	West Union
Crane, Ada Caroline (Home Economics—Art).....	Sullivan
Creamer, Wana Lavina (Art—English, Botany).....	Louisville
Cruise, Nona Belle (English—Social Science).....	Beecher City
Culp, Nila Clotile (Home Economics—Botany).....	Mattoon
Day, Edward Taylor (Industrial Arts—Physics).....	Charleston

PROCEEDINGS

Doak, Ethel Louise (Music—Speech).....	Robinson
Dodson, Elizabeth (Elementary Education, Social Science—English).....	Granite City
Dolan, Virginia Grace (Elementary Education—Geography).....	Sullivan
Fisher, David (Chemistry—Mathematics, Physics).....	Charleston
Frame, Robert Olin (Elementary Education—Social Science, Geography).....	Charleston
Freebairn, Marjorie Gene (Home Economics—Chemistry, Art).....	Greenup
Gossett, Jean Marguerite (Home Economics—English, Chemistry).....	Charleston
Guthrie, Grace (Commerce—Social Science).....	Sidell
Hathaway, Ruth Inez (Commerce—Social Science).....	Hutsonville
Hibbs, Roger Franklin (Chemistry—Physics, Mathematics).....	Charleston
Homann, Warren Wilbert (Chemistry—Commerce).....	Moccasin
Humes, William Russell (Chemistry—Zoology).....	Effingham
Husted, Martha Frances (Mathematics—Social Science).....	Gary, Indiana
Ingram, Marjorie (Speech—English, Social Science).....	Charleston
Johnson, Dale Warren (Commerce—Social Science, Geography).....	Charleston
Keck, Maurine Marjory (Social Science—Music).....	Trowbridge
Lionberger, Elizabeth Jane (Home Economics—Commerce).....	Robinson
Little, Marguerite (English—Latin, French).....	Paris
McAllister, Walter Emerson (Elementary Education—Social Science).....	Vandalia
McManigell, Wilma Jean (Art—Commerce).....	Charleston
McMullen, Charles Roy (Chemistry—Mathematics, Physics).....	Mattoon
Mizeur, Marvin James (Social Science—Physical Education).....	Pana
Moore, Madge Eleanor (Mathematics—Physics, Commerce, English).....	Humboldt
Newman, Charles Cos (Elementary Education—Mathematics, Ind. Arts).....	Ridgefarm
Phipps, Hugh Clinton (Physical Education—English, Social Science).....	Ashmore
Podesta, Elizabeth Louise (Speech—English).....	Mattoon
Rademaker, Margaret Louise (Social Science—Latin, Physical Education).....	Marshall
Ramsey, Naomi Ruth (Latin—English).....	Windsor
Rebbe, Carol Virginia (Home Economics—Social Science).....	Petersburg
Ridgely, Bertha Elizabeth (Elementary Education—Speech).....	Parkersburg
Rourke, Robert James (Speech—Social Science).....	Charleston
Scoggins, Erna Jean (Social Science—English).....	Jacksonville
Sheeks, Clarissa Joan (Speech, English—Social Science).....	Mattoon
Snearley, Martena Rosalie (Social Science—Geography).....	Greenup
Stephenson, Ross Kinney (Physical Education—Social Science).....	South Bend, Indiana
Therrien, Claude Cutter (Industrial Arts—English).....	Springfield
Townsend, Bessie Mae (Home Economics—English, Chemistry).....	Charleston
Traylor, Mary Blanche (Elementary Education—English).....	Coffeen
Walker, Lena Mae (Home Economics—Mathematics).....	Olivet
Weber, Deane Allen (Industrial Arts—Social Science).....	Westfield
White, Ruth Brockett (Music—Art).....	Robinson
Wickiser, Roland Bernard (English—Social Science).....	Charleston
Wilson, Jane (Social Science—Latin, English).....	Paris
Winget, Rasho Harris, Jr. (Chemistry—Physics, Mathematics, Zoology).....	Clay City

b. The following students completed the requirements for the two-year diploma on May 28, 1943:

Chambers, Bertha Thompson.....	Charlston	Icenogle, Betty Mae.....	Trilla
Clark, Helen Geneva.....	Mt. Auburn	Lewis, Rosemary.....	Hillsboro
Coan, Mary Louise.....	Wakefield	McCarty, Mary Elizabeth.....	Flat Rock
Dowell, Mary Elizabeth.....	Oblong	McCoy, Wana Lorene.....	Beecher City
Edgar, Juanita Alice.....	Humboldt	Miller, Awanda Glyn Crackel.....	Albion
Ehrhart, Betty Jean.....	Lerna	Montgomery, Mary Lorraine.....	Flat Rock
Ernst, Martha Lee.....	Hillsboro	Nessl, Catherine Lucille.....	Sorento
Espy, Ruth Evelyn.....	Palestine	Ratts, Linda Lee.....	Martinsville
Ford, Vera Mae.....	Flat Rock	Stanbery, Mary Arlene.....	Ramsey
Gaertner, Ruth Henderson.....	Effingham	Stumeier, Ruth Louise.....	Tuscola
Gray, Mae Dora.....	Nokomis	Turner, Ray C.....	Sullivan
Hayden, Doris Virginia.....	Robinson	Williammee, Vera Louise.....	Robinson
Hilgenberg, Alberta Viola.....	Arthur		

c. The following students completed the requirements for the degree of Bachelor of Education on July 16, 1943:

Cress, Eleanor Jeanne (Commerce—Social Science, Physical Education).....	Hillsboro
Emmerich, Jewell Judith (Commerce—Social Science).....	Wheeler
Euell, Russell Eugene (Mathematics—Industrial Arts, Physics).....	Charleston
Ingram, Frances Grace (Elementary Education—Geography).....	Jewett
Moss, Nancy Elizabeth (Music—Social Science).....	Charleston
Shaw, James Miller (Social Science—Physical Education).....	Taylorville
Teagarden, Ida Louise (Home Economics—Art).....	St. Elmo

d. Diploma graduates as of July 16, 1943: none.

e. The following students completed the requirements for the degree of Bachelor of Education on August 20, 1943:

TEACHERS COLLEGE BOARD

Arbuckle, Sam Walter (Social Science—Geography).....	Paris
Crews, Harriet Josephine (English—Social Science).....	Vincennes, Indiana
Diffenderfer, Vera Margery (Social Science—Geography).....	Danville
Henson, Lloyd Stanley (Social Science—Physics, Geography).....	Sullivan
Meinkoth, Carrie Grace (Elementary Education—Geography).....	Trenton
Murray, Jewel Burdell (Elementary Education—English).....	Crown Point, Indiana
Rice, Florence Alma (Mathematics—Physics).....	Toledo
Scanavino, John Otto (Commerce—Mathematics).....	Livingston
Schick, William George, Jr. (Chemistry—Physics, German, Mathematics).....	St. Elmo
Sparks, Irene Louise (Social Science—Mathematics).....	Kincaid

f. The following student completed the requirements for the two-year diploma on August 20, 1943:

Ohlsen, Emily Marie.....Pesotum

Recapitulation, Class of 1943			
Bachelor of Education			
Date	Men	Women	Total
May 28.....	29	38	67
July 16.....	4	3	7
August 20.....	4	6	10
Total.....	37	47	84
Two-year Diploma			
May 28.....	1	24	25
July 16.....	0	0	0
August 20.....	0	1	1
Total.....	1	25	26

3. Per capita cost, 1942-43:

Expenditures, 1942-43	
From Appropriations	\$372,120.20
From Income Fund.....	29,194.80
	\$401,305.00

Enrollments, 1942-43			
	Students	Courses	Quarter Hours
First summer half-term, 1942.....	510	1,062	4,248
Second summer half-term, 1942.....	285	597	2,388
Fall quarter, 1942.....	615	2,372	9,488
Winter quarter, 1942-43.....	534	2,054	8,216
Spring quarter, 1943.....	418	1,619	6,476
Extension, first half-year.....	290	290	1,160
Extension, second half-year.....	211	211	844
		8,205	32,820

Equalization factor is 1/48 of 32,820, equals 683.7. \$401,305 divided by 683.7 equals \$586.96, the per capita cost for 1942-43. One year ago this cost was \$402.70; two years ago, \$297.33.

II. FACULTY

1. Summer School Changes:

- a. Shifting of July-August salaries for Rudolph D. Anfinson, Louis Hoover, P. Merville Larson, Edgar C. Little, Donald C. Lowrie and William M. Pierce, to conform to faculty salary schedule of the appropriation bill, with no changes in total salaries concerned.
- b. Employment of Dr. William H. Zeigel as Associate Professor of Education and Acting Director of Public Relations, for July and August at his regular salary of \$300 per month.

- c. Employment of Ruby Harris, Associate Professor of Geography, part-time for August at a salary of \$112.50.
 - d. Employment of Margaret Ekstrand, Assistant Librarian, for the second summer half-term, at a total salary of \$225.00.
2. Leaves of Absence :
- a. Winfield S. Angus, Assistant Professor of Physical Education for Men, for the academic year 1943-44, in order to serve as instructor of a military detachment at the University of Illinois.
 - b. Nannilee Saunders, Assistant Professor and Third Grade Critic, for the calendar year September 1, 1943-August 31, 1944, in order to assist in a federal education project near Santa Fe, New Mexico.
 - c. Ernest L. Stover, Professor of Botany, for the academic year 1943-44, in order to direct the work in freshman Botany at the University of Illinois.
3. Resignations :
- a. Olive L. Thompson, Instructor and Second Grade Critic, on leave for study 1942-43, in order to join the faculty of the National College of Education, effective September 1, 1943.
 - b. Mary S. Samter, Substitute Instructor and Second Grade Critic, in order to join the faculty of the State Teachers College at Stevens Point, Wisconsin, effective September 1, 1943.
 - c. Edgar C. Little, Assistant Professor of Chemistry and Science Critic in the Teachers College High School, in order to become Head of the Department of Chemistry, Kemper Military School, Boonville, Missouri, effective September 1, 1943.
 - d. Wilma Warner, Instructor in Home Economics, in order to become First Assistant to the Director of Vocational Home Economics for the State of Illinois.
 - e. Mabel Hupprich, Assistant Professor of Physical Education for Women, in order to join the faculty of Pacific University, Forest Grove, Oregon, effective September 17, 1943.
 - f. Robert T. Stickler, Substitute Instructor in Commerce, in order to join the faculty of the Proviso Township High School at Maywood, Illinois, effective September 30, 1943.
4. New Faculty :
- a. Thurber H. Madison, B.S., 1933 ; M.A., University of Minnesota, 1934 ; Ph.D., Teachers College, Columbia University, 1941, as Substitute Assistant Professor of Music for Robert A. Warner in military service, teaching stringed

TEACHERS COLLEGE BOARD

instruments, at a salary of \$2,430 for nine months. Dr. Madison is also a graduate of the Juilliard Institute of Musical Art, and taught for the last three years in the State Teachers College at Jersey City, New Jersey.

- b. Mrs. Elsie Robinson Colvin, B.S., Southwestern Louisiana Institute, 1933; M.S., University of Arkansas, 1941, as Instructor in Home Economics, vice Wilma Warner, resigned, at a salary of \$1,800 and maintenance for nine months.
 - c. Margaret Fleming, B.Ed., State Teachers College, Duluth, Minnesota, 1935; A.M., The State University of Iowa, 1940, as Substitute Instructor and Third Grade Critic, vice Nanilee Saunders on leave, at a salary of \$2,070 for nine months.
 - d. Pauline Smeed, B.S., 1930; M.S., Northwestern University, 1940, as Second Grade Critic, vice Olive M. Thompson, resigned, at a salary of \$2,070 for nine months.
 - e. Wilbur I. Rosenkranz, A.B., North Central College, 1927; A.M., University of Minnesota, 1935; further study at Creighton University as Assistant Professor of Chemistry and Science Critic in the Teachers College High School, vice Edgar C. Little, resigned, at a salary of \$2,520 for nine months.
5. Change of Status:
- a. Kevin Guinagh, Ph.D., Head of the Department of Foreign Languages, from Associate Professor to Professor, effective September 1, 1943, at the minimum salary of \$3,420 for nine months.
 - b. Bryan Heise, Ph.D., Director of Extension Service, to participation as a Collaborator in the Institute of Child Growth and Development at the University of Chicago, October, 1943-June, 1944. Dr. Heise will work particularly on the problem of instructing teachers in service in Child Growth and Development. The college will be remunerated \$1,200 for Dr. Heise's services, which is \$397.50 less than were he on half-time study privilege and working for an advanced degree. He remains on duty at the college until October 1st, and has organized and set going the 1943-44 program in Extension. Eastern is one of six teachers colleges to have the privilege of a Collaborator on a \$1,200 remuneration plan, a privilege enjoyed by Southern a few years ago.

6. Affiliated Teachers:

The complete list of affiliated teachers for 1943-44 is as follows:

a. Rural Schools	
1. Albers, Glenna S., Oak Grove.....	\$ 575.00
2. Hinman, Mary L., Muddy Point.....	535.00
3. Bradham, Mabel, Clear Springs.....	575.00

PROCEEDINGS

b. Elementary Schools

Humboldt

1. Frasure, Kenneth, Superintendent.....	\$ 405.00
2. Frasure, E. Elizabeth, Grades 5-8.....	405.00
3. Gillam, Eileen, Grades 1-4.....	450.00

c. High Schools

Humboldt Community High School

1. Frasure, Kenneth, Principal.....	450.00
2. Maguire, William, Science-Mathematics.....	405.00
3. Marble, Anna Mae, Home Economics.....	405.00
4. Poorman, Mary E., English.....	360.00
5. Brookhart, Ruth, Commerce.....	360.00

Kansas Community High School

1. Roberts, John C., Principal.....	225.00
2. Stewart, Mary S., Commerce.....	225.00
3. Swearingen, Juane, Home Economics.....	225.00

Charleston Community High School

1. Jefferies, Urban B., Superintendent.....	180.00
2. Price, June W., Principal.....	180.00
3. Nickel, Doris, Commerce.....	180.00
4. Roach, Mary E., Commerce.....	180.00
5. Dent, Walter R., Science.....	180.00

\$6,500.00

III. OTHER EMPLOYEES

1. J. Elmer Neal, Janitor II, requests retirement under the privileges of the University Retirement System, effective September 1, 1943, having reached the age of 68 years, and having completed 24 years of janitorial service.
2. Rilla J. Lanman, Domestic, requests disability privilege under the University Retirement System, effective August 31, 1943. Mrs. Lanman has reached the age of 70 years and has completed 14 years of Domestic Service. She is not physically able to complete the fifteenth year of service for retirement.
3. Eugene Nixon, Janitor I, was discharged through regular channels on September 4, 1943, on charges of (a) insubordination and (b) for the general good of the college.
4. Ivan Weaver, Janitor I, requisitioned as successor to J. Elmer Neal, reported for duty as of September 8, 1943, at a salary of \$1,380 per year.
5. Mrs. E. Blanche Hallowell, Domestic, with work assignment in the Women's Dormitory, was transferred to work assignment in the Practical Arts Building, taking over the duties of Mrs. Lanman, on disability privilege, as of September 1, 1943, at a salary of \$1,320 per year.
6. Harry White, Maintenance Equipment Operator, with duty assignment on the grounds force, is recommended for transfer to the heating plant as Stationary Fireman, effective October 1, 1943, at the minimum salary of \$1,920 per year. This is the position added in the budget to reduce the length of the working week in the heating plant.
7. Classifications and salaries as approved by the Job Classification Service as of July 26, 1943, for all college employees are:

TEACHERS COLLEGE BOARD

a. Janitorial Services	
Baird, Charles N., Janitor II.....	\$1,620.00
Cutler, Earl, Janitor I.....	1,380.00
Hardin, Al, Janitor I.....	1,380.00
Harlan, John O., Janitor II.....	1,620.00
Lanman, Rilla J., Domestic.....	1,500.00
Moody, Thelma, Janitor I.....	1,380.00
Myers, Charles, Janitor I.....	1,380.00
Neal, J. Elmer, Janitor II.....	1,620.00
Nixon, Eugene, Janitor I.....	1,500.00
Rennels, Edgar, Janitor I.....	1,380.00
Shafer, Granville, Maintenance Carpenter.....	2,280.00
Wood, Frank J., Watchman I.....	1,620.00
Wrenn, John, Janitor II.....	1,620.00
b. Grounds Services	
Gwin, Frank, Maintenance Worker.....	1,620.00
Monier, Camille, General Farmer.....	2,280.00
Rains, Oscar N., Florist I.....	1,620.00
White, Harry, Maintenance Equipment Operator.....	1,620.00
c. Heating Services	
Clodfelter, Edson, Stationary Engineer.....	2,580.00
Livingston, John, Stationary Fireman.....	1,920.00
McKee, Charles, Stationary Fireman.....	1,920.00
Meyer, Ben, Stationary Fireman.....	1,920.00
Stirewalt, Levi, Stationary Fireman.....	1,920.00
(New October 1), Stationary Fireman.....	1,920.00
d. Maintenance Services	
Featherstun, Fred, Maintenance Carpenter.....	1,920.00
Miller, Roscoe, Maintenance Painter.....	1,920.00
e. Office Services	
Davis, Dorothy, Clerk Stenographer I.....	1,380.00
Fair, Florence L., Clerk Stenographer I.....	1,500.00
Gregg, Raymond R., Executive I.....	3,900.00
Guthrie, Grace, Clerk Stenographer I.....	1,320.00
Taylor, Violet, Clerk III.....	1,980.00
Thomas, Blanche, College Registrar.....	3,000.00
Thompson, Mary E., Nurse I.....	2,100.00
Whelan, Helen J., Clerk Stenographer I.....	1,380.00
(Vacant), Clerk Stenographer I.....	1,320.00

Payable from Income Fund because of duties connected with Auxiliary Enterprises:

f. College Textbook Library	
Arnold, Henry J., Clerk III.....	2,280.00
g. College Dormitory *(plus maintenance)	
Bell, Auda, Pastry Cook.....	840.00
Brown, Margaret, Cook I.....	1,260.00
Cotter, Alice, College Dormitory Manager.....	2,256.00
Hallowell, Blanche, Domestic.....	840.00
Moore, Lulu, Domestic.....	840.00
Phipps, Gertrude, Domestic.....	840.00
Weber, Frances, Domestic.....	840.00

IV. ORGANIZATION—No report.

V. CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. The roof and walls repair of the Practical Arts Building has been completed and awaits the approval of the Division of Architecture and Engineering. The "Old" Gymnasium presents a most attractive appearance, and likewise awaits approval before use may begin.
2. Specifications are being written as preliminary to bids for (a) replacing worn stair-treads in the Main Building, (b) giving acoustic treatment to the Music rooms and the corridors, and (c) recovering the floors of the corridors of the dormitory.

3. Decreased enrollment has permitted the use of Room 29, Main Building, as a high school library. Shelving has been installed, new books and equipment purchased, and a most pleasing result has been achieved.
4. New tables and chairs have been secured for the dining room of the dormitory.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. The annual audit has recently been completed, but the final report has not been furnished to date.

X. SUMMARY

Action of the Teachers College Board is requested on the following items :

1. Graduation of the persons listed for degree or diploma, respectively, as given in this report.
2. Approval of summer school changes as listed.
3. Leaves of absence for Winfield S. Angus, Nannilee Saunders and Ernest L. Stover under conditions stated.
4. Resignations of Olive L. Thompson, Mary S. Samter, Edgar C. Little, Wilma Warner, Mabel Hupprich and Robert T. Stickler.
5. Employment of Thurber H. Madison, Elsie Robinson Colvin, Margaret Fleming, Pauline Smeed and Wilbur I. Rosenkranz, in the positions and at the salaries mentioned.
6. Change of faculty status of Dr. Kevin Guinagh and Dr. Bryan Heise.
7. Acceptance of list of Affiliated Teachers (as Faculty Assistants) for 1943-44.
8. Retirement of J. Elmer Neal, Janitor II.
9. Change to disability status of Rilla J. Lanman.
10. Discharge of Eugene Nixon, Janitor I.
11. Employment of Ivan Weaver, Janitor I.
12. Transfer of duties for Blanche Hallowell, Domestic.
13. Transfer of duties and change to a new classification of Harry White.
14. Record of classifications and salaries of all employees, as of July 26, 1943.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

December 8, 1943

The members of the Teachers College Board and the college presidents met on Wednesday, December 8, 1943, at 10:00 A. M., at the La Salle Hotel, Chicago, Illinois. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting.

The following members of the Board were present:

Mr. J. D. Dill
Mr. Richard F. Dunn
Mr. Russell Guin
Miss Harriet McIntire
Mr. Charles McMorris
Mrs. Helen R. Pegelow
Mr. Lindell Sturgis
Mr. Vernon L. Nickell, Secretary

Members absent:

Mr. J. E. Alschuler
Dr. Preston Bradley

Also present at the meeting were:

Mr. Frank G. Thompson, Director
Mr. Elmer P. Hitter, Co-ordinator
Department of Registration and Education.
Dr. Robert G. Buzzard, President
Eastern Illinois State Teachers College
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Karl L. Adams, President
Northern Illinois State Teachers College
Dr. Frank A. Beu, President
Western Illinois State Teachers College
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois Normal University

Chairman Thompson opened the meeting by reading a letter from Mr. J. E. Alschuler, who was unable to attend. The agenda for discussion was then read and several proposed subjects added for consideration when the reports of the colleges would be presented.

Mr. Dill presented a motion that the minutes of the last meeting on September 27, 1943, be approved. Miss McIntire seconded the motion, which passed unanimously, and the minutes were approved.

POST-WAR PLANNING

It was noted and discussion was had on the fact that the Division of Architecture and Engineering is cooperating with the Board in regard to post-war planning and work desired at the various teachers colleges. It was suggested that all work possible be completed at the earliest time so that the colleges would be prepared to take advantage of funds available immediately after the war. Information from the Division of Architecture indicated that they had been advised of the building needs of all schools except Southern Illinois Normal University. Inasmuch as the Board is authorized to act collectively for the benefit of all the colleges, the suggestion was made that all schools pool funds for post-war building. Mention was made of an excellent article on post-war planning appearing in the October, 1943, issue of the publication EDUCATION TODAY, written by President Pulliam of Southern Illinois Normal University.

NORTHERN SCIENCE BUILDING

Detailed information regarding the claim of the W. H. Franklin Company for an additional \$27,000.00 representing their losses on the contract for the Science Building at the Northern Illinois State Teachers College was presented by Mr. Hitter. A breakdown of the costs and net losses on labor and material from the Franklin Company, substantiated by a report from E. G. Schwartz, of the Division of Architecture, Superintendent of Construction at De Kalb, was submitted. Upon motion of Mr. Nickell, it was decided, however, that the data should be studied more closely by a committee appointed for that purpose, and a further report made at the next meeting. The motion was seconded by Mr. Dill and carried unanimously. The following were chosen to study the reports:

Mr. Sturgis
 Mr. McMorris
 Mrs. Pegelow

Chairman Thompson advised the committee to consider carefully the questions of policy and amount, as well as competition of contractors in this matter.

President Beu then reported that the situation of polluted water affecting the campus at Western Illinois State Teachers College remained the same as reported at the last meeting on September 27, 1943. (See Western Illinois State Teachers College Report, Page 10, IX Miscellaneous, paragraph 2). The City of Macomb has taken no action although they have complete jurisdiction over such matters as sani-

tation. Chairman Thompson brought out the necessity of a resolution by the Board to try to force city officials to remedy the deplorable situation, and upon a motion being made by Mr. Nickell, seconded by Mr. Guin, and carried unanimously, the following were appointed to draft the resolution:

Mr. Dunn
 Mr. Dill
 Mr. Guin

FELL HALL FIRE—NORMAL

A report of the damage resulting from a fire at Fell Hall on the campus at Illinois State Normal University on November 9, 1943, and resulting action taken to rehabilitate the building immediately for occupation by the Navy V-12 unit was given by Mr. Hitter. Satisfactory progress with regard to the roof, electrical work, plumbing, and work of the general contractor was outlined. President Fairchild remarked that efforts are now being made to obtain priorities from the Federal Government to continue necessary repairs and reported further on electrical work and painting. Chairman Thompson commented on the cooperation of the Division of Architecture in this matter, specifying that this was a very exceptional case in which emergency contracts were let without the advertising of bids as usual, due to the need for immediate action in order to maintain the Navy V-12 unit at Normal.

Mr. Nickell moved that the Board go on record in expressing appreciation and showing approval for action taken by Director Rosenfield for the Department of Public Works and Buildings, the Division of Architecture and Engineering, Director McKibbin of the Department of Finance, Director Thompson, President Fairchild, and Mr. Hitter in the method of handling the fire emergency at Fell Hall with the least loss of time. Seconded by Mr. Guin, the motion passed unanimously. It was suggested that copies of this action be forwarded to the above mentioned persons.

Employee problems under the new Civil Service classifications were discussed by Dr. Buzzard, with regard to hiring inexperienced employees under the present classifications at higher salaries than those of experienced employees previously hired. It was generally agreed that the colleges should be commended for their ability to carry on with the few employees that can be found at the present time.

REPORT OF NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Karl L. Adams, President, presented the report for Northern Illinois State Teachers College. Special attention was called to Page 3 under the heading "Curriculum." Paragraph 2 brings out the general

use of the two-year program. Dr. Adams stated that a good deal of interest in the program had been shown, particularly by the faculty.

Under "Buildings and Grounds" it was noted that repairs to the Administration Building are progressing and that a partial floor has been cemented there.

Under "Miscellaneous" attention was called to the arrangement for student teaching services with De Kalb Township High School, particularly since there was no change in the amount paid, but rather in the distribution of wages and the program for teaching. The agreement as to Dr. Silvia Scheinin's serving as a Spanish teacher there was also a saving of \$900.00 for Northern.

Discussion was then held on the matter of vaccination of students and the right of the colleges to enforce same. Dr. Adams presented for the Board's consideration the case of a student who had refused to be vaccinated before enrolling for the Winter Term, and questioned whether or not the colleges were within their rights in making regulations regarding vaccination and physical examination and in refusing to admit students not complying. Mr. Nickell stated he believed the colleges were within their rights but that the opinion of the Attorney General should be obtained in this case. Director Thompson suggested that a letter requesting the opinion and enclosing all information be written the Attorney General. Mr. Dill then moved that the report of Northern Illinois State Teachers College be accepted. The motion was seconded by Mrs. Pegelow and the report approved unanimously.

REPORT OF EASTERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Robert G. Buzzard, President of Eastern Illinois State Teachers College, presented the report for that school. He called attention to the Extension work being carried on, especially at Lakeview Hospital, Danville, in the teaching of student nurses. He stated that the training school was very well equipped and the instruction considered excellent.

Dr. Buzzard then presented a brief outline of a post-war building program as set up in the Supplement to his report under "Buildings and Grounds." He urged that the Board approve a plan to use profits of the Civilian Pilot Training program at Eastern in the amount of \$9,200.00, closed at the end of the 62d biennium. The above amount could be requisitioned out of the Personal Services Fund for extra help in the drawing of building plans, etc., by the Division of Architecture, and faculty salaries would then be drawn out of Educational Operations of the Teachers College Income Fund. It was requested that the words "from the Income Fund" be stricken from the first line of Paragraph 10 under "Summary" on Page 4 of the Supplement. Chairman Thompson remarked that a definite statement from the Division of Architecture would be needed before such a procedure

could be followed. Dr. Buzzard then requested that the matter be left to the decision of the Advisory Committee for Eastern and Mr. Guin suggested that it be taken care of by Director Thompson and the Division of Architecture as they saw fit, to which the Board agreed. Mr. Guin then made a motion that the report of the Eastern Illinois State Teachers College be approved with the exception of Paragraph 10 under "Summary" in the Supplement. Mr. Dill seconded the motion and the report was approved.

REPORT OF ILLINOIS STATE NORMAL UNIVERSITY

Dr. R. W. Fairchild, President, presented the report of Illinois State Normal University, calling attention to the very high scholastic average of Freshmen now entering the University.

Dr. Fairchild also requested the approval of the Board for conference with the Division of Architecture to proceed with discussion and planning of post-war building.

FIVE-YEAR PROGRAM

The Board was then asked to consider the plan of Normal for a five-year program leading to a Master's degree in several departments, as presented in the sizable supplement to Dr. Fairchild's report. As Chairman of the Graduate Committee which met on December 7, 1943, with presidents of three of the colleges, Mr. Guin informed the Board of the large response from the presidents regarding such a program, and that the formulation of a five-year curriculum was the greatest step forward in the colleges since 1917. Chairman Thompson commented that the Board had previously given its approval to the formulation of the program and care should be used in working it out. He commended those presidents presenting data on the program for their conscientious work. Mr. Sturgis and Mr. Dunn then presented a motion that the Graduate Committee heretofore appointed (consisting of Mr. Nickell, Mr. Guin, Miss McIntire, and Mr. Dill) give further consideration to the various five-year plans presented from the colleges with power to act upon them, and with the request that such action be taken before January 10, 1944. Mrs. Pegelow seconded the motion, which carried unanimously. Mr. Miles advised the Board that the five-year plan for Southern Illinois Normal University would be presented to the Graduate Committee by President Pulliam in the near future.

Following this discussion Mr. Nickell moved that the report of Illinois State Normal University be approved with the exception of Paragraph 10 under "Summary," Page 12, and Mr. Guin seconded the motion. The report was unanimously approved.

Chairman Thompson requested that a resolution be presented expressing sympathy for Dr. Roscoe Pulliam, President of the Southern Illinois Normal University, who was unable to attend the meeting because of illness. Mr. Dill, therefore, presented a motion that

the Teachers College Board and the Presidents of the other colleges go on record as expressing their regret that President Pulliam could not be present at the meeting, and the hope that he has had an early and complete recovery. Seconded by Mr. Nickell, the motion was unanimously passed.

REPORT OF SOUTHERN ILLINOIS NORMAL UNIVERSITY

Mr. Miles, Business Manager, then presented the report of Southern in the absence of Dr. Pulliam. He called attention to the buying of real estate by the college, and a map indicating the areas acquired was shown members of the Board. Mr. Miles stated that Southern also wished permission to proceed with conferences with the Division of Architecture regarding post-war building plans. Mr. Dill then moved that the report for Southern Illinois Normal University be approved and Mr. Sturgis seconded the motion. The report was unanimously approved.

REPORT OF WESTERN ILLINOIS STATE TEACHERS COLLEGE

Dr. F. A. Beu, President, presented the report for Western Illinois State Teachers College. He requested that on Page 2, under "Other School Employees," 1—New Appointments, Paragraph a, the classification of Mr. Harold Allen be changed from "superintendent of buildings" to Janitor I; in Paragraph b, the word "Maintenance" should be added before "Laborer" instead of "carpenter," with regard to Mr. Guy Moore; and in Paragraph c, the word "Domestic" be substituted for the word "cook," regarding Ethel Shankle.

On Page 45, under "Summary," Paragraph 10 should be added, reading "Permission to confer with the Division of Architecture regarding post-war building program." Dr. Beu stated that the main body of his extensive report presented the plan for a five-year curriculum in certain departments at Western, to be submitted to the Graduate Committee for study. Mr. Dill, therefore, presented a motion that the report of Western Illinois State Teachers College be approved with the exception of Paragraph 8, under "Summary" on Page 45, and the motion was seconded by Mr. Nickell. The report was unanimously approved.

RESOLUTION ON WATER POLLUTION AT MACOMB

Chairman Thompson then called for a report of the committee appointed to present a resolution for action on the polluted water situation at Western Illinois State Teachers College (See Page 2). Mr. Dunn read the resolution as follows and presented a motion that it be accepted:

WHEREAS, There exists in the City of Macomb, Illinois, a health nuisance in the form of a polluted stream which gives off offensive odors, and

TEACHERS COLLEGE BOARD

WHEREAS, The course of said stream runs through the campus of the Western Illinois State Teachers College located at Macomb, Illinois, and

WHEREAS, Said stream in this condition causes considerable distress and unhealthy living conditions for the student body and faculty at the college,

THEREFORE, BE IT RESOLVED, by the Illinois State Teachers College Board at the regular meeting held at the La Salle Hotel in the City of Chicago on December 8, 1943, that the City of Macomb, Illinois, take necessary action to eliminate said health nuisance at the earliest possible date; and,

BE IT FURTHER RESOLVED, That unless the City of Macomb and those industries and individuals contributing to said pollution take steps on or before April 1, 1944, to eliminate this offending situation, the State Teachers College Board requests the Attorney General of the State of Illinois to seek a writ of injunction in the Circuit Court of McDonough County to restrain said offenders from continuing the acts which cause the pollution of said stream.

Mr. Sturgis seconded the motion accepting the resolution and the Board concurred unanimously. It was decided that copies of the resolution should be mailed to the following concerned in the matter:

Mayor W. Wetzel, Macomb
Mr. James Foster, Secretary
Macomb Chamber of Commerce
Senator T. Mac Downing, Macomb
Mr. William Randolph,
Macomb Journal
Macomb Cheese Factory

Mr. Hitter then gave a very brief report of the activity of the Joint Committee on Public Health Education as concerning the teachers colleges. He mentioned progress being made in the forming of sub-committees designated by the Joint Committee.

It was decided that the next meeting of the Teachers College Board should be tentatively set for the latter part of February, 1944.

Mr. Dill then moved that the meeting be adjourned, which motion was seconded by Mr. Sturgis and passed unanimously.

Respectfully submitted,

FRANK G. THOMPSON,
Chairman
Teachers College Board

ATTEST: VERNON L. NICKELL,
Secretary
Teachers College Board

REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
MACOMB

Meeting in Chicago, December 8, 1943

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. STUDENTS

1. Attendance, Fall Quarter, 1943

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	0	7	7	6
Seniors	17	45	62	115
Juniors	6	55	62	113
Sophomores	19	75	95	196
Freshmen	48	147	195	293
Extension	54	526	580	432
Total	144	855	1,001	1,155
b. Secondary Schools				
Academy	66	56	122	139
Bardolph	27	32	59	69
Total	93	88	181	208
c. Elementary Schools				
Western Kindergarten	23	19	42	39
Western Training School.....	106	103	209	201
Rural Schools	28	21	49	41
Adair Schools	24	23	47	37
Bardolph Schools	25	36	61	63
Total	206	202	408	381
Grand Total	440	1,145	1,585	1,744

2. A very definite attempt was made by the faculty and students to contact available high school graduates who were deferred for agriculture purposes and are in 2A or 2C, or whatever their classification may be, to enroll in agriculture courses for the winter quarter. This is in accordance with Selective Service regulations which permit agriculture students to attend college during the "slack season" on the farm, which corresponds with the winter quarter at Western. We hope that from twenty-five to fifty men will take advantage of this regulation to thus better fit themselves to help produce more food for the war effort.
3. The personnel work for students at Western has been increased considerably in that staff members, due to decreased enrollment in their classes, can give more time to conferences with students individually. We hope that this additional individual guidance will materially reduce the number of students who normally fail in one or more courses.

II. THE FACULTY

1. Resignations:

- a. Dr. J. Hal Carter, assistant professor of chemistry, resigned his position, effective October 14, 1943, due to obtaining a better position.

Dr. Carter has been granted a leave of absence for 1942-1943 to do government research work in the field of chemistry at Ames, Iowa. This leave of absence was extended in August of 1943. The first week of October Dr. Carter wrote that he had accepted a position as chemistry teacher at Madison College, Harrisonburg, Virginia, at an increase in salary of \$100.00 per month over what he had been receiving at Western. He asked that his resignation be accepted.

2. Leaves of Absence:

- a. Miss Kathryn Smith, second grade critic in the training school, requested a leave of absence for the months of November and December of 1943 in order that she might complete a special job of preparing reading tests for the War Department, to be used in testing literacy of men in service.
- b. Mr. Don S. Foreman, superintendent of grounds at Western, requests a leave of absence for the duration to enlist in the Seabees division of the United States Navy.

No one will be engaged to replace Mr. Foreman for the winter months, from November through March, as the work of the ground men during the winter is less than during summer months. This will save the State the salary of Mr. Foreman for the winter months.

3. New Appointments:

- a. Mrs. Naomi Jane Avery will act as a substitute for Miss Kathryn Smith for the months of November and December of 1943 as second grade critic teacher at a salary of \$200.00 per month. Mrs. Avery is an experienced second grade teacher with seven years of teaching experience in the schools of Urbana. She is the wife of Lieutenant Avery, stationed at Camp Ellis. She taught in the Macomb public schools as a substitute teacher during 1942-1943 and comes to us highly recommended by Superintendent P. F. Shafer of the Macomb Public Schools.

III. OTHER SCHOOL EMPLOYEES

1. New Appointments:

- a. Mr. Harold Allen began work as Janitor No. I on October 15, 1943, at a salary of \$160.00 per month.
- b. Mr. Guy Moore began work as a laborer (maintenance) on October 1, 1943, at a salary of \$125.00 per month.

- c. Ethel Shankle began work at Monroe Hall as Domestic on November 1, 1943, at a salary of \$75.00 per month plus maintenance.

IV. ORGANIZATION—No report.

V. THE CURRICULUM

1. Graduate Work:

According to the action of the State Teachers College Board on July 12, 1943, the Illinois State Teachers College Board granted permission for the preparation of an outline for five years of work at the teachers colleges providing they had the faculty, the library facilities, laboratory facilities, and ability to do a respectable quality of work.

We at Western believe we meet the requirements as set up by the State Teachers College Board and wish to submit the following material as evidence:

a. Need for Graduate Work:

Board reports from May 25, 1936, to June 10, 1943, have from time to time contained material and requests for the teacher-education institutions in Illinois to do graduate work. A period of seven years has been spent by the faculty of the Western Illinois State Teachers College considering and preparing outlines for the fifth year of work at Western. The last year and one-half of these seven years a great deal of time and effort has been spent by special committees. The six State-supported institutions of higher learning in the State of Illinois have devoted considerable time and effort to the question of a fifth year of work in these six State institutions.

We at Western believe that this is an opportune time to initiate graduate work on a moderate scale. My Board reports of May 17 and June 10, 1943, contained detailed information as to the need for graduate work. Only the essential factual evidence will be submitted in this report.

A summary of questionnaire studies made in several counties in the western part of the State in 1940-1941 indicated the following for those who returned the questionnaires:

1. That 38% of the 111 teachers in Pike County would take work at Western for a fifth year of study if offered.
2. 20.8% of the 77 teachers in Mercer County were interested in Western giving a Master's degree.
3. 54.2% of the Bureau County teachers filled out cards indicating their interest in graduate work at Western.
4. 26.5% of the 49 teachers in Henderson County would take graduate work at Western if offered.

5. 36.2% of the 91 teachers in Fulton County expressed a desire to do graduate work at Western.

President Morgan's special study reported on October 10, 1941, shows that:

"Replies were received from 118 teacher-education institutions in 39 States, the District of Columbia, and from the Chicago Teachers College. Thirty-one of these institutions offer graduate work, and 87 do not. Of the 31 which offer graduate work, three participate in a plan in which the university supervises the work, and four offer eight hours of graduate work towards special certificates in the State in which they are located.

"The earliest date at which any one of these teachers colleges offered graduate work was 1913. The next was 1914. Four began between 1920 and 1929, inclusive; 14 between 1930 and 1939; and 3 began in 1940 or 1941. The dates of the others were not given.

"Since these institutions began offering work for Master's degrees, they have granted 7,142 such degrees. Seventy-three think there are valid reasons for giving such degrees, and two do not.

"The following reasons are given for offering graduate work in the teachers colleges. First, 44 think better work can be done for teachers in the teachers colleges than in other higher institutions. Twenty-one say graduate work in a teachers college stimulates the faculty, and raises the morale of the college and the quality of the courses it offers. Two claim it helps to hold students; five say the Master's degree will be generally required very soon; nine say it makes the work more accessible for teachers; and nine say it can be done at less expense in a teachers college."

The Board Report of May 17, 1943, shows:

1. That a random sampling of 3,900 alumni of Western, to whom a questionnaire card was sent and to which 419 out of 700 replied, indicated that 46.7% were interested in Western giving graduate work.
2. That 77.77% of the 1942-1943 senior class are interested in graduate work at Western.
3. That a study of 19 counties in Western Illinois, made in 1943, shows that 72.2% of the 1,500 teachers in those counties do not have Master's degrees.
4. That a report made by Dr. Coleman Griffith and Dr. Robert Brown reveals that "504 of these high schools enrolled less than 200 students. For this group of 504 high schools, the percentage of teachers holding a Master's degree drops to approximately 23% (772 out of 3307)."

b. Facilities for Carrying on the Work for the Master of Science in Education Degree Adequately:

1. Criteria for Doing Graduate Work:

The American Association of Teachers Colleges and the North Central Association of Colleges and Secondary Schools have certain criteria which they consider of major significance in judging the competence of an institution to carry on graduate work. These criteria have been used as a standard in measuring the facilities of Western Illinois State Teachers College to do graduate work. The quantitative and qualitative requirements have been embodied in the entrance and graduation specifications which will be given later in this report. In 1938 the Board of Review of the North Central Association decided to challenge accredited institutions of the association to do graduate work if they ranked low in percentile ratings in any of the following items:

- “1. Faculty competence judged by the percentile rank of the institution on Doctor’s degrees held by the faculty and number of months spent in graduate study. These two qualifications to be considered jointly. If an institution ranks low in both items, the competence of its faculty should be questioned.
2. The percentile rank of the institution in holdings of library reference books.
3. The percentile rank of the institution in holdings of periodicals.
4. The percentile rank of the institution in expenditure for books.
5. The percentile rank of the institution in educational expenditure per student.”¹

“The policy of the Commission on Higher Institutions as it now stands embodies the various actions taken by the Commission and the Board of Review, and includes the recommendations of the special committee appointed to define criteria. Briefly, it is as follows:

1. Any member institution offering graduate work shall be subject to a survey at the discretion of the Board of Review to determine its adequacy for such work:
 - (a) if it offers work leading to the Master’s degree when it falls below percentile 60 on those criteria regarded significant for graduate work.

¹North Central Association Quarterly, Volume 17, Number 3. January, 1943. Pages 269-271.

2. A minimum of one academic year of residence shall be required. When the work is done during summers, adjustment may be made, but the actual residence shall not, under any circumstances, fall below twenty-four weeks.
3. Correspondence courses shall not be accepted toward a graduate degree.
4. Course work done by extension shall not be accepted in excess of one quarter of the required program.”²

The median percentile rank of institutions offering Master's degrees relative to faculty competence is 73; Western's is 84. The median percentile rank for library references, books, is 64; Western's is 44. The median percentile rank for library expenditures is 64, or \$2,915; Western's is 74, or \$5,109. The median percentile rank for educational expenditure per student is 59, or \$260 per student; Western's is 76, or \$499.55 per student. The median percentile for graduate study is 70; Western's is 85. The median percentile rank for the holdings of periodicals at Western is 66.

It will be noted that Item 1 quoted from the Board of Review of the North Central Association, indicating that if an institution fell below the 60th percentile, it would be regarded as being not in a position to offer graduate work. The average of these six items which have been given above show that the median percentile of Western in regard to these six items is 71.5.

The item that is considered of most significance in regard to the library facilities, according to A. J. Brumbaugh, secretary for the North Central Association, is the expenditure for books. “We have never been entirely satisfied with the check lists which we have used in determining the holding of reference books and periodicals. The expenditure for books, on the other hand, is a reasonably accurate and comparable measure of the support institutions give to their libraries.”³

- c. Members of Western's Faculty to be Used for Graduate Work:

Only faculty members who have an earned Doctor's degree or sixty semester hours of graduate work beyond the Master's degree will be permitted to teach graduate courses at Western. Critic teachers must have at least a Master's degree. According to the above standards, Western has the following college teachers who are eligible to teach graduate courses:

² Ibid.

³ Op. Cit., page 5.

GRADUATE FACULTY

- F. A. Beu, President, Ph.D., University of Chicago
 F. H. Currens, Dean of Instruction, Ph.D., University of
 Nebraska
 Hertha Voss, Registrar, M.A., Columbia University

GRADUATE COMMITTEE

- F. H. Currens, Ph.D., University of Nebraska (Chair-
 man)
 L. M. Schleier, Ph.D., Columbia University
 Grace Sproull, Ph.D., University of Chicago
 D. Clyde Beighey, Ph.D., Duquesne University
 A. J. TerKeurst, Ph.D., Northwestern University
 Arthur G. Tillman, Ph.D., University of Wisconsin
 Mary Bennett, Ph.D., University of Chicago
 F. A. Beu, Ph.D., University of Chicago
 Irving Garwood, Ph.D., University of Chicago

AGRICULTURE

- Charles Hubert Oathout, Ph.D., University of Illinois
 John L. Sullivan, Ph.D., Iowa State College

BIOLOGICAL SCIENCE

- Harry Dwight Waggoner, Ph.D., University of Illinois
 Mary A. Bennett, Ph.D., University of Chicago

COMMERCE

- D. Clyde Beighey, Ph.D., Duquesne University
 Velna Sollars, M.A., University of Illinois
 (critic teacher)
 Julius M. Robinson, M.A., Northwestern University
 (critic teacher)

EDUCATION

- Roscoe G. Linder, Ph.D., Columbia University
 Clifford H. Pearce, Ph.D., Princeton University
 Julian L. Archer, Ph.D., New York University
 *Moses N. Thisted, Ph.D., State University of Iowa
 Louis M. Schleier, Ph.D., Columbia University
 A. A. Wellek, Ph.D., Columbia University
 Rupert R. Simpkins, A.M., Indiana University; L.L.B.,
 78 hours graduate work beyond Master's degree
 Dwight L. Bailey, A.M., Columbia University; 62 hours
 graduate work beyond Master's degree
 Ethel Ray, M.A., Columbia University (critic teacher)
 A. J. TerKeurst, Ph.D., Northwestern University
 Beulah Mitchell, A.M., University of Chicago (critic
 teacher)

* On leave of absence for 1943-1944.

- Lauretta J. Robinson, M.A., Columbia University (critic teacher)
 Myrtle H. Duncan, A.M., Columbia University (critic teacher)
 Jennette Terrill, Ph.M., University of Wisconsin (critic teacher)
 Bessie Cooper, M.A., Columbia University (critic teacher)
 Margaret M. Schannenck, M.A., Columbia University (critic teacher)
 Kathryn Smith, M.A., State University of Iowa (critic teacher)
 Helen M. Pence, M.A., Columbia University (critic teacher)
 Elna Scott, M.A., Columbia University (critic teacher)
 Marjorie Burke, M.A., Columbia University (critic teacher)
 Helen E. Stenson, M.A., University of Michigan (critic teacher)

ENGLISH

- Irving Garwood, Ph.D., University of Chicago
 *Kent Pease, Ed.D., New York University
 DeForest O'Dell, Ph.D., Columbia University
 *John J. Welker, Ph.D., University of Chicago
 Isabel Hoover, A.M., University of Illinois (critic teacher)
 Juna Reynolds, A.M., Columbia University (critic teacher)

FOREIGN LANGUAGE

- Ruth Carson, Ph.D., Ohio State University
 Grace M. Sproull, Ph.D., University of Chicago

GEOGRAPHY AND GEOLOGY

- Arthur G. Tillman, Ph.D., University of Wisconsin
 Claude J. Hesh, Ph.M., University of Wisconsin (critic teacher)

MATHEMATICS

- H. G. Ayre, Ph.D., George Peabody College for Teachers
 Edwin W. Schreiber, A.M., University of Michigan; 77 hours graduate work beyond the Master's degree
 Loren E. Taylor, A.M., University of Illinois (critic teacher)

PHYSICAL SCIENCE

- Fred H. Currens, Ph.D., University of Nebraska
 Chester W. Bennett, Ph.D., University of Illinois
 H. Waldo Horrabin, M.S., University of Iowa (critic teacher)

SOCIAL SCIENCE

A. A. Welck, Ph.D., Columbia University
 Hilda M. Watters, Ph.D., University of Iowa
 Marcy G. Bodine, Ph.D., University of Iowa
 Julian Archer, Ph.D., New York University
 Harvey Seal, A.M., Columbia University; 126 hours
 graduate work beyond the Master's degree

d. Proposed Five-Year Plans in the Elementary and Secondary Fields:

1. Admission and Retention in the Fifth Year:

Admission to courses for graduate credit shall be administered by the Graduate Committee, which shall be guided by the following general principles:

- a. The completion of the first four years of the five-year program, or the approximate equivalent, in a college or university that is accredited by the American Association of Teachers Colleges, the appropriate regional accrediting agency, or recognized by the State university of the State in which the college or university is located. It should be clearly understood that a student who is admitted to the five-year program at the beginning of the fifth year may be required to spend more than the minimum time to complete the work for the Master's degree.
- b. A student with the Bachelor's degree from an institution not on the accredited or approved lists referred to above may be accepted conditionally as an unclassified student pending the satisfactory completion of graduate work during at least one semester or quarter.
- c. Student within five semester hours of graduation may with the consent of the Graduate Committee be permitted to earn graduate credit for not more than the difference between the amount required for the Bachelor's degree and the amount considered a normal full-time load (not to exceed sixteen semester hours).
- d. Complete official transcripts of all high school and college work will be required.
- e. The satisfactory completion of specified entrance tests required by the Graduate Committee.
- f. Certain students with the consent of the Graduate Committee may be admitted to graduate courses without being admitted to candidacy for the Master's degree.
- g. All students in the fifth year shall work under the direction of the Graduate Committee.

- h. In cases in which graduate courses require as prerequisites the work of undergraduate courses on the junior college level such junior college courses should be required but without graduate credit. Not more than half of the work for a Master's degree may be taken in senior college classes. All such undergraduate work should, however, be approved on the basis of individual needs as indicated by previous courses and present objectives.

Admission to the fifth year does not necessarily imply admission to candidacy for the Master's degree.

Selective Retention

Admission to candidacy for the Master's degree and retention in the fifth year shall be administered under the direction of the Graduate Committee on the fifth year who may deny admission to candidates or refuse further registration for unsatisfactory scholarship or unfitness for teaching on physical, moral, mental, or emotional grounds.

2. Graduation with the Master of Science in Education Degree:
- a. The candidate shall pass an examination (oral or written or both) covering the graduate work offered in support of his candidacy. The time, place, and nature of the examination shall be determined by the Graduate Committee.
 - b. One academic year or thirty-six weeks (32 semester hours or 48 quarter hours) or the equivalent in summer sessions shall be considered a minimum residence requirement.
 Graduates of the Western Illinois State Teachers College will be permitted to present from one to eight semester hours of credit earned in a reputable university or college toward the requirements for the Master's degree, providing this has the approval of the Graduate Committee.
 - c. Not more than six semester hours or its equivalent in any curriculum leading to a Master's degree in a teachers college shall be taken in "off-campus" extension classes. In order to be accredited for graduate work extension courses must be taught by regular members of the teachers college faculty who teach the same courses on the campus and must cover the same content and be provided with equal laboratory, library and instructional facilities as the regular graduate courses on the same subjects when taught on the campus.

Students holding what would ordinarily be considered a full-time position should not be permitted to receive graduate credit for more than six semester hours (or its equivalent).

lent in term or quarter hours) during any semester, term or quarter.

d. In order to receive full residence credit for any given semester, a student must take at least twelve semester hours of work.

e. Grades: Students' work is graded in five classes, A, B, C, D, and failure. D indicates unsatisfactory, though passable, work.

A student who receives eight semester hours of a grade below B during his fifth year may not complete that year of residence by carrying the minimum program of 32 semester hours for the Master's degree. Twelve semester hours of a grade below B disqualifies a student as a candidate for a degree.

f. The maximum time for the completion of work for the Master of Science in Education degree shall be five years.

g. A candidate for the Master of Science in Education degree who does no graduate work for a period of five consecutive years is required to start anew to meet the requirements for the degree.

3. The following principles pertaining to the five-year plan summarize the more elaborate principles which have been set up for each type of instruction.

a. A unified, continuous, inherently sequential, five-year program is planned with terminal possibilities at the end of the fourth year.

b. The curriculum is set up in terms of personal, social and professional needs of each student.

c. The work in each college department is made an integral part of the total developmental program.

d. Interrelationship between the different fields of learning is brought out through the study of fundamental human problems. (Implementation of this principle might be effected by the use of seminars centered about specific problems of teaching and research, such seminars being taught jointly by faculty members from different departments.)

e. A required basic curriculum is developed with sufficient flexibility to allow for the guidance of individual students along the lines of their needs and their particular interests in the elementary field.

f. A knowledge, both scholarly and wide, shall be provided in as many fields as possible in order to develop teachers who are interesting, mentally alert, accurate, and able to stimulate in others a desire to learn.

Each one of these principles has been analyzed in one or more pages of supplementary material containing examples

which give these principles a high degree of specificity. In the preparation of specifics for a five-year program, definite consideration should be given to the following major groups of students:

1. Those who enter as freshmen and complete the five-year program.
2. Those who enter the program after having had less than four years of undergraduate work.
3. Those who enter the program after having had a bachelor's degree with little or no professional work.
4. Those who enter the program after having had a bachelor's degree and adequate professional education.
5. Those who enter the program after having had a Master's degree with little or no professional work.

As indicated later, those working toward a Master's degree would have their programs somewhat differentiated in terms of whether they are preparing to be master teachers, administrators, etc.

- g. The contacts provided in the various fields studied should promote an understanding and application of basic concepts, rather than the mere acquisition of well-organized information.
- h. Definite preparation should be given for taking an intelligent and effective place in our ever-changing social and economic order.
- i. Stress shall be laid upon the social responsibility of the teacher for the welfare of children and society. (This implies preparing the teacher to develop social responsibility in children.)
- j. An understanding of child growth and development within the framework of social needs is made the basis for all professional aspects of the curriculum.
- k. The curriculum shall utilize environment resources, both social and physical.
- l. An understanding of the interdependence of rural and urban life shall be made a part of the preparation of all elementary teachers.
- m. The program shall be so planned that admission to student teaching may be based upon specific measures of the mental, social, emotional, and physical readiness of the individual students for such teaching.
- n. The needs of students, both as to the quality and amount of student teaching, shall be considered of paramount importance. (See work of Committee on Student Teaching and Internship.)

- o. Provisions for student teaching and internship in the five-year program shall be planned in line with the above principles. (See work of Committee on Student Teaching and Internship.)
- p. Only those candidates should be graduated who have developed a rich cultural background, sound mental health, reasonably sound physical health, and those habitual adjustments which constitute the basis of a good social, as well as professional, life. (See the work of the Committee on Selective Admission, Retention, and Graduation, and the report on personnel program of the Committee on the Five-Year Secondary Program.)
- q. Candidates shall be carefully selected and shall be subject to continuous selective retention. (See work of special committee on Selective Admission, Retention and Graduation.)

3. Five-Year Elementary School Curriculum

a. Five Year All Grade Curriculum

I. Biological Sciences	4 courses
II. Fine and Applied Arts	7 courses
III. Language Arts	9 courses
IV. Physical Sciences and Mathematics.....	3 courses
V. Social Sciences	9 courses
VI. Professional Area	15 courses
VII. Electives	
1. General Electives	6 courses
2. Directed Electives	6 courses
VIII. Seminar (Problems of Teaching and Research)	1 course
Total	60 courses

b. Five Year Kindergarten and Primary Curriculum*

I. Biological Sciences	4 courses
II. Fine and Applied Arts.....	7 courses
III. Language Arts	9 courses
IV. Physical Sciences and Mathematics.....	3 courses
V. Social Sciences	9 courses
VI. Professional Area	15 courses
VII. Electives	
1. General Electives	6 courses
2. Directed Electives	6 courses
VIII. Seminar (Problems of Teaching and Research)	1 course
Total	60 courses

* The number of courses in each area of the foregoing group is identical; however, the types of courses differ according to the needs of each group.

c. Proposed Five-Year Elementary School Curricula

1. Present required undergraduate courses for the first four years
2. Graduate Year

Educational Requirement of all Elementary School Majors:

1. Education 500. Methods of Research	4 quarter hours
2. Education 501. Administration of Elementary School	4 quarter hours
3. Education 502. Supervision of Instruction	4 quarter hours
4. Education 503. Laboratory School Course and Internship.....	4 quarter hours
5. Elective in Education.....	4 quarter hours
	20 quarter hours

Seminar. Problems of Teaching and Research. This seminar is to be conducted jointly by members of the departments in which the students elect to choose their restricted electives... 4 quarter hours

Restricted Electives (Each student will be required to choose 12 quarter hours from one of the following areas.)12 quarter hours

1. Biological Sciences	
2. Fine and Applied Arts	
3. Language Arts	
4. Physical Sciences	
5. Social Sciences	
General Electives	12 quarter hours

Electives may be chosen from any or several of the academic areas or from the professional area. All electives shall be chosen with the advice and counsel of the student's counselor.

Grand Total	48 quarter hours
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FIVE YEAR ELEMENTARY SCHOOL CURRICULUM

I. BIOLOGICAL SCIENCES

Quarter

A. Undergraduate Courses. First Four Years

Hours

1. Biology 120. This course deals with the broad general principles underlying human biology. Much emphasis is placed upon the phases of the subject that apply definitely to everyday life. Both plants and animals are studied, but laboratory materials are largely plants. In demonstrations and visual studies animals are prominent. The course is presented so as to meet the needs of general students, and also to form the bases for advanced studies 4
2. Biology 222. Field Biology. This subject is primarily an appreciation course arranged so as to bring elementary students into close contact with animals and plants common in our fields. The course is definitely laboratory in nature and is equally divided between animals and plants 4
3. Physiology 220. Health Education. This course is presented so as to enable elementary students to appreciate the importance of scientific facts and attitudes in their relation to the human body in health and disease. Subject matter of great value to all students is considered 4
4. Physical Education 321. Methods of teaching health and physical education in the upper grades and junior high school. This course gives the teacher a knowledge of suitable activities for a course of health and physical education in the upper grades and junior high school, together with methods and techniques of teaching them.
Prerequisites: Three terms of Physical Education 118, Health 220, Psychology 120..... 4

B. Graduate Courses. Fifth Year:

1. Biology 433. Educational Biology (a). This course deals with the broad aspects of evolution and their applications to human life. After a brief survey of the biological principles involved, a study of the evolutionary changes in the physical universe is made. Following this introductory work, the evolution of plants and animals is covered as far as time permits. Finally, and this is the real core of the course, the history of man through geological ages is treated broadly with special emphasis upon the development of his cultures and attitudes. The final phase of the work consists of a comparative study of early views and beliefs in con-

trast with modern scientific viewpoints. The aim of the course is to give the student a clear conception of the long road man has traveled from savagery to civilization.

Prerequisite: For seniors and graduate students only. Two years in education and one year in biology, or equivalent 4

2. Biology 424. Educational Biology (b). This course deals with the biological development of the child, and especially with those aspects definitely related to his education. The leading facts follow: sex and its influence upon the physical development of the child and his general outlook on life; prenatal development including the growth, nutrition, and the general relation to the mother during gestation; the simple facts of Mendelism and their application to human inheritance; the development of the mental life of the child, in relation to physical changes in his body; the relation of heredity and environment upon the development of the child from birth through adolescence. A wide range of literature is used.

Prerequisites: For seniors and graduate students only. Two years in education and one year in biology or equivalent 4

3. Biology 426. Educational Biology (c). This course in general follows Biology 424, but may be taken by others lacking this credit who are specially qualified to do the work. The work consists of a broad literature study with many oral reports and discussions in the fields covered in the preceding course. Much attention is given to weak mentality in its relation to social and educational problems. The general sex problems of adolescence, the biological changes concerned with personality and attitudes in their period of the child's life, as well as various problems concerned with marriage and a wholesome family life are taken up. Eugenics in its various aspects is emphasized. In short, the student is brought into direct contact with many social and educational problems that may be better understood through the biological approach.

Prerequisites: For seniors and graduate students only. Two years in education and one year in biology, or equivalent 4

II. FINE AND APPLIED ARTS

A. Undergraduate Courses. First Four Years:

Art

1. Art 200. Everyday Art. An understanding of the principles of art which will help in the enjoyment of art and in acquiring good taste in its use. Appreciation of art in business, architecture, interior decorating, painting, and photography is included. Field trips, discussions, illustrated talks, and an opportunity to try out individual experiments are provided. No technical skill is necessary. Not open to art majors. 4
2. Art in the Grades. To develop in the prospective teacher an understanding of the principles of art, its relationship to the life of the child, both in and out of school, and some skill in the execution of simple problems. Not for art majors. 4

or

3. Art in the Lower Grades. A study of the principles of art and practice in such art problems as will help the teacher of the first four grades to guide her pupils successfully in the appreciation and creation of beauty. The work is parallel to that in Art 219; hence, credit cannot be obtained for both of these courses. 4

Music

1. Music 200. The appreciation and theory of music. This consists of two distinct units: (a) Seeks to develop an appreciative understanding of the part music plays in our cultural life. A discussion of what is meant by music appreciation and the differences in aesthetic appeal and the different arts; a study of music through intelligent listening to compositions illustrative of all the various types of musical literature, such as folk music, orchestral compositions, etc., and (b) The development of a degree of skill in sight reading, ear training, etc., a study of the elements of musical notation, and elementary sight singing. 4
2. Music 319. Music for ungraded schools. Rote songs, rhythmic development, etc., and methods of presenting various types of music subject matter to ungraded groups. Observation lessons in the rural demonstration schools 4

or

3. Music 320. Music for lower grade teachers. Rote singing, the child voice, monotonies, song books, rhythm development, etc., and methods of presenting subject matter. Observation lessons. 4

Industrial Art

1. Industrial Art 221. Construction work in the grades. Selection of suitable projects, representing a certain

- type of operation in construction work. These problems include paper and cardboard construction, weaving, basketry—pine needle, raffia, and reed..... 4
2. Industrial Art 319. The technique in handling projection apparatus, slides, films, strips, movies; the making of slides; the use of the camera; the making of voice records for remedial speech and reading; the technique of using duplicating machines; elementary use of typewriter 4

Home Economics

1. Home Economics 124. A composite course planned to meet the needs of students who are preparing to teach in the grades or in all grade program. The following units are suggested: Food preservation; meal planning, preparation and serving; clothing design, selection and construction; personal management of time and money; the family budget; consumer education; social obligations and how to meet them; nutrition; the hot lunch at school; child care; home nursing, safety, and sanitation in the home..... 4

B. Graduate Courses. Fifth Year :

Art

1. Art 500. What Illinois needs in art education. A survey of the various types of communities in Illinois to determine the type of art education most needed in different localities. A review of the courses of study used in typical areas to evaluate their suitability to diversified situations. Practice in formulating a course of study for the type of community in which the student hopes to teach.
Prerequisites : Art 319, 328 or 321. Graduate standing. 4
2. Art 501. Aesthetics. A consideration of the philosophy of art, of the relationship of the various arts and of art to living.
Prerequisites: Art 130, 200, 226, 310, 337, or 338
Graduate standing 4
3. Art 502. Advanced problems in the practice of art. Through consultation with the instructor the student is to select some phase of representational art, of design, or of crafts and to prepare a series of problems to increase his skill in that subject. Anatomy for artists, portraiture, landscape painting, magazine illustration, stage design, packaging, commercial textiles, airbrush, designing for plastics, are examples of some of the phases, one of which might be selected.

Prerequisites: Art 130, 217, 224, 228, 322, 323, 425.
 Graduate standing 4

Music

1. Music 500. Teaching, Supervisory and Administrative Problems in Music Education. A study of the history of Public School Music, the philosophy underlying the school music curriculum, the organization and administration of the music program, integration, new materials, and practices, and other similar problems.
 Prerequisites: Minor in music. Graduate standing.... 4
2. Music 501. The Psychology of Music. A study of music from the standpoint of acoustics, psychology and aesthetics.
 Prerequisites: Minor in music. Graduate standing.... 4
3. Music 502. Advanced Music Literature. A detailed study, by means of recordings and score reading, of some of the larger musical works, both instrumental and vocal, by representative composers of important periods in music history.
 Prerequisites: Minor in music. Graduate standing.. 4

Industrial Arts

1. Industrial Arts 500. Historical Development of the Industrial Arts Education. A study of the early practices and educational movements of manual training, apprenticeship schools, church and continuation schools, up to the present time. Present day trends and their effects in the teaching of school and industrial shop work. Theory and practice as applied to school and industry. A case history of the development of one or more shop techniques or projects will be made.
 Prerequisites: Minor in Industrial Arts. Graduate standing 4
2. Industrial Arts 501. Analysis of Subject Matter Divisions. (1) Aviation, (2) Visual Materials, (3) Electrical, (4) Drawings, (5) Industrial Procedures, (6) General Shop, (7) Laboratory Sciences, (8) Metal, (9) Occupations, (10) Printing, (11) Welding. A course organization of available materials and subject matter, together with a brief review of shop techniques.
 Prerequisites: Minor in Industrial Arts. Graduate standing 4
3. Industrial Arts 502. Specialization in One or More Areas. Tool techniques, shop practices and survey of class materials now available in field of greatest interest. Shop tests and written reports.

Prerequisites: Minor in Industrial Arts, and graduate standing 4

III. LANGUAGE ARTS

A. Undergraduate Courses. First Four Years:

English

1. English 113 and 114. Freshman composition and rhetoric. Through regular and systematic study of the principles of effective writing, and through regular application of these principles in theme writing, the student is taught to express his thoughts in correct, idiomatic English. Models of contemporary writing are studied in order that the student may learn at first hand the principles that our best writers use. To pass the courses, the student must give evidence of habitual regard to good current practice in his use of the language 4
2. English 115. An introduction to literature. This course is not only designed as a preparation for all the other literature courses offered, but it is also planned to give the most useful preparation for application of literature on the part of the student who will not go further in the field of literature. Selections of prose and verse are analyzed and discussed. The student reads extensively in the short story, the novel, biography, poetry, and the drama. 4
3. English 235. A survey of American Literature. A study of American literature from the beginning to the present day, in its relation to American life and to English literature, with emphasis upon underlying economic and social conditions. 4

Speech

1. Speech 222. Introductory Public Speaking. A study of the principles in the preparation and delivery of speech material. The aim is to train students to express their thoughts to an audience and in a natural and effective way. 4
2. Speech 325. Speech re-education for children. A survey of the types and causes of defective speech and the methods and techniques effective in the treatment of the elementary school child to help him attain proper vocal habits and an integrated speaking personality. Theory is applied through practice in handling actual cases.
3. Library Science 321. Children's Literature. Books valuable for children's reading. The teacher's responsibility for this reading. Influence of good and

- bad books. Standards of judging the value of books.
 Discussion of types..... 4
4. Language and Literature 220. Part of the course consists of subject matter and methods of teaching oral and written language in the lower grades. About one-half of the quarter will be given to child literature, story telling, and dramatization. Observations provide a basis for discussion..... 4
- and
5. Reading 220. Reading in the Lower Grades. This course is devoted to a consideration of the matter and methods in oral and silent reading in the first four grades of the elementary school. Observations and discussions are included..... 4
- or
6. Reading and Dramatization 219. This course if given to the study of material and methods used in oral and silent reading and dramatization in the elementary grades with special reference to rural schools. The course includes procedure in the use of phonics, types of seatwork, correction of speech defects and other remedial work, and creative dramatization including the use of marionettes. Regular observation in the training school will be assigned... 4
- and
7. English 219. Methods in Grammar, Composition, Story Telling, and Literature. With English 113 and 114 as a foundation, this course aims to give the student methods of presenting grammar to the children of the rural schools to give training in teaching written or oral composition, story telling, dramatization, and appreciation of literature. Observations..... 4
- B. Graduate Courses. Fifth Year:
- 1, 2, and 3. English 561, 562, and 563. World Literature. This is a course for advanced students of English. Readings in selections of masterpieces and also readings in "full editions" are required in the literature of the Hellenic and Hebraic World, of the Oriental World, of the Medieval World, and in the Renaissance and Modern World. Though all required readings are available in English, students are encouraged to read in the original languages, if they are prepared to do so, any of the masterpieces of foreign literature.
- Prerequisites: At least two years of English and American literature, and graduate standing..... 12

IV. PHYSICAL SCIENCES AND MATHEMATICS

A. Undergraduate Courses. First Four Years :

1. Mathematics 100. A course in the most significant applications of mathematics in our daily life. It will afford review and considerable practice in elementary arithmetic.
Prerequisites : One year of high school mathematics. 4
2. Mathematics 219. A teachers course in arithmetic, grades one to eight inclusive. Professionalized subject matter with objectives and methods. Observation and discussion of lessons in training school.
Prerequisites : One year each of algebra and plane geometry, or Mathematics 124..... 4

or

3. Mathematics 220. Arithmetic in the first four grades. A study of the materials and methods for these grades : development of number ideas and relations, concrete problems of the child's everyday life, importance of drill. Observation in training school with discussion of work observed..... 4
4. Physical Science 300. A general course in physical science intended for elementary school teachers.... 4

B. Graduate Courses. Fifth Year :

1. Physical Science 500. A general course for students in the Elementary Curriculum covering the field of household and practical chemistry.
Prerequisite : Physical Science 300, graduate standing. 4
2. Physical Science 501. A general course for students in the Elementary Curriculum covering the field of household and practical physics.
Prerequisite : Physical Science 300, graduate standing. 4
3. Physical Science 502. A general course for students in the Elementary Curriculum covering the field of earth science.
Prerequisite : Physical Science 300, graduate standing. 4
4. Mathematics 500. Introduction to the foundations of elementary mathematics.
Prerequisites : One year each of high school algebra and geometry, graduate standing..... 4
5. Mathematics 501. A continuation of Mathematics 500.
Prerequisite : Mathematics 500, graduate standing.. 4
6. Mathematics 502. Administration and supervision of mathematics.
Prerequisite : Mathematics 500, graduate standing.. 4

V. SOCIAL SCIENCES

A. Undergraduate Courses. First Four Years:

1. Development of Civilization 134. This is a study of human progress from the earliest times to the eleventh century. It and the two following courses constitute a year's study of the social, economic, and cultural factors influencing modern life are designed to give the student an understanding of the complex world in which he lives. 4
2. Development of Civilization 135. From the Crusades to the close of the seventeenth century. It includes the rise and decline of feudalism, life of the medieval manor, the early universities, Renaissance and Reformation, and the expansion of Europe. 4
3. Development of Civilization 136. The evolution of modern society in the last three centuries, particularly stressing the problems of our contemporary life.
4. Sociology 319. Rural Sociology. General and special social and economic problems in rural communities. The purpose of this course is to correlate urban and rural interests, to inspire those who take the course with a desire to understand the rural institutions and their many problems and to help improve rural living conditions.
Prerequisites: Psychology 100, Education 100, 219, 220, or 318. 4
5. Sociology 320. An elementary examination of social behavior and the principal forms of social organization; tendencies toward social betterment; the school and other educational forces and their relationships to one another and to American civilization.
Prerequisites: Psychology 120 and Education 119, 220, 219, 221, or 318. 4
6. Geography 100. Fundamentals of Geography. This course concerns itself with general principles and concepts as background in geography for elementary teachers. Units included as such as: the field of geography, its relation to other subjects, its astronomical aspects, geological aspects, the seasons, latitude and longitude, types of maps and their uses, graphs and diagrams, weather and climatic controls, topographic factors, reference materials, etc. 4
7. Geography 101. Economic Geography of Regions. A course concerned with regional economic relations using various regions of the Earth as the basis for the development of principles. The nature of eco-

conomic geography and the geographic factors of world-wide influence in world commercial and industrial relations.

- Prerequisite: Geography 100..... 4
8. Political Science 222. American Government and Politics. This course deals with the organization, powers, limitations, and practical problems of American government—nation and state. The proper performance of civic duties as an essential to good government is emphasized throughout the course... 4
 9. Economics 331. Principles of Economics. A study of the processes of production, distribution, and consumption with their attendant problems, such as transportation, exchange, prices, rent, money and banking, labor and wages, tariff, socialism, and government ownership 4
 10. Social Science 221. The characteristics of the social studies and their place in the elementary curriculum. A general appraisal of material, classroom procedure and community study..... 4
- B. Graduate Courses. Fifth Year:**
1. Political Science 443. State and Local Government. This course is designed to give the student an understanding of the positions of state and local government in its relation to National government. Inherent in this study of government in these areas will be the problems arising from the relationship of the state to National government and local agencies of government to state government.
Prerequisites: Political Science 222..... 4
 2. Social Science 462. Nature of American Democratic Thought. A critical analysis of the nature of American democratic thought is the theme of this course. Emphasis is placed upon a development and definition of American liberalism as it exists as the basis of modern American democratic thought. The course is designed to define freedom as it functions within the framework of this thought and the relationship of freedom and national phases of American society.
Prerequisites: Development of Civilization 134, 135, 136, senior college standing..... 4
 3. History 527. Social and Cultural History of the United States. A study of the social and cultural developments which have influenced the history of our country. The study includes the life of the people at various times in different sections, the effect of

immigration, religion, growth of industry, literature, customs, etc., with some reference to the effect of this development on the political development of the United States.

Prerequisites: History 325 and 326, graduate standing. 4

4. Geography 427. Geography of Illinois. A course designed to acquaint the student with various types of geographic factors which operate in varying degrees as man adapts himself to the elements of the environment—natural and physical—while he engages in his economic, social, and political activities. The course serves as an example of geographic analysis of a single state or country, and permits of individual research in the library or in the field.

Prerequisites: Geography 100, 101, senior college standing 4

5. Geography 434. Geographic Patterns of the World. A study of the patterns of distribution of man on the Earth in relation to such other geographic factors as: strategic natural resources, regions of good and of poor land, power sources, elements of weather and climate, race and language, country boundaries, topographic conditions, etc. A course designed to furnish background for the understanding of current events, literature, social studies, etc.

Prerequisites: Geography 100, 101, senior college standing 4

or

6. Geography 504. Geographic Factors in World Problems. A study of international problems in which geographic factors are important, such as: causes of world wars, factors involved in peace terms, ownership and control of strategic bases and ports, problems resulting from shifting civilizations, factors in global transportation changes, etc. A liaison course relating the physical and the social sciences.

Prerequisites: Minor in geography and graduate standing 4

7. Geography 506. Geography of the U.S.S.R. This course is designed as a type of study of the methods of approach for learning the geography of and the teaching of an extensive region in which there exists a diversity of interacting human and physical factors. The economic, political, and cultural phases of geography are stressed along with an emphasis on international relations.

Prerequisites: Minor in geography, graduate standing 4

VI. PROFESSIONAL AREA

A. Undergraduate Courses. First Four Years:

1. Education 100. Introduction to Education. Evolution of American school system. Evolution of status of teacher. Evolution of classroom procedure with extensive portrayal of present-day educational procedure 4
2. Psychology 120. Educational Psychology. A general statement of the fundamental question of mental life with special emphasis upon those essentially connected with the science and art of teaching. The work is based upon concrete observation 4
3. Psychology 321. Psychology of Child Development. An analysis of the characteristics of mental and physical development of the school child.
Prerequisites: Education 100, Psychology 120 4
4. Education 220. Principles of Teaching in Kindergarten and Primary Grades. This course is an introduction to the fundamental principles underlying the teaching process with particular attention to the kindergarten, primary and lower intermediate grades. The social trends and psychological findings which have led to the establishment of nursery school and kindergarten, and to greater emphasis on primary education and the persons who have contributed most to early childhood education will be given attention 4
5. Education 219. Principles of Teaching and Management for Rural Schools. Introduction to the fundamental principles underlying the teaching process. Application of the principles of psychology to the teaching situation. General and specific aims, types of lessons, and teaching techniques and methods of instruction. Organization and presentation of teaching materials. Problems of management in various types of rural schools 4
6. Education 315. Measurement and Evaluation in the Elementary Curriculum. The objectives of this course are as follows: (1) to give an appreciation and understanding of the development and types of educational and mental testing; (2) to understand

the criteria for a good examination; (3) to understand the principles involved in the construction and use of standardized and informal examinations; (4) to gain a working knowledge of the uses of intelligence tests in pupil guidance; (5) the use of tests in diagnosis and remedial teaching; (6) the use of tests and measurements in the several fields of the elementary school; (7) sufficient statistical measurements will be presented to enable the elementary school teacher to interpret the results of testing and to understand the statistical references in current literature dealing with elementary education.

Prerequisites: Education 100, Psychology 120 4

7. Education 434. History of the development of educational theory and practice as determined by social, political, economic and religious conditions in various nations and periods ending in a critical discussion of present attitudes and procedures 4

8. Education 322. Class Teaching. A course in class teaching under the close supervision of the training teacher. Frequent conferences with training teacher, and general meetings weekly for the criticism and discussion of school management, class technique and various other school problems.
Prerequisites: Psychology 120, Education 100, 219, 220, 221 or 318, 339, and thirty-two hours of credit earned in this college 4

9. Education 323. Room Teaching. Each of the students is placed as fully as possible upon his own responsibility. Such supervision is given as will most help him to develop independence, self-reliance and initiative in teaching and school management.
Prerequisite: Education 322 4

10. Education 424. Room Teaching. In the last student teaching there is an attempt to diagnose with the student his good and bad points and to put especial stress on the kinds of activities he most needs. Much time will be given to the selection and organization of units of instruction.
Prerequisite: Education 323. 4

11. Education 430. Final Integrating Course in Student's Field of Grade Teaching. Intensive reading of cur-

rent educational literature on assigned problems. Critical evaluation of various phases of procedure and management through supervision of student teaching. Attendance at general meetings conducted by training teachers and at some individual conferences. Grading of plan books under training teacher's direction. Discussion of work of student teachers. Responsibility for solution of many actual problems, for administration of various kinds of tests with determination of resulting procedures, and for selection and organization of teaching units. Discussion of supervisory problems.

Prerequisites: Education 322, 323, 424 4

12. Education 316. Rural School Administration and Supervision. Some of the most important problems of rural education are studied. Types of units for administration and supervision. School organization. Rural school finance. Larger school unit. Rural educational leadership. Rural school supervision. Rural community relations.

Prerequisites: Psychology 120; Education 100, 219. 4

B. Graduate Courses. Fifth Year:

1. Education 500. Methods of Research. A study of techniques used in the solution of educational problems with the objectives of (1) appreciation and critical evaluation of the work of others, and (2) the ability to use one or more techniques in graduate work.

Prerequisites: Graduate standing, Education 415 or 426 4

2. Education 501. Administration of Elementary School. The principles, techniques, and problems of administration as a basis of more appreciative and effective cooperation of teachers, principals, supervisors and superintendents.

Prerequisites: Graduate standing, Education 436.. 4

3. Education 502. Supervision of Instruction. The principles, procedures and instruments used in supervision of instruction. Implementation of objectives, care of individual differences; management;

evaluation procedures; guidance; supervision of study; measurement of other teaching efficiencies.

Prerequisites: Graduate standing, two years of education 4

4. Education 503. Laboratory School Course and Internship. The needs of the student in terms of training, experience and vocational interest would determine the procedure. For some students, it would be internship; for others, the development and use of new teaching units; organization and application of some educational procedure; or the study of some educational problems in the classroom.

Prerequisites: Graduate standing, two years of education 4

5. Elective in Education..... 4

VII. SEMINAR (Problems of Teaching and Research). This seminar is conducted jointly by members of all departments in which the student elects or is required to take courses. All graduate or fifth year students are required to attend the seminar, to present reports or a thesis on problems that are being investigated, and to contribute to the discussions. The major purpose of the seminar is to integrate into a functioning unity the materials of instruction and the basic philosophy of procedure.

Prerequisites: Graduate standing 4

VIII. RESTRICTED ELECTIVES

A. Undergraduate Courses. First Four Years:

1. Three courses 12

B. Graduate Courses. Fifth Year (Each student will be required to choose 12 quarter hours from one of the following areas.)..... 12

1. Biological Science
2. Fine and Applied Arts
3. Language Arts
4. Physical Sciences
5. Social Sciences

IX. GENERAL ELECTIVES

(General Electives may be chosen from any or several of the academic areas or from the professional area. All electives shall be chosen with the advice and counsel of the student's counselor.) 12

X. ELECTIVES IN EDUCATION

1. Education 504. The Principles of Curriculum Building. Aims of education in the light of new world problems and conditions. Recent educational literature and present educational tendencies. The principles that determine the making of a curriculum.... 4

2. Education 505. Mental Hygiene. The psychology of principles, factors and conditions of mental health. Personality development, causes of maladjustments and methods of dealing with them.
Prerequisites: Graduate standing, two years of education 4

3. Education 506. Advanced Educational Psychology. An application of psychological principles and experimental findings to education, including the nature-nurture question, transfer, ways of learning, teaching and guidance function, and effective techniques in study, problem solving and reasoning.
Prerequisites: Graduate standing, two years of education 4

4. Education 507. Educational Sociology. In this course the principles of sociology are applied to the field of education. Problems relating to child development, community betterment, the improvement of the family as a social institution, and similar problems of a sociological nature, will be studied with particular reference to public education as an adaptive and directive agency in modern society. Social processes and social institutions will be described and analyzed with the view of determining their relations to educational policies and procedures 4

XI. Requirements for Graduates of Colleges Who Have Not Had Certain Professional Courses. (These courses may be taken as electives. All cases requiring any or all of the following courses will be handled individually by the Committee on Graduate Studies.)

1. Education 415. Educational Measurements. The objectives of this course are as follows: (1) to give an appreciation and understanding of the development and types of educational and mental testing; (2) to understand the criteria for a good examination; (3) to understand the principles involved in the construction and use of standardized and informal examinations; (4) to gain a working knowledge of the uses of intelligence tests in pupil guidance; (5) the use of tests in diagnosis and remedial teaching; (6) the use of tests and measurements in the several fields in the elementary school; (7) sufficient statistical measurements will be presented to enable the elementary school teacher to interpret the results of testing and to understand the statistical references in current literature dealing with elementary education.
Prerequisites: Senior College standing, Education 100, Psychology 120 4

2. Education 434. History of the development of educational theory and practice as determined by social, political, economic and religious conditions in various nations and periods ending in a critical discussion of present attitudes and procedures.
Prerequisites: Senior college standing, two years of education 4

3. Psychology 421. Psychology of Child Development. An analysis of the characteristics of mental and physical development of the school child.
Prerequisites: Senior college standing, two years of education 4

4. Education 435. The Individual Child. Various child types and the need of differential and remedial treatment for best development. Exceptional children and ways of recognizing them. Diagnostic and remedial work in grade subjects.
Prerequisites: Senior college standing and two years of education 4

XII. Provisions will be made for two classes of students:

1. Those who plan to enter administrative and supervisory work.
2. Those whose major interest is classroom teaching.

W. I. S. T. C. Macomb, Illinois

CURRICULUM C REQUIREMENTS

FIVE YEAR CURRICULUM

HIGH SCHOOL TEACHERS CURRICULUM

LEADING TO MASTER'S DEGREE

60 COURSES OR 240 QUARTER HOURS

I. General Requirements

English	3 courses
Development of Civilization	3 courses
Major Subject Course No. 339	1 course
Health 220	1 course
Geography 326	1 course
Laboratory Science	3 courses
Sociology 320	1 course

II. Professional Requirements

Education	7 courses
Psychology	3 courses
Student Teaching and Supervision	3 courses

III. Area of Specialization Requirements (Minimum)

(Follow the 104 combinations as shown in Potthoff report)

Major Subject	15 courses
1st. Minor Subject	6 courses
2nd. Minor Subject	6 courses

IV. Orientation Requirements (Special)

As printed in catalogue page 81. (Requires work in certain fields in College in which the student has had no High School credit). Average 3 to 6 courses

These requirements together with other courses are expected to satisfy the State certification requirements as follows: (if not required above)

Humanities	3 courses
(Includes Art, Music, Philosophy, Language and Literature, and Psychology).	
Natural Science	3 courses
(Includes Biology, Chemistry, Physics, Geology, General Science, Physiology, and Mathematics).	

V. Electives 1 to 4 courses

Total—60 courses, or 240 quarter hours.

PROCEEDINGS

FIVE YEAR HIGH SCHOOL TEACHER CURRICULUM

GRADUATE YEAR

(For Graduates of 4 Year Curriculum C (W. I. S. T. C.)
or Four Year Liberal Arts Graduates)

A. Superintendents and Principals

I. a. Education Requirements12 quarter hours

500 Methods of Research

513 Laboratory School Course and Intern-
ship

and

504 Principles of Curriculum Building

or

508 Personnel and Guidance

b. Education Electives16 quarter hours

511 School Business Administration

502 Supervision of Instruction

506 Advanced Educational Psychology

507 Educational Sociology

505 Mental Hygiene

504 Principles of Curriculum Building

508 Personnel and Guidance

509 Principles and Practices of School Law

II. Seminar (Problems of Teaching and Research) 4 quarter hours

III. Major Requirement12 quarter hours

(Graduate and undergraduate credit must
total the requirements for superior teacher,
0 to 4 in the field or 40 to 48 semester hours,
including student teaching in the field.)

Departments of the College from which grad-
uate courses for majors and minors may be
chosen, commencing June, 1944, for students
in the five year High School Teachers Cur-
riculum:

Biology

Chemistry

Commercial Education

Education and Psychology

English

Mathematics

Geography and Geology

Social Science

IV. General Electives 0 to 4 quarter hours
 To be chosen with approval of Head of Major Department if not needed to satisfy Major or Minor.

V. Required of all Bachelor's Degree graduates:
 Graduates from other colleges will have to meet the State certification requirements for undergraduate work.

Total48 quarter hours

(Graduates of W.I.S.T.C. 4-year curriculums may transfer credit from other standard graduate colleges to the maximum amount of 12 quarter hours.)

B. Classroom Teachers

I. Education Requirements12 quarter hours
 500 Methods of Research
 513 Laboratory School Course and Internship and
 504 Principles of Curriculum Building or
 508 Personnel and Guidance

II. Seminar 4 quarter hours

III. Major Requirement12 to 24 quarter hours
 (Graduate and undergraduate credits must total the requirements for superior teacher—40 to 48 semester hours in the field, including student teaching in the field.)

IV. Minor Requirements 0 to 12 quarter hours
 (Graduate and undergraduate credit must total the requirements for superior teacher in the field or 40 to 48 semester hours, including student teaching in the field.)

Departments of the College from which graduate courses for majors and minors may be chosen, commencing June, 1944, for students in the five year High School Teachers Curriculum :

Biology
 Chemistry
 Commercial Education
 English

Mathematics
 Geography and Geology
 Social Science

V. General Electives 0 to 12 quarter hours
To be chosen with approval of Head of Major Department unless needed to satisfy minor or major.

VI. Required of all Bachelor's Degree Graduates :
Graduates from other colleges will have to meet the State certification requirements for undergraduate work.

Total48 quarter hours
Graduates of W.I.S.T.C. 4-year curriculums may transfer credit from other standard colleges to the maximum amounts of 12 quarter hours.)

II. PROFESSIONAL REQUIREMENTS (13 courses)

1. Education 100. Introduction to Education. Evolution of American school system. Evolution of status of teacher. Evolution of classroom procedure with extensive portrayal of present-day educational procedure.

No prerequisite.

2. Education 318. The American High School. A brief history of the high school as an American institution and a study of high school problems and trends, including aims and functions, legal aspects, administration and supervision, class room and extra class room procedures and an evaluation of the entire program.

3. Education 426. Educational Measurements. The theory, construction and practical uses of educational measurements and statistical measures necessary to interpret test results. Prerequisites : Psychology 120 ; Education 100.

4. Education 434. History of the development of educational theory and practice as determined by social, political, economic and religious conditions in various nations and periods ending in a critical discussion of present attitudes and procedures.

Prerequisites: Psychology 120; Education 219, 220, 221 or 318, and Sociology 319 or 320.

5. Education 340. Student Teaching in Major Field in Grammar Grades and High School under supervision and criticism of a teacher of that department. The theory developed in Education 339 is applied. Careful organization of the unit of activity and planning procedure are stressed. Prerequisite : Education 339 in the Major Field.

6. Education 341. Second student teaching in grammar grades and high school under supervision and criticism of a teacher of that department. Stress is placed upon the development of student independence, self-reliance and initiative.

Prerequisite: Education 340.

7. Education 442: Final Integrating Course in Major Subject. Application of general principles of psychology, classroom and laboratory procedure and management to student's major subject. Survey of current educational literature dealing with this subject. Study of special departmental problems. Occasional teaching of demonstration lessons. Critical evaluation of various phases of procedure and management through supervision of student teaching, attendance at conferences of critic and student-teacher, grading of plan books, etc. Selection and organization of teaching units. The department supervisor will adjust the activities of this course to the needs of the student.

Prerequisites: Education 339, 340, 341.

8. Education 500. Methods of Research. A study of techniques used in the solution of educational problems with the objectives of (1) appreciation and critical evaluation of the work of others and (2) the ability to use one or more techniques in graduate work.
9. Education 513. Laboratory School Course and Internship. The needs of the student in terms of training, experience and vocational interest would determine the procedure. For some students, it would be internship; for others, the development and use of new teaching units; organization and application of some educational procedure; or the study of some educational problems in the classroom.
10. Education 504. Principles of Curriculum Building. Aims of education in the light of new world problems and conditions. Recent educational literature and present educational tendencies. The principles that determine the making of a curriculum.
11. Education 508. Personnel and Guidance. Study of personnel and gathering of personnel data in personal, educational and vocational area. Study of counseling. Survey of procedures used to secure development along desired lines.

12. Psychology 120. Educational Psychology. A general statement of the fundamental question of mental life with special emphasis upon those essentially connected with the science and art of teaching. The work is based upon concrete observation.
13. Psychology 422. Psychology of Adolescence. An analysis of adolescent behaviour; development of physical and mental characteristics, emotions and instincts.
14. Psychology 323. Mental Hygiene. The psychology of principles, factors and conditions of mental health. Personality development, causes of maladjustments and methods of dealing with them.

or

15. Education 438. Educational Guidance for Women. An administrative course for senior college women who are preparing for high school teaching. Deals with the problems of education and personal guidance of high school girls. See additional Education courses which may be used as electives.

III. AREA OF SPECIALIZATION (Depends upon field of specialization.)

IV. ORIENTATION REQUIREMENTS

As printed in catalogue, page 81. (Requires work in certain fields in College in which the student has had no High School credit.)

V. ELECTIVES

Total 60 courses, 150 semester hours, 240 quarter hours.

REQUIRED COURSES

FIVE YEARS CURRICULUM FOR HIGH SCHOOL TEACHERS CURRICULUM C

I. GENERAL REQUIREMENTS

1. English 113, 114. Freshman composition and rhetoric. Through regular and systematic study of the principles of effective writing, and through regular application of these principles in theme writing, the student is taught to express his thoughts in correct, idiomatic English. Models of contemporary writing are studied in order that the student may learn at first hand the principles that our best writers use. To pass the courses, the student must give evidence of habitual regard to good current practice in his use of the language.

Four hours credit for each course

2. English 115. An introduction to literature. This course is not only designed as a preparation for all the other literature courses offered but it is also planned to give the most useful preparation for application of literature on the part of the student who will not go further in the field of literature. Selections of prose and verse are analyzed and discussed. The student reads extensively in the short story, the novel, biography, poetry, and the drama.
3. Development of Civilization 134. This is a study of human progress from the earliest time to the eleventh century. It and the two following courses constitute a year's study of the social, economic, and cultural factors influencing modern life are designed to give the student an understanding of the complex world in which he lives. *Dev. of Civ. 135: From Crusades to close of 17th century.*
4. Development of Civilization 136. The evolution of modern society in the last three centuries, particularly stressing the problems of our contemporary life.
5. Major Subject Course 339. Special Method in Major Subject. Preparation for student teaching in terms of analysis of objectives, selection and organization of teaching units and development of procedure techniques. Observation and demonstration teaching.
Prerequisites: Psychology 120, Education 318, and a sufficient knowledge of the major taught.
6. Health 320. This course presents those principles of personal hygiene, community health, with fundamentals of anatomy and psychology that are deemed essential to the knowledge of every college student. Techniques and methods in health education are not considered as part of the subject matter.
7. Geography 326. Conservation and Restoration of Our Natural Resources. This course concerns itself with the problems of availability, production, distribution, exploitation, appraisal, and restoration of forests, minerals, water supplies, scenery, wild life, man, etc.
8. Sociology 320. An elementary examination of social behavior and the principal forms of social organization; tendencies toward social betterment; the school and other educational forces and their relationships to one another and to American civilization.

Prerequisites: Psychology 120 and Education 220, 219, 221, or 318.

FIVE YEAR SECONDARY SCHOOL CURRICULUM
(CURRICULUM C)

	Quarter Hours
I. BIOLOGICAL SCIENCES	
1. Botany 535. Seminar in Botanical Literature. In this course individual students are directed in a careful survey of botanical literature, and pertinent teaching materials. Frequent conferences are held and carefully worked out records are required showing the contents, general nature, and value of the various material and sources. Prerequisite: Graduate standing and two years in college biology	4
2. Botany 536, 537. Botanical Problems. These courses deal with special problems of teaching value. The problems will be concerned with the distribution, the life history, the economic relations, or the ecology of plants. Prerequisites: Botany 535 and two years of undergraduate biology credit, or equivalent; graduate standing. (Each)	4
3. Zoology 535. Seminar in Zoological Literature. In this course individual students are directed in a careful survey of zoological literature, and pertinent teaching materials. Frequent conferences are held and carefully worked out records are required showing the contents, general nature, and value of the various material and sources. Prerequisite: Graduate standing.....	4
4. Zoology 536 and 537. Problems in Animal Behavior. Under the direction of his counselor, the student will select some problem in animal behavior of value to a teacher of zoology. A scientific problem and the presentation of a report in the form of an elementary thesis shall be required. A typed copy of this report shall be filed with the department.....	4
II. COMMERCE	
1. Commercial Education 400. Business Organization and Management. The evolutionary development and the importance of organization will be treated from the standpoint of economic and social progress. Particular attention will be given to the different types of business organizations in common use. Some of the important topics discussed are Problems in Organization, Getting Started in Business, Management Problems, Financial Problems, and Important Relationships in Business.	

Prerequisite: Senior college standing and two terms of Business Economics or Economics, or one year of college accounting 4

2. Commercial Education 401. Insurance. This course deals with the principles and application of insurance. A study is made of the basic principles upon which all forms of insurance are based. Beginning with the theory of probabilities, the principles are developed as they apply to business transactions. The five great divisions of insurance—life, fire, marine, casualty, and bonds—are presented.

Prerequisites: Senior standing and two years of Commerce 4

3. Commercial Education 429. Marketing and Advertising. An analysis of merchandising methods of manufacturers, producers, and retailers with special reference to marketing functions, marketing of farm products, raw materials, and manufactured products, middlemen, retail distribution, distributive cooperation, market finance, market risk, market news, competition and prices, and standardization.

Prerequisite: Senior college standing and Merchandising 327 or Salesmanship 428..... 4

4. Commercial Education 500. Cost Accounting. A course in the principles of cost accounting. It covers the various reasons for determining costs, methods of accounting for materials, labor, overhead, and the preparation of cost data. During the course, a number of cost systems applicable to specific lines of business are studied. In addition, the principles are illustrated by the solution of selected problems and a short practice set.

Prerequisite: Graduate standing and a minor in accounting 4

5. Commercial Education 501. Analysis of Financial Statements. The course deals with the principles of the analysis of financial statements, special types of statements of industrials, public utilities, and moneyed corporations. Principles are illustrated and taught by means of actual problems.

Prerequisite: Graduate standing and a minor in accounting 4

6. Commercial Education 502. Vocational and Occupational Guidance. Assembling and imparting information about business occupations through orientation courses; studying individuals through observation and the use of aptitude tests; studying the different types of aptitude tests; counseling regarding vocational plans; placement

in jobs; and follow-up. The course describes the steps to be taken in setting up services of vocational guidance.

Prerequisite: Graduate standing in education. 4

III. LANGUAGE ARTS

1. English 423. Advanced study of Tennyson and Browning. (a) Tennyson: His art, his use of nature, his democracy, his place in modern thought. (b) Browning: His philosophy, religion, art, use of nature.

Prerequisites: Senior college standing and three courses in literature 4

2. English 429. Contemporary American Literature. A study of representative works from authors of our own day. The aim of the course is to give the prospective teacher a familiarity with the literary productions of the great literary artists of our time.

Prerequisites: Senior college standing, and three courses in literature 4

3. English 430. Modern Drama. This course traces the general development of the modern drama in England and America, and also on the Continent. Plays by Ibsen, Shaw, Galsworthy, Barrie, the Irish playwrights, and representative American dramatists are studied.

Prerequisites: Senior college standing, and three courses in literature 4

4. English 437. Contemporary British Literature. An investigation of the works of the most significant British writers of the present day. Special attention is given to the study of the relation of current literature to the world problems that confront mankind.

Prerequisites: Senior college standing and three courses in literature 4

5. English 565. Literary Criticism. A study of the meaning of literature, its philosophic background and its interpretation in the light of the principles of aesthetics. Volumes from current literature will be read and evaluated.

Prerequisites: At least two years of college literature and graduate standing 4

6. English 561, 562, and 563. World Literature. This is a course for advanced students of English. Readings in selections of masterpieces and also readings in "full editions" are required in the literature of the Hellenic and Hebraic World, of the Oriental World, of the Medieval World, and in the Renaissance and Modern World.

Prerequisites: At least two years of English and American literature, and graduate standing. (Each) 4

7. English 571, 572, and 573. Development of the English Language. This is a course especially planned for students of English who are planning for a professional career of English teaching. Through the study of the language in its various stages of development through Anglo-Saxon, Middle English, and Modern English, and through wide readings in the different periods, the prospective teacher is brought to a full appreciation and understanding of the tongue he is teaching in the public schools.
- Prerequisites: At least two years of college literature and graduate standing.

IV. PHYSICAL SCIENCES AND MATHEMATICS

1. Mathematics 451. Theory of Equations. Complex numbers, general theorems on polynomials, examination of the roots of equations, solution of cubic and quartic equations, theorems of Sturm and Budan, theory of determinants, and symmetric functions.
Prerequisites: Three quarters of calculus. 4
2. Mathematics 452. Solid Analytic Geometry. Systems of coordinates in space, projections, the plane and straight line in space, transformations of axes, the sphere, the cone, the ellipsoid, general properties of surfaces and curves, quadric surfaces, and general equations of the second order.
Prerequisites: Two quarters of calculus. 4
3. Mathematics 553. Higher Algebra. Fundamental operations with algebraic numbers, laws of exponents, progressions, binomial theorem, logarithms, infinite series, undetermined coefficients, continued fractions, summation of series, exponential and logarithmic series.
Prerequisites: Mathematics 451. 4
4. Mathematics 454. Differential Equations. The solution of differential equations of the first order, linear equations of second order, integration in series, total and partial differential equations, numerous applications of both ordinary and partial differential equations to the physical sciences.
Prerequisites: Two quarters of calculus. 4
5. Mathematics 501. Administration and Supervision of Secondary Mathematics. 1. A study of the function and place of secondary mathematics in education. 2. Evaluation of instruction in secondary mathematics. 3. Teaching and supervision of special topics in secondary mathematics. 4. A thorough acquaintance with the literature such as yearbooks, magazines on the teaching of mathe-

- matics and research studies. 5. A systematic study of a well-defined problem in teaching secondary mathematics. Prerequisite: Two quarters of calculus. 4
6. Chemistry 515. History and Literature of Chemistry. Attention to the development of the important theories and laws of science. The study of the periodicals and reference books available. Prerequisites: Chemistry 228, 325, 329, and graduate standing 4
7. Chemistry 431. Advanced Organic Chemistry. Amino acids, proteins, carbohydrates, vitamins, heterocyclic compounds, alkaloids, drugs, dyes, organic preparations in the laboratory. Prerequisite: Chemistry 330. 4
8. Chemistry 532. Organic Analysis. Systematic identification of organic compounds and mixtures. Recitation and laboratory. Unknowns. Prerequisites: Graduate standing and Chemistry 226, 329, 330 4
9. Chemistry 500. Special Topics in Advanced Chemistry. Periodic Table. Atomic structure and valence. Bronsted Theory of Electrolytes. No laboratory . Prerequisites: Graduate standing; Chemistry 226, 329, 325, one year of Physics. 4
10. Chemistry 533. Food Analysis. Quantitative determination of foods. The standard methods used in government food laboratories. Prerequisites: Chemistry 227 and 228, and graduate standing 4
11. Chemistry 534. Sanitary Water Analysis. Methods of analysis of water for determining its fitness for drinking purposes. Prerequisites: Chemistry 227 and 228, graduate standing. 4
12. Chemistry 535. Mineral Water Analysis. Methods of analysis of water for mineral content for boiler purposes, etc. Prerequisites: Graduate standing and Chemistry 227 and 228 4
13. Chemistry 537. Fuel and Gas Analysis. Fuels and gases analyzed chemically. Heat values determined by Parr's Calorimeter. Prerequisites: Graduate standing and Chemistry 227, 228 4
13. Chemistry 510. Original Work leading to a Thesis. Prerequisites: Graduate standing 4

14. Chemistry 508. Physical Chemistry. A course involving presentation of the elementary principles of physical chemistry with special emphasis given to the applications of physical chemistry to analytical, organic and other fields of chemistry.
Prerequisites: Graduate standing and Physics 224, 225, and 226; Chemistry 226, 227, 325..... 4
15. Chemistry 509. Inorganic Preparations. This course presents the theory involved in the preparation and purification of common laboratory and industrial compounds and reagents. Actual preparation of typical compounds is provided to give practical experience in the techniques of recrystallization, fractional crystallization, distillation and other standard techniques. Preparations include schönits, metal ammines and other complex salts.
Prerequisites: Graduate standing and Chemistry 121, 122, 123, 226, 227, 228..... 4
16. Chemistry 505. Chemical Technology. This course deals with the application of chemistry to industrial processes. Flow sheets of typical industries will be studied and the chemical principles involved will be stressed. Classroom work will be supplemented by library references and field trips to industrial plants.
Prerequisites: Graduate standing and a major in chemistry 4

V. SOCIAL SCIENCES

1. Political Science 428. International Relations. This course deals primarily with the nature of International Relations. As the present global conflict has developed, the importance of the relations of nations one to the other has come into sharp focus. The more intense and the more universal this conflict has become, the greater has been the realization to millions of people of the importance of events which were formerly considered remote to their lives.
Prerequisite: Political Science 222 or History 325 and 326, Senior college standing..... 4
2. Political Science 443. State and Local Government. This course is designed to give the student an understanding of the positions of state and local government in its relation to National government. Inherent in this study of government in these areas will be the problems arising from the relationship of state to National government and local agencies of government to state government.
Prerequisite: Senior college standing..... 4

3. Economics 536. Comparative Economic Systems. A critical study of the economics of capitalism, socialism, Russian communism, and fascism; their impact on present day ideologies, the relationship of the conflicting economic systems to current international problems of war and peace, and an evaluation of their importance in post-war developments.
Prerequisite: Economics 331 and graduate standing 4
4. History 538. Social and Cultural History of the United States. A study of the social and cultural developments which have influenced the history of our country. The study includes the life of the people at various times in different sections, the effect of immigration, religion, growth of industry, literature, customs, etc., with some reference to the effect of this development on the political development of the United States.
Prerequisite: History 325 and 326 and graduate standing. 4
5. Social Science 462. Nature of American Democratic Thought. The course deals with an analysis of American thought in its relation to the economic, political, and social life of America.
Prerequisite: Development of Civilization 134, 135, and 136 and senior college standing 4
6. Economics 432. Money and Banking. The course considers the fundamental principles of money in banking and credit as they relate to the problems of exchange of currency and banking in modern society.
Prerequisite: Economics 331 and senior college standing. 4
7. Economics 433. Public Finance. This course stresses the practice and problems of public finance as they relate to taxation, revenues, borrowing, public debt, and the appropriation and expenditure of public funds.
Prerequisite: Economics 331 and senior college standing. 4
8. Economics 535. Seminar in Contemporary Economic Problems. The subject matter is centered around problems of national economic life.
Prerequisite: Economics 331 and graduate standing 4
9. History 423. History of the West. Emphasis in this course is placed on the importance of the frontier in the development of democracy in the United States.
Prerequisite: History 325 and 326 and senior college standing 4
10. History 455. History of American Foreign Policy. A study is made of the development of the foreign policy of the United States with reference to the policies of other American states.

- Prerequisites: History 325 and 326 and senior college standing 4
11. Political Science 546. Public Administration. This course is a study of the problems and principles of national administration as an important phase of the form and function of national government.
Prerequisite: Minor or major in social science and graduate standing 4
12. Sociology 449. Contemporary Social Problems. The course is an investigation of modern social problems arising out of the various institutions in American life. Prerequisites: Sociology 320 or the equivalent determined by the instructor, and senior college standing... 4
13. Sociology 559. Propaganda in a Modern World. Various types of propaganda are considered in their relationships to the patterns of contemporary social change.
Prerequisite: Graduation from a four year college course 4
14. Geography 421. Physiographic Regions of North America. A survey of the physiographic regions of North America. A study of the interaction of geologic and climatic factors producing present topographic relief, scenery, etc. For students of senior college standing or with the consent of the major professor.
Prerequisite: Physiography 223 or Geology 218, and senior college standing 4
15. Geography 427. Geography of Illinois. A study of the geologic, physiographic, climatic and weather conditions, natural resources, and the interaction of these factors and the people of the state, together with the resulting economic, social and political activities of the region.
Prerequisite: A minimum of 12 quarters in the field of geography and senior college or graduate standing..... 4
16. Geography 431. Economic Geography of Africa. A survey of the interrelation of the physical and life conditions of the continent with emphasis on resources, trade, communications, etc.
Prerequisites: Geography 223 or Geology 218, Geography 224 and Geography 230..... 4
17. Geology 432. Economic Geology. A survey course especially designed for teachers in the field of geography. A study of the distribution and occurrence of rocks, minerals and ores of commercial importance; their places in a world of changes—war and peace—their role in changing civilizations, problems of their extraction, equitable distribution among nations, etc.

Prerequisite: Geography 223 or Geology 218, Geography 326, and three courses in the geography of continents. For students of senior college standing, or with the consent of the instructor

4

18. Geography 433. Geography of Australia, New Zealand, and the East Indies. A survey of the life conditions of these lands and their commercial and industrial activities as they are conditioned by geographic factors. International relationships as factors in economic, social, and political developments.

Prerequisites: Geography 223 or Geology 218, Geography 224, 230, and 326. For students of senior college standing or graduate standing, or with the consent of the instructor

4

19. Geography 434. Geographic Patterns of the World. A study of factors which underlie the distribution and evolution of cultural groups, communities, races, nationalities, etc. A study of human migrations, race contacts and resulting problems in their geographic environments. Patterns in types of human occupancy as: agricultural, pastoral, industrial, commercial, etc. Regions, urbanizations, nomadism, and zonal patterns.

Prerequisite: A minimum of 24 quarter hours in the field of geography, including Geography 223 or Geology 218, Geography 224, 230, and 326

4

20. Geography 435. Historical Geography. Designed to show and to interpret the role of geographic factors especially associated with historical events of the social studies types.

Prerequisite: A minor or a major in geography

4

21. Geography 501. Philosophy and Literature of Geography. The purpose of this course is to acquaint the student with the various types and sources of literature concerning geography and geographic nature and content.

Prerequisite: A minor or a major in geography

4

22. Geography 502. Special Problems in Geography. A course designed especially for the teachers of geography and allied subjects, a research course dealing with special problems which are not covered either in the subject matter courses nor in the education courses.

Prerequisite: A minor or a major in geography

4

23. Geography 503. Field Work in Geography. This course is designed to give the student experience in field work techniques in observation of geographic complexes, factors operating in geographic situations, the use of maps

- and mapping instruments in the field, and the use of photographic equipment in working out geographic projects. Prerequisite: A major or a minor in geography. 4
24. Geography 504. Geographic Background of World Problems. This course should follow courses of study of the detailed problems of various countries of the world which give broad background for the world or global view of the large problems which have geographic factors as elements of the problems. Prerequisite: A major or a minor in geography. 4
25. Geography 505. Geography Seminar. A study or series of special studies dealing with professional and academic subject matter, or material necessary for rounding out professional or academic subject matter attainments of an advanced student rather than for adding to the general field of knowledge something which is entirely new. Prerequisite: A minor or major in geography, or graduate standing 4
26. Geography 506. Geography of the U. S. S. R. An intensive study of the lands under Soviet control, and of their special relations with other nations. The economic, political, social, and cultural phases of geography in pre-war, contemporaneous, and post-war periods. Aspects of the historical geography of the regions will serve as a basis for study of the changing adjustments of the Soviets to Earth factors. Prerequisite: A major or a minor in geography, or in the social studies 4

VI. PROFESSIONAL AREA

1. Education 500. Methods of Research. A study of techniques used in the solution of educational problems with the objectives of (1) appreciation and critical evaluation of the work of others, and (2) the ability to use one or more techniques in graduate work. Prerequisites: Graduate standing and Education 415 or 426 4
2. Education 503. Laboratory School Course and Internship. The needs of the student in terms of training, experience and vocational interest would determine the procedure. For some students, it would be internship; for others, the development and use of new teaching units; organization and application of some educational procedure; or the study of some educational problems in the classroom. Prerequisites: Graduate standing, Education 318. 4

3. Education 504. Principles of Curriculum Building. Aims of education in the light of new world problems and conditions. Recent educational literature and present educational tendencies. The principles that determine the making of a curriculum.
Prerequisite: Graduate standing and Education 318, Sociology 320 4
4. Education 506. Advanced Educational Psychology. An application of psychological principles and experimental findings to education, including the nature-nurture question, transfer, ways of learning, teaching and guidance function, and effective techniques in study, problem solving, and reasoning.
Prerequisites: Graduate standing and Psychology 120 and 321 or 322 4
5. Education 507. Educational Sociology. In this course the principles of sociology are applied to the field of education. Problems relating to child development, community betterment, the improvement of the family as a social institution, and similar problems of a sociological nature, will be studied with particular reference to public education as an adaptive and directive agency in modern society. Social processes and social institutions will be described and analyzed with the view of determining their relations to educational policies and procedures.
Prerequisites: Graduate standing and Sociology 420 or 419 4
6. Education 508. Personnel and Guidance Problems. Study of Personnel and gathering of personnel data in personal, educational and vocational areas. Study of counseling. Survey of procedures used to secure development along desired lines.
Prerequisites: Graduate standing and Psychology 421 or 422, Education 415 or 426 4
7. Education 434. History and Philosophy of Education. History of the development of educational theory and practice as determined by social, political, economic and religious conditions in various nations and periods ending in a critical discussion of present attitudes and procedures.
Prerequisites: Senior college standing and Education 318 and Sociology 320 4

8. Education 511. Public School Business Administration. The principles, techniques, and problems of administration as a basis of more appreciative and effective cooperation of teachers, principals, supervisors and superintendents. Relations with Boards of Education and other educational agencies. Chief emphasis on the study of budgets, accounting and finance.
Prerequisites: Graduate standing and Education 436... 4
9. Education 502. Supervision of Instruction. The principles, procedures and instruments used in supervision of instruction. Implementation of objectives; care of individual differences; management, evaluation procedures; guidance; supervision of study; measurement of other teaching efficiencies.
Prerequisites: Graduate standing and Education 318.. 4
10. Education 505. Mental Hygiene. The psychology of principles, factors and conditions of mental health. Personality development, causes of maladjustments and methods of dealing with them.
Prerequisites: Graduate standing and Psychology 421 or 422 4
11. Education 509. School Law, Principles and Practices. A study of the school law in Illinois. Relations with the public, with the law-making bodies, with the State Certifying Board, the Department of Public Instruction, the I.E.A., and other boards and societies.
Prerequisites: Graduate standing and Education 436... 4
12. Sociology 419. Rural Sociology. General and special social and economic problems in rural communities. The purpose of this course is to correlate urban and rural interests, to inspire those who take the course with a desire to understand the rural institutions and their many problems and to help improve rural living conditions.
Prerequisites: Senior college standing and two years of education 4
13. Education 436. Public School Administration. Principles, practices, and problems in administering American public schools. The interdependence of local, state, and federal authorities in administering the public schools is stressed.
Prerequisite Senior college standing..... 4

VI. BUILDINGS AND GROUNDS

1. New Construction:

- A. In a conference with Mr. C. Herrick Hammond and Mr. Booton of the Department of Architecture and Engineering relative to new buildings at Western after the war, they assured me that plans and specifications for the superstructure for the swimming pool are ready for bids just as soon as the money would be available for this project.
- B. The conference with these two men brought about the suggestion that we should have a master plan made for the campus at Western, as the one which was prepared over thirty years ago is of little or no value now, due to the plans for the campus having been changed many times since that time. It was suggested that Mr. Chance Hill, of Chicago, be contacted to make such plans. Mr. Hill was on the campus at Western on November 16, 1943, to discuss the possibility for such plans. The only thing necessary now to carry out this project is to obtain the funds from the state appropriated repair fund. The sum needed for making such plans is \$2,000.00.
- C. Plans and specifications for a science building at Western are being studied by the various departments concerned with such a building.
- D. The plans and specifications for the Western Illinois State Teachers College golf course, which were completed several years ago and which had been approved as a W.P.A. project, were turned over to the Division of Architecture and Engineering for them to study and suggest changes. These plans and the project is ready for whatever post-war funds will be available from the federal government to take the place of the former W.P.A. projects.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

1. Two national sororities were installed on the campus of Western on October 23, 1943. They are Alpha Sigma Alpha and Pi Kappa Sigma. The sponsors of these two sororities are Miss Elna Scott and Miss Hilda Watters. Neither of these sororities has a house at the present time, due to the lack of available facilities in Macomb. It is understood that both organizations plan to rent or buy houses as soon as conditions in Macomb return to normal.

IX. MISCELLANEOUS

1. Rent Control:

Due to the efforts of the Macomb Ration Board, certain civic organizations, and the faculty at Western, rent control was instituted in the area surrounding Camp Ellis, which includes Fulton, McDonough, and Mason Counties. This will improve the housing conditions at Western considerably as a number of the householders who are now keeping Camp Ellis civilian workers and soldiers have informed the rent control director, Mr. McGinnis, that they will keep students if there is no difference in the price they are allowed to charge soldiers and students.

2. Health:

To date, no progress has been made in improving the polluted water condition in the ravine which traverses the Western campus. I believe that some action on the part of the State Teachers College Board, if nothing more than a letter asking the City Council of Macomb to improve this condition, would help correct this condition.

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

1. The resignation of Dr. J. Hal Carter, assistant professor of chemistry, effective October 14, 1943.
2. The leave of absence for Miss Kathryn Smith, for the months of November and December, 1943, to complete a special job for the Editorial Staff of the Armed Forces Institute at Washington, D. C.
3. The leave of absence for Mr. Don S. Foreman, superintendent of grounds, for the duration to enlist in the Seabees division of the United States Navy.
4. The appointment of Mrs. Naomi Jane Avery to act as substitute for Miss Kathryn Smith for the months of November and December as second grade critic teacher in the training school at a salary of \$200.00 per month.
5. The appointment of Mr. Harold Allen as superintendent of buildings at a salary of \$160.00 per month.
6. The appointment of Mr. Guy Moore as carpenter (laborer) at a salary of \$125.00 per month.
7. The appointment of Ethel Shankle as Domestic at Monroe Hall at a salary of \$75.00 per month, plus maintenance.
8. Permission to confer with Division of Architecture.

**REPORT OF THE
SOUTHERN ILLINOIS NORMAL UNIVERSITY
CARBONDALE**

To be presented at the meeting of the Teachers College Board to be held at Chicago on December 8, 1943.

I. STUDENTS

1. Attendance, Fall Term, 1943

	Men	Women	Total	Total One Year Ago
a. College				
Seniors	26	68	94	192
Juniors	18	86	104	268
Sophomores	28	121	149	363
Freshmen	135	303	438	704
Extension	117	359	476	298
Total Students Carrying				
College Subjects.....	324	937	1,261	1,825
b. High Schools				
University High School.....			209	206
Carterville Community High School.....			211	236
Total			420	442
c. Elementary Schools				
Allyn Training School.....			137	123
Brush Training School.....			169	205
Rural Training Schools.....			152	170
Total			458	498
Grand Total			2,139	2,765

2. Scholarships:

Miss Eva Pellock, a junior at Southern Illinois Normal University, has been awarded a scholarship to the University of Chicago. Miss Pellock plans to receive her Master's Degree from the University in languages, specializing in the Russian language. She has been employed in my office as stenographer since she was a freshman and during this time has maintained a 4.9 scholastic average.

II. FACULTY

1. Resignations:

a. Mr. Raymond Breinin, who was employed here last April, has been inducted into the Armed Forces. He was filling a vacancy created by the leave of absence of Mr. Aaron Bohrod, Artist-in-residence.

It is recommended that the above resignation be accepted.

b. Mr. Delmar Olson, a member of the High School Industrial Arts Department, who was employed here in June, 1940, has resigned his position effective the first of October to accept a position with an airplane manufacturing company.

2. Leaves of Absence:

Mr. Rockwell McCreight has accepted a commission in the United States Navy as a lieutenant (j.g.). We do not plan to replace Mr. McCreight at the present time, but Mr. John Wright, a member of the History Department, has been asked to assume his duties.

It is recommended that this leave of absence be granted.

III. OTHER SCHOOL EMPLOYEES

1. New Appointments:

a. Mrs. Edith Baggett has been employed as a Cook I in the cafeteria at a salary at \$110. She replaced Sarah Turner who was released during her probationary period.

b. Miss Verna M. Porter of Vergennes, Illinois, has been employed on civil service status as Clerk-Typist II at \$125 per month. She will replace Miss Marjorie Clotfelter, who has accepted a teaching position.

2. Adjustments in Staff:

a. Mr. Carl Trobaugh was granted a leave of absence in September, and it was approved at the September 27, 1943, board meeting. Mr. Trobaugh was inducted into the Army, but was honorably discharged in October due to a physical disability.

I am, therefore, requesting that Mr. Trobaugh be reinstated as manager of the book store and Mrs. Gertrude Weidemier be released from her temporary position in the book store.

3. Adjustments in Salary:

We ask that Mrs. Pearl Allman, classified as Cook I at Anthony Hall, be given a ten dollar raise, which makes her salary \$120. Her salary is paid from the Army fund.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM

As a supplement to this board report, I am presenting some general rules governing graduate study at Southern Illinois Normal University which were prepared by our temporary Graduate Study Board. They are hereby submitted as general plans.

VI. BUILDINGS AND GROUNDS

To comply with the statement in the board report of September 27, 1943, I am listing below a statement of real estate ac-

quired by the Southern Illinois Normal University during the 62d Biennium July 1, 1941, to June 30, 1943:

<i>Tract 47:</i> Lot size 80' by 400' on U. S. Highway 51 with the following buildings located thereon:		
Fruit Stand, size 18' by 22' by 10'		
Filling Station, size 14½' by 18½' by 10½'		
Warehouse, size 20' by 32' by 12'.....		\$6,000.00
<i>Tract 46:</i> Vacant lot, size 40' by 400' on U. S. Highway 51		
Life Estate	\$1,000.00	
Fee Simple Estate	1,500.00	2,500.00
<i>Tract 48:</i> Lot size 40' by 400' with one frame building, size 14' by 36' by 10'		
Life Estate	\$1,000.00	
Fee Simple Estate	1,500.00	2,500.00
<i>Tract 49:</i> Lot size 40' by 400' on U. S. Highway 51 with one store building size 20' by 40' by 10'.....		
		3,000.00
<i>Tract 50:</i> Lot size 200' by 400' on U. S. Highway 51 with the following buildings:		
Beauty Shop and Barber Shop, size 22' by 82' by 10'		
Cafe Building, size 60' by 64' by 12'	\$30,000.00	
Termination of leases on Tract 50..	1,950.00	31,950.00
<i>Tract 35:</i> Lot size 100' by 190', located on Hardwood Avenue with two-story, eight-room frame building..		
		9,500.00
<i>Tract 72:</i> Lot size 76' by 100' on West Chautauqua Street		
		1,000.00
<i>Tract 52:</i> Vacant lot, size 46' by 110' on Grand Avenue.		
		1,000.00
<i>Tract 53 and 53A:</i> Two vacant lots, each 46' by 110' on Grand Avenue		
		2,000.00
<i>Tract 33A:</i> Lot size 75' by 190' with two-story frame building on Harwood Avenue.....		
		5,500.00
Surveying, preparation of abstracts, recording fees and appraisal fees		
		450.25
TOTAL		<u>\$65,400.25</u>

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

The approval of the following items is respectfully recom-
mended to the Board:

1. Acceptance of the resignation of Mr. Raymond Breinin and Mr. Delmar Olson.
2. The granting of the leave of absence to Mr. Rockwell McCreight.
3. The confirmation of the appointments of Mrs. Edith Baggett and Miss Verne M. Porter.
4. The reinstatement of Mr. Carl Trobaugh as book store manager and release of Mrs. Gertrude Weidemier.
5. Adjustment of Mrs. Pearl Allman's salary.

Respectfully submitted,

ROSCOE PULLIAM.

Supplement to the Board Report

V. THE CURRICULUM

GENERAL RULES GOVERNING GRADUATE STUDY
AT SOUTHERN ILLINOIS NORMAL UNIVERSITY

Admission. Students are admitted to the Graduate Division only upon the approval of the Graduate Board. Graduates of Southern Illinois Normal University and graduates of other educational institutions maintaining standards equal to those of this institution are eligible for admission to the Graduate Division.

Transcript. Graduates of other educational institutions must present an official transcript of all high school, undergraduate, and graduate work. This transcript should be filed with the Chairman of the Graduate Board at least one month before matriculation.

Application. Written application for admission to the Graduate Division should be made to the Chairman of the Graduate Board on blanks secured at his office.

Admission to the Graduate Division is not equivalent to admission to candidacy for the degree of Master of Arts or Science in Education.

Part-Time Enrollment. Opportunity is given to those admitted to the Graduate Division who are within easy reach of the College to enroll in resident graduate classes on late afternoons and Saturdays.

Additional Requirements. A student desiring to do work for which he has not the proper foundation will be required to complete the prerequisite under-graduate courses.

The time required to obtain the degree may be prolonged, if the student changes his area of specialization after beginning his graduate work.

Transfer of Credit. A maximum of 16 quarter hours of acceptable graduate credit earned in a fully accredited institution may be applied toward a Master's degree. The transfer of credit from another institution is subject to the approval of the department or departments concerned and of the Graduate Board.

The Graduate Board may require specialized work to be done in another institution.

Seniors: A senior who is in the last quarter of his undergraduate study, who has completed his resident requirement of one year for the Bachelor's degree, and whose schedule is not completely filled with undergraduate courses may be permitted to register for graduate courses upon application to the Graduate Board at the time of enrollment.

Advisory Committees. The Graduate Board will appoint an advisory committee for each graduate student.

REQUIREMENTS FOR THE MASTER'S DEGREE

Residence. Candidates for the degree are required to spend at least two quarters, or terms, in residence.

Course Requirements. Forty-eight quarter hours of work of acceptable graduate credit are required for the Master's degree. At least 24 of these forty-eight hours must be in courses for graduates only.

A grade average of B is required for the degree, and no grade below C will be given graduate credit.

The requirements of the American Association of Teachers Colleges, of the North Central Association, and of the State Examining Board must be met.

Admission to Candidacy. Each student shall make personal application to the Graduate Board for admission to candidacy not later than the last week of the term prior to the term at the close of which the degree is to be conferred.

Prior to admission to candidacy, each student must pass a preliminary comprehensive examination covering the essentials of both undergraduate and graduate study in his major field. This examination may be oral, written, or both.

Application for the Degree. Each candidate for the Master's degree must file application for the degree with the Chairman of the Graduate Board, on a blank furnished by his office, not later than one month before the date for granting the degree.

Final Examination. Each candidate must pass a final examination covering all work he has completed. Special emphasis will be given to individual studies and research projects.

The Master's Degree in Administration and Supervision.

- I. Prerequisites: Bachelor's degree, teacher's certificate, teaching experience.
- II. Education Requirements: 32-48 quarter hours, as approved by candidate's advisory committee.

At least 32 quarter hours from the following:

- Philosophy of Education
- School Administration
- Supervision
- Research
- Field Work
- Tests and Measurements
- Curriculum
- Guidance
- Personnel Administration
- Educational Sociology
- Mental Hygiene
- Human Growth and Development
- American Education
- Seminar

- III. Academic Electives: 0-10 quarter hours, as approved by the students graduate committee.

FIVE YEAR CURRICULUM FOR HIGH SCHOOL TEACHERS LEADING TO THE MASTER'S DEGREE

I. General Requirements	Quarter Hours
240 quarter hours divided as follows:	
A. General Education Requirements.....	77
(These are the required courses which are listed in the 1943-1944 S.I.N.U. Bulletin and include 9 hours suggested as the maximum required to obtain a reading knowledge of a foreign language.)	
B. Professional Requirements	48
a. General Psychology*	
b. Principles and philosophy of Sec. Ed.*	
c. High School Methods*	
d. American Public Education*	
e. Adolescent Development*	
f. Student Teaching*	

* Courses required for certification.

- g. A Research Seminar
- h. Curriculum
- i. Measurements
- j. Internship
- k. Procedures in Child Guidance

C. Hours available for Specialization and Election..... 115

1. Students will be advised to heed the field combinations in the Potthoff list.
2. The student's subject matter preparation should be checked from time to time during his junior, senior, and graduate years by his advisers to make sure that he is getting the academic preparation needed to qualify him to teach desirable combinations.

II. Curriculum Requirements of the Graduate Year¹

A. Education Requirements 16
(Previously stated in this report)

B. Major and Minor Requirements².....12-36

1. A wide range of hours is suggested here so that candidates may have an opportunity to round out desirable combinations such as in the Potthoff list.
2. It is planned to offer graduate work next summer at S.I.N.U. in the following fields:

French	Mathematics
Spanish	Biological Sciences
Social Studies	Physical Sciences
English	

3. Candidates may choose from the above fields for graduate work and take some undergraduate courses in other fields to round out desirable teaching combinations.
4. In some cases it may be necessary to prescribe that specific undergraduate courses be taken with partial credit.

C. General Electives 0-10

Electives are to be chosen with the approval of the students advisory committee.

¹ For those who have not had an opportunity to participate in the full Five Year Program.
² Individual research may be applied for credit on approval of the advisory committee.

ILLINOIS STATE NORMAL UNIVERSITY
NORMAL

Meeting in Chicago, December 8, 1943

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the First Semester, 1943-1944:

	Men	Women	Total	Total One Year Ago
a. University				
Post Graduates	0	0	0	4
Seniors	15	141	156	216
Juniors	12	141	153	226
Sophomores	11	152	163	347
Freshmen	19	258	277	500
Special	12	18	30	31
Navy V-12.....	299	0	299	...
Total College Students on Campus	368	710	1,078	1,324
b. University High School.....	137	149	286	334
c. University Elementary School.....	125	141	266	288
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors				
Children's School	169	114	283	317
Walker Rural School.....	10	14	24	98
Towanda Pupils, (Elementary and High School), Discontinued 1943-1944	145
Total Pupils, Elementary and Secondary	441	418	859	1,182
Total	809	1,128	1,937	2,506
Extension	10	278	288	364
Grand Total	819	1,406	2,255	2,870

2. Extension:

a. Enrollment in extension classes, the departmental courses offered, the centers, and the instructor, are here presented for the first semester of the 1943-1944 school year.

Center	Course and Instructor	Enrollment
Clinton	History of Illinois E119, Nell B. Waldron.....	34
Deatur	International Relations E254, R. G. Browne.....	18
Hoopston	Rural Sociology E161, Clarence Orr.....	42
Lincoln	Applied Nature Study E222, L. W. Miller.....	13
Normal	Regionalism in the U. S. E268, J. A. Kinneman...	22
Pontiac	Elementary Agriculture E101, C. W. Hudelson.....	17
Pontiac	School and Com. Relations E204, J. W. Carrington	20
Springfield	Workshop E293, R. W. Ellwood.....	29
Springfield	Children's Literature E202, Dorothy Hinman.....	24
Springfield	Introduction to Literature E112, Thelma Nelson..	12
Tremont	Current Trends in Education E250, F. T. Goodier..	13
Virden	History of the U. S. E116, Clarence Orr.....	29
Rantoul	Introduction to Literature E112, Esther Vinson....	15

Total Enrollment in Extension classes first semester 1943-1944 288

*Three rural schools last year. Only one school continued for 1943-1944.

The demand for off campus extension classes continues despite transportation difficulties. It has been impossible to meet this need from Illinois State Normal University, either because of difficulty of getting staff members who can provide their own transportation where bus and rail travel is not possible or because of the heavy campus demands on a reduced teaching staff which makes it impossible to provide instructors for classes. It is expected that extension work will be continued in some form throughout the duration of the war, as this is certain to be an important part of a post-war teacher education program.

3. Scholastic Ability of Entering Freshmen :

Not many years ago there was a common belief that high school graduates with marked scholastic ability did not enter teachers colleges. If they continued their education, they seemed to enroll in liberal arts or professional schools other than those preparing for teaching. The following figures since the fall of 1937, indicating the per cent of freshmen coming from the highest quarter of their graduating classes and also listing percentages of those in the upper half of their high school classes, refute such a statement so far as Illinois State Normal University is concerned.

	1937	1938	1939	1940	1941	1942	1943
From Highest Quarter	51*	52*	63*	59*	58*	52*	62*
From Upper Half.....	73*	79*	87*	85*	83*	74*	83*

Much the same trend is reported from other teachers colleges, which is encouraging for the improvement of teacher education. It will be noted in particular that, aside from 1939, the per cent of entering freshmen in 1943 has never been higher so far as the highest quarter is concerned and, with the exception of two years, has never been higher for those in the upper half of their classes. When a student body is composed of only approximately twenty per cent of those in the lower half of their high school graduating classes, it represents a marked improvement over the quality of persons in our teachers colleges a few years ago.

II. FACULTY

1. Resignations :

- a. Marie Finger, Assistant Professor of Education and Supervising Teacher in the Seventh Grade of the Metcalf Elementary School, effective January 28, 1944, in order to accept a position as Dean of Women and Director of Student Personnel at Lindenwood College, St. Charles,

* Indicates per cent.

Missouri. Dr. Finger has been with us since 1936 and it is with regret that I recommend the acceptance of her resignation in order that she may accept a position that has an excellent future and one that represents about a thirty per cent increase in salary over what we are able to pay her. A successor cannot be named at this time.

- b. C. E. Harpster, Assistant Professor of Education and Principal of the Illinois Soldiers and Sailors Children's School, effective January 28, 1944, in order to accept a position as District Manager of the Springfield office of the State Farm Insurance Companies. It will be very difficult to replace Mr. Harpster, who has been connected with Illinois State Normal University since 1928 and has been in his present position since 1936. By personality and other qualifications he is admirably adapted to the particular position which he has held. Again it is a matter of salary and it is naturally a temptation for a person to leave teaching work and a salary that we can offer, when one has the prospects of trebling that salary in a period of two or three years. A successor will be suggested at a later date.

2. Leaves of Absence :

- a. John F. Foy, Instructor in Physical Education at the affiliated Soldiers and Sailors Children's School, effective October 15, 1943, for the duration of the war and six months thereafter, in order to accept a commission in the United States Navy. A successor to Mr. Foy for the leave of absence period is recommended below.
- b. Alice Ebel, Instructor in the Teaching of Social Science, effective from November 15 for the duration of the war and six months thereafter, in order to accept a commission in the Waves. For the present Miss Ebel's work will be absorbed by other members of the Social Science Department.
- c. Richard G. Browne, Associate Professor of Social Science, in order to serve as Acting Director of the Illinois Legislative Commission from January 28, 1944, to November 1, 1944, subject to return to the University on short notification that his services are required. Dr. Browne has qualifications that can be of excellent service to the State of Illinois and, since it is believed that his work can be absorbed at least until July 1 and probably until November 1, it has been agreed by his department head, the Dean of the University, and the President, that his services might be made available to the Legislative Commission.

3. Deceased :

- a. Bernice Tucker, Assistant Professor of Home Economics, who passed away on November 9 after a brief illness. It is with deep regret that the death of Miss Tucker is reported. In her passing the University has lost an excellent teacher and a valuable faculty member who had the best interests of the University constantly in mind. She will be missed not only at the University but throughout the State, where she had served in many important positions as an officer and a chairman of committees in her chosen field of home economics education. A successor to Miss Tucker will need to be named, but it is impossible to suggest anyone at the present time.

4. New Appointments :

- a. Roy Guttschow, as Instructor in Physical Education at the affiliated Illinois Soldiers and Sailors Children's School, effective October 15, 1943, to take the place of John F. Foy on leave of absence to enter military service as indicated above. Mr. Guttschow is a graduate of the University of Illinois, where he received his bachelor's degree, and has done some graduate work. His salary will be \$2,280 for twelve months, most of which will be paid by the Department of Public Welfare, but a small portion of which will of necessity have to be paid from the funds of Illinois State Normal University, as mentioned in a succeeding paragraph of this report. The part Illinois State Normal University will need to assume for the present biennium will be \$360 each year. This is a leave of absence position.

5. Returning from Leaves of Absence :

- a. Dale B. Vetter, Assistant Professor of the Teaching of English, who has completed requirements for his Ph. D. degree, at Northwestern University, which will be granted next summer. Mr. Vetter will resume his teaching duties at the opening of the second semester January 31, 1944.
- b. Kenyon S. Fletcher, who has been on leave of absence to work with the State Board for Vocational Education for the past two and one-half years. Mr. Fletcher will either return to the campus to resume his teaching duties January 31, 1944, because of the imperative need for his services, or will submit his resignation in order that a permanent full time instructor in industrial arts may be obtained.

6. Partial Payment of Affiliated School Teachers at the Children's School :

Illinois State Normal University has been very fortunate in having a very large and much needed affiliation for student teaching purposes with the Illinois Soldiers and Sailors Children's School, where the salaries of twenty-two of the twenty-five teachers have been paid entirely from funds of the Department of Public Welfare. Only three positions, the principal and two critic teachers, have been included entirely from the University budget and this has represented the entire cost of this affiliation to the University.

Because of complications and difficulties that have arisen in the Wage Classification Survey and the limitations placed upon the salaries of teachers in schools in any institutions operating under the direction of the Department of Public Welfare, it became necessary as of November 1, 1943, that the limitation of \$170 per month be applied to all teachers at the Children's School. Most of these teachers were receiving salaries of \$180 to \$190 per month, but since they were employed prior to April 1, 1943, these salaries can continue. However, it did make impossible the advancement definitely promised the teachers receiving \$190 a month to the figure of \$200 per month and it likewise made it impossible to pay any persons employed subsequent to April 1, 1943, more than \$170 per month. Mr. Guttschow was employed at \$180 a month and it will be necessary, at the suggestion of the Department of Finance and the Wage Classification Survey office, to pay the difference in terms of two months salary each year of the present biennium. I am therefore recommending that from ample and available funds in Personal Services Account, we be permitted to pay in the nature of an extra month beyond eleven months for which they are now employed, \$110 per year for the present 1943-1944 school year and again for the 1944-1945 school year, or until the end of the present biennium, and in the case of Mr. Guttschow or any new persons employed such difference between the \$170 limitation and the salary at which they would have to be employed, in order to obtain their services on the same basis as other teachers. This total expenditure will mean \$2,790 for the present 1943-1944 school year and \$3,320 for 1944-1945 school year.

The foregoing amounts are very small in comparison with the total value of this affiliation and what it would cost us to get a similar service for our student teachers elsewhere. It is definitely understood that after July 1, 1945, all conditions will be remedied so that the Department of Public Welfare will again handle the entire cost of instruction as they have in past years. The Department of Public Welfare also agrees to carry on the provisions of a salary schedule of the same nature as that used in the University proper.

III. OTHER EMPLOYEES

1. Resignations:

- a. Robert E. Fillmore, janitor, effective November 13, 1943, due to his living in Towanda and finding it impossible to do all of the required work without moving to Normal, which he did not believe to be advisable.
- b. Ray Hargis, groundsman, effective November 30, 1943, in order to accept a more remunerative job.
- c. Charles W. Mattingly, farm hand, effective October 10, 1943, in order to work with and take care of his invalid father in Kentucky.
- d. Charles A. Sawyer, janitor, effective October 4, 1943, in order to accept a more remunerative type of work in LeRoy.

2. New Position:

- a. Farm Hand. In order to meet a very urgent, definite, and existing need at the University Farm, it is recommended that an additional position of farm hand be created at a salary of \$135 per month, or an annual salary of \$1,620, effective from December 1, 1943. Funds are available to care for this new position and since the nature of the work at the farm with the large amount of livestock is such that it cannot be handled by present employees, it becomes necessary to have additional help.

3. New Appointments:

- a. Delmar D. Moss, as farm hand, effective December 1, 1943, at a salary of \$135 per month, or an annual salary of \$1,620, to take the place of Charles W. Mattingly, resigned.
- b. Ernest H. Sanders, as farm hand, effective December 1, 1943, at a salary of \$135 a month or an annual salary of \$1,620, to fill a newly created position at the University Farm.
- c. C. E. Wendleton, as trades helper on the University maintenance staff, effective October 1, 1943, at a salary of \$115 per month, or an annual salary of \$1,380, to take the place of James Beckley, resigned.

4. Changes in Work and Salary:

- a. Mary Blankenship, domestic, who has had additional responsibilities given to her in the management of the Fell Hall dining room service, and whose salary it is recommended be changed from \$90 per month to \$105 per month. Additional responsibilities and work, together with the value of services and an attempt to meet offers of other positions and avoid the loss of this excellent person, are responsible for this recommendation.

5. Transfer :

- a. Albert Ramseyer, at his own request from stationary fireman at a salary of \$160 per month, to janitor at \$135 a month. A change in the nature of the work was requested by Mr. Ramseyer who voluntarily accepts the reduction in salary effective as soon as a successor as fireman can be obtained.

IV. THE ORGANIZATION

1. Five-year Program :

Since the last meeting of the Teachers College Board on September 27, 1943, the Graduate Council mentioned in that report has been engaged in preparing and submitting to the Graduate Committee of the Teachers College Board and to the Board as a whole, evidence as to why it is believed that certain departments of the University should be approved for offering a fifth year of work beginning in June, 1944. On the basis of the materials submitted and in order to get the matter before the Teachers College Board for action, it is recommended that the Departments of Education, Psychology, Biological Science, Social Science, Foreign Languages, Speech Education, Geography, and English be approved to offer a fifth year of work satisfactory completion of which will entitle the student to receive the degree of Master of Science in Education. Action is requested at this time in order that materials for the Summer Session Bulletin may be prepared by January 1, 1944.

2. Special Education :

A large amount of work has been done in developing plans for offering work in the training of teachers in the new Division of Special Education as authorized by the Teachers College Board at the September 27 meeting. This program, looking toward the education of teachers for the mentally retarded, unusually gifted, socially maladjusted, and physically handicapped, is being worked out by specialists in departments concerned on the campus, and through consultation with Lawrence J. Linck, Executive Secretary of the Illinois Commission for Handicapped Children, Ray Graham, Assistant Superintendent of Public Instruction in charge of Special Education, and Edward H. Stullken, Secretary and a member of the Illinois Commission for Handicapped Children, as well as principal of the Montefiore Special School in Chicago. These three persons visited the campus for several conferences with special committees and the entire faculty on November 17. They returned to the campus on Saturday, December 4, to participate in our Administrative Round-Up, which centered around the field of Special

Education. Also, on December 4, the services of Dr. Charles Scott Berry, Director of Special Education at Ohio State University, were obtained in the furtherance of this program which it is expected will be inaugurated at least in certain areas February 1, 1944.

Looking toward the education of school nurses, we have had the cooperation of the Department of Public Health, with direct assistance from Dr. Roland R. Cross and his staff. The formulation of a program for educating teachers for rehabilitation work is also receiving consideration. The reception accorded the information that Illinois State Normal University is to educate teachers in these special fields has been excellent from administrators and teachers. This interest has resulted in the theme for the Eleventh Annual Administrative Round-Up being designated as "The Education of Exceptional Children in Illinois," with suggestions coming from all parts of the state to those in charge of the program, in order that the discussions may be as practical and as valuable as possible.

V. THE CURRICULUM

A number of changes are being proposed in the core curriculum and departmental offerings as the result of the proposed five-year program. These changes are listed in detail in the special report recommending the inclusion of certain departments for offering a five-year program, beginning in June, 1944. The new modifications in the core curriculum have come largely from changes in the number of hours involving electives. Curricula for all of the five years in the departments involved are given in detail in the above mentioned special report to the Graduate Committee and are not repeated in detail in this report.

VI. BUILDINGS AND GROUNDS

1. Fell Hall Fire:

On Tuesday, November 9, shortly after twelve o'clock noon, a fire was discovered in the attic of Fell Hall, former women's residence and now used by the Navy V-12 Unit. The construction of the building, particularly a heavy concrete floor in the attic, and the efforts of the fire departments of Normal and Bloomington, assisted by the fire truck from the Illinois Soldiers and Sailors Children's School, confined the fire damage entirely to the attic, with the burning of most of the roof. Some damage from water occurred in other parts of the building, necessitating the hurried removal of all the personal effects, Navy property, and University furnishings from the portion of the building used for rooming purposes. Damage did not occur to the dining room or kitchen area.

The fire was immediately reported to the Department of Registration and Education and the Division of Architecture and Engineering, and Mr. Elmer P. Hitter, Coordinator, and Mr. J. H. Stockmar, Architectural Assistant, arrived on the campus at 4:00 p. m. and immediately initiated steps to repair the damage. Within almost twenty-four hours, at six o'clock Wednesday evening, the men were back in the Hall for meals.

It would be a very long, although interesting story, to recount with gratitude the remarkable cooperation of the many persons concerned with this situation. The immediate approval of Director Thompson to go ahead with repairs, the approval of funds and immediate action by the Department of Finance, the active cooperation of the Division of Architecture and Engineering in getting estimates and preparing other materials for definite and final consideration, and the final and necessary approval of Governor Green to go ahead with the work immediately were all obtained by Saturday morning, less than ninety-six hours after the fire was discovered. Steps have been taken to award contracts and a temporary roof has been installed and other repairs made so that Saturday, November 27, the men moved back into their original quarters. Work is now under way on the permanent roof. Electrical circuits have all been checked and necessary repairs made, and plumbing, plastering, and re-decorating have been completed. The rapidity with which this work has been accomplished and the satisfactory results should go down in the history of state government as one of the remarkable cooperative accomplishments of all time. Investigation made by the office of the State Fire Marshal has not revealed the cause of the fire. It apparently did not come from defective wiring and the University was commended upon the good housekeeping in the attic area, which removed possibility of spontaneous combustion. Under Navy regulations the attic was inspected twice each day by an employee of the University who reported everything in excellent order at ten-thirty preceding the fire at noon. The chief loss to the University was the mattresses, springs, and maple beds stored from the rooms occupied by the girls in the Hall, together with dining room tables and chairs that had been replaced by other furniture for the Navy. Housekeeping by the Navy was of such nature that only commendation could be accorded them and nothing in connection with the operation of the Unit would be responsible for the fire. The assistance of the Commanding Officer and his staff in helping to get priorities from Washington for immediate repairs was of decided help. The discipline of the entire V-12 Unit was such that the removal of property and the assistance to the firemen was of marked benefit to the Uni-

versity. It is a pleasure to report that there were no injuries as a result of the fire and the property damage was held to a minimum.

2. General Repair Program :

Bids were opened on November 16 for necessary repairs to buildings on the campus of the University. The bid of Lloyd Builders, Incorporated, of Chicago was the only one within the limit of \$25,000 set for this necessary work. The contract has been awarded to this company and work has begun on new roofs and repairs to roofs that at present are in very bad condition. Replacement of window casings, window frames, and window glass form another large part of the contract. Much needed painting of certain buildings, some tuck pointing of masonry, as well as some other concrete work, constitute most of the remaining portion of the needs to be met by this contract.

3. Building Program :

It may be recalled that in the preparation of the budget for the State Teachers Colleges of Illinois to be presented to the last General Assembly, we were asked not to include funds for the drawing of plans for future buildings by the Division of Architecture and Engineering, since that would be cared for by some other division or department in the state. After the legislature adjourned it was discovered that appropriations had not been included anywhere for such a program.

At the meeting of the Teachers College Board on September 27, 1943, President Adams, speaking for all five presidents, raised the question as to how this matter would be taken care of and as to whether funds could be released by the Department of Finance for the planning of post-war building. This item is to be found in the last paragraph on page two of the minutes of the September 27 meeting.

President Adams did write to Director Thompson on September 29 in behalf of all of the presidents and a reply on October 4 from Mr. Elmer P. Hitter, Coordinator, addressed to each president, indicated that no appropriation had been made to the Department of Finance or any other department for such planning, but that Mr. C. W. Macardell, Assistant Supervising Architect, stated that the Division of Architecture and Engineering, "would be very happy to cooperate with the several teachers colleges, to the extent of their ability, in formulating plans for post-war building." Mr. Hitter suggested that we communicate directly with Mr. Macardell, which I did on October 6 and indicated certain things that we had in mind. Under date of October 7 a reply came from Mr. C. Herrick Hammond, Supervising

Architect, indicating that they would be glad to "discuss work contemplated, study the problems involved, prepare sketches, and cooperate with you to the extent that the limited funds provided this Division by the budget will permit." Mr. Hammond further stated that he presumed that such projects as we had in mind would meet with the approval of Director Thompson and others involved.

With the foregoing background of the situation and with the approval of the Advisory Committee of the Board for Illinois State Normal University, I wish to recommend to the Teachers College Board that I be permitted to place before the Division of Architecture and Engineering certain contemplated needs of the University in order that, as their time and opportunity permit, plans may be prepared. This does not commit the Board to any building policy for Illinois State Normal University, but merely affords an opportunity to have plans ready for certain buildings that are definitely needed so that if and when the proper opportunity presents itself we can undertake the work without starting from a point where even a discussion of plans has not taken place. The following are the immediate and imperative needs as we see them on the campus of Illinois State Normal University without going into detail at this time as to why we believe these so important.

Auditorium - Administration - Music - Speech Building. This building, involving the four units indicated, is necessary to house types of work that have decidedly outgrown their present space and where the work involved is handicapped until larger and better quarters can be provided. The quarters that would be vacated are also much needed for other departments of the University.

Special Education Building. The newly created Division of Special Education would need to be served by an expansion of resources which would demand enlargement anyway, but will be all the more important in view of the newly contemplated program. Such a building would house the University Health Service, psychological clinic, special speech clinic, reading clinics, work for crippled children, and other laboratories that are essential for the preparation of teachers for the mentally retarded, unusually gifted, socially maladjusted, and physically handicapped.

University High School Building. It has been necessary to limit the enrollment in the University High School to 350 when we should have and could readily expect an enrollment of 500 needed to provide proper facilities for student teaching. At present the work of the University High School is scattered over the campus in at least four buildings. A new building would bring these facilities together and make avail-

able the quarters now used by the University High School, especially in the Thomas Metcalf Building, where all of the space is needed for a growing elementary school.

Addition to McCormick Gymnasium. An appropriation of \$110,000 was made for this addition and plans were practically completed when the war situation made it impossible to get materials and hence the construction of that addition was pushed into the future. This addition is much needed and should be completed at as early a date as possible.

South Wing to Fell Hall. This unit has been brought to the attention of the Teachers College Board on previous occasions and at one time was included in the building program. Such an addition is needed to make it possible for the Hall to care for 140 girls instead of the present 100, which is much too small for a school the size of Illinois State Normal University. The foregoing needs do not represent new *ideas* for building since these have been before the Teachers College Board except in the case of the Special Education Building. There are other needs looking to the future, but these are immediate enough that it is hoped that permission may be granted to contact the Division of Architecture and Engineering so that they may do some preliminary work prior to the close of the war and thus save time for any program that may be approved by the Teachers College Board and later authorized with appropriations by the State Legislature.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE.

1. Navy V-12 Unit :

On October 23, at the end of the semester which began July 1, fifty-four men of the Navy V-12 Unit were advanced to mid-shipman's school. Following the departure of these men and at the opening of the second Navy semester, November 1, forty-four men came to the campus, so that the Unit now numbers 238. It is interesting to note that the 299 men of the Unit who have been on the campus since July 1 come from twenty-four states, other than Illinois, and from sixty-one of the 102 counties of Illinois. Of the group 214 come from Illinois, eighty-four from other states, and one from Egypt. Of the eighty-four from other states, the range was from one in several states to twenty-four in Minnesota. The 214 from Illinois are scattered in many counties with the range from one in twenty-four counties to forty-eight from Cook County. Large cities seem to claim the homes of many of the men with the range from two in Detroit to nine in St. Paul, with such cities as Minneapolis, Los Angeles, and Davenport, Iowa, represented between the two extreme figures.

The men of the V-12 Unit have adjusted themselves to the program of the University in excellent manner and in all of the activities of the University have given good account of themselves. Their participation on the football squad and the support of others of the Unit was apparently no different than by students in other years, especially when it came to the two games with our local rival, Illinois Wesleyan University. Although Wesleyan had a Navy V-5 Unit, we accomplished the unusual by winning both games this season, the first victories for I. S. N. U. since 1934.

From the standpoint of the use of the faculty and the property of the University, from the standpoint of financial returns, and the assistance rendered to the federal government, the Navy V-12 program has been all that we had anticipated.

IX. MISCELLANEOUS

1. Administrative Round-Up :

Members of the Teachers College Board and presidents of the other schools received copies of the News Letter announcing our Eleventh Annual Administrative Round-Up for last Saturday, December 4. The interest of the State of Illinois in special education because of recent legislation making possible the organization of many classes throughout the state, the fact that Illinois State Normal University is ready to undertake a program of educating teachers for such work, and the timeliness of the subject in educational discussions, prompted the selection of the theme, "The Education of Exceptional Children in Illinois," which was mentioned in a previous portion of this report.

2. Parent Teacher Association Scholarship :

The Illinois Congress of Parents and Teachers inaugurated a program about ten years ago whereby the University of Illinois and each of the state teachers colleges were to be given scholarships of \$200 at certain intervals, these scholarships to be awarded to persons to be selected by the college or university concerned on the basis of character, leadership, scholarship, participation in activities, with only the definite stipulation that the recipient must come from a high school that had a local Parent Teacher organization affiliated with the Illinois Congress. Two scholarships have been granted to Illinois State Normal University and have been used to advantage by two young women in furthering the completion of their education. A third check for \$200 for the awarding of another scholarship has just been received and the recipient will be named by the University in the near future. This is an excellent provision by the Illinois Congress of Parents and Teachers which should be followed by other

organizations in order to make possible scholarships for worthy students in our state teachers colleges. Endowed colleges and many state universities have a number of scholarships and special awards but such possibilities are very limited in teachers colleges throughout the country. Mention is made of the Parent Teacher Association scholarship in order to bring to the attention of the State Teachers College Board possible interest and activity on their part that might result in stimulating donors to remember these capable young people who are educating themselves as teachers for the schools of Illinois.

X. SUMMARY

The approval by the Teachers College Board of the following recommendations is requested:

1. The acceptance of the resignations of Marie Finger and C. E. Harpster.
2. Granting of leaves of absence to John F. Foy, Alice Ebel, and Richard G. Browne.
3. The appointment of Roy Guttschow as Instructor in Physical Education.
4. The plan of temporary partial payment for some of the affiliated teaching services rendered at the Illinois Soldiers and Sailors Children's School.
5. Acceptance of the resignations of Robert E. Fillmore, Ray Hargis, Charles W. Mattingly, and Charles A. Sawyer from the janitorial, grounds, and farm forces.
6. Creation of a new position of farm hand at the University Farm.
7. Employment of Delmar D. Moss, Ernest H. Sanders, and C. E. Wendleton, the first two as farm hands and the last as trades helper.
8. Change in work and salary of Mary Blankenship, domestic at Fell Hall.
9. Transfer of Albert Ramseyer from stationary fireman to janitor.
10. Authorization of the offering of a five-year program effective June, 1944, in the Departments of Education, Psychology, Biological Science, Social Science, Foreign Languages, Speech Education, Geography, and English.
11. Conferring with the Division of Architecture and Engineering in the preparation of preliminary plans of certain buildings indicated for possible post-war construction.

Respectfully submitted,

R. W. FAIRCHILD.

**REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE
DE KALB**

To be presented at the meeting of the Teachers College Board at Chicago, December 8, 1943.

To the Chairman and Members of the Teachers College Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Attendance Fall Quarter, 1943

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Post Graduates	1	...	1	3
Seniors	11	66	77	136
Juniors	5	76	81	133
Sophomores	7	80	87	200
Freshmen	42	153	195	331
Total College	66	375	441	803
b. DeKalb Township High School....	259	332	591	432
c. Elementary Grades				
McMurry Training School.....	133	104	237	237
Glidden Training School.....	130	143	273	249
Affiliated Rural Schools.....	15	12	27	35
Total Elementary.....	278	259	537	521

2. I should like to make a brief statement about the winter quarter registration which took place on Monday, December 6, and for which there were no figures at the time this report was written.

II. FACULTY

- I wish to present to the Board for approval the employment of Mr. Sam Sullivan, superintendent of the DeKalb Township High School. Mr. Sullivan earned his Bachelor's degree at Illinois State Normal University and his Master's degree at the State University of Iowa. He has had teaching experience at Cisco, Illinois, and has served as high school principal at Cornell, Cissna Park, Athens, and West Frankfort—all in Illinois. Mr. Sullivan entered into a similar relationship with the college as was held for many years by the former principal, Mr. R. G. Beals. For this part-time services as associate in the student teaching program, he will receive a salary of \$1,000 for nine months. Mr. Sullivan began work in this capacity on September 15.
- I wish to report for the information of the Board that Miss Ruby Clark, employed on a part-time basis in our Home Economics Department, is now Mrs. C. E. Thornley. She is continuing her work at the college.

III. OTHER SCHOOL EMPLOYEES

I wish to make the following statements concerning employees as a matter of record and for Board approval.

1. I wish to report the resignation of Miss Grace Nauss, Clerk-Stenographer I in the office of the registrar. Miss Nauss will leave on December 10 in order to be married.
2. I wish to report the employment of Mrs. Florence Jorgensen, Clerk-Stenographer II, at a salary of \$150 per month to take the place of Miss Nauss. Mrs. Jorgensen began work on December 1.
3. I wish to report the employment of Miss Vivian Bjelk as Clerk-Stenographer I at a salary of \$110 per month. Miss Bjelk began work on December 1 in the office of the registrar and took the place of a faculty assistant.
4. I wish to report the employment of Mrs. Beverly F. Warrick as Clerk-Stenographer I at a salary of \$125 per month in the business office. Mrs. Warrick took the place of a faculty assistant and began work on October 1.
5. I wish to report the resignation of Mrs. Marion Hegberg as cook at Williston Hall, effective October 15.
6. I wish to report the employment of Mrs. Kathryn Kelly as domestic at \$90 per month to take the place of Mrs. Hegberg. Mrs. Kelly began work on November 5. On January 1, 1944, her salary was raised to \$110 per month.
7. I wish to report as a matter of official record that Mrs. Mollie McClelland, whose retirement was reported in a previous Board report, was asked to stay and has now retired as of October 15.
8. I wish to report the employment of Mrs. Maude Anderson as domestic at Williston Hall at a salary of \$90 per month. She began work on October 1 and was a replacement for Lucile Nelson, who resigned.
9. I wish to report the employment of Mrs. Mabel Keeler as domestic at a salary of \$90 per month. She began work on November 12 to fill an existing vacancy at Williston Hall. She is not willing to accept permanent employment and is therefore classified as a transient.
10. I wish to report for Board approval a change in rate for Mr. Arthur Carlson, labor-maintenance, in the power plant. His salary has been increased from \$125 to \$135 per month effective as of October 1.
11. I wish to report the employment of Mr. John Williams, laborer-maintenance, at \$135 per month to fill the vacancy caused by the retirement of Mr. James Clark some time ago. Mr. Williams began work on December 1.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM

Following the permissive privileges extended to the colleges at the recent Board meeting, we have organized our faculty for

a comprehensive study of the problems of a two-year program in general education.

We are studying this program from three different angles—two years of general education as a background for all four-year curricula in teacher education, as a background for any three or four-year work in other professions, and as a program of general education itself.

Whether we can set up a curriculum pattern that will satisfy these three needs or whether we will eventually derive an additional curriculum in general education for the first two years' work, is a matter that has not been decided. This study is causing a tremendous amount of interest on our campus and I believe will cause real growth.

This college at the present time is making no report on the five-year program looking toward a graduate degree. We feel that our problems at the present time are much more serious in other directions.

VI. BUILDINGS AND GROUNDS

At the present time I should like to report to the Board as a matter of record concerning the situation in our major repairs in the administration building.

We are now past the peak of the difficulties attendant to the major repairs in an old building during the time it is in use. However, we still have many adjustments to make and I will be unable to present a complete report of the work or its effectiveness in our building until some time in March. At that time we should have all the changes made and our program adapted to them.

I should like to state that we have had the finest cooperation from the departments in Springfield and the state architect's office in Chicago, which made it possible for us at the last moment to secure approval of this much needed item of repair. Perhaps by the time it is complete, we will have no restrictions on travel so that the Board can return to the campus and see our improvements.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

I wish to report for the approval of the Board our agreement with the DeKalb Township High School for student teaching services. This report is similar to the amount of money paid per student but it is different with respect to how this money is distributed and I should like to have the arrangement made a matter of Board record.

The high school agrees to allow students indicated as qualified by the college to do their student teaching in the high school for two full twelve-week periods rather than one semester to which they have been limited in the past. They further agree that their teachers used as training teachers are to receive their salary directly from the college for this work at the rate of \$50 for the twenty-four week period for the first student assigned to any training teacher and \$25 for the twenty-four week period for each additional student assigned to the same teacher. The balance of \$90 per student which the college will pay for this work is to be paid directly to the Board of Education for other teaching services. This arrangement is for this biennium.

I should like the approval of the Board to the special arrangement for the current school year with respect to the services of Dr. Sylvia Scheinin, member of our Foreign Language Department. Dr. Scheinin has been assigned to teach two classes in the DeKalb Township High School in Spanish. The high school agrees to credit the amount of \$900 against our account with them for Dr. Scheinin's services to their school. This amount represents half salary that they would expect to pay for a full-time teacher of Spanish in their school. This does not represent the amount we pay Dr. Scheinin, but it is a saving because the foreign language load is not heavy. This arrangement is for this college year only.

X. SUMMARY

Action of the Board is requested on the following:

1. Approval of the employment of Mr. Sam Sullivan on a part-time basis at the salary indicated.
2. Approval of the resignation of Miss Grace Nauss effective on December 10.
3. Approval of the employment of Mrs. Florence Jorgensen, Miss Vivian Bjelk, and Mrs. Beverly F. Warrick at the salaries indicated.
4. Approval of the resignation of Mrs. Marion Hegberg as cook at Williston Hall.
5. Approval of the employment at the salaries indicated for the following power plant and dormitory employees: Mrs. Kathryn Kelly, Mrs. Maude Anderson, Mrs. Mabel Keeler, and Mr. John Williams.
6. Approval of the change in salary for Mr. Arthur Carlson.
7. Approval of the agreement with the DeKalb Township High School for this biennium.
8. Approval of the special arrangement with the high school for Dr. Scheinin to teach two classes in Spanish, for this year only.

Respectfully submitted,

KARL L. ADAMS, *President.*

TEACHERS COLLEGE BOARD

REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON

For the Meeting at Chicago, December 8, 1943

To the Chairman, Secretary and Members of the State Teachers College Board:

LADIES AND GENTLEMEN: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Attendance, Fall Quarter, 1943

a. College Class	Men	Women	Total	Total One Year Ago	Per Cent Change
Postgraduates				2	100% loss
Seniors	5	57	62	80	22½% loss
Juniors	6	36	42	116	64% loss
Sophomores	11	55	66	174	62% loss
Freshmen	22	90	112	243	54% loss
Totals	44	238	282	615	54% loss

b. High Schools	Boys	Girls	Total	Total One Year Ago	Per Cent Change
T. C. High School.....	83	83	166	185	
Humboldt C. H. S.....	51	61	112	123	
Kansas C. H. S.*.....	22	52	74	93	
Charleston C. H. S.*.....	150	241	391	335	
Totals	306	437	743	736	1% gain

c. Elementary Schools	Boys	Girls	Total	Total One Year Ago	Per Cent Change
T. C. Elementary.....	110	134	244	252	
Humboldt Elementary	23	25	48	41	
Clear Springs Rural.....	4	14	18	23	
Oak Grove Rural.....	4	4	8	7	
Muddy Point Rural.....	7	4	11	12	
Totals	148	181	329	335	2% gain

d. Extension first half-year, 1943-1944	Center	Course	Enrollment	Instructor
	Campus	Commerce E 110, 111.....	12	Dr. Dickerson
	Campus	Commerce E 212.....	11	Mrs. Humphrey
	Campus	Geography E 345.....	1	Dr. Zeller
	Campus	Industrial Arts E 340.....	1	Dr. Klehm
	Campus	Piano E 233.....	1	Miss Johnson
	Campus	Trombone E 233.....	1	Dr. Anfinson
	Campus	Band.....	1	Dr. Anfinson
	Campus	Orchestra.....	1	Dr. Anfinson
	Danville	Chemistry E 170.....	23	Dr. Thut
	Danville	Botany E 170.....	23	Dr. Thut
	Danville	Social Science E 170.....	18	Dr. Wood
	Danville	Education E 170.....	23	Dr. Lawson
	Danville	Anatomy E 170.....	23	Dr. Cavins
	Danville	English 234.....	35	Dr. Widger
	Flora	Social Science 368.....	61	Dr. Seymour
	Hillsboro	Music E 228.....	38	Dr. Anfinson
	Lawrenceville	Physical Education E 345.....	24	Miss Haight
	Marshall	Education E 451.....	28	Dr. Rothschild
	Mattoon	English E 343.....	17	Miss McKinney
	Newton	Education E 447.....	23	Dr. Zeigel

*Enrollments for Charleston and Kansas High Schools are given in terms of total enrollments in classes used for student teaching.

PROCEEDINGS

Center	Course	Enrollment	Instructor
Paris	Geography E 447	24	Miss Harris
Robinson	Education E 201	31	Dr. Alter
Shelbyville	Speech E 233	17	Dr. Ross
Taylorville	Industrial Arts E 225	23	Dr. Klehm
Vandalia	Social Science E 368	34	Dr. Coleman
Total enrollment		494	
Extension enrollment, first half-year, 1942-43		290	
Extension enrollment, first half-year, 1943-44		494	

204 gain—70% gain

II. FACULTY

1. Resignations:

- a. Mrs. Elsie Robinson Colvin, Instructor in Home Economics Education, as of November 19, 1943, in order to join her soldier husband.

2. Leaves of absence:

- a. Donald E. Johnson, Instructor in Music, on leave for military service, now discharged because of physical disability, for the second half-year in order to complete requirements for the Doctor of Education degree at Teachers College, Columbia, with sabbatical salary privilege.
- b. Wayne P. Hughes, Associate Professor of Industrial Arts, on leave during 1943, for service with the National Safety Council, an extension of leave for one calendar year, beginning January 1, 1944.
- c. Allen P. Britton, Instructor in Music, Teachers College High School, for military duties under Selective Service, beginning December 1, 1943, for the duration of the war emergency.

3. Change of status:

- a. To absorb the position left vacant by the resignation of Robert T. Stickler, Instructor in Commerce, two extension courses already in progress were taken over as extra work by Mrs. Katherine Humphrey, Instructor in Commerce, and Miss Doris Nickel, affiliate Instructor in Commerce. It is recommended that the salaries of each be increased \$37.50 per month for four months, October-January, inclusive.

4. New faculty:

- a. Corinne Crogen, A.M., Instructor in Physical Education for Women, vice Mabel Hupprich resigned, at a salary of \$265 per month, beginning November 1, 1943.
- b. John Robert King, Jr., B.M., B.S.M., Instructor in Music (Band), vice Allen P. Britton on military leave, at a salary of \$235 per month, beginning November 29, 1943, for the duration of the war emergency.

- c. Helen Louise Devinney, A.M., Instructor in Home Economics, vice Mrs. Elsie Robinson Colvin resigned, at a salary of \$225 per month, beginning November 29, at the opening of the winter quarter.

III. OTHER EMPLOYEES

1. Eugene Nixon, Janitor I, was returned to duty by the Civil Service Commission as of October 4, 1943, with thirty-day suspension from September 4, 1943, as sufficient penalty for alleged insubordination.
2. Charles A. York, Janitor I, succeeded Eugene Nixon, Janitor I, on September 21, 1943, at a salary of \$115 per month. Mr. York was released from service on October 31, 1943, and re-employed as a substitute Janitor I for Mrs. Thelma Pearl Moody, on leave of absence since November 1, 1943, because of illness.
3. C. Donald Metcalf, Stationary Fireman, was assigned to duty as an additional employee in order to reduce the working hours in the heating plant to a 44-hour week, on October 20, 1943, at a salary of \$160 per month. Harry White, approved by the Board for this position, remains in his present position as Maintenance Equipment Operator.
4. Jane Lionberger, Faculty Assistant, doing statistical work in the office of the Director of Teacher Training, an increase in salary of \$10.00 per month beginning December 1, 1943.

IV. ORGANIZATION—No report.

V. CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. Contracts have been approved for building repairs as follows:
 - a. For new terrazzo stair treads and landings in the Main Building, to the Standard Mosaic Tile Company, 4551 Fifth Avenue, Chicago, for \$1,882.00.
 - b. For asphalt tile covering for the first floor corridor, Main Building, and the second and third floor corridors, Women's Dormitory, to the Metropolitan Floor Company, 6821 North Clark Street, Chicago, for \$3,172.00.
 - c. Acoustical tile treatment of ceilings and walls of studios and classrooms of the music department, Main Building, to Hugh J. Baker and Company, 602 West McCartin Street, Indianapolis, Indiana, for \$1,484.00.
2. Consultation with the Advisory Committee for Eastern has led to the filing of requisitions covering the services needed for the construction of a master campus plan and the topographical survey needed as a basis for planning playing fields for the required physical education program.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—no report.

X. SUMMARY

Action of the Teachers College Board is requested on the following items:

1. Resignation of Mrs. Elsie Robinson Colvin.
2. Leaves of absence as stated for Donald E. Johnson, Wayne P. Hughes, and Allen P. Britton.
3. Change in salary for Mrs. Katherine Humphrey and Miss Doris Nickel.
4. Employment of Corinne Crogen, John Robert King, Jr., and Helen Louise Devinney.
5. Reinstatement of Eugene Nixon, Janitor I.
6. Employment of Charles A. York, Janitor I.
7. Employment of C. Donald Metcalf as Stationary Fireman.
8. Leaving of Harry White, Maintenance Equipment Operator, in present status.
9. Increase in salary of Jane Lionberger.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

SUPPLEMENT

VI. BUILDINGS AND GROUNDS

December 8, 1943

3. Under date of October 4, 1943, the Teachers College Coordinator, Mr. Elmer P. Hitter, notified the college that examination of appropriations made by the 63d General Assembly were found not to include the expected item of \$10,000 for each teacher-training institution in Illinois, to cover the cost of preliminary plans for a post-war building program. Mr. Hitter at this time requested that the college file with the Division of Architecture and Engineering through the Department of Registration and Education, a study of the building needs of the college, as basic information to come before the Illinois Post-War Planning Commission. Under date of October 7, 1943, such a letter and report were filed.

Continued conferences with the Division of Architecture and Engineering over plans for the Home Management House during last biennium, had led to discussions concerning the building needs of Eastern. Prominent among the items dis-

cussed were the necessity of (1) a master plan for the campus and playing fields, and (2) a topographical survey of the seventy-two-acre tract upon which the proposed playing fields would be constructed. Conference with the Advisory Committee for Eastern led to approval of requisitions from funds appropriated for Personal Services as follows:

- a. Requisition No. 28, November 3, 1943, for the personal services of Mr. Chance S. Hill, Downers Grove, Illinois, in constructing a master plan of the campus and playing fields, \$1,500.00.
- b. Requisition No. 31, November 23, 1943, for the personal services of Mr. Harold Steinbrecher, surveyor, Wheaton, Illinois, for a one foot interval topographical survey of the seventy-two-acre tract, \$230.00.

On November 25, 1943, the State Purchasing Agent, Department of Finance, sends notice that the services of Mr. Chance S. Hill are approved, and on December 3, 1943, similar approval was given for Requisition No. 31.

It is the understanding at Eastern that action in drawing plans and specifications by the Division of Architecture and Engineering is withheld until requisitions for such services are approved. Consequently Eastern and her Advisory Committee have given considerable study to possible plans for funding services for post-war building plans, and have approved the use of the net profits of the six sessions of Civilian Pilot Training, conducted at Eastern just previous to the close of the last biennium. The trust accounts of this auxiliary enterprise were closed at the end of the 62d biennium, and the net profit of \$9,200.20 deposited in the Income Fund. Requisition for the use from this fund of not to exceed \$9,200.20, for the personal services of the Division of Architecture and Engineering in drawing plans and writing specifications for buildings considered essential in a post-war construction program is hereby requested. (Approval of this expenditure does not necessarily commit the Board to the construction of any or all of the building projects contemplated, but simply endorses the decision of the Advisory Committee to this plan of preparedness.)

The building projects deemed essential, and for which plans are sought, are:

1. *Library Building.*

The size of Eastern's library, 57,721 volumes, the present crowded quarters and inability to house elsewhere, have made the need for a library building critical for many years. Tentative plans are ready for submission to the Division of Architecture and Engineering.

2. *Training School Building.*

Since the expansion of Eastern to a four-year teachers college, the high school has been housed in the Main Building, second floor, except for Home Economics, Industrial Arts and Science. Conditions are far from satisfactory. The present Elementary School Building, erected in 1911, is almost equally inadequate. Since the training school is the center around which the operation of a teachers college rotates, good physical facilities are of prime importance. A building that will house nursery school, kindergarten, elementary and high schools is therefore listed of importance equal to the need for a library building.

3. *Service Building.*

Economy of operation through quantity purchasing, with adequate fireproof storage facilities, together with proper housing of motorized equipment and maintenance facilities, makes the listing of a Service Building as a critical need. This building would replace two small frame structures located south of the heating plant. It is hoped that a loft of this building can be utilized as a practice room for bands and orchestras, thus taking musical interference away from other college buildings.

4. *Remodelling of Practical Arts Building.*

The Home Economics Department space in the Practical Arts Building, erected 1925, was cut down because of the funds available. This department will increase markedly in the post-war period, and already stands in need of additional room. It is of great importance that such remodelling include a college cafeteria and dining room, where low-cost meals with balanced diet are afforded, and thus counteract the light-housekeeping which has hitherto caused much student difficulty.

5. *Swimming Pool.*

To meet the demands of the new program in Physical Education, the Health Education Building should have an addition which provides a pool for swimming. The Safety Education now being emphasized, lists ability to swim as a part of such training. Eastern believes such a facility is needed.

6. *New Greenhouse.*

The present greenhouse is in such poor physical condition it would be impractical to move it, and it stands on a portion of the site planned for the proposed library building. A new greenhouse and accompanying facilities should be planned for a site south and west of the Science Building.

7. *Home Management House.*

It is presumed that the \$35,000 to cover the cost of a Home Management House, which lapsed at the close of the 62d biennium, will again be made available. Present plans for this building are being moved towards completion.

8. *Playing Fields.*

The seventy-two-acre tract added to the campus in 1931, has had no serious treatment in building playing fields. The new program in Physical Education demands full use of field facilities. The topographical survey now authorized will provide information for estimating the grading and drainage needed, and become the basis for planning the necessary fields.

So that a more complete consideration of additional building needs may be set on record, the following items are listed. It may be possible to give attention to some or all of these. Indeed, justification for each might well be made if occasion offered.

1. Completion of the fourth floor of Pemberton Hall, the women's dormitory, according to the original plans, thus increasing the housing facility from 90 to 108 girls.
2. Remodelling the heating system of Pemberton Hall, erected 1909, from a one-way to a two-way modern system.
3. Remodelling the present Auditorium of the Main Building according to plans drawn in 1915, to include a sloping floor, modern seating, and add an adequate stage at the south.
4. Remodel and fireproof the present Training School into a Student Union Building.
5. Stadium-Field House in connection with the varsity football and track fields.
6. Armory building of sufficient scope to meet the probable post-war need for required military training of young men of eighteen years of age or older.
7. Men's Dormitory with a housing capacity of 225, for operation on a long-time self-liquidating plan.
8. Another Women's Dormitory of similar capacity, and also planned for self-liquidation of cost.

X. SUMMARY (page 5 of report)

10. Expenditure of not to exceed \$9,200.20 for the personal services of the Division of Architecture and Engineering for drawing plans and specifications of post-war building projects.

