

Aalborg Universitet

An Inventory for Self-assessment of Teaching Competences as Foundation for Faculty **Development Training**

de Graaff, Erik; Kolmos, Anette

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Educational Resumé

1. Personal data	
Name	
Year and date of birth (month-day-year)	00-00-0000
Date of completion of the form	00-00-0000
Discipline, graduated	
Highest degree	
Start of employment as professor	00-00-0000
Discipline teaching	
Teaching task in hours/week (last year)	
Teaching task in hours/week (last year)	

2. Educational tasks	never	sometimes	regularly
Course construction			
Lecturing and instruction			
Curriculum design			

3. Curriculumphase	hours/week
Bachelors programme	
Masters programme	

4. Educational formats	never	sometimes	regularly
Lecture large groups > 80			
Lecture medium groups >25 < 80			
Practice instruction			
Project facilitator (tutor)			
Individual supervision			
E-learning			

5. Courses on didactics and /or teaching in Higher education				
Course	Offered by	Short description	Study load	Year

6. C	6. Course you have been teaching during the past five years					
	Course	Discipline	Format	Study load		
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

7. Checklist didactic competences: I am able to

1 to formulate operational educational objectives for a course 2 to choose the correct educational format given a set of objectives 1 - 2 - 3 - 4 - 5 Projects and PBL 3 to collaborate in the design of a project, including assignments and student guide 4 to act as a facilitator to groups of students working on a project, including giving effective feedback 5 to define the criteria for assessment of individual and group performance in project work 6 to assess individual learning outcomes for project work Practice Instruction 7 to develop a practice assignments, including student guide 8 to organise and supervise a practice assignment 9 to define the criteria for assessment of performance of a practice assignment 1 - 2 - 3 - 4 - 5 10 to assess individual learning outcomes for a practice assignment 1 - 2 - 3 - 4 - 5 11 to develop a plan for lecture course, including detailing the contents and the writing of a student guide 12 to prepare running develop a lecture course, including the preparation of presentation sides and home work assignments 13 to give a lecture course, including an interactive exchange with the students (questions and answers) 14 to construct a test to assess the individual learning 15 to make a plan for supervision of an individual project 16 to give feedback on the performance on an individual project 17 to define the criteria for assessment of the performance on an individual project 18 to construct a test to assess the individual performance 19 to make a plan for supervision of an individual project 19 to make a plan for supervision of an individual project 19 to make a plan for supervision of an individual project 19 to make a plan for supervision of an individual project 19 to make a plan for supervision of an individual project 19 to make a plan for supervision of an individual project 19 to make a plan for supervision of an individual project 19 to make a plan	Edu	icational objectives 1 = not at all; 2 = nearly; 3 = sufficiently; 4	= well · 5 = very well				
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28 to construct an examination in the English language Evaluation 29 to report on the educational quality of a course or curriculum, including a plan for improvement of weak elements 1 - 2 - 3 - 4 - 5							
Evaluation 29 to report on the educational quality of a course or curriculum, including a plan for improvement of weak elements 30. to reflect on my own competencies as a teacher in all different facets (design							
29 to report on the educational quality of a course or curriculum, including a plan for improvement of weak elements 1 - 2 - 3 - 4 - 5							
30 to reflect on my own competencies as a teacher in all different facets (design		to report on the educational quality of a course or curriculum, including a plan for	1 - 2 - 3 - 4 - 5				
construction, delivering and management of education)	30.	to reflect on my own competencies as a teacher in all different facets (design,	1 - 2 - 3 - 4 - 5				

11. Additional comments:

- Use the back of the form or a separate sheet -