



AALBORG UNIVERSITY
DENMARK

Aalborg Universitet

Guide-Mobility Stay, CCG, 2013

Klausen, Julia Zhukova

Publication date:
2013

Document Version
Early version, also known as pre-print

[Link to publication from Aalborg University](#)

Citation for published version (APA):

Klausen, J. Z. (2013, Aug 1). Guide-Mobility Stay, CCG, 2013. Aalborg University, CGS department.
<https://www.moodle.aau.dk/mod/resource/view.php?id=86527>

General rights

Copyright and moral rights for the publications made accessible in the public portal are retained by the authors and/or other copyright owners and it is a condition of accessing publications that users recognise and abide by the legal requirements associated with these rights.

- ? Users may download and print one copy of any publication from the public portal for the purpose of private study or research.
- ? You may not further distribute the material or use it for any profit-making activity or commercial gain
- ? You may freely distribute the URL identifying the publication in the public portal ?

Take down policy

If you believe that this document breaches copyright please contact us at vbn@aub.aau.dk providing details, and we will remove access to the work immediately and investigate your claim.

Mobility Stay (Semester at another programme) Guide: 9th semester, 'Culture, Communication and Globalization' Programme,

CONTENTS

1. Goals
2. Having your course selection pre-approved
3. Organization
4. Practical issues
5. Contact to AAU during the 9th semester

1. Goals

Upon approval by the study board, the student may replace the project oriented internship by a student mobility stay at a university abroad or in Denmark offering courses at master level within central disciplinary areas of the programme, possessing an international or intercultural dimension and corresponding to 30 ECTS, cf. section 8, subsection 2. Study activities with appertaining examinations at the selected university will then replace the module "Project oriented course" with appertaining examination. Only students who have completed examinations in the Master"s programme corresponding to a minimum of 20 ECTS will be enrolled in this module.

In this module the student will acquire:

- Further theoretical-methodological knowledge in the academic areas relevant to the CCG studies.
- Understanding of the cultural, political and communicative aspects of diverse socio-political matters relevant to the stream that the student follows within the CCG programme or to any other of the 4 streams offered within the programme.

2. Having your course selection pre-approved

For your course selection to be pre-approved the courses that you choose must meet the following criteria:

- They must be relevant to your CCG studies. If you follow one of the four CCG streams, the courses must be relevant to this specialization.
- They must have an International/Intercultural dimension.
- The courses must have a total value of 30 ECTS. The courses whose total value is less than 30 ECTS will not be approved. The courses whose total value exceeds 30 ECTS can be approved but only 30 ECTS will be registered in your CCG transcripts.
- Please note that if the programme you chose does not use ECTS credits or any credits at all it is your responsibility to provide the internship coordinator with the information and documentation from the university/programme where you want to study documenting the ECTS value of the chosen courses (1 ECTS=28 hours).
- The courses you select must be offered at the Master programmes.

- You can choose the courses from different semesters of the same Master programme or from different Master programmes.

To have your course selection pre-approved, please send an e-mail to the 9th semester and internship coordinator with:

- The name of the university;
- The name of the programme;
- Short description of the programme and link to the programme's website (if available);
- The name of the selected courses, ECTS value of each of them, course programmes and descriptions (with the on-line link to the course programmes if available);
- Keep in mind the criteria for course selection;
- An e-mail will be sent to you and to Malene Karmisholt stating that your course package is pre-approved on behalf of the study board and that your ECTS can be transferred to the CCG programme if you pass the exams associated with the selected courses.

3. Organization

- Look for the programmes and courses which you would be interested to follow and which would meet the CCG requirements, see [Section 2](#) of this guide (e.g. make use of the resources offered by the international office http://www.internationaloffice.aau.dk/study_abroad/ or consider the study programmes offered at Aalborg University, such as DIR, Tourism and Creative Genius.
- Contact the study secretariat of the programme in which you are interested and inquire them about the possibility of following their courses and about the enrolment/registration procedure. Please note that the CCG programme only pre-approves your course selection for the future ECTS transfer (provided that you pass the exams). It is your responsibility to contact the programme in which you are interested and to register for the courses. If for some reason you change your mind and decide not to follow these courses, it is also your responsibility to contact the programme and cancel the registration.
- Have your course selection pre-approved by the 9th semester coordinator (see [Section 2](#) of this guide).
- Once you receive an e-mail pre-approving your course selection you can begin your studies following the schedule and the curriculum of the programme you chose.
- You must take all the exams associated with the selected courses.
- On your return, at the end of the semester, you must submit to Malene Karmisholt the documents confirming that you have taken and passed the exams and stating the grades which you received (if relevant).
- These documents will be signed and forwarded to the faculty for the ECTS transference.
- If you did not pass or failed to take one or more exams, please register for the re-exam at the study programme which you followed. Inform the CCG study secretary and the CCG 9th semester coordinator about it. If for some reason taking a re-exam is not possible or, please contact the CCG study secretary and the CCG 9th semester coordinator.

4. Practical issues

Besides all the academic aspects of the mobility stay discussed earlier in this guide, preparing for the semester at another programme and having a valuable and interesting stay involves taking care of a number of practical issues while planning your semester. The following checklist might be helpful to you in relation to this:

- Valid passport;
- Insurance;
- Vaccinations;
- Accommodation during your stay;
- Advice from students who have stayed in the university/country to which you are going;
- You will have to finance your mobility stay yourself. However, the International Office can provide you with information regarding possible scholarships for which you can apply http://www.internationaloffice.aau.dk/grants_scholarships/.
- Remember that you may need a visa and residence permit. The International Office can help you apply for a visa and answer any questions you may have in that respect.
- Please remember that while the International Office can help you with some of the practical and formal issues related to the semester at another programme (please see this website for some useful information http://www.internationaloffice.aau.dk/study_abroad/) the practical aspects of organizing your mobility stay are your responsibility.

5. Contact to AAU during your 9th semester

- The 9th semester coordinator:
Julia Zhukova Klausen
Phone: +45 99409802
E-mail: juliazk@cgs.aau.dk
[Office hours and e-mail availability](#)
- The CCG secretariat:
Phone: +45 9940 9137 (9:00 – 12:00)
E-mail: malene@cgs.aau.dk
- The International Office:
Phone: +45 9940 9656
E-mail: cdl@adm.aau.dk or gij@adm.aau.dk

With best wishes for a fruitful and interesting mobility stay,

Culture, Communication and Globalization

August, 2013