



Staff Meeting

MINUTES

JANUARY 6, 2016 - TIME: 8:30 AM - LOCATION: JLL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Staff Meeting
ATTENDEES	Thomas R. Cole PhD, Nate Carlin PhD, Woods Nash PhD, Rebecca Lunstroth JD MA, Jeffrey Spike PhD, Angela Polczynski MBA, William Seifert PhD, Keisha Ray, PhD, Alma Rosas
ABSENT	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Francine Kingston, DrPH, Eugene Boisaubin MD
DISCUSSION I	Minutes from the December 16, 2015 staff meeting were read and approved.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> 1. Dr. Cole discussed the Campus Wide Ethics and the Quality Enhancement Programs. He announced that the purpose of next week’s retreat is to discuss a five-year plan. 2. Dr. Joseph Fins from Weill Cornell Medical College is scheduled to visit with the McGovern Center on January 27, 2016. 3. Dr. Ray is preparing a Blue Book Elective for February-March. The working title of the class is “Mama Might Be Better Off Dead:” Exploring African American Patients’ Experiences with Access to Health Care. Dr. Kirsten Ostherr from Rice University will teach the first class. 4. Dr. Ray announced that she has been invited to serve a two-year term at the Philosophy in an Inclusive Key Summer Institute (PIKSI) Advisory Board. PISKI’s mission is to promote ethical literacy and catalyze ethical leadership throughout the Penn State community. 5. ASBH has posted Dr. Ray’s new blog titled “Imposter Syndrome”. 6. Dr. Carlin and Ms. Polczynski are working on finding a date for the Certificate Program Banquet. Dr. Carlin asked the group if we should invite an internal or external guest speaker. 7. Dr. Carlin informed the group that the impact report has been submitted to Dr. Stancel’s office. 8. Drs. Carlin and Rozmus made two presentations at SACS. 9. Ms. Lunstroth is in need of two volunteers for the Art of Observation. The sessions will take place on January 14 and 21 at the Museum of Fine Arts-Houston. 10. Dr. Cole is scheduled to lecture at Oregon State University on January 27, 2016.
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> 1. Today’s History of Medicine Lecture Series will feature Ms. Caren Cowan, and her experience of childhood polio. 2. The Campus Wide Ethics Program Strategic retreat is scheduled to occur on January 11, 2016. The retreat will be guided by Eric Solberg, Vice President, Academic & Research Affairs. 3. Reminder: Dr. Carlin will comment on Dr. Cole’s project.

I certify that these are the minutes from the on January 6, 2015 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

JANUARY 20, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Staff Meeting
ATTENDEES	Thomas R. Cole PhD, Nate Carlin PhD, Woods Nash PhD, Jeffrey Spike PhD, William Seifert PhD, Keisha Ray, PhD, Alma Rosas
ABSENT	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Francine Kingston, DrPH, Eugene Boisaubin MD, Rebecca Lunstroth JD MA, Angela Polczynski MBA
DISCUSSION I	Minutes from the January 6, 2016 staff meeting were read and approved.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> 1. Dr. Ray’s article titled “Not Just “Study Drugs” For The Rich: Stimulants as Moral Tools For Creating Opportunities For Socially Disadvantaged Students” has been selected to appear as a target article of the American Journal of Bioethics (AJOB). 2. Dr. Carlin announced that the Certificate Banquet Date has been scheduled for May 24, 2016. The group discussed if we should invite an internal or external guest speaker. 3. Dr. Carlin informed that group that five dinner events have been planned for the certificate program students (2 fall, 2 spring, and graduation banquet). The events were scheduled to create sense of community amongst program participants and faculty. 4. Dr. Ray’s abstract on “Vulnerable black bodies: Media’s relationship with dead and dying black bodies” has been accepted by the Association of Death and Dying. She will present at Syracuse, New York in May 2016. 5. Dr. Nash’s poem has been selected to appear on the upcoming issue of the Journal of the American Medical Association. 6. Dr. Nash will be teaching Introduction to Medical Humanities and Human Rights at the University of Houston on Tuesdays and Thursdays. 7. Dr. Spike will follow up with Ms. Polczynski about the Sam Karff writing competition.
DISCUSSION III	Dr. Cole presented his book chapter “Red Duke: The Cowboy Surgeon”. The group discussed the book chapter and provided Dr. Cole with feedback.
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> 1. Monthly Movie Night will be Wednesday January 20th at 5:30 p.m. in MSB 2.006. We will be showing The Master (2012).

I certify that these are the minutes from the on January 20, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

FEBRUARY 3, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Staff Meeting
ATTENDEES	Thomas R. Cole PhD, Nate Carlin PhD, Jeffrey Spike PhD, William Seifert PhD, Keisha Ray, PhD, Eugene Boisaubin MD, Rebecca Lunstroth JD MA, Angela Polczynski MBA, Alma Rosas
ABSENT	Woods Nash PhD, Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Francine Kingston, DrPH,
DISCUSSION I	Minutes from the January 20, 2016 staff meeting were read and approved with minor corrections.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> Ms. Polczynski distributed the February 2016 event calendar. Dr. Carlin announced that Dr. Pedro Mancias has agreed to be the guest speaker at the Certificate Banquet. Dr. Cole informed the group that Dr. Starck (Center for Interprofessional Collaboration) announced that she will be retiring on March 1, 2016. Mrs. Lunstroth and Dr. Boisaubin will be conveners for the ethics and professionalism sections. Mrs. Lunstroth will meet with Texas Children Hospital to discuss the Sacred Vocation Program. Dr. Carlin announced that the official QEP reports are due on May 31, 2016. The reports will highlight accomplishments. Dr. Carlin informed the group that Barbara Mancini will be in town in October of 2016 for a Houston Gerontological Society Event. The center agreed to sponsor \$500 to cover for some of her travel expenses and to speak at an event for the certificate program students. Ms. Polczynski announced that this upcoming week she will be attending the 39th Southwest Educational Research Association meeting in New Orleans, LA. Drs. Spike reported on the Obstetrics and Gynecology clerkship lecture. He received an e-mail from Dr. Blackwell, department chair, to extend lecture to residents, fellows and faculty.
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> Reminder: the History of Medicine Lecture Series will take place today at MSB B645 at noon. Dr. Rios will discuss his work in HIV-associated malignancies and treatment of tumors with biological response modifiers Dr. Boisaubin mentioned that Family Medicine has invited Dr. David J Doukas to speak about "Professionalism in Medicine" on March 9, 2016. Reminder: Dr. Seifert will discuss Pope Francis' encyclical "Laudato Si'" on our next staff meeting.

I certify that these are the minutes from the on February 3, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

FEBRUARY 17, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Staff Meeting
ATTENDEES	Thomas R. Cole PhD, Nate Carlin PhD, Jeffrey Spike PhD, William Seifert PhD, Keisha Ray, PhD, Woods Nash PhD, Rebecca Lunstroth JD MA, Angela Polczynski MBA, Alma Rosas
ABSENT	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Francine Kingston, DrPH, Eugene Boisaubin MD
DISCUSSION I	Minutes from the February 3, 2016 staff meeting were read and approved with minor corrections.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> Ms. Polczynski reported on the paper that she presented at the 39th Southwest Educational Research Association meeting in New Orleans, LA. Dr. Cole updated the group on the post doc applications. The applications will be compiled and will be posted on a secured drive. He asked the group to review them and to select five applicants to discuss at the March 16, 2016 faculty meeting. Dr. Cole asked Ms. Rosas to circulate a working draft of the Campus Wide Ethics Strategic Retreat minutes to the group. Dr. Cole announced that Dr. Shasta Jones, medical school student, has been added as adjunct member of the McGovern Center for Humanities and Ethics. Dr. Cole reported that the Board of Regents approved the purchase of the Texas Medical Center Library (JJL). Ms. Rosas is currently working on the logistics for the 2017 Health Humanities Conference. Dr. Nash announced that his abstract "Showing that Medical Ethics Cases Can Miss the Point: Rewriting Short Stories as Cases" will be printed in Literature in Medicine this upcoming Spring. Dr. Carlin announced that the Certificate Annual Poster Session will take place on March 8, 2016 from 8:00 AM to 11:30 AM at the medical school Leather Lounge.
DISCUSSION III	Dr. Seifert made a presentation and discussed Pope Francis' encyclical "Laudato Si'".
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> Dr. Nash announced that movie night was moved to Thursday and that the group will discuss "Pan's Labyrinth".

I certify that these are the minutes from the on February 17, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

MARCH 2, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Staff Meeting
ATTENDEES	Thomas R. Cole PhD, Nate Carlin PhD, Jeffrey Spike PhD, William Seifert PhD, Keisha Ray, PhD, Woods Nash PhD, Eugene Boisaubin MD, Rebecca Lunstroth JD MA, Angela Polczynski MBA, Alma Rosas
ABSENT	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Francine Kingston, DrPH,
DISCUSSION I	Minutes from the March 2, 2016 staff meeting were read and approved with minor corrections.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> 1. Dr. Cole reported that he and Ms. Polczynski have been discussing next year's History of Medicine lecture series. 2. Dr. Cole informed the group that the upcoming History of Medicine Banquet will take place at Trevisio. 3. Dr. Carlin and Mrs. Lunstroth will both present at the upcoming Medicine and Religion Conference in Houston, TX. 4. Ms. Lunstroth reported on the Sacred Vocation Program panel that she served on at the "Innovations in Health Science Education" conference in Austin, TX. 5. Dr. Boisaubin informed the group that Dr. Kevin Winfield, Case Director of MHH-TMC, is interested in ethics → future collaborations? 6. Dr. Spike informed the group that Springer has published "A Casebook in Interprofessional Ethics" book (ISBN 978-3-319-23769-5). 7. Ms. Lunstroth and Dr. Cole discussed the post-doc applicant criteria with the group. The group is to review the applicant packets and e-mail Ms. Rosas a list of their top five selections. 8. The group suggested that the post doc fellowship ad for next year should emphasis early career development. 9. Drs. Ray and Nash will put together a list that will serve as a guide to the new post docs. 10. Dr. Nash is working with several people from TMC on the medical version of Moth Radio Hour. He will keep our team posted. 11. Dr. Spike will submit Grand Round details to Ms. Polczynski for the event calendar.
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> 1. Reminder: Today's History of Medicine will feature Dr. Carlos Hamilton he will present on the The Medical Story of Early Texas: 1528-1853. 2. Dr. David Doukas will be available to meet with faculty and post docs. Please let Ms. Rosas know if you are interested in meeting with him. 3. The American Society for Bioethics and Humanities abstract deadline is March 4, 2016. The conference will take place in Washington DC. 4. Post-Doc Fellowship applicants will be discussed on March 16, 2016.

I certify that these are the minutes from the on March 2, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

MARCH 16, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Faculty Meeting
ATTENDEES	Thomas R. Cole PhD, Nate Carlin PhD, Jeffrey Spike PhD, William Seifert PhD, Keisha Ray, PhD, Woods Nash PhD, Rebecca Lunstroth JD MA, Angela Polczynski MBA, Alma Rosas
ABSENT	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Francine Kingston, DrPH, Eugene Boisaubin MD
DISCUSSION I	Minutes from the March 2, 2016 staff meeting were read and approved.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> 1. Dr. Ray accepted a faculty position in the Department of Philosophy at Texas State University, San Marcos, TX. 2. Dr. Nash announced that the medical moth group has changed its name to Off Script. The submission deadline is April 8, 2016 → versalov@bcm.com 3. Dr. Nash will be teaching at the University of Houston and at the McGovern Center for Humanities and Ethics (part-time). 4. Dr. Cole and Ms. Rosas are currently securing a block of rooms at the Marriot-TMC for the 2017 Health Humanities Conference. 5. 6. The group congratulated Dr. Carlin on his upcoming wedding ceremony.
DISCUSSION III	<p>Post Doc Applicant discussion. The group discussed the post doc candidate list. The following applicants will be invited for a Skype Interview:</p> <ol style="list-style-type: none"> 1. Christine Wieseler 2. Mark Gilbert 3. Sandra Weems 4. Alina Bennett 5. Anna Malavisi 6. Monique Dafour
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> 1. The History of Medicine Banquet will take place on Tuesday, March 29, 2016 at Trevisio. Guest Speaker: Mimi Swartz 2. Dr. Boisaubin will select a medical publication to discuss on the April 6, 2016 Faculty Meeting. Ms. Rosas will distribute article via e-mail.

I certify that these are the minutes from the on March 16, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

APRIL 6, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Faculty Meeting
ATTENDEES	Thomas R. Cole PhD, Jeffrey Spike PhD, William Seifert PhD, Keisha Ray, PhD, Woods Nash PhD, Eugene Boisaubin MD, Rebecca Lunstroth JD MA, Angela Polczynski MBA, Alma Rosas
ABSENT	Nate Carlin PhD, Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Francine Kingston, DrPH,
DISCUSSION I	Minutes from the March 16, 2016 staff meeting were read and approved.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> 1. Dr. Cole reported that a an offer for the Post Doc position has been extended to Christine Wieseler and Alina Bennett. 2. Dr. Ray spoke with Dr. Christine Wieseler about the McGovern Center’s post doc program. 3. The Health Humanities Conference is scheduled to take place April 7-9, 2016 at Cleveland, OH. Drs. Cole, Ray and Ms. Rosas are planning to attend. 4. Ms. Rosas demonstrated a prototype of the 2017 Health Humanities Save the Date bookmark. Mrs. Lunstroth reached to Museum of Fine Arts-Houston for possible event. 5. The group discussed possible locations for the conference. <ol style="list-style-type: none"> A. Host Hotel B. Cooley Center C. Medical School D. Rice University E. GSBS 6. Ms. Polczynski reported on the paper that she presented at the American Educational Research Association Annual Meeting that took place in Washington, DC.
DISCUSSION III	Dr. Boisaubin discussed “Should Parents of Children With Severe Disabilities Be Allowed to Stop Their Growth?” By Genevieve Field published in the New York Times.
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> 1. Reminder: History of Lecture Series: The Politics of Lung Cancer will take place today at noon at MSB 6.05. Dr. Cole will interview Eric J. Solberg. 2. Monthly Movie Night will be Thursday April 14th at 5:30 p.m. in MSB 2.135. We’ll be watching Never Let Me Go (2010), based on a best-selling novel and winner of numerous British Independent Film Awards

I certify that these are the minutes from the on April 6, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

MAY 4, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Faculty Meeting
ATTENDEES	Thomas R. Cole PhD, Nate Carlin PhD, Jeffrey Spike PhD, William Seifert PhD, Keisha Ray, PhD, Woods Nash PhD, Rebecca Lunstroth JD MA, Angela Polczynski MBA, Alma Rosas
ABSENT	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Francine Kingston, DrPH, Eugene Boisaubin MD
DISCUSSION I	Minutes from the April 6, 2016 staff meeting were approved.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> 1. Dr. Ray <ol style="list-style-type: none"> a. Received positive feedback for her blue book elective “Mama Might Be Better Off Dead”. 2. Dr. Carlin <ol style="list-style-type: none"> a. The Certificate Program Banquet will take place on Tuesday, May 24, 2016 at Cullen Pavilion Conference Center (Memorial Hermann) b. Please RSVP to Ms. Polczynski by May 19, 2016. c. Danielle White’s interpretive dance video will be featured in the banquet. 3. Dr. Cole <ol style="list-style-type: none"> a. The following courses are wrapping up: <ol style="list-style-type: none"> i. Climate Change and Human Health ii. History of Medicine iii. Nurturing and Resilience and Care: A Contemplative Approach b. Alina Bennett and Christine Wieseler accepted post doc fellowship offer. 4. Dr. Spike <ol style="list-style-type: none"> a. The Karff Prize competition received nine submissions. b. Brought a hard copy of <i>A Casebook in Interprofessionalism Ethics A succinct Introduction to Ethics for the Health Professions</i>.
DISCUSSION III	Dr. Spike discussed <i>Patient secretly recorded doctors as they operated on her. Should she be so distressed by what she heard?</i> (Washington Post)
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> 1. Reminder: History of Lecture Series: <i>Personal Reflections on Groundbreaking Advances in Heart Transplantation and the Artificial Heart at the TMC</i> by Dr. Bud Frazier. The interview will be conducted by Mimi Swartz.

I certify that these are the minutes from the on May 4, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

MAY 18, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Faculty Meeting
ATTENDEES	Thomas R. Cole PhD, Nate Carlin PhD, Jeffrey Spike PhD, Woods Nash PhD , Rebecca Lunstroth JD MA, Angela Polczynski MBA, Alma Rosas
ABSENT	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Francine Kingston, DrPH, Eugene Boisaubin MD, William Seifert PhD, Keisha Ray, PhD,
DISCUSSION I	Minutes from the May 4, 2016 staff meeting were approved.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> 1. Dr. Carlin <ol style="list-style-type: none"> a. Dean Stoll will not be able to attend the Certificate Program Banquet. b. A total of 24 medical school students will receive a certificate. 2. Dr. Spike <ol style="list-style-type: none"> a. The Karff Prize Committee has selected two award recipients. b. Crispa Jachman and Jon Wolfschol will be awarded \$500 at the Certificate Program Banquet. 3. Mrs. Lunstroth <ol style="list-style-type: none"> a. The Ethics & Professionalism Final Exam essays will graded online this year. 4. Dr. Cole <ol style="list-style-type: none"> a. The 2017 Health Humanities Conference Planning Committee will start meeting twice a month. b. Dr. Cole will reach out to John Hoberman, Anne Fausto, Sterling, Teresa Blankmeyer Burke, and Sayanti DasGupta to invite them as keynote speakers.
DISCUSSION III	Mrs. Lunstroth discussed the Strange Case of Anna Stubblefield by Daniel Engber (The New York Times).
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> 1. Certificate Program Banquet will take place on Tuesday, May 24, 2016 at Cullen Pavilion Conference Center (Memorial Hermann).

I certify that these are the minutes from the on May 18, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

MAY 18, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Faculty Meeting
ATTENDEES	Thomas R. Cole PhD, Nate Carlin PhD, Jeffrey Spike PhD, Woods Nash PhD , Rebecca Lunstroth JD MA, Angela Polczynski MBA, Alma Rosas
ABSENT	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Francine Kingston, DrPH, Eugene Boisaubin MD, William Seifert PhD, Keisha Ray, PhD,
DISCUSSION I	Minutes from the May 18, 2016 staff meeting were approved.
DISCUSSION II	Faculty Updates <ol style="list-style-type: none">1. Ms. Lunstroth<ol style="list-style-type: none">a. Discussed The Art of Examination Art Museum and Medical School Partnership conference that took place June 8-9, 2016 in New York City.2. Dr. Cole<ol style="list-style-type: none">a. Requested that the group send list of awards and publications to Alma. A group list will be compiled and submitted to Dean Stoll.3. Dr. Ray<ol style="list-style-type: none">a. Provided group with a report of the International Association for the Philosophy of Death and Dying conference that she attended in Syracuse, New York.
DISCUSSION III	Dr. Ray presented and discussed "Vulnerable black bodies, victim-blaming, and the media's deadly influence".
DISCUSSION IV	Announcements: <ol style="list-style-type: none">1. Creed (2015) will be featured on the Monthly Movie Night on Wednesday June 22nd at 5:30 p.m. in MSB 2.135

I certify that these are the minutes from the on June 15, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

JULY 6, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Faculty Meeting
ATTENDEES	Thomas R. Cole PhD, Nate Carlin PhD, Jeffrey Spike PhD, Woods Nash PhD , Rebecca Lunstroth JD MA, Angela Polczynski MBA, Pedro Mancias, MD, Alma Rosas
ABSENT	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Francine Kingston, DrPH, Eugene Boisaubin MD, William Seifert PhD, Keisha Ray, PhD,
DISCUSSION I	Minutes from the May 18, 2016 staff meeting were approved.
DISCUSSION II	Faculty Updates <ol style="list-style-type: none">1. Dr. Cole<ol style="list-style-type: none">a. Announced that Dr. Mancias will be working with Ms. Lunstroth on Campus Wide Ethics.b. Will introduce the McGovern Center at the upcoming student orientation.2. Dr. Ray<ol style="list-style-type: none">a. Informed the group that Francine Livingston will use one of her papers for a class.b. Will discuss Philosophers on Flossing in an upcoming pod cast.c. Marty Cohen will reprint her blog on Pain Management.3. Mrs. Lunstroth<ol style="list-style-type: none">a. Working on new curriculum with Dr. Spike.4. Dr. Mancias<ol style="list-style-type: none">a. Would to like collaborate with the center to address physician burn out. He would like to start with the Neuro Journal Club.5. Dr. Carlin<ol style="list-style-type: none">a. The Certificate Program Fall Dinner will take place on October 12, 2016.
DISCUSSION IV	Announcements: <ol style="list-style-type: none">1. Our next staff meeting will take place on August 3, 2016.2. New post docs will start on September 1, 2016.

I certify that these are the minutes from the on July 16, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

AUGUST 3, 2016 - TIME: 8:30 AM - LOCATION: JLL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Faculty Meeting
ATTENDEES	Thomas R. Cole, PhD; Nate Carlin, PhD; Jeffrey Spike, PhD; Woods Nash, PhD; Rebecca Lunstroth, JD, MA; Angela Polczynski, MBA; Alma Rosas
ABSENT	Alejandro Chaoul, PhD; Deborah R. Franklin, DDS, MA; Francine Kingston, DrPH; Eugene Boisabuin, MD; William Seifert, PhD; Pedro Mancias, MD
DISCUSSION I	Minutes from the July 6, 2016 staff meeting were approved.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> 1. Mrs. Lunstroth <ol style="list-style-type: none"> a. The MSI Art of Observation lecture went well. The students were enthusiastic. b. The McGovern Center has been granted 4 ½ teaching hours in the first week of the new curriculum. The sessions are divided by themes. 2. Dr. Spike <ol style="list-style-type: none"> a. Suggested that the post doc academic year start in August instead of September. The August start date will coincide with the medical school academic calendar. b. Will start creating a set of six ethics education modules for health care professionals for the VA. 3. Dr. Cole <ol style="list-style-type: none"> a. Is planning to attend the 40th Medical School Student Retreat. The retreat will take place August 12-13, 2016. Please contact Alma if you are planning to attend. b. The School of Nursing prayer group approached Drs. Carlin and Cole. The group is currently working on putting together a curriculum for an elective course. c. Dr. Seifert will retire on August 31, 2016. 4. Dr. Carlin <ol style="list-style-type: none"> a. The Quality Enhancement Plan (QEP) report was submitted and officially approved by the Southern Association of Colleges and Schools (SACS). b. The Certificate Program Welcome Reception will take place on September 14, 2016 at Dr. Cole residence. c. Dr. Stancel asked Dr. Carlin to organize a program (lecture/dinner) about health disparities. Dr. Stancel's group will make a monetary contribution on behalf of the Roger Bulger Distinguished Professorship d. The Certificate Program Fall dinner speaker will be Barbara Mancini.
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> 1. New post docs will start on September 1, 2016. 2. Dr. Siefert's retirement luncheon will take place on August 24, 2016 at the Raven Grill.

I certify that these are the minutes from the on August 3, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

SEPTEMBER 7, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Faculty Meeting
ATTENDEES	Thomas R. Cole, PhD; Nate Carlin, PhD; Jeffrey Spike, PhD; Rebecca Lunstroth, JD, MA; Angela Polczynski, MBA; Christine Wieseler, PhD; Alina Bennett, MPH, Phd; Pedro Mancias, MD; Eugene Boisaubin, MD; Sylvia Villarreal, Med, MPH; Alma Rosas
ABSENT	Alejandro Chaoul, PhD; Deborah R. Franklin, DDS, MA; Francine Kingston, DrPH;
DISCUSSION I	Minutes from the August 8, 2016 staff meeting were approved.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> 1. Dr. Cole <ol style="list-style-type: none"> a. Discussed the faculty meeting format. Status updates are discussed the 1st Wednesday of every month. The 3rd Wednesdays are devoted to project discussions (abstracts, articles, book chapters, etc.). Please contact Alma to select a date to present and respond. 2. Mrs. Villarreal <ol style="list-style-type: none"> a. Her article “Nurturing the Healers: A Unique Program to Support Residents” is going to be published in the Journal of Graduate Medical Education. 3. Dr. Mancias <ol style="list-style-type: none"> a. Is interested in revamping the faculty medical school book club. 4. Mrs. Lunstroth <ol style="list-style-type: none"> a. The GSBS Ethics Course starts on September 8, 2016. Dr. Shane Cunah from the Department of Integrative Biology & Pharmacology has replaced Dr. Bill Seifert. b. Was invited to work on Texas Medical Center Health Policy Group. The group is working on Zika proposals. c. Campus Wide Ethics & Humanities brain storm sessions are scheduled to start soon. 5. Dr. Carlin <ol style="list-style-type: none"> a. Met with the Medical Humanities Certificate Advisors and they informed him that they would like to have in-person summer book club instead of the online format. b. Distributed a list of potential keynote speaker candidates for the Health Disparities Lecture. Please review the list and submit your top three choices to him by Friday, September 9, 2016.
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> 1. Dr. Cole is hosting the Certificate Program Welcome Reception at his home on September 14, 2016.

I certify that these are the minutes from the on September 7, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

SEPTEMBER 21, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole																														
TYPE OF MEETING	Faculty Meeting																														
ATTENDEES	Thomas R. Cole, PhD; Nate Carlin, PhD; Jeffrey Spike, PhD; Rebecca Lunstroth, JD, MA; Angela Polczynski, MBA; Christine Wieseler, PhD; Alina Bennett, MPH, Phd; Eugene Boisabuin, MD; Sylvia Villarreal, Med, MPH; Alma Rosas																														
ABSENT	Alejandro Chaoul, PhD; Deborah R. Franklin, DDS, MA; Francine Kingston, DrPH; Pedro Mancias, MD																														
DISCUSSION I	Minutes from the August 8, 2016 staff meeting were approved.																														
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> 1. Dr. Cole <ol style="list-style-type: none"> a. Asked to group to select a date for upcoming 3rd Wednesday project discussions (abstracts, articles, book chapters, etc.). <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">DATE</th> <th style="text-align: left;">Presenter</th> <th style="text-align: left;">Commentator</th> </tr> </thead> <tbody> <tr> <td>September 21, 2016</td> <td>Christine</td> <td>Tom</td> </tr> <tr> <td>October 19, 2016</td> <td>Nate</td> <td>Christine</td> </tr> <tr> <td>November 16, 2016</td> <td>Alina</td> <td>Jeffrey</td> </tr> <tr> <td>December 21, 2016</td> <td>Tom</td> <td>Alina</td> </tr> <tr> <td>January 18, 2017</td> <td>Rebecca</td> <td>Nate</td> </tr> <tr> <td>February 15, 2017</td> <td></td> <td></td> </tr> <tr> <td>March 15, 2017</td> <td>Jeffrey</td> <td>Rebecca</td> </tr> <tr> <td>April 19, 2017</td> <td>Gene</td> <td></td> </tr> <tr> <td>May 17, 2017</td> <td></td> <td></td> </tr> </tbody> </table>	DATE	Presenter	Commentator	September 21, 2016	Christine	Tom	October 19, 2016	Nate	Christine	November 16, 2016	Alina	Jeffrey	December 21, 2016	Tom	Alina	January 18, 2017	Rebecca	Nate	February 15, 2017			March 15, 2017	Jeffrey	Rebecca	April 19, 2017	Gene		May 17, 2017		
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DISCUSSION III	Dr. Wieseler presented and discussed her upcoming publication, "Objectivity as Neutrality, Nondisabled Ignorance, and Strong Objectivity in Biomedical Ethics". The publication is scheduled to appear on <i>Social Philosophy Today</i> .																														
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> 1. We are co-sponsoring an event with The Baylor College of Medicine for Medical and Health Policy. The event will take place on Tuesday, January 17, 2017. 2. Dr. Spike and Wieseler are planning to attend the upcoming ASBH meeting in Washington DC. 																														

I certify that these are the minutes from the on September 21, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

OCTOBER 5, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Faculty Meeting
ATTENDEES	Thomas R. Cole, PhD; Rebecca Lunstroth, JD, MA; Angela Polczynski, MBA; Alina Bennett, MPH, PhD; Pedro Mancias, MD; Alma Rosas
ABSENT	Alejandro Chaoul, PhD; Deborah R. Franklin, DDS, MA; Francine Kingston, DrPH; Eugene Boisaubin, MD; Sylvia Villarreal, Med, MPH; Jeffrey Spike, PhD; Christine Wieseler, PhD; Nate Carlin, PhD;
DISCUSSION I	Minutes from the September 21, 2016 staff meeting were approved.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> 1. Dr. Cole <ol style="list-style-type: none"> a. Currently working on completing a chapter of A Country for Old Men. b. Announced that both Drs. Spike and Wieseler are attending the annual American Society for Bioethics & Humanities (ASBH) in Washington DC. 2. Dr. Bennett <ol style="list-style-type: none"> a. Was asked to be a reviewer in Travel Award Committee. 3. Mrs. Lunstroth <ol style="list-style-type: none"> a. Will facilitate first Campus Wide Ethics Strategic meeting on October 17, 2016 from 3:00 PM to 5:00 PM. b. Will travel to Washington state with Mrs. Villarreal for a Sacred Vocation Training session hosted by Catholic Health Initiatives. 4. Health Humanities Conference <ol style="list-style-type: none"> a. The deadline was extended to October 31, 2016. b. Ms. Polczynski reported that 78 were submitted as of September 28th. c. Mrs. Lunstorth and Ms. Rosas are currently working on logistics for the event.
DISCUSSION III	<p>Announcements:</p> <ol style="list-style-type: none"> 1. The Medical Humanities Certificate Program Dinner will take place on October 12, 2016 at the McGovern Medical School. Guest Speaker: Barbara Mancini. 2. The 2016 State Employee Charitable Campaign will run through the month of October. Please contact Alma if you need assistance if completing a form.

I certify that these are the minutes from the on October 5, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

OCTOBER 19, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Faculty Meeting
ATTENDEES	Thomas R. Cole, PhD; Rebecca Lunstroth, JD, MA; Angela Polczynski, MBA; Alina Bennett, MPH, PhD; Jeffrey Spike, PhD; Nate Carlin, PhD; Christine Wieseler, PhD; Alma Rosas
ABSENT	Alejandro Chaoul, PhD; Deborah R. Franklin, DDS, MA; Francine Kingston, DrPH; Eugene Boisaubin, MD; Sylvia Villarreal, Med, MPH; Pedro Mancias, MD;
DISCUSSION I	Minutes from the October 5, 2016 staff meeting were approved.
DISCUSSION II	<p>Faculty Updates</p> <ol style="list-style-type: none"> 1. Mrs. Lunstroth <ol style="list-style-type: none"> a. The first Campus Wide Ethics meeting was successful. 2. Ms. Polczynski <ol style="list-style-type: none"> a. The deadline to submit blue book elective proposals for Spring is November 1, 2016. 3. Dr. Carlin <ol style="list-style-type: none"> a. The guest speaker for the Spring Certificate Program Dinner has been booked. Judith Black, one of the nation’s foremost storytellers, creates and tells compelling, humorous, and riveting stories. She will be discussing Climate Change. b. The December Elective courses are in place. Twenty-two students have enrolled. c. Dr. Carlin will attend recruitment event at the School of Dentistry in January 2017.
DISCUSSION III	Dr. Carlin presented and discussed a chapter of an upcoming book, Principles, Bioethics, Theology: An Inquiry in Pastoral Aesthetics”. Dr. Weiseler was the respondent.
DISCUSSION IV	<p>Announcements:</p> <ol style="list-style-type: none"> 1. Megan Cole will be performing tomorrow, Thursday, October 20th at 4:00 PM at McGovern Medical School (MSB 2.135). 2. Reminder: The 2016 State Employee Charitable Campaign will run through the month of October. Please contact Alma if you need assistance if completing a form.

I certify that these are the minutes from the on October 19, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

NOVEMBER 16, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Faculty Meeting
ATTENDEES	Thomas R. Cole, PhD; Alina Bennett, MPH, PhD; Pedro Mancias, MD; Jeffrey Spike, PhD; Nate Carlin, PhD; Eugene Boisaubin, MD; Alma Rosas
ABSENT	Alejandro Chaoul, PhD; Deborah R. Franklin, DDS, MA; Francine Kingston, DrPH; Sylvia Villarreal, Med, MPH; Angela Polczynski, MBA; Christine Wieseler, PhD; Rebecca Lunstroth, JD, MA
DISCUSSION I	Minutes from the October 19, 2016 staff meeting were approved.
DISCUSSION II	Dr. Bennett presented and discussed a draft of an upcoming article. "Medically appropriate treatment, justice, and the individual patient". Dr. Spike was the respondent.
DISCUSSION III	<p>General Announcements:</p> <ol style="list-style-type: none"> As of December 1st, 2016 the front entrance doors of JJL will be unlocked Monday-Friday from 7:00 AM until the library closes. On weekends, the doors will be unlocked during the library's operating hours. If anyone needs access through these doors at other times, the library has activated their badge reader on the far right door. Any UHealth employee that was on the key audit list has already been added to the library's system and should be able to access the building with their badge. <p>Webber Plaza doors: These doors will be open from 7:00 AM-6:00 PM Monday-Friday.</p> <p>Loading dock: 7:00 AM-7:00 PM Monday-Friday</p> <p>Garage Elevator lobby: Open 24 hrs. This is the only door that will not be locked. With the garage entrance available at all times of day, employees of the building will always have access regardless of time of day. Once the badge readers installed at these entry points, facilities' will update everyone as to when the building will be open to the public and when it will be badge access only.</p> <ol style="list-style-type: none"> The bookstore will temporarily relocate to the McGovern Medical School ground floor. UT Police advised office occupants to lock up offices during the holiday season. UT Security will make daily rounds at JJL. A new light system is scheduled to be installed at the medical school breezeway. The LED lights will make the breezeway safer and brighter. The driveway in front of the library will become a "No Parking" zone. The elevators at JJL are in the process of being modernized. A stop to level two will be added.

I certify that these are the minutes from the on November 16, 2016 meeting.

Alma I. Rosas



Staff Meeting

MINUTES

DECEMBER 7, 2016 - TIME: 8:30 AM - LOCATION: JJL410

MEETING CALLED BY	Dr. Thomas Cole
TYPE OF MEETING	Faculty Meeting
ATTENDEES	Thomas R. Cole, PhD; Rebecca Lunstroth, JD, MA; Alina Bennett, MPH, PhD; Christine Wieseler, PhD; Jeffrey Spike, PhD; Nate Carlin, PhD; Alma Rosas
ABSENT	Alejandro Chaoul, PhD; Deborah R. Franklin, DDS, MA; Francine Kingston, DrPH; Sylvia Villarreal, Med, MPH; Angela Polczynski, MBA; Eugene Boisaubin, MD; Pedro Mancias, MD
DISCUSSION I	Minutes from the November 16, 2016 staff meeting were approved.
DISCUSSION II	<ol style="list-style-type: none"> 1. Mrs. Lunstroth <ol style="list-style-type: none"> a. Conducted a Sacred Vocation Program Training Session with Mrs. Villarreal in Tacoma, Washington. Mentioned possible future nationwide collaborations with Catholic Health Initiatives. b. The first Campus Wide Ethics Strategic planning meeting was represented by all UTHSC schools as well as by an administrative representative. 2. Dr. Carlin <ol style="list-style-type: none"> a. Certificate Program Course – Need participation grades as well as how many students attended each session. b. Is in the process of planning the February 2017 Courses. c. Health Humanities Consortium <ol style="list-style-type: none"> i. Preliminary at-a-glance schedule will be finalized next week. ii. Dr. Cole and Alma are working with keynote speakers. iii. The registration site will go live on December 20, 2016. 3. Dr. Spike <ol style="list-style-type: none"> a. Invited by VA to help produce resident material for medical ethics. Dr. Bennett and Mrs. Lunstroth will collaborate as well. The project consists of a six month time line to determine topics in medicine and surgery. 4. Dr. Wieseler <ol style="list-style-type: none"> a. Accepted to present the upcoming Health Humanities Consortium. b. Seven students have enrolled in her upcoming class. 5. Dr. Bennett <ol style="list-style-type: none"> a. Accepted to present the upcoming Health Humanities Consortium. b. Was accepted to the present at the 10th Academic and Health Policy Conference on Correctional Health Atlanta, Georgia. The association might cover the costs, Dr. Bennett is waiting on confirmation. c. Currently working with School of Public Health on two potential and promising projects.
DISCUSSION III	<p>General Announcements:</p> <ol style="list-style-type: none"> 1. McGovern Center Holiday Brunch will occur on Wednesday, December 21, 2016 at Snooze. Please RSVP via e-mail with Alma. 2. Faculty Meetings will resume on January 4, 2017.

I certify that these are the minutes from the on December 7, 2016 meeting. *Alma I. Rosas*