

**The John P. McGovern, M.D. Center for Humanities and Ethics**  
**Faculty Meeting**  
**January 7, 2015, 8:30 – 10:00 a.m.**  
**JJL 410**

**Meeting Minutes**

**Attendees**

Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Woods Nash PhD, Angela Polczynski MBA, William Seifert PhD, Jeffrey Spike PhD

**Absent**

Eugene Boisaubin MD, Bryant Boutwell DrPH, Alejandro Chaoul PhD

**Special Guest**

Khalid Almoosa MD, Director for Interprofessional Collaboration

Dr. Cole announced that Shirley Pavlu will be retiring Friday, February 13. He reported the Medical School Dean Candidate search has been narrowed down to three candidates.

The remainder of the meeting was devoted to a discussion with Dr. Almoosa. McGovern Center faculty introduced themselves to Dr. Almoosa and talked about what they do in the Center. Dr. Almoosa introduced himself. Potential collaborations between Dr. Almoosa and the McGovern Center were discussed.

Rebecca Lunstroth said Megan Cole will be here in February, and she will be calling on faculty to help with Megan's performance.

Meeting dismissed at 10:00 a.m.  
Minutes taken by Shirley Pavlu

**The John P. McGovern, M.D. Center for Humanities and Ethics**  
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**Meeting Minutes**

**Attendees**

Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Woods Nash PhD, Jeffrey Spike PhD

**Absent**

Eugene Boisaubin MD, Bryant Boutwell DrPH, Alejandro Chaoul PhD, Angela Polczynski MBA, William Seifert PhD

The minutes to the 1/7/15 were read and approved.

Dr. Cole said he would follow up with Dr. Khalid Almoosa about a possible collaboration with the McGovern Center. Dr. Cole asked the faculty if we should consider bringing Dr. Jeff Levin here since he had to cancel in December.

Rebecca Lunstroth said that she has talked with Sylvia Villarreal about a Sacred Vocation Program for faculty. Ms. Lunstroth is working with Dr. Bill Howze on Dr. Eric Avery's visit in February. Ms. Lunstroth is coordinating Megan Cole's visit to the Center in February. Ms. Lunstroth said the Center should consider sponsoring Dr. Adan Rios' History of Medicine course.

Dr. Nate Carlin said the Certificate Program Poster Session is scheduled for March (during Match Week) in the Leather Lounge. Rebecca Lunstroth suggested the Center should award a prize. Dr. Carlin said he would consider this suggestion for next year. Dr. Carlin said there are two versions of the Mental Illness Course. Dr. Woods Nash will assist with the May course. Dr. Carlin said he and Angela Polczynski are working on two major projects for QEP – the Impact Report and the Final Study.

Dr. Woods Nash read one of his poems that is published in JAMA.

Rebecca Lunstroth said that Shirley Pavlu's position has been posted and faculty will start interviewing the candidates.

Meeting dismissed at 9:50 a.m.  
Minutes taken by Shirley Pavlu

**The John P. McGovern, M.D. Center for Humanities and Ethics**  
**Faculty Meeting**  
**February 4, 2015, 8:30 – 10:00 a.m.**  
**JJL 410**

**Meeting Minutes**

**Attendees**

Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Woods Nash PhD, Angela Polczynski MBA, Jeffrey Spike PhD, William Seifert PhD

**Absent**

Eugene Boisaubin MD, Bryant Boutwell DrPH, Alejandro Chaoul PhD

The minutes to the January 21 meeting were read and approved.

Dr. Cole said that a decision will be made by the end of the month to announce the name of a new dean at the School of Public Health. He said there are two viable dean candidates at the Medical School. Dr. Cole said we should invite Dr. Deborah Franklin, Associate Professor in the School of Dentistry to attend McGovern Center Faculty Meetings.

Rebecca Lunstroth said that Megan Cole will be here next week. Ms. Cole will give her performance in Wit as part of the McGovern Center's year long 10<sup>th</sup> anniversary celebrations. Ms. Lunstroth said she would be Ms. Cole's handler.

Angela Polczynski said the McGovern Center did sponsor Dr. Adan Rios' History of Medicine course last year. She said the Center decided not to sponsor his course this year because of potential conflicts with the topics and schedule of the History of Medicine Lecture Series.

Dr. Woods Nash is continuing with the medical humanities and arts movie series. Most of the students attending are medical students, but he would like it to be open to all UTHealth Students and to advertise to them.

Dr. Nate Carlin reported that the Certificate Program Poster Session will be co-sponsored by Scholarly Concentrations and will be held on March 13.

Ms. Lunstroth announced that Dr. Dorothy Otto will be retiring soon.

Dr. Cole said the Center will be co-sponsoring a Reflective Writing Faculty Development Workshop with the Academy of Master Educators.

Dr. Cole announced the Center will be conducting a search for another Post Doc, and the job announcement will be sent out today.

Dr. Cole said he is responsible next year for the History of Medicine Lecture Series. He asked for input from the McGovern Center Faculty about different themes or topics.

Meeting dismissed at 9:35 a.m.  
Minutes taken by Shirley Pavlu



# Staff Meeting

MINUTES

MARCH 18, 2015 - TIME: 8:30 AM - LOCATION: JYL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Woods Nash PhD, Angela Polczynski MBA, Jeffrey Spike PhD, Deborah R. Franklin, DDS, MA, Alma Rosas
<b>ABSENT</b>	William Seifert PhD, Eugene Boisabuin MD, Bryant Boutwell DrPH, Alejandro Chaoul PhD

<b>DISCUSSION I</b>	Discussed the History of Medicine Banquet <ol style="list-style-type: none"><li>1. Took place 3/17/2015 @ La Colombe d'Or, guest speaker will arrive at noon.</li><li>2. Dr. Cole will drop off guest speaker to airport after his lecture.</li></ol>
<b>DISCUSSION II</b>	2015 Ethics and Professionalism Course <ol style="list-style-type: none"><li>1. Ms. Lunstroth and Dr. Nash worked on cases for pilot program.</li><li>2. Ms. Lunstroth will assess 29 facilitators (who were given a grading matrix).</li></ol>
<b>DISCUSSION III</b>	Reflective Writing Workshop <ol style="list-style-type: none"><li>1. Dr. Spike mentioned that workshop was a success.</li></ol>
<b>DISCUSSION IV</b>	Dr. Deborah Franklin (School of Dentistry) wants a possible collaboration on how to break bad news. <ol style="list-style-type: none"><li>1. Dr. Cole suggested that we integrate two pieces of literature for discussions. Similar to Tony Back, MD (University of Washington School of Medicine).</li></ol>
<b>DISCUSSION V</b>	Dr. Franklin discussed SOD students and Social Work. <ol style="list-style-type: none"><li>1. Dr. Cole will put Dr. Franklin in contact with Dr. Andrew Achenbaum of University of Houston (Social Work).</li><li>2. Ms. Lunstroth volunteered to help with cases pertaining to the financial burden that dentistry students encounter.</li></ol>
<b>DISCUSSION VI</b>	Dr. Spike discussed a possible You Tube channel for The Brewsters <ol style="list-style-type: none"><li>1. Bill Howze has 6 – 20 minute videos</li></ol>
<b>DISCUSSION VII</b>	McGovern 10 <sup>th</sup> Anniversary Banquet <ol style="list-style-type: none"><li>1. Thursday, May 21, 2015 at 6:00 PM at Trevisio</li><li>2. Dr. Carlin suggested we invite alumni to speak at the banquet.</li></ol>

I certify that these are the minutes from the March 18, 2015 meeting.

*Alma I. Rosas*

Alma I. Rosas



# Staff Meeting

MINUTES

APRIL 1, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Eugene Boisaubin MD, Woods Nash PhD, Angela Polczynski MBA, Jeffrey Spike PhD, Alma Rosas
<b>ABSENT</b>	William Seifert PhD, , Bryant Boutwell DrPH, Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA

<b>DISCUSSION I</b>	1. Minutes from the March 18, 2015 staff meeting were approved.
<b>DISCUSSION II</b>	1. Danielle Ofri a. Lecture on April 13, 2015 @ 5:00 PM in MSB 3.301 b. Dr. Cole will pick her up from the airport. c. Ms. Polczynski will order 20 copies of her book. d. Dr. Woods will reach out to the MD Anderson community
<b>DISCUSSION III</b>	1. Post Doc Candidates a. Ms. Rosas will print out the applications and will have them available for review at JJL 400. b. Dr. Carlin suggested that in the future we select a desired discipline and advertise accordingly.
<b>DISCUSSION IV</b>	1. Night of Sharing a. April 16, 2015 at 5:30 PM
<b>DISCUSSION V</b>	1. Case book a. Dr. Spike will complete the fifteen cases by April 10, 2015. Ms. Lunstroth will help edit.
<b>DISCUSSION VI</b>	1. QEP 2020 a. Dr. Spike suggested we use humanities to teach professionalism → Professional Identity Formation b. The goal is for the new project to be as successful as <i>The Brewsters</i> c. Attached document contains brainstorm session.

I certify that these are the minutes from the April 1, 2015 meeting.

*Alma I. Rosas*

Alma I. Rosas



# Staff Meeting

MINUTES

APRIL 15, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Eugene Boisaubin MD, Woods Nash PhD, Angela Polczynski MBA, Jeffrey Spike PhD, William Seifert PhD, Alma Rosas
<b>ABSENT</b>	Bryant Boutwell PhD, Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA

<b>DISCUSSION I</b>	1. Minutes from the April 1, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	1. Reflective writing assignments. <ol style="list-style-type: none"> <li>a. Ms. Lunstroth announced that they are due on April 15, 2015.</li> <li>b. Should the instructions be re-written? (things to consider)</li> <li>c. Dr. Nash suggested that we focus on ONE assignment instead of three.</li> </ol>
<b>DISCUSSION III</b>	1. Announcements/Comments
<b>DISCUSSION IV</b>	<ol style="list-style-type: none"> <li>a. Dr. Nash announced that the Study Break Film Series will be displaying the movie <i>Her</i> at 6:00 PM in MSB 2.1006.</li> <li>b. Danielle Ofri → Good reception, the lecture room was perfect.</li> <li>c. Dr. Carlin announced Night of Sharing → April 16, 2015 at 5:30 PM in MSB 3.301.</li> </ol>
<b>DISCUSSION V</b>	<ol style="list-style-type: none"> <li>1. Banquet → Thursday, May 21, 2015           <ol style="list-style-type: none"> <li>a. Ms. Polczynski booked Trevisio</li> <li>b. Dr. Cole announced that Mrs. McGovern is planning to attend.</li> <li>c. Dr. Cole will reach out to Carl Elliott to confirm.</li> <li>d. Room accommodates approximately 75 guests.</li> <li>e. Three graduates are scheduled to speak at banquet.</li> </ol> </li> </ol>
<b>DISCUSSION VI</b>	<ol style="list-style-type: none"> <li>1. Post-Doctoral applications were discussed. The candidates included:           <ol style="list-style-type: none"> <li>a. John Ayang</li> <li>b. Mark Gilbert</li> <li>c. Keisha Ray</li> <li>d. Orit Golan</li> <li>e. Terry Clarkgerman</li> <li>f. Vance Andress</li> </ol> </li> <li>2. After discussing applicants the search committee decided to extend an interview invitation to:           <ol style="list-style-type: none"> <li>a. Kiesha Ray</li> <li>b. Mark Gilbert</li> </ol> </li> </ol>

I certify that these are the minutes from the April 15, 2015 meeting.

*Alma I. Rosas*



# Staff Meeting

MINUTES

MAY 6, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Eugene Boisaubin MD, Woods Nash PhD, Angela Polczynski MBA, Jeffrey Spike PhD, William Seifert PhD, Alma Rosas
<b>ABSENT</b>	Bryant Boutwell PhD, Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA
<b>DISCUSSION I</b>	Minutes from the April 15, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	The Staff Meeting for May 20, 2015 will be rescheduled to May 27, 2015.
<b>DISCUSSION III</b>	Intraprofessional Booklet <ol style="list-style-type: none"> <li>1. Dr. Spike is in the process of final draft revisions. He will order 50 copies and distribute them to collaborators.</li> </ol>
<b>DISCUSSION IV</b>	Post Doc Fellow <ol style="list-style-type: none"> <li>1. Dr. Keisha Ray has accepted our fellowship offer and will start on September 1, 2015.</li> </ol>
<b>DISCUSSION V</b>	Graduation Banquet <ol style="list-style-type: none"> <li>1. Ms. Polczynski will distribute invitations today and will be recording RSVPs.</li> <li>2. Dr. Carl Elliot will be meeting with McGovern Center faculty and will be speaking with Pathographies Class before the banquet.</li> </ol>
<b>DISCUSSION VI</b>	Conferences <ol style="list-style-type: none"> <li>1. Health Humanities Conference (Denver Colorado) <ol style="list-style-type: none"> <li>a. Dr. Woods reported on the conference.</li> <li>b. The conference will take place in Cleveland, OH in 2016 the. The 2017 conference will be hosted in Houston, TX → April/May</li> </ol> </li> <li>2. ISH's 60th Anniversary Networking Event <ol style="list-style-type: none"> <li>a. McGovern will have booth. It is scheduled to take place on Friday, May 29, 2015 from 8:30 AM to 12:00 PM. Dr. Nash and Mrs. Lunstroth have volunteered to help with the both.</li> </ol> </li> <li>3. The ASBH annual conference will take in October 20-25, 2015. <ol style="list-style-type: none"> <li>a. Need volunteers for booth Thursday, Friday, and Saturday.</li> </ol> </li> </ol>
<b>DISCUSSION VI</b>	QEP <ol style="list-style-type: none"> <li>1. Group will discuss QEP the third Wednesday of every month.</li> </ol>

I certify that these are the minutes from the May 6, 2015 meeting.

*Alma I. Rosas*



# Staff Meeting

MINUTES

MAY 27, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Woods Nash PhD, Angela Polczynski MBA, Jeffrey Spike PhD, Alma Rosas
<b>ABSENT</b>	Bryant Boutwell PhD, Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, William Seifert PhD, Eugene Boisaubin MD

<b>DISCUSSION I</b>	Minutes from the May 6, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	The 10 <sup>th</sup> Anniversary celebrities have officially come to an end.
<b>DISCUSSION III</b>	<p>Faculty Updates</p> <ol style="list-style-type: none"> <li>1. Dr. Spike reported on the International Conference on Clinical Ethics and Consultation (ICCEC) conference that he attended in New York City. Dr. Spike made two presentations at the conference.</li> <li>2. Dr. Carlin announced that 11 students graduated from the certificate program and that 13 new students, who meet criteria, have registered.</li> </ol> <p>The Pathography course has been moved from May to January. Dr. Nash will teach the class as an elective in Spring.</p> <p>The Blue Book Course has been renamed to Extracurricular Course. All paper work must be submitted online.</p> <ol style="list-style-type: none"> <li>3. Dr. Cole reported that he will set up a meeting James J. McCarthy who is Director of Harvard University's Museum of Comparative Zoology to discuss climate change. The group agreed that December will be ideal for climate control lecture. → Dr. Spike has 125 students, Dr. Carlin will be teaching a course in that month as well (first week of December)</li> </ol> <p>Dr. Cole reported on the North American Network in Aging Studies (NANAS) conference that he attended in Oxford, OH. He made a presentation of <i>The Coming of Age</i>.</p>
<b>DISCUSSION IV</b>	Dr. Cole and Ms. Lunstroth will attend the ISH booth on May 29, 2015.
<b>DISCUSSION V</b>	<p>Website</p> <ol style="list-style-type: none"> <li>1. The website needs to be enhanced.</li> <li>2. Faculty will need to supply the group with website update reports at every faculty meeting.</li> </ol>

I certify that these are the minutes from the May 27, 2015 meeting.

*Alma I. Rosas*





# Staff Meeting

MINUTES

JUNE 3, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Woods Nash PhD, Angela Polczynski MBA, Jeffrey Spike PhD, Bill Howze PhD, William Seifert PhD, Alma Rosas, Guest from St. Thomas University: Christopher Evans and Thomas Harmon
<b>ABSENT</b>	Bryant Boutwell PhD, Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Eugene Boisaubin MD

<b>DISCUSSION I</b>	Minutes from the May 27, 2015 staff meeting were read and approved with minor revisions.
<b>DISCUSSION II</b>	Faculty Updates <ol style="list-style-type: none"><li>Ms. Lunstroth and Ms. Sylvia Villareal are planning to teach the Sacred Vocation Program course to 36 chaplains.</li><li>Dr. Cole met with Dr. Barbara Stoll, the medical school's new dean, at the graduation ceremony. Dr. Stoll will officially join the medical school in October.</li></ol>
<b>DISCUSSION III</b>	Drs. Nash and Howze discussed the McGovern Center's website. <ol style="list-style-type: none"><li>Please forward articles of interest to Ben at <a href="mailto:saxtonb@gmail.com">saxtonb@gmail.com</a>. Dr. Saxton will post articles on the McGovern Center's social media pages (Facebook, Twitter, etc.)</li><li>A Resource Section that will house medical humanities links will be created and posted on the McGovern Center's website.</li><li>The Brewster's videos will be posted on the McGovern Center's YouTube Channel. The videos contain ethics didactics in various situations.</li><li>Dr. Cole mentioned that the website has potential of becoming repository for other sites. The website could serve as guidance of how to perform humanities research.</li></ol>
<b>DISCUSSION IV</b>	Christopher Evans and Thomas Harmon from the Department of Theology at the University of St. Thomas attended the meeting. They introduced themselves and the group discussed avenues that could lead to future inter-institutional collaborations.

I certify that these are the minutes from the June 3, 2015 meeting.

*Alma I. Rosas*



# Staff Meeting

MINUTES

JUNE 17, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Woods Nash PhD, Angela Polczynski MBA, Jeffrey Spike PhD, Bill Howze PhD, Alma Rosas,
<b>ABSENT</b>	Bryant Boutwell PhD, Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Eugene Boisabuin MD, William Seifert PhD

<b>DISCUSSION I</b>	Minutes from the June 3, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	<p>Faculty Updates</p> <ol style="list-style-type: none"><li>1. Ms. Lunstroth reported the on hands on SVP training. The training was very successful and could lead to more, possibly nationwide, training sessions.</li><li>2. Dr. Carlin will submit an abstract to the Religion &amp; Medicine conference that will take place in March 2016 in Houston, TX. Abstracts are due August 20, 2015. Website: <a href="http://www.medicineandreligion.com">http://www.medicineandreligion.com</a>.</li><li>3. Dr. Carlin will present at SACS to discuss QEP.</li><li>4. Dr. Nash will meet with Emily Couvillon to develop a research guide.</li></ol>
<b>DISCUSSION III</b>	<ol style="list-style-type: none"><li>1. Drs. Spike and Howze uploaded six video editions of the Brewster's to YouTube channel.</li><li>2. Video breakdown: 2 research, 2 ethics, and 2 professionalism.</li><li>3. Dr. Howze spoke about YouTube and how we can use it.<ol style="list-style-type: none"><li>a. The channel is set up for mediated comments.</li><li>b. Each video will have key terms.</li><li>c. McGovern center's YouTube channel can be expanded to SVP, Certificate Program, and the Fellowship Program.</li><li>d. Videos can be utilized as teaching aide (link digital book to YouTube videos).</li><li>e. Please go to the YouTube channel and subscribe.</li><li>f. Please send feedback on the YouTube Channel to Dr. Howze.</li></ol></li></ol>

I certify that these are the minutes from the June 17, 2015 meeting.

*Alma I. Rosas*



# Staff Meeting

MINUTES

JULY 1, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Woods Nash PhD, Angela Polczynski MBA, Eugene Boisabuin MD, William Seifert PhD, Alma Rosas,
<b>ABSENT</b>	Bryant Boutwell PhD, Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Jeffrey Spike PhD

<b>DISCUSSION I</b>	Minutes from the June 16, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	<p>Faculty Updates</p> <ol style="list-style-type: none"> <li>Ms. Lunstroth reported the medical school will launch new pilot program for 1<sup>st</sup> year students. School will start in two weeks early.</li> <li>Drs. Spike and Boisabuin as well as Ms. Lunstroth are working on new curriculum.</li> <li>Ms. Lunstroth reported that we need facilitators for the Professionalism and Ethics Pilot. Facilitators will need be available Monday, September 21,2015 from 2:00 PM to 4:00 PM</li> <li>The McGovern Center will host a table in at the student organization fair. The fair will take place on July 30, 2015 after student orientation.</li> <li>Dr. Carlin announced that Ms. Polczynski has set the dates for the Introduction to Medical Humanities course.</li> <li>Dr. Nash announced that 18 students completed the summer reading program.</li> <li>Dr. Cole is spending time with Dr. Pacheco to discuss new Climate Change course. Dr. Cole joined a climate change awareness group at meets at Rice University.</li> <li>Dr. Nash is working on a collection of essays to submit for publication.</li> <li>Please review YouTube channel and send suggestions/updates to Bill Howze.</li> <li>Mr. Eric Solberg will join the McGovern Center faculty in the upcoming academic year.</li> </ol>
<b>DISCUSSION III</b>	<p>Course Updates</p> <ol style="list-style-type: none"> <li>Dr. Carlin announced that he needs three topics for the Medical Humanities course and six topics for the December course.</li> <li>Dr. Cole announced that the History of Medicine dates have been set, and that the lectures are scheduled to occur at the medical school.</li> <li>Dr. Koshin Ellison, co-founder of the New York Zen Center for Contemplative Care, along with Dr. Cole will teach the Contemplative Care Course.</li> <li>Ms. Polczynski will assist with online courses (canvas).</li> </ol>

I certify that these are the minutes from the July 1, 2015 meeting.

*Alma I. Rosas*



# Staff Meeting

MINUTES

AUGUST 5, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Woods Nash PhD, Angela Polczynski MBA, Eugene Boisaubin MD, William Seifert PhD, Jeffrey Spike PhD, Alma Rosas
<b>ABSENT</b>	Bryant Boutwell PhD, Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA,

<b>DISCUSSION I</b>	Minutes from the July 1, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	<p>Faculty Updates</p> <ol style="list-style-type: none"> <li>1. Ms. Lunstroth updated the group on the new Pilot Curriculum that started on August 3, 2015. Total of 254 medical students.             <ol style="list-style-type: none"> <li>a. Monday, August 1, 2015 → Dr. Spike presented on Professionalism</li> <li>b. Tuesday, August 2, 2015 → Dr. Spike presented on Ethics</li> <li>c. Tuesday, August 2, 2015 → Ms. Lunstroth presented on Justice</li> <li>d. Thursday - August 4, 2015 → Dr. Spike will introduce the Brewsters</li> </ol> </li> <li>2. Ms. Lunstroth discussed the Art of Observation and it was received with enthusiasm.</li> <li>3. Dr. Spike discussed the New Curriculum proposal. The new proposal includes 8 different intersessions.</li> <li>4. Dr. Cole shared an article by David Bromwich, <i>Trapped in the Virtual Classroom</i>.</li> </ol>
<b>DISCUSSION III</b>	<p>Announcements</p> <ol style="list-style-type: none"> <li>1. Dr. Woods announced movie night. Wednesday, August 19, 2015.</li> </ol>

I certify that these are the minutes from the on August 5, 2015 meeting.

*Alma I. Rosas*



# Staff Meeting

MINUTES

SEPTEMBER 02, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Woods Nash PhD, Angela Polczynski MBA, William Seifert PhD, Jeffrey Spike PhD, Keisha Ray, PhD, Alma Rosas
<b>ABSENT</b>	Bryant Boutwell PhD, Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Eugene Boisaubin MD

<b>DISCUSSION I</b>	Minutes from the August 5, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	<p>Faculty Updates</p> <ol style="list-style-type: none"> <li>1. The Certificate Program has officially been extended to the School of Dentistry.</li> <li>2. Dr. Carlin announced that 7 students have enrolled for the October sessions and that a total of 26 students have signed up for the December sessions.</li> <li>3. Dr. Carlin mentioned that the McGovern Center will purchase 4 student passes for ASBH and 12 tickets for the Jonathan Franzen Inprint event.</li> <li>4. Dr. Carlin announced that the QEP impact report draft will be ready in February of 2016.</li> <li>5. Dr. Carlin shared notes from the Certificate Program Student Advisory Meeting.             <ol style="list-style-type: none"> <li>a. MS III Students would like to have more <i>Processing</i> events.</li> <li>b. Students would like more interaction with the faculty.</li> </ol> </li> <li>6. Dr. Ray volunteered to help with the Certificate Program’s social media page.</li> <li>7. Dr. Spike reported on the New Curriculum. The next intersession will take place on September 21, 2015. The students will be given a reflective writing assignment (two scenarios: drinking and cheating). The 250 word essay’s will be submitted on canvas and distributed to the facilitators.</li> <li>8. Dr. Spike announced that the McGovern Center has been allotted 15 hours in the new curriculum (within a two-week span).</li> <li>9. MS. Lunstroth will lecture on “Understanding the pitfalls of Social Media”.</li> </ol>
<b>DISCUSSION III</b>	<p>Announcements:</p> <ol style="list-style-type: none"> <li>1. Dr. Cole announced that the History of Medicine Lecture Series starts today at noon and will be videotaped for our YouTube Channel.</li> </ol>

I certify that these are the minutes from the on August 5, 2015 meeting.

*Alma I. Rosas*



# Staff Meeting

MINUTES

SEPTEMBER 16, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Rebecca Lunstroth JD MA, Woods Nash PhD, Jeffrey Spike PhD, Keisha Ray, PhD, Alma Rosas
<b>ABSENT</b>	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Eugene Boisaubin MD, William Seifert PhD, Angela Polczynski MBA

<b>DISCUSSION I</b>	Minutes from the September 2, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	<p>Faculty Updates</p> <ol style="list-style-type: none"> <li>1. Ms. Lunstroth announced that the McGovern Center will be very busy with the new curriculum. A total of 8 hours combined.             <ol style="list-style-type: none"> <li>a. Monday → Small groups with facilitators</li> <li>b. Tuesday → Screen <i>The Doctor</i> followed with discussion</li> <li>c. Thursday → Ms. Lunstroth will lecture on “Understanding the pitfalls of Social Media”.</li> </ol> </li> <li>2. Dr. Cole reported that Dr. Koshin Ellison from the New York Zen Center for Contemplative Care to start the Contemplative Care Course this Thursday.</li> <li>3. Ms. Lunstroth reported that the McGovern Center will have a booth at the annual ASBH meeting. A shift sign up link will be sent out via e-mail.</li> <li>4. Dr. Carlin reported on the following:             <ol style="list-style-type: none"> <li>a. The Medical Humanities Happy Hour will take place on October 5, 2015 at Trevisio.</li> <li>b. On October 21, 2015, Dr. Cole will host a Welcome Reception for Medical Humanities Scholarly Concentration students.</li> <li>c. 6 tickets have been purchased for the Inprint Jonathan Franzen Reading event for September 21, 2015. The tickets will be distributed on first come, first serve basis to the medical humanities students.</li> <li>d. Dr. Carlin is working on the QEP Impact Report. At the current moment both William Seifert and Cathy Rozmus are reviewing a preliminary draft.</li> </ol> </li> <li>5. Dr. Ray has two upcoming publications a journal article as well as a book chapter.</li> </ol>
<b>DISCUSSION III</b>	<p>Announcements:</p> <ol style="list-style-type: none"> <li>1. McGovern Center is co-sponsoring Elizabeth Kenny’s play <i>Sick</i> at Baylor College of Medicine. The play will take place at noon at Baylor College of Medicine’s Cullen Auditorium on Friday, September 25, 2015.</li> <li>2. Naomi Oreskes will screen and discuss <i>Merchants of Doubt</i> at the Medical School on October 27, 2015 at the medical school.</li> </ol>

I certify that these are the minutes from the on September 16, 2015 meeting.

*Alma I. Rosas*



# Staff Meeting

MINUTES

OCTOBER 7, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Woods Nash PhD, Jeffrey Spike PhD, Keisha Ray, PhD, Eugene Boisaubin MD, William Seifert PhD, Angela Polczynski MBA, Alma Rosas
<b>ABSENT</b>	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Rebecca Lunstroth JD MA

<b>DISCUSSION I</b>	Minutes from the September 16, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	<p>Updates</p> <ol style="list-style-type: none"> <li>1. Dr. Cole asked McGovern Center faculty to sign up for a shift at the upcoming Annual American Society for Bioethics and Humanities conference.</li> <li>2. Dr. Cole announced that the second meeting of our bi-monthly meetings will highlight ongoing projects that faculty/postdocs are currently working on.</li> <li>3. Dean Stoll will attend our November 18, 2015 McGovern Center Staff Meeting.</li> </ol>
<b>DISCUSSION III</b>	<p>Guest</p> <ol style="list-style-type: none"> <li>1. Dr. Kirsten Ostherr from Rice University joined the staff meeting to discuss several ongoing projects and possible collaborations.             <ol style="list-style-type: none"> <li>a. The Medical Futures Lab (MFL) is a center dedicated to the study and understanding of medicine at its evolving intersection with technology. Each class consists of 20 students (group of 4-5 students)</li> <li>b. Dr. Ostherr's projects utilize innovative online platforms and media creation spaces where Rice undergraduates help medical professionals amplify their health messages through creative design.</li> <li>c. Possible collaboration with Dr. Boisaubin and the standardized patient student sessions.</li> </ol> </li> </ol>
<b>DISCUSSION IV</b>	<p>Announcements:</p> <ol style="list-style-type: none"> <li>1. Today's History of Medicine Lecture Series will feature Dr. Jack Schull. Dr. Schull worked with the Atomic Bomb Casualty Commission and is Professor Emeritus at UTHealth School of Public Health</li> <li>2. October 21, 2015, Dr. Cole will host a Welcome Reception for Medical Humanities Scholarly Concentration students.</li> <li>3. Naomi Oreskes will screen and discuss <i>Merchants of Doubt</i> at the Medical School on October 27, 2015 at the medical school</li> </ol>

I certify that these are the minutes from the on September 16, 2015 meeting.

*Alma I. Rosas*



# Staff Meeting

MINUTES

OCTOBER 21, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Nate Carlin PhD, Thomas R. Cole PhD, Woods Nash PhD, Jeffrey Spike PhD, Keisha Ray, PhD, Eugene Boisabuin MD, Angela Polczynski MBA, Henry Strobel PhD, Alma Rosas Guest: David Kline, Graduate Student from Rice University
<b>ABSENT</b>	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, William Seifert PhD, Rebecca Lunstroth JD MA

<b>DISCUSSION I</b>	Minutes from the October 7, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	<p>Updates</p> <ol style="list-style-type: none"> <li>1. Dr. Cole reviewed the booth shift schedule for the Annual American Society for Bioethics and Humanities conference.</li> <li>2. Francine K. Kingston from the School of Nursing will be added to the McGovern Center Staff meeting invites.</li> <li>3. Eric Solberg was requested to give lectures in Cardio Perfusion Training Program. Mrs. Polczynski will coordinate with Mr. Solberg to schedule lectures with Drs. Ray and Spike.</li> <li>4. Dr. Cole announced that Dr. Paul Wolpe from Emory will be available to meet with on Monday, October 26, 2015.</li> <li>5. Dr. Ray will be in Boston, MA from November 1-3, 2015 to lecture at Wellesley College.</li> <li>6. Dr. Carlin has submitted the QEP Impact Report. He also submitted a grant application, and will provide us with a status update in January 2016.</li> <li>7. Dr. Nash will host a two day poetry and personal narrative workshop at InPrint on November 7-8, 2015 with the University of Houston Professor Martha Serpas.</li> </ol>
<b>DISCUSSION III</b>	<p>Project Update: Dr. Carlin</p> <p>Dr. Carlin shared with the group his article titled "The Meaning of Life". The group discussed the abstract and provided Dr. Carlin feedback.</p>
<b>DISCUSSION IV</b>	<p>Announcements:</p> <ol style="list-style-type: none"> <li>1. Reminder: October 21, 2015, Dr. Cole will host a Welcome Reception for Medical Humanities Scholarly Concentration students.</li> <li>2. Naomi Oreskes will screen and discuss <i>Merchants of Doubt</i> at the Medical School on October 27, 2015 at the medical school.</li> </ol>

I certify that these are the minutes from the on September 16, 2015 meeting.

*Alma I. Rosas*





# Staff Meeting

MINUTES

NOVEMBER 4, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Thomas R. Cole PhD, Nate Carlin PhD, William Seifert PhD, Angela Polczynski MBA, Woods Nash PhD, Rebecca Lunstroth JD MA, Alma Rosas
<b>ABSENT</b>	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Eugene Boisaubin MD, Keisha Ray, PhD, Francine Kingston, DrPH,

<b>DISCUSSION I</b>	Minutes from the October 21, 2015 staff meeting were read and approved with minor corrections.
<b>DISCUSSION II</b>	<p>Faculty Updates</p> <ol style="list-style-type: none"> <li>1. Dr. Cole asked the group to think of ideas on how the Center can integrate the Brewster's YouTube videos into our courses.</li> <li>2. Dr. Nash announced that Sylvia Villarreal's article about Sacred Vocation will be published in the Journal of Graduate Medical Education (JGME).</li> <li>3. Ms. Lunstroth informed the group that ASBH apologized for the lanyard oversight and that they will list us as sponsors at the 2016 annual meeting in Washington, DC.</li> <li>4. The Post Doc application deadline has been extended to February 15, 2016.</li> </ol>
<b>DISCUSSION III</b>	<p>Dr. Carlin met with Ms. Polczynski to discuss the certificate program. It was concluded that students requested more mentors and events.</p> <ol style="list-style-type: none"> <li>1. A total of five events will be scheduled per academic year (2 fall, 2 spring, 1 banquet).</li> <li>2. Dr. Cole asked Ms. Polczynski to meet with Alumni Relations to generate a contact list of former certificate program graduates.</li> <li>3. The Introduction to Medical Humanities Lectures will be moved to Tuesdays for the next Academic Year.</li> </ol>
<b>DISCUSSION IV</b>	<p>Announcements:</p> <ol style="list-style-type: none"> <li>1. Reminder: November 21, 2015 Ms. Lunstroth and Dr. Nash will present at the Rice Medical Humanities Symposium. The event will be free of charge.</li> <li>2. Dean Stoll will attend the November 18, 2015 faculty meeting.</li> </ol>

I certify that these are the minutes from the on November 4, 2015 meeting.

*Alma I. Rosas*



# Staff Meeting

MINUTES

NOVEMBER 18, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Thomas R. Cole PhD, Nate Carlin PhD, Woods Nash PhD, Rebecca Lunstroth JD MA, Eugene Boisaubin MD, Alma Rosas Guest: Dean Stoll
<b>ABSENT</b>	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Keisha Ray, PhD, Francine Kingston, DrPH, Angela Polczynski MBA, William Seifert PhD,

<b>DISCUSSION I</b>	Minutes from the November 4, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	Dean Stoll attended staff meeting to meet with the staff members of the McGovern Center. Everyone in attendance introduced themselves and stated a brief description of the role within the center.  Dean Stoll introduced herself to the group and discussed possible collaborations.
<b>DISCUSSION III</b>	Dr. Ray presented an working draft of her most recent abstract "Affirmative Enhancement". The group discussed the abstract and made suggestions.
<b>DISCUSSION IV</b>	Announcements: <ol style="list-style-type: none"><li>1. Reminder: November 21, 2015 Ms. Lunstroth and Dr. Nash will present at the Rice Medical Humanities Symposium. The event will be free of charge.</li><li>2. The Post Doc application deadline has been extended to February 15, 2016.</li><li>3. Ms. Sylvia Villarreal will be our guest for December 2, 2015 staff meeting.</li></ol>

I certify that these are the minutes from the on November 18, 2015 meeting.

*Alma I. Rosas*



# Staff Meeting

MINUTES

DECEMBER 2, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Thomas R. Cole PhD, Nate Carlin PhD, Woods Nash PhD, Rebecca Lunstroth JD MA, Jeffrey Spike PhD, Eugene Boisaubin MD, Angela Polczynski MBA, William Seifert PhD, Alma Rosas Guest: Sylvia Villarreal (Sacred Vocation)
<b>ABSENT</b>	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Keisha Ray, PhD, Francine Kingston, DrPH,

<b>DISCUSSION I</b>	Minutes from the November 18, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	<p>Faculty Updates</p> <ol style="list-style-type: none"> <li>1. Dr. Cole discussed the donation that the McGovern Foundation made to the medical school.</li> <li>2. Dr. Cole informed the group that Michael Gillette (Executive Director, Humanities Texas) invited him to be a panelist at an upcoming symposium hosted at Rice University.             <ol style="list-style-type: none"> <li>a. The group discussed the role that humanities plays in Science, Technology, Engineering, and Math (STEM).</li> </ol> </li> <li>3. Ms. Lunstroth announced that she submitted a Sacred Vocation abstract to the 2016 Conference on Medicine and Religion.</li> <li>4. Dr. Nash and Ms. Lunstroth provided the group with feedback from the November 21, 2015 conference that they attended at Rice University.</li> <li>5. Dr. Carlin announced that three students from the School of Dentistry have officially enrolled into the certificate program.</li> <li>6. Dr. Carlin encouraged group to submit Blue Book Elective proposals for Spring 2016. The process has been streamlined to two weeks for approvals/denials.             <ol style="list-style-type: none"> <li>a. Please check with Ms. Polczynski before you submit proposal.</li> </ol> </li> <li>7. Dr. Carlin mentioned that Dr. Nash has taken over the Family Medicine clerkship lectures. He believes that our Fellows should be encouraged to take over clerkship lectures.</li> </ol>
<b>DISCUSSION III</b>	Ms. Villarreal read a personal statement as well as two poems. The group discussed her poems.
<b>DISCUSSION IV</b>	<p>Announcements:</p> <ol style="list-style-type: none"> <li>1. Dr. Cole will be a panelist at the "Humanities, Medicine and STEM" symposium hosted at Rice University on December 8, 2015.</li> <li>2. History of Medicine Lecture Series will take place today at noon. Our featured speaker is the former Dean of the School of Nursing, Dr. Starck.</li> <li>3. The Holiday Luncheon has been scheduled for December 22, 2015.</li> </ol>

I certify that these are the minutes from the on December 2, 2015 meeting.

*Alma I. Rosas*



# Staff Meeting

MINUTES

DECEMBER 16, 2015 - TIME: 8:30 AM - LOCATION: JJL410

<b>MEETING CALLED BY</b>	Dr. Thomas Cole
<b>TYPE OF MEETING</b>	Staff Meeting
<b>ATTENDEES</b>	Thomas R. Cole PhD, Nate Carlin PhD, Woods Nash PhD, Rebecca Lunstroth JD MA, Jeffrey Spike PhD, Angela Polczynski MBA, William Seifert PhD, Keisha Ray, PhD, Alma Rosas
<b>ABSENT</b>	Alejandro Chaoul PhD, Deborah R. Franklin, DDS, MA, Francine Kingston, DrPH, Eugene Boisaubin MD

<b>DISCUSSION I</b>	Minutes from the December 02, 2015 staff meeting were read and approved.
<b>DISCUSSION II</b>	<p>Faculty Updates</p> <ol style="list-style-type: none"> <li>1. Dr. Spike announced that he will start lecturing at the Obstetrics and Gynecology clerkships. Dr. Spike has extended invitation to Dr. Ray to attend.</li> <li>2. Dr. Carlin completed two SACS/QEP presentations.</li> <li>3. Dr. Carlin announced that the December electives are going well. Students are working on their final papers/projects.</li> <li>4. Ms. Lunstroth met with Deborah Franklin to discuss new Fine Arts course. They will meet with Patrick Palmer, Dean of the Glassell School of Art.</li> <li>5. Ms. Lunstroth's Sacred Vocation abstract was accepted and she will present at Austin, TX.</li> <li>6. Dr. Cole spoke about the Gun Control Pledge that UTMB-Galveston is circulating.</li> <li>7. Dr. Spike mentioned that Dr. Kingston (School of Nursing) might be interesting in creating a Nursing Humanities Certificate.</li> </ol>
<b>DISCUSSION III</b>	Dr. Nash presented his abstract "Showing that Medical Ethics Cases Can Miss the Point: Rewriting Short Stories as Cases". The group discussed abstract and provided Dr. Nash with suggestions.
<b>DISCUSSION IV</b>	<p>Announcements:</p> <ol style="list-style-type: none"> <li>1. Dr. Carlin will host the Certificate Program Holiday Gathering today at 6:30 PM.</li> <li>2. The Holiday Luncheon has been scheduled for December 22, 2015.</li> </ol>

I certify that these are the minutes from the on December 16, 2015 meeting.

*Alma I. Rosas*