Artificial Intelligence and Ethical Practice in Teaching and Learning Facilitator Guide

Created by: Marta Bustillo, Leigh Graves Wolf, Emily Smith (University College Dublin)
October 2023

Sample 1-hour Workshop Description

The Digital Literacy Community of Practice invites you to a lunchtime workshop on (date) from 1-2pm hosted by UCD Library, Access and Lifelong Learning and UCD Teaching & Learning. The topic of the workshop will be the Ethics of Generative Artificial Intelligence.

This workshop aims to facilitate a conversation in UCD about ethical ways of using AI for teaching, learning and research using three lenses:
- An educational lens [e.g. what is the impact of AI on teaching and learning practice?]
- An accessibility lens [e.g. how does AI affect accessibility of learning materials, assessment and the overall educational experience?]
- An information acquisition and management lens [e.g. how can we evaluate, use and trust information created using AI?]

It also aims to provide teaching staff with a useful template to facilitate this type of conversation among their students.

This will be a collaborative and conversation-focused session. A light lunch will be served.

We are committed to ensuring this is an inclusive event, should you have any accessibility requirements to ensure your participation, please contact: (email)

Facilitation Notes

[Here is a guiding slide deck](#) that can be modified for your needs. Timers are key to keeping the discussions on track within the short hour. Time could be scaled up if necessary and could be part of a longer workshop.

Attendees were sitting in round tables of 4-5 and were provided with [name sheets to fill in](#) as a warm up exercise. Each table was given a different generative AI tool which were intentionally chosen to provide a range popular aspects of its functionality (e.g. art, lesson planning, accessibility and organisation.) Groups were given printouts of the [Technoethical Audit worksheet](#) produced by [Civics of Technology project](#) and given 25 minutes to work through the worksheet.. The groups then reviewed their tool together. Then, when time was out, groups were asked to report out and share findings.

It's important to share with participants that a digital device is needed to participate. Participants did not have to sign up for the AI tools, however, they were encouraged to research and investigate their tools via search engines.