

OHIO UNIVERSITY  
Inter-Office Communication

DATE October 15, 1974

TO Senior Administrators

FROM Robert E. Mahn, Secretary, Board of Trustees *RM*

SUBJECT Preliminary Draft Copy of September 30 Board Minutes (Attachments are not included)

Please report corrections or recommended changes by October 21.  
If you have none to report, please so indicate on this memo and return it to me.

You may retain this copy until the official draft reaches you.

REM:ed

OHIO UNIVERSITY  
ATHENS, OHIO 45701

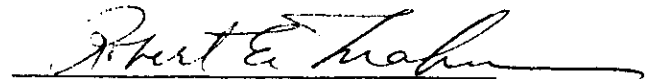
BOARD OF TRUSTEES

October 22, 1974

To: Those Listed Below\*  
From: Robert E. Mahn, Secretary, Board of Trustees  
Re: Minutes of September 30 Board Meeting.

Enclosed for your file is a copy of the September 30 minutes. This draft will be presented for approval at the next meeting.

If approval in November is with changes, the changes will be forwarded for incorporation in the copy.



REM:ed

\* Chairman and Members of the Board  
Dr. Konneker  
President Crewson  
Mr. Mahn  
Senior Administrators  
Archivist  
Resident Auditor

October 2, 1974

Mr. William R. Morris  
Vice President  
Buckeye Union Insurance Co.  
1111 East Broad Street  
Columbus, Ohio 43215

Dear Bill:

During the general discussion phase of the September 30 meeting, Bill Kircher asked support of his suggestion that the Secretary compose and forward to you a resolution mandating you to get well. Attached is that resolution.

You were missed. We wish you the best.

Yours sincerely,

Robert E. Mahn  
Secretary

REM ed

Enclosure

RECEIVED  
OCT 10 1974  
SECRETARY

Xerox sent to Trustees

October 3, 1974

Mr. William R. Morris  
Vice President  
Lodge Union Insurance Co.  
1111 East Broad Street  
Columbus, Ohio 43213

Dear Bill:

During the general discussion phase of the September 30 meeting, Bill Rucker asked support of his proposition that the Secretary compose and forward to you a resolution regarding you to get well. Attached is that resolution.

As we're mixed, we wish you the best.

Yours sincerely,

Robert E. Mohr  
Secretary

Enclosure

A RESOLUTION  
of  
THE BOARD OF TRUSTEES  
of  
OHIO UNIVERSITY

WHEREAS, the absence of William R. Morris at the September 30, 1974, meeting of the Board of Trustees was noted with deep regret by his fellow Board members, officers and friends, and

WHEREAS, it is known that Mr. Morris has the will to surmount the illness that prevented his attendance, and that he has the spirit to accomplish this in such time as is necessary, and that he has indeed made great progress toward this goal through adherence to the good professional and family advice available to him,

THEREFORE, in recognition of these facts, with the caution of prudence, and in the spirit of desiring his return to Board activities at a time consonant with his well being, the Board hereby mandates that fellow member William R. Morris get well, and that upon being declared well he return fully to the responsibilities and pleasures of Board membership.

Issued by the Secretary of the Board at  
Athens, Ohio on September 30, 1974.

A RESOLUTION  
of  
THE BOARD OF TRUSTEES  
of  
OHIO UNIVERSITY

WHEREAS, the absence of William R. Morris at the  
September 30, 1974, meeting of the Board of Trustees was  
noted with deep regret by his fellow Board members, officers  
and friends, and

WHEREAS, it is known that Mr. Morris has the will  
to surmount the illness that prevented his attendance, and that  
he has the ability to accomplish this in a timely and efficient  
manner, and that he has indeed made great progress towards  
this goal through obedience to the good professional and family  
advice available to him,

THEREFORE, in recognition of these facts, with the  
caution of prudence, and in the spirit of desiring his return to  
Board activities at a time consonant with his well being, the  
Board hereby resolves that fellow member William R. Morris  
get well, and that upon being declared well he return fully to  
the responsibilities and activities of Board membership.

Issued by the Secretary of the Board at  
Columbus, Ohio on September 30, 1974.

\_\_\_\_\_  
SECRETARY

MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

9:30 A.M., Monday, September 30, 1974  
The Ohio University Inn  
Athens, Ohio

I. ROLL CALL

Illness prevented William R. Morris from attending the meeting. All other members were present, namely, Charles E. Holzer, Jr., Mrs. Dorothy S. Johns, Fred H. Johnson, Edwin L. Kennedy, J. Grant Keys, William L. Kircher, Donald A. Spencer, and Mrs. J. Wallace Phillips, <sup>chairman.</sup> This constituted a quorum. Also present were President Harry B. Crewson and Secretary Robert E. Mahn.

Wilfred R. Konneker, President of the Ohio University Alumni Association, was unable to attend the meeting. Vice Presidents Bryant, Culbert, Culp, Milar, and Penson and Deans Cohn, Flournoy and Goldman were present as presenters of agenda items or resource persons.

Chairman Phillips announced that all matters scheduled to come before the Board had been discussed at the open Committee of the Whole meeting at 8:00 P.M. on September 29, 1974, and, in being presented for approval, would carry the endorsement of the Board committee to which the matter would ordinarily have been referred. Further reference, therefore, to committee endorsement is not made in these minutes.

II. ACTION ON MINUTES OF MEETING OF AUGUST 21, 1974  
(previously distributed)

No corrections to the minutes were offered. Chairman Phillips declared them approved.

III. COMMUNICATIONS, PETITIONS AND MEMORIALS

There were no communications, petitions or memorials.

IV. ANNOUNCEMENTS

There were no announcements.

V. UNFINISHED BUSINESS

A. ELECTION OF SECRETARY FOR 1974-75,  
EFFECTIVE JULY 1, 1974

Mr. Kennedy moved the election of Robert E. Mahn as Secretary. Mr. Kircher seconded the motion, which was approved unanimously.

Resolution 1974--142

BE IT RESOLVED by the Board of Trustees that Robert E. Mahn is elected Secretary of the Board for the year beginning July 1, 1974, and ending June 30, 1975.

VI. NEW BUSINESS

A. REPORT OF EXAMINATION OF THE AUDITOR OF STATE  
FOR THE PERIOD JULY 1, 1972, TO JUNE 30, 1973,  
AND PROPOSED ACTION

Vice President Milar referred to the following statement which had been included in the agenda (the first eight pages of the Report appear as Attachment 1):



OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

PRESIDENTS OFFICE

SEP 17 1974

DATE September 17, 1974

TO Budget, Finance and Physical Plant Committee

FROM John F. Milar, Vice President and Treasurer *John F. Milar*

SUBJECT State Auditor's Report, 1972-73

Attached are the first eight pages of the Auditor of State's Report of Examination for fiscal year 1972-73. The entire report is on file with the Secretary of the Board of Trustees.

There are two items contained in the report which might require Board of Trustees action:

The first relates to a statement on page 5, in the next to last paragraph, which suggests that administrative authority does not exist in the extension of credit to customers of Baker Center. This business practice has been in existence for a number of years and its discontinuance would adversely affect the operation of the Center and of other auxiliaries.

The second relates to the discussion on pages 6 and 7 of the circumstances surrounding the terminations of Drs. Savage and Pullen, and the conclusion that the Board of Trustees should examine whether or not the public interest was served in these matters.

The attached proposed report is recommended for adoption by the Budget, Finance and Physical Plant Committee and for further submission to the full Board for action. We will be prepared to discuss orally the issues above at the Sunday night committee meeting.

JFM:eb  
Attachments

cc: President Harry B. Crewson

585

Mr. Milar suggested consideration of the following resolution:

Resolution 1974--143

BE IT RESOLVED by the Board of Trustees of Ohio University that, in respect to the 1972-73 Report of the Auditor of State, the following positions be adopted:

1. That the administrative officials are authorized to extend credit to customers of the University to the extent dictated by good business practice.

2. That the circumstances surrounding the employment of Dr. Robert L. Savage and Dr. Maxwell S. Pullen have been examined by the Board of Trustees and that the Board has determined that the public interest was served by the actions of the administrators responsible for the decisions related thereto.

Mr. Spencer moved approval of the resolution, which Mr. Kennedy seconded. Approval was unanimous.

B. PROPOSED POLICY CHANGE FOR STUDENTS' GENERAL FUND

Vice President Milar referred to the statement which had been distributed with the agenda, and offered for consideration the following resolution:

Resolution 1974--144

BE IT RESOLVED by the Board of Trustees of Ohio University that the following policy with respect to the Students' General Fund be approved:

1. That student organizations that receive neither direct nor indirect financial support from the University no longer be required to maintain their accounts in the Students' General Fund. However, that they have this option, if they so desire.

2. That the one per cent audit fee be eliminated. That, as is the present practice, all interest earned in the Students' General Fund accrue to the University.

Mr. Johnson moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

Additional materials relating to this subject appear as Attachment 2.

#### C. 1973-74 FISCAL REPORTS

Vice President Milar stated that the "Balance Sheet--Statement of Income and Expenditures" was being submitted as information prior to the full fiscal report for the year ending June 30, 1974, which would be available in four to six weeks.

Mr. Johnson moved that the report be received and made a part of the minutes. Mr. Spencer seconded the motion, which was unanimously approved.

#### Resolution 1974--145

BE IT RESOLVED by the Board of Trustees of Ohio University that the "Balance Sheet: Statement of Income and Expenditures, Year Ended June 30, 1974," be received and made a part of the minutes.

The financial report appears as Attachment 3.

#### D. PROPOSED STUDENT RESERVE LOAN FUND

Vice President Milar referred to the memorandum which follows and which had accompanied the agenda. He stated that \$240,000 had been loaned on a \$70,000 fund.

Mr. Milar offered for consideration the following resolution:

#### Resolution 1974--146

WHEREAS, there was a need for the establishment of a Student Reserve Loan Fund during the 1971-72 fiscal year, and

WHEREAS, there continues to be a need for a Student Reserve Loan Fund,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees ratifies the action of the Administration in establishing a Student Reserve Loan Fund and further authorizes its continuance.

SEP 16 1974

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE September 11, 1974

TO Members of the Board of Trustees

FROM John F. Milar, Vice President and Treasurer *J. F. Milar*

SUBJECT Student Reserve Loan Fund

Prior to the 1971-72 school year, we developed a billing and accounts receivable system which provided better controls than previously existed. Whereas prior to the implementation of the system, various offices made exceptions to fee payment deadlines; after the system was adopted, exceptions could not be made.

Although controls were improved, a problem existed for certain students whose source of income was relatively assured but who would receive these funds following fee payment deadlines. Examples are Veterans, Social Security recipients, certain foreign students, graduate assistants, persons with Guaranteed Bank Loans, and those on Work Study programs.

Consequently by administrative action, the Student Reserve Loan Fund was established to make loans to students whose source of repayment was relatively assured. The loan fund permitted students to pay their regular fees and concentrated collection at a central location.

Cost to the student is 50¢ per loan, plus an interest rate of 1/2 of 1% per month. Interest on delinquent loans is increased to 1% per month on the outstanding balance.

The administration requests ratification concerning the establishment of this loan fund and further request its continuation.

JFM:eb

Attachment: Resolution

588

Mr. Keys moved approval of the resolution, which Mr. Kennedy seconded. Approval was unanimous.

E. PROPOSAL TO REFINANCE OUTSTANDING DORMITORY AND  
DINING HALL REVENUE BONDS

Vice President Milar explained the proposal and offered for consideration the following resolution:

Resolution 1974 -- 147

BE IT RESOLVED that the President and Vice President and Treasurer be authorized to execute a contract (attached) with Seasingood and Mayer and to proceed with the refinancing of the D. & D. H. Revenue Bonds as described above and within the proposed contract.

Mr. Kennedy stated that this was not an easy problem to get on top of with any degree of certainty as to its feasibility and what it would accomplish. He suggested that the matter be discussed in depth with the Regents and that it be handled with great care, also noting:

that we have done everything in our power to avoid more serious problems,

that negotiated rather than competitive bidding is appropriate,

that technical default will lead to nothing serious,

that the Seasingood and Mayer contract reflects standard practice.

Mr. Johnson stated that the recommended action might establish new policy and that, therefore, Mr. Kennedy's suggestion about a full understanding with the Regents was appropriate. He emphasized that we should not permit a "dire straits" view of this to develop--that it was not that.

Mr. Milar reported that Mr. Morris had asked him to report for the record his feeling that we should go into technical default in order to call to the attention of legislators and State officials the plight of this and other universities that have dormitory systems. Mr. Morris indicated, however, that while protesting, he would not oppose the refinancing plan.

President Crewson assured the Board that the follow-through effort would be a serious one and that a report would be made of the results.

Mr. Spencer seconded Mr. Kennedy's motion to approve. Approval was unanimous.

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE August 16, 1974

TO Members of the Board of Trustees

FROM John F. Milar, Vice President and Treasurer

*John F. Milar*

SUBJECT Proposal to Refinance \$21,805,000 Revenue Bonds

I have examined in depth the idea of refinancing our outstanding dormitory and dining hall revenue bonds with the firm of Seasongood and Mayer of Cincinnati.

The refinancing would operate in the following fashion:

1. Ohio University would sell additional General Receipts Bonds.
2. The proceeds from this sale would be invested in Book Entry U. S. Treasury Bonds and Notes, the amounts and maturities of which would coincide with the existing amounts and maturities of the outstanding Revenue Bonds.
3. The invested proceeds would be placed in escrow to pay off the outstanding Revenue Bonds.

Advantages of the refinancing are:

1. Combined Debt Service for the new and old General Receipts Bonds would produce early year savings and be level from 1979 through 2012, whereas our current debt structure is high at present and is low in 2012.
2. Present reserves can be freed up and used to meet debt service payments, after establishing a full reserve for all General Receipts Bonds.
3. Based on current operations, the use of these reserves plus operating income would permit meeting all legal requirements through 1976 without using unrestricted general fund income.
4. By 1977, we will either have increased our dormitory occupancy, or we will have had time to adjust our general fund income to produce the added revenue necessary to meet the legal requirements, or we will have convinced the State of Ohio that dormitories deserve state support.

5. Under the present plan, we will be in technical default during 1974-75. It is my view that the Trustee of the present General Receipts Bond issue, perhaps by Court action, could require Ohio University to make payments from its operating funds, thereby forcing rebudgeting and its resultant bad publicity, including possible abrogation of contracts.

The results of the proposed refinancing are shown below:

1974-75

Debt Service for proposed New and Old issue: \$2,465,851

Resources:

1. Present Reserve Revenue Bond Account	\$3,000,000	
Present Reserve Gen. Receipts Bonds	<u>743,000</u>	
Sub Total	\$3,743,000	
Less New Reserve Requirement	<u>2,757,000</u>	
Balance		\$ 986,000
2. Repair and Replacement Reserve		890,000
3. Income from Operations		805,000
4. University Support		139,000
5. Year End Surplus		834,000
6. Advance Principal Payment of 6/15/74		346,000
7. Earnings on Reserves		<u>210,000</u>
	Total Resources 1974-75	<u>\$4,210,000</u>
	Balance of Resources	\$1,744,149

1975-76

Debt Service \$2,638,705

Resources:

1. Balance of Resources		\$1,744,149
2. Income from Operations		805,000
3. Earnings on Reserve		210,000
4. Earnings on Resource Balance		140,000
5. University Support		<u>139,000</u>
	Total Resources 1975-76	<u>\$3,038,149</u>

1976-77

Debt Service		\$2,637,142
Resources:		
1. Balance of Resources	\$ 399,444	
2. Income from Operations	805,000	
3. Earnings on Reserve	210,000	
4. University Support	<u>139,000</u>	
Total Resources 1976-77		<u>\$1,553,444</u>
Balance and Need		\$(1,083,698)

1977-78

Debt Service		\$2,634,955
Resources:		
1. Income from Operations	\$ 805,000	
2. Earnings on Reserve	210,000	
3. University Support	<u>139,000</u>	
Total Resources 1977-78		<u>\$1,154,000</u>
Balance and Need		\$(1,480,955)

It is my recommendation that the President and Vice President and Treasurer be authorized to execute a contract (attached) with Seasongood and Mayer and to proceed with the refinancing of the D. & D. H. Revenue Bonds as described above and within the proposed contract.

JFM:eb  
Attachment

cc: C. R. Sowle  
H. B. Crewson  
W. C. Culp



SEASONGOOD & MAYER

INVESTMENT SECURITIES

EST. 1887

703 DIXIE TERMINAL BLDG.  
CINCINNATI, OHIO 45202  
PHONE 621-2002  
AREA CODE 513

31 July 1974

Board of Trustees  
Ohio University  
Athens, Ohio

Gentlemen:

We suggest that the Ohio University (the "University") consider the issuance and sale of a sufficient amount of General Receipts Bonds of the University ("the Bonds") through underwriters for the purpose of refinancing all of its outstanding Ohio University Revenue Bonds, Series A-H; presently outstanding in the amount of approximately \$21,805,000. The proceeds of the proposed refinancing issue would be deposited with the respective trustee and invested in the obligations of the U. S. Government. We will retain Bond Counsel to render an unqualified written legal opinion in customary marketable form approving the validity of the bonds and related matters.

The undersigned, in order to effect the sale of the Bonds, proposes:

1. to manage an account to underwrite the proposed Bonds;
2. to sell to the University, or assist in the University's purchase of securities of the United States Government having principal amounts and interest rates sufficient, in the opinion of Bond Counsel, to refund said outstanding Bonds in compliance with the arbitrage provisions of the Internal Revenue Code;
3. to retain Messrs. Haynes & Miller as independent counsel to approve the tax exemption of the proposed bond issue and if deemed desirable, to additionally retain any other independent counsel to advise;
4. in cooperation with Bond Counsel, to make recommendations as to the exact amount of Bonds to be issued, maturity schedules, redemption provisions and other related features of the proposed bonds in order to formulate a financial program which will be attractive and appealing to prospective investors and at the same time result in maximum benefit to the University.
5. to assist in the preparation of an Official Statement, Trust Agreement and Bond Resolution of the University and related contracts and agreements, which shall be appropriately executed and shall be satisfactory to the undersigned.
6. to submit information with respect to the proposed bonds and related matters to financial institutions and bond-rating agencies.

593

The University agrees to consult and cooperate with the undersigned (including the furnishing of appropriate financial and operating statistics)

in order to effectuate the foregoing proposals.

At such time as the Bond Resolution, Official Statement, Trust Agreement and all other necessary documents and proceedings have been determined by the University and to be satisfactory in all respects for financing purposes, the undersigned will submit a proposal to the University for the purchase of the bonds. The University will be under no obligation to accept such a proposal and if, after negotiations with us in good faith, the University and the undersigned fail to agree on the terms of sale of the bonds, they may then be offered for sale to others.

We will pay all expenses incident to the performance of our obligations in connection with the issuance and sale of the bonds, including costs of printing of the bonds, the Bond Resolution, Trust Agreement, Official Statement and all underwriting documents, the fees of rating agencies, the fee and expenses of counsel, including bond counsel, our traveling and other out-of-pocket expenses and the expenses of the delivery of the bonds. Trustee and Paying Agent fees shall be paid by the University.

We will be compensated for our services and commitment out of the underwriting "spread" or difference between the aggregate price received by the underwriters in the public offering of the bonds and the price paid to you by the underwriters, and additionally, out of any mark-up on securities of the United States Government sold to the University by us.

The underwriting of the bonds would, of course, be subject to the execution of a Contract of Purchase between us, the taking of all proper and legal proceedings, including meetings of the Board of Trustees for approving all steps in connection with the underwriting, the receipt of satisfactory tax rulings (if required) and legal opinions, and satisfaction of such other terms and conditions as are usually included in similar undertakings. Also, the financial condition of the University and the condition of the securities market generally shall not be such as to make it undesirable in the opinion of the underwriters or the University to offer the bonds as contemplated.

It is understood that the provisions of this proposal do not establish any agency or fiduciary relationship between the University and the undersigned.

This Agreement shall extend to \_\_\_\_\_ and thereafter for successive periods of three months unless and until at least 30 days prior to the commencement of any such three-month period, the University or the undersigned shall give written notice to the other of the termination of this Agreement at the commencement of such period. It being understood that the University, under the terms of this Agreement, will negotiate exclusively with the undersigned.

Respectfully submitted,

SEASONGOOD & MAYER

By: \_\_\_\_\_

The foregoing Agreement is hereby accepted by means of a resolution adopted on \_\_\_\_\_, a certified copy of which is attached hereto.

OHIO UNIVERSITY

594

By \_\_\_\_\_ by \_\_\_\_\_

F. OHIO POWER COMPANY EASEMENT REQUEST--  
FUERT PROPERTY, SCIOTO COUNTY

Vice President Culp presented the resolution. Mr. Kennedy moved approval. Mr. Keys, in seconding the motion, reminded members of the request he had made at the Committee of the Whole meeting that execution of the easement be contingent on evidence from appropriate sources that either historical and archaeological sites did not exist in the easement area, or that, if they did, they would not be violated. He stated that the process of checking this had been initiated in a satisfactory manner. The vote to approve was unanimous.

Resolution 1974--148

WHEREAS, the Ohio Power Company has requested that an easement for right-of-way be granted over property owned by Ohio University in Scioto County, Green Township, Ohio, known as the Ella Fuert Property, for the purpose of relocating a power line, and

WHEREAS, previous easements were granted to the Ohio Power Company by the former owner over said property for construction of existing power lines, and it has been determined by the appropriate administrative officers of the University that the proposed relocation will neither interfere with the current use of the land nor cause damage that would lessen its value,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University does hereby authorize the President to execute the attached document granting the requested Easement for Right-of-Way to the Ohio Power Company.

Additional correspondence relating to the easement appears as Attachment 4.

RIGHT OF WAY

This Easement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 1974, by and between The President and Board of Trustees of Ohio University and The Ohio Power Company, WITNESSETH:

WHEREAS, The Ohio Power Company wishes to improve its facilities that are presently in operation on lands owned by Ohio University pursuant to previous easements granted to the Ohio Power Company, particularly Easement No. 1, Map No. 2014 and Easement No. 35-C, Map No. 367, respectively recorded in Volume 447, page 319 and Volume 267, page 437, all Scioto County records.

WHEREAS, The Ohio Power Company has submitted to Ohio University drawing No. 6T6E showing the relocation, rebuilding, renewing and new additional facilities, including additional guying to the existing electrical transmission lines,

NOW THEREFORE, in consideration of the mutual benefits derived, the Ohio University hereby grants to the Ohio Power Company permission to make the designated improvements over the lands described in the heretofore referred to easements.

SIGNED AND ACKNOWLEDGED  
IN THE PRESENCE OF:

\_\_\_\_\_  
\_\_\_\_\_

THE PRESIDENT AND BOARD OF  
TRUSTEES OF OHIO UNIVERSITY

BY: \_\_\_\_\_  
Harry B. Crewson, President

BY: \_\_\_\_\_  
Robert E. Mahn, Secretary to  
the Board of Trustees

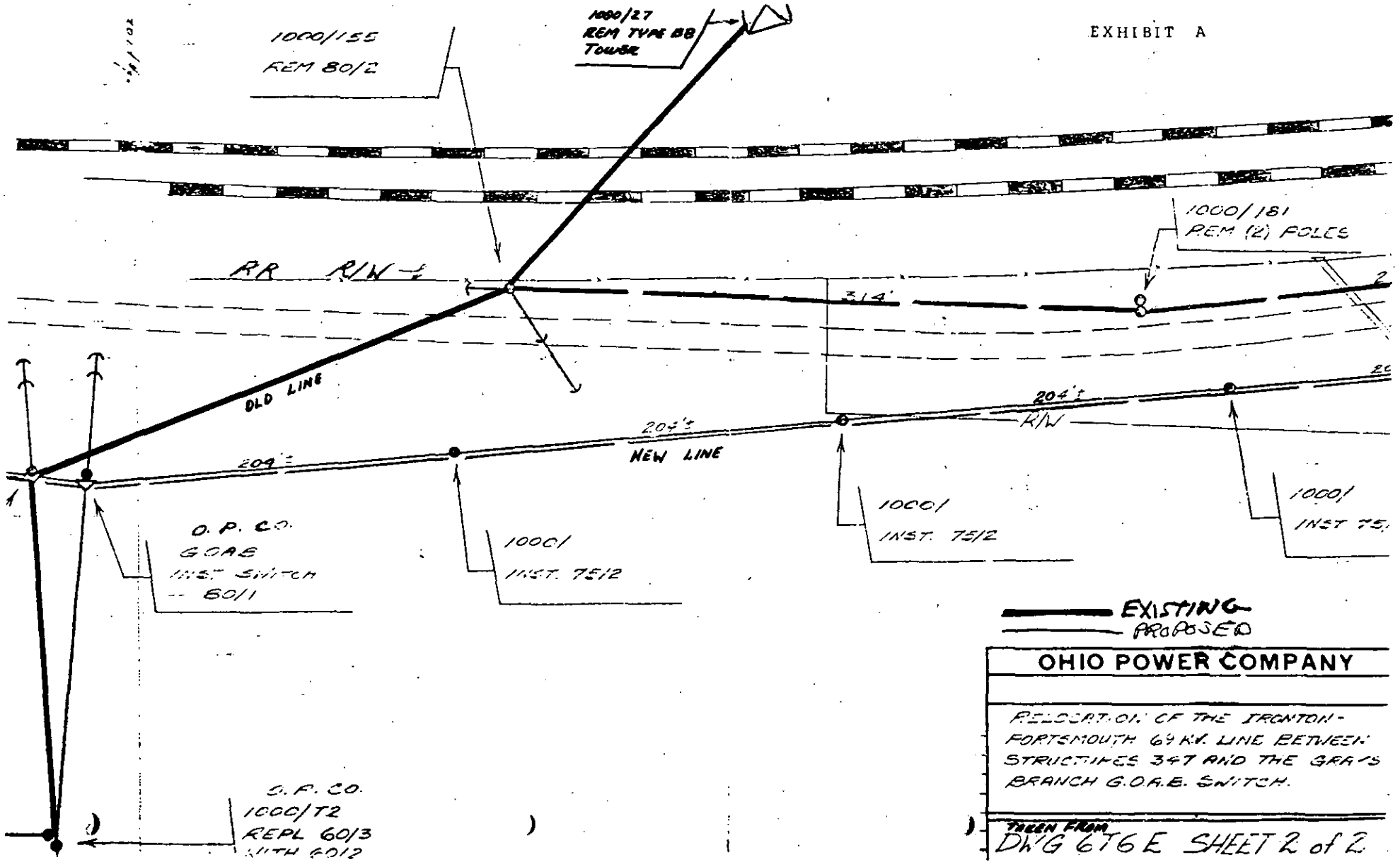
STATE OF OHIO, ATHENS COUNTY, SS:

Personally appeared before me, a Notary Public, on this \_\_\_\_\_ day of \_\_\_\_\_, 1974, Harry B. Crewson, President of Ohio University and Robert E. Mahn, Secretary of the Board of Trustees of Ohio University, the Grantor in the foregoing Easement and acknowledged the signing of same to be their voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year first above written.

\_\_\_\_\_  
Notary Public, Athens County, Ohio

EXHIBIT A



**EXISTING**  
**PROPOSED**

**OHIO POWER COMPANY**

RELOCATION OF THE IRONTON-FORTSMOUTH 69 KV. LINE BETWEEN STRUCTURES 347 AND THE GRAY'S BRANCH G.O.A.B. SWITCH.

TAKEN FROM  
DWG 6T6E SHEET 2 of 2

G. LANCASTER PHASE II--  
TECHNOLOGY AND ARTS BUILDING PLANS

Vice President Culp referred to the following statement which had been distributed with the agenda:

DATE September 13, 1974

TO Dr. Harry B. Crewson, President

FROM Wm. Charles Culp, Vice President for Administrative Services *WC*

SUBJECT LANCASTER PHASE II -- TECHNOLOGY AND ARTS BUILDING

The firm of Trautwein Associates, Inc., consulting architects for the Lancaster Phase II - Technology and Arts Building, has completed contract drawings and specifications for the project. These plans are now ready for review by the Board of Trustees.

Following review and final approval of the drawings and specifications by the Board of Trustees, the Division of Public Works will advertise for construction bids. It is my understanding that the Division of Public Works is ready to advertise for bids as soon as final approval on the drawings and specifications is received from Ohio University.

It is very possible that construction bids will be received by the Division of Public Works prior to the next scheduled meeting of the Board of Trustees. In an effort to minimize inflationary costs associated with construction, I recommend that the Board of Trustees authorize the Budget, Finance and Physical Plant Committee to review the bids when they are received and to approve the awarding of construction contracts, if the bids received are within the resources available to the University for this project. The 109th General Assembly of the State of Ohio appropriated \$2,000,000 for the Phase II building.

A proposed resolution for consideration by the Board of Trustees is attached. With your approval, I request that this item be placed on the September 30 agenda of the Board of Trustees.

WCC:nsa

Attachment

Before offering for consideration the resolution in respect to this, Mr. Culp explained that, in an effort to keep to a minimum the effects of inflation, Public Works had asked for approval to advertise the project in advance of the approval of construction plans by the full Board at this meeting. Mr. Johnson was consulted by Mr. Geiger, University Facilities Planner, and authorized for the Budget, Finance and Physical Plant Committee the solicitation of bids .

Mr. Johnson stated that the construction plans had been approved by the Committee of the Whole, and that the Board would have the opportunity to review construction bids. He moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

#### Resolution 1974--149

WHEREAS, the 109th General Assembly of the State of Ohio appropriated \$2,000,000 under Amended Substitute Senate Bill 457 for Phase II construction on the Lancaster Campus, and

WHEREAS, the Board of Trustees of Ohio University at their March 8, 1973, meeting received a report on the status of the Phase II project and authorized the Budget, Finance and Physical Plant Committee to approve the selection of a project architect, and

WHEREAS, on May 1, 1973, the Budget, Finance and Physical Plant Committee approved the firm of Trautwein Associates, Inc., to serve as consulting architects for the project, and whereas this firm, working in conjunction with the appropriate administrative officers of the University, has developed contract drawings and specifications for the Phase II - Technology and Arts Building,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby approve the final contract drawings and specifications for the Lancaster Phase II - Technology and Arts Building and does hereby authorize the appropriate administrative officers of the University to proceed through the State Division of Public Works in soliciting competitive bids for the project.



BE IT FURTHER RESOLVED that the Board of Trustees, in order to expedite the awarding of bids and thereby minimize the possible effects of inflation, does hereby authorize the Budget, Finance and Physical Plant Committee to review the bids received for the purpose of determining whether the bids are within the resources available to the University for said project and for the purpose of recommending the awarding of construction contracts to the Ohio Department of Administrative Services, Deputy Director, Division of Public Works.

H. EASEMENT FOR JOINT RIGHT-OF-WAY  
WITH FAIRFIELD COUNTY MENTAL HEALTH CLINIC,  
LANCASTER CAMPUS

Vice President Culp referred to the following two letters which had been distributed with the agenda:

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE September 16, 1974

TO Dr. Harry B. Crewson, President

FROM Wm. Charles Culp, Vice President for Administrative Services *WCC*

SUBJECT JOINT ACCESS ROAD TO LANCASTER CAMPUS AND  
FAIRFIELD COUNTY MENTAL HEALTH CLINIC

As a part of the planning for the Lancaster Phase II building, Mr. Alan Geiger, University Facilities Planner, has been working with the Fairfield County Commissioners to develop a common access road from State Route 37 to the Lancaster campus and the planned Fairfield County Mental Retardation facility which will be located on property adjacent to the Lancaster campus.

The attached Easement for Joint Right-of-Way between Ohio University and the Fairfield County Commissioners provides for the following:

1. Each party will grant a right-of-way to the other over fifty (50) feet of property from the common property line for a length of approximately seven-hundred and fifty (750) feet.
2. All engineering fees will be paid by the county and both parties will share the cost of constructing the road and drainage facilities.
3. After construction, the county will assume any and all maintenance and repair expenses associated with the roadway and drainage facilities.

Funds for Ohio University's portion of this project will come from the \$2,000,000 that has been appropriated for the Lancaster Technology and Arts Building. It is anticipated that construction of the road will begin in the summer of 1975. A map describing the location of the road is attached.

With your approval, I recommend that this item be placed on the agenda of the September 30 meeting of the Board of Trustees. A proposed resolution is attached for their consideration.

WCC:nsa

Attachment



AUG 2 1974

# OHIO UNIVERSITY

UNIVERSITY FACILITIES PLANNING OFFICE

300 WILSON HALL  
COLLEGE GREEN  
ATHENS, OHIO 45701

PHONE: 614/594-5535

July 30, 1974

*NA: (1) Chairman & Members  
Budget, Finance & Physical  
Plant Committee ✓*

*(2) Dr. Crewson, Mrs. Mohr,  
Mrs. King - possible  
agenda item for  
September Board meeting*

*(3) F-6 - Lancaster Phase II.*

Mr. Stuart E. Withers  
Barrett, Cargo, Withers & Associates, Ltd.  
249 South Paint Street  
Chillicothe, Ohio 45601

Dear Stu:

John Cathers called me this morning regarding the proposed joint access road on the Lancaster Campus, and I appreciate very much your willingness to modify the ingress and egress points from the university parking lot. While the design changes will undoubtedly affect the total project cost to the University, I feel that the changes will have a much better effect upon the campus. In speaking with John, I am under the impression that you will prepare, at least, a plan of the proposed changes for Ohio University's final approval. Would you please send both John and me a copy of the final layout so that I might formally approve it on Ohio University's behalf?

As you know, Ohio University is paying for the construction of one-half of the access road. Therefore, in order to have our funds released, it will be necessary for me to have a method by which the University's share can be prorated and the amount of that proration. If everything moves favorably, the earliest Ohio University could have its funds released by the State Controlling Board would be October 1974. In addition, it will be necessary for our Board of Trustees to approve the granting of the easement. If I could have this document by August 19, 1974, our Board could approve it at their meeting, tentatively scheduled, to be held early September 1974.

Thank you very much for your understanding and cooperation. If you have any questions, please call me.

Sincerely,

Alan H. Geiger  
University Facilities Planner

AHG:bbk

xc: John S. Cathers  
Wm. Charles Culp ✓  
Robert H. Jones  
Leon E. Wolford

Vice President Mr. Culp offered for consideration the following resolution, approval of which was moved by Mr. Johnson and seconded by Mrs. Johns. Approval was unanimous.

Resolution 1974--150

WHEREAS, Ohio University has prepared plans for the construction of a Technology and Arts Building on the Lancaster Campus, and the Fairfield County Commissioners are planning a Mental Retardation Facility on property immediately adjacent to the site, and

WHEREAS, the Fairfield County Commissioners and administrative officers of Ohio University have agreed that construction of a public, joint access road would be in the best interests of both parties, providing for sharing of construction costs, better traffic flow and control, and allowing for logical development of each party's property, and

WHEREAS, said access road requires both the Ohio University Board of Trustees and the Fairfield County Commissioners to approve an easement for right-of-way fifty (50) feet in width and approximately seven-hundred and fifty (750) feet in length, over property belonging to each beginning at the centerline of State Route 37 and extending along the common property line of both parties, and

WHEREAS, the Fairfield County Commissioners have indicated that the road will be maintained by the county until the roadway is dedicated for public use to the City of Lancaster, Ohio,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby authorize the President to execute the attached joint access easement for road purposes.

EASEMENT FOR JOINT RIGHT OF WAY

THIS EASEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 1974 at Athens and Lancaster, Ohio, by and between THE PRESIDENT AND BOARD OF TRUSTEES OF OHIO UNIVERSITY, hereinafter referred to as the University; and THE BOARD OF COUNTY COMMISSIONERS OF FAIRFIELD COUNTY, hereinafter referred to as the County, WITNESSETH:

WHEREAS, the parties are the owners in fee simple of adjacent parcels of land fronting on the east side of State Route 37 in the City of Lancaster, Ohio; the south line of the County land (ref. V. P. of the Fairfield County records) being contiguous to the north line of the land held by the University (ref. V.355 P. 511 of the Fairfield County records) and,

WHEREAS, it is of mutual interest and benefit to both parties to have a joint and common access road and entrance to their land; viz., thru use of a joint right of way one-hundred feet (100 ft.) in total width (being fifty feet (50 ft.) north and south of the common property line), and extending seven-hundred and fifty feet (750 ft.) from the intersection of the said common property line with the eastern right of way line of State Route 37; and,

WHEREAS, the parties hereto have agreed to jointly pay for the cost of constructing pavement and drainage facilities along this right of way, excepting all engineering fees which will be paid for by the County; and that the County will assume the costs of any and all maintenance and repair to the pavement and drainage facilities constructed over the right of way until the roadway is dedicated for the public use to the City of Lancaster, Ohio.

NOW THEREFORE, in consideration of the grants of a joint easement of right of way by the parties, their successors and assigns, for so long as the same shall be used for the purposes herein described, the University and the County hereby grant and release to each other, a right of way easement for the joint construction and use and maintenance and repair by the County of a roadway with drainage facilities, over and across

the most northerly fifty feet (50 ft.) of University land and the most southerly fifty feet (50 ft.) of the County's land as described above; PROVIDED, HOWEVER, the parties hereby agree to execute any and all instruments to facilitate the dedication of the roadway to public use.

EXECUTED IN DUPLICATE the day and year first noted.

IN WITNESS WHEREOF, the PRESIDENT AND BOARD OF TRUSTEES OF OHIO UNIVERSITY and THE COMMISSIONERS OF FAIRFIELD COUNTY, by their duly authorized officers, hereto have set their hand;

SIGNED AND ACKNOWLEDGED  
IN THE PRESENCE OF

THE PRESIDENT AND BOARD OF  
OHIO UNIVERSITY

\_\_\_\_\_

BY: \_\_\_\_\_  
Harry B. Crewson, President

\_\_\_\_\_

BY: \_\_\_\_\_  
Robert E. Mahn, Secretary to the  
Board of Trustees

STATE OF OHIO, ATHENS COUNTY, SS:

Personally appeared before me, a Notary Public, on this \_\_\_\_ day of \_\_\_\_\_, 1974, Harry B. Crewson, President of Ohio University and Robert E. Mahn, Secretary of the Board of Trustees of Ohio University, the Grantor in the foregoing Easement and acknowledged the signing of same to be their voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year first above written.

\_\_\_\_\_  
Notary Public

SIGNED AND ACKNOWLEDGED IN  
THE PRESENCE OF

THE COMMISSIONERS OF FAIRFIELD  
COUNTY

\_\_\_\_\_

BY: \_\_\_\_\_  
Donald Kaufman

\_\_\_\_\_

BY: \_\_\_\_\_  
Richard Brandt

BY: \_\_\_\_\_  
Joseph Mills

STATE OF OHIO, FAIRFIELD COUNTY, SS:

Personally appeared before me, a Notary Public, on this            day  
of            , 1974, Donald Kaufman, Richard Brandt and Joseph Mills,  
Commissioners of Fairfield County, the Grantor In the foregoing Easement  
and acknowledged the signing of same to be their voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and  
affixed my official seal on the day and year first above written.

---

Notary Public

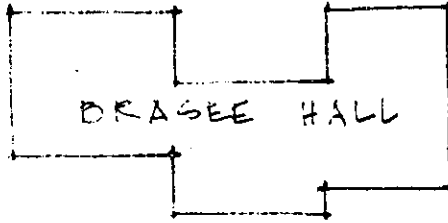
OHIO UNIVERSITY PROPERTY LINE

TO LANCASTER  
STATE ROUTE 37

JOINT ACCESS ROAD

\*100\*

100' JOINT RIGHT-OF-WAY



BRASEE HALL

PARKING LOT

TECHNOLOGY AND ARTS BUILDING



HERROL HALL

NORTH  
NO SCALE

U.F.P.O.  
8-9-74

FETTERS RUT

OHIO UNIV.

FAIRFIELD COUNTY BOARD OF MENTAL RETARDATION



I. EASEMENT FOR ROAD AND COVERED BRIDGE  
TO BELMONT COUNTY COMMISSIONERS, BELMONT CAMPUS

Vice President Culp referred to the following letters and exhibits which had been sent with the agenda. He stated that approval of the proposal would entail no expense to the University.

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE September 16, 1974

TO Dr. Harry B. Crewson, President

FROM Wm. Charles Culp, Vice President for Administrative Services *WCC*

SUBJECT EASEMENT FOR ROAD AND COVERED BRIDGE - BELMONT COUNTY

In 1953 the last covered bridge in Belmont County was damaged beyond repair. Feeling that the covered bridge was an important part of the history of the area, Mr. R. J. Boccabella, Belmont County Engineer, worked with the Fairfield County Engineer and obtained another bridge as a gift. The bridge had been carefully disassembled and the pieces were marked for reassembly.

The Belmont County Campus site offers an ideal natural setting for displaying the bridge, and local government and civic organizations have requested that permission be granted to erect it across a lake on the campus. (Exhibit A) The bridge would also serve as an integral part of a walkway connecting the Belmont Campus and the Belmont County Technical Institute. (Exhibit B) The bridge would not be open for traffic by motorized vehicles.

The Belmont County Engineer has agreed to erect the bridge, construct an access road to it, and maintain both the road and the bridge. To make this legally possible it is necessary for Ohio University to grant an Easement for Road Purposes to Belmont County. A draft document has been prepared for accomplishing this and the appropriate administrative officers of the University feel that such a document should be executed. (Exhibit C)

Pending your approval, I request that the item be placed on the agenda for consideration by the Board of Trustees on September 30.

WCC:nsa

Attachments

OFFICE OF

DIAL 614 • 695-2121  
Extension 48*R. J. Boccabella**Belmont County Engineer*

ST. CLAIRSVILLE, OHIO 43950

June 17, 1974

John F. Burns  
 Attorney-at-Law  
 Director of Legal Affairs  
 Cutles Hall 212  
 Ohio University  
 Athens, Ohio 45701

Dear Mr. Burns,

It would be best if I first fill you in on some background for your understanding the reason for the enclosed drafted sample instruments.

In 1953, the last covered bridge in Belmont County was lost by an overweight concrete truck. Fairfield County has been blessed with an ample number of covered bridges and last year in the need to up-grade a certain road, was forced to replace a covered bridge with a modern structure. The Fairfield County Engineer, long aware of my search for such a structure, carefully disassembled and marked the pieces and made it a gift to Belmont County. The plans are to erect such across the north end of the small lake on the Belmont County Campus of Ohio University, affording visibility from Interstate Route 70.

For my office to undertake the construction and maintenance of a bridge, it must be on a legal public road, which prompts the enclosed instruments.

I am not familiar with the form in which your Trustees conclude a resolution. Please feel free to make the changes you desire and if any questions, do not hesitate to call.

Dr. Bovenizer informs me he has discussed this matter with you and it is intended that once the draft is put in final form, the Vice President will present it to the Board of Trustees.

Very truly yours,

R. J. Boccabella, P.E.  
 Belmont County Engineer

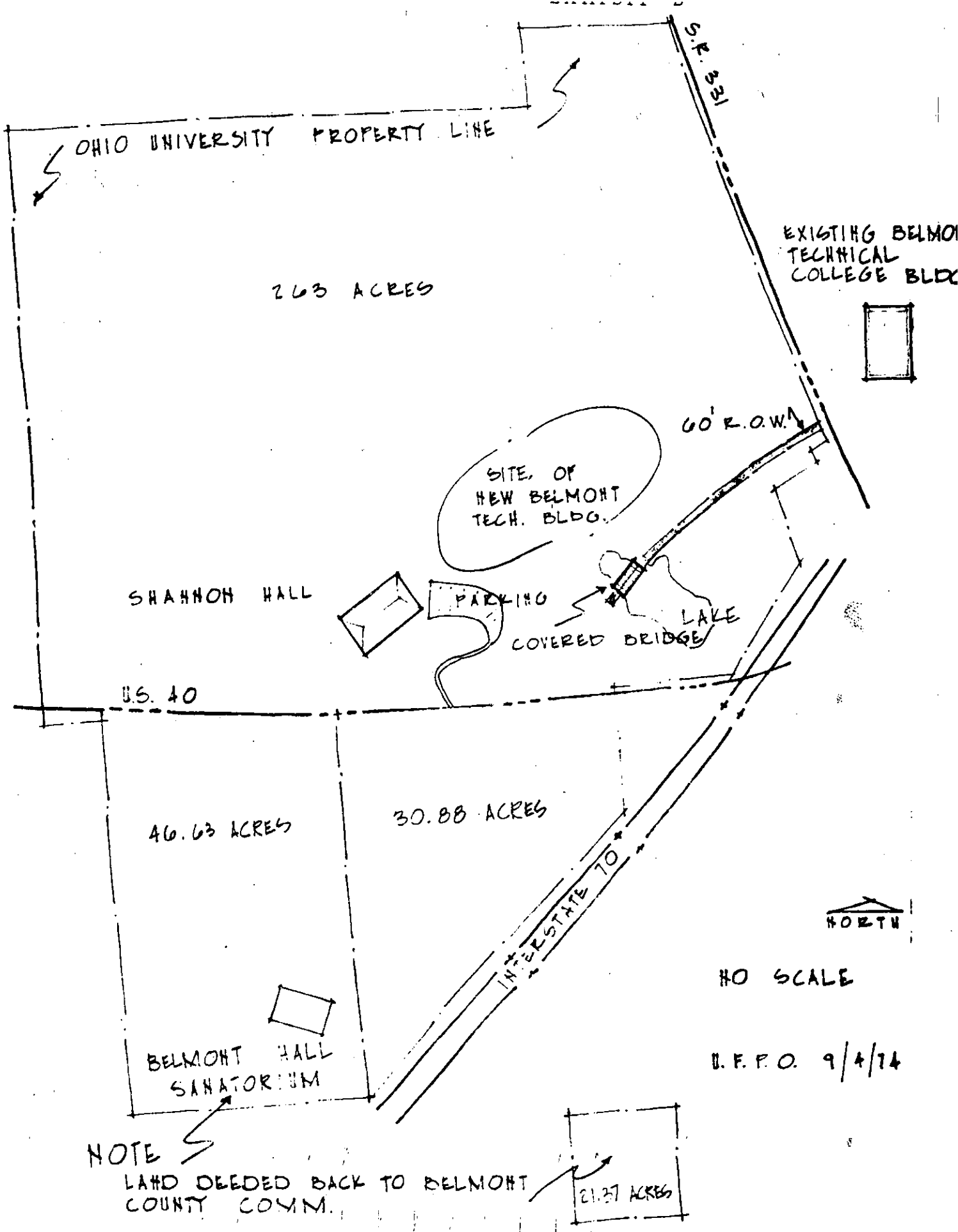
RJB/lis  
 Encl.

cc. Dr. E.R. Bovenizer  
 Ohio University, Belmont County

RECEIVED

JUN 17 1974

610



NOTE  
 LAND DEEDED BACK TO BELMONT COUNTY COMM.

NO SCALE

D.F.P.O. 9/4/74

## AN EASEMENT FOR ROAD PURPOSES

THIS EASEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 1974, pursuant to the provisions of Section 3345.18 of the Ohio Revised Code by and between the STATE OF OHIO, by the authority of the Governor and Secretary of State, and THE COUNTY OF BELMONT, WITNESSETH:

WHEREAS, THE COUNTY OF BELMONT desires to construct a wooden bridge within the environs of said county for the purposes of historical and community interest; and

WHEREAS, THE PRESIDENT AND BOARD OF TRUSTEES OF OHIO UNIVERSITY fully supports the plan of THE COUNTY OF BELMONT; and has adopted the resolution dated the twentieth day of September 1974 granting an easement for said purposes to implement it, subject to the terms and conditions as hereinafter set forth; and

WHEREAS, the Belmont County Engineer, Mr. R.J. Boccabella, P.E. has proposed a legal description of said easement, described as follows:

Situated in Richland Township Sections 27 and 28, Township 7, Range 4 and being a part of the 296.827 acres of the Ohio University Property as recorded in Deed Volume 478, Page 739, Belmont County, Ohio, record of deeds.

Beginning for the same at a point which is in the centerline of the easement to be described at Station 22 + 35.15. Said point is on the edge of the pavement of State Route No. 331. Said point is located (1) N. 22° 58' 40" West, 135.21 feet; (2) N. 73° 15' 50" East, 52.79 feet; (3) N. 18° 43' 30" West, 70.11 feet; and N. 31° 27' 54" West, 51.15 feet from a concrete monument at the northeast corner of the Belmont County Cemetery. Said point is also located N. 62° 41' 20" West, 1158.67 feet from a concrete monument at the southeast corner of Section 28, Township 7, Range 4, (bearing on south section line is S. 84° 11' 50" East.)

Thence from the place of beginning S. 19° 12' 54" East, for a distance of 30.00 feet to a point which is 30.00 feet right of Station 22 + 34.15; thence S. 70° 47' 06" West, for a distance of 236.40 feet to a point which is 30.00 feet right of Station 19 + 97.75, which is the P.T. of a curve;

thence to the left with the arc of a curve having a radius of 542.96 feet, 189.53 feet to a point which is 30.00 feet right of Station 17 + 97.75, which is the P.C. of a curve; thence S. 50°47'06" West, for a distance of 797.75 feet to a point which is 30.00 feet right of Station 10 + 00; thence N. 39°12'54" West, for a distance of 60.00 feet to a point which is 30.00 feet left of Station 10 + 00; thence N. 50°47'06" East, for a distance 797.75, which is the P.C. of a curve; thence to the right with the arc of a curve having a radius of 542.96 feet, 210.47 feet to a point which is 30.00 feet left of Station 19 + 97.75, which is the P.T. of a curve; thence N. 70°47'06" East, for a distance of 236.40 feet to a point which is 30.00 feet left of Station 22 + 34.15; thence S. 19°12'54" East, for a distance of 30.00 feet to the place of beginning. Containing 1.70 acres more or less.

The foregoing description prepared in May 1974 by R.J. Boccabella, P.E., Belmont County Engineer.

NOW THEREFORE, in consideration of the mutual benefits herein and the resolution passed by the Board of Trustees of Ohio University, THE STATE OF OHIO hereby grants an easement for road purposes to THE COUNTY OF BELMONT over lands located on the Ohio University-Belmont Regional Campus, subject to the following conditions:

- (1) That there will be no motorized vehicle traffic of any kind on or over the covered bridge to be constructed.
- (2) That this easement is for roadway purposes only, save for condition (1) and if such purposes cease this easement will be terminated and revert to the Ohio University Board of Trustees.

IN WITNESS WHEREOF, THE STATE OF OHIO, The Honorable John J. Gilligan, Governor and the Honorable Ted Brown, Secretary of State have affixed their signatures this \_\_\_\_ day of \_\_\_\_\_, 19\_\_.

SIGNED AND ACKNOWLEDGED  
IN THE PRESENCE OF

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THE STATE OF OHIO

BY: \_\_\_\_\_  
John J. Gilligan, Governor

BY: \_\_\_\_\_  
Ted Brown, Secretary of State

Mr. Culp offered for consideration the following resolution, approval of which was moved by Mr. Keys and seconded by Mrs. Johns. Approval was unanimous. Both Mr. Keys and Mrs. Johns, along with Mr. Johnson and other Board members, praised the project and pledged continued support for its expansion.

Resolution 1974--151

WHEREAS, in 1953 the last covered bridge in Belmont County was damaged beyond repair and that part of history was lost to those living and visiting the area, and

WHEREAS, Belmont County Engineer, R. J. Boccabella, with assistance from Fairfield County Engineer, Leon Wolford, obtained a covered bridge from Fairfield County that had been disassembled and marked for re-erection, and

WHEREAS, the Ohio University Belmont County Campus has a historical and cultural background and possesses a natural site for the covered bridge that would enhance the natural beauty of the campus and also satisfy the need of providing a walkway for students traveling between the Belmont County Campus and the Belmont Technical College, and

WHEREAS, local government and civic organizations have requested that a site be provided on the Belmont County Campus for erection of the bridge and construction of suitable access to it; all costs for construction and maintenance being borne by the County of Belmont,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Ohio University does hereby approve the granting of an Easement for Road Purposes to the Commissioners of Belmont County, Ohio, and authorizes the appropriate administrative officers of the University to draft the necessary document for preparation and execution by the officers of the State of Ohio

J. WOUC-TV LICENSE TRANSFER

Vice President Bryant referred to the following explanatory materials sent with the agenda:

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE August 2, 1974

TO Claude R. Sowle, President

FROM *James C. Bryant*  
James C. Bryant, Acting Vice President for Regional Higher Education

SUBJECT WOUC-TV License Transfer

Attached is a draft resolution for the Board of Trustees August 21 meeting regarding the transfer of WOUC-TV license. Also attached is a copy of a letter of agreement between the University and the Ohio ETV Network dated July 13, 1973. It assures the Network of our intent to seek assignment of the station to the University.

njr  
Attachment

*Approved  
for submission  
to the Board  
at its September,  
1974, meeting.*

*Randolph Howler  
8/5/74*

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

HIGHER EDUCATION

DATE July 31, 1974TO J. BRYANTFROM J. WELLINGSUBJECT : WOUC-TV DEVELOPMENT

The following background information is provided on our request for a Board of Trustees resolution treating the transfer of the license for this station to Ohio University.

Ohio's interest in providing state-wide educational television service for all citizens dates from the establishment of the Ohio Educational Television Network Commission in 1961. Immediately thereafter plans were developed to fill in the gaps in service by constructing new transmitters and interconnecting all stations.

Funds to support the station construction component of this project were finally made available in 1969 through a capital improvement authorization to the Board of Regents contained in H. B. 531, item 235-504, of the 108th Ohio General Assembly. The technical plans were refined, and came to include a transmitter near Cambridge, Ohio to be constructed at a cost of \$595,000. The proposal submitted by the Network Commission to the Regents in February 1970 regarding construction and operation of these new stations included the recommendation that the new Cambridge transmitter (then described as being located in Woodsfield) should be licensed to Ohio University when operation of the station was initiated. That recommendation, along with the other elements of the plan totaling \$5,575,000, was endorsed by the Board of Regents in Resolution 1970-98. Appropriate Ohio University administrative staff members were kept informed of developments throughout this period, and the University was represented at the Regents meeting in which this action was taken.

Engineering development for the station proceeded and applications for construction permits were filed by the Network Commission with the FCC on October 7, 1970. Those applications reflected the approved plan and cited the eventual transfer of the license of this station to Ohio University.

As construction progressed, the Board of Regents granted a direct subsidy to Ohio University to cover the basic and evening operating costs of WOUC-TV. The day-time operating costs are to be covered by funds from the State Department of Education and other agencies supporting a schedule of instructional programs for elementary and secondary students. The first Regents grant was



J. Bryant  
July 31, 1974  
Page 2

provided in 1972-73, and it established the funding pattern for operation of this station. Program services were initiated from the station in July, 1973.

Ohio University's operational responsibilities for this station and the understanding that transfer of the license to the University would follow the initiation of program services was again set forth in a letter of agreement between the University and the Network Commission which was signed on August 31, 1973 by Mr. John F. Milar, Vice President and Treasurer. That letter was then filed with the FCC.

The applications to transfer the license of the station to the University are being prepared by the attorney to the Network Commission. The Board's action is now requested to confirm these arrangements.

Ohio Educational Television Network Commission  
2417 North Star Rd. Columbus, Ohio 43221

Telephone: (614) 431-1774  
TWC 897-4221337

Richard B. Hill, Chairman  
David L. Kessler, Executive Director

July 13, 1973

Mr. N. Joseph Welling  
Director, Telecommunications  
WOUB-TV  
Ohio University  
9 College Street  
Athens, Ohio 45701

Dear Joe:

The purpose of this letter is to set forth in written form the understanding which has been reached between the Ohio Educational Television Network Commission and Ohio University concerning the operation of Non-Commercial Educational Television Station WOUC-TV, Cambridge, Ohio, upon the grant by the Federal Communications Commission of program test authority or other authorization which will permit regular operation of that station.

The construction permit for Station WOUC-TV is now held by the Ohio Educational Television Network Commission and any authorization for regular operation of that station will be issued to OETNC. It is also likely that the first actual license for the station will be issued to OETNC, although it is understood by all parties and the Federal Communications Commission that when the station becomes operational FCC approval will be sought for the assignment of the license for the station to Ohio University. Consequently, until such approval has been granted by the FCC and the assignment has been consummated, the responsibility for the operation of Station WOUC-TV must rest with OETNC. OETNC intends, of course, to fulfill both the letter and spirit of its obligations under FCC requirements.

It is understood, however, that the day-to-day operation of Station WOUC-TV will be undertaken on behalf of OETNC by Ohio University. Thus, Ohio University will supply the staff for operation of the station and will make initial determinations concerning programming and allied matters. All determinations made by Ohio University and the implementation of those determinations will, however, be subject to the review and approval of OETNC.

July 13, 1973

It is important, therefore, that you designate an individual or committee whose function will be to keep OETNC apprised, through me, of the actions and decisions made by Ohio University and to report regularly on the day-to-day operation of Station WOUC-TV.

I would appreciate it if Ohio University will indicate its approval and acceptance of this understanding by countersigning and returning the copy of this letter which is enclosed herewith.

Very truly yours,

OHIO EDUCATIONAL TELEVISION  
NETWORK COMMISSION

By 

Dave L. Fornshell

APPROVED:

By 

DATE: 8/31/73

DLF/cl

Mr. Spencer moved to approve the resolution to transfer the license to Ohio University. This was seconded by Mrs. Johns, and unanimously approved.

Resolution 1974--152

WHEREAS, Ohio University and the Ohio Educational Television Network Commission have worked in concert to develop WOUC-TV, Channel 44 in Cambridge so that the benefits of educational television could be extended to the people of that region, and

WHEREAS, said station has been constructed by the Ohio Educational Television Network Commission as part of its plan for state-wide service and operated for one year by Ohio University, and

WHEREAS, the state educational television plan includes provisions for the transfer of the station license to Ohio University and those conditions have been stipulated in related applications to the Federal Communications Commission and in mutual assurances exchanged between these parties, and

WHEREAS, basic financial support for the operation of this station is provided through grants from the Ohio Board of Regents,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees does hereby authorize the President, or his designated representative, to execute documents which will transfer the license of WOUC-TV from the Ohio Educational Television Network Commission to Ohio University.

K. SELECTION OF EDWARD J. REYNOLDS AS REPLACEMENT  
FOR SAMUEL GREY  
AS MEMBER OF ZANESVILLE REGIONAL COORDINATING COUNCIL

Vice President Bryant referred to the material that had been forwarded with the agenda, and presented a covering resolution:

Resolution 1974--153

BE IT RESOLVED by the Board of Trustees of Ohio University that the following named person is hereby approved for appointment to the Zanesville Regional Coordinating Council of the Regional Campuses of Ohio University:

Edward J. Reynolds to fill a vacancy, with term expiring on December 31, 1980.

Dr. Holzer moved approval of the resolution, which Mr. Kircher seconded. Approval was unanimous.

TO: Robert Mahn, Secretary to the Board of Trustees  
FROM: James C. Bryant, Acting Vice President, Regional Higher Education  
SUBJECT: Replacement on the Zanesville Regional Coordinating Council

Mr. Samuel Grey a member of the Zanesville Regional Coordinating Council whose term will expire December 31, 1980 was City Manager at Zanesville, Ohio and left that position in April 1974 to accept another position in Michigan.

A replacement has been selected by joint consultation between the Regional Campus Director and other members of the Regional Coordinating Council. Mr. Edward J. Reynolds has been selected and has consented to fill the unexpired term.

A short biographical sketch is attached.

ach

BIOGRAPHICAL SKETCH

Edward J. Reynolds

President and Director, First Trust and Savings Bank,  
Zanesville, Ohio.

Graduate of Thomas More College, Covington, Kentucky, with  
a degree of B.A. in Accounting and University of Wisconsin,  
School of Banking.

Past Executive Vice President and Director, Citizens National  
Bank, Marietta, Ohio.

Affiliated with The Central Trust Company, Cincinnati, Ohio.

Trustee, Z.I.P.

Director and Treasurer, Zanesville Chamber of Commerce.

Director, American Red Cross, Muskingum County Chapter.

Director, Treasurer and General Campaign Chairman, United Way.

Director and Treasurer, Downtown Business Association, Zanesville, Ohio.

Member, St. Nicholas Catholic Church.

Member, Zanesville Rotary Club.

## L. ASSOCIATE DEGREE PROGRAMS PROPOSAL

Executive Vice President and Dean of Faculties Culbert referred to the materials forwarded with the agenda and invited Dean of the University College, Don Flournoy, to comment on the proposal.

### Resolution 1974--154

WHEREAS, it is appropriate for Ohio University to review its array of two-year associate degree programs and to bring them into conformity with the taxonomy established by the Ohio Board of Regents, and

WHEREAS, Ohio University has, during the past year, studied its two-year associate degree programs through established curricular channels and has internally approved the following policies, program changes, and new programs,

NOW, THEREFORE, BE IT RESOLVED that the Ohio University Board of Trustees approves the proposed policies pertaining to two-year programs, the proposed changes in two-year programs, and the proposed new program, and

BE IT FURTHER RESOLVED that, since some of these matters must be forwarded to the Ohio Board of Regents for consideration, the Ohio University Board of Trustees approves the transmission of the following new program and changes in existing programs to the Ohio Board of Regents with the request that they be approved by the Ohio Board of Regents.

New degree program: Associate in Individualized Studies

Change in titles and classifications:

Radio-Television from Associate in Arts to Associate in Applied Science

Mental Health Technology from Associate in Arts to Associate in Applied Science

Real Estate Technology from Associate in Applied Science to Associate in Applied Business

Aviation Technology, from Associate in Arts to Associate in Applied Science



OHIO UNIVERSITY  
Inter-Office Communication

JUN 27 1974

DATE June 26, 1974

TO Claude R. Sowle, President

FROM Taylor Culbert, Executive Vice President and Dean of Faculties *TC*

SUBJECT Resolution for Board of Trustees pertaining to associate degree programs.

Previously you had approved the attached document concerning associate degree programs. Some of the items included in that document require action by the Ohio Board of Regents. I herewith supply an appropriate resolution pertaining to the entire document as well as to those programs that must go forward to the Board of Regents. This draft of a resolution for the Trustees should accompany the previously approved document dated June 3rd. Following Trustees' adoption of the proposed resolution I will request Dean Flournoy to oversee the submission and passage of those programs that must be forwarded to the Ohio Board of Regents.

TC/ljl

Attachments

new

⊗ Orig to Mr. Haskin -  
Pls. place on next  
Board agenda.

⊗ H/c (cover memo  
only) to Drs. Culbert  
and Flournoy - FYI.

*Cler 6/27*

*Approved for sub-  
mission to the  
Board of Trustees,  
with recommendation  
for favorable action.*

*Claude R. Sowle*

*6/27/74*

625

11112  
K-16/5

JUN 5 1974

OHIO UNIVERSITY

Inter-Office Communication

DATE June 3, 1974

TO Claude R. Sowle, President

FROM Taylor Culbert, Executive Vice President and Dean of Faculties TV

SUBJECT Associate Degree Recommendations

I submit for your approval and for forwarding to the Board of Trustees the following items concerning Associate Degree programs. These recommendations have been through the proper channels and have the endorsement of the University Curriculum Council.

- 1. That it is both appropriate and desirable for two-year associate degree programs to continue to be offered at all campuses of Ohio University including the main campus although the primary effort should remain, particularly in terms of technical degrees, with the branch campuses.

Rationale: In terms of academic planning, a statement of direction for the University in two-year programs is needed. This general statement is basic to such planning.

- 2. That Ohio University offer four types of Associate Degrees to be structured as follows:

- a. Associate in Arts: Upon application, this degree would be awarded for the satisfactory completion of a minimum of 90 quarter hours of credit with a minimum 2.0 accumulative grade point average. The 90 credits for the AA degree must include as general education at least 30 credits in Arts and Humanities theory courses (some credits in each area), 15 credits in Social and/or Behavioral Sciences, and 15 credits in Natural Sciences and/or Mathematics.

- b. Associate in Applied Business: Upon application, this degree would be awarded for the satisfactory completion of a minimum of 90 quarter hours of credit with a minimum 2.0 accumulative grade point average in a specialized degree program with a prescribed curriculum aimed at preparing a student for entry into a specific vocation in the business field. One half (45 credits) of this work is to be devoted to technical (career oriented) courses, one-fourth to basic studies (supplemental to career courses), and one-fourth to general education courses.

c. Associate in Applied Science: Upon application, this degree would be awarded for the satisfactory completion of a minimum of 90 quarter hours of credit with a minimum 2.0 accumulative grade point average in a specialized degree program with a prescribed curriculum aimed at preparing a student for entry into a specific vocation in a technical field. One half (45 credits) of this work is to be devoted to technical (career oriented) courses, one-fourth to basic studies (supplemental to career courses), and one-fourth to general education courses.

d. Associate in Individualized Studies: Upon application, this degree would be awarded for the satisfactory completion of a minimum of 90 quarter hours of credit with a minimum 2.0 accumulative grade point average in a self-designed course of study. The student must complete the AIS application outlining his/her intended course of study and indicating an area of concentration. The student must indicate two resource (advisory) faculty and/or staff members who have been consulted in the preparation of his/her program, one of whom must be from the student's area of concentration. The minimum or maximum number of credits required within an area of concentration will be determined by the resource people in consultation with the student in the development of his/her program.

The student may prepare and submit his/her application for approval whenever he/she is ready to do so without first having to complete a specific number of credits. He/She must, however, complete at least 30 credits after being admitted to the program. If an application is submitted to University College within the first 10 days of the quarter, the credits earned that quarter will be included in the 30 credits required after admission to the program. No minimum number of courses at a particular level is required. The development of a concentration area through the student's advisor should allow for and result in an appropriate concentration plan regardless of the course numbers involved. The program plan should represent a firm contract agreed to by the student and his/her two advisors, allowing for some flexibility or alternates written into it. Once approved, the contract can be changed only with the written consent of the advisors. The concentration area should be outlined course by course with the advisors approving in advance any changes made in that program once it has been accepted. Courses not included in the area of concentration, i. e. elective courses, can be included in the original contract by number of credits in a given department rather than by specific course listing. 627

Rationale: The AA, AAB and AAS degrees conform to the June 1973 "Guidelines on Articulation Between Public Two-Year Campuses and Public Universities" issued by the Ohio Board of Regents. The Associate in Individualized Studies degree, for which the Regents have no taxonomy but an expressed interest, is a parallel to our current Bachelor of General Studies degree. The old O. U. Associate in Arts degree, which allowed for a totally unstructured 90 hour program, is revised to parallel bachelor of arts degrees.

3. That a student who has already earned a baccalaureate degree can pursue a specialized Associate in Applied Sciences or Associate in Applied Business Degree if that two-year degree is in a field other than that in which the baccalaureate degree was earned; that it is possible for a student to pursue an Associate in Individualized Studies Degree after earning a baccalaureate degree depending on the rationale for doing so and the desired area of concentration. The Associate in Arts is not an appropriate degree objective for one who has already earned a baccalaureate degree; any requests for exceptions will be considered on an individual basis by the Associate Degree Subcommittee.

Rationale: A policy statement is needed to clarify the University's position on holders of baccalaureate degrees returning to seek associate degrees. The question only infrequently arises but a formal opinion is helpful when it does.

4. That the residence requirement for associate degree candidates will be as follows:

For students seeking the Associate Degree, at least 30 quarter hours of credit must be earned at Ohio University. Moreover, students who complete fewer than 60 quarter hours of Ohio University credit must earn at least 8 of their final 15 hours in residence as defined by the residence requirement. If the degree applicant has not earned Ohio University credit within two years of the quarter in which application is made, he/she must earn Ohio University credit during the quarter in which the associate degree is received. Such credit may be earned through regular registration at any Ohio University campus, Independent Study Through Correspondence, or Course Credit by Examination.

Claude R. Sowle, President

June 3, 1974

Page 4

Rationale: The residence requirement has for years been the same for baccalaureate and associate degrees, i. e., a minimum of 45 credits of Ohio University work required. The effect of this requirement was that a baccalaureate candidate must earn only one-fourth of his work at Ohio University while an associate candidate must earn one-half of his work here. This approved change will make the percentage of Ohio University work required for the two year and four year degrees more compatible. In like manner the new residence requirement reduces the number of final credits which must be earned at Ohio University for associate degree candidates. A "statute of limitations" is also incorporated for associate candidates regarding the length of time (two years) after degree requirements have been completed that a student must apply for his/her degree without earning additional Ohio University credit.

5. That the degree classification for the following specialized two-year programs be changed as indicated:

- a. Radio-Television (both Performance-Production and Technology) - from Associate in Arts to Associate in Applied Science.
- b. Mental Health Technology - from Associate in Arts to Associate in Applied Science.
- c. Real Estate Technology - from Associate in Applied Science to Associate in Applied Business.

Rationale: The titles of these existing associate degree programs are being changed to correspond to Regents guidelines and to better reflect the character of the programs being offered. Neither course content nor the structure of the programs are being changed.

6. That the Associate in Arts Degree currently awarded for the successful completion of the prescribed curriculum in the Aviation program be changed to Associate in Applied Science in Aviation Technology.

Rationale: Although all the courses included in the program have long been approved and offered by Ohio University, a specialized Associate in Applied Science Degree program in Aviation has never been approved and awarded at this institution. The revised curriculum meets the Board of Regents guidelines for a technical degree. Also, the job placement of students who have completed this program under the general Associate in Arts label within the last few years has been documented. A copy of the curriculum and the job placement documentation are both enclosed.

Claude R. Sowle, President

June 3, 1974

Page 5

Under the new guidelines for an Associate in Arts degree, it is not possible for a student to receive that degree by completing the Aviation program; therefore the adoption of the Associate in Applied Science degree in Aviation Technology will not only allow these students to receive a two-year degree for the successful completion of this program, but will allow them to receive a degree more appropriate to the character of the program. The University also receives a higher level of state subsidy for the aviation courses offered.

If you concur with these recommendations and the Board of Trustees approve them, items 2. d., 5 and 6 must be forwarded for consideration of the Ohio Board of Regents. I will prepare the appropriate resolutions for our Trustees. If the Trustees approve, I will oversee the submission of the appropriate parts of the proposal to the Ohio Board of Regents.

If you approve these recommendations, I suggest distribution of your approval as indicated below.

( Approved/Disapproved )

*Claude R. Sowle*  
Claude R. Sowle  
President

6/3/74

TC/ljl

Distribution:

Senior Administrators  
Members of the Deans' Council  
James Bryant, Acting Vice President for Regional Higher Education  
Jerry Reese, Director of Admissions  
John O'Neal, Dean, Registration, Student Records and Scheduling  
Charles Harrington, Director, Information Systems  
Peg Black, Director, Public Information

\* for submission to the Board, with recommendation for favorable action. The date for the next Board meeting is uncertain at this time.

*Car*

Additional materials pertaining to the Associate Degree Program in Aviation appear as Attachment 5.

In response to questions, Dean Flournoy explained the approving procedure in the individualized study program. It is a procedure designed to prevent abuses in the program. He assured members that all courses elected are on the books and that prerequisites are met. Mrs. Johns suggested a check to determine that in the Aviation Technology Program, particularly, the English courses provide training in the use of spoken and written English. Dean Flournoy stated that he would check this.

Mrs. Johns moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

M. CREATION OF SCHOOL OF APPLIED BEHAVIORAL SCIENCES  
AND EDUCATIONAL LEADERSHIP IN THE COLLEGE OF EDUCATION

Executive Vice President and Dean of Faculties Culbert referred to the materials and resolution relating to this which had been included in the agenda. He introduced Dean Samuel Goldman of the College of Education to comment on the plan.

Resolution 1974--155

WHEREAS, the Curriculum Committee of the College of Education recommended the reorganization of the Departments of Educational Administration, Guidance, Counseling and Student Personnel, and the area of Educational Research and Scientific Techniques into the School of Applied Behavioral Sciences and Leadership, and the Dean of the College of Education approved that recommendation, and

WHEREAS, the University Curriculum Council approved the change in organizational structure of the College of Education that creates a School of Applied Behavioral Sciences and Leadership, and

WHEREAS, the President concurs with the Executive Vice President and Dean of Faculties in recommending approval of this organizational change,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approves the reorganization within the College of Education to create the School of Applied Behavioral Sciences and Educational Leadership, and directs the appropriate officials of Ohio University to effect the reorganization of the School and to forward the necessary information concerning this reorganization to the Ohio Board of Regents.

HC → 117-D-2  
RECEIVED OFFICE  
SEP 12 1974

OHIO UNIVERSITY  
Inter-Office Communication

DATE September 12, 1974

TO Harry B. Crewson, President

FROM Taylor Culbert, Executive Vice President and Dean of Faculties TC

SUBJECT Recommendation concerning the School of Applied Behavioral Sciences and Educational Leadership

On June 26, 1974, at a special meeting, the University Curriculum Council approved the following motion:

"Approve the proposed change in organizational structure of the College of Education that creates a School of Applied Behavioral Sciences and Educational Leadership with the provision that the choice of title does not imply any expansion of curricular jurisdiction in areas of behavioral sciences or leadership studies."

The proposed change has been approved by the College Curriculum Committee of the College of Education, and has been approved by the Dean of the College. Enclosed you will find copies of the New Program subcommittee recommendation of the University Curriculum Council, the Minutes of the University Curriculum Council approving the reorganizational change, and the rationale and background materials submitted by the College to the University Curriculum Council.

I have read the rationale for the establishment of the School and find it presents a cogent argument for such a reorganization within the College.

The resolution of the University Curriculum Council makes a reference to the title, but the misgivings have been resolved by Dean Goldman's explanation of the need to convey properly the role of the proposed School in a title recognizable to others in the same fields of educational administration.

If the reorganization is approved by the Board of Trustees we must inform the Ohio Board of Regents that internally we have reorganized so that the three former Departments of Educational Administration; Guidance, Counseling and Student Personnel, and Educational Research and Statistics are now under one administrative head entitled the School of Applied Behavioral Sciences and Educational Leadership. As a consequence of



Harry B. Crewson, President  
September 12, 1974  
Page 2

that reorganization the following master's and doctoral programs formerly administered by the aforementioned departments will be under the School of Applied Behavioral Sciences and Educational Leadership (ABSEL): Master's, Sixth Year and Ph.D. in Educational Administration; Master's and Ph.D. in Guidance, Counseling, and Student Personnel Services. The graduate programs that will be administered by the School of ABSEL have been approved previously by the Ohio Board of Regents under the old organizational plan. I suggest that Dean Cohn be asked to inform the Ohio Board of Regents of this change.

I recommend approval of the reorganization of the College of Education to create the School of Applied Behavioral Sciences and Educational Leadership for submission of the change to the Board of Trustees for their approval. Enclosed you will find a draft resolution for submission of the change to the Board of Trustees.

(Approved/~~Disapproved~~)

*Harry B. Crewson*  
\_\_\_\_\_  
Harry B. Crewson

*9/16/74*  
\_\_\_\_\_  
Date

President

TC/ljl  
Attachments  
Distribution:

Mr. Keys moved approval of the resolution, which Mr. Spencer seconded. Approval was unanimous.

Dean Goldman assured members that, rather than being vague or pretentious, the title reflected the effort of the College to find a title that was broad enough in theme to bring three areas together, as well as reflect a national trend. It made clear to students, he said, the purpose of the department.

Additional materials relating to the creation of the new school appear as Attachment 6.

#### N. AWARD OF EMERITUS STATUS TO ROBERT C. WICKHAM

Dr. Culbert referred to the documents and resolution submitted with the agenda.

#### Resolution 1974--156

BE IT RESOLVED that the Ohio University Board of Trustees does hereby approve change from current faculty status to emeritus status for the following professor who is retiring in 1974:

#### College of Engineering

Robert C. Wickham, Professor of Engineering Graphics to Professor Emeritus of Engineering Graphics.

Mr. Kircher moved approval of the resolution, which Mr. Keys seconded. Approval was unanimous.

OHIO UNIVERSITY  
Inter-Office Communication

JUN 26 1974

DATE June 26, 1974

TO Claude R. Sowle, President

FROM Taylor Culbert, Executive Vice President and Dean of Faculties *TC*

SUBJECT Award of Emeritus Status

I submit the following for consideration for award of emeritus status:

College of Engineering

Robert C. Wickham, Professor of Engineering Graphics to  
Professor Emeritus of Engineering Graphics

I have reviewed the materials submitted on behalf of Professor Wickham and I find that he meets the criteria for award of emeritus status as set forth in our official policy on that subject (copy attached). I forward this recommendation to you with my approval and request that you approve it and forward it to the Board of Trustees.

I append a sample letter to be sent over your signature to Professor Wickham if he is awarded Emeritus Status by the Board of Trustees. This change in status should be effective at the date of the Board of Trustees' approval.

TC:cd

## Attachments

*mw & X/C (This cover memo only)  
to Culbert, Mayes,  
and Diliberto - FYI.  
② orig. to R. Keahn -  
Pls. place on next  
Board agenda.*

*Act 6/26/74*

*Approved for submission  
to the Board of Trustees  
at its next meeting,  
with recommendation  
for approval.*

*Claude R. Sowle*

*6/26/74*

OHIO UNIVERSITY  
Inter-Office Communication

DATE June 25, 1974

TO Dr. Taylor Culbert, Vice President and Dean of Faculties

FROM Richard S. Mayer, Dean, ENT

*R S Mayer*  
*Hff*

SUBJECT Emeritus Status for Professor Robert C. Wickham

I have reviewed the departmental recommendation and request for emeritus status for Professor Wickham. I concur in the recommendation and it has my unqualified endorsement.

RSM:jc

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE June 19, 1974

TO Dr. Taylor Culbert, Vice President and Dean of Faculties

FROM Dr. Menno DiLiberto, Chairman, Engineering Graphics Department *MD*

SUBJECT Emeritus Status for Mr. Robert C. Wickham

With reference to the recommendation for Emeritus Status for Mr. R.C. Wickham, attached are the following copies:

1. April 24, 1974, letter from R.C. Wickham to Dean R.S. Mayer, announcing his official retirement from Ohio University.
2. June 7, 1974, IOC from M. DiLiberto to T. Culbert recommending R.C. Wickham for Emeritus Status.

N.B.

As per your conversation with Dean Mayer's secretary regarding Mr. Wickham's "retirement announcement" and "effective date of retirement", I would say April 24, 1974, is Mr. Wickham's announcement for retirement effective June 8, 1974.

It would be appreciated if this recommendation would be presented at the next Board meeting for their consideration.

Thank you!

att: encl.  
cc. R.S. Mayer

MD/ii

OHIO UNIVERSITY  
COLLEGE OF ENGINEERING AND TECHNOLOGY  
ATHENS, OHIO 45701

DEPARTMENT OF ENGINEERING GRAPHICS  
INDUSTRIAL ARTS BUILDING

April 24, 1974

Dean Richard S. Mayer  
College of Engineering and Technology  
Engineering Building  
Ohio University  
Athens, Ohio 45701

Dear Dick:

I wish to inform you that I will officially retire from  
Ohio University on June 8, 1974.

Sincerely yours,

*Robert C. Wickham*  
Robert C. Wickham  
Professor  
Department of Engineering Graphics

RCW:bc

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE June 7, 1974

TO Dr. Taylor Culbert, Vice President and Dean of Faculties

FROM Menno DiLiberto, Chairman, Department of Engineering Graphics

SUBJECT Emeritus Status for Mr. Robert C. Wickham.

I. Length of Service:

Mr. Wickham was with the University for a period of 27 years and served on many University and College Committees, some of the most recent being: The University Discipline Committee, College Curriculum Committee, and College Dean Selection Committee.

II. Teaching:

Mr. Wickham was responsible for the initiation and development of several courses in the department as well as for the continuous updating of these courses. Student evaluations have indicated Mr. Wickham's teaching capabilities to be above the college average. He possessed a vast knowledge of subject matter related to Engineering Graphics. But, most important, he had the ability to convey this knowledge to his students. Mr. Wickham showed a genuine concern for all his students and many sought his advice concerning their academic and personal problems.

III. Research:

Mr. Wickham is the author of an excellent textbook-workbook on descriptive geometry and two workbooks related to engineering graphics. He has also maintained the continuous updating of these publications. He is continuously developing 3-dimensional visual aids for classroom use by the instructor. Mr. Wickham participated in the "Research Participation Institute on Case Studies for Engineering Teaching," at Chicago, Illinois, summer, 1967.

IV. Contributions to the University:

In addition to serving on many committees throughout his 27 years of service, Mr. Wickham has saved the University thousands of dollars with his ability to "fix things" of a mechanical nature. He is also noted for his wood carvings displayed at the University, some of which are in Baker Center's Memorial Room.

V. Service to Society:

1. Ohio Engineering Graphics Association - President.
2. Participant at many meetings and conferences related to Engineering Graphics.
3. City of Athens: Housing Appeals Board .
4. Athens Methodist Church: Fund raising for building construction.



OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

JAN 23 1973

DATE January 22, 1973

TO Claude R. Sowle, President

FROM Taylor Culbert, Executive Vice President and Dean of Faculties

SUBJECT Emeritus Status

The attached proposal, which is a revision of an earlier proposal, regarding a policy governing award of emeritus status, was approved by the Faculty Senate at its meeting on January 15, 1973. It was also approved by the Deans' Council.

The policy states, in effect, that emeritus status is fundamentally an academic award reserved for persons who have been engaged in teaching. The policy leaves open the possibility of extending the award in special cases to persons whose activities were clearly related to teaching and things academic. The specified criteria are modifications and elaborations of criteria that have been in use for the last few years. The approval channels for the award of emeritus status are similar to those for promotion and the granting of tenure.

I recommend approval of this policy. If you approve it, I suggest distribution as I have indicated below. The effective date of this policy, if approved, will be the date on which you sign your approval.

(Approved/Disapproved)

Claude R. Sowle  
Claude R. Sowle, President

1/24/73  
Date

TC:ljs

Distribution: Edward Sanford, Chairman, Faculty Senate  
Senior Administrators  
Deans' Council  
James Dunphy  
Peg Black

641

AMENDED RESOLUTION ADOPTED 1/15/73

FACULTY SENATE

EMERITUS STATUS

Except in very unusual circumstances, emeritus status is conferred only upon retiring or retired members of the faculty. Emeritus status is conferred upon a faculty member if, in the judgement of his department or regional campus, and with the concurrence of appropriate administrative officers, some special recognition has been earned. This judgement should be based on many or all of the following factors: 1) length of service, 2) quality of teaching, 3) quality of research, 4) contribution to the university in administrative and committee work, 5) services to society beyond the university. Except in unusual circumstances, emeritus status shall be conferred only on someone who has taught at Ohio University ten or more years.

An emeritus faculty member is granted parking and library privileges as if he were an active faculty member, and may be offered the use of other facilities such as office and laboratory space when they are available.

O. STANDARD SECURITY RESOLUTION

Dr. Culbert referred to the resolution submitted with the agenda. He introduced Graduate Dean Norman Cohn who explained that this was an extension of approval given previously by the Board, made necessary by the change in presidency.

Mr. Johnson moved approval. Mr. Kircher seconded the motion, which was unanimously approved.

Resolution 1974--157

STANDARD SECURITY RESOLUTION  
FOR MULTIPLE-FACILITY

Ohio University  
Athens, Ohio

At a meeting of the Board of Trustees of Ohio University, held at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_, with a quorum present, it was voted that:

Those persons occupying the following positions among the officers and members of Ohio University, shall be known as the Managerial Group as described in the Industrial Security Manual for safeguarding Classified Information (attachment to DD Form 441).

Harry B. Crewson, President

Norman S. Cohn, Dean of the Graduate College, Director of Research  
and Security Supervisor

That the Chief Executive and members of the Managerial Group have been processed, or will be processed, for a personnel clearance for access to classified information, to the level of the facility clearance granted to this Institution, as provided for in the aforementioned Industrial Security Manual.

That the said Managerial Group is hereby delegated all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies of its Industrial Security Program awarded to Ohio University.

That the following named officers and members of the Ohio University Home Office shall not require, shall not have, and can be effectively excluded from, access to all classified information in the possession of Ohio University in the performance of classified contracts for the Department of Defense or User Agencies of its Industrial Security Program, and need not be processed for personnel clearance.

Members of the Board of Trustees of Ohio University:

Mrs. J. Wallace Phillips, Chr. J. Grant Keys

Charles E. Holzer, Vice Chr. William L. Kircher

Dorothy S. Johns William R. Morris

Fred H. Johnson Donald A. Spencer

Edwin L. Kennedy

This supersedes all previous resolutions regarding the contract of Ohio University with the Department of Defense of the United States for Industrial Security.

I certify that this is a true copy of action taken by the Board of Trustees of Ohio University at their meeting held \_\_\_\_\_ at which a quorum was present.

---

Robert E. Mahn  
Secretary,  
Board of Trustees

---

Date

P. SCIOTO GENERAL AND TECHNICAL COLLEGE RESOLUTION

Vice President Bryant explained the need for Board approval of an agreement between the Ohio Board of Regents, the Board of Trustees of Ohio University, and the Board of Trustees of the Scioto Technical College District. He explained that a draft agreement had been received from the office of the Attorney General of the State of Ohio on September 9, which draft was now being reviewed by the University. He proposed for consideration the following resolution:

Resolution 1974--158

WHEREAS, on May 20, 1974, the Board of Trustees of Ohio University took the following action:

NOW, THEREFORE, BE IT RESOLVED that the establishment of a State General and Technical College in Portsmouth is hereby approved and that Ohio University agrees to transfer its present Portsmouth Regional Campus to the new institution on June 30, 1975, in accordance with the Proposal but subject to the applicable laws of the State of Ohio, to the official rules and regulations of the Ohio Board of Regents, and

BE IT FURTHER RESOLVED that the Board of Trustees of the State General and Technical College and the Ohio Board of Regents are strongly urged to adopt personnel policies covering protection of academic freedom (according to the American Association of University Professors 1940 Statement of Principles and subsequent amendments), grievance procedures, involvement in institutional governance and employee benefits at least equivalent to those enjoyed by faculty members and other employees of Ohio University,

AND, WHEREAS, the Ohio Board of Regents now seeks earliest possible approval by the Board of Trustees of Ohio University of the AGREEMENT (marked "Draft"), which is an agreement between the Ohio Board of Regents, the Board of Trustees of Ohio University, and the Board of Trustees of the Scioto Technical College District, which agreement was received from the office of the Attorney General of the State of Ohio by John F. Burns, Director of Legal Affairs for Ohio University, on September 9, 1974,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes its Educational Policies Committee to act for the Board in approving an agreement that is determined by the senior administrators and President of Ohio University, to meet the conditions and spirit of the resolution approved by the Board on May 20, 1974.

Mrs. Johns moved approval of the resolution. Mr. Keys seconded the motion, which was unanimously approved.

Mr. Spencer expressed the hope that everything possible would be done to promote a cooperative effort with regional campuses and two-year colleges to facilitate transfer of students. He urged working with the Regents and legislators to accomplish cooperation and articulation.

Dr. Bryant cited the positive steps being taken in Belmont County and Zanesville, including the elimination of the special admission fee for special students. Dr. Crewson cited the plan of continuing a contractual relationship to provide upper level courses in Portsmouth.

Mr. Kennedy called attention to the tremendous consideration given to the plan which the legal document is consummating. Mr. Johnson stated that a fine feeling exists in Portsmouth as a result of the efforts that led to the final legal document now before the Board, and which the Committee would approve when satisfactory.

#### Q. REPORT ON STATUS OF PROFESSIONAL LEAVES PLAN

Dr. Culbert recounted the steps taken to determine our right to use appropriated funds for professional leaves, which culminated in the Attorney General's opinion that only donated funds could be used for that purpose. Our next move is to seek legislation permitting use of funds for leaves under the next funding bill effective July 1975.

#### VII. ANNOUNCEMENT BY CHAIRMAN PHILLIPS OF FUTURE MEETING DATES AND SITES

Dates agreed upon, with the understanding that circumstances could be such that changes would be warranted, were November 25, January 20, March 10, and possibly another date in connection with Commencement, which falls on June 7. It was agreed that in November trustees would convene for preliminary discussions on Saturday at 2:00 P.M., in advance of the Monday meeting, and in January and March at 2:00 P.M. on Sunday preceding the Monday meeting.

## VIII. GENERAL DISCUSSION--ROLL CALL OF MEMBERS

Mr. Kircher, referring to the fine reception extended to Dr. Crewson at a gathering of alumni and friends in Washington, stated that it was his view that enthusiasm over his appointment and for his leadership was nationwide. Dr. Holzer stated that it was good to have this report.

Mr. Kennedy, referring to the refinancing action, said that he was troubled when actions affected principles established in the past. His instincts and flash reactions, he said, had said "No," but had been overruled by the need to find a pragmatic solution to a problem. He urged extremely careful investigation of the matter. Dr. Crewson stated that his instincts were the same.

Mr. Spencer expressed pleasure at the fine reception accorded him, and encouragement derived from the physical beauty of the University and its fine people. Mr. Keys seconded Mr. Spencer's comments, stating that he considered it appropriate to convey to the Board the tremendous cooperation received from all who had been involved in his and Mr. Spencer's orientation. He asked that the record reflect this.

Mrs. Johns expressed appreciation at the cooperation of the new members and their enthusiasm. Mrs. Phillips seconded Mrs. Johns' remarks and those of Mr. Kircher, stating that the Columbus meeting of alumni and friends reflected what had been said about the Washington meeting.

Mr. Keys suggested that the Secretary be instructed to prepare and send to Mr. Morris a resolution expressing regret that he could not attend and mandating that he get well. The Secretary promised to do this promptly.

Dr. Crewson extended his welcome to the new members. He expressed appreciation to all members for the time they had given and the hope that when they came to Athens for the next meeting an additional day might be devoted to discussion of individual and mutual concerns.

## IX. ADJOURNMENT

The Chairman, determining that there was no further business to come before the Board, declared the meeting adjourned at 10:50 A.M.

  
Robert E. Mahn, Secretary

  
Mrs. Wallace Phillips, Chairman

ADDENDUM TO MINUTES

RATIFICATION OF HONORARY DEGREE

In accordance with Board policy not to publish the name of a person approved for an honorary degree until the time the degree is conferred, the following resolution to cover the degree awarded at commencement on June 8, 1974, is now entered for record:

Resolution 1974--159

BE IT RESOLVED that the Ohio University Board of Trustees does hereby approve the conferral upon C. Paul Stocker of the honorary degree, Doctor of Engineering.

Board members unanimously approved this recommendation of the University Committee on Honorary Degrees by telephone poll in early June, 1974. Materials pertaining to this action appear as Attachment 7.



AUG 5 1974

Attachment 1, pg. 1

STATE OF OHIO

AUDITOR OF STATE

BUREAU OF INSPECTION AND SUPERVISION OF PUBLIC OFFICES

REPORT OF EXAMINATION

OF

THE OHIO UNIVERSITY

OF

ADAMS, OHIO COUNTY

(Date) July 1, 1972 TO (Date) June 30, 1973

H. S. Anderson

STATE EXAMINER

A. DISTRICT OFFICE	
Report Received	_____
Report Approved	_____
Reviewed by	_____
	State Examiner - in charge of District
B. BUREAU	
Report Received	<u>MAY 29 1974</u>
Report Approved	<u>W. H. K. Blum</u>
Approved by	<u>W. H. K. Blum</u>
	Deputy Inspector
This copy for	<u>SECRETARY, BOARD OF TRUSTEES</u>
File Date	<u>AUG 6 1974</u>

IR	_____
PR	_____

_____
_____
_____

The Ohio University  
Athens, Ohio

FINDING FOR RECOVERY

July 1, 1972 - June 30, 1973

<u>Page</u>	<u>Against</u>	<u>In Favor Of</u>	<u>Reason</u>	<u>Amount</u>
7	Basharat A. Munir	Ohio University	Illegal Expenditure	\$18,816.00

Finding for Recovery  
Ohio University  
Athens, Ohio

INDEX

<u>Title</u>	<u>Page</u>
Administrative Personnel	1
Audit Scope	2
Authority	1
Balance Sheet-Exhibit A	12
Board of Trustees - Roster	1
Cash Statements and Bank Reconciliations	95
Commentary	3
Financial Statements - Exhibits and Schedules	16
Finding for Recovery	7
History and Location	1
Hypothecation of Funds	2
Insurance Policies-Schedule	10
Inventory	121
Leases - Schedule	9
Minute Book of Board Proceedings	2
Officers of the Board of Trustees	2
Ohio University Fund, Inc. - Balance Sheet	120
Ohio University Fund, Inc. - Operations Summary	121
Records and Accounts	2
Students General Fund - Balance Sheet	119
Students General Fund - Operations Summary	119

Index  
Ohio University  
Athens, Ohio

BOARD OF TRUSTEES

<u>Name</u>	<u>Date Appointed</u>	<u>Term Expires</u>
C. Paul Stocker	July 21, 1965	May 13, 1974
Edwin L. Kennedy *	November 25, 1966	May 13, 1975
William R. Morris **	June 6, 1968	May 13, 1976
Fred H. Johnson	June 7, 1968	May 13, 1977
Dorothy S. Johns (1)	November 2, 1972	May 14, 1978
Mrs. J. Wallace Phillips	September 16, 1970	May 13, 1979
Charles E. Holzer	July 31, 1971	May 14, 1980
William L. Kircher	June 9, 1972	May 14, 1981
Robert B. McAlister	May 18, 1973	May 13, 1982

\* Chairman

\*\* Vice Chairman

(1) Appointed to unexpired term of Wayne Brown.

ADMINISTRATIVE PERSONNEL

<u>Title</u>	<u>Name</u>	<u>Annual Salary *</u>
President	Claude R. Sowle	\$ 38,000 **
Vice President and Dean of Faculties	Taylor Colbert	34,039
Vice President for Academic Services	Edward M. Fenson	33,007
Vice President for University Relations	Martin L. Recht	33,000
Vice President for Administrative Services	Wm. Charles Gulp	31,500
Vice President and Treasurer	John F. Miller	32,500
Vice President for Regional Higher Education	Beaumont Davison	32,000
Controller	William L. Kennard	24,000
Bursar	J. William Roberson	16,500
Cashier	Danny W. Kasler	10,700

\* Annual salary computed on the basis of the June 30, 1973 payroll.

\*\* An additional allowance of \$12,000 for entertainment and expenses for the year authorized by the Board of Trustees.

AUTHORITY

Ohio University operates under the authority provided in Chapters 3337, 3345 and 3347, Revised Code of Ohio.

HISTORY AND LOCATION

Ohio University was established in 1804, in Athens, Ohio, by an enactment of the Ohio General Assembly, as a co-educational degree granting university. During the audit period, the business offices were located in the Administrative Annex Building, Smith Street, Athens, Ohio.

Account Ledgers  
Accounts Payable  
Accounts Receivable  
Bank Statements  
Bond and Interest Account  
Bond and Sinking Fund Transfers  
Cash Disbursements Journals  
Cash Receipts Journals  
Change and Petty Cash Funds  
Construction Accounts  
Construction Contracts  
Deposit Tickets and Receipts  
Distribution of Collections  
General Ledger  
Inventory Ledger  
Investments Folio  
Journal Entries  
Loan Funds  
Minute Book of Board Proceedings  
Motor Vehicle Titles and Registrations  
Notes Payable  
Notes Receivable  
Outstanding Check List  
Paid and Cancelled Warrants  
Payroll Records  
Personnel Contracts  
Purchase Orders  
Requisitions  
Students General Fund  
Vouchers Paid  
Weekly Cash Summaries  
Withholding Tax Reports

OFFICERS OF THE BOARD OF TRUSTEES

The President of Ohio University and the Officers of the Board of Trustees, elected on an annual basis, were elected at the May 9, 1973 meeting, for the year ending June 30, 1974.

MINUTE BOOK OF BOARD PROCEEDINGS

The minutes of proceedings of the Board of Trustees of Ohio University were reviewed and it was found that the transactions of the institution were conducted within the scope of authority delegated by the Board to administrative personnel.

HYPOTHECATION OF FUNDS

Sufficient securities were hypothecated by the respective depositories to satisfy the requirements of Section 135.16, Revised Code of Ohio.

THE OHIO UNIVERSITY FUND, INC.

The Ohio University Fund, Inc. was founded in 1945 as a private, non-profit corporation and serves as a gift receiving and holding agency for Ohio University.

No examination was made of the records and accounts. The balance sheet and summary of income and expenditures included in this report were provided through the courtesy of the Fund Treasurer.

AUDIT SCOPE

The examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as were considered necessary in the circumstances.

AUDIT SCOPE  
(Continued)

Cash receipts and expenditures of the operating account, residence and dining hall account, special account, construction accounts, payroll accounts, bond and interest sinking fund account, repair and replacement reserve fund account, petty cash accounts, student aid and loan fund accounts, students general fund and member accounts and college workstudy program accounts were examined.

Bank reconciliations were made in all instances and outstanding check lists verified.

Vouchers, refunds, purchase orders and payrolls were audited prior to payment.

Personnel contracts were examined and computed payments were in agreement with stated salaries.

Payroll earnings records were spot tested for correctness.

Principal and interest payments on bond issues were reviewed and scheduled.

Income from investments was checked for the audit period.

Fund transfers and journal entry documents were reviewed.

Surety bonds and insurance policies in force at the close of the audit period were scheduled.

Property leases in effect during the audit period were scheduled.

Financial transactions of Federal and State funded projects were examined.

The results of the examination of the financial transactions of the Ohio University are set forth in the exhibits and schedules included in this report.

COMMENTARY

Personnel of the University cooperated fully during the course of the examination.

The Ohio University's accounts are classified into five (5) balanced fund groups as prescribed by the Uniform Manual of Accounts and Financial Reports for State-Assisted Colleges and Universities of Ohio.

Ohio University's accounts are maintained, generally, on an accrual basis and in the balanced fund groups as indicated below.

- (1) Current Funds
- (2) Loan Funds
- (3) Endowment Funds and Funds Functioning as Endowment
- (4) Plant Funds
- (5) Agency Funds

For budget control purposes, expenditures are generally charged when the University commits itself to the receipt of goods and services.

Except for unpaid pledges, unrestricted gifts or bequests, amounts receivable, payable, prepaid or accrued are included in the balance sheet and appropriate statements of income, expense and fund balances. Gifts and bequests are accounted for when received.

As a part of the tests of the accounting records, the records of the Accounts Receivable were examined in considerable detail.

As of June 30, 1973, the records of Ohio University showed a total of \$1,630,822.00 in accounts receivable and that of this amount the collectability of \$92,717.00 is doubtful, leaving a net of \$1,538,105.00, which is considered collectable.

Those accounts of doubtful collectability are an accumulation of several years of delinquent accounts since the State of Ohio makes no provision for writing off those delinquencies. The institutions must therefore continue to carry them as dormant accounts and report them as doubtful accounts.

Of Current Funds - General, due from students, was a total of \$125,013.00. The collectability of \$55,060.00 is considered questionable, leaving a net of \$69,944.00, which is considered to be collectable. Of this amount \$38,708.00 is more than 30 days past due. These unpaid accounts consist of charges for extra hours courses for credit, and authorized but unpaid fees for foreign students and nonresidents.

The Ohio University Post, a budget supported student controlled and operated newspaper, had a total of \$25,626.00 in accounts receivable. The collectability of \$1,358.00 is considered questionable, leaving a net of \$24,268.00 which is considered collectable. A review of some of the larger accounts indicated that despite collection notices, these accounts have remained unpaid for an extended period of time. It is also indicated that there is need of supervision and business management above the student level. It appears obvious that advertisers have taken advantage of the fact that this paper is operated by students and ignore account billings. It is recommended that the advertisers whose accounts become delinquent be denied further advertising space or credit and the delinquent accounts be referred to a collection service.

The Ohio University Press had a total in accounts receivable of \$70,382.00. The collectability of \$1,255.00 is considered doubtful, leaving a net of \$69,147.00 considered to be collectable. The major part of these accounts are due from wholesaler and library accounts. As indicated by the aging schedule of these accounts, nearly one half of them are more than ninety days old. Since the operation of the Ohio University Press is already a subsidized operation from University funds, it seems unreasonable to allow unpaid accounts to remain open from six months to a year or more. This means that the University is financing the buyer's inventory and indicates a need for more strenuous follow-up on these long delinquent accounts.

The Ohio University Fund, Inc. receivables in the amount of \$47,765.00, consist primarily of renovation expenses and a Distinguished Professor award and some miscellaneous accounts. All of these accounts are collectable.

The E & I Cooperative receivable of \$11,112.00 is an amount refundable on annual purchases and is usually paid shortly after the close of the fiscal year.

The General receivables of \$265,716.00 consisted in large part of accounts due from other agencies of the State and Federal governments and student fees from foreign government sponsors. The collectability of \$5,600.00 of these accounts is doubtful. The net of \$260,116.00 is considered collectable. It was noted in the review of receivables from the Bureau of Vocational Rehabilitation that there was considerable tardiness in payment of accounts for clients, particularly from the Cleveland area. It is recommended that future accounts from this area be reviewed more often and steps taken to keep collections more current.

In the Auxiliary Enterprises category, the Residence and Dining Hall accounts receivable of \$49,931.00 consists primarily of unpaid room damage charges, married student housing rentals and unpaid foreign student charges. \$27,000.00 of these accounts are quite old and considered to be of doubtful collectability.

Bookstore receivables amounted to a total of \$29,634.00. The collectability of \$526.00 of this amount is considered as doubtful. The balance of \$29,108.00 is considered collectable as it consists primarily of credit memos from book companies, balances due from State agencies, and a small number of individual accounts.

Baker Center receivables in the amount of \$17,747.00 consisted primarily of individual accounts in the food and beverages service area. \$1,200.00 of the amount is considered to be of questionable collectability. \$16,547.00 is considered to be collectable.

The Ohio University Airport receivables amounted in total to \$6,552.00. Old accounts of questionable collectability amounted to \$729.00. A net amount of \$5,823.00 is considered collectable.

In the category of restricted funds there was a total in accounts receivable of \$972,556.00. Of this amount \$964,698.00 is due from the Federal Government, agencies of the State of Ohio, the Ohio University Fund, Inc., and others to cover various grants and research funds. The remainder of \$7,858.00 is due from Workstudy off-campus employers covering the employer's 20% matching share of payrolls. An off-campus employer should make arrangements to remit the employer's matching share of workstudy payroll funds simultaneously with the employee time sheets. This would eliminate the need for the Ohio University to advance the off-campus employer's portion of funds until paid at a later date. The advancement of funds is not a required service on the part of the University and should be discontinued.

#### BAKER CENTER

An earlier review of the Baker Center operation was made and reported upon generally.

The accounts receivable were commented upon and recommendations were made relative to the number and amount of delinquent accounts. Failure to collect delinquent accounts tends to make the losses in the food and beverage services area greater, thus requiring more subsidy to support the operation.

According to the records and accounts of the Ohio University and as shown in Schedule D-4 of the financial report, the food and beverages service operations show direct expense exceeding direct income by more than \$3,000.00. In addition, institutional services including waste collection, heat, light, power, water and gas of more than \$12,000.00 which should properly be included as a part of the operating cost but not charged against the food and beverages service operations, would increase the expense over income to more than \$16,000.00.

In the earlier report of examination, it was pointed out that the Baker Center food and beverages service was competing with private food and beverages services in the community by soliciting business from the general public. This practice has continued and during the current fiscal year just ended, more than \$1,200.00 was expended for public advertising.

In that same report of examination, it was pointed out that the University administration needed to make a decision determining whether or not food and beverage service should be carried on in competition with the private food and beverage services in the community, subsidizing the losses from University funds, or be removed from public competition and restricted to subsidized university services.

If such a determination was ever made, it has not been followed. As a result, these services still have not generated sufficient income to be self sustaining.

A review of the accounts receivable shows that there has been a steady increase in receivables over the past three years and that the amount of accounts of questionable collectability has also increased in proportion.

Recommendations dealing with the extension of credit were made in a prior report, apparently without significant results.

It cannot be found in the Ohio University's Policies and Procedures Manual where the Board of Trustees of the University provided for the extension of credit to private individuals in this area of services, therefore, it must be concluded that administrative authority does not exist for management to extend credit.

In review, the failure of the Baker Center food and beverage services operation to generate sufficient income to be self supporting suggests strongly that the management of these services should be transferred to the Central Food Services of the University where sound management practices have been demonstrated.



CONTRACTS AND PAYROLLS

As a result of the examination of contracts and payroll records, the two cases outlined below are cited as being of questionable propriety and highly irregular in the use of university funds.

Robert L. Savage \*\*\*\*

Effective July 1, 1971, the said Robert L. Savage was employed as Provost, Vice President for Research and Industrial Liaison, Professor of Chemical Engineering and Director of Security for the fiscal year from July 1, 1971 through June 30, 1972, at an annual salary of \$36,000.00.

Effective September 1, 1971, the above contract was terminated and a new contract was entered into designating the said Robert L. Savage as Assistant to the President for Planning, Budgeting and Information Systems and Professor of Chemical Engineering for the period from September 1, 1971 through June 30, 1972, at an annual salary of \$30,000.00. It will be noted that a reduction of \$6,000.00 in the annual salary rate was made.

Effective July 1, 1972, a contract as Assistant to the President for Planning, Budgeting and Information Systems and Professor of Chemical Engineering was entered into for the period from July 1, 1972 through June 30, 1973, at an annual salary of \$31,500.00. This contract was terminated as of December 31, 1972.

Effective January 1, 1973, the said Robert L. Savage was assigned as a Professor of Chemical Engineering under a new contract for the period from January 1, 1973 through June 30, 1973, at an annual salary of \$31,500.00.

For the fiscal year beginning July 1, 1973 through June 30, 1974, a new contract for the position of Professor of Chemical Engineering was entered into at an annual salary of \$19,000.00.

It will be noted from the above that at the time the employee was assigned to a lower paying position, no reduction in salary was made.

Also on the basis of the above salary figures, it must be concluded that the employee received \$6,250.00 more for the six month period from January 1, 1973 through June 30, 1973 than the position was considered to be worth for the following year.

Maxwell S. Pullen \*\*\*\*

Effective September 1, 1971, the said Maxwell S. Pullen, a tenured Professor of Psychology was employed on a nine month academic contract. Contract salary for the period from September 1, 1971 through June 30, 1972 was \$15,000.00.

Effective January 1, 1972, the said Maxwell S. Pullen was appointed Vice President for Educational Services and Professor of Psychology and a new contract effective January 1, 1972 through June 30, 1972 was entered into, at an annual salary rate of \$30,200.00.

Effective July 1, 1972, a new contract was executed for the position of Vice President for Educational Services and Professor of Psychology for the fiscal year from July 1, 1972 through June 30, 1973, at an annual salary of \$31,500.00.

The above contract was terminated as of December 31, 1972, and a new contract effective January 1, 1973 was entered into for the position of Clinical Psychologist, Center for Psychological Services, and Professor of Psychology for the period from January 1, 1973 through June 30, 1973, at an annual salary of \$31,500.00.

Effective July 1, 1973, a contract for the position of Clinical Psychologist, Center for Psychological Services, and Professor of Psychology was executed with the said Maxwell S. Pullen for the fiscal year from July 1, 1973 through June 30, 1974, at an annual salary of \$18,500.00.

Ohio University  
Athens, Ohio

It will be noted from the foregoing that at the time of promotion from a Professor of Psychology to a Vice President, the employee's salary was immediately increased to a higher figure, yet, at the time services as a Vice President were terminated and the employee was assigned to a lower paying position, no reduction in salary was made.

On the basis of the above salary figures, it must be concluded that the employee received \$6,500.00 more for the six month period from January 1, 1973 through June 30, 1973 than the position was considered to be worth for the following year.

In each of the above cited cases, the termination of contract and release from administrative responsibilities, as evidenced by the new contracts effective January 1, 1973, no actual savings of funds was achieved for that period.

The General Assembly, in Amended Substitute House Bill No. 86, provided that the authority of government vested by law in the boards of trustees of institutions of higher education shall in fact be exercised by said boards. Administrative decisions about the utilization of available resources, about organizational structure, about disciplinary procedure, and about administrative personnel shall be the exclusive prerogative of boards of trustees. Any delegation of authority by a board of trustees---shall be accompanied by periodic review of the exercise of this delegated authority to the end that the public interest in contrast to any institutional or special interest shall be served.

Whether or not the administrators of Ohio University can demonstrate that their actions were in the best public interest should be examined by the board of trustees. If found the public interest was not fully served, the board of trustees should take the necessary measures to ensure the public interest is served.

#### FINDING FOR RECOVERY

On the basis of disqualification charges originating in the department of employment and subsequent to hearing procedures as set forth in the Faculty Handbook, Bashaat A. Muir, a tenured Professor of Physics, was dismissed as an academic employee of Ohio University, effective November 13, 1972.

Based upon a legal opinion rendered by a Special Assistant Attorney General, a lump sum payment equal to one year's salary, in the amount of \$18,816.00, was tendered by Ohio University and accepted by Bashaat A. Muir in settlement of all claims.

This settlement represented salary to June 30, 1973. No services were rendered to Ohio University after June 30, 1972.

The contents of the Ohio University Faculty Handbook have been adopted by the Board of Trustees as a part of the official statements of policy of the Ohio University and the pertinent contents of the Faculty Handbook are a part of each contract of employment tendered to academic employees.

The provisions of Article I, Academic Freedom, under the subject of Academic Tenure (A) - (4) sets forth in part this statement: "Teachers on continuous appointment who are dismissed for reasons not involving moral turpitude should receive their salaries for at least a year from the date of notification of dismissal whether or not they are continued in their duties at the institution." Also, under Article II, Contracts, Section D, Paragraph 5 - Loss of Tenure (g) is found the following language- "If the appointment of a tenured faculty member is terminated, the faculty member will receive his salary or a terminal contract for at least one year. This provision for terminal notice or salary need not apply in the event that there has been a finding that the conduct which justified dismissal involved moral turpitude. On the recommendation of the Faculty Hearing Committee or the President, the Trustees, in determining what, if any, payments will be made beyond the effective date of dismissal, may take into account the length and quality of service of the faculty member."

At the November 13, 1972 meeting of the Board of Trustees, the Vice Chairman of the Board reported to the Board in part as follows: "The matter before us commenced nearly a year ago and culminated in a hearing convened by the Faculty Senate before nine senior members of that body. During the hearing, which was conducted over a six week period, the Committee considered testimony from 16 witnesses and reviewed approximately 160 documents. The transcript consists of 1099 single-spaced, typewritten

FINDING FOR RECOVERY  
(Continued)

pages. Upon conclusion of the hearing, the Committee found Dr. Munir guilty as charged of unprofessional and disruptive conduct. It found the cumulative record of such conduct adequate cause for dismissal, tenure notwithstanding."

The Board of Trustees then, by resolution, sustained the Hearing Committee's findings and recommendations and thereby revoked Dr. Munir's tenure and terminated his affiliation with the University and authorized the appropriate officers of the University to comply with the provisions of Section II (b) - (5) - (c) of the Faculty Handbook.

The Special Assistant Attorney General in his legal opinion to the Ohio University Vice President and Treasurer ruled that under the provisions of the employment contract existing between Basharat A. Munir and the Ohio University, that Basharat A. Munir was entitled to a full year's salary for the academic year 1972/73, and that if a lump sum payment were authorized by the Trustees, the expenditure of funds necessary to effect the payment would be proper.

A review of the Special Assistant Attorney General's Opinion indicates that the opinion was based on the above cited excerpts from the Faculty Handbook, coupled with the fact that the Faculty Handbook has been adopted by the Board of Trustees as a part of the official statements of policy of the Ohio University and that pertinent contents of the Faculty Handbook are a part of each contract of employment tendered to academic employees. No references were made indicating that the Revised Code of Ohio was researched, or that statutory authority exists whereby public funds could be expended for severance pay beyond the period for which services were actually performed.

Apparently the question of legality of this type of contractual arrangement was not reviewed, nor was the authority of the University to enter into a contract with provisions for severance pay questioned.

The various sections of the Revised Code of the State of Ohio which grant certain powers to the boards of trustees, generally state that the boards have the power to fix the compensation of its employees. However, severance or bonus payments cannot be construed to fall into the category of compensation since, by definition, compensation of employees is limited to the payment for services performed and cannot be expanded to include power to pay for services not performed. Severance pay based solely upon tenure, in cases of discharge for cause, is a fringe benefit not authorized by law.

Further, Article II, Section 29 of the Constitution of the State of Ohio, in its language, establishes policy concerning such payments.

In view of the foregoing and in keeping with the well established principle that the boards of trustees have only such powers as the General Assembly has seen fit to give them by express grant, and such as are necessarily implied therefrom or incidental thereto, it is apparent that the Board of Trustees of the Ohio University has adopted policy and entered into contractual agreement with the academic employees, which is outside the scope of the Board's authority.

Therefore, in the case of Basharat A. Munir, on the basis of the accumulative record of the charges of unprofessional and disruptive conduct, of which the Hearing Committee found him guilty and recommended his dismissal, tenure notwithstanding, and on the basis that no services were rendered for which the payment was tendered, without statutory authority, finding for recovery is herewith returned against the said Basharat A. Munir in favor of the President and Board of Trustees of the Ohio University, in the amount of Eighteen Thousand Eight Hundred and Sixteen Dollars (\$18,816.00).

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

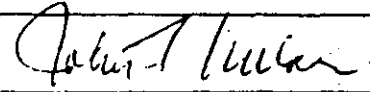
REC'D  
21 7/26  
JUL 26 1974

Attachment 2, pg. 1

DATE July 26, 1974

TO Claude R. Sowle, President

FROM John F. Milar, Vice President and Treasurer



SUBJECT Proposed Policy Change for Students' General Fund

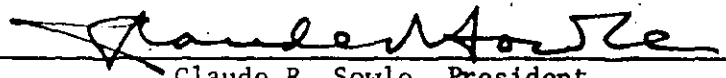
Attached is a memorandum from William Kennard, a proposed policy, and background material concerning organizations required to utilize the services of the Students' General Fund.

On July 18, the Senior Administrators discussed in detail the suggested policy and recommend its approval and submission to the Board of Trustees for final approval.

If you concur, I will submit the policy to the Board at their September meeting for implementation in the Fall Quarter.

JFM:eb  
Attachments

APPROVED/DISAPPROVED:



Claude R. Sowle, President

8/5/74

Date

new

~~Ret.~~ This memo and attachments to J. Milar. Bob: PLS. work with Bob Milar to see that this proposal is submitted to the Board at its September, 1974, meeting.

~~X/C~~ (cover memo only) to Dr. Pearson and Mr. Milar - FYI.

③ X/C (all items) to 117-U-2.

Clair 8/5/74

OHIO UNIVERSITY *For Sr. Admin*  
INTER-OFFICE COMMUNICATION *Meeting J. Perry #4*

*to Mr. 7/2/74*

Attachment 2, pg. 2

DATE June 19, 1974

TO John F. Milar, Vice President and Treasurer

FROM William L. Kennard, Controller

SUBJECT PROPOSED POLICY FOR MAINTAINING FUNDS OF STUDENT ORGANIZATIONS IN THE STUDENTS' GENERAL FUNDS

As you know, we have received many questions from student groups and administrators concerning the requirement for student groups to maintain their funds in the Students' General Fund, and the assessment of the audit fee (1% of the receipts). Therefore, one of our goals for this year was to review the policies and accounting procedures utilized in maintaining fiscal records of student organizations.

Don Craig, Ann Goff, Bill Roberson and I drafted the attached policy statement, which we believe is in accordance with Resolution XII approved by the Board of Trustees at its June 6, 1936 meeting. This proposed policy differs from present practice as follows:

1. Student organizations that receive neither direct nor indirect financial support from the University will no longer be required to maintain their accounts in the Students' General Fund. However, they will have the option, if they so desire.
2. The 1% audit fee has been eliminated in the proposed policy. It was felt that the 1% fee was not equitable or representative of the costs incurred for maintaining the accounts. For example, Cultural Activities deposits large amounts per deposit and their disbursements are large amounts as compared to other organizations with many deposits and disbursements in small amounts. The audit fees amounted to \$6,932 for fiscal year 1972-73 and \$8,410 for fiscal year 1971-72. You will note that the proposed policy states that all interest earned in the Students' General Fund will accrue to the University, which is the present practice.

For your ready reference, I am attaching a copy of the Board of Trustees' 1936 Resolution concerning this matter.

  
William L. Kennard

WLK:bjq

Attachments

xc. Ed Penson, Vice President for Academic Services

**Subject:** Student Organization Funds Maintained In The Students' General Fund

**Purpose:** This policy outlines the criteria for maintaining funds of student organizations in the Students' General Fund in accordance with Resolution XII approved by the Board of Trustees at its June 6, 1936 meeting.

**Policy:** All student organizations that receive direct or indirect financial support from the University are required to maintain their funds in the Students' General Fund. Student organizations that receive funds directly from the University Student Activities Council (USAC), or the Residence Life Educational and Social Fund are considered recipients of direct financial support from the University. Student organizations that do not receive direct funding from USAC, or the Residence Life Educational and Social Fund but do receive funds from other organizations that are directly funded by one of the above funds are considered recipients of indirect financial support by the University.

Student organizations that receive neither direct nor indirect financial support from the University, as defined above, have the option of maintaining their funds in the Students' General Fund. However, all student organizations that conduct fund raising events must channel funds for the event through the Students' General Fund.

The Bursar is responsible for assuring that all financial transactions in the Students' General Fund comply with State and University Policies and Procedures. All excess funds (cash) within the Students' General Fund shall be invested by the Vice President and Treasurer with all interest accruing to Ohio University. Interest earned from the investments is considered to defray a portion of the expense incurred for maintaining the Students' General Fund.

20. A general statute setting forth college or university policies and practices in providing an agency status for collection, deposit, disbursement, and audit of student activity funds.

At the June 6, 1936, meeting of the Board of Trustees, President James reported that during the year just passed arrangements have been perfected for putting all student organization funds under a central financial control with an auditor responsible to the Treasurer of the University. It is suggested that the following resolution be formally adopted by the Board of Trustees:

RESOLUTION NO. XII

That the Students' General Fund audit system as established in 1936 by the President of the University for all student organization funds is hereby approved and the purpose of the system being to provide accountability of funds, to secure uniformity in accounting records, to establish continuity between business officers and their successors, to provide systematic methods for transactions, and to assist the organizations' officials in keeping their activities on a sound business basis. A portion of the expense of operating this system is to be supported by a small audit fee charged to the organizations.

Social fraternities and sororities have the privilege of optional participation in the system but participation is compulsory for all other extra-curricular activities unless exempt by the President of the University.

\* \* \* \* \*

The Secretary then presented Item 3 (t) of the Will of W. Ross Dunn:

Item 3 (t):

Five (5%) per cent to Ohio University, Athens, Ohio to be used as a partial or complete endowment of a scholarship.

It was pointed out that according to the inventory filed in the Hamilton County Probate Court this bequest would amount to over \$12,000.

It was moved by Mr. Stocker, seconded by Mr. Galbreath, and unanimously carried that this bequest be accepted by Ohio University and that the W. Ross Dunn Memorial Scholarship be established with the funds.

## OHIO UNIVERSITY

Attachment 3, pg. 1

## Balance Sheet

June 30, 1974

ASSETS

	<u>June 30, 1974</u>	<u>June 30, 1973</u>
<b>CURRENT FUNDS:</b>		
General:		
Cash	\$ 599,844	\$ 562,885
Certificates of deposit	350,000	1,100,000
Investments, at cost (market value \$1,843,629)	1,810,254	1,591,368
Accounts receivable (less allowance for doubtful accounts \$86,994)	451,594	482,332
Inventories, at cost	879,866	896,236
Prepaid expenses	471,641	334,853
Other	54,325	48,772
Due from auxiliary enterprises fund	269,719	429,061
Due from restricted funds	325,676	56,128
Due from loan funds (less allowance for doubtful accounts \$13,147)	342,185 -A	8,808
Due from unexpended plant funds	54,405	528,827
Due from investment in plant funds	100,734	80,274
Due from agency funds	8,534	19,633
Total General	<u>5,718,777</u>	<u>6,139,177</u>
Auxiliary Enterprises:		
Cash	117,812	295,468
Certificates of deposit	200,000	1,500,000
Investments, at cost (market value \$646,097)	630,862	250,013
Accrued interest on investments	24,460	54,626
Accounts receivable (less allowance for doubtful accounts \$37,352)	118,423	74,409
Inventories, at cost	572,217	505,001
Prepaid expenses and deferred charges	45,743	40,524
Due from agency funds	230	2,241
Due from unexpended plant funds	45,792	143,296
Total Auxiliary Enterprises	<u>1,755,539</u>	<u>2,865,578</u>
Restricted:		
Cash	13,113	2,044
Accounts receivable	998,826	972,556
Due from endowment funds	113,216	99,570
Due from loan funds	12,868	11,832
Total Restricted	<u>1,138,023</u>	<u>1,086,002</u>
TOTAL CURRENT FUND	<u>\$ 8,612,339</u>	<u>\$ 10,090,757</u>

NOTE A - See Page 5



## OHIO UNIVERSITY

## Balance Sheet

June 30, 1974

LIABILITIES AND FUND BALANCES

	<u>June 30, 1974</u>	<u>June 30, 1973</u>
<b>CURRENT FUNDS:</b>		
General:		
Accounts payable and accrued expenses	\$ 2,112,314	\$ 2,186,735
Salaries and wages payable	1,910,459	1,911,857
Deposits	-	3,440
Deferred income	1,105,614	1,113,149
Total Liabilities	<u>5,128,387</u>	<u>5,215,181</u>
Fund balances:		
Appropriated	214,539	336,800
Unappropriated	<u>375,851</u>	<u>587,196</u>
Total Fund balances	590,390	923,996
Total General	<u>5,718,777</u>	<u>6,139,177</u>
Auxiliary Enterprises:		
Accounts payable and accrued expenses	219,380	205,165
Salaries and wages payable	116,455	152,920
Deposits	255,093	333,392
Deferred income	48,535	71,589
Due to general fund	269,719	429,061
Total Liabilities	<u>909,182</u>	<u>1,192,127</u>
Fund balances	846,357	1,673,451
Total Auxiliary Enterprises	<u>1,755,539</u>	<u>2,865,578</u>
Restricted:		
Accounts payable and accrued expenses	118,970	477,396
Due to general fund	<u>325,676</u>	<u>56,128</u>
Total Liabilities	<u>444,646</u>	<u>533,524</u>
Fund balance	<u>693,377</u>	<u>552,478</u>
Total Restricted	<u>1,138,023</u>	<u>1,086,002</u>
TOTAL CURRENT FUNDS	<u>\$ 8,612,339</u>	<u>\$ 10,090,757</u>

## OHIO UNIVERSITY

## Balance Sheet, Continued

ASSETS, CONTINUED

	<u>June 30, 1974</u>	<u>June 30, 1973</u>
<b>LOAN FUNDS:</b>		
Cash	\$ 198,990	\$ 130,529
Notes receivable	3,281,213	3,151,478
Accounts receivable	-	8,806
Due from agency funds	69,451	63,661
	<u>\$ 3,549,654</u>	<u>\$ 3,354,476</u>
<b>ENDOWMENT FUNDS AND FUNDS FUNCTIONING AS ENDOWMENT:</b>		
Cash	1,627	11,999
Certificates of deposit	185,786	167,354
Cash - savings account	53,539	69,409
Investments:		
Marketable securities, at cost or contributed value (market value \$1,200,957)	1,317,486	1,264,117
	<u>\$ 1,558,438</u>	<u>\$ 1,512,879</u>
<b>PLANT FUNDS:</b>		
Unexpended Plant Funds:		
Cash	19,572	114,978
Investments, at cost (market value \$902,032)	941,749	1,023,104
Accrued interest on investments	3,503	5,995
Federal appropriations receivable	98,043	572,852
State appropriations receivable	1,729,528	1,530,649
Due from retirement of indebtedness funds	-	195,675
	<u>\$ 2,792,395</u>	<u>\$ 3,443,253</u>

## OHIO UNIVERSITY

## Balance Sheet, Continued

LIABILITIES AND FUND BALANCES, CONTINUED

	<u>June 30, 1974</u>	<u>June 30, 1973</u>
<b>LOAN FUNDS:</b>		
Notes payable	\$ 7,500	\$ 7,500
Due to general fund	342,185 -A	8,808
Due to restricted funds	<u>12,868</u>	<u>11,832</u>
Total Liabilities	<u>362,553</u>	<u>28,140</u>
<b>Fund balance:</b>		
National direct student loan fund	2,953,130	3,112,554
Other	<u>233,971</u>	<u>213,782</u>
Total Fund balance	<u>3,187,101</u>	<u>3,326,336</u>
<b>TOTAL LOAN FUNDS</b>	<u>\$ 3,549,654</u>	<u>\$ 3,354,476</u>
<b>ENDOWMENT FUNDS AND FUNDS FUNCTIONING AS ENDOWMENT:</b>		
Accounts payable	948	43,582
Due to restricted funds	<u>113,216</u>	<u>99,570</u>
Total Liabilities	<u>114,164</u>	<u>143,152</u>
<b>Principal of endowment funds:</b>		
Income restricted	1,363,104	1,288,985
<b>Principal of funds functioning as endowment:</b>		
Income restricted	<u>81,170</u>	<u>80,742</u>
Total Principal	<u>1,444,274</u>	<u>1,369,727</u>
<b>TOTAL ENDOWMENT FUNDS AND FUNDS FUNCTIONING AS ENDOW- MENT</b>	<u>\$ 1,558,438</u>	<u>\$ 1,512,879</u>
<b>PLANT FUNDS:</b>		
<b>Unexpended Plant Funds:</b>		
Bonds payable	6,704	17,829
Accounts payable and accrued expenses	357,830	280,307
Due to general fund	54,405	528,827
Due to auxiliary enterprises fund	<u>45,792</u>	<u>143,296</u>
Total Liabilities	<u>464,731</u>	<u>970,259</u>
<b>Fund balance</b>		
Plant additions	1,435,493	1,609,320
Renewals and replacements	<u>892,171</u>	<u>863,674</u>
Total Fund balance	<u>2,327,664</u>	<u>2,472,994</u>
<b>Total Unexpended Plant Funds</b>	<u>\$ 2,792,395</u>	<u>\$ 3,443,253</u>

NOTE A - See Page 5

## Balance Sheet, Continued

ASSETS, CONTINUED

	<u>June 30, 1974</u>	<u>June 30, 1973</u>
PLANT FUNDS, CONTINUED:		
Retirement of Indebtedness Funds:		
Cash	\$ 418,628	\$ 932,333
Certificates of deposit	195,437	106,700
Investments, at cost (market value \$3,820,267)	3,942,222	3,411,994
Accrued interest on investments	58,016	42,944
Total Retirement of Indebtedness Funds	<u>4,614,303</u>	<u>4,493,971</u>
Investment in Plant:		
Land	6,588,958	6,588,958
Improvements other than buildings	5,809,319	5,246,525
Buildings	120,777,957	120,672,885
Movable equipment and furniture	18,941,413	18,732,671
Construction in progress	2,295,400	975,998
Total Investment in Plant	<u>154,413,047</u>	<u>152,217,037</u>
TOTAL PLANT FUNDS	<u>\$161,819,745</u>	<u>\$160,154,261</u>
AGENCY FUNDS:		
Cash	79,992	70,814
Investments at cost (market value \$99,563)	100,000	100,000
TOTAL AGENCY FUNDS	<u>\$ 179,992</u>	<u>\$ 170,814</u>

## NOTE A:

Included is \$342,185 appropriated from the loan funds to the general fund which recognizes the institution's matching funds for the National Direct Student Loan Program as a receivable of the general fund.

## OHIO UNIVERSITY

## Balance Sheet. Continued

LIABILITIES AND FUND BALANCES, CONTINUED

	<u>June 30, 1974</u>	<u>June 30, 1973</u>
PLANT FUNDS, CONTINUED:		
Retirement of Indebtedness Funds:		
Accrued interest payable	\$ 506,596	\$ 510,326
Debt service	346,000	341,000
Debt service reserve	3,761,707	3,446,970
Due to unexpended plant funds	-	195,675
Total Retirement of Indebtedness Funds	<u>4,614,303</u>	<u>4,493,971</u>
Investment in Plant:		
Notes payable	5,975,000	5,975,000
Bonds payable	46,498,296	47,169,171
Due to general fund	100,734	80,274
Net investment in plant	101,839,017	98,992,592
Total Investment in Plant	<u>154,413,047</u>	<u>152,217,037</u>
TOTAL PLANT FUNDS	<u>\$161,819,745</u>	<u>\$160,154,261</u>
AGENCY FUNDS:		
Due to general fund	8,534	19,633
Due to auxiliary enterprises fund	230	2,241
Due to loan funds	69,451	63,661
Total Liabilities	<u>78,215</u>	<u>85,535</u>
Fund balance	101,777	85,279
TOTAL AGENCY FUNDS	<u>\$ 179,992</u>	<u>\$ 170,814</u>

## OHIO UNIVERSITY

Statement of Current Income, Expenditures and Changes  
in the Unappropriated Current General Fund

Year Ended June 30, 1974

	<u>June 30, 1974</u>			<u>June 30, 1973</u>
	<u>General</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
<b>CURRENT INCOME:</b>				
<b>Instruction and General:</b>				
Governmental appropriations	\$21,595,441	\$ -	\$21,595,441	\$20,778,705
Student fees (and tuition)	18,851,299	-	18,851,299	20,866,607
Endowment income	34,232	4,209	38,441	33,569
Private gifts and grants	-	43,586	43,586	227,368
Governmental grants	16,037	1,106,314	1,122,351	971,329
Departmental sales	57,752	-	57,752	50,704
Recovery of indirect expenses relating to organized research and public services	312,495	-	312,495	373,360
Income from temporary investments	285,029	-	285,029	297,805
Other	683,173	-	683,173	920,878
Total Instruction and General	<u>41,835,458</u>	<u>1,154,109</u>	<u>42,989,567</u>	<u>44,520,325</u>
<b>Organized Research:</b>				
Private gifts and grants	-	110,045	110,045	150,843
Governmental grants	-	611,563	611,563	857,916
Total Organized Research	<u>-</u>	<u>721,608</u>	<u>721,608</u>	<u>1,008,759</u>
<b>Public Services:</b>				
Private gifts and grants	-	67,890	67,890	130,244
Governmental grants	-	1,077,061	1,077,061	1,254,837
Workshops	401,481	-	401,481	414,919
O.U. Press	118,812	-	118,812	79,709
Total Public Services	<u>520,293</u>	<u>1,144,951</u>	<u>1,665,244</u>	<u>1,879,709</u>
Auxiliary Enterprises	<u>11,683,306</u>	<u>-</u>	<u>11,683,306</u>	<u>12,901,903</u>
<b>Student Aid:</b>				
Endowment income	-	43,035	43,035	119,741
Private gifts and grants	-	179,144	179,144	151,982
Governmental grants	-	1,262,664	1,262,664	1,269,068
Total Student Aid	<u>-</u>	<u>1,484,843</u>	<u>1,484,843</u>	<u>1,540,791</u>
TOTAL CURRENT INCOME, carried forward	<u>\$54,039,057</u>	<u>\$4,505,511</u>	<u>\$58,544,568</u>	<u>\$61,851,487</u>

## OHIO UNIVERSITY

Statement of Current Income, Expenditures and Changes  
in the Unappropriated Current General Fund, Continued

	<u>June 30, 1974</u>			<u>June 30, 1973</u>
	<u>General</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
Total current income, brought forward	<u>\$54,039,057</u>	<u>\$4,505,511</u>	<u>\$58,544,568</u>	<u>\$61,851,487</u>
CURRENT EXPENDITURES:				
Instruction and General:				
Departmental instruction	23,671,020	663,575	24,334,595	24,753,897
Instructional services	1,013,045	241,899	1,254,944	1,342,488
Libraries	2,010,480	61,207	2,071,687	2,424,784
Plant operations and maintenance	6,182,293	8,290	6,190,583	6,174,118
Student services	2,769,096	25,555	2,794,651	2,911,819
General expense	1,955,514	29,316	1,984,830	2,175,598
General administration	<u>2,274,944</u>	<u>124,267</u>	<u>2,399,211</u>	<u>2,640,147</u>
Total Instruction and General	<u>39,876,392</u>	<u>1,154,109</u>	<u>41,030,501</u>	<u>42,422,851</u>
Organized Research	<u>387,980</u>	<u>721,608</u>	<u>1,109,588</u>	<u>1,854,663</u>
Public Services:				
Institutes and workshops	412,674	94,973	507,647	565,912
O.U. Press	200,449	-	200,449	178,736
Overseas projects	-	-	-	43,091
Other	<u>49,315</u>	<u>1,049,978</u>	<u>1,099,293</u>	<u>1,255,617</u>
Total Public Services	<u>662,438</u>	<u>1,144,951</u>	<u>1,807,389</u>	<u>2,043,356</u>
Auxiliary Enterprises	<u>13,621,090</u>	<u>-</u>	<u>13,621,090</u>	<u>14,425,437</u>
Student Aid:				
Scholarships and fellowships	842,012	1,481,879	2,323,891	1,222,744
Other	-	2,964	2,964	1,273,005
Total Student Aid	<u>842,012</u>	<u>1,484,843</u>	<u>2,326,855</u>	<u>2,495,749</u>
TOTAL CURRENT EXPENDITURES	<u>55,389,912</u>	<u>4,505,511</u>	<u>59,895,423</u>	<u>63,242,056</u>
EXCESS OF CURRENT INCOME OVER CURRENT EXPENDITURES, carried forward	<u>\$(1,350,855)</u>	<u>\$ -</u>	<u>\$(1,350,855)</u>	<u>\$(1,390,569)</u>

## OHIO UNIVERSITY

Statement of Current Income, Expenditures and Changes  
in the Unappropriated Current General Fund, Continued

	<u>June 30, 1974</u>			<u>June 30, 1973</u>
	<u>General</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
Excess of current income over current expenditures, brought forward	<u>\$(1,350,855)</u>	<u>\$ -</u>	<u>\$(1,350,855)</u>	<u>\$(1,390,569)</u>
APPROPRIATIONS - to (from) other funds:				
Appropriated current general fund - net	(122,261)	-	(122,261)	(150,069)
Current auxiliary enterprises fund - excess of income over expenditures	(1,937,784)	-	(1,937,784)	(1,523,534)
Plant funds	(196,000)	-	(196,000)	44,836
Loan funds:				
National Direct Student Loan	(342,185)	-	(342,185) -A	1,841
Student Nursing Program	990	-	990	1,396
Agency funds	122,575	-	122,575	98,551
Auxiliary enterprises fund	<u>1,335,155</u>	<u>-</u>	<u>1,335,155</u>	<u>1,527,707</u>
TOTAL APPROPRIATIONS	<u>(1,139,510)</u>	<u>-</u>	<u>(1,139,510)</u>	<u>728</u>
EXCESS OF CURRENT EXPENDITURES AND APPROPRIATIONS OVER CURRENT INCOME	<u>(211,345)</u>	<u>-</u>	<u>(211,345)</u>	<u>(1,391,297)</u>
Beginning unappropriated current general fund balance	<u>587,196</u>	<u>-</u>	<u>587,196</u>	<u>1,978,493</u>
ENDING UNAPPROPRIATED CURRENT GENERAL FUND BALANCE	<u>\$ 375,851</u>	<u>\$ -</u>	<u>\$ 375,851</u>	<u>\$ 587,196</u>

## NOTE A:

Change in accounting practice to reflect the institution's matching funds for the National Direct Student Loan Program as a receivable to the general fund.



Balance Sheet  
Residence and Dining Halls

June 30, 1974

ASSETS

## CURRENT FUNDS:

## Auxiliary Enterprises:

Cash	\$ 86,959	
Certificates of deposit	200,000	
Investments, at cost (market value \$646,097)	630,862	
Accrued interest on investments	24,460	
Accounts receivable (less allowance for doubtful accounts \$33,000)	40,957	
Inventories, at cost	295,444	
Prepaid expenses and deferred charges	29,909	
Due from other current auxiliary enterprise funds	7,289	
Due from unexpended plant funds	45,792	
Due from agency funds	114	
Due from current general fund	<u>2,161</u>	
Total Auxiliary Enterprises		<u>\$ 1,363,947</u>

## PLANT FUNDS:

## Unexpended Plant Funds:

Cash		8,401
Investments, at cost (market value \$902,032)		941,749
Accrued interest on investments		<u>3,503</u>

Total Unexpended Plant Funds		953,653
------------------------------	--	---------

## Retirement of Indebtedness Funds

Cash	418,628	
Certificates of deposit	195,437	
Investments, at cost (market value \$3,820,267)	3,942,222	
Accrued interest on investments	<u>58,016</u>	
Total Retirement of Indebtedness		4,614,303

## Investment in Plant:

Land	926,954	
Improvements other than buildings	570,375	
Buildings	55,489,103	
Movable equipment and furniture	<u>1,708,047</u>	
Total Investment in Plant		<u>58,694,479</u>
TOTAL PLANT FUNDS		<u>\$64,262,435</u>

## OHIO UNIVERSITY

Balance Sheet  
Residence and Dining Halls

Attachment 3, pg. 11

June 30, 1974

LIABILITIES AND FUND BALANCES

## CURRENT FUNDS:

## Auxiliary Enterprises:

Accounts payable and accrued expenses	\$ 104,091
Salaries and wages payable	116,455
Deposits	255,093
Deferred income	48,535
Fund balance	<u>839,773</u>

Total Auxiliary Enterprises

\$ 1,363,947

## PLANT FUNDS:

## Unexpended Plant Funds:

Bonds Payable	6,704
Accounts payable and accrued expenses	8,986
Due to current auxiliary enterprises fund	45,792
Fund balance:	
Renewals and replacements	<u>892,171</u>
Total Fund Balance	<u>892,171</u>
Total Unexpended Plant Funds	<u>953,653</u>

## Retirement of Indebtedness Funds:

Accounts payable and accrued expenses	506,596
Debt service	346,000
Debt service reserve	<u>3,761,707</u>

Total Retirement of Indebtedness

4,614,303

## Investment in Plant:

Bonds payable	46,498,296
Net investment in plant	<u>12,196,183</u>

Total Investment in Plant  
TOTAL PLANT FUNDS

58,694,479  
\$64,262,435

## OHIO UNIVERSITY

Schedule of Income and Expenditures -  
Residence and Dining Halls

Year Ended June 30, 1974

	<u>Residence Halls</u>	<u>Dining Halls</u>	<u>Total</u>
<b>INCOME:</b>			
Student room and meals	\$4,917,847	\$4,025,920	\$ 8,943,767
Employee meals	-	71,598	71,598
Apartments	381,774	-	381,774
Guest and special groups	151,516	302,662	454,178
Interest on temporary investments	105,898	83,544	189,442
Other	206,214	56,325	262,539
TOTAL INCOME	<u>5,763,249</u>	<u>4,540,049</u>	<u>10,303,298</u>
<b>EXPENDITURES:</b>			
Administrative and General:			
Salaries and wages	534,294	51,298	585,592
Staff benefits	161,644	6,790	168,434
Supplies	41,034	3,187	44,221
Telephone	248,247	314	248,561
Services by the general institution	165,580	76,814	242,394
Transfer to the current general fund - primarily a portion of costs attributable to student supervision	(157,342)	-	(157,342)
Total Administrative and General	<u>993,457</u>	<u>138,403</u>	<u>1,131,860</u>
Room and Food Service:			
Cost of food sold	-	1,702,852	1,702,852
Salaries and wages	1,078,001	1,562,018	2,640,019
Staff benefits	218,544	257,423	475,967
Laundry and linens	113,838	31,805	145,643
Supplies	67,482	107,282	174,764
Laundry allocation	(121,227)	-	(121,227)
Total Room and Food Service	<u>1,356,638</u>	<u>3,661,380</u>	<u>5,018,018</u>
Expenditures, carried forward	<u>\$2,350,095</u>	<u>\$3,799,783</u>	<u>\$ 6,149,878</u>

## OHIO UNIVERSITY

Schedule of Income and Expenditures -  
Residence and Dining Halls, Continued

	<u>Residence Halls</u>	<u>Dining Halls</u>	<u>Total</u>
Expenditures, brought forward	<u>\$2,350,095</u>	<u>\$3,799,783</u>	<u>\$ 6,149,878</u>
Operation and Maintenance of Plant:			
Salaries and wages	408,639	82,953	491,592
Staff benefits	76,620	15,405	92,025
Supplies	37,794	4,398	42,192
Heat, light, power, water and gas	594,237	151,744	745,981
Insurance	32,721	1,620	34,341
Waste collection	30,626	26,927	57,553
Repairs	167,923	49,465	217,388
Rentals	6,554	907	7,461
Services by the general insti- tution	<u>143,071</u>	<u>33,961</u>	<u>177,032</u>
Total Operation and Main- tenance of Plant	<u>1,498,185</u>	<u>367,380</u>	<u>1,865,565</u>
TOTAL EXPENDITURES BEFORE DEBT SERVICE	<u>3,848,280</u>	<u>4,167,163</u>	<u>8,015,443</u>
EXCESS OF INCOME OVER EX- PENDITURES BEFORE DEBT SERVICE	<u>\$1,914,969</u>	<u>\$ 372,886</u>	<u>2,287,855</u>
Debt Service:			
Interest on bonds			2,147,006
Principal of bonds			687,000
Net addition to debt service reserve			15,877
Total Debt Service			<u>2,849,883</u>
EXCESS OF EXPENDITURES OVER INCOME AFTER DEBT SERVICE			<u>\$ 562,028</u>

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE September 12, 1974

TO Dr. Harry B. Crewson, President

FROM Wm. Charles Culp, Vice President for Administrative Services *WCC*

SUBJECT: OHIO POWER COMPANY EASEMENT - FUERT PROPERTY

The Ohio Power Company has requested that Ohio University grant an alternate right-of-way across a parcel of land located in Scioto County known as the Ella Fuert Property for the purpose of relocating a power line.

A power line belonging to Ohio Power presently spans the property under the terms of easements negotiated with the former owner. It has been determined that the requested change in right-of-way will not adversely affect the property, and in fact the new alignment may be in a more suitable location than where it exists at the present time.

I have attached a copy of the proposed easement, a copy of a section of the map submitted by Ohio Power which shows the area of major change (Exhibit A), a copy of the request submitted by Ohio Power (Exhibit B), and an appropriate resolution.

I recommend that this item be placed on the September 30 agenda of the Board of Trustees for consideration.

WCC:nsa

Attachments



PORTSMOUTH  
DIVISION

February 28, 1974

Mr. J. F. Milar, Treasurer  
Ohio University  
Cutler Hall  
Athens, Ohio 45701

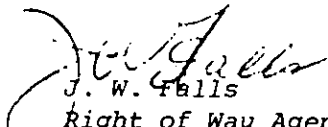
Dear Mr. Milar:

It was a pleasure talking with you via telephone this morning. As per our conversation, we are sending herewith a copy of each of the two easements granted Ohio Power Company by the former property owner, Ella H. Feurt. We are also enclosing Ohio Power drawing 6T6E, on which we indicate in blue pencil the existing facilities we propose to remove, and in red pencil the new facilities we propose to install. You may keep these easements as well as the drawing for your files.

The Right of Way Agreement will need both your signature, as well as the signature of the President of the University, Claude Sowle. Your signatures need to be witnessed by two people, and the instrument needs to be notarized. The notary statement is on the reverse side of the instrument. We will need an excerpt of the minutes of the meeting of the trustees pertaining to the granting of this right of way.

Thank you for your early consideration of this matter. If you have any questions, you may call me collect at the following telephone number, area code 614, 353-4131.

Yours very truly,

  
J. W. Falls  
Right of Way Agent

JWF:klr  
Enclosures  
cc: File Copy

**OHIO UNIVERSITY**  
**INTER-OFFICE COMMUNICATION**

DATE April 30, 1974TO Mr. W. L. Fuller, University CollegeFROM Francis B. Fuller, Chairman, Aviation Department

SUBJECT Associate degrees in Aviation

The better employment opportunities in aviation have as a requirement at least an associate degree plus certain professional qualifications in the form of pilot certificates and ratings. For airline employment, the minimum entrance level requirements will vary according to needs, but the associate degree is the minimum educational level that is acceptable.

As a whole, the aviation industry respects the associate degree and our graduates always apply for it on their way to a baccalaureate degree.

The principal areas of employment in the aerospace industries that utilize pilot certification and the numbers of associate degree graduates that we can identify are:

- |   |    |
|---|----|
| 1. Military aviation  | 7  |
| 2. Airlines   | 11 |
| 3. Corporate Pilots   | 8  |
| 4. Fixed base operation<br>(Flight instruction,<br>charter services,<br>aircraft sales)       | 19 |
| 5. Aircraft manufacturers   | 2  |
| 6. Other industry related<br>organizations (trade<br>associations, insurance<br>underwriting) | 7  |
| 7. University faculty   | 3  |

Our best estimate of those people now in our associate program adds up to ten with perhaps three receiving degrees this year.

Associate in Applied Science Degree in Aviation Technology

FIRST YEAR

<u>First Quarter</u>	<u>Credit Hours</u>
AVN 110 Primary Ground Instruction	4
ENG 171 Topics in Literature	5
INCO 101 Fundamentals of Speech	3
INDT 220 Small Engines	3
HPEM 100 Physical Education	1
	16
 <u>Second Quarter</u>	
AVN 240 Primary Flight Instruction	4
INCO 103 Public Speaking	4
ENG 175 Contemporary Issues: Special Topics	5
ECON 101 Economics	4
	17
 <u>Third Quarter</u>	
AVN 340 Intermediate Flight I	4
ECON 102 Economics	4
PSY 101 General Psychology	5
HPEM 100 Physical Education	1
	14

SECOND YEAR

<u>First Quarter</u>	
AVN 343 Intermediate Flight II	4
AVN 310 Commercial Ground Instruction	4
PSC 101 Physical World	3
GEOG 311 Meteorology	5
	16
 <u>Second Quarter</u>	
AVN 420 Commercial Flight Course	4
*AVN 315 Flight Instructor Ground Instruction	4
AVN 415 Instrument Ground Instruction	3
AVN 450 Instrument Flight Instructor	2
PSC 102 Physical World	3
	16
 <u>Third Quarter</u>	
AVN 448 Instrument Flight	4
*AVN 445 Flight Instructor Flight	3
AVN 418 Instrument Instructor Ground	3
AVN 421 Airline Transport Ground	4
CS 150 Computer Science Survey	3
	17

TOTAL HOURS: 96

\*AVN 443 (Multi-Engine Flight) 2 credit hours plus 5 credit hours of Aviation Electives may be substituted for AVN 315 and 445.



OHIO UNIVERSITY  
Department of Aviation

Associate in Applied Science in Aviation Technology

Credit Categories

TECHNICAL (CAREER) CREDITS

AVN 110 - Primary Ground	4	
AVN 240 - Primary Flight Instruction	4	
AVN 340 - Intermediate Flight I	4	
AVN 343 - Intermediate Flight II	4	
AVN 310 - Commercial Ground Instruction	4	
AVN 420 - Commercial Flight Course	4	
AVN 315 - Flight Instructor Ground Instruction	4	47 Credits
AVN 415 - Instrument Ground Instruction	3	
AVN 450 - Instrument Flight Instructor	2	
AVN 448 - Instrument Flight	4	
AVN 445 - Flight Instructor Flight	3	
AVN 418 - Instrument Instructor Ground	3	
AVN 421 - Airline Transport Ground	4	

BASIC (TECH RELATED) CREDITS

GEOG 311 - Meteorology	5	
ECON 101 - Principles of Economics	4	
ECON 102 - Principles of Economics	4	
INDT 220 - Small Engines	3	25 Credits
CS 150 - Computer Science Survey	3	
PSC 101 - Physical World	3	
PSC 102 - Physical World	3	

GENERAL EDUCATION

ENG 171 - Topics in Literature	5	
ENG 175 - Contemporary Issues: Special Topics	5	
INCO 101 - Fundamentals of Speech	3	
INCO 103 - Public Speaking	4	24 Credits
PSY 101 - General Psychology	5	
HPEM 100 - Physical Education	2	

Total 96 Credits

AVIATION COURSE DESCRIPTIONS

- 110 PRIMARY GROUND INSTRUCTION (4 Credit Hours)  
40 hours ground instruction covering radio navigation, meteorology, FAA regulations, communications, aircraft construction and performance data to meet requirements of Private Pilot's written exam. 4 lec.
- 240 PRIMARY FLIGHT INSTRUCTION (4 Credit Hours)  
Prereq: FAA written passed. 40 hours flight training and related lectures including primary flight maneuvers and cross country flying. Meets requirements for private pilot's certificate. 1 lec., 5 lab. Course fee: \$680.00
- 310 COMMERCIAL GROUND INSTRUCTION (4 Credit Hours)  
Prereq: Private pilot's certificate. 40 hours ground instruction covering advanced radio navigation, meteorology, FAA regulations, aircraft construction, performance data and instructions to meet requirements of Commercial written exam. 4 lec.
- 315 FLIGHT INSTRUCTOR GROUND INSTRUCTION (4 Credit Hours)  
Prereq: Commercial pilot's certificate or perm. 40 hours review of all previous instruction with emphasis on how to instruct and a breakdown of maneuvers. Covers requirements for flight instructor written exam. 4 lec.
- 340 INTERMEDIATE COURSE NO. 1 (4 Credit Hours)  
Prereq: Private pilot's certificate. 40 hours flight training consisting mainly of solo cross country. 5 lab. Course fee: \$550.00
- 343 INTERMEDIATE COURSE NO. 2 (4 Credit Hours)  
Prereq: Private pilot's certificate and 340, or perm. 40 hours flight training consisting mainly of solo cross country to build flying hours toward a higher rating. 5 lab. Course fee: \$550.00
- 415 INSTRUMENT GROUND INSTRUCTION (3 Credit Hours)  
Prereq: Commercial pilot's certificate or perm. 30 hours ground instruction on flying solely by reference to instruments to meet requirements of instrument written exam. Included are maneuvers, navigation, meteorology, radio procedures and instrument interpretation. 3 lec.

## 418 INSTRUMENT INSTRUCTOR GROUND INSTRUCTION (3 Credit Hours)

Prereq: Instrument rating. 30 hours review of instrument course with emphasis on how to instruct instrument flying. Covers requirements for instrument written exam. 3 lec.

## 420 COMMERCIAL FLIGHT COURSE (4 Credit Hours)

Prereq: Private pilot's certificate and 120 flying hours from approved school or 160 hours from unapproved school, and FAA written passed. 45 hours dual flight instruction and solo practice designed to increase proficiency toward commercial pilot certificate. Includes cross country, advanced maneuvers, night and instrument instruction. 5 lab. Course fee: \$702.50

## 421 AIRLINE TRANSPORT GROUND INSTRUCTION (4 Credit Hours)

Prereq: Instrument rating and multi-engine rating. 40 hours advanced course placing major emphasis on specific requirements and duties of airline transport pilots in accordance with Federal Aviation Regulations. Provides aeronautical requirements for airline transport pilot written exam. 4 lec.

## 443 FLIGHT INSTRUCTION IN MULTI-ENGINE AIRCRAFT (2 Credit Hours)

Prereq: Pilot's certificate or perm. 12 hours of procedures with both engines operative, with one engine inoperative (feathered), single engine speeds, effects of airplane configuration on engine out performance. Enroute operations, single engine approaches and landings. 1 lec. Course fee: \$432.00

## 445 FLIGHT INSTRUCTOR COURSE (3 Credit Hours)

Prereq: Commercial pilot's certificate or perm. 25 hours review of commercial course with emphasis on how to instruct and analysis of maneuvers. 5 lab. Course fee: \$404.00

## 448 INSTRUMENT FLIGHT COURSE (4 Credit Hours)

Prereq: Commercial pilot's certificate or perm. 30 hours of instruction of flight by sole reference to instrument approaches. 5 lab. Course fee: \$567.00

## 450 INSTRUMENT FLIGHT INSTRUCTOR COURSE (2 Credit Hours)

Prereq: Instrument rating. 25 hours of review of instrument course with emphasis on how to instruct on instruments. 5 lab. Course fee: \$438.00

UNIVERSITY CURRICULUM COUNCIL

Wednesday, June 26, 1974, 3:00 p.m., Alden Library 318  
(Eleventh Meeting of 1973-74)

REQUIREMENT SUBCOMMITTEE--Prof. Archie Greer presented the minutes of the June 23rd meeting of the subcommittee. The subcommittee recommended that point #2 of Dean Flournoy's last presentation to the UCC pertaining to Associate programs and the acceptance of credit from an Associate program to a degree program on the main campus be accepted as previously submitted for approval. It read as follows:

2. That any course approved by the Ohio University Curriculum Council to carry Ohio University credit must be accepted at least as elective credit toward any Ohio University undergraduate degree. The only exceptions to this policy are those exceptions approved by the University Curriculum Council by 1) assigning course numbers below 100; 2) stating specific applicability restrictions in the course description; and 3) stating specific restrictions in degree requirements.

Motion was made to approve point 2 above, seconded and by voice vote was approved. (Copy of subcommittee minutes of June 23 attached to original minutes.)

REVIEW SUBCOMMITTEE--Dr. Gary Schumacher presented the subcommittee report of June 14, 1974. He reviewed the charge to the committee, explained the review process outlined in the report, and moved UCC approval of the committee's recommendations on page 2 of the June 14th report as stated below:

- 1) The appropriate college curriculum committees be charged with conducting in-depth reviews of the departments for which such reviews were requested. These Committees should respond to the questions raised by the Review Committee and other questions as may arise in the reviewing process. A report of each review and its recommendations should be submitted to the University Curriculum Council before the conclusion of Spring Quarter 1975. In the one case in which an Ad Hoc Committee is requested, that committee should be appointed and similarly charged.
- 2) The departments which were not recommended for in-depth review but about which questions arose should

submit written responses to those questions to the then existing Review Committee by the conclusion of Fall Quarter, 1974. These responses should then be attached to the original report.

Discussion of the report and above motion then took place with Roger Finlay moving a substitute motion that:

"The document (June 14th report) be received by the University Curriculum Council and sent back to the Review Subcommittee with directions from Vice President Culbert to refine and render more accurate the data used in the review and to eliminate from consideration any budgetary information.

substitute

The motion was seconded and after further discussion the question was called and the substitute motion defeated by voice vote. Discussion then returned to the main motion. Question was called and the main motion that the committee report and recommendations be approved was passed by voice vote. (Review Committee report of June 14 attached to original minutes).

RETIREMENT OF MISS PALMER - This is the last meeting for which Miss Palmer would be serving as the recording secretary of the University Curriculum Council. The Council has enjoyed for some years the careful and meticulous recording of all the actions of the Council and the maintenance of all the records pertaining thereto. In this capacity she has done an exemplary job. By unanimous action the Council extended their thanks to Miss Palmer for her excellent service to the Council and to the University Community.

NEW PROGRAM SUBCOMMITTEE--Dr. Robert Daniel submitted the committee report of its meeting on May 29, 1974 and moved that the UCC:

"Approve the proposed change in organizational structure of the College of Education that creates a School of Applied Behavioral Sciences and Educational Leadership with the provision that the choice of title does not imply any expansion of curricular jurisdiction in areas of behavioral sciences or leadership studies."

The motion was seconded and after discussion was approved by voice vote. (Minutes of May 29th committee meeting with motion attached to original minutes).

ASSOCIATE IN APPLIED SCIENCE DEGREE IN HUMAN SERVICES TECHNOLOGY - Dean Flournoy presented the proposal for the associate degree and moved its approval by the University Curriculum Council. The motion was seconded. Discussion of the proposal was then held with Dr. Abernathy from the Chillicothe branch answering queries about the program. Mr. Bill Jones moved a substitute motion that

" Action on this motion be tabled for two weeks so that opposition views can be expressed."

After discussion of the substitute motion the question was called and the substitute motion failed on a voice vote.

The main motion to approve the program was then voted and approved by voice vote. (Copy of the proposed degree is attached to original minutes).

REAL ESTATE TECHNOLOGY COURSES FOR CREDIT - The proposal to offer Real Estate Technology 101, 102, 103, 201, 204, and 221 as credit/no-credit options was presented. The proposal was not acted upon at the last meeting because the Council lacked a quorum. It was moved and seconded that the proposal be approved. Dean Peterson moved an amendment that the proposal read "Belmont, Lancaster, Portsmouth, and Zanesville Regional Campuses and by the Athens Campus under Extension Division beginning with the 1974-75 academic year." The amendment was approved and seconded and passed by voice vote. The amended proposal was then approved by voice vote. (Copy of the proposal attached to original minutes).

INDIVIDUAL COURSE SUBCOMMITTEE - Dr. Patricia Jones-Witters presented the minutes of the May 28th meeting of the committee and recommended approval of all courses listed. Motion was seconded and by voice vote approved.

Dr. Jones then moved approval of the suggestion of the Instructional Media Committee that the following question become part of the form used for approval of a new course:

"What roles do the various instructional media (e.g., films, slides, and other visuals; audio and video tapes; programmed instruction; use of the computer, etc.) play in this course?"

The motion was seconded and by voice vote approved. (Copy of the minutes of May 28th committee attached to original minutes).

Adjournment at 5:00 p.m.

NEXT MEETING--Fall Quarter

ATTENDANCE: Members of the 1973-74 and 1974-75 Council were in attendance at the meeting. SGB provided alternates for students on the UCC.

Members present - 33  
Members absent - 16

by Linda J. B. Lewis, Recording Secretary

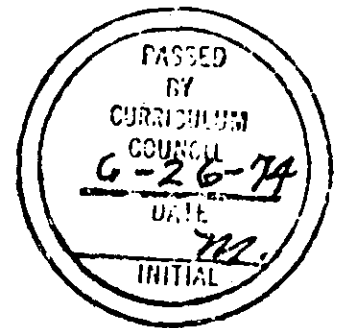
Linda J. B. Lewis

Distribution: Members, President Sowle, Dr. Driscoll, Dr. Booth, E. Sudnick, The Post, Student Governing Board, and all affected departments.

MINUTES OF THE NEW PROGRAM SUB COMMITTEE OF THE UNIVERSITY CURRICULUM COUNCIL

Wednesday, 29 May 1974, 1:30 p.m., University Library 319

The Committee voted to approve the proposed change in organizational structure of the College of Education that creates a School of Applied Behavioral Sciences and Educational Leadership with the provision that the choice of title does not imply any expansion of curricular jurisdiction in areas of behavioral sciences or leadership studies.



TO: Taylor Culbert, Executive Vice President and Dean of Faculties

FROM: Robert L. Daniel, Chairman, Department of History (26)

The vote on the above was 3-2; the Committee is agreed that the structural organization is o.k.; the misgivings focus on the title: SABSEL. The title seems expansive and pretentious; we are aware that there are some latent misgivings about the title--as per Peterson's memo to you, but the consensus was that the Committee ought not make a big flap about a title.

RLD:mas

5/29/74



MINUTES OF THE NEW PROGRAM SUB COMMITTEE OF THE UNIVERSITY CURRICULUM COUNCIL

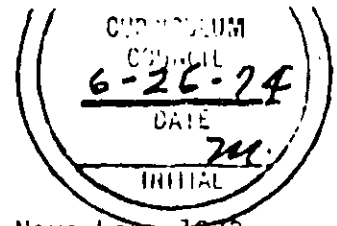
Wednesday, 29 May 1974, 1:30 p.m., University Library 319

The Committee voted to approve the proposed change in organizational structure of the College of Education that creates a School of Applied Behavioral Sciences and Educational Leadership with the provision that the choice of title does not imply any expansion of curricular jurisdiction in areas of behavioral sciences or leadership studies.

*R. L. Dammell*  
*Chairman*

Attachment 6, pg. 7  
OHIO UNIVERSITY

Inter-Office Communication



DATE November, 1973

TO University Curriculum Council

FROM Samuel Goldman, Dean

SUBJECT Change in College of Education Organizational Structure - Formation of the School of Applied Behavioral Sciences and Educational Leadership

Consistent with University policy governing the roster of officially established departments/schools as listed in the Ohio University Bulletin, I am attaching a proposal for your review and approval. The document has been reviewed by the faculty in the three areas (departments) involved and has received majority approval. The plan has also been favorably reviewed by the Ohio State Education Department Visitation Team during their accreditation visit in May, 1973.

The new organizational structure described in the proposal will become effective immediately upon final authorization by all specified review bodies and/or officials.

Recommended by the College of Education Faculty in the Areas Immediately Affected

Joseph W. Hodan 12/19/73  
Date

Recommended by the College Curriculum Committee

Albert G. Leys 1/22/74  
Date

Recommended by the College Dean

Samuel Goldman 1/22/74  
Date

Recommended by the University Graduate Council

\_\_\_\_\_  
Date

Approval by the University Curriculum Council

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

(Sign 5 copies for distribution)

\_\_\_\_\_ Curriculum Council  
\_\_\_\_\_ College Curriculum Committee  
\_\_\_\_\_ University Graduate Council  
\_\_\_\_\_ Dean of the College  
\_\_\_\_\_ Registrar

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SG:cm

## Inter-Office Communication

DATE December 11, 1973

TO Samuel Goldman, Dean

FROM Loyde W. Hales, Director, School of Applied Behavioral Sciences and Educational Leadership

SUBJECT Organization of the School of Applied Behavioral Sciences and Educational Leadership

Attached is a description of the reorganization of the Departments of Educational Administration, Guidance, Counseling and Student Personnel, and the area of Educational Research and Scientific Techniques into the School of Applied Behavioral Sciences and Educational Leadership. A brief chronology of the events associated with the establishment of the School is provided for your convenience.

- 3/27/73 Dean Samuel Goldman presented to the Faculty of the College of Education an organizational scheme for the College.
- April Discussion of organizational scheme within the College.
- 4/30/73 Meeting of the Faculty of Educational Administration, Guidance, Counseling and Student Personnel, and Educational Research and Scientific Techniques to discuss reorganization.
- 5/2/73 Meeting of the Faculty of Educational Administration, Guidance, Counseling, and Student Personnel, and Educational Research and Scientific Techniques. After much discussion, the faculty voted to approve the Dean's proposal to combine the Departments of Educational Administration, Guidance, Counseling and Student Personnel, and the area of Educational Research and Scientific Techniques into one administrative unit (School of Applied Behavioral Sciences and Educational Leadership) and established the voting membership for conducting School business during the reorganizational process.
- Spring Meeting between Taylor Culbert, Executive Vice President and Dean of Faculties, and Samuel Goldman, Dean of the College of Education. Approval was given to move ahead with the plan subject to formal approval by the appropriate College and University Committees.
- 5/14/73 Meeting of School to discuss plans for selecting a School Director and to solicit nominees. School business now under leadership of Executive Committee - Drs. Witmer, Evans and Hales.

Dean Goldman  
Page Two  
December 11, 1973

- 5/21/73 Meeting of School to define job functions of the Director and announce nominees. Nominees asked to prepare position statements and provide pertinent data to faculty.
- 5/31/73 Meeting of School to establish procedures for interviewing nominees and conducting an election.
- 6/6/73 Meeting of School. The nominees were interviewed by faculty and student representatives. Ballots were distributed. The Executive Committee of the School (with Barcikowski acting for Hales) collected and tabulated the ballots and conveyed the results of the vote to Dean Goldman.
- 6/26/73 Dean Samuel Goldman notified the faculty and members of the School of Applied Behavioral Sciences and Educational Leadership that he has officially named, as of this date, Loyde W. Hales as Director of the School.
- 7/1/73- Initial period of testing out the organizational and programmatic  
10/15/73 assumptions underlying the establishing of the School.
- 12/1/73 Formal procedures proposed to secure final approval of the proposed reorganization submitted to School, College, and University Curriculum groups.

LWH:cm

Attachment

RATIONALE FOR THE ESTABLISHMENT OF THE  
SCHOOL OF APPLIED BEHAVIORAL SCIENCES AND EDUCATIONAL LEADERSHIP  
IN THE COLLEGE OF EDUCATION

The establishment of the School of Applied Behavioral Sciences and Educational Leadership is the last stage of a reorganization of the College of Education which began in the fall of 1971. With this step, the College is divided into four Schools (Home Economics; Health, Physical Education, and Recreation; Curriculum and Instruction; and Applied Behavioral Sciences and Educational Leadership), with each School serving as a basic administrative unit, containing a number of interrelated programs, and providing courses which also serve the needs of students in various program areas throughout the College and University. This reorganization should produce both administrative and programmatic advantages, although the former will be the most immediate and noticeable.

The need for a reorganization of the College and suggestions concerning possible organizational structures has been expressed in various studies of the College during the past five years. The In-Depth Study began in the twilight of the decade of growth and expansion in higher education (1967), eventually involving hundreds of students and professional persons outside the College, as well as faculty of the College. The final report of the In-Depth Study Committee focused primarily on the identification of perceived problems and recommendations concerning the assignment of responsibility for further study of the problems.<sup>1</sup>

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<sup>1</sup>In-Depth Study Committee. Inter-Office Communication to Dean Gilford Crowell (College of Education, Ohio University, March 6, 1970).

Considering reorganization, the Committee recommended that an ad hoc committee (or some existing group) be assigned the responsibility of conducting "an examination of the adequacy of existing College and departmental structures in light of the evolving nature of teacher education as well as the University service functions served by the College."<sup>2</sup> The Committee did say that they had "considered a number of alternate forms of organization for the College but (had) chosen not to make a specific recommendation lest completely free exploration of the problem be prejudiced."<sup>3</sup> The Committee recognized the need for reorganization but was reluctant to extend its charge to include specific recommendations.

The Sub-Committee on Organization presented some of the reasons for a reorganization of the College. They stressed the rapid growth of the College, the decentralization of the administrative function (departmentalization) of the College and the resulting casting of departmental chairmen in poorly defined roles.<sup>4</sup> They attributed the "movement toward a highly decentralized form of organization . . . (to) the pressures arising from growth rather than a systematic effort to design a new organizational form."<sup>5</sup> They observed that "several academic areas have simply been attached to departments for administrative purposes even though the 'fit' was not a particularly logical one."<sup>6</sup> The Committee

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<sup>2</sup>Ibid., p. 3.

<sup>3</sup>Ibid., p. 3.

<sup>4</sup>The Sub-Committee on Organization. Some Observations and Conclusions Drawn from the Committee's Work to Date (Sub-Committee of the In-Depth Study Committee, College of Education, Ohio University, Undated).

<sup>5</sup>Ibid., p. 1.

<sup>6</sup>Ibid., p. 2.

commented that "the functions of research and service in the College lack clarity and purpose. . . (there is) no logical connection between the Center (for Educational Research and Services) and the Department of Research and Scientific Techniques."<sup>7</sup> And, they observed that "the present form of organization does not provide adequately for needed cooperation, planning and development among related departments."<sup>8</sup> Although they did not recommend a specific organizational structure, they did indicate a need for reorganization and suggested that, "in establishing a revised organizational structure for the College, particular attention needs to be given to the need for increased coordination and planning among related elements of the College."<sup>9</sup> However, the Sub-Committee did consider various organizational plans, one of which was the formation of a new division containing the Departments of Educational Administration, and Guidance and Counseling, and Student Personnel.

During the Winter Quarter of 1970-71, an accreditation team from NCATE visited the College of Education to evaluate undergraduate and graduate programs. Larson, NCATE Director, identified the need for "coordination among the several units involved in teacher education."<sup>10</sup> In a subsequent letter, Larson said: "The Board feels that there is a problem with organization of graduate work in teacher education at Ohio University."<sup>11</sup>

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<sup>7</sup>Ibid.

<sup>8</sup>Ibid., p. 3.

<sup>9</sup>Ibid., p. 6.

<sup>10</sup>Based on personal correspondence between Dr. Rolf Larson, Director, NCATE Accreditation Unit, and Claude Sowle, President, Ohio University.

<sup>11</sup>Based on personal correspondence between Dr. Rolf Larson, Director, NCATE Accreditation Unit, and Claude Sowle, President, Ohio University, October 26, 1971.



After the NCATE evaluation, a Task Force in education was established "to produce recommendations for immediate actions which would assist in the solution of the problems identified by the In-Depth Study, by the Council on Implementation and finally, by NCATE."<sup>12</sup> The Task Force concurred with many of the observations made by the In-Depth Study Committee and its Sub-committee on Organization: "The troubles with the Ph.D. programs were apparently caused, to some extent, by departmental autonomy."<sup>13</sup> They also observed that "an effort must be made to maximize the faculty resources that we have. . . since lack of additional funds will not permit needed faculty additions,"<sup>14</sup> a prophetic statement of the current status of higher education in Ohio. The Task Force recommended that the College be reorganized to reduce departmental autonomy.<sup>15</sup>

The Task Force recommended that the College of Education contain five major administrative units: Division of Educational Support and Foundations, containing the courses in curriculum, supervision and studies of children and adolescents, and the areas of History and Philosophy of Education, Social Foundations of Education, International and Comparative Education,

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<sup>12</sup>Crowell, Gil. Organization of a Department of Curriculum and Instruction (Inter-Office Communication to Dr. Taylor Gilbert, Ohio University, March 2, 1972), p. 2.

<sup>13</sup>Task Force in Education. Recommendations Concerning Graduate Studies in Education: A Preliminary Report to the Dean of the College of Education (College of Education, Ohio University, Athens, Ohio, December 3, 1971), p. 19.

<sup>14</sup>Ibid., p. 9.

<sup>15</sup>Ibid., p. 19

Educational Research and Evaluation, Higher Education, and Educational Media; Division of Teacher Education and School Administration, containing Elementary Education, Secondary Education and Special Education and Educational Administration; Division of Guidance, Counseling, and Student Personnel; School of Home Economics; and School of Health, Physical Education, and Recreation.<sup>16</sup>

The basic rationale of this scheme was that all non-degree program areas should be combined because they provide support services and that the formation of the Division of Teacher Education and School Administration will "decrease departmental autonomy and . . . limit the number of graduate degrees offered."<sup>17</sup>

A consultant team visited, at the request of the College, the campus on December 6-7, 1971. The members of the team recognized the need for reorganization, stated that such reorganization must be sensitive to field needs and fiscal problems, and recommended that the College be divided into six administrative units: School of Home Economics; School of Health, Physical Education and Recreation; Division of Guidance, Counseling, and Student Personnel; Division of Curriculum Instruction (Elementary Education, Secondary Education, and Special Education); Division of Educational Leadership (Educational Administration and Higher Education); and the Department of Educational Foundations (non-degree programs). They also recommended, as one step in reducing course duplication, that all courses in supervision and administration be placed in the Division of Educational Leadership.<sup>18</sup>

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<sup>16</sup> Ibid., pp. 19-22.

<sup>17</sup> Ibid., p. 20.

<sup>18</sup> Eckel, H., Woods, R., and Hicks, W. Report to the Task Force in Education from the Consultants (College of Education, Ohio University, December 10, 1971).

By 1967 the College of Education contained eleven academic areas, departments, and schools. During the preceding ten years the College had undergone a metamorphosis, emerging as a relatively large, departmentalized, decentralized, collection of old and new programs. A feeling of uneasiness gained substance and ushered in four years of self-appraisal and evaluation, resulting in two proposed organizational models; that of the Task Force<sup>19</sup> and that of the Consultants.<sup>20</sup> Figure 1 contains the original academic units, shown in juxtapose to the two proposed organizational models. As can be seen, both models combined non-degree programs within a foundations unit and combined elementary, secondary and special education within another unit. They differed, primarily in their treatment of Educational Administration, with the consultants contending that it should form a separate unit.

Either of these models should increase the administrative efficiency of the College by combining relatively small units, encourage the rejuvenation of existing programs by providing a forum for faculty interactions among closely related program areas by reducing the need to protect the course structure of "one's own area" against encroachment by "competitive disciplines," and contribute to a better utilization of faculty and support personnel resources.

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<sup>19</sup>Task Force in Education. Op.cit., pp. 1-30.

<sup>20</sup>Echel, H., Woods, R., and Hicks, W. Op. cit., pp. 1-15.

In analyzing the proposed models, one should remember that the data-base on which the recommendations rested were generated in the late sixties. Although the growth-rate of the University was slowing down, the University planners were still anticipating that the University would have to take positive action if the student body is to be constrained to 20,000-21,000 students. Consequently, the proposed models were generated on the assumption that the number of faculty members in the Collège would increase slowly during the seventies, although some thought may have been given to the dire possibility of a steady faculty level.

In the intervening years, two very important trends emerged, both having direct implication to organizational structure. Rather than slow growth, the University has exhibited rapid decline in student enrollment, with the predictable budget reduction and faculty loss. Also, partially as a reaction to recent events (student unrest, civil rights, equal rights, budgetary constraints, rapid growth-shrinkage in enrollment, etc.) administrative forms, organizations, and procedures descended on the smallest administrative unit--the department--like a plague of locusts. Although moving in the right direction, neither of the proposed models were designed to cope with these events--reduced faculty and increased administrative responsibilities at the departmental level.

The current organizational structure of the College of Education, (see Figure 1) is in general agreement with the intent of the previously proposed models. The Schools of Home Economics and of Health, Physical Education and Recreation are retained as academic units, with each undergoing internal curricular change. The idea of combining the departments

responsible for the preparation of classroom teachers (Elementary Education, Secondary Education and Special Education) is reflected in the School of Curriculum and Instruction. Primarily as a result of staff losses in the non-degree programs, the idea of a foundations area was abandoned, with the areas of International and Comparative Education, History and Philosophy of Education, and Educational Media being assigned to the School of Curriculum and Instruction. The remaining programs (Area of Educational Research and Scientific Techniques, Department of Educational Administration, and Department of Guidance, Counseling and Student Personnel) comprise the remaining School in the College of Education--the School of Applied Behavioral Sciences and Educational Leadership. The academic units of the College before, during and after reorganization are presented in Table 1.

A basic consideration in the formation of the School of Applied Behavioral Sciences and Educational Leadership was to "maximize the faculty resources that we have. . ." <sup>21</sup> By uniting the programs in Guidance, Counseling, and Student Personnel, Educational Administration, and Educational Research and Scientific Techniques, the number of department heads needed, the total number of committee assignments required, and the number of separate documents to be prepared was dramatically reduced.

Granted the need for a reduction in the total number of administrative units within the College, the joining together of these units in academic matrimony is programmatically realistic. The three programs are almost exclusively graduate, offering a minimal number of undergraduate service courses. They are oriented to the preparation of individuals to assume non-teaching, intervention and leadership roles in the educational enterprises or higher education positions related to the preparation of personnel

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<sup>21</sup>Task Force in Education. Op. cit. p.9.

to assume these roles. Also, this organizational scheme brings together within one School the two departments which have specializations in Higher Education--Educational Administration and Guidance, Counseling and Student Personnel. Within this conceptual framework, it is possible to integrate programs in institutional and educational research and evaluation; elementary, middle and secondary school administration; school system administration; student personnel; higher education; and elementary, secondary, community, and college guidance and counseling; as well as undergraduate courses in guidance and counseling. This should strengthen the various program areas through an enhancement of the opportunity to individualize student programs, capitalize on the expertise of faculty in related disciplines within the School, and improve the correspondence between program needs and faculty competencies.

TABLE I

ORGANIZATION OF ACADEMIC AREAS IN THE COLLEGE OF EDUCATION

Before reorganization	Spring of 1972	Present organization
School of Health, Physical Education and Recreation	School of Health, Physical Education and Recreation	School of Health, Physical Education and Recreation
School of Home Economics	School of Home Economics	School of Home Economics
Department of Elementary Education	Department of Curriculum and Instruction	School of Curriculum and Instruction
Department of Secondary Education		
Department of Special Education		
Area of International and Comparative Education	Area of International and Comparative Education	
Area of History and Philosophy of Education	Area of History and Philosophy of Education	
Area of Educational Media	Area of Educational Media	
Area of Educational Research and Scientific Techniques	Area of Educational Research and Scientific Techniques	School of Applied Behavioral Sciences and Educational Leadership
Department of Educational Administration	Department of Educational Administration	
Department of Guidance, Counseling, and Student Personnel	Department of Guidance, Counseling, and Student Personnel	

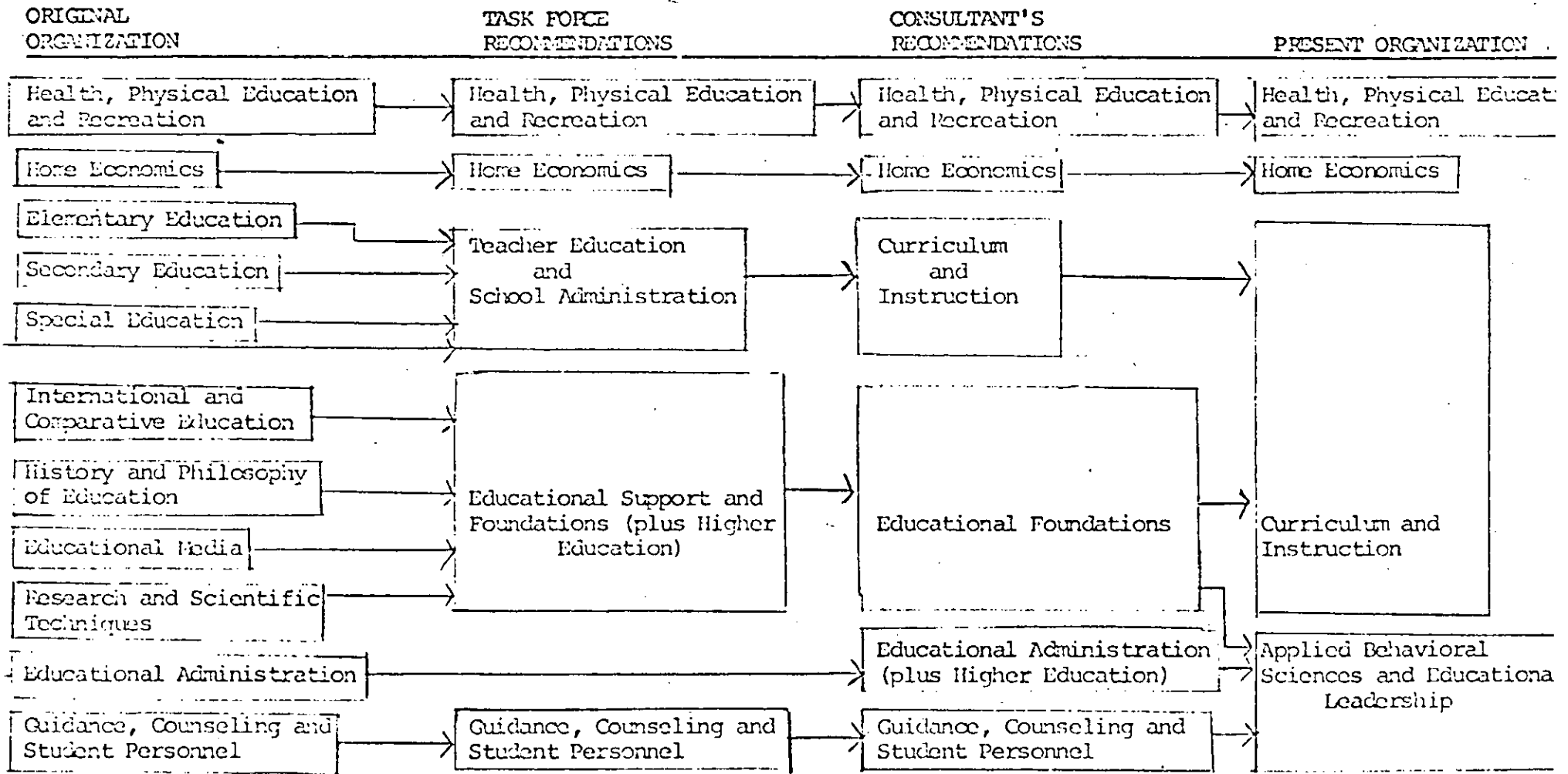


Figure 1

Four Organizational Schemes of Academic Areas for the College of Education



*recommended April '74*

Attachment 7

OHIO UNIVERSITY  
INTER-OFFICE COMMUNICATION

DATE April 12, 1974

TO The Honorary Degrees Committee

FROM Roger C. Quisenberry, Professor of Electrical Engineering

SUBJECT Nomination for Honorary Degree

I wish to propose to the Honorary Degrees Committee that they consider the award of a suitable degree, probably Doctor of Engineering, for Mr. C. Paul Stocker, distinguished electrical engineer, inventor, and industrialist.

Mr. Stocker is best known in this country and abroad as an outstanding inventor and manufacturer of communications equipment, primarily in the telephone industry. In addition, he has contributed generously of his time, energy, and resources to the benefit of the Lorain, Ohio community and most notably to Ohio University, his alma mater.

After 16 years of service, Mr. Stocker will retire from the Ohio University Board of Trustees on May 13, 1974. Barring unforeseen obstacles, and if the committee grants their approval, I would like to see this very deserving person receive the degree at the June 1974 Commencement. If approved, his would be the first honorary degree awarded at Ohio University in the area of Applied Science.

Mr. Stocker, although retired as President of Lorain Products, plans to continue his service to Ohio University as Chairman of the College of Engineering Board of Visitors.

Mr. Stocker resides in Lorain, Ohio with his wife Beth, also an Ohio University graduate.

*Roger C. Quisenberry*

RCQ:rc

HONORARY DEGREE - NOMINATING FORM

In order to act on a nomination the Honorary Degrees Committee needs all pertinent information about the nominee. Please supply as much information as possible. Whenever possible supporting data should be attached separately.

Name of Nominee: C. Paul Stocker

Place and Date of Birth: Uhrichsville, Ohio Jan. 11, 1904

Position: Retired President, Lorain Products Corp.

Academic Degrees Earned and Institutions Granting Them:

BSEE, Ohio University, 1926

Honorary Degrees and Institutions Granting Them:

None to date

## Vocational Experience:

A very successful inventor in the field of Electrical Engineering, founder and president of the Lorain Products Corporation since 1936, established 6 plants in Ohio, California, St. Thomas, and Canada, excellent manager as evidenced by his almost complete lack of labor dissatisfaction, excellent performance for the past 10 years as chairman of the OU Engineering College Board of Visitors, very active in Engineering Societies, active in air pollution control, holder of 50 foreign patents, very active in research developments (over 300 products)

## Other Experience of Activities Relevant to Nomination:

Member of Board of Trustees at Ohio University since 1958, Chairman of the Board 1964-65. Very active in Lorain Community affairs. Very generous in past gifts to Ohio University, primarily unrestricted. Inaugurated and headed the drive among engineers and alumni to send Dr. D. B. Green, Chairman of EF, to the International Commission on Illumination at Zurich, Switzerland.

Membership in Learned Societies, Professional Associations, Civil Organizations:

Fellow, American Institute of Electrical Engineering, Eta Kappa Nu (Elect. Hon.), Member, Board of Directors, National Bank of Lorain, a Director of the Lorain County Society of Professional Engineers, a Director of the Lorain Community Concert, Chairman of the Subcommittee on the Citizens Advisory Group on Lorain Public Schools, President of the "Round Table", Past-president of the Lorain Lions Club, Past-president of the Lake Erie Society of Professional Engineers, Vice-president of the Ohio University Alumni Association, Ohio University Board of Trustees, Lorain Chamber of Commerce and Public Library Committee, Chairman of the Lorain Air Pollution Control Board and Lorain County Girl Scout Development Site.

Significant Honors Attained:

Fellow, American Institute of Electrical Engineering  
O.U. Alumni Association Certificate of Merit  
(outstanding achievements in E.E.)  
"Man of the Year", Professional Engineers Society  
O.U. Board of Trustees since June 1958  
Vice-president, O.U. Alumni Association 1954-56  
O.U. Engineering College Board of Visitors, past 10 years

Exceptional Achievements or Contributions:

Inventor of the "Sub-Cycle Ringer" which is a solid-state static frequency converter, used in countless millions of telephones here and abroad. Patented in 46 foreign countries.

Founded the Lorain Products Corp., Manufactures over 300 products for the telephone industry and hospitals. Now consists of 6 plants at Lorain, Ohio, Costa Mesa, California, St. Thomas, and Ontario, Canada, Retired President.

Board of Directors, National Bank of Lorain  
 Director, Lorain County Society of Professional Engineers  
 Chairman, Citizens Advisory Group, Lorain Public Schools  
 President, "Round Table"  
 Past-president, Lorain Lions Club

Special Relationship to Ohio University:

Received BSEE Degree, Ohio University, 1926

OU Trustee since 1958  
 Vice-Chairman, 1963-71  
 Chairman, 1964-65

Vice-president, Alumni Association, 2 years

Alumni Association Certificate of Merit (outstanding EE)

Member, Trustees Academy

Chairman, Board of Visitors, OU Engineering College, 10 years

Established an endowed scholarship in 1954 at OU for worthy and needy students

Mrs. Stocker also OU alumna

Gave \$100,000 unrestricted gift to OU, 1974

Other Sources of Information Which Could be Consulted About  
the Nominee:

O.U. Alumni Association

Lorain Chamber of Commerce

Mr. H. M. Huges, Vice-president, Lorain Products Corporation,  
Lorain, Ohio

Mr. Robert Mahn, Secretary, Ohio University

## Personal Evaluation of Nominee:

Having known Mr. Stocker for more than 10 years, primarily as Chairman of the Engineering College Board of Visitors, my evaluation is:

- (1) Professional Competence: outstanding inventor, very successful manager and organizer of a large company. Tremendous aid to the Engineering College as Chairman of the Board of Visitors.
- (2) Community Service: in my opinion, one of the best trustees O.U. has ever had. He was chairman of the board during some of O.U.'s best years in terms of academic and material growth. Extremely active in Lorain Community service.
- (3) Personal Integrity and Humanity: Here he rates an A+! In spite of his remarkable achievements he has remained a truly humble man (drives a V.W. everywhere!) He is completely honest (rare indeed nowadays), true to his word, completely dedicated to what he really believes in. His company to my knowledge has never had any serious labor troubles, due to his fairness, generosity, and far-sightedness.

Nominator's Name Roger C. Quisenberry

Address 24 Greenbrier, Athens

Phone Number 593-7178

Return to Elizabeth Smith  
305 Gordy Hall

C. PAUL STOCKER

Mr. C. Paul Stocker, a native Ohioan and a republican, resides at 2905 East Erie Avenue, Lorain, Ohio. Mr. Stocker is president of the Lorain Products Corporation which was organized by Mr. Stocker for the production of his own invention, a "static frequency converter", which has the trade name of "Sub-Cycle".

Born in Uhrichsville, Ohio, January 11, 1904, Mr. Stocker was raised on a farm near Dennison, Ohio, where he completed his elementary and secondary education. He enrolled at Ohio University in 1922 and received a degree of Bachelor of Science in Electrical Engineering in 1926.

Following graduation he was employed by the Bell Telephone Company as an electrical engineer in the research and development division of that company. Shortly thereafter, Mr. Stocker invented his "static frequency converter".

In 1936 the Lorain Products Corporation was organized. Today it consists of three plants in Lorain, Ohio, with Mr. Stocker as its president. The Lorain Products Corporation employs over 170 people.

Mr. Stocker has obtained patents on his "Sub-Cycle" in 46 foreign countries. During World War II when the United States and Great Britain worked out an exchange of patents useful in war work, the first request by Great Britain was the use of Mr. Stocker's patents pertaining to frequency static means. Today the name "Sub-Cycle" has become a by-word with technical people in any telephone exchange office in the country.

Mr. Stocker was inducted as a fellow of the American Institute of Electrical Engineers in December 1955. In addition, he is on the Board of Directors of the National Bank of Lorain, a director of the Lorain County Society of Professional Engineers, the Lorain Community Concert, Chamber of Commerce and Public Library; Chairman of the Sub Committee on the Citizens Advisory Group on Lorain Public Schools, president of the "Round Table", and past president of the Lorain Lions Club and the Lake Erie Society of Professional Engineers.



Mr. Stocker served as vice-president of the Ohio University Alumni Association from 1954 through 1956, during which time he contributed greatly to the development of the Association's service to Ohio University.

In 1954 Mr. Stocker established an endowed scholarship for worthy and needy students attending Ohio University. He is an Honor Member in the Alumni Association and in 1956 was awarded the Association's Certificate of Merit for outstanding achievements in the field of electrical engineering.

In 1955 Paul Stocker inaugurated and headed the drive among engineers and alumni to send Dr. D. E. Green, Chairman of the Department of Engineering at Ohio University, to a meeting of the International Commission on Illumination in Zurich, Switzerland.

Mr. Stocker and his wife the former Ann Elizabeth Kilpatrick who graduated from Ohio University in 1928, have three daughters, Nancy Stocker Woodling, Mary Ann and Sara Jane.

## Biographical Data

C. Paul Stocker

C. Paul Stocker is the motivating force behind Lorain Products Corporation. The 1926 electrical engineering graduate left Ohio University to begin a career with Bell Telephone Laboratories, but after six years started his own business in Lorain, Ohio.

Stocker wanted to manufacture a static frequency converter he had invented. Within a few years the "Sub-Cycle" became a by-word with telephone equipment engineers throughout the nation. It was the first product asked for by Great Britain under an exchange of patent agreement in World War II.

The executive was named to the Ohio University Board of Trustees in June of 1958 and appointed to a second term in 1965.

In addition to serving as president of the Lorain Products Corporation, Stocker is on the board of directors of the National Bank of Lorain and a past president of the Lorain County Chapter of the Society of Professional Engineers. He is one of a select group chosen for membership as a Fellow of the American Institute of Electrical Engineers.

His corporation manufactures more than 300 products in six plants at Lorain, Ohio, Costa Mesa, California, and St. Thomas, Ontario, Canada. It also maintains well-equipped laboratories for research and development.

Both he and his wife, Beth, are Ohio University graduates. They have three married daughters; Nancy, Mary Ann, and Sara Jane.

C. PAUL STOCKER, CLASS OF 1926 . . . .

Alumni Office Statement

Aware for distinguished achievement in the field of engineering, C. Paul Stocker has been vice-president of the Ohio University Alumni Association for the past three years.

Mr. Stocker twenty years ago invented a type of static frequency converter which was so novel that many electrical engineers argued that it could not be made to work. Nevertheless, Mr. Stocker decided to form a corporation to exploit this converter which he planned to sell to telephone companies. The converter was considered one of the few basic patents in the U.S. Patent Office. During World War II when the United States and Great Britain worked out an exchange of patents useful in war work, the first request by Great Britain was the use of Mr. Stocker's patents pertaining to frequency static means. He has obtained patents in 46 foreign countries and has given the static frequency converter the trade name of "Sub-Cycle." Today the name has become a by-word with technical people in any telephone exchange office in the country.

Mr. Stocker last December was inducted as a fellow of the American Institute of Electrical Engineers. In addition, he is on the Board of Directors of the National Bank of Lorain, a Director of the Lorain County Society of Professional Engineers, the Lorain Community Concert, Chamber of Commerce and Public Library; Chairman of the Sub Committee on the Citizens Advisory Group on Lorain Public Schools, President of the "Round Table," and past president of the Lorain Lions Club and the Lake Erie Society of Professional Engineers.

Last year Paul Stocker inaugurated and headed the drive among the engineers and alumni to send Dr. D. B. Green, Chairman of the Department of Engineering to a meeting of the International Commission on Illumination in Zurich, Switzerland.

Mr. Stocker is married to the former Ann Elizabeth Kilpatrick, graduate from O. U. in 1928.



## Stockers Give \$100,000

Trustee C. Paul Stocker '26 of Lorain, Ohio, and his wife, the former Beth Kilpatrick '28, have made an unrestricted gift to the University of nearly \$100,000.

Stocker, on the Board of Trustees since 1958, served as chairman from 1964-65. He recently retired as president of Lorain Products, the corporation he founded to manufacture the "Sub Cycle," a static frequency converter he invented for which he now holds almost 50 foreign patents. Prior to a recent merger with Reliance Electric, Lorain Products had grown to include six plants in the U.S. and Canada manufacturing more than 300 products and providing extensive facilities for research.

Active in civic, professional and business organizations, Stocker has served as director of the Lorain National Bank and as president of the Lorain County Chapter of the Society of Professional Engineers. He has also been president of the Lorain Library Board and of the Lions Club, and chairman of the Lorain Air Pollution Control Board and the Lorain County Girl Scout Development Site campaign.

Honors awarded Stocker include being named "Man of the Year" by the Lorain County Jaycees and "Engineer of the Year" by the Lorain County Society of Professional Engi-

neers. He is also one of the select group of Fellows of the American Institute of Electrical Engineers and has received an Alumni Association Certificate of Merit for outstanding achievements in electrical engineering.

Among prior gifts by the Stockers to the University are an endowed scholarship, membership in the Trustees Academy, and gifts to individual departments.

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## Publication Policy

*The Alumni Journal* attempts to keep you informed of matters of current interest on campus and those of particular interest to individual graduates and to alumni organizations. Two issues each year are sent to all alumni, while those contributing a minimum of \$10 to the Ohio University Fund, Inc. receive an additional four issues as well as the two annual issues of the *Ohio Magazine*, a publication offering feature articles and notable photography and art work.

It would be ideal if all alumni could receive both publications gratis, but—much as the Alumni Office wants and needs to keep in touch with all 62,000 of you—production and mailing costs prohibit the grand gesture.



C. PAUL STOCKER

### *New Trustee Appointed*

C. PAUL STOCKER, '26, president of the Lorain Products Corporation, Lorain, Ohio, has been appointed by Gov. William C. O'Neill to the Ohio University Board of Trustees. He replaces another former OU student, H. E. Frederick, '19, Marysville, whose term expired in June.

One of the university's favorite sons, Mr. Stocker began his career as an electrical engineer with a telephone company. It was not long before he invented a new type of static frequency converter which was so novel other electrical engineers argued it could not be made to work.

To prove his point, Paul Stocker formed a corporation of his own to manufacture the converter which he called a "Sub-Cycle."

Today that name has become a byword with technical people in telephone exchange offices throughout the world. And Lorain Products has grown into three large manufacturing plants, with a complete research and development center. Many of its more than 300 products are inventions of its founder.

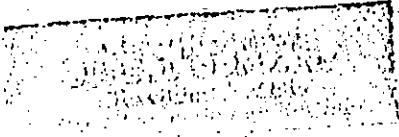
In spite of the responsibility of heading such an organization, Paul Stocker has maintained active interest in Ohio University for many years. He served as vice-president of the Alumni Association for two years, and in 1955 inaugurated and headed a drive among engineering alumni to send Prof. D. B. Green to a meeting of the International Commission on Illumination in Zurich, Switzerland.

Mr. Stocker and his wife, the former Anne Elizabeth Kilpatrick, who graduated from OU in 1928, also contrib-

uted a \$2500 scholarship to the sesquicentennial drive.

Mr. Stocker joins Fred H. Johnson, Gordon K. Bush, John Galbreath, Joseph B. Hall, Harvey B. Jordan and C. Don McVay on the Board of Trustees.

Mr. Johnson, whose name is familiar to all Ohio University alumni, was named chairman of the trustees in June, succeeding Mr. Galbreath in that office.



Stockler

PAUL STOCKLER  
LORAIN PRODUCTS CO.  
LORAIN, OHIO

*Lorain Products Co. President*

# Stockler to Be Named 'Engineer of Year'

Local industrialist C. Paul Stockler will be named "Engineer of the Year" by the Lorain County Society of Professional Engineers at their Feb. 21 meeting.

This event is in conjunction with National Engineers Week which is Feb. 13 through the 21.

Stockler, described as an example of Yankee ingenuity and triumph of the free enterprise system, is founder and president of Lorain Products Corp.

HE DEVELOPED the company around the idea for a static frequency converter of "Sub-Cycle" which makes electrical equipment...

made work.

Today the company has expanded to other products and the "Sub-Cycle" has become a by-word in telephone exchange offices across the country.

Stockler, named "Man of the Year" by Lorain Jaycees in 1965, also received a certificate of merit for his activities for Ohio University and the Silver Knight of Management Award by the They-Lorain. Stockler is a past president of the Ohio University board of trustees.

He has also been president of the Lorain City Library Board. He is a director of the Lorain National

Bank, member of the Chamber of Commerce, member and past president of the Lorain Lions Club and was chairman of the Lorain County Girl Scout Development Site campaign.

HE HAS BEEN accepted into membership of Tau Beta Pi and Eta Kappa Nu, honorary engineering societies. A registered professional engineer in Ohio, he is a member of the Cleveland Engineering Society and on the National Professional Engineers Conference Board for the electrical industry.

Stockler and his wife have three children and live at 224 E. 1st St.



C. PAUL STOCKLER

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Both he and his wife, Anne, are Ohio University graduates. They have three daughters, Nancy, Mary Ann and Sara Jane.

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Exec. Ch., Board of Trustees, 1963-64  
1970-71

July 2, 1958

Ch., Board of Trustees, 1964-65 (declined second term in 1971-72  
because of ill health)