

## Data Management Plan

**Data Identification.** The digital products from this project include online training modules for practicum classes, student intern recruitment flyers, practicum supervisor recruitment flyers, webinar lecture materials, student posters, survey instruments, and other assessment tools. The training modules will be created as digital files including text, still images, audio, and videos. Student intern and practicum supervisor recruiting flyers will be in PDF format. These files will be created by the PIs using software freely available at UNT communities.

**Data Collection.** No sensitive information will be collected.

**Technical Requirements and Tools for Retrieval.** UNT College of Information is committed to the long-term digital preservation of all materials from this project. A project website will be created linking to the PIs' personal websites and hosted by a cloud-based content management system at UNT. The practicum training modules will be available as free Canvas modules for download and adaption as open-source materials. The PIs will deposit the research data and project results at the UNT Library's Institutional Repository [UNT Scholarly Works](#), and make them available to share with other institutions and communities nationally. PIs' conference publications and future peer-reviewed journal articles from this project will also be submitted to UNT Library's Institutional Repository as pre-prints for archiving and will be available to the public. Students will be encouraged to submit their crafted projects to UNT Digital Libraries at UNT [UNT Graduate Student Works](#) with open-access options, while some students have the option to restrict access to their projects from UNT communities only. These repositories are maintained by UNT Library and be freely accessible to the general public. UNT Library also provides metadata to optimize the searching, discovery, and retrieval of information by users.

**Documentation.** The project documentation includes training materials and evaluation results. All the digital products from this project will be accessible with Creative Commons BY-NC-SA licenses to maximize access and promote reuse. This license allows reusers to distribute, remix, adapt, and build upon the material in any medium or format for noncommercial purposes only, and only so long as attribution is given to the creator. If reusers remix, adapt, or build upon the material, they must license the modified material under identical terms. Any images or videos from practicum libraries with copyright concerns will secure permissions from such entities before they can be included as part of digital products for this project in order to avoid copyright infringement.

**Management Plan After the Completion of the Project.** As one of the newest members of the Association for Research Libraries (ARL), UNT Library hosts institutional repositories under Open Access Protocol. It has been an outlet for faculty and students to archive and provide access to their scholarly output. This is a sustainable venue to provide permanent access to showcase research and creative achievements from this IMLS-funded project to a worldwide audience. The PIs are committed to continuing the efforts after this project by seeking future funding support from industries, partner libraries, and internal resources in developing a free online professional development program for librarians and information professionals, following the training models such as the [Research Data Management Librarian Academy \(RDMLA\)](#) from Simmons University.

**Maintenance Frequency.** The data management plan will be reviewed every year and be routinely maintained by the PIs.