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Faculty Senate Chronicle May 2, 1991

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UNIVERSITY COUNCIL MEETINGS, 1991-92

Regular monthly meetings of University Council will continue to be held the first Thursday of the month at 3:00 p.m. in Leigh Hall, room 307. In addition to the first meeting of University Council scheduled for September 5, the regularly-scheduled meetings of University Council for 1991-92 will be October 3, November 7, December 5, February 6, March 5, April 2, and May 7.

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Any comments concerning the contents of The University of Akron Chronicle may be directed to the Office of the Senior Vice President and Provost.



**Minutes of University Council Meeting
May 2, 1991**

The regular meeting of the University Council was called to order by the Chairman, Interim Senior Vice President and Provost, Dr. Marion Ruebel, at 3:00 p.m. on Thursday, May 2, 1991 in Leigh Hall 307.

Seventy-one of the 83 members of Council were present. Those absent with notice were Mr. Thomas Andes, Mrs. Kathleen Davis; Dean Jane Martin; Mr. Paul Richert; Mr. Dennis Sullivan; and Dr. Thomas Vukovich. Those absent without notice were Dr. Hilton Bonniwell; Dean Claibourne Griffin; Ms. Heidi Schultz; Dr. Bruce Simmons; Mr. Rick Thompson; and Mr. Samir Yebaile.

ITEM NO. 1 - REMARKS OF THE PRESIDENT. The Chairman introduced President William Muse whose remarks were as follows:

I know this is your last University Council meeting of the year and I know you have a lot to cover on your agenda, so I won't take too much time with this. I do want to express to each of you my appreciation for your service on University Council. I know it's time consuming and sometimes frustrating but I appreciate the efforts you make to serve the University in this role. I also want to express my appreciation to Dr. Ruebel for his service this past year as the Interim Senior Vice President and Provost, and particularly, for his service as presiding officer of University Council.

Let me reply briefly to two resolutions that you sent to me from the last meeting. Both resolutions, I believe, were prepared by the Faculty Well-Being Committee and were approved by University Council. I reviewed your recommendation on fee remissions for part-time faculty. Data from our accounting office indicates that the University will spend \$8,130,120 this year on fee remissions. While the total for part-time faculty is relatively minor, \$61,565, this amount would undoubtedly grow with the changes that are recommended--particularly the statement of fee remissions and privileges to the dependents of part-time faculty.

Given the financial constraints under which the University will be operating next year, I cannot approve the changes that are recommended because they would be costly. I am sympathetic to making the use of fee remission easier for part-time faculty, perhaps by reducing the minimum eligibility to three credit hours per semester and by allowing the fee remission earned to be used within a 12-month period. If we can reach concurrence on those points, I would be willing to recommend these modifications to the Trustees.

Concerning the resolution on Faculty Allocation, I do not agree with much of the analysis that is in the resolution. However, I do agree that a comprehensive study of the method of salary allocation is warranted and, therefore, I will be appointing an ad hoc committee to do so. I plan to confer with the new Senior Vice President and Provost about this matter and will appoint a committee by September 1. Any changes that are recommended and approved will be effective with the 1992-93 contracts.

On the issue of the 1991-92 budget, I don't have a lot to add to the information included in my memo to the faculty and staff about two weeks ago. If the tuition increase approved by the Trustees for the summer semester is enacted for the full academic year, the net reduction in expenditures that will be needed for next year will be lowered to approximately \$3 million from the \$7.5 million that we were looking at a few weeks ago. I am expecting recommendations later this month from both SPARC and from the Management Improvement Task Force as to how we can bring the budget into balance for next year. At this point, it appears highly unlikely that salary increases will be granted beginning in July. We may be able to provide increases beginning the January, 1992, after the results of Fall enrollment and the state subsidy that we are going to receive are clearly known. We've been placed in an extremely difficult position because of the cut in state support. We will have to work through this situation as carefully as we can to avoid damage to our core mission, which is the educational services to our students.

I would be happy to try to answer any questions on these points or others that you might have.

Dr. Bridgie Ford wanted to know whether the unlikelihood of salary raises in July would extend to automatic promotion increases also.

President Muse replied that this was an issue which would have to be looked at. He wanted to be able to provide those adjustments for those individuals who were being promoted if possible. This would be a separate issue from the salary increase monies, in general.

Ms. Peggy Richards asked President Muse about the other resolution which Council had passed regarding part-time faculty salary raises, and the President replied that he did not remember seeing it but would go back and look for it.

Since there were no further questions, the President wanted to use this opportunity to introduce Dr. Mark Auburn, the Senior Vice-President and Provost-Elect, who would be starting as of July 1. He was on campus for two days as part of his orientation and would be returning at least two more times before the first of

July. Since he would be presiding officer of Council next year, this was a good opportunity for him and the body to see and meet each other. He then invited Dr. Auburn to address the group.

Dr. Auburn began by noting that the President had mentioned this opportunity to speak on the way to the meeting. This reminded him of something which a politician had once told him. If you wanted him (the politician) to speak for a half hour or more, just give him a couple of minutes warning. If you wanted him to speak for five minutes or less, he would need three weeks notice. Dr. Auburn said that he would try to keep his remarks very brief.

The news that Council had heard about budgets had been conveyed to him before he agreed to accept the position of Senior Vice President and Provost. He feared that, in coming here, he would often feel like the fellow who entered the javelin competition, won the toss of the coin, and elected to receive. He would need our help to make certain that he was not immediately pierced by the bad news that we all had to share in the state of Ohio. This sort of bad news was being felt all over the Midwest as times became tough. President Muse had given him this advice about how best to start when faced with this situation. He expected from him only the optimism of the 85-year-old man who bought a five bedroom house within walking distance of an elementary school and married a 23 year old woman. With this difficult budget, we would need this sort of optimism to get through the months ahead. He felt that he was up to it, in large part, because of his love for this institution with which he and his family had been associated for 40 years. It had been a major part of his life, and there was almost no pleasure to compare to the anticipation of being able to come back to his alma mater and pay it back for all it had given him. He looked forward to working with the body and getting to know its members individually.

ITEM NO. 2 - CONSIDERATION OF THE MINUTES OF THE UNIVERSITY COUNCIL MEETING OF APRIL 4, 1991 AS PRINTED IN THE UNIVERSITY OF AKRON CHRONICLE ON APRIL 25, 1991. Dr. Gary Oller, Secretary, said that he had no corrections. Dr. Allen Noble said that he would be happy to have his first name spelled correctly. Associate Provost Joseph Walton noted that AS-91-9 had been approved by Council at the last meeting but had been omitted from the list of curriculum changes in Appendix H on page 45.

Since there were no other corrections, the minutes were approved as amended.

ITEM NO. 3 - REMARKS OF THE PRESIDING OFFICER. The Chairman stated that because of the recent budget cutbacks people in the Provost's Office were looking for ways to cut back on expenses. One of the ways this could be done was by streamlining the Chronicle. Some possible ways to do this included:

- a. modifying the distribution list--possibly stop sending a copy to each faculty member and instead, send multiple copies to the department for faculty members' review;
- b. excluding Curriculum Changes in each faculty member's copy of the Chronicle and, instead, forward a master copy of Curriculum Changes to each department;
- c. cutting back on the amount of information given in the Minutes of the Chronicle--possibly cutting back on the amount of conversation which we currently include. In the past this was a preferred way of publishing the Chronicle, however, due to our current budget restraints, this could eliminate pages off the completed version, and therefore, further reduce our total copying costs.

It was costing the Provost's Office as much as \$2000 per month to produce the Chronicle, and if anyone had any ideas about cutting back on excess copying costs, please send them to the Provost's Office. This issue could perhaps be discussed again at the September meeting.

Finally, Dr. Ruebel had a list of names (4 students and 9 faculty members) for consideration in creating the ad hoc committee to study University Governance. He would send this list to the Secretary in order that this could be taken up at the next Executive Committee meeting.

ITEM NO. 4 - SPECIAL ANNOUNCEMENTS. The Chairman recognized Dr. John Bee who noted the recent untimely death of Dr. Wallace Williams, Dean of the College of Fine and Applied Arts. On behalf of the College and all of his colleagues, he offered the following resolution:

Whereas, Dean Williams greatly enriched the College of Fine and Applied Arts and the University of Akron through his efforts these last four years;

Whereas, Dean Williams was a loyal, ardent, and effective advocate for the College of Fine and Applied Arts, both in the University and greater Akron communities;

Whereas, Dean Williams was a friend, model, and mentor of students in the College of Fine and Applied Arts and throughout the University;

Whereas, Dean Williams' grace, poise, and civility were a comfort and example to us all;

Whereas, Dean Williams' care and respect shown in working with all his University colleagues earned for him their sincere affection and admiration;

Whereas, Dean Williams' untimely death diminishes each of us and our University community; and

Whereas, Dean Williams will be greatly missed; now, therefore be it

RESOLVED,

That this University expresses its gratitude for all Dean Williams' contributions to The University of Akron and to the College of Fine and Applied Arts;

That the University deeply regrets the loss of such a scholar, friend, and colleague; and

That the University extends its sympathy and condolences to Dean Williams' family, friends, and all who mourn his passing.

Dr. Bee requested that this resolution be unanimously adopted for inclusion in the Chronicle and communicated to Dean Williams' family.

The resolution was adopted, and the Chairman asked the body to stand for a moment of silence. After it had been observed, he added that Dr. Don Hall had been named to serve as the Interim Dean during the remainder of this fiscal year.

Finally, as this was the last meeting of Council, the Chairman wanted to thank the Executive Committee, Deans, faculty members, and students for their cooperation and participation.

ITEM NO. 5 - REPORTS OF COMMITTEES.

A. Executive Committee - Dr. Oller, Secretary, reported that the Committee had met on April 19. In addition to setting the agenda for today's Council meeting, the Committee talked about possible measures for cutting the costs of publishing the Chronicle, made a ruling on a procedural matter regarding Council elections from the Buchtel College of Arts & Sciences, and approved the results of elections for Council for the College of Engineering, School of Law, and Wayne College. It finally discussed a letter from Margaret Appel, Chair of the Faculty Senate at Ohio University regarding possible actions which could be taken by Faculty Senates and University Councils throughout Ohio regarding the State budget for higher education for next year.

B. Academic Planning and Priorities Committee - No report.

C. Academic Policies, Curriculum, and Calendar Committee - Dr. Walton, the Chairman, stated that Council had received the Committee's report (see Appendix C), and he then moved to suspend the rules so that Council could consider action items now since this was the last Council meeting. This was seconded by Dr. Bee, and Council gave its approval.

Dr. Walton first presented the Curriculum Changes (listed in Appendix C). He moved that they all be approved except ED-91-3, which would be considered separately because of an outstanding objection. This was seconded, and Council voted its approval.

Dr. Walton then presented ED-91-3 which was a proposal to change the admission requirement for the College of Education. There was still one outstanding objection which had been circulated at the beginning of the meeting. APCC voted to recommend approval of the proposal because it was persuaded by the fact that this was an NCATE requirement and that our College of Education would not be an accredited teacher education program in the future if this item were not adopted. The objector was Dr. Gerlach, and he might wish to speak to this.

Dr. Gerlach replied that his objection was summarized in the form which had been circulated at the beginning of the meeting. It read:

The whole issue of colleges' admissions standards is now before the policy subcommittee of APCC Comm., and action should be suspended until it offers a resolution.

Dr. Walton then moved approval of ED-91-3, and this was seconded. Since there was no discussion, Council voted its approval.

The last item from APCC presented by Dr. Walton was a Library Resources Evaluation sheet for all new courses and programs (see Appendix D). This would allow for assessment of Library resources prior to the introduction of new programs and courses. It was to be applicable only to new programs and courses and would be done at the departmental level before emergence into the University system. He then moved its adoption, and this was seconded by Dr. Lawrence Focht.

There was no discussion, and Council voted it approval.

D. Athletics Committee - Mrs. Cheryl Buchanan, on behalf of Mrs. Irene Glanville, the Chair, gave the following report:

The Athletic Committee met on April 8, 1991, which was their last meeting of the year. Jim Dennison gave an Athletic Department update which included the recent installation of an electronic scoreboard at the women's softball field, resurfacing of the outdoor track, and an adjustment in the official capacity of JAR Arena from 6400 down to 5300.

The Fall, 1990 GPAs of athletes were examined using both an average by sport and a frequency distribution for the following categories:

less than 2.0	3.0 - 3.24
2.0 - 2.9	3.25 - 4.0

Concern was expressed for the larger number of athletes on the football team (37%) and men's (25%) and women's (28%) basketball teams who earned less than a 2.0 in the Fall semester. The NCAA has not established a minimum GPA for a single semester of work, but rather the athlete must maintain an accumulative GPA of 2.0. Overall, the women's teams have consistently had significantly higher GPAs than the men's teams.

Graduation rates by sport data were examined for the recruiting years 1983-84 and 1984-85. Each sport was studied for the number of athletes recruited and the number having subsequently graduated within 5 years, either 1989 or 1991. This is the method that will be required by the NCAA due to recent reform legislation. With some sports it means the rates are based on as few as one or two athletes. Analyzing data in this manner means athletes who graduate in six or more years are never reflected and an athlete who does pre-professional work (i.e., pre-vet, pre-dental, etc.) and then transfers to another university to attend a professional school is listed as a non-graduate along with the students who do not graduate because of academics. While The University of Akron's graduation rate for the general student body is 28.5 percent, the graduation rate for the athletes is 52 percent. If the data is examined for each individual sport, the football program has a rate of 39 percent; men's basketball, 47 percent; and women's basketball, 75 percent.

Scholarships available for each sport as compared to the NCAA maximum allowed was examined. The University is below the NCAA limit for all sports except football, men's and women's basketball, soccer, baseball, and softball. In some sports the scholarships may be divided among numerous athletes. For example, the baseball team currently distributes 11 scholarships among 34 different athletes. Data was not available for a breakdown for each sport according to the total number of recipients, nor in what classification those athletes might fall (i.e., fifth-year support, red-shirted freshmen, or injured).

Title IX requirements were discussed. This legislation does not require that equal money be spent on women's athletics, but rather the division of the budget for the athletics be done according to the Rule of Proportionality. This means that the amount is determined according to the number of athletes. For example, since the female athletes comprise

about ²⁵ percent of the total number of athletes, it allows that 25 percent of the budget would be devoted to women's sports. Certain opportunities must be gender equal, including travel/per diem allowances, housing/dining facilities, publicity, scheduling of games or practice facilities, and opportunity to receive coaching. Another requisite is that the coaches of women's teams be treated equally in salaries, benefits, and other conditions of employment. It was suggested that future budgetary information be broken down by sport in order to have a clearer picture of the University's compliance. Numerous ways that are currently used in order to offer equal opportunity for the men and women were reported by Jim Dennison.

E. Campus Facilities Planning Committee - Dr. Harvey Sterns, the Chairman, reported that the Committee had met on April 24 to set the stage for next year's work. In evaluating this year's progress, the Committee felt strongly that the year had been a great success in taking an active role in part of the planning process, and it hoped that this would set a precedent for future years. The first priority next year would be to respond to safety issues which had been called to the attention of the Committee, and a meeting was being set up for next week with Deans, Provost Ruebel, and Vice President Ryan to continue discussions of the issues.

F. Faculty Rights and Responsibilities Committee - Mr. David Brink, the Chairman, stated that the Committee had met on April 8, 15, and 29. In compliance with section 3359-20-036 (D)(4) of the Faculty Manual, he wanted to report the following:

A grievance was received by the Committee and assigned file number 50-90. The Committee has completed its consideration of the grievance and has rejected the complaint.

A grievance was received by the Committee and assigned file number 10-91. The Committee has conducted a comprehensive review of the grievance and has submitted a report to the President.

A grievance was received by the Committee and assigned file number 30-91. The Committee has completed its consideration of the grievance and has rejected the complaint.

G. Faculty Well-Being Committee - No report.

H. Library and Learning Resources Committee - Dr. Elizabeth Erickson, the Chair, stated that the main part of her report had been circulated already (see Appendix A). It contained the initial report regarding the Faculty User Survey. The final report was not yet complete, and work was still being done on cross-tabulating the data by appropriate category and analyzing the results. Written

comments were also being reviewed. Work would continue over the summer, and a final report would be presented at the September meeting.

There had been questions raised at an earlier meeting regarding the status of the Science and Technology Library--when and whether it would be closed and what that would mean to faculty. She had spoken with the Acting Director, Dr. Durbin, and at the moment there was no final decision on when this would occur. The problem was money. When it was closed, the Library had promised that it would provide the necessary services, which would cost an extra \$60,000. Dr. Durbin was in attendance and had more information if there were questions.

I. Reference Committee - No report.

J. Research (Faculty Projects) Committee - Dr. John Wodarski, the Chairman, stated that he had been in Columbus and unable to attend last month's meeting. If there were any questions regarding the report published in the April Chronicle, he would be happy to answer them. Everyone had received copies of the activities over the last three years, and in July, he would be sending out the data for next year's competition, along with the international competition which would be included in the next report.

K. Student Affairs Committee - Dean Robert Dubick reported that the Extracurricular Subcommittee had met seven times this semester and reviewed 106 requests for funding from graduate and undergraduate student groups. They had finished that review process and notified the groups of their recommendations. Those who disagreed had until May 17 to appeal those recommendations and have them reviewed.

The Committee also reviewed 7 constitutions of new student organizations seeking registration and referred them to the Associate Provost and Dean of Student Services for final approval.

There was no report from the Award, Scholarships, Grants and Loans Subcommittee.

L. General Studies Advisory Committee - There was no report, but the Chairman asked Dr. Walton what the APCC had done with the report which the GSAC had presented last month. Dr. Walton replied that it had been referred to the Policy Subcommittee and would be taken up in the fall.

ITEM NO. 6 - REPORT OF THE AKRON REPRESENTATIVE ON THE FACULTY ADVISORY COMMITTEE TO THE CHANCELLOR OF THE OHIO BOARD OF REGENTS
Dr. June Burton, the representative, stated that she would be presenting the official minutes of the April 16 meeting when they come from Columbus. She did have a few comments and observations to add. First she was embarrassed when it was announced at the

meeting that Akron's Transfer Module was turned back. There had been no explanation as to why, but she thought that this had to be in place for the Fall semester.

The Chairman interrupted for a moment and asked Dr. David Buchthal whether he knew why the Module had been turned down.

Dr. Buchthal answered that he had been told by Dr. Judy Pallagallo, who was a member of the committee in Columbus, that the part of the Transfer Module relating to "Western Cultural Traditions" and "Eastern Civilizations" were turned down because a requirement of the Transfer Module was that it should contain courses taken in the first few years, and those courses were restricted to upper-level students. Also one of the options in the Math set of courses which we had listed was turned down because it did not require three years of high school math to take it. Also the oral communications course was turned down because it was turned down for all schools which put in a course like it.

The Chairman noted that Dr. Burton might pass on to the FAC that Tri C in Cleveland offered courses which were comparable to our "Western Cultural Traditions," and Lorraine Community College was the only other school that offered courses that were comparable to our "Eastern Civilizations."

Dr. Burton pointed out that the Committee had been very rigorous in reviewing these Transfer Modules and had turned back the first four which had come in. While this first item had upset her, she was very pleased later on when committee members were lamenting the fact that none of the state universities were doing anything to train their TAs and graduating Ph.Ds to become better teachers. She was able to tell them that this was not true at Akron. There were practicums, which varied in each department, where students were enrolled for credit, as long as they were TAs, engaging in an effort to try to do a better job. This was later pointed out to the Chancellor when she came into the meeting. Akron was the only school represented at the meeting that had anything like an undergraduate experience she (the Chancellor) herself had had, and we were a model faculty.

Later in the meeting, while talking about budget paring, the Chancellor stated that she thought that the Cleveland schools equalization lawsuit might be successful. However meritorious the equalization attempt might be, it would cost \$50 million to implement. Given the state of funding right now, it was very likely that this \$50 million would have to come out of the higher education budget. In the past, she had said that the greatest threats to our budget were the prisons and Medicaid. Equalization lawsuits now were moving ahead of prisons.

ITEM NO. 7 - UNFINISHED BUSINESS. The Chairman stated that at last month's meeting, the Campus Facilities Planning Committee report was presented to Council as a matter of information. The list attached to that report had been amended slightly and approved by the Board of Trustees at their April 24 meeting.

The next item was the issue of the Smoking Policy which had been submitted by Mr. Paul Richert, Chairman of the FWB Committee (see Appendix B). Because of lack of time, Council had been unable to address this, and Dr. Burton would be speaking to it now.

Dr. Burton said that the resolution asked the Campus Facilities Planning Committee to present Council with a report on the status of implementing the controlled smoking policy. When the policy was originally passed, it was implied that some facilities on campus would be updated so that there would be fans and areas designated for smoking. What was being asked for here was a progress report on what had been done and what was in the planning stages. That information would have a bearing on what the FWB Committee decided to do to formulate a resolution regarding enforcement of the smoking policy which was what Council had charged it to do.

Dr. Gerlach thought that part of the Campus Facilities Planning Committee's work in this should be an investigation of our general ventilation system. The system in Olin Hall was an outrage. By comparison, when the History Department had been in Ayer Hall, it had been splendid. He could tell this by smoking his pipe in his office. In Ayer Hall, he had never smelled the smoke, but in his office in Olin, he smelled it all of the time. This illustrated the ventilation problem. He wondered whether the statement in the resolution regarding University facilities modifications could be clearly understood to include ventilation systems.

The Chairman replied that two things were possible: Dr. Gerlach could amend this or we could move him back to Ayer Hall.

When the laughter subsided, Dr. Gerlach chose to amend the second sentence in the second paragraph to read:

Specifically what has been done or is planned to modify University facilities INCLUDING VENTILATION SYSTEMS SO AS to comply with the policy.

This was seconded by Dr. Bee.

Council then voted on the amendment and it was approved. It then returned to the main motion, and since there was no additional discussion, it approved the resolution as amended.

ITEM NO. 8 - NEW BUSINESS. Since all of the New Business had been dealt with earlier in the APCC report, before adjourning, the Chairman wanted to thank his staff, Mrs. Dana Zaratsian and Mrs. Leslie Wagner.

Dr. Gerlach, on behalf of the body, wanted to salute the Chairman on his retirement from that position. He thanked him for his good humor with Council, and in his work as Interim Provost, for his sympathy and for his considerate discharge of his responsibilities. The entire body appreciated what he had done.

After a round of applause, the Chairman said that he wished President Muse had been there. Dr. Gerlach replied that the President would read about it in the Minutes of Council, provided they were not cut!

ITEM NO. 9 - ADJOURNMENT. There was a motion to adjourn, which was seconded. Council voted its approval, and the meeting ended at 3:50 p.m.

APPENDIX AINTERIM REPORT ON FACULTY USER SURVEY
from: Library and Learning Resources Committee

The initial results of the 1991 Library User survey have been tabulated (see Table 1) but a final report is not yet complete. Work is still in progress on cross-tabulating the data by appropriate category and analysing the results. The written comments provided by many of those responding are also being reviewed. The Committee plans to complete the work over the summer for the first meeting of Council in the Fall.

The results summarized in Table 1 are based on responses representing 44% of full-time faculty and 13% of part-time faculty. The rates were considered acceptable for this type of survey. As noted in the last report to Council, there appears to be significant concern among respondents about the provision of library resources, both for the present and future. 76% felt that the library should have higher priority in current University budgets, while 86% felt that there should be a high budget priority on improving the quality of the library over the long term. Some Colleges were less definite in their responses than others, but there was always a substantial majority in all Colleges.

With regard to the more specific requirements of books and journals, faculty concerns vary. Differences seemed to relate to College (to be listed in the final report). Resources for teaching were less often a problem than for research, but the percentages with problems were sizeable for both cases (28% and 31% for teaching and 56% and 40% for research).

Inter Library Loan (ILL) becomes important then for a number of faculty (eg. 30% use it for most of their research needs). For 23% of respondents, ILL did not arrive rapidly enough to be effective, compared with 36% who felt it did arrive in time. The Committee is investigating whether faculty in specific disciplines had more problems than others.

Space was a major concern for the vast majority of respondents who used the Science and Technology Library (the low overall percentages reflect the 43% in the n.a category). It was also an issue in Bierce Library for 35% of all respondents.

Search materials and specialized collections had fewer users, so the raw data are less useful. However, one result should be noted. 50% of respondents did not have the hardware to access the computerized library catalogue. The system for proposed to allow more access to other University materials-OhioLINK requires such hardware.

Finally, it should be noted that respondents were concerned about resources rather than service. 83% of respondents found interactions with library personnel courteous and productive.

APPENDIX A

Library User Questionnaire

Please respond by circling the number which best describes your response to each statement.
 1=strongly agree; 2=agree; 3=maybe; 4=disagree; 5=strongly disagree;
 NA=do not use or do not know about

	Agree/strongly agree	Disagree/strongly disagree	N.A. (not know, not applic.)
Services and Materials			
BOOKS (includes music scores, maps etc.)			
1. The book collection in my field is large enough to meet all my teaching needs.	41	31	5
2. I can find all of the books I need for my research in the University of Akron library.	16	56	4
JOURNALS			
3. The library does not have journals which I want to assign for my classes.	28	38	21
4. I can get the library to add any journal I need for my research.	15	40	23
INTERLIBRARY LOAN			
5. I do not need to use Interlibrary Loan to obtain materials for my classes.	28	48	13
6. I need to use Interlibrary Loan to obtain most of my research literature.	30	35	10
7. Interlibrary Loan nearly always arrives rapidly enough to meet my research needs.	36	23	18
8. Materials I want for research or teaching cannot be obtained by Interlibrary Loan.	8	56	18
RESERVE			
9. I can get materials on reserve fast enough, when I put orders in on time.	57	6	29
LIBRARIAN HELP			
10. Subject librarians seem too busy to consult with me about course materials.	8	63	20
11. Consultations with subject librarians about my research needs have always been helpful.	64	9	6
12. My interactions with library personnel are courteous and productive.	83	3	4

APPENDIX A

	Agree/strongly agree	Disagree/strongly disagree	N.A. (not know, not applic.)
--	-------------------------	-------------------------------	---------------------------------

SEARCH MATERIALS

13. There are enough CD-ROM terminals for everyone to use without waiting long periods.

22	33	26
----	----	----

14. The library does not own enough CD-ROMs in my subject area.

31	18	31
----	----	----

15. I cannot access the computerized library catalog from my office because I do not have the hardware.

52	23	19
----	----	----

SPACE

16. There is plenty of study space in the Science and Technology library.

5	46	43
---	----	----

17. There is plenty of study space in Bierce library.

25	35	20
----	----	----

18. I do not spend the time I should in the library because there is not enough space to sit and browse.

34	40	10
----	----	----

19. I do not have difficulty copying materials in the library.

35	40	10
----	----	----

SPECIALIZED COLLECTIONS

20. The library has an inadequate collection of Audio Visual (AV) materials in my area.

26	20	39
----	----	----

21. Audio Visual Services has easily obtained from elsewhere the AV materials I need.

17	15	52
----	----	----

22. I cannot get government documents (domestic and/or foreign) quickly enough for my research or teaching needs.

15	20	53
----	----	----

23. The library has all the available computerized data bases (e.g. COMPUSTAT, CRISP, Social Science Survey data) that I need for teaching or research.

22	13	48
----	----	----

Priorities

1. The library should only try to budget for additional materials for instruction, not for research as well.

7	79	4
---	----	---

2. The library should have a higher priority in current University budgets.

76	4	5
----	---	---

3. There should be a high budget priority on improving the quality of the library over the long term (10 to 20 years).

86	2	3
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APPENDIX B

RESOLUTION ON IMPLEMENTATION OF SMOKING POLICY

Whereas, it has been several years since the University Council has implemented a smoking policy to encourage public education an awareness on the part of the University community of the dangers of smoking and secondary smoke.

The Council requests that the Facility Planning Committee present a report on the status of this policy's implementation. Specifically what has been done or is planned to modify University facilities to comply with the policy? What efforts have been and are being made to educate the University community to the policy? What is being done to provide sign age to indicate designated smoking areas?

Further, since the University manager of the Department of Environmental and Occupational Health and Safety was charged with implementing the policy we request her appearance at a University Council meeting to supplement the Facility Planning Committee report.

APPENDIX C

**REPORT OF THE ACADEMIC POLICIES, CURRICULUM,
AND CALENDAR COMMITTEE FOR MAY 2, 1991**

The Academic Policies, Curriculum, and Calendar Committee met on Thursday, March 28, 1991 and on Tuesday, April 16, 1991 at 3:00 p.m. in the Board of Trustees Room of the Gardner Student Center. Several curricular and policy issues were considered at both meetings. During the April 16, 1991 meeting, the following items were referred to the Curriculum Subcommittee and will be carried into the 1991-92 academic year for consideration: the report from the General Studies Advisory Council and the request for University Council consideration of ELI classes.

Proposed revisions to the Faculty Manual concerning contract periods and tenure (proposed by the College of Engineering) along with a memorandum from Dr. Ed Wilson on the withdrawal policy were both referred to the Policy and Calendar Subcommittee.

APCC recommends the approval of the following curriculum changes:

- | | | | |
|----------|----------|----------|-----------|
| AS-91-21 | ED-91-3 | EN-91-03 | FAA-91-02 |
| AS-91-22 | | EN-91-38 | FAA-91-06 |
| AS-91-29 | CT-91-40 | EN-91-42 | FAA-91-23 |
| | | EN-91-48 | FAA-91-40 |
| | | | FAA-91-56 |
| | | | FAA-91-58 |
| | | | FAA-91-63 |

ED-91-3 is presented with an outstanding objection and will be considered separately.

In addition, APCC recommends the approval of the attached Library Resource Evaluation Form for New Courses and Programs.

APPENDIX D

**LIBRARY RESOURCES EVALUATION
FOR NEW COURSES AND PROGRAMS**

NOTE: Please submit this evaluation form to your subject librarian (bibliographer) along with 1) the new course or program description and, if possible, 2) a bibliography. The library resources evaluation should take place while the new course or program proposal is at the departmental level. Please allow your librarian a minimum of seven days to complete this evaluation.

() New Course Proposal () New Program Proposal

Course/Program Title _____

Department _____ Contact Person _____

Date Submitted to the Library _____

FOR LIBRARY USE

The bibliographer has examined the proposal and has determined that the library's holdings are:

- () Satisfactory to support this proposal
- () Adequate for the present but need improvement
- () Not adequate to support this proposal. The necessary supplementary resources (acquisitions and expenditures) are noted below.

Bibliographer Date

CURRICULUM CHANGES

The following curriculum changes, in accordance with the Curricula Change process adopted by University Council on December 12, 1974, have had final approval by the Senior Vice President and Provost, or through specific vote by University Council, all effective September 1991 (unless otherwise noted).

COLLEGE OF ARTS AND SCIENCES

AS-91-21

Department of Mathematical Sciences

ADD a new program in **Master of Science in Computer Science.**

- | | | |
|-----|----------|--|
| Add | 3460:626 | <u>Advanced Operating Systems.</u> 3 credits. Prerequisites: 3460:426/526 or equivalent. Advanced topics in operating system design; synchronization mechanisms, performance evaluation, security, distributed operating systems. |
| | 3460:635 | <u>Advanced Algorithms and Complexity Theory.</u> 3 credits. Prerequisites: 3460:435/535 or equivalent. Advanced graph algorithms, matrix multiplication, fast Fourier transforms, lower bound theory, complexity hierarchies, NP-complete and intractable problems, approximation techniques. |
| | 3460:640 | <u>Advanced Compiler Design and Construction.</u> 3 credits. Prerequisites: 3460:440/540 or equivalent. Continuation of 3460:440/540 Compiler Design. Theory of LL(k) and LR(k) parsing, compiler writing tools and environments, code optimization, implementation of advanced language features. Major programming project required. |
| | 3460:655 | <u>Computer Networks and Distributed Processing.</u> 3 credits. Prerequisites: 3460:465/565 and 3460:455/555. Interconnection technologies, protocol layering models, catagram and stream transport services, client-server paradigm, principles and protocols of interconnected networks operating as unified systems, and TCP/IP technology. |
| | 3460:657 | <u>Advanced Computer Graphics.</u> 3 credits. Prerequisites: 3460:457/557, knowledge of C and UNIX. Image manipulation, 3D viewing and projections, 3D transformations, color shading, clipping and animation via raster files, fractal mapping, surface rendering, and solid mapping. |
| | 3460:660 | <u>Theory of Expert Systems.</u> 3 credits. Prerequisites: 3460:460/560 or permission of instructor. Architecture of expert systems, knowledge representation and acquisition, inference mechanisms for expert systems, uncertainty management, expert system tools and applications. |

- 3460:665 Advanced Computer Architecture. 3 credits. Prerequisites: 3460:465/565 or equivalent. Fundamentals of computer analysis and design, with emphasis on cost/performance tradeoffs. Studies of pipelined, vector, RISC, and multiprocessor architectures.
- 3460:667 Parallel Processing. 3 credits. Prerequisites: Working experience in UNIX, C and FORTRAN. Advanced architectures, theories of parallel computing, efficient programming languages and application requirements of costs-effective computer systems. Classical results and practical insights into implementing parallel algorithms.
- 3460:670 Advanced Automata and Computability. 3 credits. Prerequisites: 3460:470/570 or equivalent. An in-depth study of concepts related to computability. Topics include non-deterministic automata, recursive function theory, the Chomsky hierarchy, Turing machines and undecidability.
- 3460:675 Advanced Database Management. 3 credits. Prerequisites: 3460:475/575 or equivalent. Relational database theory, including formal query languages; query processing and optimization techniques; reliability techniques including recovery, concurrency, security, and integrity current trends in database technology.
- 3460:680 Software Engineering. 3 credits. Prerequisites: 3460:307 and 3460:316. Introduction to current techniques and methodologies used in software design, development, validation, and maintenance.
- 3460:692 Computer Science Seminar. 2 credits. Prerequisite: permission of instructor. (May be repeated for a total of four credits.) Seminar-type discussions involving special problems dealing with computer science. Includes a supervised research project.
- 3460:699 Thesis Research. 2 credits. Prerequisite: permission of instructor. (May be repeated for a total of four credits.) A properly qualified candidate for a master's degree may obtain 2-4 credits for research experience which culminates in presentation of a faculty-supervised thesis.

General Bulletin description (including new and existing University courses) will appear as follows:

Master of Science - Computer Science

Applicant must fulfill admission requirements of the Graduate School and the following departmental requirements:

- submit three letters of recommendation from individuals capable of evaluating the applicant's potential for success in this program,
- have earned a baccalaureate degree in computer science or a related discipline from an accredited college or university with a GPA of 3.00 or higher in computer science and related courses,
- demonstrate proficiency in the areas of differential and integral calculus, probability and statistics, and at least one high-level general purpose programming language.

The Graduate Record Examination (Aptitude and Advanced Computer Science Tests) is recommended.

Each student admitted to the program will undergo a review of competency in the areas of computer organization, discrete mathematics, operating systems, and theory of programming languages. If the student is found deficient in any part of this review, then those courses will be added to the required courses for the student. If the deficiency is in more than 2 courses, then the total number of credits required for the degree will be increased to reflect this.

Core Curriculum:

- i) Seven courses must be chosen from the following categories: two from each of categories A and B, and one from each of categories C, D, and E. At least 4 of these courses must be taken at the 600 level.
- A. Programming Languages
 - 3460:530 Theory of Programming Languages
 - 3460:540 Compiler Design
 - 3460:640 Advanced Compiler Design and Construction
 - B. Operating Systems and Computer Architecture
 - 3460:626 Advanced Operating Systems
 - 3460:567 Microprocessor Programming and Interfacing
 - 3460:555 Data Communications and Networks
 - 3460:655 Computer Networks and Distributed Processing
 - 3460:565 Computer Organization
 - 3460:665 Advanced Computer Architecture
 - 3460:667 Parallel Processing
 - 3460:528 Unix System Programming
 - C. Theoretical Computer Science
 - 3460:570 Automata, Computability, and Formal Language Theory
 - 3460:670 Advanced Automata and Computability
 - 3460:535 Analysis of Algorithms
 - 3460:635 Advanced Algorithms and Complexity Theory
 - D. Data and Software Management
 - 3460:575 Database Management
 - 3460:675 Advanced Database Management
 - 3460:680 Software Engineering

E. Other Topics

- 3460:557 Computer Graphics
- 3460:657 Advanced Computer Graphics
- 3460:560 Artificial Intelligence
- 3460:660 Expert Systems
- 3460:610 Symbolic and Numeric Methods
- 3450:636 Advanced Combinatorics and Graph Theory
- 3450:635 Optimization
- 3450:536 Mathematical Models
- 3450:527 Numerical Analysis
- 3450:528 Numerical Linear Algebra
- 3450:529 Numerical Solution for Ordinary Differential Equations
- 3450:530 Numerical Solutions for Partial Differential Equations
- 3450:627 Advanced Numerical Analysis I
- 3450:628 Advanced Numerical Analysis II
- 3470:580 Statistical Computer Applications

- ii) Complete at least one 2-course sequences from each of the following groups:
 Group 1: (526,626), (540,640), (565,665)
 Group 2: (555,655), (560,660), (570,670), (575,675)
- iii) 3460:692 Computer Science Seminar

Thesis Option (30 credits of graduate work)

In addition to the core curriculum, 3-5 credits in approved 500/600-level departmental courses and 2-4 credits in 3460:699 Thesis Research must be complete.

Non-thesis Option (33 credits of graduate work)

In addition to the core curriculum, 9-10 credits in approved 500/600-level departmental courses must be completed.

With prior consent, up to three credits of approved graduate-level work outside the department may be substituted for elective courses in both the thesis and non-thesis options

A written comprehensive examination, taking the form suggested by the department, must be completed in the thesis or non-thesis option.

AS-91-22

Department of Geology

Prerequisite Description	3370:470/570	<u>Geochemistry.</u> 3 credits. <u>T0</u> Prerequisite: 3370:101, 230, 231; 3150:132, 133 or permission of instructor. Application of chemical principles to the study of geologic processes. Laboratory
Credits	3370:495	<u>Field Studies in Geological Structures and Processes.</u> <u>T0</u> 1-2 credits.
	3370:695	<u>Advanced Field Studies.</u> <u>T0</u> 1-2 credits.

Add 3370:696 Geology Colloquium. 1 credit. Prerequisite: none. Lectures on current topics in the geological sciences and thesis proposals and defenses by graduate students. May be repeated. Does not satisfy degree requirements.

AS-91-29

Department of Urban Studies

Revise the Master of Public Administration as follows:

Add 3980:699 Thesis. 3 credits. Prerequisite: permission of academic advisor. Research analysis of data and supervised preparation of thesis for master's degree. (May be repeated. No more than 3 hours applicable to degree.)

3980:674 Analytic Techniques for Public Administrators. 3 credits. Prerequisite: 3980:600. Public sector applications of quantitative methods, including decision analysis, queuing theory, mathematical programming, and simulation.

Delete from the program:

Drop 3980:602 History of Urban Development. 3 credits.

Drop 3980:690 Urban Studies Seminar. 3 credits.

Change the following courses as indicated:

Title 3980:610 Urban Politics. 3 credits. TO
Description Legal Foundations of Public Administration. 3 credits. Prerequisite: permission. Introduction to the legal foundations and context of public administration, including the interaction of the course, public organizations, public administration and the public.

3980:611 Urban Administration. 3 credits. TO
Introduction to the Profession of Public Administration. 3 credits. Prerequisite: permission. Introduction to the theory and practice of the field of public administration. Foundation course for later MPA study.

3980:615 Development of Public Administration Theory. 3 credits TO
Public Organization Theory. 3 credits. Prerequisite: 620 611 and 610 or equivalent. Examines the development of public organization theory and the current status of theoretical developments in the field of public administration.

3980:617 Leadership and Decision Making in Local Government. 3 crs. TO
Leadership and Decision Making. 3 credits. Examines the context of public organizational management including relevant organizational theories, strategic management and planning and public sector leadership.

- 3980:642 Municipal Budgeting. 3 credits. TO
Public Budgeting. 3 credits. Prerequisite: permission.
 Current professional practice and theoretical issues in
 public budgeting and management of capital and operating
 budgets.
- 3980:643 Urban Policy Analysis. 3 credits. TO
Introduction to Public Policy. 3 credits. Prerequisite:
 permission. Introduction to models of public policy
 formulation; identification of major policy issues; and the
 analysis of policy implementation and policy impact.
- 3980:673 Computer Applications in Urban Research. 3 credits. TO
Computer Applications in Public Organizations. 3 credits.
 Prerequisites: 600 and 601. Introduction to microcomputer
 applications in the public sector, including data entry,
 statistical analysis, report writing, graphical
 representation and spreadsheets.

Other Program Changes:

The core requirements of the MA Urban Studies (Basic Program) and Urban Planning Option will reflect the following change:

FROM: 3980:690 Urban Studies Seminar
 TO: 3980:699 Thesis (optional)

Program credit hour change:

Total Required Credit Hours: TO 33
 Total Elective Credit Hours: TO 9
 Thesis Hours: (optional) TO 3 (if selected; will reduce elective hour
 to 6)

COMMUNITY AND TECHNICAL COLLEGE

CT-91-40

Engineering and Science Technology

Revise the Bachelor of Science in Automated Manufacturing Technology as follows:

Add 2870:441 The Management and Control of Quality. 3 credits.
 Prerequisite: 2880:241. Application of fundamental
 statistics, sampling, and reliability to the concepts of
 process control and prevention of defectives. Develops the
 overall process management system for quality.

2870:470 Simulation in Manufacturing Management. 2 credits.
 Prerequisite: 2880:211. Computer simulation solutions applied to the traditional manufacturing problems of equipment justification, production line balancing, and capacity planning.

Drop 2870:410 Computer Aided Drafting III. 2 credits.
 2920:347 Production Machinery and Processes. 3 credits.

COLLEGE OF EDUCATION

ED-91-3

Department of Education

Revise the Teacher Education Program to reflect the following changes to become effective with the ~~Summer~~ Summer 1, 1991 term:

1. All students enrolling in The University of Akron after July 1, 1991 must achieve a cumulative grade point average of 2.5 to be admitted to a program in the College of Education. The grade point average (GPA) must be achieved in both the students' intended teaching major and their cumulative average.
2. Students admitted to the College of Education after July 1, 1991 must achieve a cumulative grade point average (GPA) of 2.5 to meet grade point requirements for graduation and a certification from a program in the College of Education.

COLLEGE OF ENGINEERING

EN-91-3

Department of Mechanical Engineering

Add 4600:647 Neural and Fuzzy Control Systems. 3 credits.
 Prerequisites: 4600:440/540 or permission of instructor. Analysis and design of intelligent control systems. Neural networks and fuzzy sets for process identification and controller design. Applications and case studies in industry.

EN-91-38

Department of Mechanical Engineering

Add 4600:450/550 Introduction to Computational Fluid Flow and Convection. credits. Prerequisites: 4600:315, 360 or by permission of instructor. Numerical modeling of fluid/thermal systems; numerical solution of the momentum and thermal boundary layer equations; flow simulation using advanced heat transfer/fluid/graphics packages.

EN-91-42

Department of Biomedical Engineering

Add 4800:652 Experimental Methods in Biomechanics. 3 credits.
 Prerequisites: graduate standing in the College of Engineering or permission. Principles of testing and measuring devices commonly used for biofluid and biosolid mechanics studies. Laboratories for demonstration and hands-on experience.

EN-91-48

Department of Electrical Engineering

Title 4400:652 Advanced Electromagnetics. 3 credits. TO
 Prerequisite Computational Electromagnetics. 3 credits.
 Description Prerequisites: 650 or permission of course instructor.
 Analytic and numerical techniques for electromagnetic fields, conformal mapping, finite difference method, finite element method, and the method of moments.

COLLEGE OF FINE AND APPLIED ARTS

FAA-91-2

School of Social Work

Revise the Bachelor of Arts in Social Work; Bachelor of Arts (2+2) with C&T [Community Services Technology (Social Services Emphasis)]; Bachelor of Arts (2+2) with C&T (Criminal Justice Technology); and the Bachelor of Arts (2+2) with Wayne College [Social Services Technology (Social Service Emphasis)] as follows:

Add 7750:453 Social Work with Families. 3 credits.
 7750:425 Social Work Ethics. 3 credits.
 (both courses currently electives - will be required)

Drop 7750:270 Poverty in the United States. 3 credits.
 7750:276 Introduction to Social Welfare. 4 credits.
 7750:427 Human Behavior and the Social Environment. 3 credits.

Program Changes as follows:

1. General Studies Requirements, including

1100:221 Natural Science Biology and
 3850:100 Introduction to Sociology

2. Course Prerequisites for the Social Work Major:

7750:276	Introduction to Social Welfare	4
7750:270	Poverty in the United States	3
7750:427	Human Behavior and the Social Environment	<u>3</u>

10 crs

3. General Electives; including 14 credits in a foreign language

A total of 32 credits in department-approved courses in the Social and Behavioral Sciences.

A. 10 credits in the following courses must be completed prior to entry into the social work major.

3250:100	Introduction to Economics (3 credits)
3700:100	Government and Politics in the United States (4 credits)
3750:100	Introduction to Psychology (3 credits)

B. 22 credits in the following areas. These courses should be selected with the advisor and may be taken concurrently with social work major courses. Up to 3 social work electives, in addition to those required in the major, may count toward these general electives. Up to 14 credits in a foreign language count as part of this requirement.

___ Anthropology	___ Political Science	32 credits
___ Economics	___ Psychology	
___ History	___ Sociology	

(Wayne College and C&T students may count 2040:240 Human Relations and 2040:242 American Urban Society as part of this requirement; students working certificate programs may apply those credits toward this requirement.)

4. Social Work Major - BA

7750:410	Minority Issues in Social Work Practice	3
7750:430	Human Behavior and the Social Environment II	3
7750:410,2,3,4	Social Work Practice I, II,III, IV	12
7750:445	Social Policy Analysis for Social Workers	3
7750:440	Social Work Research I	3
7750:441	Social Work Research II	3
7750:425	Social Work Ethics	3
7750:421	Field Experience Seminar (two semesters)	2
7750:495	Field Experience in a Social Agency (two semesters)	8
7750:4xx	Social Work Electives	<u>6</u>

46 credits

Program Description

The social work curriculum is an accredited undergraduate program preparing students for entry-level professional practice in health, mental health, mental retardation, family service, public welfare, corrections, juvenile justice, child welfare, aging, alcohol and drug abuse, community organization, action and development, and human relations.

Programs can be designed for the student wishing to prepare specifically for generalist practice in the above-mentioned areas. Students will also be prepared for entry into graduate schools of social work for completion of the Master of Social Work degree.

The Bachelor of Arts degree with a major in social work required completion of two years of a foreign language (Spanish is recommended). The Bachelor of Arts in Social Work degree does not require a language.

Curricula have been developed so that students completing the two-year associate degree programs in Community Services Technology (C&T) and Social Services Technology (WC) with social services emphasis programs can complete either the B.A. or B.A./S.W. four-year curriculum in social work with two additional years of course work. Similarly, curricula have been developed so that students completing the two year associate degree program in criminal justice technology can complete either the B.A. or B.A./S.W. four-year curriculum in social work in the two additional years' course work.

Certificate programs can be designed in Afro-American Studies, Life-Span Development: Adulthood and Aging, Gender Identify and Roles.

Students wishing to major in social work must file an application with the College of Fine and Applied Arts. In addition, a separate application packet must be filed with the Department of Social Work. A 2.3 grade point average is required for admission to the Department. Once admitted, the student should maintain a 2.5 grade point average in social work major courses.

Program Credit Hour Change:

Total Program Credit Hours Required:	<u>T0</u>	46
Total Required Credit Hours:	<u>T0</u>	40
Total Elective Credit Hours:	<u>T0</u>	6

FAA-91-6

School of Social Work

Revise Bachelor of Arts/Social Work (Tag Degree); Bachelor of Arts/Social Work (2+2) with C&T [Community Services Technology (Social Services Emphasis)]; Bachelor of Arts/Social Work (2+2) with C&T (Criminal Justice Technology); and the Bachelor of Arts/Social Work (2+2) with Wayne College [Social Services Technology (Social Service Emphasis)] as follows:

Add	7750:453	Social Work with Families. 3 credits.	
Drop	7750:270	Poverty in the United States. 3 credits.	
	7750:276	Introduction to Social Welfare. 4 credits.	
	7750:427	Human Behavior and the Social Environment. 3 credits.	3 credits.
	7750:470	Law for Social Workers. 3 credits.	

Program Changes:

1. General Studies Requirements, including

1100:221	Natural Science Biology	and	
3850:100	Introduction to Sociology		
			40 crs

2. Course Prerequisites for the Social Work Major:

7750:276	Introduction to Social Welfare	4
7750:270	Poverty in the United States	3
7750:427	Human Behavior and the Social Environment	<u>3</u>

10 crs

3. General Electives:

A total of 32 credits in department-approved courses in the Social and Behavioral Sciences.

A. 10 credits in the following courses must be completed prior to entry into the social work major.

- 3250:100 Introduction to Economics (3 crs)
- 3700:100 Government and Politics in the United States (4 crs)
- 3750:100 Introduction to Psychology (3 crs)

B. 22 credits in the following areas. These courses should be selected with the advisor and may be taken concurrently with social work major courses. UP to 3 social work electives, in addition to those required in the major, may count toward these general electives.

- ___ Anthropology
- ___ Economics
- ___ History
- ___ Political Science
- ___ Psychology
- ___ Sociology

(Wayne College and C&T students may count 2040:240 Human Relations and 2040:242 American Urban Society as part of this requirement; students working on certificate programs may apply those credits toward this requirement.)

4. Social Work Major - BA/SW

7750:410	Minority Issues in Social Work Practice	3
7750:430	Human Behavior and the Social Environment II	3
7750:401,2,3,4	Social Work Practice I, II, III, IV	12
7750:445	Social Policy Analysis for Social Workers	3
7750:440	Social Work Research I	3
7750:441	Social Work Research II	3
7750:425	Social Work Ethics	3
7750:421	Field Experience Seminar (two semesters)	2
7750:495	Field Experience in a Social Agency (two semesters)	8
7750:4xx	Social Work Electives	<u>6</u>
		46 crs

Program Description

The social work curriculum is an accredited undergraduate program preparing students for entry-level professional practice in health, mental health, mental retardation, family service, public welfare, corrections, juvenile justice, child welfare, aging, alcohol and drug abuse, community organization, action and development, and human relations.

Programs can be designed for the student wishing to prepare specifically for Generalist practice in the above-mentioned areas. Students will also be prepared for entry into graduate schools of social work for completion of the Master of Social Work degree.

The Bachelor of Arts degree with a major in social work required completion of two year of a foreign language (Spanish is recommended). The Bachelor of Arts in Social Work degree does not require a language.

Curricula have been developed so that students completing the two-year associate degree programs in Community Services Technology (C&T) and Social Services Technology (WC) with social services emphasis programs can complete either the B.A. or B.A./S.W. four-year curriculum in social work with two additional years of course work. Similarly, curricula have been developed so that students completing the two-year associate degree program in criminal justice technology can complete either the B.A. or B.A./S.W. four-year curriculum in social work in the two additional years' course work.

Certificate programs can be designed in Afro-American Studies, Life-Span Development: Adulthood and Aging, Gender Identity and Roles.

Students wishing to major in social work must file an application with the College of Fine and Applied Arts. In addition, a separate application packet must be filed with the Department of Social Work. A 2.3 grade point average is required for admission to the Department. Once admitted, the student should maintain a 2.5 grade point average in social work major courses.

Program Credit Hour Change:

Total Program Credit Hours Required:	<u>T0</u>	46
Total Required Credit Hours:	<u>T0</u>	40
Total Elective Credit Hours:	<u>T0</u>	6

FAA-91-23

School of Music

Revise the Master of Music in Performance, Option in Accompanying as follows:

Add	7500:640	<u>Advanced Accompanying I.</u> 1 credit.
	7500:641	<u>Advanced Accompanying II.</u> 1 credit.
	7500:642	<u>Advanced Accompanying III.</u> 1 credit.
	7500:643	<u>Advanced Accompanying IV.</u> 1 credit.
	7510:618	<u>Small Ensemble: Mixed.</u> 1 credit.
	7500:618	<u>Musical Styles and Analysis IV.</u> 2 credits.
Drop	7500:697	<u>Advanced Problems in Music.</u> 2 credits.

Program Credit Hour Change:

Total Program Credit Hours Required: TO 33-36Total Required Credit Hours: TO 23-26FAA-91-40

School of Social Work

Number	7750:453/553	<u>Social Work with Families.</u> 3 credits. <u>TO</u>
Title	7750:404/504	<u>Social Work Practice IV.</u> 3 credit.
Prerequi-		Prerequisite: 401 or permission.

FAA-91-56

Department of Theatre Arts

Revise the Master of Arts in Theatre Arts as follows:

Add the following new courses:

Add	7800:633	<u>Summer Theatre.</u> 3 credits. Prerequisite: permission of instructor/audition. Practical laboratory experience in on or more disciplines during the summer doing production and/or management work at advanced level. Permission . (Repeatable to 12 credits)
	7800:638	<u>Lighting Design.</u> 3 credits. Problems in lighting pointed towards a fundamental understanding and implementation of design for Dance, Drama and Musical Theatre. Design projects will be assigned.
	7800:645	<u>Seminar in Dramatic Literature.</u> 3 credits. Representative Western stage plays (non-American) are examined in their theatrical, historical and critical/theoretical contexts.
	7800:646	<u>Graduate Acting: Techniques.</u> 3 credits. Advanced study o basic acting techniques, especially Stanislavski, through analysis and performance. Voice/Movement Lab required.
	7800:647	<u>Graduate Acting: Styles.</u> 3 credits. Advanced study of classical acting techniques through analysis and performance. Voice/Movement Lab required.
	7800:648	<u>Graduate Acting: Problems.</u> 3 credits. Study of problems confronting the advanced actor in various modern styles of performance. Voice/Movement Lab required.
	7800:651	<u>Advanced Problems in Directing.</u> 3 credits. Prerequisite: 7800:641 or permission of instructor. A continuation of 641. Further in-depth investigation of styles and techniques, interpretative concepts and coaching of actors will continue to take place.

- 7800:653 Seminar in Commedia dell 'Arte. 3 credits. The origins and history, scenario, actor and troupes and staging techniques of the Commedia.
- 7800:655 Dramatic Theory and Criticism. 2 credits. An exploration of the major dramatic theorists and critics from Classical Greek to the present, with an emphasis on the twentieth century.

Add the following existing courses to the program:

- 7800:567 Contemporary Theatre Styles. 3 credits.
 7800:600 Introduction to Graduate Studies. 3 credits.
 7800:641 Problems in Directing. 3 credits.
 7800:658 History of Theatre. 3 credits.
 7800:660 Advanced Technical Theatre. 3 credits.
 7800:661 Seminar in Stage Costume Design. 3 credits.
 7800:662 Seminar in Scene Design. 3 credits.
 7800:663 Seminar in American Theatre. 3 credits.
 7800:699 Research or Creative Thesis. 6 credits.

Delete the following from the program and University offering:

- 7800:642 Problems in Contemporary Acting. 3 credits.
 7800:667 Studies in Dramatic Practice I. 3 credits.
 7800:668 Studies in Dramatic Practice II. 3 credits.

Course changes:

- | | | |
|------------------------|----------|--|
| Credits
Description | 7800:608 | <u>Stage Design: From Concept to Execution.</u> <u>TO</u> 3 credits. Lectures, research and studio projects. Study of types and styles of stage design, analysis of modern stage design as it applies to stage productions. |
| | 7800:660 | <u>Advanced Technical Theatre.</u> <u>TO</u> 3 credits. Processes including multiple set productions, revolves and their rigging, techniques in simple hydraulics, pneumatics and load capacities, and properties and techniques in multi media. |
| | 7800:663 | <u>Seminar in American Theatre.</u> <u>TO</u> 3 credits. An exploration of representative plays, players and playwrights from Colonial times to present. |
| Title
Description | 7800:658 | <u>History of Tech Productions.</u> 3 credits. <u>TO</u>
<u>History of Theatre.</u> 3 credits. Theatre history from the Greeks to the present with emphasis on physical theatre, conventions and theatre architecture of each period. |

Program Credit Hour Change:

Total Required Credit Hours: TO 27-30Total Elective Credit Hours: TO 6-9FAA-91-58

Department of Dance

Revise the Bachelor of Fine Arts in Dance as follows:

Add the following new courses:

- | | | |
|-----|----------|---|
| Add | 7920:361 | <u>Learning Theory for Dance.</u> 2 credits. Prerequisites: 7900:224; 7900:115; or permission of instructor. Theories of learning and their use in teaching dance. |
| | 7920:362 | <u>Instructional Strategies for Dance.</u> 2 credits. Prerequisite: 7920:361. Practical work and development of teaching skills in dance for public and private settings. |
| | 7920:461 | <u>Seminar and Field Experience in Dance Education.</u> 2 credits. Prerequisite: 7920:362. Supervised observation and teaching experience in dance education in the field. Concurrent enrollment in 7910:108 Choreographers Workshop. |
| | 7920:462 | <u>Professional Issues in Dance Education.</u> 2 credits. Prerequisite: 7920:461. An examination of current issues and goals in dance education. Concurrent enrollment in 7910:108 Choreographers Workshop. |
| | 7900:130 | <u>Introduction to Jazz Dance I.</u> 2 credits. Basic jazz dance technique and jazz dance origins. |
| | 7900:230 | <u>Introduction to Jazz Dance II.</u> 2 credits. Prerequisite: 7900:130. Continuation of Introduction to Jazz Dance I. Refinement of basic jazz technique and stylistic range of jazz dance. |
| | 7920:351 | <u>Jazz Dance Styles.</u> 2 credits. Prerequisite: 7900:130 or placement audition. Intermediate jazz dance technique and the jazz eras. |
| | 7920:451 | <u>Advanced Jazz Dance Styles.</u> 2 credits. Prerequisite: 7920:351 or placement audition. Advanced jazz dance technique and styles for the professional dancer. |

SCHOOL OF LAW

Pursuant to prior University Council authorization (Minutes, February 19, 1970, page 12 of the Faculty Bulletin, March 5, 1970, issue), these curricular changes have been duly adopted by the Faculty of the School of Law at its meeting of 08 November 1990, to be effective beginning Fall Semester 1991.

LS-91-01

School of Law

Add 9200:628

Seminar in Pretrial Advocacy. 3 credits. Prerequisite: 602. A practical course designed to simulate all of the necessary steps leading to trial, beginning with the client interview and up to and including the final pretrial statement.

Pursuant to prior University Council authorization (Minutes, Feb. 19, 1970, page 12, "Faculty Bulletin," March 5, 1970 Issue), the Faculty of the School of Law adopted these curricular changes at its meeting of 14 March 1991, to be effective beginning the Fall Semester 1991.

LS-91-02

Drop 9200:645

Business Reorganization Under the Bankruptcy Code. 3 crs.

9200:699

Computer Based Draftin. 1 cr.

LS-92-91

THE UNIVERSITY OF AKRON
SCHOOL OF LAW

9200:628 SEMINAR IN PRETRIAL ADVOCACY 3 credits

Prerequisite: 9200:602 Civil Procedure II

A practical course designed to simulate all of the necessary steps leading to trial, beginning with the client interview and up to and including the final pretrial statement.

- I. CLIENT INTERVIEW
- II. LITIGATION PLANNING AND INVESTIGATION
- III. PLEADING
 - A. The Complaint
 - B. Pre-Answer Motions
 - C. Answers and Counterclaims
- IV. DISCOVERY
 - A. Discovery Plans
 - B. Types of Discovery
 - 1. Interrogatories (and Answers to Interrogatories)
 - 2. Requests for Production of Documents and Things (and Responses thereto)
 - 3. Physical and Mental Examinations
 - 4. Depositions
 - 5. Requests for Admission
 - C. Discovery Motions
 - D. Negotiation of Discovery Disputes
- V. PRETRIAL MOTIONS
- VI. SETTLEMENT AND ALTERNATIVE DISPUTE RESOLUTION
- VII. PRETRIAL CONFERENCES AND FINAL PRETRIAL ORDERS

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(11-08-90)New/Eff.FA91

LS-92-02 29 MARCH 1991
ADOPTED BY LAW FACULTY 03/14/91

THE UNIVERSITY OF AKRON
SCHOOL OF LAW

CURRICULAR CHANGES

EFFECTIVE BEGINNING THE STATED ACADEMIC TERM

EFFECTIVE FALL SEMESTER 1991 AND THEREAFTER

<u>DROP</u>	9200:645	<u>BUSINESS REORGANIZATION UNDER THE BANKRUPTCY CODE</u>	3 credits
	9200:699	<u>COMPUTER BASED DRAFTING</u>	1 credit

RATIONALE

9200:645 These courses have not elicited substantial interest
:699 among the students, and since the death of Professor
John P. Finan the courses would be difficult to staff.

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