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Implementing Kanban Boards

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Implementing Kanban Boards



Lean Bronze 2023
Presented by: Edythe Haywood

what is a Kanban Board?



kanban boards are typically used for organizing all of ones specific tasks that need to be completed. it is a physically representation of ones successful completion of tasks and the ones to come.

How to use it

- Typically on a Kanban board you will have a section titled "to do" and in this section you will place the things that you have not yet completed in that section. In the "doing" section you will place the tasks that you are currently completing in this section. In the "done" section you will place the things you have fully completed. It should be noted that most use sticky notes to complete this process.

can't live without my Kanban

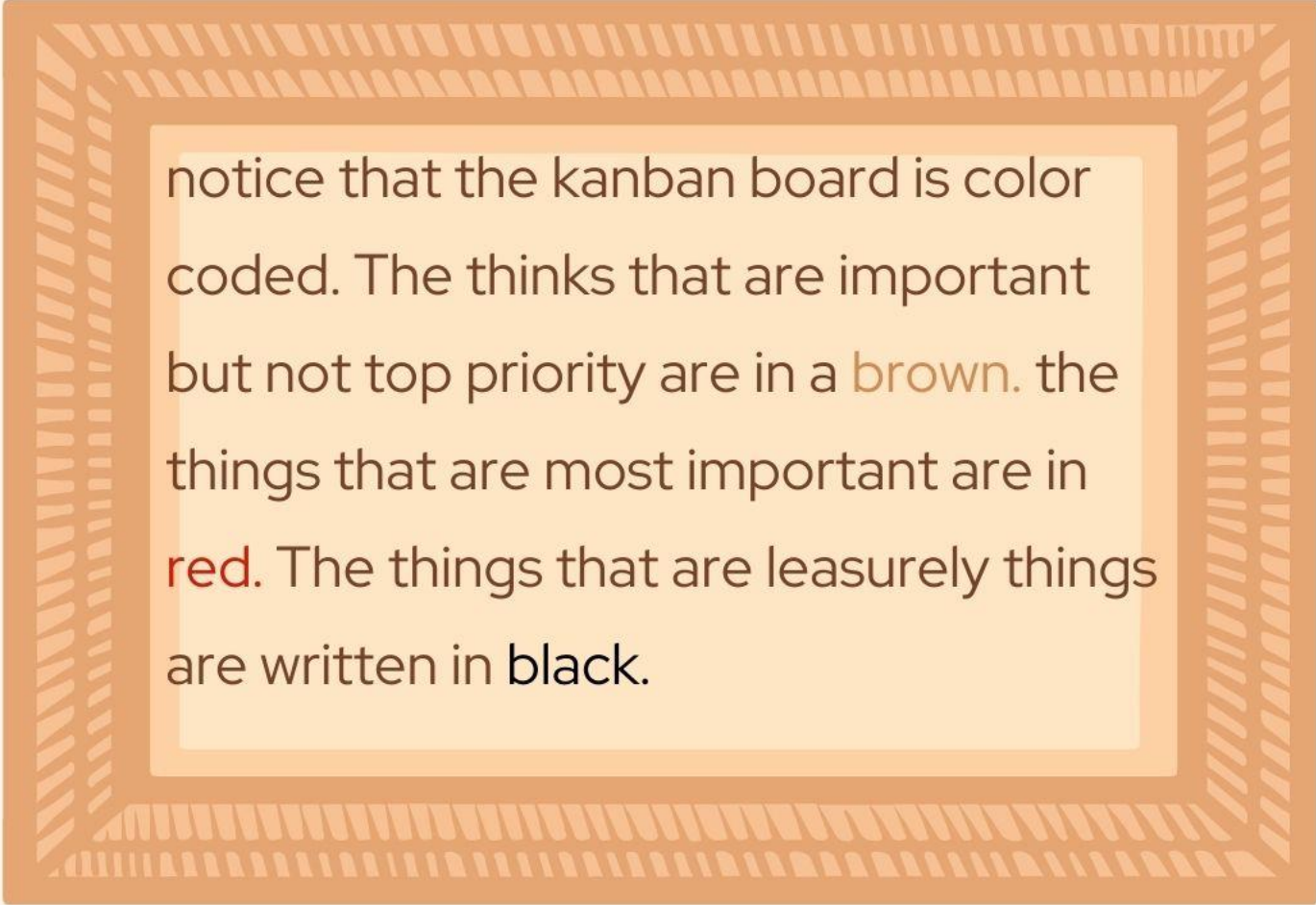


Application of Kanban



To Do	Doing	Done
clean room	complete power point for chemistry of art final	complete theology final essay
study for math test number 3	complete lean bronze project	complete theology analysis paper
watch new episode of 90 day fiance	answer emails	complete math homework and online quiz

Breakdown of Application

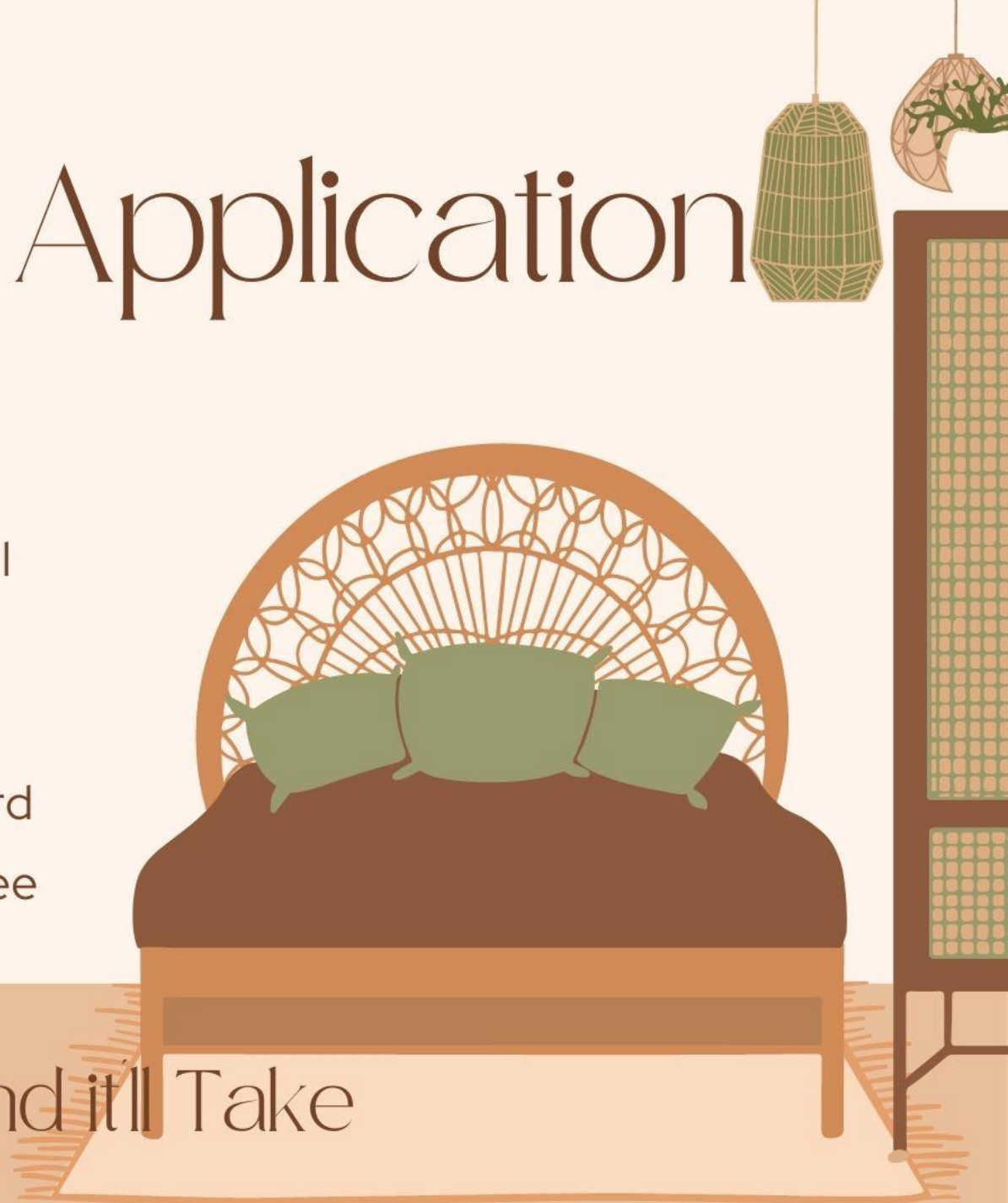


notice that the kanban board is color coded. The things that are important but not top priority are in a brown. the things that are most important are in red. The things that are leisurely things are written in black.

Consistency of Application

- You can add as little or as many tasks as you prefer. In adding to the board overtime you will be able to visually gauge how many things you can have on your plate at once.
- When applying the tool that is the kanban board it is important to be consistent if you wish to see the effectiveness it provides.

Take Care of Your Kanban and it'll Take
Care of You



Conclusion

- In implementing the kanban board in everyday life I have been able to successfully prioritize my work and I have seen a significant change in my grades and also my mental state. I have felt less overwhelmed and more organized. In looking at my kanban board everyday I am able to start my day on the right foot without forgetting any of the tasks that need to be completed.

You Can with the Use of Your Kanban

