

Elmer C. Wilbur.

1928



The New Home of
BRYANT & STRATTON
COLLEGE

PROVIDENCE, R.I.

An Atmosphere of Purpose

DANIEL WEBSTER'S Marshfield neighbors were often impressed by the bearing and appearance of a visitor who frequently called at the Webster home. They, of course, did not know his name. But those shrewd readers of character could tell at sight that, whatever his name, he was a man of importance.

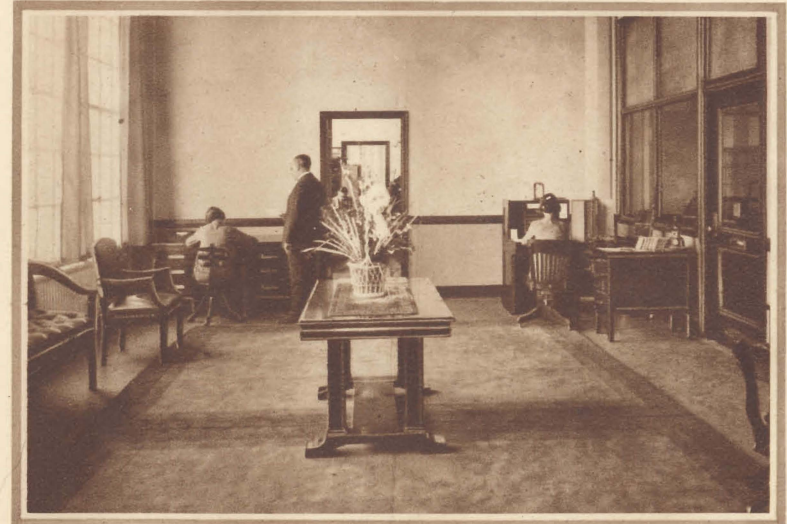
Finally the curiosity of one of them prompted him to ask the Senator for some information about his guest.

"Who is he?" said the farmer. "Is he a great orator?"

"Orator!" retorted Webster in affected disgust; "no, sir; he soars into much higher regions—he knows how to make money!"

In its career of over three-score years, Bryant & Stratton College has helped more than 46,000 students cultivate that very talent. By furnishing them with the one commodity business men are most anxious to buy—TRAINED KNOWLEDGE—it gives them the power to command a reward limited only by the extent of that knowledge and the willingness of the individual to sell it in good measure.

Our ability to do that for you depends upon several things: the Methods, the Teachers and the Facilities which are a part of this institution. In our other literature, which you may have for the asking, you will find these first two factors described in greater detail. In this booklet we prefer to speak briefly of that thing which forms such a vital part of the true worth of every going concern: "Plant and Equipment."



RECEPTION ROOM
For incoming students and visitors.



As you enter



Main lobby containing high speed elevators which facilitate passage to upper floors





THE PRESIDENT'S OFFICE

This office opens directly into the main student lobby, making it easy access for students who come for personal consultation.

From the moment you approach the College at Fountain and Union Streets, you are impressed with the practical, highly business-like tone of its eight-story building. The beauty of its architecture, a modern adaptation of the ancient Gothic style, appeals at once to the discriminating eye and suggests the elegant simplicity that signifies business success today.

Utility and Convenience, too, are as apparent as Beauty. For just



OFFICE OF THE VICE-PRESIDENT

Here parents and prospective students are interviewed and assisted in making the right selection of courses.

as we ask our students to enter into their work here with the full spirit of mind and body, so also do we attempt to make that an easy thing to do by catering intelligently to the needs of both.

Studying is certainly a physical as well as a mental occupation. And so when we put thousands of square feet of glass in the four walls of our building, we simply went to the extreme in the matter of furnishing the natural light and the fresh air that are so essential to a *comfortable education*. The natural result is a great saving of eye-strain and a minimum use of artificial light.

A glance at some of the photographs reproduced in this booklet will be sufficient to show how well this thought has been carried out. The Secretarial, Typewriting, Bookkeeping and Business Administration Departments illustrated are literally flooded with sunlight, and those who are familiar with the use of the camera realize how bright a room must be to permit of such excellent pictures as these without the aid of lamps. In truth these study rooms are genuine sun parlors, with the possible glare of a strong light eliminated by the skillful touch of tan shadings in the interior decoration—and the rules of hygiene further recognized by situating each room so that the light streams over the left shoulder of the student.

But natural light, to be sure, is not always available. Cloudy days and the needs of the Night Classes require other illumination. And here, again, that same desire for the best obtainable was gratified by having the competent engineers of the Westinghouse Lighting Laboratories, of New York City, come here to study the building and design the most efficient illumination system that could be had.



HEADS OF DEPARTMENTS ASSEMBLED IN THE PRESIDENT'S OFFICE FOR A REGULAR WEEKLY CONFERENCE

This group represents a part of the entire faculty which is composed of over forty instructors and executive officers.



A Room For Secretarial and Commercial Teacher Training Students

Another outstanding feature is the ventilation. It is laborious to have to study in a stuffy room. But there are no drowsy, moping students at Bryant & Stratton with its unusual, fourteen-foot ceilings and its capacious study halls. The all-glass construction of the exterior of the building and the use of glass walls, with interconnecting transoms, even in the halls, affords a steady circulation of pure, fresh air without drafts, and insures alert brains and keen minds.

Then, too, the equipment of the complete Reference Library, the Students' Rest Room and the Reception Room contribute to the comfort of guest and student alike, and in every other respect practical efficiency has been carefully combined with beauty in making this College an institution in which it is a pleasure and a delight to be a student. Perhaps nowhere else is the real utility of the school so well expressed as in the Laboratory of Business Practice where Banking, Transportation, Commission, and Wholesale Offices, equipped and furnished exactly as they are in every-day commercial life, afford the student opportunity for realistic experience combined with constructive study.

Of "little things" adding to the sum total of comfort, there are legion. Floors are covered with battleship linoleum, easy on the feet; noiseless; the

What sculpture is to a block of marble, Education is to a human soul.

—Addison.

Strive, while improving your one talent, to enrich your whole capital as a man.

—Bulwer-Lytton.

most sanitary floor covering obtainable. Such fine details as circulating ice water in every hall and steam heat in the lobby may appear of small consequence in the whole, yet they are significant expressions of the thoughtfulness that is typified throughout the entire institution.

Needless to say, the structure, built of steel and reinforced concrete, is absolutely fire-proof—is, in the words of the Providence *Sunday Journal*, "a striking example of the safest possible construction of a modern school home."

In short, we have here a rare application of today's belief that the best results in any business undertaking are achieved when the Plant and Equipment are brought to a point of greatest efficiency. In industrial, manufacturing and commercial fields we have seen, in the past twenty-five years, a radical revolution in this matter of construction. The gloomy, thick-walled factory, with holes cut for windows that were never washed, is a thing of the past. Convenience and comfort have

Iron sharpens iron; the scholar sharpens the scholar.

—Talmud.



A Group of Students Studying Business Administration and Higher Accountancy.

come to Commerce to stay, for it is proven that work done in the most congenial surroundings is the best kind of work for everybody concerned.

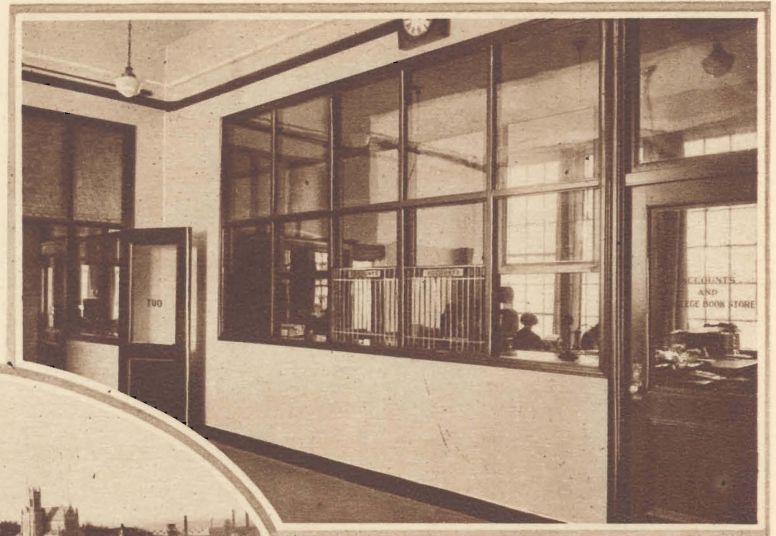
These facts about the physical features of Bryant & Stratton College are important, therefore, for

Capacity without education is deplorable.

—Saadi



Laboratory of Business Practice showing Banks Wholesale Offices, etc.



Office of Accounts and College Book Store.



College Cafeteria:



Rest Room.



View from window of the college, showing the State Capitol and a section of the Union Station — which is within one short block of the Bryant & Stratton College



Section of the Typewriting Department, showing how ideal lighting and ventilating conditions prevail throughout the college home.

Education is capital to the poor man and interest to the rich man.

—Horace Mann.

we are applying the sound truth that knowledge comes easiest to those who seek it in *practical comfort*.

So far we have spoken only of the first half of these resources commonly identified as "Plant and Equipment." The other half, with regard to this institution, concerns what we teach rather than the usual items of fixtures and machines. In this respect, too, Bryant & Stratton is unsurpassed.

A limited space naturally prevents a full description of this phase of our activity. Separate booklets, giving full particulars about specific courses, may be had on request. A brief summary must suffice here.

The College has two distinct divisions of its courses: namely, the Collegiate Courses leading to State Authorized degrees, and the Business School Courses leading to a Bryant & Stratton diploma.

The Collegiate Courses are the Business Administration, leading to the degree of Bachelor of Business Administration; the Higher Accountancy leading to the degree of Bachelor of Accounts; the Secretarial Science leading to the degree of Bachelor of Secretarial Science; the Normal Train-

A boy is better unborn than untaught.

—Cæsar.

ing in Commercial Branches leading to the degree of Bachelor of Commercial Science.

Those who have completed a high school education, or its equivalent, are eligible for these courses, as well as mature men and women with sufficient business experience and ability to substitute for more formal education.

The course in Business Administration develops in the student the ability to analyze, organize and systematize, and gives him a grasp of business detail and management which serves to make his business judgment sound, to make him think clearly on business problems, and to speed his progress toward an executive position.

The course in Higher Accountancy offers more specialized training for the major fields of accounting practice, corporation work, cost accounting, public utilities accounting, income tax accounting, auditing and preparation for C. P. A. examinations.

The Secretarial Science Course equips young men and young women for the responsibilities and rewards of the position of confidential assistant to the important executive. It applies to the secretary's needs, a knowledge of such features as Bookkeeping, Law, Business Ethics, Secretarial Technique, etc.

In the Normal Training in Commercial Branches we provide for the high school or normal school

The fruit of liberal education is not knowledge but power.

—C. W. Eliot.

Education is a better safe-guard of liberty than a standing army.

—Edward Everett.



Applied Bookkeeping.

Do not ask a man if he has been through college. Ask if a college has been through him!

—Chapin.

The best education is to be had at a price, as well as the best broadcloth.

—Anthony Trollope

graduate and grade teachers a sound groundwork in commercial teaching methods, with specialized training in such divisions as Shorthand, Bookkeeping, Business Arithmetic, Typewriting, and many others. This course may be started in our Summer School.

The Business School Courses are offered to those who wish to secure a definite vocational training in the shortest time consistent with thoroughness.

The Applied Bookkeeping, Office Methods and Banking Course, preparing for general office work in industrial, mercantile and banking institutions, requires approximately ten months for completion and leads to a diploma.

The Stenographic Course fits both young men and young women to enter upon the duties of stenographer, typist, general office worker or prepares for civil service employment. It requires from eight to ten months for completion, and features the widely accepted Gregg System of Shorthand. A diploma is granted upon graduation.

The two preceding courses are joined in the Combined Bookkeeping-Stenographic Course which requires a somewhat longer time for completion, but affords satisfying results in increased opportunities and salaries. This course leads to a diploma.



Interconnecting Class Rooms—Wide hallways facilitate movement of students from room to room.



AN EVENING GROUP IN APPLIED BOOKKEEPING AND OFFICE METHODS

Employed Men and Women make their spare time profitable by pursuing Evening Courses in Bryant & Stratton College. This self improvement leads to promotion and increased salaries.

We should ask, not who is the most learned, but who is the best learned.

—Lady Montagu.

AN EVENING CLASS IN BUSINESS ADMINISTRATION
Here Employed Men and Women are Studying Business Administration, Higher Accountancy, Finance, Economics and Commercial Law in order to fit themselves for higher executive positions.



PLACEMENT BUREAU AND OFFICE OF THE SECRETARY
 Here more than one thousand calls for our graduates
 are received annually.

Shorter Business courses of elective subjects may also be pursued. These include special combinations of subjects, preparatory, and finishing courses. A certificate is granted for these courses showing the amount of work covered.

All of these courses are offered in the Day Sessions throughout the year, and in the Evening Sessions from September to June.

Other phases of the College and its usefulness are, of course, numerous. The Free Placement Service, helpful to both business men and graduates alike, handling over one thousand calls for employees a year; the social life, the athletic activities, and many other particulars might fit well here. But since these details are amply covered in other literature, this sketchy review may serve to indicate that in offering these services to you, Bryant & Stratton College is fully qualified to put within

The most distinguished professional men bear witness in favor of a course of education in which to train the mind shall be the first object, and to stock it, the second.

—Gladstone.

your grasp a sound, practical educational opportunity that will eliminate the old-time business apprenticeship of eight or ten years, quicken your advancement, increase your reward and insure your future.

Since 1863 enough young men and women have availed themselves of these services to more than repopulate a city of goodly size. They have made excellent use of their opportunity: success has come in some measure to all, fame to not a few. The mere fact that the children and grand-children of some of these older graduates are now taking advantage of the improved facilities we offer you is ample evidence that they are well worth accepting.

You will find no short-cuts on the road to the one commodity all business men are anxious to buy—TRAINED KNOWLEDGE.

But here, at least, you will find that everything humanly possible has been done to make that journey as comfortable, as pleasant and as swift as it can be made!



We invite you to visit Bryant & Stratton College to see for yourself the outstanding advantages provided. The Executive Offices are open daily from 9 A.M. to 5 P.M., Saturdays from 9 A.M. to 1 P.M. Booklets describing courses in detail will be mailed upon request.

Leisure without study is death.

—Seneca.

The training which makes men happiest in themselves also makes them most serviceable to others.

—Ruskin.

Education is the apprenticeship of life.

Willmott.



*To be Bryant & Stratton trained
carries prestige in Business.*