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1996

# Holocaust Museum (1994): Correspondence 01

Walter Reich

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## Lotus Fax Server Cover Page

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**To:** Claiborne Pell  
**Subject:** Appointment of Chief of Staff  
**Date:** 06/12/96 12:19 PM  
**Pages:** 3 , including cover page

**From:** Walter Reich  
**Company:**  
**Address:**

**Phone:**  
**Fax:**

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June 12, 1996

To: Members, United States Holocaust Memorial Council

From: Walter Reich, Museum Director

Subject: Appointment of William Parsons as Chief of Staff, Office of  
the Director, United States Holocaust Memorial Museum

I am pleased to announce the appointment of William Parsons to the new position of Chief of Staff in the Office of the Director of the United States Holocaust Memorial Museum.

In this position, Bill will coordinate the operations of the Office of the Director so as to maximize its efficiency in the service of facilitating the Museum's functioning. In order to accomplish this task, Bill will be involved in all aspects of the work of the Office of the Director and will be in close touch with all of the Museum's divisions and departments. I feel extremely confident that Bill will make enormously valuable contributions to the Museum in his new role and will represent the Office of the Director with great effectiveness.

In preparation for this move, arrangements are being made that will enable the Education Department to function effectively. Staff will be notified of the nature of these arrangements as soon as they are completed. Naturally, given Bill's tremendous expertise in the field of Holocaust education, and the centrality of education to the Museum's mission, he will, in the course of his duties as Chief of Staff, continue to take a great interest in the institution's educational activities.

Bill will assume his new duties on June 24th. Meanwhile, I am working with him and with Sara Bloomfield on plans for the future leadership of the Education Department. I am grateful that Bill has agreed to take on this important task and know that all of you will join me in working with him to make this new endeavor a success.