

CORPORATION OF THE CITY OF PORT COQUITLAM

PARKS & RECREATION COMMITTEE

A meeting of the Parks & Recreation Committee was held in the Committee Room at City Hall on Tuesday, March 7th at 3:45 p.m.

In attendance were Alderman John Keryluk and Alderman George Laking.

Also in attendance was K. Janna Taylor, Parks & Recreation Director and School Trustee Doris Westrand and Sven Urhdal, Secretary- Treasurer of School District #43 of item # one only.

Item No. 1 Leigh Elementary School

The committee met with School Trustee Doris Westrand and Secretary Treasurer Sven Urhdal. Mr. Urhdal indicated that the parents at Leigh Elementary School had not approached the school board in regard to possible funding for the additional playground. Mr. Urhdal indicated that during the recession the school board was unable to pay for installation costs, however now that the economic situation had improved; consideration would no doubt be given to covering such costs as the installation of playground equipment.

Recommendation:

That an appropriate letter be sent to Mrs. Susan Becker, (president of the parents group), outlining that the group need to officially approach the school board for financial help. Consideration for a future meeting with the parents group would then be discussed by the Parks & Recreation Committee after a reply from the school board.

Carried

Item No. 2 O.A.P.O. Request for Social Events


The committee reviewed the Recreation Manager's report.

Recommendation:

To support the recommendation as outlined in the report.

Carried

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Item No. 3 Queens Ball - Rental of Mabbett Room

Bob Sutter, President of P.C.A.A.A. did not turn up for the meeting with the Parks & Recreation Committee.

Item No. 4 Centennial Pool

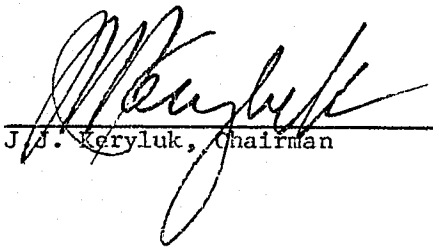
J. Taylor gave an update to the committee on the fact that the summer swim program would initially have to start out in Hyde Creek Indoor Pool. The PoCo Marlins would also have to start their program in the indoor pool.

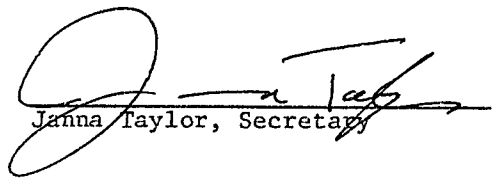
Recommendation:


That a memorandum be sent to members of Council updating them on Centennial pool.

ADJOURNMENT:

The meeting adjourned at 4:45 p.m.


J.J. Keryluk, Chairman


Janna Taylor, Secretary


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MEMORANDUM

1989 03 01

TO: K. Janna Taylor, Parks & Recreation Director

FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: O.A.P.O. Request for Social Event

Recommendation:

It is recommended that the Old Age Pensioners Organization's (O.A.P.O.) request to hold a social event in the Wilson Centre on Sunday, March 19, 1989 be approved on this occasion only, and that the applicable rental rate be charged.

Purpose/Problem:


The purpose of this report is to provide information and a recommendation for consideration by the Parks and Recreation Committee regarding the O.A.P.O.'s request for a social event.

History/Background:

The Wilson Centre constitution allows for the use of space in the Wilson Centre by the O.A.P.O. for their monthly meetings. Over the years, this expanded into a meeting, lunch, and bingo. In addition, O.A.P.O. hosts an annual Christmas Dinner for its members.

The O.A.P.O is a national organization with local branches charged with the mandate to represent the interests of its members on "quality of life" issues (i.e. housing, taxation, health care, recreation, etc.)

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Alternatives:

The Parks & Recreation Committee can either approve or refuse this request, with whatever qualifiers that may seem appropriate in this situation.

Discussion/Justification:

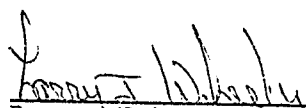
The O.A.P.O. is planning a social function on March 19, 1989 from 2:00-4:00 p.m; including live entertainment and refreshments. A commitment has apparently been made to contract entertainers from MAZ & MES for this event. A charge will be levied by the O.A.P.O. for attendance at this event (approx. \$2.50/person). This is a new direction for the O.A.P.O. and is their attempt to improve the services provided to their membership.

However, this new direction, could be viewed as an encroachment on the services normally provided by the recreation staff and the Wilson Centre Advisory Board. With regards to this request in particular, some of our regular Sunday programs would have to be cancelled or relocated. In addition, the O.A.P.O. has requested that we provide set-up and take down services and provide the stage.

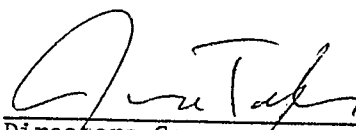
In light of the fact that this event is not sponsored by the Wilson Centre Association or the Parks & Recreation Department, it is in essence a private event. Therefore, it is normal for a rental charge to be levied for use of this space. It is estimated that the rental for this event would amount to approximately \$84.00.

Conclusion:


The O.A.P.O. has requested use of the main hall at the Wilson Centre on March 19, 1989 for the purpose of hosting a social event. Although there is a perception that they may be encroaching into the mandate area of the Advisory Board, it is recommended that this request be approved. As is normal for private member rentals, it is recommended that a rental charge be levied.



Report Writer
Larry J. Wheeler



Directors Concurrence
K. J. Taylor


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Old Age Pensioners' Organization

PORT COQUILAM BRANCH No. 21

P. O. BOX 305, PORT COQUILAM, B.C. V3C 4K6

January 25, 1989

Dear Alice -

On behalf of Branch 21 - O.A.P.O. we are requesting the use of the main hall of Wilson Centre as discussed with you for Sunday, March 19, 1989.

Briefly we are planning an entertainment group and also included will be a tea and refreshments.

Once the committee is set up we will inform you of our needs re - stage, tea tables etc.

Also looking ahead to Christmas our annual Christmas Dinner will be held on December 14, 1989 at 12 noon and we would request the Silver Chord Choir to be in attendance as in past years.

Thanking you again for the past cooperation.

Feb 7/89 Discuss with Rick.

Sincerely

E. C. "Rick" Mabbett

charge \$2.50/person.
max 175 people

* refreshments - sandwiches & coffee
* what for? - members want more meetings
their trips, bingo & meetings
* Dinner 2-4 (will need to be in early to setup. * will need stage & tea tables etc.
& after for clean up

Formality? - not a fundraiser per se it's more of a social function.

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1988 12 19

MEMORANDUM TO: K. Janna Taylor, Parks & Recreation

MEMORANDUM FROM: Larry J. Wheeler, Recreation Manager

SUBJECT: P.C.A.A.A. - Request to Waive Facility Rental Fees

Recommendation:

It is recommended that the Parks & Recreation Committee deny the request received from the P.C.A.A.A. for the "free use" of the Wilson Centre auditorium on April 19, 1989 and the Mabbett Room on April 22, 1989 for the Queens Tea and the All Sports Queen Ball, respectively.

Purpose/Problem:

To provide information and a recommendation for consideration by the Parks & Recreation Committee regarding a request received from the Port Coquitlam Amateur Athletic Association for free use of the Wilson Centre Auditorium and Mabbett Room.

History/Background:


The P.C.A.A.A. have scheduled the Queens Tea for April 19, 1989 in the Wilson Centre Auditorium. The All Sports Queen Ball is scheduled for April 22, 1989 in the Mabbett Room. The City has waived the fees for these events in the past.

However, prior to the 1988 event the P.C.A.A.A. was notified that this practise of waiving fees was under review and may be discontinued.

Alternatives

There are three or four alternatives available for consideration:

- 1) Approve P.C.A.A.A.'s request for free use of the identified facilities.


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- 2) Refuse the P.C.A.A.A.'s request for free use of the identified facilities.
- 3) Suggest some alternatives, such as a reduced rental fee.
- 4) Approve P.C.A.A.A.'s request for free use of the identified facilities but once again remind them that this is not an ongoing annual commitment.

Discussion/Justification:

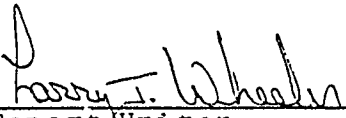
Waiving the rental fees for this event results in a possible loss of revenues of approximately \$386.00. In addition, we would have to absorb all costs related to operating and cleaning the facilities. As well, the City of Port Coquitlam annually supports the P.C.A.A.A. and all minor sports through subsidized rental fees.

The Parks & Recreation Committee has been working diligently to decrease the department's reliance on the tax base. The first step in successfully meeting this objective was to limit the number of free use opportunities. The next step includes conducting a major review of the fees and charges policy.

Should the Parks & Recreation Committee decide to refuse P.C.A.A.'s request; the P.C.A.A.A. will likely be frustrated with our perceived lack of support. However, in all fairness, P.C.A.A.A. was forewarned in early 1988 that this practise was under review. In addition, all organizations have to realize that as the City grows the demand on our limited resources also increases.


Conclusion/Summary:

On April 19, 1989, the P.C.A.A.A. is holding the Queens Tea at the Wilson Centre. On April 22, 1989, they are hosting the All Sports Queen Ball in the Mabbett Room. As in the past, they would like the facility rental charges waived. The Parks & Recreation Committee has been working diligently all year to limit the number of free use opportunities in an effort to make our limited resources go farther and to reduce our reliance on the tax base.



Report Writer
L.J. Wheeler

Directors Concurrence
K.J. Taylor


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