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Taylor University Online Course Catalog 2009

Taylor University Fort Wayne

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TAYLOR

UNIVERSITY

ONLINE

COURSE CATALOG

AT A GLANCE

ACCREDITATION

Taylor University Online is accredited by The Higher Learning Commission and a member of the North Central Association.

ENROLLMENT

1,300 students per year

OPEN ENROLLMENT POLICY

Student can start a course at ANY time
– any day of the year.

TUITION

\$275 per credit hour

\$200/hr – high school discount

STUDENT – FACULTY RATIO 1:1

PROGRAMS OF STUDY

Bachelor of Business Administration

Biblical Studies Associate of Arts

Liberal Arts Associate of Arts

Justice Administration Associate of Arts

Multiple Certificate Programs

TAYLOR.EDU/ONLINE

TABLE OF CONTENTS

Mission	1
History	1
Statement of Faith	1
ACADEMIC PROCEDURES	2
Enrollment Procedure	2
Degree Application Procedure	2
ACADEMIC POLICIES	2
Registration Date	2
Course Numbers	3
Extensions	3
Drop/Add	3
Dropping Courses	3
Withdrawing from Courses	3
Examinations	4
Final Grades	4
COURSE CATALOG	5
Biblical Studies	5
Business	8
Communication	9
Computers	10
Criminal Justice	10
Education	11
English	12
Fine Arts	14
General Studies	15
History	16
Mathematics	17
Ministry	18
Philosophy	19
Psychology	20
Religion	21
Science	23
Social Work	23
Sociology	24
DEGREE PROGRAMS	25
Bachelor of Business Administration	25
Associate of Arts in Biblical Studies	26
Associate of Arts in Justice Administration	27
Ministry Concentration	27
Public Policy Concentration	28
Social Work Concentration	28
Associate of Arts in Liberal Arts	28
History Concentration	29
Social Science Concentration	29
Business Concentration	29
Christian Ministries Concentration	29
Discipleship Concentration	30
Professional Writing Concentration	30
CERTIFICATE PROGRAMS	31

CONTACT US

1.800.845.3149
online@taylor.edu
taylor.edu/online

MISSION

Taylor University is a Christ-centered educational institution, and an evangelical, interdenominational covenant community committed to advancing life-long learning and ministering the redemptive love of Jesus Christ to a world in need.

HISTORY

As a branch of Taylor University, our first distance learning course was offered in 1938 by way of correspondence. Seventy years later, Taylor University Online has grown to offer over 140 courses online, enabling over 1,300 students to achieve educational and personal goals each year.

Founded in 1846, Taylor University is one of the oldest evangelical Christian colleges in America. Conceptualized with the conviction that women as well as men should have an opportunity for higher education, Taylor University began as Fort Wayne Female College in Fort Wayne, Indiana, and then became Fort Wayne College.

In 1890, the school merged with the Fort Wayne College of Medicine and changed its name to Taylor University in honor of Bishop William Taylor. Three years later, Taylor University moved to Upland, Indiana, because of a population boom in the central part of the state.

Taylor University's historian, Dr. William Ringenberg, noted, "The intellectual revolution at the turn-of-the-century cracked the spiritual foundations of major universities" in America by challenging the role of the Christian worldview. "This coupled with the dehumanizing of education," and the unrest caused by "the inability of secular education to guide students in their quest for meaning" helped to further shape, strengthen, and define Taylor's Christian educational mission.

STATEMENT OF FAITH

Taylor University is firmly committed to the lordship of Jesus Christ and to evangelical Christianity. To assure the central place of Christian principles in the philosophy and life of the University, the trustees, administration, faculty, and staff believe that:

- There is one God, eternally existent in three persons – Father, Son, and Holy Spirit – the ultimate Creator and Sustainer of all things in heaven and on earth.
- The Holy Bible is the only inspired, authoritative written word of God, progressively revealing God's will for humankind.
- Jesus Christ is the living word of God who made known and carried out God's plan of redemption through His virgin birth, sinless life, atoning death, bodily resurrection, and ascension, and who will return in power and glory.
- The Holy Spirit is present in the life of the believer, testifying to the lordship of Christ and enabling the believer to live a godly life.
- Humankind, though uniquely created in God's image, rebelled and stands in need of redemption.
- God graciously extends salvation to anyone who comes to Christ by faith.
- The Church is the community of believers who express their unity in Christ by loving and serving Him, each other, and all people.

ACADEMIC PROCEDURES

TU Online utilizes a unique delivery format that features an open enrollment policy. A student can enroll in a course any day of the year because there are no pre-set start dates. The courses are independent studies in which the learner has six months to complete the coursework at their own pace – there are no due dates for assignments.

Courses are facilitated through Blackboard, an online management system which stores all of the course information including the syllabus, instructor information, assignments, etc. Blackboard fosters an interactive environment in which student and instructor can communicate.

Enrollment Procedure

To register for courses, students can go to our website (www.taylor.edu/online) and click the “enroll now” button. The first form captures general contact information as well as the course selection. The second page of the enrollment form is a payment page. Accepted forms of payment include check, money order, and VISA, MasterCard, and Discover credit cards. Students can also enroll by calling the office (1.800.845.3149) and providing information over the phone.

Within three business days, the student will be emailed information on how to access the course via Blackboard and begin completing assignments.

Degree Application Procedure

To apply for a degree program, a student can submit an application found on the “degree” page of the TU Online website. The application procedure consists of submitting the following items:

- Application
- Signed code of conduct form
- Personal recommendation
- Transcripts (high school/college)
- Proficiency exams (when applicable)
- Application fee of \$40

After submitting all of the materials, please allow three weeks for your application to be reviewed and to receive word of your acceptance into the program.

ACADEMIC POLICIES

TU Online upholds the following policies to ensure students are treated fairly and consistently.

Registration Date

TU Online has an open enrollment policy. This means a student can register, submit payment, and begin a course on any day of the year. Within three business days, the student will receive login information via email enabling access to the course in Blackboard. The registration date is the date tuition is paid. The student will have six months from that date to complete the course.

Course Numbers

The three letters (e.g. BIB) indicate the discipline or category in which a course is placed. The set of three numbers (e.g. 110) indicate the level of the course:

- 000 Level Courses – Remedial courses; generally do not carry transferable credits to other institutions
- 100-200 Level Courses – First and second year college courses
- 300-400 Level Courses – Upper division courses; require advanced writing, cognitive and critical thinking skills
- 160/360 – Customized, independent study courses

Extensions

Students are eligible for up to six months of extensions per course, which are granted in three or six month increments. The fee for a three month extension is \$75; a six month extension is \$125. Extension requests and payment of the fee must be received prior to the expiration date of the course.

If a course is not completed within the original enrollment period and the student does not request an extension, or if a student cannot complete the course by the end of the extension period, a grade of “F” is issued. Students have the option of re-enrolling in the course and, while the old course and grade remains on the transcript, only the new grade from the repeated course will be counted in the cumulative statistics.

Drop/Add

Within 30 days of the registration date, a student may drop a course and add another for a nominal fee of \$30. There will be no transcribed entry for the dropped course. Course materials and other fees associated with the dropped course are nonreturnable and nonrefundable. The drop/add option is not available after 30 days. Only one drop/add is allowed per course. The original registration and course expiration date will be maintained for the added course. In order to be processed, the \$30 fee must be paid in full.

Dropping Courses

Within 30 days of the registration date, a student may drop a course and receive a full tuition refund, less an administrative fee of \$50. There will be no transcribed entry for the dropped course. Course materials and other fees are nonreturnable and nonrefundable. The drop option is not available after 30 days. In order to be processed, drop requests and administrative fees must be received within a 30 day period from registering.

Withdrawing from Courses

A student can no longer drop a course after the 30 day period from the registration date. Instead, a student must withdraw from the course and will be charged a \$50 administrative fee and forfeits the cost of tuition. The transcribed entry will be a “W” signifying the withdrawal. Course materials and other fees are nonreturnable and nonrefundable. In order to be processed, withdrawal requests and administrative fees must be received before the course expires.

Examinations

The majority of examinations are completed online through Blackboard and do not require a proctor. However, if a proctor is required, the student is expected to choose a proctor. The proctor must be a pastor, librarian, or an educator and cannot be a relative. Examination request forms are included in the materials for each course that requires proctored exams. Please complete the form and submit it to TU Online. Allow 15 working days for the proctor to receive the examination.

Final Grades

Instructors have one week to grade each assignment. It is recommended to submit assignments periodically throughout the six months, not in bulk near the expiration/due date of the course. Students can view final grades in TOWER. If a student has special circumstances and needs a final grade quickly, the student must receive permission from TU Online before beginning the course. Contact the office at 1.800.845.3149.

COURSE CATALOG

Biblical Studies

- BIB 109E 2-3 credits
Old Testament Survey
A course that has as its primary content the Old Testament with special attention given to the law, the prophets, and the history of Israel.
- BIB 209E 2-3 credits
New Testament Survey
A course that includes a foundation in New Testament study with focus on Jesus Christ as portrayed in the gospels and epistles. Also included is a series of explorations into the relevancy of Christ to modern life.
- BIB 213E 4 credits
Survey of Biblical Literature
A survey of the Bible, both Old and New Testaments, designed to help students learn the central ideas and themes of the Bible; to become familiar with its chief persons, places and events; to become aware of the types of biblical literature; and to develop the ability to study the Bible effectively.
- BIB 216E 3 credits
Historical Books
This course is a study of the books of Joshua through Esther, with emphasis on biblical history, geography, chronology, and spiritual implications.
- BIB 217E 3 credits
Genesis
A detailed study of the book of “beginnings”, giving attention to its authorship, authenticity, chronology, and spiritual implication.
- BIB 218E 2 credits
Matthew
A detailed study of the purpose, structure, and theology of Matthew’s gospel, with special emphasis on titles and teachings of Jesus, significant events in His life, and the application of the gospel to the present time.
- BIB 271E 3 credits
Inductive Study of the Bible
Specific methods are taught to enable the students to understand the propositions of the biblical text, relate those propositions to one another, and ask questions of the text in order to discover what the biblical writers meant to convey through their writings.
- BIB 273E 3 credits
Bible Study and Interpretation
This course is an introduction to the science and art of how to interpret the Bible. While theoretical issues will be discussed, emphasis will be placed on specific rules and methods for interpreting the varieties of Biblical literature, such as narratives, poetry, and prophecy. The course will also include an introduction to Hebrew and Greek language tools for the English Bible student.

- BIB 303E** 3 credits
Old Testament Prophets
 The writing prophets of the Old Testament are considered with special emphasis given to the historical background, messianic message, and content, together with specific theological concepts and teachings that are pertinent to modern times.
- BIB 307E** 3 credits
Isaiah
 The content of the book of Isaiah is considered with additional emphasis given to historical background and messianic messages, together with specific theological concepts and teachings that are pertinent to modern times.
- BIB 311E** 2 credits
The Gospel of John
 An analytical study of the content of the fourth gospel, with special emphasis on the distinctive elements of John's message.
- BIB 313E** 3 credits
Romans
 A detailed study of the book of Romans with special emphasis on Paul's purpose in writing the book and the development of his argument throughout the book.
- BIB 320E** 3 credits
The Pentateuch
 Emphasizes the historical narrative and the content of the Law of God. Special attention is given to the Genesis account of the origin of the cosmos, man, sin, and salvation. The authorship of the Pentateuch is considered.
- BIB 325E** 3 credits
Deuteronomy
 A detailed study of the book of Deuteronomy with special attention to its date, authorship, literary structure, and importance in the progress of revelation.
- BIB 330E** 3 credits
Acts and the Early Church
 A historical study with particular attention given to the missionary expansion of the early church, the work of the Holy Spirit and the place of the church in the world.
- BIB 331E** 3 credits
Pauline Epistles
 Attention is given to the life, ministry, and writing of Paul. The doctrinal, pastoral, and personal epistles of Paul are studied with reference to their geographical and historical settings, the organization of the Apostolic Church, and the development of Christian doctrine. Careful exegesis is made of selected portions of each epistle.
- BIB 332E** 3 credits
Hebrews and General Epistles
 A study of the non-Pauline epistles with attention to their authorship, historical place in the canon, and doctrinal uniqueness. The content of each book is analyzed and problem texts are treated.

BIB 341E	3 credits
<i>The Gospels</i>	
Stresses the life and teaching of Jesus Christ as set forth in the Synoptic Gospels and John. Attention will be given to the literary and theological characteristics of each individual gospel and to the development of gospel criticism. The primary focus, however, is on the words and works of Jesus Christ and their significance for Christians today.	
BIB 350E	3 credits
<i>Poetic and Wisdom Literature</i>	
Hebrew poetry and wisdom as presented in the books of Job, Psalms, Proverbs, Ecclesiastes and the Song of Solomon.	
GRK 203E	3 credits
<i>Elementary New Testament Greek I</i>	
A beginning grammar of New Testament Greek in which nouns, adjectives, and prepositions, as well as the present and future indicative verbs, are introduced. This course has no online component and is taught through correspondence.	
GRK 204E	3 credits
<i>Elementary New Testament Greek II</i>	
A continuation of GRK 203E in which imperfect aorist and perfect indicative verbs, as well as participles, infinitives, and non-indicative moods are introduced. This course has no online component and is taught through correspondence.	
GRK 205E	3 credits
<i>Elementary New Testament Greek III</i>	
A continuation of GRK 203E and GRK 204E. This course has no online component and is taught through correspondence.	
HEB 202E	2 credits
<i>Elementary Old Testament Hebrew I</i>	
A study of the fundamentals of accidence and basic syntax of Biblical Hebrew. A review of selected portions of the Hebrew Old Testament. This course has no online component and is taught through correspondence.	
HEB 203E	2 credits
<i>Elementary Old Testament Hebrew II</i>	
A continuation of the study of fundamental principles of Old Testament Hebrew. Prerequisite: student must have completed HEB 202E or equivalent to take this class. This course has no online component and is taught through correspondence.	
HEB 204E	2 credits
<i>Elementary Old Testament Hebrew III</i>	
A continuation of the study of fundamental principles of Old Testament Hebrew. Prerequisite: student must have completed HEB 202E and HEB 203E or equivalent to take this class. This course has no online component and is taught through correspondence.	

Business

BUA 230E 3 credits

Principles of Marketing

A study of the many facets involved in the field of marketing. Emphasis is given to both the modern marketing system in today's international economy and to the marketing strategies of an organization. Topics include types of markets, market segmentation methods, product and service strategies, product planning, new product development, distribution channels, sales, advertising and pricing. Special emphasis is given to applications in international service and nonprofit disciplines.

BUA 241E 3 credits

Accounting Principles I

An introduction to the language of business. Financial transactions are analyzed, recorded, summarized, and reported in a meaningful manner to management. Also studied are basic financial statements and the various accounting and internal procedures for recording and protecting assets.

BUA 242E 3 credits

Accounting Principles II

A continuation of BUA 241E. Accounting problems and procedures pertaining to partnerships and corporations are studied. Also studied are various accounting procedures and reports used by management in acquiring fixed assets, budgeting and controlling manufacturing and departmental operations, reporting financial conditions, and analyzing the results of operations.

BUA 307E 3 credits

Business Law

An overview and summary of the basic business law topics that the majority of students will encounter in their business careers and personal lives. Topics include contracts, agencies, personal property, torts, bailment, real property, leases, estates, trusts, and insurance.

BUA 353E 3 credits

Principles of Management

This course is concerned with the application of appropriate management concepts and techniques to the private sector business and nonprofit organizations' marketing and communication activities. This course includes the planning, organizing, directing, and controlling of an enterprise and its sub-systems. The focus is on management and includes topics such as ethics, organizational culture, Christian behaviors, and actions in the marketplace, human motivation, leadership, information technologies, and value channels.

BUA 363E 3 credits

Human Resource Management

A study of the role and functions of the human resource department of an organization with an up-to-date examination of the principles, policies, and problems of labor and management. Topics include employee relations, job analysis, compensation structures, recruitment practices, training, promotion, transfer, and management-union relationships.

BUA 433E 3 credits

Total Quality Management

This course presents quality procedures and concepts for enhancing goods and services and the entire business environment. Students examine various methods of process control and acceptance sampling,

including using control charts and sampling plans. The course covers quality planning, assurance, and control as parts of a total quality system.

BUA 443E 3 credits

Ethics in Leadership

Exploration of how ethics shape the concept and practice of leadership and policy making in organizations, including the role of values in ethical decision making and determining the moral obligations of leaders and followers. Emphasis is on critical analysis and application of ethical principles to contemporary leadership dilemmas in organizations.

BUA 444E 3 credits

Business Ethics

A course designed to analyze the ethical dilemmas described in case studies of managers in private and corporate businesses. Studies include philosophical foundations for Christian ethical model applications and the development of ethical dilemma resolution. Particular business ethics issues that are realistic and relevant to many business professions are studied.

BUA 462E 3 credits

Organizational Behavior

A study of human behavior and how organizational behavior affects decision-making and conflict resolution. Development of strategies for efficient and productive organizational dynamics, leadership, and communication within the organization.

CFM 300E 3 credits

Introduction to Conflict Management

This course introduces learners to basic conflict management theory and practice from a Christian perspective. The nature and dynamics of conflict, levels of conflict, conflict management styles, intervention strategies, case studies, and scriptural principles are examined.

ECO 201E 3 credits

Principles of Microeconomics

An introduction to microeconomics, emphasizing decision making by individual producers and consumers, consequences of such decisions for efficiency of resource use, and income distribution in a capitalistic economy are studied.

Communication

CAS 110E 3 credits

Public Speaking

Concentrates on the development of public speaking skills including audience, analysis, library research, organization, the use of evidence to support a point of view, delivery, and listening.

CAS 120E 3 credits

Interpersonal Communication

The study of self-esteem, empathic listening, emotion, language, nonverbal behavior, conflict, and ethics in interpersonal relationships.

CAS 382E

3 credits

Family Communication

The study of messages and meanings in contemporary family relationships, including family diversity, spousal relationships, custodial and autonomous child-parent relationships, rules and roles, family stories and rituals, and the religious, legal, and media messages about families.

Computers

CIS 104E

2 credits

Introduction to Computers and Information Technology

This course is a study of computing issues and information technology designed to provide a foundation for future course work and vocational experiences. The course involves two major components: computing and information technology concepts; and computer software applications. Student access to MS Office required for participation in this class.

CIS 111E

1 credit

Introduction to Computers and Information Technology Ethics

This course discusses technology and the role of Christians as computer users or professionals. Topics include the philosophical and religious foundations of computer ethics theories, electronic privacy issues, intellectual property rights, computer system security, and personal accountability.

CIS 307E

3 credits

Electronic Commerce

This course is an introduction to the topic of e-commerce. We will look at how business is transacted on the Internet. This includes e-commerce website design and Internet payment methods. In addition, we will look at how traditional business models and technology have adapted to meet the needs of the Internet medium. Security and ethics will also be addressed in this course.

Criminal Justice

JUS 100E

3 credits

Introduction to Criminal Justice

A survey of the organization, administration, and function of law enforcement, the courts, and corrections in an historical, legal, and contemporary context. Emphasis is placed on both offenses and offenders at each stage of the process.

JUS 120E

3 credits

American Policing

An introductory course on legal, theoretical, historical, and organizational foundations of law enforcement in the United States with a critical assessment of alternative police policies and practices.

JUS 200E

3 credits

Correctional Chaplaincy

An overview of correctional chaplaincy as it functions in jails, prisons, and community-based settings. The course will examine the structure of chaplaincy within the justice system, explore the characteristics of effective ministry in the institutional setting and relate the role of chaplaincy to larger issues of restorative justice within the community. Attention will also be given to understanding the emerging model of chaplaincy for the 21st century.

JUS 230E 3 credits
Restorative Justice
A study of a biblical model of justice and how it can be applied to the current criminal justice system, focusing on the restoration of harms caused by crime to the victims, community, and offender, examining the responsibilities of each in the restorative process and the role of the Christian community in implementing changes.

JUS 240E 3 credits
Corrections
A study of the organization and administration of adult corrections with special emphasis on institutions and incarceration. Correctional theories, policies, and practices are considered in an historical and contemporary context.

JUS 300E 3 credits
Criminal Law
A study in substantive criminal law and how the courts apply constitutional and statutory principles in the appellate process. An examination of the historical foundations of the substantive law, the legal elements of culpability and the limitations of that law in its application to the adjudicatory process.

JUS 321E 3 credits
Juvenile Delinquency
An exploration of the juvenile justice system and related juvenile issues. Topics include an overview of the juvenile justice system, treatment and prevention programs, special areas, and laws unique to juveniles and other related topics.

JUS 342E 3 credits
Criminology
An interdisciplinary approach to the analysis of individual and group behaviors that result in delinquency and criminal conduct with an opportunity for each student to develop and defend a unified theory of criminal behavior.

Education

CED 219E 3 credits
Ministry to Children
A study of ministry methods, program structures, and evaluation for all ages of children within the church. The student will learn principles of effective and creative programming designed to help children with their needs.

CED 223E 3 credits
Ministry to Adults
A study of the psychological and spiritual needs of adults to establish proper objectives for adult Christian education. Attention is given to programming the new methods designed to enhance the spiritual growth process among adults.

CED 371E 3 credits
Leadership Development
A course designed to facilitate the development of students' skills in leadership, organization, and management related to specific ministry situations.

EDU 110E

3 credits

History and Philosophy of Education in America

The goal of this course is to provide students with an understanding of how philosophy and worldviews have impacted education in America. The course emphasizes the influences of the Christian faith on education, including within the public school system.

EDU 115E

3 credits

Teaching About Religion in the Public Schools

It is constitutional and necessary for a sound education to teach about religion in public schools. Teaching about religion is not religious indoctrination or religious devotional exercise; it is fair and objective presentation of the history and beliefs of religions and the study of the influence of religion on human society. This course examines the historical, constitutional, and scholarly foundations for such teaching. It explores how teachers can practically incorporate teaching about religion into their classes in a constitutionally and age-appropriate manner.

EDU 203E

3 credits

Introduction to Special Education

This course is an introduction to special education and is designed to ensure that students explore alternative ways of viewing, understanding, and teaching the exceptional child. Students will be introduced to various topics that will focus on legislation, regulations, inclusion, least restrictive environment, eligibility for special education services, and evaluation.

EDU 260E

3 credits

Educational Psychology

The study and application of learning theories and psychological concepts and principles to the teaching-learning process. The teacher's responsibility to handicapped students is explored. Cognitive, affective and psychomotor aspects of the teaching-learning process are considered. Other topics included are statistics, tests and measurement, motivation and classroom management. Includes a field experience lab.

EDU 367E

3 credits

Culturally Diverse Teaching

This course focuses on culture and learning diversities. We live in a multicultural world with numerous learning styles and traditions. In order to prepare our students to meet the needs of the 21st century world, educators must understand how to develop and deliver a curriculum that meets the needs of our diverse culture. This course emphasizes on the importance of student-centered instruction, which allows all learners to take responsibility for their own learning, to inquire, and to question.

English**ENG 110E**

3 credits

Expository Writing

Practice in writing clear and effective prose through several expository modes including a formal research paper. Brief review of grammar and mechanics as necessary, with concentration on analytical thinking.

- ENG 217E 3 credits
Bible as Literature
 This course will study the use of literary tools (such as narrative, poetry, proverbs, rhetoric, dialogue, and allusion) in the Bible. The study of these literary qualities, coupled with a study of representative passages in the biblical text, will give students a richer understanding of God's Word. Students will be asked to consider carefully the assumptions they use when studying the Bible from a literary point of view.
- ENG 240E 3-4 credits
American Literature
 A survey of American literary tradition from its origin to the present.
- ENG 250E 4 credits
British Literature
 Explores British literature from its beginnings to the present, including a brief historical overview of the development of the English language.
- ENG 313E 2 credits
Article Writing I
No online component. Cost is \$750.
 An introduction to writing from a Christian worldview and an overview of the different writing genres, with an emphasis on writing articles for publication. Stresses functional skills such as self-editing, interviewing techniques, developing vocabulary skills, and learning to cover news. Through reading and writing assignments, the student will follow a step-by-step process of learning the foundations of article writing.
 This course is taken through a partnership between the Christian Writers Guild (CWG) and TU Online. This course utilizes the first section of the CWG Apprentice level course (lessons 1-12) plus additional academic track readings and research/critical thinking papers.
- ENG 314E 2 credits
Article Writing II
No online component. Cost is \$750.
 A course concentrating on finding, evaluating, researching, and writing the various kinds of non-fiction articles. Self-editing, interviewing techniques, and developing vocabulary skills are emphasized as students write humor, how-to, inspirational, investigative, opinion, and other types of articles. Building on the foundational skills learned in ENG 313E, students will learn the advanced specialty areas of article writing.
 This course is taken through a partnership between the Christian Writers Guild (CWG) and TU Online. This course utilizes the second section of the CWG Apprentice level course (lessons 13-24) plus a supplemental academic track chapter, readings and research/critical thinking papers. Students are encouraged to submit their articles for publication. Prerequisite: ENG 313E Article Writing I or equivalent.
- ENG 323E 3 credits
Non-Fiction and Scriptwriting
No online component. Cost is \$1,125.
 Introductory course and workshop in the instruction and practice of writing non-fiction and scriptwriting.
 This course is taken through a partnership between Christian Writers Guild (CWG) and TU Online. This course utilizes the third section of the CWG Apprentice level course (chapters selected from

lesson 25-38). Prerequisites: ENG 313E Article Writing I and ENG 314E Article Writing II or permission of instructor.

ENG 327E 3 credits

Introduction to Fiction Writing

No online component. Cost is \$1,125.

An introductory course concentrating on the instruction and practice of writing fiction.

This course is taken through a partnership between Christian Writers Guild (CWG) and TU Online.

This course utilizes the CWG Apprentice level course (lessons 39-50) plus additional academic track readings and research/critical thinking papers. Prerequisites: ENG 313E Article Writing I, ENG 314E Article Writing II, and ENG 323E Non-Fiction and Scriptwriting or permission of instructor.

ENG 337E 4 credits

Business and Technical Writing

Practice in the forms of writing required in business and industry.

ENG 423E 3 credits

Advanced Non-Fiction Writing

No online component. Cost is \$1,125.

The purpose of this course is to provide advanced academic instruction in applying ethical principles to the process of gathering, analyzing, and integrating information into powerful non-fiction books. The ultimate goal is to seek out powerful stories reflecting a Christian worldview, and in all work to clearly and accurately communicate truth.

This course is taken through a partnership between Christian Writers Guild (CWG) and TU Online.

Prerequisites: ENG 313E Article Writing I, ENG 314E Article Writing II, ENG 323E Non-Fiction and Scriptwriting, and ENG 327E Introduction to Fiction Writing or permission of instructor.

ENG 427E 3 credits

Advanced Fiction Writing

No online component. Cost is \$1,125.

The purpose of this course is to provide academic instruction in reviewing classic and current prominent fiction written from a Christian perspective, analyzing current fiction and novels, and learning the basics of writing effective fiction. The ultimate goal is to clearly and accurately communicate themes that reflect a Christian worldview in an excellent and effective manner.

This course is taken through a partnership between Christian Writers Guild (CWG) and TU Online.

Prerequisites: ENG 313E Article Writing I, ENG 314E Article Writing II, ENG 323E Non-Fiction and Scriptwriting, and ENG 327E Introduction to Fiction Writing or permission of instructor.

ENG 472E 4 credits

Freelance Writing

Experience in the techniques and strategies of freelance writing, working toward publication.

Fine Arts

ART 172E 2-3 credits

Art Appreciation

A study of art through a historical survey. This course introduces the student to the great masters and art periods of the past while broadening the student's appreciation and understanding of art.

MUS 121E 2-3 credits
Music Fundamentals: Beginners
A course designed for the musical novice. It provides an understanding and correct usage of basic tools of the printed musical page. It covers an in-depth study of note reading, intervals, major scales, minor scales, and primary chords. This course has no online component and is taught through correspondence.

MUS 122E 2-3 credits
Music Fundamentals: Intermediate
A course involving more advanced study of the tools of music and their use. It is designed to follow MUS 121E. The course includes an advanced study of scales, chords, intervals, melody writing, and harmonization. Prerequisite: MUS 121E Music Fundamentals: Beginners or permission of the instructor. This course has no online component and is taught through correspondence.

MUS 149E 2-3 credits
Music Appreciation
An introduction to the art of music and its materials. A course designed to develop greater understanding and appreciation of music and the various historical periods. Considerable attention is given to listening to recordings and studying the lives of leading composers. Note: Attendance at two concerts required.

MUS 243E 3 credits
Music and World Cultures
A course that introduces students to ways to think about how people make music meaningful and useful in their lives and presents basic musical concepts as they are practiced in musical systems around the world. Diverse music (both traditional and popular) and cultural contexts are introduced. Focus is given to cultural and music basics as well as to the analysis of musical examples from the respective cultures.

General Studies

IAS 102E 1 credit
Orientation to Distance Learning
This course is an introduction to Blackboard, TU Online history and staff, and University policies that pertain to the distance learner. An overview of learning styles and time management strategies make up the content of the course which is supplemented by John Stott's *Your Mind Matters*. Student will use Blackboard communication tools to complete assignments.

IAS 103E 1 credit
Prior Learning Portfolio Development
An introduction to the development of a Prior Learning Assessment (PLA) portfolio. The PLA portfolio is a student-prepared document, compiled and assembled in an approved format which demonstrates college-level knowledge gained through professional training and lifelong learning experiences. Course enrollment restricted to degree-seeking Taylor University students.

IAS 112E 3 credits
Foundations of Christian Thought
An introduction to the liberal arts and the integration of faith and learning. The approach of this course is to use the central theme of human nature to introduce the student to basic areas of understanding which gird the intellectual growth process. Topics include worldviews, ways of knowing, and ethics, with applications made to the modern world. A variety of liberal arts subjects are used in the course including science, social science, and literature.

IAS 301E 3 credits
The Black Family and the Church
This course uses a historical, social, and cultural model to analyze the black church and family as multifaceted institutions. The course will, in addition, examine parallels and differences between the two institutions.

PHP 100E 1 credit
Fitness for Life
A course on the importance of wellness, including the spiritual basis, and how individuals can achieve a state of wellness in their lives. Content includes the health-related components of physical fitness, hypokinetic diseases, nutrition, AIDs and sexuality, substance abuse, cancer, and stress management. Students are expected to engage in a program of regular physical activity during this course and a battery of tests is given to assess each student's level of physical fitness.

PHP 200E 1 credit
Individualized Physical Education
This course provides the opportunity to develop and implement a physical fitness program to meet your specific needs and desires for a healthy lifestyle.

History

HIS 101E 3 credits
World History I
A survey of the history and culture of early times from the beginning of civilization through the Reformation. Special attention is given to cultural traits, customs, and institutions that make up civilized ways of life. Cultures and political developments are studied against the primary worldview of each civilization.

HIS 102E 3 credits
World History II
A study of modern civilization from 1650 to present, including industrial and political revolutions; democracy; development of modern thought, art and literature; growth of the Americas; European and American contacts with the Orient; the World Wars and their aftermath. Special attention is given to the interplay of culture, the rise of new social and political ideas, and the influence of modern science.

HIS 122E 3 credits
United States History I
A survey of the United States history from the colonial days through the end of the Civil War. Particular attention is given to geographic expansion and the development of political, social, religious, and economic institutions.

HIS 123E 3 credits
United States History II
A continuation of the survey of the United States history from Civil War to present.

HIS 230E 3 credits
American Religious History
A study of the historical development in the United States of such movements as Puritanism, revivalism, the social gospel, Judaism, Catholicism, and variant forms of Protestantism.

- HIS 232E 3 credits
Early Christianity through Medieval Times
 A study of the beginning of the Christian movement and its contact with Judaism, paganism and Greek philosophy, the Roman empire and the Renaissance, including the great personalities, documents and developments of the church up to the Reformation.
- HIS 233E 3 credits
Reformation Christianity
 A study of the history of Christianity from 1500 to 1650, dealing with the achievements of Luther, Zwingli and Calvin; the expansion of Protestantism in Germany, Switzerland and England; the Anabaptist movement; the Catholic Reformation; and the religious wars up to the Treaty of Westphalia.
- HIS 234E 3 credits
European Christianity: 1650 to Present
 A study of the development of Christianity across Europe from 1650 to the present.
- HIS 301E 3 credits
African American History: 1600 to the Present
 This course examines American history through the eyes of African-Americans. From 1619 to the present this course will survey the political, economic, religious, social, and intellectual development of African-American culture within the context of American history. Topics covered include slavery, reconstruction, civil rights, and studies of individuals such as Booker T. Washington, W.E.B. DuBois, and Martin Luther King Jr.
- HIS 325E 3 credits
History of Israel
 A chronological and thematic study of the history of Israel from the call of Abraham through the restoration of the nation after the exile.
- HIS 376E 3 credits
History of Constitutional Issues: Institutional Powers
 Considers the development of judicial review in relation to the powers of the President and Congress. Focuses on judicial interpretations of the commerce and taxing clauses as well as state powers under the due process clause of the 14th Amendment.
- HIS 377E 3 credits
History of Constitutional Issues: Civil Rights and Liberties
 Focus is on the Bill of Rights and the equal protection clause of the 14th Amendment. Considers such topics as freedoms of speech, press, and religion, the civil rights movement, and the controversy over privacy rights.

Mathematics

- MAT 100E 1 credit
Fundamentals of Math
 A study of the basic arithmetic operations, exponents, ratios, linear and quadratic equations, graphs, and story problems. This course is specifically designed to assist those students who need help for the mathematics proficiency examination. Students taking this course must pass the mathematics proficiency exam to pass the course.

- MAT 110E 3 credits
Finite Mathematics
 A study of selected topics from set theory, matrices, systems of linear equations and inequalities, linear programming, counting and probability, statistics, and mathematics of finance.
- Ministry**
- CMI 122E 3 credits
Evangelism and Discipleship
 A study of the principles of lifestyle evangelism and one-on-one discipleship. In addition to written assignments, practical experience is employed. Some memorization of Scripture required.
- CMI 220E 3 credits
Personal Evangelism
 A study of biblical ways and modern methods to share the gospel in the context of the church's commission to reach unbelievers and to develop witnesses.
- PMI 111E 3 credits
Christian Worship
 An analysis of the principles of biblical worship. Including a strong focus on the role of music along with a study of creative worship alternatives and the development of curricular writing skills.
- PMI 251E 3 credits
The Practice of Pastoral Ministry
 A basic course for pastors. This course looks at the pastor's call, his work in the church, and his personal life. Particular emphasis is given to the pastor's study and pulpit ministry.
- PMI 361E 3 credits
Introduction to Preaching
 Principles of the preparation and delivery of sermons with practice in both writing and delivery. The emphasis is on expository preaching and the development of a basic sermon process. Note: the student will need access to a video camera.
- PMI 471E 3 credits
Preaching Difficult Texts
 This course addresses the issue and difficulties of preaching problem biblical texts. Because of their difficulty, these texts are often overlooked by preachers who seek easier ground from which to cultivate their Sunday morning sermon. This course will provide the preacher with the tools necessary for preaching these difficult texts.
- YMI 200E 3 credits
Ministry to Youth
 An introduction to the biblical basis for focused ministry to teenagers both ecumenically and evangelically including biblical understanding, adolescent development, program implementation, parental involvement, staff training and development, and effective budgeting.

YMI 225E 3 credits

Youth Camping

An introduction to youth camping as a ministry tool of the local church. Exploration and analysis of the biblical foundation, historic beginnings, and contemporary trends of youth camping and their application to young people, camp staff, and the local church.

Philosophy

PHI 110E 3 credits

Introduction to Philosophy

A survey of important issues and traditions in philosophy.

PHI 201E 3 credits

Logic

A study of classical and contemporary formulations of the principles of human thought. Proper deductive and inductive logic is contrasted with fallacies. Categorical logic, truth functional logic, and quantificational logic are examined.

PHI 262E 3 credits

Contemporary Issues

A systematic analysis of pressing issues such as sexual morality, divorce, abortion, homosexuality, euthanasia, and war and peace.

PHI 372E 3 credits

Christian Ethics

A survey of the main theoretical approaches to Christian ethics with an emphasis on issues of personal moral responsibility, such as human sexuality, social responsibility, and Christian liberty; as well as major social issues such as war, abortion, euthanasia, and genetic engineering.

PHI 410E 3 credits

Bioethics

This course will consider, from a Christian perspective, some of the philosophical issues and questions related to many of the current healthcare and end-of-life concerns in modern society. The course will consider the importance of a worldview perspective in addressing the issue of personhood and in ethical decision making.

PHI 412E 3 credits

Apologetics

An introduction to Christian apologetics. The integration of Christian thought with contemporary ideas.

PHI 452E 3 credits

Philosophy of Religion

This is an inquiry into the meaning, nature, and problems of religious experience. Through the discussion of atheistic and religious writings, the course will attempt to retrace the religious phenomenon from a life-experience to an abstract theory from a Christian perspective.

Psychology

CSG 420E

3 credits

Addictions Counseling

This course will examine various addictions, such as alcohol, drug, and sexual addictions, and will examine counseling persons struggling with an addiction. Emphasis will be given to a biblical approach to counseling addictive problems.

PSY 200E

3 credits

General Psychology

An introduction to the subject matter and methods of psychology. Topics considered include human development, personality, learning, sensation, perception, motivation, emotion, mental health, and social psychology.

PSY 240E

3 credits

Child Psychology

This course deals not only with the subject matter of developmental psychology (such as cognitive development, physical development, and socio-emotional development) but also attempts to apply the subject matter to those actively working with children such as parents, teachers, coaches, etc.

PSY 247E

3 credits

Lifespan Development

This course is designed to provide a general overview of the developmental process in humans from conception through death. Included is attention to the physical, emotional, cognitive, and social developments.

PSY 272E

3 credits

Research in Psychology

Research methods in psychology are studied and critiqued. Students are involved in practical research and writing assignments.

PSY 300E

4 credits

Abnormal Psychology

A study of the nature, causes, and treatment of maladaptive behavior with special consideration given to the symptoms and dynamics of psychological disorders.

PSY 310E

3 credits

Integration of Psychology and Christianity

An examination of the relationship between psychology and Christian beliefs about human nature. Topics involve the presuppositions of modern psychology, the Christian view of man, and tension areas between psychology and theology.

PSY 313E

3 credits

Statistics for Behavioral Science

The major concepts covered in the class will be descriptive statistics, basic probability theory, and inferential statistics. Demonstrations of Microsoft Excel competency will be assigned for each segment of the class.

PSY 317E

3 credits

Psychology of Learning

In this course the student will become acquainted with the major theories of the psychology of learning, along with basic biblical principles about humanity. Through personal investigation, observation, and basic research, students will learn to recognize and apply the theories of psychology of learning to their own lives as well as in the lives of others.

PSY 321E

3 credits

Social Psychology

The scientific study of how our thoughts, emotions and behaviors are affected by the real, imagined, or implied presence of other people. Concepts, terms, methods, theories, and research findings will be covered. Topics include aggression, persuasion, conformity, prejudice, interpersonal attraction, and dynamics of close relationships.

PSY 400E

3 credits

Theories of Personality

A study of the major current systematic psychological theories of personality. Consideration is given to their underlying assumptions and usefulness for research and therapeutic process.

PSY 461E

3 credits

Fundamentals of Counseling

An analysis of the major theories and approaches to counseling, correlating them with counterpart theories of personality and learning. Each major theory will be dealt with in light of biblical revelation. As a result the student is encouraged to formulate a tentative theory of counseling consistent with biblical truth.

Religion

IAS 403E

4 credits

A Christian Worldview

A foundational course designed to introduce the student to a Christian worldview created within a biblical framework. Attention is first given to the definition, function, formation and evaluation of worldview. The course explores significant biblical and theological perspectives on the ultimate issues of life: God's intended purpose for man, man's sin, God's redemptive effort to recover the race, and the ultimate realization of perfection. These key doctrines aren't studied in a vacuum. Students will confront issues facing contemporary Christianity and see the serious consequences of man's sin problem and the hope of a divine solution. Students will also evaluate historically how the church has faced these issues and how these issues have shaped the church today.

REL 107E

3 credits

Christian Canon

This course will bring the student through a study of the production, collection, and transmissions of the Holy Scriptures including attention to the various historic English translations and their backgrounds.

REL 225E

3 credits

Modern Cults

A course designed to enable the Christian workers to identify and meet the specious arguments of modern cults. The history, methods, growth and policies of modern cults are studied with special emphasis on how to deal with those threatened or ensnared by them.

- REL 227E 3 credits
Perspectives on the World Christian Movement
 An introduction to the theology, history, strategy, and priorities of contemporary evangelical mission work.
- REL 313E 3 credits
Historic Christian Belief
 A survey of Christian belief as developed during the history of the church.
- REL 324E 3 credits
World Religions
 A study of the main religious systems of the world, including Hinduism, Islam, Judaism, Taoism, Buddhism, and Christianity. These religions are seen in historical and cultural perspectives and translations of their writings are examined.
- REL 343E 3 credits
Theology I
 A detailed study of Bibliology, theology, and angelology. This course is foundational to all systematic theology.
- REL 375E 3 credits
Cross-Cultural Evangelism
 A study of the principles of cross-cultural communication and their application to the task of communicating the biblical gospel in a relevant way to people of other cultures and religions.
- REL 407E 3 credits
Old Testament Theology
 A study of major theological concepts of the Old Testament. Emphasis on gaining an understanding of the facts of the Old Testament and their significance for the whole interpretation of the character of God and His working in history in and through Israel and the Messiah.
- REL 423E 3 credits
The Doctrine of the Holy Spirit
 This course explores the concept of spirit and concentrates on the study of the Old and New Testaments to gain the biblical teachings on the Holy Spirit. It studies the person of the Spirit and emphasizes His work in the church and in individual believers today.
- REL 435E 3 credits
Archaeology and the Old Testament
 An introduction to archaeology as a discipline and the application of that discipline to the study of the Old Testament, with a goal toward discerning how archaeology sheds light on the Old Testament as a historical document.
- THE 320E 3 credits
Doctrine of Angels
 An in-depth study of the doctrine of angels as to their origin, fall, nature, past and present activity, and their role in the future.

Science

BIO 105E 3 credits

Biological Science Survey

An introduction to basic observations, hypotheses, and theories of biology with emphasis on cell biology, genetics, anatomy, physiology, ecology, and evolution. Scriptural perspectives on the study of God's creation and contemporary biological controversies are explored.

BIO 105E 4 credits

Biological Science Survey w/Lab

An introduction to basic observations, hypotheses, and theories of biology with emphasis on cell biology, genetics, anatomy, physiology, ecology, and evolution. Scriptural perspectives on the study of God's creation and contemporary biological controversies are explored.

PHY 119E 3-4 credits

Physical Science Survey

An introduction to the basic physical sciences of astronomy, physics, chemistry, meteorology, and geology. Each is considered in relation to the others and its influence on man.

PHY 197E 4 credits

Introductory Astronomy w/Lab

A descriptive course about celestial mechanics, the solar system, stars, galaxies and the universe. The course is divided into eight modules. Each module contains chapter readings, chapter questions, lab exercise or short research paper and test.

Social Work

SWK 200E 3 credits

Explorations in Social Work

An initial exposure to the field of social work by exploring what social workers are, what social workers do, and the setting in which they work. Examination of the knowledge, value, and skill base; practice settings; education and career opportunities; and the interrelationships between social work and social welfare in the United States. Opportunity is given for the student to explore his/her own interest in and potential for a career in social work. Service learning component provides interaction with a variety of community based agencies.

SWK 231E 3 credits

Social Welfare: Historical Perspectives and Development

Follows the development of social welfare efforts from early civilizations to the present time. Focuses on the emergence of the profession of social work. Explores the question: "Am I my brother's keeper?" in the light of biblical principles.

SWK 355E 3 credits

Helping Troubled Families

Introduces family systems theory as well as the history and development of family interventions. Presents the major approaches of working with families.

Sociology

SOC 200E 3 credits

Cultural Anthropology

An introduction to the principles of cultural anthropology including the analysis of major anthropological theories and concepts and an examination of social institutional arrangements in small-scale societies.

SOC 203E 3 credits

Cultural Diversity

A study of inter-group relations with an emphasis on race and ethnicity but which also addresses social class, gender, and historical issues affecting relations. Attention will be given to the tension between assimilation and multiculturalism and what it means to be an American. Students will be asked to apply biblical principles in critical reflection on these issues. The course will familiarize students with leading scholars. While the focus will be on race and ethnicity in the United States, attention will be given to the global dimensions of these concerns.

SOC 210E 3 credits

Social Problems

An introduction to the study of social issues from several perspectives. Issues in areas such as drug abuse, crime, education, and the family are examined in the light of basic principles of sociology.

SOC 313E 3 credits

Statistics for Behavioral Science

The major concepts covered in the class will be descriptive statistics, basic probability theory, and inferential statistics. Demonstrations of Microsoft Excel competency will be assigned for each segment of the class.

DEGREE PROGRAMS

Bachelor of Business Administration

Designed to accommodate the busy schedules of working adults who are returning to school, this 120 credit hour program consists of both independent study and collaborative study courses.

Pre-Requisites

BUA 241E	Financial Accounting	3 credits
BUA 242E	Managerial Accounting	3 credits
BUA XXXE	Business Statistics	3 credits

Co-Requisites

ECO 201E	Principles of Microeconomics	3 credits
ECO 202E	Principles of Macroeconomics	3 credits

Major Requirements

BUA 331E	Principles of Effective Marketing	3 credits
BUA 357E	Management Analysis & Practice	3 credits
BUA 323E	Global Environment of Business	3 credits
BUA 431E	Project Management	3 credits
BUA 317E	E-Commerce	3 credits
BUA 423E	Strategic Planning & Leadership	3 credits
IAS 330E	Human Relations in Organizations	3 credits
CAS 340E	Intercultural Communications	3 credits
BUA 342E	Legal & Ethical Environment of Business	3 credits
BUA 367E	Strategic Finance	3 credits
BUA 453E	Entrepreneurship & New Ventures	3 credits
BUA 471E	Creativity & Innovation	3 credits
BUA 393E	Practicum/Internship Experience	4 credits

General Education Requirements

IAS 102E	Orientation to Distance Learning	1 credit
BIB 213E	Survey of Biblical Literature	4 credits
IAS 112E	Foundations of Christian Thought	3 credits
IAS 403E	A Christian Worldview	4 credits
PHP 100E	Fitness for Life	1 credit
PHP 200E	Individualized Physical Education	1 credit
Speaking	CAS 110E Public Speaking or CAS 120E Interpersonal Communication	3 credits
ENG 110E	Expository Writing	3 credits
Fine Arts	ART 172E Art Appreciation or MUS 149E Music Appreciation	2 credits
Literature	ENG 240E American Literature or ENG 250E British Literature	3 credits
CIS 104E	Computer & Information Concepts	2 credits
Science	PHY 197E Intro Astronomy w/lab or BIO 105E Biological Science Survey/w lab	4 credits
Math	MAT 110E Finite Mathematics or BUA XXXE Business Statistics	3 credits

Civic Engagement – choose one:	3 credits
ECO 201E Principles of Microeconomics	
JUS 100E Intro to Criminal Justice	
SOC 210E Social Problems	
Social Science – choose one:	3 credits
ECO 202E Principles of Macroeconomics	
IAS 330E Human Relations in Organizations	
SOC 200E Cultural Anthropology	
PSY 200E General Psychology	
Cross Cultural One designated CC course	3 credits

Associate of Arts in Biblical Studies

This unique program provides a solid understanding of theology as well as the knowledge and skills to serve a church.

Core Requirements

BIB 271E	Inductive Study of the Bible	3 credits
BIB 320E	The Pentateuch	3 credits
BIB 341E	The Gospels	3 credits
Electives	Any BIB courses	6 credits
Electives	Choose any courses	6 credits

General Education Requirements

IAS 102E	Orientation to Distance Learning	1 credit
IAS 112E	Foundations of Christian Thought	3 credits
ENG 110E	Expository Writing	3 credits
CAS 110E	Public Speaking	3 credits
MAT 100E	Fundamentals of Mathematics	1 credit
PHP 100E	Fitness for Life	1 credit
PHP 200E	Individualized Physical Education	1 credit
BIB 109E	Old Testament Survey	3 credits
BIB 209E	New Testament Survey	3 credits
CIS 104E	Computer & Information Concepts	2 credits
REL 313E	Historic Christian Belief	3 credits
Science	PHY 197E Intro to Astronomy (lab) or BIO 105E Biological Science Survey (lab)	4 credits
HIS XXXE	Any history course	3 credits
Literature	ENG 240E American Literature or ENG 250E British Literature	3 credits
ART 172E	Art Appreciation	2 credits
MUS 149E	Music Appreciation	2 credits
Social Science		3 credits
	Choose from: SOC 200E, SOC 210E, JUS 100E, PSY 200E, PSY 240E, PSY 310E or SWK 355E	
Cross-Cultural	REL 324E, REL 375E, or SOC 200E	3 credits

Associate of Arts in Justice Administration

Designed for individuals currently serving or seeking to enter the multi-dimensional field of criminal justice, this program is based on a Christian perspective of justice which holds spiritual as well as practical implications.

General Education Requirements

IAS 102E	Orientation to Distance Learning	1 credit
IAS 112E	Foundations of Christian Thought	3 credits
ENG 110E	Expository Writing	3 credits
CAS 110E	Public Speaking	3 credits
MAT 100E	Fundamentals of Mathematics	1 credit
PHP 100E	Fitness for Life	1 credit
PHP 200E	Individualized Physical Education	1 credit
BIB 109E	Old Testament Survey	3 credits
BIB 209E	New Testament Survey	3 credits
CIS 104E	Computer & Information Concepts	2 credits
REL 313E	Historic Christian Belief	3 credits
Science	PHY 197E Intro to Astronomy (lab) or BIO 105E Biological Science Survey (lab)	4 credits
HIS XXXE	Any history course	3 credits
Literature	ENG 240E American Literature or ENG 250E British Literature	3 credits
ART 172E	Art Appreciation	2 credits
MUS 149E	Music Appreciation	2 credits
Social Science		3 credits
	Choose from: SOC 200E, SOC 210E, JUS 100E, PSY 200E, PSY 240E, PSY 310E or SWK 355E	
Cross-Cultural	REL 324E, REL 375E, or SOC 200E	3 credits

Ministry Concentration

Core Requirements

JUS 100E	Introduction to Criminal Justice	3 credits
JUS 200E	Correctional Chaplaincy	3 credits
JUS 230E	Restorative Justice	3 credits
CMI 122E	Evangelism and Discipleship or	
CED 371E	Leadership Development	3 credits
Behavioral Sciences		3 credits
	Choose any one: PSY 300E, PSY 310E, PSY 461E or SWK 355E	
Ministry electives		6 credits
	Choose any two: BIB 271E, CED 371E, CMI 122E, CMI 220E, PMI 361E, PSY 461E or SWK 355E	

General Education Requirements (listed above) 44 credits

Public Policy Concentration

Core Requirements

JUS 100E	Introduction to Criminal Justice	3 credits
JUS 120E	American Policing	3 credits
JUS 230E	Restorative Justice	3 credits
JUS 240E	Corrections	3 credits
JUS 300E	Criminal Law	3 credits
JUS 321E	Juvenile Delinquency	3 credits
Behavioral Sciences		3 credits
	Choose any one: PSY 300E, PSY 310E, PSY 461E or SWK 355E	

General Education Requirements (listed above) 44 credits

Social Work Concentration

Core Requirements

PSY 200E	General Psychology	3 credits
PSY 300E	Abnormal Psychology	3 credits
SWK 200E	Explorations in Social Work	3 credits
SWK 231E	Social Welfare	3 credits
SWK 355E	Helping Troubled Families	3 credits
MAT 110E	Finite Mathematics	3 credits
PHI 413E	Apologetics	3 credits

General Education Requirements (listed above) 44 credits

Associate of Arts in Liberal Arts

This program offers a variety of courses, allowing flexibility in your studies to compliment your interests and talents.

General Education Requirements

IAS 102E	Orientation to Distance Learning	1 credit
IAS 112E	Foundations of Christian Thought	3 credits
ENG 110E	Expository Writing	3 credits
CAS 110E	Public Speaking	3 credits
MAT 100E	Fundamentals of Mathematics	1 credit
PHP 100E	Fitness for Life	1 credit
PHP 200E	Individualized Physical Education	1 credit
BIB 109E	Old Testament Survey	3 credits
BIB 209E	New Testament Survey	3 credits
CIS 104E	Computer & Information Concepts	2 credits
REL 313E	Historic Christian Belief	3 credits
Science	PHY 197E Intro to Astronomy (lab) or BIO 105E Biological Science Survey (lab)	4 credits
HIS XXXE	Any history course	3 credits
Literature	ENG 240E American Literature or ENG 250E British Literature	3 credits

ART 172E	Art Appreciation	2 credits
MUS 149E	Music Appreciation	2 credits
Social Science		3 credits
	Choose from: SOC 200E, SOC 210E, JUS 100E, PSY 200E, PSY 240E, PSY 310E or SWK 355E	
Cross-Cultural	REL 324E, REL 375E, or SOC 200E	3 credits

History Concentration

Core Requirements

History	Any HIS courses	15 credits
Electives	Choose any courses	6 credits

General Education Requirements (listed above) 44 credits

Social Science Concentration

Core Requirements

PSY 200E	General Psychology	3 credits
PSY 310E	Integration of Psychology & Christianity	3 credits
SOC 200E	Cultural Anthropology	3 credits
SOC 210E	Social Problems	3 credits
SWK 355E	Helping Troubled Families	3 credits
Electives	Choose any courses	6 credits

General Education Requirements (listed above) 44 credits

Business Concentration

Core Requirements

BUA 230E	Principles of Marketing	3 credits
BUA 241E	Principles of Accounting I	3 credits
BUA 242E	Principles of Accounting II	3 credits
BUA 307E	Business Law	3 credits
BUA 362E	Human Resource Management	3 credits
BUA 353E	Principles of Management	3 credits
MAT 110E	Finite Mathematics	3 credits

General Education Requirements (listed above) 44 credits

Christian Ministries Concentration

Core Requirements

BIB 271E	Inductive Study of the Bible	3 credits
BIB 320E	The Pentateuch	3 credits
BIB 330E	Acts and the Early Church	3 credits
CMI 122E	Evangelism and Discipleship	3 credits
PHI 262E	Contemporary Issues	3 credits
MAT 110E	Finite Mathematics	3 credits

Electives Choose any courses 6 credits

General Education Requirements (listed above) 44 credits

Discipleship Concentration

Core Requirements

BIB 271E Inductive Study of the Bible 3 credits

CMI 122E Evangelism and Discipleship 3 credits

PSY 200E General Psychology 3 credits

PSY 272E Research in Psychology 3 credits

PSY 300E Abnormal Psychology 3 credits

MAT 110E Finite Mathematics 3 credits

Electives Choose any courses 6 credits

General Education Requirements (listed above) 44 credits

Professional Writing Concentration

Core Requirements

CAM 260E Introduction to Journalism 3 credits

ENG 313E Article Writing I 2 credits

ENG 314E Article Writing II 2 credits

ENG 323E Non-fiction and Scriptwriting 3 credits

ENG 472E Freelance Writing 3 credits

MAT 110E Finite Mathematics 3 credits

Electives Choose any courses 6 credits

General Education Requirements (listed above) 44 credits

CERTIFICATE PROGRAMS

Biblical & Cultural Leadership Certificate

This intensive program focuses on theology, apologetics, and spiritual development which lead to a penetrating analysis of worldviews and the implications of a post modern culture.

<i>Requirements</i>		<i>24 credits</i>
BIB 109E	Old Testament Survey	3 credits
BIB 209E	New Testament Survey	3 credits
IAS 112E	Foundations of Christian Thought	3 credits
REL 313E	Historic Christian Belief	3 credits
PHI 262E	Contemporary Issues in Philosophy	3 credits
PHI 412E	Apologetics	3 credits
CMI 262E	Spiritual Formation	3 credits
CED 371E	Leadership Development	3 credits

Professional Writing Certificate

Develop and hone practical writing skills to become marketable to a contemporary audience.

<i>Requirements</i>		<i>24 credits</i>
ENG 110E	Expository Writing	3 credits
ENG 327E	Introduction to Fiction Writing	3 credits
ENG 427E	Freelance Writing	4 credits
ENG 337E	Business & Technical Writing	4 credits
ENG 323E	Non-fiction & Scriptwriting	3 credits
ENG 240E	American Literature	3 credits
Or		
ENG 250E	British Literature	4 credits
ENG 313E	Article Writing I	2 credits
ENG 314E	Article Writing II	2 credits

Biblical Studies Certificate

An in-depth study of the Bible designed for church workers and lay people.

<i>Requirements</i>		<i>24 credits</i>
BIB 109E	Old Testament Survey	3 credits
BIB 209E	New Testament Survey	3 credits
BIB 271E	Inductive Study of the Bible	3 credits
BIB 320E	The Pentateuch	3 credits
BIB 330E	Acts & the Early Church	3 credits

Electives

Choose a total of nine credit hours from the courses below:

BIB 216E	Historical Books	3 credits
BIB 217E	Genesis	3 credits
BIB 218E	Matthew	2 credits
BIB 273E	Bible Study & Interpretation	3 credits

BIB 311E	The Gospel of John	2 credits
BIB 313E	Romans	3 credits
BIB 325E	Deuteronomy	3 credits
BIB 331E	Pauline Epistles	3 credits
BIB 332E	Hebrews & General Epistles	3 credits
BIB 341E	The Gospels	3 credits
BIB 350E	Poetic & Wisdom Books	3 credits
REL 313E	Historic Christian Belief	3 credits
PHI 412E	Apologetics	3 credits

Christian Worker Certificate

A flexible program that is customizable to the learner's specific personal interests and talents.

<i>Requirements</i>		<i>18 credits</i>
BIB 109E	Old Testament Survey	3 credits
BIB 209E	New Testament Survey	3 credits
BIB 313E	Romans	3 credits
CMI 122E	Evangelism & Discipleship	3 credits

Biblical Studies Electives

Choose a total of three credit hours from the courses below:

BIB 216E	Historical Books	3 credits
BIB 217E	Genesis	3 credits
BIB 271E	Inductive Study of the Bible	3 credits
BIB 320E	The Pentateuch	3 credits
BIB 330E	Acts & the Early Church	3 credits
BIB 331E	Pauline Epistles	3 credits
BIB 332E	Hebrews & General Epistles	3 credits
BIB 341E	The Gospels	3 credits
BIB 350E	Poetic & Wisdom Books	3 credits

Professional Studies Electives

Choose a total of three credit hours from the courses below:

YMI 200E	Ministry to Youth	3 credits
CED 371E	Leadership Development	3 credits
HIS 230E	American Religious History	3 credits
PMI 251E	Pastoral Theology	3 credits
PMI 361E	Introduction to Preaching	3 credits
REL 227E	Christian World Movement	3 credits
REL 324E	World Religions	3 credits
REL 375E	Cross-Cultural Evangelism	3 credits

Justice & Ministry Certificate

This program is an overview of the justice system with a core of ministry courses intended to prepare learners for a career in correctional ministry.

<i>Requirements</i>		<i>18 credits</i>
JUS 100E	Introduction to Criminal Justice	3 credits

JUS 200E Correctional Chaplaincy 3 credits

Ministry Electives

Choose a total of six credit hours from the courses below:

BIB 271E	Inductive Study of the Bible	3 credits
CED 371E	Leadership Development	3 credits
CMI 122E	Evangelism & Discipleship	3 credits
CMI 220E	Personal Evangelism	3 credits
PMI 361E	Introduction to Preaching	3 credits
PSY 461E	Fundamentals of Counseling	3 credits
SWK 355E	Helping Troubled Families	3 credits

Justice Electives

Choose a total of six credit hours from the courses below:

JUS 230E	Restorative Justice	3 credits
PSY 300E	Abnormal Psychology	3 credits
PSY 461E	Fundamentals of Counseling	3 credits

Leadership Development Certificate

This program will equip current and potential leaders with interpersonal and organizational skills.

<i>Requirements</i>		<i>18 credits</i>
BUA 443E	Ethics in Leadership	3 credits
BUA 462E	Organizational Behavior	3 credits
CED 371E	Leadership Development	3 credits
CFM 300E	Introduction to Conflict Management	3 credits
CAS 120E	Interpersonal Communication	3 credits

Psychology Elective

Choose a total of three credit hours from the courses below:

PSY 200E	General Psychology	3 credits
PSY 321E	Social Psychology	3 credits
PSY 400E	Theories of Personality	3 credits

Missions Studies Certificate

Major world religions, cultures and cross-cultural evangelism are the focus of this program.

<i>Requirements</i>		<i>18 credits</i>
REL 227E	World Christian Movement	3 credits
REL 324E	World Religions	3 credits
REL 375E	Cross-Cultural Evangelism	3 credits
SOC 200E	Cultural Anthropology	3 credits
Reflective Paper		

Electives

Choose a total of six credit hours from the courses below:

BIB 330E	Acts & the Early Church	3 credits
BIB 331E	Pauline Epistles	3 credits

CED 371E	Leadership Development	3 credits
HIS 232E	Early Christianity to Medieval Times	3 credits
IAS 112E	Foundations of Christian Thought	3 credits
PHI 412E	Apologetics	3 credits
PMI 111E	Christian Worship	3 credits
CMI 122E	Evangelism & Discipleship	3 credits
PMI 251E	Pastoral Theology	3 credits
PMI 361E	Introduction to Preaching	3 credits
REL 225E	Modern Cults	3 credits
REL 313E	Historic Christian Belief	3 credits

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