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Fall 9-1-2022

### EDU 494.10: Seminar: Applied Research & Reflective Practice

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**EDU 494**  
**Seminar: Applied Research & Reflective Practice**  
**Syllabus for Fall 2022 Semester - Music Student Teachers**

*rev. 09-20-2022*

*“To be called an educator is an incredible responsibility and an earned privilege. Not only does teaching require command of subject matter, but it also involves a deep understanding of human behavior. A conscientious educator is always in process striving toward excellence within the complexity of a multicultural society. Indeed, teaching is an extraordinary journey that requires one to negotiate through a channel of multiple challenges, dilemmas, and opportunities.” - Dr. James Kirylo, Ph.D.*

**Meeting Days, Times, and Locations:**

Music student teachers will meet twice with Dr. Ruybalid during the semester as a whole group (referred to as “Student Teacher Group Meetings” throughout the syllabus).. Details about these meetings are in the [“OTHER IMPORTANT DATES”](#) document posted to Moodle. Otherwise, the assignments connected to this seminar are completed within the student teacher’s assigned school site and asynchronously. Dr. Ruybalid is available for consultations regarding the creation and completion of these assignments.

**Instructor:** Mike Ruybalid, Ph.D.

**Office Location:** Music Building, Room 204B (located inside Room 204)

**Office Phone:** (406) 243-2749

**Email:** [michael.ruybalid@umontana.edu](mailto:michael.ruybalid@umontana.edu)

*We will also use the REMIND app for this seminar. Join via this link:*

*[https://www.remind.com/join/ed494f22?utm\\_medium=ios](https://www.remind.com/join/ed494f22?utm_medium=ios) or join via this class code: [@ed494f22](#)*

**Office Hours:** *Posted to Moodle. Please note that office hours are subject to change. You’re also welcome to schedule an appointment with me. The most efficient way to schedule appointments is via email or via [NAVIGATE](#). Appointments can take place in-person, over the phone, or via [ZOOM](#).*

**SEMINAR DESCRIPTION:**

EDU 494 is a 1-credit seminar connected to the final student teaching research project that is completed during the student teaching semester. Corequisite: EDU 495

**REQUIRED MATERIALS:**

Access to Moodle, where an overview of the Applied Research and Reflective Practice document is located, along with the rubrics that you will be assessed by for this project by Dr. Ruybalid. Students should access the Moodle shell frequently as they complete their projects.

**LEARNING OUTCOMES:**

Upon completion of the project, all students will:

1. Have been given the opportunity to connect research to practice through the creation and completion of a research project conducted within one of their student teaching placements.
2. Have been given the opportunity to learn about the proper creation of a research topic and research questions.

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3. Have been given the opportunity to review research literature connected to their research topic.
4. Have been given the opportunity to learn how to gain proper permissions from students and parents in order to utilize the students as research subjects. This includes a discussion of research ethics.
5. Have been given the opportunity to implement research-based strategies within their teaching settings connected to their research topic.
6. Have been given the opportunity to analyze data collected during the implementation of the research-based strategies.
7. Have been given the opportunity to engage in reflective practice regarding the process of creating and implementing this research project and regarding the results found through the execution of this project.
8. Have a better knowledge of the resources available to them regarding conducting research, including how to find peer-reviewed sources and resources for data collection and analysis.

In addition to the above, student teachers will meet together to reflect upon their overall student teaching experience and to discuss assigned readings connected to their current career as a pre-service music educator and future career as a full-time professional music educator. Additionally, each student teacher will create a resume designed to be handed in to potential employers within school systems.

**GENERAL INFORMATION AND POLICIES:**

A list of academic policies for the University of Montana may be found here at this website: <https://catalog.umt.edu/academics/policies-procedures>. This includes information regarding adding and dropping courses, information on FERPA (Family Educational Rights and Privacy Act), general university policies on attendance (including policies regarding excused absences), general information regarding plagiarism, and other important information. Students should familiarize themselves with this information.

Additional information on adding and dropping courses, including important dates regarding registration, may be found here: <https://www.umt.edu/registrar/students/dropadd.php>. Students should familiarize themselves with this information.

The following link takes you to the [Student Code of Conduct](#). Students should familiarize themselves with this information.

The University of Montana assures equal access to instruction through collaboration between students with disabilities, instructors, and the Office for Disability Equity (ODE). If you anticipate or experience barriers based on disability, please contact the ODE at: (406) 243-2243, email: [ode@umontana.edu](mailto:ode@umontana.edu), or visit [www.umt.edu/disability](http://www.umt.edu/disability) for more information. Retroactive accommodation requests do not have to be honored, so please, do not delay. As your instructor, I will work with you and the ODE to implement an effective accommodation, and you are welcome to contact me privately if you wish.

The Writing and Public Speaking Center provides one-on-one tutoring to students at all levels and at any time in the writing process for papers and presentations in any course. Welcoming all students at all levels, the Center provides a learning environment where students can engage in supportive

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conversations about their work and receive feedback at any point during their writing process. To make an appointment and learn more about The Writing and Public Speaking Center, visit [www.umt.edu/writingcenter](http://www.umt.edu/writingcenter).

**Communication About This Seminar**

Email communication will be utilized often throughout the semester to communicate important information regarding this seminar. Please be sure your university email account is set up and that you check your email inbox often. In addition, Moodle will be utilized for this seminar, and students should check Moodle for important information and documents related to this seminar.

Failure to check any of these resources (email, Moodle), errors in email forwarding, and returned emails are the responsibility of the student, and do not constitute an excuse for missing announcements or deadlines.

**Netiquette**

Netiquette is an important concept for professional educators to understand when interacting with others online, including fellow students, university instructors, university staff, as well as cooperating teachers, administrators, other teachers and the student and parents connected to your student teaching school sites. It is recommended that all student teachers should make sure they are familiar with the concept of Netiquette. Please see this [linked document](#) from my colleague Dr. Robin Giebelhausen of the University of Maryland. Dr. Giebelhausen describes Netiquette very well. (NOTE: the linked materials in Dr. Giebelhausen's document are links to University of Maryland-specific materials.)

**Academic Integrity**

All work completed in this seminar must be the exclusive work of individual students unless work is assigned as a group project. In the case of exams and quizzes, no materials such as notes may be used unless stated by the instructor. A student must always submit papers and other assignments that represent their original words and ideas. If any words or ideas are used that do not represent the student's original words or ideas, the student must cite all relevant sources. A student should also make it clear to what extent such sources are being used. Failure to do so is plagiarism. Words or ideas that require citation include, but are not limited to, all hard copy and electronic publications, whether copyrighted or not, and all verbal and visual communications when the content of such communications clearly originates from an identifiable source (e.g., meeting, telephone conversation, e-mail). It is still plagiarism if the writer (i.e. student) changes only a few words around, does not cite the source for any of the ideas or facts, and if any part of the writing really changes the intended sense of the original written work.

**Students must gain instructor permission prior to submitting the same assignment for this and another course or seminar (i.e. the same assignment for two or more courses or seminars).**

Students should not expect to receive any credit for any assignments where plagiarism is detected.

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The weblink referenced earlier for academic policies (<https://catalog.umt.edu/academics/policies-procedures>) includes additional general information regarding plagiarism, including potential consequences for students who plagiarize another person's work.

### **Copyright Notice**

Unless otherwise noted, materials presented through the Moodle shell or through student teacher group meetings are copyrighted and may not be reproduced for anything other than your personal use as a student without the permission of the instructor. These materials are the property of the instructor or of other individuals that have given permission for the instructor to share them with you. Do not sell them, do not post them on a website. This is copyright infringement.

Powerpoint presentations used in student teacher group meetings will not be posted to Moodle for later viewing. Some materials in the Powerpoint slides are borrowed, with permission, from other sources and are for in-class use only. Thank you for your understanding

### **STUDENT TEACHER GROUP MEETING ATTENDANCE POLICY:**

Attendance at both student teacher group meetings is required unless the student teacher has been excused due to another commitment. The dates of these two meetings are in the [“OTHER IMPORTANT DATES”](#) document posted to Moodle. Please contact the instructor as soon as possible if you must miss either of these meetings.

**It is very important that if you are sick, you stay home from these meetings and from your school sites. This is not just for the safety of yourself, but for those around you.**

More information on attendance may be found via this webpage referenced earlier in the syllabus: <https://catalog.umt.edu/academics/policies-procedures>.

### **Technology Policy**

**Your brain must be present with your body during group meetings.** It is distracting to you, other students, and the instructor if you are doing something (e.g., browsing Instagram or Pinterest, texting, etc.) that takes you away from meeting participation. It is also rude because you send the message that the person presenting instruction (instructor or another student) is not worth your full attention.

On occasion, you will be asked to have laptops and tablets available for use for activities during the group meetings. These occasions will be announced during the meeting. Otherwise, please keep electronics (e.g. laptops, cell phones, tablets) in your bag and on silent.

It is understood that emergencies may occur and sometimes you are anxiously awaiting news. Life happens and there are actually things that are important that require answering a cell phone during a meeting. If you are expecting a phone call, please, if possible, sit close to the door so that you may discreetly step into the hallway to accept the phone call.

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If technology or other items become an issue during meetings, the instructor may take necessary and appropriate actions that include, but are not limited to, docking points from grades, asking that all Smartphones be put away upon entering the room, etc.

Exceptions to this technology policy can be requested per any documented accommodations students have on file with the Office for Disability Equity (ODE).

### **Regarding COVID-19. The following guidance has been provided by University**

#### **Administration:**

- The University encourages COVID-19 vaccines and boosters, which are offered for both students and employees at the Health Services Pharmacy inside Curry Health Center.
- Masks are only required inside Curry Health Center and in some medical/research laboratories on campus. This requirement will be clearly posted. Required or not, we respect those choosing to wear a mask to reduce spread of respiratory viruses.
- COVID-19 testing for students is available at Curry Health Center. Free at-home tests can be ordered online, or there may be tests available through the Health Services Pharmacy by calling (406) 243-5171.
- UM Housing is no longer operating separate quarantine/isolation spaces for students in the residence halls. UM Housing will provide guidance for students isolating in place in the residence halls.
- Students who [test positive for COVID-19 need to isolate](#) for at least five days, which includes not attending in-person classes. During isolation, students should stay home or follow UM Housing guidance for isolation in place, and, if they must leave for food, medicines or other essentials, wear a high-quality mask.
- After five days students can leave isolation if they are symptom-free. If symptoms persist, isolation should continue until students are symptom-free for 24 hours (without use of medications to alleviate the symptoms).

#### **What if I am sick?**

- If you are sick, please stay home and contact the instructor. You will receive support to ensure continued academic progress. Please contact the instructor to ascertain what information you have missed by being away and how best to complete any work missed from being away from class.

### **GRADING SCALE**

For this seminar, both the resume and applied research and reflective practice project will be graded as pass/fail (i.e., credit/no credit). The rubrics linked in Moodle describe the criteria for which both the resume and the applied research and reflective practice project will be evaluated.

### **SEMINAR EVALUATION**

#### **Resume**

Each student teacher will draft a resume appropriate for handing out to potential employers within K-12 school systems. More details on this resume are included in the resume rubric

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posted to the Moodle shell for this section of EDU 494.

**Applied Research and Reflective Practice Project**

Each student teacher will create a research project connected to one of their student teaching placements. More details on this project are posted within documents linked in the Moodle shell for this section of EDU 494, but in short, students identify a “problem” they see within their chosen teaching setting and identify, through a search of peer-reviewed sources connected to their topics, a strategy to address that “problem.”

Due dates for both items are in the [“OTHER IMPORTANT DATES”](#) document posted to Moodle.

**A NOTE ABOUT STUDENT TEACHING**

The grades for student teaching are connected to the corequisite course EDU 495. Information regarding observations will be posted to the EDU 494 Moodle Shell as well as helpful information regarding interviews and lesson plans will be posted by Dr. Ruybalid to this Moodle Shell.

**QUESTIONS?**

**Please see the instructor. Otherwise, it is assumed that you have read and understood this syllabus.**

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***This syllabus is a contract for this seminar. If alterations are needed, all students will receive notification of these changes.***