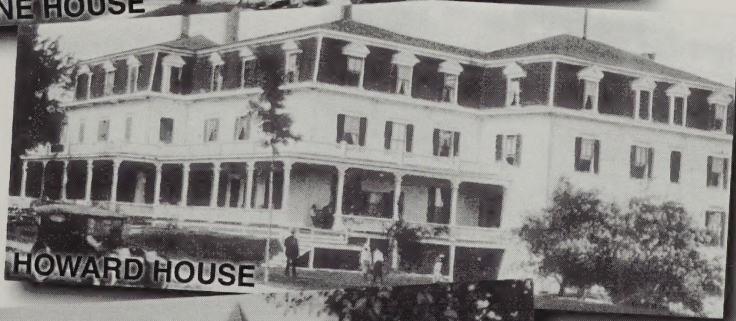


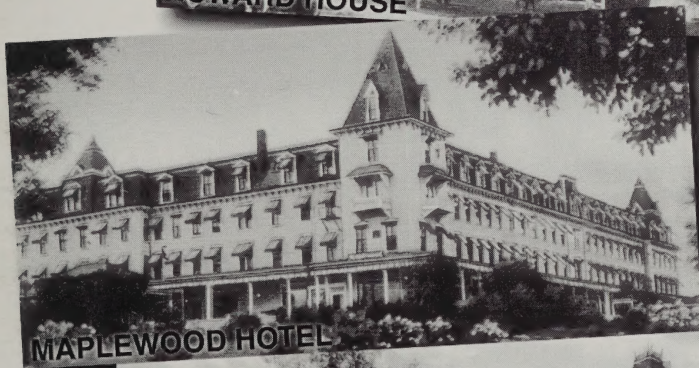
2002 ANNUAL REPORT



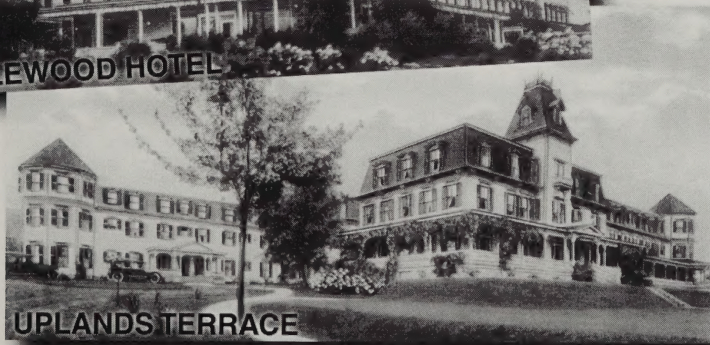
ALPINE HOUSE



HOWARD HOUSE




MAPLEWOOD HOTEL



UPLANDS TERRACE

Town of Bethlehem
New Hampshire



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**ANNUAL REPORT
BETHLEHEM, NH
BETHLEHEM VILLAGE DISTRICT**
for the year ending **DECEMBER 31, 2002**

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TOWN OFFICERS

BOARD OF SELECTMEN

Lon Weston	(2003)
Kristen Reinhold	(2003)
Judy Wallace	(2004)
George Manupelli	(2004)
Steve Huntington	(2006)

ADMINISTRATIVE ASSISTANT - BOARD OF SELECTMEN

Dee Vitkofsky

TOWN CLERK

Tandy Brown (2004)

TREASURER

Tracy Kenne (2004)

TAX COLLECTOR

Claudia Brown (2004)

MODERATOR

Alistair MacBain (2004)

POLICE CHIEF

Eric Lougee

ROAD AGENT

George Tucker, III (2003)

FIRE CHIEF AND FOREST FIRE WARDEN

Jack Anderson

HEALTH OFFICER

Stanley Borkowski 802-356-5064 (cell)

OVERSEER OF WELFARE

Dee Vitkofsky

TRUSTEES OF THE TRUST FUNDS

Donald Lavoie	(2003)
Alan Cummings	(2004)

SUPERVISORS OF THE CHECKLIST

Deborah Fellows	(2002)
Ann Sykes	(2004)
Philip Davis	(2006)

LIBRARIAN

Muriel Brown

LIBRARY TRUSTEES

Rhonda Lyster	(2003)
Molly Noonan	(2003)
Florence Houghton	(2003)
Jean Wedick	(2004)
Patricia A. Bonardi	(2004)
Elizabeth Harrington	(2004)
John Miller	(2005)
Jannifer Kotok	(2005)
Alan Strell	(2005)

CEMETERY COMMITTEE

Ernest Ferland
Richard RobieSr.
Paul Hudson

REVOLVING LOAN COMMITTEE

Len Reed
Peter Thoma
Tom Hepner

RECREATION COMMITTEE

Ronnie Lyster
Mike Miscio
Len Reed

CONSERVATION COMMISSION

Tanya Tellman
Brooke Bohannon
Sara Turtle

BRETZFELDER PARK COMMITTEE

John Stevenson
Ann Gruczka
Alistair MacBain

Nigel Manley
Tanya Tellman
Kimberly Mackay-Pearson

ADMINISTRATIVE ASSISTANT - PLANNING / ZONING BOARDS

Dianne Lambert

PLANNING BOARD

David Tellman, Chair	(6/03)
Maurice Lambert, Vice Chair	(3/04)
Roland Shick	(3/03)
Kristen Reinhold	(3/03)
Alecia Loveless	(6/03)
Steven Sloan	(3/5)
Bruce Cunningham	(3/03)
Harold Friedman	(6/05)
Erin Woo, 1st Alternate	(6/04)

ZONING BOARD

Katherine Rhoda, Chair	(11/04)
Cathe Denz Polonsky, Vice Chair	(4/04)
Roland Shick, Swing Member from PB	(3/03)
Andy Yale	(11/04)
Douglas Paul	(6/05)

RESULTS OF THE 2002 TOWN MEETING WARRANT

To the inhabitants of the Town of Bethlehem, in the County of Grafton and the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified to meet at the Fire Station in said Bethlehem on Tuesday, the twelfth day of March 2002, at nine o'clock in the morning (the polls to close at 6:00p.m.) to act upon the following:

ARTICLE 1. To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

Selectperson- Carol Bushway-176
Stephen Huntington-353
Butch Lucas- 263
Joseph Snow-144
David Wood-369
Alan Strell-559
Bradley Presby-52

Supervisor of the Checklist - Judy Gagne

Library Trustee 3 year - Jannifer Kotok-569
John Miller-608

Library Trustee 2 year - Jean Wedick

Trustee of the Trust Fund - John Miller-18
David Kerr-7
Len Reed-7

Road Agent- George Tucker III-581
Derek Brown-14

WARRANT ARTICLES PROPOSED BY THE SELECTBOARD

ARTICLE 1: Shall the Town raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the Budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,923,800. Should this Article be defeated, the Operating Budget shall be \$1,815,494 which is the same as last year, with certain adjustments required by previous action of the Town or by law or the local governing body may hold one Special Meeting, in accordance with RSA 40:13. X and XVI, to take up the issue of a revised Operating Budget only.

NOTE: This Operating Budget does not include appropriations in any other Warrant Article.

Motion made by: George Manupelli Seconded by: David Wood

David Wood spent a lengthy amount of time explaining a detailed breakdown of the proposed 2002 budget.

John Wedick moved to amend Article 1 to reduce the total \$1,923,800.00 down to \$1,816,375.00. Seconded by John Keller. Discussion. Amendment failed by voice vote. Reverted back to like budget \$1,923,800.00.

Raymond Bushway made an amendment to reduce the budget by \$14,114.00 and have that money be returned to the Police Department budget. Moderator MacBain stated that would make it \$1,909,686.00. Police Chief Eric Lougee stated that he only will request an amount of \$14,216.00. Raymond Bushway changed his amendment to the figure given by the Police Chief. Seconded by David Wood. Amendment passed by voice vote.

Ben Gumm moved to reduce the total amount even lower. Without a second, the amendment failed.

No further amendments were made, Article passed to be placed on the ballot as written.

Julie Seely moved to restrict reconsideration of this article.

Seconded by Steve Huntington.

The restriction of the reconsideration of Article 1 passed by voice vote.

ARTICLE 2: To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to be added to the Capital Reserve Fund – Highway Dump Truck, previously established. (The Select Board recommends this Appropriation).

Motion made by: David Wood Seconded by: Judy Wallace

Len Reed asked for exact balances of the Capital Reserve Funds.

John Wedick Jr. wanted to make an amendment to add wording to this Article.

Seconded by Ben Gumm.

After much discussion John Wedick Jr. and Ben Gumm withdrew the motion and second.

Following more discussion, Judy Wallace announced the Capital Reserve Fund Balances.

Nancy Czarny wondered if the wording could be changed to “propose” to amend to the anticipated budget. Seconded by Tanya Tellman.

Moderator MacBain stated that would have to be checked out with the Department of Revenue first. Nancy Czarny stated that she said the word “anticipated”. David Wood was concerned about adding words.

Nancy Czarny withdrew the motion. Tanya Tellman withdrew the second.

Article 2 passed by voice vote and will appear on the ballot as written.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$35,000.00 to be added to the Capital Reserve Fund – Fire Pumper Truck, previously established. (The Selectboard recommends this Appropriation).

Motion made by: David Wood Seconded by: Judy Wallace

There being no discussion, Article 3 was accepted by voice vote and will appear on the ballot as written.

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$12,000.00 to be added to the Capital Reserve Fund – Police Cruiser, previously established. (The Selectboard recommends this Appropriation).

Motion made by: Raymond Bushway Seconded by: Judy Wallace

There being no discussion, Article 4 was accepted by voice vote and will appear on the ballot as written.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$15,000.00 to be added to the Capital Reserve Fund – Highway Rubber Tired Excavator, previously established. (The Selectboard recommends this Appropriation).

Motion made by: David Wood Seconded by: Judy Wallace

John Wedick Jr. asked how much was currently in this fund. David Wood explained that at the Town Meeting two years ago it was voted to raise and appropriate \$45,000.00 and the article was passed.

John Wedick Jr. wondered when the purchase will take place and what the plan will be. David Wood replied, "Most likely it would happen this year".

With much discussion regarding wording, David Wood stated he would like the return of the sealed bid from the Crusher to go back to the Highway Department. Marie Stevenson seconded.

Moderator MacBain restated the wording as follows: Any proceeds from the sale are to be applied back into the Highway Department Capital Reserve Fund.

More discussion followed.

Moderator MacBain stated to vote on the Amendment: "To see if the town will vote to put money back in the Capital Reserve Fund to be used to off set the cost of the Excavator".

Amendment failed by voice vote.

Article 5 will appear on the ballot as written.

ARTICLE 6. To see if the Town will vote to change the purpose of the existing Highway Loader Capital Reserve Fund to the Capital Reserve Fund – Highway Tractor/Mower. (2/3 vote required; the Selectboard recommends this Article).

Motion made by: David Wood Seconded by: Judy Wallace

Moderator MacBain reminded voters that this would need a 2/3rds vote at the polls to pass.

Dan Tucker questioned why this is being changed?

David Wood replied that this has been discussed with the Road Agent. George Tucker III stated that the mower is a 1956. David Wood stated that they would like to buy it this year.

John Wedick Jr. wondered what will happen if Article 6 gets voted down. David Wood answered that if the article does not get 2/3rds vote, then we cannot do Article 7. Moderator MacBain continued, if Article 6 is turned down then Article 7 will have to be turned down because there will not be any money for it.

Leonard Malenowski wondered if the name could just be changed?

John Starr wondered if it would make sense to vote in the \$28,000.00? David Wood stated the Selectmen already checked into this, this was said to be the best way to handle this Article. John Wedick Jr. added that we can not simply change the name or DRA (Department of Revenue) will change it back.

Tanya Tellman moved the question. Leonard Malenowski wondered why we could not just eliminate the existing Loader Capital Reserve Fund and then add it back in as Highway Tractor/Mower. David Wood replied that it was advised by DRA to do it this way.

Moderator MacBain stated we would move the question.

Article 6 was passed to appear on the ballot as written.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$28,000.00 to be added to the Capital Reserve Fund – Highway Tractor/Mower, previously established. (The Selectboard recommends this Appropriation).

Motion made by: Raymond Bushway

Seconded by: George Manupelli

John Wedick Jr. stated other towns do not do mowing of the roadside, it is contracted out. He moved for this article to be reduced to zero and stated that this should be contracted out. Seconded by John Keller.

David Tellman wondered if anybody has checked into quotes on having the mowing be contracted out. David Wood replied, "No".

George Tucker III stated that you get what you pay for and he wants to be able to be in charge of this. That way he will know exactly what is being done and what needs to be done.

Nancy Czarny wondered what would happen if this article was amended to zero?

John Wedick Jr. answered, "There will still be money in the current budget equipment rental". Stated there should be more than enough money and he did get a quote and it would be between five to seven thousand. If it was contracted out it could be put in the contract that it would be under the control and supervision of the Road Agent.

John Keller questioned if the tractor/mower being looked at has a boom mower. George Tucker III replied, "Yes, the one that he is looking at does".

George Tucker III stated this would not only benefit the Highway but the Bethlehem Country Club also. Len Reed wondered if the Country Club gave any money in return to the Highway Department. George replied that it is filed under maintenance of town properties.

The amendment to zero fund this article failed by voice vote.

Mark Chain wondered if we could add the word "if" to Article 6. Moderator MacBain stated that it needed to be left the way it is as we are on Article 7.

Steve Huntington moved the question. Seconded by Tanya Tellman.

Article 7 will appear on the ballot as written.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$8,500.00 to be added to the Capital Reserve Fund – Maple Street Cemetery Addition. (The Selectboard recommends this Appropriation).

Motion made by: Raymond Bushway Seconded by: George Manupelli

There being no discussion, Article 8 will appear on the ballot as written.

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$15,000.00 for professional planning, design and engineering services related to the Municipal Facilities Study. This will be a non-lapsing appropriation per RSA 32:7, VI, which will not lapse until the study is completed or until December 31, 2003, whichever is sooner. (The Selectboard recommends this Appropriation).

David Wood stated \$25,000.00 was proposed at the Budget Hearing but amount has been reduced to \$15,000.00.

With no further discussion, Article 9 will appear on the ballot as written.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$30,000.00 to fund the first year of a four-year property revaluation cycle. This will be a non-lapsing appropriation per RSA 32:7, VI, which will not lapse until the first phase of the revaluation cycle is completed or until December 31, 2003, whichever is sooner. If this Article is approved, it is the intent of the Selectboard to authorize the revaluation of the Municipality each year and to include the necessary funds in the Town's budget. (The Selectboard recommends this Appropriation).

Motion made by: David Wood Seconded by: Judy Wallace

David Wood moved to amend the wording from 1/3 to ~. Seconded by Judy Wallace.

John Wedick Jr. questioned if this was flat funded. David Wood believed so.

Claudia Brown explained how this revaluation would work.

Joe Snow questioned if it will be in the fourth year that this will all be 100% Claudia Brown replied, "Yes". After more explanation and discussion, no amendments were made. Article 10 will be placed on the ballot as written.

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of \$30,000.00 for the purpose of employing a Town Administrator and paying the cost for the remainder of 2002. If this Article is approved, it is the intent of the Board of Selectmen to include the annual cost of this position (projected to be approximately \$50,000 in 2003) in the Town's budget in future years.

The duties of the Town Administrator may include the following:

Assisting the Selectmen in the general oversight and organization of Town departments;

Assuring excellent communication and cooperation among all departments, with other governmental entities and with the general public;

Performing direct supervision, including regular performance reviews, for the Recreation Program Director and for all staff in the Executive, Planning & Zoning, Public Assistance, General Government Buildings and Building Inspection departments;

Preparing and submitting funding applications to public and private agencies to support desirable and necessary Town activities;

Assisting the Selectmen in managing the financial and legal affairs of the Town; and

Performing such other duties consistent with the position as may be required by the Selectmen from time to time. (The Selectboard recommends this Appropriation).

Motion made by: David Wood Seconded by: George Manupelli

George Manupelli recommended this based on the study done. Felt that a Town Administrator is needed. Stated that the board can appoint one anyway as long as the money is there, but figured they would bring it to the town first for an opinion.

Ben Gumm believed this could have some very good possibilities but the job description is vague. He made an amendment to reduce this figure down to a zero fund. Seconded by Joseph Snow.

After lengthy discussion a standing vote was taken on the amendment.

YES 37 NO 20

The amendment to zero fund this Article passed.

Joseph Snow questioned if this would now read on the ballot as zero funded.

Moderator MacBain replied, "Yes".

John Wedick Jr. moved to restrict reconsideration of this amendment under RSA 40-10. Seconded by John Keller.

Restriction of reconsideration passed by voice vote.

ARTICLE 12. To see if the Town will vote to adopt the provisions of RSA 162-G, to authorize the Selectmen to acquire, develop and dispose of industrial land and facilities. This authority will be utilized in connection with a proposed intermunicipal agreement among the towns of Bethlehem, Littleton and Lisbon. (The Selectboard recommends this Article).

Motion made by: David Wood Seconded by: Raymond Bushway

After much discussion and no amendments this Article will appear on the ballot as written.

ARTICLE 13. Shall we adopt the provisions of RSA 466:30-a which make it unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such? (The Selectboard recommends this Article).

Motion made by: Raymond Bushway Seconded by: David Wood

After much discussion Tanya Tellman moved to amend this Article to read dogs and cats. Police Chief Eric Lougee replied, "Because of this being RSA 466:30-a, you can not change the wording".

There was some discussion.

With there being no second to this amendment, Article 13 will read on the ballot as written.

ARTICLE 14. Shall we adopt the provisions of RSA 31:95-c to restrict 100 percent of revenues from the Bethlehem Country Club to expenditures for the purpose of operating the Bethlehem Country Club? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Bethlehem Country Club Special Revenue Fund, separate from the General Fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. (Majority ballot vote) (The Selectboard recommends this Article).

Motion made by: David Wood Seconded by: Raymond Bushway

After much discussion, Leonard Malenowski would like to amend this figure to a zero fund. There being no second, the amendment failed.

Steven Huntington moved the question. Seconded by Tanya Tellman.

Article 14 will appear on the ballot as written.

ARTICLE 15. Shall we adopt the provisions of RSA 31:95-c to restrict 100 percent of revenues from the Bethlehem Ambulance Service to expenditures for the purpose of operating the Bethlehem Ambulance Service? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Bethlehem Ambulance Service Special Revenue Fund, separate from the General Fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. (Majority ballot vote) (The Selectboard recommends this Article)

Motion made by: Raymond Bushway Seconded by: David Wood

Nancy Czarny asked if there was a report of the billing.

David Wood replied that the billing began in October/November and money is starting to come in now. He explained that it took some time to set up the administration end of it.

Raymond Bushway stated, "Approximately \$1,000.00 came in last year and some has already come in this year".

There being no amendments, Article 15 will appear on the ballot as written.

ARTICLE 16. Shall we adopt the provision of RSA 31:95-c to restrict 100 percent of revenues from the Solid Waste Disposal Department to expenditures for the purpose of operating the Solid Waste Disposal Department? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Bethlehem Solid Waste Disposal Special Revenue Fund, separate from the General Fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. (Majority ballot vote) (The Selectboard recommends this Article).

Motion made by: David Wood

Seconded by: Raymond Bushway

There being no discussion, Article 16 will appear on the ballot as written.

ARTICLE 17. To see if the Town will vote to change the Road Agent position from an elected to an appointed position. This change would be effective in 2003 and would provide the appointee with the salary adjustments and benefits as all other Town Employees.

Motion made by: Raymond Bushway

Seconded by: David Wood

David Wood moved to amend this article to add the word "same". Article 17 would read as follows:

To see if the Town will vote to change the Road Agent position from an elected to an appointed position. This change would be effective in 2003 and would provide the appointee with the same salary adjustments and benefits as all other Town Employees.

Seconded by John Wedick Jr.

Amendment passed by voice vote.

Richard Robie Sr. made a motion to eliminate Article 17 from the ballot completely. Seconded by Eric Lougee.

Moderator MacBain replied that this could not be done. Once it is an Article it has to go on the ballot.

Leonard Malenowski made an amendment to change the year from 2003 to 2053. Moderator MacBain read the RSA that stated you could not change the intent in the first session.

After much discussion, Steve Huntington moved the question. There was not a second.

Leonard Malenowski read aloud the RSA that he had and would like to amend the year from 2003 to 2053. Seconded by Joseph Snow.

Much discussion took place.

Police Chief, Eric Lougee made a motion to change to year to 2053. Seconded by Tanya Tellman.

Amendment failed by standing vote.

Steve Huntington moved the amendment.

Amendment failed by standing vote. **YES 13 NO 27**

Article 17 will appear on the ballot as read.

ARTICLE 18. (By Petition) To see if the Town will vote to raise and appropriate the sum of \$250.00 (Two Hundred and Fifty Dollars) for the purpose of the North Country YMCA's Multitude of Intergenerational Programs offered throughout. The year to the families and citizens of the Town of Bethlehem. (The Selectboard recommends this Appropriation).

Motion made by: David Wood

Seconded by: Judy Wallace

After short discussion, no amendments were made. Article 18 will appear on the ballot as written.

ARTICLE 19. (By Petition) Are you in favor of reversing the vote taken on Article 6 at the 2000 Bethlehem Town Meeting in regarding the provisions of RSA 40:13 (Known as SB2) and return to the traditional Town Meeting form of government?

Motion made by: David Wood

Seconded by: Raymond Bushway

Before any discussion took place, John Wedick Jr. wanted to move the question.

After some discussion, John Wedick Jr., withdrew the motion.

After much discussion and no amendments, Article 19 will appear on the ballot as written.

There being no other business David Wood moved to adjourn the meeting.
Seconded by John Wedick Jr.

Meeting Adjourned at 3:30 p.m.

Respectfully Submitted,

Tandy Brown, Bethlehem Town Clerk

These minutes were reviewed and approved by Moderator Allistair MacBain.

Article 4 in the 1999 Warrant contains a ‘scribner’s’ error regarding the tax map and lot numbers included within Zoning District III. The notice for public hearing on this article and the wording on the ballot voted on March 9, 1999, properly identified District III by Map and Lot number. To correct the information as printed in the 1998 and 1999 Annual Reports I, David Tellman, Chair, Bethlehem Planning Board, move that under other business the following statement be entered:

“Due to ‘scribner’s error’, the definition of District III under ‘Definitions of the Bethlehem Zoning Ordinance’ is printed incorrectly. Zoning District III, as legally noticed and voted, should read: This District shall include all of the area of said Town of Bethlehem, lying within the boundaries of Map 405, Lot #54; Map 406, Lots #1, #2, #16, #17, #18, #20.1 through #20.4, #21.1 through #21.6, #22.1 through #22.18, # 23, #24, #25, ##34: Map 416, Lots #1, #2, #3, #4, #5, and #7; as delineated on the Bethlehem Tax Maps as of April 01, 1998”

John Keller Seconded and Motion passed at the 2001 Town Meeting.

SCHEDULE OF TOWN PROPERTY

206-035	Town Hall, Land and Building	.59 AC	\$ 489,600.00
204-043-001	Strawberry Hill Reservoir	53.50 AC	29,300.00
204-043-002	Town Water Supply	5.34 AC	365,600.00
414-9-11-12	Village District	42.30 AC	1,163,200.00
203-001	Highway Garage - Building Only		65,600.00
414-005	Prospect Street Dump	24.00 AC	26,500.00
Total			\$ 2,139,800.00
 COUNTRY CLUB			
203-001	Golf Maintenance Garage		\$ 38,400.00
203-001	Clubhouse		324,420.00
203-001	Land Route 302	102.00 AC	105,900.00
203-017	Land Prospect Street	33.00 AC	524,900.00
203-018	Land Prospect Street	4.70 AC	146,100.00
203-019	Land Prospect Street	1.00 AC	23,100.00
203-30	Land		
203-034	Land		
Total Country Club			\$ 1,162,820.00
 PARKS AND RECREATION			
203-021	L/O N/S Main/Prospect/Log Cabin Lane	1.90 AC	\$ 21,400.00
203-025	L & Tennis Courts	1.20 AC	41,200.00
205-120	L & Playground Main/Agassiz	4.10 AC	50,900.00
205-122	L/B Info Booth	1.48 AC	128,000.00
206-027	L/O Elm Street (Little League)	7.80 AC	47,300.00
206-036	L/B Town Pool	1.50 AC	143,300.00
Total Parks and Recreation			\$ 432,100.00
 CEMETERIES			
203-003	L/O N/S Main Street "Cemetery"	1.20 AC	\$ 15,400.00
206-051	L/O Off Cemetery Street (Gift)	.41 AC	8,900.00
206-056	L/O Maple & Austin Road (Gift)	2.60 AC	15,500.00
206-057	L/O Maple & Austin Road	6.50 AC	56,400.00
404-014	L/O Brook Road	2.90 AC	10,500.00
Total Cemeteries			\$ 106,700.00
 SCHOOLS			
206-015	L/O BES	3.28 AC	\$ 1,527,800.00
402-025	L/O Profile	17.99 AC	2,194,800.00
402-021	L/O Profile	5.53 AC	9,800.00
Total Schools			\$ 3,732,400.00

LAND AND BUILDINGS ACQUIRED THROUGH TAX COLLECTOR'S DEED

(Listed by Location and Map and Lot #)

201-053	L/O Upper Brook Road	.25 AC	\$ 6,500.00
202-026	L/O Long Hill	1.90 AC	14,900.00
203-032-013 through 203-032-036			122,400.00
204-116	L/O Alpenhoff Road Off	2.00 AC	4,400.00
205-009	L/O Jefferson Street	.22 AC	7,100.00
205-010	L/O Jefferson Street		7,100.00
205-037	L/O Agassiz Street	.15 AC	2,000.00
205-037-001	L/O Harrigan Street	.10 AC	100.00
205-220-004	L/O James Street		8,200.00
205-230-001	L/O Noyes Street	.46 AC	8,200.00
206-018	L/B Main Street	3.20 AC	142,200.00
206-029	L/O W/S Elm Street	1.20 AC	3,100.00
206-029-001	L/O W/S Elm Street	3.10 AC	9,900.00
206-063-001	L/O Austin Road S/S	24.70 AC	20,500.00
210-013-220	L/O Lady Slipper Road/Jolee Lane	3.90 AC	N/V
402-007-005	L/O Route 118 Lot 5	1.69 AC	8,100.00
403-020	L/O Caswell Heights Off 1-93	.04 AC	100.00
404-032-001	L/O Railroad Street	.53 AC	5,000.00
405-048	L/O Route 116	2.00 AC	7,000.00
405-051	L/O Whitefield Road	2.01 AC	7,100.00
405-054	L/O Route 116 N	5.50 AC	7,400.00
405-081	L/B Cherry Valley Road	12.75 AC	39,250.00
406-024	L/O S/S Whitefield Road	2.71 AC	8,100.00
406-032-005	L/O N/S Hazen Road	2.00 AC	7,800.00
410-007-003-02	L/O Off South Road	26.66 AC	19,100.00
410-007-004	L/O S/S South Road	11.37 AC	14,000.00
413-041	L/O Access Lot	2.20 AC	4,500.00
414-008	L/O Off Austin Road N/S	38.00 AC	16,600.00
415-009	L/O River Road	.14 AC	800.00
415-021	L/O Bethlehem Hollow	.54 AC	4,500.00
415-038	L/O Wing Road	.40 AC	3,800.00
415-107	L/O River Bend	1.34 AC	3,400.00
415-134	L/O Beaver Road	.88 AC	2,700.00
415-147	L/O N/S Moose Trail	.91 AC	3,200.00
415-153	L/O River Road	.43 AC	3,400.00
416-003	L/O Whitefield Road	64.52 AC	43,300.00
416-021	L/O Row	1.20 AC	10,700.00
416-028	L/O Row	1.70 AC	7,000.00
418-006	L/O Beech Hill Road	2.30 AC	1,700.00
420-024	L/O Off Route 302	.11 AC	700.00
420-025	L/O Beech Hill	.06 AC	500.00

Total Land and Buildings

\$ 586,350.00

OWNERS UNKNOWN

203-030	L/O Park Avenue/Pine Street	.41 AC	\$ 2,900.00
203-075	L/O N/S Reid Road	.38 AC	4,300.00
204-055-001	L/O Paper Road	.72 AC	5,150.00
205-048	L/O Doris Street	.13 AC	1,900.00
206-055	L/O S/S Austin Road	.67 AC	6,100.00
209-078	L/O River Road	3.90 AC	8,600.00
209-079	L/O S/S River Bend	.07 AC	600.00
209-080	L/O S/S River Bend	2.20 AC	4,500.00
414-007	L/O Prospect Street E/S Off	14.70 AC	3,700.00
416-042	L/O E/S Hazen Road		N/V
416-006	L/O Whitefield Town Line	2.70 AC	700.00

Total Unknown **\$ 38,450.00**

TAX EXEMPT ORGANIZATIONS**CHURCH**

203-051	All Saints Durell Methodist United Church		\$ 18,900.00
203-052	United Methodist Church		253,200.00
203-057	United Methodist Church		82,800.00
204-049	Congregation Machzikai Hadath		122,000.00
204-068	Bethlehem Hebrew Congregation		83,800.00
204-073	Bethlehem Hebrew Congregation		290,600.00
205-177	Christ the King Catholic Church		538,900.00
207-002	Episcopal Church		290,800.00
207-007	Our Lady of the Fairways		700.00
405-041	Assembly of God		11,400.00

Total Church **\$ 1,693,100.00**

NON-PROFIT ORGANIZATIONS

207-005	Tri County Community Action		\$ 432,700.00
403-012	Burch House		210,000.00
412-017	Copper Cannon (Building Only)		201,600.00
414-019	Northern Youth Services		177,700.00

Total Non-Profit Organizations **\$ 1,022,000.00**

FOREST

210-016	USA	109.00 AC	\$ 5,600.00
401-018	N.E. Forestry	80.00 AC	37,300.00
412-022-002	USA	210.36 AC	84,100.00
413-058	State of New Hampshire	26.00 AC	26,700.00
422-003	USA	50.00 AC	33,800.00
422-004	USA	342.00 AC	85,500.00
422-005	USA	31,119.20 AC	21,930,000.00

Total Forest **\$22,203,000.00**

**PILOT
PAYMENT IN LIEU OF TAXES**

Map - Lot			Assessed Value	Payment
414-019	NFI North, Inc.	1.90 AC	\$ 177,700.00	\$ 4,000.00
406-018	Pinetree Power	70.87 AC	2,420,500.00	205,860.17
201-067	North Country Council	1.91 AC	251,800.00	150 hrs of Service
Society for the Protection of New Hampshire Forest				
201-068		21.51 AC	208,700.00	
201-069		47.09 AC	2,730.00	
201-070		.23 AC	50.00	
201-071		20.86 AC	104,000.00	
407-023 & 407-024		77.47 AC	49,450.00	8,000.00
TOTAL			\$3,214,930.00	\$ 217,860.17 + 150 HRS OF SERVICE

SUMMARY - INVENTORY OF VALUATION

Current Use Land	\$ 1,339,025.00	
Residential Land	20,640,150.00	
Commercial/Industrial	3,584,100.00	
		<hr/>
Total Taxable Land		\$ 25,536,275.00
Residential Building	63,316,150.00	
Manufactured Housing	1,742,700.00	
Commercial/Industrial Building	23,372,100.00	
		<hr/>
Total Taxable Buildings		88,430,950.00
Public Utilities		3,576,700.00
Valuation Before Exemptions		117,742,825.00
Blind Exemptions	12,800.00	
Adjusted Elderly Exemptions	16,800.00	
		<hr/>
Total Exemptions Off Valuation		29,600.00
Net Valuation On Which Tax Rate Is Computed		<hr/> <hr/> \$117,432,325.00
Veteran Exemptions	13,100.00	
Disabled Veterans	14,000.00	
		<hr/>
Total Tax Credits		27,100.00
Non-Taxable Land and Buildings		<hr/> <hr/> \$ 38,797,100.00

TAX RATE ON \$1,000.00 VALUATION

Municipal	\$ 5.80
County	1.86
Schools	17.23
State	6.41
Total	\$31.30

Village District 1.84

Total **\$33.14**

Net Assessed Valuation - \$113,855,625.00

Net Assessed Valuation - Village District - \$ 45,837,050.00

<u>Year</u>	<u>Municipal</u>	<u>Village</u>	<u>School</u>	<u>County</u>	<u>State</u>	<u>Total Town</u>	<u>Total Precinct</u>
1988	4.13	.63	11.23	.79		16.15	16.78
1989	2.79	2.03	10.72	1.24		14.75	16.78
1990	3.41	2.48	13.91	1.12		18.44	20.92
1991	2.87	2.45	15.28	1.01		19.16	21.61
1992	4.19	2.23	16.87	1.12		22.18	24.41
1993	4.16	2.15	17.04	1.06		22.26	24.41
1994	4.98	2.47	18.13	1.15		24.26	26.73
1995	4.71	2.74	19.64	1.24		25.59	28.33
1996	3.27	2.69	20.85	1.12		25.24	27.93
1997	3.46	2.69	20.74	1.25		25.45	28.14
1998	6.78	1.41	27.22	1.56		35.56	36.97
1999	8.62	1.32	12.64	1.67	7.25	30.18	31.50
2000	12.98	1.16	15.53	1.78	7.30	37.59	38.75
2001	5.21	1.15	15.21	1.96	7.71	30.09	31.24
2002	5.80	1.84	17.23	1.86	6.41	31.30	33.14

TREASURER'S REPORT

General Fund Checking Account Activity

Beginning Balance on Hand, January 1, 2002	\$621,538.57
Laconia Savings Bank	
Total Receipts:	
(Includes T.A.N. Loan of: 1,500,000.00)	6,605,876.31
Total Expenditures:	
(Includes T.A.N. Payoff of: \$750,000.00)	
(Includes Interest on T.A.N. \$ 14,698.51)	5,528,794.95
Ending Balance on Hand, December 31, 2002	1,698,622.93

Bond Accounts Held

Laconia Savings Bank

A. B. Logging, Inc. (12/10/02)	\$ 12,639.51
Bear Paw Lumber (closed 6/10/02)	0.00
D. M. Holden, Inc. (12/05/02)	490.26
Northwood Land & Timber Corp.(12/05/02)	13,655.24
Stoney's Masonry & Gravel (12/05/02)	7,511.07

Connecticut River Savings Bank

Adopt-A-Flag Account	542.68
Bethlehem Country Club Account	53,476.80
BCC Credit Card Account	858.01
(Transferred to Savings Account \$ 97,449.90)	
(Amount Transferred from BCC to General Fund 2002- \$286,091.46)	
(Amount Transferred from BCC to General Fund 2001- \$81,590.47)	
Bethlehem Pool Account	8,309.07
(Amount Transferred from Pool to General Fund 2001)	2,087.93
Bethlehem Recreation Program Account	1,991.60
(Amount Transferred from Rec to General Fund 2001)	20,087.93
Bethlehem Recreational Council Account	
Conservation Commission Account	4,533.92
K-9 Unit Account	780.55
Landfill Account	71,707.35
(Amount reimbursed to General Fund 2001 \$ 58,344.10)	
(Amount reimbursed to General Fund 2002 \$ 60,444.50)	
Ambulance (12/31/01)	(\$17,753.31)
(Billing Revenue 2002 of \$22,088.42)	
Balance (12/31/02)	0.00
(Excludes \$ 4,255.11 reimbursed to General Fund 2002)	
(Excludes \$17,753.31 reimbursed to General Fund 2001)	
Open for the Season Account	239.70
Rambling Woods Escrow	221.19
Simard Loc 90 08 (Escrow Account)	3,245.49

Note- the reported dollar figures are previous to annual municipal audit and they may change following said annual audit as auditors make adjustments and error corrections.

Respectfully submitted,
Tracy L. Kenne, Treasurer

TAX COLLECTOR'S REPORT

SUMMARY OF WARRANTS

Levies of 2002 and Prior - Property, Resident and Yield Taxes

DEBITS

Levies of:	2002	2001
Uncollected Taxes		
- Beginning of Year:		
Property Taxes	\$ 0.00	\$ 371,930.80
Land Use Change	0.00	0.00
Yield Taxes	0.00	829.43
Taxes Committed:		
Property Taxes	3,711,520.94	0.00
Land Use Change	0.00	0.00
Yield Taxes	8,489.51	
Excavation Tax	1,620.28	0.00
Return Check	40.00	40.00
Overpayment:		
Property Taxes	11,216.30	2,318.13
Interest - Late Tax	3,349.53	10,055.09
	-----	-----
Total Debits	\$3,736,236.56	\$ 385,173.45

CREDITS

Remitted to Treasurer:		
Property Taxes	\$ 3,246,080.06	\$ 193,790.91
Land Use Change	0.00	0.00
Yield Taxes	6,145.50	829.43
Interest	3,349.53	10,055.09
Penalties	0.00	0.00
Excavation Tax @ \$.02/yd.	1,620.28	0.00
Conversion to Lien	0.00	179,754.04
Ret'd Ck fee	40.00	40.00
Abatements Made:		
Property Taxes	714.29	2,660.36
Yield Taxes	359.94	0.00
Adjustment +	2,048.95	(1,956.38)
Uncollected Taxes		
- End of Year:		
Property Taxes	473,893.94	0.00
Yield Taxes	1,984.07	0.00
Excavation and Excavation Activity Tax	0.00	0.00
	-----	-----
Total Credits	\$3,736,236.56	\$ 385,173.45

SUMMARY OF TAX LIEN ACCOUNTS
Year Ending December 31, 2002

DEBITS

Levies of:	2002	2001	2000	Prior
Unredeemed Liens				
Beginning of Fiscal Year	\$ 0.00	\$212,477.16	\$ 61,096.76	\$ 73,950.17
Liens Executed				
During Fiscal Year	197,868.55	0.00	0.00	0.00
Interest and Costs Collected (After Lien Execution)				
Interest & Cost	3,030.13	15,623.81	8,677.96	7,776.67
Total Debits	\$200,898.68	\$228,100.97	\$ 69,774.72	\$ 81,726.84

CREDITS

Remitted to Treasurer:				
Redemptions	\$ 31,884.36	\$ 68,908.11	\$ 25,367.35	\$ 17,071.58
Interest and Costs Collected (After Lien Execution)				
Interest & Cost	3,030.13	15,623.81	8,677.96	7,776.67
Abatements of Unredeemed Taxes	0.00	0.00	0.00	0.00
Unredeemed Liens Balance End of Year	165,984.19	143,569.05	35,729.41	56,878.59
Total Credits	\$200,898.68	\$228,100.97	\$ 69,774.72	\$ 81,726.84

REVENUES - DETAILED STATEMENT
2002 Estimated and Actual - 2003 Estimated

	2002 Estimated	2002 Actual	2003 Estimated
Land Use Change Taxes			
Land Use Change Taxes	\$ \$ 2,100.00	0.00	2,100.00
Total Land Use Change Taxes	2,100.00	0.00	2,100.00
Yield Taxes			
Yield Taxes	20,000.00	6,974.93	7,000.00
Excavation Taxes	200.00	1,620.28	200.00
Total Yield Taxes	20,200.00	8,595.21	7,200.00
Payment In Lieu Of Taxes			
Payment In Lieu Of Taxes	217,860.00	217,860.17	217,860.00
Total Payment In Lieu Of Taxes	217,860.00	217,860.17	217,860.00
Interest, Penalties & Costs			
Property Tax Interest	50,000.00	48,809.79	49,000.00
Total Interest, Penalties & Costs	50,000.00	48,809.79	49,000.00
Business Licenses And Permits			
Business Licenses & Permits	0.00	60.32	0.00
UCC Filings & Certificates	900.00	1,570.34	1,300.00
Total Business Licenses & Permits	900.00	1,630.66	1,300.00
Motor Vehicle Permit Fees			
Motor Vehicle Permit Fees	306,500.00	315,073.50	315,000.00
Total Motor Vehicle Permit Fees	306,500.00	315,073.50	315,000.00
Building Permits			
Building Permits	4,500.00	5,053.00	5,000.00
Total Building Permits	4,500.00	5,053.00	5,000.00
Other Licenses, Permits & Fees			
Dog Licenses	3,802.00	3,827.50	3,800.00
Dog Fines	750.00	672.50	700.00
Marriage Licenses	945.00	327.00	300.00
Certificates - B, D & M	452.00	276.00	200.00
Total Other Licenses, Permits & Fees	5,949.00	5,103.00	5,000.00

Shared Revenue			
Shared Revenue	90,025.00	96,527.32	96,000.00
	-----	-----	-----
Total Shared Revenue	90,025.00	96,527.32	96,000.00
Highway Block Grant			
Highway Block Grant	80,978.00	80,978.19	87,106.00
	-----	-----	-----
Total Highway Block Grant	80,978.00	80,978.19	87,106.00
State & Federal Forest Land			
Reimbursement State & Federal Forest			
Land Reimbursement	60,679.00	36,401.00	60,679.00
	-----	-----	-----
Total State & Federal			
Forest Land Reimbursement	60,679.00	36,401.00	60,679.00
Other (Including Railroad Tax)			
Other Railroad Tax	1,650.00	1,746.45	1,700.00
	-----	-----	-----
Total Other (Including Railroad Tax)	1,650.00	1,746.45	1,700.00
Income From Departments			
Income From Copy Machine	600.00	432.58	600.00
Income From Lists & Maps	15.00	95.00	100.00
Current Use Applications	100.00	30.00	100.00
Pay Phone Commissions	48.00	54.50	60.00
Notary	75.00	15.00	75.00
Police Special Detail	5,000.00	2,565.00	5,000.00
MERGER	60.00	0.00	60.00
Pistol Permits	360.00	330.00	360.00
Police Reports	900.00	433.25	900.00
Court Fines	3,000.00	705.00	3,000.00
Court Fees	150.00	115.70	150.00
Fire Reports	5.00	0.00	5.00
Forest Fire Reimbursement	0.00	906.48	0.00
Ambulance Reports	60.00	.00	60.00
Planning Board Fees	3,500.00	2,321.30	3,500.00
Zoning Board Fees	750.00	206.82	750.00
Pool Revenue	2,500.00	0.00	500.00
Summer Recreation Program Revenue	0.00	20,087.93	2,980.00
Cemetery Fees	1,800.00	1,900.00	1,800.00
	-----	-----	-----
Total Income From Departments	18,923.00	30,198.56	20,000.00
Sale Of Municipal Property			
Sale of Municipal Property	0.00	0.00	40,000.00
Sale Of Real Property	0.00	3,050.00	0.00
Sale Of Tax Deeded	10,000.00	10,350.00	10,000.00
	-----	-----	-----
Total Sale Of Municipal Property	10,000.00	13,400.00	50,000.00

Interest On Investments

Interest on Investments	0.00	2,472.02	0.00
Interest on Checking	8,500.00	3,984.67	5,000.00
Interest on Other Investments	0.00	0.00	0.00
Service/Bank Charges	0.00	(1,170.93)	0.00
Bounced Checks	0.00	(872.50)	0.00
Bank Errors/Corrections	0.00	(181.53)	0.00
Miscellaneous	0.00	(15.11)	0.00
Total Interest On Investments	8,500.00	4,216.62	5,000.00

Other Miscellaneous Revenues

Insurance Div. & Reimbursements	0.00	2,381.22	2,500.00
Contributions & Donations	0.00	5,000.00	3,000.00
Playground Donations	50.00	40.00	50.00
Total Other Miscellaneous Revenues	50.00	5,040.00	5,550.00

Other Miscellaneous Revenues

Intergovernmental Revenue, Village District	0.00	150.00	150.00
Other Revenues	0.00	182.32	0.00
Refunds - Other	0.00	1,184.19	0.00
Reimbursements-Overpayment	0.00	1,981.35	0.00
Reimbursements-Other	0.00	696.50	500.00
Reimbursements Welfare	0.00	172.00	200.00
Other Miscellaneous Revenues	750.00	3,810.68	750.00
Total Other Miscellaneous Revenues	750.00	8,177.04	1,600.00

Special Revenue Funds

BCC	285,000.00	260,861.20	238,082.00
Solid Waste Disposal	56,000.00	54,601.60	65,829.00
Ambulance	25,000.00	23,169.50	21,453.00
Total Special Revenue Funds	366,000.00	338,632.30	325,364.00

Budget Total	\$1,245,564.00	\$1,333,054.19	\$1,255,459.00
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EXPENDITURES - DETAILED STATEMENT**2002 Budget and Actual - 2003 Budget**

	2002 Budget	2002 Actual	2003 Budget
Executive			
Health Office Salary	450.00	363.76	
Administrative Assistant Salary	32,470.00	31,706.41	30,500.00
Selectmen's Salaries	8,000.00	5,600.00	8,000.00
Auditors	0.00	0.00	8,500.00
MTHP	2,899.00	7,805.03	8,529.12
Delta Dental	0.00	0.00	1,156.68
SS/MC	3,096.00	2,781.44	2,961.00

NHRE	1,344.00	1,145.00	1,265.00
Registry	250.00	0.00	100.00
Telephone	2,500.00	2,104.78	2,800.00
Services	41,742.00	43,529.50	0.00
Video Taping	0.00	0.00	2,400.00
Computer Expenses	0.00	0.00	3,340.00
Software Support	0.00	0.00	1,827.00
Professional Consulting	0.00	0.00	5,000.00
Insurance	2,000.00	1,987.37	0.00
NHMA Property Liability	0.00	0.00	1,500.00
WC/UC Insurance	0.00	0.00	600.00
Printing	0.00	0.00	3,000.00
Dues	0.00	0.00	152.00
NHMA Dues	0.00	0.00	1,330.00
Public Notices	0.00	0.00	2,200.00
Supplies	3,840.00	3,067.53	0.00
Office Supplies	0.00	0.00	3,200.00
Postage	1,500.00	1,498.94	1,625.00
Loss Prevention Program	500.00	0.00	500.00
Books & Periodicals	0.00	0.00	600.00
Misc.	0.00	0.00	1,000.00
Equipment Lease	0.00	0.00	6,150.00
Equipment Repair	0.00	0.00	700.00
Training & Conferences	0.00	0.00	500.00
Total Executive	100,591.00	101,589.76	99,435.80
Election/Registration/Vital Statistics			
Town Clerk's Salary	3,750.00	3,750.00	3,750.00
Town Clerk's Fees	16,700.00	17,803.00	18,700.00
Deputy Town Clerk	2,000.00	2,269.32	3,000.00
Moderator	600.00	462.71	600.00
Supervisors Of Checklist	2,000.00	1,668.25	2,000.00
Ballot Clerks	1,050.00	685.00	800.00
SS/MC	1,557.00	1,907.08	2,219.00
Meals	300.00	311.50	300.00
Telephone	782.00	611.91	700.00
Services/Supplies	4,925.00	2,871.37	4,925.00
Payments To Government Agencies	2,200.00	425.00	2,200.00
Total Election/Registration/Vital Statistics	35,864.00	32,765.14	39,194.00
Financial Administration			
Tax Collector's Salary	9,500.00	9,500.00	9,500.00
Tax Collector's Fees	8,000.00	5,204.00	8,000.00
Deputy Tax Collector	9,548.00	9,516.22	10,140.00
Treasurer's Salary	3,750.00	3,750.00	3,750.00
Deputy Treasurer's Salary	250.00	0.00	250.00
MTHP	0.00	0.00	2,985.19

Delta Dental	0.00	0.00	404.84
SS/MC	2,375.00	2,191.25	2,455.00
Registry	1,000.00	527.85	1,000.00
Telephone	693.00	678.54	700.00
Information Systems	7,800.00	1,414.83	3,100.00
Services	4,800.00	4,882.53	4,800.00
Supplies	800.00	2,635.67	2,500.00
Postage	2,300.00	2,300.00	2,400.00
Total Financial Administration	50,816.00	42,600.89	51,985.03
Assessing			
Assessing Services	11,000.00	5,502.83	6,000.00
Update Maps	0.00	0.00	2,500.00
Computer Software Maintenance	0.00	0.00	2,600.00
Revaluation	0.00	0.00	60,000.00
Total Assessing	11,000.00	5,502.83	71,100.00
Legal Expense			
Legal Expense	10,000.00	8,064.23	47,800.00
Legal Expense Landfill	35,000.00	156,339.06	52,200.00
Total Legal Expense	45,000.00	164,403.29	100,000.00
Planning & Zoning			
Secretary's Salary	21,842.00	16,396.61	18,898.00
MTHP	2,900.00	1,207.80	5,543.93
Deltal Dental	0.00	0.00	751.84
SS/MC	1,671.00	1,200.31	1,454.00
NHRE	904.00	764.70	783.00
Legal Expense	6,500.00	5,087.39	11,500.00
Registry	300.00	251.34	300.00
Advertising	1,700.00	869.85	1,200.00
Telephone	700.00	681.72	700.00
Services	1,000.00	893.22	2,200.00
Insurance	670.00	632.20	670.00
Supplies	850.00	867.86	1,350.00
Postage	720.00	717.82	900.00
Total Planning & Zoning	39,757.00	29,570.82	46,250.77

General Government Buildings

Salaries	42,322.00	24,607.96	800.00
MTHP	2,900.00	2,415.60	0.00
SS/MC	3,238.00	1,875.00	62.00
NHRE	1,250.00	650.13	0.00
Custodial Services	0.00	0.00	4,800.00
Mowing	0.00	0.00	15,000.00
Snow Removal	0.00	0.00	2,000.00
Trash Removal	0.00	0.00	2,000.00
Out-of-District Hydrants	0.00	0.00	2,500.00
Services	15,000.00	9,832.85	0.00
Lights	6,660.00	5,263.11	6,000.00
Fuel	7,500.00	4,567.03	7,500.00
Building Maintenance	0.00	0.00	5,000.00
Professional Consulting	0.00	0.00	10,000.00
Insurance	2,000.00	1,988.86	1,500.00
Supplies	3,500.00	2,708.12	2,500.00
Equipment Repair	1,100.00	841.57	2,000.00
Oil Tank R & R	0.00	0.00	20,000.00
Vehicle Mileage	1,100.00	708.58	700.00
ADA Grant	0.00	223.75	0.00

Total Government Building	86,570.00	55,682.56	82,362.00
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Advertising/Regional Association

Visitors' Center Salaries	10,320.00	8,675.03	6,984.00
Visitors' Center SS/MC	790.00	663.37	535.00
Visitors' Center Advertising	2,000.00	2,000.00	2,000.00
Holiday/Decorating	0.00	1,287.46	0.00

Total Advertising/Regional Association	13,110.00	12,726.16	9,519.00
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Other General Government

Forester Salary	3,000.00	3,003.75	6,000.00
Forester SS/MC	230.00	195.11	0.00
Forester Mileage/Supplies	1,000.00	781.29	1,000.00
Town Signs	0.00	100.15	0.00

Total Other General Government	4,230.00	4,080.30	7,000.00
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Police

Police Chief Salary	44,482.00	45,090.44	45,549.00
Officers' Salaries	106,841.00	96,453.99	114,731.00
Special Detail	4,000.00	1,327.50	2,000.00
MTHP	14,349.00	17,317.78	16,000.00
SS/MC	3,183.00	2,514.25	3,500.00
NHRTS	8,220.00	9,959.89	8,867.00

Services/Supplies	10,000.00	10,220.01	10,000.00
Insurance	12,000.00	11,921.39	12,000.00
Fuel/Gas	4,000.00	2,596.82	4,000.00
Cruiser Maintenance	2,500.00	3,030.17	2,500.00
Area Prosecutor	2,250.00	3,915.18	0.00
Total Police	211,825.00	204,347.42	219,147.00
Fire			
Fire Chief's Salary	4,500.00	4,628.76	6,500.00
Volunteer Firemen	8,500.00	6,232.75	9,250.00
Assistant Fire Chief	2,250.00	2,250.00	4,250.00
SS/MC	1,932.00	1,841.88	2,300.00
Training	10,000.00	11,620.67	10,000.00
Services/Supplies	8,000.00	11,307.20	8,000.00
Out-of-District Hydrants	1,200.00	316.80	0.00
Insurance	7,000.00	6,947.37	7,000.00
Fuel/Gas	2,100.00	1,871.75	2,100.00
Equipment/Vehicle Repair	8,000.00	5,038.12	8,000.00
Equipment Purchase	13,990.00	4,318.66	12,000.00
Communication Maintenance	2,000.00	592.34	2,000.00
Total Fire	69,472.00	56,966.30	71,400.00
Building Inspection			
Salary	3,000.00	901.25	10,000.00
SS/MC	230.00	.00	.00
Supplies	500.00	51.00	500.00
Total Building Inspection	3,730.00	952.25	10,500.00
Other Public Safety			
Tower Rental & Maintenance	3,000.00	3,000.00	3,000.00
PD-FD Dispatcher	72,909.00	77,311.04	38,500.00
PD-FD MTHP	13,500.00	12,922.16	6,000.00
Delta Dental	0.00	0.00	1,010.52
PD-FD SS/MC	5,578.00	5,843.21	3,000.00
PD-FD NHRE	1,330.00	2,402.91	1,000.00
911 PD-FD Telephone	5,500.00	5,397.14	5,500.00
Insurance	1,800.00	1,454.40	500.00
Dispatcher Grafton County	0.00	0.00	19,000.00
Communication Upgrade	1,000.00	28.81	18,500.00
Total Other Public Safety	104,617.00	108,359.67	96,010.52

Highways & Streets

Road Agent's Salary	40,014.00	40,764.00	41,814.00
Salary	135,402.00	128,205.67	139,058.00
Construction Salary	0.00	466.40	0.00
MTHP	24,499.00	25,681.22	27,369.00
Delta Dental	0.00	0.00	4,005.00
SS/MC	13,419.00	12,847.16	13,910.00
NHRE	7,262.00	7,120.32	7,438.00
Telephone	711.00	650.70	1,700.00
Services	12,350.00	8,645.45	5,000.00
Lights	3,000.00	1,628.29	2,000.00
DOT Testing	0.00	0.00	400.00
Equipment Rental	10,000.00	6,036.55	0.00
Public Notice	0.00	0.00	400.00
Sander Purchase	8,700.00	8,375.00	9,000.00
Insurance	14,000.00	13,997.62	16,000.00
Dues	0.00	0.00	120.00
Supplies	14,000.00	12,749.71	14,000.00
Fuel & Lubricants	20,000.00	22,169.22	24,000.00
Equipment Repair	43,000.00	46,246.81	48,000.00
Vehicle Mileage Reimbursement	1,000.00	229.40	400.00
Uniform/Boots	0.00	0.00	4,036.00
Sand, Gravel & Stone	40,000.00	32,971.98	35,000.00
Salt	18,900.00	28,185.69	20,000.00
Asphalt	56,168.00	63,904.31	44,000.00
Other Construction Material	10,000.00	2,460.79	0.00
Total Highways & Streets	472,425.00	463,336.29	457,650.00
Street Lights			
Lights	25,000.00	21,926.21	24,000.00
Total Street Lights	25,000.00	21,926.21	24,000.00
Water Feasibility Study Grant			
Water Feasibility Study Grant	0.00	238.72	0.00
Total Water Feasibility Study Grant	0.00	238.72	0.00
Animal Control			
Salary	4,200.00	4,200.00	4,200.00
SS/MC	330.00	321.33	330.00
Service/Supplies	1,000.00	36.85	1,000.00
Total Animal Control	5,530.00	4,558.18	5,530.00

Health Agencies/Hospitals

Health Officer	0.00	0.00	2,000.00
Training & Dues	0.00	0.00	350.00
Grafton Cnty Senior Citizen	3,500.00	3,500.00	3,500.00
North Country Home Health	5,462.00	5,462.00	5,462.00
White Mountain Mental Health	3,060.00	3,060.00	3,060.00
Hospice of Littleton	1,313.00	1,313.00	1,313.00
American Red Cross	838.00	838.00	861.00
Lancaster Humane Society	1,000.00	1,000.00	1,000.00
North County YMCA	500.00	500.00	250.00
Tri-County CAP	0.00	0.00	5,000.00

Total Health Agencies/Hospital	15,673.00	15,673.00	22,796.00
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Direct Assistance

Overseer of Welfare	4,800.00	516.14	0.00
SS/MC	367.00	38.60	0.00
Rent 14,000.00	10,697.19	14,000.00	
Miscellaneous	2,100.00	1,502.04	2,100.00
Lights	1,500.00	1,456.69	1,500.00
Fuel	700.00	355.20	700.00
Food Pantry	0.00	0.00	1,000.00

Total Direct Assistance	23,467.00	14,565.86	19,300.00
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Intergovernmental Welfare Payments

Community Action Program	3,500.00	3,500.00	0.00
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Total Intergovernmental Welfare Payments	3,500.00	3,500.00	0.00
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Parks/Recreation

Pool Salaries	14,578.00	13,503.72	16,260.00
Pool SS/MC	1,301.00	1,033.02	1,244.00
Pool Telephone	300.00	284.77	300.00
Pool Services	12,850.00	8,371.99	9,550.00
Pool & Rink Lights	3,200.00	3,305.96	3,200.00
Pool Insurance	1,500.00	1,490.17	1,608.00
Little League Serv/Supplies	4,000.00	4,112.25	2,380.00
Park Service & Supplies	4,000.00	4,131.06	3,086.00
Summer Recreation Salaries	18,801.00	20,134.43	20,268.00
Summer Recreation SS/MC	1,438.00	1,540.42	1,550.00
Summer Recreation Telephone	410.00	435.31	410.00
Summer Recreation Serv/Supplies	5,350.00	4,856.73	4,400.00
Recreation Director	15,965.00	12,349.11	15,965.00
Recreation Director SS/MC	1,222.00	944.71	1,222.00

Total Park Recreation	84,915.00	76,493.65	81,443.00
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Library			
Library Services	36,900.00	36,900.00	39,862.00
Total Library	36,900.00	36,900.00	39,862.00
Other Conservation			
Services	1,075.00	1,075.00	2,875.00
Total Other Conservation	1,075.00	1,075.00	2,875.00
Capital Reserve Fund			
Cemetery Addition	8,500.00	8,500.00	8,500.00
Police Cruiser	12,000.00	23,050.72	10,000.00
Highway Truck	25,000.00	25,000.00	30,000.00
Highway Garage Addition	0.00	0.00	25,000.00
Fire Pumper Truck	35,000.00	35,000.00	0.00
Total Capital Reserve Fund	80,500.00	91,550.72	73,500.00
Improvements Other Than Buildings			
Encumb02 Town Facilities Study	15,000.00	3,688.53	11,311.47
Encumb02 Reval Town Properties	30,000.00	0.00	30,000.00
Total Improvements Other Than Buildings	45,000.00	3,688.53	41,311.47
Special Revenue Fund			
Closure Prospect St Dump	0.00	3,953.88	0.00
Total Special Revenue Fund	0.00	3,953.88	0.00
Interest T.A.N.'S			
Tan Interest	0.00	12,214.18	10,000.00
Total Interest	0.00	12,214.18	10,000.00
Total Budget	1,570,567.00	1,569,221.61	1,682,171.59

**2002 FUND BALANCE
AMBULANCE SERVICE**

Source of Funds

Balance January 1, 2002		(7,047.00)
Ambulance User Fees	<u>23,169.50</u>	<u>23,169.50</u>

TOTAL **\$ 16,122.50**

Use of Funds

Attendants Salary	5,501.53	
Payroll Taxes	608.67	
Training	3,319.63	
Services & Supplies	3,792.84	
Insurance	1,673.75	
Refunds	<u>249.00</u>	<u>15,145.42</u>

TOTAL **15,145.42**

Fund Balance December 31, 2002 **\$ 977.08**

**2003 BUDGET
AMBULANCE SERVICE**

Source of Funds

Balance January 1, 2003		977.08
Ambulance User Fees	<u>21,453.00</u>	<u>21,453.00</u>

TOTAL **\$ 22,430.08**

Use of Funds

Attendants Salary	7,500.00	
Payroll Taxes	956.00	
Training	5,000.00	
Services & Supplies	6,000.00	
Insurance	1,700.00	
Refunds	<u>297.00</u>	<u>21,453.00</u>

TOTAL **21,453.00**

Fund Balance December 31, 2003 **\$ 977.08**

Amount To Be Raised By Property Taxes in 2003 **0.00**

**2002 FUND BALANCE
BETHLEHEM COUNTRY CLUB**

Source of Funds

Audited Balance January 1, 2002		10,250.00
Memberships	99,793.50	
Golf Carts	38,440.00	
Greens Fees	66,849.00	
Innkeepers	18,741.00	
10 Ride	10,261.00	
Siesta	8,796.00	
Discount Cards	9,216.00	
Miscellaneous Income	<u>8,764.70</u>	<u>260,861.20</u>
TOTAL		\$ 271,111.20

Use of Funds

Club House Expenses	136,238.33	
Course Expenses	<u>120,022.96</u>	<u>256,261.29</u>
TOTAL		\$ 256,261.29

Fund Balance December 31, 2002 **\$ 14,849.91**

**2003 BUDGET
BETHLEHEM COUNTRY CLUB**

Source of Funds

Balance January 1, 2003	14,849.91	
Memberships	92,000.00	
Golf Carts	36,000.00	
Greens Fees	62,000.00	
Innkeepers	16,000.00	
10 Ride	8,000.00	
Siesta	8,000.00	
Discount Cards	10,000.00	
Miscellaneous Income	<u>6,082.00</u>	<u>238,082.00</u>
TOTAL		\$ 252,931.91

Use of Funds

Club House Expenses	118,637.00	
Course Expenses	<u>119,445.00</u>	<u>238,082.00</u>
TOTAL		\$ 238,082.00

Fund Balance December 31, 2003 **\$ 14,849.91**

Amount To Be Raised By Property Taxes in 2003 **0.00**

**2002 FUND BALANCE
SOLID WASTE DISPOSAL**

Source of Funds

Audited Fund Balance January 1, 2002	55,453.00	
Transfer Station User Fees	13,995.60	
Household Waste Bag Sales	<u>40,606.00</u>	<u>54,601.60</u>
TOTAL		\$ 110,054.60

Use of Funds

Gatekeeper's Salary	11,698.93	
Payroll Taxes	894.70	
Household Waste Bags	4,027.47	
Services & Other Supplies	1,477.15	
Insurance	200.00	
NCES Disposal Fees	42,123.09	
Waste Management Pickup Fees	<u>152.28</u>	
TOTAL	<u>60,573.62</u>	<u>60,573.62</u>
Fund Balance December 31, 2002		49,480.98

**2003 FUND BALANCE
SOLID WASTE DISPOSAL**

Source of Funds

Fund Balance January 1, 2003	49,480.98	
Transfer Station User Fees	15,329.00	
Household Waste Bag Sales	<u>50,500.00</u>	<u>65,829.00</u>
TOTAL		\$ 115,309.98

Use of Funds

Gatekeeper's Salary	13,679.00	
Payroll Taxes	930.00	
Vehicle Mileage	500.00	
Services & Other Supplies	10,000.00	
Insurance	220.00	
NCES Disposal Fees	40,000.00	
Waste Management Pickup Fees	<u>500.00</u>	
TOTAL	<u>65,829.00</u>	<u>65,829.00</u>
Estimated Fund Balance December 31, 2003		49,480.98

Amount To Be Raised By Property Taxes in 2003 **0.00**

REPORT OF THE TRUSTEES OF THE TRUST FUNDS
Trust Fund Accounts 2001-2002

Date /Account Name	Balance 12/31/01	Transactions 2002		Balances 12/31/2002		Total
		Contributions	Income	Principal	Interest	
<u>TRUST ACCOUNTS</u>						
1929 - Cruft, town Building	18,135.83	-	271.60	10,000.00	8,407.43	18,407.43
1916 - Phillips/Cruft	27,717.66	-	415.08	6,500.00	21,632.74	28,132.74
1930 - Jeffries, Park Building	1,681.91	-	25.63	1,000.00	707.54	1,707.54
1942 - West, Library	696.42	-	10.97	700.00	7.39	707.39
Unkn - Cemetery	30,198.94	-	446.44	14,030.00	16,136.55	30,166.55
	78,430.76	-	1,169.72	32,230.00	46,891.65	79,121.65
<u>CAPITAL RESERVE FUNDS</u>						
1995 - Police Cruiser	12,108.55	-	99.49	-	-	-
1995 - V Dist PUP Truck	25,067.37	5,000.00	398.72	6,081.09	-	6,081.09
1995 - H2O Maintenance	27,903.35	5,000.00	460.73	30,000.00	3,364.08	33,364.08
1997 - Revaluation	4,990.29	-	74.72	4,806.92	258.09	5,065.01
1995 - Town Properties/ADA	92,305.96	-	1,382.51	92,277.79	1,410.68	93,688.47
1995 - Prospect St Dump Closure	133,745.21	-	2,003.14	128,412.00	7,336.35	135,748.35
1996 - Wastewater Maint	34,357.51	5,000.00	557.52	35,000.00	4,915.03	39,915.03
1996 - Town Bld Renovations	61.63	-	0.07	61.63	0.07	61.70
1997 - Ambulance	4,426.22	-	66.11	4,426.22	66.11	4,492.33
1997 - Highway Loader	32,657.76	-	489.23	31,458.05	1,688.94	33,146.99
1998 - Transfer Station	115,264.66	-	946.72	-	-	-
1999 - Cemetery Addition	26,686.32	7,485.17	399.59	33,496.95	1,074.13	34,571.08
2000 - Fire Truck	50,994.84	35,000.00	763.72	85,020.94	1,737.62	86,758.56
2000 - Town Pool Rehab	2,547.89	-	38.22	2,447.69	138.42	2,586.11
2000 - Town Library	123,871.00	-	1,855.23	123,766.33	1,959.90	125,726.23
2000 - Highway Garage Addition	51,949.65	-	778.05	50,000.00	2,727.70	52,727.70
2000 - Highway Truck	27,202.88	25,000.00	407.39	52,094.89	515.38	52,610.27
2001 - Town Facilities	5,003.97	-	74.95	5,000.00	78.92	5,078.92
2001 - Backhoe/Excavator	45,000.00	-	312.15	-	-	-
	816,145.06	82,485.17	11,108.26	684,350.50	27,271.42	711,621.92
Totals Per Trustee Records	894,575.82	82,485.17	12,277.98	716,580.50	74,163.07	790,743.57

BETHLEHEM LIBRARY BUILDING COMMITTEE

In March of 2001, the Board of Trustees of the Bethlehem Library established a Library Building Committee comprised of nine community members and three library trustees. This building committee is charged with the responsibility of establishing the needs for a new library and selecting an architectural firm to design the solution to the needs identified. The building committee is authorized to expend funds delegated to it by the library trustees from the library building bank account. The building committee reports all of its actions to the trustees, who will make final decisions on all major recommended actions.

Over the past year, we have accomplished the following:

- Surveyed the experiences of communities building new libraries in New Hampshire in the last few years.
- Studied the physical requirements of a new library for this community
- Selected a site (Main Street between Log Cabin Lane and Prospect Street); a site which will enhance the current summer usage of a portion of this site.
- Surveyed the town residents regarding their needs and interests in a library.
- Consulted with an independent library building consultant to determine the best way to present Bethlehem's needs for a library facility.
- Solicited, evaluated and then selected four of sixteen applicant New Hampshire based architects with library design experience.
- Presented a statement of needs to selected architects.

The committee will receive competing presentations from the four candidate firms in February. The result of these meetings will be the selection of the best proposal leading to negotiation for a final design.

LIBRARIAN'S REPORT 2002

The Library building committee, which was formed in 2001 to start a planning process for the new library when the time comes to build, has been working diligently. There is a separate report from them in this town report.

The summer reading program averaged forty children, many of them summer recreation members. The program ended with a presentation by "Mr. Phil & Co." a popular children's entertainer, with more than 130 people attending. Other programs included Archer Mayor, a popular mystery writer from Brattleboro, VT., was held at the Profile School with about fifty people attending. Two other programs were held at the Methodist Church "American Comedy Teams of Radio and T.V." by Charles Chamberlain, presented "A Tribute to William Inge" by Seymour Goldstein and other writers. Mr. and Mrs. Goldstein, John Miller, Ben Gumm and Annette Marquis took part in the presentation.

Annette started a book discussion group for adults meeting on the first Wednesday of each month from noon until 1 p.m. and at 7 p.m. in the evening. There has been an average of ten in attendance. This has been very successful. Assisting her in leading the discussion were Marilyn Schaffer of Sugar Hill, Patsy Bonardi, and Jude Lepine. For information on any of the programs being offered, please call the Library.

The Gates Foundation has given the Library \$7,700.00 to purchase two computers for public use which we should have in March. We also received a \$1,000.00 grant from L.S.T.A. toward a new computer replacement and we have free internet access to Adelphia.

We have eighty three new patrons who joined the Library in 2002. The total card holders is over 1700.

We greatly miss Ruth Miller, Trustee and volunteer for many years, and Polly Keach, who served as a Trustee for over 20 years.

PUBLIC LIBRARY REPORT

Circulation:

Adult Fiction	4856
Adult Non-Fiction	1079
Children's	2139
Magazines	1953
Audios and Videos	1330

We borrowed 621 from other Libraries and Loaned 331.

LIBRARY BUDGET

	2002 <u>Actual</u>	2002 <u>Budget</u>	2003 <u>Budget</u>
<u>Expenses</u>			
Books, Mag., Etc.	9,206.00	9,600.00	10,000.00
Equipment Exp.	129.00	100.00	100.00
Computer Exp.	245.00	150.00	150.00
Accounting	300.00	300.00	300.00
Library Exp. & Travel	239.00	475.00	300.00
Health Insurance	2,899.00	2,900.00	3,362.00
Supplies	879.00	500.00	900.00
Telephone	903.00	850.00	950.00
Postage	158.00	200.00	200.00
Miscellaneous	276.00	200.00	300.00
Children's Program			500.00
Adult's Program			500.00
Program Exp.	662.00	500.00	
Payroll Tax	1,779.00	2,425.00	2,000.00
Wages	21,002.00	21,000.00	22,000.00
Repair & Maint.	<u>385.00</u>	<u>100.00</u>	<u>100.00</u>
Total	<u>39,062.00</u>	<u>39,300.00</u>	<u>41,662.00</u>
<u>Income</u>			
Town Funds	36,900.00	36,900.00	39,862.00
Donations & Misc.	523.00	300.00	400.00
Book Sales	1,091.00	800.00	1,100.00
Fines	362.00	300.00	300.00
Trust Interest	<u>* *</u>	<u>1,000.00</u>	
Total	<u>38,876.00</u>	<u>39,300.00</u>	<u>41,662.00</u>
<u>Endowment/Trust Funds*</u>			
Beginning Balance	104,701.00		
Contributions	1,000.00		
Interest Earned**	1,583.00		
Expenditures	<u>(1,150.00)</u>		
Ending Balance	<u>106,134.00</u>		
**The income from these funds is used to purchase books and conduct programs as dictated by the trust.			
<u>Memorial Funds*</u>			
Donations	1,455.00		
Books Purchased	<u>(784.00)</u>		
Ending Balance	<u>671.00</u>		

A Memorial Fund have been established thru donations in memory of specific individuals.
The books purchased from these funds are in memory of these individuals.

* The income and expenditures from these funds are not reflected in the above budget.

REPORT OF THE SELECTBOARD

2002 was a busy and productive year for the Board of Selectmen. The Board held fifty meetings during the year. Accomplishments include:

- Produced and adopted Bethlehem's first comprehensive personnel policy and handbook
- Developed Bethlehem's first long-range financial plan to project and stabilize tax rates
- Increased net valuation of Bethlehem by \$13,000,000.
- Obtained Community Development Block Grant to design handicap accessibility for the Town Hall
- Obtained Community Development Block Grant for Village District water study
- Contracted a CPA to review financial and management controls
- Reviewed and improved bookkeeping and accounting processes
- Hired new staff in the Planning/Zoning and Select Boards' offices
- Achieved substantial reduction in costs to operate Town Hall
- Adopted new and tougher welfare qualification guidelines
- Defended Town in zoning, regulatory jurisdiction and harassment lawsuit
- Approved plan for 24/7 police coverage
- Hired new Town Forester and Surveyor
- Implemented building permit compliance program with the hiring of a building inspector
- Developed and adopted new user-friendly building permit application
- Developed and adopted a welcome message for new residents
- Developed and approved plan to establish a Town Food Pantry
- Achieved budget surplus despite mandated \$90,000 cut and burdensome legal fees
- Locked in alternative agreement for disposal of solid waste
- Networked Town's computer systems

2002 was also a year of change for the Board. In March, David Wood was re-elected and Steve Huntington was elected to the Select Board. Voters used the newly adopted SB-2 form of town government to reject the Selectmen's proposed 2002 budget, thereby requiring the Board to revert to the previous year's spending level by cutting the proposed budget by almost \$100,000. Popular but non-essential programs such as the Gazebo concert series and videotaping of the selectmen's meetings were dropped, and cuts were made in many departments, including recreation, fire, police, highway and the library.

At the end of April, the Board found it necessary to dismiss for cause the Administrative Assistants to the Planning and Select Boards. The Board expresses its great appreciation to Dianne Lambert for keeping the town running during the ensuing months while staffing levels and job descriptions were assessed and interviews conducted. In the early summer, the Board hired Dee Vitkofsky as its Administrative Assistant and promoted Dianne Lambert to Planning and Zoning Administrative Assistant.

At the same time, we accepted with regret the resignations of Selectmen David Wood and Ray Bushway. We recognize David and Ray's high level of commitment to our town and we thank them for the sacrifices and contributions they made in a combined service of over twelve years on the Board. The Board wishes them the very best in what are hopefully now less complicated lives.

TOWN OF BETHLEHEM TOWN MEETING WARRANT

Article 1. To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

Article 2. Are you in favor of the adoption of Amendment No # 1 as proposed by the Planning Board amending the Sludge Provision of the Town's Zoning Ordinance with additions as underlined.

SLUDGE:

To protect public health and welfare, and to protect surface and ground water resources, the stockpiling and land spreading of municipal sewage sludge and industrial paper mill sludge is not allowed in the Town of Bethlehem.

This ordinance shall not apply to sewage/septage/sludge generated within the Town of Bethlehem, nor shall it apply to Class A sludge-derived products sold by the bag.

The revised Ordinance would read as follows:

SLUDGE:

To protect public health and welfare, and to protect surface and ground water resources, the land spreading, stockpiling, processing, mixing and/or any other treatment of municipal sewage sludge ("Biosolids") and industrial paper mill sludge is not allowed in the Town of Bethlehem.

This ordinance shall not apply to sewage/septage/sludge generated within the Town of Bethlehem, nor shall it apply to Class A sludge-derived products sold by the bag.

Article 3. Are you in favor of adoption of amendment # 2 as proposed by the Planning Board to change the wording of item #1 under enforcement of the Zoning Ordinance of the Bethlehem Zoning Ordinance as follows:

1. No building permit shall be required for repairs or maintenance necessitated by ordinary wear and tear or for remodeling where the total cost of such work, including materials will not exceed one thousand dollars (\$1,000.00), and providing the purpose for which the building is to be used is not changed.

The revised Ordinance would read as follows:

- 1. No building permit shall be required for repairs or maintenance necessitated by ordinary wear and tear or for remodeling where the total cost of such work, including materials will not exceed three thousand dollars (\$3,000.00), and providing the purpose for which the building is to be used is not changed.**

Article 4 Are you in favor of the adoption of Amendment No # 3 as proposed by the Planning Board amending the Penalty Section of the Enforcement of the Zoning Ordinance provision of the Town's Zoning Ordinance, which, as amended, currently reads:

PENALTY:

Every person, persons, firm or corporation violating any of the provisions of these Regulations shall be fined no more than ten dollars (\$ 10.00) upon conviction for each day such violation may exist.

The revised Ordinance would read as follows:

PENALTY:

Every person, persons, firm or corporation violating any of the provisions of these Regulations shall be fined in accordance with the provisions of N.H. Revised Statutes Annotated. 676:17.

Article 5. Are you in favor of the adoption of Amendment No # 4 as proposed by the Planning Board, adding a definition to the town's zoning ordinance defining structure to read:

1. Building Height: The vertical distance of the highest point of the roof beam in the case of a flat roof and of the top of the rafters at the ridge in the case of a sloping roof as measured from the average ground level along the front of the building.

1a. Structure Height: The distance measured from the natural and undisturbed contour of the land surrounding the area of the structure to the top of it. When referring to a structure, the height shall be measured to the highest point of it.

Article 6. Are you in favor of adoption of Amendment # 5 as proposed by The Planning Board to change the wording of Item #13 Under the General Provisions of The Bethlehem Zoning Ordinance as follows:

13. No building shall be greater than forty (40) feet in height, unless a Special Exception is granted by the Zoning Board of Adjustment. However, under no circumstances shall any building or part thereof exceed sixty (60) feet in height. (Adopted 3/9/99)

The revised Ordinance section 13, would read as follows:

13. No building or structure shall be greater than forty (40) feet in height, unless a Special Exception is granted by the Zoning Board of Adjustment. However, under no circumstances shall any structure, or building, exceed sixty (60) feet in height. Appurtenances, such as antennae, will not exceed an additional ten (10) feet over the highest point of the building or structure. Personal wireless service facilities and amateur radio antennae are exempted from this provision.

Article 7. Are you in favor of the adoption of Amendment # 6 as proposed by the Planning Board to add the following as Item # 1A under the General Provisions of the Bethlehem Zoning Ordinance:

1A. Any lawful non-conforming building or other Structure located in District #1 Main Street may be exempted by special exception granted by the Board of Adjustment from General Provisions # 2(RE: increase of square footage), General Provisions # 8(RE: set backs), General Provisions # 12(RE: parking), General Provisions # 14(RE: green areas), General Provisions # 15(RE: building coverage)

Article 8. To see if the town will vote to adopt amendment # 7, a provision that would control fences to the Bethlehem Zoning Ordinance to read as follows:

FENCES:

The finished side of a fence shall face outward from the property on which the fence is located. The side of a fence containing the posts or poles and other bracing appurtenances shall face inward to the property being fenced in or on which the fence is located.

When erected near a property or lot boundary line, all of the fence and any of its supporting structures or appurtenances shall be contained on the lot or property of the person erecting or having erected said fence.

A fence exceeding eight (8) feet in height shall require a Special Exception by the Zoning Board of Adjustment.

Article 9. To see if the town will vote adopt amendment #8, to amend General Provision 6 of the Bethlehem Zoning Ordinance by inserting the following: “This prohibition shall include, but not be limited to, any private solid waste disposal facility or site, sanitary landfill or incinerator.” This amendment is intended to correct the possible unintended consequences of the inadvertent omission of the above quoted sentence from the Article 5 of the 1999 town warrant and the 1999 official ballot.

General Provision 6, as revised, would read as follows:

“No person, persons, partnership, or corporation shall transport garbage or rubbish in an unsanitary manner or without the same being thoroughly protected from exposure or leakage; nor dump or leave the same in any place other than provided for said purposes. Further, no solid waste disposal facility, site or expansion of any existing landfills shall be located in any district except a facility operated by the Town. “This prohibition shall include, but not be limited to, any private solid waste disposal facility or site, sanitary landfill or incinerator.” Additionally, no solid waste disposal facility shall have a height exceeding 95 (ninety-five) feet above the natural and undisturbed contour of the land under any existing or future landfill.

Article 10. Are you in favor of the adoption of Amendment No #9 as proposed by the Planning Board amending the Lighting Ordinance of the Town’s Zoning Ordinance with addition of the provisions underlined below.

LIGHTING:

In the interest of maintaining the historic character of the Town of Bethlehem, and preventing further reduction of visibility of the wonder of the night sky for us and our children, and minimizing energy wasted on lighting, the voters of Bethlehem agree to enact a lighting ordinance as follows:

Any new outside lighting whether for area illumination, sign illumination, building illumination, or other purpose, will project no light rays above the horizon from the lamp, its lens structure, or any associated reflector.

An exception is allowed for the up lighting of buildings, provided the lamps are so shielded that the illumination does not overshoot the building on the top and sides, the intent being to keep all the direct light on the premises, properly done, the bulk of the illuminated wall will appear well lit, but the edges of that wall and roof line will appear dark.

Seasonal/decorative lighting displays using multiple low wattage bulbs are exempted from this ordinance.

Seasonal/decorative lighting displays using multiple low wattage bulbs are exempted from this ordinance.

New signs or newly illuminated signs may be illuminated only by continuous indirect white light, with illumination from above, and with light sources shielded so that they will not constitute a nuisance or hazard caused by glare to neighbors, pedestrians, or drivers. An exception to overhead sign lighting can be made if the illumination is confined to the area of the sign as in the building up lighting above.

Any new outside lighting will be mounted at a height equal to or less than twenty-five feet. An exception to the height limit will be allowed for any lighting used to illuminate public roads.

All outside lighting shall not create a glare affecting the vision of pedestrians and vehicular operators.

Maximum total of combined outside illumination on any one lot or site shall not exceed 7500 lumens (equivalent to 500 watt incandescent)

All efforts shall be made to insure that any new outside lighting is installed at the minimum illumination necessary for its intended purpose and to limit the amount of light trespassing on adjacent or nearby properties.

All temporary outdoor lighting required for construction or repair projects, related to road or public infrastructure; all temporary outdoor lighting required for Police, Fire and other emergency services, including vehicular lighting; and all outdoor lighting used for public hazard warning shall be exempted from this ordinance

Article 11. Shall the Town raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the Budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,892,724.00. Should this article be defeated, the Operating Budget shall be \$1,904,749.00 which is the same as last year, with certain adjustments required by previous action of the Town or by law or the local governing body may hold one Special Meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only.

NOTE: This Operating Budget does not include appropriations in any other Warrant Article.

Article 12. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Capital Reserve Fund – Police Cruiser, previously established. The Select Board recommends this Appropriation. (Majority vote required.)

Article 13. To see if the Town will vote to raise and appropriate the sum of \$30,000.00 to be added to the Capital Reserve Fund - Highway Dump Truck, previously established. The Select Board recommends this Appropriation. (Majority vote required.)

Article 14. To see if the Town will vote to raise and appropriate the sum of \$8,500.00 to be added to the Capital Reserve Fund – Maple Street Cemetery Addition, previously established. The Select Board recommends this appropriation. (Majority vote required.)

Article 15. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to be added to the Capital Reserve Fund – Town Highway Garage, previously established. The Select Board recommends this appropriation. (Majority vote required.)

Article 16. To see if the Town will vote to discontinue the Town of Bethlehem Facility Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund. (The fund balance as of December 31, 2002, was 5,003.00). The Select Board recommends this article. (Majority vote required.)

Article 17. To see if the Town will vote to discontinue the Town Renovations Capital Reserve Fund created in 1996. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund. (The fund balance as of December 31, 2002, was \$61.70.) The Select Board recommends this article. (Majority vote required.)

Article 18. To see if the Town will vote to discontinue the Revaluation Capital Reserve Fund created in 1995. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the General Fund. (The fund balance as of December 31, 2002, was \$5,065.00.) The Select Board recommends this article. (Majority vote required.)

Article 19. To see if the Town will vote to establish (in accordance with RSA 35:1-c) a reserve fund not to exceed \$15,000.00 for maintenance and operation of Town Buildings to be named the Town of Bethlehem Building Maintenance Fund and to raise and appropriate \$10,000.00 from the unreserved fund balance to be added to this fund, and to designate the Board of Selectmen as agents to expend. The Select Board recommends this article. (Majority vote required.)

Article 20. To see if the Town will vote to discontinue the Highway Backhoe/Loader Capital Reserve Fund created in 2000. The Fund balance as of December 31, 2002, was \$0.00. The Select Board recommends this change. (Majority vote required.)

Article 21. To see if the Town will vote to adopt the provisions of RSA 41:14-a, to authorize the selectmen to acquire or sell land, buildings, or both. All sales and/or acquisitions will first be submitted to the planning board and to the conservation commission for review and recommendation by those bodies. After the selectmen receive the recommendation of the planning board and the conservation commission, they will hold 2 public hearings at least 10 but not more than 14 days apart on the proposed acquisition or sale. RSA 41:14-a also stipulates that if a written petition of 50 registered voters is presented to the selectmen, prior to the selectmen's vote, the proposed acquisition or sale will be inserted as an article in the warrant for the next town meeting. The selectmen's vote will take place no sooner than 10 days but no later than 14 days after the second public hearing is held.

The provisions of RSA 41:14-a will not apply to the sale of and the selectmen will have no authority to sell; 1) town-owned conservation land which managed and controlled by the conservation commission, 2) any part of a town forest, and 3) any real estate that has been given, devised, or bequeathed to the town for charitable or community purposes. *(The Select Board recommends this Article).*

Article 22. To see if the Town will vote to raise and appropriate the sum of \$33,000.00 to purchase Air Pac's and Protective Clothing for the Fire Department. (By Petition) *(The Selectboard does not recommend this article)*

Article 23. "Are you in favor of decreasing the Board of selectman to three members." (By Petition)

Article 24. To see if the Town will vote to raise and appropriate the sum of \$8,200.00 for the purpose of providing live musical entertainment, free to the public, to be held at the Bethlehem Gazebo in 2003. (By Petition) *(The Selectboard recommends this article)*

Article 25. Are you in favor of retaining the current system of dispatching for the Bethlehem Police Department and Emergency Services and to raise and appropriate the amount of \$118,000.00 for the fiscal year 2003 for the purpose. (By Petition) *(The Selectboard does not recommend this article)*

Article 26. To see if the Town will vote to raise and appropriate the sum of \$31,600 for the operation of the Bethlehem Dispatch System for the Bethlehem Police Department and Emergency Services. Passage of the article is contingent upon passage of Warrant Article # 25. The sum of \$31,600 represents the additional amount necessary to upgrade the Bethlehem Dispatch System to certifiable safe standards. *(The Selectboard does not recommend this article)*

Meeting must be held before August 30, 2003. (By Petition)

Article 27. To see if the Town will vote to require the Select Board to take whatever action that may be necessary to: (1) settle any and all litigation pending between the Town and North Country Environmental Services (NCES); and, (2) identify and resolve any issues between the Town and NCES that remain after settlement action in (1) has been completed. Closure action on (1) and (2) above must be completed on or before August 30, 2003. This deadline may be extended for a maximum period of 60 days if absolutely necessary but only at a Special Town Meeting held solely for the purpose of deciding whether or not to extend the August 30, 2003 deadline. Such Special Town

Article 28. To see if the Town will vote to approve the following regarding the White Mountain National Forest (WMNF) and the Forest Management Plans which are being revised.

The Town of Bethlehem recognizes that the White Mountain National Forest (WMNF) borders many areas of the Town and accounts for approximately 50% of the land within the town borders. The Town of Bethlehem recognizes that the natural beauty of the WMNF attracts visitors, tourists, and residents to our town. Therefore, we, the residents of Bethlehem, have a vested interest in the future management of the WMNF. We recommend the US Forest Service revise the existing 1986 Forest Management Plan 1. to permit continued timber harvesting at sustainable growth levels in timber management areas; 2. to incorporate in overall Forest management practices new scientific research on maintaining the health of the Forest and its ecosystems; 3. to accommodate the ever-increasing numbers of visitors and new forms of recreation use on Forest land.

Article 29. In the following article, the Select Board is seeking a non-binding recommendation from the voters of Bethlehem. This is only one of many proposals regarding the Bethlehem Country Club. Further public input will be solicited and additional information will be made available as the process of reviewing the Bethlehem Country Club continues. Are you in favor of the Select Board entering the Bethlehem Country Club into a lease agreement, for a period not to exceed ten (10) years, for the purpose of the town receives an annual income from the operation of the golf course.

Article 30. See if the Town will vote to make the Bethlehem portion of the Old Franconia Road (Gilmanton Hill Road) a Scenic Road in accordance with the RSA statute 231:157. (By Petition)

“SPECIAL WARRANT ARTICLES”

Purposed of Appropriations	Warrant Number	Appropriations Ensuring FY (Recommended)
Police Cruiser	12	10,000.00
Highway Dump Truck	13	30,000.00
Cemetery Addition	14	8,500.00
Highway Garage Addition	15	25,000.00
Building Maintenance	19	10,000.00
Gazebo Entertainment	24	8,200.00

BUDGET OF THE TOWN OF BETHLEHEM - REVENUE

SOURCES OF REVENUE	Estimated 2002	Actual 2002	Estimated 2003
Taxes:			
Land Use Change Tax	2,100.00	.00	2,100.00
Timber Taxes	20,000.00	6,974.93	7,000.00
Payment in Liew of Taxes	217,860.00	217,860.17	217,860.00
Interest & Penalties on Delinquent Taxes	50,000.00	48,809.79	49,000.00
Excavation Tax @ \$.02/cu. yd.	200.00	1,620.28	200.00
Licenses, Permits and Fees:			
Business Licenses and Permits	900.00	1,630.66	1,300.00
Motor Vehicles Permit Fees	306,500.00	315,073.50	315,000.00
Building Permits	4,500.00	5,053.00	5,000.00
Other Licenses, Permits & Fees	5,949.00	5,103.00	5,000.00
From State:			
Shared Revenues	90,025.00	96,527.32	96,000.00
Highway Block Grant	80,978.00	80,978.19	87,106.00
State & Federal Forest Land Reimb.	60,679.00	36,401.00	60,679.00
Other (Including Railroad Tax)	1,650.00	1,746.45	1,700.00
Changes For Services:			
Income From Departments	18,923.00	30,348.56	20,150.00
Miscellaneous Revenues:			
Sale of Municipal Property	10,000.00	13,400.00	50,000.00
Interest on Investments	8,500.00	5,259.38	5,000.00
Other	800.00	8,027.04	7,000.00
Interfund Operating Transfers In:			
Special Revenue Funds	366,000.00	338,032.30	325,364.00
From Capital Reserve Funds	.00	116,211.38	10,129.00
Other Voted from F/B ("Surplus")			
Warrant Article #19			<u>10,000.00</u>
Total Revenues	1,245,564.00	1,329,056.95	1,275,588.00

BUDGET SUMMARY

Subtotal 1	Appropriation Recommended	1,892,724.00
Subtotal 2	Special Warrant Articles Recommended	91,700.00
Total Appropriations Recommended		1,984,424.00
Less: Amount of Estimated Revenues & Credits		<u>1,275,588.00</u>
Estimated Amount of Taxes to be Raised		708,836.00

BUDGET OF THE TOWN OF BETHLEHEM - EXPENDITURES

PURPOSES OF EXPENDITURES	Approp.	Actual	Approp.
General Government:			
Executive	100,591.00	101,589.76	99,436.00
Election, Registration & Vital Statistics	35,864.00	32,765.14	39,194.00
Financial Administration	50,816.00	42,600.89	51,985.00
Revaluation of Property	41,000.00	35,502.83	71,100.00
Legal Expenses	45,000.00	164,403.29	100,000.00
Planning & Zoning	39,757.00	29,570.82	46,251.00
General Government Buildings	86,570.00	55,682.56	82,362.00
Advertising and Regional Associations	13,110.00	12,726.16	9,519.00
Other General Government	19,230.00	19,080.30	7,000.00
Public Safety:			
Police	211,825.00	204,347.42	219,147.00
Fire	69,472.00	56,966.30	71,400.00
Building Inspection	3,730.00	952.25	10,500.00
Other Public Safety (Including Communications)	104,617.00	108,359.67	96,010.00
Highways and Streets:			
Highways and Streets	472,425.00	463,336.29	457,650.00
Street Lighting	25,000.00	21,926.21	24,000.00
Water Distribution & Treatment			
Water Feasibility Grant	.00	238.72	.00
Health:			
Pest Control	5,530.00	4,558.18	5,530.00
Health Agencies & Hospitals & Other	15,923.00	15,923.00	22,796.00
Welfare:			
Admin. and Direct Assistance	23,467.00	14,565.86	19,300.00
Intergovernmental Welfare Payments	3,500.00	3,500.00	.00
Culture and Recreation:			
Parks and Recreation	84,915.00	76,493.65	81,443.00
Library	36,900.00	36,900.00	39,862.00
Conservation:			
Other Conservation	1,075.00	1,075.00	2,875.00
Debt Service:			
Interest - Tax Anticipation Notes	.00	.00	10,000.00
Capital Outlay:			
Improvements Other Than Buildings	.00	12,214.18	.00
Operating Transfers Out:			
To Special Revenue Fund	370,427.00	331,980.33	325,364.00
To Capital Reserve Fund	<u>80,500.00</u>	<u>80,500.00</u>	
Total Expenditures	1,941,244.00	1,927,758.81	1,892,724.00

However, for every life less complicated, there must be one made more so, as the Selectboard appointed Lon Weston and Kristen Reinhold to fill the vacancies until the March, 2003 elections. Lon and Kristen are hard-working additions to the Board and proof of the silver lining. We thank them for so ably filling the open positions.

Looking forward to 2003, the Board plans to continue work on several ongoing projects. Technology expert and Planning Board member Steve Sloan, who represents the Board in the multi-town consortium continues to negotiate a long-term contract with cable provider Adelphia. The Tri-Town Industrial Development Initiative has agreed on a legal framework for joint development of property, but no development proposals have been formally received as of year end. Selectman Judy Wallace and former Selectman David Wood are the Tri-Town liaisons. Selectman Lon Weston attended several municipal Global Information System workshops and developed a plan to integrate this technology for easier access by department heads and property owners. Working within our budget constraints, he will attempt to commence implementation of this program this year. The Board's collective background includes the fields of economics, education, computer technology, business operations, construction, administration, human resources/personnel, grant application, and real estate.

Work on Town Facilities progresses on several fronts. The Facilities Committee, chaired by John Starr, is near completion of a comprehensive plan for a new swimming pool on Town-owned property adjacent to the Little League fields. The Committee is also developing a master plan for the entire 27 acre parcel. The Selectboard granted the Library Trustees' request for the use of Town-owned property on Main Street between Prospect Street and Log Cabin Lane as the site for construction of a new Town Library. The Library Building Committee is currently working on the building design. The Fire Department has presented plans to the Selectboard to renovate and add space to the existing garage to meet their needs, and the Selectmen have obtained a grant to design ADA accessibility for the Town Hall. The Board will invite public involvement in these projects. Voters will ultimately determine whether to proceed with facility upgrades.

Due to the large increase in property values in Bethlehem over the last several years, our equalization ratio (assessed value divided by sales price) of .78 lies outside the State's acceptable range of variation from fair market value. Therefore, in January 2003, assessors Nyeburg and Purvis began a door-to-door revaluation of all property in Bethlehem. The Board expects the revaluation to be completed sometime in 2004. Net assessed valuation should increase substantially and, all else remaining equal, tax rates should drop.

In brief, the Board will also undertake the following projects in 2003:

- Complete repairs and rehabilitation of the Visitors' Center
- Assess Town Hall water and masonry problems and begin repairs
- Remove recently-discovered 6000 gallon underground oil tank
- Continue to implement financial and management controls recommended by New Hampshire Municipal Association Property Liability Insurance Trust.
- Complete implementation of all bookkeeping and accounting procedures necessary to meet our auditor's standards to provide an accurate and timely picture of the Town's finances
- Implement Town Hall accessibility study grant
- Apply for accessibility construction grant

Finally, the Board of Selectmen would like to take this opportunity to express our appreciation to all the Town employees and volunteers who work so hard to make Bethlehem a better place to live.

The Bethlehem Board of Selectmen

Steve Huntington, Chair

Judy Wallace

George Manupelli

Lon Weston

Kristen Reinhold

TOWN REPORT DISPATCH

The year 2002 was a busy year for Bethlehem's Dispatch. The number of logs entered for the year totaled 19,200. Some of the items that were logged included: Police, Fire, and Ambulance information inquiries; Police, Fire, and Ambulance emergencies; Town information; Town Office inquiries; Burn Permits; and many others. We also provided dispatch services on an as-needed basis for the Highway Department and the Bethlehem Village District.

There were 761 Burn Permits issued, and we dispatched for 272 Fire and Ambulance calls from January 1 to December 31.

There were also 118 complaints entered on behalf of the Animal Control Officer throughout the year consisting of calls relating to: stray dogs, barking dogs, vicious dogs, and missing/found cats and dogs. 15 Dog Abatements were issued.

In our on-going pursuit to improve information processing we requested a complimentary GIS Arcview 3.2a (Geographic Information Systems) software from the University of New Hampshire and received it in early 2003. Training in the use of this software was conducted for several police and dispatch personnel in Littleton at no cost to the Town of Bethlehem. We are looking forward to developing an extensive GIS database to facilitate emergency responses and other municipal needs. Digital pictures, map overlays, municipal infrastructure and key information can be stored in a readily accessible format for a variety of needs.

The full-time and part-time dispatchers for the year were: Tandy Brown, Tracy Kenne, Jane Lucas, Carmen Mardin, John Miller, Darren Perkins, Robert Randall, Donna Symonds, and Cathy Trombley.

POLICE DEPARTMENT

Forcible Rape	0	Credit Card Embezzlement	0
Forcible Fondling	2	Vandalism	17
Aggravated Assault	0	Drug/Narcotic Violations	17
Simple Assault	15	Statutory Rape	1
Intimidation	6	Child Pornography	1
Arson (Including Attempted)	0	Weapon Law Violations	0
Burglary	20	Bad Checks	1
Shoplifting	1	Disorderly Conduct	6
Theft from a Building	5	DWI	22
Theft from Motor Vehicle	4	Drunkenness	1
All Other Larceny	8	Family Offenses, Nonviolent	6
Motor Vehicle Theft	1	Liquor Law Violations	29
Forgery	0	Runaways	3
False Pretences/Swindling	2	Trespass of Real Property	1
All Other Offenses	34	Kidnapping/Abduction	1
Traffic/Town Bylaw Offenses	34	Theft of MV Parts	1
Involving Domestic Violence	14	Involving Domestic Violence	1
Drug Equipment Violation	1	Impersonation	1

TOTAL **256**

Offenses by Month:

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
22	25	23	20	26	28	29	16	13	18	13	18

Arrests Total: 68

Accidents	97	I-93	7
Fatals	0	Rte. 142	8
Injuries	32	Town Roads	22
Over \$1000	76	Parking Lots	7
Main Street	23	W/Moose	12
Rte. 116	6	W/Deer	3
Rte. 3	14	W/Dog	2

BETHLEHEM POLICE DEPARTMENT

Through-out 2002, the Police Department noticed an increase in late night activity. Factors contributing to this probably include economic reasons, increases in transient populations, and growth of business related activity in Littleton and surrounding areas. These factors have contributed to the corresponding increase in household and business burglaries, child abuse and neglect investigations, DWI's, and domestic violence. In order to counter these problems and others, the Police Department requested and received approval from the Select Board to transition towards 24-hour police patrol coverage by increasing the full-time force from four to five officers. Problems with recruitment and retention of qualified part-time officers also contributed to this re-configuration. The addition of the fifth officer is projected to be complete by the middle of 2003. The cost involved in this addition should be substantially offset by a reduction in after midnight call-outs requiring overtime and reduction in costs associated with employing, training and equipping four part-time officers. Full-time officers also create less liability for the Town and are generally more available and committed to this agency than part-time officers who must juggle commitments to their full-time jobs.

The Police Department investigated four Child Pornography cases this year resulting in two prosecutions. The department is firmly committed to combating all types of child exploitation. Child abuse investigations continue to rise and the death of an infant at Baker Brook Cabins highlighted the necessity of all members of the community to work together to build a safer environment for all of our children. Substance abuse (including some fatal overdoses) and domestic violence resulted in numerous calls for assistance and emergency responses. Juvenile use of drugs in and out of school is a great concern to us and the Police worked closely with school officials to confront these problems.

The Police Department participated in the Special Olympics fundraiser and looks forward to greater support of this fantastic program in 2003. Officers participated in numerous school safety programs and attended on-going in-service training to maintain proficiency in the wide variety of skills needed in today's law enforcement environment. Successful joint investigations with Franconia, Littleton and Whitefield Police Departments and the Troop-F, NHSP, lead to apprehension and closure of crimes affecting the area. As the year 2002 progressed the Police Department recognized the need to have more tools available to police units while responding to incidents. Some of these tools are dispatch related. The availability of E-911 computer aided dispatch (CAD) information systems, SPOTS terminal police information, and dispatch digital recording systems with instant playback are some of the tools considered essential in today's public safety dispatching environment where instant access to critical information could mean the difference of life or death to responders and citizens. These issues were brought to the public's attention and hopefully the Town can work together to address them in the near future.

The Police Department would like to thank all of the citizens of Bethlehem for their invaluable support with-out which many crimes would not be solved.

Respectfully submitted,
Chief Eric Lougee, Sergeant Richard Ball, Officer Jared Peters,
Special Officer Shawn White.

FIRE CHIEF'S REPORT

It gives me great pleasure to report that the readiness and ability of the Bethlehem Fire Department is at its highest level ever. The men and women of the Bethlehem Fire Department have been working diligently to expand the expertise and training required to meet challenges that are ever changing and to better serve the people that we are committed to protect. This is true of both fire and ambulance personnel, as we are all a team under the title of "The Fire Department".

The department had a very busy year with a total of 137 Fire Calls (includes 30 inspections) and 163 Ambulance Calls. The town only experienced two structure fires during the past year. Some may say that this is a small number but that small number is a tribute to the safety mechanisms that the general public is using to help in detecting small problems before they become larger ones. These mechanisms are things such as Fire Safety Education, Smoke and Carbon Monoxide Detectors as well as a general awareness of fire safety.

As your Fire Chief, I would like to thank all of our great residents for your continued support both morally as well as financially. We have encountered a few bumps in the road with the Board of Selectmen in the past year but we are both working towards a better relationship and smoothing those bumps out.

We continue to build a strong relationship with our neighboring towns through our two Mutual Aid Systems. Our department is not unique in its effort to become the best we can be, it is shared by every fire department in the area. This attitude provides the whole area with a collective pool of knowledge and equipment to better handle any situation that may arise. It also puts the responsibility of each department to continuously upgrade its level of training and equipment for the good of all concerned. This is a wonderful system and is used frequently by all Mutual Aid Members and we are proud to do our part.

Respectfully submitted,
Chief Jack Anderson

COMMUNITY FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

Your local Forest Fire Warden, Fire Department and State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing **ALL** outside burning. Fire permits are mandatory for any open burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail , plus suppression cost.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at www.nhdf.org or 271-2217 for wildland fire safety information.

ONLY YOU CAN PREVENT WILDLAND FIRES 2002 FIRE STATISTICS

(All Fires Reported through November 10, 2002)

TOTALS 'BY COUNTY

CAUSES OF FIRES REPORTED

	<u># of Fires</u>	<u>Acres</u>		
Belknap	52	13.5	Arson/Suspicious	43
Carroll	80	10.5	Campfire	31
Cheshire	39	17	Children	32
Coos	3	2.5	Smoking	32
Grafton	53	21	Rekindle of Permit	3
Hillsborough	108	54.5	Illegal	7
Merrimack	94	13.5	Lightning	36
Rockingham	60	25.5	Miscellaneous*	356
Strafford	31	23		
Sullivan	20	6		

* Miscellaneous: (powerlines, fireworks, railroad, ashes, debris, structures, equipment, etc.)

	<u>Total Fires</u>	<u>Total Acres</u>
2002	540	187
2001	942	428
2000	516	149

BETHLEHEM PLANNING BOARD REPORT

Land use activity requiring Planning Board review or action continued at a high level during 2002. The Board met almost every Wednesday night and held a number of special meetings to work on Master Plan revision or to deal with urgent issues. A number of large land parcels exchanged hands during the year and several were or will be subdivided. Site plan reviews were conducted for several new or expanding commercial entities. Three or four very large land parcels have recently been sold and/or are being planned for residential subdivision in the 2003-2004 timeframe.

Hundreds of hours were spent in 2002 by Board members and paid staff on two lawsuits filed against the Board and/or in a Town counter suit (NCES landfill). Additional work related to one or both of these suits or on issues related to them is anticipated in 2003.

Work continued throughout the year on revising the Town's Master Plan adopted in 1993. A radical change effective in July 2002 to the State statute governing what master plans should address made necessary some changes in work already completed. The goal of completing the revised plan by January 2003 was not met. Our new target is July 1st. A public hearing on a first draft is planned for April 16, 2003. Please plan to attend. We have had assistance from a few interested citizens. If you would like to help, please contact a Board member or the Secretary. The character of the Town is changing at a pace not seen since the mid-eighties. Our ordinances and regulations need updating, but first we must have in place a current Master Plan.

Land use decisions can affect how land is used for a very long time. Decisions should be based on what citizens want Bethlehem to be. How the Town will look and function in the future is dependent on good planning, implemented by current, sound and workable ordinances and regulations. We encourage you to attend public hearings, review Town ordinances and regulations, come to work sessions or talk to a Board member if you have a concern or would like to have some subject addressed. There are openings for alternate members on the Board. If you would like to be appointed to the Board let the Select Board know. Membership on the Planning Board provides a unique opportunity to learn more about your Town and to help shape its future.

Respectfully submitted,
David W. Tellman
Chair

BETHLEHEM COUNTRY CLUB REPORT 2002

It certainly seemed like the 2002 season went by very quickly. We started with cold snowy weather in May and into June and ended with cold weather in October. In between we had some great golfing weather but it seemed too short.

In general the Country Club had a good year. Play was down some from the previous year, but looking at New England statistics, we found the whole industry is down. Weather is a cause, 9/11 still has people traveling less, and busy people have less leisure time.

The course came through the winter in great shape. With the fine work of David Pilotte and his maintenance crew, the greens were the best in the North Country and beyond. We had excellent playing conditions all season long. A slow financial start slowed a couple of our projects but we got them off the ground in the fall. David's crew is expanding our watering capabilities by tapping into the "raw" line in town. This will give us much more water in the future and allow us to upgrade our irrigation system as we go. This will be an ongoing project with a little done every year. Thanks to the village water department for their expert assistance in this project. Thanks to the highway department for their assistance in the project as well. It's great to see all the departments working together for a common goal.

Several new tees will be on line to use this coming year as well as enlargements of existing tee areas. A regular maintenance program for the bunkers made a huge improvement this past year.

Once again we had a great staff both in and out of the clubhouse. I want to take this time to especially thank Barbara Meaney, our clubhouse manager, for all the work she has done for BCC. Not many people know how much she does for the club. Regretfully, she will be moving on to something different in 2003. She will be missed and we all wish her the best. The addition of the Mooseland Grill at BCC was greatly received. Dawn Eastman and her crew will be returning for the 2003 season as well.

Junior golf, which is one of the clubs stalwart activities, saw the largest turnout since we have been keeping records. Over 190 juniors from the area passed through our Tuesday clinics this summer. It is great to see this kind of turnout and we hope it continues. Thanks to all the volunteers that assisted me with the program. It wouldn't happen without them.

Thanks also should go to the 300 Club for their continued backing of junior golf and other activities at BCC. Special thanks to Matt Palmer and Dale Jette for their fundraising efforts at the summer solstice marathon event. If it hadn't been for an electrical storm, they would have exceeded their goal of 200 holes in one day.

I also would like to thank the BCC advisory committee that was formed this summer. On a strictly volunteer basis, Jim Baker, Rob Pearson, David Wood, and Nate Carmen, assisted the management team at BCC with many budget items. Their dedication was a tremendous asset to the club. With their help we will do many different things to market the course in the future. Our goal is to increase revenues enough to do some capital improvements to the clubhouse and the course in years to come. I think we are on the right path.

I am already looking forward to a great 2003 season.

Respectfully submitted,
Jon R Wood PGA
Director of Golf Operations

RECREATION PROGRAM

STILL HAVING FUN IN 2002

Who would have thought the Little League Program could get any better? Bethlehem hosted the first ever White Mountain League Home Run Derby fundraiser. Lincoln-Woodstock, Franconia, & Lisbon all came to hit some balls & eat yummy muffins made by Little League parents. Cheryl Kerr's chili was a hit on hotdogs and everyone was talking about how good our ball fields looked. I told them to thank Al McBain. I know that I will.

Paul Greenlaw couldn't coach a farm league team and the t-ball team, so his wife Sue became a Big Rascal and coached the Little Rascals. Talk about having some family fun! Brad Weeks & Glen Child were two other newcomers to the world of coaching and led our Blue Dragons to many fun filled games. Moving up in the ranks, or should I say with his daughter, Mel Labelle coached our minor league team, the Mets. Veteran coaches Mark Corliss, Peter Rivers, & Harry Newell could be seen pushing the Red Sox players to be their very best and what a season they had. Pete & Harry will be missed as they move up next year with their sons Nate & little Harry, but I'm sure we'll see them coaching the 13-15 year old Babe Ruth team. I've all ready nabbed Marc to coach the Red Sox again next year. It is in writing now, Mark-no backing out! Shelly MacKay and her husband Jon whipped the Red Ladies into shape this year. Shelly even coached the All-Star team! Not bad for your first year coaching Shelly.

Making sure the games were played by the rules were Jon Stevenson, Ben Gumm, Paul & Jon Lister, Kenzie Bruso, Dave Burns, Steve Hoyt & Rick Simmons. Keeping the hot dogs warm and the sodas cold was Rick's wife Mary Pat, Debbie Bushway, Eileen Savoy, & of course, me. What better way to spend a night than watching a ball game! I can't write about the Little League Program without mentioning Dick Merrow. Dick is the behind the scenes guy who organizes the Flea Market located on Main St. Flea Market profits go to the Little League program making it possible for local children to play free of charge (with the help of the taxpayers of course).

I gave my hand at the Annual Easter Egg Hunt this year. We had a good turn out for the 2 feet of snow still on the ground. I couldn't have done it without the help of so many people. Sandy Moody gave me a checklist and I checked it and checked it and checked it. Boy, did she leave big shoes to follow. We gave away some great prizes. The Mount Washington Hotel donated 2 rounds of golf. The Cog Railway sent 2 brave people up to the top of Mount Washington. Bretton Woods Ski Resort gave away 2 lift tickets. If you were lucky enough to find one the "special eggs," you would have found a coupon in your bunny bag for a free personal pan pizza at Pizza Hut. Ralph & Lorna Hodgman bought the volunteers pizza for lunch and Peggy Plant made a beautiful cake that we raffled off. I won't tell who dressed up as the Easter Bunnies, but I would also like to thank Lauren & Aurelia for bouncing in that day. Lucas Garitta from the Summer Recreation Program quacked around as a duck and speaking of the duck...

Jillian Newell did a great job as the duck this summer in our play "Snow White & the Seven Dwarfs" directed by Kate Ramback. The nine week Summer Recreation Program ran from 7:00-5:00 Monday through Friday and was based out of the gym at BES. As always, we started with a Talent Show our first week and ended with a play the last week. Allison Baker was a hit in both. She made us laugh at the jokes she told in the Talent Show and amazed us as Snow White in the play.

Campers headed to Littleton again this year for the Second Annual North Country Rec. Round-Up. It was nice to see Franconia take first place this year. Week 4 we all headed off to Lost River and thankfully none of us got lost. Once again the staff at the Weathervane Theatre did an excellent

performance of Sleeping Beauty. They even held the show for us because we were running a little late. Later in the summer we took our feet to the Flume Gorge and then cooled them off at Echo Lake. And you thought the town pool was cold. Speaking of cold, it wasn't cold enough at the Polar Caves for any polar bears, but it was a nice temperature in the caves.

Cheryl Bianci did a swinging good job this summer showing about 25 campers how to hit a tennis ball. One of our Head Counselors, Kenzie Bruso, could be seen at the courts for six Thursdays in a row helping Cheryl out. They ended the summer's lessons with a pizza party at the town pool. On Tuesday mornings, many campers could be seen at the Bethlehem Country Club getting tips from the pros and in the afternoon they headed to the library. Annette Marquis keeps getting better and better with the Reading Program. She had some help this year from Angela Jones who helped stretch their bodies with some yoga and Annette would stretch their minds with a book. I can't wait to see what they come up with next year!

Is it hot enough? Seemed to be the question this summer. Many people could be seen this year at the town pool trying to beat the heat. The pool was visited over 5240 times this year and it was nice to see many smiling faces come back day after day. The pool was open 73 days this year and we were lucky enough to get Dave Burns and his crew back. Though the snack shack missed Su Schott, Erika Fitzgerald could be heard laying the law down.

The end of the summer came quickly and before I knew it soccer was here. Not only did soccer start, but so did Eileen Savoy. Eileen took over as the Assistant Recreation Director and I headed off to Montana for the winter. So I will let Eileen take it from here and I would like to thank all of you who help make the Bethlehem Recreation Program possible.

Respectfully submitted,
Laurie MacDonald,
Recreation Director

As we said good-bye to Laurie we said hello to our co-ed 4th, 5th, & 6th grade traveling soccer team and their number one fan, Coach Mel Labelle. The season started off with the team traveling to the First Annual Lisbon Soccer Tournament and they all had a great time. The team put their best foot forward at each game and had an amazing season. I would like to thank Mel Labelle and all of the parents who supported our team this season.

As snow started to bounce off the soccer field, the basketballs started to bounce in the gym. Paul Greenlaw took on our first co-ed 3rd and 4th grade basketball team while Mark Corliss and Bruce Cunningham bounced into position as our 5th and 6th teams coaches. Mark handing the passes off to the boy's team and Bruce giving two points to the girls. All the teams had a terrific season and great support from all.

We all know how change can add up and we can thank Carol Bushway for keeping the change jars visible at the Irving Station. All of the change that we collect helps improve our activities and programs. Thank you all for your support.

I would also like to thank all of the people in Bethlehem who have helped make me feel comfortable and welcome into this new position and community. It is people like you who make it fun to work here. Look forward to getting to know more of you as time goes on.

Respectfully Submitted,
Eileen Savoy
Assistant Recreation Director

BETHLEHEM REVOLVING LOAN FUND (BRLF)

As of January 1, 2003 the Revolving Loan Fund has approximately \$70,000.00 available for loans. During the preceding twelve months, the Revolving Loan Fund made one new loan and had one loan paid off. The fund currently has 7 active loans. One of these loans has been rated as slow to pay during the preceding year. Principal balances and cash available equals some \$215,000, which is more than the fund had to loan when it was initially established. Some twenty borrowers have benefited from these funds without any bad debt. In addition, the BRLF made a number of grants for facade improvements some years ago.

The Bethlehem Revolving Loan Fund (BRLF) has as its mission, “making loans of last resort” to Bethlehem based businesses in order that the businesses may create or expand employment opportunities within the town. Generally BRLF loans are only a portion of the total financing required. Loans are generally less than \$40,000 and require borrower equity as a dollar for dollar match. Loans are offered at interest rates below those commercially available. The Northern Community Investment Corporation processes loan applications and administers the loans made. Completed loan applications are reviewed by the BRLF Advisory Committee. The Board of Selectmen approve the loans as recommended.

Any individual who is considering, or who has establishing a business in Bethlehem, is eligible to seek information about the BRLF Loans. Information is available by calling 802-748-5101.

Bethlehem Revolving Loan Fund
Advisory Committee,

Ronney Lyster
Leonard Reed
Peter Thoma

THE BETHLEHEM REDEVELOPMENT ASSOCIATION (BRA)

The Bethlehem Redevelopment Association (BRA) continued in its efforts of promoting Bethlehem as a wonderful community in which to live, work and recreate. Members once again planted flower boxes along Main Street and cleared trash from Route 302 as part of their "Adopt a Highway" commitment. The lovely garden which compliments the stone wall at the top of Long Hill continues to be maintained for the BRA by David and Lynn Bishop. Historic markers along the Heritage Walking Tour were repaired and replaced as required. Property improvement awards and Christmas decoration awards were presented to selected residents and business owners.

The Colonial Theater experienced its first summer movie schedule under the direction of the Friends of the Colonial Theater Committee. Some 2500 movie goers enjoyed a program of foreign films. There were nearly 150 season ticket subscribers. The Theater closed before its scheduled closing due to an engineering assessment of the roof. The theater is a final contender for a \$324,000 grant for renovation and enhancement. \$20,000 has already been received and matched by a gift from the Eames Family to complete repairs to the roof. A full summer program of movies and other appropriate entertainment is being planned for the Colonial during 2003.

The BRA is working with WREN on its "Stars Over Bethlehem" economic revitalization project for Bethlehem. BRA activities include: working on strategies as well as partially funding the street banners to be developed.

BETHLEHEM VISITORS CENTER

Considering the sparse amount of hours open this year, compared to previous years, we helped 3,892 people (and we don't always get everyone counted). We had 1,072 phone calls and messages, and 1,184 e-mails.

We sent out 437 relocation and vacation packets.

So many people comment favorably on the combined set up at the Visitors Center.

We get quite a few annual returnees and alot of people with old ties to the town.

We give out a lot of real estate information, as well as lodging, restaurants and directions.

We had people from 38 states and 14 countries'.

Many from England, as well as Thailand, Taiwan, New Zealand, Brazil, France, Spain, Scotland, Netherlands and Israel and as one man put it, "The Real Bethlehem ". So they just had to come see our Bethlehem.

Some very interesting people from all over the world stopped in Bethlehem.

Respectfully Yours,
Thelma E. Burlock
Fay Lloyd

CONSERVATION COMMISSION REPORT

2002 Annual Report

The Bethlehem Conservation Commission (BCC) meets monthly, usually on the fourth Tuesday of the month, in the second floor meeting room of the Town Building. The Commission reviews wetlands permits and discusses matters relating to the Town's natural resources. The BCC is a member of the New Hampshire Association of Conservation Commissions.

Commission members, although not professionals, are able to offer advice to residents on the Wetlands Bureau's permitting process. Contact a member if you have a question.

This past year, two Bethlehem Elementary students, Linnea Manley and Manny Lagoudakis, attended the Barry 4-H Conservation Camp in Berlin on Camperships provided by the BCC.

The first State-approved segment of the NH Heritage Trail lies in Bethlehem. From the Skookumchuk Trail Head (in Franconia) across Bretzfelder Memorial Park, with one break, the brown signs and yellow blazes mark the trail. The BCC helps maintain the trail.

Work continues on legal issues on the three lots that the Town's voters placed into a Town Forest in 1998. Once this legal process is finished, the BCC will be writing some grants for trail work and along with the Department of Forest and Lands, will be asking for your help with trail work!

The BCC is taking an active roll in helping to rewrite Bethlehem's Master Plan. We are working with the Planning Board and North Country Council to update and revise the Natural Resources Section.

The BCC has a separate checking account into which the entire approved budgeted amount is deposited each year. Money not spent accumulates in the Conservation Fund. Expenditures this year were as follows:

NH ACC dues	\$ 200.00
Camperships	610.00
Postage	<u>7.94</u>
Total	\$ 817.94

In December Elise Lawson resigned after five years on the Commission during which time she served as secretary, vice-chair and, for the past three years, as Chair. She served as a strong advocate for the natural resources in Town, especially as they affect wildlife habitat. We thank her for the many hours she put in and the great work that she did.

At this time there are only three Commissioners. We urge residents to become active with the Conservation Commission. All of our meetings are open to the public. Look for workdays and a chance to help with trails and Town Forest planning. Recycle whenever possible.

Respectfully submitted,
Tanya Tellman

NH EXECUTIVE COUNCIL - DISTRICT ONE REPORT

The Governor and five member Executive Council are very much like an elected "Board of Directors," who along with 294 Commissioners and Directors, administer the laws and budget as passed by the New Hampshire General Court (House and Senate).

We perform a variety of Executive Branch functions, such as, general supervision of all state departments and state expenditures, pardon matters, eminent domain, state contracts and leases, public waters, the planning of the Transportation 10-year plan, and confirmation of the Governor's nominations to the Judicial Branch of your NH State Government (for a complete explanation, please contact my office).

As we look into the immediate future, I would encourage all citizens to be in contact with all of us in your elected representative bodies, at the local, state and federal levels. We cannot truly represent you if we do not know of your ideas, concerns and aspirations.

If you are interested in serving on a volunteer commission or board, please contact my office at 271-3632 or Kathy Goode, Director of Appointments and Governor Shaheen's Liaison to the Council at 271-2121. The District Health Councils are always looking for members; if interested, please call Lori Real at 1-800-852-3345 ext. 4235 and request a packet of information about what this key planning process is all about. All of the Governor and Council appointments to Boards and Commissions are listed in the Webster System at webster.state.nh.us/sos/redbook/index.htm.

We need to work our NH Congressional Delegation in Washington. Senators Judd Gregg and Bob Smith and Congressmen Charlie Bass and John Sununu all have strong and powerful committee assignments and are well connected to do more for NH. We need to let them know what is needed for our localities and regions, so ring their bell . . . Senator Gregg at (603) 225-7115; Senator Smith at 1-800-922-2230; Congressman Bass at (603) 226-0249; and Congressman Sununu at (603) 641-9536.

It is a pleasure to serve you. Please contact my office for a listing of toll free 800 numbers and a copy of the newly printed NH Constitution. Always know that I am ready to assist you, your town and region.

Raymond S. Burton

338 River Road
Bath, NH 03740
Tel. 747-3662
E-mail: ray.burton4@gte.net

State House - Room 207
107 N. Main Street
Concord, NH 03301
Tel. 271-3632
E-mail: rburton@gov.state.nh.us

GRAFTON COUNTY SENIOR CITIZENS COUNCIL ANNUAL REPORT 2002

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Oxford, Haverhill and Lincoln and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2002, 95 older residents of Bethlehem were served by one or more of the Council's programs offered through the Littleton Area Senior Center:

- Older adults from Bethlehem enjoyed 1,282 balanced meal in the company of friends in the Littleton Center's dining room.
- They received 3,233 hot, nourishing meals delivered to their homes by caring volunteers.
- Bethlehem residents were transported to health care providers or other community resources on 376 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 108 visits by a trained social worker.
- Bethlehem's citizens also volunteered to put their talents and skills to work for a better community through 1,482 hours of volunteer service.

The cost to provide Council services for Bethlehem residents in 2002 was \$31,899.00.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizen Council very much appreciates Bethlehem's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Carol W. Dustin
Executive Director

WHITE MOUNTAIN MENTAL HEALTH AND DEVELOPMENTAL SERVICES DIRECTOR'S REPORT

The past year has been one of unprecedented demand on the mental health system, both locally and nationally. It does not require any special training in behavioral health to recognize the increased incidence of anxiety, depression and substance abuse in our communities. Most people reading this report will be easily able to identify the impact of these issues on their own lives. These symptoms often go untreated and lead to marital problems, impaired job performance, emotional and physical abuse of children and even suicide. This is a time of pervasive concern about the stability of the world, personal economic and job stability and the general safety of our environment. Children, especially, are often unable to understand and manage these feelings, and are therefore especially vulnerable.

With this as a backdrop, it is distressing to report to you that White Mountain Mental Health and Developmental Services is less able to meet the demands of the average person in our community than we were at this time last year. Shrinking reimbursements and increasing costs have meant that we are having increased difficulty in recruiting, retaining and adequately compensating staff to provide needed services. We struggle daily with many more referrals for care than we can manage. It's ironic that mental health services are not seen as a priority by society, in spite of the escalation of personal and societal distress. This is clearly an era of crisis for our system of care.

There is some good news! We continue to work very hard to maintain quality, and we are succeeding. Our mental health staff is highly trained, well respected and extremely dedicated. We continue to prioritize services to children and our efforts as lead agency for the CARE-NH federal grant has meant that children continue to come home from costly out-of-district placements to live with their families. We can also be proud of the fact that people who receive our services report overwhelmingly that our intervention in their lives made a positive difference. Our agency placed first in the State in "key performance indicators" of effective mental health treatment. Our developmental service program, *Common Ground*, has become a model for the State and has developed a national reputation for innovative and effective supports to persons with developmental disabilities. *Common Ground* was recently awarded a nationally competitive grant from the University of Montana to implement self directed business and career development for individuals with severe and multiple disabilities. There is much to celebrate, even in this difficult time.

This year is a particularly appropriate time to thank you, our neighbors, for your support over the past thirty years. Contributions from the communities we serve are absolutely essential in allowing us to provide the support and treatment that is so crucial in this "post September 11th" world. During 2002, 106 Bethlehem residents received 2874 hours of mental health services from our agency. Thank you for making this possible.

Respectfully submitted,
Jane C. MacKay, Area Director

NORTH COUNTRY HOME HEALTH AND HOSPICE AGENCY, INC. TOWN OF BETHLEHEM 2002

Home care is critical to serving the growing health care need of this country. It provides care for the sick, disabled, and dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible, and the highest degree of human dignity. These people include seniors who need help to stay in their own homes, adults who are caring for aging relatives, young people with chronic illness and people of all ages who are discharged from the hospital following stays that are still becoming shorter and shorter.

North Country Home Health and Hospice Agency staff assist people who are recuperating from surgery, individuals coping with chronic illnesses, and families and community members caring for loved ones and friends. Expensive hospital stays are reduced, moves to nursing homes are eliminated or delayed, and families are supported through the competent and comprehensive care provided by North Country Home Health and Hospice Agency staff.

North Country Home Health and Hospice Agency relies on Town support and individual donations to help underwrite the cost of providing home care services to people with limited or no health benefits. Because of your generosity and support, North Country Health and Hospice continues its 31-year tradition of responding to the home health and hospice needs of North Country residents.

As we struggle to deal with the difficult and time consuming issues facing home care today, the staff of North Country Health and Hospice Agency wants to thank you for your continued support so vital to helping people in your town be assured of continuing quality medical care at home.

Explanation of Services:

Skilled Services – shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

Supportive Care Services – home health aides, homemakers, and companions ensure ill and disabled persons can live in healthy households, have clean clothes, nutritious meals, and help with their activities of daily living.

Hospice Care – a holistic, family supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

Services provided to the Town of Bethlehem in FY2002 include:

<u>Type of Care</u>	<u># of Visits</u>
Nursing	447
Physical/Occupational/Speech Therapy	201
Medical Social Service	44
Home Health Aid/Homemaker/Companion	<u>839</u>
Total	1531

Respectfully submitted,
Gail Jurasek, Executive Director

HOSPICE OF THE LITTLETON AREA 2002 ANNUAL REPORT

In this, our 13th year of town funding, Hospice of the Littleton Area provided services to a total of 202 patients and families in our service area, which includes the towns of Littleton, Bath, Bethlehem, Carroll (Twin Mountain), Franconia, Sugar Hill, Easton, Lisbon, Lyman, Landaff, Monroe, Woodsville/Haverhill, Woodstock and Lincoln.

Our director, volunteer coordinator and hospice volunteers provided supportive care in patient's homes, at Littleton Regional Hospital, or in nursing homes to 78 individuals and families coping with the advanced and final stages of illness. In addition, our bereavement care program supported a total of 124 clients through mailings, phone contact, one-on-one counseling sessions, and a bi-monthly grief support group. It should be noted that we started a new bi-monthly support group at the Haverhill Senior Center this year.

Hospice of the Littleton Area continues its partnership with two (2) area programs. We provide volunteer and bereavement services to the North Country Home Health Agency's Medicare Hospice Program and we offer supportive care to patients and families in the Hospice Room at Littleton Regional Hospital. In all our efforts this year, the Hospice of the Littleton Area staff and volunteers gave over 4,200 hours in services.

Our Volunteer Coordinator conducted an annual six-week, (18-hours) Hospice Volunteer Training Program for individuals interested in becoming volunteers or increasing their knowledge about hospice care. Eight people completed our 2002 Spring Training Program. Since 1983 we have trained 266 people and currently we have 65 active volunteers available to support area residents.

There is no charge to patients or families for the services of Hospice of the Littleton Area, which was founded in 1983. This service is made possible through the generous support provided by the towns that we serve. Without the support of town funding, we would be unable to continue to provide services to the many patients and families whom we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we continue to provide care to residents of area communities.

Respectfully Submitted,
Martha A. Hill
Executive Director

**BIRTHS REGISTERED
IN THE TOWN OF BETHLEHEM, NH
for the Year Ending December 31, 2002**

DATE OF BIRTH	PLACE OF BIRTH	NAME OF CHILD	SEX	NAME OF FATHER NAME OF MOTHER
Jan. 4, 2002	Lancaster	Damion Michael Xavier Marcy	M	James Marcy Micheline Marcy
Jan. 10, 2002	Littleton	Madison Alexa Sebulsky	F	Joseph Sebulsky Jacqueline Sebulsky
Jan. 29, 2002	Lebanon	Sara Hasan	F	Syed Hasan Shadan Mansoor
Mar. 6, 2002	Littleton	Connor Michael Ash	M	Robert Ash Christine Ash
Mar. 18, 2002	Littleton	Tevon Cole Safford	M	Corey Safford Sonja Safford
April 6, 2002	Littleton	Samantha Ann VanGelder	F	Scott VanGelder Jennifer VanGelder
May 2, 2002	Littleton	Zachary Mikal Garneau	M	William Garneau Michelle Garneau
May 20, 2002	Littleton	Ginn Aylward Sato	M	Kenji Sato Kimberly Aylward
June 26, 2002	Littleton	Giovanna Florentina Spiotti	F	Vincent Spiotti Maria Spiotti
July 19, 2002	Littleton	Emma Grace Woo	F	Benedict Woo Erin Woo
Sept. 21, 2002	Littleton	Paige Riley McDowell	F	Sean McDowell Jennifer McDowell
Oct. 9, 2002	Littleton	Ethan Bradley Lemaire	M	Derek Lemaire Melissa Lemaire
Nov. 9, 2002	Littleton	Aidan Leo Roberge	M	Brian Roberge Elizabeth Roberge
Nov. 20, 2002	Littleton	George Thomas Buczala	M	Paul Buczala Carrie Buczala
Dec. 15, 2002	Littleton	Rachel Helen Westover	F	Kenneth Westover Stephanie Westover

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Tandy Girouard Brown
Town Clerk

**MARRIAGES REGISTERED
IN THE TOWN OF BETHLEHEM, NH
for the Year Ending December 31, 2002**

DATE & PLACE OF MARRIAGE	NAME AND SURNAME OF GROOM & BRIDE	RESIDENCE AT TIME OF MARRIAGE	TOWN OF ISSUANCE
April 20, 2002 Jackson	William Goodwin Russell III Sally Rose Stroiney	Montpelier, VT Montpelier, VT	Bethlehem
May 25, 2002 Sugar Hill	Scott John Walker Jennifer Lynn Pilotte	Bethlehem Bethlehem	Bethlehem
June 1, 2002 Littleton	Dana A. McFarland Robyn A. Hopp	Bethlehem Bethlehem	Littleton
June 29, 2002 Bath	Patrick John Avery Kristen Burnice Pihl	Bath Bath	Bethlehem
July 3, 2002 Hampton	Kevin Robert Clark Bobbi-Jo Robin MacKay	Bethlehem Bethlehem	Bethlehem
July 20, 2002 Whitefield	John Colby Allin II Leah Dawn Holz	Bethlehem Bethlehem	Bethlehem
July 21, 2002 Landaff	Bruce A. Garitta Susan E. Herzog	Bethlehem Bethlehem	Landaff
August 18, 2002 Franconia	John Foster Jones Judith Louise Girouard	Littleton Littleton	Bethlehem
August 31, 2002 Whitefield	Michael T. Culver Allison N. Bailey	Bethlehem Bethlehem	Whitefield
September 13, 2002 Bethlehem	Nigel Manley Deborah Ann Williams	Bethlehem Bethlehem	Bethlehem
September 14, 2002 Bethlehem	Jason P. Tors Jaesoon Kim	Bethlehem Bethlehem	Littleton
October 5, 2002 Bethlehem	Luke Cacciapaglia Jennifer Elaine Bauer	West Newton, MA West Newton, MA	Bethlehem

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Tandy Brown
Town Clerk

**DEATHS REGISTERED
IN THE TOWN OF BETHLEHEM, NH
for the Year Ending December 31, 2002**

DATE	PLACE	NAME	SEX	FATHER MOTHER
Jan. 23, 2002	Littleton	Marilyn A. Zolton	F	John Ambrose Mary Perry
Feb. 4, 2002	Franconia	Frances C. Clark	F	James Conway Mae Foley
Apr. 3, 2002	Bethlehem	Patricia G. Ashley	F	Guy Ashley Betty Dunn
Apr. 4, 2002	Franconia	Edgar A. Davis	M	Harry Davis Louise Curtis
May 6, 2002	Littleton	Pauline E. Keach	F	Richard Pollard Dawn Smith
May 11, 2002	Bethlehem	James R. Snyder	M	Lyle Snyder Laura Jacobs
May 20, 2002	Littleton	Edward L. Schultz	M	Edward Schultz Amanda Charest
May 21, 2002	Bethlehem	Ernest E. Garceau	M	Ernest Garceau Lorraine Fontaine
June 13, 2002	Franklin	Judith A. Blake	F	Frans Frantz Dorothea Wilder
July 5, 2002	Littleton	Phyllis H. Wilkinson	F	Freeman Houser Leola Vermilya
Aug. 6, 2002	Bethlehem	Simone M. Stackpole	F	Rene Mathey Frances Glessner
Sept. 11, 2002	Bethlehem	Jacqueline M. March	F	Edward Moulin Winifred Ryan
Sept. 26, 2002	Bethlehem	Gertrude E. Waggoner	F	Hugo Mortsch Gertrude Joerchel
Oct. 30, 2002	Bethlehem	Ronni J. Fedele	F	Ronald Gardner Dorothy Emerson

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Tandy Brown
Town Clerk

**FINANCIAL REPORT
for the
BETHLEHEM VILLAGE DISTRICT**

OFFICERS

BOARD OF COMMISSIONERS:

Term Expires 2003	Russell P. Mardin, Jr.
Term Expires 2004	Bruce S. Brown
Term Expires 2005	Richard E. Robie, Sr.

MODERATOR:

Term Expires 2003	Mark Corliss
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PRECINCT CLERK:

Term Expires 2003	Tandy G. Brown
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TREASURER:

Term Expires 2003	Karleen J. Sanborn
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ADMINISTRATIVE ASSISTANT

Karleen J. Sanborn

**BETHLEHEM VILLAGE DISTRICT
RESULTS OF THE 2002 WARRANT**

Moderator Mark Corliss called the Annual Meeting of the Bethlehem Village District to order at 8:00 p.m. on Friday, March 22, 2002 at the Bethlehem Elementary School. Present were Commissioners Bruce Brown, Russell Mardin, Jr. and Richard Robie, Sr.

ARTICLE 1. Commissioner Brown moved to nominate Mark Corliss as Moderator for the ensuing year. Seconded by Karleen Sanborn. The motion carried and Commissioner Brown moved to have the Clerk cast one ballot for Mark Corliss for Moderator and this was done.

ARTICLE 2. Karleen Sanborn moved to nominate Tandy Brown as District Clerk for the ensuing year. Seconded by Commissioner Mardin. The motion carried and Commissioner Brown moved to have the Moderator cast one ballot for Tandy Brown for District Clerk and this was done.

ARTICLE 3. Karleen Sanborn moved to nominate Richard Robie, Sr. for Commissioner for a three-year term. Seconded by Gus Sanborn. Laura Lucas moved to nominate Ralph Lucas for Commissioner for a three-year term. Seconded by Tracy Keene. Laura Lucas requested the vote be by ballot. Moderator Corliss asked for a count of hands from at least seven people before proceeding with the ballot vote. The hand count was taken and accepted. Moderator Corliss continued on explaining how the vote would take place, noting you must live in the District to vote and check in with the Supervisor of the Checklist. The first session of the polls were open for fifteen (15) minutes starting at 8:10 closing at 8:25 and would re-open for an additional ten (10) minutes at the end of the meeting.

ARTICLE 4. Commissioner Brown moved to nominate Karleen Sanborn as District Treasurer for the ensuing year. Seconded by Floyd Brown. The motion carried and Commissioner Brown moved for the Moderator to cast one ballot for Karleen Sanborn for District Treasurer.

ARTICLE 5. Commissioner Brown moved to accept the reports of the Village District. Seconded by Gus Sanborn. There being no discussion, the motion carried.

ARTICLE 6. Moderator Corliss read the Article. To see if the District will vote to raise and appropriate such sums of money as may be necessary to satisfy the purposes specified in the budget posted. The sum of five hundred ninety thousand seventy-five dollars (\$590,075.00) the budget exclusive of Warrant Articles. Motion made by Commissioner Brown and seconded by Commissioner Mardin. Karleen Sanborn made a motion to reduce this figure by fifteen thousand (\$15,000) making the actual budget not including Warrant Articles five hundred seventy-five thousand seventy-five dollars (\$575,075.00), stating that when it was written she had included the Warrant Articles. Seconded by Commissioner Mardin. A vote was taken on the amendment to make the actual budget five hundred seventy-five thousand exclusive of Warrant Articles. Motion passed, amendment carried.

Commissioner Brown then made a motion to raise that amount by two thousand dollars (\$2,000.00). Seconded by Commissioner Robie. Commissioner Brown explained this would be for legal expenses needed to look into options for additional water. This amount would allow the District to get the legal opinions needed. This would make the total budget five hundred seventy-seven thousand seventy-five dollars (\$577,075.00). Amended motion passed making the actual budget, exclusive of Warrant Articles, five hundred seventy-seven thousand seventy-five dollars (\$577,075.00).

ARTICLE 7. Commissioner Robie made the motion to see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pick-Up Fund. Seconded by Commissioner Mardin. Joe Goodell questioned how much was in the fund already. Commissioner Brown and Karleen Sanborn both replied about twenty six thousand and some. Commissioner Brown stated that if this five thousand (\$5,000.00) got added there would be enough to get the pick-up this year. With no further discussion, the motion carried. Article passed by voice vote.

ARTICLE 8. Commissioner Robie made the motion to see if the District will vote to appropriate and fund the sum of thirty thousand (\$30,000.00) to purchase a new Pick-up Truck and authorize the withdrawal of a sum not to exceed thirty thousand (\$30,000.00) from the Capital Reserve Fund created for that purpose. (Majority vote needed) Seconded by Commissioner Brown. With no further discussion Article 8 passed by a majority voice vote.

ARTICLE 9. Commissioner Brown made the motion to see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1996 Annual Meeting under the provisions of RSA 31:19-a, known as the Wastewater Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. Seconded by Commissioner Mardin. Joe Goodell questioned page 75 of the Town Report. Mr. Goodell wondered if this was the same fund as presented on that page.

Commissioner Brown explained, "This is for the 'Big' equipment; for example, hydro fans and other major machinery. This money would not be used for regular maintenance purposes". With no further discussion Article 9 passed by voice vote.

ARTICLE 10. Commissioner Brown made the motion to see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1997 Annual Meeting under the provisions of RSA 31:19-a know as the Water Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. Seconded by Karleen Sanborn. Commissioner Brown explained this has the same explanation as Article 9 but for the plant. Commissioner Robie explained how planning ahead is a good idea. Article 10 passed by voice vote.

ARTICLE 11. There being no further business, Moderator Mark Corliss closed the business portion of the meeting and stated the polls would be open for an additional ten (10) minutes. From 8:35pm to 8:45pm the polls stayed open to vote for a Commissioner. Once the polls closed the votes were counted and Moderator Corliss read the results as follows:

Ralph Lucas	16
Richard Robie, Sr.	25

Moderator Corliss stated that Richard Robie, Sr. would be the Commissioner for the next three (3) years. Commissioner Brown moved to adjourn the meeting. Seconded by Commissioner Mardin. Motion carried. Meeting adjourned at 8:50pm.

These minutes were reviewed and approved by Moderator Mark Corliss.

Respectfully submitted,
Tandy Brown, Clerk
Bethlehem Village District

BETHLEHEM VILLAGE DISTRICT PROPOSED ANNUAL MEETING WARRANT

To the inhabitants of the Bethlehem Village District, in the Town of Bethlehem, County of Grafton, and the State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Bethlehem Elementary School in said Bethlehem on Friday, the twenty-eighth day of March, in the year Two Thousand and Three, next at 8:00 o'clock in the evening to act upon the following subjects:

- ARTICLE 1.** To choose a Moderator for the ensuing year.
- ARTICLE 2.** To choose a Clerk for the ensuing year.
- ARTICLE 3.** To choose a Commissioner for a term of three years.
- ARTICLE 4.** To choose a Treasurer for the ensuing year.
- ARTICLE 5.** To hear reports of Officers and take any action relating thereto.
- ARTICLE 6.** To see if the District will vote to raise and appropriate such sums of money as may be necessary to satisfy the purposes specified in the budget posted. The sum of five hundred eighty-one thousand seven hundred thirty-one dollars (\$581,731.00) the budget exclusive of Warrant Articles.
- ARTICLE 7.** To see if the District will vote to purchase a tractor and to raise and appropriate the sum of twenty thousand dollars (\$20,000.00) for this purpose. The Commissioners recommend this Appropriation. (Majority vote required.)
- ARTICLE 8.** To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pick-Up Fund. The Commissioners recommend this Appropriation.
- ARTICLE 9.** To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1996 Annual Meeting under the provisions of RSA 31:19-a, known as the Wastewater Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. The Commissioners recommend this Appropriation.
- ARTICLE 10.** To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1997 Annual Meeting under the provisions of RSA 31:19-a, known as the Water Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. The Commissioners recommend this Appropriation.
- ARTICLE 11.** To transact any other business that may legally come before this Meeting.

Russell P. Mardin, Jr.
Bruce S. Brown
Richard E. Robie, Sr.
Commissioners

**BUDGET OF THE BETHLEHEM VILLAGE DISTRICT
REVENUE**

SOURCES OF REVENUE	Estimated 2002	Actual 2002	Estimated 2003
From State:			
Shared Revenue	\$ 473.00	\$ 472.54	\$ 473.00
Water Pollution Grants	53,416.00	53,416.00	51,049.00
Gas Tax Rebate	300.00	0.00	300.00
Charges For Services:			
Income from Departments	375,000.00	389,465.27	390,000.00
Miscellaneous Revenues:			
Interest on Investments	5,000.00	1,560.54	1,600.00
Insurance Exchange, Refunds	2,500.00	2,046.00	2,500.00
Refund on Envelopes	0.00	109.82	0.00
Interfund Operating Transfers In:			
Phase III (Sewer)	4,200.00	3,777.05	3,577.00
From Capital Reserve Funds	30,000.00	24,385.00	0.00
Total Revenues	\$470,889.00	\$475,232.22	\$449,499.00

**BUDGET OF THE BETHLEHEM VILLAGE DISTRICT
EXPENDITURES**

PURPOSE OF EXPENDITURES	Warrant Article Number	Approp. 2002	Expend. 2002	Approp. 2003
General Government:				
Executive	6	\$ 7,512.00	\$ 7,511.83	\$ 7,512.00
Financial Administration	6	38,000.00	37,113.96	40,000.00
Legal Expenses	6	4,000.00	532.50	4,000.00
Insurance	6	3,500.00	3,152.23	3,200.00
Audit	6	3,000.00	2,900.00	3,100.00
Highways and Streets:				
Streets & Sidewalks	6	20,000.00	9,902.13	20,000.00
Street Lighting	6	100.00	100.00	100.00
Sanitation:				
Solid Waste Collection	6	31,262.00	29,506.41	31,262.00
Sewerage Treatment	6	74,550.00	73,977.08	79,320.00
Sewage Collection & Disposal	6	31,500.00	34,696.27	31,500.00
Sewer New Construction	6	40,000.00	0.00	40,000.00
Water Distribution & Treatment:				
Water Services	6	113,000.00	118,703.41	118,000.00
Water Treatment	6	32,000.00	18,593.12	34,650.00
Water New Construction	6	40,000.00	26,711.90	40,000.00
Debt Service:				
Principal Long-Term Bonds & Notes	6	82,800.00	80,236.80	78,245.00
Interest Long-Term Bonds & Notes	6	55,851.00	58,413.78	50,842.00
Capital Outlay:				
Machinery, Vehicles & Equipment	7	30,000.00	24,385.00	20,000.00
Operating Transfers Out:				
To Capital Reserve Fund - Pick-Up	8	5,000.00	5,000.00	5,000.00
To Expendable Trust Fund - Sewer Plant	9	5,000.00	5,000.00	5,000.00
To Expendable Trust Fund - Water Plant	10	5,000.00	5,000.00	5,000.00
Total Appropriations Recommended		\$622,075.00	\$541,436.42	\$616,731.00

APPROPRIATIONS AND EXPENDITURES

	Approp.	Expend.	Balance & Overdraft*
General Fund			
Executive	\$ 7,512.00	\$ 7,511.83	\$.17
Financial Administration	38,000.00	37,113.96	886.04
Legal Expenses	4,000.00	532.50	3,467.50
Insurance	3,500.00	3,152.23	347.77
Audit	3,000.00	2,900.00	100.00
Streets & Sidewalks	20,000.00	9,902.13	10,097.87
Street Lighting	100.00	100.00	0.00
Solid Waste Collection & Recycling	31,262.00	29,506.41	1,755.59
Machinery, Vehicles, & Equip.	30,000.00	24,385.00	5,615.00
Total General Fund	137,374.00	115,104.06	22,269.94
Sewer Fund			
Sewerage Treatment Plant	74,550.00	73,977.08	572.92
Sewer Department Expenses	31,500.00	34,696.27	3,196.27*
New Construction	40,000.00	0.00	40,000.00
Principal – Long Term Debt	30,675.00	30,675.00	0.00
Interest – Long Term Debt	5,479.00	5,478.53	.47
Expendable Trust Fund	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-up)	2,500.00	2,500.00	0.00
Total Sewer Fund	189,704.00	152,326.88	37,377.12
Water Fund			
Water Treatment Plant	32,000.00	18,593.12	13,406.88
Water Department Expenses	113,000.00	118,703.41	5,703.41*
New Construction	40,000.00	26,711.90	13,288.10
Principal – Long Term Debt	22,125.00	19,561.80	2,563.20
Interest – Long Term Debt	42,595.00	45,158.20	2,563.20*
Expendable Trust Fund	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-up)	2,500.00	2,500.00	0.00
Total Water Fund	257,220.00	236,228.43	20,991.57
Phase III Sewer (State Guaranteed Loan)			
Principal – Long Term Debt	30,000.00	30,000.00	0.00
Interest – Long Term Debt	7,777.00	7,777.05	.05*
Total Phase III Sewer	37,777.00	37,777.05	.05*
Total All Funds	\$622,075.00	\$541,436.42	\$80,638.58

STATEMENT OF RECEIPTS

Current Revenue	
Property Taxes	\$ 84,340.00
Shared Revenue	472.54
Interest on Accounts	1,560.54
Insurance Exchange and Refunds	2,046.00
Miscellaneous Income	
(Refund on Envelopes – U.S. Post Office)	109.82
From Capital Reserve Fund (Pick-up)	24,385.00
State of NH Filtration Grant	19,416.00
Water Supply System Charges	236,641.77
Water Rent Income and Fees	20.00
Water Connect Fees	2,000.00
Water Miscellaneous Income (Reimbursements)	150.25
Sewer Users Charges	148,573.85
Sewer Connect Fees	2,000.00
Sewer Miscellaneous (Reimbursements)	79.40
State Guaranteed Loan (Phase III)	34,000.00
	<hr/>
Total Current Revenue	555,795.17
Balance January 1, 2002 -- Checking and Savings Accounts WGS	165,280.79
	<hr/>
Total	721,075.96
	<hr/>
Total Expenditures	541,436.42
	<hr/>
Balance December 31, 2002 – Checking and Savings Accounts WGS	\$179,639.54

DETAILED STATEMENT OF PAYMENTS

GENERAL FUND

1.	Executive Appropriations		\$ 7,512.00
	Expenditures		
	Salaries	6,978.00	
	FICA/MEDI	533.83	7,511.83
	Balance		.17
2.	Financial Administration Appropriations		38,000.00
	Expenditures		
	Salaries	21,754.72	
	FICA/MEDI	1,658.33	
	Workers Compensation	22.00	
	BC/BS Health Insurance	9,695.04	
	Officers' Expenses	2,756.45	
	Office Supplies	421.97	
	Telephone	30.50	
	Dues, Subscriptions, Ads & Notices	636.75	
	Petty Cash	138.20	37,113.96
	Balance		886.04
3.	Legal Expenses Appropriations		4,000.00
	Expenditures		
	Attorney Fees		532.50
	Balance		3,467.50
4.	Insurance Appropriations		3,500.00
	Expenditures		3,152.23
	Balance		347.77
5.	CPA Audit Appropriations		3,000.00
	Expenditures		2,900.00
	Balance		100.00
6.	Streets & Sidewalks Appropriations		20,000.00
	Expenditures		
	Streets (Paid to Town of Bethlehem)	50.00	
	Sidewalk Maintenance	9,852.13	9,902.13
	Balance		10,097.87

7.	Street Lighting		
	Appropriations		100.00
	Expenditures (Paid to Town of Bethlehem)		100.00
	No Balance		0.00
8.	Solid Waste Collection		
	Appropriations		31,262.00
	Expenditures		
	Curbside Collection	21,706.41	
	Recycling	7,800.00	29,506.41
	Balance		1,755.59
9.	Machinery, Vehicles, & Equipment		
	Appropriations		30,000.00
	Expenditures (Pick-up)		24,385.00
	Balance		5,615.00
Total General Fund			
	Appropriations		\$ 137,374.00
	Expenditures		115,104.06
	Balance		\$ 22,269.94

SEWER FUND

1.	Sewerage Treatment Plant		
	Appropriations		74,550.00
	Expenditures		
	Lab Supplies	1,658.76	
	Operational Contract	30,000.00	
	Waste Management of NH	540.06	
	Electricity	22,087.07	
	Fuel Oil & Maintenance	3,216.02	
	Boiler Inspection	95.00	
	Cleaning Supplies	79.75	
	Alarm System Test/Calibrate	548.75	
	Scott Air & Fire Extinguishers	42.00	
	Lagoon System Upgrade	4,000.00	
	General Maintenance	2,302.33	
	Oils/Lubes	69.25	
	HCI Gas & Rental	1,016.00	
	Chlorine	932.10	
	Dam Registration	300.00	
	Capital Improvements	7,089.99	73,977.08
	Balance		572.92

2. Sewer Department Expenses		
Appropriations		31,500.00
Expenditures		
Sewer Rent Collector Salary	3,104.41	
Collector Computer Upgrade	250.00	
FICA/MEDI (Collector)	245.90	
Workers Compensation	10.40	
Salaries (Other)	13,076.53	
FICA/MEDI	1,000.31	
BC/BS Health Insurance	4,847.52	
Workers Compensation	474.55	
Sewer Line Install, Maintain & Repair	3,327.97	
Vehicle Maintenance & Repair	804.69	
Gas (Vehicles)	552.73	
Supplies	821.49	
Machinery & Vehicles	497.48	
Sewer Maintenance	4,197.07	
Safety Clothing & Equipment	430.27	
Communication Expense	737.70	
Education & Travel	177.50	
Miscellaneous Expenses (Tax Liens, Film, etc.)	139.75	34,696.27
		<hr/>
Overdraft		3,196.27*
3. New Construction		
Appropriations		40,000.00
Expenditures		0.00
		<hr/>
Balance		40,000.00
4. Principal – Long Term Debt		
Appropriations		30,675.00
Expenditures		30,675.00
		<hr/>
No Balance		0.00
5. Interest – Long Term Debt		
Appropriations		5,479.00
Expenditures		5,478.53
		<hr/>
Balance		.47
6. Expendable Trust Fund		
Appropriations		5,000.00
Expenditures		5,000.00
		<hr/>
No Balance		0.00
7. Capital Reserve Fund – Pick-Up		
Appropriations		2,500.00
Expenditures		2,500.00
		<hr/>
No Balance		0.00

Total Sewer Fund	
Appropriations	\$189,704.00
Expenditures	152,326.88
	<hr/>
Balance	\$ 37,377.12

WATER FUND

1. Water Department Expenses		
Appropriations		113,000.00
Expenditures		
Water Rent Collector Salary	3,104.41	
FICA/MEDI (Collector)	243.61	
Workers Compensation (Collector)	10.40	
Collector Computer Upgrade	250.00	
Salaries (Other)	38,400.47	
FICA/MEDI	2,929.33	
Workers Compensation	565.65	
BC/BS Health Insurance	14,542.56	
Education & Travel	742.55	
Waterline Install, Maintain & Repair	23,436.38	
Vehicle Maintenance & Repair	2,509.93	
Equipment Rental	75.00	
Gas (Vehicles)	1,658.27	
Communications Expense	1,551.31	
Supplies	845.94	
Water Testing	1,292.89	
Machinery and Vehicles	497.49	
Meter Install, Maintain & Repair	938.26	
Water Maintenance	23,419.07	
Safety Clothing & Equipment	1,290.90	
Miscellaneous Expenses (Tax Liens, Film, etc.)	398.99	118,703.41
	<hr/>	
Overdraft		5,703.41*
2. Water Treatment Plant		
Appropriations		32,000.00
Expenditures		
Operator	4,986.80	
Equipment Repair (P&L)	78.00	
Electricity	1,152.88	
Fuel (Propane)	3,148.45	
Chemicals	5,193.10	
Supplies	223.50	
Testing	237.00	
Telephone	601.14	
General Maintenance	2,972.25	18,593.12
	<hr/>	
Balance		13,406.88
3. New Construction		
Appropriations		40,000.00
Expenditures		26,711.90
	<hr/>	
Balance		13,288.10

4. Principal – Long Term Debt	
Appropriations	22,125.00
Expenditures	19,561.80
	<hr/>
Balance	2,563.20
5. Interest – Long Term Debt	
Appropriations	42,595.00
Expenditures	45,158.20
	<hr/>
Overdraft	2,563.20*
6. Expendable Trust Fund (Water Plant)	
Appropriations	5,000.00
Expenditures	5,000.00
	<hr/>
No Balance	0.00
7. Capital Reserve Fund (Pick-Up)	
Appropriations	2,500.00
Expenditures	2,500.00
	<hr/>
No Balance	0.00
Total Water Fund	
Appropriations	\$257,220.00
Expenditures	236,228.43
	<hr/>
Balance	\$ 20,991.57

PHASE III SEWER (STATE GUARANTEED LOAN)

1. Principal – Long Term Debt	
Appropriations	30,000.00
Expenditures	30,000.00
	<hr/>
No Balance	0.00
2. Interest – Long Term Debt	
Appropriations	7,777.00
Expenditures	7,777.05
	<hr/>
Overdraft	.05*
Total State Guaranteed Loan	
Appropriations	37,777.00
Expenditures	37,777.05
	<hr/>
Overdraft	.05*

GRAND TOTAL ALL FUNDS

Appropriations	\$622,075.00
Expenditures	541,436.42
	<hr/>
Balance	\$ 80,638.58

SEWER PROJECT - STATEMENT OF INDEBTEDNESS

NHMBB

<u>Debt Year</u>	<u>Period Ending</u>	<u>Principal Outstanding</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>	<u>Calendar Year Total Payment</u>
2	01/15/03 07/15/03	100,000.00	\$ 25,000.00	\$ 2,375.00 1,781.25	\$ 27,375.00 1,781.25	\$ 29,156.25
3	01/15/04 07/15/04	75,000.00	25,000.00	1,781.25 1,187.50	26,781.25 1,187.50	27,968.75
4	01/15/05 07/15/05	50,000.00	25,000.00	1,187.50 593.75	26,187.50 593.75	26,781.25
5	01/15/06	25,000.00	25,000.00	593.75	25,593.75	25,593.75
Totals			\$100,000.00	\$ 9,500.00	\$109,500.00	\$109,500.00

Interest Rate: 4.7500%
 Loan Amount: \$130,675.00
 Pay-Off: January 15, 2006

SEWER PROJECT - STATEMENT OF INDEBTEDNESS

* 1985 Series C (State Guaranteed)

<u>Debt Year</u>	<u>Period Ending</u>	<u>Principal Outstanding</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>	<u>Calendar Year Total Payment</u>
18	02/15/03 08/15/03	80,000.00	\$30,000.00	\$ 3,600.00 1,610.30	\$33,600.00 1,610.30	\$35,210.30
19	02/15/04 08/15/04	50,000.00	25,000.00	2,250.00 610.22	27,250.00 610.22	27,860.22
20		25,000.00	25,000.00	934.35	25,934.35	25,934.35
Totals			\$80,000.00	\$ 9,004.87	\$89,004.87	\$89,004.87

* Annual Reimbursement by State of New Hampshire.

WATER PROJECT - STATEMENT OF INDEBTEDNESS

Rural Development

Payment Date	Loan Balance	Principal Payment	Interest Payment	Total Payment
05/03/03	\$835,236.47	\$ 11,479.09	\$ 20,880.91	\$ 32,360.00
11/03/03		11,766.07	20,593.93	32,360.00
Totals		\$ 23,245.16	\$ 41,474.84	\$ 64,720.00

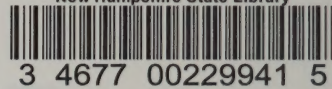
Interest Rate: 5.00%
Pay-Off: November 3, 2023
Total of Original Loan 05/03/94 – \$1,000,000.00

SEWER PROJECT - PHASE III

*NHPDIP

January 1, 2002 Balance	\$ 73,472.85
Income Earned and Reinvested	1,100.46
December 31, 2002 Balance	\$ 74,573.31

* New Hampshire Public Deposit Investment Pool



TOWN HOURS
TOWN CLERK'S OFFICE - 869-3351

Monday	4:30 PM - 7:00 PM
Tuesday	9:00 AM - 1:00 PM
Wednesday	4:30 PM - 7:00 PM
Thursday	9:00 AM - 1:00 PM
First Saturday of each month	9:00 AM - 11:00 AM

SELECTMEN'S OFFICE & PLANNING & ZONING BOARDS
869-3351 869-2042

Monday thru Friday	8:00 AM - 4:00 PM
Closed Wednesday	Afternoon

SELECTMEN'S MEETINGS

Every Other Monday Night 7:00 PM - 9:00 PM
 Make an appointment to be on the Agenda by
 12:00 noon Friday of the previous week.

PLANNING BOARD MEETING - 869-2042

Fourth Wednesday of each month Opens at 7:30 PM
 Work Sessions 1st & 3rd Wednesday

ZONING BOARD MEETING - 869-2042

As needed Opens at 7:30 PM

TAX COLLECTOR'S OFFICE - 869-3133

Monday	4:30 PM - 7:00 PM
Wednesday	1:00 PM - 3:30 PM
First Saturday of each month	9:00 AM - 11:00 AM

LIBRARY - 869-2409

Monday thru Friday	1:00 PM - 4:30 PM
Monday & Thursday evenings	6:30 PM - 9:00 PM

CONSERVATION COMMISSION

Fourth Thursday of each month Opens at 7:30 PM

BETHLEHEM VILLAGE DISTRICT MEETING - 869-3440

First Tuesday of each month Opens at 7:00 PM

BETHLEHEM WATER DEPARTMENT - 869-3440

Maintenance - Monday thru Friday	7:00 AM - 3:30 PM
Office - Tuesday and Thursday	8:00 AM - 2:30 PM

ANIMAL CONTROL OFFICER
Alan Haines - 869-3963

OVERSEER OF WELFARE
Dee Vitkofsky - 869-2042

ROAD AGENT
George Tucker - 869-2212

HEALTH OFFICER
Stanley Borkowski - 802-356-5064 (cell)

TOWN POOL
869-3259

FIRE DEPARTMENT
869-3342

POLICE DEPARTMENT
869-5811