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CITY OF ROCHESTER



ANNUAL REPORT

1995-1996

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CONCORD, N.H.

MEMBERS OF THE
ROCHESTER CITY GOVERNMENT
AND
REPORT OF THE AFFAIRS
FOR 1995-1996

(July 1, 1995 TO June 30, 1996)

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**REPORT OF THIS CITY MANAGER'S OFFICE
1995-1996**

The past year has proved to be a memorable one for the City in that we have finally resolved some long term issues and begun to look ahead to a future of new opportunities within the community.

Resolution of old issues is seen by the fact that the fiscal health of the City has been restored. While Rochester is far from being a wealthy community (in monetary terms,) we no longer have the \$6 million deficit we faced in 1992. As long as we continue to be prudent in our use of resources then we can continue to have excellent local services and education and the means to pay for them. The City is moving forward and will begin to construct its new Waste Water plant in the coming year. Thus another issue that has lingered for nearly 10 years will be behind us.

The citizen effort that began this year to restore the Opera House is a strong look to the future. This initiative spearheaded by volunteers with some financial support from the City represents new opportunities. When the project is completed in 1998 we will have a facility for the performing arts that is second to none. Even more important is the effort that brought people together on this worthwhile project. It shows Rochester people can and do work together. The fund raising effort that benefitted our Public Library is another example of that spirit of cooperation that makes Rochester a special place.

I look forward to the next year with excitement. The real estate market has stabilized and values appear to be on the rise. Jobs are available and the economy of the City and the Seacoast region is expected to grow and prosper but in a controlled and even manner.

Finally I want to thank you, our customers, for continuing to support the City, its programs and facilities. We have pride in Rochester and the spirit of help that exists here is evidence of that pride.

Sincerely,

Gary Stenhouse
City Manager

CITY GOVERNMENT
As Organized January 1, 1996

MAYOR HARVEY E. BERNIER, JR.

Ward One - David R. Stevens, James F. McManus, Jr.
Ward Two - James E. Twombly, Sandra B. Keans
Ward Three - Janet R. Pelley, Kenneth A. Billings
Ward Four - David E. Walker, Irene T. Creteau
Ward Five - Bruce E. Lindsay, Ralph Torr
At-Large - Chuck Grassie, Walter Hoerman, MD

Gary Stenhouse, City Manager

STANDING COMMITTEES, 1996

Codes & Ordinances Committee: Bruce Lindsay, Chairperson;
David R. Stevens, Irene T. Creteau, Walter Hoerman, MD,
Kenneth A. Billings
Fiscal Affairs Committee: Harvey E. Bernier, Jr.,
Chairperson; Sandra B. Keans, James E. Twombly, David R.
Stevens, Chuck Grassie, Ralph Torr, Janet R. Pelley
Public Safety Committee: Kenneth A. Billings, Chairperson,
Irene T. Creteau, James F. McManus, Jr., Janet R. Pelley,
David E. Walker

SPECIAL COMMITTEES, 1996

Highway Safety Committee: Kenneth A. Billings, Chairperson,
Irene Creteau, James F. McManus, Jr., Janet Pelley, David
Walker,

PERSONNEL, 1996

Animal Control Officer - Robert Jensen
Arena Director - Chris Bowlen
Chief Assessor - Brett Purvis
Deputy Assessor - Victoria Lambert
Building Inspector - John Stowell
City Clerk - Patricia Chase
City Engineer - David Bulva
City Manager - Gary Stenhouse
City Physician - Dr. William Olney
City Solicitor - Attorney Danford Wensley

City Treasurer - Richard Larochelle
Economic Development Director - Tom Cooney
Fire Chief - Mark Dellner
Health/Code Officer - John Stowell
Library Director - Cynthia Scott
Planning Director - Tom Cooney
Police Chief - Daniel Auger
Public Buildings Supervisor - John Stowell
Public Works Commissioner - Martin Laferte
Recreation, Parks, Youth Services Director - Brent Diesel
Tax Collector - Marianne Douglas
Water & Sewer Works Director - Martin Laferte
Welfare Director - Jane Hervey
City Hall Custodian - Pat McLaren

BOARDS AND COMMISSIONS, 1996

Arena Advisory Commission: David Anctil, Chairperson; Madeline Auger, Raymond McGilvray Dale Bickford, Richard Clough, Robert Zubkus, Robert W. Brown

Board of Adjustment: Stephen Wallace, Acting Chairperson; David R. Stevens, Clyde Douglass, George Jackson, Carroll DeGaribody; **Alternate Members:** William Colbath, Frederick Leonard, Susan Barney **Board of Assessors:** Brett Purvis, Chairperson, Victoria Lambert, David Hynes

Board of Health: Dr. Thomas Moon, Chairperson; Dr. James DeJohn, William Keefe, Dr. William Olney, John H. Stowell

Conservation Commission: George Bailey, Chairperson; Brian A. Salas, James Clarke, Jeffrey Winders, Arthur Birch, Steven Smith, Lorraine Whaley

Economic Development Commission: Leon "Bud" Meader, Jr., Chairperson; Danford Wensley, Laura A. Cunha, Janet Davis, Victor Pisinski, Don Smith, Robert Gustafson, Daniel Hussey, Tom Cooney, Mayor Harvey E. Bernier, Jr.

Licensing Board: Gary Stenhouse, Chairperson; Daniel Auger; Mark Dellner

Planning Board: Neil Lachance, Chairperson; Annette Plaisted, Elmer Lavalley, Kathleen Justice, Thomas Willis, Matthias Marquardt **Alternate Members:** Lawrence Balben, Donna King, Bruce Boudreau

Police Commissioners: Ronald G. Lachapelle, Chairperson; Barry K. Flanagan, Roger W. Beaudoin

Recreation, Parks & Youth Services Commission: Jim St. Onge, Robert N. Breton, Bruce Wotton, James Twombly, John Norris

Strafford Regional Planning Commission: James Twombly, Annette Plaisted, Matthias Marquardt, Edward Saputa

Trustees of the Public Library: David Tinkham, Chairperson; Brian Boudreau, Patricia Wilson, Ann Marie Cassavechia, Michael Roberts, Lynn Torr-Williams, Julie Fergus

Trustees of the Trust Funds: Glenn Lepene, Ronald Pierog, Daniel J. Harkinson

Utility Advisory Board: Robert Goldstein, Chairperson; George Cochrane, Tom Hebert, Darcy Wilkinson, John Tompson

Welfare Appeals Board: Janet Poulin, Chairperson, Mary Flynn, Nancy Morneault, Anthony Coraine

MAYOR'S TASK FORCE, 1996

Wastewater Treatment Plant Alternatives Committee: Sandra Keans, Chairperson; Harvey Bernier, Dick Green, Ray Varney, Art Nickless, John Stowell

Opera House Committee: George Allen, Chairperson; Harvey Bernier, Janet Pelley

Teen Center Committee: Karen Bernier, Chairperson; Dave Walker, Claudia Watson, Amy Adams, Anne May, Michelle Viel, Cheryl Johnson, Tom Gagne

Public Relations Committee: Grace Drapeau, Chairperson

Swimming Pool Committee: James Twombly, Chairperson, Janet Pelley, Dave Stevens, Joyce Tenhaagen, Brent Diesel

Rochester Common Study Committee: Kenneth Billings, Chairperson, Mother Paul Marie, Brent Diesel

BioSolids Committee: Chuck Grassie, Chairperson, Walter Hoerman, MD, Janet Pelley, Mark Perry, Don Gilbert, George Bailey, Paul Ford, Bill Parsell

Gonic Sub-station Committee: Mark Dellner, Chairperson; Kenneth Billings, Janet Pelley, Paul Dumont, Roland Sylvain, Don Hennessey, Ron Lachapelle

Recycling Task Force: Cynthia Douglass, Chairperson; Janet Pelley, Kanya Ball, Dave Tatum, Kent Black Manuel Blattstein, Laura Cunha, Lois Enmann, Kathy Gagnon, Brian Goodrow, David Hynes, Steve Ketel, David McCallister, Kenneth Ortmann, Omer Ouellette, Jr., Edward Saputa, Jason Smith

ELECTION OFFICIALS, 1996

Ward One - Robert Montgomery, Moderator; Marilyn Laverdiere, Ward Clerk; Pat Satchfield, Checklist Supervisor; Albert Fontineau, Patricia Rainboth, Nancy c. Hubbard, Selectmen

Ward Two - Dan J. Harkinson, Moderator; Nancy J. George, Ward Clerk; Jo-Ann Focht, Checklist Supervisor; Judy Bress, Norman Labrecque, Betty Pallas, Selectmen
Lambert, Susan Dole, Theresa M. Lanoix, Selectmen

Ward Three - Danford Wensley, Moderator; Linda Hoey, Ward Clerk, Cecila Smith, Checklist Supervisor; Walter J.

Ward Four - Douglas A. Lachance, Moderator; Dorothy Osgood, Ward Clerk; Patricia Dunlap, Checklist Supervisor; Lillian Boudreau, Ann Leclerc, Barbara L. Harrison, Selectmen

Ward Five - James P. Gray, Moderator, Pauline Torr, Ward Clerk, Cindy Corriveau, Checklist Supervisor; Jeanne Worth, Norman Sanborn, Sr. Marjorie Rodis, Selectmen

ORDINANCE AMENDMENTS
ADOPTED BY THE ROCHESTER CITY COUNCIL
FY 1995-96

<u>SUBJECT</u> <u>APPROVED</u>	<u>DATE</u>
Amendment to Ordinances Relative to Fire Department	08/01/95
Amendment to Ordinances Relative to Salaries of Election Officials	09/05/95
Amendment to Ordinances Regarding Regulation of Conduct on Public Streets and Highways	12/05/95
Amendment to Ordinances Regarding Activities Permissible on Sunday	12/05/05
Resolution Relative to Discontinuance of a Portion of the Old Dover Road From Rochester to Farmington (Adjacent to N.H. Route 11)	12/05/95
Amendment to Zoning Ordinance Relative to the Southwesterly Side of Route 11 in the Vicinity of the Extension of the Old Four Rod Road	12/05/95
Amendment to Ordinances Relative to the Stock Piling or Land Application of Septage or Sludge	02/06/96
Amendment to Floodplain Development Regulations and Regulatory Floodway Zone	03/05/96
Amendment to Ordinance Regarding Contractors' Storage Yards and Related Matters	03/05/96
Amendment to Zoning Ordinance Relative to Rear Yard Set Back Requirements for Certain Single Story Outdoor Storage Sheds	03/05/96
Amendment to Ordinances Regulating the Stockpile and Land Application of Septage and Sludge	04/16/96

RESOLUTIONS
ADOPTED BY THE ROCHESTER CITY COUNCIL
FY 1995-96

<u>SUBJECT</u>	<u>DATE ADOPTED</u>
Resolution Approving Cost Items Associated with the Rochester School Department Labor Contract AFSCME	7/18/95
Resolution Approving Cost Items Associated with the Rochester School Department Labor Contract - Administrators	7/18/95
Resolution Amendment to Ordinances Relative to Rochester Fire Department	8/01/95
Resolution Authorizing Supplemental Appropriation for the Rochester Fire Department	8/01/95
Resolution Amendment to Ordinances Relative to Salaries of Election Officials	9/05/95
Resolution Authorizing Supplemental Appropriation for the Rochester School Department in Connection with Vocational School Roof and the Spaulding High School Classroom Addition Roof and Authorizing Bonding in Connection Therewith	9/05/95
Resolution Approving Cost Items Associated with Rochester School Department Collective Bargaining Agreement (without Supplemental Appropriation)	9/12/95
Resolution Authorizing Supplemental Appropriation for the Rochester School Department in Connection with the School Lunch Program	10/03/95
Resolution Establishing Polling Places and Hours	10/03/95
Resolution Authorizing Transfers of CIP Funds for Ten Rod Road and Industrial Way Improvements	10/03/95
Resolution Approving the Cost Items of the Rochester Federation of Teachers, Paraprofessional Unit, to Cover School Year 1995-96	11/08/95

SUBJECTDATE ADOPTED

Resolution Relative to Discontinuance of a Portion of the Old Dover Road from Rochester to Farmington (Adjacent to NH Route 11)	12/05/95
Resolution Accepting Funds for Jessica L. St. Laurent Scholarship Fund	12/05/95
Resolution Authorizing Supplemental Appropriation for the Recreation Department Capital Fund	12/05/95
Resolution Dedicating Revenues Derived From the Waste Management of New Hampshire Inc. City of Rochester Host Community Agreement to the Capital Improvements Program	12/05/95
Resolution Authorizing Supplemental Appropriation for the Rochester Public Buildings Department	12/05/95
Resolution Authorizing Supplemental Appropriation for the Rochester School Department	12/05/95
Resolution Authorizing Supplemental Appropriation for the Rochester School Department	01/09/96
Resolution Approving Cost Items Associated with Rochester School Department Labor Contract and Making a Supplemental Appropriation in Connection Therewith	01/09/96
Resolution Establishing Polling Places/Times for the February 20th Presidential Primary/Election	01/09/96
Resolution Authorizing Supplemental Appropriation for the Rochester Fire Department	02/06/96
Resolution Authorizing Supplemental Appropriation for the Recreation Department	02/06/96
Resolution Authorizing Supplemental Appropriation for the Public Works Department	02/06/96
Resolution Regarding Tax Exemption for the Totally and Permanently Disabled	03/05/96

SUBJECTDATE ADOPTED

Resolution Authorizing Supplemental Appropriation for the Rochester Police Department	03/05/96
Resolution Authorizing Study of Wastewater Treatment Facility Alternatives	03/05/96
Resolution Authorizing Transfer of Appropriated Funds Between City Departments	03/05/96
Resolution to Approve the Community Development Block Grant Budget	04/02/96
Resolution Instructing the City Manager to Petition Commissioner of Transportation for Changes in Pole Licenses Issued Under the Authority of RSA 231:161, I (c)	04/02/96
Resolution Establishing Public Hearing on Petition Filed with the Mayor and City Council Pursuant to the Provisions of RSA 231:163	04/02/96
Resolution Authorizing Purchase of Land for Widening of Industrial Way	04/16/96
Resolution Authorizing Supplemental Appropriation for the Rochester Fire Department	05/07/96
Resolution Authorizing Supplemental Appropriation to the School Department 1995-1996 Capital Budget and Authorizing Bonding in Connection Herewith	05/07/96
Resolution Relative to Household Hazardous Waste Collection Day	05/07/96
Resolution Approving Cost Items Associated with Rochester School Department Collective Bargaining Agreement with Rochester School Board and the Federation of Teachers	05/07/96
Resolution Authorizing Supplemental Appropriation for the Recreation Department	05/07/96
Resolution Approving Supplemental Appropriation for the Rochester School Department	06/04/96

SUBJECT

DATE ADOPTED

Resolution Designating Funding Source For
Supplemental Appropriation

06/04/96

Resolution Approving Cost Items Associated with
Second Year of Rochester Fire Department Labor
Contract which were Subject to Reopening Provision
and Authorizing the City Manager to Sign such
Contract Revisions

06/04/96

Resolution Approving Cost Items Associated with
Rochester Public Works Department Labor Contract
and Authorizing the City Manager to Sign such
Contract

06/04/96

**REPORT OF THE ARENA DEPARTMENT
1995-1996**

Fiscal year 1996 marked the fifth consecutive year that the Rochester Arena has operated successfully as a self-supporting enterprise fund of the City. Revenues generated from contracted ice sales, skate sharpening, public skating, one-time rentals, special events, and accessory sales totaled \$283,000.00. This figure was a drop of 2.8% from FY95 due to a significant drop in practice times for the University of New Hampshire after the completion of the Whittemore Center in Durham. Our expenditures came in at \$216,000.00 (a 10.3% drop) and we were able to pay for a capital equipment purchase out of our budget. At years end \$67,000.00 was added to the Arena Department retained earnings fund which is maintained for the purpose of future improvements, capital purchases, or emergency situations.

Some improvements to the Arena during the year included:

- a) wall to wall matting in all locker rooms, rest rooms, and benches
- b) installation of new cooling tower with variable speed controlled motor
- c) re-designed attendants office to offer more merchandise and make user friendly
- d) use of more part time employees to cover hours of operation more efficiently

Overall, FY96 was the most successful year of operation since it became a City run department in 1991. A new program of roller hockey was initiated as a pilot program. It ran for six weeks during time when the ice was taken out and it was a big success. We had 130 kids play in the league and hope that this number will continue to rise year after year as we look for ways to increase revenues.

Respectfully submitted,

Chris Bowlen
Arena Director

**REPORT OF THE ASSESSOR'S OFFICE
1995-1996**

ASSESSOR'S INVENTORY

Land Valuation:	
Residential.....	\$ 152,261,200.00
Commercial.....	98,218,244.00
Current Use.....	1,112,900.00

Total Value of Taxable Land	251,592,344.00
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BUILDING VALUATIONS

Residential.....	397,607,000.00
Manufactured Housing.....	40,809,500.00
Commercial/Industrial.....	141,177,661.00

Total Value of Taxable Building.....	579,594,161.00
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PUBLIC UTILITIES

Gas.....	4,486,500.00
Electric.....	11,293,400.00
Telephone.....	6,339,100.00

Total Valuation of Taxable Property.....	853,304,505.00
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EXEMPTIONS

Blind (25).....	597,600.00
Elderly (482).....	10,665,900.00
Physically Handicapped (1).....	15,000.00

Total Amount of Exemptions	11,278,500.00
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Net Valuation on which tax rate is computed	842,026,005.00
1995 Tax Rate x 33.19 per 1,000	27,946,843.00

Veterans (2,015)	\$ - 244,562.00
Payment in lieu of taxes	\$ + 46,818.40

Total Amount to be collected	\$ 27,749,099.40
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Respectfully submitted,

Brett S. Purvis

**REPORT OF THE CITY ATTORNEY
1995-1996**

The following is a report of the activities of the office of the City Attorney for the year beginning July 1, 1995 and ending on June 30, 1996.

During the fiscal year 1995-96, the following cases involving the City of Rochester were terminated:

1. John A. Jacobs v. City of Rochester / Docket #94-C-0192;

In addition to the above cases, as of June 30, 1996, the following actions involving the City of Rochester were pending in various New Hampshire and Federal courts:

1. George Blaisdell, et als v. City of Rochester / Docket #85-C-434, #86-C-094 and #89-E-189;
2. George Blaisdell v. City of Rochester / Docket #93-123 and #93-214;
3. In Re: George Blaisdell / Docket #93-12803-JEY;
4. Enon Enterprises, Inc. v. City of Rochester / Docket #93-E-027;
5. New England Telephone & Telegraph v. City of Rochester, Docket #94-E-063;
6. Shirley Ford & Ford Construction Corp. v. City of Rochester / Docket #93-E-068;
7. City of Rochester v. Ford Construction Corp. / Docket #94-E-059;
8. Richard McCue v. City of Rochester, et als / Docket #C-94-480-B;
9. Rodney Pahl v. City of Rochester, et als / Docket #95-C-0392;
10. Robert DeButts v. Rochester School District / Docket #96-C-0016; and
11. Norman Chadwick, et al v. City of Rochester, et al / Docket #94-C-0198.

It should be noted that the above listing of cases does not include various bankruptcy proceedings pending in various U.S. District Courts across the United States in which the City of Rochester has filed proofs of claim and/or other pleadings with regard to the City's various interests in such bankruptcy estates.

The office of the City Attorney also provided representation to the City in numerous matters before the New Hampshire courts with respect to cases in which the City was a party, as well as before various administrative agencies when necessary. In addition, the City Attorney attended Council meetings, as well as meetings of Council committees and other City boards and commissions upon request. Legal opinions and advice were provided to the City Manager, Mayor, City Council, Department Heads and Chairmen of various boards and commissions of the City upon request. Legal instruments, including deeds, leases, contracts, ordinances, and amendments to ordinances and other similar documents were drafted and reviewed as required during the year and representation of the City was provided with regard to the acquisition and disposition of real estate.

Respectfully submitted,

Danford J. Wensley,
City Solicitor

REPORT OF THE CITY CLERK'S OFFICE
1995-1996

During FY 1995-1996, the City Clerk's Office performed the following functions:

Processed the following Vital Statistics Records: Births 482, Deaths 269; and Marriages 233 ; also processed birth record amendments including adoptions, legitimates, affidavits of paternity, and legal changes of names; recorded pre-marital age and time waivers; processed vital record corrections/ amendment form; issued delayed certificates of birth; issued burial permits under authorization of the Board of Health and Health Officer; filed burial permits for all Rochester interments; filed and indexed informational copies of births, marriages, and deaths which pertained to Rochester residents but which occurred in other communities; and, attended meetings relative to vital record regulations and statutes.

Recorded the votes and proceedings of the City Council at both regular and special City Council meetings; published and indexed the minutes of all City Council meetings in accordance with RSA 91-A:4; and, provided informational copies of the minutes to all affected citizens, boards, commissions and department heads. Prepared agendas, packages and minutes for the following committees: City Council Meetings, Public Safety Committee, Codes and Ordinances Committee, and the Commons Committee.

Issued 2,009 Dog/Kennel Group Licenses, the latter in conjunction with the Animal Control Officer; provided dog licensing service at the annual Rabies Clinic held at the Rochester Fairgrounds in April.

Recorded as processed (557) Uniform Commercial Code Financing Statements, as well as related termination, continuation, amendment assignment, and search statements.

Supervised two (2) elections during 1995-96, as follows: the November 7, 1995 Municipal Election and the February 20, 1996 Presidential Primary Election. Received and processed declarations of candidacy for the Municipal Election.

Accepted new voter registrations, declarations of party affiliation, and checklist changes in address/ward; provided in-home voter registrations for the elderly and disabled; coordinated and attended all sessions of the Supervisors of

the Checklist; maintained and updated the City's computerized voter checklist; and printed all required checklists.

Processed six (6) applications for the Adams-Pray Funds for approximately \$232.08 per each applicant.

Provided Notary services for five hundred and seventy two (572) persons.

Published notices of public hearings, vacancies in elected offices, ordinance amendments, Supervisor's sessions, election notices, and dog licensing reminders, etc., as required by law.

Recorded Federal and State tax liens; City liens; writs of attachment; utility pole and conduit licenses; articles of agreement and amendments thereto; surety bonds; City vehicle titles; agreements and contracts; leases; New Hampshire Wetlands Boards/Dredge and Fill applications; litigations; and, deeds of the City.

Revenues received by the City Clerk's Office for Fiscal Year 1995-96 are as follows: Marriages - \$1,645; Dog Licenses - \$8,538.32; UCC Fees - \$13,132.00; Vital Records - \$10,929.00; and, Misc. Revenues - \$3,613.54.

Continued organizing and cataloging documents in both the City Clerk's Office and the City Hall vault, in accordance with the retention schedule established by the Administrative Rules of the New Hampshire Municipal Records Board.

Respectfully submitted,

Patricia E. Chase, City Clerk

PARTY AFFILIATIONS					
Before Presidential Primary Election (February 10, 1996)					
	REPUBLICAN	DEMOCRAT	LIBERTARIAN	INDEPENDENT	TOTAL
WARD 1	861	909	14	984	2,768
WARD 2	959	846	9	873	2,687
WARD 3	946	905	12	1111	2,974
WARD 4	740	1089	18	917	2,764
WARD 5	763	840	18	915	2,536
TOTALS	4269	4589	71	4800	13,729
APPROX. % OF TOTAL	31.1%	33.4%	.5%	35%	100%

PARTY AFFILIATIONS					
After Presidential Primary Election (February 20, 1996) *					
	REPUBLICAN	DEMOCRAT	LIBERTARIAN	INDEPENDENT	TOTAL
WARD 1	1127	992	14	751	2,884
WARD 2	1188	906	9	664	2,767
WARD 3	1240	971	13	750	2,974
WARD 4	976	1182	19	679	2,856
WARD 5	985	943	23	675	2,626
TOTALS	5516	4994	78	3519	14,107
APPROX. % OF TOTAL	39.1%	35.4%	.5%	25%	100%

*Preliminary totals; final party affiliation counts will vary

PARTY AFFILIATIONS/VOTER TURNOUT

Primary Election (February 10, 1996 Before/February 21, 1996 After)

WARD 1:	Republican	Democrat	Libertarian	Independent	Total
Before:	861	909	14	984	2,768
After:	1127	992	14	751	2,884

WARD 2:	Republican	Democrat	Libertarian	Independent	Total
Before:	959	846	9	873	2,687
After:	1188	906	0	664	2,687

WARD 3:	Republican	Democrat	Libertarian	Independent	Total
Before:	946	905	12	1111	2,974
After:	1240	971	13	750	2,974

WARD 4:	Republican	Democrat	Libertarian	Independent	Total
Before:	740	1089	18	917	2,764
After:	976	1182	19	679	2,856

WARD 5:	Republican	Democrat	Libertarian	Independent	Total
Before:	763	840	18	951	2,536
After:	985	943	23	675	2,626

TOTALS BEFORE POLLS OPENED 13,729 TOTALS AFTER POLLS CLOSED 14,107

PARTY AFFILIATION/VOTER OUT

Primary Election (February 10, 1996 Before/February 21, 1996 After)

VOTER TURNOUT	REP REGL	REP AV	DEM REGL	DEM AV	LIB REGL	LIB AV	TOTAL BALLOTS	TOTAL REG VOTE	PERCENT TURNOUT
WARD 1	750	28	370	22	4	-0-	1174	2884	40.7%
WARD 2	698	61	378	28	5	-0-	1170	2767	42.2%
WARD 3	778	51	402	22	6	1	1260	2974	42.3%
WARD 4	632	38	489	23	3	-0-	1185	2856	41.4%
WARD 5	611	39	434	20	18	-0-	1122	2626	42.6%
TOTALS	3469	217	2073	115	36	1	5911	14107	41.9%

NEW HAMPSHIRE REPUBLICAN PRESIDENTIAL PRIMARY - 1996

TO: Mayor Bernier and Members of the Rochester City Council
RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Republican Presidential Primary - 1996 Ward 1

Larmar Alexander.....160	Richard P. Bosa.....2
Patrick J. Buchanan.....272	Billy Joe Clegg.....0
Charles E. Collins..... 0	Georgiana Doerschuck.....1
"Bob" Dole.....170	Robert K. Dornan.....0
Susan Ducey..... 1	William James Flanagan.....0
"Steve" Forbes..... 77	Russell J. Fornwalt.....0
"Phil" Gramm..... 6	John B. Hurd..... 0
Alan L. Keyes..... 33	Michael Stephen Levinson....0
Richard G. Lugar..... 24	Gerald J. McManus..... 0
Hubert David Patty..... 0	Tennie Rogers..... 0
Richard D. Skillen..... 0	"Morry" Taylor..... 5

WRITE-INS

"Bill" Clinton..... 10	

NEW HAMPSHIRE REPUBLICAN PRESIDENTIAL PRIMARY - 1996

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Republican Presidential Primary - 1996 Ward 2

Larmar Alexander.....133	Richard P. Bosa.....1
Patrick J. Buchanan.....225	Billy Joe Clegg.....1
Charles E. Collins..... 1	Georgiana Doerschuck.....2
"Bob" Dole.....200	Robert K. Dornan.....1
Susan Ducey..... 0	William James Flanagan.....0
"Steve" Forbes..... 90	Russell J. Fornwalt.....0
"Phil" Gramm..... 2	John B. Hurd..... 0
Alan L. Keyes..... 34	Michael Stephen Levinson.....0
Richard G. Lugar..... 28	Gerald J. McManus..... 0
Hubert David Patty..... 0	Tennie Rogers..... 0
Richard D. Skillen..... 0	"Morry" Taylor..... 9

WRITE-INS

"Bill" Clinton..... 2	

NEW HAMPSHIRE REPUBLICAN PRESIDENTIAL PRIMARY - 1996 WARD 3

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Republican Presidential Primary - 1996 Ward 3

Larmar Alexander.....194	Richard P. Bosa.....0
Patrick J. Buchanan.....297	Billy Joe Clegg.....1
Charles E. Collins..... 0	Georgiana Doerschuck.....0
"Bob" Dole.....247	Robert K. Dornan.....1
Susan Ducey..... 0	William James Flanagan.....0
"Steve" Forbes..... 91	Russell J. Fornwalt.....0
"Phil" Gramm..... 2	John B. Hurd..... 0
Alan L. Keyes..... 54	Michael Stephen Levinson.....0
Richard G. Lugar..... 28	Gerald J. McManus..... 0
Hubert David Patty..... 0	Tennie Rogers..... 0
Richard D. Skillen..... 0	"Morry" Taylor.....13

WRITE-INS

"Bill" Clinton..... 14	

NEW HAMPSHIRE REPUBLICAN PRESIDENTIAL PRIMARY - 1996 WARD 4

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Republican Presidential Primary - 1996 Ward 4

Larmar Alexander.....122	Richard P. Bosa.....0
Patrick J. Buchanan.....203	Billy Joe Clegg.....0
Charles E. Collins..... 0	Georgiana Doerschuck.....1
"Bob" Dole.....183	Robert K. Dornan.....1
Susan Ducey..... 1	William James Flanagan.....0
"Steve" Forbes..... 71	Russell J. Fornwalt.....0
"Phil" Gramm..... 0	John B. Hurd..... 0
Alan L. Keyes..... 25	Michael Stephen Levinson....0
Richard G. Lugar..... 26	Gerald J. McManus..... 0
Hubert David Patty..... 0	Tennie Rogers..... 0
Richard D. Skillen..... 0	"Morry" Taylor..... 5
WRITE-INS	
"Bill" Clinton..... 18	

NEW HAMPSHIRE REPUBLICAN PRESIDENTIAL PRIMARY - 1996 WARD 5

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Republican Presidential Primary - 1996 Ward 5

Larmar Alexander.....127	Richard P. Bosa.....2
Patrick J. Buchanan.....183	Billy Joe Clegg.....0
Charles E. Collins..... 0	Georgiana Doerschuck.....0
"Bob" Dole.....177	Robert K. Dornan.....1
Susan Ducey..... 1	William James Flanagan.....0
"Steve" Forbes..... 73	Russell J. Fornwalt.....0
"Phil" Gramm..... 0	John B. Hurd..... 0
Alan L. Keyes..... 22	Michael Stephen Levinson.....0
Richard G. Lugar..... 24	Gerald J. McManus..... 0
Hubert David Patty..... 0	Tennie Rogers..... 0
Richard D. Skillen..... 0	"Morry" Taylor..... 4

WRITE-INS

"Bill" Clinton..... 11	

NEW HAMPSHIRE DEMOCRATIC PRESIDENTIAL PRIMARY - 1996 WARD 1

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Democratic Presidential Primary - 1996 Ward 1

Willie Felix Carter..... 0	"Sal" Casamassima..... 2
Carmen C. Chimento..... 1	"Bill" Clinton.....390
Bruce C. Daniels..... 4	Michael E. Dass..... 4
Robert F. Drucker..... 0	James D. Griffin..... 1
Ted L. Gunderson..... 1	Vincent S. Hamm..... 0
Heather Anne Harder..... 0	Caroline P. Killeen..... 2
Lyndon H. LaRouche, Jr..... 3	Frank Legas..... 0
Stephen Michael..... 0	David Pauling.....0
"Pat" Paulsen..... 9	John Safran..... 0
Ronald W. Spangler..... 0	Osie Thorpe..... 0
Ben J. Tomeo..... 0	
WRITE-INS	
Larmar Alexander..... 10	Patrick J. Buchanan..... 15
"Bob" Dole..... 4	Robert K. Dornan..... 0
"Steve" Forbes..... 7	"Phil" Gramm..... 0
Alan L. Keyes..... 3	Richard G. Lugar..... 2

NEW HAMPSHIRE DEMOCRATIC PRESIDENTIAL PRIMARY - 1996 WARD 2

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Democratic Presidential Primary - 1996 Ward 2

Willie Felix Carter..... 0	"Sal" Casamassima..... 2
Carmen C. Chimento..... 2	"Bill" Clinton.....310
Bruce C. Daniels..... 2	Michael E. Dass..... 0
Robert F. Drucker..... 0	James D. Griffin..... 1
Ted L. Gunderson..... 0	Vincent S. Hamm..... 1
Heather Anne Harder..... 2	Caroline P. Killeen..... 2
Lyndon H. LaRouche, Jr.... 2	Frank Legas..... 0
Stephen Michael..... 0	David Pauling.....0
"Pat" Paulsen..... 3	John Safran..... 1
Ronald W. Spangler..... 0	Osie Thorpe..... 0
Ben J. Tomeo..... 0	

WRITE-INS

Larmar Alexander..... 3	Patrick J. Buchanan..... 4
"Bob" Dole..... 2	Robert K. Dornan..... 0
"Steve" Forbes..... 0	"Phil" Gramm..... 0
Alan L. Keyes..... 0	Richard G. Lugar..... 0

NEW HAMPSHIRE DEMOCRATIC PRESIDENTIAL PRIMARY - 1996 WARD 3

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Democratic Presidential Primary - 1996 Ward 3

Willie Felix Carter..... 1	"Sal" Casamassima..... 0
Carmen C. Chimento..... 1	"Bill" Clinton.....339
Bruce C. Daniels..... 0	Michael E. Dass..... 0
Robert F. Drucker..... 1	James D. Griffin..... 2
Ted L. Gunderson..... 0	Vincent S. Hamm..... 0
Heather Anne Harder..... 0	Caroline P. Killeen..... 1
Lyndon H. LaRouche, Jr.... 1	Frank Legas..... 1
Stephen Michael..... 1	David Pauling.....0
"Pat" Paulsen..... 0	John Safran..... 0
Ronald W. Spangler..... 0	Osie Thorpe..... 0
Ben J. Tomeo..... 0	

WRITE-INS

Larmar Alexander..... 21	Patrick J. Buchanan..... 18
"Bob" Dole..... 10	Robert K. Dornan..... 0
"Steve" Forbes..... 9	"Phil" Gramm..... 0
Alan L. Keyes..... 5	Richard G. Lugar..... 0
Morry Taylor..... 2	

NEW HAMPSHIRE DEMOCRATIC PRESIDENTIAL PRIMARY - 1996 WARD 4

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Democratic Presidential Primary - 1996 Ward 4

Willie Felix Carter..... 0	"Sal" Casamassima..... 0
Carmen C. Chimento..... 1	"Bill" Clinton.....415
Bruce C. Daniels..... 1	Michael E. Dass..... 0
Robert F. Drucker..... 0	James D. Griffin..... 0
Ted L. Gunderson..... 0	Vincent S. Hamm..... 0
Heather Anne Harder..... 2	Caroline P. Killeen..... 2
Lyndon H. LaRouche, Jr.... 0	Frank Legas..... 0
Stephen Michael..... 1	David Pauling.....0
"Pat" Paulsen..... 6	John Safran..... 1
Ronald W. Spangler..... 0	Osie Thorpe..... 0
Ben J. Tomeo..... 0	
WRITE-INS	
Larmar Alexander..... 20	Patrick J. Buchanan..... 27
"Bob" Dole..... 8	Robert K. Dornan..... 0
"Steve" Forbes..... 14	"Phil" Gramm..... 0
Alan L. Keyes..... 0	Richard G. Lugar..... 4
Morry Taylor..... 2	

NEW HAMPSHIRE DEMOCRATIC PRESIDENTIAL PRIMARY - 1996 WARD 5

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Democratic Presidential Primary - 1996 Ward 5

Willie Felix Carter..... 0	"Sal" Casamassima..... 1
Carmen C. Chimento..... 2	"Bill" Clinton.....361
Bruce C. Daniels..... 1	Michael E. Dass..... 0
Robert F. Drucker..... 1	James D. Griffin..... 1
Ted L. Gunderson..... 0	Vincent S. Hamm..... 0
Heather Anne Harder..... 1	Caroline P. Killeen..... 0
Lyndon H. LaRouche, Jr..... 2	Frank Legas..... 0
Stephen Michael..... 0	David Pauling.....0
"Pat" Paulsen..... 3	John Safran..... 0
Ronald W. Spangler..... 0	Osie Thorpe..... 1
Ben J. Tomeo..... 0	

WRITE-INS

Larmar Alexander..... 15	Patrick J. Buchanan..... 19
"Bob" Dole..... 11	Robert K. Dornan..... 1
"Steve" Forbes..... 14	"Phil" Gramm..... 0
Alan L. Keyes..... 0	Richard G. Lugar..... 4

NEW HAMPSHIRE LIBERTARIAN PRESIDENTIAL PRIMARY - 1996 WARD 1

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Libertarian Presidential Primary - 1996 Ward 1

Irwin A. Schiff..... 2	Harry Browne..... 0
"Bill Clinton"..... 0	Lamar Alexander..... 0
Patrick J. Buchanan..... 0	"Bob" Dole..... 0
Robert K. Dornan..... 0	"Steve" Forbes..... 1
"Phil" Gramm..... 0	Alan Keyes..... 0
Richard G. Lugar..... 0	Morry Taylor..... 1

NEW HAMPSHIRE LIBERTARIAN PRESIDENTIAL PRIMARY - 1996 WARD 2

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Libertarian Presidential Primary - 1996 Ward 2

Irwin A. Schiff..... 2	Harry Browne..... 0
"Bill Clinton"..... 1	Lamar Alexander..... 0
Patrick J. Buchanan..... 2	"Bob" Dole..... 0
Robert K. Dornan..... 0	"Steve" Forbes..... 0
"Phil" Gramm..... 0	Alan Keyes..... 0
Richard G. Lugar	

NEW HAMPSHIRE LIBERTARIAN PRESIDENTIAL PRIMARY - 1996 WARD 3

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Libertarian Presidential Primary - 1996 Ward 3

Irwin A. Schiff..... 3	Harry Browne..... 0
"Bill Clinton"..... 0	Lamar Alexander..... 1
Patrick J. Buchanan..... 1	"Bob" Dole..... 0
Robert K. Dornan..... 0	"Steve" Forbes..... 1
"Phil" Gramm..... 0	Alan Keyes..... 1
Richard G. Lugar..... 0	

NEW HAMPSHIRE LIBERTARIAN PRESIDENTIAL PRIMARY - 1996 WARD 4

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Libertarian Presidential Primary - 1996 Ward 4

Irwin A. Schiff..... 0	Harry Browne..... 0
"Bill Clinton"..... 1	Lamar Alexander..... 1
Patrick J. Buchanan..... 0	"Bob" Dole..... 0
Robert K. Dornan..... 0	"Steve" Forbes..... 1
"Phil" Gramm..... 0	Alan Keyes..... 0
Richard G. Lugar..... 0	

NEW HAMPSHIRE LIBERTARIAN PRESIDENTIAL PRIMARY - 1996 WARD 5

TO: Mayor Bernier and Members of the Rochester City Council

RE: REPORT OF THE NH PRESIDENTIAL PRIMARY FEBRUARY 20, 1996

New Hampshire Libertarian Presidential Primary - 1996 Ward 5

Irwin A. Schiff..... 0	Harry Browne..... 6
"Bill Clinton"..... 0	Lamar Alexander..... 4
Patrick J. Buchanan..... 4	"Bob" Dole..... 1
Robert K. Dornan..... 0	"Steve" Forbes..... 0
"Phil" Gramm..... 0	Alan Keyes..... 0
Richard G. Lugar..... 0	

REPORT OF CITY FINANCES
1995-1996

The Auditor's Report of the City's Finances, excerpts of which are included herein, reveals the results of our past and current efforts to return the City to economic good health and stability.

After years of working to erase a negative Fund Balance, the City is now enjoying a positive Fund Balance. This balance, the net cumulative result of General Fund operations is a measure of a government's fiscal integrity. To the individual or institutional investor who may have interest in purchasing the City's bonds this measure provides a certain level of security which translates into what an investor is willing to pay for that security. As the bottom line, namely the Fund Balance, grows so then are investors willing to accept lower interest rates for our bonds and that translates into lower borrowing costs for the City.

As stated in the previous report, the City continues to reduce its debt burden while meeting its needs in rebuilding and maintaining its present infrastructure. Our debt burden, principal and interest (net of state aid), has diminished from \$98 million in fiscal year 1991 to a current \$64 million. The City's Capital Improvement Program, annually submitted to the City Council contains a financial analysis of present and future capital needs and its affect on this important area.

Respectfully Submitted,

Richard Larochelle
Business Administrator

MELANSON, GREENWOOD
& COMPANY, P.C.

INDEPENDENT AUDITORS' REPORT

Honorable Mayor and City Council
City of Rochester, New Hampshire

We have audited the accompanying general purpose financial statements of the City of Rochester, New Hampshire, as of June 30, 1995, and for the year then ended. These general purpose financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The financial statements referred to above do not include the General Fixed Asset Group of Accounts, as required by generally accepted accounting principles.

The City has not accumulated the total dollar amount of vacation and sick leave earned but not used by its employees. Generally accepted accounting principles require that such amounts, if material, be recorded as a liability in the accompanying financial statements.

In our opinion, except for the effects of the items referred to in the third and fourth paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the City of Rochester, New Hampshire, as of June 30, 1995 and the results of its operations, and cash flows of its proprietary and similar trust fund types for the year then ended in conformity with generally accepted accounting principles.

Melanson, Greenwood + Company P.C.

Nashua, New Hampshire
November 20, 1995

CITY OF ROCHESTER, NEW HAMPSHIRE
 Combined Balance Sheet - All Fund Types and Account Groups
 June 30, 1995

	Governmental Fund Types				Proprietary Fund Type Enterprise Funds	Fiduciary Fund Type Trust Funds	Account Group General Long- Term Debt	Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Projects Funds	-				
ASSETS AND OTHER DEBITS								
Cash and cash equivalents	\$ 8,905,854	\$ 32,542	\$ -	\$ 200	\$ 77,767	\$ -	\$ -	\$ 9,016,363
Investments	2,804,951	-	-	-	581,203	-	-	3,386,154
Taxes receivable	357,309	50,686	-	1,487,281	-	-	-	2,804,951
Accounts receivable	808,227	105,910	19,480	69,437	-	-	-	1,905,276
Due from other funds	794,541	-	-	-	-	-	-	1,003,054
Advance to other funds	-	77,394	5,150	1,421,847	-	-	-	1,504,391
Due from other governments	-	38,268	-	33,313	-	-	-	71,581
Inventory	-	-	-	40,034,735	-	-	-	40,034,735
Investment in fixed assets	97,152	-	-	112,965	86,124	-	-	296,241
Other assets	-	-	-	-	-	-	8,178,983	8,178,983
Amounts to be provided for retirement of general long-term debt by state	-	-	-	-	-	-	43,502,343	43,502,343
Amount to be provided for retirement of general long-term debt	-	-	-	-	-	-	-	-
Total Assets and Other Debits	<u>\$ 13,768,034</u>	<u>\$ 304,800</u>	<u>\$ 24,630</u>	<u>\$ 43,169,778</u>	<u>\$ 745,094</u>	<u>\$ 51,681,326</u>	<u>\$ 109,693,662</u>	<u>\$ 109,693,662</u>
LIABILITIES, EQUITY AND OTHER CREDITS								
Liabilities:								
Accounts payable	\$ 645,776	\$ 34,297	\$ 283,159	\$ 90,707	\$ -	\$ -	\$ -	\$ 1,053,939
Due to other funds	194,826	40,545	142,683	625,000	-	-	-	1,003,054
Advance from other funds	-	-	-	794,541	-	-	-	794,541
Accrued expenses	1,647,005	-	-	262,129	-	-	-	1,909,134
Prepaid taxes	8,667,462	-	-	-	-	-	-	8,667,462
Deferred revenue	2,383,389	-	-	-	-	-	-	2,383,389
Reserve for abatements	308,598	-	-	-	-	-	-	308,598
Liability for waste water treatment plant	-	-	-	22,213,674	-	-	-	19,500,000
General obligation bonds payable	176,600	-	62,953	-	86,124	-	-	54,395,000
Other liabilities	-	-	488,795	23,986,051	86,124	-	-	325,677
Total Liabilities	<u>14,223,656</u>	<u>74,842</u>	<u>488,795</u>	<u>23,986,051</u>	<u>86,124</u>	<u>51,681,326</u>	<u>90,540,794</u>	<u>90,540,794</u>
Equity and Other Credits:								
Contributed capital	-	-	-	13,862,980	-	-	-	13,862,980
Retained earnings	-	-	-	5,320,737	-	-	-	5,320,737
Fund Balances:								
Reserved for inventory	794,541	38,268	-	-	-	-	-	832,809
Reserved for advances	-	-	-	-	-	-	-	38,268
Reserved for endowments	-	-	-	-	608,213	-	-	608,213
Reserved for encumbrances	4,477	-	-	-	-	-	-	4,477
Unreserved:								
Undesignated	(1,254,640)	191,690	(464,165)	-	50,757	-	-	(1,476,958)
Total Equity and Other Credits	<u>(455,622)</u>	<u>229,956</u>	<u>(464,165)</u>	<u>19,183,727</u>	<u>658,970</u>	<u>51,681,326</u>	<u>90,540,794</u>	<u>90,540,794</u>
Total Liabilities, Equity, and Other Credits	<u>\$ 13,768,034</u>	<u>\$ 304,800</u>	<u>\$ 24,630</u>	<u>\$ 43,169,778</u>	<u>\$ 745,094</u>	<u>\$ 51,681,326</u>	<u>\$ 109,693,662</u>	<u>\$ 109,693,662</u>

The accompanying notes are an integral part of the financial statements.

CITY OF ROCHESTER, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
All Governmental and Expendable Trust Funds

For the Year Ended June 30, 1995

	General Fund	Special Revenue Fund	Capital Project Fund	Expendable Trust	Totals (Memorandum Only)
Revenues:					
Taxes	\$ 29,474,528	-	-	\$ -	\$ 29,474,528
Licenses and permits	217,346	-	-	-	217,346
Intergovernmental revenue	7,794,892	1,192,849	27,322	-	9,015,063
Charges for services	342,080	-	-	-	342,080
Interest income	282,409	-	-	40,740	323,149
Other revenues	292,905	109,310	19,480	-	421,695
Total Revenue	<u>38,404,160</u>	<u>1,302,159</u>	<u>46,802</u>	<u>40,740</u>	<u>39,793,861</u>
Expenditures:					
General government	1,696,888	-	-	-	1,696,888
Public safety	4,452,687	-	-	-	4,452,687
Education	22,926,115	1,041,235	1,527,838	-	25,495,188
Public works	1,677,443	-	-	-	1,677,443
Human services	214,085	-	-	-	214,085
Culture and recreation	688,531	-	-	-	688,531
Debt service	2,123,709	-	-	-	2,123,709
Community development	-	204,627	-	-	204,627
Intergovernmental	2,112,994	-	-	-	2,112,994
Miscellaneous	-	-	-	32,466	32,466
Total Expenditures	<u>35,892,452</u>	<u>1,245,862</u>	<u>1,527,838</u>	<u>32,466</u>	<u>38,698,618</u>
Excess (deficiency) of revenues over expenditures	2,511,708	56,297	(1,481,036)	8,274	1,095,243
Other Financing Sources (Uses):					
Transfers in	-	-	478,000	-	478,000
Transfers out	(1,028,000)	-	-	-	(1,028,000)
Total Other Sources (Uses)	<u>(1,028,000)</u>	<u>-</u>	<u>478,000</u>	<u>-</u>	<u>(550,000)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	1,483,708	56,297	(1,003,036)	8,274	545,243
Fund Equities, beginning	<u>(1,939,330)</u>	<u>173,661</u>	<u>538,871</u>	<u>42,483</u>	<u>(1,184,315)</u>
Fund Equities, ending	<u>\$(455,622)</u>	<u>\$ 229,958</u>	<u>\$(464,165)</u>	<u>\$ 50,757</u>	<u>\$(639,072)</u>

The accompanying notes are an integral part of the financial statements.

CITY OF ROCHESTER, NEW HAMPSHIRE

Statement of Revenues and Other Sources, and
Expenditures and Other Uses - Budget and Actual
- General Fund

For the Year Ended June 30, 1995

	<u>Budget</u>	Actual (Budgetary Basis)	Variance Favorable (Unfavorable)
Taxes:			
Property, resident	\$ 26,556,026	\$ 26,556,026	\$ -
Auto permits	1,600,000	1,896,212	296,212
Miscellaneous	664,965	820,716	155,751
Intergovernmental:			
City	1,526,843	1,546,824	19,981
School	6,339,351	6,248,068	(91,283)
License and permits	152,925	217,346	64,421
Charges for services	342,150	342,080	(70)
Interest income	115,000	282,409	167,409
Miscellaneous revenue	<u>229,200</u>	<u>292,905</u>	<u>63,705</u>
Total Sources	37,526,460	38,202,586	676,126
Expenditures and Other Uses:			
General government	1,867,253	1,696,888	170,365
Public safety	4,453,602	4,453,602	-
Education	23,291,266	23,199,288	91,978
Public works	1,678,713	1,677,443	1,270
Human services	306,823	214,085	92,738
Culture and recreation	689,100	688,531	569
Debt service	2,123,709	2,123,709	-
Intergovernmental	2,112,994	2,112,994	-
Transfer out	<u>1,003,000</u>	<u>1,003,000</u>	<u>-</u>
Total Uses	<u>37,526,460</u>	<u>37,169,540</u>	<u>356,920</u>
Excess of sources and uses	<u>\$ -</u>	<u>\$ 1,033,046</u>	<u>\$ 1,033,046</u>

The accompany notes are an integral part of the financial statements.

A. Bonds Payable

Bonds payable at June 30, 1995 are comprised of the following issues:

	Final Maturity Date	Interest Rate	Balance at June 30, 1995		
			Enterprise Funds	Governmental Funds	Total
Outstanding debt:					
Fiscal year change bond #2	November 1997	variable	\$ 11,484	\$ 1,163,516	\$ 1,175,000
High School and Allen School Addition	October 2004	7.50%	-	70,000	70,000
Public buildings repairs	October 2005	7.50%	-	1,930,000	1,930,000
Capital bond issue #3	November 1999	9.40%	41,436	733,564	775,000
Capital bond issue #4	November 1995	7.45%	1,969	138,031	140,000
Capital bond issue #5	October 2008	variable	3,007,550	3,602,450	6,610,000
Capital bond issue #6	August 2008	variable	1,154,000	846,000	2,000,000
Capital bond issue #7	January 2010	variable	498,750	1,876,250	2,375,000
Capital bond issue #8	December 1996	6.80%	492,720	14,497,280	14,990,000
Capital bond issue #9	January 2013	variable	360,000	1,080,000	1,440,000
Water pollution phase 1	December 1996	3.90%	200,000	-	200,000
Waste water treatment plant	July 2004	variable	1,120,000	-	1,120,000
Sewer capital improvements bond	November 2005	8.16%	1,045,000	-	1,045,000
Water bonds	November 2006	7.04%	1,075,000	-	1,075,000
Refinancing bonds 1994	November 2009	variable	13,205,765	6,244,235	19,450,000
Totals			\$ 22,213,674	\$ 32,181,326	\$ 54,395,000

The annual requirements to amortize debt outstanding as of June 30, 1995 are as follows:

General Long
Term Debt

<u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1996	\$ 2,723,425	\$ 2,022,328	\$ 4,475,753
1997	2,747,777	1,817,460	4,565,237
1998	2,813,086	1,617,206	4,430,292
1999	2,361,650	1,432,733	3,794,383
2000	2,252,259	1,287,205	3,539,464
2001-2015	<u>19,283,129</u>	<u>3,774,026</u>	<u>23,057,155</u>
	\$ <u>32,181,326</u>	\$ <u>11,950,958</u>	\$ <u>44,132,284</u>

Enterprise Funds

<u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1996	\$ 1,591,575	\$ 1,211,582	\$ 2,803,157
1997	1,627,223	1,098,829	2,726,052
1998	1,621,915	989,429	2,611,344
1999	1,718,350	884,193	2,602,543
2000	1,692,741	783,949	2,476,690
2001-2015	<u>13,961,870</u>	<u>2,811,012</u>	<u>16,772,882</u>
	\$ <u>22,213,674</u>	\$ <u>7,778,994</u>	\$ <u>29,992,668</u>

Approximately \$8,178,983 of principal and \$708,812 of interest on this debt is being funded by contributions from the State of New Hampshire.

Subsequent to year end, the City was awarded a water filtration grant from the State of New Hampshire to fund a portion of the debt service on bonds issued in 1985. In December 1995, the City received a retroactive payment of \$439,891 and will receive approximately \$70,000 annual for the remaining life of the bonds.

B. Legal Debt Limit:

The maximum debt limit for the City under statute is as follows:

	<u>Net Debt Outstanding</u>	<u>Percent of State Assessed Value</u>	<u>Statutory Limit</u>	<u>Available Debt Limit</u>
School	\$ 19,528,316	7.00 %	\$ 57,698,984	\$ 38,170,668
Water	13,456,250	10.00 %	82,427,120	68,970,870
All other	<u>11,489,493</u>	1.75 %	<u>14,424,746</u>	<u>2,935,253</u>
	44,474,059		\$ <u>154,550,850</u>	\$ <u>110,076,791</u>

Not Subject to
Limitations:

Fiscal year change

bonds 1,175,000

Sewer 8,745,941

\$ 54,395,000

The statutory limit is based on the state Department of Revenue Administration's assessed valuation of \$ 824,271,200.

C. Overlapping Debt

The City's proportionate share of debt of other governmental units which provide services within the City's boundaries, and which must be borne by the resources of the City, is summarized below (unaudited amounts):

<u>Related Entity</u>	<u>Total Principal</u>	<u>City's Percent</u>	<u>City's Share</u>
Strafford County	\$ 1,865,000	22.21%	\$ 414,216

This liability is not reported in the accompanying financial statements.

D. Bonds Authorized and Unissued

Long-term debt authorizations voted by the City Council which have not been issued or rescinded as of June 30, 1995 are as follows:

June 1988	Waste Water Treatment Plant Expansion	\$ 1,543,221
June 1994	Community Center	425,000
June 1994	Railroad Crossing	125,000
June 1994	Willowbrook	165,000
June 1994	Library	<u>1,725,000</u>
		<u>\$ 3,983,221</u>

13. Contributed Capital

Contributed capital consists of funding provided for sewer and water facility construction from state and municipal sources. Changes in contributed capital for the year ended June 30, 1995 were as follows:

	<u>Sewer</u>	<u>Water</u>	<u>Arena</u>	<u>Total</u>
Contributed capital, July 1, 1994	\$ 13,279,828	\$ 844,471	\$ 750	\$ 14,125,049
Contributions	24,062	35,815	-	59,877
Depreciation of assets acquired with contributions	(<u>295,852</u>)	(<u>25,784</u>)	(<u>300</u>)	(<u>321,936</u>)
Contributed capital, June 30, 1995	\$ <u>13,008,038</u>	\$ <u>854,502</u>	\$ <u>450</u>	\$ <u>13,862,990</u>

14. Reserved For Advances

This represents the portion of the loan from the general fund to the sewer fund not considered to be payable within the next year.

15. Segment Information For Enterprise Funds

The City maintains Enterprise Funds which provide water, sewer and recreational services. Segment information for the year ended June 30, 1995 follows:

	<u>Sewer</u>	<u>Water</u>	<u>Arena</u>	<u>Total</u>
Operating Revenues:				
Charges for services	\$ 1,968,573	\$ 2,693,947	\$ 254,074	\$ 4,916,594
Other	23,686	33,818	36,523	94,027
Total Operating Revenues	<u>1,992,259</u>	<u>2,727,765</u>	<u>290,597</u>	<u>5,010,621</u>
Operating Expenses:				
Personnel	321,243	375,819	95,497	792,559
Supplies and equipment	32,420	141,197	10,133	183,750
Depreciation	446,573	466,159	4,066	916,798
Utilities	234,930	71,291	58,724	364,945
Other expenses	75,006	153,465	66,057	294,528
Total Operating Expenses	<u>1,110,172</u>	<u>1,207,931</u>	<u>234,477</u>	<u>2,552,580</u>
Operating Income	882,087	1,519,834	56,120	2,458,041
Nonoperating Revenues and (Expense)				
Intergovernmental	131,535	-	-	131,535
Interest revenue	1,041	11,533	-	12,574
Interest expense	<u>(438,446)</u>	<u>(718,052)</u>	<u>-</u>	<u>(1,156,498)</u>
Total Nonoperating Revenues and (Expense)	<u>(305,870)</u>	<u>(706,519)</u>	<u>-</u>	<u>(1,012,389)</u>
Income (loss) before operating transfers	576,217	813,315	56,120	1,445,652
Operating Transfers In (Out)				
Transfer in	175,000	375,000	-	550,000
Total Operating Transfers In (Out)	<u>175,000</u>	<u>375,000</u>	<u>-</u>	<u>550,000</u>
Net Income (Loss)	751,217	1,188,315	56,120	1,995,652
Depreciation on assets acquired with contributed capital and municipal investment				
	<u>295,852</u>	<u>25,784</u>	<u>300</u>	<u>321,936</u>
Net Increase in Retained Earnings	1,047,069	1,214,099	56,420	2,317,588
Retained Earnings, July 1, 1994	<u>1,580,478</u>	<u>1,322,497</u>	<u>100,174</u>	<u>3,003,149</u>
Retained Earnings, June 30, 1995	<u>\$ 2,627,547</u>	<u>\$ 2,536,596</u>	<u>\$ 156,594</u>	<u>\$ 5,320,737</u>
Additional Segment Information:				
Fixed asset additions	\$ 244,422	\$ 133,476	\$ 75,859	\$ 453,757
Advance from General Fund	794,541	-	-	794,541
Total Assets	25,781,817	17,229,797	158,164	43,169,778
Bonds payable	8,752,974	13,460,700	-	22,213,674
Net working capital	765,620	(490,283)	72,069	347,406
Total equity	15,635,584	3,391,097	157,046	19,183,727

**REPORT OF THE CODE ENFORCEMENT DEPARTMENT
1995-1996**

The Code Enforcement Department has been very active during this 12 month period. As the population of Rochester continues to grow so does the responsibility of the department to enforce the rules and regulations of the City of Rochester. This office remains dedicated to this responsibility and will continue its program of positive code enforcement as a means of ensuring the health and safety of the citizens of Rochester.

The total revenue collected by the Code Enforcement Department was \$114,873.38 and is categorized as follows:

Food Establishment Licenses	\$ 18,257.50
Animal Control Fines & Shelter Fees	2,347.00
Code Enforcement Permits	9,449.75
Building Permits	<u>84,819.38</u>
	114,873.63

The total amount expended by the department was \$238,247.00.

BUILDING INSPECTION

Major duties of the department include the administration of the BOCA National Building Code, the review and issuance of building permits, and the inspection of construction sites to ensure their conformance with the Zoning Ordinance, Planning Board approvals, and the Building and Life Safety Codes. A total of 1,560 permits were issued with an estimated building cost of \$21,721,165.

HEALTH

The major health related duties of the department continue to be the licensing and inspection of the City's food service establishment industry. We have worked closely with the owners and operators to ensure compliance with the N.H. rules for the sanitary production and distribution of food. During the year each food establishment was inspected a minimum of two times and as a whole Rochester's food establishments are in excellent condition.

The department also performed inspections of day care and foster home facilities, investigated housing code complaints and responded to various health related concerns of the citizens of Rochester.

Mr. Robert Jensen, the Animal Control Officer, has been very active. During this year he responded to a total of 495 animal related complaints and impounded 86 dogs. As part of our agreement with the Cocheco Valley Humane Society, 28 unclaimed dogs and cats were brought to the shelter for possible adoption.

The Board of Health has met periodically and they remain active in the City's food service establishment licensing and inspection program and they have also advised the Health Officer and Animal Control Officer regarding rabies control.

The Board of Health is comprised of the following members:

Dr. Thomas Moon, D.V.M. - Chairman
Dr. James DeJohn, M.D.
Mr. John Stowell, H.O. - Secretary
Mr. William Keefe, P.D.
Dr. William Olney, M.D.

CODE ENFORCEMENT

Other general activities performed by the department included inspection and licensing of mobile home parks, licensing of bowling alleys, movie theaters, pool tables, taxi cabs, junk yards, second hand dealers, video games and hawkers & peddlers.

Respectfully submitted,

John Stowell Director
of Code Enforcement

**REPORT OF THE ECONOMIC DEVELOPMENT
AND
PLANNING DEPARTMENT
1995 - 1996**

ECONOMIC DEVELOPMENT

Departure of the Planning Director early in the fiscal year and other staff changes within the Planning Department, and the dual-duty of the Director of Economic Development until a Chief Planner came on board late in the year, made FY 95-96 a challenging time for economic development. The City's achievements can thus be considered all the more remarkable. None of them could be accomplished without the steadfast assistance and cooperation of several groups: the City Council's enthusiastic support for economic development, the Planning Board and Zoning Board of Adjustment's cooperation in creating a pro-business atmosphere, and the partnership of the Greater Rochester Chamber of Commerce. Their warm help is gratefully acknowledged.

The Rochester Economic Development Commission/Industrial Development Authority deserves special recognition: their unflinching assistance, guidance and support throughout this year of transition is really what made things happen.

One special note:

John Dulude, who had served on the EDC/IDA since its inception and had been its Chairman for the past 10 years, resigned in fall of 1995 and was succeeded by Bud Meader.

EDC/IDA members during this period:

In calendar 1995:

Chairman John Dulude; Mayor Fred Steadman -ex officio; City Manager Gary Stenhouse and Economic Development Director Tom Cooney - ex officio; George Allen (retired); Janet Davis (Realtor, Prudential/Kendall Real Estate); Robert Gustafson (President, Thompson/Center Arms, Inc.); Dan Hussey (Senior Financial Officer, International Trade Center); Bud Meader (President, Budel Construction); Victor Pisinski (CEO, Boston Felt Co.); Danford Wensley (Attorney, Michael, Jones & Wensley).

In calendar year 1996:

Chairman Bud Meader; Mayor Harvey Bernier; City Manager Gary Stenhouse; Director of Economic Development and Planning Tom Cooney; George Allen; Janet Davis; Robert Gustafson; Dan Hussey; Victor Pisinski; Laura Shambos (Executive Vice-President, Greater Rochester Chamber of Commerce); Danford Wensley.

The year's achievements:

The City's first Business Visitation Program was completed with the help of the Greater Rochester Chamber of Commerce during this period. The BVP generated 405 referrals to 12 state agencies for members of the City's retail business sector!

Also with the Chamber, the Department produced the City's first "Quality of Life" brochure, advertising the City's many virtues as a place to live and work. A brochure advertising the City's JOB loan program was produced shortly thereafter.

The Economic Development Department together with the Pease Development Authority and the cities of Dover and Somersworth also wrote a successful grant to develop the City's first worldwide web page, globally advertising Rochester's attributes to business and industry. This cooperative effort now generates more location inquiries than any other advertising medium.

The New Hampshire Technical Community College became a presence in downtown Rochester by the close of the fiscal year, with some assistance from the Economic Development Department and the Rochester Chamber of Commerce.

A major accomplishment was the leasing of 70,000 sq. ft. of industrial space in the Great Falls Mill, which was empty in January of 1995. Advanced Recyclable Media Systems took 20,000 sq. ft. in March 1996, Salmon Falls Precision Systems another 10,000 sq ft in April, with Cabletron Systems Inc. taking the remaining 40,000 sq. ft. by June.

New industrial space was created by expansions of some of our successful local industries - Lydall Inc. constructed 27,000 sq. ft. while Thompson/ Center Arms added another 11,000 sq. ft., and Dover Flexo was in the process of constructing a 10,000 sq ft addition by year's end.

Walmart also began construction of their long-awaited retail store in spring 1996. And by year's end, Prime Tanning had added another 100 jobs over the 300 projected when they opened their 190,000 sq ft facility in the fall of 1995.

Successful economic development, just like unsuccessful economic development, is never the accomplishment of a single group or individual. It is the combined, cooperative effort of a whole city, nurturing and helping grow its own local businesses and industry, and presenting itself and its advantages to new industry in the best light it can. Rochester, the largest city in the Seacoast region, fourth largest in the state and growing fast, has a great deal to be proud of.

PLANNING

Fiscal year 1995-1996 was a time of change for the department, particularly in personnel. Peer Kraft-Lund, with the department since May 1988 and its Director since October of the same year, resigned for another position and left in July, right at the beginning of the fiscal year. Tom Cooney, Director of Economic Development, served as Interim Director while a Planning Director was sought. Pat Chase, who came to the department in June 1986 and became Community Development Coordinator in March 1988, resigned to take the position of City Clerk in September. Brian McMaster, Planner I, was promoted to fill the position in December 1995, while Andrew Mason was hired to replace Brian in January 1996. Finally, Michael Behrendt was selected as a new Chief of Planning in March 1996 and Tom Cooney continued to serve as Director of Economic Development and Planning.

There were significant changes on the Planning Board as well. All Board members past and present must be thanked for their dedication, hard work, patience and perseverance during this time of departmental change.

Regular members for calendar year 1995: Chairman Neil Lachance; Vice-Chairman Phillippe Scott; Secretary J. Bruce Roberts; Ex-Officio City Councilor James McManus; City Manager Appointee Martin Laferte; City Manager Administrative Designee (vacant); Kathleen Justice, Elmer Lavallee, and Annette Plaisted. Alternate members were Ex-Officio City Councilor Edward Saputa; Lawrence Balben, Donna King and Tom Willis.

Regular members for calendar year 1996: Chairman Neil Lachance; Vice-Chairwoman Annette Plaisted; Secretary Tom Willis; Ex Officio City Councilor James McManus; City Manager Appointee Martin Laferte; City Manager Administrative Designee Steve Lewis; Kathleen Justice, Elmer Lavallee and Mathias Marquart. Alternate members were Ex Officio City Councilor Irene Creteau; Lawrence Balben, Bruce Boudreau and Donna King.

Because of these changes, much of the department's work during the year was focussed on maintaining services to the public and keeping pace with application processing; in fact, several historically difficult applications were successfully reviewed and approved by the Board during this time. Additional accomplishments: application processing was improved and complaints diminished; the Conservation Commission completed its wetland mapping program; and the E-911 program began applying its street renumbering program.

Given the personnel changes and transitions for the Board and Department, it may be well that the number of applications processed was lower this year than the previous year. The following table presents the Planning Board's workload for the FY 1995-1996 year:

Limited and Major Subdivisions	12
Subdivision Lots	24
Site Review	30
Excavation Permits	0
Minor Site Reviews	14*
Lot Line Revisions	12
TOTAL	92

* estimated

ZONING

The Rochester Zoning Board of Adjustment must also be acknowledged and thanked for their dedication, patience, perseverance and interest in the City and its development.

Regular members for calendar year 1995: Chairwoman Sieglinde Fizz; Vice-Chairman David Stevens; Clyde Douglass, and Stephen Wallace. Alternate members were: Stephen Fenstermaker, Carroll de Garibody and George Jackson.

Regular members for calendar year 1996: Chairman Stephen Wallace; Vice-Chairman David Stevens; Clyde Douglas, Carroll DeGaribody and George Jackson. Alternate members were: Susan Barney, William Colbath and Fred Leonard.

The following table lists the applications processed for the year:

	NUMBER APPROVED	DENIED	
Special Exceptions	5	5	0
Variances	23	21	2
Appeals of Administrative Decision	0	0	0
Rehearings	1	0	1
TOTAL	29	26	3

COMMUNITY DEVELOPMENT

Rochester's Community Development Block Grant (CDBG) is provided by the U.S. Department of Housing and Urban Development (HUD). This annual grant provides financial assistance for community development activities that benefit low and moderate-income persons such as neighborhood revitalization, residential rehabilitation, economic development, removal of physical barriers to the handicapped, support for public service agencies, and improvements to public facilities.

In this fiscal year, CD staff continued working with the City's various neighborhood coalitions on revitalization projects. The Cold Spring Park Coalition worked on a pocket park on Lafayette Street, School Street School Coalition planned a second phase of CDBG-funded improvements to its park, the Allen Street Coalition focussed its energies on Woodman Park and the Academy Street Coalition gathered input for development projects on its street.

The CDBG program also funded several residential rehabilitation projects; homes owned by low income individuals benefitted from energy improvements or handicapped access improvements.

Another City CDBG program is the Job Opportunity Benefit (JOB) Loan Program that provides low-interest loans to qualified businesses to support job creation. JOB loans may be used to renovate or purchase property, and/or to purchase machinery or equipment. The program has increased employment

opportunities for low and moderate income persons within the City. JOB loan repayments are recycled through the program so that funds can be loaned out again and again. The program experienced setbacks this year when two businesses with loans were forced to close their doors. CDBG funds to the loan pool were increased to compensate for the losses and to bring the loan pool size up to the level of similar programs in other cities in the region.

CDBG funds also insured that the Rochester Public Library's new addition was handicapped accessible as required by the Americans with Disabilities Act (ADA). CDBG-funded improvements to the City's Community Center elevator also brought that up to current ADA standards.

Federal regulations limit CDBG support for subgrantee public service agencies to no more than 15% of the City's grant amount, while requests for funding from these agencies always exceed that limit. However, it is fair to say that the services provided to Rochester residents by the funded agencies far exceed the level of support provided by the City's CDBG funds. Seven public service agencies received a total of \$62,234 during the year, with grants ranging from \$1,600 to \$25,000.

Public Facilities projects during the year included a sewer line extension to a cooperative mobile home park that connected 33 failed septic systems into the City's sewerage system. This project was funded by a deferred loan to the cooperative. The other major project was upgrading and paving parking and internal roadways at the Roger Allen Recreation Area.

The CDBG program is a very important tool for the City. It provides funding for projects that have a positive impact on the lives of low and moderate income Rochester residents, and assists the City in making improvements to public buildings required by the Americans with Disabilities Act. Through the use of CDBG funds and the hard work of the neighborhood coalitions and other concerned citizens, we are seeing improvements that make our community a safer and better place to live and work.

REPORT OF THE FIRE DEPARTMENT
1995-1996

I submit this Fire Report for the Fiscal Year covering July 1, 1995 through June 30, 1996 for the Rochester Fire Department.

As we've stated in prior reports, we are continuing to rebuild our department to meet the increasing demands for the 90's and into the next decades. We have had the support of present and past City Councils, City Managers and the community as a whole. This support has helped us provide a fire department which serves our community well.

We place great emphasis on the City Master Plan process and continue to address three major areas for improvement in our fire protection plans, Fire Apparatus, Staffing and Fire Substations.

In June of 1996, the City Council approved the purchase of a new fire attack pumper, again showing commitment to our fire apparatus replacement program which carefully plans for the replacement of fire trucks over a long period of time with established guidelines.

The City has also continued efforts to addressing staffing problems over past years, and has committed to funding a fire station location study for the entire City to address future growth and response concerns.

We have placed a great deal of emphasis on training for our members during this reporting period and has paid off with virtually no injuries on our fire ground and emergency scenes while providing a much improved, organized and effective fire ground.

Our Fire Prevention and Public Fire Education programs continue to be received very well by the public, particularly with the public education programs for the City's School children. Our efforts on fire prevention and fire code compliance across the City is "Education" and "cooperation" based, generally enacted before "ordered compliance and enforcement". By following this philosophy we find the business community and the public being more receptive and understanding towards complying with the law.

Our emergency calls continued to rise in FY '96 due in part to the growth in the City. A very large increase was noted under vehicle accidents and good intent calls. The number and severity of our working structure fires continues to rise while we have continued our work on fire prevention measures. We have been fortunate to experience very few injuries during this period.

In summary, I would like to thank the various City Departments for their assistance over the past year, the employees of this Department who are directly responsible for the success of our organization, you, the City Manager, the Mayor and City Council and the citizens of Rochester which we serve.

Respectfully submitted,

Mark Dellner
Chief of Department

FIRE DEPARTMENT RESPONSE ACTIVITY

EMERGENCY RESPONSE CALLS

FY '96

Situation Found Undetermined	0
Fire Out on Arrival	58
Structure Fire	44
Outside of Structure Fire	0
Vehicle Fire	32
Trees, Brush, Grass Fire	32
Refuse Fire	28
Fire, Explosion not classified	1
Over-pressure Rupture	1
Air, Gas Rupture	1
Over-pressure Rupture not classified	0
Rescue Call; MVA No Jaws Used	224
Emer. Medical Call Ambulance Assist	61
Lock In	5
Extrication	11
Rescue Call not classified	10
Hazardous Condition, Standby	72
Spill, Leak w/no Ignition	56
Excessive Heat	6
Power Line Down	31
Arcing, shorted electrical	49
Aircraft standby	1
Hazardous Condition, Standby	21
Service Call	82
Lock-out	25
Water Evacuation	13
Smoke, Odor Removal	13
Animal Rescue	2
Assist Police	6
Unauthorized Burning	16
Cover Assignment	17
Service Call not classified	6
Good Intent Call	179
Smoke Scare	29
Controlled Burning	8
Vicinity Alarm	1
Steam, Other Gas Mistaken For	5
Good Intent Call not classified	54
False Call	6
Malicious, Mischievous False	15
Bomb Scare, No Bomb	1
System Malfunction	133
Unintentional	66

False Call not classified	2
Type of Situation Found not classified	<u>5</u>

TOTAL	1,428
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<u>NON-EMERGENCY ACTIVITY</u>	<u>FY '96</u>
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Day Care Inspections	13
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Fire Drills	67
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Fire Investigations	37
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Fire Safety Inspections	384
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Foster Home Inspections	7
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Training Sessions	479
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Wood stove Inspections	<u>13</u>
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TOTAL	1,000
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REPORT OF THE INFORMATION SYSTEMS DEPARTMENT
1995 - 1996
COMPUTERS AND NETWORKING

MIS continued support of City computer users in FY96. This client base had increased substantially, especially in the amount of network users. Support included data maintenance and backup, computer hardware repairs, upgrades and maintenance, software installation and training, as well as, research and development of computer aided procedures. Work began on a general help manual for City employees covering the physical parts of computers, additional components, disk operating systems, networks, programs and troubleshooting.

In FY96 new local area networks (LAN) became operational at the Department of Public Works and in the Police Department. A wide area network (WAN) was initiated with the dedicated phone line connection between the Public Works and the City Hall networks. Brief training of Public Works staff was done by the vendor with many more days and hours of additional training provided by MIS for Public Works staff unfamiliar with computers or networks.

The Police Department network was established through installing a fileserver and network operating system. The Police Department network users had previously been using the City Hall fileserver. A combined effort of Police Department personnel and MIS was used in the initial creation and setup of users and equipment on this new network.

Early in FY96, the Assessing Department needed more network connections for additional public access and the gateway to the IBM System 36. A used network hub and cabling materials were purchased and Assessing and MIS did the physical installation and configuration of the additional network connections.

The need of more connections by Assessing and the fact that many locations and departments within City Hall still had no network access was proof that the existing 1991 network needed to change. Connections to the Business Office (2) and the Welfare Department (2) had been done after the

initial cabling, there were no network connections for the Tax Collector and the City Clerk's Office had only one connection. The industry standard for cabling and equipment had also well surpassed the

existing network environment and needed to be addressed. Cabletron Systems donated time and equipment to upgrade the Fire Station cabling for network connections to Category 5 level. Cabletron was also selected to do the upgrading and expansion of the City Hall network through the Capital Improvements program. The City Hall project also included preparation for more expansion both internally and by remote access.

In FY96 the original uninterruptable power supply (UPS) used for the City Hall fileserver and remote console completely failed during a power outage. Luckily the abrupt shut down of the fileserver resulted in only minimal data loss and no physical damage. The UPS was past its life expectancy and was under-sized for the load it now had to carry. It was replaced with a new, larger capacity UPS. Network software was installed to alert users when the fileserver is running on backup power and to safely shut down the fileserver if commercial power is not restored in a timely fashion.

Another request for proposals was used to select a company for computer hardware and maintenance services. The amount of equipment needing to be serviced had nearly doubled from the prior year and was reflected in the extra cost.

Information Systems coordinated the purchase of additional computers and printers for departments in FY96. The City was able to get very good pricing for the many pieces of computer equipment. This equipment will be added to the inventory needing to be covered under a service contract when the warranties expire.

A new electronic mail program was chosen and installed in FY96. The new program, Notework, works much better over the wide area network now in place. Time was spent with each department for initial training in using the program.

MAPPING AND GEOGRAPHIC INFORMATION SYSTEMS

The responsibility of updating and publishing electronic tax and topographic maps stayed with Information Systems during FY96. All information about legal property line changes (subdivisions, lot line revisions, lot combinations, boundary surveys, etc.) goes to the Assessing Department in memo format along with new maps. The memos become a historical tracking source of property changes in Rochester.

The publishing of the 104 tax maps became a quicker process with the purchase of a networked laser plotter. The new plotter is quicker, higher quality and easier to use than the pen plotter purchased in 1990. In past years the total time for producing one set of full size (24" by 36" to scale), one set of 11" by 17" and one set of 8.5" by 11" tax maps would be four to five weeks of completely dedicated time. This process was trimmed to approximately one week with the new laser plotter.

The electronic tax and topographic maps were also used for public and private projects. The money generated from occasional private projects help pay for drafting materials necessary for publication and duplication of maps. Most maps used to present geographic information to the City Council have been generated from City of Rochester electronic maps.

The Geographic Information Systems (GIS) contract signed with Cartographic Associates, Inc. during FY95 was initiated in FY96. Delivered to the City was computer equipment, ArcCAD for generating GIS coverages, ArcVIEW for 3 departments to view geographic related data, training in the GIS programs and digital data concerning property lines, roads, buildings, waterways, etc. The attribute data connected to the geographic features is generated from the Assessing Department. Later in FY96, Cartographic Associates, Inc. was contracted to assist in the updating of GIS data based on mapping changes for the April 1, 1996 deadline.

Strafford County Regional Planning Commission was able to provide additional GIS coverages to Rochester. The program they use (Arc/Info) is from the same company that makes ArcVIEW and ArcCAD (ESRI) and makes for an easy

transferring of geographic information. The coverages they provided included land use, zoning, soils and aquifer protection zones.

FY96 marked the official creation of an E911 Committee to look at changing street numbers and names. MIS was included on this committee for geographic and database information.

DENNIS SCHAFER
MIS COORDINATOR

**REPORT OF THE ROCHESTER PUBLIC LIBRARY
1995/1996**

Throughout Fiscal Year 1995/1996 the library was involved in a major construction project. A 13,000 square foot addition was attached to the rear of the library and the original Carnegie building was renovated. The construction project, which began in May of 1995 and was scheduled for completion in December of 1995, was still underway throughout the fiscal year. Library operations were transferred in January 1996 to the new addition, leaving the original building empty for renovations. In May 1996 the library was able to move some operations into the top floor of the original building. During the last two weeks of June the library closed to move into the entire facility and to return stored furniture and collections to the building. The newly expanded library reopened on July 1. The new facility doubles the public service area, includes four meeting rooms, provides handicapped access with an elevator and ramping, and restores the beauty of the Carnegie Library by, among other things, exposing the sky light and balcony hidden during the 1940's.

The Friends of the Rochester Public Library, Inc. kicked off their fund drive with a reception on September 12, 1995. Many volunteers have worked on this project, which will continue into the fall of 1996. By the end of June 1996 they had raised \$200,000 in pledges and donations towards their goal of \$500,000. The Friends are planning on using the funds to purchase furnishings and equipment for the new library.

Fiscal Year 1995/1996 was a difficult year with unpleasant conditions in the building, selected library materials unavailable for months at a time, and with frequent and sometimes unexpected disruptions to service. Tragedy struck the library in January when the new children's room in the basement of the addition flooded over a weekend. Over 3,700 books were severely damaged and had to be discarded. The room was also extensively damaged and restoration is expected to occur in late summer. Providing quality library service was a definite challenge in the past year; however the library staff provided the best service possible while operating in a building under construction. The difficulties were well worth the result - a modern and attractive building. Now we look forward to expanding library services in ways that were impossible in the previous facility.

Respectfully submitted,
Cynthia L. Scott, Library Director

LIBRARY COLLECTION

Books:		
Additions:		
Gifts		138
Purchase		3,013
Discards:		1,791
Total Book Collection:		60,448

Audio-Visual:		
Additions:		
Gifts		57
Purchase		341
Discards:		47
Total Audio-Visual Collection:		2,980

Serials:		205
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LIBRARY SERVICES

Public Service Hours		2,546
Borrowers Registered: 94/95		10,219
Adult Circulation		57,231
Juvenile Circulation		48,380
Reference Questions		5,939
Programming:		
Programs		23
Attendance		3,271

EXPENDITURES 1995/96

Personnel Compensation	\$261,204
Benefits	55,304
Payroll Accrual Expense	13,000
Staff Development/Transportation	536
Equipment	174
Supplies	8,372

City	\$8,360
Special	12
	\$8,372

Print Material	46,831
City	\$32,635
Special	10,304
Trust	3,892
	46,831

Microforms	906
Audio-Visual	7,497

City	\$4,155
Special	1,698
Trust	1,644
	\$7,497

Database Services	6,086
City	\$4,746
Special	1,340
	\$6,086

Utilities	19,193
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Other (Advertising, Printing, etc.)	593
Service Contracts	1,315
Programming	653
Insurance	6,188
Transfers and Miscellaneous	6,939
Library Capital Budget	1,371,599
Year End Balances	64,064

Capital Budget	\$55,010
Trust Checking Account	847
Other CD/Savings	2,373
Special Account	517
Operating Budget	5,317

TOTAL EXPENDITURES

\$1,870,454

INCOME 1995/96

City of Rochester Operating Budget	\$ 414,277
Library Capital Budget	1,426,609
Trust Funds	5,969

<u>Funds</u>	<u>Interest</u>
Charter Trust Company	\$5,186
Brock	550
Edgerly	84
Greene-Woodward	62
Jenness	48
Malloy	39
	\$5,969

Certificate of Deposit (plus interest)		2,373
Fines and Fees		7,633
Gifts/Memorials		1,489
Out of Town Registrations		4,140
Book Sales		63
Copier, Computer, Reader-Printer Receipts		2,238
Interest - Trust Checking Account		54
Miscellaneous		1,365
Balances as of July 1, 1995		4,244
Trust Checking Account	\$ 199	
Special Account	4,045	
	\$4,244	
TOTAL INCOME		\$1,870,454

**REPORT OF THE POLICE DEPARTMENT
1995-1996**

"THE PRIME MISSION OF THE ROCHESTER POLICE DEPARTMENT is the protection of life and property. This is accomplished through fair and equal enforcement, always keeping in mind the rights and dignity of the public. The basis of all Police Action is the law and credibility of the Agency. The measure of our service will be judged by the Public in the way we deliver our service. We will hold all personnel to a high level of ethical practices. This mission can be achieved through crime prevention, public relations and community policing."

It shall be the duty of the Board of Police Commissioners authorized hereunder to appoint such police officers, constables and superior officers as it may, in its judgement deem necessary and to fix their compensation; and to make all rules and regulations for the government of the police force and to enforce same. The Rochester Police Commission's current elected members include, Roger Beaudoin, Ronald Lachapelle and George Young, (Barry Flanagan elected 1/96).

Rochester consists of an approximate area of 49 square miles, with an estimated population of 28,000. The Rochester Police Department is the second largest Department in the City. Although very separate in their job functions, all of the members of the Department work together to produce a high level of service to the citizens. Our staff consists of 39 sworn officers, including the Chief, Captains and Lieutenants, Patrol Officers, and a 11-member civilian support staff; including Communications and Administrative personnel. The Department also maintains a Police Explorer Post, with a current member roster of 10. This nationally recognized division of the Boy Scouts of America, "explores" law enforcement careers with young adults.

In fiscal year 95/96 there were 39,545 police information and calls for service items entered by the Communications Center on the daily log. These numbers do not include work generated in the center from phone calls by citizens requesting information about the City or pertinent laws. Our Communications Center is staffed 24 hours per day. In 1995 E-911 was introduced state-wide through the Bureau of Emergency Communications in Concord. This has generated additional protocols to be followed by personnel in the Center.

Our fiscal year objectives were to Continue the Community Policing Effort; Continue interaction with customers through park and walk, school lunch, DARE and others; Ascertain and respond to customer service needs through surveys, individual and group meetings with local businesses, parent and school organizations and social clubs. Additionally the Department was to achieve two other major goals, which included the completion of the Combined Communications Project (linking Police, Fire and EMS into one central location) and to upgrade our computer system.

The Community Policing effort in our schools brings us the DARE Program, which is one of the most successful programs that we have in promoting the message of self-esteem and the dangers of drugs and violence. The DARE Program is successful due to the support and interaction of the schools, teachers and parents. The students build a rapport with the DARE Officer's, often calling them by first name. This positive example carries over to other members of the Department, and can often become a mentoring focus-point.

Our DARE message is brought to all of our schools in various capacities. The fifth grade receives the 17-week CORE program. In fiscal year 1995-1996, we graduated 421 children through the CORE program. We also bring an abbreviated 4 week program to our Kindergarten through fourth grades in most of the schools and this past year 120 Middle School students benefitted from a reinforcement DARE Class. As this fiscal year closed, we have completed six full years of DARE in our Rochester Schools. Our assisting Role Models in the high school now, are students who received some of the very first DARE Classes held in Rochester. With the DARE Program, we are building a base for the youth in our community, following through with the message, "Police Officers are Your Friends." We often hear it said, "kid's today don't ..." It is important for the family to stay involved. It is that solid support that will give these children the grounding needed to live the message DARE teaches.

In other community policing efforts, we continue to sponsor Department Tours, speaking engagements and other community-related functions, some which are in conjunction with our coalitions. We are working with the federal government on grants to increase the number of police officers. Our request for funding from President Clinton's Crime Bill was approved. Funding from COPS FAST, COPS MORE, and COPS UNIVERSAL grants will allow us to add personnel and technology advances.

Our COPS FAST Officer, Diana Durell-Scott was hired in August of 1995. Through our COPS MORE Grant in technology and personnel, the one year personnel portion of this grant will allow the Department to hire a part-time Information Systems Manager for our computers. This grant also allowed for upgraded technology, which permitted the purchase of lap top computers for the cruisers. In these now "mobile offices", reports may be typed while allowing Officers to remain in the cruisers in a patrol mode, rather than returning to headquarters for this purpose. The COPS UNIVERSAL Grant will allow us to hire two additional Police Officers in the summer of 1996.

The Police Department introduced the "Project Good Morning" Program during this past fiscal year. This program allows our senior citizens to continue living independently, while having a daily contact through the Police Department. Applications and information about this program are available through the Department.

The Police Department is a firm believer in recognizing the efforts and good work of their employees and other individuals who have provided significant contributions in continuing our mission. In addition to recognizing individual Officers for their work, we provided several service plaques and certificates this year. These included: to retiring members Bonnie Voyer, 12 years of service, and Steven Sprowl, 17 years of service; to Police Commissioner George Young, more than 20 years of total service as a Police Commissioner; and to Mr. Norman Finnegan, Chairperson of the Coldspring Park Coalition for continuing efforts in the success of the Coldspring Coalition. Continuing in that regard, the Department submitted nominations to the Rochester Jaycees for their annual awards banquet. Det. Thomas Hart was recognized as Outstanding Young Police Officer, Eileen Douglass received the first-ever Jaycees' award for Outstanding Communications Specialist, and posthumously, Chief Theodore Blair received the Distinguished Service Award.

There have been changes in our personnel over the past year. We introduced to our Patrol Division; Officer's Diana Durell-Scott, Allan Buell, Eric Savitts, Scott Dumas, Brian Cisneros, Marn Speidel, Timothy Brown, Joshua Stokel and Paul Toussaint.

We also accomplished some promotions this year. The Police Commission promoted Daniel Auger to the position of Chief of Police in January 1996. Sergeant Michael Allen was

promoted to Lieutenant and Patrol Officer Anne Brideau was promoted to Sergeant. These promotions will allow us to build on the foundation for the future of the Police Department and will further develop the law enforcement careers of these members.

We said goodbye to some veteran's of the Department. Sadly and much to the dismay of the members of the Police Department, Police Chief Theodore Blair passed away in October of 1995. We also said goodbye to Det. Bonnie Voye, Det. Steven Sprowl, Off. James Martin, Sgt. Paul Barnet and Off. Maureen Vachon. We wish them the very best in future endeavors.

In the upcoming months, the Department will continue to work on the goals of upgrading the computer system and realizing the combined communications center. A consultant has been hired to assist the Department on achieving the combined center goal. With financial planning underway, this goal may be achieved as soon as the Spring of 1997. In upgrading our computer system, the Department has changed to a personal computer-based network, enhancing the capabilities and efficiency of record storage and retrieval. In addition to purchasing the necessary hardware through grants and budget allocations, a comprehensive Police Software package was purchased and installed June 1, 1996. The Department will be exploring additional computer-related technology such as mobile data terminals, which again will enhance efficiency and improve customer service, but will also provide added Officer safety in the field.

The City of Rochester is a business with our citizens as customers and they let us know if we don't "do it right". We believe that the advances of the Rochester Police Department in seeking grant funding in areas of personnel and technology (computers, upgraded communications equipment) put us on the cutting edge of customer service. The support of the City in approving these advance for the future of public safety services is important.

It is our vision that the Rochester Police Department will continue to be a cornerstone of progress and a model police department in service to our citizens, constantly improving the quality of services that we render. We are committed to offering the best service to the residents and

visitors to the City, which can be accomplished through our community policing programs, advanced technology and input from our citizens.

Respectfully
Submitted,

Chief Daniel P. Auger

REPORT OF THE PUBLIC BUILDINGS DEPARTMENT
1995-1996

The responsibilities of the Public Buildings Department continue to be the repair and maintenance of assigned City buildings, as well as maintenance of lawns, parks and recreational facilities. Staff members include the Supervisor of Public Buildings, the Public Buildings Foreman, one full time maintenance person, six full time custodians, one part time maintenance person, and three temporary seasonal employees.

Major accomplishments for the period include: The addition and alterations at the Public Library, replacement of overhead doors at Public Works Garage, installation of a fire alarm system at City Hall, interior fit up of Police Department crime vans, renovations of space at the Rochester Community Center to accommodate the Alternative School, installation of playground equipment at the Commons, demolition of the house at 182 Wakefield Street, maintenance of the outdoor swimming pools, snow removal, and flooding and maintenance of the outdoor skating rinks.

The Department will continue, with the cooperation of the Mayor and City Council, to revitalize the City's physical plants.

Respectfully submitted,

John Stowell
Supervisor of Public
Buildings

REPORT OF THE PUBLIC WORKS DEPARTMENT
1995-1996

The activities of this Department are as follows:

STREET PAVING

Hillcrest Drive
Main Street - East
Pickering Street
Oak Street - Gonic
Estes Road
Maple Street - Gonic

BODY SHOP

22 trucks and city vehicles - painted and repaired

TREES

16 trees removed
12 stumps
Also pruned trees, chipped brush - Downtown & Columbus Avenue

MISCELLANEOUS

Line painting	Christmas decorations
Traffic & street signs	Traffic and street lights
Cleaning catch basins	Road patching
Street sweeping	Drainage work

SALT

3,900 tons

SAND

6,000 yards

The activities of the Water and Sewer Divisions are as follows:

WATER DIVISION

New Water Services	47
Complete Water Relay Services	22
Relays - Main - Stop	15
Relays - Stop to Cellar	18
Services Discontinued	4
Services Repaired	100
Water Turn-ons	128
Water Turn- offs	113
Miscellaneous Water Jobs	176
Water Line Inspections	33
Water & Sewer Estimates	31
Repair, Replace or Relocate Hydrants	5
Gate Boxes Raised	150
Gallons of Water Produced	1,010,025,000

SEWER DIVISION

Sewer Service Calls	54
New House Service	19
Repairs to Service	34
Miscellaneous Calls	145
Industrial Inspections	9
Gallons of Wastewater Treated	1,078,780,000

The Public Works Department is committed to protecting the Health and Welfare of its residents and visitors by providing clean water, removing and treating sewage and maintaining our roads and sidewalks. This department will work with the Mayor, City Council, City Manager and other departments to provide the Best service within our means.

Sincerely,

David W. Ford, Director
Department of Public Works

**REPORT OF THE DEPARTMENT OF RECREATION
AND YOUTH SERVICES
1995-1996**

The Department of Recreation and Youth Services is comprised of four programs: Recreation, Court Diversion, Youth Connection and Community Resource and Prevention. The department is located in the Community Center on Wakefield Street in Rochester.

The Recreation program provides a diversified range of activities to meet the ever increasing leisure time needs of the community.

The Court Diversion program provides an alternative to the judicial system for selected Rochester youths who have committed delinquent offenses.

The Community Resource and Prevention program coordinates neighborhood coalitions as well as provides other resources that improve the quality of life in the City of Rochester.

The Rochester Youth Connection program "connects" mature stable adults with youngsters who need companionship and role-modeling. The program also provides interested youth with the opportunity to volunteer at selected work-sites within the community, thus getting valuable work skills for future use. We feel very fortunate that the Rochester Rotary Club has sponsored this program since it started.

These Programs work very closely with one another to make sure that the youth and adults involved have the necessary support to insure quality in all programs.

The Recreation program offers a wide variety of programs for the young and old of the community. We feel fortunate that the City of Rochester has such a volunteer orientated population. Because of the volunteers we are able to expand on the programs that we offer.

Summer is the busiest season of the year. We are able to teach area youth how to swim at the three outdoor pools using the Red Cross method of swimming classes. We also offer four playground sites throughout the City for children to participate in on a daily basis, encouraging them to have fun at creative play with their peers, in a well supervised

setting. Rochester hosted the annual State Hershey Track and Field Program again this year. This program brought nearly 950 youth ages 9-14, from over 40 communities to our city for an all day event. Throughout the year we offer a wide variety of basketball programs for all ages, with youth leagues in the winter, camps in the summer, and open gym for all ages year round. The department tries to offer a variety of programs for all members of the community. To name but a few, we include; karate, dog obedience, dance creative movement, quilting, adult volleyball, adult walking club and special trips.

The Department of Recreation and Youth Services continues to work closely with other city departments and agencies. We strive to service the needs of the community as well as maintain a high quality level.

I would like to thank the City Manager, The Mayor, The City Council, all of the various department heads and their personnel, the citizens of Rochester, and the countless volunteers for showing their support and cooperation over the past year and in helping to make our city a healthy place to live.

Respectfully Submitted,

W. Brent Diesel, Director

**REPORT OF THE OFFICE OF COMMUNITY RESOURCES & PREVENTION
1995-1996**

The Office of Substance Abuse Prevention was established in 1989 to create, support and coordinate programs designed to prevent the abuse of alcohol and other drugs by the citizens of Rochester. Anne May is the coordinator of this program. During the fiscal year 91/92 this office became a part of the Department of Recreation and Youth Services. In 1995 this office received a name change from Office of Substance Abuse Prevention to Community Resources and Prevention, a title which more accurately reflects its broad functions in the City of Rochester.

This office initiated and currently coordinates the activities of three (3) neighborhood coalitions, Cold Spring Park Neighborhood Coalition, the Academy Street Awareness Program, and the Allen School Neighborhood Coalition. In addition, technical assistance is provided to two (2) other coalitions, the School Street School Neighborhood Coalition and the Norway Plains Estates Neighborhood Coalition. These coalitions positively impact the lives of 1,700 households in the City of Rochester.

Other projects include working with the Substance Abuse Prevention Task Force to coordinate Rochester Red Ribbon Week activities. This office also oversees the Cooperative Games Project and provides resources and referral services.

A grant for partial funding was secured through the Division of Children and Youth Services for the 1996 fiscal year.

REPORT OF THE ROCHESTER YOUTH CONNECTION
1995-1996

Rochester Youth Connection completed its tenth year of service to the Rochester community. Youth Connection consists of two separate programs, the Youth Volunteer Program and the Big Buddy Program.

I. Big Buddy Program:

The program ended the year with 20 matches. There are 14 boys and three girls on the waiting list. There were five new matches made and four matches closed. The volunteers provide much needed positive attention, friendship and new experiences for the children. This benefits the families by helping to meet children's needs, reducing pressure on the parents. The consistent support for the children often results in improved grades and self-image, better peer and family relationships and a decrease in misbehavior in the community. The Big Buddies volunteer hundreds of hours to the program throughout the year.

Traditionally, male volunteers are more difficult to recruit than females. This was the case again this year. Two "part-time" female volunteers were accepted into the program. They are spending time with two of the boys who are waiting for a male Big Buddy. The coordinator will assess the effectiveness of this initiative in helping to alleviate the long wait for some of the boys.

The program is offering a new grade improvement club in partnership with McDonald's to reinforce the importance of education. Children who improve their grades receive a coupon for a free sandwich from McDonald's and are recognized in the monthly newsletter.

The program continues to offer group activities throughout the year. Activities for the year included trips to Wells Reserve, Squam Lake Science Center, Stroudwater Book Store, an overnight camping trip and a Sea Dogs game. The annual Christmas Party was the best attended event of the year. Activities for the volunteers included a volunteer recognition dinner, a volunteer pot luck dinner and semi-monthly volunteer meetings. Many businesses in the Seacoast area again offered discounted rates to the program, with Dream Machine offering a free hour several times during the year.

II. Youth Volunteer Program:

The Rotary Club co-sponsored the Youth Volunteer program for the tenth year. Thirty-three middle school youth were placed in 10 work sites throughout the community; twenty-eight successfully completed both their volunteer work and group meetings. These students contributed many hours of volunteer work to area businesses while learning valuable work skills such as team work and responsibility. The program is well liked by the youth who participate.

REPORT OF THE JUVENILE COURT DIVERSION PROGRAM
1995-96

During the past fiscal year (40) forty youth were officially referred to Court Diversion. Criminal offenses for which youth were referred included: shoplifting, willful concealment, criminal mischief, criminal threatening, false reporting, theft, burglary, reckless conduct, receiving stolen property, OHRV offenses, criminal liability, attempting to purchase illegal drugs and arson. Of those referred, (10) ten were eventually returned to the police department for court processing.

The (30) thirty completed contracts represented four hundred and four hours (404) of community service work and six hundred fifty one dollars and forty six cents (\$651.46) paid in restitution to victims. Community service sites were provided by the Fellowship Soup Kitchen, Rochester Day Care, the Salvation Army, Gerry's Food Pantry, Rochester Public Buildings Department, Cold Spring Park Neighborhood Coalition, Rochester Recreation Department, Substance Abuse Prevention Task Force and the Rochester Parent/Child Center. The individuals who provided support, supervision and encouragement to our youth make the community service aspect of Diversion a positive learning experience. My thanks to all of you.

The three (3) volunteer contract committees continued to meet once a month to review cases and provide individual contracts to youth. These (15) fifteen committee members volunteered a collective total of (300) three hundred hours. They are a dedicated, concerned group of individuals who deserve much recognition for their years of commitment to Diversion.

Shoplifter's Anonymous, homework after school help and the Fire Prevention Program were all heavily utilized to help educate our youth on various issues. Cooperative Games and Conflict Resolution Skills were again presented at various workshops throughout New Hampshire.

**REPORT OF THE SUPERINTENDENT OF SCHOOLS
SCHOOL YEAR 1995-96**

To the School Board and Citizens of Rochester:

During the 1995-96 school year, one of the most important initiatives of the Rochester School Department was establishment of the District Educational Improvement Plan (DEIP) Committee, comprised of parents, teachers, non-certified staff members, School Board members, and administrators. This committee operates as a permanent body for educational reform, replacing the Strategic Planning Committee that was activated once every three or four years for the same purpose.

The DEIP includes four major components, selected for their potential to improve the educational performance of students and addressed through sub-committees. First is the committee on standards. The primary focus of this group is to identify clear, consistent, and challenging academic standards, progressing logically from the earliest grades through high school graduation. Schools have always identified and maintained standards for their students, both academic and behavioral. However, these standards must be reviewed and revised as society changes, student needs vary, and expectations for proficiency in job related skills expand. The Standards Committee is tasked with raising our district's standards and setting them to meet the needs of the immediate future.

The second aspect of DEIP is student assessment. Historically, school districts have used a single standardized test, such as the California Achievement Test, to measure student progress and curriculum quality. While these tests provide some valuable comparisons of our students to others, they don't give a complete picture of whether our students are mastering the rigorous academic material that will be so important for their future. The Assessment Committee has recommended a broader approach involving three kinds of assessments, selecting one type per grade. First is the mandated New Hampshire Educational Improvement and Assessment Program (NHEIAP) assessment administered in grades three, six and ten. New Hampshire has completed the third year of this program at the third grade, providing valuable information on Rochester third graders. Our district's profile shows that we have used the test results for improvement of instruction and that our third graders are demonstrating the changes, with a decrease in students at the

"Novice" level and a matching increase at the "Proficient" and "Advanced" end of the spectrum. Our three year history is shown in the following two tables:

Table 1
Language Arts Assessment Scores for
Rochester Third Grade Students

Year	Novice	Basic	Proficient	Advanced
1993-94	39%	47%	9%	0%
1994-95	27%	45%	20%	1%
1995-96	17%	47%	25%	3%

Table 2
Mathematics Assessment Scores for
Rochester Third Grade Students

Year	Novice	Basic	Proficient	Advanced
1993-94	41%	50%	7%	0%
1994-95	27%	47%	16%	4%
1995-96	20%	47%	26%	3%

Only a single year has been completed for sixth and tenth grades, providing baseline information that will be used next year to measure progress.

The second assessment type will be an updated version of one of the standardized tests. The purpose of this test will be to help us get a feel for whether our curriculum is out of step with the rest of the country, and how our students compare in some basic areas with their counterparts around the nation. Although no final determination has been made on grade levels, this test will probably be given in three grade levels not participating in NHEIAP.

The third type of assessment will be "decision point" tests that are closely tied to our local curriculum. They will help to determine whether students are ready to be moved to the next level of education and will probably be offered at some point in the mid elementary grades and prior to entry into the Middle School and High School as well as in the eleventh grade in preparation for graduation. By administering the test in the eleventh grade, rather than twelfth, students who may have some deficiencies will have a year to correct them without delaying their graduation date. The third component of DEIP is the Staff Development area. It is unrealistic to expect teachers or other staff members

to come out of their pre-service training with all the tools they need to be highly effective. Likewise, it is unrealistic to believe that veteran teachers will automatically be exposed to the latest technology and research in effective instruction. As we raise standards for students, we will also demand more of staff members in helping students to achieve the standards. This will involve a more extensive staff development program in effective instructional practices, use of technology to improve student learning, meeting individual needs both in and out of special education programs, interpretation of assessment results for improved instruction, and numerous other areas. The Staff Development Committee is working in identifying the most important content areas and the most effective means of delivery.

The final component of DEIP encompasses all of the others. It is the Continuous Improvement Committee. The committee looks at the district's methods of delivering services, its approach to educational improvement, its relationship with parents, business, and the community at large, and the results of our efforts to provide quality educational experiences.

While DEIP has been its central effort, the School Department also achieved other important goals during the 1995-96 school year. Perhaps the most visible accomplishment to the community was settlement of collective bargaining agreements with all four labor unions in the district. Three year pacts were signed with teachers, paraprofessionals and administrators. A two year agreement was approved by custodial and maintenance personnel. The relative peace that comes with such settlements has allowed school officials and employees to concentrate on educational issues and student needs.

Although Spaulding High School remained on probation with the New England Association of Schools and Colleges, much progress was made in 1995-96 to correct the major issues that led to the probationary status. First, the district employed additional guidance staff to bring the school's student to guidance counselor ratio into compliance with NEAS&C standards. With the addition of the new staff, individual time with students has been increased, and the guidance staff has been able to expand some services. In a second area cited in the NEAS&C accreditation report, the district has expended considerable resources to upgrade the high school media center to bring more technology and print

resources into the hands of students. This has included installation of a computer network, with access to the Internet, upgrading the catalog of materials, automating circulation, and increasing the budget for library books and publications. This upgrade is scheduled to continue in order to remain in compliance with NEAS&C standards.

Facility improvements were also completed, including replacement of the troublesome roof on the Richard W. Creteau Regional Technology Center. The roofing materials used when the building was constructed ultimately failed, leaving the building with serious leaks and a deteriorating exterior. After similar failures throughout the country, the company that manufactured the shingles went into bankruptcy, leaving the cost of replacement to the city, although Rochester hopes to recover some of the cost through the bankruptcy court that is handling the case. Two other school roofs, Allen School and McClelland, were replaced. These needed replacement because of age. Much needed painting of the front portico of Spaulding High School was also completed, with plans to paint windows and other trim on other portions of the building over the next four years.

Curriculum and instructional practices were also the subject of much effort during the year. First, the Board approved a new science curriculum in the elementary grades that will result in more opportunity for students to experiment and more of a hands-on approach to learning. The district anticipates that this will result in improved student learning in the area of science and that students will also find science to be a more enjoyable subject. The second major focus was a two-pronged effort in curriculum and scheduling at Spaulding High School. The year saw the first implementation of Pathways to Success, a curriculum that is designed to help high school students be better prepared for career options and post-high school life. This program minimizes "general" courses that lead neither to post-secondary education nor career preparation. The faculty and administration of the High School also conducted a thorough study of block scheduling during the year, in anticipation of a recommendation to the School Board in the fall of 1996. The target date for implementation of block scheduling is September, 1997. This scheduling pattern has been successfully implemented in schools throughout the nation. We anticipate that this new scheduling pattern will be beneficial for student learning.

SCHOOL BOARD - CITY OF ROCHESTER

	July 1, 1995	January 9, 1996
Ward One	Ruth Walsh Frank D. Callaghan	Charles E. DeVito Frank D. Callaghan
Ward Two	William P. Brennan Caroline McCarley	William P. Brennan Caroline McCarley
Ward Three	Kelly A. Kleiner (Gregg DeNobile, 9/5/95) Richard Sliwoski	John D. Norris, Jr. Russell A. Albert
Ward Four	David Parent Raymond Lundborn	Stephen P. Curtis Raymond Lundborn
Ward Five	Diane Johnsen Steven D. Tuttle	Diane Johnsen Anne C. Grassie
At Large	Bert D. George Scott Wensley James Fabiano	Bert D. George Richard D. Bickford Dr. Mark E. Chrusz

STANDING COMMITTEES

	July 1, 1995 - December 31, 1995	January 9, 1996 - June 30, 1996
Personnel	Raymond Lundborn Chair Bert George Steven D. Tuttle	Raymond Lundborn Chair Stephen P. Curtis Charles E. DeVito
Instruction	David Parent, Chair William P. Brennan Ruth Walsh	William P. Brennan Chair Anne C. Grassie Dr. Mark E. Chrusz
Building	Scott Wensley Chair Frank D. Callaghan Diane Johnsen	Richard D. Bickford Chair Frank D. Callaghan John D. Norris, Jr.
Special Services	Richard Sliwoski Chair James Fabiano Kelly A. Kleiner (Gregg DeNobile, 9/5/95)	Diane Johnsen Chair Bert D. George Russell A. Albert
Finance	Caroline McCarley Chair Ruth Walsh Vice Chair Frank D. Callaghan Raymond Lundborn David Parent Richard Sliwoski Scott Wensley	Caroline McCarley Chair Frank D. Callaghan Vice Chair Richard D. Bickford William P. Brennan Diane Johnsen Raymond Lundborn Bert D. George

SPECIAL COMMITTEES

	July 1, 1995 - December 31, 1995	January 9, 1996 - June 30, 1996
Discipline	Raymond Lundborn Chair Caroline McCarley Rotating Board Members	Raymond Lundborn Chair Caroline McCarley Rotating Board Members
Policy Revision	Ruth Walsh Chair Diane Johnsen Kelly A. Kleiner (Gregg DeNobile, 9/9/95)	Diane Johnsen Chair Stephen P. Curtis Charles F. DeVito

PERSONNEL

Superintendent of Schools	Dr. Raymond Yeagley
Assistant Supt. of Schools	Michael L. Hopkins
Director of Pupil Services	William Miller
Transportation Coordinator	Michael L. Hopkins
Facilities Manager	Richard Kalisz
Director of Buildings, Grounds, and Maintenance	John Laverdiere
Director of School Lunch	Sherilyn (Baribeault) Hall
School Nurses	Claudette Bayko, RN Judy Boardman, RN Joanne Clark, RN Sharon Croft, RN Ann Moynihan, RN

Supervising Principals Robert Bouchard
 - Spaulding High School
 Paul Asbell
 - Rochester Middle School
 (David Batchelder
 - Rochester Middle School, 8/20/95)
 Walter Helliesen
 - Allen School
 Sally Riley
 - Chamberlain Street School
 Dr. David Chick
 - East Rochester School
 Lynn Ritvo
 - McClelland School
 (Janet DiNatale
 - McClelland School, 8/21/95)
 Martha Wingate
 - Gonic School

**REPORT OF THE TAX COLLECTORS DEPARTMENT
1995-1996**

The Tax Collectors Department has numerous responsibilities that go on throughout the year. The collection of Taxes is always an ongoing task. Tax Liens are released twice a month and sent to the Register of Deeds for verification.

The notification on all properties going to Tax Deed, is also sent out and researched, according to all laws that are mandated by the State.

The Water Bills for the City are still collected quarterly. We are now collecting on approximately 24,000 bills a year, which are processed through the Tax Collectors office.

Being Municipal agents for the State of New Hampshire, we have collected \$48,180.00 from July 1, 1995 to June 30, 1996. Starting November of 1994 to June of 1996, the office has collected \$141,333.00 for the city by charging the \$2.50 fee for all who wish to complete the registration process here. This is offered as a service to all residents.

Property Tax	\$27,711,596.00
Yield Tax	16,635.86
Int. On Delinquent Taxes	523,989.92
Chg Tax for Cu Removal	24,228.00
Motor Vehicle Permits	2,100,101.90
Misc-RR Natl BK Tax	6,140.88
Water	2,206,343.69
Sewer	2,108,283.30

I would like to express my appreciation to the Staff Members for a job well done and their dedication and support in running an office that we can all be proud of. Jackie Goodwin, Deputy Tax Collector - Doreen Jones, Senior Clerk Karen Paquette, Senior Clerk - Tammy Butler, Clerk I.

Respectfully Submitted,

Marianne Douglas, CTC

**REPORT OF THE WELFARE DEPARTMENT
1995-1996**

The city budgeted \$170,000.00 for direct assistance in 1995-96. Again this fiscal year the high demand we had been seeing for direct assistance dropped.

The Welfare Department also received grants from McKinney funds for the year in the amount of \$6,000.00. This was spent on security deposits, mortgage payments, back rent to stop evictions as well as payments for back-due utilities.

The Welfare Department provided direct assistance during this period to 173 single persons and 157 families for a total of 330 cases. The average length of assistance per case was 32.98 days. 151 cases were one-time only assistance. Emergency temporary assistance was offered with every effort being made to assist recipients in reaching the goal of becoming independent of city assistance as soon as possible. Guidance was offered in doing job searches, locating housing, budgeting money and applying for assistance from other agencies where appropriate.

All welfare recipients, unless excused because of disabilities or the need to care for small children, are required to work on the city work program. A total of 1,372.5 hours were worked off, representing \$6,862.50 of assistance. \$20,907.37 was received in reimbursements.

Expenditures for direct assistance for families were as follows:

Burial.....	\$ 500.00
Dental.....	.00
Electricity.....	7,022.34
Food.....	98.82
Fuel Heating.....	1,415.82
Medical.....	.00
Miscellaneous.....	.00
Mortgage.....	.00
Prescriptions.....	1,312.39
Rent.....	22,975.29
Telephone.....	.00
Temporary Shelter.....	<u>927.35</u>
TOTAL	\$ 34,252.01
 Average cost per case/family.....	 218.17

Expenditures for direct assistance for singles were as follows:

Burial.....	\$ 2,000.00
Dental.....	535.00
Electricity.....	1,377.21
Food.....	75.68
Fuel heating.....	392.63
Medical.....	45.00
Miscellaneous.....	.00
Mortgage.....	.00
Prescriptions.....	7,894.22
Rent.....	42,416.11
Telephone.....	.00
Temporary Shelter.....	<u>891.68</u>
TOTAL	\$ 55,627.53

Average cost per case/single..... 321.55

Total vouchers issued.....\$ 89,879.54

Office expenditures were budgeted at \$118,396.00. Total expenditures were \$126,901.00.

The Welfare Department ran a Christmas Project again this year. Through donations we were able to provide items of new winter clothing and toys for 63 children and help for 37 families.

I would like to express my thanks to the other two members of the Welfare Department-Judith Paradis, Social Worker, and Gail Bennett, Secretary. We have worked together this past year in a team effort with a goal of effectively administering to those in need in the most cost efficient manner possible.

Respectfully submitted,

Jane F. Hervey
Director of Welfare

FEB 21 2003

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