2021

TOWN OF BEDFORD, NH ANNUAL REPORT



SPORTSMAN FIELD

SYNTHETIC TURF FIELD PROJECT DEDICATED JUNE 16, 2021

ANNUAL REPORT for the Town of BEDFORD, NEW HAMPSHIRE

for the year

Two Thousand Twenty One



TOWN REPORT COMPILED AND EDITED BY SALLY KELLAR, TOWN CLERK

Town of Bedford, NH



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Dedication U DAYE DANIELSON

Dave was a Bedford resident for 45 years until his passing on May 22, 2021. He was an active member of the community and was well-known and respected in Bedford and New Hampshire.

Dave is a NH native and was born in Manchester. He earned a Bachelor's Degree in Political Science from Saint Anselm College and a Master of Business Administration from Rivier University. Dave honorably served 21 years in the NH Army National Guard.

Dave had been an adjunct professor for 30 years at Southern NH University. Most recently, he proudly worked in marketing for the NH Fire Academy.

Dave was a 21 year member of the Bedford Rotary and served on the Bedford 10-year Master Plan Committee. He was a long serving member on the BCTV-WBNH Board, and also hosted his own show, "The Longview" as well as our election night show, and completed many candidate interviews.

Dave was always politically active serving on the Bedford Town Council for 12 years, the Bedford Planning Board for 6 years, and he has served as one of our representatives to Southern NH Planning Commission for the last 31 years. He was currently in the middle of his 5th term of the NH House of Representatives where he was first elected in 2012. He served as Assistant Majority Leader and was Vice Chair of Finance. He was recognized for work on the Governor's Commission for Mental Health and the 2017 Arts Advocates of the Year.

Throughout Dave's life, he received many honors, recognitions and awards that highlighted the hard work and integrity he put forth in all he did.

Dave was a devoted husband, father and grandfather. He was always eager to share pictures of his two granddaughters, and if you were lucky enough, you would be the recipient of one of Dave's jokes, which he seemed to laugh at harder than anyone else.

Dave will be remembered for serving with integrity and being a firm believer of doing what was best for Bedford and New Hampshire.





Dedication U WILLIAM INGALLS

Bill was Bedford's Chief Assessor from July 1, 2001 until his passing on May 17, 2021.

He was well respected in the assessing industry as well as in the community in which he served. He developed and maintained friendships with residents and coworkers, especially those in the Town Office Building where every day he would flash a smile, deliver a kind word, or offer some of his unique humor.

Bill grew up in Massachusetts and was a 1981 graduate of UMass Amherst with a Bachelor's Degree in Marketing. He had a long and successful career in the assessing industry where he served as Assistant Assessor for the Town of Londonderry and Assessing/GIS Technician for Bedford before becoming Bedford's Chief Assessor.

Throughout Bill's professional career, he served as president of the NH Regional Association of Assessing Officials, president of the Northeast Regional Association of Assessing Officials, and was a member of the NH Association of Assessing Officials. He was a Certified NH Appraiser, and a Real Estate Appraiser Supervisor.

Outside of work Bill was the host of Back & Forth, a long running program on WBNH. He was knowledgeable about almost everything, but his passion was music and dinosaurs. He was an exceptional singer and musician and the large dinosaur models he had in his office were just a glimpse into his fascination with them. Bill was known for his love of cats where he would often adopt older adult cats that were hard for others to take on and on that rare occasion, Bill would bring in his 'fat' cat into the office and proudly introduce her to those passing by.

Bill will always be remembered for the love and devotion he had for his family and friends and the dedication he had to his job and the residents of Bedford.



TOWN OFFICES

24 North Amherst Road, Bedford, NH 03110 www.bedfordnh.org

Hours: Monday – Friday 8:00 am – 4:30 pm Tuesday -7:00 am to 4:30 pm

Assessing	472-8104
Planning and Zoning	472-5243
Auto/Dog/Voter Registration	
Birth, Marriage and Death Certificates	
Finance	
Human Resources and Welfare	
Parks and Recreation.	
Public Works: Highway and Sewer	472-3070
Tax Collector/Town Clerk	
Town Manager's Office	472-5242
SAFETY COMPLEX	
55 Constitution Drive, Bedford, NH 03110	
www.bedfordnh.org	
Hours: Monday – Friday, 8:00 am – 4:30 pm	
Building/Health Code Official/Inspector	472-3838
Fire Department – Business Line	
Police Department - Business Line	472-5113
-	

BEDFORD PUBLIC LIBRARY

FIRE AND POLICE EMERGENCY LINE......911

3 Meetinghouse Road, Bedford, NH 03110

www.bedfordnhlibrary.org

Hours: Monday-Thursday, 9:00 a.m.- 8:30 p.m.

Friday, 9:00 a.m. - 5:00 p.m.; Saturday, 10:00 a.m. - 3:00 p.m.

Sunday, 1:00 p.m. -5:00 p.m.

Summer Hours: Saturday, 10:00 a.m. - 1:00 p.m.

Closed Sundays.

Telephone
OTHER TOWN DEPARTMENTS
Town Pool, 20 County Road (summer only)
Transfer Station/Dump, Chubbuck Road
Hours: Tuesday – 7:00 am - 5:00 pm Thursday 7:00 am - 7:00 pm
Wednesday through Saturday 8:30am - 5:00pm
(Closed Sunday and Monday)
BCTV – Channels 16, 22 & 23, 10 Meetinghouse Road
WBNH-LP 105.1 FM Radio, 10 Meetinghouse Road



ELECTED OFFICIALS

TOWN COUNCILORS
David Gilbert, Chair2022
William Carter, Vice Chair2023
Denise Ricciardi2022
Lori Radke2023
Bill Duschatko2024
Sue Thomas
Kelleigh Murphy2024
TOWN CLERK
Sally Kellar2023
1 (ODED LEOD
MODERATOR
Bill Klein
SUPERVISORS OF THE CHECKLIST
Hugh Donovan, Chair 2024
Barbara Chagnon
Decki Kuillis
TRUSTEES OF THE TRUST FUNDS
Ken Peterson, Chair
Mac McMahan
Joseph Fahey2023
1
LIBRARY TRUSTEES
Walter Gallo, Chair2024
Pam VanArsdale2022
Jerry Hanauer2023
Catherine Rombeau, <i>alternate</i> 2023
STATE ELECTED OFFICIALS
Governor
US Senators
Jeanne Shaheen
US Representatives
Executive CouncilorTed Gatsas State SenatorDenise Ricciardi

REPRESENTATIVES TO THE GENERAL COURT

Nikki Kelsey
Dave Danielson
Ted Gorski
Linda Gould
John Graham
Sue Mullen
Laurie Sanborn
Catherine Rombeau

APPOINTED OFFICIALS

Town ManagerRick Sawyer
Executive AssistantDawn Boufford
AssessorWilliam Ingalls / Doug Irvine
Building Code OfficialMatthew Lavoie
Environmental CoordinatorJerome Spooner
Finance Director/Tax CollectorTammy Penny
Police ChiefJohn Bryfonski
Fire ChiefScott Hunter
Human Resources DirectorPamela Hogan
Library DirectorMary Ann Senatro/ Miriam Johnson
Planning DirectorRebecca Hebert
Public Works DirectorJeff Foote
BCTV-WBNH-LPFM Station ManagerBill Jennings
Recreation ManagerJane O'Brien
Town TreasurerThomas Sauser



Mac McMahan, Chair2024Theresa Walker, Chairpartial yBill Duschatko, Town Councilor, Vice Chair2022Chris Allen, Chair2021Charlie Fairman2024Lisa Muskat, Vice Chair2021Harold Newberry2023Joe Vaccarello2021	2022 2023 2024 2022 2022
Charlie Fairman2024Lisa Muskat, Vice Chair2024Harold Newberry2023Joe Vaccarello2023	2023 2024 2022 2024
Harold Newberry	2024 2022 2024
	2022 2024
	2024
Priscilla Malcolm	
Matthew Sullivan	2022
Steve Clough2022 Lori Radke, Town Councilor20	
Matthew Nichols, Alternate	2022
John Quintal, Alternate2023	
John Nelson, Alternate	
Kelleigh Murphy Town Councilor Alternate2022 Michelle Casale, Chair	2022
David Gilbert, Town Councilor, Vice Chair20	2022
ZONING BOARD OF ADJUSTMENT Diane Phelps	2024
John Morin, Chair	2024
Neal Casale, Vice Chair	2023
Leonard Green	2024
Elizabeth Jude	2022
David Gilbert	2022
Robert MacPherson, Alternate2024	
Bill Greiner, Alternate	
Sue Thomas, Alternate	
Julio Nunez20	
CONSERVATION COMMISSION Andrew Hanson	
Maggie Wachs, Chairpartial year Peter MacDonald20	
Patricia Grogan, Chair	
Bill Carter, Town Councilor, Vice Chair	-
Stephanie Jones	
David Chiappetta	
Robert MacPhersonpartial year Bill Carter, Town Councilor Alternate20	:022
Julie Donovan	
Gregory Handy, Alternate2024 HIGHWAY SAFETY COMMITTEE	
Deboarh Evans, Alternate	
Beth Evarts, <i>Alternate</i>	
Denise Ricciardi, Town Councilor Alternate2022 Bill Jean	
Madonna Lovett Repeta202	
TRUSTEES OF CEMETERIES Ken Peterson, Alternate	
David Bailey Chair 2024 Gerard Gagne, Alternate	
Art Alden Secretary 2022 Lori Radke, Town Councilor202	
Steven Wiggin)22

Town of Bedford, NH



Jeremy Spooner, Environmental Coordinator Rebecca Hebert, Planning Director

ENERGY COMMISSION

ENERGY COMMISSION	
Timothy Paradis, Chair	2022
John Russell, Vice Chair	2024
Chris Bandazian	2022
Bing Lu	2024
Bart Fromuth	
Thomas Elwood	2023
Andrew Gillis	2022
Sue Thomas, Town Councilor	2022
Lori Radke, Town Councilor, Alternate	2022
Bill Foote, School Board, Alternate	2022



BUDGETARY TOWN MEETING MARCH 10, 2021

The Bedford Budgetary Town Meeting was held on Wednesday, March 10, 2021 at the Bedford High School auditorium. Present on the stage were Town Moderator Bill Klein, David Gilbert (TC Chairman), Denise Ricciardi (TC Vice Chair), Councilors: Bill Carter, Bill Duschatko, Phil Greazzo, Lori Radke, and Melissa Stevens, Rick Sawyer – Town Manager, Tammy Penny – Finance Director, and Michael Courtney – Town Attorney.

Moderator Klein opened the meeting at 7:00 PM with the Pledge of Allegiance.

Moderator Klein introduced on the stage Dave Gilbert – Council Chairman, Denise Ricciardi – Vice Chairwoman, Rick Sawyer – Town Manager, Tammy Penny – Finance Director, Michael Courtney – Town Attorney, Bill Duschatko – Town Councilor, Melissa Stevens – Town Councilor, Phil Greazzo – Town Councilor, Lori Radke – Town Councilor, and Bill Carter – Town Councilor.

Moderator Klein mentioned the prior evening's newly elected positions: Bill Duschatko – Town Council, Kelleigh Murphy – Town Council, Sue Thomas – Town Council, Ken Peterson – Trustee of the Trust Funds, Walter Gallo – Library Trustee, Jerry Hanauer – Library Trustee, and Becki Kuhns – Supervisor of the Checklist.

Moderator Klein thanked everyone for their efforts: Sally Kellar - Town Clerk, Gloria MacVane - Deputy Town Clerk, the Supervisors of the Checklist including Becki Kuhns, Barbara Chagnon, and Hugh Donovan, Bob Goodale – Assistant Town Moderator and Keith Ballingall who was manning the unmasked room.

Moderator Klein explained that as a result of COVID, they have two rooms that are part of this meeting tonight, the Auditorium and a satellite room in the Commons where those choosing to attend without masks are located.

Moderator Klein stated if anyone makes an amendment they must put it in writing and he would get a copy. He explained that they would be going through each of the articles, but they would not be reading the whole article as some of them were quite lengthy and they will accept them as written. He thanked Jeff Peach who handled all of the audio visual connection between the two rooms. Anyone who wants to speak at the mics, are to have their voter card with them. If someone wants to make an amendment, they will be discussing that amendment only and then voting on that amendment. He's going to ask for a motion to restrict reconsideration after each article has been voted on to prevent a small group coming to the meeting late or if you leave and find out tomorrow that somebody changed the actions that were taken when you were here. Anyone speaking at the mic needs to clearly state their name and address. Anyone who has made a motion speaks to it first and then it's open for discussion.

Article 4. – Conservation Fund Warrant Article

MOTION by Chairman Gilbert to move Article 4 as written in the

Town Meeting Handout. Seconded by Councilor Ricciardi.

Susan Tufts Moore, 27 Bedford Center Road, encouraged everyone to vote in favor of this warrant article. Bedford is fast approaching buildout and this opportunity for a little bit more money in the Conservation Land Fund won't exist much longer.

Vote taken – Motion passed.

MOTION by Paul Brock to restrict reconsideration. Seconded by John Graham. Vote taken – Motion passed.

Article 5. – Capital Reserve Fund-Projects and Equipment

To see if the Town will vote to raise and appropriate \$3,049,050 to be deposited into various Capital



Reserve Funds. \$947,050 to come from new taxation, \$2,000,000 to come from Fund Balance Reserves and \$102,000 to come from the Sewer fund.

MOTION by Chairman Gilbert to move Article 5 as written in the

Town Meeting Handout. Seconded by Councilor Ricciardi.

Robert Kant, 76 Ministerial Road, referred to the \$2m and wanted to know how many available pieces of land does the Town currently have that they need to sell and what's the current market value of those properties. Mr. Sawver stated that he didn't know if they had identified any properties to sell, so there is no current value to tell him. Mr. Kant stated that he heard in some Town meeting a few weeks ago that there were properties to sell. Mr. Sawyer stated that he's unaware of any properties the Council or the Town Administration has identified for sale. Chairman Gilbert stated that that was correct. They do not have anything at this point in time. Mr. Kant wanted to clarify that the Town had no excess properties or no excess properties they want to sell. Chairman Gilbert responded that that was a correct statement. They don't have any excess properties that they want to sell at this point in time today. Mr. Kant wanted to know what they do with the excess properties. Chairman Gilbert stated that they don't have any excess properties to sell at this point in time. Mr. Kant wanted to know if the Town had excess properties. Mr. Sawyer stated that he wasn't aware of any excess properties that have been identified.

Joseph Hoebeke, 23 Jackson Square, spoke in support of Article 5, especially the allocation of \$2m for a facilities design build. He is the police chief in a nearby town (Hollis) and the Police Department has about 30 employees in total. They operate in a facility that is about 10,500 sq. ft. Bedford operates in a facility that's about 8,900 sq. ft. and they have double the workforce that Hollis does. This is a problem for the Police Department and it's also a problem for the Fire Department. He has the unique perspective

of being a chief for an agency that is nationally accredited. With National accreditation, comes certain requirements in terms of meeting standards of compliance. Some of those standards of compliance apply to facilities. The current facility won't meet those requirements and that's problematic. He's a taxpayer and resident and he wants a police agency that functions under best practices and meets very rigorous National standards. Although some might view this as an expenditure they don't want to agree to, it is a very logical wise-use of money from the Unallocated Fund Balance in order to purchase land in order to build a functional police facility thereby allowing the Fire Department to expand for their needs. He asked for their consideration and support in supporting Article 5.

Robert Kant, 76 Ministerial Road made the following amendment:

MOTION by Robert Kant that they reduce the \$2m down to \$1m. It was seconded.

Mr. Kant thought \$2m was a little excessive. With everything going on right now. It's supposed to be a very conservative budget. To come forth with \$2m for land he didn't think it was the right time. He thought maybe a year or two down the road. Maybe buy some of it now and some in the future, but \$2m is way too much money.

Chairman Gilbert thought they needed to understand that yes, they've been impacted by COVID, but at this point in time they have an opportunity to purchase property that might not otherwise be available right now. If they have to come back in a year or two, those properties might not be available and the cost would surely be a lot more. He thought it was the right thing to do to acquire property now and plan ahead. These facilities don't meet our requirements. They've stuffed everybody in there since 1994. They've had at least twice as many employees and the amount of Fire calls has almost tripled and the square footage hasn't changed. It's



a problem and they need to fix it. That's what they are attempting to do; acquire property and start the process.

Bill Foote wanted to reduce it by \$2m. He didn't disagree with what the chief said; it's actually very true. He talked with Councilor Gilbert last night and they had a nice conversation about money. It's not a question of is it a good idea to buy the land, the question is why would it come out of the Reserve Fund. That's taxes that are collected and not spent and should be returned to the taxpayer and show up as revenue. He mentioned that Town Manager Sawyer had said that taxes went up on the Town side this year, because they didn't have the revenues. They had the revenues, they just decided they were going to plow it into land instead of reducing the tax rate first. He thought it was a bad faith effort to get the Safety Complex built with money that belongs to the taxpayer first. He wanted to amend the amendment. He wanted to reduce it \$2m and return it to the Unreserved Fund and let the Town Council move forth with some kind of bond next year that would provide for not only the land, but also the design and possible construction of the Safety Complex. Right now they are just spending \$2m because they can or because they want to and doesn't think that's the way they should do it.

Chris Ware, 44 Essex Road, wanted to clarify that the \$2m was for land and design only and the response was yes. Mr. Ware wanted to know if they had an idea of what the proposed building was going to cost. Chairman Gilbert stated not at this time, because they need to acquire a piece of property, so they can decide what to put there. They are going to tell everyone what they are doing every step of the way. That's the way it has to be, because once they get a piece of property, they have to look down the road of bonding and everyone has to be involved in that. It's not a short process. Mr. Ware thought it was tough that they are asking the voters to approve this money for a facility that they have no idea how much it's even going to cost. It could be 8, 10, 12 million. It's

a 7% increase in taxes just this first go around. It worries him that when they look for a building how much their taxes are going to increase. He thought they had to be very thoughtful at this time. They need to look at where the revenue is coming from and where their expenses are going to. He knows that Market & Main got shot down, the 2nd phase, which would have been about \$500k of additional revenue. They are in the middle of a pandemic. He's the president of two local associations and they went through every budget line item and they cut as many expenses as they could and looked if they could raise revenue and they couldn't in the middle of a pandemic. He thought they needed to be thoughtful at this time and to put a lot of this burden on the Bedford taxpayers to have to come to the table especially when they don't know what they are going to building for a facility. Heh would like to see the \$2m extracted from everything else and vote on it separately.

Moderator Klein reminded everyone that comments should be made through him and not going back and forth with any other individuals.

Rick Larson, 91 Sebbins Pond Drive, asked the Council what they knew about the history of the substation on South River Rd. Chairman Gilbert wanted to clarify that he was referring to the property they own on Sunset Lane and Mr. Larson responded yes. He wanted to know if the Council knew the history of how that came about. Councilor Radke stated that she thought the year was about 2014. The Town Manager at the time was Steve Daly. They acquired that land for a possible Fire substation. That was the purpose of that building. Chairman Gilbert stated that was correct. At that time, the Council decided to buy the land to put a Fire substation there, but it did not come to pass. Mr. Larson stated that on January 6, 2011, the Town Council had a public hearing on the infrastructure bond for \$13.2m. \$50k of that bond was designated for the layout and design of the Fire substation. \$1.5m of that bond was dedicated to the construction of the Fire substation.



On March 8, 2011, the voters approved a \$13.2m infrastructure bond. On February 27, 2013, the Town Council made a motion to add \$1m to the Fire substation. On October 9, 2013, the Town Council made a motion for the Fire substation land not to exceed \$288k from the Land Reserve Fund and \$300k from the infrastructure bond. On March 11, 2014, the Town Council came up with a proposal for a bond for \$3.8m, which would only be \$700k over that \$2.5m that would be used for the Fire substation.

Moderator Klein told Mr. Larson that there was a question in terms of what he's talking about; it doesn't appear to be related to the amendment to reduce this article by \$1m now. They appreciate the history, however, could he tell them how this relates to the amendment before he goes any further. Mr. Larson stated that the taxpayers had already paid over \$2.5m that was supposed to go towards the Fire substation on bonds they are still paying for and wanted to know where the money was. Mr. Sawyer stated that he wasn't Town Manager at the time, but his understanding was the Council through various votes reallocated those funds to other projects including Library work and road work as well as work within the TIF district.

Mr. Larson continued and stated that on November 19, 2014, the Town Council authorized the Town Manager to sign closing documents for 4 Sunset Lane. There was no Town Council motion for additional funds. They had already approved the \$588k not to exceed.

Moderator Klein told Mr. Larson again that what he's presenting to them, he can't see the direct relationship with the discussion on this article. Mr. Larson stated that the Town Council asked the taxpayers to support a \$13.2m bond and specified amounts to go towards the Fire substation. Subsequent Councils reallocated the money and now they are asking for more money they've already paid and still paying on. He wanted to make sure everyone was aware of that before they vote on this. Moderator Klein stated that the Town Manager indicated that the money did not go for

that intended use. It was used for something else, which the Council can do with most of the money they have. They can use it for other projects. They are not restricted to use it for something specific. Mr. Sawyer stated that it was an infrastructure bond and there were various infrastructure projects identified and they ended up reallocating those through public hearing processes. They did do some design work for the Fire substation and they did acquire the parcel at 4 Sunset Lane and there was a subsequent bond put on the ballot in 2014 that did not pass. It did not receive the 2/3 required, so the station couldn't move forward at that time. That was also the year that the \$30m road bond authorization was on the same ballot. The voters supported that, but turned down the Fire substation.

Edward Comiskey, 15 Cooper Lane, Apt. 201, wanted clarification that the amount that was originally presented, which is \$2m, was the Council's estimate of what the acquisition of certain parcels of land that would be suitable for emergency use; what the market price would be at this time. Chairman Gilbert stated that was correct. Mr. Comiskey wanted to know if the proposed \$2m amount was a reallocation of already collected funds and wanted to know the impact on this year's tax rate. Mr. Sawyer stated that there was no impact. The way the article was currently written, \$2m would come from Fund Balance Reserves. Mr. Comiskey wanted to know when they vote on the article if any wording could be added to restrict the \$2m to this specific purpose alone. Mr. Sawyer stated that it's specifically written in the article that it's for the facilities design build. It's the Council's intent to use it for the first phase of the facilities plan, which is the acquisition of land for either a combination Police/Fire building or a standalone Police building/ standalone Fire building on separate parcels.

Rick Larson, 91 Sebbins Pond Drive, stated that the point he's trying to make is the way it's set up, what's to keep a future Council from reallocating this money to another project like they did with the \$2.5m already. Chairman Gilbert stated that they want to do



this and they are going to do this. That's what it's for, Police and Fire. He didn't see any reason to change that.

Bill Foote, 14 Pheasant Run, stated that it's clear they see no reason to change what they've already decided, but the fact is they are taking \$2m of money that should go to reduce taxes first, to buy something they just want to do, just because they want to do it. He's got no problem with a safety complex reconstruction, but that's something that should be bonded and the taxpayers should get their own separate vote on it. Not melted into an account; use some of that money form the Reserve Fund and just do what they want. Councilor Duschatko thought Mr. Foote was confused. Mr. Foote stated that he was not confused. Councilor Duschatko thought Mr. Foote was confused on how the School system works... Mr. Foote stated that he wasn't confused about how the School system works and how the Town works. They are taking \$2m form the Reserve Fund and just want to buy property with it. Councilor Duschatko stated that he didn't want to sit and argue with Mr. Foote who obviously has an ability far exceeding the rest of us to make judgements. Mr. Foote wanted to know what that had to do with anything. It's not him; he's just a member on a board. That's obnoxious. Moderator Klein asked both of them to refrain from any personal attacks. Mr. Foote wanted to know at what point they considered using Unreserved Funds to make this land purchase and was there any consideration of returning it for taxes. Ms. Radke wanted to know if it would be helpful if they explained what the Unassigned Fund Balance was and how it's used. Some of that was returned to the taxpayers this year. She wanted to know if that could be helpful to explain that process. Mr. Foote stated that they don't have to explain it to them. He gets it. Councilor Radke stated that he may understand it, but maybe other people don't.

Tammy Penny, Finance Director, explained that in 2020, the Town used \$2.3m of that Fund Balance to reduce taxes. It can be used for one-time purchases,

so this does meet that requirement. Mr. Foote stated that his contention was that it was bad faith, because the place you collect the money from is the taxpayers. If they want to go and do stuff afterwards, come back with a bond and make them support that vote. He would vote for a safety complex without hesitation, but he didn't like them pulling money from the Reserve Fund. It should go to reduce taxes first before they come up with ideas how to spend it. Ms. Radke stated that that would be easy if they had a parcel of land like with the school. They had that parcel of land and it was easy to put forth a bond, because they already had the land. They are not at that point yet. They have no place to put the proposed Police station and they are asking the voters to allow them some flexibility. Mr. Foote stated that's why they elect the Council. To go through that process and come up with it. Not to submarine money out of accounts to buy what they want. Ms. Radke stated that they can't put anything forward unless they have a place to put it. Mr. Foote stated yes you can. They can assign a value. They could make a bond and make the voters support it or not. Ms. Radke stated they have no place to put it. Mr. Foote stated so buy a pig in a poke and see what happens. Ms. Rake stated they can't it without the funds. They need the funds to buy the land then they come back to the voters with a plan just like they did in 2005 when they put forth the high school. It's going to be the same process. Mr. Foote stated to stop dragging him into the School side. This is Town side stuff. Councilor Radke stated that she was just using it as an example. Mr. Foote stated that it's a poor example, because the Council is doing this all on their own. The School stuff was independent of everything. This should be independent also.

Councilor Ricciardi stated that she hears what Mr. Foote is saying and she appreciates everything and everyone coming out. She is also a taxpayer as are all her colleagues. They work really hard and finetuned everything and did everything the best they could. For a really long time...Mr. Foote interrupted and stated nobody cares. Moderator Klein asked



Mr. Foote to not interrupt any speakers. Councilor Ricciardi continued and stated that for a long time they just kept kicking the can and not fixing things. It is not a want. It is a true need. There are so many structural deficiencies at the Police and Fire station, which also happens to house the Public Works Department. It's not private, it's not secure, they don't have proper interview space, the command vehicles outside being ruined, the Sally Port is too small, it's unsecure, unsecured locker rooms, and they can't do proper interviews when it's a juvenile. It's so crowded in there. They have bathrooms with files stacked, because there's nowhere to put them. This is by no means a want. It's a true need. The communications center is so unsecure, vulnerable, and inadequate for the Police and Fire. One of the most egregious things of all is the ongoing sewer and plumber issues where the Police and Fire have to go outside in the freezing cold and use a port-a-potty. That's not okay. Mr. Foote wanted to know what that had to do with the \$2m. Chairman Gilbert asked Mr. Foote to please stop. Mr. Foote wanted to know stop what.

Councilor Greazzo stated that the \$2m is in their savings account. They have more money in their savings account and they can either buy land with the money that they currently have or they can mortgage it with a bond. They can own it outright and real estate is really hot right now, so your values will go up and earn money or you can bond and pay interest and you will lose money. You need to have a facility for the Police Department, which then expands room for the Fire Department, which then expands room for other departments. They don't necessarily need to be building new business space for other employees given the fact that they can remotely work these days. They need a physical building for the Police Department. Mr. Foote stated that he wasn't disputing that whatsoever. Councilor Greazzo stated that the dispute is how to fund it. They can bond it or they can pay for it themselves. That's what the argument is. Mr. Foote agreed. Councilor Greazzo stated that he appreciates his input and everyone's input.

It's a savings account and they have more savings. They put money towards lowering the tax rate. This doesn't affect the tax rate. If they bond it, it is going to raise the tax rate. Mr. Foote stated that it doesn't affect the tax rate, because that \$2m would reduce the tax rate by \$0.40. Councilor Greazzo stated that they wouldn't use it to reduce the tax rate, so it still wouldn't reduce the tax rate. They used money to reduce the tax rate, so this bond that would be proposed in some other future election would then now cost more money for whatever parcels of land they could buy today. They can use the money they currently have in your pocket and buy the property less expensively or they can wait until next year and bond it and buy the property more expensively plus then pay interest on it, which will then increase your tax rate.

Sue Thomas, 36 Glen Road, stated that she was on the School Board when the high school was built. She had given this a lot of thought because of the fact that that tax rate was going up, however, it's virtually impossible to go out and purchase a piece of property if you don't have the money to do it. The seller knows that and now the sellers in Town will now know how much the Town has to purchase land, which is a problem. You can't put a bond out with an amount for land if you don't know how much it's going to cost. Unfortunately it's the first step they need to take. She thought the \$2m is saying they need new facilities for the Police and Fire Department and this is the first step. They need to go out and publicize this, because people don't understand just how much of a critical need this is. Everyone in Bedford likes quality. They like quality education, quality services in Town, but they have to educate the community about the need for this. Unfortunately they need the piece of land. When she was on the School Board, the Superintendent looked at other pieces of land. We didn't love the piece of land that the high school was ultimately built on, except they did own it, which made the whole process a lot easier when they went out and bonded the building. People might think it's working backwards and they should do this first, but



she agrees with everything Councilor Greazzo said. They have to do this now with the savings in our bank. When she was on the School Board everyone always asked why they weren't saving for the future; why didn't they have the money there; why are they always coming to the taxpayers when you need something. The School side cannot put money away the way the Town can. It's legally not possible to do. The Town has this mechanism. It's a tough year. COVID has really been hard on everyone, but they still need to have some progress in Town.

Becky Soule, 327 New Boston Road, wanted to know what happened to the land on Sunset Lane. Chairman Gilbert stated that they still own it. Ms. Soule wanted to know why that property can't be used. Chairman Gilbert stated that it could be. They are leasing it to a company next door right now. It is part of the equation. They might be able to put something there. Ms. Soule stated that they already own that land. Chairman Gilbert stated they own the property, and they can't make a plan to buy something and do something until they have the money in the bank. Once they have that they have options. Right now they can't do anything with it. Ms. Soule stated that they already own the property. Chairman Gilbert stated they do; they could sell it or they could put a Fire substation there. They have an option, but they can't make anything happen until they have the money in the bank. Ms. Soule stated that Mr. Larson outlined previous bonds for a Fire station, purchase of land, building design, and funds were reallocated. She suggested they were putting the cart before the horse, and things need to happen a little bit more in conjunction with each other. She understands they may need a new safety complex or a new Police station so the Fire Department can expand, but they need to do it so that that actually passes and the funds are not reallocated. The \$2m is still costing them. It's taxpayer money. It has been over collected and it's still costing them, so stop saying that it's not costing them, because it is. It's their money. At some point it did cost them and it's not being returned to them. It's being used as a slush fund. Two years ago they

had a turf field that got voted down and it was stuffed into the budget for the next year. She gets the feeling that the Council counts on people not showing up to this night to vote, so they can use their over collected taxes for whatever they want, and that needs to stop. Find a way to do it legitimately.

Robert Kant, 76 Ministerial Road, didn't dispute the fact that they are probably going to need a new safety complex, he disputes the way they are going about it. If they agree to this \$2m, he can almost guarantee that they are going to spend it on something else. [inaudible] The bond didn't pass last time. Now you are going to have \$2m for design and build on a piece of land [inaudible] He wanted to know if you really had to, couldn't they get the land from eminent domain. Mr. Sawyer stated that if they identify it as a critical need they could take it by eminent domain, but they would still have to pay fair market value for the land. They would still have to show the courts that they had that money in the bank to be able to pay that as part of the eminent domain process. Mr. Kant wanted to know if it was possible to put a bid on a piece of land subject to it passing the voters then they've got the land upfront if it passes and if it doesn't you walk away and maybe you lose \$50k [inaudible]. Mr. Sawyers responded yes, that is a possibility, but they would have to have a landowner willing to take on that type of risk and hold the property when they might have other opportunities. That's why the Council thought this was the best way. Mr. Kant thought that the whole thing should be bonded [inaudible].

Edward Comiskey, 15 Cooper Lane, thought it seemed they were doing a history lesson on Sunset Lane when it was originally bought for a Fire substation. As one of the requirements for a Fire substation, he wanted to know wouldn't it be placed for the best response times when they are looking for a property to use. Chairman Gilbert stated that he would agree with that. Mr. Comiskey stated that he recalled from the whole history that the demographics of the Town indicated that Sunset

Town of Bedford, NH



Lane was a little outside of what would be the best [inaudible]. Chairman Gilbert responded at that time. Mr. Comiskey stated and still may be at this time. In looking to get the best parcel would be looking to get the best response times for the community [inaudible]. This is a proposal to use funds that have already been collected. The purpose is stated in the warrant article that it's for purchase and perhaps design allocation, so by the stated purposed it is solely for that. It's using what has already been collected and saved instead of deferring because if it's removed from this item it just remains where it stands. There is nothing without a separate article to reduce the tax rate. The Reserve Fund, it's already there. Either way, any change this year has no impact on this year's tax rate. Either they are going to spend the money or they aren't going to spend the money. Chairman Gilbert stated that was correct.

Danielle Basora, 22 Essex Road, wanted to explain the Unassigned Fund Balance. She wanted to clarify that a portion of Unassigned Fund Balance was calculated based on revenues and over revenues. Those can include motor vehicle registrations and receiving more of those in a year than what was expected. She works for a local community and motor vehicles have come in over revenue in almost every community in the area. Other over collected revenues include grants and other funds that the Town may have taken possession of throughout the year. Unassigned Fund Balance also includes short-term receivables, so money that has not yet been collected by the Town such as people who have not paid their taxes yet will still have their receivables counted when they are taking account of the Unassigned Fund Balance. The Unassigned Fund Balance is not just money that has been collected from taxpayers. It is money that belongs to the community and this meeting is the Council asking your permission as taxpayers to utilize that in this purpose. She thought it was important that they recognize that what Councils have done before this one are not the actions necessarily this Council will take. They have to trust that the people they have put in office most recently

are the people that they trust with these decisions. She supports Article 5 and felt it was important for them to put forward good faith in allowing the money to go forward; not just for the purchase of land, but also the design.

MOTION by John Graham to move the question. Seconded by Kelleigh Murphy.

Vote taken - Motion passes.

Vote taken on the amendment to reduce the article by \$1m. – Motion fails.

Chris Ware, 44 Essex Road, thought most of the discussion was around the \$2m.

MOTION by Chris Ware that they extract the \$2m asked for land and planning for the Police and Fire facility from Article 5 and vote on it separately.

Moderator Klein stated that they couldn't change it at this point in time; they could only vote it out. If he wants to make a motion, the intent would be to decrease the article by the \$2m. This body can't change and add another line item someplace else. It's not part of their agenda. Moderator Klein checked with the Town attorney and the advice from Counsel was that they could not create that 2nd article tonight, so it's either vote it out or keep it in. Mr. Ware stated that he didn't want to vote it out. He just thought all of the discussion was about it, so he just thought it would be easier to just vote on it outside of the other funds. He didn't want to decrease it, so he pulled his motion.

Moderator Klein explained that if anyone agreed with that, they would make a motion and vote it down and it would come back up separately at some point in the future. This body cannot take that action tonight.

Councilor Greazzo stated that \$2m is not the amount



that the Town is willing to spend on a piece of property, so any developer out that that thinks they are going to get \$2m for their property, that's not what this is. They are looking to get it for much less and then have some design and improvement money left over to go along with it. If anybody wanted to make that friendly amendment to make it specific to the Police Station for this, that would be appropriate thing, but it's definitely not \$2m for property.

Vote taken on Article 5 as presented – Motion passes.

MOTION by John Graham to restrict reconsideration. Seconded by Paul Brock. Vote taken – Motion passed.

Article 6. - Town Operating Budget

Moderator Klein stated that the total appropriation as indicated in the handout is the sum of \$33,472,923. He noted that there was an asterisk – the sum of Articles 5 & 6 at this point since Article 5 has passed, is still accurate, and is a total of \$36,521, 973.

MOTION by Chairman Gilbert to approve Article 6. Town Operating Budget as written in the Town Meeting handout. Seconded by Councilor Ricciardi.

Chairman Gilbert stated that as a result of the introduction of the Governor's budget and work by Senator Ricciardi and others, as well as actions taken at the School Deliberative Session, and the Consumer Price Index being set in February, they can now make four adjustments to the budget to lower the estimated tax rate. They have to be taken one at a time and are shown on page 6 of the handout.

MOTION by Chairman Gilbert to amend Article 6 to add \$200k of NH State Municipal Grant revenue into the budget. Seconded by Councilor Ricciardi. Vote taken – Motion passes. MOTION by Chairman Gilbert to amend Article 6 to add \$175k of NH State Room & Meals revenue into the budget. Seconded by Councilor Ricciardi. Vote taken – Motion passes.

MOTION by Chairman Gilbert to amend Article 6 to add \$58,481 of School Resource Officer revenue from SAU 25 into the budget. Seconded by Councilor Ricciardi. Vote taken – Motion passes.

MOTION by Chairman Gilbert to amend Article 6 to remove \$44,375 from various appropriation lines as the contractual Consumer Price Index threshold for granting the cost of living adjustment to our union members was not met. This amendment would reduce the general fund total appropriation of \$30,626,681 with a total appropriation of \$33,428,548. Seconded by Councilor Ricciardi. Vote taken – Motion passes.

Moderator Klein stated that the operating budget as amended changes the total appropriation to \$33,428,548.

Vote taken on Article 6 the Town

Operating Budget - Motion passes.

MOTION by Chairman Gilbert to restrict reconsideration. Seconded by Councilor Ricciardi. Vote taken – Motion passes.

Town Moderator Klein stated that they had approximately 70 people that checked in and no one showed at the masked area.

Chairman Gilbert acknowledged those Councilors coming off the Board.

Town of Bedford, NH



He thanked Phil Greazzo for his dedication and service to the Town of Bedford as a Town Councilor. Phil served on the Council from 2018 to 2021. During his term on the Town Council, he served as Town Council liaison to the Historic District Commission and the Water & Sewer Advisory Committee. He also served as Town Council alternate liaison to the Planning Board, Historic District Commission, and the Conservation Commission. He thanked Phil for his service.

He thanked Melissa Stevens for her dedication and service to the Town of Bedford as a Town Councilor. Melissa served two terms on the Town Council. She was first elected to the Town Council in 2015 and was re-elected in 2018. She served as Vice Chair in 2018 and 2019. During her two terms on the Council, she served as Town Council liaison to the Historic District Commission and the BCTV Board. She also served as Town Council alternate liaison to the Planning Board, Energy Commission, Conservation Commission, and the Parks & Recreation Commission. She also served as a resident member on the Zoning Board of Adjustment. They are looking forward to her providing the same commitment and dedication to the Town in her new role as a School Board member. He presented Melissa Stevens with a plaque.

Councilor Ricciardi stated that as Vice Chair, she would like to recognize Dave Gilbert as Chairman for the past year with this plaque. Dave has been a very good leader especially during these really challenging times we've all had. He is truly not only a leader for the Town Council, but truly with the community with all of his extensive work at the Educational Farm at Joppa Hill. It's been an honor and a privilege to work with Dave and is looking forward to their continued work.

John Monson, 24 Wellesley Drive, stated that he knows they all tried very hard on their situation with COVID-19 to make this meeting intelligible to those that are hearing impaired, but a lot of the discussion that took place for someone who is seriously hearing

impaired was impossible to follow. He hoped if they had a meeting like this again with everyone mumbling through their masks that somehow they can figure out a way to have either Bluetooth or some sort of screen in which people's speeches are reduced to words. Those of us who are badly hearing impaired could not follow most of the debate.

Moderator Klein thanked Mr. Monson and stated that they will do whatever they can.

Moderator Klein thanked everybody; it's been one heck of a year. He thanked everyone for cooperating and working together to make Bedford the wonderful place that it is.

Moderator Klein called for a motion to adjourn.

MOTION by John Graham to adjourn at 8:14 pm. Seconded by Moderator Klein. Vote taken – Motion Passed.

Submitted by: Dawn Boufford, Executive Assistant Sally Kellar, Town Clerk



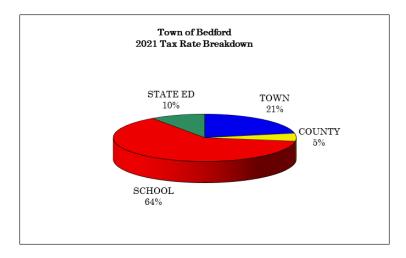
Town Population and Tax Rate Information

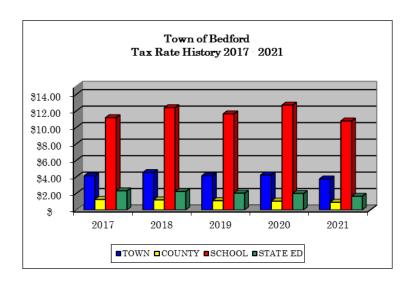
POPULATION - 22,390

(SNHP Regional Statistics – derived from the U.S Census Bureau 2018 5 Year American Community Survey)

ASSESSED VALUATION: 2020 \$4,092,109,157 to 2020 \$4,764,959,906

	<u>2020</u>	<u>2021</u>
TOWN	\$ 4.24	\$ 3.76
COUNTY	\$ 1.07	\$ 0.93
LOCAL SCHOOL TAX	\$12.71	\$10.79
STATE EDUCATION TAX	\$ 2.00	<u>\$ 1.66</u>
COMBINED TOTAL TAX RATE	\$20.02	\$17.14









RESULTS

BALLOT 1 OF 2

ANNUAL TOWN ELECTION BEDFORD, NEW HAMPSHIRE 15.6% voter turnout MARCH 9, 2021

3018 ballots cast

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

ARTICLE 1: ELECTION OF TOWN OFFICES				
TOWN COUNCIL	LIBRARY TRUSTEE	SUPERVISOR OF		
Vote for not For Three Years more than three (3)	Vote for not For Three Years more than one (1)	THE CHECKLIST		
SUE THOMAS 1703	WALTER GALLO 2124	Vote for not For Five Years more than one (1)		
BILL DUSCHATKO 1446		BECKI KUHNS 2121		
PHIL GREAZZO 1363	(Write-in)			
KELLEIGH MURPHY 2266	LIBRARY TRUSTEE	(Write-in)		
	Vote for not For Two Years more than one (1)			
(Write-in)	DOREEN SCHNELLER 418			
(Write-in)	HANK VANDERBEEK 941			
(Write-in)	JERRY HANAUER 1241			
TRUSTEE OF				
THE TRUST FUNDS	(Write-in)			
Vote for not For Three Years more than one (1)				
KENNETH PETERSON 2053				
(Write-in)				
ZONING AMEND	MENTS PROPOSED BY THE P	LANNING BOARD		
Amendment No. 1 Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article VIII, Section 275-62 A(1) and Table 3, Table of Dimensional Standards, as follows:				
Deleting "80" in the Maximum Building Height column for properties located on U.S. Route 3 with municipal water and sewer and replacing it with "60" and by deleting "80" in the Maximum Building Height column for properties located on local roads or U.S. Route 3 when private shared access drives are used and replacing it with "60."				
[This amendment reduces the maximum height for buildings located in the Performance Zone, on properties with access to water and sewer utilities, from 80 feet to 60 feet.]				
Amendment No. 2 Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article XV, River Corridor Smart Growth District, by deleting the Article XV in its entirety and to amend Article II, Section 275-7, Establishment of Districts and Section 275-8, Location of Districts, to remove the River Corridor Smart Growth District.				
[This amendment is intended to repeal Article XV, River Corridor Smart Growth District (RCSGD) from Bedford's Zoning Ordinance because it was never fully enacted by the Planning Board. The RCSGD is an overlay district that was intended to be an optional zoning tool to permit mixed-use development subject to certain design standards. The overlay district includes the entire Performance Zone in Bedford. At this point, the Planning Board would recommend repealing the zoning and reviewing other regulatory tools to guide development in the Performance Zone.]				
TURN BALLOT OVER AND CONTINUE VOTING				



RESULTS

ZONING AMENDMENTS PROPOSED BY CITIZEN PETITION:

Amendment No. 3

Are you in favor of the adoption of Amendment No. 3 as proposed by Citizens' Petition, to amend, Town of Bedford Zoning Ordinance, Article II, Section 275-7 Establishment of Districts, District Names, by deleting the words shown in the strikethrough and adding the words in bold as follows:

Performance Zone

To provide areas for a variety of uses including mixed use, retail, workforce housing, office, medical office, research and development and industrial uses serving both regional and local needs. The PZ provides for flexibility in land use development in exchange for meeting certain site, layout, landscaping, parking and environmental design standards specified in Article VIII, Performance District Zoning. Residential uses are not permitted except by approval of a waiver by the Planning Beard as noted in Article III, Section 275-21, Table 2, Table of Uses and Article VIII, Section 275-61, Permitted Uses. This is an innovation land use control ordinance where the Planning Beard serves as the land development review board for all zoning and planning matters with the exception of encreachments into the wetland setback.

To amend Article VIII, Performance Zoning District, Section 275-56, Statutory Authority, by adding the words in bold as follows:

§ 275-56. Statutory authority.

This Article VIII is enacted by the Town of Bedford pursuant to RSA 674:21, II. This innovative land use control ordinance shall provide for all approvals associated with Article VIII, "Performance District Zoning", including the granting of conditional or special use permits, by the Planning Board, except for Section 275-61 "Use Regulations". Any decision made by the Planning Board under this innovative land use control ordinance may be appealed directly to Superior Court in the same manner provided by statute for appeals from the Planning Board, as set forth in RSA 676:5, III, and RSA 677:15. A waiver process from particular requirements set forth in Article VIII may be employed by the Planning Board where the applicant demonstrates substantial compliance with the standards set forth in Article VIII, Chapter 275-58, Purpose, Subsections A through E. The Zoning Board of Adjustment shall have the power to authorize upon appeal, a variance from the terms associated with Article III, Section 275-21, "Use Regulations" and Article VIII, Section 275-61 "Permitted Uses" in accordance with RSA 674:33. Any decision made by the Zoning Board of Adjustment under this innovative land use control ordinance may seek a rehearing and appeal the decision to Superior Court as set forth in RSA 677.

YES

NO

920 1815

[This amendment is intended to remove the power to grant waivers of the permitted land uses in the Performance Zone (PZ) from the Planning Board and provide this authority to the Zoning Board of Adjustment.]

THE PLANNING BOARD DOES NOT SUPPORT PASSAGE OF THIS AMENDMENT

ARTICLE 3. 2021 CHARTER AMENDMENTS PROPOSED BY THE TOWN COUNCIL

Amendment No. 1

Shall the voters of Bedford approve the charter amendment as shown below? Items to be deleted shown in strikethrough and items to be added shown in bold:

Article XI, Section C11-1, Administrative Committees

A. Planning Board.

- (1) Membership. There shall be a Planning Board consisting of nine seven (7) members as provided by state statute. Six of these members shall be appointed by the Council for terms of three years, such terms to be staggered.
- (2) Ex officio members. The Town Manager and the Town of Bedford Public Works Director shall serve as ex officio members, and Two (2) Town Council members shall be appointed annually at the Council's first meeting to serve, respectively, as primary and alternate. These representatives shall have all the rights of membership including the right to hold office.

PURPOSE: This Amendment would remove the Town Manager and Public Works Director as voting members of the Planning Board making it solely comprised of citizen members. The Town Manager and Public Works Director would attend Planning Board meetings to advise them as needed.

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE

GO TO NEXT BALLOT AND CONTINUE VOTING





RESULTS

BALLOT 2 OF 2

ANNUAL TOWN ELECTION BEDFORD, NEW HAMPSHIRE MARCH 9, 2021

ARTICLES CONTINUED

Ame	ndm	ent	NΙΩ	2

Shall the voters of Bedford approve the charter amendment as shown below? Items to be deleted shown in strikethrough and items to be added shown in bold:

Article III, Town Council, Section C3-3, Selection of Chairman and Vice Chairman

The Council shall, by the affirmative vote of at least four of its members, at its first regular meeting in March following each election, choose one of its members Chairman for a term of one year. The Council shall choose one of its members Vice Chairman for a term of one year, who shall act in the absence or disability of the Chairman. In the event of a vacancy occurring in the office of Chairman, the Vice Chairman shall serve out the unexpired term. The Chairman shall be the official head of the Town for all ceremonial purposes; he and shall preside at all meetings of the Council and may speak and vote at such meetings.

YES 2659 234

NO \bigcirc

PURPOSE: This Amendment would remove the assumption that the Chairman of the Town Council is male

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE

Amendment No. 3 Shall the voters of Bedford approve the charter amendment as shown below? Items to be deleted shown in strikethrough and items to be added shown in bold:

Article III, Town Council, Section C3-4, Qualifications of Councilors

Only voters who at all times during the term of office are and remain residents of the Town shall be eligible to hold the office of Councilor. To be eligible for election to the office of Councilor a candidate must be of voting age and YES must have been a resident of the Town for at least 30 90 days immediately before the election. The Council is the sole judge of qualification for office. The Council shall declare a vacancy in the event that a member is convicted of committing a federal or state crime punishable by imprisonment for more than one year.

NO \bigcirc

2697 212

PURPOSE: This Amendment would increase the residency requirement for someone to serve on the Town

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE

Amendment No. 4
Shall the voters of Bedford approve a charter amendment to add a new section as shown below?

Article XI, Administrative and Judicial Boards, Section C11-5, Eligibility

To be eligible for a non-ex officio board or commission appointment the applicant must be a resident of the Town.

PURPOSE: This Amendment would require that you must be a resident of Bedford to be appointed to an administrative or judicial board. THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE

NO \bigcirc

204

2688

YOU HAVE NOW COMPLETED VOTING THIS BALLOT



STATE OF NEW HAMPSHIRE

Executive Council

THEODORE L. GATSAS
Executive Councilor
District Four



State House Room 207 107 North Main Street Concord, NH 03301 WWW.NH.GOV/COUNCIL (603) 271-3632

YEAR END REPORT FROM COUNCILOR TED GATSAS 2021

It has been an honor to serve another year on the State of New Hampshire Executive Council representing District Four. There are five Council Districts, each one represents approximately 275,00 constituents. The Executive Council has been an important part of the Executive Branch of NH State Government since colonial times providing a check on executive power. The Governor and Executive Council held 24 meetings in 2021. One major function was the review of thousands of state contracts with expenditures in excess of \$10,000.

In addition to approving state contracts, the Council also approves all judicial and agency directors nominated by the Governor. We conducted 25 Public Hearings and confirmed 1 Supreme Court Chief Justice Gordon MacDonald; 4 Superior Court justices, 13 justices for Circuit Court; Attorney General John Formella; 3 Public Utility Commissioners; as well as Commissioners for the Departments of Energy and Banking.

The Executive Council holds an important role on The Governor's Advisory Commission on Intermodal Transportation (GACIT.) We reviewed the NHDOT draft 10-year plan with Regional Planning Commissions during 22 statewide public hearings. Hundreds of people attended in person while additional hundreds participated through an online survey. Public Hearings were held in District Four in Londonderry and Manchester. After months of meetings and revisions, the final draft was submitted to the Governor for his review. He will then forward it to the legislature. Barrington, Bedford, Bow, Manchester and Pittsfield have all been notified of bridge construction funding sources that might be available to them. Additional information on GACIT and the proposed plans can be found at:

https://www.nh.gov/dot/org/projectdevelopment/planning/typ/index.htm

The Executive Council approved over 250 members of the public to serve on State Boards and Commissions. The Boards are listed here: www.sos.nh.gov/redbook/index.htm If you are interested in serving please send your resume to Governor Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Jonathan Melanson, Director of Appointments/Liaison or call (603 271-2121) for additional information.

2021 has been another difficult year for New Hampshire citizens as we have adjusted to the impact of the Covid 19 Pandemic. New Hampshire citizens and frontline personnel have assisted at vaccination sites and medical settings, our schools and workplaces have modified attendance and requirements, our restaurants and businesses have made needed changes on a timely basis. We have lost thousands of citizens who left families and loved ones to struggle with their loss. There are many challenges ahead but I am confident NH state government will lead us through.

I am available anytime at 603-271-3632 or <u>Ted.Gatsas@nh.gov</u>

Sincerely,

Theodore L. Gatsas Executive Councilor, District Four

Allenstown, Auburn, Barrington, Bedford, Bow, Candia, Chichester, Deerfield, Epsom, Goffstown, Hooksett, Lee, Londonderry, Loudon, Northwood, Nottingham, Pembroke, Pittsfield, and the City of Manchester

P.O. Box 6655 20 Market Street Manchester, N.H. 03108



Joun CouncilT

DAVE GILBERT CHAIR

The past year of 2021 was dominated by the COVID-19 Pandemic, again. The performance of all Town employees during the year was again impressive. Performing their duties in this trying time was difficult at best and everyone did a great job. Thank you all for your efforts!

This past year was a sad one due to the loss of two well respected and important contributors to our town. We mourned the passing of Town Assessor Bill Ingalls and New Hampshire State Representative Dave Danielson and it was our honor to dedicate this annual report to these two remarkable individuals. The Town Council would like to recognize the continuing efforts of the Bedford Cares organization. This volunteer group helps those members of our community who need assistance with such things as shopping and picking up prescriptions during this COVID-19 Pandemic. We were proud to announce that Bedford Cares won the 2021 Spirit of NH Award that highlights the tremendous impact that volunteers can have. In addition, Denise Ricciardi, creator of Bedford Cares, received a Volunteer Service Award as part of the 2021 Spirit NH Awards. We are thankful for the amazing volunteer efforts in our community.

There were two elections held in 2021. The Town Election held in March resulted in the addition of two new Town Councilors, Kelleigh Murphy and Sue Thomas. We also had two Councilors that left office: Phil Greazzo (one term) and Melissa Stevens (two terms). Thank you both for your service as Town Councilors! A Special Election was held in September to fill the remainder of Dave Danielson's State Representative term. Congratulations to former Town Councilor Catherine Rombeau for representing Bedford for the remainder of that one-year term.

Thank you to all Town officials and volunteers involved in these elections and working through COVID-19 Pandemic guidelines for holding these elections.

At its Organizational Meeting, the Town Council elected David Gilbert as its Chairman and Bill Carter as Vice Chairman. The Town Council also made their appointments to boards and commissions. Thank you to all citizens who volunteer their time serving the community.

The first payment of the final bond of our roads program was paid in 2021. The \$30M bond was authorized by the voters in 2014. There are no further bonds anticipated for the roads program at this time. The Public Works Department continues to do a great job in repairing and resurfacing our Town roads!

The Town Council has invested many hours in determining feasible options to meet the Town's growing needs of our public safety departments. We are exploring different locations, financing and implementation options that will fulfill current and future facility needs of the Town. In 2021, the voters approved using \$2 million of fund balance for the specific purpose of acquiring land for this facility upgrade effort. We are in the process of acquiring a parcel of land for this specific purpose.

The Town Council would like to thank the Planning Board, Planning staff, and residents for their hard work and effort in completing the 2020 Town Master Plan, which was adopted in 2021.

The Town Council would like to thank Vice Chairman Bill Carter for his efforts in creating the Clean Up Bedford Program (CUB) and organizing successful spring and fall clean-up days in Bedford.

The Town Council would like to thank the Conservation Commission and Planning staff for their efforts in securing the former Marston Trust Property

Town of Bedford, NH



as conservation land in Bedford and protecting the rural character of Bedford for future generations.

The Sportsman Field reconstruction project was completed in June, and includes an artificial turf field. This artificial surface allows the field to be used further into the fall and opened earlier in the spring. We expect many sports leagues to enjoy the benefits of this field reconstruction.

The Town Council would like to thank the Bedford Men's Club, Parks and Recreation Commission, and Town Staff for their efforts in the upgrading and renaming of the former Chubbuck Road Field to Kenneth Hawkins Field. The Kenneth Hawkins Field was dedicated on October 9, 2021 in honor of long-time Bedford resident and NH State Representative Kenneth Hawkins who passed away in April 2018. Ken was an active volunteer and made many contributions to the community.

In closing, I would like to thank my fellow Councilors for their support and efforts as we addressed the current and future needs of our community. I would also like to thank our Town Manager, as well as Department Heads and employees for their hard work and dedication in keeping Bedford a great place to live, work and play.

> Respectfully Submitted, David Gilbert, Chair



Town ManagerT

RICK SAWYER TOWN MANAGER

2021 proved to be a year of great success coupled with great sadness for our organization and community. We lost three individuals that had significant impacts on our community, our organization, and myself. In May we experienced the sudden passing of long time Town Assessor Bill Ingalls and State Representative David Danielson, and in June former Town Manager Jessie Levine lost her courageous battle with ALS.

Bill Ingalls was a 22 year employee and a highly respected and often decorated leader in the assessing industry. Bill cared deeply for the community and went out of his way to meet with the elderly or physically challenged residents at their homes to review necessary forms and applications. Bill always found time to check in on all of our employees and cared genuinely for the success of others. His friendship is missed by all of us.

Dave Danielson was a 5 term member of the New Hampshire House of Representatives first elected in 2012. Dave previously served as a Town Councilor from 1994 to 2006 and a Planning Board member from 1988 to 1994. Dave served as one of our representatives to Southern NH Planning Commission for 31 years. Dave was a strong supporter of the NH Fire Academy and was very active in Bedford Rotary and several other organizations. Dave also honorably served 21 years in the NH National Guard. Dave loved working in support of Bedford every day.

Jessie Levine served as Bedford Town Manager in 2012-2013 and worked daily in the support and the advancement of all of our employees. Jessie was so proud to see projects such as the Bedford Village Common, the TIF District, and the roads program beautify and improve our community. I will be forever grateful for her support and encouragement of

me personally and professionally.

The pandemic continued to impact every aspect of our organization and community throughout 2021 and I could not be more proud of the work our employees did and continue to do in order to provide the services our residents and businesses need in light of the significant challenges the pandemic causes. The commitment to get the job done has been truly inspiring and shows the quality employees we have. I am also so appreciative of the leadership shown by our Fire Department who held many vaccination clinics for the public and in every assisted living/long term care facility in the community. My sympathies go out to all of our employees and everyone in our community that has suffered losses this year.

During 2021, the State of NH Department of Environmental Services (NHDES) continued to investigate the extent of per-and polyfluoroalkyl substances (PFAS) contamination in Bedford and it became clear that well contamination is not just limited to the area south and east of Route 101 that Saint-Gobain is responsible for, but all of Bedford. Dozens of residents and businesses north of Route 101 have now been placed on bottled water due to high readings. The Town was required to initiate a PFAS contamination study around the former fire station at 10 Meetinghouse Road due to significant PFAS readings that are often associated with firefighting foams being found in adjacent wells. Unfortunately, by the end of the year there still was no clear path for a permanent solution for so many impacted residents throughout Town.

On a brighter note, 2021 continued our several year stretch of seeing strong economic growth and investment in our community. Our total assessed valuation increased to over \$5 billion for the first time when our town wide revaluation was completed in the summer. Our commercial landscape continues to see strong investment and growth highlighted by the completion of the Chandler Apartments at the Goffe Mill Plaza, the Bowman Place assisted living facility on



Old Bedford Road, and a gas station and convenience store on South River Road. We also saw construction begin on the Riddle Brook Apartments off of Chestnut Drive, two new buildings on Commerce Drive and Harvey Road, and the conversion of the former Walmart building to be used for Wirebelt Company of America. The Planning Board also approved changes to the Market & Main project that will bring retail, restaurants, office, and a hotel to the site. I very much appreciate all of the time that our citizen volunteer boards and commissions spend reviewing and acting on the applications that come before them.

2021 marked a significant investment in the preservation of our community character with the conservation of 123 acres of land formerly owned by the Marcia Marston Trust in Bedford and Goffstown along Wallace Road by the Town of Bedford and the Piscataquog Land Conservancy. I can't thank Planning Director Becky Hebert and the entire Conservation Commission enough for their efforts in securing this beautiful land for all to enjoy forever.

Another note of gratitude goes out to Bill Carter, Town Council Vice Chairman, for creating and promoting the Clean Up Bedford program that brought our citizens together in the spring and fall beautifying our community by picking up trash along our roadways.

The 2021 budget focused on completion of the roads program, which accounts for all of the debt service we have, with 2021 representing our pinnacle commitment to the program at \$6.5M. Over the next 10 years as the bonds are paid off, the program and budget will transfer to one of road maintenance rather than reconstruction. The 2021 program was highlighted by the paving of two former dirt roads, Old Mill Road and Meadow Road, and the construction of a new road named Fosters Place that connects Commerce Park North with Technology Drive. The Council and community also supported \$2 million in the budget, taken from fund balance reserves, for the acquisition of land for our facility needs. A special note of gratitude goes

to Councilor and Senator Ricciardi who championed Senate Bill 99 which brought increased Rooms and Meals tax revenue to Bedford and every community in the State that helped to reduce the local tax rate. The Town's increased valuation coupled with a stable budget and greater than expected increases of motor vehicle registrations, building permits, and state aid allowed for a reduction of the Town portion of the tax rate by \$0.48 to \$3.76 or approximately 11%.

2021 saw a change in the Council leadership with Denise Ricciardi stepping away from her role Vice Chairwoman and Bill Carter becoming Vice Chairman. In March, we welcomed Bill Duschatko back for his third term, Kelleigh Murphy after one year off of the Council for her third term, and Sue Thomas to her first term on the Council. Kelleigh and Sue replaced Melissa Stevens who successfully ran for a position on the School Board and Phil Greazzo. I thank Melissa and Phil for their many years of service to the community. I would also like to thank the Council for their continued support of our employees and programs again this year especially given the challenges everyone faced.

All of our departments have again provided great service and completed impressive work this year highlighted by the Master Plan being adopted by the Planning Board, the reconstruction of Sportsman Field, the completion of the Hazard Mitigation Plan, the property revaluation, and the summer concert series. Our employees remain a significant reason for the successes we have seen again this year and I encourage you to read all of the department annual reports to fully understand the volume and scope of work they completed in service to the community.

Our community was impacted by two significant residential structure fires, one on Darby Lane and the other on Catesby Lane, and a horrific double homicide at one of our hotels. These tragic events highlight the dedication and skills our first responders have and their passion for keeping our community safe as well as how responsive, supportive, and resilient our community is in tough times.



In March, we saw the retirement of long time Library Director Mary Ann Senatro whose level of knowledge and skills as a librarian coupled with her dedication to the community, to library patrons, and to her staff served as a professional model for all of us to strive to achieve. Mary Ann oversaw many physical improvements to the library while always finding ways to continue to provide the public with access to materials and needed information. Through her leadership, the library has grown into a community center that is so incredibly valued by our residents. I can't thank Mary Ann enough for her counsel and support to me as Town Manager and thank her for her service to our community.

We were very fortunate to have Miriam Johnson as Assistant Library Director and Doug Irvine as Assistant Assessor who were both exceptionally qualified and ready to assume their director roles replacing Mary Ann Senatro and Bill Ingalls respectively.

I continue to appreciate the opportunity to serve the Town of Bedford as your Town Manager each and every day and am very much hoping for an end of the pandemic in 2022. If you have any suggestions on how we can improve your town government please feel free to contact me by phone at 792-1300 or e-mail at rsawyer@bedfordnh.org. If you have the desire to serve your community, please feel free to contact our office with your areas of interest.

I must close with a special acknowledgement of our tremendously skilled and dedicated department head management team that again worked endlessly to ensure that their employees stayed safe while finding ways to deliver services to the public. I am grateful to be able to work in support of such a great team and am always impressed by their efforts.

Respectfully submitted, Rick Sawyer, Town Manager



Finance & Fax CollectionT

TAMMY PENNY FINANCE DIRECTOR / TAX COLLECTOR

The Finance Department is responsible for all the financial operations of the town, including budgeting, financial reporting, debt issuance, grant oversight, reconciliations, internal controls, accounts payable, billing and cash receipts. The department is also responsible for tax collection and motor vehicle registration. The Finance Department prepared its 16th Comprehensive Annual Financial Report (CAFR) during 2020 for the 2019 calendar year. This report continues to meet the strict reporting standards of the Government Finance Officers Association. The finance team is a dedicated group of people and a pleasure to work with. They continue to provide great service to the public and I truly appreciate their willingness and flexibility as we navigate through periods of challenge, like pandemics and hiring freezes.

Tax Rate

The 2021 Town portion of the tax rate was set at \$3.76 per \$1,000 of assessed valuation. Property tax bills are due on the first business day of each July and December. Pursuant to RSA 76:13 interest rates per annum on delinquencies and liens are 8% and 14% respectively. Properties which remain delinquent after two years from the lien execution date are eligible to be deeded to the Town.

Tax payments can be made in person at the windows, mailed in, left in the drop box and paid online. All non-refundable processing fees for online payments are remitted directly to the payment processor and not retained by the Town. Credit card payments for property tax bills are subject to a 2.45% convenience fee with a \$3.95 minimum, debit cards are subject to a 1.5% convenience fee with a \$3.95 minimum and for just a \$0.50 flat fee you can pay your tax bill with an E-Check.

Motor Vehicle Registration

The Tax Collector's office is also responsible for all motor vehicle registrations. For your convenience, motor vehicle registration renewals and dog licensing can be processed online for a fee. Credit card payments for these transactions are subject to a 2.95% convenience fee with a \$1.95 minimum, while E-check payments will be processed for a \$0.40 flat fee – less than the cost of a stamp.

Hours and Other Information

The Town office is open Monday through Friday 8:00am to 4:30 with window clerks working extended hours of 7:00am to 4:30 pm on Tuesday to process motor vehicle transactions and accept payments for dog licenses, tax bills, sewer bills, impact fees, details and other general billing. In addition, there is a locked drop box available for payments available 24 hours and seven days a week.

For further information regarding this office and/or motor vehicle registrations, including frequently asked questions, please visit the Finance and Tax Collector pages, listed under Town Offices on our website, www.bedfordnh.org

The following schedules are preliminary based upon the information available at the time of report printing. Final schedules may be obtained in the Town's 2021 CAFR once our financial audit is complete in the spring of 2022.

> Respectfully submitted, *Tammy Penny Director of Finanace, Tax Collector*



TAX COLLECTOR'S REPORT

For The Year Ending 12/31/2021 (unaudited)

UNCOLLECTED TAXES BEG. OF YEAR	, , ,	,
BLG. OF TEAR	2021	2020
Property Taxes		1,634,115
Resident Taxes		
Land Use Change		-
Yield Taxes		134
Excavation Tax @ \$.02/yd		
Utility Charges		414,853
Property Tax Credit Balance**	< >	
Other Tax or Charges Cr Balance	< >	
TAXES COMMITTED THIS YEAR	र	
Property Taxes	82,052,235	
Resident Taxes		
Land Use Change	77,186	
Yield Taxes	6,932	
Excavation Tax @ \$.02/yd		
Utility Charges	1,344,556	
OVERPAYMENT REFUNDS		
Property Taxes	(74)	
Resident Taxes		
Land Use Change		
Yield Taxes		
Excavation Tax @ \$.02/yd		
Interest - Late Tax	33,910	34,847
Resident Tax Penalty		
TOTAL DEBITS	\$ 83,514,745	\$ 2,083,949

REMITTED TO TREASURER	Levy for Current Year	Levy for Prior
Property Taxes	80,831,815	1,317,300
Resident Taxes		
Land Use Change	77,186	134
Yield Taxes	6,932	-
Interest (include lien conversion)	33,910	34,847
Penalties		
Excavation Tax @ \$.02/yd		
Utility Charges	976,715	404,877
Conversion to Lien (principal only)		269,798
DISCOUNTS ALLOWED		
ABATEMENTS MADE		
Property Taxes	7,525	47,017
Resident Taxes		
Land Use Change		
Yield Taxes		
Excavation Tax @ \$.02/yd		
Utility Charges	14,088	
CURRENT LEVY DEEDED		
UNCOLLECTED TAXES		
Property Taxes	1,212,895	
Resident Taxes		
Land Use Change	ļ	
Yield Taxes		
Excavation Tax @ \$.02/yd		
Utility Charges	353,753	9,976
Property Tax Credit Balance**	(74)	
Other Tax or Charges Credit Balance**		-
TOTAL CREDITS	83,514,745	2,083,949



DEBITS

	_					
	La	st Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)			
		2020	2019	2018		Prior
Unredeemed Liens Balance - Beg. Of Year			141,029	48,828		23,550
Liens Executed During Fiscal Year		284,967				
Interest & Costs Collected		8,299	6,718	4,021		-
(After Lien Execution)						
Liens reinstated after being deeded back to						
former owner (or sold)						
TOTAL DEBITS	\$	293,266	\$ 147,747	\$ 52,849	\$	23,550

CREDITS

REMITTED TO TR	EASURER	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)					
		2020	2019	9	2018		Prior	
Redemptions	162,788	8	2,775	38,822		-		
Interest & Costs Collected		8,299		6,718	4,021		-	
(After Lien Execution)								
Abatements of Unredeemed	Liens							
Liens Deeded to Municipality								
Unredeemed Liens		122,179	5	8,254	10,006		23,550	
Balance - End of Year								
TOTAL CREDITS		\$ 293,266	\$ 14	7,747	\$ 52,849	\$	23,550	



STATEMENT OF BONDED DEBT 12/31/21

		Principal		Interest		Total			Principal		Interest		Total
2011 Infra	str	ucture Bond	(issu	ed May 201	3)		2017 Infra	astuc	ture Bond (issu	ied A	April 2017)		
2022		720,000		21,600		741,600	2022		980,000		269,000		1,249,000
2023		720,000		7,200		727,200	2023		980,000		220,000		1,200,000
Total	\$	1,440,000	\$	28,800	\$	1,468,800	2024		980,000		171,000		1,151,000
							2025		980,000		122,000		1,102,000
							2026		975,000		73,125		1,048,125
2014 Sout	h Ri	iver Road TI	F (iss	ued August	201	4)	2027		975,000		24,375		999,375
2022		435,000		26,700		461,700	Total	\$	5,870,000	\$	879,500	\$	6,749,500
2023		445,000		18,000		463,000							
2024		455,000		9,100		464,100							
Total	\$	1,335,000	\$	53,800	\$	1,388,800	2020 Infra	stuc	ture Bond (issu	ed I	ebruary 2020)	
							2022		850,000		359,750		1,209,750
							2023		850,000		317,250		1,167,250
2015 Infra	stu	cture Bond (issue	d June 2015)		2024		850,000		274,750		1,124,750
2022		940,000		78,700		1,018,700	2025		845,000		232,375		1,077,375
2023		970,000		59,900		1,029,900	2026		845,000		190,125		1,035,125
2024		1,000,000		40,500		1,040,500	2027		845,000		147,875		992,875
2025		1,025,000		20,500		1,045,500	2028		845,000		105,625		950,625
Total	\$	3,935,000	\$	199,600	\$	4,134,600	2029		845,000		63,375		908,375
							2030		845,000		21,125		866,125
							Total	\$	7,620,000	\$	1,712,250	\$	9,332,250

<u>\$</u>	20,200,000	\$ 2,873,950	\$ 23,073,950





INDEPENDENT AUDITORS' REPORT

To the Town Council Town of Bedford, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bedford, New Hampshire (the Town), as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town of Bedford, New Hampshire's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town of Bedford, New Hampshire's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining

Merrimack, New Hampshire Andover, Massachusetts Greenfield, Massachusetts Ellsworth, Maine

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fund information of the Town of Bedford, New Hampshire, as of December 31, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 20 to the financial statements, in 2020 the Town adopted Governmental Accounting Standards Board (GASB) Statement No, 84, Fiduciary Activities. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the Schedule of Proportionate Share of the Net Pension Liability, the Schedule of Pension Contributions, the Schedule of Proportionate Share and Schedule of Contributions of the Net OPEB Liability, the Schedule of Changes in the Total OPEB Liability, and the Statement of Revenues and Other Sources and Expenditures and Other Uses Budget and Actual, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bedford, New Hampshire's basic financial statements. The accompanying supplementary information appearing on pages 73 through 78 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The other information, such as the introductory and statistical sections, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 17, 2021 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is

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an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Merrimack, New Hampshire June 17, 2021

Melanson



TOWN OF BEDFORD, NEW HAMPSHIRE

Statement of Net Position

December 31, 2020

Assets and Deferred Outflows of Resources		Governmental <u>Activities</u>	ı	Business-Type <u>Activities</u>		<u>Total</u>
Assets						
Current:		44 00 144				
Cash and short-term investments	\$	32,411,662	\$	5,625,207	\$	38,036,869
Investments		5,071,860		863,937		5,935,797
Receivables, net of allowance for uncollectibles:						
Property taxes		1,550,704				1,550,704
User fees				682,019		682,019
Departmental and other		557,796		3		557,796
Intergovernmental		79,972		4 007		79,972
Prepaid items		924,373		4,887		929,260
Inventory	-	35,457	-	 .	3.5	35,457
Total current assets		40,631,824		7,176,050		47,807,874
Noncurrent:						
Property taxes		215,236		₹.		215,236
Capital assets:						
Capital assets not being depreciated		15,372,574		15,000		15,387,574
Capital assets being depreciated,						
net of accumulated depreciation	-	73,561,309		5,186,927	3.=	78,748,236
Total noncurrent assets	_	89,149,119	-	5,201,927	-	94,351,046
Total Assets		129,780,943		12,377,977		142,158,920
Deferred Outflows of Resources						
OPEB related		1,740,110		60,874		1,800,984
Pension related		5,904,827		206,565		6,111,392
Total Deferred Outflows of Resources	-	7,644,937	-	267,439	2=	7,912,376
Total Assets and Deferred Outflows of Resources	\$ =	137,425,880	\$ =	12,645,416	\$=	150,071,296

(continued)



TOWN OF BEDFORD, NEW HAMPSHIRE

Statement of Net Position

December 31, 2020

(continued)		Governmental Activities		Business-Type Activities		<u>Total</u>
Liabilities, Deferred Inflows of Resources, and Net						
Position						
Liabilities						
Current:						
Accounts payable	\$	2,130,434	\$	125,964	\$	2,256,398
Accrued liabilities		27,714		4		27,714
Deposits held in custody		1,419,636		-		1,419,636
Unearned revenue		505		8		505
Other current liabilities		4,331		8		4,331
Current portion of long-term liabilities:						
Bonds payable		5,097,370		8		5,097,370
Landfill liability		20,000		77		20,000
Capital leases		55,051		7		55,051
Accrued employee benefits		536,846	· ·	19,243	:	556,089
Total current liabilities		9,291,887		145,207		9,437,094
Noncurrent:						
Bonds payable, net of current portion		22,309,426		9		22,309,426
Landfill liability, net of current portion		140,000		8		140,000
Capital leases, net of current portion		117,731		9		117,731
Accrued employee benefits, net of current portion		996,999		28,863		1,025,862
Total OPEB liability		7,904,890		276,532		8,181,422
Net pension liability		26,097,642		912,958		27,010,600
Total noncurrent liabilities		57,566,688	-	1,218,353	19	58,785,041
Total Liabilities		66,858,575		1,363,560		68,222,135
Deferred Inflows of Resources						
OPEB related		642,459		22,475		664,934
Pension related		907,646		31,750	12	939,396
Total Deferred Inflows of Resources		1,550,105		54,225		1,604,330
Net Position						
Net investment in capital assets		67,030,643		5,201,927		72,232,570
Restricted for:						
General government		526,404				526,404
Culture and recreation		447,640		*		447,640
Law enforcement		152,788		:=		152,788
Library		153,626		*		153,626
Endowments:						
Nonexpendable		27,036		~		27,036
Expendable		10,993		~		10,993
Other purposes		107,152		6 025 704		107,152
Unrestricted	-	560,918	-	6,025,704		6,586,622
Total Net Position		69,017,200	· ·	11,227,631	125	80,244,831
Total Liabilities, Deferred Inflows of Resources,						
and Net Position	\$ =	137,425,880	\$	12,645,416	\$:	150,071,296



Tax Increment Finance ReportT

TAMMY PENNY - FINANCE DIRECTOR/TAX COLLECTOR REBECCA HEBERT, AICP, - PLANNING DIRECTOR JEFF FOOTE, P.E., - PUBLIC WORKS DIRECTOR

During 2021, development activity in the South River Road TIF District included the construction of the Bank of New Hampshire (2,480 square-feet) at 32 South River Road and the adjacent restaurant building (3,024 square-feet) at 28 South River Road. This year also marked the completion of the 133-unit Chandler apartment building at the former Wayfarer redevelopment site. The Walmart retail building (121,337 square-feet) at 17 Colby Court also received Planning Board approvals to be converted to a light manufacturing facility for Wire Belt Company of America. The former Outback Steakhouse was renovated and Tuckers Restaurant opened for business in 2021.

In November, the Planning Board approved a new Site Plan application for the Market & Main redevelopment project at 125 South River Road. The plan utilized the same general layout and circulation pattern as the past Market and Main proposals, but removed the cinema, apartments and multi-level parking garage, and reduced the overall commercial space from approximately 360,000 square-feet in the originally approved site plan to approximately 200,000 square-feet. The plan includes 69,000 square-feet of retail space, 30,000 square-foot office building, 52,500 square-foot hotel (125 beds) and 22,000 square-feet of restaurant space.

Town of Bedford,	NHSouth River	Road TIF District

General Information:							
Date of Declaration:	12/15/2010						
Base (OTV) Year:	2010						
Duration:	Until Debt Paid	Until Debt Paid (maximum 30 years or 2/1/2041)					
Date of Initial Indebtedness:	n/a	n/a					
First Year of Imcrement Retained:	2012	2012					
	TIF	Town	% of Town				
Acres	183	19,174	0.969				
Parcels	99	8,161	1.219				
Base Taxable Value (OTV)	112,500,800	3,355,937,627	3.3529				

Value, Revenue Generation and Distributi	on:										_						ட		ட	
		2012		2013		2014**		2015		2016		2017		2018		2019		2020		2021
TIF District Taxable Value:	\$	118,179,300		123,856,200		128,562,500		124,918,200	Г	126,502,100	Г	138,785,600	Г	139,493,900	Г	143,655,900	1	150,908,900	17	70,285,300
Total Incremental Valuation Generated:		5,678,500		11,355,400		16,061,700		12,417,400		14,001,300		26,284,800	ı	26,993,100	ı	31,155,100	l	38,408,100	5	57,784,500
Tax Rate for Ensuing Year:	\$	20.32	\$	22.17	\$	22.50	\$	22.76	\$	22.37	\$	18.91	s	20.40	s	18.95	\$	20.02	\$	17.14
Total Incremental Tax Revenue:	\$	115,387	\$	251,749	\$	361,388	\$	282,620	\$	313,209	\$	497,046	\$	550,659	\$	590,389	\$	768,930	\$	990,426
Debt Service:		Principal		Interest		Total	H		_		_		_		_				H	
GF Infra Bond Reallocated \$900k	_	900,000	_	90,900	_	990,900	1													
GO Bond Issued 8/27/14 - 1.59%		4,100,000		465,678		4,565,678	L										L		L	
							_		_		_		_		_		H		H	
Balance of Available Funds:		2012		2013		2014*	E	2015		2016	t	2017	E	2018	E	2019		2020		2021
Revenues																	l		ı	
Existing Developer Fair Share Funds	\$	96,781	\$	-	\$	-	\$	-	\$	-	\$	-	ŝ	-	\$	-	\$		\$	
Fair Share Collections During CY				63,125		-	ľ	170,710		14,056	ľ	3,467	ľ	17,659	ľ	-	1	-		-
Developer TIF Payments/Grant				112,000		(112,000)	l			370,200			ı		ı		ĺ		ı	
Incremental Tax Revenue (from above)		115,387		251,749		361,388	ı	282,620		313,209		497,046	ı	550,659	ı	590,389	ĺ	768,930	i	990,426
Bond Proceeds				-		4,100,000	l	-		-			ı	-	ı	-	ĺ	-	ı	-
Bond Premium - Net						88,415	ı	-		-		-	ı	-	ı	-	ĺ	-	i	
Transfers from Other Funds*						1,024,840	l	-		-		-	ı	-	ı	-	ĺ	-	ı	-
Interest Earnings		-		39		163	l	356		116		1,219	ı	4,687	ı	5,258	ĺ	1,373	ı	841
Subtotal District Revenues	Ś	212.168	Ś	426,913	Ś	5,462,806	Ś	453.686	Ś	697,581	Ś	501,731	ŝ	573,005	ŝ	595,647	ŝ	770,303	Ś	991,267
Expenses							ľ				ľ		ľ		ľ	-	1			
Surveying/Inspection/Engineering		20,625		113,656		529,257	l	177,830		64,554		6,717	ı	125	ı	-	ĺ	-	ı	-
Construction**		-		-		674,969	ı	2,376,518		943,087		-	ı	1,900	ı	-	ĺ	-	i	360,665
Other District Expenses		-		-		80,643	ı	146,623		28,206		-	ı	-	ı	-	ĺ	23,064	i	11,041
Debt Service Prinicipal		-		-		90,000	l	455,000		465,000		475,000	ı	485,000	ı	495,000	ĺ	505,000	ı	515,000
Debt Service Interest		-		-		18,000	l	95,478		88,200	1	80,500	ı	69,744	ı	59,813	ĺ	49,800	ĺ	39,700
Subtotal District Expenses	\$	20,625	\$	113,656	\$	1,392,869	\$	3,251,449	\$	1,589,047	\$	562,217	\$	556,769	\$	554,813	\$	577,864	\$	926,406
***Balance of Funds as of 12/31:	\$	191,543	\$	504,800	\$	4,574,737	\$	1,776,975	\$	885,509	\$	825,024	\$	841,260	,	882,094	\$	1,074,533	\$	1,139,394
Bond Proceeds Portion of Balance				,,,,,	\$	3,803,547	\$	1,273,286	\$	607,638	\$	600,921	ŝ	598,896	ŝ	598,896	\$	575,832	\$	204,125
Other Proceeds Portion of Balance**	\$	191,543	\$	504,800	\$	771,190	\$	503,689	\$	277,871	\$	224,103	\$	242,364		283,198	ŝ	498,701	\$	935,269

^{* \$900,000} reallocated from Road bond, \$96,340 from traffic signal capital reserve, \$28,500 from sewer

for non-participating items

^{**} Correction for \$43k 2014 chargeback realized in early 2015 during audit of 2014 year



Impact Tee ReportT

In accordance with RSA 674:21V(l), the following report is being provided for both the Town's recreation and school impact fees collected under the provisions of Town ordinance Section 275-20. A full detailed report of individual impact fees assessed and collected is available upon request.

School Impact Fees:	
Account Balance as of January 1, 2021	\$513,867.18
2021 Net Fees Billed	
2021 Interest Earned	
2021 Transfer Out to Bedford School District	(405,186.00)
Total Balance as of December 31, 2021	217,812.09
Accounts Uncollected at 12/31/2021	(65,010.00)
Bank Balance at December 31, 2021	\$152,802.09
Recreation Impact Fees:	
Account Balance as of January 1, 2021	
2021 Net Fees Billed	
2021 Interest Earned	
2021 Transfer Out to Bedford School District	(302,169.25)
Total Balance as of December 31, 2021	52,206.58
Accounts Uncollected at 12/31/2021	
Bank Balance at December 31, 2021	



Trustees of the Trust Funds T

KEN PETERSON - CHAIR

We, the Trustees of the Trust Funds, offer these comments for the Town's 2021 annual report:

The Trustees are responsible for two types of funds: (1) Capital Reserve Funds (CRF), which are funded by the taxpayers and have been established by the Town or School District in anticipation of specific Capital Improvement Projects (CIP), and (2) Private Purpose Trust Funds, which have been created to support on-going projects such as scholarships, the library, and cemeteries. As of 31 Dec 2021 the Capital Reserve Funds made up the majority (or 98.5%) of the fund balances at \$8,577,326, leaving \$132,806 (or 1.5%) attributable to the remaining Private Purpose Trust Funds.

The Capital Reserve Funds are placed in investment grade corporate bonds and Federally guaranteed investment vehicles. Citizens Bank and Clarfeld Wealth Management (our investment advisers) use the proposed CIPs of the Town and the School to determine the maturity dates of the investment vehicles to ensure the required funds by the Town and School are available during the year. The investments are held until maturity (from 1 to 5 years) and are not sold at either a gain or a loss but mature at par value. This negates the need for subjective "what if" scenarios being calculated for "what if" we sold the vehicle on any given date before its maturity date. For 2021 the CIP investments Return on Investment (ROI) was approximately \$65,784 (net of investment management fees). This is actual ROI and does not factor in unrealized capital gains or losses.

The Private Trusts Funds are required by law to be invested more aggressively to maintain their purchasing power over the long term. The Bedford Trust Funds Trustees' policy is to invest Private Trusts in the following manner: 50-70% in equities; 30-50% in fixed income instruments; and the remainder in cash or cash equivalents. Consequently as of 31 Dec 2021 the Private Trust Funds had realized a 14.07% total return of \$36,207. These figures **do** include unrealized capital gains/losses and therefore the valuations are a snapshot in time.

In 2022 the Trustees plan to keep the maturity level of the CIP funds in the shorter realm (1 to 3 years), due to the current inverted interest yield curve. The Private Trust Funds will remain invested as our policy dictates. We will continue to seek the best returns available consistent with our investment policy.

Respectfully Submitted, Ken Peterson, Chair



Trust and Capital Reserve Fund Totals for year ending December 30, 2021

unaudited & estimated at tax cost basis (Principal and Accrued Interest)

School Building Maintenance	\$ 8,626.95	Loader/Backhoe	43,132.31
Conservation Commission Land Reserve	1,179,087.74 *	Sweeper Replacement	173,834.14
Town Office Building	103,064.70	Roadside Mower	3,095.57
Council Land Purchase Reserve	40,528.37	Compressor Replacement	16,467.51
Revaluation/Reassessment	34,792.34	Chipper	11,498.98
Info Systems Software Licensing	10,971.48	Grader	8,803.72
Document Imaging	778.79	Sidewalk Reserve	84.07
Info Systems Infrastructure Upgrade	41,706.10	Building Addition	84,170.04
Police - Radio Console Reserve	212,424.15	Sewer Systems Improvement	88,653.70
Safety Complex	71,160.09	Sewer Enterprise Wasterwater	689,797.70
Safety Complex Generator	52,093.08	Bulldozer	119.63
Police - Mobile Radios (cruisers & portable)	107,413.58	Police Command Vehicle	72,771.94
Police - Communications Network Infrastructure	128,882.66	Sewer Catch Basin Cleaner (Sewer & Gen Fund)	165,944.74
Police - Weapon Replacement	27,731.70	Skid Steer	44,065.63
Police - Taser Replacement	52,081.94	Fire- Light Vehicle Replacement	89,002.87 2,103,819.70
Fire - Ambulance Reserve	372,230.95	Facilities Design/Build PW Hot Box	2,103,819.70 11,412.86
Fire- Equipment Reserve	202,153.61	РW Пог вох Public Works Radio Communications	106,921.86
Fire- Engine Replacement	90,980.86	Police Records Mgmnt	91,647.31
Fire - Ladder Truck Replacement	355,753.49	PW Sand Storage Bldg	90,752.09
Field Development/Repairs	1,249.03	Sewer Light Vehicles	18,150.42
Facilities- Pool Complex	16,375.89	IT Phone Replacement	15,000.00
Parks Equipment - Tractor Heavy Duty	58,230.30	VotingMachines	34,200.00
Parks Equipment - Tractor with Backhoe	63,721.16	PD Body Worn Camera System	13,500.00
Library Parking Lot Construction/Repair	156,969.31		-,
Library Septic System	62,286.95	Total Capital Reserves	\$ 8,501,790.03
Library Carpet Replacement	77.70	•	
Library Boiler	25.00		
Town Wide Security Updates	272,380.83	Trust Funds	
Community Master Plan	27,170.13	Dringing	\$ 90,570.91
Route 3 Improvements	11,605.59	Principal Accrued Interest	,
Pianning Impact Fee Update	26,258.07		6,027.39
Municipal Facility Improvements Reserve	19,629.02	Total Trust Funds	<u>\$ 96,598.30</u>
Solid Waste Backhoe	84,585.64		
Transfer Station Improvements	168,197.73	<u>Grand Total</u>	
Transfer Station Equipment	14.04		
* * *	15,196.92	Capital Reserve Funds	\$ 8,501,790.03
Traffic Signal Improvements	· · · · · · · · · · · · · · · · · · ·	Trust Funds	96,598.30
Pick Up Trust Reserve	40,099.04	Grand Total	\$ 8,598,388.33
One Ton Trucks	178,332.05		
Six Wheel Dump Truck	683.99	*The balance on this schedule always reflects t	the amounts as of
Ten Wheel Dump Truck	39,380.34		•
All Purpose Tractor	31,483.30	the December 15th annual settlement which incl	•
Front End Load Replacement	158,528.63	expenditures processed through late November.	It is worth noting

*The balance on this schedule always reflects the amounts as of the December 15th annual settlement which includes deposits and expenditures processed through late November. It is worth noting that a conservation land purchase amounting to \$981,533 was processed on December 23rd and the withdrawal for said transaction is not reflected in this schedule since it will not process until 2022.



Human Resources & WelfareT

PAMELA HOGAN - DIRECTOR

The Department manages Payroll, HR and Welfare and is staffed by two full time positions, one Director and one HR and Payroll Coordinator. We serve the full and part time employee base of approximately 215 full and part time employees, the approximately 102 election workers and our 58 retirees and spouses (on retiree health plans). The Director of HR also serves as the Town's Welfare Director. The standalone Department of Human Resources (HR) and Welfare was adopted within the 2019 Town Budget and the affected departmental functions were transitioned over the last two and a half years from the Finance Department to HR and Welfare.

The Human Resources Department manages, oversees and assists with staffing town positions, implementing and administering benefit programs, policy development and compliance, leaves of absence, staff recruiting initiatives, personnel records, assists with union contract negations, contract interpretation, and employee relations matters. The department staff also maintain compliance with local, state and federal regulations as well as internal policies. As part of the above the department conducts new employee orientations, benefit orientations, benefit open enrollment, exit interviews, Workers Compensation claim management, Unemployment claim management, and FMLA and other leave management as well as provides applicable training resources. The HR and Payroll Coordinator also oversees the bi-weekly payroll process including employee leave accruals and takes part in payroll audits, benefit administration, payroll reporting and coordination with the NH Retirement System for payroll reporting, completes employment verifications, education reimbursement and VA benefits as well as all other required reporting.

The Town Offices were very saddened by the sudden

and devastating loss of our long term Chief Assessor, Bill Ingalls. The staff came together and assisted each other in finding ways to pay tribute to our colleague and to ensure his family members were aware of the impact he made on each of us.

We congratulate the below staff on their milestone to retirement and truly appreciate the dedication and service they provided to the Town.

2021 Facts

Deaths: William Ingalls, Jr. - Assessing

Chief Assessor 20 yrs

Retirees: Renee Bartlett - Police

Record Clerk 6 yrs

Paul Mathieu - Public Works

Equipment Operator 34 yrs

Mark Weir - Public Works

Head Mechanic 19 yrs

Mary Ann Senatro - Library

Director 20 yrs

Other Turnover: Regular FT/PT/Seasonal 40

New Employees: Regular FT/PT 46

Election Voter Registration: 2

Pool and Camps 20

The Town was not immune to the nation's termed Great Resignation whereby we experienced increased turnover while also facing greater difficulties in recruitment.



The year 2021 continued to provide many challenges for the HR Office and all Town Departments due to the continuance and continued changes in protocols due to the COVID-19 Pandemic. We continued to ensure safety through cleaning as needed, wellness checks, temporary policy development, PPE supply distribution, voluntary vaccine notifications and the continued need for some remote work at times, work/life balance offerings through online training modules, continued changes in Worker's Compensation, Short Term Disability and Unemployment requirements (as well as a much higher volume of claims for COVID-19 cases and required quarantines), inter-departmental initiatives, legal review and keeping abreast of all State programs and guidelines. The HR Director wishes to thank the Town Manager, all Department Heads, Facilities and many other staff for their continued collaboration throughout the year. We appreciate and commend the Bedford Cares Organization for the continuing to provide help to those in need in the community. Employees showed initiative to assist with safety measures, supplies, general support and the cooperation from staff is to be commended. Although many employees were required to have quarantine or isolation periods away from work, very few infections were due to workplace exposure. In total, at the end of 2021, employee reported COVID-19 positive cases whether due to work or other exposures for 2021 were 24 including first responders who were in contact with COVID-19 patients. Some required extended leaves due to family members affected.

In addition to the above work over the year, the HR Department:

- Assisted with union matters, contract interpretation and employee relations matters including investigations, grievances and coaching
- Managed hiring and turnover processing and ensured fair and consistent employee support.

- Served on the Joint Loss Management Committee for the Town that oversees safetyrelated matters for staff and conducts safety inspections in Town buildings.
- Managed all new hire orientations, exit interviews and benefit open enrollments
- Organized and held the annual Flu Vaccine Clinic for employees
- Managed the Town's United Way Campaign
- Advised Directors of available training applicable to them and/or their staff
- Attended several retirement and promotional celebrations and supported employee appreciation events and initiatives
- Assisted the Town Clerk's Office with staffing processing for elections
- Conducted and responded to wage surveys
- Updated all State and Federal required posters at each department/building site
- Continued work on the draft Employee Personnel Policies Hanbook.
- Worked with the Fire Department on implementing their new Employee Scheduling Software

WELFARE

- Further reviewed Welfare process for compliance and managed all inquiries and cases
- Coordinated referrals to COVID-19 related grant programs for housing and fuel assistance as well as to Bedford Cares for food delivery services.

We are very grateful to the Bedford Food Pantry for their assistance in providing food and nutrition to our local families.

I look forward to the work ahead to further enhance the services to our employees and the Town.

> Respectfully submitted, **Pamela D. Hogan**



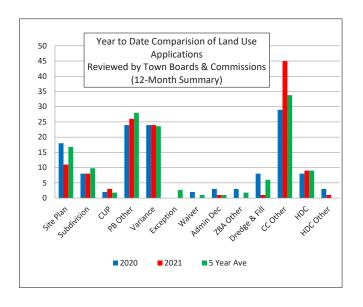
Flanning & Zoning DepartmentT

REBECCA HEBERT, AICP DIRECTOR

The trend of significant commercial investment in Bedford continued throughout 2021. All four land use boards remained busy during the course of the year, reviewing approximately 129 applications and hosting approximately 52 public meetings. The largest concentration of new development activity continued to be in the Performance Zone, with twelve commercial projects in various phases of construction and approval throughout the year. Other significant projects included the completion of the Chandler Apartment building (144 units) at the Goffe Mill Plaza on South River Road and the completion of Bowman Place, a 150 bed assisted living facility on Old Bedford Road. Construction also began for the Riddlebrook Apartments workforce housing development, which contains 93 units, located off of Chestnut Drive.

The development review process continued to be influenced by the Covid-19 pandemic. Staff facilitated remote electronic public meetings using the Zoom platform through the month of June, until the Governor lifted the Emergency Order, and all public meetings returned to an in-person format. Throughout the pandemic, Planning Department staff has adapted to changing procedures and protocols, with the goal of allowing business and development to move forward during this difficult time.

As illustrated in the adjoining table, activity of the land use boards was similar to 2020, which is consistent with the growth Bedford has seen over the past several years. Please see the Planning Board report for a detailed description of the major projects that received final approval or began construction in 2021.



The significant changes to the previously approved Site Plan for the Market & Main mixed-use development continued to attract the highest level of community discussion. In November, the Planning Board approved a new Site Plan application. The plan utilized the same general layout and circulation pattern as the past Market and Main proposals, but removed the cinema, apartments and multi-level parking garage, and reduced the overall commercial space from approximately 360,000 square-feet in the originally approved site plan to approximately 200,000 square-feet. The plan includes 69,000 square-feet of retail space, 30,000 square-foot office building, 52,500 square-foot hotel (125 beds) and 22,000 square-feet of restaurant space.

The Planning Department had several long-range planning efforts underway in 2021. The Planning Board adopted the 2021 Master Plan Update in November. The Board also reviewed a study updating the School and Recreation Impact Fees. Lastly, the Planning Department worked with Southern New

Town of Bedford, NH



Hampshire Planning Commission to update the Hazard Mitigation Plan, which was approved by the New Hampshire Division of Homeland Security and Emergency Management in December, subject to final adoption by the Town Council.

The Planning Department worked diligently with the Conservation Commission, Piscataquog Land Conservancy (PLC), the Marcia Marston Trust, and Town Attorneys to complete the purchase of 46 acres of the Marston Property on Wallace Road near the Bedford/Goffstown line. In a separate transaction, the Marston Trust donated 77 acres of nearby land in Bedford and Goffstown to PLC to be managed as conservation land. The town also signed an agreement of a right of first offer to purchase an additional 72-acre parcel located across the street on Wallace Road. Collectively, the project will conserve approximately 195 acres along the Bedford/Goffstown border.

The Department continued to provide assistance with transportation planning with a focus on reviewing priorities and making recommendations for the NHDOT 10 Ten Year Plan. The Town together with SNHPC advocated for fully funding the improvements and widening of South River Road, from the intersection at Target and Lowes southerly to the Merrimack town line.

Staff continued to resolve code enforcement complaints related to a variety of issues including illegal apartments, home-based businesses operating without approvals, work without permits, sign violations, and issues of non-compliance with site plan approvals. Hundreds of illegal temporary signs were also removed from the public street rights-of-way and utility poles.

2021 marked a time of change for the Planning Department. Karin Elmer, Associate Planner, retired after 19 years of service with the Town of Bedford and Mark Connors, Assistant Planning Director, accepted a new position with the Town of Stratham. The Department received approval to transition the Associate Planner to a full-time position with the additional time intended to provide a stronger emphasis on conservation programs and code enforcement. This year, the Department was very fortunate to welcome two new employees - Jillian Harris, Assistant Planning Director, and Kathleen Ports, Associate Planner.

I would like to take this opportunity to thank the dedicated members of the Boards and Commissions who volunteer their time to make Bedford a great place to live and work. I would also like to thank the Planning Department staff for their dedication and support during a year of transition. Together the staff works to provide a high level of commitment and service to the community.

Respectfully Submitted,
Rebecca Hebert, AICP
Planning and Zoning Director



Planning BoardT

MAC MCMAHAN - CHAIR

The 2021 year was an active one for the Bedford Planning Board. The Board met 20 times and reviewed a total of 59 applications. In addition to development review, the Board was also active in updates to the Land Development Control Regulations and finalizing the update of the Bedford Master Plan, the Town's long-term planning document, which was adopted by the Board at the November 22, 2021 meeting.

Updates to the Market & Main mixed-use development continued to attract community discussion throughout 2021. In July, the Board reviewed a conceptual application that would reduce the commercial development from approximately 360,000 SF to approximately 200,000 SF, including retail, restaurants, office and hotel uses and eliminated the previously approved cinema and parking garage. After a lengthy review process, the Planning Board approved the site plan application in November. The first phase of Market & Main is complete and the next phase is anticipated to begin in 2022.

The Sebbins Brook Crossing development is another notable project that was approved in 2020 and received additional approvals in 2021. The project received Subdivision Approval in June and amended site plan approval in October 2021. The development includes 142 apartment units with 36 workforce housing units, located in two four story garden style apartment buildings, and also includes 96 senior housing units (55 and older) located in a four-story garden style apartment building. The senior housing also includes 24 affordable units. The entire development will be set up with a condominium form of ownership for all of the new residential units and as amended can be either rental or ownership units.

In February 2021, the Planning Board approved a 100,000 square-foot manufacturing facility with a

25,000 square-foot future addition and associated site improvements for Wire Belt Company of America at 308 South River Road. Although Wirebelt subsequently opted for another site, the approval of this project involved a significant review process and was the first time that a development proposal moved to final site plan approval for this property.

Additional developments approved in 2021 include a 17.400 SF industrial warehouse building for Harvey Construction at 26 Harvey Road, a 2-story light industrial building at 29 Commerce Drive for LSNE, a Change of Use Site Plan approval for a multitenant industrial building at 10 Iron Horse Drive and a Change of Use Site Plan approval to convert the former Walmart building at 17 Colby Court to a light industrial use for Wirebelt Company of America.

Three new residential lots and two new commercial lots were approved in 2021, all through minor subdivision applications. Construction also continued on the Wheeler Farm Road seven-lot Subdivision, the Huntington Ridge nine-lot open space subdivision off of Stowell Road, and at Indian Rock Road and Boiling Kettle Road in the Preserve at West Bedford development.

The Planning Board proposed two amendments to the Zoning Ordinance which were passed by voters in 2021, including:

- 1. An amendment to lower the maximum building height for properties in the Performance Zone District located on U.S. Route 3 with municipal water and sewer from 80 feet to 60 feet.
- 2. An amendment to repeal Article XV, River Corridor Smart Growth District (RCSGD) from Bedford's Zoning Ordinance because it was never fully enacted by the Planning Board.

Membership on the Board saw some significant changes during 2021. At the March town meeting, a Charter Amendment was approved that changed the



makeup of the Board from nine members to seven members and removed the Town Manager and Public Works Director as Ex-officio members of the Planning Board. The Board welcomed new alternate members, Matthew Nichols and John Nelson. Additionally, Kelleigh Murphy replaced Phil Greazzo as the Town Council alternate member. Longtime Board member and Chair, Jon Levenstein retired in April and the Board extends their thanks to him for all of his time and service to the Town of Bedford. Jon was a Board member for 18 years, serving on the Planning Board since 2003, and serving as either Chairman or Vice Chairman since 2007.

I would like to thank all of the board members for their hard work and dedication to the community exhibited over many long meetings and late nights. Bedford is indeed fortunate that its Planning Board members exercise their responsibilities with such civility and professionalism. I would also like to thank the Planning Department staff who did an outstanding job this year. The Planning Department welcomed Jillian Harris as the new Assistant Planning Director and Kathleen Ports as the new Associate Planner.

Statistics for 2021: (59 applications):

- 9 Site Plans (182,000 square feet of new commercial space and 4 new residential units)
- 5 Site Plan Amendments:
- 8 Subdivisions and Lot Line Adjustments (creating 3 new residential building lots and 2 new commercial lots);
- 4 Conceptual Reviews;
- 0 Design Review Applications;
- 2 Conditional Use Permits; and
- 31 Other applications (home occupations, waivers, time extensions, etc.)

Major developments reviewed or approved included:

- Sebbins Brook Crossing, a workforce and elderly housing development, including 144 condominiums in two four-story buildings and 96 independent elderly condominiums in one four-story building on South River Road
- Market & Main, a mixed-use development, review included proposed changes to a previously approved plan to eliminate the proposed cinema and parking garage; to reduce and reconfigure commercial and retail uses; and associated architectural and site changes
- 100,000 square-foot manufacturing facility with a 25,000 square-foot future addition and associated site improvements at 308 South River Road
- 17,400 square-foot industrial warehouse building on Harvey Road for Harvey Construction
- 39,600 square-foot 2-story light industrial building at 29 Commerce Drive for LSNE
- A Change of Use Site Plan Approval for a multi-tenant industrial building at 10 Iron Horse Drive
- A Change of Use Site Plan approval to convert the former Walmart building at 17 Colby Court to a light industrial use for Wirebelt Company of America.

Respectfully submitted, Mac McMahan, Chair



Zoning Board of AdjustmentT

JOHN MORIN - CHAIR

The Zoning Board of Adjustment conducts hearings on applications for relief from land use regulations. The most common applications for relief are:

- 1. Variances from use or dimensional requirements
- 2. Special Exceptions
- 3. Equitable Waivers from dimensional requirements
- 4. Appeals from decisions of Administrative Officials.

Where there are unique or extenuating circumstances related to the subject property, the Board of Adjustment provides an avenue for relief from restrictions and for local resolution of land use issues. The Board of Adjustment can grant an application if the legal requirements for relief are met. The Board of Adjustment cannot grant relief, however, if it would be the equivalent of re-zoning or amending a zoning ordinance. After hearing evidence for and against an application, the Board of Adjustment deliberates and votes on all requests in public session.

In 2021, the Board of Adjustment heard 23 applications for Variances and one appeal of an Administrative Decision. This is the same total number of variance requests as heard in 2020. The majority of the applications filed in 2021 were for variances seeking relief from building and wetland setbacks, though requests for variances from lot size, uses, height, size, and workforce housing requirements were also heard. The distribution of applications is reflective of the maturing status of development in Bedford.

Of the applications decided in 2021, 21 variances

were approved in whole, or in part, and two were denied. Additionally, one Appeal of an Administrative Decision was denied. During 2021, just one application was tabled to the following month.

Members of the Board of Adjustment are appointed by the Town Council. The Board of Adjustment is comprised of 5 regular members and 3 alternate members. A representative of the Planning Department attends all ZBA meetings and provides background and other information to the Board. At the beginning of the year, this role was filled by Karin Elmer, Planner I. Upon her retirement, the role was assumed by Kathleen Ports, Associate Planner. The Board has openings for alternate members. Anyone interested in joining the Commission should contact the Planning Department. We thank our members, who stepped down over the course of this past year, for their service.

Applications to request a Zoning Board of Adjustment hearing and the meeting schedule of the Board (usually the 3rd Tuesday of each month) are available at the Town Offices and also are available online at the Town website, www.bedfordnh.org. Completed applications are due no later than 21 days prior to the desired hearing date. The Zoning Administrator handles all public inquiries regarding zoning questions and assists individuals with application procedures.

I would like to express my thanks to all of the members of the Town Council, my fellow Zoning Board members and members of the other boards that serve the Town of Bedford for volunteering their time and talent to improve our community.

Respectfully submitted, John Morin, Chair Bedford Zoning Board of Adjustment



UTILITIES POLES AND WIRES COMMITTEE

The Town Council approved Ordinance 2020-01 in May 2020 adopting amendments to Chapter 239, to create new Article VI, Utilities, Poles, Wires and Equipment within the Public Right-of-Ways to be effective upon appointment of the Utilities, Poles and Wires Committee by Town Council, and the adoption of the Committee rules and procedures. The ordinance established new permitting procedures and requirements for the installation of new utilities, poles, wires, and equipment, including personal wireless telecommunication facilities, within the Town's public right-of-way. Appointments to the Committee in 2020 included Becky Hebert, Planning Director, Vice Chair; Lori Radke, Town Council liaison; and myself, Jeff Foote, Director of Public Works and Committee Chair. Jillian Harris, Assistant Planning Director was appointed as Clerk by the Committee.

The Utilities, Poles and Wires Committee charge is to govern the placing of utilities, poles, wires and equipment, including personal wireless telecommunications facilities, within the Town's public right-of-way, in order to lessen the danger to the traveling public, facilitate the maintenance of

storm and surface water drainage systems, regulate underground and above ground utilities, protect the community's investment in public streets and roads, and to protect the health, safety and welfare of the Town of Bedford. The purpose of the ordinance is also to minimize the negative and adverse visual and aesthetic impacts of utilities, including personal wireless telecommunication facilities in the right ofway, to the maximum extent practicable.

The Utilities, Poles and Wires Committee met three times in 2021 to establish rules of procedure, an application form, meeting schedule and fees, and opened the public hearing on one application that was continued to the January 2022 meeting. The application reviewed by the Committee in 2021 was a request for the installation of small cell equipment on an existing utility pole located within the Right-of-Way of South River Road.

Information pertaining to the Utilities, Poles and Wires Committee, including regulations, applications and links can be found on the Town website, <u>www.</u>bedfordnh.org.

Respectfully submitted, Jeffrey Foole, Chair



Conservation CommissionT

PATRICIA GROGAN - CHAIR

Mission Statement

The mission of the Bedford, NH Conservation Commission is to protect, preserve and conserve the town's natural resources and open space land for the common good. This includes stewardship and management of conservation land, protecting wetlands and vernal pools and the planning and acquisition of land for conservation purposes. The Commission works with landowners to administer State and Town wetlands regulations and advises other Town boards, such as the Planning Board and Zoning Board of Adjustment on environmental impacts and alternative considerations regarding development projects. The Conservation Commission promotes conservation activities and communicates with the citizens of Bedford on important environmental issues.

REGULAR BUSINESS

The Conservation Commission continued online meetings through May and then eagerly returned to in-person meetings at BCTV in June. The Commission reviewed and offered guidance to the Planning & Zoning Boards on wetland setback variance requests and dredge and fill permits for a range of commercial and residential properties in Bedford. In their recommendations, the Commission emphasized the importance of mitigation measures when some setback encroachment is necessary, including the incorporation of additional drainage structures or rain gardens. A total of three dredge and fill permits and five wetland setback variances were recommended for approval by the Commission.

Long-time staff liaison to the Commission, Karin

Elmer, retired in April 2021. We thank Karin for her service and wish her much joy in retirement.

SPECIAL ACCOMPLISHMENTS

The Conservation Commission initiated several exciting projects this year, a few of which are highlighted below.

MARSTON PROPERTY PURCHASE

On December 23, 2021, the Town purchased approximately 46 acres of undeveloped land from the Marcia Marston Trust located on the west side of Wallace Road, on the Bedford/Goffstown border. As an additional conservation measure, the Town conveyed a conservation easement on the 46-acre parcel to the Piscataguog Land Conservancy. The Town also signed an agreement with the Marston Trust giving the Town a right of first offer to purchase an additional 72-acre parcel located across the street at 555 Wallace Road, if the Marston Trust decides to sell it in the future. The Marston lands include a long stretch of undeveloped frontage on Wallace Road, a fast-developing area, identified in the Bedford Open Space plan as a priority for protection because of its proximity to other conservation lands, demand for development, and existing natural conditions and scenic opportunities. The purchase will protect the rural character of this corridor for future generations. The Commission wishes to recognize the diligence, patience, and persistence of Planning Director, Becky Hebert, who worked with PLC, the Marston Trust, and Town Attorneys to make this long-term dream a reality.

RESOLUTION OF CONSERVATION EASEMENT ISSUES

In early 2021, staff liaison to the Conservation Commission Karin Elmer worked with the Department of Public Works (DPW) to complete numerous maintenance issues identified by PLC, the conservation easement (CE) holder for several Townowned conservation areas. Together with Karin,



DPW removed bike jumps, addressed graffiti, treated weeds, and repaired gates. Upon Karin's retirement, new staff liaison Kathleen Ports, worked with contractors to complete property surveys and relocate and replace missing boundary monumentation. Heading into 2022, we anticipate that the conservation areas will be largely in compliance with the terms of their easements with only a handful of issues remaining to be addressed.

MONITORING TOWN-HELD CONSERVATION EASEMENTS AND TOWN-OWNED LAND

The Conservation Commission completed monitoring of eight private properties where the Town holds the CE. Additionally, we monitored twelve Townowned properties managed as conservation areas. These lands were last monitored in 2017. No major violations of the CE or conservation goals were identified, though some clean-up and further monitoring is warranted.

PROGRAMMING

With the transition of the staff liaison position from part-time when it was held by Karin Elmer to full-time held by Kathleen Ports, the Conservation Commission initiated community programming that it hopes to continue and expand in 2022. In October, we collaborated with the Public Library to host two-BioBlitz walks on Town-owned lands. Additionally, we are working with our Town GIS Coordinator to develop a trail application so that residents can easily access information and download trail maps. During our October workshop, we developed a list of desired projects for service organization looking for ways to support the Commission. The list is available on our website. During our workshop, we also voted to initiate a Trail Stewardship Subcommittee to engage local residents in trail monitoring and maintenance. In 2022, we look forward to the work of the Trail Subcommittee and collaborating with the Public Library and Parks and Recreation to offer more programs including a Logo contest, a Bedford Big

Trees program, spring and fall BioBlitz walks, and Trail Maintenance training.

CUB DAY

The Commission wishes to acknowledge the work of member Bill Carter and his "Clean-Up Bedford" Program. Once again, the Bedford community joined together on April 15 and October 16 this past year to collect roadside trash. Combined, the events collected nearly 2,400 pounds of trash. Thank you everyone who participated and DPW for picking up the blue bags. The next Spring CUB Cleanup Day will be held April 16th, 2022. In 2022, the program will be exploring sponsorships on major roadway.

The Commission has openings for alternate members and Trail Stewardship Subcommittee members. Anyone interested in joining the Commission or its subcommittees should contact the Planning Department. To our members of the Commission who stepped down over the course of this past year, we extend our deepest appreciation for your service.

Respectfully submitted, Patricia Grogan, Chair



PULPIT ROCK SUBCOMMITTEE

The Pulpit Rock Subcommittee of the Conservation Commission invites you to visit and discover your wonderful conservation area. It is a great choice when you are looking for a hike that is close to home. It has more than 4 miles of moderate to difficult trails. And if you are looking for a longer hike, you can take the Pulpit Rock Conservation Area trails and continue southward on connecting Amherst trails that lead back to Bedford's town-owned land at Joppa Hill.

The Pulpit Rock Subcommittee is charged with overseeing and managing Bedford's Pulpit Rock Conservation Area. Subcommittee members include Richard Moore, Clark Gott, Doug Pryce, William Coder, Eric Soederberg, Brian Nolen, Bill Ewing, Richard Holstein and Conservation Commission representative Patricia Grogan. The conservation area received heavy use again this year because of COVID19 and the need for outdoor activities closer to home. Activities of the subcommittee included two workdays. On one of these, the Pulpit Rock Subcommittee and other volunteers cleared the pedestrian access easement from Pulpit Road to the Scouting Way Trail within the Pulpit Rock conservation area. The purpose was to direct pedestrians to an approved access and create a pathway that can be maintained in the future by mowing. Volunteers cut and cleared woody stems between the two stone walls delineating the easement. Also, a boundary survey and monument replacement of the entire conservation area was completed as required by last year's Trail Improvement Grant and was reported back to the State.

In 2021 the Piscataquog Land Conservancy (PLC) again monitored the property for infractions of the Pulpit Rock Conservation Area easement. Thank you PLC!

Plans for the upcoming year include a workday, normally held in late April or early May. Please look at the local papers for an announcement of the date.

We also plan to hold a field trip, likely in May, in conjunction with the PLC. Our thanks are extended to those who have helped out at the Pulpit in past years on our annual work days!

Respectfully submitted, Richard Moore, Chair



Kistoric District CommissionT

CHRIS ALLEN - CHAIR

The Historic District Commission's charge is to safeguard the heritage of the Town of Bedford by providing for the protection of structures and landscapes important to Bedford's history and to foster public appreciation and community pride of the beauty of the Historic District. These duties are outlined in Article VII of the Bedford Zoning Ordinance. According to a 2012 report by Plymouth State University, Bedford is one of 56 communities in New Hampshire with a locally-designated historic district. The Historic District includes Bedford Center Road, Church Road, Bell Hill Road, Chandler Road, and portions of North Amherst Road, Ministerial Road, Liberty Hill Road and Meetinghouse Road. Residentially-zoned properties along Route 101 between Bedford Center Road and Wallace Road are also part of the Historic District.

The Historic District incorporates some of the earliest European settlements in Bedford. A *New York Tribune* account of the Town of Bedford in 1850 included in *The History of Bedford* notes "Its main aspects have scarcely altered in thirty years, and the dwellings scattered within sight of the Presbyterian Church in its centre, are about as many as they were then – say forty in all." Many of the structures in the Town Center district remain standing today as they were then, and the Commission's role is to protect the historic and aesthetic character of the district while providing property owners the flexibility to adapt to modern day conditions and enjoy modern conveniences.

The Historic District Commission met six times in 2021, approving nine applications. Applications before the Commission in 2021 included amendments to previously approved new single-family

construction and additions, ground and roof-mounted solar installations, additions and exterior renovations. The Commission was able to provide several applicants input to improve the historical integrity of proposals, and all applications were ultimately approved by the Commission.

Information pertaining to the Historic District, including regulations, applications, maps and links to historic preservation documents can be found on the Town website, www.bedfordnh.org.

While Bedford is privileged to enjoy such a historic and picturesque Town Center, it is doubly fortunate to boast so many citizens committed to its preservation and longevity. Members of the Historic District Commission include Lisa Muskat (Vice-Chair), Joe Vaccarello, Stephen MacDougal, Kelly Tope (alternate) John Quintal (Planning Board representative), Lori Radke (Town Council representative), Denise Ricciardi (Town Council alternate), and myself Christopher Allen (Chair).

Theresa Walker stepped down as Chair of the Commission in July 2021 after serving on the Commission for 4 years and as Chair for the past 2 years. The Commission would like to thank Theresa for her many years of service to the Town of Bedford and wish her the best for the future!

Respectfully submitted, Chris Allen, Chair





2021 Town of Bedford Report

by Southern New Hampshire Planning Commission

The Southern New Hampshire Planning Commission (SNHPC) provides a wide range of services and resources to help member communities with a variety of land use planning and transportation challenges. Each year, with the approval of appointed representatives, the Commission's skilled staff designs and carries out programs of regional significance mandated by New Hampshire and federal laws or regulations. The Commission also works with Community staff, land use board volunteers, and governing boards on a variety of local projects.

Often, community stakeholders request assistance from SNHPC for traffic, pedestrian, and bicycle counts, grant assistance, specific studies, mapping, and facilitation services. Technical assistance is provided in a professional and timely manner as SNHPC carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulations; and in conjunction with the New Hampshire Municipal Association, offers annual land use training workshops.

In 2021, the Commission provided the Town of Bedford with assistance on a number of local planning efforts including:

- Working to secure an additional \$3,105,000 of Federal funds to support the widening of U.S. Route 3 from Hawthorne Drive to Raymond Wieczorek Drive (Manchester Airport Access Road).
- Updating the Bedford Hazard Mitigation Plan
- Conducting traffic counts, collecting speed data, and providing pedestrian counts
- Performing stream crossing assessments

The following table details services performed for the Town of Bedford during the past year and includes both hours worked specifically for the Town and for projects involving multiple municipalities. In the latter case, the total hours spent by SNHPC staff are divided equally by the number of communities, resulting in time allotment attributed to each community. Examples of regional projects are the development of the New Hampshire Department of Transportation (NHDOT) Ten-Year Transportation Improvement Plan and a regional Congestion Management Plan update.

Hours	Description
173.5	Updated the Bedford Hazard Mitigation Plan to reduce loss of life and property by minimizing the
	impact of disasters. This updated plan also keeps Bedford eligible for FEMA funding in the event of a
	disaster.
143.5	Conducted traffic counts at 31 sites in town including NH 114 north of JCT NH 101 (approximately
	24,000 Annual Average Daily Traffic (AADT)) and Wallace Rd. at Merrimack town line
	(approximately 3,000 AADT).
35	Worked with NHDES Geological Survey to conduct assessments of existing town culverts and small
	bridges to determine overall condition and storm capacity.
32	Participated in state and regional transportation councils to better coordinate transportation options
	locally, regionally, and statewide. Tasks included scoping and developing budgets for transit-related
	projects and coordinating with stakeholders to develop a regional Mobility Manager position.
	Anticipated to be filled in 2022, this position will help ensure Greater Manchester residents get
	accurate information and are able to book convenient demand-responsive transportation options.



Hours	Description
27	Reviewed Bedford's existing components for the regional Intelligent Transportation System
	Architecture for a required update. Verified architecture for compliance for federal funding (ongoing).
24.5	SNHPC assisted in facilitating the NH Dept. of Transportation's Transportation Alternatives Program
	(TAP) funding round #4. TAP facilitation included application review and formation of an ad-hoc
	scoring committee meetings.
21	Developed a framework for a regional freight bottleneck analysis along NHDOT priority routes with
10	associated strategies and compiled a Freight Bottlenecks Report.
18	Completed necessary reviews of Bedford's portfolio of planned and funded projects for the federal and
	state required Transportation Improvement Plan. Process included presentations and reviews by staff and the TAC and MPO Policy Committees. Provided ongoing updates and revisions to maintain project
	status funding and scheduling.
16	Hosted CommuteSmart NH challenge to encourage multi-modal trips (transit, carpooling, bicycle,
10	etc.) to help residents save money, reduce wear and tear on their vehicle, help relieve congested roads,
	and live a healthier, less stressful lifestyle.
13.5	Updated the Metropolitan Transportation Plan and regional Travel Demand Model. The regional
	Travel Demand Model is used to understand existing and projected future year (2045) trips by private
	automobiles throughout the region for transportation project planning.
10	Conducted a pedestrian/ bicyclist count on the Bedford Heritage Trail at Moore's Crossing.
8.25	Began working on a Regional Housing Needs Assessment in collaboration with other Regional Planning
	Commissions (ongoing through 2022).
8	Hosted a free virtual workshop: "How-to-Do an ADU" with support from AARP. The workshop
	addressed zoning allowances, design/construction challenges, local examples, tips for becoming a
	landlord and a review of recent legislation introduced to address aging in place and housing shortages.
7	Coordinated a comprehensive update to SNHPC's Transportation Improvement Plan (TIP). In
	partnership with NHDOT, solicited, evaluated, and prioritized project proposals for the TIP update.
	As part of this process, secured an additional \$3,105,000 of Federal funds to support the widening of
	U.S. Route 3 from Hawthorne Drive to Raymond Wieczorek Drive (Manchester Airport Access Road).
6	Developed a regional Rail Trail Passport program in celebration of Bike to Work Month. Worked with
U	community representatives to provide outreach and education on local trails throughout the region.
	community representatives to provide outreach and education on rocal trails unoughout the region.

Town of Bedford Representatives to the Commission

William Duschatko Charlie Fairman Bill Jean Bryan Lord, Alternate Barbara Salvatore, Alternate

Executive Committee Member: William Duschatko





Energy CommissionT

JOHN RUSSELL - CHAIR

The Bedford Energy Commission has been active on several fronts throughout 2021

HIGHWAY GARAGE & TRANSFER STATION UTILITY UPGRADE

In 2021, the Energy Commission and Town continued to work towards upgrading electrical service to the Chubbuck Road Highway Garage and Transfer Station to 3-phase power; and secured a \$500,000 grant to finance the project if the Town goes forward. The electrical service upgrade will provide multiple permanent benefits that include:

- Savings in DPW operating and personnel costs
- Environmental benefits by converting to electrical trash compaction from improvised use of a diesel backhoe
- Freeing DPW staff from the task of trash compaction to help alleviate the impact of vacancies in road maintenance positions.
- Making PV development of the Chubbuck Road Landfill feasible resulting in substantial annual financial benefit to the Town.
- Allowing upgrades to 3-phase equipment at the Highway Garage.

In 2022, the effort to upgrade the Chubbuck Road electrical service will continue. The Energy Commission strongly supports commitment to this project before the grant funding opportunity expires. Another opportunity for the DPW utility upgrade is not foreseeable.

Contingent upon approval of the Chubbuck Road electrical service upgrade, in 2022 the Energy Commission will also support issuance of an RFP for PV development of the Landfill. The Energy

Commission and Town will evaluate RFP options that will result in the highest financial gain to the Town with the goal of making a final recommendation for voter approval in 2023.

SCHOOL DISTRICT OPPORTUNITIES

The Bedford School District has a cost based focus on reducing energy costs to the extent that energy is required to run the District. It is in the District's best interest to drive out 'non educational mandatory costs' (such as energy) to the best of our ability. The COVID-19 pandemic introduced ventilation concerns that has caused the Bedford School Board to put forward a warrant at the School elections for a \$4.2M HVAC bond that would allow us to improve ventilation and reduce the cost to heat our elementary school facilities, replacing equipment that is end-of-life. Expected savings at Riddle Brook School will reduce oil and power consumption. Savings at Peter Woodbury and Memorial School will reduce natural gas and power consumption at both schools

MUNICIPAL AGGREGATION

SB 286, passed in 2019, allows towns, groups of towns, counties, etc., to provide services in an optout basis for electricity. Bedford could create an entity that would take the negotiating power of all of Bedford's residential and business/commercial customers and negotiate low electricity rates in the manner that third parties do now, but without predatory price hikes that can happen at the end of a contract period.

The BEC is investigating whether this is something that will benefit Bedford residents.

The creation of an Energy Study group shall fall within the purview of the Energy Commission, working closely aligned with our Town Council in 2022.



The Commission heard some excellent presentations on this topic, notably the July 2021 presentation by Standard Power and with excellent dialog on process throughout the year.

SOLSMART

The "Solsmart" solar foundation recognizes communities that are green, supports and streamlines processes for solar permitting and counsels on planning/zoning municipal standards.

The commission discussed, refined and submitted paperwork that was approved and reviewed by our Town Council for a submission for bronze

With this submission, Bedford seeks to:

membership to SolSmart.

- 1) To develop a streamlined process for solar permitting or inspections.
- 2) Expand and communicate solar finance options for residential or commercial property.
- 3) Install solar energy systems on local government facilities

Solsmart reviewed Bedford's Zoning and Planning guidelines. This led to proposed amendments for solar zoning, presented for review to the Energy Commission in December 2021.

PORTFOLIO MANAGER - EVERSOURCE

Portfolio Manager continues to provide the BEC with a way to analyze energy usage across town facilities. This EPA tool automatically passes facility electric usage history to the town's Portfolio Manager account. The BEC is now analyzing demand charges that are not currently supported by portfolio manager to try to understand the opportunities for cost savings as town facilities are improved. The town can then also use this platform to manage energy use and meet building energy reporting requirements.

TRANSFER STATION NUMBERS

The BEC keenly monitors the cost of commingled recycling which has fluctuated wildly these past 2 years. The BEC has noted a dramatic reduction in cost of commingled recycling relative to the cost of municipal waste. Glass is the less expensive item than municipal waste since the waste contractor has a need for glass to cap a landfill.

The BEC strongly lauds our town DPW efforts to separate food waste from glass waste from commingled waste, thus greatly reducing the cost of (quite expensive) municipal waste.

ONGOING MONITORING OF LEGISLATION

The Energy Commission has closely monitored the progress of the following bills across 2021

- 1) HB 315
 - a. Pertains to Municipal Aggregation, the SB 286 legislation passed in 2019
 - b. An effort by Eversource to gut SB 286 was successfully thwarted, enabling the forward progress of municipalities to proceed with CCA initiatives.

 Passed with strong bipartisan support and now signed into law by the Governor.
- 2) SB 91
 - a. Net Metering limits up to 5MW. Now signed into law

2022 BEDFORD ENERGY COMMISSION FOCUS AREAS INCLUDE:

- 1) Landfill Solar Project, 3-Phase power at the Transfer Station.
- 2) Town Pool Rooftop PV
- 3) Safety Complex Equipment Bay Rooftop PV
- 4) Pursue Municipal Aggregation (CCA) to offer Bedford residents community power.
- 5) EV charging stations strategically located along the 101 corridor to promote commerce
- 6) EV Fleet replacement

Town of Bedford, NH



7) Battery Backup as creative solution to offset peak demand charges.

COMMUNITY OUTREACH

The minutes and video recordings of all monthly meetings are here and are well worth following for most interesting presentations and discussions: https://www.bedfordnh.org/212/Energy-Commission
The BEC maintains a Facebook page: https://www.facebook.com/EnergizeBedfordNH

PRESENTATIONS AND DISCUSSIONS OF NOTE

January 28th

In-depth discussion of HB 315

March 25th

Joshua Singer from Clean Energy NH – EV Charging, also a separate in-depth discussion of HB315/SB109

April 22nd

Chris Palmieri of EV Box – EV charging

July 22nd

Standard Power, an excellent presentation on Municipal Aggregation

Sept 23rd

A Charging Station proposal

Dec 16th

Draft Solar Amendments by the Bedford Assistant Planning Director

The minutes and video recordings of these presentations are online:

https://www.bedfordnh.org/AgendaCenter/Energy-Commission-9

Respectfully submitted, John Russell, Chairman



Assessing DepartmentT

DOUG IRVINE CNHA CHIEF ASSESSOR

Assessed Value Totals as of 9/1/2021						
Property Class	Land	Building	Total			
Residential	\$1,278,308,373	\$2,615,563,200	\$3,894,014,673			
Current Use	\$341,360		\$341,360			
Conservation	\$343					
Commercial/Ind	\$210,866,300	\$654,999,700	\$865,866,000			
Utilities			\$77,497,300			
Exempt	\$52,725,879	\$121,573,100	\$174,298,979			
Total	\$1,542,242,255	\$3,392,136,000	\$5,012,018,655			
Less TIF retained value	(Tax Increment Finance	Dist)	-\$57,784,500			
Less Tax Exemptions (-\$14,486,470					
Less Disaabled Vetera	-\$488,800					
Less Exempt Property	-\$174,298,979					
To	\$4,764,959,906					

Bedford's total taxable real estate value in 2021 was \$4.76B, an increase of about \$673M from 2020's total taxable value of \$4,092,109,157. The 2021 total gross value of town real estate, including exempt property, crossed the \$5-Billion threshold for the first time, reaching \$5.012B.

REVALUATION

The real estate increase was mainly the result of our 2021 revaluation. Scheduled years prior, this "statistical update" measured an overall 17% increase to Bedford real estate from the previous year (rounded). A statistical update is a revaluation of all

classes of property, in which the sales of the prior year are carefully reviewed, with the resulting statistical analysis setting assessed values anew for all similar property. Largely driven by residential value growth, the revaluation reflected the strong price increases of the single family property class. With a 19% rise from 2020, this contrasts greatly to commercial values, the final results measuring about a 7% overall increase. It should be noted that individual properties changed at differing rates (compared to overall percentages), a common occurrence in any revaluation.

A 17% overall increase may seem high – especially considering the previous revaluation was completed



in 2019, just two years prior. Several neighboring municipalities also conducted revaluations in 2021, the resulting in much more dramatic changes given their longer, 5-year revaluation cycles and a very strong 2020-2021 market. Merrimack, Manchester and Amherst, were all on 5-year revaluation schedules. As a result, these communities experienced overall assessment increases of 35% to 40%, grabbing news print headlines and vocal concerns from taxpayers regarding steep value increases and the potential property tax impact.

2-YEAR REVALUATION CYCLE

One primary reason behind Bedford's current biennial revaluation structure is to avoid this type of extreme assessment jump at one time. Had Bedford held out to a 5-year revaluation cycle, there would have been properties literally doubling in value during that cycle (2016 to 2021). While the tax liability of those properties would not double, the very real sticker shock of such a scenario would be difficult for many property owners to reconcile – especially with the wait for new tax rate after the issuance of new assessments. Additionally, the 2-year revaluation schedule is more quickly able to capture any future downward trend of real estate pricing and associated assessed value reductions. The tax rate also plays a key role in reassessments, regardless of whether assessments values rise or fall as a whole.

Cost to conduct revaluations is also a primary consideration. Bedford's 2-year statistical updates are considerably less expensive that a 5-year full revaluation in which all property is physically remeasured and listed. As long as Bedford's assessment data remains accurate, and its key statistical measures lie within acceptable industry-standard ranges, the biennial valuation approach should continue to serve the town well. The Bedford Assessors Office monitors the real estate market daily. We have an ongoing sales verification program in which we review sold properties in the field while also capturing new growth through building permit activity each year.

We report real estate updates to the Town Manager's Office and Town Council on a monthly basis, so that when market conditions change, our governing body is well-informed and prepared to adjust the future revaluation strategy as needed.

COMMERCIAL NEW CONSTRUCTION

While no new building activity occurred with the much anticipated Market and Main project (Former Macy's site) plans were back underway to continue the development of this highly visible mixed-use commercial site located between South River Road and the Everett Turnpike. South River Road also saw the start and completion of a new Nouria gas station/convenience store with a Dunkin' drive thru. Further north on South River Rd., a two-lot merger became the home of a new Bank of New Hampshire property. Along the 101 corridor, the Bow Lane Apartment complex began construction off Chestnut Drive near the Bedford High School.

COMMERCIAL SALES

The former Walmart at 17 Colby Court was the standout commercial sale of 2021. Purchased for \$8.1M in August and leased to the Wire Belt Co., the property was then granted a change in use from commercial box retail to industrial. The change in use reflects the drastic shortage and demand for industrial property in southern New Hampshire.

INDUSTRIAL NEW CONSTRUCTION AND SALES

A new industrial building broke ground on Bellemore Drive, off Route 114, north of Market Basket. Approved for up to 4 business occupants, the 20,000 square foot building was nearly complete by the end of the year. The industrial **sales** category saw a few key properties change hands in 2021. 10 Iron Horse Drive, which had been vacant for years was purchased in March, 2021 for \$5.36M. The former Segway building at 14 Technology Drive



sold to LSNE (Lyophilization Services of New England) for \$8.63M. LSNE has had a significant presence in Bedford for years, finishing completion of a new Harvey Rd building in 2020, as well as owning and modifying multiple office buildings and commercial condo units. 7 Technology Drive, the nearly 200,000 square foot industrial facility, on the market for \$10M, sold for \$17.25M to an affiliate of Baron's Furniture to be owner-occupied and used as consolidated warehouse space.

RESIDENTIAL SALES

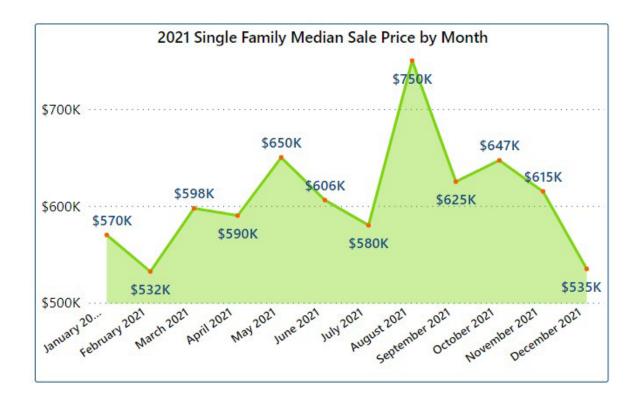
2021 was an exceptional year for Bedford's **single family** real estate. Several pricing records were set including the most million dollar+ sales for a single year in Bedford's history (about 3-dozen properties), including several \$2M+ sales and two sales at the \$3.75M mark. Single family homes were not the only record setters. The Bedford residential **condominium** market made history with the highest price paid to date at \$781,000. About 25% of all residential condos sold for \$550,000 or above. There

was also considerable demand and appreciation at the low end of the residential market with properties in the \$300-\$400K range increasing in value by 20-25% in many cases. Overall, the number of "days on market" continued to shrink in 2021, while closing prices recorded at 5-10% above asking price were a common result of competitive bidding.

RESIDENTIAL NEW CONSTRUCTION

15 New Single Family home permits were issued in 2021. That's a 44% decrease from the 5-year high of 27 residential new construction permits in 2017 and 17% lower than the 5-year median of 18 new construction permits.

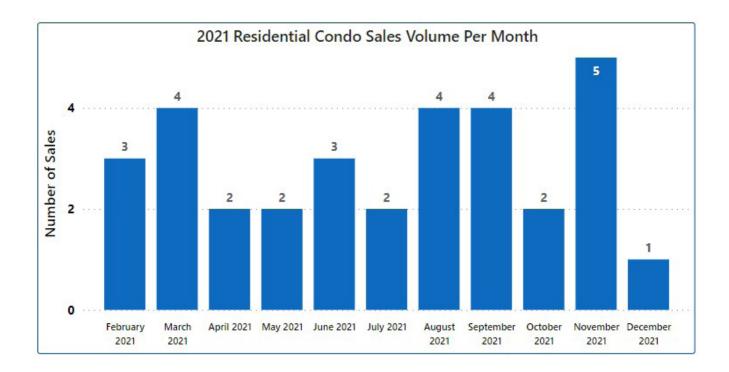












Town of Bedford, NH



CREDITS & EXEMPTIONS

In addition to overseeing the valuation of real estate, the Bedford Assessors Office also reviews and administers the town's credit and exemption program. The following 2021 credits and exemption information comes directly from the annual MS-1 Report:

Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax CreditRSA 72:28	\$500	760	\$380,000
Surviving Spouse RSA 72:29-a	\$2,000	2	\$4,000
Tax Credit for Service-Connected Total DisabilityRSA 72:35	\$2,000	32	\$64,000
All Veterans Tax CreditRSA 72:28-b	\$500	61	\$30,500
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		855	\$478,500

Exem	nptions	Total Granted	Valuation
6	Certain Disabled Veterans RSA 72:36-a	1	\$488,800

Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$35,000	3	\$105,000
13	Elderly Exemption RSA 72:39-a,b	\$0	98	\$12,020,100
14	Deaf Exemption RSA 72:38-b	\$35,000	2	\$70,000
15	Disabled Exemption RSA 72:37-b	\$52,000	7	\$364,000
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	11	\$66,200
17	Solar Energy Systems Exemption RSA 72:62	\$0	120	\$1,788,670
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	1	\$72,500

Deaf & Disabled Exemption Report

Deaf Income Limits			
Single	\$51,040		
Married	\$68,960		

Disabled Income Limits		
Single	\$51,040	
Married	\$68,960	

Deaf Asset Limits		
Single	\$150,000	
Married	\$150,000	

Disabled Asset Limits			
Single	\$150,000		
Married	\$150,000		

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	5
75-79	0
80+	2

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	21	\$90,100	\$1,892,100	\$1,892,100
75-79	17	\$96,000	\$1,632,000	\$1,632,000
80+	60	\$141,600	\$8,496,000	\$8,496,000
	98		\$12,020,100	\$12,020,100

Income	Limits
Single	\$51,040
Married	\$68,960

Asset	Limits
Single	\$150,000
Married	\$150,000

Town of Bedford, NH



For more information on credits, exemptions, assessed values, revaluations, GIS mapping and more, please visit the assessing page of the Town of Bedford website. We continue to add more web-based resources to further assist tax payers and the general public: https://www.bedfordnh.org/149/Assessing
Town of Bedford website: www.bedfordnh.org

IN MEMORIAM

BILL INGALLS

2021 was a year of dramatic personnel change for the Assessing Department and Bedford Town Offices, as we confronted the unexpected passing of Bill Ingalls. As our Chief Assessor and co-worker for more than 2 decades, Bill was highly respected across the state of New Hampshire and throughout New England. His numerous achievements included two consecutive terms as President of the NH Association of Assessing Officials: 2007 and 2008. He was also very active with the North East Regional Association of Assessing Officers, serving as its 2014-2015 President. Within both organizations, he was the recipient of numerous awards and honors for his outstanding achievements representing years of dedication to his profession. Survived by his two loving sisters, Susan and Deb, and numerous friends and colleagues, his death came far too soon. Those who knew Bill enjoyed his unique personality, remarkable intelligence and great sense of humor – qualities that became legendary within his social circles. A gifted musician and singer, Bill performed in local bands and hosted Bedford's WBNH radio music program "Back & Forth" for several years. His love for paleontology was also well-known, as visitors to his office were guaranteed a crash-course in the study of dinosaur fossils and various creatures of the Mesozoic world.

As a Bedford public servant, Bill had an intuitive knack for relating especially well to elderly residents in town. This went beyond the office, as he made house calls to those with limited mobility or anyone who requested his time, attention and advice.

Borrowing a statistical term from the assessing industry, it's fair to say that Bill Ingalls was a true *outlier*. He was an inimitable colleague and friend. He was truly one of a kind, and people who met him sensed this, while those who knew him well, deeply valued his uniqueness.

I cannot think of a better way to honor Bill than to continue the personal level of public service and commitment with Bedford residents and tax payers. As Bedford's Assistant Assessor from 2008 until his passing, I had the privilege of working closely with Bill for over 13 years. Even in the most difficult of work circumstances, Bill would often sit back and calmly recite his ironic, go-to phrase, "It's all about fun." Here's to Bill Ingalls, always with us in memory and in spirit.

Respectfully Submitted,

Doug Irvine,

Assessor



Public Works DepartmentT

JEFFREY W. FOOTE, PE - DIRECTOR

The Bedford Public Works Department consists of six divisions: Administrative, Highway, Solid Waste, Field Maintenance, Wastewater, and Facilities Maintenance consisting of thirty-two full-time and two part-time employees. The Department is responsible for constructing and maintaining all town roads and buildings, including the Town Office Building, Library, Town Hall, BCTV, Safety Complex, the Town Pool, and 15 recreational fields. The Department is also responsible for delivering important community services, including solid waste disposal, commercial and residential sewer service, and roadway winter maintenance operations. In addition, the Department assists with numerous town events, including elections and parades. The Department also manages all new subdivision construction inspection and oversight.

ADMINISTRATIVE

The Department's engineering personnel continued to review, evaluate and develop cost-effective alternatives for improving the Town's roadway network. The comprehensive roads program continued in 2021 with road construction funding from the final installment of the thirty-million-dollar road bond voters overwhelmingly passed in 2014. Administrative staff also oversaw an additional ninehundred thousand dollars in local road maintenance projects. Approximately 14.5 miles of town roads were improved via rehabilitation or bituminous asphalt treatment (see table below). Major projects completed in 2021 include the Hawk Drive/Powder Hill Road neighborhood project, Gage Girls Road/ Stowell Road area project, Cortland Drive and Baldwin Lane area project, the Appleleaf Drive neighborhood, and the Olde English Road project.

JEANNE T. WALKER, PE - ASSISTANT DIRECTOR, TOWN ENGINEER

Work also progressed on the South River Road Corridor Utility Improvement project, including completing and opening a new road: Foster Place. In addition, the Department managed several parking lot improvement projects, including the Bedford Village Commons and the Safety Complex. The Department is seeking national accreditation by the American Public Works Association. It is continuing to complete the self-assessment portion of the review, which includes policy development for all DPW operations.

The Department also designed and managed the reconstruction and improvements to Sportsman Field, including introducing artificial turf play area and energy-efficient Light Emitting Diode (LED) field lighting. The Department submitted a Federal Congressionally Directed Spending CDS (earmark) request to extend three-phase electrical power along Chubbuck Road to the Transfer Station. This would allow for the construction of a large solar array to power all Town-owned buildings and recreational playing field/court lighting. It would also enable the Town to convert from manual trash compaction, which requires a backhoe, to automated electrical compactors. The Town was awarded a five hundred-thousand-dollar federal grant towards this effort.

After many years of redevelopment delay at the former Macy's property and the required offsite improvements, the Department was able to complete the final wearing course of pavement within the South River Road Tax Increment Finance (TIF) District. Other notable projects in 2021 included continued compliance with the EPA Municipal Separate Stormwater System (MS4) permit. The MS4 permit requires significant effort to comply with



minimum control measures (good housekeeping, public outreach and education, construction site erosion control, etc.) for all stormwater-related discharges into the waters of the United States. In addition, the Department reviewed and commented on several site plans; including revisions to the former Macy's site, an electric car dealership, a workforce apartment housing proposal, and provided construction inspection for the privately funded offsite work on Chestnut Drive.

FACILITIES MAINTENANCE

PETER BARBUTO, FACILITIES MANAGER

The Facilities Division completed several infrastructure projects in 2021, including a new fire alarm system at the Town Office building, new asphalt shingle roof at the Pool House, new LED lighting at the Library, new exterior steel entry doors at the Highway Garage, electrical upgrades to the snowplow truck block heater areas and new overhead doors at the Transfer Station. Division personnel managed additional HVAC upgrades at the Safety Complex building, continuing indoor air quality testing at the various Town facilities. The COVID-19 pandemic extended throughout the year; Town facilities were regularly disinfected to ensure the safety of employees and visitors.

HIGHWAY DIVISION

KEVIN HODGDON, ASSISTANT SUPERINTENDENT OF HIGHWAYS

The Department responded to twenty separate snow and ice events in 2021. The winter season produced above-average temperatures resulting in numerous sleet and freezing rain events, including an extended Christmas day storm resulting in crew deployment throughout the day and night. Nationally and at the local level, there were shortages of materials, labor, and equipment in 2021, resulting in significant inflation in the industry. At one point, the Department had nine driver vacancies for twenty-one plow routes, while road salt increased from \$49.50/ton to \$72.00/ton in 2021.

Highway crews continue to perform long-range road improvement plans by performing general road maintenance tasks such as roadside mowing, street sweeping, sign replacement, hot patch road repairs, pothole repairs, and closed drainage repairs. In addition, the Town Council approved the purchase of two six—wheeled dump body trucks with front plows and wings, a one-ton utility truck that is utilized by the fleet manager, a new material screener for processing material at the Transfer Station, and a new road tractor with flail mower attachment.

FIELD MAINTENANCE DIVISION

BRAD HATFIELD, FOREMAN-ROADS, PARKS & FIELDS

The Department provided maintenance for fifteen Town-owned recreational fields five parks, including the Bedford Village Common, Benedictine Park, Mueller Park, Earl Legacy Park, and the Bedford Waterfowl Park. Primary responsibilities include mowing, irrigation, fertilization, aerating, overseeding, and trash removal. The Department maintains four and one-half miles of trails, including the Bedford Heritage Trail, Bedford Eagle Trail, The Goads Trail, and the Van Loan Preserve. Public Works also maintains the town pool and building facility for the Recreation Department. These responsibilities include the spring opening and fall winterization of the pool and daily monitoring of the pool. This year the chemical controllers, both the large and small pools were updated. The small pool received plaster repair on the floor around broken spray jets.

The perimeter fence was relocated to increase the viewing and lounge areas. The Division performed maintenance and inspections at the Ann DeNicola Memorial Playground and improvements were made to the crawl tunnel, see-saw and swings. Twenty yards of new play chips were installed for cushioning. At the Bedford Village Common, ten red maple trees were planted to replace dead trees



removed last season, the area was then loamed and hydro seeded. Irrigation repairs and upgrades were made at all fields and pool building. Major repairs included replacing the artesian well pump at Hawkins Field and lowering the well pump at Legacy Park. Improvements were made on the infields of our diamond fields. A new infield mix was hauled and installed to make the fields play better for the players.

WASTEWATER DIVISION

JEROME SPOONER, ENVIRONMENTAL COORDINATOR

The sewer vacuum truck crew cleaned one-third of all Town-owned stormwater catch basins, removing 427 cubic yards of grit and debris. In addition, during the cleaning and inspecting of town catch basins, the vacuum truck crew now maps and inventory's the town's closed drainage stormwater collection system. The information is then added to the department's Geographic Information System (GIS) based asset management program. As part of the Department's maintenance procedures, over 1,200 gallons of grit and sludge were removed from the three municipally owned sewer pump stations. The Department upgraded its supervisory control and data acquisition (SCADA) system to accommodate 5G capability. The Towns municipal wastewater collection system expanded by 1,500 lineal feet with the construction of gravity sewer line on Moores Crossing Road. The Department started inventorying the town's wastewater collection system for its GIS-based asset management program.

SOLID WASTE/TRANSFER STATION

STEVE ST. PIERRE, ASSISTANT FOREMAN

The Town continues to allow residents, at no cost, to dispose of their household solid waste and single-stream recycling at the Transfer Station. In addition, the Town introduced a food composting program in late September. The program intends to remove

food waste from the solid waste stream and mix it into the towns existing leaf and grass compost piles. The goal is to have the resultant product replace synthetic fertilizers on Town-owned fields, parks, and cemeteries. The amount of solid waste disposed at the transfer station was down nearly four percent from 2020, equating to a 277-ton reduction in solid waste entering the facility. The disposal of single stream recycling materials also saw a decrease of ten percent from 2020, equating to a 116-ton decrease in single stream recycling. The Department held another successful Household Hazardous Waste Day collection event, collecting and processing materials from 219 residents on a beautiful Saturday in June. In May, the Town lost a true public servant, and the Department lost a good friend and advisor with the passing of Town Assessor Bill Ingalls. As part of the nearly two-decade road's improvement program, Bill provided his opinion of value for hundreds of easements and land purchases for the Department. He, along with his wit and assessing expertise, is deeply missed.

In August, Equipment Operator Paul Mathieu retired after 34 years of dedicated service to the Town. Paul was a tremendous asset to the Town, especially while commandeering a plow truck during winter storm events or operating the backhoe for road projects during the summer.

The Department is thankful for the continued support of so many community members and is looking forward to another productive year in 2022.

Respectfully submitted, Jeffrey W. Foote, P.E., Director



2021 ROADS PROGRAM

ROAD NAME	FROM	ТО		
Rehabilitation/New Construction				
Old Mill Road	North Amherst Street	End		
Meadow Road	Liberty Hill Road	Wallace Road		
Gage Girls Road	Beals Road	Merrimack Townline		
Foster Place	Technology Drive	Commerce Park North		
Reclaim/Overlay				
Moore's Crossing Road	South River Road	End		
Commerce Park North	South River Road	End		
Chesterfield Place	New Boston Road	End		
Baldwin Lane	Cortland Drive	End		
Chesham Lane	Powder Hill Road	Hawk Drive		
Cortland Drive	King Road	King Road		
Hawk Drive	New Boston Road	Chesham Lane		
Butterfield Lane	Pasture Lane	End		
Newfane Road	Powder Hill Road	Hawk Drive		
McAllister Road	New Boston Road	Wallace Road		
Ministerial Road	Bedford Center Road	Wallace Road		
Powder Hill Road	Chesterfield Place	Chesham Lane		
Martha's Way	McAllister Road	Pasture Lane		
Pasture Lane	McAllister Road	New Boston Road		
Winchester Lane	Stowell Road	End		
Beech Street	Stowell Road	End		
Stowell Road	Route 101	Merrimack Townline		
Rumford Lane	McAllister Road	End		
South River Road	Kilton Road	Meetinghouse Road		



2021 ROADS PROGRAM

ROAD NAME	TO	FROM			
Wearing Course					
Gage Girls Road	Route 101	Merrimack Townline			
Clifton Road	Stowell Road	End			
Olde English Road	Gage Road	Liberty Hill Road			
Appledor Road	Liberty Hill Road	End			
Appleleaf Drive	Appledor Road	End			
New Merrimack Road	End (south of Appledor)	End (north of Appledor)			
Stowell Road	Route 101	Merrimack Townline			
Beech Street	Stowell Road	End			
Winchester Lane	Stowell Road	End			
Old Mill Road	North Amherst Road	End			
Commerce Park North	South River Road	End			
Foster Place	Commerce Park North	Technology Drive			
Chesterfield Place	New Boston Road	End			
Rumford Lane	McAllister Road	End			
Baldwin Lane	Cortland Drive	End			
Chesham Lane	Powder Hill Road	Hawk Drive			
Cortland Drive	King Road	King Road			
Hawk Drive	New Boston Road	Chesham Lane			
Butterfield Lane	Pasture Lane	End			
Newfane Road	Powder Hill Road	Hawk Drive			
McAllister Road	New Boston Road	Wallace Road			
Ministerial Road	Bedford Center Road	Wallace Road			
Powder Hill Road	Chesterfield Place	Chesham Lane			
Martha's Way	McAllister Road	Pasture Lane			
Pasture Lane	McAllister Road	New Boston Road			
South River Road	Kilton Road	Meetinghouse Road			



Information Technology DepartmentT

NATE GAGNE - IT MANAGER

Now more than ever, Information Technology (IT) remains a critical asset essential for the day-today operations of virtually every town department. Nearly every essential public service is either entirely or extremely dependent upon information technology. Moreover, our residents have come to expect a level and quality of service from all town departments that cannot be met without exceptionally reliable, quick, efficient and up to date technology that virtually all town employees rely upon to perform their work. Information technology encompasses the operation, maintenance, and security of the town's network, servers, workstations, software applications, and telephone system including the supportive administrative functions such as licensure and system maintenance contracts. Additionally, it serves as a critical link with hosted services that rely upon the connectivity of our internal network to deliver applications to our employees.

SERVICE DELIVERY

While a large part of IT operations are performed behind the scenes, the help desk is the "face" of the department. Daniel Morris joined our team in January as an IT Support Technician. Daniel provides first-line support to our approximately 175 users, 150 workstations, and 70 mobile devices, the network and server infrastructure, and various in-house and hosted applications. Support requests were up 10% from 2020, with the department handling <u>nearly 1500</u> requests.

ACCOMPLISHMENTS

The IT team improved business c continuity by installing automatic transfer switches and new battery backups at the Safety Complex. The new equipment will help keep critical network infrastructure online during brownouts and while transitioning to generator power.

The department collaborated with Public Works/

Facilities and participated in the vendor qualification, RFP, and vendor selection processes for a project that will upgrade the town's building access and security cameras.

IT migrated key public safety personnel to FirstNet Messaging. The FirstNet Messaging platform is an SMS gateway to all major cellular carriers, ensuring timely and reliable delivery of SMS messages from our Computer Aided Dispatch (CAD) system. We worked with our internet and phone carrier to implement redundant paths, increased the bandwidth of our internet circuits, and switched our phone system to SIP trunks, all without increasing spending. We also worked diligently with our vendor to solve a pesky firewall issue that disrupted network operations on a number of occasions.

IT also processed a number of "right-to-know" requests that required IT resources to assure compliance.

UPCOMING PROJECTS

2022 will be a busy year for the IT department. Along with the building access/security camera project that started in January, we will be assisting the Police Department with their transition to a new records management and CAD system; replacing core network switches and wireless access points; and implementing a central logging platform.

As always, we will ensure our employees and residents enjoy the benefits of efficiency and effectiveness derived from the assiduous utilization of superior technology that allows our employees to deliver the very best in total quality service to our residents.

Prepared by,

Nate Gagne, Information Technology Systems

Manager

Respectfully submitted,

John Bryfonski, Police Chief



Police DepartmentT

JOHN BRYFONSKI - CHIEF OF POLICE

I am pleased to present the following Annual Report that summarizes the accomplishments and achievements of *your* Bedford Police Department working to keep everyone who lives, work and visits Bedford safe and secure during 2021.

As we are all painfully aware, 2021 presented significant challenges for public safety affecting our residents, visitors and employees. These challenges included not only the continuation of the global pandemic but the realization that even Bedford is not immune to the increase in violent crime surging across the county that we thought was confined to our larger cities.

The Department and our employees faced and successfully mitigated and resolved incidents that rarely occur in suburban communities including a double homicide and an airplane crash. We also saw an increase in property crime during the year, which the Department addressed and reduced through concerted efforts involving proactive preventative patrols and aggressive investigation resulting in arrests. Yet, the increase in major and more complex incidents not readily reflected in statistics negatively impact the Department's ability to be proactive, which is the key element in preventing crime and harm; our primary mission.

As a resident and taxpayer, you should take comfort and solace in knowing the extensive multi-year training programs, supported by your funds, to prepare our officers for the unthinkable paid off. This was evinced by the professional if not textbook responses to the most difficult cases and incidents faced by any police department of any size in the country. These results do not come easily, readily, without strategic awareness and the implementation

of programs that are designed to ensure the Bedford Police Department is capable of responding to and protecting the public consistent with national standards and professional best practices.

As the new year began, we as a nation, state and community had been suffering from the ill-effects of the global pandemic for almost a year. We weathered mandatory emergency orders, the closure of schools and businesses during 2020 and were looking forward to some respite in 2021. We had seen the disease wax and wane through 2020 and as we approached 2021, we anticipated the release of vaccines, which first became available to our heroic healthcare workers and then to other vital sectors including first responders in late December 2020 and early January 2021.

By January 2021, the Bedford Police Department was operating under new rules and requirements to ensure the safety of the public as well as our employees. As personal protective equipment became more available, we found Department procedures effective in combating the spread of the disease and became cautiously optimistic that as we progressed through 2021, we could put the pandemic behind us. Yet, that was not to be as we were blindsided by the disease's mutation into variants that we are now all too aware of. As a result of the surges in the disease caused by its variants during 2021, the Bedford Police Department pivoted to adapt to the continuation of the pandemic albeit with somewhat relaxed but cautious policies and procedures that remain in place today in order to assure the health of the public and our employees.

We faced personnel challenges like virtually every other police department in the state and nation



arising from resignations and the so-called "great migration" of workers caused by a shortage of employees in both the public and private sectors. In public safety and specifically law enforcement the super-heated rhetoric critical of law enforcement led to early retirements and employees moving out of the profession entirely for other careers, and again, Bedford was not immune. The personnel situation was further exacerbated by the pandemic as employees and their families were stricken. Thankfully, none of our employees or their family members succumbed to the disease, yet many suffered extended sick leave putting additional stress on their colleagues who were required to fill in.

The continuation of the health threat posed by the pandemic continued to affect the Department's community policing and outreach programs, which were either cancelled or significantly curtailed in light of the threat posed by COVID throughout much of 2021. We were forced to first postpone and then cancel our popular citizen's police academy for 2021. We are optimistic we will be able to run the citizen's academy beginning in March 2022. We also hope to return to our regular suite of community policing programs and seminars in 2022.

Yes, 2021 was an extremely challenging year for the Bedford Police Department in many ways as no one could have predicted a horrific double homicide at an active hotel or a plane crash and many other difficult and challenging incidents and cases that strained our resources to the limit and beyond.

The most important "take-away" from this annual report may not be the exceptional success of the Department in the way our employees successfully handled all these cases while simultaneously keeping crime at harm in check, but perhaps the ability of the Department to improvise, adapt and overcome and the verification that intensive training and preparation will ensure the safety and security of everyone in Bedford 24/7/365.

As you review the data contained in our 2021 Annual Report keep in mind the pandemic and its impact influenced virtually every facet of our work including crime, highway safety, harm reduction and community engagement in 2020 and 2021. For example, data will reflect a modest increase in collisions and a slight increase in motor vehicle accidents that involved personal injury in a yearto-year comparison between 2020 and 2021. This comparative analysis should be viewed with the knowledge that during several weeks in 2020 when schools, stores and businesses were shuttered due to the pandemic, traffic volume was extremely low, which certainly reduced the number of accidents. In another example we see a modest increase in shoplifting and other property crime in 2021 when compared to 2020 when stores were closed, which reduced shoplifting.

Low crime as well as safety and security on our highways, roads and streets combine to provide the highest level of safety and security for everyone in Bedford and evince the successful harm reduction strategy of the Department.

Our vision, mission statement, goals and objectives, processes, and procedures, continually reviewed, refined, and adapted to new challenges form the core of the Department, which produced continuous improvement in performance and the results contained in this report.

Notwithstanding the challenges we faced in 2021, the Department achieved outstanding results in harm reduction through proactive directed patrols, intensive traffic enforcement, and aggressive criminal investigations that made Bedford one of the safest communities in the State of New Hampshire in 2021.

CRIMES AGAINST PROPERTY

<u>Burglary:</u> The Department investigated four (4) residential and three (3) commercial burglaries during 2021. When compared to 2020 we see a net



reduction of two (2) commercial burglaries (5 v. 3 /-2) but a net increase of four (4) residential burglaries (0 v. 4/+4) for 2021.

While one (1) burglary is too many, having a total of only seven (7) burglaries for the year represents a significant success when compared to prior years (e.g., pre-pandemic 2019 with nine (9) burglaries) and when compared to other communities that suffered increases in burglaries especially high-profile commercial burglaries.

The three (3) commercial burglaries are consistent with the significant increase in this category of crime in surrounding communities. We attributed two (2) of the three (3) commercial burglaries to homeless subjects our officers have encountered and arrested on numerous occasions along the South River Road commercial corridor.

We also note that three (3) of the four (4) residential burglaries investigated during 2021 have been **cleared by arrest** or solved by other means leaving only the most recent case from December unsolved.

The feeling of safety and security in one's home or business is paramount for our residents and to have that sanctity violated undermines the quality of life for any resident. The Department will continue to focus our proactive policing efforts to thwart both residential and commercial burglary and achieve the level of safety and security for our residents and business owners they deserve and desire.

Thefts from Motor Vehicles: The Department investigated a total of 43 thefts from motor vehicles during 2021 representing a scant 10% increase compared to 2020 (39 v. 43/+4). Patrol Operations Division officers concentrated patrols to thwart this category of property crime and were successful in arresting several subjects involved in thefts from motor vehicles during 2021.

As in previous years we note the vast majority of thefts from motor vehicles <u>occurred when the vehicle</u> <u>was left unlocked and unattended</u>. Despite social media campaigns and other efforts, <u>many residents</u> and visitors still choose to <u>leave their vehicles</u> <u>unlocked and unattended with valuables in plain</u> <u>view</u> making this crime of opportunity lucrative and relatively easy for thieves who operate on foot during the early morning hours of darkness; sometimes operating in groups of two (2) or more from motor vehicles that canvas our neighborhoods.

This crime of opportunity has increased not only in Bedford but in surrounding communities and throughout the state. In an alarming trend seen for the first time in NH there have been cases of subjects involved in thefts from motor vehicles who were armed. Although no cases involving armed subjects stealing items from motor vehicles occurred in Bedford, we are aware alleged gang members from out of state are involved. Given our proximity to the border and the easy access to interstate highways we will be increasingly vigilant while addressing this category of property crime.

Willful Concealment/Shoplifting: The Department handled a total of 44 willful concealment/shoplifting cases this year representing a slight 7% increase (41 v. 44/+3). Additional directed patrols during November and December were successful in keeping this category of property crime under control.

Other Larceny Crime: We investigated a total of 109 larceny/property crime cases during 2021 representing a relatively low 11% increase compared to 2020 (98 v. 109/+11). The end of year 11% (+11 cases) increase in larceny cases denotes significant success by both the Patrol Operations and Detective Divisions to bring property crime/theft under control when we faced staggering increases throughout 2021 (45% increase through September, +58% in August, +72% in June, +92% in May, +131% in April and +215% in March). The aggressive patrols and



investigations conducted by officers from the Patrol Operations Division and follow up investigations by detectives were successful in reducing the number of larceny cases as the year progressed.

In reviewing the larceny cases investigated throughout 2021 we find the most common case involved the theft of a wallet or purse while shopping. In many cases the victim was "distracted" by a person likely involved in the theft while an accomplice took the wallet/purse. In most cases, the perpetrators almost immediately used stolen credit cards to purchase electronics. Other common thefts that occurred during the earlier part of the year involved the continued trend of catalytic converter thefts from automobiles (part of the exhaust system that converts harmful emissions to less harmful gases). The converters contain precious metals, which are sold at salvage yards for about \$30 each, are quickly removed by thieves using cordless saws that enables completion of the crime in just a few minutes.

Other common larceny cases in 2021 involved identity theft and various types of fraud and forgery cases; some of which, involved substantial monetary losses. Our detectives found a number of these cases were related to organized "crews" from as far away as Pennsylvania using homeless persons as "fronts" to cash forged checks.

Robbery: The Department investigated one (1) robbery during 2021, which involved a subject who while shoplifting from Lowe's threatened a Lowe's employee with a "Taser." Our investigation identified the perpetrator, and an arrest warrant was obtained for him, however, before he could be arrested, he was shot and killed by police in Massachusetts while committing an armed robbery.

The key to success in thwarting property crime is the ability of the Department to project <u>pro-active</u> <u>crime suppression patrols;</u> presenting an omnipresent <u>visible deterrent throughout Bedford;</u> diligent and focused anti-crime initiatives and the *cooperation*

of our residents in reporting suspicious activity and taking common sense steps to prevent crime such as locking their homes and vehicles as well as participating in our vacant property check program are key pieces to achieve success.

CRIMES AGAINST PERSONS

Homicide: On Saturday, August 21, 2021, Patrol Operations Division Officer Ryan Wobrock was dispatched to a disorderly conduct complaint at the Country Inn & Suites, 250 South River Road at approximately 7:11PM. The classification of the call was upgraded from disorderly conduct to an assault in progress based upon additional information obtained by Communications Center (ComCenter) personnel while Officer Wobrock was traveling to the call. Upon arrival Officer Wobrock discovered the mutilated body of a male victim (deceased) in the office area on the first floor. The initial response by Patrol Operations Division officers, led by Officer-in-Charge (OIC) Sergeant (SGT) Scott E. Norris with the three (3) remaining officers on shift, discovered a horrific crime scene that extended from the lobby office and first floor up to and including the second and third floor hallways and exterior parking lot.

SGT Norris and his officers quickly identified eyewitnesses and obtained key suspect and vehicle identification information that was broadcast by ComCenter personnel. The hotel was active at the time of the homicide with approximately 80 guests including adults, children, and pets as well as staff members. Some guests were outside the hotel during the assault while others, who checked in and left before the attack were returning. SGT Norris, who is also a member of the Southern NH Special Operations Group (SNHSOU), assumed tactical command and systematically secured the crime scene and inner perimeter of the hotel. After additional support from the Manchester Police Department arrived, SGT Norris and his officers systematically checked each floor of the hotel, established inner security on each floor keeping all guests locked in



their rooms while sequestering witnesses and guests who were outside the hotel.

Simultaneously, our two (2) Communications Specialists (CSs) on duty handled an onslaught of incoming telephone traffic from residents of the hotel, some of whom witnessed part of the attack, while coordinating mutual aid response, tactical and operational communications and calling in all available off duty Bedford Police Department personnel.

As the Department began to build capacity on scene, tactical command shifted from SGT Norris to Lieutenant (LT) Kevin T. Bowen who remained in tactical command on scene while overall command shifted to the Deputy Chief of Police and then the Chief of Police; all arriving on scene within the hour.

In addition to mutual aid support from the Manchester Police Department we received on-scene mutual aid support from the Hillsborough County Sheriff's Office, Merrimack, and Goffstown Police Departments.

Bedford Police personnel located, isolated, contained and protected the crime scene; preserved the safety of all residents by locking down the hotel preventing all movement in and outside the hotel; established inner and outer perimeter security, identified, obtained, and communicated key witness and suspect information and began the search for the suspect. The suspect was eventually located and taken into custody by Bedford Police. Information obtained at the Bedford Police Station ultimately led to the discovery of the second homicide victim inside the hotel after a search by Bedford Police.

Elements from the NH State Police (NHSP) arrived on scene later supported by the NHSP Major Crime Squad and NH Attorney General's Office after the scene had been secured and the suspect taken into custody by Bedford Police personnel.

In summary, the many years of training beginning with initial active shooter training, the first ever provided to the entire Department, in 2012 followed by a systematic and structured program of training to prepare the entire Department to be able to respond to an event like the one encountered at the Country Inn and Suites paid off. Our training program that began in 2012 led to the establishment of Department certified tactical instructors, Department certified scenario-based training instructors, annual tactical and scenario-based training programs, annual critical incident management training for all command, management and supervisory personnel and active attack training that included two (2) full scale training events that incorporated mutual aid agencies with the most recent occurring May 2021.

As a result of the training supported by the Town Council, Town Manager and Bedford taxpayers with some grant funding your Bedford Police Department handled one of the most difficult and complex critical incidents ever encountered, even by major city police department standards, and did it professionally, in textbook fashion. I could not be prouder of how the horrific and terribly complex homicide was handled by our personnel. So too should you know the high standards of performance and excellence we demand from Bedford Police Department employees was fully demonstrated in this case. The multi-year transformation of a small-town police department into a modern, well-trained, suburban law enforcement agency was fully documented and on display during this case and the performance by our personnel from top to bottom was exemplary. The demand for excellence, professionalism, and exceptional performance under the most difficult of circumstances is not without cost in terms of appropriated funds as well as in ensuring we recruit and retain only the very best who are dedicated to our mission, the Department, and our standards. With your support, we met the challenge we trained and prepared for supported by appropriated funds used to ensure our personnel have the knowledge, skills, and ability as well as the equipment needed to succeed.



The Department conducted a health and wellness after action debriefing and counseling session for all police/fire involved employees including ComCenter personnel. This session was facilitated by a member of the Manchester Police Department's peer-to-peer counseling team The Bedford Police Department also has certified peer-to-peer counselors; however, protocol requires counselors from another department to conduct these sessions. The Department also conducted an after-action operational debriefing, which identified a few minor issues that we will incorporate into future critical incident management training.

Although this event occurred at a hotel in Bedford and did not involve any Bedford residents, this case proves such horrific crimes can and do occur anywhere at any time so we must be prepared and remain vigilant. We will continue to train with extra purpose with the knowledge such training is effective and with added confidence in our ability to persevere under the most difficult of circumstances hoping there never is another event like this but knowing if there is, we will be ready in doing the utmost to protect those in our charge.

Domestic/Family Assaults/Calls for Service: The Department responded to and investigated 116 domestic related assaults/calls for service in 2021 for an overall 16% increase in domestic/family disputes compared to 2020 (100). As you may know, domestic/family violence calls for service are resource intensive due to citizen and officer life safety concerns and the documentation requirements associated with these cases and resultant investigations. For example, virtually all active domestic calls for service require a two (2) officer response, which represents 50% of our patrol shift when fully staffed, as well as our patrol supervisor. Many of these investigations are lengthy and involve arrests as well as mandatory threat assessments. Additionally, many domestic/family in crisis calls for service also result in follow-up visits from our

crisis intervention team (CIT) to ensure we're doing everything we can to provide the necessary resources and services to victims and families in need.

Sexual Assaults and Sex Related Crime: Assaults classified as "sexual assaults" which also include all cases that involve the illegal possession/ dissemination of illicit images of juveniles reflected a sharp 133% increase in 2021 compared to 2020 (9 v. 21/+12). However, when compared to prepandemic 2019 we see a much smaller increase of three (3) cases (18 v. 21/+3). None of the sexual assaults investigated involved subject(s) unknown to the victim except one (1) case that involved a male subject who inappropriately contacted a female victim in Target, 220 South River Road. Each case represents the investment of at least 100 hours in detective resources with some cases requiring significantly more time. We also note that remote learning during 2020 likely skewed the year-to-year comparison since a portion of sex-related cases are generated at schools.

Simple (low level) Assaults: The next classification of crimes against persons, "simple assaults", which are minor assaults that do not result in serious injury reflected a **sharp 48% increase** compared to 2020 (21 v. 31/+10); albeit still below the 55 assaults recorded in 2018. These "simple" assaults usually arise out of personal disagreements between known parties or altercations at establishments that serve alcohol that result in some minor contact or injury and is not a category of crime that is easily influenced or subject to preventative measures by law enforcement. We attribute the increase in simple assaults during 2021 to the closure of bars and restaurants that dispense alcoholic beverages during 2020, which skewed the year-to-year comparison.

<u>Serious Assaults:</u> In other more serious assault cases (1st and 2nd Degree Assaults) the Department recorded a total of five (5) such serious assaults in 2021, which compares to four (4) investigated during 2020 and



five (5) in 2019 and six (6) serious assaults in 2018. Crisis Intervention Team: The Department crisis intervention team (CIT) handled 51 CIT referral cases in 2021 compared to 76 referral cases handled by CIT during 2020 and the 46 cases worked by the CIT during 2019. Our CIT bridges the gap between police and social services for those experiencing mental health, family-related, substance abuse related or other crises that can benefit from social service network support.

MISCELLANEOUS CRIME

This category of crime includes the subclassifications of criminal mischief, disorderly conduct, fraud, and harassment.

<u>Criminal Mischief:</u> The Department achieved a **14% reduction** in vandalism/criminal mischief cases during 2021 compared to 2020 (58 v. 50/-8).

<u>Disorderly Conduct</u>: Calls for service to address incidents of disorderly conduct led to a total of 140 disorderly conduct cases in 2021 representing a 10% reduction compared to 2020 (156 v. 140/-16).

<u>Harassment:</u> Investigations related to harassment increased as well during 2021 (19 v. 26/+7).

Fraud: The Department investigated a total of 45 fraud cases during 2021 noting a slight reduction from 2020 (51 v. 45/-6). However, as noted above, several of these cases involve the loss of substantial funds and were transferred to the Detective Division due to case complexity and connection with various financial institutions and bureaus.

Drug Investigations:

The Department opened 79 drug investigations/cases during 2021, which reflects a slight 9% reduction from 2020 (87 v. 79/-8).

A breakdown of the types of drugs encountered in Bedford during 2021:

- Marijuana 40% in 2021 down from 60% in 2020 (-20%)
- Heroin/Fentanyl: 23% in 2021 UP from 12% (+11%)
- Polydrug: 20% (combination of heroin/fentanyl and methamphetamine)
- Methamphetamine/Amphetamine: 8% down from 16% (-8%)
- Prescription Drugs: 7% in 2021 NO change from 2020
- O Unknown Substance: 2% in 2021 down from 3%
- Occaine/cocaine—base: 0% in 2021 down from 2%

Predictably, the majority of cases (40%) involved marijuana/cannabis; however, despite the popular belief that cannabis is not harmful, when looking at scientific data we find a proven connection between chronic cannabis use and opioid abuse (heroin); a significant increase in traffic fatalities in states where cannabis is commercialized and direct connections between cannabis use and a host of medical and behavioral disorders including psychosis and most recently the American Heart Association linked cannabis use to increases in sudden death, strokes and heart attacks. Cannabis use by pregnant women (who are targeted by commercialized cannabis companies) results in neo-natal disorders including lower birth weight and neo-natal neurological disturbances. And, in Colorado, cannabis is the most common intoxicant found in completed teen suicides slightly above alcohol. In every state where cannabis use has been commercialized, the chronic use of cannabis leading to addiction disorder, principally among young adults, has increased. Here in NH, we have seen steady year to year increases in emergency department cases caused by acute cannabis intoxication.

We see heroin/fentanyl as the second-most encountered drug in our investigations when we



consider polydrug cases and arrests. During 2021 we investigated a total of six (6) overdose cases of which one (1) proved fatal. The six (6) overdose cases in 2021 (1-fatal) is compared to seven (7) drug overdose cases during 2020 of which one (1) proved fatal. Thus, in a year-to-year comparison we find a net reduction of one (1) overdose case but the same number of fatal drug overdoses in 2020 and 2021 (one fatal OD each year).

Looking at the national and statewide status of drug overdoses, the Center for Disease Control (CDC) reported more than **90,000** drug overdose deaths in the United States during 2021 with estimates as high as 100,000, which is up from 81,000 overdose deaths in 2020 and 70,980 overdose deaths in 2019.

Putting the drug overdose death situation in perspective we compare 90,000 drug related deaths in the US in 2021, to the 58,220 US military fatalities during the *entire* Vietnam war; the death toll for Ebola on the continent of Africa at 11,310; to the number of US military fatalities in both Iraq and Afghanistan at 7,013 and the 6,603 US service members lost on D-Day. So, to put the enormity of the drug and substance abuse problem in the US into clear focus, more lives were lost to drug overdoses in the United States during 2021 than all the combined losses of US service members during the Vietnam war, Iraq, Afghanistan and D-Day *combined*.

Closer to home, here in NH we see no improvement from 2019 when NH tallied 415 overdose deaths to 2020 when there were 417 deaths in NH attributed to drug overdoses. It is too early to predict a final death toll from drugs in NH for 2021; however, recent data from AMR relative to opioid overdoses and overdose deaths in Manchester and Nashua was sobering. In a 2020-2021 year-to-year comparison, opioid overdoses increased in Manchester by 31% (+158) and by 38% in Nashua (+79) with overdose deaths increasing in Manchester by 31% (+12) and in Nashua by 36%. If data from the rest of the

state is consistent with the data from Manchester and Nashua, we are likely to see another spike in overdose fatalities for 2021. The most recent data on hospital emergency department admissions for drug overdoses, which is the best and most accurate predictor of drug availability and use in the community, reflected an increase for 2021 as well.

Looking at drug trends over the course of 2021, not only do we reflect a stable if not increase in the availability of heroin/fentanyl as evinced by hospital emergency department cases there continues to be an increase in Mexican-sourced high-quality methamphetamine available, which is reflected in the seizures by our officers during 2021.

Here in Bedford, we saw an increase in drug activity at the Country Inn & Suites until the double homicide in August closed the facility for several weeks. Prior to the closure our detectives and officers participated in a multi-jurisdictional investigative effort focusing on illicit drug trafficking, which led to several important seizures and arrests.

Our detective assigned to the DEA task force was cited for his exceptional work that led to arrest(s) of subjects who supplied controlled substances to persons that later died. Death resulting drug cases are some of the most difficult and complex investigations to conduct and our detective has been superlative in developing sufficient evidence to charge these individuals responsible for the deaths of so many including a death-resulting case here in Bedford. In addition to his work in death-resulting cases he was exceptionally successful in dismantling a drug trafficking organization (DTO) operating in Manchester responsible for the distribution of heroin, fentanyl and methamphetamine. A member of this DTO was also charged in another death-resulting case. He also worked a violent crime initiative that led to the arrest of 20 subjects, many of whom were involved in other serious felony crime in our area.



In addition to our investigative efforts focusing on reducing the supply of illicit controlled substances the Department continues to support BeBOLD, our very own community-based substance abuse demand reduction coalition. We are preparing an important spring 2022 event that will bring parents, children and the community together in a fun activity to get the message out to parents about substance abuse while also raising funds to support BeBOLD activities.

Rounding out the Department's demand reduction efforts the Chief of Police continued his work as a member of the Governor's Task Force on Opioids and the Drug Overdose Fatality Review Commission. Both the task force and commission are working to help identify elements of the complex substance abuse matrix that can be addressed to have a measurable impact on drug overdose fatalities and substance abuse in NH.

<u>Crime Summary:</u> Our mission is to assure the safety and security of Bedford and to make it the best place in New Hampshire to live, work, conduct business and enjoy life. While the Bedford Police Department achieved outstanding success during 2021 in maintaining low levels of crime and harm, we also strive to ensure residents and visitors *feel safe and secure*.

As our community sits astride the largest city in the state and at the crossroads of major interstate and connector routes, we are continually challenged in many ways to achieve this mission. From increased local and regional commercial and residential expansion that exacerbates traffic congestion and commuter travel to spill-over crime, we are cognizant these issues impact the quality of life and so we are aggressively addressing these concerns in a multi-layered, all-hazards approach that relies on statistics, data, performance metrics, accountability, responsibility and a community-based approach as well as our optimally trained and dedicated force to achieve our mission to protect and serve 24/7/365 -

with $\underline{\boldsymbol{B}}$ ravery $-\underline{\boldsymbol{P}}$ rofessionalism- $\underline{\boldsymbol{D}}$ edication.

PATROL OPERATIONS DIVISION

The Bedford Police Department's Patrol Operations Division, the largest component of the agency and the primary operational element for the delivery of police services to the public, is responsible for not only answering calls for service from you, the public, but it is also charged with our principal mission of preventing and deterring crime and harm. Additionally, we call upon Patrol Operations Division officers to investigate crime and collisions as well as perform community policing related missions and other collateral duties such as the Crisis Intervention Team (CIT) as well as a number of others including but not limited to training, traffic accident reconstruction investigations, etc. To accomplish these goals, the Patrol Operations Division relies upon the best-trained, dedicated, and professional cadre of police officers anywhere.

Highway Safety and Patrol: Preventative and deterrent proactive patrol remains the cornerstone of the Division's mission to address both crime and highway safety in Bedford. The utilization of data-driven analytics combined with community-based policing, aggressive investigation, and our performance measurement program (COMP/Stat) afforded the surgical application of resources to address both crime and highway safety related issues. By using data analytics and directed highway patrols augmented by overtime patrols funded through the Department's participation in the Department of Public Safety's Highway Safety Grant Program we strive to focus our resources on the locations and violations that impact highway safety in Bedford.

It is important to note the pandemic significantly impacted highway data inasmuch as the shuttering of businesses, schools and the dramatic increase in remote work-from-home during 2020 led to a significant reduction in traffic volume during the incipient months of the pandemic and thus skewed



our typical year-to-year comparison.

We finished 2021 with 373 collisions compared to 297 for 2020 representing a steep 26% increase in motor vehicle accident investigations (297 v. 373/+76). Reflecting back on the year-to-year comparison we again note that during the height of the pandemic in early 2020 when businesses were closed or operating remotely, we observed a sharp reduction in traffic volume for several weeks, which most assuredly affected the number of collisions that occurred during that time frame.

Of the 373 accidents that occurred during 2021, 47 involved personal injury (PI) for an overall 25% increase in PI collisions in 2021 compared to 2020 (39 v. 47/+8). The singular motor vehicle fatality in 2021 occurred when a motor vehicle failed to stop for the stop sign on Pasture Lane at New Boston Road. Despite the increase in the number of collisions in 2021, the percentage of collisions that involved PI actually decreased somewhat in 2021 when compared to the prior year.

Patrol Operations Division officer(s) issued 3,057 summonses in 2021 representing a 15% reduction in the number of summonses issued compared to the prior year (3,601 v. 3,057/-544). Conversely, officers conducted a total of 6,265 warning stops during 2021, representing an 11% increase when compared to 2020 (5,625 v. 6,265/+640). Overall traffic violation stops (summons and warnings) are up by a minimum of 96 stops compared to 2020.

Proactive highway safety enforcement is highly dependent upon officer availability and resources . We attribute a significant percentage of the decrease in highway safety activity to the increased number of criminal investigations and arrests handled by Patrol Operations Division officers resulting in a significant reduction in hours available to conduct proactive traffic safety patrols (see increased theft/property crime, increased assaults, double homicide, plane crash, increased assist fire/rescues, assist

citizen, civil stand-by calls, and suspicious persons calls). The impact of increased calls for service that required additional resources and investigative effort by Patrol Operations Division officers is reflected in a decrease in pro-active patrol opportunities. In a suburban community vexed with significant traffic safety challenges, which has and continues to be the number-1 quality of life complaint the Department receives from our residents, we see the direct impact of limited staffing as it relates to highway safety.

The Department logged 67 DWI arrests during 2021 representing an overall 9% decrease in DWI arrests when compared to 2020 (74 v. 67/-7).

Officer Initiated Activity: Officer-initiated activity reflected a 13% reduction (43,529 v. 37,800/-5,729) as officers were involved in more serious calls for service (see Major Events e.g., double homicide; plane crash, increase in sexual assaults etc.). The reduction in officer-initiated activity is also a reflection of more complex and resource intensive calls and resultant investigations that required significant time to complete including search/ seizure warrants, arrest warrants as well as witness interviews and attendant reports of investigation. This metric is one that requires close and careful scrutiny inasmuch as increased workload affecting proactive policing by reducing the time available to conduct preventative public safety activities manifests in higher crime and increased harm from motor vehicle related collisions.

Other Patrol Operations Division Achievements:

Other notable achievements by the Patrol Operations Division during 2021 included the outstanding response to the double homicide at the Country Inn and Suites as previously noted.

Patrol Operations Division officers were also cited for their heroic attempts to locate a drowning victim in Sebbins Pond during 2021 as well as other life-saving events.



The Patrol Operations Division also handled the initial response to the airplane crash that occurred on December 10, 2021, at approximately 11:36P when the ComCenter began receiving calls relative to a possible airplane crash in the area behind 33 Reed Drive. Responding Patrol Operations Division officers discovered an aircraft had indeed crashed on the Bedford bank of the Merrimack River behind 14 Technology Drive. The aircraft, a twin-engine turbopropeller, was fully engulfed in fire, when responding officers arrived on scene. The Department brought in additional patrol resources to contain and protect the scene as well as detectives to conduct a preliminary investigation. The Department command staff responded to the scene as well as mutual aid support from the Hillsborough County Sheriff's Department.

Patrol Operations Division officers also conducted a number of successful investigations during 2021; many of which began from motor vehicle stops that resulted in roadside investigations leading to the recovery of stolen property and the seizure of significant quantities of controlled drugs. Some of the stolen property recovered included generators, retail merchandise and assorted identification and financial instruments.

In one case a stolen generator was recovered by Patrol before it was reported stolen while another case that involved the theft of a firearm and \$3,000 in U.S. Currency (USC) led to the identification and arrest of the subject allegedly responsible.

Patrol Operations Division officers identified and arrested a subject allegedly responsible for the theft of controlled drugs from an assisted living facility as well as arrests of subjects involved in thefts from motor vehicles and for receiving stolen property.

A Patrol Operations Division officer identified the subject involved in an indecent exposure case who was subsequently arrested while officers from the Patrol Operations Division arrested the subjects responsible for two (2) of the four (4) residential

burglaries that occurred during 2021.

The Department inaugurated its Patrol K-9 Program in 2021 with the "hiring" of K-9 "Odin". The Department received a grant that supported the acquisition and training of K-9 Odin and for training his handler, Patrol Operations Division Officer Joseph C. Wilhelmy. K-9 Officer Odin immigrated from the Czech Republic and entered a rigorous training program with Master Patrol Officer (MPO) Wilhelmy at the Boston Police Department in September. They graduated on December 17, 2021, and are now on patrol together and have already been credited with their first arrest "assist" when a subject who was barricaded in a hotel bathroom emerged upon knowing K-9 Odin was on scene. K-9 Officer Odin and MPO Wilhelmy provide a significant enhancement by enabling our own K-9 to respond to lost/missing persons as well as to search and locate crime suspects who absconded from officers (our most prevalent use of K-9s). Additionally, K-9 Officer Odin will be able to provide additional protection for officers in high-risk situations. Prior to K-9 Odin the Department relied upon mutual aid from the NH State Police, Merrimack Police and other area departments with K-9s. Oftentimes, the response time for mutual aid K-9 support was lengthy, in some cases hours, which contributed to our inability to locate persons/suspects. K-9 Officer Odin and MPO Wilhelmy will be "on-call" to respond to Bedford even when not on duty.

The leadership of the Patrol Operations Division transitioned from Captain Scott M. Plumer. We wish to acknowledge the exemplary work of Captain Plumer over his many years of service to the Bedford Police Department and Town of Bedford during which he became the resident expert in the Department's records management system (RMS); he spearheaded the program to similarly equip all Department vehicles with the best hardware ensuring officers can easily transition to any vehicle and find the same placement of equipment and accessories; he led the overhaul and upgrade of the





Congratulations MPO Wilhelmy and K-9 Officer Odin!

Department's communications center and our public safety land mobile radio network; he developed and implemented standard operating procedures (SOPs) for the communications center and went on to lead the Patrol Operations Division with distinction. Congratulations and best wishes on your retirement and thank you for your service!

Detective Division: The Detective Division is a key element in our strategy to ensure the safety and security of our residents and visitors. From the aggressive investigations of criminal violations of felony and misdemeanor crime as well as conducting background investigations of our prospective employees the Detective Division was essential to the public safety mission of the Department and in keeping Bedford safe by ensuring serious felony

or misdemeanor crimes were investigated and the subject(s) responsible brought to justice.

The Detective Division also includes our Prosecution Unit staffed by our Police Prosecutor, William G. Thornton, a member of the NH Bar Association, and our Legal Assistant, Ms. Sidney Faltado. The Prosecution Unit is responsible for representing the Department and you, our residents, in presenting cases before the District Court in Merrimack as well as felony cases for indictment in Superior Court.

The Detective Division is also responsible for our school resource officer program including the work of our two (2) School Resource Officers (SROs), who accounted for a combined total of 69 cases initiated at a Bedford school campus representing a 100% increase in cases from 2020.

During 2021, Detective Division personnel participated in the response to as well as the investigation of the double homicide at the Country Inn and Suites. Detective Lieutenant (LT) Michael J. Monahan coordinated the multi-agency roomto-room search of the hotel during the initial phase of the response and he, along with his detectives, worked closely with the NH State Police Major Crime Squad and the NH Attorney General's Office.

LT Monahan also led the initial investigation into the airplane crash, which led to the identification of the aircraft owner and deceased pilot.

In addition to the double homicide and airplane crash investigations, Detective Division personnel conducted the death investigation of a resident who was deceased in her residence for more than four (4) months, which led to the arrest of a family member of the deceased.

Detectives also investigated a fatal drug overdose as well as two (2) suspicious death/suicide cases and an investigation into the unattended death of a ward of the state.



Detectives conducted 119 complex criminal investigations including 13-felony level sexual assault cases in 2021 and 12 child pornography cases comprising more than 1,024 hours of investigative resources on these cases alone.

The Division consumed more than 1,506 investigative hours on second-tier or "Part-II" level investigations and an additional 759 hours on general investigations as well as 674 investigative hours assisting Patrol Operations Division personnel with their investigations. Detectives also worked on two (2) burglary investigations during 2021.

The Detective Division conducted 16-background investigations of prospective employees that accounted for more than 500 investigative hours during 2021. The Detective Division is also responsible for sex-offender registration and tracking with 37 registrations completed during 2021.

The Detective Division also supported Department training efforts during 2021 with more than 700 hours invested in conducting scenario-based training, including de-escalation and bias training as well as investigative training for Department members.

Approximately 600 hours were invested in administrative efforts by detectives in support of Department investigations including the Department's evidence/property programs and resources related to laboratory analysis. We have outgrown the meager evidence facility in the Police Station and developed plans to expand our evidence facility by decommissioning a prisoner holding cell that is adjacent to the evidence room as a temporary "fix" for this problem. The evidence facility is not large enough to incorporate all the evidence and property acquired from criminal investigations and we are unable to assure proper segregation of certain evidence due to the constraints imposed by the physical structure of the police station.

Leadership of the Detective Division transitioned during 2021 when Detective Lieutenant (LT) Michael K. Griswold, Detective Division Commander, retired after more than 29 years of service with the Department. LT Griswold has led the Detective Division for more than 11-years. Detective Sergeant (D/SGT) Michael J. Monahan was promoted to Detective Lieutenant filling the vacancy created by LT Griswold's retirement. Detective Sergeant Michael J. Monahan supervised the Division's criminal investigations and took the lead in many cases and investigations as well as providing scenario-based training, de-escalation, and tactical training for the Department during 2021. LT Monahan assumed leadership of the Detective Division on February 1, 2021. In addition to his role in leading the Division, LT Monahan is a qualified forensic polygraph examiner who conducts all Department investigative and pre-employment polygraph examinations. He is an expert child forensic interviewer and crime scene analyst amongst many other investigative qualifications and disciplines; he is also a qualified FAA public safety drone operator.

The unanticipated retirement the prosecutor's secretary in December 2020 caused LT Monahan and Prosecutor Thornton to bridge the gap until our new Legal Assistant, Ms. Faltado, entered on duty in February. During the interim and training transition periods, LT Monahan and Prosecutor Thornton, assisted by a records clerk, were required to ensure the enormous amount of work associated with the prosecution of all criminal as well as traffic violations including providing documents and case files to the Hillsborough County Attorney's Office as well as the defense bar was accomplished. Ms. Faltado has been a quick study assuming the enormous duties and responsibilities of organizing the document flow for all criminal and traffic prosecutions.

The Detective Division is responsible for the drug "drop-box" located in our police station lobby and our participation in the US Drug Enforcement



Administration's (DEA's) drug take-back program. During 2021, the Department recovered and disposed of more than 400 pounds of unused and unwanted prescription medications before they could be diverted to improper use.

Probably the most well-known and most popular of all the Department's community policing programs (and there are many) is the Citizen Academy coordinated and presented each March-May by the Detective Division with assistance and support from the Patrol Operations and Operations Support Divisions. This 10-week "hands-on" interactive exposure to law enforcement provides key insights to not only law enforcement per se but especially the work and challenges faced by Bedford Police officers each day and night. The number of "students" is limited by the interactive nature of the program that puts you in the driver's seat of a Bedford Police cruiser and in "tactical shoot-don't shoot" scenarios using the same gear our officers use during their training exercises. Also included in the program is the Bedford Police "CSI" course that gives each student hands-on experience with real "CSI" methods used by our detectives as well as interview and interrogation training and a moot court session at the Merrimack District Court and familiarization with all our weapons platforms on the range.

Due to health concerns posed by the pandemic we initially postponed the citizen academy from March to September with the hope that improved health conditions would permit us to conduct the program. However, the continued threat posed by the pandemic as well as the very heavy case load imposed upon the Detective Division forced us to cancel the citizen's academy for the second year in a row. We are cautiously optimistic we will be able conduct the citizen's academy in March 2022.

PATROL OPERATIONS DIVISION

The Operations Support Division, under the command of Lieutenant (LT) Kevin T. Bowen,

includes the Communications Section under the leadership of Lead-Communications Specialist Nina M. Malley and the Records Section led by Records Clerk Cristina Cataño. In addition to Communications and Records, the Operations Support Division also has the overall responsibility for Community Policing Programs, Recruitment, Training, Fleet Operations/Management, Police Details, Special Events, Statistical Analysis, Information Technology and Animal Control (ACO). Needless to say, the Operations Support Division is critical to the success of the Department's mission across all divisions, programs, duties, and responsibilities.

<u>Communications:</u> The largest component of the Operations Support Division, the Communications Section is absolutely vital for the efficient, effective and safe delivery of timely public safety services, including Police, Fire and Emergency Medical Services (EMS); all of which begins in our state of the industry Communications Center (ComCenter). Each vital call for service for Police, Fire or EMS starts in our ComCenter where an authorized staffing level of nine (9) Communications Specialists (CSs) work to obtain all the vital information necessary to dispatch required public safety services as efficiently as possible. The ComCenter provides the critical lifesafety connection between citizens, first responder(s) and Headquarters. The ComCenter forges the link between technology and field operations and is packed with technology, including our land mobile radio (LMR) network that serves both Police and Fire Departments from main and remote transmit/receive sites in and around Bedford.

The ComCenter is also responsible for issuing public safety "alerts", "advisory" and "community" messages via our "Nixle" platform. We now have more than 8,000 Nixle subscribers who receive up to the minute information direct to their mobile devices and/or email regarding traffic accidents, delays, special events, weather conditions, road conditions as well as Police and Fire related incidents that may



affect safety or just travel. We also use Nixle to advise residents of upcoming community policing and other Town events, meetings, and programs as well as important public safety advice, information, and tips. Nixle provides notifications via text, email, and reverse-dial telephone calls directly to your mobile and or home device(s) and its FREE. We strongly encourage residents to sign up to receive Nixles and to *anonymously* "text-to-tip" information to the Department 24/7/365. To sign up text "03110" to "888777" and follow the instructions. You can also go to the Department's website and click "Media Resources" and look for the Nixle link to register. Remember to register your telephone number, cellular and or residential, to receive an emergency "reverse dial" message directly from the Bedford Police Department.

nixle

Sign Up Today at www.nixle.com for *free* public safety information and alerts.

Remember – Keep an Eye on Bedford - "See Something –Say Something".

Along with public alerts, the ComCenter also administers the Department's "Are You OK?"
Program (RU OK) for individuals who would like to have a daily call from the Department to ensure they are "OK." Often used by seniors or others with disabilities this program is offered *free of charge* with the only requirement being a communications device to be called at a pre-established time each day. This program also gives "piece of mind" to families and loved ones to ensure the safety of those they care about. To find out more about RU OK as well as our Vacant Property Check Program visit the Police Department Monday-Friday between 8A-4P.

The workload in the ComCenter can escalate in a mere matter of seconds to the point where even two (2) trained and experienced Communications Specialists are taxed to be able to handle call volume. Thus, it is vital that we maintain two (2) Communications Specialists on duty at all times remembering our ComCenter handles more than just police related calls for service and communications but, also all calls and public safety communications for Bedford Fire/EMS. The addition of a new CS position in 2019 brought total authorized staffing up to nine (9) CSs, which increased the number of shifts where two (2) CSs are on board but still *insufficient* to ensure two (2) CSs are on duty 24/7/365, which is the national standard for communications center staffing for a community our size.

The retirement of veteran telecommunicator Virginia L. Martin in December 2020 after 34 years of loyal service to the Department and the resignation of another CS who moved out of state created critical staffing shortages in our ComCenter. To bridge the gap, Ms. Martin agreed to come back on-line as a part-time/on-call telecommunicator while we worked to fill two (2) vacancies in the section. We were successful in filling both positions and welcomed aboard our two (2) new Communications Specialists, Ms. Erin DePew and Ms. Melissa Racine. CS DePew completed training during 2021 and we expect CS Racine to successfully complete our training program in early 2022.

The ComCenter handled 47,786 calls for police/ fire and emergency medical services during 2021 representing a 12% reduction from the 54,161 calls handled in 2020. When comparing 2021 to prepandemic 2019 with 47,040 calls we see an increase of 740 calls handled by the ComCenter. Calls for public safety services are not evenly spaced out over the course of an 8-hour shift; oftentimes coming in "clusters" that requires telecommunicators to prioritize calls for service, communications traffic and manage back-up as well as mutual aid response switching back and forth between Fire/EMS and police calls plus officer-initiated calls. The tsunami of calls and radio traffic during a major event such as the double homicide or a major structure fire requires special training and highly effective stress management and multi-tasking skills. The work in



the ComCenter is demanding, requiring precision and attention to detail because the lives of citizens and first-responders depend on the work of our telecommunicators.

The ComCenter staff were able to successfully dispatch police to Priority-1 level calls for service in two (2) minutes or less 93.6% of the time; fire service 99% of the time and emergency medical services 97%; exceptional achievements under very difficult circumstances.

In addition to initial training, our ComCenter staff are required to complete monthly in-service training and are subject to quality assurance reviews that incorporate audits of telephone and radio traffic. Our ComCenter staff also participates in the regional peer-to-peer employee support program to assist other agency personnel in post-critical incident debriefings and counseling.

Records Section: Our singular full-time Records Clerk is responsible for maintaining our active and archived files as well as complying with right to know requests (RTK), licensure and other requests for records review from state and Federal agencies and the production of statistics for Department administration. In August 2021, our Records Clerk, Ms. Renee L. Bartlett, retired. We congratulated Ms. Bartlett for her years of dedicated service to the Department and welcomed our new Records Clerk, Ms. Cristina Cataño, who took up the baton in this most important and difficult position. Although the Bedford Police Department is largely "paperless" meaning we rely on our digital records management system to record, document and store our investigative reports and forms, the State of NH, courts, civilians, insurance companies and others still require "hard-copy" documents. In addition to records management records section processed all incoming requests for information including all Right-to-Know requests, all requests for information, reports, and files from other law enforcement

agencies as well as state and Federal agencies. We have seen a rather stark increase in right-to-know (RTK) requests as the changes in the law has made a difficult task even more complicated requiring extra diligence and training as well as frequent consultation with legal counsel to ensure we comply with the law while at the same time protecting the privacy of persons in our files and records. The seemingly "simple" task of publishing our police logs online is time consuming and requires diligence to ensure the logs are "scrubbed" of information that is not subject to disclosure. As a result of personnel transitions as well as the increase in RTK requests and other high priority tasks we are not as timely in publishing police logs as we would like to be; however, we hope to improve in 2022 with a new records management system coming online that should automate some of the processes involved in publishing police logs and generating statistics required for monthly management reports. The records section of the Operations Support Division is also responsible for processing and reviewing all requests for pistol/ revolver licenses, applications for liquor licenses and live entertainment licenses.

Recruitment: The Department has been in a continual recruitment cycle to address vacancies created by retirements, promotions, new positions and resignations to ensure we have the capacity to assure the safety and security of our residents, visitors, and commuters.

The Operations Support Division is responsible for processing, testing, and evaluating all candidates for police officer and other positions. This work requires the examination of hundreds of applications, initial telephonic interviews of candidates followed up by in-person oral examinations, physical agility testing, psychological examinations, drug testing and more before a candidate reaches the final command staff interview and conditional offer stage of the recruitment process for police officer.



During 2021, the Operations Support Division processed and reviewed applications that filled seven (7) police officer vacancies, two (2) communications specialist vacancies, a records clerk vacancy (1) and animal control officer vacancy (1). Each one of these vacancies required more than 40-hours of processing, administration, testing, and evaluation excluding Department-specific on-boarding. In order to fill each of these vacancies, numerous applications were reviewed before a best qualified candidate list (BOL) was developed. The Operations Support Division was successful in filling all seven (7) police officer vacancies with highly qualified candidates; six (6) of whom were certified law enforcement officers with other departments that brought extensive training and experience with them to our Department. The Department's sworn member vacancies arose from two (2) retirements, two (2) existing vacancies and three (3) resignations including two (2) members who left the law enforcement profession for other careers and/or moved out of state.

Training: Training serves many purposes from providing essential skill sets necessary for employees in all disciplines to be able to execute the mission of the Department in an efficient and effective manner to preparation for new duties and responsibilities. The primary goal of all training is to ensure citizen and first responder life-safety, and the establishment and maintenance of state mandated individual, and Department mandated training requirements. Training must also focus on and bring forth the development of new skill sets necessary to address emergent challenges such as skills that are more effective in resolving incidents that involve citizens in crisis as opposed to the use of force.

The overarching goal of our training program is to ensure the officers and civilian staff that serve you in all disciplines do so within the law consistent with the best and most widely accepted industry leading practices. The intended byproduct of such vigorous training is the reduction of liability exposure for the municipality, it's taxpayers as well as the Department

and employees in a highly litigious society.

To achieve these goals and objectives the Bedford Police Department fields an industry leading Field Training Program (FTP) for new hires as well as an extensive in-service training curriculum that exceeds state required minimum mandates. Our scenario-based training (SBT) program places officers in high stress simulations of real events using special ammunition that challenges and trains them to successfully resolve critical incidents. Our SBT program is predicated upon the assumption that responding patrol officers will immediately address any active attack situation to prevent loss of life.

The Department continued a multi-year active attack training program in conjunction with the Bedford Fire Department (FD), which included a full-scale multi-agency exercise in 2021. Led by our team of scenario-based tactical instruction team and the PD/FD independent consultant, Bedford Police, Fire and our ComCenter staff participated in scenario-based active attack simulation exercises at a facility in Bedford. Our regional partners from police and fire departments also participated.

As noted above, this is precisely the kind of training that prepared our officers and supervisors to handle the double-homicide as well as the plane crash and a number of other critical incidents that occurred in 2021.

In addition to specialized critical incident management and active attack training, the Department continued its annual training programs including required training and recertification on all lethal and less-lethal platforms, scenario-based training and discipline-specific training. The following is only a brief summary of the important training your police officers attended during 2021.

All sworn members were recertified on the firing range with their issued .40 cal. Smith & Wesson

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Military & Police pistol and Sig-Sauer 5.56mm patrol rifle platform as well as our less-lethal platforms including Department issued Axon-taser(s), collapsible metal baton, as well as Department issued OC (pepper) spray.

Members were recertified on First-Aid CPR/AED for adults and juveniles as well as Department issued tourniquet.

The following is a partial summary of the training our employees received during 2021:

- Executive Development/Leadership and Senior Management Seminars (Chiefs)
- Executive Development for Captain and Lieutenants (LTs) by FBI
- Mid-Management Seminars for LTs at Roger Williams University (RWU)
- First-Line Supervisor Training for Sergeants (SGTs) at RWU
- First-Line Leadership Training by FBI for SGTs
- Field Training Officer (FTO) training/certification (new FTOs)
- Commission for Accreditation of Law Enforcement Agencies (CALEA) – Accreditation Manager
- Critical Incident Management for Chiefs, Captains, LTs, SGTs and Field Training Officers (FTOs)
- Active Attack Training (all sworn)
- Drug Overdose Investigations and Drug Recognition conducted by LT Monahan and Detective Sutter (all sworn)
- Evidence Collection Processing conducted by LT Monahan & Det. Sutter (all sworn)
- Disorder Control Training (all sworn)
- Integrated Communications Assessment and Tactics (ICAT) for defusing & de-escalation of potentially violent situations (Instructor Training)
- De-escalation Training (all sworn)

- Use of Force Training (all sworn)
- Psychological and Behavioral Health for CIT members
- Peer-to-Peer Counseling Certification (Peer Counselors/sworn and ComCenter)
- Crisis Intervention Team Training (new CIT members)
- Patrol K-9 Training for K-9 Officer Odin and MPO Wilhelmy at Boston PD
- Comfort Dog Certification (Comfort Dog Mischka and FTO Whitney Mansfield)
- Hostage Negotiator Training/Certification
 -MPO Shannon L Gardner/SNHSOU
- Single Officer Rapid Deployment (SORD) for all sworn members
- Patrol Rifle Instructor Certification -SGT Scott Norris/SNHSOU
- Tactical Operator Training SGT Norris and FTO Matthew Proulx/SNHSOU
- Traffic Accident Reconstruction Training FTO Kennedy, MPO Mazzarella
- Advanced Roadside Impaired Driving Enforcement (ARIDE)
- Naloxone (NARCAN-opiate reversing drug) Application Training (all sworn)

The above is but a summary of the training your officers received during 2021 to ensure you receive the very best public safety services from your police department. Our goal is to ensure our employees have the best training and skills necessary to ensure citizen and first responder safety as well as reduce liability exposure and to prepare those employees seeking to move into new positions by providing supervisory and job-specific training in their current positions with a view toward improving employee retention as well as overall Department performance.

National Accreditation: One of the most important elements within the area of responsibility of the Operations Support Division is our national accreditation program. During 2021, the Department continued our effort toward accreditation from the Commission on Accreditation for Law Enforcement



Agencies, Inc. (CALEA); a credentialing authority, based in the United States, whose primary mission is to accredit public safety agencies, namely law enforcement agencies, training academies, communications centers, and campus public safety agencies.

Why accreditation? Beyond the cost savings from reduced liability insurance the primary benefit to you, the taxpayer, is the assurance that your police department meets or exceeds national standards in all operational and administrative elements involved in delivering public safety services. Moreover, the most important part of this assurance is the requirement for the Department to undergo and successfully "pass" regularly scheduled independent audits of Department standard operating procedures (SOPs), physical inspection and auditing of programs, files, cases and physical structures (Police Station). This effort is so very much more than a "paper chase" but actual independent verification the Department and its sworn and civilian staff actually adhere to national standards. Professionalism, training, written policies, forms, rules and regulations are all necessary but are only words on paper unless they are implemented. This is why accreditation is so important because it provides an independent and transparent accounting and auditing of your police department.

National accreditation is rigorous, time consuming and painstaking as it should be considering the enormous authority and responsibilities extended to law enforcement and the exposure to liability for the municipality due to the nature of the work involved. We certainly want our doctors, lawyers and airplane pilots subject to independent and nationally recognized certification and ongoing auditing and the same is so very true for law enforcement.

The Town of Bedford has become a suburban community the size of many cities in New England, and it is essential for its police department to adhere to and demonstrate adherence to national standards for public safety and law enforcement. Accreditation forces a "top-to-bottom" examination of how the

department operates as well as the foundational rules, regulations, policies and procedures that guide the delivery of services. And, most importantly, periodic auditing to ensure the Department is executing its mission in accordance with these standards. National accreditation is not a luxury but a necessity in the complex, litigious and ever-changing environment under which law enforcement exists.

This multi-year effort, which on average takes most law enforcement agencies three (3) years to complete, requires significant resources from all divisions of the Department but particularly from the Operations Support Division. As part of our efforts to achieve accreditation, our **Part-time** Accreditation Manager, Ms. Monique Pliakos, works with our accreditation consultant to review, revise, and improve Department standard operating procedures (SOPs) that addresses virtually every facet of the mission of the Department in exacting detail.

During 2021, Accreditation Manager (AM) Pliakos, created, revised, and updated many standard operating procedures (SOPs) to meet accreditation standards. Unfortunately, despite the diligent efforts of Ms. Pliakos, our multi-year timeline to attain national accreditation has slipped due to the amount of work required by our accreditation manager who is a part-time employee. It has become clear we will not be able to attain national accreditation in a reasonable amount of time without additional employee hours to support the program. However, there are no additional hours available as all our support staff are fully engaged in their primary duties and responsibilities. There are no sworn members available to work on this project and in consultation with neighboring accredited agencies of similar size we find they have a full-time employee that serves as an accreditation manager. The work associated with accreditation is not a "one-and-done" exercise but a continual effort throughout the year. The Department has to explore a solution to this issue in our 2022 appropriation request.



During 2021, the Chief of Police in consultation with the regional CALEA Manager, established a tentative schedule to conduct an initial "mock" onsite inspection of the Department in April/May 2022. This schedule requires the Department to complete and upload all reformatted and revised standard operating procedures (SOPs) into our document management system (PowerDMS), which can be remotely accessed by CALEA inspectors for review.

Following the initial review of all Department SOPs by CALEA, a team from CALEA will conduct a preliminary on-site inspection of the Department. Subsequent to the preliminary inspection, CALEA will identify all areas that require correction in preparation for a full on-site inspection in the fall. If the Department successfully passes the full on-site inspection, we will be scheduled for a final accreditation review for acceptance in March 2023.

This is notably a *very aggressive schedule* given the Department's available resources. If the Department is unable to meet the requirements for the initial preliminary or "mock" inspection our accreditation review will lapse yet another year. Therefore, it is critical the Department has the staffing resources to comport with the project objectives and ultimate goal of national accreditation in a timely fashion.

Fleet Management: Another essential element in the Operations Support Division is fleet management, which is responsible for ensuring our fleet of police sedans, SUVs, motorcycle, mountain bicycles and incident command vehicle are all properly maintained, and serviced. This effort also includes all the technology and systems installed in our fleet vehicles such as mobile data terminals, land mobile radio systems, emergency lighting and speed measuring equipment. The program includes ordering and providing specifications for new cruisers as well as managing the "up-fit" of new vehicles and the decommissioning or transitioning of older vehicles. Simply getting vehicles to/from service facilities and working to obtain the best

price and value for service is time consuming. We must ensure our officers have at their disposal safe and reliable vehicles that are properly maintained to ensure proper and expected service life. We typically operate line-cruisers up to 130,000 road miles notwithstanding operating hours, which includes the time the vehicle is running but not moving, that affects service life. A typical cruiser with 130,000 road miles has the equivalent of more than 170,000 road miles before the vehicle is decommissioned and sold for surplus. In some cases, vehicles with 90-100,000 miles are transitioned from line service for use by administration and detectives. We maintain our vehicles according to manufacturer specifications as we found it results in extended service life for the vehicle. The global supply chain issues in 2021 affected our fleet operations inasmuch as new vehicles ordered in March 2021 were not delivered until October and November. Parts and supplies were difficult to acquire and are more costly along with problems finding qualified service technicians. All this work is handled by our PART-TIME administrative support specialist, Ms. Kellie Serrecchia, who has done a phenomenal job in keeping our fleet running and protecting your taxpayer dollars.

Technology: The Operations Support Division is also responsible for all Department technology, which is quite extensive. This includes our land mobile radio network that provides public safety communications for all first responders in Bedford and our mutual aid partners. Along with the main transmitter/receiver site at the Public Safety Complex we maintain remote sites at the USAF New Boston Tracking Station, as well as commercial towers along Route 101, Station Road and on the NH, State Police tower at East Pointe Drive. This also includes the radio consoles in our ComCenter and all the infrastructure that links all these various sites to ensure police and fire first responders can communicate. Operations Support is also responsible for all our inventory of portable radios, mobile radios installed in police fleet vehicles as well as mobile data terminals (MDTs) and printers



installed in line cruisers. It also includes our business line telephone system as well as our inventory of mobile devices and digital evidence platform that encompasses body worn, and cruiser installed audio/video equipment. Operations Support also operates the aged-out town-wide building access control system.

During 2021 we made improvements to our land mobile radio network including plans to replace aged-out microwave equipment that links our various remote transmit/receive sites. Necessary repairs and annual maintenance and auditing of our radio infrastructure was completed along with repair/replacement of mobile and portable radios, MDTs and peripherals (printers, etc.).

Computer Aided Dispatch/Records Management System (CAD/RMS): The integrated computer aided dispatch (CAD) and records management systems (RMS) are the technological backbone of every public safety service delivery organization today. The software is vital for integrating information and databases to ensure the prompt, efficient and proper delivery of lifesaving public safety service to the public. The current integrated computer aided dispatch/records management system (CAD/ RMS) in use by the Police Department to initiate, document, log, track and deploy all public safety-first responders in Bedford was purchased and deployed 23 years ago. Since that time, public safety service requirements in Bedford substantially increased with the residential population of Bedford more than doubling and combined calls for service expanding exponentially over the intervening decades. The current CAD/RMS cannot be upgraded or improved due to its age and construction. It is inflexible and cannot be adapted to current operational and managerial requirements for both police and fire. More importantly, the current CAD/RMS has become unreliable, slow, and incapable of efficiently handling the call volume now present, which compromises civilian and first-responder safety. It makes the work of our communications specialists and all

employees more difficult, time consuming and frustrating with predictable impact on employee and organizational safety, efficiency, and morale.

The Department began to investigate and plan for the replacement of the CAD/RMS several years ago in view of the recognition that our current 20-year-old platform was unable to deliver the information, data and automated software necessary for the Department to ensure citizen and first responder safety in an efficient and cost-effective manner. Moreover, we also recognized the end of product support and improvement lifecycle for our current platform was approaching. As a result, the Department crafted and issued a request for proposal and quote (RFP/Q), which set forth necessary requirements to replace our CAD/RMS.

During 2021 the joint-Fire/Police committee charged with the responsibility to identify and recommend a replacement for our **23-year-old** computer aided dispatch/records management system (CAD/RMS) software determined the proposal from CSI Technology Group was the best solution available to meet the needs of both departments. CSI Technology is the same vendor chosen by the NH Department of Safety for use by the NHSP. In addition to the NHSP, the Dover and Merrimack, NH Police Departments also selected CSI Technology Group to replace their CAD/RMS.

Immediately following approval from the Town for this vital and critical project, the Chief of Police directed the assembly of the Department's project management team (PMT) that will shepherd this project through to completion in 2022.

<u>Community Policing:</u> The global pandemic and health crisis severely hampered our normally robust community policing program in 2020 and we hoped to re-boot our programs in 2021. However, the continuing health risk posed by COVID required us to curtail some of our programming in 2021



especially during the first half of the year forcing us to first postpone and then cancel our signature citizen's academy that normally kicks off in March.

Despite the early curtailment we were able to conduct a number of important community policing programs and events during 2021. In September we held our first cooperative open house with the fire department. We enjoyed good weather and had an excellent response from the public with children lining up for cruiser rides to the extent we called for "backup!" In addition to the cruiser rides children and adults enjoyed meeting with our police animal friends who assist us in our public safety duties and responsibilities including Manchester Police Department's mounted patrol horse, a K-9 demonstration by the Auburn Police Department and our own Bedford Police Department Comfort Dog, Mischka, who got a lot of attention all evening from young and old alike. Attendees enjoyed ice cream while watching a taser demonstration by Field Training Officer Norman J. Frink who deployed his Taser on Communications Specialist (volunteer) Nathan Byron. This is the second open house that Communications Specialist Byron volunteered to be "tased" showing everyone that communications specialists are just as "tough" as police officers.

Also, on display for the public at the open house was the Department's Incident Command Vehicle and police motorcycle, which is always a big attraction along with the Southern NH Special Operations Unit (SNHSOU) armored "Bearcat" piloted by our own SNHSOU member, Field Training Officer Matthew A. Proulx. [Note: While some misinformed believe the "Bearcat" is an "offensive" weapon it is used to *protect* law enforcement members being inserted into a dangerous situation. I'd dare say if anyone had a loved one in law enforcement, they would want them in a Bearcat if the situation called for it. Having this equipment and the expertise of the SNHSOU

members available to deploy here in Bedford along with our own SNHSOU members is a significant benefit and force multiplication enhancement for our residents and visitors.]

Our first PD/FD Open House was a smashing success, and we were so very glad to be able to have everyone visit and share some of their family time with our PD and FD family. Look for announcements for the next PD/FD Open House in 2022!

During 2021 the Department announced deployed our first-ever "Comfort Dog" program. Patrol Operations Division Field Training Officer (FTO) Whitney S. Mansfield and her 1-year-old black Labrador, "Mischka" received "Comfort Dog" certification in 2021 and began to "work" at various events and locations throughout Bedford as well as the Police and Fire Stations where she's already become a fixture and welcome visitor. When not "making the rounds" Mischka rests from her work and has a few toys to keep her occupied in the station between "rounds."

A number of Departments in the state have Comfort Dog programs, which have proven highly successful in every community they serve (Franklin, Concord, Manchester to name just a few). The dog and handler go through a series of training classes to ensure the suitability, temperament, personality, and adaptability of both the dog and handler. These courses are designed to train the dog to identify persons who are suffering from stress or in a crisis situation or to simply calm persons, especially juveniles, who experienced a traumatic event. Comfort dogs provide relief to not only victims of crime but also first responders, and civilian staff as well. They have proven highly effective during interviews of crime victims, especially juveniles, as the presence of the dog provides a soothing and calming effect for the victim helping them



through the oftentimes difficult task of talking about a dreadful experience. We plan to have Mischka make regular visits to our schools and long-term care facilities and to respond when needed for events and cases where she can provide some comfort and relief to our residents and victims.

Mischka has already provided valuable if not priceless respite and emotional support for both victims as well as first responders who suffered a traumatic event or crisis. There have been a number of cases in which Mischka was brought in to lend comfort and a calming effect to adults and children. Additionally, she's made appearances as the star of "Paws to Read" at the Bedford Library and at numerous businesses and events in Town. Mischka and FTO Mansfield joined other Comfort Dogs and their handlers at a special Fischer Cats Stadium event during 2021.

The headlining event for community policing in October was our participation in the first nationwide "Faith and Blue" event at the Manchester Christian Church. This first-ever national event is an opportunity to merge police/community relations through non-denominational religious. The Chief of Police along with several



officers and Comfort Dog Mischka met many congregants who expressed their appreciation for the fine work and dedication of our officers.

Additional community policing activity included our safe school program that requires on duty Patrol Operations Division officers to visit each school campus in their assigned patrol sector. This program, in existence for several years, enables officers and school staff to be acquainted as well as help new officers become familiar with each school campus and building while providing a visible enhancement to school safety and security. These visits also provide an opportunity for officers to meet and interact with students in a positive way that enhances student understanding of the role of public safety while getting to know officers on a personal level.

The Department helped support the Bedford Food Pantry and attended the Police-Week Memorial Event in Concord. The Department's Honor Guard helped support other Departments by attending the memorial services for NH State Police Staff SGT Jesse Sherrill who was killed on duty as well as standing watch at the services for a Goffstown Police Officer.

See our short video that presents the faces of Bedford PD:

https://www.facebook.com/321426571238389/videos/280702999678674.

In addition to the signature programs and events noted above, our officers and civilian staff made appearances at numerous events throughout the year including escorting victorious athletic teams and providing memorable events for sick and terminally ill children. We hosted various scout troops and made special visits to seniors and participated in several memorial events throughout the year. Our community policing team organized and held a very successful "stuff-a-cruiser" toy drive for the holidays and made sure Santa safely made his rounds for the holidays.



Our Civilian Emergency Response Team (CERT) under the leadership of CERT Director Raymond Lessard continued to assist Police and Fire Departments at various events and situations throughout the year. Our CERT volunteers stand ready to provide valuable support to augment both PD and FD in addition to their citizen outreach efforts to ensure residents are prepared and informed.

This important program will continue in 2022 with the help of *volunteers like you* who see CERT as an opportunity to *give something back to their community*. So, if you are looking for an opportunity to serve your fellow residents, neighbors, and friends in Bedford, please consider *volunteering to be a member of the Bedford CERT*; contact the Bedford Police Department's Operations Support Division or CERT at https://www.bedfordnhcert.org/.

Our part-time Accreditation Manager, Ms. Monique Pliakos, also serves as the Department's social media coordinator who regularly posts informative messages on our social media platforms throughout the year. From safe driving, impaired and distracted driving to pieces that highlight the work of our staff and the important support we receive from you to show how much we appreciate your support in these troubled times.

The Bedford Police Department recognizes that success in completing our mission hinges on the philosophy that "it takes a community", which is why our Community Policing Program is the cornerstone to the effective delivery of public safety services to our residents. From our "Keep an Eye on Bedford – See Something – Say Something" campaign to supporting "Bedford Cares" and the Bedford Food Pantry, our dedicated employees "stepped-up" to connect and provide our community support, education, information and services to ensure their safety and well-being. It is part of the Bedford Police Department's culture of community and customer support that leads our officers and civilian employees to extend themselves to support our residents when

the opportunity arises; from shoveling a senior's driveway or bringing in a heavy parcel for a senior to our "Are You Ok" program that checks in with our seniors each day, we strive to connect as well as protect and serve. We look forward to seeing you when we are able to resume our full community policing program schedule by mid-2022.

ADMINISTRATION

The overarching goal of the Department's Administration Division is to ensure our vision, mission and divisional goals and objectives are met or exceeded and, to assure the safety and security as well as the quality of life for all in Bedford. The exceptional success achieved in 2021 despite the continuation of the global pandemic and challenges posed by tragic events reflects the administration of the Department exceeded its primary goals and objectives in providing the highest quality public safety services for each tax dollar under the most trying conditions.

The Department, like any successful business, must continue to constantly evaluate the climate and environment in which it exists and evolve to assure continued success.

National Accreditation: Arguably, it is more difficult to manage success than failure. To this end, the Department continued on our multi-year journey to attain *national accreditation*. The Administration of the Department remains totally committed to the goal of national accreditation for your police department.

Auditing: The Department continued our efforts to ensure effective property management that included up to date inventories of all equipment assigned to personnel as well as all capitalized Department equipment assigned to each division in the Department that is available in both "hard copy" and digital. The Department continued efforts to remain in compliance with all state and federal criminal justice information systems (CJIS) requirements.



Integrity and Transparency: The Department deployed the industry-leading digital cloud-based audio/video integrated BWC/in-cruiser and police station digital evidence solution from Axon in early 2020. Almost immediately, we realized the benefits from this platform, which led to criminal charges against a subject for the manufacture of child pornography who was sentenced in Federal District Court in 2021. The platform was used to investigate complaints against officers providing independent verification of the facts in these cases.

The Administration of the Department is committed to unwavering transparency only limited by NH law and legal counsel. We make every reasonable effort to keep the public informed of cases, incidents, and events again limited by NH law and the need to protect other's privacy and the integrity of investigations. We comply with all right-to-know requests as mandated by law and have embraced changes to operations and procedures that assure our officers comport with national standards and NH law regarding response to resistance using the least amount of force possible.

The Administration of the Department has an unwavering dedication and commitment to integrity, honesty, professionalism and service to the community. This is evinced by the swift and deliberate action taken by the Administration of the Department whenever allegation of misconduct were presented.

As many know from extensive media coverage, the Department was struck with a serious personnel matter that involved allegations of misconduct by two (2) officers who posted short videos on a social media platform known as "Tik Tok" (TT). The officers involved allegedly made and posted divisive and or insensitive videos while on duty that were captured and retransmitted by others to draw attention to their alleged misconduct.

The Chief of Police immediately initiated an

investigation into this matter after he received the first anonymous email on Saturday, April 24, 2021. Subsequent email allegations and complaints led to the initiation of an internal affairs investigation. The investigation received the highest priority for thoroughness and timely completion. The Chief requested and received support from the Chief of Police in Hollis, NH to assist with portions of the investigation.

The internal affairs investigation resulted in significant disciplinary action against the involved officers as well as supervisory personnel.

There is no doubt the actions of the members involved in this matter significantly harmed the public's trust and confidence in the Department to provide professional public safety services and to use the resources of the Department in a wise and just manner. Acknowledging the damage inflicted upon the reputation of the Department caused Department Administration to exponentially increase our effort to restore the trust and confidence in the Department not only through the disciplinary process but also by way of instruction, communication and demonstrated actions that exemplify the true nature of the Department's culture and dedication to professional law enforcement. We will not fail in this effort.

This case resulted in extensive media coverage and messaging from the public not only in Bedford but from across the country exemplifying the heated rhetoric and divisive discord that has permeated the country in issues surrounding law enforcement. While some applaud the outcome from this case just as many others are unhappy the involved personnel were not removed from the service or received any discipline at all. The actions taken in this case stand on the evidence balanced against the law, Department policies and procedures, labor law, legal guidance and the union contract with the Town and are consistent with these requirements and most importantly *facts*.

We will continue to uphold and maintain the



professionalism, dedication to public service and customer service with a focus on community, empathy and sympathy. There is no governmental entity of any nature that is immune from mistakes and transgression, but it is the organization that takes action to uphold honesty, integrity and the law with compassion and dedication to protect and serve the public that succeeds as we shall at the Bedford Police Department.

<u>Human Resources:</u> The national focus on law enforcement in 2021 especially use of force along with other factors conspired to present an extremely tight job-market for law enforcement all across the US with departments competing against each other for qualified applicants and to retain certified employees.

We began 2021 with two (2) sworn member vacancies with additional vacancies in the ComCenter and in our Prosecution Unit (legal assistant) As 2021 progressed we had one (1) sworn member retire along with four (4) sworn member resignations. Of those resignations three (3) involved personnel who left the law enforcement profession entirely with two (2) of the three (3) members moving out of state. Only one (1) sworn member migrated to another NH law enforcement agency.

During 2021, we hired seven (7) new officers of which six (6) were certified officers from other agencies. A number of the new hires brought extensive experience gained from their work in much larger police departments. We have been blessed and grateful for the new certified officers we hired away from other agencies with the majority having only applied to the Bedford Police Department and who stated they applied to our Department based upon the recommendation of others in the profession or from our own agency.

We strive to hire and retain members dedicated to the profession, the Town of Bedford and the Department with the expectation that as we invest

in each employee, they become invested in the Town and Department., We accomplish this through professional development including a career development program designed to identify our employee's career aspirations and interests with an effort to help them achieve their professional goals. We also do this by providing extensive training and professional development opportunities, promotion as well as opportunities to participate in specialized units, operations and assignments to the extent possible in an organization our size. We retain personnel using the above strategy while providing them the best equipment possible to do their jobs safely, efficiently and effectively. Yet, we also expect and require members to perform their duties and responsibilities consistent with our performance requirements for quality, quantity and professionalism. We employ performance metrics that regularly gauge and measure employee performance. We establish and maintain the highest of standards and expect those unwilling to meet these challenges may participate in the "great migration" of workers now taking place in the US. We have a very competitive compensation plan the Administration recommended that includes promotions based on performance and rigorous testing to achieve Master Patrol Officer status.

By the close of 2021, we hired new officers to ensure all sworn member vacancies will be filled in early 2022 after the candidates complete their training assignments.

We also realized two (2) vacancies in our ComCenter; one (1) arising from the retirement of long-time CS Virginia Martin and the second from the resignation of a CS who moved out of state to take up another career outside of public service and law enforcement.

2021 also included the retirement of the Prosecution Unit secretary in December 2020, which led us to reformulate the position as a legal assistant. We were thankful in filling that position with Ms. Sidney Faltado in February 2021 who has become highly

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efficient and effective in her position.

Ms. Renee Bartlett, our records clerk, retired from service in August 2021, but again we were thankful in hiring Ms. Cristina Cataño, who quickly learned the position and more.

Promotions and reassignments in 2021 as well as the Department's effort to support career development of personnel from officer to Master Patrol Officer, to Field Training Officer, to SGT and LT requires extensive effort to ensure only the best qualified are promoted.

During 2021, the Department conducted promotional testing for SGT, which also serves as qualification testing for advancement to Master Patrol Officer (MPO) and Field Training Officer (FTO). This extensive project includes the utilization of a commercial first-line supervisor examination coupled with Department specific written examination. Members who successfully passed the combined written tests moved on to the Department-designed assessment center examination, which involves candidates participating in three (3) carefully crafted role-play scenarios to test their ability to supervise under real-world conditions. The assessment center utilized a Department designed set of scenarios and performance specifications for grading as well as detailed guidance for both candidates and assessors.

The following is a summary of personnel actions during 2021:

PROMOTION(S) – FIELD TRAINING OFFICER

NAME FROM / TO

Mansfield, Whitney Master Patrol Officer -

Patrol Operations Division to Field Training Officer -Patrol Operations Division Kennedy, Stephen Master Patrol Officer - Patrol

Operations Division to Field Training Officer -Patrol Operations Division

QUALIFICATION FOR PROMOTION – SERGEANT

NAME RANK
Corridan, John Patrol Officer
Drew, Jeffrey Patrol Officer

Gray, Joshua School Resource Officer Krause, Eli School Resource Officer

QUALIFICATION FOR PROMOTION – DETECTIVE

NAME RANK

Corridan, John Master Patrol Officer Gardner, Shannon Master Patrol Officer Heikkila, Michael Patrol Officer

Kitchen, Benjamin
Gray, Joshua
Field Training Officer
School Resource Officer

QUALIFICATION – MASTER PATROL OFFICER

Pursuant to the 2021 testing process for promotion to SGT and approved prior testing the following personnel were promoted to Master Patrol Officer:

NAME RANK

Corridan, John Patrol Officer to Master

Patrol Officer

Drew, Jeffrey Patrol Officer to Master

Patrol Officer

PROMOTION & REASSIGNMENT OF PERSONNEL

NAME FROM/TO

Cherwin, Michael Field Training Officer to

Sergeant - Patrol Operations

Town of Bedford, NH



Nightingale, Danielle School Resource Officer to

Sergeant - Patrol Operations

(12/2020)

Kitchen, Benjamin Field Training Officer to

Detective

Gray, Joshua Field Training Officer to

School Resource Officer

Gardner, Shannon Master Patrol Officer - Patrol

Operations to

Operation Support Division

One of the most vital functions of HR is to measure employee performance and integrate personnel performance with the Department's vision, mission and annual goals and objectives. The Department's performance measurement program, "COMP/Stat" integrates agency performance with individual performance to ensure the success of the Department in meeting its mission specific as well as annual goals and objectives.

While assessing performance is critical it is also vitally important to recognize the *extraordinary achievements of our employees during 2021* as follows:

LIFESAVING AWARD

FIELD TRAINING OFFICER STEPHEN W. KENNEDY, JR

MASTER PATROL OFFICER JOSEPH C. WILHELMY

On Sunday June 20, 2021, while assigned to the Patrol Operations Division, at approximately 19:02 hours Field Training Officer (FTO) Stephen W. Kennedy, Jr. and Master Patrol Officer (MPO) Joseph C. Wilhelmy responded to Sebbins Pond reference the report of a 15-year-old male swimming in the

pond with friends who failed to resurface after jumping off a rope swing. The report indicated the victim's friends tried but were unable to locate the victim in the water.

FTO Kennedy and MPO Wilhelmy promptly arrived on scene, discarded their duty gear, and immediately jumped into the murky waters of the pond without regard for their own safety.

After nearly 30 minutes in the water trying to locate the teen, the officers discontinued their efforts only after they were directed to do so by fire personnel.

While their efforts to locate and save the teen ultimately proved unsuccessful, their complete disregard for personal safety in an attempt to save the life of another under dangerous and potentially deadly conditions evinced the highest degree of dedication to duty as a law enforcement professional and member of the Bedford Police Department.

DISTINGUISHED UNIT ACTION AWARD DETECTIVE KEVIN K. SUTTER

DETECTIVE JAMES G. MCMILLEN

On December 1, 2020, the Bedford Police and Fire Departments responded to the Kensington Apartments in connection with a report of an unconscious subject who was later pronounced deceased.

During the course of the death investigation, evidence indicated the deceased succumbed to a fentanyl related overdose.

Despite scanty information and few investigative leads, Detectives Sutter and McMillen began what became a lengthy, involved and complex investigation that spanned almost a year in an effort to identify the person or persons responsible for the overdose death.



During the course of this death-resulting investigation detectives conducted numerous suspect and witness interviews, executed several search warrants, gathered open-source intelligence, and painstaking analyzed victim and suspect cell phone data records.

From this information, detectives were able to identify two individuals suspected of providing the victim with narcotics a short time before the fatal overdose. Based upon the evidence obtained during their investigation, the suspects are facing charges in both Strafford County and Merrimack County for possession of drugs with the intent to distribute.

Such death-resulting investigations of the more than 3,600 victims of drug overdoses in New Hampshire rarely result in criminal charges due to the unique challenges posed by NH law and the reticence of witnesses, survivors and accomplices to provide actionable information and intelligence.

Despite these challenges Detectives Sutter and McMillen were successful in bringing forth charges in connection with the overdose death, which has earned them this official Distinguished Unit Action Award.

COMENDATION FOR MERITORIOUS SERVICE

MASTER PATROL OFFICER ADRIEN U. DUPUIS

While assigned to the Patrol Operations Division during the pendency of 2021, MPO Dupuis consistently engaged in proactive policing that led to numerous interdiction stops resulting in the seizure of illicit controlled substances and several felony arrests associated with these stops, searches and seizures.

During 2021 MPO Dupuis was responsible for 11 cases for which he was the arresting officer and two (2) cases wherein he was the assisting officer in connection the seizure and arrest.

On March 4th, MPO Dupuis responded to a motor vehicle complaint in progress, which led to the arrest of a subject on four (4) counts of possession of controlled drugs.

On June 7th, MPO Dupuis contacted suspicious pedestrians walking in the roadway, which led to the arrest of a subject on two (2) counts of possession of controlled drugs.

On October 28th MPO Dupuis contacted two (2) bicyclists, which resulted in the arrests of both subjects for possession of controlled drugs.

These are just a few of the notable drug investigations for which MPO Dupuis was responsible while "looking beyond the stop" that has earned him this Commendation for Meritorious Service.

COMENDATION FOR MERITORIOUS SERVICE

FIELD TRAINING OFFICER NORMAN J. FRINK

On August 18, 2021, while assigned to the Patrol Operations Division on routine patrol on Route 101 FTO Frink conducted a motor vehicle stop on a vehicle for an expired registration. During his contact with the operator, he observed suspicious behavior and subsequently learned the occupants were headed to a methadone clinic.

FTO Frink's roadside investigation led to the seizure of a quantity of Benzodiazepine and the arrests of both subjects.

On November 12, 2021, while assigned as the acting Officer in Charge of the evening shift FTO Frink observed a vehicle that illegally displayed blue lights. He stopped the vehicle based upon the blue light violation and during his contact with the operator he observed evidence of heroin/fentanyl use in the vehicle. FTO Frink engaged the operator



in conversation, which led to the seizure of heroin/ fentanyl. The arrest of the operator for possession of controlled drugs also led to the recovery of stolen credit cards and drivers' licenses.

These cases are but a few of the many examples of FTO Frink's prowess in roadside investigations that led to eight (8) arrests for possession of illicit controlled drugs and prescription narcotics during 2021 as well as other charges stemming from these investigations. In addition, FTO Frink led the way in training new officers while preparing them for their careers with the Bedford Police Department.

His dedication to duty, investigative acumen and performance this year has earned him this official Meritorious Service Award.

COMENDATION FOR MERITORIOUS SERVICE

DETECTIVE AMY M. CHAMPAGNE

On April 19, 2020, the Bedford Police Department initiated an investigation into allegations of invasion of privacy at 51 Barrington Drive. Detective Champagne was assigned the overall responsibility for conducting the investigation, which involved allegations made by a foreign exchange student temporarily residing in the U.S.

The complex investigation conducted by Detective Champagne involved extensive interviews as well as the execution of search and seizure warrants, which led to the acquisition of critical evidence.

The painstaking investigative work of Detective Champagne developed evidence, which identified an adult suspect involved in the production of child pornography. Additional investigative efforts by Detective Champagne led to the identification of additional victims of the same suspect.

The exemplary investigative work by Detective Champagne led to the indictment and eventual conviction of the suspect in U.S. District Court, District of New Hampshire, for manufacturing child pornography and a sentence of 15 years in the custody of the Federal Bureau of Prisons.

In addition to Federal charges, Detective Champagne's investigation led to the identification of other witnesses and victims leading to additional state charges against the subject in Hillsborough County Superior Court.

The dogged and persistent efforts of Detective Champagne in a complex international and domestic child pornography investigation resulted in the successful prosecution and incarceration of a serial sexual predator who preyed upon unsuspecting juveniles close to him and provided closure to these victims and their families. Her investigative acumen, persistence and dedication in connection with the above captioned investigation has earned her this official Award for Meritorious Service.

DISTINGUISHED UNIT ACTION AWARD

LEAD COMMUNICATIONS SPECIALIST NINA M. MALLY

COMMUNICATIONS SPECIALIST EDWARD R. HIGGINS

On August 21, 2021, Bedford Police Department Communications Specialists Edward R. Higgins and Erin M. DePew were on duty in the Bedford Police Department Communications Center when a series of calls were received, which first indicated a disorderly conduct situation was active at 250 South River Road, Country Inn and Suites Hotel.

Working as a team Communications Specialists Higgins and DePew developed additional information, which indicated the situation at the Country Inn and Suites was actually an assault in progress that involved an assailant armed with a machete.



The critical and vital information regarding the assault in progress was documented and immediately provided to responding officers who found a horrific crime scene that encompassed the parking lot, three floors of the hotel and the lobby where a deceased subject was discovered.

In addition to handling multiple calls from residents of the hotel and relaying critical information to responding officers, Communications Specialists Higgins and DePew sent messages via the State Police Online Communications System to surrounding agencies regarding suspect information. They also dispatched and staged Bedford Fire Department personnel and requested mutual aid from surrounding law enforcement agencies. They also were responsible for contacting off duty Bedford Police Department personnel to respond to the scene all the while managing 911 calls and first responder radio traffic.

Lead Communication Specialist Nina M. Malley responded to the Communications Center to assist and manage the flood of calls and radio traffic as well as the tasks assigned to the Center by incident command.

The homicide suspect fled the scene, but eventually appeared in the lobby of the Bedford Public Safety Complex. Communications Specialists Higgins and DePew remained calm, keeping the suspect occupied, until officers took him into custody.

Their actions on August 21, 2021, along with other members of the Department identified herein were vital in the mitigation and eventual resolution of a double homicide at an active hotel, and has earned them this official Distinguished Unit Action Award.

DISTINGUISHED UNIT ACTION AWARD
LIEUTENANT KEVIN T. BOWEN
LIEUTENANT MICHAEL J. MONANHAN

SEARGEANT SCOTT E. NORRIS
OFFICER JOHN F. CORRIDAN, IV
OFFICER JEFFREY A. DREW
OFFICER TIMOTHY S. HAYDEN
OFFICER MICHAEL B. HEIKKILA
OFFICER TONY SSONKO
OFFICER RYAN L. WOBROCK

On August 21, 2021, Sergeant Scott E. Norris, Officers Michael B. Heikkila and Ryan L. Wobrock responded to 250 South River Road, Country Inn and Suites, for an initial report of disorderly conduct, which was later upgraded to an assault in progress. Upon arrival officers discovered a horrific crime scene that encompassed three floors of the hotel including the lobby and parking lot. A deceased victim of the homicide was discovered on the first floor of the hotel that was occupied by more than 80 adults, children and pets.

Sergeant Norris and Officers Heikkila and Wobrock immediately went into action by securing a chaotic crime scene, established a secure perimeter and obtained vital suspect information from witnesses. Sergeant Norris requested additional officers and mutual aid support to secure all floors and residents of the hotel. Officers Tony Ssonko, Timothy S. Hayden, and John F. Corridan assisted Sergeant Norris in securing the hotel and preserving the safety of the residents during the initial stages of the investigation.

Lieutenant Kevin T. Bowen, the first senior member of the Department to arrive on scene, assumed incident command and organized the Department's initial response as well as numerous mutual aid personnel. Lieutenant Bowen was instrumental in the establishment of an organized incident command structure that secured the hotel, protected the crime scene and residents and cleared a number of calls related to possible suspect sightings. Lieutenant

Town of Bedford, NH



Bowen was instrumental in organizing and executing a room-to-room search of the hotel that led to the discovery of a second homicide victim.

Lieutenant Michael J. Monahan was instrumental in organizing the initial phase of the homicide investigation as well as the organization and execution of the room-to-room search that led to the discovery of the second homicide victim. Lieutenant Monahan also worked closely with and provided essential investigative support to the NH State Police Major Crime Squad and Attorney General's Office leading to the prosecution of the suspect.

The suspect was taken into custody at the Bedford Public Safety Complex without incident. During the initial booking and detention of the suspect, Officer Jeffrey A. Drew obtained additional information, which led to the eventual discovery of the second homicide victim.

The extraordinary performance and actions by these members along with other members of the Department identified herein on August 21, 2021, that involved a highly complex and extensive homicide scene in an active hotel, earned them this Distinguished Unit Action Award.

While these awards signify exemplary duty above and beyond the call of duty, I must also mention the dedicated work each day, night, weekends and holidays by all our employees who work tirelessly and, in most cases, doing the work of multiple people, to deliver public safety services and the blanket of protection for our residents and visitors.

Financial Management: The overarching administrative goal is to provide the highest quality public safety service and protection for each appropriated tax dollar while successfully completing our mission each day; 24/7/365. To achieve this goal requires linkage between strategic operational planning and fiscal controls/planning/budgeting. In a highly volatile environment of unpredictability, which is the arena where law enforcement exits, the

Department met its fiscal requirements within its allotted appropriations. During 2021, the Department achieved its mission, goals and objectives within the framework of its approved 2021 appropriation with intense focus on ensuring every tax dollar expended was used to satisfy *necessities* required to achieve the mission of the Department and in service to the public. As a result of our financial management efforts the Department <u>returned more than \$200,000</u> of 2021 appropriated funds back to the Town.

<u>Facilities Management:</u> The heart and soul of a community is embodied in and reflected by the services provided to its residents and visitors as well as the facilities from which, those services are provided. The facility itself communicates to the residents as much as the employees who protect and serve in them.

A police station is the outward manifestation of the community's commitment to public safety as well as the outward projection of the police department's philosophy and vision. The building transcends the simple "brick and mortar" elements that encapsulates offices and rooms; it communicates the spirit of the community and the department's orientation toward its mission. Moreover, it communicates to the employees who "live" in the station inasmuch as it communicates the community's commitment to the employees, their mission and safety.

To those in law enforcement the police station, often referred to as "the house" is where many of us spend most of our working careers. It is the central "hub" that provides not only the necessities to fulfill the department's mission, but it also becomes the focal point for professional relationships as well as the location for bonding with colleagues; finding a moment's respite from a difficult call or case or an inviting and comfortable place to engage with our residents or offer them moments of respite in the midst of personal tragedy or crisis. Unlike other municipal services with the notable exception of the Fire Department, the Police Station is a 24/7/365



operation all day, all night, every day and night all year long; rain or shine, it's the beacon of safety for the community.

A police station that fulfills the community's needs as well as the needs of the employees who work there is much more than brick, mortar, stone and steel; it must project the professionalism, openness, comforting, caring and devotion to public safety and public service of the agency. The facility must meet the community's needs as much as the department's and employee's needs.

The keystone element that underpins the philosophy, mission and vision of the Bedford Police Department is community policing and community engagement. As we know, our current facility does not project the spirt of the community or the Department and fails to meet community needs beyond the "brick and mortar" meeting space it provides. It is neither inviting nor does it offer the comfort and inviting nature of the community and agency. It is not equipped to provide the comfort and amenities required for our citizens and especially our victims and their families and loved ones. It fails to provide the basic necessities to function efficiently and effectively, and we are unable to comply with several Federal, state, and national accreditation standards. We are unable to offer private and comfortable meeting space to address citizens in need and crisis nor can it offer the amenities necessary for our employees to be as efficient and effective as they could or enjoy a pleasurable work environment and experience.

The Department's facilities management study and review (on file at the Police Department) provides both data as well as a visual depiction of the current station, but as the reader absorbs the data and images, keep in mind the need for our station to "communicate" with the residents, our victims and their loved ones and our employees. This Department's study only provides an overview of the background, findings and deficiencies that underscore

the critical need to move the Bedford Police Department into a facility that meets community and agency needs while correcting both operational and functional deficiencies that compromise the delivery of efficient and effective police and public safety services in the Town of Bedford.

Current Facility Background: The current police station at 55 Constitution Drive was originally designed as general office space for an insurance company until it was purchased by the Town in 1994 and retrofitted to accommodate public safety services. In 1994, the Department staffing was approximately one-half of our current authorized sworn member staff of 40 and total staffing of 55 employees. In 1994, the population of Bedford was approximately 12,500 or about **one-half** of our current population. The space occupied by the Department in 1994 at 55 Constitution Drive was barely adequate in 1994 at approximately 8,000 square feet (sq. ft.). In other words, the Department moved into its current space in 1994 at or very near capacity with no provision for expansion. Through successive "re-fits" and changes necessitated by the growth of the Department, which expanded to meet the increased public safety needs of a growing suburban community, the current facility, never designed or built as a police station, quickly became inadequate. Over the intervening decades inadequacy led to critical operational and functional deficiencies that fail to meet both community and Department needs.

It is important to recognize and memorialize the fact that 55 Constitution Drive barely met the Department's needs in 1994 when the building was modified to operate and accommodate law enforcement functions. The building at 55 Constitution was never designed to serve law enforcement functions and the resultant modifications to accommodate law enforcement and the Department were undertaken without aforethought for growth or consistent with law enforcement facility planning best practices.



Over the intervening 28-years since initial occupancy, the Department more than doubled in size and despite several modifications, many completed by Department staff themselves, ultimately failed to correct or even mitigate several major structural design flaws that would, if undertaken, necessitate extensive modification and be cost ineffective. During that same timeframe, several inspections, and studies, some completed by architectural firms, all determined the Police Department was operating in approximately one-half the space necessary. The most recent study found the Department occupies 8,942 sq. ft. of interior space; however, a MINIMUM, 16,592 sq. ft. of interior space is required to accommodate a law enforcement agency our size. This equates to a deficit of 7,650 sq. ft. The architectural firm that developed the interior space requirement of 16,592 sq. ft. based their finding on industry accepted average space utilization standards for law enforcement agencies.

The record is clear based upon recognized industry standards that our Department is shoe-horned into space one-half the size required to operate at current strength. The strategic errors made during the initial conversion of general office space into a law enforcement facility cannot be corrected without massive and expensive redesign and rebuilding, which is predicated upon the elimination of all other Town departments from the site. Remaining at our present location continues to expose the Department to the hazards and risk associated with co-location along Route 101 despite its central location. The functional layout of the current facility has led to massive inefficiencies caused by workflow disruptions that compromise the effectiveness of the Department. The integrity and security of confidential administrative files is compromised. There are minimal public amenities and virtually no employee amenities by modern standards and there is no properly equipped and protected emergency operations center. Our ComCenter security and integrity is compromised, and we don't even have enough bathrooms and locker space for all our employees. Whatever competitive edge we have in terms of personnel and equipment

is vastly diminished if not entirely offset by the facility we occupy. We suffer increased cost, liability, risk and most importantly diminished public and employee safety and satisfaction.

2021 ANNUAL REPORT SUMMARY

In 2021 the Department handled 7,393 calls for service (CFS) reflecting an almost static comparison to 2020 (7,339 v. 7,393/+54/+1%). [Note: CFS are defined as requests for police service(s) from the public resulting in the deployment of police resources.] While the rate of CFS reflects a slight increase compared to 2020 we <u>note calls for service increased for the first time since 2016</u>.

Officer-initiated activity reflected an 13% reduction (43,529 v. 37,800/-5,729) as officers handled increased call volume and were involved in more serious calls for service (see Major Events e.g., double homicide; plane crash, increase in sexual assaults etc.). The reduction in officer-initiated activity is also a reflection of more complex and resource intensive calls and resultant investigations that required significant time to complete including search/seizure warrants, arrest warrants as well as witness interviews and attendant reports of investigation. This metric is one that requires close and careful scrutiny inasmuch as increased workload affecting proactive policing by reducing the time available to conduct preventative public safety activities manifests in higher crime and increased harm from motor vehicle related collisions.

Total incident report(s) (all activity) in 2021 reflects an 11% decrease (50,868 v. 45,193/-5,675), which is consistent with the decrease in officerinitiated activity. We attribute the reduction in total incidents to the decrease in available patrol hours to conduct crime prevention patrols and directed traffic enforcement.

Total calls handled by the Police Department's Communications Center (Police/Fire/EMS)

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reflected a similar 12% decrease (54,161 v. 47,786/-6,375).

The end of year data reflects increased rates of property crime, specifically burglaries (+2) and thefts (+18 cases). We also observed a sharp increase in assaults (simple assaults, domestic violence and sexual assaults) with 38 additional cases of assault during 2021. Other notable increases in CFS were found in the following categories: harassment (+38%), internet/cybercrime (+8 cases); homicide (2), unusual occurrence(s) e.g., airplane crash, motor vehicle accidents (+26%), sexual assault cases (+133%/+12 investigations), assist citizen CFS (+15%/+85), assist fire/rescue calls (+58 CFS), suspicious person/vehicle calls for service (991/+57 CFS) and civil stand-by (140/+44). All of the increases noted above reflect additional time constraints on officers, which conspire to limit the amount of time available for proactive motor vehicle and crime suppression patrols and activities.

Despite the challenges faced by the Department during 2021 including reduced staffing, the public safety services provided by the Department resulted in continued very low levels of all categories of crime and harm making Bedford one of the safest communities in NH. Moreover, the Department continued to move forward with vital programs such as national accreditation and the replacement of our aged-out CAD/RMS; two very large projects that will continue into 2022.

The Bedford Police Department has become a modern, technologically advanced, efficient and highly effective full service public safety agency commensurate with the modern suburban community it serves. Yet, in order to continue the high quality of service to the public we must be mindful of our challenges today and predictively the future and commit to build the capacity to meet those challenges.

We are *proud* to *serve* our *residents* in keeping with our BPD tradition of: **B**ravery **P**rofessionalism **D**edication

Respectfully submitted, John Bryfonski, Police Chief







Bedford Police Department Annual Statistics

BEDFORD POLICE DEPARTMENT

	2020	2021	Difference	Pct +/-					
Category:	YTD	YTD							
Calls for Service	7339	7393	54	0.7					
Self-Initiated Calls	43529	37800	-5729	-13.2	Motor Vehicle Activity:				
Total Incident Reports	50868	45193	-5675	-11.2	MV Summons Issued	3601	3057	-544	
Total Calls handled by CC	54161	47786	-6375	-11.8	MV Warnings Issued	5625	6265	640	
					Parking Tickets Issued	20	26	6	
Crime Stats:					MV Complaints	523	528	5	
Arrests:					DWI's	74	67	-7	
Adult	633	647	14	2.2					
Juvenile	27	35	8	29.6	Community Policing:				
					Business	43	37	-6	
Assaults:					Senior Citizens	10	5	-5	
Simple	21	31	10	47.6	Juvenile	64	33	-31	
Domestic Calls	100	116	16	16.0	Neighborhood	5	15	10	
Sexual Assaults	9	21	12	133.3	Other	10	14	4	
Other Assault	4	5	1	25.0	Safe School	41	105	64	
Burglaries:					Misc. Calls for Service:				
Residential	0	4	4	400.0	Civil/Civil Stand-by	96	140	44	
Commercial	5	3	-2	-40.0	Death Investigation	20	21	1	
Attempted	0	1	1	100.0	Found Property	75	54	-21	
- Constant		_			Highway Conditions	392	300	-92	
Thefts:					Juvenile Complaints	20	14	-6	
Willful concealment	41	44	3	7.3	Littering Complaints	17	13	-4	
Theft from a motor vehicle	39	43	4	10.3	Lost Property	17	15	-2	
Theft all other	98	109	11	11.2	Suspicious Person/Vehicle	934	991	57	
Misc. Crimes:					Assists:				
Criminal Mischief	58	50	-8	-13.8	Assist Rescue	298	347	49	
Disorderly Conduct	156	140	-16	-10.3	Assist Fire	129	138	9	
Drug Violations	87	79	-8	-9.2	Assist Citizen	575	660	85	
Fraud/Counterfeit	51	45	-6	-11.8	Assist Other PD	202	209	7	
Harassment	19	26	7	36.8	Assist Utilities	69	60	-9	
Internet Crime	7	15	8	114.3					
Sex Offender Registration	35	37	2	5.7	Alarms:	1108	1126	18	
Robberies	0		1	100.0					
Homicide	0	2		200.0	Animal Control:				
	O	_	2	200.0	Animal Complaints	161	182	21	
Highway Safety:					Dog Complaints	236	175	-61	
Accidents	297	373	76	25.6	Dog Summonses	70	9	-61	
Fatal	0	1	1	100.0	Dog Warnings	27	8	-19	
Injury	39	47	8	20.5					
Pedestrian	1	1	0	0.0					



2021 Police in Action



Community Policing 2021 - Open House







National Night Out BPD victors over BFD



Mischka



PD welcomes Girl Scouts



HOLIDAYS 2021
PD Stuff a cruiser for Toys for Tots
and
Helping Santa make the Rounds





Fire DepartmentT

SCOTT HUNTER - FIRE CHIEF

INTRODUCTION

We are pleased to present the 2021 annual report for the Bedford Fire Department. This year was certainly unlike any other we have experienced. We continued to face unprecedented challenges with the COVID-19 pandemic, difficulty meeting our staffing needs; and the ability to maintain a swift response, during a year of record call volume. We are pleased to report that as a department, our members embraced those challenges, and demonstrated once again what it means to be a true First Responder.

Persistence and resilience only come from having been given the chance to work through difficult problems." – Gever Tulley

ADMINISTRATION

The Administration of the Bedford Fire Department strives each day to fulfill our mission through our core values of Trust, Leadership and Professionalism. At the heart of our efforts lies the continued advocacy for adequate emergency response facilities and staffing to meet the needs of the community.

The Fire Department introduced a new timekeeping software called Crewsense. This software is proving to have many distinct advantages, such as the ability to complete a timelier and a more streamline payroll process. It contains both a communication and bulletin feature, allowing messages to post to a large group, and the ability to have a person-to-person text conversation. We are looking forward to utilizing additional functions of the software in 2022, such as uniform purchasing requests, and in-depth reporting processes.

The Fire Department continued our community involvement in 2021, participating in events such as the Burning of the Greens at Joppa Hill Farm, the Public Safety Open House, National Night Out for America and The Bedford Santa Ride.



National Night Out 2021 – Members of the Bedford Police & Fire Departments participate in the annual softball game.

In September of this year, the Fire Department participated in the Bedford Fireman's Association Annual Clambake. Due to the COVID-19 pandemic, this event was not held in 2020. With the support of association members, volunteers and Fire Department staff, the event was a success. The Clambake has been an annual tradition, welcoming retired and existing members and friends of the Department together, to recognize those who have reached career milestones, and honor those who have gone beyond in their duties.

The Bedford Fire Department Administration, in



FF/AEMT Corey Fecteau is this year's recipient of the Earl M. Isham Jr. Award for dedicated service to the town of Bedford.



From left: Deputy Chief Keith Folsom, Fire Chief Scott Hunter and retired Fire Chief Scott Wiggin

conjunction with the Town of Bedford Finance Department, State of New Hampshire and the Federal Emergency Management Agency (FEMA), took advantage of multiple COVID- related grant opportunities. We will continue this work in 2022, as the need persists and the pandemic continues. The Fire Department celebrated Fire Prevention month, hosting the first annual Public Safety Open house event. Captain Tim Lavoie and Fire Inspector Jason Smedick organized a joint event, with the Bedford Police Department, at the Bedford Safety Complex. The event hosted local vendors and state agencies, offered live demonstrations, an obstacle course and fire truck rides and police cruiser rides. We have already begun planning the event for 2022.

HUMAN RESOURCES

In 2021, we expanded capacity with the promotion of four existing members to the position of Shift Operations Captain. The positions were created with the intent of providing additional operational and administrative support to each duty shift.

Four new Firefighter positions were created in January of 2021, utilizing the Staffing for Adequate Fire and Emergency Response (SAFER) grant funding. This grant provides funds for salaries and benefits (100%) for a performance period of three years. These new positions increased our staffing level to a minimum of seven firefighters per shift, allowing us to improve our service to the public, and get a step closer to meeting the public's expectations. Through retirements and resignations, an additional three members were welcomed to the Operations Division of the Fire Department. Another result of these resignations and promotions resulted in less Paramedic level providers on the floor than previous years. We also said goodbye to Firefighter Jon Strong who retired from the Fire Service after serving the Town of Bedford since 1997.

We acknowledge our labor partners, Bedford Professional Firefighters-Local 3639, for their outstanding cooperation and positivity. Twice during the year, we were challenged by the pandemic with multiple, simultaneous isolations and quarantines. To maintain the safest work environment possible the members of Local 3639 stepped up to fill required vacancies, ensuring staffing levels were met and to prevent the use of contingency plans.



Personnel welcomed during 2021 are:

- FF EMT/A Joshua Coleman assigned to Shift #1
- FF EMT/A Michael Okoniewski assigned to Shift #2
- FF EMT/A Demetrios Stamoulis assigned to Shift #2
- FF EMT/A Andrew Carrier assigned to Shift #3
- FF Paramedic Remy Surprenant assigned to Shift #3
- FF EMT/A Patrick O'Brien assigned to Shift #4
- FF EMT/A Jordan Lippmeier assigned to Shift #4
- FF EMT/A Adam Jimenez assigned to Shift #4
- FF EMT/INSP Jason Smedick assigned to Risk Reduction
- Call Firefighter Bryant Carbone
- Call Firefighter Robert Gendron

Promotions during 2021 are:

- Captain Aaron Lambert Promoted from Lieutenant to Operations Captain of Shift #1.
- Captain Erik Thomas Promoted from Lieutenant to Operations Captain of Shift #2.
- Captain Stephen Bateman Promoted from Lieutenant to Operations Captain of Shift #3.
- Captain Michael Jolin Promoted from Lieutenant to Operations Captain of Shift #4.
- Captain Timothy Lavoie Promoted from Fire Inspector to Captain of Risk Reduction.
- Lieutenant Adam Parent Promoted from FF/ Paramedic to Lieutenant of Shift #2.
- Lieutenant David Sherwood– Promoted from FF/Paramedic to Lieutenant of Shift #4.
- Lieutenant Maurice Mailhot Promoted from FF/Paramedic to Lieutenant of Shift #1.
- FF/AEMT Corey Fecteau Earned the rank of TSOR (Temporary Service Out of Rank).



Swearing in of FF/AEMT Jordan Lippmeier



Swearing in of Lieutenant/Paramedic Dave Sherwood



Operations Shift Captain Stephen Bateman celebrates his promotion with members of Shift #3



Operations Shift Captain Adam Lambert celebrates his promotion with his family

OPERATIONS

Our emergency call volume increased by 593 calls over 2020 bringing our total emergency responses to 3,545. As you can imagine, many of these emergency calls were Covid-19 related. Protecting ourselves when treating patients adds time to our response as we have to use several layers of protection and it adds out of service time, as we have to fully decontaminate ambulances after almost every call. We do this with an atomizing sprayer, special UV lamp, and hand cleaning every surface.

We had nine fires in structures in 2021. Two of these resulted in significant loss leaving them uninhabitable. There were no injuries to firefighters or civilians. One house received damage to the garage from an outside fire. The remaining fires caused minor damage to commercial buildings. Continued concern is the fires that occurred in multiple occupancy buildings. There were two fires that occurred in apartment buildings, both on the third floor and two fires occurred in assisted living facilities. Although these resulted in little fire damage, the concern is the smoke produced by the fires throughout common areas of the buildings. Most of the residents doors were kept closed and no injuries occurred. These types of fires test our abilities due to the extreme amount of life hazard in these occupancies. The importance of sprinkler systems proved itself at one fire in a restaurant. A fire started in the kitchen after closing, the sprinkler system controlled the fire until our arrival, and the crews extinguished the fire.

Water rescues continue to account for many of our technical rescue calls. We participated in several searches on the Merrimack River as well as rescuing people from overturned canoes and kayaks.

There is extensive training that we require of our new firefighters, from getting to know the apparatus and tools we carry to being familiar with the Town of Bedford streets, target hazards, and water supplies. This is very time consuming for both the new



Structure fire at 21 Darby Lane



Structure fire at 40 Catesby Lane

firefighter and the other firefighters on shift, with the training division's coordination. We strive to retain these firefighters and medical providers in a competitive labor market.

Three new pieces of apparatus were ordered in 2021. A new ambulance to replace our 2014 ambulance. A new aerial ladder truck to replace our 1999 ladder truck. In addition, a new squad/mini pumper was

ordered. This squad is a lighter duty fire truck with a pump and small water tank. This piece will respond to assist on EMS calls and calls where a large piece of apparatus is not necessarily needed. This will cut down on running of the large apparatus, which will help with maintenance and fuel costs.

A lot goes into replacing apparatus, as we are always looking to utilize the most efficient designs to assist in the performance of protecting the public. Apparatus replacement generally takes about a year to complete the design and order phase. Apparatus committees are made up of three or four firefighters and an officer that oversees the committee. They gather information, meet with multiple manufacturer's representatives and develop a specification that then goes out to bid. It then takes almost a year for the apparatus to be built and put in service to help protect the citizens and property of Bedford.

This year, Lieutenant Maurice Mailhot was the named the VFW Post Firefighter/Paramedic of the year award. In addition, Lt. Mailhot received the National VFW Commander-in-Chiefs award, as he was selected as the Outstanding Firefighter/EMT of the Year from the Department of NH VFW. The Bedford Fire Department was awarded \$2,500.00 in funds from Bedford VFW Post 8401, which was used to purchase a 4-gas meter, with PID. This system will greatly enhance out hazmat response capability in the detection of toxic gasses and improve responder safety. Lt. Mailhot was instrumental in the selection of the device.

RISK REDUCTION

Calendar year 2021 brought many challenges and changes to the Risk Reduction Division. The division welcomed a new Fire Inspector, Captain Jason Smedick from the Milford Fire Department. Fire Inspector Smedick brings nearly 20 years of experience in Risk Reduction and Fire Prevention to the Bedford Fire Department.



Lieutenant Maurice Mailhot received the VFW Post Firefighter/Paramedic of the Year Award from Air Force Veteran Gary Backus



Lieutenant Maurice Mailhot celebrates with members of Shift #1 after receiving his award

Risk Reduction began an anticipated year-long administrative project to overhaul all department documentation with the introduction of the Document Management System. The new system utilizes an ISO 9001 Quality Management and GDP (Good Documentation Practices) approach at documentation management; which focuses on a systematic procedure of preparation, reviewing, approving,



Fire Inspector Jason Smedick

issuing, recording, storing and archival of documents. At the end of 2021, 75 documents have been processed.

Community Risk Reduction (CRR) is a significant facet of the division. Through an analysis of emergency medical requests across the last 5 years, falls were identified as the largest medical need of the community at 18% against the total. To combat the trend, a Falls Prevention initiative was launched which included a video PSA with BCTV, distribution of Center for Disease Control (CDC) documentation on falls and liaising with community stakeholders (Nursing Homes, Hospitals, other EMS Units) on synergizing efforts to reduce falls within the Bedford community. Although it is too early to provide any statistical data, we are anticipating a reduction of fall related calls in 2022.



The following chart illustrates the Risk Management task-oriented inspection efforts of 2021 in comparison to 2020. Despite the extended vacant Fire Inspector position, the division was able to maintain the required inspections and increase public education. Operational shift inspections resumed in a virtual capacity. Business owners were contacted and requested to submit life safety inspection documents for review. With a 30% response rate, those whom did not respond will be required to undergo a physical inspection.

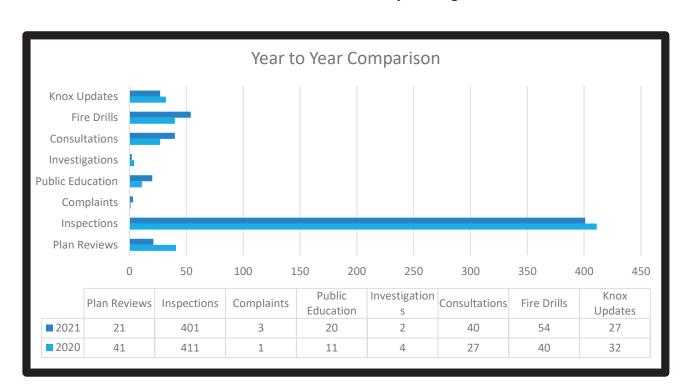
2021 Commissioned Commercial Occupancies:

- 209 Route 101 Wicked Good Butcha (Fit up)
- 209 Route 101 Flight Coffee (Fit Up)
- 10 Iron Horse Drive Multiple Occupant Fit Up
- 24 Old Bedford Road Bowman Place at Old Bedford
- 280 South River Road TRM (Fit Up)
- 209 Route 101 Ace Hardware (Fit Up)
- 6 Bellmore Drive 3 Unit Warehouse

- 21 Eastman Ave Bedford Academy (Fit Up)
- 7 Colby Court Blow Blow Salon (Fit Up)
- 19 Harvey Road Harvey Construction Warehouse
- 195 South River Road Nouria Gas Station
- 95 South River Road Tuckers Restaurant (Fit Up)
- 70 Patten Road MCC Turf Building
- 26 Harvey Road Harvey Construction Warehouse
- 32 South River Road Bank of New Hampshire

TRAINING

This year in-person training was very difficult to come by due to the COVID-19 pandemic. We adapted, and trained as much as possible in-house and virtually, as our call volume was at a higher rate than ever before. On-duty shift training included ice, rope, and other technical rescue review; hose line advancement, driver training; search and rescue, rapid interventions team, and ventilation. Department off duty training included live fire combined





Swiftwater Rescue Operations Training



Swiftwater Rescue Operations Training

operations, a class with Dr. David Griffin called "A Study of Change Following Tragedy", and Wilderness Search and Rescue. During a wilderness search and rescue exercise in the Pulpit Rock Conservation area, a call for service was received at the same location. The exercise quickly became a real event, and a successful wilderness rescue was conducted.

Eight new members joined the department in 2021, all in various stages of their initial year of training. They are working hard to complete medical, fire, and rescue mentorships. This is in addition to any certifications required as a condition of hire.

We were able to teach certified classes in house this year for Basic Life Support, Advanced Life Support, Swiftwater Rescue Operations and Ice Rescue Technician. The in house pro-board accredited driver operator all vehicles, pumps and aerial certification program was developed, and will be offered in 2022.

Members achieved the following certifications this year:

- Firefighter II FF O'Neil, FF Coleman, and FF O'Brien
- Ice Rescue Technician FF Carrier, FF Marden,
- FF Vaughn and FF Lippmeier
- Fire Officer II Lt. Sherwood
- Instructor I FF Tierney
- Swiftwater Rescue Operations FF Vaughn, FF Lippmeier, FF O'Neil, FF Nutter, FF Fitzgerald, FF Carrier
- Incident Command 400 Cpt. Jolin
- Incident Command 300 - Cpt. Jolin & Executive Assistant Duclos
- Certified Plans Examiner Cpt. Lavoie

We are very proud to announce that Albert Kozacka completed a rigorous paramedic program and obtained national certification as a Paramedic. FF/Paramedic Kozacka had completed his mentorship program and is gaining a great deal of experience, with record-setting EMS call volume.



EMERGENCY MEDICAL SERVICES

A 10-year retrospective review shows our service demographic for medical emergencies has tipped. The majority of calls are no longer to single-family residences, rather coming from apartment buildings, 55+ communities, and medical facilities, especially those offering long-term care. According to the Centers for Medicare and Medicaid Services, annual healthcare costs for those 65+ is five times higher than for a child, and three times higher than someone in the workforce.

Our communities' eighth long-term care facility opened this year. The Town of Bedford now has the most long-term care beds (905), of any other community in the entire state. We now have more long-term care beds than the cities of Concord, Nashua, or Manchester.

In 2021, our community experienced 2,672 medical emergencies, an increase of 471 from last year, and 576 calls from five years ago. Bordering communities handled 95 medical emergencies in Bedford during 2021, when Bedford did not have an ambulance or staffing available. When our new long-term care facilities reach full capacity, we will realize the full impact on the services we provide. Our call volume demonstrates 2021 was the busiest



Fire Chief Hunter administers a COVID-19 caccination to Town Council Chairman Dave Gilbert

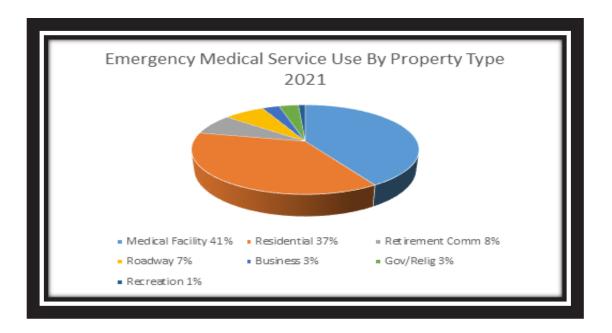


Members of the Bedford Fire Dpeartment prepare vaccinations at one of the vaccination clinics held at Bedford High School

year on record for medical emergencies. However, this statistic does not represent the entire picture of how our medical providers stepped up to help the community. Our department was the first department in the state to obtain a mobile integrated healthcare license, enabling vaccination clinics and us to conduct COVID-19 testing. Our off duty personnel administered over 400 COVID-19 tests ran eight first dose vaccination clinics, eight-second dose clinics and four booster dose clinics. Clinics were held in the Bedford schools, retirement communities and at the Bedford Safety Complex. With the assistance of trained medical volunteers, the Bedford Fire Department provided 2,892 vaccinations in Town, and an additional 11,000+ vaccination through state fixed sites. In total, Bedford medical personnel put in 1,932 off duty hours to meet the vaccination needs of the community and state.

Bedford Fire Department consistently strives to meet the medical needs of the community we serve. This year we thank our staff and their families, who provided critical assistance to our community. We are proud to say their dedication to training, preparedness, advocacy and professionalism enabled our organization to serve our community in its time of need at a level unmatched by any other community in the state.







top: Darby Ln bottom: Catesby Ln



top: The Building Department works closely with contractors, ensuring code compliance in an effort to provide a safer home.

bottom: The Bedford Building Dept., assisting in the rebuild of a residential dwelling, which was destroyed due to fire.

BUILDING DEPARTMENT

In 2021, we continued a trend that began during the COVID-19 pandemic in 2020. Building Departments across the country saw a higher volume of permit requests, and construction projects than in previous years. This year also brought into the fold, supply chain issues. Many contractors continue to have problems delivering projects when promised, due to items such as cabinets, doors, siding and windows, having long and unpredictable lead times. The Building Department continues to assist contractors in dealing with these issues, while adhering to building codes, to keep projects moving towards completion, and the issuance of Certificate of Occupancies.



The Building Department is here to assist in both commercial and residential projects. Feel free to visit the Building Department, call or email us about your project, and we will certainly answer any questions you may have in a timely manner. We are here to exceed the level of service that the Town of Bedford expects, as the first preventers in building safety. The department issued permits with a construction value of over \$60,000,000.00 in 2021. All system permits (electrical, plumbing, gas, oil), totaled approx. 2229. The building department also completed over 2600 inspections this year.

In addition to Certificate of Occupancies issued for single-family dwellings, and final inspections for numerous residential and commercial projects; the Building Department issued CO's for the following properties in 2021:

- 209 Route 101 The Wicked Good Butchah
- 24 Old Bedford Road Bowman Place at Old Bedford
- 1 South River Road Mainely Tubs
- 124 South River Road Sweet Boutique
- 254 Wallace Road Gusto Italiano Market
- 95 South River road Tuckers
- 195 South River Road Nouria fueling station
- 180 South River Road MCC Agrimony building
- 209 Route 101 Flight Coffee
- 209 Route 101 Gear Up
- 209 Route 101 Ace Hardware

In 2021, we introduced our online permitting system. We now accept credit cards, both online and at the building department window. This has proved to be a significant benefit to our customers. It has allowed our permitting system to become more customer service based, and provides an alternative to cash or check payments. An important feature on our site is the ability to search and view the current building codes online. This feature is located on the

"resources" page, and allows you to view the building codes at no charge without creating an account with the ICC. If you know of other links with information that may be helpful to others and improve the site, please let us know. There are direct emails links to all Building Department staff so you may contact us directly.

Another important feature of the Building Department site is the FAQ sections. Should you have questions about permitting, food service establishments or a project, you may find your answer here. The Building Department continues to encourage residents, contractors, and developers to visit our web page at www.bedfordnh.org, for continually evolving information. If you do not find what you are looking for, feel free to contact the Building Department at 603-472-3838 or via e-mail, with your questions.

HEALTH DEPARTMENT

In 2021, the Bedford Health Department continued performing routine food service, public pool & spa inspections. This year the department issued licenses to over 125 food service establishment's and pool/spa facilities, throughout the town. Each facility must be inspected a minimum of twice a year. Our inspection process, with heightened enforcement, is designed to ensure that each establishment is adhering to food service guidelines and provides an increased level of comfort to the community.

The town food licensing & public pool programs continue to operate utilizing best management practices. Throughout the pandemic, the health department encouraged the use of masks. We continue to wear them when appropriate, during our daily operations and inspections.

In February of 2021, the department welcomed a new Health Officer, Brian Santiago. He brought with him a vast knowledge of food safety, and health codes. Brian has proved to be a valued addition to the Health Department, and the Town of Bedford.



Over the past few years, the Arborvial virus, Zika virus, and the presence of Lyme disease have taken a backseat to Covid-19. The most troubling facet of these illnesses is the continuing emergence of new viral strains, which have not been seen in NH in years past. In all cases, the Health Department continues to advise all residents that your best defense against contracting these diseases is self-protection. You may access additional information online, with links provided on the Building and Health Department website. These links provide excellent information and guidelines on how to protect yourself, your family, and your pets.

IN CONCLUSION

We are looking forward to continuing our service to the Bedford community in 2022. We stand ready for any challenges the year may bring, and will continue to deliver the highest level of service to those who work, reside or visit the Town of Bedford.

Respectfully Submitted,

The Executive Team
of the Bedford Fire Department



FF/Paramedic Tara O'Neil & Captain Aaron Lambert participate in two separate duck rescues, which occured within days of each other We are pleased to report both rescues were successful







A huge thank you to our community!

Your kindness has been invaluable and we are truly fortunate to have your support!





Bedford Public LibraryT

MIRIAM JOHNSON DIRECTOR

"A library is not a luxury but one of the necessities of life."

HENRY WARD BEECHER

This year the effects of COVID-19 were still felt, although there were far more opportunities to gather as the year progressed. We offered outdoor programming in the tent set up on the library grounds for much of the year. We slowly expanded hours, and by Labor Day we had resumed normal operations, including study space and meeting room space. Saturday hours were changed to 10 a.m. to 2 p.m. year-round.

This year we experienced major staff transitions. After twenty-three years with the Library, including fifteen years as director, Mary Ann Senatro retired on March 26. During her time as director, Mary Ann expanded library services and use of technology, managed several major building projects, and inspired staff to provide exceptional service. In 2006, she led the efforts to conserve the Library's original 1789 Accession Book. She has been active in leadership roles in local and regional library organizations, including serving as president of our GMILCS consortium. She was a great mentor to all of us on the library staff. We want to thank her for making every day at the library enjoyable and rewarding, for giving us opportunities to grow, and for the caring environment she created for the staff and the community.

In June, the Trustees honored Mary Ann with the installation of a granite bench at the front walkway, with a quote from her favorite book A Tree Grows in Brooklyn.

TRUSTEES:

PAM VAN ARSDALE - CHAIR JERRY HANAUER - TREASURER WALTER GALLO - TRUSTEE CATHERINE ROMBEAU - ALTERNATE



We continued to offer contact-free pickup, in-person browsing, and Library-by-Mail in an effort to provide a range of services to more community members.

The library now has two Notaries Public on staff, available most days, including evening and Sunday hours. We are pleased to be able to offer this service for our residents and encourage you to make an appointment.

We secured two grants this year: one through ARPA funds coordinated by the Institute for Museum and Library Services and the NH State Library for a door counter/capacity monitor, and one through a SHARP grant from New Hampshire Humanities in partnership with the National Endowment for the Humanities to digitize the remaining issues of the Bedford Bulletin.



STAFFING

Upon Mary Ann's retirement, the Library's Board of Trustees selected Miriam Johnson as the new director; she served for fifteen years as assistant director. New assistant director Caitlin Loving has been at the Library for twelve years as Head of Circulation. Caity Jones, who has worked at the library since 2010, was promoted to Head of Circulation. Patricia Kline-Millard, who has been on the staff since 2014, was selected to fill the full-time reference librarian position. Laura Paryl, a Bedford native and experienced reference librarian, joined the staff in May as a part-time teen and reference librarian. We also welcomed Lindsey Blanchette and Julie Muir to our staff this year. Two long-time part-time library clerks, Kate Cloughley and Diana Sklader, left in the fall to take full-time positions at other libraries. We wish them well with their new opportunities.

We were very saddened to learn that Rita Todd passed away on January 15, 2021 at the age of 94. Rita worked at the library for 28 years shelving books and processing interlibrary loan requests. She had retired in 2017, but was a frequent visitor.

FACILITIES AND TECHNOLOLGY

This year's projects included replacing the existing light fixtures with LED lighting and completing air quality testing. We installed the grant-funded door counters/capacity monitors. Many thanks to Peter Barbuto, Facilities Manager, and Kirk Fountaine from DPW for being so responsive to building maintenance issues throughout the year.

The public computers were upgraded to Windows 10 laptops. These laptops are used by the public for individual sessions as well as in tech trainings offered by the library staff. We also updated our calendar software which allows us to manage program registrations and meeting room reservations more efficiently.

PROGRAMS

The library offers many options for people of all ages to learn or be entertained by exploring books, music, art, and topics such as cooking, birding, and adventuring. In 2021, we offered 60 virtual and inperson adult programs with a total of 800 people attending. A sampling of programs offered include:

- Daytime and evening monthly book discussion groups for adults
- Tech classes, walk-in computer help, and one-onone assistance on e-devices
- Two Perspectives Book Groups through New Hampshire Humanities Council and a local author presentation by Gigi Georges on her book Downeast
- BioBlitz Scavenger Hunt Walk (in partnership with the Bedford Conservation Commission & Bedford Planning Department)
- Virtual Backyard Birds and an in-person Guided Bird Walk with Steve Hale
- Virtual Programs on Writing College Essays and Reducing the Cost of College
- Model Train Show (in partnership with the Bedford Boomers)
- Concerts & Cookies Sunday Concert Series (sponsored by the Friends of the Library)
- Online Summer Reading Program for all ages. In 2021, 707 adults, teens, and children participated, reading over 12,000 hours!

This year we introduced Cinema Sundays, where we explore classic movies with a short presentation, followed by a viewing on the big screen, and a discussion after the film.

Our community knitting project generated nearly 60 scarves for the Red Scarf Project, run by Foster Care to Success, which puts together care packages for foster care youth who are in college.



We introduced monthly Take and Make Crafts for teens.

The 3D printer is back in the public view and has generated much interest this year.

The Children's Summer Reading Program theme was "Tails and Tales". Children ages 0-12 participated virtually by logging in their reading time through Beanstack software. A combination of in-person and virtual events were held. Participants earned badges, prizes, and opportunities to enter into a weekly raffle. Take and Make crafts were offered each week for pick up. Popsicles Thursday continued this year as well.

Story time sessions were offered all year, both virtually and in-person, with an excellent response from the community. The children's staff offered nearly 350 programs, covering all ages, with over 6,000 people attending. Some of the programs that were offered in 2021 include:

- Mother Goose Story time (ages 0-24 mos.)
- Bubbly Babies (ages 0-24 mos.)
- Little Listeners (ages 2-4)
- Crayon Crew (ages 3-5)
- Preschool Art (ages 3-5)
- Lunch Bunch (ages 4-5)
- Yoga Story time (ages 4-7)
- Discovery Club (ages 5-7)
- The Next Chapter (ages 6-8)
- Crafternoon (ages 8-12)
- Graphic Novel Club (ages 8-12)
- STEM and STEAM programs
- Kamishibai Read Aloud Japanese-style story theater
- 1,000 Books Before Kindergarten
- Pajama Story time
- Moms and Munchkins
- Dads and Donuts

The library StoryWalk® on the Bedford Village Common continued through the year, with a new story set up each month. A StoryWalk® is an activity designed to promote reading and exercise. Pages of a book are posted at intervals along a popular walking



route and families can walk along the path to follow the story. We continue to hear positive feedback from parents and grandparents exploring the Common with their children and grandchildren.

OUTREACH

Staff members resumed visits to local senior living communities in Bedford in July. We were also invited to staff a table at the Bedford Farmers Market and at the Resource fair at Kensington Woods. We enjoy meeting new residents out in the community and sharing information about the library.

BCTV assists us in many ways to get the word out. Our PSAs ran on Channel 22. This year they produced a video for our children's Summer Reading Programs in lieu of our school visits. Geri the Giraffe was quite a star!

To keep community members informed about how to stay connected with the library we regularly posted on social media (Facebook, Instagram, Twitter) and added content to our YouTube channel. In addition, reference staff sent out a weekly email newsletter to over 1,000 patrons.



The reference staff worked with Town Clerk Sally Kellar to compile our second annual voting guide for Bedford residents with candidate information. The guide has proven to be popular and we will offer it annually.

COMMUNITY AND TOWN SUPPORT



We are grateful to all of our library volunteers who were able to return this year, including Stephen Ahnen, Catherine Ahnen, Officer Whitney Mansfield, Jean McGiffin, Sue Nixon-Bradford, and Susan Zawodniak, and, of course, our four legged volunteers Lilly, Lucy, and Mischka.

We are very grateful for all the support we receive from the Friends of the Bedford Library and the Bedford Library Foundation. Their efforts enhance the library with items above and beyond the town budget.

Many thanks to the Friends of the Library for their efforts this year, especially all of the hard work and enthusiasm with the new raffle basket fundraiser. The Friends assisted with the purchase of a new tent and organized and ran the Sunday concert series.

The Foundation purchased a mobile loudspeaker and headset for our outdoor story times, two interior mobile display units, and provided funding for the tent. They continue to fund additional eBooks and Playaway audiobooks, as well as many museum passes. Thanks to their generosity, we now offer

passes to Zoo New England.

The Bedford PTG provided funding for the Museum of Science pass. The Rotary Club of Bedford helped fund the adult, teen and children's Summer Reading programs. They also donated funds to purchase books to add to the library collection in honor of their guest speakers. Derry Medical Center Charitable Foundation gave a generous donation to fund materials for story time sessions, additional books, and the StoryWalk®. Jo-Anne Johnson Family Dentistry sponsored weekly popsicles and the ice cream finale during the Summer Reading Program.

The Bedford Garden Club purchased the pass to the Fells Estate and gardening magazine subscriptions for patrons to check out. Each year they enhance the entrances to the library with seasonal plantings and maintain the gardens on the lower level entryway.

We are indebted to Fire Chief Scott Hunter for his tent and assistance in setting it up. The tent expanded our programming space and opened our eyes to opportunities for outdoor programs into the future. And we thank him and his team for the Fire Prevention Week story time.

We are excited about our first Bioblitz Walks and future collaborations with the Bedford Planning Department to encourage learning about our nearby natural world and public lands. Thank you to Kathleen Ports for her great ideas and energy.

Town of Bedford, NH



Most Checked out Books and Movies of 2021

Fiction: The Four Winds by Kristin Hannah

Mystery: Ocean Prey by John Sandford

Science Fiction: The Invisible Life of Addie LaRue

by Victoria Schwab

Nonfiction: Untamed by Glennon Doyle

Large Print: Where the Crawdads Sing by Delia

Owens

Graphic Novel: Solutions and Other Problems by

Allie Brosh

Young Adult: One of Us is Lying by Karen McManus

Audiobook: The Four Winds by Kristin Hannah

Movie: News of the World

We received such wonderful feedback from community members who were grateful for the connection during the pandemic, whether they were able to come in or not. "You don't know how much it meant to me" sums up the theme of responses. We are so happy to connect to you and we do our best to be the community center of Bedford. Thank you for valuing your library and working together with us as we adapt to our community's changing needs.

We pride ourselves on our wide array of offerings for all members of the community, from early literacy through adult enrichment. Most of all we strive to be a warm and welcoming place which offers high quality service and a feeling of belonging. Whether you like to come in, prefer contact-free pickup, or are happy sampling our electronic resources, we are here to help you find your next best read. We hope you will stop by to see us this year!

Respectfully submitted,

Miriam Johnson

Library Director

Town of Bedford, NH



Library Statistics 2021		Bedford Public Library Special Account
Books on accession (1/1/2021)	66,316	
Books purchased:	5,322	Cash on hand 1/1/21 11,875.15
Books donated:	324	Income:
Sub-total:	71,962	Book Sale 5,737.78
Books withdrawn:	5,697	Copies/Fax/Printing 734.00
Books on accession (12/31/2021)	66,265	Gifts 3,423.70
		Fines 308.46
Number of registered borrowers	13,161	Non-Resident Fees 800.00
		Replacements 2,283.32
Library holdings (12/31/2021)		Grant 11,639.00
Books	66,265	Interest from Trust Funds 133.21
Magazines	2,331	Technology Fund 386.00
Audio books	3,569	RECs from Geothermal 349.13
Videos/DVDs	6,422	
Compact discs	2,790	
Total	81,377	Total Income: 25,794.60
Subscriptions		Disbursements:
Magazines (titles)	95	Books and Media 1,692.72
Newspapers (titles)	10	Copiers/Printers 1,892.75
Microfilm (1 title)	39 rolls	Library Enhancements 13,874.84
		Programs 1,987.75
		Dues/Training 1,029.95
2021 Circulation Statistics		Technology Fund 115.00
Books	234,064	
Ebooks	21,466	
Magazines	10,036	Total disbursements: 20,593.01
Compact Discs	2,947	
Videos/DVDs	32,757	Cash on hand 12/31/21 17,076.74
Audio Books	26,790	
Museum Passes	472	Bequest Balance 141,765.11
Total	328,532	
Database Usage	67,377	
Website Visits	193,926	



Bedford Community Television and Radio Toleen Richardson - Assistant Station Manager

COLEEN RICHARDSON - ASSISTANT STATION MANAGER GEORGE COX - BROADCAST PRODUCTION COORDINATOR HARRY KOZLOWSKI, RADIO PROGRAM DIRECTOR

BCTV CHANNELS 16, 22, 23 HD 1072 WBNH 105.1 FM RADIO



2021 continued the demand for more live broadcast coverage beyond the normal government and school board meetings. School events comprised most of the increase in live coverage. Sports, school concerts, school award ceremonies and the annual graduation showed significant online viewership increases for these live events. Our Comcast TV viewership, which supports our funding operation here at BCTV, allowed Bedford residents to watch all these live events in HD. BCTV is one of the few Public Access Stations who has an HD Channel. Our radio station, WBNH 105.1FM simulcast many of those school sports events.

It would have not been possible to provide the outstanding programming for both TV, video streaming options and radio without many of the committed volunteers we have from our Bedford community. Our radio and TV volunteers produce programming, with the assistance of staff, which has earned them, as well as BCTV-WBNH, considerable recognition from both local and national organizations such as the National Alliance for Community Media and the New Hampshire Association of Broadcasters.

Our group of sports broadcasters are as professional as it can get and they would be able to compete with any commercial based TV and radio operation.

Our radio and TV volunteers were featured in a Bedford Bulletin series of articles called Producer Spotlight in 2021; 13 volunteers over a 13 week period told their story on why they got involved with BCTV-WBNH and used the publicity to promote their shows. Many of our long time radio volunteers have produced over 150 shows with the Suburban Underground team of Steve Poschmann and Drew Cline approaching 300 shows. They were one of the first radio volunteers to launch their show when WBNH went on the air in early 2016.

BCTV has four TV channels all available through Comcast. One HD Channel; 1072, and three SD Channels; 16, 22 and 23. The channels are also streamed through the BCTV website www.bedfordtv.com for online viewing; all in HD. The station also has a YouTube channel that can be accessed as Bedford Community TV or clicking on the YouTube Icon on the BCTV website. The station also has a Facebook page that provides game, meeting and public service information; Click on the FB logo on the BCTV website or search https://www.facebook.com/BedfordTV/

Channel 1072 High Definition will broadcast both



general, government and school programming live as well as prerecorded programming from channels 16, 22, and 23 in high definition.

<u>Channel 16, the Public Channel</u> is for general programs that entertain, inform and cover topics of interest that are produced by staff, residents and non-profit organizations in the community. Programs produced by other communities in the state as well as throughout the country are also incorporated into the schedule. These programs will be rebroadcast in high definition on 1072.

Channel 22 the Government Channel is for town government meetings are broadcast live on Channel 22. All government meetings are rebroadcast on an average of twice a day. The live meetings are streamed simultaneously on the station website and are also available for later viewing through the station's video on demand feature. One special video on demand feature for government and school board meetings is the online chapter indexing capability which quickly allows access to the video portion of that meeting agenda. These programs will be rebroadcast in high definition on channel 1072 as well.

Channel 23, the Education Channel, broadcasts all Bedford school district related programming. School Board meetings are broadcast live on the channel and then scheduled for rebroadcast on Channel 23. School sports, concerts, non-copyright plays, talent shows, classroom activities, graduations as well as educational lectures are broadcast on the channel. Live broadcasting capability exists at the high school field press box, theater, and gym. These programs will be rebroadcast in high definition on channel 1072

All live and video on demand programming for all four channels can be viewed in high definition through the BCTV website at wwww.bedfordtv. com simply click on the channel icon for live or on demand programming.

As mentioned, BCTV also has a YouTube channel for video on demand high definition (HD) programming. The channel is currently reserved for entertaining and educational on demand

programming only. The station is now using popular on line content distribution venues such as YouTube and the BCTV Facebook page as additional sources to promote and distribute local content. The station also shares local programming with other stations throughout the country through our state, region and national on line affiliations.

BCTV can also be viewed in high definition on Roku. Those who have Roku can down load the BCTV application and add it to their Roku line up. All four BCTV channels can be watched live and on —demand in high definition.

BCTV also runs a community bulletin board for public service announcements. Any non-profit organization can have their notices posted. BCTV is a non-commercial station. Simply go to the BCTV website and click on Public Service Announcement and follow the directions and fill out the online form.

The Town of Bedford is one of the very few cities and towns in New Hampshire and New England that has both a television station and a FCC low power FM radio station; WBNH-LP 105.1FM. The radio station is owned by the Town of Bedford. The radio station's motto is "Pubic Safety Radio and More".

To learn more about the use of WBNH-LP radio please refer to the radio station's website wbnh. bedfordnh.org. As a reminder, WBNH 105.1FM can also be heard on line through the radio station website.

WBNH 105.1 is available for all non-profit organizations who wish to record public service announcements. Radio PSA's are normally 30 seconds in length.

WBNH welcomes volunteers who would like to produce a weekly hour long music show. There are specific requirements; one of which is producing a show once a week. If you are interested contact the radio station director.

BCTV offers a wide variety of programming and encourages residents to volunteer to help cover events in town or simply to be a host or to learn how use the television equipment to produce your own show. Training is free and the staff is always here to help you get started quickly.



How is BCTV and WBNH radio funded? Cable franchise fees collected from cable subscribers by Comcast, fund the operation of the station. Equipment purchases and all operational costs are paid for with franchise fees. Franchise fees are also used to cover all costs for the town meeting room where all government meetings are held. This includes computers, video and audio equipment; lighting and room maintenance. Fees are also used to cover all building costs to include general repair maintenance both inside and outside of the building; heating and electrical costs, and all property repairs. Any major repairs or additions to the building are covered by these fees as well. No tax dollars are used to support the station facility. The cable franchise agreement between Comcast and the Town of Bedford was renewed on December 2, 2018. It is a ten year non-exclusive agreement which will run through December 2, 2028. This agreement does not preclude other cable providers from offering their services to the town and competing for the business. In fact it is encouraged. However, to date no other cable provider has shown interest.

The BCTV-WBNH board is made of nine voting members; seven residents along with one town councilor and one school board member as board liaisons. The board is a policy board only and has no operations oversight

To learn more about BCTV and how you can get involved, contact Bill Jennings or Coleen Richardson 472-8288 or email bctv@bedfordtv.com. For WBNH contact Harry Kozlowski at 472-5242 ext. 298.

Respectfully submitted, Bill Jennings, Station Manager



Parks & Recreation Commission and Department T Jane O'BRIEN - PARKS AND RECREATION MANAGER MICHELLE CASALE - CHAIR

The Bedford Parks and Recreation
Department ensures that residents have the space to
exercise, play and do other activities to improve their
quality of life. Our goal is to provide the best quality
of service for the fewest possible dollars. With
the support of the community, other departments,
the dedicated commission members, recreation
instructors and seasonal support staff, we will always
find a way!

2021 was certainly an unforgettable year for everyone, and the Recreation Department was no exception. I want to begin by expressing how incredibly grateful I am to be surrounded by such innovative and resilient professionals despite the ever-changing regulations set forth by the state and local health departments, our staff rose to the challenge and made every effort to provide safe programs, services, facilities, parks, trails, and open spaces for the community to enjoy. Throughout this difficult time, we recognized the need for health and wellness opportunities, socialization, and a connection with the great outdoors.

At no other time in the department's history have we worked harder, smarter and more innovatively than in 2021 to deliver programs and services during the pandemic. We would also like to thank you the residents, for your patience and flexibility.

At the beginning of the year we held some virtual recreational programs like "Wicked Cool for Kids" and "Fitness programs" and to keep the community involved we held themed contests for residents to enter. The Recreation Department also provided

downloadable worksheets from "I Spy" with interesting titles including Harry Potter and Star Wars worksheets as well as "Crafts Sheets" and "No Bake Kid Friendly Recipes" for parents to do with their children while at home.

Our themed contests were intriguing and here are some of the resident winners. In January we held



"Snowman Family Building Challenge" and the winners were the Arsenault Family and their family creation. February brought on the "Valentine's Day Card Making Contest" with two winners Sherya







left: "My Insanely Cute Preeschooler" winner Maelee Russell

Ninmal and Catherine Cruess. In March we offered the "Pot of Gold Contest" a St. Patrick's Day Word Search and the winner Kate Barwell.

In April we were able to host two contests "My

"Pet Halloween Costume Contest"





Insanely Cute Preschooler" with Maelee Russell as the winner and a NEW contest "Got Peeps Diorama" and Megan Labrie diorama was the winner. October brought us back to our annual "Pet Halloween Costume Contest" where residents dressed their furry friends and took a picture of them and the winners were Lisa Pascoal and Claire Kraemer (picture the winning pets).

In mid-November we continued with our tradition of "Santa's Mailbox" where boys and girls could drop off their letter to Santa and the Recreation Department would express it to the North Pole for each child to receive a quick note back from the big guy. December we also continued with our "Holiday Coloring Contest" we had a downloadable drawing for boys/girls and a coloring page drawing for adult residents and the winners were: Trinity McQuaid, Cleighianna Caldejon, Rishma and Nivedita Singh. Congratulations to all these winners.

During the spring we again entered the unknown future of large gatherings for our special events. We were unable to host our Memorial Day Parade in May or our annual "National Night Out" softball game in August with the Fire Department vs. Police Department we look forward to 2022 and getting them back into the rotation.

The summer season allowed us to open up again and bring back many of our annual recreational programming such as "Camp Witzel" our summer day camp. We offer this program for boys and girls ages 6-13 and we run the program from June-August for seven weeks. Hannah Purcell, a town resident





came back this year to be the Camp Director and Assistant Director Madeline Anctil as they helped campers enjoy weekly field trips and special themed week activities such as "Jedi Training" and "Edible Engineering" The weekly field trips varied from attending a baseball game at Fisher Cats Stadium and going to some of our beautiful NH State Parks. This year we were lucky to be able to offer our specialty camps who use Town Hall like one of our favorite robotics camp "Let Go Your Mind", "Top Secret Science & Math Camp" along with a week of "Chess Wizard".

The Town pool was able to open this year as we held our own lifeguard certification program on site. This certification class was instructed by K.O. Bisson from Manchester Safety Specialists and the program was made available to boys and girls ages 15 and up. The certification program gives a lifeguard a two year certification. We offered the program and if the lifeguard was interested in working with us for the summer we would reimburse them for the first year of being certified. It became a win-win situation and we ended up with many new guards as employees for the summer of 2021.

We were able to host our "2021 Summer Concerts in the Park" series at Bedford Village Common Park at the gazebo from July to August on Wednesday evenings at 6 PM. We had some new groups like: "Studio Two" which did an early Beatles Tribute,

"NH Ukeladies" which was an all-female ukulele group and the "Windham Swing Band" along with some of our patrons favorites "The Bel Airs" which is a Doo Wop Vocal Quintet, "Sixty's Invasion" who provided an evening of 1960's music and "Knock on Wood" the high-energy acoustic folk-rock duo. Please come down to the Bedford Village Common Gazebo this summer on Wednesday nights and join us for an evening of entertainment outside in the fresh air.

The fall brought us some hope to get back into the regular swing of things and we were able to do recreational programs with limited participants both in Town Hall and we made use of the Bedford Village Common Gazebo where we hosted preschool programs, Tot Weeks 1 and 2, Come as you are Flow Yoga (pictures below of class), After School Art Program, Girls on the Run held at McKelvie and Riddle Brook, Chair Yoga, Senior Fitness, Zumba Gold, Line Dancing and Intermediate Ballroom Dancing. I want to thank all our recreation instructors including: Betty Ashooh, Regina Dixon, Jennifer Gregory, Ginger Kozlowski and Marissa McAleer.

The Parks & Recreation Commission continued to serve in their advisory capacity to the Recreation Department and the Town Council. They provided input and in 2021 were able to update the "Field/Facility Usage Policy". They were able to compile a new fee schedule for Sportsman's Field which was our newly reconstructed synthetic turf field that came online as well as updating the other Town fields.

We were able to review the "Memorandum of Understanding" that the Town has with the School District and update some areas of that policy. The members of the commission are appointed by the Town Council based on their personal and professional backgrounds. The structure of the Commission provides an excellent opportunity for community participation in policy making for the Town.

Town of Bedford, NH



A Special *thank you* goes out to these volunteers who include: Chairwoman Michelle Casale, Vice Chairman David Gilbert, Diane Phelps, Jimmy Astarita, Spencer Hawkes, Steve Grocott and Sue Thomas. I look forward to working with you in 2022 to layout the framework for more recreational projects within the department for the coming years.

A big part of the Recreation Department is our Parks Division which falls under the supervision of the Public Works Director Jeffrey Foote. The Parks Division provides routine maintenance for all the Town's Recreational Facilities including the parks, trails, playground, athletic fields and pool.

Another special *thank you* goes out to our Parks Division employees which include our Parks Foreman Brad Hatfield, Craig Blais, Tyler Johns and Kevin Hodgdon for an excellent job maintaining the Town's recreational facilities this past year.

The Recreation Department strives to have a productive relationship with residents, young and old alike. We *thank you* for your continued support and look forward to seeing you at a park, recreational program or recreational facility soon. Please follow us on social media and/or sign up for updates at www. BedfordRecOnline.com as we have a lot of great things happening and we want to share it all with you!

Respectfully Submitted,

Jane O'Brien,

Parks and Recreation Manager



Cemetery TrusteesT

DAVID C. BAILEY - CHAIR STEVE WIGGIN - TRUSTEE ART ALDEN - SECRETARY

The Cemetery Trustees are pleased to submit our Annual Report for the year 2021.

INTERNMENTS

There are a total of twenty-five Internments in 2021, an increase of 5 over 2020.

The ratio of cremations to full burials for 2021 is 11 full burials to 14 cremations or 44% to 56%.

The average ratio over the past several years has been roughly 75% cremations to 25% full burials.

The actual ratio varies from year to year, however, cremations constantly lead full burials.

PLOT SALES

Revenue from plot sales displayed in the chart above is allocated to the Town of Bedford's General Fund and equates to approximately 95% of our 2021 budget.

OUTLOOK

New Hampshire law mandates that the town provides and maintains cemetery burial plots for its residents. In order to continue meeting this requirement, we will need to increase inventory of our plots by developing new plots in the western portion of the Hill Top Section of the Center Cemetery. This action is a top priority and should ensure we will continue to meet the State's requirement for the next 6 to 10 years.

MAINTENANCE

We continue to clear brush in all cemeteries. In addition, we monitor the large trees in the old section of the Center Cemetery. The trees encroach on some of the lots and are dropping branches in that section of the cemetery and dropping branches pose a safety risk.

Unfortunately, our mowing contractor withdrew from their three-year contract two months before it was due to expire this past fall. They cited the inability to maintain employees to do the work. The Public Works Department was able to find another contractor who was willing to finish the season at a per hour rate. A new three-year contract had already gone out to bid and has been awarded to a new contractor who will begin in the spring of 2022.

Due to the problem of losing our mowing contractor, we were not able to remove all the leaves from the cemeteries. We apologize and plan to have the leaves removed first thing in the spring, weather permitting. If our 2022 Budget is approved, we plan to repair the irrigation system in the Hill Top section of the cemetery that has not been operable for the last few years. In addition, we plan to expand the irrigation system into the western part of Center Cemetery. We have lost a considerable about of grass in that area. Over seeding and watering should help the grass return to that area. The one-time expense for the irrigation system and a 50% increase in the mowing contract accounts for the 2022 budget increase.

Projects

We have erected signage for the Center Cemetery and will erect new signage for Joppa Hill Cemetery and Beals Road Cemetery in the spring of 2022. We are undecided about the signage for the Back River Road Cemetery because you cannot see the Cemetery from the road and there is no parking access to the Cemetery.



ACKNOWLEDGEMENTS

As we do every year, we would like to thank the Town Departments that assist us: the Public Works Department, the Town Manager's Office, the Finance Department, the Town Clerk and the Town Council. We would like to thank the Boy Scouts for flag placements on Memorial Day for our veterans.

We would also like to thank the Bedford Garden Club for their advice and help in planting shrubs at the three entrances to the Bedford Center Cemetery.

> Respectfully Submitted, David C. Bailey, Chair Steve Wiggin, Trustee Art Alden, Secretary

Plot Size	Price	Number Sold	Revenue	Plots Remaining
One - Person	\$750	1	\$750	32
Two - Person	\$1,500	11	\$18,000	42
Four - Person	\$3,000	7	\$21,000	191
	Totals	19	\$39,750	265



Supervisors of the ChecklistT

HUGH DONOVAN - CHAIR

Changes in Registered Voters during 2021:

19,443	End of 2020
+282	New Registrations
-3,921	Removed
15,804	End of 2021

Party Affiliation:

4,079	Democrat
6,031	Republican
5,694	Undeclared

The unusually large number of removals was mostly due to the Verification of the Checklist (aka The Purge). Every ten years, a letter is sent to the registered address of voters who have not voted in the past four years, asking them to re-register to vote within the next 30 days. If they do not, they are removed from the Checklist per RSA 654:39. This process led to 3,326 registered voters being removed.

The Supervisors of the Checklist (SOCs) participated at two elections in 2021, the Regular Town Election in March and the Special Election in September. At the latter, the SOCs assisted in the use of the Poll Pads for voter check in, Despite some challenges, the system worked well, reducing the check in time and assisting in the post-election verification of the voter information that the SOCs perform, assuring that all voters who were given a bal-

lot are entered into the election history within the Checklist. However, the laws concerning the use of Poll Pads are still being finalized, particularly the requirement to be able to revert to the paper-based system within a short period of time. Once these laws are finalized, the SOCs and other election officials will revisit the possible regular use of Poll Pads.

The SOCs hold mandatory evening and Saturday sessions for voter registration applications and corrections to the checklist prior to each election, and at other times as needed during the year. These sessions are posted in the Town Office, the Library and on the Town website (www.bedfordnh.org) - click on Community followed by Elections and Voter registration). Residents are also welcome to apply for voter registration and make name, address and party changes at the Town Offices during regular business hours. Residents may also register and vote at the Polls on Election Day, but we recommend registering at te Town Office before the election to avoid delays on the day. The SOCs work with local assisted living facilities and the high school to register new voters. People who are 17 at the time of registration but will be 18 at the time of the next election, and meet all other requirements, are eligible to register.

Town of Bedford, NH



For more details about the requirements for registration or any other questions related to registration, please contact the Supervisors through e-mail at checklist@bedfordnh.org, call 603-792-1329 or visit https://sos.nh.gov/elections/voters/register-to-vote/

In the March Town Election, Becki Kuhns was elected to the position of Supervisor of the Checklist for a five year term, having been appointed to the position in November of 2020.

The Supervisors would like to thank Sally Kellar (Town Clerk), for her assistance in the registration process throughout the year, and all those who have helped with voter registration and check in during the year, in particular Carol Fahey and Sue Fahey. If you are interested in finding out more about the role or assisting at future elections, please attend one of the Sessions or contact the Supervisors through e-mail at checklist@bedfordnh.org or call 603-792-1329.

Respectfully Submitted, Hugh Donovan, Chair



Joun ClerkT

SALLY KELLAR - TOWN CLERK GLORIA MACVANE - DEPUTY TOWN CLERK

It was another exciting year in the Town Clerk's Office. State Representative Dave Danielson's seat was vacated upon his passing in May. The Town Council voted to hold a Special Election. It was a close race between Republican Linda Rea Camarota and Democrat Catherine A. Rombeau. When the polls closed on September 7, 2021 only 37 votes speatated the two candidates. A Secretary of State recount was held in Concord in the State Archives room on Monday, September 13, 2021. Catherine Rombeau was declared the winner.

In 2021 we issued 4,201 dog licenses and conducted 2 elections. The office administered 720 vital records and 125 marriage licenses.

TOWN CLERK ACCOUNTS

Debits:

UCC Filings	\$7,950.00
Certified Copies	
Marriage Licenses	\$1,000.00
Miscellaneous	
Total Debits	\$10,359.00

DOG LICENSE ACCOUNT

Debits:

Licenses	\$33,950.00
License Penalties/Violations	\$9,750.00
Total Debits	\$43,810.00

Grand Total Remitted to Treasurer....\$54,169.00

ELECTIONS

This year, we held 2 elections - our annual Town and School Elections in March, and a Special State Election in September.

Concerns regarding Covid-19 continued an upward trend in absentee ballot requests as seen in the the number of absentee requests for the September Special Election.

ELECTION RESULTS

Annual Town Meeting - March 09, 2021

Registered Voters	19,304
Total Ballots Cast	3,018
Absentee Voters	290
Same Day Registrants	32
Percentage of Voter Turnout	

State Special Election – September 7, 2021

Registered Voters	15,983
Total Ballots Cast	4,615
Absentee Voters	519
Percentage of Voter Turnout	28.9%

SPECIAL ELECTION STATE REPRESENTITIVE DISTRICT 7

Linda Rea Camarota (R) 2,287* (2,288)**
Catherine A, Rombeau (D) 2,328* (2,325)**

Write-in vote: Lisa Nash - 1 vote

*Recount totals after secretary of state recount monday, september 13, 2021

In August, Deputy Town Clerk, Gloria MacVane retired. Thank you Gloria for being an exceptional Deputy Town Clerk. You will be missed in this office.

Respectfully Submitted, Sally Kellar, Town Clerk

^{**}Election Day Votes

FLORES, CASANDRA FOURNIER, ASHLEY

PERKINS, BRANDON TEIXEIRA, KLEBER

MANCHESTER,NH MANCHESTER, NH

08/11/2021 08/13/2021

FLORES TEIXEIRA, MALAKAI ABILIO

HAWKES, RYDER LUCAS

PERKINS, MIA MAE GRACE



Page 1 of 2

DEPARTMENT OF STATE

January 1 - December 31, 2021 RESIDENT BIRTH REPORT

--BEDFORD--

DIVISION OF VITAL RECORDS ADMINISTRATION

	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
0	01/01/2021	MANCHESTER, NH	LEASK, ROBIN	LEASK, MEGAN
0	01/09/2021	MANCHESTER, NH	CHARTRAND, KEVIN	CHARTRAND, VICTORIA
0	01/10/2021	MANCHESTER, NH	SCHINELLI, JONATHAN	GHAFFARI, ARINA
0	01/28/2021	MANCHESTER,NH	DANIELSON, KURT	DANIELSON, CARYN
0	02/04/2021	MANCHESTER,NH	KILAR, PATRICK	KILAR, KATELIN
0	02/04/2021	MANCHESTER,NH	HUTTER, THOMAS	HUTTER, CAITLYN
0	02/09/2021	MANCHESTER,NH	DANIELS, BRADLEY	DANIELS, GHENET
0	02/14/2021	MANCHESTER,NH	GUNNERI, HARISH	GADE, SAI MEGHANA
O	02/20/2021	MILFORD,NH	LOUGHIN, CHRISTOPHER	LOUGHIN, STEPHANIE
)	03/01/2021	MANCHESTER,NH	SPIAK, MICHAEL	SPIAK, KELLY
)	03/05/2021	MANCHESTER,NH	MORBEY, ANDREW	MORBEY, RACHEL
3	03/08/2021	MANCHESTER,NH	MAKRIS, BRIAN	MAKRIS, SARA
)	03/14/2021	MANCHESTER,NH	MOLTENBREY, IAN	MOLTENBREY, JESSE
J	03/18/2021	MANCHESTER,NH	O'CONNOR, DEREK	O'CONNOR, JACQUELYN
0	03/20/2021	BEDFORD, NH	FORRESTER, WILLIAM	FORRESTER, CAROLINE
0	03/30/2021	CONCORD,NH	EDWARDS, COLIN	EDWARDS, ANN
J	04/01/2021	MANCHESTER,NH	DESSANTI, ALEXANDER	DESSANTI, INGRID
0	04/05/2021	NASHUA,NH	ALIC, JASMIN	ALIC, SELMA
3	04/14/2021	BEDFORD, NH	TAKITA, BRIAN	BRODACK, BROOKE
)	04/19/2021	CONCORD,NH	PELLETIER, WESLEY	PELLETIER, AUTYM
)	04/28/2021	MANCHESTER,NH	MCKEON, BRYAN	MCKEON, NICOLE
3	04/28/2021	MANCHESTER,NH	MCKEON, BRYAN	MCKEON, NICOLE
J	05/07/2021	LEBANON,NH	DEPALMA JR, JOSEPH	DEPALMA, ELIZABETH
3	05/10/2021	NASHUA,NH	PERSICO, STEPHEN	PERSICO, MERICE
5	05/14/2021	MANCHESTER,NH	RANNOU, PATRICK	DEBENEDETTO, KATIE
5	06/02/2021	MANCHESTER,NH	WICKS, GREGORY	WICKS, KELLY
0	06/12/2021	MANCHESTER,NH	WALSH, MATTHEW	WALSH, CHRISTINE
0	06/16/2021	MANCHESTER,NH	MORBEY, DAVID	MORBEY, RACHEL
J	06/18/2021	MANCHESTER,NH	HILLER, GREGORY	HILLER, MARISSA
5	06/20/2021	MANCHESTER,NH	SOUTHLAND, ANDREW	SOUTHLAND, SAMANTHA
5	07/25/2021	MANCHESTER,NH	CALDEJON, LAURENCE	CALDEJON, MARIE ANN
3	07/27/2021	MANCHESTER,NH	NOGA, AARON	NOGA, ELISE
)	08/01/2021	NASHUA,NH	HAWKES JR, RANDALL	HAWKES, KEREN
•	0 0 0			

MCKEON, CAMRYN MARGUERITE

DEPALMA, SOPHIE WREN

WALSH, NATHAN ALEXANDER

WICKS, LEO GREOGORY

RANNOU, RYDER NICKLAS

PERSICO, CECILY MAE

MORBEY, BROOKS TANNER

SOUTHLAND, ROWAN FAE

CALDEJON, TRIANNA

NOGA, EMILY MARIE

HILLER, AUBREY NICOLE

PELLETIER, ONYX BRIAN JAMES

TAKITA, LEILANI ZEN

ALIC, SABINA

MCKEON, KENNEDY IRENE

EDWARDS, AUDREY CORINNE

DESSANTI, ELENA MARIA

FORRESTER, JACK IRVING

MOLTENBREY, ISABELLE LEE O'CONNOR, ROSELYN HARPS



DANIELSON, JAMES ROBERT

KILAR, JOSEPHINE JOAN

CHARTRAND, COLE ALAN

LEASK, SERENA FAYE

Child's Name

SCHINELLI, XENA ROSE

GUNNERI, MAHANYA REDDY

LOUGHIN, ALAINA LYN

SPIAK, EMILIA ASHLEY

HUTTER, ELLIANA GRACE

DANIELS, ELIANA ZEYMA

MORBEY, BRAYDEN PAUL

MAKRIS, JACOB BRIAN

SINGANALLUR, MEENU

LITI, BESIANA

SWANSON, ASHLEY

GERAGHTY, COLLEEN

CORREIA, PAXTON MACKAY, KAITLYN

WELDEN, BONNIE

GRAHAM, JANE

CROTEAU, EMILY

JOHNSON, CASSANDRA

CULBERT, HAJNALKA

RILEY, NICOLE

SORENSON, LAUREN

BREWER, ALLIESHA

LAYMAN, LYDRA



CORNAGGIA, ANGELA

O'TOOLE, HAYLEY

CORSON, TRICIA

TAHIR, MINAA

RILEY, MARI-ELLEN

LEMAIRE, MAUDE

MCKENNA, EMILY

SUTHERLAND, LYUDMILA

MARKOS, ROSA

FIGUEREO, ATHENA

BENNETT, CAITLIN

SAGGESE, CATHERINE

GARRAHAN, ANDREA

ARSENAULT, JAMIE

Mother's Name

Page 2 of 2

DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

January 1 - December 31, 2021

--BEDFORD--

Father's/Partner's Name	ARSENAULT, KYLE	GARRAHAN, ROBERT	SAGGESE, DAVID	PUNNOOSE, AKHIL	SUTHERLAND, BRIAN	FIGUEREO, JOE	BENNETT, MICHAEL	BUTT, ABDUL MANNAN	CORSON, MATTHEW	O'TOOLE, STEPHEN	ROUSE, CHARLES	MCKENNA, RYAN	RILEY, THOMAS	MORIN, AVERY	SORENSON, SEAN	LAYMAN, LUCAS	THOMPSON, GRANT		CULBERT, MICHAEL	JOHNSON, GREGORY	GRAHAM, JOHN	WELDEN, JAMES	CROTEAU, MATTHEW	CORREIA, JONATHAN	MACKAY, HUNTER	BRULET, JEFFREY	KAISER, ALEXANDER	SINGANALLUR, PRADEEP	BOZEK, ROBERT
Birth Place	MANCHESTER,NH	MANCHESTER,NH	MANCHESTER,NH	MANCHESTER,NH	NASHUA,NH	MANCHESTER,NH	NASHUA,NH	MANCHESTER,NH	MANCHESTER,NH	MANCHESTER,NH	MANCHESTER,NH	BEDFORD,NH	NASHUA,NH	NASHUA,NH	MANCHESTER,NH	NASHUA,NH	NASHUA, NH	MANCHESTER,NH	NASHUA,NH	MANCHESTER,NH	MANCHESTER,NH	CONCORD,NH	NASHUA,NH	MANCHESTER,NH	MANCHESTER,NH	MANCHESTER, NH	MANCHESTER, NH	NASHUA,NH	MANCHESTER, NH
Birth Date	08/16/2021	08/18/2021	08/21/2021	08/22/2021	08/25/2021	08/27/2021	08/30/2021	09/08/2021	09/13/2021	09/19/2021	10/03/2021	10/12/2021	10/20/2021	10/22/2021	10/22/2021	10/26/2021	11/12/2021	11/13/2021	11/17/2021	11/19/2021	11/22/2021	11/26/2021	11/26/2021	12/01/2021	12/03/2021	12/07/2021	12/23/2021	12/26/2021	12/28/2021
Child's Name	ARSENAULT, MAGGIE ELIZABETH	GARRAHAN, JOHN ROBERT	SAGGESE, JACK HENRY	PUNNOOSE, MALINI MIRIAM	SUTHERLAND, ALEXANDRA MAKENA	FIGUEREO, REINA ZOE LYNCH	BENNETT, TAVARRIAN COLLIN	BUTT, ESSA ABDULHAKEEM	CORSON, SYDNEY SKYE	OTOOLE, STEPHEN JOHN	ROUSE, FINN CHRISTOPHER	MCKENNA, MIRIAM ROISIN	RILEY, WILLOW JULIET	MORIN, HENRI	SORENSON, MATTHEW DAVID	LAYMAN, ADELINA CECILIA	THOMPSON, KYLE ROSE	RILEY, CANNON OLIVER	CULBERT, ZACHARY MICHAEL	JOHNSON, CHARLIE LYNN	GRAHAM, EVELYN PAIGE	WELDEN, GRANT THELANDER	CROTEAU, AMELIA SUSAN	CORREIA, PARKER JAMES	MACKAY, FORD PATRICK	BRULET, JOSEPHINE JAMES	KAISER, VIKTORIA LITI	SINGANALLUR, NILA ANYA	BOZEK, DEVIN ROBERT





	DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION	: STATE S ADMINISTRATION		Page 1 of 2
	RESIDENT MARRIAGE REPORT	SE REPORT		
	January 1 - December 31, 2021	ər 31, 2021		
	BEDFORD	1		
Person A's Name and Residence PEICKER, MARK E BEDFORD, NH	Person B's Name and Residence WALKENSHAW, MEGHAN BEDFORD, NH	Town of Issuance BEDFORD	Place of Marriage BEDFORD	Date of Marriage 05/15/2021
SILVERS, MATTHEW E BEDFORD, NH	ALTON, JESSICA R BEDFORD, NH	BEDFORD	HAMPSTEAD	06/19/2021
FOURNIER, ANDREW M BEDFORD, NH	CRAYCROFT, CAMDYN C BEDFORD, NH	BEDFORD	AUBURN	06/26/2021
LAZOS, DEMETRIOS M BEDFORD, NH	KREATSOULA, ALEXANDRA BEDFORD, NH	BEDFORD	BEDFORD	07/17/2021
CIECHON, JESSE W BEDFORD, NH	BILODEAU, LINDSAY T BEDFORD, NH	BEDFORD	GOFFSTOWN	08/31/2021
WOODSUM, NATHAN A BEDFORD, NH	ABRAHAMSON, CASSIDY A HAMPTON, NH	EXETER	EXETER	09/03/2021
AUDETTE, ALISON L BEDFORD, NH	BIRCHALL IV, CHARLES E BEDFORD, NH	BEDFORD	BEDFORD	09/18/2021
CASEY JR, KEVIN M BEDFORD, NH	PERKINS, MYISHA C BEDFORD, NH	BEDFORD	BEDFORD	09/18/2021
JOHNSON-HEALY, MICHELE L BEDFORD, NH	BAKER, GEORGE A BEDFORD, NH	BEDFORD	RINDGE	09/25/2021
CARDOSA, HECTOR T BEDFORD, NH	BROWN, JESSICA L BEDFORD, NH	BEDFORD	BEDFORD	09/25/2021
LAVIGNE, ELAINA M HOOKSETT, NH	FIRMAN, BENJAMIN W BEDFORD, NH	BEDFORD	MANCHESTER	10/02/2021



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	DIVISION OF VITAL RECORDS ADMINISTRATION	RDS ADMINISTRATION		
	RESIDENT MARRIAGE REPORT January 1 - December 31, 2021 BEDFORD	IAGE REPORT nber 31, 2021 NRD		
Person A's Name and Residence PEICKER, MARK E BEDFORD, NH	Person B's Name and Residence WALKENSHAW, MEGHAN BEDFORD, NH	Town of Issuance BEDFORD	Place of Marriage BEDFORD	Date of Marriage 05/15/2021
SILVERS, MATTHEW E BEDFORD, NH	ALTON, JESSICA R BEDFORD, NH	BEDFORD	HAMPSTEAD	06/19/2021
FOURNIER, ANDREW M BEDFORD, NH	CRAYCROFT, CAMDYN C BEDFORD, NH	BEDFORD	AUBURN	06/26/2021





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DIVISION OF VITAL RECORDS ADMINISTRATION

Decedent's Name HEBERT, LUCILE THERESE	Death Date 01/02/2021	Death Place BEDFORD	Father's/Parent's Name HEBERT, PLACIDE	Mother's/Parent's Name Prior to First Marriage/Civil Union CAMPBELL, ALDEODA
CAISSIE, GENE E	01/05/2021	BEDFORD	CAISSIE, ANTOINE	DESJARDINS , OUIDA
BADGER, PAULINE FRANCIS	01/06/2021	BEDFORD	WOODBURN, JOSEPH	LEBLANC, ALICE
EVANS SR, ROBERT HUGH	01/06/2021	BEDFORD	EVANS, HUGH	DELORY, LILIAN
BEANE, IRENA P	01/06/2021	MANCHESTER	HUNKO, WLADYSLAW	LEGENC, PELAGIA
MARTIN, KATHRYN A	01/06/2021	BEDFORD	MARTIN, EDWIN	WING, MARJORIE
RICHMOND, STEWART SAMUEL	01/10/2021	CONCORD	RICHMOND, SAMUEL	STEWART, HAZEL
ALMONTE PEREZ, FIORDA	01/12/2021	PETERBOROUGH	ALMONTE, ELPIDIO	ALTAGRACIAPEN, MARIA
LUCAS, HERBERT A	01/12/2021	BEDFORD	LUCAS, ANDREW	POLEK, ANNE
SILBERBERG, STEVEN ALAN	01/13/2021	MANCHESTER	SILBERBERG, ROBERT	SILVER, BERNICE
CLASSON, URSULA BELLE	01/13/2021	MANCHESTER	TAYLOR, JAMES	REEVES, URSULA
LYONS, THOMAS	01/15/2021	MERRIMACK	LYONS, JAMES	MURPHY, BRIDGET
TODD, D RITA	01/15/2021	MANCHESTER	DAVIS, GEORGE	WILKINS, DOROTHY
KEROUACK, MARY ELLEN	01/20/2021	BEDFORD	CARUSO, ROBERT	BEAN, BEVERLY
CROSS, RICHARD FRANKLIN	01/20/2021	BEDFORD	CROSS, GEORGE	RITCHIE, STELLA
MURPHY JR, RAYMOND JOSEPH	01/22/2021	BEDFORD	MURPHY SR, RAYMOND	MCINTYRE, MARION
CHASE JR, CLINTON	01/22/2021	BEDFORD	CHASE, CLINTON	WESTCOTT, ELIZABETH
ANGELINI, MAUREEN C	01/23/2021	MANCHESTER	KERRIGAN, RICHARD	CYR, CATHERINE





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DIVISION OF VITAL RECORDS ADMINISTRATION

Decedent's Name DEMPSTER, CHARLOTTE LOUISE	Death Date 01/23/2021	Death Place MANCHESTER	Father's/Parent's Name WEST, WARREN	Mother's/Parent's Name Prior to First Marriage/Civil Union BEAUREGARD, MARIE
THIBEAULT, ROBERT	01/23/2021	BEDFORD	THIBEAULT, GEORGE	VANDERHAGEN, ANNIE
DIGGINS, RICHARD P	01/25/2021	BEDFORD	DIGGINS, ALBERT	LEVESQUE, DELIMA
GRIFFIN, WALTER J	01/27/2021	MANCHESTER	GRIFFIN, WALTER	KALLIGHAN, GRACE
ZOTTO, ELIZABETH ANN	01/30/2021	BEDFORD	STEVENER, EDWARD	DEANGELUS, MARY
CAMMAROTA, JOSEPHINE	02/02/2021	GOFFSTOWN	CRUPI, GIOVANNI	CRISAFULLI, GRACE MARIE
MELBY, DAVID STANLEY	02/03/2021	ROCHESTER	MELBY, STANLEY	TILTON, JEAN
PACKARD, BRUCE STEVENS	02/08/2021	MANCHESTER	PACKARD, ERNEST	STEVENS, HAZEL
SAWYER, ELIZABETH LEE	02/08/2021	BEDFORD	MILLER SR, FRANCIS	HURD, GRACE
PHOENIX, LINDA ELLEN	02/09/2021	BEDFORD	RUDELL, JOHN	HUGHES, IRMA
BOISVERT, IRENE GERTRUDE	02/11/2021	BEDFORD	GOUDREAU, ROSAIRE	DUVAL, BEATRICE
MULLER SR, DANIEL DORN	02/13/2021	MANCHESTER	MULLER, GEORGE	WHEELER, LUCY
WASHBURN, RONALD ELLIOTT	02/15/2021	MERRIMACK	WASHBURN, JOHN	REMPIS, RUTH
O'ROURKE, JAMES HENRY	02/20/2021	MANCHESTER	O'ROURKE, FRANCIS	SOLOWIE, BERTHA
CLOUTIER, PHILIP ADRIAN	02/22/2021	BEDFORD	CLOUTIER, LEO	STEWART, VIRGINIA
GOLDSTEIN, ANDREA FRANCES	02/23/2021	BEDFORD	FINCH SR, RALPH	ANDERSON, ALBERTA
PAQUIN, BEVERLY DOROTHY	02/24/2021	BEDFORD	RICE, CLIFFORD	MACEACHRAN, DOROTHY
HOWELL, MARJORIE DOROTHY	02/26/2021	MERRIMACK	MCELMURRY, MERLE	SMITH, DOROTHY





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DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

Decedent's Name COOPERIDER, JOHN E	Death Date 03/02/2021	Death Place MANCHESTER	Father's/Parent's Name COOPERIDER, WALTER	Mother's/Parent's Name Prior to First Marriage/Civil Union EVANS, MABEL
MCGUINNESS, JAMES PATRICK	03/07/2021	BEDFORD	MCGUINNESS, SHAWN	BUXTON, MARY
KRAUS, STEPHEN DAVID	03/18/2021	BEDFORD	KRAUS, DAVID	FEENEY, ANNE
YANES-VIDAL, MANUEL	03/20/2021	MANCHESTER	YANES, MANUEL	VIDAL, AURA
SHUBERT, CARL O	03/21/2021	BEDFORD	SHUBERT, FREDERICK	BROWER, BETTY
BOSTWICK, JOHN R	03/21/2021	BEDFORD	BOSTWICK JR, ARTHUR	MCGRAW, DORA
SARGENT, KENNETH GEORGE	03/22/2021	GOFFSTOWN	SARGENT, GEORGE	CLARK, ETHEL
GLEASON, DAVID C	03/23/2021	BEDFORD	GLEASON, JAMES	DORE, DORIS
HORDIYCHUK, VALENTYNA A	03/24/2021	MANCHESTER	KIREEV, ALEKSEY	GOLOVACHUK, ANNA
DEMERS, ROBERT GEORGE	03/27/2021	BEDFORD	DEMERS, IVAN	RICHER, BERTHE
LINDSTROM, WARREN WILLARD	03/29/2021	BEDFORD	LINDSTROM, WILLARD	SHOVALD, MYRTLE
PIERCE, FRANCES EDITH	03/29/2021	BEDFORD	NEWMAN, ROBERT	SHATTUCK, BESSIE
HELLER, BARBARA R	04/01/2021	BEDFORD	CALMER, JOSEPH	SCHOTT, ALICE
PAPCIAK, JOHN JOSEPH	04/03/2021	BEDFORD	PAPCIAK, JOHN	PORTER, FLORENCE
BRUCE, JAMES WILLIAM	04/08/2021	BEDFORD	BRUCE, JAMES	BURCH, CLAUDIA
WIENBRAUCK, ELIZABETH M	04/11/2021	BEDFORD	WIENBRAUCK, ALBERT	MILLER, MARGARET
MORIN, DAVID A	04/11/2021	BEDFORD	MORIN, JOSEPH	GRAY, CONSTANCE
LAMMERS, JACQUIE J	04/13/2021	BEDFORD	MURDOCK, THOMAS	CRAIN, THELMA





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DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

Decedent's Name FLYNN, JOHN PAUL	Death Date 04/13/2021	Death Place CONCORD	Father's/Parent's Name FLYNN, JAMES	Mother's/Parent's Name Prior to First Marriage/Civil Union BIRCH, ANASTASIA
CHAPIN, PAULINE L	04/16/2021	BEDFORD	LEGER, ALPHONSE	GOGUEN, EVA
LIVINGSTONE, ELIZABETH L	04/16/2021	BEDFORD	LUCAS, MARK	CROWELL, RUTH
MACDOUGALL, HOWARD BAXTER	04/21/2021	MANCHESTER	MACDOUGALL, HOWARD	WADSWORTH, DORIS
GUSTAFSON, GREG EDVIN	04/22/2021	BEDFORD	GUSTAFSON, ROY	COLLINGE, GERTRUDE
HILL, COLLETT VERNON	04/25/2021	MANCHESTER	HILL, LEONARD	BARNES, DOROTHY
NOLET, THERESA	04/28/2021	GOFFSTOWN	LANDRY, WILLIAM	DUBE, EVA
NAONE, JOSEE LISE	05/01/2021	BEDFORD	GOUPIL, ANDRE	LISE, PAULINE
GERRIE, NORMA K	05/03/2021	MERRIMACK	JACKSON, ALMON	WHITE, MARJORIE
KALAMPALIKIS, THOMAS E	05/04/2021	BEDFORD	KALAMPALIKIS, ELIAS	TSITSIRINGOU, PARASKEVE
PAPPAS, PETER B	05/05/2021	BEDFORD	PAPPAS, SPIROS	SEUL, MARGARETE
VENNE, MARIE A	05/07/2021	MANCHESTER	SWIMM, VINCENT	UNKNOWN, GLADYS
CARTER, DONALD P	05/07/2021	BEDFORD	ROBERTSON, ROBERT	BUDD, VERA
LANDINI, CHARLOTTE ANNE T	05/09/2021	PORTSMOUTH	THOMPSON SR, DONALD	HAUBRICH, CHARLOTTE
AVERY SR, JOHN STEVEN	05/09/2021	BEDFORD	AVERY, UNKNOWN	AVERY, ELIZA
LOISELLE, CHARLES E	05/10/2021	MANCHESTER	LOISELLE, CHARLES	LAHAIE, LILLIAN
DAVIS, BETTE J	05/17/2021	BEDFORD	DAVIS, GEORGE	BELIVEAU, LUCINA
MOORE, SHARON	05/23/2021	MERRIMACK	MOORE, WILLIAM	HOCHADEL, HELENA





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DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

Decedent's Name HAYES, JAMES JOSEPH	Death Date 05/30/2021	Death Place DOVER	Father's/Parent's Name HAYES, JAMES	Mother's/Parent's Name Prior to First Marriage/Civil Union POVEY, ANNA
CHENG, WING KEE	06/01/2021	BEDFORD	ZHANG, JIU TAO	WANG, QUN YI
NOBLE, GERALDINE P	06/02/2021	BEDFORD	BROWN, JOHN	SMITH, LUCILLE
SPEATH, SUSAN CAROL	06/02/2021	MANCHESTER	HEBERT, MAURICE	LABLANC, GEORGETTE
RAYMOND, ALBERT JOSEPH	06/08/2021	BEDFORD	UNKNOWN	UNKNOWN
MCBREEN, JOANNE PATRICIA	06/09/2021	BEDFORD	MALONEY, FREDERICK	NEWTON, ESTHER
GRECOE, BARRY DAVID	06/10/2021	MANCHESTER	GRECOE, JOHN KANE,	BARRY, ROSEANNE
KANE, MICHAEL J	06/12/2021	MANCHESTER	MAURICE BAHANTKA,	BORASH, SARA
BAHANTKA SR, JOHN PAUL	06/13/2021	MANCHESTER	WILLIAM PIPER,	KOZEMKO, CATHERINE
PIPER, LAURIE JEAN	06/15/2021	BEDFORD	LAURENCE LEFEBVRE,	DAYTON, DOROTHY
LEBLANC, JEANNE D	06/15/2021	BEDFORD	DONALD MICHAUD,	AREL, CECILE
DAIGLE, DOLORES MARGARET	06/18/2021	BEDFORD	FELIX GOASHGARIAN,	THOMPSON, SOPHIE
GARIAN, RONALD	06/18/2021	MANCHESTER	HARRY LARSON,	NARJARIAN, CLAIRE
MILLER, JEANETTE L	06/20/2021	BEDFORD	FREDERICK	GOURLAY, JEAN
MIKENAS, MARGARET CECELIA	06/23/2021	BEDFORD	PICKERING, LEE	LOCKHART, DOROTHY DELLO
FEDERICO, DANIEL ANTHONY	06/23/2021	BEDFORD	FEDERICO, GUIDO	RUSSO, LENA WAGNER, IRENE
TULLGREN, IRENE	06/26/2021	MERRIMACK	LINEHAN, FRANCIS	JUTRAS, ELISE
LEBLANC, MURIEL D	06/26/2021	BEDFORD	DANEAULT, HENRY	





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DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

Decedent's Name PRATTE, ROGER ARMAND	Death Date 07/02/2021	Death Place BEDFORD	Father's/Parent's Name PRATTE, LUCIEN	Mother's/Parent's Name Prior to First Marriage/Civil Union DUPONT, ANTOINETTE
GALEUCIA, JANIS TIDWELL	07/02/2021	MANCHESTER	TIDWELL, CALVIN	BISHOP, ANNE
TRAHAN, DOROTHY MONICA	07/04/2021	MERRIMACK	ST PIERRE, PIERRE	GREGOIRE, MARIE
ROUX, MADELEINE J	07/04/2021	BEDFORD	PAQUIN, ROMEO	BERNATCHEZ, BERTHA
BOLYARD, DARWIN F	07/07/2021	BEDFORD	BOLYARD, ORA	MCVICKER, LUCY
MERCER, DOROTHY E	07/12/2021	BEDFORD	RUSSELL, ARTHUR	LEINHART, ELEANOR
GOODE, YVONNE	07/13/2021	BEDFORD	VANWAGNER, ELMER	GOLDEN, CAROLINE
GERVAIS, ALBERT	07/14/2021	BEDFORD	GERVAIS, ROMEO	MORRASE, GEORGEANNA
HUMPHREY, SUSAN CLAPP	07/21/2021	BEDFORD	CLAPP, ROGER	IRWIN, WINIFRED
HOWARD, RICK G	07/24/2021	MANCHESTER	HOWARD, EARL	WILLIAMS, LOUISA
REGAN, JOHN JAMES	07/24/2021	BEDFORD	REGAN, ARTHUR	MEYERS, JOSEPHINE
GAUCI, JOSEPH CHRISTOPHER	07/29/2021	MANCHESTER	GAUCI, JOSEPH	HOLT, JEANNE
PAUGH, JUDITH ELLEN	08/01/2021	MANCHESTER	O'MEARA, MICHAEL	KNOWLTON, BERNICE
GRANETZ, GEORGE ERNEST	08/02/2021	BEDFORD	GRANETZ, RUDOLPH	VALENTINO, ANN
VARADHARAJAN, VINOD NARAYANAN	08/07/2021	NORTH CONWAY	VERAVALLI PARTHASARATHY, VARADHARA IAN	VARADHARAJAN, GEETHA
SOUZA, JUDITH LOUISE	08/08/2021	WOLFEBORO	MALONE, LOUIS	BURSAW, ALICE
CASSANO, ROBERT A	08/09/2021	BEDFORD	CASSANO, ALBERT	STROUT, ETHEL
KRYGERIS, GEORGE HENRY	08/10/2021	MANCHESTER	KRYGERIS, AUGUST	HOPPE, MARIA





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DIVISION OF VITAL RECORDS ADMINISTRATION

Decedent's Name ETELMAN, LEONA	Death Date 08/13/2021	Death Place BEDFORD	Father's/Parent's Name VAN HOORN, JOHN	Mother's/Parent's Name Prior to First Marriage/Civil Union NON, CARRIE
CONROY, DONALD VAUGHN	08/14/2021	MANCHESTER	CONROY, VAUGHN	READER, THELMA
PHILIP, MANON T	08/16/2021	BEDFORD	THOMAS, MANONU	THOMAS, RAHELAMMA
PINARD, JACQUELINE THERESE	08/19/2021	BEDFORD	UNKNOWN	UNKNOWN, LEONIE
JELLEY, KAREN R	08/21/2021	MERRIMACK	RYAN, WALTER	SWEENEY, KATHERINE
CLOUTIER, MARY ELIZABETH	08/22/2021	MERRIMACK	HUNKINS, JOHN	FARLEY, BERNICE
YOUNG, SCOTT LEON	08/28/2021	MANCHESTER	YOUNG, RALPH	ROY, ELAINE
PROVOST, PIERRE G	09/06/2021	MANCHESTER	PROVOST, JEAN PAUL	TETRAULT, GERTRUDE
ALMEIDA, GALEN DOUGLAS	09/07/2021	BEDFORD	ALMEIDA, ARTHUR	FERNANDES, PEARL
LAVOIE, JAMES EUGENE	09/08/2021	MANCHESTER	LAVOIE, EUGENE	BELIVEAU, CONSTANCE
DICHARD, ROBERT G	09/09/2021	BEDFORD	UNKNOWN	UNKNOWN
FINN, PAUL JOSEPH	09/12/2021	BEDFORD	FINN, THOMAS HEISE,	CURRIE, HELEN
HEISE, KAREN JEAN	09/12/2021	MANCHESTER	DONALD MCCAULEY,	KWAS, STEPHANIE
MCCAULEY, FRANCES TERESA	09/13/2021	BEDFORD	CHARLES BENNETT	HANNON, BRIDGET
OCHOCKI, PRISCILLA ANN	09/14/2021	BEDFORD	JR, OTTO BLISS, JOHN	TRAINER, SARA
BLISS, NANCY LILIAN	09/15/2021	BEDFORD	FORMATO, AUSTIN	WHITE, GENEVA
FORMATO, PETER STANLEY	09/16/2021	BEDFORD	LAVOIE, JACK	UNKNOWN, VIRGINIA
LAVOIE, JEFFREY ARMAND	09/16/2021	BEDFORD		O'BARTON, LORRAINE





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DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

Decedent's Name FULLER, SILVIA D	Death Date 09/18/2021	Death Place BEDFORD	Father's/Parent's Name QUINTAL, JOSEPH	Mother's/Parent's Name Prior to First Marriage/Civil Union HERROUX, EVA
ARCIDIACONO, ROSE M	09/21/2021	BEDFORD	FILETTI, JOSEPH	DIMAURO, ROSE
CHRISTIAN, TRUDY DALE	09/24/2021	MANCHESTER	CONNER, ALFRED	LOCKETT, MARJORY
WITHROW, ROSEMARY NOREEN	09/26/2021	BEDFORD	HEDTLER, AL	WALKER, FLORENCE
NELSON JR, LOREN PAUL	09/26/2021	MANCHESTER	NELSON SR, LOREN	KOCH, IDA
LAMY, RAYMOND PAUL	09/28/2021	BEDFORD	LAMY, ROGER	DUVERNAY, SIMONE
MACNEIL, GERALD C	10/06/2021	BEDFORD	MACNEIL, FRANK	REBANDO, ANNETTE
RILEY, ALBERT DAVID	10/09/2021	BEDFORD	RILEY, HARRY	FOURNIER, FLORENCE
GURECKIS, JACQUELINE ANN	10/11/2021	MANCHESTER	HAGERTY, WILFRED	GAUDETTE, MARIE
KUFTINEC, DUBRAVKO MATIJE	10/12/2021	BEDFORD	KUFTINEC, MATIJA	PEVEC, LELA
CHURCH, JETTER L	10/17/2021	LEE	CHURCH, JETTER	CAMPBELL, HELEN
GAGNON, MADELEINE M	10/20/2021	BEDFORD	LAPISE, RICHARD	GIRARD, YOLANDE
FARLEY, ELIZABETH H	10/24/2021	MANCHESTER	FARLEY, JOHN	BLUNT, RENCEL
BELL, ERNEST LEE	10/27/2021	BEDFORD	BELL, CHARLES	HARRELL, BERTHA
WESOLY, DEBRA ANN	10/30/2021	BEDFORD	SMITH, ROBERT	THIBODEAUX, MARGARET
MARTOCCHIO, MARK	10/31/2021	BEDFORD	MARTOCCHIO, RICHARD	LABARRE, LINDA
WHEELER, GLORIA JEANNETTE	11/01/2021	BEDFORD	TREMBLAY, ERNEST	LAVOIE, LUCILLE
MAHER RILEY, CAROLE ANN	11/02/2021	BEDFORD	MAHER, JOHN	SPOTTISWOOD, IRENE





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DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

Decedent's Name PRUETT, LOIS H	Death Date 11/02/2021	Death Place BEDFORD	Father's/Parent's Name HALL, ARTHUR	Mother's/Parent's Name Prior to First Marriage/Civil Union FORBES, RUTHE
SHELDON, CONSTANCE POOLE	11/02/2021	BEDFORD	SMITH, JEFFREY	JACKSON, MARY
PATRYN, FRANCES L	11/04/2021	AMHERST	PIOTROWSKI, STANLEY	KARP, STEFANIA
DIEKMANN, FRANK AUGUST	11/05/2021	MANCHESTER	DIEKMANN, FRANK	KENNING, JOHANNA
MCCULLOUGH, LAUREN M	11/05/2021	BEDFORD	MCCULLOUGH, KEVIN	CORRIVEAU , RACHEL
GRAVELINE, PATRICIA ANN	11/06/2021	MANCHESTER	OSIEL, JOSEPH	TALTY, MILDRED
FARNHAM, THERESA ELLEN	11/07/2021	MANCHESTER	TOWLE, WILLIAM	LINDSAY, ARLENE
JACOBS, STANLEY	11/09/2021	MANCHESTER	JACOBS, NELSON	BRUSTMAN, MARIE
RILEY, MARILYN CHRISTINE	11/11/2021	BEDFORD	ECONOMOU, GEORGE	MOURTSAKIS, HELEN
SZULC, LISA M	11/12/2021	BEDFORD	SZULC, WALTER	LAFRANCE, JEANNE
VINCENT, THERESA C	11/14/2021	MANCHESTER	DUBE, LEON	GROLEAU, ALINE
ROSENBERG, ARNOLD RICHARD	11/16/2021	MANCHESTER	ROSENBERG, NATHAN	LIPSON, EVELYN
DUVAL SR, GERALD GEORGE	11/17/2021	MANCHESTER	DUVAL, LIONELL	BOLDUC, BEATRICE
CAVOLI, JOAN E	11/20/2021	BEDFORD	CAVOLI, JOHN	VOLPICELLI, ROSE
BASCLE, LIAM JAMES	11/23/2021	BEDFORD	BASCLE, NICHOLAS	SMITH, SARAH
VASILOPOULOS, JOHN	11/23/2021	BEDFORD	VASILOPOULOS, ARISTIDIS	MANOLIS, VASILIKE
CARD, ISABEL MARY	11/24/2021	BEDFORD	LEGENC, MARTIN	BARA, MARYANNA
SWEATT, BRAZDEN	11/25/2021	MANCHESTER	NOISEUX, RYAN	SWEATT, SARA





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DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

Decedent's Name FOLEY, FREDERICK JOSEPH	Death Date 11/27/2021	Death Place BEDFORD	Father's/Parent's Name FOLEY, FREDERICK	Mother's/Parent's Name Prior to First Marriage/Civil Union BUTLER, MARY
DUCHARME, DORIS CECILE	11/30/2021	MANCHESTER	BEAUDOIN, EMILE	THERRIEN, ALMA
EBER-MECHIN, ROBIN MICHELE	11/30/2021	BEDFORD	EBER, JACOB	SIEGAL, DORI
TRUMAN, KATHERINE ANN	12/03/2021	BEDFORD	PEARSON, THOMAS	SHONIO, ANN
TRUEHEART JR, WILLIAM HENDERSON	12/03/2021	BEDFORD	TRUEHEART SR, WILLIAM	CROWLEY, MARCELLA
FEENEY, PATRICIA LORRAINE	12/03/2021	BEDFORD	KEENAN, EDGAR	BRACKETT, HARRIET
PELLETIER, PRISCILLA ARLINE	12/03/2021	MANCHESTER	AUBE, SYLVIO	AUBE, LUCILLE
WARD, DEBRA MARIE	12/07/2021	BEDFORD	MARTEL, PAUL	DOREY, MARION
POLLOCK, JEAN MARIE	12/14/2021	NASHUA	RANNEY, FRANCIS	HOULEY, MARGARET
MAUL, JOHN PATRICK	12/21/2021	BEDFORD	MAUL, EUGENE	FRENZEL, HELEN
BARREIRO JR, NELSON	12/23/2021	MANCHESTER	BARREIRO SR, NELSON	GONZALEZ, LEILA
BEAUDOIN, ARMAND	12/24/2021	BEDFORD	BEAUDOIN, DELPHIS	BISSONNETTE, AZILDA
MASON, SUE D	12/29/2021	BEDFORD	DOBSON, DONALD	STOCKS, MILDRED
FOGARTY JR, RANDALL J	12/31/2021	BEDFORD	FOGARTY SR, RANDALL	ALEXANDER, ROSEMARY
PINDER SCHNEIDER, CECILE M	12/31/2021	BEDFORD	DESFORGES, ARMAND	PILON, JEANNETTE





TOWN OF BEDFORD, NEW HAMPSHIRE 2022 MUNICIPAL WARRANT

To the inhabitants of the Town of Bedford in the County of Hillsborough in the State of New Hampshire qualified to vote on Town affairs:

You are hereby notified to meet at the Bedford Middle/High School on Tuesday, March 8, 2022 at 7'oclock in the forenoon to act on the following Articles 1 and 2. Polls are to close no later than 7:00 pm. Action on Articles 3 and 4 will be held at the Budgetary Town Meeting on Wednesday, March 9, 2022 at 7:00 pm at the Bedford Middle/High School (47 Nashua Road).

Article 1, Election of Town Officers

To elect (2) Town Councilors for three-year terms, elect (1) Town Councilors for two-year term, (1) Library Trustee for a three-year term, (1) Trustee of the Trust Funds for a three-year term, (1) Supervisor of the Checklist for a six-year term, (1) Town Moderator for a two-year term

Article 2, Zoning Amendments Proposed by the Planning Board

Amendment No. 1

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article III, Section 275-21 to add a new subsection (K) – Solar Energy Systems; amend Attachment 2 – Table 2, Table of Uses, Article VIII, Section 275-61 Performance Zone permitted uses, and Article I, Section 275-6 Definitions, as summarized as follows:

To add definitions relative to Solar Energy Systems to Section 275-6; to amend Article III, Section 275-21 to add a new subsection (K) outlining criteria for permitting Solar Energy Systems and granting conditional use permits; and to amend the Table of Uses outlining Solar Energy Systems as an accessory use permitted in certain districts and Solar Energy Systems that are permitted as a commercial use in certain districts.

[This amendment is intended to permit roof-mounted and small-scale ground-mounted solar energy systems as an accessory use in all districts and to update the table of uses to permit medium-scale ground-mounted solar energy systems as an accessory use in certain districts; and medium and large-scale ground-mounted solar energy systems as a commercial use in certain districts. This amendment also intends to outline criteria for permitting solar energy systems and for granting Conditional Use Permits for solar energy systems. The complete text of the 4-page amendment is on file for public viewing at the Town Clerk's Office and on the Town's Website.]

Amendment No. 2

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article VIII, Section 275-21 and Table 2, Table of Uses and Article I, Section 275-6, Definitions as follows:

To define "Accessory Detached Apartment" and to establish the criteria for granting a Conditional Use Permit to allow Accessory Detached Apartments in the Residential & Agricultural District.

[This amendment is intended to define accessory detached apartment and to allow detached accessory apartments in the Residential & Agricultural District, provided they meet certain design criteria and receive approval of a Conditional Use Permit from the Planning Board. The complete text of the 2-page amendment is on file for public viewing at the Town Clerk's Office and on the Town's Website.]



ZONING AMENDMENT SUBMITTED BY CITIZEN PETITION:

Amendment No. 3

Are you in favor of the adoption of Amendment No. 3 as proposed by Citizens Petition, as follows:

To amend the Town of Bedford Code, Chapter 275, Zoning, Article III, Section 275-21, Use Regulations, Attachment 2 – Table 2, Table of Uses, by adding Footnote 40 to the permitted use "Medical Clinic" within all districts where the use is permitted. Footnote 40 shall read as follows:

Medical Clinics in the Performance Zone shall be limited to no more than two stories, including below grade, with a total building size not to exceed 20,000 square feet.

To amend the Town of Bedford Code, Chapter 275, Zoning, Article VIII, Section 275-61, Performance Zone Permitted Uses, by adding the words shown in bold to Subsection G, as follows:

Medical and related facilities, including hospitals, and nursing homes and assisted living facilities. **Medical clinics** are subject to Footnote 40 in Table 2, Table of Uses.

THE PLANNING BOARD **SUPPORTS** PASSAGE OF THIS AMENDMENT

Article 3. - Capital Reserve Fund-Projects and Equipment

To see if the Town will vote to raise and appropriate \$1,394,808 to be deposited into various Capital Reserve Funds. \$1,242,808 to come from new taxation, \$15,500 to come from the BCTV fund and \$136,500 to come from the Sewer fund.

Assessment/Revaluation Reserve	\$22,425
Planning Impact Fee Update	1,000
Document Management/Scanning Reserve	10,000
Fire Equipment Reserve	55,000
Fire Engine Reserve	
Fire Ladder Truck Reserve	
Fire Light Vehicle Reserve	37,000
Rec Tractor with Backhoe Reserve	
Rec Tractor Heavy Duty Reserve	13,500
Rec Skid Steer Reserve	
Rec Field Improvements	125,000
Rec Sportsman Turf Replacement (NEW in 2022)	80,000
PW Solid Waste Backhoe Reserve	23,300
PW Ten Wheel Dump Truck Reserve	37,000
PW All Purpose Tractor Reserve	
PW Front End Loader Reserve	
PW Loader Backhoe Reserve	26,000
PW Sweeper Reserve	45,000
PW Roadside Mower Reserve	
PW Chipper Reserve	5,000
PW Grader Reserve	
PW Pickup/Utility Truck Reserve	22,000
PW Sewer Catch Basin Cleaner Reserve	
PW Hot Box Reserve	
Facilities Safety Complex Reserve	



Facilities Pool Complex Reserve	
Facilities Safety Complex Generator Reserve	
Municipal Facility Improvements Reserve	
Facilities Transfer Station Improvements Reserve	
Facilities Hwy Building Addition Reserve	
PW Traffic Signal Reserve	
IT Infrastructure Reserve24,375	
PD Radio Console Reserve	
PD Mobile Radios Reserve	
PD Communications Network Reserve	
PD Weapon Replacement Reserve	
PD Taser Equipment Reserve	
PD Command Vehicle Reserve	
PD Digital Evidence Platform	
SEWER Catch Basin Cleaner Reserve	
SEWER System Improvement Reserve	
SEWER Light Vehicles Reserve	
BCTV CableCast VIO 4 Plus (NEW in 2022)15,500	
Total Appropriations for Capital Reserve Deposit	
THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE	Ξ.

NOTE: The specific equipment and projects are identified in the report on the following page and detailed in the Town's written Capital Improvement Plan. Funding for the Capital Improvement Plan has been appropriated annually and has been included in the recommended budget as a result of estimates made during the budget preparation process. The Town voted in 2004 to establish the Town Council as authorized agents for the purpose of expending the funds. The agents have authorized the Town Manager to expend Funds for approved projects.

PURPOSE OF TOWN MEETING VOTE: In accordance with NH RSA 35:3; 35:5, town meeting action is needed to appropriate a specific dollar amount into the Capital Reserve Fund by Town vote.

Article 4: Town Operating Budget

To see if the Town will vote to raise and appropriate such sums of money for municipal operations in the ensuing year. This article does not include appropriations contained in special or individual articles addressed separately.

Total Appropriation	\$36,853,791*
Sewer Fund	2,260,164
BCTV	475,240
Recreation Day Camp	82,569
General Fund	\$34,035,818

RSA 35:5 dictates that capital reserve deposits must be raised and appropriated under a special warrant article. The sum of articles 3 and 4 is \$38,248,599, the total 2022 proposed appropriations.

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.

Give under our hands and seal this 16th day of February 2022		
David Gilbert, Chairman	William Carter, Vice Chairman	



Town of Bedford



2022 Town Meeting Warrant Articles and Municipal Budget Summary

There is an estimated tax increase of **\$0.28** in the Municipal portion of the property tax rate for this budget. The *estimated tax rate* for the Municipal portion is **\$4.04** per \$1,000 assessed valuation.



Town of Bedford, New Hampshire 2022 Municipal Budget

Important Dates

<u>Public Hearings Held on the Town Budget</u>
Wednesday, January 12, 2022 at 7:00 p.m.
Wednesday, January 26, 2022 at 7:00 p.m.
Town Meeting Room - 10 Meetinghouse Road

Election Day

Tuesday, March 8, 2022, 7:00 a.m. - 7:00 p.m. Bedford Middle/High School – 47 Nashua Road

Budgetary Town Meeting

Wednesday, March 9, 2022 at 7:00 p.m. Bedford Middle/High School – 47 Nashua Road

2022 MUNICIPAL WARRANT

To the inhabitants of the Town of Bedford in the County of Hillsborough in the State of New Hampshire qualified to vote on Town Affairs:

You are hereby notified to meet at the Bedford High School on Tuesday, March 8, 2022 at 7 o'clock in the forenoon to act on the following Articles 1-2. Polls are to close no later than 7:00 p.m. Action on remaining Articles will be held at the Budgetary Town Meeting on Wednesday, March 9, 2022 at 7:00 p.m. at the Bedford High School (47 Nashua Road).

Article 1. Election of Town Officers

Article 2. Zoning Amendments

TOWN ARTICLES 3-4 WILL BE VOTED ON AT THE BUDGETARY TOWN MEETING ON MARCH 9, 2022 AT THE BEDFORD MIDDLE/HIGH SCHOOL (47 Nashua Road).

Article 3. - Capital Reserve Fund-Projects and Equipment

To see if the Town will vote to raise and appropriate **\$1,394,808** to be deposited into various Capital Reserve Funds. \$1,242,808 to come from new taxation, \$136,500 to come from the Sewer and \$15,500 to come from the BCTV fund.

2022 Town Meeting Warrant – ARTICLE 3

Assessment/Revaluation Reserve	\$22,425
Planning Impact Fee Update	1,000
Document Management/Scanning Reserve	10,000
Fire Equipment Reserve	55,000
Fire Engine Reserve	195,000
Fire Ladder Truck Reserve	
Fire Light Vehicle Reserve	37,000
Rec Tractor with Backhoe Reserve	4,500
Rec Tractor Heavy Duty Reserve	13,500
Rec Skid Steer Reserve	8,500
Rec Field Improvements	
Rec Sportsman Turf Replacement (NEW in 2022)	80,000
PW Solid Waste Backhoe Reserve	
PW Ten Wheel Dump Truck Reserve	37,000
PW All Purpose Tractor Reserve	39,500
PW Front End Loader Reserve	
PW Loader Backhoe Reserve	
PW Sweeper Reserve	45,000
PW Roadside Mower Reserve	24,000
PW Chipper Reserve	
PW Grader Reserve	3,000
PW Pickup/Utility Truck Reserve	22,000
PW Sewer Catch Basin Cleaner Reserve	12,600
PW Hot Box Reserve	
Facilities Safety Complex Reserve	5,000
Facilities Pool Complex Reserve	20,000
Facilities Safety Complex Generator Reserve	10,000
Municipal Facility Improvements Reserve	15,000
Facilities Transfer Station Improvements Reserve	
Facilities Hwy Building Addition Reserve	20,000
PW Traffic Signal Reserve	4,500
IT Infrastructure Reserve	24,375
PD Radio Console Reserve	63,625
PD Mobile Radios Reserve	15,000
PD Communications Network Reserve	47,000
PD Weapon Replacement Reserve	8,000
PD Taser Equipment Reserve	4,500
PD Command Vehicle Reserve	
PD Digital Evidence Platform (Body Warn Cameras)	13 500



Total Appropriations for Capital Reserve Deposit\$1,394,808
BCTV CableCast VIO 4 Plus (NEW in 2022)15,500
SEWER Light Vehicles Reserve
SEWER System Improvement Reserve100,000
SEWER Catch Basin Cleaner Reserve

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.

NOTE: The specific equipment and projects are identified in the report on the following page and detailed in the Town's written Capital Improvement Plan. Funding for the Capital Improvement Plan has been appropriated annually and has been included in the recommended budget as a result of estimates made during the budget preparation process. The Town voted in 2004 to establish the Town Council as authorized agents for the purpose of expending the funds. The agents have authorized the Town Manager to expend Funds for approved projects.

PURPOSE OF TOWN MEETING VOTE:

In accordance with NH RSA 35:3; 35:5, town meeting action is needed to appropriate a specific dollar amount into the Capital Reserve Fund by Town vote.



	Available at 12/31/2021 (After 2021 Obligations	Add'l Funding from 2022
CAPITAL RESERVE FUNDS	Accounted For)	Appropriations
CONSERVATION COMM LAND RESERVE	186,178.26	
COUNCIL LAND PURCHASE RESERVE TOWN OFFICE BUILDING RESERVE	41,398.26 104,780.58	-
ASSESSING REVAL/ASSESSMENT RESERVE	33,764.28	22.425.00
DOCUMENT MANAGEMENT/SCANNING RESERVE	803.50	10,000.00
SAFETY COMPLEX RESERVE	72,222.94	5,000.00
AMBULANCE RESERVE (Ambulance Replacement)	376,791.27	
FIRE EQUIPMENT RESERVE FIRE ENGINE REPLACEMENT	204,659.25 22,093.37	55,000.00 195,000.00
FIRE LADDER TRUCK REPLACEMENT	73,397.59	111,033.00
REC TRACTOR W BACKHOE (Recr Equip Reserve)	58,856.45	4,500.00
REC FIELD IMPROVEMENTS	1,288.66	125,000.00
FACILITIES POOL COMPLEX RESERVE	16,867.80	20,000.00
REC TRACTOR HEAVY DUTY (Kubota Tractor) FACILITIES LIBR PARKING LOT CONSTRUCTION/REPR	64,653.44	13,500.00
FACILITIES LIBRARY SEPTIC RESERVE	159,374.97 63,287.62	-
FACILITIES LIBRARY CARPET RESERVE	80.17	-
FACILITIES LIBRARY BOILER RESERVE	25.79	-
FACILITIES SAFETY COMPLEX GENERATOR (2035)	52,737.26	10,000.00
TOWN WIDE SECURITY UPGRADES		-
PLN COMMUNITY MASTER PLAN RESERVE PLN ROUTE 3 IMPROVEMENTS RESERVE	27,691.28 11,801.21	-
PLN IMPACT FEE UPDATE	24,070.82	1,000.00
MUNICIPAL FACILITY IMPROVEMENTS	20,332.70	15,000.00
PW SOLID WASTE BACKHOE RESERVE	85,631.11	23,300.00
FACILITIES TRANSFER STATION IMPROVEMENTS	171,141.97	10,000.00
PW TS EQUIPMENT RESERVE PW TRAFFIC SIGNAL IMPROVEMENTS RESERVE	14.49 15,375.68	4,500.00
PW PICKUP/UTILITY TRUCK RESERVE	40,351.24	22,000.00
PW ONE TON TRUCK RESERVE	100,885.45	-
PW TEN WHEEL DUMP RESERVE	39,582.76	37,000.00
PW ALL PURPOSE TRACTOR RESERVE	31,606.51	39,500.00
PW FRONT END LOADER RESERVE PW LOADER BACKHOE RESERVE	160,523.24	65,000.00
PW SWEEPER RESERVE	43,564.60 176,135.21	26,000.00 45,000.00
PW ROADSIDE MOWER RESERVE	4,982.92	24,000.00
PW BULLDOZER RESERVE	123.43	
PW COMPRESSOR RESERVE	16,773.98	
PW CHIPPER RESERVE	11,680.30	5,000.00
PW GRADER RESERVE PW SIX WHEEL DUMP TRUCK	8,987.85 705.69	3,000.00
REC SKID STEER	44,606.41	8,500.00
SIDEWALK RESERVE	86.74	
HWY BUILDING RESERVE (Building Addition)	85,346.60	20,000.00
IT SOFTWARE LICENSING	11,146.58	24.275.00
IT INFRASTRUCTURE UPGRADE POLICE COMMAND VEHICLE	42,136.53 73,676.83	24,375.00 13,350.00
PD RADIO CONSOLE RESERVE	214,683.62	63,625.00
PD COMMUNICATION NETWORK INFRASTRUCTURE	88,754.51	47,000.00
PD MOBILE RADIOS	108,856.76	15,000.00
PD WEAPON REPLACEMENT	28,114.80 52,827.09	8,000.00
POLICE TASER EQUIPMENT FIRE LIGHT VEHICLE REPLACEMENT	89,781.71	4,500.00 37,000.00
FACILITIES DESIGN/BUILD	2,105,383.69	-
PW HOT BOX	11,529.56	3,600.00
SEWER CATCH BASIN CLEANER (GEN FUND CONTR TO SEWER - <u>SEE BELOW</u>)	-	12,600.00
PW RADIO COMMUNICATIONS	107,994.70	-
POLICE RECORDS MGMNT PW SAND STORAGE BUILDING	91,427.67	-
IT PHONE REPLACEMENT	15,000.00	-
VOTING MACHINES	34,200.00	-
PD BODY WARN CAMERA SYSTEM	13,500.00	13,500.00
SPORTSMAN TURF REPLACEMENT (NEW IN 2022)	-	80,000.00
TOTAL	5,744,277.70	1,242,808.00
		Add'l Funding
ENTERPRISE FUNDS	Available at	from 2022
SEWER CATCH BASIN CLEANER (SEWER CONTR)	12/31/2021 167,873.08	Appropriations 25,500.00
·		100,000.00
SEWER SYSTEM IMP RESERVE SEWER WW CAPACITY RESERVE	89,324.82 703.053.31	100,000.00
	703,053.31	11.000.00
SEWER LIGHT VEHICLES	18,285.53	11,000.00
CABLECASTVIO 4 PLUS (NEW IN 2022) TOTAL	978,536.74	15,500.00 152,000.00
	370,330.74	132,000.00
GRAND TOTAL ALL FUNDS	6,722,814.44	1,394,808.00

Article 3 Information Sheet

2021 Town Meeting Warrant - ARTICLE 4

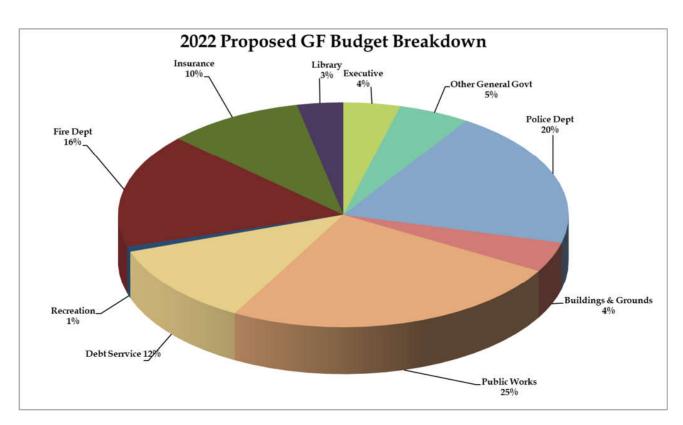
Article 4. - Town Operating Budget

To see if the Town will vote to raise and appropriate such sums of money for municipal operations in the ensuing year. This article does not include appropriations contained in special or individual articles addressed separately.

Total Appropriation	\$36,853,791*
Sewer Fund	2,260,164
BCTV	475,240
Recreation Day Camp	82,569
General Fund	\$34,035,818

RSA 35.5 dictate that capital reserve deposits must be raised and appropriated under a special warrant article. The sum of articles 3 and 4 is \$38,248,599, the total 2022 proposed appropriations.

THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.

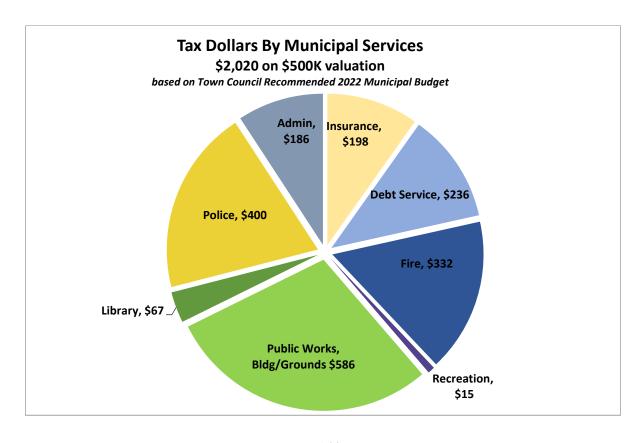




Town of Bedford - 2021 Tax Dollar Breakdown



Total Tax Rate: \$17.14





\$ Change	\$ Tax	Additional \$ Cost to Taxpayer wi		
to Budget	Impact	\$300k	\$400k	\$500k
25,000	0.005	1.57	2.09	2.61
50,000	0.010	3.13	4.18	5.22
75,000	0.016	4.70	6.27	7.84
100,000	0.021	6.27	8.36	10.45
250,000	0.052	15.67	20.90	26.12
500,000	0.104	31.35	41.80	52.25
750,000	0.157	47.02	62.70	78.37
1,000,000	0.209	62.70	83.60	104.49

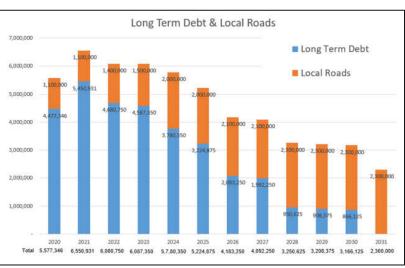
2022 Town Council - Proposed Budget Summary

The estimated Town portion of the tax rate is **\$4.04 per \$1,000.** It reflects a **\$0.28** increase from 2021 to 2022. The projected increased tax burden on a home valued at \$500k is \$11.67 per month.

Highlighted below are the more significant projects and/or equipment included within the budget:

- ▶ **Total Appropriations** = An approximate 5% increase with \$2.9M of the increase due to two anticipated PFAS grants that have no tax impact. Without inclusion of these grants the appropriations would reflect an approximate 3% decrease.
- ▶ Roads Program Continuation of the Roads Program at \$6.1M through payment of debt service (\$~4.7M) for five bonds and \$1.4M in local road appropriations as the program shifts to the maintenance of roads that were reconstructed over the past fifteen years. There are no

further bonds anticipated for the Roads Program at this time and previous bonds will start to be paid off in the years to come with the final payment on the 2013 bond coming due in 2023, the final 2014 bond payment due in 2024, the final 2015 bond payment due in 2025, the final 2017 bond due in 2027 and the final road bond payment due in 2030.





- Capital Improvements Investment in long term items (\$~1.4M)
 - Recreation Field Improvements
 - Vehicles and Highway Equipment
 - Public Safety Communications Infrastructure
 - Ambulance and Fire Apparatus
 - Sewer System Improvements
- ▶ Continued Field Improvements In 2021 a major upgrade to Sportsman field occurred and the 2022 budget includes an \$80k capital reserve deposit for the field turf replacement anticipated for 2031. Additionally, the 2022 budget includes \$85k in the operating budget for maintenance and repairs across all fields. The remainder of the Recreation Master Plan is recommended to be developed through the Capital Improvement Plan with \$125k dedicated annually to fund project completions every two years.

▶ Health & Retirement:

- \$280k for increased NH Retirement System costs. On July 1, 2021 the rates increased for Police 19.12% (28.43% to 33.88%), 9.64% for Fire (30.09% to 32.99%) and 25.87% for Municipal employees (11.17% to 14.06%). In 2022, we experience the full year impacts of these rate changes.
- \$65k for increased health insurance costs as we anticipate full staffing most of the year and apply current employee selections to the costs of existing plans. A 6.2% guaranteed maximum rate (GMR) increase is anticipated for July 1, 2022. However, each year we experience vacancies and oftentimes a more favorable GMR so we only anticipated a 5.5% mid- year rate increase for 2022.
- The budget also anticipates a mid-year 1.5% increase in dental insurance rates and a 13.7% increase in property and liability insurance.
- \$17.3k for Workers Compensation increase of 7.1%.

Personnel:

- Year 5 of collective bargaining agreements for Police, Fire, and Public Works. This includes the 1% COLA for Police and Fire when the cumulative CPI-W exceeds 3%.
- Full year impacts of the Building Permit Technician and Associated Planner positions that were both converted to full time as approved in 2021.
- Full year impacts for the conversion of a Police Sergeant to Lieutenant Watch Commander as approved in 2021.
- Three new full time positions including one Detective and two Firefighter/EMTs.
- Merit increase for non-union employees.
- ▶ **PFAS Investigation** \$50,000 for professional services related to the PFAS investigation related to the former fire station at 10 Meetinghouse Road and generally in the community.
- ▶ **PFAS Remediation Grants** \$1.5M for a water main extension and connections to homes and businesses along Bedford Center Road, and \$1.4M for a reimbursement program for property owners who install whole house treatment systems or connect to a public water supply when there is no responsible party.
- ▶ **Net Increased State Revenues (\$407,752)** Room & Meals +\$559,954, Highway Block +\$74,335 Grant, State Municipal Grant -\$200,000.
- ▶ Other Revenues Vehicle registration +\$275,000, Ambulance +\$50,000, Investment interest -\$125,000, Planning \$-130,000, Current Use taxes -\$50,000



- ▶ **Use of Fund Balance -** \$1.25M to reduce the amount needed to be raised by taxes. Down from \$3.75M used in 2021.
- ▶ **Town Clerk -** A 3% salary increase has been included in the proposed 2022 budget. The Town Clerk also receives the following benefits:
 - Employer Contributions to the NH Retirement System (if qualified).
 - The choice of health, dental, life, short and long term disability coverage. The benefit
 and town provided portion will be the same as offered to non-union Town employees.

Not Included in the 2022 Proposal:

- ▶ Comprehensive Facility Improvements This remains a high priority for the Council, Manager, and departments who have been working through different options but a specific construction and financial plan has not yet been finalized. It is anticipated that a construction/debt service warrant article will be proposed in 2023.
- ▶ **Transfer Station** –\$120k capital reserve deposit for future three phase power, a solar installation, and a shift to trash compactors.
- ▶ 2021 Year End Transfers \$637,545 was used to reduce the 2022 capital budget for the purchase of two dump trucks, a one-ton truck and three patrol vehicles. Another \$62,000 was used to reduce the operating budget to purchase library workstations, a portable pool ladder and to provide funding for a materials screener. Intermittent and persistent vacancies across various departments throughout the year resulted in the available 2021 funds in insurance, wage and other benefits lines.
- ▶ American Rescue Plan Act (ARPA) The Town accepted \$2,368,917 in Local Fiscal Recovery Funds through the American Rescue Plan Act of 2021 and received the first 50% allocation in August 2021. The Town has since identified \$989,389 in allowable uses under the ARPA lost revenue calculation and they are as follows: Security System Upgrade, Records Management System, Ambulance, Sand Storage Building, Public Works Radio Communications and the Library Parking Lot. This equates to a \$494,500 reduction in the 2022 capital budget as applicable to these projects.
- ▶ New Position Requests \$19,300 was requested for a part time Human Resource Assistant that was cut by Council. \$114,400 was requested for a new Director of Strategic Initiatives including \$38k for building modifications. The Council cut the building costs and moved the remaining \$76,242 to unallocated reserves for future consideration. \$62k was requested for a new Police Accreditation Manager but the Council moved the related costs to unallocated reserves for future consideration.
- ▶ **Deputy Town Clerk Increase Hours -** \$8,700 was requested to increase the hours of the existing Deputy Town Clerk position that was cut by Council.



TOWN OF BEDFORD

2022 PROPOSED APPROPRIATIONS

DEPARTMENTS :		2021	2022	2022
	ORG#	ADOPTED BUDGET	TOWN MANAGER RECOMMENDED	TOWN COUNCIL RECOMMENDED
GENERAL FUND (Excludes Capital Re		BODGET	RECOMMENDED	RECOMMENDED
GENERAL POND (Excludes Capital Re-	serve Deposits)			
TOWN COUNCIL	10010202	\$ 16,694	\$ 16,496	\$ 17,996
TOWN MANAGER	10010204	325,066	468,470	404,408
ENERGY COMMISSION	10010205	2,789	1,820	1,820
VOTER REGISTRATION	10010206	22,729	16,909	16,909
ELECTIONS	10010208	5,803	26,821	11,571
TOWN CLERK	10010210	87,613	116,772	108,031
INFORMATION SYSTEMS	10010216	601,815	647,393	647,393
CEMETERIES	10010234	37,250	70,550	70,550
LEGAL	10010238	160,000	175,000	175,000
NHMA	10010240	26,000	26,000	24,766
UNALLOCATED RESERVE	10010252	25,000	35,000	173,247
FINANCE & TAX	10010314	614,707	634,380	634,380
HUMAN RESOURCES	10010315	234,879	265,076	245,764
ASSESSING	10010318	311,575	295,221	295,221
INSURANCE	10010336	3,399,915	3,493,507	3,464,511
PLANNING DEPARTMENT	10010426	380,841	407,038	407,038
SOUTHERN NH PLANNING	10010442	15,555	15,555	15,766
FACILITIES MAINTENANCE	10010730	811,964	864,436	826,436
POLICE				
SPECIAL DETAIL	10020200	141,645	152,251	152,251
ADMINISTRATION	10030554	943,129	956,283	956,283
OPERATIONS SUPPORT	10030556	910,031	1,064,262	1,019,073
PATROL OPERATIONS	10030558	3,401,928	3,657,966	3,525,421
DETECTIVES	10030560	1,037,450	1,102,399	1,102,399
ANIMAL CONTROL	10030562	59,210	61,762	61,762
SUBTOTAL POLICE		6,493,393	6,994,923	6,664,938
FIDE				
FIRE	40000054	204 207	450 474	440.704
ADMINISTRATION	10030654	381,367	450,471	449,721
OPERATIONS BUILDING INSPECTION	10030664 10030666	4,251,145 240,511	4,279,815 243,888	4,238,815 243,888
HEALTH INSPECTION	10030668	31,404	29,888	29,888
FIRE HYDRANT RENTALS	10030668	446,550	440,000	440,000
SUBTOTAL FIRE	10030070	5,350,977	5,444,062	5,402,312
JOBIOTALTIKE		3,330,877	5,444,002	0,402,312
PUBLIC WORKS				
ADMINISTRATION	10050754	628,752	653,766	3,553,766
LOCAL ROAD MAINTENANCE	10050772	1,099,998	1,400,000	1,400,000
HIGHWAY	10050774	1,652,302	1,701,003	1,701,003
WINTER MAINTENANCE	10050776	512,523	525,195	525,195
TRAFFIC CONTROL	10050778	79,800	79,800	79,800
TRANSFER STATION	10070780	1,109,910	1,179,696	1,134,696
FIELD MAINTENANCE	10110790	327,700	317,000	317,000
SUBTOTAL PUBLIC WORKS		5,410,985	5,856,460	8,711,460
GENERAL ASSISTANCE	10090382	7,500	10,000	10,000
RECREATION				
ADMINISTRATION	10110854	113,932	114,337	114,337
PROGRAMS	10110886	37,000	40,000	40,000
POOL	10110888	96,484	107,908	100,908
SUBTOTAL RECREATION		247,416	262,245	255,245
TOWN EVENTS	10110894	4,500	4,500	4,500
BEDFORD PUBLIC LIBRARY	10110992	1,135,483	1,176,737	1,167,955
GENERAL FUND BEFORE LONG TERM DEBT &	CAPITAL RESERVE DEPOSITS	\$ 25,730,449	\$ 27,325,371	\$ 29,909,468



Appropriations Continued:

TOWN OF BEDFORD

2022	PROPOSED	APPROPRIATIONS

DEPARTMENTS :			2021 ADOPTED	2022 TOWN MANAGER	2022 TOWN COUNCIL
	ORG#		BUDGET	RECOMMENDED	RECOMMENDED
LONG TERM DEBT	10152100			-	-
2011 INFRASTRUCTURE BOND	10132100		672,481	_	_
2013 INFRASTRUCTURE BOND			756,000	741,600	741,600
2015 ROAD BOND			1,012,000	1,018,700	1,018,700
2017 ROAD BOND			1,298,000	1,249,000	1,249,000
2019 GENERAL OBLIGATION BONI	O (FAIL FD)		1,200,000	1,240,000	1,240,000
2020 ROAD BOND	J (I AILLD)		1,252,250	1,209,750	1,209,750
ALLOCATED TO SRR TIF			(94,500)	(92,700)	(92,700
BOND ISSUANCE COSTS			(01,000)	(02,100)	(02,100
SUBTOTAL LONG TERM DEBT		\$	4,896,231	\$ 4,126,350	\$ 4,126,350
		<u> </u>	.,000,20.	ψ :,:20,000	ψ .,.20,000
TOTAL GENERAL FUND (EXCLUDES CAPITAL RI	ESERVE DEPOSITS)	\$	30,626,680	\$ 31,451,721	\$ 34,035,818
ENTERPRISE AND SPECIAL REVENU	E FUNDS (Excludes Capital	Reserve Den	osits):		
DAY CAMP 22	22530800	\$	83,025	\$ 82,569	\$ 82,569
SPECIAL REVENUE FROM BOARDS			-	-	
BEDFORD COMMUNITY TV & RADIO 27	27554100		456,073	460,240	475,240
SEWER 81					
SEWER 81 BEFORE CAPITAL RESERVE DEPOSIT	81570700		2,262,769	2,260,164	2,260,164
TOTAL ALL FIRSTS (T					
TOTAL ALL FUNDS (Excludes Capita	al Reserve Deposits)	\$	33,428,547	\$ 34,254,694	\$ 36,853,791
TOTAL ALL FUNDS (Excludes Capita	al Reserve Deposits)	<u>\$</u>	33,428,547	<u>\$ 34,254,694</u>	<u>\$ 36,853,791</u>
TOTAL ALL FUNDS (Excludes Capit: CAPITAL RESERVE DEPOSITS	al Reserve Deposits)	<u>\$</u>	33,428,547	<u>\$ 34,254,694</u>	<u>\$ 36,853,791</u>
	POSITS	\$, -,-	<u>\$ 34,254,694</u>	\$ 36,853,791
CAPITAL RESERVE DEPOSITS	POSITS 10010208	\$	33,428,547 34,200	-	
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK	POSITS 10010208 10010210	<u>*</u>	34,200	- 10,000	10,000
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS	POSITS 10010208 10010210 10010216	\$	34,200 - 29,000	- 10,000 \$ 24,375	10,000
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING	POSITS 10010208 10010210 10010216 10010318	<u>*</u>	34,200	10,000 \$ 24,375 22,425	10,000 \$ 24,375 22,425
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT	POSITS 10010208 10010210 10010216 10010318 10010426	<u>*</u>	34,200 - 29,000 15,000	10,000 \$ 24,375 22,425 1,000	10,000 \$ 24,375 22,425 1,000
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE	POSITS 10010208 10010210 10010216 10010318 10010426 10010730	<u>*</u>	34,200 - 29,000 15,000 - 2,105,000	10,000 \$ 24,375 22,425 1,000 160,000	10,000 \$ 24,375 22,425 1,000 80,000
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS SUPPORT	POSITS 10010208 10010210 10010216 10010318 10010426 10010730 10030556	<u>*</u>	34,200 - 29,000 15,000 - 2,105,000 140,625	10,000 \$ 24,375 22,425 1,000 160,000 110,625	10,000 \$ 24,375 22,425 1,000 80,000 110,625
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS	POSITS 10010208 10010210 10010216 10010318 10010426 10010730 10030556 10030558	<u>*</u>	34,200 - 29,000 15,000 - 2,105,000 140,625 50,850	10,000 \$ 24,375 22,425 1,000 160,000 110,625 54,350	10,000 \$ 24,375 22,425 1,000 80,000 110,625 54,350
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS FIRE OPERATIONS	POSITS 10010208 10010210 10010216 10010318 10010426 10010730 10030556 10030558	<u>*</u>	34,200 - 29,000 15,000 - 2,105,000 140,625 50,850 177,000	10,000 \$ 24,375 22,425 1,000 160,000 110,625 54,350 398,033	10,000 \$ 24,375 22,425 1,000 80,000 110,625 54,350 398,033
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS SUPPORT PATROL OPERATIONS FIRE OPERATIONS HIGHWAY	POSITS 10010208 10010210 10010216 10010318 10010426 10010730 10030556 10030558 10030664 10050774	<u>*</u>	34,200 - 29,000 15,000 - 2,105,000 140,625 50,850 177,000 341,425	10,000 \$ 24,375 22,425 1,000 160,000 110,625 54,350 398,033 317,700	10,000 \$ 24,375 22,425 1,000 80,000 110,625 54,350 398,033 282,700
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS SUPPORT PATROL OPERATIONS FIRE OPERATIONS HIGHWAY TRAFFIC CONTROL	POSITS 10010208 10010210 10010216 10010318 10010426 10010730 10030556 10030558 10030664 10050774	<u>*</u>	34,200 - 29,000 15,000 - 2,105,000 140,625 50,850 177,000 341,425 4,500	10,000 \$ 24,375 22,425 1,000 160,000 110,625 54,350 398,033 317,700 4,500	10,000 \$ 24,375 22,425 1,000 80,000 110,625 54,350 398,033 282,700 4,500
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS SUPPORT PATROL OPERATIONS FIRE OPERATIONS HIGHWAY TRAFFIC CONTROL TRANSFER STATION	POSITS 10010208 10010210 10010216 10010318 10010426 10010730 10030556 10030558 10030664 10050774 10050778 10070780	<u>*</u>	34,200 - 29,000 15,000 - 2,105,000 140,625 50,850 177,000 341,425 4,500 18,250	10,000 \$ 24,375 22,425 1,000 160,000 110,625 54,350 398,033 317,700 4,500 23,300	10,000 \$ 24,375 22,425 1,000 80,000 110,625 54,350 398,033 282,700 4,500 23,300
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS SUPPORT PATROL OPERATIONS FIRE OPERATIONS HIGHWAY TRAFFIC CONTROL TRANSFER STATION RECREATION FIELD MNTC	POSITS 10010208 10010210 10010216 10010318 10010426 10010730 10030556 10030558 10030664 10050774 10050778 10070780 10110790	\$	34,200 - 29,000 15,000 - 2,105,000 140,625 50,850 177,000 341,425 4,500 18,250 31,200	10,000 \$ 24,375 22,425 1,000 160,000 110,625 54,350 398,033 317,700 4,500 23,300 231,500	10,000 \$ 24,375 22,425 1,000 80,000 110,625 54,350 398,033 282,700 4,500 23,300 231,500
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS SUPPORT PATROL OPERATIONS FIRE OPERATIONS HIGHWAY TRAFFIC CONTROL TRANSFER STATION RECREATION FIELD MNTC GENERAL FUND CAPIT.	POSITS 10010208 10010210 10010216 10010318 10010426 10010730 10030556 10030558 10030664 10050774 10050778 10070780 10110790 AL RESERVE DEPOSITS	\$	34,200 - 29,000 15,000 - 2,105,000 140,625 50,850 177,000 341,425 4,500 18,250	10,000 \$ 24,375 22,425 1,000 160,000 110,625 54,350 398,033 317,700 4,500 23,300 231,500 \$ 1,357,808	10,000 \$ 24,375 22,425 1,000 80,000 110,625 54,350 398,033 282,700 4,500 23,300 231,500 \$ 1,242,808
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS SUPPORT PATROL OPERATIONS FIRE OPERATIONS HIGHWAY TRAFFIC CONTROL TRANSFER STATION RECREATION FIELD MNTC GENERAL FUND CAPIT. BCTV	POSITS 10010208 10010210 10010216 10010318 10010426 10030556 10030558 10030664 10050774 10050778 10070780 10110790 AL RESERVE DEPOSITS 27554100	\$ \$ \$ \$	34,200 - 29,000 15,000 - 2,105,000 140,625 50,850 177,000 341,425 4,500 18,250 31,200	10,000 \$ 24,375 22,425 1,000 160,000 110,625 54,350 398,033 317,700 4,500 23,300 231,500 \$ 1,357,808 \$ 15,500	10,000 \$ 24,375 22,425 1,000 80,000 110,625 54,350 398,033 282,700 4,500 23,300 231,500 \$ 1,242,808 \$ 15,500
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS SUPPORT PATROL OPERATIONS FIRE OPERATIONS HIGHWAY TRAFFIC CONTROL TRANSFER STATION RECREATION FIELD MNTC GENERAL FUND CAPIT. BCTV	POSITS 10010208 10010210 10010216 10010318 10010426 10010730 10030556 10030558 10030664 10050774 10050778 10070780 10110790 AL RESERVE DEPOSITS 27554100 AL RESERVE DEPOSITS	\$	34,200 - 29,000 15,000 - 2,105,000 140,625 50,850 177,000 341,425 4,500 18,250 31,200 2,947,050 - -	10,000 \$ 24,375 22,425 1,000 160,000 110,625 54,350 398,033 317,700 4,500 23,300 231,500 \$ 1,357,808 \$ 15,500	10,000 \$ 24,375 22,425 1,000 80,000 110,625 54,350 398,033 282,700 4,500 23,300 231,500 \$ 1,242,808 \$ 15,500 \$ 15,500
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS SUPPORT PATROL OPERATIONS FIRE OPERATIONS HIGHWAY TRAFFIC CONTROL TRANSFER STATION RECREATION FIELD MNTC GENERAL FUND CAPIT. BCTV	POSITS 10010208 10010210 10010216 10010318 10010426 10030556 10030558 10030664 10050774 10050778 10070780 10110790 AL RESERVE DEPOSITS 27554100	\$ \$ \$ \$	34,200 - 29,000 15,000 - 2,105,000 140,625 50,850 177,000 341,425 4,500 18,250 31,200 2,947,050 - 102,000	10,000 \$ 24,375 22,425 1,000 160,000 110,625 54,350 398,033 317,700 4,500 23,300 231,500 \$ 1,357,808 \$ 15,500 \$ 15,500 136,500	10,000 \$ 24,375 22,425 1,000 80,000 110,625 54,350 398,033 282,700 4,500 23,300 231,500 \$ 1,242,808 \$ 15,500 \$ 136,500
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS SUPPORT PATROL OPERATIONS HIGHWAY TRAFFIC CONTROL TRANSFER STATION RECREATION FIELD MNTC GENERAL FUND CAPIT. BCTV BCTV CAPIT.	POSITS 10010208 10010210 10010216 10010318 10010426 10010730 10030556 10030558 10030664 10050774 10050778 10070780 10110790 AL RESERVE DEPOSITS 27554100 AL RESERVE DEPOSITS	\$ \$ \$ \$ \$ \$	34,200 - 29,000 15,000 - 2,105,000 140,625 50,850 177,000 341,425 4,500 18,250 31,200 2,947,050 - 102,000 102,000	10,000 \$ 24,375 22,425 1,000 160,000 110,625 54,350 398,033 317,700 4,500 23,300 231,500 \$ 1,357,808 \$ 15,500 \$ 15,500 136,500	10,000 \$ 24,375 22,425 1,000 80,000 110,625 54,350 398,033 282,700 4,500 231,500 \$ 1,242,808 \$ 15,500 \$ 15,500 136,500
CAPITAL RESERVE DEPOSITS GENERAL FUND CAPITAL RESERVE DEI ELECTIONS TOWN CLERK INFORMATION SYSTEMS ASSESSING PLANNING DEPARTMENT FACILITIES MAINTENANCE POLICE OPERATIONS SUPPORT PATROL OPERATIONS HIGHWAY TRAFFIC CONTROL TRANSFER STATION RECREATION FIELD MNTC GENERAL FUND CAPIT. BCTV BCTV CAPIT.	POSITS 10010208 10010210 10010216 10010318 10010426 10030556 10030558 10030664 10050774 10050778 10070780 10110790 AL RESERVE DEPOSITS 81570700 AL RESERVE DEPOSITS	\$ \$ \$ \$	34,200 - 29,000 15,000 - 2,105,000 140,625 50,850 177,000 341,425 4,500 18,250 31,200 2,947,050 - 102,000	10,000 \$ 24,375 22,425 1,000 160,000 110,625 54,350 398,033 317,700 4,500 23,300 231,500 \$ 1,357,808 \$ 15,500 \$ 15,500 136,500	10,000 \$ 24,375 22,425 1,000 80,000 110,625 54,350 398,033 282,700 4,500 23,300 231,500 \$ 1,242,808 \$ 15,500



TOWN OF BEDFORD

2022 PROPOSED REVENUES

DEPARTMENTS:			2021	2022	2022
DEFARTMENTS.			ADOPTED	TOWN MANAGER	TOWN COUNCIL
	ORG#		BUDGET	RECOMMENDED	RECOMMENDED
GENERAL FUND					
				•	•
TOWN MANAGER	10010204	\$		\$ 2,000	\$ 2,000
TOWN CLERK	10010210		36,400	38,600	38,600
CEMETERIES	10010234		25,000	18,000	18,000
FINANCE & TAX	10010314		25,811,722	27,407,405	26,947,752
FUND BALANCE RESERVE	10010350		3,750,000	1,250,000	1,250,000
PLANNING BOARD	10010420		130,000	-	-
ZONING BOARD	10010422		1,500	-	-
HISTORIC DISTRICT	10010424		450	-	-
PLANNING DEPT	10010426		-	35,000	35,000
PUBLIC SAFETY COMPLEX	10010532		73,500	78,025	78,02
FACILITIES MAINTENANCE	10010730		13,455	-	28,750
TOWN HALL	10010828		1,000	1,000	1,000
POLICE					
SPECIAL DETAIL	10020200		150,000	180,000	180,000
ADMINISTRATION	10030554		281,750	283,450	283,450
PATROL OPERATIONS	10030558		116,962	121,023	121,023
SUBTOTAL POLICE			548,712	584,473	404,473
FIRE			·	•	
ADMINISTRATION	10030654		1,904,691	1,997,391	1,997,39
BUILDING INSPECTION	10030666		177,300	177,300	177,300
HEALTH INSPECTION	10030668		38,000	38,000	38,000
SUBTOTAL FIRE			2,119,991	2,212,691	2,212,69
DUDI IO WODIKO					
PUBLIC WORKS	4000000		000.050	740 505	0.040.50
ADMINISTRATION	10050754		668,250	742,585	3,642,58
HIGHWAY	10050774		60,000	105,000	105,000
TRANSFER STATION	10070780		241,500	241,500	241,500
FIELD MAINTENANCE	10110790		24,250	24,250	24,250
SUBTOTAL PUBLIC WORKS			994,000	1,113,335	4,013,33
RECREATION					
ADMINISTRATION	10110854		15,000	18,000	18,000
PROGRAMS	10110886		18,000	18,000	18,000
POOL	10110888		33,000	33,000	33,000
SUBTOTAL RECREATION			66,000	69,000	69,000
TOTAL GENERAL FUND		\$	33,573,730	\$ 32,809,529	\$ 35,278,620
ENTERDRICE EVANO					
ENTERPRISE FUNDS:					
DAY CAMP 22	22520800	•	92 N2E	\$ 82.569	¢ 00 E66
DAY CAMP 22	22530800	\$	83,025	. ,	\$ 82,569 490,740
BEDFORD COMMUNITY TV & RADIO 27	27554100		456,073 2,364,769	475,740 2,396,664	2,396,664
SEWER 81	81570700				
TOTAL ALL FUNDS		\$	36,477,597	\$ 35,764,502	\$ 38,248,599

