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**STRAFFORD COUNTY
2006 ANNUAL REPORT**



of the Commissioners, Treasurer,
Other County Officers and the
Strafford County Delegation
**For the Year Ending
December 31, 2006**

STRAFFORD COUNTY 2006 ANNUAL REPORT

TABLE OF CONTENTS

Strafford County Officers & Delegation	1 - 2
County Commissioner's Report	3 - 4
County Treasurer's Reports	5 - 11
County Attorney's Report	12 - 15
County Sheriff's Report	16 - 17
County Register of Deeds Report	18 - 19
Riverside Rest Home Administrator's Report	20 - 21
County House of Corrections Report	22 - 34
Human Service Department Report	35
UNH/Cooperative Extension Reports	36 - 41
Minutes of County Delegation Meetings	42 - 56
Directory for Strafford County & Cities & Towns	57 - 58

STRAFFORD COUNTY 2006 ANNUAL REPORT

CONTENTS

Introduction	1
County Administration	2
County Board of Selectmen	3
County Executive	4
County Department Heads	5
County Finance	6
County Planning	7
County Public Works	8
County Health & Human Services	9
County Police	10
County Fire	11
County Sheriff's Office	12
County Jail	13
County Probation & Parole	14
County Superior Court	15
County District Court	16
County Superior Court Judges	17
County District Court Judges	18
County Superior Court Clerks	19
County District Court Clerks	20
County Superior Court Judges' Salaries	21
County District Court Judges' Salaries	22
County Superior Court Clerks' Salaries	23
County District Court Clerks' Salaries	24
County Superior Court Judges' Expenses	25
County District Court Judges' Expenses	26
County Superior Court Clerks' Expenses	27
County District Court Clerks' Expenses	28
County Superior Court Judges' Retirement	29
County District Court Judges' Retirement	30
County Superior Court Clerks' Retirement	31
County District Court Clerks' Retirement	32
County Superior Court Judges' Health Insurance	33
County District Court Judges' Health Insurance	34
County Superior Court Clerks' Health Insurance	35
County District Court Clerks' Health Insurance	36
County Superior Court Judges' Life Insurance	37
County District Court Judges' Life Insurance	38
County Superior Court Clerks' Life Insurance	39
County District Court Clerks' Life Insurance	40
County Superior Court Judges' Disability Insurance	41
County District Court Judges' Disability Insurance	42
County Superior Court Clerks' Disability Insurance	43
County District Court Clerks' Disability Insurance	44
County Superior Court Judges' Unemployment Insurance	45
County District Court Judges' Unemployment Insurance	46
County Superior Court Clerks' Unemployment Insurance	47
County District Court Clerks' Unemployment Insurance	48
County Superior Court Judges' Workers' Compensation	49
County District Court Judges' Workers' Compensation	50
County Superior Court Clerks' Workers' Compensation	51
County District Court Clerks' Workers' Compensation	52
County Superior Court Judges' Pension	53
County District Court Judges' Pension	54
County Superior Court Clerks' Pension	55
County District Court Clerks' Pension	56
County Superior Court Judges' Social Security	57
County District Court Judges' Social Security	58
County Superior Court Clerks' Social Security	59
County District Court Clerks' Social Security	60
County Superior Court Judges' Medicare	61
County District Court Judges' Medicare	62
County Superior Court Clerks' Medicare	63
County District Court Clerks' Medicare	64
County Superior Court Judges' Medicaid	65
County District Court Judges' Medicaid	66
County Superior Court Clerks' Medicaid	67
County District Court Clerks' Medicaid	68
County Superior Court Judges' Veterans' Benefits	69
County District Court Judges' Veterans' Benefits	70
County Superior Court Clerks' Veterans' Benefits	71
County District Court Clerks' Veterans' Benefits	72
County Superior Court Judges' Other Benefits	73
County District Court Judges' Other Benefits	74
County Superior Court Clerks' Other Benefits	75
County District Court Clerks' Other Benefits	76
County Superior Court Judges' Total Compensation	77
County District Court Judges' Total Compensation	78
County Superior Court Clerks' Total Compensation	79
County District Court Clerks' Total Compensation	80
County Superior Court Judges' Total Expenses	81
County District Court Judges' Total Expenses	82
County Superior Court Clerks' Total Expenses	83
County District Court Clerks' Total Expenses	84
County Superior Court Judges' Total Retirement	85
County District Court Judges' Total Retirement	86
County Superior Court Clerks' Total Retirement	87
County District Court Clerks' Total Retirement	88
County Superior Court Judges' Total Health Insurance	89
County District Court Judges' Total Health Insurance	90
County Superior Court Clerks' Total Health Insurance	91
County District Court Clerks' Total Health Insurance	92
County Superior Court Judges' Total Life Insurance	93
County District Court Judges' Total Life Insurance	94
County Superior Court Clerks' Total Life Insurance	95
County District Court Clerks' Total Life Insurance	96
County Superior Court Judges' Total Disability Insurance	97
County District Court Judges' Total Disability Insurance	98
County Superior Court Clerks' Total Disability Insurance	99
County District Court Clerks' Total Disability Insurance	100
County Superior Court Judges' Total Unemployment Insurance	101
County District Court Judges' Total Unemployment Insurance	102
County Superior Court Clerks' Total Unemployment Insurance	103
County District Court Clerks' Total Unemployment Insurance	104
County Superior Court Judges' Total Workers' Compensation	105
County District Court Judges' Total Workers' Compensation	106
County Superior Court Clerks' Total Workers' Compensation	107
County District Court Clerks' Total Workers' Compensation	108
County Superior Court Judges' Total Pension	109
County District Court Judges' Total Pension	110
County Superior Court Clerks' Total Pension	111
County District Court Clerks' Total Pension	112
County Superior Court Judges' Total Social Security	113
County District Court Judges' Total Social Security	114
County Superior Court Clerks' Total Social Security	115
County District Court Clerks' Total Social Security	116
County Superior Court Judges' Total Medicare	117
County District Court Judges' Total Medicare	118
County Superior Court Clerks' Total Medicare	119
County District Court Clerks' Total Medicare	120
County Superior Court Judges' Total Medicaid	121
County District Court Judges' Total Medicaid	122
County Superior Court Clerks' Total Medicaid	123
County District Court Clerks' Total Medicaid	124
County Superior Court Judges' Total Veterans' Benefits	125
County District Court Judges' Total Veterans' Benefits	126
County Superior Court Clerks' Total Veterans' Benefits	127
County District Court Clerks' Total Veterans' Benefits	128
County Superior Court Judges' Total Other Benefits	129
County District Court Judges' Total Other Benefits	130
County Superior Court Clerks' Total Other Benefits	131
County District Court Clerks' Total Other Benefits	132
County Superior Court Judges' Total Compensation & Expenses	133
County District Court Judges' Total Compensation & Expenses	134
County Superior Court Clerks' Total Compensation & Expenses	135
County District Court Clerks' Total Compensation & Expenses	136
County Superior Court Judges' Total Retirement & Insurance	137
County District Court Judges' Total Retirement & Insurance	138
County Superior Court Clerks' Total Retirement & Insurance	139
County District Court Clerks' Total Retirement & Insurance	140
County Superior Court Judges' Total Pension & Social Security	141
County District Court Judges' Total Pension & Social Security	142
County Superior Court Clerks' Total Pension & Social Security	143
County District Court Clerks' Total Pension & Social Security	144
County Superior Court Judges' Total Medicare & Medicaid	145
County District Court Judges' Total Medicare & Medicaid	146
County Superior Court Clerks' Total Medicare & Medicaid	147
County District Court Clerks' Total Medicare & Medicaid	148
County Superior Court Judges' Total Veterans' Benefits & Other Benefits	149
County District Court Judges' Total Veterans' Benefits & Other Benefits	150
County Superior Court Clerks' Total Veterans' Benefits & Other Benefits	151
County District Court Clerks' Total Veterans' Benefits & Other Benefits	152

STRAFFORD COUNTY 2006 ANNUAL REPORT

STRAFFORD COUNTY OFFICERS

2005- 2006

COMMISSIONERS

George Maglaras, Chairman* Dover, N.H.
Paul J. Dumont, Vice Chairman*Rochester, N.H.
Ronald R. Chagnon, Vice Chairman* Farmington, N.H.

TREASURER

Pamela J. Arnold* Milton, N.H.

COUNTY ADMINISTRATOR

Raymond F. Bower Lee, N.H.

COUNTY ATTORNEY

Janice K. Rundles* Lee, N.H.

COUNTY SHERIFF

Wayne Estes* Milton, N.H.

REGISTER OF DEEDS

Leo Lessard* Milton, N.H.

REGISTER OF PROBATE

Kimberly S. Quint* Dover, N.H.

JUDGE OF PROBATE

Gary R. Cassavechia Rochester, N.H.

CLERK OF SUPERIOR COURT

Julie Howard Newmarket, N.H.

NURSING HOME ADMINISTRATOR

Raymond F. Bower Lee, N.H.

CORRECTIONS ADMINISTRATOR

Warren Dowaliby Dover, N.H.

HUMAN SERVICES DIRECTOR

Cheryl A. Moulton Berwick, M.E.

COUNTY PHYSICIANS

Edwin Charle, M.D. Somersworth, N.H.

Patrick Clary, M.D. Somersworth, N.H.

Lawrence Sanders, M.D. Somersworth, N.H.

**Elected Positions*

STRAFFORD COUNTY 2006 ANNUAL REPORT

STRAFFORD COUNTY LEGISLATIVE DELEGATION

2005 - 2006

Russ Albert	Rochester, N.H.
Roger Berube*	Somersworth, N.H.
David Bickford.....	New Durham, N.H.
Jennifer Brown.....	Dover, N.H.
Julie Brown*	Rochester, N.H.
Frank Callaghan*.....	Rochester, N.H.
Packy Campbell.....	Farmington, N.H.
Sam Cataldo*.....	Farmington, N.H.
Dunc Chaplin, III.....	Strafford, N.H.
Jacalyn Cilley*.....	Barrington, N.H.
Irene Creteau.....	Rochester, N.H.
Baldwin Domingo.....	Dover, N.H.
Patricia Dunlap.....	Rochester, N.H.
Tim Easson*.....	Farmington, N.H.
Earle Goodwin*.....	Dover, N.H.
Anne Grassie, Clerk*	Rochester, N.H.
Richard Heon*	Somersworth, N.H.
Dana Hilliard	Somersworth, N.H.
Roland P. Hofemann	Dover, N.H.
Jeff Hollinger.....	Dover, N.H.
Nancy Johnson.....	Middleton, N.H.
Naida Kaen.....	Lee, N.H.
Sandra Keans*.....	Rochester, N.H.
William Knowles*	Dover, N.H.
Joe Miller.....	Durham, N.H.
Cliff Newton	Rochester, N.H.
Michael Rollo, Vice Chairman*	Rollinsford, N.H.
Emma Rous	Durham, N.H.
Peter Schmidt, Chairman*	Dover, N.H.
Marjorie Smith	Durham, N.H.
Clair Snyder	Somersworth, N.H.
Judith Spang.....	Durham, N.H.
Kathleen N. Taylor.....	Dover, N.H.
Katherine Taylor.....	Dover, N.H.
James Twombly.....	Rochester, N.H.
Janet Wall*	Madbury, N.H.

*Denotes Executive Committee Member

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 ANNUAL REPORT OF THE STRAFFORD COUNTY COMMISSIONERS

In the year 2006, the Strafford County House of Corrections revenue exceeded all promises made during the approval and construction processes. The pledge to retire the Jail bond payment with boarding revenue was exceeded by nearly 300%. We are also pleased to report that the facility has performed well as we were promised during the design phase. The staff has done a very good job transitioning to the new direct supervision concept of inmate management.

For the first time in the history of Strafford County, we are supervising more inmates in the community than in the House of Corrections. This milestone comes as a result of the success of the Community Corrections, Drug Court, and the Academy Program. These programs have flourished in the Criminal Justice environment created in Strafford County with our leadership.

The Community Corrections program operates "hand in hand" with the House of Correction inmate management program. We are pleased to note that we exceeded the 2006 goal of an average of eighty (80) participants in Community Corrections, with program totals reaching 95 to a 100.

Video arraignment is now active in all courts in Strafford County. The process of arraigning inmates by camera instead of transporting them to court has taken hold. The savings in police transportation costs for Strafford County cities and towns is well into the hundreds of thousands of dollars annually.

As the year came to a close, we were pleased to learn of the opening day plans for the Hyder Family Hospice House located on County property. The property and facility are truly beautiful. We are pleased that Strafford County's substantial contribution of land and support is coming to fruition.

In April of 2006, Strafford County's Riverside Rest Home had a deficiency-free State Inspection (Medicaid Survey). Riverside was one of seven (7) nursing homes in New Hampshire to receive this honor. We would like to again publicly recognize the outstanding care given to Riverside residents by our staff. We are pleased that State inspectors recognized what we have always known, that Riverside provides great care.

We continue to appreciate the excellent work done by our Strafford County employees. We are "truly blessed" to have such a dedicated group of individuals in our employ. Their loyalty and dedication help keep costs down and the level of service high.

STRAFFORD COUNTY 2006 ANNUAL REPORT

We look forward to 2007, pledging to continue to meet the challenges dealt to us as we work with all involved in County government.

Respectfully submitted,
BOARD OF COUNTY COMMISSIONERS

George Maglaras
George Maglaras, Chairman

Paul J. Dumont
Paul J. Dumont, Vice Chairman

Ronald R. Chagnon
Ronald R. Chagnon, Clerk



George Maglaras
Chairman

Paul Dumont
Vice Chairman

Ron Chagnon
Clerk

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 ANNUAL REPORT OF THE STRAFFORD COUNTY TREASURER

I would like to take this opportunity to extend my personal thanks to everyone that contributes to the operations of the County by serving on a board, a committee, and especially to all the citizens who take time to participate in County government affairs. I thank all the departments for their courtesy and cooperation. I especially wish to thank the Commissioners for their support and insight. We work very closely to ensure that we invest the County's funds safely. Our very favorable bond rating is critical to our receiving such an attractive financing rate in the investment community.

I continue to make a determined effort to visit and network with all the communities in our County and with all the counties in New Hampshire. I have continued to be the Treasurer who is not just in the office, but also out and about in our County.

The County's funds in all accounts continue to be fully protected by collateralized securities held at the Federal Reserve Bank of Boston and by the Federal Deposit Insurance Corporation.

In closing, I wish to reiterate my appreciation to the County Delegation for their support. This cooperative atmosphere allows the best possible service to all the taxpayers of Strafford County.

Respectfully submitted,

Pamela J. Arnold
Pamela J. Arnold
Strafford County Treasurer

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 APPROPRIATIONS

<u>JUSTICE & ADMINISTRATION</u>	<u>2006 APPROPRIATION</u>
Administration	329,095.00
County Attorney	1,013,685.00
Domestic Violence Prosecution Unit.....	405,876.00
Child Advocacy Center (CAC).....	56,945.00
Register of Deeds.....	580,775.00
Sheriff	1,121,683.00
Dispatch.....	394,200.00
Medical Examiner	18,000.00
J&A Maintenance	375,629.00
Human Services.....	8,428,237.00
Court Jester Café	78,420.00
Department of Corrections.....	6,194,809.00
Community Corrections.....	525,865.00
Academy Program.....	67,999.00
HOC Laundry	177,693.00
Drug Court	257,264.00
Jail Industries Program Contracts	1.00
Jail Industries Program	138,500.00
Cooperative Extension.....	192,517.00
Soil Conservation District.....	59,820.00
Cocheco Valley Humane Society	20,000.00
Debt Accounts.....	3,317,258.00
Insurances-J&A.....	2,274,385.00
Community Action Program, Inc.....	78,000.00
Avis Goodwin Community Health Center	48,484.00
Southeastern N.H. Service Corp.....	30,000.00
Strafford Nutrition Program (Meals on Wheels)	55,000.00
Great Bay Center	6,000.00
Child Care Association	58,000.00
Seacoast Task Force (A Safe Place)	17,000.00
Seacoast Hospice	18,576.00
Community Partners	20,000.00
Your VNA.....	68,300.00
Dover Adult Learning Center.....	34,000.00
Homemakers of Strafford County	91,000.00
County Convention	9,500.00
Employee Appreciation	4,000.00
Tuition Assistance	7,000.00
Contingency	10,000.00
Capital Expense-J&A & Deeds	<u>142,405.00</u>
 TOTALS - J&A:.....	 26,725,921.00

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 APPROPRIATIONS CONTINUED

RIVERSIDE REST HOME	2006 APPROPRIATION
Administration	1,091,011.00
Management Information Systems	454,432.00
Purchasing	99,042.00
Dietary	1,627,332.00
Nursing	6,785,366.00
Socio-Behavioral Unit	1,133,969.00
Resident Services	80,868.00
Maintenance	1,061,097.00
Laundry & Sewing	367,497.00
Housekeeping	640,028.00
Physician & Pharmacy	183,960.00
Staff Development	125,211.00
Physical Therapy	336,988.00
Activities	435,894.00
Occupational Therapy	37,659.00
Social Services	285,175.00
Insurances-RRH	2,875,029.00
Capital Expenses-RRH	<u>166,752.00</u>
 TOTALS - RRH:	 17,787,310.00
 TOTAL EXPENDITURES:	 44,513,231.00
 REVENUES:	 22,908,530.00
 PRIOR YEAR SURPLUS:	 0.00
 AMOUNT TO BE RAISED BY TAXATION:	 21,604,701.00

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 ESTIMATED REVENUES

<u>REVENUES</u>	<u>2006 ESTIMATE</u>
RRH	14,375,679.00
Registry of Deeds	1,700,000.00
Sheriff-Deputy Fees	275,000.00
Leased Office Space	520,380.00
Leased Land	5,122.00
Accounting Service	141,997.00
Bailiff Reimbursement.....	151,786.00
Registry of Deeds Equipment Fund	81,000.00
Sheriff - Special Details.....	65,000.00
Sheriff - Radio Technician.....	20,000.00
Precision Assembly.....	0.00
Human Service 6% Grant	305,553.00
Academy Program.....	62,400.00
Jail Income	3,374,500.00
Room & Board-HOC	13,000.00
Laundry Reimburse from RRH.....	140,000.00
Commissary	55,000.00
Community Corrections Fees	63,000.00
Inmate Phone Commissions	102,000.00
U.S. Marshal Transports	300,000.00
Interest Earned.....	181,000.00
Justice Administration Grant (JAG).....	15,078.00
Child Advocacy Center (CAC) Grant	50,000.00
Drug Court Grant.....	149,998.00
Therapeutic Community Grant.....	14,469.00
PEPP Grant.....	23,442.00
Sewer Grant.....	3,001.00
Domestic Violence Project Grant.....	158,025.00
Victim's Assistance Work Release	7,000.00
Correctional Industries	43,000.00
Employee Cont.-Health - J&A.....	287,600.00
Insurance Refunds	7,000.00
Miscellaneous Income	60,000.00
Drug Court Fees	40,000.00
Dispatch Fees	1,000.00
Meal Income-Court Jester Café.....	76,500.00
Drug Rebate	<u>40,000.00</u>
TOTALS:	22,908,530.00

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 FINANCIAL REPORT OF STRAFFORD COUNTY GOVERNMENTAL FUNDS BALANCE SHEET

ASSETS

Cash and Temporary Investments.....	(48,162.00)
Accounts Receivable and Revenues	1,219,324.00
Due From Other Governments.....	0.00
Due From Enterprise Funds.....	16,386,746.00
Due From Other Funds	0.00
Security Deposit	0.00
Prepaid Expenses	5,238.00
 TOTAL ASSETS AND OTHER DEBITS	 <u>17,563,146.00</u>

LIABILITIES

Accounts Payable and Accrued Expenses.....	4,583,101.00
Deferred Revenue	39,159.00
Due to Other Funds	0.00
Due to Inmates.....	55,893.00
 TOTAL LIABILITIES:.....	 4,678,153.00

FUND BALANCES

Reserved:	
Non-current Receivables	16,386,746.00
Other Purposes	21,975.00
Unreserved, reported in:	
General Fund	(3,523,728.00)
Capital Projects Fund	0.00
 TOTAL FUND BALANCES.....	 <u>12,884,993.00</u>
 TOTAL LIABILITIES AND FUND BALANCES	 <u>17,563,146.00</u>

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 FINANCIAL REPORT OF STRAFFORD COUNTY PROPRIETARY FUND BALANCE SHEET

ASSETS

Current Assets:

Cash and Temporary Investments.....	1,500.00
Accounts Receivable and Accrued Revenue.....	1,446,903.00
Due From Other Governments.....	2,723,227.00
Inventories.....	105,997.00
Prepaid Expenses.....	<u>5,716.00</u>
Total Current Assets.....	<u>4,283,343.00</u>

Non-Current Assets:

Land.....	207,983.00
Buildings and Improvements.....	7,116,006.00
Equipment and Vehicles.....	2,287,483.00
Less Accumulated Depreciation.....	<u>(6,578,129.00)</u>
Total Non Current Assets.....	<u>3,033,343.00</u>

TOTAL ASSETS.....7,316,686.00

LIABILITIES

Current Liabilities:

Accounts Payable and Accrued Expenses.....	1,371,248.00
Due to Other Funds.....	0.00
Bonds Payable, Current Portion.....	<u>223,300.00</u>
Total Current Liabilities.....	<u>1,594,548.00</u>

Non-Current Liabilities:

Due to Other Funds.....	16,386,746.00
Accrued Compensated Absences.....	605,292.00
Bonds Payable, non-current portion.....	<u>1,061,338.00</u>
Total Non-Current Liabilities.....	<u>18,053,376.00</u>

TOTAL LIABILITIES.....19,647,924.00

NET ASSETS

Investment in Capital Assets, Net of Related Debt.....	1,748,705.00
Unrestricted.....	<u>(14,079,943.00)</u>

TOTAL NET ASSETS.....(12,331,238.00)

TOTAL LIABILITIES AND NET ASSETS.....7,316,686.00

STRAFFORD COUNTY 2006 ANNUAL REPORT

STATEMENT OF OUTSTANDING DEBT-Year Ending December 31, 2006

<u>Date of Issue & Maturity</u>	<u>2006 Principal Payment</u>	<u>Balance 12/31/06</u>
2002-2012 Refinance CIP & Sewer Projects	65,000.00	365,000.00
2002-2012 Capital Improvements	140,000.00	572,838.00
2002-2023 Jail Project	1,000,000.00	17,000,000.00
2003-2013 Capital Improvements	200,000.00	1,400,000.00
2006-2025 Criminal Justice Bond	210,000.00	3,990,000.00
2006-2016 Jail Project	0.00	1,168,110.00
Total Outstanding Debt:		24,495,948.00

2006 COUNTY TAX APPORTIONMENT

<u>City/Town</u>	<u>Proportion of Tax</u>	<u>Amount of Tax</u>
Barrington	8.0271%	1,734,237.00
Dover	26.6155%	5,750,204.00
Durham	8.3104%	1,795,434.00
Farmington	4.4582%	963,180.00
Lee	4.3050%	930,076.00
Madbury	1.9061%	411,803.00
Middleton	1.6526%	357,040.00
Milton	3.9163%	846,109.00
New Durham	3.9023%	843,084.00
Rochester	21.5411%	4,653,881.00
Rollinsford	2.5260%	545,734.00
Somersworth	8.5674%	1,850,956.00
Strafford	4.2720%	922,963.00
Totals: 100.0000%	\$21,604,701.00

AUDITORS' RECOMMENDATIONS AND FINDINGS Year Ended December 31, 2006

Status of Prior Year's Findings (2005): There were no findings in the year 2005. Current Year's Findings: There are no current year findings.

Ron Beaulieu Company, P.C., Certified Public Accountants
2006 Strafford County General Purpose Financial Statements as of December 31, 2006, Together with Auditor's Report Including Single Audit Act

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 ANNUAL REPORT OF THE STRAFFORD COUNTY ATTORNEY

The Office of the Strafford County Attorney is responsible for overseeing the prosecution of all criminal cases in the County. See RSA 7:6 and 7:34 (the County Attorney serves as the Attorney General's representative in Strafford County, for the purpose of "enforc[ing] the criminal laws of the State"). Thus, the County Attorney represents the interests of the State of New Hampshire in all criminal cases in Strafford County (with the exception of murder cases, over which the Attorney General's office has exclusive jurisdiction). This function involves directing and/or reviewing criminal investigations undertaken by local and State Police; presenting evidence before the Grand Jury; researching and responding to motions filed with the Court; attending depositions of witnesses and pretrial motion hearings; preparing witnesses for deposition, hearing, or trial; presenting the State's case at trial; arguing the State's position at the sentencing hearing; and representing the State in various post-conviction proceedings, such as sentence review, motions for new trial, and habeas corpus petitions.

The second responsibility of the County Attorney is to serve as legal counsel for Strafford County. This obligation also has its origin in RSA 7:34. To fulfill this duty, the County Attorney may, upon request of the County Commissioners, represent the County's interest in civil litigation in State and/or Federal Court. Also upon request, the County Attorney will advise County officials on legal matters, and act as a legal resource for the County's legislative delegation, advising its members of the legal implications of proposed legislation.

The County Attorney's office has other duties that are prescribed by statute, including responding to untimely, suspicious, or unattended deaths and ordering that autopsies be performed where appropriate; and initiating proceedings to effectuate the return of fugitives or witnesses to this State or to another State upon its request. In addition, as an elected public official, the County Attorney has a duty to improve the quality of justice and assist in expanding public awareness and understanding of our legal system. The County Attorney meets this responsibility by speaking before civic and public organizations upon request, and by serving on committees and boards devoted to improving the legal system and law enforcement policies and procedures. The County Attorney is also involved in promoting legislation designed to improve the criminal justice system, and/or testifying about legislation that affects law enforcement or victims.

The County Attorney's office has a Victim Assistance Program to help victims and witnesses with the criminal justice process. This program is designed to reduce the confusion and fear that people often experience when they become involved in a criminal case for the first time. The job of the victim/witness assistants is to inform victims about every phase of the criminal prosecution, and to insure that they have input into the disposition of the cases involving them. The Victim Assistance Program in Strafford County is unique in the State in that the director and coordinator of the program are trained in conducting interviews with children and adult victims of physical or sexual abuse or assault. To protect such victims from multiple interviews, and to protect the integrity of the investigations, Strafford County has long followed a protocol requiring that such victims be interviewed only once, on videotape, in the County Attorney's office. This protocol has been successful in protecting victims from being "re-victimized" by the court process. It has also been an invaluable tool in screening cases that should not be prosecuted and laying the groundwork for a successful prosecution in cases that are pursued.

STRAFFORD COUNTY 2006 ANNUAL REPORT

The Strafford County Attorney has a Chief Investigator on staff, whose primary responsibility is to conduct any follow-up investigation required on felony cases. The Chief Investigator assists the office's prosecutors in trial preparation where necessary, including locating witnesses for trial. The Chief Investigator has also conducted investigations in public integrity cases that have been referred to the County by the Attorney General's office, and for local police departments within the County where there is a conflict that prevents the local agency from undertaking the investigation. In addition, the Investigator has conducted internal investigations for the County at the request of the County Commissioners. The Chief Investigator also coordinates and assists in conducting training programs offered by the County Attorney's office to all law enforcement agencies in the County.

The Strafford County Attorney's office is the only County Attorney's office in the State that has countywide vertical prosecution for all felonies. As soon as a felony arrest is made in the County, the case is handled by the County Attorney's office. There is an Assistant County Attorney available by cell phone at all times to facilitate notification of felony arrests, and/or to consult with police departments on initial charging and bail decisions. Thereafter, the attorneys assigned to the District Courts handle the arraignments and probable cause hearings held there. With the County Attorney's office involved in felony cases earlier in the process, consistency in the handling of these cases has improved, and the flow of cases from District Court to Superior Court has become smoother and speedier.

The County Attorney's office also prosecutes misdemeanor domestic violence cases in the District Courts for most of the County's 14 police departments, and for the State Police. Four attorneys (2 part-time) are assigned to handle these cases and the felony cases while they are in District Court. In addition, there are two victim/witness assistants (and one Americorps volunteer) assigned to assist victims in the domestic violence cases in District Court. In prosecuting the domestic violence cases, the County Attorney's office works as part of a broader Domestic Violence Project for Strafford County, the goal of which is to utilize a multi-disciplinary approach to the problem of domestic violence by all involved agencies, including police departments, the Department of Corrections, Strafford County Community Corrections, A Safe Place, Sexual Assault Support Services, and the Strafford County Family Violence Council. Through federal grant funds, the County Attorney has been able to add a Domestic Violence Investigator to the staff, who assists the prosecutors and local police departments in misdemeanor domestic violence cases in much the same way as the office's Chief Investigator does in felony cases. The DV Investigator has also worked on developing proactive measures aimed at reducing domestic violence in the County by increasing community monitoring. The federal grant also funds the position of Domestic Violence Project Coordinator, whose job is to facilitate communication between Project partners and organize trainings for individuals and organizations involved in the Project. Federal grant funds also have allowed the County to fund projects within the participating communities for videotaping domestic violence crime scenes and victim/witness statements for later use in court, in an effort to improve the quality of prosecutions.

The County Attorney's office is active in advising local officials in many areas of the criminal law. As set forth above, the County Attorney continues a policy of having a prosecutor available 24 hours a day to advise and assist the County's 14 police departments, Troop A of the State Police, and the Drug Task Force on legal issues that arise in the course of their investigations. The Superior Court Victim Assistants are also available 24 hours to consult on sexual assault cases and schedule forensic

STRAFFORD COUNTY 2006 ANNUAL REPORT

interviews of victims. The County Attorney's office continues to offer law enforcement trainings as often as possible for police departments within the County. Domestic Violence trainings are offered at least twice each year.

The County Attorney remains actively involved in the first adult Drug Court in New Hampshire, which has been up and running in Strafford County for about 2 years. This program represents a cooperative effort between law enforcement, prosecution, defense, treatment professionals, the Court, and the County to take criminal cases that are non-violent and arise from drug addiction out of the regular court system and into a system where treatment and cure of the addiction is the focus. This is part of continuing efforts by many partners in the criminal justice system to reduce incarceration rates without jeopardizing community safety.

The County Attorney's Office has been working with other agencies for some time to establish a Child Advocacy Center (CAC) for Strafford County. The CAC was officially opened in the Fall of 2006. The CAC provides a separate, child-friendly space where children who are alleged victims of abuse or abusive crimes can be interviewed on videotape by a trained forensic interviewer. Through the efforts of the CAC Coordinator, the CAC is also a meeting place where representatives from the Center's partner agencies (law enforcement, DCYF, medical and mental health treatment providers, etc.), can discuss and monitor cases brought to the CAC to ensure that proper referrals and follow-up are conducted to obtain necessary services for the victim and his/her family, and to make the victim's involvement with the courts less traumatic.

The following tables provide a summary of criminal case activity in 2006. Superior Court statistics were provided courtesy of Julie Howard, the Clerk of the Strafford County Superior Court.

2006 SUMMARY OF SUPERIOR COURT CASE ACTIVITY

<u>Case Type</u>	<u>Entries</u>	<u>Dispositions</u>
Felony	960	875
Misdemeanor	343	333
Violation	18	18
Other	132	152
Re-entries*	<u>1,339</u>	<u>1,338</u>
Totals	2,792	2,716

*Re-entries are closed cases in which new litigation has arisen, e.g., probation violations, re-trials following appeals, habeas corpus petitions, or motions for new trial.

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 SUPERIOR COURT CRIMINAL TRIAL ACTIVITY

<u>Total Trials</u>	<u>Number</u>	<u>Percentage</u>
Scheduled	391	
Reached	61	16%
Not reached	2	1%
Continued	111	28%
Guilty Pleas	145	37%
Nol Prossed	22	6%
Remanded	26	7%
Other*	25	4%

*Includes bench trials, dismissals, and cases where the defendant failed to appear.

2006 DOMESTIC VIOLENCE UNIT CASE BREAKDOWN

Charges Disposed of in 2006:

Guilty	634	57%
Not Guilty	65	6%
Dismissed	70	6%
Nol Prossed	307	28%
Other*	33	3%
Total	1,109	

*Includes cases declined for prosecution as DV, and cases prosecuted as felonies rather than misdemeanors.

Respectfully submitted,

Janice K. Rundles

Janice K. Rundles
Strafford County Attorney

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 ANNUAL REPORT OF THE STRAFFORD COUNTY SHERIFF'S OFFICE

R.S.A. 104:5 Duties: He by himself or his deputies shall serve and execute all writs and other precepts to him directed, issuing from lawful authority; and shall perform the duties of Crier of the Court.

The Strafford County Sheriff's Office performs civil process service throughout the County, provides prisoner transports and security while in the Courtroom and has a responsibility for transporting Involuntary Emergency Admission (IEA) patients to their appropriate destination.

The Sheriff's Office has a Deputy whose primary responsibility is to for investigate and apprehend fugitives from justice, felony capiases, domestic warrants, and small claims warrants.

Through a Federal grant, the Sheriff's Office was able to interact with the United States Marshal's Office in the apprehension of Federal fugitives related to drug charges, gun charges, sexual offenders, and domestic capiases.

In addition, through a State grant, the Sheriff's Office worked together with the New Hampshire Fish and Game Department in the enforcement patrol of Off Highway Recreational Vehicles (OHRV).

The Sheriff's Office provides a search and rescue service for Strafford County with the use of the Bloodhound Unit Division. The dedication of this Division is instrumental in developing the potential of finding lost or runaway children and lost or missing elderly people. In addition, the Unit provides assistance to local Law Enforcement Agencies in criminal matters and the apprehension of suspects.

The following is a breakdown of services provided and revenue returned to Strafford County in 2006:

<u>Number of Prisoner Transports (courts/hospitals/etc):</u>	<u>7,382</u>
<u>Number of Civil Process Services</u>	<u>6,530</u>
Civil Process Revenue Returned to County:	\$ 140,000
Bailiff (AOC) Revenue Received from State:	\$ 122,919
Prisoner Security Revenue Received from State:	\$ 34,200
Juvenile Transport Revenue Received from State:	\$ 8,925
Restitution Revenue Received from State:	\$ 1,281
Prosecutor Revenue Received from Farmington, NH	\$ 35,500
US Marshal's Reimbursement	\$ 28,341
Outside Detail Revenue:	\$ 25,125
Total Return to Strafford County:	\$ 396,291
Sheriff's Office Operating Budget:	<u>\$1,121,683</u>
Cost to Strafford County Taxpayers:	\$ 725,392

The Sheriff's Office provides personnel who dispatch for Barrington Police and Ambulance, Rollinsford Police, Madbury Police, Milton Police, Farmington Police, Fire and Ambulance, New

STRAFFORD COUNTY 2006 ANNUAL REPORT

Durham Police, Middleton Police, Fire and Ambulance, Strafford Police and Lee Police. Additionally, Strafford County also provides secondary 911 Dispatch back up for the cities of Dover, Somersworth and Rochester.

I would like to thank the residents of Strafford County; the Strafford County Delegation, Strafford County Commissioners; Raymond Bower, County Administrator and my entire staff at the Strafford County Sheriff's Office and Dispatch Center for their continued assistance and cooperation.

Respectfully Submitted,

Wayne M. Estes

Wayne M. Estes, Sheriff
Strafford County Sheriff's Office

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 ANNUAL REPORT OF THE STRAFFORD COUNTY REGISTER OF DEEDS

This past year was the first in a decade that the number of sales did not increase over the prior year's numbers. The major correction in the market that many real estate professionals have been projecting has finally arrived. The 2006 Strafford County Real Estate Market was off by 12.7% over the previous year. This sharp reduction in sales was accompanied by 199 foreclosures, which represented the largest increase in foreclosures since the real estate recession of 1991-1993. Because of these new realities, I proposed a budget for 2007 that was less than the 2006 budget. Over the past few years, the County has become dependent on the Registry as a revenue source for other County programs. Despite the reduction in revenues, I still anticipate almost one million in revenue over expenses in 2007.

The Registry's Website continues to be very popular. We have an average of 700 index look-ups per day, as well as print requests for 3,300 documents, and 7,035 pages per month. This is an increase of nearly 10% over last year. The number of Web accounts has grown to over 700. because of our Website, www.nhdeeds.com, we have experienced dramatic efficiencies in some parts of the budget. The combined lines of Photo Copy Expense and Office Supplies have dropped from \$23,883 in 2004 to \$10,500 in 2006, a 54.1% decrease.

YEARLY FORECLOSURES 1991 THROUGH 2006

<u>Year</u>	<u>Total Foreclosures</u>
1991	513
1992	391
1993	328
1994	271
1995	159
1996	160
1997	129
1998	87
1999	82
2000	40
2001	35
2002	38
2003	32
2004	31
2005	40
2006	119

STRAFFORD COUNTY 2006 ANNUAL REPORT

DOCUMENT RECORDING AND TRANSACTIONS

<u>Year</u>	<u>Documents</u>	<u>Year</u>	<u>Documents</u>
1991	16,403	1999	27,792
1992	18,798	2000	22,356
1993	19,139	2001	28,356
1994	19,129	2002	34,228
1995	15,912	2003	45,458
1996	17,827	2004	34,959
1997	19,066	2005	33,744
1998	24,589	2006	29,624

REVENUES

<u>Year</u>	<u>To State</u>	<u>To County</u>	<u>Total</u>
1991	\$ 1,977,391	\$ 463,461	\$ 2,440,852
1992	\$ 1,832,936	\$ 520,341	\$ 2,353,277
1993	\$ 1,674,373	\$ 540,896	\$ 2,215,269
1994	\$ 1,774,715	\$ 515,496	\$ 2,290,211
1995	\$ 1,722,451	\$ 453,342	\$ 2,175,793
1996	\$ 1,792,083	\$ 510,340	\$ 2,302,423
1997	\$ 2,111,521	\$ 542,686	\$ 2,654,207
1998	\$ 2,623,241	\$ 702,036	\$ 3,325,277
1999	\$ 3,945,457	\$ 772,870	\$ 4,718,327
2000	\$ 5,710,249	\$ 827,000	\$ 6,537,249
2001	\$ 6,593,361	\$1,190,535	\$ 7,783,896
2002	\$ 7,393,384	\$1,430,648	\$ 8,824,032
2003	\$ 9,056,575	\$1,967,045	\$11,023,620
2004	\$10,812,548	\$1,694,527	\$12,507,075
2005	\$11,800,503	\$1,720,614	\$13,521,117
2006	\$ 9,896,684	\$ 1,495,355	\$11,392,039

The Deeds Office continues to update and modernize its recording systems and to fulfill the requirements of the laws that apply to functions of recording, retrieval, and security of land records within the office. I would like to take this opportunity to thank my staff, the Strafford County Legislative Delegation, the County's Administrative staff, and my fellow County Elected Officials for their support and counsel.

Respectfully submitted,

Leo Lessard

Leo Lessard, Registrar of Deeds
Strafford County Registry of Deeds

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 ANNUAL REPORT OF THE RIVERSIDE REST HOME ADMINISTRATOR **DEFICIENCY-FREE!!**

Yes, Deficiency-Free! These are the two words that all nursing home employees wish to hear at the end of their respective State Inspections. After a week-long process, beginning on a Monday evening and ending on Friday afternoon, we heard that Riverside had no operational deficiencies. My congratulations to all Riverside Rest Home staff who made this possible!

Riverside Rest Home is a 215-bed nursing facility established to care for the medically frail and elderly of Strafford County. Almost all of our residents are financially destitute due to the costs of medical care associated with their illness(es). As part of its operations, Riverside Rest Home manages a 20-bed unit dedicated to caring for people with Alzheimer's disease and related disorders and a twenty-two (22)-bed unit for residents who are challenged by behavior problems. Our facility has an excellent reputation for the care given by our caring, professional staff.

Consistent with Riverside Rest Home's mission, we responded to many community crises in 2006. Riverside staff skillfully assisted with these emergencies by helping with placements with community-based services or in Riverside if necessary. This policy, as authored by the Strafford County Commissioners, offers Riverside Rest Home staff the flexibility to handle a wide range of clients with admission criteria based on "how safe" a citizen is in their current living situation.

Activities held throughout the year included:

- Holiday Celebrations with Party and Decorations on each Unit
- New Year's Party
- Super Bowl Party
- Valentine's Day Parties
- Winter Blahs Party
- St. Patrick's Day Party
- Easter Egg Hunt with Staff's Children and Children in Motion Day Care
- Children's Fashion Show with Staff's Children and Children in Motion Day Care
- Participation in Memorial Day and Veterans Day Parades in Rochester
- National Nursing Home Week in May
- Pancake breakfast for staff, residents, and families
- New England Telephone Pioneer Party
- Family Resident Non-Alcoholic Cocktail Party
- Carnival Day of Fun Activities
- Ice Cream Smorgasbord
- Indian Head Resort
- Trip to Mohegan Sun Casino
- Visits to Several State Parks and Beaches
- Concerts on the Commons in Rochester, Prescott Park in Portsmouth, Cocheco Park in Dover
- Rochester Fair trips with 175 residents participating
- ★ Residents won over 210 ribbons for contest entries
- October Fest
- Halloween Party
- Trick or Treat with Children in Motion Day Care and Staff's Children
- Christmas Fair & Bake Sale
- Church services twice a week; Bible study once a week
- Eucharistic Ministerial Distribution involving new training program adopted by NH Diocese of Manchester
- Trips to Rockingham Park and Seabrook Greyhound Races
- Fishing trips
- Theater and Movie Matinee trips
- Boat Trips
- Ice Cream Trip
- Canobie Lake Trip
- Funtown Trip
- Christmas Tree Shop Trips
- Baseball games
- Resident Council and Dietary subcommittee meetings
- Morning Coffees and Afternoon Teas
- Small group activities
- Men's & Ladies Groups

STRAFFORD COUNTY 2006 ANNUAL REPORT

- Makeovers and manicures once a month
- Planting vegetable and flower gardens
- Sewing and art group
- Social Club
- Breakfast Club
- French Group
- Red Hat Group
- Newspaper Group
- Woodworking, Ceramics, Flower Arranging, and General Craft Classes
- Exercise Groups
- Computer Classes
- Word, Card and Board Games
- One-on-One Activities with Residents & Staff
- Individuals Programs to Visit and Socialize with Family and Friends in the community
- ★ Family/friends weddings, funerals, parties, camp, etc.
- Pet Therapy on all Units
- Clothing Show
- Mentoring Programs at Mastway School
- Weekly Programs with Children in Motion Day Care for Residents and children
- 30% of Residents Voted in Election – highest percentage of participation in many years
- Special Events at County Cities and Towns
- Programs provided by the Elks and Emblem and Victory Clubs
- Karaoke
- Live Entertainment
- Shopping trips
- Dinners out to restaurants
- Many, many other activities on a daily and evening basis, seven days a week
- Veteran's Group
- Special Small Groups
- One-on-One Activities
- Barbecues

In 2007, we will look forward to the new challenges associated with the State Medicaid inspections. The 2007 inspection will focus on new enforcement rules related to updated regulations regarding pharmacy. RRH staff has worked hard to prepare for these regulatory challenges.

We continue to be very pleased with our relationship with our hospice provider. Approximately 90% of RRH residents who die at the facility receive the benefits of this excellent program. Hospice employees assist RRH staff in managing resident end-of-life care and preparing families for the challenges associated with losing a loved one.

In closing, I would like to recognize the excellent senior staff of Riverside Rest Home, particularly Melody Jones, Director of Administrative Services, Daralyn Stewart, RN, Director of Staff Education and Infection Control, Tracy DiCicco, Director of Nursing, and Pam Doyle, Assistant Director of Nursing, who have been very supportive during my tenure at Riverside. I would also like to thank the Strafford County Commissioners for providing guidance, direction, and support. With everyone's continued efforts, coupled with the support of the Strafford County Delegation, Riverside will continue to provide excellent care to the elderly of Strafford County.

Respectfully submitted,

Raymond F. Bower

Raymond F. Bower, Administrator
Riverside Rest Home

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 ANNUAL REPORT OF THE STRAFFORD COUNTY DEPARTMENT OF CORRECTIONS

The year of 2006 was our second full year of operating the new jail. We saw a 25% increase of our population from 306 on January 1, 2006 to 382 on December 31, 2006. The direct supervisor philosophy of managing inmates continues to be successful, which helps staff cope with the growing population. Revenues from bed space for the year was \$4,490,325.68, up 170%. Our Strafford County inmate population was relatively stable this year with no relevant increase from January 1, 2006.

I am pleased to announce that all Strafford County Correctional Officers completed the yearly required forty (40) hours of training necessary to maintain their certification. We hired nineteen (19) Officers this year (a 46% increase from last year) who will all eventually go through the Correctional Officer Training Academy. We had two Correctional Officer classes graduate this year, with eight (8) officers completing the 120 hour training offered by the New Hampshire Association of Counties (NHAC).

New for this year is discharge planning by Unit Case Manager Isabel Padiál. Her report can be seen below. I believe this is crucial to the successful transition of inmates in need who are released without resources into the community. We want to reduce the number of people walking out our door unprepared for reintegration into the community.

Two hundred and forty one (241) students toured our facility in 2006. Most of them talked to inmates who volunteer to talk about what jail is like and how drug/alcohol abuse lead to their incarceration. This program is highly popular with the students and they frequently write the inmates to thank them.

In March of 2006, Jamie Dunn was promoted to Director of our Community Corrections Program and the program was organizationally changed to be under Administrator Ray Bower.

Our work release revenues were down this year from \$41,187.83 to \$23,758.86. I believe this is because we have been quite successful with the Step Down program which releases inmates to home monitoring and working at jobs in the community instead of living in the jail. Our mission to hold inmates in the least restrictive environment possible is being met by this program. Also, we contributed \$1,189.53 to the Victim's Assistance Program through the Work Release program. The re-Treatment Addictions Program for males and the Women's Recovery Group for females showed a huge success this year, not only in numbers of applicants, but also in the reported influence it had on the attendees. When we moved the Women's Recovery Group to the women's work release section of the jail, the result was the exclusive use of our work release area in the new jail for two Therapeutic Community Programs. The only programs of this kind in a New Hampshire County jail, all 103 admitted inmates demonstrated incredible enthusiasm for their program. Three counselors provided direction to keep these inmates working on their 800 page workbook exercises and thinking about their personal issues that were brought up frequently during group meetings. No television is allowed and the inmates start the three (3)-phase program by giving up all visits and telephone calls for the first month. Weekly inspections are frequently attended by local officials that have included Superior and District court judges, Strafford County prosecutors, public defenders, the Strafford County Board of Commissioners, and several Strafford County Legislative Delegation members. I invite anyone who wishes to see inmates at their best to attend one of these inspections by calling the jail and

STRAFFORD COUNTY 2006 ANNUAL REPORT

scheduling a visit with Captain Bird at 742-3310. In my 26 years of experience at the Jail, I have never seen inmates so enthusiastic for what the jail offers them as these men and women. It is too soon to tally recidivism rates, but I am optimistic that they will be substantially below what is expected for County inmates in general population.

This year, Kim Weibrecht, Esq. was hired to help with our legal issues and assist with grant writing for a proposed Mental Health Court program. She was previously a public defender and Assistant Court Clerk in Strafford County Superior court. We are very lucky to have someone with her experience on board.

We had our Third Employee Recognition Banquet for department personnel this year. I am proud to announce the following award winners for 2006:

Employee of the Year Award:	Education Director Jake Collins
Community Service Award:	Paul Giampa
Community Outreach Award:	Vicki Heyl/Sid Bird
Supervisor of the Year Award:	Records Supervisor Sandy Miller
Officer of the Year 1 st Shift:	Christopher Dame
Officer of the Year 2 nd Shift:	Officer M. Landry
Officer of the Year 3 rd Shift:	Officer B. Goutier
Rookie of the Year:	Officer James Lynn
Life-Saving Award:	Sgt. Donna Roy, Cpl. Edward McGowen, and Officers Steven Pollard, Richard South, Bruce Goutier, Andrew Bromfield, Daniel Dore
Humanitarian Award Program:	Officer David Baggs
Innovation Award:	Sgt. Donna Roy
Great Ideas Certificate:	Robin Pomeroy
Commendation Letters:	Cpl. Edward McGowen, Officer Natasha Chapman

As I look back over the year 2006, I am proud to realize that we have once again continued to meet the challenges of running a correctional facility on the cutting edge of corrections. With the major construction expansion ended, we now have to work within the existing structure to meet the changing demands of providing this service. To meet our mission goals efficiently and effectively we have had to innovate, change and expand our services. I would like to express my heartfelt thanks to my staff for consistently performing above and beyond their required duties. Without these dedicated men and women, we would not have such a successful operation. An example of our success is that before the Two Bridges Regional Jail opened in Warren, Maine, the staff was all given a tour of our facility in order to observe how a direct supervision jail should be run.

I would also like to thank the Strafford County Board of Commissioners and Administrator Ray Bower for their enthusiastic and reliable support. They have always been supportive and interested in everything that is accomplished at the Jail that contributes to the excellent morale of our employees. They always attend our awards banquet and I appreciate that they put forth the effort to connect with us in this and many other ways. Following are reports from the various departments:

STRAFFORD COUNTY 2006 ANNUAL REPORT

DISCHARGE PLANNING REPORT

Our official Inmate Discharge Planning Program for the Strafford County Department of Corrections began in February of 2006. The objective of the Discharge Planning Program is to assess inmates' individual needs prior to their release, as well as to assist with their transition into the community. An assessment is done by conducting a face to face interview with the inmate, completing an Inmate Release Questionnaire, and discussing and providing information regarding community services. Once the assessment is completed, the Unit Case Manager will develop a Discharge Plan that is suited to the inmate's needs. The Unit Case Manager will meet with the inmate once again to review the discharge plan and assist with any coordination of community services.

One hundred forty-eight (148) inmates were interviewed for discharge planning in 2006. Out of that figure, sixty-three (63) needed substance abuse treatment in the form of individual or group counseling, AA and NA meetings, outpatient or inpatient treatment. Forty-seven (47) inmates were without medical insurance and some used the emergency room when they needed medical attention. These inmates were encouraged to use their local health center or the mobile health van as opposed to using the emergency room for non-emergencies.

Forty-one (41) inmates needed their GED and most were referred to Dover Adult Learning Center of Strafford County (DALC) to enroll in classes. Thirty-four (34) of the inmates needed Mental Health treatment and were provided with information on the local Community Mental Health Center, and for some an appointment was made prior to being discharged. Some inmates were referred to Catholic Charities and other counseling services in the area. Twenty-six (26) inmates needed employment and were given information about NH Works and local employment agencies. Twenty (20) inmates were in need of housing, which is substantial considering the barriers to finding affordable housing in the area. Seventeen (17) inmates needed public assistance as they did not have money for basic necessities. These inmates were referred to Health & Human Services, City Welfare and food pantries. Eleven (11) inmates needed medication and received a three day supply of medications from the Medical Department at SCDOC upon their release.

Five (5) of our inmates were court ordered to go to Anger Management Classes and were provided with contacts in the community to enroll. Four (4) inmates needed to pay fines and one (1) inmate paid his fines prior to being released with the money he made working at the jail. Four (4) inmates needed a Driver's License and were informed about the necessary steps they need to take in order to get their license from the NH Department of Motor Vehicles.

Four (4) inmates needed dental services and were informed about the dental programs at Avis Goodwin, Wentworth Douglas Hospital, and the Dental Clinic at New Hampshire Technical Institute. Three (3) inmates were court ordered to attend Domestic Violence Classes and they were given a list of providers in the community. Three (3) inmates needed to register as sex offenders and were informed about the laws regarding registering as such. Two (2) inmates were court ordered to take Sex Offender Classes and were provided with the information necessary to start the process. Two (2) inmates required their Social Security cards and were provided with the information to apply for the card. Two (2) inmates needed non-driver ID's and were instructed on what steps to take. Two (2) inmates requested Parenting Classes and were referred to Cooperative Extension and the HUB Family Resource Center. Two (2) female inmates were in need of Domestic Violence Counseling and were

STRAFFORD COUNTY 2006 ANNUAL REPORT

referred to A Safe Place. Some inmates met with a Domestic Violence Advocate prior to being released.

Overall, Discharge Planning was very productive. Most inmates were very appreciative of the service. Some inmates who had been at the SCDOC before mentioned they had never done a discharge plan and thought it was helpful and a good idea to meet with someone prior to their release. Although Discharge Planning is helpful to most inmates in terms of providing resources and guidance to inmates, once the inmate is released there is no guarantee, despite our encouragement, that the inmate will follow through with their Discharge Plan.

Service	Number of Inmates
Substance Abuse Treatment	63
Health Care	47
GED	41
Mental Health	34
Employment	26
Housing	20
Public Assistance	17
Meds	11
Anger Management	5
Pay Fines	4
Driver's License	4
Dental Services	4
Domestic Violence Classes	3
Register As Sex Offender	3
Sex Offender Class	2
Social Security Card	2
Valid ID	2
Parenting Classes	2
Domestic Violence Support	2

Respectfully submitted,
Isabel Padiar, Unit Case Manager

PROGRAMS REPORT

Educational Programs

Education: GED preparation and Adult Basic Education. Dover Adult Learning Center provided GED and Adult Educational classes four days each week for a total of 17 instructional hours per week, an increase from 13 in 2005.

Special Education: Special Education was offered by Southeastern Regional Educational Services Corporation. We offered ten hours per week of services to eligible inmates.

STRAFFORD COUNTY 2006 ANNUAL REPORT

Volunteer Tutors: 7 volunteer tutors worked in the facility in 2006, providing a combined average of approximately 8 tutoring hours a week.

Education Attendance: Average weekly enrollment in GED classes: 51 inmates

Special Education Attendance

GED Exam: 48 inmates were administered the GED exam (53 in 2005). 31 (44 in 2005) passed the exam and 10 did not pass. Seven inmates completed a partial exam and one test was incomplete.

English as a Second Language (ESL): Dover Adult Learning allocated 3 hours per week for ESL classes.

Substance Abuse Programs

Drug and Alcohol Counseling: SCDOC contracted with Southeastern New Hampshire Services to provide 20 hours per week of drug and alcohol counseling services.

Alcoholics Anonymous and Narcotics Anonymous: AA groups for both male and female inmates were held weekly this past year. NA groups were held bi-weekly.

Addiction Recovery Center Attendance: 15 (25 in 2005) inmates were accepted into the ARC program and were allowed daily release to this program. The drop from last year is attributed to our in-house Therapeutic Community program enrollment filling this need.

Pre-Treatment Addictions Program: This intensive substance abuse treatment program had 103 admissions in 2006 (6 in 2005).

Mental Health Programs

Anger Management Training and Life Skills Classes: SCDOC provided 4 classes per week of the anger management and life skills program.

Positive Options Program: This program offers individual modules of anger management, attitude adjustment and life skills classes. Four program intern counselors provide individual services to 12 inmates weekly (2 interns in 2005 provided service to 8 inmates weekly).

Vocational Services

Pre-Employment Program (PEPP): This program teaches inmates job search skills, helps them to prepare resumes and job applications and teaches job interview skills. This program is held weekly for a total of 6 hours.

Labor Room Program-Employment Security Program: This program provides direct employment assistance and placement into work release jobs through SCDOC and the NH Employment Office. Assistance provided as needed to sentenced inmates. 21 inmates were placed into jobs in this program.

STRAFFORD COUNTY 2006 ANNUAL REPORT

Career Assessment: This program assisted inmates with vocational evaluation and planning. In 2006, 79 inmates completed this program (44 in 2005).

Work Release Program

Work Release Inmates: There were a total of 44 inmates on work release for 2006.

10 inmates were released for Child-Care Release.

Religious Services Conducted

Sunday Service: Weekly Catholic group that meets on Sunday for the female inmates:

Sunday Book of Daniel Bible Study: Weekly group for female inmates newly added this year. This is conducted by a husband-wife team from Riverside Rest Home.

Monday Night Bible Study: Bible study conducted for female inmates and special needs inmates.

Catholic Services: Weekly Catholic program offered to females and to male general population units.

Bible Study and Music Ministry: Program for male general population that includes bible study and spiritual music.

Chaplain: Jail chaplain is available four days per week for individual religious counseling and guidance.

Pastoral Counseling: A reverend from Grace Community Church offers pastoral counseling to inmates weekly.

Catholic Counseling: Two volunteers currently offer individual Catholic counseling to inmates.

Confessional and Reconciliation: A Catholic priest is available upon request for these services.

Internships

SCDOC hosted 4 interns in 2006. 2 interns were from the Justice Studies Program at the University of New Hampshire, and one intern from Southern New Hampshire University. During the academic year, each of these interns provided approximately 9 hours per week of service. Duties included: Assistance with educational programs, assisting the training officer and administrative support.

Inmate Services

Library: The programs department solicited and managed donations of more than 7,000 books in 2006. Currently there are more than 11,000 titles in the library. There is also a library with about 1,000 books in the Annex. The DVD movie library has continued to be a success with a current total of 300 movies in stock for use in the housing units.

STRAFFORD COUNTY 2006 ANNUAL REPORT

Law Library: The program department maintains current New Hampshire law and Federal laws on computer, and has volumes of Federal law available in book form. These materials can be requested and scheduled. In 2006, an average of 5 inmates used these materials daily (3 in 2005).

Sewing Program/Crochet Program An average of 6 inmates participated bi-weekly in the sewing guild program to produce items for local charities (4 in 2005).

Training

Volunteer Orientation: in 2006 the program department presented 4 volunteer orientation classes, training a total of 37 new volunteers and program vendors.

Respectfully submitted,
Victoria Heyl, Program Director
Jake Collins, Education Director

JAIL INDUSTRY PROGRAM REPORT

I am happy to report that the Jail Industry showed an increase in work and inmate workers for 2006. The number of workers for 2006 was 74 and work hours generated was 12,198. The Jail Industry took over the laundry operations in 2006 for both the Jail and Riverside Rest Home's linens. Precision Assembly has expanded with us, as has Airmar, our newest company. Airmar began operations with the Jail Industry in March of 2006.

A small local monthly newspaper called Critter Exchange is packaged here, once a month. This growth has increased our inmate workforce to about 15, with some fluctuation in those numbers from time to time.

Our goal for the coming year is to expand further in order to increase the opportunity for inmates to broaden their skills, reinforce good work ethics, and provide inmates with money upon release to better equip them for successful re-entry into society. We will continue to work to effectively use our space in the most creative way possible to accomplish this goal.

The year 2006 marks twenty (20) years of continuous Jail Industry partnerships with the private sector for paid work, in-house for inmate workers.

Family Reception Center

The Family Reception Center has been in operation for almost 5 years. The mission of this endeavor is to provide a bridge of communication between the inmate families and the Department of Corrections by providing resource materials and information to maneuver more successfully within the justice system; thereby maintaining the bond between families and those incarcerated.

The Department of Corrections continues to be complimented for creating a kind, friendly, and welcoming atmosphere, by both professionals who visit our facility for clients and families of inmates.

STRAFFORD COUNTY 2006 ANNUAL REPORT

The Family Reception Center requires no tax dollars and is funded totally through charitable gifts and grants. An inmate picture taking project was initiated by the Jail Industry to raise additional monies for the Center. This service was requested by the inmates. The Family Reception Center has a very supportive Board, representing members from several different agencies, as well as a very dedicated group of volunteers.

Respectfully submitted,
Marilyn Allen
Industry Director

COMMUNITY CORRECTIONS REPORT FOR 2006

The year of 2006 was our third full year of operation. Community Corrections consists of four programs: Pretrial Supervision, (formally called Bail Supervision), Administrative Home Confinement, a court ordered alternative to incarceration in jail, the Step Down Program, a unique program to Strafford County that rewards inmates for utilizing treatment options while incarcerated and then seeks to amend the sentence to allow home confinement, and the Weekender/Community Work Program which is used as an alternative to weekend sentences and benefits non-profits, municipal and County organizations with free labor and services.

Pre-Trial Bail Supervision: This program's main objective is the safe release and supervision of appropriate pre-trial defendants from jail who may otherwise be incarcerated while awaiting trial. The levels of supervision are initially suggested to the court by the Intake Coordinator, and then are regulated by the Case Management Team at their weekly meetings. Supervision can be increased or decreased depending on the participant's behavior. Over 300 participants were supervised this year and over 600 assessments were completed on incarcerated individuals for this program.

Administrative Home Confinement: Administrative Home Confinement is a sentence that the Court utilizes, mostly for habitual offenders, that allows the inmate to go to work and/or school; or take care of their children and family while being supervised by SCCCPC with an electronic monitor at their residence. SCCCPC supervised over 120 persons in 2006.

Step Down Program: The Step Down Program is a unique program to Strafford County. This program assesses persons sentenced to jail time and who prove, by their attitudes and actions, that they are taking responsibility for their crimes and addressing rehabilitative areas of concern as recognized by the sentencing court and jail assessments. If they have been meaningfully utilizing programs offered by the jail for self-improvement, then a motion to the court for an amended sentence would be filed and, if granted, they are released on the electronic monitor to be supervised by a case manager. They will then continue their specific treatment programs on the outside. Over 20 participants were granted Step Down by the courts in 2006.

Weekender/Community Work Program: The Community Work Program offers the courts an alternative to a jail sentence. Defendants can plea to a suspended sentence and complete a term of community work to be determined by the court, failure of which brings forth the suspended sentence. The Work Program Supervisor takes a crew of workers out 7 days a week, Saturdays and Sundays included, performing community service. We have expanded this year to have two crews on the weekends, using case managers as supervisors and a newly acquired van for travel. Work crews consist of persons sentenced directly to the program combined with selected participants of the

STRAFFORD COUNTY 2006 ANNUAL REPORT

Strafford County Academy Program, Strafford County Community Corrections, and as needed, sentenced inmate workers.

COMMUNITY WORK PROGRAM REPORT FOR 2006

David Bedard, Director of the Community Work Program has offered these statistics:

Participants

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Inmates:				
Males	40	44	35	40
Females	14	17	3	12
Sentenced to Program:				
Males	95	95	72	60
Females	43	27	27	34
Community Service:				
Males	5	29	44	54
Females	2	11	18	20

Breakdown of Hours

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
Inmates	4488	5403	2629.25	3904	16424.25
Sentenced to Program	3576	3167.5	3237.5	2573	12554
Community Service/Drug Court	88	750	1207	1516	3561
Total Hours for Workers	8152	9320.5	7073.75	7993	32539.25

Ordered to Program Breakdown

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Total Orders	130	131	155	99
Rochester	16	19	16	13
Durham	0	1	0	0
Dover	82	58	79	47
Superior	17	14	7	6
Drug Treatment Court	13	23	39	23
Misc Community Service	0	1	2	1
Community Corrections	0	15	12	9
Pass	66	60	88	81
Fail	74	58	79	62
Partial Completion				7

STRAFFORD COUNTY 2006 ANNUAL REPORT

<u>Total Work Hours by City/Town</u>	<u>Workhours</u>
Barrington	120
Dover	7,603
Durham	88
Farmington	1,168
Lee	82
Madbury	236
Middleton	232
Milton	168
Rochester	8,764
Rollinsford	48
Somersworth	2,542
Strafford County	11,489
Total	32,539

Breakdown of Clients

<u>Barrington</u>	<u>Hours</u>	<u>Durham</u>	<u>Hours</u>
Barrington Selectman Project	120.00	Mill Pond Center	88.00
<u>Dover</u>		<u>Farmington</u>	
Dover Pool	88.00	Riverbank	84.00
Cocheco Valley Humane Society	100.00	Farmington Boys & Girls Club	128.00
Pine Hill Cemetery	1,691.75	Town of Farmington	956.00
Woodman Institute	184.00	<u>Lee</u>	
Dover Housing	236.00	Town of Lee	26.00
Riverside Carnival	128.00	Lee Police Department	56.00
Community Partners	256.00	Town of Madbury	60.00
Superior Court	14.00	Cemetery	56.00
Child Advocacy Center	32.00	<u>Middleton</u>	
Garrison Hill	125.00	Town of Middleton	232.00
Forest Glade Cemetery	296.00	<u>Milton</u>	
Southern NH University	216.00	Town of Milton	168.00
Southeastern NH Services	180.00	<u>Rochester</u>	
Dover Water Treatment	56.00	Gonic Fire Department	52.00
Dover PD - Teen Center	88.00	Rochester Recreation Dept.	724.00
Dover Public Library	32.00	City of Rochester	88.00
Dover Facilities, Grounds & Parks	2,068.00	Rochester Arts	432.00
McConnell Center	920.00	Rochester Historical Society	380.00
City of Dover	14.00	Avis Goodwin	8.00
Dover Adult Learning	646.00	Rochester Fire Department	452.00
Bell Center	232.00	Roch & E. Roch Public Library	744.00
<u>Madbury</u>		Rochester District Court	98.00
French Cross Road	40.00	Rochester Opera House	1,100.00
Library	80.00	Cocheco River	64.00
		Elderly & Adult Services	20.00

STRAFFORD COUNTY 2006 ANNUAL REPORT

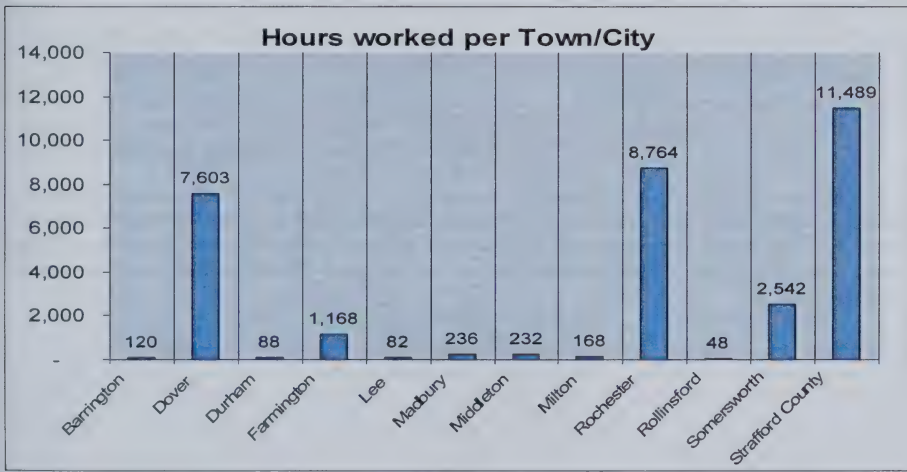
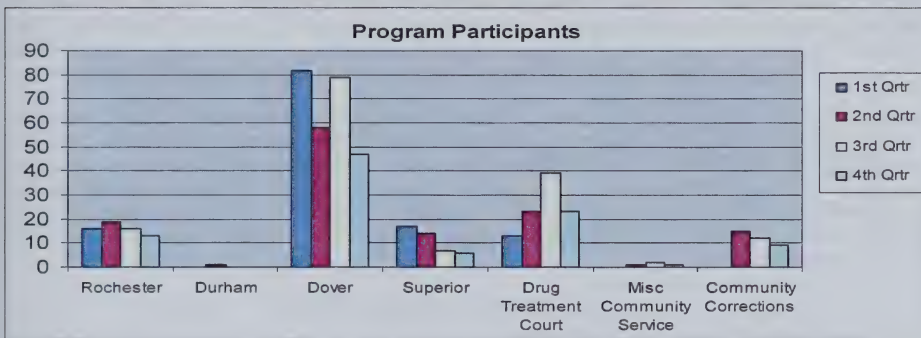
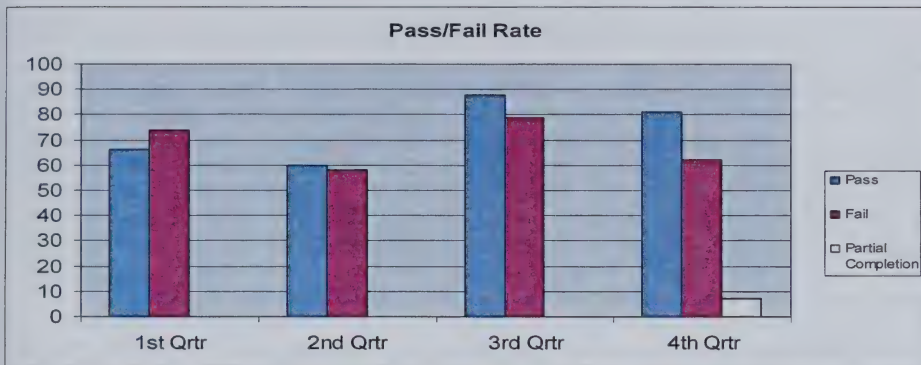
<u>Rochester</u>	<u>Hours</u>	<u>Strafford County</u>	<u>Hours</u>
Rochester Community Center	56.00	Henderson Property	288.00
Franklin Street Cemetery	596.00	FEMA	24.00
Rochester Ice Arena	861.00	Red Cross	56.00
Gerry's Food Pantry	300.00	Hampton PD	104.00
St. Elizabeth Seton School	160.00	ASPCA	16.00
Rochester Middle School	400.00	Community Action Program	404.00
Spaulding High School	304.00	Dept. Health & Human Services	45.50
Chamberlain Street School	219.00	Fit It Program	266.00
School Street	64.00	HUB	21.00
Allen School	120.00	Meals on Wheels	184.00
Monarch School	224.00	Milford IB Delivery	189.00
Salvation Army	136.00	State of New Hampshire	8.00
Rochester Fairgrounds	16.00	Strafford County/Barrington	104.00
Lilac City Estates	468.00	Donation Depot	1,736.00
Rochester Cemetery	200.00	UNH Cooperative Extension	152.00
Homemakers	260.00	NH Employment Security	16.00
Roger Allen Park	217.75	CWP	280.00
<u>Rollinsford</u>		Special Olympics	1,879.00
Rollinsford Fire Department	48.00	Strafford County Complex	5,716.00
<u>Somersworth</u>			
Somersworth Housing Authority	1,559.25		
Children's Festival	40.00		
City of Somersworth	727.00		
Somersworth Day Care	24.00		
Somersworth/Maple St. Cemetery	192.00		
Totals Hours Worked & Savings to the Community			32,539.25

Total Donations for 2006

	<u>Amount</u>
Cord Wood for County	\$ 2,750.00
Gerry's Pantry Donations	\$ 950.00
Supplies/Furniture/Equipment	\$ 6,318.42
General Fund Donations	\$ 1,300.00
Christmas Tree Fund	\$ 200.00
Jail Industries Delivery	\$ 1,150.00
Total Donations	\$ 12,668.42

Respectfully Submitted,
David Bedard
Community Work Supervisor

STRAFFORD COUNTY 2006 ANNUAL REPORT



STRAFFORD COUNTY 2006 ANNUAL REPORT

Our new offices located next to the Sheriff's office will be short lived as we will be moving to the William A. Grimes Justice and Administration Building (aka the County Courthouse) next year. We will be housed with the Academy Program and Drug Court.

Community Corrections staff has kept their ongoing commitment to be involved in the criminal justice and law enforcement communities. Interacting with various officials helps us maintain rapport, as well as keep up with changing ideas. We are involved in the Strafford County Drug Court, Pre-Treatment Addictions Program Advisory Committee, Mental Health Council, Domestic Violence Project Advisory Board, Strafford County Criminal Justice Council, Jail Spiritual Care Board, Jail Industry Advisory Board, Family Reception Advisory Board, and Special Olympics. SCCCCP looks forward to continue to expand its innovative services, with the Commissioners' direction.

Community Corrections staffing went through some major changes this year with staff turnover and hiring. This is the 2006 Strafford County Community Corrections team who has exhibited a committed, professional and ethical service for the past year:

Joseph Devine, Case Manager
Frank Laratonda, Case Manager
William Britton, Case Manager
David Bedard, Director Work Program
Paul Giampa, Assistant
Brian Hester, Deputy
Dan Gagne, Deputy
Tim Morgan, Deputy
Jayne Young, Intake Coordinator
Denise Morin, Administrative Assistant
Krista Shevenell, Administrative Assistant

In closing I want to thank the Strafford County Board of Commissioners for their continued support of this agency, and County Administrator Ray Bower for his dedicated guidance throughout the year.

Respectfully submitted,
James Dunn, Director
Community Corrections

In closing, I would like to thank the Strafford County Board of County Commissioners and Administrator Ray Bower for their unfailing support without which we would not have been successful. They have always been available to me and my staff, showing an interest that fosters excellent morale.

Respectively submitted,
Warren Dowaliby
Warren Dowaliby
Superintendent

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 ANNUAL REPORT OF THE STRAFFORD COUNTY HUMAN SERVICES DEPARTMENT

The Strafford County Human Services Department is responsible for monitoring the State mandated programs billed to the County for Old Age Assistance (OAA), Aide to Permanently and Totally Disabled (APTD), Elder Care, and Board and Care of Children (BCC). The County reimburses the State of New Hampshire fifty percent (50%) of the cost for OAA and APTD and twenty-five percent (25%) for Court-ordered services provided to children and their families. In regards to reimbursement for Elder Care, with the passage of House Bill 409, effective January 1, 1999, the County share was reduced from thirty-one percent (31%) to twenty-five percent (25%). County liability for services was expanded to include 25% of the costs for Home and Community Based Care (HCBC) and payments to providers for prescriptions, hospital and physician appointments, as well as various other services.

The County and the State continue to work at implementing community-based programs and determining the best way to provide these services to families. The Director of Human Services is also responsible for pursuing and determining parental reimbursement for court-ordered services for children, as well as utilizing third party insurance to reduce the costs of medical related services. All monies collected by the County are forwarded to the State. In turn, 25% of the collected amount is credited to the County, as well as a 15% administrative fee for expenses associated with collections. The total amount collected for 2006 was \$82,655.00.

The County continues to allocate Incentive/Diversion Funds received from the Division of Children, Youth, and Families to develop and enhance existing community programs with the goal of reducing and preventing costly out-of-home placements of children. A eight member selection committee consisting of three (3) representatives from the Division of Children, Youth, and Families, one (1) community representative, one (1) State Legislator, two (2) County Commissioners or their designee, and the Human Services Director review applications and submit their recommendations to the Board of Commissioners for final approval. A total of \$310,705 was allocated to the following community agencies:

2006 INCENTIVE/DIVERSION PROGRAMS

Avis Goodwin Community Health Center, Seacoast Big Brothers/Big Sisters, Farmington Chances (NSCJCDP), City Year New Hampshire, Dover Adult Learning Center, Dover Youth Safe Haven, Farmington Recreation Jr. High Challenge, Girls, Inc., Healthy Universal Beginnings (HUB), Plus Time NH, Strafford County Child Care Association, Strafford County Family Intervention, Rochester Recreation Camps, Rochester Youth Safe Haven, Sexual Assault Support Services, Somersworth Recreation Kids on the Move, Somersworth Youth Safe Haven, and Strafford County YMCA "You" Program, Strafford County Community Action, Easter Seal Society, New Generation, Strafford Learning Center, and Artists in Reach.

I would like to thank the Board of County Commissioners, Raymond Bower, County Administrator, and the Human Services Subcommittee for their continued support. I also want to thank my staff for their hard work and dedication.

Respectfully submitted,
Cheryl A. Moulton
Cheryl A. Moulton, Director

STRAFFORD COUNTY 2006 ANNUAL REPORT

2006 ANNUAL REPORT OF STRAFFORD COUNTY UNIVERSITY of NEW HAMPSHIRE COOPERATIVE EXTENSION

UNH Cooperative Extension provides Strafford County residents with research based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

In every Strafford County community, this program is at work, increasing economic development, enhancing the environment, and developing human potential. At Strafford County, we want to "Help you put knowledge and research to work."

Information is available through workshops, publications, newsletters, our website, and by phone. Work-site and agency sponsored programs make it easy for busy people to receive needed information and assistance. Programs are available to individuals, families, schools, businesses and communities.

4-H YOUTH DEVELOPMENT

Linda Willard, Educational Program Coordinator

There are 8 essential elements critical to youth development and central to the experience in 4-H. They are: A positive relationship with a caring adult, a safe environment -- physically and emotionally, opportunities for mastery, self determination, community service, and the opportunity to see oneself as an active participant in the future; engagement in learning and an inclusive environment (encouragement, affirming, belonging).

Youth Development

- Three Strafford County (SC) youth and 4-H leader attended the Science Engineering and Technology Forum at Cornell University; will partner with several 4-H events to provide GPS/GIS training into 2007.
- Continued growth and development in SC's three Horse Competitions, Kids Can Grow Gardening program and Poultry Club; endeavoring to reintroduce agricultural components to our youth; cumulative youth participating; 60.
- Seymour Osman Comm. Ctr. and Woodman Park School After school programs; Approx 100 youth participated in "Get Up and Go", an exercise and health program supported by Dr. Susan Lynch, wife of the Governor. Kids Can Grow; 9 youth participating.
- County Activities Day, Fashion Revue, State Activities Day were attended by 46 SC youth. Presentations given for Action Exh, Demonstrations, Public Speaking, interpretive speaking, photography and posters, fashion judging and show. 7 SC were invited to attend and represent our State 4-H contingent at ESE from their presentations given at these events.
- Annual Awards Ceremony attended by 80 youth, families and leaders.
- 2006 Rochester Fair- 4-H exhibit bldg showcased 11 Club exhibits, 7 Educational exhibits, youth and leader baking Competition, the Sea Grant Marine Docent exhibit, school tours, action exhibits and demonstrations, judging, Silent Auction, Ext Advisory Council meeting and dinner and the new and improved 4-H Poultry Show. Also 5 animal shows.

STRAFFORD COUNTY 2006 ANNUAL REPORT

Other Highlights

- SC 4-H'er Elizabeth Littlefield represented SC in Atlanta, GA at 4-H Nat'l Congress, the Focus on Finance Trip to Boston had 4 SC youth in attendance 48 overall, Maple Sugaring Day with Don Black; 50 4-H youth and home schooled families attending, Teen Conference; 18 youth attending; three SC youth are on the 2007 TC board, Operation Military Kids; support of OMK continues,
- Press releases and/or press packets sent to media outlets on nearly all events held. *21 were observed in the paper(s).*

Administration/Professional Development/Community Service

- SC youth/4-H Advisory Council donated winter items to 4-H Hurricane Katrina victims.
- Attended 8 professional development seminars or conferences.
- Continued pursuit of Masters Degree

Volunteers-Leaders, Management, Recruitment

- Added 11 new leaders, 3 new clubs and 48 new club members.

NUTRITION CONNECTIONS PROGRAM

David Leonard, Educational Program Coordinator, Food and Nutrition

Nutrition Connections consists of two federal nutrition initiatives: EFNEP (Expanded Food & Nutrition Education Program) and FSNEP (Food Stamp Nutrition Ed. Program). Key missions:

- Provide life skills education to low-income audiences in nutrition, food budgeting/shopping, cooking, food safety, and fitness
- Combat the growing epidemics of obesity and type 2 diabetes

Nutrition Connections works with individuals and families in their homes, groups at social-service agencies, family day care providers, and school children at income-eligible schools.

Major Program Impacts for 2006

1. Adults

- 128 households learned how to eat better for less, control weight, and reduce the risk of chronic diseases and food-borne illness. Partnering agencies included Community Partners, Avis-Goodwin Community Health Ctr., Head Start, and the HUB.
- 2670 food stamp households in the county received 3 issues of the *Smart Choices* nutrition and food shopping newsletter.

2. Children

- 492 elementary school children learned how to make healthier food choices, improve dietary diversity, and become more active through 5-session nutrition series at Maple St. and Allen Schools (Rochester), Hilltop School (Somersworth), Milton Elementary School, and Valley View School (Farmington).

STRAFFORD COUNTY 2006 ANNUAL REPORT

- 216 preschoolers at 9 County Head Start centers attended 4-session nutrition series and learned about the 5 Food Groups in *My Pyramid* and the importance of eating "lots of different foods", especially fruits and vegetables.
- 22 childcare center employees & family childcare providers improved their nutrition, meal management & food safety skills in a 4-hour workshop.
- 3. County Employee Walking Program: Some 50 county employees participated in this annual wellness initiative (May-October) jointly sponsored by UNHCE and Strafford County Commissioners who provide free pedometers. Most participants have gone on to make increased physical activity a permanent part of their lifestyle.

FOREST RESOURCES

Donald C. Black, Extension Educator, Forest Resources

Forest Stewardship Accomplishments

- *Woodland examinations: 31 landowners on 2213 acres.
- *Weeding of forest stands: 2 landowners on 71 acres.
- *Referrals to forestry consultants: 30 landowner on 2091 acres.
- *Collaboration with forestry consultants and landowners on forest management and current use planning maps: 8 landowners on 1043 acres planned.
- *Forest access road lay out and/or completed: landowners for 1300 feet.
- *Shade tree visits: 23 on site visits and 67 phone call assists

Workshops and Presentations With Youth and/or Adults

- There were 8 workshops/presentations with 523 people attending.

New Stories and Television Programs (initiated or wrote or had some involvement)

- There were 21 new stories and television programs in which the Extension Educator, Forest Resources was involved.

Other Activities

- Honored at the National Tree Farm Inspector of the Year.
- Honored by the Strafford County Commissioners for my work at the Strafford County Farm.
- Trained the new County Office Administrator, Geoffrey Njue. That training is continuing.
- Billed NRCS for 34 hours.

Chainsaw Safety and Maintenance Workshops

- 2 different occasions with 30 people.

STRAFFORD COUNTY 2006 ANNUAL REPORT

FAMILY AND CONSUMER RESOURCES

Ellen Rondina, Extension Educator, Family & Consumer Resources

In response to the changing structure and needs of families, UNH Cooperative Extension's Family & Consumer Resources program addresses issues of concern to residents of Strafford County.

The Family & Consumer Resources Educator works to strengthen communities, individuals, youth and families by providing educational programming including workshops educational series, technical assistance, training for agencies/professionals, age paced newsletters and publications.

Current areas of focus include:

- Human Development: ex. parenting education
- Life Skills: ex. stress and anger management
- Quality Childcare
- Money/Resource Management
- Nutrition and Wellness
- **Cradle Crier/Toddler Tales** program materials mailed: This is a program that reaches close to 2,000 families a year. It targets new parents by sending a newsletter each month for the first year of a child's life and every other month for the child's second year. Parenting strategies, safety tips, and stress management techniques are examples of the educational information found in these publications.
- Presented "**Positive Discipline**" in LEAP, life skills program for TANF participants: This is a parenting class that focuses on learning positive discipline techniques. This program was statistically extremely effective in helping these parents to make impactful changes in their lives. Over the course of 2006, 50 parents were reached through these LEAP workshops.
- **Parenting**: In addition to Cradle Crier/Toddler Tales and the LEAP parenting workshops, other one-time workshops and workshop series were offered. An additional 36 participants were reached. In total, over 2225 people received parenting education programming.
- **Better Kid Care** program via VHS tape or CD, held at Wentworth Douglas Hospital. Better Kid Care is a series of educational workshops for Child Care providers. Four programs were offered during the course of the year. 31 child care professionals attended.
- "**Nutrition and Wellness**" programs: Through workshop series and one-time workshops focused on toddlers through adults, 77 participants received information about how to eat healthier, how to read and understand the new food pyramid, how to make and sustain lifestyle changes, and how to work together as a family towards being more physically active and eating a healthier diet.
- **Financial/Resource Management** programs: Through a variety of workshops, both series and one-time, 53 adult participants were reached. The focus of these workshops is on decreasing debt and increasing savings. In addition, 382 High School students were reached through a High School Financial Education program.

STRAFFORD COUNTY 2006 ANNUAL REPORT

AGRICULTURAL RESOURCES

Geoffrey Njue, Extension Educator, Agricultural Resources

Accomplishment Highlights for 2006

- Provided seminars/workshops, hands on demonstration to more than 60 owners, managers and employees of greenhouse, garden center and nursery operations in identifying and correcting for nutrient deficiency and toxicity, and identifying and managing pests and diseases. 35 farm visits to greenhouse operations to help with trouble shooting nutrient and pest problems in greenhouse operations. 70% indicated that they increased knowledge and skills in scouting and trouble shooting plant nutrient and pest problems.
- Provided seminars/ workshops and twilight meetings and on-farm demonstrations for flower and vegetable growers. Education provided included plant nutrition, identifying and controlling diseases and pests, new varieties, growing in high tunnels. 21 growers also received one to one assistance through farm visits.
- Provided pruning demonstration for fruit trees to fruit growers and home owners. Hands on demonstration including orchard management, and disease and pest management. 35 growers and homeowners participated in the fruit pruning demonstration and twilight meeting. 17 farm visits to help trouble nutrient and pest and disease problems.
- Provided workshops/seminars to landscapers and municipal and school athletic field managers on different topics of interest. Responded with visits to St. Thomas High school, Barrington Middle School, and City of Dover athletic fields to help trouble shoot and provide recommendations to improve the state of the fields.
- Provides an ornamental tree and shrub pruning demonstration to 28 homeowners.
- Answered 810 questions and provided recommendations regarding soil tests, insect and diseases and other lawn and gardening concerns. Identified 175 insect, weeds and diseased plant specimens for walk in clients and provided recommendations for control.
- Coordinated a group of trained UNH Cooperative Extension Master Gardener volunteers to carry out programs in the county. Programs include: 5 months youth gardening program, educating 26 children in the county, historical gardening with children at NH farmers museum, after school gardening programs in Oyster River middle School, and Barrington Middle school, and beautification projects in the town of Lee and City of Dover. Master Gardeners contributed 878 hours of volunteer service to the county.

STRAFFORD COUNTY 2006 ANNUAL REPORT

COCHECO RIVER WATERSHED COALITION

Lorie Chase, Coordinator

This year was a turning point for the Cochecho River Watershed Coalition, taking us into new territory as an organization. Since 1997 we have explored the watershed, the river and its tributary streams. This year we completed a ten-year plan for restoration of the river. This is likely the newest and most comprehensive watershed plan in the state. It is our great hope that communities and others interested in restoration will join with us to take some of the 85 actions recommended in the plan. In order to work on this enormous set of tasks, we have revised bylaws and are taking other steps to strengthen the Coalition for the future. We continue to be housed in the Strafford County UNH Cooperative Extension office and draw on Extension Educators' expertise.

Plan implementation is underway. The goals that were identified by a broadly representative group are:

1. Change the negative public perception of and behavior toward the Cochecho River so that assets and benefits of the river can be realized.
2. Improve the water quality of the Cochecho River and its tributaries to meet NH Class B standards by 2015.
3. To understand and improve the in-stream and riparian habitat of the Cochecho River Watershed to assure the ecological well-being of the river.
4. Minimize the impact of storm-water and current and future development on the Cochecho and its tributaries.

In other pursuits over the years we have hosted annual canoe trips to see the reaches of the river that aren't seen from the shore; participation started with 17 on a Tuesday morning in 1998 and numbered over 100 in 2006. We are grateful to Ron Chagnon and his companion County Commissioners for their support of the canoe trips.

We have monitored water quality since 1999. Reports are available on the NHDES website with others from the Volunteer River Assessment Program. We inaugurated the Volunteer Biological Assessment Program in the Cochecho watershed. Our explorations and data collection serve three main purposes: to study long term trends in the watershed, to screen perceived trouble spots, and to provide NHDES the data needed to garner appropriations to solve problems in the watershed. Monitoring in 2007 will reach from headwater brooks in New Durham to the dam in Dover and streams in Rollinsford.

We welcome new members and I can be reached at the Strafford County UNH Cooperative Extension office.

Respectfully submitted:

Geoffrey Njue

Geoffrey Njue, Extension Educator
County Office Administrator

STRAFFORD COUNTY 2006 ANNUAL REPORT

STRAFFORD COUNTY DELEGATION COMMITTEE MINUTES OF PUBLIC HEARING OF FEBRUARY 1, 2006

A Public Hearing of the Strafford County Legislation Delegation was held on Wednesday, February 1, 2006, at 7:00 p.m. in Courtroom 1 of the William A. Grimes Strafford County Justice and Administrative Building. Chairman Schmidt called the meeting to order at 7:35 p.m. He apologized for the delay in opening the public hearing. The Speaker of the House held the representatives in Concord until 6:00 p.m. in order to finish up some timely matters. Due to this delay, the meeting was set back a half an hour. Chairman Schmidt thanked those members of the public present and others who stayed despite this delay. Representative Jennifer Brown led the Delegation and Public in the Pledge of Allegiance, which was followed by a Moment of Silence. The Clerk then read the notice of the Public Hearing and Meeting, which was posted in three (3) public places and advertised in the local newspaper.

The Clerk then called the roll, which showed the following members present:

PRESENT: Berube, Jennifer Brown, Julie Brown, Larry Brown, Callaghan, Cataldo, Chaplin, Creteau, Domingo, Dunlap, Easson, Goodwin, Grassie, Heon, Hilliard, Hofemann, Kaen, Keans, Knowles, Rous, Schmidt, and Wall (22 of 37)

EXCUSED: Campbell, Ciley, Johnson, Miller, Rollo, Snyder, Spang, Kathleen Taylor (7)

ABSENT: Albert, Bickford, Hollinger, Newton, Smith, Katherine Taylor, Twombly, (8)

Also present were Strafford County Commissioners George Maglaras and Ron Chagnon, County Attorney Janice Rundles, Sheriff Wayne Estes, Treasurer Pam Arnold, County Administrator Ray Bower, Superintendent Warren Dowaliby, Jean Miccolo, Administrative Assistant, Don Black and Linda Willard, UNH Cooperative Extension, Bambi Miller, Conservation District, Elizabeth Fourar-Laidi, Cochecho Valley Humane Society, Linda Osburn of Dover, Parks Christenbury, Dover, Greg Froton, Rochester, and Tom Kressler, Fosters Daily Democrat, as well as several other members of the general public. It was noted that Commissioner Paul Dumont was unable to attend due to a conflict of meetings with the Rochester Police Commission.

Chairman Schmidt opened the Public Hearing for comments on the Commissioners' Proposed 2006 Budget and welcomed everyone. He thanked them for their patience with the delay in beginning the meeting, as noted above. He then invited Commission Chairman Maglaras to speak on the Commissioners' Proposed 2006 Budget. Commissioner Maglaras reviewed the budget briefly for the members of the public and noted that copies of the budget were available. Commissioner Maglaras commented on the budget, citing statements from the Commissioners' Budget Message. The Commissioners are proposing \$44,210,181 in expenditures, with no surplus, and revenues of \$23,063,863. The proposed amount to be raised by taxes is \$21,146,318, a \$614,272, or 2.9% increase from the previous year's budget. The Commissioners look forward to working with the Delegation subcommittees in a line-by-line review of the budget in the next month, prior to final approval in March. Commissioner Maglaras also stated that we currently have 150 boarders at the House of Corrections, from the U.S. Marshal's Service, Rockingham County and the Federal Bureau of Prisons. We anticipate receiving \$3.2 million in revenues from boarding inmates. The County has also begun the video arraignment program, doing up to 25 cases per week so far. This will save many dollars for the local police departments in transports. Commissioner Maglaras also noted that Riverside Rest Home continues to meet the challenge of meeting the needs of high acuity residents, with no additional staff. He noted that he would be happy to answer any questions on the budget, or regarding the County's operations.

Chairman Schmidt asked if any members of the public wished to speak, make comments, or ask questions on the Commissioners' Proposed Budget for 2006.

Gregory Froton, citizen from Rochester, asked about Riverside Rest Home's budget as far as where the revenues will be coming from to offset expenses, to lessen the deficit. Administrator Bower explained that the County anticipates an increase in the amount of Bed Tax paid to the County, as well as the Proportionate Share Pool (PSP) funds. The County's share of the PSP money will increase since the Center for Medicaid Services, a Federal agency, decided this money should go directly to the Counties, as they are the ones providing the Medicaid services to citizens in New Hampshire, not the State. In the past, the PSP money was split proportionally between the Counties and the State.

Mr. Froton asked a follow-up question regarding health insurance payments for County employees and where the anticipated expenditure amount appears in the budget. Administrator Bower directed him to the correct pages in the budget book, those being Page 25 for justice and administration health insurance in the amount of \$2,103,059, Page 45 for Riverside Rest Home health insurance in the amount of \$2,839,063, and also noted that revenues from employee contributions for health insurance appear in the revenue section on Pages 46 and 47, totaling \$718,758.

Chairman Schmidt asked if anyone else wished to speak on the Commissioners Proposed Budget for 2006. Elizabeth Fourar-Laidi, Executive Director of the Cochecho Valley Humane Society asked to speak on behalf of her agency. Ms. Fourar-Laidi read a prepared statement, which is attached and made a part of these minutes. In the statement, she requests the support of the Delegation in CVHS's

STRAFFORD COUNTY 2006 ANNUAL REPORT

request for funding for the year 2006 to help offset the expenses of caring for stray cats in the County. She noted that she is looking forward to meeting the General Government Subcommittee, which will be reviewing CVHS's funding request this year. Ms. Fourar-Laidi also noted that anyone interested in a tour of the Society is welcome to stop by at any time.

Chairman Schmidt thanked Ms. Fourar-Laidi for coming to the hearing and asked if anyone else wished to speak. Parks Christenbury of Dover asked to speak. Mr. Christenbury stated that he lives in Dover, and formerly served on the Dover City Council. He wanted to speak in support of the Sheriff's budget request. He stated that since Sheriff Estes was elected, he has upgraded the department, something that needed to be done. The Sheriff's Department has grown under his direction and the expanded services provided by the Dispatch Center have been beneficial to area communities. Sheriff Estes is a believer in sharing resources with the area police departments, which not only reduces costs, but enables the communities to share their resources as well. Mr. Christenbury also mentioned the attempt in Concord by some people to eliminate or limit County government in New Hampshire. He is against this, noting the inefficiency with which the State government operates. The County-Cities-Towns relationship is a good one, and is getting better. The communities should reach out to the County for assistance more often. He noted that the Commissioners are doing an excellent job in reaching out to the communities in the County with assistance and new programs aimed at reducing redundancy in services, and costs saving programs. He noted that anyone thinking of abolishing County government should stop and try to envision the State Department of Health and Human Services running the nursing homes. Mr. Christenbury also wanted to recognize County Administrator Ray Bower, not only for his efforts as Strafford County Administrator and doing an excellent job here, but also for the work he has done for Rockingham County, in serving as an interim nursing home administrator, since Bill Sturtevant passed away a short while ago. Mr. Bower has done an outstanding job for Rockingham County, and continues to serve Strafford County in an exemplary manner, as well.

Chairman Schmidt thanked Mr. Christenbury for his kind comments on behalf of the County. He asked if there were any other members of the public wishing to speak. Ms. Linda Osburn of Dover spoke on behalf of the Cochecho Valley Humane Society and asked that the Delegation honor their request for financial assistance.

Chairman Schmidt noted that Mayor Scott Meyers has requested that a letter be read to the Delegation on his behalf, as he was unable to attend the public hearing due to a City Council meeting this evening. Chairman Schmidt read the letter and requested that it be added to the minutes and made a part thereof. It is attached and made a part of these minutes.

Chairman Schmidt asked if anyone else wished to speak at this time. There being no one, the Chairman asked a second time if anyone members of the public wished to comment on the budget; again, there was no response. Chairman Schmidt asked a third and final time if there was anyone wishing to provide input or comments on the Commissioners' Proposed 2006 budget. There being no other comments or questions from members of the public, Chairman Schmidt declared the Public Hearing on the Commissioners Proposed 2006 budget closed.

Chairman Schmidt opened the Delegation meeting and asked if any members of the Delegation wished to speak. There being none, he requested that the Chairmen of the various subcommittees schedule their subcommittee meetings during the month of February, with final reports due by the last week in February, so that mailings could be sent to the Executive Committee for their meeting to hear the recommendations on March 3rd. He also noted that the Delegation Meeting to finalize the budget that was originally scheduled for Saturday, March 18, has been changed to Saturday, March 25, 2006 at 9:00 in the morning.

Chairman Schmidt asked if there were any other questions or comments. Commissioner Maglaras noted that the City of Somersworth would be holding a Testimonial for former Mayor James McLin on Saturday, March 11 and that anyone interested in purchasing tickets to the event should call this office. He also stated that he appreciated everyone coming the meeting tonight after an especially long and trying day in Concord.

With no further business, the meeting adjourned at 8:10 p.m. on a motion by Representative Callaghan, seconded by Representative Knowles.

Respectfully submitted,

Anne Grassie, Clerk
Strafford County Delegation

STRAFFORD COUNTY 2006 ANNUAL REPORT

STRAFFORD COUNTY DELEGATION MINUTES OF PUBLIC MEETING OF MARCH 25, 2006

Chairman Schmidt called the Public Meeting of the Strafford County Delegation to order at 9:00 a.m. Representative Miller led the Delegation in the pledge of allegiance to the flag, which was followed by a moment of silence. Clerk Grassie read the Notice of the Public Meeting and called the roll, which showed the following members present:

PRESENT: Berube, Julie Brown, Callaghan, Cataldo, Cilley, Creteau, Domingo, Dunlap, Easson, Goodwin, Grassie, Hilliard, Hofemann, Johnson, Kaen, Keans, Knowles, Miller, Rollo, Schmidt, and Wall (21 of 37).

EXCUSED: Jennifer Brown, Larry Brown, Campbell, Chaplin, Hollinger, Newton, Rous, Snyder, Spang, Kathleen Taylor, Katherine Taylor, (11).

ABSENT: Albert, Bickford, Heon, Smith, and Twombly (5).

Also present were Commissioners Maglaras, Dumont, and Chagnon, Administrator Raymond Bower, County Attorney Janice Rundles, Sheriff Wayne Estes, Maintenance Director Jim Gaunya, Jean Miccolo, Administrative Assistant, Ken Robichaud, Administrator's Assistant, Gary Wulf, County Negotiator, Susan Denopoulos, Rockingham County Nursing Home Administrator, Bambi Miller, Soil Conservation District, Emily Sylvain, Meals on Wheels, Elizabeth Fourar-Laidi, Cocheo Valley Humane Society, Tom Kressler, Foster's Daily Democrat, and several other members of the public.

Chairman Schmidt called upon Commissioner Maglaras to speak. Commissioner Maglaras referred to the article that appeared in this morning's (March 25, 2006) edition of Foster's Daily Democrat, entitled "County, State to Cut Paperwork." The article reiterates the work that Commissioner Maglaras and State Department of Health and Human Services Commissioner John Stephen have been doing on an amendment to House Bill 638, regarding the relationship between the State and the Counties for payment of State-sponsored programs (Elder Care, Old Age Assistance, Aide to the Permanently and Totally Disabled), prescription drugs, juvenile justice services and foster care (Board and Care of Children). The proposed amendment is referred to as Option 19. The amendment would increase the County's share of nursing home expenses from 25 percent to about 35 percent. The State and Counties currently pay equal amounts of 25 percent each, with the Federal government paying the other 50 percent. The County would no longer pay provider payments for prescription drugs, or programs of the Division of Juvenile Justice Services and the Division of Children, Youth, and Families, under the line item Board and Care of Children. If passed, this amendment would lessen the tax increase proposed by the Commissioners and the Executive Committee. However, Commissioner Maglaras stated that this is still in the planning stages and may not come to pass.

Representative Keans asked for clarification of the amendment, which on the surface, sounds as if the County and State are returning to a relationship similar to one we had prior to the passage of House Bill 409, which changed the way payments for these services were divided. Commissioner Maglaras noted that this is a much different proposal than what was occurring prior to House Bill 409, but takes HB 409 to the next step. At this time, the amendment is in the beginning stages and has along way to go through committees, before the Legislature even sees it. In the end, it has the potential of saving Strafford County \$1.3 million. The budget that the Delegation has before it today does not include these changes, as they are still an unknown amount and may not even happen. There was some discussion on this matter. Commissioner Maglaras noted that he would recommend leaving the budget as it is being presented to the Delegation today; should HB 638 pass, with Option 19, then we would call the Delegation back to make adjustments to the budget as appropriate. Representative Cilley noted that from her perspective it would be better to leave the budget as presented, with the additional increase, and should things change, it would be better to have a tax decrease later on, than change it now and have to call the Delegation back for a tax increase. Representative Berube suggested that a letter be sent to the State requesting clarification of the issue. Representative Hilliard noted that what happens at the State and County levels also affects what happens at the municipal level and asked that the Delegation be cognizant of this. Representative Berube agreed, noting that the State should also be well aware that when they make financial decisions, it affects the Counties and the cities and towns.

Representative Hilliard asked that the budget process be moved forward at this time. Representative Knowles asked where these proposed changes would affect the budget. Commissioner Maglaras responded that as more information becomes available, the Commissioners would notify the Delegation of which lines will be affected in the budget. They are primarily in the Human Service Department: Elder Care may increase 10%; Board and Care of Children would be eliminated, Old Age Assistance and Aide to Permanently and Totally Disabled would roll back to the costs the Counties were incurring prior to the downshift. Not indicated in Option 19 is the portion that the Counties would share for Medicaid D, prescription drug costs. There is a potential cost to the County of \$800,000 over the next two years. This is also known as the "Clawback." The potential savings to the County with Option 19 over the next two years would be \$1.3 million. Cost savings for the other counties would vary according to the numbers of residents that participate in these programs. Representative Knowles asked where the money to make up the difference in what the Counties now pays is going to come from. Commissioner Maglaras responded that this would be from savings in the amount of paperwork necessary to process the claims. The processing of the bills from the State by the counties is where a lot of these costs are currently occurring.

STRAFFORD COUNTY 2006 ANNUAL REPORT

Representative Knowles asked if any of these changes would affect the 6% Grant funds, also known as Diversion or Incentive Funds. Commissioner Maglaras responded that these funds would be not be affected.

With no further discussion, Chairman Schmidt called upon the Chairman of the General Government Subcommittee, Representative Creteau, to give their report and recommendation.

Report and Recommendation of General Government Subcommittee

Representative Creteau reported that her subcommittee met with Administrator Bower and other appropriate department heads and elected officials to review their respective budgets, including the Registry of Deeds, UNH Cooperative Extension, Soil Conservation District, Cochecho Valley Humane Society, Administration, J&A Maintenance, Court Jester Cafe, Interest on Temporary Loan, Health and General Insurances for J&A and RRH, County Convention, Employee Appreciation, Tuition Assistance, and Contingency. She did not have any changes to make from the report that was delivered to the Delegation.

Representative J. Brown stated that she does not believe the County should be paying for the care of animals with County funds. The County provides the humane society with free rent, valued at \$23,000 per year. She also stated that the Cochecho Valley Humane Society has a "slush" fund of a half a million dollars that they have had for several years. She added that they have been very successful with fundraisers and should seek funding in this manner instead of asking for funding from the County; none of the other counties in New Hampshire fund a humane society.

Representative Hilliard stated that the County funds several other agencies and also provides them with free rental space. He noted that there is not a city or town in Strafford County that could take care of their stray or lost animals on their own. If each city and town had to provide its own services, the cost would be much greater than the \$20,000 the subcommittee has recommended be funded to the CVHS. He added that the money was not added to the budget; it was recommended that the \$20,000 be moved from the Contingency Fund to CVHS. Representative Johnson stated that she supports funding the humane society. Funding the humane society is not just about the animals; it is about preserving quality of life.

Representative Brown asked for a roll call on the motion to approve the recommendation of the General Government Subcommittee. There was some further discussion on this matter.

Representative Eason motioned to reduce the recommended amount to be funded to the Cochecho Valley Humane Society from \$20,000 to zero and increase the amount of funding for the Contingency Fund to \$30,000. Representative Brown seconded the motion. Representatives Cilley, Keans, Grassie, Kaen, Berube, Hilliard, Knowles, and Eason spoke to the motion. The motion to zero fund the Cochecho Valley Humane Society and reinstate \$20,000 to the Contingency fund was called. The motion failed 8 to 13, on a roll call vote, as follows:

YEAS: J. Brown, Callaghan, Cataldo, Cilley, Dunlap, Eason, Hofemann, and Keans (8 of 21).

NAYS: Berube, Creteau, Domingo, Goodwin, Grassie, Hilliard, Johnson, Kaen, Knowles, Miller, Rollo, Schmidt, and Wall (13 of 21).

Representative Rollo motioned to accept the recommendation of the General Government Subcommittee as presented and approved by the Executive Committee. Representative Hilliard seconded the motion and it was passed on a show of hands. Below is breakdown on the budgetary items, as approved.

Department/Account	Amount
4100 - Administration:	\$318,629.00
4120 - Registry of Deeds:	566,408.00
4160 - J&A Maintenance:	368,783.00
5131 - Court Jester Cafe:	76,438.00
8360 - Resource Agencies - UNH/Strafford County Cooperative Extension:	192,517.00
8361 - Resource Agencies - Strafford County Conservation District:	59,820.00
8362 - Cochecho Valley Humane Society	20,000.00
9100.401 - Interest on Temporary Loans (TANs/BANs)	647,191.00
9200.451 - Health Insurance - J&A:	2,103,059.00
9200.452 - General Insurances - J&A:	171,326.00
9370 - County Convention	9,500.00

STRAFFORD COUNTY 2006 ANNUAL REPORT

Department/Account	Amount
9400 - Employee Appreciation:	4,000.00
9401 - Tuition Assistance:	7,000.00
9500.451 - Health Insurance - RRH:	2,839,063.00
9500 - General Insurance - RRH:	35,966.00
9900 - Contingency (reduce \$20,000)	<u>10,000.00</u>
 Total General Government:	 \$7,429,700.00

*The Revenue, Capital Expenditures and Special Projects Subcommittee also approved this line item in concept.

**The Riverside Rest Home Subcommittee also approved these line items in concept.

Report and Recommendation of Human Services Subcommittee

Representative Hofemann presented the report and recommendation of the Human Services Subcommittee. He reported that his Subcommittee met with Human Service Director Cheryl Moulton and Ray Bower, County Administrator and that he had nothing to add to the report that was submitted to the Delegation. The Subcommittee reviewed the budget, line by line. The proposed budget follows the guidelines set up by the State for elder care and board and care of children. These costs are State-mandated and the County is required by law to pay. The line item for Program Enhancement is for the 6% Funds received from the State for diversion and incentive programs. The expenses from this line are totally offset by funding received from the State for these programs. Administrator Bower stated that this budget maintains the relationship with the State as a status quo, at this time. Representative Hofemann stated that it was the consensus of the Subcommittee to accept the proposed recommendation of the Commissioners for the Human Service Department budget, and the Executive Committee approved this recommendation, as follows:

Department/Account	Amount
4190 - Human Service Department	\$8,979,479.00

With no further discussion, Representative Rollo motioned to accept the recommendation of the Human Service Subcommittee to fund the Human Service Department in the amount of \$8,979,479 as noted above. The motion was seconded by Representative Grassie and accepted unanimously on a show of hands.

Report and Recommendation of Contracted Social Service Agencies Subcommittee

Representative Brown presented the report of the Contracted Social Service Agencies Subcommittee. The Subcommittee met with representatives from each of the twelve (12) agencies requesting funding from the County and reviewed their requests. Each agency explained their specific programs and their financial requests for the Subcommittee. Representative Brown reviewed the recommendations of the Subcommittee for the Delegation as per the Subcommittee report. Representative Brown stated that the Subcommittee is recommending an amount of \$485,060, \$4,500 more than proposed by the Commissioners. She noted that the Visiting Nurses Association did not expend all of the funds allocated to them last year; there was \$17,489 in unspent funds. This was due to the nursing shortage and their inability to hire staff to provide services. The Dover Adult Learning Center also underspent the amount of their allocation for 2005 by \$116.

Representative Rollo motioned to accept the report and recommendations of the Contracted Social Service Agencies Subcommittee as presented and approved by the Executive Committee in the amount of \$485,060, and as listed below; seconded by Representative Hilliard and accepted unanimously on show of hands

Department/Account/Agency	Amount
Strafford County Community Action	78,000.00
Avis Goodwin Health Clinic	48,484.00
Southeastern New Hampshire Services	30,000.00
Strafford Nutrition Program	55,000.00
Great Bay Services	6,000.00
Strafford County Child Care Association	58,000.00
Seacoast Task Force-A Safe Place	17,000.00

STRAFFORD COUNTY 2006 ANNUAL REPORT

Department/Account	Amount
Seacoast Hospice	18,576.00
Community Partners	20,000.00
Your VNA	40,000.00
Dover Adult Learning Center	34,000.00
Homemakers of Strafford County	<u>80,000.00</u>
Total Recommendation	\$485,060.00

Report and Recommendation of Revenues and Capital Expense Subcommittee

Representative Kaen reviewed the report and recommendations of the Revenues, Bonded Debt and Capital Expense Subcommittee. The Subcommittee met with appropriate department heads and elected officials to discuss their budgets and revenue projections.

The Subcommittee recommendation includes an increase in revenues of \$298,550, an additional \$200,000 in the U.S. Marshal Transports line item and \$98,550 in Jail Income. These additional revenues offset additional expenditures in the Jail Budget, Correctional Staff (transports) line item of \$200,000, Social Security for \$15,300, and \$70,000 Medical Expense, for a total increase to the Jail's bottom line of \$285,300. This subcommittee approved an increase in Capital Expenditures-HOC Laundry of \$13,250. The Criminal Justice Subcommittee approved the increases to the Jail budget, as requested by Administrator Bower and the Commissioners. Subsequently, at the Executive Committee meeting, the Commissioners recommended decreasing the amount proposed for the Proportionate Share Pool revenues by \$453,884; this would create a cumulative decrease in Revenues of \$155,334 (a decrease of \$453,884, and the increase of \$298,550). Subcommittee Chairman Kaen stated that it was the unanimous decision of the Subcommittee to recommend the following amounts for the Revenues & Capital Expenses portion of the budget. The Executive Committee of the Delegation approved these amounts, as amended.

Representative Rollo motioned to approve the report and recommendations of the Revenues and Capital Expense Subcommittee as presented and approved by the Executive Committee, and as listed below. Representative Wall seconded the motion and it was accepted unanimously.

Department/Account	Amount
9100 - Interest on Bonded Debt-RRH:	52,060.00
9100 - Principal on Bonded Debt-RRH:	223,300.00
9100 - Interest on Bonded Debt-Courthouse:	1,003,007.00
9100 - Principal on Bonded Debt-Courthouse:	1,391,700.00
9902 - **Capital Expenditures - Registry of Deeds:	81,000.00
9902 - **Capital Expenditures - J&A Building (increase of \$13,250)	61,405.00
9902 - **Capital Expenditures - Riverside Rest Home	<u>166,752.00</u>
Total Expenditures:	2,979,224.00
Anticipated Revenues with \$155,334 decrease	22,908,529.00

**The General Government and Riverside Rest Home Subcommittees also approved these line items in concept.

Report and Recommendation of Criminal Justice Subcommittee

Subcommittee Chairman Berube reported that the Subcommittee met and reviewed the following budgets: County Attorney, Domestic Violence Unit, Child Advocacy Center (CAC), Sheriff's Office, Dispatch Center, Medical Examiner, Department of Corrections, Community Corrections, Academy Program, HOC Laundry, Drug Court, Jail Industries Program, and Jail Industry Contracts.

Representative Berube asked Administrator Bower to report on the many new and innovative programs that the County is operating, i.e., Community Corrections, Drug Court, Strafford Academy and the Video Arraignment Program. Administrator Bower reported on the video arraignment program that is now operational and saving the County, cities and towns time and money. The program provides video arraignments in the Jail and transmits to the district and superior courts. They are currently doing about 45 arraignments per week. The Drug Court is now fully operational and has begun working with clients. There are currently 370 inmates at the House of Corrections/Jail. Approximately 170 of these are Federal boarders. The County also "swaps" inmates with other counties and the State for specific reasons; we do not pay for inmates sent to other institutions and they do not pay us for their inmates.

STRAFFORD COUNTY 2006 ANNUAL REPORT

Representative Keans asked when the County would be seeing the economic benefit from the new Jail. Administrator Bower responded that we anticipated receiving enough in Jail Income to offset the bond payment each year. Representative Keans stated it was her recollection that we would be able to offset all the jail expenses with jail income. Administrator Bower replied that we are working on this and are currently awaiting a response from the Feds for a rate increase. Representative Berube noted that the County has purchased a urinalysis machine to conduct drug tests and we are hoping to use this for other entities and earn money on testing services.

Representative Goodwin asked about the increase in line item 6100.04, Correctional Staff over last year and aside from the additional \$200,000. Administrator Bower explained that the additional funds are for staffing the Old 1907 Jail, which was rehabbed and reopened. This difference is for five (5) additional correctional staff. Representative Knowles asked if we still house female inmates for Rockingham County. Administrator Bower replied that we do, and we earn income for housing them. Rockingham County currently has no plans to change this process.

Representative Berube noted that the Subcommittee approved changes to the Commissioners' Proposed budget, increasing the amounts budgeted for the Criminal Justice departments by \$285,300. He noted that these additional expenses were in the Jail and Capital Expenditure budgets and were offset by additional revenues. Representative Rollo asked for a breakdown of the request for additional funds for the Jail. Administrator Bower explained that \$200,000 is to provide transports by the Sheriff's office. \$15,300 is the additional amount necessary to pay the County's share of Social Security on these additional wages, \$70,000 is for an 11-7 shift nurse to assist with inmates' medical needs during those hours (note that this is a seven day a week, 365 days a year position). These additional expenditures are offset by \$200,000 in U.S. Marshall Transports--Revenues, and \$98,550 in Jail Income.

Representative Berube motioned to accept the report and recommendations of the Criminal Justice Subcommittee as amended and approved by Executive Committee in the amount of \$10,078,097. Representative Hilliard seconded the motion and it was accepted unanimously on a show of hands. The breakdown of the Criminal Justice department budgets are as follows:

Department/Account	Amount
County Attorney's Office	\$ 999,360.00
Domestic Violence Unit	400,514.00
Child Advocacy Center	56,945.00
Sheriff's Department	1,111,049.00
Dispatch Center	386,998.00
Medical Examiner	18,000.00
House of Corrections (increase of \$285,300)	5,956,973.00
Community Corrections	511,527.00
Academy Program	67,999.00
HOC Laundry	177,693.00
Drug Court	254,194.00
Jail Industries Program	136,844.00
Jail Industries Contracts	<u>1.00</u>
Total	\$10,078,097.00

*Increase of \$285,300, from \$9,792,797 to \$10,078,097

Report and Recommendation of Riverside Rest Home Subcommittee

Representative Wall asked Administrator Bower to give the report of the Riverside Rest Home Subcommittee, as she has laryngitis. Administrator Bower reported that the Subcommittee met with himself, who reviewed the budget for them department-by-department and line-by-line. He noted that there is no new staff in the budget. For the first time in many years, however, Riverside has a full complement of its own nursing staff and has been relying very little on the nursing pool. Six (6) staff graduated from the LPN (licensed practical nurse) program in 2005. The medical nursing assistant (MNA) program continues to work well. He also noted that Representative Cataldo has met with MIS Director Roger Smith on several occasions and reviewed the County's management information system and made recommendations for improvement. One recommendation was a county-wide phone system that has been installed and will pay for itself with cost-savings in a very short time. We also saved a lot of money on the installation, as the MIS Department did most of the wiring and connection work. The MIS Assistant is certified in fiber optics, which helped save money as well.

Representative Miller asked what the house census is at Riverside and how long the waiting list for a bed is. Administrator Bower responded that the census is 215 and there are currently 30 people on the waiting list. He noted that we take emergency cases as they occur, as quickly as a bed is available. Others on the list may have to wait up to a month or longer for a bed to become available. Representative

STRAFFORD COUNTY 2006 ANNUAL REPORT

Miller asked for more information regarding the in-house education programs available to employees at Riverside and also asked the Delegation to commend Administrator Bower for producing such a cost-effective program.

With no further discussion, Representative Wall motioned to accept the report and recommendations of the Riverside Rest Home Subcommittee, as approved by the Executive Committee. There were no changes from the Commissioners' Proposed Budget. The motion was seconded by Representative Knowles and approved unanimously on a show of hands. The following amounts were approved:

Department/Account	Amount
5100 - Administration	1,058,605.00
5102 - Management Information Systems	450,363.00
5120 - Purchasing	95,862.00
5130 - Dietary	1,588,178.00
5140 - Nursing	6,744,598.00
5141 - Socio-Behavioral Unit	1,129,459.00
5145 - Resident Services	78,644.00
5150 - Maintenance	1,039,589.00
5160 - Laundry & Sewing	363,888.00
5170 - Housekeeping	638,432.00
5180 - Physician & Pharmacy	183,960.00
5190 - Staff Development	116,670.00
5191 - Physical Therapy	324,730.00
5192 - Activities	433,661.00
5193 - Occupational Therapy	37,402.00
5195 - Social Services	<u>277,630.00</u>
 Total Approved by Subcommittee & Executive Committee:	 14,561,671.00
9500 - *Insurances – RRH	2,875,029.00
9902 - *Capital Expenditures	<u>166,752.00</u>
 Total RRH Budget	 17,603,452.00

*This Subcommittee reviews these items; however, recommendation for approval is made by the General Government and the Revenues, Capital Expenditures Subcommittees.

Motion to Approve Total Expenditures, Total Revenues, Surplus, and Amount to be Raised by Taxation

Representative Berube motioned to accept amount of total expenditures for 2006 in the amount of \$44,513,231, as amended and approved by the Executive Committee, with the amendments so noted and approved at this meeting, as follows:

General Government:	7,429,700.00
Human Service Department:	8,979,479.00
Contracted Social Service Agencies:	485,060.00
Capital Expense:	2,979,224.00
Criminal Justice Departments:	10,078,097.00
Riverside Rest Home:	<u>14,561,671.00*</u>
 Total Per Executive Committee Recommendation	 <u>44,513,231.00</u>

*Riverside Rest Home Insurances are included in the General Government figure and RRH Capital Expenses are included in the Capital Expense figure.

Representative Brown seconded the motion and it was approved on a roll call vote as follows:

YEAS: Berube, Julie Brown, Callaghan, Cataldo, Cillely, Creteau, Domingo, Dunlap, Goodwin, Grassie, Hilliard, Hofemann, Johnson, Kaen, Keans, Knowles, Miller, Rollo, Schmidt, and Wall (20).

NAYS: Easson.

STRAFFORD COUNTY 2006 ANNUAL REPORT

Representative Domingo motioned to accept the amount of \$22,908,530 in revenues. Representative Cataldo seconded the motion and it passed on a roll call vote, as follows:

YEAS: Berube, Julie Brown, Callaghan, Cataldo, Cilley, Creteau, Domingo, Dunlap, Goodwin, Grassie, Hilliard, Hofemann, Johnson, Kaen, Keans, Knowles, Miller, Rollo, Schmidt, and Wall (20).

NAYS: Easson.

Representative Brown motioned to accept the amount of \$0 for surplus. Representative Knowles seconded the motion and it passed on a roll call vote, as follows:

YEAS: Berube, Julie Brown, Callaghan, Cataldo, Cilley, Creteau, Domingo, Dunlap, Easson, Goodwin, Grassie, Hilliard, Hofemann, Johnson, Kaen, Keans, Knowles, Miller, Rollo, Schmidt, and Wall (21).

NAYS: None.

Representative Grassie motioned that the total amount to be raised by taxation be set at \$21,604,701. Representative Berube seconded the motion and it passed on voice vote, as follows:

YEAS: Berube, Julie Brown, Callaghan, Cataldo, Cilley, Creteau, Domingo, Dunlap, Goodwin, Grassie, Hilliard, Hofemann, Johnson, Kaen, Keans, Knowles, Miller, Schmidt, and Wall (19 of 21)

NAYS: Easson and Rollo (2)

The 2006 County budget passed as follows:

Expenditures:	\$44,513,231.00
Revenues:	22,908,530.00
Prior Year Surplus:	0.00
Amount to be Raised by Taxation:	\$21,604,701.00

Motion to Approve Minutes of February 1, 2006 Public Hearing.

Representative Callaghan motioned to approve the minutes of February 1, 2006 Public Hearing. Representative Wall seconded the motion and it was approved unanimously by voice vote.

Other Business That May Legally Come Before the Delegation

Chairman Schmidt stated that the next order of business to be taken up by the Delegation was ratification of the Union settlement with the County. He introduced Gary Wulf, the negotiator for the County. Mr. Wulf gave a brief presentation that outlined the settlement with the Union for the Delegation. The settlement includes a two (2) year contract, April 1, 2006 through March 31, 2008. Negotiations began last July, but broke down in October, with the Union declaring an impasse. A mediator was brought in in January, and a settlement was reached within two (2) days. Currently, there are 282 employees who belong to the State Employees Union. The settlement includes a Step Increase as of April 1, 2006, a 3.25% increase on July 1, 2006, another Step Increase on April 1, 2007, and another 3.25% increase in pay on July 1, 2007. Employees' deduction for health insurance will also increase as of July 1, 2006, as the County and employees will be splitting the cost of any increase in insurance premiums. There were also some wording adjustments to clarify the current contract. The total cost for 2006 of the wage portion of the settlement is \$502,013.52; the return (revenues) from employee health insurance deductions will be \$152,105; the net cost for the package is \$349,513.52 for all employees (bargaining unit and non-union employees). This amount has been included in the budget and will be transferred to the appropriate line items

Representative Cilley asked how much information is included in the settlement agreement and if copies were available. Administrator Bower noted that the Union contract is a 75-page document. Mr. Wulf presented the "highlights" of the negotiations— those items that require funding in the budget, or the financial portion of the settlement. This is the portion of the agreement that the Delegation needs to ratify, as this is a two-year agreement and will bind next year's, the 2007-2008, Delegation to a financial obligation made by the 2005-2006 Delegation members. The language of the contract is agreed to and approved by the bargaining unit of the Union and the Commissioners. There was further discussion regarding this matter. Representative Hilliard clarified that the Union and the Commissioners have agreed to the contract. The Delegation can only vote to accept or reject the "cost" items.

STRAFFORD COUNTY 2006 ANNUAL REPORT

Representative Grassie motioned to ratify the settlement between the Union and the County, as presented for the two-year contract. Representative Rollo seconded the motion and it was accepted unanimously by a show of hands.

With no further discussion, Representative Callaghan motioned to adjourn the meeting at 11:05 a.m. Seconded by Representative Domingo and accepted unanimously on voice vote.

Respectfully submitted,
Anne Grassie, Clerk

STRAFFORD COUNTY DELEGATION MINUTES OF PUBLIC MEETING OF MAY 31, 2006

1. Call Meeting to Order: Chairman Schmidt called the Public Meeting of the Strafford County Delegation to order at 7:00 p.m.
2. Pledge of Allegiance to the Flag: Representative Creteau led the Delegation in the pledge of allegiance to the flag.
3. Moment of Silence: The Delegation remained standing for a moment of silence.
4. Read Notice of Meeting: Acting Clerk Miccolo read the Notice of the Public Meeting.
5. Roll Call: The Acting Clerk called the roll, which showed the following members present:

Present: Berube, Julie Brown, Cataldo, Chaplin, Cilley, Creteau, Domingo, Dunlap, Goodwin, Hilliard, Hofemann, Kaen, Knowles, Rollo, Rous (late), Schmidt, Smith, Spang, Twombly, and Wall (20 of 37).

Excused: Bickford, Jennifer Brown, Larry Brown, Callaghan, Grassie, Hollinger, Johnson, Keans, Miller, Snyder, Kathleen Taylor, and Katherine Taylor, (12).

Absent: Albert, Campbell, Easson, Heon, and Newton (5).

Also present were Commissioners Maglaras, Dumont, and Chagnon, Administrator Raymond Bower, County Attorney Janice Rundles, Sheriff Wayne Estes, Administrative Assistant/Acting Clerk Jean Miccolo, and Tom Kressler, Foster's Daily Democrat.

6. Approve Minutes of March 25, 2006 Public Meeting: Representative Rollo motioned to approve the minutes of the Delegation meeting of March 25, 2006. Representative Wall seconded the motion and it was approved unanimously on voice vote.
7. Review and Approve Elected Officials Salaries for 2007-2008 Term: Chairman Schmidt reported that the Executive Committee approved the recommendations of the Policies and Procedures Subcommittee on Elected Officials salaries for the 2007-2008 term earlier this evening at its meeting. Representative Cataldo motioned to approve the recommendations of the Policies and Procedures Subcommittee, as approved by the Executive Committee for Elected Officials Salaries for 2007-2008. Representative Berube seconded the motion.

After some discussion regarding this matter, Representative Rollo called the question; seconded by Representative Cataldo. A roll call on the motion was taken, and passed 18 to 1, as follows:

Yeas: Berube, Julie Brown, Cataldo, Chaplin, Cilley, Creteau, Domingo, Dunlap, Goodwin, Hilliard, Hofemann, Knowles, Rollo, Rous, Schmidt, Smith, Spang, Twombly, and Wall (18 of 20).

Nays: Kaen

Absent: Rous

STRAFFORD COUNTY 2006 ANNUAL REPORT

The following is a copy of the recommendations of the Policies and Procedures Subcommittee for the record:

Position	Approved Salaries for 2007-2008
Commission Chairman	\$10,406.00
Commission Vice Chairman	\$9,374.00
Commission Clerk	\$9,374.00
County Treasurer	\$6,808.00
County Attorney	Increase \$5,000, from \$70,000 to \$75,000
Register of Deeds	Increase \$3,488, from \$44,512 to \$48,000
County Sheriff	Increase \$3,000, from \$47,000 to \$50,000

8. Any Other Business Which May Legally Come Before the Delegation: Chairman Schmidt invited Commissioner Maglaras to speak on several matters.

a. Update on House Bill 638: Commissioner Maglaras reported on the County/State financial relationship as regards the status of House Bill 638. The Counties had anticipated a cost savings of approximately \$1.3 million. However, this bill failed to pass the Committee of Conference. There was a recommendation to re-structure the format for payment of Old Age Assistance, Elder Care and Aid to the Permanently and Totally Disabled and Board and Care of Children or juvenile placements. There were many changes and recommendations over several months of negotiations between the counties and the State; but the most recent compromise was to increase the share of the counties' portion of Old Age Assistance, Elder Care and APTD, with no payment towards juvenile programs. However, since the bill has failed the Committee of Conference, we are unsure what the next step will be.

Representative Smith commented on the County's financial relationship with the State and asked for more information regarding the Counties' no longer paying for juvenile services. Commissioner Maglaras replied that the State and the Counties currently have over eight "blended" financial relationships. One of the alternatives to reduce this number was to increase the amount of the Counties' share in the elder care programs, and decrease or no longer participate in funding for juvenile programs. This seemed to be the best alternative at one point. However, two of the larger Counties balked at this arrangement, as it would adversely affect some of the departments and the employees in their County. Therefore, this arrangement was turned down.

Representative Smith followed up with the statement that the nursing facility moratorium ends or "sunset" on June 30, 2006. There is a veto session scheduled for June 28, 2006 and she suggested that we ensure that a bill be brought forward on "Veto Day," June 28, to at least extend the moratorium for one or more years. Commissioner Maglaras thanked Representative Smith for her advice and noted that he will work on this suggestion. Representative Smith also suggested that House Finance Committee Chairman Fred King be kept in the loop on these matters. There was further discussion regarding this issue.

Representative Goodwin noted that Commissioner Maglaras has worked with the State on this matter for a long time and has put a lot of time and effort into developing a plan that would have a win/win result. Representative Goodwin noted that he has asked the Governor if he wished to be briefed on House Bill 638. The Governor is agreeable to this, so Representative Goodwin suggested that someone speak with the Governor on this matter.

b. Proportionate Share Pool Funds Update: Commissioner Maglaras reported that the Counties received an e-mail from the New Hampshire Association of Counties (NHAC) this morning regarding the Proportionate Share Pool (PSP) monies, in that there was an error made in the last payment to the State and the Counties, and more money should have been received. However, at this time, it does not look like this will affect the Counties.

c. County Health Insurance Increase: Last Friday, the Commissioners received a quote from the County's health insurance agent increasing premiums by 22% beginning July 1. The budget was written with an estimated increase of 15%. The Commissioners' negotiating team is going to meet with Union representatives to try to develop a solution that will be equitable to everyone. We are hoping to come up with a solution so that we will not have to call the Delegation back for a supplemental budget.

There was some discussion regarding the current health insurance provider and whether the County can 'join forces' with the State and/or other Counties to get a group rate. Administrator Bower reported on the County's health insurance carrier and also the County's former health insurance carriers. He reviewed the process the County uses when bidding its health insurance. The cost of the premiums depends on the claims history of each organization or company. If organizations group together to get lower rates, the claims history is still used to determine rates and one organization's history can cause an increase for the group.

STRAFFORD COUNTY 2006 ANNUAL REPORT

- d. Increase in Boarding Fees at Strafford County House of Corrections: Commissioner Maglaras noted that there is some good news to report: The United States Marshalls and Bureau of Prisons have agreed to a rate increase for housing their inmates, from \$54 per day to \$68 per day. We are hoping that this increase will offset the increase in the health insurance premiums.
 - e. Prescription Drug Discount Cards: Commissioner Maglaras announced that the County has applied to the National Association of Counties for Prescription Drug Discount Cards. We have received them and are distributing them to people who are uninsured or underinsured. He invited the members of the Delegation to take cards and distribute them to their constituents who may need them or to call the office if they wished to get some.
 - f. State Survey Report: No Deficiencies: Representative Julie Brown wished to give kudos to the staff of Riverside Rest Home for receiving a deficiency free report from the State officials again this year. The employees should be very proud of themselves as they do an excellent job.
9. Adjournment: With no further discussion, Representative Rollo motioned to adjourn the meeting at 7:45 p.m. Seconded by Representative Berube and accepted unanimously on voice vote.

Respectfully submitted,
Jean L. Miccolo
Acting Clerk

STRAFFORD COUNTY DELEGATION ORGANIZATIONAL MEETING MINUTES OF WEDNESDAY, DECEMBER 13, 2006

A Public Meeting of the Strafford County Legislation Delegation was held on Wednesday, December 13, 2006 at 7:00 p.m. in Courtroom I of the William A. Grimes Strafford County Justice and Administrative Building. 2005-2006 Delegation Chairman Schmidt called the meeting to order at 7:00 p.m. Representative George Brown led the Delegation in the Pledge of Allegiance, which was followed by a moment of silent meditation. Chairman Schmidt requested that 2005-2006 Vice Chairman Michael Rollo read the names of those Strafford County delegates who had been appointed as Chairmen or Vice Chairmen to Committees in Concord. Of the twenty (20) Legislative committees, six (6) will be led by Strafford County Representatives as Chairmen. Those selected to serve were:

Representative William Knowles: Chairman of the House Criminal Justice and Public Safety Committee
Representative Emma Rous: Chairman of the House Education Committee
Representative Marjorie Smith: Chairman of the House Finance Committee
Representative Michael Rollo: Chairman of the House Legislative Administration Committee
Representative Judith Spang: Chairman of the House Resources, Recreation, and Development Committee
Representative Naida Kaen: Chairman of the House Science, Technology and Energy Committee
Representative Janet Wall: Vice Chairman of the House Judiciary Committee

Chairman Schmidt then asked for a motion to nominate a Temporary Clerk. Representative Rollo nominated Representative Grassie to serve as Temporary Clerk. Representative Berube seconded the motion. Representative Hilliard motioned to close nominations for Temporary Clerk; seconded by Representative Domingo and approved on voice vote. Temporary Clerk Grassie then read the notice of the Organizational Meeting. The Temporary Clerk then called the roll, which showed the following members present:

PRESENT: Berube, Billian, Brennan, George Brown, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, DeChane, Domingo, Fargo, Goodwin, Grassie, Hilliard Hofemann, Hutz, Kaen, Knowles, Miller, Oppenheimer, Deanna Rollo, Michael Rollo, Rous, Schmidt, Smith, Spang, Sprague, Srnc, Vachon, Wall, Warren, and Watson (34 of 37)

EXCUSED: Hubbard and Perry (2)

ABSENT: Mickelonis (1)

Also present were Strafford County Commissioners George Maglaras and Ron Chagnon, County Administrator Ray Bower, Register of Deeds Leo Lessard, Sheriff Wayne Estes, Treasurer Pam Arnold, Jean Miccolo, Administrative Assistant, Ken Robichaud, Administrator's Assistant, Geoffrey Njue, Cooperative Extension, and Adam Krauss, Fosters Daily Democrat.

2005-2006 Chairman Schmidt asked for nominations for a Temporary Chairman. Representative Rollo nominated Representative Smith to serve as temporary Chairman; seconded by Representative Spang. There being no other nominations for Temporary Chairman for the 2007-2008 Delegation, Representative Knowles motioned that one vote be

STRAFFORD COUNTY 2006 ANNUAL REPORT

cast for Temporary Chairman; seconded and accepted unanimously. Representative Smith stepped up to serve as Temporary Chairman until a new Chairman was elected.

Temporary Chairman Smith took the chair and noted that the Strafford County Delegation has long been the only County Delegation with a Democratic majority. She called upon her fellow veterans and new representatives to lead the way for the rest of the State in Concord. She congratulated the members of the Delegation called to serve as Chairman or Vice Chairman of Committees in Concord.

Temporary Chairman Smith then noted that usually a recess is called for parties to caucus for Chairman, Vice Chairman, and Clerk. However, since there is only one Republican member of the Delegation, she asked that the members of the public excuse themselves so the Delegation could hold an informal discussion regarding nominations. Representative DeChane asked if it were appropriate for the Chairman to entertain a motion to make Representative Julie Brown, the sole Republican on the Delegation, an honorary Democrat for the evening. Temporary Chairman Smith noted that this was not necessary as the discussion would be as a Delegation, not by party anyway, but the thought was appreciated. So, with great respect, the public was asked to excuse themselves during the recess so the Delegation would not have to leave the room. In respect of the Democratic majority, Representative Julie Brown left the room as well.

Temporary Chairman Smith reconvened the meeting approximately 45 minutes later, whereupon she accepted nominations for the position of Chairman. Representative Schmidt nominated Representative Michael Rollo to serve as Chairman; seconded by Representative Berube. Representative G. Brown motioned to close nominations for Chairman; seconded by Representative Hilliard and accepted.

Temporary Chairman Smith then asked the Temporary Clerk to cast one vote for Representative Michael Rollo to serve as Chairman and passed the chair over to him, with congratulations. Representative Smith then thanked outgoing Chairman Peter Schmidt for his two years of service as Chairman, noting that he did an excellent job and served the Delegation well. This was followed by a spirited round of applause for 2005-2006 Chairman Peter Schmidt.

Chairman Rollo thanked everyone for their support and also thanked 2005-2006 Chairman Peter Schmidt for his hard work and diligence. Chairman Rollo noted that being chairman has been a desire of his for some time.

Chairman Rollo opened nominations for Vice Chairman. Representative Hilliard nominated Representative DeChane to serve as Vice Chairman; seconded by Representative Jennifer Brown. There being no further nominations, Representative Knowles motioned to close nominations for Vice Chairman; the motion was seconded and accepted. Chairman Rollo asked the Temporary Clerk to cast one ballot for Representative DeChane to serve as Vice Chairman of the 2007-2008 Delegation. Vice Chairman DeChane was invited to join the Chairman at the front table. Vice Chairman DeChane thanked the Delegation for their support and confidence in her.

Chairman Rollo stated that he would accept nominations for Clerk of the Delegation. Representative Berube nominated Representative Grassie to serve as Clerk for the 2007-2008 biennium. Representative Julie Brown seconded the motion. Representative Knowles motioned to close nominations for Clerk; seconded and accepted. Chairman Rollo requested that one vote be cast for the motion to nominate Representative Grassie for Clerk for the 2007-2008 term and declared Ann Grassie as Clerk of the Delegation for the 2007-2008 term.

Representative Schmidt motioned to allow the Chairman, Vice Chairman and Clerk of the Delegation to serve as voting members of the Executive Committee; seconded by Representative Berube and accepted unanimously on voice vote.

Representative Hilliard motioned to allow the County Commissioners to pay those County expenditures statutorily required to be paid until the Delegation approves the 2007 budget; seconded by Representative Hilliard and accepted unanimously by roll call vote, as follows:

YEAS: Berube, Billian, Brennan, George Brown, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, DeChane, Domingo, Fargo, Goodwin, Grassie, Hilliard Hofemann, Hutz, Kaen, Knowles, Miller, Oppenheimer, Deanna Rollo, Michael Rollo, Rous, Schmidt, Smith, Sprague, Srnc, Vachon, Wall, Warren, and Watson (32 of 34)

NAYS: None

EXCUSED: Oppenheimer (not sworn in) and Spang (2)

Chairman Rollo called a brief recess to allow the representatives from the Cities of Dover, Somersworth, and Rochester, and the representatives for the ten (10) towns to caucus to choose representatives to be nominated to the Delegation to serve on the Executive Committee. Chairman Rollo stated that historically, the breakdown of the 15 members of the Executive Committee is as follows: Chairman, Vice Chairman, and Clerk: 3; Dover: 3 Representatives; Somersworth: 2 Representatives; Rochester: 3 Representatives; Towns of Barrington, Durham, Farmington, Lee, Madbury, Middleton, Milton, New Durham, Rollinsford, and Strafford: 4 Representatives. Representative Vachon asked what the history was behind the number of representatives from the cities and towns. Chairman Rollo asked

STRAFFORD COUNTY 2006 ANNUAL REPORT

Commissioner Maglaras for his recollection of this matter. Commissioner Maglaras stated that for many years, up until about 20 to 25 years ago, representatives from the cities were the only ones who served on the Executive Committee and there were no representatives from the towns as these representatives were elected "at large," i.e., not from one particular town. The Executive Committee was also considerably smaller than the current 15 members. The current breakdown was at one time representative of population figures. Representative Vachon asked if this had been re-visited recently, as the populations of the towns in Strafford County have grown significantly in recent years.

Chairman Rollo noted that it is the prerogative of the Delegation as far as the make up of the Executive Committee. Representative Knowles motioned the Delegation follow current practice for elected the Executive Committee in the interest of time and that the make-up of the Executive Committee be investigated at another time. The motion was seconded by Representative Berube and accepted unanimously on voice vote.

Chairman Rollo then allowed the recess to determine members of the Executive Committee. The Delegation broke up into groups from Dover, Somersworth, Rochester, and the towns. After the recess, Chairman Rollo reconvened the meeting to receive nominations for the Executive Committee.

Representative Smith asked to speak; this request was accepted. She noted that outgoing Delegation Chairman Peter Schmidt had been named by the Speaker of the House to serve as co-Chairman of the Continuing Education Committee in the House. The Speaker chose Representative Schmidt for this position, as she knows how vigorously he will continue to work to educate legislators and that he will have an abundance of ideas for topics for the Committee to pursue. This was met with a round of applause. Chairman Rollo thanked Representative Smith for this information and also for her service as Temporary Chairman. Representative Schmidt noted that if anyone had any questions or ideas for continuing education programs, to please contact him.

On behalf of the Delegation, Chairman Rollo was asked to read the nominations to the Executive Committee for the cities and towns, as follows:

Dover: Representatives Knowles, Goodwin, and Hofemann
Somersworth: Representatives Sprague and Berube
Rochester: Representatives Watson, Hubbard, and Brennan
Towns of Barrington, Durham, Farmington, Lee, Madbury, Middleton, Milton, New Durham, Rollinsford, and Strafford:
Representatives Smeck, Burke, Miller, and Deanna Rollo.

It was noted that with the inclusive positions of Chairman, Vice Chairman, and Clerk, this would total fifteen (15) representatives on the Executive Committee.

After reviewing the names of the nominees presented for each city and the towns to the Executive Committee, Representative Schmidt motioned to accept the nominations as presented, seconded by Representative Berube. The motion was accepted unanimously by voice vote of the Delegation, as noted above.

Chairman Rollo then introduced Commissioner Maglaras and asked that he speak to the Delegation on behalf of the Commissioners. Commissioner Maglaras introduced himself and his colleagues on the Board of Commissioners for the 2007-2008 term, Commissioner Ron Chagnon and noted that Commissioner Paul Dumont was unable to attend this evening's meeting due to illness. The County's swearing in ceremony will be held Wednesday, January 3, 2007. Commissioner Maglaras announced that Pamela Arnold will continue to serve as County Treasurer, Janice Rundles as County Attorney, Wayne Estes as Sheriff, Leo Lessard as Register of Deeds, and Kim Quint as Register of Probate (although the State of New Hampshire operates this office). Commissioner Maglaras also introduced County Administrator Ray Bower to the Delegation. He welcomed the new and returning members of the Delegation and updated them on upcoming meetings and important events taking place at the County in the coming year.

Chairman Rollo noted that the Commissioners and he will be scheduling an Orientation for interested Delegation members to become more familiar with the operations of the County in early January. Notices will be sent shortly for this Orientation and other important meetings on the County budget. The Commissioners Proposed Budget will be delivered by January 15, 2007, as required by statute and a Public Hearing on the Budget has been tentatively scheduled for Wednesday, January 31, 2007 at 7:00 p.m. Chairman Rollo also advised that six (6) subcommittees will be set up to review the appropriate sections of the County budget. Paperwork regarding this will be sent out shortly as well. During the month of February, subcommittee meetings will take place to review different portions of the Budget. The Executive Committee will meet Friday, March 2, 2007 and hear the Subcommittee recommendations and make its recommendations on the County Budget. The full Delegation will meet Saturday, March 24 to approve the final Budget. The Delegation must vote on the budget by April 1, or the Commissioners' Proposed budget goes into effect. Commissioner Maglaras stated that on behalf of himself and the other Commissioners, he was looking forward to working with the new Delegation and invited anyone with questions or concerns to contact any member of the Board, or the County Administrator, Ray Bower.

STRAFFORD COUNTY 2006 ANNUAL REPORT

Chairman Rollo also requested that members return the information sheets previously sent with their names, addresses, phone numbers, and mileage as soon as possible in order to be reimbursed for this evenings meeting, as well as future meetings. Reimbursement is made at \$25 per meeting, plus mileage.

Commissioner Maglaras also thanked former Chairman Schmidt on behalf of himself and his colleagues for serving as Chairman of the Delegation for the past two years. He did an excellent job.

Chairman Rollo then asked if anyone had any other business to bring before the Delegation. There being none, he called for a motion to adjourn. Representative Berube motioned to adjourn the meeting at 8:45 p.m. Seconded by Representative Hilliard and accepted unanimously.

Respectfully submitted,

Anne Grassie

Anne Grassie, Clerk

STRAFFORD COUNTY 2006 ANNUAL REPORT

DIRECTORY

William A. Grimes Strafford County Justice & Administration Building

259 County Farm Road
Dover, New Hampshire 03820

Commissioners Office, PO Box 799	742-1458
Community Corrections, Unit #2	749-0832
County Attorney, PO Box 799	749-2808
County Attorney's Child Advocacy Center, PO Box 799	516-8100
Court Jester Café, PO Box 799.....	743-3048
Domestic Violence Unit, PO Box 799.....	742-2706
Drug Court, Unit #1	516-2706
Family/Child Intervention Program, PO Box 799.....	742-8078
Finance & Personnel Office, PO Box 799	742-1458
Human Services Department, PO Box 799.....	742-1469
Information & Referral, PO Box 799	742-8078
New Hampshire Department of Corrections, Unit #6.....	742-6621
Registry of Deeds, PO Box 799	742-1741
Registry of Probate, PO Box 799	742-2550
Strafford Academy Program, Unit #1	516-7191
Superior Court, PO Box 799	742-3065

Strafford County Sheriff's Office & Dispatch Center

PO Box 1218, 259 County Farm Road
Dover, New Hampshire 03820

742-4960

Strafford County House of Corrections/Jail

266 County Farm Road, Dover, New Hampshire 03820

742-3310

Strafford County Jail Industries Program

266 County Farm Road, Dover, New Hampshire 03820

749-3289

Strafford County Riverside Rest Home

276 County Farm Road, Dover, New Hampshire 03820

742-1348

Community Action Program, 270 County Farm Road, Dover, NH...749-1334

Soil Conservation District, Unit #3, Rear Trailer.....749-3037

Strafford County Cooperative Extension, 268 County Farm Rd.....749-4445

Southeastern NH Services, 272 County Farm Road, Dover, NH.....749-3981

STRAFFORD COUNTY 2006 ANNUAL REPORT

STRAFFORD COUNTY CITIES AND TOWNS

Barrington Town Office, 41 Province Lane, Barrington, NH 03825
Phone..... 664-9007 Website www.barrington.nh.gov

Dover City Hall, 288 Central Avenue, Dover, NH 03820
Phone..... 516-6000 Website www.ci.dover.nh.us

Durham Town Office, 15 Newmarket Road, Durham, NH 03824
Phone..... 868-5571 Website www.ci.durham.nh.us

Farmington Town Office, 356 Main Street, Farmington, NH 03835
Phone..... 755-2208 E-mail townfarm@worldpath.net

Lee Town Office, Seven Mast Road, Lee, NH 03824
Phone..... 659-5414 Website www.leenh.org

Madbury Town Office, 13 Town Hall Road, Madbury, NH 03820
Phone..... 742-5131 Website www.townofmadbury.com

Middleton Town Office, 182 Kings Highway, Middleton, NH 03887
Phone..... 473-2261 Website www.middletonnh.org

Milton Town Office, Main Street, Box 310, Milton, NH 03851
Phone..... 652-4501 Website www.miltonnh-us.com

New Durham Town Office, PO Box 207, New Durham, NH 03855
Phone..... 859-2091 Website www.worldpath.net/~ndurham

Rochester City Hall, 31 Wakefield Street, Rochester, NH 03867
Phone..... 332-1167 Website www.rochesternh.net

Rollinsford Town Office, PO Box 309, Rollinsford, NH 03869
Phone..... 742-2510

Somersworth City Hall, One Government Way, Somersworth, NH 03878
Phone..... 692-4262 Website www.somersworth.com

Strafford Town Office, Box 23, Ctr. Strafford, NH 03815
Phone..... 664-2192

