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2013

STATE OF NEW HAMPSHIRE
Coös County



ANNUAL REPORT
FOR THE
YEAR ENDING DECEMBER 31
2013

COÖS COUNTY REPORT

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STATE OF NEW HAMPSHIRE

ANNUAL REPORT

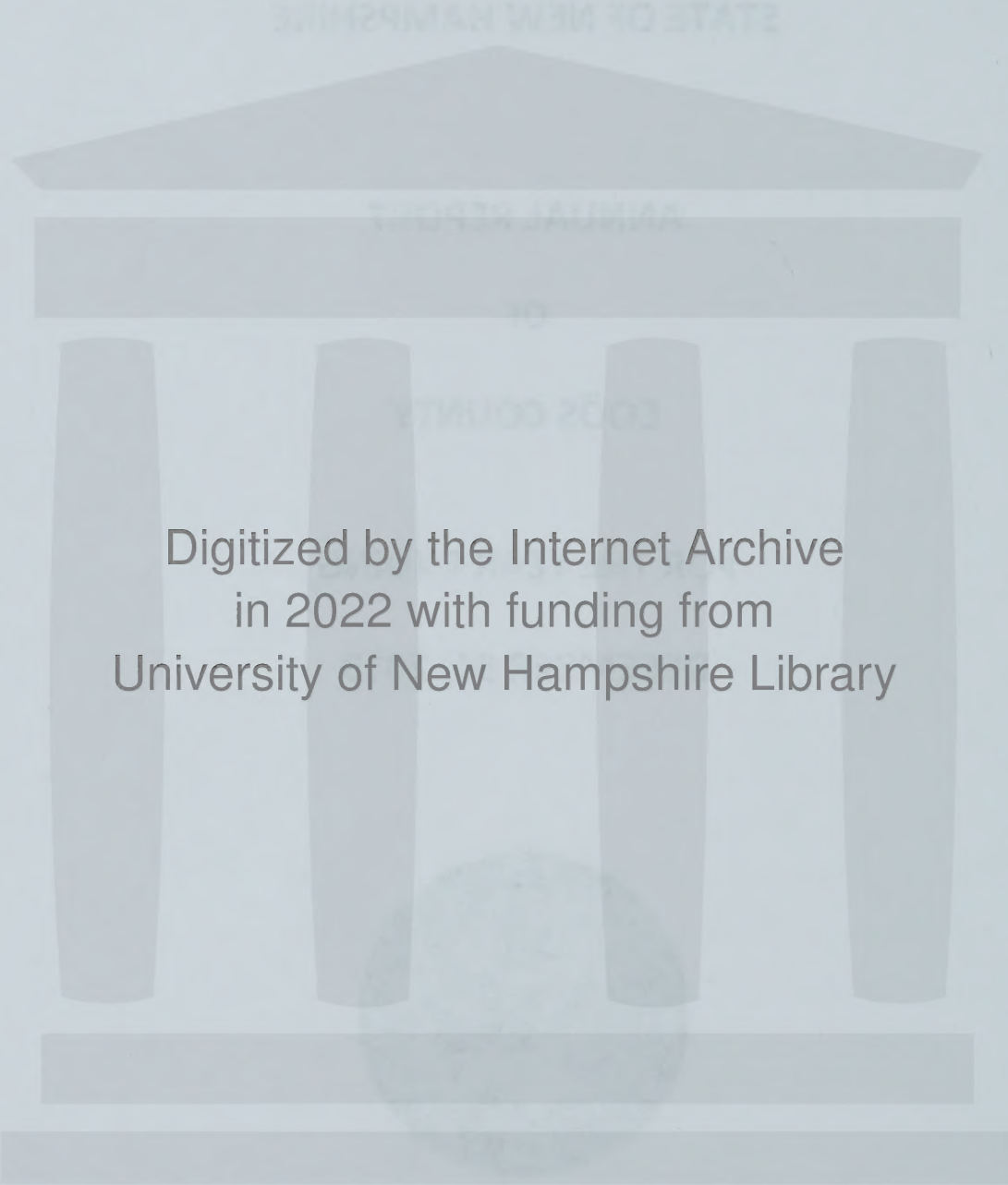
OF

COÖS COUNTY

FOR THE YEAR ENDING

DECEMBER 31, 2013





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COÖS COUNTY REPORT

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COUNTY OFFICERS

(Current)

COUNTY COMMISSIONERS

Thomas M. Brady - Chairman, Jefferson

Paul R. Grenier - Vice-Chair, Berlin

Richard J. Samson - Clerk, Stewartstown

COUNTY ATTORNEY

John McCormick, Lancaster

COUNTY SHERIFF

Gerald P. Marcou, Jr., Gorham

COUNTY TREASURER

Frederick W. King, Colebrook

REGISTER OF DEEDS

Tanya Batchelder, Lancaster

COUNTY ADMINISTRATOR

Jennifer A. Fish

DIRECTOR OF FINANCE

Carrie Klebe

NURSING HOME ADMINISTRATOR, Berlin

Louise J. Belanger

NURSING HOSPITAL ADMINISTRATOR, West Stewartstown

Laura A. Mills

SUPERINTENDENT OF CORRECTIONS

Craig A. Hamelin

REPRESENTATIVES TO THE GENERAL COURT

- DISTRICT NO. 1: Larry Enman, Errol
Larry Rappaport, Colebrook
- DISTRICT NO. 2: Wayne Moynihan, Dummer
- DISTRICT NO. 3: Gary Coulombe, Berlin
Robert L. Théberge, Berlin
Yvonne Thomas, Berlin
- DISTRICT NO. 4: Herbert Richardson, Lancaster
- DISTRICT NO. 5: Marcia Hammon, Whitefield
- DISTRICT NO. 6: William Hatch, Gorham
- DISTRICT NO. 7: Leon Rideout, Lancaster

DELEGATION OFFICERS

- Robert L. Théberge, Chairman
- Larry Rappaport, Vice Chair
- Yvonne Thomas, Clerk

COÖS COUNTY COMMISSIONERS' REPORT - 2013

We are pleased to present the following reports and financial statements for the period of January 1, 2013 – December 31, 2013.

Financially, the County finished 2013 in sound financial shape. Total revenues came in over budgeted projections by \$1,828,498. The total revenue received was \$33,944,278. The expenses were below budget estimates by \$3,068,030. The total expended was \$29,047,750 with \$14,438,133 raised by taxes.

This year was a year of change in leadership at all levels in Coös County. We welcomed new County Commissioner, Rick Samson; County Attorney, John McCormick; and new Registrar of Deeds, Tanya Batchelder. Jennifer Fish became the new County Administrator and Carrie Klebe was hired to fill the Director of Finance position.

Staff members at both of the County's nursing homes continued to deliver top-quality care to our residents. Both nursing homes ended the year with 5-Star ratings. With its high occupancy rate of 96.3% the Coös County Nursing Home in Berlin exceeded its 2013 revenue projections by \$692,937. The Coös County Nursing Hospital in West Stewartstown exceeded its 2013 revenue projections by \$202,066. Our participation in the State's Medicaid Quality Incentive Program provided \$2,208,600 in revenue for both homes.

The Coös County website was redesigned in 2013. It is still a work in progress but we hope that it will be an excellent resource to the public. Visit us at www.cooscountynh.us.

On behalf of Coös County government, we thank our employees for their loyalty and dedication, we thank members of the Coös County Delegation for their financial support and understanding of county issues and we thank the taxpayers who support our work with your property taxes. We appreciate the support and are determined to earn it every day.

It is an honor for each of us to serve as your County Commissioners and we look forward to a positive future for all of Coös County.

Respectfully submitted,

Thomas M. Brady, Chairman
Paul R. Grenier, Vice-Chairman
Rick Samson, Clerk
Coös County Commissioners

REPORT OF THE COUNTY ATTORNEY

The Coös County Attorney respectfully submits the following report of felony cases initiated in 2013:

1. Violent Crimes - Total number of indictments: 128
 - a. Assaults: 32
 - b. Sexual Assaults: 61
 - c. Felon in Possession of a Deadly Weapon: 13
 - d. Criminal Threatening: 4
 - e. Robbery: 2
 - f. Negligent Homicide: 2
 - g. Other: 14
2. Theft Related Crimes - Total number of indictments: 91
 - a. Burglary: 20
 - b. Theft: 29
 - c. Forgery: 5
 - d. Receiving Stolen Property: 14
 - e. Identity Fraud: 4
 - f. Public Welfare/Prohibited Act: 3
 - g. Issuing Bad Checks: 6
3. Drug Related - Total number of Indictments: 91
 - a. Possession of Controlled Drug: 43
 - b. Possession with Intent to Sell/Distribute: 10
 - c. Delivery of Articles to Prisoner: 38
4. Other - Total number of indictments: 27
 - a. Habitual Offender: 6
 - b. Bail Jumping/Escape: 2
 - c. Aggravated DWI: 6
 - d. Possession of Child Pornography: 13

The following is a breakdown of how cases were disposed of during 2013:

Felonies:

Pleas: 225

Jury Trials: 8

TOTAL FELONY CASES DISPOSED OF: 233

Misdemeanors:

Pleas: 54

Misdemeanor Appeals: 4

TOTAL NUMBER OF MISDEMEANOR CASES DISPOSED OF: 58

Miscellaneous:

Probation Violation Hearings: 28
Motions Hearings: 30
Violation of Court Order Hearings: 44
Sentencing Hearings: 44
Competency to Stand Trial Hearings: 1
Review Hearings: 29
Bail Hearings: 8
Restitution Hearings: 4
TOTAL MISCELLANEOUS CASES DISPOSED OF: 188

GRAND TOTAL OF CASES DISPOSED OF: 479

The Coös Grand Jury met 8 times in 2013.

The number of criminal cases increased in every major category except for those deemed "violent crimes," where there was a large decrease in the sub-heading of sexual assaults only – due almost entirely to the fact that in 2012 one defendant was charged with 59 counts of aggravated felonious sexual assault. Even so, physical assault cases saw an increase of 10 in 2013 over the 2012 numbers. Theft-related crimes were up by 33 over 2012 thefts, and drug-related crimes saw an increase of 31 over the 2012 drug charges. The two-attorney office tried 8 jury trials to completion in Superior Court, a number that is significant when considering the fact that Coös Superior Court is not a full-time court and that the criminal docket is by far the largest docket managed by the court. Overall, the Office of the Coös County Attorney disposed of 479 cases, an increase of 37 over the number of cases disposed of in 2012. This number is also telling in that just one of those cases, a jury trial spanning three weeks in October, required considerable resources, both human and financial, from the county and office.

Thank you to the Coös County Delegation and the Coös County Commissioners for the financial support necessary to conduct the business of the Office of the Coös County Attorney.

I am particularly indebted to the members of my staff: Susan Corrow, Jessica Riendeau, Jennifer Chardon and the Assistant County Attorney, Stephen Murray. I thank them all for their hard work and dedication in 2013; a year during which we experienced implementation of a difficult new computer database and case-tracking system, and a year when we saw the most complex case that has ever passed through the Office of the Coös County Attorney tried successfully.

Thanks are also due to the entire local, state, and federal law enforcement community. I continue to be impressed by the competence and dedication demonstrated by members of law enforcement here in Coös County.

John McCormick
Coös County Attorney

REPORT OF THE COÖS COUNTY SHERIFF

The Coös County Sheriff's Office has once again been very busy in 2013, serving civil process, transporting prisoners and assisting other police departments in the county.

As part of their regular duties, Sheriff's deputies transported prisoners for the Superior and 1st Circuit Courts to and from the Northern New Hampshire Correctional Facility, New Hampshire State Prison in Concord, Goffstown Women's State Prison and all county jails throughout the state. Deputies also worked with Coös County Corrections to transport their inmates to and from doctor and dental appointments and guarding these inmates while they are in a hospital setting.

Because Coös County does not have a facility to incarcerate women prisoners, the County contracts with the Grafton County jail in Haverhill, the Carroll County jail in Ossipee, and on occasion when space is not available at either of these facilities, some female prisoners may also be held at the Strafford County jail in Dover. Sheriff's deputies are responsible for transporting female prisoners to and from these facilities.

Sheriff's deputies are also responsible for transporting juvenile offenders who have entered the New Hampshire court system, and it is not uncommon to transport these juveniles as far away as Newport, Manchester, Hillsboro and Bradford, New Hampshire.

During the past year the Sheriff's Office also conducted involuntary emergency transfers to Concord and assisted local departments in transporting their prisoners to and from the county jail for court appearances. The Sheriff's Office is also required by law to extradite all fugitives from justice who are to be returned to the county to face charges and during the past year completed extraditions to many states to include Massachusetts, Rhode Island, Vermont and Maine.

In other work, the Coös County Sheriff's Department in cooperation with the New Hampshire State Police, New Hampshire Fish & Game, and Pittsburg and Colebrook Police Departments, assisted the United States Customs and Border Patrol in a joint border enforcement effort named Operation Stonegarden. The primary mission of this cooperative effort was to supplement the U.S. Border Patrol in assuring our international border with Canada was secure. Assisting law enforcement agencies patrolled all northern border traffic corridors with the intent to interdict, identify and prevent potential terrorists or narcotic and human smugglers from entering the United States. Officers utilized marked patrol and All Terrain Vehicles (ATV's) during this successful enforcement effort.

Officers spent a total of 921 hours while working with Border Patrol Agents making contact with 539 individuals for an assortment of reasons. Twenty-three suspects were arrested and an additional ninety individuals were lodged on suspicion of criminal activity. Officers also issued 214 written warnings for various criminal infractions. Arrests were made for the Cultivation of Marijuana, Illegal Camping, Theft from a Motor Vehicle, various snowmobile violations and three individuals were arrested on Bench Warrants issued by the courts. Officers also conducted an investigation into the illegal killing of a moose which occurred on the border during this operation.

As part of Operation Stonegarden, four Global Positioning System units (GPS) were purchased and funding for additional patrol hours in support of the Stonegarden grant were received from the New Hampshire Department of Safety to supplement this effort. The Sheriff's Office also received additional grants for Off Highway Recreational Vehicle (OHRV) patrols during the past year.

Annual training is important to maintaining each deputy's proficiencies and maintaining law enforcement certifications. During the course of the year, thirteen members of the Sheriff's Office attended annual in-service training. Six deputies traveled to New Mexico for Prevention and Response to Suicide Bombing Incidents training and four deputies also travelled to New Mexico for Incident Response to Terrorist Bombings training. One deputy attended training in Nevada to be certified as a WMD RAD/NUC Hazmat Technician and two deputies went to Alabama for Field Force Extrication Tactics training. This valuable training is provided to first responders and provides a thorough and informative education to assist law enforcement officers in how to prepare and respond to any terrorist or critical incidents or threats that may occur anywhere in the county. All travel, lodging and other training expenses was provided by the Department of Homeland Security at no cost to the county.

The following statistics from the Sheriff's Office Reporting System outline the past year's activity:

Total # of individuals transported:	1,038
Civil process served:	1,575
Criminal & civil warrants:	168
Involuntary emergency admissions:	41

Sheriff's deputies traveled approximately 204,729 miles in the performance of their daily job responsibilities.

This past year the Sheriff's Office continued to be successful in keeping our budget requests to a bare minimum, acknowledging the continued financial hardship the county is faced with in this very difficult economy. The Sheriff's Office also returned a significant amount of revenue to the county which helps offset operating expenses. Those revenues are generated from work completed by deputies that is able to be invoiced by the Sheriff's Office. These revenues help to keep the county tax rate lower.

2013 Revenues Billed:

Civil Process:	\$ 81,779.43
Court Security:	114,418.34
Extraditions:	1,528.38
Forestry & Campground Patrols:	16,750.00
Juvenile Transports:	14,211.45
Operation Stonegarden Patrols:	17,100.00
Special Details:	<u>20,050.00</u>

2013 TOTAL REVENUES INVOICED \$265,837.60

In closing, I would like to thank County Administrator Jennifer Fish and County Commissioners Paul Grenier, Thomas Brady and Richard Samson and other elected representatives past and present for their support. Most importantly I would like to extend my deep appreciation and respect to the Coös County taxpayers for their continued support of our department.

Respectfully Submitted,
Sheriff Gerald P. Marcou, Jr.
 Coös County, New Hampshire

REPORT OF THE REGISTRY OF DEEDS

My first full year has been exciting and educational. I am thankful to the full-time staff, Sally Pelletier and Colleen Truland, for helping to make my transition a smooth one. Former Register Carole Lamirande provided an organized, well-functioning office for me to step into which I greatly appreciate.

In April, we hired a part-time clerk to fill the full-time position which I vacated. Wanda Kenison joined us on April 1, bringing with her nine years of legal experience. We had many qualified applicants, but felt Wanda was best suited for the position. She proved to be a quick learner and was soon able to independently carry out her job responsibilities with confidence and accuracy.

In July, our part-time imaging clerk, Kathy Dunlap, retired. She was hired on May 31, 2005, and played an integral role in preparing the books to be sent out for restoration. She was also skilled in all aspects of the Registry's operation, so she was able to take over any job where needed. We miss her tremendously but wish her well in her retirement.

Also in July came legislation relative to the removal of social security and other pertinent numbers from documents available on the Internet. It requires that the registry of deeds, upon discovery (if they find the information during the normal course of business) or notification, shall promptly redact such information from the Internet record. There is already a procedure in place which allows individuals to request redaction.

In August, we were asked to host a tax collectors' workshop to help familiarize the new tax collectors with the registry and answer questions or concerns from the group. We were happy to have them here and hope they gained some knowledge about how the registry functions.

The annual NH Association of Counties Annual Conference and Trade Show was held from October 27-29 at the Mountain View Grand Resort & Spa in Whitefield. Sally Pelletier, Deputy Register, and I attended the two-day event, which afforded us the chance to meet with fellow Registers from around the state and discuss relevant information and problems concerning our offices. Fidlar Technologies, our hardware and software vendor provided us with a lively discussion on new and innovative developments in their software offerings. We also had a presentation from guest speaker, Kay Wrucke, who is the Immediate Past President of PRIA (Property Records Industry Association). The Registers also spent time discussing fraudulent lien filings, and drafted proposed legislation on the matter. During the conference, Colleen Truland, was honored with the Registry of Deeds' Employee of the Year award for her dedicated service to Coös County Registry for nearly two decades. Congratulations Colleen!

Due to the fact that personnel hours were reduced by 38 hours a week from last year, it has been difficult to work on existing backlog projects. Now that our new staff member is trained, we have been able to resume some indexing and imaging projects. The Index for 1978 is almost complete and will be ready to go online soon, both in-house and on the Internet. We are also scanning the next 12 books, which will be sent for restoration during 2014. We continue to rescan older books and plans to provide better computer images.

Our docket count for 2013 was 5,798, which represents the number of documents recorded during the year. That number is down by 123 documents from 2012. It is my hope that recording activity will rebound in 2014, but we can never predict which way it's going to go. Due to proposed increases in interest rates on mortgages we may see an even greater slow down in the refinancing market.

However, I am happy to report that we still met the projected revenue amount set for 2013, with a total \$277,089.27 to the County.

The budget I have submitted for next year is approximately 4% lower than the FY 2013 approved budget. I will continue to strive to keep costs down without sacrificing quality of service.

The administrative staff at Coös County has been very helpful to me during the year. I am appreciative of their patience and guidance. I would also like to thank the Coös County Delegation and Board of Commissioners for their ongoing support.

Respectfully submitted,
Tanya J. Batchelder
Coös County Register of Deeds

**COÖS COUNTY NURSING HOME
ADMINISTRATOR'S REPORT - 2013
Berlin**

Another eventful year has come to an end. It seems that our main focus this past year was upgrading to an electronic health record. We started off 2013 with a change in our computer software. The Nursing Home now utilizes PointClickCare (PCC) for its residents' electronic health records (EHR), the business office billing and census information. The conversion in software followed by a transition from paper charts to electronic health records was a slow process involving numerous hours of staff training. The electronic health record enables the residents' physician to view their residents' medical information off-site. The availability of relevant clinical information off-site is a step forward in delivering optimized care. The medication administration process is also done electronically through PCC's electronic Medication Administration Record (eMAR). The always up-to-date eMAR ensures safe, timely distribution of medications while reducing the burden of paper processes. Our efforts this past year to go paperless and follow the trends of other Health Care and Long Term Care facilities throughout the State will enable our home to stay competitive and up-to-date in the Health Care realm. The following are the highlights for each month this past year:

January

- We started the New Year with the installation of a new boiler. During a routine service appointment the technician noticed a leak in one of the ten cast iron sections of the boiler.
- Our home was made aware that we once again received a 5-Star Rating, thanks to the dedication and teamwork from all of our employees.

February

- Clinical Career Training held a Licensed Nursing Assistant course at the Nursing Home on the 3-11 shifts. The classes started February 11 and ended in April. Our home is used as a clinical site for training, which also provides potential employment opportunities within the facility.
- A delay in community admissions is on the increase. If the individual or the family wanted nursing home placement their requests should be honored, however medical approval for Long Term Care placement for Medicaid recipients has been more time-consuming to obtain State approval to be admitted. Without medical approval Medicaid may not pay for nursing home Long Term Care. It is clear that the focus is having more services readily available in the community and encouraging the use of the available services.

March

- On March 6, we hosted a Biometric Health Screening for the area communities enrolled in the Local Government Center health insurance. The screening included a finger stick to measure total cholesterol, ratio, HDL and glucose. Blood pressure and BMI (Body Mass Index) were also obtained. Participants received a brief health coaching session to review their individual results. 80% of the nursing home qualifying staff was screened; all participants were educated on the available tools to help them lead a healthier and longer life.
- The American Federation of State, County and Municipal Employees (AFSCME) union members voted in favor on March 7 on the proposed contract. The contract was approved with a vote of 55-0, 63% of the union members voted.

April

- Licensed Nursing Assistants began using PCC to document resident care. April was a very challenging month with the PCC process. The kiosks that were used for charting were from the previous software, the screens were not large enough to view all the information on the page. The staff needed to scroll in all directions to complete their charting. It was inevitable that we would have to purchase more laptops and appropriate kiosks to get the job done accurately and timely. This was accomplished with budget transfers within the nursing department.

May

- The nursing shortage in the area is now a reality in our home. We started placing ads in the local newspapers. As of May, we had 112 hours of open positions for Registered Nurses and/or Licensed Practical Nurses and 288 hours of open positions for Licensed Nursing Assistants.
- National Nursing Home Week was May 12 to the 18; the theme was "Team Care". We used different sports as our daily themes; for example Football was Tuesday, then Hockey and Baseball. Friday was Team All-stars which focused on our employees; everyone wore their new Coös County Nursing Home shirts that were given out earlier in the week. A Volunteer Appreciation Dinner was held on Monday, May 13, we had a large turnout which was wonderful. This was our time to give back to all of our great volunteers who continuously give to our residents.

June

- Applications were received for our advertised open positions; interviews were conducted and the hiring process was started for many of the applicants.
- The Maintenance Department started using the TELS program, which is a web based building management system software that has been specifically designed for the Long Term Care industry. It allows us to keep track of all the equipment in the facility from the date of purchase. It tracks the warranty information, model and serial number, and allows us to enter maintenance schedules. The computerized log book with built in calendar notifies our maintenance department what equipment is due for maintenance and what needs to be done. As the tasks are completed the log book automatically updates. The system is also capable of keeping a library of all Life Safety Code tasks and requirements placing them on the same log/calendar as equipment. The TELS program can also be integrated with the PCC software, enabling staff to submit repair requisitions from the computers and kiosks saving time in the process.
- A Family Support Group meeting was held on June 11, in the evening. The topic was "A different perspective on understanding & responding to your loved one's dementia". Twenty family members attended the meeting, we were very pleased with the number of attendees and the level of participation during the discussion period after the video.
- On June 17, a maintenance grounds crew from the State of New Hampshire Department of Corrections painted a large portion of the exterior wooden fence of the home. The crew did a great job. It was very much appreciated.
- The Biannual Disaster Drill was conducted on June 18. The drill focused on our policy and procedure for an Intruder Alert. The drill took place on a 3-11 shift, assessing the reaction and effectiveness of the nursing home employee to an intruder who poses a threat to anyone within the building or on the grounds. An officer from the Berlin Police Department was on hand to evaluate our procedure; he also recommended a few minor policy changes to improve the overall safety of the residents and employees in the event of an intruder.

July

- The Medicaid room rate that started on July 1 was \$146.13; this was an increase of \$0.56.
- The Resident Council held a 50/50 raffle to support the Long Term Care Foundation Scholarship program. They raised \$380 for the foundation. Two nursing home employees were recipients of the scholarship award in the past. This award helps with the cost of college courses within the nursing program.

August

- The annual family picnic was held on August 16. The theme was “baseball”. A total of 222 people attended the picnic, this included residents, family members and employees. The weather was perfect and the entertainment was enjoyed by all.
- The front entrance specifications for the bid process began and architectural drawings will need to be completed.
- A significant decrease in fuel usage was noted in August; the decrease was a result of a planned change from heat sanitization in the Dietary Department to a chemical sanitization process. We expect to see continued decreases in fuel usage due to the chemical sanitization process. The new process also lowered our electricity usage considerably. Our electrical cost has decreased this past year due to the cost of KWH from our current supplier. We also have been reviewing with employees how to monitor the use of electricity throughout the home, ensuring that TV’s, radios, fans and lights are turned off when residents are not in their rooms; several motion light sensors have been added to staff areas.
- Clinical Career Training had a Medication Nursing Assistant class at the nursing home. Two of the 6 students were employees of the nursing home.

September

- New Hampshire Long Term Care Foundation has chosen our employee Lindsey Secinore, LNA, to receive a scholarship to assist in her pursuit of higher education. Lindsey was chosen based on her commitment to long term care, which is demonstrated through her dedication to the profession. Lindsey, Lynn Beede, Director of Nursing and Sandy Villeneuve, Assistant Director of Nursing attended the award ceremony in Bedford, NH.

October

- The drum on the smallest of the 3 industrial washing machines needed to be replaced along with several other small parts. After reviewing the cost of the repairs and the past needed repairs to the washer a decision was made to purchase a new washing machine. A budget transfer was completed in order to follow through with the purchase.
- Berlin Water Works detected an issue with one of the backflow valves during a routine 6 month test. The backflow valve was rebuilt and a gate valve was replaced.
- The New Hampshire Association of Counties Annual Conference and Trade Show was held on October 28 and 29 at the Mountain View Grand Hotel. The educational sessions were well attended and covered multiple topics relating to employees from various County departments.

November

- Clinical Career Training utilized the nursing home as a clinical site for a nursing assistant training course, from November to January.
- The business office began training on the PCC software for financials. The business office will be converting to the new software in January of 2014.

- Laureen Poulin, Executive Housekeeper and Laundry Supervisor gave her resignation effective December 20. Laureen will retire from Coös County Nursing Home after 35 years of service. We wish her a happy retirement filled with enjoyment and good health.

December

- Staffing continues to be an issue with the shortage of Registered Nurses and Licensed Practical Nurses in the area. Two agency nurses were needed and covered only half of the available hours. Advertising of the open positions continued.
- On a more positive note, the Medicaid room rate due to start on January 1 will be \$156.01. This is a \$9.88 increase from July 1.
- On December 31, our wireless internet was made available to residents and visitors. This will enable residents and visitors to connect with family and friends via Skype, Facetime or email to help shorten the physical distance which otherwise makes visits few and far between.
- We also ended the year with a sustained **5-Star Rating for 2013**. This could not be accomplished without the dedication and teamwork of the employees of Coös County Nursing Home.
- We ended 2013 without our annual Medicaid Survey. I expect to see the surveyors visiting our home in January 2014.
- Our Safety Committee has been proactive this past year focusing on decreasing employee injuries leading to Workers Compensation claims. Their hard work is reflected in our end of year actual number of claims, which were all below the set Risk Management Benchmarks for 2013.
- Our end of year census is 92 residents. We had 3 deaths in December and 2 admissions. The year to date totals were 22 admissions, 27 deaths and 2 discharges back to the community.

In closing, I would like to acknowledge the Coös County Delegation, County Commissioners and Jennifer Fish, County Administrator for their continued support and encouragement over this past year. I also want to thank all the employees of Coös County Nursing Home for their continued excellence and commitment in the care they provide to the residents of our home.

Respectfully Submitted,
Louise J. Belanger, RN, BS
Nursing Home Administrator

**COÖS COUNTY NURSING HOSPITAL
ADMINISTRATOR'S REPORT - 2013
West Stewartstown**

The year 2013 absolutely flew by! In a few short months, we transitioned from paper medical records to almost entirely electronic. At times it felt like we might be pushing too hard, too fast but staff really rose to the challenge and has done a phenomenal job! This was accomplished while still maintaining our high standard of care and commitment to our residents and their families. This is testament to the quality of the people who work here. They are truly amazing!

Highlights for the year included:

- ❖ On January 31, our SCU was closed to admissions due to flu. On February 6, the entire facility was closed to admissions due to flu.
- ❖ Our waivers for our 13 rooms that do not meet size regulations ran out on December 31, 2012. After much consideration the decision was made by the Bureau of Health Facilities to approve the waivers for our larger rooms (six of them) and only approve conditional waivers (only to be used short-term in an emergency situation and with prior approval from DHHS) for the remaining seven smaller rooms. This brought our capacity down from 97 beds to 90 beds.
- ❖ We had our “kick-off” call for our new electronic medical record, PointClickCare (PCC) on March 11. The next few months were very intensive as we transitioned all of our residents over from paper. This was a very exciting time for us!
- ❖ Diane Munzner was voted CCNH LNA of the Year 2013.
- ❖ Our new Medicaid Rate for July 1, 2013 was \$152.98, a substantial increase over our January 1 rate of \$144.41.
- ❖ By July, we had almost completely switched over to PCC in both Nursing and the Business Office.
- ❖ SB 138 went into law on July 1. This law allows a nursing home (in certain circumstances) to pursue recovery of costs of care from other persons when an application for Medicaid is not timely made or when the resident is not able to receive Medicaid due to a transfer of assets within the 5-year Medicaid look-back period.
- ❖ Our Annual Family Picnic held in July was a great success. Our best estimate is that we fed over 320 people including residents, staff and visitors.
- ❖ In August, eleven residents submitted arts/crafts projects to the Lancaster Fair and brought home several awards including a group merit award and a total of over \$100 in prize money!
- ❖ On August 20, we held a disaster drill at the facility. The scenario involved a gas leak in the laundry. Staff performed well and the residents accepted it all with good humor.
- ❖ Survey arrived at 11 AM on October 1. They exited on Thursday, October 3. This survey occurred while the government was technically in “shut down” mode so was a unique experience. While we had three small areas of concern in Life Safety, we were “deficiency-free” in quality of care!
- ❖ The Coös County Farm Water System became a concern for me this year. I took over as “Water System Owner” on January 1 and spent a great deal of time through the year learning all about it. We had issues off and on all year with coliform so I began working closely with the NH Department of Environmental Services Drinking Water Bureau. In October, we realized we could no longer just keep putting a Band-Aid on the problem. As it turns out, our system does not meet current standards and will continue to have issues. The recommendations from NH DES include an enclosed above ground storage tank to replace the current cement reservoir and/or a

permanent chlorination/filtration system. Our system has some unique features that make either proposal challenging and costly. I am afraid this will monopolize much of 2014.

- ❖ We hosted a "Celebration of Life" on Friday, November 8 here at the nursing hospital for a resident who passed away and had no family to take care of arrangements. This experience showed that we all do become family when we walk through these doors.
- ❖ Our new Maintenance Worker/Water Systems Operator started on November 25.
- ❖ We received our actual Medicaid rate for January 1, 2014. It is \$158.79. This is an increase of \$5.81 from our previous rate of \$152.98.
- ❖ CCNH-WS maintained our 5-Star Rating for 2013.

This past year much of our focus was on improvements behind the scenes with our electronic medical record. This coming year we are looking to expand our computer usage to include a computerized maintenance and work order program. Due to staffing issues in our maintenance department, we did not accomplish the renovations we had planned for 2013, but we are already off and running in 2014. With a full staff in the maintenance department we are now making up for lost time and have begun our tub room renovation plans and are preparing to install the new wall treatments for the third floor. Painting continues all over the building. We have certainly learned one thing, here at CCNH the only constant is change!

As always, I thank the Coös County Commissioners, the Coös County Delegation, County Administrator Jennifer Fish and all of the residents and staff at CCNH for allowing me the chance to work in my "home" for that is what CCNH is to me. It is a great feeling. Now, on to 2014!

Respectfully Submitted,
Laura Mills RN-BC, BS, NHA
Nursing Home Administrator

**COÖS COUNTY DEPARTMENT OF CORRECTIONS
REPORT OF THE SUPERINTENDENT**

Our daily population remained fairly steady throughout the year; however an increase of pre-trial inmates in the last quarter resulted in temporary overcrowding in some housing units. Total inmate days served in 2013 were 18,066. 13,231 of those were served in the facility, resulting in an average daily male population of 37 in the building. Female incarcerations in Coös County were down 27% compared to 2012, resulting in a housing cost savings over what was projected. Detained mainly at Grafton County Department of Corrections, female inmates served 2,095 inmate days in 2013. Federal detainee holds were down to 2 for 2013, compared to 28 in 2012.

2013 Offense Totals

SIMPLE ASSAULT	52	PROHIBITIONS (DRIVERS LICENSE)	4
THEFT BY UNAUTHORIZED TAKING	41	RECKLESS DRIVING	4
VIOLATION OF PROTECTIVE ORDER	40	ROBBERY	4
CONTEMPT OF COURT	39	HARASSMENT	4
VIOLATION OF PROBATION OR PAROLE	37	FAILURE TO COMPLY WITH ORDER	3
DRIVING AFTER REVOCATION OR SUSPENSION	37	HABITUAL OFFENDER	3
BREACH OF BAIL CONDITIONS	31	OBSTRUCTING GOVERNMENT ADMINISTRATION	2
CRIMINAL MISCHIEF	30	OBSTRUCTING REPORT OF CRIME OR INJURY	2
ACTS PROHIBITED	29	OPERATING AFTER SUSPENSION OR REV. (BOATING)	2
FAILURE TO APPEAR	25	REGISTRATION REQUIRED	2
CRIMINAL THREATENING	24	MANSLAUGHTER	2
BURGLARY	22	NEGLIGENT HOMICIDE	2
RESISTING ARREST OR DETENTION	22	COUNTERFEIT OR FORGED MV DOCUMENT	2
POSSESSION CONTROLLED DRUG	18	FALSE FIRE ALARM	2
RECEIVING STOLEN PROPERTY	16	DELIVERY OF ARTICLES PROHIBITED	2
DISOBEYING POLICE OFFICER	15	ILLEGAL ALIEN/FEDERAL HOLD	2
DRIVING UNDER INFLUENCE OF DRUGS/LIQUOR	14	VIOLATION OF SENTENCE CONDITIONS	2
CRIMINAL TRESPASSING	13	DUI - AGGRAVATED COLLISION W/SERIOUS INJURY	2
UNLAWFUL POSSESSION AND INTOXICATION	13	UNAUTHORIZED USE OF PROPELLED VEHICLE	2
THEFT BY DECEPTION	12	POSSESSION/TRANSPORTATION OF DRUGS	2
DISORDERLY CONDUCT	12	TAKING FIREARM FROM LAW ENF. OFFICER	2
CONTROLLED DRUG ACT	12	TAKING WITHOUT OWNERS CONSENT	2
2 nd DEGREE ASSAULT	10	SUSPENSION OF REGISTRATION OF VEHICLE	1
FELON IN POSSESSION OF DANGEROUS WEAPON	10	UNLAWFUL ACTIVITIES	1
FELONIOUS SEXUAL ASSAULT	10	VIOLATION OF PROTECTIVE ORDER (CHILD PROT. ACT)	1
WILLFULL CONCEALMENT	10	TRANSPORTATION OF ALCOHOLIC BEVERAGE	1
THEFT - WILLFUL CONCEALMENT	9	TRANS. OF ALCOHOLIC BEVERAGE BY A MINOR	1
FORGERY	9	DRIVING WITHOUT GIVING PROOF	1
FUGITIVE FROM JUSTICE	9	DUTY TO REPORT	1
RESISTING ARREST	9	FALSE IMPRISONMENT	1
RECKLESS CONDUCT	8	FALSE INFORMATION (FIREARMS)	1
STALKING	8	FALSE PUBLIC ALARM	1
HABITUAL OFFENDERS PENALTY	7	FALSE REPORT	1
OPERATING WHILE IMPAIRED	7	FALSIFYING PHYSICAL EVIDENCE	1
1 ST DEGREE ASSAULT	6	ESCAPE	1
AGGRAVATED FELONIOUS SEXUAL ASSAULT	6	DISTRIBUTION OF DRUG PARAPHERNALIA	1
AGGRAVATED DRIVING WHILE INTOXICATED	6	CRIMINAL LIABILITY FOR CONDUCT OF ANOTHER	1
CONDUCT AFTER ACCIDENT	5	ARREST PRIOR TO REQUISITION	1
DELIVERY OF CONTRABAND TO PRISONERS	5	ARREST WITHOUT A WARRANT	1
LICENSE REQUIRED	5	ASSAULTS BY PRISONERS	1
HINDERING APPREHENSION	4	AIDING CRIMINAL ACTIVITY	1
PROHIBITED SALES	4	NON-SUPPORT	1
FAILURE TO MAKE RESTITUTION	4	POSSESSION CONTROLLED DRUG WITH INT. TO SELL	1
SEXUAL ASSAULT	4	POSSESSION NARCOTIC DRUG WITH INTENT TO SELL	1
THEFT OF SERVICES	4	SALE TO FELONS	1
UNLAWFUL SALE OF A CONTROLLED DRUG	4	INHALE TOXIC VAPORS	1
ENDANGERING THE WELFARE OF CHILD	4	KIDNAPPING	1
CONSPIRACY	4	LOITERING OR PROWLING	1
ARMED ROBBERY	3		

We continue to have an excellent cooperative relationship with the New Hampshire State Prison system, as well as other county correctional facilities, which allows for the administrative exchange and transfer of inmates as necessary. We are currently housing 2 state prison inmates and 1 inmate from another county facility.

Inmate work programs continue to be an essential element of our rehabilitative efforts. In a typical week, sentenced inmates assigned to the Recycling Center, as well on grounds, building and assigned work projects, can provide approximately 400 hours of labor. This does not include internal work details such as food preparation/delivery, cleaning and painting. Inmates who work may earn up to \$7 per week, which equates to a substantial cost savings to taxpayers as well. The average weekly payroll for inmate labor in 2013 was \$98.

The Coös County Recycling Center had another outstanding year. The Recycling Center continues to demonstrate its value, not only as a labor intensive work program, but for the 7 communities that fund the recycling operation. Supervised by Community Programs Corporal Scott Grassetto, the productive work site provided inmates with a work program which totaled some 12,500 hours of labor during the year. Sale of commodities recycled by residents of the member towns resulted in revenues of approximately \$71,000 in 2013. This was accomplished with one employee and the labor of 6 inmates. The funding for the construction of a storage garage was approved by the member towns in the 2013 budget. This was constructed by a local contractor in the spring, and has allowed for more dry storage and more efficient commodity management.

Outside and grounds work crews continue to provide a rehabilitative element to the work program. Mowing, painting, rubbish removal, sweeping, shoveling, vehicle and building repair are just a few of the details that are completed by work crews supervised by Corporal Richard Dube. Repairs to the County barn were completed this year utilizing inmate labor, which saved labor expenses and will preserve the lower part of the original barn where water damage was imminent.

With the State of New Hampshire's initiative to save costs by utilizing video conferencing systems in the corrections facilities, the number of video hearings and arraignments held in the facility increased substantially in 2013. Corrections staff supervised 190 video hearings in 2013. Although this keeps offenders in a secure location and decreases the cost of transportation, unfortunately it takes corrections staff away from other duties while supervising the hearings.

Corrections staff are very grateful for a major improvement to the facility, which occurred in 2013. The Commissioners approved the remodeling of our inmate visiting area into a 7 station no-contact visiting room, which was completed in October. This project was funded at no cost to taxpayers by utilizing funds from the Inmate Trust account, as well as having electronic equipment provided by the inmate telephone service provider. The public, staff and inmates are substantially safer now by eliminating direct contact visits and transitioning to secure, recorded visits. I commend the corrections staff for their cooperation and assistance in the planning and execution of this project, and thank the Commissioners for their support in improving our operations. Video Visitation has been successful, as well. Installed in 2012, this is a kiosk in the visiting area of the facility which allows scheduled visits with inmates, similar to Skype, from the home of friends and family.

I would like to thank the Coös County Delegation and Commissioners for their continued support. I would also like to thank the corrections, medical, administrative and programs staff for their assistance and excellent job done this year. Without this group of professionals, we would not realize all the success that continues to be evident throughout our operations.

Respectfully submitted,
Craig A. Hamelin
Superintendent

**UNINCORPORATED PLACES
2013 COMBINED BALANCE SHEET**

	ASSETS				LIABILITIES & FUND BALANCE					Total Liabilities & Fund Equity
	Cash	Taxes Receivable	Due From General Fund	Total Assets	Accounts Payable	Due To General Fund	Reserved Special Purposes	Fund Balance		
Atkinson & Gilmanton Academy	\$2,908		\$143,790	\$146,698		-\$41,766	\$2,903	\$185,560	\$146,698	
Bean's Grant	\$0		\$358	\$358		-\$2,173	\$0	\$2,531	\$358	
Bean's Purchase	\$168		\$37,951	\$38,120		\$3,945	\$168	\$34,007	\$38,120	
Cambridge	\$11,483		\$292,551	\$304,034		-\$126,003	\$16,120	\$413,917	\$304,034	
Chandler's Purchase	\$0		\$2,417	\$2,417		\$860	\$0	\$1,557	\$2,417	
Crawford's Purchase	\$68		\$15,305	\$15,373		-\$1,546	\$68	\$16,851	\$15,373	
Cutt's Grant	\$0		\$0	\$0		\$63	\$0	-\$63	\$0	
Dix's Grant	\$3,447		\$145,114	\$148,561		\$10,539	\$3,441	\$134,581	\$148,561	
Dixville	\$1,192		\$1,143,720	\$1,144,912	\$0	\$1,069,330	\$35,593	\$39,989	\$1,144,912	
Erving's Grant	\$1,675		\$27,156	\$28,831		-\$38,794	\$1,673	\$65,953	\$28,831	
Green's Grant	\$764	\$31,167	\$155,356	\$187,286		\$165,732	\$763	\$20,792	\$187,286	
Hadley's Purchase	\$0		\$0	\$0		\$63	\$0	-\$63	\$0	
Kilkenny	\$514		\$322	\$836		-\$5,473	\$513	\$5,796	\$836	
Low & Burbank Grant	\$633		\$2,250	\$2,883		-\$19,207	\$632	\$21,458	\$2,883	
Martin's Location	\$71		\$20,954	\$21,025		-\$3,880	\$71	\$24,834	\$21,025	
Millsfield	\$2,789		\$1,191,204	\$1,193,993		\$1,132,194	\$11,414	\$50,385	\$1,193,993	
Odell	\$3,344		\$49,038	\$52,382		\$30,648	\$3,339	\$18,395	\$52,382	
Pinkham's Grant	\$0	\$33,040	\$217,821	\$250,861		\$176,488	\$0	\$74,374	\$250,861	
Sargent's Purchase	\$0		\$159,871	\$159,871		-\$1,186	\$0	\$161,057	\$159,871	
Second College Grant	\$1,521		\$118,536	\$120,058		-\$36,381	\$1,519	\$154,920	\$120,058	
Success	\$8,998		\$122,707	\$131,704		\$74,869	\$8,984	\$47,851	\$131,704	
Thompson & Meserve's Purchase	\$0	\$15,908	\$137,983	\$153,891		\$148,785	\$0	\$5,105	\$153,891	
Wentworth Location	\$2,343	\$61,148	\$475,376	\$538,866		\$494,925	\$2,339	\$41,603	\$538,866	
Totals	\$41,916	\$141,263	\$4,459,781	\$4,642,960	\$0	\$3,032,031	\$89,539	\$1,521,389	\$4,642,960	

COOS COUNTY UNINCORPORATED PLACES
TAX COLLECTOR'S REPORT
Summary of Tax Accounts
Fiscal Year Ended December 31, 2013

DR.

Levies of

	<u>2013</u>	<u>2012</u>
Uncollected Taxes - Beginning of Fiscal Year:		
Property Taxes	0.00	162,522.00
Land Use Change Taxes	0.00	348,444.00
Penalties/Other Taxes	0.00	100.00
Taxes Committed to Collector:		
Property Taxes	134,701.00	0.00
Yield Taxes	274,841.00	0.00
Land Use Change Tax	280.00	0.00
Other Charges	0.00	55.50
Overpayment:		
Property Taxes	0.00	22.32
Abatements Made:		
Property Taxes	0.00	406.00
Interest	0.00	4.06
Interest & Fees Collected on Delinquent Taxes:	0.00	1,066.70
Penalties/Costs before Lien:	<u>200.00</u>	<u>195.00</u>
Total Debits	<u><u>\$410,022.00</u></u>	<u><u>\$512,815.58</u></u>

CR.

Remitted to Treasurer during Fiscal Year:		
Property Taxes	9,241.93	158,494.13
Land Use Change Tax	280.00	348,444.00
Yield Taxes	274,841.00	0.00
Interest	0.00	1,066.70
Conversion to Lien	0.00	4,245.19
Penalties/Costs/Other Charges	0.00	155.50
Abatements Made:		
Property Taxes	0.00	406.00
Interest	0.00	4.06
Uncollected Taxes End of Fiscal Year:		
Property Taxes	125,488.00	0.00
Land Use Change Taxes	0.00	0.00
Other Charges	200.00	0.00
Property Taxes Credit:	<u>-28.93</u>	<u>0.00</u>
Total Credits	<u><u>\$410,022.00</u></u>	<u><u>\$512,815.58</u></u>

COOS COUNTY UNINCORPORATED PLACES
TAX COLLECTOR'S REPORT
 Summary of Tax Accounts
 Fiscal Year Ended December 31, 2013

	DR.	Levies of	
	<u>2012</u>	<u>2011</u>	<u>2010</u>
Unredeemed Taxes Balances at Beginning of Fiscal Year	0.00	1,227.16	36.61
Liens Executed During Fiscal Year	4,403.63	0.00	0.00
Interest & Costs Collected After Lien Execution	<u>247.31</u>	<u>304.87</u>	<u>29.70</u>
Total Debits	<u><u>\$4,650.94</u></u>	<u><u>\$1,532.03</u></u>	<u><u>\$66.31</u></u>

	CR.	Levies of	
	<u>2012</u>	<u>2011</u>	<u>2010</u>
Remitted to Treasurer during Fiscal Year:			
Redemptions	2,822.70	1,227.16	36.61
Interest & Costs (After Lien Execution)	247.31	304.87	29.70
Liens Deeded to Municipality	0.00	0.00	0.00
Unredeemed Taxes End of Year	<u>1,580.93</u>	<u>0.00</u>	<u>0.00</u>
Total Credits	<u><u>\$4,650.94</u></u>	<u><u>\$1,532.03</u></u>	<u><u>\$66.31</u></u>

STATEMENT OF LONG-TERM NOTES
December 31, 2013

2007 Building Addition -
West Stewartstown Nursing Hospital

Original Amount		\$971,500
Paid to Date:	\$584,892	
Notes Outstanding:		\$386,608

Frederick W. King
Treasurer

SCHEDULE OF COUNTY PROPERTY
December 31, 2013

<u>Description</u>	<u>Estimated Sound Insurance Appraisal</u>
 <i><u>WEST STEWARTSTOWN (including contents)</u></i>	
Nursing Hospital & 2008 Addition	\$9,304,300
Jail and House of Correction	3,969,400
Hay and Cow Barn	569,700
Recycling Center & Recycling Storage Building	253,700
Frame Garage	85,900
Machinery Shed	13,608
County Administrator's House/Garage	304,000
Water Reservoir Building/Pump House	294,000
Transfer Station	5,000
 <i><u>BERLIN (including contents)</u></i>	
Nursing Home & 2008 Sunroom	9,431,000
Garage/Generator Building	197,600
 Total	 <u><u>\$24,428,208</u></u>

NH Department of Revenue Administration
Municipal Services Division
P. O. Box 487, Concord, NH 03302-0487
(603) 271-3397

STATEMENT OF COUNTY APPROPRIATIONS AND REVENUE AS VOTED

For County of : Coös County

DATE OF CONVENTION: March 16, 2013 Fiscal Year Ending: 2013

Mailing Address: PO Box 10 W. Stewartstown, NH 03597

Phone #: 603-246-3321 Fax #: 603-246-8117 E-Mail: linda.harris@cooscountynh.us

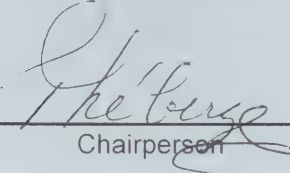
Prepared by: Linda Harris

This form is used to report the voted appropriations, as required under RSA 24:24, to the Secretary of State and to the Commissioner of the Dept. of Revenue Admin. It is due by September 1 per RSA 21-J:34.

CERTIFICATE OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.



Chairperson



Clerk of County Convention

FOR DRA USE ONLY

1	2	3	4
Acct.#	APPROPRIATIONS	Appropriations as Voted	DRA USE
GENERAL GOVERNMENT			
4110	County Convention Costs	25,000	
4120	Judicial	0	
4122	Jury Costs	0	
4123	County Attorney's Office	325,575	
4124	Victim Witness Advocacy Program	84,950	
4130	Executive	178,445	
4150	Financial Administration	99,920	
4151	Treasurer	4,855	
4153	Other Legal Costs	0	
4155	Personnel Administration	0	
4191	Planning and Zoning for Uninc.Places	0	
4192	Medical Examiner	15,000	
4193	Register of Deeds	326,700	
4194	Maintenance of Government Bldg.	0	
4196	Insurance, Not Otherwise Allocated	0	
4198	Contingency	0	
4199	Other (Land Management)	15,800	
PUBLIC SAFETY			
4211	Sheriff's Department	855,220	
4212	Custody of Prisoners	0	
4214	Sheriff's Support Services	0	
4219	Other Public Safety - Transfer Station	26,650	
4219	Other Public Safety - Recycling Center	109,550	
CORRECTIONS			
4230	Corrections	2,215,850	
4235	Adult Probation and Parole	0	
COUNTY FARM			
4301	Administration	0	
4302	Operating Expenditures	0	
4309	Other County Farm Expenditures	0	
COUNTY NURSING HOME			
4411	Administration	1,122,325	
4412	Operating Expense	18,522,720	
4439	Other Health	0	
HUMAN SERVICES			
4441	Administration	0	
4442	Direct Assistance	6,147,800	

1	2	3	4
Acct.#	APPROPRIATIONS	Appropriations as Voted	DRA USE
HUMAN SERVICES (continued)			
4443	Board and Care of Children	0	
4446	Diversion Program	0	
4447	Special Outside Services	137,700	
	Other (Specify)	0	
COOPERATIVE EXTENSION			
4611	Administration	182,750	
4619	Other Conservation	82,070	
ECONOMIC DEVELOPMENT			
4651	Administration	0	
4652	Economic Development	50,000	
4659	Other Economic Development	1,083,500	
DEBT SERVICE			
4711	Principal Long-Term Bonds/Notes	97,150	
4721	Interest Long-Term Bonds/Notes	0	
	Other (Interest Short-term Notes)	153,000	
INTERGOVERNMENTAL TRANSFERS			
4800	Intergovernmental Transfers	0	
CAPITAL OUTLAY			
---	W. Stewartstown Nursing Hospital	98,450	
----	Berlin Nursing Home	154,800	
----	Dept. of Corrections	0	
----	County Attorney	0	
INTERFUND OPERATING TRANSFERS			
4912	To Special Revenue Fund	0	
4913	To Capital Projects Fund	0	
4914	To Proprietary Funds	0	
4915	To Capital Reserve Funds	0	
4916	To Trust and Fiduciary Funds	0	
TOTAL APPROPRIATIONS		32,115,780	

1	2	3
Acct.#	SOURCES OF REVENUES	Estimated Revenue Ensuing Fiscal Year
ASSESSMENTS/TAXES		
3110	Property Taxes Levied for Unincorporated Places	0
3120	Land Use Change Taxes for Unincorporated Places	0
3180	Resident Taxes for Unincorporated Places	0
3185	Yield Taxes for Unincorporated Places	0
3186	Payments in Lieu of Taxes for Unincorporated Places	0
3187	Payments in Lieu of Taxes	0
3189	Other Taxes	0
3191	Penalties on Delinquent Municipal Assessments	0
3200	Licenses, Permits, and Fees	0
3319	REVENUE FROM THE FEDERAL GOVERNMENT	235,000
REVENUE FROM THE STATE OF NH		
3351	Shared Revenue for Unincorporated Places	0
3352	Incentive Funds	0
3354	Water Pollution Grants	0
3355	Housing and Community Development	1,083,500
3356	State & Fed. Forest Land Reim in Unincorporated Places	0
3359	Other (Victim/Witness Grant)	31,500
	Other (Prosecutor's Grant)	4,000
	Other (Medicaid ProShare)	1,130,000
	Other (Sheriff's Dept.)	27,100
	Other (Justice Grant)	14,850
3379	INTERGOVERNMENTAL REVENUES	0
REVENUES FROM CHARGES FOR SERVICES		
3401	Sheriff's Department	231,400
3402	Register of Deeds	250,000
3403	County Corrections	25,500
3404	County Nursing Homes	11,443,500
3405	County Farm	0
3406	Cooperative Extension Service	0
---	Other (Transfer Station)	26,000
---	Other (Recycling Center)	109,550
---	Other (Land Management)	14,825
REVENUE FROM MISCELLANEOUS SOURCES		
3501	Sale of County Property	0
3502	Interest on Investments	1,500
---	Interest on Delinquent Taxes	200
---	Refunds - Prior Year Expenses	10,000
---	Other (Miscellaneous)	15,000

Budget - County of Coös FY 2013

1	2	3
Acct.#	SOURCES OF REVENUES	Estimated Revenue Ensuing Fiscal Year
OTHER FINANCIAL SOURCES		
3912	Transfer from Special Revenue Funds	0
3913	Transfer from Capital Projects Funds	0
3914	Transfer from Proprietary Funds	0
3915	Transfer from Capital Reserve Funds	0
3916	Transfer from Trust and Agency Funds	0
3934	Proceeds from Long-Term Notes/Bonds	0
ESTIMATED REVENUE SUBTOTAL		14,653,425
FUND BALANCE TO REDUCE TAX RATE		3,024,222
TOTAL ESTIMATED REVENUES		17,677,647

BUDGET SUMMARY

Total Voted Appropriations	32,115,780
Total Revenues	17,677,647
Amount Certified to be Raised by Taxes	14,438,133

2013 COUNTY TAX APPORTIONMENT

COÖS COUNTY	% PROPORTION TO COUNTY TAX	APPORTIONMENT OF COUNTY BUDGET
Atkinson/Gilmanton Academy Grant	0.0233%	3,367
Bean's Grant	0.0000%	3
Bean's Purchase	0.0007%	100
Berlin	10.7754%	1,555,772
Cambridge	0.2822%	40,743
Carroll	10.7555%	1,552,900
Chandler's Purchase	0.0017%	241
Clarksville	1.5173%	219,068
Colebrook	5.1846%	748,557
Columbia	2.5535%	368,673
Crawford's Purchase	0.0055%	790
Cutt's Grant	0.0000%	0
Dalton	2.6639%	384,622
Dix Grant	0.0294%	4,244
Dixville	1.8339%	264,788
Dummer	1.8179%	262,477
Errol	2.7000%	389,824
Erving's Grant	0.0023%	329
Gorham	8.4290%	1,216,991
Green's Grant	0.1402%	20,240
Hadley's Purchase	0.0000%	0
Jefferson	4.1302%	596,329
Kilkenny	0.0005%	69
Lancaster	7.5919%	1,096,122
Low & Burbank's Grant	0.0000%	0
Martin's Location	0.0015%	215
Milan	3.8477%	555,536
Millsfield	6.0738%	876,945
Northumberland	3.3430%	482,673
Odell	0.0689%	9,947
Pinkham's Grant	0.1000%	14,439
Pittsburg	8.4582%	1,221,203
Randolph	2.2777%	328,854
Sargent's Purchase	0.0624%	9,009
Second College Grant	0.0442%	6,380
Shelburne	2.2549%	325,563
Stark	1.9561%	282,427
Stewartstown	2.8636%	413,445
Stratford	1.8717%	270,236
Success	0.3668%	52,966
Thompson & Meserve's Purchase	0.1940%	28,015
Wentworth Location	0.3115%	44,982
Whitefield	5.4650%	789,049
TOTALS	100.0000%	14,438,133

**CONSOLIDATED BALANCE SHEET
DECEMBER 31, 2013**

ASSETS:	
Cash - County	\$8,136,087
Cash - Recycling Center	26,303
Accounts Receivable - Coös County Nursing Hospital	694,269
Accounts Receivable - Coös County Nursing Home	679,477
Accounts Receivable - County	65,353
Accounts Receivable - Farm	0
Accounts Receivable - Special Revenue	50
Accounts Receivable - Recycling Center	5,341
Accounts Receivable - Transfer Station	22
Purchased Taxes - County	1,581
Tax Deeded Property - County	399
Agri-Mark Cooperative Investment	54,624
Inventories	135,788
Pre-Paid Expenses - Coös County Nursing Hospital	47,025
Pre-Paid Expenses - Coös County Nursing Home	93,182
Pre-Paid Expenses - County	24,450
Pre-Paid Expenses - Recycling Center	2,462
Future Debt Retirement - Coös County Nursing Hospital	386,608
TOTAL ASSETS	<u><u>\$10,353,022</u></u>
LIABILITIES:	
Accounts Payable - All Funds	\$1,817,365
Accrued Expense - Coös County Nursing Home	42,810
Payroll Deductions Payable - All Funds	60,777
Capital Improvement Notes - 2007	386,608
TOTAL LIABILITIES	<u><u>\$2,307,561</u></u>
FUND EQUITY:	
Reserve for Special Appropriations	
a. Coös County Nursing Hospital Projects	\$123,685
b. Coös County Nursing Home Projects	115,373
c. County Projects	440,000
d. Cooperative Extension Projects	3,046
Reserve for Special Purpose	
a. Agri-Mark Cooperative Investment	54,624
b. Facility Fund	72,144
c. Sick Pay	448,360
d. Decommission Fund	168,807
e. Recycling Center Equipment	26,267
f. Inventory Offset	135,788
g. DOC Electronic Monitoring Security Deposits	534
h. Reserve for Bad Debts	2,837
i. RSA 151 Unclaimed Funds	400
j. General Fund - Due to Unincorporated Places	1,427,750
Undesignated/Unreserved	
a. Nursing Hospital, Nursing Home, County, Farm	4,858,761
b. Federal Grant Funds	(279)
c. Recycling Center	108,124
d. Transfer Station	59,241
TOTAL FUND EQUITY	<u><u>\$8,045,462</u></u>
TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$10,353,022</u></u>

BUDGET
OF
COÖS COUNTY, NEW HAMPSHIRE

JANUARY 1, 2013 TO DECEMBER 31, 2013



Thomas M. Brady, Chairman

Paul R. Grenier, Vice-Chair

Richard J. Samson, Clerk

BOARD OF COUNTY COMMISSIONERS



BUDGET PROPOSAL

APPROPRIATIONS

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
ADMINISTRATION				
01-05100-0100	Administrator's Salary	89,150	87,411	92,100
01-05100-0400	Accounting Staff Salaries	204,450	192,947	207,100
01-05100-0500	Computer Systems Administrator	25,000	24,785	26,200
01-05100-0800	In Lieu of Health Benefit	1,250	1,250	1,250
01-05100-0900	Longevity Pay	5,600	5,566	5,900
01-05100-1000	Social Security (FICA)	25,600	22,836	26,050
01-05100-1100	Life Insurance	200	127	150
01-05100-1200	Health Insurance	70,400	60,730	63,800
01-05100-1300	Retirement	33,700	30,477	36,700
01-05100-1400	Workers' Compensation	3,025	2,268	3,200
01-05100-1500	Unemployment Insurance	670	644	700
01-05100-1700	Education and Conferences	2,000	175	2,000
01-05100-1800	Employee Physicals	200	0	200
01-05100-1900	Employee Recognition	3,000	3,000	3,000
01-05100-2000	Legal Services	10,000	776	5,000
01-05100-2100	Audit Services	12,750	12,036	8,500
01-05100-3600	Office Supplies	13,500	12,144	15,000
01-05100-3700	Dues/Licenses/Subscriptions	5,000	4,035	5,000
01-05100-3800	Postage	7,000	5,569	7,000
01-05100-3900	Administration Supplies and Expenses	5,100	4,702	3,500
01-05100-6800	Communications	15,500	14,616	10,600
01-05100-7000	Travel	2,000	1,172	2,000
01-05100-7500	Bad Debts/Allowance & Recovery	0	0	0
01-05100-8200	Equipment Repair/Maintenance Contracts	22,000	21,215	21,300
01-05100-9300	Liability Insurance	25,500	25,420	27,500
01-05100-9700	New Equipment	5,950	4,215	2,650
01-05100-9900	Retiree Benefits	24,900	23,970	25,400
	TOTAL ADMINISTRATION	613,445	562,084	601,800
PROPERTY EXPENSE				
01-05110-9200	Interest on Notes	17,950	16,105	7,250
	TOTAL PROPERTY EXPENSE	17,950	16,105	7,250
ASSESSMENTS				
01-05120-3700	Provider Assessment	310,100	310,085	295,000
	TOTAL ASSESSMENTS	310,100	310,085	295,000
DIETARY DEPARTMENT				
01-05130-0100	Dietary Director's Salary	53,900	53,786	57,100
01-05130-0200	Cooks' Salaries	147,000	147,080	150,800
01-05130-0300	Dietary Aides' Salaries	402,500	401,892	430,200
01-05130-0400	Assistant Dietary Manager	21,950	21,007	22,800
01-05130-0800	In Lieu of Health Benefit	3,300	2,207	2,050
01-05130-0900	Longevity Pay	5,400	5,373	6,200
01-05130-1000	Social Security (FICA)	48,500	45,491	51,200
01-05130-1100	Life Insurance	250	194	200
01-05130-1200	Health Insurance	166,000	157,620	175,650
01-05130-1300	Retirement	40,000	36,140	43,100
01-05130-1400	Workers' Compensation	17,600	13,211	18,400
01-05130-1500	Unemployment Insurance	975	1,206	1,250

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
01-05130-1700	Education and Conferences	1,375	1,070	1,350
01-05130-1800	Employee Physicals	800	454	800
01-05130-2300	Registered Dietitian	17,300	5,005	17,600
01-05130-3800	Dishes and Glassware	1,600	460	1,950
01-05130-3900	Dietary Supplies and Expenses	36,000	34,474	39,300
01-05130-5000	Food	317,000	315,910	326,000
01-05130-7000	Travel	500	280	600
01-05130-8200	Equipment Repair/Maintenance Contracts	5,750	2,918	6,200
01-05130-9700	New Equipment	4,200	2,617	9,800
01-05130-9900	Retiree Benefits	36,400	34,645	36,850
	TOTAL DIETARY DEPARTMENT	1,328,300	1,283,039	1,399,400
	NURSING DEPARTMENT			
01-05140-0100	Director of Nursing Salary	81,650	81,259	84,400
01-05140-0200	Registered Nurses' Salaries	851,700	839,782	909,500
01-05140-0300	Licensed Practical Nurses' Salaries	279,950	276,140	243,700
01-05140-0400	Nursing Assistants' Salaries	1,844,000	1,839,297	1,883,500
01-05140-0500	Medication Nursing Assistant Salaries	145,500	145,004	156,600
01-05140-0600	Scheduling Coordinator	35,025	34,862	37,800
01-05140-0800	In Lieu of Health Benefit	7,900	7,250	5,400
01-05140-0900	Longevity Pay	32,600	31,416	39,750
01-05140-1000	Social Security (FICA)	246,225	234,240	257,100
01-05140-1100	Life Insurance	1,125	921	800
01-05140-1200	Health Insurance	945,300	852,387	970,250
01-05140-1300	Retirement	158,900	158,807	186,600
01-05140-1400	Workers' Compensation	72,775	67,575	93,900
01-05140-1500	Unemployment Insurance	6,350	6,169	6,350
01-05140-1700	Education and Conferences	1,900	175	12,000
01-05140-1800	Employee Physicals	2,000	1,764	2,500
01-05140-2300	Contract Nurses	0		0
01-05140-3100	Medical and Surgical Supplies	113,100	113,147	115,000
01-05140-3900	Nursing Supplies and Expenses	12,000	10,137	12,000
01-05140-7000	Travel	1,250	1,213	1,800
01-05140-8200	Equipment Repair/Maintenance Contracts	21,600	18,550	26,000
01-05140-8800	Equipment Rental	1,000	368	2,000
01-05140-9700	New Equipment	16,800	15,701	15,000
01-05140-9900	Retiree Benefits	78,500	76,640	92,750
	TOTAL NURSING DEPARTMENT	4,957,150	4,812,803	5,154,700
	HEALTH INFORMATION MANAGEMENT			
01-05141-0100	Health Information Management Director	34,510	34,358	36,500
01-05141-0900	Longevity Pay	500	463	600
01-05141-1000	Social Security (FICA)	2,700	2,564	2,850
01-05141-1100	Life Insurance	50	24	50
01-05141-1200	Health Insurance	7,900	7,418	8,200
01-05141-1300	Retirement	3,600	3,412	4,000
01-05141-1400	Workers' Compensation	100	57	100
01-05141-1500	Unemployment Insurance	75	67	100
01-05141-1700	Education and Conferences	300	199	300
01-05141-3600	Office Supplies and Expense	1,500	1,331	1,500
01-05141-7000	Travel	200	346	200
01-05141-8200	Equipment Repair/Maintenance Contracts	1,000	424	750
01-05141-9700	New Equipment	450	0	850
	TOTAL HEALTH INFORMATION MGMT	52,885	50,662	56,000

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		PROPOSED 2014 BUDGET
		APPROVED BUDGET	12/31/13 ACTUAL	
STAFF DEVELOPMENT				
01-05142-0100	Staff Development Director's Salary	49,950	49,407	64,600
01-05142-1000	Social Security (FICA)	3,825	3,566	5,000
01-05142-1100	Life Insurance	50	19	50
01-05142-1200	Health Insurance	11,750	11,168	15,400
01-05142-1300	Retirement	5,140	4,835	6,950
01-05142-1400	Workers' Compensation	1,400	1,043	1,500
01-05142-1500	Unemployment Insurance	100	95	100
01-05142-1700	Education and Conferences	700	175	900
01-05142-1800	LNA/MNA Classes	1,000	644	1,000
01-05142-1900	In House Education	1,400	966	1,100
01-05142-3800	Employee Health Expense	2,800	1,072	2,800
01-05142-3900	Staff Development Supplies and Expenses	1,200	805	1,200
01-05142-7000	Travel	300	225	400
01-05142-8200	Equipment Repair/Maintenance Contracts	400	0	400
01-05142-9700	New Equipment	0		400
	TOTAL STAFF DEVELOPMENT	80,015	74,019	101,800
QUALITY MANAGEMENT				
01-05143-0100	Quality Director's Salary	42,225	42,189	44,400
01-05143-1000	Social Security (FICA)	3,250	3,079	3,400
01-05143-1100	Life Insurance	50	16	50
01-05143-1200	Health Insurance	9,900	9,353	10,300
01-05143-1300	Retirement	4,350	4,173	4,800
01-05143-1400	Workers' Compensation	1,175	879	1,250
01-05143-1500	Unemployment Insurance	100	80	100
01-05143-1700	Education and Conferences	500	305	500
01-05143-3600	Office Supplies	1,500	1,552	2,000
01-05143-3700	Dues/Licenses/Subscriptions	500	495	500
01-05143-7000	Travel	800	816	1,000
01-05143-8200	Equipment Repair/Maintenance Contracts	500	424	500
01-05143-9700	New Equipment	250	236	350
	TOTAL QUALITY MANAGEMENT	65,100	63,597	69,150
PLANT OPERATIONS				
01-05150-0100	Plant Manager's Salary	0	0	58,900
01-05150-0200	Maintenance Salaries	133,200	128,039	65,550
01-05150-0900	Longevity Pay	1,600	600	700
01-05150-1000	Social Security (FICA)	10,325	9,303	9,600
01-05150-1100	Life Insurance	50	33	50
01-05150-1200	Health Insurance	35,000	29,314	42,000
01-05150-1300	Retirement	11,500	10,428	11,100
01-05150-1400	Workers' Compensation	3,750	2,811	4,050
01-05150-1500	Unemployment Insurance	270	257	300
01-05150-1700	Education and Conferences	1,000	291	1,000
01-05150-1800	Employee Physicals	200	126	200
01-05150-2800	Auxiliary Building Expense	0	0	0
01-05150-2900	Outside Services	35,500	35,173	36,500
01-05150-3900	Plant Supplies and Expenses	6,500	6,536	6,000
01-05150-6100	Electricity	71,500	62,677	70,000
01-05150-6200	Propane Gas	41,000	39,912	41,000
01-05150-6300	Water	10,000	10,232	7,300

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
01-05150-6400	Sewer	15,500	15,398	15,500
01-05150-6500	Fuel	112,300	112,222	90,000
01-05150-7000	Travel	700	376	700
01-05150-7900	Vehicle Supplies and Expenses	6,000	4,506	6,000
01-05150-8100	Building Repairs	30,000	20,507	30,000
01-05150-8200	Equipment Repair/Maintenance Contracts	4,500	4,414	3,600
01-05150-8300	Grounds Maintenance	0		2,250
01-05150-8400	Snow Removal	8,000	7,463	8,000
01-05150-9300	Property Insurance	7,000	6,862	7,200
01-05150-9700	New Equipment	3,200	2,774	1,200
01-05150-9900	Retiree Benefits	10,500	9,862	10,550
	TOTAL PLANT OPERATIONS	559,095	520,116	529,250
LAUNDRY DEPARTMENT				
01-05160-0100	Laundry Director's Salary	19,500	19,231	20,500
01-05160-0200	Laundry Aides' Salaries	154,300	148,779	138,200
01-05160-0300	Laundry Porters' Salaries	49,550	49,384	51,400
01-05160-0800	In Lieu of Health Benefit	1,300	1,250	1,250
01-05160-0900	Longevity Pay	4,600	4,090	5,200
01-05160-1000	Social Security (FICA)	17,550	16,261	16,600
01-05160-1100	Life Insurance	100	67	100
01-05160-1200	Health Insurance	47,700	45,418	49,100
01-05160-1300	Retirement	19,250	16,969	20,100
01-05160-1400	Workers' Compensation	6,400	4,786	6,700
01-05160-1500	Unemployment Insurance	450	437	450
01-05160-1700	Education and Conferences	100	88	150
01-05160-1800	Employee Physicals	300	63	300
01-05160-3700	Linens	13,000	12,932	17,550
01-05160-3900	Laundry Supplies and Expenses	13,700	14,079	16,600
01-05160-7000	Travel	100	65	300
01-05160-8200	Equipment Repair/Maintenance Contracts	5,000	5,237	6,650
01-05160-9700	New Equipment	300	197	300
01-05160-9900	Retiree Benefits	13,400	12,408	13,200
	TOTAL LAUNDRY DEPARTMENT	366,600	351,740	364,650
HOUSEKEEPING DEPARTMENT				
01-05170-0100	Executive Housekeeper's Salary	19,500	19,231	20,500
01-05170-0200	Porter Salary	35,125	31,312	35,700
01-05170-0300	Housekeeping Aides' Salaries	210,725	203,964	221,800
01-05170-0800	In Lieu of Health Benefit	2,500	2,500	2,500
01-05170-0900	Longevity Pay	3,300	3,300	3,500
01-05170-1000	Social Security (FICA)	20,750	18,218	21,800
01-05170-1100	Life Insurance	150	106	100
01-05170-1200	Health Insurance	117,200	93,035	98,350
01-05170-1300	Retirement	26,100	24,212	29,100
01-05170-1400	Workers' Compensation	7,600	5,661	7,900
01-05170-1500	Unemployment Insurance	550	517	550
01-05170-1700	Education and Conferences	100	88	1,200
01-05170-1800	Employee Physicals	300	63	300
01-05170-2900	Outside Services	18,000	17,475	10,800
01-05170-3900	Housekeeping Supplies and Expenses	34,000	33,608	36,600
01-05170-7000	Travel	100	157	350
01-05170-8200	Equipment Repair/Maintenance Contracts	0	0	300
01-05170-9700	New Equipment	4,400	4,218	6,500

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
01-05170-9800	Furnishings	8,800	8,066	9,800
01-05170-9900	Retiree Benefits	17,900	16,536	17,700
	TOTAL HOUSEKEEPING DEPARTMENT	527,100	482,266	525,350
PHYSICIANS & CONSULTANTS				
01-05180-1700	Physician Education and Conferences	500	0	500
01-05180-2200	Physician Services	7,000	7,000	7,000
01-05180-2300	Pharmacist Services	6,900	5,447	6,900
01-05180-2400	Dentist Services	9,600	9,600	9,600
01-05180-3400	Mental Health Social Worker	7,000	5,985	7,200
01-05180-3600	Psychiatrist Services	14,440	10,650	14,400
	TOTAL PHYSICIANS & CONSULTANTS	45,440	38,682	45,600
ACTIVITIES DEPARTMENT				
01-05191-0100	Activity Director Salary	42,500	41,998	44,700
01-05191-0200	Activity Aides' Salaries	208,300	208,288	227,700
01-05191-0800	In Lieu of Health Benefit	1,000	1,000	1,100
01-05191-0900	Longevity Pay	2,700	2,700	4,100
01-05191-1000	Social Security (FICA)	19,350	17,736	21,250
01-05191-1100	Life Insurance	150	97	100
01-05191-1200	Health Insurance	94,200	89,941	95,250
01-05191-1300	Retirement	14,100	14,342	17,000
01-05191-1400	Workers' Compensation	5,600	5,279	7,450
01-05191-1500	Unemployment Insurance	500	482	500
01-05191-1700	Education and Conferences	800	755	1,400
01-05191-1800	Employee Physicals	300	0	300
01-05191-2900	Chaplain Services	1,040	1,140	1,050
01-05191-3600	Beauty Shop Supplies	500	483	750
01-05191-3900	Activities Supplies and Expenses	13,500	13,422	13,250
01-05191-6700	Advertising	300	188	300
01-05191-7000	Travel	800	623	1,200
01-05191-8200	Equipment Repair/Maintenance Contracts	500	95	650
01-05191-9700	New Equipment	2,000	1,870	2,100
01-05191-9900	Retiree Benefits	0	0	0
	TOTAL ACTIVITIES DEPARTMENT	408,140	400,439	440,150
SOCIAL SERVICES				
01-05192-0100	Social Services Director's Salary	45,500	45,308	48,500
01-05192-0800	In Lieu of Health Benefit	1,300	1,250	1,250
01-05192-1000	Social Security (FICA)	3,600	3,562	3,850
01-05192-1100	Life Insurance	50	24	50
01-05192-1300	Retirement	4,750	4,434	5,400
01-05192-1400	Workers' Compensation	1,325	993	1,400
01-05192-1500	Unemployment Insurance	100	90	100
01-05192-1700	Education and Conferences	300	0	300
01-05192-3900	Social Services Supplies and Expenses	800	774	800
01-05192-7000	Travel	700	576	700
01-05192-9700	New Equipment	200	176	700
01-05192-9900	Retiree Benefits	3,250	3,306	3,500
	TOTAL SOCIAL SERVICES	61,875	60,494	66,550
PHYSICAL THERAPY				
01-05193-0100	Restorative Aides' Salaries	87,500	65,361	74,700
01-05193-0200	Restorative Nurse	12,300	12,352	11,200

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
01-05193-0900	Longevity Pay	1,600	1,600	1,800
01-05193-1000	Social Security (FICA)	7,800	5,644	6,800
01-05193-1100	Life Insurance	50	29	50
01-05193-1200	Health Insurance	24,800	24,669	26,650
01-05193-1300	Retirement	9,700	7,616	8,800
01-05193-1400	Workers' Compensation	2,825	2,148	3,000
01-05193-1500	Unemployment Insurance	210	196	200
01-05193-1700	Education and Conferences	150	0	600
01-05193-2300	Consultant Services	24,000	20,787	24,000
01-05193-3900	Physical Therapy Supplies and Expenses	500	221	500
01-05193-7000	Travel	0	0	500
01-05193-9700	Physical Therapy Equipment	1,300	1,248	800
	TOTAL PHYSICAL THERAPY	172,735	141,871	159,600
	OCCUPATIONAL & SPEECH THERAPY			
01-05194-3900	OT Supplies and Expenses	800	722	1,000
01-05194-4000	Speech Supplies and Expenses	250	19	250
	TOTAL OCCUPATIONAL & SPEECH THER	1,050	741	1,250
	TOTAL WS NURSING HOSPITAL	9,566,980	9,168,744	9,817,500

01-09256-9707	Car	0	0	0
01-09256-9708	Thin Client Kiosks (5)	0	0	8,650
01-09256-9709	Steamer & Kettle	0	0	9,800
01-09256-9726	Electric Beds	20,100	18,714	12,900
01-09256-9727	Computer Server	0	0	5,550
01-09256-9738	Speed Queen 120 Lb Dryer	0	0	8,400
01-09256-9748	Replacement Windows	0		0
01-09256-9750	Air Conditioning 2N Sunporch, SCU, HIM/QA	8,350	8,330	0
01-09256-9751	Simplex Fire Alarm Upgrade	0		0
01-09256-9752	Tub	14,200	11,691	18,000
01-09256-9753	Secure Care for Elevator	13,300	13,387	0
01-09256-9754	Steamer & Kettle Combination	19,500		0
01-09256-9755	SmartLinux Time & Attendance Module	23,000	23,000	0
01-09256-9756	Water System Upgrade	0	0	0
	TOTAL WSNH SPECIALS	98,450	75,122	63,300
	TOTAL WS NURSING HOSPITAL & SPECIAL	9,665,430	9,243,866	9,880,800

ADMINISTRATION				
02-05600-0100	Administrator's Salary	84,550	84,119	86,850
02-05600-0200	Office Manager's Salary	45,425	45,384	49,201
02-05600-0300	Office Staff Salaries	99,275	98,797	107,200
02-05600-0400	Computer Systems Administrator	24,075	22,735	26,275
02-05600-0900	Longevity Pay	5,075	5,140	5,375
02-05600-1000	Social Security (FICA)	19,750	18,391	20,970
02-05600-1100	Life Insurance	200	131	175
02-05600-1200	Health Insurance	70,500	67,099	71,350

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
02-05600-1300	Retirement	26,150	22,427	26,382
02-05600-1400	Workers' Compensation	2,800	1,237	1,322
02-05600-1500	Unemployment Insurance	480	469	400
02-05600-1700	Education and Conferences	1,100	335	1,250
02-05600-1900	Employee Recognition	3,200	3,286	3,400
02-05600-2000	Legal Services	2,400	0	5,000
02-05600-2100	Audit Services	12,750	12,036	8,500
02-05600-2300	Consultant Services	2,000	0	2,000
02-05600-3500	Dues and Licenses	4,000	3,585	4,300
02-05600-3600	Office Supplies	13,000	12,845	13,000
02-05600-3700	Subscriptions and Periodicals	1,050	861	1,100
02-05600-3800	Postage	3,500	2,771	3,200
02-05600-3900	Administration Supplies and Expenses	1,500	751	1,500
02-05600-6700	Advertising	400	210	700
02-05600-6800	Communications	12,000	11,826	13,800
02-05600-7000	Travel	3,000	2,582	3,000
02-05600-7500	Bad Debts/Allowance & Recovery	2,600	2,570	0
02-05600-8200	Equipment Repair/Maintenance Contracts	16,500	14,322	16,500
02-05600-9300	Liability Insurance	28,500	28,267	29,150
02-05600-9700	New Equipment	5,800	5,729	6,200
02-05600-9900	Retiree Benefits	7,200	6,938	7,350
	TOTAL ADMINISTRATION	498,780	474,842	515,451
ASSESSMENTS				
02-05620-3700	Provider Assessment	421,500	421,388	391,000
	TOTAL ASSESSMENTS	421,500	421,388	391,000
DIETARY DEPARTMENT				
02-05630-0100	Dietary Supervisor's Salary	49,600	48,880	53,150
02-05630-0200	Cooks' Salaries	133,750	119,409	137,050
02-05630-0300	Dietary Aides' Salaries	326,125	311,555	334,500
02-05630-0400	Assistant Dietary Supervisor's Salary	40,000	38,248	41,950
02-05630-0800	In Lieu of Health Benefit	925	930	925
02-05630-0900	Longevity Pay	11,400	9,961	11,900
02-05630-1000	Social Security (FICA)	43,025	37,651	44,350
02-05630-1100	Life Insurance	200	170	150
02-05630-1200	Health Insurance	160,000	157,285	160,000
02-05630-1300	Retirement	38,100	35,968	42,150
02-05630-1400	Workers' Compensation	16,500	12,076	13,625
02-05630-1500	Unemployment Insurance	1,100	1,070	875
02-05630-1700	Education and Conferences	1,000	484	600
02-05630-1800	Employee Physicals	750	258	750
02-05630-2300	Registered Dietitian	17,600	17,457	18,675
02-05630-3800	Dishes and Glassware	900	809	1,300
02-05630-3900	Dietary Supplies and Expenses	36,500	30,551	35,600
02-05630-5000	Food	271,500	265,321	268,000
02-05630-6200	Cooking Gas	6,400	5,166	6,400
02-05630-7000	Travel	800	561	800
02-05630-8200	Equipment Repair/Maintenance Contracts	5,000	2,239	5,000
02-05630-9700	New Equipment	3,100	3,240	1,425
02-05630-9900	Retiree Benefits	9,200	8,973	9,550
	TOTAL DIETARY DEPARTMENT	1,173,475	1,108,262	1,188,725

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013 APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
NURSING DEPARTMENT				
02-05640-0100	Director of Nursing Salary	72,775	72,156	76,650
02-05640-0200	Registered Nurses' Salaries	1,237,500	1,221,538	1,316,200
02-05640-0300	Licensed Practical Nurses' Salaries	307,050	305,995	312,150
02-05640-0400	Nursing Assistants' Salaries	2,053,325	1,981,629	2,056,700
02-05640-0500	Medication Nursing Assistant Salaries	91,350	91,827	130,200
02-05640-0800	In Lieu of Health Benefit	7,700	6,700	8,000
02-05640-0900	Longevity Pay	51,350	42,604	49,800
02-05640-1000	Social Security (FICA)	289,925	271,232	308,000
02-05640-1100	Life Insurance	1,200	958	819
02-05640-1200	Health Insurance	839,700	820,871	990,975
02-05640-1300	Retirement	90,100	81,116	113,200
02-05640-1400	Workers' Compensation	103,475	79,356	91,500
02-05640-1500	Unemployment Insurance	7,200	7,032	5,850
02-05640-1700	Education and Conferences	800	-116	9,500
02-05640-1800	Employee Physicals	3,300	1,247	3,000
02-05640-2300	Contract Nurses-LPN	30,000	23,698	19,200
02-05640-3100	Medical and Surgical Supplies	140,000	135,056	140,000
02-05640-3900	Nursing Supplies and Expenses	14,000	11,218	14,000
02-05640-7000	Travel	2,800	2,371	2,800
02-05640-8200	Equipment Repair/Maintenance Contracts	29,300	27,030	32,200
02-05640-8800	Equipment Rental	11,000	7,032	9,000
02-05640-9700	New Equipment	30,000	28,344	21,500
02-05640-9900	Retiree Benefits	17,600	16,807	18,250
	TOTAL NURSING DEPARTMENT	5,431,450	5,235,701	5,729,494
HEALTH INFORMATION MANAGEMENT				
02-05641-0100	Health Information Management Director	37,775	37,679	39,000
02-05641-0200	Health Information Clerks	85,775	74,383	88,550
02-05641-0900	Longevity Pay	3,700	3,393	4,000
02-05641-1000	Social Security (FICA)	9,750	7,751	10,100
02-05641-1100	Life Insurance	100	49	50
02-05641-1200	Health Insurance	60,100	56,530	60,800
02-05641-1300	Retirement	4,200	3,791	4,350
02-05641-1400	Workers' Compensation	260	193	225
02-05641-1500	Unemployment Insurance	250	242	200
02-05641-1700	Education and Conferences	700	313	500
02-05641-1800	Employee Physicals	200	-12	225
02-05641-3600	Office Supplies	1,500	1,021	900
02-05641-7000	Travel	300	311	400
02-05641-8200	Equipment Repair/Maintenance Contracts	1,300	1,185	1,300
02-05641-9700	New Equipment	1,450	1,041	0
	TOTAL HEALTH INFORMATION MGMT	207,360	187,871	210,600
STAFF DEVELOPMENT				
02-05642-0100	Staff Development Director's Salary	31,275	30,837	32,800
02-05642-0900	Longevity Pay	650	650	650
02-05642-1000	Social Security (FICA)	2,450	2,284	2,550
02-05642-1100	Life Insurance	50	24	50
02-05642-1200	Health Insurance	7,500	6,982	7,500
02-05642-1300	Retirement	3,400	3,150	3,600
02-05642-1400	Workers' Compensation	950	685	800
02-05642-1500	Unemployment Insurance	100	61	50
02-05642-1700	In House Education	1,000	405	800

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		PROPOSED 2014 BUDGET
		APPROVED BUDGET	12/31/13 ACTUAL	
02-05642-2300	Consultant Services	1,400	1,485	1,500
02-05642-3800	Infection Control Expense	750	597	500
02-05642-3900	Staff Development Supplies and Expenses	1,500	1,539	1,600
02-05642-7000	Travel	600	515	600
02-05642-8200	Equipment Repair/Maintenance Contracts	200	0	200
02-05642-9700	New Equipment	600	557	400
02-05642-9900	Retiree Benefits	3,900	3,707	4,100
	TOTAL STAFF DEVELOPMENT	56,325	53,477	57,700
	QUALITY MANAGEMENT			
02-05643-0100	Quality Director's Salary	37,575	35,058	38,800
02-05643-0900	Longevity Pay	650	650	650
02-05643-1000	Social Security (FICA)	2,950	2,590	3,000
02-05643-1200	Health Insurance	7,500	6,977	7,500
02-05643-1300	Retirement	4,100	3,150	4,250
02-05643-1400	Workers' Compensation	1,100	819	925
02-05643-1500	Unemployment Insurance	100	73	75
02-05643-1700	Education and Conferences	500	194	400
02-05643-2300	Consultant Services	500	500	500
02-05643-3900	Quality Mgmt Supplies and Expenses	300	320	200
02-05643-7000	Travel	400	100	400
02-05643-9900	Retiree Benefits	3,900	3,707	4,100
	TOTAL QUALITY MANAGEMENT	59,575	54,139	60,800
	PLANT OPERATIONS			
02-05650-0100	Plant Manager's Salary	46,000	45,591	56,800
02-05650-0200	Maintenance Salaries	53,300	50,191	64,830
02-05650-0900	Longevity Pay	2,300	2,300	2,400
02-05650-1000	Social Security (FICA)	7,825	7,043	9,500
02-05650-1100	Life Insurance	50	36	50
02-05650-1200	Health Insurance	28,100	26,262	28,300
02-05650-1300	Retirement	9,400	8,575	11,840
02-05650-1400	Workers' Compensation	3,000	2,184	2,500
02-05650-1500	Unemployment Insurance	200	194	170
02-05650-1700	Education and Conferences	1,000	160	1,000
02-05650-1800	Employee Physicals	100	57	100
02-05650-2800	Biohazardous Waste Disposal	1,000	880	1,000
02-05650-2900	Outside Services	20,000	14,347	18,250
02-05650-3900	Plant Supplies and Expenses	14,500	14,273	16,500
02-05650-6100	Electricity	80,000	73,176	75,000
02-05650-6300	Water	40,000	41,030	40,000
02-05650-6400	Sewer	49,000	43,697	46,000
02-05650-6500	Fuel	113,600	94,279	116,200
02-05650-7000	Travel	700	595	900
02-05650-7900	Vehicle Supplies and Expenses	5,100	3,279	5,100
02-05650-8100	Building Repairs	17,800	17,852	17,800
02-05650-8200	Equipment Repair/Maintenance Contracts	17,300	17,569	18,000
02-05650-8400	Snow Removal	11,000	6,319	11,000
02-05650-9300	Property Insurance	7,000	6,879	7,050
02-05650-9700	New Equipment	7,000	7,455	9,350
	TOTAL PLANT OPERATIONS	535,275	484,222	559,640
	LAUNDRY DEPARTMENT			
02-05660-0100	Laundry Supervisor's Salary	35,950	30,687	0

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
02-05660-0200	Laundry Aides' Salaries	194,800	192,960	201,450
02-05660-0900	Longevity Pay	4,600	4,464	4,200
02-05660-1000	Social Security (FICA)	18,025	16,698	15,750
02-05660-1100	Life Insurance	100	57	50
02-05660-1200	Health Insurance	53,050	49,735	46,100
02-05660-1300	Retirement	10,900	9,427	7,300
02-05660-1400	Workers' Compensation	6,750	5,905	6,200
02-05660-1500	Unemployment Insurance	500	448	375
02-05660-1700	Education and Conferences	300	0	600
02-05660-1800	Employee Physicals	800	32	800
02-05660-3700	Linens	18,700	19,044	18,700
02-05660-3900	Laundry Supplies and Expenses	16,000	16,029	16,500
02-05660-6200	Gas for Dryers	30,000	21,493	30,000
02-05660-7000	Travel	150	0	400
02-05660-8200	Equipment Repair/Maintenance Contracts	3,300	4,086	8,800
02-05660-9700	New Equipment	10,250	10,134	2,500
02-05660-9900	Retiree Benefits	150	0	3,950
	TOTAL LAUNDRY DEPARTMENT	404,325	381,197	363,675
	HOUSEKEEPING DEPARTMENT			
02-05670-0100	Environmental Services Manager	35,950	30,687	0
02-05670-0200	Porter Salaries	190,925	190,357	211,500
02-05670-0300	Housekeeping Aides' Salaries	196,625	189,095	205,600
02-05670-0900	Longevity Pay	10,050	8,934	10,700
02-05670-1000	Social Security (FICA)	33,200	30,763	32,800
02-05670-1100	Life Insurance	200	106	100
02-05670-1200	Health Insurance	88,950	86,018	90,450
02-05670-1300	Retirement	14,700	13,311	11,300
02-05670-1400	Workers' Compensation	12,450	9,290	10,500
02-05670-1500	Unemployment Insurance	900	823	675
02-05670-1700	Education and Conferences	350	0	400
02-05670-1800	Employee Physicals	950	88	950
02-05670-3900	Housekeeping Supplies and Expenses	40,000	39,099	39,000
02-05670-7000	Travel	100	0	500
02-05670-8200	Equipment Repair/Maintenance Contracts	300	412	500
02-05670-9700	New Equipment	4,500	4,471	6,360
02-05670-9800	Furnishings	10,400	10,365	12,600
02-05670-9900	Retiree Benefits	0	0	3,800
	TOTAL HOUSEKEEPING DEPARTMENT	640,550	613,818	637,735
	PHYSICIANS & CONSULTANTS			
02-05680-2200	Physician Services	300	0	300
02-05680-2300	Pharmacy Consultant	7,350	7,100	7,350
02-05680-2400	Medical Director	9,000	7,875	9,000
02-05680-2500	Dentist Services	12,900	11,575	12,900
02-05680-2600	Mental Health Services for Residents	13,000	12,765	13,300
02-05680-2700	Mental Health Consultant	1,000	83	700
	TOTAL PHYSICIANS & CONSULTANTS	43,550	39,398	43,550
	ACTIVITIES DEPARTMENT			
02-05691-0100	Activity Director's Salary	47,925	47,800	49,460
02-05691-0200	Activity Aides' Salaries	154,900	152,372	174,700
02-05691-0800	In Lieu of Health Benefit	0	0	0
02-05691-0900	Longevity Pay	4,900	4,900	5,000

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
02-05691-1000	Social Security (FICA)	15,850	14,525	17,500
02-05691-1100	Life Insurance	100	73	100
02-05691-1200	Health Insurance	67,350	63,415	68,100
02-05691-1300	Retirement	19,300	15,752	20,700
02-05691-1400	Workers' Compensation	6,000	4,439	5,200
02-05691-1500	Unemployment Insurance	450	393	325
02-05691-1700	Education and Conferences	950	622	1,590
02-05691-1800	Employee Physicals	250	0	250
02-05691-2300	Consultant Services	500	450	500
02-05691-2900	Chaplain Services	1,000	1,000	1,000
02-05691-3900	Activities Supplies and Expenses	12,200	11,226	12,400
02-05691-7000	Travel	1,000	630	1,000
02-05691-8200	Equipment Repair/Maintenance Contracts	900	25	900
02-05691-9700	New Equipment	1,850	1,876	3,250
02-05691-9900	Retiree Benefits	7,500	6,920	7,300
	TOTAL ACTIVITIES DEPARTMENT	342,925	326,418	369,275
	SOCIAL SERVICES			
02-05692-0100	Social Services Salaries	71,575	71,589	78,000
02-05692-0800	In Lieu of Health Benefit	1,250	1,250	1,250
02-05692-0900	Longevity Pay	1,300	1,309	1,500
02-05692-1000	Social Security (FICA)	5,700	5,673	6,100
02-05692-1100	Life Insurance	50	24	50
02-05692-1300	Retirement	5,400	4,839	5,630
02-05692-1400	Workers' Compensation	2,125	1,595	1,900
02-05692-1500	Unemployment Insurance	150	141	125
02-05692-1700	Education and Conferences	750	252	750
02-05692-1800	Employee Physicals	200	0	200
02-05692-3900	Social Services Supplies and Expenses	800	242	800
02-05692-7000	Travel	800	475	800
02-05692-9700	New Equipment	0	0	1,000
	TOTAL SOCIAL SERVICES	90,100	87,389	98,105
	PHYSICAL THERAPY			
02-05693-0100	Restorative Aides' Salaries	74,400	73,837	76,700
02-05693-0200	Restorative Nurse	37,575	36,245	38,800
02-05693-0800	In Lieu of Health Benefit	1,000	1,000	1,000
02-05693-0900	Longevity Pay	3,200	3,086	3,300
02-05693-1000	Social Security (FICA)	8,900	8,149	9,200
02-05693-1100	Life Insurance	50	24	50
02-05693-1200	Health Insurance	29,800	28,092	30,225
02-05693-1300	Retirement	7,600	7,109	7,925
02-05693-1400	Workers' Compensation	3,350	2,497	2,825
02-05693-1500	Unemployment Insurance	250	224	200
02-05693-2300	Physical Therapy Consultant	500	0	500
02-05693-3900	Physical Therapy Supplies and Expenses	800	540	800
02-05693-8200	Equipment Repair/Maintenance Contracts	200	0	200
02-05693-9700	New Equipment	0	0	70
	TOTAL PHYSICAL THERAPY	167,625	160,802	171,795
	OCCUPATIONAL THERAPY			
02-05694-2300	Consultant Services	500	0	500
02-05694-3900	OT Supplies and Expenses	750	516	750
02-05694-8200	Equipment Repair/Maintenance Contracts	100	0	100

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013 APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
	TOTAL OCCUPATIONAL THERAPY	1,350	516	1,350
	SPEECH CONSULTANT			
02-05698-2300	Speech Contracted Services	500	0	500
	TOTAL SPEECH CONSULTANT	500	0	500
	TOTAL BERLIN NURSING HOME	10,074,665	9,629,439	10,399,395
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02-09258-9714	Electric Beds	18,800	18,150	20,800
02-09258-9740	Dry Sprinkler System for Computer Room	0		0
02-09258-9741	120V Electrical Panel	5,450	2,589	0
02-09258-9742	Air Conditioner Units	13,950	13,864	0
02-09258-9743	SmartLinx Time & Attendance Module	20,000	14,944	0
02-09258-9744	Front Entrance	100,000	9,083	0
02-09258-9745	Steamer			20,700
02-09258-9746	Car			30,000
02-09258-9747	Thin Clients wall mounts for PCC			10,350
02-09258-9748	Bladder Scanner			7,500
	TOTAL CCNH SPECIALS	158,200	58,630	89,350
	TOTAL BERLIN NURSING HOME & SPECIAL	10,232,865	9,688,069	10,488,745
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	COUNTY ADMINISTRATION			
03-04100-0100	Commissioners' Salaries	18,275	18,275	18,300
03-04100-0200	Administrative Assistant	22,250	21,525	22,500
03-04100-0300	County Administrator	48,225	48,334	50,750
03-04100-0400	Computer Systems Administrator		0	12,750
03-04100-0900	Longevity Pay	550	550	650
03-04100-1000	Social Security (FICA)	6,850	6,470	8,050
03-04100-1100	Life Insurance	50	36	150
03-04100-1200	Health Insurance	21,358	14,510	24,300
03-04100-1300	Retirement	9,200	6,830	9,350
03-04100-1400	Workers' Compensation	250	170	300
03-04100-1500	Unemployment Insurance	170	171	150
03-04100-2000	Outside Legal Service	5,000	3,404	10,000
03-04100-3600	Office Supplies	3,842	3,863	2,500
03-04100-3900	Administrative Supplies & Expenses	0	0	2,500
03-04100-6700	Advertising	1,500	1,118	1,500
03-04100-6800	Communications	0	0	400
03-04100-7000	Employees' Travel and Expense	6,000	4,008	4,000
03-04100-7100	Commissioners' Travel and Expense	18,500	15,667	15,000
03-04100-8100	Building Expense	7,000	5,511	5,000
03-04100-9300	Liability Insurance	600	603	700
03-04100-9700	New Equipment	3,325	2,560	2,500
	TOTAL COUNTY ADMINISTRATION	172,945	153,605	191,350
	COUNTY TREASURER			
03-04101-0100	Treasurer's Salary	3,000	3,000	3,000
03-04101-0200	Deputy Treasurer's Salary	300	200	300
03-04101-1000	Social Security (FICA)	275	245	250

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
03-04101-1400	Workers' Compensation	10	9	50
03-04101-3900	Treasurer Supplies and Expenses	3,250	2,559	4,600
03-04101-9400	Fidelity Bonds	20	15	20
	TOTAL COUNTY TREASURER	6,855	6,028	8,220
	COUNTY FINANCE			
03-04102-0100	Finance Officer	61,925	56,665	65,550
03-04102-1000	Social Security (FICA)	4,750	4,134	5,050
03-04102-1100	Life Insurance	100	39	50
03-04102-1200	Health Insurance	12,302	9,427	15,450
03-04102-1300	Retirement	6,400	5,594	7,050
03-04102-1400	Workers' Compensation	200	130	250
03-04102-1500	Unemployment Insurance	140	128	100
03-04102-1700	Education and Conferences	200	100	1,500
03-04102-2100	Audit Services	10,003	10,003	5,300
03-04102-3600	Office Supplies & Expense	1,000	1,052	1,000
03-04102-7000	Employee Travel & Expense	500	375	1,000
03-04102-9300	Liability Insurance	400	306	300
	TOTAL COUNTY FINANCE	97,920	87,951	102,600
	COUNTY REPORT			
03-04103-6700	Printing Expense	5,500	3,733	4,480
	TOTAL COUNTY REPORT	5,500	3,733	4,480
	COUNTY ATTORNEY			
03-04110-0100	Attorney's Salary	70,000	70,000	71,500
03-04110-0200	Assistant Attorney Salary	60,000	54,916	62,100
03-04110-0300	Legal Secretary Salary	36,650	36,942	37,800
03-04110-0800	In Lieu of Health Benefit	1,250	1,250	1,250
03-04110-0900	Longevity Pay	1,000	1,000	1,100
03-04110-1000	Social Security (FICA)	12,925	12,336	13,200
03-04110-1100	Life Insurance	50	12	50
03-04110-1200	Health Insurance	30,000	23,791	29,050
03-04110-1300	Retirement	17,400	16,021	18,600
03-04110-1400	Workers' Compensation	400	243	400
03-04110-1500	Unemployment Insurance	200	325	350
03-04110-1700	Education and Conferences	1,500	170	2,000
03-04110-2300	Contracted Services	38,000	12,435	15,000
03-04110-3600	Office Supplies	3,500	4,258	3,500
03-04110-3700	Dues and Subscriptions	1,500	1,378	1,500
03-04110-3800	Postage	1,000	984	1,000
03-04110-3900	Attorney Supplies and Expenses	2,300	455	2,300
03-04110-6800	Communications	5,500	4,124	5,500
03-04110-7000	Travel	6,000	3,467	6,000
03-04110-8200	Equipment Repair/Maintenance Contracts	2,550	1,848	2,500
03-04110-8800	Office Rent	14,800	14,768	15,200
03-04110-9300	Property Liability Insurance	700	860	900
03-04110-9700	New Equipment	0	0	800
03-04110-9800	Law Library	3,500	2,752	1,500
	TOTAL COUNTY ATTORNEY	310,725	264,336	293,100
	COUNTY ATTORNEY GRANT			
03-04110-9701	Byrne Justice Assistance	14,850	14,540	0

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
	TOTAL COUNTY ATTORNEY GRANT	14,850	14,540	0
	COUNTY ATTORNEY SPECIAL			
03-04110-9704	Office Renovations	0	0	0
	TOTAL COUNTY ATTORNEY SPECIAL	0	0	0
	VICTIM/WITNESS ADVOCACY PROGRAM			
03-04111-0100	Program Coordinator's Salary	48,825	48,872	50,500
03-04111-0200	Clerk Salary	10,975	10,706	11,300
03-04111-0800	In Lieu of Health Benefit	1,250	1,250	1,250
03-04111-0900	Longevity Pay	500	500	600
03-04111-1000	Social Security (FICA)	4,900	4,692	4,900
03-04111-1100	Life Insurance	25	12	50
03-04111-1300	Retirement	5,200	4,835	5,500
03-04111-1400	Workers' Compensation	150	82	150
03-04111-1500	Unemployment Insurance	125	116	150
03-04111-1700	Education and Conferences	2,000	1,000	2,000
03-04111-3600	Office Supplies	1,000	1,011	1,000
03-04111-3700	Dues/Licenses/Subscriptions	50	0	50
03-04111-3800	Postage	900	896	900
03-04111-6800	Communications	2,500	2,339	2,500
03-04111-7000	Travel	3,000	779	3,000
03-04111-8200	Equipment Rental and Repair	100	0	100
03-04111-8800	Office Rent	3,150	3,124	3,250
03-04111-9300	Property Liability Insurance	300	281	300
	TOTAL VICTIM/WITNESS ADVOCACY	84,950	80,496	87,500
	REGISTER OF DEEDS			
03-04120-0100	Register's Salary	40,000	39,231	40,000
03-04120-0200	Clerks' Salaries	79,700	66,065	58,050
03-04120-0300	Deputy Register's Salary	38,000	37,894	39,250
03-04120-0800	In Lieu of Health Benefit	1,250	1,563	1,250
03-04120-0900	Longevity Pay	2,900	2,393	2,500
03-04120-1000	Social Security (FICA)	12,500	10,846	10,850
03-04120-1100	Life Insurance	50	29	50
03-04120-1200	Health Insurance	30,600	21,932	35,950
03-04120-1300	Retirement	12,500	10,882	14,600
03-04120-1400	Workers' Compensation	425	313	550
03-04120-1500	Unemployment Insurance	350	312	200
03-04120-1700	Education and Conferences	1,400	730	1,000
03-04120-3500	Record Books	200	138	200
03-04120-3600	Office Supplies and Expenses	2,500	2,401	2,900
03-04120-3800	Postage	2,100	2,100	2,400
03-04120-6800	Communications	2,150	1,503	1,700
03-04120-6900	Internet On-Line Service	8,400	8,400	8,400
03-04120-7000	Travel	2,700	642	2,000
03-04120-8200	Book Repair and Reproduction	13,500	6,420	11,100
03-04120-8700	Office Rent	20,800	20,853	21,500
03-04120-8800	Equipment Maintenance and Lease	21,700	20,069	21,700
03-04120-9300	Property Liability Insurance	875	841	900
03-04120-9600	Optical Disk Conversion	1,000	0	1,000
03-04120-9700	New Equipment	0	0	3,000
03-04120-9800	Index Processing	31,100	29,023	31,100
	TOTAL REGISTER OF DEEDS	326,700	284,579	312,150

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013	12/31/13	PROPOSED
		APPROVED BUDGET	ACTUAL	2014 BUDGET
SHERIFF'S DEPARTMENT				
03-04140-0100	Sheriff's Salary	50,000	50,000	50,000
03-04140-0200	Clerk's Salary	39,200	38,982	39,600
03-04140-0300	Deputy Special Details	20,300	10,685	20,300
03-04140-0400	Deputy Transportation Salaries	85,704	63,595	117,450
03-04140-0401	Deputy Full Time	139,102	139,102	142,550
03-04140-0402	Deputy Overtime	12,200	7,555	12,200
03-04140-0403	Deputy Extradition Salaries	700	700	0
03-04140-0404	Deputy IEA/Medical Supervision Salaries	1,323	1,323	0
03-04140-0405	Deputy Stonegarden Salaries	17,100	9,492	17,100
03-04140-0500	Deputy Training Salaries	1,250	1,250	0
03-04140-0600	Deputy Court Attendance Salaries	86,400	62,032	86,400
03-04140-0700	Deputy Civil Process/On-Call	5,324	5,324	0
03-04140-0701	Deputy OHRV Patrols	0	0	7,700
03-04140-0800	Deputy Forest Patrol Salaries	18,200	9,067	18,200
03-04140-0900	Longevity Pay	3,900	3,900	4,100
03-04140-1000	Social Security (FICA)	24,500	16,552	14,850
03-04140-1100	Life Insurance	100	49	50
03-04140-1200	Health Insurance	75,000	73,140	83,150
03-04140-1300	Retirement	42,772	42,772	46,050
03-04140-1400	Workers' Compensation	9,800	8,544	9,400
03-04140-1500	Unemployment Insurance	850	921	700
03-04140-1700	Officer Training Materials	3,000	2,995	3,000
03-04140-2900	Other Services: Extradition	4,000	72	4,000
03-04140-3500	Dues and Fees	1,750	986	1,750
03-04140-3600	Office Supplies	2,500	2,236	3,000
03-04140-3700	Gasoline	52,726	36,738	55,000
03-04140-3800	Postage	1,200	923	1,200
03-04140-3900	Other Supplies and Expenses	1,000	822	1,000
03-04140-4200	Prisoner Transportation Expenses	1,500	220	1,500
03-04140-4300	Deputy Training Expenses	2,500	206	2,500
03-04140-4500	Deputy Court Attendance Expenses	24,000	21,762	24,000
03-04140-4800	Deputy OHRV Expenses	0	0	7,700
03-04140-5200	Uniforms	5,000	4,031	5,000
03-04140-6800	Communications	9,000	7,121	9,000
03-04140-7000	Travel	1,000	409	1,000
03-04140-8100	Vehicle Purchase	24,600	24,590	54,600
03-04140-8200	Vehicle Repair	20,000	11,642	20,000
03-04140-8300	Equipment Repair/Maintenance Contracts	600	432	750
03-04140-8700	Rent	12,100	12,063	12,400
03-04140-9300	Property Liability Insurance	2,400	2,205	2,350
03-04140-9700	New Equipment	42,620	36,133	14,650
TOTAL SHERIFF'S DEPARTMENT		845,220	710,567	894,200
SHERIFF'S GRANTS				
03-04141-5300	Grants	10,000	3,416	15,350
	Fish and Game Grant OHRV	0		1,100
TOTAL SHERIFF'S GRANTS		10,000	3,416	16,450
MEDICAL REFEREES				
03-04150-2400	Medical Referees' Services	15,000	10,663	15,000
TOTAL MEDICAL REFEREES		15,000	10,663	15,000

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013	12/31/13	PROPOSED
		APPROVED BUDGET	ACTUAL	2014 BUDGET
STATE ASSISTANCE PROGRAMS				
03-04193-5200	Home and Community Based Care	1,259,500	1,221,689	1,259,500
03-04193-5600	Intermediate Nursing Care	4,868,308	4,540,023	5,136,200
03-04193-5700	Rate Setting Bureau	18,000	0	0
TOTAL STATE ASSISTANCE PROGRAMS		6,145,808	5,761,712	6,395,700
CORRECTIONS DEPARTMENT				
03-06100-0100	Superintendent's Salary	74,100	74,051	77,300
03-06100-0200	Computer Systems Administrator	12,100	12,166	
03-06100-0300	Sergeants' Salaries	201,665	172,230	210,900
03-06100-0400	Correctional Officers' Salaries	393,950	344,137	398,000
03-06100-0500	Corporals' Salaries	210,650	206,077	217,900
03-06100-0600	Training Salaries	8,885	8,884	5,700
03-06100-0700	Medical Services Nurses	116,500	107,646	113,200
03-06100-0800	In Lieu of Health Benefit	1,200	1,800	4,800
03-06100-0900	Longevity Pay	7,600	7,582	9,600
03-06100-1000	Social Security (FICA)	23,100	20,009	21,700
03-06100-1100	Life Insurance	400	278	300
03-06100-1200	Health Insurance	244,700	214,103	253,600
03-06100-1300	Retirement	224,000	190,915	233,400
03-06100-1400	Workers' Compensation	19,738	19,738	19,600
03-06100-1500	Unemployment Insurance	2,000	1,959	1,800
03-06100-1600	Employee Meals	15,700	15,715	16,000
03-06100-1700	Education and Conferences	1,462	314	1,500
03-06100-1800	Employee Physicals	500	880	500
03-06100-1900	Training Supplies and Expenses	7,000	6,971	7,000
03-06100-2000	Legal Services/Costs	7,818	7,817	1,000
03-06100-2300	Physician Services	21,000	20,000	21,000
03-06100-2400	Nursing Services	5,200	1,790	2,600
03-06100-2500	Medical Services	53,500	52,175	51,000
03-06100-2600	Psych/Rehab/Anger Programs	23,000	22,575	37,100
03-06100-2700	Dental Services	1,500	1,095	1,500
03-06100-2800	Electronic Monitoring Service	2,168	593	3,000
03-06100-2900	Hospitalization	1,309	1,221	10,000
03-06100-3600	Administrative Supplies	20,500	19,844	22,500
03-06100-3700	Publications	500	67	300
03-06100-3800	Inmate Clothing/Bedding	5,500	5,094	5,700
03-06100-3900	Corrections Supplies and Expenses	48,517	48,965	49,500
03-06100-4100	Inmate Pay	6,000	5,176	6,000
03-06100-5000	Food/Meals	224,674	224,673	222,500
03-06100-5200	Uniforms	8,014	8,014	7,400
03-06100-5600	Prisoners: Other Institutions	94,481	51,000	67,000
03-06100-6100	Electricity	18,427	15,615	20,000
03-06100-6400	Sewer	4,000	3,850	4,000
03-06100-6500	Fuel	31,519	31,519	27,500
03-06100-6800	Communications	3,500	3,626	3,800
03-06100-7000	Travel	2,500	2,004	2,500
03-06100-7900	Vehicle Supplies and Expense	6,573	6,450	6,000
03-06100-8100	Building Repairs/Maintenance	20,000	19,749	20,000
03-06100-8200	Equipment Repair/Maintenance Contracts	6,000	5,591	6,500
03-06100-9300	Property Liability Insurance	7,600	7,553	7,900
03-06100-9700	New Equipment	7,900	7,890	18,350
03-06100-9900	Retiree Benefits	18,900	17,284	18,900

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		PROPOSED 2014 BUDGET
		APPROVED BUDGET	12/31/13 ACTUAL	
TOTAL CORRECTIONS DEPARTMENT		2,215,850	1,996,686	2,236,350
LAND MANAGEMENT				
03-07100-2000	Legal Fees & Services	500	0	500
03-07100-8100	Building Repairs	5,000	1,698	5,000
03-07100-8500	Real Estate Taxes	5,200	5,036	6,000
03-07100-9300	Property Liability Insurance	500	405	450
03-07100-9900	Retiree Benefits	4,600	4,144	4,650
TOTAL LAND MANAGEMENT		15,800	11,284	16,600
COOPERATIVE EXTENSION				
03-08360-0200	Clerical Salaries	56,050	54,803	57,350
03-08360-0900	Longevity Pay	1,200	1,200	1,200
03-08360-1000	Social Security (FICA)	4,400	3,824	4,500
03-08360-1100	Life Insurance	50	24	50
03-08360-1200	Health Insurance	28,000	26,262	29,050
03-08360-1300	Retirement	4,000	3,388	3,850
03-08360-1400	Workers' Compensation	125	85	150
03-08360-1500	Unemployment Insurance	125	109	100
03-08360-1700	Education and Conferences	900	0	900
03-08360-2300	Contracted Services	87,900	88,122	89,750
03-08360-2900	Outside Services	0	0	0
03-08360-3600	Office Supplies and Expenses	0	0	0
03-08360-3800	Postage	0	0	0
03-08360-5300	Direct Transfer	0	0	0
03-08360-6100	Electricity	0	0	0
03-08360-6500	Fuel or Gas	0	0	0
03-08360-6800	Communications	0	0	0
03-08360-7000	Employees' Travel	0	0	0
03-08360-7100	Council's Travel	0	0	0
03-08360-7200	Employees' Travel EFNEP	0	0	0
03-08360-8100	Operations Expense	0	-160	0
03-08360-8200	Equipment Repair/Maintenance Contracts	0	0	0
03-08360-9300	Property Liability Insurance	0	0	0
03-08360-9700	New Equipment	0	0	0
TOTAL COOPERATIVE EXTENSION		182,750	177,657	186,900
COÖS COUNTY CONSERVATION DISTRICT				
03-08400-0100	District Administrator Salary	50,500	45,969	27,350
03-08400-0800	In Lieu of Health Benefit	1,250	625	0
03-08400-0900	Longevity Pay	0	0	0
03-08400-1000	Social Security (FICA)	4,000	3,298	2,100
03-08400-1100	Life Insurance	25	7	50
03-08400-1200	Health Insurance	20,720	3,489	8,250
03-08400-1300	Retirement	5,325	4,299	2,950
03-08400-1400	Workers' Compensation	150	98	150
03-08400-1500	Unemployment Insurance	100	99	100
TOTAL CONSERVATION DISTRICT		82,070	57,883	40,950
DEBT SERVICE				
03-09150-9200	Interest: Short-Term Notes	153,000	15,470	30,000
03-09160-9000	Principal: Long-Term Notes	99,142	99,142	94,000
TOTAL DEBT SERVICE		252,142	114,612	124,000

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/31/13 ACTUAL	PROPOSED 2014 BUDGET
COUNTY DELEGATION				
03-09300-7400	Delegation Expenses	10,000	8,638	10,000
03-09300-7500	Contingency Fund	15,000	12,555	10,000
	TOTAL COUNTY DELEGATION	25,000	21,193	20,000
OTHER SPECIAL APPROPRIATIONS				
03-04193-5800	Funerals: County Assisted Person	0	0	5,000
03-09401-5300	Senior Meals	18,200	18,200	18,200
03-09402-5300	Retired Senior Volunteer Program	16,000	16,000	16,000
03-09403-5300	Child Advocacy Center of Coos County	0	0	5,000
03-09405-5300	Response Program	5,000	5,000	6,000
03-09406-5300	North Country Alzheimer's Partnership	3,500	3,500	0
03-09406-5301	Alzheimer's Respite Community Center	2,000	2,000	0
03-09406-5302	Elderly Day Care Center-Whitefield	10,000	10,000	0
03-09406-5303	Elderly Day Care Center-West Stewartstown	5,000	0	0
03-09406-5304	TCCAP - No. Country Elder Programs	0	0	0
03-09407-5300	North Country Transit	27,000	27,000	27,000
03-09407-5301	Long Distance Medical Transportation	6,000	6,000	6,000
03-09409-5300	Coös Economic Development Corp	50,000	48,457	0
03-09409-5302	Utility Valuation Defense Fund	40,000	0	40,000
03-09410-5300	Food Pantry Program	5,000	5,000	10,000
	TOTAL OTHER SPECIAL APPROP	187,700	141,157	133,200
	TOTAL COUNTY	10,997,785	9,902,097	11,078,750
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05-08100-3300	CDBG: Housing-Notre Dame	0		0
05-08100-3600	CDBG: Housing Grant Deanbrook	83,500	83,478	0
05-08100-3700	CDBG: Public Facilities-WSNH	500,000	0	500,000
05-08100-3800	CDBG: Housing-Brookside Apts	500,000	137	469,863
05-08100-3900	CDBG: Housing-Bartlett School	0	0	0
	TOTAL FEDERAL FUNDS	1,083,500	83,615	969,863
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07-09100-0100	Supervisor Salary	26,400	27,205	29,300
07-09100-0900	Longevity Pay	0	363	250
07-09100-1000	Social Security (FICA)	400	1	450
07-09100-1200	Health Insurance	8,800	8,373	9,200
07-09100-1300	Retirement	6,100	5,713	7,500
07-09100-1400	Workers' Compensation	1,200	873	1,300
07-09100-1500	Unemployment Insurance	50	51	50
07-09100-3700	Gasoline/Diesel	12,500	10,905	12,500
07-09100-3900	Recycling Supplies and Expenses	5,000	5,786	5,000
07-09100-6100	Electricity	2,500	3,065	3,000
07-09100-6500	Fuel	3,700	3,011	3,300
07-09100-6800	Communications	600	503	400
07-09100-7900	Equipment Repairs and Expenses	10,000	10,899	12,000
07-09100-8100	Building/Grounds Maintenance	6,000	5,509	9,000
07-09100-9300	Property Liability Insurance	500	456	450
07-09100-9700	New Equipment	800	768	0
07-09100-9703	Pole Barn	25,000	20,173	0

**COÖS COUNTY
BUDGET PROPOSAL - APPROPRIATIONS**

ACCOUNT #	DESCRIPTION	FY 2013		PROPOSED 2014 BUDGET
		APPROVED BUDGET	12/31/13 ACTUAL	
TOTAL RECYCLING CENTER		109,550	103,654	93,700
TRANSFER STATION				
08-09200-0100	Operator's Salary	21,100	21,773	21,400
08-09200-0900	Longevity Pay	500	0	400
08-09200-1000	Social Security (FICA)	1,625	1,666	1,675
08-09200-1400	Workers' Compensation	1,000	696	1,100
08-09200-1500	Unemployment Insurance	50	41	50
08-09200-3900	Transfer Station Supplies and Expenses	250	207	250
08-09200-6100	Electricity	800	757	800
08-09200-6500	Fuel	600	626	600
08-09200-6800	Communications	575	580	575
08-09200-9300	Property Liability Insurance	150	104	125
TOTAL TRANSFER STATION		26,650	26,449	26,975
TOTAL APPROPRIATIONS		32,115,780	29,047,750	32,538,833



BUDGET PROPOSAL

REVENUES

**COÖS COUNTY
BUDGET PROPOSAL - ESTIMATED REVENUE**

ACCOUNT #	DESCRIPTION	FY 2013		FY 2014 PROPOSED
		APPROVED BUDGET	12/30/2013 ACTUAL	
WEST STEWARTSTOWN NURSING HOSPITAL				
SERVICES TO RESIDENTS				
01-05021-0000	Medicaid New Hampshire	2,622,000	2,830,062	3,015,200
01-05022-0000	Private Pay	1,232,000	979,402	722,700
01-05023-0000	Medicaid Other States	525,000	510,814	558,300
01-05029-0000	Respite Care: Medicaid	5,000	1,617	1,500
01-05030-0000	Respite Care: Private	2,500	0	0
	TOTAL SERVICES TO RESIDENTS	4,386,500	4,321,894	4,297,700
SERVICES TO OTHERS				
01-05040-0000	Sale of Meals: Employees	8,100	8,353	8,100
01-05041-0000	Sale of Meals: Guests	1,700	1,705	1,700
01-05042-0000	Sale of Meals: Inmates	222,500	222,673	222,500
01-05043-0000	Sale of Meals: DOC Staff	15,700	15,715	16,000
01-05044-0000	Laundry Services: DOC	16,100	21,782	21,700
01-05045-0000	Maintenance Services: DOC	7,600	6,841	7,100
01-05046-0000	Administrative Services: DOC	12,600	12,985	12,800
01-05047-0000	Nursing Services: DOC	5,200	1,790	2,600
01-05048-0000	Utilities: Unincorporated Places	2,500	5,000	2,500
01-05049-0000	Miscellaneous Income	0	1,780	0
01-05049-0100	Medical Eligibility Determination	0	0	0
	TOTAL SERVICES TO OTHERS	292,000	300,624	295,000
QUALITY INCENTIVE PROGRAM				
01-05050-0000	NH Quality Incentive Payment	600,000	858,047	600,000
	TOTAL QUALITY INCENTIVE PROGRAM	600,000	858,047	600,000
2014 53rd PAYROLL				
01-05060-0000	2014 - 53rd Payroll	0	0	110,000
	TOTAL 2014 53rd PAYROLL	0	0	110,000
	TOTAL WS NURSING HOSPITAL	5,278,500	5,480,566	5,302,700

BERLIN NURSING HOSPITAL

SERVICES TO RESIDENTS				
02-05521-0000	Medicaid New Hampshire	4,728,800	4,406,968	4,747,033
02-05522-0000	Private Pay	481,800	1,090,770	481,800
	TOTAL SERVICES TO RESIDENTS	5,210,600	5,497,738	5,228,833
SERVICES TO OTHERS				
02-05524-0000	Sale of Meals: Guests	1,300	1,538	1,300
02-05525-0000	Sale of Meals: Employees	7,200	7,688	7,200
02-05528-0000	Medical Eligibility Determination	0	420	0
02-05529-0000	Miscellaneous Income	0	0	0
	TOTAL SERVICES TO OTHERS	8,500	9,646	8,500
GRANTS				
02-05530-0000	Grants	0	0	0
	TOTAL GRANTS	0	0	0

**COÖS COUNTY
BUDGET PROPOSAL - ESTIMATED REVENUE**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/30/2013 ACTUAL	FY 2014 PROPOSED
QUALITY INCENTIVE PROGRAM				
02-05550-0000	NH Quality Incentive Payment	945,900	1,350,553	1,150,000
	TOTAL QUALITY INCENTIVE PROGRAM	945,900	1,350,553	1,150,000
2014 53rd PAYROLL				
02-05560-0000	2014 - 53rd Payroll	0	0	115,000
	TOTAL 2014 53rd PAYROLL	0	0	115,000
	TOTAL BERLIN NURSING HOSPITAL	6,165,000	6,857,937	6,502,333

COUNTY GOVERNMENT

TAXES AND SERVICES

03-04000-0001	Medicaid Proportional Payment	1,130,000	2,775,011	1,130,000
03-04001-0000	County Tax	14,438,133	14,438,133	14,601,140
	TOTAL TAXES AND SERVICES	15,568,133	17,213,144	15,731,140

REGISTER OF DEEDS

03-04011-0000	Register of Deeds Fees	240,000	266,794	246,000
03-04011-0001	Deeds: Surcharge Account	10,000	10,000	10,000
	TOTAL REGISTER OF DEEDS	250,000	276,794	256,000

SHERIFF'S DEPARTMENT

03-04010-0000	Sheriff: Court Security	110,400	113,209	110,400
03-04012-0100	Sheriff: Forest Service Contracts	18,000	16,750	18,000
03-04012-0300	Sheriff: Special Details	20,000	20,050	20,000
03-04014-0000	Sheriff: Juvenile Transports	10,000	14,657	10,000
03-04015-0000	Sheriff: Civil Process Fees	70,000	83,814	70,000
03-04017-0000	Sheriff: Sale of Equipment	0	0	
03-04018-0000	Sheriff: IEA Refunds	3,000	0	1,000
03-04020-0000	Sheriff: Grants	27,100	16,989	41,100
	TOTAL SHERIFF'S DEPARTMENT	258,500	265,469	270,500

VICTIM/WITNESS ADVOCACY PROGRAM

03-04013-0100	Victim/Witness Advocacy Program	31,500	30,364	31,500
	TOTAL VICTIM/WITNESS ADVOCACY	31,500	30,364	31,500

COUNTY ATTORNEY

03-04013-0200	Prosecutor's Grant	4,000	2,011	4,000
03-04013-0300	Byrne Justice Grant	14,850	17,580	0
	TOTAL COUNTY ATTORNEY	18,850	19,591	4,000

CORRECTIONS DEPARTMENT

03-06040-0000	Corrections: Board and Room	2,000	400	1,000
03-06041-0000	Corrections: Electronic Monitoring Fees	7,500	1,332	5,500
03-06090-0000	Corrections: Miscellaneous Income	16,000	12,648	13,000
	TOTAL CORRECTIONS DEPARTMENT	25,500	14,379	19,500

**COÖS COUNTY
BUDGET PROPOSAL - ESTIMATED REVENUE**

ACCOUNT #	DESCRIPTION	FY 2013		
		APPROVED BUDGET	12/30/2013 ACTUAL	FY 2014 PROPOSED
LAND MANAGEMENT				
03-07050-0000	Agrimark Equity	10,925	10,925	10,925
03-07051-0000	Land Rental	2,500	2,501	2,500
03-07052-0000	Building Rental	1,400	2,001	2,000
03-07053-0000	Sale of Timber	0	150	0
03-07054-0000	Sale of Land	0	0	0
03-07059-0000	Miscellaneous Revenue	0	0	0
	TOTAL LAND MANAGEMENT	14,825	15,577	15,425
INVESTMENTS				
03-09061-0000	Interest: Savings and CD's	1,500	2,627	1,750
03-09062-0000	Interest: Delinquent Taxes	200	582	200
	TOTAL INVESTMENTS	1,700	3,209	1,950
OTHER REVENUES				
03-09093-0000	Federal Lands: PILT	235,000	228,948	225,000
03-09097-0000	Refunds: Prior Year Expense	10,000	184,027	10,000
03-09098-0000	Miscellaneous Income	15,000	42,964	15,000
03-09099-0000	Surplus to Reduce Taxes	3,024,222	3,024,222	3,024,222
03-09099-0100	2014 53rd Payroll	0		40,000
	TOTAL OTHER REVENUES	3,284,222	3,480,161	3,314,222
	TOTAL COUNTY GOVERNMENT	19,453,230	21,318,688	19,644,237

FEDERAL FUNDS

05-08009-0000	CDBG: Housing Grant Deanbrook	83,500	83,478	0
05-08010-0000	CDBG: Public Facilities-WSNH Water System	500,000	0	500,000
05-08011-0000	CDBG: Housing-Brookside Apts	500,000	0	469,863
05-08012-0000	CDBG: Housing-Bartlett School	0	0	0
	TOTAL FEDERAL FUNDS	1,083,500	83,478	969,863

COÖS COUNTY RECYCLING CENTER

07-09051-0000	Interest on Equipment Fund	0	35	0
07-09052-0000	Municipal Reimbursements	24,350	24,351	24,700
07-09053-0000	Transfer from Savings	25,200	20,173	0
07-09054-0000	Sale of Equipment	0	0	0
07-09055-0000	Sale of Cardboard	0	20,864	0
07-09055-0001	Sale of Newspaper	0	2,125	0
07-09055-0002	Sale of Magazines	0	0	0
07-09055-0003	Sale of Mixed Paper	0	2,917	0
07-09056-0000	Sale of Aluminum/Steel	0	20,356	0
07-09057-0000	Sale of Plastics	0	12,678	0
07-09058-0000	Sale of Returnables	0	13,569	0
07-09058-0001	Sale of Vegetable Oil	0	541	0
07-09059-0000	Surplus to Reduce Municipal (Commodities)	60,000	60,000	69,000
	TOTAL RECYCLING CENTER	109,550	177,609	93,700

**COÖS COUNTY
BUDGET PROPOSAL - ESTIMATED REVENUE**

ACCOUNT #	DESCRIPTION	FY 2013 APPROVED BUDGET	12/30/2013 ACTUAL	FY 2014 PROPOSED
TRANSFER STATION				
08-09080-0000	Town Reimbursements	26,000	26,000	26,000
	TOTAL TRANSFER STATION	26,000	26,000	26,000
TOTAL REVENUES		32,115,780	33,944,278	32,538,833

COÖS COUNTY
QUARTERLY DELEGATION MEETING
Monday, February 4, 2013 - 9:00 a.m.
North Country Resource Center - Lancaster, NH

Present: Representatives Robert Théberge-Chair; Larry Rappaport-Vice Chair; Yvonne Thomas-Clerk; Gary Coulombe, Larry Enman, Marcia Hammond, William Hatch, Wayne Moynihan and Leon Rideout. Also present: County Commissioners Tom Brady and Rick Samson; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Craig Hamelin; Nursing Home Administrator Louise Belanger; Nursing Hospital Administrator Laura Mills; Chief Deputy Keith Roberge; Administrative Assistant Linda Harris; County Treasurer Fred King; Senator Jeff Woodburn; George "Skip" Sansoucy; Mike Waddell and members of the press.

Chairman Théberge called the meeting to order at 10:03 a.m. and requested all to stand for the Pledge of Allegiance and to observe a moment of silence in honor of the people who serve our country. The roll was called by the clerk, Representative Yvonne Thomas. There were 9 members present. Representative Richardson was excused.

Review & Approval of Minutes:

Chairman Théberge asked if any changes or corrections needed to be made to the minutes of the December 11 & December 15, 2012 meetings. A motion was made by Representative Moynihan, seconded by Representative Rideout to approve the minutes of the December 11 & December 15, 2012 meetings. The minutes were unanimously approved by a voice vote.

Review & Approval of the Fourth Quarter Financial Statements:

The Coös County expenditures and revenues for the fourth quarter were reviewed. The fourth quarter expenditures and revenues for all funds were approved by roll call vote 9-0.

Ms. Fish reported that Coös County had received full payment from Brookfield Power for the payment in lieu of tax prior to the February 1 deadline.

Referring to the surplus figure, County Treasurer King thanked the County Commissioners and all of the administration for a job well done as it looked like an 11% surplus as the end of the year.

Ms. Fish introduced Carrie Klebe as the new Director of Finance.

Hearing of the Public:

George "Skip" Sansoucy, Engineer and Appraiser, spoke to the Delegation regarding the utility valuations in this State which are in crisis proportions never seen before. He explained that his goal was to educate the Delegation on the utility assessment issue; and that communities throughout the State may be contacting their Delegates in the future for assistance in rectifying the utility valuation problems. Mr. Sansoucy presented several examples of utility valuations throughout the County.

Commissioner Brady invited Mr. Sansoucy to the next Commissioners' meeting.

Old Business:

- a. County House: Chairman Théberge stated that the appraisal on the County house was received. The house was appraised at \$187,000. He asked for feedback from the members of the Delegation on what should be done with the house.

Representative Rappaport stated that the house should be sold.

Representative Moynihan stated that the house is an asset to the County and other ideas should be considered. He asked if it could be used to house female inmates. Chairman Théberge questioned if it would cost effective.

Superintendent Hamelin stated that he had no figures for that type of a project. He also did not think it would be practical.

Representative Hatch stated that he was not opposed to selling the house; however, the Delegation should be prudent with their decision and brainstorm other ideas. Chairman Théberge stated that one of the ideas suggested was to move the County's administrative staff to that building. In his opinion, funds have been spent on building renovations at the Nursing Hospital and he questioned the necessity of the move. There is an empty office now that former Commissioner Judd is no longer in office. Representative Hatch asked for a cost analysis on this proposed project.

Representative Rideout also questioned the need for additional office space. The house is no longer serving the purpose it was built for. He questioned if the house is put on the market would it sell at the asking price.

County Treasurer King suggested the possibility of an assisted living facility. He added that the house would sell better in May than in March. He agreed that the house no longer meets past requirements.

A motion was made by Representative Hatch, seconded by Representative Moynihan, to form a subcommittee to explore further uses of the County house and report at the second quarterly meeting. This committee will confer with the Commissioners and the County Administrator. The motion was approved unanimously by voice vote. Chairman Théberge appointed Reps. Hatch, Moynihan, Rappaport and Rideout to the committee. Representative Rideout was appointed as Chair of the subcommittee.

- b. Performance Audit: Chairman Théberge stated that he would like to put this item to rest and not spend any further money on this matter. A motion was made by Representative Rappaport, seconded by Representative Coulombe to accept the both report as written. The motion was approved unanimously by voice vote.

New Business:

Chairman Théberge reported that a house bill has been proposed where vehicles with government issued plates must be properly identified.

Chairman Théberge asked the nursing home administrators about the availability of Wi-Fi at the nursing homes. He has been informed that residents have to pay for this service. Louise Belanger, Berlin Nursing Home, explained that high speed internet is available but resident's pay for it through their phone service. After a brief discussion, Representative Moynihan asked that staff look into the cost of installing high speed internet service in both nursing homes at no cost to the residents. The Delegation would like this information in time for the March 16 meeting.

Chairman Théberge had been informed of building repairs to the barn. It has been suggested that if the barn cannot be maintained possibly it should be torn down. The barn and building repairs will be discussed further at the budget meeting.

Chairman Théberge reported that he had received complaints about the County's website. There is missing and outdated information. Commissioner Brady stated that options for the County's website will be available at the Delegation's March meeting.

With no other business to discuss, a motion was made by Representative Hatch, seconded by Representative Hammon, to adjourn the meeting at 12:20 p.m. All approved by voice vote.

Respectfully submitted,
Representative Yvonne Thomas, Clerk

Coös County Delegation Meeting
Wednesday, March 6, 2013
Legislative Office Building, Room 203, Concord, NH

Present: Representatives Gary Coulombe, Larry Enman, Marcia Hammon, William Hatch, Wayne Moynihan, Larry Rappaport, Herb Richardson, Leon Rideout, Robert Théberge, Yvonne Thomas. The meeting was called to order at 12:07 p.m.

Chairman Théberge recognized Ms. Meredith Hatfield from the Governor's Office of Energy and Planning.

Ms. Hatfield explained that Tri-County Cap, now being in trusteeship, is in need of \$1,000,000 to assist with funding issues pertaining to Head Start, Fuel Assistance, Home Weatherization and other programs. Currently, Tri-County Cap owes over \$225,000 for guardianship and a Bank Line of Credit in the amount of over \$350,000. Ms. Hatfield explained that the temporary administrator believed that it would be more practical to obtain funds from the Electric Assistance Program (RSA 374-f) which is managed by the Public Utilities Company which currently has a surplus of over \$2.5M. The request is to take \$1M from the Electric Assistance Program fund and make a one-time appropriation to the Office of Energy and Planning. In order to do so, it would require special legislation.

Chairman Théberge explained that the House of Representative cannot introduce legislation along these lines without amending a number of rules due to the fact that several deadlines have already been met. He also stated that getting support, from the entire body of the House would be difficult. In addition, Tri-County Cap oversees three counties, and that each respective County Convention agree. The best way is to request from the Senate, special legislation.

Chairman Théberge also asked if Ms. Hatfield had spoken with Senator Woodburn, (Coös County), Senator Bradley (Carroll County) and, Senators Forrester and Pierce (Grafton County). Ms. Hatfield acknowledged that she had. Chairman Théberge responded that he would speak with Senator Woodburn and also needed to inform the Commissioners as to the request.

Representative Rappaport asked what the difference was between a trusteeship and a receivership. Ms. Hatfield explained that in a trusteeship the obligation is to the organization to ensure its continuation. As for a receivership, although somewhat similar, it involves going through a bankruptcy court.

Representative Moynihan asked who would draft the legislation. Ms. Hatfield believed that it should be the House. Chairman Théberge explained that the Office of Legislative Services has had little experience with this issue and believe that only two similar requests were done through the House of Representatives. Ms. Hatfield responded that the Governor could assist in the drafting and that in the past on two occasions the House put forth similar legislation: 2005 for a request to borrow funds toward the Fuel Assistance Program and in 2010 for home weatherization. The 2005 request was never acted upon due to the Federal Government appropriating funds before the enactment of the legislation.

Representative Rideout was concerned about taking money from the rate-payers.

Representative Thomas said that the money borrowed should be repaid over time, to which the delegation members were in agreement. Ms. Hatfield responded that this could be done over a 20-year period.

Representative Rappaport stated that currently there is a push to do away with the Systems Benefit Charge which funds the Electric Assistance Program.

Chairman Théberge thanked Ms. Hatfield and informed the members of the delegation that he would raise the issue with Senator Woodburn and keep the members informed.

Due to the time, whereas the members were asked to return to the House Chambers, Chairman Théberge scheduled a follow-up meeting for Wednesday, March 13 during the House Session lunch break.

The meeting ended at 1:12 p.m.

Respectfully submitted by:

Representative Robert L. Théberge, Chairman

Delegation Meeting
Wednesday, March 13, 2013
Legislative Office Building, Room 203, Concord, NH

Present: Representatives Gary Coulombe, Larry Enman, Marcia Hammon, William Hatch, Wayne Moynihan, Larry Rappaport, Herb Richardson, Leon Rideout, Robert Théberge, Yvonne Thomas. The meeting was called to order at 12:35 p.m.

Chairman Théberge briefed the members on the major budget items to be discussed. The members discussed at length the money to be appropriated for economic development. The majority agreed to allocate \$15,000 toward the OHRV/ATV Coalition for the development of trails in Coös County. However, the members were concerned and expressed that the funds should be highly regulated and monthly reports made to the County Commissioners before any money is to be released. In addition, the members did not want the funds to be co-mingled with the New Hampshire Grand project. Also, \$10,000 to be appropriated for the development of a county web-site to be updated regularly and which would include links to other municipality web-sites within the county and for promoting tourism. The remaining \$15,000 will be discussed at the upcoming budget meeting Saturday, March 16.

The money to be allocated toward repairs and maintenance of the barn was discussed at length. The majority agreed that the sub-committee addressing the future of the administrator's house would include the issues about the barn. Members of the subcommittee are: Representatives Rideout (chair), Moynihan and Hatch). Whether or not, a rent increase is in order to offset maintenance costs, as well as the cost needed to bring the barn under a proper condition or to raze the barn would be researched. The findings of the sub-committee will be discussed at the second quarter financial meeting of the delegation in July.

Representative Moynihan noted that an increase in the appropriate line item for the County Attorney may be needed. He reported that the county administrator would inform the delegation this coming Saturday if additional money is needed for the court case dealing with the explosion in Colebrook.

A lengthy discussion followed as to whether or not money should be allocated toward a clerk for the Planning Board. The amount needed was unknown whereas the members did not know what a base-pay would be for a clerk. The issue would be taken up Saturday, March 16.

The members agreed that the line item for the Division of Forestry and Lands would be increased to \$5,000 of which \$2,500 would be to assist the county in obtaining the timber tax assessment.

It was unclear as to the amount needed for the study involving federal lands within the county. The information should be made available come Saturday.

Given a time constraint, the members were called back into House Session by the Speaker. The meeting ended at 1:35 p.m.

Respectfully submitted by,

Representative Robert L. Théberge, Chairman

COÖS COUNTY DELEGATION
2013 ANNUAL BUDGET MEETING
Saturday, March 16, 2013 - 9:00 a.m.
Coös County Nursing Home - Berlin, NH
(Amended October 11, 2013)

Present: Representatives Robert Théberge -Chair; Larry Rappaport-Vice Chair; Yvonne Thomas-Clerk; Gary Coulombe, Marcia Hammon, William Hatch, Wayne Moynihan, Herb Richardson and Leon Rideout (*arrived at 9:40*). Also present: County Commissioners Thomas Brady and Rick Samson; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Craig Hamelin; Nursing Home Administrator Louise Belanger; Nursing Hospital Administrator Laura Mills; County Attorney John McCormick; Chief Deputy Keith Roberge; Registrar of Deeds Tanya Batchelder; County Treasurer Fred King; Larry Barker, UNH/Cooperative Extension; Diane Bennett, Coös County Conservation District; Administrative Assistant Linda Harris; Chris Diego, CEDC; representatives of agencies supported by the County, members of the press and the public.

Chairman Théberge called the meeting to order at 9:13 a.m. He asked everyone to rise for the Pledge of Allegiance. Chairman Théberge wanted it noted that all future Delegation meetings will be held at 10:00 a.m.

A motion was made by Chairman Théberge, seconded by Representative Rappaport to enter into nonpublic session per RSA 91-A:3 II (c) at 9:15 a.m. The motion was approved by voice vote. The Delegation members returned to the meeting at 9:40 a.m.

The roll was called by the Clerk, Representative Yvonne Thomas. There were 9 members present. Representative Enman was excused.

Chairman Théberge announced that no one was allowed to speak unless recognized by the Chair, and he began reviewing the budget appropriations.

Representative Moynihan noted that all salary line items increased. County Administrator Jennifer Fish replied that all salary line items were increased by 1½ percent based on the proposed salary increases for all county employees including both union memberships.

Chairman Théberge inquired about the salary and health insurance decreases in the County Finance budget. Ms. Fish explained that the budget was initially prepared with a family health insurance plan. However, Ms. Klebe selected a two-person plan. Chairman Théberge stated that Delegation's originally request of the position was as Chief Financial Officer. He asked Ms. Klebe if she was okay with her title and she replied yes.

Chairman Théberge inquired if there were plans to reduce the amount of county reports printed as he has been informed by several towns that the books are thrown away. Commissioner Brady replied that the amount of County Reports printed for 2012 was reduced, and the figure would be revisited again in 2013.

While reviewing the County Attorney's budget, Representative Moynihan questioned the contracted services line item. County Attorney McCormick has expressed concern that the amount currently budgeted of \$15,000 along with the encumbered funds of \$17,000 will not be sufficient for the explosion case. County Attorney McCormick requested an additional \$18,000 in the line item. Representative Moynihan stated that it will be more difficult to request additional funds at a later date and asked if \$18,000 was sufficient or would \$25,000 be better. County Attorney McCormick replied that \$25,000 would be better. He added that the funds would not be spent unnecessarily. A motion was made by Representative Moynihan, seconded by Representative Hatch that the contracted services line item in the County Attorney's budget be increased from \$15,000 to \$40,000 with the understanding that \$17,000 was encumbered from the 2012 budget. All approved by voice vote.

Representative Richardson reported that the Sheriff's Department experienced severe computer problems over the past week. Chief Deputy Roberge briefly updated the Delegation on the computer problems. He requested an

increase of \$24,000 to the new equipment line item for a new software program. The software license will be purchased in 2014. The Sheriff's Department will use the server at the Corrections Department. Representative Hatch asked how old the computers were and if any were being replaced. Chief Deputy Roberge replied the computers were a few years old. Chairman Théberge urged that the computers be updated in order to be compatible with the new software program. A motion was made by Representative Richardson, seconded by Representative Rappaport that the new equipment line item in the Sheriff's Department budget be increased from \$7,620 to \$42,620. All approved by voice vote.

Chairman Théberge reported that he has asked the members of the County House Subcommittee to also review options for the barn. Would it be cost effective to keep the barn and maintain it or would it be more feasible to tear it down? Representative Coulombe questioned if the \$5,000 budgeted will be enough for the repairs currently needed. Commissioner Brady replied that there are enough funds for the repairs but not for painting of the barn. Representative Richardson stated that there are no reasons to keep the barn. Representative Rideout stated that the lease should have included that the lessee would be responsible for the upkeep and maintenance of the barn. He suggested that the lease be terminated and renegotiate a new lease where the barn pays for itself. Chairman Théberge stated that the appropriation would remain at \$5,000, and options for the barn will be reviewed at the July quarterly meeting. Commissioner Samson inquired if the Delegation would consider opinions from outside sources. He explained that several people from District 3 have expressed that the barn should not be torn down. A group has been formed to see the viability of keeping the barn. Chairman Théberge stated that the group should contact Representative Rideout as he is the Chair of the subcommittee. Commissioner Brady added that all the citizens of the County should be considered when making the decision not certain towns.

Chairman Théberge continued with the budget review. A motion was made by Chairman Théberge, seconded by Representative Thomas to create a contingency line item under the County Delegation budget in the amount of \$15,000. All approved by voice vote.

While reviewing the line items under Other Special Appropriations, a motion was made by Representative Rappaport to increase the economic development line item to \$50,000, remove the ATV Coalition and rename the line item Coös Economic Development Corporation with the understanding that \$10,000 of the appropriation will be used for the development of the Coös County website. Any economic development requests, including the ATV Coalition, will be directed to CEDC.

Chris Diego, on behalf of the CEDC, provided a brief history of the CEDC's relationship with the County. He explained that the CEDC has written its by-laws and has an all-volunteer Board which includes a CDFA member. CEDC is not requesting any money but will be providing a service to the County. The County will know where the funds are being spent. Mr. Diego is hoping for good communication between CEDC and the County. Chairman Théberge stated that the Delegation's objective is to have one economic development focus. The ATV Coalition was directed to work through the CEDC. The Chair also asked if it would be possible to adhere to Representative Rappaport's schedule when scheduling meetings. Mr. Diego replied that the meetings are at 6 p.m. on the second Thursday of each month. Representative Richardson stated that he supported Representative Rappaport's motion. He has nothing against the ATV Coalition but if funds are given to one club all clubs will request funds. This motion will direct all requests to the CEDC. Representative Moynihan also supported the motion. However, he asked if the relationship with the CEDC were to end, will the website still belong to the County? Mr. Diego replied it could be arranged that the website is owned by the County. Representative Rappaport added even though this proposal came from the Delegation, it is expected that in future years the CEDC will need to request funds through the County's budget process. Mr. Diego agreed. Commissioner Brady stated for clarification purposes that all future requests for economic development projects should be forwarded to CEDC. Chairman Théberge replied that was correct. Commissioner Brady also inquired who will be responsible to maintain the County's government section of the website and Representative Rappaport replied the county staff. Chairman Théberge stated that CEDC is responsible for the funds but cannot design and maintain it themselves. An entity will need to assist them. Commissioner Brady stated that County staff currently updates the website weekly; he asked who will be responsible in the future. Representative Rappaport stated that whatever Coös County officials do now will continue to do by uploading to a site selected by CEDC. A motion was made by Representative

Rappaport, seconded by Representative Thomas to increase the Economic Development website from \$30,000 to \$50,000 which includes \$10,000 for the County's website and to delete the ATV Coalition line item. The ATV Coalition will be directed to work with the CEDC. All approved by voice vote.

Representative Richardson asked that the Food Pantry Potato Program line item be changed to Food Pantry Program.

Ms. Fish presented a recommendation from the Board of Commissioners to appropriate \$40,000 for the Coös County Utility Valuation Defense fund. These funds will be used to assist the legal fight with the utility tax appraisal value battle on behalf of the communities in the County. Chairman Théberge asked if the Unincorporated Places also had an appropriation. Ms. Fish explained that the request is county-wide and the Unincorporated Places pay county taxes. Representative Moynihan did not disagree with the request but suggested that the unincorporated places also have a portion. He suggested splitting the appropriation 50/50. Representative Hatch stated he was not opposed; however he has worked with the Department of Revenue and spoke to Stephan Hamilton, Director of the Property Appraisal Division. Mr. Hamilton has requested to meet with the Board of Commissioners and the Delegation to explain the DRA's perspective. Both Commissioner Brady and Commissioner Samson agreed they were in favor of this meeting. Commissioner Brady also noted that the Commissioners would come to the Delegation for prior approval of any expenditure from the fund. Representative Rideout liked the idea that the County was willing to help the towns in the County. His concern was that prior to meeting the budget had a relatively small increase, but several increases have already been made to the budget. Ms. Fish stated that the Commissioners had voted to use funds from the cost savings of the health insurance. A motion was made by Representative Moynihan, seconded by Representative Hatch to add a line item under Other Special Appropriations for the Coös County Utility Value Defense Fund in the amount of \$20,000 for Coös County subject to the Commissioners' discretion on spending and prior discussion with the Delegation. All approved by voice vote.

Commissioner Samson stated that the Board unanimously agreed with the motion.

The changes in appropriations totaled \$100,000. The total appropriations for the County budget were \$32,095,780.

The budgeted revenues were reviewed with no changes.

Review & Approval of Minutes:

Chairman Théberge asked if any changes or corrections needed to be made to the minutes of the February 4, March 6 & March 13, 2013 meetings. A motion was made by Representative Hatch, seconded by Representative Rideout to approve the minutes of the February 4, March 6 & March 13, 2013 meetings. The minutes were unanimously approved by a voice vote.

Ratification of AFSCME/Coös County Nursing Home Negotiated Cost Items:

Ms. Fish reported that the AFSCME membership had formally approved a three-year contract on March 7, 2013 with the following cost items:

- Switching to Interlocal Trust Harvard Pilgrim Plan from LGC Matthew Thornton. The new plan is comparable to the current plan. There will be no increase in premium for July 1, 2013 to June 30, 2014 with a cost savings for six months of \$36,562.50.
- Wage increase of 1.5% effective January 1, 2013 with a total cost of \$63,750.

Ratification of SEA/Coös County Department of Corrections Negotiated Cost Items:

Ms. Fish reported that the SEA membership had formally approved a three-year contract on February 26, 2013 with the following cost items:

- Switching to Interlocal Trust Harvard Pilgrim Plan from LGC Matthew Thornton. The new plan is comparable to the current plan. There will be no increase in premium for July 1, 2013 to June 30, 2014 with a cost savings for six months of \$6,910.39
- Wage increase of 1.5% effective January 1, 2013 with a total cost of \$11,250.

A motion was made by Representative Richardson, seconded by Representative Moynihan to approve the AFSCME/Coös County cost items and the SEA/Coös County cost items. The motion was approved by roll call vote 9-0.

Allocation of National Forest Reserve Funds:

Ms. Fish explained the state law (RSA 227-H:23) requires that the Delegation vote on the distribution of National Forest Reserve Funds to independent school districts. The total to be allocated in 2013 was \$123,665.48. This year she recommended that \$90,813 of the funds be used for the education of the children in Millsfield and Wentworth Location. The balance of \$32,852.48 will be equally shared by the school districts that maintain schools for books and education materials. A motion was made by Representative Richardson, seconded by Representative Hatch to approve the distribution of the National Forest Reserve Funds per the County Administrator's recommendation. The motion was approved by a roll call vote 9-0.

Unincorporated Places:

Chairman Théberge inquired where the funds were located in regards to the Planning Board Clerk. Ms. Fish replied that the funds would be appropriated in the Professional Services line item. Chairman Théberge asked for the breakdown of the Contracted Services line item. Ms. Fish explained that the line item included funds for the completion of the revaluation of the Unincorporated Places and for consultant services of Suzanne Collins in the amount of \$17,500. Chairman Théberge replied that the Delegation had issues with the consultant services. The Delegation felt that Ms. Collins was retired for five years and knew she was leaving. She should have trained someone prior to her departure. He also added that Ms. Collins benefited quite nicely from the County. Ms. Fish stated that there is a lot to the Unincorporated Places and Ms. Collins has 30 years of knowledge. A motion was made by Representative Rideout, seconded by Representative Richardson to cut \$17,500 from the consultant services line item. Representative Hatch asked what other resources are available to assist Ms. Fish. Ms. Fish stated that the unincorporated places are each unique. She added that everyone will need to be patient with her while she learns this part of her job. Representative Hatch stated that the Delegation has confidence in her and are available to assist her in any way possible. Representative Rideout added that the last 26 years may not have been the best way. Ms. Fish may put on a new twist. Chairman Théberge reread the motion: A motion was made by Representative Rideout, seconded by Representative Richardson to cut \$17,500 from the consultant services line item. The motion passed by roll call vote 9-0.

Chairman Théberge asked who would be the Planning Board clerk. Commissioner Brady replied that Planning Board Chair John Scarinza would be attending the next Commissioners' meeting to discuss Planning Board issues. At the last Planning Board meeting, members of the Board recommend hiring Sue Collins to record and transcribe the minutes. Commissioner Brady explained that Sue Collins' ex-officio seat went to Jennifer Fish and Bing Judd's ex-officio seat went to himself.

Fred King, Vice Chair of the Planning Board, stated that the Planning Board meets on significant issues. Sue Collins has been clerk since the existence of the Planning Board which he considers very important. Ms. Collins has requested payment for taking the minutes and the work afterwards. Representative Rideout asked if payment would be a flat fee or an hourly rate. Commissioner Brady stated the base rate would be \$12.48 per hour. Mr. King added that the Clerk is usually a Planning Board member. Representative Richardson asked what amount was appropriated for the position. Ms. Fish replied no funds had been appropriated. Chairman Théberge inquired if Ms. Fish could record the meetings and Linda Harris could transcribe the minutes. Representative Rappaport asked if the position could be put out for bid. Representative Rideout asked how often the Planning Board met. Mr. King replied that in 2012 the Planning Board met four times. He anticipates the number to increase in 2013 because of The Balsams project. A motion was made by Representative Rideout to fund \$50 per meeting to take

and print the minutes of the Planning Board. Representative Moynihan asked if any other funds could be used to cover the hourly cost per meeting and the distribution of the minutes. There was discussion as to where the appropriation should be placed in the Unincorporated Places budget. A motion was made by Representative Richardson to appropriate \$600 in the Planning & Zoning line item. There was no second to the motion. A motion was made by Chairman Théberge, seconded by Representative Rideout that a line item be placed under Delegation expense for Planning Board Services in the amount of \$2,500 which includes \$1,000 for a transcribing system.

Representative Hatch questioned the necessity of a Clerk of Works for The Balsams project. Representative Rideout explained that the developer will pay for the expense. Representative Rappaport stated that funds had to be appropriated for a Clerk of Works. Mr. King stated that if the Delegation authorizes the Commissioners to hire a Clerk of Works for The Balsams project, the developer is responsible for the expense. The cost is zero to the taxpayers. The motion and second were withdrawn by Chairman Théberge and Representative Rideout.

Commissioner Brady requested that a small amount be appropriated for a Planning Board secretary and the Board of Commissioners will discuss the issue with Mr. Scarinza. A motion was made by Representative Moynihan, seconded by Representative Richardson that under all of the Unincorporated Places budgets planning and zoning section, that a line item be added for Planning Board Secretarial Services. The amount of \$4,000 will be distributed by allocation to all Unincorporated Places. Representative Moynihan explained that the motion will enable the Planning Board to have a secretary available at all meetings. The Planning Board should have confidence in the person that is hired. The motion also allows the Commissioners to hire a person that is appropriate on the County's pay scale. Representative Rideout stated there was too much money for the position. The motion passed on a roll call vote 6-3.

Representative Rappaport requested that the Planning Board meeting of March 26 be moved as he could not make it. Mr. King replied that he would pass the information on to Chairman Scarinza.

A motion was made by Representative Moynihan, seconded by Representative Hammon to add a line item for the Coös County Utility Value Defense Fund in the amount of \$20,000 for the Coös County Unincorporated Places subject to the Commissioners' discretion on spending and to be discussed with the Delegation. The motion passed on a roll call vote 9-0.

The Unincorporated Places revenues were reviewed with no changes.

A motion was made by Representative Hatch, seconded by Representative Richardson to adopt all appropriations and revenues for all funds. The motion was approved by a roll call vote 9-0. The total increase to the County's budget was 2.2% or \$314,198.

The Delegation recessed for lunch.

The meeting reconvened and Chairman Théberge announced that Diane Bennett of the Coös County Conservation District was retiring at the end of April. The Delegation thanked her for her many years of service.

Chairman Théberge announced that the appropriation for Coös County Utility Value Defense Fund in the amount of \$20,000 which was previously approved could not be done. The whole amount of \$40,000 will need to be appropriated in the County's budget. A motion was made by Representative Richardson, seconded by Representative Rideout to reconsider. The motion passed by voice vote. A motion was made by Representative Rideout, seconded by Representative Richardson to increase the appropriation for the Coös County Utility Value Defense Fund in the Coös County budget up to \$40,000. The motion was approved by roll call vote 9-0.

Budget Resolutions:

Chairman Théberge read the following resolutions:

RESOLUTION #1

Be it resolved by the Coös County Delegation duly convened on this sixteenth day of March, 2013, that the sums hereinafter detailed in this resolution are hereby appropriated and the total amount for the fiscal year ending December 31, 2013, shall be \$32,115,780 for the County budget not including the Unincorporated Places.

A motion was made by Representative Rideout, seconded by Representative Hammon. The motion passed by roll call vote 9-0.

RESOLUTION #2

Be it resolved by the Coös County Delegation that the sum of ~~\$32,115,780~~ \$14,653,425 is hereby adopted as the estimated income from sources indicated for the fiscal year ending December 31, 2013.

A motion was made by Representative Rappaport, seconded by Representative Rideout. The motion passed by roll call vote 9-0.

RESOLUTION #3

Be it further resolved that the total appropriation being in excess of the total estimated income in the amount of \$14,438,133, the Treasurer shall issue his warrant to the Towns and City in the County for this amount.

A motion was made by Representative Hatch, seconded by Representative Coulombe. The motion passed by roll call vote 9-0.

RESOLUTION #4

Be it resolved that \$3,024,222 of the operating surplus for the year 2012 be appropriated in the 2013 Budget for the purpose of reducing taxes for 2013.

A motion was made by Representative Hatch, seconded by Representative Coulombe. The motion passed by roll call vote 9-0.

RESOLUTION #5

Be it resolved by the Coös County Delegation duly convened on this sixteenth day of March 2013 that in order to comply with Department of Revenue Administration instruction, the Delegation separately approves an appropriation of \$1,147,011 and revenues of \$1,147,011 for Coös County's Unincorporated Places for calendar year 2013. The Unincorporated Places Budget for 2013 is adopted separately from the Coös County Budget.

A motion was made by Representative Rideout, seconded by Representative Hatch. The motion passed by roll call vote 9-0.

Other Business:

Chairman Théberge stated that the following meetings will need to be scheduled:

- A joint meeting of the Delegation and Commissioners with Governor Hassan in April or May.
- A meeting with Stephan Hamilton of the Department of Revenue. Representative Hatch will work on scheduling this meeting.

Representative Hatch announced that the rest area in Shelburne will be repaired and reopened. Representative Richardson asked on the status of the Colebrook and Littleton rest areas. Representative Hatch replied that issues are still being worked on.

With no other business to discuss, a motion was made by Representative Hatch, seconded by Representative Rideout, to adjourn the meeting at 2:25 p.m. All approved by voice vote.

Respectfully submitted,
Representative Yvonne Thomas, Clerk

COÖS COUNTY
QUARTERLY DELEGATION MEETING
Friday, April 19, 2013 - 10:00 a.m.
Coös County Nursing Hospital - W. Stewartstown, NH

Present: Representatives Robert Théberge-Chair; Larry Rappaport-Vice Chair; Herb Richardson-Acting Clerk; William Hatch, Wayne Moynihan and Leon Rideout. Also present: County Commissioners Tom Brady and Rick Samson; Director of Finance Carrie Klebe; Superintendent Craig Hamelin; Nursing Home Administrator Louise Belanger; Nursing Hospital Administrator Laura Mills; Chief Deputy Keith Roberge; Administrative Assistant Linda Harris; County Treasurer Fred King; members of the press and public.

Chairman Théberge called the meeting to order at 10:05 a.m. and requested all to stand for the Pledge of Allegiance and to observe a moment of silence for the military personnel serving overseas, the victims of the Boston Marathon bombing and the explosion in West Texas. The roll was called by the acting-clerk, Representative Richardson. There were 6 members present. Representatives Hammon and Thomas were excused.

Hearing of the Public:

Chairman Théberge announced that due to scheduling conflicts Paul Robitaille of ServiceLink and The Honorable James Michalik would not be attending the meeting. Both presentations will be rescheduled for the next Delegation meeting in July.

Chairman Théberge inquired if any members of the public wished to speak.

Mr. John Amey of Pittsburg stated that he has been watching the barn issue. He requested that the Delegation not rush with a decision. He suggested that the Delegation take one year to study the barn issue and speak with Coös County residents. Other counties have closed their barns and he suggested contacting them to see what has been done with their buildings. Representative Moynihan stated that he has researched state laws on preserving old barns and is in the process of gathering information. There will be an opportunity for members of the public to speak. Chairman Théberge stated that the Delegation will not rush into making any decision. The Delegation's intent is not to raze the barn; but to look at costs, offsets and options.

Mr. Alan Coats, member of the Stewartstown Select board, stated that he did not see the need for a quick decision. He suggested looking at options from other counties. He continued that \$2,000 in property taxes is a small amount of the county's budget. He stated that maintenance and repairs should be done yearly on the barn.

Representative Richardson reiterated that he was one of the Delegates opposed to closing the farm. He is not in support of selling any County land. His greatest concern was the current condition of the barn and using taxpayer money for barn maintenance. The leasing amount is too minimal to cover any maintenance. Representative Rideout agreed that the amount of the lease is too minimal and the County cannot do any maintenance. He questioned if the lease was an accurate per square footage for an agricultural building. Representative Moynihan invited Mr. Amey and Mr. Coats to join the Delegation on tour of the barn at the end of meeting.

Review & Approval of Minutes:

Chairman Théberge asked if any changes or corrections needed to be made to the minutes of the March 16, 2013 meeting. A motion was made by Representative Hatch, seconded by Representative Rideout to approve the minutes of the March 16, 2013 meeting. The minutes were unanimously approved by a voice vote.

Review & Approval of the First Quarter Financial Statements:

The Coös County expenditures for the first quarter were reviewed. Representative Richardson asked Chief Deputy Roberge for an update on the Sheriff's department computer system. Chief Deputy Roberge once again thanked the Delegation for the funds. The new computers, printers and software have been installed and the training has been completed.

A motion was made by Representative Hatch, seconded by Representative Rappaport to approve the Coös County first quarter expenditures. The motion was approved by roll call vote 6-0.

The Coös County revenues for the first quarter were reviewed. Representative Rideout questioned the revenue received to date. Ms. Klebe replied that the Medicaid Proportional Payment was not received from the State of New Hampshire.

Chairman Théberge asked when the county taxes are received. Ms. Klebe replied in December. Representative Richardson questioned why county taxes are only paid once at the end of the year since the towns pay taxes twice per year. Commissioner Brady replied that it is State law. A motion was made by Representative Rappaport, seconded by Representative Hatch to approve the Coös County first quarter revenues. The motion was approved by roll call vote 6-0.

The Unincorporated Places expenditures were reviewed. A motion was made by Representative Hatch, seconded by Representative Rideout to approve the Unincorporated Places first quarter expenditures. The motion was approved by roll call vote 6-0.

The Unincorporated Places revenues were reviewed. Representatives Rappaport and Moynihan questioned the Dixville and Millsfield revenues as the figures were over percentage. Ms. Klebe replied that she would research the query and notify the Delegation. *(The additional revenue received in Dixville and Millsfield was for Land Use Change Taxes from Brookfield Power, LLC. In January, a payment was received in the amount of \$71,369 in Dixville and \$262,825 in Millsfield. This revenue was not budgeted, therefore elevated the revenue percentage received. Also, the outstanding Granite Reliable Power PILT payment was received in January \$104,989.50 in Dixville and \$390,010.50 in Millsfield. These amounts were anticipated.)*

A motion was made by Representative Rideout, seconded by Representative Hatch to approve the Unincorporated Places first quarter revenues. The motion was approved by roll call vote 6-0.

Old Business:

- County Website: Chairman Théberge reported that he had received a letter from the County Commissioners asking for clarification on the development of the County's website. Chairman Théberge read his response for the record. *(A copy is on file.)* Commissioner Brady stated that the Commissioners wanted clarification on the development of the County's website. He believed that the process that the Delegation defined in the letter was improper. He did not believe that it is the Delegation's role to tell the County Commissioners on how to do the day to day business of the County. The process of awarding a bid and overseeing a bid is part of the Commissioners' duties and should not be sent to CEDC. The County Commissioners should be overseeing this project.

Chairman Théberge replied that the request was written as such because of the tourism component and he thought it would be appropriate to go through CEDC. Chairman Théberge re-tracked his request. He added that it was not the Delegation's intention of overstepping their boundaries. Commissioner Brady added that the website will be discussed at the next Commissioners' meeting. In regards to the \$40,000 appropriation to the CEDC, Commissioner Brady reported that Commissioner Samson hand-delivered a letter to CEDC which instructed CEDC to request the \$40,000 appropriation from the County in writing. The \$10,000 appropriated for the development of the County's website will remain with the County. Representative Moynihan commented that funds need to be spent on the County's website and the Commissioners intend to use the appropriated funds to develop a new website. He asked who would manage the website. Commissioner

Brady replied that no decisions have been made. The website is still being discussed; however the intention is that the website will be updated frequently.

- Representative Rappaport spoke about the computer program Evernote. He explained that the program is similar to an electronic filing cabinet. He suggested that agendas, minutes and information pertaining to the Commissioners and Delegation meetings could be placed in this program. It would be a group account and all information would be accessible during meetings. The only requirement is that periodically Evernote synchronizes with individual computers through WiFi internet. Chairman Théberge asked who would be responsible in maintaining the information and was the program free. Representative Rappaport stated that there should be a single point of contact which would be the County Administrator or whoever she delegates. Chairman Théberge stated that this was just a suggestion and the Commissioners would make the decision pertaining to the program. In regards to the cost the program can be free; however there would be a charge involved with a premium account. Commissioner Brady stated that the program would be researched further. Commissioner Brady also noted that all of the information mentioned by Representative Rappaport is already available on the County's website.
- Representative Richardson asked if the Delegation members could be provided with the CEDC monthly reports. Representative Rappaport replied he had the reports and would provide them.
- Representative Richardson inquired about status of the funding for the rest areas in Coös County. He suggested that all members of the Delegation should be involved along with Senator Woodburn. Representative Hatch replied that the money was put in the budget on the House side and there is a strong move from the Senate side to move forward with this project. The Shelburne rest area is priority with repairs beginning in 2013 and completing in 2014. He did not have an update in regards to the Colebrook rest area. Representative Hatch provided a brief history of the State's rest areas budget dilemmas. Representative Rideout noted that all of the State's rest stops are a disgrace. Representative Hatch replied that the closing of the rest areas was in response to consequences to actions. Fred King replied that the rest stops were created with highway funds and cannot have private entities running them. It's part of the federal law. Commissioner Samson noted that a group of people from the Colebrook/West Stewartstown area offered to man the Colebrook rest stops but could not due to liability issues. Commissioner Brady added that the DOT transferred the operation of the rest areas to DRED but not the ownership. Representative Hatch replied that it is being addressed.
- Chairman Théberge stated that the Delegation is constantly looking at ways to save money. Some members of the public complained about Delegation meetings that were held in Concord which are a cost savings as no mileage or attendance were paid. The minutes were transparent and complete. Representative Richardson added that meetings pertaining to the financials will be held in Coös County. If a matter needs to be quickly discussed or resolved, the Delegation may meet in Concord.
- Chairman Théberge reported that some members of the Delegation have chosen not to purchase a laptop or iPad.
- There was a brief discussion regarding correspondence sent to the Delegation from the County Administrator regarding the State budget. Representative Moynihan replied that Jennifer provided information from the NH Association of Counties. County Treasurer King stated that Coös County was doing well in the State budget as currently presented.

New Business:

Fred King provided the Delegation with some updates pertaining to the economic study. North Country Council has been working on preparing a proposal to present to the Commissioners.

Chairman Théberge closed the meeting at 11:10 a.m. in order that the Delegation could tour the barn and the county house.

Respectfully submitted,

Representative Herb Richardson, Acting Clerk

COÖS COUNTY DELEGATION MEETING

Legislative Office Building, Room 203, Concord, NH
Wednesday, June 5, 2013 - 1:07 p.m.

Present: Representatives Gary Coulombe, Larry Enman, Marcia Hammon, William Hatch, Wayne Moynihan, Larry Rappaport, Herb Richardson and Robert Théberge. Excused absences: Representatives Leon Rideout and Yvonne Thomas.

Chairman Théberge noted that a quorum was present. Chairman Théberge recognized and thanked the members for their prompt attendance and informed the members about Representative Rideout's family situation and offered the delegation's thoughts and prayers.

Representative Moynihan, as a member of the Barn sub-committee, presented a report on behalf of Representative Rideout - Chair of the sub-committee. The sub-committee met in Lancaster Monday, June 2, 2013. A copy of the report is attached.

A request was made by Representative Moynihan to extend the timeline for the final report until the spring of 2014. Given that a sound and fair report be presented to both the County Delegation and the County Commissioners, Representative Hammon made a motion to extend the final report until the spring of 2014. The motion was seconded by Representative Coulombe. The motion was passed 8-0.

Representative Hatch was concerned about the debris in and around the barn and requested that the commissioners ask for help from the inmates to begin a clean-up campaign. Chairman Théberge acknowledged that he would contact and relay the delegation's concern to Commissioner Brady.

Representative Moynihan questioned as to whether or not the barn and the former's administrator's home were both insured. Several members of the delegation responded in the affirmative and that a copy is with the County Administrator.

In addition, Representative Moynihan asked if a map delineating the property on which the barn is located is available. Chairman Théberge will ask the county administrator to contact Representatives Rideout, Hatch and Moynihan.

Representative Richardson inquired as to whether or not the county farm was eligible for a subsidy from the Federal Government in setting aside agricultural land. Chairman Théberge stated that as a government entity, the county, in his belief, is not eligible for such a subsidy. However, Representative Moynihan will check with the USDA office in Lancaster. Representative Richardson noted that if the Delegation could save the taxpayers money they owe it to their constituents to look into the matter.

A motion was made by Representative Rappaport and seconded by Representative Coulombe to adjourn. The motion was unanimous, by a vote of 8-0 to adjourn. The meeting ended at 2:12 p.m.

Respectfully submitted by,
Representative Robert L. Théberge, Chairman

COÖS COUNTY
QUARTERLY DELEGATION MEETING
Monday, August 5, 2013 - 10:00 a.m.
Coös County Nursing Hospital - W. Stewartstown, NH

Present: Representatives Robert Théberge-Chair; Larry Rappaport-Vice Chair; Leon Rideout-Acting Clerk; Marcia Hammon, William Hatch and Herb Richardson. Also present: County Commissioner Rick Samson; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Craig Hamelin; Nursing Hospital

Administrator Laura Mills; Administrative Assistant Linda Harris; County Treasurer Fred King; members of the press and public.

Chairman Théberge requested all to stand for the Pledge of Allegiance. The roll was called by the Acting-Clerk, Representative Rideout. There were 6 members present. Representative Thomas was excused. Representatives Coulombe, Enman and Moynihan were absent.

Chairman Théberge requested a motion to adjourn the meeting of April 19, 2013. A motion was made by Representative Hatch, seconded by Representative Richardson to adjourn the meeting of April 19, 2013. The motion was unanimously approved by a voice vote.

Chairman Théberge called the meeting to order at 10:12 a.m.

Hearing of the Public:

- County Treasurer Fred King reported that he had attended the NHAC meeting in Concord on Friday, August 2. It was reported at the meeting that certain nursing homes are not being reimbursed by the State for services provided at the nursing homes. Mr. King reported that the Coös County Nursing Homes are not experiencing any issues. A committee has been created to look into these issues. Mr. King was selected to be on the committee. The final report will be due in November.
- Commissioner Rick Samson asked to read a letter to the Delegation. He added that no one had requested that he speak on the issue; this was of his own initiative. Commissioner Samson inquired if the Delegation would address the Millsfield tax issue during the meeting. Chairman Théberge replied that it was not on the agenda. The letter read as follows:

With respect to the current situation concerning the Coös Wind Park, the PILOT AGREEMENT and the decommissioning agreement, I would respectfully request that the Delegation appoint a commission or committee comprised of the following:

- *At least one member of the delegation with no ties to either of the previously mentioned agreements;*
- *One member of the commissioners with no ties to either of the previously mentioned agreements;*
- *At least two people from Millsfield or one from Millsfield and one from Dixville;*
- *A lawyer and or a firm with expertise dealing with large scale projects of over \$200 million;*
- *A firm experienced in large scale energy projects with no ties to either of the two previously mentioned projects;*
- *An appraisal firm experienced in appraising of large scale energy projects also with no ties to the previously mentioned projects.*

At the June and July Coös County Commissioners meetings, I requested, in writing, the answers to 10 questions concerning these agreements. As of today, I have yet to receive a response. As the duly elected Coös County Commissioner of District Three, I find the lack of response to be very unprofessional and unacceptable, not only to myself but the residents of district three.

Thank you for receiving and promptly responding to my requests.

Commissioner Samson continued that the Senator and Representatives have received a request from the residents of Millsfield for answers to questions. An independent committee needs to handle the present situation of the appraised value of the Coös Wind Park, the way it was done and the lack of due diligence that was performed by some of the people involved in the original agreements. He asked that the Delegation to take the request under consideration and to act in a positive manner.

Chairman Th  berge asked if the letter had been presented to the Commissioners. Mr. Samson replied that it had. Jennifer Fish added that all of Mr. Samson's questions were forwarded to Attorney Jonathan Frizzell. Mr. Samson stated that it had been 60 days since the first request. He offered to contact Mr. Frizzell directly however Commissioner Grenier commented that Mr. Frizzell should not be contacted by everybody with questions and someone would answer Mr. Samson's questions. Mr. Samson stated that the lack of cooperation from the other two Commissioners is disturbing. The information should be a matter of public record. Chairman Th  berge stated that the meeting was not to attack Mr. Samson's colleagues. Mr. Samson replied he was not attacking them; he was requesting the Delegation's assistance to represent the constituents in Millsfield and District 3. Ms. Fish replied that Attorney Frizzell has been on vacation for the past two weeks. She will follow up with Attorney Frizzell as to the status of the inquiries and ask for a response by August 14. Representative Richardson stated that he would like to hear from the other two Commissioners and the Delegation should not overstep their bounds. He did not want to get involved in arguments between the Commissioners. He suggested that a meeting be held between the Delegation and the Commissioners. Representative Rideout stated that whether Mr. Samson was speaking as a private citizen or a County Commissioner, 60 days was a significant amount of time. Representative Rappaport asked if the requests were made under RSA 91-A as there is a 30 day response period. Mr. Samson stated that he hoped that he did not infer that he was personally attacking the other two commissioners. He was acting on behalf of his constituents. He opposed the wind park as a private citizen and attended all of the meetings concerning the wind park. The independent committee needs to do due diligence on the wind park issue as it is not being addressed or resolved on the County level at this time. The letters received from the residents of Millsfield were received prior to the August meeting. He hoped that the wind park will be an item on the August and September agendas of the Commissioners' meetings so that the citizens of Millsfield may have a chance to discuss their issues with the Commissioners. He found it extremely difficult that the meeting was being held at the Mount Washington as it will make it extremely difficult for residents of Millsfield to attend.

County Treasurer Fred King stated that the County Commissioners did due diligence in preparing the PILOT agreement by requesting assistance from the State. The Director of Property Appraisal attended the meeting and provided a figure of \$113 million. The payment in lieu of tax was negotiated based on that figure. The same person has reappraised wind park and valuated at \$241 million. It will raise the value of the two communities dramatically. Mr. King's personal opinion was that the issue will only be resolved legislatively. The bill should indicate that during the period of the payment in lieu of tax (ten years) the value of \$113 million should be placed on the wind farm. As County Treasurer, this year the communities will be okay as one payment in lieu of tax has been received and another is expected in December. Payments received from the land use change tax were also received. These funds will help during the current tax year.

Chairman Th  berge stated that he and Senator Woodburn will be presenting legislation pertaining to the Unincorporated Places that through the duration of the current payment in lieu of tax that the value placed on the wind farm should remain the same. He also reported that the Governor met with Commissioner Brady, Attorney Frizzell, County Treasurer King and himself to discuss the DRA issue. The Director did not attend the meeting. His perception is that everyone should be made to pay taxes. The DRA does not understand the unincorporated places. The Governor stated that she would meet with the Director of the DRA and Attorney Frizzell. During the meeting she also suggested putting in legislation on the issue. Chairman Th  berge added that another option to resolve the issue would be if Millsfield residents decided to incorporate, the current agreement may become null and void.

Mr. Samson reported that the Commissioners met with the DRA and the BTLA. The DRA stated that the meeting held in 2007 to discuss the wind park was an educational meeting only. In his opinion, outside experts should be enlisted. When negotiating the agreement did anybody negotiating for the County have experience in negotiating a \$220 million contract? An expert should have been hired at a cost but it may have saved the County in the long run.

Mr. Samson asked if the Delegation would be addressing the Millsfield issues. Chairman Théberge replied that the item was not on the agenda. He added that the residents of Millsfield will be okay this year however the future tax rate may be quite high. It is a serious issue which needs to be addressed.

Paula Sweatt, Millsfield resident, thanked the Delegation for acknowledging that they represent the people of Millsfield. For the residents of Millsfield becoming incorporated is not an answer. She thanked the Delegation for recognizing that there could be a major issue in the future. She asked that everyone work together. Chairman Théberge stated that the residents of Millsfield have requested information under the right to know law from the County. He added that the residents from Millsfield may also request information from the DRA. Legal counsel advised the County that neither the Commissioners nor the Delegation are considered an injured party but the citizens of Millsfield are considered injured parties and may request further information from DRA which the County cannot.

Representative Rideout suggested that pressure be placed on the Governor and the DRA in the form of a letter writing campaign. In Chairman Théberge's opinion, the DRA and the BTLA are in cahoots. The Governor seems to understand the unincorporated places.

Representative Hatch stated that the Delegation should shy away from comments about the DRA until the DRA's positions are understood. The County officials should take the time to meet with the DRA and ask how they came to those conclusions. Chairman Théberge stated that the DRA was asked and they flatly refused. Mr. Samson stated that Commissioner Brady asked Director Hamilton how the DRA arrived to the valuation of the wind park. Mr. Hamilton replied that he was not at liberty to disclose the information nor did he have to disclose the information on how they came to the conclusion. Mr. King added that the County's expert witness was not allowed to testify at the BTLA hearing.

Edith Tucker, *The Coös County Democrat*, asked how this would affect the other communities of Coos County. The County has not calculated the impact of the DRA valuation. Ms. Tucker stated that the BTLA hearing is available for purchase. Chairman Théberge asked that Ms. Fish obtain a copy of the transcript. Mr. King asked if a decision had been made in regards to the appeal. Ms. Fish announced that the appeal was denied and she had not received a copy of the transcript. She will verify the availability of the transcript.

Representative Richardson noted that several Delegation members were unaware of the issue until today's meeting. He suggested that an informational meeting between the Commissioners and the Delegation is in order as it seems that the Commissioners are at odds on issues. In regards to the letter provided by Mr. Samson as a private citizen, the letter was signed as Commissioner of District 3. The letter was signed as Commissioner then it will be viewed as being received from a Commissioner.

Mr. Samson stated that he is not at odds with the other two Commissioners. He answers to his constituents first and to the County second. All that he asks is that everyone tries to get along and cooperate. He will not compromise his values, his position and his integrity as a person or a Commissioner. He addressed the Delegation as a private citizen but the questions submitted to the Delegation were as a County Commissioner. There have been several changes in the County's Administration. It is very obvious that the taxpayers and residents of Coös County feel they have not been governed the way that it should. He respects the members of the Delegation, Commissioners, employees and taxpayers of the County. Everyone needs to work together. Representative Richardson stated that he is very dedicated and represents the County not just his district.

Review & Approval of Minutes:

Chairman Théberge asked if any changes or corrections needed to be made to the minutes of the April 19 and June 5, 2013 meetings. A motion was made by Representative Hatch, seconded by Representative Richardson to approve the minutes of the April 19 and June 5, 2013 meetings. The minutes were unanimously approved by a voice vote.

Chairman Théberge noted that meetings may be held in Concord to discuss issues. The Delegation does not get paid mileage or a stipend for meetings held in Concord.

Review & Approval of the Second Quarter Financial Statements:

The Coös County expenditures and revenues for the second quarter were reviewed. Representative Rideout questioned why the revenues were only at 37.49%. Chairman Théberge replied that the County taxes are only paid in December. A motion was made by Representative Hatch, seconded by Representative Richardson to approve the Coös County second quarter expenditures and revenues. The motion was approved by roll call vote 6-0.

The Unincorporated Places expenditures and revenues were reviewed. Representative Hammon questioned the Dixville and Millsfield revenues as the figures were over percentage. Ms. Klebe explained that the outstanding Granite Reliable Power PILT payment was received in January for Dixville and Millsfield.

A motion was made by Representative Hatch, seconded by Representative Richardson to approve the Unincorporated Places second quarter expenditures and revenues. The motion was approved by roll call vote 6-0.

Old Business:

- County Website Update: Ms. Fish reported that a Request for Proposal was published in the local newspapers with a sealed bid deadline of August 9. All bids will be opened at the Commissioners' August 14 meeting.
- Subcommittee Report on the County House and Farm: Representative Rideout reported that the subcommittee met in Lancaster. The subcommittee agreed that the timeframe to make a decision on the two properties was too short and extended the timeframe until the summer of 2014. The subcommittee will continue to until that time. Public Hearings have been set throughout the County in order to meet with the residents of the County. All meetings will be held at 6:30 p.m.
 - September 11, Stewartstown School
 - September 18, Lancaster Town Hall
 - September 25, Coös County Nursing Home, Berlin

Representative Rideout reported on the barn tour which was held on July 17. The consensus was that the barn was in great shape and structurally sound.

Chairman Théberge inquired from Superintendent Hamelin on the status of the cleaning of the barn. Superintendent Hamelin replied that the outside area of the barn is mowed and trimmed. Mr. Santamaria leases the barn. The lease states that a 24 hour notice must be given to Mr. Santamaria prior to entering the building. Chairman Théberge asked Ms. Fish to provide a copy of the barn lease and certificate of insurance to the Delegation by email.

New Business:

- Confirmation of the Coös County Planning Board Appointments Regular Members: Jonathan Frizzell and Fred King; Alternates: Scott Rineer, James Brady and Lindsey Gray.

Representative Rappaport stated that he opposed the appointments as Dixville and Millsfield were not represented and the members were not geographically disbursed. A list of the Planning Board members was provided. Upon review by the Delegation, it was noted by Representative Richardson that the Planning Board was well disbursed. A motion was made by Representative Hatch, seconded by Representative Richardson to approve the Coös County Planning Appointments. The motion failed 3-3. Representative Richardson stated that the appointments were to be returned to the Commissioners. Chairman Théberge stated he would notify the Chair of the Planning Board John Scarinza.

- Members of the Delegation provided legislation updates.

Representative Richardson informed the public that if they want a bill introduced the individual must contact a Delegation member. That is the Delegation's job.

Chairman Théberge stated that there was no need for a non-public session.

With no other business to discuss, a motion was made by Representative Richardson, seconded by Representative Rideout, to adjourn the meeting at 12:15 p.m. All approved by voice vote.

Respectfully submitted,
Representative Leon Rideout, Acting Clerk

COÖS COUNTY DELEGATION
SPECIAL MEETING
Tuesday, August 27, 2013 - 10:00 a.m.
North Country Resource Center - Lancaster, NH

Present: Representatives Robert Théberge-Chair; Larry Rappaport-Vice Chair; Yvonne Thomas-Clerk; Gary Coulombe, Larry Enman, Marcia Hammon, William Hatch, Wayne Moynihan, Herb Richardson and Leon Rideout. Also present: County Commissioners Thomas Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Administrative Assistant Linda Harris; members of the press and public.

Chairman Théberge called the meeting to order at 10:12 a.m.

Chairman Théberge requested all to stand for the Pledge of Allegiance. The roll was called by the Clerk, Representative Thomas. There were 10 members present.

Chairman Théberge stated that the reason for the special meeting was to discuss the Planning Board appointments. Chairman Théberge requested, on Representative Rappaport's behalf, that the Planning Board Chair John Scarinza consider changing the time of future Planning Board meetings to accommodate Representative Rappaport's schedule.

Hearing of the Public:

- Norman Brown, Selectman from the Town of Jefferson, suggested that the Delegation appoint an alternate to replace Representative Rappaport. Chairman Théberge stated that the by-laws do not allow an alternate.
- Joan Sweeney, property owner in Millsfield, asked if there was a representative from the Unincorporated Places on the Planning Board. Chairman Théberge replied that the County is broken down in three districts. The current representation was as follows:

District 1 (Commissioner Grenier's district) with one Unincorporated Place has one member;
District 2 (Commissioner Brady's district) with 13 Unincorporated Places has one member; and
District 3 (Commissioner Samson's district) with nine Unincorporated Places has four members.

The two proposed alternates would add one additional member to District 1 and District 2.

Representative Richardson noted that the Planning Board by-laws state there shall be geographical distribution. Area wise it is a good distribution; however, population wise it is not. The Planning Board should be based on area wise. In his opinion, it was a fair distribution.

Representative Rappaport stated that he will vote no because the Planning Board is supposed to be for the Unincorporated Places. Many areas of the Unincorporated Places have no population but other areas have some population specifically Millsfield and Dixville. He personally knew of a couple of people who he

believed would be reasonable people to put on the Planning Board. As long as there is no resident from the Unincorporated Places he will not support the nominations.

Chairman Théberge stated that there is an open seat and the Commissioners will need to make a recommendation to the Delegation in the future. Representative Hammon stated that a resident of Millsfield presented her name for consideration at the Commissioners' meeting.

Representative Richardson stated that the by-laws state that the Board of Commissioners puts forth the nominations. Millsfield is not the only Unincorporated Place with problems. Wentworth Location has a serious erosion problem and their property taxes have tripled over the last three years. They too would like representation.

Commissioner Samson stated that he has been advocating for Millsfield especially since the vacancies come up. He appreciated getting members from other districts to serve on the Planning Board. Commissioner Samson's opinion was that the Planning Board will be facing more serious issues in the future than they have in the past. He listed Northern Pass, Wagner's Wind Farm and the Balsams rebuild as examples. Some of the names put forth at the Commissioners' meeting, Commissioner Samson objected to. The slate of names that are presented to the Delegation came from Commissioners Brady and Grenier. He attempted at the meeting to have a seat filled by Millsfield but not a specific name. He stated that Mr. Brown's questions earlier would have been best answered by - there are three alternates on the Planning Board when a regular member cannot attend that seat is normally filled by an alternate. In the case of Representative Rappaport or Commissioner Brady, the Delegation and the Commissioners are not represented if they are unable to attend the meeting. The by-laws state that Commissioner Brady may designate an alternate which he has not done. Chairman Théberge stated that he would discuss an alternate for Representative Rappaport further with Commissioner Brady. Commissioner Samson asked Commissioner Brady if planned on filling the alternate seat. Commissioner Brady replied that the issue was not up for discussion at the Delegation meeting. Commissioner Samson stated that the reason he objected to Scott Rineer going from an alternate member to a regular member was because of his employment with Wagner. Many of the future issues will involve Wagner lands.

Mr. Brown noted that the perception seems to be if one person gets elected to the Planning Board that he or she will fix the impending tax issue in the Unincorporated Places. That will not happen. The taxes for the Unincorporated Places have always been there. The difference is the economy has changed and there is less timber revenue. The people of Millsfield are upset that they may be getting a tax bill but other communities pay taxes. The County will need a Planning Board that will have the foresight to take care of the issues coming up.

Mrs. Sweeney stated that the residents do not expect not to pay taxes. However, if the wind turbines go south there may be exorbitant property taxes throughout the County. Chairman Théberge stated that he and Senator Woodburn are currently working on legislation to resolve the issue.

Chairman Théberge also explained that he had opposed the previous nominations due to Attorney Frizzell's nomination. Attorney Frizzell represents the County on several issues and is also legal counsel for Balsams View. Attorney Frizzell may continue to attend meetings in the future as a member of the public.

Representative Rideout stated that the tax issue cannot be taken care of by the Planning Board. The Planning Board must be fair and equitable to the entire County. The Delegation is working on the PILT issue.

Mrs. Sweeney stated that the reason that the residents of Millsfield are looking for a seat on the Planning Board is that they want to be kept informed. Chairman Théberge stated that there is nothing stopping the members of the public from attending any County meetings. The meetings are posted on the website. A member of the public stated that the Delegation's special meeting was not posted on the website. After

some discussion, it was noted that the meeting was posted on the website and also published in three local newspapers. Chairman Théberge requested that all future agendas be placed on the website as well.

Commissioner Grenier asked if focus could be placed on the purpose of the meeting which was to discuss the nominations of Fred King, who has been Vice Chair for a number of years, who brings a lot of knowledge to the Planning Board, who understands the laws that created the Unincorporated Places and was part of the transfer from the State to the County; Scott Rineer, who has been an alternate on the Planning Board for several years and is a forester for Wagner Forest; Tom McCue from Berlin, has planning board experience and is an attorney; and Mark Frank of Lancaster, who also has planning board experience. Commissioner Grenier stated that there is an open seat; but he will never accept the name of a town as a nominee. If a name is brought forth for consideration he might consider the individual. He added that local boards will not fight with Northern Pass; it will be done at the State level. The local planning boards do not have the expertise or the financial resources to make sure that the developer is kept honest.

Representative Moynihan spoke of the geographic distribution of the entire county and that the people of the Unincorporated Places are saying that they are a geographic district also. There is logic to their claim but the Commissioners point is still valid. He did not think it was fair to criticize the efforts of the residents of the Unincorporated Places to look for designated number for them. Commissioner Grenier read the motion from the minutes of August 14, *"A motion was made by Commissioner Samson to make the alternate seat available to the residents of Millsfield. If the name that is placed as an alternate cannot attend a meeting, another Millsfield resident may be able to take their place."* Commissioner Grenier stated that he could not support a whole town. Representative Moynihan thanked Representative Richardson for bringing in a copy of the Planning Board By-laws. The document showed that the Delegation is limited in their role. Chairman Théberge stated that he agreed with Commissioner Grenier. A name is needed with credentials to validate their nomination.

Commissioner Brady stated that the reason that the Unincorporated Places exist is that the land will serve the interest of all of the communities in Coös County. He read an excerpt from the Unincorporated Places Master Plan *"It is essential that the economic viability of the County's employers be maintained. The goal of the Planning Board is to assure that there is a balance between the need for ecologically sound planning decisions and a continuing recognition that the primary objective must be to provide for the multiple use of the natural resources so important to the economy of the county and the state as a whole."* The Unincorporated Places have been the bread basket for the entire county. It's where most of the jobs came from. The reasoning behind the geographic distribution was to make sure that every sector of the County had a say. He did not mean that someone from Millsfield did not belong on the planning board; he clarified why the geographic distribution exists. There are many communities that are not represented on the Planning Board.

Representative Rideout stated that the addition of the new members may make a better distribution. He urged that the Commissioners consider filling the empty seat with a qualified resident from any of the Unincorporated Places.

Commissioner Samson stated that the minutes from which Commissioner Grenier read have not been approved so they are not official. He was the Commissioner that made the motion and had he known a name was preferred. At this time, Representative Richardson asked for a point of order. He continued that the Delegation was not meeting to get into a debate on whether the Commissioners are listening to one another. The Delegation is discussing the Planning Board. He will not listen that one commissioner cannot get along with the other two commissioners. He does not want to hear what happens at the Commissioners' meetings. Commissioner Samson continued that he has been advocating for Millsfield but maybe he should have been advocating for all of the Unincorporated Places. The reason he was advocating for Millsfield is that the wind park was forced upon them. The reason the residents want a seat on the board is that they want to be informed and possibly have a say in a decision that may ultimately affect them. He will bring forth a name at the next Commissioners' meeting.

Commissioner Grenier stated that the wind park was not forced on the residents of Millsfield. Meetings were held between the Commissioners and the residents. Numerous meetings were also held between the residents and the developers so much so that suddenly overnight the residents of Millsfield went away. Chairman Théberge concurred with Commissioner Grenier's comment.

Review & Approval of Minutes:

Chairman Théberge asked if any changes or corrections needed to be made to the minutes of the August 5, 2013 meeting. A motion was made by Representative Rideout, seconded by Representative Hatch to approve the minutes of the August 5, 2013 meeting. The minutes were unanimously approved by a voice vote.

Confirmation of the Coös County Planning Board Appointments:

- *Regular Members: Fred King and Scott Rineer (District 3)*
- *Alternates: Mark Frank (District 2) and Thomas McCue (District 1)*

A motion was made by Representative Hatch, seconded by Representative Richardson to confirm the Coös County Planning Board Appointments as presented. Representative Moynihan inquired about the other Planning Board members. He reviewed the list that was provided to him. Representative Richardson asked if the Planning Board would consider adding "his or her designee" for the Delegation in the by-laws as it is for the Commissioners. Representative Rideout stated that the Planning Board will need to address the issue. Rep Rappaport inquired about Scott Rineer's qualifications. Commissioner Grenier replied that Mr. Rineer is a forester for Wagner Forest and has been an alternate for about six years. The Planning Board has always had a forester on the Board. Chairman Théberge also added that Mr. Rineer does recuse himself when there is discussion pertaining to Wagner Forest. Representative Hatch stated he made the motion because he considered this a good list and there is still the opportunity to move forward with an additional name. The motion was approved by roll call vote 8-2.

Any Other Business:

Representative Richardson stated that credit should be given to Representative Théberge and the Commissioners for the work that has been done over the last couple of months in regards to the DRA decision. They have attended several meetings and have dedicated themselves to fighting this process. The DRA misled the County in the whole process. Representative Moynihan agreed with Representative Richardson's comments and added that the Delegation will have a substantial obstacle to overcome when they try to introduce the legislation which is site specific. He is concerned that it will be a very difficult ball to carry and he hopes that everyone is prepared to carry it. He added that the Delegation will need to be careful as the DRA really did not do anything evil. They changed the assessments like they do to any other town. The County is locked into a value with the power company which is useful to a power company. Chairman Théberge stated that in the past, issues concerning the Unincorporated Places have been looked upon favorably. Representative Rideout stated that there may not have been evil intent but the DRA knew the figures were locked in for tax purposes. DRA set the value and this issue has served as a lesson where other communities have been given fair warning not to enter into a PILT agreement.

Representative Rappaport stated there is no basis for PILT agreements. If a company does not like it they may go somewhere else. In his opinion, the wind turbines should not have been built. Representative Richardson reminded everyone that both the Commissioners and Delegation voted on PILT.

Representative Rideout reminded everyone of the subcommittee meetings regarding the county house and barn will be held on September 11 at the Stewartstown Community School; September 18 at the Lancaster Town Hall; and September 25 at the Berlin City Hall. All meetings begin at 6:30 p.m. Chairman Théberge asked that background information be provided at the meeting.

A motion was made by Representative Hammon, seconded by Representative Hatch that a letter of sympathy be sent on behalf of the Coös County Delegation to the Lac Mégantic Community.

Chairman Théberge stated that the next quarterly meeting will be held on Friday, October 25 in Berlin at 10:00 a.m.

A motion was made by Representative Rappaport, seconded by Representative Hatch that the Delegation formerly requests that the Planning Board consider adding "a designee" to the Delegation criteria in the by-laws. All approved by voice vote.

Commissioner Brady thanked the members of the Delegation for their thoughts on the new members of the Planning Board. The Commissioners will work on the last nomination.

With no other business to discuss, a motion was made by Representative Rideout, seconded by Representative Hatch, to adjourn the meeting at 11:13 a.m. All approved by voice vote.

Respectfully submitted,
Representative Yvonne Thomas, Clerk

COÖS COUNTY DELEGATION
SPECIAL MEETING
Friday, October 11, 2013 - 10:00 a.m.
North Country Resource Center - Lancaster, NH

Present: Representatives Robert Théberge-Chair; Larry Rappaport-Vice Chair; Yvonne Thomas-Clerk; Larry Enman, Wayne Moynihan and Herb Richardson.

Chairman Théberge called the meeting to order at 10:00 a.m.

Chairman Théberge noted that a quorum was present. Chairman Théberge recognized and thanked the members for their prompt attendance and informed the members that Representative Rideout was unable to attend.

The Chair asked for a motion to amend Resolution #2 made during the final budget meeting in March 2013. The DRA has noted an error. A motion was made by Representative Rappaport and seconded by Representative Richardson. All present were in favor.

The motion read as follows: Resolution #2. *Be it resolved by the Coos County Delegation that the sum of \$14,653,425 is hereby adopted as the estimated income from sources indicated for the fiscal year ending December 31, 2013.*

The clerk, Representative Thomas took the role and all present voted in the affirmative.

A motion was made by Representative Moynihan and seconded by Representative Thomas that the county administrator forwards all notices by mail to Representative Larry Enman. Not having direct access to a computer and that from time to time both the chairman and Representative Moynihan overlook contacting Representative Enman. All present, by voice vote, voted in the affirmative. The chair informed the members that he would notify the county administrator.

A motion was made by Representative Rappaport and seconded by Representative Richardson to close the meeting and to continue on a work session to discuss the Payment in Lieu of Taxes (PILT) legislation proposed; one by Representative Rappaport to do away with all PILT agreements and a second by Representative Théberge to address the current PILT situation with unincorporated places. All present voted in the affirmative.

Following a productive discussion which lasted well over an hour, the meeting adjourned at 11:50 a.m.

Respectfully submitted by:
Representative Robert L. Théberge, Chairman

COÖS COUNTY
QUARTERLY DELEGATION MEETING
Friday, October 25, 2013 - 10:00 a.m.
Coös County Nursing Hospital - W. Stewartstown, NH

Present: Representatives Robert Théberge-Chair; Larry Rappaport-Vice Chair; Yvonne Thomas-Clerk; Marcia Hammon, Wayne Moynihan and Leon Rideout. Also present: County Commissioner Rick Samson; County Administrator Jennifer Fish; Director of Finance Carrie Klebe; Superintendent Craig Hamelin; Nursing Home Administrator Louise Belanger; Nursing Hospital Administrator Laura Mills; Administrative Assistant Linda Harris; County Treasurer Fred King; The Honorable James Michalik; members of the press and public.

Chairman Théberge called the meeting to order at 10:04 a.m. and requested all to stand for the Pledge of Allegiance. The roll was called by the Clerk, Representative Thomas. There were 6 members present. Representatives Coulombe, Enman, Hatch and Richardson were absent.

Hearing of the Public:

- *The Honorable James Michalik - The Family Resource Center (FRC):* Judge Michalik provided a fact sheet on The Family Resource Center. The FRC's primary office is located in Gorham, NH with satellite offices in Colebrook, Lancaster and Littleton. He highlighted three items provided by the FRC: Family Programs, Afterschool Programs and Volunteer Income Tax Assistance.
 - The Family Program offers the following programs:
 - Home Visiting Program for at-risk pregnant mothers and young families. The program is mostly funded through State grants;
 - Parenting & Co-Parenting Education;
 - Court & DHHS referrals for at-risk families (92% of families do not return to DCYF);
 - Early Childhood Development Programs;
 - Veterans Supports/Deployment Cycle Support Program;
 - Support for homeless individuals with US military service;
 - The above programs serve 200+ families annually.
- The Afterschool Programs are located in the Berlin-Gorham area for grades K-8. The program is one of three accredited in New Hampshire and serves 225+ students. Representative Rappaport asked if there was an afterschool program in Colebrook. Judge Michalik replied that there currently is no program in that area. The program would need to be initiated by the principals and superintendents.
- Volunteer Income Tax Assistance:
 - Advanced Certified Tax Preparers/Trained and Certified Volunteers;
 - Each preparer takes an annual exam;
 - Free tax preparation for anyone earning no more than \$58,000;
 - Serving all of Coös County and Northern Carroll;
 - Since 2005, 3,000 +/- federal tax returns have been prepared and filed;
 - In 2013, will be in collaboration with Granite United Way.

He explained that presently approximately 60% of the annual funding for the FRC comes from specific federal grants (indirect), direct state contracts and municipal government appropriations. The remaining 40% of funding comes from private foundations, corporate foundations and donors from the North Country, the seacoast, Southern New Hampshire and Massachusetts. Judge Michalik concluded by listing the current issues and concerns affecting the FRC: state funding issues, uneven appropriations for Coös County, managed Medicaid, transportation, Medicaid rules and costs for eligibility. Chairman Théberge inquired if Judge Michalik would be making a similar presentation to the Coös County Commissioners to request funding. Judge Michalik replied in the affirmative and also mentioned that he would be meeting with Grafton County.

Representative Moynihan asked if the FRC received County funds. Judge Michalik replied that the FRC did not receive funds from the County but would be honored to ask for and receive funds from the County.

Review & Approval of Minutes:

Chairman Théberge asked if any changes or corrections needed to be made to the minutes of the August 5, August 27 or October 11, 2013 meetings. A motion was made by Representative Moynihan, seconded by Representative Rideout to approve the minutes of the August 5, August 27 and October 11, 2013 meetings. The minutes were unanimously approved by a voice vote.

Review & Approval of the Third Quarter Financial Statements:

The Coös County expenditures and revenues for the third quarter were reviewed.

County Treasurer Fred King explained that he was quite surprised to see that the County Treasurer line item was over-expended. The over-expenditure occurred because of two reasons. Bank fees have increased substantially since last year. He has been working on two projects on behalf of the County Commissioners. One was the land use study, which was a result of a vote by the Coös County Planning Board. The travel done for this project has nothing to do with the County Treasurer position. The study is now ongoing and his traveling for this project is done. The other is a Medicaid commission, which Mr. King was appointed to through the NHAC. Mileage for the Medicaid Commission should be charged to the Commissioners' expenses line item.

Representative Moynihan noted that the Medicaid Proportional Payment received at the end of the third quarter was at 245%. Jennifer explained that the State pays the difference between the Medicare rate and the Medicaid rate. The payment is not just for nursing homes but for a range of programs provided throughout the County. The Medicare rate went up and the Medicaid rate went down and the federal government paid the difference. Representative Moynihan stated that the answers provided were not helpful and he would follow up privately.

Chairman Théberge announced that Representative Rappaport had to leave the meeting and the Delegation needed to approve the financials. He explained that questions on items would continue after the vote. The Chair read the totals for Coös County and the Unincorporated Places expenditures and revenues. A motion was made by Representative Rideout, seconded by Representative Thomas to approve the Coös County and the Unincorporated Places Third Quarter Expenditures and Revenues. The motion was approved by roll call vote 6-0.

Representative Rappaport left the meeting.

Representative Moynihan asked what kinds of programs were covered under State Assistance Programs. Jennifer replied that the programs all relate to the ProShare Payment. The County pays a portion of the nursing home rate for any Coös County resident that resides in a nursing home, Home Health Services for Coös County residents and Juvenile placements. Representative Moynihan replied that the amount expended was on track. Jennifer added that the ProShare funds are part of a federal program. The payment is shared 50% with the State.

Representative Moynihan asked why the Federal Funds line item was only expended at 7.72%. Jennifer explained that the Federal Funds line item contains the Community Development Block Grants (CDBG). The CDBG for Brookside Apartments was approved in September and has seen little activity. Also, included in the line item is another CDBG placeholder in case a municipality presented a request during the year.

Representative Moynihan asked if the County had borrowed money as the Debt Service line item was zero. Carrie Klebe replied that the County has been borrowing funds. The note and interest expense will be paid in December.

Representative Rideout asked why the total revenues showed only 48% received as of September 30. Jennifer replied that the County Tax is due December 17.

Representative Moynihan questioned the Land Management line item. Jennifer explained that the rent on the barn is based on the property taxes. The amount budgeted was based on last year's property taxes; however, the Town of Stewartstown's property taxes increased this year.

Chairman Théberge asked if the Yield Taxes revenues had increased from the prior year. Carrie replied that it had. (*The amount received in 2013 was \$275,139 an increase of \$28,263 over last year*).

Old Business:

- *Barn Update:* Representative Rideout reported that three meetings were held where the subcommittee gathered information. The subcommittee would like to visit and tour the Grafton County Farm as it is successful operation. The subcommittee would also like to tour Cheshire County as the former county farm has been leased to a private family. The sentiment is to preserve the barn and farm. Representative Rideout reiterated that the goal is to not burden the taxpayers. County Treasurer Fred King asked if there was a price tag to get the farm up and running. Representative Rideout replied figures were provided by the farm committee, who toured the barn on July 17, on returning the facility to a dairy farm. Representative Rideout did not know if this was direction the subcommittee wanted to take. Several ideas have been mentioned including setting up a County Farm Committee which would be made of people with agricultural experience and the possibility of growing vegetables. Edith Tucker, *The Coös County Democrat*, asked if a figure will be provided in time for the Public Hearing on the 2014 Budget. Representative Rideout replied no. He continued that both the Delegation and Commissioners agreed to a one year moratorium and no decision will be made until midsummer. Funds will be appropriated in the 2014 budget for the continued maintenance of the barn.

New Business:

- *WIFI Issue/Funds:* Chairman Théberge tabled the discussion on the WIFI as there was not a quorum.
- *PILT legislation update:* Chairman Théberge reported that he did not have the final language from the attorney on the proposed bill regarding the current issue in the Unincorporated Places. The bill did ask that the DRA honor the current payment in lieu of tax; and a portion of the bill requests that the revenues in the future be distributed throughout the County. Representative Rappaport also presented a PILT bill that does away with all PILTS. Existing PILTS could be grandfathered.
- *Subcommittee reports:* Chairman Théberge reported that the Cooperative Extension held its annual meeting, and there will be a 22.1% increase based on the CPI in the budget request.
- In regards to the budget process, Chairman Théberge stated that he will request copies of the written proposals by the department heads. In the past, the Delegation has not been aware of what was provided to the Commissioners and what was removed by the Commissioners. Some members would like further information and he will contact Jennifer as to what information may be requested. For example, in the nursing home budgets, the Delegation members do not know what was presented to the Commissioners by the department heads and what was cut by the Board.
- *Easement Request - Phillip and Donna Caron:* Jennifer reported that Phillip & Donna Caron attended the Commissioners' September meeting requesting an easement for a spring and water line on the County's land that has supplied water to their home for about forty-three years. The Commissioners requested that the item be added to the Delegation's agenda due to the interest in real estate. Representative Moynihan stated that it appeared that the reason the Commissioners referred the easement matter to the Delegation is because the transfer of the easement is a transfer of an interest in land. He agreed that the Commissioners were correct to obtain the consent of the delegation before transferring the interest. The only mention of a "gift" came up in the context that, to transfer the property without some payment for its value would make the transfer appear to be a gift. Representative Moynihan suggested that it would be a bad precedent to transfer an interest in land of the county, even an interest that has no determined value, without some exchange. It would be the equivalent of a gift. He did not oppose the easement. Representative Rideout

agreed with Representative Moynihan. He agreed that a vote of the Delegation was in order. Jennifer explained that the Caron's agreed to pay for the legal expenses relating to the issue. Jennifer also had a "draft" deed prepared by Attorney Frizzell. The document included a signature page for the Commissioners. Mr. King suggested that a signature page be included with the Delegation's names.

- Chairman Théberge announced that a special Delegation meeting will be held on November 7 at 9 a.m. in Concord in Room 203 of the LOB to discuss the WIFI issue and the Easement Request. Representative Moynihan asked Jennifer to email a copy of the "draft" deed to the members of the Delegation.

With no other business to discuss, a motion was made by Representative Moynihan, seconded by Representative Rideout, to adjourn the meeting at 12:10 p.m. All approved by voice vote.

Respectfully submitted,
Representative Yvonne Thomas, Clerk

COÖS COUNTY DELEGATION
SPECIAL MEETING
Thursday, November 7, 2013
LOB Room 203, State Street, Concord, NH

Present: Representatives William Hatch, Gary Coulombe, Leon Rideout, Marcia Hammon, Larry Enman, Wayne Moynihan, Larry Rappaport, Herb Richardson, Yvonne Thomas and Robert Théberge.
Chairman Théberge called the meeting to order at 10:00 a.m.

Chairman Théberge noted that a quorum was present. Chairman Théberge recognized and thanked the members for their prompt attendance and conveyed that the meeting should be brief owing that caucuses were being held prior to the special session.

The Chair reported that two issues needed a quorum to act upon. The first was the WIFI issues. Representative Rideout asked if funds were available. The Chairman responded that money was available from the Delegation's contingency line item and that the monthly fee would be allocated in the 2014 county budget. Representative Moynihan had heard that a private individual was willing to cover the cost of WIFI installation at both the Nursing Home and the Nursing Hospital. Representative Théberge noted that he had not heard of any such request. A motion was made by Representative Richardson, seconded by Representative Rideout to use the Delegation's contingency line item. A roll was taken which resulted in a 9-0 vote in favor. Shortly thereafter, Representative Hatch joined the members.

The second item discussed was the easement request made by Mr. Philip and Mrs. Donna Caron. The Chair read the letter presented to the County Administrator and County Commissioners. Whereas, it falls under the Delegation authority relative to the purchase or sale of land, the Chairman explained the Delegation's role. A motion was made by Representative Rideout, seconded by Representative Moynihan to move forward with the request. During the discussion which followed, Representative Moynihan wondered if the Delegation was setting precedence and that the Carons should cover the cost. In addition, a statement to the affect that a fee of \$1.00 be assessed as "Payment in interest for the land." should be included in the motion. Representative Moynihan explained that the latter, would in the future, ensure that the Delegation was not merely handing over land. Representative Rideout moved that all legal costs be covered by Mr. and Mrs. Caron and that an additional \$1.00 fee be charge as Payment in interest for the land. The motion was again seconded by Representative Moynihan. A roll call was taken and all present voted in the affirmative.

Following the motion, the Chairman wanted the members input regarding the future county budget that an additional column be included in the upcoming budget which would indicate the department and agencies proposed 2014 requests as presented to the commissioners. Representative Richardson was concerned that the Delegation was overstepping its authority. Representatives Rideout, Hatch, Thomas, Coulombe, Hammon and the

Chairman all stated that it was a matter of transparency for their constituents. The Chairman firmly stated that the intent was not to undermine the Commissioners but to have full disclosure of the process whereas members of the delegation not the public are able to attend all budget hearings. Representative Richardson stated that as Chair of the sub-committee, which oversees both the Sheriff's and the County Attorney's offices, that there was no need to include such a column in the budget. Representative Rideout and Thomas explained the process for both towns and cities noting that there is no harm in having transparency in the process. The Chairman asked if all were in favor and only Representative Richardson opposed the motion which was seconded by Representative Thomas. Nine to one members were in favor of adding an addition column to the budget.

A motion was made by Representative Thomas and seconded by Representative Rideout to adjourn. The meeting closed at 9:35 a.m.

Respectfully submitted by:
Representative Robert L. Théberge, Chairman

COÖS COUNTY DELEGATION MEETING &
PUBLIC HEARING on the
2014 PROPOSED BUDGET
Monday, December 9, 2013 - 10:00 a.m.
Coös County Nursing Home - Berlin, NH

Present: Representatives Robert Théberge-Chair; Larry Rappaport-Vice Chair; Yvonne Thomas-Clerk; Gary Coulombe, Larry Enman, Marcia Hammon (*left at 11:00*), Wayne Moynihan, Herb Richardson and Leon Rideout. Also present: County Commissioners Tom Brady, Paul Grenier and Rick Samson; County Administrator Jennifer Fish; Superintendent Craig Hamelin; Nursing Home Administrator Louise Belanger; Nursing Hospital Administrator Laura Mills; Sheriff Gerald Marcou; Chief Deputy Keith Roberge; Administrative Assistant Linda Harris; Registrar Tanya Batchelder; County Treasurer Fred King; representatives of outside agencies; members of the press and the public.

DELEGATION MEETING

Chairman Théberge requested all to stand for the Pledge of Allegiance. The meeting was called to order at 10:05 a.m. The roll was called by the clerk, Representative Yvonne Thomas. There were 9 members present. Representative William Hatch was absent.

Review & Approval of Minutes:

Chairman Théberge asked if any changes or corrections needed to be made to the minutes of the October 25 and November 7, 2013 meetings. A motion was made by Representative Richardson, seconded by Representative Rideout to approve the minutes of the October 25 and November 7, 2013 meetings. The minutes were unanimously approved by a voice vote.

Other Business:

County Treasurer Fred King presented Resolution #1 which called for approval from the Delegation to authorize the County Treasurer to borrow in anticipation of 2014 taxes and Resolution #2, which called for authorization for Coös County to pay 2014 expenses for the first quarter.

Chairman Théberge read Resolution #1 as follows:

Resolution #1

Be it resolved by the Coös County Delegation duly convened on this ninth day of December, 2013, that since the monies in the treasury of the County of Coös are insufficient to meet the demands upon the same and the sum of Ten Million Dollars (\$10,000,000) being the projected amount necessary for the purpose of operating the county for the Fiscal Year 2014, the Coös County

Treasurer is hereby authorized to borrow up to \$10,000,000 upon order of the County Commissioners pursuant to RSA 29:8.

A motion was made by Representative Coulombe, seconded by Representative Rappaport to approve Resolution #1. The resolution passed by roll call vote 9-0.

Chairman Théberge read Resolution #2 as follows:

Resolution #2
Authorization for Coös County to Pay 2014 Expenses
(RSA 24:15)

Due to timing differences, the County operates without an approved operating budget during the months of January, February and part of March. Historical figures demonstrate that the January through March expenses will total approximately \$7,945,900.

RSA 24:15 states that no County Commissioner or elected or appointed official shall pay, or agree to pay, or incur any liability for the payment of any sum of money for which the County Convention has made no appropriation.

I move that we, the County Convention authorize the County to spend up to \$7,945,900 for 2014 expenses during the months of January, February, and March in anticipation of the subsequent approval of the 2014 budget. Further that the \$7,945,900 be allocated proportionately to the line items based on the 2013 approved net appropriations to fund like operating and personnel expenses in existence as of 12/31/13.

A motion was made by Representative Rappaport, seconded by Representative Rideout to approve Resolution #2. The resolution passed by roll call vote 9-0.

Commissioner Samson asked to address the Delegation. He explained that he did not vote to approve the budget presented to the Delegation as he had not had ample time to review the changes prior to the meeting. He did not support the budget at this time. Commissioner Brady countered that Commissioner Samson participated in the four hour budget work session. The budget that Commissioner Samson referred to was the revised budget. Chairman Théberge noted that the Commissioners should address the issue at their Commissioners' meeting.

Chairman Théberge closed the Delegation Meeting at 10:15 a.m.

PUBLIC HEARING

Chairman Théberge opened the public hearing at 10:15 a.m. and asked Jennifer Fish, County Administrator, to begin her presentation.

Jennifer Fish, County Administrator welcomed everyone to the public hearing on the county budget being recommended by the three County Commissioners - Tom Brady, Paul Grenier and Rick Samson.

Jennifer explained that the 2014 budget development process began in September. The Commissioners' recommended budget does include a 1.5% cost of living increase for County employees, as well as step increases and longevity.

Jennifer highlighted appropriations affecting the 2014 budget:

- The proposed 2014 budget includes a 1.5% Cost of Living Adjustment (COLA) for County employees. The proposed budget also includes step increases for those employees who have not reached the top step on the County's salary schedule. Increases in longevity and the additional payroll cost of employees reaching eligibility criteria for sick time payments on hours accrued over 720 are also included in the budget.

- The proposed 2014 budget also includes a 53rd week of payroll which occurs every 6 to 7 years. Funds were encumbered from the 2012 Budget for the 53rd payroll so there is an offsetting revenue amount.
- The guaranteed maximum rate increase on health insurance premiums for July 2014 was unknown when the budget was mailed out. Therefore a projected increase of 10% was included in the budget for July thru December. The worst case scenario may be a 20.6% increase. Jennifer was hopeful that the number will decrease as more claims information is received by the County's insurance company.
- Workers' compensation rates will increase 4.2% in January 2014. The Nursing Home Administrators have been working very closely with the Primex³ Risk Managers to provide intensive and mandatory education to employees to implement changes in work methods and awareness in an effort to mitigate losses. Their hard work has paid off as the rate is down from a 17% increase in 2013.
- The projected cost of State Assistance Programs has increased by 4%. State Assistance Programs include Intermediate Nursing Care and Home & Community Based Care for individuals who qualify for nursing home level of care. The State of NH bills each county for its share of all payments made to qualified providers based on a 3-year rolling average of payments. The Coös County budget projection recognizes the \$109 Million Cap for State Fiscal Year 2014 which began in the middle of the County's 2013 budget year.
- The Nursing Home Administrators, Corrections Superintendent and Registry of Deeds had modest requests for additional staff hours that were included in the budget proposals.
- The Commissioners have recommended that the funds for the structural renovation of the Coös County Nursing Home's front entrance for the safety of its residents be encumbered in 2013. After bids are received in early 2014, there may be a recommendation for additional funds to be appropriated for this project.
- Other Special Appropriations: the Commissioners did not appropriate funds for the Elderly Day Care and the Coös Economic Development Corporation (CEDC).
- Both the Recycling Center and Transfer Station budgets are fully funded by their participating towns.

Representative Rappaport asked why the Commissioners did not fund the Coös Economic Development Corporation (CEDC) request. Commissioner Brady replied that no one attended the budget work session and quarterly reports were not made to the Commissioners or the Delegation.

Chris Diego, CEDC President, did not recall the request of the quarterly report requirement. The CEDC has acted as a conduit for the county in handling economic development funds. Chairman Th  berge asked how the funds were spent in 2013. Mr. Diego replied that the \$50,000 was distributed as follows: \$10,000 for the development of the Coös County website, \$15,000 was provided to Ride-the-Wilds and an additional \$5,000 for signs for Ride-the-Wilds. CEDC still has \$20,000 left and informal requests will be considered at the CEDC meeting on December 12. Mr. Diego also reported that CEDC is in the process of searching for an executive director. Representative Richardson asked how the funds would be spent in 2014. Mr. Diego replied on economic development. Representative Richardson stated that he does not see much economic development underway in the Lancaster and Groveton areas. Several country stores have gone out of business throughout the County over the last year. At this time, Representative Moynihan asked for point of order and asked that the County Administrator finish her presentation. Representative Rappaport asked if Mr. Diego had received a written request asking for a quarterly report. Mr. Diego did not recall. Representative Rideout also asked if the Delegation could obtain copies of the quarterly report as it would show how the funds are expended during the year and there would be no questions at the end of the year. Chairman Th  berge took some of the blame as he forgot about the reports and should have followed up to make sure they were filed. Commissioner Grenier stated that the Board was not against funding the CEDC but the Board asked to be kept informed.

Jennifer highlighted revenues affecting the 2014 budget:

- The projected 2014 County Tax figure was \$14,601,140 which was an increase of 1.1% over the 2013 County Tax.

Year	County Tax Amount	Percentage Change	
2010	\$11,619,625		
2011	\$13,199,675	13.6%	Increase
2012	\$14,123,935	8.8%	Increase
2013	\$14,438,133	2.2%	Increase
2014	\$14,601,140	1.1%	Increase

- The projected 2014 surplus to reduce taxes was level funded at \$3,024,222. The fund balance was the result of:
 - receiving an unexpected additional \$1,645,000 in Medicaid Proportionate Share Payments (ProShare); and
 - savings in the expense budgets of the nursing homes, Sheriff’s Department, Department of Corrections, and
 - interest on tax anticipation notes.

Overall observations of the 2014 proposed budget:

The **total proposed 2014 appropriation budget** (without the unincorporated places) was \$32,538,833 compared to the 2013 approved budget of \$32,115,780; an increase of \$423,053 or 1.3%.

The Unincorporated Places Budget contains separate line items for each of the County’s 23 Unincorporated Places. The total Unincorporated Places budget for 2014 was \$2,252,655 compared to the 2013 approved budget of \$1,147,011. The \$1,105,644 increase in the budget was due to the assessment values of the wind turbines in Millsfield and Dixville.

- The request from NH DRED Division of Forests and Lands was level funded at \$70,000.
- The Unincorporated Places budget included an increase in legal services for the ongoing litigation in Millsfield and Dixville. The Millsfield and Dixville budgets also included appropriations for the Wind Park Appraisal to be performed by George E. Sansoucy, P.E., LLC.
- The Unincorporated Places budget included an appropriation of \$90,000 for the rip rap project to protect the Magalloway River bank adjacent to Chapel Hill Road in Wentworth Location.

Commissioner Grenier noted that the increase of the 2014 budget over the 2013 budget related to the 53rd payroll.

Jennifer began the review of the 2014 proposed budget. She explained that she would be following the budget book by department and welcomed questions through the process.

Representative Rideout asked for an average percentage increase of wages affecting the county budget (including step increases and longevity). He asked if it could be provided prior to the end of the budget process.

While reviewing the Berlin Nursing Home Specials, Chairman Théberge asked about the status of the front entrance project. Louise Belanger, NHA, reported that the architect has been to the Nursing Home to look at the front entrance and the parking lot. The specs are ready and requests for bids will be mailed shortly. The bids will be due in time for the Commissioners’ February meeting.

Chairman Théberge noted that the Nursing Home had requested the purchase of a new car. Louise replied that the nursing home had requested an MV1 which has a ramp to wheel in residents. Commissioner Brady stated that

the Commissioners did not approve the funding for the car as the price of \$42,000 was expensive. The Board advised that the Nursing Home use the van for trips with wheelchairs.

Representative Richardson asked if the expansion of the parking lot was addressed in the front entrance project. Louise reported that the project will only add four spaces. Several Delegation members noted that the parking lot needed expansion. Commissioner Brady stated that the Board would research the issue further and report to the Delegation prior to the March meeting.

Chairman Théberge inquired on the status of the Wi-Fi in the Nursing Homes. Both Nursing Home Administrators replied that the facilities were awaiting parts. Commissioner Brady stated that the setup would be done right away.

While reviewing the County Attorney's appropriations, Commissioner Grenier explained that the County Attorney's request for a new position was in anticipation that the State may require such a position. The Board denied the request as it is not yet a requirement by the State. Representative Rideout stated that Lancaster is also looking at alternatives for this type of position. He suggested that it could be a shared effort. Representative Moynihan stated that the County Attorney's office is a well-tuned machine and an increase in salaries may need to be discussed in the future. Commissioner Grenier stated that the County Attorney's job was masterful during the explosion trial. The Delegation agreed.

Representative Richardson stated that he would be amending the Sheriff's budget without the Sheriff's support. The Deputy Sheriffs who work court security get \$40 for half a day and \$80 for a full day which amounts to \$10 per hour. His proposal will be to \$12.50 per hour. Sheriff Marcou stated that after mileage is paid the deputy sheriffs are paid close to \$115 per day. His opinion was not to present the proposal. Representative Coulombe asked when the last time a raise was received. Sheriff Marcou could not remember.

Representative Richardson asked what consisted of building repairs in the land management budget. Jennifer replied that it was building repairs to the barn. He noted that he was not in favor of spending money on barn repairs. Representative Rideout noted that recommendations will be made in June or July by the subcommittee. Commissioner Samson reported on the repairs to the barn sills done by the Outside Corporal and some of the inmates. He also noted that according to the RSAs it is the Commissioners responsibility to maintain and upkeep all facilities.

Julie Larabee of the Coös County Conservation District introduced herself to the members of the Delegation and to the Board of Commissioners.

The Delegation expense was reduced based on the fact that the laptop program was completed. Representative Rideout thanked the Commissioners for the reduction in the line item; however he asked the Delegation to consider reducing the line item further.

While reviewing Other Special Appropriations, Chairman Théberge asked about the funding to the Tri-County CAP Elderly Programs. Commissioner Brady explained that last year the County provided \$10,000 for the Elderly Day Care Center in Whitefield. The County was never notified that the center closed in May and the funds were drawn. Michael Coughlin, the new TriCAP CEO, said he has only been on the job for seven weeks. The current trend shows that the need for these services is shrinking. Chairman Théberge asked where the funds were spent. Deputy Director Peter Higbee said that he would look into the matter. Commissioner Brady stated that at the November 20 meeting the Board was informed that clients from the Whitefield area could go to the Berlin center; however he was informed recently that the Berlin center will be closing. He asked if there were any plans to cut other programs. Mr. Coughlin replied that he could not make any promises but did not anticipate further cuts. Mr. Coughlin asked that the funding be restored. Commissioner Brady asked that Mr. Coughlin meet with the Commissioners to work on a recommendation. Representative Moynihan asked that updated financials be provided to the Delegation and Commissioners. Commissioner Grenier stated that he was thrilled with the CAP organization moving forward. Chairman Théberge agreed.

In regards to the CEDC funding discussed at the beginning of the meeting, Representative Moynihan agreed with the Commissioners. He requested a report on how the CEDC spent the \$35,000 in 2013. He also asked if the minutes were available on a website. Representative Rappaport replied that the minutes are available on the CEDC website.

Representative Richardson inquired about the Child Advocacy Program as this was a new request. Donna Cummings explained that they center works to minimize the effects of child sexual abuse and 80 children were served last year. The center is in the process of hiring a new executive director. Much of the funding comes from a federal grant but the program also received donations from eight towns, grants and some fundraising.

While reviewing revenues, Representative Moynihan asked why the proshare revenue was projected at half of the 2013 figure. Jennifer explained that it is difficult to estimate the figure. The budgeted figure is conservative. The 2012 and 2013 payments were unusually high payments. Chairman Théberge asked for a report showing the last five years.

Unincorporated Places:

Commissioner Grenier stated that the Wentworth Location budget included a \$90,000 appropriation for the capital improvement project of Chapel Hill Road.

Jennifer reported that the actual timber revenue for 2013 was \$275,139.

The George E. Sansoucy contract will be split between Dixville and Millsfield.

Representative Moynihan asked if any funds had been spent from the Utility Valuation Defense Fund. Commissioner Grenier replied that \$20,000 was provided to the Town of Gorham to assist with the lawsuits challenging the town's valuation of utility property. Commissioner Grenier added that he will ask to encumber the balance.

The Commissioners commended the County Administrator on doing an excellent job in preparing the budget.

Mr. Everett Frizzell stated that he appreciated the work that is done on the County's budget; however he stated that Stark's tax rate has gone from \$66,500 in 1993 to \$282,500 in 2013. He asked that the budget be kept as low as possible.

The budget hearing was closed at 1:40 p.m.

Legal Opinion from Attorney Sandra Cabrera, Waystack Frizzell:

Chairman Théberge stated that the legal opinion requested by the Delegation from Waystack Frizzell was received Monday morning. Chairman Théberge read "...the County cannot independently use public funds in this way, but it could, perhaps, use public funds for this purpose if the State and DES authorizes such work..." Representative Richardson stated that the Delegation is acting as a Budget Committee in the matter and the Commissioners are the Selectmen. County funds are not being used for the project; Wentworth Location funds are being used. The people from Wentworth Location are being impacted not all of Coös County.

Commissioner Brady read from the letter "...the County cannot independently use public funds in this way, but it could, perhaps, use public funds for this purpose if the State and DES authorizes such work and assists the County, under the theory of the public trust doctrine." He continued that once DES authorizes and issues the permits it authorizes the work.

Representative Moynihan stated that he had briefly reviewed the document. His initial read was that the County cannot use public funds in this way but it could perhaps use public funds for this purpose if DES authorizes such work. County Treasurer King stated that a vote was taken at a town meeting. The individual who was awarded the bid needs to obtain the necessary State permits. If he cannot obtain the permits, the project stops. Chairman

Théberge agreed that if the DES permits are not issued the project will not be done. Ray Cyr, Wentworth Location property owner, stated that the DES has been to Chapel Hill Road. The permitting process is the key. Several options have been looked at and the rip rap project made the most sense. Representative Rappaport agreed with the project but did not agree with using County funds. He questioned if the project could be partnered with the State. County Treasurer King replied that the funds are not County funds but Wentworth Location funds. Chairman Théberge stated that the vote from the December 4 meeting stands. Representative Rappaport asked that the Delegation revote on the issue. Representative Moynihan asked for a copy of the motion that was read and voted upon at the December 4 meeting. Representative Rideout stated that he made the motion which stated to move ahead with the project contingent on the legal opinion. Commissioner Grenier stated that the Delegation could not take action on the legal opinion as it was not an agenda item. Representative Moynihan stated that the motion from the December 4 meeting was passed contingent of the legal opinion. He was not sure if the opinion allowed for the expenditure of the appropriation. He did not think that the County/Wentworth Location had the legal right to move forward. Representative Rideout stated that it was not the legal opinion he was hoping for. It does not give a clear decision. He suggested that the legal opinion be returned to the attorney asking for a clear yes or no answer. Commissioner Grenier agreed.

Commissioner Brady asked if the Delegation would agree with the Commissioners voting to contact the attorney for further clarification.

Chairman Théberge asked that the Commissioners obtain further clarification.

The meeting adjourned at 2:20 p.m.

Respectfully submitted,
Representative Yvonne Thomas, Clerk

REPORT OF COÖS COUNTY GROSS WAGES FOR 2013

On March 8, 2008, the Delegation supported a resolution to provide the public with gross wages of all non-elected Coös County employees. The wages listed below include base pay, overtime, shift differential, weekend premiums, longevity steps, trainer pay, attendance bonus, pay in lieu of health insurance and sick pay in excess of 720 hours. Employees designated with a check mark have also received payment of accrued personal and sick time at the time of resignation from County employment.

Employee Name	Position	Gross Wages
Adams, Jessica L	Licensed Nursing Assistant	26,948.23
Alger, Ariel L	Licensed Nursing Assistant	16,883.59
Alimandi, Amy L	Cook	27,322.89
Alimandi, Ann M	Restorative Aide/Medication Nursing Assistant	36,942.63
Amey, Cayenne E	Dietary Aide	29,276.38
Atwood, Sabrina R	Licensed Nursing Assistant	23,235.81
Aubut, Jacqueline L	Porter	16,801.85
Baillargeon, Gail L	Licensed Nursing Assistant/Medication Nursing Assistant	35,278.69
Baillargeon, Kara B	Licensed Nursing Assistant	26,324.81
Baillargeon, Shauna C	Licensed Nursing Assistant	2,929.73
Baker, Jessica L	Licensed Nursing Assistant/Medication Nursing Assistant	28,457.14
✓Ballentine, Vicky A	Registered Nurse	16,544.02
Bardeen, Christy R	Temporary Deputy	797.00
✓Batchelder, Tanya J	Deeds Office Staff	7,315.43
Beaulieu, Jason L	Dietary Aide	31,185.22
Beede, Lynn M	Director of Nursing	72,155.66
Belanger, Denise T	Laundry Aide	27,907.29
Belanger, Louise J	Administrator	85,218.65
Bellows, Colette M	Licensed Nursing Assistant	24,705.91
✓Bennett, Diane	Conservation District Administrator	29,221.53
Bergeron, Elaine M	Licensed Nursing Assistant	28,470.16
Bergeron, Kimberly R	Licensed Nursing Assistant	4,539.15
Bergletz, Katherine I	Licensed Nursing Assistant	8,297.15
Bernard, Briana L	Licensed Nursing Assistant	21,984.68
Berry, Dencie P	Licensed Nursing Assistant	35,403.89
Bertholdt, Sharon	Licensed Nursing Assistant	24,106.74
Berube, Karen	Registered Nurse Supervisor	59,390.38
Biggart, Sarah T	Licensed Nursing Assistant	11,005.91
✓Bilodeau, Nicole L	Registered Nurse	24,650.99
Biron, Richard A	Corrections Corporal	50,497.59
Bisson, Donald M	Deputy Treasurer	200.00
Bisson, Gary R	Porter	26,579.46
Bisson, Susan M	Licensed Nursing Assistant/Medication Nursing Assistant	36,963.64
Blair, Jacqueline D	Unit Aide	26,942.16
Blakely, Jacqueline M	Unit Aide/Licensed Nursing Assistant/Restorative Aide	7,412.44
Blanchard, Erin L	Registered Nurse Supervisor	71,133.74
Bloom, Lynda M	Cooperative Extension Office Staff	21,640.80
Bolens, Jennifer L	Licensed Nursing Assistant	5,622.13
Bolens, Kelly M	Licensed Nursing Assistant	26,931.19
Bolton, Julie K	Licensed Nursing Assistant	33,208.74
Bolton, Julie M	Registered Nurse	8,040.41
✓Bolton, Julie M	Registered Nurse/Corrections Nurse	15,245.04
Booth, Diane A	Activity Director	48,900.40
Bouchard, Bethanie L	Licensed Nursing Assistant	217.07

REPORT OF COÖS COUNTY GROSS WAGES FOR 2013

Employee Name	Position	Gross Wages
Bouvier, Jr, Dennis R	Maintenance Worker	3,063.42
Brauch, Bella J	Restorative Aide	31,634.52
Briggs, Charlene	Activity Aide	8,432.74
Brigham, Jessica N	Dietary Aide/Licensed Nursing Assistant	14,322.91
Brochu, Christina S	Licensed Nursing Assistant	30,014.21
Brochu, Darci S	Licensed Practical Nurse	43,071.07
Brooks, Micheline A	Laundry Aide/Housekeeping Aide	20,025.43
Brosnan, Asa	Registered Nurse/Clinical Coordinator	57,386.61
Brouillette, Dana P	Temporary Deputy	672.00
Brousseau, Jasmine E	Licensed Nursing Assistant	4,791.30
Brown, Shelly J	Staff Development Director/Restorative Nurse	61,758.40
Brunault, Julie J	Accounting Assistant	45,766.63
Buckovitch, Alan J	Porter	22,378.83
Bunnell, Janet A	Registered Nurse	51,774.76
Bunnell, Krystal M	Licensed Nursing Assistant	4,773.56
Bunnell, Nicole C	Housekeeping Aide	18,126.71
Bunnell, Richard N	Dietary Aide	13,817.01
Burns, Ashley A	Licensed Nursing Assistant	1,904.82
✓Burrill, Matthew K	Corrections Officer	23,882.92
Buteau, Francoise M	Director of Nursing Clerk	27,855.71
Buteau, Irene G	Licensed Nursing Assistant	23,922.09
Campbell, Claire M	Activity Aide	30,034.71
Carbajal, Dianna	Licensed Nursing Assistant	27,409.37
Caron, Brittany M	Licensed Nursing Assistant	23,331.09
Carter, Anne E	Licensed Nursing Assistant	173.55
Champagne, Benjamin H	Corrections Corporal	44,004.18
Chapman, Krystal L	Licensed Nursing Assistant	32,318.81
Chappell, Michael	Corrections Officer	1,423.56
Chardon, Jennifer B	Victim Witness Clerk/Sheriff's Clerk	15,443.60
✓Charest, Cindy D	Registered Nurse	36,949.39
Charest, Debra L	Licensed Nursing Assistant	9,047.42
Charest, Julie P	Licensed Nursing Assistant	24,932.39
Chorette, Cynthia M	Licensed Nursing Assistant	27,470.84
Chouinard, Kendra A	Licensed Nursing Assistant	7,085.90
Cintron, Audrey M	Registered Nurse	64,844.91
Cintron, Wilfred J	Porter	27,900.39
Cogswell, Stephanie L	Licensed Nursing Assistant	4,618.55
Collins, Aline S	Licensed Nursing Assistant	20,990.46
Collins, Dakota M	Dietary Aide	2,836.63
✓Collins, Suzanne J	County Administrator/Unincorporated Places Administrator	1,601.46
Collins, Virginia L	Dietary Aide	29,402.01
Corbeil, Susan D	Licensed Nursing Assistant	8,185.35
Corcoran, Kelley M	Registered Nurse Supervisor	56,411.19
Cormier, Amanda L	Registered Nurse	9,783.28
Cormier, Brianna M	Licensed Nursing Assistant	3,614.79
Cornish, Amanda L	Licensed Nursing Assistant	10,391.58
✓Cornish, Faye R	Licensed Nursing Assistant	44,278.26
Corriveau, Laurie L	Scheduling Coordinator	34,862.32
Corrow, Susan A	Legal Secretary	39,191.99
Cote, Kelley A	Registered Nurse Supervisor	62,873.83

REPORT OF COÖS COUNTY GROSS WAGES FOR 2013

Employee Name	Position	Gross Wages
Cote, Stephen M	Dietary Aide	5,565.93
Cotnoir, Krista D	Licensed Nursing Assistant	13,582.91
Coulombe, Catherine A	Licensed Nursing Assistant	1,731.99
Couture, Helen C	Administrative Assistant	46,484.17
Couture, Keith R	Dietary Manager	48,879.87
Couture, Kelly A	Laundry Aide	5,915.18
Covell, Kathleen M	Laundry Porter/Laundry Aide	14,468.95
Covey, Scott E	Corrections Corporal	50,517.41
Covill, Deborah M	Licensed Nursing Assistant/Restorative Aide	26,842.98
Covill, Zacharie R	Corrections Officer	39,133.86
Crawford, Ronald A	Plant Manager/Plant Engineer	54,080.71
Cross, Brian T	Corrections Officer	39,200.26
Cross, Rachel M	Licensed Nursing Assistant	15,850.64
Croteau, Constance	Quality Management/Staff Development Director	67,194.90
Croteau, Diane R	Laundry Aide	11,972.32
Croteau, Kristen E	Licensed Practical Nurse	1,685.10
Croteau, Martha L	Unit Aide	14,502.18
Croteau, Rachel	Licensed Nursing Assistant/Medication Nursing Assistant	45,281.48
Cunningham, Jenny D	Licensed Practical Nurse/Corrections Nurse	33,324.21
Cusson, Jasmine M	Licensed Nursing Assistant	8,859.55
✓Dagesse, Bethany A	Licensed Nursing Assistant	18,040.28
✓Daniels, Brianna M	Licensed Nursing Assistant	5,503.48
Daudelin, Helen M	Laundry Aide/Laundry Porter	32,402.87
Davis, Sonia M	Licensed Nursing Assistant	23,643.06
Day, Betty J	Restorative Aide	33,579.23
Day, Dawn M	Licensed Nursing Assistant	35,935.82
Day, James A	Maintenance Worker	20,030.28
Day, Sandra L	Licensed Nursing Assistant/Medication Nursing Assistant	34,277.70
Demers, Nicole C	Licensed Nursing Assistant	7,102.75
Desmarais, Melissa J	Registered Nurse	48,150.05
Deveau, Marcel L	Temporary Deputy	18,001.50
Devlin, Meaghan A	Licensed Practical Nurse	4,147.29
Dillon, Mark B	Corrections Sergeant	58,670.83
✓Dimmitt, Deborah A	Registered Nurse	30,305.96
Dion, Louise C	Licensed Nursing Assistant/Medication Nursing Assistant	37,558.80
Doherty, Gail A	Unit Aide	17,546.89
Domitrovich, Karol E	Licensed Nursing Assistant	14,188.54
Doolan, Mitchell W	Deputy	52,331.61
Doucette, Kady R	Licensed Nursing Assistant	8,804.27
Drouin, Doris	Licensed Nursing Assistant	27,988.57
Dube II, Richard N	Outside Corrections Corporal	47,350.60
Duchano, Denise E	Licensed Nursing Assistant	18,304.42
Duguay, Elaine L	Laundry Aide	26,422.79
Duguay, Gertrude	Dietary Aide	12,164.27
Dumesnil, Kimberly A	Licensed Nursing Assistant/Medication Nursing Assistant	23,275.20
Dumont, Sherry O	Licensed Nursing Assistant	32,036.20
Duncan, Kathleen S	Registered Nurse	3,013.59
✓Dunlap, Kathleen S	Deeds Office Staff	13,695.50
✓Duplessie, Janice M	Laundry Aide/Licensed Nursing Assistant/Unit Aide	15,019.17
Dupont, Amanda K	Licensed Nursing Assistant	21,207.31

REPORT OF COÖS COUNTY GROSS WAGES FOR 2013

Employee Name	Position	Gross Wages
Dupont, Andrea L	Licensed Nursing Assistant	7,431.28
Dupuis, Denise	Licensed Nursing Assistant/Medication Nursing Assistant	34,074.93
Eames, Angela L	Registered Nurse	7,889.92
Earley, Evelyn P	Corrections Medical Services Coordinator	51,973.72
Eastman, Cheryl A	Licensed Practical Nurse	45,635.74
Edwards, Lorna S	Laundry Aide/Housekeeping Aide	4,612.76
Edwards, Maria	Licensed Nursing Assistant	19,585.13
Eich, Cecile C	Registered Nurse	17,788.84
Emerson, Iris E	Sheriff's Secretary	35,967.83
✓Emerson, Tammy L	Licensed Nursing Assistant	8,408.22
Enman, Keith D	Temporary Deputy	12,314.00
Ernst, Julie	Licensed Nursing Assistant/Medication Nursing Assistant	32,736.08
✓Everette, Melody J	Cook	25,758.39
Ewalt, Joshua C	Licensed Practical Nurse	8,103.50
Ewalt, Trisha M	Licensed Nursing Assistant	3,850.54
Faucher, Rachel	Housekeeping Aide	25,422.79
Faucher, Russell C	Porter	34,270.46
Favreau, Paul A	Licensed Nursing Assistant	34,993.51
Filteau, Heather L	Licensed Nursing Assistant/Medication Nursing Assistant	23,793.32
Fish, Jennifer A	County Administrator/Unincorporated Places Administrator/ Director of Finance	95,989.60
Fisette, Bobbi Jo L	Licensed Nursing Assistant	19,451.30
Fisette, Sheila M	Activity Aide	20,174.72
Flagg, Lynn M	Licensed Nursing Assistant	33,622.41
Flint, Karen A	Registered Nurse	14,446.71
Fodor, Tina L	Activity Aide	28,785.51
Fontaine, Patsy L	Housekeeping Aide/Laundry Aide	24,394.88
Fortier, Deborah	Housekeeping Aide	25,601.17
Fortier, Diane Y	Licensed Nursing Assistant	2,625.99
Fortier, Erin J	Licensed Nursing Assistant	21,550.71
Fortier, Lucy A	Licensed Nursing Assistant/Medication Nursing Assistant	28,420.91
Fortier, Trisha M	Licensed Nursing Assistant	26,198.32
Fortin, Helene	Registered Nurse	61,786.48
✓Fortin, Pamela	Licensed Nursing Assistant/Medication Nursing Assistant	12,839.66
Fournier, Paula A	Licensed Nursing Assistant	1,763.07
Frechette, Normand R	Licensed Nursing Assistant	718.19
Fritschy, Brunilda V	Dietary Aide	19,727.32
✓Gadwah, Carla L	Licensed Nursing Assistant/Medication Nursing Assistant	33,077.47
Gagne, Denise B	Housekeeping Aide	17,006.58
Gagne, Jennifer L	Licensed Practical Nurse	31,846.43
Gagnon, Kim M	Health Information Assistant	17,074.60
Gagnon, Laura L	Licensed Nursing Assistant	14,191.26
Gagnon, Lucie P	Computer Systems Clerk/Payroll	38,210.93
Gagnon, Lucille J	Licensed Nursing Assistant	25,123.30
Gagnon, Monique B	Laundry Aide	12,664.44
Galasyn, Mitchell	Licensed Nursing Assistant	1,375.41
Gallagher, Charlene J	Licensed Nursing Assistant	2,733.94
Gallant, Tammy A	Registered Nurse	53,814.87
Gebhard, Cynthia L	Activity Aide	25,886.27
Gemmiti, Pauline	Unit Aide	14,839.37

REPORT OF COÖS COUNTY GROSS WAGES FOR 2013

Employee Name	Position	Gross Wages
Gendreau, Diana R	Director of Health Information	34,820.77
Gendron, Lynn Marie T	Licensed Nursing Assistant/Medication Nursing Assistant	27,871.35
Genest, Renee L	Licensed Nursing Assistant	3,845.38
Gentili, Michael F	Temporary Deputy	18,953.17
Gilbert, Diane D	Licensed Nursing Assistant	27,006.88
Gilbert, Donald W	Corrections Nurse/Registered Nurse	3,148.87
Gilbert, Joanne L	Dietary Aide	31,355.29
Gilbert, Michelle J	Licensed Nursing Assistant	136.22
Gilbert, Michelle J	Licensed Nursing Assistant/Activity Aide	2,919.49
Gilbert, Reno R	Corrections Officer/Corr Corporal/Community Prog Corporal	37,058.63
Gingues, Theresa M	Unit Aide	12,748.52
Glidden, Megan M	Licensed Nursing Assistant	2,541.20
Godin, Timothy A	Temporary Deputy	133.00
Goerke, Gail E	Accounting Assistant	46,648.77
Gohlke, Steven S	Dietary Aide	2,144.54
Gooch, Nancy W	Director Quality/Asst Dir Nursing Svcs/Infection Preventionist	63,282.79
Goodrum, Bonnie L	Licensed Nursing Assistant	25,086.43
Goodwin, Maria C	Licensed Nursing Assistant	24,768.07
Goudreau, Nicholas J	Corrections Officer	36,993.91
Grassette, Scott W	Corrections Corporal/Community Programs Corporal	41,584.29
Graves, Christine M	Registered Nurse/Licensed Practical Nurse/Corr Nurse	29,177.04
Gray, Betsy D	Licensed Nursing Assistant	26,408.11
✓Gray, Christopher R	Corrections Officer	19,294.68
Gray, Jessica L	Licensed Nursing Assistant	692.60
Gray, Kaylan E	Licensed Nursing Assistant	26,160.24
Gray, Lucie A	Laundry Aide	32,446.11
Gray, Melody K	Dietary Aide	29,773.30
Gray, Tammy L	Registered Nurse Supervisor	65,704.66
Green, Cody H	Licensed Nursing Assistant	2,645.92
Green, Sandra M	Licensed Nursing Assistant	1,085.00
✓Greer, Janet L	Licensed Nursing Assistant/Unit Aide	34,345.52
Gregory, Suzannette K	Dietary Aide	29,568.28
Grenier, Brenda	Dietary Aide	27,001.16
Grimes, Judy A	Registered Nurse	6,280.54
Grondin, Angela M	Restorative Nurse/Staff Registered Nurse	57,300.52
Guay, Heather L	Licensed Nursing Assistant	13,717.54
Guile, Larry A	Temporary Deputy	6,431.00
Hamelin, Craig A	Corrections Superintendent	75,521.34
Hand, Sandra L	Dietary Aide/Cook	25,574.63
Hand, Sonja L	Licensed Nursing Assistant	1,447.70
Hanson, Hillary A	Dietary Aide	5,333.93
Harding, Tina L	Dietary Aide/Licensed Nursing Assistant	22,017.15
Harrigan, Nancee L	Licensed Nursing Assistant	27,079.14
Harrington, Sandra H	Clinical Coordinator	74,581.00
Harris, Linda A	Administrative Assistant	44,149.54
Hartlen, Cynthia M	Housekeeping Aide/Laundry Aide	8,609.53
Hartlen, Pamela J	Registered Nurse/Licensed Practical Nurse/Corr Nurse	32,626.75
Harvey, Jeanne E	Dietary Aide	931.63
Haskins, Martha L	Registered Nurse	40,528.14
Havalotti, Anthony M	Corrections Officer	714.81

REPORT OF COÖS COUNTY GROSS WAGES FOR 2013

Employee Name	Position	Gross Wages
Havalotti, Miranda L	Licensed Nursing Assistant	327.89
Haynes, Ashley D	Licensed Nursing Assistant	33,091.73
Haynes, Diane R	Licensed Nursing Assistant	755.83
Haynes, Roxanne S	Housekeeping Aide/Housekeeping Porter	28,462.19
Hebert, Rachel J	Laundry Aide	30,378.48
✓Heckenlively, Amanda M	Licensed Nursing Assistant	10,444.15
Hejna, Emily M	Licensed Nursing Assistant	9,111.66
✓Hibbard, Erica L	Licensed Nursing Assistant	41,478.61
Hibbard, Susan L	Licensed Nursing Assistant/Medication Nursing Assistant	28,861.15
Hicks, Michelle A	Licensed Nursing Assistant	1,901.64
Hill, Angel M	Licensed Nursing Assistant	712.24
Hill, Audrey M	Licensed Nursing Assistant	5,685.51
Hillsgrove, Charles R	Temporary Deputy	8,640.00
Hines, Jacqueline M	Licensed Nursing Assistant	3,878.22
Hobart, Diane M	Director of Nursing Services	82,559.42
Holmes Jr, Robert B	Temporary Deputy	16,971.50
Holmes, Hayley	Licensed Nursing Assistant	444.68
Holmes, Vilma L	Licensed Nursing Assistant	228.21
Holt, Erin L	Dietary Aide	9,378.06
Holt, Martha E	Licensed Nursing Assistant	1,318.88
Holt, Michael I	Plant Manager	46,791.41
Horne, Donna L	Registered Nurse	1,936.37
Houle, Deborah A	Licensed Nursing Assistant	23,469.28
Howcroft, Tracy A	Dietary Aide/Cook	23,671.70
Howe, Laurie C	Dietary Aide	31,965.58
Hughes, Nancy J	Director of Social Services	46,557.84
Jacques, Erin D	Licensed Nursing Assistant	23,406.48
Jeffers, Sandra L	Licensed Nursing Assistant	28,508.38
Jeffers, Vincent M	Licensed Nursing Assistant	26,337.09
Jensen, Rolfe H	Temporary Deputy	80.00
Johnson, Elaina M	Registered Nurse	14,613.48
Johnson, Patricia	Licensed Nursing Assistant	27,506.01
Johnson, Rita M	Housekeeping Aide/Laundry Aide	6,638.93
Jolin, Belinda A	Licensed Nursing Assistant	25,789.24
Jondro, Bertina S	Corrections Nurse/Registered Nurse	25,152.01
Joyce, Kimberly A	Licensed Nursing Assistant	30,831.52
Joyce, William L	Temporary Deputy	7,912.00
✓Judson, Krystal L	Registered Nurse/Supervisor	31,143.63
Keddy, Meagan L	Licensed Nursing Assistant	4,958.26
✓Kelley, Cynthia J	Licensed Nursing Assistant	40,652.00
Kelley, Dennis E	Licensed Practical Nurse/Licensed Nursing Assistant	35,528.88
Kenison, Vivian M	Laundry Aide	11,903.53
Kenison, Wanda L	Deeds Office Staff	14,252.16
Kenney, Josie Z	Licensed Nursing Assistant	3,537.73
Kenney, Liane J	Licensed Nursing Assistant/Unit Aide	18,846.23
Kidder-Prehemo, Karen	Assistant Dietary Manager/Cook	27,788.06
Kilson, Samantha L	Registered Nurse/Assistant MDS Coordinator	58,045.61
Kimball, Terry M	Activity Aide/Licensed Nursing Assistant	11,411.81
King, Gemma J	Temporary Deputy	10,515.00
King, Rosalie R	Licensed Nursing Assistant	1,424.76

REPORT OF COÖS COUNTY GROSS WAGES FOR 2013

Employee Name	Position	Gross Wages
Klebe, Carrie A	Director of Finance	55,742.00
Labbe, Shauna M	Licensed Nursing Assistant	30,754.17
Labonville, Eric D	Licensed Nursing Assistant	9,634.82
Labrecque, Diane R	Dietary Aide	27,339.54
Lacasse, Lucille A	Dietary Aide	15,577.50
Ladd, Brenda J	Accounting Assistant	42,893.76
Ladd, Susan M	Registered Nurse	3,049.78
Laflamme, Britanie C	Dietary Aide	3,080.00
Laflamme, Diane	Activity Aide	36,669.04
Laflamme, Jason M	Registered Nurse	1,205.19
Lafleur, Michelle	MDS Coordinator	51,992.24
Lam, Ann B	Health Information Director	38,779.39
Lam, Richard K	Cook	33,193.35
Lamarre, Brian R	Temporary Deputy	3,084.00
Lambert, Priscilla D	Receptionist/Laundry Aide	24,498.51
Lamontagne, Sylvain	Transfer Station Operator	10,534.32
Lamothe, Candace R	Licensed Nursing Assistant	1,043.02
Landers, Sandra	Licensed Practical Nurse	40,794.19
Landry, Mashell E	Licensed Nursing Assistant	4,252.12
Landry, Raymond P	Temporary Deputy	570.67
Langlois, Craig D	Registered Nurse	1,258.49
Lapierre, John F	Temporary Deputy	11,306.00
LaPlante, Patricia E	Registered Nurse	37,517.21
Lapoint, Richard E	Temporary Deputy	308.00
Lapointe, Andre C	Dietary Aide	14,226.44
Lapointe, Katie M	Licensed Nursing Assistant	14,903.98
Laro, Melinda M	Licensed Nursing Assistant	14,682.70
Larrabee, Julie A	Conservation District Administrator	17,372.16
✓Larrivee, Amanda B	Dietary Aide	3,845.53
Laughton, Annie M	Registered Nurse	61,651.89
Lavoie, Nora V	Licensed Nursing Assistant	29,343.75
Leblanc, David J	Maintenance	40,223.53
Leblanc, Jacqueline	Restorative Aide/Medication Nursing Assistant	36,418.40
Lefebvre, Kyanna J	Dietary Aide	4,237.16
✓Lemay, Carole N	Licensed Nursing Assistant	24,973.88
Lemieux, Madeleine L	Licensed Nursing Assistant	27,077.91
Lesperance, James B	Corrections Officer	39,600.26
Letarte, Linda	Housekeeping Aide	27,678.49
Leveille, David R	Computer Systems Administrator	60,085.44
Leveille, Tina	Assistant Dietary Manager	39,548.38
Lewis, Julie A	Licensed Nursing Assistant	21,442.68
Lind, Katherine A	Licensed Nursing Assistant	629.98
Lord, Kathleen M	Registered Nurse	10,090.25
Lutz, Annamarie P	Porter	25,993.13
Machos, Brenda B	Licensed Nursing Assistant	28,400.56
Madore, Janet Lee G	Housekeeping Aide	22,420.67
Madore, Jules A	Transfer Station Operator	1,655.50
Manuel, Rosanna J	Registered Nurse/Clinical Coordinator/Supervisor	52,868.82
✓Manwaring, Linda M	Licensed Nursing Assistant	9,970.60
Marchand, Marion F	Unit Aide/Licensed Nursing Asst/Hskping Aide/Laundry Aide	28,768.84

REPORT OF COÖS COUNTY GROSS WAGES FOR 2013

Employee Name	Position	Gross Wages
Marini Sr., Richard M	Temporary Deputy	1,720.00
Marquis, Annick M	Licensed Nursing Assistant	5,271.28
Marquis, Beth M	Licensed Nursing Assistant	29,298.72
Marquis, Jeremie A	Corrections Officer	39,022.95
Marquis, Kara S	Activity Aide	21,851.52
Marquis, Louise L	Registered Nurse	9,052.82
✓Marquis, Pierrette D	Laundry Aide	16,044.00
Marsh, Collette A	Licensed Nursing Assistant	24,152.67
Marsh, Elizabeth A	Dietary Aide	3,490.54
Marshall, Rosa	Dietary Aide/Cook	17,669.29
Masters, Rebecca S	Licensed Nursing Assistant	29,466.19
Mathieu, Renald J	Licensed Nursing Assistant	10,060.62
Mathieu, Sylvie A	Dietary Aide	22,000.64
McClure, Richard A	Temporary Deputy	133.00
McComiskey, Heidi J	Licensed Practical Nurse Supervisor	57,232.54
McCormick, John G	County Attorney	70,000.00
McGann, Mary L	Cook	37,592.76
McGee, Brittany R	Dietary Aide	22,949.12
McGee, Megan A	Licensed Nursing Assistant	58.80
McIntyre, Kathleen V	Licensed Practical Nurse	4,746.80
McKeage, Brendon K	Corrections Sergeant	60,767.78
McKenzie, Jessica M	Licensed Nursing Assistant	10,301.67
McKinnon, Cindy J	Licensed Nursing Assistant	27,258.47
McKinnon, Terry A	Licensed Practical Nurse	43,832.00
McKnight, Marissa F	Licensed Nursing Assistant	17,058.29
McLain, Julie D	Licensed Nursing Assistant	1,436.15
McQuiston, Carolyn M	Cooperative Extension Office Staff	34,362.42
Meehan, SamanthaSuzanne S	Licensed Nursing Assistant	6,508.81
Melendy, Kurt A	Maintenance	11,067.90
Mills, Laura A	Nursing Home Administrator	88,510.67
Montelin, Maegan M	Licensed Nursing Assistant	30,767.61
Montminy, David L	Registered Nurse	1,509.92
Morabito, Samantha A	Licensed Nursing Assistant	258.67
Morann, Brian D	Corrections Sergeant	57,317.11
Morel, Rita F	Licensed Nursing Assistant	26,918.64
Moren, Erica L	Activity Aide	18,897.95
Morency, Amber E	Dietary Aide	1,538.37
Morgan, Cheryl L	Licensed Practical Nurse	46,122.56
Morneau, Louise B	Social Services	23,554.16
Morneau, Michaela M	Licensed Nursing Assistant	5,681.30
Mortenson, Melinda J	Housekeeping Aide	9,634.62
Mozisek, Karen M	Health Information Clerk	29,299.03
Muhlhauser, Christine A	Licensed Nursing Assistant	36,062.72
Mundell, Savannah L	Corr Nurse/Registered Nurse/Licensed Practical Nurse	26,163.46
Munzner, Diane M	Licensed Nursing Assistant	32,155.56
Murray, Stephen A	Assistant County Attorney	54,915.68
Nadeau, Gail A	Housekeeping Aide	30,568.06
Nadeau, Jessica P	Licensed Nursing Assistant	19,248.31
Nelson, Katie L	Licensed Nursing Assistant	6,636.90
Nelsson, Shawna L	Licensed Nursing Assistant	24,613.15

REPORT OF COÖS COUNTY GROSS WAGES FOR 2013

Employee Name	Position	Gross Wages
Nett, Pamela C	Licensed Nursing Assistant	24,292.68
Nolet, Lucy R	Housekeeping Aide	17,459.79
Noyes, Mary M	Dietary Aide	21,267.30
Nugent, Gail D	Registered Nurse	48,348.63
Olendo, Helen A	Licensed Nursing Assistant	25,475.33
Olson, Bonnie D	Licensed Nursing Assistant	27,947.86
Olson, David A	Registered Nurse/Licensed Practical Nurse/Corr Nurse	37,621.42
Olson, Jennifer L	Registered Nurse	44,336.93
Owen, Jennifer A	Transportation Aide/Licensed Nursing Assistant	33,553.85
Page, Amy B	Registered Nurse	38,596.83
Paige, Cathy A	Licensed Nursing Assistant	29,206.22
Paige, Robert W	Laundry Porter/Licensed Nursing Assistant	37,654.61
Palmer, Michael A	Cook/Dietary Aide	20,809.42
Paquette, Fernande C	Housekeeping Aide	30,878.45
Parent, Joanne S	Cook	38,652.97
Parisi-Graves, Roxanne M	Registered Nurse	38,774.80
Parker, Katie S	Licensed Nursing Assistant	21,476.63
Parker, Marie M	Activity Aide	36,616.29
Patrick, Ann M	Laundry Aide	33,496.63
Peabody, Barbara A	Registered Nurse/Supervisor	53,506.23
Pelchat-King, Patricia L	Licensed Practical Nurse	19,799.04
Pelletier, Sally J	Deputy Registrar of Deeds	39,194.16
Peloquin, Debra A	Unit Aide	26,636.70
Pemberton, Jodie	Activity Aide	33,271.29
Perreault, Jessica R	Licensed Nursing Assistant	25,198.49
Perry, Chantal L	Registered Nurse/Clinical Coordinator	55,937.48
Perry, Linda M	Dietary Aide	30,144.03
Perry, Louise A	Licensed Nursing Assistant	29,345.57
Perry, Mindy L	Activity Aide/Licensed Nursing Assistant	27,616.57
Perry, Nicole L	Licensed Nursing Assistant	13,360.33
Perry, Tracy A	Laundry Aide	33,742.49
Peters, Kelsey V	Licensed Nursing Assistant	4,320.50
Peters, Naomie L	Licensed Nursing Assistant	28,112.73
Peterson, Tracey L	Licensed Nursing Assistant	27,837.28
✓Pettit, Kaylin M	Dietary Aide	4,570.54
Philibert, Pauline H	Licensed Nursing Assistant	35,385.08
Piper, Helene	Licensed Nursing Assistant	28,381.50
Plumley, Kimberly F	Medication Nursing Assistant	43,069.50
Pond, Elnora M	Unit Aide/Licensed Nursing Assistant	13,944.90
Poulin, Ashley L	Licensed Nursing Assistant	505.41
✓Poulin, Laureen	Executive Director/Laundry Director	62,673.69
Presby, Bradley E	Temporary Deputy	5,237.67
Ramsay, Sharon L	Licensed Nursing Assistant	28,463.04
Reichert, Danielle L	Registered Nurse	2,401.44
Reichert, Tobey L	Deputy	56,395.28
Reid, Brooke J	Dietary Aide	6,873.76
Rella, Garrett M	Corrections Officer	18,233.75
Rella, Jason P	Corrections Officer	23,005.34
Rex, Kimberly I	Registered Nurse/Clinical Coordinator/Supervisor	34,458.75
Rexford, Hannah C	Licensed Nursing Assistant	25,102.32

REPORT OF COÖS COUNTY GROSS WAGES FOR 2013

Employee Name	Position	Gross Wages
Rich, Sonya L	Activity Aide	3,932.03
Richard, Natalie A	Licensed Practical Nurse	12,836.00
Riendeau, Bonnie	Licensed Practical Nurse	41,778.29
Riendeau, Jessica L	Victim/Witness Advocate	50,622.48
Riendeau, Marie A	Licensed Nursing Assistant	30,300.07
Riley, Carmen M	Licensed Practical Nurse	41,620.92
Rincon, Patricia	Licensed Nursing Assistant	5,773.72
Rioux, Chantal L	Director of Dietary	53,785.76
Roberge, Jennifer L	Dietary Aide	30,678.35
Roberge, Keith L	Chief Deputy	62,597.31
Robinson, Lise S	Housekeeping Aide	26,023.42
Rodrigue, Guylaine J	Housekeeping Aide	27,301.10
Rowell, Brenda S	Cook/Dietary Aide	38,152.20
Roy, Anna L	Licensed Nursing Assistant	9,755.48
Roy, Ashleigh R	Licensed Nursing Assistant	23,277.11
Roy, Celeste J	Licensed Nursing Assistant	28,834.83
Roy, Cheryl	Licensed Practical Nurse	42,262.53
Roy, Courtney L	Licensed Nursing Assistant	11,807.46
Roy, Donna	Licensed Nursing Assistant	31,670.02
Roy, Krystal M	Licensed Nursing Assistant	3,552.97
Russell, Mary Beth	Dietary Aide	4,471.99
Ryan, Jane	Patient Accounting/Receptionist	35,517.60
Sandhammer, Christin M	Licensed Nursing Assistant	2,681.44
Sanschagrin, Andrea A	Licensed Nursing Assistant	8,741.88
Santy, Candice A	Director of Social Services	50,593.68
✓Saunders, Koral L	Licensed Nursing Assistant	9,363.50
Schatz, Jennifer A	Licensed Nursing Assistant	5,648.27
Scott, Alyssa J	Activity Director	41,997.60
✓Scott, Clifton C	Transfer Station Operator	9,582.95
Seager, Marie E	Licensed Nursing Assistant	26,853.78
Secinore, Gayle D	Cook/Dietary Aide	37,447.73
Secinore, Lindsey M	Licensed Nursing Assistant	22,707.07
Shannon, Matt L	Corrections Officer/Corrections Corporal	38,712.46
Sheldon, Charles S	Housekeeping Porter	32,268.72
Shepard, Lorraine	Dietary Aide	24,141.97
Shotts, Caitlyn A	Licensed Nursing Assistant	20,031.54
Silloway, Laurie	Health Information Clerk	30,271.85
Silver, Linda C	Activity Aide/Licensed Nursing Assistant	33,830.42
Skaradosky, Mary M	Laundry Aide	15,199.98
Slack, Aaron J	Licensed Nursing Assistant	11,912.97
Smith, Amy E	Registered Nurse	53,557.22
✓Smith, Cortney A	Licensed Practical Nurse	11,627.75
Smith, Melissa P	Licensed Nursing Assistant	6,863.42
Smith, Pamela Jean T	Licensed Nursing Assistant	27,303.43
Smith, Vicky M	Dietary Aide	28,048.38
Soldano, Holly K	Laundry Aide	11,755.84
St. Amour, Carol L	Housekeeping Aide	27,012.50
St. Cyr, Chrystal A	Licensed Nursing Assistant	28,843.57
St. Onge, Donna L	Porter	38,558.37
✓Steady, Brandon L	Porter	8,665.75

REPORT OF COÖS COUNTY GROSS WAGES FOR 2013

Employee Name	Position	Gross Wages
Steele, Mikaila E	Licensed Nursing Assistant	76.75
Stepanian, Scott R	Temporary Deputy	80.00
Straw, Marjorie H	Unit Aide	6,961.68
Swallow, Solange M	Registered Nurse	63,902.33
✓Sweatt, Dennis V	Plant Manager	51,464.53
Sweatt, Kara L	Accounting Assistant	46,078.44
Tardif, Chad J	Licensed Nursing Assistant	22,366.77
Tardif, Susan L	Licensed Nursing Assistant	31,549.49
Tessier, Amy S	Licensed Nursing Assistant	10,920.58
Testa, Susan M	Licensed Nursing Assistant	18,899.90
✓Thibault, Paul D	Dietary Aide	7,064.40
Thibeault, Louise M	Dietary Aide	3,131.69
Thibodeau, Ellen M	Licensed Nursing Assistant	27,013.53
Tholl Jr, John E	Temporary Deputy	10,660.00
Towle, Laura L	Dietary Aide	18,555.20
Truland, Colleen E	Deeds Office Staff	33,145.30
Turner, Lorraine E	Unincorporated Cemetery Maintenance	100.00
Vachon, Jean C	Licensed Nursing Assistant	24,484.62
Vachon, Michael L	Dietary Aide	12,995.53
Vaillancourt, Luella J	Registered Nurse	31,889.40
Valerino, Patricia	Licensed Nursing Assistant	27,068.08
Valliere, Colleen B	Licensed Practical Nurse	10,386.86
✓Valliere, Louise H	Registered Nurse	37,528.37
Veinotte, Amber G	Unit Aide/Licensed Nursing Assistant	17,297.78
Viens, Sharon L	Licensed Nursing Assistant/Medication Nursing Assistant	27,920.97
Villeneuve, Carol	Unit Aide	18,569.39
Villeneuve, Kim M	Licensed Nursing Assistant	27,378.47
Villeneuve, Sandra	Assistant Director of Nursing	56,477.34
Villeneuve, Tara L	Licensed Nursing Assistant	22,442.76
Vinal, Cheri L	Licensed Nursing Assistant	380.95
Vogel, Lee J	Corrections Officer	3,508.26
Von Dohrmann, Albert S	Temporary Deputy	6,457.00
Warren, Lynn A	Registered Nurse	9,392.41
Weir, Linda L	Medication Nursing Assistant	17,840.71
Welch, Sheila A	Licensed Nursing Assistant	28,734.26
Wells, Deborah J	MDS Coordinator	63,818.34
Wheeler, Angela F	Housekeeping Aide	31,945.74
Wheeler, Tasha J	Licensed Nursing Assistant/Medication Nursing Assistant	37,291.59
Willard, Paula M	Licensed Nursing Assistant	23,281.45
Williams, Staci A	Licensed Nursing Assistant	1,412.64
✓Wolin, Abra J	Licensed Nursing Assistant	8,666.53
Wyatt, Lucie I	Registered Nurse/Clinical Coordinator/Supervisor	54,103.19
Young, Allyson L	Dietary Aide	6,712.61
Young, Lisa A	Director of Housekeeping and Laundry	38,462.56
Young, Luanne M	Medication Nursing Assistant	40,647.69
✓Young, Tatyana N	Licensed Nursing Assistant	9,592.26
TOTAL GROSS WAGES		13,126,546.07

