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University Senate Meeting Minutes

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May 7, 1964

University of North Dakota

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MINUTES OF THE UNIVERSITY SENATE MEETING

May 7, 1964

(NOT TO BE MADE AVAILABLE TO NON-FACULTY MEMBERS)

1.

A meeting of the University Senate was held at 4:00 p.m. on Thursday, May 7, 1964, in Room 415 of Twamley Hall with Mr. Penn presiding.

2.

The following members of the Senate were present:

Bjork, Alton J.
Boehle, William R.
Bullard, Charles W.
Caldwell, Robert A.
Crabb, John H.
Cushman, M. L.
Dixon, John D.
Facey, Vera
Gillmor, Don
Hamre, Christopher J.

Heyse, Margaret
Holland, F. D., Jr.
Jackson, Ronald E.
Kannowski, Paul B.
Koenker, William E.
Laird, Wilson M.
Mackichan, Ruth
McKenzie, Ruby M.
Pearce, Denald J.
Pedersen, Ilaine

Penn, John S.
Reeves, Mary E.
Reiten, Palmer J.
Robertson, Donald J.
St. Clair, F. Y.
Severson, Roland G.
Thomforde, Clifford J.
Tomasek, Henry J.
Walden, Jerrold
Wheeler, George C.
Wills, Bernt L.

The following members were absent:

Starcher, George W.
Cash, William L., Jr.
Clifford, Thomas J.
Cooley, Albert M.
Curry, Myron M.
Ford, Donald H.

Hamerlik, Gerald Harwood, Theodore H. Henderson, J. Donald Kolstoe, Ralph H. Koth, Arthur W. Marwin, Richard M. Naismith, D. P. Robinson, Elwyn B. Sprinkle, R. Leo White, James P. Witmer, Robert B.

3.

Mr. Hamre moved that Faculty Council legislation of March 6, 1962, which requires that one-half of the credits for a master's degree be in courses numbered 500 or higher be amended to permit the following exception:

"For the Master of Science Teaching degree only, the number of required credits in 500 numbered courses be eight."

The motion was seconded, voted upon, and carried.

Mr. Hamre moved that the following recommendation regarding Faculty Council legislation of March 6, 1962, which states, "It is further recommended that the privilege of working for an advanced degree at this institution be restricted to those staff members holding the rank of instructor or lower, and that no faculty member above the rank of instructor be permitted to earn an advanced degree at this institution," be amended to provide:

"That the rule governing eligibility of faculty for higher degrees not apply to members of the Department of Military Science."

The motion was seconded, voted upon, and carried.

Mr. Cushman moved that the request from the Student Senate for the privilege of a representative to appear before the Senate regarding a proposal for a "dead week" before semester examinations, be granted at this meeting for a period not to exceed 15 minutes. The motion was seconded, voted upon, and carried.

5.

Miss McKenzie moved that the list of candidates for May 31, 1964, on pages 146-154 of these minutes be approved for submission to the State Board of Higher Education. The motion was seconded, voted upon, and carried.

6.

Mr. Wheeler presented the first reading of an up-dated version of the 1916 University Constitution for consideration by the Senate. Considerable discussion followed.

7.

Miss Avis Goheen, from the Student Senate, presented a proposal of the Student Senate regarding a "dead week" before semester examinations.

8.

The meeting adjourned at 5:30 p.m.

R. M. McKenzie Secretary

TENTATIVE

NOT FOR PUBLICATION

University of North Dakota Office of the Registrar

LIST OF CANDIDATES FOR DEGREES

May 31, 1964

COLLEGE OF SCIENCE, LITERATURE, AND ARTS

Degree of Bachelor of Arts

Mary Jean Aarthun Lowell Thomas Anderson Thomas Patrick Anderson Rita Schumacher Auer Robert Munroe Bartlett Barbara Jean Berg Mary Ann Blaskowsky William Jennings Boknecht Mary Ann Bond William Irvine Borlase Janice Elaine Braeger Rosalie Ann Cameron Wesley James Christenson James Wesley Clarke Joanne Delanev Robert Bruce Dickson Sue Ellen Esterby Penelope Grace Galdeano Thomas Neal Garland Jane Kay Georgesen Joyce Ann Gessele Herman Fredrick Gierke Charles Douglas Gillespie Craig Livingston Gjerde Avis Laurel Goheen Danni Hoff Gold Kenneth Wayne Haakenstad Leland F. Hagen Ralph David Hartung Marcia Osborne Harty Elaine Margaret Head Edward Douglas Heskin Gisela E. A. Hiatt Sandra Gail Hill Sister Selina Hillenbrand Lizabeth Ann Houdek Howard C. Hruby John Albert Gary Human June Marie Ivery Jean Bicek Juhl Sylvia Bergstrom Kane Robert Nicholas Klinkhammer DeAnna Sue Lacina

Donald Henry Leonard Patricia Anne Lies Richard Lawrence Ludtke Max Floyd Mattson Judith Ann McCabe Patricia E. McEnroe Robert H. McWilliams David John Mersy Betty Claire Monkman Janis Arlene Montgomery Mary Ann Morrison Bonnie Jean Nesemeier Harvey W. Niemi Alice Frances Olson Adrian LaVerne Overton William Chase Owens Catherine Mary Pearson William Tod Potter Sheila Eileen Quanrud Ronald Richard Rand Kenneth R. Redman Robert Emanuel Redmann A. Dean Rosen Larry 1.S. Sanders Maureen Kay Saumur Cynthia Rose Scherweit John Joseph Scully Donna Maxine Severson James Stafford Sletten Karen Faye Sorlie Kenneth Jeffrey Soroos John Joseph Starzynski David Wayne Stempson Barbara Ann Stephenson Mary Ann Sullivan Joanne Sylvia Swanson Nancy Andrea Thelander Philip Bjorn Tollefsrud Nancy Jean Kuhn Travers Gordon Wayne Tveit Kenneth L. Ulland Carol Ann Vandal Craid T. Vanderhoef

CONTINUED Degree of Bachelor of Arts

Patricia Christine Vasiliou Richard Alfred Wall Michael M. Ward Robert Ovrom Wefald Ralph Allen Wheeler Geraldine Lois White Mary Lee Wingire Louise Aldyth Woodland

Degree of Bachelor of Science

Roland E. Barden
Harry Dean Bresnahan
Roger Glenn Bummer
John Wesley Carlisle
Gay Leon Dybwad
John David Edburg
Terrence E. Haakenson
Joseph Michael Hnatiuk
Ronald LeRoy Jenson
Roger Wayne Johnson
Bruce Theodore Kaldor
Barbara Staley Lee
Steven Carl Leno
Wayne Frederick Loughrey

John Colin McDougall
Robert Peter Miller
James Arthur Mootz
Sharon Mae Nelson
Dennis Arne Netland
Gary Ellis Nordmark
Doris Elayne Norman
William Holger Olson
Roger Kenneth Pringle
Robert Keith Rude
Loree Ann Sanden
William Tom Spearman
Patricia Ann Sullivan
Terry Wayne Torgenrud

Fredric Wayne Tufte

Degree of Bachelor of Philosophy

Joseph John Aberle Richard Arthur Anderson John Peter Anthony Glenn Arthur Belcher Philip Ellis Bjerke James Leroy Brewster John Paul Dahl Kevin Joseph Donnelly Carlen Ann Fee Mel A. Gores William DeMent Graham James Harlan Greshik Mardell Stanley Grothe Gary Allen Hanson David Jerome Hartson David Marvin Helms Donald Robert Holloway Janet Louise Hosmer Diane S. Jaremey Richard H. Johnson

Conrad Nagle Jones Pierre Garmann Jorgensen Barbara Larin Kadlec Karren Merie Korsmo Roger Lowell Lemmon Alvin Carl Lund, Jr. Donald Bruce MacCallum Lorin Allen Martin Carlyle Arlin Melin Connie Margaret Rydell Mond Raymond Paul Ogden Calvin Edmond Reistad Richard Arden Riedberger Maynard Lowell Samuelson Theodore Robert Sherarts Dana Lynn Spitzer Henry Eugene Thompson William George Utendorfer Everette Francis Weighter Raymond David Wheeler

James Hamilton Wills

Degree of Bachelor of Science in Chemistry

Donald Ray Parnell

Larry Kay Sveum

Degree of Bachelor of Science in Geology

Larry Lee Froelich

James William Hollarn

Degree of Bachelor of Science in Home Economics

Glenda Mae Agotness Sylvia Ann Swartz Constance Jean Wahl Ann Elizabeth Wentz

Degree of Bachelor of Science in Medical Technology

Judith Ellen Boone Mary Elizabeth Dixon Mary Lynn Harty Jacqueline Lee Lindsay Florence Ida Martin Linda Joyce Small

Degree of Bachelor of Science in Occupational Therapy

Louise Cordwell Crockett Annette Marie Gronaas

Mildred Amber Wells

Rita Lee Lucille LeRoux Heather M. Johnstone Wall

COLLEGE OF EDUCATION

Degree of Bachelor of Science in Education and Bachelor's Diploma in Teaching

Sheldon Windsor Affield Alma Albaugh Cathleen Mae Alexander Colleen Gay Allen Olive Ann Anderson Mary Jean Angell Margaret Victoria Wilker Ballantine Margaret Odella Berger Diane Carole Beusen Renae Kay Blackmore Dale Patrick Bodine David Calvin Boknecht Pamela Leone Booth Francia Eve Bowles Margaret Christine Bratland Ronald Scott Brickey Donna Mae Ruth Burkland Russell Clifford Busch Barbara Monson Carlson Janice Louise Carlson Mary Lynn Carlson Elizabeth Mae Cerar Carol Emma Clow Marvin Cooper Lynn Sharon Dodds Marlene Ann DuVall Joseph Eichler Joan Carol Elliott Gary Lee Fabel Margaret Ann Ferguson Carole Leone Fernow Shirley Jeanette Ferrie William Edward Fleming, II

Sara Jane Fugelso Robert Lee Garver Edward Henry Gilroy Meryl L. J. Gisselquist George Edward Goodacre Mary Elizabeth Guloien Susan Ann Haas Judy Jean Haaven Carole Ann Hanson Sigurd Throan Hanson James Daniel Harrison Mary Dolores Hartl Richard Charles Hennen Karen Frances Herrmann Barbara Ann Hjelmstad Nancy Rae Hoffelt Bonnie Gail Holmen Dennis N. Honch Joanne Hooey Francia Luessen Hopwood Sharon Austinson Houghton Carol Mae Houser Linda Jane Howard Dorothy Edith Howe Dale Orville Inglis Sharon lone Jacobson Jill Louise Janecky Henry Frank Janzen Jean Marie Jenner Lois Marlene Johnson Linda Marie Swanson Juhala Wayne Randolph Juhala Esther Eileen Jurchen

CONTINUED Degree of Bachelor of Science in Education and Bachelor's Diploma in Teaching

Mary Stanley Keating Susan Elsaas Keating Karen Leonhard Kelsch Rodney Calvin Kiellberg John Loren Klein Carolyn Cockle Kolstoe Carolyn Lee Krausch Dennis Dale Kulas Marvin Palmer Larson Alan James Lee Joyce Cleo Lein Glorianne Little Timothy David Liudahl Alberta Mae Ludwig Barbara Louise Lykken Margaret Anne Margerum Dennis Delano Martin Patricia Jean McBride John Michael McCormack Mary Sue McDonald Carol Lee McGrath Heather McPherson Alfred Christian Melby Eugene David Mielke Ronald Gene Mitchell Judith Ann Moen Elizabeth Ann Bischof Mohler Roberta Kay Monda Beverley Joy Moon Judith Arlene Munro Gary Gilbert Nelson Daniel Joseph Neppel Bonnie Marlene Nicolson Richard Arlen Nygard Dennis Duane Olson Richard Murray Olson Arlyce Jeanne Parks Charles Henry Pascoe

Paul Wayne Pastir Leonard Francis Paur Rebecca Ann Raveling Patricia Lee Reed John Vernon Rickford Sanna Lee Rimestad Maurice Pierre Roberge Karen Sue Roberton David Thomas Rollins David Rubin Norman Douglas Sage Marilyn Lee Samuelson Sharon Dianne Anfinson Schell Barbara Ann Schimke Lucille Carol Schimke Elroy Dean Schroeder Margaret Marion Searle Janice-Lynne Shepp J. Elizabeth Skarperud Peter Einer Stasiuk Nancy Virginia Steele Genevieve Ann Sullivan Sharon Mary Sullivan John Millar Sutherland Janet Lorraine Swenson Tani Theel Eleanor V. Thorson Lyle Gilman Thorson Jeanette Carol Thureen Darleen Joy Trent Hartley L. Troftgruben Nina Marie Tyler Ruth Elizabeth Ward Aloys Wartner, II! Karen Jane Whitlock Michael Ralph Wilwand John Lynn Wood Susan Jill Zazula

COLLEGE OF ENGINEERING

Degree of Bachelor of Science in Chemical Engineering

Darryl W. Anderson John Richard Baratto Lowell T. Dodds Daniel O. Gallagher Dennis Edward Giesinger Donald Owen Gjerdevig Charles Merwin Hammond Richard Alvin Martin Douglas Marvin Nash Michael Edward Spaeth

Degree of Bachelor of Science in Civil Engineering

Earl Dominic Korynta Sudhakar Rajaram Kulkarni Robert William Moen Kenneth James Olson Marlin Wallace Sande Richard Clayton Treftlin

Degree of Bachelor of Science in Electrical Engineering

Robert Norman Anderson Roger Francis Anduaga Arias Ernest John Arnold Robert F. Bernard Ronald L. Clements Thomas LeRoy Cunningham Richard Lester Dorr Paul Elliot Dryburgh Henry Bruce Ellis Richard Albert Estenson Cort Douglas Fergusson Leon Paul Fleming Byron Jay Freeman Vernon Paul Gillespie Charles Peter Grenier William Lasley Hendren Gerald Jacob Hietpas William Andrew Hogarty

Lee Elvin Kieley David Gary Larsen Shirrel Glen Martin Gary LeVerne Mattson Robert James Michel Edward Demetrius Neis Robert Charles Nelson Bernard Peter Randolph John Gordon Roper Darrel Ervin Sarkinen John Robert Schmidt John Benjamin Shook Robert Duane Solberg Harold James Steinke, Jr. Robert Dale Stewart Henry Ray Streed William Thornton John Richard Viger

Harold Stuart Wick

Degree of Bachelor of Science in General Industrial Engineering

Lowell Marvin Akers Farrokh Arouzi Jack Lyle Barnes Dennis Charles Bernard Dean Davis Hepper Joseph Wesley Hintz Robert Dean Melin John William Menard

Degree of Bachelor of Science in Mechanical Engineering

Roger Eugene Baker Roger Allen Bratland Maurice Jerome Greskowiak Bahram Hadjialiluo Kenneth Alfred Hoganson David Lorn Johnson Edward Donald Kist LeRoy Armin Kuta
Stanley Y. N. Lee
Wayne Melvin Olson
John E. Preiser
Clinton Russell Prischmann
Gordon Foster Robinson
Willis Clyde Wehrman

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

Degree of Bachelor of Science in Business Administration

Bruce Douglas Aamoth
Edith Kay Ackerson
Keith Calder Aird
Lyle Curtis Amon
Dennis Charles Anderson
Orren Rodne Anderson
Thomas Benjamin Ashmore

Robert Micheal Baden Colin A. Bailey George Arnold Baland Cheryl Mae Barckley Wayne Reuben Barsness Leonard Thomas Barth Richard Stanley Becker

CONTINUED Degree of Bachelor of Science in Business Administration

Ronald Bry Begg Joseph Richard Bilotta Kathleen Margaret Branley Terry Gene Brosseau David Alan Brown David Clark Brown Richard Owen Bye Dennis Ray Carson Robert Allen Charnholm Thomas Michael Clairmont Melroy Charles Clark Robert James Connor James Edward Curran Robert Truman Dahl Clifford Dean Dalzell Louis Maurice Demarais Jerry Dean Dietrich Paul William Ernst Michael Lee Falba David George Falk Patrick Eugene Fisher Richard Allen Gehrke Gerald James Gervino Ronald Willard Gibbens William H. Gillen Robert Edwin Glas Charles Martin Goetz Harry Charles Gummerson William Alexander Harris Bryan George Hawley Eugene Howard Hefter Merlyn Stuart Heimbecker Edward Charles Herda Ronald Charles Hipp Dominic Joseph Horning Lawrence Edmund Jahnke Arlin Harry Johnson Paul Douglas Kinn Patrick Bruce Koppenhaver Gary William Lawrence Joel Arden Lindell Richard Harley Lundin Martin John Lynch Neil Edward MacFarlane John Griffin Mahowald Timothy O'Keefe Malm Merlyn Dean Malme Wallace Cordell Martz Joseph Arthur Mason

Kenneth Alden McDonald Marilyn Anne McVety David Russell Meldahl Charles Leon Mielke James Jerome Miller Gerald Edmund Morlock Lauren Ernest Nelson Richard Alan Nelson Dean K. Nerdahl Lowell Douglas Nereson Wayne Ray Olson Theodore Alex Pedas Darwin Earl Peterson Thomas Dennis Porter Patrick William Riddell Clinton Leslie Rodningen, Jr. Michael John Rowen Lyndon Joan Rustad Jane Saunders Constance Elaine Schanilec John August Schrank Richard Herman Schroeder Betty Darlene Schulz

Marlys Evonne Selnes John L. Sherman Judith Grimson Smith Judith Lee Smith Delmar Duane Sperling Sheldon John Stackelhouse Roger Virgil Stebleton Kathleen Ann Steffes Clarence Edward Stevenson, Jr. Donald Gordon Stokaluk Albert John Storey Dennis James Sullivan Harold Douglas Swenson James Kenneth Swenson Harold James Thompson Stanley Dean Upham Ronald Glenn Vantine Allan Duane Vingelen James Frank Volk Martin James Wall Edward Wasserman Verlee Ann Weber Larry Gene Widmer Don Raymond Yeasley Leonard D. Zolondek

Degree of Bachelor of Science in Public Administration

Lois Maxine Meyer

Aldean Allen Wahl

COLLEGE OF NURSING

Degree of Bachelor of Science in Nursing

Karen Mařie Anderson Wayne Francis Anstett Jo Ann Johnson Buriak Virginia May Danda Lois Gail Davis Lynne Stenehjem Ebner Carolyn Jane Eliason Faye A. Evenstad Linda Suzann Helmer Caroline Ann Kamrowski Lucille Katherine Kuhn

Cheryl P. Troftgruben McDonald
Margaret Jo Nelson
Laurel Jean Olslund
Judith Marie Olson
Sharon Ann Olson
Sandra Ann Overland
Audrey Lee Pederson
Adelle Naomi Petersen
Barbara Jean Ratliff
Judy Neva Ray
Kathryn Anita Rogenes

Kathleen Mae Stroup

SCHOOL OF LAW

Degree of Juris Doctor

Donald Judson Cooke James Richard Eissinger Richard Hanson Elwood Romen Jon Fitzner Benny Alan Graff Conrad J. Greicar Robert Lee Hamilton
John W. Hendrickson, Jr.
Gerald Francis Johansen
Larry Kraft
David James Landberg
Eugene N. Lebrun

Richard Gottfred Mann

Degree of Bachelor of Laws

Michael John Alm
Thomas H. Carey
John Patrick Dunn
Ramon Thomas English
Kenneth Noel Erickson
Lynnell Ray Garrett
Paul Everett Grinnell
Clifford Curtis Grosz
Stanley A. Hetzler
John Donald Hovey
Lester S. Ketterling
Patrick Jerome Maddock
Edward John Joseph Matonich

Wayne Wendell Westlund

Jay D. Mondry
DeLayne George Nassif
William Emmanuel Nelson
Robert Edwin Nelson-Kortland
Howard A. Olson
Lester Robert Pinks
John Cameron Quam
Edwin Arthur Raney
Vernon John Rausch
David Olaf Rude
William Robert Sands
Curtis Melvin Schmidt
Philip Joseph Teigen

SCHOOL OF MEDICINE

Degree of Bachelor of Science (from the School of Medicine and the College of Science, Literature, and Arts)

Gordon McCannel Aamoth Richard D. Anderson Jerome Conrad Bernhoft Lyall Arthur Bjornson John Harvey Bond Paul Harry Bridgeford Paul B. Bry William B. Buege Dorian Henry Cordes John E. Crooks Byron David Danielson Robert Keith Emerson Richard Louis Fabiano John Anker Gievre Gary E. Gran Ashton Lynd Graybiel Robert Carl Haakenson Stephen Lloyd Hanson Kenneth Norman Hepper Roy Wilder Holand Louis Michael Howell

Richard Harvey Kaldor Walter David Kistler, Jr. James Frederick Lanier Gary Dan Lokken John Carroll Lund Lowell Rernard Meier John Harold Muus Richard Ray Nelson Jack Louis Nylund Paul Scott Ranes Henry Lawrence Reichert, Jr. Osbey Louis Sayler David Edward Shanks Richard Ross Sturgeon Victor James Thompson Glenn Merton Thoreson John Herbert Uecker Christian John VanDenBerg George F. Welsh Clinton James Wentz Neil Roy West

Donald G. Wiltse

GRADUATE SCHOOL

Degree of Master of Arts

Wilbur John Aiken
James Vernon Beardsley
Donald Paul Benkusky
Ronald Leuis Betts
Luther C. Bjerke
David Wayne Brenna
Gordon James Brown
Violette Hunt Ehart
Gary Evan Klofstad

Shirley Fay Kulevsky
Gerhard Paul Larson
Winnifred Anne Larson
William Edward McBride
Mariellen MacDonald Neudeck
Torberg P. Nordmark, Jr.
Maurice Tilden Russell

Margaret Conley York

Bernadine Anderson Ziemke

Degree of Master of Science

Gary Palmer Anderson
William Joseph Arion
Melford L. Aus
Lloyd Eugene Bradfield
Jerald Dean Brekke
William Joseph Brown
Edward Callender
Wallace G. Dow, Jr.
George Arthur Faigle
Richard Duane Fretland
Lando Lee Goertzen
James Angus Graham, Jr.

Thomas Carl Gustavson
Dalton Dean Halverson
Hulusi Imamaglu
Ronald Jerome Kresl
Arlene Helen Lang
Paul J. Lee
David Carl Lund
Charles Robert McClung
Robert Edward Miller
George Alan Moore
Douglass Houghton Morgan
Eugene Vincent Murphy

CONTINUED Degree of Master of Science

Harlan Dwight Nelson
Lorraine Kjorvestad Parker
Leland Eugene Paulson
Richard Nels Pearson
Albert David Pernichele
Thomas Bernard Reynolds
James Robert Ruble
Rudolph C. Ruff
Shirley Ann Sanderson

Lawrence Peter Segar Ronald John Shimek Rolfe Edward Sobolik Donald Leo Stich Johnny Kuo-Shun Tseng Antony Vairamides Chi-Hwi Wang Robert Arthur Wehage Larry Eugene Wheeler

Degree of Master of Education

Henry Kalani Akana, Jr.
James Leroy Barnes
Waldron Ernest Bitney
John R. Blazek
Margaret Shareene Blixt
Eugene Michael Carey
Diane Lois Crandall
Myron T. Dammen
James Richard Hesch
Wesley Dell Hood
Frank Joseph Miller
John Schiller Myerchin
Thomas Needham
Lucy Sobolik Nesvig
Charles Leonard Nielson

Roger Wayne Oie
Dennis D. Overby
Albert Arthur Rosman
Richard Marcus Runyan
Paul John Schmidt
Donald Eugene Schoening
Robert LeRoy Seha
Russel Alfred Sethre
Avis Marie Setnes
Frederick Lyle Spriggs
Dwight Otto Thiel, Jr.
Vaughn Richard Thorfinnson
James Dennis VanMaanen
Damaris Harlow Virtue
Gene Ray Williams

Earl Joseph Ziegler

Degree of Master of Science Teaching

Andrew Joseph Brown

Degree of Doctor of Education

Dale Donovan Atwood Robert Gryder DeWayne J. Kurpius Elton H. Skarperud

Degree of Doctor of Philosophy

Ronald Dale Ebinger Timothy C. Gust Ole Everette Haugejorde Dean Elof Hillman Willard Dale Larson Dennis Raymond Nelson

I. THE GOVERNING BOARD

The government of the University of North Dakota and the laboratories and stations associated with it by legislative act is vested by law in the Board of Higher Education, hereinafter referred to as the Board. The Board has final authority in all matters affecting the institution and exercises jurisdiction over its financial, educational, and other policies, and its relation with the state and federal governments. In accordance with the experience and practice of this and other institutions of similar character, the Board entrusts the execution of all its plans and policies, together with the internal government and administration of the institution, to the President and the faculty and such other officers as it may select. The President shall submit monthly for the information and approval of the Board a report showing what matters already approved by the Board have been put into execution, and all new matters which, in his judgment, demand attention, or for which he wishes the approval of the Board. Since the Board is responsible to the legislature for the management of the institution, it desires full information upon all matters, financial and educational, from proper officials.

II. THE UNIVERSITY LEGISLATURE

Legislative Bodies

- a. The University Legislature shall consist of the Council and the Senate.
- b. The Council consists of the following who are employed primarily on the Grand Forks campus: The President, the Vice Presidents, the Registrar, the Business Manager, the Director of Housing, the Director of Extension, the Director of Counseling, the Head Librarian of the University, all deans, all department heads, all of the full-time faculty of the rank of instructor or higher who shall have been employed by the University of North Dakota for one academic year, and such other administrative officers as the Council may designate.
- c. The Senate consists of these ex officio members: The President, the Vice Presidents, the Registrar, the Head Librarian of the University, and all deans. In addition the Council shall provide by legislation for the election of Council members to the Senate, for such terms and in such manner as the Council shall determine, but subject to these limitations: (1) no one may be eligible for election to the Senate who shall not have been a member of the Council for one full academic year; (2) the total number of elected members of the Senate shall not be less than two times the number of ex officio members; (3) the faculty of each school or college shall have the right to elect to the Senate at least one of its members who are eligible for election to the Senate.

2. Meetings

a. The Council meets at least once a semester on call of the President either on his own motion or on written petition presented to him and signed by thirty Council members consisting of faculty members from at least two schools or colleges. The President is ex officio chairman, the Registrar is ex officio secretary.

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b. The quorum of the Council necessary for the transaction of business at any meeting is twenty-five percent of the Council membership, unless otherwise provided by Council legislation.

- c. The Senate meets regularly once a month while the University is in session, and especially on the call of the chairman or on written petition signed by ten percent of the members of the Senate. The Registrar shall call the first meeting of each academic year; subsequent regular meetings shall be as scheduled by the Senate. The Senate elects a chairman from among its members; the Registrar is ex officio secretary.
- d. The quorum of the Senate necessary for the transaction of business at any meeting is fifty percent of the Senate membership, unless otherwise provided by Council or Senate legislation.
- e. Each Council member and Senate member is entitled to one vote at meetings of their respective bodies. No vote may be cast by proxy at any meeting of either the Council or the Senate.

3. Powers and Functions

- a. All legislative powers of the University government are vested in the Council. The powers of the Council shall include, but not be limited to
 - (1) Requirements and methods for admission to the institution and questions related to advanced standing.
 - (2) Requirements for degrees and certificates.
 - (3) Determination of curricula, authorization of new courses of study and changes in courses of study.
 - (4) Questions of scholarship and attendance, coordination of outside activities, methods of recording class standing and credits, examination and recitation schedules, vacations, and the institution catalog and calendar.
 - (5) Institutional prizes, honors, and honorary degrees.
 - (6) General relations and interests of students, including health, conditions of living, regulations of social life, athletics, student organizations and publications, musical and dramatic clubs, debate and oratory.
 - (7) The Library and Extension Division.
- b. The Senate may exercise all of the powers of the Council, but subject to whatever limitations or instructions the Council may from time to time impose on the Senate in this regard. Any action of the Senate taken in the exercise of the Council's powers may by the Council be revoked and declared to be of no force and effect at any meeting of the Council, except as to any action that may have been completed pursuant to Senate action taken hereunder. In the event of conflict between legislation of the Council and of the Senate, the legislation of the Council shall prevail.

- c. The Council and the Senate shall make available to all Council members reports of all action taken at all meetings of the two bodies.
- d. The Council and the Senate may form from their respective memberships permanent and ad hoc committees and delegate to such committees any powers or functions that are vested within the respective parent body. The Council and the Senate may also form or participate in, through designated members as representatives, committees composed partly of non-members of the Council or of the Senate.

III. THE PRESIDENT

- 1. The President is the executive head of the University and the laboratories and stations associated with it, and ex officio a member of all faculties and of all committees. He is the official medium of communication between the Board on the one hand, and the University legislature, faculties, administrative officers, student organizations and students, on the other. He is responsible to the Board for the educational and business policy of the institution and accordingly has supervision over all of its officers and all of its interests, subject to the state laws and the rules and regulations of the Board.
- 2. It is the duty of the President, in consultation with the University legislature, to make recommendations covering the general policy of the institution and for securing and coordinating its parts. While it is the duty of the President to make such recommendations, no recommendations covering any general policy may be made to the Board without first consulting the University legislature, except in emergencies requiring immediate action. Nor shall any recommendations be made affecting the policy of any school or college or department without first consulting the dean or head of that department.
- 3. It is the duty of the President to see that the rules and regulations of the Board and of the University legislature are enforced. It is, moreover, the duty of the President to consult the advisory committee and also the deans of the faculties concerned, on the appointment, promotion or dismissal of any member of the faculty, on the reorganization of the schools and departments, on disputes arising between schools, and on matters of budget apportionment. The right of final decision in these matters is reserved to the President, but in case of differences between the President and a dean or the majority of his faculty, or a majority of a University legislative body, the President shall present in writing to the Board those views and the reasons therefor, and also his own.
- 4. Among the duties of the President are the preparation, in cooperation with the deans, of the budgets and reports to the Board; recommendations to the Board in regard to all appointments, changes of rank, removals and salaries of officers, instructors and other employees; the conduct of Commencement and other public exercises, and the calling of special meetings, except as provided for otherwise. Before submitting the biennial budget to the state legislature, through the Board, the President shall submit it to the University legislature for its information, after first submitting to the deans, directors, and heads of departments the parts of the budget which affect their departments.

IV. THE DEANS AND THE ADVISORY COMMITTEE

1. The Deans

- a. The deans of the various schools and colleges, the directors of stations, and all executive officers are appointed by the Board upon the recommendation of the President. Before making such recommendations, however, the President is expected to confer with the Advisory Committee and, in making recommendations to the Board, he is expected to present the qualifications of all candidates, together with such testimonials as they may submit. When the Board is not satisfied with the recommendations made by the President, it reserves the right either to select from the names presented some other than the one recommended by the President or to ask the President to make another recommendation.
- b. The dean of each school recommends to the President all appointments, promotions or removals of professors or teachers in his department, but the President may reserve the right to recommend some other than the name recommended by the dean in case of a vacancy or of a new appointment, or to ask the dean to make a new recommendation. When the President does not endorse the recommendation of the dean for the promotion, removal or appointment of a member of the faculty, he shall state in writing, when requested to do so, to the Board the recommendations of the dean and the reasons therefor. Heads of departments shall have the same rights granted deans in recommendations for promotion, removal, or appointment of their teaching staff. In general, for the purpose of securing harmony and cooperation, all officers and professors shall have a hearing concerning the appointment of the subordinates, and as a general rule such appointment should not be made without their approval.
- c. The deans have charge of the enrolling students and general oversight of their work. They recommend, from time to time, to the faculty of their college or to the University legislature, changes in the curriculum and they make an annual report to the President on the conditions of their schools and colleges. They are ex officio members of the Senate and of the Advisory Committee. They are charged with the oversight of the educational work of their colleges and their efficient conduct, and together with the President, with the responsibility for the well-being of the institution as a whole.

2. The Advisory Committee

a. The Advisory Committee consists of the vice presidents and the deans of the various schools and colleges. The committee meets at the call of the President to consider with him the budget, appointments, promotions, dismissals, salaries, and such other matters as may be thought worthy of attention. The committee may make such recommendations to the Board as it deems best, but the decision of the President is not bound by a majority vote of the Committee. The President, however, in presenting his decision to the Board or to the University legislature, shall present in writing, if requested to do so, the recommendations of the committee and the reasons thereof. In the event of a disagreement between the President and a dean or a director or a majority of the committee, both parties may have a hearing before the Board. Before taking up with the President the annual budget, the dean shall first consult his own faculty concerning the needs of the department or school.

V. THE FACULTIES

1. The University Faculty

The University faculty consists of all officers of instruction of the rank of instructor and above, the directors of divisions, laboratories and stations, those engaged in state service work under the direction of the President, the Registrar, and such other administrative officers as may be designated as University faculty members by the Board, the President, or the University faculty. It shall meet near the beginning of each semester, at the call of the President or at any time upon written request of ten members. The University faculty may formulate its attitude upon any matter affecting the institution and may make recommendations to the Board, the University legislature, the President, or the Advisory Committee.

2. The Faculties of Schools and Colleges

The faculties of schools and colleges consist of those faculty members giving instruction in any of the schools or colleges of the University. Only the deans, professors, associate professors, assistant professors, and such other officers as may be selected by the dean and faculty with the approval of the President, shall have the right to vote in matters affecting the general policy of any school or college. Each dean may call a meeting of the faculty of his school or college whenever he deems it advisable, and must call such meeting when requested to do so by one-fourth of his faculty. The President should be informed of such meetings when matters of importance are under consideration. The faculty of each school or college shall consider the welfare of the group and make recommendations to the President and University legislature; but such faculty may not nullify legislation that touches in any way the general policies of the University.

3. Departmental faculties

The departmental faculties consist of those faculty members giving instruction in the various departments or divisions of the schools or colleges. Each department or division head may call a meeting of his departmental faculty whenever he deems it advisable, and must call such a meeting when requested to do so by one-fourth of his faculty. Each departmental faculty determines its own internal policies and the organization of its own work, and makes recommendations regarding its curriculum and budgetary matters; but such faculty may not nullify legislation that touches in any way the general policies of its school or college or of the University.

VI. OTHER ADMINISTRATIVE OFFICERS AND COMMITTEES

In addition to the President, the Deans, and the Faculties, and such other officers as are mentioned elsewhere in this Constitution, there may be established such other academic and administrative posts as may be deemed advisable from time to time by the Board or by subordinate authorities of the University to which the Board may appropriately delegate such power. Similarly, committees may be appointed at and by any level of University authority for the purpose of effectively carrying on the activities of the University.

VII. FACULTY AND STAFF

1. Appointments

All members of the faculty and all administrative officers are appointed by the Board upon recommendation of the President, who confers with the Advisory Committee, the deans of the school or college concerned, and, in the cases of associate and assistant professors and instructors, with the head of the department concerned. Other assistants and employees in departments and officers are appointed by the head of the department or office concerned, with the approval of the President and the Board. All appointments shall be made solely with respect to the special fitness of the individual for the work demanded in the position. Political, fraternal, social, or church influences shall in no case affect or prejudice the appointment of any individual.

2. Promotions

Promotions shall normally be made upon recommendation by the department or division head to the President, through the dean or other immediate superiors involved, and authorization or approval by the Board; faculty and staff members may also make recommendations to the head of their department or division. In the event the President does not approve of a recommendation and is unable to resolve his differences with the dean or department or division head involved, the President shall nevertheless forward the recommendation to the Board accompanied by a statement of his views as well as those of the recommending authorities with whom he disagrees.

Terms of Employment

- a. In the absence of some special arrangement, the employment of members of the faculty is for the regular academic year of two semesters. Those continuously employed must hold themselves in readiness for service at any time during the year and receive their salaries in twelve monthly installments. The others receive their salaries in nine monthly installments, except by other special arrangement. It is assumed that all persons worthy of employment in the instructional staff will be interested above all else in promoting the welfare of the University, will have no interests incompatible therewith, and will give the utmost of their powers at all times to the promotion of that end.
- b. The importance of rest and recreation is recognized for teachers, and it is desired that all shall have reasonable vacations and shall use their vacations rationally to promote the ends for which they are intended. All members of the faculty shall be in actual attendance at least until after Commencement and until all reports have been made, and for at least three days prior to the first day of registration in September, unless for special reasons leave is extended by the President. All above the rank of instructors shall keep the President informed as to their whereabouts in periods of absence, and be in readiness to respond quickly to any call of service.
- c. In the case of those whose term of service is continous, and in case of assistants in departments and offices and of other employees of the institution, the President or the President and the head of the department, director, or superintendent concerned may determine upon such terms of vacation as seem reasonable and just, and shall report the same to the Board.

4. Tenure and Dismissal

- a. Hereafter tenure shall be extended to all members of the faculty, except deans, instructors and administrative officers, upon satisfactory completion of six academic years of service to the University. Individuals with previous professional experience prior to employment at the University may, at the discretion of the President and the dean concerned, be given up to five years credit toward tenure. All persons shall be notified in writing by the President of tenure status upon appointment, or upon any change of status, and the President shall certify the same to the Board.
- b. The services of a person with tenure shall be terminated only for demonstrable incompetence, misconduct, or need to reduce staff. Such termination may be accomplished only by written notice, including statement of reasons from the President to such person, hearing by the Tenure Committee if the person concerned so requests, and approval by the Board; but the Board shall take no action approving such termination prior to twenty days after notice of termination shall have been received by the person involved, or, in cases where a hearing by the Tenure Committee has been requested, prior to the conclusion of the Tenure Committee's procedures. A person desiring a hearing before the Tenure Committee shall, within 15 days of his receipt of notice of dismissal, so notify the President, who shall then convene the Tenure Committee to meet not earlier than 15 days thereafter. The Tenure Committee shall consist of five members of tenure status elected for five year terms by members of the faculty holding tenure, and its chairman shall be elected by and from its membership. At hearings of the Tenure Committee, the person whose termination is involved shall have the right to be represented by counsel, to present evidence and the testimony of witnesses, and to cross-examine hostile witnesses. Upon conclusion of the hearing, the Tenure Committee shall forward to the Board its recommendations and reasons therefor, and dissents, if any, and a record of its proceedings. Should the Board not concur with the recommendations of the Tenure Committee, a joint meeting of the Board, the Tenure Committee, and others invited by the Board shall precede any final action by the Board. Termination effected hereunder shall not become effective earlier than twelve months after approval by the Board, during which time the person so terminated shall continue to receive compensation at a rate no lower than he was receiving when notified of his termination. However, the President may immediately suspend the performance of such a person's duties if the interests of the University clearly require such action as an emergency measure. In the case of termination for reasons of reduction of staff, the position so vacated shall not be filled within two years without first offering it to the person so terminated.
- c. The services of faculty and administrative officers to whom tenure does not extend may be terminated at the discretion of the President, after reasonable consultation with such person and with his more immediate superiors, and with due regard for fairness to him as well as for the welfare of the University. However, termination after such notice shall not become effective prior to the expiration of three months in the case of a person in his first academic year of service (with notice to be given by March 1 when such person's appointment expires at the end of the academic year), of six months in the case of a person in his second academic year of service (with notice to be given by December 15 when such person's appointment expires at the end of the academic year), and of twelve months in the case of a person having completed more than two academic years of service, during all of which times all such persons shall continue to receive compensation at a rate no lower than they were receiving when notified of termination. However,

during such times the President may immediately suspend the performance of duties of such persons if the interests of the University clearly require such action as an emergency measure.

Leaves of Absence

Faculty members may be granted leaves of absence, normally not to exceed one academic year in duration, and with or without financial assistance from the University, in accordance with regulations and policies formulated from time to time by the University with the approval of the Board. Such regulations and policies shall reflect these general considerations: significance of the leave in developing the academic background of the faculty member, the value to the department involved and the University as a whole, and the contribution the faculty member while on leave would be making to causes, projects and endeavors of significance to the academic world.

6. Representation and Attendance at Meetings

- a. In order that the institution may be properly represented at the various academic gatherings or functions in which it is requested or invited from time to time to participate, the President, or at his request the University legislature, selects such members of the faculty as he or the University legislature deem appropriate or worthy to represent the institution. A sum is set aside in the annual budget to defray the expenses of such representation in whole or part.
- b. In addition to the above, members of the faculty are urged to become members of and to attend meetings of national and state professional associations. In order to encourage teaching efficiency and promote original and creative work among the members of the faculty, a sum is set aside also to defray the expense in whole or in part of those who are delegated by the President to attend such meetings. Assignments from the fund are made by the President irrespective of the rank of the applicant. Members of the faculty to whom such assignments are made are expected to make a brief report to the President on their return home, or at some University gathering, if requested.

VIII. MISCELLANEOUS MATTERS

1. Order of Communications and Reports

- a. Communications or reports pertaining to matters of business or appointments to be presented to the Board shall be first presented to the President for his examination and recommendation; but the Council or Senate or the Advisory Committee may, if they deem it advisable, address the Board directly.
- b. In the same way, communications and reports to superior authorities shall, in general, be transmitted through all the intermediary officers, but the right of the President to call for immediate reports from any member of the institutional or the administrative staff, or the right of any member of the faculty or of any employee of the University to address the President directly, shall not be denied.

2. Regulating the Use of University Property

No one connected with the University shall use, for his own personal pleasure or for other personal purposes, or remove from the buildings or grounds, any property of whatever description belonging to the institution, even though it may seem to be of no value, unless it be temporarily and pursuant to some well established regulation or usage, or with the distinct approval of the President.

3. The Spirit of Cooperation

- a. It shall be the duty of all persons connected with the institution to cooperate with the Board in carrying out the purposes and policies of the Board, and it shall also be the duty of all such persons to cooperate with the President who is the representative of the Board. Deans, heads of departments, and full professors may reasonably expect the loyal support of professors and employees who work with them in carrying out the policies approved by the President and faculty.
- b. At the same time all superior officers are reasonably expected to give an open mind to criticisms or suggestions made to them by teachers and other persons working under their direction. The Board desires all persons connected with the University to deal with each other frankly and kindly and to work harmoniously together for advancement of the institution. In the opinion of the Board, it is only under such conditions that a noble spirit of cooperation and helpfulness may be created at the institution. Such spirit cannot be created by legislation or constitutional amendments.

IX. AMENDMENTS

1. Power to Amend

This Constitution may be amended by the Board by approval therefor by a majority of the Board at two regular meetings of the Board. However, this Constitution may be amended by a majority of the Board at only one regular meeting, when the proposed amendment shall have been recommended to the Board by the University legislature, and such recommendations shall have been approved at two regular meetings of the University legislature by a majority of the members present at those meetings.

2. Notice Requirements

Prior to any meeting of the Board or of the University legislature where an amendment to the Constitution is to be considered for adoption or recommendation, at least two weeks notice of such consideration of amendment at such meeting shall be sent to all members of the Board and of the University legislature respectively.