

**Morehead State University  
Special Collections & Archives  
Archives Accession Form**

**Department or Office:** Provost's Office

**Collection Title:** Office Files, 1960-2021

**Record Group Number:** RG032-22-06

**Date transferred:** April 7, 2022

**Processed by:** Dieter C. Ullrich

**Cataloged by:** Dieter C. Ullrich

**Date Listed:** August 3, 2022

**Date Span:** 1960-2021 (bulk, 1992-2005)

**Size of Collection:** 16.5 linear feet.

**Number of Boxes:** 11 record center boxes, 2 letter size document cases, and 1 half size document case.

**Type of Material:** Correspondence, copied e-mails, memos, reports, surveys, and various other offices files.

**Condition of Material:** Good.

**Arrangement:** Organized alphabetically by title of folder; Chronological arrangement.

**Historical Information:** The Provost's Office of Morehead State University received its current title in 2002, being renamed from the Office of the Executive Vice President for Academic Affairs and the Dean of the Faculty. Prior to that date, the duties of the provost fell upon the Dean of the College from 1961 to 1966, the Dean of Instruction from 1955 to 1960 and the Dean of Education from 1924 to 1954. The Office of the Provost presently works to ensure the quality and effectiveness of the University's academic programs and services. The provost also serves as the chief academic officer for the University.

**Scope and Content:** The collection consists of office records and files retained by the Office of the Provost, and its predecessor units, from 1960 to 2021, most being from 1992 to 2005. The collection contains correspondence, photocopied e-mails, memos, reports, surveys, studies, and other documents associated with the activities of the Provost's Office. Included in the office files are e-mails and correspondence from the Kentucky Council on Postsecondary Education and Southern Association of Colleges & Schools, University Administrative Regulations (UAR),

equal opportunity and affirmative action plans, academic program deletions and suspensions, program reviews, student grievances, and Faculty Senate minutes, motions, administrative actions, and committee reports.

**Subject Headings / Descriptors:**

Universities and colleges – Administration.

Universities and colleges – Business management.

Morehead State University – History.

Morehead State University. Provost's Office.

Morehead State University. Office of the Executive Vice President for Academic Affairs and the Dean of the Faculty.

**Notes:** *Access to certain parts of the collection may be restricted and permission required from the Office of the Provost.* The collection was transferred from the Office of the Provost on April 7, 2022. Duplicates and items housed at other institutional archives were removed and the materials recycled.