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### Letter to John D. Garwood from Ruth A. Locke

Ruth A. Locke

*Fort Hays State University*

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# Fort Hays State University

Hays, Kansas 67601

January 15, 1980

Dr. John Garwood  
Vice President for Academic Affairs  
Campus

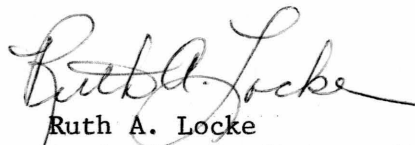
Dear Dr. Garwood:

Attached are the Reserve Officer Training Corps (ROTC) course outlines for the various classes as they are currently taught at Wichita State University. The descriptions are sufficiently general to permit considerable latitude in developing the final product which will be a matter of negotiation between Fort Hays State, the ROTC representative assigned to Fort Hays, and Lt. Colonel Kuschner, Professor of Military Science at Wichita State. (Fort Hays State ROTC will be an extension of the Wichita ROTC program.)

The courses are numbered in order, with 100 series being freshmen courses, and so on. MS 200 is the basic camp at Fort Knox, Kentucky, which is designed to give the same credit as the first two years of ROTC. MS 400 is the advanced camp at Fort Riley, taken during the summer between the junior and senior years.

As far as Army requirements are concerned, these courses should remain valid for the foreseeable future, with the exception of the inclusion of military history in some form.

Sincerely,



Ruth A. Locke  
Assistant Professor of Nursing

RAL:ebm  
Encls.

## COURSE OUTLINE

COURSE TITLE AND NUMBER: MS 113: UNITED STATES DEFENSE ESTABLISHMENT

DEPARTMENTAL AND COLLEGE ASSIGNMENT: MILITARY SCIENCE, COLLEGE OF EDUCATION

HOURLY CREDIT: (1)

PREREQUISITE: NONE

COURSE PURPOSE: MS 113 is an introduction to national security policy and the use of force. It emphasizes governmental structure, decision making and the role of the Department of Defense in national policymaking. There is time devoted to the organization and missions of the United States Army. Additionally, the student is introduced to the concept of officer training through ROTC and to some customs and traditions of the military service. Finally, there is a brief introduction to military leadership.

### MAJOR TOPICS:

- Organization of the Department of Defense
- Organization and functions of the Department of the Army
- Military courtesy, military rank and uniforms of the Army
- Values and attitudes, self concept, and growing as a person

### LEARNING OUTCOMES:

- \*\*Understand the structure and organization of the Department of Defense
- \*\*Understand the mission and function of the United States Army
- \*\*Be familiar with the basic responsibilities of an Army Officer
- \*\*Understand the benefits and sacrifices associated with active duty as an Army Officer
- \*\*Understand the organization and mission of the Military Science Program
- \*\*Be familiar with basic introductory concepts of military leadership to include some motivational concepts, improving self image and leadership training.

TEXTBOOK: Department of the Army. Military Leadership (FM 22-100), Washington: 1973

COURSE REQUIREMENTS: Established by the instructor.

## COURSE OUTLINE

COURSE TITLE AND NUMBER: MS 114: INTRODUCTION TO LEADERSHIP AND MANAGEMENT

DEPARTMENTAL AND COLLEGE ASSIGNMENT: MILITARY SCIENCE, COLLEGE OF EDUCATION

HOURLY CREDIT: (1)

PREREQUISITE: NONE

COURSE PURPOSE: MS 114 is an introduction to the basic fundamentals of military leadership and management. It stresses the role of the military officer as a motivator, a decision maker and an ethical professional. The course introduces cadets to planning, organizing, coordinating, directing and controlling as bases for effective management. Additionally, this course provides an opportunity for the student to gain a better understanding of the functioning of the United States Army and career options for Army Officers.

### MAJOR TOPICS:

- Fundamentals of leadership
- Professionalism, ethics, and discipline
- Decision making
- Functions of military management
- Communications and Counseling

### LEARNING OUTCOMES:

- \*\*Recognize the basic skills associated with military leadership
- \*\*Understand the concepts and importance of inter personal communications
- \*\*Be familiar with the concept of "a military officer as a professional"
- \*\*Explain the management functions and understand how they apply in any career field
- \*\*Understand the idea of open communications and subordinate counselling.

TEXTBOOK: Department of the Army. Military Leadership (FM 22-100),  
Washington: 1973.

COURSE REQUIREMENTS: Established by instructor.

## COURSE OUTLINE

COURSE TITLE AND NUMBER: MS 200: ROTC BASIC CAMP

DEPARTMENTAL AND COLLEGE ASSIGNMENT: MILITARY SCIENCE, COLLEGE OF EDUCATION

HOURLY CREDIT: (4)

PREREQUISITE: DEPARTMENTAL CONSENT

COURSE PURPOSE: MS 200 is a six week training period of classes and field work. It emphasizes the organization of the US Army, marksmanship, map reading, tactics and operations. Practical experience in leadership is stressed. ROTC Basic Camp is designed for students who have only four semesters of school remaining and who have not taken the first two years of the four year ROTC program. This camp is designed to teach students the basic military skills they would have acquired during the first two years of the four year program.

### MAJOR TOPICS:

- Organization of the US Army
- Marksmanship
- Map reading/land navigation
- Tactics
- Military Operations
- Military courtesy and customs
- Leadership

### LEARNING OUTCOMES:

- \*\*Understand the structure and organization of the Department of the Army
- \*\*Understand the benefits and sacrifices associated with active duty as an Army Officer, and the customs associated with the military life style
- \*\*Be familiar with the basic concepts of military leadership to include some motivational concepts, improving self image and leadership training
- \*\*Understand the information on a military map and be able to successfully complete a land navigation course
- \*\*Be able to employ an infantry squad in simulated combat conditions
- \*\*Be able to zero and qualify with the M-16 Rifle

TEXTBOOKS: Various field manuals as prescribed by the Camp Commander

COURSE REQUIREMENTS: Established by the instructor

## COURSE OUTLINE

COURSE TITLE AND NUMBER: MILITARY SCIENCE 223: FUNDAMENTALS OF MILITARY TRAINING

DEPARTMENTAL AND COLLEGE ASSIGNMENT: MILITARY SCIENCE, COLLEGE OF EDUCATION

HOURLY CREDIT: (1)

PREREQUISITE: DEPARTMENTAL CONSENT

COURSE PURPOSES: MS 223 is a course designed to develop proficiency in basic military map reading and orienteering. Emphasis is placed on practical work and the development of usable skills both in the classroom and in the field. Development of military map reading skills is essential to the later study of small unit tactical operations. Introduction to orienteering is an essential element of training and seeks to provide the cadet with a basis for successful completion of the elaluated orienteering courses which are conducted at the ROTC Advanced Camp.

### MAJOR TOPICS:

- Introduction to maps, marginal information and grid systems.
- Determining distance, azimuth and elevation
- Military symbols
- Identifying terrain features
- Intersection and resection
- Introduction to the lensatic compass

### LEARNING OUTCOMES:

- \*\*Be able to interpret marginal information on a military map
- \*\*Understand the military grid reference system
- \*\*Be capable of terrain identification and terrain association
- \*\*Be able to successfully complete a compass course
- \*\*Know the terminology and techniques of orienteering
- \*\*Successfully complete a white orienteering course.

TEXTBOOKS: Department of the Army. Map Reading (FM 21-26), Washington: 1969.  
Department of the Army. The Orienteering Handbook, US Army Infantry School, Fort Benning, Georgia: 1971.

COURSE REQUIREMENTS: Established by the instructor.

## COURSE OUTLINE

COURSE TITLE AND NUMBER: MS 224: INTRODUCTION TO TACTICS

DEPARTMENTAL AND COLLEGE ASSIGNMENT: MILITARY SCIENCE, COLLEGE OF EDUCATION

HOURLY CREDIT: (1)

PREREQUISITE: DEPARTMENTAL CONSENT

COURSE PURPOSES: MS 224 introduces cadets to the mission, organization and capabilities of small units. The infantry squad and the squad leader are used as a medium to discuss leadership and management situations as well as tactical operations. The leader functions and responsibilities of the squad leader provide examples of good leadership qualities and characteristics. Military skills such as camouflage, cover and concealment, squad movement techniques, and techniques of fire are presented to prepare the cadet for the ROTC advanced course.

### MAJOR TOPICS:

- The mission, organization and capabilities of small units
- Camouflage, cover, and concealment
- Squad movement techniques, and fire and maneuver
- Desirable qualities of a leader
- Problems of small unit leadership
- Preparing and conducting a counseling session.

### LEARNING OUTCOMES:

- \*\*Know the composition of an infantry squad
- \*\*Be familiar with squad movement techniques
- \*\*Understand the concept of fire and maneuver at the squad level
- \*\*Understand the fundamentals of motivational leadership
- \*\*Successfully counsel a subordinate

TEXTBOOKS: Dept of the Army. The Rifle Squads (Mechanized and Light Infantry), (TC 7-1). Washington: 1976.

COURSE REQUIREMENTS: Established by instructor

## COURSE OUTLINE

COURSE TITLE AND NUMBER: MS 333: ADVANCED MILITARY TACTICS

DEPARTMENTAL AND COLLEGE ASSIGNMENT: MILITARY SCIENCE, COLLEGE OF EDUCATION

HOURLY CREDIT: (2)

PREREQUISITE: MS 113, 114, 223 and 224 or MS 200 or prior military service and departmental consent.

COURSE PURPOSE: MS 333 introduces cadets to the process of military training and to tactical decision making at the small unit level. Specifically, the student is exposed to the concepts of performance oriented training for individuals as well as collective training for military teams. The performance oriented approach to training facilities, even forces, clear and precise thinking about training as preparation for job performance. This clarity is a result of the structure and context of "training objectives". Acceptance and mastery of the performance oriented concept allows the student to plan and conduct military training in a non-traditional manner which is totally task oriented and avoids the constraints of time, lecture, classroom environment, etc. The tactical portion of MS 333 introduces cadets to the decision making process in a tactical setting. Students learn to use the "estimate of the situation" to develop sound tactical courses of action. Military operations orders allow the aspiring leader to translate tactical concepts to firm plans and instructions to subordinates. Sand table exercises as well as actual field training allow cadets to practice combat leadership at the platoon level.

### MAJOR TOPICS:

- A theory of performance oriented training
- Principles of collective training
- Instructional techniques
- Planning small unit operations
- The military estimate of the situation
- Writing combat orders
- The conduct of offensive operations at the platoon level

### LEARNING OUTCOMES:

- \*\*Understand the principles of military instruction and performance oriented training for individuals as well as small units
- \*\*Present a bloc of military training to include preparation of a satisfactory lesson plan
- \*\*Be capable of giving a decision briefing or an informational briefing
- \*\*Be able to make a mental "estimate of the situation".
- \*\*Be familiar with troop leading procedures
- \*\*Write an operations order
- \*\*Be familiar with platoon movement techniques
- \*\*Understand the concept of fire and maneuver at the platoon level

TEXTBOOKS: Department of the Army. How to Prepare and Conduct Military Training (FM 145-60). Washington: 1975.



Department of the Army. Theory and Dynamics of Tactical Operations  
(ROTCM 145-60). Washington: 1972.

COURSE REQUIREMENTS: Established by instructor.

## COURSE OUTLINE

COURSE TITLE AND NUMBER: MS 334: ADVANCED LEADERSHIP DEVELOPMENT

DEPARTMENTAL AND COLLEGE ASSIGNMENT: MILITARY SCIENCE, COLLEGE OF EDUCATION

HOURLY CREDIT: (3)

PREREQUISITE: MS 333 and departmental consent

COURSE PURPOSE: MS 334 utilizes an interdisciplinary approach to leadership theory. The course provides a degree of sophistication in terminology, heightened awareness of the issues and improves understanding of the crucial factors involved in the influence act. In addition, it continues to build the cadet's basic military tactical and operational skills, in preparation for the ROTC Advanced Camp and later commissioning.

### MAJOR TOPICS:

- Theory and practical exercises in defensive tactics at the platoon level.
- The individual as a leader
- Group theory and interaction
- The military in society
- Pre-Advanced Camp review of basic military skills

### LEARNING OUTCOMES:

- \*\*Small Unit Tactics - Use the military estimate of the situation and troop leading procedures to direct defensive operations at the platoon level. Write a defensive operations order. Understand the principles of the integrated defense.
- \*\*Advanced Leadership Development - Understand the relationship of individual differences and the leadership process
- \*\*Understand group dynamics and their relationship to the leadership process
- \*\*Understand the impact of the leader's behavior on the leadership process
- \*\*Understand the necessity for effective communications among superiors, peers and subordinates
- \*\*Understand formal organizational constraints on the leadership process.
- \*\*Understand the impact of society on the leadership process
- \*\*Be able to counsel subordinates effectively
- \*\*Know basic radio-telephone procedure
- \*\*Be familiar with radios organic to the rifle company
- \*\*Be proficient in terrain navigation and map reading
- \*\*Be able to identify CBR agents and apply proper first aid measures
- \*\*Conduct squad and platoon drill
- \*\*Lead physical conditioning exercises
- \*\*Successfully complete the Army Physical Fitness Test
- \*\*Complete a 20 foot rappel
- \*\*Identify and use the proper firing positions and steady hold factors employed in shooting. Complete a familiarization course, to include zeroing, with the M-16 rifle.

TEXTBOOKS: Department of the Army. The Mechanized Infantry Platoon/Squad  
(FM 7-7). Washington: Sep 77.

United States Military Academy. A Study of Organizational  
Leadership. Harrisburg, PA. Stackpole Books: 1976.

Department of the Army. Military Leadership (FM 22-100).  
Washington: Jun 73.

Crocker, Lawrence P. The Army Officer's Guide. Harrisburg, PA:  
Stackpole Books, 1977 (39th Edition).

COURSE REQUIREMENTS: Established by instructor

## COURSE OUTLINE

COURSE TITLE AND NUMBER: MILITARY SCIENCE 400: ROTC ADVANCED CAMP

DEPARTMENTAL AND COLLEGE ASSIGNMENT: MILITARY SCIENCE, COLLEGE OF EDUCATION

HOURLY CREDIT: (3)

PREREQUISITE: MS 333, MS 334 and departmental consent

COURSE PURPOSES: MS 400 is a six week training period consisting of both classes and field work. This course provides leadership opportunities in the form of problem analysis, decision making and management experiences. The student is constantly placed in leadership positions and given frequent evaluations to improve his performance as well as allowing him to gain self-confidence. In addition to the leadership training, the student has the opportunity to practice all the basic military skills he was exposed to in the classroom at Wichita State University during the two previous semesters. By the conclusion of camp the cadet will possess the necessary skills expected of a Lieutenant on active duty in the Army.

### MAJOR TOPICS:

- Tactics
- Land Navigation
- Weapons
- Communications
- First Aid
- Physical Conditioning
- Leadership Training
- Maintenance Procedures
- Nuclear, Biological, Chemical Warfare

### LEARNING OUTCOMES:

- \*\*Understand and perform fire and maneuver at squad and platoon level
- \*\*Demonstrate the ability to communicate with subordinates, peers and superiors
- \*\*Be able to supervise maintenance on individual and unit equipment
- \*\*Be able to zero and qualify with the M16A1 Rifle
- \*\*Be able to prepare/operate/maintain military communication equipment
- \*\*Be able to employ and supervise an infantry squad in simulated combat situations
- \*\*Successfully complete a land navigation and orienteering course

TEXTBOOKS: Various field manuals as prescribed by the Camp Commander

COURSE REQUIREMENTS: Established by instructor

## COURSE OUTLINE

COURSE TITLE AND NUMBER: MS 443: THEORY AND DYNAMICS OF THE MILITARY TEAM

DEPARTMENTAL AND COLLEGE ASSIGNMENT: MILITARY SCIENCE, COLLEGE OF EDUCATION

HOURLY CREDIT: (3)

PREREQUISITE: MS 333 and 334 or departmental consent

COURSE PURPOSE: MS 443 is a course which examines the organization and role of Army Divisional Units. It introduces the cadet to the important role played by combat support and combat service support units in the combat environment. Planning at this level must incorporate logistical and administrative considerations as well as the capabilities of combat units. The military law subcourse introduces the cadet to the Uniform Code of Military Justice and to the responsibilities of officers under the code. Emphasis is placed on non-judicial punishment as well as the rights of the accused and trial by courts martial. Search and seizure, the rules of evidence, and court martial procedures are emphasized.

### MAJOR TOPICS:

- Mission, organization, capabilities and limitations of combat support and combat service support units
- Troop leading procedures at the company level
- Defense, retrograde and airmobile operations at the company level
- Non-judicial punishment under the Uniform Code of Military Justice
- Search and seizure rules of evidence
- Court Martial Procedure

### LEARNING OUTCOMES:

- \*\*Discuss the mission, organization, capabilities and limitations of divisional units
- \*\*Be familiar with the principles of combat intelligence and combat logistics
- \*\*Be able to write a company offensive operations order
- \*\*Be familiar with UCMJ provisions concerning non-judicial punishment at the company grade and field grade levels
- \*\*Successfully participate in the moot court-martial
- \*\*Conduct squad, platoon and company drill
- \*\*Know the unit commander's responsibilities in administering military justice and in advising an accused of his/her rights
- \*\*Be able to conduct inspections, critiques and counseling sessions
- \*\*Be able to plan, organize and conduct formations and field exercises at the company level

TEXTBOOKS: Department of the Army. The Mechanized Infantry Platoon/Squad (FM 7-7). Washington: Sep 77.  
Department of the Army. Fundamentals of Military Law (ROTCM 145-85). Washington: Sep 76.  
Department of the Army. Operations (FM 100-5). Washington: Jul 76.  
Department of the Army. Armored and Mechanized Division Operations (FM 71-100). Washington: Sep 78.

COURSE REQUIREMENTS: Established by instructor

## COURSE OUTLINE

COURSE TITLE AND NUMBER: MILITARY SCIENCE 444: SEMINAR IN LEADERSHIP AND MANAGEMENT

DEPARTMENTAL AND COLLEGE ASSIGNMENT: MILITARY SCIENCE, COLLEGE OF EDUCATION

HOURLY CREDIT: (2)

PREREQUISITE: MS 443 or Departmental consent

COURSE PURPOSE: MS 444 enables cadets to develop a greater understanding of military leadership, duties, obligations, staff operations and procedures, personnel management, and unit administration. The course prepares an individual for active or reserve duty to include specific roles and responsibilities of the junior officer.

### MAJOR TOPICS:

- Military Directives (Army Regulations, Circulars, Field Manuals, etc.)
- Career planning and professional development
- Customs and courtesies of the service
- Military financial planning
- Command and staff assignments
- Senior-subordinate relations
- Personnel management (Promotions, Testing, Reassignments, Eliminations)
- Small unit administration (Standard Installation and Division Personnel System, Joint Uniform Military Pay System, Supply Maintenance, Mess Operations, Unit Fund, additional duties, counseling, inspections)
- Written and oral communication

### LEARNING OUTCOMES:

- \*\*Demonstrate an ability to assume command of a platoon sized unit and to accomplish normal additional duties
- \*\*Demonstrate an ability to communicate and coordinate with non-commissioned officers and junior enlisted personnel
- \*\*Be able to effectively write a short military report
- \*\*Give a short oral office briefing
- \*\*Be familiar with the Army Personnel management system, small unit administration, and the officer and enlisted evaluation and promotion systems

TEXTBOOKS: Department of the Army. Theory and Dynamics of Tactical Operations (ROTCM 145-60) Washington: 1972.

Department of the Army. The Army Officer's Guide. Washington: 1977 (39th Edition).

Department of the Army. How to Prepare and Conduct Military Training. (FM 21-6). Washington: 1975.

COURSE REQUIREMENTS: Established by the instructor.