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2012

# HAVERHILL NEW HAMPSHIRE

## A P HILL COMMUNITY POOL



## ANNUAL REPORT 2012

# The "Official" Town of Haverhill Website

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The Town of Haverhill is located approximately 35 miles north of Hanover, New Hampshire on the Connecticut River. Haverhill was chartered in 1763, and named after Haverhill, Massachusetts, home of many of the first settlers. In 1773, Haverhill became the county seat for Grafton County.

Haverhill's population approximates 4,800 residents, and the Town is a vibrant community comprised of: Woodsville, North Haverhill, Mountain Lakes, Haverhill Corner, Pike, and East Haverhill. Each of the village/district governmental units has varying degrees of municipal responsibility. Four precincts (Woodsville, Mountain Lakes, Haverhill Corner, and North Haverhill) have water districts, there is one police department, and it has three district volunteer fire departments.

Haverhill has a five member Selectboard and a Town Manager.

Map of Railroad  
Park and A.P. Hill  
Community Pool

DISABLED  
VETERAN  
INFORMATION



2011 Annual Town  
Report

Community Profile  
Link-NHES

2011 Revaluation  
Property Value  
Listing

NPIAS  
STATEMENT OF  
QUALIFICATION

Haverhill Master  
Plan

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# DEDICATION

## Lois and Everett Henson



The 2012 Haverhill Town Report is dedicated to Lois Henson and the late Everett Henson. Everett passed away in May of 2012. He was born in Colebrook, NH and married Lois Davis in December of 1952. They settled in North Haverhill in 1956. Following his service in the U.S. Army, Everett was employed by the U. S. Department of Agriculture, retiring in 1986. His primary interests were fishing, hunting and bee keeping. Everett's community involvement included membership in the Ross-Wood Post #20 American Legion of Woodsville, the VFW Post #5245 of North Haverhill, the Ammonoosuc Fish and Game Club, and the Cohase Lions Club. He was a former leader of Boy Scout Troop #152 in North Haverhill and member of the North Haverhill Fire Department. Everett had an avid interest in community affairs and was instrumental in organizing a junk car clean up in the 1970's. He was a regular attendee at Selectboard meetings and the town meetings. Lois has a master's degree in education from Plymouth State College and was an elementary school teacher for more than 30 years. She has been a member and Chairperson of the Haverhill Heritage Commission and a long time member of the Haverhill Historical Society, serving as secretary. She remains very active in the North Haverhill Methodist Church and has been involved in the North Haverhill Girls Club for 56 years. Lois enjoys baking for the VFW, Fire Department and American Legion. She continues to be active in the North Haverhill Fair and maintains the family home on Airport Road in close proximity to her two sons and daughter. We hope that she will be with us for many more years to come.

## **HAVERHILL TOWN OFFICES**

### **SELECTBOARD'S OFFICE**

Glenn E. English, Town Manager  
[townmanager@haverhill-nh.com](mailto:townmanager@haverhill-nh.com)

Jo A. Lacaillade, Administrative Assistant/Financial Officer  
[jacaillade@haverhill-nh.com](mailto:jacaillade@haverhill-nh.com)

Telephone: 787-6800

Monday – Friday

8:00 – 5:00

### **TOWN CLERK'S OFFICE**

Bette A. Pollock, Town Clerk  
[townclerk@haverhill-nh.com](mailto:townclerk@haverhill-nh.com)

Telephone: 787-6200

Monday – Friday

9:00 – 4:30

### **TAX COLLECTOR'S OFFICE**

Sandra Roy, Tax Collector  
[txcoll@haverhill-nh.com](mailto:txcoll@haverhill-nh.com)

Telephone: 787-6444

Monday – Friday

8:00 – 4:30

### **POLICE DEPARTMENT**

Byron Charles, Police Chief  
[hpd@haverhill-nh.com](mailto:hpd@haverhill-nh.com)

Telephone: 787-2222/2224

Emergency: 9-1-1

### **GENERAL ASSISTANCE**

Leslie Ramsay, Administrator  
[welfare@haverhill-nh.com](mailto:welfare@haverhill-nh.com)

Telephone: 787-6514

### **RECREATION DEPARTMENT**

Sherri Sargent, Recreation Director  
[rec@haverhill-nh.com](mailto:rec@haverhill-nh.com)

Telephone: 787-6096

### **HIGHWAY DEPARTMENT**

Stuart McDanolds, Road Agent

Telephone: 787-6107

Airport Road, North Haverhill, NH

Selectboard meets every other week on Monday evenings at 6:00 p.m.

Location of Offices: James R. Morrill Municipal Building  
2975 Dartmouth College Highway  
North Haverhill, NH 03774

Fax number for all offices excluding Police Department: 787-2226

Fax number for Police Department: 787-2666

A special thanks to all who submitted photos for use in this report

Thanks to Phil Tucker, owner of Aldrich General Store, for the donation of delivery bags for the distribution of this report, and Heather Burgess and her 4-H group for their time delivering.

**OFFICERS, BOARDS & COMMITTEES OF THE TOWN OF HAVERHILL****(as of 12/31/12)**

Moderator	Douglas McDonald
Selectboard	Wayne Fortier, Chairman Thomas Friel, Vice Chairman Lynn Wheeler   Roderick Ladd   Robert Roudebush
Town Manager	Glenn English
Finance Officer/Admin Asst.	Jo A Lacaillade
Chief of Police	Byron Charles
Road Agent	Stuart McDanolds
Town Clerk & Deputy Tax Collector	Bette Pollock
Tax Collector & Deputy Town Clerk	Sandra Roy
Treasurer	Robert F Miller
Welfare Administrator	Leslie Ramsay
Recreation Director	Sherri Sargent
Health Officer & Emergency Mgmt. Dir.	Stephen Robbins
Supervisors of Checklist	Carol Norcross   Charlene Aldrich   Wyllian Thompson
Cemetery Commission	Robert J. Rutherford   Howard Thayer   Daniel Brady Matthew Taylor   Wayne Bigelow
Animal Control Officer	Linda C. Smith   George Cataldo
Trustees of Public Funds	Marie Bigelow   Donna Roche   A. Frank Stiegler, III
Fire Chiefs	Brad Kennedy-Woodsville Don Hammond-No. Haverhill Richard Morris-Haverhill
Planning Board	Don Hammond, Chairman Michael Bonnano, Vice Chairman Thomas Friel, Selectboard Rep. Tara Krause   Mike Simpson   William Daley Edward Ballam, Clerk
Zoning Board of Adjustment	Richard Guy, Chairman Roderick Ladd, Selectboard Rep Denise Russell   James Graham, Alternate
Dean Memorial Airport Commission	James Fortier, Airport Manager Dr. Gerald Lyons, Chair Dan Fowler, Vice Chair Stuart McDanolds , Secretary Robert Roudebush, Selectboard Rep. Ron Fournier   Cliff Batchelder   Richard Guy

**OFFICERS, BOARDS & COMMITTEES OF THE TOWN OF HAVERHILL****(as of 12/31/12)**

Recreation Commission	Kurt Davis, Chair Jo Lacaillade, Vice Chair Sherri Sargent-Recreation Director Lynn Wheeler, Selectboard Rep. Barbara Dutile David Joslin Kim Waterhouse David Robinson Dianne Rappa Leslie Ramsay
Heritage Commission	Jim Hobbs, Chairman Dick Ekwall Donald Robinson Wayne Fortier, Selectboard Rep.
Conservation Commission	Robert Stoddard - Chairman Brian Smith - Vice Chair & Treasurer Nancy Leitner - Secretary Michael Severino Melissa Walker Mike Dannehy Ann Fabrizio, alternate
Advisory Budget Committee	Richard McDanolds Barbara Dutile Richard Fabrizio Jonathan Hobbs Laraine King Scott Simano
Economic Development Committee	Kevin Shelton, Chair Connie Smith, Vice Chair Richard Guy Howard Hatch Scott Nichols Homer May Richard Fabrizio Nathan Brown Wendy Warcholik Liz Shelton Gary Scruton Jim Hobbs Rich Clifford Nancy Millette Doucette Wayne Fortier, Selectboard Rep Glenn English, Staff
Fire Department Funding Committee	Rick Ladd, Selectboard Representative Brad Kennedy-Woodsville Fire Chief Don Hammond-North Haverhill Fire Chief Richard Morris-Haverhill Corner Fire Chief Richard Guy-Woodsville Commissioner Chris Demers-Mountain Lakes Commissioner Shawn Bigelow-North Haverhill Commissioner Rich Clifford-North Haverhill Commissioner Michael Lavoie-Haverhill Corner Commissioner Mike Bonanno Howard Hatch Joseph Maccini Deborah McDanolds Glenn English and Karen Hyde, Staff
State Representatives	Raymond S. Burton, Exec.Council Jeanie Forrester, State Senator Roderick Ladd, State Rep. Linda Lauer, State Rep.

**Volunteers are not paid -- not because they are worthless, but because they are priceless.**

**Discover why some of the richest people in the world are not millionaires, they are volunteers.**



**Volunteering is the ultimate exercise in democracy. You vote in elections once a year, but when you volunteer, you vote every day about the kind of community you want to live in.**

**YOUR COMMUNITY NEEDS CIVIC MINDED  
VOLUNTEERS!!!!!!**

**Do you want to be a part of your community by volunteering a small portion of your time for the benefit of all?**

There are many Boards and Commissions that need volunteers from within the community and would need just a few hours of your time each month such as Planning Board, Zoning Board of Adjustment, Airport Commission, Recreation Commission, Conservation Commission, Advisory Budget Committee, and Heritage Commission.

If you have some time, and you could spare just a little of it, to make the TOWN OF HAVERHILL a better place in which to live, please fill out and return this form to the Haverhill Town Offices at your earliest convenience.

If you have any questions about volunteering or about any of the groups listed below, please call the Selectboard office at 787-6800.



## **TOWN OF HAVERHILL**

### **2012 SELECTBOARD REPORT**

I am pleased to report to the citizens of Haverhill, that 2012 was a successful year for your local government. As in previous years, we were able to remain within the approved budget while at the same time maintaining and extending valuable services we have all come to enjoy. This has been accomplished through the vigilant stewardship of your selectboard, the administrative staff, and department supervisors.

Of significant note was the project of reconstructing 4100 linear feet of County Road. The bulk of this work was accomplished by our own Highway Department under the direction of the Town Manager and Road Agent. The funding for this project was realized from within the Highway Department budget and did not require special funding. It is our goal to continue to address the needs of our gravel roads by utilizing the experience and skill of those who serve on our Highway Department.

In addition, I am pleased to advise you of the work of the Haverhill Economic and Development Advisory Committee. The committee was created in June 2011 and is chaired by Kevin Shelton. The Vice-Chair is Connie Smith. The committee was charged to answer the following questions: 1. What is the current business climate in Haverhill? 2. How can we improve? 3. How can the town enhance its support of existing businesses? 4. What strategies can be developed to attract new businesses? The committee has worked very hard in an effort to identify the business climate in Haverhill and to assist the selectboard in developing new strategies for economic identity and improvement. Recently, under the initiative of selectboard member Rick Ladd, a partnership between Plymouth State University and the town was created for the purpose of developing and conducting a business survey. The committee is working directly with PSU staff on this project. This work is extremely important to us and requires your honest response to the question criteria. Your cooperation in this project will provide direction for the selectboard in addressing healthy economic development. We ask that you engage in and support this effort.

Of final note is the amazing accomplishment of an agreement between the town and the respective precinct fire departments in developing a methodology in addressing the inequities of how our fire departments are funded. A committee of precinct commissioners, fire chiefs, interested citizens, a selectboard member and the town manager worked very hard in developing a strategic plan to standardize the structure of firefighter compensation, capital

equipment purchase of vehicles, and a budget development process. A Fire Equipment Advisory Committee has been established to review and make recommendations regarding vehicle purchases and to participate in budget preparations. What this really means is that, with your financial approval, the town will now be directly responsible for the budget preparation and funding of our fire departments. This proposed method of funding will equalize the financial burden for all of us. Those residing in an established precinct should no longer be taxed twice to support your local fire department. Please be aware that this change will bring an increase in the proposed 2013 budget. However, let us not lose sight of how very fortunate we are to have the caliber of individuals who serve on our fire departments. All of them are "on call volunteers who devote themselves to many hours of rigorous training requirements in order to receive firefighter certifications. They are the first responders called to manage and attend to emergency situations and events. They are well organized, well equipped, and maintain a high degree of professional esprit de corps. They are part-time volunteers who provide us with full-time response times! We urge your strong support for this project.

In closing, I remind you we are conducting a year long celebration of the signing of the Town Charter in conjunction with the Town of Newbury, Vermont which was chartered on the same day, May 18<sup>th</sup> 1763. The Haverhill-Newbury 250<sup>th</sup> Celebration Committee has many wonderful events planned throughout the year; May 18<sup>th</sup> – Founder's Day, May 23<sup>rd</sup> through the 27<sup>th</sup> - the American Veterans Traveling Tribute, July 5<sup>th</sup> – Railroad Day to name a few. A wonderful historical event book is being printed and will be available for purchase. Please refer to [www.celebrate250.org](http://www.celebrate250.org) for specific details. We could use volunteers to assist us in these events. Sign-up sheets will be provided at the James R. Morrill Building on town meeting day or call us, anytime, at the front office at 603-787-6800.

On behalf of the Selectboard, I would like to thank all our town employees, our committee volunteers, and the citizens who have faithfully supported our efforts in making Haverhill a very special place for everyone.

Respectfully yours,

Wayne H. Fortier  
Chairman  
Haverhill Selectboard

## TOWN MANAGER'S REPORT

The 2012 budget year ended with a stable tax rate for the Town and expenditures well within budget appropriations. The 2013 proposed budget is up 7.6% largely due to the consolidation of funding for the three fire departments in the town budget. This new funding formula was recommended by a volunteer committee of townspeople, the fire chiefs, precinct commissioners. The committee was chaired by Selectman Rick Ladd and their recommendations were accepted by the Selectboard and the precinct commissioners of Woodsville, North Haverhill and Haverhill Corner. The new funding formula relieves the taxpayers of the three precincts from double taxation for fire protection and spreads the total cost among all the taxpayers of the Town. The new formula also establishes pay scales for the firefighters, officers and chiefs and sets up a committee to review and make recommendations toward the future purchase of fire trucks.

This proposed budget also brings up the base pay of our police officers to make them more competitive with other departments within Grafton County. We hope this will stem the loss of trained officers to other jurisdictions around us. In addition this budget provides for investments in our buildings and other facilities which are aging and in need of upgrades, namely the Morrill Municipal Building, Robert E. Clifford Building and the A.P. Hill pool.

Our revenue picture is not bright this year due to state mandated increases in costs, such as retirement contributions, and decreases in state revenues, such as the Highway Block Grant. This will likely raise the Town tax rate significantly in 2013. The Selectboard has decided to use \$200,000 from unreserved fund balance to offset some of the tax rate increase. This will be necessary to maintain the level of Town services in the new year.

As usual I would like to thank all the town employees and volunteers for making 2012 another successful year. I would also like to thank the Selectboard members for your direction and guidance and I look forward to working with you in 2013.

Respectfully submitted,

Glenn English,  
Town Manager

**Fire Committee Report of Findings – December 17, 2012  
(from December 11, 2012 Fire Committee Minutes)**

The fire committee was tasked by the Haverhill Selectboard to consider and make recommendation regarding how to better equalize costs of fire department service and response among all residents within Haverhill. Currently, residents of North Haverhill, Haverhill Corner, and Woodsville appropriate funds beyond annual town appropriations in order to fund actual fire expenses. The annual town budget supports precinct/fire district's through appropriating funds for equipment and supplies. This is done in accordance with a equipment and supply formula.

Currently, fire department 2012 budgets are funded accordingly:

<u>Department</u>	<u>Total</u>	<u>Town</u>	<u>Precinct</u>
N. Haverhill	90,475	47,297	43,178
Haverhill C.	81,150	39,001	41,849
Woodsville	141,457	47,848	93,609

Other Town Expenses

Mutual Aid	1,000	1,000	
Dispatch	9,349	9,349	
Forest Fires	1,500	1,500	
<b>Total</b>	<b>324,931</b>	<b>146,295</b>	<b>178,636</b>

Through local fund raising, fire departments raise the additional funds:

N. Haverhill (4yr av)	6,253
Haverhill C. (4yr av)	2,334

<b>Actual Cost</b>	<u><b>333,518</b></u>	<u><b>146,295</b></u>	<u><b>187,223</b></u>
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Again, the goal of the committee was to equalize costs among all in Haverhill. Aside from determining actual costs noted above, the committee recognized that in order to equalize costs, certain departmental expenses needed to be aligned among the three departments in order to make certain that departmental budgets are premised upon like, funding formulas.

In order to obtain this understanding, the committee addressed the following categories:

- (1) Personnel Compensation for Fire Fighter. This includes certified, uncertified, and fire drill compensation.
- (2) Personnel Compensation for Chiefs. The committee discussed chief compensation levels to include: experience as fire fighter, experience as chief or in a like leadership position, job expectations
- (3) Unique situations/ requirements that exist within specific departments
- (4) Capital Equipment
- (5) Budget Development Steps

On December 11, 2012, the committee met for a third meeting in which a final recommendation was developed. The committee unanimously recommends that all operational costs associated with the three fire districts be equalized throughout the Town of Haverhill and that a consolidated fire budget for the town be included in the annual town budget. The fire districts in developing department budgets shall use the attached formula and conditions listed below:

### Personnel Compensation (fire fighter)

- Uncertified fire fighter, \$15/hr
- Certified fire fighter, \$20/hr
- EMS, \$25/hr
- Drill \$10/drill (note: MUST make 8 drills to receive compensation)

### Personnel Compensation (Chief)

- Chief Range from \$3,000 to \$5,000  
(The annual chief's compensation shall be based upon a pay range for the position as established by commissioners with consideration given to the chief's supervisory experience, organizational and administrative understanding, job training and general knowledge, and fire fighting skill and abilities required for the position.)
- Chief: building inspection compensation
  - Woodsville \$5,000
  - N. Haverhill \$1,000
  - Haverhill C \$1,000
- A sample chief job description is attached

### Personnel Compensation (Officers)

Organization of the three fire departments serving the Town of Haverhill and Fire Districts, contain various officer positions/responsibilities. The Chief of each department has the responsibility to develop his/her organizational team of officers. Currently, officer positions vary in each fire district. Positions include: deputy, assistant chief, captain, co-captain, treasurer, lieutenant – fire, lieutenant – EMS. Currently, two fire departments pay officers based upon a stipend schedule, and the third pays officers in accordance with the fire fighter rate per hour.

- Each department allocated \$5200 for officer stipends. (3600 to 5150 Current)

### Unique Fire District Services:

- It is recognized that certain fire districts provide service that is based upon local concerns or safety needs. The committee recognized the need for these services and encouraged fire districts to continue with this level of service. The committee accepts these needs.

### Capital Equipment (vehicle)

- The committee recommends that the selectboard establish a Fire Equipment Advisory Committee with the following members:
  - One representative from each of the following commissions: Mountain Lakes, Woodsville Fire District, North Haverhill and Haverhill Corner; three fire chiefs, and four members at large.
  - The purpose of the advisory committee shall be to review and make recommendation regarding vehicle purchase prior to a vehicle purchase recommendation being submitted to the fire district commission. The following criteria, but not limited to, shall be considered: (a) compatibility with currently owned equipment (town wide) (b) New equipment specs (c) integration and need for equipment in consideration of fire district and town fire mission and safety needs (d) cost analysis (e) longevity/warranty/maintenance (f) purchase schedule and rotation in conjunction and w/ consideration given to town wide needs/ fire districts (g) housing of equipment (h) status of old equipment to be replaced, (i) etc.

- The disbursement received from sold equipment goes to the Town (fire vehicle capital reserve fund)

Budget Development Steps (fire budget involved in each step)

- (1) Fire department budget prepared by fire chief
- (2) Recommended vehicle purchases reviewed by Fire Equipment Advisory Committee prior to the chief submitting the proposed budget to fire district commissioners,
- (3) Fire district commissioners accept/approve the fire budget,
- (4) Precinct/District fire budget submitted to the Haverhill Town Manager for inclusion in the manager's proposed town budget
- (5) Town Manager submits the budget to the town budget advisory committee for review, action and recommendation,
- (6) Budget advisory committee submits the annual budget with recommendation(s) to the town selectboard,
- (7) Selectboard sets hearing and makes recommendation,
- (8) Town action at annual spring meeting.

Possible Selectboard Motion for December 17 meeting:

That the Haverhill Selectboard accepts and approves findings and recommendations contained in the Fire Committee report dated December 17, 2012 with the understanding and condition that selectboard approval is contingent upon the three fire district commissions also accepting and approving findings and recommendations contained in the December 17 report. Approval by the selectboard will be effective upon the town manager receiving timely written notification stating approval of the committee's recommendations from each fire commission (Woodsville, North Haverhill, and Haverhill Corner). If communication is not received in a timely manner, the fire district budget preparation process will default to current practice.

It is expected that fire district budget figures for the upcoming budget cycle shall be modified with formula figures contained in this report and, where appropriate, including the four year average from other fund raising revenue sources (Hav Corner = 2334 and North Hav = 6253).

Following the committee's unanimous vote regarding the contents and recommendations contained in this report, several committee members asked that the concept of a town wide fire structure tax be investigated. The town manager is asked to determine if this process is allowed by statute or used in NH?

Respectfully submitted,

**Rick Ladd**

Rick Ladd  
Haverhill Fire Committee  
Haverhill Selectboard Member

December 14, 2012

**2013 ANNUAL TOWN MEETING WARRANT  
TOWN OF HAVERHILL, NEW HAMPSHIRE**

**To the inhabitants of the Town of Haverhill, in the County of Grafton, State of New Hampshire qualified to vote in Town affairs:**

**You are hereby notified to meet at the James R. Morrill Municipal Building in North Haverhill Village on Tuesday, March 12, 2013 at eight o'clock in the forenoon to act on the following matters. Article One will be decided by written ballot. The polling booths will be open from 8:00 AM to 6:00 PM. At 6:00 PM the meeting will adjourn to reconvene at 7:30 PM at the Haverhill Cooperative Middle School, in said Town of Haverhill for consideration of the remaining articles on this WARRANT:**

**ARTICLE 1: To choose by non-partisan ballot a Selectman for a term of three (3) years; a Selectman for a term of three (3) years; a Selectman for as term of one (1) year; a Trustee of Trust Funds for a term of three (3) years; a Treasurer for a term of three (3) years.**

**ARTICLE 2: To announce the results of the balloting on Article One.**

**ARTICLE 3: To choose a Cemetery Commissioner for a term of three (3) years; and to choose any other necessary Town official.**

**ARTICLE 4: To hear the reports of the Selectmen, Town Manager, Treasurer, Cemetery Commissioners, Airport Commissioners, Recreation Commissioners, Heritage Commissioners, Conservation Commissioners, and any other Town officers and committees heretofore chosen and pass any vote relating thereto.**

**ARTICLE 5: To see if the Town will vote to authorize the Town Moderator to appoint an Advisory Budget Committee to review the Town Manager's preliminary budget and to present to the Selectboard their recommendations as to any modifications thereto.**

**ARTICLE 6: To see if the Town will vote to raise and appropriate an operating budget of \$3,660,502 as recommended by the Selectboard in its report. {Does not include special or individual Warrant Articles}.**

**ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars [\$20,000] to be added to the Vehicle Capital Reserve Fund previously established. The Selectboard supports this article. The Advisory Budget Committee supports this article.**

**ARTICLE 8: To see if the Town will vote to adopt a blind exemption under RSA 72:37 in the amount of fifteen thousand dollars [\$15,000] from the assessed valuation of the property. The Selectboard supports this article.**

**ARTICLE 9:** “Shall we modify the elderly exemptions from property tax in the Town of Haverhill, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years, Fifteen Thousand Dollars [\$15,000]; for a person 75 years of age up to 79 years, Twenty Five Thousand Dollars [\$25,000]; for a person 80 years of age or older, Forty Five Thousand Dollars [\$45,000]. To qualify, the person must have been a New Hampshire resident for at least three years, own the real estate individually or jointly, or if the real estate is owned by such person’s spouse, they must have been married for at least five years. In addition the taxpayer must have a net annual income of not more than Twenty Thousand Dollars (\$20,000) or, if married, a combined net annual income of less than Thirty Five Thousand Dollars (\$35,000), and own net assets not in excess of Seventy Thousand Dollars (\$70,000), excluding the value of the person’s residence.” This article shall take effect for the 2013 property tax year. The Selectboard supports this article.

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the sum of eighteen thousand dollars [\$18,000] as the Town’s cost to continue the agreement with the Town of Newbury, Vermont to provide household recycling services to residents of the Town of Haverhill at their recycling facility in Newbury.

**ARTICLE 11:** To see if the Town will vote to raise and appropriate the sum of four thousand dollars [\$4,000] for a used tire collection.

**ARTICLE 12:** To see if the Town will vote to raise and appropriate the sum of five thousand eight hundred and ninety four dollars [\$5,894] for the support of the White Mountain Mental Health Association.

**ARTICLE 13:** To see if the Town will vote to raise and appropriate the sum of ten thousand dollars [\$10,000] for the support of the Alumni Hall Visitors’ and Performing Arts Center.

**ARTICLE 14:** To see if the Town will vote to raise and appropriate the sum of twelve thousand seven hundred and twenty six dollars [\$12,726] for the support of North Country Home Health and Hospice.

**ARTICLE 15:** To see if the Town will vote to raise and appropriate the sum of six hundred dollars [\$600] for the support of the RSVP program.

**ARTICLE 16:** To see if the Town will vote to raise and appropriate the sum of nineteen thousand dollars [\$19,000] for the support of the Horse Meadow Senior Center.

**ARTICLE 17:** To see if the Town will vote to raise and appropriate the sum of four thousand dollars [\$4,000] for the support of the Tri-County Community Action program.



**ARTICLE 18:** To see if the Town will vote to raise and appropriate the sum of two thousand eight hundred and forty dollars [\$2,840] for the support of Burch House.

**ARTICLE 19:** To see if the Town will vote to raise and appropriate the sum of five hundred dollars [\$500] to support Court Appointed Special Advocates (CASA).

**ARTICLE 20:** To See if the Town will vote to raise and appropriate the sum of five thousand dollars [\$5,000] for Ammonoosuc Community Health Services, Inc. (ACHS), a non-profit community health center.

**ARTICLE 21:** To take any other action that may legally come before this meeting.

Given under our hands and seals this 6th day of February, 2013.

**HVERHILL SELECTBOARD**

\_\_\_\_\_  
Wayne H. Fortier, Chair

\_\_\_\_\_  
Roderick M. Ladd

\_\_\_\_\_  
Thomas J. Friel, Vice Chair

\_\_\_\_\_  
Robert E. Roudebush

\_\_\_\_\_  
Lynn W. Wheeler

**TOWN OF HAVERHILL  
BUDGET WORKSHEET - REVENUES**

**GENERAL FUND**

ACCOUNT NUMBER	ACCOUNT NAME	2011 Budget	2011 ACTUAL	2012 Budget	2012 ACTUAL	2013 Budget
<b>REVENUE FROM TAXES</b>						
01-3110.01	Current Year Property Taxes	1,574,086	1,693,268	1,630,774	1,634,834	2,083,941
01-3110.10	Overlay-Abatements	0	-52,615	0	-35,059	0
01-3110.20	Overlay-Refunds	0	-6,602	0	-2,508	0
<b>TOTAL PROPERTY TAXES</b>		<b>1,574,086</b>	<b>1,634,051</b>	<b>1,630,774</b>	<b>1,597,267</b>	<b>2,083,941</b>
<b>LAND USE CHANGE TAX</b>						
01-3120.01	Current Use Change Penalty	6,294	6,294	15,190	15,080	15,000
<b>TOTAL LAND USE CHANGE TAX</b>		<b>6,294</b>	<b>6,294</b>	<b>15,190</b>	<b>15,080</b>	<b>15,000</b>
<b>YIELD TAX</b>						
01-3185.01	Timber Yield Tax	22,521	22,521	12,036	11,941	15,000
01-3185.02	Excavation Yield Tax	975	975	1,268	1,268	1,300
<b>TOTAL YIELD TAX</b>		<b>23,496</b>	<b>23,496</b>	<b>13,304</b>	<b>13,209</b>	<b>16,300</b>
<b>OTHER TAXES</b>						
01-3186.01	Resident Tax	27,010	26,931	26,360	26,310	28,000
01-3186.02	PILOT-Opera Block	15,000	9,749	9,749	11,574	11,574
01-3188.01	Hydro Payment	2,400	2,079	2,100	2,115	2,100
<b>TOTAL OTHER TAXES</b>		<b>44,410</b>	<b>38,759</b>	<b>38,209</b>	<b>39,999</b>	<b>41,674</b>
<b>PENALTIES &amp; INTEREST ON TAXES</b>						
01-3190.01	Interest on Property Tax	88,066	42,793	90,000	54,229	55,000
01-3190.02	Interest on Land Use Tax	0	0		86	0
01-3190.03	Interest on Yield Tax	0	30		161	0
01-3190.05	Penalties on Resident Tax	0	507		442	0
01-3190.97	Interest & Costs-Liens	10,000	54,656	10,000	68,821	67,000
<b>TOTAL PENALTIES &amp; INTEREST ON TAXES</b>		<b>98,066</b>	<b>97,986</b>	<b>100,000</b>	<b>123,739</b>	<b>122,000</b>
<b>TOTAL REVENUE FROM TAXES</b>		<b>1,746,352</b>	<b>1,800,586</b>	<b>1,797,477</b>	<b>1,789,294</b>	<b>2,278,915</b>
<b>LICENSES, PERMITS &amp; FEES</b>						
<b>MOTOR VEHICLE TAX</b>						
01-3220.10	Motor Vehicle Tax	681,095	691,255	690,000	707,589	690,000
<b>TOTAL MOTOR VEHICLE TAX</b>		<b>681,095</b>	<b>691,255</b>	<b>690,000</b>	<b>707,589</b>	<b>690,000</b>
<b>FEES</b>						
01-3220.14	Town Clerk Fees	26,239	27,931	29,216	28,332	27,000
<b>TOTAL FEES</b>		<b>26,239</b>	<b>27,931</b>	<b>29,216</b>	<b>28,332</b>	<b>27,000</b>
<b>BUILDING PERMITS &amp; INSPECTION FEES</b>						
01-3230.10	Building Permit Fees	1,875	1,900	1,300	1,700	2,000
<b>TOTAL BUILDING PERMIT AND INSPECTION FEES</b>		<b>1,875</b>	<b>1,900</b>	<b>1,300</b>	<b>1,700</b>	<b>2,000</b>
<b>OTHER LICENSES</b>						
01-3290.10	Dog Licenses and Fines	7,100	6,475	6,300	6,044	6,500
<b>TOTAL OTHER LICENSES</b>		<b>7,100</b>	<b>6,475</b>	<b>6,300</b>	<b>6,044</b>	<b>6,500</b>
<b>TOTAL LICENSES, PERMITS &amp; FEES</b>		<b>716,309</b>	<b>727,561</b>	<b>726,816</b>	<b>743,665</b>	<b>725,500</b>
<b>REVENUE FROM OTHER GOVERNMENTS</b>						
<b>REVENUE FOR OTHER GOVERNMENTS</b>						
01-3319.01	JAG Grant	0	14,291	18,346	18,346	0
01-3319.02	CDBG Opera Block Single Audit Reimb	0	0	0	2,375	0
01-3319.10	USDA Business Park Paving Grant	0	0	0	0	0
01-3350.10	Forest Conservation	881	0	839	0	800
01-3351.10	NH Shared Revenue Block Grant	0	0	0	0	0
01-3352.10	NH Rooms & Meals Revenue	209,825	209,825	210,101	210,067	210,000

ACCOUNT NUMBER	ACCOUNT NAME	2011		2012		2013 Budget
		2011 Budget	ACTUAL	2012 Budget	ACTUAL	
01-3353.10	Highway Block Grant	184,637	179,702	155,500	155,500	118,817
01-3354.10	Aeronautical Grant	6,150	0	0	0	0
01-3354.25	State Sewerline Grant	9,403	9,403	9,403	9,403	9,403
01-3355.10	Airport Grant Reimbursement	0	6,285	39,000	0	0
01-3356.15	Aero Fund	13,679	12,299	10,096	16,533	5,630
01-3357.01	Energy Audit Gr Rec Mem	0	0	0	0	0
01-3357.10	State/Fed. Storm Damage Reimburse	5,493	7,120	0	0	0
01-3357.11	OEP Lighting Retrofit REC Mem	0	0	17,176	17,176	0
01-3359.02	HB2 Retirement Dist	1,283	1,283	0	144	0
<b>TOTAL REVENUE FROM OTHER GOVERNMENTS</b>		<b>431,351</b>	<b>440,208</b>	<b>460,461</b>	<b>429,544</b>	<b>344,650</b>
<b>INCOME FROM DEPARTMENTS</b>						
01-3401.10	TA Misc.	195	182	264	290	300
01-3401.11	Airport Fees	10,039	10,989	13,981	10,776	17,830
01-3401.13	Airport Fuel	21,335	20,965	29,700	19,619	29,700
01-3401.15	Cemetery	6,000	6,000	6,000	6,000	6,000
01-3401.20	PB Application Fees	1,993	1,993	411	1,929	2,000
01-3401.30	ZBA Application Fees	240	240	42	42	200
01-3401.40	PD Report Copies	915	975	1,080	1,090	1,500
01-3401.41	PD Miscellaneous	2,165	2,250	1,263	1,708	2,000
01-3401.42	PD Special Details	3,948	3,948	6,835	10,440	18,300
01-3401.43	PD Fines	4,396	4,714	1,748	3,310	3,500
01-3401.44	PD Grants	5,478	5,477	5,280	5,750	1,450
01-3401.51	FD Miscellaneous	0	0	1,801	1,231	500
01-3401.60	HW Miscellaneous	0	8	14	67	0
01-3401.61	AC Dog Boarding	1,370	1,600	1,315	1,225	1,250
01-3401.63	AC Donations	0	0	205	205	200
01-3401.70	REC HARP Registration Fees	12,917	12,917	8,326	12,512	17,080
01-3401.71	REC Youth Reg. Fees	2,495	3,215	1,985	2,420	1,905
01-3401.72	REC Adult Reg. Fees	355	405	300	445	500
01-3401.72	REC HARP Field Trip Fees	0	0	397	380	910
01-3401.80	REC HARP Donations	2,083	2,083	65	422	350
01-3401.81	REC HCMS Grant Share	500	500	500	500	500
01-3401.82	REC Concert Food Sales	0	0	0	0	600
01-3401.90	REC Fund Raisers/Donations	3,126	3,126	4,225	4,877	4,750
01-3401.91	REC Pool Admissions	2,410	2,410	2,835	3,159	3,000
01-3401.92	REC Concerts	138	138	610	743	150
01-3401.93	REC Pool Swimming Lessons	1,132	1,132	470	600	800
<b>TOTAL INCOME FROM DEPARTMENTS</b>		<b>83,230</b>	<b>85,267</b>	<b>89,652</b>	<b>89,740</b>	<b>115,275</b>
<b>REVENUE FROM MISC. SOURCES</b>						
01-3501.10	Sale of Property	23,597	18,997	19,660	19,660	20,000
01-3501.11	Sewer Hook-Up Fees-Business Park	50,000	0	25,000	25,000	25,000
<b>TOTAL REVENUES FROM MISC. SOURCES</b>		<b>73,597</b>	<b>18,997</b>	<b>44,660</b>	<b>44,660</b>	<b>45,000</b>
<b>INTEREST ON INVESTMENTS</b>						
01-3502.10	Interest on Investments	1,366	1,382	1,539	1,735	1,600
<b>TOTAL INTEREST ON INVESTMENTS</b>		<b>1,366</b>	<b>1,382</b>	<b>1,539</b>	<b>1,735</b>	<b>1,600</b>
<b>RENTS ON PROPERTY</b>						
01-3503.10	Rent Municipal Building	29,550	27,172	30,517	29,967	30,822
01-3503.11	Rent of R E Clifford Memorial Bldg	2,865	2,865	3,000	3,650	2,000
<b>TOTAL RENTS ON PROPERTY</b>		<b>32,415</b>	<b>30,037</b>	<b>33,517</b>	<b>33,617</b>	<b>32,822</b>
<b>INSURANCE REFUNDS, REIMBURSEMENTS</b>						
01-3506.20	Property & Liability	0	3,293	0	0	0
01-3506.30	Other Insurance Refunds	2,778	2,778	0	0	0
<b>TOTAL INSURANCE REFUNDS, REIMBURSEMENTS</b>		<b>2,778</b>	<b>6,071</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER REVENUE</b>						
01-3509.10	Other Miscellaneous Revenue	130	130	0	295	300
01-3509.11	Tire Recycle Collection	0	0	0	0	4,000
01-3509.12	GA Reimbursements	6,457	6,457	5,000	5,761	5,000
01-3911.10	Transfer from General Surplus	150,612	150,612	215,000	215,000	200,000
01-3915.10	Transfer from Capital Reserve-Parks	2,500	2,500	0	0	0
01-3915.11	Transfer from Capital Reserve-Buildings	0	0	0	0	10,000
01-3915.20	Transfer from Vehicle Reserve	0	0	123,000	110,010	0
<b>TOTAL FROM OTHER REVENUE</b>		<b>159,699</b>	<b>159,699</b>	<b>343,000</b>	<b>331,066</b>	<b>219,300</b>
<b>TOTAL BUDGET REVENUES</b>		<b>3,247,097</b>	<b>3,269,808</b>	<b>3,497,122</b>	<b>3,463,321</b>	<b>3,763,062</b>

**TOWN OF HAVERHILL  
BUDGET WORKSHEET - EXPENDITURES**

**GENERAL FUND**

ACCOUNT NUMBER	ACCOUNT NAME	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET
<b>GENERAL GOVERNMENT</b>						
<b>BOARD OF SELECTMEN</b>						
01-4130.10-130	EX Salaries	7,500	7,500	7,500	7,500	7,500
01-4130.10-220	EX Social Security	465	465	465	465	465
01-4130.10-225	EX Medicare	109	109	109	109	109
01-4130.10-260	EX Worker's Compensation	15	20	22	20	20
01-4130.10-341	EX Telephone	1,900	1,891	2,000	1,630	1,600
01-4130.10-390	EX Professional Services	26,693	27,626	16,000	16,081	24,000
01-4130.10-430	EX Repairs & Maintenance	1,200	0	500	0	500
01-4130.10-520	EX Insurance	1,800	1,255	1,300	1,200	1,300
01-4130.10-550	EX Printing	4,700	4,141	4,500	4,240	4,500
01-4130.10-560	EX Dues & Subscriptions	100	45	45	70	70
01-4130.10-610	EX Advertising	2,200	2,464	2,200	1,215	1,300
01-4130.10-620	EX Supplies	3,300	2,313	3,000	2,833	3,000
01-4130.10-625	EX Postage	2,500	2,443	2,700	784	2,000
01-4130.10-690	EX Miscellaneous	1,500	3,200	1,500	1,744	1,500
01-4130.10-740	EX Equipment	500	0	1,600	0	2,000
01-4130.10-741	EX Computer Upgrade	0	0	2,400	903	2,400
<b>TOTAL BOARD OF SELECTMEN</b>		<b>54,482</b>	<b>53,472</b>	<b>45,841</b>	<b>38,794</b>	<b>52,264</b>
<b>TOWN ADMINISTRATION</b>						
01-4130.20-110	TA Salary- Town Manager	63,424	63,424	64,693	64,693	66,037
01-4130.20-210	TA Health Insurance	13,523	13,448	14,280	14,074	14,578
01-4130.20-220	TA Social Security	3,932	3,680	4,011	3,743	4,094
01-4130.20-225	TA Medicare	920	920	938	938	957
01-4130.20-230	TA NH Retirement	6,814	5,807	5,693	5,693	6,465
01-4130.20-240	TA Travel	400	0	250	39	250
01-4130.20-250	TA Unemployment Insurance	62	141	145	200	100
01-4130.20-260	TA Worker's Compensation	250	175	180	176	190
01-4130.20-390	TA Meetings & Training	100	0	50	0	50
01-4130.20-740	TA Equipment	0	0	0	0	1,000
<b>TOTAL TOWN ADMINISTRATION</b>		<b>89,425</b>	<b>87,595</b>	<b>90,240</b>	<b>89,556</b>	<b>93,721</b>
<b>TOWN MEETING</b>						
01-4130.30-130	MTG Salary-Moderator	100	100	400	400	100
01-4130.30-220	MTG Social Security	6	6	25	25	6
01-4130.30-225	MTG Medicare	1	1	6	6	1
01-4130.30-260	MTG Worker's Compensation	1	1	2	1	1
<b>TOTAL TOWN MEETING</b>		<b>108</b>	<b>108</b>	<b>433</b>	<b>432</b>	<b>109</b>
<b>TRUSTEES &amp; TRUST FUNDS</b>						
01-4130.40-130	TF Trustees & Trust Funds	200	200	200	200	200
01-4130.40-220	TF Social Security	12	12	12	12	12
01-4130.40-225	TF Medicare	3	3	3	3	3
01-4130.40-260	TF Worker's Compensation	1	1	2	1	2
01-4130.40-340	TF Trust Fees	2,850	2,841	3,200	3,057	3,200
<b>TOTAL TRUSTEES &amp; TRUST FUNDS</b>		<b>3,066</b>	<b>3,057</b>	<b>3,417</b>	<b>3,273</b>	<b>3,417</b>

ACCOUNT NUMBER	ACCOUNT NAME	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET
<b>TOWN CLERK</b>						
01-4140.10-120	TC Salary-Deputy Town Clerk	17,493	16,655	17,801	16,996	18,120
01-4140.10-130	TC Salary- Town Clerk	34,362	34,362	35,050	35,049	35,778
01-4140.10-210	TC Health Insurance	17,242	17,146	18,208	17,944	18,587
01-4140.10-220	TC Social Security	3,215	2,974	3,277	3,028	3,342
01-4140.10-225	TC Medicare	752	740	766	755	782
01-4140.10-230	TC NH Retirement	5,371	4,665	4,651	4,580	5,303
01-4140.10-240	TC Travel	80	0	100	163	400
01-4140.10-250	TC Unemployment Insurance	100	93	150	200	210
01-4140.10-260	TC Worker's Compensation	242	143	95	144	150
01-4140.10-341	TC Telephone	550	553	575	440	475
01-4140.10-342	TC Software & Support	0	50	50	54	60
01-4140.10-390	TC Meetings & Training	300	189	300	105	400
01-4140.10-560	TC Dues & Subscriptions	100	110	110	109	110
01-4140.10-610	TC Advertising	100	116	116	122	250
01-4140.10-620	TC Supplies	1,500	695	700	726	850
01-4140.10-625	TC Postage	400	498	450	572	600
01-4140.10-690	TC State Fees	1,730	1,638	1,730	1,688	1,730
<b>TOTAL TOWN CLERK</b>		<b>83,537</b>	<b>80,627</b>	<b>84,129</b>	<b>82,675</b>	<b>87,147</b>
<b>VOTER REGISTRATION/ELECTOINS</b>						
01-4140.20-120	EL Salaries-Ballot Clerks	250	228	920	1,116	250
01-4140.20-130	EL Salaries-Supervisors	5,000	1,543	5,000	3,470	1,000
01-4140.20-220	EL Social Security	326	73	367	236	78
01-4140.20-225	EL Medicare	76	20	86	67	16
01-4140.20-260	EL Worker's Compensation	8	15	18	15	15
01-4140.20-620	EL Printing, Supplies & Misc.	250	469	400	230	400
01-4140.20-625	EL Postage	1,000	226	200	0	100
01-4140.20-741	EL Computer Upgrade	0	0	0	0	0
<b>TOTAL VOTER REGISTRATION</b>		<b>6,910</b>	<b>2,574</b>	<b>6,991</b>	<b>5,134</b>	<b>1,858</b>
<b>ACCOUNTING &amp; AUDITING</b>						
01-4150.10-110	FA Salary-Financial Admin.	75,864	73,562	75,328	75,295	78,806
01-4150.10-210	FA Health Insurance	6,086	6,052	8,236	7,756	12,391
01-4150.10-220	FA Social Security	4,704	4,411	4,918	4,367	4,886
01-4150.10-225	FA Medicare	1,100	1,067	1,150	1,092	1,143
01-4150.10-230	FA NH Retirement	5,308	4,524	4,607	4,630	5,337
01-4150.10-240	FA Travel	400	274	600	651	600
01-4150.10-250	FA Unemployment Insurance	125	202	205	220	280
01-4150.10-260	FA Worker's Compensation	315	209	225	210	225
01-4150.10-301	FA Auditing Services	17,000	17,402	19,000	18,229	16,500
01-4150.10-390	FA Meetings & Training	200	280	400	183	400
01-4150.10-741	FA Computer Upgrade	0	518	600	0	1,000
<b>TOTAL ACCOUNTING &amp; AUDITING</b>		<b>111,102</b>	<b>108,501</b>	<b>115,269</b>	<b>112,633</b>	<b>121,568</b>

ACCOUNT NUMBER	ACCOUNT NAME	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET
<b>TAX COLLECTION</b>						
01-4150.40-130	TX Salary-Collector	17,410	15,693	17,761	15,992	18,113
01-4150.40-210	TX Health Insurance	5,747	5,716	6,069	6,142	6,196
01-4150.40-220	TX Social Security	1,079	912	1,101	928	1,123
01-4150.40-225	TX Medicare	252	228	258	232	263
01-4150.40-230	TX NH Retirement	2,073	1,445	1,563	1,407	1,678
01-4150.40-240	TX Travel	150	20	150	22	150
01-4150.40-250	TX Unemployment Insurance	35	50	55	70	70
01-4150.40-260	TX Worker's Compensation	65	48	55	48	55
01-4150.40-341	TX Telephone	525	549	550	414	450
01-4150.40-390	TX Meetings & Training	100	50	50	50	50
01-4150.40-400	TX Register of Deeds	1,200	923	1,100	1,456	1,400
01-4150.40-430	TX Repairs & Maintenance	0	0	0	0	0
01-4150.40-560	TX Dues & Subscriptions	40	20	40	20	40
01-4150.40-610	TX Advertising	50	0	0	0	0
01-4150.40-620	TX Supplies	3,000	2,222	2,500	2,695	2,700
01-4150.40-625	TX Postage	4,600	5,891	6,000	6,155	6,000
01-4150.40-740	TX Computer Upgrade	0	0	0	0	1,000
<b>TOTAL TAX COLLECTION</b>		<b>36,326</b>	<b>33,767</b>	<b>37,252</b>	<b>35,631</b>	<b>39,288</b>
<b>TREASURER</b>						
01-4150.50-130	T Salary - Treasurer	2,000	2,000	2,000	2,000	2,000
01-4150.50-220	T Social Security	124	124	124	124	124
01-4150.50-225	T Medicare	29	29	29	29	29
01-4150.50-260	T Worker's Compensation	8	6	7	6	6
01-4150.50-340	T Bank Fees	492	389	600	318	600
<b>TOTAL TREASURER</b>		<b>2,653</b>	<b>2,548</b>	<b>2,760</b>	<b>2,477</b>	<b>2,759</b>
<b>DATA PROCESSING</b>						
01-4150.60-330	DP Software Support	3,650	3,648	6,700	6,522	10,029
<b>TOTAL DATA PROCESSING</b>		<b>3,650</b>	<b>3,648</b>	<b>6,700</b>	<b>6,522</b>	<b>10,029</b>
<b>REVALUATION OF PROPERTY</b>						
01-4152.10-390	AS Contract Appraiser	71,625	71,621	71,000	69,621	79,740
<b>TOTAL REVALUATION OF PROPERTY</b>		<b>71,625</b>	<b>71,621</b>	<b>71,000</b>	<b>69,621</b>	<b>79,740</b>
<b>LEGAL EXPENSE</b>						
01-4153.10-690	LE Legal Expense	12,500	12,253	13,000	11,565	20,000
<b>TOTAL LEGAL EXPENSE</b>		<b>12,500</b>	<b>12,253</b>	<b>13,000</b>	<b>11,565</b>	<b>20,000</b>
<b>PLANNING BOARD</b>						
01-4191.10-120	PB Salaries - P/T	3,900	2,846	3,900	1,364	1,615
01-4191.10-220	PB Social Security	242	176	242	85	100
01-4191.10-225	PB Medicare	57	41	57	20	23
01-4191.10-240	PB Travel	500	35	100	104	100
01-4191.10-250	PB Unemployment Insurance	58	44	50	70	20
01-4191.10-260	PB Worker's Compensation	27	11	15	11	15
01-4191.10-390	PB Professional Services	1,500	1,080	6,000	8,059	1,000
01-4191.10-400	PB Recording Fees	400	439	600	0	100
01-4191.10-610	PB Advertising	650	365	500	464	500
01-4191.10-620	PB Supplies	500	273	200	271	250
01-4191.10-625	PB Postage	350	845	800	980	800
01-4191.10-690	PB Miscellaneous	0	0	0	0	0
01-4191.10-740	PB Computer Upgrade	0	0	0	0	0
01-4191.10-840	PB Training	750	0	500	90	500
<b>TOTAL PLANNING BOARD</b>		<b>8,934</b>	<b>6,155</b>	<b>12,964</b>	<b>11,518</b>	<b>5,023</b>

ACCOUNT NUMBER	ACCOUNT NAME	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET
<b>ZONING BOARD OF ADJUSTMENT</b>						
01-4191.30-120	ZBA Salaries - P/T	500	360	500	115	500
01-4191.30-220	ZBA Social Security	31	22	31	7	31
01-4191.30-225	ZBA Medicare	7	5	7	2	7
01-4191.30-250	ZBA Unemployment Insurance	6	5	7	12	4
01-4191.30-260	ZBA Worker's Compensation	4	1	2	1	2
01-4191.30-610	ZBA Advertising	250	128	200	35	200
01-4191.30-620	ZBA Supplies	100	107	75	119	120
01-4191.30-625	ZBA Postage	300	117	300	100	200
01-4191.30-840	ZBA Training	200	0	200	90	200
<b>TOTAL ZONING BOARD OF ADJUSTMENT</b>		<b>1,398</b>	<b>745</b>	<b>1,322</b>	<b>481</b>	<b>1,264</b>
<b>ROBERT E CLIFFORD MEMORIAL BLDG</b>						
01-4194.10-120	RECM Salaries - P/T	3,073	3,073	5,466	4,858	3,515
01-4194.10-140	RECM Overtime	0	0	0	248	0
01-4194.10-210	RECM Health Insurance	879	879	1,542	1,542	3,149
01-4194.10-220	RECM Social Security	145	191	145	280	218
01-4194.10-225	RECM Medicare	34	45	34	74	51
01-4194.10-230	RECM Retirement	227	227	206	339	233
01-4194.10-250	RECM Unemployment Insurance	10	10	15	20	75
01-4194.10-260	RECM Worker's Compensation	110	100	105	100	140
01-4194.10-341	RECM Telephone	360	435	402	515	500
01-4194.10-410	RECM Electricity	3,050	3,157	3,400	3,162	3,400
01-4194.10-411	RECM Heating Oil	12,294	12,294	16,000	16,553	18,000
01-4194.10-412	RECM Water/Sewer	800	707	750	651	750
01-4194.10-430	RECM Repairs & Maintenance	11,200	13,135	38,500	38,687	21,050
01-4194.10-480	RECM Insurance	400	279	350	350	350
01-4194.10-610	RECM Supplies	1,400	1,289	1,200	151	1,200
01-4194.10-740	RECM Equipment	0	0	0	0	7,700
<b>ROBERT E CLIFFORD MEMORIAL BLDG</b>		<b>33,982</b>	<b>35,821</b>	<b>68,115</b>	<b>67,530</b>	<b>60,331</b>
<b>HAVERHILL/BATH COVERED BRIDGE</b>						
01-4194.20-341	HBCB-Telephone	775	835	835	884	800
01-4194.20-430	HBCB-Repairs & Mntc.	1,500	1,278	1,500	1,244	1,500
01-4194.20-480	HBCB-Insurance	3,700	2,580	6,560	6,560	6,600
<b>TOTAL HAVERHILL/BATH COV'D BRIDGE</b>		<b>5,975</b>	<b>4,693</b>	<b>8,895</b>	<b>8,688</b>	<b>8,900</b>
<b>INSURANCE NOT OTHERWISE ALLOCATED</b>						
01-4196.10-520	IN PLIT Deductible	2,000	1,000	0	0	2,000
<b>TOTAL INS. NOT OTHERWISE ALLOCATED</b>		<b>2,000</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>2,000</b>
<b>REGIONAL ASSOCIATIONS</b>						
01-4197.10-390	North Country Council	4,348	4,348	4,351	4,351	4,302
01-4197.10-560	NHMA	3,097	3,097	3,035	3,035	3,187
<b>TOTAL ADVERTISING/REGIONAL ASSOC</b>		<b>7,445</b>	<b>7,445</b>	<b>7,386</b>	<b>7,386</b>	<b>7,489</b>

ACCOUNT NUMBER	ACCOUNT NAME	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET
<b>JRM BUILDING</b>						
01-4199.20-110	JRM Salaries	28,001	27,658	26,520	26,502	29,210
01-4199.20-210	JRM Health Insurance	8,627	8,627	13,851	13,658	12,595
01-4199.20-220	JRM Social Security	1,736	1,572	1,644	1,414	1,911
01-4199.20-225	JRM Medicare	406	401	385	385	424
01-4199.20-230	JRM Retirement	0	2,041	2,334	2,301	2,636
01-4199.20-250	JRM Unemployment Ins	118	121	125	160	80
01-4199.20-260	JRM Worker's Comp	872	1,195	1,300	1,201	1,550
01-4199.20-390	JRM Professional Services	0	0	0	0	0
01-4199.20-410	JRM Utilities	15,000	14,925	15,000	14,644	15,000
01-4199.20-411	JRM Fuel	20,000	15,702	12,000	2,106	15,000
01-4199.20-430	JRM Repairs & Maint	25,600	31,372	20,000	26,983	25,000
01-4199.20-520	JRM Insurance	2,300	1,604	1,700	1,700	1,800
01-4199.20-610	JRM Supplies	2,500	2,867	2,200	3,409	4,000
01-4199.20-740	JRM Equipment	500	755	500	750	2,945
<b>TOTAL JRM BUILDING</b>		<b>105,660</b>	<b>108,840</b>	<b>97,559</b>	<b>95,213</b>	<b>112,151</b>
<b>SEWER/BUSINESS PARK</b>						
01-4199.30-410	BP Utiliites	10,500	21,102	10,000	10,831	10,000
01-4199.30-430	BP Repairs and Maintenance	0	0	0	0	1,000
01-4199.30-810	BP Hook Up Fees	25,000	0	12,500	12,500	12,500
<b>TOTAL SEWER/BUSINESS PARK</b>		<b>35,500</b>	<b>21,102</b>	<b>22,500</b>	<b>23,331</b>	<b>23,500</b>
<b>TOTAL GENERAL GOVERNMENT</b>		<b>676,278</b>	<b>645,572</b>	<b>695,773</b>	<b>672,460</b>	<b>732,558</b>



ACCOUNT NUMBER	ACCOUNT NAME	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET
<b>POLICE DEPARTMENT</b>						
01-4210.10-110	PD Salaries	352,967	350,456	369,809	363,061	405,339
01-4210.10-120	PD Salaries - P/T	16,616	2,524	3,616	3,234	16,616
01-4210.10-140	PD Overtime	27,615	28,197	24,295	31,355	34,073
01-4210.10-150	PD On Call	3,263	2,751	696	948	696
01-4210.10-160	PD Shift - Evenings	9,256	2,655	6,514	2,985	0
01-4210.10-170	PD Shift - Nights	2,808	30	0	0	1,300
01-4210.10-180	PD Shift - Weekends	988	27	319	0	0
01-4210.10-190	PD Shift - Wkend Evenings	6,968	151	0	0	0
01-4210.10-195	PD Shift - Wkend Nights	1,352	3,808	0	4,325	0
01-4210.10-210	PD Health Insurance	83,522	83,522	90,554	90,488	119,246
01-4210.10-220	PD Social Security	5,122	3,903	5,241	4,196	5,323
01-4210.10-225	PD Medicare	6,079	5,763	6,303	5,972	6,641
01-4210.10-230	PD NH Retirement	51,010	61,813	84,054	69,766	94,339
01-4210.10-240	PD Mileage	5,000	2,058	4,720	584	1,166
01-4210.10-250	PD Unemployment Ins	675	1,056	1,200	1,306	1,260
01-4210.10-260	PD Worker's Comp	9,109	10,375	10,875	10,059	10,875
01-4210.10-290	PD Medical	200	0	200	0	200
01-4210.10-341	PD Telephone	4,200	4,036	4,100	3,822	4,100
01-4210.10-342	PD Software Support	0	0	0	95	0
01-4210.10-390	PD Professional Services	13,441	10,253	11,846	8,598	12,672
01-4210.10-430	PD Vehicle Maint & Repairs	7,816	12,775	7,771	5,721	6,881
01-4210.10-520	PD Insurance	11,156	11,156	11,700	10,524	11,700
01-4210.10-560	PD Dues & Subscriptions	1,508	1,264	1,366	659	1,393
01-4210.10-610	PD Supplies	5,000	4,792	4,846	3,929	4,538
01-4210.10-611	PD Advertising	894	532	815	617	815
01-4210.10-620	PD Office Supplies	4,530	6,997	4,199	3,563	4,199
01-4210.10-625	PD Postage	775	682	800	851	800
01-4210.10-635	PD Gasoline	12,572	13,889	15,745	12,750	13,000
01-4210.10-690	PD Misc/Sobriety Testing	250	0	250	104	0
01-4210.10-740	PD Equipment	16,519	25,563	30,899	27,867	12,179
01-4210.10-741	PD Computer Upgrade	2,000	2,498	2,000	1,650	2,000
01-4210.10-840	PD Training	5,125	576	3,297	1,934	3,065
01-4210.10-850	PD Clothing	7,242	6,002	8,268	6,497	8,117
01-4210.10-860	PD Background Checks	1,800	1,575	850	830	850
01-4210.20-390	PD Dispatch	81,595	76,987	76,377	72,655	72,934
01-4210.20-800	PD Municipal Prosecutor	34,133	34,402	34,830	34,742	35,875
<b>TOTAL POLICE DEPARTMENT</b>		<b>793,106</b>	<b>773,068</b>	<b>828,355</b>	<b>785,687</b>	<b>892,192</b>
<b>POLICE DEPT. VEHICLE LEASE</b>						
01-4210.30-760	PD Cruiser	11,706	11,706	10,805	10,533	23,338
<b>TOTAL POLICE DEPT. VEHICLE LEASE</b>		<b>11,706</b>	<b>11,706</b>	<b>10,805</b>	<b>10,533</b>	<b>23,338</b>
<b>POLICE-SPECIAL DUTY</b>						
01-4210.60-190	SD Salaries - Special Duty	2,733	2,733	6,741	6,741	12,600
01-4210.60-220	SD Social Security	0	0	0	0	0
01-4210.60-225	SD Medicare	29	29	29	97	183
01-4210.60-230	SD NH Retirement	298	298	1,029	943	3,188
01-4210.60-250	SD Unemployment Ins	3	3	4	6	6
01-4210.60-260	SD Worker's Comp	50	50	34	50	50
<b>TOTAL POLICE-SPECIAL DUTY</b>		<b>3,113</b>	<b>3,113</b>	<b>7,837</b>	<b>7,837</b>	<b>16,027</b>

ACCOUNT NUMBER	ACCOUNT NAME	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET
<b>FIRE DEPARTMENTS</b>						
01-4220.10-610	FD Woodsville	22,220	22,220	27,848	27,848	150,902
01-4220.10-740	FD Woodsville Equip	20,000	20,000	20,000	20,000	10,000
01-4220.90-610	FD Haverhill Corner	15,400	15,400	19,301	19,301	71,064
01-4220.90-740	FD Haverhill Corner Equip	20,000	20,000	20,000	20,000	20,000
01-4220.91-610	FD North Haverhill	21,780	21,780	27,297	27,297	94,801
01-4220.91-740	FD North Haverhill Equip	20,000	20,000	20,000	20,000	20,000
01-4220.92-390	FD Mutual Aid	1,850	987	1,000	866	866
01-4220.93-390	FD Dispatch	9,099	9,224	9,349	10,108	10,867
01-4220.94-390	FD Forest Fires	2,000	126	2,132	2,132	2,132
<b>TOTAL FIRE DEPARTMENTS</b>		<b>132,349</b>	<b>129,737</b>	<b>146,927</b>	<b>147,552</b>	<b>380,632</b>
<b>EMERGENCY MANAGEMENT</b>						
01-4230.10-110	EM Salaries	1,325	1,325	1,351	1,351	1,378
01-4230.10-220	EM Social Security	82	82	84	84	85
01-4230.10-225	EM Medicare	19	19	20	20	20
01-4230.10-250	EM Unemployment Ins	14	11	15	18	13
01-4230.10-260	EM Worker's Comp	70	4	7	3	7
<b>TOTAL EMERGENCY MANAGEMENT</b>		<b>1,510</b>	<b>1,441</b>	<b>1,477</b>	<b>1,476</b>	<b>1,503</b>
<b>CEMETERIES</b>						
01-4240.10-390	CE Professional Serv	47,278	47,278	45,278	45,278	45,278
<b>TOTAL CEMETERIES</b>		<b>47,278</b>	<b>47,278</b>	<b>45,278</b>	<b>45,278</b>	<b>45,278</b>
<b>AIRPORT</b>						
01-4299.20-120	AP Maintenance Salary	3,975	3,389	3,975	10,154	5,000
01-4299.20-120	AP Airport Manager	5,381	5,381	5,488	5,488	5,598
01-4299.20-220	AP Social Security	580	544	587	967	657
01-4299.20-225	AP Medicare	136	127	137	226	91
01-4299.20-250	AP Unemployment Ins	66	58	58	70	70
01-4299.20-260	AP Worker's Comp	625	612	612	615	625
01-4299.20-390	AP Meetings & Training	500	69	250	115	250
01-4299.20-410	AP Electric/Water	800	811	800	688	350
01-4299.20-411	AP Fuel	19,200	16,494	27,000	16,661	27,000
01-4299.20-520	AP Insurance	3,100	2,691	3,000	2,814	3,000
01-4299.20-610	AP Advertising	300	0	200	0	250
01-4299.20-620	AP Supplies	250	32	100	0	500
01-4299.20-625	AP Postage	100	56	100	7	100
01-4299.20-630	AP Maint., Repair, Imp.	13,325	6,616	8,900	9,123	7,900
01-4299.20-690	AP Misc., Special Proj	1,050	707	1,050	0	600
01-4299.20-691	AP Hangar	12,300	12,609	0	0	0
01-4299.20-692	AP Obstruction Study Grant Match	0	0	40,000	0	1,000
<b>TOTAL AIRPORT</b>		<b>61,688</b>	<b>50,196</b>	<b>92,257</b>	<b>46,928</b>	<b>52,991</b>
<b>TOTAL PUBLIC SAFETY</b>		<b>1,050,750</b>	<b>1,016,539</b>	<b>1,132,936</b>	<b>1,045,291</b>	<b>1,411,960</b>

ACCOUNT NUMBER	ACCOUNT NAME	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET
<b>HIGHWAYS &amp; STREETS</b>						
01-4312.20-110	HW Salaries - F/T	196,827	196,922	191,371	192,796	196,035
01-4312.20-140	HW Overtime	28,840	30,176	28,840	23,247	28,840
01-4312.20-210	HW Health Insurance	55,204	49,555	55,836	56,422	59,478
01-4312.20-220	HW Social Security	13,991	13,476	13,653	12,632	13,942
01-4312.20-225	HW Medicare	3,272	3,312	3,193	3,131	3,261
01-4312.20-230	HW NH Retirement	24,694	20,770	19,379	19,000	22,311
01-4312.20-240	HW Mileage/Travel	400	626	800	0	800
01-4312.20-250	HW Unemployment Ins	375	602	625	662	700
01-4312.20-260	HW Worker's Comp	14,207	11,374	11,750	11,547	11,750
01-4312.20-290	HW Medical	300	0	300	0	300
01-4312.20-341	HW Telephone	450	461	450	884	1,200
01-4312.20-390	HW Meetings & Training	600	450	1,000	0	1,000
01-4312.20-410	HW Electricity/Water	4,000	2,787	2,800	2,604	2,800
01-4312.20-411	HW Heat	1,200	1,330	7,000	3,852	5,000
01-4312.20-430	HW Vehicle Maint./Repairs	30,000	56,895	40,000	27,106	40,000
01-4312.20-440	HW Machine hire	40,000	29,921	44,000	64,978	60,000
01-4312.20-520	HW Insurance	8,700	6,067	7,000	6,200	7,000
01-4312.20-610	HW Supplies	10,000	14,013	12,000	15,836	14,000
01-4312.20-635	HW Vehicle Fuel	32,000	48,795	50,000	43,266	45,000
01-4312.20-640	HW Building Maint/Sup	2,000	18,498	2,000	2,106	2,000
01-4312.20-690	HW Miscellaneous	5,893	125	400	361	400
01-4312.20-740	HW Equipment	13,014	14,198	0	2,243	8,000
01-4312.20-861	HW Cold Patch	1,000	0	1,000	0	1,000
01-4312.20-862	HW Culverts	55,000	45,173	5,000	1,729	4,000
01-4312.20-863	HW Concrete	500	0	500	0	500
01-4312.20-864	HW Sand/Gravel-Summer	35,000	35,479	45,000	50,734	62,000
01-4312.20-865	HW Lumber	200	0	500	0	500
01-4312.20-866	HW Tar	80,000	62,459	80,000	63,684	100,000
01-4312.20-867	HW Signs	2,000	211	1,000	3,414	1,000
01-4312.20-868	HW Stabilization	0	20	0	5,691	5,700
01-4312.20-869	HW Calcium Chloride	12,000	8,175	12,000	17,940	14,000
01-4312.20-870	HW Salt	38,850	39,267	38,850	36,839	38,850
01-4312.20-871	HW Sand/Winter	12,000	12,128	12,000	10,440	12,000
<b>TOTAL ROAD MAINTENANCE</b>		<b>722,517</b>	<b>723,265</b>	<b>688,247</b>	<b>679,344</b>	<b>763,367</b>
<b>HIGHWAY DEPT. VEH/HWY REIMB</b>						
01-4312.30-730	HW Woodsville Hwy. Reimb	286,015	286,015	308,957	308,957	287,287
<b>TOTAL WOODSVILLE HWY REIMBURSEMENT</b>		<b>286,015</b>	<b>286,015</b>	<b>308,957</b>	<b>308,957</b>	<b>287,287</b>
<b>HIGHWAY DEPT. VEH/HWY REIMB</b>						
01-4312.30-760	HW Vehicles	0	0	123,000	122,255	0
<b>TOTAL HWY VEHICLES</b>		<b>0</b>	<b>0</b>	<b>123,000</b>	<b>122,255</b>	<b>0</b>
<b>TOTAL HIGHWAYS &amp; STREETS</b>		<b>1,008,532</b>	<b>1,009,280</b>	<b>1,120,204</b>	<b>1,110,556</b>	<b>1,050,654</b>

ACCOUNT NUMBER	ACCOUNT NAME	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET
<b>SOLID WASTE CLEANUP</b>						
01-4325.20-390	SW Hazardous Waste Cleanup	0	0	0	0	10,000
<b>TOTAL SOLID WASTE CLEANUP</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
<b>ANIMAL CONTROL</b>						
01-4414.10-120	AC Salaries - P/T	8,999	9,748	9,182	8,553	9,182
01-4414.10-220	AC Social Security	558	604	569	530	569
01-4414.10-225	AC Medicare	130	141	133	124	133
01-4414.10-250	AC Unemployment Ins	61	54	57	54	91
01-4414.10-260	AC Worker's Comp	325	204	220	205	220
01-4414.10-390	AC Veterinary Services	300	0	200	799	600
01-4414.10-410	AC Utilities	1,200	1,609	1,500	1,157	1,500
01-4414.10-610	AC Dog Boarding	0	618	500	444	500
01-4414.10-610	AC Supplies	400	546	400	484	500
01-4414.10-615	AC Advertising	100	102	100	166	200
01-4414.10-640	AC Building Mtnc	1,500	680	500	482	6,400
01-4414.10-690	AC Mileage Reimb.	2,500	2,519	2,200	2,001	2,300
<b>TOTAL ANIMAL CONTROL</b>		<b>16,073</b>	<b>16,825</b>	<b>15,561</b>	<b>14,999</b>	<b>22,195</b>
<b>OTHER HEALTH</b>						
01-4415.10-390	Ambulance	58,775	58,775	58,775	58,775	58,713
<b>TOTAL OTHER HEALTH</b>		<b>58,775</b>	<b>58,775</b>	<b>58,775</b>	<b>58,775</b>	<b>58,713</b>
<b>HEALTH OFFICER</b>						
01-4419.10-110	HO Health Officer	1,561	1,561	1,592	1,592	1,624
01-4419.10-220	HO Social Security	97	97	99	99	101
01-4419.10-225	HO Medicare	23	23	23	23	24
01-4419.10-250	HO Unemployment Ins	14	12	15	16	15
01-4419.10-260	HO Worker's Comp	70	4	7	4	7
<b>TOTAL HEALTH OFFICER</b>		<b>1,765</b>	<b>1,697</b>	<b>1,736</b>	<b>1,734</b>	<b>1,771</b>
<b>GENERAL ASSISTANCE</b>						
01-4441.10-110	GA Welfare Administrator	17,683	17,667	20,665	20,025	21,978
01-4441.10-220	GA Social Security	1,047	1,095	1,281	1,211	1,363
01-4441.10-225	GA Medicare	245	256	300	290	319
01-4441.10-240	GA Travel	700	537	800	771	800
01-4441.10-250	GA Unemployment Insurance	47	57	62	62	140
01-4441.10-260	GA Worker's Compensation	231	47	55	47	55
01-4441.10-341	GA Office Telephone	625	641	625	463	500
01-4441.10-390	GA Meetings and Training	200	455	300	271	300
01-4441.10-560	GA Dues and Subscriptions	100	70	100	30	100
01-4441.10-610	GA Supplies	500	389	300	858	850
01-4441.10-625	GA Postage	120	131	120	170	150
01-4441.10-740	GA Equipment	900	802	0	0	0
<b>TOTAL GA ADMINISTRATION</b>		<b>22,398</b>	<b>22,147</b>	<b>24,608</b>	<b>24,198</b>	<b>26,555</b>
01-4442.10-410	GA Electricity	6,500	4,189	5,000	4,622	5,000
01-4442.10-411	GA Heat and Oil	10,000	13,529	14,000	12,854	14,000
01-4442.10-412	GA Water & Sewer	500	291	500	70	500
01-4442.10-414	GA Telephone	300	0	300	0	300
01-4442.10-440	GA Rents	30,000	25,653	39,107	41,058	40,000
01-4442.10-441	GA Mortgage	3,000	853	2,000	1,243	2,500
01-4442.10-690	GA Food	1,500	804	1,500	1,060	1,500
01-4442.10-691	GA Medicine	500	814	750	949	750
01-4442.10-692	GA Vehicle Gas	300	110	200	230	200
01-4442.10-693	GA Other	1,000	928	1,500	2,494	4,000
<b>TOTAL GA DIRECT ASSISTANCE</b>		<b>53,600</b>	<b>47,171</b>	<b>64,857</b>	<b>64,580</b>	<b>68,750</b>
<b>TOTAL GENERAL ASSISTANCE</b>		<b>75,998</b>	<b>69,318</b>	<b>89,465</b>	<b>88,778</b>	<b>95,305</b>

ACCOUNT NUMBER	ACCOUNT NAME	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET
<b>PARKS AND RECREATION</b>						
01-4520.10-110	HARP Counselor Salaries	11,950	7,058	12,810	8,746	13,355
01-4520.10-220	HARP Social Security	741	434	794	542	828
01-4520.10-225	HARP Medicare	173	102	186	127	194
01-4520.10-250	HARP Unemployment Insurance	110	19	25	26	91
01-4520.10-260	HARP Worker's Compensation	754	510	525	513	525
01-4520.10-341	REC Telephone	600	609	840	428	420
01-4520.10-390	REC Youth League Activities	2,000	1,550	1,880	1,387	2,300
01-4520.10-500	REC Programs	2,675	3,687	3,795	3,685	7,245
01-4520.10-501	REC Concerts	2,500	2,371	2,700	3,209	3,000
01-4520.10-550	REC Facilities	7,500	5,740	4,538	4,480	600
01-4520.10-551	REC RR Park	0	0	0	0	2,930
01-4520.10-610	REC Advertising	3,000	3,212	3,070	4,154	4,340
01-4520.10-620	REC Supplies	1,000	1,173	1,880	1,093	1,780
01-4520.10-625	REC Postage	50	129	125	110	125
01-4520.10-692	HARP Field Trips & Bussing	600	240	600	1,072	1,320
01-4520.10-695	HARP Supplies	1,250	1,474	1,250	2,115	1,780
01-4520.11-110	REC Director Salary	31,446	31,191	32,075	32,075	32,716
01-4520.11-210	REC Health Insurance	14,607	1,962	3,000	3,000	3,000
01-4520.11-220	REC Social Security	1,950	2,056	1,989	2,175	2,341
01-4520.11-225	REC Medicare	456	481	465	509	555
01-4520.11-230	REC Retirement	3,378	2,547	2,823	2,823	3,205
01-4520.11-240	REC Mileage/Travel	250	757	700	634	700
01-4520.11-250	REC Unemployment Ins	110	121	125	124	140
01-4520.11-260	REC Worker's Comp	1,033	1,342	1,400	1,349	1,400
01-4520.11-560	REC Dues/Subs/Trng	250	279	465	584	600
01-4520.12-110	Pool Lifeguards	8,850	10,133	11,100	12,277	19,900
01-4520.12-120	Pool Maintenance P/T	0	0	0	2,500	2,530
01-4520.12-220	Pool Social Security	549	631	688	903	1,391
01-4520.12-225	Pool Medicare	128	148	161	214	325
01-4520.12-230	Pool Retirement	0	0	0	124	165
01-4520.12-250	Pool Unemployment Ins	110	157	125	124	116
01-4520.12-260	Pool Worker's Comp	720	378	1,400	380	535
01-4520.12-410	Pool Utilities	3,000	1,799	2,000	3,183	4,000
01-4520.12-620	Pool Supplies	5,500	6,109	5,500	5,534	3,400
01-4520.12-696	Pool Maintenance	3,500	5,838	4,300	2,852	20,765
01-4520.12-840	Pool Training	100	178	825	500	775
<b>TOTAL PARKS AND RECREATION</b>		<b>110,840</b>	<b>94,415</b>	<b>104,159</b>	<b>103,551</b>	<b>139,392</b>

ACCOUNT NUMBER	ACCOUNT NAME	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2012 ACTUAL	2013 BUDGET
<b>LIBRARIES</b>						
01-4550.30-390	Woodsville Library	17,917	17,917	17,917	17,917	17,917
01-4550.31-390	Patten Library	13,400	13,400	13,400	13,400	13,400
01-4550.32-390	Haverhill Corner Library	12,000	12,000	12,000	12,000	12,000
01-4550.33-390	Pike Library	7,000	7,000	7,000	7,000	7,000
<b>TOTAL LIBRARIES</b>		<b>50,317</b>	<b>50,317</b>	<b>50,317</b>	<b>50,317</b>	<b>50,317</b>
<b>PATRIOTIC PURPOSES</b>						
01-4583.10-390	Patriotic Purposes	2,000	1,838	2,000	2,154	2,000
<b>TOTAL PATRIOTIC PURPOSES</b>		<b>2,000</b>	<b>1,838</b>	<b>2,000</b>	<b>2,154</b>	<b>2,000</b>
<b>CULTURE &amp; HERITAGE</b>						
01-4589.10-692	Haverhill Heritage Comm.	600	590	600	600	1,500
01-4589.10-693	250th Celebration	0	0	0	0	2,500
<b>TOTAL CULTURE &amp; HERITAGE</b>		<b>600</b>	<b>590</b>	<b>600</b>	<b>600</b>	<b>4,000</b>
<b>CONSERVATION COMMISSION</b>						
01-4611.20-690	CC Conservation Comm	250	0	250	0	250
<b>TOTAL CONSERVATION COMMISSION</b>		<b>250</b>	<b>0</b>	<b>250</b>	<b>0</b>	<b>250</b>
<b>ECONOMIC DEVELOPMENT</b>						
01-4652.10-390	Business Survey	0	0	0	0	1,500
01-4652.10-690	Lower Cohase Reg Chamber	1,104	1,104	1,104	1,104	1,104
<b>TOTAL ECONOMIC DEVELOPMENT</b>		<b>1,104</b>	<b>1,104</b>	<b>1,104</b>	<b>1,104</b>	<b>2,604</b>
<b>DEBT SERVICE</b>						
01-4700.30-100	DS Interest on TAN	10,000	2,574	10,000	8,724	10,000
01-4711.20-980	DS Principal	49,433	49,233	50,555	50,555	52,767
01-4711.20-982	DS Fees	16,519	7,605	7,605	6,978	6,978
01-4721.20-981	DS Interest	3,803	12,181	12,281	10,948	9,037
<b>TOTAL DEBT SERVICE</b>		<b>79,755</b>	<b>71,593</b>	<b>80,441</b>	<b>77,205</b>	<b>78,782</b>
<b>TOTAL BUDGET BEFORE WARRANT ART</b>		<b>3,133,037</b>	<b>3,037,863</b>	<b>3,353,321</b>	<b>3,227,524</b>	<b>3,660,502</b>
<b>WARRANT ARTICLES</b>						
01-4850.10-740	Recycling	18,000	18,000	18,000	18,000	18,000
01-4850.10-741	HH Hazardous Waste Day	0	0	8,000	7,881	0
01-4850.10-742	Tire Collection Day	0	0	0	0	4,000
01-4850.10-743	White Mt Mental Health	5,894	5,894	5,894	5,894	5,894
01-4850.10-744	Airport Hangar	0	0	0	0	0
01-4850.10-745	YMCA	500	500	500	500	0
01-4850.10-746	Railroad Park	0	4,099	0	0	0
01-4850.10-748	Ammonoossuc Community Health	0	0	5,000	5,000	5,000
01-4850.10-750	Business Park Trust	0	0	13,000	13,000	0
01-4850.10-751	Alumni Hall	10,000	10,000	10,000	10,000	10,000
01-4850.10-752	No. Country Home Health	12,726	12,726	12,726	12,726	12,726
01-4850.10-753	RSVP	600	600	600	600	600
01-4850.10-754	Horse Meadow Senior Center	19,000	19,000	19,000	19,000	19,000
01-4850.10-755	Tri-County Comm Action	4,000	4,000	4,000	4,000	4,000
01-4850.10-757	Burch House	2,840	2,840	2,840	2,840	2,840
01-4850.10-758	CASA	500	500	500	500	500
01-4850.10-759	HARP Scholar Exp Trust	0	0	1,341	1,341	0
<b>TOTAL WARRANT ARTICLES</b>		<b>74,060</b>	<b>78,159</b>	<b>101,401</b>	<b>101,282</b>	<b>82,560</b>
<b>RESERVES</b>						
01-4915.10-960	Capital Reserve-Vehicle	20,000	20,000	20,000	20,000	20,000
01-4915.30-960	Capital Reserve-Parks/Rec	0	0	0	0	0
01-4915.40-960	Capital Reserve-Buildings	20,000	20,000	20,000	20,000	0
<b>TOTAL RESERVES</b>		<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>20,000</b>
<b>TOTAL BUDGET</b>		<b>3,247,097</b>	<b>3,156,022</b>	<b>3,494,722</b>	<b>3,368,806</b>	<b>3,763,062</b>

**2012 ANNUAL TOWN MEETING MINUTES  
TOWN OF HAVERHILL, NEW HAMPSHIRE**

**To the inhabitants of the Town of Haverhill, in the County of Grafton, State of New Hampshire qualified to vote in Town affairs:**

**You are hereby notified to meet at the James R. Morrill Municipal Building in North Haverhill Village on Tuesday, March 13, 2012 at eight o'clock in the forenoon to act on the following matters. Article One, Two and Three will be decided by written ballot. The polling booths will be open from 8:00 AM to 6:00 PM. At 6:00 PM the meeting will adjourn to reconvene at 7:30 PM at the Haverhill Cooperative Middle School, in said Town of Haverhill for consideration of the remaining articles on this WARRANT:**

**Town Meeting was called to order by Moderator Douglas McDonald at 7:30 P.M., Moderator Douglas McDonald led the Pledge of Allegiance and Pastor Sue Ellery led the invocation.**

**The Selectboard recognized David Joslin with a plaque for his eight years of service as a Selectboard Member.**

**ARTICLE 1: To choose by non-partisan ballot a Selectman for a term of three (3) years; a Selectman for a term of three (3) years; a Trustee of Trust Funds for a term of three (3) years; a Supervisor of the Checklist for a term of four (4) years; a Supervisor of the Checklist for a term of six (6) years; a Town Clerk for a term of three (3) years; a Moderator for a term of two(2) years.**

**ARTICLE 2: "In order to protect the public health, wildlife, soils, surface waters and ground water of the Town of Haverhill the Town hereby adopts by reference as a Health Ordinance, the regulations of the state of New Hampshire, Evn-Wq 800 and Env-Wq 1600 regarding the use and disposal of sewage sludge, biosolids and septage. All other ordinances pertaining to the use of septage, sludge and biosolids previously adopted are rescinded" [By Petition] The Planning Board does support this article.**

**ARTICLE 3: "Do you favor continuation of Town Manager plan as now in force in this town?" [By Petition]**

**ARTICLE 4: To announce the results of the balloting on Articles One, Two and Three.**

Selectboard 3yr Term  
Lynn Wheeler 554

Trustee of Trust funds 3yr Term  
Donna Roche 48

Selectboard 3yr Term

Thomas Friel 338

Supervisor of Checklist 4yr Term  
Wyllian Thompson 25

Supervisor of Checklist 6yr Term  
Charlene Aldrich 599

Town Clerk 3yr Term  
Bette Pollock 621

Moderator 2yr Term  
Douglas McDonald 592

Question 1 Article 2 Yes 169 No 462  
Question 2 Article 3 Yes 398 No 273

**ARTICLE 5: To choose a Cemetery Commissioner for a term of three (3) years, a Cemetery Commissioner for a term of three (3) years and to choose any other necessary Town official.**

Wayne Bigelow nominated Matthew Taylor for Cemetery Commissioner for a term of three years, Wayne McDanolds seconded. Joel Godston nominated Daniel Brady for Cemetery Commissioner for a term of three years. Patricia Brady seconded. No discussion, passed by a voice vote.

Matthew Taylor and Daniel Brady were elected.

**ARTICLE 6: To hear the reports of the Selectmen, Town Manager, Treasurer, Cemetery Commissioners, Airport Commissioners, Recreation Commissioners, Heritage Commissioners, Conservation Commissioners, and any other Town officers and committees heretofore chosen and pass any vote relating thereto.**

Moved to accept reports as printed in the Town Report by Regis Roy, seconded by Susan Brown. No discussion, passed by a voice vote.

**ARTICLE 7: To see if the Town will vote to authorize the Town Moderator to appoint an Advisory Budget Committee to review the Town Manager's preliminary budget and to present to the Selectboard their recommendations as to any modifications thereto.**

Moved by Steve Wheeler, seconded by Regis Roy . No discussion, passed by a voice vote.



**ARTICLE 8: To see if the Town will vote to raise and appropriate an operating budget of \$3,309,699 as recommended by the Selectboard in its report. {Does not include special or individual Warrant Articles}.**

Wayne Fortier moved to appropriate \$3,309,699 for the 2012 Town operating budget. Seconded by Roderick Ladd. Wayne Fortier, this portion of the budget does not include special or warrant articles which amount to about \$87,000. No discussion, Passed by a voice vote.

**ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars [\$20,000] to be added to the Vehicle Capital Reserve Fund previously established. The Selectboard supports this article. The Advisory Budget Committee supports this article.**

Moved by Susan Brown, seconded by Regis Roy. No discussion, passed by a voice vote

**ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars [\$20,000] to be added to the Capital Reserve Fund for the Municipal Building previously established. The Selectboard supports this article. The Advisory Budget Committee supports this article.**

Moved by Regis Roy, seconded by Edith Celley. No discussion, passed by a voice vote.

**ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of eighteen thousand dollars [\$18,000] as the Town's cost to continue the agreement with the Town of Newbury, Vermont to provide household recycling services to residents of the Town of Haverhill at their recycling facility in Newbury. Lynn Wheeler spoke in favor of the Article.**

Moved by Lawrence Corey, seconded by Jean Horne. No discussion, Passed by a voice vote.

**ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of eight thousand dollars [\$8,000] for a Hazardous Waste Collection and an Electronics Waste Collection.**

Lynn Wheeler explained the Article.

Moved by Susan Brown, seconded by Peter Conrad

Question what will the date be? Town Manager English explained that collection will be in the summer. Ads will be posted in the paper with a date.

Passed by a voice vote.

**ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of five thousand eight hundred and ninety four dollars [\$5,894] for the support of the White Mountain Mental Health Association.**

**Susan Brown spoke in support of the Article.**

**Moved by Regis Roy, seconded by Kurt Davis. No discussion, passed by a voice vote**

**ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of five hundred dollars [\$500] for the support of the North Country Y.M.C.A.**

**Moved by Barbara Dutile, seconded by Roderick Ladd. No discussion, passed by a voice vote.**

**ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of ten thousand dollars [\$10,000] for the support of the Alumni Hall Visitors' and Performing Arts Center.**

**Moved by Susan Ellery, Seconded by Helen Smith. Roger Warren praised the Alumni Hall for all the activities and the cultural happenings it brings to the community. Passed by a voice vote**

**ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of twelve thousand seven hundred and twenty six dollars [\$12,726] for the support of North Country Home Health and Hospice.**

**Wayne Fortier spoke in favor of the Article.**

**Moved by Roderick Ladd, seconded by Lynn Wheeler. No discussion, passed by a voice vote.**

**ARTICLE 17: To see if the Town will vote to raise and appropriate the sum of six hundred dollars [\$600] for the support of the RSVP program.**

**Roderick Ladd spoke in favor of the Article.**

**Moved by Lawrence Sedgwick, seconded by Daniel Brady. No discussion, Passed by a voice vote.**

**ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of nineteen thousand dollars [\$19,000] for the support of the Horse Meadow Senior Center.**

**Patricia Brady spoke in favor of the Article.**

**Moved by Lawrence Corey, seconded by Barbara Dutile. No discussion, passed by a voice vote.**

**ARTICLE 19: To see if the Town will vote to raise and appropriate the sum of four thousand dollars [\$4,000] for the support of the Tri-County Community Action program.**

**Moved by Wayne Fortier, seconded by Patricia Brady. No discussion, passed by a voice vote.**

**ARTICLE 20: To see if the Town will vote to raise and appropriate the sum of two thousand eight hundred and forty dollars [\$2,840] for the support of Burch House.**

**Moved by Susan Ellery, seconded by Judy Bauer. No discussion, passed by a voice vote.**

**ARTICLE 21: To see if the Town will vote to raise and appropriate the sum of five hundred dollars [\$500] to support Court Appointed Special Advocates (CASA). Susan Brown spoke in favor of the Article.**

**Moved by Susan Brown, seconded by Lynn Wheeler. No discussion, passed by a voice vote.**

**ARTICLE 22: To see if the Town will vote to establish the HARP Scholarship Expendable Trust Fund pursuant to RSA 31:19a, to appropriate thirteen hundred and forty one dollars [\$1,341] to be placed in the Fund, with said funds to come from unreserved fund balance, and further to name the Selectmen as agents of the Fund. The purpose of said Fund is to provide scholarships to deserving children to attend the HARP Summer Program. The Selectboard supports this article.**

**Moved by Wendy Warcholik, seconded by Barbara Dutile. Question what is HARP? David Joslin responded that HARP stands for Haverhill Area Recreation Program. It is a summer program for children and is held at the Robert Clifford Building and Pool in Woodsville. Sherri Sargent is Recreation Director. Passed by a voice vote.**

**ARTICLE 23: To see if the Town will vote to raise and appropriate the sum of five thousand dollars [\$5,000] for Ammonoosuc Community Health Services, Inc. (ACHS), a non-profit community health center. [By Petition] The Selectboard supports this article.**

**Wayne Fortier spoke about the Article.**

**Moved by Wayne Fortier, seconded by Kurt Davis. No discussion, Passed by a voice vote.**

**ARTICLE 24: To see if the Town will vote to appropriate thirteen thousand dollars [\$13,000] to be placed in the Haverhill Business Park Expendable Trust Fund,**

previously established, with said funds to come from unreserved fund balance. This represents the proceeds from the sale of lot 6.8. The Selectboard supports this article.

**David Joslin spoke in favor of the Article.**

**Moved by Wendy Warcholik, seconded by Barbara Dutile.**

**Passed by a voice vote.**

**ARTICLE 25: To take any other action that may legally come before this meeting.**

**Edward Young asked what is Glacial Energy (page 33)? Town Manager English explained that PSNH customers can buy their electric power from other compaines. The Town buys from Glacial Energy and we set up this Special Account for auditing purposes.**

**Regis Roy moved to adjourn the meeting seconded by Edith Celley. Meeting adjourned at 8:25 P.M. March 14, 2012.**

**Respectfully Submitted**

**Bette Pollock, Town Clerk**

*Bette Pollock*

**TOWN EMPLOYEE WAGES PAID 2012**

<b>Employee Name</b>	<b>Position</b>	<b>Regular</b>	<b>Overtime</b>	<b>Spec Duty</b>	<b>Shift Diff</b>	<b>Total</b>
Fortier, Wayne	Selectboard Member	\$1,500.00				\$1,500.00
Friel, Thomas	Selectboard Member	\$1,125.00				\$1,125.00
Joslin, David	Selectboard Member	\$375.00				\$375.00
Ladd, Roderick	Selectboard Member	\$1,500.00				\$1,500.00
Roudebush, Robert	Selectboard Member	\$750.00				\$750.00
Warcholik, Wendy	Selectboard Member	\$750.00				\$750.00
Wheeler, Lynn	Selectboard Member	\$1,500.00				\$1,500.00
English, Glenn	Town Manager	\$64,693.05				\$64,693.05
Lacaillade, Jo	Finance Officer/Admin Asst	\$52,611.06				\$52,611.06
Cate, Anita	Bookkeeper-AP/PR	\$6,336.65				\$6,336.65
Hyde, Karen	Bookkeeper-AP/PR	\$16,347.31				\$16,347.31
Pollock, Bette	Town Clerk/Dep. Tax Coll	\$35,049.47				\$35,049.47
Roy, Sandra	Tax Coll./Dep. Town Clk	\$32,987.99				\$32,987.99
Ramsay, Leslie	Welfare Admin/ballot clerk	\$20,282.30				\$20,282.30
McDanolds, Stuart	Road Agent	\$48,855.91	\$11,349.86			\$60,205.77
Gadwah, Gene	Highway-Truck Drvr/Mtn	\$35,258.40	\$3,296.42			\$38,554.82
Hanson, Curtia A	Highway-Truck Drvr/Mtn	\$30,424.80	\$2,838.90			\$33,263.70
Irwin, Jon	Highway-Equip Oper/Mechanic	\$40,463.27	\$3,135.12			\$43,598.39
Parker, Lester	Highway-Truck Drvr/Mtn	\$37,654.85	\$2,627.09			\$40,281.94
Charles, Byron	Police Dept-Chief	\$61,965.57	\$2,906.60		\$102.50	\$64,974.67
Trott, Wallace	Police Dept-Sergeant	\$54,387.68	\$6,785.75	\$462.00	\$1,186.00	\$62,821.43
Alling, Brandon	Police Dept.- Corporal	\$45,250.30	\$6,569.18	\$1,911.00	\$1,840.75	\$55,571.23
Cashin, Martin	Police Dept.- Officer	\$41,798.55	\$6,210.51	\$945.00	\$1,610.25	\$50,564.31
Collins, Greg E	Police Dept.- Officer	\$40,855.61	\$4,902.58	\$1,386.00	\$1,823.00	\$48,967.19
Elliott, Camden	Police Dept.- Officer	\$15,540.00	\$957.38	\$462.00		\$16,959.38
Hebert, Gary	Police Dept.- Officer	\$2,362.50			\$34.00	\$2,396.50
Jarvis, Ryan	Police Dept.- Officer	\$34,043.50	\$3,542.25	\$966.00	\$713.00	\$39,264.75
Eck, Todd	Police Dept.- Officer P/T	\$2,240.00		\$462.00		\$2,702.00
Fournier, Ronald	Police Dept.- Officer P/T	\$994.50		\$231.00		\$1,225.50
Peterson, Lorimarie	Police Dept.-Office Mgr	\$44,658.46				\$44,658.46
Surette-Mills, Janet M	Police Dept.-Clerk P/T	\$22,774.09				\$22,774.09
Sargent, Sherri	Rec Dir/Ballot Clerk	\$35,339.21				\$35,339.21
Waterhouse, Samantha	HARP-Head Counselor	\$2,853.00	\$103.50			\$2,956.50
Fournier, Benjamin	HARP-Counselor	\$1,179.94				\$1,179.94
Fournier, Ian	HARP-Counselor	\$1,288.00				\$1,288.00
Guilmain, Jenna R	HARP-Counselor	\$1,109.26				\$1,109.26
Joslin, Dianah J	HARP-Counselor	\$1,192.00				\$1,192.00
Ward, Courtney	HARP-Counselor	\$1,020.44				\$1,020.44
Kinder, Arianna R	Lifeguard-Head	\$3,705.00				\$3,705.00
Abrahamsen, Joseph	Lifeguard	\$1,336.50				\$1,336.50
Briggs, Kevin	Lifeguard	\$1,835.00				\$1,835.00
Horne, Taylor	Lifeguard	\$135.00				\$135.00
Puffer, Emily	Lifeguard	\$1,532.50				\$1,532.50
Saladino, Alexandria	Lifeguard	\$1,415.25				\$1,415.25
Speck, Emily	Lifeguard	\$495.00				\$495.00
Speck, Megan	Lifeguard	\$1,356.75				\$1,356.75
Speck, Abigail	Pool Desk	\$465.81				\$465.81
Ballam, Edward	PB Clerk/ZBA Clerk	\$1,478.70				\$1,478.70
Roberge, LeeAnn E	Ballot Clerk	\$253.75				\$253.75
Bigelow, Janice	Ballot Clerk	\$130.50				\$130.50
Hatch, Joanne	Ballot Clerk	\$159.50				\$159.50
Henson, Lois	Ballot Clerk	\$50.75				\$50.75
Clifford, Richard L.	Facility Maintenance	\$30,277.50	\$1,125.00			\$31,402.50
Wright, Matthew	Facility Maintenance	\$2,705.00				\$2,705.00
Fortier, James	Airport Mgr/Mtn	\$15,556.91	\$34.76			\$15,591.67
Smith, Linda	Animal Control	\$8,552.85				\$8,552.85
Aldrich, Charlene H	Supervisor-Check List	\$1,320.00				\$1,320.00
Norcross, Carol L	Supervisor-Check List	\$1,315.00				\$1,315.00
Thompson, Wyllian E	Supervisor-Check List	\$835.00				\$835.00
McDonald, Douglas B	Moderator	\$400.00				\$400.00
Robbins, Stephen	Health Officer/EMD	\$2,942.81				\$2,942.81
Miller, Robert	Treasurer	\$2,000.00				\$2,000.00
Bigelow, Marie	Trustee of Trust Funds	\$200.00				\$200.00

**Town of Haverhill Miscellaneous Funds 2012**

**Haverhill Airport Account**

#27601710

Balance 12/31/11	\$35,546.71
Interest	\$78.45
Deposits	\$4,292.55
Withdrawals	\$19,084.31
<b>Balance 12/31/12</b>	<b>\$20,833.40</b>

**Woodsville Housing Rehab**

# 647714

Balance 12/31/11	\$6,092.06
Interest	\$8.44
Deposits	\$0.00
Withdrawals	\$0.00
<b>Balance 12/31/12</b>	<b>\$6,100.50</b>

**Blaisdell Account (Sand Pit)**

#602586

Balance 12/31/11	\$6,577.70
Interest	\$9.10
Deposits	\$0.00
Withdrawals	\$0.00
<b>Balance 12/31/12</b>	<b>\$6,586.80</b>

**Heritage Commission**

#627707

Balance 12/31/11	\$2,918.67
Interest	\$3.49
Deposits	\$805.00
Withdrawals	\$2,701.71
<b>Balance 12/31/12</b>	<b>\$1,025.45</b>

**Mildred Page Fund**

#27101411

Balance 12/31/11	\$4,464.92
Interest	\$7.67
Deposits	\$7,636.72
Withdrawals	\$8,100.00
<b>Balance 12/31/12</b>	<b>\$4,009.31</b>

**Glacial Energy**

#26004514

Balance 12/31/2011	\$2,005.89
Interest	\$1.99
Deposits	\$9,191.07
Withdrawals	\$9,191.07
<b>Balance 12/31/12</b>	<b>\$2,007.88</b>

**Opera Block Renovation**

#26304701

Balance 12/31/11	\$100.00
Deposits	\$15,393.00
Withdrawals	\$15,493.00
<b>Balance 12/31/12</b>	<b>\$0.00</b>

**Police Forfeiture Fund**

#649751

Balance 12/31/11	\$100.04
Interest	\$6.27
Deposits	\$15,217.58
Withdrawals	\$100.11
<b>Balance 12/31/12</b>	<b>\$15,223.78</b>

**Haverhill 250th Celebration**

#26005113

Balance 12/31/11	\$0.00
Deposits	\$15,688.00
Withdrawals	\$3,710.94
<b>Balance 12/31/12</b>	<b>\$11,977.06</b>

General Fund/NHPDIP Balance 12/31/12	\$1,614,490.15
Tax Anticipation Note Balance 12/31/12	\$1,852,573.62
French Pond Road Balance 12/31/12	\$107,263.79

Robert F. Miller-Treasurer





**Town of Haverhill, Capital Reserve Funds  
MS-9, December 2012**

DATE	TRUST NAME	ACCT #	PURPOSE	HOW INVTSD	PRINCIPAL				INCOME				TOTAL PRINCIPAL & INCOME DEC	
					BALANCE PRINCIPAL JAN	NEW FUNDS	GAIN / LOSS	EXPEND	BALANCE PRINCIPAL END DEC	BALANCE INCOME JAN	NET INCOME	TRANS / EXPEND		BALANCE INCOME END DEC
unknown	Mtn Lakes Capital Improvement	5334002321	Capital Reserve	Money Mkt	20,500.00	35,000.00	1.60	0.00	55,501.60	24,615.60	7.99	0.00	24,623.59	80,125.19
unknown	School District	5334002319	Capital Reserve	Money Mkt	19,983.23	0.00	0.54	0.00	19,983.77	6,754.65	3.40	0.00	6,758.05	26,741.82
unknown	Revaluation	5334002347	Capital Reserve	Money Mkt	3,717.18	0.00	0.07	0.00	3,717.25	119.42	0.00	0.00	119.42	3,836.67
unknown	Parks & Recreation	5334003284	Capital Reserve	Money Mkt	28,618.59	2,786.76	0.63	(31,405.92)	0.06	2,887.33	3.64	(2,786.76)	104.21	104.27
unknown	Mtn Lakes Water Dept Surplus	5334002323	Capital Reserve	Money Mkt	15,440.61	0.00	0.37	0.00	15,440.98	2,792.14	0.03	0.00	2,792.17	18,233.15
unknown	Mtn Lakes Recreational	5334002320	Capital Reserve	Money Mkt	0.00	1,000.00	0.04	0.00	1,000.04	920.67	0.00	0.00	920.67	1,920.71
unknown	Mtn Lakes Facility Improvement	5334002822	Capital Reserve	Money Mkt	(8.34)	0.00	0.01	0.00	(8.33)	628.45	0.00	0.00	628.45	620.12
unknown	Vehicle	5334002324	Capital Reserve	Money Mkt	95,431.63	20,000.00	2.31	(115,433.94)	0.00	12,065.73	10.90	(12,076.63)	0.00	0.00
2004	Buildings	8000004253	Capital Reserve	Money Mkt	32,000.00	20,000.00	1.06	0.00	52,001.06	782.77	3.48	0.00	786.25	52,787.31
2006	North Haverhill Precinct-Truck	8000004684	Capital Reserve	Money Mkt	60,000.00	20,000.00	1.79	0.00	80,001.79	9,593.43	7.07	0.00	9,600.50	89,602.29
2009	Haverhill/Corner Water Dept	8000005004	Capital Reserve	Money Mkt	38,648.00	15,000.00	0.37	(35,000.00)	18,648.37	156.86	9.62	0.00	166.48	18,814.85
2009	Corner Precinct Cap Res	8000005197	Capital Reserve	Money Mkt	10,000.00	0.00	0.00	(10,000.00)	0.00	5.94	0.01	(5.95)	0.00	0.00
2010	Business Park Cap Im Ex	8000005319	Capital Reserve	Money Mkt	1.00	13,000.00	0.26	0.00	13,001.26	0.00	0.00	0.00	0.00	13,001.26
2010	Corner Fire Dept	8000005392	Capital Reserve	Money Mkt	2,000.00	0.00	0.04	0.00	2,000.04	0.00	0.00	0.00	0.00	2,000.04
2010	Corner Fire Equipment	8000005383	Capital Reserve	Money Mkt	2,776.00	0.00	0.06	0.00	2,776.06	0.00	0.00	0.00	0.00	2,776.06
2010	Corner Town Common	8000005381	Capital Reserve	Money Mkt	1,774.00	0.00	0.04	0.00	1,774.04	0.00	0.00	0.00	0.00	1,774.04
2011	Corner Fire Trust	8000005651	Capital Reserve	Money Mkt	20,000.00	20,000.00	0.80	0.00	40,000.80	1.33	3.40	0.00	4.73	40,005.53
					350,883.90	146,786.76	9.99	(191,839.86)	305,840.79	61,324.32	49.54	(14,869.34)	46,504.52	352,345.31





Town of Haverhill, Expendable Funds  
MS - 9 2012

DATE	TRUST NAME	PURPOSE	HOW INVSTD	% of TOTAL 1st Qtr	PRINCIPAL - ACCT # 5334002385					INCOME - ACCT # 5334002385						
					BALANCE PRINCIPAL JAN	NEW FUNDS	YTD Totals GAIN/LOSS	EXPEND	BALANCE PRINCIPAL END DEC	BALANCE INCOME JAN	GROSS INCOME	INV MGMT FEES	TRANS/ INCOME EXPEND	BALANCE INCOME END DEC	TOTAL PRINCIPAL & INCOME DEC	
1996	Haverhill Academy Commemorative Library	School District	Sticks & Bnds	0.24	63,851.34	25,000.00	1.45	0.00	88,852.79	11,588.65	7.12	0.00	0.00	0.00	11,595.77	100,448.56
1997	Special Education	School District	Sticks & Bnds	0.58	160,404.11	55,000.00	3.52	0.00	215,407.63	(3,374.05)	17.71	0.00	0.00	0.00	(3,356.34)	212,051.28
1977	Building Maintenance	School District	Sticks & Bnds	0.18	65,585.11	0.00	1.07	0.00	65,586.18	21,382.02	6.74	0.00	(18,518.00)	0.00	2,870.76	68,456.94
1999	Haverhill Cooperative School District	School District	Sticks & Bnds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2005	Haverhill/Bath Covered Bridge Exp	Expendable	Sticks & Bnds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Harp Scholarship Expendable Fund	Scholarship	Sticks & Bnds	0.00	0.00	1,341.00	0.01	(578.30)	762.71	0.00	0.05	0.00	0.00	0.00	0.05	762.77
2008	Temporary- Michael Williams Mem. Fund	Scholarship	Sticks & Bnds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>					289,840.56	81,341.00	6.05	(578.30)	370,609.31	29,596.63	31.62	0.00	(18,518.00)	0.00	11,110.25	381,719.56

## TOWN CLERKS REPORT

I hereby submit the following report of funds received by me and paid over to the Town Treasurer from January 1 2012 to December 31, 2012

Automobile Permits	707,589.02
Automobile Refunds	

<b>Total</b>	<b>707,589.02</b>
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Dog Licenses Issued	5,423.00
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Fines	621.00
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<b>Total.</b>	<b>6,044.00</b>
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Statement of fees collected from Jan. 1, 2011 to Dec. 31, 2011

Mortgages & Discharges	1,740.00
------------------------	----------

Car Titles & Applications	2,042.00
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Vital Statistics	4,546.00
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Decals & Plates	19,234.00
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Miscellaneous	139.00
---------------	--------

State Checklist	631.00
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<b>Total Received</b>	<b>\$28,332.00</b>
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Remitted to Treasurer

A/C Automobile Permits	707,589.02
------------------------	------------

A/C Dog Licenses & Fines	6,044.00
--------------------------	----------

A/C Fees	28,332.00
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<b>Total Deposited</b>	<b>\$774,965.02</b>
------------------------	---------------------

Respectfully Submitted  
Bette Pollock, Town Clerk

## TAX COLLECTOR'S REPORT

For the Municipality of

HAVERHILL

Year Ending

12/31/2012

## DEBITS

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR 2012	2011	PRIOR LEVIES 2010 2009+	
Property Taxes	#3110	xxxxxx	\$ 2,728,708.66	\$ 0.00	\$ 0.00
Resident Taxes	#3180	xxxxxx	\$ 6,220.00	\$ 2,190.00	\$ 1,220.00
Land Use Change Taxes	#3120	xxxxxx	\$ 6,000.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	xxxxxx	\$ 992.94	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	xxxxxx	\$ 11.20	\$ 0.00	\$ 0.00
Utility Charges	#3189	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		( \$ 11,239.73 )			
This Year's New Credits		( \$ 13,241.50 )			

## TAXES COMMITTED THIS FISCAL YEAR

Property Taxes	#3110	\$ 8,936,248.87	\$ 1,180.88
Resident Taxes	#3180	\$ 26,220.00	\$ 50.00
Land Use Change Taxes	#3120	\$ 15,080.00	\$ 0.00
Timber Yield Taxes	#3185	\$ 11,940.74	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 1,268.08	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

## FOR DRA USE ONLY

## OVERPAYMENT REFUNDS

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 8,443.05	\$ 0.00	\$ 0.00	\$ 0.00
Interest - Late Tax	#3190	\$ 4,468.35	\$ 49,864.08	\$ 0.00	\$ 0.00
Resident Tax Penalty	#3190	\$ 45.00	\$ 310.24	\$ 55.00	\$ 32.00
<b>TOTAL DEBITS</b>		<b>\$ 8,979,232.86</b>	<b>\$ 2,793,338.00</b>	<b>\$ 2,245.00</b>	<b>\$ 1,252.00</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

\*\*Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

\*\*The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

## TAX COLLECTOR'S REPORT

For the Municipality of HAVERHILL Year Ending 12/31/2012

## CREDITS

REMITTED TO TREASURER	LEVY FOR YEAR	PRIOR LEVIES		
	2012	2011	2010	2009+
Property Taxes	\$ 7,468,509.97	\$ 2,389,483.61	\$ 0.00	\$ 0.00
Resident Taxes	\$ 17,620.00	\$ 3,180.00	\$ 570.00	\$ 320.00
Land Use Change Taxes	\$ 10,578.00	\$ 6,000.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 8,816.38	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 4,513.35	\$ 50,174.32	\$ 55.00	\$ 32.00
Excavation Tax @ \$.02/yd	\$ 1,268.08	\$ 11.20	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 338,415.50	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	( \$ 9,693.67 )			

## ABATEMENTS MADE

Property Taxes	\$ 5,956.87	\$ 2,983.37	\$ 0.00	\$ 0.00
Resident Taxes	\$ 1,020.00	\$ 880.00	\$ 610.00	\$ 290.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 1.75	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>CURRENT LEVY DEDED</b>	<b>\$ 2,629.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

## UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 1,459,153.03	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 7,580.00	\$ 2,210.00	\$ 1,010.00	\$ 610.00
Land Use Change Taxes	\$ 4,502.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 3,122.61	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	( \$ 6,344.51 )	XXXXXX	XXXXXX	XXXXXX
<b>TOTAL CREDITS</b>	<b>\$ 8,979,232.86</b>	<b>\$ 2,793,338.00</b>	<b>\$ 2,245.00</b>	<b>\$ 1,252.00</b>

\*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.

(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

## TAX COLLECTOR'S REPORT

For the Municipality of HAVERHILL Year Ending 12/31/2012

### DEBITS

UNREDEEMED & EXECUTED LIENS	2012	PRIOR LEVIES		
		2011	2010	2009+
Unredeemed Liens Beginning of FY		\$ 218,087.53	\$ 111,679.23	\$ 28,562.67
Liens Executed During FY	\$ 366,451.97	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 7,205.27	\$ 22,934.03	\$ 36,189.06	\$ 2,492.47
<b>TOTAL LIEN DEBITS</b>	<b>\$ 373,657.24</b>	<b>\$ 241,021.56</b>	<b>\$ 147,868.29</b>	<b>\$ 31,055.14</b>

### CREDITS

REMITTED TO TREASURER		2012	2011	PRIOR LEVIES	
				2010	2009+
Redemptions		\$ 109,965.83	\$ 88,411.78	\$ 87,212.43	\$ 6,925.80
Interest & Costs Collected	#3190	\$ 7,205.27	\$ 22,934.03	\$ 36,189.06	\$ 2,492.47
Abatements of Unredeemed Liens		\$ 267.60	\$ 138.54	\$ 0.00	\$ 0.00
Liens Deeded to Municipality		\$ 3,004.59	\$ 2,242.47	\$ 2,489.84	\$ 0.00
Unredeemed Liens End of FY	#1110	\$ 253,213.95	\$ 127,294.74	\$ 21,976.96	\$ 21,636.87
Unredeemed Elderly Liens End of FY		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL LIEN CREDITS</b>		<b>\$ 373,657.24</b>	<b>\$ 241,021.56</b>	<b>\$ 147,868.29</b>	<b>\$ 31,055.14</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? \_\_\_\_\_

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Sandra Roy

### VALUATION COMPARISONS

TAXING DISTRICT	2011	2012	CHANGE
TOWN	140,184,343	138,972,613	-1,211,730
MOUNTAIN LAKES	47,357,600	47,506,100	148,500
WOODSVILLE	88,944,785	88,527,376	-417,409
NORTH HAVERHILL	45,305,599	45,570,666	265,067
HAVERHILL CORNER	30,256,642	30,275,189	18,547
TOTALS	352,048,969	350,851,944	-1,197,025

### TAX RATE COMPARISONS

	2008	2009	2010	2011	2012
TOWN	4.33	4.80	4.77	5.18	5.18
SCHOOL (LOCAL TAX)	10.54	10.66	11.71	14.74	15.41
STATE EDUCATION	2.02	2.12	2.16	2.52	2.30
<b>TOTAL SCHOOL RATE</b>	<b>12.56</b>	<b>12.78</b>	<b>13.87</b>	<b>17.26</b>	<b>17.71</b>
COUNTY	1.27	1.20	1.24	1.35	1.60
COMBINED RATE	18.16	18.78	19.88	23.79	24.49

### VILLAGE DISTRICT (PRECINCT) TAX RATES

WOODSVILLE	0.95	0.91	0.66	1.15	1.41
HAVERHILL CORNER	3.16	1.91	1.82	2.60	2.40
NORTH HAVERHILL	0.56	1.65	1.40	1.53	1.69
MOUNTAIN LAKES	5.44	5.44	5.20	5.90	5.63

### TAX COMPUTATIONS

	2012	2011	2010
TOWN APPROPRIATIONS	3,451,100	3,238,626	3,509,811
REVENUES AND CREDITS	1,634,914	1,414,639	1,623,551
NET TOWN TAX	1,816,186 *	1,823,987 *	1,886,260 *
NET SCHOOL TAX	6,158,773 +	6,014,111 +	5,436,162 +
NET COUNTY TAX	562,390	476,036	489,401
TOTAL TAX	8,537,349	8,314,134	7,811,823

\* Includes tax to support town budget, overlay and veterans' credits.

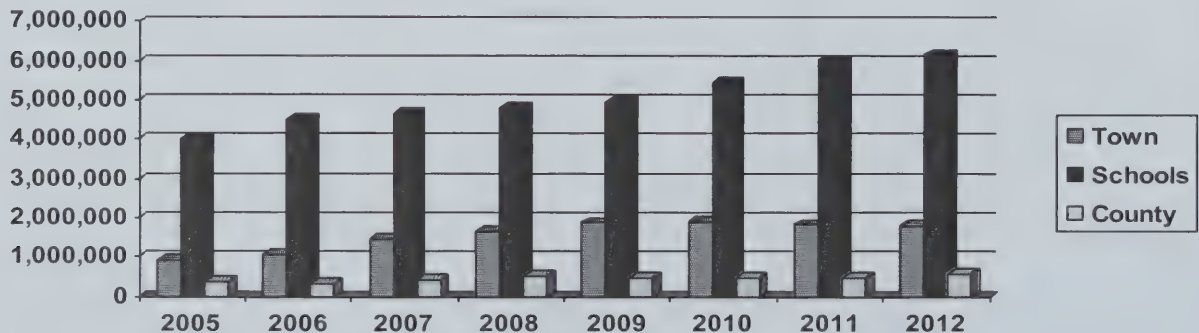
+ Includes state education tax

### LOCAL TAX DOLLARS TO SUPPORT TOWN, SCHOOL, GRAFTON COUNTY BUDGETS 2005 - 2012

TAX DOLLARS RAISED

Sources: NH Dept. of Revenue

Town Reports 2004-2012



# NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*This notice must be:*

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

*Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#).*

**TOWN OF HAVERHILL, NEW HAMPSHIRE**

**Financial Statements**

**With Schedule of Expenditures of Federal Awards**

**December 31, 2011**

**and**

**Independent Auditor's Report**

**Report on Internal Control Over Financial Reporting  
And on Compliance and Other Matters Based on an Audit  
of Financial Statements Performed in Accordance  
with *Government Auditing Standards***

**Report on Compliance with Requirements That Could  
Have a Direct and Material Effect on Each Major Program  
and on Internal Control Over Compliance in Accordance  
with OMB Circular A-133**

**Schedule of Findings and Questioned Costs**



## INDEPENDENT AUDITOR'S REPORT

To the Selectboard and Town Manager  
Town of Haverhill, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Haverhill, New Hampshire (the Town) as of and for the year ended December 31, 2011, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Haverhill, New Hampshire's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 2 to the financial statements, management has not recorded a liability for other post-employment benefits in governmental activities and, accordingly, has not recorded an expense for the current period change in that liability. Accounting principles generally accepted in the United States of America require that other post-employment benefits attributable to employee services already rendered and that are not contingent on a specific event that is outside the control of the employer and employee be accrued as liabilities and expenses as employees earn the rights to the benefits, which would increase the liabilities, reduce the net assets, and change the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net assets, and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to previously do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the respective financial position of the governmental activities of the Town of Haverhill, New Hampshire, as of December 31, 2011, or the changes in financial position thereof for the year then ended.

In addition, in our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Haverhill, New Hampshire as of December 31, 2011 and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 11, 2012 on our consideration of the Town of Haverhill, New Hampshire's internal control

over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on pages 23-24 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Haverhill, New Hampshire's financial statements as a whole. The combining nonmajor fund and fiduciary fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the financial statements. The combining nonmajor fund and fiduciary fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

*Nathan Clukay & Company PC*

December 11, 2012

EXHIBIT A  
**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**Statement of Net Assets**  
December 31, 2011

	Governmental <u>Activities</u>
ASSETS	
Current Assets:	
Cash and cash equivalents	\$ 1,676,619
Investments	420,212
Taxes receivable, net	3,063,371
Accounts receivable	3,744
Due from other governments	41,069
Prepaid expenses	86
Total Current Assets	<u>5,205,101</u>
Noncurrent Assets:	
Restricted cash and investments	6,801
Due from other governments	62,744
Capital assets:	
Non-depreciable capital assets	208,873
Depreciable capital assets, net	3,146,450
Total Noncurrent Assets	<u>3,424,868</u>
Total Assets	<u>\$ 8,629,969</u>
LIABILITIES	
Current Liabilities:	
Accounts payable	\$ 100,446
Accrued expenses	85,124
Due to other governments	2,114,681
Deferred revenue	13,721
Tax anticipation note payable	1,850,000
Current portion of bonds payable	50,555
Total Current Liabilities	<u>4,214,527</u>
Noncurrent Liabilities:	
Payable from restricted cash	6,801
Bonds payable	405,604
Compensated absences payable	28,812
Total Noncurrent Liabilities	<u>441,217</u>
Total Liabilities	<u>4,655,744</u>
NET ASSETS	
Invested in capital assets, net of related debt	2,968,392
Restricted	254,241
Unrestricted	751,592
Total Net Assets	<u>3,974,225</u>
Total Liabilities and Net Assets	<u>\$ 8,629,969</u>

*See accompanying notes to the basic financial statements*

EXHIBIT B  
**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**Statement of Activities**  
For the Year Ended December 31, 2011

Functions/Programs	<u>Expenses</u>	<u>Program Revenues</u>		Net (Expense) Revenue and Changes in Net Assets
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
Governmental Activities:				
General government	\$ 1,186,289	\$ 2,415	\$ 501,577	\$ (682,297)
Public safety	1,054,907	11,888	27,192	(1,015,827)
Airport/Aviation	38,097	31,954	6,385	242
Highways and streets	1,084,329	8	186,822	(897,499)
Sanitation	39,102			(39,102)
Health and welfare	131,776	1,600		(130,176)
Culture and recreation	173,601	25,926		(147,675)
Economic development	1,104			(1,104)
Interest and fiscal charges	21,148		3,181	(17,967)
Total governmental activities	<u>\$ 3,730,353</u>	<u>\$ 73,791</u>	<u>\$ 725,157</u>	<u>(2,931,405)</u>
General revenues:				
Property and other taxes				1,775,586
Licenses and permits				727,561
Grants and contributions:				
Rooms and meals tax distribution				209,825
Interest and investment earnings				14,658
Miscellaneous				98,129
Contributions to permanent fund principal				900
Total general revenues and contributions to permanent fund principal				<u>2,826,659</u>
Change in net assets				(104,746)
Net assets - beginning				<u>4,078,971</u>
Net assets - ending				<u>\$ 3,974,225</u>

See accompanying notes to the basic financial statements

EXHIBIT C  
**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
December 31, 2011

	General Fund	Opera Block CDBG Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 1,615,641	\$ 100	\$ 60,878	\$ 1,676,619
Investments	176,624		243,588	420,212
Taxes receivable, net	3,063,371			3,063,371
Accounts receivable	3,744			3,744
Due from other governments	21,731	12,854		34,585
Due from other funds	18,684			18,684
Restricted cash	6,801			6,801
Prepaid expenses	86			86
Total Assets	<u>\$ 4,906,682</u>	<u>\$ 12,954</u>	<u>\$ 304,466</u>	<u>\$ 5,224,102</u>
LIABILITIES				
Accounts payable	\$ 87,592	\$ 12,854		\$ 100,446
Accrued expenses	71,640			71,640
Due to other governments	2,114,681			2,114,681
Due to other funds		100	\$ 18,584	18,684
Deferred revenue	934,881		2,100	936,981
Tax anticipation note payable	1,850,000			1,850,000
Payable from restricted assets	6,801			6,801
Total Liabilities	<u>5,065,595</u>	<u>12,954</u>	<u>20,684</u>	<u>5,099,233</u>
FUND BALANCES				
Nonspendable	86		227,478	227,564
Restricted			26,763	26,763
Committed	126,718			126,718
Assigned			29,541	29,541
Unassigned (Deficit)	(285,717)			(285,717)
Total Fund Balances (Deficits)	<u>(158,913)</u>	<u>-</u>	<u>283,782</u>	<u>124,869</u>
Total Liabilities and Fund Balances	<u>\$ 4,906,682</u>	<u>\$ 12,954</u>	<u>\$ 304,466</u>	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds 3,355,323

Property taxes are recognized on an accrual basis in the statement of net assets, not the modified accrual basis 923,260

The long-term state aid grant receivable is recognized on an accrual basis in the statement of net assets, not the modified accrual basis 69,228

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds. Long-term liabilities at year end consist of:

    Bonds payable (456,159)

    Accrued interest on long-term obligations (13,484)

    Compensated absences payable (28,812)

Net assets of governmental activities \$ 3,974,225

*See accompanying notes to the basic financial statements*

EXHIBIT D  
**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
For the Year Ended December 31, 2011

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**Reconciliation of the Statement of Revenues, Expenditures**  
**and Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
For the Year Ended December 31, 2011

	General Fund	Opera Block CDBG Fund	Nonmajor Governmental Funds	Total Governmental Funds	
Revenues:					
Taxes	\$ 1,560,358			\$ 1,560,358	
Licenses and permits	727,561			727,561	
Intergovernmental	448,350	\$ 492,854		941,204	
Charges for services	73,791		\$ 13,265	73,791	
Interest and investment income	1,393		33,152	14,658	
Miscellaneous	65,877		46,417	99,029	
Total Revenues	<u>2,877,330</u>	<u>492,854</u>	<u>46,417</u>	<u>3,416,601</u>	
Expenditures:					
Current operations:					
General government	625,287	492,854	26,123	1,144,264	
Public safety	1,053,586			1,053,586	
Airport/Aviation center	50,705			50,705	
Highways and streets	1,010,260			1,010,260	
Sanitation	39,102			39,102	
Health and welfare	129,976			129,976	
Culture and recreation	161,797			161,797	
Economic development	1,104		4,000	1,104	
Capital outlay	11,447			15,447	
Debt service:					
Principal retirement	49,233			49,233	
Interest and fiscal charges	22,359			22,359	
Total Expenditures	<u>3,154,856</u>	<u>492,854</u>	<u>30,123</u>	<u>3,677,833</u>	
Excess revenues over (under) expenditures	<u>(277,526)</u>	<u>-</u>	<u>16,294</u>	<u>(261,232)</u>	
Other financing sources (uses):					
Transfers in	18,299		12,000	30,299	
Transfers out			(30,299)	(30,299)	
Total other financing sources (uses)	<u>18,299</u>	<u>-</u>	<u>(18,299)</u>	<u>-</u>	
Net change in fund balances	<u>(259,227)</u>	<u>-</u>	<u>(2,005)</u>	<u>(261,232)</u>	
Fund balances at beginning of year, as restated	100,314		285,787	386,101	
Fund balances (deficits) at end of year	<u>\$ (158,913)</u>	<u>\$ -</u>	<u>\$ 283,782</u>	<u>\$ 124,869</u>	
Net Change in Fund Balances-- Total Governmental Funds					\$ (261,232)
Amounts reported for governmental activities in the statement of activities are different because:					
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the current period.					(102,018)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.					209,006
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.					49,233
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due.					1,211
Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.					(946)
Change in Net Assets of Governmental Activities					\$ (104,746)

EXHIBIT E  
**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**Statement of Fiduciary Net Assets**  
**Fiduciary Funds**  
December 31, 2011

	Private- Purpose <u>Trust Funds</u>	Agency Funds
ASSETS		
Investments	\$ 1,073,080	\$ 556,021
Total assets	<u>\$ 1,073,080</u>	<u>\$ 556,021</u>
LIABILITIES		
Due to other governments	<u>                    </u>	\$ 556,021
Total liabilities	<u>\$ -</u>	<u>\$ 556,021</u>
NET ASSETS		
Held in trust	<u>1,073,080</u>	
Total net assets	<u>\$ 1,073,080</u>	

*See accompanying notes to the basic financial statements*

EXHIBIT F  
**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**Statement of Changes in Fiduciary Net Assets**  
**Fiduciary Funds**  
For the Year Ended December 31, 2011

	<u>Private- Purpose Trust Funds</u>
ADDITIONS:	
Contributions:	
Private donations	\$ 8,620
Total Contributions	<u>8,620</u>
Investment earnings:	
Interest	35,820
Realized losses on investments	(1,707)
Net increase in the fair value of investments	<u>22,761</u>
Total Investment Earnings	<u>56,874</u>
Total Additions	<u>65,494</u>
DEDUCTIONS:	
Benefits	35,431
Administrative expenses	<u>5,071</u>
Total Deductions	<u>40,502</u>
Change in net assets	24,992
Net assets - beginning of year	<u>1,048,088</u>
Net assets - end of year	<u>\$ 1,073,080</u>

*See accompanying notes to the basic financial statements*



**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**December 31, 2011**

**NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Town of Haverhill, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

***Financial Reporting Entity***

The Town of Haverhill, New Hampshire (the Town) was incorporated in 1763. The Town operates under the Town Meeting/Town Manager form of government and performs local governmental functions authorized by State law.

The financial statements include those of the various departments governed by the Selectboard and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

***Basis of Presentation***

The Town's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

**1. Government-Wide Financial Statements:**

The statement of net assets and the statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net assets presents the financial condition of the governmental activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

**2. Fund Financial Statements:**

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

***Fund Accounting***

The Town uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Town employs the use of two categories of funds: governmental and fiduciary.

**1. Governmental Funds:**

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Town's major governmental funds:

The *General Fund* is the main operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

The *Opera Block CDBG Fund* is used to account for all financial resources of the Opera Block project. All revenue recognized in this fund was derived from a community development block grant.

**2. Fiduciary Funds:**

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into two classifications: private purpose trust funds and agency funds. Trust funds are used to account for assets held by the Town under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Town's own programs. The Town maintains 49 private purpose trust funds which account for monies designated to benefit individuals within the Town. The Town's agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. The Town's agency fund accounts for the capital reserve funds of the Haverhill Cooperative School District, Mountain Lakes District, North Haverhill Water and Light Precinct and the Haverhill Corner Precinct, which are held by the Town as required by State Law.

***Measurement Focus***

**1. Government-Wide Financial Statements:**

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and liabilities associated with the operation of the Town are included on the Statement of Net Assets.

**2. Fund Financial Statements:**

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses)

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The private purpose trust fund is reported using the economic resources measurement focus.

***Basis of Accounting***

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

**1. Revenues – Exchange and Non-exchange Transactions:**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the Town, available means expected to be received within sixty days of year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the taxes are levied (see Note 3). Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year end: property taxes and interest on investments.

Licenses and permits, charges for services, and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

**2. Deferred Revenue:**

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue. On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

**3. Expenses/Expenditures:**

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

***Budgetary Data***

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. The Selectboard may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended December 31, 2011, the Town applied \$150,612 of its unassigned fund balance to reduce taxes.

***Investments***

Investments are stated at their fair value in all funds.

***Taxes Receivable***

Taxes levied during the current year and prior and uncollected at December 31, 2011 are recorded as receivables net of reserves for estimated uncollectibles of \$50,000.

***Capital Assets***

General capital assets result from expenditures in the governmental funds. These assets are reported in the government-wide statement of net assets, but are not reported in the fund financial statements.

All capital assets including infrastructure are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair values as of the date received. The Town maintains a capitalization threshold of \$10,000. The Town's infrastructure consists of roads, bridges, and similar items. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

The Town is not required to retroactively report its general infrastructure (e.g. roads and bridges). The Town opted to retroactively include its general infrastructure in bridges for the renovations to the Haverhill/Bath covered bridge which started prior to 2004. Infrastructure records for other additions have been maintained effective January 1, 2004 and are included in these financial statements.

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

All reported capital assets except for land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the Town's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Years</u>
Infrastructure	20 - 25
Buildings and improvements	25 - 50
Vehicles and equipment	3 - 15

***Compensated Absences***

Employees earn vacation and sick leave as they provide services. Provision is made in the annual budget for vacation and sick leave. Pursuant to Town personnel policy, employees may accumulate unused sick days to a maximum of 40 days. Upon retirement or death, an employee will be compensated for 25% of the unused sick days at current rates of pay.

For governmental fund financial statements, compensated absences are reported as liabilities and expenditures as payments come due each period upon the occurrence of employee death or retirement. The entire compensated absence liability is reported on the government-wide financial statements.

***Accrued Liabilities and Long-Term Obligations***

Except for the obligation for other post-employment benefits (see Note 2), all payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources, are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current year. General obligation bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

***Net Assets***

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the net outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

***Fund Balance Policy***

During the year ended December 31, 2011, the Town implemented GASB Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. Statement 54 established new fund balance

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

classifications and changes the definition of governmental fund types. Under Statement 54, the Town has segregated fund balance into five classifications; Nonspendable, Restricted, Committed, Assigned, and Unassigned. These components of fund balance are defined as follows:

- Nonspendable Fund Balance: includes amounts that are not in a spendable form or are required to be maintained intact.
- Restricted Fund Balance: includes amounts that can only be spent for the specific purposes stipulated by external resource providers or the enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers or the enabling legislation.
- Committed Fund Balance: includes amounts that can be used only for the specific purposes determined by a formal action of the Town's highest level of decision making authority (the annual Town meeting). Commitments may be changed or lifted only by the governing body taking the same formal action that imposed the constraint originally. The governing body's actions must either be approved or rescinded as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.
- Assigned Fund Balance: includes amounts the Town intends to use for a specific purpose. For all governmental funds other than the General Fund, any remaining positive amounts are to be classified as assigned. The Selectmen expressly delegates this authority to the Town Manager. Items that would fall under this type of fund balance classification would be encumbrances.
- Unassigned Fund Balance: includes amounts that are not obligated or specifically designated and is available for any purpose. The residual classification of any General Fund balance is to be reported here. Any deficit fund balance of another fund is also classified as unassigned.

*Spending Prioritizations*

In circumstances where expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used, committed amounts should be reduced first, followed by assigned amounts and then unassigned amounts.

*Minimum Fund Balance*

The New Hampshire Department of Revenue has set a standard that the Town will strive to maintain on unassigned fund balance in its General Fund equal to 8-15% of the total annual appropriations of the community (which includes the Town, County, School District, and Precincts). The Selectmen will strive to maintain an unassigned fund balance in its General Fund equal to 4%.

*Interfund Activity*

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

*Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates. Significant estimates include depreciation expense and the allowance for uncollectible taxes.

**NOTE 2--STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

*Deficit Fund Balance*

As of December 31, 2011, the General Fund had a deficit fund balance of (\$158,913) due to the "sixty day rule" for property tax recognition. Property taxes billed and uncollected sixty days after year end amount to \$923,260, and have been included as deferred revenue on the Balance Sheet – Governmental Funds (Exhibit C).

*Other Post-Employment Benefits*

The Town did not implement GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The provisions of GASB 45 were required to be implemented by the Town during the year ended December 31, 2009.

**NOTE 3--PROPERTY TAXES**

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$352,048,969 as of April 1, 2011) and are due in two installments on July 15, 2011 and January 13, 2012. Taxes paid after the due dates accrue interest at 12% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year end).

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. These priority tax liens accrue interest at 18% per annum. If the property is not redeemed within a two year redemption period, the property may be tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Haverhill Cooperative School District, Grafton County, Woodsville Fire, Haverhill Corner, North Haverhill Water and Light, and Mountain Lakes Precincts, all independent governmental units, which are remitted to them as required by law. The Town also collects State of New Hampshire Education taxes, which are remitted directly to the school district. Total taxes appropriated during the year were \$6,014,111, \$476,036, \$102,287, \$78,667, \$69,318, and \$279,410 for the Haverhill Cooperative School District, Grafton County, Woodsville Fire, Haverhill Corner, North Haverhill Water and Light, and Mountain Lakes Precincts, respectively. These taxes are not recognized as revenues in these financial statements. The Town bears responsibility for uncollected taxes.

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

**NOTE 4--RISK MANAGEMENT**

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended December 31, 2011, the Town was a member of the Local Government Center (LGC). The Town currently reports all of its risk management activities in its General Fund. This Trust is classified as a "Risk Pool" in accordance with accounting principles generally accepted in the United States of America.

The Trust agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at December 31, 2011.

***Property and Liability Insurance***

The LGC provides certain property and liability insurance coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the LGC, the Town shares in contributing to the cost of and receiving benefit from a self-insured pooled risk management program. For the year ended December 31, 2011, the Trust retained \$500,000 of each loss, up to an aggregate of \$5,000,000. Each property loss is subject to a \$1,000 deductible. All losses over the aggregate are covered by insurance policies.

***Worker's Compensation***

The LGC provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

**NOTE 5--DEPOSITS AND INVESTMENTS**

The Town's investment policy for governmental funds indicates that monies shall only be invested in certificates of deposit, United States obligations, New Hampshire savings bank deposits, national banks operating in New Hampshire or Massachusetts, or the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool.

Responsibility for the investments of the capital reserve funds, permanent funds, private purpose trust funds and agency funds is with the Board of Trustees. The Trustees of Trust Funds have employed professional banking assistance in accordance with New Hampshire State law (RSA 31:38a).

Deposits and investments as of December 31, 2011 are classified in the accompanying financial statements as follows:



**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

Statement of Net Assets:	
Cash and cash equivalents	\$ 1,676,619
Investments	420,212
Restricted cash and investments	6,801
Statement of Fiduciary Net Assets:	
Investments	<u>1,629,101</u>
	<u>\$ 3,732,733</u>

Deposits and investments at December 31, 2011 consist of the following:

Cash on hand	\$ 45
Deposits with financial institutions	1,683,375
Investments	<u>2,049,313</u>
	<u>\$ 3,732,733</u>

***Interest Rate Risk***

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

The Town's investment policy for governmental funds indicates that investments shall be limited to NHPDIP investments. The investment policy of the Trustees of Trust Funds states that investments of the Common Trust Funds are to be made with the intent of being held long-term (greater than five years) in order to maximize investment potential and efficiency. The objective for the investment of all other trust funds is to maintain the principal and provide liquidity. However, there is no set policy for the holding period for specific securities.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is provided by the following table that shows the distribution of investments by maturity:

<u>Investment Type</u>		<u>Remaining Maturity (in Years)</u>		
		<u>0-1 Years</u>	<u>1-5 Years</u>	<u>&gt; 5 Years</u>
U.S. Treasury notes	\$ 87,749			\$ 87,749
U.S. Government securities	106,610		\$ 763	105,847
Corporate bonds	486,680	\$ 40,293	342,659	103,728
Foreign bonds	58,762			58,762
Municipal bonds	<u>202,273</u>		<u>170,168</u>	<u>32,105</u>
	<u>\$ 942,074</u>	<u>\$ 40,293</u>	<u>\$ 513,590</u>	<u>\$ 388,191</u>

***Credit Risk***

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

The Town's policy regarding credit risk is to limit the Treasurer's ability to invest in only instruments specifically authorized by the Revised Statutes Annotated of the State of New Hampshire. The investment policy of the Trustees of Trust Funds addresses credit risk by diversifying the investment portfolio. Investments of the Common Trust Funds are to be diversified to minimize the risk of loss resulting from over-concentration of assets in a specific maturity, industry, or specific issuer.

The following is the actual rating as of year end for each investment type.

		<u>Aa</u>	<u>A</u>	<u>Baa</u>	<u>Not rated</u>
Corporate bonds	\$ 486,680	\$ 140,547	\$ 243,475	\$ 83,844	\$ 18,814
Foreign bonds	58,762	58,762			
Municipal bonds	202,273	79,323	81,377		41,573
Money market mutual funds	844,715				844,715
State investment pool	1,000				1,000
	<u>\$ 1,593,430</u>	<u>\$ 278,632</u>	<u>\$ 324,852</u>	<u>\$ 83,844</u>	<u>\$ 906,102</u>

***Custodial Credit Risk***

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

The Town addresses custodial credit risk for its governmental funds by requiring any institution holding deposits of Town assets to collateralize the total of these deposits with pledged securities that shall be equal to or in excess of the amount of public funds deposited, less any portion thereof covered by federal deposit insurance. The investment policy of the Trustees of Trust Funds specifies a targeted asset allocation for Common Trust Funds as follows: cash and cash equivalents (approximately 0-10%), fixed income (approximately 70-90%), and equities (approximately 10-20%). The entire balance of the capital reserve funds and any other trusts established or accepted by the Town and placed in the custody of the Trustees is to be invested in cash and cash equivalents (i.e. money market mutual funds).

Of the Town's deposits with financial institutions at year end, \$1,392,695 was collateralized by securities held by the bank in the bank's name. As of December 31, 2011, Town investments in the following investment types were held by the same counterparty that was used to buy the securities:

<u>Investment Type</u>	<u>Reported Amount</u>
U.S. Treasury notes	\$ 87,749
U.S. Government securities	106,610
Corporate bonds	486,680
Foreign bonds	58,762
Municipal bonds	202,273
Equity securities	261,524
Money market mutual funds	844,715
	<u>\$ 2,048,313</u>

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

*Investment in NHPDIP*

The Town is a voluntary participant in the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by state law and is administered by a public body of state, local and banking officials.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.

**NOTE 6—DUE FROM OTHER GOVERNMENTS**

Receivables from other governments at December 31, 2011 consist of various federal and state fundings. All receivables are considered collectible in full. The sewer state aid grant reimbursement is to be received over the life of the debt and as such, is classified as current and noncurrent. A summary of the principal items of intergovernmental receivables is as follows:

Current assets:			
JAG grant		\$	14,291
NH Energy Efficiency and Conservation Block grant			7,440
State aid grant			6,484
Opera Block CDBG grant			12,854
			<u>41,069</u>
Noncurrent assets:			
State aid grant			62,744
		\$	<u>103,813</u>

**NOTE 7—CAPITAL ASSETS**

The following is a summary of changes in capital assets in the governmental funds:

	Balance 01/01/11	Additions	Reductions	Balance 12/31/11
Governmental activities:				
Capital assets not depreciated:				
Land	\$ 148,476			\$ 148,476
Construction in process	83,727	\$ 4,099	\$ (27,429)	60,397
Total capital assets not being depreciated	<u>232,203</u>	<u>4,099</u>	<u>(27,429)</u>	<u>208,873</u>
Other capital assets:				
Infrastructure	1,935,713			1,935,713
Buildings and improvements	1,657,027	40,037		1,697,064
Vehicles and equipment	775,352	28,431		803,783
Total other capital assets at historical cost	<u>4,368,092</u>	<u>68,468</u>	<u>-</u>	<u>4,436,560</u>

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

Less accumulated depreciation for:				
Infrastructure	(206,122)	(81,332)		(287,454)
Buildings and improvements	(408,789)	(34,494)		(443,283)
Vehicles and equipment	(528,043)	(31,330)		(559,373)
Total accumulated depreciation	<u>(1,142,954)</u>	<u>(147,156)</u>	<u>-</u>	<u>(1,290,110)</u>
Total other capital assets, net	<u>3,225,138</u>	<u>(78,688)</u>	<u>-</u>	<u>3,146,450</u>
Total capital assets, net	<u>\$ 3,457,341</u>	<u>\$ (74,589)</u>	<u>\$ (27,429)</u>	<u>\$ 3,355,323</u>

Depreciation expense was charged to governmental functions as follows:

General government	\$ 41,382
Highways and streets	103,974
Health and welfare	1,800
Total governmental activities depreciation expense	<u>\$ 147,156</u>

**NOTE 8—DUE TO OTHER GOVERNMENTS**

In accordance with State law, the Town collects taxes for the Haverhill Cooperative School District, Grafton County, and Woodsville Fire, Haverhill Corner, North Haverhill Water and Light, and Mountain Lakes Precincts, all independent governmental units, which are remitted to them as required by law. At December 31, 2011, the balance of the property tax appropriation due to the Haverhill Cooperative School District is \$2,114,111.

Also, the Town collects various fees for the State of New Hampshire. At December 31, 2011, the balance owed to the State of New Hampshire for these fees is \$570.

**NOTE 9—DEFINED BENEFIT PLAN**

*Plan Description*

The Town contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire 03301.

*Funding Policy*

Covered public safety employees are required to contribute 9.3% of their covered salary, whereas general employees are required to contribute 5.0% of their covered salary, through June 30, 2011. Effective July 1, 2011 covered police officers and general employees are required to contribute 11.55% and 7.0%, respectively. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates for the covered payroll of police officers and general employees were 14.63% and 9.16%, respectively, through June 30, 2011, and 25.57% and 11.09%, respectively, in July 2011, and 19.95% and 8.8%, respectively, thereafter. The Town contributed 75% of the employer cost for public safety employees and the State contributed the remaining 25% of the employer cost, through June 30,

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

2011, and the Town contributed 100% thereafter. The Town contributes 100% of the employer cost for general employees of the Town. In accordance with accounting principles generally accepted in the United States of America (GASB Statement #24), on-behalf fringe benefits contributed by the State of New Hampshire of \$7,423 have been reported as a revenue and expenditure in the General Fund in these financial statements.

Per RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the years ending December 31, 2011, 2010, and 2009 were \$104,064, \$89,944, and \$79,642, respectively, equal to the required contributions for each year.

**NOTE 10—SHORT-TERM OBLIGATIONS**

The Town issues tax anticipation notes during the year. These borrowings are to assist in the payment of operating expenditures during the year and are guaranteed to be repaid from the property tax revenue received in July and December from the various taxpayers within the Towns.

The changes in short-term debt obligations for the year ended December 31, 2011 are as follows:

Balance - January 1, 2011	\$ -
Additions	2,650,000
Reductions	<u>(800,000)</u>
Balance - December 31, 2011	<u>\$ 1,850,000</u>

**NOTE 11—LONG-TERM OBLIGATIONS**

*Changes in Long-Term Obligations*

The changes in the Town's long-term obligations for the year ended December 31, 2011 are as follows:

	Balance 01/01/11	Additions	Reductions	Balance 12/31/11	Due Within One Year
Governmental activities:					
Bonds payable	\$ 505,392		\$ (49,233)	\$ 456,159	\$ 50,555
Compensated absences	<u>27,866</u>	<u>\$ 3,553</u>	<u>(2,607)</u>	<u>28,812</u>	<u>-</u>
Total governmental activities	<u>\$ 533,258</u>	<u>\$ 3,553</u>	<u>\$ (51,840)</u>	<u>\$ 484,971</u>	<u>\$ 50,555</u>

Payments on the general obligation bonds are paid out of the General Fund. Compensated absences will be paid from the fund where the employee's salary is paid.

*General Obligation Bonds*

Bonds payable at December 31, 2011 are comprised of the following individual issues:

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

\$268,160 French Pond Road Refunded Bonds payable in annual installments of \$17,877 through December 2017; interest at 3.00%	\$ 107,264
\$631,860 State Revolving Loan payable in annual installments of \$47,387 through February 2020; including interest at 4.216%	348,895
	<u>\$ 456,159</u>

Debt service requirements to retire general obligation bonds outstanding at December 31, 2011 are as follows:

Year Ending December 31,	Principal	Interest	Totals
2012	\$ 50,555	\$ 17,936	\$ 68,491
2013	51,932	16,013	67,945
2014	53,368	14,041	67,409
2015	54,865	12,009	66,874
2016	56,424	9,916	66,340
2017-2020	189,015	18,947	207,962
	<u>\$ 456,159</u>	<u>\$ 88,862</u>	<u>\$ 545,021</u>

The State of New Hampshire annually reimburses the Town for its share of sewer related debt service payments. For the year ended December 31, 2011, the sewer reimbursement was \$9,403.

As included on the Statement of Activities (Exhibit B), interest expense for the year ended December 31, 2011 was \$18,575 on general obligation debt for governmental activities.

***Authorized and Unissued Debt***

As of December 31, 2011, the Town had the following debt authorized and unissued:

Description	
Sewer line construction	<u>\$ 18,140</u>

**NOTE 12—INTERFUND BALANCES AND TRANSFERS**

On an annual basis, the Town budgets for airport operations within the General Fund. Any shortfall between the airport revenues generated and the airport expenditures is offset by a transfer from the Airport Fund, which is included as a Nonmajor Governmental Fund. Interfund balances at December 31, 2011 are as follows:

	Due from		Totals
	Opera Block CDBG Fund	Nonmajor Governmental Funds	
General Fund	\$ 100	\$ 18,584	\$ 18,684
	<u>\$ 100</u>	<u>\$ 18,584</u>	<u>\$ 18,684</u>

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

During the year, several interfund transactions occurred between funds. The various transfers between the General Fund and Nonmajor Governmental Funds were made in accordance with budgetary authorizations. Transfers of \$12,000 out of the Permanent Funds to other Nonmajor Governmental Funds were to distribute the earned income during the year to support the Town's programs. Interfund transfers for the year ended December 31, 2011 are as follows:

Transfer to	Transfer from Nonmajor Governmental Funds
General Fund	\$ 18,299
Nonmajor Governmental Funds	<u>12,000</u>
	<u>\$ 30,299</u>

**NOTE 13—RESTRICTED NET ASSETS**

Net assets are restricted for specific purposes as follows:

Permanent Funds - Endowments	\$ 227,478
Permanent Funds - Income	16,110
Mildred page fund	4,465
Woodsville housing fund	6,092
Sewer line capital projects fund	<u>96</u>
	<u>\$ 254,241</u>

**NOTE 14—COMPONENTS OF FUND BALANCE**

The Town's fund balance components are comprised as follows:

Fund Balances	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Nonspendable:			
Prepaid expenses	\$ 86		\$ 86
Permanent Funds - endowments		\$ 227,478	227,478
Restricted for:			
Mildred W. Page Fund		4,465	4,465
Woodsville Housing Fund		6,092	6,092
Sewer Line Capital Projects Fund		96	96
Permanent Funds - income		16,110	16,110
Committed for:			
Capital Reserve Funds	126,717		126,717
Business Park Capital Improvement Fund	1		1
Cemetery Association Fund		12,579	12,579
Airport Fund		16,962	16,962
Unassigned (Deficit)	<u>(285,717)</u>		<u>(285,717)</u>
	<u>\$ (158,913)</u>	<u>\$ 283,782</u>	<u>\$ 124,869</u>

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2011**

**NOTE 15—CONTINGENCIES**

*Litigation*

The Town's general counsel estimates that any potential claims against the Town, which are not covered by insurance, are immaterial and would not affect the financial position of the Town.

*Federal Grants*

The Town participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

**NOTE 16—RESTATEMENT OF EQUITY**

*Governmental Funds*

Effective January 1, 2011, the Town retroactively changed its method of financial reporting to conform to a recent pronouncement of the Governmental Accounting Standards Board (Statement No. 54). This new standard changes how fund balance is reported for governmental fund types. As a result, the Town's previously reported nonmajor governmental funds (Capital Reserve Funds, Business Park Capital Improvement Fund, and Haverhill/Bath Covered Bridge Fund) have been reclassified into the General Fund for reporting purposes.

The impact of the restatement on the governmental funds is as follows:

	General Fund	Nonmajor Governmental Funds
Fund Balance - January 1, 2011 (as previously reported)	\$ 15,213	\$ 370,888
Amount of restatement due to conversion to GASB Statement No. 54:		
Capital Reserve Funds	86,810	(86,810)
Business Park Capital Improvement Fund	1	(1)
Haverhill/Bath Covered Bridge Fund	(1,710)	1,710
Fund Balance - January 1, 2011, as restated	<u>\$ 100,314</u>	<u>\$ 285,787</u>

**NOTE 17—SUBSEQUENT EVENTS**

During March 2012, the Town secured a line of credit up to \$1,500,000 with an interest rate of 2.125%. The Town borrowed a total of \$650,000 against this line of credit prior to the issuance of the property tax bills that were due in July 2012. During August 2012, the entire balance of \$650,000 was repaid. An additional \$1,400,000 was borrowed against this line of credit and was repaid on December 3, 2012.

On December 3, 2012, the Town secured a line of credit up to \$3,500,000 with an interest rate of 1.625%. The Town has borrowed a total of \$2,407,143 against this line of credit as of December 11, 2012 and is due on December 27, 2013.



SCHEDULE 1

TOWN OF HAVERHILL, NEW HAMPSHIRE

Schedule of Revenues, Expenditures and Changes in Fund Balance

Budget and Actual (Budgetary Basis) - General Fund

For the Year Ended December 31, 2011

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
Revenues:				
Taxes	\$ 1,747,135	\$ 1,747,135	\$ 1,775,586	\$ 28,451
Licenses and permits	716,309	716,309	727,561	11,252
Intergovernmental	503,112	476,061	440,927	(35,134)
Charges for services	74,752	74,752	73,791	(961)
Interest income	1,366	1,366	1,382	16
Miscellaneous	115,377	115,377	61,692	(53,685)
Total Revenues	<u>3,158,051</u>	<u>3,131,000</u>	<u>3,080,939</u>	<u>(50,061)</u>
Expenditures:				
Current:				
General government	648,410	648,278	625,222	23,056
Public safety	1,105,340	1,067,128	1,042,930	24,198
Airport/Aviation center	61,688	61,688	50,839	10,849
Highways and streets	1,003,039	1,008,532	1,008,637	(105)
Sanitation	53,500	53,500	39,102	14,398
Health and welfare	129,596	135,396	129,833	5,563
Culture and recreation	178,507	178,507	161,660	16,847
Economic development	1,104	1,104	1,104	-
Capital outlay	36,217	36,217	11,447	24,770
Debt service:				
Principal retirement	49,433	49,433	49,233	200
Interest and fiscal charges	30,322	30,322	22,359	7,963
Total Expenditures	<u>3,297,156</u>	<u>3,270,105</u>	<u>3,142,366</u>	<u>127,739</u>
Excess revenues over (under) expenditures	<u>(139,105)</u>	<u>(139,105)</u>	<u>(61,427)</u>	<u>77,678</u>
Other financing sources (uses):				
Transfers in	28,493	28,493	20,878	(7,615)
Transfers out	(40,000)	(40,000)	(40,000)	-
Total other financing sources (uses)	<u>(11,507)</u>	<u>(11,507)</u>	<u>(19,122)</u>	<u>(7,615)</u>
Net change in fund balance	(150,612)	(150,612)	(80,549)	70,063
Fund balance at beginning of year				
- Budgetary Basis	<u>787,224</u>	<u>787,224</u>	<u>787,224</u>	<u>-</u>
Fund balance at end of year				
- Budgetary Basis	<u>\$ 636,612</u>	<u>\$ 636,612</u>	<u>\$ 706,675</u>	<u>\$ 70,063</u>

See accompanying notes to the required supplementary information

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**December 31, 2011**

**NOTE 1—BUDGET TO ACTUAL RECONCILIATION**

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund (Schedule 1) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. Budgetary expenditures were adjusted for accrued payroll and compensated absences which are budgeted on a “pay as you go” basis. Budgetary revenues and expenditures were adjusted for on-behalf payments for fringe benefits, non-budgetary activity, and budgetary transfers as follows:

	Revenues and Other Financing Sources	Expenditures and Other Financing Uses
Per Exhibit D	\$ 2,895,629	\$ 3,154,856
Difference in property taxes meeting susceptible to accrual criteria	215,228	
Accrued payroll - December 31, 2011		(39,678)
Accrued payroll - December 31, 2010		34,611
Compensated absences payable - December 31, 2011		(29,368)
Compensated absences payable - December 31, 2010		29,368
On-behalf fringe benefits	(7,423)	(7,423)
Nonbudgetary activity	(4,196)	
Budgetary transfers	2,579	40,000
Per Schedule 1	<u>\$ 3,101,817</u>	<u>\$ 3,182,366</u>

***Major Special Revenue Funds***

Budgetary information in these financial statements has been presented only for the General Fund as there is no adopted budget for the Opera Block CDBG Fund.

**NOTE 2—BUDGETARY FUND BALANCE**

The components of the budgetary fund balance for the General Fund at December 31, 2011 are as follows:

<b>Nonspendable:</b>	
Prepaid expenses	\$ 86
<b>Assigned for:</b>	
Reduction of subsequent years' tax rate	215,000
Subsequent years' appropriations	14,341
<b>Unassigned for:</b>	
General operations	477,248
	<u>\$ 706,675</u>

SCHEDULE I

**TOWN OF HAVERHILL, NEW HAMPSHIRE**

**Schedule of Expenditures of Federal Awards**

For the Year Ended December 31, 2011

Federal Granting Agency/Recipient State Agency/Grant Program/State Grant Number	Federal Catalogue Number	Expenditures
<b>DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</b>		
Pass Through Payments from New Hampshire Community Development Finance Authority Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii #10-090-CDHS	14.228	<u>\$ 492,854</u>
<b>Total Department of Housing and Urban Development</b>		<u>492,854</u>
<b>DEPARTMENT OF JUSTICE</b>		
Pass Through Payments from County of Grafton, New Hampshire ARRA-Recovery Act - Edward Byrne Memorial Justice Assistance Grant (JAG) Program/Grants To Units Of Local Government #2009-SB-B9-1666	16.804	<u>14,291</u>
<b>Total Department of Justice</b>		<u>14,291</u>
<b>DEPARTMENT OF TRANSPORTATION</b>		
Pass Through Payments from New Hampshire Department of Highway Safety State and Community Highway Safety #315-11B-192 #315-11B-193	20.600	<u>1,802</u> <u>363</u> <u>2,165</u>
Alcohol Impaired Driving Countermeasures Incentive Grants I #308-11B-175 #308-11B-176	20.601	<u>812</u> <u>2,500</u> <u>3,312</u>
<b>Total Department of Transportation</b>		<u>5,477</u>
<b>DEPARTMENT OF ENERGY</b>		
Pass Through Payments from New Hampshire Office of Energy and Planning ARRA-Energy Efficiency and Conservation Block Grant Program (EECBG) #DE-EE0000668	81.128	<u>7,440</u>
<b>Total Department of Energy</b>		<u>7,440</u>
<b>DEPARTMENT OF HOMELAND SECURITY</b>		
Pass Through Payments from New Hampshire Department of Safety, Homeland Security and Emergency Management Disaster Grants - Public Assistance (Presidentially Declared Disasters) FEMA-4026-DR-NH	97.036	<u>7,120</u>
<b>Total Department of Homeland Security</b>		<u>7,120</u>
<b>Total Expenditures of Federal Awards</b>		<u>\$ 527,182</u>

See notes to schedule of expenditures of federal awards

**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**December 31, 2011**

**NOTE 1—GENERAL**

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal financial assistance programs of the Town of Haverhill, New Hampshire. The Town of Haverhill's reporting entity is defined in Note 1 to the Town's basic financial statements.

**NOTE 2—BASIS OF ACCOUNTING**

The accompanying Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting, which is described in Note 1 to the Town's basic financial statements.

**NOTE 3—RELATIONSHIP TO BASIC FINANCIAL STATEMENTS**

The recognition of expenditures of federal awards has been reported in the Town's basic financial statements as intergovernmental revenues in the governmental funds as follows:

Major Governmental Funds:	
General Fund	\$ 34,328
Opera Block CDBG Fund	492,854
	<u>\$ 527,182</u>

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

To the Selectboard and Town Manager  
Town of Haverhill, New Hampshire

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Haverhill, New Hampshire, as of and for the year ended December 31, 2011, which collectively comprise the Town of Haverhill, New Hampshire's basic financial statements and have issued our report thereon dated December 11, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

*Internal Control Over Financial Reporting*

Management of the Town of Haverhill, New Hampshire is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Town of Haverhill, New Hampshire's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Haverhill, New Hampshire's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town of Haverhill, New Hampshire's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined previously.

*Compliance and Other Matters*

As part of obtaining reasonable assurance about whether the Town of Haverhill, New Hampshire's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an

opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the Town of Haverhill, New Hampshire in a separate letter dated December 11, 2012.

This report is intended solely for the information and use of management, the Selectboard, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

*Jachon Clukay & Company PC*

December 11, 2012

**REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD  
HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE  
WITH OMB CIRCULAR A-133**

To the Selectboard and Town Manager  
Town of Haverhill, New Hampshire

Compliance

We have audited the Town of Haverhill, New Hampshire's compliance with the types of compliance requirements described in the OMB *Circular A-133 Compliance Supplement* that could have a direct and material effect on the Town of Haverhill, New Hampshire's major federal program for the year ended December 31, 2011. The Town of Haverhill, New Hampshire's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal program is the responsibility of the Town of Haverhill, New Hampshire's management. Our responsibility is to express an opinion on the Town of Haverhill, New Hampshire's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Haverhill, New Hampshire's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Town of Haverhill, New Hampshire's compliance with those requirements.

In our opinion, the Town of Haverhill, New Hampshire complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2011. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as item #2011-1.

Internal Control Over Compliance

Management of the Town of Haverhill, New Hampshire is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we

considered the Town of Haverhill, New Hampshire's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Haverhill, New Hampshire's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over compliance that we consider to be a significant deficiency as described in the accompanying schedule of findings and questioned costs as item #2011-1. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

The Town of Haverhill, New Hampshire's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the Town of Haverhill, New Hampshire's response and, accordingly, we express no opinion on the response.

This report is intended solely for the information and use of management, the Selectboard, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

Vachon Clukay & Company PC

December 11, 2012



**Town of Haverhill, New Hampshire  
Schedule of Findings and Questioned Costs  
Year Ended December 31, 2011**

**Section I--Summary of Auditor's Results**

**Financial Statements**

Type of auditor's report issued: adverse  
 Internal control over financial reporting:  
   Material weakness(es) identified? \_\_\_\_\_ yes      X   no  
   Significant deficiency(ies) identified  
     not considered to be material weaknesses? \_\_\_\_\_ yes      X   none reported  
 Noncompliance material to financial statements noted? \_\_\_\_\_ yes      X   no

**Federal Awards**

Internal Control over major programs:  
   Material weakness(es) identified? \_\_\_\_\_ yes      X   no  
   Significant deficiency(ies) identified  
     not considered to be material weaknesses?   X   yes    \_\_\_\_\_ no

Type of auditor's report issued on compliance  
 for major programs: qualified

Any audit findings disclosed that are required  
 to be reported in accordance with  
 Circular A-133, Section .510(a)?   X   yes    \_\_\_\_\_ no

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
14.228	Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii

Dollar threshold used to distinguish between Type A and Type B program: \$ 300,000

Auditee qualified as low-risk auditee? \_\_\_\_\_ yes      X   no

## **Section II--Financial Statement Findings**

There were no findings relating to the financial statements required to be reported by GAGAS.

## **Section III--Federal Award Findings and Questioned Costs**

The following findings and questioned costs are required to be reported under OMB Circular A-133 .510(a).

### **Department of Housing and Urban Development Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii (CFDA #14.228)**

#### **Finding #2011-01 – Subrecipient Monitoring**

**Criteria or specific requirement:** The Town was awarded a Community Development Block Grant of which \$480,000 was designated to be subgranted. The administration of this grant award includes enforcing the terms and conditions of the subrecipient agreement.

**Condition:** The subrecipient agreement states that the accounting records are to be maintained that will facilitate an effective audit in accordance with the Single Audit Act. However, the federal funds remitted to the subrecipient of \$480,000 were not included within the scope of the Single Audit performed on the subrecipient for the year ending December 31, 2011.

**Questioned Costs:** The amount of questioned costs, if any, is indeterminable.

**Context:** We obtained a copy of the 2011 audit reports issued to the Town's subrecipient of the federal grant award and noted that a Single Audit was performed on the subrecipient's records for the year ending December 31, 2011. However, the \$480,000 expenditure of federal awards passed-thru from the Town of Haverhill, New Hampshire was omitted from the Schedule of Expenditures of Federal Awards.

**Effect:** Controls over the monitoring of pass-thru federal grant funding activities of the Town are weakened. The omission of federal awards expended by the subrecipient may result in a potentially high risk federal program not being tested for compliance.

Amended federal compliance reports were subsequently issued by the subrecipient's auditors which disclosed the federal grant funds passed through from the Town. However, the incorrect CFDA number was reported. In addition, this potentially high risk federal program exceeded the dollar threshold for a Type A program and was not reported as being a major program.

**Cause:** Separate agreements between the grant administrator and the subrecipient were entered into with the Town of Haverhill, New Hampshire. These agreements include the standard verbiage for a Community Development Block Grant. However, the agreements do not specifically state that the grant administrator is responsible for the subrecipient monitoring, nor is the CFDA # indicated on the subrecipient agreement, which may have resulted in the finding.

***Recommendation:*** We recommend that any future subrecipient agreement specifically state that the funding source is federal and indicate the applicable CFDA #. This will reduce the risk that federal awards passed through to a subrecipient will be overlooked and excluded from a federal compliance audit. We also recommend that the Town's grant administrator communicate any additional audit requirements with subrecipients once the federal funding has been approved.

***Views of Responsible Officials and Planned Corrective Actions:*** We fully understand the issues stated with the CDBG grant and although we were not handling it directly, understand that we are ultimately responsible because the grant came through the Town of Haverhill. We will be diligent in future grant awards to make sure that associated CFDA numbers are notated and there is a clear understanding of where the funding is coming from.

SCHEDULE A  
**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**Combining Balance Sheet**  
**Governmental Funds - All Nonmajor Funds**  
December 31, 2011

	Special Revenue Funds	Sewer Line Capital Projects Fund	Permanent Funds	Total Nonmajor Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 58,682	\$ 96	\$ 2,100	\$ 60,878
Investments			243,588	243,588
Total Assets	<u>\$ 58,682</u>	<u>\$ 96</u>	<u>\$ 245,688</u>	<u>\$ 304,466</u>
<b>LIABILITIES</b>				
Due to other funds	\$ 18,584			\$ 18,584
Deferred revenue			\$ 2,100	2,100
Total Liabilities	<u>18,584</u>	<u>\$ -</u>	<u>2,100</u>	<u>20,684</u>
<b>FUND BALANCES</b>				
Nonspendable			227,478	227,478
Restricted	10,557	96	16,110	26,763
Assigned	29,541			29,541
Total Fund Balances	<u>40,098</u>	<u>96</u>	<u>243,588</u>	<u>283,782</u>
Total Liabilities and Fund Balances	<u>\$ 58,682</u>	<u>\$ 96</u>	<u>\$ 245,688</u>	<u>\$ 304,466</u>

SCHEDULE A-1  
**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**Combining Balance Sheet**  
**Governmental Funds - All Nonmajor Special Revenue Funds**  
December 31, 2011

	Cemetery Association Fund	Mildred W. Page Fund	Airport Fund	Woodsville Housing Fund	Total Nonmajor Special Revenue Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 12,579	\$ 4,465	\$ 35,546	\$ 6,092	\$ 58,682
Total Assets	<u>\$ 12,579</u>	<u>\$ 4,465</u>	<u>\$ 35,546</u>	<u>\$ 6,092</u>	<u>\$ 58,682</u>
<b>LIABILITIES</b>					
Due to other funds			\$ 18,584		\$ 18,584
Total Liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>18,584</u>	<u>\$ -</u>	<u>18,584</u>
<b>FUND BALANCES</b>					
Restricted		4,465		6,092	10,557
Assigned	<u>12,579</u>		<u>16,962</u>		<u>29,541</u>
Total Fund Balances	<u>12,579</u>	<u>4,465</u>	<u>16,962</u>	<u>6,092</u>	<u>40,098</u>
Total Liabilities and Fund Balances	<u>\$ 12,579</u>	<u>\$ 4,465</u>	<u>\$ 35,546</u>	<u>\$ 6,092</u>	<u>\$ 58,682</u>

SCHEDULE B

TOWN OF HAVERHILL, NEW HAMPSHIRE

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds - All Nonmajor Funds

For the Year Ended December 31, 2011

	Special Revenue Funds	Sewer Line Capital Projects Fund	Permanent Funds	Total Nonmajor Governmental Funds
Revenues:				
Interest and investment income	\$ 195		\$ 13,070	\$ 13,265
Miscellaneous	<u>32,252</u>		<u>900</u>	<u>33,152</u>
Total Revenues	<u>32,447</u>	<u>\$ -</u>	<u>13,970</u>	<u>46,417</u>
Expenditures:				
Current operations:				
General government	24,972		1,151	26,123
Capital outlay	<u>4,000</u>			<u>4,000</u>
Total Expenditures	<u>28,972</u>	<u>-</u>	<u>1,151</u>	<u>30,123</u>
Excess revenues over expenditures	<u>3,475</u>	<u>-</u>	<u>12,819</u>	<u>16,294</u>
Other financing sources (uses):				
Transfers in	12,000			12,000
Transfers out	<u>(18,299)</u>		<u>(12,000)</u>	<u>(30,299)</u>
Total other financing sources (uses)	<u>(6,299)</u>	<u>-</u>	<u>(12,000)</u>	<u>(18,299)</u>
Net change in fund balances	(2,824)	-	819	(2,005)
Fund balances at beginning of year, as restated	<u>42,922</u>	<u>96</u>	<u>242,769</u>	<u>285,787</u>
Fund balances at end of year	<u>\$ 40,098</u>	<u>\$ 96</u>	<u>\$ 243,588</u>	<u>\$ 283,782</u>

SCHEDULE B-1

TOWN OF HAVERHILL, NEW HAMPSHIRE

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds - All Nonmajor Special Revenue Funds

For the Year Ended December 31, 2011

	Cemetery Association Fund	Mildred W. Page Fund	Airport Fund	Woodsville Housing Fund	Total Nonmajor Special Revenue Funds
<b>Revenues:</b>					
Interest and investment income		\$ 9	\$ 159	\$ 27	\$ 195
Miscellaneous	\$ 20,376	8,351	3,525		32,252
Total Revenues	<u>20,376</u>	<u>8,360</u>	<u>3,684</u>	<u>27</u>	<u>32,447</u>
<b>Expenditures:</b>					
<b>Current operations:</b>					
General government	24,972				24,972
Capital outlay		4,000			4,000
Total Expenditures	<u>24,972</u>	<u>4,000</u>	<u>-</u>	<u>-</u>	<u>28,972</u>
Excess revenues over (under) expenditures	<u>(4,596)</u>	<u>4,360</u>	<u>3,684</u>	<u>27</u>	<u>3,475</u>
<b>Other financing sources (uses):</b>					
Transfers in	12,000				12,000
Transfers out	(6,000)		(12,299)		(18,299)
Total other financing sources (uses)	<u>6,000</u>	<u>-</u>	<u>(12,299)</u>	<u>-</u>	<u>(6,299)</u>
Net change in fund balances	1,404	4,360	(8,615)	27	(2,824)
Fund balances at beginning of year, as restated	<u>11,175</u>	<u>105</u>	<u>25,577</u>	<u>6,065</u>	<u>42,922</u>
Fund balances at end of year	<u>\$ 12,579</u>	<u>\$ 4,465</u>	<u>\$ 16,962</u>	<u>\$ 6,092</u>	<u>\$ 40,098</u>

SCHEDULE C  
**TOWN OF HAVERHILL, NEW HAMPSHIRE**  
**Combining Statement of Fiduciary Net Assets**  
**Fiduciary Funds - All Agency Funds**  
December 31, 2011

	District Agency Fund	School Agency Fund	North Haverhill Agency Fund	Haverhill Corner Agency Fund	Combining Totals
<b>ASSETS</b>					
Investments	\$ 64,889	\$ 346,175	\$ 69,593	\$ 75,364	\$ 556,021
Total assets	<u>\$ 64,889</u>	<u>\$ 346,175</u>	<u>\$ 69,593</u>	<u>\$ 75,364</u>	<u>\$ 556,021</u>
<b>LIABILITIES</b>					
Due to other governments	\$ 64,889	\$ 346,175	\$ 69,593	\$ 75,364	\$ 556,021
Total liabilities	<u>\$ 64,889</u>	<u>\$ 346,175</u>	<u>\$ 69,593</u>	<u>\$ 75,364</u>	<u>\$ 556,021</u>



## Haverhill Police Department Town Report 2012



L to R: Officer Ronald Fournier, Cpl. Brandon Alling, Chief Byron Charles, Jr., Sgt. Wallace Trott, Officer Greg Collins, Officer Ryan Jarvis  
Not shown in the photo are: Officer Camden Elliott, Officer Todd Eck, Officer Martin Cashin

### **“RESPECT FOR ALL”**

As your Police Chief I would be remiss if I didn't take the opportunity to thank those who have stepped forward to assist us in fighting crime and looking out for the safety of all the public. The Police Department relies on the assistance of our citizens to let us know when things are out of place. With your assistance we strive to be vigilant, doing our best to make Haverhill a safe place to live.

In 2013, we will continue to reach out to the public and look to you for assistance. We must rely on a partnership of trust between the police and all who live, work, recreate and travel through our beautiful town. We are proud to serve this great community and continue to do our part to maintain Haverhill's small town environment and outstanding quality of life.

I would also like to take the time to thank all those who serve this Country, because without them we would not be where we are today, taking advantage of opportunities to enjoy what life has to offer.

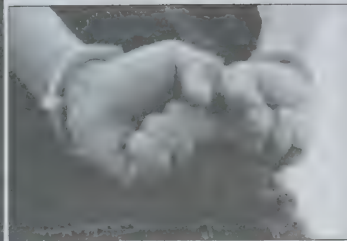
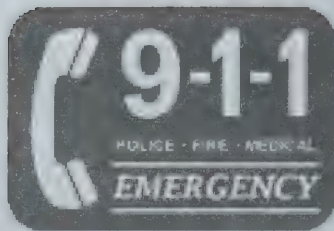
Please take the time to thank a Police Officer for what they do. Remember; when you are home enjoying family time officers are dealing with many evils that society has to offer. Your officers see things that you don't ever want to see; they work odd shifts, carry enormous case loads, and all the while try to have time to engage with and enjoy family and loved ones. They ask that you support them in what they do.

The Department works well with our local fire departments that provide us with competent, professional service and a blanket of security. Thank you for your volunteerism and the protections you provide and thank you to all who volunteer for the Fire Departments in any way.

This year I'm going to specifically acknowledge the outstanding work of the Woodsville Ambulance Service. They deserve recognition, and we thank them for all they do. We've worked with them hand in hand in many situations and I can tell you that we are fortunate to enjoy the service of this accomplished and professional group of people. I've seen them on more than one occasion successfully perform amazing life saving skills with very positive outcomes. I hope they never have to work on you but in the event they do I know that you will be in good hands.

### Goals and Objectives

People call the Haverhill Police Department for all kinds of reasons from asking for the phone number of the Town Clerk to requesting response for emergencies where life and property are in jeopardy. The bottom line is that every caller expects prompt and professional response to their particular need at the time of his or her call. Your Department diligently strives to maintain the level and quality of service that is expected of us. Let's take a look at the Haverhill Police Department calls for service in 2012: Dispatch logs show 5,225 calls for service. PD telephone logs show 8,831 calls taken by office personnel during office hours. Not every call results in report generation. Often a dispatch or telephone log provides an adequate record of the reason for and outcome of the call. If more detailed information is needed and/or an investigation follows, a report will be generated. In 2012 your Department generated 1876 reports; 86 for felony investigations (28 investigations completed and forwarded to the GCAO for indictment), 402 for misdemeanor investigations, 117 for violation complaints, 924 motor vehicle warning and citations, 94 reportable motor vehicle accidents and 999 no crime reports. Of these calls, 253 led to arrests.



Let's look at the anatomy of a call for service:

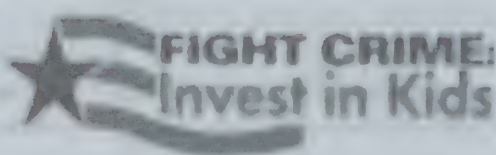
Initial call [crime reported-officer responds from wherever they are in the Town of Haverhill (this can be anywhere from Pike to Woodsville)to the location (this can also be anywhere from Pike to Woodsville) as soon as possible (taking most urgent calls first)]- initial response [time to clear (man hours to stabilize situation and restore peace)]- initial investigation [man hours to collect initial evidence]- follow up investigation- [man hours to conduct full investigation including interviews and evidence processing] arrest [man hours to process, 2 officers]- complete reports [officer man hours to complete report(s) and submit to supervisor and/or prosecutor, office personnel copies electronic evidence]- case review - court prep or referral to GCAO- prep for grand jury [man hours for supervisor, prosecutor], answer discovery requests [prosecutor review, office personnel mailing completed report], trial [prosecutor, officer(s) time in Court- including time waiting for the case to be called], record case disposition [office personnel], evidence return, disposal, or destruction [evidence officer man hours], and records filing [office personnel].

You can see that a call for service is more than just officer response time. This is why, at times, officer responses to calls are delayed, and why, at times, citizens are dissatisfied with the amount of time it takes to conclude a case. Please remember that while an officer may respond to six to eight (or more) calls for service during their shift, they are also somewhere in the above process for previous calls for service.

The following are just two examples of calls for service:

This summer, the Department began receiving reports of smashed mailboxes in North Haverhill. Over the following weeks, 56 complainants came forward regarding property damage during the time of this incident. Suspects were quickly identified; however statements, interviews and property damage estimates were compiled during a lengthy investigation. The case will go to Court in early 2013.

This winter, HPD received a call of inappropriate face book chats involving a young female and an adult male. Initial investigation uncovered that the male had been recently investigated for sex crimes against other children. Further it was found that the suspect had been grooming the young female for some time. After intense investigation the suspect was arrested eleven days later and charged with computer crimes and endangering the welfare of a child. Further charges are pending in the case, but as of this writing, the suspect remains behind bars. As you can imagine, this case took precedence over all other cases that the officer was working on and/or new cases during this time period.



*"Your Officers conduct investigations from motor vehicle complaints, to child sexual assaults, homicides and everything in between. We do need to set priorities- what needs to be investigated first or what needs more investigative resources. Clearly a parking complaint would not take precedence over a Felonious Sexual Assault.*

*Serious cases take more time to investigate as there is more at stake: constitutional issues, more laws, more rules, regulations, and the possibility of incarceration just to name a few. Victims as well as the accused deserve a thorough investigation to prove guilt or innocence. "*

The above quote will look familiar to you; it is from the 2012 Police Department section of the Town Report. This remains my current procedure and will not change. During 2012, people continued to routinely ask me for more motor vehicle patrol enforcement, more officer presence in certain areas and faster response times and investigations. Your police department strives to give this community the coverage it wants and deserves however; I find that in order to conduct quality investigations with the current level of calls for service at the felony and misdemeanor levels, we are unable to meet all of your needs in a timely manner.

2012 Felony Cases to the Grafton County Attorney's Office	
HAVERHILL	28
HANOVER	17
LINCOLN	16
LISBON	7
LITTLETON	21
PLYMOUTH	22
PLYMOUTH COLLEGE	2
WOODSTOCK	10

Beyond calls for service, your officers have been involved in the community through events such the National Drug Take Back Day, Airport Day, Parades, PD visit to the Pre School, Bicycle Rodeo, Cub Scout visits to the PD Seat Belt Challenge, Buckle Up in your Truck Campaign and Christmas Dinner at the Horse Meadow Senior Center.

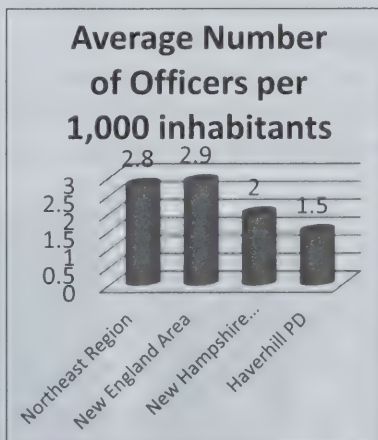


Officer training continued to be a priority in 2012. We were able to initiate a collaborative effort with SAU 23 Superintendent Bruce Labs to bring in a school violence training expert who conducted an intensive four-hour instruction for school administrators, principals, teachers, and support staff in addition to training for police officers. Over 100 local professionals completed this training just days before to the Sandy Hook Elementary School tragedy. Your Department will continue to work with your schools to prepare for these times in which we live.

What resources are needed to provide and improve our service to you?

We need your participation as mentioned in the opening of this report; we need adequate equipment as addressed in previous year's reports; we need excellent we need adequate staffing this report, I will once again address

The Town has authorized positions for coverage 365 days a year. We job, but for years have struggled to officers routinely move on to area workloads. Coming to the close of potentially losing a total of three



officer training to continue and first and foremost, compensation to retain allowable staffing levels. In this, our most basic need.

seven full time officers to provide 24 hour actually need more personnel to accomplish the keep all seven positions filled as our trained agencies for better compensation and lighter 2012 we had lost and/or were in the process of seasoned officers.

Early in the year, the Department began a detailed wage and benefit study of law enforcement agencies in Grafton County. We then compared compensation of Haverhill officers with those in Grafton County towns of similar size and population. The resulting findings explain why we continue to lose good officers to other agencies; we are simply not offering competitive wages and benefits and officers cannot afford to stay with our Department with comparatively low wages and over burdensome demands professionally and personally. As we move into 2013, your officers are working at under the 50<sup>th</sup> percentile of median compensation paid to other law enforcement agencies in Grafton County. We have come up with a plan to gradually bring our pay scale to above the median after which we can again address the need for more staffing if the citizens of Haverhill so desire. In past years we have shared with you assignment availability studies to show how many officers are needed and why. If you are interested, we can have this information posted on the Town of Haverhill web site. Also posted will be a historical report of the number of officer positions our area has supported from the 1800's to present. A big Thank You goes to Mr. James Hobbs who researched and compiled this history.

It costs approximately \$50,000.00 and one year to bring an untrained person from the street to the point of taking calls for service on their own. We ask that new hires commit to three years with the Department. At the end of that time your officers are well trained, competent, and, unfortunately for us, very attractive to area agencies who can, will, and do pay them what they are worth. We can add up the dollars, but cannot begin to count the cost to our town in loss of experience and efficiency.

The fact is that, compared to other non law enforcement area employment, officer pay looks attractive. It is also a fact that the tasks, duties, skills, sacrifices on and off the job and personal risks associated with other employment cannot be compared with those of law enforcement agency employment. It is very important to compare apples to apples so to speak when looking at pay and benefits for anyone. In the past I've seen Police Officers get compared to Road Crew Workers and Road Crew Worker get compared to Secretaries. That approach does not make any sense and can lead to the very kind of difficulty in which we've found ourselves these past years.

So our first and most valuable resource in serving our community is personnel. The proposed 2013 budget would bring our officers to at least the 50<sup>th</sup> percentile in compensation as compared to other Grafton County agencies. We also looked at HPD officer compensation compared with comparable size agencies throughout the State, but the study showed that agencies outside of Grafton County are paid more than those within, so we stuck with the more conservative numbers. That being said, as we move forward your officers need to be compensated adequately for what they do.

### **Haverhill Police Accomplishments for 2012**

The Haverhill Police Department concluded and sent to the Grafton County Attorney's Office 28 felony cases for indictment. Grant reimbursements included: JAG Grant Radio Project at Errs Mt (\$14,290.65), Town of Haverhill Surveillance System (\$3225.00), Buckle Up In Your Truck Campaign (\$336.89), Replacement camera (\$113.50), Dragon Speak software and equipment (\$641.19), DWI Patrols (\$1,431.65) and Speed Patrols (\$3,651.99), for a total of \$23,690.87 in grant monies coming to the Town of Haverhill.

Once again, the R.S.V.P Home Patrol continued to volunteer their services in conjunction with the Department to conduct weekly house checks for residents who are away from their homes for a period of time. Thank you, to each of you who so generously volunteer to perform this important service to the Haverhill community.

### **Ongoing Investigations**

Investigations continue into the disappearances of Maura Murray and Dennis Towle. The murder of Tom Conrad is not yet solved. Anyone with information regarding these cases is asked to contact the Haverhill Police Department or New Hampshire State Police Troop F. We very much wish to bring to conclusion these unsolved cases and give closure to their families and loved ones.



We dedicate this year's report to all law enforcement officers who have died in the line of duty in 2012. May they rest in peace and may their families be consoled by their belief and trust in their God.

Sergeant Abimael Castro-Berrocaes  
Park Ranger Margaret Anderson  
Director of Field Operations Julio La Rosa  
Agent Jared Francom  
Deputy Sheriff William Coleman  
Detective Andrew F. Faggio  
Correctional Officer Clarence Tariq Hammond, III  
Deputy Sheriff Denny Lawrence  
Deputy Sheriff Randall L. Benoit  
Agent Francis Crespo-Mandry  
Corporal Barbara Ester  
Correctional Officer Tracy Hardin  
Officer Garret Davis  
Deputy Sheriff James I. Thacker  
Police Officer Frank Dennis Mancini  
Senior Police Officer Gail Thomas  
Police Officer William D. "Bill" Talbert  
Master Corporal Sandra E. "Sandy" Rogers  
Police Officer Steven Green  
Reserve Deputy Don Williams

Detective David Adam White  
Sergeant Michael Todd May  
Trooper Tony V. Radulescu  
Deputy Sheriff Barbara Pill  
Corrections Officer Britney Rachelle Meux  
Sergeant Ruben Howard Thomas, III  
Trooper Javier Arana, Jr.  
Deputy Sheriff Michael C. Walizer  
Senior Police Officer Jaime De Luna-Padron  
Deputy Sheriff Ryan Tvelia  
Correctional Officer William Wright  
Deputy Sheriff Robert Paris  
Police Chief Michael P. Maloney  
Sergeant Maxwell Robert Dorley  
Deputy Sheriff Brian Hayden  
Patrolman Avery Freeman  
Investigator Michael J. Walter  
Deputy Sheriff David Wargo  
Probation/Parole Officer Jeffrey McCoy  
Police Officer Justin Maples  
Trooper Amanda Anna  
Detective Jeremy Bitner  
Police Officer Kevin Ambrose  
Deputy Sheriff Michael Smith

Deputy Sheriff Dewayne  
Charles Hester  
Reserve Deputy Sheriff  
William Charles "Charley"  
Coen  
Sergeant Robert Warren  
"Bobby" Crapse, Sr.  
Police Officer Celena Hollis  
Agent Victor Manuel Soto-  
Velez  
Trooper Aaron Beesley  
Border Patrol Agent Leopoldo  
Cavazos, Jr.  
Patrolman Christopher Reeves  
Police Officer Brian Lorenzo  
Master Police Officer  
Jeremiah M. Goodson, Jr.  
Correctional Officer Nikkii  
Bostic-Jones  
Border Patrol Agent James R.  
Dominguez  
Officer Chad Morimoto  
Police Officer Matthew Tyner  
Police Officer Jose Torres  
Deputy Sheriff William Mast,  
Jr.  
Postal Inspector Preston Boyd  
Parnell  
Police Officer Joshua Stanley  
Williams  
Deputy Sheriff Sergio Aleman  
Deputy Sheriff Josh Mitchell  
Constable Brian Bachman  
Agent Wilfredo Ramos-Nieves

Deputy Sheriff Jeremy  
Triche  
Deputy Sheriff Brandon  
Nielsen  
Officer Robert A. Potter  
Police Officer Moses  
Walker, Jr.  
Police Officer Adrian  
Morris  
Correctional Officer  
Timothy Betts  
Corporal Marshall Lee  
Bailey  
Chief of Police Herbert  
Proffitt  
Police Officer Forrest  
"Dino" Taylor  
Trooper Eric M. Workman  
Captain Leide DeFusco  
Officer Kenyon Youngstrom  
Corporal Charles B. Licato  
Trooper Bobby Gene Demuth,  
Jr.  
Police Officer Bruce St.  
Laurent  
Police Officer Patrick  
O'Rourke  
Detective Sergeant James G.  
Hoopes, III  
Sergeant Ian Loughran  
Police Officer Bradley M.  
Fox  
Border Patrol Agent Jeffrey  
Ramirez

Police Officer Mark Allen  
Taulbee  
Police Officer Jason Edward  
Gresko  
Sergeant Mary K. Ricard  
Deputy Sheriff Christopher  
Schaub  
Police Officer Colvin  
Georges  
Border Patrol Agent  
Nicholas J. Ivie  
Trooper First Class Blake  
T. Coble  
Sergeant Paul Hernandez  
Patrolman Jonathan Molina  
Trooper Andrew David Fox  
Police Officer Peter  
Kneeland  
Correctional Officer Larry  
L. Stell  
Police Officer Kelley Chase  
Police Officer Joseph  
Olivieri  
Police Officer Arthur Lopez  
Border Patrol Agent David  
Richard Delaney  
Police Officer  
Richard J. Halford  
Police Officer Shawn  
A. Smiley  
Police Officer Marcia  
Figueroa  
Agent Ivan G. Roman-  
Matos

Police Agent James "Jim"  
Davies  
Police Officer Elgin L.  
Daniel  
Deputy Sheriff Anthony  
Rakes  
Deputy Sheriff Scott Ward  
Trooper Kyle W. Deatherage  
Police Officer Tom Decker  
Chief Petty Officer Terrell  
Horne, III  
Constable John D. Manuel  
Deputy Sheriff Ricky Issac,  
Jr.  
Patrolman Martoiya Lang  
Deputy Sheriff Christopher  
R. Parsons  
Patrolman Angel Garcia  
Corporal David Gogian  
Police Officer Jeff Atherly  
Police Officer Sean Louis  
Callahan  
Police Officer Jennifer  
Lynn Sebena  
Corporal Jimmie Norman

*God bless my family when I am away,  
Leave the lights on I'll return from harm's way,*

*Grant me courage and strength to protect others each day,  
So they live in peace without worry, fear or dismay,*

*Bless those who have fallen given their life for another  
May their spirit live on from then and forever,*

*Return me home to my family at the end of each night,  
May I pass through the door before the morning's first light,*

*Shall I give my life for another before the dawn breaks today,  
God bless my family when I am away.*

*By D. Adams*

Detective Randall "Shane"  
Thomas  
Police Officer Edrees  
Mukhtar  
Officer Chris Yung



## Haverhill Highway Department

### 2012 Annual Report

To start with I would like to thank the guys at the highway garage for another great year of service to the town.

That said 2012 was a good year for the Highway Department with two major projects being completed. The first was to widen Woodward Road on the north end by the Keith property. This was about 1400 feet in length and added about 4 to 5 feet of width to the road. Now two vehicles can safely pass each other.

The other was 3800 feet of County Road from Brushwood Road to Lily Lane. This was total reconstruction with the old road being excavated out and a new road being rebuilt in its place. Several old culverts were replaced, then road fabric laid down, 12 inches of course gravel, and finally 6 inches of  $\frac{3}{4}$  crushed gravel for the travel surface was graded out. This spring will tell the story if it was a success.

To be able to do these projects it takes a lot of gravel which is taken from the two pits that we use for the town. They provided over 9000 yards of material for these and other jobs around the town.

This spring we have several more projects on the calendar for the Highway Dept. Mud season will help us decide which one is the most important for this year. They will either be on Briar Hill Road or Limekiln Road.

Respectfully,

Stuart McDanolds

Town of Haverhill Road Agent

## Airport Commission Report 2012

This year has again has been slow and in general consistent with the slow economy in the region and the fact that aviation expenses remain in the top tier costs for recreation because of the high cost of fuel, equipment and maintenance, a normal issue associated with aviation, but now, it seems, approaching the extreme . Usage of the airport has again continued to trend downward mainly because of the high cost and poor economy regionally.

The finances of the airport this year were high on the cost side and low on the income side mainly because of the house owned by the airport. The house was not rented and not generating income for several months because of the need for renovations to make it rentable in today's rental market. Modest expense was incurred in this renovation of the living quarters. We were able to keep these expenses modest because most of this work was carried out by our remarkably able airport manager, Jim Fortier and his wife Jeri. The living quarters of the home are now rented and producing rental income. Currently the airport has not required direct town funding, as has been the case for several years.

The Commission has been working on project to make the aviation approaches to the airport safer by clearing obstructions in the area of these approaches especially at the south end of the runway. Through the federal NPIAS Program, and with the help of our engineering firm Dubois-King, we have secured the ability to get funding for study that is needed before embarking on this project. At the time of writing this report, there are some technical aspects we have run in to that have prevented this project going forward, but we are hopeful that the project will be moving forward in the near future.

We did not have Airport Awareness Day this year when initially scheduled due to tragic event associated with one of our main pilots for the event. We did not reschedule for later in the year primarily because pilots were not available to fly for us. We will consider scheduling this community event in the future.

Our plans for this year include, in addition to getting the above mentioned project underway, a plan to obtain an above the ground aviation fuel tank so that we can possibly save on wholesale costs and have a supply of fuel that will last for the entire flying season.

Richard Guy has been elected the new chairman of this commission. We have seen the resignation from the commission this year of members including Peter Heilemann, Wendy Warcholik and Dan Fowler. We thank them for their service. We have seen the addition to the commission from the Selectboard of Robert Roudebush.

Gerald J. Lyons

## 2012 Planning Board Report

The slow economy has played a significant role in the activity, or lack thereof, of the Haverhill Planning Board, but its members have kept busy nevertheless.

2012 began with discussion of a citizens' petition to allow biosolids to be used on agricultural land in town. A group of farmers petitioned the town for an article on the town meeting warrant.

A health discussion, lead by the Planning Board during two public hearings led the Board to recommend the petition's adoption. There was some serious opposition to the move and ultimately, the voters turned down the petition article by a wide margin at Town Meeting in March.

Nevertheless, many on the Planning Board believe there's a responsible way to permit Class A biosolids to be used in town. Even opponents believe that Class A material, which is reportedly inert and safe, has a place in agriculture in Haverhill. The Planning Board hopes to guide future discussions about the responsible use of safe and tested biosolids in town. As the size of the herds decrease, the amount of manure waste does not keep pace with the fertilization needs.

In 2012, the Haverhill Planning board was also challenged, legally, with a lawsuit regarding a three-lot subdivision in Woodsville. The board is working to resolve the case, which was heard in Grafton County Superior Court to the satisfaction of all parties involved.

As one might expect, there has been a financial component to the lawsuit with the Board paying legal fees for advice and representation. The Board members always have the town's and its residents' best interests in mind when deciding cases. Sometimes those interests are divergent and conflicts happen. While the board tries its best to avoid conflicts and suits, they are not always avoidable. There are times when the Board needs to defend its decisions to maintain the integrity of the rules and regulations the town has adopted. The board is hopeful a resolution to the issue is close at hand.

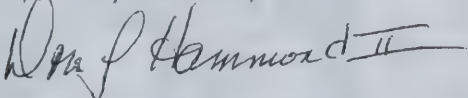
Three board members and clerk, Ed Ballam, attended a training session at the Local Government Center this fall and learned the latest in land use regulations and planning board procedures.

The board also welcomed two new members this fall. Mike Simpson, a resident of Woodsville and Bill Daley, who recently moved into Haverhill Corner both joined the Haverhill Planning Board and have fit right in, adding their skills to the process. Planning Board veteran Tom Friel, who was elected to the board of selectmen, became the selectboard's representative to the board replacing Lynn Wheeler who had served in the same capacity for several years.


Mike, Bill and Tom join dedicated members Tara Krause, Mike Bonanno and myself. I'd like to thank all board members for their efforts and service to the community. We could use some additional help too. Contact the Town Office or any of the selectmen if you're interesting joining the board.

And, for the record, the board reviewed and acted upon four minor subdivisions, three major subdivisions, seven lot line adjustments, three voluntary lot mergers, and one site plan review.

Respectfully submitted,



Don J. Hammond III, Chairman



**2012  
Haverhill  
Animal Control  
Report**

*We would like to thank everyone for all of your support and co-operation this year. We had a successful Rabies Clinic in the spring and plan on another this spring. Still trying to get a spaying clinic. We had two great yard sales. Monies helped to buy supplies for our four legged friends. We hope to do another yard sale this year. We were able to add a refrigerator and microwave thanks to generous donations. Many thanks to our volunteers for all their hard work. We will continue to serve you to the best of our ability.*

**Brief List of Calls:**

**Loose dogs = 237**

**Deceased Animals = 18**

**Animals Needing Homes = 49**

**Barking Dog Complaints = 21**

**Cat Calls = 281**

**Cruelty Investigations = 92**

**Loose Livestock = 21**

**Missing Animals = 52**

**Abandoned Animals = 6**

**Dog/Vehicle Accident = 5**

**Wild Life Calls = 5**

**Animal Bite Investigations = 21**

*Numbers to contact us are:*

**603-989-5870**

**603-348-3344**

***Thank you for your Continued Support!  
George Cataldo & Linda C. Smith***



**Care For Your  
PET**

**HAVERHILL CEMETERY COMMISSION  
TREASURER'S REPORT  
YEAR ENDING DECEMBER 31, 2012**

**RECEIPTS**

CASH ON HAND JANUARY 1, 2012		\$12,579.07
LOTS SOLD	\$4,050.00	
OPENING GRAVES	\$13,300.00	
TRUST FUNDS	\$12,000.00	
INTEREST	\$1,837.50	
VAULT RENT	\$1,100.00	
LAND RENT	\$720.00	
PERPETUAL CARE	\$4,100.00	
MISCELLANEOUS	<u>\$0.00</u>	
TOTAL	\$37,107.50	<b>\$49,686.57</b>

**DISBURSEMENTS**

TOWN REIMBURSEMENT	\$6,000.00	
COMMISSIONERS SALARY	\$400.00	
TREASURER'S SALARY	\$500.00	
SEXTON'S DUTIES	\$4,200.00	
LIGHTS	\$72.12	
PERPETUAL CARE	\$4,200.00	
OFFICE SUPPLIES	\$45.00	
CEMETERY SUPPLIES	\$198.36	
REPAIRS & PROJECTS	\$11,726.97	
FLAGS & MARKERS	\$1,478.76	
OPENING GRAVES	\$9,500.00	
MISCELLANEOUS	<u>\$141.10</u>	
TOTAL	\$38,462.31	
CASH ON HAND DECEMBER 31, 2012		\$11,224.26
		<b>\$49,686.57</b>

RESPECTFULLY SUBMITTED  
ROBERT J. RUTHERFORD, TREASURER

## Haverhill Historical Society

### Report to the Town of Haverhill for 2012

The Haverhill Historical Society adjusted last year to the loss of the long-term leadership of John Page, who died in May. John founded the Society in 1965 and his name was virtually synonymous with the organization. The Society benefited from his experience as Executive Director of the New Hampshire Historical Society and Inherit New Hampshire (now the New Hampshire Preservation Alliance), from his knowledge and skills as a historian, from his associations with other historians, and from his own deep family roots in the community. He set a high standard for those of us who follow.

The Society continued its Summer Lecture Series in 2012. The year's programs included a presentation on plans for the preservation and revitalization of Pearson Hall and a discussion with Dr. Kimberly Alexander of the notorious Civil War-era scandal involving New Hampshire's General Fitz John Porter. With the assistance of the New Hampshire Humanities Council, we also presented the programs "New Hampshire on Skis" with Dr. John Allen and "Native American History of New Hampshire" with David Stewart-Smith; the latter attracted a record-breaking crowd.

The annual membership progressive dinner, under the supervision of June Klitgord and Vesta Smith was again a success. It focused on the Bliss Tavern, the Congregational Parish House and Roger Brickner's beautiful home. Many thanks to June, Vesta and their committee members.

Since 2008, the Society has owned Pearson Hall, the oldest remaining public building in Haverhill, which was built in 1816 as Haverhill Academy, a private school and also as a courthouse. It was later used as a part of the Haverhill public schools. As one of the few remaining such early academies, it is of significance to the history of New Hampshire as well as Haverhill. It was named by the New Hampshire Preservation Alliance to its 2011 **Seven to Save** list, seven properties across the state whose historic significance makes them priorities for preservation.



The Preservation Alliance celebrated its **Seven to Save** list with a visit to Haverhill on August 29<sup>th</sup> to co-host a tour of Pearson Hall. Thanks to sponsorship by Bank of New Hampshire and Woodsville Guaranty Savings Bank, this event was free to the public. The tour attracted almost 100 people who came from around the state as well as the local region. Tour leaders (and board members) Dick Ekwall, Tom Stocker, Mike Marshall, and Doug Henson were organized and briefed by James G. Alexander, AIA, while architectural historian Kimberly Alexander, Ph.D, introduced the tour. The program continued at Alumni Hall with refreshments, under the supervision of board member Ruth Wellington, followed with remarks by Jim and Kimberly Alexander and by Preservation Alliance Executive Director Jennifer Goodman and her assistant Maggie Steir.

The New Hampshire Preservation Alliance returned in the fall with their board of directors for another tour; they were greeted by Vice President Peter Keyes, President Edith Celley, and several of the experienced leaders from the earlier tour. Three of our board members subsequently attended a

reception at the historic home of Carl Schmidt in Orford, where they met and networked with many regional historic preservation enthusiasts.

Pearson Hall was also visited by local 6th graders in the fall. Dr. Kimberly Alexander led classes that made the history of the building come alive for these students who asked questions and appeared to have a wonderful time learning a bit of Haverhill's history.

The board has continued efforts to preserve and revitalize Pearson Hall for use as a history museum and education and research center. We were successful in securing a grant from the New Hampshire Land & Community Heritage Investment Program that makes it possible, with local matching funds on hand, to finish the exterior brick restoration work. We still hope to find funding for installation of replicated original windows on the east side of the building and the installation of a replicated weathervane now being crafted by board member Dick Ekwall. A planning grant from New Hampshire Charitable Foundation was also received, which will help fund consultants for long range strategic planning and a capital campaign for the extensive interior work that is needed. This work will include restoring the second floor courtroom to its original beauty as well as replicating the twin spiral staircases that approach it.

The Society has been pleased to contribute to the celebrations of the Haverhill-Newbury 250<sup>th</sup> anniversary by organizing six of the monthly programs that will be offered. The anniversary committee has established a web site at <<http://www.celebrate250.org/events.html>>.

We also invite you to visit our own website at <[haverhillhistoricalsociety.blogspot.com](http://haverhillhistoricalsociety.blogspot.com)> and to join us for additional programs in the coming season. A calendar of the 2013 lectures at the Ladd Street School will be available in the spring. It will be posted on the website, mailed to members and to others who request it, and released to the local press. Please feel free to request a copy (603-989-5953) and please consider participating through our very affordable membership. Periodic news of programs and progress reports will be emailed to members who give us their email addresses for Historical Society use only.

Your support and participation are important to enable the Society to better preserve, exhibit and communicate Haverhill history.

Respectfully submitted,

Edith E. Celley  
President

Officers for 2012-13: Edith Celley, President; Peter Keyes, Vice President; John Landrigan, Corresponding Secretary; Mike Marshall, Recording Secretary; Charlene Aldrich, Treasurer  
Directors: Dick Ekwall, Tom Stocker, Ruth Wellington, Douglas Henson, Carole Bont

## **Town of Haverhill Welfare Assistance Department 2012**

The State of New Hampshire **RSA 165:1-b** requires all cities and towns to assist those who are poor and unable to support themselves. Individual towns and cities establish criteria for determining need and guidelines for administering welfare assistance on a needs basis.

Welfare assistance was initiated to address unforeseen emergency need. To minimize reliance on the Town Welfare resource for foreseeable needs, Haverhill's Welfare Office works closely with Federal, State, and private agencies to educate citizens and alert those in need of the existence of alternative sources of help. During the application process clients are asked to provide financial information such as bank statements, proof of income resources, employment verifications, Dr.'s letter if unable to work, pending sources of income such as disability, retirement funds, and proof of all expenses. The application determination is based on the income/expense ratio. Expenses included in this determination are housing, food, heat, lights, and in some circumstances phone service (if necessary) and pharmacy items, most other expenses are not considered. Other required information will include a picture I.D., birth certificates, marriage/divorce, social security card, and court ordered payments. These items are required for all who are living in the residence. Once all the information is provided a decision will be made and letter of determination will be mailed to applicant in a timely manner. Not all applicants are willing to provide all the information required and will not be assisted if they are non-compliant. It is necessary to provide this information in order to determine if the applicant is truly in need of emergency assistance or can re-evaluate how they are spending their income. The application process is not always without challenge and many times is a difficult decision to make but clients are always given other options and resource contacts when they are in the office.

### **LIHEAP (New Hampshire Fuel Assistance)**

The cut in the Fuel Assistance Budget in 2012 burdened Town Welfare offices across the State. The Low Income Home Energy Assistance Program (LIHEAP) is federally funded through the U. S. Department of Health and Human Services. The Office of Energy and Planning is responsible for the statewide administration of LIHEAP, known as the Fuel Assistance Program in New Hampshire. The OEP contracts with the six local Community Action Agencies to provide Fuel Assistance Program benefits to eligible households.

### **PROGRAM YEAR 2011-2012**

**Applications taken: 46,582**

**Applications Certified: 38,021**



**Average Obligated Benefit Amount: \$730.00**

**NH Base Grant: \$26,055,007.**

What this all means in realistic numbers is that the funding will provide around *200gal.* of fuel per household but the average household will use approximately *800gal.* per year. This means that those who cannot afford fuel will rely on the help of the Town to supplement their fuel bill. Fuel assistance is not released until sometime in December each year and as we all know the north country does not wait until December to have temperatures plummet into the teens long before December. During the months of September-December the Town will receive numbers of calls from those who have run out of fuel or haven't had fuel at all since the previous spring. This puts quite a burden on the Town Welfare budget.

What can we do as a community to ease this burden? I would like to thank the students and staff of the **Olivarian School in Pike** for the many cords of wood they have donated to people who burn wood for their heat and they even go so far as to stack the wood for those in need. It takes hard work to cut, split and stack wood and their acts of kindness should not go unnoticed. The local Fuel Companies work with me to make sure everyone has heat and eases the Town's budget by not charging extra for special deliveries or for restarts on those who have run out of fuel entirely. Thank you to all that participate in this waiver of fees. This year we received a grant of \$1500.00 from "**Share the Warmth**" through the **Dead River Company** and would like to thank them for their kindness.

**Area Resources Include but are not limited to:**

**I would like to remind everyone of the NH 211 service and have provided some information regarding this great source of help to most situations. 211 New Hampshire Mission**

To build NH's capacity to strengthen the way people access help and engage in civic life.

**211 New Hampshire Vision:**

To provide the residents of NH with easy and accurate access to health and human services and to meet their needs daily and in times of crisis.

Here are some of the ways 2-1-1 reduces costs for employers, taxpayers and government:

- Time is saved for families and individuals through a one-stop call center.
- The need for public assistance is decreased because of timely connection with appropriate intervening services.
- Reduction in non-emergency calls to 9-1-1.
- Reduction in new 1-800 numbers funded by government.
- Planning information for cities, counties, and nonprofits informed by data collection of call volume and types of services requested.
- A communication network for information in changes about government and local programs.

- Cost avoidance for businesses and state agencies of misdirected calls for services.
- - 211 is an easy to remember telephone number that connects callers, at no cost, to information about critical health and human services available in their community
  - 2-1-1 NH is an initiative led by United Ways of New Hampshire (UWNH), an organization that represents the 7 United Ways across the state, in partnership with Public Service of New Hampshire (PSNH), and the State of New Hampshire.
  - Residents in New Hampshire can contact 2-1-1 NH toll-free by dialing **2-1-1** in state or **1-866-444-4211** from out of state

Agency	Hours	Address	Telephone	Services
CAP/Fuel Asst.	10-2:30 (M-F)	6 Church St. Woodsville, NH	747-3013	Rental Dep., Food bank, Fuel Assistance
NH Div. of Family Assistance	9-4 (M-F)	80 N. Littleton Rd. Littleton, NH	444-6786	Food Stamps, TANF, etc.
Town of Haverhill Welfare	8-4 (M & F) 8-12 (T&Thur)	2975 DCH N. Haverhill, NH	787-6514	Assistance with basic needs
Prepared Meals		Horse meadow Senior Center	787-2539	Meals on Wheels
Free Cell Phone		Safelink.com	1-800-723-3546	Free cell phones 68 monthly min.
NH Housing			1-800-439-7247	HUD Section 8 low income housing
Homeless Program	9-4 (24hr)	Littleton, NH (local office)	444-0184	Shelter for individual or families in need

Assistance with questions about housing, homeless shelters, food banks, financial or healthcare needs is available 24/7 through the 211 Help Line. Please dial 211 day or night when in need of immediate answers.

Respectfully submitted,

Leslie Ramsay, Welfare Administrator

## CONSERVATION COMMISSION

### Report for 2012

The Conservation Commission for the Town of Haverhill meets the second Wednesday of the month at 7:00 PM at the town offices. Meetings are open to the public, and the commission welcomes the ideas, suggestions, and concerns of Haverhill's residents. We hope anyone interested in serving on this commission will contact the Town Office to get an application.

The major project this year has been working with the State Department of Environmental Services and the Connecticut River Watershed Council on the Jeffers Hill Road /Oliverian Brook crossing site. This ongoing project seeks to alleviate the erosion problems both at the bridge site itself as well as the downstream area where the brook is trying to carve a new, straighter channel. Because of the importance of the bridge to accessing homes on the Jeffers Hill Road, this project seeks to stabilize and preserve the existing bridge and streambed area.

Another on-going project, headed by Mike Dannehy, is to find and preserve the town boundary stakes.

Robert Stoddard - Chair

Nancy Leitner - Secretary

Brian Smith - Vice Chair & Treasurer

Melissa Walker, Michael Severino, Ann Fabrizio, Mike Dannehy

## What a great year for Haverhill Recreation!

Although the winter weather was not cooperative in 2012, we at Haverhill Recreation were still happy to offer many fun programs throughout the year. We have some great programs and hope that you have joined us for some of them. Youth Basketball, ice skating at the Clifford Building, ice and fly fishing courses, summer baseball clinic, lifeguard course, Winterfest at Mountain Lakes, Spring and Fall Paddle the Border adventures, adult dances, youth softball and baseball clinics, Zumba by Karissa, pre-school playgroup classes, HARP 6-week children's summer camp at the Clifford Memorial Building, swimming lessons, Haunted Happenings, men's 40+ basketball league, hiking and kayaking programs, adult swim time at the A.P. Hill Pool, Easter Egg Hunt, youth



basketball travel team, Christmas caroling, children's dances, Senior Stretching classes, youth league soccer, and 6 summer concerts with some of the finest bands around at Railroad Park.

Something new to note for 2012 was the inception of our Acoustic Music Jams which are held the second Saturday and 4<sup>th</sup> Sunday of the month at the Clifford Memorial Building from 1-5. These "jams" bring people of all ages together to listen to some local (and not so local) musicians who gather to showcase their musical talent. If you enjoy old time country and bluegrass music you would love this afternoon of great music, but

remember to bring your own chair. If you play and want to join us for a jam, just show up with your instrument and ask for Pete Stimson. Mr. Stimson is our volunteer coordinator and has a passion in wanting to offer our community a place to congregate and enjoy good music from local musicians.

Did you happen to see the Haverhill Area Recreation Program (HARP) float in the July 4<sup>th</sup> parade this year? Seeing the staff work so well together and have such pride in the message of Independence Day was inspiring to me. What a wonderful group of young adults!

I also wish to thank the parents who choose to trust their children to us and wish to reassure you that my goal is to make the HARP program the best part of your children's summer vacation. Your children are our top priority and I can assure you that the summer of 2012 brought many giggles, games, field trips and good times with friends. Some exciting news is that the Haverhill Recreation Commission has just decided that we will EXPAND the HARP program in 2013 from 6 to 8 weeks! We are hoping that by offering HARP in June, there will be less of a need for



parents to find alternate childcare after the summer closing of school. We hope to see many more children at HARP in 2013 and want to remind all parents that we do offer a significant rate reduction through May 15<sup>th</sup> to those who pre-pay for full-time HARP and for those who have multiple children attending the program. What a great plan for your tax return!

Let's not forget about the A.P. Hill Pool. We also recently decided to extend the 2013 summer swimming



season to 10 weeks instead of 8! The pool has been tested structurally and continues to pass its state inspection and has seen some major improvements this year! With new building paint here and there, the pump house equipment maintained, a new flower garden & outdoor shower, and some much needed pool paint; it seems that the pool had a mini "face-lift" during the 2012 summer. There is still much to do but my intention is to continue to improve and promote this wonderful landmark for years to come. It has certainly proven a great place for families and friends to enjoy. I am continually surprised to learn that some residents of Haverhill still did not know the A.P. Hill Community Pool is

in existence. We will be open 7 days per week starting late June. We have an amazing staff that takes their jobs very seriously and have pride in their work and surroundings. With the longer pool season established, keep us in mind as you are looking for a birthday or other gift as we always have seasonal pool passes for sale! As you can see by the photo above, the pool is even fun in the rain!

In closing, I must thank those who have volunteered or participated in our programs. To my co-workers, coaches, local merchants, teenagers and community members who have volunteered and/or participated in our programs or fundraisers; again I offer my sincere gratitude. It is the volunteers in this community that make Haverhill Recreation a success. I will continue to strive to bring as many interest-based programs as possible to our community. I hope someday will include such recreational opportunities as drama classes, music, trips, arts and crafts, a teen center, walking and biking groups & trails and much more. Take a look at what we offer, take time to tell us what you would like to see and then join us. I am fortunate to work for you and want you to know that I will continue to promote the worthwhile endeavors of the Haverhill Recreation Commission.



Sherri L. Sargent  
Recreation Director

You can reach me at the Morrill Building 787-6096, Clifford Building 747-2839 or the A.P. Hill Pool 243-0029  
Follow us at Haverhill Recreation on Facebook or email me at [rec@haverhill-nh.com](mailto:rec@haverhill-nh.com)

## HAVERHILL HERITAGE COMMISSION

Well, it's that time of year again. Time to report on the activities of the commission.

First off, we are in need of new members. So, if you are interested just give me a call at 747-3687 or 747-4025. Or email me at [info@wmtn.biz](mailto:info@wmtn.biz)

The exterior of the caboose is just about completed. Project manager Dick Ekwall says there are just some metal parts that have to be attached. The logos on both sides have been completed. The new roof is holding back the winter weather nicely. We did, however, encounter a bit of vandalism; as someone threw a brick through one of the windows. The window was quickly replaced by our friend Rick Walling.

We have enough "Memory Blocks" to make a three level structure to hold the marker from the graded school. We need to have a 4'x 7' granite slab donated to use as a base??? We hope to have it completed by July 5th, for the Railroad Day celebration.

Hazen Park, in North Haverhill, site of the first wood framed home in Haverhill, is shaping up. The large floral garden in the meadow bloomed well and this next summer should be even more colorful. I even had one hummingbird visit the lilac bush.

The following picture shows the amount of meadow that has been lost to the river in the past fifty years. Where Everett Jr. is standing is now a 35 foot drop ... straight down!



Everett Sawyer Sr. & Jr. at the rivers edge

The butternut tree program will continue for the coming year. We thank those who purchased and/or adopted our trees. Several are planted along trails and in the meadow.

We plan on having 5 or 6 private picnic areas for all to enjoy. Walking paths are throughout the park and we invite visitors to check us out. We hope to have an event during the 250th anniversary celebration, for river travelers.

Chipping the large brush piles is going to be top of the list. We need to produce mulch for the garden. Volunteers are always welcomed.

In April we will be issuing 1000 Hazen Park Passes. They will be free, but donations are always welcomed. However, the park will be available to all adults and visitors ... with or without a pass. The pass is merely a way to partner with the commission.

The members of the Haverhill Heritage Commission are looking forward to another successful year, and wish to thank all of the volunteers that helped us through 2012.

Jim Hobbs, chairman



## **HVERHILL HERITAGE COMMISSION**

**Let's build a memory....One brick at a time!**

**HHC's new fund raising project is sure to be a winner.**

**We are offering two styles of name bricks. One in granite measuring 12 inches wide and 6 inches high. These granite bricks will be mortared into a base to display the large granite date block that was the corner marker in the School Street elementary school, by the Library, from 1900 to 1961, when the school was destroyed by fire.**

**The marker was lost for over 50 years until a good Samaritan, Roland Moore, located it in the creek in the Hancock Meadows! The commission is extremely grateful to Rollie for this historical discovery and for his interest in our town.**

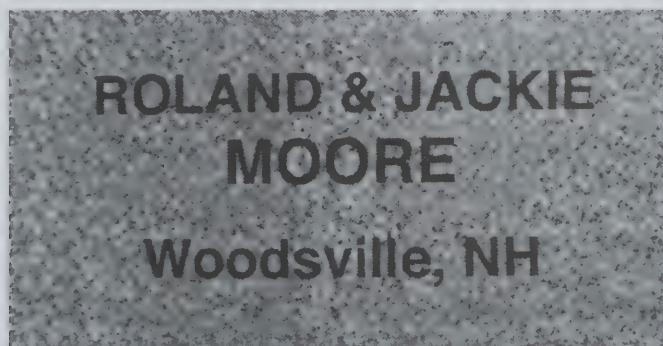
**Several of the granite blocks were sold even before the samples were completed. Funds from the sale of these namesakes will be used by HHC for the many community projects we have on the drawing board.**

**The cost of the granite block is \$125.00. Samples can be seen at White Mountain Traders, at 21a Central Street, Woodsville, N.H., home of the old two generation Bagonzi Restaurant, which many of us remember!**

**Or you can order by mail by sending \$125.00 by check made out to: "Haverhill Heritage Commission" with the engraving instructions.**

**Send check, or postal money order, to:**

**Haverhill Heritage Commission, James R. Morrill Municipal Building, 2975 Dartmouth College Hwy., North Haverhill, NH 03774**



Example of A Memory Block



# Court Street Arts

at ALUMNI HALL

75 COURT STREET, HAVERHILL NH 03765 | TEL: 603.989.5500 | WWW.ALUMNIHALL.ORG

January 29, 2013

Dear friends,

This past year we have been so pleased to share with you such a diverse and exciting line-up of programs. The success of the inaugural Bliss Tavern Music series, featuring such great artists like Tom Rush, Harvey Reid, John Gorka and Patti Casey, has expand its reach across the world to bring the acclaimed Scottish Battlefield Band and Canadian, Juno award- winner James Keelaghan to our Haverhill Stage. We also welcomed back some of our favorites including George Lopez, The Pine Hill Singers, National Marionette Theatre and The North Country Chamber Players.

If you noticed any local youngsters in renaissance clothing, speaking Elizabethan and staging elaborate sword fights, most likely it is a result of our week-long summer youth theater camp and free seven-week Shakespeare series. We welcomed twenty-two area kids this year and had so much fun, we've started planning another camp for next summer. Classes this year were not limited to theatre. We offered workshops in the visual arts and dance for both adults and kids.

We've worked hard to bring you programs that enrich our community and provide exciting and memorable experiences for everyone. We're happy to report that the number of programs and audience attendance this past year has doubled! Our reach is extending from the immediate community to the region and beyond. This year we've had people from Connecticut, Pennsylvania, Maine and New York come just to see one of our performances. Court Street Arts at Alumni Hall is so pleased to contribute to the economic activity of the region by attracting visitors to the area and supporting local performing and visual artists in the gallery and on our stage.

The cost to bring performances to the stage is not covered by ticket prices alone and each year we face costs to keep the beautiful and historic Alumni Hall building in sound shape. We work hard to secure grants and fund-raise to keep admission prices affordable to the whole community and continue to breath new life into a valuable historic structure. In addition to our programs, we are happy to be able to offer Alumni Hall has a gathering place for community meetings and school events.

Join us in 2013 for a year of exciting programs and memorable experiences!

Thank you,

Keisha Luce  
Executive Director



## *PATTEN LIBRARY – NORTH HAVERHILL*

*2885 Dartmouth College Highway*

*North Haverhill, NH 03774*

*603-787-2542*

2012 has proven to be an eventful year at the Patten Library in North Haverhill. We have welcomed many new patrons from various ages and backgrounds who are enjoying the diverse selection of materials we are currently offering. With the addition of these new patrons, we have extended our young adult and adolescent sections to address the needs of these readers; therefore, we have included many new and exciting high interest reading novels. We continue to offer our Monday morning story and craft hour to draw in our youngest readers as well as their mothers, and our Halloween and Christmas programs were very well received. We hope to continue to offer these worthwhile and valuable family activities. We are also continuing to make improvements to our Books-On-The-Go program which offers library services and deliveries to those patrons who are shut in due to illness or inclement weather.

Furthermore, with the assistance of many of our supporters, we were able to organize two book sales, a pork dinner, and a cookie walk. All of these efforts allowed us to raise money to keep up with rising costs of utilities and reading materials. Due to the generosity of our supporters, and these fundraising ventures, we were able to replace many damaged books and add several new authors at the requests of our patrons.

I would like to express a sincere thank you to all of the local citizens who donated their time and services to these worthy causes.

To conclude, I would like to thank the board of trustees for their continued support and a very heartfelt thank you to Mrs. Audrey Clough; a truly dedicated employee of the Patten Library.

Thank you  
Debi English

Board of Trustees  
Ann Fabrizio, Chairperson  
Mary Ingalls  
David Joslin  
Tina Hebert, Treasurer  
Glenna Ackerman, Secretary  
Debi English, Librarian  
Audrey Clough, Assistant Librarian

Library Hours: Monday 10-6pm with story hour from 10:20 to 11:30  
Wednesday 2 to 6pm

Phone : 787-2542

email: [pattenlibrary@yahoo.com](mailto:pattenlibrary@yahoo.com)

follow us on facebook

Patten Library, North Haverhill

2012 Treasurer's Report

<b>Starting Balance as of 1/1/2012</b>		<b>\$1,549.77</b>	
Transfer from savings	\$ 2,682.40		
Fundraising	\$ 1,756.97		
Interest Income	\$ 718.80		
Town check	\$13,400.00		
Contributions	\$ 3,259.98		
<b>Total credits</b>		<b><u>\$21,818.15</u></b>	
			<b>\$23,367.92</b>
Book purchase	\$ 4,047.66		
Insurance	\$ 1,017.00		
Maintenance	\$ 655.00		
Payroll	\$ 7,500.00		
Payroll deductions	\$ 219.83		
Work Comp Ins	\$ 750.00		
Postage	\$ 0.00		
Supplies	\$ 744.32		
Taxes	\$ 1,201.37		
Phone / Interenet	\$ 1,031.26		
Electric	\$ 1,184.00		
Heat	\$ 2,266.00		
Programs	\$ 0.00		
Transfer from Checking	\$ 1,163.27		
Misc	\$ 123.19		
<b>Total debits</b>		<b>\$21,902.90</b>	
<b>BALANCE as of 12/31/2012</b>		<b><u>\$ 1,465.02</u></b>	
			<b>\$23,367.92</b>
<b>CD's as of 12/31/12</b>		<b>\$61,795.00</b>	

This Report Respectfully Submitted,

Christina Hebert, Treasurer

**WOODSVILLE FREE PUBLIC LIBRARY  
FINANCIAL REPORT FOR 2012**

**INCOME**

Town of Haverhill	\$17917.00
Woodsville Precinct	8625.00
Donations	190.00
Book Sales	597.65
Copy Fees	265.50
Money Market Account	4500.00
Book Replacements	30.95
Memorials	145.00
Food Sale	311.60
Inheritance	<u>1000.00</u>
<b>Total</b>	<b>\$33582.70</b>

**EXPENSES**

Internal Revenue Service	\$ 2490.00
Prop. Ins. & Workman's Comp.	2442.10
Net Salaries	15191.42
Books	4993.52
Magazines	887.07
Utilities	1194.45
Maintenance	1208.79
Misc.	609.00
Equip. & Supplies	264.41
Money Market Account	1500.00
Fuel	<u>2232.14</u>
<b>Total</b>	<b>\$33012.90</b>

**ASSETS:**

In Checking Account 12/31/12	\$ 5044.97
CDs	60000.00
Money Market Account	<u>16406.62</u>
<b>Total</b>	<b>\$81451.59</b>

Submitted by Reita Jones, Treasurer

Haverhill Library Association  
Librarians' Report 2012

**The Year's Events and Fundraisers**

Annual Book Sale  
Open for Trick or Treating  
Summer Reading Program  
HCMS 6th Grade tour  
Book Discussion Groups  
Book Club for Writers  
Weekly Fiction Writers Group  
Shakespeare Play Discussion, *The Taming of the Shrew*  
Author Event with Historical Society  
Chicken & Biscuit Dinner  
Author Tea with Jane Cleland  
Strawberry Festival Book Sale  
Annual Meeting and Monthly Trustees' Meetings  
Library Presentation at Haverhill Cooperative Middle School



**Services offered include:** Free interlibrary loan with other New Hampshire libraries, 4 computers for public access with high speed internet, wi-fi, photocopying, research and referrals for local and family history, large print books, DVD's, books on CD's and magazines.

**Our numbers continue to grow!** Since January we have issued new library cards to approximately 36 adults and 5 children.

**Interlibrary Loan & NHU-PAC:** We continue to offer interlibrary loan services. If we don't have the book you are looking for, most likely we can get it through interlibrary loan. Our patrons have enjoyed this service. We have borrowed hundreds of books from NHU-PAC for our patrons this year!

**Improvements:** This year saw the completion of two significant repair projects on the building: repair and repointing of the brickwork; and repair of the slate roof. In addition, trustee Ken Frank led a project which rebuilt and extended our brick walkway. Ken also took down a great deal of brush that had grown up behind the building.

**Haverhill Historical Society:** The library is pleased to be building its relationship with the Haverhill Historical Society: the two organizations co-sponsored a book event (Drs. Kimberly Alexander and Dane Morrison discussing *Hero or Coward? The Story of General Fitz John Porter*); the library hosted HHS summer intern Ariel Myers; and the two organizations have entered into a new arrangement through which the Historical Society will store items from its collection at the library until the renovation work on Pearson Hall is completed.



**Our Trustees:** For 2012, our trustees were Jane Darby, Ken Frank, John Landrigan, Sue Lewis, Mike Marshall, and Vesta Smith. This year, in addition to organizing fund raisers and providing administrative oversight, the trustees developed a new records management policy; tracked state legislation of interest to libraries; and participated in an open house sponsored by the New Hampshire Library Trustees Association.

**Volunteers and Friends:** We are very grateful for our regular volunteers, including Charlene Aldrich and Joan

Metzger! Thanks also to Susan Brown for hosting the author tea and to the Woodsville Bookstore for providing books to sell; to Carolyn Danielson for landscaping; to Steve Hebebrand for mowing the lawn and shoveling the walk; and to the Pike Store for pizza coupons for our summer reading program. We have also enjoyed generous donations of books, DVD's, and audiobooks. A special thank you to the boys from the Stewardship Program at Becket School for the mulching of our gardens and raking all those leaves this fall! Well Done!

***The Haverhill Library is located on Court Street in Haverhill Corner.***

We are open Monday and Wednesday 5:00-8:00 pm, Thursday 4:00-7:00 pm, and Tuesday and Saturday 10:00 am-1:00 pm.

Patrons may contact the library at 603-989-5578 or email us at: [mail@haverhilllibrary.org](mailto:mail@haverhilllibrary.org)

Also visit our blog on the web! [hliba.blogspot.com](http://hliba.blogspot.com)

Find us on Facebook!

Respectfully Submitted,

Nanci Myers, Adult Librarian

Anne-Marie Ballam, Children's Librarian



**Haverhill Library Association  
2012 Treasurer's Report  
Operating Receipts & Disbursements**

RECEIPTS

Town of Haverhill	\$	12,000	
Mildred Page Bequest		7,637	
Precinct of Haverhill Corner		1,000	
Earnings from Investments		907	
Interest (Checking Account)		16	
Contributions		1,582	
Fundraising Income		3,017	
Book Sales		854	
Photocopies and Other		89	
 Total Regular Operating Receipts			 \$ 27,102

Reserved for Building Repairs from 2011	\$	9,875	
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Total Receipts and Reserved			\$ 36,977
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EXPENDITURES

Salaries	\$	13,830	
Payroll Taxes		165	
Workers' Comp		315	
Book Purchases		3,210	
Periodicals		99	
NHUPAC		165	
Maintenance		763	
Utilities		3,834	
Telephone and Internet		1,482	
Insurance		997	
Supplies		463	
Software		345	
Fundraising Costs		290	
Administration		116	
Legal Fees		93	
Tasco Security		432	
 Total Regular Expenditures			 \$ 26,597

Special Building Repairs	\$	18,125	
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Total Expenditures			\$ 44,721
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BALANCE			\$ <u><u>(7,744)</u></u>
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Respectfully submitted  
John W. Landrigan, Treasurer

## COMMISSIONERS' REPORT FISCAL YEAR 2012

We are pleased to present the following reports and financial statements for the period of July 01, 2011 – June 30, 2012. We share these reports with you, the people of Grafton County, so that you may have a better understanding of your County Government.

Financially, Grafton County finished fiscal year 2012 in good shape. Total Revenues came in above budget projections by \$900K. The total revenue received for the fiscal year was \$33,801,974. Expenses were below budget estimates by \$1,881,419. The total expended was \$34,274,738 with \$19,409,043 being raised in County taxes.

The budget process for FY 2013 was as challenging as expected. As the fiscal year 2013 budget was being prepared the new Grafton County Correctional Facility was rapidly nearing completion. Several of the increases in the fiscal year 2013 budget were a direct result of the construction of the facility and the opening and operation of the new facility. The single largest increase in this budget was in debt service payments as we incorporated the second bond issue payments into the budget. This is an increase of \$884,763.00. In addition, there were increases in the operating budget for both the Department of Corrections and the Maintenance Department that are attributable to staffing and operating the new facility. There are no new positions budgeted for either of these departments for fiscal year 2013.

The Grafton County Delegation commissioned a \$40,000 performance audit of the management of Grafton County during fiscal year 2012. That report is available on the Grafton County website at [www.graftoncountynh.us](http://www.graftoncountynh.us). A number of the recommendations that were contained in the report called for additional staffing within several departments. As a result of the performance audit report there were 5.6 new full-time equivalent positions requested throughout various departments at a total cost of \$308,194.00. These positions included: a Finance Director for the County; an Assistant County Attorney and a Legal Secretary in the County Attorney's Office; a 24 hour per week Information Technology position; a full-time clerical position in the Sheriff's Department and Dispatch and the last new position is a conversion of part-time hours into a full-time Dispatch position. The budget that the Delegation passed did not include funding for the Finance Director position and the clerical position in the Sheriff's Department.

One area of the budget that saw a significant decrease was the Human Services budget. This budget includes funds that the County is statutorily obligated to pay to the State of NH for long-term care and home and community based care services for the elderly that are eligible in the County. This year the County will budget \$596,140 less for that obligation.

There was a 1.875% cost-of-living adjustment for employees. In addition, in an effort to reduce health insurance expenses, the County changed health insurance providers and was able to reduce health insurance costs for the employees. The fiscal year 2013 budget increased by 7.34% while the amount to be raised by taxes increased 3.99%. It should be noted that these increases were substantially lower than original projections factoring in the operations of the new facility.

The construction of the new Department of Corrections Facility was completed in fiscal year 2012. On May 06, 2012 the official Ribbon Cutting Ceremony was held and inmates were moved into the new facility on June 22, 2012. The project came in substantially under budget and was completed on time. Grafton County wishes to thank SMRT, Inc., H.P Cummings and all of the subcontractors who were involved with this project. The building is a modern facility that Grafton County is proud of. The Commissioners also wish to thank Superintendent Glenn Libby and all of

the Correctional staff for their patience and perseverance as the new facility was constructed. We wish them well in the new facility. We also wish to thank Maintenance Superintendent Jim Oakes and the Maintenance Staff for all of their hard work during the construction of this facility.

Grafton County is now moving full steam ahead on another exciting project. A Woodchip Biomass Heating system for the Complex was approved unanimously by the Delegation on May 14, 2012. The County did receive an Energy Efficiency Conservation Block Grant for \$378,500 to be put toward that project. These funds were used in part to do the engineering and design of the project. In October 2011 the County hired Banwell Architects from Lebanon, NH to do the design. It is expected that construction will commence in October 2012. This project is anticipated to replace 90% of the fuel oil used at the County Complex and the Biomass Heating System will be cash positive in the first year. The total project is approximately \$2.6M and will be funded through EECBG funds and the remaining funds will come from monies that were left over from the construction of the new Correctional facility. No additional funds will be borrowed to build this facility. The plant is expected to be on line for the winter of 2013 – 2014. We are looking forward to reducing the consumption of fuel oil and the savings that will bring to County taxpayers. The Commissioners would like to thank former Commissioner Martha Richards and her volunteer Alternative Energy Committee for their efforts to bring this project forward. This committee has been working on this project since 2008.

The County had two long time employees retire in fiscal year 2012. In July 2011, Captain Paul Leavitt retired from the Sheriff's Department. Captain Leavitt had over fifty (50) years of law enforcement service in NH at the time of his retirement. In December 2011, Eileen Bolander the Grafton County Nursing Home Administrator retired after twelve (12) years of service to the County. Craig Labore was hired as the new Nursing Home Administrator and he began his service on January 30, 2012. We wish Paul and Eileen well in retirement and wish Craig success as he takes over the helm at the Nursing Home.

Grafton County continues to participate in the NACO (National Association of Counties) prescription drug discount program that is sponsored by CareMark. This valuable program is at no cost to the County or to the citizens. This program can reduce the cost of prescription drugs by up to 20%. Since the inception of the prescription drug program in September 2006, Grafton County citizens have saved a total of \$545,006.75. Getting enrolled in the program is simple – just place a call to the Commissioners' Office at (603) 787-6941 and request a card. The only information needed is your name and address and we will mail you a card. These cards are also available at many participating pharmacies in Grafton County.

The NH Association of Counties Annual Conference was held at the North Conway Grand Hotel on October 24 & 25, 2011. During the conference at the Annual Banquet, County Attorney Lara Saffo was recognized as the County Attorney of the Year, Executive Director Julie Clough was recognized as the County Administrator of the Year, County Attorney Office Administrator Alison Farina was recognized as the County Attorney Employee of the Year, Activities Aide Dee Boutin Farley was recognized as the County Nursing Home Employee of the Year and Eileen Bolander, Nursing Home Administrator received the Edna McKenna Award for Public Service. Congratulations on a job well done, we are very proud of you!

As your County Commissioners, our mission and focus continues to be to provide the best quality services to the residents of Grafton County while maintaining a stable tax rate. This is very challenging considering the status of the economy and the increases in the cost of doing business.



The Commissioners hold regular weekly meetings on Tuesdays at 9:00 AM, at the County Administrative Building at 3855 Dartmouth College Highway in North Haverhill, with periodic tours of the Nursing Home, Department of Corrections, County Farm and Courthouse. We also attend monthly meetings of the Grafton County Executive Committee. All meetings are public. Please call the Commissioners' Office at (603) 787-6941 to confirm date, time and schedule. For further information, minutes of the Commissioners' meetings and links to other departments please visit the Grafton County website at [www.graftoncounty.nh.us](http://www.graftoncounty.nh.us).

In closing, we continue to be proud of the accomplishments and successes of Grafton County Government. We realize that these accomplishments would not be possible without the dedication and hard work of all of our employees and the countless number of volunteers. *We would like to recognize and thank all of our employees and the many volunteers that do such a fantastic job.*

Respectfully submitted,

GRAFTON COUNTY COMMISSIONERS:

Michael J. Cryans, Chair (District 1)  
Omer C. Ahern, Jr., Vice-Chair (District 3)  
Raymond S. Burton, Clerk (District 2)



# Raymond S. Burton

338 River Road  
Bath, NH 03740  
Tel. 603-747-3662  
Car Phone 603-481-0863  
E-mail: ray.burton@myfairpoint.net

*Executive Councilor  
District One*

## Report to the People of District One by Ray Burton Executive Councilor, District One

As one of five members of the Executive Council, I will again take the Oath of office on January 3, 2013. I am now representing 108 Towns, four cities- Berlin, Laconia, Claremont and Lebanon spread across all or parts of seven of NH's ten Counties, - Carroll, Grafton, Belknap, Coos, Sullivan, Strafford and Merrimack. I was sorry to lose, through the redistricting process, the towns of Belmont and Charlestown.

Governor Hassan will be the tenth Governor I have served with in the last 35-36 years of public service to the 263,000 people of this large Northern Rural District. The Governor is required to nominate citizens to serve on the dozens of volunteer Boards and Commissions which the Council will vote on. I urge anyone who is interested in serving to send a letter of interest and resume to the Governors Office, 107 North Main Street, Concord, NH 03301. For a list of the Boards and Commissions go to <http://www.sos.nh.gov/redbook/index.htm> contact my office or utilize your local town or city library.

With the support of the NH Health and Human Services Department, I have three District Health Councils which meet about every 4 months with Commissioner Nick Toumpas and his staff for about 2 hours. We receive updates and respond to local health concerns, consumers, providers and elected officials - local, county and state. These 2 hour sessions are open and frank discussions about the health of all NH citizens. The notification is all by email. Please send me your email to add to the list if you are interested at [ray.burton@myfairpoint.net](mailto:ray.burton@myfairpoint.net)

2013-2014 is the year of the 10 year NH Transportation Plan. The Five Member Council will work closely with the local Regional Planning Commissions; hold required hearings on the recommendations for the next ten years for all modes of transportation- highways, rail, air and public transportation. We then submit our recommendations to the Governor by December 15, 2013. The Governor reviews and submits her recommendations of the plan to the NH House and Senate by February 15, 2014 which will become a legislative bill concluding with a new 10 year transportation plan by July 1, 2014. Keep in touch with my office or the NH Dept. of Transportation Planning Office at 271-1484 on this. There will be some interesting and in depth discussions and votes.

Please contact my office anytime I can be of assistance. I enjoy participating and speaking at local events and consider it an honor to serve you.

Sincerely,  
  
Ray Burton, Executive Councilor



### Towns in Council District #1

#### **BELKNAP COUNTY:**

Alton, Center Harbor, Gilford, Laconia, Meredith, New Hampton, Sanbornton, Tilton

#### **CARROLL COUNTY:**

Albany, Bartlett, Brookfield, Chatham, Conway, Eaton, Effingham, Freedom, Hart's Loc., Jackson, Madison, Moultonborough, Ossipee, Sandwich, Tamworth, Tuftonboro, Wakefield, Wolfeboro

#### **COOS COUNTY:**

Carroll, Clarksville, Colebrook, Columbia, Dalton, Dixville, Dummer, Errol, Gorham, Jefferson, Lancaster, Milan, Millsfield, Northumberland, Pittsburg, Randolph, Shelburne, Stark, Stewartstown, Stratford, Whitefield

#### **GRAFTON COUNTY:**

Alexandria, Ashland, Bath, Benton, Bethlehem, Bridgewater, Bristol, Campton, Canaan, Dorchester, Easton, Ellsworth, Enfield, Franconia, Grafton, Groton, Hanover, Haverhill, Hebron, Holderness, Landaff, Lebanon, Lincoln, Lisbon, Littleton, Lyman, Lyme, Monroe, Orange, Orford, Piermont, Plymouth, Rumney, Sugar Hill, Thornton, Warren, Waterville Valley, Wentworth, Woodstock

#### **MERRIMACK COUNTY:**

Andover, Danbury, Hill, New London, Wilmot

#### **STRAFFORD COUNTY:**

Middleton, Milton, New Durham

#### **SULLIVAN COUNTY:**

Claremont, Cornish, Croydon, Grantham, Newport, Plainfield, Springfield, Sunapee



## North Country Council, Inc.

Regional Planning Commission & Economic Development District  
The Cottage at the Rocks  
107 Glessner Road  
Bethlehem, New Hampshire 03574  
(603) 444-6303 FAX: (603) 444-7588  
E-mail: [nccinc@nccouncil.org](mailto:nccinc@nccouncil.org)

Dear Friends,

The first thing I would like to do is thank all of you for your support of the North Country Council this past year. Once again, I would like to reaffirm the Council's commitment to serve the community and regional needs.

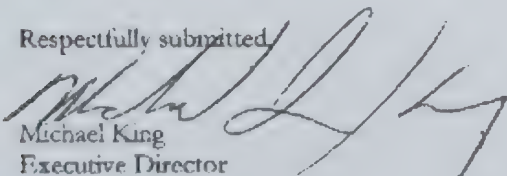
We continue to be very active in transportation planning. We are the recipient of a grant from the New Hampshire Department of Transportation that enables us provide assistance to communities and staff the Transportation Advisory Committee for the region. I urge all of you if you have not been involved with the advisory committee to give us a call and arrange to attend one of our meetings.

In economic development we continue our strong relationship with the Department of Commerce and the Economic Development Administration (EDA) in bringing funding and project development to the region. Two projects that we are very involved with is the reuse of the Groveton Mill and the Dartmouth Regional Technology Center (DRTC) incubator in Grafton County. These along with other economic opportunities will continue to be a focus in the coming year.

The planning department has also been busy and as you look through this report you will see a variety of technical assistance activities that we provide to a number of communities in our region. We also began a major program to update and expand our regional plan thanks to a grant received by the nine planning commissions from the Department of Housing and Urban Development (HUD). This project, called the Granite State Futures (GSF) project will be continuing this year. There will be many opportunities for participation by residents and member community representatives to the Council. Community input is at the core of the GSF project and we need your input. Go to or use the QR code on this page to help us develop a vision for the future of the region. [granitestatefuture.org/get-involved/add-](http://granitestatefuture.org/get-involved/add-) and I urge you to attend some of the meetings that we will be having throughout the region. Community input is at the core of the GSF project and we need your input.

Again, thank you for all of your support for the Council. I hope that my staff and I can continue to be of service to your community. The Council is here to serve you. It is your organization. Our staff and Board are committed to responding to community needs. If there is a project or a need in your town, please call us. We are dedicated to both supporting our individual towns and promoting regional unity in the North Country.

Respectfully submitted,

  
Michael King  
Executive Director





**ANNUAL REPORT - 2012**  
**Riverbend Subcommittee**  
**of the Connecticut River Joint Commissions**

This year the Riverbend Subcommittee met three times and reviewed several permit applications concerning the Connecticut River Watershed within the thirteen towns we serve. In addition, the Subcommittee assisted VANR's Watershed Management Division with the identification of priority issues to be addressed in that agency's plan for the Upper Connecticut River watershed. The Subcommittee met with the Connecticut River Watershed Council's new North Country River Steward about assistance available for landowners and others through that organization. Subcommittee members also attended workshops and public meetings dealing with stewardship of the River and its watershed.

With members representing a variety of interests representing two states, five counties, and thirteen towns along 70 miles of the Connecticut River, the Riverbend Subcommittee provides a local voice to help steward the resources of a significant portion of the Connecticut River Watershed. The Subcommittee provides information and assistance to the states, towns, and landowners on projects near the river. The Subcommittee is advisory and has no regulatory authority.

Landowners planning projects near water should check first with the town office to see if a state or local permit is needed. We urge all anglers and boaters to clean their gear carefully to avoid spreading Didymo and other invasive plants and animals.

For a schedule of Riverbend Subcommittee meetings and more information about the resources of the Connecticut River, please visit the CRJC website at [www.crjc.org](http://www.crjc.org). Meetings are open to public and we welcome any citizens who are interested in the management of the Connecticut River to become members of the Riverbend Subcommittee.

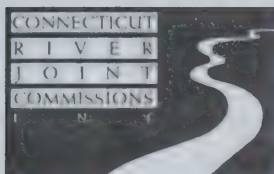
**Richard Walling, Chair**  
**Riverbend Subcommittee, Connecticut River Joint Commissions**

**New Hampshire Representatives:**

Lancaster – Bob Elwell  
Dalton- Michael Crosby, Lloyd Saltmarsh  
Littleton – Jan Edick, Jim Sherrard  
Monroe- Ken Hunter, Michael Monaghan  
Bath – Rick Walling  
Haverhill – Pauline Corzilius

**Vermont Representatives:**

Guildhall- Richard Martin  
Lunenburg- Donald Hallee  
Concord- Deborah Noble  
Waterford- Dennis Goodwin  
Barnet-Bill Graves  
Ryegate- Vacant  
Newbury-Jim Doig, Stephanie Taylor



## **Connecticut River Joint Commissions**

CRJC's mission is to preserve and protect the visual and ecological integrity and sustainable working landscape of the Connecticut River Valley, and to guide its growth and development through grassroots leadership. Fiscal Year 2012 was full of activity and outreach to Connecticut River communities. CRJC meetings

featured presentations by experts in environmental services and natural resources and on the impacts of Hurricane Irene on the river and its watershed.

### **Strategic Plan**

The CRJC adopted a three-year Strategic Plan to develop engaged and active membership for Local River Subcommittees and the Joint Commissions to guide its programs, promote implementation of the Connecticut River Management Plan, reach out to communities on river issues and best practices for riverfront land management, and to articulate issues that affect the Connecticut River and its watershed.

### **Website and Publications**

CRJC's new website makes CRJC publications and events easier to locate. The new bi-weekly email update keeps CRJC members, subcommittees, and those with a general interest in CRJC activities informed. It has over 180 subscribers to date. We invite you to visit our website to view a complete annual report and to join our mailing list at <http://www.crjc.org>



*Rebecca Brown, President (NH); Chris Company, Vice President (VT)*

*Tom Kennedy, Secretary (VT); Mary Sloat, Treasurer (NH)*



P.O. Box 35  
51 Main Street  
Wells River, VT  
05081-0035

802-757-2549  
info@cohase.org  
www.cohase.org

## *Cohase Chamber of Commerce*

*serving Haverhill & Piermont, & Orford, NH*

*and*

*Fairlee, Bradford & Newbury, VT*

January 6, 2013

To Towns of Haverhill, Piermont, Orford, Fairlee, Bradford, and Newbury,

Thank you for supporting our regional business community with your financial contribution to the Cohase Chamber of Commerce. 2012 has been another busy and productive year for the Chamber. We worked on a number of projects to increase our effectiveness in attracting visitors from outside our region, to take advantage of what the Lower Cohase region offers, while continuing to fulfill our mission. Some of our noteworthy accomplishments:

- We maintained our membership level while welcoming both the towns of Fairlee and Orford into our chamber.
- Our website continues to provide a good source of information for our businesses and our visitors alike. This year we added archive sections where we post the meeting minutes for the chamber, for the select boards of our member towns, and for local business associations. These postings facilitate improved, more convenient communications among all these groups.
- The Workforce Development Committee organized and sponsored the education summit, "*Your Future Your Way*."
- Our first annual Garden Tour was successful and plans are already underway for next year's event.
- We sponsored a new Antique Market in Fairlee on November 18<sup>th</sup>.
- The 3rd Annual *48 Hour Film Slam*, which we sponsor to promote the arts in our region, was a rousing success. This year we acquired key business sponsorships.
- We hosted the Annual Cohase Region Economic Summit.
- We published and distributed 25,000 map and guides to state highway rest areas, welcome centers and local businesses. This publication identifies our chamber members for visitors and others planning to relocate to our area.
- We launched "*Take 5 Hang 10*," a regional marketing program to encourage travelers to drive and patronize enrolled businesses along routes 5 and 10 of our region. The first year activities for this new initiative included the publication of a brochure and the launching of a sister website, [www.take5hang10.org](http://www.take5hang10.org).

We deeply appreciate your support and encourage you to continue communicating your thoughts, wishes and concerns to us. You may contact me at [mjnart.nielsen@gmail.com](mailto:mjnart.nielsen@gmail.com) or at (802)-757-2549. Our office address is:

The Lower Cohase Regional Chamber of Commerce  
P.O. Box 35, 51 Main Street  
Wells River, VT 05081-0035.

Sincerely,

*Mark Nielsen*

Mark Nielsen  
Executive Director

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### Our Mission:

*The Cohase Chamber of Commerce is committed to fostering a vibrant economic climate by encouraging cooperation and communication among the region's communities, while ensuring a high quality of life.*



Swiftwater Road, P.O. Box 2001, Woodsville, New Hampshire 03785-2001 • 603-747-9000 • FAX 603-747-3310

Board of Selectmen  
Town of Haverhill  
2975 Dartmouth College Highway  
North Haverhill, NH 03774

January 8, 2013

Dear Members of the Board of Selectmen:

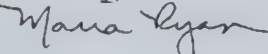
Cottage Hospital had its fair share of ups and downs in 2012, with an emphasis on the positive. We have continued to create jobs and improve the overall health of our community.

However, as uncertainty looms in policy and regulation of health care, we must all remain flexible and open-minded to future possibilities for our hospital in order to keep us viable and active for years to come. As our Mission Statement outlines, we want to strengthen the health of our community by providing accessible, compassionate, quality healthcare. With the future and our mission in mind we can stay on target for this goal with three main ideas at the forefront; better care for patients, improved health of the local population and continued reduction in cost per capita.

We have been doing great things with few resources for a long time and the talent and commitment of the staff and providers is amazing. In this uncertain health care climate we are a fortunate community to have so many people committed to the success of this small rural hospital. Although funds are always needed and welcomed at Cottage Hospital, we know there are many worthy organizations also asking for money this year and the Cottage Hospital Board of Trustees has decided **NOT** to ask the towns for financial support for the eighteenth consecutive year.

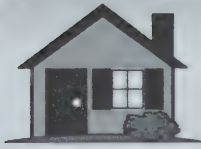
We thank you for your continued support and we pledge to continue to do our best to provide you and your families with the highest quality healthcare possible.

We hope that you will share this message in your 2012 Annual Report, and we will forward our 2012 Annual Report to you as soon as it is available. Best wishes for a happy and healthy new year.

Sincerely,  


Maria Ryan, PhD  
Chief Executive Officer

A Critical Access Hospital  
• [www.cottagehospital.org](http://www.cottagehospital.org) •



# North Country Home Health & Hospice Agency

*In The Business of Caring Since 1971*

536 Cottage Street  
Littleton, NH 03561  
Tel: 603-444-5317  
Fax: 603-444-0980

December 6, 2012

Selectman's Office  
Town of Haverhill

**RE: FY 2013 Town Allocation Request**

Dear Selectmen,

North Country Home Health & Hospice Agency makes it possible for hundreds of people each year to continue to fulfill their desire to remain in their own home. We coordinate all aspects of our clients' care such as nursing, rehabilitation services, personal care, and homemaking and companion support with a keen respect for individual needs. It is the respect for our clients' values and expectations that has earned us the reputation for providing compassionate home health care and hospice services. In addition we provide many health screening clinics such as blood pressure and foot care in the community. This year we have been awarded "High Honor" for our patient satisfaction surveys being in the top 20% of Home Health Care Agencies nationally. Additional information about our agency and our services may be obtained on our website. [www.nchha.com](http://www.nchha.com)

The mission of North Country Home Health & Hospice is to provide compassionate and quality home health and hospice care to the residents of Haverhill regardless of their ability to pay. It is through the support of the community donations that makes it possible for our agency to continue this mission. Many of our services provide vital care to the community and prevents further problems with client's medical issues and keeps them out of more costly health care systems such as the hospital or nursing home.

It is our sincere hope that the residents of Haverhill will continue to support North Country Home Health & Hospice Agency in the amount of 12,726.00. We have seen a continued increase in the demand for our services combined with dwindling reimbursement. Thus the financial support from our towns is vital. A formal written report of services will be forwarded to Selectman as soon as possible after the close of our current calendar year.

North Country Home Health & Hospice appreciates the continue support your community has given to our client services. Your contributions have allowed for the best possible outcomes for all those who need our assistance. Thank you or your generosity and support throughout the years.

Sincerely,

Elaine Bussey, MS, RN  
Executive Director

**Littleton Office**  
536 Cottage Street  
603-444-5317

**Lincoln Office**  
Linwood Medical Center  
603-444-5317

**Woodsville Office**  
27 Central Street  
603-747-8170





P.O. Box 433  
Lebanon, NH  
03766-0433

Phone: 603-448-4897  
Fax: 603-448-3906  
Web site: [www.gcsc.org](http://www.gcsc.org)

## GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2012

### Centers for Senior Services

Horse Meadow Senior Center  
(N. Haverhill 787-2539)

Linwood Area Senior Services  
(Lincoln 745-4705)

Littleton Area Senior Center  
(Littleton 444-6050)

Mascoma Area Senior Center  
(Canaan 523-4333)

Newfound Area Senior Services  
(Bristol 744-8395)

Orford Area Senior Services  
(Orford 353-9107)

Plymouth Regional Senior Center  
(Plymouth 536-1204)

Upper Valley Senior Center  
(Lebanon 448-4213)

#### *Sponsoring*

RSVP & The Volunteer Center  
(toll-free 1-877-711-7787)

ServiceLink of Grafton County  
(toll-free 1-866-634-9412)

*Grafton County Senior Citizens Council, Inc.  
is an equal opportunity provider.*

#### **2012-2013 Board of Directors**

Jim Varnum, Etna, *President*  
Rich Crocker, Plymouth, *Vice President*  
Emily Sands, Meriden, *Treasurer*  
Caroline Moore, Dartmouth Centers  
for Health and Aging, Lebanon, *Secretary*

Patricia Brady, Haverhill  
Rev. Gail Dimick, Orford  
James D. "Pepper" Enderson, Littleton  
Clark Griffiths, Lebanon  
Dick Jaeger, Orange  
Larry Kelly, West Lebanon  
Jenny Littlewood, Orford  
Mike McKinney, Bristol  
Flora Meyer, Lebanon  
Molly Scheu, Hanover  
Becky Smith, Kendal at Hanover  
Frank Thibodeau, Canaan  
Qiaolan "Nancy" Zhuo, Revers Tuck  
Board Fellow

Roberta Berner, *Executive Director*

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2011-12, 566 older residents of Haverhill were served by one or more of the Council's programs offered through Horse Meadow Senior Center and 130 were assisted by ServiceLink:

- Older adults from Haverhill enjoyed 9,464 balanced meals in the company of friends in the senior dining room.
- They received 18,240 hot, nourishing meals delivered to their homes by caring volunteers.
- Our adult in-home care program provided 1,660 hours of care for frail and vulnerable adults. (*GCSCC no longer provides adult in-home care as of July 1, 2012.*)
- Haverhill residents were transported to health care providers or other community resources on 5,545 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 732 visits with a trained outreach worker and 188 contacts with ServiceLink.
- Haverhill's citizens also volunteered to put their talents and skills to work for a better community through 8,461 hours of volunteer service.

The cost to provide Council services for Haverhill residents in 2011-12 was \$364,269.57.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Haverhill's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

# Grafton County Senior Citizens Council, Inc.

Statistics for the Town of Haverhill  
October 1, 2011 to September 30, 2012

During the fiscal year, GCSCC served 566 Haverhill residents (out of 1,218 residents over 60, 2010 U.S. Census). ServiceLink served 130 Haverhill residents.

<u>Services</u>	<u>Type of Service</u>	<u>Units of Service</u>	x	<u>Unit (1) Cost</u>	=	<u>Total Cost of Service</u>
Congregate/Home Delivered	Meals	27,704	x	\$8.13	\$	225,233.52
Transportation	Trips	5,545	x	\$12.33	\$	68,369.85
Adult In-Home Care*	Hours	1,660	x	\$28.31	\$	46,994.60
Social Services	Half-hours	732	x	\$25.73	\$	18,834.36
ServiceLink	Contacts	188	x	\$25.73	\$	4,837.24
Activities		6,207		N/A		
Chore assistance		5		N/A		
Telephone reassurance		732		N/A		

Number of Haverhill volunteers: 63 Number of Volunteer Hours: 8,461

\*GCSCC no longer provides adult in-home care as of July 1, 2012.

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GCSCC cost to provide services for Haverhill residents only	\$	<u>364,269.57</u>
Request for Senior Services for 2012	\$	19,000.00
Received from Town of Haverhill for 2012	\$	19,000.00
Request for Senior Services for 2013	\$	<u>19,000.00</u>

NOTE:

1. Unit cost from GCSCC Statement of Revenue and Expenses for October 1, 2011 to September 30, 2012.
2. Services were funded by Federal and State programs 58%; municipalities (6%), county and United Way 11.5%; Client donations 11%; Charitable contributions 15.5%; Other 4%.

## Annual Report 2012

University of New Hampshire Cooperative Extension's mission is to provide New Hampshire citizens with research-based education and information, to enhance their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Four Extension Field Specialists are based out of our North Haverhill office: Deborah Maes, Food Safety and Community Economic Development; Kathleen Jablonski, Youth and Family; Heather Bryant, Food & Agriculture; Dave Falkenham, Natural Resources; and State Dairy Specialist, Michal Lunak. Donna Lee is in the newly created position of 4-H and Master Gardener Coordinator. Lisa Ford, Nutrition Connections, is located at the Whole Village Family Resource Center in Plymouth. Our staff is supported in the office by Kristina Vaughan and Teresa Locke.

Volunteers serve on the Grafton County Extension Advisory Council and provide local support for our programs. Membership for 2011-2012 included Martha McLeod, Franconia; Frank Hagan, Bethlehem; Cheryl Taber, Littleton; Luther Kinney, Sugar Hill; Mary Ames, Bath; Pauline Corzilius, Pike; Joan Pushee of Plymouth, Jon Martin of Bristol; Emilie Shipman, Enfield; Joan Osgood, Piermont; and Catherine Flynn of North Haverhill. They are joined by State Representative Kathleen Taylor and County Commissioners, Ray Burton, Michael Cryans and Omer Ahern, Jr.

During the 2012 year, UNH Cooperative Extension reorganized to work more effectively to meet the needs of NH Citizens. This new approach looks at regional programming and focuses on using individual staff expertise.

Here are some of our noteworthy accomplishments during the past year.

Maes and Bryant worked with UVM Extension and USDA Rural Development of NH/VT to provide training in the Stronger Economies Together curriculum to "Keep Growing" a four county initiative. The goal is to strengthen the local economy through support of local agriculture.

Maes also worked with a volunteer panel in Franconia to explore the town's need for police coverage, staffing and office space.

Falkenham conducted a National Resources Inventory for the town of Easton and also completed site visits on 10,000 acres of forestland to help landowners manage their private woodlots.

Bryant is collaborating with the Grafton County Farm to conduct a variety trial, testing 8 varieties of sweet potatoes for yield and quality.

Grafton County Master Gardener volunteers work on a number of educational projects around the County. One example, the Memorial Gardens at the County Complex is in its 7<sup>th</sup> season. This year volunteers added new plants and began work to update the interpretive signs.

Jablonski worked with Lakeway Elementary School to teach a healthy living and nutrition curriculum as part of a grant funded by the WalMart Foundation.

Jablonski and Colpitts continued to work with local after school organizations to use inquiry science and technologies curriculums.

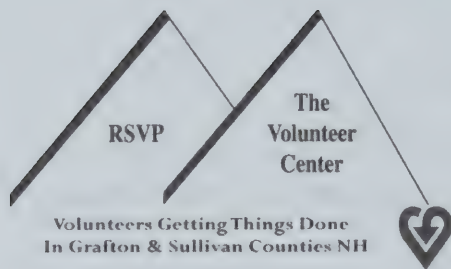
Ford is part of the ECO Learning Garden located at Whole Village where she and other volunteers worked with youth and parents in planting, harvesting and cooking the garden yields.

Three participants in a nutrition/cooking class taught by Ford volunteered to assist with the next series.

Lunak helped coordinate a state wide workshop on Understanding Animal Handling featuring noted expert Temple Grandin that attracted over 200 participants.

**Be sure to look for us on Facebook and Twitter.**

Respectfully submitted: Deborah B Maes, Extension Field Specialist & County Office Administrator



## RSVP Haverhill Home Patrol Plus

The Service: Operating under the auspices of the Haverhill Police Department since 1987, RSVP's Haverhill Home Patrol depends on teams of trained volunteers who randomly patrol temporarily vacant properties on a weekly basis, reporting concerns to the Department, which follows up with home-owners. This helps the Police Department maximize its resources, and

gives absent home-owners some peace of mind because closing a home for a season or for just a week or two, can leave it vulnerable to damage caused by people and nature.

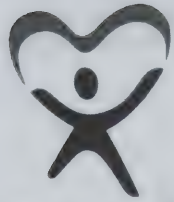
Available to All: Any homeowner in the Town of Haverhill can contact the Police Department to request Home Patrol visits. There is no fee because services are provided by volunteers who give their time; but donations are appreciated to cover other costs.

How it works: The service is made possible in large part to the people who donate their time as volunteers, including long-time Home Patrol volunteer, Larry Sedgwick who coordinates the schedules. The financial support to RSVP by the Town and the voters for mileage assistance to the volunteers is key, as is the staff support from the Department. Donations from homeowners also help sustain the program. RSVP and The Volunteer Center recruit, screen and support the volunteers, including covering them with free supplemental insurance while they serve, plus assisting the volunteers with mileage, and purchasing the magnetic signs for volunteers' vehicles when on patrol. Training is provided by experienced Home Patrol teams.

The opportunity to volunteer: Friends and couples have found Home Patrol an enjoyable and useful way to spend time together in service to the community for two hours once a month. The wildlife sightings are an added bonus. To volunteer, call RSVP toll free (1-877-711-7787.) RSVP staff are happy to come meet with you. There is paperwork, including references and criminal background checks, done at no cost to prospective volunteers.

The Statistics: Last year, 12 RSVP Home Patrol volunteers documented 286 hours of their time to the Town, checking on about 30 area homes, and using their own vehicles to do so. The value of this service, figured conservatively using the state's minimum wage of \$7.25 is \$2,073.

Plus: RSVP and The Volunteer serve communities in Grafton and Sullivan Counties through programs meeting gaps in services; there are no fees since volunteers donate their time. Screened *Chore Corps* volunteers help elders remain in their homes by doing small repairs and chores focused on safety. *Good Morning* telephone reassurance volunteers provide a connection for older adults or adults with disabilities living alone, as well as family caregivers. Trained *RSVP Bone Builders* volunteers at 13 locations lead exercise classes to improve bone density and balance, decreasing the risk of falls and fractures. For more information about these and other volunteer opportunities through any of the six RSVP projects in the state, or 700+ in the country, contact RSVP and The Volunteer Center toll free at 1-877-711-7787, or email [rsvp@gcsc.org](mailto:rsvp@gcsc.org) or visit [www.rsvptoday.org](http://www.rsvptoday.org) Locally, RSVP is sponsored by the not-for-profit agency Grafton County Senior Citizens Council, and nationally affiliated with The Corporation for National and Community Service.



**CASA**

Court Appointed Special Advocates  
FOR CHILDREN

**New Hampshire**

*CASA of New Hampshire  
Giving New Hampshire's  
Abused and Neglected Chil-  
dren a Voice in Court*



Children with a CASA volunteer benefit in countless ways. They are more likely to be placed in safe, permanent homes; more likely to receive better services; and more likely to have fewer placement changes than children without a focused advocate.

*"CASA volunteers play a critical role in advancing and assuring the interest and welfare of children caught in the net of abuse and neglect. They are invaluable to the judicial system and, most importantly, to the young and fragile lives they so greatly influence."*

John T. Broderick  
Former Chief Justice,  
New Hampshire Supreme Court

### **CASA Nuts & Bolts**

Through its CASA/GALs (*Guardians ad Litem*) CASA of New Hampshire advocates for abused and neglected children by:

- Gathering information from everyone involved in the child's life – teachers, health care providers, counselors, coaches, parents & foster parents.
- Visiting with the child at least once per month to check on her well-being, form a more complete snapshot of the child, and lend encouragement.
- Attending each court hearing to speak for the child, answer questions, and generally advocate for the child's best interests, whatever they are.
- Becoming an expert on that one child's situation and making sure he is more than just a court docket number.

### **Breaking the Cycle**

Victimization of children is often the threshold for myriad other problems which will potentially plague their futures -- insufficient educational progress, criminal behavior, mental health issues, & health concerns, to name a few. Ultimately, these problems not only harm the child but also negatively impact the community as a whole. *It is estimated that the total annual cost of adult criminality in the United States that is traceable to childhood maltreatment is \$426 billion.*

CASA organizations around the United States have been recognized by the US Department of Justice as a model juvenile delinquency prevention program.

### **The Children CASA Serves**

All of the children CASA serves are victimized children (from 0–18 years) who have been thrust into the NH court system because they suffered injury at the hands of their parents and primary caretakers, the very individuals who are supposed to protect and nurture. Some come from heavily populated urban and suburban areas of NH and some from the most remote corners. They are all children who must know that there are caring adults in the world who value them and they are children who just deserve a chance to be safe from harm.

### **Benefits of CASA Involvement**

At any given time, CASA of NH provides personalized advocacy for over 1,000 young victims or approximately 85% of the children involved in New Hampshire's child protection and juvenile justice systems.

CASA of NH currently provides over 450 carefully screened, trained and supervised volunteer GALs who advocate in the courts for abused and neglected children. In 2011, these citizens donated approximately 44,848 hours of service and 419,181 travel miles to represent victimized children.

The State of New Hampshire has a statutory obligation to provide guardian ad litem (GAL) services to all children who are involved in the court system because they have been victimized. When CASA cannot provide a sufficient number of volunteer GALs, the State must supply paid GALs at a rate of \$60/hour, plus mileage reimbursement. Often, paid GALs assume 50 - 70 cases, simultaneously. CASA/GALs are only required to take one case, representing one child or a sibling group. Their ability to focus time and resources far outweighs what the paid GAL can offer.

*"If I didn't have a CASA volunteer helping me when I was taken out of my house, I would have wound up in jail or dead. I was so mixed up, but she just kept trying and trying to help me."*

*A CASA Child*

# In Your Community

## The Need We Address

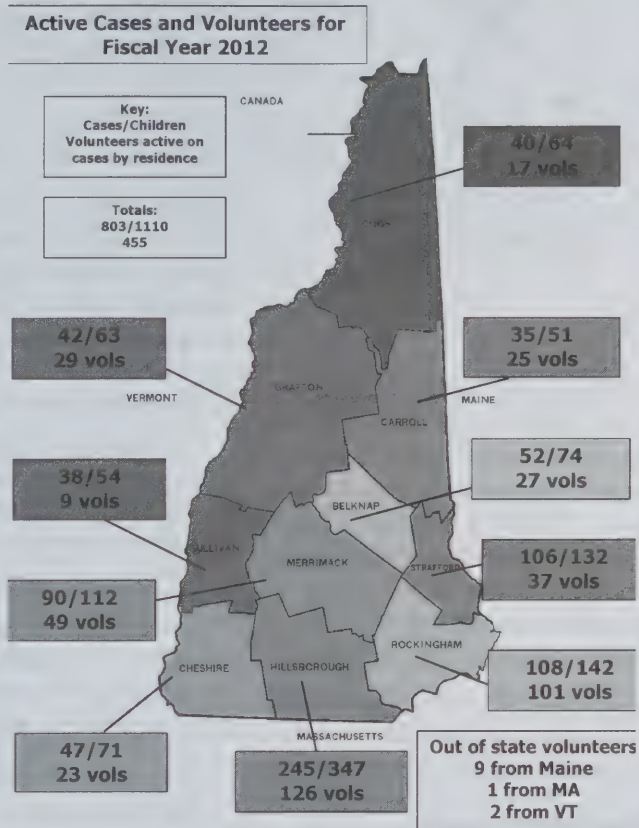
In NH every year, hundreds of these children come to the attention of our courts through investigation done by the Division of Children, Youth & Families (DCYF).

In 201, CASA served 63 children in Grafton County. Children from the Town of Haverhill re counted in those numbers. As children may be moved to different living arrangements (e.g. foster care or with other family members) outside of their hometowns, cases are tracked by court or by county.

The ultimate measure of CASA's success is always *how many children found help through a powerful voice representing their best interests in court?* CASA seeks to provide a volunteer advocate for every child who needs one. Currently, there are 29 active CASA volunteers in Grafton County who provide a voice for area children, including those from the Town of Haverhill. Recruitment and awareness events and trainings are held throughout the year with the goal of increasing these numbers.

*When you're a kid, nobody listens to you. They really don't. That's why I'm glad I had a CASA volunteer to speak for me. I don't know what I would have done without him.*

– Former CASA Child



## From Our Volunteers

*"I became a CASA because I wanted to help children achieve a happier life, to grow up having someone listen to them, be honest with them and tell the court what they would say if they could. Being a CASA is paying it forward. You receive as much as you give."*

Jude, Manchester  
CASA for 8 months

*"I became a CASA soon after I heard about the organization 11 years ago. Many miles and children have come and gone since I began. It was the best decision I ever made."*

Deb, Brentwood  
CASA for 11 years

*"I became a CASA because I came to realize there were many children in terrible situations and that I had so many benefits in my life not of my own making. I wanted to give back to those less fortunate and unable to protect themselves."*

Fred, Bedford  
CASA for 18 years

**CASA of New Hampshire Contact Information and Regional Offices**

**800.626.0622**

**www.casanh.org**

**DOVER**

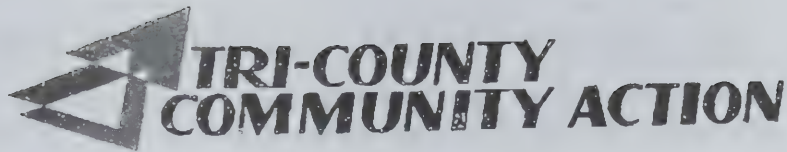
**KEENE**

**COLEBROOK**

**BERLIN**

**MANCHESTER**

**PLYMOUTH**



Serving Coos, Carroll & Grafton Counties

30 EXCHANGE STREET, BERLIN, N.H. 03570

TOLL FREE NO. 1-800-552-4617

FAX NO. 752-7607

January 16, 2013

Board of Selectmen (-mail: [jlaillade@haverhill-nh.com](mailto:jlaillade@haverhill-nh.com))  
 Town of Haverhill  
 North Haverhill, NH 03774

Dear Select Board:

Tri-County Community Action Program is a private, non-profit agency, which is requesting, at your 2013 Town Meeting, \$8,000 in funding from the Town of Haverhill to help support its Community Contact Division.

The following is a report of services provided in fiscal year 2011-2012:

Services Provided:	# of HH	Dollar Amount
Fuel Assistance Program	250	\$207,546
Weatherization & Electric Utility Conservation	1	\$6,287
Electrical Assistance Program	73	\$57,401
Food Pantry (2,149) people receiving 3 days worth of food)	805	\$41,251
Referrals (i.e.: Health, Budgeting, Legal Aid, Clothing...)	754	

**THOUGH THE EFFORTS OF TRI-COUNTY COMMUNITY ACTION,  
 THE CITIZENS OF HAVERHILL HAVE RECEIVED A TOTAL OF  
 \$312,485 IN ASSISTANCE BETWEEN JULY 1, 2011 AND  
 JUNE 30, 2012.**

Community Contact provides these and other necessary services for the less fortunate citizens in your town and surrounding vicinities. We are depending upon funding from your town and others countywide.

We sincerely appreciate the Town of Haverhill's past support and look forward to our continuing partnership to provide essential services to your residents.

Very truly yours,

Dan McGregor  
 Woodsville Community Contact Manager

WEATHERIZATION  
752-7105

AMERICORPS  
752-5760

ADMINISTRATION  
752-7001

CT. DIVERSION-YTH. ALTERNATIVES  
752-1872

COMMUNITY CONTACT  
752-3248

R.S.V.P.  
752-4103

FUEL ASSISTANCE  
752-7100

PLANNING & ADMIN.  
752-7165



# Support Center at Burch House

Direct Services and Shelter for Victims and Survivors  
of Domestic and Sexual Violence and Stalking in Northern Grafton County, NH

PO Box 965 Littleton, NH 03561 Phone: (603) 444-0624 Fax: (603) 444-0646

Board of Selectmen  
Town of Haverhill  
Main Street Rt 10  
Haverhill, NH 03765

October 23, 2012

Dear Board of Selectmen,

The Support Center at Burch House is a private, non-profit agency that provides direct services and emergency shelter to victims of domestic and sexual violence and stalking in Northern Grafton County. We respectfully request that you place \$2,840 in funding, the equivalent of .50 per resident, either in your 2013 budget or on the 2013 town warrant to support the essential services that we provide in your community.

In fiscal year-2012, the Support Center at Burch House provided services to 499-victims of violence in our catchment area, which includes the townships of Haverhill, Pike, and Woodsville. Our agency also responded to 148 requests for information and assistance to professionals and community members. All of our services are provided at no cost to the recipient.

## Support Center at Burch House Services FY12

### Victims Served by Crime Type:

Domestic Violence: 387 Sexual Assault: 84 Stalking: 20

Other DV Related Crimes: 8 TOTAL: 499

Hours of Service to Victims: 2,162

Hours of Service to the Community: 9,260 TOTAL: 11,422 hours

### Services Provided by Type:

	<u>#Accessed Services</u>	<u>Units of Service</u>	<u>Value/ Unit</u>	<u>Total</u>
<b><u>Shelter Services</u></b>				
Shelter bednights (incl. food, utilities, supplies, staff)	55	3,941	\$75	\$295,575
<b><u>Direct Services- Non-shelter</u></b>				
Crisis Counseling/ Hotline Calls	543	2,172	\$15	\$32,580
Counseling and Support Services	494	3,037	\$15	\$45,555
Legal/Court Advocacy	454	866	\$15	\$12,990
Medical/Police & other advocacy	392	985	\$15	\$14,775
Case Management/Support	364	705	\$15	\$10,575
Support Group	28	280	\$15	\$4,200
Information and referral services	697	2,182	\$15	\$32,730
School Prevention Programs*	455	1,365	\$18	\$24,570
Professional Trainings**	47	188	\$18	\$3,384
Food Pantry/Material goods ^	468	4,212	\$3	\$12,636
Transportation ^^	78	3,875	\$1.50	\$5,813
<b>GRAND TOTALS:</b>	<b>4,075</b>	<b>23,808</b>		<b>\$495,383</b>

\*Violence Prevention grades 2-12 \*\* Trainings to Community ^Meals as unit of service ^^Miles as unit of service

With the support of Haverhill and other municipalities in our service area, we can continue to provide high quality services to people in need. We sincerely appreciate your support and thank the citizens of Haverhill in advance for their consideration. Your past support has been immensely helpful.

Very truly yours,

Jeanne L. Robillard, Director  
Support Center at Burch House



2012 Director's Report

*Northern Human Services*  
White Mountain Mental Health  
Common Ground

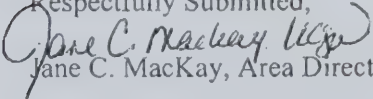
This year White Mountain Mental Health has provided 1,129.10 hours of outpatient mental health services to 70 Haverhill residents who were either uninsured or underinsured. In addition Common Ground has spent 25,305 hours supporting citizens of Haverhill with a developmental disability to live full lives. These numbers do not include the many people seen at the local hospitals for emergency care.

This year has been a particularly busy one for our emergency services clinicians. Our 24/7 service has seen a dramatic increase in the number of people requiring emergency mental health assessments, both in our offices and at the local hospital emergency rooms. This change may be related to the difficult economy and the resulting increase in depression, anxiety, family problems and substance abuse. As the number of people requiring hospitalization has increased, the beds available at New Hampshire Hospital have decreased, leaving many people who have been found in need of emergency psychiatric hospitalization in the local hospital for hours or even days. The resulting increase in demands on our staff, and the personnel at the local hospitals, has been substantial. Two clinicians are occupied full-time daily handling unscheduled emergency situations. During nights and weekends we provide an on-call clinician and a psychiatrist to support local residents and local emergency rooms.

As citizens of a town from whom we request financial support, you may not expect to need psychiatric care. Like physical health emergencies, no one "chooses" to find themselves or their family member at the emergency room dealing with a mental health crisis, but it is crucial that mental health professionals are available when the need arises. Your support of Northern Human Services will continue to assure that we are available when you need us.

Perhaps you or your family have benefited from our services. We are the "safety net" for North Country residents who are uninsured or underinsured. The good news is that our towns support allows their residents to access services that are provided by highly competent mental health professionals at a fraction of the full cost. Our developmental services program, Common Ground, provides homes, jobs and support to more than 100 persons with a developmental disability. We thank you, in advance for continuing to help us make these services available.

Respectfully Submitted,



Jane C. MacKay, Area Director

*Woodsville Area Fourth Of July Committee, Inc.*  
*PO Box 50*  
*Woodsville, NH 03785*  
*Woodsvillefourthofjuly@hotmail.com*

2012 ANNUAL REPORT

Each year the Woodsville/Wells River Fourth of July Committee has the honor and the challenge of putting on a fun-filled day of activities and entertainment on the Community Field as well as the enormous parade. Along with the incredible man hours needed to do this we also need financial support. The Committee has had several unique ways in which over the years we have been able to achieve the funding needed to do this event. The generosity of our towns/municipalities, area businesses and the general public have all kept this celebration going. All of these contributions are greatly appreciated.

We have a number of fundraising events. The largest of which is the Souvenir Booklet that the Committee produces, courtesy of Copies and More. Local businesses, towns and individuals donate to the Fourth of July Committee and receive advertising space in this booklet. It has become the local directory for many. This booklet also includes a dedication to a community member; 2012 choice was Nancy Ranno; write ups about both the Parade Marshall whom was Wayne Fortier and the Grand Marshall David Keith. Additionally there is an "In Memory of ..." section, where for \$5.00 a loved one can be remembered and honored, important information can be included, as space allows, such as date of birth/death, military rank, etc.

Other fundraising activities include the donation jars placed in many of our area businesses, the \$10.00 raffle tickets which offer a top prize of \$1000.00 and a total of 8 cash prizes ending with four \$100.00 prizes, donation collections along the parade route, in addition to Bingo and "Critter Chip" Bingo on the Community Field. Other monies are received by renting space on the community field to concessionaires and vendors, as well as the amusement company paying to provide rides and some food.

All the funds raised in our numerous fundraising efforts go to provide a no charge entertainment filled day to anyone who would like to enjoy it. The celebration starts with the huge parade between the states, many bands playing throughout the day on the Community Field, field entertainers, incredible fireworks display and so much more.

Every year we face some difficult challenges. The 2012 was unique with a major storm which caused some minor damage to tents, and caused many vendors to loose product. The day was one that will not easily be forgotten. Economic times have made donations more difficult to come by, and with increases in the incidental costs, such as insurance, and bands, etc. we are always looking for new ways to raise funds. Additionally, the volunteers we have are wonderful, but there is so much to do in such a short time, that we are always looking for more help. The bingo tent, and "Critter Chip" bingo, parade set up, office personnel and walkers on the parade route really needs some extra help, as well as having plenty of opportunities available to volunteer time before the 4th of July Celebration, as well. If you know anyone who is interested, please send them our way!

As always, we welcome any questions or comments, and anyone interested in helping in any way is encouraged to contact us at Woodsville/Wells River Fourth of July, PO Box 50, Woodsville, NH 03785 or 603-747-2878 or at [Woodsvillefourthofjuly@hotmail.com](mailto:Woodsvillefourthofjuly@hotmail.com) or like us on Facebook. The Committee meets the 1<sup>st</sup> Wednesday of each month at the Woodsville Emergency Services Building in Woodsville at 7:00 pm, all are welcome. You can keep informed of our progress on our Facebook. Here you can check the schedule of events, register for the parade, find out about our theme contest and winner, find photos of past parades or recommend changes or some special people to be considered for the Parade & Grand Marshal positions.

Thank you for your continued support of the Independence Day Celebration. Hope to see you at the 2013 celebration, until then be well.

Steven Strout, President  
Woodsville/Wells River Fourth of July Committee

SS/cmbs

**ANNUAL REPORT**  
**AMMONOOSUC COMMUNITY HEALTH SERVICES**  
**Town of Haverhill - 2012**

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ACHS has been a vital part of the community since 1975 and **provides comprehensive primary preventive health care to anyone, regardless of their ability to pay.**

While many of our services are paid for through Medicare, Medicaid and grants, our reimbursements through federal, state and county programs fall short of actual expenses and recent budget cuts at all levels have made it even more difficult. Support from the Town of Haverhill is extremely important in the continued effort to provide affordable health care services to our community.

Our uninsured and under-insured patient populations have been on the rise due to economic conditions – mainly loss of jobs and employer benefits. Our sliding fee scale for payment of services provides a vehicle for these patients to get the health care they need in a timely manner, preventing a possible costly emergency room visit or, worse yet, hospitalization because they could not afford to go to the doctor prior to the emergent episode. Keeping just one patient out of the ER could save taxpayers \$1000-\$1500 (average cost of an ER visit).

**Services Provided**

- Comprehensive Primary Preventive Medical Care - Wellness Screening, Pediatrics, Chronic Disease Management, Geriatrics, Acute Illness Care
- Prenatal Care - Childbirth Education, Nurse/Midwife Service and Newborn Care
- Family Planning - Birth Control, STD and HIV Testing and Counseling
- Breast & Cervical Cancer Screening Program
- Behavioral Health - Counseling
- Partners in Health - Support for Families with Children with Chronic Health Conditions
- Oral Health Referrals and Voucher Program
- Pharmacy Services - In-house Pharmacy, Medication Management, Low-Cost Drug Program
- Financial Services - Sliding Fee Scale for eligible patients

**ACHS Statistics**

- Number of Unduplicated Medical Clients Served – 8,566
- Number of Medical Visits – 32,008
- Client/Payer Mix: 15.4 % Medicaid, 19.1% Medicare, 17.7% Uninsured, 46.5% Insured
- Value of free or reduced cost medications provided to our patients - \$909,786
- Value of reduced cost health care services provided to our patients - \$643,309 (Sliding Fee Scale)

**Town of Haverhill Statistics**

- Total # of Patients – 1075
- Total # of Medicaid Patients – 193
- Total # of Medicare Patients – 125
- Total # of Self-Paying Patients – 59
- Total # of Sliding Fee Scale Patients – 77

Respectfully Submitted,

Edward D. Shanshala II, MSHSA, MSEd  
Chief Executive Officer

# Warrant

## Annual Meeting

### North Haverhill Water & Light District

To the inhabitants of the North Haverhill Water & Light District in the town of Haverhill, NH qualified to vote in District affairs. You are hereby warned and notified to meet at the James R. Morrill Municipal Building on Thursday, March 14, 2013 at 7:30 in the evening to act on the following articles.

ARTICLE 1. To choose a Moderator for the following year.

ARTICLE 2. To choose a Clerk for the ensuing year.

ARTICLE 3. To choose a Treasurer for the ensuing year.

ARTICLE 4. To choose a Commissioner for a term of Three (3) years.

ARTICLE 5. To choose an Auditor for the ensuing year.

ARTICLE 6. To hear the reports of the officers heretofore chosen and to pass any vote relating thereto.

ARTICLE 7. To see if the District will vote to appropriate the sum of two hundred fifteen thousand (\$215,000.00) for the purchase of a new fire truck with one hundred nine thousand six hundred two dollars (\$109,602.00) coming from the fire truck capital reserve fund, twenty thousand dollars (\$20,000) coming from the Town of Haverhill and to authorize the issuance of not more than eighty five thousand three hundred ninety eight dollars (\$85,398.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; Any grant money received will be used to offset the amount being borrowed. (Recommended by the Commissioners. 2/3-ballot vote required.)

ARTICLE 8. (Contingent on Article 7 not passing) To see if the District will vote to raise and appropriate twenty thousand dollars (\$20,000.00) for the fire truck Capital Reserve Fund, with said funds to come from surplus. (Note: this amount represents the monies from the town of Haverhill.) Recommended by the commissioners.

ARTICLE 9. To see if the District will raise and appropriate the sum of

three hundred nine thousand six hundred seven (\$309,607.00), which includes all monies deemed necessary for the self sufficient water department, maintenance of the Fire Department, streetlights, and sidewalks of the District.

ARTICLE 10. To transact any other business proper to come before the Meeting.

CERTIFICATE OF POSTING  
STATE OF NEW HAMPSHIRE  
COUNTY OF GRAFTON, ss.

DISTRICT COMMISSIONERS:

Shawn W. Bigelow, Chairman

Richard L. Clifford

Norman F. Page Sr.

HEREBY CERTIFY THAT A TRUE AND ATTEST COPY OF THIS WARRANT WAS POSTED AT THE JAMES R. MORRILL MUNICIPAL BUILDING IN NORTH HAVERHILL, NH; THE UNITED STATES POST OFFICE IN NORTH HAVERHILL, NH; AND THE FIRE STATION IN NORTH HAVERHILL, NH, ON OR BEFORE THE 14TH DAY OF FEBRUARY, 2013.

STATE OF NEW HAMPSHIRE:  
COUNTY OF GRAFTON, SS.

SUBSCRIBED AND SWORN TO, BEFORE ME THIS 13th DAY OF February,  
2013.

John E. Page  
Justice of the Peace  
My commission expires January 23,2017

**BUDGET FOR NORTH HAVERHILL WATER & LIGHT DISTRICT**

<b>APPROPRIATION ITEM</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>
<b>WATER DEPARTMENT</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
4130 Salaries	\$ 9,325.00	\$ 10,500.00	\$ 6,375.00
4332 Repairs & Maintenance	\$ 35,000.00	\$ 40,367.95	\$ 45,500.00
4150 Supplies	\$ 500.00	\$ 517.14	\$ 500.00
4332 Electricity	\$ 10,000.00	\$ 9,852.80	\$ 10,500.00
4332 Telephone/Internet	\$ 1,700.00	\$ 1,461.12	\$ 1,700.00
4150 Repairs & Maint-Computer	\$ 15,000.00	\$ 5,980.33	\$ 11,000.00
4150 Postage	\$ 1,100.00	\$ 1,069.72	\$ 1,100.00
4332 Advertising	\$ 100.00	\$ 307.40	\$ 150.00
4332 Heating Oil	\$ 1,750.00	\$ 1,607.48	\$ 1,250.00
4130 Dues & Subscriptions	\$ 300.00	\$ 270.00	\$ 700.00
4150 Bank Service Charges	\$ -		\$ -
4332 NH Fees & Testing	\$ 500.00	\$ 623.00	\$ 1,100.00
4332 Miscellaneous	\$ 250.00	\$ -	\$ 250.00
4153 Legal Fees	\$ 1,500.00		\$ 1,500.00
4711 03 Water Project Principal	\$ 24,970.00	\$ 24,980.00	\$ 26,042.00
4721 03 Water Project Interest	\$ 37,326.00	\$ 37,316.00	\$ 36,254.00
4196 Insurance		\$ 1,819.51	\$ 1,825.00
4319 Paving			\$ 15,000.00
<b>TOTAL</b>	<b>\$ 139,321.00</b>	<b>\$ 136,672.45</b>	<b>\$ 160,746.00</b>
<b>PRECINCT</b>			
4130 Salaries			\$ 4,125.00
4130 Advertising	\$ 200.00	\$ 110.20	\$ 200.00
4130 Dues & Subscriptions	\$ 185.00	\$ 145.00	\$ 185.00
4130 Supplies	\$ 300.00	\$ 440.71	\$ 450.00
4196 Insurance	\$ 2,000.00	\$ 1,217.07	\$ 1,500.00
4153 Legal Fees	\$ -	\$ -	\$ -
4316 Street Lights	\$ 20,000.00	\$ 11,970.92	\$ 14,000.00
4312 Signs & Beautification	\$ -	\$ 50.25	\$ -
4312 Sidewalks	\$ 7,000.00	\$ 4,500.00	\$ 12,000.00
4319 Repairs-Paving	\$ -	\$ -	\$ -
4520 Library Donation		\$ 500.00	\$ 1,000.00
<b>TOTAL</b>	<b>\$ 29,685.00</b>	<b>\$ 18,934.15</b>	<b>\$ 33,460.00</b>
<b>FIRE DEPARTMENT</b>			
4220 Salaries	\$ 1,000.00	\$ 1,000.00	\$ 10,200.00
4220 Firemen Pay	\$ 16,000.00	\$ 12,833.00	\$ 20,000.00
4220 Fuel For Fire Trucks	\$ 1,500.00	\$ 1,131.27	\$ 1,500.00
4220 New Equipment	\$ 6,500.00	\$ 10,242.89	\$ 5,000.00
4220 Repairs & Supplies	\$ 1,000.00	\$ 1,168.53	\$ 1,000.00
4220 Fire Station Propane	\$ 5,000.00	\$ 4,279.79	\$ 5,000.00
4220 Fire Station Electricity	\$ 1,000.00	\$ 623.07	\$ 800.00
4220 Fire Station Telephone	\$ 400.00	\$ 662.45	\$ 1,000.00
4220 Insurance	\$ 5,600.00	\$ 4,359.16	\$ 5,600.00
4220 Fire Truck Repairs & Supplies	\$ 2,000.00	\$ 2,223.04	\$ 2,000.00
4220 Firemen Training School	\$ 1,000.00	\$ 535.80	\$ 1,000.00
4220 Fire Truck Note	\$ 29,475.00	\$ 29,155.83	\$ 34,301.00
4220 Supplies/foam		\$ 1,480.00	\$ 1,000.00
4220 Inspections			\$ 1,000.00
4220 Turnout Gear			\$ 6,000.00
<b>SUB TOTAL</b>	<b>\$ 70,475.00</b>	<b>\$ 69,694.83</b>	<b>\$ 95,401.00</b>
<b>TRUCK RESERVE FUND</b>	<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>



<b>FIRE DEPARTMENT TOTAL</b>	\$	<b>90,475.00</b>	\$	<b>89,694.83</b>	\$	<b>115,401.00</b>
<b>TOTAL ALL DEPARTMENTS</b>	\$	<b>259,481.00</b>	\$	<b>245,301.43</b>	\$	<b>309,607.00</b>

<b>SOURCE OF REVENUE</b>		<b>2012</b>		<b>2012</b>		<b>2013</b>	
	<b>WATER DEPARTMENT</b>	<b>BUDGET</b>		<b>ACTUAL</b>		<b>BUDGET</b>	
	From Surplus	\$	6,661.00		\$	5,976.00	
3401	Water Rent	\$	130,000.00	\$	137,213.58	\$	135,000.00
3401	Certifited Letter Charges	\$	175.00	\$	(17.70)	\$	-
3401	Late Fees	\$	1,750.00	\$	2,490.00	\$	2,500.00
3401	Water On/Off Fees	\$	500.00	\$	487.50	\$	500.00
3401	New Connections	\$	-	\$	800.00	\$	1,600.00
3502	Interest	\$	235.00	\$	165.83	\$	170.00
3401	Miscellaneous Income	\$	-	\$	-	\$	-
	Transfer in from Water Project Acct.					\$	15,000.00
	<b>SUB TOTAL</b>	\$	<b>139,321.00</b>	\$	<b>141,139.21</b>	\$	<b>160,746.00</b>
	<b>FIRE DEPARTMENT &amp; PRECINCT</b>						
	From Sanborn/Merrill Fund					\$	5,000.00
	From Surplus	\$	6,230.00				
3379	Town Of Haverhill Fire Department	\$	21,780.00	\$	27,297.00	\$	94,801.00
3502	Interest	\$	650.00	\$	680.76	\$	650.00
3379	Town Of Benton Contract	\$	1,500.00	\$	750.00	\$	-
3509	Town Of Benton Fires	\$	-	\$	140.82	\$	-
3509	Miscellaneous Income	\$	-	\$	966.46	\$	-
	Inspections	\$	-	\$	-	\$	-
	<b>SUB TOTAL</b>	\$	<b>30,160.00</b>	\$	<b>29,835.04</b>	\$	<b>100,451.00</b>
	<b>Town Of Haverhill Truck Fund</b>	\$	<b>20,000.00</b>	\$	<b>20,000.00</b>	\$	<b>20,000.00</b>
	<b>TOTAL REVENUE EXCEPT TAXES</b>	\$	<b>189,481.00</b>	\$	<b>190,974.25</b>	\$	<b>281,197.00</b>
3110	<b>TAXES TO BE RAISED</b>	\$	<b>70,000.00</b>	\$	<b>77,014.00</b>	\$	<b>28,410.00</b>
	<b>TOTAL REVENUES</b>	\$	<b>259,481.00</b>	\$	<b>267,988.25</b>	\$	<b>309,607.00</b>

# **Warrant Annual Meeting North Haverhill Water & Light District**

To the inhabitants of the North Haverhill Water & Light District in the town of Haverhill, NH qualified to vote in District affairs. You are hereby warned and notified to meet at the James R. Morrill Municipal Building on Thursday, March 15, 2012 at 7:30 in the evening to act on the following articles.

**Moderator Robert Rutherford called the meeting to order at 7:30 PM. Present were Commissioners Shawn Bigelow (Chairman), Richard Clifford, Ed Woods, John Page (Clerk), Robert Fagnant (Treasurer) and members of the public Norman F. Page, Sr., Audrey Clough, Tina Hebert, Deb English, Jo Lacaillade, Mike Bruce and Preston Hatch.**

**The Moderator led the group in reciting the Pledge of Allegiance to the flag.**

ARTICLE 1. To choose a Moderator for the following year.

**Shawn Bigelow nominated Robert Rutherford. Rich Clifford seconded the motion. There were no other nominations and Robert Rutherford was elected. The Clerk administered the oath of office.**

ARTICLE 2. To choose a Clerk for the ensuing year.

**Rich Clifford nominated John Page. Ed Woods seconded the motion. There were no other nominations and John Page was elected.**

ARTICLE 3. To choose a Treasurer for the ensuing year.

**John Page nominated Cara Kimball. Rich Clifford seconded the motion. There were no other nominations and Cara Kimball was elected.**

ARTICLE 4. To choose a Commissioner for a term of Three (3) years.

**Rich Clifford nominated Norman F. Page, Sr.. Shawn Bigelow seconded the motion. There were no other nominations and Norman F. Page, Sr. was elected.**

ARTICLE 5. To choose an Auditor for the ensuing year.

**Shawn Bigelow nominated Jo Lacaillade. Rich Clifford seconded the motion. There were no other nominations and Jo Lacaillade was elected.**

**The Moderator administered the oath of office to all newly elected officials.**

ARTICLE 6. To hear the reports of the officers heretofore chosen and to pass any vote relating thereto.

**Shawn Bigelow made a motion to accept all reports as printed in the town report. Jo Lacaillade seconded the motion. There was no further discussion and the article passed.**

ARTICLE 7. To see if the District will raise and appropriate the sum of Two hundred fifty nine thousand four hundred eighty one dollars (\$259,481.00) (includes one hundred eighty nine thousand four hundred eighty one dollars (\$189,481.00) for the self sufficient water department), such amount deemed necessary for maintenance of the Fire Department, street lights, and sidewalks of the District.

**Shawn Bigelow moved the article. Preston Hatch seconded the motion. Audrey Clough made an amendment to include \$500 to help pay for fuel for the library. Jo Lacaillade seconded the motion. There was no further discussion and the amended article passed.**

ARTICLE 8. To see if the District will vote to raise and appropriate twenty thousand dollars (\$20,000.00) for the fire truck Capital Reserve Fund, with said funds to come from surplus. (Note: this amount represents the monies from the town of Haverhill.) Recommended by the commissioners.

**Shawn Bigelow moved the article. Rich Clifford seconded the motion. There was no further discussion and the article passed.**

ARTICLE 9. To transact any other business proper to come before the Meeting.

**The Commissioners thanked Ed Woods and Robert Fagnant for their years of service to the precinct.**

**Rich Clifford made a motion to adjourn the meeting. Ed Woods seconded the motion All were in favor, and the meeting adjourned at 7:38 PM.**

CERTIFICATE OF POSTING  
STATE OF NEW HAMPSHIRE  
COUNTY OF GRAFTON, ss.

DISTRICT COMMISSIONERS:

*Signed*

Shawn W. Bigelow, Chairman

*Signed*

Richard L. Clifford

*Signed*

Edward H. Woods

HEREBY CERTIFY THAT A TRUE AND ATTEST COPY OF THIS WARRANT WAS POSTED AT THE JAMES R. MORRILL MUNICIPAL BUILDING IN NORTH HAVERHILL, NH; THE UNITED STATES POST OFFICE IN NORTH HAVERHILL, NH; AND THE FIRE STATION IN NORTH HAVERHILL, NH, ON OR BEFORE THE 15TH DAY OF FEBRUARY, 2012.

STATE OF NEW HAMPSHIRE:  
COUNTY OF GRAFTON, SS.

SUBSCRIBED AND SWORN TO, BEFORE ME THIS 24th DAY OF January, 2012.

John E. Page  
Justice of the Peace  
My commission expires February 7, 2012

**The minutes of this meeting taken by John E. Page, Clerk, are hereby certified by the Commissioners, North Haverhill Water & Light District on March 20, 2012.**

*Signed*

Shawn W. Bigelow, Chairman

*Signed*

Richard L. Clifford

*Signed*

Norman F. Page, Sr.



## **Precinct of Haverhill Corner Annual Report – 2012**

Commissioners

Albion Estes, Rick Ladd, Mike Lavoie

Treasurer, Barbara Dutile

Clerk, Susan Major

Admin Asst., Alice Hodgdon

Amy Baker, CPA

The Precinct of Haverhill Corner Commission is pleased to present our annual report explaining events that occurred in 2012.

The new 340,000 gallon water storage tank and raw water transmission system improvements have been completed. This capital project will meet consumption and fire flow water needs for years to come. Along with updated chlorination equipment within the monitor building, a fence along Court Street Extension has been installed in order to limit access. A security camera system will be installed as soon as winter weather permits.

All old street lighting has been replaced with energy saving lighting that is more efficient and directional. This project was completed in both North Haverhill and the Precinct of Haverhill Corner by PSNH.

As identified in previous reports, the Haverhill Corner Bandstand, located on the North Common, is in need of maintenance and most likely, replacement in the very near future. Commissioners received \$4100 from the Mildred Page Trust Fund to replace the structure's electrical service to the bandstand, and this project is complete. Electrical wiring internal to the bandstand will be completed when funding for replacement of the structure becomes available. Costs for that phase of the project will exceed \$20,000.

Working with the Town Fire Committee, which was tasked to better equalize operational costs associated with the three fire departments (Haverhill Corner, North Haverhill, and Woodsville) among all in the Town of Haverhill, the commissioners of each fire district approved an agreement developed in December that achieves this goal. This is a definite savings to the Corner, North Haverhill, and Woodsville.

That report with recommendations is included elsewhere in this Haverhill Town Report. Please review this document prior to attending the town meeting.

A number of administrative procedures were addressed during the past year. In working with our Fire Department, Commissioners adopted: Fire Department/First Responder Compensation Policy, Fire Department Fiscal and Annual Budget Policy and Fire Chief Policy. Water System Regulations were also amended to include a written procedure for addressing hardship cases and establishing guidelines for hardship payment plans.

We look forward to the upcoming year and invite all to participate and join activities recognizing Haverhill's and Newbury's 250th birthday later this spring. Celebration activities will take place throughout our Connecticut River community, and the Haverhill Commons will be the location of very special commemorative activities the weekend of May 18, 2013.

Respectfully Submitted,

**Rick Ladd**

Rick Ladd, Chairman



**PRECINCT OF HAVERHILL CORNER  
HAVERHILL, NEW HAMPSHIRE  
2013 WARRANT FOR ANNUAL MEETING**

To the inhabitants of the Precinct of Haverhill Corner, in the County of Grafton and the State of New Hampshire, who are qualified to vote in Precinct affairs:

You are hereby notified to meet in the Parish House (Chapel) in said precinct on Thursday, March 28, 2013, at 7:00 p.m. to act upon the following articles:

ARTICLE 1: To elect the following Precinct Officers:

Moderator	1 Year Term
One (1) Precinct Commissioner	3 Year Term
Clerk	1 Year Term
Treasurer	1 Year Term

ARTICLE 2: To see if the Precinct will vote to raise and appropriate the recommended sum of One Hundred Ninety Three Thousand Nine Hundred Eighty Four Dollars (\$193,984) as the operating budget proposed by the Commissioners for the operation of the Precinct for the 2013 fiscal year. (This does not include special or individual warrant articles).

ARTICLE 3: To see if the Precinct will raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed into the Fire Department Fire Truck Capital Reserve Fund. Recommended by the Commissioners. (Majority vote required)

ARTICLE 4: To see if the Precinct will raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed into the Water Department Capital Reserve Fund. Recommended by the Commissioners. (Majority vote required)

ARTICLE 5: To see if the Precinct will appropriate from surplus Thirty Five Thousand Dollars (\$35,000) to be placed into the Water Department Capital Reserve Fund. This amount represents funds withdrawn from the Water Department Capital Reserve Fund in 2012 utilized as interim financing for the Tank Improvement project in the prior year. Recommended by the Commissioners. (Majority vote required)

ARTICLE 6: To see if the Precinct will appropriate from surplus Nine Hundred Sixty- Six dollars (\$966) from surplus to be placed into the Corner Town Common Capital Reserve Fund. This represents the amount remaining of a restricted donation from 2012. Recommended by the Commissioners. (Majority vote required)

ARTICLE 7: To see if the Precinct will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000) for the replacement of the heating system at the Precinct. Recommended by the Commissioners.

ARTICLE 8: To see if the Precinct will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) for the support of the Precinct of Haverhill Corner Library.

ARTICLE 9: Shall the Precinct accept the provisions of RSA 31:95-b providing that the District may adopt an article authorizing indefinitely, allowing the Commissioners to apply for, accept and expend, without further action by the District, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year until specific rescission of such authority? (Majority vote required).

ARTICLE 10: To transact any other business that may legally come before the meeting.

**Precinct Board of Commissioners**

Roderick Ladd  
Michael Lavoie  
Albion Estes

**PRECINCT OF HAVERHILL CORNER**

	<u>Jan - Dec 12</u>	<u>Budget</u>	<u>2013</u>
<b>REVENUE</b>			
Restricted Donations	5,100	0	0
	<u>5,100</u>	<u>0</u>	<u>0</u>
 From Surplus	 21,600	 21,600	 42,966
	<u>21,600</u>	<u>21,600</u>	<u>42,966</u>
 Interest Revenue	 256	 800	 250
 Planning/Zoning Fees	 127	 0	 0
<u>Water Revenue</u>			
Capital Improvements	3,815	5,000	3,815
<u>Water - Basic Charges</u>			
Uncollectable Accounts	0	(2,000)	(2,000)
Business & Residential Comb	6,913	5,000	5,700
Water - Basic Charges - Other	63,283	64,000	63,000
Total Water - Basic Charges	<u>70,196</u>	<u>67,000</u>	<u>66,700</u>
<u>Water - Useage Charges</u>			
Farm use	4,214	4,000	4,000
Water - Useage Charges - Other	21,165	18,000	19,500
Total Water - Useage Charges	<u>25,379</u>	<u>22,000</u>	<u>23,500</u>
 Water - Hydrant charges	 1,680	 1,400	 1,500
Excess Use Fee	315	150	250
Water - Late charges	1,876	2,000	1,900
Water System Charges	2,231	300	300
Total Water Revenue	<u>105,619</u>	<u>97,850</u>	<u>97,965</u>
<u>Fire Department Revenue:</u>			
Forest Fires	1,390	0	0
Town of Haverhill	39,301	38,904	<b>91,064</b>
Town of Benton	750	750	0
	<u>41,441</u>	<u>39,654</u>	<u>91,064</u>
<u>Other Revenue</u>			
Property Taxes	72,660	73,546	<b>26,005</b>
Other fees	323	0	0
Rents of Property	100	0	0
	<u>73,083</u>	<u>73,546</u>	<u>26,005</u>
 <b>TOTAL REVENUE</b>	 <b><u>247,100</u></b>	 <b><u>233,450</u></b>	 <b><u>258,250</u></b>



	<u>Jan - Dec 12</u>	<u>Budget</u>	<u>2013</u>
<b><u>APPROPRIATIONS</u></b>			
Street Lighting	11,964	14,500	13,500
	<u>11,964</u>	<u>14,500</u>	<u>13,500</u>
<b><u>Debt Service</u></b>			
2011 Tank Improvement Project	18,004	24,500	13,000
Interest - Rural Devel. Note	22,373	23,000	22,000
Principal - Rural Devel. Note	20,373	20,000	21,000
	<u>60,750</u>	<u>67,500</u>	<u>56,000</u>
<b><u>System operation</u></b>			
<b>Labor/Services-</b>			
Contracted Services	12,834	13,000	13,000
<b>Total System operation</b>	<u>12,834</u>	<u>13,000</u>	<u>13,000</u>
<b><u>Water Administr</u></b>			
Meter Reading	650	800	800
Insurance	1,563	1,000	1,600
Plowing & Mowing	420	2,000	2,000
Salaries	4,337	4,300	4,300
dues/permits/operator training	625	650	650
Office supplies	580	600	600
Transfers to Reserve Funds	5,000	5,000	39,766
<b>Total Water Administr</b>	<u>13,175</u>	<u>14,350</u>	<u>49,716</u>
<b><u>Water Services</u></b>			
System repairs & maintenance	4,099	5,000	9,000
Telephone-monitor bld	264	450	450
Electric & Propane	812	1,000	1,400
<b>Total Water Services</b>	<u>5,175</u>	<u>6,450</u>	<u>10,850</u>
Chlorinator	185	300	370
Water Testing/Lab fees	714	1,200	500
<b>Total Water-Treatment</b>	<u>899</u>	<u>1,500</u>	<u>870</u>
<b>Total Water Appropriations</b>	<u>32,083</u>	<u>35,300</u>	<u>74,436</u>

	<u>Jan - Dec 12</u>	<u>Budget</u>	<u>2013</u>
<b>Fire Department:</b>			
<b>Utilities-F/D</b>			
Electricity-F/D	1,501	1,950	1,750
Heat-F/D	2,496	4,500	4,500
Telephone-F/D	108	250	250
<b>Total Utilities-F/D</b>	<u>4,105</u>	<u>6,700</u>	<u>6,500</u>
<b>Payroll</b>			
Shots - F/D	0	250	250
Fire School	585	1,500	1,500
Training/Drills - F/D	2,604	2,500	2,500
Payroll tax	1,743	2,500	2,500
Haverhill Medical Rescue Unit	1,800	4,000	4,000
Fire Fighting	13,372	16,050	16,050
<b>Total Payroll</b>	<u>20,104</u>	<u>26,800</u>	<u>26,800</u>
<b>Salaries</b>	7,950	7,950	7,200
<b>Building Inspection</b>	0	0	1,000
<b>Insurance-F/D</b>			
Workers Comp	1,926	2,000	2,000
Insurance-F/D - Other	4,978	4,900	4,980
<b>Total Insurance-F/D</b>	<u>6,904</u>	<u>6,900</u>	<u>6,980</u>
<b>Physical Plant labor &amp; Material</b>	2,866	3,000	3,000
<b>Plowing/Mowing - F/D</b>	1,705	1,800	3,250
<b>Equipment Expenses</b>			
Gasoline-F/D	961	1,500	1,500
Supplies-F/D	809	7,500	9,834
Repairs & Maintenance	2,272	5,000	5,000
<b>Total Equipment Expenses</b>	<u>4,042</u>	<u>14,000</u>	<u>16,334</u>
<b>Transfers to Fire Dept Reserve</b>	20,000	20,000	20,000
<b>Total Fire Department</b>	<u>67,676</u>	<u>87,150</u>	<u>91,064</u>

	<u>Jan - Dec 12</u>	<u>Budget</u>	<u>2013</u>
<b><u>Precinct:</u></b>			
Dues & Advertising	265	800	500
Office Expense and Supplies	377	500	1,300
Telephone/Internet	1,271	1,250	1,300
<b>Parks &amp; Recreation</b>			
Library	1,000	1,000	500
Commons Maintenance	4,034	0	1,500
Commons Mowing	1,950	2,300	3,000
Electric - Bandstand	209	250	250
<b>Total Parks &amp; Recreation</b>	<u>7,194</u>	<u>3,550</u>	<u>5,250</u>
Planning & Zoning	135	500	500
Payroll taxes	1,000	1,000	1,000
Salaries - Other	6,695	7,000	7,000
<b>Total Salaries</b>	<u>7,695</u>	<u>8,000</u>	<u>8,000</u>
Legal/Professional Fees	14,182	14,000	6,000
Insurance	32	400	400
	<u>31,151</u>	<u>29,000</u>	<u>23,250</u>
<b>Total Expense</b>	<u>203,623</u>	<u>233,450</u>	<u>258,250</u>
<b>Net Added to Fund Balance 2012</b>	<u><u>43,476</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**MINUTES OF 2012 ANNUAL MEETING  
PRECINCT OF HAVERHILL CORNER  
HAVERHILL, NEW HAMPSHIRE**

To the inhabitants of the Precinct of Haverhill Corner, in the County of Grafton and the State of New Hampshire, who are qualified to vote in Precinct affairs:

You are hereby notified to meet in the Parish House (Chapel) in said Precinct on Thursday, March 29, 2012, at 7:30 p.m. to act upon the following articles:

The meeting was called to order at 7:40 pm by Ed Ballam, Moderator, who proceeded to read the Warrant. Helen Smith questioned the warrant posted noting that it had not been certified and notarized. There were no objections from the public to continuing with the meeting.

**ARTICLE 1: To elect the following Precinct Officers:**

Moderator, 1-Year Term – Sue Major nominated Ed Ballam, seconded by Doug Dutile. Albie Estes nominated Vesta Smith, seconded by Barbara Dutile. Nominations ceased and written ballots were cast. Vote: Ed Ballam – 11; Vesta Smith – 9.

Precinct Commissioner, 3-Year Term – Barbara Dutile nominated Rick Ladd, seconded by Bill Emig. There were no further nominations. The vote was unanimous.

Clerk, 1-Year Term – Barbara Dutile nominated Sue Major, seconded by Rick Ladd. There were no further nominations. The vote was unanimous.

Treasurer, 1-Year Term – Rick Ladd nominated Barbara Dutile, seconded by Bill Emig. There were no further nominations. The vote was unanimous.

**ARTICLE 2: To see if the Precinct will vote to raise and appropriate the recommended sum of Two hundred and Eight Thousand Four Hundred and Fifty dollars (\$208,450) as the operating budget proposed by the Commissioners for the operation of the Precinct for the 2012 fiscal year. (This does not include special or individual warrant articles).**

Doug Dutile moved this article, seconded by John Landrigan. Changes from the budget printed in the town report were noted and revised budget information distributed. The revision includes \$3,904 increase in revenue for the fire department from the town of Haverhill (\$35,000 changed to \$38,904) and decrease in property taxes by that amount (\$77,450 changed to \$73,546). Additionally, firefighting payroll was reduced by \$950 and that amount was added to fire department salaries. These reallocations result in no net change from the \$208,450 operating budget. Amy Baker explained various line items, including the additional debt service requirement for the new tank project in the current year.

John Landrigan moved to amend the original motion to increase the donation to the Haverhill Corner Library from \$1,000 to \$1,500; seconded by Vesta Smith. John noted last year the Library received \$1,500 and that amount had been built into their budget. He commented further on their annual fund drive. Additional comments referred to allocations to other libraries within the town by their respective districts. Rick Ladd suggested consideration be given to a separate article for library requests in the future to protect the Precinct from litigation since the Library is a separate entity in itself and not part of the Precinct. Vote by show of hands defeated the amendment.

Helen Smith suggested writing out "HMRU" (Haverhill Medical Rescue Unit) in future budgets. Mike Lavoie commented on the quick response from this unit that likely has saved at least several lives. Rick noted medical emergency calls to the town of Benton need to be addressed concerning coverage and costs. Rich Morris, Fire Chief, also explained his efforts to resolve this issue. Voice vote on original motion approving operating budget of \$208,450 was unanimous.

**ARTICLE 3:** To see if the Precinct will raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed into the Fire Department Fire Truck Capital Reserve Fund. Recommended by the Commissioners. (Majority vote required)

Mike Lavoie moved this article, seconded by Larry Sedgwick. It was noted this is revenue from the Town of Haverhill for purchase of future equipment. Motion passed by voice vote.

**ARTICLE 4:** To see if the Precinct will raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed into the Water Department Capital Reserve Fund. Recommended by the Commissioners. (Majority vote required)

Barbara Dutile moved this article, seconded by Vesta Smith. Rick noted water bills now reflect change from \$11.50/quarter to \$5.00/quarter for capital improvements, or \$5,000 annually going to the Capital Reserve Fund rather than the \$10,000 annually in previous years. This was reduced to lower the impact of the increase in the basic charges toward paying off debt. Motion passed by voice vote.

**ARTICLE 5:** To see if the Precinct will approve the placement of two permanent signs directing traffic to the historical building known as Alumni Hall in District 4, the Common, of the Precinct of Haverhill Corner. Not recommended by the Board of Commissioners. ( A two-thirds vote of those present and voting is required.)

Vesta Smith moved this article, seconded by John Landrigan. Discussion included comments that the signs were unattractive and too large. Possible locations other than on the commons have been suggested to the Haverhill Select Board . Rick Ladd read section of zoning ordinance, 7.05, which covers permitted uses or structures in District 4, the Common. He noted further that ownership of the commons still is unresolved. The signs are owned by the Connecticut River Byways for directing visitors to Alumni Hall and were the result of a grant application by the Town of Haverhill town manager. There are smaller signs in other sections of the town for various points of interest. Janice Estes expressed concern about the short notice given to the Precinct regarding the proposed signs and the fact that our input was not requested. Written ballots were cast: 19 No, 1 Yes. Article is defeated.

**ARTICLE 6:** To transact any other business that may legally come before the meeting.

Helen Smith questioned why 2011 annual meeting minutes had not been included in the town report.

Janice Estes thanked the Commissioners for their service as well as that of the fire department. Mike Lavoie was recognized for his years of service as fire chief and Rich Morris welcomed at the new chief.

Ruth Ranno asked about the storage shed/hose house near the church, commenting that the shed is an eyesore. This has previously been considered by the Commissioners, and they suggested she attend a regular Commissioners' meeting to discuss further.

Mike Lavoie provided an update of the water storage tank project. Because of the late construction start last fall, the project had to be shut down for the winter. Work will resume around May 1, with an expected completion 45 days from that date. Bill Emig asked if the amount of the chlorine could be monitored. There should be better control with the new system. Customers will be notified before the new tank goes on line.

Rick Ladd reported that Amy Baker has been reviewing engineering invoices for the tank project, thereby saving the Precinct \$14,700 which had been incorrectly billed.

Motion to adjourn the meeting at 8:55 p.m. was made by Larry Sedgwick, seconded by Vesta Smith, and so voted.

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Susan Major, Precinct Clerk

## REPORT FROM THE HAVERHILL CORNER FIRE DEPARTMENT

In 2012 the Haverhill Corner Fire Department responded to 110 calls for assistance. More than half the calls (57) were for medical assistance. An additional seven (7) were for motor vehicle accidents, for which both medical and fire personnel respond.

We also responded to:

- 15 fire alarm activations with no fire
- 8 outside fires
- 7 arcing power line calls
- 9 calls to assist other fire departments with structure fires
- 4 calls to assist other fire departments with smoke in buildings
- 1 odor of propane in a building
- 1 carry out of a hiker from the Appalachian Trail
- 1 standby for police who suspected a meth laboratory

**Your safety is our first concern!** To assist you, we need to be able to locate your home. Please insure that your Emergency (911) Address is plainly displayed at your home. [If the home is plainly visible from the street or road, on the home. If not visible or a long way off, at the driveway entrance.] Post the address near your telephone, so you, a babysitter or visitor can give the address to a dispatcher if help is needed.

Be sure to change batteries in your smoke alarms at least once a year. If a smoke detector or a Carbon Monoxide detector activates, **call 911 and vacate the building.** Keep doors and windows closed to help contain any fire.

Richard Morris, Chief  
Jim McKinnon, Deputy Chief  
Larry Sedgwick, Assistant Chief

## Woodsville Fire District

### Warrant for Annual Meeting March 26, 2013

To the inhabitants of the Woodsville Fire District in the Town of Haverhill, County of Grafton and State of New Hampshire qualified to vote on District affairs: You are hereby notified to meet at the Woodsville Emergency Services Building on Route 10 in said District at thirty minutes past Seven in the evening on Tuesday, March 26<sup>th</sup>, 2013 to act on the following matters:

- Article 1: To choose a moderator.
- Article 2: To choose a clerk.
- Article 3: To choose a treasurer.
- Article 4: To choose one Library Trustee for a term of one year.
- Article 5: To choose one District Commissioner for a term of three years.
- Article 6: To choose one Water & Light Commissioner for a term of 3 years.
- Article 7: To choose one District Auditor for the term of one year.
- Article 8: To hear the reports of the officers heretofore chosen and to pass any vote relating thereto.
- Article 9: To raise and appropriate 4,901,573.00 for the coming year, including all departments, excluding warrant articles.
- Article 10: To transact any other business that may legally come before this meeting.

Board of Commissioners:

Richard L. Guy

Jonathan P. Hobbs

Paul L. Kidder

## WOODSVILLE PRECINCT BUDGET REPORT

	Budget 2012	Actual 2012	Budget 2013
Revenue:			
Balance Fwd	\$91,925.33	\$91,925.33	\$156,255.13
Closed Accounts		\$1,545.96	\$0.00
Fire Inspections	\$2,000.00	\$2,906.50	\$2,000.00
Fire Equip from Haverhill	\$27,848.00	\$27,848.00	\$150,902.00
Fire Truck from Haverhill	\$20,000.00	\$20,000.00	
Fire Truck Project Loan		\$90,000.00	
Haverhill Road Revenue	\$308,957.00	\$308,957.00	\$310,000.00
Interest Income		\$71.47	
In Lieu of Taxes	\$45,000.00	\$52,800.00	\$45,000.00
Real Estate Taxes	\$124,000.00	\$124,824.00	\$125,000.00
Rental Income	\$500.00	\$961.00	\$961.00
Sale of Sand	\$15,000.00	\$24,235.40	\$20,000.00
Total Revenue	\$635,230.33	\$746,074.66	\$810,118.13
Expenses:			
Administration			
Commissioners	\$3,780.00	\$4,490.70	\$6,500.00
Financial Review	\$1,500.00	\$0.00	\$20,000.00
Legal Services	\$1,000.00		\$1,000.00
Payroll Services		\$1,912.00	\$1,500.00
Insurance	\$400.00	\$139.33	\$400.00
Office	\$650.00	\$1,767.31	\$1,000.00
Telephone	\$1,000.00	\$782.54	\$600.00
Total:Admin	\$8,330.00	\$9,091.88	\$31,000.00
Fire Department			
Building Electric	\$2,000.00	\$2,230.22	\$2,000.00
Building Heat	\$1,500.00	\$2,037.31	\$2,200.00
Building Maintenance	\$2,000.00	\$879.90	\$1,000.00
Building Phone	\$900.00	\$945.59	\$600.00
Building Rubbish	\$400.00	\$340.00	\$340.00
Equipment Maintenance	\$5,000.00	\$3,938.05	\$4,500.00
Fuel	\$2,000.00	\$1,824.02	\$2,000.00
Gas & Oil	\$1,000.00	\$769.06	\$1,000.00
Infection Prevention	\$230.00	\$0.00	\$300.00
Insurance	\$16,500.00	\$15,372.02	\$16,500.00
New Air Packs	\$5,402.00	\$5,252.73	\$6,500.00
New Equipment	\$7,500.00	\$8,540.98	\$8,500.00
New Gear	\$6,000.00	\$4,498.07	\$6,000.00
Office	\$1,000.00	\$1,753.83	\$1,800.00
Payroll	\$35,524.50	\$35,380.47	\$42,600.00
Prevention	\$2,000.00	\$1,058.74	\$1,200.00
Supplies	\$500.00	\$680.69	\$700.00
Training	\$4,000.00	\$3,356.70	\$4,000.00
Truck Maintenance	\$10,000.00	\$10,730.30	\$10,000.00
Truck Payment (E2)		\$86,680.00	\$0.00
Truck Note	\$39,162.00	\$39,162.62	\$39,162.00
Total:Fire Department	\$142,618.50	\$225,431.30	\$150,902.00
Highway Department			
Building Maintenance	\$1,500.00	\$714.82	\$1,000.00



Building Heat	\$700.00	\$1,400.00	\$700.00
Cold Patch	\$1,000.00	\$680.40	\$1,500.00
Culverts	\$1,000.00	\$0.00	\$2,000.00
Diesel Fuel	\$5,500.00	\$5,222.14	\$5,500.00
Equipment Maintenance	\$10,000.00	\$5,146.19	\$6,000.00
Equipment Rental	\$3,000.00	\$910.00	\$3,000.00
Gas & Oil	\$4,500.00	\$4,409.88	\$4,500.00
Health Insurance	\$12,000.00	\$1,110.68	\$6,666.00
Ice Removal	\$24,000.00	\$18,806.88	\$24,000.00
Insurance	\$8,000.00	\$2,508.06	\$4,000.00
New Equipment	\$15,000.00	\$13,970.61	\$15,000.00
Payroll	\$116,732.00	\$105,186.60	\$117,000.00
Personal Gear	\$1,000.00	\$600.00	\$600.00
Rubbish Removal	\$300.00	\$600.00	\$300.00
Sand & Gravel	\$4,000.00	\$3,825.50	\$5,000.00
Storm Drain Maintenance	\$4,000.00	\$3,409.55	\$4,000.00
Street Paving	\$40,000.00	\$40,085.00	\$40,000.00
Street Signs	\$1,000.00	\$798.22	\$1,000.00
Street Sweeping	\$4,400.00	\$2,600.00	\$4,000.00
Special Projects	\$92,000.00	\$99,679.33	\$90,000.00
Supplies	\$4,000.00	\$4,626.51	\$4,500.00
Truck Reserve Payment	\$30,000.00	\$30,000.00	\$30,000.00
Total:Highway	\$383,632.00	\$346,290.37	\$370,266.00
Library	\$8,625.00	\$8,625.00	\$8,625.00
Patriotic Event	\$200.00	\$0.00	\$400.00
Recreation Field	\$1,500.00	\$380.98	\$1,500.00
TOTAL DISTRICT EXPENSES:	\$544,905.50	\$589,819.53	\$562,693.00
Fund Balance	\$90,324.83	\$156,255.13	\$247,425.13

## WOODSVILLE AMBULANCE BUDGET REPORT

	Budget 2012	Actual 2012	Budget 2013
<b>Revenue:</b>			
Balance Fwd	\$57,649.55	\$57,649.55	\$60,315.25
Ambulance Sale	\$0.00	\$4,000.00	\$4,000.00
Donations		\$250.00	
Interest		\$493.27	
Patient Fees	\$450,000.00	\$525,615.15	\$500,000.00
Special Events	\$5,000.00	\$6,993.00	\$5,000.00
Town Assessments	\$142,950.00	\$139,949.50	\$146,000.00
<b>TOTAL Revenue:</b>	<b>\$655,599.55</b>	<b>\$734,950.47</b>	<b>\$715,315.25</b>
<b>Expenses:</b>			
Amb Payments	\$35,000.00	\$39,000.00	\$42,000.00
Building Payments	\$20,000.00	\$16,998.63	\$20,000.00
Communications		\$2,874.05	\$2,500.00
Dispatch	\$14,000.00	\$11,639.00	\$16,250.00
Extrication Svcs	\$1,000.00	\$0.00	\$1,000.00
Fuel	\$20,000.00	\$19,500.54	\$20,000.00
Health Insurance	\$25,000.00	\$17,641.46	\$18,000.00
Insurance	\$24,000.00	\$27,752.91	\$28,000.00
Maintenance	\$13,000.00	\$12,544.64	\$13,000.00
New Equipment	\$20,000.00	\$56,366.75	\$20,000.00
Office	\$13,000.00	\$8,225.05	\$11,000.00
Oxygen	\$4,300.00	\$5,217.80	\$5,500.00
Payroll	\$430,000.00	\$430,524.18	\$445,000.00
Public Education		\$1,174.86	\$1,500.00
Public Relations		\$564.16	\$600.00
Supplies	\$7,400.00	\$8,830.38	\$8,500.00
Training	\$1,000.00	\$2,055.00	\$4,000.00
Uniforms	\$2,500.00	\$1,718.60	\$2,000.00
Utilities	\$15,000.00	\$12,007.21	\$12,000.00
<b>TOTAL Expenses:</b>	<b>\$645,200.00</b>	<b>\$674,635.22</b>	<b>\$670,850.00</b>
Fund Balance	\$10,399.55	\$60,315.25	\$44,465.25

## WOODSVILLE WASTE WATER BUDGET REPORT

	Budget 2012	Actual 2012	Budget 2013
<b>Income:</b>			
Balance Fwd	\$37,858.45	\$37,858.45	\$2,578.23
Connection Fees	\$12,500.00	\$12,500.00	
Interest Income	\$0.00	\$26.98	
Bank Loan	0	\$40,000.00	
User Fees	\$250,000.00	\$233,056.25	\$290,000.00
<b>TOTAL Income:</b>	<b>\$300,358.45</b>	<b>\$323,441.68</b>	<b>\$292,578.23</b>
<b>Expenses:</b>			
Bank Fees	\$0.00	\$176.07	
Billing Charges	\$5,530.80	\$5,991.70	\$6,000.00
Contract Operations	\$156,639.00	\$156,362.44	\$159,300.00
Electricity	\$60,000.00	\$68,218.74	\$60,000.00
<b>Engineering:</b>			
Cleaning of tanks	\$10,000.00	\$11,732.00	
Design	\$30,000.00	\$28,089.04	\$2,000.00
Testing of Tanks		\$2,200.00	
In Lieu of Taxes	\$15,000.00	\$15,000.00	\$15,000.00
Insurance	\$2,000.00	\$2,000.00	\$2,000.00
Maintenance	\$2,000.00	\$1,835.09	\$2,000.00
Sewer Maintenance	\$2,000.00	\$3,113.89	\$2,000.00
Sludge Management	\$8,000.00	\$25,594.48	\$20,000.00
Testing Fees	\$500.00	\$550.00	\$550.00
<b>TOTAL EXPENSES:</b>	<b>\$291,669.80</b>	<b>\$320,863.45</b>	<b>\$268,850.00</b>
Fund Balance	\$8,688.65	\$2,578.23	\$23,728.23

**Note: Highway Dept Donated 86 hrs to Water/Light Dept in 2012**

<b>Reserve Accounts:</b>		
Streets/Sidewalks	Beginning Balance	\$32,008.33
	Deposit (1)	\$484.99
	Interest	\$157.99
	Ending Balance	\$32,651.31
Highway Truck	Beginning Balance	\$2,019.61
	Deposit (1)	\$30,000.00
	Interest	\$1.94
		\$32,021.55
Loans Outstanding	WWTP	\$40,554.24
	Ambulance	\$42,354.17
	Airpacks	\$12,941.27
	Fire Truck(s)	\$240,113.50

Respectfully Submitted,  
 Commissioners  
 Richard L. Guy  
 Jonathan P. Hobbs  
 Paul L. Kidder

**Woodsville Water & Light Department  
Budget Report For The  
Year Ending 12/31/12**

<b>Revenue:</b>	<b>Budget 2012</b>	<b>Actual 2012</b>	<b>Budget 2013</b>
Electric Department	\$ 3,500,000.00	\$ 3,683,384.51	\$ 3,500,000.00
Water Department	\$ 425,000.00	\$ 452,535.72	\$ 450,000.00
Hydro Lease	\$ 6,000.00	\$ 5,921.99	\$ 6,000.00
Interest Income	\$ 10,000.00	\$ 7,830.89	\$ 7,800.00
WFD Heat & Rubbish	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00
WFD Sewer Billing	\$ 5,530.80	\$ 5,530.80	\$ 5,530.80
From Reserve Accounts	\$ 519,719.20		
<b>Gross Revenue:</b>	<b>\$ 4,468,250.00</b>	<b>\$ 4,157,203.91</b>	<b>\$ 3,970,330.80</b>

<b>Revenue Deductions:</b>			
Electricity for Street Lights & Precinct Properties	\$ 56,000.00	\$ 57,654.29	\$ 56,000.00
Hydro Lease Expenses	\$ 500.00	\$ 500.00	\$ 500.00
Water for Precinct Properties	\$ 7,500.00	\$ 4,200.10	\$ 4,500.00
<b>Net Revenues:</b>	<b>\$ 4,404,250.00</b>	<b>\$ 4,094,849.52</b>	<b>\$ 3,909,330.80</b>

<b>Expenses:</b>			
Purchased Energy	\$ 3,300,000.00	\$ 2,816,557.24	\$ 2,250,000.00
Payroll	\$ 296,000.00	\$ 290,318.21	\$ 296,000.00
Employee Benefits	\$ 101,500.00	\$ 99,740.52	\$ 101,500.00
Building Maintenance	\$ 15,000.00	\$ 9,416.12	\$ 25,000.00
Water Supply & Distribution	\$ 10,000.00	\$ 4,477.80	\$ 10,000.00
Outside Engineering	\$ 10,000.00	\$ 1,152.65	\$ 10,000.00
Electric Distribution	\$ 17,500.00	\$ 4,798.45	\$ 17,500.00
Vehicle & Equipment Maint.	\$ 25,000.00	\$ 12,622.23	\$ 25,000.00
Billing & Accounting	\$ 25,000.00	\$ 24,101.91	\$ 26,000.00
Insurance	\$ 20,000.00	\$ 15,306.61	\$ 17,500.00
Legal & Regulatory	\$ 17,500.00	\$ 11,803.59	\$ 17,500.00
WFD in Lieu of Taxes	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Audit & Financial Review	\$ 17,500.00	\$ 15,500.00	\$ 17,500.00
Water Treatment Plant	\$ 353,750.00	\$ 309,274.90	\$ 374,680.00
Labor for Fire District	\$ 6,000.00	\$ 2,229.25	\$ 2,500.00
<b>Total Expenses</b>	<b>\$ 4,229,750.00</b>	<b>\$ 3,632,299.48</b>	<b>\$ 3,205,680.00</b>

<b>Capital Expenditures</b>			
Water Meters	\$ 3,000.00	\$ 225.93	\$ 15,000.00
Water Distribution	\$ 20,000.00	\$ 4,112.18	\$ 20,000.00
Electric Distribution	\$ 50,000.00	\$ 4,256.50	\$ 50,000.00
Equipment	\$ 75,000.00	\$ 338.48	\$ 75,000.00
Vehicle Replacement Reserve	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Street Lights	\$ 1,500.00	\$ 1,756.83	\$ 8,500.00

<b>Total Expenditures</b>	<b>\$ 4,404,250.00</b>	<b>\$ 3,667,989.40</b>	<b>\$ 3,399,180.00</b>
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Depreciation	\$ 145,000.00	\$ 151,142.00	\$ 150,000.00
Bad Debt Written Off	\$ 9,520.69	\$ -	\$ 20,000.00

Respectfully Submitted,  
Richard M. Roy, Commissioner  
Joseph C. Maccini, Commissioner  
Thomas Mayo, Commissioner

**Woodsville Water Treatment Plant  
Budget Report For The  
Yearling Ending 12/31/12**

<b>Expenses:</b>	<b>Budget 2012</b>	<b>Actual 2012</b>	<b>Budget 2013</b>
Labor	\$ 78,000.00	\$ 76,658.76	\$ 78,000.00
Employee Benefits	\$ 27,500.00	\$ 23,101.81	\$ 24,000.00
Plant Electricity	\$ 53,000.00	\$ 51,654.80	\$ 53,000.00
Plant Water	\$ -	\$ 1,394.24	\$ 1,500.00
Insurance	\$ 5,250.00	\$ 5,829.09	\$ 5,900.00
Audit & Financial Review	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Maintenance	\$ 45,000.00	\$ 10,497.21	\$ 70,000.00
Legal & Engineering	\$ 5,000.00	\$ -	\$ 5,000.00
Chemicals	\$ 21,000.00	\$ 23,010.64	\$ 20,000.00
Lab	\$ 5,000.00	\$ 1,309.14	\$ 4,000.00
Heat	\$ 9,000.00	\$ 8,602.10	\$ 9,000.00
Plant Telephone	\$ 600.00	\$ 751.14	\$ 750.00
Office Supplies	\$ 1,725.00	\$ 1,005.40	\$ 1,725.00
Travel & Education	\$ 500.00	\$ 491.00	\$ 500.00
Capital Reserve	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Bonds & Interest	\$ 57,800.00	\$ 57,812.15	\$ 57,800.00
Tools	\$ 250.00	\$ 262.87	\$ 250.00
WFD in Lieu of Taxes	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Outside Testing	\$ 5,000.00	\$ 3,007.00	\$ 5,000.00
Generator Fuel & Maint.	\$ 1,000.00	\$ 724.00	\$ 1,000.00
<b>Totals</b>	<b>\$ 341,625.00</b>	<b>\$ 292,111.35</b>	<b>\$ 363,425.00</b>

**Reservoir Pump Station**

Maintenance	\$ 5,500.00	\$ 10,800.50	\$ 4,000.00
Pump Station Electricity	\$ 5,500.00	\$ 5,528.81	\$ 6,000.00
Pump Station Water	\$ -	\$ 129.36	\$ 130.00
Telephone	\$ 125.00	\$ 99.88	\$ 125.00
Generator Fuel & Maint.	\$ 1,000.00	\$ 605.00	\$ 1,000.00
<b>Totals</b>	<b>\$ 12,125.00</b>	<b>\$ 17,163.55</b>	<b>\$ 11,255.00</b>

Respectfully Submitted,  
Richard M. Roy, Commissioner  
Joseph C. Maccini, Commissioner  
Thomas Mayo, Commissioner

# Mountain Lakes District Officers

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**Moderator**

Peter Olander

**District Clerk**

Karen Rajsteter

**Commissioners**

Robert Long

Beverly Jacobs

Christopher Demers

**Administrative Assistant**

Kristi Garofalo

**District Accountant**

Amy J. Baker, CPA

**Maintenance & Water Dept**

Donald Drew

**Treasurer**

Cynthia Harris

**Assistant Treasurer**

Laraine King

**Zoning Officer**

Stanley Borkowski



## **COMMISSIONERS REPORT 2012**

2012 was a year of significant changes within Mountain Lakes. After the resignation of our Administrative Assistant it was decided to look at alternatives and determine if there was a better way to operate the district office. A staffing committee was formed comprised of six individuals from the community with varied business backgrounds. After extensive research and interviews the committee recommended the following. The Commissioners agreed with the recommendations and the following was implemented.

- We hired Kristi Garafolo as the Administrative Assistant on part time basis. Her regular hours are Monday, Wednesday and Friday from 10:00am to 2:00pm. Kristi will act a the liaison between the commissioners, the Water Department Manager, District Accountant, Committee and Board Chairs, Town of Haverhill personnel, Summer Recreation Supervisor and vendors. She will also be the point person for any community members requiring Mountain Lakes District involvement.
- Outsource the majority of our accounting and financial responsibilities to a qualified CPA with municipal accounting and recording experience. Amy Baker, CPA has agreed to contract with the district to provide direction, maintain required financial documentation and work with the new Administrative Assistant to ensure compliance with all state and federal guidelines.

Sincerely,

Mountain Lakes Commissioners:

Chris Demers

Beverly Jacobs

Bob Long

**MOUNTAIN LAKES DISTRICT  
TOWN OF HAVERHILL  
REQUESTED WARRANT FOR 2013 ANNUAL DISTRICT MEETING**

To the voters of the Mountain Lakes District located in the Town of Haverhill, New Hampshire who are qualified to vote in District affairs:

You are hereby notified to meet at the District Building (Ski Lodge) in the Mountain Lakes District on Saturday, March 16, 2013, at 10:30am to act on the following Articles:

**Article 1:**

To see if the District will vote to raise and appropriate Two Hundred Twelve Thousand One Hundred Seventy Three dollars (\$212,173) to pay the expenses of the District during the 2013 fiscal year for the purposes set forth in the District budget.

*The Commissioners support this article.*

**Article 2:**

To see if the District will raise and appropriate One Hundred Fifty One Thousand One Hundred Fifteen dollars (\$151,115) as the operating budget proposed by the Commissioners for the operation of the Water Department for the 2013 fiscal year.

*The Commissioners support this article.*

**Article 3:**

To see if the District will raise and appropriate Fifteen Thousand dollars (\$15,000) to be added to the Mountain Lakes Facility Improvement Capital Reserve Fund.

*The Commissioners support this article.*

**Article 4:**

To see if the District will raise & appropriate Nine Thousand dollars (\$9,000) to be paid into the Water Department Surplus Capital Reserve Fund.

*The Commissioners support this article.*

**Article 5:**

To see if the District will raise and appropriate Six Thousand dollars (\$6,000.00) for the installation of two (2) new Dry Hydrants.

*The Commissioners support this article.*

**Article 6:**

To see if the District will raise and appropriate Four Thousand Five Hundred dollars (\$4,500) for the improvement of the sports court.

*The Commissioners support this article.*



**Article 7:**

To see if the District will raise and appropriate Four Thousand Five Hundred dollars (\$4,500) for the relocation of the playground equipment to the beach.

*The Commissioners support this article.*

**Article 8:**

To see if the District will raise and appropriate Five Thousand dollars (\$5000) for the installation of lighting in the mailbox area.

*The Commissioners support this article.*

**Article 9:**

To elect the following District officers:

- A Commissioner for a term of three (3) years.
- A Moderator for a term of one (1) year.
- A District Clerk for a term of one (1) year.
- A Treasurer for a term of one (1) year.

**Article 10:**

To transact any other business that may legally be brought before the District Meeting

Given under our hands this 12<sup>th</sup> day of February, 2013.

**District Board of Commissioners**

**Robert Long  
Christopher Demers  
Beverly Jacobs**

**MOUNTAIN LAKES DISTRICT  
GENERAL OPERATION OVERVIEW**

**Balance**

**2012 Actual    2012 Budget    Remaining    2013 Budget**

**Revenues**

4002-1 - Building Permits	\$250	\$500	\$250	\$250
4003-1 - Bath Fees Rev	-	1,250	1,250	1,250
4004-1- Zoning Inspection Fee	90	200	110	100
4005-1- Interest Revenue	87	125	38	100
4018-1 - Water Service Fee	-	4,950	4,950	4,950
4020-1 -Taxes Received - Haver	267,459	262,399	(5,060)	<b>174,068</b>
<b>Total Revenues</b>	<b>267,886</b>	<b>269,424</b>	<b>1,538</b>	<b>180,718</b>

**Expenditures**

5002-1 - Commissioner	9,000	9,000	-	9,000
5004-1 - Treasurer	500	500	-	500
5006-1 - Clerk	75	75	-	75
5008-1 - Moderator	75	75	-	75
5009-1 - Zoning Officer	2,400	2,400	-	2,400
5010-1 - Administrative Asst.	28,398	33,780	5,382	10,500
5014-1 Profess Fees-CPA	-	-	-	9,000
5011-1 - Office Assistant	4,436	925	(3,511)	500
5012-1 - Maintenance	25,851	25,393	(458)	26,500
5013-1 - Maintenance Assistant	2,894	2,500	(394)	3,000
5026-1 - Fica Expense-Gen.Op	6,823	7,200	377	3,000
5028-1 - U.E.Insurance	612	639	27	500
5030-1 - Workers' Comp	2,267	3,860	1,593	2,448
5032-1 - Bank Charges	29	25	(4)	25
5034-1 - TAN Interest	-	3,000	3,000	-
5035-1 - Dam Loan	10,480	10,480	-	8,688
5036-1 - FPR Bond	19,589	19,589	-	18,089
5037-1 - WGBS Water Bond	40,790	40,793	3	39,293
5040-1 - Legal Expense	1,485	5,000	3,515	3,000
5042-1 - Audit Expense	6,500	6,000	(500)	6,000
5043-1 Health Insurance	2,295	3,000	705	-
5046- 1 - Insurance	8,641	9,665	1,024	9,000
5048-1 - Office Supplies	2,000	2,500	500	1,500
5051-1 - Telephone-Gen.Op	2,350	2,400	50	2,400
5052-1 - Electricity-Gen.Op	3,100	3,500	400	3,300
5054-1 - Fuel/Propane-Gen.Op	2,933	3,500	567	3,500
5056-1 - Printing/Ad-Gen.Op	199	400	201	300
5057-1 Scholarship Fund	500	500	-	750
5058-1 - Water Charge-Gen.Op	450	450	-	475
5060-1 Consulting/Train-Gen.Op	236	1,000	764	600
5062-1Fees/Registration-Gen.Op	1,377	1,900	523	1,500
5064-1 Facility Oper -Gen.Op	1,090	1,100	10	4,300
5065-1 - Snow Plow/Lawn Mowing	2,235	2,200	(35)	2,500
5066-1 Beautification/Wildlife	822	800	(22)	1,200
5067-1 - Fireworks	1,700	2,500	800	2,000
5068-1 - Special Events-Gen.Op	394	300	(94)	400
5070-1 - Shop/Supplies-Gen.Op	675	450	(225)	-

			<b>Balance</b>	
	<b>2012 Actual</b>	<b>2012 Budget</b>	<b>Remaining</b>	<b>2013 Budget</b>
5072-1 - Equip.Purchase-Gen.Op	1,266	1,600	334	2,600
5074-1 - Mileage	477	700	223	300
5076-1 - Building Maint-Gen.Op	6,210	2,500	(3,710)	-
5078-1 - Equip.Maint-Gen.Op	3,616	1,000	(2,616)	-
5079-1 - Capital Reserve-Water	10,000	10,000	-	-
5088-1 - Security	1,878	3,000	1,122	1,000
5090-1 - Zoning Inspections	-	300	300	-
5096-1 - Planning Board	546	1,000	454	500
Facilities Improvement - CR	1,000	1,000	-	-
<b>Total Expenditures</b>	<b>218,195</b>	<b>228,499</b>	<b>10,304</b>	<b>180,718</b>
<b>Excess Revenues Over Expenditures</b>	<b>\$ 49,692</b>	<b>\$ 40,925</b>	<b>(\$ 8,767)</b>	<b>\$ 0</b>

## MOUNTAIN LAKES WATER DEPARTMENT

	2012 Actual	2012 Budget	Balance Remaining	2013 BUDGET
<b>Revenues</b>				
2-4003 - WD HOOKUPS	\$1,200	\$1,200	\$0	\$1,200
2-4005 - WD INTEREST REVENUE	177	975	798	180
2-4015 MISC REVENUE	249	0	-249	0
2-4019 - WD WATER RENTAL	136800	136800	0	144875
2-4019B - WD WATER RENTAL BATH	7866	13485	5619	13860
<b>Total Revenues, Gains &amp; Other Support</b>	<b>146292</b>	<b>152460</b>	<b>6168</b>	<b>160115</b>
<b>Expenditures</b>				
2-5015 - WD ADMIN FEES				
2-5032 - WD BANK CHARGE	23	50	27	50
2-5040 - WD LEGAL EXPENSE	0	1500	1500	750
2-5049 -Transfer Out - Cap Res	25000	25000	0	9000
2-5050 - WD POSTAGE	135	130	-5	150
2-5051 - WD TELEPHONE	357	475	118	475
2-5052 - WD ELECTRICITY	8558	12025	3467	11000
2-5054 - WD FUEL/PROPANE	624	1000	376	1000
2-5056 - WD PRINTING/ADVERTISI	0	50	50	0
2-5059 - WD STAND BY FEE	23035	23100	65	0
2-5060 - WD CONSULT/TRAIN	0	300	300	300
2-5062-WD FEES/REGISTRATION	3934	2200	-1734	4865
2-5064 - WD FACILITITY OPERATION	3400	4000	600	<b>7000</b>
2-5070 - WD SHOP SUPPLIES	815	1500	685	0
2-5071 - WD WATER BREAK/FREEZE	1253	11000	9748	8000
2-5072 - WD EQUIPMENT PURCHASE	680	2500	1820	0
2-5074 - WD TRUCK EXPENSES	2596	2500	-96	2700
2-5076 - BLDG MAINT-REPAIR	36	1500	1464	0
2-5078 - WD EQUIPMENT MAINT	46	8550	8504	8000
2-5094 - WD WATER CONSUMPTION	12280	25000	12720	50000
2-5096 - WD CONTRACT LABOR	18200	20589	2389	20590
2-5097 - WATER ASSISTANT	2686	2500	-186	3000
2-5098 - WATER DEPT MANAGER	23598	25256	1658	26500
2-5099 BATH SERVICE FEE	6735	6735	0	6735
<b>Total Expenditures</b>	<b>\$133,991</b>	<b>\$177,460</b>	<b>\$43,469</b>	<b>\$160,115</b>
<b>Exces Revenues over Expense</b>	<b>\$12,301</b>			

## 2013 MOUNTAIN LAKES DISTRICT TAX IMPACT OVERVIEW

GENERAL OP SHORTFALL	\$174,068
LODGE SHORTFALL	8300
RECREATION SHORTFALL	<u>29805</u>
<b>SUBTOTAL</b>	<b>212173</b>
 ADD: DISTRICT WARRANT ARTICLES	 <b><u>35000</u></b>
 TOTAL DISTRICT TAX REVENUE NEEDED	 <b>\$247,173</b>
(note: excludes water department)	

### MOUNTAIN LAKES LODGE OVERVIEW

	2012 Actual	2012 Budget	Balance Remaining	2013 Budget
<b><u>Revenues</u></b>				
Lodge Rental Income	\$2,100	\$1,975	-\$125	\$2,000
<b>Total Revenues, Gains &amp; Other Support</b>	<b><u>2100</u></b>	<b><u>1975</u></b>	<b><u>-125</u></b>	<b><u>\$2,000</u></b>
<b><u>Expenditures</u></b>				
5012-3 - Cleaning Person	0	1000	1000	200
5051-3 - Telephone-Lodge	344	600	256	500
5052-3 - Electricity-Lodge	523	1200	677	900
5054-3 - Fuel/Propane-Lodge	3341	4500	1159	4000
5058-3 - Water Charge-Lodge	450	450	0	450
5064-3 - Facility Oper - Lodge	209	450	241	<b>1250 Combines *</b>
Snowplowing/Lawnmowing Lodge	1685	1500	-185	2000
5070-3 - Shop/Supplies-Lodge	206	250	44	<b>0 *</b>
5072-3 - Equip.Purchase-Lodge	2409	2500	91	1000
5076-3 -Building Maint - Lodge	241	900	659	<b>0 *</b>
5078-3 - Equip.Maint-Lodge	73	250	177	<b>0 *</b>
 <b>Total Expenditures</b>	 <b><u>\$9,481</u></b>	 <b><u>\$13,600</u></b>	 <b><u>\$4,119</u></b>	 <b><u>\$10,300</u></b>
			<b>SHORTFALL</b>	<b>-\$8,300</b>

## MOUNTAIN LAKES RECREATION OVERVIEW

<u>Revenues</u>	Actual 2012	2012 Budget	Balance Remaining	2013 Budget
4012-2 - Boat Rentals Rev	\$535	\$500	(\$35)	\$500
4016-2 - Snack Revenue	3,117	4,000	883	3,500
4017-2 - T-Shirt Revenue	40	-	(40)	-
<b>Total Revenues</b>	<b>3,692</b>	<b>4,500</b>	<b>808</b>	<b>4,000</b>

<u>Expenditures</u>	Actual 2012	2012 Budget	Balance Remaining	2013 Budget
5016-2 -Summer Prgm Director	4,374	5,200	826	5,300
5018-2 - Lifeguards	10,220	8,915	(1,305)	10,000
5019-2 - Snack Bar	1,618	2,500	882	1,700
5020-2 - Snack Bar Help	3,297	3,200	(97)	2,500
5022-2 - Lodge Attendant	740	1,200	461	840
5026-2 - Fica Expense-Rec	925	1,325	400	1,000
5051-2 - Telephone -Rec Pool	94	165	71	165
5052-2 -Electricity-Recreation	841	1,075	234	950
5054-2 - Fuel/Propane-Rec	1,579	620	(959)	1,000
5056-2 - Printing/Ad-Rec	58	200	142	100
5058-2 - Water Charge-Rec	450	450	-	450
5060-2 - Consulting/Train-Rec	-	600	600	900
5062-2 - Fees/Registration-Rec	-	100	100	-
5064-2 - Facility Oper -Rec	1,179	1,000	(179)	<b>3,200</b>
5068-2 - Special Event-Rec	735	1,500	765	1,500
5070-2 - Shop/Supplies-Rec	376	600	224	-
5072-2 - Equip.Purchase-Rec	1,135	2,500	1,365	-
5078-2 - Equip.Maint-Rec	144	150	6	-
5081-2 - Tennis Court	-	1,000	1,000	-
5082-2 - Beach/Pool Maint.	2,348	2,400	52	4,200
<b>Total Expenditures</b>	<b>\$30,113</b>	<b>\$34,700</b>	<b>\$4,587</b>	<b>\$33,805</b>

**SHORTFALL (29,805)**

**THE ANNUAL REPORT OF THE SCHOOL BOARD  
OF THE HAVERHILL COOPERATIVE SCHOOL DISTRICT**

**FISCAL YEAR**

**July 1, 2011**

**to**

**June 30, 2012**

**ORGANIZATION OF HAVERHILL  
COOPERATIVE SCHOOL DISTRICT**

**SCHOOL BOARD**

Philip Tucker, Chair	Term Expires 2014
Michelle Reagan	Term Expires 2013
Jay Waterhouse	Term Expires 2015
Nicole Horne	Term Expires 2015
Donald Bazzell	Term Expires 2015
Donald LoCascio	Term Expires 2013
Patricia Buchanan	Term Expires 2013

**MODERATOR**

Dr. Douglas B. McDonald

**CLERK**

Carol Smith

**TREASURER**

Carol Smith

**SUPERINTENDENT OF SCHOOLS**

Bruce C. Labs

**HAVERHILL COOPERATIVE SCHOOL DISTRICT  
MARCH 22, 2012 SCHOOL WARRANT  
MINUTES**

Philip Tucker	2014
Patricia Buchanan	2013
Donald LoCascio	2013
Jay Waterhouse	2012
J Scott Moody	2014
Richard Guy	2012
Nancy Leitner	2012

Moderator, Dr. Douglas McDonald opened the meeting at 7:00 p.m. Dr. McDonald led the assembly in the Pledge of Allegiance, stated the rules of the meeting, and made introductions.

Results of the elections of March 13, 2012 were read. (675 ballots cast)

**ARTICLE 1: To choose, by non-partisan ballot, a Moderator for the ensuing year.**

Dr. Douglas McDonald	593 votes
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**ARTICLE 2: To choose, by non-partisan ballot, three Members of the School Board; one Member-at-Large for a term of three years expiring in 2015, one member from the pre-existing Woodsville District for a term of three years expiring in 2015 and one member from the pre-existing Haverhill District for a term of three years expiring in 2015.**

Donald Bazzell, Member at Large	300 votes
Jay Waterhouse, Woodsville District	375 votes
Nicole Horne, Haverhill District	573 votes

**ARTICLE 1: To hear the reports of Agents, Auditors, Committees or Officers chosen and pass any vote relating thereto.**

Regis Roy moved the article. Ruth Page seconded, passed by voice vote.

**ARTICLE 2: To see if the School District will raise and appropriate the sum of twelve million, nine hundred fifty-five thousand, two hundred fifty-three dollars (\$12,955,253.00) for the support of schools, for the payment of salaries of school district officials and agents, and for the payment of statutory obligations of the district. This article does not include appropriations contained in any other article of this warrant. (The Haverhill Cooperative School Board recommends this article.)**

Regis Roy moved the article. Linda Blake seconded. Pat Buchanan spoke to the budget explaining major increases and decreases. Moderator called for vote, passed by voice vote.

**ARTICLE 3: To see if the District will vote to approve the cost item in the collective bargaining agreement reached between Haverhill Cooperative School Board and the Haverhill Cooperative Education Association/NEA-NH which calls for the following increase in the salaries and benefits,**

<u>Year</u>	<u>Estimated Increase Over Prior Year</u>
2012 - 2013	\$0 (Salary increases will be paid for by health insurance changes)
2013 - 2014	\$87,984



and further to raise and appropriate zero dollars (\$00) for the 2012-2013 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. (The Haverhill Cooperative School Board recommends this article.)

Regis Roy moved the article. Mike Ackerman seconded. Phil Tucker spoke to the article and announced the retirement of Sylvia Holden, Christine Hickey and Paula Hapgood and thanked them for their service over the years. He also thanked Dick Guy and Nancy Leitner for their service as school board members and welcomed the newly elected members, Nicole Horne and Don Bazzell. Tucker thanked everyone for their hard work on the budget. Moderator called for vote, passed by voice vote.

**ARTICLE 4:** To see if the school district will vote to raise and appropriate the sum of sixty-one thousand dollars (\$61,000.00) for mandatory fire and safety building improvements required by the Office of the State Fire Marshall. (The Haverhill Cooperative School Board recommends this article.)

*Note: A Fire and Life Safety Inspection 4/14/08 cited that the high school buildings needed automatic suppression and other upgrades to be completed in 3 years. A sprinkler system was installed in the main high school building this year. The purpose of this article is to install a sprinkler system in the John Bagonzi Community Building.*

Regis Roy moved the article. Linda Blake seconded. Dick Guy motioned to amend the article to \$120,092, Regis Roy seconded. Dick Guy spoke to the reasons for the change in the dollar amount of the article, noting this will allow more work to be done on the schools that is necessary for the safety of our students. Moderator called for vote on amendment. Amendment passed by voice vote. Moderator called for vote on the article, passed by voice vote.

**ARTICLE 5:** To see if the school district will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000.00) for a facility assessment by a licensed architectural firm to be used for future planning. (The Haverhill Cooperative School Board recommends this article.)

Regis Roy moved the article. Carol Bond seconded. Don LoCascio spoke to the article and the need to assess all the schools and what the needs are for each of the buildings and if it would be best to repair and remodel or to build a new building(s). Don LoCascio noted that State Building Aid is not available at this time but could be within the next couple of years and we should be ready to do what is needed when that happens. Moderator called for vote, passed by voice vote.

**ARTICLE 6:** To see if the School District will raise and appropriate up to fifty-five thousand dollars (\$55,000.00) to be added to the previously established Special Education Expendable Trust Fund, such amount to be funded from the year-end undesignated fund balance available on June 30, 2012. (The Haverhill Cooperative School Board recommends this article.)

Regis Roy moved the article. Stephanie Marston seconded. Pat Buchanan spoke to the article. Moderator called for vote, passed by voice vote.

**ARTICLE 7:** To see if the School District will raise and appropriate up to twenty-five thousand dollars (\$25,000) to be added to the previously established Haverhill Academy Commemorative Library/Media Expendable Trust Fund, such amount to be funded from the year-end undesignated fund balance available on June 30, 2012. (The Haverhill Cooperative School Board recommends this article.)

Regis Roy moved the article. Pat Buchanan seconded, passed by voice vote.

**ARTICLE 8:** To transact any other business that may legally come before said meeting.

Dr. McDonald thanked all who attended the meeting for their participation.

**ADJOURNMENT:**

Regis Roy moved to adjourn. Vicki Padovani seconded, passed by voice vote.

Dr. McDonald swore in the new members of the school board and the clerk.

Respectfully submitted,

Carol A. Smith  
School Board Clerk

HAVERHILL COOPERATIVE SCHOOL DISTRICT  
2013 SCHOOL WARRANT  
THE STATE OF NEW HAMPSHIRE

To the inhabitants of the Haverhill Cooperative School District qualified to vote in district affairs:

You are hereby notified to meet at the Haverhill Cooperative Middle School, North Haverhill, New Hampshire on the 21st day of March 2013, for action on all remaining articles, to commence at 7:00 o'clock in the afternoon.

ARTICLE 1: To see if the school district will vote to raise and appropriate the sum of three hundred thirty thousand twelve dollars (\$330,012.00) for mandatory fire and safety building improvements required by the Office of the State Fire Marshall, and to authorize the issuance of not more than three hundred thirty thousand twelve dollars (\$330,012.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and further, to raise and appropriate an additional sum of seventy-three thousand (\$73,000.00) for the first year's principal and interest payment on the bond. The Haverhill Cooperative School Board recommends this appropriation. (A 2/3 ballot vote is required per RSA 33:8.)

*Explanation: A Fire and Life Safety Inspection 4/14/08 cited that the high school needs automatic suppression and fire alarm system upgrades, emergency signage and lighting upgrades, fire rated separations in two areas, and upgrades to non-compliant means of egress in several areas, to be completed in 3 years. This appropriation is for the fire rated separations and egress and completes the requirements. All other areas have been addressed.*

ARTICLE 2: To see if the school district will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000.00) for the purchase of a parcel of land between the Woodsville High School Community Building and King Street School known as 20 King Street, Woodsville, NH, Map 102, Lot 59. And to authorize the issuance of not more than one hundred thousand dollars (\$100,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and further, to raise and appropriate an additional sum of twenty-two thousand dollars (\$22,000.00) for the first year's principal and interest payment on the bond. The Haverhill Cooperative School Board recommends this appropriation. (2/3 ballot vote is required per RSA 33:8.)

ARTICLE 3: To hear the reports of Agents, Auditors, Committees or Officers chosen and pass any vote relating thereto.

ARTICLE 4: To see if the school district will vote to raise and appropriate the sum of thirteen million five hundred eighty-four thousand seventy-eight dollars (\$13,584,078.00) for the support of schools, for the payment of salaries of school district officials and agents, and for the payment of statutory obligations of the district. This article does not include appropriations contained in any other article of this warrant. The Haverhill Cooperative School Board recommends this article.

ARTICLE 5: To see if the school district will vote to approve the cost item in the collective bargaining agreement reached between Haverhill Cooperative School Board and the Haverhill Cooperative Support Staff/NEA-NH which calls for the following increase in the salaries and benefits at the current staffing level:

<u>Fiscal Year</u>	<u>Estimated Increase Over Prior Year</u>
2013 - 2014	\$10,845
2014 - 2015	\$23,761
2015 - 2016	\$26,524

and further to raise and appropriate ten thousand eight hundred forty-five dollars (\$10,845.00) for the 2013-2014 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The Haverhill Cooperative School Board recommends this article.

- ARTICLE 6: To see if the school district will vote to raise and appropriate the sum of sixty-four thousand four hundred eighty-seven dollars (\$64,487.00) to add a full time foreign language teacher at Haverhill Cooperative Middle School. The Haverhill Cooperative School Board recommends this article.
- ARTICLE 7: To see if the school district will raise and appropriate up to fifty-five thousand dollars (\$55,000.00) to be added to the previously established Special Education Expendable Trust Fund, such amount to be funded from the year-end undesignated fund balance available on June 30, 2013. The Haverhill Cooperative School Board recommends this article.
- ARTICLE 8: To see if the school district will raise and appropriate up to twenty-five thousand dollars (\$25,000.00) to be added to the previously established Building Maintenance Expendable Trust Fund, such amount to be funded from the year-end undesignated fund balance available on June 30, 2013. The Haverhill Cooperative School Board recommends this article.
- ARTICLE 9: To see if the school district will vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed in any fiscal year 2.5% of the current fiscal year's net assessment, in accordance with RSA198:4-b. II. Such fund balance retained can only be used to reduce the tax rate or for emergency expenditures and over-expenditures under RSA 32:11 which are approved by the Department of Education. The Haverhill Cooperative School Board recommends this article.

*Explanation: Historically towns have been allowed to retain a percentage of their unassigned fund balance at year end for this purpose. School districts were not allowed to do that until this new revision in the law. With one-time voter authority, school boards will be able to determine at the end of each year whether to return all of any remaining fund balance or to keep 2.5% of the year's net assessment to use as stated above. The allowable amount year ending June 30, 2013 = \$153,969.*

ARTICLE 10: To transact any other business that may legally come before said meeting.

Given under our hands this \_\_\_\_\_ day of February 2013.

A True Copy of Warrant  
Attest:

\_\_\_\_\_  
Philip Tucker, Chairperson

\_\_\_\_\_  
Patricia Buchanan

\_\_\_\_\_  
Donald Bazzell

\_\_\_\_\_  
Nicole Horne

\_\_\_\_\_  
Donald LoCascio

\_\_\_\_\_  
Jay Waterhouse

\_\_\_\_\_  
Michelle Reagan

HAVERHILL COOPERATIVE SCHOOL BOARD

HAVERHILL COOPERATIVE SCHOOL DISTRICT  
2013 SCHOOL WARRANT  
THE STATE OF NEW HAMPSHIRE

To the inhabitants of the Haverhill Cooperative School District qualified to vote in district affairs:

You are hereby notified to meet at the James R. Morrill building gymnasium, North Haverhill, New Hampshire on the 12<sup>th</sup> day of March 2013, for the annual election of officers. Polls will be open for election of District Officers at 8 o'clock in the forenoon and to close not earlier than 6 o'clock in the afternoon.

ARTICLE 1: To choose, by non-partisan ballot, a Moderator for the ensuing year.

ARTICLE 2: To choose, by non-partisan ballot, three Members of the School Board; one Member-at-Large for a term of three years expiring in 2016, one Member-at-Large for a term of one year expiring in 2014, and one member from the pre-existing Woodsville District for a term of three years expiring in 2016.

Given under our hands this \_\_\_\_\_ day of February 2013.

A True Copy of Warrant

Attest:

\_\_\_\_\_  
Philip Tucker, Chairperson

\_\_\_\_\_  
Patricia Buchanan

\_\_\_\_\_  
Donald Bazzell

\_\_\_\_\_  
Nicole Horne

\_\_\_\_\_  
Donald LoCascio

\_\_\_\_\_  
Jay Waterhouse

\_\_\_\_\_  
Michelle Reagan

HAVERHILL COOPERATIVE SCHOOL BOARD

## HAVERHILL COOPERATIVE SCHOOL DISTRICT BUDGET SUMMARY BY OBJECT

#	DESCRIPTION	PROPOSED			INCREASE/ (DECREASE)
		2011-2012 EXPENSES	2012-2013 BUDGET	2013-2014 BUDGET	
GENERAL FUND					
110	PROFESSIONAL SALARIES	3,965,689	4,084,133	4,142,104	57,971
111	ADMINISTRATIVE SALARIES	453,890	461,557	469,687	8,130
112	SUPPORT STAFF SALARIES	896,657	913,285	912,264	(1,021)
113	SUMMER SCHOOL SALARIES	37,127	43,545	47,800	4,255
114	AFTER SCHOOL STIPENDS	-	9,800	9,800	-
120	TEMPORARY SALARIES	122,010	110,480	112,930	2,450
122	CO-CURRICULAR SALARIES	80,417	86,868	83,922	(2,946)
130	OVERTIME	2,996	4,500	4,500	-
210	HEALTH INS. STIPEND	41,616	44,542	35,500	(9,042)
211	HEALTH INSURANCE	1,121,357	1,201,057	1,305,085	104,028
213	LIFE INSURANCE	2,890	3,052	3,185	133
214	DISABILITY INS.	2,239	2,401	2,635	234
220	FICA	420,665	442,080	445,266	3,186
231	EMPLOYEE RETIREMENT	82,048	84,739	102,533	17,794
232	PROFESSIONAL RETIREMENT	489,204	512,915	652,021	139,106
240	TUITION REIMBURSEMENT - PROF	30,366	43,075	43,825	750
241	TUITION FOR HQT	3,204	3,000	3,000	-
242	TUITION REIMBURSEMENT- SUPPORT	-	6,000	6,000	-
250	UNEMPLOYMENT COMP	11,581	13,060	15,143	2,083
260	WORKERS COMP	22,894	21,530	19,765	(1,765)
310	SAU MANAGEMENT SERVICES	527,515	522,505	534,965	12,460
320	PROFESSIONAL EDUCATION SERVICES	320,195	357,171	404,860	47,689
330	CONSULTATION/ THERAPY SERVICES	462,643	451,263	530,529	79,266
411	WATER & SEWAGE	17,539	16,300	17,845	1,545
421	RUBBISH REMOVAL	13,036	13,775	14,084	309
422	SNOW REMOVAL	10,645	23,050	19,500	(3,550)
430	CONTRACTED REPAIRS/MAINTENANCE	128,700	93,018	94,250	1,232
432	MAINTENANCE AGREEMENTS	55,967	57,691	59,671	1,980
440	RENTALS	96,467	84,845	76,619	(8,226)
490	SECURITY SERVICES	7,999	3,600	3,685	85
510	STUDENT TRANSPORTATION	458,361	470,100	483,864	13,764
520	PROPERTY/LIABILITY INSURANCE	32,742	38,342	41,025	2,683
531	TELEPHONE	19,551	16,500	15,720	(780)
532	DATA COMMUNICATIONS	42,636	42,660	42,660	-

#	DESCRIPTION	PROPOSED			INCREASE/ (DECREASE)
		2011-2012 EXPENSES	2012-2013 BUDGET	2013-2014 BUDGET	
534	POSTAGE	9,002	9,560	9,860	300
540	ADVERTISING	3,916	4,020	4,270	250
550	PRINTING	2,146	3,650	3,850	200
562	TUITION/OUT OF STATE LEA	282,915	257,142	233,045	(24,097)
564	TUITION - PRIVATE	617,444	467,941	680,780	212,839
580	TRAVEL/LODGING	13,582	16,295	16,095	(200)
610	SUPPLIES	164,840	196,959	202,987	6,028
611	UNIFORMS	851	610	640	30
622	ELECTRICITY	110,102	117,500	117,854	354
623	PROPANE	4,092	5,575	5,575	-
624	FUEL OIL	156,870	195,900	175,200	(20,700)
626	GASOLINE	8,223	13,900	13,400	(500)
640	BOOKS & OTHER PRINTED MATERIAL	60,379	67,648	72,096	4,448
643	ON-LINE SERVICES	10,021	14,721	19,740	5,019
650	SOFTWARE	15,105	27,462	31,123	3,661
732	NEW VEHICLES	10,778	-	-	-
733	ADD'L FURNITURE/FIXTURES	2,654	-	500	500
734	ADDITIONAL EQUIPMENT	65,565	20,512	15,913	(4,599)
736	REPLACEMENT VEHICLE	14,695	-	20,000	20,000
737	REPLACEMENT FURNITURE/FIXTURES	2,192	3,678	23,550	19,872
738	REPLACEMENT EQUIPMENT	34,928	12,250	20,560	8,310
810	DUES/FEES	32,002	33,870	36,195	2,325
830	DEBT INTEREST	30,790	20,058	16,335	(3,723)
890	HIGH SCHOOL ACCREDITATION	518	14,200	1,500	(12,700)
910	DEBT PRINCIPAL	528,767	331,767	329,853	(1,914)
930	CHARTER SCHOOLS	10,900	11,400	11,400	-
<b>TOTAL GENERAL FUND</b>		<b>12,174,122</b>	<b>12,129,057</b>	<b>12,818,563</b>	<b>689,506</b>
	FOOD SERVICE	344,231	344,800	358,963	14,163
	GRANTS	469,852	435,396	398,602	(36,794)
	HAC FUNDS	11,507	8,000	7,950	(50)
	CAPITAL PROJECTS	73,535	140,092	-	(140,092)
<b>TOTAL BUDGET</b>		<b>13,073,248</b>	<b>13,057,345</b>	<b>13,584,078</b>	<b>526,733</b>

**Haverhill Cooperative School District Revenues**

	<u>ACTUAL</u> <u>2011 - 2012</u>	<u>REVISED</u> <u>2012 - 2013</u>	<u>BUDGET</u> <u>2013 - 2014</u>	<u>INCREASE/</u> <u>(DECREASE)</u>
Fund Balance used to reduce taxes	0	108,931	130,000	21,069
<b>General Fund</b>				
<u>Local Revenue</u>				
1111 Local Education Tax	5,187,939	5,407,749	5,480,071	72,322
1310 Tuition from Individuals				
1314 Summer School Tuition	2,550	900	900	0
1315 Driver Education Tuition	22,100	32,500	32,500	0
1320 Tuition from other LEA's in NH	1,405,560	1,290,585	1,389,545	98,961
1322 Special Ed. Tuition from LEAs	169,455	190,358	187,009	(3,349)
1510 Interest on Investments	402	400	400	0
1511 QZAB bond interest	21,184	23,000	25,000	2,000
1710 Gates admissions	3,527	3,200	3,200	0
1910 Rentals	13,117	13,368	9,600	(3,768)
1950 Services to other LEAS	8,965	5,632	7,310	1,678
1980 Refund from Prior Year	25,819	26,978	27,000	22
1990 Other Misc. Revenues	44,136	36,300	36,300	0
5140 Revenue Anticipation Note*	(50,000)	(100,000)	40,000	140,000
<b>Total Local Revenue</b>	<b>6,854,753</b>	<b>6,930,970</b>	<b>7,238,835</b>	<b>307,865</b>
<u>State Revenue</u>				
3111 State Adequacy Grant	3,816,169	3,816,169	4,026,058	209,889
3112 State Adequacy Tax	826,172	751,024	833,263	82,239
3210 School Building Aid	321,290	207,512	207,512	0
3230 Catastrophic Aid	134,375	139,161	68,700	(70,461)
3241 Vocational Education Tuition	117,827	132,535	91,141	(41,394)
3242 Vocational Transportation	6,039	9,459	8,282	(1,177)
3270 Driver Education	no longer funded			0
<b>Total State Revenue</b>	<b>5,221,873</b>	<b>5,055,860</b>	<b>5,234,956</b>	<b>179,096</b>
<u>Federal Revenue</u>				
4810 National Forest Reserve	1,935	1,935	1,935	0
4590 Education Jobs funding	99,743	-	-	0
4580 Medicaid	189,156	208,400	196,000	(12,400)
<b>Total Federal Revenue</b>	<b>290,834</b>	<b>210,335</b>	<b>197,935</b>	<b>(12,400)</b>
<u>Transfers from Other Funds</u>				
5252 Transfer from Expendable Trust	83,818	0	55,000	55,000
<b>TOTAL TRUST TRANSFERS</b>	<b>83,818</b>	<b>0</b>	<b>55,000</b>	<b>55,000</b>
				0
<b>TOTAL GENERAL FUND REVENUE</b>	<b>12,451,278</b>	<b>12,197,165</b>	<b>12,726,726</b>	<b>529,561</b>
<b>Grants</b>				
<b>TOTAL GRANT REVENUE</b>	<b>469,852</b>	<b>436,449</b>	<b>398,602</b>	<b>(37,847)</b>
<b>Food Service</b>				
1600 Food Service Sales inc.	142,041	145,800	154,300	8,500
1990 Misc. Revenue - events	3,382	5,500	5,500	0
3260 State Reimbursement	3,608	3,600	3,600	0
4560 Federal Reimbursement	164,639	151,900	157,400	5,500
<b>TOTAL FOOD SERVICE REVENUE</b>	<b>313,670</b>	<b>306,800</b>	<b>320,800</b>	<b>14,000</b>
<b>HAC Funds</b>	11,507	8,000	7,950	(50)
<b>TOTAL BUDGET</b>	<b>13,319,842</b>	<b>13,057,345</b>	<b>13,584,078</b>	<b>526,733</b>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	
<b>SCHOOL TAX RATE</b>	<u>2011</u>	<u>2012 - 2013</u>	<u>2013 - 2014</u>	<u>+/-</u>
LOCAL	14.78	15.41	15.62	0.21
STATE	2.53	2.30	2.55	0.25
	17.31	17.71	18.17	0.46
<b>NET INCREASE/DECREASE</b>		0.40	0.46	
				per \$1,000



## TO THE CITIZENS OF HAVERHILL WE SUBMIT THE ANNUAL REPORT OF THE SCHOOL BOARD

It is my privilege to bring to you the 14th annual report of the Haverhill Cooperative School Board.

At the end of this school year we have two employees who are retiring; Myrtie Beck with 20 years of service and Mike Ackerman with 38 years of service. The School Board wishes to thank both teachers for their years of service and dedication to the Haverhill Cooperative School District. We appreciate the fine work you have done and wish you all the very best.

We are pleased to announce we have been making strides in our continued updating of technology in the schools by purchasing new Promethean Boards and computers for our schools this past year. These have been welcome additions to our classrooms and help to keep our students engaged in their education.

We are also pleased that our goal of looking at alternative ways to keep our students in school and reduce the dropout rate has been successful. Based on the New England Secondary School Consortium (NESSC) the dropout rate for the class of 2011 at Woodsville High School was 0%.

The School Board, administration and Budget Advisory Committee have been working together to bring you a budget that is fiscally responsible. At this time, based on the current town value, we are looking at an estimated \$.46 increase per thousand (\$1,000) in the school budget. This does not include any warrant articles. If all warrant articles are passed the estimated tax increase will be \$.94 per thousand.

There are three major items that increase the budget this year which we have no control over; NH State Retirement, health insurance and special education costs. These increases total \$571,436 but our proposed budget has an overall increase of only \$526,733; again this does not include all of the items on the warrant.

One warrant article this year is to appropriate the funds to purchase the property at 20 King Street in Woodsville. This property is located between the community building and the King Street School and would make an excellent addition to the Woodsville High School Campus as we look to the future.

The Haverhill Cooperative Support Staff contract is up for renewal this year and is also on the warrant for approval. In negotiations this year, the support staff agreed to make changes in their health care and prescription plans to help keep costs down for the District and we appreciate their willingness to work with us on this important item.

We would like to take this opportunity to thank the community members of the Haverhill Cooperative School District for their continued support. A special thank you goes to the members of the Budget Advisory Committee for their time and input on the budget.

Haverhill Cooperative School Board meetings are normally held on the second Monday of the month at 6:00 p.m. The location varies each month as we try to rotate between the three different schools. We encourage members of the community to attend these meetings. Haverhill Cooperative School Board meeting agendas are posted on the SAU #23 website at [www.sau23.org](http://www.sau23.org). You will also find the minutes to the school board meetings posted for your viewing.

In closing, we look forward to your input at our Annual School District Meeting on March 21, 2013.

Respectfully submitted,

Philip Tucker, Chairman, Haverhill Cooperative School Board

## SUPERINTENDENT'S REPORT

It is my sincere pleasure to offer my annual report to the residents, voters, and taxpayers of the Town of Haverhill.

We find ourselves in a time of transition as we move toward the adoption of the K-12 Common Core Standards. These new standards have been adopted by all but two of the states. They have been adopted to provide uniform, rigorous, and clear standards to build on learning. There is a beneficial aspect to this having almost all of the states participating in the same standards; students' progress can be measured the same across the country. Our students will be tested using the common core standards beginning in 2014. We are currently in the process of converting our curriculum in each classroom to be prepared for the test. We anticipate that we will be fully using the new standards in all classrooms in the 2013-14 school year.

We have worked very hard to keep taxes under control through these difficult times while at the same time give our students rich offerings. In the 2011-12 school year, along with other cuts, we had to trim eleven (11) employees to help to reduce the budget. This year it has not been any easier; as we began the year we faced increases we could not control in health insurance, retirement costs, and expensive special education placements. We continue our effort to control costs at a time when there is less money coming from the State, placing even more pressure on the local taxpayers.

We realize that it is the expectation of the public that our public schools will get better each year and because of this we approach our work taking small steps in each budget to try to reach expectations. At the middle school level we are working on keeping the After School Program and the JAG Program in place. Both programs greatly help those students in this, sometimes, difficult age group.

We are also trying to provide a quality program for our children at the pre-school level. We have encouraged literacy and numeracy at the pre-school level to help children be more prepared for when they enter Kindergarten. The Ready for Kindergarten Program helps us with this by reaching out to those children at home who do not have the advantage of attending the preschool programs available.

One item on the Warrant for this year's District Meeting is the addition of a foreign language teacher at the middle school. As educators we feel exposing our students a second language while they are young, when learning is most effective, would benefit them greatly. This would also be beneficial in attracting tuition students to the middle school.

There are safety improvements to be made at Woodsville High School that voters are being asked to approve on this Warrant. We are also in the process of assessing our building needs for the future, especially at the high school and elementary school.

We intend to upgrade all of our school websites for more ease of use and to better inform the public what is happening in our schools.

I want to once again thank all of the voters and taxpayers for their continued support of the students in our communities. It continues to be an honor to serve the schools in SAU #23. Please feel free to contact me if you have any questions or concerns about the operations of the schools.

Respectfully submitted,

Bruce C. Labs  
Superintendent of Schools

**SCHOOL ADMINISTRATIVE UNIT #23 REPORT OF THE SUPERINTENDENT'S AND  
BUSINESS ADMINISTRATOR'S SALARIES**

One-half of the School Administrative Unit expenses are prorated among the school districts on the basis of equalized valuation. One-half is prorated on the basis of average daily membership in the schools for the previous school year ending June 30. The Superintendent will receive a salary of \$102,596 during the 2012-13 school year. There is no Assistant Superintendent or Business Administrator position at SAU 23 at this time. The table below shows the pro-ration of the salary.

Superintendent Salary		
Bath	12,866	12.54%
Benton	2,278	2.22%
Haverhill Cooperative	66,256	64.58%
Piermont	11,009	10.73%
Warren	10,188	9.93%
<b>TOTAL</b>	<b>\$102,596</b>	<b>100%</b>

## WOODSVILLE ELEMENTARY SCHOOL PRINCIPAL'S REPORT

WES is pleased to welcome one new teacher and three new instructional assistants this year. Jessica Piccone-Robie has joined our Special Education staff. She is replacing Mrs. Pressnell who has relocated out-of-state. Jeff Lyman, Deb Robie, and Cindy Waterhouse are the new instructional assistants who are providing support services for individual students in various classrooms.

Interactive white boards were installed in all classrooms over the summer. The boards are proving to be a wonderful tool for supporting instruction. Teachers are able to quickly supplement daily lessons with a variety of web-based tools for all areas of the curriculum and the visual nature of the boards has broad appeal for many learners. In addition, teachers are meeting weekly to share what they are learning about applying the boards to the curriculum. If you did not have an opportunity to see the boards in action during Open House, please do not hesitate to ask your child's teacher for a demonstration.

Lorie-Ann Noyes has put a lot of effort into updating our school website. There you will find our school calendar, copies of our newsletters and information about Café Services, the Instant Alert system, our staff, and events. If you have suggestions for additional improvements to the website please email Ms. Noyes at [lnoyes@sau23.org](mailto:lnoyes@sau23.org).

Second and third grade students are participating in a newly revised version of the computerized NWEA assessments. This version of the test has been aligned with the new Common Core Standards, and it is revealing a lot about our computer-readiness for the new online version of the NECAP which will be administered for the first time in the spring of 2015. We are also getting a picture of students' readiness to tackle assessments based upon the Common Core Standards which are more rigorous than NH's existing academic performance standards. Consequently, we are continuing to make adjustments in curriculum and instruction with a view toward improving student performance on future assessments.

We are excited to be implementing a new data system for tracking student performance. This new data program is called "Mileposts" and it will allow us to efficiently record and review each child's progress throughout his/her entire K-12 career. We anticipate that one of the greatest benefits to this new system will be that teachers will have a complete longitudinal record of every student that includes data about attendance, academic performance (including state mandated tests and locally administered assessments), a historical progression of all interventions attempted on behalf of the student, results of preschool and kindergarten screenings and more. Until now, we have not had any centralized record-keeping for such information and compiling a complete picture on individual students was cumbersome and inefficient. The Mileposts system allows us to find detailed information on each child quickly and easily. Furthermore, it will really help pave the way for students who are transitioning between buildings since every teacher who is receiving a new student will have access to that youngster's complete record from kindergarten onward. The system should meet our needs for years to come because there is sufficient flexibility built-in to allow the district to add more categories and functionality to the data base, thereby, increasing its capacity to support student growth.

This year we have added computer technology classes to our school-wide curriculum. Adam Houghton is working with individual classrooms bi-weekly to support the children's development of basic computer skills. These skills will become increasingly important as we transition to the web-based SBAC assessment that will replace the NECAP test in 2015. Even kindergarten students are learning to log-on to the computer, use the keyboard and mouse, and practice basic keyboarding skills, etc.

PE Teacher, Shawna Newcomb, has assumed a leadership role for our Wellness Committee and the rest of the staff has provided a lot of support for her efforts to introduce students to a variety of healthy lifestyle choices and activities. Students are loving opportunities to participate in additional fitness events such as the morning "Jammin' Minutes" routines which get us all moving so that we start the day off wide-awake and ready to work. In

addition, many families and community members assisted the Wellness Committee with events such as Walk NH, our healthy foods tasting, and our spring fitness activities.

It seems particularly important this year to acknowledge the many groups and individuals who help us to create a warm, safe, nurturing, and academically stimulating environment for our students. There are numerous individuals who volunteer in our classrooms throughout the year. They read with children, conduct demonstrations, and provide instruction or support for special projects. While it is impossible to list them all, they are valued more than they probably realize.

Several new families have joined our PTA this year. This amazing group of parents continues to support WES throughout the year in countless ways. It amazes us that such a relatively small group accomplishes so much! We are genuinely grateful for their help with fundraising for "Popcorn Fridays", our "Santa Breakfast", the end-of-year barbeque, distribution of free books through the "Reading is Fundamental" program, mini grants for teachers, and more. In addition, we would especially like to recognize PT Farms for providing the yummy burgers for our PTA sponsored barbecues!

For the past couple of years, Deb Robie has organized a very successful "Agriculture in the Classroom" awareness event on the WES school grounds. A host of area farmers, horticulturists, 4-H families, and other agriculturally involved individuals have offered mini-workshops for our kids on these days to introduce them to agricultural careers, locally grown and raised products, 4-H activities, etc. Students love these workshops and especially enjoy being able to interact with a variety of animals. Surprisingly, we have many children who have had no experience working on or visiting farms so these experiences are brand new and very exciting for them!

We are very grateful to the Haverhill Cooperative School Board, the WHS administration, and instructor Rosie Farr for their continued support for our partnership with the WHS Mentoring Program. This incredible program places high school mentors in each elementary classroom for a specific block of time each school day. The mentors support instruction, participate in lessons, act as 'big buddies' for our elementary children, and enrich our daily lives immeasurably!

In closing, we would be remiss if we did not collectively acknowledge all our wonderful WES families whose smiling presence, helpful attitudes, and encouraging comments contribute so much to the positive atmosphere in our building. You are truly appreciated and we are blessed to be a part of your extended families. Thank you!

Respectfully submitted,

Kathleen S. Clark, Principal

## HAVERHILL COOPERATIVE MIDDLE SCHOOL PRINCIPAL'S REPORT

The 2012-2013 school year opened on August 29, 2012 with 275 students in grades four through eight from the towns of Haverhill, Benton, Bath, and Warren. Staff changes over the past year include two new secretaries, Tiffany Favreau and Carol Ward. Scott Hess has been hired as an instructional assistant. Cara Fitzsimmons has been hired to be an interim teacher for second semester in order to fill the vacancy created by the retirement of Lee Saposnik, who is leaving the school after more than 8 years of providing excellent instruction to our sixth grade students.

Average homeroom class size at the middle school this year is 16. Students in all grades complete a course of study that requires them to take math, science, social studies, and English all year long. In addition, students complete courses of study in art, computers, life skills, health, music, physical education, and technology education. Band, chorus, and theater programs involve about half of all students. The athletic program includes soccer and track for all students, basketball for students in grades 5-8, and baseball and softball for students in grades 7-8.

Several years ago, HCMS adopted the motto CARES as a framework for teaching students about proper behavior. Each letter of this word refers to a trait that is a foundation for how students are taught to get along with others and be successful in school. The five traits are cooperation, assertion, responsibility, empathy, and self-control. Ask an HCMS student about what these traits mean and how they are practiced in the classroom, at recess, and in the cafeteria. The school's focus on these five core traits has helped to reduce the amount of serious discipline problems.

HCMS did not make adequate yearly progress (AYP) in reading and math for 2012. This progress is determined by the school's performance on the state's annual measures of student growth in these areas. In 2002, the federal government mandated as part of the No Child Left Behind Act (NCLB) that all states measure each student's achievement in reading and math in grades 3-8 and 11. In response to this mandate, the state joined with Vermont, Rhode Island, and Maine to develop the New England Common Assessment Program (NECAP). The reading and math NECAP tests are given in October of each year. Individual student results are available by the end of January. Official AYP determinations are made by the state in mid-April.

The goal of NCLB is to have all students reach proficiency by the end of the 2013-14 school year. AYP is a measure of the progress each school is making toward that goal of 100 percent proficiency. HCMS students with educational disabilities did not meet the state's performance targets in the area of math on the assessments given in 2005 and 2006. As a result, HCMS became identified as a school in need of improvement (SINI).

Since then the school has been following state mandates to implement a plan to improve performance in the area of math. This improvement plan has several components, including the creation of after-school and summer learning opportunities specifically designed for students who struggle with math. The amount of time set aside for instruction in math has increased to 80 minutes a day for students in grades 4-6. Teachers have also been receiving professional development designed to improve their ability to teach math to students who have difficulties understanding math as it has been traditionally taught.

The school has also submitted to the state a restructuring plan. Copies of this plan are available at the school's website or can be requested from the office. The focus of this plan is to ensure that all reading and math instruction is directly tied to the competencies demanded by the Common Core curriculum recently adopted by New Hampshire and most other states. Instruction based on the Common Core standards will begin in earnest in the 2013-14 school year. The school will be tested on these standards at the end of the 2014-2015 school year.

HCMS continues its commitment to having computers be an integrated part of daily instruction. All 7<sup>th</sup> and 8<sup>th</sup> graders have a laptop computer that they use in their wirelessly connected classrooms. Instruction in all academic areas is enhanced by the use of the computers. In addition to allowing students more opportunities to write, create, and share their work digitally, students can more easily supplement their textbooks with additional

research and take advantage of software programs that promote critical thinking. Students in grades 4-6 have regular access to laptops in their classrooms. There are approximately 40 computers available at each grade, allowing students in these grades to use the computers as needed in all of their subjects. This year Promethean boards (interactive white boards) have been installed in nearly all of the classrooms. This tool allows teachers to more seamlessly harness the power of technology to enhance their instruction.

The staff and students of HCMS are grateful for the strong support of the PTA, an organization that continues its tradition of making HCMS a great place for children. In recent years the PTA has funded improvements of the playgrounds, the theater in the cafeteria, and the baseball field. In addition to making large donations for such special projects, the PTA annually supports field trips and other special programs for students.

HCMS is fortunate to be able to continue to offer the Haverhill Extended Learning Program (HELP). Funded by a mix of local tax dollars and private, state, and federal grant funds, the program provides homework tutoring before and after school, enrichment activities, field trips, daily snacks, and a late bus.

The students and staff of Haverhill Cooperative Middle School are grateful for the taxpayers' generous support of the middle school's programs and invite any interested community member to visit the school and observe its programs. Students receive a strong education at HCMS because of the town's long-standing, thorough commitment to its schools. Thank you.

Submitted by Principal Brent Walker on January 4, 2013

HAVERHILL COOPERATIVE MIDDLE SCHOOL  
2012 8<sup>th</sup> GRADE GRADUATES  
JUNE 13, 2012

Andrew Avery  
Noah Beardsley  
Jaret Bemis  
Ty Brown  
Jonathan Burke  
Philip Cadreact  
Hope Cataldo  
Tristan Charles  
Abigail Clark  
Jordan Clark  
Jacob Clifford  
Tori Clough  
Kirsten Coe  
Monica Colbath  
Sean Correa  
Andrew Daly  
James Davis  
Michael Dennis  
Anthony DeRosia  
Brenden Dube  
Jessy Dube  
Nikita Duling  
Geremy Enboden

Jason Englert  
Samuel Fairfield  
Jeremy Fitzsimmons  
Emma Foley  
Noel Fraser  
Noah Frost  
Cierra Gonzalez  
Alyssa Griffin  
Kaitlyn Hamilton  
Ty Hannett  
Cassy Hatch  
Lynnze Hollis  
Alexander Horton  
Rebecca Huntley  
James Hurley  
Sherry Lin  
Nathan Lunsmann  
Derek Maccini  
Maximilian Martel  
Danielle Martin  
Rainie May  
Tanner McKeage  
Chase Miller

Latham Miner  
Madyson O'Shana  
Marshall Orr  
Christian Page  
Kassidy Patoine  
Maria Ragusa  
Mahala Randall  
Madison Ricker  
Connor Robbins  
Joseph Rodger  
Patricia Sackett  
Wyatt Safford  
Joseph Sargent  
Christopher Sarkis  
Dilan Stockton  
Nicholas Stokes  
Jacob Tetley  
Tyler Thornton  
Cody Towle  
Lucas Townsend  
Samantha Turgeon  
Bethani Winchester



**HCMS ACHIEVEMENT AWARDS  
JUNE 13, 2012**

<b>Howard W. Evans Award</b>	Kassidy Patione
<b>Phyllis Page Memorial Achievement Award</b>	Abigail Clark
<b>William J. Fillian Memorial Award</b>	Sherry Lin
<b>James R. Morrill Memorial Award</b>	Hope Cataldo Samuel Fairfield
<b>John Dexter Locke Award</b>	Noel Fraser
<b>Anthony Woodbeck Memorial Award</b>	Philip Cadreact
<b>St. Luke's Episcopal Award:</b>	Hope Cataldo
<b>Everett Sawyer Medal</b>	Joseph Sargent Jeseph Rodger Philip Cadreact Kaitlyn Hamilton Kassidy Patione Alyssa Griffin Abigail Clark Chase Miller Hope Cataldo Samuel Fairfield Lynnze Hollis Jacob Clifford

## WOODSVILLE HIGH SCHOOL PRINCIPAL'S REPORT

In last year's report, we covered the history and purpose of the New England Association of Schools and Colleges, our school accreditation organization that serves all six New England states. In that report, I mentioned that Woodsville High School, which maintains membership in this organization, was in a part of the ten year evaluation process that included a current "self-study", which would lead to an extensive visit in the fall of 2012 by a team of educators. I am pleased to say that we finished a very comprehensive self-study document in the summer of 2012, and participated in the process of a visiting team, made up of 16 educators, at our school from September 23<sup>rd</sup> to September 26<sup>th</sup> this past fall. The entire process has been a real growth experience for the staff and faculty. It has resulted in much long- range planning for the future, and many adjustments in what we do for the short term. The Visiting Team recognized the uniqueness found at Woodsville High School during their visit. We are now waiting for their formal written report, due very soon, that will specify and direct major changes we should make to improve student performance and include all students in the process. Once finalized, this report is a public document and we would be glad to share it with anyone who would like to review the report. The report will speak to the future in the areas of: The Mission of Woodsville High School, Curriculum, Instruction, Assessment, School and Community Resources, Leadership and School Climate, and School Facilities. We feel that our continued full membership in this organization sets us apart from other schools, provides a standard of continuity to colleges who receive applications from our students, and keeps us in touch with the latest in education research to develop effective schools. I would like to thank all of the community members, parents, faculty, staff and students who worked hard to help us complete this two year phase of study. I believe our final evaluation will help students for years to come!

Woodsville High School was the recipient of some very exciting news recently. As you may remember, in 2004-2005, WHS was among the ten schools in New Hampshire with the highest dropout rates in the state. Since 2006, when we were notified of this fact, we have worked very hard to turn this statistic around. In December 2012, the Department of Education notified us that our dropout rate for 2011 was "0%"! Over the last few years we have implemented many things to change the climate and culture of our school; re-structured our diploma system; provided opportunities in school and during the summer for credit recovery; developed a fair and consistent discipline system; made better connections with families to try to work more closely together; and provided ways to "safety net" kids in distress earlier in the process. The legislative decision to move the mandatory age to drop out from age sixteen to eighteen was a huge help in letting us develop alternatives for all students, as well. I am extremely proud of the work of our faculty and staff to create and implement these new directions. It is very rewarding for them to see that their efforts are working.

In closing my report for the year, I must share a concern I have regarding this community's youth. I believe we have a situation in our region that will take efforts from every sector of our community to help change. I remain very concerned about the "risk behaviors" of our young people and the devastating effect that their poor choices may have on them, their future and the lives of others. What I am speaking about is what seems to be the "above normal" amount of partying that occurs on weekends and outside of school. I feel this issue impacts all of the adolescents in the schools in this Upper Valley region, but I can only speak for our students at Woodsville High School. We gladly participate in a study every two years, run by the Department of Health called the "Youth Risk Behavior Survey" (YRBS). Fortunately, rather than just being a statistic that is factored into the state average, we have been able to secure grant funding so that we actually get "Woodsville High School" results. In the categories of drinking regularly, binge-drinking, using some types of other drugs (including prescription medications), and riding with someone who is under the influence, our students report a "higher than state average" result in each of these categories. As educators, we hear the students talk about their out-of-school activities on weekends, and it worries us. Recently there was such a gathering in Vermont, where the police estimate there were at least 125 underage partiers in attendance from surrounding towns. Some of our students who attended estimated that 45 or 50 of those students were from our school, some as

young as freshmen. Some of the students were cited at the party, while many escaped. Some were hurt running from the police in the woods at night, with unseen barbed wire fences in their path or brooks to cross in the icy cold. The saddest part of the incident for me was the boasting that occurred on the following Monday morning that some students seemed to share with their peers, about either escaping or actually being caught! I maintain that our students at Woodsville High School are some of the best, nicest, most caring, intelligent students found anywhere. In spite of this, if some young people are making poor decisions regarding their safety, the results can be tragic. From what I have seen in my 37 years of public education, this mindset is doomed for a disaster down the road. I feel very fortunate, indeed, to be able to work closely with the Haverhill Police Department. Chief Charles and his team are the absolute best and they give us incredible support. I believe they share my concerns for the worry about the safety of our youth. It will take the efforts of all of us, however: educators, law enforcement, community members, parents, grandparents, neighbors, youth groups, social services organizations, and the kids themselves to turn this around. I don't have the answer, but I am willing to put the energy into what we can do as a community to protect this, our most valuable resource...our children.

Respectfully submitted,

Robert B. Jones

Principal of Woodsville High School

**WOODSVILLE HIGH SCHOOL  
GRADUATION AWARDS  
2012**

<u>Award Name</u>	<u>Recipient(s)</u>
Woodsville High School Alumni Attainment Award	Kirsten Spooner
Woodsville Wells River Rotary Scholarship	Alexandra Slack
Orcutt Achievement Award	Kirsten Spooner
Haverhill Education Association Scholarship for future Educators	Ian Fournier
Ross Wood Post #20 American Legion Citizenship Award	Joseph Marshall
Ross Wood Post #20 American Legion Scholarship	Rebecca Linnell, Brenna Gilbert
Three Rivers Association	Joseph Marshall Kirsten Spooner
American Legion Auxiliary Unit #20 of Woodsville Citizenship Award	Kirsten Spooner
American Legion Auxiliary Unit #20 Scholarship	Taylor Morris
Veterans of Foreign Wars Post #5245 Award	Shane Elethorp
Veterans of Foreign Wars Auxiliary Post #5245 Award	Samantha Clifford
Woodsville High School Class of 1934 Marjorie Tilton Chamberlin Scholarship	Kirsten Spooner
Squadron 20 Sons of the American Legion Award	Rebecca Linnell
Paul P. Tucker Memorial Award	Haley Johnson
Independent Order of Odd Fellows & Rebekah's Lodge Scholarship	
Moosehilllock Lodge #25 Mary A. Glidden Lodge #45	Samantha Catterall Matthew Latour
Pine Grove Grange #298 Youth Scholarship	Christopher Roy Kayla Griswold
Donald R. Evans Student/Athlete Award	Jordan Wilson
Woodsville Area Booster Club: Citizens For Scholars Scholarship Award	Christopher Roy Corrina Kinder Taylor Morris Jordan Wilson Alejandra Herrera

Cohase Lions Club College Educational Scholarship

Jacob Knehr  
Kirsten Spooner  
Ian Fournier  
John Miller  
Brenna Gilbert  
Alejandra Herrera  
Rebecca Linnell  
Samantha Clifford

Haverhill Academy Alumni Association Scholarship

Jacob Knehr  
Taylor Morris  
Kirsten Spooner

The Blake Fund

Class of 2009: Crystal Davidson  
Class of 2010: Karen Cowles  
Class of 2011: Cayman Belyea  
Katie Davis  
Class of 2012: Kirsten Spooner  
Brenna Gilbert

Grafton Kane #46 Scholarship

Jacob Knehr  
Kirsten Spooner

Joseph A. Lavoie Family  
Vocational/Technical Scholarship

Haley Johnson

Frank & Olive Gilman Scholarship

Samantha Catterall  
Kyle Mooney  
Heath Page  
Alexandra Slack  
Austin Albro  
Myles Lalmond  
Rebecca Linnell  
Brianna Tempelmeyer  
Jacob Knehr  
Alejandra Herrera  
Logan Wyman

Salutatorian Award

Catherine Quigley

Valedictorian Award

Nathaniel Swain

**WOODSVILLE HIGH SCHOOL AWARDS  
2012**

Steven Holden Memorial Award	Catherine Quigley
The Doris Marguerite Douglas Memorial Scholarship	Jordan Deppisch
The Robert H. Butson Memorial Scholarship	Alejandra Herrera Christopher Roy
Leslie & Alice Kimball Scholarship	Jordan Deppisch Kirsten Spooner Alejandra Herrera
Haverhill Garden Club Scholarship	Samantha Clifford
Woodsville High School National Honor Society Community Scholarship	Kirsten Spooner Jordan Deppisch, Ian Fournier John Miller
Woodsville High School National Honor Society Appreciation Award	Christopher Roy Kirsten Spooner
North Haverhill Girls' Club Award	Kirsten Spooner Jacob Knehr
Woodsville High School Student Council Scholarship	Kirsten Spooner
Leslie Lackie, Jr. Memorial Award	Joseph Langlois
White Mountain Community College	Rebecca Linnell
Frank G. and Erma Woodward Memorial Scholarship	Tyler DeCosta
Catherine E. Newman Trust Scholarship	Jordan Deppisch
Jonathan F. Currier Memorial Scholarship	Kirsten Spooner
Principal Leadership Award	Kirsten Spooner
Mountain Lakes District Scholarship	Matthew Latour
John Bagonzi, Jr. Scholarship Fund	Austin Albro
Jim "Bose" Gallagher Scholarship	Brianna Tempelmeyer

Haverhill Cooperative Student Trust Scholarship	Rachel Butler Jacob Knehr
Ryegate Associates Scholarship	Rebecca Linnell
George D. Kidder Scholarship	Rachel Butler
Littleton Elks Lodge Scholarship	Jacob Knehr
Glenclyff Resident Scholarship	Rebecca Linnell
Grafton County 4-H Leaders Assoc	Rachel Butler Taylor Morris
Carl Sawyer Memorial Award	Tyler DeCosta
Minerva Temple #40 Pythian Sisters Scholarship	Alyssa Cass Kyle Mooney
Kendall F. Beaton Award	John Miller
John Dexter Locke Award	Patrick Homer
Clarkson High School Achievement Award	Christopher McAllister
Clarkson High School Leadership Award	Michael Vogt
Douglas "Bum" Bigelow Award	Sam Thurston Heath Page
Edna M. Merrill Award	Jess Merrill Catherine Frost
Grace Thayer Hallock Award	Corrina Kinder
Joe Foley Soccer Award	Christopher Roy
Mike Williams Memorial Fund	John Miller Taylor Morris
Robb Evans Technology Award	Heath Page Nick Amature
St. Michael's College Book Award for Scholarship & Service	Nara Burgess
Bassler Keys Award	Jordan Wilson
Russell Sage Award	Natashia Baker
NHIA Book Award Two Rivers Health Special Achievement	Nara Burgess Shane Elethorp
Karen Siegmund Memorial Scholarship Fund	Jordan Deppisch

## WOODSVILLE HIGH SCHOOL

### CLASS OF 2012

Austin Lee Albro  
Marissa Ann Allen  
Nicholas Eugene Amature  
Kayla Ann Besette  
Zachary L. Brinker  
Daniel Christopher Bryant  
Meghan Ashley Bullard\*  
Rachel Anne Butler\*  
Samantha Lee Catterall  
Samantha Jo Clifford\*  
Bradley Samuel Clough  
Haley Lynn Coutu  
Zachary Ryan Scott Cummings  
Halee Marie Davidson  
Tyler Dennis DeCosta  
Jordan Mae Noel Deppisch  
Andrew Randall Dockham  
Shane Michael Elethorp  
Nicholas James Elliott  
Matthew Allen Emerson  
Christopher Scott Eno  
Brandon William Evans  
Ian Thomas Fournier\*  
Cayla M. Fulton  
Cody M. Fulton  
Michael Carl Gadwah II  
Brenna Mae Gilbert  
Kayla Ann Griswold  
Alyssa Morgan Hannett-Cass  
Alejandra Christine Herrera\*  
Katie J. Hilliard  
Ashley Marie Holden  
Patrick Michael Homer\*  
Haley Jene Johnson  
Kostantinos Kapotis  
Hunter Mark Kiessling  
Truman James Kimball\*\*  
Corrina Ellen Kinder  
Jacob Daniel Knehr

Myles Orias Lalmond  
Joseph Paul Langlois  
Matthew P. Latour  
Eric David Leclerc  
Sarah Lee Charde Lefebvre  
Travis W. Levreault  
Rebecca Leigh Linnell  
Brian Scott Mallett  
Edward John Marro  
Joseph Carleton Marshall  
Elliot Waite Matteson  
Philip Lawrence Mayo  
Stephanie Eileen McDermott  
John Joseph Miller\*  
Kyle Fergus Mooney\*  
Taylor Lynn Morris  
Roy Alden Newell  
Heath Roger Page\*  
Deven Ray Paquin  
Joshua J. Peart  
Amber Marie Pollock  
Luke Joseph Poor  
Catherine Page Quigley\*  
Cole Savary David Robbins  
Christopher Michael Roy\*  
Dakota McKean Safford  
Alexandra Helen Slack\*  
Kirsten Skye Spooner\*  
Austin Averill Stevens  
Nathaniel J. Swain\*  
Crystal Ann-Marie Sweeney  
Brianna Rose Tempelmeyer  
Dillon Jeffrey Thompson  
Adam John Toomey  
Crystal Lynn Towle  
Jordan Tyler Wilson\*  
Mathew George Wright  
Cheyenne Joy Wrigley  
Logan C. Wyman

\* National Honor Society Members

\*\* National Vocational Technical Honor Society Members



**HVERHILL COOPERATIVE SCHOOL DISTRICT  
TEACHER QUALITY REPORT  
FALL 2012**

Education Level of Faculty and Administration at Each School

	BA	BA+15	MA	MA+30
WES Teachers	5.6	12.5	2	1.9
WES Administration			1	
HCMS Teachers	5.5	5.7	9.5	4.6
HCMS Administration			1	1
WHS Teachers	5	12.8	6.5	2
WHS Administration			1	1

Number of Teachers with Provisional (Intern) Certification

Woodsville Elementary School	0
Haverhill Cooperative Middle School	0
Woodsville High School	0

Number of Core Academic Courses Not Taught By Highly Qualified Teachers

Woodsville Elementary School	0
Haverhill Cooperative Middle School	0
Woodsville High School	0

**PARENTS RIGHT TO KNOW**

As a parent, grandparent, aunt, uncle, or legal guardian, you  
have the right to know:

1. Who is teaching your child
2. The qualifications and experience of your child's teacher(s)

For information concerning your child's teacher(s),  
please contact the Superintendent's Office at:

SAU #23  
2975 Dartmouth College Highway  
North Haverhill, NH 03774  
603-787-2113  
[www.sau23.org](http://www.sau23.org)

A copy of the Title One School Report Card is available at each school.

**BOND PAYMENT SCHEDULES**

**QUALITY ZONE ACADEMY BOND #1**

Principal Only

<u>Year</u>	<u>Payment</u>
2011-12	33,333
2012-13	33,333
2013-14	33,333
2014-15	33,333
2015-16	33,333
2016-17	33,333
2017-18	33,333
2018-19	33,333

**QUALITY ZONE ACADEMY BOND #2**

Principal Only

<u>Year</u>	<u>Payment</u>
2011-12	112,933
2012-13	112,933
2013-14	112,933
2014-15	112,933
2015-16	112,933
2016-17	112,933
2017-18	112,933
2018-19	112,933
2018-19	112,933
2019-20	112,933
2020-21	42,933

**HCMS ROOF**

**QUALITY ZONE ACADEMY BOND**

Principal Only

<u>Year</u>	<u>Payment</u>
2011-12	107,000
2012-13	107,000
2013-14	107,000
2014-15	107,000
2015-16	107,000
2016-17	107,000
2017-18	107,000
2018-19	107,000
2019-20	107,000
2020-21	107,000
2021-22	107,000
2022-23	107,000

**NOTE #2**

<u>Year</u>	<u>Principal</u>	<u>Interest</u>
2011-12	60,500	21,840
2012-13	60,500	19,058
2013-14	60,500	16,335
2014-15	60,500	13,613
2015-16	60,500	10,920
2016-17	60,500	8,168
2017-18	60,500	5,445
2018-19	60,500	2,723

**HIGH SCHOOL FIRE ALARMS**

2012-13	14,757	1,665
2013-14	14,757	1,328
2014-15	14,757	996
2015-16	14,757	664
2016-17	14,757	333

AUDIT REPORT: The Haverhill Cooperative School District has been audited by the firm Plodzick & Sanderson Professional Association. Copies of the audit are available for public review at the Superintendent's Office in the James R. Morrill Municipal Building, North Haverhill, NH.

HAVERHILL COOPERATIVE SCHOOL DISTRICT  
BALANCE SHEET  
as of June 30, 2012

	Acct #	Fund 10 GENERAL	Fund 21 FOOD SERVICE	Fund 22 SPECIAL REVENUE	Fund 30 CAPITAL PROJECTS	Fund 70 TRUST/ AGENCY
<b>ASSETS</b>						
<b>Current Assets</b>						
CASH	100	123,105				
INVESTMENTS	110					327,675
INTERFUND RECEIVABLE	130	111,382			1,506	
INTERGOVERNMENTAL RECEIVABLES	140	173,979	7,348	123,045		
OTHER RECEIVABLES	150	13,138	3,221			
PREPAID EXPENSES	180	1,187				
OTHER CURRENT ASSETS	190					
<b>Total Current Assets</b>		<b>422,791</b>	<b>10,569</b>	<b>123,045</b>	<b>1,506</b>	<b>327,675</b>
<b>LIABILITY &amp; FUND EQUITY</b>						
<b>Current Liabilities</b>						
INTERFUND PAYABLES	400		9,964	102,124		
OTHER PAYABLES	420	77,853	605	1,175		
LOANS AND INTEREST PAYABLE	450	100,000				
ACCRUED EXPENSES	460	20,197				
PAYROLL DEDUCTIONS	470	3,545				
DEFERRED REVENUES	480	400		19,745	1,506	
OTHER CURRENT LIABILITIES	490					-
<b>Total Current Liabilities</b>		<b>201,995</b>	<b>10,569</b>	<b>123,045</b>	<b>1,506</b>	<b>-</b>
<b>Fund Equity</b>						
<b>Committed:</b>						
RESERVE FOR AMTS VOTED	755	80,000				
RESERVE FOR ENCUMBRANCES (non-lapsing)	753	31,864				
<b>Assigned:</b>						
RESERVED FOR SPECIAL PURPOSES	760					327,675
UNASSIGNED FUND BALANCE	770	108,931				
<b>Total Fund Equity</b>		<b>220,796</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>327,675</b>
<b>Total Liabilities and Fund Equity</b>		<b>422,791</b>	<b>10,569</b>	<b>123,045</b>	<b>1,506</b>	<b>327,675</b>

**HAVERTHILL COOPERATIVE SCHOOL DISTRICT  
SPECIAL EDUCATION PROGRAM COST  
PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a**

	<u>2010-2011</u>	<u>2011-2012</u>
<b><u>Special Education Expenses</u></b>		
1200/1230 Special Programs	2,620,986	2,357,698
1430 Summer School	95,544	97,496
2150 Speech and Audiology	204,347	205,801
2162 Physical Therapy	20,458	35,868
2163 Occupational Therapy	45,872	78,636
2722 Special Transportation	<u>86,387</u>	111,792
<b>Total Expenses</b>	<b>3,073,594</b>	<b>2,887,291</b>

<b><u>Special Education Revenue paid directly to School District</u></b>		
1322 Special Ed. Tuition	180,201	169,455
3110 Special Ed. portion Adequacy funds	221,551	221,551
3230 Catastrophic Aid	163,922	134,375
4580 Medicaid	<u>290,615</u>	<u>189,156</u>
<b>Total Revenues to School District</b>	<b>856,289</b>	<b>714,537</b>

<b>Federal IDEA Entitlement Funds received and expended through SAU 23</b>		
Part A - Preschool	9,728	5,422
Part B - Special Education	190,769	193,661

**SCHOOL ADMINISTRATIVE UNIT #23 REVENUES**

	<b>BUDGET 2012 - 2013</b>	<b>BUDGET 2013 - 2014</b>	<b>+/-</b>	
<b>LOCAL REVENUE OTHER THAN ASSESSMENT</b>				
1320	Tuition - French Pond	120,930	139,415	18,485
1321	Tuition - King Street School	241,860	266,393	24,533
1325	Tuition - Summer School	12,000	12,497	497
1950	Itinerants - art, music, phys. Ed, tech	277,809	277,552	(257)
1951	Speech/ Language	275,029	283,692	8,663
1952	Physical Therapy	30,300	43,350	13,050
1953	Occupational Therapy	95,000	111,100	16,100
1510	Interest	500	100	(400)
	Use of Fund Balance	75,000	127,274	52,274
	<b>Total Other Revenue General Fund</b>	<b>1,128,428</b>	<b>1,261,373</b>	<b>132,945</b>

1111	<b>DISTRICT ASSESSMENTS</b>	<b>809,082</b>	<b>809,082</b>	<b>-</b>
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<b>TOTAL GENERAL FUND BUDGET/REVENUES</b>	<b>1,937,510</b>	<b>2,070,455</b>	<b>132,945</b>
<b>TOTAL PROJECTED REVENUES FUND 22 - GRANTS</b>	<b>277,858</b>	<b>275,859</b>	<b>(1,999)</b>
<b>TOTAL SAU BUDGET INCLUDING GRANTS</b>	<b>2,215,368</b>	<b>2,346,314</b>	<b>130,946</b>

**DISTRICT ASSESSMENT SHARES**

Shares as determined by NH RSA194-C:9

<b><u>DISTRICT</u></b>	<b><u>2012 - 2013</u></b>	<b><u>2013 - 2014</u></b>	<b><u>DIFFERENCE</u></b>
BATH	101,459	97,656	(3,803)
BENTON	17,962	17,638	(324)
HAVERHILL	522,505	534,965	12,460
PIERMONT	86,814	85,439	(1,375)
WARREN	80,342	73,384	(6,958)
<b>TOTAL DISTRICT ASSESSMENTS</b>	<b>809,082</b>	<b>809,082</b>	<b>-</b>

**SCHOOL ADMINISTRATIVE UNIT #23 APPROVED BUDGET - SUMMARY**

<u>DEPARTMENT NUMBER / DESCRIPTION</u>	<u>2012 - 2013 APPROVED BUDGET</u>	<u>2013 - 2014 APPROVED BUDGET</u>	<u>INCREASE/ (DECREASE)</u>
1100 ITINERANT TEACHERS	190,423	199,104	8,681
1230 FRENCH POND PROGRAM	233,815	250,448	16,633
1231 KING STREET PROGRAM	229,526	240,253	10,727
1430 SUMMER SCHOOL	12,000	12,497	497
2120 ITINERANT GUIDANCE	30,059	32,171	2,112
2140 PSYCHOLOGICAL/GUIDANCE		20,000	20,000
2150 SPEECH/LANGUAGE	275,029	283,692	8,663
2162 PHYSICAL THERAPY	30,300	43,350	13,050
2163 OCCUPATIONAL THERAPY	95,000	111,100	16,100
2212 CURRICULUM DEVELOPMENT	595	366	(229)
2213 STAFF DEVELOPMENT	450	200	(250)
2220 TECHNOLOGY SUPERVISION	57,327	46,277	(11,050)
2311 SCHOOL BOARD	6,631	6,479	(152)
2313 DISTRICT TREASURER	2,680	2,677	(3)
2317 AUDIT	6,075	6,075	-
2318 LEGAL COUNSEL	800	800	-
2321 OFFICE OF THE SUPERINTENDENT	534,401	559,815	25,414
2330 SPECIAL PROGRAMS ADMIN.	171,509	176,628	5,119
2334 504 COORDINATOR		4,592	4,592
2540 SAU-WIDE PUBLIC RELATIONS	740	740	-
2620 BUILDING & RENT	30,000	36,115	6,115
2640 EQUIPMENT RENTAL, MAINTENANCE	1,850	6,473	4,623
2810 RESEARCH, PLANNING, DEVELOPMENT	2,100	2,100	-
2820 COMPUTER NETWORK	25,450	27,353	1,903
2832 RECRUITMENT ADVERTISING	600	1,000	400
2835 STAFF PHYSICALS	150	150	-
<b>SUBTOTAL GENERAL FUND</b>	<b>1,937,510</b>	<b>2,070,455</b>	<b>132,945</b>
<b>IDEA SPECIAL EDUCATION GRANTS</b>	<b>277,858</b>	<b>275,859</b>	<b>(1,999)</b>
<b>TOTAL BUDGET</b>	<b>2,215,368</b>	<b>2,346,314</b>	<b>130,946</b>

2011-12 WAGES PAID

Employee	Position	Wages Paid
<b>WOODSVILLE ELEMENTARY SCHOOL</b>		
ACKERMAN, GLENNA C	Teacher Title 1 EL	\$50,241.00
ALDRICH, PAMELA C	Instructional Asst EL	\$23,208.54
BAILEY, ROSAMOND F	Teacher Grade 3	\$65,010.00
BECK, MYRTIE L	Teacher Special Education	\$46,943.00
BLAKE, LINDA M	Teacher Grade 3	\$48,434.00
BROWN, DEBORAH A	Teacher Grade 3	\$53,433.00
BROWN, SHAWNA M	Teacher Phys Ed EL/MS	\$43,242.00
BURROUGHS, ASHLIE M	Instructional Asst EL	\$16,480.67
CALKINS, GAIL C	Teacher Grade 1	\$46,943.00
CLARK, KATHLEEN S	Principal EL	\$85,726.00
COLBURN, RAEGAN E	Summer school	\$1,992.81
CURRIER, KAROLEE H	Teacher Title 1 EL	\$53,433.00
DERRINGTON, JULIE A	Instructional Asst EL /summer school	\$18,294.80
EATON, DEBBIE L	Teacher Reading Recovery/preschool/ss	\$56,133.00
EMERSON, NICOLE M	Instructional Asst EL	\$18,437.16
FADDEN, KARISSA L	Teacher Grade 1	\$40,411.41
FAVALORO, MARIE L	Teacher Grade 1	\$41,751.00
FOURNIER, IRENE	Instructional Asst EL	\$20,796.98
FULFORD, HEIDI A	School nurse coordinator/summer school	\$39,513.36
GIUDICI-OAKES, GINA	Teacher Grade 1/summer school	\$57,895.50
GOSS, THOMAS C	Guidance Counselor EL	\$51,130.26
HART, DONNA	Teacher Special Education/Preschool/ss	\$67,941.50
HEBERT, CHRISTINA C	Administrative Assistant	\$24,841.29
LABS, KATHLEEN	Title 1 EL Instructor/AFT homework	\$24,516.87
LEETE, NANCY	Teacher Grade 2	\$53,433.00
LUNDIN, DEBORAH A	Instructional Asst EL/summer school	\$19,290.23
MUSGRAVE, NANCY E	Teacher Grade 2	\$62,800.00
NOYES, LORIE-ANN	Teacher Reading Recovery Title 2/ Summer school	\$46,230.00
PADOVANI, VICTORIA	Teacher Grade 2/summer school	\$52,667.40
PATTEN, RICHARD	Supervisor of Building & Grounds	\$46,917.36
PELTIER, KIMBERLY A	Teacher Special Education	\$40,050.00
PICKERING, ANDREA E	Instructional Asst EL	\$6,870.59
PRESSNELL, LAURA M	Teacher Special Education	\$34,156.00
SMITH, LINDA O	Teacher Kindergarten	\$53,433.00
SMITH, PATTI A	Special needs bus - monitor	\$3,560.28
SMITH, THOMAS F	Custodian EL 2nd shift	\$25,370.68
SOBECKI, PAMELA J	Teacher Kindergarten	\$52,416.00
ST MARTIN, TIFFINY L	Summer school	\$800.15
STIMSON, JANE T	Teacher Kindergarten	\$53,433.00
THOMPSON, PRISCILLA L	Library Assistant EL/summer school	\$23,260.20
TOLIMIERI, LAWRENCE	Custodian	\$84.90
WRIGHT, HARRY T JR	School bus driver	\$24,391.79
<b>HAVERTHILL COOPERATIVE MIDDLE SCHOOL</b>		
AJAMIE, CATHY F	Teacher Grade 8 (Math)	\$44,347.00
ALDRICH, PAMELA C	Summer school	\$847.80
BALLAM, ANNE-MARIE	Title 1 MS Instructional Assistant/SS/AFT program	\$20,713.19
BLOCK, WENDY E	Instructional Asst MS	\$20,154.12
BLOOM, RHONDA M	Instructional Asst MS /SS/AFT program	\$19,302.03

## 2011-12 WAGES PAID

Employee	Position	Wages Paid
<b>Haverhill Cooperative Middle School-continued</b>		
BORGMAN, JIM JR	Custodian MS	\$29,922.54
BORGMAN, MECHELLE F	Instructional Asst MS/AFT program	\$16,670.51
BURKE, JORDAN E	Asst Principal MS	\$60,000.00
BURNHAM, MARY T	Teacher Grade 7 (English)	\$65,010.00
BUTLER, LYNNE E	School nurse	\$36,576.21
CARTER, TINA M	School Secretary MS	\$21,398.81
CLARK, ROSE M	Instructional Asst MS	\$10,347.00
COLBY, PHYLLIS A	Teacher Special Education/SS	\$67,425.73
COLLINS, KATIE M	AFT homework help	\$2,143.37
DANIELS, DARLENE L	Summer school	\$56.44
DICKENSON, RICHARD	Teacher Grade 8 (Science)	\$51,118.00
FOREST, MATHEW G	Asst Principal MS	\$3,113.94
GRABOWSKI, JOE S	Instructional Asst MS	\$3,487.12
HARRIS, SARAHJEAN A	Library media specialist/AFT program	\$58,192.00
HAZLETT, NANCY E	Lunch Assistant MS	\$18,384.24
HEBERT, TIMOTHY J	AFT homework help	\$1,050.62
HEMWAY, CONNIE E	Instructional Asst MS/AFT program	\$18,227.89
INGERSON, PAULA L	Teacher Special Education/SS	\$48,246.56
JENKINS, MARTHA N	After School Program Director	\$49,186.00
KAMINSKI, KATHRYN A	Teacher ESL	\$49,628.00
KEITH, DEBRA M	Instructional Asst MS	\$16,896.00
KIDDER, NICOLE E	Teacher Grade 5/AFT program	\$49,565.00
KINDER, JAMES M	Guidance Counselor MS	\$66,103.28
KINDER, THOMAS R	Custodian MS 2nd shift 2	\$30,849.70
LEWIS, SUSAN K	Teacher Grade 7 (Science)	\$47,224.00
MACOMBER, SETH N	Teacher Grade 7 (Social Studies)	\$40,139.00
MCCLURE, PETER R	Teacher Tech. Ed.	\$63,905.00
MICHAEL, REBECCA J	School Secretary MS	\$20,762.45
MICHAL, BETHANY L	Teacher Special Education/SS	\$45,080.63
MORRILL, ELIZABETH A	Teacher Grade 8 (Social Studies)	\$61,502.00
MULCAHY, SALLY A	Teacher Grade 7 (Math)	\$38,752.00
MUSTY, MICHAEL J	Summer school	\$1,650.00
PICKERING, ANDREA E	AFT homework help	\$2,011.17
POIRIER, PAULA L	Teacher Art	\$48,434.00
RAND, SHARON R	Instructional Asst MS/SS	\$17,437.50
REBELE, MAUREEN F	Instructional Asst MS	\$18,597.11
RIGGIE, PATRICK K	Teacher Phys. Ed. (Grades 6/7/8)	\$53,433.00
RUSS, TARA S	Teacher Grade 4	\$48,434.00
SANVILLE, MONA J	Instructional Asst MS/AFT program/SS	\$18,766.25
SAPOSNIK, LEE E	Teacher Grade 6	\$62,800.00
SJOLANDER, LAURA M	Teacher Grade 6/AFT program	\$37,365.23
SMITH, GRETTA J	Teacher Grade 5	\$53,033.00
SWAIN, ELLEN T	Teacher Grade 5	\$55,012.00
TOLIMIERI, LAWRENCE	Custodian	\$982.25
TROTT, MARTHA H	Teacher Grade 6/AFT program	\$45,701.00
WALKER, BRENT L	Principal MS/AFT program	\$86,341.00
WARD, CAROL J	School Secretary MS - 01	\$4,284.29



2011-12 WAGES PAID

Employee	Position	Wages Paid
<b>Haverhill Cooperative Middle School-continued</b>		
WEISS, GRETCHEN S	Teacher Grade 4/AFT program	\$54,392.50
WEISS, KEVIN X	Teacher Grade 8 (Lang. Arts.)/AFT program	\$48,942.00
WINN, JOANN	Teacher Home Economics	\$62,800.00
<b>WOODSVILLE HIGH SCHOOL</b>		
ACKERMAN, MICHAEL	Teacher Phys. Ed.	\$53,433.00
ALLSOP, RUTH A	Instructional Asst HS/SS	\$20,762.56
BEAUDIN, MARY L	Teacher English	\$53,433.00
BECK, MYRTIE L	summer school	\$2,058.75
BOMBARD, JEAN M	Teacher Business	\$55,433.00
BORGMAN, JIM JR	Custodian	\$147.63
BURGAN, DEBRA P	Instructional Asst HS/Secretary Attendance	\$16,169.76
CAMPBELL, DONNA C	Guidance Secretary	\$26.62
CLARK, SUSAN E	Guidance Counselor HS	\$60,204.00
COBB, BARBARA A	Teacher Mathematics	\$55,433.00
COLLINS, KATIE M	Instructional Asst HS	\$15,337.49
COREY, LINDA E	Lunch Assistant HS	\$4,307.80
CORONITY, LENNON J	Teacher Mathematics	\$19,259.81
ECK, JANINE M	Teacher Science	\$55,433.00
EDWARDS, SCOTT L	Teacher Tech. Ed.	\$46,540.00
FARR, ROSALIE N	Mentoring Project Coordinator	\$42,235.00
FLATEAU, ALFRED J	Teacher Science	\$41,944.00
FLATEAU, CHRISTINA A	Teacher Music Choral	\$42,454.00
GREENWOOD, SARAH J	Teacher Science	\$53,433.00
HANNAFORD, BETTE A	Instructional Asst HS/summer school	\$18,028.25
HAPGOOD, PAULA	Instructional Asst HS	\$18,766.16
HEINTZ, DAVID G	Teacher Music Instrumental/MS	\$62,800.00
HERLIHY, DONNA L	Teacher Librarian	\$55,925.00
HICKEY, CHRISTINE	Teacher English	\$53,433.00
HILL, OSCAR E	Custodian HS 1	\$29,519.39
HOLDEN, SYLVIA	Teacher Home Economics	\$55,433.00
HULL, RODERICK C	Teacher Drivers Ed	\$45,926.00
INGERSON, SHIRLEY R	Instructional Asst HS	\$18,700.36
IVEY, RENEE M	Teacher Social Studies	\$48,241.00
JONES, ROBERT B	Principal HS	\$88,450.00
KIMBALL, SHAUNA F	Guidance Counselor HS	\$49,820.00
LANG, CYNTHIA	School Secretary - Attendance HS	\$6,638.50
LEAFE, FRANCIS W	Teacher Phys. Ed.	\$26,585.26
MACCINI, JODIE D	Teacher Special Education	\$49,539.00
MACPHERSON, LORI R	Teacher Special Education	\$53,433.00
MITCHELL, ELIZABETH J	Instructional Asst HS/summer school	\$16,223.04
MORRIS, STEPHANIE L	Teacher Art	\$39,348.00
MULLIKEN, JALINE R	Teacher Mathematics	\$60,011.00
NICHOLS, SCOTT E	Teacher Social Studies	\$49,820.00
PARAH, BETSY F	Teacher Foreign Lang.	\$53,433.00
PECKETT, ANNE B	Instructional Asst HS	\$19,424.16
PERRY, MARK F	Teacher Computers	\$51,118.00
PILOTTE, JANITTA L	Instructional Asst HS	\$15,167.96
REINGOLD, ELLEN F	Instructional Asst HS/summer school	\$20,937.06

## 2011-12 WAGES PAID

Employee	Position	Wages Paid
<b>WOODSVILLE HIGH SCHOOL-continued</b>		
ROBINSON, LINDA J	Instructional Asst HS	\$12,533.04
SCIANNA, ROBERT L	Teacher Social Studies	\$53,433.00
SIMANO, SCOTT W	Teacher Special Education	\$55,012.00
SIMONDS, BRUCE H	Custodian	\$1,680.20
SLACK, CHRISTINE F	Instructional Asst HS	\$15,923.60
SMITH, THOMAS F	Custodian	\$72.66
SOMERS, CORA C	School Secretary HS	\$23,577.45
STARK, SHIRLEY R	School Secretary HS	\$28,836.90
STOLTING, AMY	Teacher Mathematics	\$19,055.45
STROUT, KENDRA L	School nurse	\$34,937.25
TETLEY, CRAIG W	Custodian HS	\$28,841.90
THURLOW, JERILYN A	Teacher English	\$47,974.68
TIERNEY, ERIKA	Student Assistance Coordinator	\$37,494.36
TOLIMIERI, LAWRENCE	Custodian HS 2nd shift	\$13,587.57
UPTON, JACK R	Asst Principal HS	\$71,818.00
VAILLANCOURT, KATHLEEN M	Teacher Foreign Lang.	\$65,010.00
WYMAN, JENNIFER M	Instructional Asst HS/summer school/AFT prog.	\$18,247.67
<b>OTHER WAGES PAID</b>		
ACKERMAN, MICHAEL	Co-curricular sophomore adv./vs boy soccer/director	\$11,833.00
AJAMIE, CATHY F	SINI team	\$500.00
ALDRICH, KAREN S	Substitute	\$2,959.75
ALDRICH, MARYLYN H	Substitute	\$75.00
ALLSOP, RUTH A	Cafeteria supervision	\$616.80
ANDERSON, PEGGY	Afterschool enrichment stipends	\$750.00
BAILEY, ROSAMOND F	Ready for K	\$50.00
BEAUDIN, MARY L	Co-curricular sr high yearbook	\$2,050.00
BEMIS, TIMOTHY M	Co-curricular boys soccer 7-8	\$1,033.00
BOMBARD, JEAN M	Co-curricular FBLA	\$877.00
BONT, CAROLE A	Substitute	\$4,069.70
BROWN, KEITH E	Co-curricular boys soccer 5-6	\$1,064.00
BUCHANAN, PATRICIA S	School board	\$500.00
BURGESS, HEATHER G	Substitute	\$8,446.70
CHARLES, BYRON M JR	Co-curricular MS Baseball	\$904.00
CLARK, ROSE M	Athletic study hall/summer school/substitute	\$4,745.56
CLOUGH, AUDREY	Retirement stipend	\$3,000.00
COBB, BARBARA A	Freshman project/national honor/Curr dev/mentor	\$1,115.50
COLBY, PHYLLIS A	Umpire/curr development	\$503.75
COREY, MARK R	Substitute	\$685.50
CORONITY, LENNON J	Co-curricular math league/curr development	\$617.00
CURRIER, KAROLEE H	Curriculum development/SINI team	\$535.00
DALY, MATTHEW B	Co-curricular ms girl basketball 4/5	\$792.00
DICKENSON, RICHARD	Mentor team	\$585.00
DICKEY, HARVEY W	Co-curricular ms track & field/substitute	\$835.60
DICKEY, MARY-BETH	Substitute	\$391.15
DICKMANN, DEBORAH A	Substitute	\$65.00
EAMES, RACHAEL K	Co-curricular sr high drama	\$1,047.00
EATON, DEBBIE L	Ready for K	\$50.00
EATON, MICHAEL G	Substitute	\$334.50

## 2011-12 WAGES PAID

Employee	Position	Wages Paid
<b>OTHER WAGES PAID-continued</b>		
ECK, JANINE M	Co-curricular sr high environ. Club/freshman project	\$600.00
EDWARDS, SCOTT L	Co-curricular freshman adv/skiing alpine/referee/freshm	\$2,694.00
ELLIOTT, CORI L	Substitute Nurse	\$312.00
ENGLISH, DEBRA	Substitute	\$1,289.85
FARR, ROSALIE N	Co-curricular SADD/freshman adv/freshman project	\$776.00
FAVALORO, MARIE L	Ready for K/curr development	\$95.00
FEID, DALE K	Substitute	\$1,985.50
FLATEAU, ALFRED J	Co-curricular track & field/freshman project/SS	\$4,244.00
FLATEAU, CHRISTINA A	Co-curricular sr high choral music/track&field	\$1,356.00
FOURNIER, DENNIS R	Substitute	\$1,207.71
FOURNIER, JANET L	Substitute /afterschool enrichment stipend	\$7,970.26
GIUDICI-OAKES, GINA	Curriculum development	\$180.00
GOSS, THOMAS C	Mentor team	\$635.00
GRAHAM, JAMES M	Substitute	\$487.05
GRIMES, WILLIAM R III	Co-curricular vs golf	\$2,123.00
GUY, RICHARD L	School board	\$500.00
HARLAND, WILLIAM A	Substitute	\$148.64
HARRIS, SARAHJEAN A	Curriculum development	\$27.00
HARRNESS, MITCHELL R	Co-curricular jv baseball	\$1,042.00
HART, DONNA	Ready for K	\$50.00
HEBERT, CHRISTINA C	School board clerk	\$50.00
HEINTZ, DAVID G	Co-curricular ms musical/hs musical/instrumental	\$2,304.50
HERLIHY, DONNA L	Library after school program	\$2,443.10
HOLDEN, CALEB J	Substitute	\$65.00
HOLDEN, SYLVIA	Co-curricular FHA/FCCL	\$823.00
HULL, RODERICK C	Technology Integration Specialist	\$2,584.85
HUNTINGTON, DANA J	Co-curricular jv softball/vs softball	\$3,194.00
INGERSON, PAULA L	Curriculum development/SINI team	\$782.00
INGERSON, SHIRLEY R	Co-curricular sr high special olympics	\$583.00
IVEY, RENEE M	Co-curricular senior advisor/Freshman project	\$832.00
JONES, JANET C	Substitute	\$5,351.90
JOSLIN, KYLA M	Substitute	\$375.25
KISSLING, ELAINE M	Substitute	\$429.75
KIMBALL, SHAUNA F	Co-curricular sr high student council/freshman proj	\$448.00
KINDER, JAMES M	Co-curricular ms student council/soccer/basketball/ref	\$5,231.00
KINGSBURY, WILLY J	Co-curricular vs baseball	\$2,834.00
LACKIE, MARCIA G	Substitute	\$3,590.78
LAMBERTON, KATHLEEN E	Substitute Nurse	\$423.60
LANG, CYNTHIA	Substitute	\$269.97
LEAFE, FRANCIS W	Retirement stipend	\$10,000.00
LEETE, NANCY	Ready for K	\$50.00
LEITNER, NANCY K	School board	\$500.00
LEWIS, SUSAN K	Mentor team/curriculum development	\$986.25
LIBBY, GLENN P	Co-curricular jv girls basketball	\$2,146.00
LOCKE, KATHY J	Referee/AFT program/SS	\$24,195.88
LOUD, ANN M	Co-curricular vs girls soccer	\$3,363.00
LUCE, KEVIN A	Referee - HCMS	\$100.00
LYMAN, JEFFREY J	Substitute	\$5,924.45
MACOMBER, SETH N	Co-curricular ms girls soccer 5/6/referee	\$1,262.00

## 2011-12 WAGES PAID

Employee	Position	Wages Paid
<b>OTHER WAGES PAID-continued</b>		
MACPHERSON, LORI R	Mentor stipend	\$500.00
MCCLURE, PETER R	SINI team	\$500.00
MCDONALD, DOUGLAS B	School district moderator	\$100.00
MICHAL, BETHANY L	SINI team	\$500.00
MILLETTE, SHYANNE M	Substitute	\$65.00
MORAN, KIMBERLY T	Co-curricular jv girls soccer	\$1,214.00
MORRIS, NICOLE E	Substitute	\$75.00
MORRIS, STEPHANIE L	Co-curricular junior advisor	\$578.00
MULCAHY, SALLY A	Curriculum development/SINI team	\$560.00
MULLIKEN, JALINE R	Co-curricular national honor society/curriculum dev.	\$621.00
MUSGRAVE, NANCY E	Ready for K 10	\$50.00
NICHOLS, SCOTT E	Co-curricular youth and government	\$568.00
NICOL, SHIRLEY B	Substitute	\$675.00
NOBLE, LILY K	Substitute	\$30.00
NOYES, DIANNE E	Substitute	\$3,533.15
NOYES, LORIE-ANN	Web master stipend/substitute	\$664.34
OAKES, ASHLEY L	Substitute	\$75.00
OLSEN, MICHAEL S	Co-curricular ms boys basketball 4/5	\$816.00
OTTINA, CHARLES J	Substitute	\$1,696.60
PADOVANI, VICTORIA	Curriculum development	\$70.00
PAGE, JOHN	Retirement stipend	\$3,000.00
PEART, JOSHUA J	Summer school	\$108.75
PELTIER, KIMBERLY A	Ready for K 10	\$50.00
PERRY, MARK F	Co-curricular jv baseball/junior advisor	\$760.00
PETERSEN, CINDY A	Substitute	\$537.00
PICKERING, ANDREA E	Substitute	\$418.60
PILOTTE, JANITTA L	Library after school program	\$1,184.85
POIRIER, KENNETH	Retirement stipend	\$10,000.00
PRESSNELL, LAURA M	Ready for K	\$50.00
PUTNAM, GLEN E	Co-curricular jv boys basketball	\$1,928.00
RENEY, LEIGH A	Substitute	\$2,541.25
RENEY, ROBERT T	Co-curricular jv boys soccer	\$1,214.00
RENFREW, LORNA	Substitute	\$539.75
RICHARDSON, JESSICA P	Substitute	\$1,724.10
RIGGIE, PATRICK K	Co-curricular ms softball/girls basketball/admin/referee	\$9,726.00
ROBIE, DEBORAH A	Substitute/AFT program	\$4,531.45
ROBINSON, LINDA J	Library after school program	\$848.76
ROY, CHARLES B	Substitute	\$732.25
ROY, REGIS M	Substitute	\$6,218.65
RUSS, TARA S	Mentor team/AFT program/curr development	\$1,059.25
SAPOSNIK, LEE E	SINI team	\$500.00
SAVOY, JUDITH V	Substitute	\$225.00
SAVOY, ROBERT B	Substitute	\$150.00
SCIANNA, ROBERT L	Co-curricular sr high student council/sophomore adv	\$1,086.00
SHEEHAN, KATHY H	Substitute/AFT program	\$6,266.20
SHORTT NEWTON, PENNY	Substitute	\$140.00
SIMANO, SCOTT W	Freshman Academy Project	\$100.00
SIMONDS, BRUCE H	Retirement stipend	\$3,000.00
SMITH, CAROL A	School District Clerk/board clerk/treasurer	\$5,053.85

2011-12 WAGES PAID

Employee	Position	Wages Paid
<b>OTHER WAGES PAID-continued</b>		
SMITH, GRETTA J	Curriculum development/SINI team	\$735.00
SMITH, JANE BETH C	Substitute	\$75.00
SMITH, LINDA O	Ready for K/mentor team	\$640.00
SOBECKI, PAMELA J	Ready for K	\$50.00
STEEVES, LLOYD H	Co-curricular ms track & field/substitute	\$827.55
STIMSON, JANE T	Ready for K	\$50.00
STOLTING, AMY	Co-curricular math league/substitute	\$769.00
STROUP, JUSTIN P	Co-curricular ms boys basketball 1	\$2,914.00
SWAIN, ALICIA M	Summer school/substitute	\$2,000.24
SWAIN, ELLEN T	Curriculum development/mentor/AFT program	\$1,052.75
THEBERGE, CANDACE L	Substitute	\$4,566.16
THURLOW, JERILYN A	Freshman Academy Project/Mentor team	\$557.50
TIERNEY, ERIKA	Co-curricular SADD	\$265.00
TOLIMIERI, LAWRENCE	Substitute	\$745.52
TROTT, MARTHA H	Curriculum development/mentor team	\$838.75
TUCKER, PHILIP R	School board	\$500.00
UPTON, JACK R	Co-curricular senior advisor	\$792.00
URESKY, BARBARA J	Retirement stipend	\$10,000.00
WALKER, BRENT L	Co-curricular ms yearbook	\$383.00
WALKER, JAMES H III	Co-curricular vs boys basketball	\$3,540.00
WATERHOUSE, CINDY J	Substitute	\$1,086.50
WATERHOUSE, JAY B	School board	\$500.00
WEISS, GRETCHEN S	SINI team	\$500.00
WEISS, KEVIN X	Curriculum development	\$235.00
WELCH, GLENDA E	Substitute	\$5,005.10
WILLIAMS, LINDA P	Substitute	\$5,361.90
WILSON, KAREN D	Substitute Nurse	\$3,928.80
WINN, JOANN	Co-curricular ms musical asst.	\$500.00
WOLFE, BERNARD J JR	Substitute	\$2,665.25
WURTZ, AMANDA L	Substitute	\$520.00
WYMAN, JENNIFER M	Freshman Academy Project	\$34.77
		<b>\$5,973,581.89</b>



**RESIDENT BIRTH REPORT**

**01/01/2012-12/31/2012**

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's/Partner's Name</b>	<b>Mother's Name</b>
BURBANK, TYLER RICHARD MICHAEL	01/26/2012	WOODSVILLE,NH	BURBANK, BRENT	MORRIS, DANIELLE
NEWELL, BRANTLEY EARL	02/13/2012	WOODSVILLE,NH	NEWELL, MATTHEW	NEWELL, STEPHANIE
KIRIT, KIAN MARSHALL YOCOR	02/15/2012	WOODSVILLE,NH	KIRIT, IAN	KIRIT, KAREN ROSE
LIQUE, SHELDON AUSTIN	02/23/2012	WOODSVILLE,NH	LIQUE, RICHARD	LIQUE, KELLY
MOHR, THEO CHRISTOPHER	03/6/2012	LEBANON,NH	MOHR, JESSE	HOOD, ABIGAIL
WELLS, DOMINIC WILSON	04/9/2012	WOODSVILLE,NH		WILSON, CARISSA
PAIGE, SAMANTHA MARY	05/5/2012	LEBANON,NH	PAIGE, EDWIN	PAIGE, THERESA
TETREAU, AUSTIN STEPHEN	05/13/2012	WOODSVILLE,NH	TETREAU, MATTHEW	HATCH, MALENA
THIBAU, FISHER SKYE	05/31/2012	WOODSVILLE,NH	THIBAU, GARRETT	HOLLIS, AMANDA
CACIO, JACOB DAVID EMORY	06/2/2012	LITTLETON,NH	CACIO, NICHOLAS	CACIO, JOHANNAH
LETSINGER, ZOEY JANE LEA	06/6/2012	LITTLETON,NH	LETSINGER, STEPHEN	LETSINGER, REBECCA
LYONS, DYLAN JAMES	06/8/2012	WOODSVILLE,NH	LYONS, GERALD	BRUCE, AMY
LONG, BRITTON OLIVER	06/12/2012	LITTLETON,NH	LONG, DAVID	LONG, HEATHER
FLATEAU, ORION HERON	06/15/2012	WOODSVILLE,NH	FLATEAU, ALFRED	FLATEAU, CHRISTINA
SALOMONI RUTHERFORD, RICHARD	06/20/2012	LEBANON,NH	RUTHERFORD, SCOTT	SALOMONI, CAMILA
GARCIA, BREEANA LOUISE	06/21/2012	WOODSVILLE,NH	GARCIA, ANTHONY	ROSE, MARY
ALDRICH, ALYSSA MARIE	06/25/2012	LITTLETON,NH	ALDRICH JR, DAVID	ALDRICH, ASHLEY
DALY, IAN MICHAEL	06/27/2012	LEBANON,NH	DALY, MATTHEW	DALY, CARRIE
CHAPLIN, CAYDANCE LEIGH	06/29/2012	LITTLETON,NH		CHAPLIN, REBECCA
POIRIER, ELANA MARIE	07/7/2012	LEBANON,NH	POIRIER, JUSTIN	POIRIER, MARIE
POIRIER, CLARA ANNE	07/7/2012	LEBANON,NH	POIRIER, JUSTIN	POIRIER, MARIE
THOMPSON, OWEN TUCKER	07/23/2012	LITTLETON,NH		HAYWARD, ASHLEY
WILLIAMS, WESLEY OWEN	08/8/2012	LITTLETON,NH	WILLIAMS, MICHAEL	WILLIAMS, CYNTHIA
FIGLIO, CHASE WILLIAM	08/24/2012	WOODSVILLE,NH	FIGLIO, TODD	PERKINS, JESSICA
BUCKLEY, TRENT WILLIAM	08/30/2012	WOODSVILLE,NH	BUCKLEY, JOSHUA	BUCKLEY, JENNIFER
ELLIOTT, SAMUEL EARL	09/3/2012	LEBANON,NH	ELLIOTT, CAMDEN	ELLIOTT, MELANIE
ELLIOTT, ANDREW THOMAS	09/3/2012	LEBANON,NH	ELLIOTT, CAMDEN	ELLIOTT, MELANIE
BOUTIN, AUTUMN JOANNE	09/4/2012	WOODSVILLE,NH	BOUTIN JR, WILLIAM	FRIZZELL, TARA
HARRIS, BRANTLEY MICHAEL	11/3/2012	WOODSVILLE,NH	HARRIS, THOMAS	COUTU, ERIN
CHASE, CARTER LEE	11/13/2012	WOODSVILLE,NH		CHASE, TIFFANY
BAUSCH, LANDIN MICHAEL	11/29/2012	LEBANON,NH	WYMAN, MICHAEL	BAUSCH, ELIZABETH
WHITE, CHLOE LEANNE	12/13/2012	WOODSVILLE,NH	WHITE, JEREMY	LLOYD, AMANDA
CASSIDY, ABIGAIL MAY ELIZABETH	12/17/2012	LEBANON,NH		JALBERT, JENNIFER



## RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

Person A's Name	Person A's Residence	Person B's Name	Person B's Residence	Town of Issuance	Place of Marriage	Date of Marriage
JOCK, DANIEL J	WOODSVILLE, NH	WINOT, MEGAN M	WOODSVILLE, NH	HAVERHILL	LEBANON	02/15/12
SERER, JESSE R	NORTH HAVERHILL, NH	TATRO, TIFFANY M	NORTH HAVERHILL, NH	HAVERHILL	NORTH HAVERHILL	03/23/12
PARONTO, THAYER G	WELLS RIVER, VT	TEGU, JENNIFER A	NORTH HAVERHILL, NH	HAVERHILL	NORTH HAVERHILL	05/19/12
MCKEAN, JOSHUA P	WOODSVILLE, NH	FULLERTON, JESSICA M	WOODSVILLE, NH	HAVERHILL	WOODSVILLE	05/19/12
DUTILLY, STEPHEN	WOODSVILLE, NH	BRAATHEN, MARIT	WOODSVILLE, NH	HAVERHILL	FRANCONIA	06/14/12
ODIORNE, ERIC W	NORTH HAVERHILL, NH	DESSAINT, MICHELLE K	NORTH HAVERHILL, NH	HAVERHILL	LISBON	06/23/12
SANVILLE JR, THOMAS H	WOODSVILLE, NH	WHEELER, KRISTIN E	WOODSVILLE, NH	HAVERHILL	NORTH HAVERHILL	06/23/12
TETREALT, STUART A	NORTH HAVERHILL, NH	FERRER, MARY ANN F	NORTH HAVERHILL, NH	HAVERHILL	WOODSVILLE	07/01/12
BLANCHARD, PHILLIP R	NORTH HAVERHILL, NH	CARLE, STACIE R	NORTH HAVERHILL, NH	HAVERHILL	HAVERHILL	07/14/12
COLBY JR, MELVIN A	NORTH HAVERHILL, NH	MARTEL, MARY T	NORTH HAVERHILL, NH	HAVERHILL	NORTH HAVERHILL	07/28/12
WYMAN, CODY J	NORTH HAVERHILL, NH	CAMPBELL, MEGAN L	NORTH HAVERHILL, NH	BATH	BATH	08/04/12
WELLS, ZACHARY W	NORTH HAVERHILL, NH	WILSON, CARISSA E	NORTH HAVERHILL, NH	HAVERHILL	NORTH HAVERHILL	08/25/12
DEROSIA, ROBERT W	NORTH HAVERHILL, NH	PAYE, BRENDA L	NORTH HAVERHILL, NH	HAVERHILL	BENTON	08/29/12
DIMICK, WADE	NORTH HAVERHILL, NH	WHITE, MELISSA R	NORTH HAVERHILL, NH	HAVERHILL	WOODSVILLE	09/22/12
DUMONT, DIANA J	WOODSVILLE, NH	WING, VALERIE J	WOODSVILLE, NH	HAVERHILL	WOODSVILLE	10/09/12
CARLOCK, JACK	HAVERHILL, NH	DARBY, JANE S	HAVERHILL, NH	HAVERHILL	HANOVER	10/19/12
DOCKHAM, ANDREW R	NORTH HAVERHILL, NH	LALONDE, OLIVIA G	WOODSVILLE, NH	HAVERHILL	HAVERHILL	12/21/12
BURKE, GREGORY C	NORTH HAVERHILL, NH	THORSSON, CELIA A	BRADFORD, VT	HAVERHILL	NORTH HAVERHILL	12/29/12

## RESIDENT DEATH REPORT

1/1/2012 - 12/31/2012

Decedent's Name	Death Date	Death Place	Father's Name	Mother's Maiden Name
CORSON, DOROTHY	1/7/2012	NORTH HAVERHILL	SANDERS, HAROLD	GREENFIELD, LUCIA
EASTMAN, WALTER	1/8/2012	NORTH HAVERHILL	EASTMAN, GUY	WOODBURY, HILDA
DAVISON, ELIZABETH	1/22/2012	NORTH HAVERHILL	DESIMONE, LOUIS	TOMASELLO, FRANCES
STANLEY, BEVERLY	1/25/2012	NORTH HAVERHILL	ISAAC, HARRY	ANDERSON, HELEN
KYDD, LORA	1/26/2012	WOODSVILLE	CASHMAN, LAURENCE	WHITE, EILEEN
AMNOTT, EDNA	2/10/2012	WOODSVILLE	DAVIS, FRANK	WILLIS, SUSIE
JOSLIN, HAZEL	2/10/2012	NORTH HAVERHILL	CONRAD SR, JOHN	WHITE, BERNICE
DUBE, RENE	2/19/2012	WOODSVILLE	DUBE, REGINALD	BELANGER, CECILE
FARR, ROGER	2/24/2012	NORTH HAVERHILL	FARR, CARROLL	STEVENS, MARY
ROBERTS-FINN, COLETTE	3/11/2012	LEBANON	ROBERTS, EDMOND	GODFREY, MARIE
PUSHEE, FRANK	3/11/2012	NORTH HAVERHILL	PUSHEE, DAVID	DEGOOSH, FLORENCE
BECKLEY, JON	3/25/2012	WOODSVILLE	BECKLEY, NORMAN	TYLER, JOYCE
JOCK, DANIEL	4/4/2012	LEBANON	JOCK JR, ERNEST	CASWELL, MELODIE
MAURER, CATHERINE	4/5/2012	PIKE	COMEAU, JAMES	POOLE, LAURA
REED, HERBERT	4/6/2012	WOODSVILLE	REED, RALPH	THURSTON, LURA
GADWAH, GENE	4/8/2012	WOODSVILLE	GADWAH SR, CLAUDE	JOLIN, CYRENA
PHELPS, DONALD	4/11/2012	WOODSVILLE	PHELPS, CLARENCE	LEE, VIOLET
RINES, CAROL	4/19/2012	NORTH HAVERHILL	RINES, AUSTIN	BRAGG, MARGARET
HARTLEY, ERNEST	4/26/2012	LEBANON	HARTLEY, ERNEST	HILL, MILDRED
SMEAD, WENDELL	4/29/2012	NORTH HAVERHILL	SMEAD, CHARLES	UNKNOWN, UNKNOWN
PARKER, HELEN	5/15/2012	NORTH HAVERHILL	COVEY, GORDON	MELCHER, DOROTHY
HENSON, EVERETT	5/16/2012	LEBANON	HENSON, LEROY	HODGE, MARIETTE
ALPAUGH, ETHEL	5/16/2012	NORTH HAVERHILL	GANO, FRANK	MATTIS, EDITH
PAGE, JOHN	5/23/2012	HANOVER	PAGE, NORMAN	TUNNEY, CHARLOTTE
MCKEAN, SHIRLEY	5/23/2012	FRANCONIA	AVERY, LEIGH	SMITH, MARY
ROUDEBUSH, JOSEFINA	6/5/2012	WOODSVILLE	IRAGORRI, ARCADIO	CORDOBA, ISMAELINA
RICKER, PAUL	6/9/2012	GROTON, VT	RICKER, NELSON	MILLER, DOROTHY
SIBLEY, CAROLE	6/18/2012	LEBANON	BROOKS, DOUGLAS	MARDIN, ELIZABETH
SANBORN, NEIL	6/18/2012	NORTH HAVERHILL	SANBORN, JOSEPH	BAKER, HELEN
ALDRICH, CHRISTOPHER	6/18/2012	LEBANON	ALDRICH, JACOB	VALRINTZ, JACQUELINE
PERKINS, MARTHA	6/23/2012	NORTH HAVERHILL	SMITH, CHARLES	TEMPLE, HELEN
ROSE, GERALD	6/28/2012	NORTH HAVERHILL	ROSE, FRANK	STEVENS, MARY
KEPLER, KARL	6/30/2012	LEBANON	KEPLER, OAK	GENUNG, GEORGIE
BIELARSKI, MICHAEL	7/6/2012	WHITE RIVER JCT, VT	BIELARSKI, ANTHONY	FLETCHER, MARGARETHA
BROOKS, PAULINE	7/11/2012	WOODSVILLE	SAYERS SR, ELMER	WILLIAMSONS, CHRISTY
HICKS, WILNA	7/20/2012	WOODSVILLE	PERKINS, CHARLES	SIMPSON, EMILY
PAGE, MIRIAM	7/29/2012	LEBANON	PAGE, NORMAN	WHITE, HELEN
EVANS, RICHARD	7/29/2012	NORTH HAVERHILL	EVANS, RALPH	MORRILL, BESSIE
OLSEN, DOUGLAS	8/5/2012	HARTFORD, VT	OLSEN, MAURICE	YOST, HELEN
AUGUST, OLIS	8/6/2012	NORTH HAVERHILL	AUGUST, JOSEPH	LESNIEWSKI, BERTHA
FADDEN, LAWRENCE	8/8/2012	NORTH HAVERHILL	FADDEN, ROBERT	HORTON, PRISCILLA
ELLIOTT, ANDREW	9/6/2012	LEBANON	ELLIOTT, CAMDEN	RHOADS, MELANIE
WHITE, ANNA	9/8/2012	WOODSVILLE	WALLACE, EDWIN	BUNCE, MARY
DREW, MARIE	9/9/2012	NORTH HAVERHILL	GAUTHIER, LAWRENCE	MORSE, RUTH
NICKLES SR, RAYMOND	9/18/2012	NORTH HAVERHILL	NICKLES, FREDERICK	PERYER, LEONA
HENLEY, KATIE	9/21/2012	NORTH HAVERHILL	POWERS, BERTRAND	SMITH, VIOLA
ELLIOTT, SAMUEL	9/25/2012	LEBANON	ELLIOTT, CAMDEN	RHOADS, MELANIE
SILVA, MAE	9/25/2012	NORTH HAVERHILL	WHITMAN, OSCAR	MOORE, RUTH
PAGE, RUTH	10/1/2012	LEBANON	COX, WILBUR	HAMILTON, MILDRED
MILLETTE-DOUCET, NANCY	10/5/2012	LEBANON	MILLETTE, MALCOLM	HUNT, BEVELYN
BARTON, DONALD	10/20/2012	PIKE	BARTON, HOMER	HALL, FLORENCE
FOCARETO, CHARLES	10/27/2012	WOODSVILLE	FOCARETO, MARIO	MEYRICK, FLORENCE
LIQUE, RICHARD	11/3/2012	LEBANON	LIQUE, CHARLES	MUDGETT, ELIZABETH
ELLIOTT SR, ROBERT	11/13/2012	WOODSVILLE	ELLIOTT SR, LAWRENCE	RYAN, EDITHMARY



RESIDENT DEATH REPORT

1/1/2012 - 12/31/2012

FAFARD, LUC  
FLANDERS, THEODORE  
LAMBERT, HELEN  
FADDEN, ROBERT  
MANN, RODNEY  
SMITH, JEFFREY  
WOODS, FLORENCE

11/13/2012 WOODSVILLE  
11/29/2012 NORTH HAVERHILL  
11/29/2012 WOODSVILLE  
12/8/2012 NORTH HAVERHILL  
12/13/2012 LEBANON  
12/16/2012 WOODSVILLE  
12/27/2012 NORTH HAVERHILL

FAFARD, LUCEIN  
FLANDERS, PAUL  
BIGELOW, LEON  
FADDEN, DANA  
MANN, GEORGE  
SMITH, ALAN  
GOOCH, CAMILLE

GRAVEL, SIMONE  
DICKINSON, GLADYS  
PLANTE, MARY  
DOWNING, ESTHER  
RUGGLES, NATALIE  
MCLEOD, ANNA  
BYRD, CARRIE

# RECYCLING CENTER HAVERHILL RESIDENTS

THE NEWBURY VILLAGE RECYCLING CENTER IS AVAILABLE TO ALL RESIDENTS OF THE TOWN OF HAVERHILL FOR AN ANNUAL PERMIT FEE OF \$5.00. THE PERMIT CAN BE PURCHASED AT THE TOWN CLERKS OFFICE IN NEWBURY OR BY MAILING A FORM (AVAILABLE IN THE HAVERHILL SELECTBOARD OFFICE). PLEASE NOTE A PHYSICAL ADDRESS ON THE FORM TO VERIFY RESIDENCY. FOR FURTHER INFORMATION PLEASE CALL THE NEWBURY, VERMONT TOWN CLERK AT 802-866-5521.

THE RECYCLING CENTER IS OPEN  
SATURDAYS 8 – 12  
SUMMER HOURS ALSO INCLUDE  
WEDNESDAYS FROM 5 – 7

Notes

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the success of any business or organization. This section also touches upon the legal implications of failing to maintain such records, including potential penalties and the risk of legal action.

2. The second part of the document focuses on the practical aspects of record-keeping. It provides a detailed overview of the various methods and tools available for managing financial data. This includes a comparison of different accounting software options, as well as advice on how to choose the right system for your specific needs. The text also covers the importance of regular backups and secure storage of records.

3. The third part of the document addresses the challenges of record-keeping in a digital age. It discusses the risks associated with data loss, such as hardware failure or cyberattacks, and offers strategies to mitigate these risks. This includes recommendations for disaster recovery plans and the use of cloud-based storage solutions. The section also highlights the importance of staying up-to-date with the latest technology and security practices.

4. The final part of the document provides a summary of the key points discussed throughout the text. It reiterates the importance of accurate record-keeping and offers final thoughts on how to ensure the long-term success of your record-keeping efforts. The document concludes with a call to action, encouraging readers to take the necessary steps to implement the advice provided.

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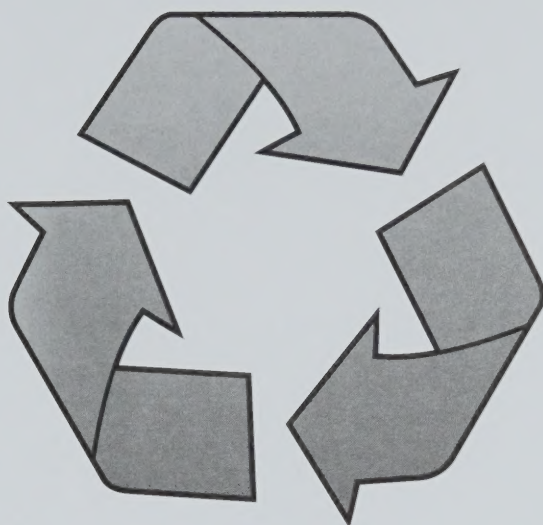
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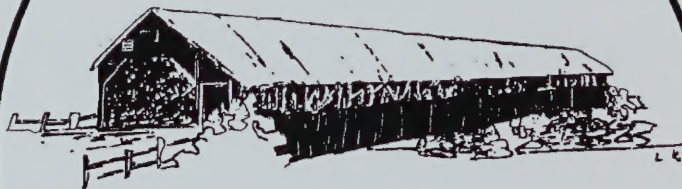
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HAVERHILL, NEW HAMPSHIRE

1827



AMERICA'S OLDEST  
COVERED BRIDGE

FOUNDED IN 1763