

Annual Report

FOR THE TOWN OF

Landaff, N.H.



Year Ending December 31, 2019

IN DEDICATION TO Heidi Sagar



It is with great pleasure to dedicate the 2019 Town Report to Heidi Sagar.

Heidi became Landaff's Treasurer in 2006, served on the Conservation Commission from 2010 to present and was appointed to the Board of Adjustments in 1993, and served until 2015. She also has served as a Member of The Friends of Landaff, was part of the 250th Anniversary Committee, and was a huge help in 2018 when the Town was without an Administrative Assistant.

Her eagerness to always offer to help when called upon, attention to details and caring personality, are just a few attributes that make Heidi a great asset to the Town.

Town of Landaff, New Hampshire

ANNUAL REPORT

of the Town Officers

Year Ended December 31, 2019

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TOWN OFFICERS

SELECT BOARD

Michael M. Ransmeier (2020)
Jennifer L. Locke (2021)
Harry McGovern (2022)

TREASURER

Heidi Sagar - appointed

TOWN CLERK

Gayle Clement (2022)

TAX COLLECTOR

Cayla Tetrault

DEPUTY TOWN CLERK

Open Position

DEPUTY TAX COLLECTOR

Gayle Clement

ADMINISTRATIVE ASSISTANT

Robyn Gilmartin

MODERATOR

Judy Boulet (2020)

HEALTH OFFICER

Select Board

FIRE CHIEF

Jason Cartwright (2023)

OVERSEER OF PUBLIC WELFARE

Select Board

HIGHWAY DEPARTMENT

Andy Brackett – Road Agent
Tom Blowey – Assistant

TRUSTEES OF TRUST FUNDS

Tracy Upton-*chairperson* (2022)
Reginald Lavoie (2020)
Lloyd Donnellan (2021)
Francesca Kenney (2022)

SUPERVISORS of the CHECKLIST

Rita Poland (2020)
Richard Bronson (2022)
Brenda Dodge (2024)

PLANNING BOARD

Brenda Dodge (2021)
Michael Ransmeier *ex-officio*
Deborah Erb (2022)
Rita Poland - appointed (2021)
Nancy Cooper appointed (2020)

CEMETERY TRUSTEES

Gayle Clement (2020)
Brenda Dodge (2020)
Mary Dodge (2021)

PLANNING BOARD SECRETARY

Open Position

BOARD OF ADJUSTMENT

Benjamin Peters (2020)
Joseph Wiggett (2021)
Andrew Brackett (2022)
Marilyn Booth (2022)
David Ferony *alternate*

CONSERVATION COMMISSION

Marilyn Booth (2022)
Andrew Brackett (2020)
Heidi Sagar (2020)
Dorothy Wiggins (2021)

ZONING OFFICER

Tom Blowey

**TOWN OF LANDAFF
2019 WARRANT ARTICLES**

To the inhabitants of the Town of Landaff, in the County of Grafton, and in the state of New Hampshire, qualified to vote in the Town's affairs:

You are hereby notified to meet at the Town Hall in said Landaff on Tuesday, the 12th day of March, 2019, and the polls to be open from 11:00a.m. to 7:00p.m., and at 7:00 0'clock in the evening, to act upon the following Articles:

ARTICLE 1. TO CHOOSE ALL NECESSARY TOWN OFFICERS FOR THE ENSUING YEAR.

| | |
|-------------------------------------|---|
| Select Board: Harold McGovern | Planning Board: Rita Poland (2yrs) |
| Town Clerk: Gayle Clement | Conservation Com.: Dot Wiggins |
| Trustee of Trust Funds: Tracy Upton | Planning Board: Deb Erb (3yrs) |
| Conservation Com.: Rita Poland | Board of Adjusters: James Lapierre (1yr) |
| Cemetery Trustee: Tom Smith | Board of Adjusters: James Lapierre (3yrs) |

ARTICLE 2. TO HEAR THE REPORT OF AGENTS, COMMITTEES, OR OFFICERS HERETOFORE CHOSEN AND PASS ANY VOTE RELATING THERETO.

There being none, Article 2 was passed over.

ARTICLE 3. TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$427,377.00 FOR GENERAL MUNICIPAL OPERATIONS. THIS ARTICLE DOES NOT INCLUDE APPROPRIATIONS CONTAINED IN SPECIAL OR INDIVIDUAL ARTICLES ADDRESSED SEPARATELY.

A motion was made by Errol Peters and seconded by Richard Jesseman.

Article 3. Passed

ARTICLE 4. SHALL THE TOWN ACCEPT TH PROVISIONS OF RSA 33:7, PROVIDING THAT ANY TOWN AT ANY ANNUAL MEETING MAY ADOPT AN ARTICLE AUTHORIZING INDEFINITELY, UNTIL SPECIFIC RESCISSION OF SUCH AAUTHORITY, THE SELECT BOARD TO ISSUE TAX ANTICIPATION NOTES (RECOMMENDED BY THE SELECT BOARD)

A motion was made by Dale Locke and seconded by Joe Wiggett. Errol Peters spoke on the article.

Article 4. Passed

ARTICLE 5. TO SEE IF THE TOWN WILL VOTE TO CONTINUE THE LANDAFF VOLUNTEER FIRE DEPARTMENT, (THE EXPENSES FOR WHICH ARE ITEMIZED UNDER LINE 4220 OF THE PROPOSED BUDGET), UNDER ITS PRESENT STRUCTURE AND BY-LAWS.

A motion was made by Mike Ball and seconded by Betsy Babcock. Jenn Locke spoke on this Article. Multiple spoke for and against this article. Robert Clough asked to put the article to vote. A petition was submitted to the Moderator, Judith Boulet for a secret ballot. There was 128 votes and the results were 89 YES and 39 NO.

Article 5. Passed

ARTICLE 6. IF THE PREVIOUS ARTICLE DOES NOT PASS, TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE SELECT BOARD TO NEGOTIATE A THREE-YEAR CONTRACT WITH THE TOWN OF LISBON FOR FIRE PROTECTION, WITH AN ANNUAL BASE RATE OF \$12,000, AND TO RAISE AND APPROPRIATE THE SUM OF \$18,000 TO COVER THE BASE RATE PLUS FIRE COSTS FOR THE COMING YEAR.

Article 5 passed so Article 6 was passed over.

ARTICLE 7. TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$16,208 FOR HEALTH AND HUMAN SERVICE PROVIDERS:

- \$8,151 FOR THE WOODSVILLE RESCUE AMBULANCE
- \$3,650 FOR THE LISBON LIFE SQUAD
- \$1,000 FOR GRAFTON COUNTY SENIOR CITIZENS COUNCIL
- \$482 FOR WHITE MOUNTAIN MENTAL HEALTH
- \$800 FOR AMMONOOSUC COMMUNITY HEALTH SERVICES
- \$1,375 FOR NORTH COUNTRY HOME HEALTH AND HOSPICE
- \$500 FOR BRIDGE HOUSE
- \$250 FOR CENTER FOR NEW BEGINNINGS

A motion was made by Deb Erb and seconded by Robert Clough.

Article 7. Passed

ARTICLE 8. TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$5,115 FOR COMMUNITY SERVICES:

- \$700 FOR TRI-COUNTY COMMUNITY ACTION
- \$565 FOR NORTH COUNTRY COUNCIL
- \$1,000 FOR THE LISBON LIONS CLUB
- \$1,700 FOR THE LISBON PUBLIC LIBRARY
- \$500 FOR THE BOYS AND GIRLS CLUB OF THE NORTH COUNTRY
- \$250 FOR THE NOTCH ABOVE HUMANE SOCIETY
- \$400 FOR LISBON MAIN STREET

A motion was made by Mike Ball and seconded by Rachel Booth

Article 8. Passed

ARTICLE 9. TO SEE IF THE TOWN WILL VOTE TO DISCONTINUE THE OPERATING ACCOUNT CAPITAL RESERVE FUND AND THE TOWN HALL'S SEPTIC CAPITAL RESERVE FUND, WITH SAID FUNDS AND ANY ACCUMULATED INTEREST TO BE PLACED IN THE TOWN'S GENERAL FUND. (RECOMMENDED BY THE SELECT BOARD)

A motion was made by Francesca Kinney and seconded by Lloyd Donnallen. Reg Lavoie spoke on this Article and explained that it had not been used in years.

Article 9. Passed

ARTICLE 10. TO SEE IF THE TOWN WILL VOTE TO RECIND ANY AUTHORIZED BUT UNUSED BORROWING, WHICH WAS GRANTED TO THE SELECT BOARD FOR THE PURPOSE OF PURCHASING LAND IN ARTICLE 19, OF THE 2005 TOWN WARRANT, AND AMMENDED WARRANT ARTICLE 18, OF THE 2006 TOWN MEETING. (RECOMMENDED BY THE SELECT BOARD)

Article 10. Passed

ARTICLE 11. TO SEE IF THE TOWN WILL RAISE AND APPROPRIATE THE SUM OF \$16,000, TO PAY FOR THE PART TIME POLICE COVERAGE FOR THE TOWN PROVIDE BY LISBON. AND FURTHER MORE, TO APPOINT THE SELECT BOARD TO ACT AS AGENTS TO CONTINUE THE CONTRACT FOR UPCOMING YEARS IF THEY SEE IT BEING IN THE TOWN'S BEST INTEREST.

A motion was made by Mike Ball and seconded by Robert Clough. Jennifer Locke spoke on this article. Dave Feronny made a motion to amend Article, seconded by Jason Cartwright to eliminate the following from Article 11, "APPOINT THE SELECT BOARD TO ACT AS AGENTS TO CONTINUE THE CONTRACT FOR UPCOMING YEARS IF THEY SEE IT BEING IN THE TOWN'S BEST INTEREST." Article 11 went to a hand count with 63 YES and 32 NO.

Article 11. Passed

ARTICLE 12. TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRAITE THE SUM OF \$6,000 TO BE ADDED TO THE TRANSFER STATION EQUIPMENT FUND. (RECOMMENDED BY THE SELECT BOARD)

Article 12. Passed

ARTICLE 13. TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$5,000 TO BE ADDED TO THE REVALUATION CAPITAL RESERVE FUND, FOR THE PUPOSE OF COVERING FUTURE COSTS

ASSOCIATED WITH PROPERTY TAX REVALUATIONS AND UPDATING ASSESSING SSSOFTWARE. (COMMENDED BY THE SELECT BOARD)

Article 13. Passed

ARTICLE 14. TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$5,000 TO BE ADDED TO THE LANDAFF CULVERT CAPITAL RESERVE FUND. (RECOMMENDED BY THE SELECT BOARD)

Article 14. Passed

ARTICLE 15. TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$20,000 TO BE ADDED TO THE HIGHWAY DEPARTMENT CAPITAL RESERVE FUND. (RECOMMENDED BY THE BOARD)

A motion was made by Mike Ball and seconded by Richard Jessemen. Errol Peters spoke on this Article.

ARTICLE 16 TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$10,000 TO BE ADDED TO THE FIRE DFPARTMENT CAPITAL RESERVE FUND. (RECOMMENDED BY THE SELECT BOARD)

A motion was made by Errol Peters and seconded by Jason Cartright. Jenn Locke spoke on this Article.

Article 16. Passed

ARTICLE 17. TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$30,000 FOR A GENERATOR AT THE TOWN HALL.

A motion was made by Samantha Hudson and seconded by Francesca Kinney. Errol Peters proposed to amend the Article to \$20,000, seconded by Dale Locke.

Article 17. Passed as amended.

ARTICLE 18 TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$5,000 FOR AN UPDATE TO THE WEBSITE.

A motion was made by Mike Ball and seconded by Lloyd Donnellan. Jenn Locke spoke on this Article.

Article 18. Failed.

MODERATOR, JUDY BOULET ASKED IF THERE WAS ANY NEW BUSINESS. THE SELECT BOARD RECOGNIZED RONALD AND MAYBELLE HOWARD FOR THE BEAUTIFUL BOOK SHELVES THEY MADE AND DONATED FOR THEIR DAUGHTER ROBIN.

RICHARD BRONSON WAS THANKED FOR DOING THE SUGAR ON SNOW PARTY.

ROBYN GILMARTIN WAS INTRODUCED AS OUR NEW ADMINISTRATIVE ASSISTANT.

SANDY BRACKETT SUGGESTED GETTING A MICROPHONE FOR FUTURE MEETINGS.

ANN DODGE SUGGESTED CHECKING INTO GETTING BETTER CELL SERVICE IN TOWN.

BRENDA DODGE QUESTIONED THE USE OF ATV MACHINES ON ROADS.

THERE BEING NO FURTHER BUSINESS, MODERATOR JUDY BOULET ADJOURNED THE MEETING AT 9:55 PM

Respectfully Submitted,
Gayle M Clement, Town Clerk

Town of Landaff
Office of the Board of Selectmen
12 Center Hill Road
Landaff, New Hampshire 03585
Phone: 603-838-6220 - Fax: 603-838-5225
Email: selectmen@landaffnh.org

February 13th, 2020

Dear Landaff Property Owners:

The Town audit fieldwork for the 2019 year was completed as of February 7, 2020. It will take several months of back and forth communication before the audit is complete.

We currently have on file at the Town offices, copies of all audit reports through the period ending, December 31st, 2018. The following page contains the auditor's letter for 2018. We expect to receive our audit report for 2019, sometime in the early summer of 2020. The opinion letter and audit report, in its entirety, will be available at the Town Hall business office for your review at that time.

Sincerely,

Town of Landaff
Board of Selectmen



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Landaff
Landaff, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Landaff as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

Summary of Opinions

| <u>Opinion Unit</u> | <u>Type of Opinion</u> |
|--------------------------------------|------------------------|
| Governmental Activities | Adverse |
| General Fund | Unmodified |
| Permanent Fund | Unmodified |
| Aggregate Remaining Fund Information | Unmodified |

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 1-B to the financial statements, management has not recorded its infrastructure capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

*Town of Landaff
Independent Auditor's Report*

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Landaff, as of December 31, 2018, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Town of Landaff, as of December 31, 2018, and the respective changes in financial position and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management's Discussion and Analysis – Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Other Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Landaff's basic financial statements. The individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

August 29, 2019

*Plodzik & Sanderson
Professional Association*

**TOWN OF LANDAFF
WARRANT ARTICLES 2020**

To the inhabitants of the Town of Landaff, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town's affairs:

You are hereby notified to meet at the Town Hall in said Landaff on Tuesday, March 10, 2020, and the polls to open from 11:00am to 7:00pm, and at 7:00 o'clock in the evening, to act upon the following Articles:

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

ARTICLE 2. To see if the Town will vote to raise and appropriate the sum of \$473,803.00 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$9,965.00 for the Woodsville Rescue Ambulance.

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$3,650.00 for the Lisbon Life Squad.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$482.00 for White Mountain Mental Health.

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$207.50 for Support Center at Burch House.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$2,000.00 for Grafton County Senior Citizens Council, Inc.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$800.00 for Ammonoosuc Community Health Services, Inc.

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$200.00 for the American Red Cross.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$594.00 for the North Country Council.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$700.00 for Tri-County Community Action Program, Inc.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$207.50 for Tri-County Community Action Program, Inc. (Tyler Blain Homeless Shelter).

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$1,700.00 for the Lisbon Public Library.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the Lisbon Lions Club.

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for Boys & Girls Club of the North Country.

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$250.00 to Center for New Beginnings.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$1,375.00 to North Country Home Health & Hospice Agency.

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$500.00 to CASA (Court Appointed Special Advocates).

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$415.00 to Good Shepherd Ecumenical Food Pantry.

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$250.00 to Above the Notch Humane Society.

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$400.00 to Lisbon Main Street, Inc.

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$50 to the Ammonoosuc River Local Advisory Committee.

ARTICLE 23. To see if the Town will vote to discontinue the Land and Buildings Capital Reserve Fund and the Town Hall Future Needs Fund, with said funds and any accumulated interest to be placed in the Town's General Fund. (Recommended by the Select Board)

ARTICLE 24. To see if the Town will vote to raise and appropriate the sum of \$6,000.00 to be added to the Transfer Station Equipment Fund. (Recommended by the Select Board)

ARTICLE 25. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Revaluation Capital Reserve Fund for the purpose of covering future costs associated with property tax revaluations and updating assessing software. (Recommended by the Select Board)

ARTICLE 26. To see if the Town will vote to raise and appropriate the sum of \$30,000. To be added to the Landaff Culvert Repair Capital Reserve Fund. (Recommended by the Select Board)

ARTICLE 27. To see if the Town will vote to raise and appropriate the sum of \$70,000.00 for the purchase of either a replacement backhoe, or an excavator, with \$15,000 to come from unexpended funds, \$26,000 to come from the Highway Equipment Capital Reserve Fund, and \$29,000 to come from taxation. (Recommended by the Select Board)

ARTICLE 28. If Article 27 does not pass, to see if the Town will vote to raise and appropriate the sum of \$20,000.00 to be added to the Highway Equipment Capital Reserve Fund. (Recommended by the Select Board)

ARTICLE 29. To see if the Town will vote to raise and appropriate the sum of \$16,000.00 to pay for part-time police coverage for the Town, to be provided by Lisbon PD. (Recommended by the Select Board)

ARTICLE 30. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Fire Department Capital Reserve Fund. (Recommended by the Select Board)

ARTICLE 31. To see if the Town will vote to appropriate the sum of \$26,500.00 for the purchase and installation of a generator at the Town Hall, with \$20,000.00 coming from unexpended funds balance, and \$6,500.00 to come from taxation. (Recommended by the Select Board)

ARTICLE 32. To transact any other business that may legally come before the meeting.

REQUESTING AGENCIES

WHITE MOUNTAIN MENTAL HEALTH

The agency offers assistance to individuals with debilitating mental illnesses or situational crises. Our services allow individuals with disabilities to function as productive citizens. Assistance is given to the mentally ill through housing, jobs and all the functions of daily living.

Request for 2020: \$482.

THE SUPPORT CENTER AT BURCH HOUSE

A private, non-profit agency, Burch House provides direct services and emergency shelter to victims of domestic and sexual violence and stalking in Northern Grafton County. In addition to shelter services, the Center also provides: crisis counseling; legal advocacy; support groups; school prevention programs; food pantry; and transportation.

Request for 2020: \$208.

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

Grafton County Senior Citizens Council, Inc. is a private, nonprofit organization that provides programs and services to support the health and well-being of our older citizens. The programs enable elderly individuals to remain independent in their own homes and communities for as long as possible. During 2018-19, 26 older residents of Landaff were served by either the Littleton or the Horse Meadow senior services, and 14 were assisted by Service Link:

- 250 balanced meals for older adults from Landaff, served at the senior centers.
- 1,969 hot, nutritious meals were delivered to resident's homes.
- Landaff residents were provided with 289 rides by GCSCC last year.
- Landaff residents also benefited on 49 occasions from the assistance of ServiceLink, on ten occasions from the GCSCC outreach services program, and from 139 educational and health related activities.
- The cost to provide services to Landaff residents in 2018-19 was \$27,461.54.

Request for 2020: \$2000.

AMMONOOSUC COMMUNITY HEALTH SERVICES, INC.

ACHS provides high quality healthcare to patients regardless of insurance. Their sliding fee scale for payment of services provides a vehicle for patients to get the health care they need in a timely manner, preventing a possible costly emergency room visit or hospitalization because they could not afford to go to the doctor prior to the emergent episode. ACHS has provided health care services for 127 Landaff patients.

Request for 2020: \$800.

AMERICAN RED CROSS

The Granite Chapter (Littleton Area Disaster Action Team) is prepared to respond to disasters, day or night, in Landaff and surrounding towns. Chapter staff and volunteers provide support and relief after a disaster; emergency preparedness training; courses in health and safety; blood drives; volunteer and youth leadership opportunities; and aid to military families.

Request for 2020: \$200.

TRI-COUNTY COMMUNITY ACTION

This agency is a private, nonprofit organization that provides assistance with fuel, housing needs, homeless programs, FEMA, and USDA surplus food. In 2019, the Tri-County Community Action program provided a total of \$18,986 in services to Landaff residents, including: fuel assistance; weatherization program assistance; food pantry; state electrical assistance; and referrals for legal aid, clothing, health, budgeting, etc.

Request for 2020: \$700.

TRI-COUNTY COMMUNITY ACTION – TYLER BLAIN HOUSE

The Tyler Blain Homeless Shelter aids in relieving the towns of Grafton County of the emergency homeless needs. The goal is to respond to alleviate immediate housing emergencies, and to assist shelter guests to achieve independence, leading to permanent housing, and ending the cycle of homelessness. They accomplish this by providing food, shelter, case management, assistance in obtaining employment, transportation, budgeting support, mental health services, drug & alcohol support and assistance attaining state & federal benefits.

Request for 2020: \$208.

LISBON LIONS CLUB

The Lisbon Lions Club sponsors numerous activities throughout the year for the young and old of the Lisbon-Lyman-Landaff area including various sports programs, operation of the community swimming pool and winter skiing lessons. They conduct Santa visits, served two free annual senior dinners and offer a Lisbon Regional High School Scholarship program.

Request for 2020: \$1,000.

BOYS & GIRLS CLUB OF THE NORTH COUNTRY

It is the mission of the Boys & Girls Club of the North Country to provide a fun, safe, positive place for all children of the North Country, under the guidance of caring and well-trained adults.

Request for 2020: \$1000.

CENTER FOR NEW BEGINNINGS

The Center for New Beginnings has been helping local individuals and families around the North Country to lead happier, more stable and productive lives for 34 years. The Center was founded with a main focus of services to victims of domestic violence and sexual assault. Today they are dedicated to improving the lives of people who struggle with depression, anxiety, grief, trauma, marital problems, and many other difficulties.

Request for 2020: \$250.

NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY, INC.

Although many of North Country Home Health & Hospice's services are paid for through Medicare, Medicaid, and the State grant programs, the reimbursement under these programs continues to fall significantly short of actual expenses. Severe shortages in nurses, home care aides and other professionals continue to plague the home care field. Hard economic times are resulting in an increase in the number of uninsured and underinsured residents in need of home health and hospice care. Home care is critical to the growing health care needs of this country. It provides care for the sick, disabled and

dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible and the highest degree of human dignity. We assist people recuperating from surgery, individuals coping with chronic illnesses, and families and community members caring for loved ones and friends.

Request for 2020: \$1,375.

CASA – COURT APPOINTED SPECIAL ADVOCATES

CASA of NH is a statewide, private non-profit organization created to provide advocacy for the state's abused and neglected children. The organization recruits, trains and supervises volunteers from communities throughout the state who are, then, appointed to cases by New Hampshire's District and family Court Judges. In 2019, CASA served 102 children in Grafton County. Speaking on behalf of those who cannot speak for themselves in Grafton County alone.

Request for 2020: \$500.

GOOD SHEPHERD ECUMENICAL FOOD PANTRY

The Good Shepherd Ecumenical Food Pantry is a place where emergency food is distributed to people in 13 communities in the Connecticut River Valley. Food is provided for approximately 4,500 meals to more than 500 individuals.

Request for 2020: \$415.

ABOVE THE NOTCH HUMANE SOCIETY

It is the mission of Above the Notch Humane Society to rescue and find homes for abused, abandoned, surrendered and lost dogs in the North Country. Their commitment includes low cost spay, neuter and vaccination clinics, dog training, and rescuing dogs that might otherwise be put down.

Request for 2020: \$250.

LISBON MAIN STREET

Provides year-round events in the community.

Request for 2020: \$400.

AMMONOOSUC RIVER LOCAL ADVISORY COMMITTEE

A volunteer group aimed to protecting the water quality, stream flow and beauty of the Ammonoosuc River.

Request for 2020: \$50.

Town of Landaff
REVENUES
2019 Actual/Projected and 2020 Projected

| | <u>2019 Actual</u> | <u>2019 Budget</u> | <u>2020 Budget</u> |
|--|--------------------------|--------------------------|--------------------------|
| ORDINARY INCOME | | | |
| 3015 · ABATEMENTS/REFUNDS | -306.50 | -15000 | -1,000.00 |
| 3035 · TAX INT./PEN. | 9,442.65 | 0 | 2,500.00 |
| 3100 · TAX REVENUE | | | |
| 3120 · LAND USE CHANGE TAX | 3,900.00 | 0 | 750.00 |
| 3185 · TIMBER YIELD TAX | 45,861.14 | 10000 | 10,000.00 |
| 3186 · PAYMENT IN LIEU OF TAX | 12,653.00 | 10000 | 10,000.00 |
| TOTAL 3100 · TAX REVENUE | <u>62,414.14</u> | <u>20000</u> | <u>20,750.00</u> |
| 3200 · LICENSES, PERMITS & FEES | | | |
| 3210 · BUSINESS LICENSE (UCC's) | 210.00 | 250.00 | 250.00 |
| 3220 · MOTOR VEHICLE REG. | 94,531.00 | 90000 | 94,500.00 |
| 3230 · BUILDING PERMIT | | | |
| 3235 · SUBDIVISION FEES | 15.00 | 100 | 100.00 |
| 3230 · BUILDING PERMIT-Other | 335.60 | 50.00 | 200.00 |
| 3290 · DOG LICENSE | 1,295.50 | 500 | 500.00 |
| 3200 · LICENSES, PERMITS, FEES - Other | 15.00 | 0.00 | 15.00 |
| TOTAL 3200 · LICENSES, PERMITS & FEES | <u>96,402.10</u> | <u>90,900.00</u> | <u>95,565.00</u> |
| 3300 · FROM STATE | | | |
| 3352-ROOMS AND MEALS TAX | 21,507.00 | 18,000.00 | 18,000.00 |
| 3353 · HIGHWAY BLOCK GRANT | 36,589.06 | 33,000.00 | 35,000.00 |
| 3379 · FROM OTHER STATE GOVERNMENT | 4,813.69 | 0.00 | 0.00 |
| TOTAL 3300 · FROM STATE | <u>62,909.75</u> | <u>51,000.00</u> | <u>53,000.00</u> |
| 3400 · CHARGES FOR SERVICES | | | |
| 3401 · INCOME FROM DEPARTMENTS | 463.70 | 0.00 | 0.00 |
| 3404 · RECYCLING REVENUE - T of Lisbon | 18,720.35 | 18,720.35 | 24,877.53 |
| TOTAL 3400 · CHARGES FOR SERVICES | <u>19,184.05</u> | <u>18,720.35</u> | <u>24,877.53</u> |
| 3500 · MISCELLANEOUS REVENUES | | | |
| 3502 2 INTEREST ON INVESTMENTS | 451.86 | 500 | 400.00 |
| 3503 · TOWN HALL RENTAL | 300.00 | 1,000.00 | 300.00 |
| 3508 · CONTRIBUTIONS AND DONATIONS | 2,628.47 | 0.00 | 15,000.00 |
| TOTAL 3500 · MISCELLANEOUS REVENUES | <u>3,380.33</u> | <u>1500</u> | <u>15,700.00</u> |
| 3900 · INTERFUND TRANSFERS | | | |
| 3916 · FROM TRUST AND AGENCY FUNDS | 4,848.30 | 0.00 | 5,000.00 |
| 3916-FROM LVFD TRUST FUND | 0.00 | 0.00 | 12,500.00 |
| TOTAL ORDINARY INCOME | <u><u>258,274.82</u></u> | <u><u>182,120.35</u></u> | <u><u>228,892.53</u></u> |

ACTUAL EXPENSE BUDGET
January 1 - December 31, 2019 And 2020 PROPOSED BUDGET

| | Jan-Dec19 | 2019Budget | 2019 WA | 2020Budget | 2020 WA |
|---|------------------|------------------|---------|------------------|---------|
| 4130 · EXECUTIVE | | | | | |
| ADMINISTRATIVE ASSISTANT | 27,799.25 | 25,000.00 | | 31,000.00 | |
| ADVERTISING | 420.50 | 150.00 | | 750.00 | |
| AUDIT | 9,975.00 | 10,000.00 | | 10,000.00 | |
| BANK SERVICE CHARGE | 427.81 | 100.00 | | 150.00 | |
| DUES AND SUBSCRIPTIONS | 1,300.95 | 1,300.00 | | 1,300.00 | |
| EDUCATION | 45.00 | 250.00 | | 250.00 | |
| GENERAL CONSULTING | 11,232.80 | 5,000.00 | | 10,000.00 | |
| MAINT/REPAIR EQUIPMENT | 877.00 | 1,000.00 | | 1,000.00 | |
| MILEAGE | 377.16 | 100.00 | | 450.00 | |
| OFFICE EQUIPMENT | 6,848.97 | 600.00 | | 1,200.00 | |
| OFFICE SUPPLIES | 1,227.56 | 500.00 | | 750.00 | |
| POSTAGE | 520.00 | 900.00 | | 600.00 | |
| PROFESSIONAL FEES | 575.87 | 0.00 | | 300.00 | |
| SELECT BOARD SALARY | 2,750.00 | 3,000.00 | | 3,000.00 | |
| SOFTWARE | 860.19 | 800.00 | | 1,000.00 | |
| 4153 · LEGAL EXPENSE | 14,548.85 | 16,000.00 | | 20,000.00 | |
| TOTAL 4130 · EXECUTIVE | 79,786.91 | 64,700.00 | | 81,750.00 | |
| 4140 · ELECTION, REG, VITAL REC. | | | | | |
| ADVERTISING | 1,218.62 | 500.00 | | 500.00 | |
| DUES/SUBSCRIPTIONS | 289.97 | 200.00 | | 300.00 | |
| EDUCATION | 0.00 | 0.00 | | 100.00 | |
| ELECTION PERSONNEL | 320.00 | 250.00 | | 800.00 | |
| FEES TO OTHER GOVERNMENT | 177.50 | 100.00 | | 125.00 | |
| MILEAGE | 573.01 | 1,000.00 | | 250.00 | |
| MODERATOR | 160.00 | 200.00 | | 400.00 | |
| OFFICE SUPPLIES | 809.82 | 1,000.00 | | 1,000.00 | |
| POSTAGE | 826.68 | 500.00 | | 800.00 | |
| PRINTING | 1,635.00 | 1,800.00 | | 1,800.00 | |
| TOWN CLERK | 8,816.53 | 12,000.00 | | 10,000.00 | |
| TOWN CLERK ASSISTANT | 25.00 | 300.00 | | 500.00 | |
| 4140 · ELECTION, REG, VITALS. - Other | 292.48 | 0.00 | | 1,000.00 | |
| TOTAL 4140 · ELECTION, REG, VITAL REC. | 15,144.61 | 17,850.00 | | 17,575.00 | |
| 4150 · FINANCIAL ADMINISTRATION | | | | | |
| EDUCATION | 0.00 | 0.00 | | 250.00 | |
| MILEAGE | 0.00 | 0.00 | | 150.00 | |
| OTHER (tax lien research) | 513.40 | 0.00 | | 300.00 | |
| TAX COLLECTOR | 1,784.80 | 3,500.00 | | 3,000.00 | |
| TAX SOFTWARE/MAINTENANCE | 4,140.62 | 4,000.00 | | 4,500.00 | |
| TREASURER | 1,973.14 | 2,500.00 | | 2,500.00 | |
| TOTAL 4150 · FINANCIAL ADMIN. | 8,411.96 | 10,000.00 | | 10,300.00 | |
| 4152 · ASSESSING | | | | | |
| ASSESSOR | 5,668.00 | 6,000.00 | | 6,000.00 | |
| DUES | 20.00 | 20.00 | | 20.00 | |
| TOTAL 4152 · ASSESSING | 5,688.00 | 6,020.00 | | 6,020.00 | |
| 4155 · PERSONNEL ADMIN. | | | | | |
| HEALTH INSURANCE | 22,096.97 | 21,700.00 | | 24,000.00 | |
| PAYROLL TAXES (all depts) | 8,675.15 | 10,000.00 | | 10,000.00 | |
| TOTAL 4155 · PERSONNEL ADMIN. | 30,772.12 | 31,700.00 | | 34,000.00 | |
| 4160 · TRUSTEES OF TRUSTFUNDS | | | | | |
| EDUCATION | 181.15 | 0.00 | | 0.00 | |
| DUES | 160.00 | 0.00 | | 0.00 | |
| TOTAL 4160 TRUSTEES OF TRUSTFUNDS | 341.15 | 700.00 | | 700.00 | |

ACTUAL EXPENSE BUDGET
January 1 - December 31, 2019 And 2020 PROPOSED BUDGET

| | Jan-Dec19 | 2019Budget | 2019 WA | 2020Budget | 2020 WA |
|---|------------------|------------------|------------------|------------------|------------------|
| 4191 · PLANNING AND ZONING | | | | | |
| ADVERTISING | 200.00 | 250.00 | | 250.00 | |
| BUILDING CODE OFFICER | 500.00 | 600.00 | | 600.00 | |
| DUES/FEES | 98.85 | 200.00 | | 200.00 | |
| MAPPING | 1,100.00 | 1,600.00 | | 1,600.00 | |
| MASTER PLAN 2019/ZONING ORDIN 2020 | 1,032.55 | 0.00 | | 4,500.00 | |
| PLANNING-Other | 0.00 | 250.00 | | 250.00 | |
| POSTAGE | 20.70 | 150.00 | | 150.00 | |
| SECRETARY | 204.05 | 1,000.00 | | 1,000.00 | |
| TOTAL 4191 · PLANNING AND ZONING | 3,156.15 | 4,050.00 | | 8,550.00 | |
| 4194 · GENERAL GOV. BUILDING | | | | | |
| BUILDING MAINT/REPAIR | 5,842.64 | 15,000.00 | | 10,000.00 | |
| ELECTRIC | 882.21 | 2,800.00 | | 1,000.00 | |
| HEATING OIL | 3,569.78 | 4,500.00 | | 5,000.00 | |
| MOWING GOV'T | 3,162.00 | 0.00 | | 3,200.00 | |
| PROPANE | 2,499.72 | 3,500.00 | | 3,000.00 | |
| TELEPHONE/INTERNET | 1,759.22 | 1,500.00 | | 2,000.00 | |
| Other-GOV BUILDINGS | 0.00 | 1,000.00 | | 0.00 | |
| GENERATOR WA #31 | 0.00 | X | 20,000.00 | X | 26,500.00 |
| TOTAL 4194 · GENERAL GOV. BUILDING | 17,715.57 | 28,300.00 | | 24,200.00 | |
| 4195 · CEMETERIES | | | | | |
| MOWING | 10,000.00 | 0.00 | | 0.00 | |
| MAINTENANCE | 0.00 | 0.00 | | 0.00 | |
| TOTAL CEMETERY | 10,000.00 | 12,000.00 | | 12,000.00 | |
| 4196 · INSURANCE | | | | | |
| LIABILITY | 5,552.96 | 5,444.00 | | 6,300.00 | |
| PRIMEX ICU UNEMPLOYMENT | 500.00 | 500.00 | | 500.00 | |
| WORKER COMP. | 1,887.41 | 2,700.00 | | 2,200.00 | |
| TOTAL 4196 · INSURANCE | 7,940.37 | 8,644.00 | | 9,000.00 | |
| 4210 · POLICE WA #29 | 15,600.00 | X | 16,000.00 | X | 16,000.00 |
| 4215 · AMBULANCE | | | | | |
| LISBON LIFE SQUAD WA #4 | 3,650.00 | X | 3,650.00 | X | 3,650.00 |
| WOODSVILLE LIFE SQUAD WA #3 | 8,151.00 | X | 8,151.00 | X | 9,965.00 |
| Total 4215 · AMBULANCE | 11,801.00 | | 11,801.00 | | 13,615.00 |
| 4220 · VOL. FIRE DEPT | | | | | |
| CAPITAL COSTS | | | | | |
| APPLIANCES | 0.00 | 200.00 | | 250.00 | |
| EDUCATION | 750.00 | 1,600.00 | | 1,600.00 | |
| HAND TOOLS | 0.00 | 200.00 | | 200.00 | |
| HOSE | 0.00 | 200.00 | | 200.00 | |
| PERSONNEL GEAR | 2,411.23 | 2,500.00 | | 17,500.00 | |
| TOTAL CAPITAL COSTS | 3,161.23 | 4,700.00 | | 19,750.00 | |
| FUNCTION COSTS | | | | | |
| BUILDING MAINTENANCE | 180.28 | 300.00 | | 300.00 | |
| DISPATCH FEES | 1,986.50 | 2,000.00 | | 2,100.00 | |
| DUES | 609.00 | 425.00 | | 750.00 | |
| ELECTRIC LVFD | 777.21 | 800.00 | | 800.00 | |
| ELECTRONICS EQUIPMENT | 2,256.80 | 2,400.00 | | 1,800.00 | |
| ELECTRONICS REPAIR/MAIN. | 150.60 | 750.00 | | 750.00 | |
| FUEL(trucks) | 284.17 | 350.00 | | 350.00 | |
| GENERAL SUPPLIES | 0.00 | 200.00 | | 500.00 | |
| HEAT LVFD | 4,124.40 | 2,800.00 | | 3,000.00 | |
| PUMP REPAIR/MAINTENACE | 0.00 | 300.00 | | 300.00 | |
| TELEPHONE/INTERNET LVFD | 1,218.32 | 1,200.00 | | 1,200.00 | |
| VEHICLE MAINTENANCE/REPAIR | 2,187.96 | 2,600.00 | | 3,000.00 | |
| TOTAL FUNCTION COSTS | 13,775.24 | 14,125.00 | | 14,850.00 | |
| TOTAL 4220 · VOL. FIRE DEPT | 16,936.47 | 18,825.00 | | 34,600.00 | |

ACTUAL EXPENSE BUDGET
January 1 - December 31, 2019 And 2020 PROPOSED BUDGET

| | Jan-Dec19 | 2019Budget | 2019 WA | 2020Budget | 2020 WA |
|---|------------------|-------------------|-----------------|-------------------|-----------------|
| 4311 · HIGHWAY DEPT ADMIN. | | | | | |
| DUES/SUBSCRIPTIONS | 104.99 | 80.00 | | 110.00 | |
| EDUCATION | 295.00 | 500.00 | | 300.00 | |
| ELECTRIC | 1,155.01 | 0.00 | | 1,200.00 | |
| OFFICE SUPPLIES | 186.15 | 125.00 | | 200.00 | |
| PROPANE | 833.50 | 0.00 | | 850.00 | |
| ROAD AGENT | 37,148.00 | 43,000.00 | | 43,000.00 | |
| ASSISTANT ROAD AGENT | 23,861.25 | 26,000.00 | | 26,000.00 | |
| TELEPHONE/COMMUNICATIONS | 1,111.35 | 1,200.00 | | 1,200.00 | |
| TOTAL 4311 · HIGHWAY DEPT ADMIN. | 64,695.25 | 70,905.00 | | 72,860.00 | |
| 4312 · HIGHWAY ROADS AND MAIN. | | | | | |
| COLD PATCH/BLACKTOP | 28,164.66 | 35,000.00 | | 55,000.00 | |
| CRUSHED STONE/GRAVEL | 8,766.09 | 7,300.00 | | 7,000.00 | |
| CULVERTS | 3,465.14 | 3,500.00 | | 1,750.00 | |
| DIESEL | 9,255.25 | 12,000.00 | | 12,000.00 | |
| EQUIPMENT | | | | | |
| EQUIP. RENTAL | 7,235.00 | 8,000.00 | | 10,000.00 | |
| EQUIP. REPAIR/MAIN. | 14,967.49 | 14,000.00 | | 14,000.00 | |
| TOTAL EQUIPMENT | 22,202.49 | 22,000.00 | | 24,000.00 | |
| EQUIPMENT SUPPLIES/Other | 4,993.70 | 5,000.00 | | 5,000.00 | |
| GASOLINE/MILEAGE | 1,335.06 | 2,000.00 | | 1,500.00 | |
| HYDROCHLORIDE | 0.00 | 0.00 | | 0.00 | |
| OXYGEN/Other | 415.65 | 400.00 | | 420.00 | |
| ROAD SIGNS | 1,409.13 | 2,500.00 | | 1,500.00 | |
| SALT | 2,360.81 | 2,500.00 | | 2,500.00 | |
| SAND | 11,858.75 | 12,100.00 | | 12,100.00 | |
| SMALL TOOLS | 100.95 | 500.00 | | 500.00 | |
| EQUIPMENT PURCHASE WA #27 | 0.00 | X | | X | 29,000.00 |
| TOTAL 4312 · HIGHWAY ROADS AND MAIN. | 94,327.68 | 104,800.00 | | 123,270.00 | |
| 4315 · SAFETY & SANITATION | | | | | |
| 4330 · EMERGENCY MANAGEMENT | 3,500.00 | 5,250.00 | | 3,800.00 | |
| 4414 · PEST CONTROL WA #20 | 250.00 | X | 250.00 | X | 250.00 |
| TOTAL 4315 · SAFETY & SANITATION | 3,750.00 | 5,250.00 | | 3,800.00 | |
| 4316 · STREET LIGHTS-Eversource | 766.01 | 900.00 | | 900.00 | |
| 4324 · SOLID WASTE- Lisbon | 30,660.00 | 35,158.00 | | 37,135.00 | |
| 4415 · HEALTH AGENCIES | | | | | |
| ACHS WA#8 | 800.00 | X | 800.00 | X | 800.00 |
| AMER. RED CROSS WA #9 | 0.00 | X | 0.00 | X | 200.00 |
| BURCH HOUSE WA #6 | 0.00 | X | 0.00 | X | 207.50 |
| BRIDGE HOUSE SHELTER WA #(2019) | 250.00 | X | 500.00 | X | 0.00 |
| CASA WA #18 | 0.00 | X | 0.00 | X | 500.00 |
| CENTER FOR NEW BEGIN. WA #16 | 250.00 | X | 250.00 | X | 250.00 |
| GOOD SHEP. FOOD PANTRY WA #19 | 0.00 | X | 0.00 | X | 415.00 |
| G. COUNTY SR CITIZENS WA #7 | 1,000.00 | X | 1,000.00 | X | 2,000.00 |
| NC HOME HEALTH/HOSPICE WA #17 | 1,375.00 | X | 1,375.00 | X | 1,375.00 |
| TRI-COUNTY CAP WA #11 | 700.00 | X | 700.00 | X | 700.00 |
| TYLER BLAIN SHELTER WA #12 | 0.00 | X | 0.00 | X | 207.50 |
| WHITE MTN MENTAL HLTH WA #5 | 482.00 | X | 482.00 | X | 482.00 |
| TOTAL 4415 · HEALTH AGENCIES | 4,857.00 | | 5,107.00 | | 7,137.00 |
| 4442 · WELFARE | | | | | |
| DUES/FEES | 0.00 | 75.00 | | 75.00 | |
| FOOD | 0.00 | 1,000.00 | | 1,000.00 | |
| HEATING/FUEL ASSISTANCE | 0.00 | 1,500.00 | | 1,500.00 | |
| PRESCRIPTION ASSISTANCE | 0.00 | 500.00 | | 500.00 | |
| RENTAL ASSISTANCE | 0.00 | 3,000.00 | | 3,000.00 | |
| UTILITIES/OTHER (auto repair) | 0.00 | 1,000.00 | | 1,000.00 | |
| TOTAL 4442 · WELFARE | 0.00 | 7,075.00 | | 7,075.00 | |

ACTUAL EXPENSE BUDGET
January 1 - December 31, 2019 And 2020 PROPOSED BUDGET

| | Jan-Dec19 | 2019Budget | 2019 WA | 2020Budget | 2020 WA |
|--|-------------------|-------------------|------------------|-------------------|------------------|
| 4500 · CULTURE AND RECREATION | | | | | |
| AMMONOOSUC RIVER LOC. ADV. WA #22 | 0.00 | X | 0.00 | X | 50.00 |
| BOYS AND GIRLS CLUB WA #15 | 500.00 | X | 500.00 | X | 1,000.00 |
| LISBON LIONS CLUBWA #14 | 1,000.00 | X | 1,000.00 | X | 1,000.00 |
| LISBON PUBLIC LIBRARY WA #13 | 1,700.00 | X | 1,700.00 | X | 1,700.00 |
| MAIN ST LISBON WA #21 | 400.00 | X | 400.00 | X | 400.00 |
| NORTH COUNTRY COUNCIL WA #10 | 593.26 | X | 565.00 | X | 594.00 |
| TOTAL 4500 · CULTURE AND RECREATION | 4,193.26 | | 4,165.00 | | 4,744.00 |
| PATRIOTIC CEMETERY FLAGS | 0.00 | 150.00 | | 150.00 | |
| 4600 · CONSERVATION | | | | | |
| DUES | 225.00 | 0.00 | | 0.00 | |
| EDUCATION | 195.00 | 0.00 | | 0.00 | |
| TOTAL 4600 CONSERVATION | 420.00 | 350.00 | | 450.00 | |
| 4790 · OTHER DEBT SERV. CHARGE | | | | | |
| 4791 · EVERSOURCE SETTLEMENT | 2,484.00 | 0.00 | | 4,968.00 | |
| TOTAL 4790 · OTHER DEBT SERV CHARGE | 2,484.00 | 0.00 | | 4,968.00 | |
| 4914 · TO LVFD TRUST FUND | 100.00 | 0.00 | | 0.00 | |
| 4915 · CAPITAL RESERVE FUNDS | | | | | |
| CULVERT REPAIR CAP. RES.. WA #26 | 5,000.00 | X | 5,000.00 | X | 30,000.00 |
| FIRE DEPT CAP. RES. WA #30 | 10,000.00 | X | 10,000.00 | X | 10,000.00 |
| HIGHWAY DEPT CAP. RES. WA #28 | 20,000.00 | X | 20,000.00 | X | 20,000.00 |
| REVALUATION CAP. RES. WA #25 | 5,000.00 | X | 5,000.00 | X | 5,000.00 |
| TRANSFER STATION CAP RES.. WA #24 | 6,000.00 | X | 6,000.00 | X | 6,000.00 |
| TOTAL 4915 · CAPITAL RESERVE FUNDS | 46,000.00 | | 46,000.00 | | 71,000.00 |
| TOTAL ORDINARY EXPENSE | 474,927.50 | 414,327.00 | | 476,153.00 | |
| TOTAL WARRANT ARTICLES | | | 103,323.00 | | 168,246.00 |
| **TOTAL EXPENSES** | | 517,650.00 | | 644,399.00 | |
| | | *2019* | | *2020* | |

Non-Revenue Interfund Transfers

| Description | Amount of Transfer Budgeted for 2020 |
|---|--------------------------------------|
| Land Use Change Tax Transfer to Conservation Fund | \$3,900.00 |
| Employee Benefits Reimbursement (Through Payroll) | \$6,942.00 |
| From Unexpended Fund (Generator) WA#31 | \$20,000.00 |
| From Unexpended Fund (General Gov Building Roof Repair) | \$10,000.00 |
| From Unexpended Fund (Equipment Purchase) WA#27 | \$15,000.00 |
| From Unexpended Fund to Reduce Taxes | \$60,000.00 |

SCHEDULE OF TOWN PROPERTY

| | |
|--|-----------------------|
| Town Hall / Lands and Buildings | \$ 523,900.00 |
| Furniture & Equipment | 50,000.00 |
| Fire Department, Land & Buildings | 102,500.00 |
| Equipment | 125,000.00 |
| Highway Department, Land and Buildings | 101,700.00 |
| Equipment | 250,000.00 |
| Sewer Plant and Facilities | 22,900.00 |
| Schools, Lands and Buildings | 283,500.00 |
| Equipment | 45,000.00 |
| Recreation Area | <u>63,790.00</u> |
| Total | <u>\$1,568,290.00</u> |

SUMMARY OF INVENTORY OF ASSESSED VALUATION

| | |
|-------------------------------|---------------------|
| Land | \$16,270,686.00 |
| Buildings | 33,007,533.00 |
| Utilities | <u>1,603,600.00</u> |
| Total Gross Before Exemptions | 50,881,819.00 |
| Total Elderly Exemptions | <u>-20,000.00</u> |
| Net Valuation | \$50,861,819.00 |

STATEMENTS OF APPROPRIATIONS AND TAXES ASSESSED PER \$1,000.00

| | | |
|-------------------------|-----------------------------|----------------------------|
| Town, School and County | \$50,695,789.00 @ \$20.50/M | <u>\$1,039,264.00</u> |
| Town | \$4.72 | |
| School | 14.08 | |
| County | <u>1.80</u> | |
| | \$20.60 | |
| State Ed. Tax | <u>\$ 1.87</u> | \$49,255,489.00 @ \$1.87/M |
| Total Tax Rate | \$22.47 | <u>\$92,107,764.40</u> |

**TOWN OF LANDAFF
GENERAL FUND
BALANCE SHEET
As of December 31, 2019**

ASSETS

| | | |
|----------------------------------|------------------|----------------------------|
| Cash and Cash Equivalents | \$755,995.00 | |
| Tax Receivable, Net of Allowance | 159,674.00 | |
| Due from Other Governments | <u>24,878.00</u> | |
| Total Assets | | <u>\$940,547.00</u> |

LIABILITIES

| | | |
|---------------------------------|---------------|----------------------------|
| Accounts Payable | 18,741.00 | |
| Accrued Salaries and Benefits | 130.00 | |
| Due to Other Governments | 453,021.00 | |
| Interfund Payable | 1,000.00 | |
| Escrow and Performance Deposits | <u>662.00</u> | |
| Total Liabilities | | <u>\$473,554.00</u> |

FUND BALANCES

| | | |
|----------------------------|-------------------|----------------------------|
| Committed | 24,925.00 | |
| Unassigned | <u>442,068.00</u> | |
| Total Fund Balances | | <u>\$466,993.00</u> |

| | | |
|--|--|----------------------------|
| Total Liabilities and Fund Balances | | <u>\$940,547.00</u> |
|--|--|----------------------------|

TOWN CLERK'S REPORT
January 1, 2019 to December 31, 2019

DEBITS

| | |
|------------------------------|---------------------|
| Monies Received: | |
| Automobile Registrations | \$102,666.00 |
| Uniform Commercial Code Fees | 210.00 |
| Vital Statistics Fees | 160.00 |
| Dog Licenses | 543.50 |
| Refund Overpayments | 20.00 |
| Checklists | 300.00 |
| Fees | 27.00 |
| | <hr/> |
| TOTAL DEBITS | \$103,926.50 |

CREDITS

| | |
|------------------------------|---------------------|
| Remittance to Treasurer: | |
| Automobile Registrations | \$102,666.00 |
| Uniform Commercial Code Fees | 210.00 |
| Vital Statistics Fees | 160.00 |
| Dog License Fees | 543.50 |
| Refund Overpayments | 20.00 |
| Checklists | 300.00 |
| Fees | 27.00 |
| | <hr/> |
| TOTAL CREDITS | \$103,926.50 |

Respectfully submitted,
Gayle M. Clement
Town Clerk

TAX COLLECTOR'S REPORT
For January 1, 2019 to December 31, 2019

| | 2019 | 2018 | 2017+ |
|--|-----------------------|-----------------------|---------------------|
| CREDITS: | | | |
| Remitted to Treasurer: | | | |
| Property Taxes | \$1,129,453.52 | \$ 986,236.10 | \$ 82,883.93 |
| Land Use Change Taxes | 7,800.00 | 680.00 | 0.00 |
| Yield Taxes | 45,861.14 | 54,856.32 | 2,194.48 |
| Interest (including lien conversion) | 489.02 | 1,324.36 | 5,355.20 |
| Penalties | 0.00 | 0.00 | 242.00 |
| Prior Year Overpayments | 0.00 | 1,023.63 | 0.00 |
| Conversion to Lien (principal only) | 0.00 | 0.00 | 0.00 |
| Abatements Made: | | | |
| Property Taxes | 0.00 | 0.00 | 98.67 |
| Yield Taxes | 0.00 | 0.00 | 0.00 |
| Current Levy Deeded | 0.00 | 0.00 | 0.00 |
| Uncollected Taxes: | | | |
| Property Taxes | 97,573.85 | 69,956.72 | 27,303.29 |
| Land Use Change Taxes | 3,900.00 | 0.00 | 0.00 |
| Yield Taxes | 36,281.39 | 783.83 | 104.37 |
| Property Tax Credit Balance | (198.42) | (278.88) | 0.00 |
| TOTAL CREDITS: | \$1,321,160.50 | \$1,114,582.08 | \$118,181.94 |
| DEBITS: | | | |
| Uncollected Taxes (Beg. Of Year): | | | |
| Property Taxes | \$ 97,573.85 | \$ 69,956.72 | \$110,285.89 |
| Land Use Change | 3,900.00 | 0.00 | 0.00 |
| Yield Taxes | 36,281.39 | 783.83 | 0.00 |
| Credits | (198.42) | (278.88) | 0.00 |
| Taxes Committed This Year: | | | |
| Property Taxes | 1,129,453.52 | 986,236.10 | 0.00 |
| Land Use Change Taxes | 7,800.00 | 680.00 | 2,298.85 |
| Yield Taxes | 45,861.14 | 54,856.32 | 0.00 |
| Excavation Tax (\$.02/yd) | 0.00 | 0.00 | 0.00 |
| Overpayment: | | | |
| Property Taxes | 0.00 | 0.00 | 0.00 |
| Credit Refunded | 0.00 | 0.00 | 0.00 |
| Interest – Late Tax | 489.02 | 2,347.99 | 5,597.20 |
| Penalties | 0.00 | 0.00 | 0.00 |
| TOTAL DEBITS: | \$1,321,160.50 | \$1,114,582.08 | \$118,181.94 |

Respectfully submitted,
Mark L. Secord, Tax Collector

TREASURER'S REPORT
January 1, 2019 – December 31, 2019

| | | |
|---------------------------------|---------------------|--------------|
| Balance January 1, 2019: | | |
| Checking Account | \$378,200.37 | |
| WGSB ICS Account | 200,852.33 | |
| Petty Cash | 300.00 | |
| Conservation Fund | 21,972.46 | |
| Escrow – Timber Bond Account | 100.24 | |
| | <u>\$601,425.40</u> | \$601,425.40 |
| | | |
| Gayle Clement, Town Clerk: | | |
| Dog Licenses | 543.50 | |
| Motor Vehicle Permits | 102,666.00 | |
| Uniform Commercial Code | 210.00 | |
| Vital Statistics & Genealogy | 160.00 | |
| Voting Lists | 50.00 | |
| Voter List to State | 250.00 | |
| Overpayments | 20.00 | |
| Fees | <u>27.00</u> | |
| Total Town Clerk | | 103,926.50 |
| | | |
| Mark Secord, Tax Collector: | | |
| 2019 Property Tax | 1,033,919.22 | |
| 2018 Property Tax | 46,737.80 | |
| 2017 Property Tax | 14,879.84 | |
| 2016 Property Tax | 3,356.35 | |
| Property Tax Interest/Penalties | 6,465.67 | |
| 2019 Timber Yield Tax | 10,261.42 | |
| 2017 Timber Yield Tax | 104.37 | |
| Timber Tax Interest | 29.08 | |
| Land Use Change Tax | 3,900.00 | |
| Tax Liens Redeemed | 7,421.76 | |
| Interest/Penalty On Liens | 845.86 | |
| Overpayments | 816.13 | |
| Fees | <u>30.00</u> | |
| Total Tax Collector | | 1,128,767.50 |
| | | |
| Planning & Zoning: | | |
| Building Permits: | | |
| T. & D. Rivers | 20.00 | |
| S. & J. Solomon | 15.00 | |
| E. Peters | 20.00 | |
| Country Comfort - Spe. Except. | 265.60 | |
| R. Cassidy | 15.00 | |
| Merger of Lots | <u>15.00</u> | |
| Total Planning & Zoning | | 350.60 |

| | | |
|---|------------------|-----------|
| State of New Hampshire: | | |
| Highway Block Grant | 36,589.06 | |
| Municipal Aid | 4,813.69 | |
| Rooms & Meals Tax Distribution | <u>21,507.00</u> | |
| Total State of New Hampshire | | 62,909.75 |
| U.S. Government: | | |
| In Lieu of Taxes | 12,345.00 | |
| In Lieu of Taxes – prior years | <u>308.00</u> | |
| Total U.S. Government | | 12,653.00 |
| Refunds: | | |
| Jesseman Landscaping, LLC for Road Work | <u>462.70</u> | |
| Total Refunds | | 462.70 |
| Rental of Town Property: | | |
| Town Hall Rental | <u>300.00</u> | |
| Total Rental of Town Property | | 300.00 |
| Sale of Town Property: | | |
| Town Histories | <u>45.00</u> | |
| Total Sale of Town Property | | 45.00 |
| Miscellaneous Revenue: | | |
| Woodsville Guaranty - NOW A/C Interest | 120.90 | |
| ICS Account Interest | 330.80 | |
| Town of Lisbon - Recycling Revenue | 18,720.35 | |
| Miscellaneous Fees | 10.00 | |
| Lisbon Cemetery Association | <u>2.47</u> | |
| Total Miscellaneous Revenue | | 19,184.52 |
| Non-Revenue Receipts: | | |
| Woodsville Guaranty - Interest on Conservation Fund | 33.89 | |
| Timber Escrow Account | 561.95 | |
| Interest on Escrow Account | 0.09 | |
| Voided Checks and Checks Not Cashed | 892.46 | |
| From Town to Conservation Fund | 680.00 | |
| From Landaff Volunteer Fire Association | 2,500.00 | |
| Donations to Fire Department | <u>125.00</u> | |
| Total Non-Revenue Receipts | | 4,793.39 |
| From Trust Funds: | | |
| | 4,848.14 | |
| | <u>0.16</u> | |
| Total from Trust Funds | | 4,848.30 |

| | | |
|---|-----------------|----------------------|
| From Cemetery Savings Account for Trustees | <u>2,602.65</u> | <u>2,602.65</u> |
| Total Receipts | | 1,340,843.91 |
| Total Receipts, (Includes Cash Balance January 1, 2019) | | 1,942,269.31 |
| Less Selectmen's Orders: | | 1,194,042.44 |
| Less Bank Charges | | 414.41 |
| Less Returned Checks | | <u>2,713.37</u> |
| Balance as of December 31, 2019: | | <u>\$ 745,099.09</u> |

Reconciliation of the Treasurer's Report

| | | |
|----------------------------|---------------|---------------------|
| Checking Account | \$670,267.33 | |
| WGSB ICS Account | 51,183.13 | |
| Petty Cash | 300.00 | |
| Conservation Fund | 22,686.35 | |
| Timber Bond Escrow – Base | 100.46 | |
| Timber Bond Escrow – Bonds | <u>561.82</u> | |
| | | <u>\$745,099.09</u> |

Respectfully submitted,
Heidi B. Sagar, Treasurer

CEMETERY SAVINGS ACCOUNT REPORT

January 1, 2019 - December 31, 2019

| | | |
|--|----|---------------------------------|
| Cash on Hand - January 1, 2019 | | \$11,080.20 |
| RECEIPTS: | | |
| 2019 Interest | \$ | 5.46 |
| Sale of Lots | | <u>70.00</u> |
| Total Receipts | | 75.46 |
| EXPENDITURES: | | |
| Perpetual Care-Submitted to Trustees | | <u>2,602.65</u> |
| Total Expenditures | | <u>2,602.65</u> |
| SAVINGS ACCOUNT BALANCE - December 31, 2019 | | <u><u>\$8,553.01</u></u> |

LANDAFF CONSERVATION FUND REPORT

January 1, 2019 to December 31, 2019

| | | |
|----------------------------------|----------|----------------------------------|
| Cash on Hand – January 1, 2019 | | \$21,972.46 |
| RECEIPTS: | | |
| Land Use Change Tax Collected | \$680.00 | |
| 2019 Interest | | <u>33.89</u> |
| Total Receipts | | 713.89 |
| EXPENSES: | | <u>0.00</u> |
| Cash on Hand – December 31, 2019 | | <u><u>\$22,686.35</u></u> |

LANDAFF HIGHWAY DEPARTMENT

2019 Activity Report

2019 was another busy year for the Landaff Highway Department. It began with a significant mud season that presented heavily on Sym Noyes Road and to lesser extents on many others. Hawthorne Road suffered a substantial washout due to heavy rains, thawing and a blocked culvert, but was put back together fairly quickly by the Department. Moses Clark Road also faced some road loss due to a pond retention border failure, but this too was quickly managed. All of these events led to higher than anticipated gravel and stone consumption.

Beyond this, the Department was busy with operations such as: winter sand cleanup, roadside mowing, ditching, grading, and the replacement of 4 cross culverts in Town. (Foster Hill, Butson, Pearl Lake, and Merrill Mtn Roads) This year, in continuing our culvert maintenance we anticipate the replacement of 4 – 6 more. We are monitoring some of the larger diameter culverts / bridges too that in time will need some work as well.

Like last year, we spent a lot of time on repairs to equipment, specifically the 1-ton truck and the backhoe. This year the truck had some turbo and exhaust work done, some body work to include a new fender, and new 4x4 hubs among other repairs. The backhoe had some bushings replaced, a new water pump, and a few hose repairs. Most of the repairs were made in house.

We were able to get some paving done this year too in the Pearl Lake area, both re-fixing some trouble spots from the previous season, and topping a stretch from just before Schofield's to a point on Jim Noyes Hill Rd. This season we are looking at possibly Gale Chandler Road for resurfacing, as well as some sand sealing elsewhere in Town. We will see how the roads look in the spring to narrow down these directions.

Finally, as always, I would like to sincerely thank everyone in Town for their continued support, many offerings of thanks, and kind words for the work we do. Tom and I do our best to serve and look forward to another productive year. Thank you.

Respectfully submitted,
Andy Brackett
Road Agent, Town of Landaff

LANDAFF VOLUNTEER FIRE DEPARTMENT 2019 Activity Report

During the past year, we had 23 calls for service through mutual aid with 15 occurring in Landaff, - No major fires in Town and we had an average call-out response of 4+ personnel for each call, a commendable response for a small Department comprised entirely of unpaid volunteers.

Members participated in over 400 hours of training opportunities throughout the year. In addition to in-station training the first and third Monday of each month, LVFD members also took advantage of training opportunities offered by Twin State, attending weekend courses including Pump Operations, Rural Water Operations, and others. Our membership attended Twin State Mutual Aid meetings monthly. We currently have 2 members involved in Fire Fighter 1 & 2 training in Lyndonville and Thetford Vermont with 2 new members interested in this training next fall.

We have upgraded the majority of our pagers, provided new turnout gear for our members in Fire Fighter 1 & 2 training and upgraded 2 new air packs. The two new packs were funded equally by the Landaff Volunteer Fire Association and the Fire Department Trust Fund. Efforts are being made to pursue grants for various needs to make sure our gear and Department needs continue to keep pace with NFPA guidelines and the safety of our volunteers. We have also performed a variety of organizing and cleanup projects in the Department.

Our overall goal has been and will continue to be to keep the Department operations funded from Town tax dollars and fundraise, obtain grants, and smartly manage withdrawals from the trust fund for capital needs. Support from the Town and the Board of Selectmen has motivated our members to participate, engage, and respond when called on.

We have 3 new members added this year and we are working with them to train and continue our efforts to recruit. We are always eager to greet new volunteers who are willing to serve their community. Feel free to stop by the Fire Station on any drill night. (we meet the first and third Mondays of each month) and learn how you can participate. We welcome all ages and abilities and have some volunteers who are no longer able or wish to enter burning buildings, but can operate the pumps, handle traffic control, and support everyone else's efforts in important roles.

Thank You again for your continued interest and support.

Jason Cartwright, Chief
Harry McGovern, Deputy Chief
James Santaw, Lieutenant
Jim LaPierre
David Bensman
John Barth
Kevin Quinn

Don Beaudin, Captain
Doug Erb, Captain
Dale Locke, Lieutenant
Matt Yeramian
Meghan Hamilton
Christopher Davis
Mark Gustafson

LISBON POLICE DEPARTMENT

To: Landaff Board of Selectmen/Landaff Citizens

It is hard to believe we are now into the year 2020. 2019 went by rapidly. I know this is somewhat related to how busy the Lisbon Police Department was this year. I would like to think 2020 will be less eventful, however I am not going to hold my breath.

I would encourage anyone to contact me with any issues or concerns by either stopping by the PD or contacting me. I would like to thank everyone for the continued support and wish everyone a great year.

Below you will find a call for service breakdown for 2019.

- 32 – Motor Vehicle Stops. 28 Warnings issued and 4 Citations issued
- 9 – Follow up/investigations
- 2 – Domestic Disturbance
- 1 – Haverhill Court Appearance
- 1 – Suspicious Vehicle
- 1 – Drug Issue
- 1 – Domestic Violence Order Service
- 2 – Criminal Mischief
- 2 – Arrests
- 2 – Suspicious Person
- 2 – Intoxicated Person
- 1 – Missing Person
- 3 – Welfare Checks
- 4 – Road Hazards
- 3 – Citizen Assist
- 4 – VIN Verification
- 5 – Motor Vehicle Lockouts
- 4 – Dog/Domestic Animal Complaints
- 1 – Fire Alarm
- 4 – Disabled Motor Vehicle
- 2 – Medical Assist
- 1 – Juvenile Issue
- 1 – Assist Other Agency

Total Calls for Service for 2019 was 88

Sincerely submitted,
Chief Scott Pinson

NEW HAMPSHIRE STATE POLICE
33 Hazen Drive
Concord, NH 03305

| Town of Landaff | | Total CFS |
|------------------------|---------------------------|------------------|
| 16 | Abandoned Vehicle | 3 |
| 25 | Motor Vehicle Accident | 5 |
| 27 | Ambulance Needed | 1 |
| 30 | Road Obstruction | 5 |
| 44 | Suspicious Person | 4 |
| 52A | Burglar Alarm | 4 |
| 57 | Drug Case | 1 |
| 58 | Theft | 2 |
| 59 | Drunk | 2 |
| 61I | Domestic In Progress | 2 |
| 66 | Shots Fired | 1 |
| 911HU | 911 Hangup | 10 |
| AGREQ | A.G.S. Request | 1 |
| ANIMCMP | Animal Complaint | 2 |
| CIVIL | Civil Standby | 1 |
| CIVREQ | Civil Request | 4 |
| CRIM | Criminal Mischief | 1 |
| HAZ | Hazardous Operator | 2 |
| OGT | Operation Game Thief | 1 |
| REPOSSESS | Repossessed Vehicle | 1 |
| ROSER | Restraining Order Service | 1 |
| SAFESCHOOL | Safe School Program | 5 |
| STOP | Traffic Stop | 3 |
| SUICIDAL | Suicidal Subject | 2 |
| THREAT | Criminal Threatening | 1 |
| VOR | Vehicle Off The Road | 1 |
| WLFCHK | Welfare Check | <u>5</u> |
| | LANDAFF TOTAL | 71 |
| | GRAND TOTAL | 71 |

ABOUT THE FRIENDS OF LANDAFF

In August 2007, several Landaff residents formed the Friends of Landaff group with the goal of raising money to improve and rejuvenate Landaff's historic Town Hall, and to foster community spirit in the Town of Landaff. All projects have been financed using grant monies, donations, and fund-raising dollars from concerts, dances, catering, sales of handmade and purchased items. These projects could never have been completed without the countless volunteer hours given by our friends and members. Following is a brief description of projects completed to date:

- Restored painted theater curtain
- Purchased and installed custom-made back curtain on stage
- Assisted in painting dining room and hallways
- Purchased and installed new curtains in dining room and kitchen
- Instrumental in starting a town newsletter
- Rebuilt kitchen cabinets and installed new countertops
- Installed two stainless steel sinks and faucets
- Updated plumbing
- Purchased on demand water heater
- Painted entire kitchen
- Rebuilt pie safe and added doors
- Purchased two custom made farm tables
- Purchased stainless steel table for the grill
- Installed exhaust hood over grill in partnership with the Mount Hope Grange
- Commissioned kitchen island for storage of flatware and utensils
- Refinished kitchen, dining room floors, and adjoining hallway floor and staircase
- Purchased two energy efficient refrigerators and added a new electrical circuit
- Added 3 outlets on individual circuits in dining room for slow cookers
- Refinished serving tables in dining room
- Painted kitchen and dining room ceilings
- Ongoing purchase of kitchen incidentals (brooms, utensils, cooking items, etc.)
- Purchased painting by a local artist, Mrs. Cate, to hang in the dining room
- Installed energy efficient, pendant lighting in the kitchen
- Installed energy efficient, pendant lighting in the dining room
- Purchased water hog mats for entrance to dining room and kitchen

The Friends of Landaff have invested over \$27,000.00 in Town Hall rejuvenation projects since 2008, all of which was accomplished without the aid of taxpayer dollars. Projects planned for the future include installing energy efficient, period lighting in the main hall. Also high on the list is floor refinishing in the foyer and main hall. In 2010, the Friends of Landaff received 501C-3 nonprofit status. Anyone interested in making a tax-deductible donation, please contact Judy Boulet, Chairperson, at 838-5555. The Friends of Landaff always welcomes new members or volunteers to help with events.

LANDAFF CONSERVATION COMMISSION 2019 ANNUAL REPORT

During 2019, the members of the Landaff Conservation Commission (LCC), Dorothy Wiggins, Heidi Sagar, Rita Poland, Andy Brackett and Marilyn Booth and alternate Barb Craig met monthly to discuss various conservation related issues.

During the year, members made our annual physical inspection of the three LCIP easement properties for compliance with the easement restrictions.

LCC reviewed construction project applications and wetland permit applications to determine if there would be any impact on the Town from the Conservation Commission's standpoint.

LCC continues to study and educate ourselves regarding environmental issues by attending environmentally related seminars.

Respectfully submitted,
Marilyn Booth
Chairperson

The Conservation Commission meets the last Thursday of each month at 7:00 PM at the Town Hall. Everyone is welcome to attend the meeting.

BIRTHS REGISTERED IN THE TOWN OF LANDAFF, NH
For the Year Ending December 31, 2019

| DATE & PLACE OF BIRTH | NAME OF CHILD | NAME & SURNAME OF FATHER | NAME OF MOTHER |
|-----------------------|---------------|--------------------------|----------------|
|-----------------------|---------------|--------------------------|----------------|

No Births

MARRIAGES REGISTERED IN THE TOWN OF LANDAFF, NH
For the Year Ending December 31, 2019

| DATE & PLACE OF MARRIAGE | NAME AND SURNAME OF Person A and Person B | RESIDENCE AT TIME OF MARRIAGE |
|--------------------------|---|-------------------------------|
|--------------------------|---|-------------------------------|

| | | |
|--------------------------------|----------------------------------|-------------|
| October 5, 2019 Laconia, NH | Hillary Tuite and Michael Harris | Landaff, NH |
|--------------------------------|----------------------------------|-------------|

DEATHS REGISTERED IN THE TOWN OF LANDAFF, NH
For the Year Ending December 31, 2019

| DATE & PLACE OF DEATH | NAME OF THE DECEASED | NAME OF FATHER NAME OF MOTHER |
|-----------------------|----------------------|----------------------------------|
|-----------------------|----------------------|----------------------------------|

| | | |
|---------------------------------|-------------|----------------------------------|
| March 11, 2019 Littleton, NH | Jean Becker | Roger Hazelton Marie Dohrmann |
|---------------------------------|-------------|----------------------------------|

| | | |
|-------------------------------------|----------------|-------------------------------|
| December 14, 2019 Woodsville, NH | Nicholas Ianno | Joseph Ianno Maria Arrotta |
|-------------------------------------|----------------|-------------------------------|

SELECTMEN'S REPORT

The Select Board met on a weekly basis throughout 2019 excluding Holidays and a few cancellations due to weather. In March of 2019, Harry McGovern replaced Errol Peters on the Select Board, we thank Errol for his many years of service to the Town and welcome Harry on board.

In September of 2019, after several weeks of advertising the Board offered the position of Deputy Tax Collector to Cayla Tetrault. Cayla trained under Mark Secord for the remainder of 2019 and starting with the 2020 calendar year she stepped up to Tax Collector. Mark Secord has been very helpful remaining available for follow-up questions, and we thank him for his time as Tax Collector and welcome Cayla to the position.

In October of 2019, we reached a settlement with the utility company regarding the long running court case debating the evaluation of the utilities in Town. This case had been ongoing for several years and involved many Towns throughout New Hampshire versus PSNH. Michael Ransmeier spent considerable time and effort communicating back and forth with the attorneys that we shared with several Towns, and in October we signed the settlement agreement for three out of the four years 2014, 2015, and 2016. The outcome of the last year, 2017, is still outstanding. The settlement was in the Towns favor allowing us to pay over three years, interest free the amount of \$14,904.00, which is less than we would have spent on lawyers had the case gone to court. Additionally, during the six years that the case continued the evaluation of the utilities in Town decreased by \$180,000 and we would have owed some portion of tax abatement to PSNH for the portion of taxes they had paid. This settlement cleared up all of that, and current legislation projected to pass this year will provide for a methodology for future utility evaluations. As a Select Board we thank Michael Ransmeier for all his efforts on this undertaking.

Throughout 2019, Robyn Gilmartin the Select Board Administrative Assistant has continued to go above and beyond in her position, being flexible to attend meetings outside of our normal hours, working extra hours during those times of the year when her usual isn't sufficient to meet all of the demands, and showing great dedication to putting her best into her work. We would like to acknowledge and thank Robyn for all her efforts this past year.

The Select Board would also like to thank Andy Brackett and Tom Blowey for their work on the Road Crew, it is not always easy to live and work in the same Town and for the Towns People. We thank them for their efforts and look forward to another year of continuing road improvement.

Thank you for the honor of serving the Town of Landaff during 2019.

Michael M. Ransmeier
Jennifer L. Locke
Harry McGovern

ANNUAL REPORT

of the

LANDAFF SCHOOL DISTRICT

2018-2019

SCHOOL BOARD

Mrs. Cecily Yarosh Term Expires 2021
Mr. Dale Locke Term Expires 2020
Mrs. Meghan Hamilton Term Expires 2022

DISTRICT OFFICERS

Vacant Moderator
Mrs. Tammy Heath Treasurer
Mrs. Jennifer Cartwright Clerk

SCHOOL ADMINISTRATIVE UNIT #35

Mr. Pierre Couture Superintendent
Ms. Kristin Franklin Business Manager

BLUE SCHOOL STAFF

Mrs. Molly Culver Head Teacher
Mrs. Denise Cartwright School Nurse
Mrs. Sigrid Salmela Pre-K Teacher
Ms. Lyndsey McKee Paraprofessional
Ms. Hayley Fisher Preschool Paraprofessional
Mrs. Molly Culver Art
Mrs. Jolee Horvath Guidance Counselor
Mrs. Janet Chickering French
Ms. Kaitlin Hart Music
Mrs. Sigrid Salmela Librarian
Mr. Patrick Riggie Physical Education/ Health
Mr. Doug Grey Technology

STATE OF NEW HAMPSHIRE SCHOOL WARRANT ARTICLES

To the inhabitants of the Landaff School District, in the Town of Landaff, qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in Landaff on Monday, March 9, 2020 at 7:00 o'clock in the evening to act upon the following subjects:

ARTICLE 01: To hear the reports of Agents, Committees, or Officers heretofore chosen and pass any vote relating thereto.

Recommended by the Landaff School Board

ARTICLE 02: To see if the District will vote to raise and appropriate the sum of One Million, One Hundred Thirty-Two Thousand, Two Hundred Ninety-Eight Dollars (\$1,132,298.00) for the support of schools, for the payment of salaries for School District Officials and Agents, and for the payment of statutory obligations of the District. This article does not include appropriations voted in other warrant articles.

Recommended by the Landaff School Board

ARTICLE 03: To see if the District will vote to raise and appropriate the sum of Nine Thousand, Six Hundred Thirty Dollars (\$9,630.00) for the purpose of continuing the extended Pre-School Program.

Recommended by the Landaff School Board

ARTICLE 04: To see if the District will vote to raise and appropriate the sum of up to Seventy Thousand Dollars (\$70,000.00) to be added to the Special Education Capital Reserve Fund established March 14, 1988 with such amount to be funded from the June 30 unassigned fund balance available for transfer on July 1. No amount to be raised from taxation.

Recommended by the Landaff School Board

ARTICLE 05: To see if the District will vote to raise and appropriate the sum of up to Ten Thousand Dollars (\$10,000.00) to be added to the Building Maintenance Expendable Trust Fund established March 7, 2005 with such amount to be funded from the June 30 unassigned fund balance available for transfer on July 1. No amount to be raised from taxation.

Recommended by the Landaff School Board

ARTICLE 06: To see if the District will vote to raise and appropriate the sum of up to Two Thousand Five Hundred Dollars (\$2,500.00) to be added to the Technology Capital Reserve Fund established March 7, 2016 with such

amount to be funded from the June 30 unassigned fund balance available for transfer on July 1. No amount to be raised from taxation.

Recommended by the Landaff School Board

ARTICLE 07: To see if the District will vote to establish a capital reserve fund under the provisions of RSA 35:1 to pay for unanticipated tuition costs and to raise and appropriate the sum of up to Fifty Thousand Dollars (\$50,000.00) to be added to the fund, this amount to come from the June 30 fund balance in excess of Fifty Thousand Dollars (\$50,000.00) available for transfer on July 1. No amount to be raised from taxation. Furthermore, to name the school board as agents to expend from said fund. (Majority vote required)

Recommended by the Landaff School Board

ARTICLE 08: To transact any other business that may legally come before this meeting.

LANDAFF SCHOOL BOARD

Cecily Yarosh, Chairperson

Dale Locke

Meghan Hamilton

**LANDAFF SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE**

ELECTION OF OFFICIALS

To the inhabitants of the Landaff School District, in the Town of Landaff, qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in Landaff on Tuesday, March 10, 2020 at 11:00 A.M. TO 7:00 P.M. o'clock in the evening to vote for District Officials:

ARTICLE 1: To choose all necessary Officers for the School District for the ensuing year.

LANDAFF SCHOOL BOARD

Cecily Yarosh, Chairperson
Dale Locke
Meghan Hamilton

**LANDAFF SCHOOL DISTRICT
PROPOSED BUDGET: 2020-2021**

| | Expenditures 2018-2019 | Adopted Budget 2019-2020 | Proposed Budget 2020-2021 |
|-----------------------------------|---------------------------|--------------------------------|---------------------------------|
| 1100 REGULAR EDUCATION | | | |
| 1100.110 Salaries & Benefits | \$ 135,180 | \$ 142,239 | \$ 135,721 |
| 1100.430 Repairs to Equipment | 56 | - | - |
| 1100.433 Contracted Services | 1,863 | 2,600 | 1,788 |
| 1100.561 Tuition | 509,377 | 518,975 | 675,398 |
| 1100.590 Technology | 2,299 | 1,700 | 1,700 |
| 1100.610 Teaching Supplies | 2,217 | 2,000 | 2,000 |
| 1100.640 Textbooks | 848 | 600 | 1,000 |
| 1100.641 Library/Audio-Visual | - | 400 | 400 |
| 1100.730 New Equipment | - | 100 | 100 |
| 1100.739 Replacement of Equipment | - | 100 | 100 |
| TOTAL REGULAR EDUCATION | \$ 651,840 | \$ 668,714 | \$ 818,207 |
| 1200 SPECIAL EDUCATION | | | |
| 1200.110 Salaries & Benefits | \$ 30 | \$ 52,219 | \$ 1,255 |
| 1200.310 Contracted Services | 2,726 | - | - |
| 1200.560 Tuition | 223,172 | 321,358 | 119,000 |
| 1200.610 Teaching Supplies | 222 | 100 | 100 |
| 1200.640 Textbooks | 44 | 100 | 100 |
| 1200.641 Library/Audio-Visual | - | - | - |
| 1200.730 New Equipment | 200 | - | - |
| TOTAL SPECIAL EDUCATION | \$ 226,394 | \$ 373,777 | \$ 120,455 |

| | Expenditures 2018-2019 | Adopted Budget 2019-2020 | Proposed Budget 2020-2021 |
|--|---------------------------|--------------------------------|---------------------------------|
| 1400 STUDENT ACTIVITIES | | | |
| 1440.690 Student Activities | \$ 748 | \$ 300 | \$ - |
| TOTAL STUDENT ACTIVITIES | <u>\$ 748</u> | <u>\$ 300</u> | <u>\$ -</u> |
| 1840 EXTENDED DAY PRESCHOOL | | | |
| 1840.110 Salaries & Benefits | \$ - | \$ 10,601 | \$ - |
| TOTAL EXTENDED DAY PRESCHOOL | <u>\$ -</u> | <u>\$ 10,601</u> | <u>\$ -</u> |
| 2120 GUIDANCE DEPARTMENT | | | |
| 2120.110 Salaries & Benefits | \$ 2,365 | \$ 2,653 | \$ 2,518 |
| 2120.610 Supplies | - | - | - |
| 2120.640 Books | - | - | - |
| 2125.370 Testing Services | - | 3,000 | 3,000 |
| TOTAL GUIDANCE DEPARTMENT | <u>\$ 2,365</u> | <u>\$ 5,653</u> | <u>\$ 5,518</u> |
| 2130 HEALTH SERVICES | | | |
| 2130.110 Salaries & Benefits | \$ 1,167 | \$ 1,274 | \$ 1,079 |
| 2130.610 Health Supplies | - | 200 | 200 |
| TOTAL HEALTH SERVICES | <u>\$ 1,167</u> | <u>\$ 1,474</u> | <u>\$ 1,279</u> |
| 2140 STUDENT SERVICES | | | |
| 2140.310 Psychological Services | \$ 488 | \$ 700 | \$ 2,555 |
| 2150.330 Speech Services | 31,780 | 45,077 | 19,050 |
| 2160.314 Occupational Therapy Services | 3,669 | 10,070 | 1,200 |
| TOTAL STUDENT SERVICES | <u>\$ 35,937</u> | <u>\$ 55,847</u> | <u>\$ 22,805</u> |

| | Expenditures 2018-2019 | Adopted Budget 2019-2020 | Proposed Budget 2020-2021 |
|------------------------------------|---------------------------|--------------------------------|---------------------------------|
| 2210 IMPROVEMENT OF INSTRUCTION | | | |
| 2213.114 Salaries - Administrative | \$ - | \$ - | \$ - |
| 2213.320 Staff Development | 297 | 1,500 | 1,500 |
| TOTAL IMPROVEMENT OF INSTRUCTION | <u>\$ 297</u> | <u>\$ 1,500</u> | <u>\$ 1,500</u> |
| 2220 EDUCATIONAL MEDIA SERVICES | | | |
| 2223.739 Replacement Equipment | \$ - | \$ - | \$ - |
| TOTAL EDUCATIONAL MEDIA SERVICES | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| 2310 SCHOOL BOARD SERVICES | | | |
| 2310.110 School Board Salaries | \$ 807 | \$ 808 | \$ 807 |
| 2312.110 School Board Clerk | 743 | 646 | 743 |
| 2313.110 Treasurer | 135 | 135 | 135 |
| 2314.380 Moderator | 27 | 54 | 27 |
| 2315.390 Legal Expenses | 1,507 | 2,000 | 2,000 |
| 2317.390 Audit | 7,401 | 7,410 | 7,500 |
| 2319.390 Other Expenses | 5,022 | 3,800 | 5,205 |
| 2319.521 Insurances | 3,000 | 3,000 | 3,066 |
| TOTAL SCHOOL BOARD SERVICES | <u>\$ 18,642</u> | <u>\$ 17,853</u> | <u>\$ 19,483</u> |
| 2320 SAU #35 SERVICES | | | |
| 2320.351 SAU #35 Services | \$ 28,920 | \$ 26,891 | \$ 30,725 |
| TOTAL SAU #35 SERVICES | <u>\$ 28,920</u> | <u>\$ 26,891</u> | <u>\$ 30,725</u> |
| 2410 SCHOOL ADMINISTRATION | | | |
| 2410.591 Contracted Services | \$ - | \$ - | \$ 769 |
| TOTAL SCHOOL ADMINISTRATION | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 769</u> |

Proposed
Budget
2020-2021

Adopted
Budget
2019-2020

Expenditures
2018-2019

| | | | | |
|----------|---|-----------|-----------|-----------|
| 2600 | OPERATION/MAINTENANCE OF PLANT | | | |
| 2600.110 | Salaries & Benefits | \$ 242 | \$ 2,243 | \$ 2,217 |
| 2600.433 | Contracted Services | 13,080 | 2,470 | 9,500 |
| 2600.490 | Repairs to Buildings | 1,251 | 500 | 5,000 |
| 2600.610 | Supplies | 1,263 | 1,000 | 2,000 |
| 2600.622 | Utilities | 9,767 | 9,500 | 6,720 |
| 2600.624 | Fuel | 1,569 | 2,000 | 2,400 |
| 2600.733 | New Equipment | - | 100 | 100 |
| 2600.737 | Replacement of Equipment | 2,716 | 100 | - |
| | TOTAL OPERATION/MAINT OF PLANT | \$ 29,888 | \$ 17,913 | \$ 27,937 |
| 2700 | TRANSPORTATION SERVICES | | | |
| 2721.515 | Contracted Transportation | \$ 42,501 | \$ 43,351 | \$ 44,220 |
| 2722.515 | Special Education Transportation | 1,444 | 150 | 5,400 |
| 2725.519 | Field Trips | 25 | 1,400 | - |
| 2750.519 | Other Transportation | 3,150 | 4,000 | 4,000 |
| | TOTAL TRANSPORTATION SERVICES | \$ 47,120 | \$ 48,901 | \$ 53,620 |
| 3100.000 | SCHOOL LUNCH SERVICES | | | |
| 3100.310 | School Lunch Services | \$ - | \$ - | \$ - |
| | TOTAL SCHOOL LUNCH SERVICES | \$ - | \$ - | \$ - |
| 4900 | FACILITIES ACQUISITION/CONSTRUCTION | | | |
| | Fiberoptic Project | \$ 58,627 | \$ - | \$ - |
| | TOTAL FACILITIES ACQUISITION/ CONSTRUCTION | \$ 58,627 | \$ - | \$ - |

| | Expenditures 2018-2019 | Adopted Budget 2019-2020 | Proposed Budget 2020-2021 |
|----------------------------|----------------------------|--------------------------------|---------------------------------|
| 5200 FUND TRANSFERS | | | |
| 5221 School Lunch Transfer | \$ - | - | - |
| 5250 To Trust Funds | - | 10,000 | - |
| TOTAL FUND TRANSFERS | <u>\$ -</u> | <u>\$ 10,000</u> | <u>\$ -</u> |
| GENERAL FUND TOTALS | \$ 1,101,945 | \$ 1,239,424 | \$ 1,102,298 |
| FEDERAL FUND TOTALS | 26,447 | 30,000 | 30,000 |
| FOOD SERVICE FUND | <u>-</u> | <u>-</u> | <u>-</u> |
| GRAND TOTALS | <u><u>\$ 1,128,392</u></u> | <u><u>\$ 1,269,424</u></u> | <u><u>\$ 1,132,298</u></u> |

SCHOOL ADMINISTRATIVE UNIT #35
2018-2019 DISTRICT % SHARE/ADMIN SALARIES

| | |
|-----------|----------------|
| Bethlehem | 16.571% |
| Lafayette | 22.729% |
| Landaff | 3.768% |
| Lisbon | 25.396% |
| Profile | <u>31.536%</u> |
| | 100.000% |

| | Superintendent | Business Manager |
|-----------|-----------------------|-----------------------------|
| Bethlehem | \$ 18,355 | \$ 11,832 |
| Lafayette | 25,176 | 16,228 |
| Landaff | 4,174 | 2,690 |
| Lisbon | 28,130 | 18,133 |
| Profile | <u>34,931</u> | <u>22,517</u> |
| | <u>\$ 110,766</u> | <u>\$ 71,400</u> |

**LANDAFF SCHOOL DISTRICT
SCHOOL BOARD ESTIMATE
2020-2021**

School Board's statement of amounts required to support public schools and meet other statutory obligations of the District for the fiscal year beginning July 1, 2020.

| | School Board 2019-2020 <u>Approved Budget</u> | School Board 2020-2021 <u>Proposed Budget</u> |
|---------------------------------|--|--|
| Unencumbered Balance, June 30 | \$ 57,900 | \$ 250,000 |
| Revenue from State Sources: | | |
| Education Grant | 207,325 | 154,262 |
| Kindergarten Grant | - | - |
| Special Education Aid | 36,271 | - |
| Revenue from Federal Sources: | | |
| Medicaid | - | - |
| National Forest Reserve | 2,407 | 2,400 |
| Revenue from Local Sources: | | |
| Reimbursement Anticipation Note | 120,000 | - |
| Interest/Other Revenue | 5,502 | 3,050 |
| Tuition | 4,000 | 8,000 |
| | <hr/> | <hr/> |
| TOTAL REVENUE AND CREDITS | \$ 433,405 | \$ 417,712 |
| ASSESSMENT TO BE RAISED | <hr/> 796,019 | <hr/> 684,586 |
| TOTAL APPROPRIATION | \$ 1,229,424 | \$ 1,102,298 |
| Federal Grants | <hr/> 30,000 | <hr/> 30,000 |
| GROSS BUDGET | <u>\$ 1,259,424</u> | <u>\$ 1,132,298</u> |

**LANDAFF SCHOOL DISTRICT
SPECIAL EDUCATION PROGRAMS
TWO YEAR ACCOUNTING PER RSA 32:11-A**

| | <u>Expenditures</u> <u>2017-2018</u> | <u>Expenditures</u> <u>2018-2019</u> |
|---------------------------|---|---|
| SPECIAL EDUCATION | | |
| Salaries & Benefits | \$ - | \$ 30 |
| Contracted Services | 3,056 | 2,726 |
| Speech Services | 28,987 | 31,780 |
| Psychological Services | 1,050 | 488 |
| Physical Therapy | - | 1,078 |
| Occupational Therapy | 5,975 | 2,592 |
| Transportation | - | 1,444 |
| Tuition | 52,929 | 223,172 |
| Teaching Supplies | 236 | 222 |
| Textbooks | 248 | 43 |
| Library/Audio-Visual | - | - |
| Trust Fund Transfer | - | - |
| Equipment | <u>-</u> | <u>200</u> |
| TOTAL EXPENDITURES | \$ 92,481 | \$ 263,775 |
| | <u>Revenue</u> <u>2017-2018</u> | <u>Revenue</u> <u>2018-2019</u> |
| SPECIAL EDUCATION | | |
| Special Education Aid | \$ - | \$ - |
| Medicaid | 5,573 | 9,669 |
| Trust Fund Transfer | <u>-</u> | <u>50,000</u> |
| TOTAL REVENUE | \$ 5,573 | \$ 59,669 |
| NET DISTRICT COST | \$ <u>86,908</u> | \$ <u>204,106</u> |

**LANDAFF SCHOOL DISTRICT
PRESCHOOL PROGRAM**

| | <u>2018-2019</u> | <u>2019-2020</u> |
|--|------------------------------|----------------------------|
| Revenue * | | |
| Regular Program | | |
| Tuition From Other Districts | \$ 9,175 | \$ 20,850 |
| Family Funded | 2,075 | 10,670 |
| Extended Day Program | <u>-</u> | <u>8,700</u> |
| TOTAL REVENUE | \$ 11,250 | \$ 40,220 |
| Budgeted Expenditures | | |
| Regular Program | \$ (20,167) | \$ (20,882) |
| Extended Day Program | <u>-</u> | <u>(10,601)</u> |
| TOTAL EXPENDITURES | (20,167) | (31,483) |
| PROJECTED NET PROFIT/(LOSS) | \$ <u>(8,917)</u> | \$ <u>8,737</u> |

*For 2019-2020, two times actual revenue Sep – Dec 2019

**LANDAFF SCHOOL DISTRICT
SPECIAL EDUCATION CAPITAL RESERVE FUND**

| | |
|---------------------------------|-------------------------|
| Beginning Balance, July 1, 2018 | \$ 131,504 |
| Contributions | - |
| Withdrawals | (50,000) |
| Earnings | <u>177</u> |
| Ending Balance, June 30, 2019 | <u><u>\$ 81,681</u></u> |

**LANDAFF SCHOOL DISTRICT
SCHOOL FACILITY EXPENDABLE TRUST FUND**

| | |
|---------------------------------|-------------------------|
| Beginning Balance, July 1, 2018 | \$ 78,500 |
| Withdrawals | - |
| Earnings | <u>545</u> |
| Ending Balance, June 30, 2019 | <u><u>\$ 79,045</u></u> |

**LANDAFF SCHOOL DISTRICT
TECHNOLOGY CAPITAL RESERVE FUND**

| | |
|---------------------------------|------------------------|
| Beginning Balance, July 1, 2018 | \$ 10,017 |
| Contributions | - |
| Withdrawals | (5,863) |
| Earnings | <u>18</u> |
| Ending Balance June 30, 2019 | <u><u>\$ 4,172</u></u> |

LANDAFF SCHOOL BOARD REPORT

Landaff Blue School has had another eventful year. The extended day portion of preschool raised \$10,855 from September through December, and is projected to raise in total approximately \$21,000 in the 2019-2020 school year. These figures do not include the anonymous donation of \$10,000 to fund the first year of the program. The cost of providing this program is \$10,601 for the full year. We have 37 students enrolled and 12 students attend daily. Funding from local donations and even student bake sales at the Lisbon farmers market have made possible a new sturdy and challenging playground structure and an expanded school garden. We continue to ensure the integrity of the school building by having replaced some rotting windowsills and flooring in the school entryway.

Our budget this year has been carefully studied by our new budget committee and we have worked with the select board to keep them aware of our commitments. Landaff's two largest classes, each about 8 students, are reaching a mile stone. The current third grade class will be exiting Blue School and the current eighth grade will be moving into high school. These two classes alone will contribute about \$200,000 to our budget. Our total grades 4-12 tuition out of Blue School accounts for \$675,398 and supports 45 students, please note that this tuition number does not include several other expenses related to maintaining the school district, eg. transportation, SAU membership, and additional support for students who require it.

This year has especially highlighted the role our school plays in creating a sense of community in our town. We would like to thank the Grange, Friends of Landaff, the Volunteer Fire Department, and the Town Road Crew. All have pitched in to enrich our students experience with celebrations, extra school snacks, fire safety education, and bark mulch deliveries for our playground. We also have been so fortunate to receive support from private citizens and local businesses through donations of time, work, and money. These contributions have let us accomplish the clearing of trails in the wooded area behind our school to add to our natural classroom, spreading mulch on our playground, upgrading and maintaining our technology, hanging bird feeders and houses, adding new a gaga pit and climbing structure to our playground, and supplementing and enriching our students' classroom experience. We are truly thankful for such a supportive community! Our students are watching and learning from everyone's efforts! The person coordinating all of this, of course, is our Landaff principal and head teacher Molly Culver. We thank her for her hard work and vision.

Respectfully submitted,

Cecily Yarosh
Landaff School Board Chair

REPORT OF THE SUPERINTENDENT OF SCHOOLS

The 2018-2019 school year marked the retirement of several outstanding, dedicated teachers and support staff in our schools. In the SAU office, Evelyn Blakslee retired after many years of outstanding service as a Speech Therapy Assistant to students in SAU 35. At the Profile School three longtime professionals retired after many years of dedicated service to our students. Patricia Baxter retired as our School Nurse, Jacques Lepine retired as our Media Generalist and Kim Antonucci retired as the School Administrative Assistant.

Two new Principals have been added to administrative team. Long time Bethlehem Elementary teacher Sue Greenlaw is now leading Bethlehem as our new Principal. She replaced Shelli Roberts who had served as the Principal for seven years. At the Profile School, Kerry Sheehan has returned to Profile to lead the school as the Principal, she replaces Ben Jellison who served as the Principal for three years. Jackie Daniels remains as the Principal at the Lisbon Regional School, Molly Culver remains as the Head Teacher at the Blue School in Landaff and Gordie Johnk remains as the senior Principal in SAU 35 leading the Lafayette Regional School.

In the SAU office Jennifer Watson has been added to our SAU Administrative Team as our Director of Student Services. This is a new position which was created in response to the increasing needs of our students and families. Jennifer is overseeing all aspects of special education in the SAU as well as working with our school counselors to connect families in need with services, which will help our families and their children,

Our annual SAU goals for the 2019-20 school year are 1) Develop and promote social emotional learning (SEL) practices that create and maintain safe and supportive learning environments by connecting schools, families and community resources. 2) Improve communication and increase engagement of all stakeholders (students, families, staff and community members).

We have made progress on both goals this year.

Our Administrative Team has developed communication surveys for families, asking them how they receive information and how they would like to receive information from our schools. The survey data will be reviewed with the goal of improving communication with families. Administrators are working to make improvements to our school website and they will be attending training to improve communication with families.

Jennifer Watson is heading a Social Emotional Learning (SEL) committee comprised of counselors and teachers from our schools. They are examining what we are currently doing in our schools relating to SEL as well as researching best practices in SEL. They are scheduling training for our staff to provide examples of SEL techniques our teachers can use in the classroom every day.

For the first time in several years education adequacy funding has been increased to New Hampshire schools. The targeted aid (stabilization grant) was restored to 100% after

years of steady decline. This increase represented nearly a \$140,000 increase for Lisbon and \$70,000 increase for Bethlehem. Most of our towns will also enjoy a one-time increase in state aid during the 2020-2021 school year. More work needs to be done. The state established a study commission for education adequacy aid. They will complete their work by December 1, 2020 and make a report to the legislature.

A major issue facing schools in SAU 35, and New Hampshire are supporting students who are suffering from trauma because of living in homes affected by the opioid crisis and drug and alcohol abuse. When students are in this mental state, learning becomes very difficult and oftentimes student's behavior are not manageable. We are making progress to support these students. We have been successful collaborating with Ammonoosuc Community Health Services (ACHS), which provides counseling services to our students at no cost to the schools. We provide their counselors access to our students in need of counseling and the space to meet. This partnership has allowed us to provide critical counseling to nearly seventy students in the SAU who might otherwise have not received these services. ACHS continues to add counselors to their staff to meet the growing needs of our students.

Our Administrative Team has been busy developing plans to comply with two new laws in New Hampshire. The suicide prevention law requires schools to annually provide two hours of suicide prevention training to all school employees. In order to provide this training our school psychologist has been training our school counselors and nurses who will then assist in the training of all staff this August. The second new law requires that schools protect our students and staffs identity while on the internet. The new law will not allow websites which collect personally identifiable information to share that information with others. Website owners are required to sign an agreement indicating that they will not share this information with others. We have formed a data security team in the SAU which is working to improve data security throughout our SAU computer network.

Our students are fortunate to attend schools with many who care deeply about them. Our schools are staffed by excellent teachers and support staff. The schools are led by excellent Principals and our school boards are very supportive of our schools and our students.

Sincerely,

Pierre Couture
Superintendent of Schools

LANDAFF HEAD TEACHER'S REPORT

The Landaff Blue School community started another year of planned curriculum and we are all very excited for the year ahead.

We have enjoyed many events so far, with more to come, and we continue to welcome all members of the community to join us. We started the school year with an open house and parent night, followed by having our Landaff veterans join us for songs, hot coffee and a treat with the students. The children also enjoyed celebrating their grandparents by having them come to the school to have yummy snacks and making a craft together.

In December, the students performed another great Christmas concert. The performance was very well attended by families, friends and community members. It was great to see such community involvement for our school.

Our students, families and community members all are planning another great science night. The students will proudly show off their science projects they make and discuss concepts of space with our special guest, a scientist from NASA!

We also enjoyed planting our community garden and eating the yummy vegetables we grew. We sold baked goods and vegetables from our garden at the local farmers market throughout the summer to raise money to purchase new playground equipment. These funds, along with donations from Tender Corp. and Jason Cartwright, allowed the school to add new equipment to the playground for all to enjoy!!

We are excited to announce that our school received a grant that is allowing us to team up with two great organizations; WMSI (White Mountain Science Institute) and VINS (Vermont Institute of Nature Science).

The Blue School will be having some really unique science lessons. The students will be outside observing and collecting weather and climate data with WMSI. Together we will be using the data to introduce many engineering and scientific inquiry lessons, such as coding. The Blue School will be hosting a few fun science nights to show case student work and give parents and families an opportunity to see what we have been learning.

Also, we have planned many hands-on and interactive science lessons with VINS to observe, gather and analyze artifacts from native animals. We will be collaborating to make inferences, and draw conclusions about animals, plants and trees and how they adapt to the changing seasons. We have also planned lessons around force and motion. The students designed, built and coded robots to perform force and motion activities.

We are planning more great events and we look forward to sharing them with the community. Please continue to check the community board posted at Landaff for upcoming events. Please visit the website at: <http://landaffblueschool.wixsite.com/home>.

Respectfully Submitted,
Molly Culver
Head Teacher

**LANDAFF SCHOOL DISTRICT
STUDENT ENROLLMENT
2019-2020**

| | |
|--------------|-------------|
| Pre-School | 15 students |
| Kindergarten | 4 students |
| Grade 1 | 4 students |
| Grade 2 | 0 students |
| Grade 3 | 9 students |
| Grade 4 | 2 students |
| Grade 5 | 3 students |
| Grade 6 | 5 students |
| Grade 7 | 3 students |
| Grade 8 | 8 students |
| Grade 9 | 2 students |
| Grade 10 | 4 students |
| Grade 11 | 5 students |
| Grade 12 | 2 students |

**PUBLIC NOTICE
REFERRAL OF CHILDREN
WITH EDUCATIONAL DISABILITIES
TO SCHOOL DISTRICTS IN SAU #35**

The Individuals with Disabilities Education Act (IDEA) provides for the free and appropriate public education of all students with educational disabilities from ages 3 to 21 and the identification of all children with educational disabilities from birth through 21. Children in private schools, public schools or currently not enrolled in school are equally eligible for these services.

It is our intent to identify, evaluate and successfully educate all eligible children with disabilities in our districts. We encourage parents, neighbors, and agencies to refer to us any child whom you feel may have an educational disability. You may contact your local building principal or the SAU #35 Superintendent, 262 Cottage Street ~ Suite 301, Littleton, NH 03561 (603) 444-3925 to initiate the process.

COMPLIANCE STATEMENT

It is the policy of Landaff School District not to discriminate on the basis of race, sex, color, religion, handicap or national origin in the educational programs and activities which it operates in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972 and section 504 of the Rehabilitation Act of 1973. Any inquiries concerning these statutes should be directed to the Office of the Superintendent of Schools, White Mountains School Administrative Unit #35, 262 Cottage Street ~ Suite 301, Littleton, NH 03561, (603) 444-3925.

Sexual harassment of any employee or student by any other employee or student, or by anyone a student or employee may interact with in order to fulfill job or school responsibilities, is not only illegal as a form of sex discrimination as defined by Title VII of the 1964 Civil Rights Act, and Title IX of the Educational Amendments of 1972 but also is a violation of this School Administrative Unit's policy and will not be tolerated.

**LANDAFF SCHOOL DISTRICT
SCHOOL CALENDAR
2020-2021**

**August 31, 2020
SCHOOL OPENS**

September 4, 2020
School Closed

September 7, 2020
Labor Day

October 9, 2020
Staff Development Day

October 12, 2020
Columbus Day

November 11, 2020
Veterans' Day Observance

November 26-27, 2020
Thanksgiving Recess

December 23, 2020-January 1, 2021
Holiday Recess

January 18, 2021
Martin Luther King/Civil Rights Day

February 22-26, 2021
Winter Recess

April 26-30, 2021
Spring Recess

May 14, 2021
Staff Development Day

May 31, 2021
Memorial Day

**June 16, 2021
SCHOOL CLOSES**

THIS CALENDAR IS SUBJECT TO CHANGE.

LANDAFF TOWN DIRECTORY

www.landaffnh.org

Government – Telephone Numbers:

| | |
|--|-----------------|
| Selectmen's Office (voicemail option #2) | 838-6220 |
| Town Clerk's Office (voicemail option #1) | 838-6220 |
| Tax Collector's Office (voicemail option #3) | 838-6220 |
| Road Agent / Town Garage | 838-5221 |
| Building Code Enforcement Officer | 838-5116 |
| Recycling Center – Lisbon | 838-5131 |
| The Blue School – Landaff | 838-6416 |
| Lisbon Elementary School | 838-6672 |
| Lisbon High School | 838-5506 |
| Library – Lisbon | 838-6615 |
| Emergency Services (Fire and Police) | CALL 911 |

Government Business Hours:

Selectmen's Office

Tuesday, Wednesday & Thursday 9:00 am to 2:00 pm

Selectmen's Meeting

Weekly / Every Wednesday from 7:00 pm to Close of Business

Town Clerk's Office

Tuesday 9:00 am to 11:00 am
5:00 pm to 7:00 pm

Tax Collector's Office

Tuesday 5:00 pm to 7:00 pm

Recycling Center – Lisbon

Wednesday & Thursday 1:00 pm to 7:00 pm
Saturday 8:00 am to 3:00 pm

Library – Lisbon

Monday 11:00 am to 5:00 pm
Thursday 2:00 pm to 6:00 pm
Wednesday & Friday 11:00 am to 5:00 pm

