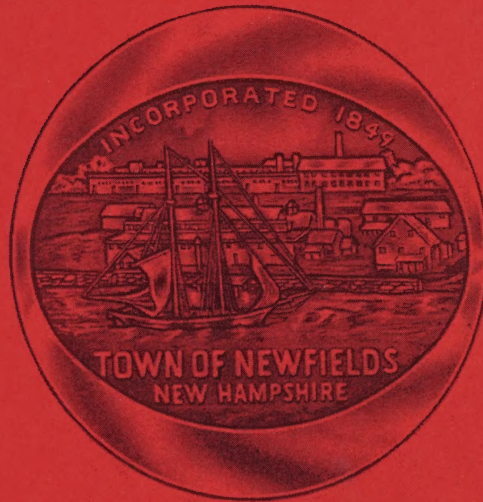


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2016

# ANNUAL REPORTS

of

The Town and School District of



## Newfields

New Hampshire


For Fiscal Year Ending December 31, 2016

[www.newfieldsnh.gov](http://www.newfieldsnh.gov)



**TOWN OF NEWFIELDS 2016 ANNUAL REPORT**  
**TABLE OF CONTENTS**

Town Officers.....	3
Important Town Dates.....	6
Town Warrant 2017.....	7
Budget of the Town 2017 MS-636.....	9
Default Budget 2017.....	15
Budget Line Directory.....	19
Summary Inventory of Valuation MS-1.....	21
Revised Estimated Revenues MS-434.....	28
2016 Tax Rate Calculation.....	30
Minutes of the Deliberative Session 2016.....	32
Minutes of Annual Meeting Voting Session 2016.....	38
Town Clerk Report.....	41
Tax Collector's Report.....	44
Vital Statistics 2016.....	49
Treasurer's Report.....	51
Trustee of the Trust Funds Report MS-9, MS-10.....	67
Cemetery Report and Rules and Regulations.....	72
Building Inspector's Report.....	75
Celebration Committee Report.....	76
Conservation Commission Report.....	77
Transfer Station Fee Schedule/Recycling.....	78
Police Department Report.....	80
Newfields Water and Sewer District Report.....	81
Planning Board Report.....	83
Proposed Zoning Ordinance Amendments.....	84
Mosquito Control.....	89
Friends of the Newfields Public Library.....	90
Library Report.....	92
Fire Department Report.....	94
Forest Fire Warden and State Forest Ranger Report.....	96
Fire/Burn Permit Information.....	97
Highway Department Report.....	98
Newfields School District 2017 School Warrant.....	101
Newfields School Budget Form 2017.....	104
Newfields School Default Budget Form 2017.....	108
Newfields School Deliberative Session Minutes 2016.....	111
Newfields School 2016 Voting Results.....	115
Exeter Region Cooperative School District 2017 Warrant.....	126
Exeter Region Cooperative 2017 Budget.....	130
Exeter Region Cooperative 2017 Default Budget.....	135
ERCSD Deliberative Session Minutes 2016.....	140
ERCSD 2016 Voting Results.....	144
Report From SAU 16 Administration.....	148



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**TOWN OFFICERS  
AS OF MARCH 2017**

**SELECTMEN**

Christopher Hutchins, Chairman	Term expires March 2017
James Thompson III	Term expires March 2018
Michael C. Sununu	Term expires March 2019

**TOWN CLERK/TAX COLLECTOR**

Sue E. McKinnon	Term expires March 2019
Donna C. Newman, Deputy	

**TREASURER**

Donald Doane	Term expires March 2019
Dave Mason, Deputy Treasurer	

**MODERATOR**

John M. Hayden	Term expires March 2018
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**TRUSTEE OF THE TRUST FUNDS**

Alden "Chip" Purrington, Chair	Term expires March 2017
Thomas Rogers	Term expires March 2018
Thomas Morgan, Jr.	Term expires March 2019

**LIBRARY TRUSTEES**

Win Fream, Chair	Term expires March 2019
Kim Crisp	Term expires March 2017
Chris Fernandes	Term expires March 2018

**LIBRARY**

Pamela Burch, Director	Lauren MacLachlan, Librarian
Donna Talmage, Children's Librarian	Jessica Hansen, Librarian

**TOWN PLANNER**

Clay Mitchell

**SCHOOL BOARD**

James Mellroy, Chair	Term expires March 2018
Kirsten Lord	Term expires March 2017
Daniel Conner	Term expires March 2019
Robert Schimoler, Treasurer	Term expires March 2017
John Hayden, Moderator	Term expires March 2018

**HEALTH OFFICER**

Hugh MacDonald Term expires December 2017

**EMERGENCY MANAGEMENT**

Thomas H. Conner, Director Term expires March 2017

**PLANNING BOARD**

John Hayden Term expires March 2019  
Michael Todd Term expires March 2018  
James Thompson, Selectmen's Representative Term expires March 2018  
Michael Price, Chairman Term expires March 2018  
William Meserve Term expires March 2019  
Scott Wachsmuth Term expires March 2017  
Jeff Feenstra Term expires March 2017

**BOARD OF ADJUSTMENT**

Oakes K. Lawrence III, Chair Term expires March 2018  
David P. Sweet Term expires March 2019  
Judy Hulbert Term expires March 2017  
Betsy Coes Term expires March 2019  
Jack Steiner, Alternate Term expires March 2019  
Robert Elliott Term expires March 2017

**HIGHWAY DEPARTMENT**

Brian Knipstein, Road Agent Term expires March 2019

**BUILDING INSPECTOR**

Larry G. Shaw Term expires March 2019

**FIRE DEPARTMENT**

Jeffrey Buxton, Chief  
Ray P. Buxton, Jr., Assistant Chief Term expires March 2018

**POLICE DEPARTMENT**

Nathan Liebenow, Police Chief Officer Christopher Hutchins  
Lisa Soiett, Administrative Assistant Lt. Michael Schwartz  
Officer Kevin LaValley Officer Allen Laughlin  
Officer Darrell Bradley

## **SUPERVISORS OF THE CHECKLIST**

Tom Morgan	Term expires March 2018
Barbara C. Hayden	Term expires March 2020
Constance Murphy	Term expires March 2022

## **CONSERVATION COMMISSION**

Steve Shope, Chair	Term expires March 2019
Lindsay Carroll	Term expires March 2017
Alison Watts	Term expires March 2018
Dave Mason, Vice Chair	Term expires March 2018
John Cloyd	Term expires March 2017
Lauren Hill	Term expires March 2019

## **TOWN LANDING**

Jeff Buxton, Overseer	Term expires March 2019
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## **TOWN AUDITOR**

Melanson, Heath & Company

## **TOWN ATTORNEY**

Atty Scott LaPointe	Atty Derek Durbin
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## **NEWFIELDS VILLAGE WATER & SEWER DISTRICT COMMISSIONERS**

Peter Hellfach, Superintendent	
Catherine Nelson Smith, Commissioner	Term expires April 2019
Ray P. Buxton, Jr., Commissioner	Term expires April 2018
R. Vernon Glass, Commissioner	Term expires April 2017

## **CEMETERY TRUSTEES**

Ann Elliott	Term expires March 2018
Chad Corey	Term expires March 2017
Billie Bell	Term expires March 2017

## **ROCKINGHAM COUNTY PLANNING COMMISSION**

John Hayden	Term expires 2018
Bill Meserve	Term expires 2019

## **NH DES LOCAL RIVER MANAGEMENT ADVISORY COMMITTEE**

John Hayden	Alison Watts
William Meserve	

## ***TOWN OF NEWFIELDS 2017 IMPORTANT DATES***

The Town Office will be closed on the following dates:

Monday January 2, 2017 - New Year's Day  
Monday January 16, 2017 - Martin Luther King Day  
Monday February 20, 2017 - President's Day  
Monday May 29, 2017 - Memorial Day  
Tuesday July 4, 2017 - Independence Day  
Monday September 4, 2017 - Labor Day  
Monday October 9, 2017 - Columbus Day  
Friday November 10, 2017 - Veteran's Day  
Thursday November 23, 2017 - Thanksgiving Day  
Friday November 24, 2017 - Thanksgiving Friday  
Monday December 25, 2017 - Christmas Holiday Celebrated  
Tuesday December 26, 2017 - Christmas Holiday Celebrated  
Monday January 1, 2018 - New Year's Day Celebrated

### ***OTHER IMPORTANT DATES***

Wednesday February 8, 2017 -Town Deliberative Session - Town Hall 7pm

Tuesday March 14, 2017 - Town Election Day 8am to 7pm

Sunday April 2, 2017 - Senior Luncheon - Town Hall 1pm

Saturday May 6, 2017 – Spring Clean Up - 8am to 12pm

Saturday June 24, 2017 – Summer Solstice - 5pm to 8pm

Saturday October 21, 2017 - Household Hazardous Waste Collection Day

Tuesday October 31, 2017 - Trick or Treat 5pm to 7pm

Sunday December 3, 2017 – Holiday Celebration - 4pm to 8pm

Dump – Newmarket Transfer Station is available to residents on Saturday,  
all year 7:30am to 4pm, Wednesday - winter 8am to 2pm,  
summer 12pm to 6pm



**TOWN WARRANT 2017**  
**STATE OF NEW HAMPSHIRE**  
**TOWN OF NEWFIELDS**

To the inhabitants of the Town of Newfields, in the County of Rockingham, State of New Hampshire, qualified to vote in town affairs:

You are hereby notified to meet as follows: FIRST SESSION OF TOWN MEETING (Deliberative): At the Newfields Town Hall, 65 Main Street, in said Newfields on Wednesday February 8, 2017 at 7:00 pm for explanation, discussion, debate, and possible amendment of the following Warrant Articles:

Article 1. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,564,978? Should this article be defeated, the default budget shall be \$1,512,660 which is the same as last year, with certain adjustments required by previous action of the Town of Newfields or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Selectmen recommend the \$1,564,978 as set forth on said budget.

Article 2. Shall the Town vote to raise and appropriate the sum of \$275,000 for the purpose of renovating the town offices. The sum of \$175,000 to come from unassigned fund balance and the remainder \$100,000 to come from taxation. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the renovation is completed or by December 31, 2018, whichever is sooner. Recommended by Selectmen

Article 3. Shall the Town vote to raise and appropriate the sum of \$17,900 for the purpose of mosquito control by town wide adulticiding (truck spraying)? Recommended by Selectmen 2-1

Article 4. Shall the Town vote to raise and appropriate the sum of \$15,000 to be added to the previously established Sidewalk Expendable Trust Fund for the purpose of planning and designing a sidewalk extension to Old Lee Rd?  
Recommended by Selectmen 2-1

Article 5. Shall the Town vote to raise and appropriate the sum of \$30,000 to be added to the Fire Truck Capital Reserve Fund previously established, for the future purchase of a new fire truck? Recommended by Selectmen

Article 6. Shall the Town vote to raise and appropriate the sum of \$10,000 to be added to the Rescue Equipment Capital Reserve Fund previously established?  
Recommended by Selectmen.

Article 7. Shall the Town vote to authorize the Selectmen to sell the property located on Maple Street, Tax Map 102, Lot 74, comprised of .13 acres of land? This parcel will be sold through an open process at a price and under terms at the discretion of the Selectmen. Recommended by Selectmen

Article 8. Shall the Town vote to raise and appropriate the sum of \$7,350 for the purpose of replacing the original portion of the roof at the Paul Memorial Library?  
Recommended by Selectmen

SECOND SESSION: At the Newfields Town Hall, 65 Main Street in said Newfields on Tuesday March 14, 2017 to choose the following officers: Selectmen for three years, Cemetery Trustee for three years, Cemetery Trustee for two years, Trustee of the Trust Funds for three years, and Library Trustee for three years and to vote on the warrant articles listed as 1-8 above, as those articles may be amended by the First Session, by official ballot. The polls will open at 8:00 a.m. and close no earlier than 7:00 p.m.



**Budget of the Town of Newfields**  
Form Due Date: 20 Days after the Town Meeting

This form was posted with the warrant on: January 25, 2017

**For Assistance Please Contact:**

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
Christopher M Hutchins	Selectman, Chair	
James Thompson III	Selectman	
Michael c Sununu	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

## Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	01	\$114,570	\$110,868	\$117,740	\$0
4140-4149	Election, Registration, and Vital Statistics	01	\$16,700	\$13,100	\$7,550	\$0
4150-4151	Financial Administration	01	\$24,700	\$24,829	\$24,750	\$0
4152	Revaluation of Property	01	\$18,250	\$17,469	\$18,250	\$0
4153	Legal Expense	01	\$16,000	\$13,514	\$12,500	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	01	\$30,500	\$23,352	\$37,500	\$0
4194	General Government Buildings	01	\$41,250	\$43,273	\$41,800	\$0
4195	Cemeteries	01	\$31,000	\$22,545	\$30,515	\$0
4196	Insurance	01	\$36,600	\$23,127	\$31,600	\$0
4197	Advertising and Regional Association	01	\$4,500	\$4,147	\$4,500	\$0
4199	Other General Government	01	\$15,200	\$12,892	\$23,000	\$0
<b>Public Safety</b>						
4210-4214	Police	01	\$451,460	\$406,524	\$451,460	\$0
4215-4219	Ambulance	01	\$5,100	\$4,116	\$5,100	\$0
4220-4229	Fire	01	\$71,100	\$58,995	\$72,750	\$0
4240-4249	Building Inspection	01	\$5,000	\$10,796	\$5,000	\$0
4290-4298	Emergency Management	01	\$15,200	\$5,172	\$15,200	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Highways and Streets</b>						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	01	\$254,600	\$299,091	\$296,743	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	01	\$10,500	\$10,238	\$10,500	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	01	\$80,500	\$85,783	\$120,000	\$0
4324	Solid Waste Disposal	01	\$52,000	\$44,132	\$32,890	\$0
4325	Solid Waste Cleanup	01	\$4,500	\$5,146	\$5,200	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0

**Electric**

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
<b>Health</b>						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	01	\$0	\$0	\$32,000	\$0
4415-4419	Health Agencies, Hospitals, and Other	01	\$7,000	\$7,000	\$7,000	\$0
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	01	\$4,000	\$802	\$4,000	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	01	\$1,200	\$1,200	\$4,200	\$0
4550-4559	Library	01	\$47,243	\$46,183	\$51,728	\$0
4583	Patriotic Purposes	01	\$500	\$0	\$500	\$0
4589	Other Culture and Recreation	01	\$5,200	\$5,031	\$5,300	\$0
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources	01	\$2,875	\$3,250	\$3,250	\$0
4619	Other Conservation	01	\$5	\$0	\$5	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	01	\$65,000	\$65,000	\$65,000	\$0
4721	Long Term Bonds and Notes - Interest	01	\$32,908	\$32,908	\$27,447	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$1,465,161</b>	<b>\$1,400,483</b>	<b>\$1,564,978</b>	<b>\$0</b>

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
4917	To Health Maintenance Trust Fund		\$0	\$0	\$0	\$0
4903	Buildings	02	\$0	\$0	\$275,000	\$0
	<b>Purpose:</b> Renovation of town offices					
4915	To Capital Reserve Fund	05	\$0	\$0	\$30,000	\$0
	<b>Purpose:</b> future purchase of fire truck					
4915	To Capital Reserve Fund	06	\$0	\$0	\$10,000	\$0
	<b>Purpose:</b> future purchase of rescue tools					
4916	To Expendable Trusts/Fiduciary Funds	04	\$0	\$0	\$15,000	\$0
	<b>Purpose:</b> sidewalk construction					
<b>Special Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$330,000</b>	<b>\$0</b>

## Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
4414	Pest Control	03	\$0	\$0	\$17,900	\$0
	<b>Purpose:</b> Adulticiding Mosquitos					
4903	Buildings	08	\$0	\$0	\$7,350	\$0
	<b>Purpose:</b> Library roof replacement					
<b>Individual Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$25,250</b>	<b>\$0</b>

## Revenues

Account Code	Source of Revenue	Warrant Article #	PY Estimated Revenues	PY Actual Revenues	Estimated Revenues Ensuing Fiscal Year
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	01	\$84,000	\$84,175	\$64,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	01	\$19,000	\$19,200	\$19,200
9991	Inventory Penalties	01	\$2,000	\$5,300	\$2,000
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	01	\$2,000	\$3,483	\$2,000
3220	Motor Vehicle Permit Fees	01	\$350,000	\$395,659	\$350,000
3230	Building Permits	01	\$6,000	\$12,410	\$5,000
3290	Other Licenses, Permits, and Fees	01	\$4,000	\$3,794	\$4,000
3311-3319	From Federal Government	01	\$0	\$9,651	\$6,375
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	01	\$87,131	\$87,131	\$87,131
3353	Highway Block Grant	01	\$42,725	\$42,725	\$42,725
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	01	\$785	\$785	\$785
3379	From Other Governments		\$5,401	\$0	\$0
<b>Charges for Services</b>					
3401-3406	Income from Departments		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	01	\$4,818	\$5,829	\$4,818
3503-3509	Other	01	\$7,700	\$15,526	\$6,000
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0

**Other Financing Sources**

3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$
9998	Amount Voted from Fund Balance		\$0	\$0	\$
9999	Fund Balance to Reduce Taxes	02	\$0	\$0	\$175,000
<b>Total Estimated Revenues and Credits</b>			<b>\$615,560</b>	<b>\$685,668</b>	<b>\$769,034</b>



## Budget Summary

Item	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended	\$1,465,161	\$1,564,978
Special Warrant Articles Recommended	\$61,000	\$330,000
Individual Warrant Articles Recommended	\$49,900	\$25,250
<b>TOTAL Appropriations Recommended</b>	<b>\$1,576,061</b>	<b>\$1,920,228</b>
Less: Amount of Estimated Revenues & Credits	\$509,895	\$769,034
Estimated Amount of Taxes to be Raised	\$1,066,166	\$1,151,194





## Newfields

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on:

**For Assistance Please Contact:  
NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
Christopher M Hutchins	Selectman, Chair	
James Thompson III	Selectman	
Michael C Sununu	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$114,570	\$0	\$0	\$114,570
4140-4149	Election, Registration, and Vital Statistics	\$16,700	(\$9,150)	\$0	\$7,550
4150-4151	Financial Administration	\$24,700	\$0	\$0	\$24,700
4152	Revaluation of Property	\$18,250	\$0	\$0	\$18,250
4153	Legal Expense	\$16,000	\$0	\$0	\$16,000
4155-4159	Personnel Administration	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	\$30,500	\$0	\$0	\$30,500
4194	General Government Buildings	\$41,250	\$0	\$0	\$41,250
4195	Cemeteries	\$31,000	\$0	\$0	\$31,000
4196	Insurance	\$36,600	\$0	\$0	\$36,600
4197	Advertising and Regional Association	\$4,500	\$0	\$0	\$4,500
4199	Other General Government	\$15,200	\$0	\$0	\$15,200
<b>Public Safety</b>					
4210-4214	Police	\$451,460	\$0	\$0	\$451,460
4215-4219	Ambulance	\$5,100	\$0	\$0	\$5,100
4220-4229	Fire	\$71,100	\$0	\$0	\$71,100
4240-4249	Building Inspection	\$5,000	\$0	\$0	\$5,000
4290-4298	Emergency Management	\$15,200	\$0	\$0	\$15,200
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$254,600	\$42,143	\$0	\$296,743
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$10,500	\$0	\$0	\$10,500
4319	Other	\$0	\$0	\$0	\$0
<b>Sanitation</b>					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$80,500	\$39,500	\$0	\$120,000
4324	Solid Waste Disposal	\$52,000	(\$19,533)	\$0	\$32,467
4325	Solid Waste Cleanup	\$4,500	\$0	\$0	\$4,500
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0

4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Health</b>					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$7,000	\$0	\$0	\$7,000
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$4,000	\$0	\$0	\$4,000
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$1,200	\$0	\$0	\$1,200
4550-4559	Library	\$47,243	\$0	\$0	\$47,243
4583	Patriotic Purposes	\$500	\$0	\$0	\$500
4589	Other Culture and Recreation	\$5,200	\$0	\$0	\$5,200
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$2,875	\$0	\$0	\$2,875
4619	Other Conservation	\$5	\$0	\$0	\$5
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$65,000	\$0	\$0	\$65,000
4721	Long Term Bonds and Notes - Interest	\$32,908	(\$5,461)	\$0	\$27,447
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Total Appropriations</b>		<b>\$1,465,161</b>	<b>\$47,499</b>	<b>\$0</b>	<b>\$1,512,660</b>

Account Code	Reason for Reductions/Increases or One-Time Appropriations
4140-4149	one election in 2017
4312	income from highway block grant
4721	decrease in interest payment
4323	contractual increase recycling
4324	contractual decrease tipping fees

## BUDGET LINE DIRECTORY

**4130-4139 Executive:** Salaries for Selectmen, Town Clerk/Tax Collector, Deputy Town Clerk/Tax Collector, and Trustees of the Trust Funds and town employer expenses for health, dental, social security, medicare, NH unemployment and NHRS retirement.

**4140-4149 Election, Reg. & Vital Stats:** Costs for town report printing, voting machine maintenance, ballot clerks and supervisor stipends, ballots and vital records preservation and town employer expenses for social security and medicare.

**4150-4151 Financial Administration:** Stipend and reimbursement for treasurer, deputy treasurer, cost of annual audit, and Tyler Tech Maintenance contract for accounting software.

**4152 Revaluation of Property:** Cartographics contract, R B Wood contract, and Avitar Assessing Contract.

**4153 Legal expenses:** Attorney's fees

**4155-4159 Personnel Administration:** Town Employers tax expense –allocated to departments.

**4191-4193 Planning & Zoning:** Planning & Zoning costs, Town Planner, secretary salary, Registry of Deeds recording fees, RPC dues, Land Use books and WISE project.

**4194 General Government Buildings:** All operating costs and expenses for the Town Hall (PSNH, Oil, Phones, Security system, 1/3 mowing cost, fire hydrant, cleaning and cable).

**4195 Cemeteries:** Costs to maintain Newfields Cemeteries which include Locust Grove, Newfields (Route 108), Bald Hill Rd. and Hilton.

**4196 Insurance:** Insurance coverage for town buildings, vehicles, workers compensation, unemployment and health reimbursements.

**4197 Advertising & Regional Assoc.:** Membership dues for NHMA, NEACTC Assoc., NH Assessing Officials, NH Town Clerks, NH Tax Collectors, NH Government Finance Officers and Seacoast Fire Chiefs, expenses for meetings and conferences, Animal Population fees, town legal notices.

**4199 Other General Government:** IT service contract, website fees, office and janitorial supplies, postmaster and Registry fees, tax lien preparation fees, mileage for bank deposits, and Avitar Tax Collect and Town Clerk Contract.

**4210-4214 Police:** Police Chief and Officers salaries, administrative salary, department costs and town employer expenses for health, dental, social security, medicare, NH unemployment and NHRS retirement.

**4215-4219 Ambulance:** Contract with Newmarket.

**4220-4229 Fire:** Fire Dept. operating costs and air pak lease payment.

**4240-4249 Building Inspection:** Building Inspector's salary which includes half of anticipated building permit fees, membership fees and town employer expenses for social security and medicare.

**4290-4298 Emergency Management:** Equipment purchase and maintenance of radios, cell phones, Seabrook drills & training.

**4312 Highway & Streets:** Payments to Road Agent for contracted highway services and purchase of expendable supplies (salt and sand).

**4316 Street Lighting:** Cost of electricity for street lights on State and Town roads and Town shed.

**4323 Solid Waste Collection:** Trash and recyclable pickup-Casella

**4324 Solid Waste Disposal:** Tipping fees and Newmarket transfer station and Lamprey Regional Landfill contract.

**4325 Solid Waste Cleanup:** Household Hazardous Waste fee and spring cleanup.

**4415-4419 Health Agencies & Others:** Town's contribution to local non-profit service organizations.

**4441-4442 Administration & Direct Assist:** Funds for general assistance and welfare

**4520-4529 Parks & Recreation:** Costs for 1/3 contracted mowing for Badger park, Town Landing, and other small parks.

**4550-4559 Library:** Library operating costs: utilities, books, mowing cost, part time salaries and town employer expenses for social security and medicare .

**4583 Patriotic Purposes:** Costs of flags

**4589 Other Culture & Recreation:** Funds for celebration events; senior luncheon, memorial day parade & picnic, summer solstice, parent coffee and holiday celebration .

**4611-4612 Admin. & Purch. Of Nat. Resources:** Conservation Commission expenses for easement monitoring and operating expenses.





## SUMMARY INVENTORY OF VALUATION

Submit to the Department of Revenue Administration by September 1

### Instructions

Note: for ease of use please begin at the last section and work forward.

**REPORTS REQUIRED:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions for individual items.

### For Assistance Please Contact:

**DRA Municipal and Property Division**  
Phone: (603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Data has been imported into the form from an external source. All form calculations have been disabled.

### ENTITY'S INFORMATION ?

Entity Type:  Municipality  Village

Municipality:

County:

Original Date:

Revision Date:

### ASSESSOR

Assessor's Name

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

### MUNICIPAL OFFICIALS

Municipal Official 1

Municipal Official 3

Municipal Official 5

Under penalties of perjury, We declare that we have examined the information contained in this form and to the best of our belief it is true, correct and complete.

Municipal Official 2

Municipal Official 4

Municipal Official 6

### PREPARER'S INFORMATION

Preparer's Name

Phone Number

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Email (optional)



Municipality Values

Value Land Only (Exclude amount listed in lines 3A, 3B and 4) ⑦

	Number of Acres	Assessed Valuation
1-A Current Use (At current values) RSA 79-A ②	1,649.79	\$132,804
1-B Conservation Restriction Assessment RSA 79-B ②	311.53	\$53,041
1-C Discretionary Easements RSA 79-C ⑦	4.76	\$7,303
1-D Discretionary Preservation Easements RSA 79-D ⑦		
1-E Taxation of Land Under Farm Structures RSA 79-F ⑦		
1-F Residential Land (Improved and Unimproved) ⑦	1,691.24	\$108,169,700
1-G Commercial/Industrial Land (excluding Utility Land) ⑦	146.98	\$8,374,800
1-H Total of Taxable Land ⑦	3,804.3	\$116,737,648
1-I Tax Exempt and Non-Taxable Land ⑦	629.45	\$10,598,000

Value Buildings Only (Exclude amount listed in lines 3A and 3B) ⑦

	Number of Structures	Assessed Valuation
2-A Residential ②		\$116,252,900
2-B Manufactured Housing as defined in RSA 674:31 ②		\$248,600
2-C Commercial/Industrial (excluding Utility buildings) ②		\$13,676,700
2-D Discretionary Preservation Easements RSA 79-D ②		
2-E Taxation of Farm Structures RSA 79-F ②		
2-F Total of Taxable Buildings ⑦		\$130,178,200
2-G Tax Exempt and Non-Taxable Buildings ②		\$6,890,200

Utilities and Timber ⑦

	Assessed Valuation
3-A Utilities ②	\$1,694,500
3-B Other Utilities ②	
4 Mature Wood and Timber RSA 79:5 ②	
5 Valuation before Exemptions (Total of lines 1H, 2F, 3A, 3B and 4) ⑦	\$248,610,348



Exemptions

		Total # Granted	Assessed Valuation
6	Certain Disabled Veterans (RSA 72:36-a) ?		
7	Improvements to Assist the Deaf RSA (72:38-b V) ?		
8	Improvements to Assist Persons with Disabilities (RSA 72:37-a) ?	1	\$20,000
9	School Dining/Dormitory/Kitchen Exemption (RSA 72:23-IV) ?		
10a	Non-Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?		
10b	Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?		
11) Modified Assessed Valuation of all Properties (Line 5 minus lines 6, 7, 8, 9, 10a, 10b) ?			\$248,590,348

Summation of Exemptions ?

	Amount Per Exemption	Total # Granted	Assessed Valuation
12	Blind Exemption (RSA 72:37) ?		
13	Elderly Exemption (RSA 72:39-a & b)	14	\$2,696,952
14	Deaf Exemption (RSA 72:38-b) ?		
15	Disabled Exemption (RSA 72:37-b) ?	1	\$80,000
16	Wood Heating Energy Systems Exemption (RSA 72:70) ?		
17	Solar Energy Systems Exemption (RSA 72:62) ?	2	\$46,000
18	Wind Powered Energy Systems Exemption (RSA 72:66) ?		
19	Add'l School Dining/Dormitory/Kitchen Exemptions (RSA 72:23 IV) ?		
20) Total Dollar Amount of Exemptions (sum of lines 12 - 19)			\$2,822,952

Calculations

21 NET VALUATION: Used To Compute Municipal, County, and Local Education Tax Rates (Line 11 minus Line 20)	\$245,767,396
22 LESS UTILITIES: (Line 3A) Do not include the value of other utilities listed in Line 3B	\$1,694,500
23 NET VALUATION WITHOUT UTILITIES TO COMPUTE STATE EDUCATION TAX (Line 21 minus Line 22)	\$244,072,896

Notes:



Utility Summary: Electric, Hydroelectric, Renewable - Misc., Nuclear, Gas/Pipeline, Water & Sewer

Utility Value Appraiser

Who Appriases/Establishes the Utility Value in the Municipality? (If multiple, please list)

DRA

If the Municipality Uses DRA Utility Values, Is it Equalized By The Ratio?  Yes  No

SECTION A

List Electric Companies

Electric Company	Assessed Valuation
PSNH DBA EVERSOURCE ENERGY	\$1,669,700
NEXTERA ENERGY SEABROOK LLC	\$21,900
MASS MUNICIPAL WHOLESALE ELECTRIC GENERATION	\$2,855
HUDSON LIGHT & POWER DEPT GENERATION	\$20
TAUNTON MUNICIPAL LIGHTING CO GENERATION	\$25
<b>A1 Total of all Electric Companies listed in this section:</b>	<b>\$1,694,500</b>

List Gas Companies

Gas Company	Assessed Valuation
<b>A2 Total of all Gas Companies listed in this section:</b>	

**Tax Credits and Exemptions**

**Veterans' Tax Credits**

Credit Description	Limits	Number of Individuals	Estimated Tax Credits
<b>Veterans' Tax Credit/Optional Veterans' Tax Credit (RSA 72:28)</b> (50 Standard Credit, \$51 up to \$500 upon adoption by city/town)	\$500	63	\$31,500
<b>Surviving Spouse (RSA 72:29-a)</b> *The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States... (5700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$700		
<b>Tax Credit for Service-Connected Total Disability (RSA 72:35)</b> *Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury...* (\$700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$700		
<b>Total Number and Amount</b>		<b>63</b>	<b>\$31,500</b>

**Disabled and Deaf Exemption Report**

**Disabled Exemption Report (RSA 72:37-b)**

**Deaf Exemption Report (RSA 72:38-b)**

	Single	Married	Single	Married
Income Limits	\$13,400	\$20,400		
Asset Limits	\$100,000	\$100,000		

**Elderly Exemption Report - RSA 72:39-a**

**First Time Filers Granted Elderly Exemption for Current Tax Year**

**Total Number of Individuals Granted an Elderly Exemption for the Current Tax Year & Total Number of Exemptions Granted**

Age	#	Amount Per Individual	Age	#	Max Allowable Exemption	Total Actual Exemption Granted
65-74		\$200,000	65-74	4	\$800,000	\$737,600
75-79		\$200,000	75-79	3	\$600,000	\$583,600
80+	1	\$200,000	80+	7	\$1,400,000	\$1,375,752
<b>Total</b>				<b>14</b>	<b>\$2,800,000</b>	<b>\$2,696,952</b>

<b>Income Limits</b>	Single	\$36,000	<b>Asset Limits</b>	Single	\$150,000
	Married	\$48,000		Married	\$150,000

**Community Tax Relief Incentive - RSA 79-E**

Adopted:  Yes  No

**Taxation of Qualifying Historic Buildings - RSA 79-G**

Adopted:  Yes  No

**Taxation of Certain Chartered Public School Facilities - RSA 79-H**

Adopted:  Yes  No



**Property Reports**

**Current Use Reports - RSA 79-A**

	Total Number of Acres Receiving Current Use	Assessed Valuation	Other Current Use Statistics	Total Number of Acres
Farm Land	142.73	\$59,094	Receiving 20% Rec. Adjustment	809.62
Forest Land	756.85	\$50,935	Removed from Current Use During Current Tax Year 2016	17.19
Forest Land with Documented Stewardship	365.69	\$16,829	Owners in Current Use	47
Unproductive Land	201.38	\$3,090	Parcels in Current Use	67
Wet Land	183.14	\$2,856		
<b>Total</b>	<b>1,649.79</b>	<b>\$132,804</b>		

**Land Use Change Tax**

**Gross Monies Received for Calendar Year (Jan 1 through Dec 31)** \$53,000

Conservation Allocation Percentage  And/Or Dollar Amount

Monies to Conservation Fund

Monies to General Fund \$53,000

**Conservation Restriction Assessment Report - RSA 79-B (must file PA-60)**

	Total Number of Acres Receiving Conservation	Assessed Valuation	Other Conservation Restriction Assessment Statistics	Total Number of Acres
Farm Land	109.38	\$44,123	Receiving 20% Recreation Adjustment	72.52
Forest Land	109.83	\$6,842	Removed from Conservation During Current Tax Year	
Forest Land with Documented Stewardship	54.12	\$1,426		
Unproductive Land	35.7	\$610	Owners in Conservation	9
Wet Land	2.5	\$40	Parcels in Conservation	12
<b>Total</b>	<b>311.53</b>	<b>\$53,041</b>		

**Discretionary Easements - RSA 79-C**

Total Number of Acres	# of Owners	Assessed Valuation	Description of Discretionary Easements Granted (e.g. Golf Course, Ball Park, Race Track)
4.76	1	\$7,303	GOLF RANGE EXP 18

**Taxation of Farm Structures and Land Under Farm Structures - RSA 79-F**

Total Number Granted	Total Number of Structures	Total Number of Acres	Assessed Valuation Land	Assessed Valuation Structures



NEWFIELDS

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Sue

Preparer's Last Name

McKinnon

Date

10/25/2016

**2. SAVE AND EMAIL THIS FORM TO THE EQUALIZATION BUREAU**

Please save and e-mail the completed, fillable PDF form to the Equalization Bureau at [equalization@dra.nh.gov](mailto:equalization@dra.nh.gov).

**3. PRINT, SIGN, AND UPLOAD THIS FORM TO THE MTRSP**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature

*J. J. [Signature]*

Governing Body Member's Signature and Title

Assessor's Signature

\_\_\_\_\_

Governing Body Member's Signature and Title

*[Signature]* SEBASTIAN

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

*[Signature]* SEBASTIAN

Governing Body Member's Signature and Title

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Governing Body Member's Signature and Title



Revised Estimated Revenues  
Newfields  
(RSA 21-J:34)

For Assistance Please Contact:  
NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

Preparer's Certification		
Name	Position	Signature
MICHAEL C. SUNUNU	SELECTION	<i>[Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

Revenues

Account Code	Source of Revenue	Warrant Article #	Estimated Revenue
<b>Taxes</b>			
3120	Land Use Change Tax - General Fund		\$42,200
3180	Resident Tax		\$0
3185	Yield Tax	01	\$0
3186	Payment in Lieu of Taxes		\$0
3187	Excavation Tax		\$0
3189	Other Taxes		\$0
3190	Interest and Penalties on Delinquent Taxes	01	\$19,000
9991	Inventory Penalties		\$2,000

Account Code	Source of Revenue	Warrant Article #	Estimated Revenue
<b>Licenses, Permits, and Fees</b>			
3210	Business Licenses and Permits	01	\$2,000
3220	Motor Vehicle Permit Fees	01	\$350,000
3230	Building Permits	01	\$6,000
3290	Other Licenses, Permits, and Fees	01	\$4,000
3311-3319	From Federal Government		\$0
<b>State Sources</b>			
3351	Shared Revenues		\$0
3352	Meals and Rooms Tax Distribution	01	\$81,030
3353	Highway Block Grant	01	\$42,725
3354	Water Pollution Grant		\$0



3355	Housing and Community Development		\$0
3356	State and Federal Forest Land Reimbursement		\$0
3357	Flood Control Reimbursement		\$0
3359	Other (Including Railroad Tax)		\$369
3379	From Other Governments	01	\$3,300
<b>Charges for Services</b>			
3401-3406	Income from Departments		\$0
3409	Other Charges		\$0
<b>Miscellaneous Revenues</b>			
3501	Sale of Municipal Property		\$0
3502	Interest on Investments	01	\$3,700
3503-3509	Other	01	\$7,700
<b>Interfund Operating Transfers In</b>			
3912	From Special Revenue Funds		\$0
3913	From Capital Projects Funds		\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0
3914O	From Enterprise Funds: Other (Offset)		\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0
3914W	From Enterprise Funds: Water (Offset)		\$0
3915	From Capital Reservé Funds		\$0
3916	From Trust and Fiduciary Funds		\$0
3917	From Conservation Funds		\$0
<b>Other Financing Sources</b>			
3934	Proceeds from Long Term Bonds and Notes		\$0

<b>Revised Estimated Revenues Summary</b>		<b>Newfields</b>
<b>Subtotal of Revenues</b>		<b>\$564,024</b>
Unassigned Fund Balance (unreserved)	\$0	
Less Emergency Appropriations (RSA 32:11)	\$0	
Less Voted from Fund Balance	\$0	
Less Fund Balance to Reduce Taxes	\$0	
Fund Balance Retained	\$0	
<b>Total Revenues and Credits</b>		<b>\$564,024</b>

<b>Requested Overlay</b>	<b>\$0</b>
--------------------------	------------



**2016**  
**\$23.22**

## Tax Rate Breakdown Newfields

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$940,627	\$245,767,396	<b>\$3.83</b>
County	\$256,495	\$245,767,396	<b>\$1.04</b>
Local Education	\$3,924,641	\$245,767,396	<b>\$15.97</b>
State Education	\$580,922	\$244,072,896	<b>\$2.38</b>
<b>Total</b>	<b>\$5,702,685</b>		<b>\$23.22</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Newfields Sewer	\$0	\$50,482,733	<b>\$0.00</b>
<b>Total</b>	<b>\$0</b>		<b>\$0.00</b>

Tax Commitment Calculation	
Total Municipal Tax Effort	\$5,702,685
War Service Credits	(\$31,500)
Village District Tax Effort	\$0
<b>Total Property Tax Commitment</b>	<b>\$5,671,185</b>

Stephan Hamilton Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/2/2016
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## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$1,562,161	
Net Revenues (Not Including Fund Balance)		(\$612,341)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		(\$50,000)
War Service Credits	\$31,500	
Special Adjustment	\$0	
Actual Overlay Used	\$9,307	
<b>Net Required Local Tax Effort</b>	<b>\$940,627</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$256,495	
<b>Net Required County Tax Effort</b>	<b>\$256,495</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$2,312,831	
Net Cooperative School Appropriations	\$2,761,707	
Net Education Grant		(\$568,975)
Locally Retained State Education Tax		(\$580,922)
<b>Net Required Local Education Tax Effort</b>	<b>\$3,924,641</b>	
State Education Tax	\$580,922	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$580,922</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$245,767,396	\$244,170,453
Total Assessment Valuation without Utilities	\$244,072,896	\$242,425,653

### Village (MS-1V)

Description	Current Year
Newfields Sewer	\$50,482,733

Town of Newfields  
First Session of the 2016 Annual Meeting  
Deliberative Session Minutes-February 3, 2016

**Selectmen:** Chairman Michael Woodworth, Jamie Thompson and Christopher Hutchins

**Moderator:** John M. Hayden

**Town Clerk:** Sue E. McKinnon

Moderator John Hayden called the meeting to order at 7pm and called for a pledge of allegiance. He introduced the head table and reviewed the rules and procedures of the meeting. He explained that the session was to debate, discuss and amend the warrant articles, if necessary.

Article 1. Shall the Town of Newfields raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,465,161.00? Should this article be defeated, the default budget shall be \$1,416,280.00, which is the same as last year, with certain adjustments required by previous action of the Town of Newfields or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Selectmen recommend the \$1,465,161.00 as set forth on said budget.

Chairman Michael Woodworth said the budget includes a 2% raise for all employees. He was not in favor of the increase because there was no increase in social security benefits. Jamie Thompson stated that the increase in the fire department budget of \$20,000 is to pay for the lease on the Scot Air Paks. The increase in the highway department budget is for paving. There will be no warrant article for highways this year. Chris Hutchins added that the increase in the elections budget is due to the four upcoming elections in 2016.

There was no discussion and Article 1 shall be placed on the ballot as written.

Article 2. Shall the Town vote to raise and appropriate the sum of \$17,000 for the purpose of mosquito control by town wide adulticiding (truck spraying)?

Michael Woodworth said he is not in favor of the roadside spraying. He is not convinced that the spraying is safe especially for those with asthma.

Again this year, Michael Sununu asked if the Board has requested information from Dragon Mosquito regarding proof as to the effectiveness of roadside spraying and its claims to reduce mosquito populations. Jamie mentioned that the Selectmen have spoken with Dragon and roadside spraying is effective. Reducing the risks associated with mosquitoes is worth the investment by the town.

James McIlroy added that there was no data to support the effectiveness of adulticiding but it is definitely a "comfort" item for the Town.

A motion was made by Michael Sununu and seconded by Win Fream to change the dollar amount of the article to \$0.00. The amendment was voted on and passed. Yes-17 No-13

A motion was made by Michael Sununu and seconded by Mike Todd to restrict re-consideration of the article. The motion to restrict re-consideration was voted on and passed. Yes-16, No-14

Robin Gray informed the audience that her child got EEE from mosquitoes. The new Zica virus is mosquito related. In the past few years the town has not had any EEE or West Nile detected. In her opinion, the Town has made a huge mistake changing the article to zero.

Article 2 shall be placed on the ballot as amended.

Article 3. Shall the Town vote to raise and appropriate \$32,000.00 for the purpose of mosquito control by targeting mosquito larvae (known as larviciding) and Arbovirus Surveillance (known as trapping and testing of mosquitoes)? Recommended by Selectmen

Charlotte Legg asked if larviciding was safer than adulticiding. Sarah MacGregor of Dragon Mosquito stated that larviciding treats the mosquitoes at the source using bacteria to kill a particular strain. The bacterium kills only mosquitoes and does not have an impact on birds, fish, insects, humans, or pets. Areas with stagnant water throughout the town are targeted and treated, stopping mosquitoes from becoming adults.

James McIlroy added that research has proven the effectiveness of larviciding.

Michael Sununu asked why the Selectmen had not considered adding this item to the operating budget. Jamie Thompson agrees the larviciding should be added to the operating budget.

Article 3 shall be placed on the ballot as written.

Article 4. Shall the Town vote to raise and appropriate the sum of \$30,000.00 to be placed in the Fire Truck Capital Reserve Fund previously established, for the future purchase of a new fire truck? The Selectmen were previously named as agents to expend from the fund. Recommended by the Selectmen

Jamie Thompson said this is a capital allocation for the purchase of new fire truck. Within 10 years the Town will need a new fire truck and the amount of the allocation will go up to \$50,000 when we get close to the purchase date. This will be the 5<sup>th</sup> year of appropriating \$30,000.

There was no discussion and Article 4 shall be placed on the ballot as written.

Article 5. Shall the Town vote to establish a Rescue Equipment Capital Reserve Fund under the provisions of RSA 35:1 for the Jaws of Life Tools and to raise and appropriate the sum of \$10,000.00 to be placed in the fund; further to name the Selectmen as agents to expend from the fund. Recommended by Selectmen

A motion was made by Fire Chief Jeff Buxton and seconded by Mike Todd to amend the warrant article by replacing “jaws of life” with “hydraulic rescue tools”. Jaws of Life is a brand and he doesn’t want to be locked in to having to purchase that brand of tool. The amendment was voted on and passed.

A motion was made by Mike Todd and seconded by Kim Crisp to add “jaws of life” in parenthesis to the article. The amendment was voted on and passed.

Jeff Buxton explained that the current jaws of life are 35 years old and they were purchased by the Fireman’s Association as used equipment from the Town of Meredith. The company that services the tools does not want to work on them anymore. They are old and archaic. It will cost \$25,000-\$30,000 to replace them. The Jaws of Life were used three times in the past year.

Article 5 shall be placed on the ballot as amended.

Article 6. Shall the Town vote to raise and appropriate the sum of \$10,000.00 to be added to the Stormwater Infrastructure Expendable Trust Fund previously established for storm water mapping and drainage infrastructure? The Selectmen were previously named as agents to expend from the fund.  
Recommended by Selectmen

Planning Board Chairman Jeff Feenstra explained that we currently have \$6,000 in an expendable fund for storm water mapping and drainage infrastructure. About a month ago, he attended a meeting with Water Commissioner Ray Buxton regarding asset management for the sewer system. The project involves controlling the amount of nitrogen draining into the Squamscott River and acid management. The Water and Sewer Department has received a loan for \$30,000 to work on the project which is interrelated with storm water mapping and drainage infrastructure. The Planning Board would like to work with the Water and Sewer Department to complete the project.

A motion was made by Jeff Feenstra and seconded by Mike Todd to increase the dollar amount of the warrant article to \$10,000. The amendment was voted on and passed.

Mike Todd added that the project is a good move for the Town. Ray Buxton agreed that the Water and Sewer Department working with the Town will be a benefit by using the same people for both studies.

Water and Sewer is a big part of the mapping. Drainage needs to be identified for FEMA and the EPA. Mike Price commented that this is a proactive move for the Town. The goal is to show the EPA that we are making an effort to cut down on nitrogen going into Great Bay. The mapping will allow us to track the nitrogen and find out where the sources of nitrogen are.

Article 7. Shall the Town vote to raise and appropriate the sum of \$15,000 to be added to the Retirement Benefits Expendable Trust Fund previously established to pay accrued leave when an employee retires. The Selectmen were previously named as agents to expend from the fund.  
Recommended by Selectmen

Jamie Thompson stated that with the retirement of the Police Chief the fund is now at zero. We need to build it back up so funds are available if another full time employee retires.

James McIlroy asked if this would be a recurring article every year for \$15,000. Jamie Thompson explained that the fund had \$30,000 and we recently paid out \$47,000 when the Police Chief Art Reed retired.

Leroy Legg said the warrant article is obscure and doesn't explain the details of the kind of leave paid out.

Sue McKinnon mentioned that the personnel policy does cap the amount of vacation time that can be carried over and paid out. One half of accrued sick time is paid out when an employee retires. The Police Chief had 1,200 hours of accrued time and he also had a negotiated contract in addition to the personnel policy.

Mike Woodworth suggested taking a look at potential retirees to determine how much money will be needed in the future.

Natalie Fream asked if the Selectmen would consider changing the personnel policy.

Leroy Legg suggested other options to funding the retirement benefits to relieve the liability from the Town such as budgeting through salaries.

James McIlroy suggested as an option, establishing an expendable trust fund using excess money in the budget at the end of the year

Article 7 shall be placed on the ballot as written.

Article 8. Shall the Town vote, pursuant to NH RSA 35:9-a-II, to authorize the Trustees of Trust Funds to pay for Capital reserve fund investment management services, and any other expenses incurred, from capital reserve fund income. No vote by the town to rescind such authority shall occur within five years of the original adoption of this article. Recommended by Selectmen

Trustee Tom Morgan explained that the State has regulations that allow management fees to be paid out of capital reserve funds. The Town's trust funds were invested in the NHPDIP earning .1 percent interest and now the funds are being invested with Mackensen & Company Inc. from Hampton NH and getting 4-5 percent interest. Mackensen represents approximately 30 towns and cities in NH and investing with them costs the town management fees. The 5 year provision is set up by law.

According to Jamie Thompson, Mackensen invests in bonds and is relatively conservative. There are no returns on money market investing anymore. The town has not paid management fees before and now we do with the new investors.

Treasurer Don Doane said that he believes it was a good move for the trustees to invest with Mackensen.

Tom Morgan added that the town just recently transferred \$700,000 in trust funds to Mackensen for investing and if the Town doesn't make any money they will invest elsewhere.

Article 8 shall be placed on the ballot as written.

Article 9. By petition of 25 or more eligible voters of the Town of Newfields, to see if the town will urge: That the next President and congress fight big money politics and restore government of, by and for the people by championing the We the People agenda:

1. Ban Super PACs and overturn Citizens United
2. Expose secret donors and require full transparency
3. Ban bribes from big-money lobbyists and government contractors
4. Establish small-donor, citizen-funded elections
5. End gerrymandering and modernize voter registration
6. Close loopholes and enforce campaign finance laws

That the New Hampshire State Legislature support concrete legislation to enact the We the People agenda. The record of the vote approving this article shall be transmitted by written notice to the NH congressional delegation and to the NH state legislators and to the President of the United States informing them of the instructions from their constituents by the selectmen within 30 days of the vote.

Phyllis Mackey spoke to the article on behalf of Ella Walichnowski. She said this is an opportunity to vote to request to overturn "Citizens United".

Mike Sununu stated that the town ballot is no place for this type of warrant article. Political statements such as this do not belong on our town ballot. The ballot should not be used for this purpose. Rebecca Watts agreed.

Phyllis said the verbiage for this article was taken from the "We the People Group" in an effort to overturn "Citizens United" and take the influence of money out of politics.

The Moderator was asked if the warrant article could be amended. John Hayden said that as long as the intent of the article is not changed it can be amended just like any other article. The warrant article cannot be nullified or the subject matter changed.

Mike Woodworth suggested removing items 1-6 on the article and asked whether or not it would change the intent. James McIlroy also suggested amending the article

Natalie Fream suggested amending the article to, "To see if." John Hayden said it is no longer allowed to change a warrant article in that manner.

After much discussion, Ann Elliott made a motion to amend the article by removing everything but the first paragraph. Mike Woodworth seconded the motion. The motion was voted on and failed to pass.

Article 9 as written shall be placed on the ballot.

Article 10. By citizens petition properly received, shall the Town adopt a "Town Nepotism Policy for the Town of Newfields"? Full text of policy included in Town Report.



Petitioner Michael Sununu stated the Town has no policy in place with regard to the employment of family members. A nepotism policy would not prohibit family members from being employed by the Town. It would prohibit family members from being involved with the hiring or promotion of an employee.

Article 10 shall be placed on the ballot as written.

Article 11. To hear reports of agents and committees or officers heretofore chosen. There were no reports.

Article 12. To transact any other business which may legally come before the meeting.

Fire Chief Jeff Buxton recognized volunteer firefighters for their years of service as follows:

Assistant Chief Ray Buxton	55
Deputy Chief Tom Conner	47
Lieutenant Paul Watson	39
Captain Scott Buxton	37
Chief Jeff Buxton	36
Lieutenant Keith Rowe	33
F.F. EMT 1 Lee Dawson	29
Lieutenant EMT 1 Roger Conner	22
Lieutenant Al Williams	22
Captain EMT Dan Conner	19
Lieutenant F/R Jeff Feenstra	19
F.F. F/R Steve Shope	18
F.F. F/R Wayne Raymond	15
F.F. Tom Bishop	13

The meeting adjourned at 8:34pm.

Respectfully submitted,



Sue McKinnon

***Minutes of the Town of Newfields  
Second Session-2016 Annual Meeting  
Voting Session-March 8, 2016***

The polls were opened from 8:00am until 7:00pm at the Newfields Town Hall, 65 Main Street to choose the following officers and vote, by ballot on the articles listed as 1 through 10:

**Results of election of Town Officials**

Selectman, term ending 2019 election:

Michael Woodworth	187
<b>Michael C. Sununu</b>	<b>233</b>

Town Clerk/Tax Collector, term ending 2019 election:

Sue E. McKinnon	419
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Town Treasurer, term ending 2019 election:

Donald D. Doane	380
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Town Moderator, term ending 2018 election:

John M. Hayden	390
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Library Trustee, term ending 2019 election:

David "Win" Fream	359
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Trustee of the Trust Funds, term ending 2019 election:

Thomas F. Morgan	343
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Cemetery Trustee, term ending 2019 election:

George Bailey (write ins)	9
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Supervisor of the Checklist, term ending 2022 election:

<b>Connie Murphy Perna</b>	<b>192</b>
Donald D. Doane	166

Article 1. Shall the Town of Newfields raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$1,465,161.00**? Should this article be defeated, the default budget shall be **\$1,416,280.00**, which is the same as last year, with certain adjustments required by previous action of the Town of Newfields or by law; or the governing body may hold one special meeting, in accordance

with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Selectmen recommend the \$1,465,161.00 as set forth on said budget.

**Yes- 307**                      **No- 118**

Article 2. Shall the Town vote to raise and appropriate the sum of \$0.00 for the purpose of mosquito control by town wide adulticiding (truck spraying)?

**Yes- 244**                      **No- 133**

Article 3. Shall the Town vote to raise and appropriate \$32,000.00 for the purpose of mosquito control by targeting mosquito larvae (known as larviciding) and Arbovirus Surveillance (known as trapping and testing of mosquitoes)? Recommended by Selectmen

**Yes - 340**                      **No- 89**

Article 4. Shall the Town vote to raise and appropriate the sum of \$30,000.00 to be placed in the Fire Truck Capital Reserve Fund previously established, for the future purchase of a new fire truck? The Selectmen were previously named as agents to expend from the fund. Recommended by the Selectmen

**Yes -283**                      **No -147**

Article 5. Shall the Town vote to establish a Rescue Equipment Capital Reserve Fund under the provisions of RSA 35:1 for the replacement of Hydraulic Rescue Tools (aka Jaws of Life Tools) and to raise and appropriate the sum of \$10,000.00 to be placed in the fund; further to name the Selectmen as agents to expend from the fund. Recommended by Selectmen

**Yes- 311**                      **No-116**

Article 6. Shall the Town vote to raise and appropriate the sum of \$10,000.00 to be added to the Stormwater Infrastructure Expendable Trust Fund previously established for storm water mapping and drainage infrastructure? The Selectmen were previously named as agents to expend from the fund. Recommended by Selectmen

**Yes-265**                      **No-160**

Article 7. Shall the Town vote to raise and appropriate the sum of \$15,000 to be added to the Retirement Benefits Expendable Trust Fund previously established to pay accrued leave when an employee retires. The Selectmen were previously named as agents to expend from the fund. Recommended by Selectmen

**Yes-261**                      **No-163**

Article 8. Shall the Town vote, pursuant to NH RSA 35:9-a-II, to authorize the Trustees of Trust Funds to pay for Capital reserve fund investment management services, and any other expenses incurred , from capital reserve fund income. No vote by the town to rescind such authority shall occur within five years of the original adoption of this article. Recommended by Selectmen

**Yes-268**                      **No-137**

Article 9. By petition of 25 or more eligible voters of the Town of Newfields, to see if the town will urge: That the next President and congress fight big money politics and restore government of, by and for the people by championing the We the People agenda:

1. Ban Super PACs and overturn Citizens United
2. Expose secret donors and require full transparency
3. Ban bribes from big-money lobbyists and government contractors
4. Establish small-donor, citizen-funded elections
5. End gerrymandering and modernize voter registration
6. Close loopholes and enforce campaign finance laws

That the New Hampshire State Legislature support concrete legislation to enact the We the People agenda. The record of the vote approving this article shall be transmitted by written notice to the NH congressional delegation and to the NH state legislators and to the President of the United States informing them of the instructions from their constituents by the selectmen within 30 days of the vote.

**Yes-240**

No-166

Article 10. By citizens petition properly received, shall the Town adopt a "Town Nepotism Policy for the Town of Newfields"? Full text of policy included in Town Report.

**Yes-287**

No-119

## Zoning Questions

Are you in favor of the adoption of Zoning Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: The intent of this change to the Town zoning ordinance is to provide the opportunity for owners of residential structures that contain in-law apartments to sell or transfer property without removing the kitchen facilities provided the transferee can satisfy the same requirements for eligibility. The current ordinance requires owners of residential properties to remove the kitchen prior to the sale or transfer.

**Yes-356**

No-61

Are you in favor of the adoption of Zoning Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Update to Floodplain Ordinance. Comprehensive amendments to the entire ordinance. The intent of this amendment is to provide for the continuation of flood insurance for affected properties in the Town by updating the floodplain designation to the most recent requirements for the ordinance as required by Federal Law and FEMA.

**Yes-358**

No-60



## TOWN CLERK/TAX COLLECTOR REPORT

### Town Office Hours:

Monday - Friday 8:30am - 2:30pm

Tuesday evenings 6pm - 8pm

Telephone - 772-5070 Fax - 772-9004

E-mail – [suemckinnon@newfieldsnh.gov](mailto:suemckinnon@newfieldsnh.gov)

Website – [www.newfieldsnh.gov](http://www.newfieldsnh.gov)

Pay dog license fees on-line at [www.newfieldsnh.gov](http://www.newfieldsnh.gov)

Pay Motor Vehicle Registrations fees on-line at [www.newfieldsnh.gov](http://www.newfieldsnh.gov) using Invoice Cloud. Forms of payment accepted on-line are credit card, debit card and ACH. There is a 2.95% fee charged for the use of debit and credit cards and a .40 fee for ACH payments.

Pay property taxes on-line at [www.nhtaxkiosk.com](http://www.nhtaxkiosk.com) click on Property Taxes Review/Pay

Review and print tax assessments at [www.nhtaxkiosk.com](http://www.nhtaxkiosk.com)

Division of Motor Vehicles Hours 8:00am-4:30pm

### Elections in 2017

Polling hours at Town Hall

Town Election Day                      March 14, 2017                      8:00am – 7:00pm

The Newfield's voter checklist currently has 1323 registered voters.  
Dem=344, Rep=414, Und=565

### Who Can Register to Vote

New Hampshire residents who will be 18 years of age or older on the day of the next election, and a United States Citizen, may register with the supervisors of the checklist or the town clerk up to 10 days before any election. You may also register on Election Day at the polling place. There is no minimum period of time you are required to have lived in the state before being allowed to register. You may register as soon as you move into town.

### How to Register to Vote

- 1) Apply at the town clerk's office. You will be required to fill out a standard voter registration form and will be required to show proof of identity, citizenship and domicile.
- 2) Apply with the Supervisors of the Checklist. By law, they are required to meet on the Saturday 10 days prior to each election. Check the local newspaper(s) or call the clerk's office for the date and time of such meeting.
- 3) Qualified individuals may also register to vote at the polling place on Election Day at all elections. You will be asked to show proof of identity, citizenship and domicile. Anyone registering to vote on Election Day without proof of identity will be required to fill out an affidavit and have their picture taken.

### **Request for Absentee Ballots**

Absentee ballots are available from the town clerk approximately 30 days prior to an election. Request the absentee ballot application from the town clerk, or if you wish, you may submit a request in writing which should include all the information that is required on the application. Don't forget your name, voting address, mailing address and your signature. An application for an absentee ballot may be transmitted by facsimile or email to the town clerk. Absentee ballot applications are available on our website at [www.newfieldsnh.gov](http://www.newfieldsnh.gov)

### **Return of Absentee Ballots**

Clerks may accept completed absentee ballots submitted in **person by the voter** until 5:00 p.m. the day before an election or until 5:00 p.m. on Election Day if received through the mail or up until 5:00 p.m. on Election Day if dropped off by a family member. A marked absentee ballot may NOT be transmitted by facsimile to a town or city clerk. If a family member drops off an absentee ballot with the town clerk they will be required to fill out and affidavit.

### **Dog Licenses**

The 2016 dog licenses expire on April 30, 2017. The 2017 dog licenses are available beginning January 1, 2017 and the fees are as follows:

Male/Female	\$10.00
Spayed Female/Neutered Male	7.50
Dogs under 7 months	7.50
Senior Citizen (65+ years)	3.00 (1 <sup>st</sup> animal only)

Proof of rabies is required. Feel free to contact the Town Office if you wish to determine whether or not the rabies information is current and already on file for your dog.

### **Marriage Licenses**

The fee for a marriage license is \$50.00. For more information on applying for a marriage license please see our website at [www.newfieldsnh.gov](http://www.newfieldsnh.gov).

### **Vital Records-Births, Marriages, Deaths, Civil Unions and Divorce Decrees**

Copies of vital records may only be obtained by the registrant, a member of his/her immediate family, guardian, or representatives with "a direct and tangible interest" such as an attorney, physician, funeral director or other authorized agent acting on behalf of the registrant. The vital records request must be presented in person or by mail to the Town Clerk. Payment must accompany the request.

Fees for certified copies are \$15.00 for the first copy and \$10.00 for each additional copy requested at the same time. The Town of Newfields is on-line with the Division of Vital Records Administration. We have the ability to issue the following vital records as of 2/21/17:

- Birth Records: 1935 until present
- Death Records: 1965 until present
- Marriage Records: 1960 until present
- Divorce Records: 1979 until present

### **Motor Vehicle Registration Payments**

Cash and checks are the only forms of payment accepted in the town office. The Town uses a "one check" system where State of NH and Town of Newfields fees are combined and paid with one check. In the summer of 2017, the town office will begin accepting credit and debit cards over the counter. The fee to pay using your credit card is 2.95% of your total payment amount.

**Motor Vehicle Administrative Rule**

Due to State requirements residents must present a photo I.D. when registering a motor vehicle. When renewing a registration, the law requires registrants to provide the town clerk with a previous registration or the renewal "mailer" notice.

**Motor Vehicle Titles**

New Hampshire no longer has a 15 year title law. All vehicles model year 2000 and newer will be titled forever.

**Vanity Plates**

The vanity plate fee is \$40.00. You may check the availability of vanity plates on-line at [www.egov.nh.gov/platecheck](http://www.egov.nh.gov/platecheck). Town Clerks are no longer allowed to approve vanity plates. Please inform the town clerk at the time of registration if you wish to request a vanity plate.

**State Park Plate**

State Park plates allow your vehicle and passengers free entry into NH State Parks' day-use areas for one year. The proceeds go towards the operation and maintenance of NH state parks. The cost of the plate is \$85.00 per year in addition to all other plate and registration fees.

For more information on vehicle registrations please visit our website at [www.newfieldsnh.gov](http://www.newfieldsnh.gov).

**Boat Registrations**

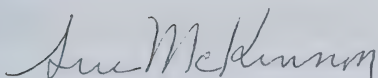
2017 boat decals are available beginning January 1, 2017. Out of town and out of state residents are welcome to come to Newfields to register their boats.

**Tax Kiosk**

Visit [www.nhtaxkiosk.com](http://www.nhtaxkiosk.com) to view and print tax assessment cards. A search may be done by owner, parcel id, or address. Detailed property tax balances and payment information will be available on-line and payments will be accepted by credit card and ACH. The fee to pay using your credit card is 2.95% and the fee for ACH is .40 cents.

**TOWN CLERK RECEIPTS FOR THE YEAR 2016**

2,453	Motor vehicle registrations	396,926.28
372	Dog Licenses	3,321.00
24	UCC Filings	360.00
6	Marriage Licenses	300.00
127	Notary Fees	254.00
37	Certified Copy Fees-Vital Statistics	605.00
	Total Receipts	\$401,766.28



Sue McKinnon  
Town Clerk



**Tax Collector's Report**

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

**Instructions**

**Cover Page**

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

**For Assistance Please Contact:**

**NH DRA Municipal and Property Division**  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

**ENTITY'S INFORMATION ?**

Municipality:  County:  Report Year:

**PREPARER'S INFORMATION ?**

First Name  Last Name

Street No.  Street Name  Phone Number

Email (optional)





**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2015	Year: 2014	Year: 2013+
Property Taxes	3110		\$149,098.41		\$708.90
Resident Taxes	3180				
Land Use Change Taxes	3120		\$67,500.00		
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$8,187.00)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2015	
Property Taxes	3110	\$5,681,757.98		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$84,175.00		
Yield Taxes	3185			
Excavation Tax	3187			
Other Taxes	3189			
-				
<input type="button" value="Add Line"/>				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2015	2014	2013+
Property Taxes	3110	\$23,040.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
<input type="button" value="Add Line"/>					
Interest and Penalties on Delinquent Taxes	3190	\$2,887.43	\$21,303.08		
Interest and Penalties on Resident Taxes	3190				

<b>Total Debits</b>	<b>\$5,783,673.41</b>	<b>\$237,901.49</b>		<b>\$708.90</b>
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**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2015	2014	2013+
Property Taxes	\$5,524,822.06	\$108,087.96		
Resident Taxes				
Land Use Change Taxes	\$84,175.00			
Yield Taxes				
Interest (Include Lien Conversion)	\$2,862.43	\$20,723.58		
Penalties	\$25.00	\$579.50		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$108,507.80		
<input type="text" value="-"/>				
<input type="button" value="Add Line"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2015	2014	2013+
Property Taxes	\$2,044.98	\$2.65		\$708.90
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<input type="text" value="-"/>				
<input type="button" value="Add Line"/>				
Current Levy Deeded	\$872.00			



**New Hampshire**  
 Department of  
 Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2015	2014	2013+
Property Taxes	\$170,021.24			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance <span style="font-size: small;">(1)</span>				
Other Tax or Charges Credit Balance <span style="font-size: small;">(2)</span>	(\$1,149.30)			
<b>Total Credits</b>	<b>\$5,783,673.41</b>	<b>\$237,901.49</b>		<b>\$708.90</b>



**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2015	Year: 2014	Year: 2013+
Unredeemed Liens Balance - Beginning of Year			\$33,045.17	\$24,519.54
Liens Executed During Fiscal Year		\$125,672.38		
Interest & Costs Collected (After Lien Execution)		\$1,301.59	\$1,515.78	\$8,190.06
<input type="text"/>				
<input type="text"/>				
<input type="button" value="Add Line"/>				
<b>Total Debits</b>		<b>\$126,973.97</b>	<b>\$34,560.95</b>	<b>\$32,709.60</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2015	2014	2013+
Redemptions		\$2,251.38	\$9,286.32	\$21,797.06
<input type="text"/>		\$1,301.59	\$1,515.78	\$8,190.06
<input type="button" value="Add Line"/>				
Interest & Costs Collected (After Lien Execution) #3190				
<input type="text"/>				
<input type="button" value="Add Line"/>				
Abatements of Unredeemed Liens				
Liens Deeded to Municipality		\$1,922.44	\$2,013.33	\$2,722.48
Unredeemed Liens Balance - End of Year #1110		\$121,498.56	\$21,745.52	
<b>Total Credits</b>		<b>\$126,973.97</b>	<b>\$34,560.95</b>	<b>\$32,709.60</b>

**Resident Birth Report 01/01/2016 -12/31/2016**

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's Name</b>	<b>Mother's Name</b>
Shaylan Dave Asnaani	November 25, 2016	Boston, MA	Jitin Asnaani	Apara R. Dave
Madeline Kate Bourassa	February 22, 2016	Portsmouth	Nathan Bourassa	Taylor Bourassa
Rosalie Louise Drew	February 2, 2016	Dover	Nicholas Drew	Brittany Drew
Lillian Marie Liimatainen	May 27, 2016	Portsmouth	Lucas Liimatainen	Kathleen Liimatainen
Pingree Hayes Vernon	September 6, 2016	Exeter	Jeremiah Vernon	Nicole Vernon
Jackson Pearce Parkhurst	September 16, 2016	Exeter	Shenwin Parkhurst	Kristen Parkhurst
Eliza Lent MacAskill	September 24, 2016	Exeter	Joshua Lent	Caren MacAskill

**Resident Marriage Report 01/01/2016-12/31/2016**

<b>Person A</b>	<b>Person B</b>	<b>Town of Issuance</b>	<b>Place of Marriage</b>	<b>Date of Marriage</b>
Kaufmann, Krystal M. Newfields NH	Brown, Daniel Newfields, NH	Newfields	Newfields	3/1/2016
Davey, Elizabeth M. North Hampton, NH	Gregoire, Casey L. North Hampton, NH	Newfields	Londonderry	6/17/2016
Davey, Lynn A. North Hampton, NH	Maguire, Matthew L. North Hampton, NH	Newfields	Newfields	7/23/2016
Sussman, Mara L. Newfields, NH	Grim, Dwayne D. Newfields NH	Newfields	Newfields	7/30/2016
Jenkins, Jocelyn M. Newfields, NH	Pebler, Joseph J. Newfields, NH	Newfields	Northwood	9/17/2016
Knowles, Heather E. Newfields, NH	Keach, Brendan T. Newfields NH	Newfields	Exeter	12/10/2016

**Resident Death Report**  
01/01/2016-12/31/2016

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's Name</b>	<b>Mothers name</b>	<b>Military</b>
Boe, Sharon	2/17/2016	Newfields	Shaw, William	Anderson, Elizabeth	N
Chase III, Leslie	2/26/2016	Wolfeboro	Chase II, Leslie	Hoadley, Marilyn	N
Hoyt, Derek	4/29/2016	Newfields	Hoyt, Jeffrey	Shapleigh, Mary	N
Sweet, Dan	6/8/2016	Brentwood	Sweet, Harold	Becker, Viola	N
Rumford, Wilhelmine	8/11/2016	Exeter	Weil, Wilhelm	Wagner, Elise	N
Simpson, Robert	8/15/2016	Brentwood	Simpson, Lloyd	Suitor, Mabel	N
MacNeil, Terrence	9/22/2016	Portsmouth	MacNeil, Robert	Gallagher, Patricia	N
Holmes, Jacqueline	10/30/2016	Newfields			N
Marnicio, Michelle	11/4/2016	Newfields	Stavrou, George	Tellier, Muriel	N
Hansen, Arvid	12/1/2016	Newfields	Hansen, Leroy	Kreger, Mildred	Y

**2016 Burials**

<b>Decedent's Name</b>	<b>Burial Date</b>
Patat, Dorothy E. Newfields Cemetery	4/8/2016
Rumford, Wilhelmine Newfields Cemetery	8/15/2016
Sweet, Dan Newfields Cemetery	10/8/2016
Sweet, Ernestine Newfields Cemetery	10/8/2016
Fuentes, Margaret Newfields Cemetery	10/21/2016

**TREASURER'S REPORT**

BALANCE, JANUARY 1, 2016  
CITIZENS BANK

General Fund		82,648.47	
	Cash On Hand		82,648.47
Monies Invested in NHPDIP	General Fund	20,575.19	
Citizens Investment Account		2,412,922.28	
New Hampshire Deposit Investment Pool		20,591.17	
<b>SEPARATE PERMANENT FUNDS</b>			
Not Included in THE General Fund			
	Citizens Fire Protection	4,071.06	
	Citizens Dare Program	2,063.79	
	Citizens Police Detail	778.01	
	Citizens Pistol Permit Fees	139.28	
	Citizens Police Forfeiture	8,787.25	
	Citizens Helpful Hands	4,753.33	
	Citizens C I P Plan	3,284.53	
	Citizens School Impact	6,557.17	
<b>TOTAL FUNDS INVESTED</b>			<b>2,484,523.06</b>
	<b>TOTAL TOWN FUNDS</b>		<b>2,567,171.53</b>

ACCT.  
NO.  
3120  
3190

**SUMMARY OF RECEIPTS**

**TAXES**

Over Payments			16,272.50
Land Use Tax			84,175.00
Interest and Penalties on Redeemed Taxes			11,007.47
	Interest and Costs 2013	7,940.10	
	Penalties 2013	250.00	
	Interest and Costs 2014	1,515.78	
	Interest and Costs 2015	1,203.59	
	Penalties 2015	98.00	
Interest and Penalties on Taxes			6,885.09
	Interest and Costs July 2015	1,856.62	
	Interest and Costs December 2015	2,109.79	
	Penalties 2015	197.03	
	Interest and Costs July 2016	2,367.13	
	Interest and Costs December 2016	354.52	

3210

**LICENSES, PERMITS AND FEES**

Business Licenses and Permits			6,828.44
	Planning and Zoning	6,628.44	
	Driveway Permits	200.00	

3230

Motor Vehicle Permits 520,462.64

	Fees	396,926.29
	DMV Revenue	123,536.35

3290

Building Permit Fees 25,039.75

Other Licenses, Permits & Fees 4,840.00

	Dog Licenses	3,321.00
	Marriage License	300.00
	Notary Fees	254.00
	U C C Filings	360.00
	Vital Statistics	605.00

3351

**FROM STATE**

3353

Rooms and Meals Tax 87,130.50

3359

Highway Block Grant 42,725.23

State N H RERP Maintenance Grant 2,125.00

State N H Emerg Mgt ( Seabrook ) 3,276.71

R R Tax 785.42

**SUMMARY OF RECEIPTS CONTINUED**

MISCELLANEOUS REVENUES Continued

<b>Interest on Investments</b>		13.73
Interest Now Checking Citizens		13.72
Interest Municipal Account		0.01
<b>Other Income</b>		223,550.05
From:		
ACH Check Over Deposit	6,448.94	
Bounced Check Fees	125.00	
Bounced Checks	(55.50)	
Citizens Credit Card Reward	1,000.00	
Cemetery Trustees	815.00	
Dare Program	1,100.00	
Election and Registration	682.16	
Fire Impact Fee	1,000.00	
Furnace Inspections	1,225.00	
G G S - Miscellaneous	5,437.88	
General Govt. Supplies - Copies	526.52	
Government Buildings	9,097.07	
Helpful Hands	2,653.00	
N H Retirement System Reimbursements	1,827.89	
Police Accident Reports	390.00	
Police Traffic Detail	12,244.17	
Police Various Sources	15,229.50	
Police Employee NHRS	16,125.09	
Police Pistol Permits	460.00	
Police Public Safety	806.00	
Police Retired Employee Refunds	30,000.00	
Primex Refund	2,536.77	
School Impact Fee	6,550.00	
State Court Payments	105.30	
Waste Collection	330.00	
Concentration Accouts Closed	19,131.55	
Conservation Accouts from Investment	87,758.71	
<b>TOTAL REVENUES AND CREDITS</b>		1,035,117.53
<b>OTHER TOWN REVENUES</b>		
<b>TAXES</b>		5,612,270.54
2016 PROPERTY TAX December	2,700,384.49	
2016 PROPERTY TAX July	2,770,463.27	
2015 Property Tax December	82,572.30	
2015 Property Tax July	25,515.72	
2015 Property Tax Redeemed	2,251.38	
2014 Property Tax Redeemed	9,286.32	
2013 Property Tax Redeemed	21,797.06	
<b>TOTAL RECEIPTS</b>		6,647,388.07
<b>INTEREST on Investments Not in General Cash Fund</b>		5,868.20
NHPDIP General Fund	3,775.81	
Citizens Investment Account	2,051.13	
Citizens Fire Protection	7.48	
Citizens Road Bond	0.00	
Citizens Dare Program	0.00	
Citizens Pistol Permits	0.00	
Citizens Police Detail	0.00	
Citizens Police Forfiture	13.20	
Citizens Helpful Hands	0.00	
Citizens C I P Plan	4.93	
Citizens School Impact Fees	15.65	
<b>TOTAL FUNDS AVAILABLE</b>		6,735,904.74
		7,329,661.54



**SUMMARY OF PAYMENTS**

GENERAL GOVERNMENT			
ACCT. NO.	EXECUTIVE		321,364.96
4130	Executive	110,973.23	
4140	Election and Registration	13,780.33	
4150	Financial Administration	24,828.95	
4152	Reappraisal Property	17,469.22	
4153	Legal Expense	12,474.00	
4191	Planning and Zoning	23,986.93	
4194	General Government Buildings	46,586.87	
4195	Cemeteries	23,360.00	
4196	Insurance	25,256.10	
4197	Advertising and Regional Assoc.	4,138.47	
4199	General Government Supplies	18,510.86	
	<b>PUBLIC SAFETY</b>		518,654.71
4210	Police Department	402,933.39	
	Police Detail	8,856.00	
	Helpful Hands	983.36	
	Dare Program	363.73	
	Community Policing	174.94	
4215	Ambulance	4,653.68	
4220	Fire Department	70,591.71	
4240	Building Inspection	24,925.46	
4290	Emergency Management	5,172.44	
	<b>HIGHWAYS and STREETS</b>		309,627.39
4312	Town Maintenance	299,390.99	
9994.37	Street Lighting	10,236.40	
	<b>SANITATION</b>		128,311.83
4323	Solid Waste Collection & Disposal	128,311.83	
	<b>HUMAN SERVICES</b>		7,801.64
4441	Direct Assistance	801.64	
4415	Various Services	7,000.00	
	<b>TAXES</b>		55,552.91
4520	Parks and Playgrounds	1,200.00	
4550	Library	46,121.43	
4589	Other Town Recreation	5,031.48	
4611	Conservation Commission	3,200.00	
4800	Over Payments, Refunds, Abatements		24,341.61
	<b>CAPITAL OUTLAY</b>		
4915	CAPITAL RESERVE FUNDS		
	2016 WARRANT ARTICLES		97,000.00
	#03 Mosquito Control	32,000.00	
	#04 Fire Truck Fund	30,000.00	
	#05 Fire Rescue Equipment Fund	10,000.00	
	#06 Stormwater Infrastructure Fund	10,000.00	
	#07 Employee Retirement Fund	15,000.00	
	<b>OTHER TOWN EXPENDITURES</b>		
	ROCKINGHAM COUNTY TAX		256,495.00

**SUMMARY OF PAYMENTS****CONTINUED****NEWFIELDS SCHOOL DISTRICT**

Transferred from Citizens Investment	2,046,288.00	
EXETER REGION COOPERATIVE		
Transferred from Citizens Investment	2,287,380.00	
TOTAL SCHOOL		4,333,668.00
LAND BOND # 2	65,000.00	
LAND BOND # 2 Interest	32,907.50	
TOTAL OTHER		97,907.50
TOTAL TOWN EXPENDITURES		6,150,725.55
Total Available Less Expenses		585,179.19
BALANCE DECEMBER 31,2016		
Total General Funds		2,741,237.21
General Fund Fleet Bank Checking	275,563.82	
Citizens Investment Account	726,305.41	
New Hampshire Deposit Investment Pool	1,739,367.98	
SEPARATE PERMANENT FUNDS		
Not Included in Citizens General Fund		30,291.27
Fire Protection	5,078.54	
Police Forfiture	8,800.45	
CIP Plan	3,289.46	
School Impact Fund	13,122.82	
TOTAL TOWN FUNDS DECEMBER 31,2016		2,771,528.48

**DETAILED SUMMARY OF RECEIPTS**

<b>Tax Collector Sue McKinnon</b>		5,730,610.60
2015 Taxes Redeemed	2,251.38	
2015 Interest and Costs	1,203.59	
2015 Penalties	98.00	
2014 Taxes Redeemed	9,286.32	
2014 Interest and Costs	1,515.78	
2013 Taxes Redeemed	21,797.06	
2013 Interest and Costs	7,940.10	
2013 Penalties	250.00	
2015 Property Taxes July	25,515.72	
2015 Interest and Costs July	1,856.62	
2015 Penalties	197.03	
2015 Property Taxes December	82,572.30	
2015 Interest and Costs December	2,109.79	
2016 Property Taxes July	2,770,463.27	
2016 Interest and Costs July	2,367.13	
2016 Property Taxes December	2,700,384.49	
201 Interest and Costs December	354.52	
Land Use Tax	84,175.00	
Over Payments	16,272.50	
<b>Town Clerk Sue McKinnon</b>		525,302.64
Auto Registrations 2453	520,462.64	
Dog License 372	3,321.00	
Marriage Licenses 6	300.00	
Notary	254.00	
U C C Filings	360.00	
Vital Statistics	605.00	
<b>Revenue from State</b>		93,317.63
Rooms and Meals Tax	87,130.50	
State NH RERP Maintenance	2,125.00	
State NH ( Seabrook Emergency Mgt )	3,276.71	
Railroad Tax	785.42	

DETAILED SUMMARY OF RECEIPTS

Continued

<b>Interest Earned</b>		13.73
	Citizens Bank Checking	13.72
	Citizens Merchant Account	0.01
<b>Credit Card Reward</b>		1,000.00
	Citizens Credit Card	1,000.00
<b>Building Permits</b>		25,039.75
	A Silvani	50.00
	Artisan Electric	70.00
	Bragdon	370.00
	Bruce Knipstein	30.00
	C Gajewski	47.50
	C Vanderhoof	200.00
	C.Cartmell	50.00
	D Brown	35.00
	D Cooly Construction	650.00
	D Davis	85.00
	D Kramer Electric	100.00
	D Rimbaud	245.00
	Diamond Hill	30.00
	Drummin Plumbing	110.00
	East Cost Elec	90.00
	Emerald Edge	120.00
	Epping Electric	137.50
	G & L Electric	35.00
	G Aldrich	320.00
	Generator Co	150.75
	Harman	55.00
	Heritage Plumbing & Heating	85.00
	J Buxton	160.00
	J James	150.00
	J Kelly	38.50
	J Vernon	105.00
	JA Coles Electric	43.00
	JDL Bldg	126.00
	K Hyles	175.00
	K Stanischwshi	40.00
	Knipstien & Conner	412.00
	L Marshall	32.00
	L.Crampsey	475.00
	Lacreta	25.00
	Lamprey Energy	100.00
	Legg Realty	50.00
	Legrand Carpentry	57.50
	M Bricker	225.00
	M King Elec	65.00
	Martel P & H	67.00
	Monarch Electric	155.00
	MT2 &lec	25.00
	Nh GenrtrInt	65.00
	NIBROC	115.00
	Onehome Blder	4,340.00
	Osprey Blder	115.00
	P Crist	100.00
	Perry Plumbing	30.00
	PlumbNH Htg	70.00
	Power House P & H	233.00
	Quality Hardwood	30.00
	R Babola	125.00
	R Goodridge	92.50
	R StLaurent	60.00

**DETAILED SUMMARY OF RECEIPTS CONTINUED**  
**General Government Continued**  
**Building Permits Continued**

	Ready Imaging	265.00	
	Rockwell Home Blders	1,700.00	
	Rodriguez Ielectric	30.00	
	S B A Network	265.00	
	S Burchill	25.00	
	S Henry Blders	120.00	
	Seacoast Crane	10,114.00	
	SemoElec Bldg	25.00	
	Solar City	65.00	
	SunrunInstall	113.50	
	Triandary Electric	30.00	
	Vilicust Homes	1,295.00	
	Wells	25.00	
<b>Town Hall</b>			
	Bution	14.00	9,097.07
	Christian Faith Church	4,800.00	
	K Lawrence	525.00	
	K Miles	350.00	
	Main St Art	924.07	
	Quality Hardwood	2,400.00	
	Russian Ballet	75.00	
	Swawnton Electric	9.00	
<b>General Government Supplies</b>			
	<b>Copies</b>		526.52
	Copies Apr. & May	50.50	
	Copies Feb & Mar	10.25	
	Copies January	27.00	
	Copies June	25.00	
	Copies Sept & Oct	23.50	
	Copies July & August	10.25	
	G Poutre	25.00	
	Main St Art	0.02	
	State NH	325.00	
	Tax Maps	20.00	
	Wetherbee	5.00	
	Woodward	5.00	
	<b>Miscellaneous</b>		5,437.88
	Bank Refund	77.71	
	K Sakowski Dog Fine	30.00	
	Kessler	7.50	
	Louisa McClure	51.00	
	M Smith	450.00	
	N Vernon / Comstar	537.54	
	NHCTCA	176.92	
	Payroll Refund	687.52	
	U S Treasury	3,419.69	
	<b>Furnace Inspections</b>		1,225.00
	Bragdon	50.00	
	Bren&Sullivan	50.00	
	D F Richard	50.00	
	Eastern Propane	125.00	
	Gajewski	25.00	
	Hartmann Oil	50.00	
	IRD P&H	25.00	
	J Benjamin Heating	25.00	

**DETAILED SUMMARY OF RECEIPTS CONTINUED**

**General Government Continued**

**Furnace Inspections Continued**

	Jeff Lee	25.00	
	K Stanisewki	25.00	
	Lamprey Energy	175.00	
	NIBROC	50.00	
	Onehome Blder	150.00	
	Power House P&H	75.00	
	Proulx Oil	75.00	
	Rockwell Home Bldrs	50.00	
	Rye Energy	25.00	
	Rymes Heating	25.00	
	State NH	50.00	
	Vilies Hoome Service	100.00	
<b>Cemeteries</b>			815.00
	Cemetery Trustee	815.00	
<b>Election and Registration</b>			682.16
	Newfields Elementary School	682.16	
<b>Police</b>			
	<b>Accident Reports</b>		390.00
	A Vetter	15.00	
	Anderson Adjustmt	15.00	
	Cigna	15.00	
	Comcast	15.00	
	G Perez Penna	15.00	
	Lexis Nexis	270.00	
	Metropolitan	15.00	
	Santiago	15.00	
	West	15.00	
<b>Police</b>	<b>Court Payments</b>		105.30
	State of New Hampshire	105.30	
	<b>Miscellaneous</b>		15,179.50
	Police Employee Refunds	15,000.00	
	Various	179.50	
	<b>Pistol Permits</b>		460.00
	Various	460.00	
	<b>Town Parking Fee</b>		50.00
	Various	50.00	
	<b>Police Traffic Detail</b>		12,244.17
	Eversource	478.66	
	FairPoint	1,049.02	
	J St Jean	319.10	
	Knipstein & Conner	452.07	
	Lewis Tree Service	3,227.65	
	Loco Sport	265.92	
	Main St Art	172.73	
	N E Earth Mech	983.91	
	N E Organ Bank	425.46	
	Newfields 5 K	172.73	
	No Country Comm	40.00	
	PSNH	2,078.22	
	R Devantry	265.92	
	Ragner	129.56	
	Seabrook Station	212.73	
	Target Const	372.29	
	Town Newfields	1,598.20	
	<b>Dare Program</b>		1,100.00
	Devantry Frames	100.00	
	Space Station	1,000.00	

**DETAILED SUMMARY OF RECEIPTS CONTINUED**

**General Government Continued**

**Police Continued**

	<b>Helpful Hands</b>		2,653.00
	A Caggiano	40.00	
	Christian Church	500.00	
	D Houghton	600.00	
	Excell Corp	500.00	
	J A Schuster	100.00	
	J Maskie	100.00	
	Maureen Smith	13.00	
	N Kingston	100.00	
	Space Station	700.00	
<b>Highway and Streets</b>			42,925.23
	<b>Driveway Permits</b>		
	One Home Builders	100.00	
	Rockwell Home Bldrs	50.00	
	VilicustHomes	50.00	
	<b>Highway Income</b>		
	Highway Block Grant	42,725.23	
<b>Planning and Zoning</b>			6,628.44
	Attar Energy	193.00	
	E & E Septic	270.00	
	Great Bay Camping	95.50	
	J LaBranche	221.50	
	J Vemon	398.75	
	K Rowes	16.47	
	Knipstien & Conner	183.75	
	L Crampsey	120.00	
	N Amsden	26.00	
	O'Neil Warehouse	2,520.00	
	R Alex Ross	247.50	
	R E Advisors PB	2,070.00	
	Squamscott Vineyard	16.47	
	W Belanger	249.50	
<b>Waste Collection</b>			330.00
	Various	330.00	
<b>Other Income</b>			172,254.45
	Bounced Check Fees	125.00	
	Conservation Account Transfer to NHPDIP	87,758.71	
	Concentration accounts Closed	19,131.55	
	Returned ACH Account	6,448.94	
	Police Public Safety Program	806.00	
	Police Pension Refunds	30,000.00	
	Bounced Checks	(55.50)	
	Fire Impact Fee	1,000.00	
	Police Employee Refunds	16,125.09	
	School Impact Fee	6,550.00	
	Insurance Refunds	2,536.77	
	NH Retirement Reimbursement	1,827.89	
<b>TOTAL DETAIL of RECEIPTS 2016</b>			6,647,388.07

**DETAILED SUMMARY OF RECEIPTS CONTINUED**

Interest Income from NHPDIP and Citizens Bank not in General Fund		5,877.19
	NHPDIP General Fund	3,776.81
	Citizens Bank Investment Account	2,051.13
	C I P Fund	4.93
	Dare Program	1.31
	Police Forfeitures Fund	13.20
	Fire Protection Fund	7.48
	Helpful Hands Fund	3.32
	Pistol Permit Fees	0.14
	Police Detail Fund	3.13
	School Impact Fund	15.65
	Police Public Safety	0.09
<b>Total Detail of Receipts for Town 2016</b>		6,653,265.26

**DETAILED SUMMARY OF PAYMENTS**

ACCT. NO. 4130	GENERAL GOVERNMENT		
	<b>EXECUTIVE</b>		110,973.23
	Christopher M. Hutchins	2,000.00	
	Sue McKinnon, Town Clerk / Tax Collector		
	Salary	37,687.02	
	Sick	259.78	
	Personal	366.19	
	Longevity	900.00	
	Training	4,049.57	
	Vacation	3,826.40	
	Holidays	2,041.03	
	Thomas Morgan	250.00	
	Donna C. Newman	24,534.00	
	Training	103.32	
	Vacation	1,876.98	
	Holidays	1,136.52	
	Employer Tax & Benefit Expense		
	Social Security / Medicare	6,238.65	
	NH State Retirement	5,645.67	
	Health Insurance	13,715.98	
	Dental Insurance	979.37	
	Alden Purrington	250.00	
	Thomas E. Rogers	250.00	
	Carol A Stark	2,362.75	
	James L. Thompson	2,000.00	
	Michael Woodworth	500.00	
4140	<b>ELECTION AND REGISTRATION</b>		13,780.33
	Bailey, George	150.00	
	Bemier, Elaine	100.00	
	Citizens Bank Card	108.79	
	Doane, Don	320.00	
	Barbara Hayden	389.72	
	John Hayden	448.11	
	Inclusion Solution LLC	103.00	
	Kofile Preservation	2,000.00	
	LHS Associates	4,538.70	
	Maisey Sandra	50.00	
	McClure, Lousia	100.00	
	Morgam, Gwen	300.00	
	Morgan, Thomas	850.16	
	Murphy, Constance	277.22	
	Paul's Catering	1,000.00	
	Price, Michael	188.11	
	R C Brayshaw & Co. Inc.	1,235.00	
	Seacoast Media Group	135.52	
	Scanlon, Carol	50.00	
	Scanlon, Ed	50.00	
	Smith, Helen	50.00	
	Stark, Carol	325.00	
	Sununu, Amy	50.00	

**DETAILED SUMMARY OF PAYMENTS  
GENERAL GOVERNMENT CONTINUED**

Election and Registration Continued

	Treasurer State NH Vitals	591.00	
	Sweet, Lynne	320.00	
	Wilson, Christine	50.00	
4150	<b>FINANCIAL ADMINISTRATION</b>		24,828.95
	Don Doane	6,499.00	
	David N.Mason	250.00	
	Melanson Heath & Co PC	14,000.00	
	Tyler Technologies	3,620.95	
	Employer Benefit Expense	459.00	
4152	<b>REVALUATION OF PROPERTY</b>		17,469.22
	Avitar Associates of NE	1,819.30	
	C A I Technologies	1,650.00	
	R B Wood & Associates	13,999.92	
4153	<b>LEGAL EXPENSE</b>		12,474.00
	Brown & LaPointe	8,337.50	
	Durbin Law Offices	4,092.50	
	Donahue, Tucker & Ciandella	44.00	
4191	<b>PLANNING AND ZONING</b>		23,986.93
	Brown & LaPointe	0.00	
	Wendy Chase	0.00	
	Citizens Card Service	0.00	
	Donohue, Tucker & Ciandelle	0.00	
	Durbin Law Offices	0.00	
	Fosters Daily Democrat	152.95	
	Jones & Beach	95.00	
	Sue McKinnon	578.00	
	Clayton Mitchell	17,653.50	
	Rock Co. Planning Comm.	1,721.00	
	Rockingham Cty Conservation	2,500.00	
	Rockingham Cty Reg Deeds	143.47	
	Seacoast Media Group	715.74	
	Union Leader Corp	91.85	
	US Postal Service	335.42	
4194	<b>GENERAL GOVERNMENT BUILDINGS</b>		46,586.87
	Bio Spray	223.00	
	Burns Security	568.00	
	Buxton Oil	2,323.66	
	Comcast	1,391.03	
	Mark Damsell	300.00	
	Eversource	4,089.77	
	Genuine Group Hardwood Floors	9,570.75	
	Great Bay Plumbing & Heating	625.00	
	Keane Fire & Safety	407.96	
	Oakes K Lawrence	200.00	
	Lousia J. McClure	4,202.94	
	Main Street Art Center	720.59	
	New Horizon Comm.Corp	1,655.31	
	Newfields Water & Sewer	10,424.57	
	Newfields Water & Sewer Hydrant	4,160.00	
	Quill Coop	20.83	
	Quality Hardwood Mowing	1,200.00	
	Chris Silver Painting	3,774.96	
	S J Proulx Home Heating	728.50	



**DETAILED SUMMARY OF PAYMENTS**  
**GENERAL GOVERNMENT CONTINUED**

4195	<b>CEMETERIES</b>		23,360.00
	Billy Bell	250.00	
	Chad Corey	250.00	
	Ann Elliott	250.00	
	Great Northern Drasscapes	22,610.00	
4196	<b>INSURANCE</b>		25,256.10
	McFarland Ford	2,549.97	
	Primex Liability	20,221.00	
	Primex Worker Comp	632.85	
	Primex Unemployment	1,638.00	
	Speed Pro Imaging	214.28	
4197	<b>ADVERTISING AND REGIONAL ASSOCIATIONS</b>		4,138.47
	Citizens Bank Card	484.80	
	Exeter News Letter	176.84	
	I I M C	160.00	
	NEACTC	25.00	
	NEACTC Conference	300.00	
	N H Assessing Officers	20.00	
	N H City and Town Clerks Association	20.00	
	N H Govt. Finance Officers	185.00	
	N H Municipal Assoc	1,642.00	
	NH Tax Collectors Assoc.	120.00	
	North Conway Grand Hotel	274.00	
	Price Digests	167.90	
	Red Jacket Resort	388.81	
	Seacoast Media Group	99.12	
	Secretary of State	75.00	
4199	<b>GENERAL GOVERNMENT SUPPLIES</b>		18,510.86
	Avitar Assoc.of NE Inc	2,629.46	
	Ray Buxton	700.00	
	Citizens Bank Card	2,024.20	
	Conner Bottling Works	225.00	
	Conway Office Products	974.48	
	Don Doane	87.48	
	Flora Ventures	0.00	
	FP Mailing Solutions	609.44	
	Granite State Stamp	0.00	
	Infinite Imaging	0.00	
	I D S	123.75	
	Interware Device Co.	300.00	
	Land & Boundry Consultants	346.50	
	Fred LeClair ( Timber Tax )	0.00	
	Sue McKinnon	755.91	
	Newfields Water & Sewer Hydrant	0.00	
	Quill Corporation	321.14	
	Rock.Cty Reg.Deeds	184.59	
	Lisa J Soiett	1,709.84	
	Maureen Smith	481.07	
	Swifttide Technologies	1,069.98	
	Techevolution	131.45	
	Treasurer State NH Dept Agriculture	961.00	
	Unbonded EDGE	1,497.50	
	US Postal Service	3,378.07	

**DETAILED SUMMARY OF PAYMENTS**  
**GENERAL GOVERNMENT CONTINUED**

<b>4210</b>	<b>POLICE</b>		<b>402,933.39</b>
Salaries	Nathan Liebenow, Chief	60,239.27	
	Darrell F. Bradley	38,345.80	
	Kevin A.Lavalley	43,536.43	
	Arthur Reed, Retired Chief	5,440.73	
Part Time	Christopher Hutchins	113.10	
	Allen C.Laughlin	6,835.89	
	Michael Schwartz	23,562.16	
	Henrik R Strand	5,014.10	
	Lisa M.Soiett	10,955.96	
Overtime	Darrell F. Bradley	5,710.70	
	Kevin A.Lavalley	5,582.98	
	Nathan Liebenow	82.86	
Court	Darrell F. Bradley	118.28	
	Allen C.Laughlin	72.76	
	Kevin A.Lavalley	187.12	
	Nathan Liebenow	168.27	
Training Salaries	Darrell F. Bradley	1,672.80	
	Allen C.Laughlin	659.46	
	Kevin A.Lavalley	2,165.69	
	Nathan Liebenow	2,288.47	
	Michael Schwartz	56.55	
	Lisa M.Soiett	245.68	
	Henrik R Strand	148.16	
Sick Coverage	Darrell F. Bradley	915.50	
	Kevin A.Lavalley	266.76	
	Arthur A Reed	25,380.76	
	Maureen Smith	893.97	
Vacation	Darrell F. Bradley	1,970.50	
	Kevin A.Lavalley	1,422.58	
	Nathan Liebenow	2,874.53	
	Michael Schwartz	374.67	
	Arthur A Reed	20,276.06	
	Maureen Smith	1,624.31	
Personal	Darrell F. Bradley	212.00	
	Kevin A.Lavalley	444.60	
	Nathan Liebenow	673.08	
<b>Holiday Pay</b>	Darrell F. Bradley	2,544.00	
	Kevin A.Lavalley	2,806.80	
	Nathan Liebenow	3,715.18	
	Lisa M.Soiett	452.40	
	Arthur A Reed	777.23	
	Maureen Smith	560.10	
<b>Longevity</b>	Kevin A.Lavalley	225.00	
	Nathan Liebenow	225.00	
<b>Support</b>	Maureen Smith	14,266.59	
	Lisa M.Soiett	10,603.13	
<b>Employee Costs</b>	Employer Benefit Expense	4,263.50	
	NH Retirement Expense	33,337.25	
	Health Insurance	11,196.08	
	Dental Insurance	1,761.89	
<b>Fuel</b>	Darrell F. Bradley	234.36	
	Citizens Card Services	88.41	
	Allen C.Laughlin	123.77	
	Kevin A.Lavalley	18.14	
	Nathan Liebenow	0.00	
	NH Dept. Transportation	1,429.86	
	Maureen Smith	148.86	
	Lisa M.Soiett	82.62	
	Wex Bank	4,274.72	

**DETAILED SUMMARY OF PAYMENTS**  
**GENERAL GOVERNMENT CONTINUED**

**PUBLIC SAFETY**

Police Continued

<b>Telephone</b>	New HorizonsComm	1,666.87	
	Police Communication (Verizon)	1,440.64	
<b>Supplies</b>	Blue Book	24.95	
	Citizens Card Services	1,793.97	
	Lynn Card Co	95.45	
	Maureen Smith	6.48	
	Michael Schwartz	19.22	
	Staples	680.46	
	U S Postal Service	158.78	
<b>Cruiser Maintance</b>	Citizens Card Services	62.37	
	McFarland Ford	21.43	
	Nathan Liebenow	3.49	
	Stratham Tire Inc.	3,086.90	
<b>New Equipment</b>	Ben's Uniforms	97.00	
	Citizens Card Services	2,724.03	
	Eagle Point Gun	203.15	
	Nathan Liebenow	20.43	
	New England Barracade	88.54	
	Space Station	540.00	
	Taser International	2,770.48	
<b>Equipment Repair</b>	Citizens Card Services	106.75	
	Keane Fire & Safety Equipt	156.36	
	Two-Way Communications	240.00	
<b>Computer Support</b>	Certified Compmputer Solutions	2,067.49	
	Robert Jordan	100.00	
	Tritech Software Systems	5,008.75	
<b>Uniforms</b>	Ben's Uniforms	4,264.00	
	Collins Sports Center	694.00	
<b>Training Continuing Education</b>	Darrell F. Bradley	93.66	
	Citizens Card Services	3,455.15	
	N H Law Enforcement	50.00	
	Joseph Perna	150.00	
	Primex	250.00	
	Lisa M.Soiett	294.16	
	Joseph Willis	275.00	
<b>Professional Dues</b>	NH Chiefs Police Assoc.	150.00	
	NH Law Enforcement Admin.	200.00	
	Treasurer State NH ( Dept. Safety )	225.00	
<b>Legal Expense</b>	Michael Di Croce	5,186.00	
<b>Vests</b>	Ben's Uniforms	795.00	
<b>Community Policing</b>			174.94
	Citizens Bank Card	107.01	
	Maureen Smith	37.97	
	Lisa M.Soiett	29.96	
<b>Dare Program</b>			363.73
	Citizens Bank Card	363.73	
<b>Helpful Hands</b>			983.36
	Citizens Bank Card	500.00	
	Eversource	221.42	
	Maureen Smith	261.94	
<b>Traffic Detail</b>			8,856.00
	Kevin A.Lavalley	3,546.50	
	Nathan Liebenow	2,829.00	
	Michael Schwartz	164.00	
	Lisa M.Soiett	2,152.50	
	Henrik R Strand	164.00	

**DETAILED SUMMARY OF PAYMENTS**  
**GENERAL GOVERNMENT CONTINUED**  
**PUBLIC SAFETY**

4215	<b>AMBULANCE</b>		4,653.68
	Comstar	2,146.01	
	Town of Newmarket	2,507.67	
4220	<b>FIRE DEPARTMENT</b>		70,591.71
	2-Way Communications	1,502.00	
	Arjay Ace	105.91	
	Bergeron Protective Clothing	16,485.20	
	Jeff Buxton	50.00	
	Ray Buxton	25.00	
	Tom Conner	132.83	
	Citizens Bank	4,133.79	
	Comcast	679.20	
	Gary Davey	340.00	
	E & J Auto Parts	115.34	
	Emergency Service Marketing	810.00	
	Eversource	3,121.16	
	Fluent Information Mgt Systems	1,300.00	
	Graham Tire & Auto	3,182.96	
	Hartmann Oil & Propane	5,622.45	
	High Flying Flag	118.50	
	Industrial Protection Services	3,123.00	
	Keane Fire & Safety	249.83	
	Knipstein, Laura	877.11	
	NH State Firemen's Assoc.	500.00	
	Newfields Water & Sewer	2,609.52	
	Northeast Emergency	1,113.18	
	Santander Leasing	20,373.65	
	S B S Truck & Trailer Repair	2,258.00	
	Seacoast Chief Fire Officers.	1,084.01	
	Signs of the Times	396.00	
	State NH Crimnial Records	75.00	
	Turner EMS Solutions	200.00	
	Christine Wilson	8.07	
4240	<b>BUILDING INSPECTION</b>		24,925.46
	Larry Shaw /Salary	4,000.00	
	Larry Shaw /Permits	12,503.87	
	Lynn Davey	100.00	
	National Fire Protection Assoc.	175.00	
	Solar City	110.00	
	Seacoast Crane & Bldg.	6,723.94	
	John Stiener	50.00	
	Employer Tax & Benefit Expense	1,262.65	
4290	<b>EMERGENCY MANAGEMENT</b>		5,172.44
	Thomas Bishop	150.00	
	Darrell F Bradley	120.00	
	Jeff Buxton	210.00	
	Ray Buxton	210.00	
	Dan Conner	210.00	
	Eileen Conner	210.00	
	Tom Conner	251.00	
	Mike Conroy	150.00	
	Kevin A Lavalley	150.00	
	Nathan Liebenow	60.00	
	Sue E McKinnon	45.00	
	Newfields Country Store	218.87	
	Raymond Lucas	210.00	
	Wayne Raymond	210.00	
	Bonnie Rose	150.00	
	Keith Rowe	210.00	
	Christine Wilson	210.00	
	Richard Wilson	210.00	
	Two Way Communications	325.00	
	NH State Retirement	87.05	
	Employer Taxes	4.79	
	Verizon Wireless	1,570.73	

**DETAILED SUMMARY OF PAYMENTS**  
**GENERAL GOVERNMENT CONTINUED**  
**PUBLIC SAFETY Continued**

4312	<b>HIGHWAYS AND STREETS</b>		299,390.99
	<b>Summer</b>	<b>171,562.04</b>	
	Knipstein Conner - Driveway	300.00	
	Bell & Flynn	56,500.00	
	Joe Bolduc	850.00	
	Great Horizons	800.00	
	Greenland Police Dept.	648.25	
	Knipstein & Conner	110,527.00	
	N E Barricade	981.53	
	Newfields Police Dept	432.00	
	Pike Industries	523.26	
	<b>Winter</b>	<b>127,828.95</b>	
	Howard P. Fairfield	3,400.62	
	Joe Bolduc	1,000.00	
	Morton Salt	27,965.38	
	Knipstein & Conner	95,251.00	
	Pike Industries	211.95	
4316	<b>STREET LIGHTING</b>		10,236.40
	Eversource	10,236.40	
	<b>SANITATION</b>		
4324	<b>SOLID WASTE DISPOSAL</b>		128,311.83
	Casella Waste Systems	82,941.82	
	Lamprey Reg. Solid Waste	37,534.83	
	Town of Exeter	1,237.85	
	Town of Newmarket	6,597.33	
4415	<b>HUMAN SERVICES:</b>		7,000.00
	American Red Cross	350.00	
	Child & Family Services	600.00	
	Haven	1,000.00	
	Lamprey Health Care	600.00	
	Ready Rides	250.00	
	Richie McFartland Center	900.00	
	Rockingham Community Action	900.00	
	Rockingham Nutrition & Meals	700.00	
	Seacare Health Services	550.00	
	St Vincent de Paul	400.00	
	Womanade Greater Squamscott	750.00	
	<b>Direct Assistance</b>		801.64
	Various	801.64	
4520	<b>PARKS AND RECREATION</b>		1,200.00
	Quality Hardwood	1,200.00	
4550	<b>LIBRARY</b>		46,121.43
	Apex Cleaning Co.	1,050.00	
	Burch, Pamela	20,815.32	
	Holiday	203.50	
	Maria E Cory	1,932.00	
	Jessica B Hanson	9,647.80	
	Holiday	135.00	
	New Horizon Comm. Corp	438.76	
	Lauren Maclachlan	2,585.63	
	Holiday	42.00	
	Quality Hardwood	2,160.00	
	Donna Talmage	1,302.00	
	Employer Tax & Benefit Expense	2,809.42	
	Town Line	3,000.00	
4589	<b>CULTURE and RECREATION</b>		5,031.48
	Richard Chane	600.00	
	Patrica Cox	123.25	
	Exeter Events & Tents	511.38	
	Kelly A McGowan	22.00	
	Kensington Kettle	100.00	
	N Y A A	125.00	
	Newfields County Store	568.00	
	Newfields Police Dept	1,296.00	

**DETAILED SUMMARY OF PAYMENTS**  
**GENERAL GOVERNMENT CONTINUED**  
 Human Services Continued

	Paul's Catering	525.00	
	Dennis Perkins	400.00	
	Spectrum Marketing	160.00	
	Amy Sununu	225.78	
	The U P S Store	375.07	
4611	<b>CONSERVATION COMMISSION</b>		3,200.00
	ESRLAC	200.00	
	U N H Foundatipn	1,000.00	
	John Wallace	2,000.00	
	Total Town Department Expenses		1,341,313.44
4711	<b>OPEN SPACE LAND BOND</b>		97,907.50
Principal	Flagship Bank and Trust Bond # 2	65,000.00	
Interest	Flagship Bank and Trust Bond # 2	32,907.50	
4800	<b>OVERPAYMENT/REFUNDS, TAX ABATEMENTS</b>		24,341.61
	Chase ,Wendy	88.54	
	Clark, Barbara	63.00	
	Conner, Christine	27.00	
	CoreLock	8,597.00	
	Desrochers, Michael	197.20	
	Freidlin, Allison	120.00	
	Hall, Wayne	51.03	
	Hassan, Thomas	18.00	
	LERETA	5,676.00	
	McGrail, Melanie	43.76	
	Nair Revocable Trust	38.88	
	Pelletier, Michael	204.00	
	Petruccelli , James	17.00	
	Petruccelli , Marjorie	112.00	
	Podszus, Marla	35.00	
	Randlett, Janet	100.00	
	Sousa, Richard &Jean	7,300.00	
	Texas Direct Auto	173.20	
	Vogel-Capvano , Laura	113.00	
	Wells Fargo Real Estate	1,367.00	
ACCT. NO 4914	<b>2016 WARRANT ARTICLES</b>		97,000.00
	#03 Mosquito Control		
	Dragon Mosquito	32,000.00	
	#04 Fire Truck Capital Reserve Fund		
	National Trust Advisors	30,000.00	
	#05 Fire Rescue Equipment Fund		
	National Trust Advisors	10,000.00	
	#06 Stormwater Infrastructure Fund		
	Trustees Trust Fund	10,000.00	
	#07 Employee Retirement Fund		
	General Fund	15,000.00	
	ROCKINGHAM COUNTY TAX	256,495.00	
	NEWFIELDS SCHOOL DISTRICT	2,046,288.00	
	EXETER REGION COOPERATIVE DIST.	2,287,380.00	
	<b>Total Schools</b>		
	4,333,668.00		
	TOTAL OTHER TOWN EXPENDITURES		4,590,163.00
	<b>TOTAL TOWN EXPENSE</b>		<b>6,150,725.55</b>
	<b>BALANCE DECEMBER 31,2016</b>		
	General Fund in Citizens Bank	275,563.82	
	Cash on Hand		275,563.82
	Citizens Investment Account	726,305.41	
	New Hampshire Deposit Investment Pool	1,739,367.98	
	SEPARATE PERMANENT FUNDS		
	Not Included in THE General Fund		
	Fire Protection	5,078.54	
	Police Forfiture	8,800.45	
	CIP Plan	3,289.46	
	School Impact Fund	13,122.82	
	TOTAL FUNDS INVESTED		2,495,964.66
	BALANCE ON HAND DECEMBER 31,2016		2,771,528.48
	RESPECTFULLY SUBMITTED		

Donald D. Doane  
Town Treasurer

# REPORT OF TRUST AND CAPITAL RESERVE FUNDS

\$ 868,596.33

Please insert the total of ALL funds here

Town/City Of: Newfields For Year Ended: 2016

### CERTIFICATE

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Thomas E. Rogers  
ALDEN PURRINGTON  
THOMAS E. MORGAN, JR.

Signed by the Trustees of Trust Funds

on this date 1-12-2017

Print and sign

### REMINDERS FOR TRUSTEES

- 1. SIGNATURES** - Print and sign on lines provided above.
- 2. INVESTMENT POLICY** - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34:5, 35:9).
- 3. PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE**- RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- 4. WEB SITE** - A trustee handbook can be down loaded from the web site for the Attorney General's Charitable Trust Division. [www.doj.nh.gov/charitable](http://www.doj.nh.gov/charitable)
- 5. FAIR VALUE** - Fold and complete page 4 to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- 6. CAPITAL RESERVE FUND** - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- 7. WHEN and WHERE TO FILE** - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See addresses on page 4 of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

### FOR DRA USE ONLY

State of New Hampshire  
 Department of Revenue Administration  
 Municipal Services Division  
 PO Box 487, Concord, NH 03302-0487  
 (603) 271-3397

**Town Of Newfields  
Report of the Trustees of Trust Funds  
For the #1#**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Expended During Year	Balance End of Year			Net Income
<b>CEMETERY</b>												
1887-2006	Locust Grove	Perpetual Care	Common TF	43,399.84	2.80	43,402.64	42,659.08	0.00	43,020.81	361.73	86,423.45	86,732.65
1929-2014	Newfields	Perpetual Care	Common TF	43,160.60	2.50	43,163.10	33,307.04	0.00	33,628.45	321.41	76,791.55	77,066.30
1923-2006	Piscassic	Perpetual Care	Common TF	11,120.93	0.66	11,121.59	9,149.02	0.00	9,234.22	85.20	20,355.81	20,428.65
1979	Isabel Paul Cemetery	Cemetery Care	Common TF	66,257.70	1.17	66,258.87	28,093.20	0.00	28,255.84	162.64	94,514.71	101,668.29
1957	Sarah Jones Cemetery	Cemetery Care	Common TF	1,333.68	0.24	1,333.92	6,000.98	0.00	6,031.81	30.83	7,365.73	7,392.08
1952-2003	Private Cemeteries	Cemetery Care	Common TF	6,856.03	0.48	6,856.51	8,017.09	0.00	8,079.61	62.52	14,936.12	14,989.55
	<b>Total Cemetery</b>			172,128.78	7.85	172,136.63	127,226.41	0.00	128,250.74	1,024.33	300,387.37	308,277.52
<b>LIBRARY</b>												
1880	Broadhead Library Fund-P005	Library Books	Common TF	13,872.94	0.46	13,873.40	407.23	0.00	467.25	60.02	14,340.65	14,391.95
1969	Ewing Fund-P006	Library Books	Common TF	1,687.12	0.06	1,687.18	49.29	0.00	56.59	7.30	1,743.77	1,750.01
1984	Battles Fund-P004	Library Books	Common TF	10,102.53	0.34	10,102.87	296.96	0.00	340.67	43.71	10,443.54	10,460.90
	<b>Total Library</b>			25,662.59	0.86	25,663.45	753.48	0.00	864.51	111.03	26,527.96	26,622.86
<b>PRIVATE TRUSTS</b>												
1998	Newlin Property Maintenance-P012	Newlin Property Care	Common TF	7,617.00	0.33	7,617.33	2,771.27	0.00	2,814.93	43.66	10,432.26	10,469.58
1965	Adeline Paul Town Hall-P003	Town Hall Maintenance	Common TF	5,099.05	0.19	5,099.24	930.89	0.00	956.07	25.18	6,015.31	6,036.83
1949	Isabel Paul Town Hall Grounds-P008	Town Hall Grounds	Common TF	1,676.00	0.10	1,676.10	1,399.77	0.00	1,412.70	12.93	3,088.80	3,099.85
1964	Ida Green Temperance-P009	Temperance Fund	Common TF	2,027.18	0.09	2,027.27	729.26	0.00	740.85	11.59	2,768.12	2,778.02
2004	Maureen Hackett School Fund-P002	Shakespeare Program	Common TF	16,011.62	0.63	16,012.25	3,477.38	0.00	3,559.30	81.92	19,571.55	19,641.57
	<b>Total Private Trusts</b>			32,390.85	1.34	32,392.19	9,308.57	0.00	9,485.85	175.28	41,876.04	42,025.85



**Town Of Newfields  
Report of the Trustees of Trust Funds  
For the #1#**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL				INCOME			TOTAL		
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value	
<b>TOWN CAPITAL RESERVES</b>													
2001	Sidewalks Fund-P014	Sidewalks	Common CRF	0.00	0.00	0.00	1.03	0.00	0.00	0.00	1.03	1.03	3,226.56
1998	Town Hall Fund-P017	Town Hall Maintenance	Common CRF	3,061.26	4.44	3,066.70	156.71	6.23	0.00	164.94	3,230.64	3,230.64	
2007	Emergency Management-P018	Emergency Management	Common CRF	15,772.86	22.81	15,795.67	769.91	32.03	0.00	801.94	16,597.61	16,597.61	16,576.62
2012	Road Maintenance-P016	Road Maintenance	Common CRF	40,180.33	56.45	40,236.78	762.09	79.26	0.00	841.35	41,078.13	41,078.13	41,026.19
2012	Retirement Benefits-P023	Retiree Benefits	Common CRF	15,005.28	21.02	15,026.30	243.13	29.52	0.00	272.65	15,298.95	15,298.95	15,279.61
2015	Stormwater Infrastructure Expendable Trust	Stormwater Mapping	Common CRF	16,024.58	22.21	16,046.79	88.21	31.19	0.00	119.40	16,166.19	16,166.19	16,145.75
Total Town Capital Reserves				90,044.31	126.93	90,171.24	2,023.08	178.23	0.00	2,201.31	92,372.55	92,372.55	92,255.76
<b>FIRE DEPARTMENT</b>													
2000	Fire Truck CRF-P019	Fire Truck Replacement	Common CRF	150,541.19	210.84	150,752.03	2,377.64	296.04	0.00	2,673.68	153,425.71	153,425.71	153,231.72
2012	Fire Department - Exp Tr Fd-P024	Air Packs	Common CRF	0.07	0.02	0.09	15.91	0.03	0.00	15.94	16.03	16.03	16.01
2016	Rescue Equipment	Replacement of Jaws of Life Tools	Common CRF	10,000.00	13.81	10,013.81	19.08	19.40	0.00	38.48	10,052.29	10,052.29	10,039.58
Total Fire Department				160,541.26	224.67	160,765.93	2,412.63	315.47	0.00	2,728.10	163,494.03	163,494.03	163,287.31
<b>WATER DISTRICT</b>													
1973	Dr. Varney Water System-P021	Water System Expansion	Common CRF	39,222.52	99.47	39,321.99	32,925.80	139.88	0.00	33,065.48	72,387.47	72,387.47	72,295.94
1993	Water Maintenance-P022	Water System Maintenance	Common CRF	17.36	5.43	22.79	3,924.58	7.63	0.00	3,932.21	3,950.00	3,950.00	3,950.00
1991	Standpipe Maintenance-P027	Standpipe Maintenance	Common CRF	61,333.08	102.85	61,435.93	13,265.59	144.42	0.00	13,410.01	74,845.94	74,845.94	74,751.31
2003	Sewer Maintenance-P025	Sewer Maintenance	Common CRF	38,302.86	53.71	38,356.57	652.13	75.42	0.00	727.55	39,084.12	39,084.12	39,034.70
Total Water District				138,875.82	261.46	139,137.28	50,768.10	367.15	0.00	51,135.25	190,272.53	190,272.53	190,031.95

**Town Of Newfields  
Report of the Trustees of Trust Funds  
For the #1#**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME				TOTAL			
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value		
SCHOOL CAPITAL RESERVES														
1992	Newfields School-P015	School Maintenance	Common CRF	24,311.91	35.03	24,346.94	1,099.50	49.20	0.00	1,148.70	25,495.64	25,463.40		
2014	Special Education-P020	Special Education	Common CRF	20,087.42	28.12	20,115.54	310.58	39.49	0.00	350.07	20,465.61	20,439.73		
Total School Capital Reserves				44,399.33	63.15	44,462.48	1,410.08	88.69	0.00	1,498.77	45,961.25	45,903.13		
OPERATING FUND														
2014	Citizens Checking-6504	Transactions	Checking	191.95	0.00	191.95	0.00	0.00	0.00	0.00	191.95	191.95		
Total Operating Fund				191.95	0.00	191.95	0.00	0.00	0.00	0.00	191.95	191.95		
GRAND TOTALS:				664,234.89	686.26	664,921.15	193,902.35	2,260.18	0.00	196,162.53	861,083.68	868,596.33		

**REPORT OF THE COMMON TRUST FUNDS INVESTMENTS OF THE  
TOWN OF NEWFIELDS  
FOR THE CALENDAR YEAR ENDING 12/31/2016**

**MS-10**

Description of Investment (See Attached)	PRINCIPAL					INCOME			TOTAL		MARKET VALUE	
	Beginning Balance	Additions	Capital Gains/-Losses	Withdrawals	Ending Balance	Beginning Balance	Amount	Expended During Year	Ending Balance	Principal & Income	Unrealized Gain/Loss	Ending Market Value
NATC Common TF												
- Locust Grove												
- Newfields												
- Piscassic												
- Isabel Paul Cemetery												
- Sarah Jones Cemetery												
- Private Cemeteries												
- Library												
- Private Trusts												
<b>** Total NATC Common TF</b>	160,750.21	2,977.14	2,908.20	0.00	174,535.55	130,639.65	9,048.37	1,088.92	138,599.70	313,134.65	1,120.24	314,254.89
NATC Common CRF												
- Town Capital Reserves												
- Fire Department												
- Water District												
- School Capital Reserves												
<b>** Total NATC Common CRF</b>	420,818.31	80,000.00	2,468.62	68,750.00	434,536.93	51,210.34	6,353.09	0.00	57,563.43	482,100.36	-622.21	491,478.15
<b>GRAND TOTAL</b>	589,568.52	82,977.14	5,276.82	68,750.00	609,072.48	181,849.99	15,401.46	1,088.92	196,162.53	805,235.01	498.03	805,733.04

Fees and Expenses, if any, paid for Professional Brokerage Assistance (RSA 31:38-a, IV):

1. Name of Investment Advisor: Bearing Point Wealth Partners, 380 Lafayette Road, Suite D, Hampton, NH 03842 603-926-1775
2. All assets except Trustee Checking Account and directly held stocks are held at National Advisors Trust Company. See attached 12/31/2016 statements.
3. Investment management fees for Trust Funds in the amount of \$1,536.59 were paid from Trust Funds income.
4. Investment management fees for Capital Reserve Funds in the amount of \$1,609.23 were paid by the Town per RSA 35:9-a, II.
5. Trustee Checking Account held at Citizens Bank.

## 2016 Town Report from Cemetery Trustees

- Helped people with Deed and Application for Burial information.
- Worked with funeral homes for information.
- Contracted spring clean-up, summer mowing and fall clean-up.
- Updated landscaping regulations (See Attached).
- Have Preliminary Maps of Newfields/108, Locust Grove and Piscassic/Bald Hill cemeteries at Town Hall.
- Attended Cemetery Trustees Session in Concord, NH.
- Repaired stones in Piscassic this year and plan to finish the estimated work for Piscassic and Locust Grove in 2017.
- Worked with Trustees of the Trust Funds.

**Ann Elliott**

**Chad Corey**

**Billie Bell**

**Cemetery Trustees**

**Newfields, Locust Grove, Piscassic and Hilton Cemeteries  
Newfields, NH**

**Rules & Regulations**

**\*\*\*Approved by Cemetery Trustees\*\*\*  
\*\*\*October 18<sup>th</sup>, 2016\*\*\***

The Rules set forth below are intended to make all Cemeteries in the Town of Newfields a safe, peaceful and attractive area, as well as a reverent symbol of respect for the deceased.

**1) Purchase of burial space:**

- a) Persons desiring to purchase burial space shall apply to the Cemetery Trustees, who will provide all necessary information as to size, location, price, etc. (Note: As of 6/24/08 one space 40" Wide x 10' Long is \$500.00/grave for Residents of Newfields and \$1000/grave for Non-Residents. Two graves sold next to each other have 2" between vaults). Reservation of space will be made only on a deposit satisfactory to the Trustees.
- b) All deeds to burial spaces sold will be recorded at the Town Hall by the Trustees. Upon payment in full made to the Trustee of the Trust Funds, a deed will be issued.
- c) In the event a deed is lost or the record owner(s) cannot be found, it shall be the duty of anyone claiming the lot to provide the proper documentation to prove ownership.
- d) All Newfields Cemeteries were created for the benefit of Newfields residents. Non-residents may purchase burial space, but an additional fee will be assessed to all non-residents.

**2) Interments:**

- a) Arrangements for interment must be made a minimum of 24 hours in advance with the Trustees. No interment or grave opening shall take place without the permission of the Trustees. A Trustee, or designate, will mark the grave location.
- b) No interment will take place until the grave is paid for in full. Any additional adjacent graves must be paid for in full.
- c) No interment will be made unless all burial fees have been paid and a burial transit permit is provided to a Cemetery Trustee.
- d) All cemeteries in the Town of Newfields will be closed for the winter months. Allowances for winter interments will be at the discretion of the Cemetery Trustees.
- e) All graves of casketed burials must be lined with a concrete vault or concrete box.
- f) A non-biodegradable urn for the cremated remains is suggested
- g) Only one body burial is allowed in each grave. Four cremation burials are allowed in a grave.
- h) All three Newfields Cemeteries are intended for human burials only.

3) **Disinterment:**

- a) No disinterment or removal of the remains of any body will be permitted without the written consent of the lot owner or family member and the necessary permit required by the laws of the State of New Hampshire. All Fees must be paid in advance.

4) **Monuments and Markers:**

- a) The location of all monuments and markers will be laid out with the approval of the Trustees.
- b) The Trustees reserve the right to forbid or remove any monument or marker deemed objectionable or not in keeping with the general area.
- c) A proper concrete foundation, to the frost line, is required for all monuments.
- d) Benches are not allowed in any of the Newfields public cemeteries
- e) Corner stones shall be flush with the ground, and no curbing, fencing or enclosures of any kind are allowed.

5) **Private Contractors:**

- a) All private contractors hired to perform services in all Newfields public cemeteries are responsible for any damage to cemetery grounds.

6) **Landscaping:**

- a) Potted flowers may be placed in a non-breakable container.
- b) Shrubs, trees and other plants are not recommended as plantings interfere with landscaping maintenance.
- c) Faded or unsightly flowers, wreaths & memorials shall be removed.
- d) Any item left on a lot, which may interfere with mowing, shall be removed and can be retrieved at the town clerk's office.

7) **General Rules and Regulations:**

- a) No dogs are allowed, with the exception of service dogs.
- b) Cemeteries are open from dawn to dusk except from the first snow fall until final spring melt.
- c) It is forbidden to disturb any item or carry away any item from any lot other than your own.
- d) Children shall be accompanied by an adult.
- e) Firearms, with the exception of military funerals, fireworks, and other weapons are strictly forbidden in all public cemeteries.
- f) It is recommended, after a grave purchase, to mark the said grave or graves with corner markers approved by a Cemetery Trustee and placed flush with the ground.
- g) The regulations may be changed or modified at any time at the discretion of the cemetery trustees.

Rules and regulations Approved October 18, 2016

Chad Corey

Ann Elliott

Billie Bell

Trustees of the Cemeteries

*Town of Newfields  
65 Main Street  
Newfields NH 03856*



*[www.newfieldsnh.gov](http://www.newfieldsnh.gov)  
603-772-5070-phone  
603-772-9004-fax*

***BUILDING INSPECTOR'S REPORT  
2016***

*The Town of Newfields issued a total of seventy-nine building permits in the year 2016.*

*Four building permits for single family homes were issued. Seventy five permits were issued for decks, pools, garages, sheds, renovations, and additions.*

*I am available on Tuesday and Thursday mornings from 8:00 to 10:00. Appointments are necessary.*

*If you would like to schedule an appointment, please call the Town Office at 772-5070. The Town Office is open Monday through Friday, 8:30am to 2:30pm.*

*A schedule of fees and building permit applications are available at the Town Office or at [www.newfieldsnh.gov](http://www.newfieldsnh.gov). (Click on: Town Departments, followed by Building Inspector.) Residential building permits are \$5.00 per thousand, cost of construction, with a minimum fee of \$25.00. Commercial building permits are \$125.00, \$7.00 per \$1000 cost of construction.*

*Respectfully submitted,*

A handwritten signature in cursive script, appearing to read 'Larry Shaw'.

*Larry Shaw  
Building Inspector*

## Celebration Committee 2016

*2016 was year with renewed excitement in our town celebrations. We had a great turnout for the Holiday Celebration. The new celebration of the First Day of School Parent Coffee was a great success and we will look forward to next year. Thank you to all of our coordinators and volunteers. Please join us to celebrate our small community. We would love your help!*

### 2016 Celebrations planned and executed:

• Senior Luncheon	\$646.49
• Memorial Day Parade & Picnic	\$2,229.44
• 1st Day of School Parent Coffee	\$40.30
• Summer Solstice	\$1,000
• Holiday Celebration	\$1,115.25
Total Budget	\$5,200.00
Total Expended	\$5,031.48

### 2017 Celebrations planned & proposed budget:

- Senior Luncheon (\$650.00)
- Memorial Day Parade & Picnic (\$2,200.00)
- First Day of School Parent Coffee at Town Hall (New Event) (\$100.00)
- Summer Solstice (added to 2016 budget) (\$1,000.00)
- Holiday Celebration (\$1,400.00)

Total Budget                      \$5350

If you would like to help with any of the planned 2017 celebrations we welcome your help. Please contact the coordinators listed below and welcome to the Celebration Committee!

Senior Luncheon                      Amy Sununu ([asununu@yahoo.com](mailto:asununu@yahoo.com))  
Natalie Fream ([nhfream@comcast.net](mailto:nhfream@comcast.net))

First Day of School Coffee                      Amy Sununu ([asununu@yahoo.com](mailto:asununu@yahoo.com))

Memorial Day Parade and Picnic                      John Loosman ([jloosmann@comcast.net](mailto:jloosmann@comcast.net))  
Amy Sununu ([asununu@yahoo.com](mailto:asununu@yahoo.com))  
Natalie Fream ([nhfream@comcast.net](mailto:nhfream@comcast.net))

Summer Solstice                      Charlotte Legg ([charlee44@hotmail.com](mailto:charlee44@hotmail.com))

Holiday Celebration                      Trish Cox ([placidsnow@aol.com](mailto:placidsnow@aol.com))  
Valerie Sununu ([valerie.sununu@gmail.com](mailto:valerie.sununu@gmail.com))

Submitted by:  
Amy Sununu  
Natalie Fream



## **Newfields Conservation Commission**

### **Annual Report for 2016**

The Newfields Conservation Commission continues to work to protect the natural resources of the Community. We review wetlands permits, site plans, support trails and other access to public lands, and promote conservation throughout the Town and the Seacoast region.

In 2016, the Commission again focused on its obligation to monitor and protect our interests in land parcels totaling approximately 730 acres with town-held conservation easements. Our easement properties represent a great diversity of open land, forests, and wetlands. No new parcels were put into conservation in Newfields this past year. We continue to actively seek interested partners in land conservation.

This year, we have pledged up to \$6,000 towards the construction of a wetlands crossing bridge that will connect two important trails at the Piscassic Greenway. The bridge will be constructed under the supervision of the Southeast Land Trust of New Hampshire and requires a successful matching NH Trails Grant.

The Conservation Commission wishes to thank the citizens of Newfields for their continued support. The Commission is a volunteer organization and we invite all residents who are interested in our work to contact us. We are always open to bringing on new alternate or full members. Our public meetings are held in Town Hall, at 7PM on the third Monday of each month.

#### Members:

Lindsay Carroll

John Cloyd

Lauren Hill - Secretary

David Mason - Treasurer

Steve Shope - Chair

Alison Watts



**TRANSFER STATION FEE SCHEDULE  
NO CASH ACCEPTED**

**Proof of residence shall be required for ALL users**  
**Transfer Station hours of operation are 7:30am to 4:00pm Saturdays and 8:00am-2pm(winter hrs)**  
**and 12pm-6pm(summer hrs) on Wednesdays.**

**CLOSED HOLIDAYS**

<b>ITEM</b>	<b>FEE</b>
Appliance (each)*	\$ 5.00
Appliance with FREON (each)*	15.00
TV (each)	10.00
Mattress (each)	15.00
Couch (each)	20.00
Furniture (each)	15.00
Scrap Metal (pickup truck)*	10.00
Computer Monitor	5.00
Misc. Electronic Equipment	5.00

**MISCELLANEOUS BULKY WASTE/BUILDING MATERIAL**

6 ft. truck bed — level*	\$ 25.00
6 ft. truck bed — rounded*	30.00
8 ft. truck bed — level*	30.00
8 ft. truck bed — rounded*	35.00
1 ton truck — level*	40.00
1 ton truck — rounded*	45.00

**\*Accepted at Transfer Station ONLY**

**Tires will NOT be accepted.**

**BRUSH** — with a maximum diameter of 5 inches and **LEAVES** will be accepted at no cost. Brush larger than 5 inches in diameter, logs and stumps will **NOT** be accepted at the Transfer Station.

# ZERO-SORT<sup>®</sup> RECYCLING

Toss all recyclables into one bin and Casella does the rest!

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## CARDBOARD

- Boxboard and corrugated cardboard
- Product and food packaging boxes  
*(cereal, pasta, pizza, and tissue)*
- Paperboard boxes
- Beverage holders
- Paper towel and toilet paper cores
- Paper bags



## PAPER

- Newspaper
- Junk mail and envelopes
- Magazines and phone books
- Soft cover books
- File folders and colored paper
- Paper cartons  
*(milk, egg, and juice boxes)*



## PLASTIC

- Containers, bottles and jugs #1-#7  
*(food, beverage, beauty and cleaning products, detergents, yogurt and sour cream tubs)*
- Plastic take-out containers
- Flower pots and trays



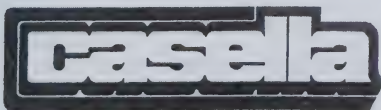
## METAL

- Aluminum soda cans
- Pie plates and trays
- Foil
- Tin cans *(food, coffee, and pet food)*
- Small steel containers



## GLASS

- Food and beverage containers
- Jars of any color



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**NOT ACCEPTED:** Plastic bags, window glass, mirrors, light bulbs, dishes, pyrex, ceramics, paper towels, facial tissue, styrofoam, recyclables containing food waste, paints, oils, hazardous material, needles, syringes, VCR tapes, CDs/DVDs, scrap metal, pots and pans.



**NEWFIELDS POLICE DEPARTMENT**  
65 Main Street  
Newfields, New Hampshire 03856



*Nathan Liebenow*  
Chief of Police

Phone: (603) 772-9010  
Fax: (603) 772-6607

I'm delighted to present to the town the 2016 annual report for the Newfields Police Department. As always, our goal remains to serve the community and respond to the needs and concerns of residents, while keeping the crime rate low and the quality of life high.

It's certainly been a year of change for our department and you may have noticed many new faces and some positional changes within the department. With the retirement of Chief Reed in January, I was honored to be offered the position to replace him. It's been an honor and a privilege to lead this department and I was overwhelmed by the community support during the transition. I remain committed to the community-oriented policing practice and to meeting the needs of our community.

Early in the year we saw our Administrative Assistant Maureen Smith leave us to accept a similar position with the Raymond Police Department. Maureen dedicated 10 years of service to the town and we wish her the best in her new role. In November, part-time Officer Lisa Soiett hung up her duty belt and accepted a new role within the department as the Executive Assistant, replacing Maureen. She has transitioned well and we are pleased to have her in this new role after 8 years of dedication on patrol. I am also pleased to announce we have two new part-time officers. Henrik Strand and Christopher Hutchins have joined the department and they are a welcome addition to our roster. They join Officer Kevin LaValley, Officer Darrell Bradley and Officer Allen Laughlin in the ranks. This year also included the promotion of Officer Michael Schwartz to lieutenant. I would like to commend and recognize my entire staff for their continued commitment to our community.

In October, our department hosted the Newfields Fall Celebration at the Town Hall. The celebration included apple bobbing, a pumpkin decorating/carving competition, and other fun events. McGruff the Crime Dog made an appearance much to the delight of attendees. A huge thanks to Main Street Arts and the Newfields Library for their help with this event. They were a huge part of its success and we look forward to hosting the event again in 2017. Our Helpful Hands Program also thrived again this year and the generosity of many residents provided food and gifts to those who needed a little help around the holidays.

In other news, we have now completed our new website and it's fully functional. The website is greatly improved and we hope that you will find it to be a useful tool. Our monthly police log will now be posted on the website. We would also strongly encourage you to follow us on Facebook and to join us on NIXLE. NIXLE is a communication tool we use to get information out to anybody who wishes to sign up. This application is completely free to use and many who utilize it have provided great feedback. Both platforms are used regularly to provide information to residents that they will find useful. Information includes public safety information, road closures, weather events, community event locations and times, among other things.

It's been a great year for the Newfields Police Department and we look forward to serving the town in 2017. Feel free to reach out to us at any time!

Nathan Liebenow  
Chief of Police

**Newfields Village Water and Sewer District  
P.O. Box 301  
Newfields, N.H. 03856  
603-778-8213**

**Board of Water and Sewer Commissions-Monthly meetings, held on the first Monday of each month at 7pm, at the Newfields Water and Sewer Plant located at 7 Hervey Court. Annual meetings are held in April. This year's annual meeting date is April 24, 2017 at 7pm at the Newfields Town Hall.**

CHAIRMAN: Ray P. Buxton, Jr. -[rayednabuxton@myfairpoint.net](mailto:rayednabuxton@myfairpoint.net)  
Cathy Nelson Smith -[rcbtsmith@comcast.net](mailto:rcbtsmith@comcast.net)  
R. Vernon Glass - [hilly2@comcast.net](mailto:hilly2@comcast.net)

TREASURER: Wendy Chase -[chasewendy0@gmail.com](mailto:chasewendy0@gmail.com)

CLERK: Dorothy Dawson

AUDITOR: Dumais & Ferland

WATER & WASTWATER PLANT OPERATOR:  
Piscataqua Environmental Services - Peter Hellfach

In 2016, all residents were asked to conserve water because our well levels were substantially lower than normal due to the lack of snow last winter and the dry spring. The District Commissioners would like to thank you for conserving.

The Newfields Village Water and Sewer District is in the process of re-establishing a groundwater supply well (Well#3) to supplement the existing water supply wells. Well #3 is located off of Baker Street and is capable of producing a maximum yield of up to 12 gallons per minute or 17,280 gallons per day. It may take several months to get the well up and running due to requirements the Department of Environmental Services places on all Public Water Systems to insure we are supplying the public with quality drinking water.

Ray P. Buxton  
Vernon Glass  
Catherine Nelson  
Newfields Water Commissioner

**NEWFIELDS VILLAGE WATER & SEWER DISTRICT**  
**Rate Schedule - February 2012**

Meter Size	Rate #	Water (billed quarterly)			
		Meter Charge	Water Facility & Water Tower* Bonds	Water / Gallon (first 50,000 gals)	Water / Gallon (all gals over 50,000)
3/4" Water & Sewer	1	\$13.65	\$84.00 / Dwelling Unit	0.0075397	0.0075397
3/4" Water ONLY	5	\$13.65	\$84.00 / Dwelling Unit	0.0075397	0.0075397
3/4" Sewer ONLY	6	\$13.65	n/a	n/a	n/a
3/4" Comm. Water & Sewer	14	\$13.65	\$84.00 / Dwelling Unit	0.0075397	0.0098000
3/4" Comm. Water ONLY	18	\$13.65	\$84.00 / Dwelling Unit	0.0075397	0.0098000

Sewer (billed quarterly)	
Sewer Base Charge (includes 10,000 gallons)	Sewer Volume (all gals over 10,000)
\$81.72 / Dwelling Unit	0.017792
n/a	n/a
\$81.72 / Dwelling Unit	0.017792
\$123.00 / Dwelling Unit	0.017792
n/a	n/a

\* Water Tower Bond Effective January 01, 2016.

There are additional rate schedules for commercial customers with 1", 1 1/2" or 2" meters.

Outside water meters incur a meter charge and the appropriate charges for water consumption.

**Other Charges**

Meter Read for Pool Filling	\$75.00	
Service Disconnect (shut-off)	\$75.00	
Service Connect (turn service on)	\$75.00	
Meter Read (e.g. sale of property)	\$75.00	
Connection to Sewer District	\$1,950.00	Per Bedroom, plus \$50.00 Inspection Fee
Connection to Water District	\$635.00	Connection, Inspection & Meter Charges

*Town of Newfields  
65 Main Street  
Newfields NH 03856*



[www.newfieldsnh.gov](http://www.newfieldsnh.gov)  
603-772-5070-phone  
603-772-9004-fax

## 2016 Planning Board Report

In 2016, the Planning Board updated and adopted the Newfields Master Plan. The purpose of the master plan is to establish a foundation from which we can guide growth and development of our community. In addition, we can formulate future ordinances and regulations. It is the vision and values for the Town in upcoming years.

The Planning Board heard several preliminary consultations over the past year and approved two applications for site plan modifications. There are three proposed zoning amendments coming up for a vote on March 14, 2017 regarding Accessory Dwellings, Shoreland Protection and Septic Provisions. The full text of these amendments is listed on the following pages and the Board recommends the passage of these articles.

The Planning Board meets the third Thursday of each month at 7pm at the Newfields Town Hall. If you wish to be placed on the agenda please contact the Town Office at 603-772-5070

Planning Board applications must be in 15 days prior to the meeting date to allow for time to notify abutters and publish notices. Abutters lists (including owner) must be submitted with 5 copies of the plans and a check made payable to the Town of Newfields.

For the past 10 years, the Planning Board has had the pleasure of working with Town Planner Dr. Clay Mitchell. His unique ability to opine on issues brought before the Board and multi-task has proven to be an asset to the Board.

We wish him the very best at the University of New Hampshire as a working Professor for the Department of Natural Resources and Environment. Your talent and sense of humor will be greatly missed

A handwritten signature in black ink, appearing to read 'Michael Price', written in a cursive style.

Michael Price, Chairman

Town of Newfields  
Planning Board 2017 Town Warrant

PROPOSED CHANGES: (Strikethrough text to be deleted. Italics to be added).

- Are you in favor of the adoption of Zoning Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: The intent of this change to the Town zoning ordinance is to comply with a recently adopted NH State Law that requires municipalities to offer accessory dwelling units in all zones that permit single family dwellings. The law also limits the nature of restrictions municipalities can apply to such units. The proposed amendment comprehensively revises our ordinance to provide for Accessory Dwelling Units in accordance with state law with permissible restrictions and regulations.

- (Recommended by the Planning Board 6-0)

New Definition in Article 2, renumber remaining accordingly:

2.1.2. *“Accessory Dwelling Unit” means a residential living unit that is within or attached to a single-family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies.*

4.14 ACCESSORY FAMILY APARTMENTS DWELLING UNIT (Adopted 3/14/2000) (Amended 3/\_\_/2017)

4.14.1 Authority

4.14.1.1 This section is enacted in accordance with the provisions of ~~RSA 674:21~~ *NH RSA 674:71.*

4.14.2 Purpose and Objectives

4.14.2.1 The purpose of the accessory ~~family apartment~~ *dwelling unit* provision is to provide increased flexibility with respect to housing alternatives for ~~families~~ *citizens* in Newfields while maintaining health, safety, aesthetics, and quality of the Town’s neighborhoods. *Furthermore, the purpose of this ordinance is to meet the requirements of NH RSA 674:71.*

4.14.2.2 The objectives of this section are to:

4.14.2.2.1 Provide for the construction of accessory apartments in existing single-family dwelling units to be occupied by ~~family members~~ *one or more persons*, thereby lessening fluctuations in the demand for Town



services and provide for diverse housing opportunities, e.g. education and elderly care.

4.14.2.2.2 Add more units to the housing stock to meet the needs of smaller households, both old and young

4.14.2.2.3 Protect stability and property values in residential, residential-agricultural, and commercial zoning districts by ensuring that accessory ~~apartments~~ *dwelling units* are installed ~~only in owner-occupied houses~~ and under such additional conditions as to protect the health, safety, and welfare of the public.

#### 4.14.3 Definitions

4.14.3.1 ~~Accessory Apartment~~ *Dwelling Unit: a residential living unit that is within or attached to a single-family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies. One apartment, provided it is located within a single family dwelling and is clearly a subordinate part thereof, and has safe and proper means of entrance and exit, and meets the requirements set forth herein.*

#### 4.14.4 Special Exception

4.14.4.1 A Special Exception allowing the installation of one (1) accessory ~~apartment~~ *dwelling unit* within a detached single-family dwelling unit shall be issued by the Zoning Board of Adjustment provided that the following conditions are met:

4.14.4.1.1 The proposed use must conform to the dimensional requirements of a single-family lot and meet all existing requirements.

4.14.4.1.2 ~~The single-family dwelling unit shall not be located within an innovative zoning development.~~ *Occupancy of the Accessory Dwelling Unit shall comply with the standards for maximum occupancy per bedroom consistent with policy adopted by the United States Department of Housing and Urban Development.*

4.14.4.1.3 The accessory apartment shall be designed so that the appearance of the building remains that of a one-family dwelling. There shall be one egress to the primary living area from the accessory apartment. Any new entrances shall be located on the side or rear of the building.

- 4.14.4.1.4 The size of the accessory apartment shall not exceed 1/3 of the living area of the entire dwelling (both units) *but shall not be required to be less than 750 square feet.*
- 4.14.4.1.5 *At least one of the units within the single family dwellingThe dwelling to which an accessory apartment is to be added must be, and continue to be, owner-occupied. As part of any approved Special Exception, the ZBA may set reasonable conditions to insure compliance with this provision.*
- 4.14.4.1.6 ~~Only~~*No more than two* bedrooms ~~is~~*are* permitted in the accessory apartment.
- 4.14.4.1.7 Off-street paved or gravel parking shall be provided for at least four (4) vehicles.
- 4.14.4.1.8 The structure and lot shall not be converted to a condominium or any other form of legal ownership distinct from the ownership of the existing single-family dwelling.
- 4.14.4.1.9 Prior to granting a Special Exception by the ZBA, the owner shall provide, as part of the ZBA case file, the following:
  - 4.14.4.1.9.1 Evidence to the Town health officer or other Town agent qualified to review septic-system related information, that specific facilities are adequate for both units according to the standards of the Town and the NH Water Supply and Pollution Control Division. If deemed necessary by said health officer or other agent, such evidence shall be in the form of a certification by a State of NH licensed septic system designer. Also, the owner shall provide evidence that there is adequate potable water to the standards of the State of New Hampshire. The health inspector or other qualified Town agent than shall indicate his approval in writing to the ZBA.
  - 4.14.4.1.9.2 A floor plan of one-quarter (1/4") to the foot scale showing the proposed changes to the building.
  - 4.14.4.1.9.3 A sketch plan (drawn to scale) of the lot, with existing and proposed structures and parking.
  - 4.14.4.1.9.4 Evidence must be submitted to the building inspector that all building requirements can be met. The

building inspector shall then indicate his approval in writing to the ZBA.

4.14.4.1.10 The accessory ~~apartment~~ *dwelling unit* shall be subject to the standards and conditions for a Special Exception as set forth in this Ordinance.

~~4.14.4.2 Upon sale or transfer of the property, Special Exceptions conditions notwithstanding, the dwelling must be returned to its former residential use, unless the transferee applies to the Zoning Board of Adjustment to renew the special exception for the new transferee, subject to the terms and conditions of this ordinance. (Amended 3/8/16)~~

- Are you in favor of the adoption of Zoning Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Update to Shoreland Protection Ordinance. This change substitutes the term “ordinary high water mark” for “seasonal high water level” to clarify the level of the stream from which to measure the shoreline buffer. This change brings our reference line into compliance with the State of New Hampshire Shoreland Protection efforts and provides consistency and familiarity to the Board and to applicants. There are no changes to the actual distance or buffer requirements.
  - (Recommended by the Planning Board 6-0)

New Section 9.3.5 and renumber remainder accordingly.

*9.3.5 Ordinary High Water Mark: The “ordinary high water mark” is defined as the line on the shore, running parallel to the main stem of the river, established by the fluctuations of water. It is indicated by physical characteristics such as a clear, natural line impressed on the immediate bank, shelving, changes in the character of soil, destruction of terrestrial vegetation, the presence of litter and debris, or other appropriate means that consider the characteristics of the surrounding areas.*

Revised Section 9.3.5.6.3

9.3.5.6.3 The areas of land within 100 feet horizontal distance of the ~~seasonal high water level~~ *ordinary high water mark* of all brooks and streams within the Town which appear on U.S.G.S. 7.5' (scale 1:24000) quadrangle maps for the Town of Newfields are revised. These brooks and streams include, but are not limited to: Piscassic River, Piscassic Ice Pond, Parting Brook. ☒

- Are you in favor of the adoption of Zoning Amendment No. 3 as proposed by the Planning

Board for the Town Zoning Ordinance as follows: Update the text on current regulations for the requirements to install septic systems in the Town of Newfields. The purpose of change is to provide clarification of the intent of regulations with respect to Newfields' requirements and correct a typographic error in provision.

- (Recommended by the Planning Board 6-0)

Changes to Section 10.2.2.2.2.2.

Correct numbering to remove (a-e) in Section 10.2.2.2.2

10.2.2.2.2.2 ~~b~~: *The following requirements beyond state minimum standards are provided to assure adequate treatment as well as an adequate receiving layer is provided for septic system effluent.* For soils to be suitable for wastewater disposal systems, there must be at least 2 feet of natural soil to the seasonal high water table as determined by soil color. For soils to be suitable for wastewater disposal systems, there must be a depth of at least 5 feet of natural soil ~~over~~ bedrock.

## Town of Newfields Mosquito Control

The 2016 mosquito season dried up like a streambed during a drought. The mosquito counts were down as well as the insecticide use for 2016. The drought's impact on the plant and animal kingdom has been devastating in many areas. Everyone commented about fewer mosquitoes but no one wanted to see wells run dry, streams and ponds disappear or trees die.

Disease test results revealed only one batch of West Nile Virus (WNV) mosquitoes from Nashua. No human cases were reported in NH. No evidence of Eastern Equine Encephalitis (EEE) in the state this year. This was no surprise given the severity of the drought. Hot, dry summers favor WNV while wet years favor EEE.

Aside from the drought, ZIKA Virus was another big story dominating the headlines this year. We continue to look for one species of mosquito known to transmit ZIKA in southern states and other countries – *Aedes albopictus*. This mosquito has been found in Massachusetts and Connecticut. Fortunately, no species of mosquitoes capable of transmitting the ZIKA virus have been found in New Hampshire yet. It's expected to make its way into the state eventually as the climate warms. Until such time, we'll identify the potential larval habitats used by this mosquito and set traps to catch and identify adult mosquitoes.

Adult mosquitoes were monitored at six locations throughout town. Mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab in Concord where they were tested for diseases. None of the mosquitoes collected in Newfields tested positive for disease in 2016. Dragon has identified 108 larval mosquito habitats in the Town of Newfields. Crews checked larval habitats 268 times throughout the season. There were 84 sites treated to eliminate mosquito larvae. In addition, 175 catch basin treatments were made to combat disease carrying mosquitoes. Spraying to control adult mosquitoes was not conducted last season.

The proposed 2017 Mosquito Control plan for Newfields includes trapping mosquitoes for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, efficacy monitoring, spraying along roadways, tick and mosquito spraying at Hilton Field and emergency spraying when a public health threat exists. The control program begins in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, ditches, and woodland pools. Trapping adult mosquitoes begins in June. The mosquito control program ends in October when temperatures drop and daylight diminishes.

Residents who do not want their wetlands treated may use our No-Spray Registry online at [www.DragonMosquito.com/No-Spray-Registry](http://www.DragonMosquito.com/No-Spray-Registry) or write to Dragon Mosquito Control, P.O. Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, and a description of your property with boundaries. Please register every year. We're updating the no-spray list. If we haven't heard from you in five years, then it's time to re-register. Inquiries may be emailed to [help@dragonmosquito.com](mailto:help@dragonmosquito.com) or call the office at 734-4144. You may call or email our office for assistance regarding mosquitoes, insecticides or questions about EEE or WNV. Check out our web site: [www.dragonmosquito.com](http://www.dragonmosquito.com) where you can request a larval survey, sign up for email alerts or follow us on Twitter.

Respectfully submitted,  
Sarah MacGregor  
President  
Dragon Mosquito Control, Inc.  
603-734-4144



**FRIENDS OF THE NEWFIELDS PUBLIC LIBRARY  
REPORT TO THE TOWN OF NEWFIELDS  
MARCH 2017**

The Friends of the Newfields Public Library is a non-profit organization dedicated to supporting and enriching our public library through financial donations and volunteer efforts. We achieve our goals of expanding and improving our library – without impacting the tax rate – through countless hours of volunteering, community participation and the financial support of our members. To all of the members of “Friends”, we would like to say thank you and congratulations for all that you have helped to bring to fruition this year. Our thanks to out-going board member Jill Backman. The Friends appreciates your many years of service! Welcome to our newsletter editor, Terry Govan!

**Board:**

Lauren Saltman, President  
Lisa Fernandes, Treasurer  
Beth Lieberman, Secretary  
Taylor Cohen, Membership Coordinator  
Kristin Droste, Member-at-Large  
Terry Govan, Newsletter Editor

**2016 EVENTS**

**Town-Wide Yard Sale:** Hosted our community yard sale, which was a great success with over 20 participating homes.

**Fall Board Game and Story Teller Afternoon:** Board games, food and drinks and a professional storyteller. Fun afternoon of activities for the entire family.

**2016 Books and Babies Event:** Funded the books for our newest residents of the community – babies born or adopted in 2016. The goal of this event is to introduce families and bring them into the nurturing environment of the library.

**Vacation Programming:** Funded the “Wildlife Encounters” program on April 27<sup>th</sup>.

**New Fundraising/Community Events:** Geeks Who Drink Trivia Night at The Stone Church held on August 17<sup>th</sup>. The Poker Room fundraiser, held in February 2016.

**Bake Sales.** Hosted four bake sales during local and state elections at the Newfields Town Hall.

**NEWSLETTERS**

**E-Newsletter:** Monthly email newsletter that provides up-to-date information on happenings at the library. If you would like to receive the newsletter please email [friendsofml@comcast.net](mailto:friendsofml@comcast.net).

**Newfields Public Library Printed Newsletter:** Create and fund a quarterly newsletter packed with town-wide information. This newsletter is received free-of-charge by every home and business in Newfields.

**Newfields Business Directory:** Newfields Business Directory is an advertising venue for local businesses and helps fund the production of the quarterly newsletter.

**GIFTS TO THE LIBRARY**

- Over 70 movie DVDs.
- Magazine subscriptions.

- Museum of Fine Art Passes: Provide significantly discounted tickets.
- Strawberry Banke Passes: Provide free admission.
- Seacoast Science Center: Provide free admission.
- Children's Museum Passes: Provides free admission.
- Currier Museum of Art Passes: Provides free admission.
- Provided \$3,000 to fund the purchase of new books.
- Funded the expansion of the Library parking lot.
- Supported the new resident gift program.
- Supported the Children's Museum of New Hampshire program for Summer Reading Program "Amazing Inventions: Healthy Minds Spark Makers!"

## **Library Report to the Town for 2016**

We adopted a new mission statement this year:

***The Mission of the Paul Memorial Library is to enhance, enrich, and engage the residents of Newfields and to nurture the community spirit in a warm and welcoming environment that is open to all.***

The Trustees, staff, volunteers, and Friends worked enthusiastically and diligently to ensure another great year of service to our community.

### ***Parking Lot addition***

We are thrilled to finally offer more parking for library patrons! Through dedicated fundraising by the Friends of the Newfields Public Library, six spaces were added to our back parking lot. This greatly improves safer and easier access to the library.

### ***Programming***

This remains a core strength of our library – bringing people together. A total of 183 programs were offered by the library this year including: Preschool Story Times, the Library Lecture Series, two Book Clubs, LEGO Club, Coloring Program for Teens, and Family Movie Nights. Our Second Annual LEGO Contest was held in January.

A new knitting group, Knit2together was formed in January by Lauren Saltman and they have met weekly since January. This is a wonderful example of a community based group utilizing our space to share their interests. They also kindly donated new knitting books for our collection.

We celebrated National Library Week with a meet and greet for new resident and author Anita Shreve. Over 60 people attended this exciting evening event!

A new "Paul Memorial Library Trading Post" was been established at the post office. This provides a location for residents to drop off and pick up books they no longer need. Stop by there to participate!

### ***Community Gardens***

In the library spirit of creating community, local gardeners enjoyed a lovely spring and summer growing fruits, vegetables and flowers in our backyard. Our 14 raised beds were carefully tended by local residents. We added rain barrels to collect water from our roof that can be utilized by our gardeners. Thanks to Win Fream for overseeing this project!

### ***Library Traditions***

Our Annual Books for Babies event was celebrated in April when we welcomed five of the town's newest residents with a book in their honor. The Trustees held their annual fundraising Pancake Breakfast in April where residents came together to support the library and enjoy time together. We had a great



turnout for our Annual Boo Parade on October - the preschoolers enjoyed trick-or-treating at the Country Store, Community Church, Main Street Art, Town Hall and Police Departments. We were also on hand to give out candy during the town trick-or-treating held on October 30th. Staff members provided craft activities for the town's Fall and Holiday Celebrations. New residents enjoyed their welcome gift!

### ***Property Improvements***

We improved handicapped access by installing a hand rail in our bathroom. We also installed a baby-changing station to benefit our parents. Our front steps needed repair this spring. The Lagasse family donated a tree to honor their parents and it was planted in our side yard.

### ***Grants and Support***

We are grateful for all the extra support that we received this year! The New Hampshire Humanities Council sponsored two of our Library Lectures and brought us Kevin Gardner to speak on New England Stone Walls and The New Hampshire State Library's Kids, Books and the Art grant helped bring Steve Blunt to kick off our Summer Reading Program in June. The Herbert A. Grant and Iva B. Grant Charitable Trust continued their support for children's books at the library. Generous support from the Space Station was greatly appreciated! The Lagasse Family kindly donated a tree for our yard and also provided funds for new books.

### ***Thank you!***

To our Library Trustees: **Kim Crisp**, Chairperson; **Win Fream**, Treasurer; and **Chris Fernandes**, Secretary for all of their hard work this year. We are grateful to all of the Friends of the Newfields Public Library Board Members: **Lauren Saltman**, Chair; **Lisa Fernandes**, Treasurer; **Beth Lieberman**, Secretary; **Kristin Droste**, Member-at-Large; **Taylor Cohen**, Membership; **Jill Backman** and **Terry Govan**, Newsletter Editors, for all their efforts to enhance communication and raise funds to improve the library. Special thanks to everyone who helped out on their numerous Election Day bake sales! My deep appreciation to our staff members who work so hard to provide excellent service to the Newfields community: **Jess Hanson** and **Lauren Maclachlan** on our circulation desk and **Donna Talmage**, our Children's Librarian.

***Thank you also to all the residents who kindly donated books, DVDs, magazines, LEGOs, and toys to the library this year!***

### ***Library Statistics for 2016***

Total number of materials: 11,867  
Books/audios/magazines downloaded through Overdrive: 779  
Items circulated: 9,968  
Total circulation of materials: 10,747  
Total number of library visits: 5,978  
Total attendance for all events: 1,981

Respectfully submitted,  
Pamela Burch, Director



## **Newfields Fire & Rescue**

For 2016 the department responded to 271 emergency calls, along with 165 in-service calls. Medical Aid calls were up 80% over last years as fire related calls remained level. The department roster stands at 34 with the addition of 4 new members. We currently train 2 nights a month, 1 in house and one shared with another department to help defray the cost. The department continues to need members for Fire and EMS. If you, or someone you know would like to become a member Please contact us. The 34 members of this department are a dedicated, professional, and confident group who excel at serving above and beyond the call of duty to protect and serve the people of Newfields and surrounding communities. I would like to thank the members and families for their dedication and support.

A reminder of the NH Emergency Notification System program (Sometimes referred to as Reverse 911) If you have a standard land line phone you should already be in the system. Cell phones and VOIP phones will not be in the system. We encourage you to visit the link to check you phones status or sign up alternate phones to the system.

<http://www.nhe911.org/selfregistration>

This year, the department will have two special warrant articles. One for the future fire truck replacement and One to put monies away for replacement of our Hydraulic Rescue Tools (AKA Jaws of Life) the currents tools are 35 years old. We ask for your support on this Warrant article.

Thank you for your continued support:

Jeff Buxton

Chief

Web site [www.newfieldsfire.org](http://www.newfieldsfire.org) or Newfields Fire Department on Facebook.

**REMINDER: SMOKE DETECTORS AND CARBON MONOXIDE DETECTORS SAVE LIVES.**

RUN REPORT 2016

Alarm Activation Commercial	22
Alarm Activation Residential	9
Chimney Fire	1
CO Detector Activation	23
Electrical Fire	1
Flooding	0
Furnace problem	7
Hazardous Materials	2
Lightning Strike	1
Medical Aid	126
Motor Vehicle Accident	20
Outside Fire	2
Public Assist	7
Smoke In Building	2
Smoke Investigation	4
Transformer Fire	2
Unknown odor	5
Unpermitted Burn	4
Vehicle Fire	0
Water Problem	6
Structure Fire	0
Wires Down	9
Mutual Aid Greenland	1
Mutual Aid Durham	1
Mutual Aid Stratham	1
Mutual Aid Epping	5
Mutual Aid Exeter	12
Mutual Aid Brentwood	0
Mutual Aid Hamptonfalls	0
Mutual Aid Lee	1
Mutual Aid Newmarket	11
Mutual Aid Nottingham	2
Total	271
In Service Calls	165
Mutual Aid Calls For Assistance	
Exeter	5
Newmarket	2
Epping	3

# Report of Forest Fire Warden and State Forest Ranger

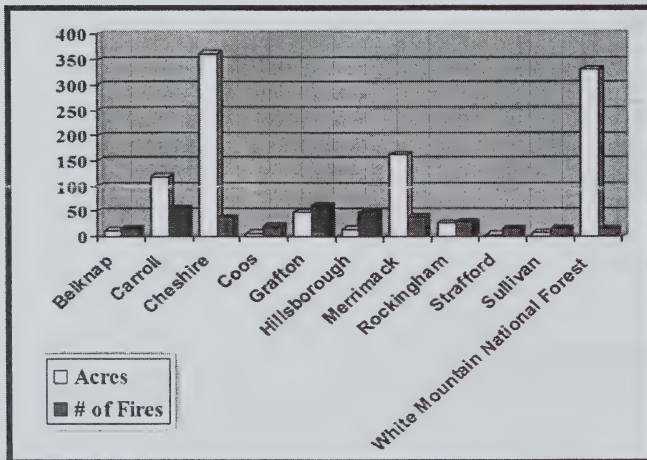
Over the past two years, New Hampshire has experienced its busiest fire seasons since 1989. 1,090 acres burned during the 2016 season. The White Mountain National Forest experienced its largest fire since becoming a National Forest, burning 330 acres in the town of Albany in November. Fires falling under state jurisdiction burned 759 acres, with the largest fire of 199 acres occurring in Stoddard. The extremely dry summer led to a busy fall fire season with large fires occurring into mid-November. Drought conditions hampered fire suppression efforts and extended the time needed to extinguish fires. Your local fire departments and the Division of Forests & Lands worked tirelessly throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2016 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2017 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.nhfirepermit.com](http://www.nhfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfi.org](http://www.nhdfi.org).

## 2016 WILDLAND FIRE STATISTICS

(All fires reported as of December 2016)



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

## CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
15	85	35	10	12	2	18	9	148

(\*Misc.: power lines, fireworks, electric fences, etc.)

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!**

## **FIRE / BURN PERMITS**

**You must obtain a FIRE PERMIT from one of the following people:**

Forest Fire Warden.....Ray Buxton, Jr - 772-5641

Deputy Fire Wardens.....Jeff Buxton - 772-3578  
Scott Buxton - 772-5825  
Tom Conner - 778-7723  
Jeff Feenstra - 778-9369

Fire permits are issued to the landowner on the day he or she intends to burn.

Fire permits will not be issued between the hours of 9:00am and 5:00pm unless it is raining or the ground is covered with snow.

Open burning is only allowed between the hours of 5:00pm and 9:00am. The fire must be completely extinguished by 9:00am.

Permits are required for portable fireplaces that have been approved for use by the Forest Fire Warden.

*Town of Newfields  
65 Main Street  
Newfields NH 03856*



*[www.newfieldsnh.gov](http://www.newfieldsnh.gov)  
603-772-5070-phone  
603-772-9004-fax*

## **Town of Newfields Highway Department 2016 Report**

In 2016, the Highway Department replaced all drainage culverts, re-built road surface and placed a 2-inch binder coat of asphalt on Dixon Ave. We also replaced 100 foot section of brick pipe from the Railroad tracks to the Town Landing. The original pipe was installed in the early 1880's and failed due to heavy rains in October 2016.

The paving schedule for 2017 is to surface coat 1,100 feet of Halls Mill Road from Route 87 to the old railroad bed. Additionally, we plan to surface coat Dixon Ave.

A town wide parking ban goes into effect during storms that produce 2" or more of snow. There will be no long term parking allowed on the streets. This includes daytime hours.

I would like to thank the residents for adhering to the winter parking ban and keeping the streets clear for snow removal. It would be helpful, as well, not to put out trash on Tuesday evenings of forecasted snow.

A handwritten signature in black ink, appearing to read 'Brian Knipstein', with a long horizontal flourish extending to the right.

Brian Knipstein  
Road Agent

**ANNUAL REPORTS AND BUDGET  
OF THE  
SCHOOL DISTRICT  
OF  
NEWFIELDS  
NEW HAMPSHIRE  
MARCH 2017**

NEWFIELDS SCHOOL DISTRICT OFFICERS

Daniel Conner 2019	<b>SCHOOL BOARD</b> James McIlroy, Chair 2018	Kirsten Lord 2017
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**TREASURER**  
Robert Schimoler  
2017

**MODERATOR**  
John Hayden  
2017

**CLERK**  
Vacant  
2017

**SUPERINTENDENT OF SCHOOLS**  
Michael A. Morgan  
775-8653

**ASSOCIATE SUPERINTENDENT OF SCHOOLS  
AND DIRECTOR OF HUMAN RESOURCES**  
Paul A. Flynn  
775-8652

**ASSISTANT SUPERINTENDENT OF SCHOOLS**  
William G. Furbush  
775-8679

**ASSISTANT SUPERINTENDENT OF SCHOOLS**  
Esther T. Asbell  
775-8655



# School: Newfields Local School

## New Hampshire

### Warrant and Budget

2017

To the inhabitants of the town of Newfields Local School in the County of Rockingham in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):

Date: February 7, 2017

Time: 6:00 pm

Location: Newfields Elementary School

Details:

Second Session of Annual Meeting (Official Ballot Voting)

Date: March 14, 2017

Time: 8:00 am – 7:00 pm

Location: Newfields Town Hall

Details:

#### Article 1: Operating Budget

Shall the Newfields School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,571,524? Should this article be defeated, the default budget shall be \$2,545,539, which is the same as last year, with certain adjustments required by previous action of the Newfields School Board or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Newfields School Board recommends. The Newfields Budget Advisory Committee recommends.

Yes       No

#### Article 2: Maintenance Fund

Shall the School District raise and appropriate the sum of \$10,000 to be added to the School Building Maintenance Fund established at the 1992 School District meeting for the purpose of repairing and maintaining school buildings? The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.  
(Majority vote required)

Yes       No

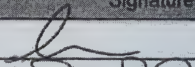
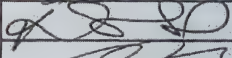
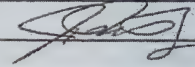
#### Article 3: Special Ed Trust

To see if the school district will vote to raise and appropriate the sum of up to \$10,000.00 to be added to the Special Education Expendable Trust Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends. (Majority vote required)

Yes       No

Given under our hands, January 11, 2017

We certify and attest that on or before January 11, 2017 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at SAU #16, Newfields Town Hall, and delivered the original to the Town Administrator

Printed Name	Position	Signature
Daniel A. Cover	board member	
Kirsten Lord	Board member	
James McIlroy	Chair	

**NEWFIELDS SCHOOL DISTRICT WARRANT**

To the inhabitants of the School District of the town of Newfields, County of Rockingham, State of New Hampshire, qualified to vote on District affairs:

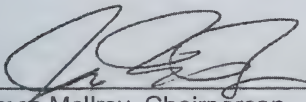
You are hereby notified to meet at the Newfields Town Hall in said District on TUESDAY, THE FOURTEENTH DAY OF MARCH, 2017, at 8:00 AM to 7:00 PM, to act upon the following subjects:

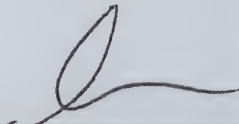
1. To choose one (1) School Board member for the ensuing three (3) years.
2. To choose one (1) School District Clerk for the ensuing two (2) years.
3. To choose one (1) School District Moderator for the ensuing two (2) years.
4. To choose one (1) School District Treasurer for the ensuing three (3) years.

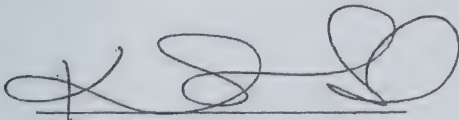
Given under our hands this 11<sup>th</sup> day of January 2017.

State of New Hampshire  
True Copy of Warrant - Attest

**NEWFIELDS SCHOOL BOARD**

  
James McIlroy, Chairperson

  
Dan Conner

  
Kirsten Lord



**School Budget Form: Newfields Local School** (RSA 21-J:34) Appropriations and  
Estimates of Revenue for the Fiscal Year from: July 1, 2017 to June 30, 2018 Form Due Date: 20 days after  
meeting

This form was posted with the warrant on: \_\_\_\_\_ For Assistance Please Contact: NH DRA Municipal and  
Property Division Phone: (603) 230-5090 Fax: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

**SCHOOL BOARD CERTIFICATION** Under penalties of perjury, I declare that I have examined the information contained in this  
form and to the best of my belief it is true, correct and complete.

School Board Members	
Printed Name	Signature
James McElmy	
Daniel A. Carter	
Kirsten Leval	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting  
Portal: <https://www.proptax.org/>

## Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by SRA	Appropriations Ensiung FY (Recommended)	Appropriations Ensiung FY (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	1	\$791,596	\$807,089	\$835,718	\$0
1200-1299	Special Programs	1	\$291,722	\$334,732	\$370,972	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	1	\$6,500	\$5,000	\$8,850	\$0
1500-1599	Non-Public Programs	1	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	1	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
<b>Support Services</b>						
2000-2199	Student Support Services	1	\$185,393	\$195,644	\$201,877	\$0
2200-2299	Instructional Staff Services	1	\$57,859	\$77,058	\$54,803	\$0
<b>General Administration</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	1	\$17,169	\$15,950	\$16,600	\$0
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	1	\$43,350	\$47,786	\$49,154	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	1	\$159,744	\$166,594	\$170,720	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	1	\$194,653	\$211,968	\$217,671	\$0
2700-2799	Student Transportation	1	\$56,511	\$67,466	\$63,927	\$0
2800-2999	Support Service, Central and Other	1	\$507,959	\$504,546	\$566,732	\$0
<b>Non-Instructional Services</b>						
3100	Food Service Operations	1	\$14,500	\$14,500	\$14,500	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Other Outlays</b>						
5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
<b>Fund Transfers</b>						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$2,328,956</b>	<b>\$2,448,333</b>	<b>\$2,571,524</b>	<b>\$0</b>

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Current Year as Approved by DRA	Enuing FY (Recommended)	Enuing FY (Not Recommended)
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	2	\$0	\$10,000	\$10,000	\$0
Purpose: Maintenance Fund						
5252	To Expendable Trusts/Fiduciary Funds	3	\$0	\$10,000	\$10,000	\$0
Purpose: Special Ed Trust						
<b>Special Articles Recommended</b>			\$0	\$20,000	\$20,000	\$0

## Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Current Year as Approved by DRA	Enuing FY (Recommended)	Enuing FY (Not Recommended)
<b>Individual Articles Recommended</b>						

## Revenues

Account Code	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Enuing Fiscal Year
<b>Local Sources</b>					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	1	\$597	\$550	\$500
1600-1699	Food Service Sales	1	\$14,500	\$14,500	\$14,500
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	1	\$31,570	\$2,087	\$2,000
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid		\$0	\$0	\$0
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition		\$0	\$0	\$0
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>Federal Sources</b>					
4100-4539	Federal Program Grants		\$0	\$0	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition		\$0	\$0	\$0
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	1	\$18,372	\$10,000	\$10,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	3	\$0	\$10,000	\$10,000
9999	Fund Balance to Reduce Taxes	1	\$103,514	\$128,365	\$25,000
<b>Total Estimated Revenues and Credits</b>			<b>\$168,553</b>	<b>\$165,502</b>	<b>\$52,000</b>

## Budget Summary

Item	Current Year	Enacting Year
Operating Budget Appropriations Recommended	\$2,448,333	\$2,571,524
Special Warrant Articles Recommended	\$20,000	\$20,000
Individual Warrant Articles Recommended	\$0	\$0
TOTAL Appropriations Recommended	\$2,468,333	\$2,591,524
Less: Amount of Estimated Revenues & Credits	\$75,000	\$62,000
Less: Amount of State Education Tax/Grant	\$258,982	\$225,738
Estimated Amount of Taxes to be Raised	\$2,134,351	\$2,303,786



### Newfields Local School

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on:

**For Assistance Please Contact: NH DRA Municipal and Property Division** Phone: (603) 230-5090 Fax: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

**SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION** Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board or Budget Committee Certifications		
Printed Name	Position	Signature
James McIlroy	Chair	
Kirsten Lord	board member	
Daniel A. Core	board member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal: <https://www.proptax.org/>





**2017 Default  
Budget**

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Administration</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$15,950	\$650	\$0	\$16,600
<b>Instruction</b>					
1100-1199	Regular Programs	\$807,089	\$20,548	\$0	\$827,637
1200-1299	Special Programs	\$334,732	\$36,240	\$0	\$370,972
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$5,000	\$3,850	\$0	\$8,850
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
<b>Support Services</b>					
2000-2199	Student Support Services	\$195,644	\$1,609	\$0	\$197,253
2200-2299	Instructional Staff Services	\$77,058	(\$22,739)	\$0	\$54,319
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$47,786	\$1,368	\$0	\$49,154
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$166,594	\$1,525	\$0	\$168,119
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$211,968	\$7,918	\$0	\$219,886
2700-2799	Student Transportation	\$67,466	(\$3,539)	\$0	\$63,927
2800-2999	Support Service, Central and Other	\$504,546	\$49,776	\$0	\$554,322
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$14,500	\$0	\$0	\$14,500
3200	Enterprise Operations	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction</b>					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
<b>Other Outlays</b>					
5110	Debt Service - Principal	\$0	\$0	\$0	\$0
5120	Debt Service - Interest	\$0	\$0	\$0	\$0
<b>Fund Transfers</b>					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
<b>Total Appropriations</b>		<b>\$2,448,333</b>	<b>\$87,206</b>	<b>\$0</b>	<b>\$2,535,539</b>



New Hampshire  
Department of  
Revenue Administration

**2017  
Default Budget**

Account Code	Reason for Reductions/Increases or One-Time Appropriations
2200-2299	contractual obligations
1400-1499	reallocation of funds
2310-2319	contractual obligations
2600-2699	contractual obligations
1100-1199	contractual obligations
2320 (310)	per agreement
2400-2499	contractual obligations
1200-1299	contractual obligations/student needs
2000-2199	contractual obligations
2700-2799	contractual obligations
2800-2999	based on employee benefit elections from contractual obligations

**Newfields School District  
Deliberative Session Minutes  
February 2, 2016**

**School Board Members:** Chairman James McIlroy, Karla Dalton and Kirsten Lord

**NES Principal:** Kate Segal

**Assistant Superintendent:** Esther Asbell

**School District Attorney:** Attorney Sayward

**Moderator:** John Hayden

**Town Clerk:** Sue McKinnon

The meeting was called to order by Moderator John Hayden at 6:38pm

Moderator Hayden led us in the pledge of allegiance and introduced the head table. He briefly explained the purpose of the meeting was to review, debate, and possibly amend the school warrant articles as proposed. Voting on the articles will take place on March 8, 2016 at the Newfields Town Hall.

Article 1: Shall the Newfields School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,448, 333? Should this article be defeated, the default budget shall be \$2,425,671 which is the same as last year, with certain adjustments required by previous action of the Newfields School Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, XVI, to take up the issue of a revised operating budget only. The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.

Chairman McIlroy stated that the budget was reviewed in detail at the public budget hearing and welcomed any specific questions. The overall budget has increased .7 percent over last year due to contracted salary increases and special education needs. There is also an increase in supplies due to a supplier filing bankruptcy and having to purchase items from another supplier at a cost of \$10,000 more.

There were no questions and the Article 1 shall be placed on the ballot as written.

Article 2: Shall the School District raise and appropriate the sum of \$10,000 to be added to the School Building Maintenance Fund established at the 1992 School District meeting for the purpose of repairing and maintaining school buildings? The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.

Chairman McIlroy stated this is a recurring warrant article that is used for maintenance of the building. The fund balance is approximately \$62,000. One large item, the heating unit in the multipurpose room, will eventually need to be replaced at a cost of 60-80k. The other large item is the replacement of the floor in the multipurpose room.

There were no questions and the Article 2 shall be placed on the ballot as written.

Article 3: To see if the school district will vote to raise and appropriate the sum of up to \$10,000 to be added to the Special Education Expendable Trust Fund previously established. This sum to come from the June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.

Chairman McIlroy explained that this article is for unexpected special education costs. The funds are left over from last year's budget and no money will be raised through taxation. This is an emergency fund to be used for a child that moves to town and has been diagnosed with special education needs. This is the third year for the warrant article and once there is enough money in the reserve fund there be no need to continue to add to it.

Attorney Sayward mentioned that because the words "up to" are not in this warrant article there would need to be at least \$10,000 left over in the budget. Adding "up to" after the "sum of" will allow for any amount of leftover money in the budget to be added to the fund. A motion was made by Mike Price and seconded by Mike Sununu to amend the warrant article by adding the words "up to". The amendment was voted on and passed.

Article 3 shall be placed on the ballot as amended.

Article 4: By Citizens petition properly received, shall the Town adopt a "School Nepotism Policy for the Newfields School?" Full text of policy included in Town Report.

Petitioner Mike Sununu made a motion to dispense with the reading of the Nepotism policy and James McIlroy seconded. The motion to abstain from reading the warrant article was voted on and passed.

Mike Sununu stated that he is the person who submitted the petition. The warrant article would not prevent the hiring or promotion of a family member. A nepotism policy would prevent the family member from participating in the hiring or promotion of an employee. The Town ballot will have a similar article.

There was no discussion and Article 4 shall be placed on the ballot as written.

Article 5: By Citizen's Petition and the signatures of 25 registered voters, shall the Newfields School District raise and appropriate the sum of \$75,000 for the purpose of hiring one full-time regular education classroom teacher?

Chairman McIlroy stated that at one time the school had over 170 students. The current population is 138. Next year the population is estimated to be in the range of 125 students. When the drop in students occurred a teacher was let go and there has been no hiring or firing of anyone since. The School Board looks at the estimated population several times a year to determine if an additional teacher will be needed. In the last two years, the number of students per grade has ranged from 20 to 21.

Chairman McIlroy mentioned that two years ago, the school operating budget was increased at the deliberative session by \$70,000 because of concerns with people moving into town and classes becoming too large. The Town defeated the proposed budget.

There has been a real disagreement between the School Board and the petitioners as to whether or not the classes are too big. The first grade next year is expected to have 19 students. The Board felt 19 students did not warrant hiring another teacher. There have been many questions, concerns and hypothetical's brought up by parents. In response, the School Board asked Principal Segal to explore teaching options in the event of a significant increase in students. The principal presented the Board with nine options and blended classrooms were discussed. The School Board does not anticipate the need for blended classrooms.

Chairman McIlroy supports residents having the right to submit a citizen's petition. He asked those in attendance not to change the petition and allow it to go before the voters.

The School Board does not support the citizen's petition because it is not necessary. They have up until June to call a special meeting, if necessary. The School Board has tried to be fair and comprehensive and has taken concerns seriously. They want the best for the children. If they were looking at a class of more than 24 students they would automatically hire a teacher. Currently, two grades are split. Some parents and teachers don't like classes too small. There is no right or wrong number.

Kristen Johnson asked if the article passes must the school hire a teacher. It is not clear to her. Attorney Sayward responded that the money does not have to be spent and can only be allocated for a teacher. An amendment was suggested but not necessary according to Attorney Sayward.

A motion was made by Michael Sununu and seconded by Kim Crisp to add the following to the end of the article: "Expenditure of these funds is at the discretion of the school board" The amendment was voted on and passed.

Matthew Masiello asked if the article passes, will the money be raised whether needed or not.

Esther Asbell confirmed that the money will be raised if passed but it can only be spent on a teacher. If the money is not spent it will be returned to the Town.

Paul Bauer said he is the parent of a 1<sup>st</sup> grader and he does not want the class split because there is no need. If more people move to town and the classes get bigger we can hold a special meeting.

School Board Member Karla Dalton stated the School Board agrees having a class of 19-20 students is not too high. Although, the threshold may be higher than other towns. The Board does not want to pad the budget and they have done the best they can with the data they have.

Jan Trueman, a former school board member, said that running the school should be looked at as doing good business. The Board currently puts money away each year for the maintenance of the building and for special education needs that may arise in the future. Those two items are an insurance policy; good business.

Stacey Smith asked the average classroom size in the State. Chairman McIlroy responded that State guidelines are 25 students or less.

Christine Conner added that the average number of students per class compared to other Seacoast towns is 11-19 with 15 being the average.

Sarah Elwell said there are 19 children in the kindergarten class with two teachers and a paraprofessional. The student teacher ratio is greater. Chairman McIlroy added the lower grades have always been supported with paraprofessionals. In addition, several parents volunteer countless hours.

The current plan is to have one of the teachers move forward with the 1<sup>st</sup> grade class with one teacher and an assistant teacher.

Christine Conner commented that the kindergarten and 1<sup>st</sup> grade are growing. There are several young families moving to town.

There was no further discussion. Article 6 shall be placed on the ballot as amended.

A motion was made and seconded to adjourn the meeting at 7:25pm

Respectfully submitted,



Sue McKinnon

Sue McKinnon

***Voting Results***  
***Second Session of the 2016 Annual School District Election***  
***Newfields NH-March 8, 2016***

School Board Member- term ending 2019 election:

<b>Daniel A. Conner</b>	<b>241</b>
Karla Dalton	162

School District Clerk-term ending 2019 election:

Sue McKinnon (write ins)	4
Karla Dalton (write ins)	3

Article 1: Shall the Newfields School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,448, 333? Should this article be defeated, the default budget shall be \$2,425,671 which is the same as last year, with certain adjustments required by previous action of the Newfields School Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, XVI, to take up the issue of a revised operating budget only. The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.

**Yes-306**                      No-121

Article 2: Shall the School District raise and appropriate the sum of \$10,000 to be added to the School Building Maintenance Fund established at the 1992 School District meeting for the purpose of repairing and maintaining school buildings? The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.

**Yes-344**                      No-85

Article 3: To see if the school district will vote to raise and appropriate the sum of up to \$10,000 to be added to the Special Education Expendable Trust Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.

**Yes-330**                      No-98

Article 4: A Citizens Petition to Implement a School Nepotism Policy for the School of Newfields.  
School Nepotism Policy:

- a. Public Officials and Boards: No person serving as an elected official, an elected or appointed member of any School board or commission, or as Principal, shall participate in, appoint or vote on the appointment or hiring of any person in his/her immediate family to a position as a School employee. If a prospective employee is a member of the immediate family of an elected official, elected or appointed member of any School board or commission, or Principal, that elected official, elected or appointed member of any School board or commission, or Principal, shall remove himself/herself completely from the appointment process.
- b. Employment of Family Members of Current Employees: Any job applicant seeking employment with the School or applicant for an appointed position on a School board or commission shall be required to disclose immediate family relationships with existing employees, elected officials, and appointed board or commission members.

No School employee shall take part in the hiring process of any member of the employee's immediate family who is seeking employment with the School. Additionally, except when necessary in the course of daily operations within a department, no School employee shall evaluate, supervise, or discipline any member of the employee's immediate family who is currently an employee of the School. If an employee has an immediate family member in his or her chain of command, except when necessary in the course of daily operations within

a department, the immediate family member shall take no part in the evaluation, supervision or discipline of that employee, with those responsibilities to be performed by the next highest person in the chain of command.

c. School Board and Principal: To avoid any actual or perceived conflict of interest in the awarding of business and contracts with the School, no person serving as a School Board Member or Principal shall take part at any stage in any negotiations, or vote on any contract or agreement between the School and any individual or entity in which he/she or his/her immediate family has any direct or indirect, financial or gainful interest, however small.

d. Immediate Family: "Immediate family" is defined for purposes of this policy to include spouse, civil union partner, children, parents, stepparents, stepchildren, brothers, sisters, half-brothers, half-sisters, immediate in-laws, grandparents, grandchildren, first cousins, aunts, uncles or other person living in the household of the prospective employee, School employee, elected official, or appointed member of any School Board, commission, or Principal.

e. Effective Date: The provisions of this policy shall become effective on passage by the Town and shall apply to all those elected, appointed or employed in any capacity by the School after date of passage. The School Board shall take appropriate measures to limit the circumstances under which employees are supervised by members of their immediate family. To the extent such conflicts cannot be avoided, the School Board shall review and approve any performance evaluations, disciplinary actions, or changes in job status in order to assure that the public's interests are served.

**Yes-324**

**No-99**

Article 5: By Citizen's Petition and the signatures of 25 registered voters, shall the Newfields School District raise and appropriate the sum of \$75,000 for the purpose of hiring one full-time regular education classroom teacher? Expenditure of these funds is at the discretion of the School Board.

**Yes-130**

**No-287**

*Lue E. McKinnon*





**ABSENTEE  
OFFICIAL BALLOT  
ANNUAL SCHOOL DISTRICT ELECTION  
NEWFIELDS, NEW HAMPSHIRE  
MARCH 8, 2016**

*Sue E. McKinnon*  
SCHOOL DISTRICT CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<b>SCHOOL BOARD MEMBER</b>		<b>SCHOOL DISTRICT CLERK</b>
3 years <span style="float:right">Vote for not more than One</span>		3 years <span style="float:right">Vote for not more than One</span>
DANIEL A. CONNER <span style="float:right">241 ●</span>		<i>Sue McKinnon</i> <span style="float:right">3 ●</span>
KARLA DALTON <span style="float:right">162 ●</span>		<i>Karla Dalton</i> <span style="float:right">(Write-in) 2 ●</span>
<span style="float:right">(Write-in) ○</span>		

**ARTICLES**

Article 1: Shall the Newfields School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,448,333? Should this article be defeated, the default budget shall be \$2,425,671 which is the same as last year, with certain adjustments required by previous action of the Newfields School Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, XVI, to take up the issue of a revised operating budget only. The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.

YES 306  
NO 121

Article 2: Shall the School District raise and appropriate the sum of \$10,000 to be added to the School Building Maintenance Fund established at the 1992 School District meeting for the purpose of repairing and maintaining school buildings? The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.

YES 344  
NO 85

Article 3: To see if the school district will vote to raise and appropriate the sum of up to \$10,000 to be added to the Special Education Expendable Trust Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.

YES 330  
NO 98

*a true copy attest: Sue E. McKinnon*

**TURN BALLOT OVER AND CONTINUE VOTING**

ARTICLES CONTINUED

Article 4: A Citizens Petition to Implement a School Nepotism Policy for the School of Newfields.

School Nepotism Policy:

- a. Public Officials and Boards: No person serving as an elected official, an elected or appointed member of any School board or commission, or as Principal, shall participate in, appoint or vote on the appointment or hiring of any person in his/her immediate family to a position as a School employee. If a prospective employee is a member of the immediate family of an elected official, elected or appointed member of any School board or commission, or Principal, that elected official, elected or appointed member of any School board or commission, or Principal, shall remove himself/herself completely from the appointment process.
- b. Employment of Family Members of Current Employees: Any job applicant seeking employment with the School or applicant for an appointed position on a School board or commission shall be required to disclose immediate family relationships with existing employees, elected officials, and appointed board or commission members.

No School employee shall take part in the hiring process of any member of the employee's immediate family who is seeking employment with the School. Additionally, except when necessary in the course of daily operations within a department, no School employee shall evaluate, supervise, or discipline any member of the employee's immediate family who is currently an employee of the School. If an employee has an immediate family member in his or her chain of command, except when necessary in the course of daily operations within a department, the immediate family member shall take no part in the evaluation, supervision or discipline of that employee, with those responsibilities to be performed by the next highest person in the chain of command.

- c. School Board and Principal: To avoid any actual or perceived conflict of interest in the awarding of business and contracts with the School, no person serving as a School Board Member or Principal shall take part at any stage in any negotiations, or vote on any contract or agreement between the School and any individual or entity in which he/she or his/her immediate family has any direct or indirect, financial or gainful interest, however small.
- d. Immediate Family: "Immediate family" is defined for purposes of this policy to include spouse, civil union partner, children, parents, stepparents, stepchildren, brothers, sisters, half-brothers, half-sisters, immediate in-laws, grandparents, grandchildren, first cousins, aunts, uncles or other person living in the household of the prospective employee, School employee, elected official, or appointed member of any School Board, commission, or Principal.
- e. Effective Date: The provisions of this policy shall become effective on passage by the Town and shall apply to all those elected, appointed or employed in any capacity by the School after date of passage. The School Board shall take appropriate measures to limit the circumstances under which employees are supervised by members of their immediate family. To the extent such conflicts cannot be avoided, the School Board shall review and approve any performance evaluations, disciplinary actions, or changes in job status in order to assure that the public's interests are served.

YES 32  
NO 9

Article 5: By Citizen's Petition and the signatures of 25 registered voters, shall the Newfields School District raise and appropriate the sum of \$75,000 for the purpose of hiring one full-time regular education classroom teacher? Expenditure of these funds is at the discretion of the School Board.

YES 130  
NO 28

YOU HAVE NOW COMPLETED VOTING



## NEWFIELDS ELEMENTARY SCHOOL

9 Piscassic Road

Newfields, NH 03856

Phone: (603) 772-5555 Fax: (603) 658-0401



January 5, 2017

To the Community of Newfields:

It is an honor to serve the children of Newfields Elementary School as their principal. Two years ago, our faculty and students adopted the NES Hawk as our mascot, and our students chose "Fly for Excellence" as our school motto. This past year, with input from teachers and parents, we adopted the following vision statement on June 7, 2016: "Our vision is to empower our students to become compassionate, confident, and critical learners of tomorrow with an inner resiliency to serve others." We remain committed to excellence, ensuring that each child in Newfields is surrounded by a love for life long learning, using 21<sup>st</sup> century skills and technology.

As one of the SAU16 elementary schools, NES continues to focus on individualized, innovative instruction. We use the Next Generation Science standards to align our curriculum to the National and New Hampshire Science expectations. Our math and English/Language Arts curriculum standards are each aligned to the New Hampshire Common Core State Standards. Our social studies curriculum work is based on the C3 Framework (College, Career, and Civic Life). With the support and leadership of the SAU all of our curriculum work includes graduation competencies and k-12 learning progressions which scaffold competencies by grade level. We continue to implement and improve our Response to Instruction framework, using current, individual student assessments to inform instruction. We review academic and behavioral data in weekly PLCs to inform instruction throughout the school day. Along with our Technology Lab, we also offer a one to one device in k-5, using chrome books and I-Pads. We continue to move toward Competency Based Education through Targeted Instruction, common 90 minute Literacy Blocks in the lower grades, and multiple opportunities for Project Based Learning.

All of our Newfields Elementary School staff and faculty thank you for the opportunity to work with you and the children of Newfields. Community support and partnership continue to be the building blocks of a strong elementary school foundation and the success of all neighborhood schools. With tiered supports, our students will meet the high expectations set in the Newfields Elementary School Mission Statement where each achieve academic excellence in a nurturing environment where all individuals are valued intellectually, emotionally, artistically, socially and physically and are empowered to develop their maximum potential so that they can make contributions to the global community."

Respectfully submitted,

Kate Segal, Newfields Elementary School Principal

**TABLE I**

**NEWFIELDS ELEMENTARY SCHOOL  
OPENING ENROLLMENT 2016-2017  
GRADES K-5**

	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>Total</u>
<u>2007-08</u>	13	30	29	31	33	28	164
<u>2008-09</u>	30	18	29	28	31	33	169
<u>2009-10</u>	17	35	19	30	28	33	162
<u>2010-11</u>	28	17	32	19	29	25	150
<u>2011-12</u>	14	29	16	31	16	30	136
<u>2012-13</u>	14	28	16	30	16	30	134
<u>2013-14</u>	18	25	17	29	15	32	136
<u>2014-15</u>	23	19	27	19	32	15	135
<u>2015-16</u>	19	22	21	28	17	31	138
<u>2016-17</u>	20	20	24	19	28	15	126

**TABLE II**

**NEWFIELDS ELEMENTARY SCHOOL  
STATISTICS FOR GRADES K TO 5 FOR  
TEN YEARS ENDING JUNE 2016**

	<b>Weeks in year</b>	<b>Number of Boys</b>	<b>Number of Girls</b>	<b>Total Pupils</b>	<b>Average Attendance</b>	<b>Average Absence</b>	<b>Average Membership</b>	<b>Percent of Attendance</b>
2006-07	38	92	75	167	159.3	7.3	166.6	95.6
2007-08	38	85	79	164	156.6	6.7	163.3	95.9
2008-09	38	84	83	167	159.9	8.1	168	95.2
2009-10	38	74	79	153	154.2	7.2	161.4	95.6
2010-11	38	64	72	136	130.6	7.1	135.4	96.5
2011-12	38	64	70	134	130.9	5.2	136.8	96.2
2012-13	38	62	63	125	120.8	4.3	125.2	96.5
2013-14	38	71	71	142	134.2	4.8	139	96.5
2014-15	38	63	71	134	130.6	4.7	135.3	96.5
2015-16	38	66	73	139	133.4	4.8	138.19	96.5

## NEWFIELDS 2016-2017 SALARIES

PRINCIPAL	\$92,377.00
KINDERGARTEN	\$69,908.00
KINDERGARTEN	\$64,026.00
GRADE 1	\$66,344.00
GRADE 2	\$66,244.00
GRADE 2	\$66,144.00
GRADE 3	\$70,848.00
GRADE 4	\$65,958.00
GRADE 4	\$70,848.00
GRADE 5	\$70,948.00
SPECIAL EDUCATION	\$65,358.00
SPECIAL EDUCATION 60%	\$38,786.40
SPEECH/LANGUAGE 75%	\$41,675.25
ART 40%	\$25,857.60
MUSIC 40%	\$17,908.80
PHYSICAL EDUCATION 40%	\$24,138.40
GUIDANCE 40%	\$17,399.20
TECH. INTEGRATOR 40%	\$20,750.00
NURSE	\$60,346.00

**NEWFIELDS SCHOOL DISTRICT**  
**SPECIAL EDUCATION PROGRAMS**  
**PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a**

<b>SPECIAL EDUCATION EXPENSES</b>		<b>2014-2015</b>	<b>2015-2016</b>
1210	Special Programs	305,195	291,721
1430	Summer School	0	0
2140	Psychological Services	18,590	17,243
2139	Vision Services	0	0
2150	Speech and Audiology	34,651	40,120
2159	Speech-Summer School	0	0
2160	Physical Therapy	9,702	9,425
2150	Occupational Therapy	35,706	25,112
2722	Special Transportation	4,560	525
2729	Summer School Transportation	0	0
<b>Total Expenses</b>		<b>408,404</b>	<b>384,146</b>

<b>SPECIAL EDUCATION REVENUE</b>			
1950	Services to other LEAs	0	0
3110	Special Ed. Portion Adequacy funds	31,937	37,340
3110	Foundation Aid	0	0
3111	Catastrophic Aid	0	0
3190	Medicaid	18,595	18,372
<b>Total Revenues</b>		<b>50,532</b>	<b>55,712</b>

<b>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</b>		<b>357,872</b>	<b>328,434</b>
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THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

ANNUAL REPORT

For the Year Ending June 30, 2016  
For the Proposed 2017-2018 Budget

# **EXETER REGION COOPERATIVE SCHOOL DISTRICT**

## **SUPERINTENDENT'S OFFICE**

Michael A. Morgan  
Superintendent of Schools  
(603) 775-8653  
[mmorgan@sau16.org](mailto:mmorgan@sau16.org)

William Furbush  
Assistant Superintendent of Schools  
(603) 775-8679  
[wfurbush@sau16.org](mailto:wfurbush@sau16.org)

Paul A. Flynn  
Associate Superintendent of Schools  
Director of Human Resources  
(603) 775-8652  
[pflynn@sau16.org](mailto:pflynn@sau16.org)

Amy R. Ransom  
Business Administrator  
(603) 775-8669  
[aransom@sau16.org](mailto:aransom@sau16.org)

Esther T. Asbell  
Assistant Superintendent of Schools  
(603) 775-8655  
[easbell@sau16.org](mailto:easbell@sau16.org)

Helen M. Rist  
Special Education Administrator  
(603) 775-8646  
[candre@sau16.org](mailto:candre@sau16.org)



# EXETER REGION COOPERATIVE SCHOOL DISTRICT

## BOARD MEMBERS AND DISTRICT OFFICERS

Chair of the School Board: Helen Joyce

NAME	TERM EXPIRES	TOWN
Maggie Bishop	2018	Exeter
Paul Bauer	2018	Newfields
Kimberly Meyer	2019	Exeter
Travis Thompson	2017	Stratham
Melissa Litchfield	2019	Brentwood
Denny Grubbs	2017	Exeter
Deborah Hobson	2017	East Kingston
Helen Joyce	2018	Stratham
Jim Webber	2019	Kensington

School District Website: [www.sau16.org](http://www.sau16.org)

Moderator: Kate Miller 2017

School District Clerk: Susan EH Bendroth 2017

School District Treasurer: Mark Portu 2017

## BUDGET ADVISORY COMMITTEE MEMBERS

Chair of the Budget Advisory Committee: David Pendell

NAME	TERM EXPIRES	TOWN
Rob Delorie	2019	Exeter
Lucy Cushman	2019	Stratham
Connie Gilman	2018	Stratham
Open Seat	2019	Newfields
Cheryl McDonough	2017	Kensington
Roy Morrisette	2017	Exeter
Mark Paige	2018	Exeter
David Pendell	2018	East Kingston
Krista Steger	2017	Brentwood

# Regional School: Exeter Coop

## New Hampshire

### Warrant and Budget

2017

To the inhabitants of the town of Exeter Coop in the County of Rockingham in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):

Date: February 9, 2017

Time: 7:00 pm

Location: Exeter High School

Details:

Second Session of Annual Meeting (Official Ballot Voting)

Date: March 14, 2017

Time: Various

Location: Various

Details: Voting in the towns of Brentwood, East Kingston, Exeter, Kensington, Newfields, and Stratham

#### Article 01: Bond for CMS addition/renovations

Shall the District raise and appropriate the sum of twenty-one million, nine hundred eighty-five thousand, four hundred eight-five dollars (\$21,985,485) for the purpose of renovations and additions to the Cooperative Middle School in order to accommodate for changes in programs and expanding needs of the school; twenty-one million, nine hundred eighty-five thousand, four hundred eight-five dollars (\$21,985,485) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the School Board to take any other action or to pass any other vote relative thereto; and further, raise and appropriate an additional four hundred seventeen thousand one hundred sixty-four dollars to meet the necessary financial obligations associated with the project's debt service for the 2017-2018 fiscal year.

(A 3/5 vote is necessary to authorize the issuance of said notes or bonds. The School Board and the Budget Advisory Committee both recommend the adoption of this article.)

Yes

No

#### Article 02: ERCSD Operating Budget FY18

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$56,796,662? Should this article be defeated, the operating budget shall be \$56,435,092 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$56,796,662 as set forth on said budget.) Majority vote required.

Yes

No

**Article 03: CBA between ERCSD and EAAA**

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School District and the Exeter Area Administrators Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018	\$42,488
2019	\$50,452
2020	\$51,713
2021	\$42,405
2022	\$43,253

and further to raise and appropriate \$42,488 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.

Yes       No

**Article 04: CBA between ERCSD board and EEA**

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School District and the Exeter Educators Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018	\$675,753
2019	\$721,300
2020	\$712,162
2021	\$699,910

and further to raise and appropriate \$675,753 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.

Yes       No

**Article 05: CRF for Synthetic Turf Replacement**

To see if the school district will vote to raise and appropriate the sum of up to \$50,000 to be placed in the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School. This sum to come from the June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.

Yes       No

**SECOND SESSION:** At the polling places designated below on **Tuesday, March 14, 2017**, to choose the following School District Officers:

School District Board Member (Exeter)	3-year Term Expiring 2020
School District Board Member (East Kingston)	3-year Term Expiring 2020
School District Board Member (Stratham)	3-year Term Expiring 2020
School District Moderator	1-year Term Expiring 2018
Budget Committee Member (Brentwood)	3-year Term Expiring 2020
Budget Committee Member (Exeter)	3-year Term Expiring 2020
Budget Committee Member (Kensington)	3-year Term Expiring 2020

and vote on the articles listed as **1, 2, 3, 4, and 5**, as those article may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

<u>VOTERS IN TOWN OF</u>	<u>POLLING PLACE</u>	<u>POLLING HOURS</u>
Brentwood	Brentwood Recreation Center	8:00 AM to 7:00 PM
East Kingston	East Kingston Elementary School	8:00 AM to 7:00 PM
Exeter	Talbot Gym Tuck Learning Campus	7:00 AM to 8:00 PM
Kensington	Kensington Town Hall	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	8:00 AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 8:00 PM

**Given under our hands, January 10, 2017**

We certify and attest that on or before January 10, 2017 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at SAU 16, Brentwood, East Kingston, Exeter, Kensington, Newfields, and Stratham Town Offices and delivered the original to the Town Clerk.

Printed Name	Position	Signature
HELEN JOYCE	(School Board) CHAIR	Helen Joyce
Melissa A. Litchfield	School Board Member	Melissa A. Litchfield
Paul Baur	School Board Member	Paul Baur
Deborah L. Hobson	School Board	Deborah L. Hobson
JAMES WEBER	SCHOOL BOARD	James Weber
Kimberly Meyer	School Board member	Kimberly Meyer
JENNIFER CRUBBS	SCHOOL BOARD MEMBER	Jennifer Crubbs



### School Budget Form: Exeter Coop

(RSA 21-J:34)

Appropriations and Estimates of Revenue for the Fiscal Year from:

July 1, 2017 to June 30, 2018

Form Due Date: 20 days after meeting

This form was posted with the warrant on: 1/19/17

**For Assistance Please Contact:**  
 NH DRA Municipal and Property Division  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

**SCHOOL BOARD CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board Members	
Printed Name	Signature
<del>EDMUND A. GRUBBS</del>	<del>Edmund A. Grubbs</del>
Kimberly Meyer	Kimberly Meyer
James Webster	James Webster
KAREN JOYCE	Karen Joyce
Melissa A. Litchfield	Melissa A. Litchfield
Paul Bauer	Paul Bauer
Deborah L. Hobson	Deborah L. Hobson

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

## Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensling FY (Recommended)	Appropriations Ensling FY (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	02	\$13,751,152	\$14,248,157	\$14,197,097	\$0
1200-1299	Special Programs	02	\$6,100,002	\$6,709,642	\$6,970,757	\$0
1300-1399	Vocational Programs	02	\$1,731,646	\$1,818,937	\$1,891,153	\$0
1400-1499	Other Programs	02	\$810,179	\$805,718	\$809,104	\$0
1500-1599	Non-Public Programs	02	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	02	\$124,480	\$149,253	\$149,069	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
<b>Support Services</b>						
2000-2199	Student Support Services	02	\$2,710,957	\$2,807,423	\$2,839,505	\$0
2200-2299	Instructional Staff Services	02	\$1,921,470	\$1,653,976	\$1,884,958	\$0
<b>General Administration</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	02	\$49,302	\$95,100	\$95,100	\$0
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	02	\$1,042,272	\$1,042,350	\$1,119,523	\$0
2320-2399	All Other Administration	02	\$34,911	\$48,807	\$69,303	\$0
2400-2499	School Administration Service	02	\$1,532,684	\$1,625,176	\$1,652,576	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	02	\$4,109,729	\$5,045,696	\$4,979,992	\$0
2700-2799	Student Transportation	02	\$1,901,144	\$1,895,298	\$2,103,363	\$0
2800-2999	Support Service, Central and Other	02	\$10,602,287	\$12,114,474	\$12,648,698	\$0
<b>Non-Instructional Services</b>						
3100	Food Service Operations	02	\$967,749	\$1,100,000	\$1,100,000	\$0
3200	Enterprise Operations	02	\$0	\$818,510	\$818,510	\$0
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Other Outlays</b>						
5110	Debt Service - Principal	02	\$2,309,977	\$2,204,801	\$1,720,740	\$0
5120	Debt Service - Interest	02	\$2,121,301	\$2,229,476	\$1,467,214	\$0
<b>Fund Transfers</b>						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools	02	\$280,000	\$280,000	\$280,000	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$52,101,242</b>	<b>\$56,692,794</b>	<b>\$56,796,662</b>	<b>\$0</b>

### Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5120	Debt Service - Interest	01	\$0	\$0	\$417,164	\$0
	Purpose: 20 year bond for and addition renovation at the Co					
5230-5239	To Capital Projects	01	\$0	\$0	\$21,985,485	\$0
	Purpose: 20 year bond for and addition renovation at the Co					
5251	To Capital Reserve Fund	05	\$50,000	\$50,000	\$50,000	\$0
	Purpose: CRF for Synthetic Turf Replacement					
<b>Special Articles Recommended</b>			<b>\$50,000</b>	<b>\$50,000</b>	<b>\$22,452,649</b>	<b>\$0</b>

### Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
0000-0000	Collective Bargaining	03	\$0	\$0	\$42,488	\$0
	Purpose: Collective bargaining agreement between Exeter Reg					
0000-0000	Collective Bargaining	04	\$0	\$0	\$675,753	\$0
	Purpose: CBA between ERCSD board and EEA					
<b>Individual Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$718,241</b>	<b>\$0</b>



## Revenues

Account Code	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensnuing Fiscal Year
<b>Local Sources</b>					
1300-1349	Tuition	02	\$952,624	\$922,896	\$937,896
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	02	\$10,466	\$10,000	\$10,500
1600-1699	Food Service Sales	02	\$835,915	\$910,000	\$910,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	02	\$388,524	\$336,855	\$348,855
<b>State Sources</b>					
3210	School Building Aid	02	\$1,486,873	\$1,425,594	\$1,200,568
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	02	\$646,155	\$324,382	\$324,382
3240-3249	Vocational Aid	02	\$1,096,134	\$1,100,000	\$1,100,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	02	\$9,786	\$10,000	\$10,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	02	\$0	\$478,510	\$478,510
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education	02	\$345,043	\$340,000	\$340,000
4560	Child Nutrition	02	\$166,253	\$180,000	\$180,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	02	\$268,941	\$210,000	\$225,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes	01	\$0	\$0	\$21,985,485
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05	\$50,000	\$50,000	\$50,000
9999	Fund Balance to Reduce Taxes	02	\$3,893,829	\$1,750,264	\$1,800,000
<b>Total Estimated Revenues and Credits</b>			<b>\$10,150,543</b>	<b>\$8,048,501</b>	<b>\$29,901,196</b>

## Budget Summary

Item	Current Year	Ensuing Year
Operating Budget Appropriations Recommended	\$56,692,794	\$56,796,662
Special Warrant Articles Recommended	\$50,000	\$22,452,649
Individual Warrant Articles Recommended	\$0	\$718,241
TOTAL Appropriations Recommended	\$58,742,794	\$79,967,552
Less: Amount of Estimated Revenues & Credits	\$9,107,505	\$29,901,196
Less: Amount of State Education Tax/Grant	\$6,216,247	\$6,244,990
Estimated Amount of Taxes to be Raised	\$43,419,042	\$43,821,366



## Exeter Coop

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 4/19/17

**For Assistance Please Contact:**  
**NH DRA Municipal and Property Division**  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board or Budget Committee Certifications		
Printed Name	Position	Signature
Paul Bauer	School Board Member	<i>[Signature]</i>
Deborah L. Hobson	School Board	<i>[Signature]</i>
KAREN JOYCE	SCHOOL BOARD CHAIR	<i>[Signature]</i>
Melissa A. Litchfield	School Board Member	<i>[Signature]</i>
Kimberly Meyer	School Board Member	<i>[Signature]</i>
JAMES W. BOB	SCHOOL BP. MEMBER	<i>[Signature]</i>
JENNIFER H. GRUBBS	SCHOOL BOARD MEMBER	<i>[Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>



New Hampshire  
Department of  
Revenue Administration

2017  
Default Budget

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Administration</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$95,100	\$0	\$0	\$95,100
<b>Instruction</b>					
1100-1199	Regular Programs	\$14,248,157	(\$69,060)	\$0	\$14,179,097
1200-1299	Special Programs	\$6,709,642	\$256,828	\$0	\$6,966,470
1300-1399	Vocational Programs	\$1,818,937	\$65,761	\$0	\$1,884,698
1400-1499	Other Programs	\$805,718	\$745	\$0	\$806,463
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$149,253	\$0	\$0	\$149,253
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
<b>Support Services</b>					
2000-2199	Student Support Services	\$2,807,423	\$23,317	\$0	\$2,830,740
2200-2299	Instructional Staff Services	\$1,653,976	(\$22,495)	\$0	\$1,631,481
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$1,042,350	\$77,173	\$0	\$1,119,523
2320-2399	All Other Administration	\$48,807	(\$911)	\$0	\$47,896
2400-2499	School Administration Service	\$1,625,176	\$6,277	\$0	\$1,631,453
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$5,045,696	(\$67,026)	\$0	\$4,978,670
2700-2799	Student Transportation	\$1,895,298	\$206,834	\$0	\$2,102,132
2800-2999	Support Service, Central and Other	\$12,114,474	\$511,179	\$0	\$12,625,653
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$1,100,000	\$0	\$0	\$1,100,000
3200	Enterprise Operations	\$818,510	\$0	\$0	\$818,510
<b>Facilities Acquisition and Construction</b>					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
<b>Other Outlays</b>					
5110	Debt Service - Principal	\$2,204,801	(\$484,061)	\$0	\$1,720,740
5120	Debt Service - Interest	\$2,229,476	(\$762,263)	\$0	\$1,467,213
<b>Fund Transfers</b>					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0

Default Budget: Exeter Coop 2017



New Hampshire  
Department of  
Revenue Administration

2017  
Default Budget

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$280,000	\$0	\$0	\$280,000
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
<b>Total Appropriations</b>		<b>\$56,692,794</b>	<b>(\$257,702)</b>	<b>\$0</b>	<b>\$56,435,092</b>



Account Code	Reason for Reductions/Increases or One-Time Appropriations
5120	CMS bond paid off
5110	CMS bond paid off
2200-2299	change in student need and contractual obligations
1400-1499	change in staff
2600-2699	contractual obligations
1100-1199	change in staff
2320 (310)	contractual obligations
2400-2499	change in staff
1200-1299	change in student need/contractual obligations
2000-2199	change in student need and contractual obligations
2700-2799	contractual obligations
2800-2999	increase to health, dental, nh retirement rates based on contractual obligations
1300-1399	change in staff

**EXETER REGION COOPERATIVE SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENSES/REVENUES**

<u>SPECIAL EDUCATION EXPENSES</u>	<u>2014-2015</u>	<u>2015-2016</u>
1200/1230 Special Programs	5,506,036	5,886,299
1430 Summer School	53,186	93,643
2140 Psychological Services	251,624	301,213
2150 Speech and Audiology	337,933	411,793
2162 Physical Therapy	30,950	40,777
2163 Occupational Therapy	0	0
2332 Administration Costs	112,769	120,060
2722 Special Transportation	408,645	468,338
<b>TOTAL EXPENSES</b>	<b>6,701,142</b>	<b>7,322,124</b>
 <u>SPECIAL EDUCATION REVENUES</u>		
s Special Ed Portion Adequacy Funds	862,135	813,647
3240 Catastrophic Aid	664,347	646,155
4580 Medicaid	317,948	268,941
<b>TOTAL REVENUES</b>	<b>1,844,430</b>	<b>1,728,743</b>
 <b>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</b>	 <b>4,856,713</b>	 <b>5,593,380</b>

Minutes of Exeter Region Cooperative School District  
First Session of the 2016 Annual Meeting  
Deliberative Session – Thursday, February 4, 2016  
Exeter High School Arthur Hanson III Center

ERCSD Board Members Present:

Helen Joyce, Chair – Stratham  
Darrell Chichester – Exeter  
Paul Bauer – Newfields  
Deb Hobson – East Kingston  
Travis Thompson – Stratham

Linda Garey, Vice-Chair - Brentwood  
Denny Grubbs – Exeter  
Jim Webber – Kensington  
Maggie Bishop – Exeter

Administration: Michael Morgan, Superintendent

Amy Ransom – Business Administrator for SAU #16

Others: Katherine Miller – ERCSD Moderator

Barbara Loughman – Attorney for the School District

Dave Pendell – Chair of District's Budget Advisory Committee

Susan Bendroth – ERCSD Clerk

Moderator Miller called the meeting to order at 6:00 PM as posted.

Helen Joyce motioned to recess the meeting until 7:00 PM.

Denny Grubbs seconded.

Vote was taken and the meeting was recessed until 7:00 PM.

Moderator Miller returned to the meeting due to a posting error at 7:00 PM.

The Pledge of Allegiance was said and an explanation of the meeting to discuss, debate and amend the warrant articles as the law allows was stated.

Moderator Miller summarized the rules and the procedure for the evening.

She introduced the people up front, requested permission for Barbara Loughman to speak if necessary and recognized the budget advisory committee members present.

Helen Joyce recognized Darrell Chichester and Linda Garey for their time on the board, as they will not be seeking re-election.

Travis Thompson presented Lucy Cushman with Champions for Children award.

Moderator Miller turned to Warrant Article #1:

**Warrant Article #1: ERCSD Operating Budget FY17**

**Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$56,592,794? Should this article be defeated, the operating budget shall be \$56,520,140 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold**



**one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$56,692,794 as set forth on said budget.)**

Denny Grubbs made a motion to adopt Article 1.

Helen Joyce seconded.

Denny Grubbs presented the budget.

Elizabeth Faria, Brentwood made a motion to reduce the budget by \$1,000,000 to \$55,692,794,

Jim Berlo, Brentwood seconded.

Discussion followed addressing questions and comments about special education, surplus funds, new positions and personnel cuts.

Kate Siegel, Exeter requested to move the question.

It was seconded and voted on. The amendment was defeated.

Moderator Miller stated the Article would appear with no change on the ballot.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #2.

**Warrant Article #2: CRF for Synthetic Turf Replacement**

**To see if the school district will vote to raise and appropriate the sum of up to \$50,000 to be placed in the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School. This sum to come from the June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.**

Maggie Bishop made a motion to adopt Article 2.

Linda Garey seconded.

Maggie Bishop presented the article.

Discussion followed about where the funds come from, which sports are played on the field, inspection of the field and longevity of the field.

Moderator Miller stated the Article would appear as presented on the ballot.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #3.

**Warrant Article #3: CMS Expansion and Renovation**

**To see if the school district will vote to establish a Cooperative Middle School Renovation Capital Reserve Fund under the provisions of RSA 35:1 for the renovation and expansion of the Cooperative Middle School and to raise and**

**appropriate the sum of \$2,000,000 to be laced in this fund. (The School Board and the Budget Advisory Committee both recommend this appropriation.)**

**Majority vote required.**

Darrell Chichester made a motion to adopt Article 3.

Paul Bauer seconded.

Darrell Chichester presented the article.

A slide show and presentation outlining the need for additions and renovations to the building to more adequately service and support the needs of the students, teachers and staff was presented Mr. Furbush, Cooperative Middle School principal, and Lucy Cushman, Co-chair of the Building Committee. These improvements would address classroom space for regular and special education, music, physical education and lunch. They explained that the purpose of this Article is to get the discussion going about the necessity for these changes at the Cooperative Middle School. Discussion followed about the raising of these funds and availability of the usage of the funds.

Patrick O'Day, Exeter, motioned to reduce the amount in the Article to read \$1.00.

Bill Faria, Brentwood, seconded.

Discussion continued around why the community didn't know more about these crowded conditions earlier, the need to know more about the scope of the project and what other alternatives have or should be considered to solve the problems and the tax impact without the money being available to be spent.

Darrell Chichester motioned to move the question.

Jim Berlo, Brentwood, seconded.

Vote taken amendment defeated.

Discussion continued.

Diane Fosher, Exeter, offered an amendment to reduce the amount to \$500,000.00.

Bill Faria, Brentwood, seconded.

Discussion continued about legal implications and what the building committee has accomplished thus far.

A vote was taken and the amendment was defeated.

Kate Siegel, Exeter, requested to move the question.

It was seconded by Kathy McNeill, East Kingston, and then voted on.

Moderator Miller stated the Article would appear as presented on the ballot.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #4:

**Warrant Article #4: Citizens Petition**

**(By Citizens Petition) "Shall the district ask the Exeter Regional Cooperative School Board to accept a vote of "no confidence" in the continuing leadership and tenure of Superintendent Michael Morgan?"**

Peggy Arend, Newfields offered an amendment to the Article adding "and the Joint School Board of SAU 16".

Jim Berlo, Brentwood, seconded.

Peggy Arend went on to speak to the article highlighting citizens concerns about decisions that have been made about personnel and activities within the SAU.

Discussion followed addressing both support and non-support of the superintendent.

Jim Johnson, Brentwood asked to move the question.

Liz Faria, Brentwood, seconded.

Vote taken and the amended Article was defeated.

Melissa Litchfield, Brentwood, offered an amendment to read, "to accept a vote of confidence".

Darrell Chichester seconded.

Discussion followed about the legality of this amendment.

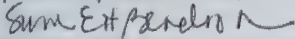
Vote taken and the amended Article passed.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller stated the Article would appear as amended on the ballot.

Moderator Miller adjourned the meeting at 10:30 PM with 106 voters present at the meeting.

Respectfully submitted,



Susan E.H. Behdroth, Exeter Region Cooperative School District Clerk  
February 4, 2016



MINUTES OF THE EXETER REGION COOPRATIVE SCHOOL DISTRICT  
 SECOND SESSION OF THE 2016 ANNUAL MEETING  
 VOTING SESSION – MARCH 8, 2016

The polls were open at the polling place at the hours below to choose the following District Officers: Cooperative School Board Member (Brentwood– 3 years), Cooperative School Board Member (Exeter – 3 years), Cooperative School Board Member (Kensington – 3 years), Cooperative School Board member (Stratham – 1 year), Cooperative School District Moderator, Cooperative School Budget Member (Exeter), Cooperative School Budget Member (Newfields), Cooperative School Budget Member (Stratham) and vote by ballot on articles listed 1, 2, 3 and 4.

VOTERS IN TOWN OF	POLLING PLACE	POLLING HOURS
Brentwood	Recreation Center	8:00 A.M. to 7:00 P.M.
East Kingston	East Kingston Elementary School Multi-Purpose Room	8:00 A.M. to 7:00 P.M.
Exeter	Talbot Gym	7:00 A.M. to 8:00 P.M.
Kensington	Kensington Elementary	8:00 A.M. to 7:30 P.M.
Newfields	Newfields Town Hall	8:00 A.M. to 7:00 P.M.
Stratham	Stratham Municipal Center	8:00 A.M. to 8:00 P.M.

Results of the election of Exeter Region Cooperative School District Officers:

Brentwood Cooperative Board Member, term ending 2019 election:

**Melissa A Litchfield** **2,849**

Exeter Cooperative Board Member, term ending 2019 election:

**Kimberly Meyer** **2,997**

Kensington Cooperative Board Member, term ending 2019 election:

**James Webber** **2,853**

Stratham Cooperative Board Member, term ending 2017 election:

**Travis Thompson** **2,915**

Cooperative School District Moderator, term ending 2017 election:

**Katherine B. Miller** **1,518**

Exeter Cooperative Budget Member, term ending 2019 election:

Write-Ins:	Sally Oxnard	2
	Nathan Stein	2
	Robert Delcricie	9
	Roy Morrissette	27

Newfields Cooperative Budget Member, term ending 2019 election:

Write-Ins:	Keith Rowe	2
	Simon Heslop	11
	Dan Conner	2

Stratham Cooperative Budget Member, term ending 2019 election:  
**Lucy H. Cushman** **2,905**


Article #1: ERCSD Operating Budget FY17  
**YES** **3,206** **NO** 1,486

Article #2: CRF for Synthetic Turf Replacement  
**YES** **2,571** **NO** 1,961

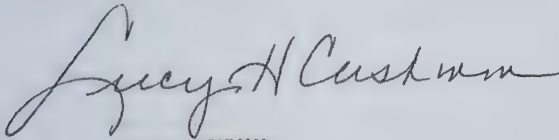
Article #3: CMS Expansion and Renovation  
**YES** 2,198 **NO** **2,339**

Article #4: Citizens Petition  
**YES** **2,346** **NO** 1,670

Respectfully submitted



Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk  
March 16, 2016



LUCY H. CUSHMAN  
Justice of the Peace - New Hampshire  
My Commission Expires April 23, 2019



## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the School Board  
Exeter Region Cooperative School District  
Exeter, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Exeter Region Cooperative School District as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund, and aggregate remaining fund information of the Exeter Region Cooperative School District, as of June 30, 2016, and the respective changes in financial position and, the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Other Matters***

**Required Supplementary Information** - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of Funding Progress for Other Postemployment Benefit Plan, Schedule of the School District's Proportionate Share of Net Pension Liability, and the Schedule of School District Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain

*Exeter Region Cooperative School District  
Independent Auditor's Report*

limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Exeter Region Cooperative School District's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

January 27, 2017

*Plodryk & Sanderson  
Professional Association*

## **2016-2017 REPORT OF THE SUPERINTENDENT OF SCHOOLS**

November 2016 saw one of the most contentious and negative presidential campaigns in US history. Strong feelings of discontent with both major political party candidates set a tone that will be studied for many years. In the end, Donald Trump won the Electoral College vote while Hillary Clinton captured the total popular vote confirming Mr. Trump's place as the 45<sup>th</sup> President of the United States.

In the New Hampshire political arena, two Newfields residents attained distinction: Two-term Governor Maggie Hassan was elected to the US Senate and Executive Councilor Chris Sununu was elected Governor. Congratulations to each of them!

For the third year in a row, the US and NH economies continue to show solid growth and recovery since the major recession of 2008-2010. The housing market in southeastern NH is booming as many real estate brokers and agents report a shortage of properties for sale. Oil and gasoline prices continue to show minimal increases as gas prices now average about \$2.20 a gallon. The value of the US dollar is very strong against the Canadian dollar (\$0.75), the British Pound (\$1.25), and the Euro (\$1.06). The unemployment rate in NH has improved once again to 2.7% in 2016, down from 3.2 in 2015. This makes NH's rate the second lowest in the country with only South Dakota being slightly better.

It is among these economic factors that School Administrative Unit (SAU) 16 schools continue to work hard to provide the best possible education that serves the students and families in our communities, while respecting the heavy burden that local property taxes have on residents. School Board Members and Administrators are very sensitive to the fact that approximately 80% of SAU 16 households do not have school age children residing in them, while also being very aware that New Hampshire is second only to Florida in its aging average population.

Continuing to understand the relevancy of economic trends in an SAU school system that is the third largest in the State of New Hampshire is a marvelous educational endeavor. Professional educators here are strongly committed to developing good citizens who will learn extensively and work hard to contribute to a culture and a society that values honesty, integrity, hard work, and high ethical and moral standards. That is part of the reason that our Vision Statement, Mission Statement, and Vision for Our Graduates help to drive the services that our six communities provide to students and families.

### **SAU 16 VISION STATEMENT**

To provide a rigorous and comprehensive education that will prepare our students for diverse post-secondary educational opportunities, a competitive workplace, and active civic participation.

### **SAU 16 MISSION STATEMENT**

To help students gain knowledge and skills that build intellect, character, and a lifelong thirst for learning.

### **SAU 16 VISION FOR OUR GRADUATES....A Compass to Guide Our Work**

Each graduate demonstrates engaged learning and citizenship through the ability to solve problems independently and collaboratively with perseverance and resilience, and communicates solutions with confidence and empathy.

### **HIGHLIGHTS**

Curriculum, Communication, Community Service, and Transitions continue to be the focus of student-centered initiatives, personalized instruction, and work within the six communities of SAU 16. The successful implementation of the 2010-2015 Strategic Plan has been a cooperative effort of students, staff, administrators, and School Board Members. Monthly Superintendent Reports to the community are



published and available at the SAU website ([www.sau16.org](http://www.sau16.org)). In October 2016, the SAU Joint Board approved the next SAU Strategic Plan that will guide our collective work for 2017-2022. Approximately 40 interested Board Members, administrators, teachers, students, and members of the public joined this collaborative effort and identified three significant Focus Areas for the next five years: 1) Teaching and Learning; 2) Health and Community; and 3) Philosophy and Governance.

Highlights of the past year include:

1. The SAU is committed to achieve high academic standards and to provide the best possible selection of courses and educational opportunities to students from pre-school to high school graduation. The SAU goal is to have every student career and college ready and to become actively involved as a contributing member in society.
2. *Competency-Based Education* is the overarching theme of the school year as teachers and administrators strive to make education “personalized” so that each student may achieve his/her highest potential while being able to take ownership of his/her learning and demonstrate that learning to others.
3. The College Board recognized Exeter High School (EHS) in its 7th Annual AP District Honor Roll. This is a list of approximately 433 districts across the U.S. and Canada being honored for increasing access to AP<sup>®</sup> course work, while simultaneously maintaining or increasing the percentage of students earning scores of three (3) or higher on Advanced Placement exams. Reaching these goals shows that EHS “*is successfully identifying motivated, academically prepared students who are ready*” for Advanced Placement in colleges and universities.
4. The SAU administration and faculty are implementing the NextGen Science standards to advance curriculum work throughout all of the schools in the SAU.
5. The SAU 16 professional staff is strongly committed to improving its art and its method of teaching. Using the “instructional rounds process,” teams of staff members are looking at classroom instruction in a focused, systematic, purposeful and collective way. Are classrooms sharing school based common themes and are students understanding the purpose of their instruction – ways we want to bridge the knowledge gap between educators and their practices. During the 2016-2017 school year, each SAU 16 school will host at least one “instructional rounds” visit as a demonstration of the collective commitment to improve instruction.
6. The SAU Safety and Security Committee strengthened collaboration among the eleven schools in the SAU and the six local police departments. This year’s work extended beyond on-going work and involvement with the NH Department of Safety - Office of Homeland Security to the Rockingham County Sheriff’s Office. Recently completed safety audits of each school have led to building improvements with regard to more safe and secure entrances and the practical implementation of “reunification strategies.” Retired Exeter Police Chief Rich Kane joined the SAU as its “Safety and Security Coordinator” to enhance and stress the importance of this work.
7. Student enrollment at the Seacoast School of Technology (SST) continues to be very strong. SST began in 1980 and is currently in its 38<sup>th</sup> year of operation. It offers 12 programs in career and technical education fields. Currently 248 students are earning 696 college credits through “Dual Enrollment” programs offered in conjunction with various colleges and universities.
8. Six of the seven SAU 16 elementary schools were recognized by the New Hampshire Partners in Education for their outstanding parent and community volunteer programs.
9. Exeter Adult Education celebrated the 50<sup>th</sup> Anniversary of the “birth” of Adult Education programs in the United States and has completed 30 years of successful programming for those students seeking to earn their high school diploma or a diploma equivalency. It also offers a wide variety of “enrichment programs” for adults.
10. The Exeter School District welcomed Mr. Steve Tullar as the new principal for East Kingston Elementary School (EKES) and Ms. Patty Wons as the new principal for the Cooperative Middle School (CMS). Mr. Jim Eaves retired from EKES after serving the school faithfully for 13 years.

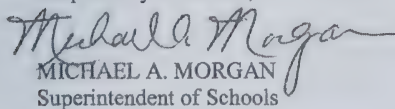
Former CMS Principal Bill Furbush moved to the SAU 16 Central Office to serve as Assistant Superintendent to replace Ms. Sandra MacDonald who began working for the NH Department of Education in March 2016.

11. Five members of the Exeter High School (EHS) Class of 2016 earned the prestigious distinction of being named *National Merit Scholars*: Michael Clements, Kristen McLaughlin, Sydney Morris, Christopher Sullivan, and Jeremie Dyes-Hopping
12. Former Exeter High School (EHS) football coach, Charlie Burch who passed away in 1978 at the age of 47, was inducted into the NHIAA Hall of Fame in November 2016. Coach Burch led EHS to three state championships (1963-1965) and amassed a 23-game winning streak in the 1960's. He was also named *Division III Coach of the Year* three times in a row.
13. The Exeter School District passed a \$5.4M bond in March 2016 so that additional classrooms could be added to Main Street School (MSS). This will allow Exeter to begin offering full-day kindergarten to all interested families in the fall of 2018.
14. The Brentwood School District voted to approve the addition of full-day kindergarten in March 2016. That program became available to all interested Brentwood families in August 2016.
15. SAU 16 saw the retirements of 17 SAU professional staff members who dedicated a combined total of 348.5 years of service to our children and their families. Join this with the 32 professional staff members who have retired over the past two years. They had dedicated a total of 760 years of faithful service. This means that in three years, 49 staff members, with a combined total of 1108.5 years of service, have retired from working in SAU 16. Given the demographics of current employees, this trend will unfold for several more years.
16. In March 2016, Mrs. Jean Tucker retired from her lengthy service as a member of the Exeter School Board. Mrs. Tucker faithfully served that Board for 30 years as she was devoted to providing the best possible education and services to the children and families of her community.
17. SAU 16 currently has 94 students who are registered for "Home School" programs.
18. *Connor's Climb Foundation*, named in honor of Brentwood resident Connor Ball who died in October 2011, is committed to the mission of suicide prevention and has gained regional and national accolades for its important work which is led by Connor's mother, Tara Holmes Ball.
19. The Exeter High School (EHS) Unified Soccer Team won its second consecutive state championship in the fall of 2016.
20. The Exeter High School (EHS) Boys Soccer Team won the *Division I State Championship* in the fall of 2016.
21. Stratham Memorial School (SMS) won the Grand Prize for "Best Float" in the Stratham 300<sup>th</sup> Anniversary Parade that was held at the end of September.
22. The Seacoast School of Technology (SST) hosted the October 2016 meeting of the Governor and Executive Council. Several students presented to the Council during its breakfast meeting. Governor Maggie Hassan presented Certificates of Commendation to SST Administrative Assistants Laurie Eldridge and Brenda Schrempf and Teaching Assistant James Walsh.
23. Exeter High School (EHS) physical education teacher, Jim Tufts, is coaching EHS Soccer and Boys' Ice Hockey for the 40<sup>th</sup> consecutive year. What an accomplishment!
24. Mrs. Lynne Walker received the coveted 2016 *Eustis Award* at the formal opening of the SAU 16 school year. She currently serves as the third grade teacher at East Kingston Elementary School (EKES). In addition to that important role, she has been the Director of the annual musical productions at EKES for at least thirteen years and has been instrumental in coaching girls lacrosse at a variety of levels, including the Cooperative Middle School (CMS). This year Lynne is beginning her 20<sup>th</sup> year of service to EKES. Ms. Walker joins 14 other SAU 16 professional staff members who have been recognized in this way since the *Eustis Award* began in 2004.
25. SAU 16 Business Administrator Amy Ransom was selected by her statewide colleagues as the *2016 Business Administrator of the Year*.

26. Ms. Trish Raymond, School Psychologist at Lincoln Street School (LSS), was selected as the President of her professional organization, the New Hampshire Association of School Psychologists.
27. In November, the SAU Joint Board hosted its 7<sup>th</sup> annual meeting with state legislators as they discuss topics of mutual interest and to share ideas about what is happening politically and financially at the state and local levels.
28. The *End 68 Hours of Hunger* program, coordinated locally by Ms. Kim Army from Newfields and Ms. Sue Abizaïd from Stratham, has a profound positive effect on SAU 16 families that show signs of “food insecurity.” Approximately 75-100 backpacks of food are provided to children anonymously each week, thanks to the generous donations of many community businesses and individuals.
29. The Exeter Region Cooperative School Board voted to pursue a \$21.9M “renewal” to the Cooperative Middle School that opened in 1998. This proposed renovation includes adding 10 classrooms, expanding the cafeteria, expanding music and office spaces, and a new gymnasium will be presented to the voters in March 2017.
30. Schools are using a wide variety of media - including websites, newspapers, cable access television, and blogs - to communicate the schools’ mission and service to the community.
31. The Exeter Area Lions Club works with SAU 16 schools through *Operation KidSight*, its vision screening program. Its mission is “to prevent blindness through early detection and treatment of the most common vision disorders in children.” Each year many children benefit from this free screening provided to students and this often leads to children receiving important eye care as soon as possible.
32. SAU 16 supports the work of the Exeter Adult Education Program, the Great Bay eLearning Charter School (GBECS) and the Virtual Learning Academy Charter School (VLACS) as each embraces non-traditional ways of student learning.
33. Channel 13, the SAU 16 Educational Channel that is provided to all Comcast subscribers within the six towns of the SAU, continues to expand its program offerings to keep the public informed about school events, activities, and meetings.
34. Yours truly was recognized by both Plymouth State University and New England College for “Distinguished Graduate School Teaching” in 2016.

This is my ninth year working with you in this important educational process. Please know that I remain firmly committed to providing the leadership that is necessary to maintain and expand the breadth and depth of educational services that are needed and expected in today’s public schools. SAU 16 has the gift of many outstanding teachers, support staff members, administrators, and school board members who share our common goal of providing the best possible education for our students and their families at a reasonable cost to taxpayers. Our students and families are the real beneficiaries of this effort.

Respectfully submitted,

  
MICHAEL A. MORGAN  
Superintendent of Schools

## SAU 16

### Superintendent Salaries

#### SUPERINTENDENT'S PRORATED SALARY

2016-2017

<b>BRENTWOOD</b>	<b>\$9,306.60</b>
<b>EAST KINGSTON</b>	<b>\$5,432.78</b>
<b>EXETER</b>	<b>\$27,526.11</b>
<b>EXETER REGION COOP</b>	<b>\$87,270.98</b>
<b>KENSINGTON</b>	<b>\$5,054.85</b>
<b>NEWFIELDS</b>	<b>\$4,047.03</b>
<b>STRATHAM</b>	<b>\$18,833.65</b>
	<b>\$157,472.00</b>

#### ASSOCIATE AND ASSISTANT SUPERINTENDENT'S SALARIES

(Total reflects 3.0 positions, \$133,000, \$122,000, \$115,000)

2016-2017

<b>BRENTWOOD</b>	<b>\$21,867.00</b>
<b>EAST KINGSTON</b>	<b>\$12,765.00</b>
<b>EXETER</b>	<b>\$64,676.00</b>
<b>EXETER REGION COOP</b>	<b>\$205,054.00</b>
<b>KENSINGTON</b>	<b>\$11,877.00</b>
<b>NEWFIELDS</b>	<b>\$9,509.00</b>
<b>STRATHAM</b>	<b>\$44,252.00</b>
	<b>\$370,000.00</b>

**SAU# 16 PROPOSED BUDGET  
FISCAL YEAR 2017-18**

ACCT#	ITEM DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROPOSED	CHANGE	NOTES
		FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	IN \$\$	
<b>CENTRAL OFFICE ADMINISTRATION</b>							
11-2320-110	ADMINISTRATIVE SALARIES	419,097.92	409,137.34	447,127.00	469,652.00	22,525.00	3% incr chg staff
11-2320-112	ADJUSTMENTS	8,500.00	0.00	0.00	10,000.00	10,000.00	
11-2320-111	TREASURER & BRD MINUTES	1,100.00	1,402.90	1,000.00	1,000.00	0.00	
11-2320-113	SPECIAL ED ADMIN SALARIES	95,000.00	99,000.00	101,970.00	105,575.00	3,605.00	
11-2320-114	ANNUITY	7,000.00	7,000.00	7,000.00	7,000.00	0.00	per contract
11-2320-115	ADMIN ASSISTANT SALARIES	155,013.00	175,968.00	164,452.00	169,529.00	5,077.00	3% incr
11-2320-117	HUMAN RESOURCES	62,961.08	64,850.05	66,795.50	68,495.00	1,699.50	3% incr
11-2320-211	HEALTH INSURANCE	118,589.69	90,777.61	134,022.52	126,939.52	(7,082.99)	proj 10% inc
11-2320-212	DENTAL INSURANCE	7,416.74	6,576.72	8,243.04	8,584.11	341.07	proj 1% inc
11-2320-213	LIFE INSURANCE	2,772.00	2,788.26	2,512.80	2,517.00	4.20	per agreement
11-2320-214	DISABILITY INSURANCE	2,617.13	2,551.50	2,946.24	2,907.36	(38.88)	per agreement
11-2320-231	LONGEVITY	6,931.12	7,164.72	4,984.92	9,100.00	4,115.08	per salaries
11-2320-232	NH RETIREMENT	87,207.16	84,603.78	86,767.44	94,493.94	7,726.50	rate increase
11-2320-220	FICA	55,655.75	56,011.94	59,424.44	63,521.85	4,097.42	per salaries
11-2320-250	WORKERS COMPENSATION	3,600.00	3,700.00	3,728.59	2,574.09	(1,154.50)	per salaries
11-2320-260	UNEMPLOYMENT COMP	686.00	350.00	1,224.00	172.80	(1,051.20)	per salaries
11-2320-290	CONFERENCES	8,093.55	4,142.94	7,600.00	7,600.00	0.00	
11-2320-270	COURSE REIMBURSEMENTS	4,834.00	4,678.00	4,830.00	3,500.00	(1,330.00)	
11-2320-320	STAFF TRAINING	6,926.62	1,513.31	10,000.00	10,000.00	0.00	
11-2320-371	AUDIT EXPENSE	13,781.00	13,904.00	13,904.00	14,100.00	196.00	per agreement
11-2320-372	LEGAL EXPENSE	7,430.75	1,359.00	5,000.00	5,000.00	0.00	
11-2320-373	MENTOR TRAINING	4,649.04	7,519.47	5,500.00	6,500.00	1,000.00	
11-2320-440	REPAIR & MAINTENANCE	5,654.79	3,207.24	4,500.00	4,500.00	0.00	
11-2320-531	TELEPHONE/COMMUNICATION	17,098.59	10,993.80	19,225.00	19,225.00	0.00	
11-2320-532	POSTAGE	3,332.04	3,741.70	4,000.00	4,000.00	0.00	
11-2320-580	TRAVEL	22,678.86	21,057.90	23,880.00	23,880.00	0.00	per contract
11-2320-610	SUPPLIES	16,661.79	23,804.66	16,000.00	16,000.00	0.00	
11-2320-611	MAINTENANCE CONTRACTED	8,323.00	16,299.88	4,500.00	4,500.00	0.00	
11-2320-733	LEASED EQUIPMENT	13,082.20	7,820.15	14,500.00	14,500.00	0.00	
11-2320-810	DUES & SUBSCRIPTIONS	23,692.70	12,041.03	13,300.00	13,800.00	500.00	
11-2320-870	CONTINGENCY	4,000.00	24,054.00	4,000.00	4,000.00	0.00	
		<b>1,194,386.52</b>	<b>1,168,019.90</b>	<b>1,242,937.48</b>	<b>1,293,166.68</b>	50,229.19	
					% Change 17-18	4.041%	

**SAU# 16 PROPOSED BUDGET**

**FISCAL YEAR 2017-18**

ACCT#	ITEM DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROPOSED	CHANGE	NOTES
		FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	IN \$\$	
<b>FISCAL SERVICES ADMINISTRATION</b>							
11-2321-110	BUSINESS ADMINISTRATOR	99,910.00	105,000.00	106,090.00	109,800.00	3,710.00	3% incr
11-2321-116	STAFF ACCOUNTANTS	112,315.00	111,358.09	111,410.00	118,030.00	6,620.00	3% incr
11-2321-130	PAYROLL/A/P SALARIES	184,615.00	215,713.28	188,070.00	190,140.00	2,070.00	3% incr
11-2321-211	HEALTH INSURANCE	110,141.51	100,928.63	129,926.47	141,924.71	11,998.24	proj 10% inc
11-2321-212	DENTAL INSURANCE	4,254.12	4,342.06	4,702.80	4,749.83	47.03	proj 1% inc
11-2321-213	LIFE INSURANCE	524.16	490.70	679.39	714.00	34.61	per agreement
11-2321-214	DISABILITY INSURANCE	1,154.79	1,183.45	1,590.91	1,538.16	(52.75)	per salaries
11-2321-220	FICA	29,042.27	31,644.83	31,896.68	32,242.46	345.78	per salaries
11-2321-231	LONGEVITY	8,210.40	6,053.07	2,392.00	3,500.00	1,108.00	per salaries
11-2321-232	NH RETIREMENT	33,968.70	44,309.25	46,573.32	47,963.29	1,389.97	per salaries
11-2321-250	WORKERS COMPENSATION	1,654.00	1,814.00	2,001.36	1,306.56	(694.80)	per salaries
11-2321-260	UNEMPLOYMENT COMPENSATION	443.00	340.00	1,071.00	151.20	(919.80)	per salaries
11-2321-290	CONFERENCES	3,000.00	695.00	3,000.00	3,000.00	0.00	
11-2321-330	COMPUTER SUPPORT SERVICES	18,217.65	12,500.00	30,756.00	30,756.00	0.00	
11-2321-440	REPAIR AND MAINTENANCE	1,213.61	0.00	1,500.00	1,500.00	0.00	
11-2321-531	TELEPHONE/COMMUNICATION	600.00	600.00	600.00	600.00	0.00	
11-2321-580	MILEAGE	452.26	1,908.73	1,000.00	1,000.00	0.00	
11-2321-610	SUPPLIES EXPENSE	1,984.09	8,538.25	3,000.00	3,000.00	0.00	
11-2321-741	EQUIPMENT	0.00	600.00	600.00	600.00	0.00	
	<b>FISCAL SVS TOTALS</b>	<b>611,700.56</b>	<b>648,019.34</b>	<b>666,859.93</b>	<b>692,516.20</b>	<b>25,656.27</b>	
					% Change 17-18	3.847%	

**SAU# 16 PROPOSED BUDGET**

**FISCAL YEAR 2017-18**

ACCT#	ITEM DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROPOSED	CHANGE	NOTES
		FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	IN \$\$	
<b>TECHNOLOGY</b>							
2820-110	TECHNICAL ASSISTANCE SALARIES	42,577.99	26,478.20	45,700.00	22,184.00	(23,516.00)	change in position
2820-321	TECHNICAL CONSULTANT	1,794.40	1,929.96	5,000.00	5,000.00	0.00	
2820-329	TECHNICAL TRAINING	0.00	752.69	2,000.00	2,000.00	0.00	
2320-531	TELEPHONE/COMMUNICATION	1,103.96	805.00	960.00	960.00	0.00	
2320-580	MILEAGE	3,792.35	2,371.69	1,665.00	1,665.00	0.00	
2820-610	SUPPLIES	1,515.29	305.99	2,750.00	2,750.00	0.00	
2820-641	BOOKS AND PERIODICALS	0.00	0.00	0.00	0.00	0.00	
2820-650	SOFTWARE	2,577.49	33,607.20	28,850.00	28,850.00	0.00	
2820-738	REPLACEMENT OF EQUIPMENT	3,500.00	2,538.00	3,500.00	3,500.00	0.00	
2820-739	EQUIPMENT	8,749.00	4,231.59	0.00	0.00	0.00	
2900-211	HEALTH INSURANCE	16,842.04	7,919.00	17,774.42	0.00	(17,774.42)	reduced to pt
2900-212	DENTAL INSURANCE	422.83	306.83	502.80	0.00	(502.80)	reduced to pt
2900-213	LIFE INSURANCE	42.00	24.50	50.40	0.00	(50.40)	reduced to pt
2900-214	DISABILITY INSURANCE	142.20	85.11	175.82	0.00	(175.82)	reduced to pt
2900-220	FICA (7.65%)	3,109.65	2,029.69	3,394.31	1,697.08	(1,697.23)	reduced to pt
2900-221	RETIREMENT (11.17%)	4,585.66	2,576.01	4,956.13	0.00	(4,956.13)	reduced to pt
2900-250	WORKERS COMPENSATION	0.00	160.00	260.98	99.77	(161.21)	reduced to pt
2900-260	UNEMPLOYMENT COMP.	0.00	19.00	153.00	21.60	(131.40)	reduced to pt
	<b>TECHNOLOGY TOTAL</b>	<b>90,754.86</b>	<b>86,140.46</b>	<b>117,692.85</b>	<b>68,727.45</b>	<b>(48,965.41)</b>	
					% Change 17-18	-41.60%	
<b>TOTAL - Central Office, Fiscal</b>		<b>1,896,841.94</b>	<b>1,902,179.70</b>	<b>2,027,490.26</b>	<b>2,054,410.32</b>	<b>26,920.06</b>	
	<b>Services and Technology</b>				% Change 17-18	1.33%	

**SAU# 16 PROPOSED BUDGET**

**FISCAL YEAR 2017-18**

ACCT#	ITEM DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROPOSED	CHANGE	NOTES
		FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	IN \$\$	
	Savings Returned from Prior Years Budget	(75,000.00)	(175,000.00)	(100,000.00)	(100,000.00)	0.00	
	Revised SAU Total to be raised from Tax	1,821,841.94	1,727,179.70	1,927,490.26	1,954,410.32	26,920.06	
				% Change in 17-18 Assessment		1.397%	
<b>OTHERWISE FUNDED</b>							
	INDIRECT COSTS	60.05	12,097.98	50,000.00	40,000.00	(10,000.00)	
	NON-ASSESSMENT IMPACT	21,725.66	83,308.00	39,412.11	0.00	(39,412.11)	
	TITLE I ADMINISTRATOR	65,797.56	366.26	0.00	0.00	0.00	
	SUBSTITUTE COORDINATOR	16,836.60	17,479.68	16,500.00	16,500.00	0.00	
	<b>GRAND TOTALS</b>	<b>2,001,261.81</b>	<b>2,015,431.62</b>	<b>2,133,402.37</b>	<b>2,110,910.32</b>	<b>(22,492.05)</b>	
<b>FEDERAL FUNDS</b>							
	IDEA/PRESCHOOL ENTITLEMENTS	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00	0.00	
	CLASS SIZE REDUCTION						
	TITLE FUNDS						
	<b>GRAND TOTAL APPROPRIATION - ALL FUNDS</b>	<b>5,001,262.00</b>	<b>5,015,432.00</b>	<b>5,133,403.00</b>	<b>5,110,911.00</b>	<b>-0.44%</b>	<b>(22,492.00)</b>



### SAU #16 Budget - FY 2017-18

Town	2015-2016 Equalized val.	Valuation Percentage	# Pupils ADM 15-16	Pupil %	Combined Percentage	FY 2017-18 Assessment	Change from 16-17 %	Change from 16-17 \$\$
Brentwood	\$ 208,129,674	4.56%	305.91	5.852%	5.21%	\$ 101,258	0.38%	\$ 101,258
East Kingston	127,337,399	2.79%	147.35	2.819%	2.81%	\$ 54,548	0.63%	\$ 54,548
Exeter	797,142,395	17.48%	953.48	18.239%	17.86%	\$ 347,251	0.76%	\$ 347,251
Kensington	103,937,660	2.28%	109.01	2.085%	2.18%	\$ 42,430	-8.21%	\$ 42,430
Newfields	108,847,465	2.39%	138.19	2.643%	2.52%	\$ 48,903	2.34%	\$ 48,903
Stratham	586,171,377	12.85%	567.50	10.855%	11.85%	\$ 230,497	-0.56%	\$ 230,497
Co Op	2,628,929,373	57.65%	3,006.37	57.507%	57.58%	\$ 1,119,523	1.59%	\$ 1,119,523
<b>TOTAL</b>	<b>\$ 4,560,495,343</b>	<b>100.00%</b>	<b>5,227.81</b>	<b>100.000%</b>	<b>100.00%</b>	<b>\$ 1,944,410</b>	<b>0.88%</b>	<b>\$ 1,944,410</b>

# SAU 16 CALENDAR 2017-2018

Approved  
10/17/16

**Important Dates**

	NS = No School
<b>2017</b>	
<b>August</b>	
Teacher In-Service	NS Aug 24-25
School Opens - All Students	Aug 28
School Days	4
<b>September</b>	
Friday before Labor Day	NS Sept 1
Labor Day	NS Sept 4
School Days	19
<b>October</b>	
Columbus Day	NS 9
School Days	21
<b>November</b>	
Teacher In-Service	NS Nov 9
Veterans' Day	NS Nov 10
Thanksgiving Recess	NS Nov 22-24
School Days	17
<b>December</b>	
Holiday Break	NS Dec 25-29
School Days	16
<b>2018</b>	
<b>January</b>	
Holiday Break	NS Jan 1
MLK, Jr. Day	NS Jan 15
School Days	21
<b>February</b>	
Winter Vacation	NS Feb 26-28
School Days	17
<b>March</b>	
Winter Vacation (cont')	NS March 1-2
Teacher In-Service	NS March 16
School Days	19
<b>April</b>	
Spring Vacation	NS Apr 23-27
School Days	16
<b>May</b>	
Memorial Day	NS May 28
School Days	22
<b>June</b>	
Last day for students	June 12**
Teacher In-service	NS June 13
School days	8
<b>Graduation - to be announced after February vacation</b>	

2017 JULY							Days
S	M	T	W	T	F	S	Student
						1	0
2	3	4	5	6	7	8	Staff
9	10	11	12	13	14	15	0
16	17	18	19	20	21	22	
23/30	24/31	25	26	27	28	29	

AUGUST							Days
S	M	T	W	T	F	S	Student
		1	2	3	4	5	4
6	7	8	9	10	11	12	Staff
13	14	15	16	17	18	19	6 or 7
20	21	22	23	[24]	[25]	26	
27	28	29	30	31			

SEPTEMBER							Days
S	M	T	W	T	F	S	Student
					1	2	19
3	(4)	5	6	7	8	9	Staff
10	11	12	13	14	15	16	19
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	

OCTOBER							Days
S	M	T	W	T	F	S	Student
							21
1	2	3	4	5	6	7	Staff
8	(9)	10	11	12	13	14	21
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					

NOVEMBER							Days
S	M	T	W	T	F	S	Student
				1	2	3	17
				4			Staff
5	6	7	8	(9)	(10)	11	18
12	13	14	15	16	17	18	
19	20	21	(22)	(23)	(24)	25	
26	27	28	29	30			

DECEMBER							Days
S	M	T	W	T	F	S	Student
					1	2	16
							Staff
3	4	5	6	7	8	9	16
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24/31	(25)	(26)	(27)	(28)	(29)	30	

**Symbol Key**  
 ○ = No School / Holiday / Vacation  
 [ ] = Teacher In-Service (No School)  
 < > = SAU Early Release

2018 JANUARY							Days
S	M	T	W	T	F	S	Student
	(1)	2	3	4	5	6	21
7	8	9	10	11	12	13	Staff
14	(15)	16	17	18	19	20	21
21	22	23	24	25	26	27	
28	29	30	31				

FEBRUARY							Days
S	M	T	W	T	F	S	Student
				1	2	3	17
4	5	6	7	8	9	10	Staff
11	12	13	14	15	16	17	17
18	19	20	21	22	23	24	
25	(26)	(27)	(28)				

MARCH							Days
S	M	T	W	T	F	S	Student
				(1)	(2)	3	19
4	5	6	7	8	9	10	Staff
11	12	13	14	15	[16]	17	20
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

APRIL							Days
S	M	T	W	T	F	S	Student
							16
1	2	3	4	5	6	7	Staff
8	9	10	11	12	13	14	16
15	16	17	18	19	20	21	
22	(23)	(24)	(25)	(26)	(27)	28	
29	30						

MAY							Days
S	M	T	W	T	F	S	Student
				1	2	3	22
				4	5		Staff
6	7	8	9	10	11	12	22
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	(28)	29	30	31			

JUNE							Days
S	M	T	W	T	F	S	Student
					1	2	8
							Staff
3	4	5	6	7	8	9	8 or 9
10	11	12**	[13]	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	Totals:
							Student
							180
							Staff
							185

**\*\*June 13, 14, 15, 18 & 19**  
 are snow make-up  
 days if needed



