

Finding Aid to the Fargo-Moorhead Quota Club Records

Fargo-Moorhead Quota Club

Fargo-Moorhead Quota Club Records, 1925-2009

18 linear ft.

Collection number: Mss 307

[History](#)

[Scope and Content](#)

[Box and Folder List](#)

OVERVIEW

Access: The collection is open under the rules and regulations of the Institute.

Provenance: Donated by Fargo-Moorhead Quota Club, 1984, 1995, 2001, 2012 (Acc. 2104, 2408, 2646, 3018)

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HISTORY

This collection of the Fargo-Moorhead Quota Club documents the activities of the organization from 1925-2009. The majority of the collection is comprised of the club's meeting minutes, scrapbooks, and events, though also present is information relating to organization, directories, finance, and other related material. The collection is comprised of twelve series: Bylaws, Organization, Membership, Correspondence, Bulletins and Publications, Reports, Finance, Events, Subject, Membership Booklets, Meeting Minutes, and Scrapbooks.

The **Bylaws Series** consists of a copy of the club's bylaws, Quota International's bylaws, and both proposed and accepted revisions to the club's bylaws. The club's bylaws underwent frequent revisions; for the bylaws of each year, see the Membership Booklets series.

The **Organization Series** contains documents relating to the philosophy of the club. Job descriptions for committee members and club guidelines are found here.

The **Membership Series** includes all information relating to membership in the club. Primary among these records are directories and correspondence relating to the attraction, acquisition, or loss of members. Of particular note are the letters of resignations from members during the Great Depression who could not afford their dues.

The **Correspondence Series** includes miscellaneous correspondence relating to the club. All correspondence having to do with the subjects specifically defined by another series has been included in that series.

The **Bulletins and Publications Series** consists of newsletter-type documents relating to all aspects of the club. Most of the material is from the 1920s-1930s when summaries of the club's activities were distributed as numbered bulletins. In later years the club periodically published stapled items, including "Quota Quotes," and other Quota International documents.

The **Reports Series** includes the presidential, treasurer, and committee reports from 1930-2006. The latter make up the majority of the series, while the former two are much smaller in number. The club had many committees, so this series provides excellent insight into its early activities.

The **Finance Series** pertains to the financial standing of the club. All of the financial documents of the club can be found here with the exception of those relating specifically to membership dues or donations. Those documents are in the Membership series and the Events series, respectively.

The **Events Series** includes documents relating to the activities of the club. Roughly half of the series is comprised of documents relating to the club's participation in regional or national Quota events. The remaining documents pertain to fundraising and other charitable efforts the club conducted over the years.

The **Subject Files Series** consists of Quota games and songs, along with a small handful of newspaper and magazine clippings relating to the club. Also included is an application for assistance, membership information from 1968, information about District 22 and Quota International, and various club resources.

The **Membership Booklets Series** consists of the annual staple-bound guide to the club, which was given to each member. Of particular note are the club's bylaws, policies, pledges, and records of past presidents. Found here are booklets from 1940-1997, though not all years are included.

The **Meeting Minutes Series** consists of the minutes, agendas, and all other documentation relating to the club's meetings. Records exist from 1925-2009, inclusive, thus making this the most complete and informative series in the collection. Of particular note for their scope are the bound minutes from 1925-1969.

The **Scrapbooks Series** consists of twenty-four scrapbooks, from 1926-2006. The majority of the scrapbooks were compiled after the 1930s, with heaviest emphasis on the 1950s. Included are newspaper clippings, postcards, and other ephemera.

The **Hearing and Speech Committee Series** consists of committee guidelines, as well as meeting minutes, reports, and correspondence. Also included are funding requests and information on various events put on by the Hearing and Speech Committee, including Signing Santa.

BOX LIST

Box/Folder Contents

1/1 Finding aid, and Historical information
 1/2 Historical Information

Bylaws Series

1/3 Fargo-Moorhead Quota Club Bylaws, 1945-1976
 1/4 Fargo-Moorhead Quota Club Bylaw Resolutions
 1/5 Bylaw Revisions
 1/6 Quota Club International Bylaws, 1937-1967
 1/7 International Bylaw Amendments, 1968
 1/8 Quota Club International Bylaws, 1990-1993
 1/9 Quota Club International Bylaws, 1994-1998
 1/10 International Bylaw Changes, 1999
 1/11 Quota Club International Bylaws, 2004-2006
 1/12 Bylaw Amendments, 1986
 1/13 Bylaw Amendments, 1987
 1/14 Bylaw Amendments, 1988
 1/15 Bylaws, 1990
 1/16 Bylaw Amendments, 1990
 1/17 Bylaws Revised, 1990
 1/18 Bylaws, 1999-2001
 1/19 Bylaw Amendments, 2000
 1/20 Bylaw Amendments, 2008

Organization Series

1/21 Responsibilities and Duties

1/22	Quota International Guidelines
1/23	Committee Descriptions
1/24	Committee Descriptions, 1986-1988
1/25	Service Manual
1/26	1990 Goals
1/26a	Evaluations
1/27	Secretary Handbooks, 1992
1/28	President's Guide, 2005-2006
1/29	Development and Growth, 2001

Membership Series

1/30	1928-1931
1/31	1932-1954
1/32	1955-1976
1/33	1983-1985
1/34	1986-1987
1/35	1988-1989
1/36	1990
1/37	1984-1990
1/38	1991
1/39	1992-1995
1/40	1996-1998
1/41	1999-2002
1/42	International Member Information, 2001-2002
1/43	2005-2007
1/44	Committee Member Information, 2007-2008
1/45	2008

Correspondence Series

1/46	1929-1935
1/47	1936-1938
1/48	1939-1942
1/49	1943-1947
1/50	1968-1971
1/51	1988-1993
1/52	1993-1994
1/53	1994-1995
1/54	1996-1998
1/55	1998-1999
1/56	1999-2000
1/57	2000-2002
1/58	2002-2003
1/59	2004-2006
1/60	District, 1998-1999

1/61 District, 1999-2000
1/62 District, 2004-2006
1/63 Central Area, 1999-2000
1/64 Central Area, 2005
1/65 International, 1999-2000
1/66 International, 2004-2006

Bulletins and Publications Series

1/67 1928-1962
1/68 1988-1996
1/69 Other Newsletters, 1996-1998
1/70 1998-1999
1/71 1999-2000
1/72 2000-2002

Reports Series

1/73 1930-1944
1/74 1944-1947
1/75 President's Report, 1971
1/76 President's Reports, 1988-1990
1/77 President's Reports, 1990-1997
1/78 President's Report, 1999
1/79 President's Report, 2000
1/80 President's Report, 2003
1/81 Treasurer's Reports, 1988-1989
1/82 Committees, 1970
1/83 Committees, 1978
1/84 Committees, 1986-1989
1/85 Committees, 1987
2/1 Committees, 1988
2/2 Committees, 1989
2/3 Committees, 1990
2/4 Committees, 1990-1991
2/5 Committees, 1992-1994
2/6 Committees, 1993-1995
2/7 Committees, 1994-1995
2/8 Committees, 1995-1997
2/9 Committees, 1997
2/10 Committees, 1998
2/11 Committees, 1999
2/12 Committees, 2000
2/13 Committees, 2001
2/14 Committees, 2002
2/15 Committees, 2003

2/16 Committees, 2005-2006

Meeting Minutes Series

2/17 Board, 1970
2/18 Board, 1971
2/19 Board, 1972
2/20 Board, 1973
2/21 Board, 1974
2/22 Board, 1975
2/23 Board, 1976
2/24 Board, 1977
2/25 Board, 1978
2/26 Board, 1979
2/27 Board, 1980
2/28 Board, 1981
2/29 Board, 1982
2/30 Board, 1983-1989
2/31 Board, 1990
2/32 Board, 1991-1994
2/33 Board, 1993-1995
2/34 Board, 1994-1996
2/35 Board, 1996-1998
2/36 Board, 1996-2001
2/37 Board, 2001-2002
2/38 Board, 2002-2003
2/39 Board, 2003-2004
2/40 Board Agenda, 2004-2006
2/41 Board, 2004-2006
2/42 Board, 2007-2009
2/43 Annual Business, 1983-1990
2/44 Central Area, 1999-2000
2/45 Regular, 1970
2/46 Regular, 1971
2/47 Regular, 1972
2/48 Regular, 1973
2/49 Regular, 1974
2/50 Regular, 1975
2/51 Regular, 1976
2/52 Regular, 1977
2/53 Regular, 1978
2/54 Regular, 1979
2/55 Regular, 1980
2/56 Regular, 1981
2/57 Regular, 1982
2/58 Regular, 1983-1984

2/59	Regular, 1985-1987
2/60	Regular, 1988-1989
2/61	Regular, 1989-1990
2/62	Regular, 1990-1991
2/63	Regular, 1991-1994
2/64	Regular, 1994-1996
2/65	Regular, 1996-1997
2/66	Regular, 1997
2/67	Regular, 1997-1998
2/68	Regular, 1998-1999
2/69	Regular, 1999-2000
2/70	Regular, 2001
2/71	Regular, 2002
2/72	Regular, 2003-2004
2/73	Regular, 2005
2/74	Regular, 2006
2/75	Regular, 2007-2009
3/1	Regular (bound) 1925-1928
3/2	Regular (bound) 1929-1934
3/3	Regular (bound) 1935-1942
3/4	Regular (bound) 1945-1949
3/5	Regular (bound) 1949-1953
3/6	Regular (bound) 1953-1955
3/7	Regular (bound) 1955-1957
3/8	Regular (bound) 1958-1960
3/9	Regular (bound) 1960-1962
3/10	Regular (bound) 1962-1964
3/11	Regular (bound) 1965-1966
3/12	Regular (bound) 1967-1968
3/13	Regular (bound) 1969

Scrapbooks Series

4/1	1926-1944
4/2	1939-1940
5/1	1944-1955
5/2	1940s
6/1	1950
6/2	1959
7/1	1957-1959
8/1	1956-1963
9/1	1961-1963
9/2	1963-1964
10/1	1966-1967
11/1	1967-1972
12/1	1972-1979

13	1925, 1947-1951, 1972, 1978-86
14	1985-1997
16/1	1987, 2001
15	1979, 1993-2002
16/2	Fall Conference, 2001
16/3	Fall Conference, 2002
15	1977, 2001-2003
16/4	1987, 1993-2004
16/5	1999-2005
16/6	2001-2006

Finance Series

16/7	1929-1949
16/8	1950-1952
16/9	1953-1963
16/10	1968-1969
16/11	1970
16/12	1977
16/13	1982-1983
16/14	1984
16/15	1985
16/16	1986
16/17	1987
16/18	1988
16/19	1988
16/20	1989
16/21	1989-1990
16/22	1991-1992
16/23	1993-1996
16/24	1999
16/25	2000-2002
16/26	2001-2003
16/27	Audit Report, 2001-2003
16/28	2003-2006
16/29	2007-2009

Events Series

16/30	Various, 1925-1931
16/31	Various, 1932-1937
16/32	Various, 1938-1944
16/33	Various, 1945-1955
16/34	Various, 1956-1975
16/35	1954 Annual Conference
16/36	1954 Conference Reports

16/37 1958 Annual Conference
16/38 1960 Annual Conference
16/39 1961 Conference Minutes
16/40 1962 Annual Conference
16/41 1963 Annual Conference
16/42 1964 Annual Conference
17/1 1966 Annual Conference
17/2 1967 Annual Conference
17/3 1968 Annual Conference
17/4 1969 Annual Conference
17/5 District 22 Conference, 1987
17/6 District Convention, 1989-1990
17/7 1990 Annual Convention
17/8 Leadership Event, 1990
17/9 1991 Annual Convention
17/10 1994 Annual Convention
17/11 District Convention, 1997
17/12 District 22 Conference, 1998
17/13 International Convention, 1998
17/14 International Convention, 1999-2000
17/15 Central Area Meeting, 1999
17/16 Central Area Meeting, 2001
17/17 1998 Annual Convention
17/18 Annual Conference, 2001
17/19 Annual Conference, 2004
17/20 Annual Conference, 2004-2005
17/21 Annual Conference, 2007
17/22 Annual Conference, 2008
17/23 International Convention, 2008
17/24 Fashion Show, 1979-1987
17/25 Fashion Show, 1987-1988
17/26 Fashion Show, 1988
17/27 Fashion Show, 1989
17/28 Fashion Show, 1989
17/29 Fashion Show, 1989
17/30 Fashion Show, 1989-1990
17/31 Fashion Show, 1990
17/32 Fashion Show, 1999
17/33 Fashion Show, Mardi Gras Night, 2003
17/34 Fashion Show, 2005
17/35 Various, 1986-1988
17/36 Various, 1988-1991
17/37 Various, 1991-1994
17/38 Various, 1994-1996
17/39 Various, 1996-1998
17/40 Various, 1997-2001

17/41 Leaders as Listeners, 1998
 17/42 Various, 1999
 17/43 Various, 2001-2002
 17/44 Various, 2002
 17/45 Various, 2005
 17/46 Silent Auction, 2000
 17/47 Cops 'N Kids, 2001-2002

Subject Series

17/48 Games and Activities
 17/49 Clippings
 17/50 Awards
 17/51 Fabulous 40 Club, 1990-1994
 17/52 Application for Assistance
 17/53 Dolly Strand papers, 1996-2000
 17/54 Club Resources, 1999-2002
 17/55 District 22, 2001-2002
 17/56 Quota International, 2002-2003

Membership Booklets Series

18/1 1940-1949
 18/2 1949-1952
 18/3 1952-1957
 18/4 1957-1962
 18/5 1962-1967
 18/6 1967-1972
 18/7 1972-1978
 18/8 1978-1985
 18/9 1987-1997

Hearing and Speech Committee Series

17/57 Shatter Silence, 1986-1993
 17/58 Committee Guidelines, 1986-1994
 17/59 Reports, 1986-2001
 17/60 Correspondence, 1987-2001
 17/61 Solicitation, 1988
 17/62 Special Events, 1988-2000
 17/63 Funding Requests, 1990-1994
 17/64 Sertoma, 1991-1993
 17/65 Minutes and Correspondence, 1992-1994
 17/66 Hearing and Speech Committee, 1994

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