

About University of Central Oklahoma

*University of  
Central Oklahoma*  
*2009–2010 Graduate Catalog*



## About University of Central Oklahoma

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### Equal Opportunity Statement

In compliance with Title VI and Title VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of The Education Amendments of 1972, Sections 503 and 504 of The Rehabilitation Act of 1973, the Americans With Disabilities Act of 1990, the Family and Medical Leave Act of 1993, the Civil Rights Act of 1991, and other Federal Laws and Regulations, the University of Central Oklahoma does not discriminate on the basis of race, color, national origin, sex, age, religion, handicap, disability, or status as a veteran in any of its policies, practices or procedures; this includes but is not limited to admissions, employment, financial aid, and educational services.

**About University of Central Oklahoma***Welcome from the  
President*

Let me welcome you to one of the most exciting and life-affirming times in your life as you engage in this great adventure of learning and participation in campus life. There are tremendous challenges that come with our fast-paced, high-tech world, and UCO is ready to help you meet them. We are dedicated to providing you with first-rate academic programs, talented and committed faculty, and rich cultural and social experiences which will help you achieve your professional and personal goals.

It is my wish that you experience graduate education to the fullest as a person of intellectual passions and discipline, a person who honors diversity, a person who connects with community. With guidance and help from UCO your aspirations for the future will transform into reality. The choices you make will determine the richness of your own life and will shape the world of the 21st century.

Congratulations on your recognition of the critical role which graduate education plays in your life journey. See you on campus!

A handwritten signature in black ink, reading "W. Roger Webb". The signature is written in a cursive, flowing style.

W. Roger Webb  
President  
University of Central Oklahoma

**About University of Central Oklahoma***Welcome from the Provost*

Welcome to the University of Central Oklahoma.

We would be delighted to have you join the UCO learning community. We know that you are making serious choices about your future, and all of us at UCO are eager to assist you in meeting your educational objectives. UCO's distinguished faculty and committed staff work tirelessly to enhance the quality of life and the quality of education that you experience here.

Our focus is helping you learn. Here at UCO, and now on the campus of Rose State College, you have the opportunity to explore your interests and to develop and refine your lifelong learning skills and habits, including critical thinking, writing, speaking, listening and the effectiveness of your technological communication skills. At UCO we recognize that learning occurs in many venues both within and outside of the classroom. We provide opportunities for transformative learning that will help you develop leadership and civic engagement skills, proficiency at undergraduate research, and global and cultural competency. These qualities prepare you to become a productive, creative, ethical and engaged citizen.

UCO is a community of caring teachers and learners striving each day to be more effective in serving the needs and aspirations of the educational faculty, staff, and most importantly, our students. We sincerely hope that you will become a member of our dynamic educational institution as we purposefully shape its role in the coming century. At UCO, learning and service are our passions. We want them to be yours as well.

Empowered and inspired by President Webb's creative leadership and his call for community, character and civility, the hundreds of dedicated faculty and staff, who are the life force of this university, openly and sincerely invite you to bring your dreams and aspirations for the future to UCO. We are eager to match your commitment, diligence and persistence to achieve your goals with our expertise, vision, and a clear sense of service. We are here for you.

A handwritten signature in black ink that reads "WRadke". The signature is written in a cursive, slightly stylized font.

William J. Radke  
Provost and Vice President for Academic Affairs  
University of Central Oklahoma

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# About UCO

## Mission Statement

The mission of the Dr. Joe C. Jackson College of Graduate Studies is to insure challenging learning opportunities at the graduate level and to promote scholarly research and creative activity at all academic levels. The JCGS is committed to transforming the lives of learners, scholars, and artists while connecting them to the global community.

## Beliefs and Values

UCO's fundamental responsibility is the advancement of student learning, which involves instilling and fostering in students the joy of learning, an ability to think critically, and a desire to achieve their creative potential.

Our other major responsibilities include the promotion of creative and scholarly activities, research, and service to students, to other individuals, and to the larger community.

A UCO master's degree signifies that its recipient possesses the disciplinary knowledge, analytical skills and mature judgement of an advanced professional and a well-educated person. Completion of this degree brings the satisfaction of indepth mastery of a chosen field and confidence needed for the discovery and application of that new knowledge.

UCO requires and encourages a free flow of information, ideas and opinions in a community which fosters social justice and values diversity and which demands the highest standards of ethical conduct, mutual respect and civility.

UCO as an institution, and all its constituents, are committed to continuous processes of self-examination and self-improvement to encourage innovation, receptiveness and adaptation to change.

UCO maintains open and mutually beneficial relationships with its surrounding communities and views itself and its graduates as part of an increasingly interdependent global society.

## Statement of Administrative Policy

The president and staff of the University of Central Oklahoma reaffirm the policy as set forth in the previous statements of Compliance with Title VI and Title VII of The Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of The Education Amendments of 1972, Sections 503 and 504 of The Rehabilitation Act of 1973, the Americans With Disabilities Act of 1990, the Family & Medical Leave Act of 1993, the Civil Rights Act of 1991, and other Federal Laws and Regulations, that no discrimination on the grounds of race, color, religion, sex, age, national origin, handicap, disability, or status as a veteran will exist in any area of the university.

The policy statement further reaffirms commitment of continuing and expanding positive programs which will assure the strengthening of this policy not only to the legal requirements of compliance but also to further employment opportunities and promotions for all ages, minorities, veterans, handicapped individuals, and women. The president of the University of

Central Oklahoma assures that this commitment will embrace the development and maintenance of our Affirmative Action Compliance Program which will involve necessary additional efforts with respect to the recruitment, selection, placement, termination, training, and promotions of all employees and with respect to personnel action such as compensation, benefits, transfers, layoffs, return from layoffs, education, tuition assistance, recreation programs, and other appropriate programs.

No institutional policies are in effect at the University of Central Oklahoma that knowingly deviate, in wording or intent, from the above stated administrative policy. The University's Legal Counsel/Affirmative Action Officer is responsible for compliance. For further information, contact the department at (405) 974-3377, or visit the office in the Lillard Administration Building, Room 114D.

## Accreditation

The University of Central Oklahoma is accredited by the Higher Learning Commission, formerly the North Central Association of Colleges and Schools. UCO's teacher-education programs are accredited by the National Council for the Accreditation of Teacher Education for the preparation of elementary and secondary teachers and school service personnel as a bachelor's and master's degree granting institution.

BBA and MBA degree programs are accredited by the Association of Collegiate Business Schools and Programs (ACBSP).

Specialized accreditation has been granted by the National League for Nursing and the American Chemical Society.

The Speech-Language Pathology program is accredited by the Council on Academic Accreditation of the American Speech-Language-Hearing Association.

The School of Music is accredited by the National Association of Schools of Music.

The M.A. in Psychology is accredited by the North American Association of Masters in Psychology (NAMPP). UCO holds membership in the Council of Applied Master's Programs in Psychology (CAMPP).

In addition, the University is affiliated with the American Association of Colleges for Teacher Education, the Association of Teacher Education Institutions, the American Association of University Women, the American Council on Education, the North Central Conference on Summer Schools and the Oklahoma State Board of Education.

Credits received in courses taken in residence at the University of Central Oklahoma are normally transferable to other accredited colleges or universities.

## Degrees Offered

- Master of Arts
- Master of Business Administration
- Master of Education
- Master of Fine Arts
- Master of Music
- Master of Science

## About University of Central Oklahoma

## Location - Campus Buildings

### Location

The University of Central Oklahoma is located in Edmond, one of the state's most desirable places to live with its thriving historic downtown, excellent school system and fantastic cultural offerings. The community enjoys year-round music, art, theater, and sporting events. Known worldwide for its outstanding golf courses, Edmond hosts some of the most exciting PGA and celebrity events. Edmond tennis courts have a history of hosting USTA tournaments. Also available are competitive soccer and rugby fields, including one indoor soccer facility, and competitive ice skating, rugby, and roller skating facilities. The Lazy E Arena, the country's largest indoor arena, provides a full calendar of rodeo events. Just minutes east of the campus is Lake Arcadia, offering hiking trails, fishing and water skiing. Fifteen minutes south is downtown Oklahoma City with Bricktown and other attractions. Just as close is Oklahoma's state Capitol, the Oklahoma City Zoo, the Omniplex and a surrounding complex of museums. Then there's Edmond's July 4 LibertyFest celebration, selected as one of the top 10 holiday places in America by CNN and USA Today.

### History of the University

The University of Central Oklahoma is the oldest institution of higher learning in Oklahoma, dating back to December 24, 1890, when it was established as the Territorial Normal School.

The first class, a group of 23 students, met Nov. 9, 1891, in the Epworth League Room, located in the unfurnished First Methodist Church.

Work started in the summer of 1892 on Old North Tower, the first building on campus. Occupancy began Jan. 3, 1893.

At first, the school offered two years of college work and a complete preparatory school. In 1897, the first graduating class — two men and three women — received their Normal School diplomas.

In 1904, Territorial Normal became Central State Normal School. Statehood was still three years away.

On December 29, 1919, the State Board of Education transformed Central into a four-year teachers' college conferring bachelor's degrees and renamed it Central State Teachers' College. Two years later, the Class of 1921 had nine members, the first graduates to receive the four-year degrees.

In 1939, the state legislature again changed the name of the institution to Central State College and authorized it to grant degrees without teaching certificates.

In 1954, the Oklahoma State Regents for Higher Education gave Central permission to offer the Master of Teaching Degree, which became the Master of Education in 1969. In 1971, the college added the Master of Arts in English and the Master of Business Administration degrees. Other undergraduate and graduate degrees followed.

On April 13, 1971, the state legislature officially changed the institution's name to Central State University. On May 18, 1990, during the institution's Centennial Year, the name became the University of Central Oklahoma.

Today, UCO has grown from 23 frontier students seeking teaching certificates in a local church to a metropolitan, four-year university with an enrollment of about 16,000 studying on a 200-acre campus.

### Campus and Buildings

The **Lillard Administration Building**, occupied in the spring of 1963, contains the main administrative offices of the University including those of the President, Provost/Vice President for Academic Affairs, the Executive Vice President for Administration, the Vice Presidents for Information Technology, Student Services, and Leadership.

The **Art and Design Building** was originally constructed in 1952 as the Student Union. Following completion of the Nigh University Center in 1967, the building was completely renovated to include classrooms, studios, and the Central Museum of Art.

**Hamilton Field House**, first occupied in the spring semester of 1965, has a basketball court with a seating capacity of 4,000. The athletic complex contains a classroom building, a swimming pool, exercise rooms, and locker rooms for varsity athletes. The name was changed from Broncho Field House in 1993.

The **Business Building**, opened in 1962, houses the offices and classrooms of the College of Business Administration. A second building was added in 1983 and the two were connected in 1996.

The **Central Cafeteria** which was recently redesigned as Buddy's, can serve a capacity of 1,200 students. Students housed in resident halls were served meals there for the first time in 1965-66.

The **Max Chambers Library** opened its doors to students in January 1969. This four-story building is one of the most modern libraries in the Southwest. It includes convenient computer stations, seminar rooms, conference and study rooms, a document room, and offices. A major addition was completed in 1997.

Following the completion of the new library in 1968, the former Max Chambers Library (constructed in 1956) was renovated to become the **Communications Building**. It supplies offices, classrooms, and labs for the departments of Mass Communication, KCSC Radio, KUCO Radio, the Vista, and the KCSU-TV television studios.

The **Education Building**, with its post-modern architecture, was completed and occupied in 1996. It houses the College of Education and Professional Studies, the college's dean, classrooms, computer labs, and multimedia facilities.

**Evans Hall** was completed and occupied in 1916 and housed the University library until 1957. It underwent a major renovation in 1989 and now provides offices for the UCO Foundation, and the dean of the College of Arts, Media, and Design.

The **Health and Physical Education Building**, adjacent to Wantland Hall, was completed in the fall of 1958. It contains offices, classrooms, and a dance studio for the Kinesiology and Health Studies Department. The top floor houses the Broncho Corral, now used as a class and meeting room.



## About University of Central Oklahoma

## Campus Bldgs cont'd

The **Computer Science Building**, completed in the spring of 1983, houses offices and classrooms of the following departments: Computing Science, Mathematics and Statistics, and the University Computer Center.

The **Coyner Health Sciences Building** opened in the spring of 1984. It houses the offices and classrooms of the departments of Nursing and Funeral Service. The building was dedicated in honor of the Dr. Coyner family on October 13, 1989.

The **Human Environmental Science Building** was dedicated in the spring of 1969. It contains the offices and classrooms of the Human Environmental Sciences Department, a modern food laboratory, a living room for receptions, and a laboratory school for pre-school children.

**Howell Hall**, first occupied in 1948, has been extensively modernized by a 1997 addition to the building that has more than doubled the floor space. Housed in the hall are offices, labs and classrooms for the Chemistry, Engineering and Physics, and Biology Departments. A three story laboratory wing was added in 1997.

The **UCO Jazz Lab**, constructed with cooperative funding from Edmond Economic Development Authority, adds to the sense of community for both our campus population and citizens of Edmond by providing quality entertainment. The Jazz Lab is located at 5<sup>th</sup> and Littler. It includes several offices, a recording studio, a performance club, and a restaurant.

The **Liberal Arts Building** was completed during the summer of 1969 and houses most of the departments of the College of Liberal Arts. Complete with faculty offices and classrooms, it has two language laboratories and the Pegasus Theatre.

**Mitchell Hall Theatre** was dedicated June 29, 1926. It has recently been remodeled and seating expanded for performing arts productions.

The **Music Building** was first occupied in the fall of 1952. It houses vocal and instrumental music, together with a number of private practice studios and a recital hall. The building was enlarged in 1968.

**Old North**, the first campus building, is built of native sandstone quarried near Edmond, and it is the center of the University of Central Oklahoma traditions. The University clock is located in its tower with faces in all four directions. Old North is listed in the National Historical Register.

The **President's House** official residence, including a guest house, has over 7,000 square feet, is located on Boulevard within a mile of the campus. The house was donated by an Edmond businessman and is symbolic of the sense of partnership between UCO and the Edmond community.

**Thatcher Hall**, a former residence hall named after the first president, Richard Thatcher, celebrated its "re-grand opening" in the fall of 1995. The building now houses a variety of offices, classrooms, the Edmond Language Institute, the Assessment Office, Academic Support Center, the Testing Center, Correspondence Studies, Planning and Analysis Office, the ROTC program, the University's "12-Live" classroom, and a mini-museum.

The **Nigh University Center** was dedicated in the fall of 2001 to honor former President George Nigh. Originally built in 1967, an addition in 1997 doubled the floor space. It is a center for campus and community activities and includes such student facilities as the University Bookstore, convenience store, beauty shop, post office, food court, restaurant, and recreation area.

The building provides a centralized location for student admissions, registration, advisement, financial aid, international, and graduate services. Also included in the building are a large ballroom, meeting rooms, and offices for Campus Life, Student Senate, Counseling Services, Career Services, and the Dr. Joe C. Jackson College for Graduate Studies.

**Wantland Field and Stadium** is home for the Bronchos football team. First used in 1965, Wantland Stadium underwent a \$16 million renovation in 2005, which increased seating capacity to 10,000.

**Wantland Hall**, officially dedicated February 7, 1928, serves the Kinesiology and Health Studies Department and includes a gymnasium, basketball court, locker rooms, and offices.

The **Wellness Center** exists to provide students, faculty, staff, and community members with a premier facility that promotes health and wellness. The Wellness Center strives to link positive healthy lifestyles and intellectual growth, so that participants can reach their full potential.

A multi-purpose recreational facility totaling 57,140 square feet, the Center includes two indoor basketball/volleyball courts; one outdoor basketball court; group fitness rooms; walking/running track; 65 pieces of cardiovascular equipment; strength training area including free weights and selectorized equipment; classrooms, and a vending area.

The **Y Chapel of Song** construction began in 1941 and was completed in 1949 through the services and gifts of hundreds of students, faculty, alumni, friends, and through the efforts of the Y.M.C.A. and Y.W.C.A. The chapel was placed on the National Register of Historic Places in 2001 because of the significance of its design in art. It is used today for initiation ceremonies, weddings, meetings and meditation.

# *Academic Calendar*

## *Fall Semester 2009*

Classes begin .....	August 17, 2009
Labor Day - No Classes .....	September 7, 2009
Fall Break - No Classes.....	October 15 – 16, 2009
Thanksgiving - No Classes.....	November 25 – 29, 2009
Fall Classwork Ends .....	December 4, 2009
Fall Semester Finals.....	December 7 – 11, 2009
Fall Commencement .....	December 12, 2009
Christmas Break .....	December 21 – January 3, 2010

## *Spring Semester 2010*

Classes begin .....	January 11, 2010
Martin Luther King Day - No Classes .....	January 18, 2010
Spring Break - No Classes .....	March 15 – 21, 2010
Spring Classwork Ends .....	April 30, 2010
Spring Semester Finals .....	May 3 – 7, 2010
Spring Commencement.....	May 7 – 8, 2010

## *Summer Semester 2010*

Summer Block 1 Classes begin.....	June 1, 2010
Summer Block 1 Classes end .....	June 24, 2010
Summer Block 1 Final Exams .....	June 24, 2010
Summer Block II Classes begin.....	June 28, 2010
Independence Day - Holiday, No Classes .....	July 5, 2010
Summer and Block II Classwork ends.....	July 22, 2010
Summer and Block II Final Exams .....	July 26 – 27, 2010

## *UCO Master Calendar*

[http://www.uco.edu/campus\\_life/master.htm](http://www.uco.edu/campus_life/master.htm)

*People  
of  
UCO*





**People of UCO**

**Academic Colleges - Departments**

**College of Arts, Media, and Design**

Dr. John Clinton ..... *Dean*  
 Dr. Gayle Kearns ..... *Associate Dean*  
 Ms Charlene Weidell ..... *Art*  
 Mr. Larry Hefner..... *Design*  
 Dr. Keith White..... *School of Music*  
 Dr. Robert McGill ..... *Theatre, Dance, and Media Arts*

**College of Business Administration**

Dr. Michael Shirley..... *Dean*  
 Dr. Timothy R. Bridges ..... *Associate Dean*  
 Dr. John Camey..... *Assistant Dean*  
 Dr. Robert Epstein ..... *Dir. of Graduate Studies*  
 Dr. Katherene Terrell..... *Accounting*  
 Dr. Zhen Zhu..... *Economics*  
 Dr. Randal Ice..... *Finance*  
 Dr. Lisa Miller..... *Info. Sys. & Oper. Mgmt.*  
 Dr. K.J. Tullis..... *Management*  
 Dr. Stacia Wert-Gray ..... *Marketing*  
 LTC Lance Newbold ..... *Military Science*

**College of Education and Professional Studies**

Dr. James Machell ..... *Dean*  
 Dr. Bill Pink ..... *Associate Dean*  
 Dr. Donna Cobb..... *Assistant Dean*  
 Dr. Pat Coutts ..... *Advanced Professional Services*  
 Dr. Paulette Shreck..... *Curriculum and Instruction*  
 Dr. Kay Sears ..... *Human Environmental Sciences*  
 Dr. Donna Cobb..... *Kinesiology and Health Studies*  
 Dr. Candy Sebert..... *Occupational & Technology Education*  
 Dr. Diane Jackson ..... *Professional Teacher Education*  
 Dr. Michael Knight ..... *Psychology*  
 Dr. Barbara Green ..... *Special Services*

**College of Liberal Arts**

Dr. Pamela Washington ..... *Dean*  
 Dr. Gary Steward, Jr. .... *Associate Dean*  
 Dr. David Macey ..... *English*  
 Dr. Stanley Adamiak ..... *History and Geography*  
 Dr. Theresa Vaughan..... *Humanities and Philosophy*  
 Dr. Terry Clark..... *Mass Communication*  
 Dr. Rudi Nollert ..... *Mod. Lang., Lit., & Cult. Studies*  
 Dr. Louis Furmanski..... *Political Science*  
 Dr. David Ford ..... *Sociol., Crim. Justice, & Subst. Abuse Studies*

**College of Mathematics and Science**

Dr. John F. Barthell ..... *Dean*  
 Dr. Charles Hughes ..... *Associate Dean*  
 Dr. Wei Chen ..... *Assistant Dean*  
 Dr. Jenna Hellack ..... *Biology*  
 Dr. Cheryl Frech ..... *Chemistry*  
 Dr. Hong Sung ..... *Computer Science*  
 Dr. Gary Sokoll ..... *Funeral Service*  
 Dr. Charlotte Simmons ..... *Mathematics and Statistics*  
 Ms. Linda Rider ..... *Nursing*  
 Dr. Baha Jassemnejad ..... *Engineering and Physics*

## People of UCO

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### Central Contacts

The University of Central Oklahoma is here to serve you! To reach any of the offices below, visit the building and room number listed, call by phone, or visit their web pages. The area code for all numbers is 405.

Academic Advisement Center  
Nigh University Center 121, 974-3338  
<http://www.uco.edu/registrar/advisement/>

College of Liberal Arts  
Liberal Arts 104B, 974-5540  
<http://www.libarts.uco.edu/>

Academic Support Center  
Thatcher Hall 106, 974-2520  
<http://asc.uco.edu/>

College of Mathematics and Science  
Howell Hall 210, 974-2461  
<http://mas.uco.edu/>

Undergraduate Admissions/Records Processing  
Nigh University Center 124, 974-2338  
<http://www.uco.edu/registrar/admit/Admissions.htm>

College of Graduate Studies  
Nigh University Center 404, 974-3341  
<http://www.uco.edu/graduate/>

Athletics  
Hamilton Field House 101, 974-2501  
<http://www.bronchosports.com>

Center for Professional and Distance Education  
NUC 341, 974-2420  
<http://www.uco.edu/corrstudies/>

Barnes & Noble Campus Bookstore  
Nigh University Center 210, 974-2736  
<http://www.bkstore.com/ucok/>

Department of Public Safety  
974-2345 or if an emergency 911  
<http://administration.uco.edu/dps/>

Bursar's Office  
Nigh University Center 134  
974-2228, 2957, 3490, 3491

Disability Support Services  
Nigh University Center, NUC 305, 974-2549  
[http://www.uco.edu/disability\\_support/](http://www.uco.edu/disability_support/)

Campus Visits  
Nigh University Center 136, 974-2610  
[http://www.uco.edu/psss/uco\\_psss/public/campus\\_tours/main.htm](http://www.uco.edu/psss/uco_psss/public/campus_tours/main.htm)

Employment Services/Student Employment  
Lillard Administration Building 204, 974-2366  
<https://jobs.uco.edu/applicants/jsp/shared/frameset/frameset.jsp?time=1108751229741>

Career Services  
Nigh University Center 338, 974-3346  
<http://careers.uco.edu/>

International Student Services Office  
Nigh University Center 137, 974-2390  
<http://www.uco.edu/iooffice/>

College of Arts, Media, and Design  
Evans Hall 13, 974-3770  
<http://www.camd.uco.edu/>

Max Chambers Library Main number, 974-3361  
Reference/Information Desk 974-2878  
<http://library.uco.edu/>

College of Business Administration  
Business Building 100, 974-2426  
<http://www.busn.uco.edu>

Parking  
Nigh University Center 309, 974-2780  
<http://administration.uco.edu/parking/index.htm>

College of Education and Professional Studies  
Education Building 213, 974-5701  
<http://www.educ.uco.edu/>

Graduate & Undergraduate Enrollment  
Nigh University Center 124, 974-2338  
<http://www.uco.edu/registrar>



## People of UCO

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Graduate Online Applications & Admissions  
Nigh University Center 404, 974-3341  
<http://www.uco.edu/registrar/admit/Admissions.htm>

Office of Research & Grants  
Lilliard Administration Bldg., 216, 974-2526  
<http://www.uco.edu/facres/>

Student Health Center  
Wellness Center (first floor), 974-2317  
[http://www.uco.edu/student\\_health\\_center/](http://www.uco.edu/student_health_center/)

Student Life  
Nigh University Center 422, 974-2363  
[http://www.uco.edu/campus\\_life/](http://www.uco.edu/campus_life/)

University of Central Oklahoma  
974-2000  
<http://www.uco.edu>

Weatherline (School Closings)  
Updated daily at 6 am, 974-2002  
<http://www.uco.edu/resources/weatherline.html>

Graduation Support Services  
Nigh University Center 121,  
974-2392

Student Counseling Center  
Nigh University Center 402, 974-2215  
[http://www.uco.edu/student\\_counseling/](http://www.uco.edu/student_counseling/)

Student Financial Aid Office  
Nigh University Center 141, 974-2983  
<http://www.uco.edu/finaid/>

Testing Center  
Thatcher Hall 302, 974-2388  
[http://www.uco.edu/testing\\_services/](http://www.uco.edu/testing_services/)

Transcript request  
Nigh University Center 124, 974-3088, fax: 341-4964  
<http://www.uco.edu/registrar/>

Wellness Center  
[wellnesscenter@uco.edu](mailto:wellnesscenter@uco.edu)  
Administrative Office: 974-3150  
Front Desk: 974-3101  
<http://www.uco.edu/wellnesscenter/>

**People of UCO****Graduate Programs and Advisors  
6 Master's Degrees, 31 programs, 54 majors****College of Arts, Media & Design****Master of Fine Arts (M.F.A.)***Design -1600*Ms. Rukmini Ravikumar, MFA

A&amp;D 108, 974-5210, rravikumar@uco.edu

**Master of Music (M.M.)***Music -1610*Dr. Sion "Ted" Honea

MUS 009, 974-5642, thonea@uco.edu

**Jazz Studies**

PERFORMANCE - 1620; COMMERCIAL PRODUCTION - 1621

Mr. Brian Gorrell

Jazz Lab, 359-7989, x278, bgorrell@uco.edu

CAMD non-degree Code -1999

CAMD Post Masters Study code - 1998

**College of Business Administration****Master of Business Administration (M.B.A.)***MBA - Business Administration - 2600**MBA - Accounting - 2601*Ms. Susie Braun

Program Director

BUS 100F, 974-5329, sbraun1@uco.edu

Ms. Brandy True

Program Coordinator

BUS 100F, 974-5329, btrue@uco.edu

CBA non-degree code -2999

CBA Post Masters Study code - 2998

**College of Education & Professional  
Studies****Director of Graduate Advisement**Stephanie Beauchamp

EDU 205, 974-5105, sbeauchamp@uco.edu

**Program Coordinators****Master of Education (M.Ed.)***Adult Education*

TRAINING - 3680

Dr. Frank Nelson

HES 200B, 974-5804, fnelson@uco.edu

GERONTOLOGY - 3681

Dr. Doug Reed

HES 200A, 974-5803, dreed@uco.edu

*Bilingual Education/TESL -3702*Dr. April Haulman

LIB 144, 974-5139, ahaulman@uco.edu

*Early Childhood Education-3630*(A-G) Dr. Paulette Shreck

LIB 145, 974-5721, pshreck@uco.edu

(H-O) Dr. Jan Wetsel

LIB 154, 974-5134, jwetsel@uco.edu

(P-Z) Dr. Lola Davis

LIB 142, 974-5721, ldavis@uco.edu

*Education Administration - 3600*Dr. J. Kirk Webster

LIB 124, 974-5448, jwebster9@uco.edu

*Education Guidance & Counseling - 3610*Ms. Sherry Ward

LIB 128, 974-5290, sward@uco.edu

*Elementary Education - 3640*Dr. Lorraine Jimison

LIB 142, 974-5129, ljimison@uco.edu

*General Education - 3700*Mr. Leonard Bogner

HES 202A, 974-5801, lbogner@uco.edu

*Instructional Media*

APPLIED TECHNOLOGY - 3621

LIBRARY INFORMATION - 3622

Dr. Judith Wakefield

LIB 130, 974-5886, jwakefield@uco.edu

*Professional Health Occupations - 3690*Dr. Karen Barnes

HES 200E, 974-5334, kbarnes@uco.edu

*Reading - 3740*Dr. Mary Monfort

LIB 315, 974-5711, mmonfort@uco.edu

*Secondary Education - 3701*Dr. Bryan Duke

LIB 315, 974-5529, bduke@uco.edu

*Special Education - 3720*

MILD/MODERATE - 3721: SEVERE/PROFOUND - 3722

(A-E) Dr. Ed Collins

LIB 315, 974-5269, ecollins@uco.edu

(F-J) Dr. Barbara Green

LIB 315, 974-5283, bgreen@uco.edu

(K-O) Dr. Donna Kearns

LIB 315, 974-5285, dkearns@uco.edu

(P-T) Dr. Charolette Myles-Nixon

LIB 315, 974-5281, cmyles@uco.edu

(U-Z) Dr. Terry Spigner

LIB 315, 974-3489, tspigner@uco.edu

**Master of Arts (M.A.)***Psychology*

COUNSELING - 3710

Dr. Lorry Youll

EDU 307G, 974-5676, lyoull@uco.edu

GENERAL - 3713

Dr. Mark Hamlin

EDU 307F, 974-5452, mhamlin@uco.edu

EXPERIMENTAL - 3711

Dr. Mickie Vanhoy

EDU 307E, 974-5460, mvanhoy@uco.edu

SCHOOL PSYCHOLOGY - 3712

Dr. Mary Sweet-Darter

EDU 307P, 974-5478, msweetdarter@uco.edu

**People of UCO**

Graduate Programs and Advisors  
**6 Master's Degrees, 31 programs, 54 majors**

**Master of Science (M.S.)***Athletic Training - 3750*Mr. Jeff McKibbin

WAH 04A, 974-2959, jmckibbin@uco.edu

*Human Environmental Sciences***FAMILY AND CHILD STUDIES**

INFANT CHILD SPECIALIST - 3654

LICENSED MARRIAGE &amp; FAMILY THERAPIST - 3652

FAMILY LIFE EDUCATION - 3653

Dr. Kaye Sears

HES 100D, 974-5786, ksears@uco.edu

NUTRITION-FOOD MANAGEMENT - 3660

Dr. Marilyn Waters

HES 100B, 974-5805, mwaters@uco.edu

*Speech/Language Pathology - 3730*Dr. Scott McLaughlin

LIB 315, 974-5297, smclaughlin@uco.edu

*Wellness Management*

EXERCISE SCIENCE - 3670

Dr. Donna Cobb

WH 102, 974-5230, dcobb@uco.edu

HEALTH STUDIES - 3671

Dr. Diane Rudebock

WAH 101B, 974-5216, crudebock@uco.edu

**Certification***Teacher Certification*Ms. Karen Davis

EDU 207, 974-5710, kdavis@uco.edu

*School Psychologist or**School Psychometrist*Dr. Mary Sweet-Darter

EDU 307P, 974-5478, msweetdarter@uco.edu

CEPS Non-Degree code - 3999

CEPS Post Masters Study code - 3998

**College of Liberal Arts****Master of Arts (M.A.)***Criminal Justice -5630*Dr. Sid Brown

LAR 201B, 974-5271, sibrown@uco.edu

Dr. Elaine Bartgis

LAR 201D, 974-5533, ebartgis@uco.edu

*English*

COMPOSITION &amp; RHETORIC - 5606

20<sup>TH</sup>/21<sup>ST</sup> CENTURY STUDIES - 5605

CREATIVE WRITING - 5602

TEACHING ENGLISH AS A SECOND LANGUAGE - 5603

TRADITIONAL STUDIES - 5604

Dr. Amy Carrell

LAR 101A, 974-5609, acarrell@uco.edu

*History*

GENERAL - 5610

MUSEUM STUDIES - 5611

SOCIAL STUDIES TEACHING - 56

Dr. Patricia Loughlin

LAR 202 H, 974-5491, ploughlin@uco.edu

*Political Science*

GENERAL - 5620

INTERNATIONAL RELATIONS - 5621

PUBLIC ADMINISTRATION - 5624

Dr. Jan Hardt

LAR 102B, 974-5840, jhardt@uco.edu

**Master of Fine Arts (M.F.A.)***Creative Writing - 5607*Dr. Constance Squires

LAR 103B, 974-5616, csquires1@uco.edu

CLA non-degree code-5999

CLA Post Masters Study code - 5998

**College of Mathematics & Science****Master of Science (M.S.)***Applied Mathematical Science*

COMPUTER SCIENCE - 6620

MATHEMATICS - 6621

STATISTICS - 6622

MATH/COMPUTER SCIENCE TEACHING - 6623

Dr. Jesse Byrne

MCS 142, 974-5575, jbyrne@uco.edu

*Biology-6600*Dr. Jenna Hellack

HOH 200H, 974-5773, jhellack@uco.edu

Dr. Clark I. Ovrebo

HOH 301D, 974-5783, covrebo@uco.edu

*Engineering & Physics - 6630*Dr. Ron Miller

HOH 221C, 974-5471, rmiller@uco.edu

CMS non-degree code-6999

CMS Post Masters Study code - 6998

**Forensic Science Institute****Master of Science***Forensic Science Program - 7030*Dr. Wayne Lord

EVH 101, 974-6918, wlord1@uco.edu



*Graduate  
Admission  
Information*



# Admission to Graduate Studies at UCO

## How to obtain an Application for Graduate Admission

By Mail or in Person:

**Jackson College of Graduate Studies**  
**University of Central Oklahoma**  
**100 N. University Drive, NUC 404, Box 117**  
**Edmond, OK 73034**

### The JCGS Website:

[http://uco.edu/graduate/forms\\_downloads/Admit\\_form.pdf](http://uco.edu/graduate/forms_downloads/Admit_form.pdf) to download the application form in PDF format. (You must have Adobe Acrobat installed in your computer in order to view and print the pdf file format). To download Acrobat for free go to: [www.adobe.com](http://www.adobe.com).

### The UCO Website:

You may also apply online through the UCO website at: <http://www.uco.edu/registrar/admit/Admissions.htm>. Follow the instructions listed.

### Email:

[gradcoll@uco.edu](mailto:gradcoll@uco.edu)

### Phone:

(405) 974-3341

Applicants should also contact specific academic departments in order to verify additional admission requirements for admission.

### Who Must Submit an Application?

1. Those who are new to UCO;
2. Those UCO students who are moving from undergraduate status to graduate status;
3. Those who have not been enrolled at UCO for over one year;
4. Those who were suspended and are now applying to return to UCO, regardless of length of time away;
5. Returning but non-continuously enrolled students;
6. Non-Degree-Seeking Students
7. International Students

### Application Materials:

Applicants must submit the following to the Jackson College of Graduate Studies, Room 404, Nigh University Center.

1. UCO application packet for Graduate Admission;
2. Two (2) letters of Recommendation (if required by the program);

3. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. The degrees must be from accredited institutions.

4. \$50.00 non-refundable application fee;

5. Any other documents required by the program.

### 6. Admission Examinations

#### A. Graduate Management Admission Test (GMAT)

The GMAT is required for all students seeking an MBA degree at UCO. Test scores must be submitted before the student will be admitted to the program. The computer version of the GMAT is offered every day except Sunday, holidays and the first two days of the month at the Pearson Professional Center of Oklahoma, 5100 N. Brookline Ave., Ste. 282, Oklahoma City, OK 73112. Phone 405-917-7325 for appointment. For regularly updated information about the availability of test centers, call 405-917-7325 or 1-800-247-8731. UCO School code for testing purposes is 6091.

Test bulletins for the GMAT are available in the University Testing Service, Room 302, Thatcher Hall. See the website at: <http://www.mba.com> for GMAT information, sample questions and testing sites.

#### B. Graduate Record Exam (GRE)

The GRE is required for students seeking several graduate degrees at UCO (see list below). Examination scores must be sent to the Jackson College of Graduate Studies. Examination schedules and expenses are the responsibility of the student. No scores more than five years old will be accepted. The computer version of the GRE is offered every day except Sundays and holidays at the Prometric Learning Center, 2224 NW 50<sup>th</sup>, Suite 196, Oklahoma City, OK. For regularly updated information about the availability of test centers, call Prometric at 405-843-8378 or 1-800-4732255. UCO school code for testing purposes is 6091. Test bulletins are available in the University Testing Service office, Room 302, Thatcher Hall.

The degrees requiring the Graduate Record Exam and the means by which they use the results are as follows:

- 1) **Biology** (M.S.) Minimum combined score of 1000 on the verbal and quantitative.
- 2) **Criminal Justice** (M.A.) An index calculated by a combination of GRE and GPA as listed on the program page.
- 3) **Family and Child Studies** (M.S.), **LMFT** major, minimum combined score of 900 on the verbal and quantitative test.
- 4) **Forensic Science** (M.S.) Minimum combined score of 900 on verbal and quantitative tests.
- 5) **History, General & Museum Studies** (M.A.) Obtain a score of 500 on the verbal portion and 4.0 on the written assessment



## Graduate Admission Information

## Types of Admission

- 6) **Psychology** (M.A.) Minimum combined score of 900 on the verbal and quantitative tests or 3.5 or higher on the written assessment.
- 7) **Engineering & Physics** (M.S.) GRE Test scores are required for admission determination. A total of 1150 (combined GRE verbal and quantitative scores) is recommended. Scores must be submitted before acceptance to the program.
- 8) **Nutrition Food Management, Dietetic Internship** - (M.S.) Minimum combined score of 900 on the verbal and quantitative tests or 4.0 or greater on the written assessment.
7. **Undergraduate and Post Baccalaureate Transcripts**
- The undergraduate GPA will be used to evaluate eligibility for regular graduate admission. If an applicant does not meet the GPA admission requirements, he/she has the following options: 1) Take additional undergraduate courses to raise his/her undergraduate grade point average and apply for admission to graduate studies when the minimum overall GPA for the program has been achieved; OR, 2) seek Conditional Admission, as described below.
  - A completed post baccalaureate degree from an accredited institution with at least a 3.00 GPA.
8. **Deferring Admission**
- Students are admitted for the semester in which they apply. A student, who has been accepted, may defer admission for one semester by making a request in writing within 30 days after the semester starts.
9. **Readmission**
- Students who have not enrolled and completed a graduate course at UCO for a minimum period of one year must apply for readmission as graduate students to the Jackson College of Graduate Studies, must meet the requirements for the program at that time, and must pay a \$50.00 non-refundable application fee at the Bursar's Office.
3. Students must have all applications for admission to this status approved in writing by the Department/School Program/Graduate Advisor.
4. Conditionally admitted students may take as many as 12 graduate hours during the first three consecutive UCO semesters but at the end of those three semesters, they must have a cumulative 3.25 GPA for all graduate hours completed and no grade lower than "B" for graduate hours attempted or face dismissal. The Graduate Program Advisor will specify which required courses must be completed during this status.
- Students must complete these specified graduate credit courses within three consecutive semesters (including summer term), starting on the first day of graduate enrollment.
5. Conditionally-admitted students are not allowed to enroll for the subsequent semester until grades are posted and their advisors have approved their enrollments.
6. Students in Conditional Admission status must meet all other criteria for all students.
7. Students who fail to meet the required 3.25 overall graduate GPA while on conditional admission status will not be allowed to continue in their program or be considered for admission to any other graduate program at UCO.

**Provisional Admission**

Otherwise-qualified students who have not completed program prerequisites will be provisionally admitted. They must complete all of these prerequisites within their first year of full-time enrollment. With the approval of the graduate program advisor, students admitted provisionally may simultaneously enroll in graduate courses.

**Non-Degree Seeking Students**

Non-Degree students are those who wish to take graduate-level courses, and are not seeking admission to a graduate program at the University of Central Oklahoma.

Non-degree students may enroll for a maximum of twelve graduate hours per semester. Taking a course as a non-degree student does not constitute admission to a program or guarantee later applicability of these courses toward a program. Only nine hours taken as a non-degree candidate may be applied toward a master's degree. These rules apply unless UCO has a Memorandum of Understanding and/or a Transfer Agreement with the sending institution or its agents providing for an exception to this rule.

If non-degree students subsequently seek admission to a graduate degree program, courses taken in "non-degree" status will be evaluated by the graduate program advisor to determine their applicability to the degree.

Graduate students will be allowed to change their status from non-degree to degree seeking or vice versa at the beginning of each semester. Exception: Programs which admit students only once a year. In those cases, student status changes are limited to the programs' admission periods. Those seeking to become degree-seeking would still have to meet all regulations, including graduate program advisor approval.

**Types of Admission****Regular Admission:**

- All programs accept resident and non-resident students who meet the graduate program requirements and submit the required documentation.
- A completed post baccalaureate degree from an accredited institution with at least a 3.00 GPA.

**Conditional Admission:**

Selected Graduate Programs allow conditional admission. Conditional admission relates to undergraduate grade point average (GPA) only. The rules for conditional admission are as follows:

- Students must have an overall undergraduate GPA of at least 2.50 or at least 2.25 with five years having passed since the date of the first bachelor's degree.
- Students must meet all other admission requirements, as defined by the Graduate College and the Program.

**Graduate Admission Information**

**Types of Admission cont'd**

Non-degree seeking graduate students may apply for admissions and enroll online, in-writing, or in-person, subject to their meeting university and program GPA standards.

Non-degree seeking students wishing to take restricted courses must gain written permission from the instructor or the department before they can enroll in the course.

All students wishing to take classes under the new MBA program must be degree-seeking. Non-degree seeking students may enroll in courses offered under the old MBA curriculum but only with written permission.

All students wishing to take classes under the new MFA-Creative Writing program must be degree-seeking. Non-degree seeking students may enroll in courses offered under the ongoing MA in English (Creative Writing major) without permission.

International students on F-1 visas are not eligible to enroll as part-time and/or non-degree students. International students on J-1 visas enroll as full-time students, and they may be either degree-seeking or non-degree seeking.

**International Graduate Students**

**A. Deadlines**

Due to the amount of time needed to process an international admission application, the Graduate College has in place the following deadlines:

<b>Fall semester</b> .....	<b>July 1</b>
<b>Spring semester</b> .....	<b>November 1</b>
<b>Summer semester</b> .....	<b>April 1</b>

Deadlines for applications to specific graduate programs vary. If the graduate program application deadline precedes the international application deadline, the program deadline will apply. If the international graduate student application deadline precedes the program deadline, the international graduate student application deadline will apply.

**B. Enrollment and the F1 Visa**

While studying at the University of Central Oklahoma, international graduate students on F1 Visas must maintain full time enrollment each semester to preserve his/her Department of Immigration and Naturalization Service status. International students must be admitted to a specific graduate program and course of study and are not eligible to enroll as non-degree students.

**C. Undergraduate Transcripts and Grades**

Admission to graduate study requires the completion of an undergraduate degree, usually of three to four years in length but sometimes longer and comparable to a bachelor's degree or an advanced degree from an accredited U.S. institution. Certain grade levels are required. These vary by program. Transcripts are proof of those degrees and grades.

Applicants must submit to UCO's Jackson College of Graduate Studies official transcripts, which are signed and embossed, from all universities, colleges, and professional schools attended. Students unwilling to part with their official copies may gain provisional admission by submitting photocopies

of their original transcripts. These copies, however, must clearly show classes completed, degrees granted, signatures of university or college officials, embossed institutional seals, and, in the case of non-English language transcripts, certified English translations. Students provisionally-admitted using such copies must bring the official documents themselves to the JCGS Office for processing before they can enroll. Please note: Students who fail to provide original documents will not be allowed to enroll.

For the purpose of calculating Grade Point Averages (GPAs), UCO converts grades listed on the transcripts of other institutions to UCO's 4.0 grading scale. Because UCO does not grant grades of "plus" or "minus," a grade of "B+" from another institution's, as an example, is recorded at UCO as a grade of "B," and given the value of 3.0.

**D. English Language Proficiency**

All students for whom English is a second language must present evidence of proficiency in the English language as required by the Oklahoma State Regents for Higher Education (OSRHE). The following are acceptable ways for potential graduate students to present such evidence of English proficiency:

1. Test of English as a Foreign Language (TOEFL)
  - a. score of 550 or higher on the paper exam
  - b. score of 213 or higher on the computer exam
  - c. score of 79 or higher on the internet exam
  - d. score of 6.5 on IELTS
2. Oklahoma State Regents for Higher Education (OSRHE) Approved English Language School
 

Students in limited categories may present evidence of completion of a minimum 12-week course of study at an OSRHE-approved English language school. The categories include those who score as follows on the TOEFL exam:

  - a. score between 500 - 549 on the paper exam
  - b. score between 173 - 212 on the computer exam
  - c. score between 61 - 78 on the internet exam
  - d. score of 6.0 on International English Language Testing System (IELTS)
3. Earn a bachelor's degree from an accredited US college or university.
4. Attend an accredited US college or university for a minimum of three full-time semesters of graduate work.

**E. Contact Information**

International student inquiries and requests for application packets should be made to the International Student Services Office, Nigh University Center, Rm. 137, Box 163, UCO, 100 N. University Dr., Edmond, OK 73034, 405-974-2390. E-mail: [international@uco.edu](mailto:international@uco.edu)

## Graduate Admission Information

## Minimum GPA Requirements for Admission

Program/Degree	Overall GPA	Last 60 hrs GPA	Program/Degree	Overall GPA	Last 60 hrs GPA
<b><u>College of Arts, Media &amp; Design</u></b>			<b><u>College of Liberal Arts</u></b>		
M.F.A.—Design	2.50	or 2.50	M.A.		
M.M.—Music			Criminal Justice	2.75	or 3.00
Performance	2.50	or 2.75		or Index score $\geq$ 5.00	
Education	2.50	or 2.75	(The index is determined by the following method: GRE score divided by 400 + GPA $\geq$ 5.00.)		
M.M.—Jazz Studies			English		
Performance	2.50	or 2.75	20 <sup>th</sup> /21 <sup>st</sup> Century Studies	2.50	or 2.50
Commercial Production	2.50	or 2.75	Composition & Rhetoric	2.50	or 2.50
<b><u>College of Business Administration</u></b>			Creative Writing	2.50	or 2.50
M.B.A.—Business Administration	3.00	or 3.25	TESL	2.50	or 2.50
M.B.A.—Accounting	3.00	or 3.25	Traditional Studies	2.50	or 2.50
<b><u>College of Education &amp; Professional Studies</u></b>			History		
M.Ed.			General	2.75	or 3.00
Adult Education			Museum Studies	2.75	or 3.00
Training	2.75	or 2.75	Social Studies Teaching	2.75	and 3.00
Gerontology	2.75	or 2.75	Political Science (all majors)	2.75	or 3.00
Early Childhood Education	2.75	or 2.75	OR – Index score $\geq$ 5.00 AND 3.5 on GRE writing exam.		
Bilingual Educ./TESL	2.75	or 2.75	(The index is determined by the following method: GRE score divided by 500 + GPA $\geq$ 5.00.)		
General	2.75	or 2.75	OR—Master's degree from accredited university with 3.00 overall graduate GPA		
Secondary	2.75	or 2.75	M.F.A.—Creative Writing	2.75	or 2.75
Education Administration	2.75	or 2.75	<b><u>College of Mathematics &amp; Science</u></b>		
Educ. Guid. & Counseling	2.75	or 3.00	M.S.		
Elementary Education	2.75	or 2.75	Applied Mathematical Science		
Instructional Media			Computer Science	3.00	and 3.00
Library Information	2.75	or 2.75	Mathematics	3.00	and 3.00
Prof. Health Occupations	2.75	or 2.75	Math/Comp. Sci. Teach.	3.00	and 3.00
Reading	2.75	or 2.75	Statistics	3.00	and 3.00
Special Education			Biology	2.50	and 3.00
Mild/Moderate	2.75	or 2.75		and Index score $\geq$ 5.5	
Severe/Profound	2.75	or 2.75	(The index is determined by the following method: GRE score divided by 500 + GPA $\geq$ 5.50.)		
M.A.—Psychology			Engineering Physics	3.00 overall	OR 2.75 and 3.00
Counseling	3.00	or 3.00	<b><u>Forensic Science Institute</u></b>		
Experimental	2.75	or 2.75	M.S.		
General	2.75	or 2.75	Forensic Science Program	2.75 overall GPA	
School Psychology	3.00	or 3.00	Non-Degree-Seeking		
M.S.—Athletic Training	2.75	or 2.75		2.50	or 2.75
M.S.—Family & Child Studies			College of Business		
Family Life Educator	2.75	or 3.00	College of Arts, Media & Design		
Infant/Child Specialist	2.75	or 3.00	College of Education & Professional Services		
Licensed Marriage & Fam. Ther.	2.75	or 3.00	College of Liberal Arts		
M.S.—Nutrition & Food Mgmt	2.75	or 2.75	College of Mathematics & Science		
M.S.—Speech Lang. Path.	2.75	or 2.75			
M.S.—Wellness Management					
Exercise Science	2.75	or 2.75			
Health Studies	2.75	or 2.75			



*Graduate  
Academic  
Information*





# Rules & Regulations

## Changes in Degree Requirements

Graduate degree requirements in effect at the time of a graduate student's first enrollment will remain in effect for six years. In no case shall the University of Central Oklahoma be obligated to make such required courses or activities available for more than six years.

Individual plans of study, once approved, will remain in force regardless of succeeding changes in degree programs. Students who have not enrolled for one year or longer will be required to meet the standards in force at the time of readmission.

## Types of Graduate Courses

### Traditional Courses

A traditional course is a 16-week class conducted in a classroom setting where the instructor meets face-to-face with the students. The course may have lectures, discussions, activities, or demonstrations with or without web requirement.

### Intersession Courses

An intersession course is one offered in the time period between the end of one term and the start of another. Students may take a maximum of 5 credit hours per intersession.

### Electronic and Hybrid Courses

Internet and other electronic courses are offered beyond the classroom setting. Hybrid courses require both electronic and in-class activities. UCO accepts these classes for credit, whether the students take them from UCO or transfer them to UCO (subject to the same restrictions on other transfer courses). Students taking UCO electronic or hybrid courses earn residential credit.

### Correspondence Courses

Correspondence courses are offered via paper mail and email. With the approval of their program directors a student may obtain a maximum of six credit hours through traditional correspondence courses. This limitation does not apply to courses taken via the internet or other electronic transmission mechanisms.

## Types of Graduate Credit

### Graduate Credit from Graduate Courses

A student admitted unconditionally to the Jackson College of Graduate Studies at the University of Central Oklahoma may enroll in any courses offered for graduate credit for which he/she has completed the prerequisites.

Graduate level courses will not count toward graduate degree requirements if the student enrolled in the course for undergraduate credit.

### Graduate Credit from Mixed Undergraduate/Graduate Courses

UCO seniors are eligible for mixed undergraduate and graduate enrollment in their final semester before undergraduate graduation, providing they meet the established criteria:

1. Their undergraduate advisors have certified that they are enrolled in their final semester for bachelor's degrees.
2. Their total enrollment (undergraduate and graduate) may not exceed 16 hours.
3. Their overall undergraduate grade point average (GPA), must be 3.00 or higher.
4. They take no more than eight (8) graduate hours before the undergraduate degree has been posted to the transcript.

Students wishing to apply for mixed enrollment must complete an application and the Mixed Enrollment Form, both available in the Jackson College of Graduate Studies.

### Transfer Credit

A maximum of 9 (nine) semester hours of transfer graduate credit from an appropriately accredited, degree-granting institution may be applied toward a graduate degree program at the University of Central Oklahoma, unless UCO has a Memorandum of Understanding and/or a Transfer Agreement with the sending institution or its agents providing for an exception to this rule. These 9 hours may be applied only if they contribute to the program and are on a plan of study. Courses must be approved by the Graduate Advisor, the College Dean, and the Dean of the Jackson College of Graduate Studies.

Some programs require that transfer students present letters to the program advisor, prior to enrollment, indicating that the students are in good academic standing with their former institutions.

If the courses are used to satisfy degree requirements at other universities, they cannot count toward degrees at UCO, unless UCO has a Memorandum of Understanding and/or a Transfer Agreement with the sending institution or its agents providing for an exception to this rule. All graduate courses taken at other accredited institutions, regardless of applicability to current program, must be transferred to the University of Central Oklahoma and included on the student's academic record. Only those courses approved by Graduate Program Advisors for credit toward UCO degrees will count toward GPA calculations.

### Internships

Internships may not exceed a maximum of 8 credit hours.

### In-Service Training

In-service courses will be counted toward a degree only when offered through a fully-accredited institution of higher education and listed on a certified transcript from that institution.

### Workshop Credit

No more than six hours may be earned by the participation in workshops except that for the years 2007-2009, no more than three hours may be earned by participation in the Okla-



## Graduate Academic Information

## Auditing Courses - Adds, Drops/Withdrawals

homa Scholar-Leadership Enrichment Program (OSLEP). Program Advisors must approve all hours earned through workshops.

### Auditing Courses

On a space-available basis, students may audit graduate courses if they obtain written permission from the instructors. The instructors of audited courses are not obligated to grade or evaluate the course work or performance of auditing students. Students receive no credit for audited classes. These courses neither meet degree requirements nor count toward the GPA. Fees are the same for audited and credit courses. Students may not drop audited courses and subsequently pick them up for credit.

### Individual Study

Graduate credit may be earned through individual study or directed reading. A student is limited to 12 hours of individual study/directed reading with no more than 6 hours in any one discipline.

### Graduate Enrollment Enrollment Periods

Enrollment at the University of Central Oklahoma begins in April for the Summer and Fall Semester, and in November for the Spring Semester. Graduate students in good standing, academic and otherwise, may enroll on the first floor of the Nigh University Center or on the UCO website at <http://www.uco.edu>.

Students should refer to the Class Schedule to determine dates and times of enrollment, payment and late fee dates, thesis deadline dates, application for graduation dates, and other enrollment information.

### Enrollment Status (Full Time, Part Time)

The Jackson College of Graduate Studies uses the following schedule when determining full-time, and part-time graduate student status. Rules may vary for teaching assistants. Please consult your graduate program director.

#### Full Time:

Spring & Fall semesters	9 graduate hours/12 mixed graduate and undergraduate hours
Summer semester	5 graduate hours/9 mixed graduate and undergraduate hours

#### Three-quarter Time:

Spring & Fall semesters	6 to 8 graduate hours
Summer semester	3 to 4 graduate hours

#### One-half Time:

Spring & Fall semesters	5 graduate hours
Summer semester	2 graduate hours

### Advisement

The Graduate Advisors for graduate degree programs advise students on enrollments. After admission, students meet

with their graduate advisors to develop their individual Plan of Study. It is important that students work closely with their advisors to ensure that all program requirements are met.

Graduate Advisors are not always on campus during semester breaks. Students should make appointments to ensure their availability.

### Course-Load Limits

Without advance written approval, graduate students may enroll in no more than 12 graduate hours during the fall or spring semester (16 weeks) and 9 hours during the (8 week) summer. With such approval from the Graduate Dean, students may enroll in 15 graduate credits during spring or fall semesters or 12 graduate hours during the summer term. Overload permission forms are available in the Jackson College of Graduate Studies. All on-campus courses, workshops, intersessions, institutes, and course work taken electronically or at other institutions are included in this total. Up to five hours of intersession credit are allowed immediately following each semester. Graduate enrollments above maximums will not be applied toward a master's degree at the University of Central Oklahoma.

Students may enroll in up to or including eighteen (18) hours of mixed-enrollment (graduate and undergraduate) credits in a regular semester including no more than 12 hours in graduate credit courses. The maximum number of mixed-enrollment in the summer is 12 hours with 8 of those hours in graduate courses.

Graduate students on academic probation may only enroll for a maximum of 9 (nine) graduate hours in the fall and spring and 6 (six) graduate hours in the summer.

### Enrollment in New Graduate Programs

In the case of enrollment in new programs, students may complete no more than one-half of the total required hours before the program is approved by the Oklahoma State Regents for Higher Education.

### Changing Programs

Students who wish to change from one graduate program to another must meet all admission requirements for the new degree programs, meet with their Graduate Advisor to complete the Graduate Program Change Request form (available in the Jackson College of Graduate Studies office) and submit the request along with a formal Plan of Study for their new program, to the Jackson College of Graduate Studies. Students must meet all admission requirements for their new programs, including those involving the undergraduate GPAs.

### Adds, Drops and Withdrawals

#### Adds

Students may add classes anytime before the end of the first week of classes.

#### Drops

**Pre-Semester Drops:** Students may drop a class before the first day of the semester either at the Enrollment Management Office or online. No records of courses dropped before the start of the semester will appear on transcripts. There are no financial penalties for such drops.

**Graduate Academic Information**

**Adds, Drops etc cont'd - Grading System**

**Early Semester Drops:** As long as they do not withdraw from all classes, students may drop classes before the end of the third week of a semester by completing the appropriate forms either at the Enrollment Management Office or online. All early drops will show on transcripts with the word "withdrew" and the date. There are no financial penalties for such drops.

**Late Semester Drops with Permission:** As long as the student does not withdraw from all classes, students may under unusual circumstances, as defined by the university, drop classes after the end of the third week of classes and before the final exam dates for the classes. Examples of unusual circumstances include emergencies, hospitalization, military deployments and moving to out-of-state jobs. Poor academic performance or lack of deadline compliance does not merit approval. Requests to drop in this manner require documentation, instructor confirmation of relevant information, and permission of the Director of Admissions and Records. All such requests must be initiated within one year of the end of the semester. All approved drops show on transcripts as either "withdraw" if the student is passing the course or "F" if not passing. No student may drop a course on the day of its final exam or later.

Students who abandon their studies without formally dropping their courses will receive grades of "F."

**Note: A late drop can have a significant negative impact on financial aid.**

**Withdrawals from All Courses**

**Pre-Semester Withdrawals:** Students may withdraw from all of their classes before the first day of the semester at the Enrollment Management Office. No records of courses withdrawn before the start of the semester will appear on transcripts. There are no financial penalties for such withdrawals.

**Early Semester Withdrawals.** Students may withdraw from all classes before the end of the third week of classes by completing the appropriate forms at the Enrollment Management Office. All early withdrawals will show on transcripts with the word "withdrew" and the date. There are no financial penalties for such withdrawals. Withdraws are not official until processed by Enrollment Services.

**Late Withdrawals with Permission:** Under unusual circumstances, as defined by the university, students may withdraw from all classes after the end of the third week of classes and before the final exam dates for the classes. Examples of unusual circumstances include emergencies, hospitalization, and moving to out-of-state jobs. Poor academic performance or lack of deadline compliance does not merit approval. Requests to withdraw in this manner require documentation, instructor confirmation of good standing, and permission of the Director of Admissions and Records. All such requests must be initiated within one year of the end of the semester. All approved withdrawals show on transcripts as either "Withdraw" if the student is passing the course or "F's" if not passing. No student may withdraw on or after the first day of final exams. Withdrawals are not official until processed

by Enrollment Services. Students who abandon their studies without formally withdrawing will receive grades of "F."

**Note: A late withdrawal can have a significant negative impact on financial aid.**

**Administrative Withdrawals from Courses for Non-Attendance:** The university may withdraw students for failure to attend between the end of the third week and the end of the eleventh week of class. The university charges students who withdraw in this manner an amount equal to 25 percent of the courses' original costs for tuition and fees. Withdraws are not official until processed by Enrollment Services.

**Grading System**

The following system of grading is used at the University of Central Oklahoma.

**Grades Used in Calculating Grade Point Average**

Grade	Note	Points/ Hour
A	EXCELLENT	4
B	GOOD	3
C	AVERAGE	2
D	BELOW AVERAGE	1
*F	FAILURE	0

**Grades Not Used in Calculating Grade Point Average**

Grade	Note
S	SATISFACTORY
U	UNSATISFACTORY
P	PASS

\*Failure - given when students fail to meet minimum standards for passing. Also given when students discontinue class attendance and do not formally drop or withdraw. An "F" grade is also assigned by the instructor when a student is failing the course but is allowed to drop or withdraw after the established deadlines.

**SYMBOLS USED TO INDICATE COURSE STATUS**

Symbol	Note	Symbol	Note
I	INCOMPLETE	W	WITHDRAWAL
AW	ADMINISTRATIVE WITHDRAWAL	N	GRADE NOT REPORTED
AUD	AUDIT	X	THESIS IN PROGRESS

P Passing - given for workshops, student teaching, physical education activity courses, and extracurricular credits.

S Satisfactory - given for 0-level (non-collegiate/developmental) courses.

U Unsatisfactory - given for 0-level (non-collegiate/developmental) and physical education activity courses and indicates the student's level of understanding is not sufficient to take the next level of course work.

I Incomplete - given at the instructor's discretion to indicate that additional work is necessary to complete a course. It is not a substitute for an "F" grade and no student may be failing a course at the time an "I" grade is awarded. To receive an "I" grade, the student should have satisfactorily completed a substantial portion of the required course work for the semester. Students have one year to

## Graduate Academic Information

## Grade Appeals - Academic Probation &amp; Suspension

resolve incomplete grades. In extenuating circumstances, exceptions may be requested. **“I” grades not changed by the instructor to a letter grade, within one year, will remain as a permanent “I” and not contribute to the student’s GPA. “F” grades cannot be changed to “I” grades.**

W Withdrawal - given when a student initiates a withdrawal by the established procedures and deadlines.

N Not Reported - given when an instructor fails to submit grades by the established deadline.

\*AUDIT—given when students formally audit classes.

\*AUD-U—given when a student enrolled for audit but did not meet the instructor’s attendance and/or participation requirements for auditors.

\*All audited courses require permission from the class instructor. Students receive no credit for audit of classes. Fees are the same for audit as for credit. Students may not drop courses for audit and pick them up for credit after the end of enrollment for that term. The only admission material needed for audit is a completed admission form. Audited hours are not included in any calculation for verification of enrollment for financial aid, student loans, veterans’ benefits, or athletic eligibility.

X Thesis in Progress

### Grade Appeals

In cases where graduate students wish to appeal a final grade, they must follow the Academic Appeal Policy located online under the UCO Academic Affairs website at:

<http://www.busn.uco.edu/academicaffairs>. Click on “Academic Appeals.”

### Prerequisites or Corequisites

A prerequisite is a course, skill, or knowledge required to be completed PRIOR to taking another course. Prerequisites are established for courses requiring a specific background knowledge or skill level for successful completion. Most courses have more than one prerequisite.

Corequisites are complementary courses which require concurrent enrollment and which together comprise a body of knowledge or skills for the student.

Prerequisites and corequisites are established for the BENEFIT of STUDENTS. Insufficient background knowledge is an obstacle to success and often results in frustration, lower grades, and withdrawal. More study time and effort is generally needed if the prerequisite(s) have not been met.

MEETING PREREQUISITES AND COREQUISITES IS THE RESPONSIBILITY OF STUDENTS. (Exceptions must be cleared by the appropriate department or instructor.) Prerequisites and corequisites are listed in the catalog and on the web class listings. Some prerequisites may be taken concurrently, and are listed as such in the course descriptions.

Students who pre-enroll in a course which requires a prerequisite or corequisite in which the student is currently enrolled may be dropped from that course by the university if they subsequently fail or drop the prerequisite/corequisite course.

### Repeating Courses

If a graduate course is repeated to enhance the grade, both grades will be used in calculating the graduate grade point average. No course may be counted toward more than one degree.

### Academic Probation and Suspension

Graduate students must maintain an overall graduate grade point average of 3.00 or higher to remain in “good academic standing” with the University and the Jackson College of Graduate Studies.

#### A. Academic Probation

1. A student, regardless of admission status, may be placed on academic probation if:

- The student has completed nine graduate hours; and
- The student’s cumulative graduate grade point average (GPA) falls below 3.00.

2. While a student is on academic probation, the student may not enroll in more than nine (9) graduate credit hours in regular semesters and six (6) graduate credit hours in Summer semester.

#### B. Academic Suspension

1. A student will be placed on academic suspension if:

- the student fails to achieve a minimum graduate GPA of 3.00 in any semester while on probation or
- the student’s cumulative graduate GPA falls below 2.00 in any semester.

2. A suspended student may not take graduate courses for at least 16 weeks while awaiting adjudication from the Graduate Council.

#### 3. Readmission After Suspension

- Students who wish to be considered for readmission must submit a written appeal and a recommendation for readmission from their program graduate advisor to the Dean of the Jackson College of Graduate Studies within 30 days of issuance of the notification of their academic status. This is the only opportunity for the students to provide information relating to the substance of their appeals, thus, students must include all information which they want to have considered. The Admissions and Retention Committee of the Graduate Council will review their appeals and recommend readmission or dismissal to the Graduate Council.
- If the Graduate Council votes to deny readmission, the Graduate Dean will then notify the students of the Council’s decision and of their suspension.
- Within 30 days of issuance of the notification, students may appeal these decisions in writing to the Graduate Dean but only on a claim that a university official had failed to follow proper procedures or laws. The dean will not reevaluate



**Graduate Academic Information****Exceptions & Waivers - Residence Status**

the facts of the students' cases, but if he or she finds that procedural errors may have occurred, the dean will resubmit the students' appeals to the Admissions and Retention Committee which will recommend readmission or dismissal to the Graduate Council. The Council's decisions would then be final.

- d. If the Graduate Council approves readmission, the student must fill out a new application to graduate school, pay the \$50.00 non-refundable application fee at the Bursar's office, first floor, Nigh University Center, and will continue on academic probation. The student must maintain a graduate GPA of 3.00 each semester.
- e. Failure to achieve a graduate GPA of 3.00 or above during any semester after readmission will result in immediate dismissal from graduate studies at UCO with no reprieve for further graduate work.

**Exceptions and Waivers**

Exceptions or waivers to any graduate studies requirement must be formally requested in writing and approved by the Graduate Advisor, the Chair of the Department, Dean of the College, and the Graduate Dean.

**Student Responsibilities**

Accuracy of the student's enrollment, class changes, and withdrawals are the student's responsibility.

**Other Information****Diplomas**

Students who complete degree requirements will receive diplomas by mail approximately six weeks following the last day of the semester in which they graduated.

**I.D. Cards**

All entering students must have an identification (I.D.) card issued the first semester of enrollment and used while the student is enrolled in classes at UCO. Students must show the I.D. card when conducting business on campus. The card also entitles the bearer to discounts at area movie theaters and other community businesses. Students are charged the \$10.00 I.D. fee at first enrollment, to be paid at the Bursar's counter. ID Cards may be obtained in the Nigh University Center, Room 128.

**Parking**

Student cars parked on campus must display parking permits. Current license plate numbers are required to purchase parking permits. Students may purchase permits annually from the Transportation and Parking Services Office, located in the Nigh University Center, Room 309.

**Transcripts (Official) Free of Charge**

Transcripts reflecting degrees earned will be available approximately three weeks after the last day of the semester in which the student graduated.

Official transcripts can be obtained in Room 124, 1st floor in the Nigh University Center.

Written requests should be submitted to the:

University of Central Oklahoma  
Academic Records  
100 N University Drive, Box 151  
Edmond, OK 73034-5209  
Fax: (405) 341-4964.

The written or faxed request must include

- 1) Full name or any other name used when attending here
- 2) Student ID# or Social Security number
- 3) Date of Birth
- 4) Dates attended at UCO
- 5) Address
- 6) Copy of photo ID with birthday.

Kiosks are available outside room 128 in Nigh University Center for students to print their own official transcripts.

**Honors and Awards****Graduation with Honors**

The University of Central Oklahoma grants degrees "with honors" to students who complete the master's degree with grade-point averages of 4.00 for all graduate work attempted.

**President's Honor Roll**

Graduate students who earn all "A's" in a semester in which they complete nine hours of residence graduate work (five in the summer), are listed on the President's Honor Roll.

**The E.C. Hall Graduate Scholar Award**

The E.C. Hall Award, named in honor of the first Graduate Dean, goes each year to the graduate student with the highest academic record. In the case of a tie, the award goes to the student who completed the most total graduate credit hours and after that, to the student who completed the most UCO graduate credit hours. If two or more students are still tied, each receives the award.

**Residence Status**

A uniform policy concerning resident status exists for all state-supported institutions of higher education in Oklahoma. An information sheet and a petition to determine residency are available in the Jackson College of Graduate Studies, NUC 404, and the Office of Admissions and Records, first floor, Nigh University Center.

# Graduation Requirements

## Graduate Degrees

The University of Central Oklahoma offers the following graduate degrees:

Master of Arts  
 Master of Fine Arts  
 Master of Business Administration  
 Master of Music  
 Master of Education  
 Master of Science

## Total Hours to Degree

All master's degrees at the University of Central Oklahoma require a minimum of 32 graduate hours, but many graduate programs require more than 32 hours. Refer to the section of the Graduate Catalog which describes the degree requirements for each graduate program. If in the opinion of the advisor, the student is deficient in certain areas, additional course work may be mandated.

A course taken for fewer hours than indicated in the degree requirements may satisfy the specific program requirement but not the total hours requirement.

## Time to Degrees

UCO awards full credit for graduate hours completed within six years of completion of students' first graduate courses. Courses seven to ten years old are awarded one-half credit. Credit hours more than 10 years old at the time of graduation will not be applied toward the master's degree.

## Graduation Procedures

### Application for Graduation

Degrees are conferred at the end of the Fall, Spring and Summer Semesters. Commencement exercises are held at the close of the Fall and Spring Semesters. In order to graduate, students must:

1. Pay the \$35.00 graduation fee at the Bursar's Counter, Nigh University Center, Room 134.
2. Present the receipt from the Bursar when you apply for graduation in the JCGS, NUC, Room 404. The deadlines for application are listed below.
3. To apply online, go to: <http://www.uco.edu/graduate/mgr-adapp.asp> and follow the instructions. The \$35.00 fee will be charged to your UCO account.

### Application for Graduation Deadlines

September 15..... Fall Semester

February 15..... Spring and Summer Semesters

A \$25.00 late fee will be applied for applications submitted after the deadline.

Once these steps are complete, a final degree check will ascertain if all degree requirements have been met. The degree check will take one to four weeks. JCGS will notify students of the results by mail. Please contact the Graduate Program Specialist, 974-2527, if you have questions.

Students may change only Spring and Summer graduation semesters without additional fees.

## Commencement Information

Approximately two weeks before graduation, applicants will receive information about caps and gowns, times, dates, and location of commencement ceremonies.

## Second Master's Degree

To obtain a second Master's degree, a student must complete a minimum of 32 additional graduate hours and meet all requirements for the second degree. The second degree cannot be in the same specific area as the first degree. A course cannot be used to complete requirements for more than one degree. This applies even if the second degree is at another university.

An official transcript from a U.S.-accredited institution with a master's degree posted is required for admission.

## Grade Point Average

JCGS requires a cumulative grade-point average of 3.00 or "B", or better in all graduate work. No grade below "C" is acceptable for graduate credit, and no more than six semester hours of "C" shall be applied toward the degree. Grades of "S" and "X" are neutral grades and do not affect the grade point average, but grades of "C", "D" and "F" are included in the calculation of GPAs.

## Requirements for Certain Degrees

### Comprehensive Exams

Comprehensive exams, required for certain master's degrees, must be scheduled no later than three weeks before the beginning of the final examination week for the Fall and Spring Semesters and no later than 10 days prior to the beginning of the final examination week for the Summer Semester.

### Continuous Enrollment

#### Master's Thesis, Creative Writing Project, Applied Mathematics Project

All programs involving a thesis or special project **require continuous enrollment from the beginning of the first semester of enrollment in a 5990 (thesis) or a 5980 (project) course** until the requirements for the degree are completed.

Students failing to complete theses in time for instructors to meet deadlines for submitting grades must enroll in at least one additional hour of thesis credit for the following semester. This will delay graduation by one semester.

### Thesis

Some graduate programs require a master's thesis. Students completing a thesis should follow the instructions of their thesis committees concerning the development and preparation of their projects. Additionally, thesis students must comply with the JCGS and the Chambers Library requirements.

**Graduate Academic Information****Thesis cont'd****Thesis Committee**

Students should consult their graduate program advisor early in their master's programs for requirements or thesis committees and for thesis preparation.

Once a student's thesis committee has been formed, the student must submit a signed copy of the Graduate Thesis Committee Form to the JCGS. Students can obtain the forms from their program department.

**Thesis Hours**

The maximum number of thesis hours which may be applied toward any graduate program is six (6).

Once enrolled in thesis hours, a student must remain continuously enrolled in thesis hours until full completion of all thesis requirements have been met.

**Thesis Grading**

Thesis hours completed during the development and preparation of a thesis but prior to its final completion will be assigned an "X" grade and will contribute to the "Hours Attempted" and "Hours Earned" sections of the student's transcript. The "X" grade will not, however, contribute the Graduate GPA.

Once the thesis is completed, the thesis committee chair will assign a Passing or Failing grade ("P" or "F"). While a grade of "P" will not contribute to the graduate GPA, an "F" grade will contribute to the overall graduate GPA.

**Timing of Thesis**

Any student who has completed all course work must complete his/her thesis within the following two full academic semesters. The terminal MFA degree is the one standard exception to this thesis timing rule. Any other exception request to extend beyond two years must be made in writing to the Graduate Dean.

**Public Thesis Defense**

All graduate students who submit theses must publicly defend their theses with a representative from the Graduate Council present.

**Thesis Summary Document**

Students are required to prepare a thesis summary document for faculty use in theses defenses. The intent is to cause thesis students to verbalize their rationales for key research decisions and thus to assist them in defending those rationales before their committee. The document would include requests for:

1. Statement of the Problem or Issue (one paragraph)
2. Brief Summary of the Literature (one or two paragraphs)
3. Thesis Statement (one or two sentences)
4. Statement of the Research Methodology (one sentence)

Examples of Qualitative Analysis, most applicable to studies of small groups, whole populations, or non-repetitive or non-repeatable phenomena. Analytical approaches include but are not limited to: Case study, participant observation, narrative, biography, focus group, textual and

contextual, qualitative theory, philosophical and artistic.

Examples of Quantitative Analysis, most applicable to studies of population samples and of repetitive or repeatable phenomena. Analytical approaches include but are not limited to: Scientific, survey, quantitative theory, statistical, and predictive.

5. Brief Summary of Findings (one paragraph)
6. Confirmation, Modification, or Denial of Thesis (one sentence)
7. Statement of the Significance of the Findings (one or two paragraphs)
8. Suggestions for Future Research (one or two sentences; optional)

**Thesis Format Requirements**

The JCGS requires a title page, an original signature page and an abstract page for each thesis defended and submitted. Students must turn these documents into the JCGS after the defense. These documents must be on file to graduate. Candidates completing theses for their master's degree must submit the original title page, signature page and abstract page to the JCGS **no later than the last day of classes** in the same term they plan to graduate.

**Submission Requirements for Theses**

Following successful public defense of the thesis, students must submit the thesis in both paper and electronic formats. For additional information, contact Syretha Leverett, Graduate Program Specialist, sleverett2@uco.edu.

**1. Paper Submission Process**

- Students completing a thesis for the master's degree program must submit two (2) copies of their thesis for binding to the Archives & Special Collections in the Max Chambers Library located on the 2nd floor, room 215.
- The primary responsibility for content, form and style of the thesis rests with the student and the student's thesis committee members. The student is responsible for the complete and accurate collation of the thesis before submitting it to the library for binding.
- Both copies of the thesis must be presented with an original signature page signed by all members of the thesis committee, on white 25%-100% cotton or rag paper and not bound or punched.
- The Archives accepts theses Monday through Friday from 8:30am until 4:30pm.
- After the thesis returns from the bindery, one copy will be placed in the Archives Theses Collection for reference only, and the second copy will be forwarded to the academic department which supervised the work. A full text, electronic version of your thesis will be made available through the UCO Chambers Library online catalog.
- There is a charge of \$7.45 per copy for binding the two theses to be retained by the University. If the student wants additional copies bound, a \$7.45 fee is required for each copy. A money order made out to Heckmans



**Graduate Academic Information**

**Thesis cont'd**

Bindery in the exact amount for each additional copy requested must accompany the copies when submitted for binding. No personal checks or cash will be accepted.

- For an additional fee, the library will return personal copies by mail. The fee for mailing is \$3.00 per copy and must be paid, by check or cash, to Archives and Special Collections when the copies are submitted for binding.
- It takes approximately two months for the binding process to be completed. Students may pick-up their additional copies in the Archives & Special Collections Monday through Friday from 8:30am to 4:30pm.

**Thesis Costs**

Costs associated with library submission of theses are the responsibility of the submitting student. The associated costs are as follows:

<b>Required Costs</b>	
\$15.30	Cost for binding two hard copies of thesis
\$55.00	Indexing and abstracting (made with credit card payment on the ProQuest website).
\$70.30	Total Required Costs
<b>Optional Costs</b>	
\$7.65	Cost per copy for additional student-requested copies of Thesis
\$65.00	Costs to have thesis registered with US Copyright Office (Optional, made with credit card payment on the ProQuest website).
\$3.00	Mailing fee if you wish to have your copies mailed to you

**2. Electronic Submission**

After a successful public defense of the thesis, students must submit one (1) electronic copy of the thesis to

<http://dissertations.umi.com/ucok>

Instructions are available at:

<http://dissertations.umi.com/ucok> . For questions regarding the electronic thesis submission process, please contact:

Nicole Willard Archivist Chambers Library nwillard@uco.edu 405-974-2885	Syretha Bragg Leverett Graduate Program Specialist sleverett2@uco.edu 405-974-2527
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**For additional information contact the Library's Archives & Special Collections at 405-974-2882 or go to our website at:**

<http://www.uco.edu/graduate/current/thesisprep.html>



*Services  
to Support  
Student Success*



# Services to Support Student Success

## Cost of Attendance

The following attendance costs for graduate students are those for Fall and Spring Terms, 2008-09 (August 2008 – May 2009), and Summer Term, 2009, the latest available at the time of publication. Rates for 2009-10 (August 2009 – May 2010 and Summer 2010) should rise slightly. Final figures should be available by June 2009. All costs are figured on enrollment in nine (9) credit hours for Fall and Spring semesters and six (6) credit hours for Summer semester.

	Cost/Hr	College Course Fees (Ave/CrHr)	Total Tuition & Fees per credit hour	Tuition & Fees (for 18 Graduate credit hours)
<b>Residents</b>				
	\$180.20	\$15.26 <sup>1</sup>	\$195.46	\$3,518.28
<b>Non-Residents</b>				
	\$426.90	\$15.26 <sup>1</sup>	\$442.16	\$7,958.88
<b>1 Year Costs</b>				
			Housing <sup>2</sup>	\$2,742.00
			Food <sup>3</sup>	\$2,840.00
			Books <sup>4</sup>	\$950.00
			Non Resident Personal Expenses <sup>5</sup> (estimate)	\$ 1,880.00
			Insurance (optional)	\$450.00
			<b>Total Resident</b>	<b>\$10,050.28</b>
			<b>Total Non Resident</b>	<b>\$16,820.88</b>

<sup>1</sup>All students pay mandatory tuition and fees based on their total hours. In addition, colleges within the university charge per credit hour fees for their courses. These fees are:

Arts, Media & Design	\$30.00
Business Administration	\$25.30
Education & Professional Studies	\$8.00
Liberal Arts	\$10.00
Mathematics & Science	\$18.40
<b>Average Cost/Credit Hour</b>	<b>\$15.26</b>

Some fees for specific services also apply to students who use those services. For a complete list of all fees, go either to the Jackson College of Graduate Studies or to: <http://www.uco.edu/registrar/sched/SPRING/front1.pdf> and scroll down to p. 12, "Enrollment Expenses."

<sup>2</sup>Housing varies from basic residence hall accommodations to student apartments. Students may choose not to live in

university housing. See: [http://www.uco.edu/residence\\_life/rates.htm](http://www.uco.edu/residence_life/rates.htm).

<sup>3</sup> The university meal plan charge listed here is for 14 set meals and variable meals costing up to \$105 per week over the course of the term. Students have many choices and may also choose not to buy meal plans. See: [http://www.uco.edu/residence\\_life/Gallery/documents/2007-2008%20Meal%20Rates.pdf](http://www.uco.edu/residence_life/Gallery/documents/2007-2008%20Meal%20Rates.pdf).

<sup>4</sup> Costs for books vary considerably.

<sup>5</sup> Transportation and personal costs vary considerably.

To estimate their own costs, students should obtain from the table their tuition and mandatory fees and add college course fees (see footnote), the listed estimates for housing, food, and books, and their own best estimates for transportation and personal costs.

For example, a full-time, Oklahoma resident taking Liberal Arts courses (9 hours in Fall; 9 hours in Spring; and, 6 hours in Summer) and living and eating inexpensively in university housing and cafeterias would pay the following:

**Total for Fall \$4508.10\***

Mandatory Tuition & Fees .....	\$1620.00
College of Liberal Arts Fees .....	\$98.10
Housing .....	\$1370.00
Food .....	\$1420.00

**Total for Spring \$4508.10\***

**Total for Summer \$3005.40\***

**Total for Fall & Spring \$9016.20\***

**Total for Fall, Spring, Summer \$12,021.60\***

\*Plus transportation and personal costs.

Changes in enrollment or living arrangements can affect costs and may require repayment of previously allocated financial aid and other awards. It is the student's responsibility to notify the Bursar's Office of any such changes.

The following are the estimated costs for one academic-year of nine months for International Graduate Students in F-1 status.

Tuition & Fees*	\$7685.00
Insurance .....	\$450.00
Books & Supplies .....	\$900.00
Housing & Meals** .....	**\$4750.00
Personal Expenses .....	\$1880.00
<b>Total .....</b>	<b>\$15,655.00</b>

Costs are subject to change. The above total costs are an average estimate only.

\* Costs are calculated based on the minimum requirement for Fall and Spring semesters, i.e., eighteen credit hours.

\*\*The cost of housing & meals is calculated based on dormitory living and meal plan provided by the cafeteria on-campus.

## Financial Aid

UCO awards over \$52 million in federal, state, and private aid to more than 9,600 students annually. The University participates in the following Federal and State Programs for graduate students, Federal Family Education Loan Program (FFEL) and the Federal Work-Study Program (FWS).

**Student Support Services****Financial aid cont'd**

Office of Student Financial Aid  
University of Central Oklahoma  
Nigh University Center, Room 141  
100 North University Drive  
Edmond, OK 73034-5209  
Phone: (405) 974-3334  
FAX (405) 340-7658  
Federal School Code: 003152

Web Address: <http://www.uco.edu/finaid/>

**On the web site, students will find a number of required financial aid forms that may be downloaded. They can also view financial aid updates and announcements which carry the latest information and important deadlines.**

**Enrollment Changes and Financial Aid**

During the semester students sometimes drop courses. If federal funds have already been issued to the student or credited to the students account, students may be liable for repayment of these funds. Federal aid recipients who completely withdraw after school begins, but prior to completing at least 60% of the semester will have to repay some portion of the federal funds received.

**Graduate Tuition Waiver Program**

The JCGS supports and encourages superior academic performance by Oklahoma graduate students through the Graduate Tuition Waiver Program.

This Fall and Spring semester program awards up to three graduate-credit hour tuition waivers to qualified students. Those students must be Oklahoma residents who have been formally admitted to graduate study in a degree program, who have a 3.50 GPA, and who have enrolled in at least 9 graduate credit hours.

Deadlines for submitting applications for the Fall and Spring semester programs will be posted on the JCGS website at: <http://www.uco.edu/graduate/>.

**Financial Aid Available for Graduate Students**

1. Teaching Assistantships often include salary and tuition waivers. Contact the Academic Dean's Offices for more information.
2. Research Assistantships often include salary and tuition waivers. Find them through the Office of Research & Grants, Lilliard Admin. Bldg., Rm. 216, (405) 974-2526.
3. Out-of-State Tuition Waivers for Southern Students. For information contact, Southern Regional Education Board, Academic Common Market.
4. On-Campus Employment. Contact Academic Deans' offices and other Campus Offices. Federal Work-Study Employment (contact UCO hiring and benefits for more information).
5. Loans such as Federal Stafford Loans, Federal Perkins Loans, Federal Graduate-Plus Loans and Alternative Loans. Contact Financial Services, Nigh University Center, Rm 141, (405) 974-3334.
6. Continuing Graduate Students Scholarships. Contact Citizens Bank of Edmond, UCO Branch, Nigh University Center, Rm. 218, (405) 359-2693.

7. UCO Foundation Emma Weaver Rodkey Scholar Scholarship, UCO Foundation Presidential Partners Award, John & Eleanor Kirkpatrick Student Leadership Public Service Award. Contact UCO Foundation Office, Evans Hal 102, (405) 974-2770, [vellis@uco.edu](mailto:vellis@uco.edu).
8. Oklahoma Resident Graduate Students Tuition Waivers. Contact Jackson College of Graduate Studies, Nigh University Center, Rm. 404, (405) 974-3341, [gradcoll@uco.edu](mailto:gradcoll@uco.edu).
9. Oklahoma Association on Higher Education & Disability Scholarship. Contact OK-AHEAD at <http://www.ok-ahead.org/>
10. College of Arts, Media & Design Dean's Scholarship offers the following. Dean's Scholarship, Don Betz Leadership in the Arts Award, Outstanding Student in Design Scholarship, Tinker Federal Credit Union Design Scholarship, Brisch Family Music Outreach Scholarship, Jan Pokorny Steele Endowed Piano Scholarship, Ralph Blaine Endowed Music Scholarship, Kay Starr Music Scholarship. Contact College of Arts, Media & Design, Office of Development, Evans Hall, Rm. 105, (405) 974-3778, [lalspaugh@uco.edu](mailto:lalspaugh@uco.edu).
11. College of Business Administration offers the following. Louis D. Nagi Endowed Memorial Scholarship, Shedeck Scholarship, Assistantships, MBA Scholarships, Delta Mu Delta Scholarship. Contact Karen Price, Thatcher Hall, Rm. 152, (405) 974-2353, [kprice@uco.edu](mailto:kprice@uco.edu).
12. College of Education and Professional Studies offers the following.
13. Adult Ed, Gerontology: Edmond Senior Community Foundation Scholarship, Pat Bolt Adult Education Gerontology Scholarship. Contact Dr. Doug Reed, HES, Rm. 200A, (405) 974-5803, [dreed@uco.edu](mailto:dreed@uco.edu).
14. Adult Ed, Industrial Safety: Harvey Mankins Industrial Safety Student of Courage Scholarship. Contact Mr. Robin Lacy, HES, Rm. 202C, (405) 974-5860, [rlacy@uco.edu](mailto:rlacy@uco.edu).
15. Adult Ed, Training: Dr. Gayle Kearns Endowed Scholarship, Jessie M. Nelson Scholarship Fund, Lucille Patton Scholarship Fund, Jimmie Thrash Memorial Scholarship, JW Weatherford Scholarship. Contact Dr. Frank Nelson, HES, Rm. 200B, (405)974-5804, [fnelson@uco.edu](mailto:fnelson@uco.edu).
16. Elementary Ed: Enid L. Jackson elem. Ed. Grad Student Scholarship. Contact Dept. of Curriculum & Instruction, LIB, Rm. 124, (405) 974-5721, [pshreck@uco.edu](mailto:pshreck@uco.edu).
17. Guidance & Counseling: Gladys Dronberger Scholarship. Contact Ms. Sherry Ward, LIB, Rm. 132, (405) 974-5888, [sward@uco.edu](mailto:sward@uco.edu).
18. Instructional Media: Eley Fister Schaul Endowed Scholarship, UCO Library Media Education Alumni Association. Contact Dr. Judith Wakefield, LIB, Rm. 130, (405) 974-5886, [jwakefield@uco.edu](mailto:jwakefield@uco.edu).
19. Reading: Amy Wagner Scholarship. Contact Dr. Mry Monfort, LIB, Rm 164, (405) 974-5711, [mmonfort@uco.edu](mailto:mmonfort@uco.edu).
20. Special Education: Aspiring Educator Scholarship, Federal Stafford Loan Forgiveness. Contact [www.teachers-](http://www.teachers-)



## Student Support Services

## Financial Aid cont'd - Student Research

- [teachers.com/scholarship](http://teachers.com/scholarship), <http://studentaid.ed.gov/POR-TALSWebApp/students/english/cancelstaff.jsp>; Pathway I and Pathway II, Reimbursement for Special Ed Majors. Contact <http://www.sde.state.ok.us>; Special Education Tuition Waiver Scholarship. Contact, LIB 315B; TEACH Grant. Contact [http://studentaid.ed.gov/students/attachments/sitesources/4807Teach\\_FactSheet\\_v3.pdf](http://studentaid.ed.gov/students/attachments/sitesources/4807Teach_FactSheet_v3.pdf); Tom & Mary Kate Aldridge Foundation Scholarship. Contact LIB, Rm. 315B.
21. Speech Language Pathology: Ambucs Therapy Scholarship, OK Speech-Language\_Hearing Assn. Graduate Student Scholarship, Roy C. Rowland Memorial Scholarship, Aspiring Educator Scholarship. Contact Dr. Schott F. McLaughlin, LIB, Rm. 162, (405) 974-5297, [smclaughlin@uco.edu](mailto:smclaughlin@uco.edu).
  22. College of Liberal Arts offers the following.
  23. English: Dr. Dean Everett Outstanding English Student Award, Dr. Frank Finney Reach for Excellence Award, Dr. Claude Arnold Scholarship, Lorraine King Bell Scholarship. Contact Dr. J. David Macey, LAR, Rm. 105D, (405) 974-5641, [dmacey@uco.edu](mailto:dmacey@uco.edu).
  24. MFA Creative Writing: Carol Hamilton Scholarship. Contact Dr. J. David Macey, LAR, Rm. 105D, (405) 974-5641, [dmacey@uco.edu](mailto:dmacey@uco.edu).
  25. Criminal Justice: Tuition Waivers. Dr. David Ford, LAR, Rm 201C, (405) 974-5622, [daford@uco.edu](mailto:daford@uco.edu).

### Veterans Assistance Programs

UCO maintains a full-time Veterans Affairs Office. It is located in Room 121B of the Nigh University Center. The phone number is (405) 974-2578. The staff can assist students in completing requirements to receive VA entitlements.

### Senior Citizens Programs

Residents of Oklahoma, 65 years of age or older, may request a fee waiver to audit up to six semester hours of academic work per semester contingent upon available classroom and laboratory space. Permission to audit must be obtained from the instructor. Students auditing a class are expected to have the same prerequisites completed as students enrolled for credit. After enrollment, senior citizens requesting a fee waiver should take their processed class schedule printout and proof of age to the Office of Student Financial Aid, Nigh University Center, Room 141.

### Vocational Rehabilitation

A Vocational Rehabilitation office is located at 1701 E. 2nd Street, Suite C, Edmond, OK, (405) 341-1400. All students seeking vocational rehabilitation assistance must be processed and cleared through that office each term. Please contact this office directly about eligibility requirements.

## Student Research, Creative and Scholarly Activities (RCSA) Grants

Research is an inquiry or investigation that makes an original, intellectual, or creative contribution to the discipline. At UCO

we extend this definition to include significant faculty mentoring in research, creative, and scholarly activities (RCSA) that have the potential for peer-reviewed dissemination in the form of presentations, publications, creative projects, exhibitions, or performances.

Engaging students in RCSA is one of the academic goals of UCO. RCSA opportunities contribute to the production of well-rounded, better-educated students who will have a greater probability of becoming productive, creative, ethical, and engaged citizens in a post-graduate environment. While UCO encourages and supports RCSA at all levels across the UCO campus, it is especially encouraging and supportive when students are involved. Students of all disciplines can engage in the benefits and excitement of student-focused RCSA.

Some of the initiatives available to graduate students in research, creative and scholarly activities are the **Student RCSA Presentation Grant Program**, which supports up to \$500 of air travel expenses for the presentation of student research, creative and scholarly activities. In addition, students can submit proposals to the **Student RCSA Research Grant program**.

Students who are selected for the **Student RCSA Research Grant program** will receive an award of up to \$500 per year to support research, creative, or scholarly activities. Awards may be used to support travel to a library, museum, or field site to collect data, to purchase laboratory or project expendables, equipment, or support travel to a local, regional, or national professional conference to present the findings of the funded project.

Students are eligible to receive funding, under the following conditions:

- Have a Graduate standing in any field and be enrolled in 6 credit hours at UCO for the duration of the award, with the exception of those graduate students who are enrolled in their final semester before graduation (they must enroll in at least 3 credit hours);
- Have a minimum of 3.0 GPA;
- If two students wish to collaborate on the same project, they would be required to split the award (payable at a maximum of \$250/student);
- Each student must have a faculty mentor who is a full-time, tenure-track, or tenured faculty member at UCO; and
- Each student is eligible for only a single award during a given academic year, but is eligible to reapply for an award each academic year as long as they meet all other conditions.

For more information on these programs and other research opportunities available to graduate students, contact the Office of Research and Grants at 974-2526. The office is located in the Administration Building, Room 216. You may also access the OR&G website at: <http://www.uco.edu/facres/>.

## Student Support Services

## Student Support Services

### Teaching and Research Assistantships

Assistantships at UCO are intended to be awarded only to the best students. The requirements to be granted assistantship status are intentionally rigorous and, as a result, the awarding of an assistantship is not always automatic.

For information on Teaching Assistantships, contact the graduate advisor or deans' office over your program. Nearly all teaching assistantships are in the college of Liberal Arts. For information on Research Assistantships, contact the Office of Research and Grants, ADM 216, 974-2526 or visit their website at: <http://www.uco.edu/facres/>

### Student Support Services

The following services are available to UCO graduate students.

#### Academic Support Services

##### Edmond English Language Institute

As UCO continues to expand globally, the Edmond Language Institute, a privately-owned school located on campus, is reaching out to international students by providing English as a Second Language programs on nine levels of instruction in addition to special private courses. International students participate in twelve-week classes designed to give them English skills necessary to succeed and to exhibit requirements for admission into U.S. colleges and universities. For more information contact Jackie Buher, (405) 341-2125.

#### Library Services

The library has been designed to improve access for students with disabilities. There are ramps up to the walkway leading to the library, wide entrances and exits with an automatic door opener on one door, elevators and 36" aisles between the ranges in open stack areas. The library has a collection of large print books and cassettes. A color, text magnification system provides enlargement of up to 60 power for maps, textbooks, and other reading materials.

Staff members are available to assist students find materials and provide help in locating, retrieving, and photocopying materials. A student with a disability should contact any library staff member and request assistance when needed.

Chambers Library's web page is: <http://library.uco.edu>

Library Hours: Mon-Fri (7:30-11:00pm)

Sat-Sun (Noon-11:00pm)

Computer Lab Hours: Mon-Fri (7:00-2:00 am)

Sat (10:00-11:00pm)

Sun (Noon-2:00 am)

Library information can be found at the web site for hours, services, and access to many electronic full-text journals, e-books, and reference materials. The Periodical Title List provides information on journals (with dates) available electronically, paper or microfilm

The Library Catalogs provide information on print, media and microfilm collections in the Library, Oklahoma, and nationally. The My Account feature allows patrons to renew library materials, review any fines and fees owed, or set research preferences. UCO students, faculty and staff can access these

resources from home using their UCONNECT username and password. Librarians answer questions remotely via the web page as well as by telephone at 974-2878 or in person at the Reference Desk on the first floor. Chambers Library is very user friendly. Service desks are available on all four floors. Please ask if help is needed.

InterLibrary Loan services (items borrowed from another library) can also be viewed using the MyAccount feature (click on renew ILL) to see what has been requested and the status of the request. If assistance is needed in setting up an ILL account, please call the Reference Desk at 974-2878. Once an ILL account is set up, there will be no need to key in personal data for future requests.

The UCO Archives/Special Collections houses the permanent historical records of the University and the many Special Collections acquired by the University through donation and purchase. The materials in these rare and unique collections include manuscripts, photographs, scrapbooks, memorabilia, works of art, books, and periodicals related to the history, literature, and culture of Oklahoma and the Southwest. Special Collections materials must be used in the Library.

#### Student Testing Services

The University of Central Oklahoma's Testing Center is a national test center for Educational Testing Services (ETS), The College Board, and the American College Testing Program (ACT). Testing Services administers national college entrance exams such as the ACT, SAT, GRE Subject Exam, and the PPST; visit those web sites for schedule and registration information. Testing Services also offers residual ACT and institutional TOEFL exams to prospective UCO students on a weekly basis (results of residual and institutional exams cannot be transferred to other institutions). Moreover, Testing Services offers two types of "challenge" examinations designed to evaluate learning for the purpose of awarding college credit: 1) Nationally Standardized tests CLEP, Dantes, Advanced Placement (AP); and 2) Departmental tests based specifically on UCO curriculum which may be objective, essay, and/or performance based. For more information, visit Thatcher 301; call (405) 974-2388; or visit [http://www.uco.edu/testing\\_services](http://www.uco.edu/testing_services).

#### Technology Assistance

For All Your Technology Needs Call Technology Support: 974-CALL (2255); or online: <http://technology.uco.edu>

The Office of Information Technology is responsible for all technology-related applications and systems which cross two or more departmental or functional areas. It offers students, faculty, and staff a wide range of technology services in support of their educational experience. OIT comprises Technology Resource Center, Support and Operations, Technology Applications, Enterprise Service Professionals, and Telecommunications departments.

OIT has negotiated reduced pricing for software and hardware available through our UCO Techstore. For more information visit [www.uco.edu/techstore](http://www.uco.edu/techstore).



**Student Support Services****Student Support Services cont'd - Disability Services**

General purpose microcomputer labs are located in the Chambers Library Microcomputer Lab Room 107 and the Cyber Café located on the second floor of the Nigh University Center. The microcomputer labs provide students with access to microcomputers utilizing campus standard software, including Internet browsers, UCONNECT, WebCt, Microsoft Office, Adobe and SPSS.

UCO is a completely wireless campus. The standard for the wireless network is IEEE 802.11 a/b/g. For connection settings visit: <http://technology.uco.edu/networking>

The Technology Resource Center (TRC) provides computing applications training for students, faculty, and staff to learn how to use the campus e-mail system and campus standard software; e.g. Microsoft Office, WebCt, etc. TRC also provides technical support for distance learning and e-learning technologies.

Technology Applications maintains systems for administrative use, academic teaching, research support, and web services.

Support and Operations provides system administrative services for the campus wide mission critical systems. This group is responsible for advanced technology implementation, enterprise data backup and storage, and disaster recovery. Technology Support (Help Desk) is also part of this groups' mission. The Technology Support Desk answers questions regarding personal computer and software usage and logs technology-related requests and problems. Individuals or departments may contact Technology Support for technical consulting, support, and for troubleshooting and repair of computing/networking equipment or services. Support and Operations is responsible for assisting in all technology related operational and support needs on the UCO campus.

Enterprise Service Professionals provides network connectivity for voice data and video applications. Responsibilities also include network security, e-mail systems administration, and advanced troubleshooting.

Telecommunications maintains the phone system and the campus voice and data infrastructure.

The Office of Information Technology maintains all campus-wide technology licenses for university standard software and provides anti-virus software for students' personal computers for the cost of the media. The Office of Information Technology offers assistance in writing specifications, implementation documents, and support contract review for any UCO organization. This office also provides student e-mail and access to the student's personal records through a web interface.

**Disability and Rehabilitative Support Services**

The Office of Disability Support Services (DSS) aims to assist students with qualifying disabilities achieve access to educational opportunities that are on par with those enjoyed by their peers without disabilities. Students with disabilities who require accommodations may contact the Disability Support Services Office where they will be given an opportunity to identify specific academic needs. Additionally, students will be asked to provide documentation regarding their disability and request for accommodation prior to receiving services.

Reasonable accommodations are based on the individual need of the student. Services such as note takers, sign language interpreters, and alternative testing procedures are some examples of the kinds of accommodations that may be granted to qualifying students.

The Disability Support Office can assist the student in removing architectural or attitudinal barriers on campus. A student who believes he/she has been treated inappropriately because of his/her disability is encouraged to report the incident to the Disability Support Services Office.

For further information on services provided, visit the Disability Support Services Office, Room 309, Nigh University Center, call (405) 974-2549 or visit us on the web at:

[http://www.uco.edu/disability\\_support/](http://www.uco.edu/disability_support/)

Sections 503 and 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 require the University to make reasonable accommodations in providing students with disabilities access to equal educational opportunity. Students needing special accommodations should contact the office below for their particular needs.

**1. Reasonable Accommodations****2. Building Accessibility**

Buildings on campus are accessible to students with disabilities. Automatic door openers have been installed at numerous entrance doors throughout campus. Elevators and chair lifts are located in several buildings around campus. Additional designated parking, curb cuts and ramps have been installed throughout campus. The swimming pool in the Hamilton Field House is accessible by ramp. Restrooms have been remodeled to permit accessibility, water fountains lowered, and emergency alarm systems updated.

a. Library

b. Housing

**3. Services Available****4. Students Identification of Their Needs****Reading Evaluation Services**

Students who feel a need for improvement of reading and study efficiency and/or rate improvement may enroll in College Reading and Study Skills. This course is offered each fall, spring, and summer semester. College Reading and Study Skills is an individualized course designed to meet the reading and study skill needs of a diverse student population.

The University Reading Clinic offers diagnostic and remedial services to elementary and middle school pupils on a fee basis. With the supervision of a professor, education students working on their Master of Education in Reading conduct diagnosis and provide instruction to students in the Reading Clinic to fulfill degree requirements. Those interested in obtaining these services should contact the Director of the Reading Clinic, University of Central Oklahoma, Edmond, OK 73034, or call (405) 974-5711.

**College Reading and Study Skills**

Students who feel a need for improvement of reading and study efficiency may enroll in College Reading and Study Skills. This course is offered each semester and is an indi-

## Student Support Services

## Residence Accommodations - Student Support Offices

visualized course designed to meet the needs of each student in reading comprehension, study skills, vocabulary, and rate (speed) of reading.

### Rehabilitative Driving

#### Dan Lutz Rehabilitative Driving Program

The Dan Lutz Rehabilitative Driving Program is established as a non-credit program of continuing education. The University of Central Oklahoma, with the support of the Department of Rehabilitative Services (DRS), provides driver education services to DRS clients with severe disabilities. The Dan Lutz Rehabilitative Driving Program has the expertise to design and initiate driver education and driving aptitude evaluation services for any individuals with physical/mental impaired conditions. For more information contact John McGivern at (405) 974-5450 or (405) 834-3877.

### Speech and Hearing Evaluation Services

The Speech and Hearing Clinic at the University of Central Oklahoma offers clinical evaluations and treatment for speech, language, and hearing difficulties. Services are available for infants, toddlers, preschoolers, school-age persons, and adults. Services are available to the public on a fee basis. Fees are waived for UCO students, staff, faculty, and members of their immediate family who are in need of evaluation or treatment. Clinical services are provided through students in training under the supervision of licensed staff members. Those interested in receiving individual services are invited to contact the Clinical Coordinator, Speech and Hearing Clinic, University of Central Oklahoma, Edmond, OK 73034, or call 974-5419.

The Speech and Hearing Clinic at the University offers speech, language, and hearing evaluations and treatment services. UCO students and members of their immediate families who are in need of clinical services may receive individual services at the clinic under the supervision of staff members. Students are invited to come to the clinic by appointment and discuss speech, language, and/or hearing problems. For more information contact (405) 974-5403.

### Vocational Rehabilitation Services

The Oklahoma Department of Rehabilitation Services works closely with the University and provides vocational rehabilitation services to students with impairments who qualify. Services are varied and individualized, according to each student's need. The main focus is to assist the student in preparing for employment. Additional information may be obtained directly from the Vocational Rehabilitation Office at Shepherd Mall, Oklahoma City or by phone at (800) 845-8476.

### Residential Accommodations

The University of Central Oklahoma offers unique living environments designed to meet the needs of UCO's diverse student body.

West Hall, Central Plaza, Suites and Commons each have rooms fully accessible for students with physical disabilities. These facilities have fully accessible bathrooms, including roll-in showers.

Living on campus provides numerous opportunities to become involved in campus life. The Housing program consists of professional, paraprofessional, and student staff who strive to provide safe and secure housing which enhance the educational experiences of UCO students.

Each resident hall has accessible recreation rooms. The Central Cafeteria is located east of West Hall, and the University Suites Food Court is located in the University Suites. Both cafeterias are accessible and provide a comfortable atmosphere for dining. The Central Café is located on the first floor of Central Plaza. All of the dining areas are accessible and provide a comfortable atmosphere for enjoying the variety of options provided for students' meals.

Should students with disabilities require assistance carrying trays, ordering food, or have special dietary needs, they should contact the managers of the cafeterias.

The Housing Office is open 8:00 a.m. - 5:00 p.m. weekdays, (405) 974-2746. The UCO Housing website address is: [http://www.uco.edu/residence\\_life/](http://www.uco.edu/residence_life/). To reach them via e-mail use the following address: [housing@uco.edu](mailto:housing@uco.edu)

### Student Conduct

The mission of the Student Conduct Office is to enlighten the campus citizenry regarding conduct regulations and responsibilities, and enforce the social guidelines necessary to maintain a comfortable atmosphere of living and learning in the University community. The Student Conduct Office determines responsibility in referred cases and decides how to develop and/or restore character, community and civility to those students who have made mistakes, as well as others who may have been impacted. The Student Conduct Office may develop and restore students and the affected community through a variety of appropriate developmental sanctions and/or programming. The Student Conduct Office communicates expected standards of behavior through the publication of the Code of Student Conduct. The student Conduct Office serves as a channel of communication between instructors and those students unable to attend class because of an emergency, which may include death of a family member, extreme illness/hospitalization, jury duty, military leave, or victimization by a natural disaster. Authentic documentation is required. For more information about the services and publications of the Student Conduct Office, contact the Director of Student Conduct in Lillard Administration 213, (405) 974-2361, or visit [www.uco.edu/ssvp/conduct/](http://www.uco.edu/ssvp/conduct/).

### Student Support Offices

#### Alumni Services

The UCO Alumni Relations Office serves as the voice and link for all graduates and former students to the university. Its goal is to maintain a close relationship with alumni through specialized events and communication pieces. The office also helps alumni (graduates and former students) reconnect with former classmates and faculty. The UCO Alumni Relations Office also works in tandem with the non-profit UCO Alumni Association. Membership is open to any graduate, former

## Student Support Services

## Student Support Ofcs cont'd

student or friend of the university. For more information call, (405)974-2421, visit the alumni web-site at [www.uco.edu/alumni](http://www.uco.edu/alumni) or stop by the Alumni House on 320 East Hurd.

### Student Affairs

The Division of Student Affairs provides a challenging and supportive community for students by fostering their understanding of self, appreciation of diversity, and commitment to service. These goals are achieved by providing progressive and inclusive programs and services that enhance student learning and well being.

The departments within Student Affairs offer support for personal enrichment and development of leadership skills. All departments aim to assist students in achieving their personal and academic goals.

The departments reporting to the Vice President for Student Affairs include:

- Career Services
- Disability Support Services
- Housing
- International Student Services
- New Student Orientation (Stampede Week)
- Plunkett Field and Stage
- Student Conduct Office
- Student Counseling Center
- Student Health Center
- Student Life
  - Campus Activities and Events
  - Greek Life
  - Multicultural Student Services
  - Student Organizations
  - Volunteer and Service Learning Center
- Testing Services
- Y-Chapel

### Career Support Services

UCO Career Services assists students with academic/course planning and career development. The staff and services are available to help students choose plans of study (i.e. majors), to find internships, and to ultimately find full-time employment upon graduation.

The UCO Career Services counseling staff meets with students Mondays-Fridays through scheduled appointments and during specific non-appointment hours on certain days, which are considered walk-in counseling sessions. To learn current walk-in counseling hours, please call or visit online. Counselors advise current and former students on issues such as selecting majors, identifying careers related to majors, writing resumes, and internship and job searching strategies.

Four assessments help students understand themselves better and assist them in choosing majors or careers to pursue, the most popular being eDISCOVER (which is free to students).

There is also a Seminar Series each semester to discuss topics such as resume writing, interviewing skills, job and internship searching, and handling a first post-college salary.

The Career Resource Lab within Career Services also offers hundreds of degree and career resources, from Major Connections to employer literature to sample resumes to books and videos to internet access for specialized career software.

Those seeking internship or full-time employment opportunities will find the online program especially helpful. It is a resume database, from which resumes are electronically referred upon employers' requests. It also serves as the interview scheduling program when recruiters come to campus.

UCO Career Services also hosts the Fall Career & Internship Fair, Summer Camp Job Fair, Spring Career & Internship Fair and Teacher Job Fair. See [www.careers.uco.edu](http://www.careers.uco.edu) for the latest information, visit Nigh University Center, Room 338 (above the Express Food Court), or call (405) 974-3346 for more information.

### International Student Services

The International Student Services Office, Nigh University Center, Room 137, is the international student's home away from home, and the first place an international student should go when arriving on campus. The International Office is responsible for all recruitment and admission procedures, both graduate and undergraduate. The office has Immigration and Customs Enforcement (ICE) advisors and activity coordinators who provide an array of both on-campus and off-campus activities. Admissions counselors are also available. Information on scholarship opportunities specifically designed for international students is also available.

Additionally, the offices of the NCN (National Collegiate Network) advisors are located in the International Student Services Office. These advisors assist students from Japan who were admitted through this program.

For more information on the International Student Services Office, call (405) 974-2390, or visit the web site at: <http://www.uco.edu/international>.

### Multicultural Programs

The Office of Multicultural Student Services is here to help you to succeed and accomplish all of your goals at the University of Central Oklahoma. The office offers several services and programs for minority students at UCO. The Multicultural Student Services Office is located in Nigh University Center, Rm 211. The phone number is (405) 974-5946.

The program design includes peer counseling, student skills workshops and cultural awareness programs. The office serves as a resource for the rest of the campus on issues surrounding minority students. Student staff helps their peers adjust socially and academically to university life, learn basic college survival skills and assist them in exploring the myriad opportunities the university community has to offer.

### Photographic Services

Photographic support is provided by the UCO Photographic Services Department, which takes virtually all of the student photos used by the VISTA, Sports Publicity, and Public Information.



## Student Support Services

## Student Support Ofcs cont'd

### Postal Service

Postal services are available including post office box rental. The Broncho Stamp N Post is located in the Nigh University Center on the first floor. There are three mail deposit centers on campus. One is located in the Nigh University Center, one in the lobby of the University Suites, and one in the lobby of Central Plaza.

### Public Safety and Security

The mission of the University of Central Oklahoma's Department of Public Safety (DPS) is to provide a safe and secure environment for the furtherance of educational activities within the confines of the campus, its buildings, facilities and service areas. To accomplish this mission, DPS delivers a variety of services through its Police Operations Division, Environmental Health and Safety Division, Access Control (Key Control) Division and Transportation & Parking Services Division.

Police patrol services are provided by commissioned, armed and state-certified police officers. DPS police officers are responsible for building security, response to emergencies, investigation of crimes that occur on campus, crime prevention activities and a myriad of other activities that help support the educational mission of UCO. DPS also employs students through the Student Public Safety Officer program to perform general safety and security services. These include building security, Safe-Walk escorts and motorist assistance.

Police officers and students are supported by full-time certified dispatch communications officers who operate DPS' radio and telephone system as well as the Oklahoma Law Enforcement Teletype System. Using the National Crime Information System, UCO police have immediate computer access to nearly all law enforcement agencies in the United States.

DPS coordinates and publishes an Annual Security Report to better inform members of the university community about safety and security issues on campus. This report is available to all faculty, staff, students and prospective students/employees via the UCO web site at [www.uco.edu](http://www.uco.edu). Paper copies of the report are also available at the Public Safety building and other locations on campus. The report conforms to and exceeds requirements imposed on all institutions of higher education by the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The report involves the work of many campus departments. The report is published by October 1st each year.

The UCO DPS building is located immediately northwest of Old North, next to University Drive. They operate twenty-four hours a day, seven days a week year round. For non-emergency matters, call (405)974-2345. Emergencies may be reported via 9-1-1 from any campus telephone.

The Environmental Health and Safety Division manages a number of programs and training initiatives including fire alarm system management and fire safety programs, asbestos abatement, mold remediation, occupational safety programming, chemical disposal programs and a number of other programs engineered to ensure that UCO remains a safe environment for everyone. They can be reached at (405)974-2216

The Transportation and Parking Services unit manages the maintenance and care of university parking facilities, permit sales, violation enforcement and special event management. They can be reached at (405)974-2780.

The Access Control Division can be reached at (405)974-2944. This unit maintains all entry door and locking/exit hardware as well as lock core changes and key issuance for all faculty and staff.

For more information about the Department of Public Safety or campus security and safety initiatives, please visit the DPS web site at <http://administration.uco.edu/dps/index.htm>.

### Risk Management

UCO is insured through the Office of State Risk Management. The Risk and Insurance Management Program Coordinator in UCO's Office of Legal Counsel, coordinates all insurance activities for the University.

Students desiring insurance coverage for their properties must provide their own. UCO is not responsible for stolen or lost property on the University campus. UCO is not liable for personal injuries sustained by students in classes or laboratory settings unless the State Risk Management, working with the State Attorney General Office, determines that the cause of the incident leading to the injury is due to negligence on the part of UCO. A student motor vehicle must have full insurance coverage, as the university does not indemnify against losses to vehicles operated or parked on university property.

### Student Counseling Center

The University of Central Oklahoma's Student Counseling Center is a place where students can learn to deal more effectively with personal concerns or situations, such as coping with friendships, divorce or a break-up, anxiety, depression, academic difficulties, career change, and adjustment to college life. Services are available to currently enrolled students of UCO only. The Student Counseling Center is located in Nigh University Center, Room 402, and is open between the hours of 8 a.m. to 5 p.m., Monday through Friday, excluding university holidays. Call (405) 974-2215 or visit [http://www.uco.edu/student\\_counseling](http://www.uco.edu/student_counseling) for more information.

### Student Health Services

#### Environmental Health and Safety

Environmental Health & Safety (EHS) compliance at the University of Central Oklahoma is the responsibility of all faculty, staff and students. The EHS Division of the Department of Public Safety is responsible for coordinating health and safety efforts campus-wide. These efforts include life and fire safety code compliance. Students are expected to honor all university environmental and safety requirements and policies. Students should follow the guidance of faculty and staff working in their respective areas to ensure that the academic and residential environments are as safe as possible in terms of EHS issues. Safety questions should be addressed to (405) 974-2216. The EHS division has two full-time safety professionals to assist UCO departments in meeting their safety and environmental needs, including:

**Student Support Services****Student Support Ofcs cont'd**

- Environmental & Safety Compliance
- Life Safety Monitoring
- Asbestos Management
- Hazardous Materials Management
- Assistance with Material Safety Data Sheets
- EHS Awareness Training
- Determination of training needs and requirements in EHS matters campus-wide
- Development of EHS systems for UCO Departments
- Emergency Preparedness and Management
- Other assistance as required or requested

Students who have a safety question or concern related to class work should first address it to the faculty member of the specific class. If the faculty member cannot answer the question or concern, the issue should be brought to EHS. Some classes require a safety component within the class framework. If a student feels that the safety aspect of any class is not being properly addressed by the instructor, that student should contact EHS. Unsafe conditions or environmental problems can be reported on the UCO Safety Line, (405) 974-3000, or simply 3000 from any campus telephone. Students who work at UCO are expected to follow all EHS compliance rules and regulations just as full-time employees are expected to do. Every fire alarm in a UCO residential unit or academic building should be treated as a real alarm and the unit evacuated. New students who reside in UCO Residence Halls should request Fire Safety training from their Resident Life Assistant. When the University has construction projects underway, students should obey signs and directions and stay out of areas under construction. Emergency help is available from any campus telephone by dialing 911.

**Health Insurance**

Information on hospitalization and accident insurance is available in the brochure rack near the Center for Undergraduate Academic Advisement, Nigh University Center, Room 121. Information is also available through the Student Health Center, Wellness Center 105, (405) 973-2317, or [http://www.uco.edu/student\\_health\\_center/](http://www.uco.edu/student_health_center/). International students should contact the International Student Services Office, Nigh University Center 137, (405) 974-2390.

**Immunizations**

Beginning Fall semester, 2004, Oklahoma state law required that all new students who attend Oklahoma colleges and universities for the first time provide proof of immunization for

certain diseases. Contact the Student Health Center for more information, either by phone at (405) 974-2317 or on the web at [http://www.uco.edu/student\\_health\\_center/](http://www.uco.edu/student_health_center/).

**Student Health Center**

The University of Central Oklahoma Student Health Center and Pharmacy serve as a convenient and affordable source of health care for UCO faculty, staff, and enrolled students. Available services include immunizations and TB testing, women's health care, routine physicals, care of minor injuries and sudden illness, pharmaceuticals, nutritional counseling, allergy injections, health education and counseling, psychiatric services, and laboratory testing.

The UCO Student Health Center is open according to the University calendar, Monday through Friday, 8:00 am to 5:00 pm. To schedule an appointment with the medical doctor or the nurse practitioners, please call (405) 974-2317. The UCO Student Health Center accepts most health insurance plans, as well as other forms of payment.

Patients can also be seen without an appointment. Walk-in patients are accommodated on a first-come, first-served basis.

The Student Health Center is in the Wellness Center, Room 105 on the northwest corner of campus on University Drive. For more information about the Student Health Center, please visit [http://www.uco.edu/student\\_health\\_center/](http://www.uco.edu/student_health_center/).

**Y Chapel of Song**

The Y Chapel of Song, initiated by the campus Y.W.C.A. in 1941, was designed, created and constructed by the students, faculty, staff and friends of then Central State College. It was completed in 1949, and has fourteen stained glass windows that illustrate songs commemorating scripture and its relationship to daily life. The Y Chapel was placed on the National Register of Historic Places in 2001 because of its unique stained glass windows and level of student involvement. The Y Chapel of Song is located north of Wantland Hall and west of the Music Building.

The Y Chapel is open daily for students, faculty and staff to use for meditation and prayer. It is also available for student activities and ceremonies, as well as weddings. The Y Chapel seats 125; an organ and piano are available. For more information regarding reservations and fees, contact the Office of the Vice President for Student Affairs, 213 Lillard Administration 213, (405) 974-2361, or visit [www.uco.edu/ychapel](http://www.uco.edu/ychapel).

*College of  
Arts, Media,  
& Design  
Academic Degree Programs*





Program: **Design**

Degree: Master of Fine Arts (M.F.A.)

College: Arts, Media & Design

**Program:** Design  
**Major:** Design  
**Degree:** Master of Fine Arts  
**Department:** Design  
**College:** Arts, Media & Design

Graduate Advisor: Rukmini Ravikumar, MFA  
 E-Mail Address: [rravikumar@uco.edu](mailto:rravikumar@uco.edu)  
 Office Address: A&D 108  
 Phone Number: 405-974-5210  
 Webpage: [http://www.camd.uco.edu/design/mfa\\_design.html](http://www.camd.uco.edu/design/mfa_design.html)

**Design, M.F.A.**

The MFA in Design is a terminal degree that provides opportunities for students who are interested in Design education, research and proficiency.

Designers are innovative problem solvers who process information and user needs to improve communication and environments. The Department of Design at UCO offers coursework in Graphic Design and Interior Design.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)). **Application deadlines: April 1 for fall; October 1 for spring, and March 1 for summer.**
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimum 2.50 GPA overall or 2.50 GPA in the last 60 hours attempted.
3. Evidence of English language proficiency, if not a native speaker. See Graduate Admissions Information - English Language Proficiency.

4. An essay that includes the following:
  - a. Why you wish to pursue a Master of Fine Arts degree in Design at UCO.
  - b. Your professional career plan and objectives.
5. Three (3) letters of recommendation. At least one letter must be written by a design professional. Letters from UCO faculty are not acceptable.
6. A design portfolio that includes 10 – 15 examples of your design work with project titles, dates, descriptions and other relevant information.
7. A current resume.
8. Evidence of completion of all prerequisites (if any), as determined by the graduate advisor.

Students falling below these standards may qualify for provisional admission. See Graduate Admission Information section.

**Please Note:**

In the State of Oklahoma, Interior Design professionals need to register if they wish to be designated as Interior Designers. The Oklahoma Board of Architects, Landscape Architects and Interior Designers requires a degree from a program accredited by CIDA (formerly FIDER) for registration. At UCO the BFA in Interior Design is an accredited program.

**Graduation Requirements**

**Required Courses..... 27 Hours**

Course Prefix	Course Number	Course Title
DES	5033	Methods in Design Study
DES	5293	Design Studio I
DES	5393	Design Studio II
DES	5493	Design Research Project
PTE	5013	Foundations of Educ. Research
PTE	5413	Educational Statistics
3 hrs of DES History		
12 hrs of Thesis		

Program: **Design**

Degree: Master of Fine Arts (M.F.A.)

College: Arts, Media & Design

**Guided Electives..... 21 Hours**  
**Complete 21 Hours from the Following list:**

Course Prefix	Course Number	Course Title
DES	5113	History of Graphic Design
DES	5211	Summer Seminar
DES	5233	Psychology of Design
DES	5253	Design in Global Cultures
DES	5273	Business of Design
DES	5293	Design Studio I*
DES	5313	Typography
DES	5333	Print Design Studio*
DES	5353	Package Design Studio*
DES	5373	Advertising Design Studio*
DES	5423	Computer Graphics Studio*
DES	5443	Illustration Studio*
DES	5463	New Media Design Studio*
DES	5483	Clock Tower Studio*
DES	5513	History of Interior Design I
DES	5523	History of Interior Design II
DES	5553	History of Interior Design III
DES	5613	Lighting Design Studio*
DES	5633	Computer Drafting Studio*
DES	5653	Residential Design Studio*
DES	5713	Commercial Design Studio*
DES	5733	Furniture Design Studio*
DES	5753	Environmental Design Studio*
DES	5773	Charles Evans Studio*
DES	5843	Teaching Design*
DES	5900	Practicum in Design*
DES	5910	Seminar / Special Topics*
DES	5930	Individual Study in Design*
DES	5950	Internship in Design*
DES	5960	Institute in Design*
DES	5970	Study Tour in Design*
ADED	5313	Techniques of Teaching Adults
ADED	5332	Motivating the Adult Learner
ADED	5823	Nature & Characteristics of the Adult Learner

\* May be repeated for credit, up to 9 hours.

**General Electives ..... 12 Hours**

**TOTAL HOURS REQUIRED .....60 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C,"
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Thesis. Complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
4. Final Requirements. Apply for graduation through the JCGS by the advertised deadline.

Program: **Music, Music Education**

**School of Music**

Degree: **Master of Music (M.M.)**

College: **Arts, Media & Design**

**Program:** Music  
**Major:** Music Education  
**Degree:** Master of Music  
**Department:** School of Music  
**College:** Arts, Media & Design

Graduate Advisor: Dr. Ted Honea  
 E-Mail Address: [thonea@uco.edu](mailto:thonea@uco.edu)  
 Office Address: Music 207  
 Phone Number: 405-974-5642  
 Webpage URL: <http://www.camd.uco.edu/music/>

**Music Education, M.M.**

The Master of Music is a flexible program that allows the student to concentrate in his/her area of specialization in a program that develops performing, teaching, and creative skills while providing the student with a deeper and more comprehensive understanding of his/her area than can be obtained on the undergraduate level.

**Admission Requirements**

Send the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. Undergraduate transcripts must show a bachelor's degree in music from an accredited institution with a minimal 2.50 GPA overall or 2.75 GPA in the last 60 hours attempted.
3. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.
4. Evidence of a successful ten-minute applied audition on your primary performance medium. Consult the appropriate division head. (For information on this requirement, contact the Graduate Advisor.)

**Graduation Requirements**

**Required Courses..... 4-6 Hours**

Course Prefix	Course No.	Course Title
MUS	5312	Introduction to Music Research
MUED	5900	Practicum, or
MUS	5900	Practicum, or
MUS	5980	Graduate Project, or
MUS	5990	Thesis, or
MPER	5822	Graduate Recital

**Guided Electives..... 26-28Hours**

Course Prefix	Course No.	Course Title
MUS	5xx3	Music History (6 hours)
MUS	5xx3	Music theory (6 hours)
MUED	5xx3	12 hours, or
MUS	5xx3	12 hours
MUS	5xx3	Two to four hours, as needed
MUED	5xx3	
MPER	5xx3	

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Entrance Advisory Examination. Complete the written Entrance Advisory Examination in music history and music theory after admission to the graduate program and prior to attending classes. A passing grade of 70% is required. Students falling below 70% may make up any deficiency by enrolling in Music History Survey and/or Music Theory Survey and completing the course with a grade of B or better.
2. Advisory Committee. Select an Advisory Committee consisting of the Graduate Advisor as Chairperson and two other graduate faculty members.
3. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
4. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses
5. Thesis, practicum, composition, or recital. Complete a successful project in the form of a thesis, practicum, composition, or recital. If thesis is the choice, successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
6. Comprehensive Examination. At the end of study achieve a minimum score of "pass" on a Comprehensive Examination based on all courses taken and general knowledge appropriate to a School of Music graduate student. Students must apply to the Graduate Advisor no later than the fourth week of the semester in which graduation is projected.
7. Final Requirements. Apply for graduation through the JCGS by the advertised deadline.

Program: **Music, Performance**

**School of Music**

Degree: Master of Music (M.M.)

College: Arts, Media & Design

**Program:** Music  
**Major:** Performance  
**Degree:** Master of Music  
**Department:** School of Music  
**College:** Arts, Media & Design

Graduate Advisor: Dr. Ted Honea  
 E-Mail Address: [thonea@uco.edu](mailto:thonea@uco.edu)  
 Office Address: Music 207  
 Phone Number: 405-974-5642  
 Webpage URL: <http://www.camd.uco.edu/music/>

**Music Performance, M.M.**

The Master of Music is a flexible program that allows the student to concentrate in his/her area of specialization in a program that develops performing, teaching, and creative skills while providing the student with a deeper and more comprehensive understanding of his/her area than can be obtained on the undergraduate level.

**Admission Requirements**

Send the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. Undergraduate transcripts must show a bachelor's degree in music from an accredited institution with a minimal 2.50 GPA overall or 2.75 GPA in the last 60 hours attempted.
3. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.
4. Evidence of a successful ten-minute applied audition on your primary performance medium. Consult the appropriate division head. (For information on this requirement, contact the Graduate Advisor.)

**Graduation Requirements**

**Required Courses..... 15-16 Hours**

Course Prefix	Course No.	Course Title
MUS	5312	Introduction to Music Research
MPER	5010	Applied Lessons (9 hours minimum)
MPER	5822	Graduate Recital (2 hours)
MUS	5xx2	Pedagogy (2 hours)

**Guided Electives..... 16-17 Hours**

Course Prefix	Course No.	Course Title
MUS	5xx3	Music History (6 hours)
MUS	5xx3	Music theory (6 hours)
MUS	5xx3	As needed
MPER	5xx3	As needed

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Entrance Advisory Examination. Complete the written Entrance Advisory Examination in music history and music theory after admission to the graduate program and prior to attending classes. A passing grade of 70% is required. Students falling below 70% may make up any deficiency by enrolling in Music History Survey and/or Music Theory Survey and completing the course with a grade of B or better.
2. Diction. Vocal Candidates must demonstrate proficiency in Italian, French and German diction, either through a record of diction study at the undergraduate level or through examination. Candidates deemed deficient must take undergraduate diction concurrent with their graduate studies.
3. Advisory Committee. Select an Advisory Committee consisting of the Graduate Advisor as Chairperson and two other graduate faculty members.
4. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
5. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses
6. Public Recital. Successful completion of a public recital, as directed.
7. Comprehensive Examination. At the end of study, achieve a minimum score of "pass" on a Comprehensive Examination based on all courses taken and general knowledge appropriate to a School of Music graduate student. Students must apply to the Graduate Advisor no later than the fourth week of the semester in which graduation is projected.
8. Final Requirements. Apply for graduation through the JCGS by the advertised deadline.



Program: **Jazz Studies, Performance**

**School of Music**

Degree: Master of Music (M.M.)

College: Arts, Media & Design

**Program:** Jazz Studies  
**Major:** Performance  
**Degree:** Master of Music  
**Department:** School of Music  
**College:** Arts, Media & Design

Graduate Advisor: Brian Gorrell  
 E-mail address: [bgorrell@uco.edu](mailto:bgorrell@uco.edu)  
 Office Address: UCO Jazz Lab Upstairs  
 Phone Number: 405-359-7989 x 278  
 Webpage URL: [www.ucojazzlab.com](http://www.ucojazzlab.com)

**Jazz Studies, Performance. M.M.**

The program (instrumental or vocal) is highly specialized and requires students to develop professional level performance abilities in jazz and commercial styles as demonstrated by numerous concerts and a graduate recital. Additionally, students will expand research and creative skill, pedagogy, arranging, jazz history, music technology, and career management at a more comprehensive level than can be obtained as an undergraduate.

**Admission Requirements**

Send the following Items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimal 2.50 GPA overall or 2.75 GPA in the last 60 hours attempted.
3. Students falling below this standard may qualify for provisional admission. See Graduate Admission Information.
4. Evidence of a successful interview and audition on your primary performance medium (instrumental or vocal).
5. Evidence of completion of all prerequisites (if any), as determined by the graduate advisor.
6. Evidence of English language proficiency, if not a native speaker. See Graduate Admissions Information - English Language Proficiency.

Note: Students accepted into the program must take the Entrance Advisory Examination in Jazz Studies the week prior to the beginning of the semester. The Graduate Advisor will provide date and time.

**Graduation Requirements**

**Required Courses..... 34 Hours**

Course Prefix	Course No.	Course Title	
MPER	5910	Seminar/Special Topics - Jazz Ensemble	4 hrs
MPER	5xxx	Additional Ensemble Participation	2 hrs
MPER	5010	Applied Music (Primary instrument or voice)	8 hrs
MPER	5010	Applied Jazz Improvisation	4 hrs
MUS	5633	Jazz History	3 hrs
MUS	5653	Jazz & Commercial Music Arranging (Spring Semester only)	3 hrs
MUS	5443	Arts Management (Spring semester only)	3 hrs
MUS	5372	Computer Music Technology (Fall semester only)	2 hrs
MUS	5613	Jazz Pedagogy (Fall semester only)	3 hrs
MPER	5822	Graduate Recital	2 hrs

**TOTAL MINIMUM HOURS REQUIRED.....34**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C,"
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Residency. Complete at least 24 hours at UCO in the degree program.
4. Advisory Committee. Select an advisory committee consisting of the Graduate Advisor, the candidate's major applied music instructor, and one additional faculty member. The advisory committee shall serve as jury for the graduate recital and will evaluate the final comprehensive examination.
5. Comprehensive Examination. Pass a final comprehensive exam administered by the Jazz Studies Division.
6. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Jazz Studies, Commercial Music Production**

**School of Music**

Degree: Master of Music (M.M.)

College: Arts, Media & Design

**Program:** Jazz Studies  
**Major:** Commercial Music Production  
**Degree:** Master of Music  
**Department:** School of Music  
**College:** Arts, Media & Design

Graduate Advisor: Brian Gorrell  
 E-mail address: [bgorrell@uco.edu](mailto:bgorrell@uco.edu)  
 Office Address: UCO Jazz Lab Upstairs  
 Phone Number: 405-359-7989 x 278  
 Webpage URL: [www.ucojazzlab.com](http://www.ucojazzlab.com)

**Jazz Studies, Commercial Music Production, M.M.**

The program is highly specialized and requires students to develop professional level skills in music production ultimately demonstrated by a completed CD album. Additionally, students will expand performance proficiency, research and creative skill, arranging, jazz history, and career management at a more comprehensive level than can be obtained as an undergraduate.

**Admission Requirements**

Send the following Items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimal 2.50 GPA overall or 2.75 GPA in the last 60 hours attempted.
3. Students falling below this standard may qualify for provisional admission. See Graduate Admission Information.
4. Evidence of a successful interview and audition on your primary performance medium (instrumental or vocal).
5. Evidence of completion of all prerequisites (if any), as determined by the graduate advisor.
6. Evidence of English language proficiency, if not a native speaker. See Graduate Admissions Information - English Language Proficiency.

Note: Students accepted into the program must take the Entrance Advisory Examination in Jazz Studies the week prior to the beginning of the semester. The Graduate Advisor will provide date and time.

**Graduation Requirements**

**Required Courses..... 34 Hours**

Course Prefix	Course No.	Course Title	
MPER	5910	Seminar/Special Topics - Jazz Ensemble	4 hrs
MPER	5xxx	Additional Ensemble Participation	2 hrs
MPER	5010	Applied Music (Primary instrument or voice)	4 hrs
MPER	5010	Applied Jazz Improvisation	4 hrs
MUS	5633	Jazz History	3 hrs
MUS	5653	Jazz & Comm'l Music Arranging (Spring semester only)	3 hrs
MUS	5443	Arts Mgmt (Spring semester only)	3 hrs
MUS	5372	Computer Music Technology (Fall semester only)	2 hrs
MUS	5383	Advanced Recording Technology (Spring semester only)	3 hrs
MUS	5662	CD Album Pre-Production (Fall semester only)	2 hrs
MUS	5674	CD Album Production (Spring semester only)	4 hrs

**TOTAL MINIMUM HOURS REQUIRED.....34**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C,"
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Residency. Complete at least 24 hours at UCO in the degree program.
4. Advisory Committee. Select an advisory committee consisting of the Graduate Advisor, the candidate's major applied music instructor, and one additional faculty member. The advisory committee shall serve as jury for the graduate recital and will evaluate the final comprehensive examination.
5. Comprehensive Examination. Pass a final comprehensive exam administered by the Jazz Studies Division.
6. Final Requirements. Apply for graduation through the JCGS by the advertised deadline.





*College of  
Business  
Administration*



Program: **Business Administration**

Degree: Master of Business Administration (M.B.A.)

College: Business Administration

**Program:** Master of Business Administration  
**Major:** General Business Administration  
**Degree:** Master of Business Administration  
**College:** College of Business Administration

**Director MBA Enrollment:** Ms. Susie Braun  
**E-Mail Address:** sbraun1@uco.edu  
**Office Address:** Business Bldg, Room 100F  
**Phone Number:** 405-974-2422  
**Webpage URL:** [www.busn.uco.edu/mba](http://www.busn.uco.edu/mba)  
**Program Coordinator:** Ms. Brandy True  
**E-mail Address:** btrue@uco.edu  
**Office Address:** Business Bldg., Rm 100G  
**Phone Number:** 405-974-5329

### Business Administration, M.B.A.

The mission of the MBA Program at the University of Central Oklahoma is to provide a unique learning experience that will give each graduate the managerial and leadership skills to be productive, creative, ethical, and engaged, excelling in everyday decision-making in varied business environments.

The Master of Business Administration (MBA) degree at the University of Central Oklahoma (UCO) is designed for students who desire broad preparation for managerial and executive positions in business, industry, government, and education. Courses in the innovative, integrated curriculum focus on the knowledge and expertise that today's managers need to solve everyday problems.

The MBA is intended to provide students with a 21<sup>st</sup>-Century MBA education using integrated learning strategies for teaching integrated organizational functions. The UCO MBA student will learn to combine the theoretical and practical knowledge necessary to develop the leadership and management skills required in today's business world.

The College of Business Administration is accredited by the Association of Collegiate Business Schools and Programs (ACBSP) as well as the Higher Learning Commission.

### Admission Policy and Procedure

The University of Central Oklahoma and the College of Business Administration are committed to a qualified and diverse student population and encourage applications from individuals who hold bachelors' degrees in any field from accredited colleges or universities. Admission decisions are recommended to the Jackson College of Graduate Studies by the MBA Admissions Committee upon review of the complete application

Applicants are evaluated based on academic ability, as evidenced by a strong undergraduate record and performance on the Graduate Management Admission Test (GMAT) and on maturity, motivation, leadership, communication skills, and interest in professional management. These admission stan-

dards ensure that applicants admitted to the Jackson College of Graduate Studies are well qualified to study at the University of Central Oklahoma and have a reasonable expectation of successfully completing the Program.

### Admission Requirements

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034. **Application deadlines: July 15 for Fall and November 15 for Spring Semesters.** Applications completed after those deadlines will be considered on a space-available basis.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimal 3.00 GPA overall or 3.25 GPA in the last 60 hours attempted. Applicants who do not meet the above requirements, may be considered for admission to the MBA program if they have a minimum 2.50 overall undergraduate GPA and together their overall undergraduate GPA and GMAT score combine in the following formula for an index score of at least 1000.  
  

$$(\text{Overall UG GPA} \times 200) + \text{GMAT} = 1000 \text{ or higher}$$

The MBA program does not require any specific prerequisite coursework, however, students entering the program are expected to be proficient in common computer software applications for business.
3. Evidence of a GMAT score of 450 or higher. The Jackson College of Graduate Studies, with the approval of the College of Business Administration admits as provisional students those who have not taken the GMAT and those who have taken the GMAT but scored below 450 if they meet one of the GPA requirements above.

The purpose of a provisional admission to the MBA is to permit students to prepare for the GMAT for one-year after their provisional admission. Within one year, provisional students must score at least 450 to continue and enroll in MBA courses. Before taking the GMAT, provisional students must do one of the following.

- a. Native-English speaking students must enroll in nine or more hours in designated graduate business courses. These courses do not count toward an MBA degree.
- b. Non-Native English speaking students who have TOEFL scores of 550 or higher must enroll full-time each semester and must enroll in nine or more hours

Program: **Business Administration**

Degree: **Master of Business Administration (M.B.A.)**

College: **Business Administration**

in designated graduate business courses or twelve hours or more of undergraduate business courses. Designated courses are determined solely by MBA Office advisors. These courses do not count toward an MBA degree.

- c. Non-Native English speaking students who have TOEFL scores of 500 to 549 and have an undergraduate degree in business or a related field must enroll full-time each semester in undergraduate business courses or other approved undergraduate courses. These courses do not count toward an MBA degree. Within a year these students must also obtain a TOEFL score of 550 or higher before enrolling in any graduate courses.

Computer-based testing is available several times per month. Contact the Pearson Professional Center at (405) 917-7325 for fees, dates, and test times. In addition, the website <http://www.mba.com> contains official GMAT information, sample test questions, and a list of testing sites and phone numbers.

- 4. Current Resume
- 5. Two completed recommendation forms or letters of recommendation from former instructors, employers, or other professionals who can evaluate the applicant's potential to complete graduate study.
- 6. Evidence of English language proficiency, if not a native speaker. See Graduate Admissions Information - English Language Proficiency.

Upon notification of acceptance from the Jackson College of Graduate Studies, a student must schedule an appointment with the Director of the MBA Program to complete the admission process.

**Graduation Requirements**

**Required Courses.....35 Hours**

**Foundation Course.....(5 hours)**

In order to advance in the MBA program, students must take this course in residence at UCO and earn a minimum grade of 3.0 (B).

Course Prefix	Course No.	Course Title
BADM	5005	Leading in a Globally-Competitive Environment

**Core Courses .....(25 hours)**  
Students must take these courses in residence at UCO.

Course Prefix	Course No.	Course Title
BADM	5115	Human Capital Management
BADM	5125	Interpretation & Integration: Accting & Comm.
BADM	5205	Managing Business Processes with Information Technology
BADM	5215	Financial Modeling
BADM	5135	Prices, Profits, and the Market Economy

**Capstone Course.....(5 hours)**  
Students must take this course in residence at UCO during their final semester of MBA enrollment.

Course Prefix	Course No.	Course Title
BADM	5305	Strategic Integration

**TOTAL HOURS REQUIRED ..... 35 HOURS**

**Other Requirements**

- 1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
- 2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;"
  - (c) no more than six advisor-approved hours from traditional correspondence courses; and, (d) no more than two retakes (including audits and withdrawals) per course.

Note: All graduate grades, whether repeated or not, will apply to the graduate GPA calculations. No grade of "D" or lower will apply to the degree requirements.

- 4. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Business Administration, Accounting**

Degree: **Master of Business Administration (M.B.A.)**

College: **Business Administration**

**Program:** Master of Business Administration  
**Major:** Accounting  
**Degree:** Master of Business Administration  
**College:** Business Administration

**Director MBA Enrollment:** Ms. Susie Braun  
**E-Mail Address:** sbraun1@uco.edu  
**Office Address:** Business Bldg, Room 100F  
**Phone Number:** 405-974-2422  
**Webpage URL:** [www.busn.uco.edu/mba](http://www.busn.uco.edu/mba)

**Program Coordinator:** Ms. Brandy True  
**E-mail Address:** btrue@uco.edu  
**Office Address:** Business Bldg., Rm 100G  
**Phone Number:** 405-974-5329

**Accounting, M.B.A.**

The MBA – Accounting Emphasis Program provides a transformative learning experience that will give each graduate the specialized accounting, managerial, and leadership skills to be productive, engaged, and ethically aware professionals, excelling in everyday decision-making in varied business environments. MBA – Accounting Emphasis students will demonstrate: knowledge in overall Business topic areas, the ability to perform research in the field of accounting, technical writing skills for the accounting field, theoretical, statistical and practical accounting knowledge, and an awareness of the ethical issues in the field of accounting.

**Admission Policy and Procedure**

The University of Central Oklahoma and the College of Business Administration are committed to a qualified and diverse student population and encourage applications from individuals who hold bachelors’ degrees in any field from accredited colleges or universities. Admission decisions are recommended to the Jackson College of Graduate Studies by the MBA Admissions Committee upon review of the complete application

Applicants are evaluated based on academic ability, as evidenced by a strong undergraduate record and performance on the Graduate Management Admission Test (GMAT) and on maturity, motivation, leadership, communication skills, and interest in professional management. These admission standards ensure that applicants admitted to the Jackson College of Graduate Studies are well qualified to study at the University of Central Oklahoma and have a reasonable expectation of successfully completing the Program.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

**Application deadlines: July 15 for Fall and November 15 for Spring Semesters.** Applications completed after those deadlines will be considered on a space-available basis.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimal 3.00 GPA overall or 3.25 GPA in the last 60 hours attempted.
3. Evidence of a GMAT score of 450 or higher.
4. Either a bachelor’s degree in Accounting from an accredited university or have completed a bachelor’s degree and at least 21 hours of upper-division accounting from an accredited university.
5. Must have completed 3 hours of Intermediate Finance with a grade of B or better
6. Current Resume
7. Two completed recommendation forms or letters of recommendation from former instructors, employers, or other professionals who can evaluate the applicant’s potential to complete graduate study.
8. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency.
9. Students falling below this standard may qualify for provisional admission. See Graduate Admission Information.

Upon notification of acceptance from the Jackson College of Graduate Studies, a student must schedule an appointment with the Director of the MBA Program to complete the admission process.

**Graduation Requirements**

**Required Courses.....33 Hours**

Course Prefix	Course No.	Course Title
BADM	5005	Leading in a Globally-Competitive Environ.
BADM	5115	Human Capital Management
BADM	5205	Managing Business Processes with Information Technology
BADM	5215	Financial Modeling
BADM	5135	Prices, Profits, and the Market Economy
ACCT	5013	Accounting and Tax Research (prerequisite: BADM 5005 and BADM 5115)
BADM	5305	Strategic Integration (Capstone Class-5 hours)



Program: **Business Administration, Accounting**

Degree: **Master of Business Administration (M.B.A.)**

College: Business Administration

**Capstone Course.....(5 hours).**

Students must take this course in residence at UCO during their final semester of MBA enrollment.

**Guided Electives..... 6 hrs**

Select two from the following

Course Prefix	Course No.	Course Title
ACCT	5113	Accounting Theory
ACCT	5213	Current Topics in Accounting
ACCT	5313	Current Issues in Taxation
ACCT	5423	Current Issues in Auditing

**TOTAL HOURS REQUIRED ..... 39 Hrs**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) GPA Overall of 3.00 or higher;
  - (b) no more than 6 hours of "C;"
  - (c) no more than six advisor-approved hours from traditional correspondence courses; and, (d) no more than two retakes (including audits and withdrawals) per course. Note: All graduate grades, whether repeated or not, will apply to the graduate GPA calculations. No grade of "D" or lower will apply to the degree requirements.
4. Final Requirements. Apply for graduation through the JCGS by advertised deadline.



*College of  
Education &  
Professional  
Studies*



Program: **Adult Education, Gerontology**

Degree: **Master of Education (M.Ed.)**

College: **Education and Professional Studies**

**Program:** Adult Education  
**Major:** Gerontology  
**Degree:** Master of Education  
**Department:** Occupational & Technology Education  
**College:** Education & Professional Studies

Program Coordinator: Dr. Doug Reed  
 E-Mail Address: [dreed@uco.edu](mailto:dreed@uco.edu)  
 Office Address: Box 120, HES 200A  
 Phone Number: 405-974-5803

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**Adult Education – Gerontology. M.Ed.**

The Adult Education – Gerontology major provides the student with a base of information and experiences, in and out of the classroom, for dealing with the many aspects of aging. Many of today’s concerns with a more mature population are explored. The emphasis in the Gerontology major is on the “humanistic” approach, recognizing that aging is a developmental state.

Anticipated interest groups for Gerontology major:

- Students interested in working with the elderly
- Nursing home personnel, including administrators, activity directors, and nurses
- People in health occupations
- Directors, outreach workers, etc., involved with senior citizen centers, retirement homes, mobile meals programs, agencies currently working with the elderly, e.g., Area Wide Agency on Aging

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
3. Students falling below this standard may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 13 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
GERO	5023	Orientation to Gerontology
GERO	5743	Gerontology Colloquium
GERO GERO	5900 5900	Practicum in Gerontology, or Thesis

**Guided Electives..... 15-17 Hours**

**Complete 15-17 hours from the following list**

Course Prefix	Course No.	Course Title
GERO	5363	Psychology of Aging
GERO	5463	Bereavement Counseling
ADED	5453	Psychology of Adult Development
GERO	5443	Biology of Human Aging
GERO	5213	Health & Social Services for Seniors
GERO	5342	Politics of Aging
GERO	5731	Drug Issues
ADED	5313	Techniques of Teaching Adults
SOC	5053	Sociology of Aging
GERO	5523	Qualitative Gerontology

**Electives (Advisor Approval Required) ..... 4-5 Hours**

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of “C;” and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Writing Assessment. Complete a writing assessment with passing score.

Program: **Adult Education, Gerontology**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

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4. Thesis. If applicable, complete an acceptable thesis and successfully defend it publicly, submit two paper copies of the thesis to the library and one electronic copy to the library through Proquest, and submit the thesis' title page, original signature page, and abstract page to the JCGS.
5. Final Requirements. Apply for graduation through the JCGS by the advertised deadline.



Program: **Adult Education, Training**

Degree: **Master of Education (M.Ed.)**

College: **Education and Professional Studies**

**Program:** Adult Education  
**Major:** Training  
**Degree:** Master of Education  
**Department:** Occupational & Technology Education  
**College:** Education & Professional Studies

Program Coordinator: Dr. Frank Nelson  
 E-Mail Address: [fnelson@uco.edu](mailto:fnelson@uco.edu)  
 Office Address: Box 120, HES 200B  
 Phone Number: 405-974-5804

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**Adult Education – Training, M.Ed.**

This major provides the student with preparation to work in education, industry training, and service oriented environments. These may include public school adult programs, adult basic education, career technology education, corporate training, higher education and non-profit community services programs. The program is also geared to act as a springboard into similar doctoral programs at terminal degree granting institutions.

Anticipated interest groups for Adult Education – Training:

- Adult education teachers and counselors
- Business and industry trainers
- Administrators of adult education and training programs in technology centers, business, industry, churches, municipalities, military services, etc.
- Educational Consultants
- Students planning doctoral work in adult education
- Higher education faculty and staff
- External trainers and consultants
- Career and technology students

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
3. Students falling below this standard may qualify for conditional or provisional admission. See Graduate Admission Information section.

4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 15 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
ADED	5823	Nature & Charac. of the Adult Learner
ADED	5133	Phil. Foundations of Adult Education
ADED	5313	Techniques of Teaching Adults
ADED	5893*	Capstone in Adult Education

**\*Permission required**

**Guided Electives.....15-17 Hours from the following list:**

Course Prefix	Course No.	Course Title
ADED	5073	Management of Adult Education Programs
ADED	5122	Foundations of Training and Development
ADED	5233	Curriculum Design in Training
ADED	5332	Motivating the Adult Learner
ADED	5342	Consulting Skills in T&D
ADED	5423	Instructional Evaluation in T&D
ADED	5442	Human Relations in T&D
ADED	5453	Psychology of Adult Development
ADED	5522	Creative Supervision Skills
ADED	5531	Training/Needs Analysis
ADED	5552	Facilitation Techniques for Adult Learners
ADED	5642	Proposal Writing
ADED	5883	Transform. Learning for the Adult Learner

**Free Electives (if needed) ..... 3 Hrs maximum from the following:**

Program: **Adult Education, Training**

Degree: **Master of Education (M.Ed.)**

College: Education and Professional Studies

Course Prefix	Course No.	Course Title
ADED	5082	Career Tech Student Organization
GERO	5023	Orientation to Gerontology
GERO	5363	Psychology of Aging
GERO	5443	Biology of Aging
OCTE	5213	History and Phil of Career Tech Education
OCTE	5303	Overview of Occupational Education
OCTE	5853	Methods of Teaching OCTE
PTE	5413	Educational Statistics
SFTY	5013	Alcohol and Drug Education

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C,"
  - (c) no more than six advisor-approved hours from traditional correspondence courses; and, (d) complete PTE 5013 with a grade of B or better.
3. Complete writing assessment with passing score during first semester.
4. Final Requirements. Apply for graduation through the JCGS by the advertised deadline.

Program: **Athletic Training**

Degree: Master of Science (M.S.)

College: Education and Professional Studies

**Program:** Athletic Training Education Program  
**Major:** Athletic Training  
**Degree:** Master of Science  
**Department:** Kinesiology & Health Studies  
**College:** Education & Professional Studies

Program Coordinator: Mr. Jeff McKibbin  
 E-Mail Address: [jmckibbin@uco.edu](mailto:jmckibbin@uco.edu)  
 Office Address: Box 189, Wantland Hall, 015  
 Phone Number: 405-974-2959

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105  
 Webpage URL: <http://ceps.uco.edu/programs/at>

### Athletic Training, M.S.

The Master of Science in Athletic Training degree is a 45-hour, entry-level athletic training degree which provides graduate students with the knowledge, skills and clinical education necessary to meet the Board of Certification Inc. (BOC), eligibility. The program is designed for students who have completed an undergraduate degree but are seeking entry into the athletic training profession through a graduate education program which meets Commission on Accreditation of Athletic Training Education (CAATE) standards. \* This program is not intended for students who already have an undergraduate athletic training degree from a CAATE accredited institution or are currently eligible for the BOC Certification Examination.

According to the National Athletic Trainers' Association, [www.nata.org](http://www.nata.org), "Athletic trainers are health care professionals who collaborate with physicians to optimize physical activity and participation of patients and clients." Athletic training encompasses the prevention, diagnosis, and intervention of emergency, acute, and/or chronic medical conditions which may lead to impairment, functional limitations, and disabilities. To become a certified athletic trainer, a student must graduate with bachelors or master's degree from an accredited professional athletic training education program and pass a certification examination. More than 70 percent of certified athletic trainers hold at least a master's degree. Certified Athletic Trainers must meet ongoing continuing education requirements established by the Board of Certification, Inc., [www.bocatc.org](http://www.bocatc.org). Although not yet a universal requirement, more and more athletic organizations and insurance companies are requiring the presence of Certified Athletic Trainers due to concerns about participant safety and organizational liability.

An **athletic trainer** is not the same as a **personal trainer**, who is not usually considered a health care professional and whose vocation is exercise management. A personal trainer may or may not be certified.

The mission of the Graduate Athletic Training Education Program (Graduate Athletic Training Education Program) is to provide transformative educational opportunities for students to achieve intellectual, professional, personal and

creative growth within a nationally accredited curriculum in the field of athletic training to service the health care needs of Oklahoma.

The goals of the Graduate Athletic Training Education Program are:

1. To provide students the opportunity to complete an accredited program of study that will provide them with the knowledge and clinical skills to become Certified Athletic Trainers.
2. To provide students the opportunity to learn, develop and apply critical thinking, decision-making skills necessary to become an allied-health care provider.
3. To provide students opportunity to learn, develop and demonstrate ethical leadership and professional behaviors as they relate to health care in a global society.

Detailed information about the program can be found on the Graduate Athletic Training Education Program webpage, <http://ceps.uco.edu/programs/at> or in the application materials, <http://ceps.uco.edu/node/858>. Contact the program director regarding information and requirements. All applications are incomplete until Official Transcripts are received by the Graduate College that indicated completion of undergraduate degree.

The GATEP is seeking full \*Disclaimer. accreditation from CAATE. At this time the program is not accredited and there are no guarantees that the program will be accredited by the time of graduation. Support, resources and personnel are in place to submit the Self-Study in the fall 2009 for accreditation consideration in the spring of 2010. Without CAATE accreditation students graduating from the GATEP will not be eligible for the BOC Certification Examination.

### Admission Requirements

Admission to the Graduate Athletic Training Education Program is competitive. (See: <http://ceps.uco.edu/node/831>). Applicants will not be admitted to the Jackson College of Graduate Studies until they have been accepted to the Graduate Athletic Training Education Program. International students must first meet the university's international admission requirements before applying for program admission. These students should first talk with an advisor in the International Students Office.

Applicants may obtain application forms and instructions from the program's web page at <http://ceps.uco.edu/node/858> or the program director. Students wishing to transfer into the program from other graduate programs must be aware of the program's the transfer policies, (<http://ceps.uco.edu/node/839>).

Submit the following directly to the Program Director in one envelope to: Graduate Athletic Training Education Program, Box 189, 100 N. University Dr., Edmond, OK 73034. (Fax: 405.974.3805). **Application deadlines: December 15 for early fall admissions; March 1 for regular fall admissions.**

Program: **Athletic Training**

Degree: Master of Science (M.S.)

College: Education and Professional Studies

1. A Graduate Athletic Training Education Program application by advertised date.
2. A Jackson College of Graduate Studies, paper or online, application for admission. (<http://www.uco.edu/registrar/admit/Admissions.htm>)
3. Official copies of undergraduate and graduate transcripts in sealed envelopes from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Transcripts must show:
  - a. A minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
  - b. Completion of at least 19 hours from the following: HLTH 3493, BIO 2504, BIO 2604, PHED 3503, PHED 3333, and HLTH 3412. Applicants must have completed these courses within the last 10 years and must have earned a grade of "C" or better for course. A candidate with a deficient prerequisite course may still gain provisional admission, if otherwise qualified. A candidate with a deficient prerequisite course may be extended special consideration for "Provisional Admission" if otherwise qualified. See Graduate Admission Information.
4. A completed application reviewed by Selection Committee and meeting competitive admission requirements.
5. Two letters of recommendation: One letter each from: professor/instructor and one from an athletic trainer, physician or allied-health provider, <http://ceps.uco.edu/node/858>
6. A Statement of Goals regarding your athletic training future or philosophy
7. A signed Technical Standards document verifying that the student can meet or exceed the minimum mental, physical, emotional, communicative and intellectual abilities necessary for athletic training.
8. A completed GATEP Physical Form, which requires a signed report from a physical examination by a licensed medical physician (or designee) and a signed release form.
9. Immunization records with HBV information.
10. Professional Rescuer CPR and First Aid certification or equivalent (submit copies of both sides of cards).

Once all application materials are received and reviewed by the program, the program director will notify the candidates and invite the successful ones to interviews. Selected applicants must then complete an on-campus or phone interview with Selection Committee. <http://ceps.uco.edu/node/836>.

Only after being accepted and admitted to Graduate Athletic Training Education Program will the Jackson College of Graduate Studies consider the student for admission as a graduate student. This step completes the admission process.

### Immediate Post-Admission Requirements

Once accepted to both the program and the Jackson College of Graduate Studies, students must participate in the July semester academic program and complete clinical requirements of the GATEP between the first summer and fall semester. This is mandatory because pre-professional level requirements must be completed before participation in the professional clinical program. Students who have been accepted, admitted and enrolled in the July semester but who failed to complete the pre-professional level requirements will be placed on probation for one semester or until those requirements are met. (See Probation Procedure <http://ceps.uco.edu/node/846>). Students must then complete the following.

1. Pass Kins 5313 and Kins 5623 with a "B" or better.
  - a. Complete Bloodborne Pathogen training in Kins 5623
2. Complete all psychomotor-skill proficiencies. If all proficiencies are not completed, students will receive a grade of "I" (incomplete) and the students will not be allowed to enroll in the professional level courses.
3. Review with program director the program's policy and procedure manual, academic advisement and graduation requirements
4. Pay \$150.00 One-Time Clinical Program Fee
  - a. Uniform and Program Badge
  - b. Personal Clinical Equipment
5. Submit application for Apprentice Athletic Trainer License with the Oklahoma State Board of Medical License and Supervision, \$25.00-\$35.00.
  - a. <http://www.okmedicalboard.org>
  - b. Criminal background check, \$15.00 - 35.00.
6. Purchase Student Liability Insurance through the University's Bursar Office - \$15.00 - 25.00 and provide a receipt to the program director.

Note: Fees are subject to change. Check with program director for verification of specific amount.

The above requirements must be met during the July semester. Each student will then be required to complete approximately two weeks of Clinical Orientation during fall preseason sports as a pre-professional level program requirement. The following must be completed.

- a. Clinical Site Orientation
- b. Clinical Observation-two weeks in early August – fall preseason sports.



Program: **Athletic Training**

Degree: Master of Science (M.S.)

College: Education and Professional Studies

- c. Clinical Rotations-high school and college athletic training facilities.
- d. Foundational Behaviors of Professional Practice evaluation.

**Retention/Progression Requirements**

- 1. Must be in "Good Standing" with the GATEP, Graduate College and University.
- 2. Must meet all GATEP clinical requirements.
- 3. Must maintain a cumulative GPA of 3.0 in athletic training major courses.
- 4. Must earn a "B" or better in major courses.
- 5. Must take required courses in sequence to ensure "Learning Over Time."
- 6. Must be enrolled in 9 semester hours during fall and spring semesters.
- 7. Must demonstrate ability to continue to meet Technical Standards.

**Graduation Requirements**

**Required Courses..... 45 Hours Taken in the Following Sequence**

Course Prefix	Course No.	Course Title	Hrs
<b>First Summer Term</b>			
KINS	5313	Athletic Training Principles	3
KINS	5623	Pathophysiology for Ath Tr	3
<b>First Fall Semester</b>			
KINS	5233	Assess. of Health & Exer Sciences	3
KINS	5343	Assess of Athletic Injuries	3
KINS	5413	Clinical Edu Assess Athletic Injury	3
<b>First Spring Semester</b>			
KINS	5433	Therapeutic Modalities	3
KINS	5443	Clinical Edu Therap Modalities	3
KINS	5513	Medical Aspects of Ath Training	3
<b>Second Summer Term</b>			
KINS	5713	Athletic Training Administration	3
KINS	5723	Psychosocial Aspects of Ath Tr	3
<b>Second Fall Semester</b>			
KINS	5523	Rehab Tech for Athletic Injuries	3
KINS	5613	Clinical Education Rehab Tech	3
KINS	5733	Athletic Training Clinical I	3
<b>Second Spring Semester</b>			
KINS	5743	Athletic Training Clinical II	3
PHED	5393	Research in Kinesiology & Health	3

**Clinical Program Requirements**

The Graduate Athletic Training Education Program's philosophy is that each student must be continually and actively involved in every aspect of the clinical program in order to learn, apply and appreciate the art and science of athletic training

The standards are rigorous. Students must attend all clinical field experience and rotations assignments in order to observe and demonstrate the NATA Education Council Foundational Behaviors of Professional Practice, including the application of psychomotor and clinical proficiency skills, when interacting with patients, coaches, parents and medical personnel. Supervisors record clinical participation information as part of the student's progression/retention and graduation requirement documentation.

**Clinical Standards: Students must meet the following standards.**

- a. Attendance at all clinical field experience and rotations assignments. Attendance will be measured by hours, days, weeks and semesters completed as well as clinical site rotations, sports and events participation. Clinical participation information will be recorded on the program's forms which will be used for retention/progression and graduation requirement documentation.
- b. Adherence to the GATEP and each clinical site's dress code, behavior and facility protocols. Failure to do so may result in removal from the clinical site. Travel costs and transportation are the responsibility of the student and will be needed to complete clinical requirements.

Note. It is imperative that the student understands that only directly supervised clinical experiences by an ACI/CI will count towards the clinical education requirements. The student must be in both visual and auditory contact with the ACI/CI during all clinical courses/labs and field experiences. At no time should it be the responsibility of the student to cover teams or facilities, if unsupervised. **Complete clinical program requirements can be found at <http://ceps.uco.edu/node/841>**

**Note:** The amounts of all fees are subject to change. In preparation for graduation, students must obtain correct fee amounts from their program advisor.

**Graduation Requirements**

- 1. Meet all University and Graduate College requirements.
- 2. Complete all Graduate Athletic Training Education Program academic requirements.
- 3. Earn a "B" or better in each Graduate Athletic Training Education Program major courses.



Program: **Athletic Training**

Degree: Master of Science (M.S.)

College: Education and Professional Studies

4. Overall GPA of 3.00 or higher with no more than 6 hours of "C" and no more than six advisor-approved hours from traditional correspondence courses.
5. Meet all clinical program requirements of Graduate Athletic Training Education Program.

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of Graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

**Grievance Policy.**

Specific policies regarding the GATEP can be found on the program's webpage and manual <http://ceps.uco.edu/node/840>, <http://ceps.uco.edu/node/846>. If a policy is not specifically stated in the GATEP documents, University and Graduate Colleges policies are in effect. Policies can be found in the Student Code of Conduct (<http://www.uco.edu/ssvp/conduct/>) and the Graduate Catalog.

Program: **Early Childhood Education**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

**Program:** Education  
**Major:** Early Childhood Education  
**Degree:** Master of Education  
**Department:** Curriculum & Instruction  
**College:** Education & Professional Studies

Program Coordinator: Dr. Jan Wetsel  
 E-mail Address: [jwetsel@uco.edu](mailto:jwetsel@uco.edu)  
 Office Address: Box 127, LIB 145  
 Phone Number: 405-974-5721

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**Early Childhood Education**

The Early Childhood Education program is designed to provide an advanced program of study focusing on the developmentally appropriate care and education of children from birth through age eight within various early childhood and elementary school settings.

The student will be given the opportunity to demonstrate a basic knowledge of educational research including: research procedures and methods; sources and formats utilized for presenting education research; critical review of research reports; and the preparation and defense of a research proposal.

The Early Childhood Education program emphasizes the whole child and exposes the student to the scientific knowledge bases regarding: 1) development of children, 2) learning theory, and 3) appropriate educational practices as well as the opportunity to develop competence in working with parents of young children.

The scientific and theoretical foundation for the program is the study of the Constructivist Theory as it relates to cognitive and affective development and the implications for the care and education of young children. The curriculum is designed to provide an individualized program of study based on the student's experience and professional goals.

Other areas addressed will include: assessment issues and techniques, multicultural aspects of child development, principles of play in child development, principles of guidance, professionalism and advocacy.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Un-

dergraduate transcripts must show a minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.

3. Students falling below this standard may qualify for conditional admission. See Graduate Admissions Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 27 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
ECED	5223	Ed. Practices of Constructivist Teachers
ECED	5153	Dev. Assess. Issues in Early Childhood
ECED	5433	Theoretical Perspectives of Learning and Practice
ECED	5512	Prof. and Advocacy in Early Childhood
ECED	5232	Affirming Diversity: Multicultural Educ.
ECED	5042	Leadership: Empowering Family, Communication & Schools
ECED	5063	Developmental, Learning, Family Involvement: Birth – 3
ECED	5103	Dev., Lrng., Fam. Involvement: 4-8
ECED	5900	Practicum - 3 credit hours
ECED	5950	Internship (not required officially) 2 credit hours

**Approved Electives ..... 7 Hours**

Course Prefix	Course No.	Course Title
		7 hours of approved electives

**TOTAL HOURS REQUIRED .....34 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.

Program: **Early Childhood Education**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

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2. Academic Standards. Meet the following course work standards:

- (a) Overall GPA of 3.00 or higher;
- (b) no more than 6 hours of "C;" and,
- (c) no more than six advisor-approved hours from traditional correspondence courses.

3. Final Requirements. Apply for graduation through the JCGS by the advertised deadline.

Note: A master's degree in Early Childhood Education does not fulfill the requirements for initial certification/licensure by the Oklahoma State Department of Education. Additional coursework will be included in the master's degree plan of study for those who desire to obtain certification through UCO's teacher preparation program or those who do not have a background in Early Childhood Education.

Program: **Education**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

**Program:** Education  
**Major:** General  
**Degree:** Master of Education  
**Department:** Occupational & Technology Education  
**College:** Education & Professional Studies

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

Program Coordinator: Mr. Len Bogner  
 Office Address: HES 202A, Box 120  
 E-Mail Address: [lbogner@uco.edu](mailto:lbogner@uco.edu)  
 Phone Number: 405-974-5801

**General Education, M.Ed.**

The General Education major is a 33-hour degree program designed to prepare qualified individuals to work in an educational environment relating to a **specific** discipline. The program encompasses (1) an orientation to education in the field of research and scholarly activities, (2) an introduction to an educational history and philosophy discipline, (3) an introduction to curriculum development and design, (4) evaluation strategies in education, and (5) teaching strategies in an education environment. The program also provides the opportunity for students to develop in-depth knowledge in their chosen discipline and endeavors to produce educator-scholars with research skills that are sufficient for a career in the discipline-specific area. Specific objectives include producing educator-scholars who:

1. Demonstrate knowledge the foundations and applications of their discipline;
2. Demonstrate an in-depth knowledge in their specific discipline;
3. Integrate and disseminate knowledge effectively;
4. Articulate the nature and characteristics of curriculum content and development;
5. Communicate effectively in their discipline;
6. Demonstrate research skills sufficient for interpreting and producing personal and work-related scholarship.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).

2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions.
3. Undergraduate transcripts must show a minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted. Students falling below this standard may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency.
5. Students falling below this standard may qualify for conditional or provisional admission. See Graduate Admission Information.

**Graduation Requirements**

**Core Education ..... 14-15 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
OCTE	5213	History & Phil. of Vocational Ed., or Philosophical Found. of Adult Ed., or Modern Philosophies of Education., or Principles, History & Phil. of Safety., or Found. of Bilingual/Multicult Ed., or History of Education, or Educational Sociology
ADED	5133	
PTE	5122	
SFTY	5203	
TESL	5123	
PTE	5142	
PTE	5172	
ADED	5233	Curriculum Design in Education
PTE	5383	Prin. of Tests & Measurements, or Instructional Evaluation in T & D, or Tests & Eval. in Bilingual/ESL Classrms
ADED	5423	
TESL	5313	
ADED	5313	Techniq. of Teaching Adults, or Methods of Teach. Occ. & Tech Ed., or Teaching English as a Second Lang.
OCTE	5853	
TESL	5783	

**Guided Electives..... 18-19 Hours**

**Choose specialization courses with Advisor approval.**

**TOTAL MINIMUM HOURS REQUIRED .....33**

The student, the discipline advisor and graduate advisor will determine the specific courses to be taken. A discipline-specific area requires 18-19 hours in that discipline. For example: If a student chooses Safety as their discipline area, the student must complete 18-19 hours in the Safety discipline. If there is a complementary course in a different discipline, determination for allowing that class will be made by the Graduate Advisor and Discipline Advisor.

Program: **Education**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

The areas specific to this degree area: Health and Physical Education, Art, Industrial Safety, Occupational and Technology Education, and English. Any other discipline-specific area must be approved by the discipline specific advisor and the graduate program advisor. The discipline areas for this degree have approved curriculum that the student must adhere to in their selected degree program. Altering of course curriculum without prior approval could cause a delay in graduation from the program.

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) overall no more than 6 hours of "C,"
  - (c) GPA of 3.00 or higher in the Core Education required courses;
  - (d) no more than six advisor-approved hours from traditional correspondence courses.
3. Complete a writing assessment with passing score.
4. Final Requirements. Apply for graduation through the JCGS by the advertised deadline.



Program: **Secondary Education**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

**Program:** Education  
**Major:** Secondary Education  
**Degree:** Master of Education  
**Department:** Professional Teacher Education  
**College:** Education & Professional Studies

Program Coordinator: Dr. Bryan Duke  
 E-Mail Address: [bduke@uco.edu](mailto:bduke@uco.edu)  
 Office Address: Box 176, LIB 315  
 Phone Number: 405-974-5529

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**Secondary Education, M.Ed.**

The Secondary Education major is designed for professional educators who seek a broader cultural and professional learning experience than is possible on the undergraduate level. The curricular program enhances knowledge of content-areas and specific pedagogical techniques and skills which will be required in professional work.

Students have the opportunity to study a specific curricular area; to explore the American educational system; to demonstrate their knowledge of educational research procedures and methods, sources and formats, and critical reviews of research reports; and to prepare and defend a research proposal and its results.

Other areas of advanced learning include: The development of adolescence and social forces on adolescence and their implications for the classroom; student learning styles and behavior both individually and in classroom settings; and, professional relationships with students, parents, teachers, administrators, and other pertinent individuals.

The program is aligned to the National Board of Professional Teaching Standards (NBPTS), and program assignments simulate activities which teachers complete while pursuing National Board Certification. In fact, program students may be granted elective credit, under certain conditions, for successful completion of National Board Certification.

The program accommodates both traditionally trained and certified teachers with undergraduate education degrees and others holding bachelors degrees and seeking alternative certification. For this latter group, the program offers courses in managing classrooms, designing instruction, meeting students' needs, and assessing students' performances.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
3. Students falling below this standard may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 12 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
PTE	5203	Advanced Educational Psychology
PTE	5153	Advanced Developmental Psychology
PTE	5112	Modern Philosophies of Education, or History of Education or Educational Sociology
PTE	5142	
PTE	5172	
PTE	5910	Seminar/Special Topics - Capstone - 2 credit hours

**Guided Electives..... 3 Hours**

**Complete 2 to 3 hours from the following list:**

Course Prefix	Course No.	Course Title
PTE	5383	Principles of Tests and Measurements
PTE	5322	Problems of Teaching in Sec. Schools
PTE	5283	Fund. of Curriculum Development
PTE	5413	Educational Statistics
PTE	5112	Modern Philosophies of Education, or History of Education, or Educational Sociology
PTE	5142	
PTE	5172	

Program: **Secondary Education**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

**For Traditionally-Certified Students**  
**Additional Approved Electives..... 8 Hours**

**For Alternatively-Certified Students**  
**Additional Guided Electives**  
**from the following list .....8-9 Hours**

Course Prefix	Course No.	Course Title
PTE	5333	Meeting Students' Needs
PTE	5522	Designing Instruction
PTE	5533	Managing Classrooms
PTE	5623	Secondary Class Assessment

**Teaching Specialty ..... 9 Hours**

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) overall no more than 6 hours of "C,"
  - (c) GPA of 3.00 or higher in the Core Education required courses; (d) no more than six advisor-approved hours from traditional correspondence courses.
3. Program Portfolio. Complete all program portfolio artifacts successfully prior to graduation.
4. Final Requirements. Apply for graduation through the JCGS by the advertised deadline.

Program: **Bilingual Education/TESL**

Degree: **Master of Education (M.Ed.)**

College: **Education and Professional Studies**

**Program: Education**  
**Major: Bilingual / TESL**  
**Degree: Master of Education**  
**Department: Curriculum & Instruction**  
**College: Education & Professional Studies**

Program Coordinator: **Dr. April Haulman**  
 E-Mail Address: [ahaulman@uco.edu](mailto:ahaulman@uco.edu)  
 Office Address: **Box 127, LIB 124**  
 Phone Number: **405-974-5139**

Graduate Advisor: **Stephanie Beauchamp**  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: **Box 106, EDU 207**  
 Phone Number: **405-974-5105**

**Bilingual Education/TESL, M.Ed.**

The Masters of Education degree in Bilingual Education/Teaching English as a Second Language (TESL) major is designed to prepare teachers to work with the ever increasing number of non-and limited-English-proficient students in Oklahoma's schools. The program provides already-certified teachers the training to better assist K-12 English language learners who are struggling to survive and succeed academically. The program provides students with the foundations of research, language-acquisition theory, and history and philosophy, current instructional and assessment practices, and grounding in English language structure and usage.

The program allows students to complete the 24-hour course requirements of UCO's state-approved program for a teaching credential designation in Bilingual/Multicultural Education and/or English as a Second Language (non-testing endorsements) and apply them toward the 33-hour degree requirements. Students not holding Oklahoma teaching certification, but otherwise eligible for admission, will be required to complete other prerequisites.

Specific program objectives focus on developing the knowledge, skills and dispositions for professionals in the fields of Bilingual Education and/or Teaching English as a Second Language. They include the abilities to:

1. Apply knowledge of the processes of language acquisition and bilingualism to the development of classroom instructional activities.
2. Incorporate a variety of developmentally appropriate methods, techniques, and educational technology, into oral and written language development and across the curriculum.
3. Infuse into the curriculum an appreciation for cultural diversity and awareness of the influences of cultural background and experience in the educational process.

4. Develop and implement strategies to promote effective parental and community involvement in the schooling process.
5. Identify limited English proficient students and monitor their language and academic needs by developing, administering, and/or interpreting appropriate assessment.
6. Diagnose and prescribe individualized instruction and mainstreaming techniques that reflect an understanding of diverse learning styles.
7. Demonstrate classroom management techniques for various types of program models in bilingual and multilingual settings

**Admission Requirements**

Submit the following Items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions.
3. Undergraduate transcripts must show a minimum 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
4. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
5. A current teaching certificate or completion of six undergraduate hours in Education and six undergraduate hours in English above the 2000 level.

**Graduation Requirements**

**Required Courses..... 11 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
IME	5042	Microcomputers in the Classroom, or
IME	5013	Libr. Materials for Secondary Schools, or
IME	5223	Library Materials for Elemen. Schools, or
IME	5543	Instructional Design and Development
TESL	5313	Testing & Evaluation in Bilingual/TESL
TESL	5123	Foundations of Bilingual/Multicultural Ed

Program: **Bilingual Education/TESL**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

**Guided Electives..... 23 Hours**

Course Prefix	Course No.	Course Title
TESL	5143	Teaching Read to English Lang. Learners
TESL	5163	ESL in Content Areas
TESL	5212	Cultural Ling. Diversity in the Schools
TESL	5783	Teaching Eng. as a Second Language or
TESL	5133	Methods and Mat for Bilingual Instr.
TESL	5763	Second Language Acquisition
ENG	5413	Teaching ESL Grammar
TESL	5413	Language Structure for ESL Teachers
TESL	5900	Practicum: TESL/TEFL (2 credit hrs.)
TESL	5960	Institute (1 credit hour)

**TOTAL HOURS REQUIRED .....34 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Final Requirements. Apply for graduation through the JCGS by the advertised deadline.

Program: **Education Administration**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

**Program:** Education Administration  
**Major:** Education Administration  
**Degree:** Master of Education  
**Department:** Advanced Professional Services  
**College:** Education & Professional Studies

Program Coordinator: Dr. J. Kirk Webster  
 E-Mail Address: [jwebster9@uco.edu](mailto:jwebster9@uco.edu)  
 Office Address: Box 193, Lib 125  
 Phone Number: 405-974-5448

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**Education Administration, M.Ed.**

The Master of Education in Education Administration offers a degree in school administration K-12. The degree program is based on requirements for the Elementary or Secondary School Principal Standard Certificate as set forth by the Oklahoma State Department of Education.

The Education Administration degree program prepares school leaders who demonstrate the knowledge and skills required of future administrators. The curricula are designed in an integrated problem-based mode to promote an understanding of the relationships between the various knowledge and skill areas in education leadership. Clinical internship tasks and field experiences provide the necessary transition from the study of content areas toward a more realistic workplace experience.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034. (Fax: 405.974.3852).

1. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions.
2. Undergraduate transcripts must show a minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 34 Hours**

Course Prefix	Course No.	Course Title
EADM	5543	Fundamentals of Public School Admin
PTE	5153	Adv. Dev. Psych. In an Education. Setting
PTE	5013	Foundations of Educational Research
EADM	5553	Legal Aspects of School Administration
EADM	5683	Curriculum Leadership
EADM	5353	Technology for School Administration
EADM	5453	Interpersonal Relations/School Admin.
EADM	5673	School Personnel Administration
EADM	5623	Supervision and Evaluation of Instruction
EADM	5583	Public School Finance
EADM	5814	Principal/Internship

**TOTAL HOURS REQUIRED .....34 HOURS**

**Other Requirements**

1. Complete an admission folder (before the completion of nine graduate hours).
2. Complete an interview (before the completion of 9 graduate hours).
3. Submit a letter from a school administrator verifying at least two years of teaching experience.
4. Submit a current teaching certificate (before the completion of twelve hours of graduate credit).
5. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
6. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
7. Final Requirements. Apply for graduation through the JCGS by advertised deadline.



Program: **Elementary Education**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

**Program: Education**  
**Major: Elementary Education**  
**Degree: Master of Education**  
**Department Curriculum & Instruction**  
**College Education & Professional Studies**

Program Coordinator: Dr. Lorraine Jimison  
 E-Mail Address: [ljimison@uco.edu](mailto:ljimison@uco.edu)  
 Office Address: Box 127, LIB 134  
 Phone Number: 405-974-5129

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**Elementary Education, M.Ed.**

The Elementary Education program is designed to provide a more advanced program of study for teachers in Elementary School settings.

The student will be required to demonstrate a basic knowledge of educational research including: research procedures, and methods; sources and formats utilized for presenting education research; critical review of research reports; and the preparation and defense of a research proposal.

The curriculum is designed to provide an individualized program of study based on the student's experience and professional goals. The student will be required to demonstrate their knowledge in the following areas: curriculum theory and development; theoretical basis of instructional practices; current practices, innovations, and trends in various subjects; current instructional materials; norm-referenced and criterion-referenced evaluation of pupils' progress including development, use, interpretation, and reporting; social class and cultural background differences among students and their implications; methods of developing and implementing instructional programs for culturally different pupils; historical development of elementary education in America; the impact of society and social change on the educational process; and major philosophical views of education and their relation to educational theory and practice.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Un-

dergraduate transcripts must show a minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.

3. Students falling below these standards may qualify for conditional admission. See Graduate Admission Information.
4. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency..
5. Copy of a current teaching certificate, if applicable.

NOTE: This program admits students with or without an undergraduate Elementary Education degree and with or without a current teaching certificate. The requirements for these groups differ. See below.

**Graduation Requirements**

**Required Courses..... 24 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
PTE	5822	Adv Psychology of Childhood or
PTE	5153	Adv. Dev. Psych. in an Educational Setting
ELED	5253	Inquiry Science for Elementary Teachers
ELED	5733	Teaching for Mathematics Understanding
ELED	5223	Literature Based Language Arts Instruction
ELED	5753	Social Studies in a Global Environment
READ	5910	Seminar/Special Topics - 3 credit hours
ELED	5910	Seminar/Special Topics - 3 credit hours

**Guided Electives..... 12 Hours  
 In Curriculum Enhancement or Elementary Education**

**TOTAL HOURS REQUIRED .....36 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Completion of all requirements for taking the Elementary Education certification examination.

Program: **Elementary Education**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

- 
4. Final Requirements. Apply for graduation through the JCGS by advertised deadline.
- 

**Elementary Education Certification**

Students who hold a current teaching certification in Elementary Education will select enough Curriculum Enhancement elective courses from the list below to give them a total of at least 36 hours in this program.

- a. Seminars, workshops or institutes in elementary education
- b. Content support courses in liberal arts, mathematics, or the sciences
- c. Courses approved by an advisor

Students who do not hold a current teaching certificate do not take courses from the above areas and instead complete 12 hours in 5000-level courses as a preparation for taking the Elementary Education certification examination. These courses, which may count toward both master's degree and certification requirements, must be completed *prior* to taking the Required Courses above. Completing this requirement may mean that these students finish with more than the 36 hours needed by students who enter with current certification.

Program: **Family and Child Studies, Infant/Child Specialist**

Degree: **Master of Science (M.S.)**

College: **Education and Professional Studies**

**Program:** Family and Child Studies  
**Majors:** Infant/Child Specialist  
**Degree:** Master of Science  
**Department:** Human Environment Sciences  
**College:** Education & Professional Studies

Program Coordinator: Dr. Kaye Sears  
 E-Mail Address: [ksears@uco.edu](mailto:ksears@uco.edu)  
 Office Address: Box 118, HES 100D  
 Phone Number: 405-974-5786  
 Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**Family and Child Studies / Infant/Child Specialist. M.S.**

The M.S. in Family and Child Studies / Infant/Child Specialist prepares students for the certification examination in Family Life Education from the National Council on Family Relations. The Certified Child and Parenting Specialist credential is also available to those graduates who successfully complete the required examination and internships.

The UCO Child Study Center provides the practical opportunities for these programs with hands-on experience and research. Internship and Practicum requirements are a part of all three programs, as well as a required number of prerequisites.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 2.75 GPA overall or 3.00 GPA in the last 60 hours attempted.
  - b. Completion of the following prerequisite courses: FMCD 2213, FMCD 3723, FMCD 3813, FMCD 4874, and three undergraduate hours in statistics
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admissions Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See

Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 20 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
FMCD	5542	Leadership Principles and Advocacy
FMCD	5023	Theories in Family & Child Studies
FMCD	5373	Life Span Development in FMCD
FMCD	5363	Ethics & Issues in Family and Child Studies
FMCD	5423	Linking Family and Community
FMCD	5043	Family Dynamics and Sexuality

**Guided Electives..... 14-15 Hours**

Course Prefix	Course No.	Course Title
FMCD CJ	5523 5423	Family Law and Public Policy, or Child Abuse/Neglect Law
ECED	5232	Affirming Diversity: Multicultural Education
SLP SPED	5232 5102	Comm. Disorder Infant/Toddler, or Language Dev. in Special Education
SPED	5543	Counseling Families w/Disabilities
SPED	5212	Legal Aspects in Special Education
FMCD ECED	5712 5063	Parent Education, or Develop, Learn, Fam Involv Birth Thru 3
SPED	5910	Seminars/Special Topics - 2 credit hours
SPED	5431	Attention Deficit Disorder
SOC	5633	Social Welfare Theory
SOC	5463	The Abused

**Internship or Thesis ..... 6-7 Hours**

Course Prefix	Course No.	Course Title
PTE	5413	Educational Statistics (only if writing Thesis)
FMCD	5990	Thesis or
FMCD	5950	Internship (400 hours)

**TOTAL HOURS REQUIRED ..... 40-42 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.

Program: **Family and Child Studies, Infant/Child Specialist**

Degree: **Master of Science (M.S.)**

College: **Education and Professional Studies**

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3. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
4. Thesis. If applicable, complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Family and Child Studies, Licensed Marriage & Family Therapist**

Degree: **Master of Science (M.S.)**

College: **Education and Professional Studies**

**Program:** Family and Child Studies  
**Majors:** Licensed Marriage & Family Therapist  
**Degree:** Master of Science  
**Department:** Human Environment Sciences  
**College:** Education & Professional Studies

Program Coordinator: Dr. Kaye Sears  
 E-Mail Address: [ksears@uco.edu](mailto:ksears@uco.edu)  
 Office Address: Box 118, HES 100D  
 Phone Number: 405-974-5786

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**Family and Child Studies / LMFT, M.S.**

The M.S. in Family and Child Studies / Licensed Marriage & Family Therapist prepares students to apply for the Oklahoma Licensed Marriage and Family Therapist certification examination.

The UCO Child Study Center provides the practical opportunities for these programs with hands-on experience and research. Internship and Practicum requirements are a part of all three programs, as well as a required number of prerequisites.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission to the Jackson College of Graduate Studies ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. **Deadline for submitting application is March 1 for fall admission and November 1 for spring admission.**
3. GRE scores showing a minimal score of 900 (verbal and quantitative sections) or 3.5 on the writing portion.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.
5. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimum 2.75 GPA overall or 3.00 GPA in the last 60 hours attempted.

- b. Completion of the following prerequisite courses: FMCD 2213 or PTE 3133, FMCD 2223, FMCD 4413, FMCD 3133, and three undergraduate hours in statistics.
- c. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.

6. Three (3) letters of recommendation (individually sealed in separate envelopes inside the large envelop with recommender's signature on back flap).
7. Current Resume
8. Applicants may also be asked to complete an interview and writing-sample session. These are given once each semester.

**Graduation Requirements**

**Required Courses..... 35 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
FMCD	5542	Leadership Principles and Advocacy
FMCD	5023	Theories in Family & Child Studies
FMCD	5373	Life Span Development in FMCD
FMCD	5363	Ethics & Issues in Family and Child Studies
FMCD	5043	Family Dynamics and Sexuality
PSY	5483	Theories & Tech. of Group Counseling
PSY	5533	Couples & Family Counseling
PSY	5523	Child & Adolescent Counseling
PSY	5033	Cultural and Gender Diversity
PSY	5233	Psychopathology
PSY	5473	Individual Counseling (Required)

**Guided Electives..... 6 Hours**

Course Prefix	Course No.	Course Title
FMCD	5423	Linking Families and Communities
SAS	5273	Substance Abuse and the Family
GERO	5463	Bereavement Counseling
SPED	5543	Counseling Families w/Disabilities



Program: **Family and Child Studies, Licensed Marriage & Family Therapist**

Degree: **Master of Science (M.S.)**

College: **Education and Professional Studies**

**Internship and Practicum ..... 6 Hours**

Course Prefix	Course No.	Course Title
PSY	5900	Practicum (300 hours) - 3 credit hours
FMCD	5950	Internship (1 semester, 300 hours) - 3 credit hours

**TOTAL HOURS REQUIRED .....47 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
  
3. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
  
4. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Family and Child Studies, Family Life Educator**

Degree: **Master of Science (M.S.)**

College: **Education and Professional Studies**

**Program: Family and Child Studies**  
**Majors: Family Life Education**  
**Degree: Master of Science**  
**Department: Human Environment Sciences**  
**College: Education & Professional Studies**

Program Coordinator: Dr. Kaye Sears  
 E-Mail Address: [ksears@uco.edu](mailto:ksears@uco.edu)  
 Office Address: Box 118, HES 100D  
 Phone Number: 405-974-5786

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**Family and Child Studies / Family Life Educator. M.S.**

The M.S. in Family and Child Studies / Family Life Education prepares students for the certification examination in Family Life Education from the National Council on Family Relations. The Certified Child and Parenting Specialist credential is also available to those graduates who successfully complete the required examination and internships.

The UCO Child Study Center provides the practical opportunities for these programs with hands-on experience and research. Internship and Practicum requirements are a part of all three programs, as well as a required number of prerequisites.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 2.75 GPA overall or 3.00 GPA in the last 60 hours attempted.
  - b. Completion of the following prerequisite courses: FMCD 2213 or PTE 4133, FMCD 2223, FMCD 4413, FMCD 3133, and three undergraduate hours in statistics.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.

4. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 20 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
FMCD	5542	Leadership Principles and Advocacy
FMCD	5023	Theories in Family & Child Studies
FMCD	5373	Life Span Development in FMCD
FMCD	5363	Ethics & Issues in Family and Child Studies
FMCD	5423	Linking Family and Community
FMCD	5043	Family Dynamics and Sexuality

**Guided Electives..... 9 Hours**

Course Prefix	Course No.	Course Title
FMCD	5523	Family Law and Public Policy
SAS	5273	Substance Abuse and the Family, or Prevention/Education in Substance Abuse
SAS	5913	
ECED	5433	Theoretical Perspectives of Learning/Prac.
GERO	5463	Bereavement Counseling
FMCD	5712	Parent Education
ADED	5453	Psychology of Adult Development
FACS	5xx3	Consumer Management

**Internship or Thesis ..... 6-7 Hours**

Course Prefix	Course No.	Course Title
PTE	5413	Educational Statistics (only if writing Thesis)
FMCD	5990	Thesis or
FMCD	5950	Internship (400 hours)

**TOTAL HOURS REQUIRED ..... 35 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C," and,

Program: **Family and Child Studies, Family Life Educator**

Degree: Master of Science (M.S.)

College: Education and Professional Studies

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- (c) no more than six advisor-approved hours from traditional correspondence courses.
- 3. Thesis: If applicable complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
- 4. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Guidance and Counseling**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

**Program:** Guidance and Counseling  
**Major:** Guidance and Counseling  
**Degree:** Master of Education  
**Department:** Advanced Professional Services  
**College:** Education and Professional Studies

Program Coordinator: Sherry Ward  
 E-Mail Address: [sward@uco.edu](mailto:sward@uco.edu)  
 Office Address: Box 193, Library 124  
 Phone Number: 405-974-5290

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

### Guidance and Counseling, M.Ed.

The primary mission of the Masters of Education in Guidance and Counseling is to prepare professional counselors who specialize in the school environment. The program prepares both master's students and post-master's for the School Counselor Certification examination. This is a PK-12 certification. For information on Preparation for School Counselor Certification, see p. 125.

The UCO Guidance and Counseling Program adheres to the national standards of the American Counseling Association and the American School Counselors Association and standards of the Oklahoma State Department of Education. These standards are linked to the criteria set forth by the National Board for Certified Counselors. Meeting these standards will enable students to pursue the National Certified Counselor and the National Certified School Counselor designations. In order to promote professionalism, students are encouraged to obtain these certificates and to actively participate in professional organizations.

### Admission Requirements / Jackson College of Graduate Studies (Before Enrollment)

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimal 2.75 GPA overall or 3.00 GPA in the last 60 hours attempted.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.

4. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency.

### Admission Requirements / M.Ed. in Guidance and Counseling (During the First Semester)

The Guidance and Counseling Program admits graduate students twice a year. No more than twenty students are admitted each semester (fall and spring) for a total of 40 per year. An application packet for the Guidance and Counseling Program may be obtained from the Guidance and Counseling web site.

Students seeking to enroll in the M.Ed. or preparation for the certification examination may begin course work while they complete the program application process by enrolling in GUID 5163 Theories/Techniques of Individual School Counseling, PTE 5153 Advanced Developmental Psychology, and GUID 5013 Principles of Guidance and Counseling.

By the end 14<sup>th</sup> week of the fall or spring semester, these enrolled students must submit to the Program Coordinator the following items.

1. A favorable Recommendation for Admission from an interview with at least two members of the Guidance and Counseling Curriculum Committee. The department will set the time and place of this interview. Receiving a Recommendation for Admission does not insure acceptance or continuation in the Guidance and Counseling Program.
2. A current teaching certificate
3. A completed departmental admission application
4. Three letters of recommendation.

Program: **Guidance and Counseling**

Degree: **Master of Education (M.Ed.)**

College: **Education and Professional Studies**

**Graduation Requirements**

**Required Courses..... 33 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
PTE	5383	Principles of Tests and Measurements
PTE	5153	Adv. Dev. Psych. in Educ'l. Setting
GUID	5013	Principles of Guidance & Counseling
GUID	5163	Theories & Tech. of Inv. Schl. Cnsl.
GUID	5133	Multicultural Counseling (preq. GUID 5163)
GUID	5443	Career Guidance (preq. GUID 5013)
GUID	5113	Theories & Techniques of Grp Cnsl. (preq GUID 5163)
GUID	5153	Counseling Interv. Strat. (preq GUID 5163)
GUID	5253	Dev. Guidance (preq GUID 5013 & PTE 5153)
GUID	5950	Internship 200 clock hrs. (preq. GUID 5163, 5113, 5153)* - 3 credit hours

\*GUID 5953 Internship. This is the last course in the program and requires permission for entry. Internship applications are available from the Program Coordinator. For Fall Semester, an application must be in by the sixth week of the previous Spring Semester: for Spring Semester by the sixth week of the Fall Semester. Students must complete all theory courses (GUID 5163, 5113, 5153) prior to starting internships.

The internship has two components: A 100-hour clinical experience and a 100-hour in-school experience. This class meets on Tuesday during the Fall and Spring Semester from 4:30 to 10:00 p.m. in the Brief Counseling Clinic in the Library Speech and Hearing Clinic. Students must have **malpractice insurance** in order to participate in this internship. Low cost malpractice insurance specifically designed for counselors is available at student rates from the American Counseling Association and the Oklahoma Counseling Association. Applications are available from the Graduate Advisor and from faculty.

**TOTAL HOURS REQUIRED.....33 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the Program Coordinator before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Final Requirements. Apply for graduation through the JCGS by advertised deadline.



Program: **Instructional Media, Library Information**

Degree: **Master of Education (M.Ed.)**

College: **Education and Professional Studies**

**Program: Instructional Media**  
**Major: Library Information**  
**Degree: Master of Education**  
**Department: Advanced Professional Services**  
**College: Education & Professional Studies**

Program Coordinator: Dr. Judith Wakefield  
 E-Mail Address: [jwakefield@uco.edu](mailto:jwakefield@uco.edu)  
 Office Address: Box 193, Lib 130  
 Phone Number: 405-974-5886

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, Education Bldg 207  
 Phone Number: 405-974-5105

**Instructional Media, M.Ed.**

The Master of Education in Instructional Media offers a Library Information major according to requirements set forth by the Oklahoma State Department of Education for standard certification as a School Library Media Specialist for grades PK-12.

Upon completion of this specialized program, students will have developed a theoretical, philosophical and practical knowledge base and prescribed competencies upon which to enter the common school, private school, and other institutional job markets in school librarianship.

The major serves a twofold purpose: it enables students to earn an M.Ed. in Instructional Media that includes all the components for Oklahoma School Library Media Specialist Certification; and students already holding an M.Ed. may complete all or part of the required 24 hours of specialized course work for Library Media Specialist.

Completion of these degree requirements alone will not satisfy certification requirements for the Standard Library Specialist Certificate.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions.
3. Undergraduate transcripts must show a minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.

4. Students falling below these standards may qualify for conditional admission. See Graduate Admission Information.
5. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency.
6. Copy of a current teaching certificate.
7. Complete the initial entry interview with the program coordinator.

**Graduation Requirements**

**Required Courses..... 36 Hours**

Course Prefix	Course No.	Course Title
IME	5013	Library Materials for Secondary Schools
IME	5023	Materials Selection
IME	5033	School Library Foundations
IME	5053	School Library Administration & Internship
IME	5133	Production in School Libraries
IME	5223	Information Literacy
IME	5233	Library Materials for Elementary Schools
IME	5423	Reference and Bibliography
IME	5453	Cataloging and Classification
IME	5243	Effective Writing for School Librarians
IME	5863	School Library Tech
PTE	5013	Foundations of Educational Research

**TOTAL HOURS REQUIRED .....36 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C," and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Complete a satisfactory ePortfolio.
4. Complete initial entry interview with program coordinator.
5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Nutrition and Food Management**

Degree: Master of Science (M.S.)

College: Education and Professional Studies

**Program:** Nutrition & Food Management  
**Major:** Nutrition & Food Management  
**Degree:** Master of Science  
**Department:** Human Environmental Sciences  
**College:** Education & Professional Studies

Program Coordinator: Dr. Marilyn Waters  
 E-Mail Address: [mwaters@uco.edu](mailto:mwaters@uco.edu)  
 Office Address: Box 118, HES 100B  
 Phone Number: 405-974-5805

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

Dietetic Intern Advisor: Ms. Tiffany Schlinke  
 E-Mail Address: [tschlinke@uco.edu](mailto:tschlinke@uco.edu)  
 Office Address: Box 118, HES 100  
 Phone Number: 405-974-5369

**Nutrition and Food Management**

The Nutrition and Food Management program provides knowledge and skills in human nutrition, principles of food management, food science, and practice in problem solving and decision making. The curriculum encourages critical and creative thought, development of skills in human relations and communications and the value of life-long learning. The academic program is sensitive to changes in our dynamic society; it emphasizes personal and professional growth as well as research. There are diverse opportunities for the graduate in the areas of food service management, education, administration, nutritional care, and health promotion.

Applicants must have either an undergraduate degree in the discipline or sufficient course work in the field to provide the background required or may complete additional undergraduate or graduate prerequisites.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimum 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.

- b. Students falling below these standards may qualify for conditional admission. See Graduate Admission Information.
- c. An undergraduate nutrition degree in a Didactic Program in Dietetics (DPD) accredited by the Commission on Accreditation for Dietetic Education (CADE).
- d. Complete the following prerequisites with a C or better (must be completed prior to admission.)

- CHEM 1102 & 1112 Chemistry I
- PSY 1103 General Psychology
- MATH 1513 College Algebra
- CHEM 1223 & 1232 Chemistry II
- CHEM 3303 Organic Chemistry I
- CHEM 3403 Biochemistry I
- CHEM 4103 Biochemistry II
- BIO 2604 & 2604L Human Physiology
- BIO 2314 & 2314L Microbiology
- ACCT 2113 Accounting I
- MGMT 3103 Fundamentals of Management
- MRKT 3013 Fundamentals of Marketing
- STAT 3013 Statistical Methods I
- NTRN 1513 Introduction to Nutrition
- NTRN 1613 & 1613L Princ. of Food Preparation
- NTRN 2213 World Foods and Culture
- NTRN 2411 Overview of Dietetics
- NTRN 2423 Introduction to Clinical Nutrition
- NTRN 3131 Food Safety and Sanitation
- NTRN 3633 Life Span Nutrition
- NTRN 3863 Community Nutrition
- NTRN 4034 Medical Nutrition Therapy
- NTRN 4053 Applications of Nutrition Care
- NTRN 4123 & 4132L Food Science
- NTRN 4394 Advanced Nutrition
- NTRN 4674 & 4674L Quantity Foods
- NTRN 4704 Institutional Food Management
- FACS 4853 Methods of Teaching

3. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements Management**

**Required Courses..... 32 Hours**

Course Prefix	Course No.	Course Title
NTRN	5990	Thesis
NTRN	5892	Advanced Clinical Nutrition
NTRN	5910	Seminar/Special Topics (3 credit hours)
NTRN	5212	Management of Nutrition Services

Program: **Nutrition and Food Management, Dietetic Internship**

Degree: **Master of Science (M.S.)**

College: **Education and Professional Studies**

NTRN	5032	Nutrition Education
NTRN	5322	Nutrition Assessment
NTRN	5102	Newer Trends in Nutrition
NTRN	5910	Seminar/Special Topics (3 credit hours)
NTRN	5402	Nutritional Concerns of Women
NTRN	5333	Computers in Nutrition & Food Management
PTE	5013	Foundations of Educational Research
Additional electives to total 32 hours		

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

**Dietetic Internship**

The Post-Master's Dietetic Internship program prepares students to take the certification examination of the American Dietetic Association.

**Admission Requirements (Dietetic Internship)**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 2.75 overall undergraduate GPA or 2.75 GPA in the last 60 undergraduate hours attempted.

- b. An undergraduate nutrition degree in a Didactic Program in Dietetics (DPD) accredited by the Commission on Accreditation for Dietetic Education (CADE) with a GPA of 3.00 in the last 60 hours of course work and no D's or F's in required courses.
- c. Complete the following prerequisites with a C or better (must be completed prior to admission.)

- CHEM 1102 & 1112 Chemistry I
- PSY 1103 General Psychology
- MATH 1513 College Algebra
- CHEM 1223 & 1232 Chemistry II
- CHEM 3303 Organic Chemistry I
- CHEM 3403 Biochemistry I
- CHEM 4103 Biochemistry II
- BIO 2604 & 2604L Human Physiology
- BIO 2314 & 2314L Microbiology
- ACCT 2113 Accounting I
- MGMT 3103 Fundamentals of Management
- MRKT 3013 Fundamentals of Marketing
- STAT 3013 Statistical Methods I
- NTRN 1513 Introduction to Nutrition
- NTRN 1613 & 1613L Princ. of Food Preparation
- NTRN 2213 World Foods and Culture
- NTRN 2411 Overview of Dietetics
- NTRN 2423 Introduction to Clinical Nutrition
- NTRN 3131 Food Safety and Sanitation
- NTRN 3633 Life Span Nutrition
- NTRN 3863 Community Nutrition
- NTRN 4034 Medical Nutrition Therapy
- NTRN 4053 Applications of Nutrition Care
- NTRN 4123 & 4132L Food Science
- NTRN 4394 Advanced Nutrition
- NTRN 4674 & 4674L Quantity Foods
- NTRN 4704 Institutional Food Management
- FACS 4853 Methods of Teaching

3. Evidence of satisfactory completion of the Graduate Record Examination with a minimum total score of 900 on the verbal and quantitative portions and no score below 400 on either part. A minimum score of 4.0 is also required on the analytical (essay) portion.
4. If required by the program, evidence of a successful personal or telephone interview with members of the admissions committee.
5. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency..

Applicants will be ranked on a point system for acceptance due to program size limitations. The University of Central Oklahoma participates in the computer-matching program sponsored by the American Dietetic Association.

Program: **Nutrition and Food Management, Dietetic Internship**

Degree: **Master of Science (M.S.)**

College: **Education and Professional Studies**

**Program Requirements**

**Required Courses..... 32 Hours**

<b>Course Prefix</b>	<b>Course No.</b>	<b>Course Title</b>
PTE	5013	Foundations of Educational Research
NTRN	5950	Internship (6-7 hours possible)
NTRN	5910	Seminar/Special Topics (3 credit hours)
NTRN	5892	Advanced Clinical Nutrition
PSY	5960	Institute (3 credit hours)
NURS	5103	Pathophysiology
GERO	5443	Biology of Human Aging
NTRN	5212	Management of Nutrition Services
NTRN	5422	Sports Nutrition for Professionals
NTRN	5322	Nutrition Assessment
NTRN	5xx2	Pediatric & Prenatal Nutrition
NTRN	5960	Institute (1 credit hour)
Additional electives to total 32 hours		

**TOTAL HOURS REQUIRED .....32 HOURS**

Program: Professional Health Occupations

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

**Program:** Professional Health Occupations  
**Major:** Professional Health Occupations  
**Degree:** Master of Education  
**Department:** Occupational & Technology Education  
**College:** Education & Professional Studies

Program Coordinator: Dr. Karen Barnes  
 E-Mail Address: [kbarnes@uco.edu](mailto:kbarnes@uco.edu)  
 Office Address: Box 120, HES 200E  
 Phone Number: 405-974-5334

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**Professional Health Occupations. M.Ed.**

The Professional Health Occupations program is authorized to prepare and certify health careers teachers in the State of Oklahoma. It is designed to assist the health occupations practitioner in the development of skills in curriculum development, in-service education, program evaluation and methods of teaching. The PHO degree program is specifically designed for the following groups of health related educators: dentists, dental hygienists, health agency based practitioners, nurses, physicians, allied health specialists (clinical laboratory technicians, respiratory therapists, and EMTs.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions.
3. Undergraduate transcripts must show a minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
4. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
5. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency..

6. Professional credentials from one of the U.S. recognized health professions ranging from medicine and dentistry at the doctoral level to allied health practitioners at the baccalaureate level.

**Graduation Requirements**

**Required Courses..... 8-9 Hours**

Course Prefix	Course No.	Course Title
OCTE	5213*	History & Phil. Of Career Tech. Ed. or
PTE	5112	Modern Philosophies in Education
PTE	5203	Advanced Educational Psychology
ADED	5423	Instructional Evaluation in Training & Dev.
ADED*	5233	Curriculum Design in Education
OCTE*	5853	Methods of Teaching OCTE
OCTE*	5172	Org. & Administration of Health Occ. Ed
OCTE	5900	Practicum (4 credit hours)

**Guided Electives..... 8-16 Hours**

**from the following list**

Course Prefix	Course No.	Course Title
ADED	5453	Psychology of Adult Development
SPED	5123	Teaching Individuals with Disabilities
PTE	5013	Foundations of Educational Research
PTE	5153	Advanced Dev. Psych. in an Ed. Setting
ADED	5073	Management of Adult Education Programs
OCTE	5082	Career Tech Student Organizations
ADED	5133	Philosophical Foundations of ADED
ADED	5823	Nature & Characteristic of Adult Learner
ADED	5342	Consulting Skills in T&D
OCTE	5303*	Overview of Occupational Education
ADED	5332	Motivating the Adult Learner
ADED	5552	Facilitation Tech. for Adult Learners
ADED	5642	Proposal Writing
ADED	5522	Creative Supervision Skills
ADED	5531	Training/Needs Analysis
ADED	5883	Transform. Learnng. for the Adult Learner
ADED	5642	Legal/Professional Issues in OCTE
SFTY	5013	Alcohol and Drug Education

\*Required for Standard Teaching Certificate in Career and Technology Health Careers Education (Basic 14).



Program: **Professional Health Occupations**

Degree: **Master of Education (M.Ed.)**

College: **Education and Professional Studies**

**Guided Electives ..... No more than 4 Hours**

Course Prefix	Course No.	Course Title
OCTE	5000	Workshop: School Nursing (2 credit hrs)
OCTE	5960	Institute: School Nursing (2 credit hours)

**Thesis option .....2-4 Hours**

Course Prefix	Course No.	Course Title
Students may elect to write a thesis for no less than two graduate hours and no more than four graduate hours of credit		

**TOTAL HOURS REQUIRED .....32 HOURS**

NOTE: Students desiring to teach Health Careers Education in a public school setting must qualify for an Oklahoma Standard Certificate in Health Careers Education and may require a number of undergraduate and graduate hours in addition to the 32 graduate hours required for the master's degree.

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Psychology, Experimental**

Degree: **Master of Arts (M.A.)**

College: **Education and Professional Studies**

**Program: Psychology**  
**Majors: Experimental**  
**Degree: Master of Arts**  
**Department: Psychology**  
**College: Education & Professional Studies**

Program Coordinator: Dr. Mickie Vanhoy  
 E-Mail Address: [mvanhoy@uco.edu](mailto:mvanhoy@uco.edu)  
 Office Address: Box 85, EDU 309  
 Phone Number: 405-974-5460  
 Program Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**Experimental Psychology, M.A.**

The Experimental Psychology major is a flexible, multipurpose degree program. One of its major strengths is in preparing students to pursue the doctoral degree in psychology. The program is also structured to provide the knowledge and skills necessary to qualify students for specialized employment opportunities.

The Experimental major requires a minimum of 40 graduate credit hours. In addition to the core courses required for all M.A. students, students exercising the Experimental major must also enroll in PSY 5343 Psychology as Science; and PSY 5383 Multivariate Analysis in Psychology, and additional course work as required by the advisory committee.

Students enrolled in this major must submit a thesis in partial fulfillment of their degree requirements. The student's advisory committee, with the addition of one faculty member from outside the department, will constitute the reading committee for the master's thesis. The member from outside the department, will, at the request of the student, be appointed by the graduate dean along with confirmation of the total committee as the thesis is begun.

The master's thesis is a research project which has the potential for publication in a psychological journal. For clarification of what qualifies as research in the field of psychology and for matters of concern regarding the design and reporting of research, the student is referred to the publication manual of the American Psychological Association.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).

2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
  - b. Completion of 21 undergraduate hours as follows: PSY 1103, PSY 2753, PSY 3713, PSY 3833, PSY 3903, PSY 4753, and PSY 4763
3. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.
4. A GRE score of at least 900 (combined verbal and quantitative scores) or 3.5 on the writing portion
5. Students falling below these standards may qualify for provisional admission. See Graduate Admission Information.

**Graduation Requirements**

**Required Courses..... 40 Hours**

Course Prefix	Course No.	Course Title
PSY	5013	BioSocial Psychology
PSY	5033	Cultural and Gender Diversity
PSY	5051	Professional Career Planning
PSY	5143	Advanced Developmental Psychology
PSY	5193	Experimental Design
PSY	5563	Advanced Social Psychology
PSY	5633	Modern Learning Theories
PSY	5343	Psychology as Science
PSY	5383	Multivariate Analysis in Psychology
PSY	5753	Advanced SPSS
Plus 9 hours additional Graduate Psychology courses		
PSY	5990	Thesis

**TOTAL HOURS REQUIRED .....40 HOURS**

**Other Requirements**

1. Plan of Study. During PSYC 5051, students complete a Plan of Study. Students must then file it immediately with the Jackson College of Graduate Studies. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.

Program: **Psychology, Experimental**

Degree: Master of Arts (M.A.)

College: Education and Professional Studies

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2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Thesis. If applicable, complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
4. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Psychology, General**

Degree: **Master of Arts (M.A.)**

College: **Education and Professional Studies**

**Program: Psychology**  
**Major: General**  
**Degree: Master of Arts**  
**Department: Psychology**  
**College: Education & Professional Studies**

Program Coordinator: Dr. Mark Hamlin  
 E-Mail Address: [mhamlin@uco.edu](mailto:mhamlin@uco.edu)  
 Office Address: Box 85, EDU 307F  
 Phone Number: 405-974-5452

Program Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**General Psychology, M.A.**

The Master of Arts in General Psychology is a 32-hour degree that is designed to meet the needs of a wide variety of students. This degree would be ideal for the student who desires a graduate degree for career advancement in the business world, or for the student who already has a master's degree but is returning to take additional hours for certification or licensure in the mental health or school services fields. The 32-hour MA would also be appropriate for those who wish to obtain more advanced knowledge in psychology but do not necessarily want to become a counselor or complete a thesis.

The General Psychology major requires the same core courses as the other options yet has more opportunity for elective coursework and course substitutions.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
  - b. Completion of 21 undergraduate hours as follows: PSY 1103, PSY 2753, PSY 3713, PSY 3833, PSY 3903, PSY 4753, and PSY 4763
3. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency.

4. A GRE score of at least 900 (combined verbal and quantitative scores) or 3.5 on the writing portion.
5. Students falling below these standards may qualify for provisional admission. See Graduate Admission Information.

**Graduation Requirements**

**Required Courses..... 19 Hours**

Course Prefix	Course No.	Course Title
PSY	5013	BioSocial Psychology
PSY	5033	Cultural and Gender Diversity
PSY	5051	Professional Career Planning
PSY	5143	Advanced Developmental Psychology
PSY	5193	Experimental Design
PSY	5563	Advanced Social Psychology
PSY	5633	Modern Learning Theories

**General Electives..... 13 Hours**

Course Prefix	Course No.	Course Title
13 hours of elective graduate Psychology courses		

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Plan of Study. During PSYC 5051, students complete a Plan of Study. Students must then file it immediately with the Jackson College of Graduate Studies. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Psychology, Counseling**

Degree: Master of Arts (M.A.)

College: Education and Professional Studies

**Program:** Psychology  
**Major:** Counseling  
**Degree:** Master of Arts  
**Department:** Psychology  
**College:** Education & Professional Studies

Program Coordinator: Dr. Lorry Youll  
 E-Mail Address: [lyoull@uco.edu](mailto:lyoull@uco.edu)  
 Office Address: Box 85, EDU 307D  
 Phone Number: 405-974-5676

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

### Counseling Psychology, M.A.

Counseling Psychology prepares graduates to provide services in diverse settings including community mental health centers, youth and family service agencies, marriage and family counseling centers, child guidance clinics, university counseling centers, psychiatric hospitals, drug and alcohol treatment centers, shelters and centers for child abuse and domestic violence, and private practice. While some graduates complete additional training at the doctoral level. Students in the counseling program are typically working towards Licensure as a Professional Counselor (LPC) or Behavioral Practitioner (LBP). Each license requires that applicants complete a Master's degree with at least sixty (60) hours of counseling related coursework. Further information concerning licensure may be obtained from the Oklahoma State Department of Health.

Students in the program are expected to:

- Develop an understanding of the ethical and legal standards of behavior for counselors and consistently function in an ethical, professional manner;
- Develop and demonstrate skills in creating effective professional relationships that facilitate the counseling process;
- Develop and demonstrate effectiveness in working with diverse models, theories, and techniques that contribute to positive outcomes in counseling including evidence based treatments;
- Develop and demonstrate skills in conducting effective assessment and treatment of children, couples and families while being sensitive to the special needs and considerations of these client populations.
- Develop an understanding of the importance of the science of psychology, applied research, and scientific inquiry and their contributions to the counseling process;

- Develop and demonstrate skills in working in gender and culturally diverse contexts and with individuals who are culturally diverse.
- Demonstrate an understanding of empirically validated group psychotherapy theory, techniques and process dynamics.
- Demonstrate a pantheoretical understanding of the development, diagnosis and treatment of psychopathology.

The Counseling major requires a minimum of 60 graduate hours. In addition to the core courses required for all M.A. students, the program also requires that students complete coursework in counseling, psychological assessment, legal and ethical aspects of counseling, psychopathology, and other counseling-related courses.

### Admission Requirements

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034. **Application deadlines: March 1 for fall; November 1 for spring.**

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 3.00 GPA overall or 3.00 GPA in the last 60 hours attempted.
  - b. Completion of 21 undergraduate hours as follows: PSY 1103, PSY 2753, PSY 3713, PSY 3833, PSY 3903, PSY 4753, and PSY 4763
3. Students falling below these standards may qualify for provisional admission. See Graduate Admission Information.
4. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency.
5. A GRE score of at least 900 (combined verbal and quantitative scores) or 3.5 on the writing portion.
6. Three (3) letters of recommendation (individually sealed in separate envelopes with recommender's signature).
7. A completed Counseling Psychology application (available online).



Program: **Psychology, Counseling**

Degree: **Master of Arts (M.A.)**

College: Education and Professional Studies

**Graduation Requirements**

**Required Courses..... 60 Hours**

Course Prefix	Course No.	Course Title
PSY	5013	BioSocial Psychology
PSY	5033	Cultural and Gender Diversity
PSY	5051	Professional Career Planning
PSY	5143	Advanced Developmental Psychology
PSY	5193	Experimental Design
PSY	5233	Psychopathology
PSY	5253	Psychodiagnostic Survey
PSY	5263	Legal & Ethical Aspects of Counseling
PSY	5333	Psychopharmacology
PSY	5473	Individual Counseling
PSY	5483	Group Counseling
PSY	5493	Competency Based Counseling
PSY	5523	Child & Adolescent Counseling
PSY	5533	Couples & Family Counseling
PSY	5563	Advanced Social Psychology
PSY	5633	Modern Learning Theories
PSY	5683	Advanced Counseling
PSY	5803	Wechsler Intelligence Test
PSY	5910	Seminar/Special Topics (3 credit hours)
1 hour graduate Psychology Elective		
PSY	5900	Practicum Counseling Psychology I
PSY	5900	Practicum Counseling Psychology II

**TOTAL HOURS REQUIRED .....60 HOURS**

**Other Requirements**

1. Plan of Study. During PSYC 5051, students complete a Plan of Study. Students must then file it immediately with the Jackson College of Graduate Studies. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Advisor Meeting: Meet with faculty Program Advisor in group or individual advisement session before enrolling second semester.
3. Practicum. Training in the Counseling program culminates in a two consecutive semester practicum. During practicum, students provide supervised services to a diverse clientele in a faculty-approved setting. Pre-practicum meetings are held prior to each semester’s practicum placement to provide information to students about the applications that will be submitted to the Counseling Training Committee (CTC; the Counseling faculty). Students must submit an application, an official transcript, and a curriculum vita. In addition to submitting the required materials, students must have completed all of the specified counseling and assessment courses and have no more than nine hours of coursework (not including practicum) remaining. Students who apply for practicum experience but have not completed their coursework at UCO must submit to additional review by the CTC and may require further preparation as deemed necessary. Once applications have been submitted and minimum requirements have been met, the CTC will review applications and notify students of their status. Students’ performance during their course of study will be used to assess whether the student has acquired the minimum counseling and assessment skills necessary for practicum placement. Concerns about students’ readiness will be addressed by the CTC and students will be notified concerning any remediation necessary. Due to the serious nature of providing counseling and assessment services, students in the Counseling Program will be reviewed periodically by the CTC regarding their personal and professional readiness to apply for practicum.
4. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of “C;” and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Psychology, School Psychology**Degree: **Master of Arts (M.A.)**College: **Education and Professional Studies**

**Program:** Psychology  
**Major:** School Psychology  
**Degree:** Master of Arts  
**Department:** Psychology  
**College:** Education & Professional Studies

Program Coordinator: Dr. Mary Sweet-Darter  
 E-Mail Address: [msweetdarter@uco.edu](mailto:msweetdarter@uco.edu)  
 Office Address: Box 85, EDU 307P  
 Phone Number: 405-974-5478

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

### School Psychology, M.A.

The School Psychology Major at UCO is a NASP accredited program leading to state and national certification as a specialist-level school psychologist. There are two options. The MA in School Psychology option leads to a master's degree and culminates in a post-graduate 6 credit hour [1,200 clock hour] internship and awarding of the College of Education Advanced Studies in School Psychology certificate and eligibility to sit for the national exam leading to credentialing as an NCSP. The Advanced Studies option is available to those currently holding an earned graduate degree in a related field who wish to pursue state and/or national certification in school psychology. Both MA in School Psychology and Advanced Studies candidates complete the same 60 credit hour program and the culminating 6 credit hour internship. Advanced Studies candidates may apply to have courses from their previous graduate degree substitute for coursework in the 60 credit hour school psychology program if the course meets the equivalency and recency requirements set by the UCO school psychology board. Courses submitted for equivalency must be accompanied by a catalog description and a syllabus from the institution where the course was taken.

The School Psychology Program at the University of Central Oklahoma is designed to prepare school psychologists who work at the specialist level with children, youth, and families to prevent and solve individual, school and family-related problems. At UCO, school psychology is viewed as a specialty within the area of psychology. Our philosophy is that all children and youth have a right to maximize their personal potential, gain social competencies, and accomplish meaningful goals. We believe that prevention is the best intervention; however, when problems arise, we believe that problem solving must occur in the full light of cultural, ethnic, and family diversity with particular attention given the culture of the school in which the problem exists.

The program emphasizes utilizing the full range of psychological services in schools and school-related mental health settings. The school psychologist's role is viewed as one that includes the prevention, assessment, and remediation of

child and adolescent learning and behavior problems through direct and indirect services. Training is broad and provided in the context of research and highest ethical standards and adheres to the conceptual framework of the College of Education. (Program objectives are based on the 11 NASP domains National Association of School Psychologists standards for training and practice.)

### Program Objectives

1. Use several models and methods of assessment in order to identify individual and group strengths and needs and use these models and methods as part of a systematic data collection system for evidence-based decision making.
2. Collaborate effectively with others in planning and making decisions at the individual, group, and system levels using consultation and collaboration models best suited to the situation at hand.
3. Work collaboratively with others in developing appropriate cognitive and academic goals for students with different abilities, disabilities, strengths, and needs and evaluate the effectiveness of selected interventions.
4. Use knowledge of human developmental processes to collaboratively assess and design services that will enhance the behavioral, affective, adaptive, and social skill development of students of varying abilities, disabilities, strengths, and needs as well as implement and evaluate those services.
5. Demonstrate the sensitivity and skills needed to work within various school cultures and with individuals of diverse characteristics and implement strategies selected and/or adapted based on individual characteristics, strengths, and needs.
6. Integrate knowledge of schools, regular, and special education services as well as other service delivery systems to facilitate policies and practices that create and maintain safe, supportive, and effective learning environments for children and others.
7. Use knowledge of human development, psychopathology, and associated biological, cultural, and social influences on human behavior to provide or contribute to prevention and intervention programs that promote the mental health and physical well-being of all students.
8. Work effectively with families, educators, and others in the community to promote and provide comprehensive services to children and families by using knowledge of family systems and service delivery methods that combine home, school, and community resources.
9. Evaluate research across all the fields that impact school psychology and translate good research into practice, and

Program: **Psychology, School Psychology**

Degree: **Master of Arts (M.A.)**

College: Education and Professional Studies

be able to plan and conduct investigations and program evaluations needed to improve services.

- 10. Represent the profession of school psychology by understanding the history and foundations of the profession; knowing various service models and methods, continually upgrading professional knowledge, and maintaining a posture of practice that maintains the highest ethical, professional, and legal standards.
- 11. Know and use information sources and technology in responsible and relevant ways to enhance and safeguard the quality of school-based psychological services

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

- 1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)). **Application deadlines: March 1 for fall; November 1 for spring.**
- 2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 3.00 GPA overall or 3.00 GPA in the last 60 hours attempted.
  - b. Completion of 21 undergraduate hours as follows: PSY 1103, PSY 2753, PSY 3713, PSY 3833, PSY 3903, PSY 4753, and PSY 4763
- 3. Students falling below these standards may qualify for provisional admission. See Graduate Admission Information.
- 4. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency.
- 5. A GRE score of at least 900 (combined verbal and quantitative scores) or 3.5 on the writing portion.
- 6. Three (3) letters of recommendation (individually sealed in separate envelopes with recommender's signature).
- 7. A completed School Psychology application.
- 8. Prior to allowing post-master's students in Advanced Studies in School Psychology option to enroll, the School Psychology Review Board analyzes their credentials. The board may or may not allow enrollment. Upon request, applicants must submit copies of syllabi or letters of equivalency documentation.

**Graduation Requirements**

**Required Courses..... 19 Hours**

Course Prefix	Course No.	Course Title
PSY	5013	BioSocial Psychology
PSY	5033	Cultural and Gender Diversity
PSY	5051	Professional Career Planning
PSY	5143	Advanced Developmental Psych.
PSY	5193	Experimental Design
PSY	5563	Advanced Social Psychology
PSY	5633	Modern Learning Theories

**School Psychology Specialty Courses**

**Complete Two of the Following Courses ..... 6 Hours**

Course Prefix	Course No.	Course Title
PSY	5473	Individual Counseling, and/or
PSY	5483	Group Counseling, and/or
PSY	5523	Child and Adolescent Counseling

**Complete the Following Courses..... 28 Hours**

Course Prefix	Course No.	Course Title
PSY	5722	Intro to School Psych Services
PSY	5233	Psychopathology
PSY	5383	Multivariate Analysis w/SPSS
PSY	5803	Individ. Testng Tech. – Wechsler
PSY	5813	Diagnostic Testing Techniques
PSY	5253	Psychodiagnostic Survey
PSY	5893	Consultation in School Psychology
PTE	5203	Advanced Educational Psychology
SPED	5443	Behavioral Management
SPED	5212	Legal Aspects in Special Educ.

**Practicum ..... 4 Hours**

Course Prefix	Course No.	Course Title
PSY	5900	Practicum in Psychometry - 2 credit hours
PSY	5900	Practicum in School Psychology - 2 credit hours

**Free Elective Course ..... 3 Hours**

Graduate elective from PSY, PTE, or SPED to bring total hours to 60-credit hours.

Program: **Psychology, Advanced Studies in School Psychology**

Degree: **Master of Arts (M.A.)**

College: **Education and Professional Studies**

**TOTAL HOURS REQUIRED .....60 HOURS**

**Other Requirements**

1. Plan of Study. During PSYC 5051, students complete a Plan of Study. Students must then file it immediately with the Jackson College of Graduate Studies. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Advisor Meeting. Meet with faculty Program Advisor in group or individual advisement session before enrolling in second semester.
3. Academic Standards. Meet the following course work standards.
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
4. Final Requirements. Apply for graduation through the JCGS by advertised deadline.
5. For State and/or National Credentialing, a 1200 hour internship PSY 5952-4 (variable credit) is required.

**Advanced Studies in School Psychology**

Requirements for the Non-Degree Program in Advanced Studies in School Psychology (For students with earned graduate degrees who seek national certification in School Psychology)

**Required Courses..... 43 Hours**

Course Prefix	Course No.	Course Title
PSY	5013	BioSocial Psychology
PSY	5033	Cultural and Gender Diversity
PSY	5143	Advanced Developmental Psychology
PSY	5193	Experimental Design
PSY	5563	Advanced Social Psychology
PSY	5633	Modern Learning Theories, or
PTE	5203	Advanced Educational Psychology
PSY	5722	Intro to School Psych Services
PSY	5233	Psychopathology
PSY	5383	Multivariate Analysis w/SPSS
PSY	5803	Individ. Testng Tech. – Wechsler
PSY	5813	Diagnostic Testing Techniques
PSY	5253	Psychodiagnostic Survey
PSY	5893	Consultation in School Psychology
SPED	5443	Behavioral Management
SPED	5212	Legal Aspects in Special Education

**School Psychology Specialty Courses**

**Complete Two of the Following Courses ..... 6 Hours**

Course Prefix	Course No.	Course Title
PSY	5473	Individual Counseling, and/or
PSY	5483	Group Counseling, and/or
PSY	5523	Child and Adolescent Counseling

**Practicum ..... 4 Hours**

Course Prefix	Course No.	Course Title
PSY	5900	Practicum in Psychometry - 2 credit hrs
PSY	5900	Practicum in School Psychology - 2 credit hours

**Free Elective Course ..... 7 Hours**

Graduate elective from PSY, PTE, or SPED to bring total hours to 60 credit hours.

**TOTAL HOURS REQUIRED .....60 HOURS**

NOTE: Certification in School Psychology also requires 6 hours (1,200 clock hours) of post-graduate internship, submission of the certification portfolio and passing scores on all applicable state/national tests.



Program: **Reading**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

**Program:** Reading  
**Major:** Reading  
**Degree:** Master of Education  
**Department:** Special Services  
**College:** Education & Professional Studies

Program Coordinator: Dr. Mary Monfort  
 E-Mail Address: [mmonfort@uco.edu](mailto:mmonfort@uco.edu)  
 Office Address: Box 80, LIB 164  
 Phone Number: 405-974-5711

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: (405-974-5105)

**Reading, M.Ed.**

The Master of Education in Reading is designed to meet requirements set forth by the Oklahoma State Department of Education for Standard Certification as a Reading Specialist for grades one through twelve. A graduate curriculum in Reading uses multiple educational settings to prepare students for positions as reading consultants, reading teachers in public and private education, remedial reading teachers, reading clinicians, directors of reading programs, reading supervisors, reading diagnosticians, reading coaches, reading interventionists, and reading coordinators.

The program provides students opportunities to develop competencies in human relations; leadership; program development, maintenance, and improvement; and, diagnostic studies. The students learn proper methods for informing parents and teachers of the reading needs of their children, as well as a thorough knowledge of referral services.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimum 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted
  - b. Completion of a one 3-hr. course in Reading Methods
  - c. Completion of a one 3-hour course in Language Arts or Children's/Adolescent Literature
3. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency.

4. Students falling below these standards may qualify for conditional admission. See Graduate Admission Information.

**Graduation Requirements**

**Required Courses..... 22 Hours**

Course Prefix	Course No.	Course Title
READ	5623	Foundation & Survey of Reading
READ	5663	Theoretical Basis of Reading
READ	5843	Diag. & Correction of Reading Disabil.
READ	5443	Assess. of Dyslexia & Related Read. Dis.
READ	5910	Seminar/Special Topics (3 credit hours)
READ	5854	Clinical Practices in Reading
READ	5712	Org. & Super. of Read. Progs. (must complete 2 other required courses as prereq. to this course)
READ	5900	Practicum: Classroom Field Experience (Prereq.: READ 5712) - 1 credit hour

**Guided Electives..... 10-12 Hours**  
**Complete 10-12 Hours from the following list**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
ENG	5343	Linguistics or
ENG	5323	History of the English Language or
SPED	5102	Language Dev. in Sp.Education or
ELED	5223	Literature Based Language Arts
PTE	5413	Educational Statistics or
PTE	5383	Principles of Tests & Measurements
TESL	5692	Multicultural Education or
PTE	5203	Advanced Educational Psychology or
PTE	5822	Adv Psy of Childhood or
SPED	5443	Behavior Management

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Final Requirements. Apply for graduation through the JCGS by advertised deadline.



Program: **Special Education, Mild/Moderate**

Degree: **Master of Education (M.Ed.)**

College: **Education and Professional Studies**

**Program:** Special Education  
**Major:** Mild-Moderate  
**Degree:** Master of Education  
**Department:** Special Services  
**College:** Education & Professional Studies

Program Coordinator: Dr. Barbara Green  
 E-Mail Address: [bgreen@uco.edu](mailto:bgreen@uco.edu)  
 Office Address: Box 176, LIB 315  
 Phone Number: (405) 974-5283

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: (405) 974-5105

**Special Education, M.Ed. Mild/Moderate**

The graduate program in mild-moderate disabilities is designed to offer advanced study to those students interested in infants, early childhood, elementary, middle, secondary, and adult education of students with mild/moderate needs.

The specific goal of the Special Education Program is to provide specialized training in the areas of mild-moderate disabilities and severe-profound/multiple disabilities. This goal includes the following objectives:

1. The program will provide training that meets academic and practicum competencies required by the Oklahoma Commission on Teacher Preparation and the National Council for Exceptional Children.
2. The program will provide graduate students opportunities to become reflective, responsive, and resourceful in meeting the academic, behavioral, emotional, and social needs of the specific area of specialization selected.
3. The program will provide experiences for graduate students to develop in them the ability to facilitate learning through implementation of various teaching strategies, manage classrooms and behavior, assess academic levels, plan individualized education programs, provide service to the community, and conduct relevant research.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:

- a. A minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
- b. Completion of either SPED 4123 or SPED 5123.
3. Students falling below this standard may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 22 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
SPED	5012	Lang. Development in Special Education
SPED	5212	Legal Aspects in Special Education
SPED	5303	Assessing the Exceptional Individual
SPED	5443	Behavior/Classroom Management
SPED	5452	Curriculum Modification/Assistive Tech.
SPED	5582	Secondary Special Education
SPED	5910	Seminar/Special Topics - 2 credit hours
READ	5833	Diagnosis/Intervention in Reading

**Guided Electives..... 15 Hours**

Course Prefix	Course No.	Course Title
SPED	5242	Foundations of Mild-Moderate Disabilities
SPED	5653	Procedures for Mild-Moderate LD
SPED	5743	Procedures for Mild-Mod. E/B Disorder
SPED	5763	Procedures for Mild-Moderate MR
SPED	5842	Curriculum Dev. For Mild-Moderate Dis.
SPED	5900	Practicum in SPED (Mild-Moderate) 1 credit hour
SPED	5900	Practicum in SPED (E/B Disabilities) 1 credit hour

**TOTAL HOURS REQUIRED .....37 HOURS**

Program: **Special Education, Mild/Moderate**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 higher;
  - (b) no more than 6 hours of "C,"
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

**Certification Requirements**

Teacher certification is not a graduation requirement, but it is a requirement to teach in the public schools and many private schools. The Special Education, M.Ed. Mild/Moderate program recommends its graduates for certification examinations once they have completed their major support courses and professional education courses and pass the OGET, the OPTE, and the Oklahoma Subject Area Test in Mild-Moderate Disabilities.

Certified special education graduates wishing to teach in any of the other core academic subjects, must become "highly qualified" in their core academic subject area within two years of the date of employment. These areas include: Early Childhood or Elementary Education or Middle or Secondary Education in Math or Science or Language Arts. To obtain highly-qualified status, teachers must either build a "HOUSSE"\* in single core subject areas or pass an examination in the appropriate subject area. Certified special education teachers build their "HOUSSE" through required annual district professional development activities, previous core college courses, teaching and service in the content area, achievement of their students, and/or national board certification. Special educators may choose to co-teach or teach non-core courses instead of obtaining highly-qualified status.

Program: **Special Education, Severe/Profound**

Degree: **Master of Education (M.Ed.)**

College: **Education and Professional Studies**

**Program:** Special Education  
**Major:** Severe/Profound  
**Degree:** Master of Education  
**Department:** Special Services  
**College:** Education & Professional Studies

Program Coordinator: Dr. Barbara Green  
 E-Mail Address: [bgreen@uco.edu](mailto:bgreen@uco.edu)  
 Office Address: Box 176, LIB 315  
 Phone Number: (405) 974-5283  
 Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: (405) 974-5105

**Special Education, Severe/Profound, M.Ed.**

The graduate program in severe-profound/multiple disabilities is designed to offer advanced study to those students interested in infants, early childhood, elementary, middle, secondary, and adult education of students with severe-profound/multiple needs. The program provides practicum experiences with children with disabilities in various settings.

The specific goal of the Special Education Program is to provide specialized training in the areas of mild-moderate disabilities and severe-profound/multiple disabilities. This goal includes the following objectives:

1. The program will provide training that meets academic and practicum competencies required by the Oklahoma Commission on Teacher Preparation and the National Council for Exceptional Children.
2. The program will provide graduate students opportunities to become reflective, responsive, and resourceful in meeting the academic, behavioral, emotional, and social needs of the specific area of specialization selected.
3. The program will provide experiences for graduate students to develop the ability to facilitate learning through implementation of various teaching strategies, manage classrooms and behavior, assess academic levels, plan individualized education programs, provide service to the community, and conduct relevant research.

**Admission Requirements**

Send the following items to the Jackson College of Graduate Studies Nigh University Center, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).

2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
  - b. Completion of either SPED 4123 or SPED 5123.
  - c. Students falling below this standard may qualify for conditional or provisional admission. See Graduate Admission Information.
3. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 22 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research
SPED	5012	Lang. Development in Special Education
SPED	5212	Legal Aspects in Special Education
SPED	5303	Assessing the Exceptional Individual
SPED	5443	Behavior/Classroom Management
SPED	5452	Curriculum Modification/Assistive Tech.
SPED	5582	Secondary Special Education
SPED	5910	Seminar/Special Topics - 2 credit hours
READ	5833	Diagnosis/Intervention in Reading

**Guided Electives..... 15 Hours**

Course Prefix	Course No.	Course Title
SPED	5252	Foundations of S/P Disabilities
SPED	5693	Procedures for S/P Physical/Multi. Disab.
SPED	5753	Procedures for S/P E/B Disorder
SPED	5773	Procedures for S/P MR
SPED	5852	Curriculum Dev. for S/P Dis.
SPED	5900	Practicum in SPED (S/P Multi Dis.) - 1 credit hour
SPED	5900	Practicum in SPED (E/B Disabilities) - 1 credit hour

**TOTAL HOURS REQUIRED .....37 HOURS**

Program: **Special Education, Severe/Profound**

Degree: Master of Education (M.Ed.)

College: Education and Professional Studies

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C,"
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

**Certification Requirements**

Teacher certification is not a graduation requirement, but it is a requirement to teach in the public schools and many private schools. The Special Education, M.Ed. Severe/Profound program recommends its graduates for certification examinations once they have completed their major support courses and professional education courses and pass the OGET, the OPTE, and the Oklahoma Subject Area Test in severe-Profound Disabilities.

Certified special education graduates wishing to teach in any of the other core academic subjects, must become "highly qualified" in their core academic subject area within two years of the date of employment. These areas include: Early Childhood or Elementary Education or Middle or Secondary Education in Math or Science or Language Arts. To obtain highly-qualified status, teachers must either build a "HOUSSE"\* in single core subject areas or pass an examination in the appropriate subject area. Certified special education teachers build their "HOUSSE" through required annual district professional development activities, previous core college courses, teaching and service in the content area, achievement of their students, and/or national board certification. Special educators may choose to co-teach or teach non-core courses instead of obtaining highly-qualified status.

Program: **Speech-Language Pathology**

Degree: Master of Science (M.S.)

College: Education and Professional Studies

**Program:** Speech-Language Pathology  
**Major:** Speech-Language Pathology  
**Degree:** Master of Science  
**Department:** Special Services  
**College:** Education and Professional Studies

Graduate Advisor: Dr. Scott McLaughlin  
 E-Mail Address: [smclaughlin@uco.edu](mailto:smclaughlin@uco.edu)  
 Office Address: Box 80, LIB 162  
 Phone Number: 405-974-5297

**Speech Language Pathology, M.S.**

The Master’s degree in Speech-Language Pathology is designed to complete the academic and practical preparation of individuals seeking the professional credentials for working with persons who exhibit disordered communication. The program is designed to prepare individuals to serve in a variety of professional settings and with a variety of populations. Completion of the program satisfies requirements for the Oklahoma State Department teaching certificate, the Oklahoma Board of Examiners license, and the American Speech-Language-Hearing Association Certificate of Clinical Competence in Speech-Language Pathology. This program is accredited by the Council on Academic Accreditation of the American Speech-Language-Hearing Association.

Basic courses in normal and disordered human communication, completed either as part of the undergraduate major or as graduate prerequisites, must precede application for admission to the graduate program. Upon admission to the graduate program, students complete graduate level courses to further their understanding of normal and disordered human communication. Ultimately, students apply this knowledge in accumulating a minimum number of practicum clock hours representing experiences with a variety of disorders, settings and populations.

**Application Deadline: January 31** to be considered for the following summer semester. In order for an application to be considered, **ALL** items must be received by or postmarked no later than January 31. This program begins in the summer semester.

**Admission Requirements**

Send the following items to the Jackson College of Graduate Studies Nigh University Center, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institution. Undergraduate transcripts must show:

- a. A minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
  - b. Completion of the following prerequisites: SLP 4003, SLP 4724, SLP 4014, SLP 4143, SLP 4223, SLP 4054, and SLP 4673, earning a minimum GPA of 3.00 with no grade below a “C”.
3. Submit the following documents to the Speech-Language pathology department, postmarked by January 31<sup>st</sup>:
    - a. Program application
    - b. Official transcripts
    - c. Three (3) recommendations (must be completed on SLP program form)
  4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 46 Hours**

Course Prefix	Course No.	Course Title
SLP	5243.	Diagnostic Methods in SLP
SLP	5272	Neuroscience in SLP
SLP	5252	Advanced Normal Lang. Development
SLP	5363	Aphasia I
SLP	5302	Augmentative Communication
SLP	5292	Aphasia II
SLP	5282	Advanced Articulation Disorders
SLP	5332	Legal Aspects in SLP
SLP	5343	Dysphagia
SLP	5262	Advanced Language Disorders
SLP	5232	Comm. Disorders in Infants & Toddlers
SLP	5112	Speech Hearing Science
SLP	5352	Cleft Palate
PTE	5013	Foundations of Educational Research
SLP	5900	Practicum (minimum 5 hours)
SLP	5900	Practicum (Public School – 3 credit hours)
SLP	5950	Internship - Evaluating Clinical Effectiveness (2 credit hours)
SLP	5900	Practicum (Medical Setting (4 credit hours)

**TOTAL HOURS REQUIRED .....46 HOURS**



Program: **Speech-Language Pathology**

Degree: Master of Science (M.S.)

College: Education and Professional Studies

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Wellness Management, Exercise Science**

Degree: **Master of Science (M.S.)**

College: **Education and Professional Studies**

**Program:** Wellness Management  
**Major:** Exercise Science  
**Degree:** Master of Science  
**Department:** Kinesiology & Health Studies  
**College:** Education & Professional Studies

Program Coordinator: Dr. Donna Cobb  
 E-Mail Address: [dcobb@uco.edu](mailto:dcobb@uco.edu)  
 Office Address: Box 189, WAH 102  
 Phone Number: 405-974-5298

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: 405-974-5105

**Wellness Management – Exercise Science. M.S.**

The Master of Science in Wellness Management with an emphasis in Exercise Science is designed to prepare the student to promote and manage healthy and active lifestyles. It is designed to provide to the corporate, industrial, recreational, educational, and medical settings trained personnel who are capable of conducting adult physical fitness testing and developing personal fitness training programs that involve exercise and physical activity. The student will gain knowledge in the core foundation, exercise prescription for normal and special populations, wellness management, administrative tasks, professional development, and practical experience.

**Admission Requirements**

Send the following items to the Jackson College of Graduate Studies Nigh University Center, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
3. Students falling below this standard may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 21 Hours**

Course Prefix	Course No.	Course Title
KINS	5233	Assessment of Health & Exercise Science
KINS	5113	Legal & Ethical Princ. of Wellness Mgmt.
PHED	5393	Research in Health Education & PE
PHED	5303	Physiological Basis of Human Performance
KINS	5303	Diagnostic Tests & Exercise Prescription
KINS	5333	Rehabilitative Exercise for Special Pop.
HLTH	5313	Wellness Intervention Strategies & Skills

**Internship or Thesis ..... 2-4 Hours**

Course Prefix	Course No.	Course Title
KINS	5990	Thesis, or
KINS	5950	Internship

**Guided Electives..... to Total of 34-36 Hours**

Course Prefix	Course No.	Course Title
GERO	5363	Psychology of Aging
GERO	5443	Biology of Human Aging
KINS	5423	Strength Development & Training Methods
NTRN	5032	Nutrition Education
KINS	5403	Biomechanical Analysis
KINS	5213	Org. Beh. & Leadership in Wellness Prog.

**TOTAL HOURS REQUIRED ..... 34-36 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
3. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
4. Thesis. If applicable, complete an acceptable thesis and successfully defend it publicly, submit two paper copies of the thesis to the library and one electronic copy to the library through Proquest, and submit the thesis' title page, original signature page, and abstract page to the JCGS.
5. Final Requirements. Apply for graduation through the JCGS by advertising deadline.

Program: **Wellness Management, Health Studies**

Degree: Master of Science (M.S.)

College: Education and Professional Studies

**Program:** Wellness Management  
**Major:** Health Studies  
**Degree:** Master of Science  
**Department:** Kinesiology & Health Studies  
**College:** Education & Professional Studies

Program Coordinator: Dr. Diane Rudebock  
 E-Mail Address: [crudebock@uco.edu](mailto:crudebock@uco.edu)  
 Office Address: Box 189, WAH 101B  
 Phone Number: 405-974-5216

Graduate Advisor: Stephanie Beauchamp  
 E-Mail Address: [sbeauchamp@uco.edu](mailto:sbeauchamp@uco.edu)  
 Office Address: Box 106, EDU 207  
 Phone Number: (405-974-5105)

**Wellness Management – Health Studies. M.S.**

The Master of Science in Wellness Management program provides the student with a working knowledge to address wellness issues within multiple populations. Students will gain skills in grant writing and interpretation of statistics as well as experience in research and leadership centered on issues of health and wellness. Aspects of legal and ethical principles within wellness programs will be addressed. The student will be able to optimize their learning through elective courses in Adult Education, Family and Child Development, Gerontology, and Substance Abuse Studies. These electives will provide students with an important knowledge base that is helpful in working with diverse populations without creating the appearance of expertise in these areas.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
3. Students falling below this standard may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency

**Graduation Requirements**

**Required Courses..... 23 Hours**

Course Prefix	Course No.	Course Title
KINS	5233	Assessment of Health & Exercise Science
KINS	5113	Legal & Ethical Princ. of Wellness Mgmt.
PHED	5393	Research in Health Education & PE
KINS	5422	Grant Writing in Health & Wellness
HLTH	5313	Wellness Intervention Strategies & Skills
SOC	5233	Human Behavior & Social Environment
HLTH	5223	Contemp. Issues in Health & Wellness
KINS	5213	Org. Behavior & Leadership in Wellness

**Guided Electives..... 9 Hours**

Course Prefix	Course No.	Course Title
ADED	5453	Psychology of Adult Development
FMCD	5373	Life-Span Human Development in FMCD
GERO	5023	Orientation to Gerontology
GERO	5342	Politics of Aging
GERO	5463	Bereavement Counseling
GERO	5731	Drug Issues of Older Adults
GERO	5443	Biology of Human Aging
SAS	5303	Substance Abuse & Special Populations
SAS	5343	Prevention & Education in SAS
SAS	5910	Special Topic
GERO	5910	Special Topic

**Internship or Thesis ..... 2-4 Hours**

Course Prefix	Course No.	Course Title
HLTH	5990	Thesis, or
HLTH	5950	Internship

**TOTAL HOURS REQUIRED .....34 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.

Program: **Wellness Management**

Degree: Master of Science (M.S.)

College: Education and Professional Studies

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2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Thesis. If applicable, complete an acceptable thesis and successfully defend it publicly, submit two paper copies of the thesis to the library and one electronic copy to the library through Proquest, and submit the thesis' title page, original signature page, and abstract page to the JCGS.
4. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

## **Certification Programs**



## Preparation for Teacher Certification and Licensure

College: Education and Professional Studies

### Teacher Certification and Licensure

#### Administration and Professional School Services

School Principal  
 Library Media Specialist  
 School Counselor  
 School Nurse  
 School Psychologist  
 School Psychometrist  
 Reading Specialist  
 Speech-Language Pathologist

#### Elementary & Secondary Certification Programs

Art  
 Bilingual/Multicultural Education - Special Enrichment Area  
 Business Education  
 Driver's Education - Special Enrichment Area  
 Early Childhood  
 Elementary Education  
 English  
 Foreign Language  
   French  
   German  
   Spanish  
 Mathematics  
   Advanced  
   Intermediate  
 Music  
   Instrumental/General  
   Vocal/General  
 Physical Education/Health/Safety  
 Science  
   Biological Sciences  
   Chemistry  
   General Science  
   Physical Science  
   Physics  
 Social Studies  
   U.S. History/Oklahoma History/Govern./Economics  
   World History/Geography  
 Special Education  
   Mild/Moderate Disabilities  
   Severe-Profound/Multiple Disabilities  
 Speech/Drama/Debate

#### Career Technology Programs

Marketing Education  
 Family & Consumer Sciences  
 Trade and Industrial Education

#### Business Education - certification test plus specific courses

Health Occupations

#### Certification Requirements

*Special Note: Certification requirements established by the Oklahoma State Department of Education and the Oklahoma Commission for Teacher Preparation changed beginning September 1, 1999. Individuals who obtain certification after that date are subject to the new regulations.*

Compliance with certification requirements is the responsibility of the individual seeking certification. Advisors can assist in the process, but compliance with all rules and regulations pertaining to certification is the responsibility of the candidate.

The individual seeking certification is responsible for following all guidelines presented in the University of Central Oklahoma undergraduate or graduate catalog, depending upon the academic level of the certificate sought. Graduate level certificates require graduate level course work and completion of a master's degree for standard certification. Bachelor level programs require the completion of a bachelor's degree for certification.

Periodically the program guidelines, course work, and state regulations change. It is the responsibility of the individual seeking certification to meet the revised standards. An individual should therefore periodically review the most recent UCO catalog, certification course lists, and state regulations, particularly when an extended period of time has elapsed during the completion of a program.

#### Program Procedures and Guidelines for Certification

The UCO Teacher Education Services office is located in Education Building, room 207, telephone 974-5710. Applications and other information regarding certification may be obtained from that office. Applications for certification based on the completion of the University of Central Oklahoma approved programs are processed through the Teacher Education Services Office.

#### To apply for certification, the individual should:

- A. Complete all courses identified for general education and the respective professional education and specialization areas.
- B. Contact the appropriate department chairperson regarding the course work for the respective program, particularly if it seems likely that some courses previously completed could substitute for required courses in the program. Official substitution forms should be completed where courses, based on their titles, do not seem to match. If course names and levels from different institutions are equivalent, substitutions are NOT necessary.
- C. Apply for admission to teacher education following the procedures and guidelines enumerated in "Admission to Teacher Education."
- D. Apply to student teaching following the procedures and guidelines enumerated in the section entitled "Admission to Student Teaching." Guidelines are in the Teacher Education Services (ED 207).
- E. Apply to take the appropriate state certification examinations according to UCO guidelines and suggested timeline. Application is made online with Certification Examination for Oklahoma Educators (CEOE) at [www.ceoe.nesinc.com](http://www.ceoe.nesinc.com).
- F. For recommendation for the initial license or certificate, the applicant is required to meet all academic standards mandated for admission to student teaching and degree requirements.

## Preparation for Teacher Certification and Licensure

College: Education and Professional Studies

- G. After completing certification requirements obtain an application for certification from Teacher Education Services office.
- H. For certification at any level the applicant must hold a bachelor's degree. For certification in graduate programs, the applicant must hold a master's degree.
- I. After all applicable course work has been posted on the UCO transcript, including the degree, if appropriate, candidates submit a complete UCO official transcript along with the completed license or certificate application form to the UCO Teacher Education Services Office for review and recommendation. If courses needed for certification were completed at an institution other than UCO, official copies of those transcripts **MUST** be submitted with the application form for certification. UCO will not supply official copies of transcripts from other universities. Applications cannot be processed without official transcripts which reflect all required course work.
- J. Effective November 1, 2001, Oklahoma requires applicants for initial teacher licensure to have on file with the Oklahoma State Board of Education a current OSBI and FBI fingerprint-based criminal history record. Fingerprint cards for this purpose are available in the Education Building, Room 207.
- K. When the Teacher Certification Officer at UCO completes the review of course work with respect to the appropriate UCO approved program requirements and certifies that those requirements have been completed, and the Dean concurs, the application is then forwarded to the Teacher Certification Section of the State Department of Education.

### Residence Requirement

In order for the University of Central Oklahoma to recommend candidates for certification, candidates must meet all requirements for teacher education. In addition, candidates must complete at least their last 24 semester hours in the area of specialization (the teaching field) and professional education at UCO. These 24 semester hours must include the following.

PTE 4901 Practicum in Professional Teacher Education (*if Educational Psychology taken elsewhere*)

PTE 4523 Instructional Designs

PTE 4811 Contemporary Issues

PTE 4828, 4838, or 4848 Directed Observation and Student Teaching

Neither CLEP tests nor advanced standing tests, nor teaching experience may be used to meet the UCO residency requirements.

### Admission to Teacher Education

Students at the University of Central Oklahoma who expect to become candidates for the Bachelor of Arts in Education, the Bachelor of Science in Education, Bachelor of Fine Arts in Education, or the Bachelor of Music Education degrees (or otherwise qualify to teach) are required to make formal application during their sophomore year (after completing 40

semester hours and meeting criteria below) to the Council on Teacher Education. Application must be made according to published dates. There are two rounds of applications in the fall and spring semesters. Candidates must be admitted to the teacher education program to enroll in restricted, professional courses. No late applications will be accepted. Periodically, admission guidelines and requirements change. It is the responsibility of the individual seeking admission to meet requirements that are in place at the time of application to teacher education. Therefore, individuals should review the most recent UCO catalog and teacher education handbook to determine the most current admission requirements.

The conditions for admission to teacher education effective Fall 2000 are:

- A. Have already successfully completed 40 semester hours of college credit.
- B. Continue to meet the standard prerequisite for admission to teacher education;

For those enrolled as entering Freshmen, transfer students, or those seeking certification beginning Fall 2000,

1. Achieve a minimum GPA of 2.75 in all subjects completed at UCO or other colleges or universities at the time of application.
2. Achieve a minimum GPA of 2.75 in degree certification major or common courses required for majors with no grade lower than "C" after August 15, 1990.
3. Achieve a minimum GPA of 2.75 in Professional Teacher Education courses with no grade lower than "C."

**Those enrolled prior to Fall 2000 and maintaining continuous enrollment should contact Teacher Education Services (EDU 207) for more information regarding admission standards.**

- C. Demonstrate proficiency in written and oral English as indicated by having a grade of "C" or better in 6 hours of English composition.
- D. Pass the Oklahoma General Education test (OGET).
- E. Interview with a departmental advisor.
- F. Receive formal approval by the Council on Teacher Education.

Students transferring to UCO from other institutions will be expected to meet the above conditions before beginning teacher education training.

All students will be required to compile a Teacher Education Portfolio. The portfolio is checked periodically and will need to be up-to-date for Admission to Student Teaching.

Students of Junior standing who come to UCO for a summer term only and plan to transfer back to the school from which they came may be permitted to enroll in teacher education courses provided they bring a letter from an appropriate official, i.e., advisor, registrar, or dean stating they would be permitted to enroll in such courses at their home college.

## Preparation for Teacher Certification and Licensure

College: Education and Professional Studies

### Certification Examinations

Individuals seeking licensure must satisfactorily complete the Certification Examinations for Oklahoma Educators before applying for licensure and before a license can be issued by the state. The state curriculum examinations are administered at least four times each year on a set schedule with advanced registration required. Three different exams are required:

1. Oklahoma General Education Test (OGET) must be passed for admission to teacher education.
2. Oklahoma Subject Area Tests (OSAT) must be passed prior to the completion of the first week of the student teaching semester.
3. Oklahoma Professional Teaching Examination (OPTE) specific to the teaching level of the certificate sought.

Applications for the state competency examinations are available online at [www.ceoe.nesinc.com](http://www.ceoe.nesinc.com). Study guides can be obtained on line from National Evaluation Systems.

### College Credit

Only work completed in state and regionally accredited colleges and universities, or transfer credit validated by accredited colleges, will be accepted as a basis for teacher certificates. In order for the applicant to be eligible for certification, the grade point average of the applicant on all work submitted in qualifying for teacher certification shall be equal to or greater than that required for admission to the teacher education program at the University of Central Oklahoma.

Candidates transferring credit from out-of-state colleges or from Oklahoma colleges not having an approved program for a specific certificate area to an Oklahoma college or university having an approved program in that certificate area shall have their work evaluated by the receiving institution. Transferring candidates shall expect to satisfy all requirements imposed by the approved program of the receiving institution in qualifying for a standard certificate.

The amount of college credit earned during one year, including correspondence and extension work, which can be used to meet certification requirements, will be controlled by the rules and regulations of the college or university. However, not more than one-fourth of the work completed to satisfy requirements in any area of preparation (general education, professional education, specialization) nor more than one-fourth of the total academic work completed may be taken by correspondence and/or extension study.

### Course Work Completed in Community Colleges

Only 64 semester hours of credit taken in an accredited community college may be counted toward satisfying the general education and specialized education requirements of an approved certificate program. Work taken in an accredited community college after achieving sixty-four (64) or more semester hours may count toward certification in the areas of general education and specialized education providing the following guidelines are met:

- A. The course work is lower division work as determined by the course level assigned to the course by the four year institution that will make recommendation for certifica-

tion. If UCO designates a course as a junior or senior level course (3000 or 4000 level), then a comparable course completed at a junior college will NOT substitute for the course in the UCO approved teacher certification program.

- B. The course work is applicable in meeting the approved program of certification at the recommending institution.
- C. The course work CANNOT include any early childhood nor elementary specialization area courses (this refers to the 40 hours of specialization).
- D. The course work CANNOT include any teacher education courses (this refers to courses in the 28-33 hours in teacher education).
- E. The course work is counted in lieu of an equal number of hours of the 64 already taken at a junior college so that no more than 64 semester hours, in total (including all general education), are being counted from junior colleges.
- F. The last nine semester hours of credit in the area of specialization were completed in an institution having an approved teacher certification program in the area of concern. Junior colleges do not have state approved teacher certification programs.

### Issuance of an Initial License

The State Board of Education shall issue a license to teach to any person who completed his/her initial teacher education program after January 31, 1982, has not taught in a state accredited elementary or secondary school for a minimum of one year and completed the residency-year requirements, and who meets all of the following requirements: (If the individual completed his/her initial teacher education program prior to February 1, 1982, he/she should contact the State Department of Education regarding their certification requirements.)

- A. Has successfully completed all training and courses required by the State Board of Education based on the guidelines and program in effect at the time of application for certification.
- B. Has graduated from an accredited four year college or university and holds the standard baccalaureate degree. (Those seeking career-technical certificates should verify requirements with the Oklahoma Department of Career and Technology Education);
- C. Has made the necessary application for the certification exams and paid the certification examination fees.
- D. Has received a passing score on the certification examination.
- E. Has made application to the State Department of Education on the appropriate State of Oklahoma form and paid the appropriate application fee for each class of certificate sought.
- F. Has received recommendation from the preparing institution for the certificate desired if the teacher preparation work was completed in Oklahoma. The State of Oklahoma certificate application form must be signed by the Dean and Teacher Certification Officer.



## Preparation for Teacher Certification and Licensure

College: Education and Professional Studies

- G. Has met all other requirements as may be established by The State Board of Education including meeting the residency requirement at the time of application for certification. The applicant should contact the State Department of Education regarding current residency requirements.

### Issuance of Standard Certificates

The State Board of Education shall issue a certificate to any person who meets all of the following requirements:

If the individual completed his/her initial teacher education program after January 31, 1982, he/she must have passed the applicable state certification examination, completed one year of teaching in a state accredited elementary or secondary school, and for Oklahoma teachers, have successfully completed the residency-year program and received recommendation by the residency-year committee. The individual must then make application to the State Department of Education and pay the certification fee. (If the individual completed his/her initial teacher education program prior to February 1, 1982 he/she should contact the State Department of Education regarding their certification requirements).

### Issuance of a License or Certificate for Additional Certification Areas

Individuals who currently hold a valid Oklahoma license or certificate at the standard certification level who desire UCO recommendation to obtain certification in another specialization area, must complete the following:

- A. Complete the specialization area courses based on the UCO state approved program.
- B. Complete a minimum of the last nine semester hours toward the new certification area through the University of Central Oklahoma.
- C. Satisfactorily complete the applicable state certification examination(s).
- D. Complete the appropriate developmental psychology course (e.g. child, adolescent, or developmental) for the level of the new certification area if the course was not completed previously (see the professional education work sheet for the new specialization area).
- E. Complete the course SPED 4123 Teaching Individuals with Disabilities if not previously completed.
- F. Make application for the new license/certificate through the Teacher Education Services Office (ED 207) following the required procedures.

### Teaching Certificate Definitions and Overview

For certification to be received, an individual must hold a bachelor's degree and have completed the course requirements in professional education and in the area specialization, and have received a passing score on the applicable state certification examination(s).

- A. License - The class of certification for entry-level teachers is a license. Application for licensure is made through UCO.
- B. Certificate - The license will be changed to a standard certificate upon successful completion of the residency

year program and application to the State Department of Education for a certificate. Application is made directly to the Oklahoma State Department of Education.

- C. Emergency Certificate - This certificate is issued only in emergency cases upon request and recommendation from a local school superintendent, who shall state the school's intention to employ the applicant if the certificate is granted. All emergency certificates are valid only within the school district upon whose request they are granted. For those individuals who obtain emergency teaching certificates, it is recommended that they contact the Director of Field Experiences in Teacher Education Services prior to the beginning of the school year during which their emergency certificate is valid and discuss the alternative plan for student teaching.

Any person who obtains an emergency teaching certificate to teach in an Oklahoma accredited elementary or secondary school and has had no student teaching experience may complete the alternative plan for student teaching. The plan requires that the individual enroll in the four-semester hour in-service supervised teaching experience at the University of Central Oklahoma (permission and documentation of employment are required for enrollment). The in-service supervised teaching experience shall be completed during the first year that the teacher is employed in an accredited school. Permission from the school superintendent for participation in the in-service supervised teaching experience is required, and the individual must be supervised by UCO.

To complete a teacher certification program at UCO and to be recommended for teacher certification by UCO, the individual must have been admitted to the University of Central Oklahoma Professional Teacher Education program. The individual completing the alternative plan for student teaching must follow the guidelines presented in the section "Admission Requirements."

The number of semester hours of professional education normally required for the certificate sought may be reduced by the number of student teaching semester hours that are required. This reduction may be made if the student successfully completes the four semester hours of in-service supervised teaching experience.

Upon the completion of one year of teaching, the in-service supervised teaching experience, the residency year assistance program, successful completion of the appropriate certification examination(s), and other requirements appropriate to the certificate sought, the applicant may be recommended for a standard certificate.

**Individuals who hold teacher certification via a State Department of Education's Alternative Certification method will not be recommended for additional certifications by UCO. Those individuals may apply for additional certification directly to the Oklahoma State Department of Education through that agency's Alternative Certification program.**

## Preparation for Library Media Specialist Certification

College: Education and Professional Studies

### Library Media Specialist Certification

Completion of the required courses will enable the student to apply for official certification. This certificate authorizes the holder to supervise and/or administer Library Media services in grades K-12 in any accredited school in Oklahoma and to teach Library Media Skills in grades K-12. A list of required Courses may be obtained from the program advisor.

#### Standard Library Media Specialist Certificate

A master's degree is required for Standard certification.

#### A. Standard certification program for applicants already holding a master's degree

1. The applicant shall satisfy all criteria related to specific requirements for other certified personnel certificate programs as stated on page 141 of Appendix H of the Teacher Education and Certification Guidelines and Procedures Handbook, and admission standards, general education and professional education requirements as stated on pages 19-24 of the Teacher Education and Certification Guidelines and Procedures Handbook.
2. Applicants may qualify if they hold and maintain a valid certification credential in early childhood education, elementary education, elementary-secondary education, secondary education, or vocational-technical education.
3. If the applicant already holds a Master's Degree in one of the above areas, specialized course work to fulfill standard certification requires 24 semester hours in the area of specialization from areas (a-i), with areas (a-f) being required courses:
  - a. Library Media Management  
IME 5053 School Library Admin & Internship
  - b. Reference  
IME 5423 Reference and Bibliography
  - c. Selection of Print and Non-print Materials  
IME 5023 Materials Selection
  - d. Cataloging of Print and Nonprint Materials  
IME 5453 Cataloging and Classification
  - e. Books and Materials for Children  
IME 5233 Library Materials for Elem. Schools
  - f. Books and Materials for Young People  
IME 5013 Library Materials for Second. Schools
  - g. Instructional Materials Production  
IME 5133 Graphic & Video Production  
IME 5863 Elements of Web Design
  - h. Design and Develop. of Instructional Materials  
IME 5543 Instructional Design & Develop. I
  - i. Public Relations for School Library Media Prog.  
IME 5223 Public Relations and Information Skills
4. The applicant shall pass the state teacher certification test for Library Media Specialist.
5. The applicant must have completed an undergraduate course in Psychology of Exceptional Children.

#### B. Standard certification program for applicants who already hold a master's degree in library science.

Alternative Certification is available with a Master's Degree in Library Science and 6-18 hours of teacher education courses, depending on work experience.

1. Student teaching will not be required if the applicant has at least two years of experience as a full time librarian in a non-school capacity.
2. The applicant shall pass the state teacher certification test for Library Media Specialist.

#### General Guidelines

1. All courses applicable to the Master of Education in Instructional Media Degree must be taken at the graduate level. Applicable courses taken at the undergraduate level may apply toward certification, but will not apply toward the Master's Degree.
2. A minimum of at least the last nine semester hours of course work must be completed at the University of Central Oklahoma for certificate recommendation by UCO.
3. The applicant shall satisfactorily complete the state curriculum examination in the area of Library Media Specialist prior to being issued a standard license/certificate.
4. The applicant shall hold a Bachelor's Degree from an accredited institution.
5. The applicant shall satisfy all general regulations of eligibility including, for the standard certificate, completion of the course SPED 4123 Teaching Individuals with Disabilities or its equivalent.
6. Individuals who have not previously completed a teacher education program must apply for, and be admitted to teacher education and to student teaching at the University of Central Oklahoma and complete all program requirements before certification recommendation will be made.
7. The applicant must satisfy all criteria relating to specific requirements for elementary-secondary school certification programs, including admission to teacher education and admission to student teaching.

**Individuals who hold teacher certification via a State Department of Education's Alternative Certification method will not be recommended for additional certifications by UCO. Those individuals may apply for additional certification directly to the Oklahoma State Department of Education through that agency's Alternative Certification program.**



## Preparation for School Principal Certification

College: Education and Professional Studies

### School Principal Certification

#### General Guidelines

1. The applicant shall satisfy all general regulations of eligibility including, for the standard certificate, completion of the course SPED 4123 Teaching Individuals with Disabilities.
2. The applicant shall hold and maintain a valid Oklahoma standard certificate in one of the following areas: Early Childhood, Career-Technical, Library Media Specialist, Speech-Language Pathology, or an Elementary/Secondary teaching field.
3. The applicant is required to have had two years of teaching experience in an accredited elementary school, middle school, junior high school, or senior high school.
4. The applicant shall hold a Master's Degree granted by an institution accredited by a regional accrediting association.
5. The applicant must successfully complete the Elementary, Middle School, or Secondary School Principal State Curriculum Examinations prior to being issued a certificate.
6. All courses taken for administration certification must be completed at the graduate level.
7. A minimum of the last nine semester hours of course work must be completed at the University of Central Oklahoma for certificate recommendations by UCO.

**School Principal Required Course Work ..... 34 hrs**

PTE	5013	Found. of Educational Research	3 hrs
*	EADM	5543 Fund. of Public School Admin	3 hrs
	PTE	5153 Adv Devel Psych in an Educ Setting	3 hrs
	EADM	5453 Interpers. Relation. in Schl Admin	3 hrs
	EADM	5673 School Personnel Administration	3 hrs
	EADM	5683 Curriculum Leadership	3 hrs
	EADM	5623 Supervision & Eval. of Instruction	3 hrs
	EADM	5553 Legal Aspects of School Admin.	3 hrs
	EADM	5353 Computer Applications and Technology for School Administration	3 hrs
**	EADM	5814 Principalship/Internship	4 hrs
	EADM	5583 Public School Finance	3 hrs

**Total ..... 34 hrs**

\*Must be taken within the first nine hours of the program of study at UCO.

\*\*Must be taken the semester prior to graduation or in the Spring prior to a Summer graduation.

**Individuals who hold teacher certification via a State Department of Education's Alternative Certification method will not be recommended for additional certifications by UCO. Those individuals may apply for additional certification directly to the Oklahoma State Department of Education through that agency's Alternative Certification program.**

## Preparation for Reading Specialist Certification

College: Education and Professional Studies

### Reading Specialist Certification

Completion of the required courses will enable the student to apply for official certification. The certificate authorizes the holder to serve as a Reading Specialist in grades K-12 in any accredited school in Oklahoma. This is a graduate level program. A list of required courses may be obtained from the program advisor.

#### Prerequisites

1. Completion of a Bachelor's Degree is a prerequisite for entrance into the Reading Specialist Program.
2. A minimum of six semester hours of course work is required in the following areas as a prerequisite to the program. These courses cannot be counted as part of the program, but are required for the certificate. These courses may be completed at the undergraduate or graduate level.
  - a. One course in reading methods
  - b. One course in language arts methods or literature (children's or adolescent). Children's Literature must be taken if the course is older than four years.
3. For standard certification, the applicant must have completed the course SPED 4123 Teaching Individuals with Disabilities (or an equivalent course).

#### General Guidelines

1. For the standard certificate, the applicant must hold a Master's Degree granted by an institution accredited by a regional accrediting association.
2. The applicant must successfully complete the state curriculum examination in the area of Reading Specialist prior to being issued a certificate.
3. All courses taken for Reading Specialist Certification must be completed at the graduate level.
4. The program for Reading Specialist Certification includes 32 semester hours of graduate course work for the standard certificate. The specific courses are outlined below.
5. A minimum of the last nine semester hours of course work must be completed at the University of Central Oklahoma for certificate recommendation from UCO.

### Reading Specialist Certificate Courses..... 32 hrs

#### A. Specialization Area .....22 hrs minimum

##### 1. Theoretical Foundation of Reading... 6 hrs minimum

- READ 5623 Foundations & Survey of Reading Fall
- READ 5663 Theoretical Basis of Reading Spring

##### 2. Diagnosis of Correction ..... 6 hrs minimum

- READ 5843-\*1 Diagnosis and Correction of Reading Disabilities Fall
- READ 5443-\*2 Assessment of Dislexia and Related Reading Disorders

#### 3. Clinical & Classroom Experience..... 8 hrs minimum

- READ 5854 Clinical Practices in Reading - Summer
- READ 5913 Seminar: Balanced Reading Prog. - Phonics to Comprehension - Spring semester
- READ 5901 Practicum Classroom - Field Experience

#### 4. Professional Development..... 2 hrs minimum

- READ 5712 Organization and Supervision of Reading Program

\*Note: These courses must be taken in sequential order according to the superscript numbers.

#### B. Professional Education Area ..... 10-11 hrs

Professional Education course work designed to fulfill master's degree requirements shall be completed in each of the following areas for certification. A maximum of one course in each area will be counted.

##### 1. Research ..... 2-3 hrs

- PTE 5013 Foundations of Educational Research

##### 2. Language and Literacy ..... 3 hrs

- SPED 5102 Language Dev in Special Educ.
- ELED 5223 Literature-Based Language Arts Instruc.

##### 3. Measurement ..... 2-3 hrs

- GUID 5333 Individual Test Interpretation-Summer,Fall
- PTE 5413 Educational Statistics
- PTE 5383 Principles of Test and Measurements

##### 4. Theories & Methods of Learning..... 2-3 hrs

- TESL 5962 Inst-Multicultural Education-wkend sp.
- SPED 5443 Behavioral Classroom Management
- PTE 5203 Advanced Educational Psychology
- PTE 5822 Advanced Psychology of Childhood

### Total – Reading Specialist Certificate..... 32 hrs

**Individuals who hold teacher certification via a State Department of Education's Alternative Certification method will not be recommended for additional certifications by UCO. Those individuals may apply for additional certification directly to the Oklahoma State Department of Education through that agency's Alternative Certification program.**

# Preparation for School Counselor Certification

College: Education and Professional Studies

## School Counselor Certification

Completion of the required courses will enable the student to apply for official certification. This certificate authorizes the holder to serve as a counselor in any accredited school in Oklahoma.

### General Guidelines

1. The applicant shall hold a valid classroom teaching certificate.
2. The applicant must satisfactorily complete the state curriculum examination for School Counselor prior to receiving a Standard School Counselor Certificate.
3. All course work must be at the graduate level.
4. The last nine semester hours of course work must be completed at the University of Central Oklahoma for recommendation by UCO.
5. For standard certification the applicant shall hold a master's degree granted by an institution accredited by a regional accrediting association.
6. Complete all requirements for admission to the program in Guidance and Counseling and be accepted into the program by the Guidance and Counseling curriculum committee.
7. For certificate recommendation, the applicant shall have completed the approved program for certification as a school counselor as outlined and successfully passed the appropriate state required exams.

## School Counselor Required Course Work..... 30 hrs

PTE 5153 Adv. Develop. Psych. for Educ. Settings

PTE 5383 Principles of Tests & Measurements

GUID 5013 Prin. of Guidance & Counseling

GUID 5163 Theo. & Tech. of Individ. School Cnslg

GUID 5133 Multicultural Counseling

Prerequisite: GUID 5163

GUID 5443 Career Guidance

Prerequisite: GUID 5013 or concurrent enrollment

GUID 5113 Theories & Tech. of Group Cnslg.

Prerequisite: GUID 5163

GUID 5153 Counseling Intervention Strategies

Prerequisite: GUID 5163

GUID 5253 Developmental Guidance

Prerequisites: GUID 5013 & PTE 5153

\* GUID 5953 Internship

Prerequisites: GUID 5163, 5113, 5153

\*200 Total Hours: 100 hours in Counselor Education Clinic, 100 hours in an accredited school site

## Total – School Counselor Certificate..... 30 hrs

**Individuals who hold teacher certification via a State Department of Education's Alternative Certification method will not be recommended for additional certifications by UCO. Those individuals may apply for additional certification directly to the Oklahoma State Department of Education through that agency's Alternative Certification program.**

## Preparation for Board Certified Behavior Analyst

College: Education and Professional Studies

### Board Certified Behavior Analyst

The Behavior Analyst Certification Board, Inc. has approved the following course sequence as meeting the coursework requirements for eligibility to take the Board Certified Behavior Analyst Examination. Applicants will have to meet additional requirements to qualify. In addition to the course sequence and passing the national exam, successful completion of 1600 clock hour supervised internship is required. This course sequence is available only to those with earned Master's Degrees in related fields or those currently enrolled in Master's Degree programs in related fields.

#### Prerequisite:

1. Completion of an earned Master's Degree OR acceptance into a Master's Degree. Program in a related field is a prerequisite for entrance into the program [Ex. Psychology, School Psychology, Experimental Psychology, Counseling Psychology, Special Education, Speech and Language Pathology, Guidance and Counseling, Early Childhood Education, Education or Nursing.) The acceptance committee will determine applicability of degree]

#### General Guidelines:

1. A Master's Degree and the course sequence must be earned before the student can apply to take the Board Certified Behavioral Analyst Examination.
2. A Grade of C or higher must be earned on each course in the program.
3. The 1600 clock hour internship must be completed under supervision as prescribed by the National Board
4. Acceptance into the program is based on submission of an application, a copy of the applicant's transcript and recommendations from 2 people familiar with the applicant's suitability for serving as a Behavior Analyst.
5. Admission to the program will be by cohort group. Each cohort group starts in a Fall semester and takes one course per semester for two years (one course is taken during the summer between year 1 and year 2). A portion of the internship may be earned during the course sequence as long as activities supervised are within the scope of the course(s) taken.

#### Behavior Analyst Course Sequence..... 15 hrs

PSY 5823 ABA I:	Foundations in Behavior Analysis
PSY 5833 ABA II:	Application of Techniques in Applied Behavior Analysis
PSY 5843 Autism II:	Autism/PDD-NOS Advanced
PSY 5853 ABA III:	Topics in Applied Behavior Analysis
PSY 5863 ABA IV:	Single Subject Design

**1600 clock hour internship which is external to the course sequence, must be under the supervision of a BCBA and documented according to National Board Standards.**

## Preparation for School Psychometrist Certification

College: Education and Professional Studies

### School Psychometrist Certification

Completion of the required courses will enable the student to apply for official certification. This certificate authorizes the holder to serve as a School Psychometrist/Educational Diagnostician in any accredited school in Oklahoma.

#### Prerequisites

- The applicant shall hold and maintain a valid standard certificate in one of the following areas: early childhood, elementary education, library media specialist, speech-language pathology, elementary-secondary, or secondary.

If no teaching certificate is held, the applicant must have completed the following course work.

- |            |   |
|------------|---|
| ECED 4073  | Language Development and Emergent Literacy <b>OR</b>                                      |
| *ELED 4063 | Teaching Reading in the Primary Grades  |
| ELED 4333  | Teaching Mathematics in Intermediate Grades <b>OR</b>                                     |
| *ELED 4323 | Teaching Mathematics in Pre-School and Primary Grades                                     |
| PSY 5902   | Educational Field Experience (120 clock hours in regular education and special education) |
- The following courses are prerequisites to approved standard certification programs in School Psychometry.
 

PSY 1103	General Psychology
SPED 4123	Teaching Individuals with Disabilities
PTE 5142	History of Education <b>OR</b>
*PTE 5172	Educational Sociology
PTE 4533	Educational Psychology
PTE 3133	Child Psychology <b>OR</b>
*PTE 3153	Adolescent Psychology
  - Admission to the program through the University of Central Oklahoma School Psychology Review Board is a prerequisite to completion of the program.

#### General Guidelines

- The minimum requirements for the standard Psychometrist/Educational Diagnostician Certificate include a master's degree in one of the following areas: psychology, educational psychology, child psychology, special education, counseling, or a related field.
- The applicant shall pass the School Psychometry State Curriculum Examination prior to being issued a certificate.
- The applicant must complete a minimum of 25 semester hours of graduate course work as outlined below, beyond the prerequisites.
- All course work must be completed at the graduate level.

- A minimum of the last nine semester hours of course work must be completed at the University of Central Oklahoma for certificate recommendation by the University of Central Oklahoma.

### School Psychometrist/Educational Diagnostician

**Required Courses.....25 hrs**

**A. Core Area** - A minimum of twelve semester hours is required with one course in each of the following four areas (1-4)

- Special Education.....3 hrs**

SPED 5913	Counseling Families of Exceptional Children <b>OR</b>
SPED 5443	Behavioral Classroom Management
- Psychology of School-age Children ..... 3 hrs**

PSY 5143	Advanced Developmental Psychology
	<b>OR</b>
PTE 5822	Advanced Psychology of Childhood
	<b>OR</b>
PTE 5832	Advanced Psych. of Adolescence
- Special Psychology 3 hrs**

PSY 5233	Psychopathology
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- Statistics.....3 hrs**

PSY 5383	Multivariate Analysis <b>OR</b> 3 hrs
PTE 5413	Educational Statistics 3 hrs

**B. Psychoeducational Diagnostic Procedures ..... 9 hrs**

- |          |   |
|----------|---|
| PSY 5803 | Ind. Test. Tech. - Wechsler ..... 3 hrs   |
| PSY 5813 | Diagnostic Testing Techniques ..... 3 hrs |
| PTE 5383 | Prin. of Tests and Measure..... 3 hrs     |

**C. Practicum in School Psychometry ..... 2 hrs**

- |          |   |
|----------|---|
| PSY 5902 | Practicum in Sch. Psychometry ..... 2 hrs<br>(150 clock hours direct service) |
|----------|---|

**D. School Psychological Services ..... 2 hrs**

- |          |   |
|----------|---|
| PSY 5722 | Intro. to School Psych. Services..... 2 hrs |
|----------|---|

**Total – Schl. Psychometrist/Educ. Diagnos.....25 hrs**

#### Certificate: Standard

**Individuals who hold teacher certification via a State Department of Education's Alternative Certification method will not be recommended for additional certifications by UCO. Those individuals may apply for additional certification directly to the Oklahoma State Department of Education through that agency's Alternative Certification program.**



## Preparation for Speech-Language Pathology Certification

College: Education and Professional Studies

### Speech-Language Pathology Certification

Completion of the required courses will enable the student to apply for official certification. This certificate authorizes the holder to provide speech-language pathology services in any accredited school in Oklahoma. A list of required courses may be obtained from the program advisor.

The speech-language pathologist is a professional concerned with clinical diagnosis, evaluation and remediation of communication handicaps which impair an individual's ability to appropriately access social and academic learning experiences.

This program consists of an approved program at the undergraduate level and at the graduate level.

### General Guidelines for the Standard Speech-Language Pathology Certificate

1. The applicant must satisfy all criteria for elementary-secondary school certificate programs, including admission to teacher education standards.
2. Individuals who have not previously completed a teacher education program must apply for and be admitted to teacher education at the University of Central Oklahoma before certification will be recommended.
3. The applicant must hold the master's degree for the Standard Certificate.
4. The applicant shall pass the state curriculum examination in Speech-Language Pathology or the ETS Praxis Series Speech-Language Pathology test prior to being issued a standard certificate/license.
5. The applicant shall have completed at least nine semester hours within the five years immediately preceding the date of application in order to apply for certification. Evidence of speech-language pathology experience in a hospital, other agency, or private practice may be substituted at a rate of three semester hours for each year of experience. If employment is used in lieu of course completion, official verification of employment must accompany the application for certification.
6. A minimum of the last nine semester hours of course work must be completed at the University of Central Oklahoma for certificate recommendation by UCO.

### Standard Speech-Language Pathology Certificate (Additional Guidelines)

1. The applicant must satisfy all requirements related to formal admission to Graduate Studies in the UCO approved program for the Standard Speech-Language Pathology Certificate.
2. The applicant must complete an approved program for the Speech-Language Pathology Certificate which consists of a minimum of forty-six semester hours of graduate course work culminating in a Master's Degree.
3. The academic and practicum requirements of the ASHA C.C.C. must be met before an individual can receive a master's degree in speech-language pathology (SLP) and before standard certification can be recommended. If an individual holds a bachelor degree in an area other than speech-language pathology, a number of prerequisites will be required in the specialization area. The standard requirements for ASHA C.C.C. and the master's degree combined are greater than the 46 semester hours required for the Master's Degree alone. Again, the Master's Degree will not be conferred unless ALL academic and practicum requirements for national certification (ASHA -C.C.C.) have been met. The individual seeking a certificate/degree in speech-language pathology will need to contact an advisor in that area for specifics.

*College of  
Liberal  
Arts*



Program: **Creative Writing, M.F.A.**

Degree: Master of Fine Arts (M.F.A.)

College: Liberal Arts

**Program:** English  
**Major:** Creative Writing, M.F.A.  
**Degree:** Master of Fine Arts  
**Department:** English  
**College:** Liberal Arts

Graduate Advisor: Dr. Constance Squires  
 E-Mail Address: [csquires1@uco.edu](mailto:csquires1@uco.edu)  
 Office Address: LAR 103B  
 Phone Number: 405-974-5616  
 Webpage URL: <http://www.libarts.uco.edu/english/mfa/>

**Creative Writing. MFA**

Candidates for the MFA in Creative Writing pursue a program of study that includes sequential writing workshops addressing different phases of the writing process, as well as courses in literature and in editing and marketing. Candidates for the MFA in Creative Writing are required to complete a thesis consisting of a major original creative work.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)). **(Application deadlines: March 15 for fall; August 1 for spring)**
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Transcripts must show:
  - a. A minimal 2.75 GPA overall or 2.75 GPA in the last 60 hours attempted.
  - b. Completion of 18 undergraduate hours in English at the 2000 level or higher with a 3.00 GPA and other prerequisites (if any), as determined by the graduate advisor.
3. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency
4. Three letters of recommendation that speak to your academic and creative potential and your ability to undertake graduate study in Creative Writing.
5. A letter of application explaining why you are qualified to pursue this degree program and discussing ways in which pursuing the MFA in Creative Writing would facilitate your career plans.

6. A one-to-two page statement describing your reading habits, naming a selection of significant texts that you have read recently, and explaining how those texts have influenced your understanding of literary art and your goals as a writer.
7. A writing sample consisting of approximately 25 pages of a single project.

**Graduation Requirements**

**Required Courses..... 6 Hours**

Course Prefix	Course No.	Course Title
CSDY	5113	Pub Pro: Editing & Marketing
CSDY	5900	Practicum in Creative Studies

**Guided Electives.....33 hours**

**Select nine (9) hours from each of two separate courses; sequences below (total 18 hours)**

Course Prefix	Course No.	Course Title
CSDY	5123	Short Story Writing I
CSDY	5133	Short Story Writing II
CSDY	5143	Short Story Writing III
CSDY	5323	Novel Writing I
CSDY	5333	Novel Writing II
CSDY	5343	Novel Writing III
CSDY	5453	Creative Nonfiction I
CSDY	5463	Creative Nonfiction II
CSDY	5473	Creative Nonfiction II
CSDY	5543	Poetry Writing I
CSDY	5553	Poetry Writing II
CSDY	5563	Poetry Writing III
CSDY	5613	Playwriting I
CSDY	5623	PlaywritingII
CSDY	5633	Playwriting III
CSDY	5643	Screenwriting I
CSDY	5653	Screenwriting II
CSDY	5663	Screenwriting III

Program: **Creative Writing, M.F.A.**

Degree: **Master of Fine Arts (M.F.A.)**

College: Liberal Arts

**Approved Electives ..... 15 Hours**

Select 15 hours of 5000 level English Literature Courses with Advisor's approval

**Approved Electives ..... 9 Hours**

Select 9 hours with Advisor's approval

**Thesis ..... 12 Hours**

**TOTAL HOURS REQUIRED .....60 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Advisor Meeting. Meet with faculty Program Advisor in group or individual advisement session before enrolling in second semester.
3. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
4. Thesis. Complete an acceptable thesis and successfully defend it in public. Send two paper copies and one electronic copy of the thesis to the library through Proquest, and submit the thesis' title page, original signature page, and abstract page to the JCGS.
5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Criminal Justice Management and Administration**

Degree: **Master of Arts (M.A.)**

College: **Liberal Arts**

**Program:** Criminal Justice Management & Admin.  
**Major:** Criminal Justice  
**Degree:** Master of Arts (M.A.)  
**Department:** Sociology, Criminal Justice, and Substance Abuse Studies  
**College:** Liberal Arts

Graduate Advisor: Dr. Sid Brown  
 E-Mail Address: [sibrown@uco.edu](mailto:sibrown@uco.edu)  
 Office Address: LAR 201B  
 Phone Number: 405-974-5271  
 Webpage URL: <http://www.libarts.uco.edu/sociology/cj/index.php>

**Criminal Justice Management & Administration. M.A.**

The Master of Arts in Criminal Justice Management and Administration degree program is designed to meet Oklahoma's needs for graduate education in the area of criminal justice management and administration. The curriculum provides those individuals who have a bachelor's degree in criminal justice or a related field, are presently employed in a criminal justice environment, or want to work in the field of criminal justice an opportunity to advance their skills and knowledge to qualify them for specialized job opportunities in the area of criminal justice. The curriculum also encourages the development of the student's critical, analytical, and creative abilities related to the subject area. This is accomplished by the development of research skills, class work, and out-of-class projects and practical.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034. This program has limited enrollment.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show a minimal of 21 undergraduate hours as follows: CJ 3643, CJ 3653, CJ 4113, CJ 4703, SOC 3103, SOC 3633, and PHIL 3223.
3. To be admitted, students must meet at least one of the following criteria.
  - a. A 2.75 GPA overall or 3.00 GPA in the last 60 hours attempted.
  - b. An index score of 5.00 or higher on the GRE using the formula: (GRE/400 + Overall GPA).
  - c. An index score of 5.00 or higher on the GRE using

the formula: (GRE/400 + GPA for the last 60 undergraduate hours).  
 d. Possess a master's degree from an accredited university/college with an overall GPA of 3.00.

4. Students falling below this standard may qualify for conditional or provisional admission. See Graduate Admission Information.
5. A two-page statement of purpose for obtaining this degree and a writing sample as directed by the graduate advisor.
6. Evidence of English language proficiency, if not a native speaker. See Graduate Admission Information - English Language Proficiency

**Graduation Requirements**

**Required Courses..... 15 Hours**

Course Prefix	Course No.	Course Title
CJ	5233	Writing and Evaluating Research
CJ	5013	Juvenile Justice Systems Mgmt. & Admin.
CJ	5053	Principles of Management in Criminal Justice Organizations
CJ	5153	Research and Planning
CJ	5643	Advanced Crime Theory

**Options ..... 21 Hours**

All students must select either the Thesis or Comprehensive Examination Option.

**Thesis Option**

1. Fifteen hours from the following areas: business, computer science, criminal justice, psychology, political science, sociology, substance abuse studies or other courses approved by advisor.
2. Six hours for the successful completion and public defense of a thesis. After their defenses, students must submit two paper copies of the thesis to the library and one electronic copy to the library through Proquest, and submit the thesis' title page, original signature page, and abstract page to the JCGS.

**Non-Thesis Option**

1. Twenty-one hours from the following areas: business, computer science, criminal justice, psychology, political science, sociology, substance abuse studies or other courses approved by advisor.
2. Comprehensive Examination: A minimum score of 160 points out of a total of 256 points is required on a comprehensive examination. The student may take the comprehensive exam twice without penalty. If the student fails the



Program: **Criminal Justice Management and Administration**

Degree: **Master of Arts (M.A.)**

College: **Liberal Arts**

comprehensive exam the second time, additional course work may be required by the advisor before the student is allowed to take the comprehensive examination again. Students have a maximum of two years after completion of all other degree requirements to satisfactorily score the minimum required on the comprehensive exam. Alteration of this time limitation is not guaranteed.

**TOTAL HOURS REQUIRED .....36 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Final Requirements. Apply for graduation through the JCGS by the advertised deadline.

Program: English, Composition and Rhetoric

Degree: Master of Arts (M.A.)

College: Liberal Arts

**Program:** English  
**Major:** Composition and Rhetoric  
**Degree:** Master of Arts  
**Department:** English  
**College:** Liberal Arts

Graduate Advisor: Dr. Amy Carrell  
 E-Mail Address: [acarrell@uco.edu](mailto:acarrell@uco.edu)  
 Office Address: LAR 101A  
 Phone Number: 405-974-5609  
 Webpage URL: <http://www.libarts.uco.edu/english/graduate/>

**English – Composition & Rhetoric, M.A.**

Students seeking the M.A. in English with a Composition and Rhetoric major pursue a program of studies in the history of rhetoric, composition pedagogy, and rhetorical and composition theory.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from a accredited institutions . Transcripts must show:
  - a. A minimum 2.50 GPA overall or 2.50 GPA in the last 60 hours attempted.
  - b. Completion of 24 undergraduate hours in English at the 2000 level or higher with a 2.75 GPA and other prerequisites (if any) as determined by the graduate advisor.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Program and/or Graduation Requirements**

**Required Courses..... 18 Hours**

Course Prefix	Course No.	Course Title
ENG	5783	Composition Theory and Research or Bibliography and Methods of Research
ENG	5013	
ENG	5553	History of Rhetoric to 1700
ENG	5653	History of Rhetoric Since 1700
ENG	5723	Composition Pedagogies
ENG	5xx3	Literature before 1900
ENG	5xx3	Literature after 1900

**Guided Electives..... 9 Hours**  
 With advisor approval, choose from the following list.

Course Prefix	Course No.	Course Title
ENG	5023	Advanced Technical Writing
ENG	5033	Issues in Technical Writing
ENG	5283	English Grammar and Usage
ENG	5323	History English Language
ENG	5343	Linguistics
ENG	5353	Issues in Linguistics
ENG	5473	Advanced Composition
ENG	5533	Teaching Methods for TAs
ENG	5753	Issues in Rhetoric

Students may not repeat any course other than those designated as "Issues" courses.

**General Electives..... 5+ Hours**  
 with advisor approval

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and
  - (c) no more than six advisor-approved hours from traditional correspondence courses.

Program: **English, Composition and Rhetoric**Degree: **Master of Arts (M.A.)**College: **Liberal Arts**

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3. Demonstrate reading knowledge of one foreign language in one of the following ways:
    - a. Pass a foreign language reading examination administered by the Department of Modern Languages, Literatures, and Cultural Studies.
    - b. Earn a "C" or better in a minimum of six credit hours in a single foreign language at the University of Central Oklahoma. These hours will not count toward the MA degree.
    - c. Produce evidence of having earned a "C" or better in a minimum of six credit hours in a single foreign language at an approved college or university. These hours will not count toward the MA degree.
  4. Thesis or Comprehensive Examination Option:
    - a. Thesis option: Complete a thesis (with a minimum of one thesis hour) and successfully defend it in public, provide two paper copies of the thesis and one electronic copy to the library through Proquest and the title page, original signature page, and abstract page to the JCGS.
    - b. Comprehensive Examination option: Enroll in ENG 5891 and write a four- to six-hour examination on the designated examination day. Upon satisfactory completion of the written exam, the student will take a one-hour oral examination administered by his or her advisory committee.
    - c. In the event of unsatisfactory performance on the final examination, the student may petition to be re-examined in the graduate exam period of the following semester. Re-examination will be allowed only twice.
  5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: English, 20th & 21<sup>st</sup>-Century Studies: Film

Degree: Master of Arts (M.A.)

College: Liberal Arts

**Program:** English  
**Major:** 20th & 21<sup>st</sup>-Century Studies: Film  
**Degree:** Master of Arts  
**Department:** English  
**College:** Liberal Arts

Graduate Advisor: Dr. Amy Carrell  
 E-Mail Address: [acarrell@uco.edu](mailto:acarrell@uco.edu)  
 Office Address: LAR 101A  
 Phone Number: 405-974-5609  
 Webpage URL: <http://www.libarts.uco.edu/english/graduate/>

**English – 20<sup>th</sup> & 21<sup>st</sup> Century Studies: Film, M.A.**

Students seeking the M.A. in English with a 20th- and 21st-Century Studies major pursue a program of studies focused on twentieth- and twenty-first-century literature, culture, and media. Students may choose to concentrate their studies in literature or film.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Transcripts must show:
  - a. A minimum 2.50 GPA overall or 2.50 GPA in the last 60 hours attempted.
  - b. Completion of 24 undergraduate hours in English at the 2000 level or higher with a 2.75 GPA and other prerequisites (if any) as determined by the graduate advisor.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 30 Hours**

Course Prefix	Course No.	Course Title
ENG	5113	Studies in Literary Criticism
ENG	5xx3	Literature to 1700
ENG	5xx3	Literature to 1900 (excluding single-author courses)
ENG	5xx3	Literature to 1900 (excluding single-author courses)
ENG	5373	Methods of Film Research
HUM	5083	Advanced Film Criticism
ENG	5363	Theories of Film History
ENG	5433	Classical Hollywood Cinema
		Approved Film Studies Elective
		Approved Film Studies Elective

**General Electives..... 2+ Hours with advisor approval**

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Demonstrate reading knowledge of one foreign language in one of the following ways:
  - a. Pass a foreign language reading examination administered by the Department of Modern Languages, Literatures, and Cultural Studies.
  - b. Earn a "C" or better in a minimum of six credit hours in a single foreign language at the University of Central Oklahoma. These hours will not count toward the MA degree.
  - c. Produce evidence of having earned a "C" or better in a minimum of six credit hours in a single foreign language at an approved college or university. These hours will not count toward the MA degree.

Program: English, 20th & 21<sup>st</sup>-Century Studies: Film

Degree: Master of Arts (M.A.)

College: Liberal Arts

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4. Thesis or Comprehensive Examination Option:
    - a. Thesis option: Complete a thesis (with a minimum of one thesis hour) and successfully defend it in public, provide two paper copies of the thesis and one electronic copy to the library through Proquest and the title page, original signature page, and abstract page to the JCGS.
    - b. Comprehensive Examination option: Enroll in ENG 5891 and write a four- to six-hour examination on the designated examination day. Upon satisfactory completion of the written exam, the student will take a one-hour oral examination administered by his or her advisory committee.
    - c. In the event of unsatisfactory performance on the final examination, the student may petition to be re-examined in the graduate exam period of the following semester. Re-examination will be allowed only twice.
  5. Final Requirements. Apply for graduation through the JCGS by the advertised deadline.



Program: English, 20<sup>th</sup> & 21<sup>st</sup>-Century Studies: Literature

Degree: Master of Arts (M.A.)

College: Liberal Arts

**Program:** English  
**Major:** 20<sup>th</sup>- & 21<sup>st</sup>-Century Studies: Literature  
**Degree:** Master of Arts  
**Department:** English  
**College:** Liberal Arts

Graduate Advisor: Dr. Amy Carrell  
 E-Mail Address: [acarrell@uco.edu](mailto:acarrell@uco.edu)  
 Office Address: LAR 101A  
 Phone Number: 405-974-5609  
 Webpage URL: <http://www.libarts.uco.edu/english/graduate/>

**English – 20<sup>th</sup>- & 21<sup>st</sup>- Century Studies: Literature. M.A.**

Students seeking the M.A. in English with a 20th- and 21st-Century Studies major pursue a program of studies that focuses on twentieth- and twenty-first-century literature, culture, and media. Students pursuing the 20th- and 21st-Century Studies major may choose to concentrate their studies in the areas of literature or film.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from a accredited institutions. Transcripts must show:
  - a. A minimum 2.50 GPA overall or 2.50 GPA in the last 60 hours attempted.
  - b. Completion of 24 undergraduate hours in English at the 2000 level or higher with a 2.75 GPA and other prerequisites (if any) as determined by the graduate advisor.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 30 Hours**

Course Prefix	Course No.	Course Title
ENG	5113	Studies in Literary Criticism
ENG	5xx3	Literature to 1700
ENG	5xx3	Literature to 1900 (excluding single-author courses)
ENG	5xx3	Literature to 1900 (excluding single-author courses)
ENG	5013	Bibliography and Methods of Research
ENG	5xx3	British Literature of the 20th &/or 21st Century
ENG	5xx3	American Literature of the 20th &/or 21st Century
ENG	5xx3	Approved 20th- & 21st-Century Literature Elective
ENG	5xx3	Approved 20th- & 21st-Century Literature Elective
ENG	5xx3	Approved 20th- & 21st-Century Literature Elective

**General Electives ..... 2+ Hours with advisor approval**

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Demonstrate reading knowledge of one foreign language in one of the following ways:
  - a. Pass a foreign language reading examination administered by the Department of Modern Languages, Literatures, and Cultural Studies.
  - b. Earn a "C" or better in a minimum of six credit hours in a single foreign language at the University of Central Oklahoma. These hours will not count toward the MA degree.

Program: English , 20<sup>th</sup> & 21<sup>st</sup>-Century Studies: Literature

Degree: Master of Arts (M.A.)

College: Liberal Arts

- 
- c. Produce evidence of having earned a “C” or better in a minimum of six credit hours in a single foreign language at an approved college or university. These hours will not count toward the MA degree.
4. Thesis or Comprehensive Examination Option:
- a. Thesis option: Complete a thesis (with a minimum of one thesis hour) and successfully defend it in public, provide two paper copies of the thesis and one electronic copy to the library through Proquest and the original title page, signature page, and abstract page to the JCGS.
  - b. Comprehensive Examination option: Enroll in ENG 5891 and write a four- to six-hour examination on the designated examination day. Upon satisfactory completion of the written exam, the student will take a one-hour oral examination administered by his or her advisory committee.
  - c. In the event of unsatisfactory performance on the final examination, the student may petition to be re-examined in the graduate exam period of the following semester. Re-examination will be allowed only twice.
5. Final Requirements. Apply for graduation through the JCGS by the approved deadline.

Program: English, Creative Writing, M.A.

Degree: Master of Arts (M.A.)

College: Liberal Arts

**Program:** English  
**Major:** Creative Writing, M.A.  
**Degree:** Master of Arts  
**Department:** English  
**College:** Liberal Arts

Graduate Advisor: Dr. Amy Carrell  
 E-Mail Address: [acarrell@uco.edu](mailto:acarrell@uco.edu)  
 Office Address: LAR 101A  
 Phone Number: 405-974-5609  
 Webpage URL: <http://www.libarts.uco.edu/english/graduate/>

**English – Creative Writing, M.A.**

Students seeking the M.A. in English with a creative writing major pursue a program of study that includes both writing workshops and historically-focused literature seminars. Students in this major are required to complete a thesis consisting of an original, sustained, creative work.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from an accredited institution. Transcripts must show:
  - a. A minimum 2.50 GPA overall or 2.50 GPA in the last 60 hours attempted.
  - b. Completion of 24 undergraduate hours in English at the 2000 level or higher with a 2.75 GPA and other prerequisites (if any) as determined by the graduate advisor.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Course..... 3 Hours**

Course Prefix	Course No.	Course Title
ENG	5113	Studies in Literary Criticism

**Guided Electives..... 15 Hours**

Complete one course in each of five areas from the following list

Course Prefix	Course No.	Course Title
	5xx3	Pre-16th-Century Literature
	5xx3	16th-Century Literature
	5xx3	17th-Century Literature
	5xx3	18th-Century Literature
	5xx3	19th-Century Literature
	5xx3	American Literature Prior to 1900
	5xx3	20th- and/or 21st-Century Literature

**Complete two 3-hour applied writing courses in the genre of the thesis.**

**General Electives..... 4+ Hours with advisor approval**

**Thesis hours ..... 4 Hours**

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the graduate advisor before it can be considered official.
2. Submit a writing sample (about 20 pages) of a single project during the first semester of enrollment.
3. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
4. Demonstrate reading knowledge of one foreign language in one of the following ways:
  - a. Pass a foreign language reading examination administered by the Department of Modern Languages, Literatures, and Cultural Studies.

Program: **English, Creative Writing, M.A.**

Degree: Master of Arts (M.A.)

College: Liberal Arts

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- b. Earn a "B" or better in a minimum of six credit hours in a single foreign language at the University of Central Oklahoma. These hours will not count toward the MA degree.
  - c. Produce evidence of having earned a "B" or better in a minimum of six credit hours in a single foreign language at an approved college or university. These hours will not count toward the MA degree.
  - d. Complete six hours of literature in translation courses. These courses must be taken at the 5000 level and generally also fulfill literary period requirement(s).
5. Thesis. Complete a thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
6. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: English, Teaching English as a Second Language

Degree: Master of Arts (M.A.)

College: Liberal Arts

**Program:** English  
**Major:** Teaching English as a Second Language  
**Degree:** Master of Arts  
**Department:** English  
**College:** Liberal Arts

Graduate Advisor: Dr. Amy Carrell  
 E-Mail Address: [acarrell@uco.edu](mailto:acarrell@uco.edu)  
 Office Address: LAR 101A  
 Phone Number: 405-974-5609  
 Webpage URL: <http://www.libarts.uco.edu/english/graduate/>

**English – TESL, M.A.**

Students seeking the M.A. in English with a TESL major pursue an interdisciplinary program of studies in language acquisition including courses in theory, methodology, and language structure.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from a accredited institutions. Transcripts must show:
  - a. A minimum 2.50 GPA overall or 2.50 GPA in the last 60 hours attempted.
  - b. Completion of 15 undergraduate hours in English with a 2.75 GPA and other prerequisites (if any) as determined by the graduate advisor.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 24 Hours**

Course Prefix	Course No.	Course Title
ENG	5013	Bibliography & Methods of Research or Foundations of Educational Research
PTE	5013	
ENG	5343	Linguistics
ENG	5413	TESL Grammar
TESL	5763	Second Language Acquisition
TESL	5783	Teaching English as a Second Language
TESL	5313	Testing and Evaluation
ENG	5xx3	Literature before 1900
ENG	5xx3	Literature after 1900

**General Electives..... 8+ Hours with advisor approval**

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;"
  - (c) no more than six advisor-approved hours from traditional correspondence courses; and at least 20 of the 32 total hours must be in graduate English courses.
3. Demonstrate reading knowledge of one foreign language in one of the following ways:
  - a. Pass a foreign language reading examination administered by the Department of Modern Languages, Literatures, and Cultural Studies.
  - b. Earn a "C" or better in a minimum of six credit hours in a single foreign language at the University of Central Oklahoma. These hours will not count toward the MA degree.
  - c. Produce evidence of having earned a "C" or better in a minimum of six credit hours in a single foreign language at an approved college or university. These hours will not count toward the MA degree.



Program: **English, Teaching English as a Second Language**

Degree: **Master of Arts (M.A.)**

College: Liberal Arts

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4. Thesis or Comprehensive Examination Option:
    - a. Thesis option: Complete a thesis (with a minimum of one thesis hour) and successfully defend it in public, provide two paper copies of the thesis and one electronic copy to the library through Proquest and the title page, original signature page, and abstract page to the JCGS.
    - b. Comprehensive Examination option: Enroll in ENG 5891 and write a four- to six-hour examination on the designated examination day. Upon satisfactory completion of the written exam, the student will take a one-hour oral examination administered by his or her advisory committee.
    - c. In the event of unsatisfactory performance on the final examination, the student may petition to be re-examined in the graduate exam period of the following semester. Re-examination will be allowed only twice.
  5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: English, Traditional Studies

Degree: Master of Arts (M.A.)

College: Liberal Arts

**Program:** English  
**Major:** Traditional Studies  
**Degree:** Master of Arts  
**Department:** English  
**College:** Liberal Arts

Graduate Advisor: Dr. Amy Carrell  
 E-Mail Address: [acarrell@uco.edu](mailto:acarrell@uco.edu)  
 Office Address: LAR 101A  
 Phone Number: 405-974-5609  
 Webpage URL: <http://www.libarts.uco.edu/english/graduate/>

**English – Traditional Studies, M.A.**

Students seeking the M.A. in English with a Traditional Studies major pursue a program of studies in British and American literature focusing on an extensive range of authors, genres, and historical periods.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from an accredited institution. Transcripts must show:
  - a. A minimum 2.50 GPA overall or 2.50 GPA in the last 60 hours attempted.
  - b. Completion of 24 undergraduate hours in English at the 2000 level or higher with a 2.75 GPA and other prerequisites (if any) as determined by the graduate advisor.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 6 Hours**

Course Prefix	Course No.	Course Title
ENG	5013	Bibliography & Methods of Research
ENG	5113	Studies in Literary Criticism

**Area requirements..... 18 Hours**

One course in each of six areas from the following list

Course Prefix	Course No.	Course Title
ENG	5xx3	British Literature of the Elizabethan Age or before
ENG	5xx3	British Literature of the 17th century
ENG	5xx3	British Literature of the 18th century
ENG	5xx3	British Literature of the 19th century
ENG	5xx3	American Literature to 1900
ENG	5xx3	20th or 21st Century British or American Literature
ENG	5xx3	Composition and Rhetoric

**General Electives..... 8+ Hours with advisor approval**

**TOTAL HOURS REQUIRED .....32 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Demonstrate reading knowledge of one foreign language in one of the following ways:
  - a. Pass a foreign language reading examination administered by the Department of Modern Languages, Literatures, and Cultural Studies.
  - b. Earn a "C" or better in a minimum of six credit hours in a single foreign language at the University of Central Oklahoma. These hours will not count toward the MA degree.

Program: **English, Traditional Studies**

Degree: **Master of Arts (M.A.)**

College: Liberal Arts

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- c. Produce evidence of having earned a "C" or better in a minimum of six credit hours in a single foreign language at an approved college or university. These hours will not count toward the MA degree.
4. Thesis or Comprehensive Examination Option:
- a. Thesis option: Complete a thesis (with a minimum of one thesis hour) and successfully defend it in public, provide two paper copies of the thesis and one electronic copy to the library through Proquest and the title page, original signature page, and abstract page to the JCGS.
  - b. Comprehensive Examination option: Enroll in ENG 5891 and write a four- to six-hour examination on the designated examination day. Upon satisfactory completion of the written exam, the student will take a one-hour oral examination administered by his or her advisory committee.
  - c. In the event of unsatisfactory performance on the final examination, the student may petition to be re-examined in the graduate exam period of the following semester. Re-examination will be allowed only twice.
5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **History, General**

Degree: Master of Arts (M.A.)

College: Liberal Arts

**Program:** History  
**Major:** General History  
**Degree:** Master of Arts  
**Department:** History  
**College:** Liberal Arts

Graduate Advisor: Dr. Patricia Loughlin  
 E-Mail Address: [ploughlin@uco.edu](mailto:ploughlin@uco.edu)  
 Office Address: LAR 202 H  
 Phone Number: 405-974-5491  
 Web page URL: [www.libarts.uco.edu/history/graduate.htm](http://www.libarts.uco.edu/history/graduate.htm)

**History – General, M.A.**

This option is designed for those who wish to further their knowledge of history and the historian’s craft, prepare for doctoral programs, or pursue other professional goals.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimum 2.75 GPA overall or 3.00 GPA in the last 60 hours attempted.
  - b. Completion of 18 undergraduate hours in History with a GPA of 3.0.
3. The Graduate Records Examination (GRE) may be used for admission if the undergraduate GPA does not meet the minimum required. A score of 500 on the verbal portion and 4.0 on the writing assessment is required.
4. Complete HIST 3113 Historical Research with a minimum grade of “B” or be able to demonstrate research ability as determined by the Graduate Advisor and the Chair of the Department of History and Geography.
5. Complete other prerequisites (if any) as determined by the graduate advisor.
6. Students falling below these standards may qualify for provisional admission. See Graduate Admission Information.

7. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 6 Hours**

Course Prefix	Course No.	Course Title
HIST	5013	Historiography
HIST	5910	Seminar in Hist. - Must be research seminar; cannot be cross-listed with HIST 4910

**Principal Field Electives .....12 Hours in One Field**

Twelve hours in the student’s chosen Principal Field of History (European, United States, or Asian, Latin American, or Middle Eastern History).

**Secondary Field Electives .....6 Hours in One Field**

Six hours in the student’s chosen Secondary Field of History (European, United States, or Asian, Latin American, or Middle Eastern History).

**Unrestricted Electives..... 9 Hours**

Additional courses to a total of 33 hours for the degree. This section may include the required thesis hours for students taking the thesis option.

**Additional Stipulations:**

- (1) Across the three elective areas, three hours must be taken in each of the following fields: (a) United States History; (b) European History; and, (c) Asian, Latin American, or Middle Eastern History.
- (2) A total of twelve hours must be taken in courses listed only at the graduate level (not cross-listed with an undergraduate course number). The six hours of “Required Courses” (HIST 5013 Historiography and HIST 5910 Research Seminar) count toward these twelve hours of graduate-only courses.

**TOTAL HOURS REQUIRED .....33 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Create an Advisory Committee before the second semester of enrollment. An Advisory Committee of three faculty members will direct the program of each student. One member of the Advisory Committee will serve as chairperson and will assume the major responsibility for

Program: **History, General**

Degree: Master of Arts (M.A.)

College: Liberal Arts

advising the student. The department's Director of Graduate Studies will maintain all student records and will serve as an advisor in supervising the student's progress toward a degree.

3. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;"
  - (c) no more than six advisor-approved hours from traditional correspondence courses.; and, (d) a minimum of six hours from courses offered only at the 5000-level (not cross-listed with a 4000-Level Course). One or both of these courses may also count in the sections above headed Principal Field and Secondary Field Electives. The courses from the "Required Core Courses" section (HIST 5013 and the HIIST 5910 Research Seminar) CANNOT meet this standard.
4. Thesis. Complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.



Program: **History, Museum Studies**

Degree: **Master of Arts (M.A.)**

College: **Liberal Arts**

**Program:** History  
**Major:** History-Museum Studies  
**Degree:** Master of Arts  
**Department:** History  
**College:** Liberal Arts

Graduate Advisor: Dr. Patricia Loughlin  
 E-Mail Address: [ploughlin@uco.edu](mailto:ploughlin@uco.edu)  
 Office Address: LAR 202 H  
 Phone Number: 405-974-5491  
 Web page URL: [www.libarts.uco.edu/history/graduate.htm](http://www.libarts.uco.edu/history/graduate.htm)

**History – Museum Studies, M.A.**

This option is designed for those who wish to pursue a career in museums, archives, or other public history areas. Vital to this pursuit is the expansion of the knowledge of history and the historian’s craft.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimum 2.75 GPA overall or 3.00 GPA in the last 60 hours attempted.
  - b. Completion of 18 undergraduate hours in History with a GPA of 3.0.
  - c. Complete HIST 3113 Historical Research with a minimum grade of “B” or be able to demonstrate research ability as determined by the Graduate Advisor and the Chair of the Department of History and Geography.
3. The Graduate Records Examination (GRE) may be used for admission if the undergraduate GPA does not meet the minimum required. A score of 500 on the verbal portion and 4.0 on the writing assessment is required.
4. Complete other prerequisites (if any) as determined by the graduate advisor.
5. Students falling below these standards may qualify for provisional admission. See Graduate Admission Information.

6. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 18 Hours**

Course Prefix	Course No.	Course Title
HIST	5523	Museum Management
HIST	5623	Museum Theory & Practice
HIST	5950	Internship — (6 hours) Must be under supervision of Director of Museum Studies. Hours may be taken in one semester or split over two semesters.
HIST	5013	Historiography
HIST	5910	Seminar in History (Must be research seminar; cannot be cross-listed with HIST 4910)

**Guided Electives..... 15 Hours**

**Complete 6 Hours of any Graduate History courses:**

**Complete 9 Hours of any Graduate History or other Graduate courses:**

All History electives or other electives must be approved by the student’s advisory committee and may include thesis hours.

**TOTAL HOURS REQUIRED .....33 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Create an Advisory Committee before the second semester of enrollment. An Advisory Committee of three faculty members will direct the program of each student. One member of the Advisory Committee will serve as chairperson and will assume the major responsibility for advising the student. The department’s Director of Graduate Studies will maintain all student records and will serve as an advisor in supervising the student’s progress toward a degree.

Program: **History, Museum Studies**

Degree: Master of Arts (M.A.)

College: Liberal Arts

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3. Academic Standards. Meet the following course work standards:
    - (a) Overall GPA of 3.00 or higher;
    - (b) no more than 6 hours of "C;"
    - (c) no more than six advisor-approved hours from traditional correspondence courses.; and, (d) a minimum of six hours from courses offered only at the 5000-level (not cross-listed with a 4000-Level Course). One or both of these courses may also count in the sections above headed Principal Field, and Secondary Field Electives. The courses from the "Required Core Courses" section (HIST 5013 and the HIST 5910 Research Seminar) CANNOT meet this standard.
  4. Thesis. Complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
  5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **History, Social Studies Teaching**

Degree: **Master of Arts (M.A.)**

College: **Liberal Arts**

**Program:** History  
**Major:** History-Social Studies Teaching  
**Degree:** Master of Arts  
**Department:** History  
**College:** Liberal Arts

Graduate Advisor: Dr. Patricia Loughlin  
 E-Mail Address: [ploughlin@uco.edu](mailto:ploughlin@uco.edu)  
 Office Address: LAR 202 H  
 Phone Number: 405-974-5491  
 Web page URL: [www.libarts.uco.edu/history/graduate.htm](http://www.libarts.uco.edu/history/graduate.htm)

**History–Social Studies Teaching, M.A.**

This major is designed for those who are professional teachers at the secondary-school level. The program will deepen and broaden the content knowledge in the social studies while also delving into pedagogical and educational theory.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, Nigh University Center, Room 404, University of Central Oklahoma, 100 N. University Drive, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html))
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 2.75 GPA overall, and 3.00 GPA in the last 60 hours attempted.
  - b. Completion of 18 undergraduate hours in History with a GPA of 3.0.
  - c. Complete HIST 3113 Historical Research or demonstrated research ability as determined by the Graduate Advisor and the Chair of the Department of History and Geography. HIST 3113 may count as part of the 18 undergraduate hours in History, above.
3. Students falling below these standards may qualify for provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.
5. Copy of a current Oklahoma Standard Teaching Certificate of License.

**Graduation Requirements**

**Professional Teacher Education**

**Required Course..... 3 Hours**

Course Prefix	Course No.	Course Title
PTE	5013	Foundations of Educational Research

**Professional Teacher Education**

**Elective Courses..... 6 Hours**

Course Prefix	Course No.	Course Title
PTE	5112	Modern Philosophy of Education, or
PTE	5142	History of Education, or
PTE	5172	Educational Sociology
PTE		Other Guided PTE Elective

**Electives in United States History ..... 6 Hours**

**Electives in World History ..... 6 Hours**

**Electives in Geography..... 6 Hours**

**Electives in Political Science ..... 3 Hours**

**Electives in Pol. Sci., Econ., or Sociology ..... 3 Hours**

NOTE: If needed to total 33 hours, additional hours may be taken from any of the areas listed above.

**TOTAL HOURS REQUIRED .....33 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Create an Advisory Committee before the second semester of enrollment. An Advisory Committee of four faculty members will direct the program of each student. Three of the members will be from the content areas, and one member will be from the College of Education. One member of the Advisory Committee will serve as chairperson and will assume the major responsibility for advising the student. The department's Director of Graduate Studies will maintain all student records and will serve as an advisor in supervising the student's progress toward a degree.
3. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;"
  - (c) no more than six advisor-approved hours from traditional correspondence courses.; and,
  - (d) a minimum of six hours of graduate-level seminars within the Social Studies courses described above.

Program: **History, Social Studies Teaching**

Degree: Master of Arts (M.A.)

College: Liberal Arts

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4. Submit a Portfolio at the end of the course work. The Portfolio will include select samples of the student's work in both the content and education classes. A copy of the portfolio guidelines will be provided by the History Graduate Advisor when the student is admitted to the program.

5. Achieve a minimum score of "pass" on an oral competency exam created and administered by the student's Advisory Committee.

NOTE: With the approval of the graduate advisor, a student who fails the oral exam may once, but only once, retake that exam orally or in written form.

6. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Political Science, General**

Degree: **Master of Arts (M.A.)**

College: **Liberal Arts**

**Program:** Political Science  
**Major:** General Political Science  
**Degree:** Master of Arts  
**Department:** Political Science  
**College:** Liberal Arts

Graduate Advisor: Dr. Jan Hardt  
 E-Mail Address: [jhardt@uco.edu](mailto:jhardt@uco.edu)  
 Office Address: LAB 102B  
 Phone Number: 405-974-5840  
 Webpage URL: <http://www.libarts.uco.edu/political/gradcurriculum.html>

**Political Science – General, M.A.**

This option is designed to enable students to achieve competence in political science – teaching, research, government-related work, and related activities – through a program of study in which they acquire appropriate analytical skills, a general knowledge of the discipline, and more specific knowledge of selected subfields.

**Admission Requirements**

Send the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions.
3. A student may be admitted by one of the four following methods.
  - a. A minimum 2.75 GPA overall or 3.00 GPA in the last 60 hours attempted.
  - b. GRE scores. The overall GRE must generate an index score of 5.00 or higher, using the formula: GRE/500 + GPA. The Writing Assessment portion must be 3.5 or higher.
  - c. Possess a master’s degree from an accredited university/college with an overall GPA of 3.00.
4. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
5. Complete eighteen undergraduate hours in Political Science and other prerequisites (if any), as determined by the graduate advisor.

6. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 18 Hours**

Course Prefix	Course No.	Course Title
POL	5023	Scope of the Discipline
POL	5033	Research Methods
POL	5153	American Politics
POL	5813	Political Philosophy
POL	5990	Thesis (total of 6 hours)

**Guided Electives..... 6 Hours**  
 from the Following list

Course Prefix	Course No.	Course Title
POL	5223	The Presidency
POL	5253	The Congress
POL	5263	Judicial Process
POL	5603	Theories of International Relations
POL	5703	Theories of Comparative Politics
POL	5913	Seminar in Political Science

**General Electives ..... 12 Hours**

**TOTAL HOURS REQUIRED .....36 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of “C;” and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.



Program: **Political Science, General**

Degree: **Master of Arts (M.A.)**

College: **Liberal Arts**

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3. Achieve a minimum score of "pass" on a competency exam in one of the following subject areas: American Politics, International Relations, Comparative Politics, Public Administration, or Public Law. With the approval of the graduate advisor, a student who fails one of these exams may once, but only once, retake that exam or take another subject area exam.
  4. Thesis. Complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' original title page, original signature page, and abstract page to the JCGS.
  5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Political Science, International Affairs**

Degree: **Master of Arts (M.A.)**

College: **Liberal Arts**

**Program: Political Science**  
**Major: International Affairs**  
**Degree: Master of Arts**  
**Department: Political Science**  
**College: Liberal Arts**

Graduate Advisor: Dr. Jan Hardt  
 E-Mail Address: [jhardt@uco.edu](mailto:jhardt@uco.edu)  
 Office Address: LAB 102B  
 Phone Number: 405-974-5840  
 Webpage URL: <http://www.libarts.uco.edu/political/gradcurriculum.html>

**Political Science–International Affairs, M.A.**

This option is designed to enable students to achieve competence in political science – teaching, research, government-related work, and related activities – through a program of study in which they acquire appropriate analytical skills, a general knowledge of the discipline, and more specific knowledge of selected subfields.

**Admission Requirements**

Send the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions.
3. A student may be admitted by one of the four following methods.
  - a. A minimum 2.75 GPA overall or 3.00 GPA in the last 60 hours attempted.
  - b. GRE scores. The overall GRE must generate an index score of 5.00 or higher, using the formula: GRE/500 + GPA. The Writing Assessment portion must be 3.5 or higher.
  - c. Possess a master’s degree from an accredited university/college with an overall GPA of 3.00.
4. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
5. Complete eighteen undergraduate hours in Political Science and other prerequisites (if any), as determined by the graduate advisor.

6. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 18 Hours**

Course Prefix	Course No.	Course Title
POL	5023	Scope of the Discipline
POL	5033	Research Methods
POL	5153	American Politics
POL	5813	Political Philosophy
POL	5990	Thesis (total of 6 hours)

**Guided Electives..... 6 Hours**

Course Prefix	Course No.	Course Title
POL	5603	Theories of International Relations
POL	5703	Theories of Comparative Politics

**General Electives..... 12 Hours**

**TOTAL HOURS REQUIRED .....36 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of “C;” and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Achieve a minimum score of “pass” on a competency exam in one of the following subject areas: American Politics, International Relations, Comparative Politics, Public Administration, or Public Law. With the approval

Program: **Political Science, International Affairs**

Degree: **Master of Arts (M.A.)**

College: **Liberal Arts**

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of the graduate advisor, a student who fails one of these exams may once, but only once, retake that exam or take another subject area exam.

4. Thesis. Complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Political Science, Public Administration**

Degree: **Master of Arts (M.A.)**

College: **Liberal Arts**

**Program:** Political Science  
**Major:** Public Administration  
**Degree:** Master of Arts  
**Department:** Political Science  
**College:** Liberal Arts

Graduate Advisor: Dr. Jan Hardt  
 E-Mail Address: [jhardt@uco.edu](mailto:jhardt@uco.edu)  
 Office Address: LAB 102B  
 Phone Number: 405-974-5840  
 Webpage URL: <http://www.libarts.uco.edu/political/gradcurriculum.html>

**Political Science–Public Administration, M.A.**

This option is designed to enable students to achieve competence in political science – teaching, research, government-related work, and related activities – through a program of study in which they acquire appropriate analytical skills, a general knowledge of the discipline, and more specific knowledge of selected subfields.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies High University Center, 100 N. University Dr., High University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions.
3. A student may be admitted by one of the four following methods.
  - a. A minimum 2.75 GPA overall or 3.00 GPA in the last 60 hours attempted.
  - b. GRE scores. The overall GRE must generate an index score of 5.00 or higher, using the formula: GRE/500 + GPA. The Writing Assessment portion must be 3.5 or higher.
  - c. Possess a master's degree from an accredited university/college with an overall GPA of 3.00.
4. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
5. Complete eighteen undergraduate hours in Political Science and other prerequisites (if any), as determined by the graduate advisor.

6. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 18 Hours**

Course Prefix	Course No.	Course Title
POL	5023	Scope of the Discipline
POL	5033	Research Methods
POL	5413	Public Policy Analysis
POL	5193	Public Finance and Budgeting
POL	5983	Capstone Paper

**Guided Electives..... 6 Hours**

Course Prefix	Course No.	Course Title
POL	5163	Intergovernmental Relations
POL	5xx3	Public Program Evaluation
POL	5153	American Politics
POL	5543	State Administration

**General Electives..... 12 Hours**

Course Prefix	Course No.	Course Title
POL	5123	Problems of the Budgetary Process
POL	5013	Urban History of Institutions & Env
POL	5133	Problems-State & Urban Government
POL	5173	Land Use Planning
POL	5443	Environmental Politics
POL	5323	Constitution & Criminal Procedure
POL	5333	Constitution & Civil Liberties
POL	5433	Urban Minority Politics
POL	5523	Public Program Evaluation
POL	5533	Development Dispute Resolution
POL	5653	International Organization
POL	5663	Politics and the World Economy
POL	5673	Economic Statecraft

**TOTAL HOURS REQUIRED .....36 HOURS**

Program: **Political Science, Public Administration**

Degree: **Master of Arts (M.A.)**

College: **Liberal Arts**

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**Other Requirements**

1. **Plan of Study.** File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. **Academic Standards.** Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. **Achieve a minimum score of "pass" on the Public Administration competency exam.** With the approval of the graduate advisor, a student who fails this exam may once, but only once, retake that exam.
3. **Final Requirements.** Apply for graduation through the JCGS by advertised deadline.



## International Studies

Program:

Degree: Interdisciplinary

College: Liberal Arts

### International Studies Program

The International Studies Program is not a departmental major which leads to a degree, but is an interdisciplinary program intended to complement a major, and can be taken in conjunction with any degree program. It includes courses having international content which are offered by various departments, such as history, political science, geography, foreign languages, economics, humanities, business, education, and others.

The International Studies Program is designed for students who wish to learn about foreign countries and cultures, as well as relations among nations. The program is helpful to students who wish to apply the skills learned in their master's program in a foreign setting, such as:

1. Business majors who want to work for companies having international operations.
2. Education majors who wish to teach abroad.
3. Journalism majors who want to report on happenings in other countries.
4. Military science students who, as officers, may be given major assignments or become involved in defense planning.
5. Other majors who wish to broaden their knowledge to include international affairs.

The Graduate International Studies Program consists of 12 hours of graduate courses with significant international content including two one-hour International Studies Program workshops. The student must demonstrate a proficiency in two United Nations approved languages.

Completion of the program is recognized on the student's transcript upon graduation by a statement indicating the area of specialization.

For further information, contact:

Dr. Jeffrey Plaks, Program Director  
LAR Room 204A  
Department of History and Geography  
jplaks@uco.edu

*College of  
Mathematics  
and Science*



Program: **Applied Mathematical Science, Mathematics**

Degree: **Master of Science (M.S.)**

College: **Mathematics & Science**

**Program:** Applied Mathematical Science  
**Degree:** Master of Science  
**Major:** Mathematics  
**Department:** Mathematics & Statistics  
**College:** Mathematics & Science

Graduate Advisor: Dr. Jesse Byrne  
 E-Mail Address: [jbyrne@uco.edu](mailto:jbyrne@uco.edu)  
 Office Address: MCS 142  
 Phone Number: 405-974-5575  
 Webpage URL: [www.math.uco.edu](http://www.math.uco.edu)

**Applied Math–Mathematics, M.S.**

This major is designed to prepare students to meet the demands of industry, business, and government for individuals with expertise in the applications of the mathematical sciences. While ensuring sound mathematical training, the degree program concentrates on the development of widely applicable intellectual skills and provides experience with concrete problems.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from an accredited institution. Undergraduate transcripts must show:
  - a. A minimal 3.00 GPA overall and 3.00 GPA in the last 60 hours attempted.
  - b. Completion of the following prerequisite courses: Matrix Algebra or Linear Algebra, Differential Equations, Numerical Analysis, Statistical Methods I.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 21 Hours**

Course Prefix	Course No.	Course Title
MATH	5113	Operations Research I
STAT	5253	Computer Applics in Statistics
MATH	5143	Advanced Calculus for Applications I
MATH	5153	Advanced Calculus for Applications II
MATH	5183	Numerical Analysis II
MATH	5453	Mathematical Modeling
MATH	5853	Introduction to Research

**Guided Electives..... 12 Hours**  
 from MATH or STAT Courses

**Thesis, Project or Additional Course Work..... 3 Hours**

Course Prefix	Course No.	Course Title
MATH	5990	Graduate Thesis, or
MATH		Graduate Project, or
MATH	5980	Graduate MATH Course, or
STAT	5XXX	Graduate STAT Course
	5XXX	

**TOTAL HOURS REQUIRED .....36 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Achieve a grade of "pass" on competency exams.
4. Thesis (optional). If applicable, complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

NOTE: Request for re-examination will not be granted more than one time.

Program **Applied Mathematical Science, Computer Science**

Degree: Master of Science (M.S.)

College: Mathematics & Science

**Program:** Applied Mathematical Science  
**Degree:** Master of Science  
**Major:** Computer Science  
**Department:** Mathematics & Statistics  
**College:** Mathematics & Science

Graduate Advisor: Dr. Jesse Byrne  
 E-Mail Address: [jbyrne@uco.edu](mailto:jbyrne@uco.edu)  
 Office Address: MCS 142  
 Phone Number: 405-974-5575  
 Webpage URL: [www.math.uco.edu](http://www.math.uco.edu)

**Applied Math–Computer Science, M.S.**

This major is designed to prepare students to meet the demands of industry, business, and government for individuals with expertise in the applications of the mathematical sciences. While ensuring sound mathematical training, the degree program concentrates on the development of widely applicable intellectual skills and provides experience with concrete problems.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 3.00 GPA overall and 3.00 GPA in the last 60 hours attempted.
  - b. Completion of the following prerequisite courses: Matrix Algebra or Linear Algebra, Differential Equations, Numerical Analysis, Statistical Methods I, and Data Structures.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admissions Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 21 Hours**

Course Prefix	Course No.	Course Title
MATH	5113	Operations Research I
STAT	5253	Computer Applications. in Statistics
MATH	5143	Advanced Calculus for Applications I
CMSC	5043	Applied Database Management
CMSC	5053	Operating Systems
CMSC	5273	Theory of Computing
MATH	5853	Introduction to Research

**Guided Electives**

**From Mathematics and Statistics Courses ..... 6 Hours**

**From Computer Science Courses ..... 6 Hours**

**Thesis, Project or Additional Course Work..... 3 Hours**

Course Prefix	Course No.	Course Title
MATH	5990	Graduate Thesis, or
MATH	5980	Graduate Project, or
MATH	5XXX	Graduate MATH Course, or
STAT	5XXX	Graduate STAT Course

**TOTAL HOURS REQUIRED .....36 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Achieve a minimum score of "pass" on competency exam.
4. Thesis (optional). If applicable, complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

NOTE: Request for re-examination will not be granted more than one time.

Program: **Applied Mathematical Science, Mathematics & Statistics**

Degree: **Master of Science (M.S.)**

College: **Mathematics & Science**

**Program:** Applied Mathematical Science  
**Degree:** Master of Science  
**Major:** Statistics  
**Department:** Mathematics & Statistics  
**College:** Mathematics & Science

Graduate Advisor: Dr. Jesse Byrne  
 E-Mail Address: [jbyrne@uco.edu](mailto:jbyrne@uco.edu)  
 Office Address: MCS 142  
 Phone Number: 405-974-5575  
 Webpage URL: [www.math.uco.edu](http://www.math.uco.edu)

**Applied Math–Statistics, M.S.**

This major is designed to prepare students to meet the demands of industry, business, and government for individuals with expertise in the applications of the mathematical sciences. While ensuring sound mathematical training, the degree program concentrates on the development of widely applicable intellectual skills and provides experience with concrete problems.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 3.00 GPA overall and 3.00 GPA in the last 60 hours attempted.
  - b. Completion of the following prerequisite courses: Matrix Algebra or Linear Algebra, Differential Equations, Numerical Analysis, Mathematical Statistics I, Statistical Methods I.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admissions Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 24 Hours**

Course Prefix	Course No.	Course Title
MATH	5113	Operations Research I
STAT	5123	Mathematical Statistics II
STAT	5253	Computer Applics in Statistics
MATH	5143	Advanced Calculus for Applications I
STAT	5103	Applied Experimental Design
STAT	5213	Applied Regression Analysis
STAT	5303	Non-Paramedic Statistics
MATH	5853	Introduction to Research

**Guided Electives..... 9 Hours**

**Choose from MATH or STAT Courses**

**Thesis, Project or Additional Course Work..... 3 Hours**

Course Prefix	Course No.	Course Title
MATH	5990	Graduate Thesis, or
MATH	5980	Graduate Project, or
MATH	5XXX	Graduate MATH Course, or
STAT	5XXX	Graduate STAT Course

**TOTAL HOURS REQUIRED .....36 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Achieve minimum score of "pass" on competency exams.
4. Thesis (optional). If applicable, complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

NOTE: Request for re-examination will not be granted more than one time.



Program **Applied Mathematical Science, Mathematics Teaching**

Degree: Master of Science (M.S.)

College: Mathematics & Science

**Program:** Applied Mathematical Science  
**Degree:** Master of Science  
**Major:** Mathematics Teaching  
**Department:** Mathematics & Statistics  
**College:** Mathematics & Science

Graduate Advisor: Dr. Jesse Byrne  
 E-Mail Address: [jbyrne@uco.edu](mailto:jbyrne@uco.edu)  
 Office Address: MCS 142  
 Phone Number: 405-974-5575  
 Webpage URL: [www.math.uco.edu](http://www.math.uco.edu)

**Applied Mathematics–Mathematics Teaching, M.S.**

This major is designed to prepare students to meet the demands of industry, business, and government for individuals with expertise in the applications of the mathematical sciences. While ensuring sound mathematical training, the degree program concentrates on the development of widely applicable intellectual skills and provides experience with concrete problems.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 3.00 GPA overall and 3.00 GPA in the last 60 hours attempted.
  - b. Completion of the following prerequisite courses: Matrix Algebra or Linear Algebra, Differential Equations, Numerical Analysis, Statistical Methods I.
3. Students falling below these standard may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Graduation Requirements**

**Required Courses..... 21 Hours**

Course Prefix	Course No.	Course Title
MATH	5113	Operations Research I
STAT	5253	Computer Applies in Statistics
MATH	5143	Advanced Calculus for Applications I
MATH	5103	The Real Number System
MATH	5203	Foundations of Mathematics
MATH	5853	Introduction to Research
MATH	5433	Theory of Functions, or
MATH	5453	Mathematical Modeling

**Guided Electives..... 12 Hours**  
 from MATH or STAT Courses

**Thesis, Project or Additional Course Work..... 3 Hours**

Course Prefix	Course No.	Course Title
MATH	5990	Graduate Thesis, or
MATH	5980	Graduate Project, or
MATH	5XXX	Graduate MATH Course, or
STAT	5XXX	Graduate STAT Course

**TOTAL HOURS REQUIRED .....36 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Achieve a minimum score of "pass" on competency exams.
4. Thesis (optional). If applicable, complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
5. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

NOTE: Request for re-examination will not be granted more than one time.



Program: **Biology**

Degree: Master of Science (M.S.)

College: Mathematics & Science

**Program:** Biology  
**Major:** Biology  
**Degree:** Master of Science  
**Department:** Biology  
**College:** Mathematics and Science

Graduate Advisor: Dr. Clark L. Ovrebo  
 E-Mail Address: [covrebo@uco.edu](mailto:covrebo@uco.edu)  
 Office Address: 301D Howell Hall  
 Phone Number: 405-974-5783  
 Webpage URL: [www.biology.uco.edu](http://www.biology.uco.edu)

**Biology. M.S.**

The M.S. Degree in Biology is designed to give students a breadth and depth of training in biology beyond that provided by the baccalaureate degree. The educational breadth that our students achieve through the Biology M.S. degree originates in the requirement that students complete upper level/graduate courses in six core areas: Plant Biology, Animal Biology, Microbiology, Genetics, Ecology, and Cell Biology.

All students choose one of two paths of study. The Field/Laboratory-Thesis Option and the Literature-Thesis Option both provide further educational depth through research and completion of specific courses selected for the students' personalized programs of study.

The Field/laboratory-Thesis Option provides graduate students with experience in the design, execution, and reporting of scientific research based upon the collection of original data. Graduate students who plan to enter research professions and/or pursue a doctorate degree should enroll in the Field/Laboratory Thesis Option.

The Literature-Thesis option provides graduate students with more graduate coursework than the Field/Laboratory Thesis option. Graduate students who want to reinforce their knowledge of biology for a career as an educator at the secondary or two-year college levels may want to take advantage of this option.

**Admission Requirements**

Send the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Written statement of a graduate faculty member's commitment to serve as mentor/advisor.
2. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
3. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:

- a. A minimal 2.50 GPA overall and 3.00 GPA in the last 60 hours attempted.
  - b. Completion of 18 undergraduate hours in Biology and other prerequisites (10 hrs chemistry including Organic Chemistry, one course in Physics, Calculus and Statistics with a minimum grade of "C".)
4. GRE scores with a minimum overall (quantitative + verbal sections) score of 1000 or a score sufficient to generate an index score of 5.5 or higher using one of two formulae: Either (GRE/400 + GPA) or (GRE/400 + GPA for last 60 hours attempted).
  5. Three letters of recommendation.
  6. Students with a native language other than English must submit evidence of English language proficiency. See Graduate Admission Information - English Language Proficiency.

**Note: Students must meet with faculty mentor/advisor in group or individual advisement session before enrolling.**

**Graduation Requirements**

**Field/Lab Thesis Option**

**Required Courses: ..... 8 Hours**

Course Prefix	Course No.	Course Title
BIO	4012 or 5012	Intro. to Biol Research (Only 5000 level course will count toward program for graduate credit)
BIO	5990	Thesis hours (6 total and spread among semesters)

**Guided Electives (5000 level courses only)..... 24 Hours**

Courses Chosen in Consultation with Thesis Advisory Committee. Original research is a part of the Field/Lab Thesis Option.

**TOTAL HOURS REQUIRED .....32 HOURS**

**Literature Thesis Option**

**Required Courses: ..... 4 Hours**

Course Prefix	Course No.	Course Title
BIO	4012 or 5012	Intro to Biological Research (Only the 5000 level course will count toward program for graduate credit)
BIO	5990	Thesis hours (2 credit hours total )

**Guided Electives (5000 level courses only)..... 28 Hours**

Courses Chosen in Consultation with Thesis Advisory Committee

Program **Biology**

Degree: Master of Science (M.S.)

College: Mathematics &amp; Science

**TOTAL HOURS REQUIRED .....32 HOURS**

NOTE: Each student must complete 32 hours of 5000 level coursework, which includes thesis hours. To ensure that students are broadly educated in biology, each student must have satisfactorily completed (during either their undergraduate or graduate work) at least one 3000, 4000 or 5000 level course in each of the following areas: Plant Biology, Animal Biology, Microbiology, Cellular Biology, Genetics and Environmental Biology. Students who enter the M.S. Biology Program without completing an upper-level course in each core area will be required to complete a 5000 level course in each area in which they are deficient. The Plan of Study should be designed based on this requirement and the student's academic record.

**Other Requirements**

1. Advisory Exam. Take the Advisory Exam over six areas: Animal Biology, Plant Biology, Cell Biology, Microbiology, Genetics, Ecology.
2. Thesis Advisory Committee. Form a Thesis Advisory Committee and meet with it each semester.
3. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
4. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
5. Comprehensive Exam. Complete a comprehensive exam with a minimum score of "pass" in all of the following areas: Animal Biology, Plant Biology, Cell Biology, Microbiology, Genetics, and Environmental Biology/Ecology. Note: With the approval of the graduate advisor, a student who fails one or more of these exams may once, but only once, retake those exam(s).
6. Thesis. Complete an acceptable thesis, present it to the public, and defend it successfully before the Advisory Committee. Submit two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
7. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Engineering & Physics**

Degree: Master of Science (M.S.)

College: Mathematics & Science

**Program:** Engineering & Physics  
**Major:** Engineering Physics  
**Degree:** Master of Science  
**Department:** Engineering & Physics  
**College:** Mathematics & Science

Graduate Advisor: Weldon Wilson  
 E-Mail Address: [wwilson@uco.edu](mailto:wwilson@uco.edu)  
 Office Address: HOH 221H  
 Phone Number: 405-974-5470  
 Webpage URL: [www.physics.uco.edu](http://www.physics.uco.edu)

**Engineering & Physics. M.S.**

This program is designed so that its graduates can enter careers in diverse interdisciplinary fields in science and technology-related industries. The program also provides advanced study in physics and engineering for traditional students who intend to pursue the Ph.D. in Physics or Engineering.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimal 2.75 GPA overall **and** 3.00 GPA in the last 60 hours attempted **or** a 3.00 overall GPA.
  - b. Completion of 24 undergraduate hours in physics or the equivalent and mathematics through differential equations and other prerequisites (if any), as determined by the graduate advisor.
3. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.
4. Students with course deficiencies must complete 3000/4000 level courses in physics and engineering in addition to the program course requirements.
5. Graduate Record Examination scores. A GRE score of 1150 (combined verbal and quantitative scores) is recommended. Scores must be submitted before acceptance to the program.

6. Two letters of recommendation.
7. All applicants must receive approval for admission to the program from the Engineering and Physics Admissions Committee.

**Note: Students must meet with faculty mentor/advisor in group or individual advisement session before enrolling.**

**Graduation Requirements**

The student may select either the non-thesis option or the thesis option. The thesis option requires the submission and public defense of an acceptable thesis based on independent research activities.

**Required Courses..... 6 Hours**

Course Prefix	Course No.	Course Title
PHY	5013	Mathematical Physics II
PHY	5443	Quantum Mechanics

**Guided Electives..... 15 Hours**

Complete at least four courses from the following list

Course Prefix	Course No.	Course Title
ENGR	5023	Thermal Science
ENGR	5083	Electromagnetic Fields II
ENGR	5163	Engineering Optics
ENGR	5613	Photonics
ENGR	5990	Thesis
PHY	5033	Nuclear Physics
PHY	5043	Solid State Physics
PHY	5063	Analytical Mechanics
PHY	5103	Classical Mechanics with Applications
PHY	5203	Applied Electrodynamics
PHY	5990	Thesis

**General Electives ..... 11 Hours**

All General electives must be approved by the student's advisement committee and selected from graduate-level courses in physics, engineering, mathematics, computer science, chemistry, business, management, or related fields.

**TOTAL HOURS REQUIRED .....32 HOURS**

Program **Engineering & Physics**

Degree: Master of Science (M.S.)

College: Mathematics & Science

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester during which they complete their twelfth hour of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Thesis (optional). If applicable, complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' original title page, original signature page, and abstract page to the JCGS.
4. Final Requirements. Apply for graduation through the JCGS by advertised deadline.

Program: **Forensic Science**

Degree: Master of Science (M.S.)

**Program:** Forensic Science  
**Major:** Forensic Science  
**Degree:** Master of Science  
**Department:** Forensic Science Institute  
**College:** Academic Affairs

Graduate Advisor: Dr. Wayne Lord  
 E-Mail Address: [wlord1@uco.edu](mailto:wlord1@uco.edu)  
 Office Address: EVH 101  
 Phone Number: 405-974-6918  
 Webpage URL: [www.uco.edu/forensics](http://www.uco.edu/forensics)

**Forensic Science**

The M.S. Forensic Science degree is a research-oriented, thesis-required graduate degree program. Students must complete a minimum of 33 hours of graduate level work, including a core of 12 hours, 6 hours of thesis research and a minimum of 15 hours of electives in their major area.

**Admission Requirements**

Submit the following items to the Jackson College of Graduate Studies, 100 N. University Dr., Nigh University Center, Rm. 404, Edmond, OK 73034. **Application Deadlines: For Fall Semester, July 1; for Spring Semester, November 1; for Summer Term, April 1.** Entering the program in the Spring semester may impact enrollment if prerequisite courses are only offered in the Fall semester.

1. Paper or online application for admission ([www.uco.edu/graduate/admissions.html](http://www.uco.edu/graduate/admissions.html)).
2. Official copies of undergraduate and graduate transcripts from each institution attended with all degrees posted. All transcripts must be from accredited institutions. Undergraduate transcripts must show:
  - a. A minimum of 2.75 overall undergraduate GPA.
  - b. Completion of nine undergraduate hours and other prerequisites (if any), as determined by the graduate advisor: CJ 3423, STAT 2153, and FRSC 2503.
3. Graduate Record Examination scores. A GRE score of at least 900 on the combined verbal and quantitative sections.
4. Students falling below these standards may qualify for conditional or provisional admission. See Graduate Admission Information.

**Graduation Requirements**

**Required Courses..... 18 Hours**

Course Prefix	Course No.	Course Title
CJ	5313	Ethics & Testimony
FRSC	5253	Forensic Science Analysis and Lab
FRSC	5043	Crime Scene Processing
CJ	5113	Research Methods
FRSC	5990	Thesis (6 hours)

**General Electives..... 15 Hours**

**Complete a minimum of 15 Hours from the following list or others as approved by the student's Major Professor and thesis committee:**

Course Prefix	Course No.	Course Title
FRSC	5000	Workshop in Forensic Science
FRSC	5143	Crime Scene Reconstruction
FRSC	5313	Forensic Pathology and Anthropology
FRSC	5323	Forensic Toxicology and Lab
FRSC	5333	Forensic Molecular Biology and Lab
FRSC	5413	Bloodstain Pattern Analysis
FRSC	5513	Forensic Chemistry and Lab
FRSC	5910	Seminar in Forensic Science
FRSC	5930	Individual Study
FRSC	5940	Field Study in Forensic Science
FRSC	5950	Internship
FRSC	5960	Institute in Forensic Science
FRSC	5970	Study Tour

**TOTAL HOURS REQUIRED .....33 HOURS**

**Other Requirements**

1. Plan of Study. File a Plan of Study with your advisor and the Jackson College of Graduate Studies by the end of the first semester during which they complete their twelfth hour of graduate work. The plan must be signed and dated by the student and the graduate advisor before it can be considered official.
2. Academic Standards. Meet the following course work standards:
  - (a) Overall GPA of 3.00 or higher;
  - (b) no more than 6 hours of "C;" and,
  - (c) no more than six advisor-approved hours from traditional correspondence courses.
3. Thesis. Enroll in FRSC 5990 and complete an acceptable thesis and successfully defend it in public, two paper copies of the thesis and one electronic copy to the library through Proquest and the thesis' title page, original signature page, and abstract page to the JCGS.
4. Final Requirements. Apply for graduation through the JCGS by advertising deadline.

# *Graduate Faculty*





## Graduate Faculty

### Name, College

Degree, Institution, Date of Degree

\*Associate Graduate Faculty (three-year term)

#Application in process of approval by Graduate Council

### A

\***Abernathy, Clayton F.**, Education and Professional Studies, AS, Oklahoma State University, 1967; BS, University of Central Oklahoma, 1991; M.Ed., University of Central Oklahoma, 2004

**Abu-Abed, Alaeddin**, Mathematics and Science, BS, Jordan University of Science and Technology, 1999; MS, Jordan University of Science and Technology, 2001; PhD, University of Alabama, 2007

**Adamiak, Stanley J.**, Liberal Arts, BA, University of Vermont, 1988; MA, University of Nebraska, 1990; PhD, University of Nebraska, 1994

**Adams, Dwight E.**, Mathematics and Science, BS, University of Central Oklahoma, 1977; MS, Illinois State University, 1979; PhD, University of Oklahoma, 1982

\***Adams, James Michael**, Education and Professional Studies, BS, University of Central Oklahoma, 1995; M.Ed., University of Central Oklahoma, 2006

\***Adamson, Shayla**, Education and Professional Studies, BS, University of Oklahoma Health Sciences Center, 2000; MS, University of Oklahoma Health Sciences Center, 2002

\***Adkison, Danny M.**, Liberal Arts, BA, Oklahoma State University, 1972; MA, Oklahoma State University, 1975; Ed.D., Oklahoma State University, 1983

\***Aguirre-Y-Luker, Grant C.**, Liberal Arts, BA, University of Central Oklahoma, 1997; MA, University of Central Oklahoma, 1999; JD, Oklahoma City University, 2004(?)

**Ahmad, Riaz**, Mathematics and Science, BS, University of Panjob, Pakistan, 1962; MS, West Pakistan Agricultural University, 1967; MS, North Dakota State University, 1971; Ph.D, University of Oklahoma, 1976

**Albahadily, Fakhriideen N.**, Mathematics and Science, BS, Basrah University, Iraq, 1976; MS, Texas A&M University, 1984; PhD, Oklahoma State University, 1988

**Allan, Elizabeth**, Mathematics and Science, BS, University of Oklahoma, 1983; MA, University of California, Riverside, 1990; PhD, University of California, Riverside, 1997

\***Allen, Steve**, Education and Professional Studies, BSEd, University of Oklahoma, 1963; MS, University of Oklahoma, 1973

**Allison, Jerry D.**, Business Administration, BS, University of Texas at Arlington, 1968; M.Engr., Texas A&M University, 1970; PhD, Oklahoma State University, 1986

**Altizer, Richard L.**, Business Administration, BS, University of Central Oklahoma, 1980; MA, University of Oklahoma, 1990; PhD, University of Oklahoma, 1994

\***Alvarez, Esperanza**, Education and Professional Studies, BS, University of Central Oklahoma, 1974; MAR, Oklahoma City University, 1978

**Anderson, Chalon**, Education and Professional Studies, BS, University of Central Oklahoma, 1984; M.Ed., University of Central Oklahoma, 1986; PhD, Oklahoma State University, 1989

\***Anderson, Joyce M.**, Education and Professional Studies, BS, University of Central Oklahoma, 1988; MS, University of Central Oklahoma, 1992

**Atkins, LaDonna**, Education and Professional Studies, BS, University of Central Oklahoma, 1991; M.Ed, University of Central Oklahoma, 1994; EdD, Oklahoma State University, 2002

\***Aud, Brandi**, Education and Professional Studies, BS, University of Central Oklahoma, 2000; MS, University of Central Oklahoma, 2002

### B

**Bahouth, Saba**, Business Administration, BS, American University of Beirut, 1975; MS, Vanderbilt University, 1981; PhD, University of Oklahoma, 1991

**Baird, Troy A.**, Mathematics and Science, BS, San Diego State University, 1978; MS, San Diego State University, 1980; PhD, University of British Columbia, 1989

**Baker, James.**, Liberal Arts, BA, University of Houston, 1965; MA, Tulane University of Louisiana, 1967; PhD, Tulane University, 1971

**Barnes, Karen L.**, Education and Professional Studies, BSN, University of Oklahoma Health Science Center, 1970; MS, University of Oklahoma Health Science Center, 1989; PhD, University of Oklahoma, 1998

**Bartgis, E. Elaine**, Liberal Arts, BA, University of Central Oklahoma, 1986, MA, University of Central Oklahoma, 1988, Ph.D., University of Oklahoma, 1994

**Barthell, John F.**, Mathematics and Science, BS, University of California at Berkeley, 1985; PhD, University of California at Berkeley, 1992

**Bass, T. David**, Mathematics and Science, BS, Lamar University, 1978; MS, Lamar University, 1980; PhD, Texas A&M University, 1985

**Baughman, T. H.**, Liberal Arts, BA, Stetson University, 1968; MA, Ohio State University, 1969; PhD, Florida State University, 1990

**Beasley, Lori A.**, Education and Professional Studies, BS, Oklahoma State University, 1978; M.Ed., University of Central Oklahoma, 1981; Ed.D., Oklahoma State University, 1996

\***Beasley, Stewart R.**, Education and Professional Studies, BS, University of Central Oklahoma, 1966; M.Ed, University of Central Oklahoma, 1969; PhD, University of Colorado, 1971

\***Beliele, Laressa**, Education and Professional Studies, B.Ed, University of Central Oklahoma, 1980; M.Ed, University of Central Oklahoma, 1982; MA, University of Central Oklahoma, 1998

**Beliveau, Laura Bolf**, Liberal Arts, AA, Elgin Community College, 1986; BS, Illinois State University, 1988; M.Ed., University of Illinois, 1993; PhD, University of Oklahoma, 2008

## Graduate Faculty

- \***Bendick, Debbie**, Education and Professional Studies, BA, University of Central Oklahoma, 1973; M.Ed., Louisiana State University, 1980; Ed.D, Oklahoma State University, 2003
- \***Benoit, Darla**, Education and Professional Studies, BS, University of Central Oklahoma, 1996; MS, University of Central Oklahoma, 1998
- \***Benson, Juana**, Education and Professional Studies, BS, Oklahoma State University, 1986; MS, Oklahoma State University, 1990
- Bernard, Richard M.**, Liberal Arts, BA, University of Oklahoma, 1970; MA, Wake Forest University, 1971; Ph.D. University of Wisconsin-Madison, 1977
- Bertram, Anita G.**, Education and Professional Studies, BS, Oklahoma State University, 1978; MS University of Central Oklahoma, 1983; PhD, Oklahoma State University, 2005
- \***Bevel, Tom**, Mathematics and Science, BA, University of Central Oklahoma, 1977; MA, University of Central Oklahoma, 1985
- Bidlack, James E.**, Mathematics and Science, BS, Purdue University, 1984; MS, University of Arkansas, 1986; PhD, Iowa State University, 1990
- Bingabr, Mohamed**, Mathematics and Science, BS, Syracuse University, 1989; MS, Syracuse University, 1993; PhD, Syracuse University, 2002
- Bird, Rosa J.**, Liberal Arts, BA, University of Puerto Rico, Rio Piedras, 1987; MA, University of Illinois at Urbana-Champaign, 1988; PhD, University of Illinois at Urbana-Champaign, 1991
- \***Birdsong, Sheryle**, Education and Professional Studies, BS, University of Central Oklahoma, 1994; M.Ed., University of Central Oklahoma, 1996
- \***Black, Judith**, Education and Professional Studies, BS, Phillips University, 1972; MS, University of Oklahoma Health Sciences Center, 1974; PhD, University of Oklahoma Health Sciences Center, 1989
- Black, Stephen**, Business Administration, BS, Texas A&M University, 1982; MBA, Oklahoma City University, 1985; PhD, Oklahoma State University, 1995
- \***Blauser, Bonnie**, Education and Professional Studies, BS, Ohio University, 1967; MS, University of Central Oklahoma, 1997
- Bost, Robert O.**, Mathematics and Science, BS, University of Texas at Austin, 1965; MA, University of Texas at Austin, 1967; PhD, University of Houston, 1970
- \***Boulton, Ann**, Arts, Media & Design, BA, University of New Mexico, 1979; MA, Buffalo State College, 1985
- Bowen, John**, Mathematics and Science, BS, University of Central Oklahoma, 1975; PhD, Oklahoma State University, 1982
- \***Bray, Christopher K.**, Education and Professional Studies, BA, Brigham Young University, 1994; MBA, Oklahoma Christian University, 2003; ABD, University of Oklahoma, in progress
- \***Breazeale, Carl E.**, Education and Professional Studies, BS, University of Central Oklahoma, 1972; MS, Central Missouri State University, 1978
- Bridge, David S.**, Mathematics and Science, BS, Loyola College, 1983; MS, Carnegie-Mellon University, 1984; PhD, Carnegie-Mellon University, 1991
- Bridges, Timothy R.**, Business Administration, BS, Ohio State University, 1969; MS, Air Force Institute of Technology, 1978; PhD, University of Oklahoma, 2000
- Bristow, Donald G.**, Arts, Media & Design, BFA, University of Oklahoma, 1962; MFA, University of Oklahoma, 1964; PhD, Texas Tech University, 1984
- \***Broadwell, Barbara**, Arts, Media & Design, BFA, Sonoma State University, 1998; MFA, San Diego State University, 2002
- Brodnax, Mary M.**, Liberal Arts, BA, Vanderbilt University, 1978; MA, The Johns Hopkins University, 1987
- \***Brooks, Laci**, Arts, Media & Design, BS, University of Central Oklahoma, 1992; MS, University of Central Oklahoma, 1996
- Brown, Deborah J.**, Liberal Arts, BA, Southern Nazarene University, 1974; MAT, Rollins College, 1979; PhD, University of Oklahoma, 1994
- Brown, Elizabeth**, Arts, Media & Design, BFA, Rhode Island School of Design, 1995; MFA, Arizona State University, 1999
- Brown, Kathy A.**, Education and Professional Studies, BS, University of Central Oklahoma, 1981; M.Ed., University of Central Oklahoma, 1986; PhD, Oklahoma State University, 1994
- Brown, Kenny L.**, Liberal Arts, BA, Oklahoma State University, 1972; MA, Oklahoma State University, 1975; PhD, Oklahoma State University, 1985
- \***Brown, Margo M.**, Liberal Arts, BA, Oklahoma Baptist University, 1977, JD, University of Oklahoma, 1986
- \***Brown, Mark**, Liberal Arts, BA, University of Central Oklahoma, 1975; JD, Oklahoma City University, 1981
- Brown, Sidney D.**, Liberal Arts, BAEd., University of Central Oklahoma, 1971; M.Ed., University of Central Oklahoma, 1975; JD, Oklahoma City University, 1979
- Buchanan, Merry**, Liberal Arts, BA, University of Central Oklahoma, 1982, MA, University of Central Oklahoma, 1989, Ph.D., University of Oklahoma, 2001
- Buchanan, F. Robert**, Business Administration, BS, California State University, 1994; MBA, California State University, 1995; PhD, University of Texas, 2006
- \***Burnett, George F.**, Liberal Arts, BS, Oklahoma State University, 1981; JD, Oklahoma City University, 1987
- Butler, Christopher**, Mathematics and Science, BS, Cornell University, 2000; PhD, University of Oxford, 2004
- Butterfield, Emily J.**, Arts, Media & Design, BM, Michigan State University, 1984; MM, Florida State University, 1987; DMA, Ohio State University, 2003
- Byrne, Jesse W.**, Mathematics and Science, BA, University of Texas at Austin, 1991; MS, University of North Texas, 1993; PhD, University of North Texas, 1998

## Graduate Faculty

### C

**Caddell, Gloria M.**, Mathematics and Science, BA, University of Alabama, 1974; MA, University of Alabama, 1979; PhD, University of North Carolina at Chapel Hill, 1989

\***Caine, Ann**, Education and Professional Studies, BAEd, Kansas State University, 1979; M.Ed, Kansas State University, 1981; M.Ed, Oklahoma State University, 1998

**Caire, William**, Mathematics and Science, BS, Texas Tech University, 1969; MS, University of North Texas, 1972; PhD, University of New Mexico, 1978

**Camey, John**, Business Administration, BS, University of Maryland, 1980; MBA, Oklahoma City University, 1986; PhD, University of Oklahoma, 1997

**Campbell, Tim K.**, Education and Professional Studies, BSEd, University of Central Oklahoma, 1978; MAEd, Southern Nazarene University, 1985; EdD, Oklahoma State University, 1990

**Carlson, Donna**, Business Administration, BS, Iowa State University, 1974; MA, University of Denver, 1977; PhD, University of Denver, 2001

**Carrell, Amy**, Liberal Arts, BA, Purdue University, 1983; MA, Purdue University, 1985; PhD, Purdue University, 1993

**Carter, Karen**, Arts, Media & Design, BMEd, Oklahoma State University, 1971; MS, Oklahoma State University, 1976; PhD, University of Oklahoma, 1986

**Cassel, Darlinda**, Education and Professional Studies, BS, Centenary College, 1981; MA, Louisiana Tech University, 1983; PhD, University of Oklahoma, 2002

\***Chance, Linda**, Education and Professional Studies, BSEd, University of Central Oklahoma, 1981; MA, University of Central Oklahoma, 1985; Ed.D, Oklahoma State University, 2000

\***Chappell, Brenda A.**, Liberal Arts, BA, University of Central Oklahoma, 2000; MA, University of Central Oklahoma, 2002

**Charoenwongse, Chindarat**, Arts, Media & Design, BFA, Chulalongkorn University, 1989; MMEd, Eastman School of Music, 1993; DMA, University of Oklahoma 1998

**Chen, Wei**, Mathematics and Science, BS, Shandong University, China, 1982; MS, University of Oregon, Eugene, 1984; PhD., University of Oregon, Eugene, 1988

\***Chew, Gary Rick**, Liberal Arts, BA, University of Oklahoma, 1965; JD, University of Oklahoma, 1969; PhD, University of Oklahoma, 1999

**Chooback, Lilian**, Mathematics and Science, BS, Fairleigh Dickinson University, 1979; MS, Fairleigh Dickinson University, 1982; PhD, University of Akron, 1992

\***Christie, Art L.**, Liberal Arts, BA, University of Missouri, 1964; MA, University of North Dakota, 1976

**Clark, Terry M.**, Liberal Arts BA, University of Central Oklahoma, 1966; MA, University of Iowa, 1969; EdD, Oklahoma State University, 1991

**Cleary, Shawna F.**, Liberal Arts, BA, Central State University, 1985; MA, University of Central Oklahoma, 1992; MA, University of Central Oklahoma, 1993; PhD, University of Oklahoma, 2002

\***Cleveland, Harold**, Mathematics and Science, BS, Northwestern University, 1962; MS, University of Illinois, 1965; PhD, University of Oklahoma, 1974

**Clinton, John E.**, Arts, Media & Design, BA, East Central University, Ada, Oklahoma, Bachelor of Arts, 1969; MM, University of Oklahoma, 1980; PhD, University of North Texas, 1991

**Clinton, M. Suzanne**, Business Administration, BS, Louisiana Tech University, 1990; MBA, Louisiana Tech University, 1991; DBA, Mississippi State University, 1996

**Cobb, Donna S.**, Education and Professional Studies, BS, East Central Oklahoma State University, 1976; M.Ed, East Central Oklahoma State University, 1977; Ed.D, Oklahoma State University, 1991

\***Cody, Jenny L.**, Education and Professional Studies, BSED, University of Central Oklahoma, 1975; M.Ed, University of Central Oklahoma, 1977

\***Coldren, Melanie**, Education and Professional Studies, BA, Oklahoma Baptist University, 1971; MS, University of Oklahoma, 1973

**Collins, Edward C.**, Education and Professional Studies, BA, Gonzaga University, 1966; MT, East Central Oklahoma State University, 1967; PhD, University of Oklahoma, 1976

**Cone, Charles (Trey)**, Education and Professional Studies, BA, Ouachita Baptist University, 1997; MS, Texas A&M University—Commerce, 1998; EdD, Texas A&M—Commerce, 2001

\***Cook, Debra**, Education and Professional Studies, BS, Oklahoma State University, 1980; MS, Oklahoma State University, 1984; EdD, Oklahoma State University, 2000

**Cooper, Charles**, Mathematics and Science, BS, University of Oklahoma, 1976; MS, University of Oklahoma, 1982; PhD, University of Oklahoma, 1990

\***Corum, William R.**, Business Administration, BS, Millikin University, 1966; JD, Oklahoma City University, 1976

**Couts, Patsy M.**, Education and Professional Studies, BS, Southwestern Oklahoma State University, 1966; MLS, University of Oklahoma, 1984; EdD, Oklahoma State University, 1995

\***Cowan, Jerel**, Education and Professional Studies, BS, University of Central Oklahoma, 2000; MS, Oklahoma State University, 2004; PhD, Oklahoma State University, in progress

\***Cox, Farah**, Education and Professional Studies, BS, University of Central Oklahoma, 1999; MS, University of Central Oklahoma, 2001

**Curl, Kenneth L.**, Mathematics and Science, BS, University of Central Oklahoma, 1969; MS, Oklahoma State University, 1978; PhD, Oklahoma State University, 1984

**Curley, Robert D.**, Business Administration, BA, State University of New York, 1966; MA, University of Oklahoma, 1970; PhD, University of Oklahoma, 1980

### D

**Dadlez, Eva**, Liberal Arts, BA, Syracuse University, 1978; MLS, Syracuse University, 1982; MA, Syracuse University, 1986; PhD, Syracuse University, 1991

## Graduate Faculty

**Daun, Joe**, Arts, Media & Design, BFA, Florida State University, 1990; MFA, University of Texas at San Antonio, 1994.

\***Daves, Marsha**, Education and Professional Studies, BS, Oklahoma State University, 1974; M.Ed, University of Central Oklahoma, 1985

**Davis, Lola**, Education and Professional Studies, BS, University of Central Oklahoma, 1977; M.Ed, University of Central Oklahoma, 1986; Ed.D, Oklahoma State University, 1993

\***Davis, Rebecca**, Education and Professional Studies, BA, Oklahoma City University, 1964; M.Ed, University of Central Oklahoma, 1990; PhD, Oklahoma State University, 1993

**De Bolt, Darian C.**, Liberal Arts, BA, University of Oklahoma, 1968; FBINA, University of Virginia, 1984; MA, University of Oklahoma, 1985; PhD, University of Oklahoma, 1993

**Dechter, James**, Mathematics & Science, BS, Carnegie-Mellon University, 1970; PhD, University of California, 1975

\***Decoteau, Ginger**, Education and Professional Studies, BBA, Southern Nazarene University, 1994; M.Ed, University of Central Oklahoma, 1999

\***Deering, Pam**, Education and Professional Studies, BSEd, East Central State College, 1973; MEd, Texas Woman's University, 1976; PhD, University of Oklahoma, 1997

**Dehnert, Lon**, Arts, Media & Design, BMed, University of Kansas, 1977; MM, University of Missouri-Kansas City, 1982; DMA, University of Kansas, 1987

**de los Santos, Tomas**, Business Administration, BA, Universidad utonoma de Nuevo Leon, 1972; MA, Boston University, 1976; PhD, Clark University, 1988

\***Dennis, Judy**, Education and Professional Studies, BS, Colorado State University, 1965; MS, Colorado State University, 1966

\***Dent, Susan**, Education and Professional Studies, B.Ed, Utah State University, 1986; M.Ed., University of Central Oklahoma, 2003

**Devenport, Jill A.**, Education and Professional Studies, BA, State University of New York College at Buffalo, 1976; MS, Southern Oregon State College, 1978; PhD, University of Oklahoma, 1986

\***Devries, Beverly**, Education and Professional Studies, BS, Northwestern College, 1968; MA, Western Michigan University, 1980; EdD, Oklahoma State University, 1992

**Dickson, Donna**, Arts, Media & Design, BFA, University of Oklahoma, 1977; MFA, University of Oklahoma, 1982

**Dickson, Warren**, Business Administration, BFA, University of Oklahoma, 1976; PhD, University of Oklahoma, 1994

**Domanski, Chris**, Arts, Media & Design, BFA, Wayne State University, 1998; MFA, Ohio University, 2003

**Donaldson, Daniel**, Liberal Arts, BA, California State University, Fullerton, 1992; MA, California State University, Fullerton, 1994; PhD, Kent State University, 1999

\***Donovan, April**, Arts, Media & Design, BFA, Louisiana Tech University, 1996; PGDipFA, University of Auckland, 1999; MFA, University of Texas at San Antonio, 2002

\***Douglass, Jane**, Education and Professional Studies, BA, University of Oklahoma, 1985; MS, University of Central Oklahoma, 1987

**Duke, Bryan L.**, Education and Professional Studies, BAEd, University of Central Oklahoma, 1991; M.Ed, University of Central Oklahoma, 1995; PhD, University of Oklahoma, 2003

\***Dunlap, Katie**, Education and Professional Studies, BA, College of Wooster, 1966; MAT, Oklahoma City University, 1980; PhD, University of Oklahoma, 1990

### E

**Eakins, Keith**, Liberal Arts, BA, Ohio State University, 1985; JD, Ohio State University, 1989; PhD, Ohio State University, 1999

\***Eaton, David K.**, Education and Professional Studies, BA, University of Central Oklahoma, 1994; M.Ed, University of Central Oklahoma, 1998

\***Echols, David W.**, Education and Professional Studies, BS, University of Oklahoma, 1972; JD, Oklahoma City University, 1978

**Eckard, Kevin**, Arts, Media & Design, BA, College of Charleston, 1993; MM, Indiana University, 1997; DMA, University of South Carolina, 2002

\***Elliott, Ray C.**, Liberal Arts, BS, Southwestern Oklahoma State University, 1975; M.Ed, Southwestern Oklahoma State University, 1975; JD, Oklahoma City University, 1980

\***Elliot, Sky J.**, Liberal Arts, BA, Southern Nazarene University, 1999; MA, University of Central Oklahoma, 2001

**Ellis, R. Barry**, Business Administration, BBA, Baylor University, 1974; MBA, Texas A&M University-Commerce, 1980; PhD, University of North Texas, 2000

**Endicott, Jennifer**, Education and Professional Studies, BA, University of Oklahoma, 1969; M.Ed, University of Oklahoma, 1975; PhD, University of Oklahoma, 1987

**Endres, Daniel J.**, Mathematics & Science, BS, University of New Mexico, 1983; MS, University of New Mexico, 1986; PhD., University of New Mexico, 1992

**Epplin, Maryellen P.**, Business Administration, BA, Montclair State College, 1975; MS, Iowa State University, 1977; PhD, Oklahoma State University, 1992

**Epstein, Robert H.**, Business Administration, BS, Cornell University, 1973, MA, University of Denver, 1974; MA, University of Southern California, 1976; PhD, University of Southern California, 1978

**Evans, Cheryl Lynn**, Education and Professional Studies, BSEd, Oklahoma State University, 1988; MS, Oklahoma State University, 1998; EdD, Oklahoma State University, 2004

**Ewing, Anne L.**, Mathematics and Science, BS, Iowa State University, 1976, MS, UC Berkeley, 1978, PhD, UC Berkeley, 1981

### F

**Farnell, Greg**, Education and Professional Studies, BS, Ohio University, 1999; MEd., Cleveland State University, 2000; PhD, Kent State University, 2007

**Fent, Darla**, Education and Professional Studies, BS, Oklahoma City University, 1982; MS, Baylor University, 1983; Ed.D, Oklahoma State University, 1997

## Graduate Faculty

**Ferguson, John M.**, Mathematics & Science, BS, University of Kansas, 1987; PhD, Iowa State University, 1993

**Fields, Melanie**, Education and Professional Studies, BS, University of Central Oklahoma, 1991; MS, Oklahoma State University, 1994; Cert. School Counseling, Northeastern State University, 1996; PhD, Oklahoma State University, 2003

**\*Font, Raul**, Education and Professional Studies, BA, University of Puerto Rico, 1974; M.Ed., University of Central Oklahoma, 1984; D.Ed., University of Oklahoma, 2001

**Forbat, David**, Arts, Media & Design, BM, University of Southern California, 1983; MM, University of Cincinnati, CCM, 1985; DMA, Peabody Institute of John Hopkins University, 1996

**Ford, Darrell**, Business Administration, BS, Oklahoma State University, 1982; JD, MBA, University of Texas, 1986

**Ford, David A.**, Liberal Arts, BA, Oral Roberts University, 1973; MS, Oklahoma State University, 1975; PhD, Oklahoma State University, 1988

**\*Fortney, Clarence**, Education and Professional Studies, BSEd, University of Central Oklahoma, 1992; M.Ed., University of Oklahoma, 1998

**\*Fraser, David**, Education and Professional Studies, BS, Cameron University, 1977; MBA, Oklahoma City University, 1985

**Frech, Cheryl Baldwin**, Mathematics & Science, BS, Oklahoma State University, 1981; MS, University of Oklahoma, 1984; PhD, University of Oklahoma, 1987

**Furmanski, Louis S.**, Liberal Arts, BA, Union College-New York, 1972; MA, Purdue University, 1980; PhD, Purdue University, 1990

### G

**\*Garcia, Lea Ann**, Education and Professional Studies, BA, University of Central Oklahoma, 1988; M.Ed, University of Central Oklahoma, 2003

**Garrison, Stephen**, Liberal Arts, B A, Baylor University, 1974; MA, Baylor University, 1977; PhD, University of South Carolina, 1981

**\*Gaston, Roberta**, Education and Professional Studies, BS, Oklahoma State University, 1972; M.Ed., University of Central Oklahoma, 1987

**Gatch, Loren**, Liberal Arts, BA, University of Chicago, 1981; MA, Columbia University, 1986; PhD, Cornell University, 1998

**\*Gelona, Zina**, Arts, Media & Design, BFA, University of Central Oklahoma, 2001; M.Ed, University of Central Oklahoma, 2004

**\*Gilbert, Helen Rebecca**, Education and Professional Studies, BS, University of Central Oklahoma, 1981, M.Ed., University of Central Oklahoma, 2000

**Givan, Christopher F.**, Liberal Arts, BA, Yale University, 1966; MA, Stanford University, 1968; PhD, Stanford University, 1970

**\*Goetsch, Douglas**, Liberal Arts, BA, Wesleyan University, 1985; MA, New York University, 1987

**\*Gorrell, Brian**, Arts, Media & Design, BMed, University of Central Oklahoma, 1995; MM, Oklahoma City University, 1998

**Gouge, Darrell**, Business Administration, BS, Iowa State University, 1976; MBA, National University, 1981; MS, University of Colorado, 1989; PhD, New Mexico State University, 1994

**\*Gourley, Michael D.**, Mathematics and Science, BBA, University of Oklahoma, 1974; MS, University of Oklahoma, 1975

**Govich, Marilyn**, Arts, Media & Design, BM, University of Oklahoma, 1971; BMed, University of Oklahoma, 1971; MM, University of Oklahoma, 1973; DMA, University of Oklahoma, 2002

**\*Gravel, Craig**, Mathematics & Science, BS, Oklahoma City University, 1988; MS, Oklahoma City University, 1992

**\*Graves, Thomas E.**, Liberal Arts, BA, University of Kansas, 1981; MA, SUNY-University at Buffalo, 2002; PhD, SUNY-University at Buffalo, 2007

**Gray, Michelle**, Education and Professional Studies, BS, University of Tennessee-Chattanooga, 2000; MS, Ball State University, 2003; PhD, University of Arkansas, 2007

**Green, Barbara**, Education and Professional Studies, BS, Cameron University, 1980; MS, Southwestern State University, 1986; PhD, Oklahoma State University, 1992

**Green, Malinda Hendricks**, Education and Professional Studies, BA, Northwestern Oklahoma State University, 1971; MA, Northwestern Oklahoma State University, 1976; PhD, University of Oklahoma, 1989

**\*Green, Pamela**, Arts, Media & Design, BM, Oklahoma City University, 1970; MM, Oklahoma City University, 1973

**Grellner, Janelle**, Education and Professional Studies, BS, University of Central Oklahoma, 1981; MA, University of Central Oklahoma, 1991; PhD, University of Oklahoma, 2001

**\*Guzik, Bernie**, Arts, Media & Design, BM, Julliard School of Music, 1968

### H

**Hamlin, Mark E.**, Education and Professional Studies, BS, Oklahoma Christian University, 1991; MA, University of Central Oklahoma, 1994; PhD, Oklahoma State University, 2001

**\*Hanan, David A.**, Arts, Media & Design, BSE, Missouri Western State College, 1995; MM, University of Missouri-Kansas City, 1997

**\*Hardman, David J.**, Arts, Media & Design, BM, Ball State University, 1981; MM, University of Cincinnati, 1983

**Hardt, Jan C.**, Liberal Arts, BA, Union College-New York, 1986; MA, University of California-Davis, 1988; PhD, University of Maryland-College Park, 1993

**\*Hardy, Amber**, Education and Professional Studies, BS, University of Central Oklahoma, 1997; MS, University of Central Oklahoma, 1999

**Hartmann, David**, Business Administration, BS, United States Air Force Academy, 1969; MS, Air Force Institute of Technology, 1976; MBA, College of William and Mary, 1987; PhD, Oklahoma State University, 2004

## Graduate Faculty

**Haskin, Daniel**, Business Administration, BS, West Texas State University, 1968; BBA, Texas Tech University, 1974; MSAcc., Texas Tech University, 1976; PhD, Texas Tech University, 1982

\***Hassell, Harden**, Education and Professional Studies, BS, Oklahoma State University, 1972; MS, Oklahoma State University, 1973

**Haulman, April L.**, Education and Professional Studies, BA, Colorado State University, 1972; M.Ed, University of Alabama, 1978; PhD, University of Oklahoma, 1987

**Hayes, Kevin J.**, Liberal Arts, BA, University of Toledo, 1981; M.Ed, University of Toledo, 1983; MA, University of Delaware, 1989; PhD, University of Delaware, 1991

**Haynie, Michelle**, Mathematics & Science, BS, Oklahoma State University, 1998; MS, Oklahoma State University, 2000; PhD, Texas Tech University, 2006

\***Hefley, Earl**, Arts, Media & Design, BS, Oklahoma City University, 1964; M.Ed, University of Central Oklahoma, 1973

**Hefner, Larry**, Arts, Media & Design, BFA, University of Oklahoma, 1971; MFA, University of Oklahoma, 1973

**Heit, Siegfried E.**, Liberal Arts, BS, University of Wisconsin, 1963; MA, University of North Dakota, Eberhard-karls University (Tuebingen,FRG), 1969; PhD, Florida State University, 1975

**Hellack, Jenna J.**, Mathematics & Science, BS, East Central Oklahoma State University, 1968; MS, Oklahoma State University, 1969; PhD, University of Oklahoma, 1975

\***Helvey, Terri**, Education and Professional Studies, BS, University of Science and Arts of Oklahoma, 1996; M.Ed., University of Central Oklahoma, 2004

**Henderson, Melinda**, Mathematics and Science, BSN, University of Central Oklahoma, 1975; M.Ed, University of Arkansas, 1981; EdD, University of Arkansas, 1989

**Hepner, Mickey A.**, Business Administration, BBA, University of Oklahoma, 1992; MA, University of Oklahoma, 1994; PhD, University of Oklahoma, 2001

**Hickman, William H.**, Liberal Arts, BA, Oklahoma Baptist University, 1971; MA, Texas Christian University, 1976; JD, Oklahoma City University, 1985

\***Hicks, Lawrence E.**, Liberal Arts, BS, Emporia State University, 1969; MA, MS, Emporia State University, 1973

\***Hill, Charles E.**, Liberal Arts, BA, University of Central Oklahoma, 1981; MA, University of Central Oklahoma, 1999

\***Hill, Yvonna**, Mathematics and Science, BS, University of Central Oklahoma, 1988; MA, University of Oklahoma, 1998

**Hochenauer, Kurt**, Liberal Arts, BA, University of Missouri, 1981; MA, University of Central Oklahoma, 1985; PhD, Oklahoma State University, 1991

**Hollrah, Matthew W.**, Liberal Arts, BA, Oklahoma State University, 1995; MFA, Western Michigan University, 2000; PhD, Kansas University, 2005

\***Holmes, Laura L.**, Education and Professional Studies, BA, Wesleyan University, 1987; JD, University of Oklahoma, 1991

**Holmes, Tawni**, Education and Professional Studies, BS, Oklahoma State University, 1992; MS, Oklahoma State University, 1993; PhD, Oklahoma State University, 2000

**Hommel, William L.**, Arts, Media & Design, BA, Oakland University, 1963; MA, Indiana University, 1977; PhD, Indiana University, 1981

**Honea, (Ted) Sion M.**, Arts, Media & Design, BM, University of Central Oklahoma, 1974; MA, Eastman School of Music, 1980; PhD, SUNY Buffalo, 1991

\***Hong, Yuanjia**, Mathematics and Science, BS, ChangChun Institute of Optics & Fine Mechanics, 1974; MS, ChangChun Institute of Optic and Fince Mechanics, 2000; PhD, University of New Orleans, 2007

**Hora, Bambi**, Business Administration, BS, Oklahoma State University, 1981; MAcctS, Northern Illinois University, 1983; JD, University of Oklahoma, 1998

\***Horton, Amanda**, Arts, Media & Design, BFA, Oklahoma State University, 2003; MFA, University of Central Oklahoma, 2007

**Howell, Ron**, Arts, Media & Design, BM, Oklahoma City University, 1963; MMed, University of Oklahoma, 1968; DMed, University of Oklahoma, 1976

**Hughes, Charles A.**, Mathematics and Science, BS, Michigan Technological University, 1981; MS, University of Georgia, 1985; PhD, University of Georgia, 1988

### I

**Ice, Randal D.**, Business Administration, BBA, University of Oklahoma, 1980; MBA, University of Michigan, 1982; EdD, Oklahoma State University, 1997

\***Ingram, Alan**, Education and Professional Studies, BS, University of Maryland, 1991; MA, Webster University, 1993; Ed.D, University of Oklahoma, 2005

**Israel, Deborah**, Liberal Arts, BA, SUNY at Stony Brook, 1970; MA, University of Central Oklahoma, 1975; PhD, Oklahoma State University, 2000

### J

**Jackson, Diane H.**, Education and Professional Studies, BS, University of South Alabama, 1976; MLS, University of Alabama, 1981; PhD, University of Oklahoma, 1997

\***Jacobson, Jamie**, Arts, Media & Design, BS, Brigham Young University, 1977; MA, Brigham Young University, 1980

\***Jacobson-Peters, Amy**, Arts, Media & Design, BA, William Woods College, 1989; MS, University of Central Oklahoma, 1995

\***Jagosh, Steve J.**, Liberal Arts, BA, University of Central Oklahoma, 1994; MA, University of Central Oklahoma, 1996

**Jassemnejad, Bahaeddin**, Mathematics and Science, BS, University of Central Oklahoma, 1981; MS, University of Central Oklahoma, 1983; PhD, Oklahoma State University, 1987

**Jezerca, Michael W.**, Mathematics and Science, BS, University of Central Oklahoma, 1983; PhD, Oklahoma State University, 1989



## Graduate Faculty

**Jiang, Yuhao**, Mathematics and Science, BS, Nanjing University of Aeronautics & Astrophysics, 1993; MS, Shanghai Jiaotong University, 2000; PhD, Case Western Reserve University, 2006

**Jimison, Lorraine**, Education and Professional Studies, BA, London University, 1970; MS, Oklahoma State University, 1984; EdD, Oklahoma State University, 1990

**Johnson, Amy**, Arts, Media & Design, BFA, Iowa State University, 1994; MFA, Art Institute of Chicago, 1999

**Johnson, Arnell**, Business Administration, BS, A.M. & N. College, 1967; MBA, Washington University, 1969; PhD, University of Oklahoma, 1997

**Johnson, Jennifer Barger**, Business Administration, BBA, Cameron University, 1993; JD, University of Arkansas, 1997

**Johnson, Joseph T.**, Business Administration, BA, University of Michigan, 1968; MTS, Harvard University, 1971; MS, Michigan State University, 1973; PhD, University of Chicago, 1980

\***Johnson, Scott**, Arts, Media & Design, BA, Oklahoma City University, 1990; MM, Oklahoma City University, 1998

**Johnson, William A.**, Liberal Arts, BA, Northeastern Oklahoma State University, 1967; MS, Pittsburg State University, 1968; PhD, Oklahoma State University, 1971

**Jones, Freeta**, Education and Professional Studies, BS, University of Oklahoma, 1976; M.Ed, University of Central Oklahoma, 1983; EdD, Oklahoma State University, 1997

**Jones, Randall J.**, Liberal Arts, BA, Oklahoma State University, 1962; MA, Oklahoma State University, 1966; PhD, University of Texas at Austin, 1974

**Jones, Russell W.**, Business Administration, BS, Oklahoma State University, 1955; MSBA, Boston University, 1977; PhD, Oklahoma State University, 1992

**Jourdan, Thomas H.**, Mathematics and Science, BA, University of California, Riverside, 1974; BS, University of California, Riverside, 1974; MS, University of California, Riverside, 1975; MBA, University of California, Los Angeles, 1979; MS, University of California, Irvine, 1984; PhD, University of California, Irvine, 1986

**Jung, Minje**, Business Administration, BS, Seoul National University, Korea, 1975; MBA, Seoul National University, Korea, 1983; PhD, Florida State University, 1989

### K

\***Kambour, Tina**, Arts, Media & Design, BA, Florida International University, 1978; CMA, Laban/Bartenieff Institute of Movement Studies, NY, NY, 1988; M.A., Columbia University, 1989

**Karber, Kristin**, Mathematics and Science, BS, Missouri Southern State University, 1999; PhD, University of Arkansas, 2005

**Kearns, Donna**, Education and Professional Studies, B.Ed, University of Hawaii, 1977; M.Ed, University of Hawaii, 1979; PhD, University of Missouri, 1992

**Kearns, Gayle**, Arts, Media & Design, BS, University of Oklahoma, 1973; MS, University of Oklahoma, 1975; EdD, Oklahoma State University, 1988

**Kerr, Peggy Alexander**, Education and Professional Studies, BA, University of Central Oklahoma, 1962; M.Ed, University of Central Oklahoma, 1976; PhD, Oklahoma State University, 1989

**Khandaker, Morshed**, Mathematics and Science, BS, Bangladesh University of Engineering and Technology, 1999; MS, Texas Tech University, 2002; PhD, Texas Tech University, 2007

**Kickham, Kenneth P.**, Liberal Arts, BS, Oklahoma State University, 1992; MPA, University of Oklahoma, 1994; PhD, University of Oklahoma, 2000

**Kidwell, James Kent**, Arts, Media & Design, BMed, University of Oklahoma, 1961; MM, University of Oklahoma, 1969; DMA, University of Oklahoma, 1976

\***Kidwell, Jeffrey Kent**, Arts, Media & Design, BME, University of Central Oklahoma, 1986; MM, University of Central Oklahoma, 1993

\***King, Danny**, Education and Professional Studies, BS, University of Central Oklahoma, 1989; M.Ed, University of Central Oklahoma, 1993

\***King, Deann**, Education and Professional Studies, BAEd, University of Central Oklahoma, 1992; M.Ed, University of Central Oklahoma, 2002

\***Kingsley, Rhonda**, Education and Professional Studies, BS, University of Central Oklahoma, 1992; MS, University of Central Oklahoma, 1993

**Klages, James L.**, Arts, Media & Design, BM, (Magna cum Laude), SUNY Fredonia, 1978; MM, Indiana University, 1982; DMA, Indiana University, 2003

**Kleeman, J. Kole**, Liberal Arts, BS, Southern Illinois University at Carbondale, 1980; MS, Southern Illinois University at Carbondale, 1983; PhD, Ohio University at Athens, 1995

**Kness, Darlene M.**, Education and Professional Studies, BS, Carnegie-Mellon University, 1970; MS, Pennsylvania State University, 1971; PhD, Pennsylvania State University, 1973

**Knight, John Michael**, Education and Professional Studies, BA, University of Central Oklahoma, 1968; MA, Stephen F. Austin State University, 1970; PhD, University of Oklahoma, 1974

\***Koss, Cindy**, Education and Professional Studies, BMed, Butler University, 1972; M.Ed, Oklahoma City University, 1988; EdD, Oklahoma State University, 2003

**Krishnan, V. Sivarama**, Business Administration, BS, University of Kerala, 1968; AICWAI, Institute of Cost & Works Accounting of India, 1982; PhD, Texas Tech, 1988

**Kuzminski, Pam**, Education and Professional Studies, BS, University of Oklahoma, 1973; M.Ed, North Texas State University, 1980; PhD, North Texas State University, 1984

### L

\***Lacy, Robin H., Jr.**, Education and Professional Studies, BS, Oklahoma State University, 1985; MS, Oklahoma State University, 1998

**LaGrow, Patricia**, Mathematics and Science, BS, University of Central Oklahoma, 1976; University of Oklahoma, 1979; PhD, Texas Woman's University, 1993

## Graduate Faculty

\***Lakin, Paul L.**, Liberal Arts, BA, University of Oklahoma, 1987; JD, Oklahoma City University, 1990

**Lalor, Brendan J.**, Liberal Arts, BA, College of Saint Rose, Albany, 1992; MA, University at Albany, SUNY, 1996; PhD, University at Albany, SUNY, 1998

**Lamb, Brian**, Arts, Media & Design, BMed, Baylor University, 1986; MM, University of Notre Dame, 1988; DMA, University of North Texas, 2001

**Law, Stephen, C.**, Liberal Arts, BA, Florida State University, 1978; MA, Florida State University, 1980; PhD, Florida State University, 1986

\***Lawson, Debi**, Education and Professional Studies, BBA, University of Central Oklahoma, 1984; MS, University of Central Oklahoma, 1987

\***Lee, Melvin**, Arts, Media & Design, BMed, Oklahoma City University, 1949; MMed, University of Michigan, 1955; DMed, University of Oklahoma, 1969

**Lemley, Evan C.**, Mathematics and Science, BA, Hendrix College, 1989; MS, University of Arkansas, 1991; PhD, University of Arkansas, 1996

**Lewis, Gladys S.**, Liberal Arts, RN, St Anthony's, 1953; BA, Texas Christian University, 1956; MA, University of Central Oklahoma, 1985; PhD, Oklahoma State University, 1991

**Li, Xiao-Bing**, Liberal Arts, BA, Nankai University, China, 1982; MA, Carnegie-Mellon University, 1984; PhD, Carnegie-Mellon University, 1991

**Liew, Chung Ja**, Business Administration, BS, University of California-Berkeley, 1965; MA, University of Oklahoma, 1973; PhD, University of Oklahoma, 1977

**Limke, Alicia**, Education and Professional Studies, BS, Southern Nazarene University, 2000; MS, University of Oklahoma, 2002; PhD, University of Oklahoma, 2005

\***Lopez, Regina**, Education and Professional Studies, BA, University of Central Oklahoma, 1986; M.Ed, University of Central Oklahoma, 1996

**Lord, Wayne**, Mathematics & Science, BS, Eastern University, Pennsylvania, 1976; MS, University of Delaware, 1978; PhD, University of New Hampshire, 1982

**Loughlin, Patricia E.**, Liberal Arts, BA, Pepperdine University, 1993; MA, Pepperdine University, 1996; PhD, Oklahoma State University, 2000

\***Lovett, Cheryl**, Education and Professional Studies, BS, University of Central Oklahoma, 1980; MS, Oklahoma State University, 1990; ABD, University of Oklahoma, in progress

\***Lovett, Dena**, Education and Professional Studies, BS, University of Central Oklahoma, 1978; MS, University of Central Oklahoma, 1996

**Lucas, Carol A.**, Mathematics and Science, BS, Southwest Missouri State University, 1977; MA, Southwest Missouri State University, 1979; PhD, University of Kansas at Lawrence, 1999

**Lucas, Larry A.**, Mathematics & Science, BS, Southwest Missouri State University, 1975; MA, Southwest Missouri State University, 1979; PhD, University of Missouri, 1987

**Luxenburg, Joan**, Liberal Arts, BA, Queens College, 1969; MA, New York University, 1971; MA, Columbia University, 1975; EdD, Columbia University Teachers College, 1978; MSW, University of Oklahoma, 1986

### M

**MacDonald, Stuart T.**, Business Administration, BA, University of Texas at Dallas, 1987; JD, Oklahoma City University, 1990; MS, University of Texas at Dallas, 1999; PhD, University of Texas at Dallas, 2000; LLM, George Mason University, 2007

**Macey, J. David, Jr.**, Liberal Arts, AB, Yale University, 1988; AM, Brown University, 1994; MA, Vanderbilt University, 1995; PhD, Vanderbilt University, 1998

**Machell, James**, Education and Professional Studies, BA, Oklahoma City University, 1974; ME.d, University of Central Oklahoma, 1984; PhD, University of Oklahoma, 1991

**Maddox, Eleanor J.**, Education and Professional Studies, BS, Kansas State College, 1959; M.Ed., University of Missouri, 1963; PhD, Arizona State University, 1977

**Magrill, Samuel M.**, Arts, Media & Design, BM, Oberlin College, 1975; MM, University of Illinois, 1976; DMA, University of Illinois, 1983

\***Mangus, Thomas**, Arts, Media & Design, BME, University of Central Oklahoma, 1975; MME, University of Central Oklahoma, 1979

\***March, Erin**, Education and Professional Studies, BS, University of Central Oklahoma, 1998; MS, University of Central Oklahoma, 2000

**Marks, Angela**, Arts, Media & Design, BFA, West Virginia University, 1994; MFA, University of Georgia, 1998

**Mather, Robert D.**, Education and Professional Studies, BA, Westminster College, 1998; MA, University of Central Oklahoma, 2000; PhD, Texas Tech University, 2006

**Martin, David L.**, Mathematics & Science, BS, Cameron University, 1973; PhD, Oklahoma State University, 1979

**Massey, Sherri**, Liberal Arts, BA, University of Arkansas, 1986; MA, University of Oklahoma, 1989; EdD, Oklahoma State University, 1993

**Maxwell, Don**, Business Administration, BA, University of Texas at Arlington, 1973; MS, Baylor University, 1975; PhD, Oklahoma State University, 1982

**Mayfield, Sandra**, Liberal Arts, BA, Oklahoma Baptist University, 1964; MA, University of Oklahoma, 1970; PhD, University of Oklahoma, 1980

\***McAdoo, Scot**, Education and Professional Studies, BS, Northeastern State University, 1991; MEd., University of Oklahoma, 2004

\***McClain, Joni**, Mathematics & Science, BS, University of Central Oklahoma, 1979; MD, University of Oklahoma, 1983

**McClendon, Michael S.**, Mathematics & Science, BS, State University of New York-Brockport, 1993; MS, Syracuse University, 1995; PhD, University of Louisiana, 2000

**McCoy, Mark R.**, Liberal Arts, BS, Western Michigan University, 1980; MS, National University, 1984; EdD, Oklahoma State University, 2000

## Graduate Faculty

**McCullough, Thomas**, Arts, Media & Design, BM, University of Central Oklahoma, 1999; MM, University of Central Oklahoma, 2000; MM, Florida State University, 2002; DM, Florida State University, 2004

**McDaniel, John W.**, Mathematics & Science, BS, East Central Oklahoma State University, 1972; MS, Oklahoma State University, 1975; PhD, Kansas State University, 1985

\***McDonald, Linda L.**, Liberal Arts, BA, Oklahoma City University, 1965; MA, University of Kansas, 1967; MA, University of Central Oklahoma, 1991

**McGill, Robert E.**, Arts, Media & Design, BA, University of Detroit, 1963; MA, Northwestern University, 1965; PhD, University of Michigan, 1972

\***McKee, Candice DeLane**, Liberal Arts, BA, University of Central Oklahoma, 1995; MA, University of Central Oklahoma, 2000; ABD, Oklahoma State University, (in progress)

\***McKenzie, S. Kay**, Education and Professional Studies, BSED, University of Central Oklahoma, 1977; M.Ed, University of Central Oklahoma, 1997

\***McKibben, Jeff**, Education and Professional Studies, BS, University of Central Oklahoma, 1976; M.Ed., University of Central Oklahoma, 1978

**McLaughlin, Scott F.**, Education and Professional Studies, BS, Winona State University, 1976; MS, University of Oklahoma, 1978; PhD, University of Oklahoma, 1983

\***Meyers, Karen**, Education and Professional Studies, BS, University of Central Oklahoma, 1995; MS, University of Central Oklahoma, 1998

\***Middleton, Katherine M.**, Liberal Arts, BA, Texas Tech University, 1971; MHR, University of Oklahoma, 1988; MSW, University of Oklahoma, 1998

**Miller, Mary Lisa**, Business Administration, BS, Southeastern Oklahoma State University, 1984; MS, Oklahoma State University, 1986; EdD, Oklahoma State University, 1988

**Miller, Ronald C.**, Mathematics and Science, BS, Trinity University, 1970; MS, University of Missouri-Rolla, 1972; PhD, University of Missouri-Rolla, 1976

**Milligan, Thomas**, Mathematics and Science, BS, Brigham Young University, 1997; MS, Brigham Young University, 1999; PhD, College of William and Mary, 2004

**Mock, James W.**, Liberal Arts, BA, LeMoyne College, 1968; MA, Syracuse University, 1977; MLS, Syracuse University, 1979; MPh, Syracuse University, 1984; PhD, Syracuse University, 1988

**Mohamad, Husam A.**, Liberal Arts, BA, BirZeit University, 1985; MA, University of Cincinnati, 1989; PhD, University of Cincinnati, 1994

**Monfort, Mary**, Education and Professional Studies, BA, Southwestern College, 1967; MEd, University of Central Oklahoma, 1972; PhD, University of Oklahoma, 1982

\***Montgomery, Sarah**, Education and Professional Studies, BS, University of Missouri, 1969; MS, Central Missouri State University, 1974

**Montes, Luis**, Mathematics and Science, BA, New Mexico State University, 1990; BS, New Mexico State University, 1990; PhD, University of Texas at Austin, 1996

\***Morelli, Brad J.**, Liberal Arts, BA, University of Central Oklahoma, 1977; JD, Oklahoma City University, 1980

**Morris, Ralph E.**, Arts Media & Design, BM, Texas Christian University, 1974; MM, Arizona State University, 1987; DMA, Arizona State University, 1991

**Morris, Tracy**, Mathematics and Science, BS, Oklahoma State University, 1994; MS, University of Central Oklahoma, 2001; PhD, Oklahoma State University, 2007

**Moyers, Kelly**, Business Administration, BBA, Linestone College, 1997, MBA, University of Central Oklahoma, 1999, Ph.D., Oklahoma State University, 2004N

**Murray, Cynthia K.**, Mathematics and Science, BS, University of Central Oklahoma, 1974; BS, University of Central Oklahoma, 1977; MPH, University of Oklahoma, 1984; PhD, University of Oklahoma, 1993

**Musgrove, Margaret**, Liberal Arts, BA, University of Texas at Austin, 1984; MA, University of North Carolina-Chapel Hill, 1987; PhD, University of North Carolina-Chapel Hill, 1991

**Myles-Nixon, Charolette**, Education and Professional Studies, BS, University of Central Oklahoma, 1976; M.Ed, University of Central Oklahoma, 1979; PhD, Oklahoma State University, 1993

## N

**Necco, Joanne**, Education and Professional Studies, BS, University of Central Oklahoma, 1979; M.Ed, University of Central Oklahoma, 1985; PhD, Oklahoma State University, 1993

**Nelson, Frank W.**, Education and Professional Studies, BS, Oklahoma State University, 1976; MS, Oklahoma State University, 1973; EdD, Oklahoma State University, 1980

**Nelson, Karl**, Arts, Media & Design, BS, University of Illinois at Urbana-Champaign, 1996; MM, Louisiana State University, 2001; DMA, Louisiana State University, 2005

**Nelson, R. Mike**, Education and Professional Studies, BS, Colorado State University, 1982; PhD, University of Oklahoma, 2003

**New, Dallas G.**, Mathematics and Science, BS, Baker University, 1988; MA, Washington University, 1990; PhD, Washington University, 1994

**Nica, Mihai**, Business Administration, BS, IPTVT Timisoara, 1986; MA, Jackson State University, 1995; PhD, Jackson State University, 2007

**Noel, David E.**, Business Administration, BS, Southern Illinois University, 1972; MBA, Western Illinois University, 1974p MS, Texas Tech University, 1984; PhD, Arizona State University, 1992

**Nollert, Hans Rudolf**, Liberal Arts, BA, University of Virginia, 1980; Johann Wolfgang Goethe University; MA, The Johns Hopkins University, 1985; PhD, The Johns Hopkins University, 1991

**Nystul, Daisy**, Arts, Media & Design, BFA, Eastern New Mexico University, 1990; MFA, Louisiana State University, 1993

## Graduate Faculty

### O

**Olivier, Gwendolyn M.**, Liberal Arts, BA, University of New Orleans, 1970; MA, University of New Orleans, 1970; PhD, Louisiana State University, 1987

**Ovrebø, Clark L.**, Mathematics and Science, Valley City State College, 1971; MS, University of Idaho, 1973; PhD, University of Toronto, 1981

**Owens-DeLong, Dana V.**, Education and Professional Studies, BS, Northeastern State University, 1979; MS, University of Central Oklahoma, 1995; EdD, Oklahoma State University, 2000

### P

\***Pace, Gilda D.**, Liberal Arts, BA, University of Central Oklahoma, 1979; M.Ed, University of Central Oklahoma, 1980

**Palmer, Robert E.**, Arts, Media & Design, BFA, University of Oklahoma, 1973; MFA, East Tennessee State University, 1978; EdD, Oklahoma State University, 1996

\***Park, Sherry**, Education and Professional Studies, BAEd., Southwestern Oklahoma State University, 1971; LIS, University of Oklahoma, 1985

\***Parker, Doug**, Mathematics and Science, BS, Southern Nazarene University, 1997; MA, University of Central Oklahoma, 2001

**Parrish, Barbara**, Business Administration, BA, Friends University, 1962; MS, Wichita State University, 1981; PhD, University of Arkansas, 1994

**Parrish, Ralph W.**, Business Administration, BBA, Wichita State University, 1977; MBA, Wichita State University, 1982; PhD, University of Arkansas, 1994

\***Payne, Terry K.**, Education and Professional Studies, BAEd, Utah State University, 1980; M.Ed, Brigham Young University, 1981; M.Ed, University of Central Oklahoma, 1986

\***Peters, Richard**, Liberal Arts, BA, University of Wichita, 1955; MA, University of Oklahoma, 1961; PhD, University of Oklahoma, 1971

\***Petete, Timothy Aleck**, Liberal Arts, BA, University of Oklahoma, 1999; MA, University of California, Los Angeles, 2002; PhD, University of Oklahoma, in progress

\***Pickens, Tom**, Education and Professional Studies, BA, University of Central Oklahoma, 1979; M.Ed, Southern Nazarene University, 1998

**Plaks, Jeffrey**, Liberal Arts, BA, University of Connecticut, 1989; MA, University of Connecticut, 1992; PhD, Northern Illinois University, 1998

**Pool, Carolyn G.**, Liberal Arts, BS, University of Oklahoma, 1963; MA, University of Oklahoma, 1976; PhD, University of Oklahoma, 1987

\***Pope, Myron**, Education and Professional Studies, BA, University of Alabama, 1993; MA, University of Alabama, 1994; EdD, University of Alabama, 1997

**Pourbabae, Hassan**, Business Administration, BS, Advanced Statistical Institute, 1974; MA, Eastern New Mexico University, 1976; MS, Southwestern University of Louisiana, 1979; MA, University of Missouri-Columbia, 1981; PhD, University of Nebraska-Lincoln, 1987

**Powers, Melissa**, Education and Professional Studies, BSEd, University of Arkansas, 1998; MS, University of Arkansas, 2001; PhD, University of Arkansas, 2007

**Pratt, Steven**, Liberal Arts, BA, University of New Mexico, 1973; MA, University of Oklahoma, 1982; PhD, University of Oklahoma, 1987

\***Pryor, Mary**, Education and Professional Studies, BSEd, University of Nebraska, 1969; M.Ed., University of Central Oklahoma, 1978; Scriptwriting and Video Production Certification, Dept. of Vocational Technical Education, 1987; Coursework in Curriculum and Instruction, University of Central Oklahoma, 1985-1993

### Q

**Qian, Gang**, Mathematics and Science, BS, Shanghai Jiao Tong University, 1995; MS, Shanghai Jiao Tong University, 2000; PhD, Michigan State University, 2004

**Quigley, Kim**, Education and Professional Studies, BS, University of Central Oklahoma, 1988; MS, University of Central Oklahoma, 1990; PhD, Oklahoma State University, 2005

### R

**Radke, William J.**, Mathematics & Science, BS, Mankato State University, 1970; MA, Mankato State University, 1972; PhD, University of Arizona, 1975

\***Rahm-Barnett, Shay**, Liberal Arts, BA, University of Central Oklahoma, 1999; MA, University of Central Oklahoma, 2001

**Rassouli-Currier, Susanne**, Business Administration, BS, University of National Iranian Oil Company, 1980, MBA, University of Central Oklahoma, 1990, PhD, Oklahoma State University, 2002

**Ravikumar, Rukmini**, Arts, Media & Design, BA, University of Madras, India, 1999; MFA, Iowa State University, 2003.

**Redus, Brady**, Education and Professional Studies, BS, University of Central Oklahoma, 1998; MS, University of Oklahoma, 2001; PhD, Oklahoma State University, 2004

**Reed, Douglas P.**, Education and Professional Studies, BA, East Carolina University, 1980; MA, East Carolina University, 1986; PhD, Oklahoma State University, 1992

\***Reichert, Deborah**, Education and Professional Studies, BS, Oklahoma State University, 1989; M.Ed, University of Central Oklahoma, 1992

\***Reiman, Sue Ellen**, Arts, Media & Design, BFA, University of Oklahoma, 1976; MA, University of Oklahoma, 1988

**Remy-Schumacher, Tess**, Arts, Media & Design, BM, Kuntlerische Reifepfung, Musikhochschule Cologne, 1987; MM, University of Southern California, Los Angeles, 1989; DMA, University of Southern California, Los Angeles, 1998

\***Reynolds, Anita**, Education and Professional Studies, BS, Southwestern Oklahoma State University, 1976; MS, Oklahoma State University, 1977; Ed.D, Oklahoma State University, 1988

\***Reynolds, Rebecca**, Education and Professional Studies, BS, University of Tulsa, 1978; MS, University of Oklahoma Health Science Center, 1983

## Graduate Faculty

**Rice, Allen C.**, Liberal Arts, BA, University of Oklahoma, 1980; MA, University of Oklahoma, 1983; PhD, University of Indiana, 1993

\***Richman, Pamela**, Arts, Media & Design, BM, Roosevelt University, 1978; MM, University of Illinois, 1981

\***Ridenour-Hughes, Katherine**, Education and Professional Studies, BSEd, University of Science & Arts of Oklahoma, 1995; M.Ed., University of Central Oklahoma, 1997; PhD, University of Oklahoma, 2008

**Roberson, Jere W.**, Liberal Arts, BS, Tennessee Technological University, 1962; MA, Auburn University, 1963; PhD, University of Georgia, 1966

**Rooker, Jill**, Education and Professional Studies, BS, Oklahoma State University, 1976; BS, Oklahoma State University, 1978; MS, Oklahoma State University, 1984; PhD, Indiana University, 1995

\***Rucker, Lee**, Arts, Media & Design, BMed, University of Central Oklahoma, 1980; MMed, University of Central Oklahoma, 1981

\***Rose, Tracey A.**, Education and Professional Studies, BA, Arkansas State University, 1986; M.Ed., Southern Nazarene University, 1991; EdD, University of Oklahoma, (pending, May, 06)

**Rudebock, C. Diane**, Education and Professional Studies, BS, University of Oklahoma, 1971; MS, Oklahoma State University, 1997; EdD, Oklahoma State University, 2001

**Rundle, Dana R.**, Mathematics and Science, BS, University of Central Oklahoma, 1992, Ph.D., University of Oklahoma Health Sciences Center, 2000

\***Runge, Janet**, Education and Professional Studies, BA, University of Central Oklahoma, 1994; MA, University of Central Oklahoma, 2001

**Rupp, Gabriel V.**, Education and Professional Studies, BA, Pittsburg State University, 1983; MA, Pittsburg State University & University of Central Oklahoma, 1994; PhD, University of Oklahoma, 2005

### S

**Sasser, Sue Lynn**, Business Administration, BA, University of Central Oklahoma, 1976; MS, University of Central Oklahoma, 1980; PhD, Texas Woman University, 1983

\***Schlinke, Tiffany**, Education and Professional Studies, BS, University of Oklahoma Health Sciences Center, 1992; MS, University of Oklahoma Health Sciences Center, 1997

\***Scoggan, Bill**, Education and Professional Studies, BA, Newberry College (SC), 1967; MA, University of Akron (OH), 1974

**Scott, Gregory M.**, Liberal Arts, BA, Ohio Wesleyan University, 1970; MA, University of Virginia, 1973; MDiv, Oral Roberts University, 1987; PhD, University of Virginia, 1989

**Scott, Susan**, Education and Professional Studies, BS, University of Central Oklahoma, 1977; M.Ed, University of Central Oklahoma, 1980; EdD, Oklahoma State University, 1998

**Sears, D. Kaye**, Education and Professional Studies, BS, University of Oklahoma, 1961; M.Ed, University of Central Oklahoma, 1969; EdD, Oklahoma State University, 1978

**Sebert, Candy A.**, Education and Professional Studies, BS, Oklahoma State University, 1972; M.Ed., Northeastern University, 1974; EdD, Oklahoma State University, 1983

**Seong, Jaehoon**, Mathematics and Science, BS, Hongik University, 1998; MS, State University of N.Y. at Buffalo, 2001; PhD, University of Miami, 2005

\***Settles, Valerie Lynne**, Arts, Media & Design, BS, University of Central Florida, 1986, MS, University of Oklahoma, 1992, MS, University of Central Oklahoma, 1995

**Shaaf, Mohammad**, Business Administration, BS, Pahlavi University, Shiraz, Iran, 1972; MBA, University of Texas of the Permian Basin, 1976; PhD, Texas Tech University, 1982

**Sharp, Brett S.**, Liberal Arts, BS, Oklahoma State University, 1988; MPA, University of Oklahoma, 1991, PhD, University of Oklahoma, 1998

**Sheets, Mary Flanagan**, Business Administration, BS, Oklahoma City University, 1980; MS, Oklahoma State University, 1988; PhD, University of Oklahoma, 1995

**Sheetz-Nguyen, Jessica**, Liberal Arts, BA, Cabrini College, 1973; MA, Millersville University of Pennsylvania, 1988; PhD, Marquette University, 1999

**Shin, Young-Tae**, Liberal Arts, BA, University of Washington, 1983; MA, University of Washington, 1986; PhD, University of Washington, 1992

**Shirley, Michael**, Business Administration, BA, Oklahoma State University, 1978; JD, University of Oklahoma, 1981

**Shreck, R. Paulette**, Education and Professional Studies, BSEd, Oklahoma Christian University, 1975; M.Ed, University of Central Oklahoma, 1980; MS, Oklahoma State University, 1988; PhD, University of Oklahoma, 1994

**Shukla, Rashi K.**, Liberal Arts, BA, University of Central Oklahoma, 1994, MA, Rutgers University, 1996, Ph.D., Rutgers University, 2003

**Silcox, Mark**, Liberal Arts, BA, University of Toronto, 1992; MA, University of Toronto, 1993; PhD, Ohio State University, 2002

**Simmons, Charlotte K.**, Mathematics and Science, BA, East Texas State University, 1988; MA, University of North Texas, 1990; PhD, University of Oklahoma, 1998

\***Simpson, Martha C.**, Liberal Arts, BA, University of Central Oklahoma, 1999; ASI & ASAM Certified, 2000; MHR, University of Oklahoma, 2001; Certified & Licensed Drug & Alcohol Counselor, 2007

**Singer-Farber, Gayle S.**, Arts, Media & Design, BAEd, University of Central Oklahoma, 1981; M.Ed, Southwestern Oklahoma State University, 1982; BFA, Kansas City Art Institute, 1987; MFA, Alfred University at New York State College, 1989

\***Smith, Grace A.**, Arts, Media & Design, BMed, University of Central Oklahoma, 1971; MMed, University of Central Oklahoma, 1983

\***Smith, Robert T.**, Arts, Media & Design, BA, Bethany College, 1979; MFA, University of Oklahoma, 1988

## Graduate Faculty

**\*Sneary, Karen**, Education and Professional Studies, BS, Oklahoma State University, 1990; M.Ed, Northwestern Oklahoma State University, 1994; PhD, University of Oklahoma, in process

**\*Snider, Gayle**, Education and Professional Studies, BA, University of Colorado, 1972; MPH, University of North Carolina, Chapel Hill, 1978; MS, with Honors, University of Oklahoma, 1989; CPS, 2007

**Southerland, Stacy**, Liberal Arts, BA, Stephen F. Austin State University, 1987; MA, Indiana University, 1990; PhD, Indiana University, Bloomington, 1994

**Spelman, Mary D.**, Liberal Arts, BA, University of Central Oklahoma, 1971; M.Ed, University of Central Oklahoma, 1976; PhD, Oklahoma State University, 1996

**Spencer, Susan**, Liberal Arts, BA, California Polytechnic State University, San Luis Obispo, 1983; MA, California Polytechnic State University, San Luis Obispo, 1986; PhD, University of California, Santa Barbara, 1992

**Spigner, Terry E.**, Education and Professional Studies, BA, University of Oklahoma, 1977; MS, University of Oklahoma Health Sciences Center, 1980; MS, University of Central Oklahoma, 1986; PhD, Howard University, 1992

**Springer, John P.**, Liberal Arts, BA, University of Oklahoma, 1979; MA, University of Oklahoma, 1986; PhD, University of Iowa, 1994

**\*Springer, Michael**, Liberal Arts, BA, University of Oregon, 1991; MA, Portland State University, 2000; PhD, University of St. Andrews, 2005

**Sprung, Douglas C.**, Education and Professional Studies, BA, Western Michigan University, 1964; MA, Western Michigan University, 1965; MS, Central Michigan University, 1970; PhD, University of Michigan, 1973

**Squires, Constance**, Liberal Arts, BA, University of Oklahoma, 1993; MA, University of Central Oklahoma, 1999; PhD, Oklahoma State University, 2005

**Stabler, Linda Brooke**, Mathematics and Science, AS, Brevard Community College, 1984; BS, St Joseph College, 1989; BS Arizona State University, 1997; PhD, Arizona State University, 2003

**Stapleton, David P.**, Mathematics and Science, BS, University of California at Santa Barbara, 1979; MA, University of California at San Diego, 1981; PhD, University of Arizona, 1990

**Steele, Linda L.**, Liberal Arts, BA, University of Central Oklahoma, 1988; MA, University of Central Oklahoma, 1990; PhD, University of Southwestern Louisiana, 1996

**Stein, Wayne P.**, Liberal Arts, BA, University of Central Oklahoma, 1988; BA, University of Central Oklahoma, 1992; MA, University of Central Oklahoma, 1991; PhD, Oklahoma State University, 1997

**Steward, Gary A. Jr.**, Liberal Arts, BA, University of Central Oklahoma, 1991; MA, University of Central Oklahoma, 1992; PhD, Oklahoma State University, 1999

**\*Stinnett, Tessa**, Education and Professional Studies, BS, Oklahoma State University, 1993; MA, Oklahoma State University, 1997; PhD, University of Oklahoma Health Sciences Center, 2006(?)

**Stockwell, William**, Mathematics and Science, BS, University of Central Oklahoma, 1973; MA, University of Oklahoma, 1975; PhD, University of Oklahoma, 2002

**Stone, Paul A.**, Mathematics and Science, BS, University of Florida, 1987; MS, Auburn University, 1990; PhD, University of New Mexico, 1995

**\*Stowe, Pat**, Education and Professional Studies, BAEd, University of Central Oklahoma, 1968; M.Ed, University of Central Oklahoma, 1998

**\*Streets, Barbara S.**, Arts, Media & Design, BMEd, University of Oklahoma, 1982; MM, university of Oklahoma, 1986; PhD, University of Oklahoma, 2002

**\*Stuart, Roger H.**, Liberal Arts, BA, University of Oklahoma, 1973; JD, University of Oklahoma, 1978

**Stufflebean, Tana**, Education and Professional Studies, BS, Oklahoma State University, 1964; MS, University of Central Oklahoma, 1977; PhD, Oklahoma State University, 1982

**\*Sunderland, Ed**, Education and Professional Studies, BS, Penn State University, 1978; MS, University of Arizona, 1979

**Sung, Hong**, Mathematics and Science, BS, Seoul National University, 1984; MS, University of Louisiana, 1990; PhD, University of Arizona, 1994

**Swanson, Zane**, Business Administration, BS, MIT, 1971; MS, Carnegie Mellon, 1973; PhD, University of Oklahoma, 1991

**Sweet-Darter, Mary**, Education and Professional Studies, BAEd, Oklahoma State University, 1964; M.Ed., Southwestern Oklahoma State, 1967; EdD, University of Oklahoma, 1993

**Swezey, Keith**, Liberal Arts, BA, University of Central Oklahoma, 1974; MS, Oklahoma State University, 1989; EdD, Oklahoma State University, 1997

### T

**\*Tabor, Susan E.**, Education and Professional Studies, BS, University of Nebraska, 1979; M.Ed, University of Central Oklahoma, 1982; PhD, University of Oklahoma, 2001

**\*Taylor, Elizabeth**, Education and Professional Studies, BS, University of Central Oklahoma, 1999; MS, University of Central Oklahoma, 2001

**\*Teague, Rebecca S.**, Education and Professional Studies, BS, University of Central Oklahoma, 1975; MEd., University of Central Oklahoma, 1992

**Teal, Mary D.**, Business Administration, BS, University of Central Oklahoma, 1994; MBA, University of Central Oklahoma, 2002; JD, Oklahoma City University, 2005

**Terrell, Katherine P.**, Business Administration, BBA, University of Oklahoma, 1969; MBA, University of Central Oklahoma, 1990; EdD, Oklahoma State Oklahoma, 1994

**Terrell, Robert L.**, Business Administration, BBA, University of Oklahoma, 1969; MBA, University of Oklahoma, 1971; EdD, Oklahoma State University, 1992

**Thibodeaux, Jeremy**, Mathematics and Science, BS, University of Louisiana-Lafayette, 2002; MS, Universtiy of Louisiana-Lafayette, 2004; PhD, University of Louisiana-Lafayette, 2007



## Graduate Faculty

\***Thompson, Sandra D.**, Arts, Media & Design, BM, Oklahoma City University, 1975; MMEd, University of Central Oklahoma, 1984

\***Thompson, Susan**, Education and Professional Studies, BS, Southwestern Oklahoma State University, 1981; MBA, Northeastern State University, 1983; MS, University of Oklahoma Health Sciences Center, 1994

\***Tice, Deborah**, Education and Professional Studies, BS, University of Central Oklahoma, 1991; M.Ed, University of Central Oklahoma, 1992; PhD, Oklahoma State University, 2002

**Traywick, Debra**, Education and Professional Studies, BSE, Southern Nazarene University, 1982; M.Ed, University of Central Oklahoma, 1984; Ed.D, St Louis University, 2003

**Tullis, Kim J.**, Business Administration, BS, Southern Nazarene University, 1977; MBA, University of Houston, 1988; PhD, University of Arkansas, 1996

**Turner, Dana S.**, Education and Professional Studies, BS, Southwestern Oklahoma State University, 1975; MA, University of Alabama-Birmingham, 1989; EdD, Oklahoma State University, 1999

**Turner, Thomas R.**, Mathematics and Science, BS, University of Washington, 1975; MS, Iowa State University, 1981; PhD, Iowa State University, 1987

### V

\***VanCook, Jeri**, Liberal Arts, BA, Northwestern Oklahoma State University, 1977; MA, University of Central Oklahoma, 1991

**Vanhoy, Mickie**, Education and Professional Studies, BA, University of Central Oklahoma, 1988; MA, University of Central Oklahoma, 1990; PhD, Arizona State University, 1997; Postdoctoral Fellowship, University of Connecticut, 1998-2001

\***Vaughan, Danny**, Arts, Media & Design, BA, Oklahoma Christian University of Science and Arts, 1996; MM, University of Central Oklahoma, 1997

**Vaughan, Melville**, Mathematics and Science, BS, University of Oklahoma, 1987, PhD, University of Oklahoma Health Science Center, 1998

**Vaughan, Theresa**, Liberal Arts, BA, University of Michigan, 1990; MA, Indiana University, 1995; PhD, Indiana University, 1999

\***Vedala, Acharyulu Srinivas**, Liberal Arts, MA, Andhra University, 1981; MA, Andhra University, Waltair India, 1982; MA, Andhra University, Waltair, India, 1983; PhD, Andhra University, Waltair, India, 2000

**Villani, Shari**, Education and Professional Studies, BSEd, Northwestern Oklahoma State University, 1972; M.Ed, University of Central Oklahoma, 1993; EdD, Oklahoma State University, 1999

**Vincent, Dan**, Education and Professional Studies, BSE, Oklahoma Baptist University, 1999; M.Ed., University of Oklahoma, 2001; PhD, University of Oklahoma, 2006

**von Minden, David L.**, Mathematics & Science, BS, Texas Tech University, 1966; PhD, University of Nebraska, 1970

### W

**Wakefield, Judith E.**, Education and Professional Studies, BSEd, Emporia State University, 1969; MS, Emporia State University, 1971; PhD, University of Oklahoma, 1986

\***Walderbach, Becky**, Education and Professional Studies, BAEd, Oklahoma Christian University of Science and Arts, 1987; M.Ed, University of Central Oklahoma, 1995

\***Walker, Anita**, Education and Professional Studies, BAEd, University of Central Oklahoma, 1966; MA, University of Central Oklahoma, 1978

**Walker, Edward Robert**, Business Administration, BA, BBA, Southwest Texas State University, 1979, 1981; MBA, University of Houston, 1987; PhD, University of Houston, 1996

**Wallo, William M.**, Arts, Media & Design, BFA, School of the Art Institute of Chicago, 1965; MFA, Indiana University, 1968

\***Walts, Richard**, Mathematics and Science, BS, Mid-America Christian University, 2001; MS, Faulkner University, 2004

\***Ward, Sherry**, Education and Professional Studies, BS, Oklahoma State University, 1992; MS, Oklahoma State University, 1995

**Wardrope, William J.**, Business Administration, BA University of Central Oklahoma, 1986; MA, Oklahoma State University, 1988; PhD, University of Nebraska, 1995

**Warning, Renee**, Business Administration, BBA, University of Central Oklahoma, 1986; MBA, University of Central Oklahoma, 1989; EdD, Oklahoma State University, 1992

**Washington, Pamela**, Liberal Arts, BA, Oklahoma State University, 1982; MA, Oklahoma State University, 1985; PhD, University of Southwestern Louisiana, 1993

**Waters, Marilyn B.**, Education and Professional Studies, BS, Oklahoma State University, 1981; MS, Oklahoma State University, 1985; PhD, Oklahoma State University, 1992

**Watson, James R.**, Arts, Media & Design, BS, University of Texas at Austin, 1979; M.Ed, University of North Texas, 1982; PhD, University of North Texas, 1987

\***Watson, Kris**, Education and Professional Studies, BS, Oklahoma State University, 1987; MA, University of Colorado, 1981

**Webb, David D.**, Liberal Arts, BA, Pepperdine University, 1962; MA, University of Oklahoma, 1962; PhD, University of Oklahoma, 1978

**Webb, Keith R.**, Arts, Media & Design, BFA, University of Oklahoma, 1987; MA, University of Central Oklahoma, 1996; MFA, University of Central Oklahoma, 2007

\***Webster, Jesse A.**, Arts, Media & Design, BA, University of Central Oklahoma, 1961; MTM, University of Central Oklahoma, 1967; DMA, University of Oklahoma, 1978

**Webster, Joseph K.**, Education and Professional Studies, BA, Oklahoma State University, 1977; MS, Oklahoma State University, 1979; Ed.D, Oklahoma State University, 1990

\***Webster, Rebecca**, Education and Professional Studies, BSEd, University of Central Oklahoma, 1993; M.Ed., University of Central Oklahoma, 2002

## Graduate Faculty

**Weidell, Charleen**, Arts, Media & Design, BA, San Diego State University, 1975; BA, San Diego State University, 1999; MFA, San Diego State University, 2002

\***Weides, Eileen R.**, Liberal Arts, BAEd, University of Nebraska, 1973; MHR, University of Oklahoma, 1989

\***Weigel-Hicks, Renee**, Education and Professional Studies, BAED, University of Central Oklahoma, 1984; M.Ed, University of Central Oklahoma, 1991

**Wendling, Brent L.**, Education and Professional Studies, BA, Syracuse University, 1966; M.Ed, Bowling Green State University, Ohio, 1973; PhD, Bowling Green State University, Ohio, 1986

\***Wentroth, Don**, Education and Professional Studies, BS, Oklahoma State University, 1976; M.Ed, University of Central Oklahoma, 1980; Ed.D, Oklahoma State University, 1993

\***West, Rita**, Education and Professional Studies, BA, University of Central Oklahoma, 1992; MS, University of Central Oklahoma, 1994

**Westerman, John E.**, Education and Professional Studies, BA, Southeastern College of the Assemblies of God, 1968; MS, Northern Illinois University, 1972; EdD, Northern Illinois University, 1974; M.Ed, University of Central Oklahoma, 1994

**Wert-Gray, Stacia**, Business Administration, BS, University of Arizona, 1981; MBA, University of Arizona, 1985; PhD, University of Oklahoma, 1993

**Wetsel, Jan**, Education and Professional Studies, BSEd, Oklahoma Christian University, 1978; M.Ed, University of Central Oklahoma, 1983; PhD, University of Oklahoma, 2005

\***White, Greg**, Arts, Media & Design, BM, University of Central Oklahoma, 1992; MA, University of Central Oklahoma, 1994

**White, L. Keith**, Arts, Media & Design, BME, Wichita State University, 1968; MM, Wichita State University, 1986; PhD, Texas Tech University, 1992

\***Wilhelm, Laura Hines**, Education and Professional Studies, BS, University of Central Oklahoma, 1988, M.Ed., University of Central Oklahoma, 1992, Ed.D, Oklahoma State University, 1999

\***Williams, Connie M.**, Education and Professional Studies, BA, Oklahoma State University, 1980; M.Ed, University of Central Oklahoma, 1988

**Williams, Janice K.**, Business Administration, BS, Oklahoma State University, 1969; MBA, University of Central Oklahoma, 1981; EdD, Oklahoma State University, 1993

\***Williams, Kathryn**, Liberal Arts, BA, University of Oklahoma, 1975; MCJA, Oklahoma City University, 1980

**Williams, Mary E.**, Business Administration, BSEd, Langston University, 1973; M.Ed, Northeastern Oklahoma State University, 1977; PhD, University of Oklahoma, 2001

\***Williams, Vickie**, Education and Professional Studies, BS, Oklahoma City University, 1975; M.Ed, University of Central Oklahoma, 1999; Ed.D, Oklahoma State University, (in progress)

**Willis, P. Geoffrey**, Business Administration, BS, Vanderbilt University, 1984; MS, Texas Tech University, 1992; PhD, Texas Tech University, 1994

\***Wilson, Don**, Education and Professional Studies, BA, Oklahoma State University, 1988; MLIS, University of Oklahoma, 1992; PhD, University of Oklahoma, 2007

**Wilson, Gregory M.**, Mathematics and Science, BS, Central University of Iowa, 1991; MS, For Hays State University, 1994; PhD, Oklahoma State University, 2001

**Wilson, Weldon J.**, Mathematics and Science, BS, Oklahoma State University, 1973; PhD, Oklahoma State University, 1980

**Wooden, Lori**, Arts, Media & Design, BS, St. Cloud State University, 1980; MM, University of Minnesota, 1986; DMA, University of Wisconsin, Madison, 1996

### Y

**Youll, Lorraine K.**, Education and Professional Studies, BA, Missouri Southern State College, 1984; MA, University of Central Oklahoma, 1988; PhD, University of Oklahoma, 1994

\***Young, William C.**, Education and Professional Studies, BS, University of Central Oklahoma, 1972; M.Ed, University of Central Oklahoma, 1977

### Z

\***Zabel, Randel L.**, Liberal Arts, BA, Oklahoma State University, 1989; MA, University of Central Oklahoma, 1992; PhD, University of Texas at Austin, 2001

**Zhu, Hong**, Arts, Media & Design, BA, Central Conservatory of Music, Beijing, 1982; MM, Michigan State University, 1990; DMA, Michigan State University, 1994

**Zhu, Zhen**, Business Administration, BS, People's University of China, 1985; M, Bowling Green State University, 1987; PhD, University of Michigan, 1994

\***Zimmerman, Mark**, Arts, Media & Design, BA, University of Central Oklahoma, 1993; M.Ed, University of Central Oklahoma, 1999

\***Zuback, Amy**, Arts, Media & Design, BM, Oklahoma City University, 1981; MM, University of New Mexico, 1984; DMA, University of Oklahoma, 2007

Last revised 10/12/09



*Graduate  
Course  
Descriptions*



## Graduate Course Descriptions

### Key to Course Prefixes

Colleges:

- CAMD** College of Arts, Media & Design  
**BADM** College of Business Administration  
**EDUC** College of Education and Professional Studies  
**CLA** College of Liberal Arts  
**CM&S** College of Mathematics and Science

### Course

Code Department, College

ACCT Accounting, Accounting, BADM  
 ADED Adult Education, Occupational and Technology Education, CEPS  
 ART Arts, Art, CAMD  
 BIO Biology, Biology, CM&S  
 BADM Business Administration, General Business, BADM  
 BCOM Business Communications, General Business, BADM  
 CHEM Chemistry, Chemistry, CM&S  
 CHIN Chinese, Modern Languages, Literatures, and Cultural Studies, CLA  
 COMM Communications, Communications, CLA  
 CMSC Computer Science, Computer Science, CM&S  
 CSDY Creative Writing, English, CLA  
 CJ Criminal Justice, Sociology, Criminal Justice and Substance Abuse Studies, CLA  
 DANC Dance, Theatre, Dance and Media Arts, CAMD  
 DES Design, Design, CAMD  
 EDAM Educational Administration, Advanced Professional Services, CEPS  
 ECED Early Childhood Education, Curriculum & Instruction, CEPS  
 ECON Economics, Economics, BADM  
 ELED Elementary Education, Curriculum and Instruction, CEPS  
 ENGR Engineering, Physics and Engineering, CM&S  
 ENG English, English, CLA  
 FMCD Family and Child Development, Human Environmental Sciences, CEPS  
 FACS Family and Consumer Science Education, Occupational and Technology Education, CEPS  
 FMKT Fashion Marketing, Human Environmental Sciences, CEPS  
 FIN Finance, Finance, BADM  
 FRSC Forensic Science, FSI  
 FRCH French, Modern Languages, Literatures and Cultural Studies, CLA  
 FNRL Funeral Service, Funeral Service, CM&S  
 GENS General Science, Physics and Engineering, CM&S  
 GEO Geography, History and Geography, CLA  
 GUID Guidance, Advanced Professional Services, CEPS  
 HLTH Health, Kinesiology and Health Studies, CEPS  
 HES Human Environmental Sciences, CEPS  
 HUM Humanities, Humanities and Philosophy, CLA

### Course

Code Department, College

ISOM Information Systems and Operations Management, Information Systems and Operations Management, BADM  
 IME Instructional Media Education, Advanced Professional Services, CEPS  
 JAPN Japanese, Modern Languages, Literatures and Cultural Studies, CLA  
 JOUR Journalism, Journalism, CLA  
 KINS Kinesiology, Kinesiology and Health Studies, CEPS  
 LATN Latin, Modern Languages, Literatures and Cultural Studies, CLA  
 LS Legal Studies, General Business, BADM  
 MGMT Management, Management, BADM  
 MRKT Marketing, Marketing, BADM  
 MATH Mathematics, Mathematics & Statistics, CM&S  
 MUS Music, Music, CAMD  
 MUED Music Education, Music, CAMD  
 MPER Music Performance, Music, CAMD  
 NURS Nursing, Nursing, CM&S  
 NTRN Nutrition, Human Environmental Sciences, CEPS  
 OCTE Occupational and Technology Education, CEPS  
 PHIL Philosophy, Humanities and Philosophy, CLA  
 PHED Physical Education, Kinesiology and Health Studies, CEPS  
 PHY Physics, Physics and Engineering, CM&S  
 POL Political Science, Political Science, CLA  
 PTE Professional Teacher Education, Professional Teacher Education, CEPS  
 PSY Psychology, Psychology, CEPS  
 READ Reading, Special Services, CEPS  
 REC Recreation, Kinesiology and Health Studies, CEPS  
 SFTY Safety, Occupational and Technology Education, CEPS  
 SOST Social Studies, Sociology, Criminal Justice and Substance Abuse Studies, CLA  
 SOC Sociology, Sociology, Criminal Justice and Substance Abuse Studies, CLA  
 SPAN Spanish, Modern Languages, Literatures and Cultural Studies, CLA  
 SLP Speech, Language Pathology, Special Services, CEPS  
 SPED Special Education, Special Services, CEPS  
 STAT Statistics, Mathematics and Statistics, CM&S  
 SAS Substance Abuse Studies, Sociology, Criminal Justice and Substance Abuse Studies, CLA  
 TESL Teaching English as a Second Language, Curriculum and Instruction, CEPS  
 THRT Theatre, Theatre, Dance and Media Arts, CAMD

## Graduate Course Descriptions

### ACCOUNTING (ACCT) Department of Accounting

#### ACCT 5013 - Accounting Research Methods

This course provides a framework for graduate research methods and technical writing in accounting, auditing, and tax research. Prerequisite(s): Completed all prerequisites for the MBA Program, 21 credit hours in upper division accounting courses including ACCT 3233, ACCT 3333, and ACCT 4363, and BADM 5005 and BADM 5115.

#### ACCT 5103 - Controllership & Decision Accounting

Students examine the conceptual and technical issues involved in meeting the accounting information needs of managers. Primary emphasis is on managerial decision making, planning, controlling, and evaluating performance. Prerequisite(s): Completed all prerequisites for the MBA Program.

#### ACCT 5113 - Accounting Theory

This course provides a frame of reference in financial accounting theory, origin and development of accounting practices, and a critical study of current accounting theory. Prerequisite(s): Completed all prerequisites for the MBA Program, 21 credit hours in upper division accounting courses including ACCT 3233 and ACCT 5013, BADM 5005 and BADM 5115.

#### ACCT 5213 - Current Topics In Accounting

This course provides the student with knowledge and ethical insight to current problems and/or new areas of concern emerging in the field of accounting. Prerequisite(s): Completed all prerequisites for the MBA Program and 21 credit hours in upper division accounting courses including ACCT 3233 and ACCT 5013 and BADM 5005 and BADM 5115.

#### ACCT 5313 - Current Issues In Taxation

This course required students to analyze cases involving pass-through entities and federal tax situations with emphasis on research and planning. Prerequisite(s): Completed all prerequisites for the MBA Program, 21 credit hours in upper division accounting courses including ACCT 3333 and ACCT 5013 and BADM 5005 and BADM 5115.

#### ACCT 5423 - Current Issues In Auditing

This course is designed to challenge students to consider philosophies and concepts of accounting and auditing; to understand the current developments, threats and ethical attributes of the profession. Prerequisite(s): Completed all prerequisites for the MBA Program, 21 credit hours in upper division accounting courses including ACCT 4363 and ACCT 5013, and BADM 5005 and BADM 5115.

#### ACCT 5900 - Practicum In Accounting

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### ACCT 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### ACCT 5920 - Workshop In Accounting

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

#### ACCT 5930 - Individual Study In Accounting

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### ACCT 5940 - Field Study in Accounting

Credit will vary from 1 to 9 hours. Subject matter will vary within the departments field of study.

#### ACCT 5950 - Internship

One to eight hours credit; subject matter will vary within the departments field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

#### ACCT 5960 - Institute In Accounting

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

#### ACCT 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

#### ACCT 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

### ADULT EDUCATION (ADED) Department of Occupational and Technology Education

#### ADED 5073 - Managing Adult Education/Community Service

Organization and administration of adult programs with emphasis on assessing needs, planning staff development, fiscal operations, facilities, evaluation, and maintenance of effective community relations.

#### ADED 5122 - Foundations Of Training And Development

Designed to provide an overview of the training and development field. The major emphasis is on the roles and responsibilities of training and development personnel, the structure of departments housing the training and development function, and how training and development personnel identify and provide for training needs.

#### ADED 5133 - Philosophical Foundations Of Adult Education

This course is an overview of the philosophical and historical foundations influencing adult education including a disciplined philosophical analysis of major issues and problems in adult education. The development of individual teaching philosophies, study of significant philosophers in the field of adult education, and the impact of historical education events on today's education system are included.

#### ADED 5163 - Organizational Dynamics

This course will examine various types of organizational structures and the impact communications has on the operations of the organization, especially when facing change. This will include efficient and effective written, verbal, and technology communications for employees and administrators. Attention is given to topics such as: multiple generational mix; attentive listening; careful negotiating; rapport building; problem solving; rumor handling; performance documenting; job designing; and employee recruiting and selecting.

#### ADED 5233 - Curriculum Design in Education

This course will examine the techniques for the analysis of occupations and technical content pertaining to occupational, technology education, and training and development settings. Identification of specific tasks through a training analysis will be used as the basis for developing a complete program of instruction. The analysis process is followed by an examination of procedures for the selection and development of course content in occupational technology and training and development programs. Procedures of curriculum development and development of group and individualized instructional materials will also be examined.



## Graduate Course Descriptions

### ADED 5313 - Techniques Of Teaching Adults

This course will improve an adult educator's skills in teaching/training adult learners in an education and/or business setting. Emphasis will be placed on the functions of planning, organizing, conducting, and evaluating the instructional process of adult education and training programs.

### ADED 5332 - Motivating the Adult Learner

This course provides the tools to help students develop or increase the skills necessary to help motivate adult learners.

### ADED 5342 - Consulting Skills In Training Development

Examines the internal and external consulting roles of the training and development professional. Topics include an overview of the consulting process, conducting contracting meetings, understanding and dealing with resistance, gathering data, and conducting feedback meetings. Responding to requests for proposals, writing proposals, developing budgets, and determining the cost benefits of training will also be examined.

### ADED 5372 - Legal Issues in Employment

This course will identify potential legal issues which affect employees in the workplace. Topics addressed include employment and dismissal issues and legal issues related to contract and agent law, personnel management and labor relations.

### ADED 5423 - Instructional Evaluation Training & Development

Examination of techniques for the evaluation of training and vocational-technical education with special emphasis on the development and administration of valid and reliable knowledge-based and performance-based tests.

### ADED 5432 - Human Relations Training & Development

This course will examine the role of human relations in organizations with particular emphasis on the training and development function. Topics addressed include communications, attitudes, positive self-concept, communication styles, motivation, values, emotional control, positive reinforcement, team building, and conflict management.

### ADED 5453 - Psychology Adult Development

This course is designed to trace the development of the individual from early adulthood through aging. The developmental process to be considered will include young adulthood, marriage and the family, work leisure and retirement, aging and theories of aging.

### ADED 5472 - Contemporary Issues in Supervision

This course will cover ethical and moral issues in organizations. Attention is given to ethics in networking, offering customer service, and developing contracts and proposals for pricing. Other topics include stopping violence in the workplace and social responsibility in a diverse global environment.

### ADED 5522 - Creative Supervision Skills

This course addresses the characteristics of an effective supervisor, including motivation of employees, appraisal of employees, building relationships within the organization, and creating a positive work climate.

### ADED 5531 - Needs Analysis

This course represents a study focusing on the process of analyzing performance problem(s) at organizational, process, and worker levels to provide a composite picture of those requiring training and the nature and content of that training. Prerequisite(s): OCTE 4122, 4853 or 4883.

### ADED 5552 - Facilitation Techniques

This course addresses the theory, principles, concepts and practices of group facilitation skills.

### ADED 5642 - Proposal Writing In Training & Development

This course will address the techniques of effective proposal writing for business and industry.

### ADED 5823 - Nature & Characteristics Of The Adult Learner

This course will familiarize the student with adult learning theories and their implications for the education of adults. Emphasis in the course content is based on the application of the psychological, sociological and physiological characteristics of adult learners, the implementation and integration of the 4MAT system of instruction, the changing trends and demographics in society and the effects on adult learning, and the life-cycles and stages of adult learners as they relate to the learning environment.

### ADED 5883 - Transformational Learning

This course is designed to familiarize the students with interactive/collaborative methods of teaching which focus on the theory and process of transformative learning and its relationship to current adult education learning methodologies. Prerequisite(s): Enrollment is open to Adult Education majors only.

### ADED 5893 - Capstone: Adult Education/Training

This course is designed to provide the culminating experience for candidates completing the M.Ed. in Adult Education/Training option. The candidate will complete a scholarly paper, training presentation, and poster presentation, integrating basic theory related to adult education in each scholarly activity. Prerequisite(s): PTE 5013, ADED 5133, 5313, 5823. Students must have a 3.0 or higher overall GPA, have no more than 6 hours of "C", be enrolled in their last 6 credit hours, have a grade of "B" or higher in PTE 5013, and have permission of the instructor.

### ADED 5900 - Practicum In Adult Education

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ADED 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ADED 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### ADED 5930 - Individual Study

Credit varies from 1 to 4 hours. Directed intensive study on definite problems or special subjects, based on approved outlines or plans; conferences, oral and written reports. Prerequisite(s): An undergraduate major in the subject matter area to be studied and permission of graduate advisor.

### ADED 5940 - Field Study in Adult Education

Credit varies from 1 to 9 hours. Subject matter will vary within the departments field of study.

### ADED 5950 - Internship In Adult Education

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### ADED 5960 - Institute In Adult Education

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### ADED 5970 - Study Tour In Adult Education

Credit will vary. Subject matter will vary within the department's field of study.

## Graduate Course Descriptions

### ADED 5980 - Project In Adult Education

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### ADED 5990 - Thesis In Adult Education

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## ART (ART) Department of Art

### ART 5023 - Enameling

This course offers study of materials and techniques used in 2-D and 3-D enameled metal design. Prerequisite(s): Six hours of art or design.

### ART 5033 - Furniture As Art

This course integrates sculptural concepts with the design of functional furniture. Methods and materials used facilitate the harmonious balance between utility and art. Prerequisite(s): ART 3053.

### ART 5043 - Photo Composition

This course offers the study of photography as an art form. Students develop their visual perception using the camera, explore creative darkroom techniques, participate in an exhibition, and produce a portfolio of photographs. Prerequisite(s): JOUR 1123, three hours of art.

### ART 5053 - Native American Art

This course covers the evolution of Native American art from pre-history roots through contemporary expression. Prerequisite(s): Graduate standing.

### ART 5063 - Mural Painting I

This course offers graduate study in the design and painting of large murals. Students participate in on-site planning, equipment preparation and community involvement. Prerequisite(s): Graduate standing in Art and permission of instructor.

### ART 5103 - Etching

A study in the intaglio process exploring such basic techniques as etching, drypoint, aquatint, inkless intaglio, and mezzotint. Prerequisite(s): ART 3603.

### ART 5113 - Lithography

A course in the basic planographic printing techniques. Printing surfaces such as stone, metal, and paper will be explored. Prerequisite(s): ART 3603.

### ART 5123 - Serigraphy

The course explores advanced techniques in the screen printing (silk screen) process of printmaking. Prerequisite(s): ART 1063.

### ART 5133 - Digital Printmaking

This course is a study of the use of the computer and other related hardware in the creation of fine art multiples. Each student will create limited edition prints using the computer and various computer printers. Prerequisite(s): ART 1042 and 1082.

### ART 5143 - Glass Design I

This course offers graduate-level study of basic flat glass fabrication techniques. Students develop skill in the appropriate choice of materials, and apply art elements and principles to create original designs in glass. Prerequisite(s): Six hours of art.

### ART 5152 - Watercolor

This course offers graduate study in advanced watercolor techniques. Students will create original paintings in watercolor, acrylics, or any waterbased paint medium. Prerequisite(s): ART 1023, 1082 & 2202.

### ART 5173 - Ceramics III

This course is for the graduate student with advanced experience and skill level in ceramic medium. Students research and experiment with clay formulation, glazes, firing techniques and ceramic forms. Prerequisite(s): ART 2703, 2803,.

### ART 5203 - Advanced Painting

This course offers advanced graduate study in a wide range of painting techniques. Students will create original painting in oil, acrylic, and/or water based medium. Prerequisite(s): ART 3603 Painting II.

### ART 5213 - Sculpture III

The individual expressions and techniques in various three-dimensional materials such as wood, metal, stone, and other plastic materials. Prerequisite(s): ART 3053.

### ART 5223 - West African Art

This course explores the social, religious, and political influences on the creation of the arts of Africa. Arts from Western Nigeria to Guinea are discussed in relation to stylistic and functional similarities and differences.

### ART 5233 - Central African Art

This course explores the social, religious, and political influences on the creation of the arts of Africa. Arts from Central Africa from Eastern Nigeria to South Africa are discussed in relation to stylistic and functional similarities and differences.

### ART 5253 - Glass Design II

This course offers graduate-level study of advanced flat glass fabrication techniques. Students develop skill in the appropriate choice of materials, and apply art elements and principles to create original designs in glass. Prerequisite(s): ART 5143 plus six hours of art.

### ART 5263 - Ceramics IV

This course is for the graduate student with advanced experience and skill level in ceramic medium. Students research and experiment with clay formulation, glazes, firing techniques and ceramic forms. Prerequisite(s): ART 2703, 2803, 3173.

### ART 5273 - Relief Printmaking

This course offers in-depth graduate advanced study in relief printmaking techniques including woodcut, linoleum block, collagraph and monotype processes. Prerequisite(s): Graduate standing.

### ART 5303 - History And Criticism Of Art

This course provides an opportunity for extended study of past and contemporary art history with a critical analysis of art content and methods. Prerequisite(s): ART 1112, 3153, 4303.

### ART 5313 - Survey Of Art History II

Important movements and leaders in art since 1650 A.D.; their influence upon modern life; forces and trends in the contemporary field. Prerequisite(s): ART 1112.

### ART 5343 - Multicultural Art

This course offers a study of the cultural and historical significance of the art from various cultures. Symbols that are common to cultures throughout the world will be discussed in relation to their meanings and possible origins.

## Graduate Course Descriptions

### ART 5353 - The Business Of Art

Students will develop business skills needed to successfully market artwork, i.e.: grant writing, record-keeping, developing a portfolio and resume, exhibiting, targeting art markets, and understanding tax requirements. Prerequisite(s): Three hours of art.

### ART 5363 - Art by Women

This course offers study in the visual art contributions of women. Historical, cultural, and political influences on women's art are examined.

### ART 5373 - Introduction To Art Therapy

This course will provide a general overview of the foundation and theories of art therapy and is a required course for art therapy registration and certification. Prerequisite(s): Three hours of art and three hours of psychology.

### ART 5383 - Methods For Teaching Art History

This course offers the graduate student methods of art history curriculum development. A variety of media is explored in research, documentation and presentation. Prerequisite(s): Graduate standing.

### ART 5403 - Advanced Visual Arts-Elementary Schools

Development of sequential skills and concepts in the visual arts for elementary schools; survey factors of discipline- based art education (production, criticism, aesthetics, and history.) Prerequisite(s): ART 3803.

### ART 5413 - Advanced Jewelry

Advanced study in jewelry using the casting processes. The development and production of jewelry with this method. Prerequisite(s): ART 3463.

### ART 5423 - Fiber Arts

This course offers Graduate level study of a wide range of fiberart techniques, such as papermaking, feltmaking, and book arts. Students create original, expressive 2-D and 3-D designs in fiber medium. Prerequisite(s): ART 3414.

### ART 5433 - Weaving

With instructor-direction, students will develop a plan for advanced research and saturation in weaving design. Options will be chosen according to student's interest, such as weaving for interior design, application to teaching multicultural design, or for personal expression. Prerequisite(s): ART 3403 Weaving.

### ART 5443 - Photo: Special Projects

This course offers graduate study in a wide range of photographic techniques. Students will create original photographs with both silver and non-silver processes. Prerequisite(s): Three hours photography including darkroom experience.

### ART 5463 - Media In Art Therapy

This course is designed to acquaint the student with the therapeutic qualities of media as used in clinical and art therapeutic applications. In addition, technical and safe uses of the media will be discussed. Strong emphasis will be placed on defining art therapy as process. Individual research in art therapy techniques and media is required. Prerequisite(s): 3 hours of art and 3 hours of psychology or sociology.

### ART 5473 - Art Therapy Process/Product

This course will provide an overview of the foundation and theories of art therapy and is a required course for art therapy registration and certification. The course concentrates on the therapeutic benefits of the creative process and product. Prerequisite(s): Three hours of art and three hours of psychology.

### ART 5503 - Ceramic Techniques & Development

An extended study of creative experiences in a variety of materials and methods used in the teaching of ceramics in art education. Prerequisite(s): ART 4653.

### ART 5522 - Art Presentation And Display

This class will explore a variety of basic art presentation and display techniques. Each student will learn about and experience various ways to present a variety of artwork. Techniques in mounting, matting, shrink wrapping, laminating, and framing will be covered. Each student will actually use these and other techniques to protect, preserve and display works of art. Each student must supply a variety of artwork for presentation preparation.

### ART 5553 - Photographing Art

This course offers graduate study in photographing works of art. Topics include cameras, film, and lighting of 2D and 3D works of art. A variety of film types are used to ensure faithful color and exposure accuracy. Prerequisite(s): Graduate standing.

### ART 5600 - Studio Art

Credit varies from 1 to 4 hours. Prerequisite(s): Written permission.

### ART 5623 - Advanced Form And Surface Design

An in-depth study of specialized techniques used in three-dimensional form or surface design is offered by skilled guest artists. Integration of studio visual art specializations and design concepts is emphasized.

### ART 5653 - Ceramics II

Advanced techniques in hand-built and wheel-thrown forms. Lay body preparation and formulation. Development of glaze and advanced techniques in its application. Supervision in firing techniques. Prerequisite(s): ART 3703.

### ART 5703 - Art In America

A progress study of the cultural arts in America by surveying architecture, sculpture, painting, minor arts, and artists from America's beginning history throughout the years of growing American art. Prerequisite(s): ART 1112.

### ART 5833 - Exhibit Presentation

The goal of this course is to integrate exhibit design and project management into a practical medium with which the creative artist, historian, interior designer, marketer, and media specialist can impact their chosen audience. Exhibit design and its related presentation forms thereby become a vital medium for audience delivery and offer a unified context for these interdisciplinary skills to be developed into collaborative end product.

### ART 5842 - Elementary Art Educational Methods/Art Majors

Students develop a sequential discipline-based Art Education curriculum for elementary schools. Prerequisite(s): Graduate standing.

### ART 5853 - Secondary Art Educational Methods/Art Major

Curriculum materials for secondary school art will be developed and sequentially organized. Presentation techniques are practiced. Prerequisite(s): Graduate standing.

### ART 5900 - Practicum In Art And Design

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ART 5910 - Seminar / Special Topics

Credit varies from 1 to 4 hours. Directed intensive study on selected problems of special topics. Prerequisite(s): An undergraduate minor in the subject matter area and permission of graduate advisor.



## Graduate Course Descriptions

### ART 5920 - Workshop in Art

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### ART 5930 - Individual Study

Credit varies from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines of plan; conferences, oral and written reports. Prerequisite(s): An undergraduate major in the subject matter area to be studied, and permission of graduate advisor.

### ART 5940 - Field Study in Art

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### ART 5950 - Internship In Art And Design

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### ART 5960 - Institute In Art And Design

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### ART 5970 - Study Tour In Art And Design

Credit will vary. Subject matter will vary within the department's field of study.

### ART 5990 - Thesis In Art And Design

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## BUSINESS ADMINISTRATION (BADM) Department of Business Administration

### BADM 5005 - Leading Global Competitive Environments

This course will help students develop effective communication and leadership skills and examines diversity and ethics in a variety of cultural contexts. Prerequisite(s): Enrollment open to MBA majors only.

### BADM 5013 - MBA Foundation Skills

This course is designed for post-undergraduate, pre-MBA students and others in business looking to solidify their business skills in preparation for an MBA or a first time work force experience. Topics include: basic skills to succeed in pursuit of an MBA; business computer and systems literacy skills; business communication; analysis and decision making; working in business; and experiential business. The course benefits all who want to strengthen their abilities and earning potential by developing key in-demand business practices.

### BADM 5023 - Bus in Contemporary Society

This course is designed for post-undergraduate, pre-MBA students and others in business looking to understand contemporary business. Topics include: the role of business in American society, its purposes and responsibilities, its structure, its practical operations and functions, and its most important asset - business people. The course also compares American business to its counterparts throughout the world. Finally, the course examines the evolution of business practice and thought.

### BADM 5033 - Survey of Bus Disciplines

This course is designed for the post-undergraduate, pre-MBA students and others in business looking for an overview or refresher of essential topics in business. Topics include: accounting, business law, economics, finance and financial markets, information systems and technology, management basics, marketing fundamentals, and

organizations. Integration of these topics is stressed throughout the course with a particular focus on business strategy.

### BADM 5115 - Human Capital Management

This course identifies current issues in human capital management with emphasis on behavioral and legal aspects of the overall organization. Prerequisite(s): BADM 5005 with a minimum grade of "B". Enrollment open to MBA majors only.

### BADM 5125 - Interpretation & Integration: Accounting & Communication

This course introduces students to two key functions that both communication and accounting play in an organization. Emphasis is on how to interpret and communicate information of all kinds to management, co-workers, employees, customers, and other interested stakeholders. Prerequisite(s): BADM 5005 with a minimum grade of "B". Enrollment open to MBA majors only.

### BADM 5135 - Prices Profits & Market Economy

This course examines the market economy from Economics and Marketing points of view. Special emphasis is placed on the economic constraints and opportunities marketing. Prerequisite(s): BADM 5005. Enrollment is open to MBA majors only.

### BADM 5205 - Managing Business Processes w/Information Technology

This course provides a systems view of an organization and enables students to apply appropriate operations models and information technology concepts and applications. Prerequisite(s): BADM 5005 with a minimum grade of "B". Enrollment open to MBA majors only.

### BADM 5215 - Financial Modeling

This course covers applications of management science and statistical techniques in a financial context. Corporate financial theory is covered, including financial statement analysis, capital structure, and cash flow analysis. Prerequisite(s): BADM 5005 with a minimum grade of "B" and BADM 5125 with a minimum grade of "C". Enrollment open to MBA majors only.

### BADM 5305 - Strategic Integration

This course is designed to enhance and assess the student's cognitive skills in solving business problems. Prerequisite(s): BADM 5005 with a minimum grade of "B" and BADM 5115, 5125, 5135, 5205 and 5215 with a minimum grade of "C". Enrollment open to MBA majors only.

### BADM 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### BADM 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems or special topics.

### BADM 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### BADM 5930 - Individual Study

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans, conferences, oral and written reports.

### BADM 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

## Graduate Course Descriptions

### BADM 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### BADM 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## BUSINESS COMMUNICATION (BCOM) Department of General Business

### BCOM 5000 - Workshop

Credit will vary from 1 to 4 hours; subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given. No more than 2 hours of workshop may be counted on a master's degree.

### BCOM 5303 - Business Research Methods

Concepts and methods of the scientific research process: defining the problem; stating the hypothesis; designing the investigation; developing the proposal; collecting, organizing, presenting, analyzing, and interpreting the data; and reporting the results in both written and oral forms. Prerequisite(s): Completed all prerequisites for the MBA Program.

### BCOM 5323 - Communication & Business Behavior

Application of contemporary management and behavioral theories to interpersonal group communication within business organizations. Prerequisite(s): Completed all prerequisites for the MBA Program.

### BCOM 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### BCOM 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems or special topics.

### BCOM 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### BCOM 5930 - Individual Study

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans, conferences, oral and written reports.

### BCOM 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### BCOM 5950 - Internship

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### BCOM 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### BCOM 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### BCOM 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## BIOLOGY (BIO) Department of Biology

### BIO 5012 - Intro to Biological Research

This course guides students in designing a research project, writing a proposal, and conducting and reporting research. Additionally, students learn to search the biological literature and critically evaluate published research papers. Emphasis is also placed on the development of written and oral communication skills. An individual research project is required. Prerequisite(s): Minimum 18 hours of biological science and STAT 2103.

### BIO 5024 - Freshwater Biology

This course studies freshwater life with special emphasis on community relationships, ecological factors indifferent habitats and their influence on the distributions, abundances, and adaptations of freshwater organisms. It consists of three hours of lecture and three hours of laboratory per week. Extensive field work is required. Prerequisite(s): 12 hours of Biology and STAT 2103.

### BIO 5024L - Freshwater Biology Lab

This is a three-hour per week laboratory to accompany BIO 5024.

### BIO 5103 - History and Nature of Science

The course surveys the history of the natural sciences beginning with the natural philosophers of ancient Greece and continuing through the Middle Ages, the Renaissance and into the Modern Era. Taught as a series of historical episodes, the course will include discussion of original literature about the scientific process, including the social and philosophical implications of that process. Prerequisite(s): 12 hours of science including at least three hours at the upper division level and STAT 2103.

### BIO 5113 - Biogeography

This course is a study of the distribution of organisms, both past and present. The course includes concepts from ecology, evolution, and geology. Prerequisite(s): 12 hours in Biology, including a course in Ecology, STAT 2103 and permission of instructor.

### BIO 5124 - Herpetology

The morphology, ecology, physiology, behavior and evolution will be studied in extent and extinct Amphibians and Reptiles. General principles and functional processes will be illustrated using recent empirical findings. Concurrent enrollment in BIO 5124L is required. Prerequisite(s): 15 hours of Biological Science, BIO 2263 and STAT 2103.

### BIO 5124L - Herpetology Lab

This is a laboratory for BIO 5124. Prerequisite(s): 12 hours of Biology and BIO 1404.

### BIO 5204 - Plant Ecology

This course covers the principles of vegetation analysis and the interaction of plants with their environment. Characterization of important biomes (grass-land, deciduous forest, etc.) with investigations at the population, community and ecosystem levels. BIO 5204L, which includes field work, must be taken concurrently. Prerequisite(s): 12 hours of Biological Science, including BIO 2263 and STAT 2103.

### BIO 5204L - Plant Ecology Lab

This is the lab for BIO 5204.

## Graduate Course Descriptions

### BIO 5254 - Animal Behavior

The behavior of animals will be studied emphasizing the ecological and evolutionary significance of behavior patterns in nature. General principles and processes will be illustrated using recent empirical findings. BIO 5254L, which includes field work, must be taken concurrently. Prerequisite(s): 12 hours of Biological Science, including BIO 1404 and STAT 2103.

### BIO 5254L - Animal Behavior Lab

This is a three-hour per week laboratory to accompany BIO 5254. Field work required.

### BIO 5264 - Mammalogy

This course is a survey of mammals; their taxonomy, anatomy, ecology, distribution, behavior and natural history. It consists of three hours lecture and three hours laboratory per week and participation on weekend field trips is recommended. Prerequisite(s): 12 hours of Biology including BIO 1404 and STAT 2103.

### BIO 5264L - Mammalogy Lab

This is a three-hour per week laboratory to accompany BIO 5264. Participation on weekend field trips is recommended.

### BIO 5294 - Plant Taxonomy

This course is a study of the classification of the vascular plants with emphasis on distribution and identification of local flowering plants. BIO 5294L, which includes field work, must be taken concurrently. Prerequisite(s): 12 hours of Biology including BIO 1304 and STAT 2103.

### BIO 5294L - Plant Taxonomy Lab

This is the laboratory for BIO 5294.

### BIO 5303 - Physiological And Biochemical Adaptation

This course is a comprehensive study of physiological and biochemical strategies which help organisms adapt to various environmental conditions. Prerequisite(s): One course in Organic Chemistry and 12 hours of Biological Science to include at least one advanced class in Cell Physiology, Cell Biology or Biochemistry; and STAT 2103.

### BIO 5324 - Marine Biology and Laboratory

This course studies marine life with special emphasis on community relationship, ecological factors in different habitats and their influence on the distributions, abundances, and adaptations of marine organisms. It consists of three hours of lecture and three hours of laboratory per week. Extensive field work, including a one-week trip to the Texas Gulf Coast is required. Prerequisite(s): Graduate standing, BIO 2263, STAT 2013 and written permission of instructor

### BIO 5324L - Marine Biology Lab

This is a three-hour per week laboratory to accompany BIO 5324.

### BIO 5334 - Environmental Microbiology & Lab

This course is an advanced study in microbiology dealing with the use of microorganisms to mineralize, detoxify and degrade environmental contaminants. This course will study the mechanisms and processes by which microorganisms are involved in the treatment of sewage, identification of waterborne microbial diseases. The course will investigate the remediation of heavy metal contaminated soils. Laboratory exercises will enable students to become familiar with and to use standard tests for the analysis of water and wastewater and the biodegradation of environmental pollutants. Prerequisite(s): Graduate standing and BIO 1404, 1304, 2314, 2263, CHEM 1103, 1223, 3303 and STAT 2103.

### BIO 5354 - Plant Anatomy

This course includes a study of external and internal structures of vascular plants with attention to correlating structure with function.

Students will be required to complete an individual research project as part of the course. It consists of three hours of lecture and three hours of laboratory per week. Prerequisite(s): BIO 1304, BIO 2203, BIO 2314 and STAT 2103.

### BIO 5354L - Plant Anatomy Lab

This is a three-hour per week laboratory to accompany BIO 5354.

### BIO 5443 - Microtechnique

The course is an introduction to manual techniques of tissue processing and staining procedures along with microphotography, phase microscopy, and fluorescence microscopy. Student presentations of special projects are required. It consists of one hour lecture and six hours laboratory per week. Prerequisite(s): Minimum 12 hours of biological science and STAT 2103. BIO 5443L must be taken concurrently.

### BIO 5443L - Microtechnique Lab

This is the laboratory to accompany BIO 5443.

### BIO 5454 - Molecular Cell Phys and Lab

This course emphasizes a study of the molecular and physiological aspects of cell life. Topics include cell dynamics, protein structure and function, nucleic acids, recombinant DNA technology, sub-cellular organization, photosynthesis, respiration, integrated metabolism, transport, and differentiation. It consists of lecture and laboratory integrated into six hours per week; length of laboratory sessions varies with weekly topics. Prerequisite(s): 12 hours of biology including BIO 2203 and CHEM 3303, STAT 2103 and graduate standing.

### BIO 5454L - Cell Physiology Lab

This is a three-hour per week laboratory to accompany BIO 5454.

### BIO 5504 - Mycology

This course is a general survey covering the morphology, physiology, reproduction, and economic importance of the saprophytic and parasitic fungi, including those of medical importance, with laboratory experience in their collection, cultivation, and identification. BIO 5504L must be taken concurrently. It consists of three hours lecture and three hours of laboratory per week. Prerequisite(s): 12 hours Biology including BIO 1304 and BIO 2314; and STAT 2103.

### BIO 5504L - Mycology Lab

This is a three-hour laboratory to accompany BIO 5504.

### BIO 5524 - Aquatic Entomology

This course studies of the taxonomy, morphology, ecology, and evolution of aquatic insects occurring in North America. The course consists of three hours of lecture and three hours of laboratory per week. A collection is required and additional laboratory time is often necessary. Prerequisite(s): 15 hours of Biological Science including BIO 1404; and STAT 2103.

### BIO 5524L - Aquatic Entomology Lab

This is a three-hour per week laboratory to accompany BIO 5524.

### BIO 5603 - Advanced Mammalian Physiology I

This course is a comprehensive study of human nervous, cardiovascular, and respiratory systems. Prerequisite(s): 12 hours of Animal Biology, including BIO 2604, CHEM 3303 or CHEM 3403; and STAT 2103; Physics strongly recommended.

### BIO 5613 - Advanced Mammalian Physiology II

This course is a comprehensive study of human digestive, excretory, reproductive, and endocrine systems. Prerequisite(s): 12 hours of Animal Biology including BIO 2604 and CHEM 3303 or CHEM 3403 and STAT 2103.



## Graduate Course Descriptions

### BIO 5633 - Scanning Electron Microscopy & Lab

This course is a study of the theory and principles of Scanning Electron Microscopy. Topics include sample preparation, critical point drying, sputter coating, and operation of scanning electron microscope (SEM). Laboratory exercises will enable students to become proficient in the operation of the SEM and supporting instrumentation. Prerequisite(s): BIO 1304, 1404, 2314, STAT 2103 and 12 hours of Biology electives and graduate standing.

### BIO 5703 - Evolution

This course is a study of the theory and processes of evolution with emphasis on the importance of evolution as a unifying concept to the field of biology. Both historical and the modern concepts are incorporated. Prerequisite(s): 12 hours of biology including BIO 2233, or BIO 3304; and STAT 2013. Ecological background recommended.

### BIO 5723 - Biometrics

This course will focus on univariate and selected multivariate statistical techniques used in Biology. Emphasis will be on data collection, presentation, hypothesis formation and testing. Computer data analysis will also be introduced. Prerequisite(s): 15 hours of Biology, MATH 1513 and STAT 2103.

### BIO 5734 - Ornithology and Laboratory

This course is a study of the birds of Oklahoma, their taxonomy, physiology, anatomy, ecology, distribution, behavior, and natural history. There is a three-hour per week laboratory. Field trips are required. Prerequisite(s): Graduate standing and 15 hours of biology, including BIO 3534 or BIO 3454 (or permission of the instructor); and STAT 2103.

### BIO 5743 - Molecular And Population Genetics

This course is an advanced study of modern genetics theory. Major topics in this course include behavior, development, immuno-genetics, quantitative and evolutionary genetics. The molecular techniques used to answer biological questions are emphasized. Prerequisite(s): BIO 2233 or 3304; CHEM 3303; STAT 2103.

### BIO 5763 - Biology Of Cancer

This course is designed to develop students' understanding of the structure, function and reproduction of normal cells and how cancer cells are different. Classification and naming of neoplasms (tumors and cancers) and spread of cancer (invasion and metastasis) will be discussed. Physical, chemical and biological agents responsible for transformation and mechanisms of oncogenesis will be examined. The clinical aspect so cancer will be characterized and methods of treatment will be included. Prerequisite(s): 15 hours of Biology including BIO 2314; and STAT 2103.

### BIO 5843 - Virology

This course is a detailed study of the nature and structure of viruses on host cells. Also included will be the viral genetics, molecular cloning, pathogenesis of viral diseases, mechanism of host resistance and a survey of tumor and cancer causing viruses. Concurrent enrollment in BIO 5843L is required. Prerequisite(s): 12 hours of Biology including BIO 2314; and STAT 2103.

### BIO 5843L - Virology Lab

This is the laboratory to accompany BIO 5843.

### BIO 5853 - General Methods Of Teaching Science

This course is a study of different methods/approaches of teaching science (life and physical, grades 6-12) and current issues in science education for secondary science education majors. Curriculum includes individual experience involving application of methods and approaches learned in the course. It consists of two lecture hours and three laboratory hours per week. Prerequisite(s): Admission to teacher education is required plus 24 hours of Science courses and STAT 2103.

### BIO 5853L - General Methods Of Teaching Science Lab

This is a three-hour laboratory to accompany BIO 5853.

### BIO 5900 - Practicum In Biology

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### BIO 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Prerequisite(s): STAT 2103.

### BIO 5920 - Workshop in Biology

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### BIO 5930 - Individual Study In Biology

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### BIO 5940 - Field Study in Biology

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### BIO 5950 - Internship In Biology

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### BIO 5960 - Institute In Biology

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### BIO 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### BIO 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## CHEMISTRY (CHEM) Department of Chemistry

### CHEM 5103 - Biochemistry II

Metabolic pathways and their regulation are studied, emphasizing enzyme reactions and regulation in mammalian systems. Topics include energy pathways, synthetic pathways, and the balancing of tissue needs via hormonal regulation. Each student will complete a paper on the use of enzymes or related proteins in forensic investigations. The instructor and the student will collaborate on the selection of the research topic; the approach may be historical, molecular biological, or biochemical, but the work must include a hypothesis originated and developed by the student. Prerequisite(s): CHEM 3403; CHEM 3323 and BIO 2203 are strongly recommended.

## Graduate Course Descriptions

### CHEM 5253 - Forensic Science Analysis & Lab

This course provides an introduction to classical and modern forensic science laboratory techniques with emphasis on the theory of modern analytical instrumentation and application to solving forensic problems. Techniques covered include latent fingerprints, textile fibers, poisons and drugs, tool mark and firearm characterization, DNA analysis, and quantitative determination of alcohol and drugs in blood. Concurrent enrollment in CHEM 5253L is required. Prerequisite(s): CHEM 3403 Biochemistry I and CHEM 3454 Fundamentals of Instrumental Analysis and Laboratory.

### CHEM 5253L - Forensic Science Analysis Lab

This laboratory course accompanies CHEM 5253. Concurrent enrollment in CHEM 5253 is required.

### CHEM 5454 - Advanced Instrument Analysis & Lab

This course is a detailed study of modern analytical instruments with emphasis on the theory, design, applications and interpretation of data obtained from these instruments. Instrumental methods used will include electroanalytical and thermal analysis, NMR, atomic absorption, emission, x-ray and Raman spectroscopy, radiochemistry and selected chromatographic methods. Prerequisite(s): CHEM 3454; CHEM 3602 or concurrent enrollment.

### CHEM 5454L - Advanced Instrument Analysis Lab

This laboratory course accompanies CHEM 5454. Concurrent enrollment in CHEM 5454 is required.

### CHEM 5603 - Advanced Organic Chemistry

This course is a continuation of CHEM 3303 - CHEM 3323 sequence, and is primarily intended to provide a graduate-level core course in organic chemistry. The emphasis in this course is on theoretical organic chemistry, especially mechanisms of organic reactions and the evidence that supports them, including molecular orbital theory, stereochemistry, kinetics, and thermodynamics. Prerequisite(s): CHEM 3323 and CHEM 3503 or concurrent enrollment.

### CHEM 5900 - Practicum In Chemistry

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### CHEM 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Prerequisite(s): CHEM 3323.

### CHEM 5920 - Workshop in Chemistry

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### CHEM 5930 - Individual Study In Chemistry

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### CHEM 5940 - Field Study in Chemistry

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### CHEM 5950 - Internship In Chemistry

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### CHEM 5960 - Institute In Chemistry

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### CHEM 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### CHEM 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## CHINESE (CHIN)

### Department of Modern Languages, Literature & Cultural Studies

#### CHIN 5900 - Practicum In Chinese

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### CHIN 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### CHIN 5920 - Workshop in Chinese

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

#### CHIN 5930 - Individual Study In Chinese

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### CHIN 5940 - Field Study In Chinese

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

#### CHIN 5950 - Internship In Chinese

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

#### CHIN 5960 - Institute In Chinese

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

#### CHIN 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

#### CHIN 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## CRIMINAL JUSTICE (CJ)

### Department of Sociology/Criminal Justice/ Substance Abuse Studies

#### CJ 5013 - Juvenile Justice Systems Management & Admin.

The juvenile justice system in America will be explored in depth from juvenile intake into the system to final disposition. Juvenile and police relations, the juvenile court process, juvenile law, juvenile rights, and the organizations, management and administration of juvenile bureaus will be covered. Operating juvenile systems will be studied and compared both on a national and international basis.

#### CJ 5023 - Community Oriented Policing

This course examines police and community collaboration to solve and prevent crime with a focus on police/community relations.

## Graduate Course Descriptions

### CJ 5033 - Critical Issues In Criminal Justice

The object of this course is to present to the student major critical issues facing the criminal justice system in America. Major emphasis will be placed on the making of criminal law, police power in a democratic society, problems within the court and the correctional process in America. The course intends to develop an understanding in depth on the part of the student concerning major critical issues in the area of criminal justice.

### CJ 5043 - Modern Criminal Investigations

This course is designed to combine the practical and theoretical aspects of criminal investigations; develop an analytical and practical understanding of the investigative process and explore future predictions of crime solving technology and techniques from a law enforcement perspective. Prerequisite(s): POL 3613.

### CJ 5053 - Principles of Mgmt In Criminal Justice Organizations

The criminal justice process in America will be viewed in depth from a systems approach. Areas to be covered are: (1) criminal justice as a manageable system, (2) systems as an approach to management, (3) systems management modeling, (4) criminal justice organizational consideration, and (5) making the criminal justice model go systematically.

### CJ 5063 - Innovation In Corrections & Penology

This course will be designed to explain the needs for research and the interpretation of data in the criminal justice system. Emphasis will be placed on planning, interpretation, implementation, and evaluation of programs in corrections and penology. The remainder of the course will focus on new and innovative programs in corrections and penology.

### CJ 5073 - Elements Of Criminal Offenses

This course will examine the foundations of American jurisprudence and the enactments of criminal offense statutes. The elements of and defenses to inchoate offenses, offenses against persons, crimes against persons, crimes against morality, alcohol/drug offenses, white collar/organized crime, offenses against public health, offense against public order and offenses against justice and public order will be reviewed in detail as well as other miscellaneous crimes, statutes and important appellate court cases. Prerequisite(s): POL 3613.

### CJ 5093 - Police Systems Management And Administration

The police process in America will be viewed from a systems approach. Police activity represents only one aspect of the total criminal justice process. Areas to be covered: (1) police systems management and administration, (2) behavioral science application to police management, (3) police management and administration tasks, (4) systems analysis for police, (5) organizational development and managerial functions, and (6) police productivity.

### CJ 5113 - Research Methods In Criminal Justice

Research Methods in Criminal Justice is designed to acquaint students with quantitative and qualitative research methodologies, including an in-depth analysis of the following: conceptualization of research, types of sampling strategies, data collection methods, research design and proposal writing. Prerequisite(s): CJ 3643 and SOC 3633 with a minimum grade of "C" or permission of the instructor.

### CJ 5123 - The Jury System

This course is designed to provide an in-depth study of the processes and procedures of a jury trial in the American criminal justice system. The course will cover: the origin of juries, how jury panels are developed, how juries are selected, the criminal trial court procedures during trial, the legal right of an accused during a trial, a brief overview of the appellate court system for criminal cases.

### CJ 5133 - Correctional Systems Management & Administration

The correctional process will be viewed from a systems approach since it represents one element in the total criminal justice process. Attention will be given to the correctional process and its relationship to other institutional and organizational elements within the total Criminal Justice system.

### CJ 5143 - Family Violence Investigations

This course will cover law enforcement/social service agency investigations of family violence and provide an overview of the many facets, characteristics and theories of family violence, including but not limited to, child abuse/neglect, elder abuse/neglect, domestic violence (spousal & non-spousal), dating violence and date rape.

### CJ 5153 - Research and Planning

This course will examine the development of criminal justice policy and procedures using secondary data analysis, crime mapping, and open source data to establish the criterion for change and allocation of resources.

### CJ 5203 - Dangerous/Violent Offenders

This course presents the characteristics, behaviors, and attitudes of violent offenders with particular emphasis on sex offenders. The areas of domestic violence, pedophilia, sexual assault, and mass and serial murder comprise separate sections of the course. Prerequisite(s): SOC 3633.

### CJ 5213 - Drug Dependency & Crime

This course examines major categories of drugs that are sold and abused in America. The history of drug use, legislation and enforcement, sociology and psychology of drug abuse and drug prevention/treatment will be included.

### CJ 5233 - Writing & Evaluating Research

This course examines advanced principles and procedures of scholarly research in the criminal justice field.

### CJ 5313 - Ethics And Testimony

Ethics and Testimony provides a comprehensive review of ethics in the criminal justice system and specific ethical dilemmas that confront forensics' specialists in the investigation, collection and preservation of evidence and presentation of testimony and physical evidence in a court of law. Topics include ethics, arrest, search and seizure, evidentiary standards, methods of evidence presentation and evidentiary standards and procedures for courtroom testimony. This course will conclude with an in-depth analysis of the ethical responsibilities of the forensics' specialist as an expert witness in courts of law. Prerequisite(s): CJ 3643 or FRSC 5253.

### CJ 5323 - Victimology

This course is designed to provide a complete and integrated study of victimization, including a comprehensive review of the history and theories of victimology, the interaction of crime victims with others in the criminal justice system, an in-depth examination of diverse types of victimization, an examination of current as well as classical works in the field and a focus on victim services. Prerequisite(s): Graduate standing.

### CJ 5413 - Delinquent Child Law

This course is a comprehensive survey of the evolution of the laws, agencies, institutions, courts and treatment for juvenile delinquents in Oklahoma and the United States, including the terminology unique to juvenile legal system and the processes and legal procedures of juvenile courts in Oklahoma and the United States. Prerequisite(s): SOC 3103, 4573.



## Graduate Course Descriptions

### **CJ 5423 - Child Abuse And Neglect Law**

This course is designed to give the student an overview of the development of unique terminology, laws, institutions, social service agencies, police units, procedures and courts to protect abused/neglected children in Oklahoma and the United States.

### **CJ 5433 - Oklahoma Juvenile Correctional System**

This course is a comprehensive survey of the Oklahoma juvenile correction system. Included will be a review of the statutes creating, regulating and dictating the agency, institutions, infrastructure, processes, treatment procedures and personnel of various institutions and agencies. Prerequisite(s): CJ 4413, 4423, SOC 4573.

### **CJ 5443 - International Juvenile Systems**

This course is designed to give the student an overview of various international juvenile systems and explore how those countries deal with juvenile delinquents and other juveniles in comparison to juvenile court procedures and laws in the United States. Prerequisite(s): CJ 4413, 4423, 4433, SOC 4573.

### **CJ 5523 - Cyber Crime**

This course provides an introduction to the investigation of computer crime and the forensic examination of digital evidence.

### **CJ 5533 - White Collar Crime**

This course emphasizes debates about white collar crime; different types of white collar crimes; theories and explanations of white collar crime; victimization and offender sentencing issues; and difficulties in the criminal justice system response to white collar crimes. Prerequisite(s): CJ 3643 with a minimum grade of "C".

### **CJ 5633 - Terrorism & Homeland Security**

This course provides an overview of the historical and current context of international and domestic terrorism using a criminological and criminal justice framework.

### **CJ 5643 - Advanced Crime Theory**

This course examines a range of criminological theories pertaining to offending populations and the correlates of crime. Prerequisite(s): SOC 3633.

### **CJ 5713 - Community-Based Corrections**

This course is designed to give the student an in-depth overview of probation, parole, halfway houses, work furlough programs and other comprehensive aspects of community-based corrections in Oklahoma and the United States. Prerequisite(s): CJ 4703.

### **CJ 5723 - Critical Issues In Corrections**

This course is designed to give the student a comprehensive survey of the controversial issues in Oklahoma and American corrections, including but not limited to: rehabilitation v. punishment, shaming, electronic monitoring, boot camps, privatization, community supervision v. Incarceration, drug offender incarceration v. treatment, white collar offenders, death penalty for adults and juveniles, coed institutions, incarceration of pregnant women, and other issues in the field of corrections. Prerequisite(s): CJ 4703.

### **CJ 5813 - Oklahoma Adult Correctional System**

This course is a comprehensive survey of the Oklahoma adult correction system. Included will be a review of the statutes creating, regulating and mandating the infrastructure, processes, procedures and personnel of various institutions and agencies within the Oklahoma adult correction system. Prerequisite(s): CJ 4063, 4703, 4723.

### **CJ 5823 - International Correction Systems**

This course is a survey of various correction systems in the world, including England, France, Sweden, Japan, Russia, China and will

include a comparison to corrections in Oklahoma and the United States. The correction systems will be explored in the context of the political, historical, organizational and procedural context for the various countries. Prerequisite(s): CJ 4703, 4713, 4723, 4813.

### **CJ 5900 - Practicum In Criminal Justice**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Supervised practical application of previously studied theory. Limited to four semester hours per enrollment.

### **CJ 5910 - Seminar / Special Topics**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **CJ 5920 - Workshop**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### **CJ 5930 - Individual Study**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Study completed on an individual basis covering material specified by the instructor.

### **CJ 5940 - Field Study**

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### **CJ 5950 - Internship In Criminal Justice**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### **CJ 5960 - Institute In Criminal Justice**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Assignments are given and students receive normal letter grades.

### **CJ 5970 - Study Tour In Criminal Justice**

Credit will vary. Subject matter will vary within the department's field of study. An enrollment associated with educational travel organized through university faculty. Such enrollment may be for credit or audit.

### **CJ 5990 - Thesis In Criminal Justice**

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## **COMPUTER SCIENCE (CMSC)** **Department of Computer Science**

### **CMSC 5023 - Programming Languages**

This course provides a study of the underlying concepts of programming languages such as automata, grammars, translation, bindings, scope, data types, control, subprogramming, concurrency, and exception handling. Languages representing contrasting paradigms are studied. Prerequisite(s): CMSC 3613; admission to the graduate program.

### **CMSC 5033 - Concepts Of Artificial Intelligence**

This course covers the basic concepts and techniques of artificial intelligence or intelligent systems. It includes an introduction to some of the software packages that are used to develop expert systems. Other issues of importance in this course are natural language, pattern recognition, search strategies, knowledge representation and logical inference. Prerequisite(s): CMSC 3613.

## Graduate Course Descriptions

### CMSC 5043 - Applications Of Database Management

This course covers the integration of theory and practice in the use of current database systems and the access of those systems. The course covers the relational and E-R models for database organization. Topics included in the course are query languages (e.g. SQL), database integrity and security, file access methods, query processing, transaction processing, and backup/recovery. Prerequisite(s): CMSC 3613 and graduate standing.

### CMSC 5053 - Operating Systems

This course is a study of operating system concepts including concurrent processes, mutual exclusion techniques, deadlock, real and virtual memory management, job scheduling, auxiliary storage management, network operating systems and multiprocessing. Prerequisite(s): CMSC 3613.

### CMSC 5063 - Networks

This course is a study of local and wide area networks and their implementations. Included is the theory governing layered networking architectures, the ISO-OSI communications interface, the TCP/IP protocol, packet transmission, error-correction techniques, addressing and routing, and the use of communications software. Prerequisite(s): CMSC 3613.

### CMSC 5073 - Translator Design

Translator Design introduces students to the principles, tools and techniques used in designing a programming language compiler. Topics covered include lexical, syntax, and semantic analysis, finite automata, regular expressions, LL and LR grammars, type systems and checkers, code generation, interpreters, optimization, and code improvement. Prerequisite(s): CMSC 3613 and (CMSC 4023 or CMSC 4273) and graduate standing.

### CMSC 5113 - Structured Design

This course covers the elements of a discipline of program and systems design. Emphasis will be placed on the architecture of programs and systems rather than programming. Prerequisite(s): CMSC 3613.

### CMSC 5123 - Advanced Microcomputer Applications

This course is a survey of the installation and programming of microcomputers using microcomputer based operating systems with emphasis on maintaining tree structured directories, programming batch files, controlling i/o redirection, working with serial and parallel ports, using internal operating system commands and utilities, and installing vendor provided software.

### CMSC 5133 - Theory Of Data Base Systems

This course covers the concepts, principles, implementation practices, and guidelines for the selection and installation of data base systems. Topics include choosing a dictionary, the relational approach, the hierarchical approach, and the network approach. There will be some discussion of security and integrity comparison. Prerequisite(s): CMSC 4003 or CMSC 5043.

### CMSC 5243 - Artificial Intelligence

This course is a study of the basic concepts and techniques of artificial intelligence or intelligent systems. Some of the topics covered are search techniques, heuristics, expert systems, systems of logical inference, methods of representing knowledge, and AI programming. Prerequisite(s): CMSC 4133 or 5033.

### CMSC 5273 - Theory of Computing

Theory of Computing is a study of computation theory encompassing three broad categories: formal languages and automata theory, computability theory, and complexity theory. The topics covered

include Turing machines, finite automata, nondeterminism, pushdown automata, decidability, and NP-completeness. Prerequisite(s): CMSC 3613 with a minimum grade of "C".

### CMSC 5283 - Software Engineering

Software Engineering is the application of engineering and management disciplines to computer software projects. Topics discussed are project organization, management, the system software life cycle, software development and maintenance cost estimation, software development environments, requirements engineering, testing, verification and validation, configuration management, software quality assurance, and risk analysis. Prerequisite(s): CMSC 3613.

### CMSC 5373 - Web Server Programming

This course examines theory and practice of server-side programming for World Wide Web, including study on presentation logic, business logic, session control, and database management. The course also includes extensive practice in a specific server-side programming language.

### CMSC 5900 - Practicum In Computing Science

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### CMSC 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### CMSC 5920 - Workshop in Computer Sci

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### CMSC 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Prerequisite(s): Permission of instructor.

### CMSC 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### CMSC 5960 - Institute In Computing Science

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Prerequisite(s): Permission of instructor.

### CMSC 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### CMSC 5980 - Graduate Project

A contemporary problem provided by business and industry and selected with consideration of the interests and abilities of the individual student. Prerequisite(s): Permission of instructor.

### CMSC 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study. Prerequisite(s): Permission of instructor.

## COMMUNICATION (COMM) Department of Mass Communication

### COMM 5900 - Practicum In Communication

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### COMM 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems or special topics. Prerequisite(s): An undergraduate minor in the subject matter area and permission of graduate advisor.

## Graduate Course Descriptions

### COMM 5930 - Individual Study

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects, based on approved outlines or plans; conferences, oral and written reports. Prerequisite(s): An undergraduate major in the subject matter area to be studied and permission of graduate advisor.

### COMM 5950 - Internship In Communication

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### COMM 5960 - Institute In Communication

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### COMM 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### COMM 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## CREATIVE STUDIES (CSDY) Department of English

### CSDY 5103 - The Detective Story

This course will undertake to study detective stories seriously by placing them in three contexts: a historical context, in which the rise and decline of the detective story and its transformation into the novel of mystery or suspense will be considered; a morphological context, which will focus on the ludic structure common to all detective stories; and a critical context, in which several attempts to treat the detective story with self-conscious artistry will be analyzed and judged. The thrust of the course is designed to raise ever more persistent questions about what does and does not constitute seriousness in literary fiction by considering the detective story functionally, in terms of the human desires it satisfies.

### CSDY 5113 - Pub Pro: Editing & Marketing

The course provides the graduate student with practical knowledge of the publishing world, including editorial techniques and proofreading, marketing book-length fiction projects and obtaining representation, concurrent enrollment, or completion of novel writing course.

### CSDY 5123 - Short Story Writing I

The first course in an integrated, three-course sequence, Short Story Writing I will help students learn to write, edit, and submit their short stories to literary journals, magazines, and contests. By reading published stories, books and articles on the craft of writing short fiction, and by critiquing their colleagues' writing, students will explore the basic components of the short story: character, conflict, theme, opening, progression, climax, closure and style, while producing no fewer than forty pages of original prose. Prerequisite(s): Graduate standing.

### CSDY 5133 - Short Story Writing II

The second course in an integrated three-course sequence, Short Story Writing II provides practical workshop instruction for students who are continuing to train themselves as writers of the short story. Students will continue to improve their understanding of the basic components of the short story by studying examples of published stories, by critiquing their colleagues' work, and by producing no fewer than sixty pages of original prose, in the form of at least three finished short stories in publishable form, which must be submitted to local or

national publications. Students may not take Short Story Writing II until they have completed Short Story Writing I and earned a grade of B or higher in that class, unless they have received written permission from the office of the Director of Creative Writing. Prerequisite(s): CSDY 5123 with minimum grade of "B" and graduate standing.

### CSDY 5143 - Short Story Writing III

The third course in an integrated, three-course sequence, Short Story Writing III provides practical workshop instruction for students who are in the process of completing a collection of short stories. Students will have at least 100 pages written prior to beginning the class and will write an additional 60 pages over the course of the term. Students will be stepping into their literary identities as writers of short stories that they will submit simultaneously to at least five markets or contests per story. (The necessary expense of postage and photocopying must be considered when taking this class.) Students will also present ten-minute oral reports accompanied by written evaluations of self-help books dealing with writing and publishing the short story, and they will read at least two complete collections of stories authored by other members of the class and will write a detailed critique of each of these collections. Finally, each student will discover at least one short story writer of international reputation and report on this writer to the class. Students not familiar with the Russian, French, or German traditions of the short story will be encouraged to select a writer from one of these traditions as the subject for their reports. Students may not take Short Story Writing III until they have completed Short Story Writing I and Short Story Writing II and earned a grade of B or higher in both classes, unless they have received written permission from the office.

### CSDY 5203 - 19th Century Russian Literature In Translation

A three hour seminar for graduate students focusing on discussion and analysis of the 19th Century major Russian writers. This course fulfills either a period or translation requirement. No reading knowledge of Russian is required. Prerequisite(s): Permission of instructor.

### CSDY 5213 - Literary Impressionism: Ford, Conrad, & James

This is a study of the literary which takes its name from the impressionist (first exhibited in 1874) and which reaches an apogee in the 1890's. Literary impressionism is outlined in part in the writing of Ford Maddox Ford and describes a variety of recurring literary themes and styles employed in the novels of all three writers. Some of the features of this approach are: a jumbled or nonlinear narrative chronology, an unreliable narrator, an interest in special visual detail, often a kaleidoscopic effect of visual images, a skeptical or ambivalent attitude towards the hero, and an interest in the possible conflict between ethics and art, resulting in a moral evasiveness. All three writers are major figures in the modernist movement and can be seen as ushering in the modern novel.

### CSDY 5223 - Greek Drama In Translation

A study of the major tragedies by Aeschylus, Sophocles, and Euripides as well as some of the works by Aristophanes and Menander. This course will give the student of literature as well as the writer in training a better grasp on the literary and cultural significance of these masterpieces.

### CSDY 5233 - Fitzgerald, Hemingway & The Expatriates

This course focuses on discussion and analysis of the jazz age and the expatriate writers. This course is designed for juniors, seniors, or graduate students and assumes a high level of competence in writing. The student will explore theme and technique common to writers of this period and assess the historical impact.



## Graduate Course Descriptions

### CSDY 5243 - Pre-Shakespearean Literature

This course will analyze traditional English texts from the point of view of the creativity of character and their relation to narrative. This course will be an intensive study of different literary forms and their effects on the reader.

### CSDY 5253 - Advanced Genre Studies-Creative Writing

A conference course for the creative studies students and other special students who have chosen creative writing as their focus in a degree pattern. The student will continue work throughout the semester on a single fiction or nonfiction project begun in CSDY 3593. Another 100 polished pages output required.

### CSDY 5263 - Character & Culture-18th Century

To examine representative texts in eighteenth century English literature which show how human identity was conceived and presented through various literary structures, with special emphasis on the novel and the drama. The growth of the reading public and the rise of the middle class, the invention of biographical writing, the exploration of friendships between men and women, and the dialectic between the individual and his society are key issues to be covered in this course.

### CSDY 5273 - Writing The Novel

This is a continuation of CSDY 3593 and 4253, aiding the student in the final structuring and composition of his writing project. A third 100 pages of polished copy is required and student work is analyzed against exemplary materials for publication submissions.

### CSDY 5313 - Writing Mystery/Adventure

The student will read popular and classic Mystery/Adventure stories and write creative papers in both genres. The student will research and compare historical and contemporary works, and prepare a scholarly paper analyzing additional works of a contemporary author. Prerequisite(s): CSDY 3573.

### CSDY 5323 - Novel Writing I

The first course in an integrated, three-course sequence, Novel Writing I will help students to begin writing complete novels. Through reading published novels, books on writing fiction, and their colleagues' drafts, students will explore the basic components of the novel—including plot, setting, character, pacing, and dialogue—as they begin to generate their own texts. Prerequisite(s): Graduate standing.

### CSDY 5333 - Novel Writing II

The second course in an integrated, three-course sequence, Novel Writing II provides practical workshop instruction for students who are continuing work on the original novel that they began writing in Novel Writing I. Students will continue to improve their understanding of the basic components of the novel by studying published novels, critiquing their colleagues' drafts, and working on the middle section of their own drafts. Students may not take Novel Writing II until they have completed Novel Writing I and earned a grade of B or higher in that course, unless they have received written permission from the office of the Director of Creative Writing. Prerequisite(s): CSDY 5323 with a minimum grade of "B" and graduate standing.

### CSDY 5343 - Novel Writing III

The final course in an integrated, three-course sequence, Novel Writing III provides practical workshop instruction for students who are completing work on the original novel that they began writing in Novel Writing I and continued developing in Novel Writing II. Students will continue to improve their understanding of the components of the novel by studying published novels, critiquing their colleagues' drafts, and working on the final section of their own drafts. Students may not take Novel Writing III until they have completed Novel Writing I and

Novel Writing II and earned a grade of B or higher in both courses, unless they have received written permission from the office of the Director of Creative Writing. Prerequisite(s): CSDY 5323, 5333 with a minimum grade of "B" and graduate standing.

### CSDY 5353 - Creating The Poem

Students will learn to analyze poetry in terms of tone, persona, literal and figurative imagery, arrangement, symbolism, allusion, myth and archetype, sound and devices used to achieve the desired effect, poetic forms, and various styles. Students will write poetry in many different forms and styles.

### CSDY 5413 - Writing For Children

Writing for children allows students to try writing for various age groups from infants through young adults. The course looks at the history of writing for children and the psychology of learning to read. Award winning books and authors will be studied, and the habits of successful writing will be explored.

### CSDY 5433 - 20th Century Spanish Literature In Translation

Students will read 20th century works translated from Spanish into English by such writers as Unamuno, Lorca, Jimenez, Borges, Mistral, Neruda, Garcia Marques, Paz, Allende, Anaya, and others. The interchange of influences between old world and new will be explored.

### CSDY 5443 - Writing The Contemporary Novel

The student will read popular and bestselling novels and write the first chapter of a novel. The student will read and prepare a report analyzing a contemporary novel. The graduate student will read and prepare two reports analyzing two contemporary novels. Prerequisite(s): CSDY 3573.

### CSDY 5453 - Creative Nonfiction I

The first course in an integrated, three-course sequence, Creative Nonfiction I will introduce the student through practical exercises in a workshop setting to the broad range of creative nonfiction writing. Students will read a diversity of published works of creative nonfiction field and will complete writing assignments that will guide them on the path to competence in this important genre. The categories and forms of creative nonfiction to be studied will include: The memoir, the ideologically charged advocacy piece, such as ecological, political, and polemical writing; the travel piece; the sociological sketch; and satiric or comic response to cultural icons. Students will produce at least forty typed pages, which will include drafts in at least five of these genres. Students will attend three approved local events and will write reports on them, to be submitted to local publications. Prerequisite(s): Graduate standing.

### CSDY 5463 - Creative Nonfiction II

The second course in an integrated, three-course sequence, Creative Nonfiction II will assist students in consolidating their mastery of several genres and types of creative nonfiction and, in a workshop setting, will help students to master a particular genre of creative nonfiction—such as the interview, the travel piece, the science piece, the sports piece, the performance review, the humorous piece, or the transformed autobiographical piece—by requiring them to write an original work of creative nonfiction of at least 45 pages in length. Students will also present ten-minute oral reports to the class based on approved representative pieces of contemporary creative nonfiction. Students may not take Creative Nonfiction II until they have completed Creative Nonfiction I and earned a grade of B or higher in that course, unless they have received written permission from the office of the Director of Creative Writing. Prerequisite(s): CSDY 5453 with a minimum grade of "B" and graduate standing.

## Graduate Course Descriptions

### CSDY 5473 - Creative Nonfiction III

The final course in an integrated, three-course sequence, Creative Nonfiction III will offer the student practical help in publishing his or her original creative nonfiction. Students will continue to produce professional-quality nonfiction for workshop discussion and eventual publication. Students will study current best-selling nonfiction works, such as books by Linda Ziff, George Plimpton, Annie Dillard, and Bailey White, and will write two-page analyses of two of these works. Students will complete a total of 65 pages of original, publishable nonfiction and will send out at least 30 of these pages for publication by the end of the semester. Students may not take Creative Nonfiction III until they have completed Creative Nonfiction I and Creative Nonfiction II and earned a grade of B or higher in both courses, unless they have received written permission from the office of the Director of Creative Writing. Prerequisite(s): CSDY 5453, 5463 with a minimum grade of "B" and graduate standing.

### CSDY 5513 - Playwriting

The student will read popular play scripts, view live play productions, and write creatively in the dramatic genre. The graduate student will view additional live play productions and produce 50% more creative manuscript pages. Prerequisite(s): CSDY 3573.

### CSDY 5523 - Screenwriting

The student will read contemporary screenplays, view popular movies, and write creatively in the screenplay genre. The graduate student will view and analyze additional movies and produce 50% more creative manuscript pages. Prerequisite(s): CSDY 3573.

### CSDY 5533 - Writing For Television

The student will read popular television scripts, view and analyze television shows, and write creatively in the television genre. The graduate student will view and analyze additional television shows, and produce 50% more creative manuscript pages. Prerequisite(s): CSDY 3573.

### CSDY 5543 - Poetry Writing I

The first course in an integrated, three-course sequence, Poetry Writing I will help students learn to write, edit, and submit their poems for publication. Through reading published poems, books on the art of crafting poetry, and their colleagues' drafts, students will explore the basic components of the poem, including voice, tone, progression, diction, transitions, and closing. Prerequisite(s): Graduate standing.

### CSDY 5553 - Poetry Writing II

The second course in an integrated, three course sequence, Poetry Writing II provides practical workshop instruction for students who are continuing the work that they began as poets in Poetry Writing I. Students will continue to improve their understanding of the basic components of the poem by studying both contemporary published poetry and the published work of previous generations of poets, by critiquing their colleagues' drafts, and by working to refine and adjust their own poetic skills by writing new poems and revising their existing collections of poems. Students may not take Poetry Writing II until they have completed Poetry Writing I and earned a grade of B or higher in that class, unless they have received written permission from the office of the Director of Creative Writing. Prerequisite(s): CSDY 5543 with a minimum grade of "B" and graduate standing.

### CSDY 5563 - Poetry Writing III

The final course in an integrated, three-course sequence, Poetry Writing III provides practical workshop instruction for students who are continuing the work as poets that they began in Poetry Writing I and II. Students entering this class are expected to have a portfolio

of about twenty-five poems, several of which, it is hoped, will already have been published. Students will continue to improve their understanding of the basic components of the poem by studying both contemporary published poetry and the published work of previous generations of poets, by critiquing their colleagues' drafts, and by working to refine and adjust their own poetic skills by writing new poems and revising their collections of previously written poems. Students in this course will be expected to introduce the writing of a chosen poet of note to the class and to demonstrate their ability to edit someone else's work thoroughly and to suggest publications to which that work could be submitted. Students may not take Poetry Writing III until they have completed Poetry Writing I and Poetry Writing II and earned a grade of B or higher in both classes, unless they have received written permission from the office of the Director of Creative Writing. Prerequisite(s): CSDY 5543, 5553 with a minimum grade of "B" and graduate standing.

### CSDY 5613 - Playwriting I

The first course in an integrated, three-course sequence, Playwriting I will help students to begin learning the basic components of writing a one-act and a three-act play. This course will present basic elements of writing drama, including generating a plot, setting up conflict, elaborating a theme, using a subplot, creating the set speech and dramatic monologue, moving towards a climax, and shaping a resolution. By writing short scenes and by learning to workshop scenes and to critique the work of others, students will gain mastery of the basic elements of the playwright's craft. During the semester students will define a project—writing either multiple one-act plays or one three- or five-act play—to carry them through Playwriting II and Playwriting III. Some examples of plays from the tradition of drama will be studied in class; students will also be required to attend at least two locally produced dramatic performances and to write reviews of them. A minimum of 40 pages of original dramatic writing will be required. Prerequisite(s): Graduate standing.

### CSDY 5623 - Playwriting II

The second course in an integrated, three-course sequence, Playwriting II will help students to develop their mastery of the basic components of writing a play. Continuing to improve their playwriting skills in a workshop environment, students will work on the project begun in Playwriting I (either three one-act plays or a single three- or five-act play), bringing the total number of original pages produced to approximately 80. Evaluating the scripts of their peers, studying seminal theoretical texts, and producing their own plays for class reading and evaluation will allow students to review such basic elements of drama as generating a plot, setting up conflict, elaborating a theme, developing a subplot, creating the set speech and the dramatic monologue, moving towards a climax, and shaping a resolution. In addition to studying successful plays from a range of historic and cultural environments, students will attend at least three locally produced dramatic productions and write reviews of them. Students may not take Playwriting II until they have completed Playwriting I and earned a grade of B or higher in that course, unless they have received written permission from the office of the Director of Creative Writing. Prerequisite(s): CSDY 5613 with a minimum grade of "B" and graduate standing.

## Graduate Course Descriptions

### CSDY 5633 - Playwriting III

The third course in an integrated, three-course sequence, Playwriting III provides practical workshop instruction as well as some theoretical perspectives for students who are completing projects begun and developed in Playwriting I and II and who are beginning to submit their dramatic work both to local theaters and to national contests. Working on either the one-act plays or the three- or five-act plays developed in Playwriting I and II, students will bring the number of original pages of manuscript they have produced to at least 120. Students may not take Playwriting III until they have completed Playwriting I and Playwriting II and earned a grade of B or higher in both courses, unless they have received written permission from the office of the Director of Creative Writing. Prerequisite(s): CSDY 5613, 5623 with a minimum grade of "B" and graduate standing.

### CSDY 5643 - Screenwriting I

The first course in an integrated, three-course sequence, Screenwriting I will help students to begin to master the components of writing a screenplay, including crafting the scene, writing dialogue, narrating through visual images, managing subplots, devising character, and setting up climax and closure. By studying published screenplays and viewing contemporary and traditional films, students will gain a sense of structure as well as an appreciation of the history and the art of film. Prerequisite(s): Graduate standing.

### CSDY 5653 - Screenwriting II

The second course in an integrated, three-course sequence, Screenwriting II provides practical workshop instruction for students who are continuing work on the original screenplay that they began writing in Screenwriting I. Students will continue to improve their understanding of the basic components of the screenplay by studying published screenplays, critiquing their colleagues' drafts, and working on the drafts of their original, full-length scripts. Students may not take Screenwriting II until they have completed Screenwriting I and earned a grade of B or higher in that class, unless they have received written permission from the office of the Director of Creative Writing. Prerequisite(s): CSDY 5643 with a minimum grade of "B" and graduate standing.

### CSDY 5663 - Screenwriting III

The final course in an integrated, three-course sequence, Screenwriting III provides practical workshop instruction for students who are completing work on the original screenplay that they began writing in Screenwriting I and continued in Screenwriting II. Students will continue working to master the basics of the screenplay by studying published screenplays and critiquing their colleagues' drafts. In addition, students will confront such practical considerations as finding an agent and a publisher for their work and submitting final, revised and corrected drafts of their screenplays to qualified agents chosen through a study of agent markets. Students may not take Screenwriting III until they have completed Screenwriting I and Screenwriting II and earned a grade of B or higher in both classes, unless they have received written permission from the office of the Director of Creative Writing. Prerequisite(s): CSDY 5643, 5653 with a minimum grade of "B" and graduate standing.

### CSDY 5823 - Literary Criticism For Creative Writers

Literary Criticism for Creative Writers is an advanced course in the historical and contemporary theories of criticism. The student will examine poetry, fiction, and drama and respond using both scholarly and creative methodologies.

### CSDY 5900 - Practicum In Creative Studies

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### CSDY 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems or special topics.

### CSDY 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### CSDY 5930 - Individual Study

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans: conferences, oral and written reports.

### CSDY 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### CSDY 5950 - Internship In Creative Studies

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### CSDY 5960 - Institute In Creative Studies

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### CSDY 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### CSDY 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## DANCE (DANC)

### Department of Theatre, Dance and Media Arts

### DANC 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### DANC 5940 - Field Study in Dance

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### DANC 5960 - Institute In Dance

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

## DESIGN (DES)

### Department of Design

### DES 5033 - Methods in Design Studies

This introductory course provides graduate students with a better understanding of the expectations and structure of the MFA degree. Students will explore advanced methods in solving design problems, research methodology and presentation. This course will be conducted with lectures, group discussions, and class exercises, and will equip students with a better understanding of the quality of work expected in the graduate program. Prerequisite(s): Permission of Graduate Advisor.



## Graduate Course Descriptions

### DES 5113 - History of Graphic Design

This lecture course is a survey of the development of visual communication, design movements, historical styles, and designers. The student will present a major project in historical research to the Design Graduate Committee for review, guidance, and evaluation. Prerequisite(s): Permission of instructor.

### DES 5211 - Summer Seminar

This course provides advanced study in a variety of special subjects in design. The course content will vary in each seminar. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5233 - Psychology of Design

This course provides advanced study in the application of psychology, creativity thinking, and problem solving to develop effective design solutions. The student will present research, design projects, and presentations to the Design Graduate Committee for review, guidance, and evaluation. Prerequisite(s): Permission of instructor.

### DES 5253 - Design in Global Cultures

This course provides advanced study of design principles, philosophies, materials, and production methods in ethnic cultures. The student will present research and projects to the Design Graduate Committee for review, guidance, and evaluation. Prerequisite(s): Permission of instructor.

### DES 5273 - Business of Design

This course provides advanced study in establishing a design office, including naming, contracts, registrations, soliciting clients, invoicing, and promotion. The student will present a business plan and samples of promotions to the Design Graduate Committee for review, guidance, and evaluation. Prerequisite(s): Permission of instructor.

### DES 5293 - Design Studio I

This course provides a study in the application of principles, philosophies, materials, and production of design. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. Prerequisite(s): Permission of graduate program advisor. Enrollment open to graduate design majors only.

### DES 5313 - Typography

This course provides advanced study in the application of principles, philosophies, materials, and production of typographic design. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated for credit. Prerequisite(s): Permission of Graduate Advisor. Enrollment is open to Graphic Design majors only.

### DES 5333 - Print Design Studio

This course provides advanced study in the application of principles, philosophies, materials, and production of print design. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5353 - Package Design Studio

This course provides advanced study in the application of principles, philosophies, materials, and production of package design. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5373 - Advertising Design Studio

This course provides advanced study in the application of principles, philosophies, materials, and production of advertising design. The

student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5393 - Design Studio II

This course provides an advanced study in creative problem solving techniques, the application of principles, philosophies, materials, and production of design. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. Prerequisite(s): DES 5293. Enrollment open to graduate design majors only.

### DES 5423 - Computer Graphics Studio

This course provides advanced study in the application of principles, philosophies, materials, and production of computer graphics. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5443 - Illustration Studio

This course provides advanced study in the application, of principles, philosophies, materials, and production of illustration. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5463 - New Media Design Studio

This course provides advanced study in the application of principles, philosophies, materials, and production of new media design. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5483 - ClockTower Studio

This course is a working design studio managed and staffed by graphic design majors who work with campus and community clients, printers, and a team of designers. Students make formal presentations of concept proposals and solutions to the client for approval. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5493 - Design Research Project

In this course students conduct academic research in the discipline of design and add to the body of existing literature. Prerequisite(s): PTE 5013 and 5413. Enrollment open to graduate design majors only.

### DES 5513 - History of Interior Design I

This course is a survey of the development of the history of Interior Design from antiquity to the Renaissance including design movements, styles, furniture, and designers. The student will present a major project in historical research to the Design Graduate Committee for review, guidance, and evaluation. Prerequisite(s): Permission of instructor.

### DES 5523 - History of Interior Design II

This course is a survey of the development of the history of Interior Design from the Renaissance to Art Deco including design movements, styles, furniture, and designers. The student will present a major project in historical research in the Design Graduate Committee for review, guidance, and evaluation. Prerequisite(s): Permission of instructor.

## Graduate Course Descriptions

### DES 5553 - History of Interior Design III

This course is a survey of the development of the history of Interior Design from the Bauhaus to the present including design movements, styles, furniture, and designers. The student will present a major project in historical research to the Design Graduate Committee for review, guidance, and evaluation. Prerequisite(s): Permission of instructor.

### DES 5613 - Lighting Design Studio

This course provides advanced study in the application of principles, philosophies, materials, and production of lighting design. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated two times for a total of nine hours credit. Prerequisite(s): Permission of instructor.

### DES 5633 - Computer Drafting Studio

This course provides advanced study in the application of principles, philosophies, materials, and production of computer drafting. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5653 - Residential Design Studio

This course provides advanced study in the application of principles, philosophies, materials, and production of residential interior design. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5713 - Commercial Design Studio

This course provides advanced study in the application of principles, philosophies, materials, and production of commercial interior design. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5733 - Furniture Design Studio

This course provides advanced study in the application of principles, philosophies, materials, and production of furniture design. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated for credit. Prerequisite(s): Permission of instructor.

### DES 5753 - Environmental Design Studio

This course provides advanced study in the application of principles, philosophies, materials, and production of environmental design. The student will present projects and solutions to the Design Graduate Committee for review, guidance, and evaluation. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5773 - Charles Evans Studio

This course is a working design studio managed and staffed by interior design majors who work with campus and community clients, vendors, and a team of designers. Students make formal presentations of concept proposals and solutions to the client for approval. This course may be repeated two times for credit. Prerequisite(s): Permission of instructor.

### DES 5843 - Teaching Design

This course provides the MFA Design student with the information and skills in studio teaching methodology, vocabulary, student

evaluation, development of design projects, and course administration procedures to effectively teach a studio course in design. This course may be repeated for credit. Prerequisite(s): Permission of Graduate Advisor.

### DES 5900 - Practicum In Design

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### DES 5910 - Seminar / Special Topics

Credit varies from 1 to 4 hours. Directed intensive study on selected problems of special topics.

### DES 5920 - Workshop in Design

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### DES 5930 - Individual Study In Design

Credit varies from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines of plan; conferences, oral and written reports.

### DES 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### DES 5950 - Internship In Design

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### DES 5960 - Institute In Design

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### DES 5970 - Study Tour In Design

Credit will vary. Subject matter will vary within the department's field of study.

### DES 5990 - Thesis In Design

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## EDUCATIONAL ADMINISTRATION (EADM) Department of Advanced Professional Services

### EADM 5353 - Technology for School Admin

This course is designed to provide an overview of software, hardware, and networking used in the management of schools with an emphasis on scheduling, record keeping and decision making. The course will include presentation software usage and technology issues such as planning, purchasing and leadership.

### EADM 5363 - School Building And Grounds

This course is designed to give the prospective administrators the necessary abilities to administer the school plant services. Capital improvement, contracting, site selection, and school building construction will be a vital part of the course. Prerequisite(s): EADM 5543.

### EADM 5453 - Interpersonal Relations In School Administration

The purpose of this course will be to help prospective administrators in the development of their human relations skills which broadly includes development in interpersonal relationships and group process skills. Prerequisite(s): Admission to Education Administration and EADM 5543.

### EADM 5543 - Fundamentals Of Public School Administration

Basic principles and practices in modern school administration.



## Graduate Course Descriptions

### EADM 5553 - Legal Aspects School Administration

This course is designed to give the student some knowledge of the general principles of school law. Consideration will be given to an understanding of the legal implications of the operation and administration of a public school system. School law as it relates to the state of Oklahoma, the state board of education, and the attorney general will be considered. Prerequisite(s): EADM 5543.

### EADM 5583 - Public School Finance

Sources of school finance, control of expenditures, general principles of financial administration. Prerequisite(s): Admission to Education Administration and EADM 5543.

### EADM 5623 - Supervision/Evaluation Of Instruction

The course will prepare school leaders to supervise and evaluate instructional programs, personnel, and curricular programs in public schools. Additionally, this course will examine the better practices in classroom supervision, the perspectives for supervision, and the foundations of supervisory leadership. Prerequisite(s): EADM 5543 AND 5553.

### EADM 5673 - School Personnel Administration

A study of current personnel policies and practices that affect both certified and non-certified staff members. Prerequisite(s): EADM 5543 and admission to Education Administration.

### EADM 5683 - Curriculum Leadership

This course will emphasize the supervision and evaluation of curriculum in public school systems. Additionally, it will include a study of current and instructional programs which require a principal's support, guidance, and leadership as school personnel work to improve and enhance the delivery of the school's curriculum. Prerequisite(s): EADM 5543, 5013, and admission to the School Administration program.

### EADM 5814 - Principalship/Internship

A course designed to develop in school administrators the skills and competencies needed to provide leadership and direction necessary to carry out a school system's purposes, programs, policies, procedures, regulations, and agreements as they relate to the operation of the school. (K-12) Prerequisite(s): All courses contained in the required Master's Program.

### EADM 5900 - Practicum In Education

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### EADM 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Prerequisite(s): EADM 5543, and admission to the School Administration program.

### EADM 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### EADM 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### EADM 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study. Prerequisite(s): EADM 5543, and admission to the School Administration program.

### EADM 5950 - Internship

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### EADM 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### EADM 5970 - Study Tour

Credit will vary from 1 to 2 hours; subject matter will vary within the department's field of study.

### EADM 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## EARLY CHILDHOOD EDUCATION (ECED) Department of Curriculum and Instruction

### ECED 5042 - Empowerment Of Families/Communities

This course focuses on the critical impact of the family-school-community partnership on the educational progress of children. Theoretical perspectives on family and socio-cultural dynamics, research-based rationales for school and family engagement, and parent education will be emphasized. In addition, students will analyze effective leadership traits and assess their own unique leadership potential to empower families and communities. Prerequisite(s): Graduate standing or permission of instructor.

### ECED 5063 - Development & Learning & Family Involvement Through 3

This course addresses: developmental characteristics of the child from prenatal life through age three; developmentally appropriate environments and experiences that promote learning for this age child; and the utilization of this knowledge to educate and involve all families in their children's development and learning. Research on brain development, the impact of the early years on development and learning, guidance, and educational strategies are emphasized. A field component is included. Prerequisite(s): Graduate standing or permission of instructor.

### ECED 5073 - Language Development & Emerging Literature

A study of the theory, materials, methods and instructional techniques applicable to language development and emergent literacy experiences during the early childhood years - birth through age eight. This course examines developmentally appropriate, integrated and interdisciplinary language arts approaches to literacy development encompassing writing, reading, and oral language of young children in the home and school environment.

### ECED 5082 - Parent Education III

(Cognitive and moral development, age five through age eight) An in-depth study of the cognitive and moral development of the child from age five to age eight. It is designed for teachers and others in the helping professions that deal with children and their parents. The course includes examination of appropriate home learning-play activities that will promote and reinforce beginning reading, math, and the development of logical thought.

## Graduate Course Descriptions

### ECED 5103 - Develop., Learning & Family Involvement 4 to 8

This course is an in depth study of the development and learning of the young child from four to eight years of age. It includes analyses of the multiple influences on development and learning as well as developmentally appropriate environments and experiences that promote learning for children in this age range. The utilization of this knowledge to create healthy, respectful, supportive, and challenging learning environments and to educate and involve all families in their children's development and learning is emphasized. Prerequisite(s): Graduate standing or permission of instructor.

### ECED 5133 - Science & Social Studies In Early Childhood

This course focuses on the application of cognitive development and the constructivist theory in the selection of appropriate methods, materials, and learning experiences for preschool and primary-age children in science and social studies.

### ECED 5153 - Developing Assessment Issue

Graduate students will study assessment issues currently impacting young children and their families birth to age eight. There is an emphasis on creating an authentic assessment system to use with a classroom of young children. A research component is included in the course.

### ECED 5223 - Educational Practices/Constructivist Techniques

This course will provide an in-depth study of the constructivist psychology of learning. Emphasis will be on materials, classroom management, and curricular application commensurate with the theory of constructivism.

### ECED 5232 - Affirming Diversity: Multicultural Education

A study of the needs of culturally diverse children, the factors of influence that characterize their environment, and an intensive examination of realistic approaches by parents, school and community to aid them in reaching their maximal potential in America's highly urbanized, technological society. The focus of the course content will be to affirm and respect culturally and linguistically diverse children, support home language preservation, and promote anti-bias approaches through the creation of appropriate learning environments and experiences.

### ECED 5313 - Creativity in Early Childhood

This course provides an introduction to the diverse range and variability of creative development including creative thinking, creative processes, creative abilities, the aesthetic and performing arts, music, and movement for children and teachers of young children.

### ECED 5422 - Parent Community Relations

This course is designed to acquaint the student with educational resources available to educators in the community and to enhance their effectiveness in relations with both parents and the community. Prerequisite(s): Admission to Teacher Education.

### ECED 5433 - Theoretical Perspective Learning & Practice

This course focuses on the critical analysis of current research and theory from multiple disciplines in regard to learning and development and the implications for practice in early childhood settings. Play as a learning medium is emphasized. Students will engage in self-reflection and self-assessment as a means to examine professional practice and promote growth and development.

### ECED 5512 - Professionalism & Advocacy

This course examines the professional landscape of the early childhood educator, including the knowledge and use of ethical guidelines and other professional standards related to early childhood practice. Special emphasis is placed on the various ways they can serve as

advocates for young children and their families. Communication skills, as well as skills in identifying and using professional resources are included. It is recommended that this course be taken at the beginning of the ECED Master's Program.

### ECED 5900 - Practicum

Credit may vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ECED 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems or special topics.

### ECED 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### ECED 5930 - Individual Study

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans, conferences, oral and written reports.

### ECED 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### ECED 5950 - Internship

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### ECED 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### ECED 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### ECED 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## ECONOMICS (ECON) Department of Economics

### ECON 5103 - Microeconomic Analysis

Use of economic theory and analysis in the solution of business and public policy problems using demand and cost estimation and analysis, economic forecasting, and cost/benefit analysis. Investigation of various forms of competitive and noncompetitive behavior. Prerequisite(s): Completed all prerequisites for the MBA Program.

### ECON 5203 - Economic Growth & Development

A comprehensive study of the economic growth and development process in developing countries, including development strategies, industrialization, technical change, income distribution, migration, savings mobilization and investment and trade policies. Prerequisite(s): Completed all prerequisites for the MBA Program.

### ECON 5303 - Quantitative Economics

The use of mathematical techniques in the development and verification of economic theory and economic models, including static (equilibrium) analysis, linear models, comparative static analysis, optimization techniques, and dynamic analysis. Prerequisite(s): Completed all prerequisites for the MBA Program with a minimum grade: C.

## Graduate Course Descriptions

### **ECON 5323 - Policy Analysis**

A comprehensive exposure to analytical tools used in evaluating investments, projects, and policies, with specific applications to federal, state, and local government policies and projects. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5333 - Urban Economics**

A comprehensive study of the history, origin and evolution of cities, including an analysis of urban land use, public finance, transportation, pollution, crime, poverty, housing, and economic development issues. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5343 - Economic Analysis Of Law**

An advanced investigation of the underlying economic basis of common law including the economics of property, contract, tort, criminal and family law. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5353 - Economics Of Education**

An advanced study of issues surrounding the production and delivery of education, the impact of education on individual earnings, and the role of education in economic development. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5363 - Market Structure/Regulation/Antitrust**

Use of theory, case studies and legal precedents to investigate alternative forms of industrial organization, with emphasis placed on underlying structure, market performance/conduct, social welfare implications, and policy alternatives such as regulation and antitrust. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5373 - Health Care Economics**

A comprehensive examination of health care markets through analysis of market incentives and behavior of demanders and providers. Characteristics that prevent market forces from generating socially desirable outcomes are analyzed, including imperfect information, uncertainty, and externalities, as well as the inherent conflict arising from the desire to assure "equal access" for all individuals despite divergent incomes. Government interventions are examined and critiqued using economic theory. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5403 - International Economics**

A comprehensive study of the theory of international trade, commercial policy, preferential trading arrangements, and topics on the balance of payments and the international adjustment mechanism. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5453 - Advanced Business Statistics**

General linear models for estimating and testing, problem analysis, and interpretations of various statistical models. The topics treated include general linear and nonlinear regression models in matrix terms, inferences in regression analysis, multivariate analysis, analysis of covariance, discriminant analysis, analysis of categorical data, the Box-Jenkins approach to forecasting, and some topics in sampling techniques. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5483 - Microeconomic Theory**

Advanced analysis of the theories of demand, supply production, cost, the firm, and market organizations. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5503 - Macroeconomics Analysis**

A theoretical and applied analysis of national income, employment, interest rates, economic growth, exchange rates, fiscal and monetary policy, supply shock, and related topics, with emphasis on the impact

of macroeconomic forces on the business community. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5523 - Policy Issues In Labor Economics**

Applies labor economic theory and economic tools to the analysis of contemporary public policy issues in labor economics. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5603 - Comparative Economic Systems**

A comprehensive study and comparison of major economic systems, including capitalism, socialism and mixed economic systems; an analysis of their relative efficiency; and a survey of the main problems faced by economies in transition. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5893 - Applied Research & Analysis Tools**

Provides the applied knowledge, advanced technical and library skills, and hands-on experience necessary for performing economic research and analysis. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **ECON 5900 - Practicum In Economics**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **ECON 5910 - Seminar / Special Topics**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **ECON 5920 - Workshop in Economics**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### **ECON 5930 - Individual Study In Economics**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **ECON 5940 - Field Study In Economics**

Credit will vary from 1 to 9 hours. Subject matter will vary within the Department's field of study.

### **ECON 5950 - Internship In Economics**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### **ECON 5960 - Institute In Economics**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### **ECON 5970 - Study Tour**

Credit will vary. Subject matter will vary within the department's field of study.

### **ECON 5990 - Thesis**

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## **ELEMENTARY EDUCATION (ELED) Department of Curriculum and Instruction**

### **ELED 5223 - Literature-Based Language Arts Instruction**

Through the use of quality children's literature, focus of this course seeks to enable teachers and other school personnel to enhance elementary and middle school students' performance in language arts, particularly listening, speaking, and writing. Prerequisite(s): ELED 4213 - Teaching Language Arts in Elementary/Middle School Grades.



## Graduate Course Descriptions

### ELED 5253 - Inquiry Science For Elementary Teachers

A study of inquiry methods for teaching children life, earth-space and physical science concepts. Emphasis is placed on national science and certification standards. Prerequisite(s): Valid elementary certificate or admitted to candidacy.

### ELED 5323 - Teaching Mathematics In Preschool/Primary

The selection and organization of subject matter is designed to facilitate the teacher's ability to meet the needs of preschool and primary children. Child development and mathematics curriculum will be studied including mathematics readiness, diagnosis, and placement. Activities for developing concepts in topics such as pre-number, number, geometry, measurement, and the collection and organization of data will be explored. Prerequisite(s): Admission to Teacher Education.

### ELED 5333 - Teaching Mathematics In Intermediate Grades

This course is designed to facilitate the prospective teacher's ability to meet the needs of intermediate grade students in the study of mathematics. It includes the study of current trends in mathematics curriculum; instructional techniques and materials; assessment of student performance; and curriculum programs. Specific topics covered are patterns and relationships; organizing, analyzing and synthesizing data; communicating mathematically; strategies for problem solving; mathematical concepts and skills of whole numbers, rational numbers, geometry, and measurement; and the use of technology. Prerequisite(s): ELED 5323 and Admission to Teacher Education.

### ELED 5463 - Social Studies in The Elementary School

This course will address the function of social studies in elementary education, and facilitate the development of procedures and techniques for teaching social studies in the elementary grades. Prerequisite(s): Admission to Teacher Education.

### ELED 5483 - Children's Literature

Prospective teachers will be exposed to a wide variety of literature appropriate for the preschool through the adolescent years. Literacy elements and skill will be examined as well as the shift from a basal series/skills approach of teaching reading and literature to a more language/literature based method framework. Application and modeling of instructional strategies will represent an integral part of the course. Prerequisite(s): Admission to Teacher Education.

### ELED 5733 - Teaching Mathematics For Understanding

Selection and organization of content; teaching techniques and materials; evaluation of student achievement; refresher study on content supplementing normal course work. Prerequisite: ELED 3333.

### ELED 5753 - Social Studies In Global Environment

This course will focus on the nature and scope of the elementary social studies program. Emphasis will be on the selection and organization of instructional materials and improvement of teaching techniques.

### ELED 5772 - Improving Instruction In Literature Elementary Schools

Based upon children's interests, needs, and learning ability, students will consider the evaluation, selection and use of all genre of literature currently being used in elementary and middle schools. Improving teaching techniques using literature will be interwoven throughout the course.

### ELED 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ELED 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ELED 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### ELED 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ELED 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### ELED 5950 - Internship

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### ELED 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### ELED 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### ELED 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## ENGLISH (ENG) Department of English

### ENG 5013 - Bibliography & Methods Of Research

This course exposes students to both the theory and the practice of advanced scholarly research in literary studies.

### ENG 5023 - Advanced Technical Writing

This course will provide comprehensive guidance to skills in clear, direct and effective writing in each specific professional area. Students will become familiar with reports, proposals, partition or mechanism descriptions, process descriptions, instructions, specifications, resumes, letters, memorandums and other technical communication formats.

### ENG 5033 - Issues In Technical Writing

This course offers an intensive study of a specific topic within the discipline of technical writing. Content will vary within the limits of the discipline.

### ENG 5043 - Colonial American Literature

The course examines the colonial, regional, and revolutionary literature of America to identify the history, ideologies, myths, poetry, essays, and drama which shaped and continue to influence American culture.

### ENG 5053 - Vietnam War Film & Literature

This course examines the cinematic and literary perspectives of the Vietnam War from gender, ethnic and nationalistic perspectives. Students will discuss the historical, social and political aspects of the war in comparison to films and literary works from other American wars. Prerequisite(s): Graduate standing.

### ENG 5063 - Women In Science/Technical Writing

This class will cover the history of scientific and technical writing of women writers from Renaissance through the twentieth century.

## Graduate Course Descriptions

### ENG 5073 - 19th Century British Women Writers

This course examines the works of major British women writers of the nineteenth century, focusing on the female literary tradition inherent in their novels and poetry.

### ENG 5083 - Early American Gothic Fiction

This course examines the Gothic tradition in works of American fiction written during the 18th and 19th centuries, focusing on the way in which this tradition responds to American ideology and events in American history.

### ENG 5093 - 20th Century American Womens Autobiography

This course examines autobiographies written by women during the twentieth century. The course will concentrate on providing a theoretical background and strategies for analyzing women's life writing.

### ENG 5103 - Modern Drama

This one-semester course in world drama, covering about twenty-four plays, starts with Ibsen, the late nineteenth-century father of modern drama, and proceeds to several contemporary plays, focusing on major world dramatists and dramatic movements.

### ENG 5113 - Studies In Literary Criticism

This course features advanced studies in literary theory with emphasis on twentieth century criticism and practice in the various modes of literary analysis.

### ENG 5133 - 19th Century British Novel

This course will provide an intensive examination of novels by British fiction writers during the 19th Century. With an emphasis on context and an attempt to understand the intellectual, political, and artistic preoccupations of Britain's 19th Century, the course will direct attention to themes and social commentary in an artistic literary approach to 19th Century British fiction. .

### ENG 5153 - Victorian Literature

This course on the major British literary figures during of the Victorian period (1832-1901) is designed to introduce students to the use of Victorian periodicals and to the terminology and aims of modern schools of criticism.

### ENG 5173 - Romantic Literature

A study of the major writers of the British Romantic period from the 1780's to the 1820's, this course is designed to introduce students to the major literary criticism on the Romantic period as to increase their understanding of the British Romantic writers' ideals and artistic themes.

### ENG 5183 - Restoration/18th Century British Literature

This course offers a comprehensive study of the major authors, genres, and thematic concerns of Restoration and early 18th-century British literature.

### ENG 5193 - British Novel 1900-1940

This course on the work of the major British novelists from approximately 1900 to 1940 focuses on the Modernist movement in British literature.

### ENG 5203 - The Age Of Johnson

Taking the writing of Samuel Johnson as a point of departure, this course examines the major authors, genres, and thematic concerns of British literature during the period 1737-84.

### ENG 5213 - 18th Century British Novel

This course on the work of the major British novelists of the eighteenth century focuses on the rise of the British novel and deals with the major antecedent of the novel as a genre.

### ENG 5223 - Southern Women Writers

This course offers a survey of twentieth-century American women writers including Eudora Welty, Flannery O'Connor, Kate Chopin, Carson McCullers, Alice Walker, Zora Neale Hurston and such contemporary writers as Shirley Ann Grace and Elizabeth Spencer.

### ENG 5233 - American Novel I

The course will cover the development of the American novel from its' beginnings in the late 18th Century through the romantic, realist, and naturalist periods.

### ENG 5243 - Chaucer

This one-semester course on the Canterbury Tales and Troilus and Criseyde presents Chaucer's text in Middle English, but students are allowed to use a translation as an aid to understanding his language.

### ENG 5253 - American Novel II

This one-semester course on the evolution of the American novel from 1900 to World War II examines a range of literary styles and analyzes the characteristics of realism, naturalism, and modernism in a representative sampling of important texts.

### ENG 5273 - American Fiction Since WW II

This one-semester course in the development of postmodern American fiction begins with two prewar novels and contrasts later, radical texts with more conservative ones, charting the major characteristics of postwar fiction and setting it within the historical and aesthetic context of American literature.

### ENG 5283 - English Grammar And Usage

This one semester course provides a detailed scholarly analysis of contemporary English. Although the approach is descriptive rather than prescriptive, a distinction is made between formal and informal usage. Textbook analysis are supplemented by workbook exercises and readings in scholarly journals.

### ENG 5313 - Cinema of the Seventies

This course examines the development of American cinema during the 1970s, including unique themes of the environment and major directors of the period.

### ENG 5323 - History English Language

The course examines the origins and historical development of the English language, including vocabulary, phonology, syntax, orthography, and morphology throughout the three main periods of development - Old English, Middle English, and Modern English. Students in this class will consider the time periods, explore the major influences on and characteristics of the language in each period, and study how the language influenced, was influenced by, and is reflected in the literature of each period.

### ENG 5333 - Teaching Shakespeare

This is a course in the methods of teaching Shakespeare. In-depth study of four plays, including the study of literary criticism pertinent to each play, is combined with pedagogical theory and practice. The "performance method" of teaching Shakespeare, defined by Michael Tolaydo and the Folger Teaching Shakespeare Institute, is given special consideration.

### ENG 5343 - Linguistics

The course is a comprehensive study of the English language from sounds (phonetics and phonology) to words (morphology) to structure (syntax) to meaning (semantics). The course also examines some social aspects of language (especially dialectology) as well as some applications of linguistic theory to other fields.



## Graduate Course Descriptions

### ENG 5353 - Issues In Linguistics

This course offers an intensive study of a specific topic within the discipline of linguistics. Content will vary within the limits of discipline.

### ENG 5363 - Theories of Film History

This course examines various philosophies of history and current theoretical approaches to historical and cultural study as well as exploring questions of aesthetics, economics, social practice, and cultural history. In addition, the work of several generations of film historians is surveyed.

### ENG 5373 - Methods of Film Research

This course will introduce students to the fundamentals of advanced scholarly research in film studies, providing the professional skills essential for researching the critical and cultural history of the cinema.

### ENG 5383 - Modern American Poetry

This one-semester course surveys the major figures in Modernist American Poetry, including Frost, Pound, Stevens, and Williams. The seminar examines the prose criticism of these writers as well as their poetry, and assesses their contributions to the development of twentieth-century literary theory.

### ENG 5413 - Tesl Grammar

The course will allow graduate students to study the practical application of grammatical theories in English as a Second Language (ESL) instruction through both primary and secondary research.

### ENG 5423 - A Literary Study Of The Bible

This course offers a study of the Bible as literature and provides an overview of current historical, anthropological, archetypal, and linguistic approaches to the study of the Bible. Students in this course study the forms of the biblical texts, as well as the development of these forms in a historical context. Contemporary literary criticism of the Bible is an integral part of the study of the biblical texts.

### ENG 5433 - Classical Hollywood Cinema

This course offers students an advanced understanding of the aesthetic and industrial practices that have defined the classical Hollywood cinema.

### ENG 5453 - American Indian Authors

American Indian Authors examines a particular American Indian author or selected groups or movements of American Indian authors.

### ENG 5463 - American Indian Literature

American Indian Literature is a critical survey of traditional and contemporary American Indian literature. Students will analyze diverse types of American Indian literary contributions, including oratory, poetry, drama, prose fiction, criticism, and autobiography.

### ENG 5473 - Advanced Composition

This course presents the principles of effective writing and affords students the opportunity to apply these principles through extensive writing practice.

### ENG 5483 - Milton: Poetry And Prose

This course examines the major poems and selected minor poetry and prose of John Milton, the great Seventeenth Century poet, puritan and revolutionary. Through close critical readings of Milton's work, the class will examine such Miltonic themes as loss, guilt, patience, choice, trial, free will, the relationship between men and women and their relationship with God. The class will study the literary genres which Milton adopts and adapts (epic, tragedy, pastoral, masque, etc.), and the poetics, aesthetics, and ethics which inform his work. The course will analyze Milton in his various roles of farsighted politician, profound theologian, and visionary poet.

### ENG 5503 - 16th Century British Literature

The course provides a survey of sixteenth century British prose, poetry, and drama. It will provide an extensive examination of writers and literary forms arising during Britain's 16th Century, each of which demonstrates continuing literary and historical importance to literature in English.

### ENG 5513 - Literary Works Of C.S. Lewis

This course will provide comprehensive coverage of the literary works of C. S. Lewis and a brief look at related criticism. The course will include literary interpretation, genres, motifs, literary devices, and themes of the works.

### ENG 5523 - Major Figures & Movements

This course offers an intensive study of specific authors literary movements. Special attention will be paid to the literary, historical, and critical contexts of the authors or movements selected for study. Content will vary within the department's field of study.

### ENG 5533 - Teaching Methods For Teaching Assistants

This course provides teaching assistants with the training necessary to teach first year composition. Students will focus on the pedagogical concerns involved in teaching the writing process and will come to understand the effects that professional attitude, grading procedures, conferring with students, and the use of technology have on the objectives of the class as a whole. Prerequisite(s): Students must be accepted into the Teaching Assistant program. Written permission required.

### ENG 5553 - History Rhetoric To 1700

This course surveys the history of rhetoric in western Europe from the fifth century B.C. through the seventeenth century. The first half of the course covers the major theories and pedagogics of classical rhetoric, from Homer through Quintilian, and the second half covers rhetoric in the Middle Ages and the Renaissance.

### ENG 5563 - Modern British Poetry

This one-semester course examining the works of the major British poets from before World War I to the contemporary era.

### ENG 5573 - British Novel Since WW II

This course examines the major British novelists and their work from approximately 1940 to 1990, focusing on "post-modernism" as a major literary movement in England following World War II.

### ENG 5583 - 17th Century British Literature

This course surveys British literature of the seventeenth century, focusing on, among others, the prose writers Browne, Burton, Donne, and Walton, novelists Defoe and Behn, and the poets Donne, Herbert, Marvell, Vaughan, and Traherne. Prerequisite(s): 6 hours grammar and composition.

### ENG 5613 - 18th Century Poetry: Pope To Cowper

This course offers an in-depth survey of the works of the major poets of 18th-Century Britain, including Alexander Pope, Thomas Gray, Anna Laetitia Barbauld, and William Cowper. This course also provides an overview of the major genres and thematic concerns of the 18th-Century British Poetry and traces the development of British cultural attitudes and esthetic sensibilities from the Augustan age to the beginning of the Romantic Period.

### ENG 5623 - Shakespeare Tragedies

This one-semester course offers an in-depth study of a selection of Shakespeare's tragedies.

## Graduate Course Descriptions

### ENG 5633 - Old English Literature

This course offers an in-depth survey of the major works of Old English literature, including heroic and religious poetry, homilectic prose, riddles, elegies, and saints' lives. This course also provides an overview of Anglo-Saxon history and culture and an introduction to Old English grammar, syntax, and vocabulary.

### ENG 5643 - Young Adult Literature Before 1980

Young Adult Literature Before 1980 examines literature written before 1980 specifically for or taught to an adolescent audience.

### ENG 5653 - History Rhetoric Since 1700

This course surveys the history of rhetoric in western Europe from 1700 to the Present. The first half of the course covers the rhetorics of The Enlightenment, 1700 to 1900, and the second half covers the rhetorics of the twentieth century.

### ENG 5663 - The Beat Movement

This course examines the works of many of the most significant writers of the Beat Movement in American literature of the 1950s and 1960s, including Allen Ginsberg, Jace Kerouac, and William Burroughs.

### ENG 5673 - Young Adult Literature After 1980

Young Adult Literature After 1980 examines literature written after 1980 specifically for or taught to an adolescent audience.

### ENG 5683 - Women in Literature

Women in Literature examines literature written by women and highlights the importance of gender in evaluating English, American, and world literature and literary criticism by women writers.

### ENG 5693 - Films of Akira Kurosawa

This course explores the works of Akira Kurosawa by examining his life, his films, and the impact of his greatest works on the world cinema. Prerequisite(s): Graduate standing.

### ENG 5703 - Kung Fu Films & Literature

This course examines Asian martial arts films, focusing primarily on Hong Kong films, by exploring such film icons as Bruce Lee and Jackie Chan; by analyzing the works of directors such as Ang Lee and Chang Cheh; and by evaluating the Chinese philosophies of Taoism, Buddhism and Confucianism in such films.

### ENG 5713 - 19th Century American Women Writers

This course provides an introduction to the major American female writers of the nineteenth century. This course focuses on novels, but includes short stories and poetry.

### ENG 5723 - Composition Pedagogies

This class examines practical strategies for helping students improve their composition skills by exploring established and emerging pedagogies.

### ENG 5733 - TESL Pedagogy

Future teachers of English as a second language (TESL) examine how creativity and research can help develop effective games and simulations for pedagogical purposes. First, students investigate methodologies for creating language games and simulations for the classroom. Second, they develop that knowledge into computer assisted language exercises. Finally, students will present their research and scholarly projects in a class symposium. Prerequisite(s): Graduate standing.

### ENG 5753 - Issues In Rhetoric

This course offers an intensive study of a specific topic within the canon of rhetoric. Content will vary within the limits of the discipline.

### ENG 5763 - American Literature 1800-1865

This course is a comprehensive study of the "flowering of American literature" from the beginning of the 19th century to the close of the Civil War. Special consideration is given to many important forms other than novel, such as poetry, short fiction, and nonfiction prose.

### ENG 5773 - American Literature 1865-1900

This course is a comprehensive study of American literature from the close of the Civil War to the beginning of the 20th century. Special consideration is given to many important forms other than the novel, particularly the short fiction of the writers of regionalism, realism and naturalism.

### ENG 5783 - Composition Theory & Research

This course provides an in-depth study of the scope of composition theory, the methods of composition research, and the work of individual theorists.

### ENG 5823 - Ethnic American Literature

This one-semester course focuses on the literature of African-Americans, Asian-Americans, Hispanic Americans, American Indians, and European Americans.

### ENG 5833 - Cyberpunk Film and Literature

In this course, students will explore the visual and literary sub-genre of cyberpunk science fiction. Students will define the genre according to the themes of the invasion of the mind, the ontology of cyborgs, and the paranoia of oppressive politics. Students will also assess the value this genre has in postmodern world fiction. Prerequisite(s): Graduate standing.

### ENG 5843 - Teaching Secondary English

This course is methodology course which links educational philosophy or theory to the formulation of units, behavioral objectives, and daily lesson planning relative to teaching grammar, composition, literature in the secondary schools. Prerequisite(s): Bachelor in Education or admitted to a certification program with graduate standing.

### ENG 5853 - Shakespeare Comedies

This one-semester course offers an in-depth study of six of Shakespeare's comedies. In addition to studying the secondary criticism, students will correlate films and stage productions with their reading of the primary texts.

### ENG 5863 - Shakespeare's History Plays

This course provides extensive research into the plays and background of the early Kings of England through literary analysis.

### ENG 5883 - Asian American Literature

In this course, students will analyze and evaluate the contributions that Asian Americans made to American literature. Students will discuss the perceptions Euro-Americans have towards individual Asian cultures due to historical events and how that affected the way Asian Americans were treated and how they recorded this treatment in the literature. Prerequisite(s): Graduate standing.

### ENG 5891 - Comprehensive Examination

This course, taken during the student's last semester in the program, will prepare the student for and will assist the student in successfully completing the Comprehensive Examination.

### ENG 5900 - Practicum In English

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ENG 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems or special topics.

## Graduate Course Descriptions

### ENG 5920 - Workshop in English

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### ENG 5930 - Individual Study In English

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans; conferences, oral and written reports.

### ENG 5940 - Field Study In English

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### ENG 5950 - Internship In English

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### ENG 5960 - Institute In English

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### ENG 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### ENG 5990 - Thesis In English

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## ENGINEERING (ENGR)

### Department of Engineering and Physics

#### ENGR 5023 - Thermal Science

This course introduces basic thermal-energy transport processes, conduction, convection, radiation, and the mathematical analysis of systems involving these processes in both steady and time-dependent cases. Prerequisite(s): ENGR 3203, 3443, MATH 3103.

#### ENGR 5083 - Electromagnetic Fields II

This course presents the application of Maxwell's equations to time-varying electromagnetic fields, electromagnetic waves, radiation, diffraction, the electromagnetic theory of light, and antenna design. Prerequisite(s): ENGR 3183.

#### ENGR 5163 - Engineering Optics

The principles of geometrical and physical optics are applied to the analysis and design of optical systems including uniaxial and biaxial crystals, Gaussian-beam propagation, optical resonators, lasers, q-switching and mode locking, line broadening and electro-optic modulations. Prerequisite(s): Graduate standing and permission of instructor.

#### ENGR 5443 - Fluid Dynamics

The fundamental equations and solution methods of fluid dynamics are presented with particular attention to solving the Navier-Stokes equation. Topics covered will include mass conservation, momentum and energy equations for continua, potential flow, incompressible and compressible flows, viscous flow, similarity and dimensional analysis, boundary-layer theory, vorticity, and turbulent flow. Prerequisite(s): ENGR 3203, 3443, MATH 3103.

#### ENGR 5553 - Applied Problems

The methods used to assess and solve applied problems commonly encountered in modern industry and technology are presented. Prerequisite(s): Graduate standing and permission of instructor.

### ENGR 5613 - Photonics

The ray, wave, and photon-formulations of optics are developed and applied to engineering waveguides, fiber optics, and ultra-fast laser systems. Applications to nonlinear optics, laser holography, nanostructures, quantum statistics of photons, three- and four-wave mixing, near- field microscopy, advanced spectroscopy methods, and light- scattering are covered. Prerequisite(s): ENGR 5163; or graduate standing and permission of instructor.

### ENGR 5633 - Solid State Devices

The physical principles of operation of the p-n junction, metal semiconductor contact, bipolar junction transistor, MOS capacitor, MOS and junction field-effect transistors, and related electro-optical devices are presented. First-order device models reflecting the underlying physical principles are developed. Prerequisite(s): PHY 3103 and ENGR 3183 or permission of instructor.

### ENGR 5910 - Seminar/Special Topics

Credit will vary from 1 to 3 hours. Subject matter will vary within the department's field of study.

### ENGR 5930 - Individual Study in Engineering

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ENGR 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### ENGR 5990 - Thesis in Engineering

Credit will vary from 1 to 3 hours. Subject matter will vary within the department's field of study.

## FAMILY AND CONSUMER SCIENCE EDUCATION (FACS)

### Department of Occupational and Technology Education

#### FACS 5112 - Home Management

The study of effective management concerning values and goals as reflected in decision-making about personal and family resources.

#### FACS 5123 - Professional Issues

This course is planned to assist the student in identifying professional and personal competencies needed in emerging home economic areas. Opportunities for exploring and assessing self interests and abilities as well as the identification of competencies needed for professional level employment in a specialized area will be encouraged and required.

#### FACS 5133 - Methods Of Teaching

Problems and methods of teaching home economics. Prerequisite(s): Admission to teacher education.

#### FACS 5173 - Program Development

This class is designed to provide home economics education majors with knowledge and skills needed for developing a vocational and general home economics program.

#### FACS 5453 - Consumer Management

This course is designed to provide a framework for examining the key areas of personal and family financial decision- making and goal setting, consumer issues, decisions and the relationship of resource allocation for the family throughout the life cycle.



## Graduate Course Descriptions

### FACS 5572 - Career Education

This course is designed to provide the student with understanding of themselves relative to careers with special emphasis on the breadth of the field.

### FACS 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### FACS 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study of selected problems or special topics. Prerequisite(s): An undergraduate minor in the subject matter area and permission of graduate advisor.

### FACS 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### FACS 5930 - Individual Study

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans, conferences, oral and written reports. Prerequisite(s): An undergraduate major in the subject matter area and permission of graduate advisor.

### FACS 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study. Prerequisite(s): An undergraduate minor in the subject matter area and written permission of graduate advisor.

### FACS 5950 - Internship

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### FACS 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### FACS 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### FACS 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## FINANCE (FIN) Department of Finance

### FIN 5203 - Contemporary Problems In Finance

A readings and case course designed to increase the practical realism of the problems faced by financial managers in the modern business world. The course provides an environment that enhances the student's understanding of textbook issues and current business problems by requiring article reviews, case analyses, report writing, oral presentations, and participatory discussions of contemporary issues in business, economics and finance. Prerequisite(s): Completed all prerequisites for the MBA Program.

### FIN 5223 - International Finance

A study of the financial problems of the multinational business firm. The course includes lectures, case discussions, and contemporary readings to extend both modern and traditional theories of financial management to the area of international business operations. Prerequisite(s): FIN 5333.

### FIN 5233 - Investment Analysis

A study of the various approaches to the selection and timing of investment opportunities for the individual and for the business firm. The course includes a review of traditional and modern theories of investment strategy and portfolio analysis. Case discussions, problem solving and contemporary readings are utilized. Prerequisite(s): FIN 5333.

### FIN 5243 - Money And Capital Markets

A study of the money and capital market segments of the U.S. Financial System. Emphasis is placed on the importance and role of various interest rates for lending and investment in the economy, their determination, and their measurement. The course also includes discussion of current readings, case analysis, and problem solving relating to the management of financial institutions. Prerequisite(s): Completed all prerequisites for the MBA Program.

### FIN 5253 - Capital Budgeting

A theory and tools course that emphasizes the economic analysis of the firm's long-term investment opportunities. pecific emphasis is placed on determining the optimal capital budgeting techniques and processes. Extensive attention is given to the problem of explicitly incorporating risk into the analysis and to the problem of modifying decision rules when there are constraints on budget size. Prerequisite(s): FIN 5333.

### FIN 5333 - Financial Administration & Control

Methods and problems involved in the financial administration of the business firm. Special attention to planning for, obtaining, controlling, and allocation of funds. Prerequisite(s): Completed all prerequisites for the MBA Program.

### FIN 5353 - Derivative Securities

A study of various derivative securities traded in current financial markets. The course introduces the characteristics and pricing of various derivatives (e.g., put options, call options, forward contracts, futures contracts, and swaps) and demonstrates their use in investing and portfolio management. The course includes lectures, case discussions, computer analysis, and contemporary readings. Prerequisite(s): FIN 5333.

### FIN 5413 - Financial Analysis w/ Computer

The use of computers and information technology is examined in relation to financial topics. Topics include, but are not limited to, financial statements, cash budgets, corporate performance evaluation, financial forecasting, breakeven and leverage analysis, asset valuation, rates of return, the cost of capital, capital budgeting, investment applications, logical and financial functions, and graphs. Prerequisite(s): Completed all prerequisites for the MBA Program.

### FIN 5423 - Employee Benefit Planning

This course examines the approaches to protecting employees' financial security from the perspective of businesses by studying the basic concepts and managerial considerations underlying the group insurance mechanism for providing life, health, disability and retirement plans. Topics covered include the theory and practice regarding employee benefits plan design, administration, cost, funding regulation and tax considerations. Prerequisite(s): Completed all prerequisites for the MBA Program with a minimum grade: C.

### FIN 5900 - Practicum In Finance

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### FIN 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems or special topics.

## Graduate Course Descriptions

### FIN 5920 - Workshop in Finance

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### FIN 5930 - Individual Study In Finance

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans, conferences, oral and written reports.

### FIN 5940 - Field Study In Finance

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### FIN 5950 - Internship In Finance

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### FIN 5960 - Institute In Finance

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### FIN 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### FIN 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## FOREIGN LANGUAGE (FLGN)

### Department of Modern Languages, Literature & Cultural Studies

### FLGN 5000 - Workshop In Foreign Language

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given. No more than 2 hours of workshop may be counted on a master's degree.

### FLGN 5103 - Literature Of French/Hispanic Caribbean

This course provides an introduction to French and Hispanic Caribbean literary movements. Texts are available in original French and/or Spanish, and also in English translation. Concepts introduced include colonial independence and patriotism, negritude, social injustice, the spirituality of santeria and voodoo, among others. Prerequisite(s): 17 hours in major (French, Spanish or others) and permission of the instructor.

### FLGN 5900 - Practicum In Foreign Language

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### FLGN 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary from within the department's field of study.

### FLGN 5920 - Directed Reading

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### FLGN 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### FLGN 5950 - Internship In Foreign Language

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### FLGN 5960 - Institute In Foreign Language

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### FLGN 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### FLGN 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## FAMILY AND CHILD DEVELOPMENT (FMCD) Department of Human Environmental Science

### FMCD 5011 - Professional Development In Family/Child Development

This course will explain professional opportunities, professional organizations, certifications, and job opportunities in Family and Child Studies. The graduate internship and portfolio assessment will also be addressed. Prerequisite(s): Majors only.

### FMCD 5023 - Theories In Family & Child Studies

This graduate course is an organized study of major theoretical approaches to the study of family and child development. Prerequisite(s): 9 hours behavioral science course work. Enrollment open to Family and Child Studies majors only.

### FMCD 5043 - Family Dynamics and Sexuality

This course is an in-depth study of the family systems theory and circumplex model as applied to interpersonal relations. Areas to be examined include communication, conflict resolution, diversity and strengths in families, and living in a global world. The course will also examine the historical, theoretical, and research perspectives of human sexuality through the life span. Prerequisite(s): Six hours of marriage, family, or related courses (psychology, sociology).

### FMCD 5211 - Family & Child Studies Methods

This course will detail the principles of family life education in conjunction with the ability to plan, implement and evaluate programs. Additional areas of study will be professional organizations, certifications, career development and an overview of the Family and Child Studies graduate program.

### FMCD 5363 - Ethics/Issues In Family/Child Study

The study includes current issues that influence, effect and change families. The topic of ethics will permeate all issues and be discussed separately. To be taken concurrently with the last semester of the graduate program.

### FMCD 5373 - Lifespan Human Development Child/Family Studies

This course is a study of theory and research in life-span developmental processes from birth to death, with appropriate applications in relevant occupational fields such as: infant programs, parent, school age, adolescence, special needs, middle age and aging. Prerequisite(s): Written instructor permission.

### FMCD 5423 - Linking Families & Community

This course is a study of programs in the community that offer support, education, assistance, assessment and intervention to families. Students will research program's mission and goals and effective means of program development, delivery and evaluation. Program methodology and evaluation will also be examined. Prerequisite(s): Enrollment open to Family and Child Studies majors only.



## Graduate Course Descriptions

### FMCD 5511 - Professional Development In Family/Child Development

This course will explain professional opportunities, professional organizations, certifications, and job opportunities in family and child studies. The graduate internship and portfolio assessment will also be addressed. Prerequisite(s): majors only.

### FMCD 5523 - Family Law and Public Policy

This course is a general survey of government programs and policies that impact on the family. Topics to be covered include child care, aging, legal aspects of family life, mental health, generational equity, family violence, income maintenance, and family impact analysis. Students will be encouraged to critique past and current policies as well as develop a research policy agenda for the future.

### FMCD 5542 - Leadership Principles & Advocacy

Leadership Principles and Advocacy will explore the theories and principles of leadership when working with family agencies. Areas of study will include leadership skills, characteristics and techniques, and current issues of advocacy and legislation.

### FMCD 5712 - Parent Education

The course is an in-depth study of programs that facilitate parent education. The history of parent education programs, group dynamics, and home-based parent education will be discussed.

### FMCD 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### FMCD 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study of selected problems or special topics. Prerequisite(s): An undergraduate minor in the subject matter area and permission of graduate advisor.

### FMCD 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### FMCD 5930 - Individual Study

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans, conferences, oral and written reports. Prerequisite(s): An undergraduate major in the subject matter area and permission of graduate advisor.

### FMCD 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study. Prerequisite(s): An undergraduate minor in the subject matter area and written permission of graduate advisor.

### FMCD 5950 - Internship

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### FMCD 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### FMCD 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### FMCD 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## FASHION MARKETING (FMKT) Department of Human Environmental Science

### FMKT 5063 - Fashion Accessories

Analysis of the accessory needs of specialized market segments and the products produced to meet those needs with emphasis on product design, marketing, and merchandising. Prerequisite(s): FMKT 1303 or FMKT 3113.

### FMKT 5073 - Heritage of Dress II

An in-depth study of the development of costume and fashion from the Ancient Egyptians to present day with an emphasis on interpreting and analyzing current fashion trends from a historical perspective. Prerequisite(s): Six credits in history/humanities or permission of the instructor.

### FMKT 5093 - No-Textiles Accessories

Analysis of the non-textile accessory needs of specialized market segments and the products produced to meet those needs with emphasis on product design, marketing and merchandising. Prerequisite(s): FMKT 3113.

### FMKT 5621 - Dress for the Professional

This course is designed to relate one's dress to career demands and successes and to discover an affordable, accomplished, versatile, and professional approach to clothing selection and wardrobe coordination. Designed for both male and female students.

### FMKT 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study of selected problems or special topics. Prerequisite(s): An undergraduate minor in the subject matter area and written permission of graduate advisor.

### FMKT 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### FMKT 5930 - Individual Study

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans, conferences, oral and written reports. Prerequisite(s): An undergraduate major in the subject matter area and permission of graduate advisor.

### FMKT 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study. Prerequisite: An undergraduate minor in the subject matter area and written permission of graduate advisor.

### FMKT 5960 - Institute In Fashion Marketing

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### FMKT 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

## FUNERAL SERVICE (FNRL) Department of Funeral Service

### FNRL 5900 - Practicum In Funeral Service

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### FNRL 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

## Graduate Course Descriptions

### FNRL 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### FNRL 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### FNRL 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### FNRL 5950 - Internship In Funeral Service

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### FNRL 5960 - Institute In Funeral Service

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### FNRL 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### FNRL 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## FRENCH (FRCH)

### Department of Modern Languages, Literature & Cultural Studies

### FRCH 5203 - French Culture & Civilization

Prerequisite(s): 18 hours of French.

### FRCH 5223 - Advanced French Grammar

Prerequisite(s): Eighteen hours of French.

### FRCH 5303 - Francophone Literatures

This course focuses on the historical and aesthetic evolution of one or more of the literatures of Quebec, the Maghreb, Francophone West Africa, and/or the Caribbean. Prerequisite(s): 17 hours of French.

### FRCH 5900 - Practicum In French

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### FRCH 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Prerequisite(s): 18 hours of French and permission of instructor. May be repeated for credit up to four hours with change in content.

### FRCH 5920 - Workshop in French

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### FRCH 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. May be repeated for credit up to four hours with change in content.

### FRCH 5940 - Field Study In French

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### FRCH 5950 - Internship In French

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### FRCH 5960 - Institute In French

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### FRCH 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### FRCH 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## FORENSIC SCIENCES (FRSC) Forensic Science Institute

### FRSC 5043 - Crime Scene Processing

Crime Scene Processing serves as a comprehensive review of all aspects of evidence collection and preservation. Students will learn the process of crime scene management and become proficient in recognizing evidence and determining proper packaging and preservation methods. Basic methods in crime scene photography, sketching, and documentation will be explored. Students will demonstrate and enhance their understanding of lecture material through participation in practical crime scene exercises. Prerequisite(s): FRSC 2503.

### FRSC 5102 - Physical Aspects Forensic Science

This course provides a survey of the physical aspects of forensic science. Topics include the operation and function of a forensic science laboratory, fingerprint identification, firearms and tool marks identification, document examination, trace evidence examination, and crime scene investigation. Prerequisite(s): One semester of college chemistry with laboratory.

### FRSC 5112 - Physical Aspects Forensic Science Lab

This is a laboratory course that utilizes advanced microscopic, chemical, and instrumental methods applied to crime scene samples. This course includes principles and methods of analysis of microscopic and macroscopic evidence such as glass, soil, paper, inks, and dyes, paints and other coating materials, explosives, fibers, drugs, and other materials classifiable as trace evidence. Prerequisite(s): CHEM 3454, or concurrent enrollment; and FRSC 5102 or concurrent enrollment.

### FRSC 5143 - Crime Scene Reconstruction

Crime Scene Reconstruction serves as a comprehensive overview of computer-based and remote sensing technologies in crime scene reconstruction. The focus of this crime scene course is on the use of computer-based, automated data collection, reconstruction, analysis, and courtroom presentation technologies. Students will demonstrate and enhance their understanding of lecture material through participation in practical crime scene exercises. Prerequisite(s): FRSC 2503; FRSC 4043 or FRSC 5043.

### FRSC 5202 - Biological Aspects Forensic Science

This course introduces principles of forensic serology, pathology, and toxicology and provides basic knowledge of the application of techniques in these areas to forensic investigations, including identification of human remains, partial individualization of biological materials, and detection of drugs in biological matrices. Prerequisite(s): One semester of college biology with lab, one semester of college chemistry with lab, and graduate standing.

## Graduate Course Descriptions

### FRSC 5212 - Biological Aspects Forensic Science Lab

This course presents laboratory applications of forensic serology, pathology, and toxicology. Techniques of comparison and individualization of biological evidence will be utilized. The theory and practice of microscopic, biological, immunological, and chemical analysis will be applied to the examination of blood, seminal fluid, saliva, hair, tissues, botanical samples, and other materials of forensic interest. Prerequisite(s): BIO 3304, CHEM 3442, FRSC 5202, or concurrent enrollment in FRSC 5202 is required.

### FRSC 5253 - Forensic Sci Analysis & Lab

Forensic Science Analysis serves as an introduction to classical and modern forensic science techniques with emphasis on the theory of modern impression evidence examinations. Techniques covered include latent fingerprints, handwriting and related document examinations, firearms and toolmarks, and fracture glass examinations. Automated evidence database applications are discussed and practiced. Emphasis is given to quality control and quality assurance as practiced in today's crime laboratories. Prerequisite(s): FRSC 2503. Concurrent enrollment in FRSC 5253L required.

### FRSC 5253L - Forensic Science Analysis Lab

This is the laboratory course that accompanies FRSC 5253. Prerequisite(s): FRSC 2503. Concurrent enrollment in FRSC 5253 required.

### FRSC 5313 - Forensic Pathology & Anthro

Forensic Pathology and Anthropology serves as a comprehensive study of multidisciplinary scientific principles and techniques which comprise the modern basis in human death investigation and human remains recovery. Emphasis is placed on forensic pathology, anthropology, odontology, and the detection and recovery of human remains. Prerequisite(s): FRSC 2503.

### FRSC 5323 - Forensic Toxicology & Lab

Forensic Toxicology serves as a "hands-on" introduction to modern toxicological methods in forensic science. Topics and analytical techniques covered include sampling preparation, instrumentation, and the analyses of alcohol, drugs of abuse, therapeutic drugs, carbon monoxide, and cyanide in biological fluids and tissues. Prerequisite(s): FRSC 2503 and CHEM 3454. Concurrent enrollment in FRSC 5323L is required.

### FRSC 5323L - Forensic Toxicology Laboratory

This laboratory course accompanies FRSC 5323. Prerequisite(s): FRSC 2503 and CHEM 3454. Concurrent enrollment in FRSC 5323 is required.

### FRSC 5333 - Forensic Molecular Biology & Lab

This lecture and laboratory course presents advanced principles of serology and DNA identification techniques with forensic laboratory applications. This course includes the theory and practice of techniques used to identify and individualize biological samples having a forensic interest. Related database applications are discussed and practiced. Emphasis is given to quality control and quality assurance as practiced in today's crime laboratory. Prerequisite(s): BIO 3304. Concurrent enrollment in FRSC 5333L is required.

### FRSC 5333L - Forensic Molecular Biology Lab

This course is a laboratory course designed to accompany FRSC 5333. Prerequisite(s): BIO 3304. Concurrent enrollment in FRSC 5333 is required.

### FRSC 5413 - Bloodstain Pattern Analysis

Bloodstain Pattern Analysis investigates the significance of bloodstain patterns found at violent crime scenes. Using bloodstain pattern

analysis the student will learn to identify the occurrences that took place during and after a violent attack. Several practical exercises are used to assess the skill and knowledge of the student. Students will demonstrate and enhance their understanding of lecture material through participation in actual practical mock crime scene exercises. Prerequisite(s): FRSC 4043 or FRSC 5043.

### FRSC 5423 - Bloodstain Pattern Analysis II

This is the second course in the study of bloodstain pattern analysis. The course provides a comprehensive review of this highly specialized crime scene reconstruction tool. Students will utilize current literature, case studies, laboratory experiments and computer simulation to gain experience in using bloodstain patterns in reconstructing crime scenes. Emphasis is given to the mathematical formulas and calculations involving trigonometry and physics. Emphasis is also given to preparing students to become qualified as expert witnesses for court testimony. Prerequisite(s): FRSC 5413.

### FRSC 5443 - Forensic Arson Investigation

This is a comprehensive course on fire investigation emphasizing the use of specialized forensic techniques for the identification of causes of fires. Major topics included in this course are the chemistry of fire, how to diagram the fire scene, common types of building construction and the effects of construction on how structures burn. Proper collection of physical evidence, documentation, analysis and preservation as related to fire investigations will be emphasized. Prerequisite(s): FRSC 5102.

### FRSC 5513 - Forensic Chemistry & Lab

Forensic Chemistry serves as a "hands-on" introduction to modern forensic chemistry. Topics and analytical techniques covered include sampling and statistics, sample preparation, instrumentation, and analyses related to drugs, arson, explosives, inks, paints and polymer evidence. Prerequisite(s): FRSC 2503 and CHEM 3454. Concurrent enrollment in FRSC 5513L required.

### FRSC 5513L - Forensic Chemistry Lab

This is the laboratory course that accompanies FRSC 5513. Prerequisite(s): FRSC 2503 and CHEM 3454. Concurrent enrollment in FRSC 5513 required.

### FRSC 5900 - Practicum In Forensic Science

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### FRSC 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### FRSC 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### FRSC 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Prerequisite(s): Permission of instructor.

### FRSC 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### FRSC 5950 - Internship In Forensic Science

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.



## Graduate Course Descriptions

### FRSC 5960 - Institute In Forensic Science

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Prerequisite(s): Permission of instructor.

### FRSC 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### FRSC 5990 - Thesis

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Prerequisite(s): Permission of instructor.

## GENERAL SCIENCE (GENS)

### Department of Engineering and Physics

#### GENS 5900 - Practicum In General Science

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### GENS 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### GENS 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

#### GENS 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### GENS 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

#### GENS 5960 - Institute In General Science

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

#### GENS 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

#### GENS 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## GEOGRAPHY (GEO)

### Department of History & Geography

#### GEO 5103 - Historical Geography Of The U.S.

Geographical environment as it has modified and influenced the historical growth of the United States.

#### GEO 5503 - Geography Of South America

An intensive study of the geography of South America.

#### GEO 5703 - Geographical Information Systems For K-12 Educator

This course introduces geographic information systems as tools for illustrating geographic concepts in K-12 education. The primary focus is on theoretical and practical knowledge of GIS software, as well as on applying that knowledge to standards-based education models.

#### GEO 5900 - Practicum In Geography

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### GEO 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### GEO 5920 - Workshop in Geography

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

#### GEO 5930 - Individual Study In Geography

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### GEO 5940 - Field Study in Geography

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

#### GEO 5950 - Internship In Geography

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

#### GEO 5960 - Institute In Geography

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

#### GEO 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

#### GEO 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## GERMAN (GERM)

### Department of Modern Languages, Literature & Cultural Studies

#### GERM 5000 - Workshop In German

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given. No more than 2 hours of workshop may be counted on a master's degree.

#### GERM 5203 - German Culture & Civilization

Prerequisite(s): Eighteen hours of German.

#### GERM 5223 - Advanced German Grammar

Prerequisite(s): Eighteen hours of German.

#### GERM 5313 - Joh W Von Goethe

Goethe (1749-1832) shaped the German language and the German cultural landscape like no other author. Students will read several of Goethe's works and analyze them in the context of seminar discussions, exams and a paper. An essential component of this course is the interrogation of the concept 'authorship' in light of the many different Goethean artifacts that are not merely "literary". Prerequisite(s): 17 hours of German course work.

#### GERM 5900 - Practicum In German

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### GERM 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. May be repeated for credit up to four hours. Prerequisite(s): Eighteen hours of German, and permission of instructor.

## Graduate Course Descriptions

### **GERM 5930 - Individual Study In German**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. May be repeated for credit up to four hours. Prerequisite(s): Eighteen hours of German, and permission of instructor.

### **GERM 5950 - Internship In German**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### **GERM 5960 - Institute In German**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### **GERM 5970 - Study Tour**

Credit will vary. Subject matter will vary within the department's field of study.

### **GERM 5990 - Thesis**

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## **GERONTOLOGY (GERO)**

### **Department of Occupational and Technology Education**

#### **GERO 5000 - Workshop**

Credit will vary from 1 to 2 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given. No more than 2 hours of workshop may be counted on a master's degree.

#### **GERO 5023 - Orientation to Gerontology**

The purpose of this course is to present a broad overview of the major concepts and issues relevant to gerontology. These will include theories of aging, health and physiological aspects of aging, environmental design and retirement housing, leisure and recreation.

#### **GERO 5213 - Health & Social Services For Seniors**

This course focuses on health and social services available to seniors in the United States providing in-depth understanding of Medicare, Medicaid, Aging Network Services, housing, and private sector services.

#### **GERO 5342 - Politics of Aging**

This course focuses on a range of political and policy issues that affect the well-being of seniors and the political realities of developing solutions to these needs and concerns.

#### **GERO 5363 - Psychology of Aging**

This course examines the psychological aspects of human aging. Focus areas include, psychological theories of aging, psychological research methods in aging field, dementias/psychopathologies of aging, and sensory, motor, and cognitive changes with aging.

#### **GERO 5443 - Biology of Human Aging**

The course examines the biological changes associated with human aging. Emphasis is given to theories of biological aging, maintenance of homeostatis, age changes in each body system, interactions among these systems, and diseases that commonly affect older adults.

#### **GERO 5463 - Bereavement Counseling**

This course will discuss death and dying, the stages of grief, hospice, the living will and techniques to be used in counseling the bereaved of all ages.

### **GERO 5523 - Qualitative Gerontology**

This course is an indepth study of qualitative research in Gerontology. Topics covered include methodological techniques, application of findings, and ethical considerations.

### **GERO 5731 - Drug Issues for Older Adults**

This course will examine drug issues concerning older adults including prescription and over-the-counter drugs, problems encountered by the older adult taking multiple medications, substance abuse, health and safety guidelines, marketing effects, and economic concerns.

### **GERO 5743 - Colloquium in Gerontology**

This course is designed to be the culminating experience for all gerontology majors. It will summarize all the work covered in the gerontology proram and look at directions for the future in the field of aging. Prerequisite(s): Course should be taken during students last spring semester prior to graduation.

### **GERO 5900 - Practicum**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **GERO 5910 - Seminar / Special Topics**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **GERO 5920 - Directed Reading**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **GERO 5930 - Individual Study**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **GERO 5950 - Internship**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### **GERO 5960 - Institute**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### **GERO 5970 - Study Tour**

Credit will vary from 1 to 2 hours. Subject matter will vary within the department's field of study.

### **GERO 5990 - Thesis**

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## **GUIDANCE (GUID)**

### **Department of Advanced Professional Services**

#### **GUID 5013 - Principles Of Guidance And Counseling**

Principles, functions and practices basic to guidance on both elementary and secondary levels, professional, ethical and legal responsibilities; historical development and current trends and issues. This course includes the characteristics of successful counselors and the development of basic helping skills.

#### **GUID 5113 - Theories/Techniques Group School School Counseling**

Introduction to the dynamics of groups by utilizing counseling theories and group techniques. Emphasis is placed on group process in the school setting; evaluation of group dynamics, observation, participation and conducting group counseling activities. Prerequisite(s): GUID 5163.



## Graduate Course Descriptions

### GUID 5133 - Multicultural Counseling

A study of the use of counseling theories and techniques in pluralistic school settings. Emphasis will be placed on changes in human roles, discrimination on the basis of human characteristics, and concerns of subgroups. Skills such as conflict resolution and helping skills will be applied. Prerequisite(s): GUID 5163.

### GUID 5153 - Counseling Intervention Strategies

A study of the theoretical and practical aspects of helping children and adolescents cope with major life stressors common to this age group in contemporary society. Specific needs to be covered include divorce, drugs and alcohol, depression, stress, abuse, and others. Issues related to counseling minorities will be covered. Prerequisite(s): GUID 5163.

### GUID 5163 - Theories/Techniques Individual/School Counseling

Introduction to individual counseling theory and school counseling techniques. Emphasis is placed on major counseling theories, their underlying philosophy, assumptions and techniques. Their strengths and weaknesses with an application in the school setting. Prerequisite(s): GUID 5141 or concurrent enrollment.

### GUID 5172 - Capstone Experience School Counseling

An integration of the components included in the knowledge base under-girding school guidance and counseling with emphasis on preparation for professional examinations for national and state certification and licensure. Prerequisite(s): GUID 5903.

### GUID 5193 - Abnormal Psychology Sch Person

A survey of the normal/abnormal continuum of behaviors with emphasis on behaviors that can and cannot be accommodated within institutional teaching/counseling programs. This includes a broad study of the major classifications of psychopathology as well as the etiology, progress and treatment of the disorder, as viewed from the major paradigms.

### GUID 5213 - The Counselor As Consultant

Theory and practice as a consultant in school, family, and community settings.

### GUID 5253 - Developmental Guidance

Study of the design and management of a comprehensive developmental guidance program. Emphasis on the planning and implementation of a guidance curriculum appropriate for needs of all students. Prerequisite(s): GUID 5012 and PTE 5203.

### GUID 5333 - Individual Test Interpretation

A survey of individual tests, utilizing case studies and other appropriate techniques. Designed to enable school counselors and other service personnel to interpret and utilize the results of individual tests. Prerequisite(s): PTE 5383.

### GUID 5343 - Counseling Children/Adolescent

This course covers the process and interventions in counseling children and adolescents. Different models of play and activity therapy will be examined. Specific developmental issues will be examined along with how these issues can be addressed via the media of play and through therapeutic games and activities. This course includes clinical observation and discussion of the observed cases. Prerequisite(s): GUID 5153, 5163 or concurrent enrollment.

### GUID 5443 - Career Guidance

An introduction to the theories of career development, use and interpretation of career inventory data and identification and use of community resources and materials appropriate for use in a guidance program. Prerequisite(s): GUID 5013 or concurrent enrollment.

### GUID 5652 - Developing Guidance Elementary School

A study of the typical needs common to the age groups found in elementary schools. There will be demonstrations of small and large group activities to provide for the optimal development of all elementary students. Topics will include coping skills, problem solving, social skills training, stress management, family relationships and others.

### GUID 5900 - Practicum In Guidance

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### GUID 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### GUID 5920 - Workshop in Guidance

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### GUID 5930 - Individual Study In Guidance

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### GUID 5940 - Field Study In Guidance

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### GUID 5950 - Internship

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student. During the internship the required Professional Portfolio will be completed and checked. CACREP guidelines require a 600 hour internship.

### GUID 5960 - Institute In Guidance

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### GUID 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### GUID 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## HUMAN ENVIRONMENTAL SCIENCE (HES) Department of Human Environmental Science

### HES 5123 - Professional Issues

This course is planned to assist the student in identifying professional and personal competencies needed in emerging Human Environmental Sciences areas. Opportunities for exploring and assessing self interests and abilities as well as the identification of competencies needed for professional level employment in a specialized area will be encouraged and required.

### HES 5233 - Research Methods

This course develops the basic techniques and methodology in academic and scientific research. Current research studies are reviewed and interpreted to show how the evaluation process applies to the professional areas encompassed by Human Environmental Sciences.

## Graduate Course Descriptions

### HES 5323 - Creative Leadership

This course explores strategies for marketing oneself effectively. Areas covered include 1) creativity and productivity, 2) leadership styles, 3) power and delegation, and 4) promotional techniques. The general information will be applied to studies of individuals as well as to student self-evaluation.

### HES 5910 - Seminar / Special Topics

Credit may vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### HES 5940 - Field Study

Credit will vary from 1 to 0 hours. Subject matter will vary within the department's field of study.

## HISTORY (HIST)

### Department of History & Geography

#### HIST 5000 - Workshop In History

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given. No more than 2 hours of workshop may be counted on a master's degree.

#### HIST 5013 - Historiography

Structured as a seminar, historiography covers the main currents in historical research, the writing of history, and the influence of the great historians from Herodotus to the present.

#### HIST 5103 - Europe, 1919 to 1945

This course describes the history of Europe from the Treaty of Versailles through the end of World War II. In this class emphasis is placed upon the totalitarian regimes of Italy, Germany, and Russia.

#### HIST 5113 - American Diplomatic History—20th Century

A history of American foreign policy from the end of the Spanish-American war to the present. Key topics of the course include: U.S. intervention in Latin America, World War I, World War II, the Cold War, Korea and Vietnam.

#### HIST 5153 - History of Latin America

This course examines selected problems in Latin American history from the fifteenth century to the present. Prerequisite(s): Graduate standing.

#### HIST 5203 - American Diplomatic History To 1900

A history of American Foreign Policy from Independence through the Spanish-American war. Key themes of the course are American Expansion and America's rise to power.

#### HIST 5213 - Introduction To Historic Preservation

An introduction to the basic components of the field of historic preservation/conservation, including a brief history of American architecture and the preservation/conservation movement; preservation law; historic research and restoration of historic structures.

#### HIST 5263 - The American Southwest

A history of the Southwest with emphasis upon the economic, cultural, and political forces which have produced its regionalism; its homogenous character, and its diversities. Particular emphasis is given to the various ethnic groups that have produced much of the essence of the region. Prerequisite(s): Six hours of American history and permission of instructor.

#### HIST 5303 - Weimar And Nazi Germany

An in-depth study of the rise of national socialism during the Weimar republic, the consolidation of power by Hitler, and Germany during WWII.

#### HIST 5313 - U.S. Military History To 1917

This course provides an overview of the military's role in American development from English colonization through the emergence of the United States as a world power. More than just a survey of battles and leaders, this course will examine the interrelationship between the armed forces and society in both peace and war, as well as the impact of intellectual and technological change.

#### HIST 5323 - U.S. Military Hist Since 1900

American development from the aftermath of the Spanish through the present. More than just a survey of battles and leaders. This course will examine the interrelationship between the armed forces and society in both peace and war, as well as the impact of intellectual and technological change.

#### HIST 5333 - Russian History To 1917

Students in Russian history to 1917 study Russian history from 882 to the Bolshevik revolution of 1917, paying particular attention to ancient Kiev, medieval Muscovy, westernization in the 18th century, and the emergence of revolutionary movements in the 19th century.

#### HIST 5343 - Russian History Since 1917

Students in Russian history since 1917 study Russian history from 1917 to the present, paying particular attention to the Bolshevik revolution, the Nep era, Stalin's "Revolution from Above," the Gorbachev era, and post-soviet problems of transition to western political and economic models.

#### HIST 5353 - Women's History: International

This course requires students to discuss, analyze and write about continuities and changes, from the nineteenth century onwards, in the "social organization of gender differences" particularly as this framework applies to women in five possible geo-political regions: Southwest Asia, Asia, South Asia, Africa, and Latin America.

#### HIST 5403 - Indians Of The Southwest

A study of the social, cultural and intellectual history of the Indians of the American Southwest from prehistoric times to the present.

#### HIST 5413 - American Indian Women

This course examines the varied historical experiences of American Indian women. It provides a chronological framework through which to examine more than four centuries of encounter, resistance, accommodation and change. Themes include: origins and cultural development; the impact of European contact; assimilation, acculturation, adaptation; U.S. federal Indian policies; boarding school experiences; American Indian arts and crafts; the Southwest tourism industry; Native women's resistance and activism. Prerequisite(s): HIST 1483 or 1493.

#### HIST 5423 - Women in the American West

This course examines women in the American West from the early 1800s to the 1980s. Through the study of individual women's lives and texts as well as historians' interpretations of women's experiences, this course traces regional identity, mobility and cultural representations in an effort to understand how women shaped the American West. Prerequisite(s): HIST 1483 or 1493.

#### HIST 5433 - American Colonial Period, 1492-1763

From the discovery of America to the Treaty of Paris in 1763.

#### HIST 5443 - American Revolution & Early Nationalism, 1763-1815

This course covers American History from the end of the French and Indian War in 1763 until 1815. This course and HIST 5553 replaces HIST 5533.

## Graduate Course Descriptions

### HIST 5502 - Critical & Analytical Study Of History

A study of the discipline of history; its evolution, interpretation, and major historians.

### HIST 5513 - History Of Mexico

The history of Mexico from the Aztec civilization until modern times. Emphasis is placed on the Aztecs, the conquest by Cortez, society under Spanish independence, the Mexican Revolution, and post revolutionary Mexico.

### HIST 5523 - Museum Management

This course provides a comprehensive introduction to museum organization, law, ethics; contemporary museum issues; collections management procedures and policies; collections preservation.

### HIST 5543 - Black Experience In American West

An examination of the black experience in the Trans-Mississippi from the sixteenth century to the late 20th century. Special attention is devoted to the contributions of black people to the development of American culture as cowboys, farmers, laborers, and soldiers.

### HIST 5553 - Jacksonian America, 1815-1848

This course covers American History from 1815 until 1848, with emphasis on Jacksonian democracy, sectionalism, and manifest destiny. This course and Hist 5443 replaces 5533.

### HIST 5563 - Civil War And Reconstruction

The history of the United States from the beginning of the Civil War in 1860 to the end of Reconstruction in 1877.

### HIST 5603 - Gilded Age/Progressive Era, 1876-1919

A detailed study of American history from the Hayes-Tilden election to intervention into World War I.

### HIST 5613 - Americans In World War II

Emphasis is placed on the diplomatic background, the major battles in both the European and Pacific theaters, the home fronts, and the defeat of Germany and Japan.

### HIST 5623 - Museum Theory And Practice

This course focuses on the interpretation of material culture, including research and exhibit planning and evaluation; contemporary issues in museum interpretation; museum education and the public dimension of museums.

### HIST 5633 - History Of U.S., 1919-1945

This course is a detailed study of American history from World War I to end of World War II.

### HIST 5643 - Anth: Societies/Global Perspective

This course offers a global perspective for the anthropological and historical study of social and cultural organization, social change, and the development of the modern world system.

### HIST 5663 - French Revolution And Napoleon

The origin of the French Revolution, the turbulent revolutionary years between 1789 and 1795, the rise of Napoleon, and Europe during the Napoleonic Era.

### HIST 5673 - The Old West

The American frontier from the founding of the North American colonies to the Louisiana Purchase with emphasis on the social and political problems of the early westward movement.

### HIST 5683 - Victorian Great Britain

The scope of this course embraces the long and eventful reign of Queen Victoria (1837-1901) and includes but is not limited to such topics as institutions, politics, religion, the working-class movement, and the extensive expansion of the British Empire, and with bibliographical emphasis on the same.

### HIST 5713 - Modern Middle East

Peoples and geography; rise and features of Islam; classic Islamic civilizations; Arab and Turkish empires; Palestinian question; Nasserism, 20th century states.

### HIST 5723 - The Trans-Mississippi West

The American frontier from the Louisiana Purchase to the beginning of the twentieth century with emphasis on the economic, political and social adjustments and society in an arid region.

### HIST 5743 - Modern China And Japan

History of these major Asian powers since 1600 with emphasis on their cultures, the impact of the West, the industrialization of Japan and the revolutionary process in China.

### HIST 5753 - African American Experience To 1900

In this course students will study in some detail the African and Latin American/Caribbean roots of the African- American heritage, then proceed to analyzing the first 280 years of the African-American experience in English North America. Considerable time will then be devoted to examining the historical record of this experience through, slavery, emancipation/abolition and the early years of freedom to the nadir of the pre-Progressive Era struggles for equality. Prerequisite(s): Graduate level standing. Admission to a Graduate Program.

### HIST 5763 - African American Experience since 1900

In this course students will study in some detail the African American Experience from the nadir of the dreams of liberation as the Victorian Era came to an end and the so- called Progressive Era began down to current liberationist struggles and debates. Considerable time will then be devoted to examining the historical record of this experience through the lynching and Ku Klux Klan craze of the Jim Crow era, through the African American sacrifices made during World War I, the Great Depression, World War II, the Civil Rights and Black Power movements, into the continuing debates about the meaning of Black liberation and how to achieve it. Prerequisite(s): Graduate level standing. Admission to a Graduate Program.

### HIST 5773 - Modern German History

The unification struggle arising out of the French Revolution, the development of the German state and society, the Weimar Republic, and the Nazi dictatorship.

### HIST 5823 - Sociological/Cultural History Of U.S. To 1865

A study of the social, cultural and intellectual life of the United States from colonial times to the Civil War.

### HIST 5833 - Sociological/Cultural History Of U.S. Since 1865

A study of the social and cultural history of the United States from the Civil War to the present.

### HIST 5843 - Major Interpretations Of American History

A study of new and old interpretations of major events in American history from the colonial period to the present. specially designed for students working toward teacher education certification in American history.

### HIST 5863 - History Of Modern Southeast Asia

Traditional cultures and religions; impact of western colonialism; nationalist movements and formation of nations; development of representative governments; and contemporary roles in international relations.

### HIST 5873 - History Of U.S., 1945 To Present

This course is an advanced study of the political, economic, social and cultural evolution of the United States from the end of World War II to the present. Special emphasis is given to the expanded role of the United States in world affairs.



## Graduate Course Descriptions

### HIST 5883 - The Reformation, 1500-1648

A detailed study of the religious upheaval of the sixteenth century, including its background and causes, an examination of the spread of Protestantism in northern Europe, the religious wars in France, the Catholic Reformation, and the Thirty Year War.

### HIST 5893 - Europe, 1871-1919

Grandeur and features of late nineteenth century Europe; development of capitalism and growth of the working-class movement; origins and course of World War I; the Versailles peace settlements.

### HIST 5900 - Practicum In History

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### HIST 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems or special topics.

### HIST 5920 - Directed Reading In History

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### HIST 5930 - Individual Study In History

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans, conferences, oral and written reports.

### HIST 5950 - Internship In History

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### HIST 5959 - Internship In Museum Studies

Supervised practical experience gained in a professional field.

### HIST 5960 - Institute In History

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### HIST 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### HIST 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## HEALTH (HLTH)

### Department of Kinesiology and Health Studies

#### HLTH 5203 - Organization & Administration Of Community Health

A study of the organization and administration of community health programs with emphasis on organization and presentation of materials, concept formations, relationships to public education and educational law, implementation and coordination with other agencies.

#### HLTH 5223 - Contemporary Issues In Health & Wellness

This course involves investigation of selected contemporary controversial problems, or issues, related to the fields of Health and Kinesiology. Contemporary issues related to these fields are dynamic and change over time. Specific issues (i.e. bioterrorism) addressed in the course will largely be determined by the historical appropriateness and current attention placed on the topics. While attention is given to increasing awareness of contemporary issues, course emphasis will focus on rational development and evaluation of viewpoints on these issues.

### HLTH 5313 - Wellness Intervention Strategies & Skills

This course will provide students with an understanding of the process involved in planning health interventions in health education and health promotion environments. Practical applications of the needs assessment process, program development and implementation will be executed including the skills, theory and practice involved in assisting clients to develop health related life skills. Prerequisite(s): Graduate standing.

### HLTH 5422 - Grant Writing In Health And Wellness

This course provides knowledge and application of the grant writing process with specific focus on the health and wellness fields. This will include the development of skills required for Request for Proposals, writing, budgeting and submission of grants. The course will provide examples of sources to obtain grants and the differences that exist among different granting agencies.

### HLTH 5900 - Practicum In Health

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### HLTH 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### HLTH 5920 - Workshop in Health

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### HLTH 5930 - Individual Study In Health

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### HLTH 5940 - Field Study In Health

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### HLTH 5950 - Internship

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### HLTH 5960 - Institute In Health

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### HLTH 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### HLTH 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## HUMANITIES (HUM)

### Department of Humanities & Philosophy

#### HUM 5083 - Advanced Film Criticism

This course covers the advanced theory and practice of scholarly film criticism, as distinct from film journalism.

#### HUM 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### HUM 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

## Graduate Course Descriptions

### HUM 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### HUM 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### HUM 5940 - Field Study In Humanities

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### HUM 5950 - Internship In Humanities

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### HUM 5960 - Institute In Humanities

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### HUM 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### HUM 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## INSTRUCTIONAL MEDIA (IME)

### Department of Advanced Professional Services

#### IME 5013 - Library Materials For Secondary Schools

This course examines qualitative historical and contemporary resources for young adult media center collections and presents media specialist and teach techniques for creating meaningful literature experiences and methods of fostering lifelong reading habits. Evaluation, examination, and application of intellectual freedom, genres, themes, literary aspects, assessment criteria, authors and curriculum integration are studied.

#### IME 5023 - Materials Selection

Principles of resource selection, including policy statements, selection tools, selection criteria for all formats, community factors, collection needs and acquisitions, the publishing industry, and legal issues will be examined. Emphasis is on school media centers. Students will receive extensive practice in evaluation of materials through use of a variety of recognized professional reviewing journals. This course replaces LME 5023 which replaced LME 5022.

#### IME 5042 - Microcomputers In Classrooms/Media Centers

A study of the appropriate utilization of microcomputers in classrooms and media center. Major emphasis is placed upon selection and evaluation of instructional software, making use of available bibliographic resources.

#### IME 5053 - School Library Administration & Internship

This course examines national, regional, and state guidelines and standards; administrative philosophies; leadership approaches; management theories; and policy development for organizing, administering, and integrating school library media center facilities, staff, resources, and budgets into the total school program. The internship portion of the class includes field experience in all major areas of library operations and services.

#### IME 5063 - School Library Foundations

This is an overview course to introduce the history, nature, development, roles, and fundamental issues in the school library media center. Students are introduced to the mission of a school library and the elements of an ideal school library media program. Foundational production skills are established and program requirements are explained. National and state standards are highlighted, as are professional organizations and the major databases and professional journals utilized in school library research.

#### IME 5133 - Production in School Libraries

This course is designed to explore concepts of school library production procedures including software and equipment. It focuses on technology integration, preparation of instructional multimedia tools and marketing plans. This course replaces LME 5133 which replaced LME 5132.

#### IME 5143 - Instructional Technology Foundations

The course covers the field of instructional technology, situating the field within the context of its historical perspective, current practices, and future directions. This is a core course in the applied technology option. It provides an introduction to the field and profession of instructional technology. Given that most entering technology students come from fields other than it, LME 5143 gives newcomers a sense of history and an explanation of how the components of the field fit together. There is a particular emphasis on the evolution of the "big ideas" of the field.

#### IME 5223 - Information Literacy

The main focus of this course is the unique role of facilitating instructional team partnerships and integrating information literacy and information access into the school's curriculum. Emphasis includes teaching information literacy skills and creation of lessons/units to integrate those skills across various curriculum areas of PreK-12 schools. Students will analyze and apply national and state Information Literacy standards and collaborate with classroom teachers to plan, produce, and co-teach an integrated teaching unit.

#### IME 5233 - Library Materials For Elementary Schools

This course is designed for the prospective teacher or librarian who requires competence in building print and non-print collections supportive of the elementary school curriculum. It surveys qualitative historical and contemporary resources for children's media center collections and presents media specialist and teacher techniques for creating meaningful literature experiences and methods of fostering lifelong reading habits. Evaluation, examination, and application of intellectual freedom, genres, themes, literary aspects, assessment criteria, authors, illustrators, and curriculum integration are studied.

#### IME 5243 - Effective Writing for School Libraries

This course emphasizes writing that is required in the school library media center field. It focuses on the creation of reports by analyzing, evaluating, and synthesizing information. Students develop skills in writing, as applied to grant proposals, communication, formal and informal, and school library media center policies. Styles of writing audiences are examined.

#### IME 5313 - Collaborative Design/Multimedia Materials

This course focuses on the design of educational multimedia multimedia materials. It is an applications- and research- based experience for students who have completed introductory level instructional technology courses and want to learn more about the design and development of multimedia instructional packages. The main objective of the course is to enable students to experience working as part of a multimedia team to design an instructional package for a client.



## Graduate Course Descriptions

### IME 5323 - Issues in Distance Education

The course examines the technologies and issues related to the development and delivery of distance learning. Topics include types, concepts, theories, history, components, design, and policy-making of distance learning programs. Emphasis is on the design and implementation of effective instructional strategies and delivery in distance learning environments. Interaction between the student, teacher, and administrator are stressed.

### IME 5413 - Managing Computer/Information Centers

This course exposes students to many of the issues encountered in developing and directing computer and electronic information centers. During the course, students explore such issues as hardware and software decision making, local and wide area network operation, software support, vendor relations, electronic security, facility design, staff development, and user training.

### IME 5423 - Reference and Bibliography

This course introduces students to reference materials and services in libraries. It includes a history of the reference function in school, public, and special libraries; principles and uses of bibliography; correlation of reference to other library functions; rationale and techniques of reference service; evaluations and use of selected reference tools.

### IME 5453 - Cataloging and Classification

This course is a study of descriptive cataloging rules, creation of marc records, bibliographic networks, electronic and printed catalogs, formulation of assimilation and dissemination policies and procedures, and Dewey Decimal and Library of Congress classification systems. Course content stresses instruction and applied practice in descriptive cataloging and assignment of subject headings for school library media centers. This course replaces LME 5453 which replaced LME 5454.

### IME 5543 - Instructional Design & Development I

This course is a study in cooperative designing of instruction. Areas covered include determining instructional objectives, planning motivational strategies, and designing multimedia learning activities.

### IME 5613 - Instructional Design & Development II

This course addresses an instructional design or performance problem through performance analysis (to determine if the problem requires an instructional or non-instructional solution); needs assessment (to determine of the nature and importance of problem); and needs analysis (to identify the causes of the problem and to identify solutions). The course focuses on theories, principles, and practices of analysis and assessment of needs from the perspective instructional development including task analysis and instructional media. Attention is given to deficiencies and discrepancies in human performance and the root causes. Prerequisite(s): LME or IME 5543.

### IME 5713 - Evaluating Change In Instructional Develop. Process

This advanced laboratory in instructional system design is an in-depth study of the final stages of the instructional design process. The focus is on measurement assessment, formative and summative evaluation, the educational change process as it relates to diffusing and implementing an innovative instructional project and project management. The course requires actual field experience at an existing academic or corporate site. Prerequisite(s): LME 5543, 5613.

### IME 5863 - School Library Technology

This course examines the effective implementation of technology to enhance digital literacy in the school library media center. The course includes strategies for locating, evaluating, selecting, and using appropriate information; assessing reliable access to current and emerging technologies; utilizing technology for organization and management;

evaluating technology for global communication, networking, and sharing; and promoting digital citizenship and responsibility.

### IME 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### IME 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems or special topics.

### IME 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### IME 5930 - Individual Study

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems of special subjects based on approved outlines or plans, conferences, oral and written reports.

### IME 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### IME 5950 - Internship

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### IME 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### IME 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### IME 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## INFORMATION SYSTEMS AND OPERATIONS MANAGEMENT (ISOM)

### Department of Information Systems and Operations Management

#### ISOM 5143 - Computing Systems For Mgmt

This course provides students with practical knowledge, skills, and hands-on experience necessary to develop and use end user information systems. Particular emphasis is given to the appropriate use of computer applications to enhance management problem solving and communication. Prerequisite(s): Completed all prerequisites for the MBA Program.

#### ISOM 5243 - Database Design/Implementation

This course examines the fundamental concepts necessary for planning, designing, using, and implementing database systems. This course will stress database modeling and design, the languages and facilities provided by database management systems, and system implementation techniques. Through case studies, students will be asked to apply concepts learned to solve actual database management systems problems in business organizations. Prerequisite(s): Completed all prerequisites for the MBA Program and ISOM 5143.

## Graduate Course Descriptions

### ISOM 5343 - Decision Support Systems

The design and development of end-user microcomputer applications that support semi-structured decision making in all levels of business organizations. Conceptual topics will include the decision making process, organizational data access and integration, building decision models, and design of graphical user interfaces. Students will use microcomputer client applications to gather data from multiple data sources and apply decision models from management science, accounting, finance, marketing or other business areas to provide support for business decisions. Students will be expected to design and demonstrate prototype decision support projects in the context of a real business problem. Prerequisite(s): Completed all prerequisites for the MBA Program and ISOM 5143.

### ISOM 5533 - Management Science

This course is designed to lead students through the fields of management science/operations research and their applications in the business world, with an emphasis on modeling. The topics covered in this course include decision theory, utility theory, forecasting, linear programming modeling, the simplex method, sensitivity analysis, the transportation and assignment models, and project management. Students are introduced to the use of computer software packages which are designed for the analysis of a wide variety of business problems. Prerequisite(s): Completed all prerequisites for the MBA Program.

### ISOM 5633 - Operations Management & Analysis

A study of operations management and its role in contributing to an organization's competitive strengths along the dimensions of quality, cost, flexibility, and time. The relationship of product and service quality to productivity and costs. Conceptual issues and quantitative methods of decision making by operation management at the strategic, tactical, and operational levels. Prerequisite(s): Completed all prerequisites for the MBA Program and ISOM 5533.

### ISOM 5733 - Advanced Management Science

This course is a continuation of the management science (ISOM 5533) course. The main objectives of this course are to introduce students to more advanced theory and techniques in the fields of management science/operations research and their application in the business world. Covered topics include decision theory, queuing, simulation, goal programming, integer programming, and the implementation of management science in organizations. Prerequisite(s): Completed all prerequisites for the MBA Program and ISOM 5533.

### ISOM 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ISOM 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ISOM 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### ISOM 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ISOM 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the Departments field of study.

### ISOM 5950 - Internship

Credit may vary from 1 to 8 hours.

### ISOM 5960 - Institute

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### ISOM 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### ISOM 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## JAPANESE (JAPN)

### Department of Modern Languages, Literature & Cultural Studies

#### JAPN 5900 - Practicum In Japanese

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### JAPN 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary from within the department's field of study.

#### JAPN 5920 - Workshop in Japanese

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

#### JAPN 5930 - Individual Study In Japanese

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### JAPN 5940 - Field Study In Japanese

Credit will vary from 1 to 9 hours. Subject matter will vary from within the department's field of study.

#### JAPN 5950 - Internship In Japanese

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

#### JAPN 5960 - Institute In Japanese

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

#### JAPN 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

#### JAPN 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## KINESIOLOGY (KINS)

### Department of Kinesiology and Health Studies

#### KINS 5113 - Legal/Ethical Principles Of Wellness Management

This course provides students with the opportunity to gain insight and understanding about the law and its implications on professionals in the fields of health, wellness, sport, education, leisure, and fitness. Prerequisite(s): Graduate standing.

## Graduate Course Descriptions

### **KINS 5213 - Organizational Behavior & Leadership In Wellness Programs**

This course is designed to generate competence for prospective directors, managers, and administrators in wellness settings. Technical and conceptual skills of organizational behavior and leadership will be discussed and applied to wellness program scenarios and settings in agencies, industries, and hospitals; the focus will be on improving the health and well-being of persons in these settings. Prerequisite(s): Graduate standing.

### **KINS 5223 - Technology & Media For Wellness Managers**

This course provides wellness professionals with the skills to initiate, maintain, and expand technology and media into daily business. It also emphasizes obtaining resources, information, skills, and strategies through practical application. Prerequisite(s): Graduate standing.

### **KINS 5233 - Assessment Of Health & Exercise Sciences**

Assessment of Health and Exercise Sciences is designed to provide instruction in three common statistical tasks: 1) collecting data, 2) summarizing and exploring data, and 3) drawing conclusions and making decisions based on data.

### **KINS 5303 - Diagnostic Testing & Exercise Prescription**

This course is designed to enhance the student's knowledge and application of exercise testing and exercise prescription for apparently healthy populations. Prerequisite(s): Graduate standing and PHED 5303 and KINS 4513.

### **KINS 5313 - Athletic Training Principles**

This course is a study of advanced theories, techniques, and applications of skills relative to athletic injury care and rehabilitation. Prerequisite(s): Enrollment open to Athletic Training majors only.

### **KINS 5333 - Rehabilitation Exercise For Special Populations**

This course is designed to increase the student's working knowledge about special populations in the areas of physical assessment and exercise prescription. Prerequisite(s): Graduate standing and PHED 5303.

### **KINS 5343 - Assessment Athletic Injuries**

This course provides the student with information and basic skills used to evaluate athletic injuries and special problems including palpation methods, manual muscle tests, neurological tests, and special tests. Prerequisite(s): Enrollment is open to Athletic Training majors only.

### **KINS 5403 - Biomechanical Analysis**

The principles of classical mechanics are applied to the study of human motion to provide students with an understanding of the internal and external forces acting on the body during human movement. The role of muscle in generating force and controlling movement is emphasized. Prerequisite(s): PHED 3333 and HLTH 3223.

### **KINS 5413 - Clinical Education Assessment Of Athletic Injuries**

This course will provide the clinical experience to conduct comprehensive injury examinations, determine a list of different diagnoses and make clinical judgments. Prerequisite(s): Concurrent enrollment in KINS 5343 is required. Enrollment open to Athletic Training majors only.

### **KINS 5423 - Strength Development & Training Methods**

This course is designed to address strength development and training in the context of exercise science, sports medicine, preventive medicine, health psychology and behavioral medicine, epidemiology, nutrition, and rehabilitative medicine. The focus will be the blending of theory driven research with the practical applications of exercise prescription to specific training paradigms and that relationship to exercise adherence, maintenance, and relapse. Prerequisite(s): Graduate standing.

### **KINS 5433 - Therapeutic Modalities**

This course will provide the athletic training student with the knowledge, theory, and techniques for the use and application of therapeutic modalities. Prerequisite(s): Enrollment open to Athletic Training majors only.

### **KINS 5443 - Clinical Education Therapeutic Modalities**

This course provides clinical education sessions and supervised field experiences to develop clinical skills in therapeutic modalities. Prerequisite(s): Enrollment is open to Athletic Training majors only.

### **KINS 5513 - Medical Aspects Of Athletic Training**

This course will provide the knowledge and skills necessary to recognize, manage, and refer the athletes to appropriate medical specialists. Prerequisite(s): Enrollment is open to Athletic Training majors only.

### **KINS 5523 - Rehabilitation Techniques For Athletic Injury**

This course will provide a comprehensive look at post-injury and post-operative rehabilitation techniques. Students will study the therapeutic exercise and modality techniques involved in returning athletes from injury to full participation. Prerequisite(s): KINS 5313. Enrollment is open to Athletic Training majors only.

### **KINS 5613 - Clinical Education For Rehabilitation Techniques**

The course will provide the opportunity to practice rehabilitation skills instructed in the clinical setting under the supervision of an accredited clinical instructor. Instruction in the clinical setting will include supervised practice and assessment of the individual rehabilitation skill and supervised application of the skill with injury treatment and rehabilitation. Prerequisite(s): Enrollment open to Athletic Training majors only.

### **KINS 5623 - Pathophysiology For Athletic Trainers**

This course is a study of acute and chronic illnesses and musculoskeletal disorders including the pharmacologic response during physical activity. Prerequisite(s): Enrollment is open to Athletic Training majors only.

### **KINS 5713 - Athletic Training Administration**

This course will examine the organization and administration of an Athletic Training Program with an emphasis on the formulation of policies and procedures and other administrative tasks using NATA competencies. Prerequisite(s): Enrollment open to Athletic Training majors only.

### **KINS 5723 - Psychosocial Aspects Of Athletic Training**

This course will focus on sociological and psychological aspects of physical activities on athletes, and the effects of physical activity as related to differences based on cultural, ethnic, gender, and handicapping conditions. Prerequisite(s): Enrollment open to Athletic Training majors only.

### **KINS 5733 - Athletic Training Clinical I**

The course will provide the student with a supervised clinical experience in order to develop foundational behaviors of professional practice through the evaluation of athletic injuries to include but not limited to: differential diagnosis, clinical judgement, skills related to psychomotor competencies, use of modalities, and acute care in equipment intensive experiences. Clinical proficiencies are required to complete the course. Students will need to provide transportation to clinical sites. Prerequisite(s): KINS 5343. Enrollment open to athletic training majors only. Concurrent enrollment in KINS 5523 and 5613 is required.



## Graduate Course Descriptions

### **KINS 5743 - Athletic Training Clinical II**

This course will expand upon the students supervised clinical experience to develop foundational behaviors of professional practice through the evaluation of athletic injuries by demonstrating a level of proficiency related to knowledge and psychomotor skills associated with the athletic training content areas of diagnosis of axial spine-trunk injuries, general medical conditions of chest/abdomen, therapeutic rehabilitation, pharmacology, nutrition, administration and professional development. Clinical proficiencies are required to complete the course. Student will need to provide transportation to clinical sites. Prerequisite(s): KINS 5733. Enrollment open to athletic training majors only. Concurrent enrollment in PHED 5393 is required.

### **KINS 5900 - Practicum**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **KINS 5910 - Seminar / Special Topics**

Credit will vary from 1 to 4 hours. Directed intensive study of selected problems or special topics. Prerequisite(s): An undergraduate minor in the subject matter area and permission of the graduate advisor.

### **KINS 5920 - Workshop**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### **KINS 5930 - Individual Study**

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans, conferences, oral and written reports. Prerequisite(s): An undergraduate major in the subject matter area and permission of graduate advisor.

### **KINS 5940 - Field Study**

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### **KINS 5950 - Internship**

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### **KINS 5960 - Institute**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### **KINS 5970 - Study Tour**

Credit will vary. Subject matter will vary within the department's field of study.

### **KINS 5990 - Thesis**

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## **LATIN (LATN)**

### **Department of Modern Languages, Literature & Cultural Studies**

#### **LATN 5900 - Practicum In Latin**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### **LATN 5910 - Seminar / Special Topics**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### **LATN 5920 - Workshop in Latin**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

#### **LATN 5930 - Individual Study In Latin**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### **LATN 5940 - Field Study In Latin**

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

#### **LATN 5950 - Internship In Latin**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

#### **LATN 5960 - Institute In Latin**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

#### **LATN 5970 - Study Tour**

Credit will vary. Subject matter will vary within the department's field of study.

#### **LATN 5990 - Thesis**

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## **LEGAL STUDIES (LS)**

### **Department of General Business**

#### **LS 5910 - Seminar / Special Topics**

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems or special topics.

#### **LS 5930 - Individual Study**

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans, conferences, oral and written reports.

#### **LS 5940 - Field Study**

Credit will vary from 1 to 9 hours. Subject matter will vary within the Department's field of study.

#### **LS 5950 - Internship In Legal Studies**

Credit will vary from 1 to 8 hours; subject matter would vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

#### **LS 5990 - Thesis**

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## **MEDIA ARTS (MART)**

### **Department of Theatre, Dance and Media Arts**

#### **MART 5000 - Workshop In Media Arts**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given. No more than 2 hours of workshop may be counted on a master's degree.

#### **MART 5900 - Practicum In Media Arts**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

## Graduate Course Descriptions

### MART 5910 - Seminar In Media Arts

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems of special topics.

### MART 5920 - Directed Reading In Media Arts

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### MART 5930 - Individual Study In Media Arts

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines of plan; conferences, oral and written reports.

### MART 5950 - Internship In Media Arts

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### MART 5960 - Institute In Media Arts

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### MART 5970 - Study Tour In Media Arts

Credit will vary. Subject matter will vary within the department's field of study.

### MART 5990 - Thesis In Media Arts

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## MATHEMATICS (MATH)

### Department of Mathematics and Statistics

#### MATH 5103 - The Real Number System

Properties of the real number system will be developed in this course. Recommended for all graduate students in mathematics.

#### MATH 5113 - Operations Research I

Topics for this course include linear programming formulation, the simplex method, duality, and Linear sensitivity analysis. Applications will include the transportation model and its variants, integer linear programming, goal programming, network models, CPM and PERT. Prerequisite(s): MATH 3143.

#### MATH 5123 - Operations Research II

Topics in this course include deterministic dynamic programming, deterministic inventory modes, forecasting models, decision analysis and games, probabilistic dynamic programming, probabilistic inventory models, queuing systems and simulation modeling. Prerequisite(s): MATH 4113 or 5113.

#### MATH 5134 - Calculus For Secondary Teachers

This course is a survey of calculus in view of modern concepts and is intended for students preparing to teach advanced secondary mathematics.

#### MATH 5143 - Advanced Calculus For Applications 1

This is the first course in a two-course sequence of differential and integral calculus. Its topics include sequences and limits of sequences, limits of single variable functions, and differentiation and integration of single variable functions. Students will be required to apply the ideas learned to individual investigations. Prerequisite(s): Math 3103.

#### MATH 5153 - Advanced Calculus For Applications 2

This is the second course in a two-course sequence of differential and integral calculus. Its topics include infinite series of numbers, sequences and series of functions, Fourier series, vector calculus, and limits, differentiation, and multiple integration of functions of several variables. Prerequisite(s): MATH 5143.

#### MATH 5164 - Calculus For Secondary Teachers

This course is a continuation of MATH 5134. Prerequisite(s): MATH 5134.

#### MATH 5183 - Numerical Analysis II

This course is a continuation of MATH 3263. Topics include the study of quadrature formulae, the numerical solution of ordinary differential equations, an introduction to linear programming, and error analysis. Prerequisite(s): MATH 3263.

#### MATH 5203 - Foundations Of Mathematics

This course is a study of the fundamental concepts of mathematics. Topics include axiomatic methods in algebra and geometry, the theory of sets and other cultural aspects of mathematics.

#### MATH 5243 - Vector Analysis

Topics in this course include vector algebra, vector functions of one variable, differential invariants, integral theorems, and vector spaces. Prerequisite(s): MATH 2343.

#### MATH 5323 - Non-Linear Programming

Topics in this course include the N.L.P. problem, Kuhn-Tucker conditions, quadratic, separable, and integer programming, and the method of Griffith and Stewart. Prerequisite(s): MATH 4113 or 5113.

#### MATH 5403 - Introduction To Actuarial Science

Topics in this course include single-life mortality functions, annuities, life insurance, premiums, and reserve multiple-life functions. Prerequisite(s): STAT 4113 or 5113 or 4353 or 5353.

#### MATH 5413 - Differential Equations

Topics in this course include partial differential equations, elliptic, hyperbolic, and parabolic equations, separation of variables, special functions, eigen function expressions, and the existence and uniqueness of solutions. Prerequisite(s): MATH 5363.

#### MATH 5433 - Theory Of Functions

This course is an introduction to the theory of functions of real and complex variables.

#### MATH 5443 - Introduction To Complex Variables

This course is an introduction to the theory of functions of a complex variable. Topics include analytic functions, complex integrals, Taylor and Laurent series, and conformal mappings. Prerequisite(s): MATH 2343.

#### MATH 5453 - Mathematical Modeling

This course is a case study approach to mathematical modeling. Problems from a variety of problem areas and demonstrating various mathematical methodology will be discussed. Prerequisite(s): Permission of the instructor.

#### MATH 5503 - Symbolic Logic

Topics in this course include the logic of syntax, an analysis of truth-functional compound statements, truth tables, formal and indirect proofs, propositional functions and the use of quantifiers, the logic of relations, and a study of the nature of deductive systems. Prerequisite(s): MATH 2323 and 6 hours of mathematics.

#### MATH 5543 - Applied Group Theory

Applications of group theory to finite state machines, switching functions, and error detecting codes will be examined in this course. Other topics include sets, partially ordered sets, functions, and boolean algebras. Prerequisite(s): MATH 4583.



## Graduate Course Descriptions

### MATH 5563 - Introduction To Graph Theory

Topics in this course include the structure of graphs, trees, connectivity, planarity, colorability of graphs, digraphs, matrices associated with a graph, and the automorphism group of a graph. Graph theoretic modeling and applications to engineering, computer science, and data structures will be emphasized. Prerequisite(s): MATH 3183 or 3143.

### MATH 5843 - Methods Of Teaching Mathematics And Computer Science

This course examines general aspects of the teaching of mathematics and computer science at the secondary and junior college levels. Prerequisite(s): CMSC 1613 and MATH 4843.

### MATH 5853 - Introduction To Graduate Research

Students in this course will learn how to conduct scholarly research, read professional journals, structure a comprehensive paper, and communicate mathematical concepts. Each student will submit a comprehensive report in a format appropriate to the nature of the investigated problem. Prerequisite(s): Enrollment open to math majors only.

### MATH 5900 - Practicum In Mathematics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### MATH 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems or special topics. Prerequisite(s): Undergraduate minor in the subject matter area and permission of graduate advisor.

### MATH 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### MATH 5930 - Individual Study

Credit will vary from 1 to 4 hours. Directed intensive study on definite or special subject, based on approved outlines or plans; conference, oral and written reports. Prerequisite(s): Permission of instructor.

### MATH 5940 - Field Study In Mathematics

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### MATH 5950 - Internship In Mathematics

Credit would vary from 1 to 8 hours. Subject matter would vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### MATH 5960 - Institute In Mathematics

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### MATH 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### MATH 5980 - Graduate Project

A contemporary problem provided by business and industry and selected with consideration of the interests and abilities of the individual student. Prerequisite(s): Written permission of instructor and MATH 5853. Enrollment open to Math majors only.

### MATH 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study. Prerequisite(s): Permission of instructor and MATH 5853. Enrollment open to math majors only.

## MASS COMMUNICATION (MCOM) Department of Mass Communication

### MCOM 5000 - Workshop in Mass Communication

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given. No more than 2 hours of workshop may be counted on a master's degree.

### MCOM 5413 - Techniques Of Forensic Photography

This course explores the techniques used in obtaining and producing photographs used in investigation, evidence gathering and general photography used by law enforcement agencies. This course is designed for students planning to pursue a career in the forensic sciences. Prerequisite(s): MCOM 1123.

### MCOM 5623 - Gays & Lesbians in Film/Media

This course examines representations of gays and lesbians from the development of an alternative gay and lesbian cinema movement to the mainstreaming of gay and lesbian people in television and in film.

### MCOM 5900 - Practicum In Mass Communication

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### MCOM 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### MCOM 5930 - Independent Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### MCOM 5950 - Internship In Mass Communication

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### MCOM 5960 - Institute in Mass Communication

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### MCOM 5970 - Study Tour In Mass Communication

Credit will vary. Subject matter will vary within the department's field of study.

### MCOM 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## MANAGEMENT (MGMT) Department of Management

### MGMT 5023 - Business Policy

Business policy is a course designed to assess the student's cognitive skills in solving business problems. e/she is required to make broad-based business decisions through in-depth case analysis. These cases are actual studies of American firms. The student must possess some knowledge of accounting, marketing, finance, and report writing in order to be competitive in this course. Prerequisite(s): Completed all prerequisites for MBA Program and ACCT 5103 and FIN 5333 and MRKT 5123 and ECON 5103 or ECON 5503.

## Graduate Course Descriptions

### MGMT 5043 - Organizational Theory & Design

This course is designed to impart to the student an integrated and pragmatic approach in the application of organizational theory. An in-depth examination is undertaken to ascertain the relationship between technology, the external and internal environments and their impact upon the development of modern theory. The student will be exposed to the various classics in the field as they formulate their theories and consequences of their use. A study will be made in the evolution of those theories compared to the writings of today's management scholars. Prerequisite(s): Completed all prerequisites for the MBA Program.

### MGMT 5203 - International Management

This course aims at developing student's knowledge and awareness of international management operations, practices, and environment. Students will learn the process of planning, organizing, directing, and controlling international business activities and operations. The course objectives are met through lectures, classroom discussions, library assignments, and research work. Prerequisite(s): Completed all prerequisites for the MBA Program.

### MGMT 5543 - Integrated Functions Of The Firm

A total firm concept which involves many different kinds of business problems which are conceptual in nature. Problems studied are based on the student's career objectives, business background, and academic preparation. Prerequisite(s): Completed all prerequisites for the MBA Program and MGMT 5023.

### MGMT 5563 - Corporate Social Responsibility & Business

A course designed to enable the student to develop a philosophy of the social responsibility of business, and a philosophy of personal responsibility as a leader within the field of business. Moral and ethical responsibilities of business and its administrators are considered. Prerequisite(s): Completed all prerequisites for the MBA Program.

### MGMT 5900 - Practicum In Management

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### MGMT 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### MGMT 5920 - Workshop in Management

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### MGMT 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### MGMT 5940 - Field Study In Management

Credit will vary from 1 to 9 hours. Subject matter will vary within the Departments field of study.

### MGMT 5950 - Internship In Management

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### MGMT 5960 - Institute In Management

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### MGMT 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### MGMT 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## MUSIC PERFORMANCE (MPER) School of Music

### MPER 5010 - Applied Music (graduate)

Credit will vary from 1 to 4 hours. Applied brass, organ, piano, voice, strings, percussion, woodwinds and jazz improvisation.

### MPER 5111 - Concert Chorale

Concert choir provides an opportunity for musically talented UCO students to develop their vocal talents rehearsing and performing a wide variety of choral music. The group will perform a minimum of two on-campus performances during the semester. Prerequisite(s): Permission of instructor.

### MPER 5141 - Cantilena

Cantilena is a vocal ensemble for the Soprano/Alto singer. It is open to all students, regardless of major, by audition and permission of instructor. Prerequisite(s): Permission of instructor.

### MPER 5151 - UCO Chamber Orchestra

The UCO Chamber Orchestra offers advanced students the opportunity to perform orchestral works of the 17th and 18th Centuries in a chamber setting working without a conductor. Prerequisite(s): A successful audition, and permission of the instructor.

### MPER 5161 - UCO Symphony Orchestra

The UCO Symphony offers a well-rounded orchestral experience through performing four to eight concerts each school year, embodying compositions in a variety of styles from various musical periods. Prerequisite(s): A successful audition.

### MPER 5181 - Chamber Choir

The Chamber Choir performs advanced choral literature which is intended for smaller ensembles. Prerequisite(s): Permission of instructor required.

### MPER 5281 - Band

A band is a large ensemble performing group. The university band program is open to all university students who have performance skills on band instruments. During the fall semester the marching band performs at football games, and spring semester is devoted to wind ensemble and concert band performance. Prerequisite(s): Written permission of instructor.

### MPER 5291 - Wind Symphony

The wind symphony is the premier performing ensemble in the Winds & Percussion Division of the UCO School of Music. The ensemble prepares and performs music for concerts on and off campus, tour, and other activities throughout the fall and spring semesters.

### MPER 5351 - Advanced Piano Ensemble

The advanced piano class is designed for piano majors or students with equivalent proficiency. The course of study will provide solo performers an opportunity for ensemble playing experience. Areas of concentration are piano duet literature, two-piano and four-piano literature, piano accompanying, and multiple score reading. Prerequisite(s): Written permission of instructor.

## Graduate Course Descriptions

### **MPER 5421 - Advanced Chamber Music**

This course provides students with a coached experience in advanced musicianship skills relating to playing in small chamber ensembles. The course emphasizes full participation in a chamber ensemble that reflects actual professional experience. Students will develop the skills necessary to interpret and perform music at a professional level. This course may be taken four (4) times for credit.

### **MPER 5511 - Advanced Orchestral Wind Study**

This course provides students with a coached experience in orchestral wind performance, emphasizing analytical and interpretative skills. The course emphasizes full participation in a symphonic orchestra that reflects actual professional experience. Students will execute at an advanced level the skills necessary to interpret and perform orchestral literature at a professional level as well as to function in leadership positions within the ensemble. This course may be taken eight (8) times for credit.

### **MPER 5611 - Jazz Ensemble**

UCO Jazz Ensembles provide graduate students with in-depth technical guidance in ensemble and solo performance while also developing advanced proficiency in a wide range of styles necessary to perform jazz and commercial music on a professional level. This course may be taken four (4) times for credit. Prerequisite(s): High level of performance proficiency as determined by the director.

### **MPER 5621 - Graduate Jazz Combo**

Graduate Jazz Combo is a highly specialized small ensemble experience for advanced jazz studies students who consistently demonstrate professional performance skills. Auditions will take place at the beginning of each semester at the UCO Jazz Lab. This course may be taken four (4) times for credit. Prerequisite(s): High level of performance expertise is required as determined by director.

### **MPER 5822 - Graduate Recital**

This course is a public performance for the graduate performance major. Prerequisite(s): Two semesters of graduate instruction in the applied area and written permission of major applied instructor and graduate advisor.

### **MPER 5891 - Piano Pedagogy Internship**

This course is an internship portion of Piano Pedagogy. Students are required to enroll in this course concurrently with MUS 5883 Piano Pedagogy. It provides observation and supervision intern teaching in piano as well as discussion with the supervising teacher. Each intern teacher will teach applied and class piano as a part of the course requirements. Prerequisite(s): Four (4) semester hours of applied piano MPER 3020 or 4000.

### **MPER 5900 - Practicum in Music Performance**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Permission of department chairperson required.

### **MPER 5910 - Seminar / Special Topics**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **MPER 5920 - Workshop in Music Perform**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### **MPER 5930 - Individual Study In Music Performance**

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects, based on approved outlines or plans; conferences, oral and written reports.

### **MPER 5940 - Field Study in Music Performan**

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### **MPER 5950 - Internship In Music Performance**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### **MPER 5960 - Institute in Music Performance**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### **MPER 5970 - Study Tour In Music Performance**

Credit will vary. Subject matter will vary within the department's field of study.

### **MPER 5980 - Graduate Project**

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

### **MPER 5990 - Thesis**

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## **MARKETING (MRKT) Department of Marketing**

### **MRKT 5123 - Marketing Management**

Marketing management is the study of the analysis, planning, implementation, and control of programs designed to create, build, and maintain mutually beneficial exchanges and relationships with target markets for the purpose of achieving organizational objectives. It relies on a disciplined analysis of the needs, wants, perceptions and preferences of target and intermediary markets as the basis for effective product design, pricing, communication, and distribution. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **MRKT 5143 - Non-profit Marketing**

A study of application of marketing concepts in noncommercial ventures such as governmental bureaus and Departments, religious or charitable activities, various causes of current concern, and any group endeavor in which profit is not the motivating force. Specific topics and emphasis will vary with different student groups. Prerequisite(s): Completed all prerequisites for the MBA Program and MRKT 5123.

### **MRKT 5223 - Current Issues In Marketing**

Study of and attention to current and timely topics, issues, and problems in the area of marketing. Extensive utilization of current literature in the area of marketing. Major objective of the course will be to acquaint the student with the major developments of the immediate and long-range trends in the area of marketing. Prerequisite(s): Completed all prerequisites for the MBA Program and MRKT 5123.

### **MRKT 5553 - International Marketing**

International environmental forces and their impact on international marketing decision making. Stresses marketing problem solving in the international setting. Prerequisite(s): Completed all prerequisites for the MBA Program.

### **MRKT 5900 - Practicum In Marketing**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **MRKT 5910 - Seminar / Special Topics**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.



## Graduate Course Descriptions

### MRKT 5920 - Workshop in Marketing

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### MRKT 5930 - Individual Study In Marketing

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### MRKT 5940 - Field Study In Marketing

Credit will vary from 1 to 9 hours. Subject matter will vary within the Department's field of study.

### MRKT 5950 - Internship In Marketing

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### MRKT 5960 - Institute In Marketing

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### MRKT 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### MRKT 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## MUSIC EDUCATION (MUED) School of Music

### MUED 5123 - Foundations of Music Education

This is a presentation of the major disciplines specific to music education including history, philosophy, psychology, pedagogy and sociology of music education. The course intends to inform the practice of music education through a study and integration of those disciplines that provide a multi-dimensional view of the field.

### MUED 5213 - History of Music Education

This course surveys the history of music education from antiquity to the present, placing special emphasis on current music education in the United States. The survey views music education within the larger context of education history, method and philosophy and gives special attention to recent relevant developments in cognitive theory.

### MUED 5223 - Philosophy of Music Education

This course presents a survey of philosophical systems, subjects, and issues relating to music education in a survey of philosophies from ancient times to the present. The course concentrates on modern philosophies of music education, their distinctive differences, and the impact that these philosophies have on current music education and advocacy.

### MUED 5333 - Current Trends in Practice

This course acquaints students with recent developments and innovations in the philosophy, psychology, pedagogy and advocacy of music with the specific purpose of evaluating their effectiveness and applicability for today's music classroom.

### MUED 5402 - Instructional Methods For Secondary Teacher

Study of the basic content and general principles of instrumental music appropriate to the secondary school program; organization of materials, procedures and techniques of instruction.

### MUED 5413 - Trends in Marching Band

This course covers marching band fundamentals, various types of precision marching, pageantry, charting and show planning. Each student will be required to write an original seven minute halftime show.

### MUED 5432 - Vocal Methods For Secondary Teacher

Study of the basic content and general principles of vocal music appropriate to the secondary school program; organization of materials, procedures and techniques of instruction.

### MUED 5513 - Music Advocacy for Schools

This course investigates the major issues relating to advocating music education in the public school system, considers the variety of stakeholders, and surveys the relevant research and scholarly work relating to the subject. Students will formulate for a specific situation an advocacy plan that addresses all relevant concerns and issues.

### MUED 5833 - Instructional Methods & Materials

This course is designed to help the graduate student identify new approaches or refine current approaches to instructional, organizational, or philosophical issues that affect instrumental music education programs.

### MUED 5842 - Elementary Music Methods - Instrumental

Problems and methods of teaching instrumental music in the grades. For music majors only. Prerequisite(s): Admission to Teacher Education.

### MUED 5852 - Elementary Music Methods - Vocal

Problems and methods of teaching vocal music in the grades. For music majors only. Prerequisite(s): Admission to Teacher Education.

### MUED 5872 - Vocal Music Methods - Secondary

For music majors/minors only.

### MUED 5900 - Practicum in Music Education

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Permission of department chairperson required.

### MUED 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### MUED 5920 - Workshop in Music Educ

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### MUED 5930 - Individual Study In Music Education

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects, based on approved outlines or plans; conferences, oral and written reports.

### MUED 5940 - Field Study in Music Educ

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### MUED 5950 - Internship in Music Education

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### MUED 5960 - Institute in Music Education

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

## Graduate Course Descriptions

### MUED 5970 - Study Tour in Music Education

Credit will vary. Subject matter will vary within the department's field of study

### MUED 5980 - Graduate Project

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

### MUED 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## MUSIC (MUS) School of Music

### MUS 5022 - Music For Small Vocal Ensemble

Repertoire and performance practices of music for small vocal ensemble ranging from 16th century madrigal to contemporary literature.

### MUS 5043 - Music in America

The course possesses a socio-historical orientation and covers a broad spectrum of the musical life of the United States since its colonization. The content includes sacred and secular, popular and classical, as well as some of the folk traditions that have made important contributions to American musical life.

### MUS 5092 - Form And Analysis

The analysis of the construction of works in the various musical forms, affording an intelligent basis for musical interpretation. Prerequisite(s): MUSIC 2594.

### MUS 5112 - Advanced Choral Conducting

The study of conducting techniques as related to the unique styles of each musical period. Prerequisite(s): Permission of instructor.

### MUS 5133 - Baroque Music

This course presents an intensive exploration of baroque music (1600-1750) with special emphasis on its historical and social context and their influence on the music of the time. Students will participate actively through research and presentation of special topics areas, developing expertise in the historical and theoretical analysis of the repertoire and its primary sources. Prerequisite(s): Enrollment open to graduate music majors only.

### MUS 5143 - Wind Instrument Literature For Ensemble

This course presents a study of the development of wind instrument literature from 1600 to the present.

### MUS 5152 - Instrumentation

A survey of the four choirs of instruments and beginning orchestration. Prerequisite(s): 8 hours of harmony.

### MUS 5163 - Classical Era Music

This course presents an intensive exploration of the music of the high classical era with special emphasis on its historical and social context and their influence on the music of the time. Students will participate actively through research and presentation of special topic areas, developing expertise in the historical and theoretical analysis of the repertoire and its primary sources. Prerequisite(s): Enrollment open to graduate music majors only.

### MUS 5202 - Advanced Voice Pedagogy

A survey of methods of teaching singing with emphasis on vocal problems as illustrated through demonstration lessons with advanced students.

### MUS 5213 - Music Theatre Directing I

The historical emergence of the director, production techniques, working with staff, artistic staff and performers, and coordination of all elements of pre-production, production, and post production. Prerequisite(s): MUSIC 2473, 3423, and written permission of instructor.

### MUS 5223 - Music Theatre Directing II

The student will choose scenes from music theatre repertoire, cast them, and select the crew and staff. The student will take scenes through production and performance. Prerequisite(s): MUSIC 2331, 3622, 4213, and written permission of instructor.

### MUS 5232 - Music For Elementary Teachers

A practical, activity-oriented approach to elementary music methods for persons holding a Bachelor of Music or Bachelor of Music Education degree. Prerequisite(s): Bachelor of Music or Music Education degree. This course replaces MUS 5033 & MUS 5032 Music for Elementary Teachers.

### MUS 5242 - Instrumental Ensemble Pedagogy

This course is designed to help conductors and teachers of instrumental ensembles understand and implement various instructional strategies and teaching techniques in instrumental ensemble rehearsals. Prerequisite(s): Bachelors Degree in some field of music.

### MUS 5312 - Introduction to Music Research

This course introduces students to resources and research methods, appropriate to a variety of information needs met in a professional career in music. Students also gain experience in presenting the results of research in both oral and written form, as appropriate to different audiences and purposes.

### MUS 5323 - Piano Literature I

This course is a study of piano literature from the Baroque, Classical, and the early Romantic periods. It involves performance practices of these styles and periods through performing, listening, and analysis of the literature. Prerequisite(s): Four (4) semester hours of applied piano (MPER 3020, 4000).

### MUS 5333 - Piano Literature II

This course is a study of the piano literature and performance practice from the Romantic period to the present day. It involves performance practices of these styles and periods through performing, listening, and analysis of the literature. Prerequisite(s): Four (4) semester hours of applied piano (MPER 3020, 4000)

### MUS 5362 - Advanced Music Composition

Advanced music composition explores the creative process of writing acoustic and electroacoustic music. The computer is used to create music notation and multitrack compositions. The course may be taken more than once and can count for 2 hours of theory credit and up to 6 hours of elective credits in the master of music degree. Prerequisite(s): Eight hours of undergraduate harmony.

### MUS 5372 - Computer Music Technology

Computer Music Technology presents an in-depth study of Digital Performer, an industry standard audio production software application. Other topics include the Macintosh Operating System, Finale Notation Software, Audio-Interface Concepts, M.I.D.I. Sequencing, Virtual Signal Routing, Software Plug-Ins, Microphone Selection, and Mixing Concepts.



## Graduate Course Descriptions

### MUS 5383 - Advanced Recording Technology

Advanced Recording Technology is an in-depth study of the complete schematics of the UCO Jazz Lab Recording Studio. Topics will include Microphone Selection and Placement, Signal Routing and Cabling, Analog and Digital Mixer Applications, Audio Interface Applications, Analog and Digital Recording Techniques, Digital Performer Plug-Ins, Audio Latency Management, Mixing Techniques, and Mastering Techniques. Prerequisite(s): MUS 5373.

### MUS 5443 - Arts Management

Arts Management will cover the following important career topics: resumes, media kits, web page development, branding, taxes and record keeping, legalities — including contracts and copyright issues, networking, personal presentation (i.e. interviews and auditions), researching and recognizing career enhancing opportunities, and developing a career strategy. Graduate students will be required to complete additional research and present a minimum of three classroom presentations on assigned topics.

### MUS 5453 - Music Theory Pedagogy

This course covers the essentials of diatonic and chromatic harmony and voice-leading, through part-writing, analysis, and aural training. Students will obtain a deeper understanding of this subject material and the methodology of teaching it through practical experience in teaching and conducting elements of the course.

### MUS 5463 - Studies in Music Theory

This title embraces a continually changing variety of specific courses in the broad field of music theory, each designed around the particular expertise or research interest of the individual instructor. The subject areas include but are not limited to specific analytical techniques, the analysis of specific repertoires, issues in the history of theory, and contemporary issues in theoretical analysis. In each case an emphasis is placed on the state of current research in the field and the involvement of students in independent research.

### MUS 5503 - Advanced Conducting-Score Read

This course presents a thorough study of choral, band, and orchestral scores and their interpretation, with particular emphasis on developing more advanced techniques and experiences in conducting.

### MUS 5512 - Brass Pedagogy

This course will address methodological approaches to technical and musical aspects of brass teaching in the context of exercises, studies, and repertoire. Prerequisite(s): Concurrent enrollment in Applied Brass and 6 hours of Applied Brass at the graduate or undergraduate level.

### MUS 5522 - Woodwind Pedagogy

This course will address methodological approaches to technical and musical aspects of woodwind teaching in the context of exercises, studies, and repertoire. Prerequisite(s): Concurrent enrollment in Applied Woodwinds and 6 hours of Applied Woodwinds at the graduate or undergraduate level.

### MUS 5532 - String Pedagogy

This course will address methodological approaches to technical and musical aspects of string teaching in the context of exercises, studies, and repertoire. Prerequisite(s): Concurrent enrollment in Applied String and 6 hours of Applied String at the graduate or undergraduate level.

### MUS 5542 - Percussion Pedagogy

This course will address methodological approaches to technical and musical aspects of percussion teaching in the context of exercises, studies, and repertoire. Prerequisite(s): Concurrent enrollment in Ap-

plied Percussion and 6 hours of Applied Percussion at the graduate or undergraduate level.

### MUS 5602 - Woodwind Materials & Tech

A critical examination of significant publications for woodwinds with emphasis upon instructional aids and the organization of graded literature for each of the woodwind instruments.

### MUS 5613 - Jazz Pedagogy

This course will teach techniques of instruction in the areas of jazz improvisation and jazz ensemble performance appropriate for teaching at the high school and university levels. Independent research and laboratory rehearsal experiences will be required.

### MUS 5622 - Strings, Materials & Techniques

no description at this time.

### MUS 5633 - Jazz History

This course will examine the historical development of jazz music as well as the important elements which comprise the individual styles of jazz. The class will focus on important musicians and literature of each era. Attention will also be brought to social aspects of American history as it directly relates to the development of jazz music. Graduate students will complete additional research projects and give a minimum of three class presentations on assigned topics.

### MUS 5643 - German Singing Diction

German singing diction is designed to address the unique challenges presented to the American career singer, the choral conductor, the teacher of singing, and the coach/accompanist who is expected to perform, teach or conduct vocal literature in a professional setting. Prerequisite(s): Written permission of the instructor.

### MUS 5653 - Jazz & Commercial Music Arranging

Jazz & Commercial Music Arranging instructs the student in the art of wind, string, vocal, and rhythm section arranging as relates to jazz and commercial music styles. Students will be expected to arrange for jazz ensemble, studio rhythm section, various combinations of horns/strings, and vocals.

### MUS 5662 - CD Album Pre-Production

This course is intended to give students laboratory studio time with instructor supervision to complete pre-production of the graduate CD album. This includes composition, arranging and orchestration, and scratch reference tracks. Prerequisite(s): MUS 5372, 5383, and (5653 or concurrent enrollment).

### MUS 5674 - CD Album Production

CD Album Production is to be taken during the final spring semester of the Master of Music in Jazz Studies Commercial Music Production Degree. During this semester project, the student will complete all recording, editing, mixing, and mastering of the final CD Album project. Prerequisite(s): MUS 5372, 5383, and 5662.

### MUS 5713 - Analytical Techniques

This course introduces students to the advanced application of techniques of harmonic and formal analysis as applied to the repertoires of western music from the eighteenth through the early twentieth century.

### MUS 5723 - History of Performance

This course will survey the development of western music from medieval to modern times from the perspective of musical performance and its literature. Practical application of this knowledge will include a performance following historical performance practice. Prerequisite(s): MUS 2623, 2663, and 3273 with a minimum grade of "C".

## Graduate Course Descriptions

### MUS 5733 - History of Theory

This course traces the impact of music theory on the development of western music from ancient to modern times. The interaction between academic and practical traditions, as revealed in the separate literatures of academic speculative theory and practical theory of composition and performance practice, will be covered. Prerequisite(s): MUS 2623, 2663 and 3273 with a minimum grade of "C".

### MUS 5743 - Music History Pedagogy

This course is an advanced diachronic survey of music history, ancient through contemporary, emphasizing the historical development of musical styles with reference to selected works from the literature. Students will participate actively in the conduct of the class, gaining knowledge of the pedagogy of music history and practical experience in teaching.

### MUS 5753 - Studies in Music History

This title embraces a continually changing variety of specific courses in the broad field of music history, each designed around the particular expertise or research interest of the individual instructor. The subject areas include but are not limited to genre studies, individual composers, limited period studies and contemporary issues. In each case an emphasis is placed on the state of current research in the field and the involvement of students in independent research.

### MUS 5762 - Practicum In Musical Interpretations

This course is designed to help conductors and teachers of ensembles develop analytical and artistic methods to find depth and meaning in the music that they teach and perform. Emphasis will be placed on stylistic analysis and on the understanding that conductors are "the composer's advocate."

### MUS 5812 - Choral Directors Institute

The choral directors institute is a three-day lecture series for choral directors. Nationally recognized clinicians will offer sessions on all areas of choral music.

### MUS 5883 - Piano Pedagogy

This course is a study of the materials and techniques of teaching piano, from the elementary to advanced level, in private and group instruction. Supervised teaching and observation is included as well as research of current trends in piano teaching. Prerequisite(s): Four (4) semester hours of applied piano (MPER 3020, 4000).

### MUS 5900 - Practicum In Music

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Permission of department chair required.

### MUS 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study on selected problems or special topics. Prerequisite(s): An undergraduate minor in the subject matter area and permission of the Department head and the director of graduate studies.

### MUS 5920 - Workshop in Music

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### MUS 5930 - Individual Study In Music

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects, based on approved outlines or plans; conferences, oral and written reports.

### MUS 5940 - Field Study In Music

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### MUS 5950 - Internship In Music

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### MUS 5960 - Institute In Music

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### MUS 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### MUS 5980 - Graduate Project

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

### MUS 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## NUTRITION (NTRN)

### Department of Human Environmental Science

#### NTRN 5032 - Nutrition Education

This course provides the application of learning theory and media in the design, development and delivery of nutrition education and counseling programs.

#### NTRN 5102 - Newer Trends In Nutrition

This course includes a thorough study of the newer trends and recent research in nutrition. Prerequisite(s): Permission of instructor.

#### NTRN 5184 - Advanced Nutrition

The advanced study of nutrition including digestion, absorption, and metabolism of all nutrients with an emphasis on the latest nutrition research. Prerequisite(s): NTRN 4034, CHEM 3403, CHEM 4103 or concurrent enrollment, and BIO 2604.

#### NTRN 5193 - Food Science

This course includes an investigation of the scientific techniques that must be utilized by food scientists and technologists to bring commercially viable products to the marketplace. Prerequisite(s): NTRN 1613 and CHEM 3303.

#### NTRN 5212 - Management Of Nutrition Services

This course includes the study of concepts, processes, and theories of managing clinical nutrition services. The course will emphasize the delivery of high quality, cost-effective service that can be justified to hospital administrators, health care team members and patients. Prerequisite(s): Enrollment open to Nutrition and Food Management majors only.

#### NTRN 5223 - Institutional Food Management

This course includes all organization and administration of food service systems. Emphasis is on physical facilities, financial control, menus and purchasing. Prerequisite(s): NTRN 4673 and 4673L.

#### NTRN 5233 - Research Methods In Nutrition

This course includes the basic techniques and methodology in nutrition research; reviewing current research studies and interpreting findings in order to evaluate research in the nutrition areas of specialization.

## Graduate Course Descriptions

### NTRN 5322 - Nutrition Assessment

This course includes the process used to assess nutritional needs of individuals or groups, and to plan a measurable nutrition intervention program appropriate for clients in various special health care settings. Prerequisite(s): Accepted into the Dietetic Internship and permission required by instructor. Enrollment is open to Nutrition and Food Management majors only.

### NTRN 5333 - Computers In Nutrition

The course offers the opportunity to use state of the art software developed for food management operations and nutrition services. Prerequisite(s): Computer literacy and graduate standing in nutrition and food management.

### NTRN 5402 - Nutritional Concerns Of Women

The course includes a study of scientific nutrition research on issues pertinent to women's health in all age groups.

### NTRN 5422 - Sports Nutrition for Professionals

This course is an advanced study of nutrition and the application of the principles of nutrient metabolism as they relate to physical activity, sport and health. This course will emphasize the development of skills required by the professional to assess and provide dietary advice for the active individual. A study of current research and trends will be incorporated. Prerequisite(s): NTRN 4394 or (HLTH 3412 and PHYED 3503) or permission of instructor. Enrollment open to Nutrition and Food Management, Nutrition, Dietetic, and Wellness Management majors only.

### NTRN 5892 - Advanced Clinical Nutrition

This course includes the development of skills required of the professional nutrition care specialist. It additionally provides an opportunity to integrate nutrition knowledge with its application in clinical care in a variety of health care practice settings. Prerequisite(s): NTRN 4394, NTRN 4034, CHEM 3403, CHEM 3442, and BIO 2604. Permission required.

### NTRN 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### NTRN 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Directed intensive study of selected problems or special topics. Prerequisite(s): An undergraduate minor in the subject matter area and written permission of graduate advisor.

### NTRN 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### NTRN 5930 - Individual Study

Credit will vary from 1 to 4 hours. Directed intensive study on definite problems or special subjects based on approved outlines or plans, conferences, oral and written reports. Prerequisite(s): An undergraduate major in the subject matter area and permission of graduate advisor.

### NTRN 5940 - Field Study in Nutrition

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### NTRN 5950 - Internship

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### NTRN 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### NTRN 5970 - Study Tour In Nutrition

Credit will vary. Subject matter will vary within the department's field of study.

### NTRN 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## NURSING (NURS) Department of Nursing

### NURS 5033 - Theoretical Foundations Of Nursing Practice

Students are provided with the opportunity to relate a philosophical and theoretical base to concepts and operations inherent in nursing administration. Current nursing conceptual models and theories will be analyzed. Selected theories from the behavioral, natural, and applied sciences will be studied for their application to nursing and synthesis with nursing theories. Prerequisite(s): B.S. degree in Nursing and accepted for graduate study.

### NURS 5103 - Advanced Pathophysiology

This course is the study of physiological mechanisms altered by disease in the human organism, and explores the rationale for diagnosis and therapeutic interventions in disease conditions. Prerequisite(s): BIO 2604.

### NURS 5513 - Psychiatric Forensic Nursing

This course overviews psychiatric concepts important to forensic nursing. The focus will be on psychiatric conditions associated with criminal behavior including the psychosocial factors that motivate same. These psychiatric issues are then related to forensic concepts for the purpose of facilitating valid and reliable investigative procedures. Prerequisite(s): Graduate standing.

### NURS 5523 - Sexual Assault Forensics

The purpose of this course is to provide an overview of the types of sexual assaults to which adults fall victim, perpetrator profiles and sequelae of these assaults on victims. Prerequisite(s): Graduate standing.

### NURS 5533 - Child Abuse Forensics

The course is a comprehensive examination of all forms of child maltreatment and neglect, etiological factors, perpetrator profiles, short-term and long-term sequelae of abusive experiences, and treatment modalities. Prerequisite(s): Graduate standing.

### NURS 5543 - Domestic Violence Forensics

This course is a comprehensive examination of all forms of domestic violence, characteristics of perpetrators, stalking, spouse abuse, elder abuse, homicide and the short-term and long-term sequelae of the assaults on victims. Law enforcement policies and treatment modalities will also be covered. Prerequisite(s): Graduate standing.

### NURS 5900 - Practicum In Nursing

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### NURS 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.



## Graduate Course Descriptions

### **NURS 5920 - Workshop in Nursing**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### **NURS 5930 - Individual Study In Nursing**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **NURS 5940 - Field Study In Nursing**

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### **NURS 5960 - Institute In Nursing**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### **NURS 5970 - Study Tour In Nursing**

Credit will vary. Subject matter will vary within the department's field of study.

### **NURS 5990 - Thesis**

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## **OCCUPATIONAL AND TECHNOLOGY EDUCATION (OCTE)**

### **Department of Occupational and Technology Education**

#### **OCTE 5082 - Career & Technology Student Organizations**

This course will focus on the development of a career and technology student organization (CTSO) to serve the needs of the students enrolled in career, occupational, and technology education programs by infusing employability skills, leadership skills, and peer relationship building.

#### **OCTE 5103 - Instructional Strategies In Marketing Education**

This course is designed to develop instructional strategies needed to teach business subjects, including lesson plans, unit plans, and evaluation techniques. Prerequisite(s): Permission required.

#### **OCTE 5172 - Organization & Administration Of Health Occupations**

Basic principles, philosophy, and rationale underlying the organization and administration of health occupation education programs, with special attention directed toward the total planning, development, execution, and evaluation competencies involved.

#### **OCTE 5203 - Organization & Administration Of Marketing Education**

Intensive study related to organizing local marketing education programs. Special emphasis will be given to administrative techniques of organization and operation. Prerequisite(s): Permission required.

#### **OCTE 5213 - History & Philosophy Of Career Technology Education**

This course includes basic principles and philosophy underly the organization and development of programs in career-tech education with special attention directed toward federally- aided programs in these areas.

#### **OCTE 5253 - Safety, Organization, & Management of OTE**

The Safety, Organization, and Management of Career and Technology Education course focuses on the principles, philosophies, and rationale of safety, organization, and program management of the Career and Technology Education classroom and laboratory/clinical environments.

#### **OCTE 5303 - Overview Of Occupational Education**

This course focuses on the successful operations of programs in occupational and technology education.

#### **OCTE 5323 - Methods For Teaching Health Occupations Education**

This course will focus on the methods and techniques employed in delivering instruction in health occupations education.

#### **OCTE 5342 - Consulting Skills In Training Development**

Examines the internal and external consulting roles of the training and development professional. Topics include an overview of the consulting process, conducting contracting meetings, understanding and dealing with resistance, gathering data, and conducting feedback meetings. Responding to requests for proposals, writing proposals, developing budgets, and determining the cost benefits of training will also be examined.

#### **OCTE 5352 - Accomodating Special Needs Students**

This course will provide the participant with an explanation of the occupational instructor's roles and responsibilities in special education students' Individualized Education Programs (IEP). In addition, a discussion of the "how-to" for accommodating instruction, media, materials, equipment, work stations and facilities will be provided. Finally, securing work-site learning opportunities and job placement strategies will be discussed. Prerequisite(s): 4253 Safety Concerns and Management of Trade and Industrial Programs.

#### **OCTE 5513 - Integration of Technology**

This course gives prospective business instructors practical, integrated learning experiences necessary for success in state-of-the-art vocational business classrooms. The organization and delivery of instruction in this course adheres to a model developed by the Oklahoma Department of Career and Technology Education. The course content will focus on high performance business skills and effective applications of current technology tools. Prerequisite(s): An applications class covering computer theory, computer applications and computer hardware.

#### **OCTE 5531 - Occupational Training Analysis**

This course focuses on the process of analyzing workplace requirements and identifying the knowledge, skills, and attitudes necessary for new and existing duties within occupations.

#### **OCTE 5613 - Managing a BITE Program**

This course is designed to assist students with the management techniques to successfully facilitate a project-based Business and Information Technology Education (BITE) program.

#### **OCTE 5622 - Integration & Transition Opportunities**

This course is designed to assist occupational and technical educators to integrate academics and to implement education-to-employment activities into their programs. It explains legislation, outlines employers' entry-level worker goals, reviews education-to-employment experiences at various grade levels, and offers strategies for integrating more academics into vocational programs. Prerequisite(s): Introduction to Trade and Industrial Education.

#### **OCTE 5631 - Legal/Professional Issues In Occupational Education**

This course provides and examination of legal and professional issues facing contemporary occupational educators. In particular, the course will consist of pertinent information relating to four major areas: teaching contracts and teacher responsibilities, teacher and student rights, classroom management issues, and teacher professionalism.

## Graduate Course Descriptions

### OCTE 5723 - Troubleshooting & Maintaining A Local Network

A graduate-level course in personal computer (PC), printer, fax, modem, and other peripheral, systems basic troubleshooting: simple repair procedures and testing, printed circuit board (PCB) removal and upgrading, functional circuit board component removal and replacement (disk drives). Sequential and Substitutional Troubleshooting Techniques, electronic resource management methods, diagnostic software packages, and DOS commands to access and alter CONFIG.SYS and AUTOEXEC.BAT will be applied. telecommunications techniques and media, Local Area Networks, Wide Area Networks, and network protocols are presented and applied. Prerequisite(s): OCTE 4523.

### OCTE 5853 - Methods For Teaching Occupational Technology

Examination of the selection and implementation of instructional strategies for occupational and technology education. Delivery of instruction through instructional strategy selection, introducing and summarizing topics, conducting illustrated lectures, giving demonstrations, operating media equipment, and analyzing instructional techniques will be covered.

### OCTE 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### OCTE 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### OCTE 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### OCTE 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### OCTE 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### OCTE 5950 - Internship

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### OCTE 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

## PHYSICAL EDUCATION (PHED)

### Department of Kinesiology and Health Studies

#### PHED 5102 - Problems Of Health And Physical Education

Individual investigation of research methods and special problems in health and physical education.

#### PHED 5122 - Program Design & Development In Health And Physical Education

An analytical study of aims, objectives, program activities methods and outcomes in the programs in health and physical education, within and outside the school setting.

#### PHED 5123 - Curriculum Construction Health & Physical Education

An analytical study of aims, objectives, program activities methods and outcomes in the teaching of health and physical education.

#### PHED 5153 - Physical Education Facilities/Equipment

A course emphasizing the functional planning of physical education facilities and equipment for outdoor and indoor areas, stadium, gymnasium, swimming pool and other.

#### PHED 5202 - Health & Physical Education For The Elementary Teacher

Study of the basic content and general principles of health and physical education appropriate to the elementary school program; organization of materials, procedures and techniques of instruction. Prerequisite(s): PHED 3302 or its equivalent.

#### PHED 5212 - Health & Physical Education For The Secondary Teacher

Study of the basic content and general principles of health and physical education appropriate to the secondary school program; organization of materials, procedures and techniques of instruction. Prerequisite(s): PHED 4303.

#### PHED 5222 - Physical Education In Higher Education

A study of the function of physical education in the general education and professional preparation curricula of higher education institutions. Also an intensive study of the physical education faculty member's role as a member of the higher education community.

#### PHED 5233 - Contemporary Issues In Physical Education And Sport

This course involves an analysis of selected contemporary issues in the areas of physical education and sport with emphasis on rational development and evaluation of viewpoints.

#### PHED 5252 - Legal Aspects Physical Education, Recreation And Athletics

A study of the legal responsibilities of persons functioning in the fields of physical education, recreation, and athletics including the application and interpretation of the law.

#### PHED 5272 - Motor & Body Image

A diagnostic-prescriptive approach in the determination and remediation of problems in motor development. Discusses the gross and fine-motor development and body-image development as relates to problems in learning and adjustment. The student experiences theoretical and practical activities: (1) administering motor-based tests common in schools, (2) developing a prescriptive program for remediation of deficits determined through testing, and (3) writing assessment results and recommending activities for alleviation.

#### PHED 5303 - Physical Based Human Performance

A study of the physiological effects of physical exercise. Prerequisite(s): PHED 3503.

#### PHED 5313 - Applied Sports Psychology

This course is a study of psychological theories and techniques that could be used to enhance the performance and personal growth of sports and exercise participants from youth to elite levels.

#### PHED 5363 - Psychological Basis Of Human Performance

A study of the principles of learning as applied in the teaching of physical education.

#### PHED 5393 - Research In Kinesiology & Health

This course is an overview of concepts and procedures necessary for designing, conducting, and analyzing research in Kinesiology and Health Studies from multiple research paradigms. The course will focus on the steps involved in the administration of a research project, including literature review, design, data collection, and analysis. Prerequisite(s): KINS 5233.



## Graduate Course Descriptions

### PHED 5602 - Phys. Educ. & Recreation for the Exceptional Child

Understanding motor characteristics and assessing motor development of the exceptional child; development and adaptation of physical education and recreation programs; and field and/or laboratory experiences.

### PHED 5632 - History & Philosophy of Health & Phys. Educ.

A study of the historical and philosophical bases of health and physical education.

### PHED 5672 - Public Relations In Health And Physical Education

Principles and practices involved in the presentation of health and physical education to the public.

### PHED 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### PHED 5910 - Seminar / Special Topics

Credit varies from 1 to 4 hours. Directed intensive study on selected problems or special topics.

### PHED 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### PHED 5930 - Individual Study

Credit varies from 1 to 4 hours. Directed intensive study on definite problems or special subjects, based on approved outlines or plans; conferences, oral and written reports. Prerequisite(s): An undergraduate major in the subject matter area to be studied and permission of graduate advisor.

### PHED 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### PHED 5950 - Internship

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### PHED 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### PHED 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### PHED 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## PHILOSOPHY (PHIL)

### Department of Humanities & Philosophy

#### PHIL 5163 - Philosophy Of Science

Pursues the philosophical implications of various principles and ideas in the sciences, and raises critical questions regarding assumption, hypothesis, and scientific method. Prerequisite(s): 6 hours of philosophy.

#### PHIL 5183 - Philosophical Issues In Social Science

An in-depth discussion of specific philosophical issues in some area of the social sciences such as the nature of psychological explanation or the covering law model of historical explanations. Specific

topics may be changed, but the course will always spend the first half of the semester on the question of the science in social science. Prerequisite(s): 6 hours of philosophy; 6 hours of social science; and written permission of instructor.

#### PHIL 5233 - Philosophy of Language

Philosophy of Language is a study of contemporary issues in the Philosophy of Language, including the nature of truth and reference, the distinction between analytic and synthetic propositions, the verification principle, the epistemic status of linguistic knowledge, and the plausibility of skepticism about meaning and interpretation.

#### PHIL 5503 - Symbolic Logic

The course will begin with the logic of syntax, followed by an analysis of truth-functional compound statements and truth tables. A variety of proof procedures applicable to deductive arguments will be investigated and used, including formal and indirect proofs. Propositional functions and the use of quantifiers, the logic of relations, and finally, a study of the nature of deductive systems will complete the course.

#### PHIL 5900 - Practicum In Philosophy

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### PHIL 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### PHIL 5920 - Workshop in Philosophy

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

#### PHIL 5930 - Individual Study In Philosophy

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### PHIL 5940 - Field Study In Humanities

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

#### PHIL 5950 - Internship In Philosophy

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

#### PHIL 5960 - Institute In Philosophy

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

#### PHIL 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

#### PHIL 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## PHYSICS (PHY)

### Department of Engineering and Physics

#### PHY 5013 - Mathematical Physics II

This course discusses the mathematical solutions to boundary value problems found in electrostatics, mechanics, heat transfer, quantum mechanics, and acoustics. The mathematical topics may include curvilinear coordinates, Fourier analysis, Fourier transformers, partial differential equations, Green's functions, tensor analysis and group theory. Prerequisite(s): PHY 3883.

## Graduate Course Descriptions

### PHY 5033 - Nuclear Physics

An introduction to the physics of the nucleus and elementary particles is presented. Basic models of nuclear structure, nuclear interactions, and nuclear reactions will be emphasized. The quark model along with the families of elementary particles and their interactions will be introduced. Prerequisite(s): PHY 3103 and PHY 3883.

### PHY 5043 - Solid State Physics

The purpose of this course is to acquaint the students with the fundamental physics of solids. The emphasis will be on crystal lattices, elastic scattering of waves, bonding, atomic vibrations, electron states, dielectric and optical properties, and semiconductors. Prerequisite(s): PHY 3103 and 9 additional hours upper division level physics.

### PHY 5063 - Analytical Mechanics

A vector analytical approach to particle and rigid-body dynamics is presented, including a brief introduction to the Lagrangian and Hamiltonian formulations of mechanics, and special relativity. Prerequisite(s): ENGR 2043.

### PHY 5071 - Nuclear Radiation Laboratory

This laboratory course provides a thorough introduction to equipment and techniques of nuclear radiation detection and measurement. The experimental properties of the types of nuclear radiation, their origin, characteristics, detection and interaction with matter are emphasized. Prerequisite(s): PHY 3103 or concurrent enrollment.

### PHY 5103 - Classical Mechanics

Lagrangian and Hamiltonian methods will be introduced and applied, as appropriate, to a variety of mechanical systems. Topics will include vibration theory, elasticity, fluid mechanics, and acoustics. Prerequisite(s): PHY 5063.

### PHY 5143 - Statistical Mechanics

The kinetic theory of gases, including transport phenomena, and an introduction to classical and quantum statistical mechanics are presented. Prerequisite(s): ENGR 5023 and PHY 3883.

### PHY 5203 - Applied Electrodynamics

Electromagnetic theory is applied to the description of static and time-dependent electric and magnetic fields, electromagnetic radiation, wave guides, transmission lines, and related problems. Prerequisite(s): ENGR 5083 and PHY 5013.

### PHY 5443 - Quantum Mechanics

An introduction to the theory of quantum mechanics and its applications is presented. Topics covered will include the historical development of quantum mechanics, the Schrodinger equation and its applications, the theory of operators, the theory of angular momentum, the hydrogen atom, and perturbation theory. Prerequisite(s): PHY 3103, MATH 3103.

### PHY 5643 - Directed Study

This course is a directed study of a specialized aspect of industrial or applied physics.

### PHY 5900 - Practicum In Physics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### PHY 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### PHY 5920 - Workshop In Physics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### PHY 5930 - Individual Study In Physics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### PHY 5940 - Field Study In Physics

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### PHY 5950 - Internship In Physics

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### PHY 5960 - Institute In Physics

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### PHY 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### PHY 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## POLITICAL SCIENCE (POL) Department of Political Science

### POL 5013 - Urban History Of Institutions & Environment

The study of contemporary political, social, and economical institutions and environment of urban areas, placed in a historical context.

### POL 5023 - Scope Of The Discipline

An analysis of the various fields of political science, as well as an assessment of the contributions of other disciplines and scientific approaches to the study of politics.

### POL 5033 - Research Methods

This course provides an analysis of statistical techniques and research methodology commonly used in studying political phenomena. Included are probability theory, bivariate, and multivariate techniques through regression.

### POL 5113 - Advanced Contemporary Problems

The study of current happenings in the student's area of graduate specialization with emphasis on assessing the relevance of theoretical principles to actual events.

### POL 5123 - Problems-The Budgetary Process

The study of the process by which financial resources of governmental institutions are allocated, emphasizing this process in local government.

### POL 5133 - Problems-State & Urban Government

A study of the problems existing in relationships between state and local governmental units.

### POL 5143 - Problems-International Affairs

Case studies in the resolution of geographic and functional problems in international affairs, tailored to students' specific international interests.

### POL 5153 - American Politics

A survey of selected literature from the field of American politics. Subjects covered will come from among the following: Presidency, Congress, judiciary, political parties, interest groups, electoral behavior, media in politics, and public opinion.

## Graduate Course Descriptions

### **POL 5163 - Intergovernmental Relations**

An exploration of the relationships among the federal, state, metropolitan, and local units of government. Current trends, issues, administrative structures and procedures are emphasized.

### **POL 5173 - Land Use Planning**

A comprehensive survey of American law of land use planning and controls, with emphasis on the law of nuisance; restrictive covenants, planning, zoning and subdivision controls; and recent innovations in land use controls.

### **POL 5193 - Public Finance Budgeting**

Public Finance and Budgeting is an analysis of revenue sources and expenditures including the planning, approval, and implementation of public budgets.

### **POL 5213 - Political Sociology**

An examination of extremism and political deviancy, emphasizing the causes and sociological implications of extremism. Prerequisite(s): POL 1113 and SOC 2103.

### **POL 5223 - The Presidency**

The presidency in law and practice; its relationship to Congress, the public, the party structure and the administrative establishment; and its responsibilities in foreign and military affairs. Prerequisite(s): POL 1113.

### **POL 5233 - Political Parties/Behavior**

Structure and function of the American political party system with emphasis upon the role of parties in American politics, noting the political behavior patterns of American voters. Evaluation of recent political behavior research. Prerequisite(s): POL 1113.

### **POL 5243 - Media And Politics**

Discussion of the role of the media in politics, including how the media covers American institutions, and the impact of the media on campaigns. Our campaign coverage will examine the role of television advertising, campaign coverage, and public opinion polls. This course also examines the political and social messages of several "entertainment" media, such as television and films, as well as the dynamics behind these messages. .

### **POL 5253 - The Congress**

This course is designed to introduce the student to the first branch of government. It will evaluate Congress, its' functions, relationships, members, and organization in order to determine whether it achieves the purpose for which it was created. Prerequisite(s): POL 1113.

### **POL 5263 - Judicial Process**

This course examines the organization, jurisdiction, and functions of both federal and state courts, as well as, explores theories of judicial behavior and judicial policy-making.

### **POL 5273 - International Politics Risk Analysis**

An analysis of techniques useful in forecasting regime changes, nationalization, controls on profit repatriation, and other political risks faced by companies operating in foreign countries.

### **POL 5283 - Public Opinion**

A study of public opinion and the techniques of mass media and propaganda in a democratic society, including its measurement and evaluation with particular reference to the role of interest groups. Prerequisite(s): POL 1113.

### **POL 5313 - Religion And The Law**

This course examines the relationship between law and religion in the United States by focusing on the Supreme Court's interpretation of the First Amendment's Establishment and Free Exercise Clauses.

### **POL 5323 - Constitution & Criminal Procedure**

This course covers the constitutional boundaries, established by the Supreme Court, for gathering evidence at a crime scene, questioning witnesses/suspects, arresting suspects, and seizing evidence as well as the constitutional rights of the accused at trial.

### **POL 5333 - Constitution & Civil Liberties**

This course is an analysis of the U.S. Constitution as interpreted by federal courts, emphasizing constitutional limitations on governmental actions, particularly with respect to civil liberties.

### **POL 5403 - Women and Politics**

This course will focus on the political status of women from a comparative perspective. The specific aim of the course is to examine the changing roles of women in recent history, the political and cultural impetuses behind these changes, and how these changes (or absence of change) have affected the lives of women in different political and cultural settings.

### **POL 5413 - Public Policy Analysis**

Public Policy Analysis is designed to equip students to become independently capable policy analysts. The methods and procedures of policy analysis are learned and practice, and examples of analysis of policies on the local, state, and national levels are studied.

### **POL 5433 - Urban Minority Politics**

An examination of the intricacies of diversity and the decomposition of the American urban areas, focusing on the role of city government, urban political processes, and representation techniques.

### **POL 5443 - Environment Politics**

This course will examine the politics of the environment by looking at the actions or inactions of the government in the areas of resource scarcity, environmental health and safety, natural esthetics, and economic groups. This class will also look at environmental politics as just one of many social movements in the United States. As such, this class will examine how interest groups supporting the environmental movement have developed in recent decades and how they seek to protect their interests.

### **POL 5513 - Public Program Evaluation**

Public Program Evaluation enhances students' skills in quantitative and qualitative program evaluation. This course examines the nature, history, and techniques of program evaluation as well as the dissemination of information. The scientific method is applied to the program-solving process through such techniques as quasi-experimental research design, data collection, analysis, and report writing.

### **POL 5523 - Urban Housing Policy**

A study of the various factors which affect national and local housing issues, with discussion of housing problems in the urban environment.

### **POL 5533 - Development Dispute Resolution**

Contemporary methods of resolving development dispute through negotiation, bargaining, and mediation. Techniques and skills applicable to solving controversies over planning and implementation of public and private development projects.

### **POL 5543 - State Administration**

A study of the administrative institutions, policy making processes, and political environment of state government, emphasizing both theory and practice. Prerequisite(s): POL 1203, 2413.



## Graduate Course Descriptions

### **POL 5603 - Theories-International Relations**

An examination of the major theories of international relations, focusing on their contributions to framing the analysis of international interactions. The works of seminal authors will be studied for their insights into such central concepts of international political analysis as: sovereignty, balance of power, and national interest.

### **POL 5613 - World Politics**

An analysis of the political interactions among nation-states, multinational corporations, and international organizations; and the pattern of relationships that result. Focuses particularly on war-peace issues and the politics of international economic and social relations. Prerequisite(s): POL 2303.

### **POL 5623 - American Foreign Policy**

A study of the major themes and issues which have, in recent years, informed the practice of American foreign policy. Among the topics covered are: the inter-branch struggle in foreign policy making, trade and national security policy, and challenges confronting American foreign policy in specific geographic and functional areas.

### **POL 5633 - International Law**

A study of the legal aspects of international relations, and of the generative role of international law in informing actors of the nature and limits of authoritative practices within the international community.

### **POL 5643 - International Security Studies**

A study of analytical frameworks which seek to explain the nature of international conflict. Consideration will also be given to such practical threats to global peace and stability as weapons proliferation, regional military balances, strategic competition and threat psychology.

### **POL 5653 - International Organization**

A study of the development and evolution of international organizations, and their role in international politics. Specific attention will be given to the United Nations system of international organizations, and other international entities such as the European Community, the Organization of American States, the World Bank, and NATO.

### **POL 5663 - Politics And The World Economy**

An analysis of the political dimension of economic relationships among international actors (including nation-states, multinational corporation, and international organizations). Emphasizes the politics of foreign investment, trade, and international finance from the differing perspectives of industrialized and developing countries.

### **POL 5673 - Economic Statecraft**

A study of the economic instruments and tactics available to nation-states to pursue their national interests. Specific attention will be given to examining the nature of foreign economic policy making with the U.S. and also the debate surrounding the underlying philosophy of trade between such schools of thought as: Free Trade, Trading Blocks, Managed Trade and Protectionism.

### **POL 5693 - Contemporary International Issues**

An in-depth analysis of selected issues confronting the international political, security, and economic environment. Coverage of issues will vary depending on the interests of the instructor and on recent international developments. May be repeated for credit with permission of the student's advisor.

### **POL 5703 - Theories-Comparative Politics**

An overview of the major theories and approaches to the cross-national study of politics. The common and dissimilar characteristics of democracies will be the main focus of study, though other important issues such as nationalism, ethnicity, and economic development will also receive attention.

### **POL 5713 - African Political Systems**

A survey of the dynamics of Sub-Saharan African political systems. Among the topics covered will be: the legacies of colonial influences, ethnicity, African political thought, political parties and liberation movements, comparisons of various democratic, semi-democratic and authoritarian systems, and the influence of outside powers today.

### **POL 5723 - Political Systems Of Asia**

This course examines the political systems of such north East Asian states as the People's Republic of China, Japan, and the two Koreas. Important themes include the origins of their political systems, their operations, their political cultures, and the political-social-economic interactions which inform our understandings of these political systems.

### **POL 5733 - Latin American Politics**

This course will study the political systems of such major Latin American countries as Mexico, Brazil, Argentina, Chile, and Columbia. It will also examine such important Latin American political themes as: dependent economic development, political stability and change, and bureaucratic authoritarianism.

### **POL 5743 - European Politics**

A study of the nature of European political processes, and of issues confronting European politics. Among the topics covered are: the European "definition" of democracy, the major actors and influences within European politics, and the challenges of European integration.

### **POL 5753 - Politics Of Mexico**

The course will examine Mexico's unique political environment and political traditions, and how these manifest themselves in Mexico's contemporary government, party politics, constitutional debate, and processes of political/social/economic change.

### **POL 5763 - Politics Of Japan**

This course will examine the politics and government of Japan, incorporating a historical and cultural perspective. The main objective is to communicate a clear understanding of the Japanese political system and its decision-making processes.

### **POL 5773 - Politics Of Revolution**

This course will examine the theoretical parameters of violent political change by studying the basic characteristics of major world revolutions. Specific focus will be given to recent revolutions in Latin America. The impact and duration of revolutionary change, and the methods of measuring related structural changes will also be studied.

### **POL 5813 - Political Philosophy**

A focused examination of one of the major themes of political philosophy such as freedom, justice, democracy, or political economy, which applies a number of analytical methods to the selected theme.

### **POL 5823 - Religion And Politics**

This course examines the relationship between religion and politics in the United States, and in selected other countries, by focusing on the participation of religious organizations in the political process and the influence of religion upon leaders of governments and political movements.

### **POL 5833 - Survey Of American Political Thought**

A survey of main currents in American political thought from puritanism to the present. Prerequisite(s): POL 1113.

### **POL 5843 - Ancient & Medieval Political Thought**

The development of political theories from Plato to Rousseau. Prerequisite(s): POL 1113.

## Graduate Course Descriptions

### **POL 5853 - Modern Political Thought**

An analysis of the development of political philosophy from John Locke to the present, including fascism, communism, and other systems of political thought. Prerequisite(s): POL 1113.

### **POL 5900 - Practicum In Political Science**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **POL 5910 - Seminar / Special Topics**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **POL 5920 - Workshop**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### **POL 5930 - Individual Study In Government**

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### **POL 5940 - Field Study**

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### **POL 5950 - Internship**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### **POL 5960 - Institute In Political Science**

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### **POL 5970 - Study Tour**

Credit will vary. Subject matter will vary within the department's field of study.

### **POL 5983 - Capstone Paper**

This course meets the writing requirement that is part of the department's Master's program. The topic of the Capstone Paper is chosen in consultation with a faculty advisor and should reflect an important issue within the discipline.

### **POL 5990 - Thesis**

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## **PSYCHOLOGY (PSY) Department of Psychology**

### **PSY 5013 - Biosocial Psychology**

Contemporary readings in cognitive social psychology, neuropsychology, evolutionary theory, and anthropology are used to examine the hypothesis that humans are unique in processing a "mental life" made possible by the evolution of a narrative brain designed to function in a social environment. Prerequisite(s): Written permission required.

### **PSY 5033 - Cultural And Gender Diversity**

This course will address gender and cultural diversity issues as they relate to counseling clients from various cultural and ethnic groups. This course will be approached from a psychological perspective with emphasis placed on the psychosocial variables of various cultures. Prerequisite(s): Written permission required.

### **PSY 5051 - Professional Career Planning**

The purpose of this course is to: (1) provide advisement regarding matriculation through the Master of Arts in psychology program, (2)

assist students with the delineation of career goals by providing information concerning specialized job opportunities, and (3) prepare students for beginning work on the master thesis. Prerequisite(s): must be taken the first semester of graduate enrollment and written permission of instructor.

### **PSY 5143 - Advanced Developmental Psychology**

This course provides an in-depth examination of human development from infancy through later adulthood with primary emphasis on psychological research, theory, and its application. Prerequisite(s): PSY 2833 and written permission required.

### **PSY 5193 - Experimental Design**

This is a foundation course which stresses the complimentary relationship between research design and statistical analysis. The course emphasizes computer applications in the areas of experimentation, psychometrics, and data analysis. Prerequisite(s): Written permission required.

### **PSY 5233 - Psychopathology**

The purpose of the course is the study of current diagnostic criteria for psychopathology and examination of theory regarding psychopathology and personality including biological, intrapsychic, phenomenological, behavioral, sociocultural and integrative perspectives. Prerequisite(s): PSY 4753 and written permission required.

### **PSY 5253 - Psychodiagnostic Survey**

This is a survey course that includes an examination of current methodologies for the assessment of personality functioning, ranging from structured interview to objective and projective techniques. Prerequisite(s): PSY 5793 or 5803, and written permission required.

### **PSY 5263 - Legal & Ethical Aspects Of Counseling**

This course provides a study of the essential legal and ethical aspects of the counseling profession as presented in professional organization codes and current state and federal laws. Prerequisite(s): Written permission required.

### **PSY 5333 - Psychopharmacology**

This course is designed to provide knowledge about the physiological basis of drug effects on behavior. Emphasis will be given to drug treatments for psychological problems, drugs of abuse, and the psychophysiology of addiction. Prerequisite(s): Written permission.

### **PSY 5343 - Psychological Science**

This course provides a foundation for the general experimental psychology student and examines science as a formalized epistemological system. The course also emphasizes the importance of understanding scientific reasoning for: (1) psychology as a science, and (2) the professional psychologist as a critical consumer of information. Prerequisite(s): Written permission from psychology chair required.

### **PSY 5383 - Multivariate Analysis w/SPSS**

Multiple regression, multivariate analysis of variance and covariance, discriminant analysis, factor analysis, log linear analysis, cluster analysis (including quick cluster), and multidimensional scaling are seven multivariate analysis procedures that are examined in this course. A focus on when and why each technique is used, familiarization of SPSS computer output for each technique and the examination of published research articles containing the application of these techniques will be covered. Prerequisite(s): PSY 3713 or concurrent enrollment and written permission of instructor.



## Graduate Course Descriptions

### PSY 5473 - Individual Counseling

This course provides an overview of the theories, therapeutic approaches, and empirically supported treatments specific to working with individuals. Students will become familiar with the legal, ethical, and diversity issues applicable to the diagnosis and treatment of individuals. The course will employ instruction, role play and classroom demonstration. Prerequisite(s): Admitted to the program and written permission of instructor.

### PSY 5483 - Group Counseling

This course provides an overview of the theories, therapeutic approaches, and empirically supported treatments specific to working with groups. Students will become familiar with the legal, ethical, and diversity issues applicable to the diagnosis and treatment of groups. The course will employ instruction, role play and classroom demonstration. Prerequisite(s): PSY 5473 and written permission of instructor.

### PSY 5493 - Competency Based Counseling

This course provides experience which will prepare counseling students for their first semester of practicum placement. The student will perform activities consistent with the demands of an off-campus practicum experience under the direct supervision of the UCO counseling faculty. Students will be provided with training experiences that require the integration of their counseling and assessment abilities with sensitivity to diversity, legal, and ethical issues. Emphasis will be placed on empirically supported treatments and therapeutic variables. This course should be taken immediately prior to practicum. Prerequisite(s): PSY 5473 with a minimum grade of "B" and written permission required.

### PSY 5523 - Child & Adolescent Counseling

This course provides an overview of the theories, therapeutic approaches, and empirically supported treatments specific to working with children and adolescents. Students will become proficient in the legal, ethical, and diversity issues applicable to the diagnosis and treatment of children and adolescents through didactic instruction, role play and classroom demonstration. Prerequisite(s): PSY 5473 with a minimum grade of "B" and written permission.

### PSY 5533 - Couples and Family Counseling

This course provides an overview of the theories, therapeutic approaches, and empirically supported treatments specific to working with couples and families. Students will become familiar with the legal, ethical, and diversity issues applicable to the diagnosis and treatment of couples and families. The course will employ didactic instruction, role play and classroom demonstration. Prerequisite(s): Written permission.

### PSY 5543 - Career Counseling

The course provides an introduction to the major career development and trait theories, career assessment techniques, and empirically based career counseling techniques. The course emphasizes the integration of theories, techniques, and counseling applications. In addition to the classroom, the on site counseling laboratory provides the opportunity for applied practice. Prerequisite(s): PSY 5473 with a minimum grade of "B".

### PSY 5563 - Advanced Social Psychology

This course provides an in-depth study of the interaction of humans with their social environment with special emphasis on classic and current themes and methods of social research. Prerequisite(s): Written permission of instructor.

### PSY 5633 - Modern Learning Theories

This course provides a comprehensive study of theories of learning and memory including a historical review and a survey of contemporary cognitive psychology. Prerequisite(s): PSY 4763 and written permission from psychology chair required.

### PSY 5643 - Empirical Basis of Therapy

This course is designed to prepare the student for clinical work in counseling. The course will promote knowledge and understanding of those counseling variables and counseling techniques that are supported by empirical research. Prerequisite(s): PSY 5473 and written permission.

### PSY 5683 - Advanced Counseling

This course provides an in-depth view of the theories, therapeutic approaches, and empirically supported treatments specific to working with various individual client populations. Students will become familiar with the legal, ethical, and diversity issues applicable to the diagnosis and treatment of various types of individual clients and diagnoses. The course will employ didactic instruction, role play and classroom demonstration. Prerequisite(s): PSY 5473 with a minimum grade of "B" and written permission of instructor.

### PSY 5722 - Introduction To School Psychological Services

This is a course designed to aid school psychometrist and school psychologists in exploring their role and functions. Ethics for their discipline, legal implications, current research on assessment of children and adults, school placement, classroom management, referral sources, therapeutic intervention strategies, consultation, and professional affiliation will also be covered. Prerequisite(s): Written permission from psychology chair required.

### PSY 5753 - Advanced SPSS

This course emphasizes coding data for data files, writing SPSS control files to read the data file, and completing SPSS procedures. Procedures covered range from basic data transformations to complex multivariate procedures. Prerequisite(s): PSY 3813; PSY 4383 preferred and written permission from psychology chair required.

### PSY 5803 - Individual Testing Techniques-Wechsler

This course is a study of the rationale and administration of the Wechsler tests. Emphasis is placed on the administration and diagnostic uses of both adult and children scales. Prerequisite(s): Admission to the program and written permission of instructor.

### PSY 5813 - Diagnostic Testing Techniques

This course is a survey of diagnostic techniques which deal with sensory motor skills, language development, and social and emotional development. Emphasis is placed on the rationale and functions of such instruments which would help specialists in reading, counseling, and psychometry to evaluate those aspects of behavior not currently assessed by traditional testing procedures. Prerequisite(s): PSY 5793 or 5803 and written permission of instructor.

### PSY 5823 - ABA I: Found in Behavior Analy

This is the foundational course in Applied Behavior Analysis. The course is designed to cover the basic elements in 10 of the 11 core areas of applied behavior analysis. The course focuses on the ethics and basic characteristics, processes, concepts, terminology, and learning principles upon which ABA is based. Assessing behavior and designing intervention outcomes and strategies using principles of experimental evaluation including displaying and interpreting behavioral data is emphasized. ABA is compared to other explanations of behavior and students are guided in the creation and application of individualized behavioral programs for teaching functional skills.

## Graduate Course Descriptions

### PSY 5833 - ABA II: App Tech Ap Beh Analy

ABA II: Application of Techniques in Applied Behavior Analysis is the second of five courses in the BCBA approved sequence. The course takes basic ethical foundations and principles of ABA articulated in eight of the Core Areas to a higher level of understanding and application. Students are expected to apply knowledge and skill from both the introductory course and ABA II in the development of extensive training modules for fellow professionals using the principles of ABA. Training modules including treatment for all age levels (In Oklahoma that encompasses Sooner Start to Waivered Services Independent Adult Living). Training design includes ongoing supervision of comprehensive and intense programs for functional behavior. This course also examines the effects of the use of psychotropic medications for behavior control and dual diagnoses (Ex. Mental Illness and a developmental disability). Prerequisite(s): PSY 5823 and graduate standing.

### PSY 5843 - Autism II: Autism/PDD-NOS Adv

This course is an intensive examination of the autistic spectrum and the ethical use of ABA principles in the treatment of disorders within the spectrum. Students will learn to administer a broad range of diagnostic instruments with emphasis on those used in early intervention such as ABLLS, AEPS, Social Skills Checklist, PASS skills, and the Brigance. Students learn to develop IFSP goal, IEP goals, and IP goals [for individuals on waived services] using data secured through the evaluation process. Finally, students develop and implement intensive programs covering all core skills areas for individuals with autism using the methods designed with the foundations of ABA (verbal behavior, natural environment teaching, discrete trial teaching, and others). Prerequisite(s): PSY 5823 and PSY 5833 and graduate standing.

### PSY 5853 - ABA III: Topics in Applied Behavioral Analysis

This course compares the ethics of ABA versus Behavior Modification and other ethical and legal considerations of ABA in a practicum setting. The course engages aspects of 8 of the 11 Core Areas of ABA including the study of organic syndromes and brain injury. The course takes concepts introduced and studied in ABA I and ABA II and raises the intensity of study to a more intense level, requiring student to develop extensive training modules for fellow professionals. Training modules include all age levels of treatment from early childhood services to Waivered Services Independent Adult Living and include ongoing supervision of comprehensive and intense programs for functional behavior. This course also examines the effects of psychotropic medications for behavior control and the factors to consider in dual diagnoses. Prerequisite(s): PSY 5823, PSY 5833, PSY 5843 and graduate standing.

### PSY 5863 - ABA IV: Single Subject Design

This course is the culminating application level course in the 5 course training sequence covering all 11 BCBA Core Areas. Students are responsible for demonstrating to a board of examiners the student's understanding and skills in the field of ABA through a multiple baseline study. Additionally, the course requires students to demonstrate to the instructor the process of diagnosis, intervention planning, and the broad array of intervention techniques required in the application of ABA principles. Prerequisite(s): PSY 5823, PSY 5833, PSY 5843, PSY 5853 and graduate standing.

### PSY 5893 - Consultation in School Psychology

The course focuses on developing appropriate cognitive and academic goals for students with different abilities, disabilities, individual needs. An emphasis is placed on implementing interventions through consultation and collaboration across a range of systems including

school, home, and community. Prerequisite(s): 19 hours of School Psychology. Enrollment open to School Psychology majors only.

### PSY 5900 - Practicum In Psychology

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Prerequisite(s): PSY 5483 or 5813 and written permission of instructor.

### PSY 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Prerequisite(s): Written permission of instructor.

### PSY 5920 - Workshop in Psychology

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### PSY 5930 - Individual Study In Psychology

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### PSY 5940 - Field Study In Psychology

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### PSY 5950 - Internship In Psychology

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### PSY 5960 - Institute In Psychology

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### PSY 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### PSY 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## PROFESSIONAL TEACHER EDUCATION (PTE) Department of Professional Teacher Education

### PTE 5013 - Foundations Of Educational Research

This course provides an interdisciplinary approach to developing criteria for utilization of research methodologies relevant to the varied professionals working in educational settings. Included in this course will be practical experience in conducting and/or writing research proposals appropriate to the programs reflective of these educational settings and a computer simulation of the handling of statistical data.

### PTE 5112 - Modern Philosophies Of Education

This course is a study of current educational philosophies with a special emphasis on those of the United States. It provides for an understanding and application of philosophical theories within the educational setting.

### PTE 5142 - History Of Education

This course examines the historical perspective and impact of the political economy, prevailing ideology, educational practices, educational problems, and major contributions by educational leaders and theorists in American schools. This course also analyzes key educational issues dealing with how diversity has impacted American schools.

## Graduate Course Descriptions

### **PTE 5153 - Advanced Developmental Psychology In Educational Setting**

This course provides an advanced level review of human development across the life span and of developmental changes from the prenatal phase to late adulthood. Special emphasis is provided for examination and application of developmental theories and research relevant to professionals working in educational settings.

### **PTE 5172 - Educational Sociology**

This course examines the school's functions in a democratic society and its relationship to the total culture particularly to social problems.

### **PTE 5203 - Advanced Educational Psychology**

This course is a study of the principles of learning and factors that affect learning motivation. Various theoretical perspectives and research findings regarding human development, learning, and motivation are examined as these influence educational decisions and practices.

### **PTE 5222 - Contemporary Class Issues**

This course has four major components. Classroom management, urban education, wellness, and legal and professional practices will be addressed. The course also examines the historical and philosophical foundations of classroom management and legal issues and their impact on secondary education. It is required of all students in the FAST TRACK Teacher Preparation Program. Prerequisite(s): Eligibility for the FAST TRACK Teacher Preparation Program. Enrollment open to General Education majors only.

### **PTE 5283 - Fundamentals Of Curriculum Development - Secondary School**

This course provides an in-depth study of the design and delivery of a school system's curriculum and instruction components. Students will study the basic constructs of curriculum, teaching and testing, enabling them to recognize and implement quality curriculum standards at the middle school and high school levels. This course will focus on the process of curriculum development, evaluation, improvement and leadership with emphasis on the relationship between the written, taught, and tested curriculum.

### **PTE 5322 - Problems Of Teaching In Secondary Schools**

This course provides a critical study of the major problems of instruction common to secondary schools.

### **PTE 5333 - Meeting Secondary Students' Needs**

This course focuses on understanding adolescents' physical, cognitive, and psychosocial development and the impact of family, community, and culture. Understanding these influences, as well as the needs of special learners, will foster the choice of appropriate strategies to meet the developmental and instructional needs of secondary students. Field Applications in secondary schools allow students to apply course concepts in actual classrooms. Prerequisite(s): Enrollment open to Secondary Education majors only.

### **PTE 5383 - Principles Of Tests & Measurements**

This course examines test and measurement principles (psychometric statistics, reliability and validity). Major emphasis is placed on different types of educational and psychological assessment, including group and individual approaches to intelligence, aptitude, achievement, interest and personality.

### **PTE 5413 - Educational Statistics**

This course provides an introduction to the basic principles of organization and treatment of statistical data as utilized by educational professionals in various educational settings.

### **PTE 5422 - Technology For Secondary Teachers**

This course focuses on the utilization of current technology for classroom instruction, student assessment, and professional development. The course also examines the social, ethical, legal, human and equity issues surrounding the use of technology in the secondary classroom. The course is required in the FAST TRACK Teacher Education Program. Prerequisite(s): Eligibility for the FAST TRACK Teacher Preparation Program. Enrollment open to General Education majors only.

### **PTE 5522 - Designing Instruction Secondary Students**

This course prepares students to design and teach effective lessons to facilitate student learning in secondary schools based on appropriate theoretical frameworks. Multiple strategies for enhancing student learning will be explored, including, but not limited to, lecture, demonstration, simulation, projects, experiments, dramatization, and group processes. Additionally, methods for differentiating instruction and integrating curriculum will be explored. Students will learn to utilize the Oklahoma Priority Academic Student Skills in lesson planning and delivery. Prerequisite(s): Enrollment open to Secondary Education majors only.

### **PTE 5533 - Managing Secondary Classrooms**

This course prepares students to utilize current theory and best practices related to behavior, motivation, and communication to create learning environments that encourage positive social interaction, self-motivation, and active engagement in learning. Additionally, students will create and rehearse approaches to developing professional relationships with students' parents and/or guardians. Field Applications in secondary schools allow students to apply course concepts in actual classrooms. Prerequisite(s): Enrollment is open to Secondary Education majors only.

### **PTE 5623 - Secondary Class Assessment**

This course focuses on the design, delivery, analysis, and utilization of results of classroom assessments to enhance student learning in the secondary classroom. Students will also learn to utilize data from standardized tests and make appropriate instructional decisions. Additionally, the course will examine the standardized testing process, as well as legal, ethical, and diversity issues in assessment. Prerequisite(s): Enrollment open to Secondary Education majors only.

### **PTE 5693 - Curriculum Development For Elementary Schools**

This course is a study of the principles of curriculum organization in the elementary school setting. A major emphasis will be placed on curriculum development, modification, and the selection and evaluation of instructional materials.

### **PTE 5822 - Advanced Psychology Of Childhood**

This course provides a study of the major theories of childhood. The relationship among child development, growth and educational/instructional practices and techniques is included with an emphasis upon the child in various educational settings including methods of child study.

### **PTE 5832 - Advanced Psychology Of Adolescence**

This course is a study of the major theories of adolescence including an overview of the problems and characteristics of the period of adolescence. Emphasis is upon the various aspects of adolescent growth, development, and current research as these relate to educational settings, decisions, and practices.



## Graduate Course Descriptions

### PTE 5892 - Capstone Research Experience

This course requires students to demonstrate their cumulative knowledge in Professional Education and in their teaching specialization area to complete and present a research project. Prerequisite(s): PTE 5013 and complete a minimum of 19 hours of graduate coursework.

### PTE 5900 - Practicum In Teacher Education

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### PTE 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### PTE 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### PTE 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### PTE 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### PTE 5950 - Internship

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### PTE 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### PTE 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### PTE 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## READING (READ) Department of Special Services

### READ 5023 - Developmental/Correction Classroom Reading Experience

This course provides classroom experience for teachers meeting the needs of readers in developmental/corrective groups. Special attention will be given to the task of identifying, within the classroom, reading levels/problems.

### READ 5443 - Assessment/Dyslexia & Reading Disorders

An in-depth study of various instruments which assess language processing/development, modality adequacy, and reading skills with suggested materials/techniques appropriate for work in those areas. Additional study will be directed to interpreting WISC-R profiles and relating them to the reading process. Prerequisite(s): READ 5843 with a minimum grade of "B".

### READ 5613 - Secondary/Adult Disabled Reader

This course is designed for the teacher desiring experience in testing and teaching the disabled secondary/adult learner. The course will be conducted for two hours, plus an hour arranged. The first two hours will be devoted to the clinical aspects of the course. Each clinical student will be assigned a disabled reader in a practicum

for the purpose of remedial assistance. One hour will be devoted to consultations between the supervising professor and the class members. The main focus of concern is threefold: 1) explanation of diagnostic administration and interpretation 2) outlining measures of implementation for a prescriptive program and 3) understanding the psychological, social and intellectual needs of the secondary/adult disabled reader.

### READ 5623 - Foundations & Survey Reading

An introductory course giving an overview of current practices in teaching reading, remedial and developmental reading techniques and a review of recent research in reading.

### READ 5663 - Theoretical Basis Of Reading

The theoretical basis of reading includes the cognitive impact on how one learns to read using the psychological, physiological and cognitive model.

### READ 5712 - Organization & Supervision Of Reading Programs

Policies and techniques of planning, implementing and supervising of reading centers and programs in schools and school systems.

### READ 5833 - Diagnosis Intervention Reading

Candidates learn to identify children with reading difficulties and develop strategies for remediation. Methods of teaching reading and implementation are the primary focus of this class. The children, who are instrumental in this practicum experience, exhibit exceptionalities, individual differences, and cultural and linguistic diversity. A tutorial component requires that each candidate apply the knowledge and skills attained through assigned readings and class instruction in an authentic teaching/learning situation. Graduate candidates will work closely with faculty to analyze and synthesize course components. Prerequisite(s): SPED 4102 or 5102.

### READ 5843 - Diagnosis & Correction Of Reading Disability

An overview of the principles and procedures for diagnosing and correcting reading disabilities. Under the supervision of a reading clinician, students will work with reading disability cases in the reading clinic.

### READ 5853L - Clinical Practice In Reading Lab

Lab for READ 5853. Summer sessions only.

### READ 5854 - Clinical Practices In Reading

A practicum in the reading clinic with enrollees working with disabled readers.

### READ 5900 - Practicum In Reading

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### READ 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### READ 5920 - Workshop in Education

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### READ 5930 - Individual Study In Reading

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### READ 5940 - Field Study In Reading

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

## Graduate Course Descriptions

### READ 5950 - Internship In Reading

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### READ 5960 - Institute In Reading

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### READ 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### READ 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## RECREATION (REC)

### Department of Kinesiology and Health Studies

#### REC 5362 - Therapeutic Recreation

History and principles of therapeutic recreation in the United States. The organization and management of programs serving the various exceptionalities and age groups. Current opportunities for employment and required training.

#### REC 5602 - Community Recreation

Investigation into the structure of community recreation systems and programs. Study of needs, leadership, facilities and personnel involved.

#### REC 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### REC 5930 - Individual Study In Recreation

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### REC 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

#### REC 5950 - Internship In Recreation

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

## SUBSTANCE ABUSE STUDIES (SAS)

### Department of Sociology/Criminal Justice/ Substance Abuse Studies

#### SAS 5273 - Substance Abuse and the Family

This course is designed to provide the student with an overview of the dynamics of functional family systems. The course provides insight into the effects of chemical dependency on the family. The student is guided in exploring and identifying many of the characteristics of healthy and unhealthy family systems, including physical, emotional, and sexual abuse issues. In addition, family structure, rules, roles, boundary systems, and cultural differences are addressed. Also included in this course are the basic techniques for prevention, intervention, family treatment, and recovery of the dependent person(s) and other family members. An in-depth research paper on an appropriate subject is prepared by each student. Prerequisite(s): 12 undergraduate semester hours in sociology and/or psychology.

#### SAS 5303 - Substance Abuse In Special Populations

This course addresses various SOCcultural factors influencing use and abuse of alcohol and other drugs in selected subgroups of American society and the effect of these influences on the treatment and recovery processes for chemical dependency. Special populations included are women, adolescents, elderly, racial/ethnic groups, gays and lesbians, high-risk professional groups, criminals, the mentally ill.

#### SAS 5333 - Advanced Counseling Skills/Substance Abuse

This course examines the helping relationship, including skills relevant to working with persons affected by chemical dependency. The course will include examination of qualities of a functional helping relationship and social-psychological issues involved in working with the chemically dependent person such as denial, treatment goals, and when/how to intervene in the dysfunctional personal/social world of this person. The course will include demonstration and role-playing of techniques of a functional helping relationship. Prerequisite(s): SOC 3023.

#### SAS 5343 - Prevention And Education In Substance Abuse

This course will examine contemporary prevention theories and the basic strategies of comprehensive prevention programming. The course will explore historical and current prevention programs. The course will examine the process of implementing prevention programs in communities through community mobilization and action planning. The course will explore prevention as a method of thinking about problems and issues.

#### SAS 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### SAS 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary from within the department's field of study.

#### SAS 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

#### SAS 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. May be repeated for credit up to four hours.

#### SAS 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

#### SAS 5950 - Internship

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in the professional field of an advanced or graduate student.

#### SAS 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

#### SAS 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

#### SAS 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.



## Graduate Course Descriptions

### SAFETY (SFTY)

#### Department of Occupational and Technology Education

##### SFTY 5013 - Alcohol And Drug Education

This course is designed to explore the magnitude of the use of alcohol and drugs in our society. The individual is encouraged to explore the areas before making a decision concerning the use or nonuse of these substances.

##### SFTY 5083 - Industrial Safety II

This course provides an overview of the engineering and technological aspects of current industrial safety practice.

##### SFTY 5123 - Industrial Hygiene

This course is a study of environmental factors that occur in industry that contributes to worker illness and injury. Oxidic materials, radiation, heat and noise stresses, and other concerns of the industrial hygiene discipline will be considered.

##### SFTY 5133 - Industrial Hygiene II

A continuation of Industrial Hygiene I, with particular emphasis on the field application of industrial hygiene instrumentation to assist the practitioner in the elimination or minimization of worker exposure to health hazards in the industrial environment. Prerequisite(s): SFTY 2503 or MATH 1513; and SFTY 4123 or SFTY 5123.

##### SFTY 5142 - Respiratory Protection

A study of the anatomy and physiology of the respiratory system. Data will be presented as they relate to specific regulatory standards and management of a respiratory program. Prerequisite(s): SFTY 5152

##### SFTY 5152 - Personal Protective Equipment

A study of the selection, use, care and maintenance of various types of personal protective equipment commonly used in industry, and an overview of the anatomy and physiology of the body organs that each type of equipment is designed to protect.

##### SFTY 5163 - Environmental Safety

A study of the characteristics of regulated hazardous wastes, the principles of hazardous waste management, and the OSHA regulations pertaining to the protection of workers in hazardous waste operations. Prerequisite(s): SFTY 2503.

##### SFTY 5173 - Fire Prevention & Protection

This course is designed to prepare the safety professional/other safety personnel for industry. Among the areas included are: factors contributing to industrial fires, the chemistry of fires, the classification of fires, special systems and agents, identification of hazardous materials, and fire prevention activities.

##### SFTY 5203 - Principles, History, & Philosophy Of Safety Education

This course reviews the philosophy of industrial safety in light of its historical context. In addition, system safety and quantitative risk management models will be studied.

##### SFTY 5213 - Chemical/Toxic Hazardous Material/Waste

A study of the major categories of hazardous chemicals, their chemical and physical properties, and their toxicological effects on the human body. Prerequisite(s): SFTY 2503.

##### SFTY 5222 - Industrial Fire Systems

This course is designed to prepare the safety professional and other safety personnel for industry. Areas include fire detection systems, extinguishing systems and fire safety systems. Prerequisite(s): SFTY 2343.

##### SFTY 5232 - Life Safety Code

Life safety codes are critically examined within the scope of pertinent standards and codes to assure safety from fire and its effects. All classifications of occupancies will be defined in the course.

##### SFTY 5243 - Industrial Noise Control

This course will provide an overview of the fundamentals of sound and sound measurements, audiogram interpretation, noise effects, noise legislation, effective hearing conservation, noise control management, and design for abatement. Attention is given to the prevention of hearing loss through engineering control and hearing conservation programs. Students will have the opportunity to analyze their own audiograms courtesy of a local safety consultant firm.

##### SFTY 5253 - Electrical Safety

This course consists of a study of the basic concepts of direct and alternating current, including the generation, transmission, safe use, and protective methods employed in industry. Prerequisite(s): Graduate standing.

##### SFTY 5303 - Driver & Traffic Safety II

Special attention is given to administrative policies and practices, and selection, organization, and program evaluation. A study on qualification and certification standards for teachers of high school driver education, community resources, instruction strategy, evaluation of instructional materials and equipment. Laboratory practices will include experience in programming. Prerequisite(s): SFTY 3203.

##### SFTY 5323 - Underground Storage Tank Management

This course will present information about the safety concerns associated with, and environmental hazards common to aboveground and underground petroleum storage tanks. The course will consist of lectures, guest speakers from regulatory and consulting arenas, and field trips. Particular attention will be paid to regulator requirements, environmental impacts, and remediation technologies for cleanup of spills emanating from leaking tanks.

##### SFTY 5333 - Storm Water Management

This course addresses the applicable laws, rules, and regulations that pertain to the control, management, identification, and analysis of storm water and its associated environmental problems. Included is a review of the Clean Water Act, EPA's proposed and final rules, the Federal Register and the Code of Federal Regulations.

##### SFTY 5402 - Supervision Of Transportation

A study of transportation as it relates to industrial concerns, including hazardous materials, driver selection, accidents, and other safety areas.

##### SFTY 5412 - Hazard Communication

Upon completion of this course, the student will be familiar with the principles of hazard and risk communication, the principles of design and delivery of hazard training programs, and the elements of an acceptable hazard communication program.

##### SFTY 5423 - Applied Ergonomics

This course explores methodologies and considerations involved with establishing an applied ergonomics program within industry included are methods for assessing ergonomic problems and needs, record keeping, work task analysis, investigation techniques, and corrective actions for reducing and/or eliminating ergonomic risk factors. Prerequisite(s): SFTY 3333.

##### SFTY 5433 - Occupational Risk Management

This course will prepare the prospective safety manager to plan, coordinate and control activities in the work place. Other physical risk and legal risk will be studied. Prerequisite(s): SFTY 3073.

## Graduate Course Descriptions

### SFTY 5443 - Asbestos and Lead Management

This is a course in methods and practices used to determine the extent of hazards posed by the presence of asbestos-containing materials and lead paint in the workplace, the environment, and in the home. The course will familiarize the student with federal, state, and local laws and regulations governing these hazards, and the methodologies used to either remove asbestos and lead paint, or to maintain them in situ while keeping personal and environmental risks within acceptable levels.

### SFTY 5453 - Hazard Waste Operation & Emergency Response

Hazardous Waste Operations and Emergency Response (HAZWOPER) fulfills the initial classroom training requirements of the United States Occupational Health and Safety Administration's regulation 29CFR 1910.120, Hazardous Waste Operation and Emergency Response.

### SFTY 5463 - Industrial Ventilation

This course is a study of methods and techniques of industrial ventilation systems, including local exhaust systems as engineering controls for reduction of air-borne contaminants, as well as the basic concepts of heating, ventilation, and air-conditioning (HVAC) systems. Prerequisite(s): SFTY 2503 and graduate standing.

### SFTY 5502 - Traffic Engineering

This course is designed to orient the driver and safety educator to the basic characteristics and operations of the traffic engineering Department; devices and techniques, signals, parking restrictions, coordination of traffic lights, channelization, redesign of intersections, utilization of reversible lanes or unbalanced flow, pedestrian controls and the use of signs and pavement markings.

### SFTY 5522 - Industrial Process Safety

An examination of industrial processes, detailing health and safety consideration. Included are processes involving industrial coating, welding, robotics, lasers, conveyors, machine tooling, injection molding, forging and stamping. Prerequisite(s): SFTY 3073.

### SFTY 5900 - Practicum In Safety Education

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### SFTY 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### SFTY 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### SFTY 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### SFTY 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### SFTY 5950 - Internship In Safety Education

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### SFTY 5960 - Institute In Safety

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### SFTY 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### SFTY 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## SPEECH/LANGUAGE PATHOLOGY (SLP) Department of Special Services

### SLP 5013 - Foundations Of Speech-Language Pathology

This course presents a survey of the principles, concepts and terminology fundamental to the professions of speech-language pathology and audiology.

### SLP 5023 - Fluency Disorders

This course includes a detailed examination of the nature and definition of fluency disorders (stuttering and cluttering). Theories regarding etiology and their implications for evaluation and treatment of fluency disorders are studied. Procedures for the evaluation of speech fluency, diagnosis, and treatment for different age groups are examined. Prerequisite(s): SLP 4713.

### SLP 5112 - Speech And Hearing Science

This course presents an advanced study of physical and physiological aspects of speech production and reception. Topics include analysis of acoustic signals and speech synthesis. Prerequisite(s): Permission required.

### SLP 5232 - Communication Disorders Infant/Toddler

This course presents an in-depth examination of high-risk infant/toddler development and implications for speech-language development. Topics include information relative to defining the at-risk population incidence of high-risk infants, medical terminology specific to the population, infant communication development, assessment data, and materials. Models for parent/professional facilitation of communication skills are discussed. Prerequisite(s): Permission required.

### SLP 5243 - Diagnostic Methods Speech-Language Pathology

This course presents a detailed examination of the principles and procedures in diagnosis and evaluation of communication disorders. Special reference will be made to interpretation of medical/developmental history, application of standardized tests, informal methods of evaluation, and principles of caseload selection.

### SLP 5252 - Advanced Normal Language Development

This course provides a detailed description of linguistic, behavioral, cognitive and social factors in language development. Specific emphasis is placed on analysis and coding of morphologic, syntactic, semantic and pragmatic features in the language of children and adolescents. Prerequisite(s): Permission required.

### SLP 5262 - Advanced Language Disorders

This course provides an in-depth examination of the theoretical foundations, formal standardized tests, language sampling and analysis techniques for assessment of language disorders in children and adolescents. Topics include detailed study of various procedures for language treatment. Prerequisite(s): Written permission required.

### SLP 5282 - Advanced Articulation Disorders

This course provides an in-depth study of the principles and procedures for assessment and treatment of articulation and phonological disorders. Evaluation and treatment of oral-motor disorders, including apraxia and dysarthria, are also examined. Prerequisite(s): Permission required.

## Graduate Course Descriptions

### SLP 5292 - Aphasia II

This course provides a detailed study of the procedures for evaluation and treatment of neurogenic communication disorders in adults including the aphasias, dementias, traumatic brain injury, and right-hemisphere syndrom. Prerequisite(s): SLP 5363, permission required.

### SLP 5302 - Augmentative Communication

This course examines the selection, development, and use of augmentative alternative systems of communication with severely communicatively handicapped individuals. Prerequisite(s): Written permission required.

### SLP 5314 - Language Disorders

This course presents a detailed study of the nature of language disorders in children and adolescents, including etiologies, classification, assessment and treatment. Specific emphasis includes principles and procedures for application of standardized test instruments, language sampling and analysis, informal assessment and developing treatment strategies. Prerequisite(s): Permission required.

### SLP 5323 - Voice Disorders

This course presents an in depth study of anatomy and neuro-physiology of the vocal mechanism and various voice disorders. The course includes evaluation and treatment techniques for hyper- and hypofunctional disorders, neurogenic disorders and clients with laryngectome. Prerequisite(s): Permission required.

### SLP 5332 - Legal Aspects Speech-Language Pathology

This course presents a lecture series concerning the legal aspects related to the practice of Speech-Language Pathology. Topics include ethical bases of the profession and federal, state and common law requirements for both the private and public practitioner. Prerequisite(s): Permission required.

### SLP 5343 - Dysphagia

This course represents a study of the etiologies, assessment, and treatment of disturbances in oral-motor functioning for speech and swallowing in children and adults. This course replaces SLP 5342. Prerequisite(s): Written permission required.

### SLP 5352 - Cleft Palate

This course presents an in-depth examination of the anatomy, embryology, and etiology and classification related to clefts of the lip and palate. Topics include the evaluation of the effects of cleft palate on speech and the evaluation and treatment of cleft palate speech. Prerequisite(s): Permission required.

### SLP 5363 - Aphasia I

This courses presents a detailed study of the neurological and physiological bases of neurogenic communication disorders. Topics include evaluating the motor, cognitive, and communication features associated with the aphasias, dysarthrias, and apraxia. Prerequisite(s): Permission required.

### SLP 5372 - Neuroscience In Speech Language Pathology

This course is designed to examine the human nervous system at an advanced level with special emphasis on human communication. Terminology and conceptual tools for studying neurological structure and function of the somatosensory, visual, auditory, and motor systems are included in the examination of neuroscience. These concepts will be related to disorders of speech and language encountered by speech-language pathologists in their clinical work. Prerequisite(s): Permission required.

### SLP 5713 - Clinical Methods Speech-Language Pathology

This course examines the clinical foundations of speech-language pathology. Principles and procedures for the evaluation and treatment of communication disorders are studied. Methods for obtaining and analyzing behavioral data for clinical and research applications are examined in detail. Prerequisite(s): SLP 4054, 4673.

### SLP 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### SLP 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### SLP 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### SLP 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### SLP 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### SLP 5950 - Internship

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### SLP 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### SLP 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### SLP 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## SOCIOLOGY (SOC)

### Department of Sociology/Criminal Justice/ Substance Abuse Studies

#### SOC 5043 - Sociological Statistics

Statistical applications in sociological research are emphasized in this course. Students learn to use traditional statistical treatments to describe sociological data. They learn to use decision-making statistics to make inferences about the relations between variables. They also learn to employ computer applications of statistical procedures in the analysis of sociological data. This course replaces SOC 5783. Prerequisite(s): Undergraduate degree in sociology or related area.

#### SOC 5053 - Sociology Of Aging

This course is designed to acquaint students with the magnitude of the aging situation in America and to become informed about the social, psychological, economic, and political problems associated with the increasing number of people reaching retirement age in America. Prerequisite(s): 3 hours of sociology.



## Graduate Course Descriptions

### SOC 5103 - Urban And Rural Communities

Principles of community organization, the general attributes of communities, the special features of folk and modern city societies developed in contrast. Prerequisite(s): 9 hours of sociology.

### SOC 5233 - Human Behavior/Social Environment

In this course, various social systems are analyzed in regard to their impact upon the quality of human life. Human development theories and research are than studied chronologically, as they relate with environmental factors to determine the human condition. For each age group, sociological, psychological, and biophysical variables are examined, as well as the impact of diversity upon human behavior and social life.

### SOC 5243 - Social Deviance

This course defines social deviance, analyzes theories of deviance, examines social reactions to and social control of deviance, and looks at the effects of deviant identity. The above information then is applied to an understanding of several specific types of deviance, e.g., child abuse, alcoholism, suicide. Prerequisite(s): SOC 2103 and 6 hours of sociology.

### SOC 5403 - Social Ecology And Demography

An analysis of population movements and their effects on ecological and demographic factors in the society.

### SOC 5443 - Social Stratification

Theories of class and caste; wealth, status, and power; the American class system. Prerequisite(s): 9 hours of sociology.

### SOC 5463 - The Abused

This course is designed to equip students preparing for work in the helping professions to identify symptoms of abuse, and other forms of trauma, and to design and carry out treatment plans specifically developed to ameliorate resultant maladaptive behavior patterns. Matters of etiology, symptomology, and treatment techniques are examined with particular emphasis on research and theory. Prerequisite(s): Graduate standing in a program in the social and behavioral sciences, or in professional helping areas, and an introductory course in chemical dependency studies.

### SOC 5513 - Contemporary Social Movements

A critical consideration of social problems, causes of social maladjustments, a consideration of means for the amelioration of social ills.

### SOC 5573 - Sociology Of Childhood/Adolescence

A study of the group phases of childhood, child welfare, and the sociological analysis of child and adolescence.

### SOC 5633 - Social Welfare Theory

Theory, structure and techniques of private, municipal, state, and federal welfare agencies.

### SOC 5693 - Sociological Theory

A study of both classical and contemporary sociological theorists. Emphasis is on understanding the biographical, social, and philosophical context of theory. An understanding of how to apply various sociological perspectives is also presented. Prerequisite(s): SOC 3103 or 3633 or 4243.

### SOC 5773 - Sociological Research

This course teaches students a variety of research designs used in social research, e.g., experiments, quasi-experiments, and correlational designs. The merits and shortcomings of each technique are reviewed, as well as related issues such as reliability and validity, correlation vs. causation, generalizability, the relationship between theory and research, and ethical considerations. Students also

learn to design and implement several research projects. The major emphasis in this course is quantitative research design, with some attention given to qualitative research procedures. Prerequisite(s): Undergraduate degree in sociology or related areas.

### SOC 5900 - Practicum In Sociology

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### SOC 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### SOC 5920 - Workshop in Sociology

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### SOC 5930 - Individual Study In Sociology

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### SOC 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### SOC 5950 - Internship In Sociology

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### SOC 5960 - Institute In Sociology

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### SOC 5970 - Study Tour In Sociology

Credit will vary. Subject matter will vary within the department's field of study.

### SOC 5990 - Thesis In Sociology

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## SOCIAL STUDIES (SOST) Department of History & Geography

### SOST 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

## SPANISH (SPAN) Department of Modern Languages, Literature & Cultural Studies

### SPAN 5203 - Readings In Spanish Culture And Civilization

Prerequisite(s): Eighteen hours of Spanish.

### SPAN 5223 - Advanced Spanish Grammar

Prerequisite(s): Eighteen hours of Spanish.

## Graduate Course Descriptions

### SPAN 5303 - Women Writing In Spanish America

This course provides a comprehensive overview of Spanish American literature by women writers from diverse periods and geographic regions of Central and South America, Mexico, and the Caribbean. Concepts introduced include issues influencing women's roles in Spanish America, such as silencing, otherness, and mythical images of women leading to the formation of false identities. These notions and others are considered in relation to influential political and religious institutions often regarded as instruments of oppression. Prerequisite(s): 17 hours in Spanish and permission of the instructor.

### SPAN 5403 - Contemporary Spanish American Drama

This course introduces students to Spanish American dramatic works dating from approximately 1950 to the present. Among the topics to be explored are the concepts of socially-committed theater, political oppression, dehumanization, lack of communication, and the isolation of the individual from self and society. Prerequisite(s): 17 hours of Spanish and permission of the instructor.

### SPAN 5900 - Practicum In Spanish

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### SPAN 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary from within the department's field of study. May be repeated for credit up to four hours. Prerequisite(s): Eighteen hours of Spanish.

### SPAN 5920 - Workshop in Spanish

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### SPAN 5930 - Individual Study In Spanish

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. May be repeated for credit up to 4 hours.

### SPAN 5940 - Field Study In Spanish

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### SPAN 5950 - Internship In Spanish

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### SPAN 5960 - Institute In Spanish

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### SPAN 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### SPAN 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## SPECIAL EDUCATION (SPED) Department of Special Services

### SPED 5102 - Language Development In Special Education

This course will explore language acquisition, language development and components, communication progression, and recognition of non-symbolic communication. Language assessment, formal and informal language teaching strategies, remediation activities, and

language service delivery models will be examined. Prerequisite(s): SPED 4123.

### SPED 5123 - Teaching Individuals w/Disabilities

This course addresses special education categories of disabilities, related legal mandates, parent rights, and the role of general and special educators in meeting the needs of students with disabilities. Special emphasis is placed on instructional and cognitive strategies to assist these students to succeed.

### SPED 5212 - Legal Aspects In Special Education

This course seeks to explore issues relating to the needs and concerns of parents of exceptional individuals. A survey of current legal issues affecting the rights and responsibilities of individuals with exceptionalities, their parents and teachers will be discussed. Prerequisite(s): SPED 4123.

### SPED 5232 - Educational Strategies Young Child Disability

Educational Strategies for Young Children with Disabilities is a study of the growth and development of typical and atypical young children. Included will be an identification of specific disabilities with selection of developmentally and functionally appropriate materials, equipment, environments, and teaching strategies. Prerequisite(s): SPED 4123 or 5123.

### SPED 5242 - Foundations Of Mild/Moderate Disability

The Foundations of Mild/Moderate Disabilities course is designed to teach characteristics and etiology of disabilities including learning disabilities, mental retardation, emotional disturbance, other health impairment, autism, physical disabilities, etc. and to apply this knowledge to the mild/moderate needs of students with disabilities in educational settings. In addition, case studies and a variety of interventions will be explored to analyze and determine services needed. A research component will be required. Prerequisite(s): SPED 4123.

### SPED 5252 - Foundations Of Severe/Profound Disability

The course is designed to assist students in developing proficiency in recognizing and understanding the historical, legal, and ethical history of children, preschool to secondary level, defined as needing extensive and ongoing supports. The content of this courses includes characteristics, roles, and interactions effects of and to friends, society and the family. Motortic, emotional, cognitive, social, behavioral, physical, and health causes will also be explored. Prerequisite(s): SPED 4123.

### SPED 5303 - Assessment/Exceptional Individual

This lecture and application course is an in-depth examination of educational evaluation instruments and their purpose. Emphasis is on a unified team approach of differential diagnosis and treatment. State and federal Special Education assessment mandates for grades K-12 will be covered.

### SPED 5322 - Trends & Issues In Special Education

This course will address medical trends, litigation, legislation, controversial issues, curricular development and best practices in special education. It is designed to provide a means of investigation into thereview of relevant research, societal changes and the impact on people included in this population. Prerequisite(s): SPED 4123 with a minimum grade of "C" or SPED 5123 with a minimum grade of "B".

### SPED 5402 - Program Development & Administration In Special Education

This course involves the examination of the social and psychological factors involved in program organization and management in special education. Focus will be on the factors affecting the establishment and operation of services for the exceptional student. Prerequisite(s): SPED 4722.



## Graduate Course Descriptions

### SPED 5431 - Attention Deficit Hyperactive Disorders

This course is designed to provide information regarding etiology and intervention techniques appropriate to assist individuals with attention deficit hyperactivity disorders. Techniques for assessment, effective research-based intervention, parent and counselor intervention will also be addressed. In addition, students will be exposed to information regarding medications and a variety of alternative treatments that have proven effective for some individuals with ADHD. Prerequisite(s): SPED 4123 with a minimum grade of "C" or SPED 5123 with a minimum grade of "B".

### SPED 5443 - Behavioral/Classroom Management

This course is designed to provide behavioral and classroom management techniques for teacher candidates, parents, and therapists. The course emphasizes applied behavioral analysis, cognitive behavioral techniques, informal behavioral assessment, functional behavioral assessment, behavioral intervention plans, and a variety of interventions to change behaviors. Prerequisite(s): SPED 4123/5123 with a minimum grade of "B".

### SPED 5452 - Curriculum Modification/Assistive Technology In Special Education

This course will provide an overview of state and national requirements related to the instructional, assistive, and rehabilitation technology designed and adapted for students with disabilities. The emphasis of this course is on practical applications of technology and curriculum modification in helping students with disabilities gain independence in learning, communicating, and integrating into society together with the documentation required by the State of Oklahoma. Prerequisite(s): SPED 4123 with a minimum grade of "C".

### SPED 5543 - Counseling Families Of Individuals with Disabilities

This course develops expertise in assisting families of individuals with disabilities and is designed for students pursuing professions in education, psychology, counseling, social work, and others. It will focus on the ethical issues and legal foundations needed for consultation and collaboration with parents and other professionals who provide services to individuals with disabilities. Prerequisite(s): Permission of graduate advisor.

### SPED 5582 - Secondary Special Education

This course will include instruction in class organization, curriculum development and adjustment, and an introduction to methods and techniques of teaching middle and senior high school students with disabilities. Transition needs of students at this level will be emphasized along with the need for cooperation among agency and post-secondary service providers. Students may also be required to participate in a secondary field experience or service learning project. Prerequisite(s): SPED 4123.

### SPED 5653 - Procedures For Mild/Moderate Learning Disabilities

This course examines the characteristics, identification, evaluation, program options, and learning needs of students who possess normal intelligence but experience difficulties in the ability to think, read, write, listen, speak, spell, and complete mathematical calculations. Prerequisite(s): SPED 4123.

### SPED 5693 - Procedures For Severe/Profound Physical Health Disabilities

This course will study the academic, behavioral, emotional, and social procedures available to teach the student with severe to profound physical disabilities. Curriculum modifications will be researched pertaining to the wide range of physical and health problems of students with severe-profound physical and health disabilities. Specialized physical equipment and medical adaptations for this population will be explored in depth. Prerequisite(s): SPED 4123 or 5123.

### SPED 5743 - Procedures For Mild/Moderate Emotional Behavior

A study of characteristics, problems of identification and educational programs for students with emotional disturbance and social maladjustment in public schools, day care centers, hospitals, and residential schools. Mental health principles for understanding, managing, and teaching emotionally disturbed children are included. Emphasis is placed upon the administrative provisions, theories of remediation, curriculum and materials utilized in prescriptive teaching. Prerequisite(s): SPED 4123.

### SPED 5753 - Procedures For Severe/Profound Emotional/Behavior

This course is a study of teaching students with emotional/behavioral disorders in public schools, day care centers, hospitals, day treatment centers, and residential schools. Mental health principles for understanding, managing, and teaching individuals with emotional/behavior disorders are included. Emphasis is placed upon the academic, behavioral, emotional, and social needs of this severe-profound disabilities population. Prerequisite(s): SPED 4123 or 5123.

### SPED 5763 - Procedures For Mild/Moderate Mental Retardation

This course will introduce and investigate the learning needs of children diagnosed with mild educational needs. It will include a study of the history, diagnosis, characteristics classification, ideology, legal regulations, and classroom procedures that are implemented to improve the lives of students classified as mildly mentally retarded. Prerequisite(s): SPED 4123.

### SPED 5773 - Procedures For Severe/Profound Mental Retardation

This course will study the application of classification, assessment, ideology, and characteristics of students with severe-profound/mental retardation, Biochemical, psychological, and socio-educational aspects are considered. Emphasis is placed upon classroom organization, curriculum adjustments and methods and techniques of teaching students with mental retardation at severe-profound levels. Prerequisite(s): SPED 4123 or 5123.

### SPED 5842 - Curriculum Development Mild/Moderate Disability

The course is designed to teach skills necessary to design a program for students functioning at mild/moderate levels of Emotional/Behavioral Disorder, Learning Disabled, and Mental Retardation, and Early Childhood Development Delays. The Great Expectations Teaching Model and Priority Academic Student Skills Core Curriculum, counseling techniques, transition programs, and parent involvement training/behavior management programs will be explored to meet specific needs of Oklahoma School Districts. Collaboration and communication strategies will also be explored. Prerequisite(s): SPED 4123 or 5123.

### SPED 5852 - Curriculum Development Severe/Profound Disability

This course will cover in detail integrated instructional settings, family interactions IEP, IFSP development, collaborative planning, effective behavioral supports, related services, functional independent living skills acquisition, cultural issues for children preschool to adulthood, who are taught in the public schools. A curriculum will be developed that is functional, relevant, and implemental. Prerequisite(s): SPED 4123 or 5123.

### SPED 5900 - Practicum In Special Education

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### SPED 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

## Graduate Course Descriptions

### SPED 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### SPED 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### SPED 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### SPED 5950 - Internship

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

### SPED 5960 - Institute In Special Education

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### SPED 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### SPED 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## STATISTICS (STAT)

### Department of Mathematics and Statistics

#### STAT 5103 - Applied Experimental Design

Topics for this course basic concepts of experiments and experimental error, analysis of variance of one-, two-, and three-way classifications, and nonparametric statistics. Prerequisite(s): STAT 3103 with a minimum grade of "C".

#### STAT 5123 - Mathematical Statistics II

This course will introduce and investigate the central limit theorem, distribution about the mean, Student's-t, chi-squared, and Snedecor's F-distributions, point and interval estimation, hypothesis testing, regression and correlation analysis, and analysis of variance. Prerequisite(s): STAT 4113.

#### STAT 5213 - Applied Regression Analysis

Topics for this course will include multiple regression, logistic regression, survival analysis, proportional hazard models, and time series analysis. Data will be analyzed using SAS. Prerequisite(s): STAT 3103.

#### STAT 5253 - Quality Control

Topics in this course include random samples, frequency distributions of sample data, sampling distributions, sampling acceptance plans, rectifying inspection, and the general theory of control charts. Prerequisite(s): STAT 4113 or 5113 and 4303.

#### STAT 5263 - Computer Applications in Statistics

This course will include programming techniques, data organization, selection and interpretation of statistical tests as applied to SPSS (Statistical Package for Social Studies). Prerequisite(s): STAT 3013 with a minimum grade of C.

#### STAT 5303 - Non-Parametric Statistics

Topics in this course include distribution-free statistics, techniques of hypothesis testing with data drawn from a population that is not distributed in a particular manner, the binomial test, the sign test,

the median test, the Cochran Q test. Prerequisite(s): STAT 3103 or 4113 or 5113.

#### STAT 5353 - Probability Theory

This course provides the student with a thorough treatment of the mathematical structure and application of probability. Topics include principles of combinatorics, the fundamentals of probability, conditional probability and independence, random variables, mathematical expectation, the Weak and Strong Laws of Large Numbers, and the Central Limit Theorem. Emphasis will be placed upon building a strong foundation for the more advanced study of probability and statistics. Prerequisite(s): STAT 4113.

#### STAT 5423 - Data Fitting

Topics in this course include fitting data to a linear equation, a polynomial, an orthogonal polynomial, and an exponential growth curve. Piecewise polygonal fitting will also be discussed. Prerequisite(s): CMSC 1613 and STAT 3103.

#### STAT 5900 - Practicum In Statistics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### STAT 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### STAT 5920 - Workshop in Statistics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

#### STAT 5930 - Individual Study In Statistics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### STAT 5940 - Field Study In Statistics

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

#### STAT 5950 - Internship In Statistics

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

#### STAT 5960 - Institute In Statistics

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

#### STAT 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

#### STAT 5980 - Graduate Project

A contemporary problem provided by business and industry and selected with consideration of the interests and abilities of the individual student. Prerequisite(s): Written permission of instructor required.

#### STAT 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## Graduate Course Descriptions

### TEACHING ENGLISH AS A SECOND LANGUAGE (TESL)

#### Department of Curriculum and Instruction

##### TESL 5123 - Foundations Of Bilingual/Multicultural Education

This course provides an overview of the history, philosophy and theoretical framework of bilingual/multicultural education, including the legal aspects of federal and state involvement. The purpose, instructional models, and populations served by bilingual education will be examined. Upon completion students will be able to discuss the issues concerning the development, the effectiveness, current trends, and future projections for bilingual/multicultural education programs in the U.S. Students will also develop a personal educational philosophy regarding cultural and linguistic diversity.

##### TESL 5133 - Methods & Materials Bilingual Instruction

This course is designed to provide knowledge of current trends, methods, strategies and resources related to instructional issues and practices in bilingual settings. Upon completion, students will demonstrate proficiency in designing and adapting curriculum materials for bilingual classrooms, and planning and implementing bilingual instruction. Prerequisite(s): permission required.

##### TESL 5143 - Teaching Reading To English Language Learners

This course will examine the basic considerations for teaching reading to limited English speakers. Topics will include: the role and importance of literacy, assessment, readiness, language comprehension/skills development, and instructional materials, strategies and resources.

##### TESL 5163 - ESL In Content Areas

This course will provide a rationale for cultural and linguistic considerations in content area instruction for students who are limited English proficient. Different approaches and specific techniques for teaching English as a second language in content areas will be examined, specifically in social studies, science, and math. Upon completion, students will demonstrate an ability to design curriculum which integrate content area processes and ESL methodology.

##### TESL 5212 - Cultural/Linguistic Diversity In Schools

This course will examine the influence of culture and language on individual learning styles, behavior patterns and understanding of academic content. Theoretical and practical considerations for synthesizing multicultural curriculum design with language and concept development will be explored. Upon completion students will be able to utilize techniques and strategies that promote cross-cultural awareness and understanding and academic achievement for all students in multilingual, multicultural classrooms.

##### TESL 5313 - Testing/Evaluation In The Bilingual/ESL Classroom

This course will examine the issues and concerns of language and achievement assessment in bilingual education and English as a second language programs. Various standardized test will be reviewed and analyzed. Principles and techniques of teacher-made test construction will be studied and applied in the development of an original assessment instrument. Upon completion students will prepare a professional quality assessment profile of an English language learner. Prerequisite(s): TESL 5783 or TESL 5143 or TESL 5163.

##### TESL 5413 - Language Structure For ESL Teachers

This course provides practical as well as theoretical information related to the fundamentals of the structure of language as it pertains to the teaching and learning of English language learners in the school setting. Students will be able to apply their understanding of the underlying processes of the ability to produce and interpret oral and

written language by developing and analyzing teaching strategies and materials for second language learners.

##### TESL 5763 - Second Language Acquisition

This course will provide an extensive review of research and literature in the field of second language acquisition. Students will examine the developmental nature of second language proficiency and the various factors that influence the process.

##### TESL 5783 - Teaching English as Second Language

This course provides the theoretical and practical foundations for teaching English as a second language. Upon completion, students will demonstrate a proficiency in utilizing ESL methodology, managing an ESL classroom and in developing and adapting supplementary materials for ESL instruction.

##### TESL 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

##### TESL 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

##### TESL 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

##### TESL 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

##### TESL 5940 - Field Study

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

##### TESL 5950 - Internship

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

##### TESL 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

##### TESL 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

##### TESL 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

### THEATRE ARTS (THRT)

#### Department of Theatre, Dance and Media Arts

##### THRT 5213 - Shakespeare on Film

This course will guide students in exploring how Shakespeare's plays have been adapted for film using both early cinematic techniques and modern technology. Reading a number of Shakespeare's play and viewing movie interpretations will serve as a base for analysis, lectures, discussion and an in-depth research project and oral presentation. Prerequisite(s): Graduate standing.

## Graduate Course Descriptions

### THRT 5303 - Global Theatre

This course surveys the theatrical traditions of global theatre in a variety of forms including realistic and not-realistic performances. The theatrical arts of various countries will be studied not only for their intrinsic value, but as key to understanding the cultural components which compose our global world. Prerequisite(s): Graduate standing.

### THRT 5353 - History Of Theatre Beginning -1660

This course provides the student with a comprehensive survey of the development, important issue, prominent artists, and pivotal events in the history of the theatre from its beginning to 1660. Students will conduct independent exploration into selected aspects of theatrical development. Prerequisite(s): Graduate standing.

### THRT 5363 - History Of Theatre 1660-Present

This course provides the student with a comprehensive survey of the development, important issues, prominent artists, and pivotal events in the history of the Theatre from 1660 until present. Students will conduct independent exploration into selected aspects of theatrical development. Prerequisite(s): Graduate standing.

### THRT 5713 - Play Production

This course is a study of the techniques and philosophies of directing plays in the contemporary theatre and emphasizes actual practice through the preparation and presentation of scenes from modern and classic plays, producing and directing a short play and preparing in-depth studies of modern professional theatre directors. Prerequisite(s): Graduate standing.

### THRT 5900 - Practicum In Theatre Arts

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### THRT 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary from within the department's field of study.

### THRT 5920 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given.

### THRT 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

### THRT 5940 - Field Study In Theatre Arts

Credit will vary from 1 to 9 hours. Subject matter will vary within the department's field of study.

### THRT 5950 - Internship In Theatre Arts

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### THRT 5960 - Institute In Theatre Arts

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

### THRT 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

### THRT 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.

## UNIVERSITY COURSES (UNIV)

### University Courses

#### UNIV 5000 - Workshop

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study. Normally involves lecture, films, guest speaker, etc. A grade of "P" or "F" is given. No more than 2 hours of workshop may be counted on a master's degree.

#### UNIV 5900 - Practicum

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### UNIV 5910 - Seminar / Special Topics

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### UNIV 5930 - Individual Study

Credit will vary from 1 to 4 hours. Subject matter will vary within the department's field of study.

#### UNIV 5950 - Internship

Credit will vary from 1 to 8 hours; subject matter will vary within the department's field of study. Supervised practical experience gained in a professional field by an advanced or graduate student.

#### UNIV 5960 - Institute

Credit will vary from 1 to 8 hours. Subject matter will vary within the department's field of study.

#### UNIV 5970 - Study Tour

Credit will vary. Subject matter will vary within the department's field of study.

#### UNIV 5990 - Thesis

Credit will vary from 1 to 6 hours. Subject matter will vary within the department's field of study.



# *Governance*

*of the  
Jackson College of  
Graduate Studies*





# Governance of the JCGS

## Role of the College

The Jackson College of Graduate Studies (the "JCGS") at the University of Central Oklahoma is dedicated to providing leadership and support in the development of high quality graduate and research programs to serve the needs of students, faculty and the university community as they compete in a global society.

In its graduate studies function, the JCGS collaborates with the five UCO instructional colleges in offering six Master's degrees covering 31 Graduate Degree Programs with 54 different major areas of study serving approximately 1,300 students. In 2004, UCO celebrated its 50th year of offering graduate programs.

The JCGS supports the concept of shared governance and is teamed in that regard with the Graduate Faculty and the Graduate Council.

## The Graduate Faculty

The Graduate Faculty is a select group of UCO faculty members who serve in a consultative role to the JCGS and the Graduate Council.

There are two membership levels in the Graduate Faculty: Full Members and Associate Members.

The Graduate Council must approve new memberships in the Graduate Faculty before the final printing of the semester schedule in which new members wish to teach. The JCGS allows emergency associate memberships of one-semester duration.

### Full Members of the Graduate Faculty

The Graduate Council grants full membership to the Graduate Faculty to full time faculty possessing earned doctorates who are active in scholarship, creative endeavors, pure and applied research and who are dedicated to the professional enhancement of their students, their disciplines, their colleges, the University and the community.

The doctoral requirement does not apply to faculty in the Performing Arts who are eligible for Full Graduate Faculty membership if they possess an MFA degree and 60 graduate hours in the discipline. Deans and chairpersons will determine equivalence to terminal degrees. In addition, all graduate faculty must demonstrate the following:

1. Superior teaching ability and teaching innovation supported by student evaluations (when available), and chairperson evaluation.

2. Active participation in research leading to publications and/or other appropriate scholarly/ artistic activities
3. Activities, performances, or exhibits commended by professionals in the candidate's field of study.
4. Willingness and ability to supervise theses and mentor students.

### Associate Members of the Graduate Faculty

These faculty may teach graduate classes and serve on advisory committees and thesis committees, but their assignments shall be subject to periodic review.

Under no circumstance will faculty who are not members or associate members of the Graduate Faculty teach graduate courses.

### Associate Graduate Faculty Membership Categories

1. Full-time faculty employed for more than one academic semester, or
2. Full-time faculty employed just prior to the first academic semester, or
3. Part-time faculty employed for more than one academic semester, or
4. Part-time faculty employed just before beginning their first academic semester.

The department chair or graduate program director initiates the faculty member's application for three-year associate membership on the Graduate Faculty by sending the Graduate Faculty Three-year Associate Membership Application form to the JCGS Dean. With it should go a current curriculum vitae, a letter of application, transcripts, and other appropriate information if requested.

The Graduate Dean will review the application and forward it to the Membership Committee of the Graduate Council for review and recommendation. A list of approved applications for Graduate Faculty Membership will be forwarded to the Graduate Council for discussion and vote, which will be reported to the JCGS Dean, the Vice President for Academic Affairs, the other Deans, and the Department Chairs.

### Duties of the Graduate Faculty

Specific duties of the Graduate Faculty, in addition to other responsibilities of all university faculty members, include the following:

1. Teach courses open to graduate students.
2. Seek undergraduate students of outstanding ability and encourage them to pursue graduate study.
3. Conduct graduate classes and seminars which stimulate creativity and contribute to the growth and development of independent scholarly attitudes and performance.
4. Participate in research or creative activity which has intrinsic scholarly or artistic value and which will motivate the students to similar endeavors.

**Governance of the Graduate College****Graduate Council**

5. Supervise research/artistic projects of graduate students when requested.
6. Encourage informal activities among students leading to scholarly or artistic production.
7. Maintain standards of student performance to prepare graduates for the professional and scholarly responsibilities of an educated person in a free society.
8. Review the reports of the Graduate Council and the various committees of the JCGS and determine the general direction of the college.

The Graduate Faculty shall meet at least once each year, generally during the month of April. A quorum for transacting business shall be the number present at the meeting. Special meetings may be called by the Dean of the JCGS, whenever the action of the Graduate Faculty is needed. A special meeting must be called if ten percent of the Graduate Faculty so petition.

**The Graduate Council**

The Graduate Council is a group of full members of the Graduate Faculty and administrators concerned with policy recommendations as they relate to all graduate programs at the University of Central Oklahoma. The Council is composed of 19 members: 15 are elected from faculty 3 from each of the 5 academic colleges and 3 are appointed by the Dean of the JCGS, who is also the 19th member. Appointees from the Office of Academic Affairs, the Library, and Faculty Senate and AAUP serve as liaisons to the Graduate Council.

The Graduate Council consists of four standing committees: The Membership Committee, the Executive Committee, the Curriculum Committee, and the Admissions and Retentions Committee.

***Duties of the Graduate Council***

1. Hear reports and take action on recommendations of the standing committees.
2. Advise the committees in carrying out their duties.
3. Appoint ad hoc committees when necessary.
4. Make recommendations concerning Graduate Faculty policies and procedures.
5. Receive communications on any and all matters relating to the Jackson College of Graduate Studies.
6. Advise and make recommendations to the Graduate Dean.
7. Review matters which are to be taken to the Graduate Faculty.
8. Cooperate with the Undergraduate Faculty or its representatives and to appoint joint committees when needed.
9. Meet a minimum of once each semester.

***Election Procedures of the Graduate Council***

Election of Graduate Council members shall be conducted during the Spring semester by the deans of each of the undergraduate colleges in the following manner.

College deans will notify all eligible candidates of openings on the Graduate Council and call for applications to positions on a specific Graduate Council committee as a representative of the college for which the position is open. Terms of office are for three years.

An election will be conducted by ballots mailed from the college dean's office. Each Full Member of the Graduate Faculty from the college shall vote for no more than one person for each committee position open. Ballots will be tabulated in the office of the college dean.

At the end of the election process, the dean of each college will provide the Graduate Dean with the name(s) of the newly elected Graduate Council member(s) from his/her college.

Committee members appointed by the Graduate Dean shall be announced following the annual election. In this way it will be possible for the Graduate Dean to improve the diversity of the Council, and attain the widest representation possible. Appointments are for three-year terms. The elected members will serve from the Fall semester to the end of the appropriate Summer semester. Appointed members usually serve for one year with reappointment possible.

***The Graduate Executive Committee***

The Graduate Executive Committee will:

1. Work with the Graduate Dean to prepare agendas for the council and faculty meetings.
2. Consult with the Graduate Dean whenever consultation seems necessary.
3. Take specific actions as directed by the Graduate Council or the faculty.
4. Advise the Graduate Dean in selecting the appointed members of each standing committee.
5. Assign business of the Jackson College of Graduate Studies and Research to a standing committee or recommend an ad hoc committee to be appointed as necessary.
6. Recommend items for the consideration of the Graduate Council.

***The Membership Committee***

The Membership Committee will:

1. Receive nominations and make recommendation for Full Membership and Associate Membership to the Graduate Faculty.
2. Make periodic reviews and recommendations for membership of individual Graduate Faculty Members.

**Governance of the Graduate College****Research Advisory Committee**

3. Make periodic reviews of policies relating to Graduate Faculty Membership.
4. Undertake other assignments made by the Graduate Dean or Executive Committee.

***The Curriculum Committee***

The Curriculum Committee will:

1. Review, hold hearings, and recommend acceptance or rejection of proposed changes, deletions, and new graduate courses and degree programs.
2. Periodically review the graduate curricula and make suggestions for improvement.
3. Articulate its work with that of the departmental curriculum committees with regard to such matters as courses and programs which affect the Jackson College of Graduate Studies and Research.
4. Complete other assignments made by the Graduate Dean or Executive Committee.

***The Admissions and Retention Committee***

The Admissions and Retentions Committee will:

1. Review and make recommendations concerning admission procedures, to assure that policies are consistent with the admission philosophy of the Jackson College of Graduate Studies and Research.
2. Study registration procedures and policies as they affect the Jackson College of Graduate Studies and Research.
3. Review the list of graduate students on retention each semester and modify their status as appropriate.
4. Complete other assignments made by the Graduate Dean or Graduate Council.

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