

2021

EndNote Online Guide

The University of Texas MD Anderson Cancer Center

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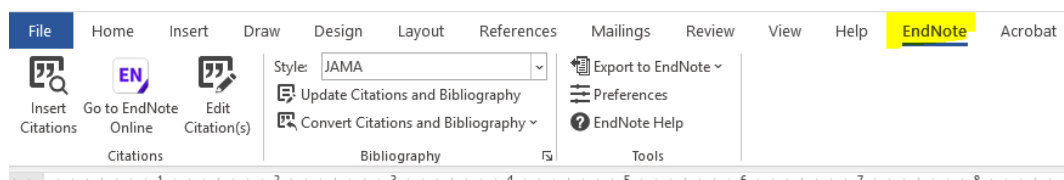
EndNote Online

Create a Free EndNote Online Account

1. Go to: www.endnote.com
2. Select EndNote online login
3. Click "Register" and create an account
4. Sign in with your account

Download *Cite While You Write* [\[video\]](#)

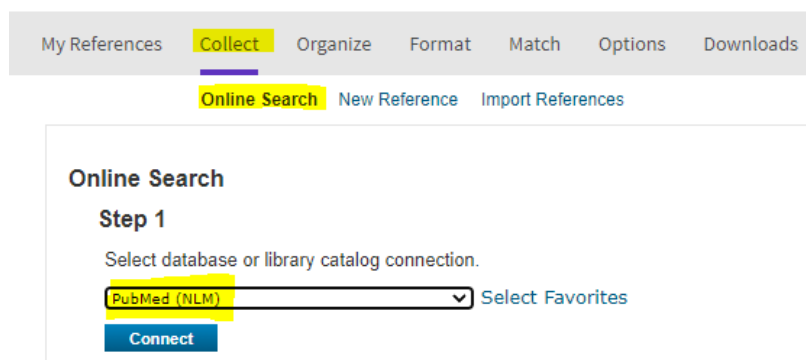
1. Go to the "Downloads" tab
2. Download "Cite While You Write"
 1. Open Word
 2. If you've successfully installed it, you'll see an *EndNote* tab at the top.



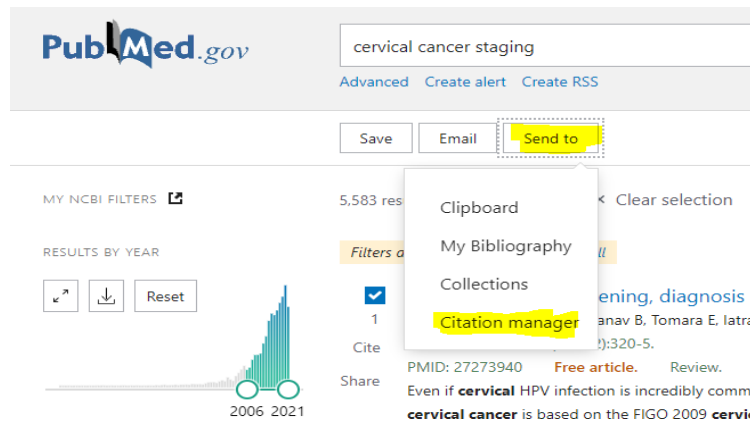
Collect PubMed Citations into EndNote

There are several different ways to collect citations:

1. Use EndNote as your search tool to search Pubmed and automatically import citations

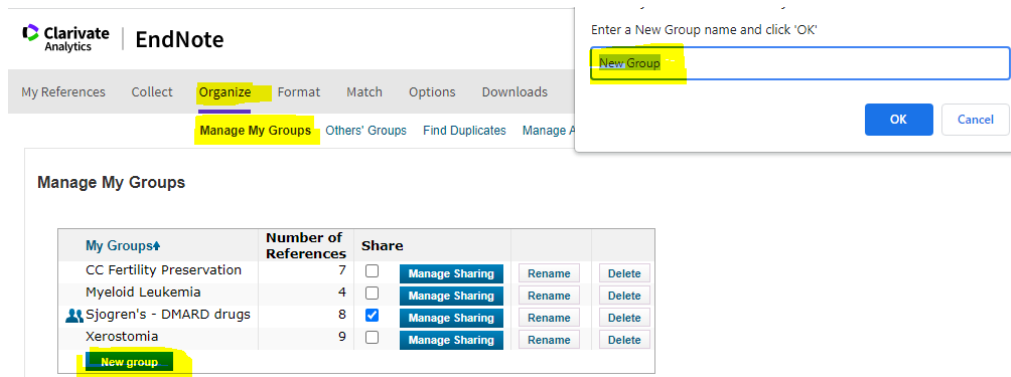


2. Export Citations from Pubmed to EndNote.com



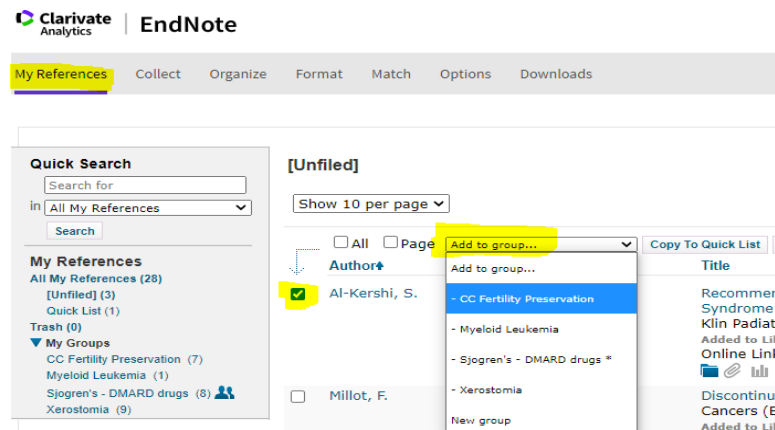
Create Groups

1. Click on *Organize*
2. Select *Manage My Groups*
3. Click on *New Group* and create a name



To move a citation to a group:

1. Click the box by the citations you want to move
2. Go to the "Add to Group" box and select the name of the group



Insert References from EndNote into Word

1. Open your Word document.
2. Place your cursor where you want to insert a reference in your Word document.
3. Click on *EndNote* in the top banner.
4. Click on "Go to EndNote Online" (unless you already have EndNote open)
5. Select "Insert Citations" and choose a reference from the pop-up box

Cancer is a leading cause of death worldwide, accounting for nearly 10 million deaths in 2020. The most common in 2020 (in terms of deaths) are:

- breast (2.26 million cases);
- lung (2.21 million cases);
- colon and rectum (1.93 million cases);
- prostate (1.41 million cases);
- skin (non-melanoma) (1.20 million cases);
- stomach (1.09 million cases).

The most common causes of cancer deaths in 2020 are:

- lung (1.80 million deaths);
- colon and rectum (935 000 deaths);
- liver (830 000 deaths);
- stomach (769 000 deaths); and
- breast (685 000 deaths).

EndNote Find & Insert My References

xerostomia Find

Author	Year	Title
Aggarwal	2021	Determinants of patient-reported xerostomia among long-term oropharyngeal cancer survivor
Atif	2021	Salivary and imaging-based biomarkers of radiation therapy-induced xerostomia
Brodie	2021	A prospective study of patient-reported xerostomia-related outcomes after parotidectomy
Bustillos	2021	Xerostomia: an immunotherapy-related adverse effect in cancer patients
Chen	2021	Rituximab Therapy for Primary Sjögren's Syndrome
de Oliv...	2021	Photobiomodulation in the treatment of xerostomia associated with hyposalivation in a pediatric patient
Silva	2021	Association of xerostomia and taste alterations of patients receiving antineoplastic chemotherapy
Thakkar	2021	Hyposalivation and Xerostomia and Burning Mouth Syndrome: Medical Management
Tomasik	2021	Serum MicroRNAs as Xerostomia Biomarkers in Patients With Oropharyngeal Cancer Undergoing Radiation Therapy
Valladal...	2019	Potentially inappropriate anticholinergic drug prescriptions for patients with Sjögren's syndrome
Wang	2021	Radiation induces submandibular gland damage by affecting Cdkn1a expression and regulating its signaling pathway

Change the Citation Style Format

1. In Word, click on *EndNote* in the top banner
2. In the Style box, select the style you need

Cancer is a leading cause of death worldwide, accounting for nearly 10 million deaths in 2020. The most common in 2020 (in terms of deaths) are:

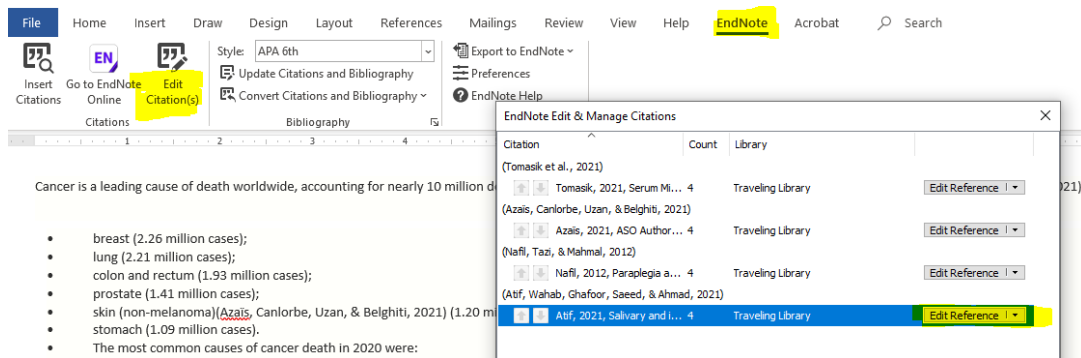
- breast (2.26 million cases);
- lung (2.21 million cases);

Delete References in Word

NEVER simply backspace or delete a citation. Ever! This will corrupt your Word file and is difficult to fix.

Instead, do this:

1. Highlight the reference you want to delete
2. Click on the EndNote tab at the top
3. Click on "Edit Citations"
4. Select "Edit Reference" from the pop-up box and "Remove Citation"



Share your EndNote Library with other EndNote.com members

1. Click on the "Organize" tab
2. Choose "Manage My Groups"
3. Check the "Share" box
4. Click on "Manage Sharing"
5. Click on "Start sharing this group"
6. Add e-mail addresses. You can only share with other EndNote.com members. You can allow them to 'read only' or 'read and write'.

