

PROCEEDINGS

OF THE

BOARD OF EDUCATION

OF THE

STATE OF ILLINOIS

At a Regular Meeting Held at Normal
December 18, 1912.



SPRINGFIELD, ILL.
ILLINOIS STATE JOURNAL CO., STATE PRINTERS
1912

Board of Education of the State of Illinois.

OFFICERS AND MEMBERS.

P. R. Walker, President.....	Rockford.....
F. G. Blair, <i>Exofficio</i> member and Secretary.....	Springfield.....
F. D. Marquis, Treasurer.....	Bloomington.....
Charles L. Capen.....	Bloomington.....
William R. Sandham.....	Wyoming.....
E. R. E. Kimbrough.....	Danville.....
Mrs. Ella F. Young.....	Chicago.....
Forrest F. Cook.....	Galesburg.....
J. Stanley Brown.....	Joliet.....
Joseph L. Robertson.....	Chillicothe.....
B. O. Willard.....	Rushville.....
S. H. Trego.....	Blandinsville.....
Frank Stitt.....	El Paso.....
C. H. Kammann.....	Peoria.....

STANDING COMMITTEES.

Auditing and Finance—Robertson, Capen, Sandham.
Building and Grounds—Capen, Robertson, Stitt.
Course of Instruction—Brown, Young, Trego.
Teachers and Salaries—Young, Brown, Walker.
Practice Department—Blair, Young, Trego.
Library and Museum—Sandham, Willard, Cook.

ORDER OF BUSINESS.

1. Reading, amending and adopting minutes.
2. Election of officers.
3. Report of president of Normal University.
4. Treasurer's report.
5. Report of special committees.
6. Report of standing committees, in order.
7. Communications.
8. Motions and resolutions.
9. Unfinished business.
10. General business.

THE CALENDAR.

- Christmas Recess—December 21, 1912-January 5, 1913.
Spring Vacation—March 8, 1913-March 16, 1913.
Spring Term—March 17, 1913-June 5, 1913.
First Summer Term—June 9, 1913-July 18, 1913.
Second Summer Term—July 21, 1913-August 29, 1913.
Fall Term (1913-1914)—Begins September 8, 1913.
Annual meeting of the State Board of Education—Wednesday, June 4, 1913.

Proceedings of the Board of Education of the State of Illinois.

REGULAR MEETING.

NORMAL, ILL., Dec. 18, 1912.

The Board of Education met in the office of the President of the Normal University at 9:00 o'clock a. m.

Present: Blair, Brown, Capen, Kammann, Sandham, Stitt and Walker.

The minutes of the meeting of June 5th were approved as printed.

It was moved that the reading of the report of the President of the University be dispensed with and that the various items be referred to the various committees. Carried.

PRESIDENT'S REPORT.

To the Board of Education of the State of Illinois:

MR. PRESIDENT AND MEMBERS OF THE BOARD—I have the honor to submit to you the following report of the work of the Illinois State Normal University for the half year ending Dec. 20, 1912.

STATISTICS OF ATTENDANCE.

During the year ending Aug. 31, 1912, the total enrollment of students in the normal and high school departments was 2,403. Of these, 2,088 are pledged to teach in the schools of Illinois. The enrollment was 272 greater than last year.

Ten students from other states and eighty-three others who did not take the pledge to teach were admitted upon the payment of tuition, most of the latter in the high school.

One hundred ninety-eight were holders of township scholarships; of these 74 were in the high school, 124 in the normal department. Twenty-four other students in the ninth grade were admitted to free tuition. Ninety-one Illinois counties and 14 other states were represented.

The attendance of the model school was 438, making a grand total of 2,841.

The attendance in the normal and high-school departments for the three terms since your last meeting is as follows:

Term.	Men.	Women.	Total.
First summer term, 1912.....	267	1,368	1,632
Second summer term, 1912.....	118	232	350
Fall term, 1912.....	226	540	766

Of the 766 attending the fall term, 588 were enrolled as normal students, 178 as high-school students. The attendance in the normal department including the high school is 80 larger than last year.

The following table exhibits the attendance in the normal school and teachers' college for the year ending Aug. 31, 1912. The university high school and model school are not included:

Adams.....	32	Mason.....	27
Alexander.....	1	Massac.....	1
Bond.....	4	McDonough.....	1
Brown.....	19	McLean.....	399
Bureau.....	17	Menard.....	28
Calhoun.....	3	Monroe.....	6
Carroll.....	2	Montgomery.....	18
Cass.....	9	Morgan.....	27
Champaign.....	47	Moultrie.....	1
Christian.....	25	Ogle.....	72
Clark.....	1	Peoria.....	3
Clay.....	7	Perry.....	56
Clinton.....	11	Platt.....	45
Cook.....	10	Pike.....	4
Cumberland.....	1	Pope.....	5
Crawford.....	6	Pulaski.....	14
DeKalb.....	1	Putnam.....	9
DeWitt.....	43	Randolph.....	7
Douglas.....	2	Richland.....	4
DuPage.....	3	Rock Island.....	65
Edgar.....	13	Sangamon.....	8
Edwards.....	2	Schuyler.....	11
Effingham.....	1	Scott.....	11
Fayette.....	12	Shelby.....	12
Ford.....	50	Stark.....	51
Franklin.....	4	St. Clair.....	10
Fulton.....	11	Stephenson.....	63
Gallatin.....	3	Tazewell.....	41
Greene.....	30	Vermilion.....	7
Grundy.....	20	Wabash.....	6
Hancock.....	5	Warren.....	5
Henderson.....	2	Washington.....	7
Henry.....	15	Wayne.....	1
Iroquois.....	87	White.....	4
Jackson.....	1	Whiteside.....	18
Jasper.....	10	Will.....	8
Jefferson.....	1	Williamson.....	79
Jersey.....	9	Woodford.....	
JoDavies.....	3		
Kane.....	2	Arkansas.....	2
Kankakee.....	20	Colorado.....	1
Knox.....	17	Florida.....	1
Lake.....	3	Indiana.....	2
LaSalle.....	39	Kansas.....	1
Lawrence.....	48	Kentucky.....	1
Lee.....	8	Michigan.....	2
Livingston.....	50	Minnesota.....	2
Logan.....	48	Missouri.....	11
Macon.....	61	North Dakota.....	4
Macoupin.....	200	South Dakota.....	2
Madison.....	44	Texas.....	3
Marion.....	24	Wisconsin.....	1
Marshall.....	50	Wyoming.....	

New students were admitted during the fall term as follows:

Students.	Normal.	High School.	Total.
Men.....	57	45	102
Women.....	253	50	303
Total.....	310	95	405

Of these one is a college graduate, 142 are graduates of high schools with four-year courses, 28 are graduates of high schools having three-year courses, 66 others have had two years or more of high-school work. Sixty-seven are experienced teachers. Sixty-three are holders of township scholarships.

THE SUMMER SCHOOL.

The attendance in 1912 included 1,841 different students, an increase of 338 over 1911. The enrollment was 1,632 in the first term, 350 in the second. The men enrolled numbered 327. The influx of students during the first term was fully two hundred larger than was anticipated. Some of the classes were badly crowded. One instructor met 265 students each day in primary handwork. Two others taught 286 students twice per day in the Method of Arithmetic. The additional rooms afforded by our new building will make it possible to sub-divide classes in the courses most in demand. It is therefore recommended that the Committee on Teachers and Salaries be authorized to employ for the summer of 1913 a sufficient teaching staff to keep the maximum attendance in the various classes below forty, basing its estimate upon the class enrollment of 1912.

THE UNIVERSITY HIGH SCHOOL.

The attendance upon the University High School during the fall term was:

Fourth-year students	23
Third-year students	22
Second-year students	55
First-year students	76
Total	178

Twenty-four classes in the fall term were taught by student teachers, 9 by the paid high-school teachers, 14 by members of the normal-school faculty. In a few classes both high-school and normal-school students were registered. The growth of the high school makes advisable the employment of a fourth teacher qualified to supervise the teaching of the classes in the natural sciences.

THE FACULTY.

In August, Miss Katherine Healy, teacher of Latin, resigned her position, because of continued ill health. We found Miss Healy a teacher of rare scholarship, alike in Latin literature and in Roman history and antiquities. Her influence in the school was strong and helpful. Her withdrawal from the faculty is a distinct loss to the institution. Miss Jessie I. Lummis of Cheyenne, Wyoming, has been employed as a teacher of Latin. Miss Lummis is a graduate of the University of Illinois, and has taught in the high schools at Quincy and LaSalle for several years.

Mr. George Alexander Barker, for the past four years assistant in Geography and History, secured in August a position in Colorado and asked to be relieved of his work in this institution. Mr. Barker has been one of the most adaptable and useful members of our teaching staff. His prodigious industry, the breadth of his interests and knowledge made him an acceptable teacher of extra classes in other subjects whenever his services were required. Miss Myrta McClellan, recently a teacher of Geography in the Elementary School of the University of Chicago, has been employed in his stead.

The growth of the normal school makes additional teachers necessary. It is recommended that in our askings of the Legislature provision be made for

One superior teacher of Art.

One assistant in Music.

One assistant in the Kindergarten.

One teacher of Education and School Management.

Two teachers of commercial branches.

One teacher of Physics and Biology for the University High School.

It is recommended, also, that funds be requested for increase in the salaries of many of our teachers. It is pretty generally agreed that the cost of living has increased from thirty to fifty per cent in the last twenty years.

The increase in cost has been greatest in food stuffs and service, and is especially burdensome upon such of our teachers as have families to support. Twenty years ago the salaries of our head teachers, or professors, were at the same level as in the University of Illinois, viz: \$2,000.00. The salaries of such men at the State University have been increased from fifty to one hundred per cent. Our best paid teachers, aside from the Dean and Director of the Training School, receive \$2,500.00, but for a year three weeks longer than twenty years ago. The actual increase in compensation per week is 16 per cent. In many of the subordinate positions we are paying but little more than good high schools. We should adopt a scale of salaries that will enable us to retain strong teachers who may be tempted elsewhere by increase of pay, and also to bring to the service of the school men and women of high promise. Young people in a normal school probably gain as much from the spirit, the personality, and the example of their teachers, as from the specific instruction of the class room. Only teachers of the highest skill and professional spirit are worthy to teach in a normal school. We should be able to secure those teachers when they are found.

COUNTRY-SCHOOL DEPARTMENT.

In the plan for the country-school department, established by you in 1911, one of the features was a model country school to serve for observation and to a limited extent for practice teaching by our students.

Where State normal schools have established strong country-school departments such a school usually has been provided, either on the campus of the normal to which the country children are conveyed, as at Kirksville, Mo., or at some distance in the country.

It is better to have a real country school out in the open country if there are good transportation facilities for the normal students who visit the school. The country community itself is a part of the school.

It is now likely that we can secure the coöperation of either of two country schools, one west of Bloomington, the other south. Each is about five miles from the city, but convenient to an interurban line.

We shall not endeavor to coöperate with either of these schools unless it employs a teacher of sufficient skill, education, and acquaintance with the entire country-school problem to make her work of high value to our students. Such a teacher may cost a much larger sum than the district has paid heretofore. It is recommended that your Committee on Teachers and Salaries be authorized to pay an additional salary to such teacher—not to exceed \$15.00 per month—said sum to be paid only as an addition to the salary usually paid in recent years in that district.

A COMMERCIAL COURSE.

The State Normal University was established to qualify teachers for the common schools of Illinois; hence it becomes its duty to provide the equipment and instructors necessary to prepare teachers for every line of work for which there is a considerable demand in the public schools of your State. Commercial courses are being established in many schools. Men and women qualified to teach these courses are scarce. There is not in the State today any school that is making the preparation of such teachers a distinct part of its program. I believe the Normal University should, without further delay, organize a commercial department, using for this purpose the present library room. It is recommended that for the first year two teachers be employed; one to head the department and teach bookkeeping, business methods, and commercial law; the other to teach typewriting and stenography.

A TEXT-BOOK LIBRARY.

Two years ago you adopted a resolution that the plan of renting text books to our normal-school students be adopted by the board and that the Legislature be requested to appropriate \$8,000.00 to install the plan. When it became necessary to reduce the amount asked for in our appropriation bills, your committee agreed to the withdrawal of this request. It is recommended that the same request be made of the Forty-eighth General Assembly.

THE FARM.

During the past twelve months the receipts from the farm have been \$600.31. The expenditures were \$441.85, which include \$140.00 for labor in clearing off stumps, trees, vines, etc., left by Augustine & Co., \$47.60 for pulling old hedge, and \$139.00 for a new woven wire fence across the entire south end of the tract. All of the labor in building the fence was performed by the young men in the classes in agriculture. A new fence should be built along Main street in the spring.

The farm can be of little educational value until it can be provided with buildings, stocked, and conducted so as to demonstrate good farming methods. The matter has been presented to you in previous reports. Two years ago Professor Herbert W. Mumford, of the University of Illinois, inspected the farm and made out the following estimate of the cost of the needed equipment:

A modest, neat, eight-room farm house, provided with heat, light, water-pressure and motor power.....	\$3,000 00
Horse barn, to accommodate eight horses, with necessary hay and grain, together with extra storage for grain sown on farm.....	1,200 00
Tool shed and repair shop.....	500 00
Dairy barn and silo to accommodate a dozen dairy cows and some young stock.....	2,000 00
Hog house, to accommodate eight brood sows and their litters, with feed room in connection, and a half dozen individual hog houses	750 00
Poultry houses.....	350 00
Farm implements and small tools for shop and barns (this includes wagon and platform scales).....	1,500 00
I estimate the live stock equipment would cost about as follows:	
12 choice grade milch cows and herd bull.....	\$1,200 00
5 work horses.....	1,000 00
6 brood sows and male.....	250 00
300 chickens	350 00
	<hr/>
	2,800 00

This would make a grand total of..... \$12,100 00

Basing your estimate upon this estimate, you asked of the Legislature \$13,000.00 for buildings, stock, and farm machinery. This item was withdrawn from our bill at the request of the chairman of the Senate Committee on Appropriations.

Our present teacher of agriculture finds the estimates of Professor Mumford too small for his needs. He has prepared plans and estimates as follows:

House, 36' x 44'.....	\$5,000 00
Barn, 36' x 144' (2 silos).....	5,000 00
Dairy house, 18' x 38'.....	600 00
Hog house, 24' x 120'.....	1,700 00
Poultry house, 12' x 148'.....	800 00
Machine shed, 24' x 60'.....	700 00
Cement walks, 3,200 sq. ft.....	384 00
Water system and well.....	400 00
Fences (100 rods).....	150 00
Tile drains.....	50 00
Water pipes.....	50 00
Horses, six pure-bred mares at \$400.00.....	2,400 00
Cattle—	
1 pure-bred bull.....	\$ 800 00
5 pure-bred cows at \$200.00.....	1,000 00
15 grade cows at \$100.00.....	1,500 00
	<hr/>
	3,300 00
Hogs—	
3 pure-bred sows at \$25.00.....	\$75 00
1 pure-bred boar.....	25 00
3 grade sows at \$15.00.....	45 00
	<hr/>
	145 00
Poultry, 100 hens at 50 cents.....	50 00
Machinery.....	800 00
Trees and shrubs.....	100 00
	<hr/>
	\$21,629 00

LIBRARY REPORT.

ADDITIONS TO THE LIBRARY.

Agriculture.....	27	Pedagogy and psychology.....	42
Art.....	5	Physiology and hygiene.....	12
Biology.....	14	Reading and speaking.....	5
Chemistry and physics.....	9	Rural welfare.....	7
Domestic economy.....	5	Sociology.....	11
Ethics.....	4		
Games and dances.....	3	Total by purchase.....	382
General reference.....	10	By binding of periodicals.....	170
Geography.....	9	Government publications, United States and	
History and civics.....	65	Illinois.....	100
Industrial education.....	7	Gifts.....	37
Juveniles.....	15		
Kindergarten.....	4	Total bound volumes.....	689
Literature.....	103	Pamphlets.....	126
Mathematics.....	3		
Mechanical drawing and shop work.....	22	Total number of pieces.....	815

CIRCULATION.

Term.	Books.	Pictures.	Slides.	Exhibits.	Stereographs.
First summer term.....	5,196	205	777	2
Second summer term.....	2,754	173	5	202
Fall term.....	9,671	1,242	634	10	222
Total.....	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	17,621	1,620	1,411	17	424

The reference work done in the library is extensive, and is constantly increasing; but no record of it is kept from which a report can be made.

Beginning in September, we are now offering a new course of ten lessons in Library Method. One hundred eighteen students took this course in the fall term.

In September Miss Edna Kelley, a graduate of our Normal School in 1911, who served last year as a library apprentice, without pay, was employed as a third library assistant at a salary of \$30.00 per month. Miss Kelley has been put in charge of the children's department, for which she is, through sympathy and special knowledge, especially well fitted.

CATALOGUING.

The cataloguing of our library is proceeding very slowly. The librarian is always eager to take on new forms of service, and in her eagerness for this, she finds her time so engrossed that cataloguing is neglected. The chief library material should be arranged in one general card catalogue, whereas at present the student must search through several published indexes and readers' guides to find the references needed. Even new books remain unknown and practically inaccessible to our students. It may be necessary to employ additional help for the sole purpose of bringing the cataloguing up to date.

THE NEW BUILDING.

The contractor, Mr. J. L. Simmons, is about two months behind his calendar in the work on the Thomas Metcalf School because of the difficulty in securing labor and material. He insists, however, that the building will be ready at the date agreed upon, viz: June 1.

It will be necessary to secure additional funds for blackboards, for window shades, for electric fixtures, telephones, program clocks, vacuum cleaning system, cases and desks for the twelve offices; cases, tables and apparatus for the agricultural and science laboratories; work tables, ranges, utensils and other equipment for the kitchen and laundry; new furniture for the high-school room and for the fourteen recitation rooms, and for the vault. The total sum required for these purposes will not be less than \$12,500.00.

BUILDINGS AND GROUNDS.

Because of the desire to keep the appropriation for the new Training School building at the figure set by you—\$125,000.00—we made no request of the last Legislature for general repairs. As a consequence, our buildings need attention.

1. In the Main building are needed a new roof and gutters, a new basement floor, fresh paint on walls and ceilings of all corridors and two basement rooms, new sash doors at all entrances and the removal of two small partitions at the ends of the main corridor. Estimated cost, \$3,250.00.

2. The southeast room on main floor should be fitted up as a president's office. Decoration, carpet, furniture and filing cases will cost \$750.00.

3. Painting the outside woodwork of the Gymnasium and Manual Arts buildings will cost \$400.00.

4. Painting inside walls of Manual Arts building, three coats stippled; will cost \$2,000.00.

5. Converting old Training School into Library building, with new south entrance, new stairs, library stacks, removal and alteration of partitions, skylight, library stack, cork carpet for all floors, painting building outside and inside. Estimated cost, \$12,000.00.

6. Subdividing old library room with equipment for commercial department. Estimated cost, \$1,000.00.

7. Grading and concrete walks, \$1,500.00.

We need also in the near future:

A woman's dormitory, to cost.....	\$100,000 00
A men's gymnasium, to cost.....	40,000 00
A new heating plant with electrical equipment.....	25,000 00

FUNDS NEEDED FOR NEXT TWO YEARS.

The following appropriations will be needed for ordinary expenses for the next two years:

Appropriations.	Amount.	Increase over asking of two years ago.
Salary list of 1912 + \$5,500.00 increase.....	\$89,730 00	-----
Seven additional teachers—education, art, kindergarten, music, high school science, and commercial branches.....	10,300 00	\$10,300 00
Thirty additional summer teachers.....	7,000 00	1,500 00
Librarian and assistants.....	3,000 00	360 00
Clerks and stenographers.....	2,340 00	540 00
Engineer and assistant.....	2,020 00	50 00
Janitor service.....	5,000 00	560 00
Superintendent of grounds and assistant.....	2,100 00	60 00
Fuel.....	4,000 00	-----
Water supply.....	300 00	100 00
Electric current.....	2,200 00	600 00
Ordinary repairs.....	1,500 00	500 00
New equipment.....	1,000 00	-----
Grounds.....	2,000 00	-----
Contingent expenses.....	3,000 00	1,000 00
Laboratories.....	1,500 00	-----
Library maintenance and additions.....	2,500 00	100 00
Board of Education.....	400 00	-----
Catalog and printing.....	1,600 00	400 00
Total.....	\$142,540 00	\$16,070 00
Estimated revenues from term fees.....	6,000 00	-----
Annual appropriation needed.....	\$136,540 00	-----

In conclusion I would say that the past term has been very successful. The fine weather has meant to us good health, high spirits, regular attendance, interested, eager and appreciative students. The remarkable increase in our attendance since your last meeting is evidence that our work commends itself to the people of our State.

Respectfully submitted,

DAVID FELMLEY.

TREASURER'S REPORT.

Mr. F. D. Marquis, treasurer of the board, made the following report, which, on motion, was referred to the Committee on Auditing and Finance:

To the Board of Education of the State of Illinois:

MR. PRESIDENT AND MEMBERS OF THE BOARD—The last statement of your treasurer included June 3, 1912, and showed a balance on hand of \$11,469.89. The receipts since have been as follows, viz:

From State Treasurer, for the building fund.....	\$100,000 00
From State Treasurer, general fund.....	57,546 78
From tuition and term fees.....	5,717 00
From petty sales.....	119 94
From town of Normal, for sewer.....	165 57
Total.....	\$163,549 29

The disbursement has been \$132,146.97, as is shown by eighty-two vouchers which are returned herewith, together with a statement of account in detail. The balance on hand at this time is \$42,872.21.

Respectfully submitted,

F. D. MARQUIS,

Treasurer.

F. D. Marquis, treasurer, in account with the Board of Education of the State of Illinois:

		<i>Dr.</i>		
1912.				
June	3	To balance (account rendered).....		\$ 11,469 89
	19	To State Treasurer, new building fund.....	\$25,000 00	
	24	To Felmley, David, term fees.....	1,516 00	
July	16	To State Treasurer, general fund.....	28,773 39	
Aug.	19	To Felmley, David, term fees.....	1,743 00	
Sept.	3	To do.....	374 00	
	3	To Felmley, David, petty sales.....	119 94	
	13	To State Treasurer, building fund.....	25,000 00	
	19	To Felmley, David, town of Normal for sewer.....	165 57	
Oct.	16	To State Treasurer, general fund.....	28,773 39	
	17	To State Treasurer, building fund.....	50,000 00	
Dec.	16	To Felmley, David, fall term fees.....	2,084 00	
				163,549 29
				<u>\$175,019 18</u>
Dec.	16	To balance.....		<u>\$42,872 21</u>
<i>Credit by vouchers.</i>				
No.				
4136		Richards, Harvey.....	\$ 21 50	
4141		Sandham, W. R.....	11 00	
4142		Robertson, J. L.....	36 30	
4143		Kammann, C. H.....	2 50	
4144		Blair, F. G.....	6 36	
4145		Brown, J. Stanley.....	18 50	
4146		Stitt, F. B.....	13 15	
4147		Walker, P. R.....	15 60	
4148		Capen, Charles L.....	30 00	
4149		Simmons, J. L.....	3,000 00	
4150		Willard, B. O.....	15 64	
4151		Walker, P. R.....	15 80	
4152		Felmley, David.....	27 91	
4153		Town of Normal.....	57 55	
4154		B. & N. Ry. & Light Co.....	21 37	
4155		Felmley, David, 214 Centennial Histories.....	214 00	
4156		Pantagraph Printing and Stationery Co.....	200 00	
4157		Keiser-VanLeer Co.....	202 80	
4158		Rice, W. A.....	37 37	
4159		Illinois State Reformatory.....	48 05	
4160		S. P. Townsend Co.....	60 00	
4161		Philadelphia Lawn Mower Co.....	64 00	
4162		Magirl, P. H.....	8 45	
4163		Voyer, J. S.....	232 20	
4164		Broyhill, G. C.....	7 50	
4165		Felmley, David, June pay roll.....	7,625 13	
4166		J. I. Holcomb Mfg. Co.....	52 68	
4167		Pantagraph Printing and Stationery Co.....	114 22	
4168		Huffington, R. M.....	53 17	
4169		Huffington, R. M.....	44 40	
4170		Oliver Machinery Co.....	55 37	
4171		Phoenix Oil Co.....	28 40	
4172		Sinclair-Allen Mfg. Co.....	114 07	
4173		B. & N. Ry. & Light Co.....	46 82	
4174		Town of Normal.....	12 50	
4175		Nesenger & Co.....	58 56	
4176		Silver, Burdett & Co.....	60 00	
4177		American Piano Co.....	450 00	
4178		Felmley, David, library fund.....	1,200 00	
4179		Felmley, David, contingent fund.....	750 00	
4180		Simmons, J. L.....	8,000 00	
4181		Felmley, David, special pay roll.....	3,455 00	
4182		The Index.....	20 00	
4183		The Vidette.....	50 00	
4184		Eagle Pencil Co.....	38 75	
4185		Felmley, David, July pay roll.....	7,277 68	
4186		Felmley, David, student help on grounds.....	245 61	
4187		Newell, A. C.....	99 60	
4188		Illinois State Reformatory.....	401 80	
4189		Town of Normal.....	202 85	
4190		Rowles, E. W. A.....	93 52	
4191		Simmons, J. L.....	13,500 00	
4192		Felmley, David, August pay roll.....	7,206 65	
4193		Felmley, David, special pay roll.....	2,755 00	
4194		Globe-Wernicke Co.....	47 45	
4195		Keiser-VanLeer Co.....	45 30	

Treasurer's Report—Concluded.

		<i>Credit by vouchers.</i>	
No.		\$	
4196	B. & N. Ry. & Light Co.	68	55
4197	Simmons, J. L.	12,798	00
4198	Felmley, David, September pay roll	8,165	42
4199	Felmley, David, contingent fund	750	00
4200	Felmley, David, science fund	500	00
4201	Felmley, David, household science fund	250	00
4202	Rand, McNally & Co.	131	00
4203	Rice, W. A.	74	06
4204	Carleton, Guy.	46	72
4205	B. & N. Ry. & Light Co.	80	22
4206	Illinois State Reformatory	83	35
4207	Simmons, J. L.	8,559	00
4208	Carleton, Guy.	22	58
4209	Town of Normal	41	80
4210	Holder Hardware Co.	160	00
4211	Henry Capen's Sons	45	00
4212	B. & N. Ry. & Light Co.	73	76
4213	Felmley, David, October pay roll	8,181	11
4214	Illinois State Penitentiary	9	80
4215	Simmons, J. L.	10,243	00
4216	Felmley, David, November pay roll	8,205	82
4217	Richards, Harvey	18	40
4218	Illinois State Reformatory	124	75
4219	B. & N. Ry. & Light Co.	114	26
4220	Henry Michell Co.	68	29
4221	Simmons, J. L.	14,790	00
	Balance		
			\$132,146 97
			42,872 21
			\$175,019 18

President Felmley presented the five following reports: (1) Account with the contingent fund; (2) account with the library fund; (3) account with the science fund; (4) account with the household science fund; (5) account with the Normal University Farm, which were received, and, on motion, were referred to the Committee on Auditing and Finance.

ILLINOIS STATE NORMAL UNIVERSITY.

David Felmley, President, in account with the Contingent Fund:

		RECEIPTS.		
June	5	Balance on hand.....	\$385	88
July	10	Contingent order deposited.....	750	00
Oct.	3	Contingent order deposited.....	750	00
				<u>\$1,885 88</u>
		EXPENDITURES.		
Vouchers.				
1		Elsie Brusch, piano playing.....	\$ 6	13
2		M. E. Lee, supplies for kindergarten.....	7	47
3		Rose Smith, piano playing.....	4	80
4		C. H. Briggs, service as janitor.....	13	89
5		Louise Tucker, piano playing.....	16	00
6		Pantagraph Printing & Stationery Co., supplies for office, etc.....	9	60
7		Standard Oil Co., 3 barrels oil.....	13	73
8		Frank Ward, supplies.....	8	25
9		J. Bayler, grinding and repairing mowers.....	3	75
10		Larry DeFew, rent of costumes for gymnasium exhibit.....	9	25
11		N. Mace, 800 Choral Club programs.....	5	00
12		Ethel Haynes, supplies for gymnasium classes.....	4	37
13		McKnight & McKnight, supplies.....	6	47
14		Guy Carlton, fuse plugs.....	1	80
15		A. Washburn & Son, seeds, labels, etc.....	3	65
16		J. F. Riggs Publishing Co., 4 dozen class records.....	12	00
17		A. B. Dick Co., stencil paper.....	5	75
18		Holder Hardware Co., hardware supplies.....	6	40
19		L. M. Dexheimer, 12 sash curtains.....	1	00
20		Jessie M. Dillon, supplies for fourth grade.....	5	31
21		C. W. Klemm, ribbon, etc.....	18	65
22		McKnight & McKnight, 40 Webster's dictionaries.....	91	10
23		A. J. Dodson, mowing campus.....	17	13
24		Frank I. Miller, programs commencement.....	31	50
25		Pantagraph Printing & Stationery Co., paper.....	11	50
26		Central Union Telephone Co., service, May and June.....	4	95
27		China Store, rent 5 dozen chairs.....	3	75
28		Illinois Central R. R., freight on piano.....	12	45
29		W. B. Read & Co., Manila and crayon.....	27	64
30		Bloomington Prest Brick Co., 1,000 common brick.....	8	00
31		The Normalite, printing.....	49	70
32		Fred T. Ashton, orchestra at annual reception.....	6	75
33		J. S. Courtright, mailing and box rent.....	18	46
34		Belle Plumb, relining music boards.....	6	00
35		Kinloch-Bloomington Telephone Co., rent, July-September.....	19	55
36		Johnson Transfer Co., moving piano.....	20	00
37		Standard Oil Co., 1 barrel oil.....	3	20
38		Lyon & Healy, 1 piano cover.....	4	00
39		Leslie Bright, 49 senior invitations.....	2	00
40		Blanche Skinner, clerical duties.....	10	00
41		Jennie McCord, piano playing.....	8	10
42		Josephine Howe, piano playing.....	80	
43		Eva Anderson, 1 gymnasium suit.....	1	75
44		Bessie Perry, piano playing.....	1	75
45		Mary Clappitt, piano playing.....	3	20
46		Edna Klawonn, piano playing.....	55	
47		Clara Penstone, 1 volley ball.....	4	00
48		Pantagraph Printing & Stationery Co., printing for country school department.....	15	00
49		Western Union Telephone Co., 3 messages.....	2	05
50		Pantagraph Printing & Stationery Co., 1,000 programs.....	5	00
51		Zoe Garlough, clerical services.....	30	00
52		Merton Hagitt, janitor services.....	5	30
53		E. M. Augspurger, janitor services.....	8	50
54		Elsie Brusch, piano playing.....	7	20
55		F. Eberlein, directing music, 6 evenings.....	9	00
56		A. D. Ruckel & Son, 1 barrel clay.....	2	35
57		Ginn & Co., music for glee club.....	1	15
58		John Church Co., orchestra music.....	2	85
59		E. W. A. Rowles, 4 dozen pair scissors.....	2	47
60		R. M. Huffington, glass and putty.....	6	32

Contingent Fund--Concluded.

EXPENDITURES--Concluded.		
Vouchers.		
61	W. B. Read & Co., B. B. bladders and paper.....	\$ 4 25
62	The Normalite, rooming agreements.....	17 50
63	W. D. Alexander & Co., sand, cement and etc.....	10 35
64	Standard Oil Co., 1 barrel oil.....	4 80
65	Central Union Telephone Co., rent and tolls.....	6 95
66	McKnight & McKnight, supplies.....	6 99
67	G. W. Thomas, blacksmithing.....	6 15
68	David Felmley, telegrams, and etc.....	9 32
69	Houghton, Mifflin & Mifflin, 24 second readers.....	7 68
70	Newson & Co., 24 Aldine second readers.....	8 07
71	Row Peterson & Co., 24 Primers and 24 second readers.....	13 82
72	F. S. Webster Co., 1 coupon book for ribbons.....	9 00
73	L. Sanford, services as assistant janitor.....	1 25
74	Pantagraph Printing & Stationery Co., payment on alumni reg. and etc.....	100 09
75	C. M. Parker, 50 courses of study.....	10 00
76	A. B. Dick Co., mimeograph supplies.....	28 95
77	L. C. Smith & Bro., repairs on typewriter.....	12 50
78	Educational Review, 1 "Shop Prob. in Mathematics".....	98
79	Tablet & Ticket Co., gumed letters.....	15 40
80	Mabel Carney, trip to Joliet.....	3 48
81	Kinloch-Bloomington Telephone Co., rent and tolls.....	19 45
82	Frank Ward, oil and gasoline.....	9 21
83	Johnson Service Co., 4 thermostadt movements.....	8 00
84	National Crayon Co., crayon.....	5 88
85	J. S. Courtright, box rent and postage.....	11 22
86	Orr & Lockett, hardware supplies.....	18 39
87	D. P. Warner, painting floor and steps.....	19 96
88	Scott Paper Co., Scott issue and fixtures.....	13 25
89	Central Union Telephone Co., service and tolls.....	7 30
90	Pantagraph Printing & Stationery Co., mimeograph paper.....	6 75
91	W. B. Read & Co., 2 cases toilet paper.....	11 00
92	W. B. Read & Co., school supplies.....	7 95
93	D. Dufl, 4 hours labor, moving piano.....	75
94	Pantagraph Printing & Stationery Co., supplies, Training School.....	8 15
95	L. Hildebrandt, supplies for departments.....	24 17
96	J. F. Humphrey & Co., 2 boxes ivory soap.....	8 00
97	Narragansett Machine Co., locket keys.....	7 32
98	Sherman Hunt, benzine, keys and etc.....	2 30
99	Mrs. G. M. Ogle, piano playing.....	6 40
100	H. Richards, freight and drayage.....	65 73
101	Orr & Lockett, manual training apparatus.....	51 01
102	M. Jones, piano playing.....	90
103	Goder-Heimann, 1 map Roman Empire.....	12 00
104	Supplee Hardware Co.....	1 85
105	Thomas Charles, kindergarten supplies.....	4 08
106	Braden Stereopticon Co., slides and negatives.....	21 94
107	George Brand & Son, 1 typewriter chair.....	7 50
108	Pantagraph Printing & Stationery Co., mimeograph paper.....	8 75
109	Charles Tegmeier, repairs on electric plant.....	7 50
110	G. W. Thomas, blacksmithing.....	2 65
111	Miss Foote, materials handwork, 3d grade.....	3 03
112	C. L. Liming, janitor service.....	17 80
113	Leon Harrison, baccalaureate address.....	60 00
114	McKnight & McKnight, supplies.....	13 88
115	Nesenger & Co., hardware supplies.....	12 45
116	A. S. Barnes & Co., music books.....	1 50
117	W. T. Shorthose, glass.....	16 00
118	Keiser-VanLeer Co., plumbing material.....	22 20
119	Holder Hardware Co., hardware supplies.....	15 15
120	Baker-Gillam Com. Co., toilet paper.....	21 50
121	Standard Oil Co., 1 barrel oil.....	4 80
122	Read & White, Manila and bank pins.....	3 08
123	Presto Lite Co., 2 No. 6 motor cycles and express.....	1 45
124	J. S. Courtright, stamps.....	15 00
125	D. Felmley, expenses business trip to Chicago.....	6 84
126	A. J. Dodson, plowing garden.....	5 00
127	C. C. Richards, art. materials.....	41 00
128	J. S. Courtright, stamped envelopes.....	42 72
129	F. J. Ward, janitor supplies.....	7 00
130	P. Keller & Co., repairing lamp.....	10 50
131	Central Union Telephone Co., services and tolls.....	7 60
132	Holder Hardware Co., 2 door checks.....	11 60
133	J. S. Lantz, 1 load sand for greenhouse.....	3 75
134	McKnight & McKnight, footballs.....	16 65
	Balance on hand Dec. 17, 1912.....	
		\$1,641 80
		244 08
		\$1,885 88

An appropriation of \$2,000.00 is requested for the next six months.

ILLINOIS STATE NORMAL UNIVERSITY.

David Felmley, President, in account with the Library Fund:

		RECEIPTS.		
1912.				
June 5	Balance on hand.....		\$ 154 00	
July 10	Library order deposited.....		1,200 00	
				<u>\$1,354 00</u>
		EXPENDITURES.		
Vouchers.				
1	Winfield Scott, service in library.....		\$ 6 00	
2	Edith Griggs, service in library.....		3 75	
3	Frances Pond, service in library.....		39 13	
4	Michael Welsh, service in library.....		6 30	
5	Henry Porter, service in library.....		29 20	
6	American Prison Association, proceedings.....		1 50	
7	Roy L. Spies, care of geog. material.....		4 00	
8	Pantagraph Printing & Stationery Co., supplies.....		9 25	
9	R. R. Bowker Co., Am. Lib. Annual.....		5 00	
10	Nat. Citizens' League, fee and book.....		1 00	
11	A. C. McClurg & Co., books.....		27 25	
12	Librarian of Congress, deposit for cards.....		5 00	
13	School Board Journal, subscription, 1912-13.....		1 00	
14	A. C. McClurg & Co., books.....		36 19	
15	The Pantagraph, subscription to July 1, 1912.....		2 50	
16	Edna Kelley, service in library.....		38 73	
17	Frances Pond, service in library.....		32 00	
18	H. Porter, service in library.....		24 00	
19	Illinois State Reformatory, binding.....		41 50	
20	R. L. Spies, care of geog. material.....		2 00	
21	McKnight & McKnight, periodicals.....	130	25	
22	Robert Glasgow, "Makers of Canada".....		29 50	
23	C. W. Bowen, dues Am. Hist. Assn.....		3 00	
24	M. C. Welsh, service in library.....		5 90	
25	Clyde Todd, service in library.....		7 60	
26	William E. Mayo, service in library.....		8 70	
27	A. L. A. Publishing Board, A. L. A. Catalog.....		1 20	
28	A. V. Milner, supplies for library.....		3 57	
29	A. C. McClurg & Co., books.....	65	50	
30	Boston Book Co., 20 v. Education.....		2 05	
31	U. of C. Press, subscription, Elem. School Teacher.....		1 35	
32	A. C. McClurg & Co., books.....	39	38	
33	John Wilson & Son, "The Printing Art".....		2 00	
34	Nature Publishing Co., books on Nature.....		6 75	
35	Miss. Valley Hist. Assn. 4 volumes, 1908 proceedings.....	12	50	
36	State Geol. Survey, 6 mounted maps.....		2 64	
37	A. C. McClurg & Co., books.....	68	79	
38	Pantagraph Printing & Stationery Co., supplies, binding and printing.....	103	27	
39	Illinois State Reformatory, binding.....	239	00	
40	Davis Press, Holmes School Organization.....		2 14	
41	A. F. Lauriat Co., Shakespeare Classics.....		4 18	
42	Library of Congress, payment on cards.....	10	00	
43	Journal of American History, subscription for 1913.....		4 00	
44	Public School Publishing Co., School & Home Education.....		1 25	
45	A. C. McClurg & Co., books.....	83	61	
46	Rand, McNally & Co., 1 set New Library Atlas.....		25 00	
47	Harper Bros. Wilson's History of the American People.....		13 50	
48	H. W. Wilson Co., 3d edition U. S. Catalog.....		37 10	
49	Journal of American History, subscription, 1913.....		4 00	
50	Frances Pond, service in library.....	12	20	
51	Henry Porter, service in library.....	22	40	
52	William E. Mayo, care geog. material.....		9 00	
53	A. C. McClurg & Co., books.....	32	63	
54	McKnight & McKnight, magazines and books.....	142	78	
55	American Photo Text Book Co., 1 set books.....		5 00	
	Deficit, Dec. 17, 1912.....			\$1,457 03
				102 13
				<u>\$1,354 90</u>

An appropriation of \$1,200.00 is requested for the next six months.

ILLINOIS STATE NORMAL UNIVERSITY.

David Felmley, President, in account with the Science Fund:

		RECEIPTS.		
1912.				
June 5	Balance on hand.....		\$413 45	
Sept. 28	Science order deposited.....		500 00	
				\$913 45
		EXPENDITURES.		
Vouchers.				
1	H. A. Peterson, supplies for department.....	\$	1 25	
2	J. L. Pricer, 12 perch for science department.....		1 00	
3	C. H. Stoelting & Co., apparatus.....		9 14	
4	H. J. Evans, apparatus for science department.....		20 00	
5	Central Scientific Co., apparatus.....		25 00	
6	Union Gas & Electric Co., fixtures and repairs.....		4 75	
7	Guy Carlton, fuses and batteries.....		6 20	
8	A. A. Sphung, 1 dozen grass frogs.....		1 00	
9	Moffat, Yard & Co., 3 electrotypes.....		3 00	
10	Central Scientific Co., barometer and etc.....		16 31	
11	Central Scientific Co., laboratory chemicals.....		64 14	
12	H. D. Waggoner, material for department.....		4 00	
13	W. H. Homuth, repair of stop watch.....		3 00	
14	Bausch & Lomb, supplies for laboratory.....		155 03	
15	Bausch & Lomb, chemical supplies.....		107 52	
16	Central Scientific Co., 1 thermo barograph.....		50 60	
17	H. A. Peterson, supplies for psychology laboratory.....		2 74	
18	H. A. Peterson, supplies for psychology laboratory.....		1 28	
Balance on hand, Dec. 17, 1912.....				\$475 36
				438 09
				\$913 45

ILLINOIS STATE NORMAL UNIVERSITY.

David Felmley, President, in account with the Household Science Fund:

		RECEIPTS.		
1912.				
June 5	Balance on hand.....		\$365 68	
June 4	Domestic science receipts deposited.....		87 68	
June 11	Domestic science receipts deposited.....		94 00	
June 17	Snow's Systems, sold.....		72 00	
July 17	Domestic science receipts deposited.....		43 41	
Aug. 1	Domestic science receipts deposited.....		75 00	
Sept. 11	Domestic science receipts deposited.....		74 75	
Sept. 16	Domestic science receipts deposited.....		134 00	
Sept. 28	Domestic science order deposited.....		250 00	
Oct. 5	Domestic science receipts deposited.....		32 90	
Oct. 10	Domestic science receipts deposited.....		108 00	
Oct. 24	Domestic science receipts deposited.....		78 95	
Nov. 19	Domestic science receipts deposited.....		133 55	
Dec. 10	Domestic science receipts deposited.....		94 90	
Dec. 10	Domestic art receipts deposited.....		81 00	
				\$1,725 82
		EXPENDITURES.		
Vouchers.				
1	Pantagraph Printing & Stationery Co.....	\$300 00		
2	C. A. Burner, printing recipes.....	112 10		
3	Union Gas and Electric Co., gas for June.....	9 45		
4	Model Laundry, May laundry.....	18 18		
5	Model Laundry Co., June laundry.....	10 18		
6	W. O. Reed & Son, meat, December to June.....	58 43		
7	C. W. Klemm, crash toweling and etc.....	17 37		
8	C. A. Burner, printing recipes.....	47 70		
9	Union Gas and Electric Co., gas for July.....	8 05		
10	McKnight & McKnight, supplies for department.....	6 72		
11	W. O. Reed & Son, meat, June 21-July 10.....	8 29		
12	Frank J. Ward, groceries, spring term.....	210 63		
13	Frank J. Ward, groceries, summer.....	79 95		
14	Nellie Phillips, mending towels, etc.....	13 30		
15	Model Laundry Co., July laundry.....	17 46		
16	W. O. Reed & Son, meat, second summer term.....	6 20		
17	Union Gas and Electric Co., gas for August.....	8 25		
18	Model Laundry, August laundry.....	10 45		
19	C. W. Klemm, domestic science materials.....	18 13		
20	Manufactured Ice Co., 9,000 pounds ice.....	36 00		
21	Model Laundry, September laundry.....	8 77		
22	Union Gas and Electric Co., gas for September.....	7 25		
23	L. J. Snow, systems.....	90 00		
24	Union Gas and Electric Co., gas for October.....	16 05		
25	Model Laundry Co., October laundry.....	18 19		
26	C. W. Klemm, cloth and notions.....	17 69		
27	Singer Sewing Machine Co., needles and belt.....	1 30		
28	C. W. Klemm, supplies for domestic art department.....	4 10		
29	Union Gas and Electric Co., gas for November.....	13 25		
30	Model Laundry Co., November laundry.....	15 32		
31	L. J. Snow & Co., 45 systems, 1 skirt system.....	136 00		
32	W. O. Reed & Son, meat, fall term.....	71 26		
33	F. J. Ward, groceries for fall term.....	391 54		
	Deficit, Dec. 17, 1912.....			\$1,787 56
				61 74
				\$1,725 82

An appropriation of \$750.00 is requested for the next six months.

ILLINOIS STATE NORMAL UNIVERSITY.

David Felmley, President, in account with the Farm Fund:

		RECEIPTS.		
1912.				
June 5	Balance on hand.....		\$188 70	
Aug. 31	Sundry boys rent of 1½ acres.....		10 90	
Aug. 31	W. A. Rice, 17½ bushels corn sold.....		9 75	
Aug. 31	C. E. Overton, payment on rent.....		150 00	
Sept. 13	Farm receipts deposited.....		20 65	
Oct. 3	Farm receipts deposited.....		19 00	
Nov. 5	Farm receipts deposited.....		73 66	
Dec. 6	Farm receipts deposited.....		184 50	
				\$657 16
		EXPENDITURES.		
Vouchers.				
1	W. G. Griffith, 1 bushel yellow corn.....	\$ 3 50		
2	J. G. Melliush & Co., survey for fence line.....	3 75		
3	F. Langhoff, pulling 136 rods of hedge.....	47 60		
4	Nesenger & Co., fencing 110 rods.....	139 00		
				\$193 85
	Balance on hand, Dec. 17, 1912.....			463 31
				\$657 16

REPORTS OF SPECIAL COMMITTEES.

Mr. Capen, chairman of the special committee to consider the tendency to increase the special funds, presented the following report:

To the President and Members of the Board:

The special funds now in the hands of the president are five in number: The Contingent Fund, the Library Fund, the Science Fund, The Household Science Fund, and the Farm Fund.

The chief expenditures from the Contingent Fund are for postage, mimeograph supplies and minor stationery, minor repairs, supplies for the various departments, telephone bills, janitor's supplies, services of pianists who play in the kindergarten, for the writing class, and for the gymnasium classes one day in the week, and many other small expenditures not covered by the above titles. The receipts of this fund are \$3,000.00 a year, appropriated by the board.

The Library Fund is used for the purpose of new books, for periodicals and binding, for the stationery and other supplies used in the administration, and for student help employed, in addition to the librarian and three regular assistants. The receipts of this fund are \$2,500.00 a year, appropriated by the board and a small amount collected from library fines.

The Science Fund is used wholly for the purchase of apparatus and chemicals and illustrative material for the departments of physics, chemistry, biology, physiology, geography and psychology. The receipts of this fund consist of a variable amount appropriated by the board, averaging of late about \$1,000.00 per year, and of a small amount collected from breakage of apparatus on the part of students.

The Domestic Science Fund is used to purchase new material and apparatus for the department of home economics. The board appropriates \$500.00 a year, but the chief receipts of this department are from money collected from students in the special domestic science fee, and from the lunches that the department sells to students in the fall term. For eleven weeks in each fall term we furnish lunches to about sixty students for a cost not exceeding 15 cents each.

The Farm Fund has, for the last two years, been wholly expended in grass seed, fencing, and extra labor which is designed to put the farm in better condition. The receipts of this fund have been rentals and the proceeds of crops sold. No appropriation has been made by the board.

The advantage in these funds is that it makes the payment of the multitude of small bills that have to be met in the ordinary administration of the institution much easier than if all are to be paid as the larger bills are paid, by an order drawn directly upon the treasurer. We do not see that anything can be gained by having these funds abolished. As a matter of fact, the expenditures made from these funds are more carefully audited by the board than the larger expenditures, which are paid directly by orders upon your treasurer.

The next question is, may these funds be consolidated? We think the Library Fund should remain as a separate fund for the reason that if the librarian knows that there is a definite limit to the amount of money to be expended in her department she is able to preserve, in consultation with the president, some sort of equitable distribution of library purchases among the different departments of the school. If there is no limit set by the board upon the expenditures of this department it would add considerably to the labor of the president in deciding how far library expenditures should go.

I think that the farm account should continue as a separate petty ledger account. We believe, too, that because of the fact that the domestic science department is engaged in selling lunches during the fall term that it would be best to keep its account as a separate account as at present. There is, however, no very good reason for separating the expenditures for the so-called science departments from the expenditures of other departments in the school. In other words, we may properly consolidate the Science Fund with the Contingent Fund.

Yours very truly,

DAVID FELMLEY,
P. R. WALKER,
CHARLES L. CAPEN,
Committee.

On motion of Mr. Capen the report was adopted.

Mr. Stitt moved that all moneys received by this institution be covered into the treasury of the institution. Carried.

REPORTS OF STANDING COMMITTEES.

AUDITING AND FINANCE COMMITTEE.

The Committee on Auditing and Finance presented the following seven reports, upon each of which the roll being called and all members present voting in the affirmative, the recommendations in each of them for the expenditure of money were adopted:

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of F. D. Marquis, treasurer, with its eighty-two accompanying vouchers and showing a balance of \$42,872.21, begs leave to report that it has examined the same and finds it correct and recommends that it be approved.

WILLIAM R. SANDHAM,
CHARLES L. CAPEN,

Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the Contingent Fund with its 134 accompanying vouchers and showing balance on hand of \$244.08, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved. It recommends an appropriation of \$2,000.00 for the ensuing six months, as asked for.

WILLIAM R. SANDHAM,
CHARLES L. CAPEN,

Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the Library Fund, with its fifty-five accompanying vouchers and showing deficit of \$102.13, begs leave to report that it has examined the same, finds it correct, and recommends an appropriation of \$1,200.00 for the ensuing six months, as asked for.

WILLIAM R. SANDHAM,
CHARLES L. CAPEN,

Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the Science Fund with its eighteen accompanying vouchers and showing balance on hand of \$438.09, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved.

This fund, by action of the Board of Education, has been consolidated with the Contingent Fund.

WILLIAM R. SANDHAM,
CHARLES L. CAPEN,

Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the Household Science Fund with its thirty-three accompanying vouchers and showing a deficit of \$61.74, begs leave to report that it has examined the same and finds it correct. It recommends an appropriation of \$750.00 to this fund for the ensuing six months, as asked for.

WILLIAM R. SANDHAM,
CHARLES L. CAPEN,

Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the Farm Fund with its four accompanying vouchers and showing balance on hand of \$463.31, begs leave to report that it has examined the same and finds it correct, and recommends that it be approved. It is recommended that this balance be turned into the treasury and that this sum, \$463.31, be appropriated to the Farm Fund for the next six months.

WILLIAM R. SANDHAM,
CHARLES L. CAPEN,

Committee on Auditing and Finance.

To the Board of Education of the State of Illinois:

Your Committee on Auditing and Finance, to whom was referred the following unpaid bills, begs leave to report that it has examined the same and recommends that they be paid:

A. L. Pillsbury, services as superintendent of new building.....	\$500 00
David Felmley, balance due on Memorial Histories.....	117 48
Pantagraph Printing & Stationery Co., balance due on Alumni Register	519 00

WILLIAM R. SANDHAM,
CHARLES S. CAPEN,

Committee on Auditing and Finance.

COMMITTEE ON BUILDINGS AND GROUNDS.

Mr. Brown moved that the representative of the Western Electric Telephone system be given ten minutes in which to present his system to the board. Carried.

Mr. Capen moved that the rules be suspended and that Mr. Donohue be allowed to speak to the board for a few minutes on the claims of Mr. Renick Martin. Carried.

Mr. Capen moved that the president of the board be authorized to make such contract in regard to the telephone system, recommended by the Committee on Buildings and Grounds as in his discretion he sees proper. Roll call. Five ayes; two nays. Carried.

Mr. Brown moved that the claims of Mr. Renick Martin for \$45 for injuries received while in the employ of this institution be allowed in satisfaction of all claims. Roll call. Carried.

Mr. Capen moved that the president be authorized to apply to the Legislature for sufficient money to convert the north building into a fire-proof building. Roll call. Three ayes and three nays. Motion lost.

Mr. Kammann moved that the recommendation of President Felmley in regard to converting the old training school into a library building be concurred in. Roll call. Five ayes; two nays. Carried.

Mr. Capen moved that funds be requested of the Legislature for extraordinary repairs and betterments as follows:

For repairs in the Main building	\$3,250 00
For fitting up southeast room in the Main building as a president's office.....	750 00
For painting outside woodwork of Manual Arts building and Gymnasium	400 00
For painting inside walls of Manual Arts building.....	2,000 00
For alterations and equipment needed for commercial department..	1,000 00
For grading and concrete walks.....	1,500 00
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Total	\$8,900 00

Roll call. Carried unanimously.

Mr. Blair moved that \$100,000.00 be asked of the Legislature for a woman's dormitory and \$25,000.00 for rebuilding the heating plant, including apparatus for generating electric current. Roll call. Carried unanimously.

Mr. Sandham moved that \$21,600.00 be asked of the Legislature for buildings and other permanent improvements, live stock, and machinery for the farm. Roll call. Five ayes; two nays. Carried.

On motion of Mr. Capen it was voted that \$12,500.00 be asked of the Legislature for furnishing and equipping the new Training School building. Roll call. Unanimously carried.

COMMITTEE ON TEACHERS AND SALARIES.

Mr. Brown presented the following report:

REPORT OF COMMITTEE ON TEACHERS AND SALARIES.

Your committee recommends:

1. That Miss Jessie I. Lummis be appointed teacher of the Latin language and literature for the current year at a salary of \$1,400.00 for forty-two weeks of service.
2. That Miss Myrta McClellan be appointed assistant in geography at a salary of \$1,400.00 for forty-two weeks.
3. That the salary of Miss Jean Stewart, assistant in household science, be increased from \$900.00 to \$1,000.00 for the current year.

4. That the salary of Mr. Harrison H. Russell, director of physical education for men, be increased from \$1,320.00 to \$1,500.00 for the current year.

We recommend also that in making our request for appropriations from the Legislature we include the sum of \$5,500.00 for salary increases, especially for the teachers who have been recently appointed to their present positions.

J. STANLEY BROWN,
P. R. WALKER.

Mr. Brown moved that the report be adopted. Roll call. Carried unanimously.

Mr. Brown also recommended that the recommendations of President Felmley proposing the establishing of a commercial department and the employment of seven new teachers, as found in his report, be approved and that provision therefor be made by the board, and that the recommendations of President Felmley concerning the summer school faculty be approved, and that the Committee on Teachers and Salaries be authorized to employ the necessary additional teachers to carry out this action of the board. Roll call. Unanimously carried.

Mr. Brown moved that \$450.00 per year be granted for the rural school as recommended by the president. Roll call. Three ayes; four nays. Lost.

MOTIONS AND RESOLUTIONS.

Mr. Capen moved that the board ask from the Legislature, for ordinary expenses of the Illinois State Normal University, the sum of \$130,000.00 in addition to one-half of the College and Seminary Fund. Roll call. Carried.

Mr. Sandham moved that the expenses of this board meeting be paid. Roll call. Carried.

(Note): President Walker added the name of Mr. Kammann to the Committee on Buildings and Grounds.

The following communication from the Council of the Town of Normal was presented to the board:

To the Honorable State Board of Education:

GENTLEMEN—The town of Normal asks that you request the Legislature to appropriate for the State's portion of—

- (1) A sewer on Main street, from Mulberry to Willow street, \$360.00.
- (2) A water main on Main street, from Sudduth road to Willow street, \$552.00.

This is agreeable to an understanding arrived at with your board at its meeting last June.

The sewer referred to has been constructed and is in use; the assessment of \$360.00 standing upon the books as one against the town.

Very respectfully,

O. L. MANCHESTER,
President of the Town of Normal.

Normal, Ill., Dec. 17, 1912.

On motion of Mr. Blair it was voted that the sum of \$912.00 be asked of the Legislature to meet this assessment.

On motion the president of the board was authorized to appoint a committee on legislation to prepare and present to the Legislature the various requests authorized by the board.

This legislative committee, as appointed, consists of P. R. Walker, Charles L. Capen, Frank Stitt, J. Stanley Brown and President David Felmley.

On motion of Mr. Capen the board adjourned.

F. G. BLAIR,

Secretary.

P. R. WALKER,

President.