

PROCEEDINGS  
OF THE  
BOARD OF EDUCATION  
OF THE  
STATE OF ILLINOIS

Regular Semiannual Meeting Held at Normal  
December 15, 1915



SCHNEPP & BARNES, STATE PRINTERS  
SPRINGFIELD, ILL  
1915.

## BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

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### OFFICERS AND MEMBERS.

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F. G. BLAIR, *ex officio member and Secretary*, Springfield.  
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F. B. STITT, El Paso.  
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HENRY HOFF, Germantown.  
JOHN L. BRUMMERSTEDT, Altamont.  
GEORGE W. HUGHES, Hume.  
HENRY OAKES, Bluffs.

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### STANDING COMMITTEES.

*Auditing and Finance,*

WALL, BRUMMERSTEDT, SMITH.

*Building and Grounds,*

STITT, HUGHES, AMSLER, KIMBROUGH.

*Course of Instruction,*

ECHOLS, BALTZ, SMITH.

*Teachers and Salaries,*

BROWN, BLAIR, DOOLIN.

*Practice Department,*

DOOLIN, ECHOLS, BALTZ.

*Library and Museum,*

KIMBROUGH, HOFF, OAKES.

*Agricultural Department,*

HUGHES, HOFF, OAKES.

## ORDER OF BUSINESS.

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1. Reading, amending and adopting minutes.
2. Election of officers.
3. Report of President of Normal University.
4. Treasurer's report.
5. Report of special committees.
6. Report of standing committees, in order.
7. Communications.
8. Motions and resolutions.
9. Unfinished business.
10. General business.

## THE CALENDAR.

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### Winter Term, 1915-16:

Monday, December 6—Winter term begins.

Wednesday, December 15—Semiannual meeting of the Board of Education.

Friday, December 17—Vacation of two weeks.

Monday, January 3, 1916—Winter term resumes.

Friday, February 18—Founders' Day Celebration.

Saturday, March 4—Annual contest in oratory.

Friday, March 10—End of winter term.

Vacation of nine days.

### Spring Term, 1916:

Monday, March 20—Spring term begins.

Monday, May 1—Mid-spring term of six weeks begins.

Wednesday, June 7—Annual meeting of Board of Education.

Thursday, June 8—Annual commencement exercises.

### Summer Session, 1916:

Monday, June 12—First Summer term begins.

Monday, July 24—Second Summer term begins.

Wednesday, August 30—Second Summer term ends.

Monday, September 11—Beginning of Fall term 1916-17.

# PROCEEDINGS OF THE BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

## SEMIANNUAL MEETING.

NORMAL, ILLINOIS, *December 15, 1915.*

The Board of Education met in the office of the president of the Normal University at 9:00 a. m.

Present: Messrs. Baltz, Blair, Brown, Brummerstedt, Capen, Hoff, Hughes, Kimbrough, Oakes, and Smith.

Mr. W. P. Wall, who was present at the meeting of the committees on Tuesday, December 14, was called home and unable to attend the board meeting.

The minutes of the meeting of June 9, 1915, were approved as printed.

The president of the university presented the following report which was received and the various recommendations were referred to the proper committees:

### PRESIDENT'S REPORT.

*To the Board of Education of the State of Illinois.*

MR. PRESIDENT AND MEMBERS OF THE BOARD: I have the honor to submit the following report of the work of the Illinois State Normal University for the half-year ending December 17, 1915:

### STATISTICS OF ATTENDANCE

*For the Year 1914-15.*

During the year ending August 31, 1915, the total enrollment of students in the normal and high-school departments was 2,830. Of these 2,536 are pledged to teach in the schools of Illinois. The enrollment was 255 greater than last year.

Ten students from other states and 176 others who did not take the pledge to teach were admitted upon the payment of tuition, most of the latter in the high school.

One hundred and sixty-six were holders of township scholarships; of these 88 were in the high school, 78 in the normal department. Twenty-three other students in the ninth grade were admitted to free tuition. Ninety Illinois counties and 17 other states were represented.

The attendance of the elementary training school was 519, making a grand total of 3,349.

*Since June 10, 1915.*

The attendance in the teachers' college, normal, and high-school departments for the three terms since your last meeting is as follows:

Term.	Men.	Women.	Total.
First summer term, 1915.....	319	1,515	1,834
Second summer term, 1915.....	146	320	466
Fall term, 1915.....	313	643	956

Of the 956 students attending the fall term 155 were enrolled in the teachers' college, 569 as normal students, 232 as high-school students. The attendance in the three departments is 134 more than last year.

New students were admitted during the fall term as follows:

	Students.	Normal.	High School.	Total.
Men .....		94	34	128
Women .....		309	28	337
Total .....		403	62	465

### QUALIFICATIONS OF NEW STUDENTS.

Six college graduates.

Two hundred and forty-five graduates of four-year high schools.

Thirty-two graduates of three-year high schools.

Thirty-five high-school students with at least two years' work.

Fifty-five high-school students with less than two years' work.

Forty-four holders of township scholarships.

Seventy-seven experienced teachers.

The following table exhibits the attendance in the normal school and teachers' college for the year ending August 31, 1915. The university high school and elementary training school are not included.

Adams .....	24	Johnson .....	2	Schuyler .....	7
Bond .....	5	Kane .....	4	Scott .....	15
Brown .....	7	Kankakee .....	37	Shelby .....	11
Bureau .....	45	Knox .....	13	Stark .....	6
Calhoun .....	16	Lake .....	15	St. Clair .....	75
Carroll .....	2	La Salle .....	39	Stephenson .....	7
Cass .....	16	Lawrence .....	36	Tazewell .....	93
Champaign .....	43	Livingston .....	80	Union .....	1
Christian .....	50	Logan .....	65	Vermilion .....	42
Clark .....	3	McDonough .....	2	Wabash .....	6
Clay .....	7	McHenry .....	1	Warren .....	6
Clinton .....	8	McLean .....	492	Wayne .....	5
Cook .....	14	Macon .....	75	White .....	3
Crawford .....	6	Macoupin .....	80	Whiteside .....	6
Cumberland .....	3	Madison .....	59	Will .....	34
Dewitt .....	57	Marion .....	19	Williamson .....	1
Douglas .....	24	Marshall .....	45	Woodford .....	78
Edgar .....	10	Mason .....	27		
Edwards .....	1	Menard .....	25	Arkansas .....	1
Effingham .....	5	Mercer .....	1	California .....	1
Fayette .....	16	Monroe .....	6	Connecticut .....	1
Ford .....	71	Montgomery .....	45	Florida .....	2
Franklin .....	4	Morgan .....	41	Georgia .....	1
Fulton .....	10	Moultrie .....	14	Indiana .....	1
Gallatin .....	6	Ogle .....	1	Iowa .....	3
Greene .....	27	Peoria .....	63	Kansas .....	1
Grundy .....	18	Perry .....	3	Minnesota .....	2
Hamilton .....	8	Piatt .....	64	Missouri .....	5
Hancock .....	8	Pike .....	35	Nebraska .....	2
Henderson .....	6	Pepe .....	11	Ohio .....	1
Henry .....	23	Pulaski .....	3	Oklahoma .....	1
Iroquois .....	59	Putnam .....	15	Tennessee .....	1
Jackson .....	2	Randolph .....	12	Vermont .....	1
Jasper .....	4	Richland .....	18	Wisconsin .....	2
Jefferson .....	4	Rock Island .....	12	England .....	1
Jersey .....	9	Saline .....	4		
Jo Daviess .....	3	Sangamon .....	83	Total .....	2,594

## THE UNIVERSITY HIGH SCHOOL.

The enrollment in the University High School for the fall term was 235.

	Girls.	Boys.	Total.
Fourth-year students.....	22	26	48
Third-year students.....	31	39	70
Second-year students.....	18	43	61
First-year students.....	28	28	56
Total .....	99	136	235

It will be noted that only 56 were enrolled as new students in the first-year class. Many more applied for admission. A few of these are in the preparatory class in the normal department. Some sought other high schools.

Of the enrollment—

Ninety-four have township scholarships.

Ninety-one have paid tuition at \$36 per year.

Twelve paid tuition at \$54 per year.

Eight have tuition paid from county fund.

Nineteen are ninth-grade students promoted from the elementary training school.

While the high school continues to be a very popular institution with the young people of this region, and enjoys a good reputation with discriminating parents, the chief use of the high school is to serve as a training school for our students who aspire to high-school teaching. In the present term forty-five of the sixty-six high-school classes are taught by student teachers. The average membership of the classes is fourteen.

Many of our high-school students come from non-high-school territory and desire to have their tuition paid from the distributable funds of their respective counties. This may be done if the university high school is a recognized public high school. To secure such recognition it may become necessary for our students teaching there to secure teachers' certificates. The fees for these should be paid by the Normal University. The county superintendent will pay an equal sum for the use of our buildings for institute purposes.

## THE ELEMENTARY TRAINING SCHOOL.

The enrollment in the eight grades of the elementary training school for the fall term was 352, in the kindergarten 63, a gain of 28 over last year. There were nearly 50 young women observing and teaching in the kindergarten. Many more children would attend if granted permission. We shall probably find it expedient to provide for an afternoon kindergarten class, and divide the student assistants into two groups.

The normal school and teachers college show an increase of 137 students over last year, a growth of 23 per cent. Our senior class numbers 176. The senior class next year will probably reach 200.

I recommend that an arrangement be made with the Soldiers' Orphans' Home by which the school of that institution may gradually be converted into a training school for the Normal University. The facts that the children of that institution live upon a farm, that they are under the constant control of the Home authorities make it possible to work out an ideal program of study, work, and play. The Home is easily accessible; a street car ride of eight minutes brings one within two blocks of the institution.

## THE SUMMER SCHOOL.

The attendance in 1915 included 2,076 different students, a gain of 198 over the year before. The staff of instructors numbered 70 in the first term, 21 in the second term. The increased attendance, fortunately, was so uniformly distributed among the various classes as to cause no overcrowding.

It is recommended that the Committee on Teachers and Salaries be authorized to employ such additional instructors as may be needed for the summer of 1916. It is believed that forty will be required.

#### THE MID-SPRING TERM.

We have, for two years, tried the experiment of a mid-spring term of six weeks, beginning about May 1. The enrollment was 64 in 1914, 117 in 1915. This term meets a real want. We may reasonably expect an attendance of 150 in 1916, if suitable provision be made. Last year you authorized three additional instructors. Only one was employed. It is recommended that four be authorized for this term.

#### NORMAL-SCHOOL EXTENSION.

Mr. Austin E. Wilber, of Whitewater, Wisconsin, was engaged last summer as director of our extension work. Sixteen study centers have been organized with twenty-one classes. Mr. Wilber teaches eleven in sociology and three in principles of education; Mr. Beyer two in European history; Mr. Sanford two in geography; Mr. Ridgley and Miss Stark each one in geography; Mr. Schroeder one in the history of education. The study centers are—

<i>Sociology.</i>		<i>European History.</i>	
Carlville .....	18	Clinton .....	22
Danville .....	30	Pontiac .....	28
El Paso .....	14		
Joliet .....	32	<i>Geography.</i>	
La Salle .....	18	Decatur .....	41
Lincoln .....	25	Peoria .....	34
Mason City .....	16	Peoria .....	49
Petersburg .....	16	Springfield .....	27
Springfield .....	22		
Streator .....	31		
Viriden .....	24		
<i>Principles of Education.</i>		<i>History of Education.</i>	
Danville .....	16	Joliet .....	21
Joliet .....	10		
Pekin .....	18		

The study centers meet biweekly for a two-hour session. Fifteen meetings will be held. The work began September 20 and will be completed on May 1. The students are required to spend four hours per week in home study. If the work is done satisfactorily *one credit* is earned towards graduation. The two-dollar fee paid by each student will just about meet the traveling expenses and hotel bills of the director and other instructors.

#### THE FACULTY.

At your June meeting you authorized your Committee on Teachers and Salaries to fill all vacancies, and to employ teachers for the new positions subject to your approval. Under this authority the following teachers have been employed since your June meeting:

Miss Alma Hamilton, of Bloomington, Illinois, has been appointed training teacher for the high school at a salary of \$1,200 for forty-two weeks. Miss Hamilton is a graduate of the Illinois Wesleyan and of our own teachers' college and has received the degree of M. A. from the Teachers' College of Columbia University, New York. Miss Hamilton has had extensive experience as a high-school teacher of English and other branches.

Mr. William Hein, of Madison, Wisconsin, has been appointed teacher of Zoology for the year at a salary of \$1,800 for forty-two weeks. Mr. Hein is a graduate of the State Normal School at Oshkosh, Wisconsin, of the



University of Nebraska, and has received a master's degree from the University of Wisconsin. He has taught his specialty in the University of West Virginia and in the Porto Rico Normal School.

Miss Verle E. Sells has been appointed teacher of Stenography and Type-writing for the year at a salary of \$1,000 for forty-two weeks. Miss Sells is a graduate of Milwaukee-Downer College and of the Gregg School of Shorthand. She has taught commercial branches in Wisconsin and in Dubuque, Iowa.

Mr. Austin E. Wilber has been appointed director of extension work at a salary of \$2,200 for forty-two weeks. Mr. Wilber will devote thirty weeks, ending May 1, to extension work. During the following twelve weeks he will teach regular normal classes in education. He is a graduate of the State Teachers' College at Ypsilanti, Michigan, also of the University of Michigan, and has had extended experience as a teacher in the normal schools of Oklahoma, Missouri, and Wisconsin.

Early in June Miss Mabel Cummings, for several years head of our department of Physical Education for Women, resigned to accept a more eligible position in the University of Oregon.

Miss Anna Blake, of Neponset, Illinois, has been appointed for the year as teacher of Physiology and Hygiene at a salary of \$1,200 for forty-two weeks. Miss Blake was graduated from the Illinois State Normal University in 1907 and taught Biology and Physiology for several years in the Lincoln high school. Two years ago she began a special course in these subjects in the University of Chicago and was graduated last June.

Miss Elizabeth Lathrop, whom you elected last June as teacher of Domestic Art, notified me August 1 that, owing to continued ill health she would be unable to take up her work in this institution. Accordingly we engaged, for this position, Miss Cora Irene Davis, a graduate of the Domestic Art Department of the University of Chicago, at a salary of \$1,620 for the year of forty-two weeks.

Miss Clara Dunn, who was appointed by you to fill the temporary vacancy caused by the leave of absence granted to Miss Lillian Sabine, after two weeks of work with us suffered a nervous breakdown and was obliged to give up her work.

We appointed as her successor Mrs. Elizabeth Cunningham, who for several years before her marriage was teacher of grammar in this institution and later director of our training school. Mrs. Cunningham has rendered very acceptable service. Miss Sabine will renew her work January 1.

Owing to the crowded condition of some classes, because of the unexpected increase in attendance, we have been obliged to employ some student assistants.

Miss Ethel Oldaker has been employed to teach two classes in penmanship daily at a salary of \$25 per month.

Similarly Miss Ella Dean has been employed as assistant, two or three hours per day, in the chemical laboratory at a salary of \$20 per month.

#### THE LEGISLATURE.

The Forty-ninth General Assembly has been more liberal than any of its predecessors in granting funds to the various educational institutions of the State. We have received an appropriation for ordinary expenses of \$162,832.56 per annum, an increase of \$26,339 over the grant of the Forty-eighth General Assembly.

We were also granted—

For a woman's building .....	\$95,000
For equipment for heating plant.....	28,120
For new horse barn .....	1,800
For septic tank for town of Normal.....	1,000
For ventilation of library.....	500
For painting walls of Thomas Metcalf building.....	2,000

The latter items were less than the sums requested. The appropriation for maintenance is even more than we expected in view of the fact that we

are permitted to retain our fees and incidental receipts to be used for current expenses or in such other manner as the board may direct.

### BUILDINGS AND GROUNDS.

The walls and ceilings of the Training School Building—with the exception of the high-school assembly room—and the walls and ceilings of the upper floor of the main building have been painted during the past summer at a total cost of \$2,234.75.

An exhaust fan and motor for the ventilation of the Library Building have been installed at a cost of \$283.41.

A waterproof composition floor has been installed in the women's bath rooms of the gymnasium at a cost of \$139.50.

On the farm a horse barn has been erected at a cost of \$2,083.29. The necessary alterations in the cow barn to adapt it completely for dairy purposes involved an expense of \$425.

### THE NEW HEATING PLANT.

When the contract for the erection of the new boiler house and stack was let, on May 24, to the J. L. Simmons Company, of Chicago, it was expected that the building would be completed by October 1, that the heating apparatus might be quickly installed and the building be ready for use before January 1.

The contractor has been delayed by bad weather and the difficulty of obtaining materials so that at this time his contract is hardly completed. Your consulting engineer, Mr. Martin C. Schwab, has not deemed it practicable to let the contracts for the heating apparatus to a single firm, and the specifications for the different parts of it have been prepared at long intervals so that not until December 14 was it possible to let the contract for piping.

The contract for two water-tube boilers, each of 263 horse-power capacity, was let to the Springfield Boiler and Manufacturing Co. for \$13,300. This contract includes the Illinois Stoker Company's chain grate stoker and equipment complete with furnaces and accessories and automatic dampers, and Diamond soot cleaners.

The contract for the coal-handling machinery was let to the Link Belt Company of Chicago for \$7,092.

The contract for the building of the concrete floors and the boiler foundations, which were not included in the general building contract was let to the J. L. Simmons Company for \$2,385.

It is probable that the entire cost of the heating plant, including the piping, will exceed the appropriation of \$58,180 granted by the General Assembly for building and equipping the plant. It is not likely that the plant will be ready for use before March 15.

After the new plant is completed the question will arise, What shall be done with the old plant?

It is recommended that new windows be inserted in the sides, a sky light provided, if advisable, and the building otherwise fitted up for the use of the Arts and Crafts department, providing funds derived from tuition and term fees be available for this work.

### THE WOMAN'S BUILDING.

One hundred and fifty thousand dollars was requested for a woman's building. Ninety-five thousand dollars was granted. The State Architect recommended that plans be drawn for a building to cost, with its equipment, as originally proposed, \$150,000 and that such portion of the building be erected now as may be built and equipped for \$95,000. Accordingly the architect has prepared plans following, in their main lines, the dormitory recently erected for the Northern Illinois State Normal School at DeKalb. The building contemplated provides for three stories with an attic and a basement. It is to be a fire-proof structure, the exterior of brick with stone trimmings, roof of tile.

It is important that at this meeting the board decide upon the location of this building. In deciding upon the location it will be proper to consider the convenience of the dormitory to the other buildings, especially to the buildings most used by the women of the school; its convenience to the heating plant; the most agreeable outlook from the front of the building. The State Architect, after visiting the grounds two weeks ago, and inspecting the various sites proposed, decided that, in view of the present and probable future needs of the institution, the best location is 100 feet south of the Gymnasium, fronting east.

#### REQUIREMENTS FOR ADMISSION.

For several years we have required graduation from an accredited high school as the condition of admission to our standard two-year programs. For the past two years we have required, as is the custom in all the colleges belonging to the North Central Association of Colleges and Secondary Schools, fifteen units of entrance credit, ten of them prescribed as follows:

Algebra .....	1 unit	Physiography .....	$\frac{1}{2}$ unit
Geometry .....	1 unit	Civil Government .....	$\frac{1}{2}$ unit
Physics .....	1 unit	History (General Ancient, Medieval English or Amer- ican) .....	$1\frac{1}{2}$ units
Chemistry .....	$\frac{1}{2}$ unit	Literature and English.....	3 units
Zoology .....	$\frac{1}{2}$ unit		
Botany .....	$\frac{1}{2}$ unit		

The other five units may be in these or any other subjects that the high school accepts for graduation. High-school graduates, not prepared in these subjects, have been required to take them here.

A majority of the high-school graduates coming to this institution have not had the required chemistry. Although we teach five classes in beginning chemistry every year, the facilities thus provided are inadequate to care for our increasing attendance.

The Faculty recommends that chemistry be no longer required of students entering upon the Music, Art, Kindergarten-primary, Manual Training, or Commercial programs.

#### GRADUATING EXERCISES.

Because of the growth of our graduating classes the Faculty recommends that the usual program of commencement week be held in which all the senior students of the year shall participate, but that diplomas shall be granted in June to such as have at that time fully completed the requirements for graduation. At the end of the summer terms, diplomas shall be delivered to such other students as have earned them.

The Faculty further recommends that instead of the seven graduating essays by members of the class, an address be given by some eminent speaker secured for the occasion.

#### SCHOOL AND HOME GARDENS.

The Normal University for twelve years has maintained a school garden for the instruction of the normal-school students and the children of the training school.

For the past two years, the public school and the Woman's Improvement League have cooperated with us in promoting home gardening among the children of the town. A garden club of 343 members was organized last year. The gardens were visited by students from the normal school, by the public school teachers. The work has grown to the point where a competent trained visitor should be employed, the Normal University to bear one third of the expense.

It is recommended that not to exceed fifty dollars be appropriated for this purpose.

#### THE FARM.

The past year has not been altogether favorable for farm operations. We raised good crops of wheat and oats, but they were damaged by the wet harvest. Corn was late in maturing and injured somewhat by the frost.

A cattle shed and horse barn have been added to our buildings. In September we purchased nine more cows. The inventory of our farm property December 1, was as follows:

Land .....	\$40,000 00
Buildings and improvements.....	22,700 00
Machinery and equipment.....	1,900 00
Live stock .....	7,668 50
Crops on hand.....	1,389 25

The net gain for the past nine months is \$1,202.

### LIBRARY.

#### CIRCULATION.

	Books.	Pictures.	Slides.	Stereo-graphs.	Ex-hibits.
First summer term.....	3,359	355	345	257	41
Second summer term.....	1,724	13	.....	.....	.....
Fall term .....	10,115	1,075	1,064	587	61
Total .....	15,198	1,443	1,409	844	102

#### NEW BOOKS ADDED SINCE JUNE 9, 1915.

By binding periodicals.....	.....	.....	.....	.....	.....	263
U. S. Government publications.....	.....	.....	.....	.....	.....	40
Illinois Government publications.....	.....	.....	.....	.....	.....	118
Gifts .....	.....	.....	.....	.....	.....	50
Purchase.....	.....	.....	.....	.....	.....	.....
Biology .....	8	.....	.....	.....	.....	.....
Chemistry and Physics.....	22	.....	.....	.....	.....	.....
Domestic Science .....	3	.....	.....	.....	.....	.....
General Reference .....	8	.....	.....	.....	.....	.....
Geography .....	56	.....	.....	.....	.....	.....
History and Civics.....	43	.....	.....	.....	.....	.....
Kindergarten .....	17	.....	.....	.....	.....	.....
Library Science .....	3	.....	.....	.....	.....	.....
Literature .....	26	.....	.....	.....	.....	.....
Purchase.....	.....	.....	.....	.....	.....	.....
Literature, 3 works in duplicate for high school use.....	.....	.....	.....	47	.....	.....
Manual Arts .....	.....	.....	.....	9	.....	.....
Mathematics .....	.....	.....	.....	1	.....	.....
Music .....	.....	.....	.....	12	.....	.....
Pedagogy and Psychology.....	.....	.....	.....	43	.....	.....
Physical Education.....	.....	.....	.....	12	.....	.....
Public Speaking .....	.....	.....	.....	12	.....	.....
Reading .....	.....	.....	.....	3	.....	.....
Sociology and Economics.....	.....	.....	.....	18	.....	.....
Total .....	.....	.....	.....	.....	.....	343
Pamphlets .....	.....	.....	.....	.....	.....	814
Total .....	.....	.....	.....	.....	.....	549
Total number of pieces.....	.....	.....	.....	.....	.....	1,363

Accompanying this report are reports with the Contingent Fund, Household Science Fund, and the Farm Fund, and also a statement of the finances of the Extension Department.

Respectfully submitted,

DAVID FELMLEY.

Since my last report the following bills have been certified to the Auditor for payment:

Illinois State Reformatory, printing and bookbinding.....	\$ 149 15
Ensenberger, music cabinet.....	12 00
Rand McNally & Co., mounting maps.....	30 00
James B. Dibelka, plans for heating plant, first payment.....	585 04
Ruth Marshall, salary for mid-spring term.....	225 00
B. & N. Ry. & Light Co., electric current for May.....	133 54
June pay roll, officers and teachers.....	8,539 65
June pay roll, employees.....	1,323 33
June pay roll, nine summer school teachers.....	722 20
Rand McNally & Co., maps for training school.....	10 80
Keiser Van Leer, screen and pipe for deep well.....	203 50
J. L. Simmons Co., payment on heating plant.....	5,355 00
J. L. Simmons Co., second payment on heating plant.....	8,000 00
James B. Dibelka, balance on plans for heating plant.....	146 26
Martin C. Schwab, engineering services on heating plant.....	465 00
J. L. Simmons Co., third payment on heating plant.....	15,245 20
Lyon & Healy, bass viol with bag and bow.....	40 50
July pay roll, officers and teachers.....	8,345 15
July pay roll, employees .....	1,368 34
July pay roll, extra summer term teachers.....	2,527 80
J. E. Will Co., 48 chairs @ \$1.50.....	72 00
Illinois State Penitentiary, 24 stools @ 50c.....	12 00
Ross-Johnston Co., repairs in plumbing.....	47 53
Gaylord Bros., pamphlet binders.....	4 78
Pilot-Singer Co., toilet paper.....	9 00

Edward & Bradford Lumber Co., 44 tons coal.....	\$ 86 33
B. & N. Ry. & Light Co., electric current for July.....	125 25
W. B. Read & Co., toilet paper.....	31 00
Model Laundry Co., laundering towels and gymnasium suits.....	40 86
McKnight & McKnight, paper for school use.....	186 40
Illinois State Reformatory, binding 88 volumes.....	77 35
David P. Warner, painting bulletin board.....	5 00
T. E. Davis, repairing electric equipment.....	24 62
Keiser-Van Leer Co., repairs manual training equipment.....	29 00
The China Store, rent of chairs.....	30 00
Pantagraph Printing & Stationery Co., city directory.....	5 00
The Chemical Rubber Co., rubber goods for chemical laboratory.....	13 47
Narragansett Machine Co., keys for lockers.....	7 58
Spencer Turbine Cleaner Co., repairs vacuum cleaner.....	4 07
Pay roll of extra teachers, second summer term.....	4,170 00
August pay roll, officers and teachers.....	7,390 84
August pay roll, employees.....	1,399 13
Elliott-Mathison Co., 14 volumes Great Debates.....	37 00
A. C. McClurg & Co., books.....	20 13
Keiser-Van Leer Co., attachments to pump.....	38 60
David Felmley, express charges paid.....	36 80
B. & N. Ry. & Light Co., current for August.....	88 35
Rand McNally & Co., maps and geography readers.....	46 12
Scott Foresman & Co., 48 supplementary readers.....	14 79
E. W. A. Rowles, supplies.....	34 63
Atlas Educational Film Co., projector and screen.....	180 00
George Brand & Son, book case and filing cases.....	53 50
Singer Sewing Machine Co., repairing sewing machines.....	9 05
Hillgreen Lane & Co., repairing and tuning pipe organ.....	65 00
W. Carl Smith, repairing pipe organ.....	37 93
Nesenger & Co., tools and repairs.....	34 27
George Rankin, P. M., postage stamps.....	50 00
Union Gas and Electric Co., gas July-August.....	29 60
R. R. Bowker Co., American Library Annual.....	4 00
Central Scientific Co., chemical supplies.....	142 96
Eagle Pencil Co., pens and pencils.....	15 00
The Bobbs Merrill Co., 24 Child Classics third reader.....	9 90
A. C. McClurg & Co., 48 geographical reading books.....	24 77
Charles Scribners Sons, 24 Gordy's History.....	12 29
Henry F. Michell Co., bulbs and nice fume.....	8 38
Lyon Metallic Manufacturing Co., locker keys.....	12 74
Central Union Telephone Co., service, July, August, September.....	11 50
Jeffersons Printing Co., mimeograph and type paper.....	55 00
J. F. Riggs Publishing Co., class records.....	12 00
D. C. Ridgley, petty expenses (Geography Department).....	13 47
A. Flanagan Co., school supplies.....	20 21
Thomas Charles Co., school supplies.....	44 96
Orr & Lockett Hardware Co., manual training tools.....	135 78
A. T. Fagerburg, painting Thomas Metcalf and main buildings.....	2,234 75
September pay roll, officers and teachers.....	9,402 77
September pay roll, employees.....	1,482 00
George Rankin, P. M., stamped envelopes and box rent.....	44 72
Michigan Desk Co., tables and desks.....	85 75
Bausch & Lomb Optical Co., apparatus.....	86 14
September pay roll, registrar and clerk.....	50 00
David Felmley, student labor since July 1, 1915.....	321 49
David Felmley, extra farm held since July 1, 1915.....	405 76
David Felmley, student labor on farm.....	318 87
David Felmley, student labor in library.....	299 27
The Gillespie News, stationery printed blanks.....	61 00
Town of Normal, arc light three months.....	12 50
Nesenger & Co., janitor's supplies.....	11 54
The Spring Handle Co., brushes.....	19 25
W. B. Read & Co., paper.....	10 70
Paul Monroe, stereopticon slides for Hist. of Ed.....	110 00
The Cloyes Lyon Co., encyclopedia of music.....	37 80
Berenz & Son, composition floor in gymnasium.....	139 50
George Rankin, P. M., postage on quarterly.....	10 95
Paxton Typewriter Exchange, typewriter ribbons.....	14 75
A. C. McClurg & Co., books for library.....	187 06
Standard Oil Co., Elgin oil.....	7 62
Town of Normal, water for quarter ending September 30.....	119 95
Oliver Ditson Co., music.....	14 60
Lyon & Healy, music.....	7 93
Central Scientific Co., chemicals.....	36 31
American Foundry and Furnace Co., exhaust fan and motor.....	283 41
Henry F. Michell Co., bulbs.....	25 34
T. E. Davis, electrical supplies and repairs.....	44 74
Kinloch-Bloomington Telephone Co., service October 1-December 31.....	22 22
The Bloomington Canning Co., extra farm help.....	45 40
Jeffersons Printing Co., mimeograph supplies.....	7 40
B. & N. Ry. & Light Co., current for September.....	76 15

Funk & Wagnalls Co., 2 Standard Dictionaries.....	\$ 22 84
Eagle Pencil Co., pencils.....	18 75
A. G. Spalding Bros., hockey balls.....	6 17
The Prang Co., drawing materials.....	49 93
W. D. Alexander & Co., posts for fencing.....	8 25
Illinois State Penitentiary, 48 tablet arm chairs.....	96 00
R. M. Huffington, repairs.....	7 50
Strickle Bros., repair of window shades.....	4 20
David Felmley, cash paid for freight and drayage.....	46 20
October pay roll, officers and teachers.....	9,541 12
October pay roll, employees.....	1,452 45
B. & N. Ry. & Light Co., electric current for October.....	139 10
W. B. Read & Co., paper towels and toilet paper.....	65 50
The Atlas Mills, paper towels and fixtures.....	50 00
E. M. Steele Co., crash toweling.....	33 57
Model Laundry Co., laundering August, September, October.....	34 66
Pantagraph Printing & Stationery Co., stationery and supplies.....	69 64
E. W. A. Rowles, blackboards and paper clips.....	18 44
Ginn & Co., music.....	4 52
Thomas Charles Co., school supplies.....	14 42
Rand McNally Co., maps.....	35 00
Albert Pick & Co., tables and towels.....	83 42
The Anglers Bait and Manufacturing Co., zoological material.....	6 75
A. T. Thompson & Co., carbons and reflectoscope.....	6 00
T. E. Davis, electric repairs.....	11 68
R. M. Huffington, building horse barn.....	1,800 00
Lincoln Mining Co., coal.....	571 23
West Disinfecting Co., liquid soap and dispensing outfit.....	92 80
Individual Service Co., vender and 1,000 sant-kerchiefs.....	45 00
Atlas Educational Film Co., one film.....	10 00
Marshall Field & Co., one U. S. flag.....	17 69
C. C. Birchard & Co., music.....	3 40
Fred Medart Manufacturing Co., gymnastic apparatus.....	19 80
Columbia School Supply Co., 20 chair desks.....	78 00
A. C. McClurg & Co., books.....	117 69
Bloomington Awning Co., cheese cloth screens.....	10 00
David Felmley, cash advanced for express charges.....	32 66
November pay roll, officers and teachers.....	9,509 44
November pay roll, employees.....	1,490 17
B. & N. Ry. & Light Co., current for November.....	204 91
Union Gas and Electric Co., gas for quarter ending November 26.....	63 35
Michigan Desk Co., two desks.....	44 00
George Brand & Sons, three reed couches.....	32 00
The Macy Studio, prints of buildings.....	10 00
G. H. Read & Bro., supplies for domestic science department.....	70 62
Central Scientific Co., supplies for chemical laboratory.....	64 66
Marine Biological Co., supplies biological department.....	11 78
American Academy of Medicine, books.....	7 20
W. B. Read & Co., flagstaff delivered.....	118 63
Glidden Varnish Co., concrete floor dressing.....	81 90
W. D. Alexander & Co., cement and concrete materials.....	16 56
E. J. Metcalf, supplies and repairs.....	16 38
McKnight & McKnight, magazines.....	209 20

Mr. F. D. Marquis, treasurer of the board, presented the following report, which was referred to the Committee on Auditing and Finance:

*To the Board of Education of the State of Illinois.*

MR. PRESIDENT AND MEMBERS OF THE BOARD: The last statement of your treasurer, June 7, 1915, showed a balance on hand of \$3,816.48. The receipts since have been

From tuition and term fees.....	\$8,321 70
From interest on bank balance.....	83 27
From petty sales, organ rental, library fines and laboratory breakage.....	399 53
Total.....	\$8,804 50

The disbursement has been \$7,158.68 as is shown by 38 vouchers which are returned herewith, together with a statement of account in detail.

The balance on hand at this time is \$5,462.30.

Respectfully submitted,

F. D. MARQUIS, *Treasurer.*

F. D. MARQUIS, TREASURER, IN ACCOUNT WITH THE BOARD OF EDUCATION OF THE  
STATE OF ILLINOIS.

1915.		<i>Dr.</i>	
June 7	To balance .....		\$3,816 48
June 26	Felmley, David, spring term fees.....	\$2,861 00	
June 26	Felmley, David, Normal Bank, interest for December 1914.....	7 50	
July 1	Peoples Bank, interest for June.....	5 00	
July 1	Normal Bank, interest for April and May.....	18 16	
July 2	Felmley, David, Laboratory breakage and petty sales.....	75 32	
July 16	Normal Bank, interest for June.....	9 33	
Aug. 4	Felmley, David, fees, first summer term.....	1,988 50	
Aug. 12	Felmley, David, petty sales and organ rental.....	130 09	
Aug. 20	Peoples Bank, interest for July.....	3 89	
Aug. 27	Felmley, David, term fees.....	507 00	
Sept. 1	Peoples Bank, interest for August.....	3 73	
Sept. 13	Normal Bank, interest for July and August.....	9 90	
Oct. 1	Peoples Bank, interest for September.....	4 77	
Nov. 1	Peoples Bank, interest for October.....	4 88	
Nov. 10	Normal Bank, interest for September and October.....	12 00	
Dec. 1	Peoples Bank, interest for November.....	4 11	
Dec. 10	Felmley, David, tuition and term fees.....	2,965 20	
Dec. 10	Felmley, David, petty sales and library fines.....	194 12	
			8,804 50
			<u>\$12,620 98</u>
Dec. 14	To balance .....		\$5,462 30

No.	<i>Cr. by Vouchers.</i>		
4421	Davis-Ewing Concrete Co. ....	\$ 163 83	
4422	Edwards & Bradford Lumber Co. ....	621 13	
4423	Pratt, Philip H. ....	500 00	
4424	B. & N. Ry. & Light Co. ....	188 78	
4425	Blair, Frank G. ....	6 80	
4426	Smith, A. R. ....	18 00	
4427	Doolin, A. M. ....	9 00	
4428	Baltz, G. F. ....	9 00	
4429	Echols, Stilas ....	13 50	
4430	Kimbrough, E. R. E. ....	8 50	
4431	Hoff, Henry ....	15 00	
4432	Wall, W. P. ....	13 00	
4433	Oakes, Henry ....	10 00	
4434	Hughes, Geo. W. ....	51 00	
4435	Brown, J. Stanley.....	8 50	
4436	Capen, Charles L. ....	27 00	
4437	Stitt, F. B. ....	4 50	
4438	Metcalf, E. J. ....	39 65	
4439	Sylvester, Thomas ....	100 00	
4440	Ross-Johnston Co. ....	480 00	
4441	Kauffman, Henry ....	606 00	
4442	Town of Danvers.....	200 00	
4443	Felmley, David, student labor.....	237 87	
4444	Felmley, David, June pay roll.....	900 00	
4445	Town of Normal.....	12 50	
4446	Erdman, Fred.....	30 00	
4447	Nesenger & Co. ....	27 00	
4448	Huffington, R. M. ....	125 96	
4449	Ensenberger.....	13 50	
4450	Alexander, W. D., & Co. ....	150 29	
4451	Bausch & Lomb Optical Co. ....	55 76	
4452	Illinois State Reformatory.....	531 90	
4453	Town of Normal.....	165 85	
4454	B. & N. Ry. & Light Co. ....	106 56	
4455	Felmley, David, contingent fund.....	1,000 00	
4456	Huffington, R. M. ....	283 29	
4457	Alexander, W. D., & Co. ....	213 95	
4458	Huffington, R. M. ....	211 06	
			\$ 7,158 68
	Balance .....		5,462 30
			<u>\$12,620 98</u>

President Felmley presented the four following reports: (1) account with the contingent fund; (2) account with the household science fund; (3) account with the farm fund; (4) account with the extension fund.

## ILLINOIS STATE NORMAL UNIVERSITY.

DAVID FELMLEY, PRESIDENT, IN ACCOUNT WITH THE CONTINGENT FUND.

## RECEIPTS.

Balance on hand, June 9, 1915.....	\$1,214 63
Contingent order deposited.....	1,000 00
Deposited for check No. 278 paid to Henry Oldys.....	25 00
	\$2,239 63

## Vouchers.

## EXPENDITURES.

1 Zona McDowell, express charges paid.....	\$ 37 26
2 Central Union Telephone Co., service and tolls.....	13 15
3 Pantagraph Printing and Stationery Co., 1,000 checks.....	8 50
4 The Pantagraph advertising bids.....	5 92
5 The Bulletin, advertising bids boiler house.....	4 30
6 A. T. Fagerburg, shades.....	3 00
7 L. Hildebrandt, supplies for departments.....	7 91
8 Paxton Typewriter Exchange, ribbons Com. Dept.....	6 00
9 Moore Bros., grocery supplies.....	4 33
10 McKnight & McKnight, magazines.....	122 85
11 Western Union Telegraph Co., telegrams.....	2 59
12 Euris Jackson, correcting arithmetic papers.....	4 85
13 W. Canopy, correcting arithmetic papers.....	4 50
14 Rev. J. N. Elliott, address to Y. M. and Y. W. C. A.....	25 00
15 John W. Cook, baccalaureate address.....	50 00
16 Clarence King, horse hire.....	16 50
17 Lyon & Healy, music.....	4 75
18 Marcella French, typewriting in gymnasium.....	3 40
19 Fern Huffington, playing piano for writing.....	15 00
20 Nettie Hall, playing piano in gymnasium.....	6 60
21 H. A. Peterson, supplies for department.....	1 23
22 Fred T. Ashton, orchestra for Physical Training exhibit.....	23 50
23 Lewis Millman, mending books.....	8 40
24 George Rankin, P. M., stamped envelopes.....	42 72
25 Jennie Turner, clerical work.....	20 00
26 Anne E. George, six lectures and rent of films.....	155 00
27 Harlan Brookshire, labor.....	23 78
28 Roy Trowbridge, labor.....	3 15
29 Holder Hardware Co., repair work.....	10 75
30 R. M. Huffington, repair work and glass.....	15 55
31 A. Flanagan Co., supplies for kindergarten.....	4 90
32 Edna Klawonn, clerical work in gymnasium.....	2 20
33 D. Belle Kreider, clerical work in gymnasium.....	2 50
34 Marian Johnson, clerical work in gymnasium.....	2 30
35 Underwood Typewriter Co., rent of typewriter.....	12 50
36 E. W. A. Rowles, thumb tacks.....	5 84
37 M. H. Foundry and Furnace Co., fountain.....	4 12
38 Ginn & Co., folk songs.....	6 18
39 Library of Congress, deposit for cards.....	10 00
40 Central Printing Co., 500 high school commencement programs.....	5 50
41 Keiser Van Leer Co., repairs and supplies.....	22 30
42 Cudahy Packing Co., soap powder.....	12 00
43 Pantagraph Printing and Stationery Co., commencement programs.....	32 00
44 Silver Burdett & Co., Beacon songbooks.....	57 60
45 The China Store, dishes.....	15 00
46 Bloomington Awning Co., Awnings.....	36 00
47 C. W. Klemm, flannel.....	2 82
48 O. L. Barton, trip to Springfield, etc.....	8 79
49 David Felmley, expenses February to June 3.....	27 16
50 David Felmley, books purchased for Com. Dept.....	30 70
51 Lydia Clark, sundries for festival.....	19 23
52 Miller Printing Co., 1,000 programs.....	8 00
53 Wallace Dry Goods Co., supplies for festival.....	7 26
54 St. Louis Button Co., supplies for festival.....	7 40
55 Lewis Millman, mending books.....	12 80
56 David Felmley, Treas. course of study, C. & C. arithmetic.....	18 11
57 George Rankin, P. M., box rent and stamps.....	33 00
58 Everett Reeves, advertising in Index.....	20 00
59 Grace Gregg, clerical work.....	20 00
60 Library of Congress, deposit for cards.....	20 00
61 Lewis Millman, mending books.....	6 10
62 H. L. A. Publicity Board, "cataloging".....	1 00
63 H. W. Wilson, Index.....	6 00
64 A. C. McClurg & Co., books.....	30 06
65 Henry Oldys, lecture on birds.....	25 00
66 Harley Brookshire, work on campus.....	19 78
67 H. Richards, hauling.....	5 00
68 Normal Transfer Co., freight and drayage, April to July.....	23 64
69 Thomas Charles Co., supplies for departments.....	3 63
70 W. B. Read & Co., rubber stamps and ink.....	4 90
71 Blanche McLaughlin, clerical work in gymnasium.....	2 00
72 Rand McNally Co., maps and steel case.....	19 20
73 A. H. Spbung, 6 dozen crayfish.....	8 50
74 G. H. Coen, linseed oil.....	1 50



## CONTINGENT FUND—Continued.

Vouchers.	EXPENDITURES—continued.	
75	The Pantagraph, advertising.....	\$ 3 00
76	Sinclair Allen Manufacturing Co., folding chairs.....	73 50
77	W. D. Alexander Co., lumber.....	3 28
78	T. E. Davis, repairs and wiring band stand.....	11 39
79	George Rankin, P. M., mailing quarterly.....	5 53
80	McKnight's, supplies for departments.....	22 79
81	A. B. Dick Co., Mimeograph supplies.....	15 34
82	Frank Ward, two dozen mop heads.....	5 00
83	E. J. Metcalf, filing saws.....	16 20
84	Paxton Typewriter Exchange, ribbons.....	3 50
85	Lydia Clark, curtain in gymnasium.....	5 16
86	Frank Holton Co., four bottles of oil.....	1 00
87	St. Louis Button Co., numbered buttons.....	8 12
88	Ona Freeman, playing piano in gymnasium.....	60 00
89	Lewis Millman, mending books.....	6 15
90	Lyon & Healy, music.....	81
91	Kinloch-Bloomington Telephone Co., service and tolls.....	22 61
92	McKnight's, Pantagraph to July 1, 1915.....	2 50
93	Grace Gregg, clerical work.....	26 40
94	G. W. Thomas, repairs.....	3 75
95	C. W. Moore, five copies Index.....	6 66
96	Guy Carlton, repairs and electrical supplies.....	4 10
97	A. C. Newell, repairs.....	159 51
98	The Normalite, 400 printed cards.....	2 25
99	C. R. Yocum, repair stopwatch.....	1 50
100	McKnight gummed letters.....	1 06
101	Oliver Machinery Co., supplies Manual Training Department.....	16 53
102	Mississippi Valley Historical Association, dues.....	2 00
103	Orr & Lockett Hardware Co., supplies for Manual Training.....	6 25
104	Orville Brewer Publishing Co., song books.....	7 50
105	The Pantagraph, advertising bids.....	7 44
106	Everett Thomas, blacksmith repairs.....	3 75
107	Henry Oldys, two bird lectures.....	25 00
108	R. F. Richardson, expenses traveling.....	26 00
109	N. R. Hughes, "Flag of our Nation".....	1 00
110	Jessie Dillon, supplies fourth grade.....	6 69
111	Gaylord Brothers, door holders.....	2 40
112	R. H. Linkins, crawfish purchased.....	5 00
113	Western Union Telegraph Co., telegrams.....	5 34
114	R. H. Linkins, fish collected.....	1 60
115	The Bulletin, advertising bids.....	1 84
116	D. Appleton Co., two books.....	2 27
117	Rogers Wall Paper Co., window cord.....	1 00
118	J. M. Shields, 1 week extra labor.....	15 00
119	Underwood Typewriter Co., balance on rental.....	5 00
120	C. R. Yocum, repairing stop watch.....	1 50
121	Slade Hipp & Co., leather for binding.....	1 11
122	McKnight's, programs for gymnasium.....	4 50
123	M. L. Cummings, supplies for gymnasium.....	12 15
124	American Book Co., 24 books.....	11 52
125	American Historical Association, dues.....	3 00
126	American Civic Association, dues.....	5 00
127	D. Appleton & Co., one book.....	2 39
128	National Municipal League, dues.....	5 00
129	Yale University Press, one book.....	1 14
130	The Mentor Association, dues.....	3 00
131	H. A. Peterson, supplies for department.....	1 05
132	A. T. Fagerburg, four shades.....	3 80
133	Chicago Herald, proposals.....	6 60
134	B. P. Johnson Soap Co., two dispensers.....	2 60
135	Edith I. Atkin, expenses trip to Ann Arbor.....	22 95
136	M. H. Stuart, Treas. No. Cent. As. Col. and S. S. dues.....	3 00
137	The Pantagraph, advertising bids.....	4 44
138	Sharp and Smith, eye chart.....	80
139	Academy Political Science, annual dues.....	5 00
140	Library Bureau, shelf list sheets.....	1 89
141	B. F. Newman, books.....	1 50
142	A. Flanagan Co., paper, yarn, etc.....	1 74
143	H. M. Gallagher, repairs.....	1 50
144	Lusky, White and Coolidge, pulls and nails.....	1 98
145	Mrs. L. E. Moore, laundry.....	4 10
146	M. H. Stuart, Treas. No. Cent. As. Col. and S. S. dues.....	5 00
147	Mabel Cummings, desk.....	7 00
148	Louis E. Lord, classical journal.....	2 00
149	Atlas Educational Film Co.....	4 50
150	H. A. Peterson, repairs on stop watch.....	3 00
151	R. F. Empson, rubber boots.....	3 50
152	The American Schoolmaster, subscription.....	1 00
153	H. W. Wilson Co., two books.....	1 70
154	Blanche Holley, playing piano in gymnasium.....	1 50
155	American Book Co., 15 Baldwin Stories.....	4 20
156	D. P. Warner, painting in kindergarten.....	1 50
157	Chicago Daily News, notice.....	7 80

## CONTINGENT FUND—Concluded.

Vouchers.	EXPENDITURES—concluded.		
158	National Conference of Charities and Correction proceedings 1915.....	\$	1 67
159	Daily Bulletin, notice.....		2 10
160	Cardinell-Vincent Co., photo negative.....		2 75
161	St. Louis Button Co., buttons.....		2 25
162	Chicago Paper Co., paper.....		1 88
163	Frances Zimmerman, clerical work in gymnasium.....		3 00
164	The Atlas Mills, paper towel fixtures.....		1 00
165	Porter E. Sargent, Handbook Best Private Schools.....		2 00
166	Ange. V. Millner, library supplies.....		6 99
167	C. M. Sanford, hectograph.....		5 00
168	School and Home Education, subscription.....		1 25
169	David Felmley, expenses .....		42 56
	Balance on hand, December 14, 1915.....		\$2,114 47
			125 16
			<u>\$2,239 63</u>

An appropriation of \$1,000 is requested for the next six months.

DAVID FELMLEY.

## ILLINOIS STATE NORMAL UNIVERSITY.

DAVID FELMLEY, PRESIDENT, IN ACCOUNT WITH THE HOUSEHOLD SCIENCE FUND.

	RECEIPTS.	
Balance on hand, June 9, 1915.....	\$850 95	
Domestic science fees .....	177 50	
Handwork fees .....	123 35	
Recipes .....	271 53	
Lunches .....	550 42	
Systems .....	110 40	
		<u>\$2,084 15</u>

Vouchers.	EXPENDITURES.	
1	Standard Oil Co., oil for Industrial Arts Department.....	\$ 3 30
2	McKnight's, printed covers .....	3 45
3	Thomas Charles Co., supplies for Handwork Department.....	13 58
4	I. G. Banghart, supplies for Handwork Department.....	10 32
5	The Arabol Mfg. Co., paste for Industrial Arts.....	3 60
6	The Prang Co., paper for Industrial Arts.....	74
7	Model Laundry, May laundry.....	17 66
8	F. J. Ward, oil for Industrial Arts.....	1 00
9	Miss Cation, supplies for Domestic Art Department.....	6 04
10	Thomas Charles Co., handwork supplies.....	11 58
11	Western Stoneware Co., jars and clay.....	6 25
12	Pantagraph Printing & Stationery Co., handwork supplies.....	7 90
13	United Shoe Machine Co., eyelets for handwork.....	1 09
14	C. L. Schneider, meat, spring term.....	14 98
15	L. J. Snow, 30 systems.....	90 00
17	George Rankin, P.M., supplies sent collect.....	2 95
18	Mrs. James Youngblood, laundering linen.....	2 14
19	Mabel Simpson, service in kitchen.....	2 65
20	F. J. Ward, groceries, spring term.....	114 11
21	Holder Hardware Co., 2 punch ladles, etc.....	7 10
22	Model Laundry Co., June laundry.....	25 73
23	Union Gas and Electric Co., gas for June.....	13 00
24	Standard Oil Co., oil for handwork.....	3 00
25	L. J. Snow, 10 skirt systems and books.....	7 00
26	Paul O. Abbe, supplies for handwork department.....	1 75
27	Pantagraph Printing & Stationery Co., supplies for handwork.....	1 15
28	Janet Cation, supplies for department.....	1 10
29	Edward Orton, Jr., pyrometric cones.....	1 50
30	The Prang Co., supplies for handwork department.....	5 00
31	F. J. Ward, groceries, first summer term.....	72 31
32	C. L. Schneider, meat, first summer term.....	6 61
33	Marshall Field Co., supplies for Domestic Art Department.....	10 66
34	W. B. Read Co., 10 rolls manila.....	19 72
34a	University Farm, milk used in kitchen.....	1 41
35	C. L. Schneider, meat, second summer term.....	1 00
36	F. J. Ward, groceries, second summer term.....	9 29
37	F. J. Ward, oil for handwork department.....	2 50
38	Mrs. Youngblood, laundering curtains.....	1 00
39	Thomas K. Lewis, dies and nippers for handwork.....	1 87
40	Orr and Lockett Hardware Co., supplies for handwork.....	2 56
41	I. G. Banghart Co., handwork supplies.....	21 00
42	Prang Co., handwork supplies.....	29 40
43	Thomas Charles Co., handwork supplies.....	65 43
44	Belcher Loomis Hardware Co., supplies for handwork.....	4 23
45	Carrie Lyford, royalty payment on recipes.....	20 82
46	Standard Oil Co., Perfection oil.....	11 40
47	The Arabol Co., 48 cans of paste.....	7 20
48	United Shoe Machine Co., eyelet set and hand punch.....	2 15

## HOUSEHOLD SCIENCE FUND—Concluded.

Vouchers.	EXPENDITURES—concluded.	
49	C. W. Klemm, supplies for Domestic Art Department.....	\$ 8 77
50	G. H. Read & Bro., supplies for Domestic Science.....	2 90
51	Mabel Simpson luncheon service.....	7 00
52	Gustina Fort, luncheon service.....	6 80
53	Mrs. James Youngblood, laundering of tablecloths.....	2 00
54	Buffalo Dental Mfg. Co., rubber disks.....	6 10
55	Western Stoneware Co., 1 barrel modeling clay.....	2 75
56	Clarence Burner, 2,000 recipes.....	700 00
57	Mabel Simpson, service in luncheon course.....	6 20
58	Calvin Tompkins, pottery plaster.....	1 85
59	Ray Trowbridge, service in lunch room.....	3 00
60	Leslie Ball, service in lunch room.....	3 00
61	Leslie Ball, service in lunch room.....	2 00
62	Gustina Fort, service Parent-Teacher Club.....	1 60
63	Ray Trowbridge, service in lunch room.....	3 45
	Balance on hand, December 14, 1915.....	\$1,428 05. 656 10
		<u>\$2,084 15</u>

An appropriation of \$500 is requested for the next six months.

DAVID FELMLEY.

## ILLINOIS STATE NORMAL UNIVERSITY.

DAVID FELMLEY, PRESIDENT, IN ACCOUNT WITH THE FARM FUND.

	RECEIPTS.	
	Balance on hand, June 9, 1915.....	\$ 248 78
	Milk sold.....	3,011 93
	Butter sold.....	8 55
	Poultry and eggs sold.....	140 74
	Pigs and calves sold.....	43 40
	Seed corn and wheat sold.....	339 47
	Rebate on hay.....	22 27
	Rebate on Ford automobile.....	50 00
	Miscellaneous farm receipts.....	6 37
		<u>\$3,871 51</u>

Vouchers.	EXPENDITURES.	
1	Hanger & Maxfield, 7 gallons gasoline.....	77
2	L. Hildebrandt, supplies for farm.....	1 50
3	Augustine & Co., trees.....	7 09
4	Standard Oil Co., 3 barrels Crown gasoline.....	16 08
5	Spring Handle Co., brushes.....	6 25
6	Robert Smith, dairy work.....	14 70
7	Augustine & Co., Sudan grass seed.....	6 00
8	Manufactured Ice and Storage Co., ice through May 10.....	12 23
9	North Bros., alfalfa hay.....	160 58
10	C. & A. R. R., Freight on hay.....	118 76
11	Pantagraph Printing & Stationery Co., milk tickets.....	17 50
12	H. M. Gallagher, blacksmith repairs.....	9 15
13	Good Bros., repairs on tires.....	2 75
14	George Agle & Son, hay and wheat.....	18 45
15	Hanger & Maxfield, 7 gallons gasoline.....	77
16	Martens Leary Co., clover buncher.....	15 85
17	C. U. Williams, automobile repairs and supplies.....	2 20
18	Nesenger & Co., hardware supplies.....	26 60
19	Edward J. Braun, dairy work.....	17 72
20	Ehme Joosten, dairy work.....	8 40
21	C. W. Huffmaster, dairy work.....	16 54
22	Ralph Matthews, dairy work.....	60 00
23	Homer Willey, dairy work.....	4 99
24	Val Morgan, labor for June.....	50 00
25	James Marsh, dairy work.....	5 42
26	J. M. Cole, tire guarantees 741 miles.....	11 11
27	F. P. Mohr, alfalfa hay.....	12 04
28	Bruce Allan, dairy work.....	4 55
29	Mrs. Youngblood, laundering suits.....	6 75
30	Manufactured Ice and Storage Co., ice through June 29.....	19 58
31	Martens Leary, twine, etc.....	14 30
32	Bloom, Sales Co., repairs, harness, etc.....	2 40
33	E. J. Metcalf, screens, etc.....	23 05
34	Troy Laundry, laundering of suits.....	90
35	C. & A. R. R., reconsigning hay at Kansas City.....	2 00
36	Standard Oil Co., standard gasoline.....	9 35
37	Manufactured Ice Co., ice for July.....	14 40
38	Mrs. Youngblood, laundering of farm suits.....	6 75
39	George Agle Co., salt, wheat, and alfalfa.....	32 60
40	Pantagraph Printing & Stationery Co., envelopes.....	5 00
41	Mrs. Youngblood, laundry of suits.....	6 00
42	Hardcastle & Kenyon, 18 tons alfalfa.....	178 95

## FARM FUND—Concluded.

Vouchers.	EXPENDITURES—concluded.	
43	F. J. Ward, 25 gallons oil.....	\$ 4 50
44	Nesenger & Co., fence, etc., for farm.....	83 83
45	C. E. Clark, freight on hay and stone.....	106 16
46	City of Bloomington, milk license.....	3 00
47	J. M. Cole, fire insurance.....	29 19
48	W. D. Brickley, freight paid on cattle.....	24 45
49	Standard Cap and Seal Co., bottle caps and fasteners.....	17 76
50	H. A. Moyer, 200 ear tags.....	8 76
51	George Agle & Son, 2 tons alfalfa.....	47 00
52	Humphrey Bros., wheat, corn, oats.....	113 23
53	Standard Oil Co., axle grease, Crown gasoline.....	10 35
54	Martens Leary Co., twine.....	5 00
55	B. & N. Sales Co., harness repair.....	4 20
56	East Moline Plow Co., hay rake.....	21 00
57	Manufactured Ice Co., ice through August.....	18 90
58	W. D. Alexander Co., concrete for farm.....	45 51
59	I. A. Madden, 2 cows from Stave & Madden.....	185 50
60	I. A. Madden, 1 cow from James Howe.....	105 00
61	I. A. Madden, 2 cows from F. J. Karlan.....	310 00
62	I. A. Madden, 1 cow from Gordon & Lloyd.....	75 00
63	I. A. Madden, 3 cows from D. Karlan.....	375 00
64	E. P. Mohr, oats.....	72 45
65	C. E. Clark, freight on baled hay.....	77 28
66	Hardcastle & Kenyon, 16,565 tons alfalfa.....	165 65
67	G. W. Thomas, blacksmith work.....	5 10
68	I. C. R. R. Co., freight on barn fixtures.....	4 11
69	Mrs. James Youngblood, laundering suits.....	6 75
70	C. W. Klemm, 3 rubber aprons.....	2 25
71	H. S. McCurdy, churn and Wyandotte cleaner.....	1 50
72	James Mfg. Co., barn fixtures.....	185 73
73	Bloomington Motor Co., bulb tubing etc.....	1 35
74	Stover Mfg. Co., cutter, bolts, etc.....	6 30
75	Nesenger & Co., hardware supplies.....	5 45
76	Standard Oil Co., gasoline.....	11 55
77	T. E. Davis, electrical supplies.....	89 29
78	Allan Little, farm labor.....	6 50
79	Leslie Little, farm labor.....	6 50
80	T. H. Keys, water rent.....	29 35
81	J. B. Ford, Wyandotte cleaner and cleanser.....	5 00
82	Manufactured Ice Co., ice for September.....	22 28
83	Standard Cap and Seal Co., milk caps and fasteners.....	42 50
84	Ralph Ross, silo filling.....	20 00
85	Ray Walston, silo filling.....	22 00
86	Austin Huff, silo filling, etc.....	32 20
87	J. J. Bricker, silo filling.....	2 00
88	E. P. Mohr, silo filling and unloading hay.....	3 75
89	G. A. Asa, farm labor.....	13 00
90	T. E. Davis, repairs, lamps and cords.....	1 95
91	George Agle & Son, cotton seed meal.....	28 50
92	Humphrey Bros., feed.....	4 75
93	W. D. Alexander, farm supplies.....	124 28
94	Mrs. James Youngblood, laundry.....	8 75
95	Joy Wagner, concrete work.....	1 75
96	H. M. Gallagher, repairs, etc.....	22 05
97	R. E. Herr, repairs on Ford.....	13 75
98	National Duroc Jersey Record Association pedigrees, etc.....	3 75
99	J. M. Cole, fire insurance.....	30 00
100	Standard Oil Co., Perfection oil.....	12 54
101	Martens Leary Co., repairs on machinery.....	3 20
102	Manufactured Ice Co., ice for October.....	9 00
103	J. B. Stansel, one male pig.....	35 00
104	Mrs. James Youngblood, laundering suits.....	9 75
	Balance on hand, December 14, 1915.....	\$3,692 33
		179 18
		<u>\$3,871 51</u>

DAVID FELMLEY.

## ILLINOIS STATE NORMAL UNIVERSITY.

DAVID FELMLEY, PRESIDENT IN ACCOUNT WITH THE EXTENSION FUND.

## RECEIPTS.

Fees received from Joliet.....	\$ 80 00
Fees received from La Salle.....	36 00
Fees received from Pekin.....	36 00
Fees received from Decatur.....	72 00
Fees received from Peoria.....	170 00
Fees received from Lincoln.....	52 00
Fees received from Danville.....	72 00
Fees received from Mason City.....	32 00

## EXTENSION FUND--Concluded.

RECEIPTS--concluded.		
Fees received from Petersburg .....		\$ 34 00
Fees received from Streator .....		62 00
Fees received from Virden .....		48 00
Fees received from Pontiac .....		42 00
Fees received from Clifton .....		36 00
Fees received from Carlinville .....		24 00
Fees received from El Paso .....		6 00
Fees received from Springfield .....		26 00
		\$828 00
Vouchers. EXPENDITURES.		
1 Austin E. Wilber, expenses 2 weeks.....		\$ 40 27
2 C. M. Sanford, 4 trips .....		8 25
3 Austin E. Wilber, expenses .....		39 90
4 Austin E. Wilber, expenses .....		40 52
5 C. M. Sanford, traveling expenses.....		8 40
6 Austin E. Wilber, expenses.....		37 44
7 H. H. Schroeder, traveling expenses.....		24 03
8 Austin E. Wilber, traveling expenses.....		34 24
		\$233 05
Balance on hand, December 14, 1915.....		594 95
		\$828 00

DAVID FELMLEY.

## REPORT OF STANDING COMMITTEES.

## COMMITTEE ON AUDITING AND FINANCE.

The Committee on Auditing and Finance presented the five following reports, upon each of which the roll being called and all members present voting in the affirmative, the recommendations in each of them for the expenditure of money were adopted:

*To the Board of Education of the State of Illinois:*

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the Farm Fund with its 104 accompanying vouchers and showing balance on hand of \$179.18, begs leave to report that it has examined the same, finds it correct, and recommends it be approved.

W. P. WALL,  
A. R. SMITH,  
J. L. BRUMMERSTEDT,

*Committee on Auditing and Finance.*

December 15, 1915.

*To the Board of Education of the State of Illinois:*

Your Committee on Auditing and Finance to whom was referred the report of David Felmley, president, in account with the Household Science Fund, with its 64 accompanying vouchers and showing balance on hand of \$656.10, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved. It recommends an appropriation of \$500 to this fund for the following six months as asked for.

W. P. WALL,  
A. R. SMITH,  
J. L. BRUMMERSTEDT,

*Committee on Auditing and Finance.*

December 15, 1915.

*To the Board of Education of the State of Illinois:*

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the Contingent Fund, with its 169 accompanying vouchers and showing balance on hand of \$125.16,

begs leave to report that it has examined the same, finds it correct, and recommends that it be approved. It recommends an appropriation of \$1,000 to this fund for the ensuing six months as asked for.

W. P. WALL,  
A. R. SMITH,  
J. L. BRUMMERSTEDT,

*Committee on Auditing and Finance.*

December 15, 1915.

*To the Board of Education of the State of Illinois:*

Your Committee on Auditing and Finance, to whom was referred the report of David Felmley, president, in account with the Extension Fund, with its 8 accompanying vouchers and showing balance on hand of \$594.95, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved.

W. P. WALL,  
A. R. SMITH,  
J. L. BRUMMERSTEDT,

*Committee on Auditing and Finance.*

December 15, 1915.

*To the Board of Education of the State of Illinois:*

Your Committee on Auditing and Finance, to whom was referred the report of F. D. Marquis, treasurer, with its 38 accompanying vouchers and showing balance on hand of \$5,462.30, begs leave to report that it has examined the same, finds it correct, and recommends that it be approved.

W. P. WALL,  
A. R. SMITH,  
J. L. BRUMMERSTEDT,

*Committee on Auditing and Finance.*

December 15, 1915.

#### REPORT OF COMMITTEE ON TEACHERS AND SALARIES.

*To the Board of Education of the State of Illinois:*

Your Committee on Teachers and Salaries respectfully report that since your last meeting they have made the following temporary appointments for the current year and ask that the same be approved—

(1) Mr. Austin E. Wilber as Director of Extension Work at a salary of \$2,200 for 42 weeks.

(2) Miss Cora Irene Davis as Director of Domestic Art at a salary of \$1,620 for 42 weeks.

(3) Miss Anna Blake as Teacher of Physiology at a salary of \$1,200 for 42 weeks.

(4) Miss Verle E. Sells as Teacher of Shorthand and Typewriting at a salary of \$1,000 for 42 weeks.

(5) Miss Alma Hamilton as high school training teacher at a salary of \$1,200 for 42 weeks.

(6) Mr. William Hein as Teacher of Zoology at a salary of \$1,800 for 42 weeks.

We recommend that Miss Lydia Clark be appointed Director of Physical Education for Women, and that her salary for the current year be \$1,500 for 42 weeks. At your June meeting her salary as assistant in the department was made \$1,400.

We recommend that Miss Katherine Carstairs be appointed Registrar at a salary for the current year of \$60 per month and that Miss Jennie Turner be appointed clerk at a salary of \$50 per month after January 1, 1916. Both of these young women have temporary appointment under the rules of the Civil Service Commission.

Respectfully submitted,

J. STANLEY BROWN,  
F. G. Blair.

*Committee on Teachers and Salaries.*

December 15, 1916.

## COMMUNICATIONS.

The following communication from the Board of Administration of the State of Illinois, was read:

*David Felmley, President Illinois State Normal University, Normal, Illinois.*

SIR: At a meeting of the Board of Administration held yesterday, it resolved that an invitation be extended to you to make preparations for the next school year to use the school of the Illinois Soldiers' Orphans' Home, Normal, Illinois, as a department of the training school of the Illinois State Normal University.

Respectfully,

JAMES HYLAND, *Secretary.*

Mr. Blair moved that the president of the board, and the president of the normal university be appointed a committee with power to act in making such arrangements with the State Board of Administration as is consistent with the conduct of this normal university.

Unanimously carried.

## MOTIONS AND RESOLUTIONS.

Mr. Blair moved that the recommendation of the president that the members of the faculty and student teachers in the high school be required to secure teachers' certificates and that the fees for the same be paid by the Board of Education, be approved.

Unanimously carried.

It was moved that the recommendation of the president that graduating exercises be held at the end of the spring term and also at the end of the first summer term, be approved.

Unanimously carried.

Mr. Blair moved that the matter of securing an eminent speaker for commencement be referred back to the faculty with power to act.

Unanimously carried.

It was moved that the recommendation of the president that chemistry be no longer required of students entering upon the Music, Art, Kindergarten-Primary, Manual Training, or Commercial programs, be approved.

Unanimously carried.

It was moved that the Committee on Teachers and Salaries be authorized to employ four extra teachers for the mid-spring term and forty extra teachers for the summer terms.

Unanimously carried.

It was moved that an appropriation of \$50 be made for a competent trained supervisor of home gardens cultivated by children of the training school.

Seven aye, two no. Carried.

It was moved that the letting of the contract for piping for the heating plant be referred to the President of the university, the President of the board, and the Committee on Buildings and Grounds with power to act.

Unanimously carried.

It was moved that the president and secretary of the Board be authorized to draw upon the accumulated tuition and term fees in the

hands of the treasurer, to supplement the amount appropriated for the completion of the heating plant.

Unanimously carried.

It was moved that the matter of extending the time of the scholarship of Carroll Need be referred to Mr. Blair and President Felmley with power to act.

Unanimously carried.

Mr. Blair moved that the work of normal-school extension be continued for another year.

Eight aye, two no. Carried.

Mr. Kimbrough moved that the woman's building be located at least 100 feet south of the Gymnasium Building and practically on a line with that building, and fronting east.

The following letter from the state architect was read:

COPY OF THE LETTER FROM THE STATE ARCHITECT.

CHICAGO, ILLINOIS, *December 10, 1915.*

*Dr. David Felmley, Illinois State Normal University, Normal, Illinois:*

DEAR MR. FELMLEY: I beg to acknowledge your favor of the 9th. I will be unable to be present at the Board's meeting on the 15th, next week.

Regarding the location of the dormitory building, permit me to state that I have examined the various sites suggested for the location of this building, and have come to the decision that it should be located where the round water tank is located at present. My reasons for the selection of this site are as follows:

The dormitory building, in connection with any institution, should be so located as to be under perfect supervision and control of the institution officers. It should be located so as to eliminate to a minimum the temptation from outside sources to embarrass or otherwise interfere with the discipline established and enforced in such building, and also to give it more home privacy, which is very much desired.

Should this building be located outside the campus proper, such restrictions as may be desired to establish, governing the grounds immediately around it, would be very difficult to enforce because of its proximity to public walks on nearly all sides.

Should it be located on the side of the campus nearest to the street cars, similar difficulties would be experienced as stated above. It would be very easy for persons so inclined, to annoy, flirt and otherwise attract the attention of the girls in the building, because of its easy access from the street cars.

Looking at the proposition from the economical side, especially regarding the heating, the location I suggest would be cheapest on account of the short tunnel work.

I have so far progressed with the work that pretty nearly all the details are finished in pencil, and we are about to start on the printed drawings for the elevations and floor plans.

I will attempt to make this building in colonial style as you suggested.

Very truly yours,

JAMES B. DIBELKA, *State Architect.*

Mr. Kimbrough's motion was unanimously carried.

Mr. Blair moved that the president of the university, the president of the board, and Judge Kimbrough constitute a committee, with power to act, to select a name for the women's building.

Unanimously carried.

Mr. Brown moved that the sketch plans of the woman's building as submitted by the state architect, be approved.

Unanimously carried.



Mr. Blair moved that Judge Kimbrough be added to the Committee on Buildings and Grounds.

Unanimously carried.

It was moved that the consideration of the detailed plans, and the matter of when the erection of the building shall be undertaken be referred to the Committee on Buildings and Grounds, with power to act.

Unanimously carried.

It was moved and carried that President Felmley be authorized to place a light near the Manual Arts Building.

Mr. Baltz moved that President Capen be appointed as the representative from this board to meet with the presidents and representatives of other normal schools at the next conference.

Unanimously carried.

Mr. Baltz moved that all graduates of this institution who have not taught in the state within five years of their graduation be sent a bill for their tuition.

Unanimously carried.

Mr. Blair moved adjournment.

Unanimously carried.

C. L. CAPEN, *President.*

F. G. BLAIR, *Secretary.*