Increasing Material and Department Diversity in the IR
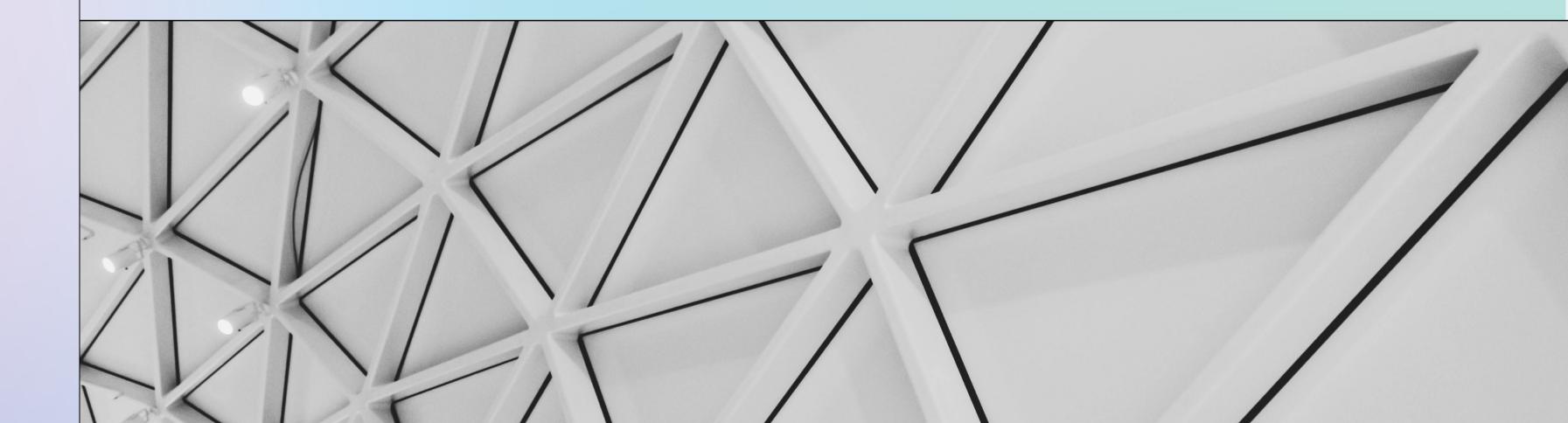
Outreach to Art Faculty and Students

Hilary Baribeau, Scholarly Communications Librarian, Colby College

Northeast Institutional Repository Day: Dec 2, 2021

The State of the Institutional Repository

It's Infrastructure Week!

03

Trends in Institutional Repositories

Most Common Platforms

Dspace
Digital Commons

Collection Development Trends

Electronic Theses and Dissertations
Faculty/Researcher Works
Institutional Archive

Materials/File Types

PDFs
Photographs
Audio
Video

→

Why Broad Representation in the IR Matters

"At the most basic and fundamental level, an institutional repository is a recognition that the intellectual life and scholarship of our universities will increasingly be represented, documented, and shared in digital form, and that a primary responsibility of our universities is to exercise stewardship over these riches: both to make them available and to preserve them." Clifford Lynch, 2003

Colby College Institutional Repository

Digital Commons @ Colby

Established in 2008

17935 Total works

1570 Student and Faculty works

A young IR

JSTOR Forum at Colby

Established in 2014

Records: 104, 534 published, 18,200 unpublished

Primarily used to host photographs and audio from

Colby Special Collections

Departmental and Material Representation

Departments: English Department: 26%

Chemistry Department: 11%

Economics Department: 7%

Materials: 100% PDF, 2% non-PDF supplement, mostly .jpgs

Opportunities for Representation of the Arts Program at Colby College

Faculty Artists

Many art faculty members are active artists

Colby College Museum of Art Faculty Exhibits

The Colby College Museum holds a biannual faculty art exhibit

Studio Art Senior Capstone

Studio Art majors participate in a senior capstone project

Senior Exhibition

The Colby College Museum holds an annual Student Art Exhibit to showcase student work produced by capstone projects. An exhibit catalog is published by the Museum

Art History Senior Thesis

Art History majors produce a senior thesis to be presented at the Colby Liberal Arts Symposium

Colby Liberal Arts Symposium

Colby College holds an annual research symposium to showcase student projects. A student research catalog is deposited into the IR
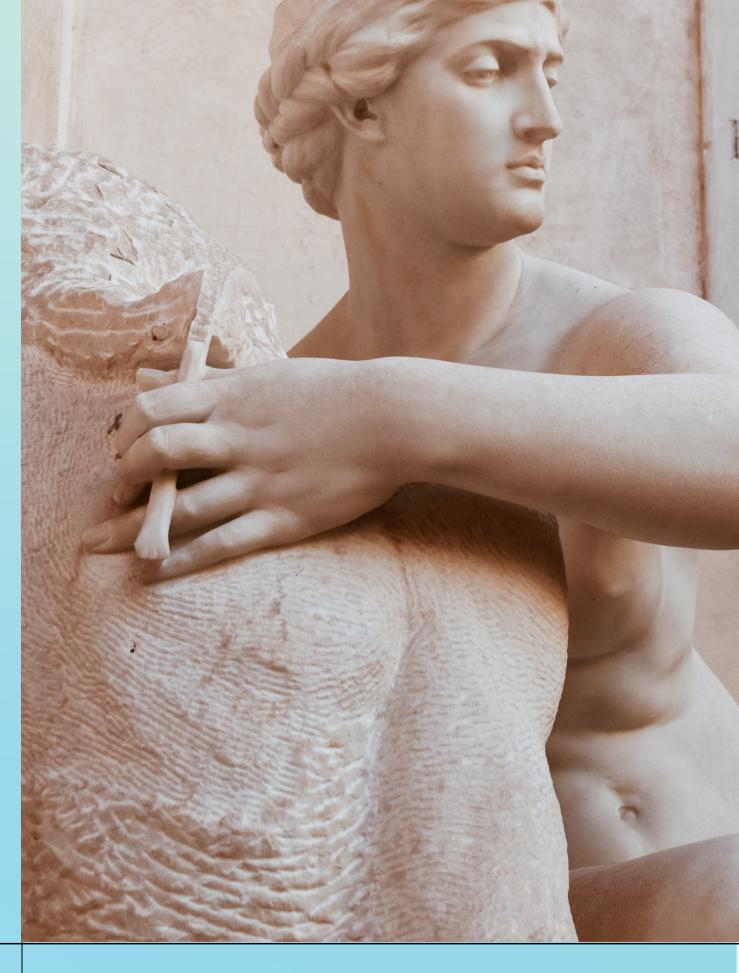
Art Faculty IR Project

Goals of the Test Case

- Create records of Colby Art Faculty work in JSTOR Forum to be published to Artstor/JSTOR

- The consideration of non-text based faculty work as scholarship

- Faculty records management to assist with the Tenure and Promotion process

- Increase access to the work as part of open access initiative

Project Collaborators

Scholarly Communications Librarian:

Hilary Baribeau

Hired in 2021, co-manager of the digital repository platforms specializing in management of scholarly work

Digital Archivist:

Matt LeVan

Hired in 2017, co-manager of the digital repository platforms, manager of the Digital Processing Center

College Archivist:

Katie Donahue

Hired in 2015, manager of the college archives (both digital and print collections), metadata and cataloging specialist

Project Plan

01. **Copyright and Licensing**

04. **File Ingest**

02. **File Uploading, Naming, and Organization**

05. **Metadata and Content Review**

03. **Metadata Creation**

06. **File Preservation and Project Sunsetting**

License Agreements and Copyright

Deposit Agreement

Standard IR Non-Exclusive Distribution License

Rights Statement and Creative Commons License

Digital Collection Policy
Platform Affordances
Creator Consultation

Copyright Checks

The work
Representations of the work
Commissions?

Ingest

Distribution of Metadata Work

Creator-assigned
Librarian-assigned
Platform-assigned

File Sharing Workflow

File naming
File upload tracking
Collection naming

Platform Permissions

Schol Comms Librarian and Digital Archivist maintained
editing and admin privileges

Metadata and Display Refining

Creator Consultations

Self-identification
Subject expert

Platform Learning Curve

Vendor consultations
Community guides

Collection Development Policy

Purpose of the collection
Collection Development mission and ethics

Sunsetting and Next Steps

File and Project Preservation

Moving working files from GSuite to AWS

Art Faculty Outreach

Soliciting faculty feedback and project partner reflection
Connecting with other art faculty

Tenure and Promotion

Demonstrating value
Working with the Provost

Lessons Learned

Roles and Responsibilities

Workflows
Capacity

Collection Development

Platform Purpose and Platform Affordances

Outreach

Faculty Champions
Service Visibility

References

State of the Institutional Repository

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Why Broad Representation in the IR matters

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Thank you!

Feel free to reach out if you have any questions, comments, or suggestions!

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Link to Slides

https://bit.ly/NIRD_2021_Baribeau