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### DRAM 106.01: Theatre Production I

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# Theatre Production I and II -Run Crew

Course #: Drama 106, 206  
Time: Varies on assignment  
Instructor: Mike Monsos  
PARTV Building Room 192  
243-5138  
[michael.monsos@umontana.edu](mailto:michael.monsos@umontana.edu)

Materials: None

## Course Description:

Running crews members work backstage during the final rehearsals and for all performances of the Drama/Dance Departmental productions.

**There are a limited number of assignments per show. Once the slots are filled, do not add your name! If you are unable to work any of the remaining shows-you will either have to drop the class, take an incomplete and work a show next year, or find someone that is willing to switch with you. If you switch assignments with someone, it is imperative that you notify me (Mike Monsos) immediately.**

## Course Objectives:

This course, besides instructing you and giving you the experience on how to run a show backstage, is also designed to instill in you the discipline required for a theatre related job. **One of the tenets of theatre is that everyone must be on time.** Remember in theatre-If you are early, you are on time, if you are on time, you are late, and late is completely unacceptable. Because theatre is a collaborative art, everyone involved must be reliable and prepared to do his or her part in ensuring a successful evening of theatre. This includes actors, crew, stage managers, front of house staff and anyone else associated with the production. If any one person doesn't perform their responsibilities, the performance suffers greatly. We cannot stress how important the running crew people are to the success of the show. The simplest of tasks are important and can only be accomplished by the individuals trained for that task. The schedule of theatre does not allow for replacement with untrained personnel.

**Running Crew must be at all rehearsals and performances for which they are called. YOU CANNOT MISS A SINGLE PERFORMANCE OR REHEARSAL!**

### Academic Misconduct and the Student Conduct Code:

All students must practice academic honesty. Academic misconduct is subject to an academic penalty by the course instructor and/or a disciplinary sanction by the University.

All students need to be familiar with the Student Conduct code. The Code is available for review online at: [www.umt.edu/SA/VPSA/Index.cfm/page/1321](http://www.umt.edu/SA/VPSA/Index.cfm/page/1321).

### Grading:

A grade will be given after comments and input from the stage manager, shop manager as well as the directors and designers that had contact with you during the production.

**Missing a rehearsal or performance will result in an “F” grade.** It is too important and there are too many people counting on your work.

### Contacts:

The stage manager of the production you are working will contact you at least one week prior to the time you will be called with the specific times and dates of the production. The times on the lists today are *approximate*. All crewmembers are expected to see the final run through of the show before you go into technical rehearsals. This is so crewmembers gain a working knowledge of how the show is staged and will have at least one opportunity to see the show from the audience. The stage manager will have all the information as far as when and where and what. They will be your primary contact for the extent of the assignment.

If the stage manager has not contacted you prior to the listed starting dates, or if any of your contact information has changed since you signed up, please contact me, MIKE MONSOS in person in the PARTV building, or by calling or e-mailing me.

Crew responsibilities:

*Light Board Operator*- This person operates the light console and controls the lights on cues from the stage manager. He/she is responsible for running pre-show checks with the Master electrician to insure all instruments are working and the focuses are correct. He/she may also be responsible for running lights, house lights and work lights. This position requires at least one training session before the technical rehearsals.

*Sound Board Operator*- This person operates the mixing console and a variety of equipment including reel-to-reel, DAT and mini disk players as well as the intercom system. Some theatrical productions sound requirements can be quite difficult and complicated, so that there may need to be additional hours of training and rehearsal. This person conducts pre show checks and operates all sound equipment during the show.

*Wardrobe crew*- These individuals maintain all the costumes, which means washing, drying, ironing and minor repairs as well as assisting the actors with hair, wigs, make-up and costume changes. They check in all costumes during rehearsals and performances and maintain the inventory during the run. The hours for the wardrobe differ slightly than the rest of the crew, as laundry responsibilities need to occur after the rehearsals and performances.

*Set/props or deck crew*-These individuals prepare the stage for performance each night by sweeping and mopping, setting up the props and scenery on and off stage. During the show they assist with scene shifts, including curtains, flying scenery and gripping scenery and props on and off stage.

**All Drama/Dance students must have an in-depth knowledge of the practices and procedures outlined in the Department of Drama/Dance Handbook. The Handbook is available online at <http://www.sfa.umt.edu/drama/index.html>.**

## **Productions:**

*Miss Julie* **2 credits** Masquer Theatre  
Dates needed (approximately) Feb 20-Mar 10  
Most evenings, possibly all day on weekends and through strike which is immediately following the final performance. There will be one photo call sometime during the run where you might be needed to stay after the production and assist.  
Positions needed- Light Board, Sound Board, Wardrobe (2), and Props (2)

*Spring Dance Showcase* **1 credit** Open Space  
Dates needed (approximately) Mar 13-24  
Most evenings, possibly all day on weekends and through strike which is immediately following the final performance. There will be one photo call sometime during the run where you might be needed to stay after the production and assist.  
Positions needed- Light Board, Sound Board, and Props (4)

*Urinetown* **2 credits** Montana Theatre  
Dates needed (approximately) Apr 3-21  
Most evenings, possibly all day on weekends and through strike which is immediately following the final performance. There will be one photo call sometime during the run where you might be needed to stay after the production and assist.  
Positions needed- Light Board, Wardrobe (4), and Props (4)

*Big Love* **2 credits** Masquer Theatre  
Dates needed (approximately) Apr. 17-May 5  
Most evenings, possibly all day on weekends and through strike which is immediately following the final performance. There will be one photo call sometime during the run where you might be needed to stay after the production and assist.  
Positions needed- Light Board, Sound Board, Wardrobe (4), and Props (4)

*Spring Dance Concert* **1 credit** Montana Theatre  
Dates needed (approximately) Apr. 24- May 5  
Most evenings, possibly all day on weekends and through strike which is immediately following the final performance. There will be one photo call sometime during the run where you might be needed to stay after the production and assist.  
Positions needed- Light Board, Sound Board, Costume (2) and Props (4)