OLAC NEWSLETTER
Volume 21, Number 1
March, 2001

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FROM THE EDITOR
Kay G. Johnson

The first thing you noticed when you looked at the cover of this issue of the *0LAC Newsletter* is that the logo has changed and there is an added statement: The Internet and AV Media Catalogers Network. These changes are a result of the Millennium Committee efforts (see OLAC Newsletter, v. 20:no. 4, P. 18-21). A committee will he appointed to come up with a new logo.

This issue of the *OLAC Newsletter* features reports from the ALA Midwinter Meeting, book reviews and the annual index for v. 20 (2000). OLAC is looking for volunteers for many positions and committees. See the announcements section if you are interested in being the next newsletter editor, liaison to the ALCTS Media Resources Committee or want to help plan the next OLAC Conference. I would be happy to answer any questions about the *OLAC Newsletter* Editor-In-Chief position.

Two big changes to OLAC area new contributing membership category and a simplified domain name for the Web site. See "News & Announcements" for more information.

Nancy Olson's ever-interesting column includes information on MP3 files, film credits and other AV cataloging questions posed at the OLAC Membership Meeting in Washington, D.C.

As Lowell mentions in his "From the President" column, Glenn Patton has resigned as OLAC's representative from OCLC. Glenn has been the long-time contributor of the "Update From OCLC" column. This column has been outstanding in providing timely and relevant information to AV catalogers about OCLC activities. Glenn, thank you for all of your hard work. It is comforting to know that your successor, Jay Weitz, is also a long-time OLAC participant.

Recent circumstances in my professional life have affected the timeliness of *OLAC Newsletter* production. The sudden departure of a colleague in February resulted in me taking on the position of Interim Serials Coordinator at the University of Tennessee, Knoxville. I am supervising eight Serials Unit staff in addition to continuing my former position of cataloging consultant and trainer. The interim position will last until October or when the new head of Technical Services is hired. I am spending more time at work adjusting to new duties - time formerly spent on the newsletter. As a result, I am considering publishing the June and September issues as one combined issue. A combined issue will give me more time to publish the membership directory and the cumulative newsletter index. I apologize for the delay in newsletter publication.

FROM THE PRESIDENT
Lowell Ashley

Luckily we had a much-needed break of clemency in this unusually harsh Washington winter for the ALA Midwinter Meeting. The OLAC meetings were productive, and we are in the midst of a number of activities that are moving forward. As usual, following the membership meeting, we had an excellent question-and-answer session with the following participating experts: John Attig, Diane Boehr, Laurel Jizba, Gene Kinnaly, and Glenn Patton. Thanks go to Kevin Furniss for serving as moderator and to all those on the panel.

Glenn Patton, our long-time OCLC representative, has announced that Jay Weitz will be the new OCLC representative to OLAC beginning at ALA annual, June 2001. Glenn became active in OLAC in 1981, its second year, and he has served variously as the OCLC representative, OLAC president, board member, and committee member. In 1992 he was awarded the Nancy B. Olson Award for his many contributions to OLAC and AV cataloging. We owe Glenn a great debt of thanks for the benefit of his unparalleled expertise in cataloging standards and practice, his abundant common sense, his advocacy for audiovisual cataloging, and for his steadfast commitment to OLAC over the last two decades. Jay Weitz has served as the OCLC representative to MOUG for many years and is well known to many OLAC members. We welcome him as a worthy successor to Glenn.

The ballots for this year's election will be delivered in early April. I want to thank Elections Committee chair, Sheila Smyth, and committee member, Virginia Berringer, for presenting a fine slate of candidates. In addition to electing a new Vice President/President-elect, OLAC members will be voting on an amendment to the bylaws to allow Executive Board members to vote on board matters by email, as well as regular mail and conference calls, currently sanctioned by the bylaws. Sometimes issues arise that cannot wait for a regular board meeting, and, since e-mail has become the major mode of communication for the board between regular meetings, it would be far more convenient if the bylaws also included email as an alternative method of voting for the board.

Some of you may recall that we have been planning for some time to have an online membership directory accessible to OLAC members through the OLAC Web site. I have promised to work with Sue Neumeister, our Webmaster, on this project after ALA annual, and I hope we will have this resource available by the end of this year.

We are looking for volunteers for appointment to new OLAC projects and for a new liaison. The board is forming a logo committee to oversee a contest to select a new logo, and we are seeking someone who would be interested in working on a new OLAC brochure. Our ALCTS Media Resources Committee liaison has resigned, and we need someone who would be willing to take on this assignment. Announcements about these items appear elsewhere in this issue, and I strongly encourage any interested persons to get in touch with me or another board member.

I am pleased to report that the board accepted the proposal for the next OLAC conference in 2002 to be held in the Twin Cities. Betsy Friesen and Bobby Bothmann presented a compelling proposal to the board and will co-chair the Conference Program Planning Committee. We look forward to the next conference and encourage OLAC members who are interested in working on the planning committee to get in touch with me, another board member, or one of the co-chairs.

TREASURER'S REPORT
Second Quarter
Through December 31, 2000
Jan Mayo, Treasurer

	1st Quarter	Year-To-Date
OPENING BALANCE		$12,793.71
INCOME		
Memberships	$737.50	$737.50
Dividends	$156.70	$156.70
TOTAL	$894.20	$894.20
EXPENSES		
Board Dinner	$171.89	$171.89
Conference Scholarship	$337.00	$337.00
Stipends	$1,050.00	$1,050.00
Account Fees		
Check fee	$2.70	$2.70
Annual fee	$80.00	$80.00
Postage & Printing	$1,704.28	$1,704.28
TOTAL	$2,834.26	$10,757.44
CLOSING BALANCE		$10,342.04

MEMBERSHIP FOR 2000:

Personal:	407
Institutional:	269
Total:	**676**

ONLINE AUDIOVISUAL CATALOGERS
CATALOGING POLICY COMMITTEE (CAPC)
ALA MIDWINTER CONFERENCE
Washington, D.C.
January 12, 2001

Minutes

The meeting was called to order at 7:30 PM. by Meredith Horan, CAPC Chair. Members present included: Meredith Horan, Greta de Groat, John DeSantis, John Felbinger, Sheryl Holmes, David Reynolds, Iris Wolley, and Robert Freeborn (intern). Ex officio members present included: Vicki Toy-Smith (CC:DA Audience Observer), John Attig (MARBI Liaison), and Ann Caldwell (NACO-AV Funnel Coordinator). Ex officio member David Prochazka (NACO-AV Assistant Coordinator) and intern Shelley Zhang were unable to attend.

1. There were about 30 guests. Members and guests introduced themselves.

2. Minutes of the CAPC meeting of July 7, 2000, were approved as published in the September 2000 *OLAC Newsletter*.

3. Subcommittee Reports

   a. Subcommittee on Authority Tools (I. Wolley)

      Co-Chair Iris Wolley reported that the *Bibliography of Authority Tools* is completed in rough draft on the OLAC Web Site, available to CAPC members only. It is annotated and indexed, and is 34 pages long when printed. She and Co-Chair David Prochazka are soliciting comments from CAPC members until the end of February, at which time the bibliography will be made available and advertised to OLAC and the AV cataloging community. CAPC will appoint an editor annually to maintain the bibliography; David Prochazka will serve as editor in 2001. People are invited to suggest additional titles to be included in the bibliography. Iris thanked CAPC for its support in compiling this tool, and thanked those who contributed to it.

   b. Subcommittee on Source of Title Notes for Internet Resources (M. Barrett)

      Chair Marcia Barrett reported that the document *Source of Title Note for Internet Resources* is available in draft form on the following Web Site: http://www.bama.ua.edu/~mbarrett/sotn/

It comprises three parts: Examples of Terms Used in the Source of Title Note, Recommended Usage of Terms, and Definitions of Terms. Marcia is asking for comments by the end of February, and will request comments on the OLAC List, specifically on the decisions on recommended usage presented in the document. John Attig noted that the section on Multiple Titles seems to be giving not what terms to use in the source of title note, but rather what source to select. This needs to be clarified. John suggested that the language to be used in the note might be put in quotes. He further suggested that since the guidelines in the Multiple Titles section could be used in captioning a variant title note, the document could include examples of variants and show which one is the source of title, and which is the 246 $i.

4. NACO-AV Funnel (A. Caldwell)

Ann Caldwell reported that at the Seattle Conference she conducted a training session for 10 people representing 8 institutions. Most have begun contributing records. For FY 2000 the AV Funnel Project contributed 4,131 records and modified 1,086 records.

5. MARBI (J. Attig)

John Attig reported on selected proposals and discussion papers that are on MARBI's agenda at this conference. With respect to Discussion Paper 1, CAPC approved the proposal to place all narrators in the 511 field. (His complete report with an explanation of the documents and MARBI results appears elsewhere in this issue.)

6. Reports/Discussions

   a. Uniform titles in video cataloging (G. de Groat)

   Greta de Groat introduced a discussion paper on uniform titles for video materials. The impetus for this was that she had discovered some anomalies in rules for uniform titles for moving pictures and television programs. The discussion paper spells out the problems, with a suggested solution for each. It includes comments by Martha Yee and Iris Wolley; Verna Urbanski has sent comments to the OLAC list. Copies may be requested from Meredith Horan.

   Most of the suggested solutions involve changes to LC's rule interpretations. They may lead to changes in the rules themselves. Since the discussion could be lengthy it was moved to the end of the agenda (see * on p. 11).

   b. Discussion of draft DVD primer (R. Freeborn)

   Although there is an example in Chapter 9 to cover the computer aspects of DVD, most people think that DVD doesn't belong there, and they are cataloging DVDs

by Chapter 7 rules. Since DVD is a carrier that can be used for various kinds of content, clarification is needed on how it is handled. Robert Freeborn will solicit input from others with an interest in DVD cataloging, to work on the primer.

c. Discussion of primer for writing abstracts (M. Horan)

Meredith mentioned that AV librarians write abstracts at times, and especially new people may not be aware of the techniques used. She cited an article by Laurel Jizba in the *Journal of Internet Cataloging*, v. 1(2)1997. Sheryl Holmes said that it is becoming clear that abstracts and summary notes are needed, especially for electronic data formats. Detailed guidelines on abstract writing are not available. This effort to collect information and define terms is just beginning. Laurel's article will be the starting point. The final product will be posted on the OLAC Web Site. Meredith called for interested people to join the committee on abstract writing that consists of Sheryl and herself.

d. Format/SMD Terms in 655 MARC21 (R. Bothmann)

A project was proposed to begin a list of terms to use in the 655 and to document their usage, starting with LCSH terms, then adding others. But some local systems do not index 655 fields. Someone noted that since it is impossible to keep up with all the new terms and formats that are appearing, her solution is to use a local note field. John Attig said that the 655 is one field for which we still are uncertain what the national standards are. LCSH terms that are used as genre terms are not yet supposed to be coded 655. People need to look for local solutions to this, because no solution will work everywhere. Descriptive terms, especially involving hardware, should be placed in appropriate note fields. No further action by CAPC is contemplated.

7. Joint Steering Committee fall meeting impressions (J. Attig)

John Attig described the components of the Joint Steering Committee (JSC) and its meeting schedule. JSC is an international body of representatives from national libraries and library associations in the Anglo-American world that have authority over the content of the Anglo-American Cataloging Rules. There are six members: two from the US (ALA and LC), two from Britain, and one each from Canada and Australia. It meets typically once a year, although lately it has been meeting twice a year. The group meets for two or three days and goes through various proposals it has received from its members. The JSC tries to work by consensus, although it doesn't require unanimity. The two American representatives are by far the most active.

In 1997, JSC sponsored the International Conference on the Principles and Future of *AACR*, held in Toronto. It had avoided large issues up to then, but decided to invite some discussion papers, invite a lot of experts, and start developing an agenda for looking at larger issues. Since then, JSC has become much more active and has even commissioned work from outside their constituent groups. It commissioned Delsey from the National Library of Canada to produce a data model on the logical structure of *AACR*, and has

commissioned Jean Hirons to continue work she had already begun on seriality in *AACR2*. A working group is forming to look at the concept of expression based cataloging, i.e. not describing each physical manifestation but describing the expression at a somewhat higher level, and treating manifestations in a subordinate way. The working group will be testing whether this concept is valid.

The revision of Chapter 9 will go to the publisher next month, and the revision of Chapter 12 probably about six months later. The JSC is reviewing a new appendix that specifies what major changes in bibliographic resources require that a new record be created. Barbara Tillett at LC has drafted a statement of over arching principles for *AACR2*. JSC is also looking at the GMD question. It has agreed to look at the rule of three, with the first change probably making the rule optional.

A new revision of *AACR* probably won't come out for a while, but new chapters will be distributed in various ways, possibly pdf files that can be printed out to update print copies.

LC suggested eliminating area 3 from Chapter 9 and provided some specs for what to do with the information that would no longer be in area 3. ALA recommended that something be done as an interim solution so they can publish Chapter 9, and JSC accepted that recommendation, making minimal changes to the definitions with the idea that area 3 will be going away.

John Attig has been designing and revising the Web Site for the JSC with a view to improving communication.

8. New Business

   a. Final report PCC SCS Working Group on the PCC AV Core Task Group-tasks for CAPC (A. Caldwell)

      Ann Caldwell reported, as the Chair of the PCC Standing Committee on Standards, on issues related to the 007 and 505, recommendations of a previous working group.

      Pertaining to the 007, there were three parts to the recommendation: 1. The PCC should recommend that the US MARC national level record standard be modified to alter the status of the 007 physical description fixed field from optional to mandatory for audiovisual materials. 2. The PCC should recommend an overhaul to the US MARC 007 to expand the number of characteristics coded in the field (e.g. add broadcast standard), improve 007's potential for use as a mechanism to streamline the cataloging process (perhaps to generate 300 and 5XX fields from data present in the 007), and to make the 007 more amenable to use by OPAC software as a viable sort-by-format sorting field. 3. The PCC should encourage standard use of the 007 by local system vendors to improve OPAC searching and sorting capabilities.

The Standing Committee on Standards has recommended that a task group be appointed with representatives from major AV groups such as OLAC, AMIA, ALCTS MRC, MLA, etc., to review the 007 field for motion pictures and videorecordings in the national level record. Ann is presenting this to both OLAC and the ALCTS Media Resources Committee.

Pertaining to the 508 field, the task group said that the PCC should recommend that the status of US MARC 508, Creation/Production Credits, be changed from non-repeatable to repeatable. The SCS agreed with this, and wants to appoint a task group to prepare a MARBI proposal.

CAPC will be recruiting for members for both task groups, to begin early February. Ann Caldwell will draft charges for the two groups.

b. CAPC contributions to continuing education on new *AACR2* Chapter 9 (M. Horan)

Meredith Horan led a discussion of how CAPC might contribute to instruction on the changes to Chapter 9 that may be available later this spring. Becky Culbertson suggested doing a PowerPoint presentation. It could include examples, and be mounted on the OLAC Web Site. John Attig will check with CC:DA about appropriate ways of sharing this information. CAPC agreed that having such an instructional tool on Chapter 9 would be very helpful.

c. Discussion of new tasks for CAPC (M. Horan)

Ann Caldwell announced that she had charged a group to develop a core record for maps, and that if it sends its draft core standard out for comment, CAPC would be an appropriate place to solicit comments. Ann will let CAPC know if this happens.

9. Announcements

Meredith Horan thanked John Felbinger and Sheryl Holmes for their participation in CAPC, and interns Robert Freeborn and Shelley Zhang for their contributions to CAPC.

* 6. Continuation of discussion of uniform titles for videos (see p. 8). Greta de Groat led a discussion of the first three sections of her paper.

Universe of Conflict and Qualifiers:
Solution was to reword the part of 25.5B for motion pictures and radio and television programs, to coincide with 25.5B on monographs which specifies that if you need to create a uniform title main entry for some other reason, you would apply the rule for qualifiers instead of the current configuration that says you only qualify it if it is an added entry or subject heading. Chapter 25 authorizes creating uniform titles under any circumstances that are mentioned in AACR2. What are BIBCO libraries supposed to do when they are to create authority records for all access points that are under authority

control? A draft proposal may be done to reword this section of 25.5B.

References from other language titles:
There does not seem to be any NACO policy on how to establish a reference structure for a motion picture. From the examples in the names file, motion pictures are being treated like music, as non-textual items, and cross references from other language versions are traced to the main heading only not main heading with a $l English, for example. If this is indeed the practice, it should be stated explicitly somewhere. CAPC supported this recommendation.

Language in silent films:
Greta said that the pieces of dialog and descriptive things in silent films that are commonly called subtitles are now known in film literature as intertitles, so this is a different issue from the subtitle issue. If you have a silent film in which the intertitles have been completely translated into a different language from the one the film was originally issued in, the solution is to explicitly say 25.5C1 does not apply to silent films, or state that language qualifiers should not be added to silent films. If it were optional to use a uniform title, generally what should BIBCO libraries do? This issue seems to need more comments and discussion. Then perhaps suggest a possible rule interpretation, and put that out for discussion.

John Attig noted that most of these issues seem to suggest rule interpretations. He suggested writing up each suggestion and what the rationale will be, as a supplement to this paper, and present that for further discussion. Greta would like comments especially from people who do NACO work for AV materials, to have a sense of what their wishes are on these issues. Comments will be solicited via the OLAC list, with a closing date of the end of February. Then Greta will draft the supplement. John Attig suggested that Meredith check on whether CAPC itself can approve this and send it on to CPSO, or whether the Board or someone else needs to approve it.

10. Adjournment

The meeting adjourned at 9:35 PM.

Respectfully submitted,
Nancy Holcomb
OLAC Secretary

Recorded attendees: Meredith Horan, Greta de Groat, John Felbinger, John DeSantis, Sheryl Holmes, David Reynolds, Robert Freeborn, Iris Wolley, John Attig, Ann Caldwell, Vicki Toy-Smith, Nancy Holcomb, Jan Mayo, Kay Johnson, Ian Fairclough, Sophie Bogdanski, Nancy Lorimer, Jain Fletcher, Michael Esman, Paul DeAnna, Edward Leddy, Phyllis Levine, Evelyn Bain, Sueyoung Park, Gene Kinnaly, David Miller, Kevin Furniss, Steven Miller, Lynnette Fields, Maxine Sherman, Norma Hendrickson, Diane Boehr, Marilyn McCroskey, Sandy Roe, Marcia Barrett, Bobby Bothmann, Nancy Vamer, Lowell Ashley, Becky Culbertson, Laurel Jizba, Mary Konkel.

ONLINE AUDIOVISUAL CATALOGERS
EXECUTIVE BOARD MEETING
ALA MIDWINTER
Washington, D.C.
January 13, 2001

Minutes

1. Call to Order, Introductions, Announcements (L. Ashley)

   President Lowell Ashley called the meeting to order at 5:00 PM. Board members present included: Lowell Ashley (President), Kevin Furniss (Vice President/President elect), Michael Esman (Past President), Jan Mayo (Treasurer), Meredith Horan (CAPC Chair), Kay Johnson (Newsletter Editor), and Nancy Holcomb (Secretary). Guests included Ian Fairclough (Outreach-Advocacy Coordinator), Sheila Smyth (Elections Committee), Betsy Friesen and Bobby Bothmann (2002 OLAC Conference Proposal), Jane Johnson (AMIA Liaison stand-in).

   There were no announcements.

2. Secretary's Report (N. Holcomb)

   Minutes from the OLAC/MOUG Conference in Seattle in October have not yet been published. They will be approved at Annual.

3. Approval of minutes for July 2000.

   The minutes from the Board meeting at ALA Annual, July 2000, were approved as published in the September issue of the *OLAC Newsletter*.

4. Treasurer's report (J. Mayo)

   The closing balance as of December 31, 2000, is $10,835.00. Membership total as of 1/12/01 is 366. This is expected to pick up after the December newsletter is published. The complete report is elsewhere in this issue.

5. Newsletter editors report (K. Johnson)

   The December 2000 Newsletter is at the printer's, and will be mailed out next week. The

deadline for submissions for the March 2001 issue is February 15. Jan and Kay are working on the membership directory but the highest priority is the March newsletter. The other project being worked on is the 20-year cumulative index, with a tentative start date of April.

6. OLAC Outreach-Advocacy Coordinator (I. Fairclough)

Ian reported on commitments to advocacy that had been made at the Seattle advocacy meeting, and those who have fulfilled them. No work has been done on the new brochure since October. An informal working group will be formed to work on it. Ian won't be able to conduct an advocacy meeting at ALA Annual; he may not be able to attend ALA conferences in the future. Appointing an assistant or co-coordinator for advocacy was suggested.

Ian will try to find someone in San Francisco who might want to organize an OLAC-sponsored tour at ALA Annual.

Recruiting for OLAC Conference attendance at the Exhibits at ALA Annual was discussed, and tabled until nearer the next OLAC Conference.

Ian proposed a working group to look at expanding the size of the OLAC Conference from the current maximum of 300 participants. After discussion, a working group was appointed, including Sheila Smyth (Chair), Meredith Horan and Kay Johnson, to study the whole Conference format, not just size. In addition, all past Conference chairs will be contacted to see if they would like to participate in the group. Lowell, Sheila and Ian will formulate a charge for the Conference working group.

Ian presented the proposed e-mail messages for OLAC recruitment, to be put on the OLAC-List and Autocat. Since there has been some discussion about the OLAC-List becoming restricted to OLAC members only, Ian wanted to get the Board's approval for these messages. It was proposed to send messages about the OLAC-List to other lists, such as AMIA and the CORC list, and ask to have a message about OLAC included in OCLC's welcome messages at logon. Ian will work on the messages further, changing some wording, and send drafts to Lowell for distribution.

7. OLAC Web site (L. Ashley for S. Neumeister)

   a. Web use statistics

      Sue Neumeister has submitted use statistics for the OLAC Web site. Usage is high, including foreign users. Lowell expects these statistics to prove useful for expanding use of the Web site and making OLAC better known, leading to attracting new members.

   b. Domain name

      Sue has already provisionally made the arrangements to have an alias used for the

Web site: www.olacinc.org. The location bar continues to show this URL no matter where on the Web site you navigate. All of the old URLS will continue to be there, and to cite or bookmark a page that is not the main page, the old URL will have to be used. This setup will be in place for a year, at the end of which time we will revisit the issue of having to use the old URL to cite a subsidiary page.

c. Online directory

Lowell has the ColdFusion software that can generate a Web-based directory from an Access database. He will work later this year on setting this up, so that Jan will be able to send him an updated Access file of the membership list on a monthly basis, and he will generate the Web directory and send it to Sue to post. The plan is to make the directory available just to members, necessitating looking into using passwords on the Web site. Members can be accommodated if they don't want their information, or parts of it, to display in the directory

d. OLAC History and Facts page

Lowell added to what Sue already had on the Web site, adding conference years and altering the format a bit.

8. Awards Committee (M. Esman.)

The Awards Committee received no nominees this year.

9. Elections Committee (S. Smyth)

Sheila Smith presented names of candidates for Vice President/President Elect and Treasurer. Kay Johnson and Robert Freebom will be nominees for Vice President/President Elect. Jan Mayo will run for Treasurer.

10. OLAC/MOUG 2000 Conference (L. Ashley for C. Gerhart)

The Conference evaluations were very good. Lowell read a brief summary of the Conference submitted by Cathy Gerhart, Conference Chair. A final financial report on it has not yet been received.

11. Old business

The OLAC calendar changes proposed by Kay Johnson passed. These changes affect only the Newsletter Editor. One outstanding question remains: How often should cumulative indexes to the Newsletter be published? This question was tabled until the next cumulative index has been published.

A new membership category, contributing member, at $25.00, was established. Contributing members will be designated with an asterisk in the membership directory.

Kay will modify the membership form and send it to the Board. She will include the new category in the next Newsletter.

Beginning with this CAPC Meeting and Membership Meeting, the Secretary will include a list of recorded attendees at the end of the minutes.

12. New business:

   OLAC Conference Scholarship guidelines: Jan will look into getting a credit card for OLAC. It can be used to pay the expenses of the Scholarship winner in the future.

   OLAC Conference for 2002: Betsy Friesen and Bobby Bothmann presented their proposal for having the next OLAC Conference in the Twin Cities. The Board accepted the proposal, with a tentative date of the first week of October. Betsy and Bobby agreed to be responsible for local arrangements and the Conference program.

13. Closed session to discuss committee appointments (L. Ashley)

   The following appointments were discussed in closed session: Logo Committee, CAPC appointments, Newsletter Editor, and ALCTS MRC Liaison.

14. Adjournment

   The meeting adjourned at about 7:30 PM.

Respectfully submitted,
Nancy Holcomb
OLAC Secretary

ONLINE AUDIOVISUAL CATALOGERS
MEMBERSHIP MEETING
ALA MIDWINTER CONFERENCE
Washington, DC
January 13, 2001

Minutes

1. Call to Order, Introductions, Announcements (L. Ashley)

President Lowell Ashley called the meeting to order at 8:00 PM. and introduced the current board members: Lowell Ashley (President), Kevin Furniss (Vice

President/President elect), Jan Mayo (Treasurer), Meredith Horan (CAPC Chair), Kay Johnson (Newsletter Editor), Michael Esman (Past President), and Nancy Holcomb (Secretary). There were 22 guests, who introduced themselves.

Lowell announced that Kay Johnson has submitted her resignation as Newsletter Editor effective December 2001. Anyone interested in becoming the Newsletter Editor should get in touch with Lowell.

We are also looking for a new Media Resources Committee Liaison, the current one having resigned recently Anyone interested in this position should contact Lowell.

The 2002 OLAC Conference will be held in the Twin Cities, probably St. Paul.

2. Secretary's report (N. Holcomb)

   Minutes from the Membership Meeting held in Seattle have not been published yet, so they will be approved at ALA Annual.

3. Approval of minutes for July 2000

   The minutes from the July 2000 Membership Meeting were approved as published in the September issue of the *OLAC Newsletter*.

4. Treasurer's report (J. Mayo)

   As of December 31, 2000, the balance was $10,835.00. The current membership count as of January 12, 2001 was 366.

5. Newsletter Editors report (K. Johnson)

   The December *OLAC Newsletter* should be in the mail the week of January 22. Deadline for contributions to the March 2001 newsletter is February 15. Jan and Kay are working on the membership directory, and Michelle Robertson and Kay are working on the 20-year cumulative index to the newsletter.

6. Outreach-Advocacy Coordinator (I. Fairciough)

   Ian Fairciough summarized his report to the Executive Board. See minutes of the Executive Board Meeting for details.

7. Committee reports

   a. Cataloging Policy Committee (CAPC) (M. Horan)

      See separate minutes of the CAPC meeting elsewhere in this issue

   b. OLAC/MOUG 2000 Conference (L. Ashley for C. Gerhart)

Lowell read a report by Cathy Gerhart, Conference Chair. The conference in Seattle on October 12-15, 2000, had 230 attendees. Martha Yee and Sherry Vellucci gave excellent keynote addresses. The workshops covered a range of materials that we catalog. In addition, we heard about CORC implementations. A reception at the Experience Music Project Museum was attended by many who also enjoyed a monorail ride to the Seattle Center. The Local Arrangements and Program Committees thank all who came.

Cathy also has sent a summary of the evaluations received by attendees, and they were overall very good. We don't yet have a final report on financial arrangements for the Conference. Lowell thanked Cathy and her committees for the excellent work they did on the Seattle Conference.

c. Elections Committee (S. Smyth)

Sheila Smyth announced that Kay Johnson (University of Tennessee) and Robert Freeborn (Penn State University) have agreed to run for Vice President/President Elect. Jan Mayo has agreed to run again for Treasurer. Sheila thanked Ann Caldwell for her help in securing candidates for this election. There were no nominations from the floor. Nominations were closed; Jan Mayo was chosen Treasurer by acclamation.

8. Reports from Liaisons, Utilities, Library of Congress

a. ALCTS Media Resources Committee (L. Ashley)

Since the MRC Liaison has resigned, and could not attend this meeting, Lowell gave a brief report. The Media Resources Committee will meet Sunday morning from 8:30 to 11:00. It no longer meets twice at ALA conferences.

See separate written report elsewhere in this issue.

b. MARBI (J. Attig)

See separate written report elsewhere in this issue. [Report was not submitted -- Ed.]

c. CC:DA (V Toy-Smith)

See separate written report elsewhere in this issue.

d. AMIA (Jane Johnson for Amy Wood)

See separate written report elsewhere in this issue. [Report was not submitted -- Ed.]

e. MOUG (W Sistrunk)

In the absence of Wendy Sistrunk, there was no MOUG report.

f. OCLC (G. Patton)

See separate written report elsewhere in this issue.

Lowell Ashley announced that Glenn Patton will be stepping down as our OCLC representative, and that Jay Weitz will be assuming this role this summer. Lowell thanked Glenn for all of the service he has given to OLAC, especially as our OCLC representative, and as a Past President of OLAC.

g. LC (G. Kinnaly)

David Reser provided a written Library of Congress update for OLAC.

Gene Kinnaly summarized recent activities at LC.

9. New Business

There was no new business.

10. Adjournment

The meeting adjourned at 9:25 PM. and was followed by a Q&A session.

Respectfully submitted,
Nancy Holcomb, OLAC Secretary

Recorded attendees: Lowell Ashley, Kevin Fumiss, Kay Johnson, Jan Mayo, Meredith Horan, Michael Esman, Nancy Holcomb, Iris Wolley, Vicki Toy Smith, Bobby Ferguson, Sandy Roe, Lynnette Fields, Jane Johnson, Robert Freebom, Gene Kinnaly, Sueyoung Park, Glenn Patton, Sheila Smyth, Sophie Bogdanski, Ian Fairclough, Diane Boehr, Steve Miller, Joanna Fountain, Mary Konkel, John Attig, Maxine Sherman, Michael Carpenter, Laurel Jizba, Jian Wang.

MEET THE CANDIDATES

** CANDIDATES FOR VICE PRESIDENT/PRESIDENT ELECT **

Kay G. Johnson
Catalog Librarian

University of Tennessee, Knoxville

Background information:
Kay is a generalist cataloger, responsible for all original cataloging training and review at the University of Tennessee, Knoxville, University Libraries. She is the consultant and trainer to approximately 20 support staff trained in original cataloging. Kay leads weekly cataloging meetings to discuss local cataloging issues and disseminate information about current national cataloging policies and trends. She also does collection development and management in the geological sciences. Kay has a strong interest in OLAC outreach and advocacy and would like to continue studying and implementing the suggestions for improvement gathered from the Millennium Committee survey sent to the membership.

OLAC activities:
Interim Conference Reports Editor, Dec. 1996
Newsletter Editor-In-Chief and Board Member, 1997-present
OLAC Award Committee Member, 1997
Membership Directory Editor, 1999/2000
OLAC Millennium Committee Co-Chair, 1999-2000
Non-print Serials Cataloging Workshop Presenter, 1998

ALA activities:
Chair, ALCTS/MAGERT Map Cataloging Discussion Group, 1999

NASIG activities:
Newsletter reporter, 1996, etc.
Workshop recorder for Proceedings, 1999
NASIG Awards & Recognition Committee Member, 1997-2000, Co-Chair, 2000-present

Robert B. Freeborn
Music/AV Cataloger and Assistant Librarian
The Pennsylvania State University

Background information:
In his present position, Robert is responsible for the original cataloging of most audiovisual materials (scores, sound and video recordings, kits, artifacts and realia) for all campuses throughout the Penn State University Libraries. He also acts as the faculty resource librarian for the Music/AV Cataloging Team in the Technical Services Department at Penn State. Previously Robert was the Nonbook Cataloger/Preservation Librarian at the University of Mississippi.

OLAC activities:
Cataloging Policy Committee (CAPC) intern (1999-2000)
CAPC Subcommittee on Authority Tools member (1999-2000)
Millennium Committee member (1999-2000)
Program Committee, 2000 OLAG/MOUG Conference, Seattle, Washington

Other AV activities:
Music Library Association, Authorities Subcommittee member (2000-)
Music Library Association, OLAC Liaison (1998-)

Music Library Association - Atlantic Chapter, Communications Coordinator

(1999-)
Wrote several AV cataloging-related articles and reviewed video materials for *MC Journal*.
Wrote article for the upcoming special AV issue of *Cataloging & Classification Quarterly*.

** CANDIDATE FOR TREASURER**

Jan Mayo was the only nomination for OLAC Treasurer. She has graciously agreed to serve as
OLAC Treasurer for another term. Her biography can be viewed in the March 1999 issue of the
OLAC Newsletter, available in print and online at:
http://ublib.buffalo.edu/libraries/units/cts/olac/newsletters/ march99.html#candidates

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CONFERENCE REPORTS
Mary Konkel, University of Akron
Column Editor

REPORTS FROM THE
2001 ALA MIDWINTER MEETING
Washington, D.C.

ALCTS MEDIA RESOURCES COMMITTEE
Liaison Report
Submitted by Lowell Ashley
Smithsonian Institution

The ALCTS Media Resources Committee met on Sunday January 14th, at the Renaissance
Mayflower, 8:30-11:00 a.m. This was the first MRC meeting at its new meeting time. The MRC
has expanded its old Sunday meeting time, and the Tuesday meeting has been discontinued. The
MARBI discussion paper 2001-DPO1, concerning narrators in the 508 field, was discussed.
There was general agreement that it would be desirable to record ALL narrators in the 508 field
and do away with the distinction between narrators who appear on screen (previously recorded in
511 field) and voice-over narrators.

The final report of the PCC Standing Committee on Standards Working Group on the PCC AV
Core Task Group was discussed (http://lcweb.loc.gov/catdir/pcc/scsavtgrept.html). The MRC
Standards Subcommittee is going to draft appropriate changes to AACR2 Ch. 7 in line with the
recommendations in the report to unambiguously instruct catalogers to use the title and credits
frame(s)! screen(s) as the chief source of information and to require that any substitution be
documented in an appropriate note on the source of title. Cecilia Tittemore volunteered to
represent the MRC on a PCC SCS task group to study the 007 recommendations in the report.

The Committee discussed whether there might be any problems with DVD cataloging in view of the upcoming revision to AACR2 Ch. 9 that will allow the optional use of DVD as a specific material designation in Area 5. Most DVDs have been used as carriers for videorecordings, and catalogers are accustomed to cataloging them according to Ch. 7. There was little concern that catalogers would become confused about the appropriate chapter for cataloging moving image material on DVDs. The committee agreed to monitor this situation and to consider whether to take any action to recommend rule changes to introduce similar options in Ch. 6 and 7, making these chapters consistent with the revised Ch. 9.

Brian McCafferty reported on the MRC program for ALA Annual 2001. Entitled, "Digital Audio/Digital Video--Is Your Library/Media Center Digital-ready?" the program will deal with collection development, technology issues, and licensing! legal issues.

COMMITTEE ON CATALOGING: DESCRIPTION AND ACCESS (CC:DA)
Liaison Report
Submitted by Vicki Toy-Smith
University of Nevada, Reno

Saturday--January 13, 2001

Adam Schiff, chair, called the meeting to order. Adam made several announcements:

1. CC:DA implemented seven task forces over the past year.
2. Three of the task forces have completed their reports, which have been approved:
   o Task Force on the Draft National Standard of the Dublin Core Metadata Element Set;
   o Task Force on the Review of the Draft Descriptive Cataloging of Ancient, Medieval, Renaissance, and Early-Modern Manuscripts (AMREMM);
   o Task Force on the Review of Revision AACR2 to Accommodate Seriality
3. There will be a map cataloging workshop at ALA Annual (San Francisco, June 2001) and a Pre-Conference on Map Cataloging in Atlanta (ALA Annual 2002).
4. February 15, 2001 is the deadline for sending comments on the ALCTS Executive Committee Planning Committee Strategic Plan.

Barbara Tillett presented the report from the Library of Congress. The full LC report is available on the LC Web site: http://lcweb.loc.gov/catdir/. Highlights from Barbara's report include the following:

1. On February 1, 2001, the location of geographic subdivisions in art subject headings will be changed to conform to the standard order used for most other topics with geographic subdivisions preceding chronological subdivisions.

2. On 1/2/2001 the LCCN restructuring process began. LC began the use of a restructured LCCN for both authority and bibliographic records. The restructured LCCN now contains a four-digit year.
3. The MARC language code list is now compatible with ISO standards.
4. LC went into full CORC production in July 2000.
5. LC is working with Endeavor Information Systems to prepare for the implementation of the Voyager Release 2000 software targeted for May 2001.

Glenn Patton presented the IFLA report. IFLA met in Jerusalem from August 13 through August 18, 2000. The committee reviewed ISBD changes. The new ISBD(M) schedule is still in a state of flux, depending on publication availability Corporate and personal name headings were part of the discussion. Further details on the IFLA meeting in Jerusalem can be viewed on the following Web site: http://archive.ala.org/alcts/you/ifla/cataloguing4.html. The next IFLA meeting will take place in Boston this year from August 16th through the 25th.

Brad Eden reported that the conference papers from the 2-day preconference on Metadata from last year's ALA Conference in Chicago will be published soon. The book, with editorial assistance by Wayne Jones, has 26 chapters and will be available in March 2001. It will be called: *Cataloging the Web: Metadata, AACR and MARC 21*.

Brian Schottlaender gave the Joint Steering Committee report. The Joint Steering Committee for Revision of AACR, chaired by Ann Huthwaite, met on September 13-15, 2000 in London. Major agenda items included:

1. revisions to Chapter 9 (electronic resources);
2. revisions to Chapter 12 (serials and integrating resources);
3. revisions to Chapter 3 (cartographic materials);
4. a new appendix on major changes to a bibliographic resource requiring creation of a new record;
5. a statement of the principles underlying AACR.

The Report of the Task Force on an Appendix of Major and Minor Changes was delivered by Kristin Lindlan. This task force has been charged to draft an appendix for AACR2, which will identify such major changes in a bibliographic resource, which require the creation of a new record. A first draft was presented in July and a revised draft was discussed in Washington during the midwinter meeting. Several members of the committee stated concems about wording in the document.

Items covered included:

1. There should be a focus on major changes only The suggested title of the document is: *Appendix of Major Changes*.
2. The document should be organized in four major parts:

   E.1 Monographs
   E.2 Serials

E.3 Integrating Resources
E.4 Multipart items

3. There should be a consideration of Series Authority Records as representing works.
4. There will be a reissuing of 4JSC/ALA/34/Rev, which will be forwarded to the Joint Steering Committee in February 2001.

The report on the LC Bicentennial Conference on Bibliographical Control for the New Millennium was delivered by David Williamson. The full report is on the LC Web site: http://lcweb.loc.gov/catdir/bibcontrol/

The report on the Task Force on the Review of ANSI/NISO Draft Standard Z39.85, The Dublin Core Metadata Element Set, was given by Michael Chopey.

The Report of the Task Force on the Review of the Draft: Descriptive Cataloging of Ancient, Medieval, Renaissance, and Early-Modern Manuscripts (AMREMM) has been approved. Daniel Kinney summarized the committee's report. In particular, the Task Force identified instances in which AMREMM is not consistent with AACR2's general rules, as well as the specific rules for manuscripts, and wherever possible, suggested means by which consistency with AACR2 could be achieved.

Monday--January 15, 2001

The report of the Task Force on the VRA Core Categories was delivered by Sherry Kelley

The Task Force has been charged to review the metadata element set developed by the Visual Resources Associations. Kelley reported that LC is working on a collaborative project. The Task Force will be looking at the metadata UNIX standard; mapping is a part of the standards. A section of the report reviews the mapping to MARC and AACR, category by category. The Task Force feels that the VRA Core Categories is chiefly a data structure standard. Recommendations for changes to library standards would most likely be directed to the MARC Advisory Committee.

The report of the Task Force on ISO Harmonization was presented by Michael Chopey. The Task Force has been charged to examine the conformity of AACR2 to various ISO standards, including the use of ISO symbols for metric units and the presentation of dates.

Laurel Jizba presented the report of the Task Force on Specific Characteristics of Electronic Resources. This Task Force is looking into the best way to describe the characteristics of electronic resources. This includes both physical characteristics and file characteristics.

Issues to be considered include the future of Area 3 in Chapter 9 of AACR and the use of Area 5 for characteristics of remote-access resources.

John Attig gave the report from the Task Force on the Review of Revising AACR2 to Accommodate Seriality: Rule Revision Proposals. Topics covered included:

- CC:DA/TF/Seriality Rules Review http://archive.ala.org/alcts/organization/ccs/ccda/tf-serr3.html;
- 4JSC/Chair/68/Chair follow-up/LC response/LC rep response;
- 4JSC/Chair/68/Chair follow-up/LC response/LC rep response/LC response;
- 4JSC/Chair/68/Chair follow-up/LC response/LC rep response/Chair follow-up;
- 4JSC/LC/49.

Brian Schottlaender reported on the JSC discussion of multi-part items in AACR2. Judy Kuhagen has written a report on multipart items. Items covered included: multi-part item strategies (p. 49 of 4J5C/Chair/68/Chair follow-up/2):
JSC disinclined toward Stately 3. BECS to poll CC:DA on Strategy 1/Strategy 2 and Model C/Modified Model C questions. Recommendations 1 and 2 passed. Recommendations 3A and 38 need to be revised.

Mark Watson delivered the MARBI report.

1. Proposal No. 2001-02: Non-MARC Country Codes in Fields 043 (Geographic Area Code) and 044 (Country of Publishing/Producing Entity Code) (MARBI action taken: approved).
2. Discussion Paper No. 2001-DPO2: Non-MARC Language Codes in Field 041 of the Bibliographic and Community Information Formats (MARBI action taken: approved).
3. Proposal No. 2001-01: Designating Taxonomic Hierarchies in Field 754 (Added Entry-Taxonomic Identification) in the Bibliographic Format (MARBI action taken: approved).
4. Discussion Paper No. 2001-DP-01: Recording Narrators in Fields 508 and 511 in the Bibliographic Format was tabled. (MARBI needs to look at an actual DP document).
5. Discussion Paper No. 2001-DP-03: Types of Dates for Electronic Resources in MARC 21 Formats (remains a discussion paper).
6. Proposal No. 200 1-03: Identification of Source in Field 015 (National Bibliography Number) and Field 017 (Copyright Registration Number in the Bibliographic Format). (MARBI action taken: approved with no changes).

Mary Larsgaard covered the rule change proposals from MAGERT. For complete details see the attached Web site: http://archive.ala.org/alcts/organization/ccs/ccda/magert1.html#add2001

The Rule change proposal for 21.30J (Title added entries) presented by Kate Harcourt passed. Her proposed revision states: Amend and simplify 21.30J1 to read:
Make an added entry under the title proper of every item entered under a personal, corporate or uniform title heading.

If considered necessary for access, make an added entry for any version of the title (e.g. cover title, caption title, running title) that, according to 21.2A, does not constitute a change in the title proper.
The benefits of this change include more accurate and simpler application of automated processes such as authority control, rule simplification for catalogers, and simpler (and less error-prone) application of macros and templates for bibliographic record creation.

John Attig presented the continuation of the discussion on resource identifiers in AACR2 bibliographic descriptions. A Task Force was formed to look at resource identifiers.

Brian Schottlaender announced that he would be resigning as the ALA representative to the JSC. Matthew Beacom will be taking his place on the Joint Steering Committee.

Laurel Jizba announced that the International Relations Office is hosting the IFLA conference in Boston this August. They need volunteers to assist with the IFLA Conference. If anyone is interested in helping out, call the International Relations Office or connect to the ALA Web Site.

Note from Editors:
No MARBI nor AMIA reports were submitted for this issue of the *OLAC Newsletter*. The MARBI report at the OLAC Membership Meeting was brief and informal; the pertinent information is available in the above CC:DA report.

UPDATE FROM OCLC
Submitted by Glenn Patton, OCLC

DATABASE: As of January 1, 2001, there were about 1,331,000 Visual Materials, 1,484,000 sound recordings and 154,000 computer files records. There are now nearly 784 million holdings attached to bibliographic records.

CATALOGING: At ALA Midwinter 2001, OCLC is launching a celebration of 30 years of online shared cataloging and the growth of WorldCat. More events are planned for ALA Annual 2001 and for the IFLA 2001 General Conference in Boston.

Interest continues to be high in the OCLC CatExpress Service, both from small school and public libraries to whom the service is targeted and as an additional interface option for larger institutions. Recent enhancements to CatExpress include some improved searching options: http://www.oclc.org/oclc/cataloging/catexpress/

OCLC has installed the changes to its implementation of the MARC 21 Bibliographic Format that are described in Technical Bulletin 236: http://www.oclc.org/oclc/tb/tb236/. In addition, changes required for the new structure of LCCNs have also been completed. These changes are described in TB 241: http://www.oclc.org/oclc/tb/tb241/. The LCCN changes also required new versions of both CatME and CJK. These new versions can be downloaded electronically: http://www.oclc.org/catme/, and http://www.oclc.org/oclc/menu/cjk.htm. They will also be included in a new version of the OCLC Access Suite to be available soon.

OCLC will transition the Arabic Cataloging software into production in February after

completion of the pilot that involved 11 institutions in the U.S., 6 institutions in the Arabian Gulf area and 1 in France. A new version of the software will be released at that time. More information is available at: http://purl.oclc.org/oclc/arabic.

The keyword searching changes that were planned for some time were installed in October. These changes, which include both changes to existing indexes as well as new indexes and qualifiers, are described in Technical Bulletin 235: http://www.oclc.org/oclc/tb/tb235/tb235.htm. Highlights of interest include separate personal, corporate and conference name indexes; call number indexes; a new index for 856 fields; a new qualifier for internet resources; and the extension of the DLC qualifier to keyword searching.

OCLC staff continue to work on the Wade-Giles/Pinyin conversion effort. OCLC converted authority records for redistribution by the Library of Congress in September and October and will begin converting all records in WorldCat that contain Wade-Giles text in the next few weeks. Conversion options for member libraries databases are described at: http://www.oclc.org/oclc/pinyin/index.htm.

In the next few months, the OCLC Bibliographic Record Notification service will be enhanced to include delivery of updated records when Electronic Location and Access fields (tag 856) are added or changed.

OCLC has also completed work on the OCLC Multiscripts Z39.50 Client which allows users with systems that do not support vernacular scripts to access your local system for vernacular data searching and record display. This is an enhanced version of software that was previously included in the CJK software and can be downloaded free of charge: http://www.oclc.org/zclient/.

CORC: The OCLC Cooperative Online Resource Catalog (CORCTM) service moved into production on July 1, 2000. The Resource Catalog includes more than 400,000 records and more than 500 libraries accessed in November. Since July a number of enhancements have been installed, including a new user interface, the ability to use multiple constant data records, an improved save file, automatic updating of linked headings when the established heading in the authority record is changed, automated URL checking, and several improvements to the creation and maintenance of pathfinders as well as updates and improvements to WebDewey in CORC. A more complete description of the service is available at: http://purl.oclc.org/corc.

OCLC INSTITUTE: The OCLC Institute, in conjunction with Amigos Library Services, NELINET and SOLINET, and OCLC Institute consultant Steve Miller (University of Wisconsin-Milwaukee Golda Meir Library), has developed a web-based educational module *How to Catalog Internet Resources*. This is the first offering in the Institutes Online Library Learning series. It consists of 28 individual interactive lessons totaling nearly 16 hours of self-paced online learning and requires only a browser and an Internet connection. The content based on AACR2 and MARC 21. Each lesson includes objectives, examples and quizzes that offer immediate feedback. The course is appropriate for library school students to seasoned cataloging professionals. The course will be available in January 2001. More information, including pricing, is also available on the OCLC Institute website: http://www.oclc.org/institute/oll/index.htm.

OLAC NEWSLETTER EDITOR VACANCY

The OLAC Executive Board is seeking applicants for the position of Newsletter Editor-In-Chief (hereafter called the "Editor"). The new Editor will assume the responsibility for the Newsletter beginning with the first issue of Volume 22 (March 2002).

The Editor of the *OLAC Newsletter* is responsible for maintaining quality and accuracy and seeing to the overall organization and production of the newsletter. S/he sets the publication and submission deadlines for staff editors (Book Review Editor, Conference Reports Editor, News and Announcements Editor, and Questions & Answers Editor); insures that those editors deliver submissions following an agreed upon and disseminated set of deadlines; reviews and edits the final submissions and determines the article sequence and layout.

S/he also is responsible for the actual process of publication and distribution of the newsletter, including input of text, editing and proofreading, selection of a printer, assembly, and mailing. The Editor acts and speaks for the newsletter staff when giving reports and summarizing activities.

The successful candidate for the position of Editor will have demonstrated skills as a writer/editor. S/he will have demonstrated ability to deal tactfully with others. The candidate needs to have e-mail access and to be able to attend ALA Midwinter and Annual meetings and OLAC conferences for the purpose of serving on the Executive Board of OLAC and keeping members and the Board informed regarding the operation of the newsletter.

Access to a computer and letter-quality printer is essential, as is knowledge of word processing or desktop publishing. Familiarity with production techniques and translating e-mail attachments is desirable.

The Newsletter Editor receives two $50.00 stipends for, respectively editing and production of each issue published, as well as a $100 stipend for attending OLAC Business meetings during ALA conferences as a member of the Executive Board.

OLAC members wishing to be considered for the position should write to the OLAC President: **Kevin Furniss, William Howard Doane Library, Denison University, P0. Box L, Granville, OH 43023. Phone: 740-587-6620. Fax: 740-587-6285. E-mail: furniss@denison.edu**

Please submit a letter indicating your interest and abilities, a complete resume and recent

samples of your writing by September 1, 2001.

Applications will be circulated to the Executive Board of OLAC.

If you'd like more information regarding the position, please contact: Kay Johnson, 327 Hodges Library, University of Tennessee, Knoxville, TN 37996-1000. Phone: 865-974-6913. E-Mail: johnsonk@utk.edu.

VOLUNTEERS NEEDED FOR OLAC CONFERENCE PROGRAM PLANNING COMMITTEE

Come join fellow OLAC members and friends in planning the OLAC Conference in the Twin Cities of Minnesota (probably St. Paul) in 2002, tentatively the first week October. The co-chairs of the committee are Betsy Friesen and Bobby Bothmann. Responsibilities of the OLAC Conference Program Planning Committee include planning events, securing speakers, scheduling facilities and advertising. This is a challenging and satisfying opportunity to be involved in the most important event sponsored by OLAC. You will meet new people and influence others. OLAC needs you!

For more information, see the OLAC Handbook at:
http://ublib.buffalo.edu/libraries/units/cts/olac/handbook.html#committeeformation

To volunteer, please e-mail, telephone, fax or send mail to:
Lowell Ashley OLAC President
Cataloging Services
Smithsonian Institution Libraries
National Museum of Natural History
Room 30
Washington, D.C. 20560-0154
202-357-3161
202-357-4532 (Fax)
E-mail: ashleyl@sil.si.edu

Deadline for volunteering is: June 8, 2001

VOLUNTEER NEEDED TO DESIGN OLAC BROCHURE

OLAC is looking for someone with an interest in desktop publishing or graphical design who would like to create a promotional brochure for OLAC. The successful candidate would consult

with the OLAC Board and incorporate the logo designed by the OLAC Logo Committee. Because of cost limits, the brochure cannot be full-color, though it may be possible to incorporate two-color or gray-scale images.

If you are interested in volunteering, send a brief letter or e-mail outlining your qualifications to Lowell Ashley by August 1, 2001. Lowell's contact information is listed on the facing page under the call for OLAC Conference Planning Committee volunteers.

CALL FOR OLAC LIAISON TO THE ALCTS
MEDIA RESOURCES COMMITTEE

OLAC needs a volunteer to serve in the important position of liaison to the ALCTS Media Resources Committee. OLAC liaisons are established to maintain contact and communication with other groups that have cataloging of nonprint materials as part of their interest. Liaison relationships should benefit both parties through increased understanding and cooperation and a desire to take concerted action if necessary on issues of mutual concern. Liaisons report to the OLAC membership on the activities of their respective groups via brief presentations at the OLAC membership meetings during ALA Midwinter Meetings and Annual Conferences, and reports in the *OLAC Newsletter*.

Liaisons are appointed by the OLAC President in consultation with the Executive Board. They may serve two-year terms which expire at the end of annual ALA conferences in odd-numbered years. Terms may be renewed. For more information, see: http://ublib.buffalo.edu/libraries/units/cts/olac/handbook.html#liaisons

The Media Resources Committee (formerly the Audiovisual Committee) is a committee of the Association for Library Collections & Technical Services (ALCTS), a division of the American Library Association. The charge of the committee and additional information can be found at: http://archive.ala.org/alcts/organization/div/mrc/mediaresources.html

If you are interested in volunteering, contact Lowell Ashley by June 8, 2001. His addresses and phone/fax numbers are listed on the facing page (p. 32).

NEW USER-FRIENDLY URL FOR OLAC WEB PAGE

OLAC now has a new domain name: http://www.olacinc.org/ (unfortunately olac.org was already taken--so don't forget to put the "inc" after olac.) We registered our domain name with

directNlC for a small annual fee so that our URL would be easier to remember. This new URL acts as a "redirect" to the old URL (http://ublib.buffalo.edu/libraries/units/cts/olac/) which you can continue to use if you have it bookmarked.

Although "http://www.olacinc.org/" remains in the location bar, you can "mouse-over" any of the links to find the exact URL. You also can go directly to newsletters, capc, or naco-av info, etc. by typing the directory name after the http://www.olacinc.org/. (i.e. http://www.olacinc.org/newsletters/ or http://www.olacinc.org/capc/)

We hope you will find this URL more user-friendly.

Sue Neumeister
OLAC Web Coordinator
(posted on OLAC-List, January 29, 2001)

NEW OLAC MEMBERSHIP CATEGORY

At its January 2001 meeting the OLAC Executive Board established a new Contributing Membership category that gives members a convenient way to provide additional support to OLAC and its activities. The $25.00 one-year Contributing Membership fee is open to personal and institutional member in all countries at the same rate. Contributing Members will receive a letter of acknowledgment and be recognized in the OLAC Membership Directory as a Contributing Member. To become a Contributing Member circle the amount in the appropriate space on the OLAC Membership Application Form and mail the form and check to the OLAC Treasurer. Your contributions will be used for OLAC's continuing business of education, outreach, advocacy and networking in audiovisual cataloging.

NEW DOCUMENT: SOURCE OF TITLE NOTE FOR INTERNET RESOURCES

Marcia Barrett, Chair of the Subcommittee on Source of Title Note for Internet Resources, has mounted CAPC's very useful and detailed report, *Source Of Title Note for Internet Resources*, on a web site. The graphic version of the document can be found at http://www.bama.ua.edu/~mbarrett/sotn/. The "print" version is available on the OLAC web site at http://www.olacinc.org/capc/stnir.html

Marcia is still working on refinements and would welcome comments from users. Send suggestions to her at mbarrett@bama.ua.edu.

SUBJECT RETRIEVAL IN A NETWORKED WORLD

A satellite conference to be held at OCLC, Dublin, Ohio August 14-16, 2001. The IFLA Sections on Classification and Indexing and on Information Technology are organizing a satellite meeting, prior to the Boston Conference, in association with OCLC. It will commence at 2:00 pm on Tuesday August 14th and end at 1:00 pm on Thursday August 16th.

The Keynote Speaker will be Clifford Lynch.

The conference will explore different approaches to subject retrieval of information and provide an opportunity to exchange views and to hear researchers in the forefront of retrieval in the Internet Age.

The setting, in OCLC's Headquarters at Dublin, Ohio, provides an unparalleled environment for seeing research projects at the forefront of modern technology

An international audience is anticipated and the conference will provide an excellent preliminary to the papers and exhibition to follow at the main conference in Boston.

The following themes will form the basis of the conference programme:

- Language and communication in knowledge organization and retrieval
- New retrieval technologies for a networked world
- Search engines, classification schemes and thesauri in a networked environment
- Metadata and subject retrieval

Conference fee (including lunch and dinner, but not accommodation, or local transportation):
$250 prior to June 15th
$300 June 15th -July 15th

Meeting hotels are in walking distance, and rooms will be available at a discount rate.

Numbers are limited and late registrations will not be possible.

Registration forms with hotel booking information are available now.

For further information, please send an e-mail request to Amy Summers <summersa@oclc.org>.

[Originally posted by:]
Professor I.C. McIlwaine
School of Library, Archive and Information Studies

University College London
Gower Street
London WC1E 6BT
<i.mcilwaine@ucl.ac.uk>

BOOK REVIEWS
Vicki Toy-Smith, Column Editor

Organizing Audiovisual and Electronic Resources for Access: a Cataloging Guide. **By Ingrid Hsieh-Yee.**

Ingrid Hsieh-Yee's book is a remarkably succinct 285-page manual, commentary, and bibliography on cataloging the range of resources now selected by libraries. The author acknowledges assistance from colleagues and students. Such an arrangement of thorough, accurate, and reasonably current information (for example, URLs were verified June 2000) suggests both a guiding intelligence and focused cooperative efforts.

The book's chapter titles provide its best summary: 1. Organization of Information and Cataloging; 2. Cataloging: an Overview; 3. Sound Recordings; 4. Videorecordings; 5. Computer Files; 6. Interactive Multimedia; 7. Internet Resources; 8. Cataloging and the Changing Information Environment; Bibliography; Author/Title Index; Subject Index.

At its most obvious, the volume is a practical manual which could be useful to beginning cataloging students and educators, as well as to cataloging practitioners and managers. Guidance presented is effective because each level of particulars is shown in appropriate context; the sequence of questions and steps was clearly devised by someone with hands-on experience; and the chapters are written with a logical parallel structure. Although the whole work is worth more than the sum of its parts, nevertheless, any one of the chapters could be utilized separately. Each media type is viewed in terms of relevant and evolving standards, with examples of descriptive detail, choices regarding access points, and considerations of subject analysis. Each of the media-specific chapters consists of an introduction, discussion with examples, and analysis of ten full bibliographic records under correct authority control.

At another level this work makes a good argument that cataloging per se is still relevant-integral to the information transfer cycle. Hsieh-Yee gradually builds a convincing case both that catalogers' principles of organization are applicable to Web resources, and that catalogers past record of adapting their skills to new media augurs well for future success with electronic media. The informed enthusiasm and determination which pervade her commentary may be heartening and encouraging to catalogers who are questioning the current value of their skills and knowledge.

In addition to providing practical and philosophical guidance, Hsieh-Yee offers references and a bibliography worth pursuing. Suggestions include both the essential tools, from AACR2r through all the relevant standards, and an array of written works and selections (many available on the Internet) taking a descriptive or a philosophical approach to making resources accessible.

It is a pleasure to recommend *Organizing Audiovisual and Electronic Resources for Access* to anyone who is learning, teaching, performing or managing cataloging.

Published in 2000 by: Libraries Unlimited, Inc., Englewood, Cob. (xv, 285 p.). ISBN 1563086298.

Reviewed by Elizabeth Icenhower
University of Nevada, Reno

***Maps and Related Cartographic Materials: Cataloging, Classification, and Bibliographic Control*, edited by Paige G. Andrews and Mary Lynette Larsgaard.**

This book was co-published simultaneously as volume 27, numbers 1-2 and 3-4, 1999, of *Cataloging and Classification Quarterly*. The only difference between the book and the combined issues of the journal is that the book has an index. Of course, another advantage to buying the book is that one can keep the book at hand to refer to while leaving all the issues of the journal together. This book's main sections cover MARC tags for cataloging cartographic materials, an overview of map cataloging, cataloging specific types of material such as map series and serials, globes, geologic sections, printed atlases, and aerial photographs and other remote-sensing images, cataloging early cartographic material, metadata and cataloging digital cartographic material, classification and the assigning of subject headings to cartographic material, retrospective conversion of map collections, and cataloging cartographic material in archives. The editors have also included a table of acronyms. The authors of some of the chapters in the book refer the reader to other chapters in the book, which is useful, and is a feature not usually found in books in which the chapters are written by different authors.

This is a very useful book that fills in a large gap that has existed in tools for map cataloging. *Cartographic Materials: A Manual of the Interpretationfor AACR2* is still useful, but it is so outdated by the publication of revisions to AACR2 and the advent of electronic cartographic material that it is confusing. This will be remedied when the revised edition is published, but many audio-visual material catalogers still have to go on cataloging maps in the meantime. The Geography and Map Division of the Library of Congress's *Map Cataloging Manual* is helpful, but it covers LC's policy on certain aspects of map cataloging but really does not cover map cataloging as a whole and does not include all the different types of material this book covers. Basic map cataloging workshops are offered by several groups, but except for the Library of Congress's summer map program, there aren't many ways for catalogers who catalog maps to

learn more beyond the basics on their own. This book addresses that need.

The authors of the chapters of this book are all well-known map catalogers and map librarians, but they write clearly enough that even beginning map catalogers can understand what they are saying. This book would be very useful to catalogers who catalog cartographic material only part of the time and do not have other map catalogers in their institution or even in their city to ask questions of.

I recommend this book for anyone who catalogs any type of cartographic material.

Published in 1999 by: Haworth Information Press, New York. (487 p.). ISBN 0-7890-0778-9 ($69.95).

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Reviewed by Katherine Rankin
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Developing and Managing Electronic Journal Collections
Donnelyn Curtis, Virginia M. Scheschy, Adolfo R. Tarango

Acquiring electronic journals provides some thorny problems for library staff in all functional departments. They defy almost all of the usual criteria by which we manage and collect library material. Libraries embrace these products of new technologies even though they might not have a thorough grasp of the material itself and are not always sure about the steps needed to make it available to users, or maintain it over time. Fortunately, this manual can help demystify the jargon and provide both novices and experts with solid information about developing and managing collections of electronic journals. Each chapter contains an overview of its contents, addresses current issues of the topic, and discusses practical solutions to problems. In addition, each chapter has its own bibliographical referencesprint and online. Topics include definitions of electronic journals, new library organizational needs, selection processes and criteria, technical requirements, archiving, pricing, legal concerns, changes in staff workflow, bibliographic access, promotion of and user services for electronic journals, and issues and technologies under discussion that may affect the future of this new journal format. A handy glossary of terms, sample collection policies, how to compare database source lists, how to create a full-text master list, and how an electronic journal spreadsheet can help maintain a central journal list are included in the appendices. The index provides good access to the text, and illustrations supplement the text when appropriate. With this manual, the authors have given readers thorough, practical and organized information about collecting and managing electronic journals. It is an essential resource that can be used across library departments to ensure that staff will understand and work effectively with the inevitable changes that electronic journal collections can bring.

Reviewed by Iris Wolley
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EVERYTHING YOU ALWAYS WANTED TO KNOW ABOUT AV CATALOGING ...
PLEASE ASK!
Nancy B. Olson

A question and answer session was held in Washington, D.C. the evening of January 13, 2001, moderated by Kevin Furniss. Panelists included John Attig, Diane Boehr, Laurel Jizba, Gene Kinnaly, and Glenn Patton. I am writing this column after listening to the tape several times. The only question I could hear on the tape was the first one, as it was asked by the moderator. May I request that questions be asked into an audience microphone, and!or repeated by the moderator in the future?

Kevin began with a question in which a professor of music is offering a course in popular music of the 1960s. The collection development librarian downloads (for $3.99) an **MP3** file of Tom Jones singing "It's Not Unusual." This file is loaded on a stand-alone PC in the music library where it can be accessed by one student at a time (using headphones). The professor wants it cataloged.

Discussion began with questions about the legality of the process, and whether the file would be kept permanently or deleted at the end of the course/semester. One panelist said their library handled this situation by circ putting in very brief records, while another suggested the use of the reserves module rather than the catalog.

At this point panelists were reminded the real question was on cataloging an MP3 file. John Attig suggested this was just normal computer file cataloging [and I agree with him - a remote access computer file/electronic resource that is music. NBO]

Then Robert Freeborn was introduced as someone who would know - he had just written an article on cataloging MP3 files for the electronic *MC Journal*: "Cataloging MP3s: The Sound of Things to Come?" Vol. 7, no. 2 (Fall 2000). [The article was available at time of publication of this issue of the *OLAC Newsletter* at:
http://wings.buffalo.edu/publications/mcjrnl/v7n2/freebornmp3.html]

I could not hear anything about the next question nor much of the discussion - but there was something about original vs. reproduction.

The third questioner had something that had been asked on Autocat but not answered about a **DVD** with video and some computer things - the questioner said it reminded her of an enhanced CD. Several people remembered seeing the question, but not yet encountered such things. Laurel said she would do it as a computer file. [I have some of these in the collection I have gathered for teaching and have now used several times. Each is primarily a film, with supplementary material that includes a video game or two or some minor activity that uses a computer. I'd do these just like an enhanced CD that is cataloged as a music CD with a 538 System requirements note about the computer system needed and a note about the computer material included. The 500 note might be something like: Includes two computer games. NBO]

A question was asked about the community information format, but again I couldn't hear the question or figure it out based on those parts of answers I could hear.

I think the next question was something about do we have to follow **LCRIs and LC practice**. There was quite a bit of discussion, with several people pointing out that OCLC participants are obligated to follow LCRIs, but not LC practice.

Then there was a question about (as far as I could tell) cataloging a bottle of catsup, which led into cataloging plant specimens and coke bottles. All can be cataloged using rules in chapter 10 of AACR2.

A question about language deteriorated into discussion of fictional aliens and a proposal (that was rejected) for a code for Klingon.

The last question was about film credits that might go into subfield c of MARC field 245 or might go into MARC field 508. Diane reminded the audience of the LCRI that has very specific lists of what things are listed in 245, what are to go in 508 and what are not to be included either place. The questioner was concerned about functions like writer that might go into the 245 for one film, 508 for another. Kevin reminded people that cinematographer was a similar case. [The rule itself indicates this can be a judgement call, depending on the importance of the function for the specific film being cataloged. NBO] Diane said we could make an added entry for the person involved regardless of where they were included in the bibliographic record, so what did it really matter? Then someone said something about their system indexing the 245 subfield c, but not the 5O8. John pointed out this was a question about indexing and display, rather than cataloging. - At that point time ran out and the meeting was adjourned.

[Postscript from NBO - Ed.]
Today I received *Cataloging Service Bulletin* 91, in which LCRIs 7.1F1, 8.1F1, 7.7B6, and 8.7B6 are all cancelled, with references to the rules themselves in the 1998 AACR2. These rule interpretations are the ones Diane Boehr and I refer to in the QA on MARC field 24S subfield c versus MARC field 508.

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