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2015

## **Does Your Local Control Accountability (LCAP) Plan Deliver on the Promise of Increased or Improved Services for English Learners? 10 Research Aligned Rubrics to Help Answer the Question and Guide Your Program**

Californians Together

The California Association for Bilingual Education (CABE)

California Rural Legal Assistance (CRLA)

The Center for Equity for English Learners (CEEL)

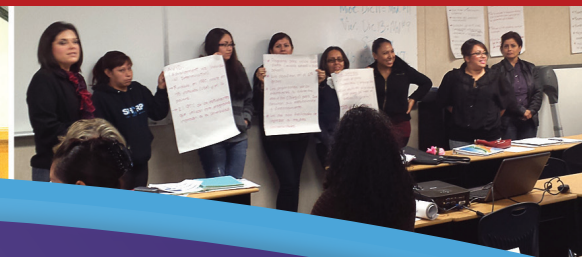
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## Does Your Local Control Accountability (LCAP) Plan Deliver on The Promise of Increased or Improved Services for English Learners?

**10** RESEARCH ALIGNED RUBRICS TO HELP ANSWER THE QUESTION AND GUIDE YOUR PROGRAM





## Introduction

The intent of California’s Local Control Funding Formula (LCFF) was to give districts more flexibility with their state funding but at the same time to create a new school finance system that recognizes that students with specific demographic factors need greater support to address their academic needs and improve educational outcomes: English learners, low income students and foster youth. As Governor Brown stated in January 2013, “Equal treatment for children in unequal situations is not justice”. LCFF recognizes that students with additional academic needs require additional financial resources to “improve or increase services”. LCFF was designed as a step towards a more equitable school finance system.

As a component of LCFF, all LEAs are required to prepare a Local Control and Accountability Plan (LCAP) which describes how they intend to meet annual goals for all pupils, with specific activities to address state and local priorities. Supplemental and concentration grant amounts are calculated based on “unduplicated pupil” counts. Given that California enrolls approximately 1.4 million English learners, 22.7% of total enrollment, the LCAP represents a significant opportunity for LEAs to plan for and fulfill the promise of improved or increased services for English learners. As such, the LCAP requires LEAs to set forth their goals, address the eight state priorities and describe the improved or increased services to close achievement gaps.

To provide guidance for LEAs in designing, funding and implementing programs for English Learners using LCFF guidelines, Californians Together, the California Association for Bilingual Education (CABE), California Rural Legal Assistance (CRLA), and the Center for Equity for English Learners (CEEL) developed a set of rubrics that address 10 focus areas with high impact on English Learners. They are:

1. English Language Development
2. Parent Engagement
3. Professional Development
4. Programs and Course Access
5. Expenditures
6. District Wide Use of Concentration and Supplemental Grant Funds
7. School Wide Use of Concentration and Supplemental Grant Funds
8. Actions and Services
9. Proportionality
10. English Learner Data to Inform Goal

The identification of these 10 focus areas and their respective indicators was informed by examining research based principles and practices for English Learners. Additionally, the rubrics include principles and recommendations put forth by Drs. Patricia Gándara and María Estela Zarate in their recent publication titled “Seizing the Opportunity to Narrow the Achievement Gap for English Learners: Research based Recommendations for the Use of LCFF Funds” from the Civil Rights Project at UCLA.

In an applied use of the rubrics, the aforementioned organizations reviewed many first-year LCAPs through the lens of English Learners. Selected district LCAP reviews included districts with high numbers of English learners, high percentages of English learners, and those with a record of providing quality English learner programs. Reviewers represented a cross section of the California educational community, including legal services, educators, and EL advocates. Results from this convening assisted the development team in refining and finalizing rubrics for wider distribution and use.

These rubrics constitute a valuable resource and important tool for district administrators, teachers, parents, board and community members to analyze the strengths and limitations of their proposed programs and services for English Learners in their LCAP. It is hoped that the rubrics will help all stakeholders prioritize what needs to be improved and addressed in the annual revision of the LCAPs.

We grant permission to duplicate and distribute the rubrics for use in the districts and community but ask that they be attributed to Californians Together, California Association for Bilingual Education (CABE), California Rural Legal Assistance (CRLA), and Center for Equity for English Learners (CEEL).

As a community we can be responsible for assuring that the intent and goals of the this new school finance system, LCFF, delivers on the promises of “improved or increased” services and programs that lead to high levels of academic achievement for all students with an intentional target on English Learners, low income students and foster youth.

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# RUBRIC FOR LCAP REVIEW

## FOCUS AREA # 1 - English Language Development

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> <u>No mention of research-based ELD program.</u>	<input type="checkbox"/> Focus on the implementation of a research-based ELD program includes <u>limited</u> goals and activities for articulated ELD programs and standards-based ELD curricular materials.	<input type="checkbox"/> Focus on the implementation of a research-based ELD program includes <u>some</u> goals and activities for articulated ELD programs and standards-based ELD curricular materials.	<input type="checkbox"/> Focus on the implementation of a research-based ELD program includes <u>explicit</u> goals and activities for articulated ELD programs and standards-based ELD curricular materials.
<input type="checkbox"/> <u>No mention of ELD standards.</u>	<input type="checkbox"/> <u>Limited activities</u> for ELD standards professional development solely for teachers.	<input type="checkbox"/> Focus on ELD standards is identified to allow teachers, administrators and counselors to make meaning of the standards for the designated ELD.	<input type="checkbox"/> Focus on ELD standards is identified as an <u>explicit</u> , targeted set of activities of sufficient duration to allow teachers, administrators and counselors to make meaning of the standards and plan collaboratively for implementation in designated ELD and in content areas.
<input type="checkbox"/> <u>No mention of professional development related to ELD.</u>	<input type="checkbox"/> <u>Minimal</u> goals and activities for ELD Standards professional development.	<input type="checkbox"/> <u>Some</u> goals and activities for ELD standards professional development priorities.	<input type="checkbox"/> <u>Explicit</u> goals and activities for ELD standards professional development priorities based on needs assessment.
<input type="checkbox"/> <u>Limited professional development for Common Core Standards.</u>	<input type="checkbox"/> Presentation of Common Core Standards <u>without mention of ELD standards.</u>	<input type="checkbox"/> <u>Sequential</u> presentation of Common Core Standards and ELD standards for teachers and administrators of ELs.	<input type="checkbox"/> <u>Simultaneous</u> presentation of Common Core Standards and ELD standards for teachers and administrators of ELs.

**Evidence:**  
**(cite page #s)**



**FOCUS AREA # 2 - PARENTS**

**Part A – For development of the LCAP**

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> No mention of DELAC or any other EL subcommittee providing input to LCAP.	<input type="checkbox"/> General statement of <u>presenting LCAP to DELAC</u> .	<input type="checkbox"/> District met with <u>DELAC to seek input</u> prior to completing the LCAP.	<input type="checkbox"/> District met with <u>DELAC to provide training and seek input</u> prior to completing the LCAP.
<input type="checkbox"/> No mention of <u>superintendent meeting</u> and responding to DELCA recommendations.	<input type="checkbox"/> Oral response or written <u>response</u> by the superintendent <u>not specific</u> to the DELAC recommendations.	<input type="checkbox"/> Superintendent <u>met with DELAC</u> to review draft LCAP and received comments.	<input type="checkbox"/> Superintendent <u>met multiple times with DELAC</u> to review draft LCAP and received comments throughout the process.
<input type="checkbox"/> No <u>DELAC recommendations</u> included in the plan.	<input type="checkbox"/> <u>Minimal</u> recommendations included in the plan or lack of timeline.	<input type="checkbox"/> LCAP includes <u>some</u> concrete DELAC recommendations.	<input type="checkbox"/> LCAP includes <u>many</u> concrete DELAC <u>recommendations</u> .
<input type="checkbox"/> No <u>EL Focus group</u> .	<input type="checkbox"/> No <u>EL Focus groups</u> or other EL parent groups for EL recommendations.	<input type="checkbox"/> <u>Mention of other parent meetings</u> in addition to DELAC for EL recommendations.	<input type="checkbox"/> In addition to DELAC, district <u>met with EL focus groups</u> to discuss recommendations for programs and services for ELs.
<input type="checkbox"/> No <u>representation</u> of EL parents on parent advisory committee.	<input type="checkbox"/> <u>Minimal</u> representation of EL parents on parent advisory committee.	<input type="checkbox"/> <u>Some representation</u> of EL parents on parent advisory committee..	<input type="checkbox"/> <u>Proportional representation</u> of EL parents on parent advisory committee.
<input type="checkbox"/> No translations available for drafts or final version of the LCAP.	<input type="checkbox"/> <u>Translation</u> available only for the <u>summary</u> of the plan.	<input type="checkbox"/> <u>Provided translated</u> version of <u>final</u> LCAP.	<input type="checkbox"/> <u>Provided translated</u> version of <u>drafts</u> and final LCAP.

**Evidence:**  
**(cite page #s)**

**FOCUS AREA # 2 - PARENTS**  
**Part B – Implementation of the LCAP**

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> No plan for oral or written translation.	<input type="checkbox"/> <u>Limited</u> plan for oral or written translation.	<input type="checkbox"/> <u>General</u> plan for oral or written translation.	<input type="checkbox"/> <u>Explicit</u> plans for oral and written translation.
<input type="checkbox"/> <u>No hiring</u> practices to attract and increase numbers of bilingual office staff or community/parent liaisons.	<input type="checkbox"/> <u>Limited</u> plan for hiring practices for bilingual office staff or community/parent liaisons.	<input type="checkbox"/> <u>General</u> hiring practices to ensure presence of qualified bilingual office staff <u>or</u> community/parent liaisons.	<input type="checkbox"/> <u>Detailed hiring practices</u> and professional development processes to ensure presence of qualified bilingual office staff and community/parent liaisons.
<input type="checkbox"/> <u>No plans to increase</u> , parental involvement.	<input type="checkbox"/> EL parental involvement <u>limited to DELAC</u> services.	<input type="checkbox"/> <u>General</u> plan for increasing EL parental involvement in decision making committees.	<input type="checkbox"/> <u>Explicit</u> plan for increasing EL parental involvement in district/school-wide <u>decision-making</u> committee.
<input type="checkbox"/> No plan to increase parent leadership development.	<input type="checkbox"/> <u>General plans</u> for parental involvement and development without targeted attention to EL parent population.	<input type="checkbox"/> <u>Short term plan</u> for parent leadership development programs.	<input type="checkbox"/> <u>Long-term plan</u> to build capacity for parent leadership development programs.
<input type="checkbox"/> <u>No mention</u> of DELACs meeting.	<input type="checkbox"/> <u>General plans</u> for DELACs to meet.	<input type="checkbox"/> <u>General plans</u> for DELACs to meet <u>regularly to review and monitor the implementation of the LCAP.</u>	<input type="checkbox"/> <u>Explicit plans</u> for the DELACs and ELACs to meet <u>regularly to review and monitor the implementation of the LCAP.</u>

**Evidence:**  
**(cite page #s)**

### FOCUS AREA # 3 - Professional Development

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> <u>No mention</u> of teacher/stakeholder input or needs assessment for EL teaching or learning.	<input type="checkbox"/> District leadership team had <u>minimal input</u> from teacher/stakeholders to identify differentiated learning needs for EL teaching and learning.	<input type="checkbox"/> District leadership team had <u>some input</u> from teacher/stakeholders to identify differentiated learning needs for EL teaching and learning.	<input type="checkbox"/> District leadership team <u>conducted needs assessments and met</u> with teachers/stakeholders <u>multiple times</u> to seek input and identify differentiated learning needs for EL teaching and learning.
<input type="checkbox"/> <u>No mention</u> of professional development for EL teachers, administrators, support staff or counselors.	<input type="checkbox"/> <u>Limited activities described</u> for professional development of EL teachers without any reference to specific topics based upon teacher needs.	<input type="checkbox"/> Professional development plan includes <u>some goals</u> for teachers of ELs and effective PD elements such as teacher collaboration, classroom-based application, OR teacher reflection or inquiry cycles.	<input type="checkbox"/> <u>Detailed</u> professional development (PD) plan includes <u>long-term goals</u> for teachers of ELs and <u>describes many</u> effective PD elements, including teacher collaboration, classroom-based application, AND teacher reflection or inquiry cycles.
<input type="checkbox"/> <u>No EL PD activities described</u> for administrators, support staff or counselors.	<input type="checkbox"/> <u>Limited EL PD activities described</u> for administrators, support staff or counselors.	<input type="checkbox"/> PD <b>activities</b> identify <u>some training</u> on EL issues for district/site administrators, instructional support staff, OR counselors on just one or two topics.	<input type="checkbox"/> PD <b>activities</b> explicitly identifies training on EL issues for district and site administrators, instructional support staff, AND counselors including but not limited to implementation of ELD Standards, addressing the language and academic needs of the different profiles of ELs, newcomers, Long Term English Learners, literacy and content instruction in L1 and English.
<input type="checkbox"/> <u>No mention</u> of PD training for cultural proficiency or responsiveness.	<input type="checkbox"/> <u>Minimal</u> cultural proficiency/competency training elements are identified in PD.	<input type="checkbox"/> <u>Some</u> cultural proficiency/competency training elements are identified in PD.	<input type="checkbox"/> PD <b>activities</b> address <u>many elements</u> of cultural proficiency/competency training, including cross-cultural interactions, cultural differences in communication patterns, role of culture and impact on EL learning and achievement, and culturally responsive instruction and curriculum.

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> <u>No systems</u> in place to evaluate effectiveness of PD plan.	<input type="checkbox"/> <u>Minimal</u> systems in place to evaluate effectiveness of PD plan.	<input type="checkbox"/> <u>Some</u> systems in place to evaluate effectiveness of PD plan.	<input type="checkbox"/> <u>Explicitly</u> details systems to evaluate effectiveness of PD plan based on degree of implementation, participant feedback, and student outcome data.

**Evidence:**  
(cite page #s)

## FOCUS AREA # 4 – PROGRAM AND COURSE ACCESS

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> <u>No mention</u> of increased availability of early learning opportunities for ELs.	<input type="checkbox"/> <u>Limited program and activities</u> to promote early learning opportunities (e.g. pre-school) for ELs with no mention of home language.	<input type="checkbox"/> <u>General program and activities</u> provide/promote early learning opportunities (e.g. pre-school) for ELs with reference to support in the home language and English.	<input type="checkbox"/> <u>Detailed program and activities</u> to increase the availability of early learning opportunities (e.g. pre-school) for ELs that includes the development of both primary language and English.
<input type="checkbox"/> <u>No evidence of program and activities</u> to increase EL access to rigorous academic content in all core content areas, including college prep courses for MS/HS.	<input type="checkbox"/> <u>Limited program and activities</u> to increase EL access to rigorous academic content in core content areas with no designation to grade levels.	<input type="checkbox"/> <u>General program and activities</u> increase EL access to rigorous academic content in core content areas TK, K-12 <sup>th</sup> grade, including college prep courses for MS/HS.	<input type="checkbox"/> <u>Detailed program and activities</u> to increase EL access to rigorous academic content TK, Kinder – 12 <sup>th</sup> grade in all core content areas, including college prep courses for MS/HS.
<input type="checkbox"/> <u>No mention</u> of Long Term English Learners (grades 6-12)	<input type="checkbox"/> <u>Mention of Long Term English Learners but no description</u> of what is to be provided. (gr. 6-12).	<input type="checkbox"/> <u>Described specialized ELD courses</u> for Long Term English Learners. (grades 6-12)	<input type="checkbox"/> <u>Detailed program and activities</u> to have specialized ELD courses for Long Term English Learners and access to all core curriculum (grades 6-12).
<input type="checkbox"/> <u>No evidence of program and activities</u> for increased EL participation in enrichment courses (e.g. GATE, AP, IB, music).	<input type="checkbox"/> <u>Limited program and activities</u> to promote EL participation in enrichment courses (e.g. GATE, AP, IB, music).	<input type="checkbox"/> <u>General program and activities</u> provide/promote EL participation in enrichment courses (e.g. GATE, AP, IB, music).	<input type="checkbox"/> <u>Detailed program and activities</u> to increase EL participation in enrichment courses (e.g. GATE, AP, IB, music).
<input type="checkbox"/> <u>No evidence of program and activities</u> for extended learning time or differentiated intervention programs for ELs.	<input type="checkbox"/> <u>Limited program and activities</u> to provide extended learning time and differentiated intervention programs for ELs.	<input type="checkbox"/> <u>General program and activities</u> to provide extended learning time and differentiated intervention programs for ELs.	<input type="checkbox"/> <u>Detailed program and activities</u> to provide extended learning time and differentiated intervention programs for ELs.

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> <u>No plan</u> to provide Biliteracy programs for ELs.	<input type="checkbox"/> <u>Limited plan</u> to provide Biliteracy programs for ELs.	<input type="checkbox"/> <u>General plan for Biliteracy</u> programs for ELs, such as bilingual or two-way dual language programs.	<input type="checkbox"/> <u>Long-term plans</u> to provide Biliteracy programs for ELs, such as bilingual or two-way dual language programs.
<input type="checkbox"/> <u>No program and activities</u> to provide EL access to extra-curricular activities.	<input type="checkbox"/> <u>Limited program and activities</u> to promote EL access to extra-curricular activities.	<input type="checkbox"/> <u>General program and activities</u> to provide/promote EL access to extra-curricular activities.	<input type="checkbox"/> <u>Detailed program and activities</u> to provide increased EL access to extra-curricular activities.

**Evidence:**  
(cite page #s)



## FOCUS AREA # 5 - Expenditures

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> <u>No actions and services</u> are specific to ELs and are linked to specific expenditures.	<input type="checkbox"/> <u>Minimal actions and services</u> are <u>specific</u> to ELs and are not linked to specific expenditures.	<input type="checkbox"/> Some actions and services are specific to ELs and linked to specific expenditures.	<input type="checkbox"/> All actions and services <u>specific</u> to ELs are linked to specific expenditures.
<input type="checkbox"/> Uses <u>exclusively</u> Federal Title III and/or Title I money to pay for EL programs and services.	<input type="checkbox"/> <u>Comingles funding</u> from all sources and does not provide how much money will be used from each source.	<input type="checkbox"/> Identifies <u>some</u> funding sources for programs and services for ELs.	<input type="checkbox"/> Identifies non-LCFF, state and federal funding sources for programs and services for ELs.
<input type="checkbox"/> <u>Does not provide</u> any <u>Funding source</u> for EL programs and services.	<input type="checkbox"/> Uses <u>mostly</u> Federal Title III money to pay for EL programs and services	<input type="checkbox"/> Provides for EL expenditures with LCFF funds <u>without distinguishing supplemental, concentration and base funds</u> .	<input type="checkbox"/> Identifies <u>base, supplemental or concentration grant funding</u> for each EL program and service provided (LCFF funds).
<input type="checkbox"/> <u>No Title I or Title III funds</u> are designated for EL programs and services.	<input type="checkbox"/> <u>Limited funding</u> from Title I and III for EL programs and services.	<input type="checkbox"/> Designates EL programs and services funded by Title III and Title I but it is <u>not clear</u> if these services are <u>supplemental</u> .	<input type="checkbox"/> Designates EL programs and services funded by Title III and Title I <u>which supplement</u> programs and services provided by LCFF.
<input type="checkbox"/> <u>No indication</u> of increased EL spending from prior years.	<input type="checkbox"/> Demonstrates <u>minimal increase</u> in EL spending from subsequent years.	<input type="checkbox"/> Demonstrates <u>some increase</u> in <u>EL spending</u> for subsequent years.	<input type="checkbox"/> Demonstrates an <u>increase</u> in EL spending from prior years.

**Evidence:**  
**(cite page #s)**

**FOCUS AREA # 6 - Part A: DISTRICT WIDE USE OF SUPPLEMENTAL AND CONCENTRATION GRANT FUNDS - IF ENROLLMENT OF UNDUPLICATED PUPILS IS MORE THAN 55% OF TOTAL ENROLLMENT:**

No Evidence Included	Weak	Good	Exemplary
<p><input type="checkbox"/> <u>No indication</u> of total unduplicated pupils in the district/ percentage of total district enrollment.</p>	<p><input type="checkbox"/> <u>Some indication</u> that enrollment of unduplicated pupils exceeds 55% of total district enrollment, but exact percentage of total enrollment not provided.</p>	<p><input type="checkbox"/> <u>Specific indication</u> that enrollment of unduplicated pupils exceeds 55% of total district enrollment and exact percentage provided.</p>	<p><input type="checkbox"/> <u>Specific indication</u> that enrollment of unduplicated pupils exceeds 55% of total district enrollment and exact percentage provided along with total number of unduplicated pupils.</p>
<p><input type="checkbox"/> <u>No mention</u> of extent to which concentration or supplemental grant funds will be provided on a district wide basis.</p>	<p><input type="checkbox"/> <u>Some mention</u> that concentration or supplemental grant funds will be provided on a district wide basis but:</p> <ol style="list-style-type: none"> <li>(1) no identification in LCAP of specific services that are provided on a district wide basis and/or</li> <li>(2) no description in LCAP of how such services are directed towards meeting the district's goals for its unduplicated pupils in the state priority areas.</li> </ol>	<p><input type="checkbox"/> <u>Mentions</u> that concentration or supplemental grant funds will be provided on a district wide basis and:</p> <ol style="list-style-type: none"> <li>(1) identification in LCAP of specific services that are provided on a district wide basis and</li> <li>(2) general description in LCAP of how such services are directed towards meeting the district's goals for its unduplicated pupils in the state priority areas.</li> </ol>	<p><input type="checkbox"/> <u>Mention</u> that concentration or supplemental grant funds will be provided on a district wide basis and:</p> <ol style="list-style-type: none"> <li>(1) identification in LCAP of specific services that are provided on a district wide basis;</li> <li>and</li> <li>(2) specific description in LCAP of how such services are directed towards meeting the district's goals for unduplicated pupils in the state priority areas.</li> </ol>
			<p><input type="checkbox"/> LCAP <u>addresses</u> how district wide use of concentration or supplemental grant funds will benefit ELs, specifically, in meeting the district's goals in the state priority areas.</p>

**FOCUS AREA # 6 - Part A: DISTRICT WIDE USE OF SUPPLEMENTAL AND CONCENTRATION GRANT FUNDS - IF ENROLLMENT OF UNDUPLICATED PUPILS IS LESS THAN 55% OF TOTAL ENROLLMENT:**

<input type="checkbox"/> <u>No mention</u> of total unduplicated pupils in the district/ percentage of total district enrollment.	<input type="checkbox"/> <u>Some indication</u> that enrollment of unduplicated pupils is less than 55% of total district enrollment, but exact percentage of total enrollment not provided.	<input type="checkbox"/> <u>Specific indication</u> that enrollment of unduplicated pupils is less than 55% of total district enrollment and exact percentage provided.	<input type="checkbox"/> <u>Specific indication</u> that enrollment of unduplicated pupils is less than 55% of total district enrollment and exact percentage provided along with total number of unduplicated pupils.
<input type="checkbox"/> <u>No mention</u> of extent to which supplemental grant funds will be provided on a district wide basis.	<input type="checkbox"/> <u>Some mention</u> that supplemental grant funds will be provided on a district wide basis but: (1) no identification in LCAP of specific services that are provided on a district wide basis; (2) no description in LCAP of how such services are directed towards meeting the district’s goals for its unduplicated pupils in the state priority areas; (3) no description of how the services are the <i>most effective</i> use of the funds to meet the district’s goals for its unduplicated pupils in the state priority areas.	<input type="checkbox"/> <u>Mention</u> that supplemental grant funds will be provided on a district wide basis and: (1) identification in LCAP of specific services that are provided on a district wide basis; (2) general description in LCAP of how such services are directed towards meeting the district’s goals for its unduplicated pupils in the state priority areas; (3) general description of how the services are the <i>most effective</i> use of the funds to meet the district’s goals for its unduplicated pupils in the state priority areas.	<input type="checkbox"/> <u>Mention</u> that supplemental grant funds will be provided on a district wide basis and: (1) identification in LCAP of specific services that are provided on a district wide basis; (2) specific description in LCAP of how such services are directed towards meeting the district’s goals for unduplicated pupils in the state priority areas; and (3) specific description of how the services are the <i>most effective</i> use of the funds to meet the district’s goals for its unduplicated pupils in the state priority areas.
			<input type="checkbox"/> LCAP <u>addresses</u> how district wide use of supplemental grant funds will benefit ELs, specifically, in meeting the district’s goals in the state priority areas.

**Evidence:**  
**(cite page #)**

**FOCUS AREA # 6 Part B: SCHOOL WIDE USE OF SUPPLEMENTAL AND CONCENTRATION GRANT FUNDS - IF ENROLLMENT OF UNDUPLICATED PUPILS IS MORE THAN 40% OF TOTAL SCHOOL ENROLLMENT**

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> <u>No indication</u> of total unduplicated pupils in the school/ percentage of total school enrollment.	<input type="checkbox"/> <u>Some indication</u> that enrollment of unduplicated pupils exceeds 40% of total school enrollment, but exact percentage of total enrollment not provided.	<input type="checkbox"/> <u>Specific indication</u> that enrollment of unduplicated pupils exceeds 40% of total school enrollment and exact percentage provided.	<input type="checkbox"/> <u>Specific indication</u> that enrollment of unduplicated pupils exceeds 40% of total district enrollment and exact percentage provided along with total number of unduplicated pupils.
<input type="checkbox"/> <u>No mention</u> of extent to which concentration or supplemental grant funds will be provided on a school wide basis.	<input type="checkbox"/> <u>Some mention</u> that concentration or supplemental grant funds will be provided on a school wide basis but: (1) no identification in LCAP of specific services that are provided on a school wide basis; (2) no description in LCAP of how such services are directed towards meeting the district’s goals for its unduplicated pupils in the state priority areas;	<input type="checkbox"/> <u>Mentions</u> that concentration or supplemental grant funds will be provided on a school wide basis and: (1) identification in LCAP of specific services that are provided on a school wide basis; (2) general description in LCAP of how such services are directed towards meeting the district’s goals for its unduplicated pupils in the state priority areas.	<input type="checkbox"/> <u>Mentions</u> that concentration or supplemental grant funds will be provided on a school wide basis and: (1) identification in LCAP of specific services that are provided on a school wide basis; (2) specific description in LCAP of how such services are directed towards meeting the district’s goals for unduplicated pupils in the state priority areas;
			<input type="checkbox"/> LCAP <u>addresses</u> how school wide use of concentration or supplemental grant funds will benefit ELs specifically in meeting the district’s goals in the state priority areas.

**FOCUS AREA # 6 Part B: SCHOOL WIDE USE OF SUPPLEMENTAL AND CONCENTRATION GRANT FUNDS - IF ENROLLMENT OF UNDUPLICATED PUPILS IS LESS THAN 40% OF TOTAL SCHOOL ENROLLMENT**

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> <u>No indication</u> of total unduplicated pupils in the school/ percentage of total school enrollment.	<input type="checkbox"/> <u>Some indication</u> that enrollment of unduplicated pupils exceeds 40% of total school enrollment, but exact percentage of total enrollment not provided.	<input type="checkbox"/> <u>Specific indication</u> that enrollment of unduplicated pupils exceeds 40% of total school enrollment and exact percentage provided.	<input type="checkbox"/> <u>Specific indication</u> that enrollment of unduplicated pupils exceeds 40% of total district enrollment and exact percentage provided along with total number of unduplicated pupils.
<input type="checkbox"/> <u>No mention</u> of extent to which concentration or supplemental grant funds will be provided on a schoolwide basis.	<input type="checkbox"/> <u>Some mention</u> that concentration or supplemental grant funds will be provided on a school wide basis but: <ul style="list-style-type: none"> <li>(1) no identification in LCAP of specific services that are provided on a school wide basis;</li> <li>(2) no description in LCAP of how such services are directed towards meeting the district’s goals for its unduplicated pupils in the state priority areas;</li> <li>(3) no description of how the services are the <i>most effective</i> use of the funds to meet the district’s goals for its unduplicated pupils in the state priority areas.</li> </ul>	<input type="checkbox"/> <u>Mentions</u> that concentration or supplemental grant funds will be provided on a school wide basis and: <ul style="list-style-type: none"> <li>(1) identification in LCAP of specific services that are provided on a school wide basis;</li> <li>(2) general description in LCAP of how such services are directed towards meeting the district’s goals for its unduplicated pupils in the state priority areas;</li> <li>(3) general description of how the services are the <i>most effective</i> use of the funds to meet the district’s goals for its unduplicated pupils in the state priority areas.</li> </ul>	<input type="checkbox"/> <u>Mentions</u> that concentration or supplemental grant funds will be provided on a school wide basis and: <ul style="list-style-type: none"> <li>(1) identification in LCAP of specific services that are provided on a school wide basis;</li> <li>(2) specific description in LCAP of how such services are directed towards meeting the district’s goals for unduplicated pupils in the state priority areas;</li> <li>and</li> <li>(3) specific description of how the services are the <i>most effective</i> use of the funds to meet the district’s goals for its unduplicated pupils in the state priority areas.</li> </ul>
<input type="checkbox"/>			<input type="checkbox"/> LCAP <u>addresses</u> how schoolwide use of concentration or supplemental grant funds will benefit ELs specifically in meeting the district’s goals in the state priority areas.

**Evidence:**  
**(cite page #)**



## FOCUS AREA # 7 - *Actions and Services*

Services address and meet the specific needs of English Learners

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> <u>No distinction by proficiency level or EL profile is made for services for English Learners.</u>	<input type="checkbox"/> <u>General services and programs do not differentiate for EL proficiency levels nor are specific to the various profiles of English Learners.</u>	<input type="checkbox"/> <u>Services and programs recognize the needs of some different profiles of students: newcomers, L1/L2 proficient students, LTELs, students at risk of becoming LTELs, preschool - 12th grade.</u>	<input type="checkbox"/> <u>Specific services, programs and actions address the language and academic needs of the different profiles of students: newcomers, L1/L2 proficient students, LTELs, students at risk of becoming LTELs, preschool - 12th grade.</u>
<input type="checkbox"/> <u>EL Students are not annually assessed on language development.</u>	<input type="checkbox"/> <u>ELs are assessed annually on language development but results play no role in program placement or development.</u>	<input type="checkbox"/> <u>Services for ELs are based on ELs being assessed on an annual basis (summative) on language development and placed by their ELD level.</u>	<input type="checkbox"/> <u>Services for ELs are based on all ELs being assessed appropriately (L1 when appropriate) on an annual (summative) and on going basis (formative) on language development and being placed in appropriate programs options.</u>
<input type="checkbox"/> <u>Students are placed in programs and provided services without considering their EL level and profile.</u>	<input type="checkbox"/> <u>Program options for ELs are difficult to distinguish from English only students.</u>	<input type="checkbox"/> <u>Program options for ELs take into consideration the needs of the ELs and district resources to determine placement and options.</u>	<input type="checkbox"/> <u>The program options for English learners are based upon the needs of the ELs, the resources in the district and the preferences of the parents and community.</u>
<input type="checkbox"/> <u>Supplemental and concentration funds are used in the same way that base funds are.</u>	<input type="checkbox"/> <u>No description is included on EL services provided through supplemental and concentration funding.</u>	<input type="checkbox"/> <u>Services provided through supplemental and concentration funding are aligned to EL needs.</u>	<input type="checkbox"/> <u>Improved and increased services through supplemental and concentration funding add additional support, opportunities, personnel, resources etc. for enhancing the base program for all English learners.</u>

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> Staff and students <u>language use is limited to English.</u>	<input type="checkbox"/> Staff are <u>monolingual English speakers</u> and not encouraged to use or learn another language.	<input type="checkbox"/> Some <u>bilingual personnel are available</u> and assigned to instruct and support students.	<input type="checkbox"/> Services to students are provided by <u>bilingual personnel who are trained and available to provide appropriate services and instruction.</u>

Evidence:  
cite page #)

**FOCUS AREA # 8 - Proportionality (LCAP Section 3C & 3D)**

Actions taken by the LEA will demonstrate proportionate funding in supplemental and concentration funding for English learners

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> <u>No mention</u> of proportionality percentage.	<input type="checkbox"/> The determined proportionality percentage is stated <u>without any explanation on how it was calculated.</u>	<input type="checkbox"/> The <u>steps</u> used to determine proportionality percentage are <u>explained without reference to the detailed steps of the formula.</u>	<input type="checkbox"/> The <u>steps</u> used to determine proportionality percentage are <u>clearly explained and displayed.</u>
<input type="checkbox"/> <u>No quantitative and qualitative</u> description of services being increased and improved for ELs in comparison to all pupils.	<input type="checkbox"/> <u>Minimal quantitative and qualitative</u> description of services being increased and improved for ELs in comparison to all pupils.	<input type="checkbox"/> <u>General quantitative and qualitative</u> description of services being increased and improved for ELs in comparison to all pupils.	<input type="checkbox"/> <u>Detailed quantitative and qualitative</u> description of services being increased and improved for ELs in comparison to all pupils.
<input type="checkbox"/> <u>No description of increased programs and services in proportion</u> to the increased funding is specific to ELs.	<input type="checkbox"/> <u>Minimal description of increased programs and services in proportion</u> to the increased funding is specific to ELs.	<input type="checkbox"/> <u>General description of increased programs and services in proportion</u> to the increased funding is specific to ELs.	<input type="checkbox"/> <u>Detailed description of increased programs and services in proportion</u> to the increased funding is specific to ELs.
<input type="checkbox"/> The LCAP <u>does not indicate an increased in funding over the last EIA allocation.</u>	<input type="checkbox"/> The LEA <u>does demonstrate increased funding without mentioning supplemental and concentration grant funding over last EIA allocation.</u>	<input type="checkbox"/> The LCAP <u>demonstrates an increase in funds without differentiating concentration and supplemental funding sources over the last year of EIA funding.</u>	<input type="checkbox"/> The LCAP <u>clearly demonstrates that the funds allocated for supplemental and concentration grant are an increase over the last year of EIA funding.</u>
<p><b>Evidence:</b> (cite page #)</p>			

**FOCUS AREA # 9 - EL Data to Inform Goals**  
**Part A. Data Elements to Inform Goals**

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> <u>No EL data elements</u> were used to inform district goals, programs and services to address the language and academic needs of ELs.	<input type="checkbox"/> <u>Few EL data elements</u> including, but are not limited to, length of time in US schools, EL proficiency level, L1 proficiency and literacy and program type (e.g. dual-language, structured-English immersion, etc.) informed the development of the <u>district goals, programs and services to address the language and academic needs of ELs.</u>	<input type="checkbox"/> <u>Some EL data elements</u> including, but are not limited to, length of time in US schools, EL proficiency level, L1 proficiency and literacy and program type (e.g. dual-language, structured-English immersion, etc.) informed the development of the <u>district goals, programs and services to address the language and academic needs of ELs.</u>	<input type="checkbox"/> <u>Many EL data elements</u> including, but not limited to, length of time in US schools, EL proficiency level, L1 proficiency and literacy and program type (e.g. dual-language, structured-English immersion, etc.) informed the development of the <u>district goals, programs and services to address the language and academic needs of ELs.</u>
<input type="checkbox"/> <u>Only general data elements</u> were presented to stakeholders to inform the goals.	<input type="checkbox"/> <u>Few EL data elements</u> were presented to <u>some stakeholders</u> resulting in minimal impact on the development of the <u>district goals.</u>	<input type="checkbox"/> <u>Some EL data elements</u> were presented to <u>all stakeholders</u> to help inform the development of the <u>district goals.</u>	<input type="checkbox"/> <u>Many EL data elements</u> were presented to <u>all stakeholders</u> to help inform the development of the <u>district goals.</u>
<p><b>Evidence:</b>  <b>(cite page #)</b></p>			

**FOCUS AREA # 9 - EL Data to Inform Goals**  
**Part B. Teacher Recruitment and Assignment**

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> <u>No plan</u> for the recruitment, hiring and retention of credentialed <u>bilingual teachers</u> . In the <u>district</u> .	<input type="checkbox"/> <u>Limited plan</u> for the recruitment, retention and hiring of credentialed <u>bilingual teachers</u> in the <u>district</u> .	<input type="checkbox"/> <u>General plan</u> for the hiring and recruitment of <u>bilingual teachers</u> in the <u>district</u> .	<input type="checkbox"/> <u>Detailed 3 year plan</u> for the recruitment, and hiring of a credentialed <u>bilingual teacher</u> workforce with appropriate funding.
<input type="checkbox"/> <u>No plan</u> detailing the hiring of new teachers with bilingual credential.	<input type="checkbox"/> <u>Minimal plan</u> detailing expected increases in the number of new teacher hires with bilingual credential.	<input type="checkbox"/> <u>General 3 year plan</u> for the retention and development of a credentialed <u>bilingual teacher workforce</u> .	<input type="checkbox"/> <u>Detailed 3 year plan</u> for the retention and development of a <u>credentialed bilingual teacher workforce</u> .
<input type="checkbox"/> <u>No data</u> on the number of tenured credentialed <u>bilingual teachers</u> in the <u>district</u> .	<input type="checkbox"/> <u>Identify</u> number of tenured teachers with bilingual credentials.	<input type="checkbox"/> <u>General plan to increase</u> in the number of new teacher hires with bilingual credential annually.	<input type="checkbox"/> <u>Detailed plan to increase</u> the number of new teacher hires with bilingual credential annually.
<p><b>Evidence:</b>  <b>(cite page #)</b></p>			

**FOCUS AREA # 10 - Student Outcomes**  
**Part A – Measures of English Language Development**

No Evidence Included	Weak	Good	Exemplary
<input type="checkbox"/> No English language proficiency benchmarks to measure language growth in English.	<input type="checkbox"/> Minimal outcomes on English language proficiency are identified and <u>are measured only by CELDT.</u>	<input type="checkbox"/> Desired outcomes on English language proficiency <u>are measured only by CELDT.</u>	<input type="checkbox"/> Desired outcomes on English language proficiency are included and <u>are measured by CELDT, language development benchmarks, or other indicators.</u>
<input type="checkbox"/> The <u>AMAO 2 data is not included.</u>	<input type="checkbox"/> English proficiency as reported by <u>AMAO 2 without expected growth</u> is included.	<input type="checkbox"/> English proficiency as <u>reported by AMAO 2 increases yearly.</u>	<input type="checkbox"/> English proficiency as reported by <u>AMAO 2 increases yearly and is reported by grade level and years in US schools.</u>
<input type="checkbox"/> No mention of Long Term English Learners and students at risk of becoming Long Term English Learners.	<input type="checkbox"/> Numbers of Long Term English Learners are reported.	<input type="checkbox"/> Numbers of Long Term English Learners are reported and their numbers or % of LTELs is expected to decrease yearly.	<input type="checkbox"/> Numbers of Long Term English Learners <u>and</u> students at risk of becoming Long Term English learners are reported and a <u>decrease in numbers or % of these EL students is expected yearly.</u>
<input type="checkbox"/> No expected growth or outcome for students meeting district reclassification criteria.	<input type="checkbox"/> The % of EL students who meet the district reclassification criteria is expected to increase.	<input type="checkbox"/> The % of EL students reported by grade level who meet the district reclassification criteria is expected to increase.	<input type="checkbox"/> The number of EL students and the % of EL students reported by grade level and years in US Schools who meet the district reclassification criteria are expected to increase.

**Evidence:**  
**(cite page #)**

**FOCUS AREA # 10 - Student Outcomes**  
**Part B – Academic Growth Targets**

<input type="checkbox"/> Desired <u>outcomes for ELs are only reported in English</u> and no assessment data is reported in the student’s primary language.	<input type="checkbox"/> Desired <u>outcomes on assessments are reported in English and the primary language</u> of the students who are being instructed in the home language but <u>limited to one or two grade levels</u> .	<input type="checkbox"/> Desired outcomes on <u>assessments are reported in English and the primary language</u> of the students who are being instructed in the <u>home language</u> .	<input type="checkbox"/> Desired outcomes on <u>assessments are reported in English and the primary language</u> of the students who are <u>literate in their home language or are being instructed in the home language</u> .
<input type="checkbox"/> Specific Academic growth <u>measures for ELs are not included</u> .	<input type="checkbox"/> Few specific academic growth <u>measures (including A-G, Graduation rate, AP, and EAP passing scores) are disaggregated by ELs</u> .	<input type="checkbox"/> Some specific academic growth <u>measures (including A-G, Graduation rate, AP, and EAP passing scores) are disaggregated by ELs</u> . Academic growth equals the expected growth of English only students.	<input type="checkbox"/> All specific academic growth <u>measures (including A-G, Graduation rate, AP, and EAP passing scores) are disaggregated by ELs and reported by grade level and levels of English proficiency</u> . EL academic growth <u>exceeds the expected growth of English only students</u> to demonstrate the closing of the achievement gap.
<input type="checkbox"/> <u>Transcripts from non-U.S. schools are not evaluated</u> .	<input type="checkbox"/> <u>Transcripts from non-U.S. schools are evaluated but no credit is given</u> for courses from non-US schools.	<input type="checkbox"/> <u>Transcripts from non-U.S. schools are evaluated so that students can be accurately placed in grade level and appropriate courses</u> .	<input type="checkbox"/> <u>Transcripts from non-U.S. schools are evaluated so that students can be accurately placed and receive credit</u> for courses taken and passed outside the U.S.
<input type="checkbox"/> District <u>does not mention the State Seal of Biliteracy</u> .	<input type="checkbox"/> The <u>numbers of seniors receiving the State Seal of Biliteracy remains the same</u> .	<input type="checkbox"/> The <u>numbers of seniors receiving the State Seal of Biliteracy increases every year</u> .	<input type="checkbox"/> The <u>numbers of seniors receiving the State Seal of Biliteracy and schools offering the State Seal of Biliteracy are expected to increase every year</u> .



<input type="checkbox"/> District <u>does not mention</u> <u>Biliteracy Pathway Awards</u> .	<input type="checkbox"/> The numbers of ELs receiving the Biliteracy Pathway Awards <u>remains the same</u> .	<input type="checkbox"/> The <u>numbers of ELs</u> receiving the Biliteracy Pathway Awards <u>increases every year</u> .	<input type="checkbox"/> The <u>number or % of ELs</u> receiving <u>Biliteracy Pathway Awards</u> are expected to <u>increase each year</u> .
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**Evidence:**  
(cite page #)

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**Additional Comments:**

<p><b>Focus Area:</b> _____</p>
<p><b>Focus Area:</b> _____</p>
<p><b>Focus Area:</b> _____</p>





