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Career Center Hiring Peer Advisors, Fall 2021

Career Center

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5748 Memorial Union, Room 300 Orono, ME 04469-5748 Phone: 207.581.1359 | Fax: 207.581.3003

umainecareercenter@maine.edu umaine.edu/career

The Career Center is now hiring Peer Advisors for Fall 2021!

As a Career Center Peer Advisor, you will provide direct service to students by performing student resume reviews, tabling in academic and dining facilities, providing programs in the residence halls and to student organizations during occasional evening hours.

We are seeking Junior/Senior/5th year students with strong interpersonal, writing, editing, public speaking and communication skills to join our team in this newly created position!

Typical Duties Include:

- Delivering outreach in the Memorial Union, the New Balance Recreation Center, residence halls, dining facilities and academic buildings by tabling and presenting occasional evening programs
- Designing flyers, handouts and bulletin boards
- Performing peer resume reviews and assisting students with Career Link profiles and access

Desired Availability:

- One of the following: M, W, or F from 10-noon
- One of the following: T or Th from 1-3 AND
- Occasional evening availability for on campus programming

How To Apply:

Stop by the Career Center on the 3rd floor of the Union to pick up an application or you may download the application at umaine.edu/career.

The application should be returned to the Career Center as soon as possible or email to Janice Madore, madore@maine.edu

For more information, please contact the Career Center at 581-1359!

Applicants must have work-study eligibility.

Career Center

300 Memorial Union, University of Maine Orono, ME 04469-5748 207-581-1359

Peer Advisor Application, 2021-2022 *Must be eligible for work study*

		SECTI	ON I			
Name:			MaineStreet ID Number:			
Ca	ampus/Local Address:					
	elephone:					
Pe	rmanent Address:					
Te	elephone:					
Cl	ass Status as of Fall '21: 1st Yr	_ Soph	Jr	Sr	Grad	
	ollege:					
Ex	spected Date of Graduation:	Last	Semester's GPA:	Accı	ımulative GPA:	
Н	ow much is your work study award?					
	ow many hours per week do you wish to					
W	hat days and times would you be availabl	le to work (the	office is open M	onday-Frida	y 8:00am-4:30pm)?	
	Please answer each question on the followir	• • •	_	. •	onal sheets if necessary.	
1.	Briefly explain why you are interested i	in becoming a	Peer Advisor for	the Career C	'enter.	
2.	Please list any activities in which you he community, etc. Include offices held or			rsity of Main	ne, in high school, in your	
3.	Describe your work experiences and ski	ills you can of	fer the Career Ce	nter.		

4.	What personal characteristics do you possess that help qualify you for this position?
	References: List two (2) individuals who will be references for you (should be people who have supervised you at work, activities or academically). Be sure to include their phone numbers. (If you prefer to use a past employer who is off campus, please give complete contact information.)
	ference 1 Name, Title, and Name of Company/Organization ference 1 Address and Phone Number
— Re	ference 2 Name, Title, and Name of Company/Organization
Re	ference 2 Address and Phone Number
6.	Additional Comments:
	The completed application should be returned, as soon as possible, to the Career Center, 300 Memorial Union, University of Maine, Orono, ME 04469-5748 or email to Janice Madore at madore@maine.edu