

# 2009 ANNUAL REPORT



Cover Design by Jill and Tim Hanson Charlestown, NH

## Town of Charlestown New Hampshire



## **DEDICATION**

Charlestown's 2009 Annual Town Report is dedicated to **ROBERT W. STONE**

Bob has served the Town in many capacities over the past four decades; as a Selectman for several terms, as Town Moderator and as a member of many Town boards and committees including the Finance Committee, Planning Board, Conservation Commission, Highway Advisory Board and Town Hall Committee. Bob has also served as School District Moderator and has represented Charlestown on the Fall Mountain Regional School Board, serving as its Chairman for several years.

The Town of Charlestown owes much to Bob for his many years of dedicated service and we are truly grateful for his devotion to public service on the Town's behalf.

# ANNUAL REPORTS

Of the Selectboard  
And  
Other Town Officers

## CHARLESTOWN, N.H.



For the Year Ending  
December 31, 2009

"The Town of Charlestown prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) The Town of Charlestown is an equal opportunity provider and employer."

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## REPORT OF THE SELECTBOARD

As we all know, 2009 was an exceptionally difficult year from an economic standpoint and the Town has experienced the same challenges as were faced by local residents and businesses. The reduction in revenues caused by the State's budget woes has been particularly difficult but by tightening its belt and doing more with less the Selectboard believes that, for the most part, it has met those challenges successfully. Among the highlights of the past year we would point to:

- Completion of the CEDA Gristmill Park Infrastructure Project. This project, which was fully funded by a \$500,000 Community Development Block Grant, involved the construction of a 1,000 foot road into the Park property as well as the installation of water, sewer and telecommunications infrastructure into the Park making it ready for new business development. The grant also funded the replacement of 1,400 feet of water main into the original CEDA Industrial Park. We are hopeful that, as the economy improves, this investment will pay off with new businesses bringing jobs and property tax revenues into the Town.
- The Town was successful in obtaining a federal/state funding package that will provide 100% of the construction costs and 80% of the pre-construction costs (engineering and permitting) for the replacement of the Fling Road Bridge over Clay Brook. We were also successful in obtaining the necessary easements for this work which we had been working on for a number of years. This bridge, which has been closed for several years, will be completely rebuilt during the 2010 construction season, significantly improving access for many residents and businesses to the Transfer Station, Route 12 and the CEDA Gristmill Park.
- Using local resources the Town has significantly upgraded the drainage infrastructure in the Beaudry Development. With that work complete, we plan to resurface the roads in the development in 2010, benefitting over 70 residences in the development.
- A strategic reduction in the operating hours at the Transfer Station has resulted in significant savings to the Town and its taxpayers with minimal inconvenience to residents.

Looking toward 2010, we still face many challenges but we continue to strive to meet the Town's essential needs while at the same time keeping the property tax burden within reasonable limits. The 2010 Town operating budget shows an increase of less than 3% over the 2009 budget, which itself was level funded from 2008. This has been made possible with modest staff reductions and a significant reduction in health insurance costs achieved by switching to a new plan that is much less expensive for both the Town and its employees. The budget does however include a plan to keep up with the Town's vital equipment needs through an innovative lease-purchase arrangement allowing the Town to acquire much needed replacements for a fire truck which has been out of service for over a year and a highway truck that has aged beyond its useful life. Both the Selectboard and the Finance Committee fully support this budget approach and we urge the voters to support it as well.

The Selectboard is also proposing a new approach to what is arguably that Town's greatest need, a new building that will provide safe and adequate space for our Police Department. This year's proposal is similar in size to the building proposed last year but has been scaled back to a bare bones structure with an unfinished basement. While it will provide our officers with an adequate and safe space to operate from it does not have any of the frills that were included last year. We

are proposing that structure can be built for \$350,000 which will be raised as a single one time appropriation. In addition to this appropriation we are hopeful that additional funds can be raised through grants and donations of labor, materials and services some of which have already been committed. We urge the voters support for this critical project.

Finally we would take this opportunity to convey our thanks to Tim and Jill Hanson who, for the past seven years have graciously provided the cover photos for our Town Report. The unique photo collages that have graced the report since 2006 are truly special and give our report real sense of the community that is Charlestown.

Respectfully submitted,  
Charlestown Selectboard

Jon B. LeClair, Chairman  
Steven A. Neill  
Douglas Ring

## OFFICIAL OFFICE HOURS/MEETING DATES

### **SELECTMEN'S OFFICE (Bakery Building)**

Weekdays: 8:00 A.M. to 4:00 P.M., except holidays  
**MEETINGS:** first and third Wednesday, 7:00 P.M.

Tel. 826-4400  
Fax 826-3709

### **TOWN CLERK/TAX COLLECTOR'S OFFICE**

Monday: 8:00 A.M. to 1:00 P.M. and 1:30 to 6:00 P.M.  
Tuesday through Friday: 8:00 A.M. to 1:00 P.M. and  
1:30 to 4:00 P.M., except holidays – Library/Municipal Bldg

Tel. 826-5821

### **BUILDING DEPARTMENT (Bakery Building)**

Monday and Wednesday: 1:00 P.M. to 2:00 P.M. and  
4:30 P.M. to 6:00 P.M.

Tel. 826-4400

### **HEALTH AND HUMAN SERVICES (Library/Municipal Bldg)**

Tuesday and Thursday: 8:30 A.M. to 1:00 P.M.  
Other days on-call

Tel. 826-5266  
1-800-894-8400

### **PLANNING BOARD OFFICE (Bakery Building, downstairs)**

Monday through Friday: 8:00 A.M. to 4:00 P.M.  
**MEETINGS:** first and third Tuesday, 7:00 P.M. (Community Room)

Tel. 826-5368  
Fax 826-3709

### **TRANSFER STATION**

Tuesday, Friday and Saturday: 8:00 A.M. to 4:30 P.M.  
Wednesday: 9:30 A.M. to 6:00 P.M.

Tel. 826-3201

### **CONSERVATION COMMISSION (Community Room)**

**MEETINGS:** third Monday of each month: 7:00 P.M.

### **RECREATION COMMITTEE (Bakery Building, downstairs)**

**MEETINGS:** first Tuesday of each month: 7:00 P.M.

## EMERGENCY PHONE NUMBERS

**Police, Ambulance and Fire – 911**

(Police Department – non-emergency – 826-5747)

## 2010 HOLIDAY SCHEDULE

Friday January 1 – New Years Day

Monday September 6 – Labor Day

Monday February 15 – Presidents Day

Thursday November 25 – Thanksgiving Day

Monday May 31 – Memorial Day

Friday November 26 – Day after Thanksgiving

Monday July 5 – Independence Day

Friday December 24 – Christmas Eve

## TOWN OFFICERS & COMMITTEES

<b>Selectboard</b>	Jon LeClair Steven Neill Douglas Ring	2010 2011 2012
<b>Health &amp; Human Services</b>	Community Alliance	
<b>Chief of Police</b>	Edward C. Smith	Appointed
<b>Animal Control Officer</b>	Police Dept	Appointed
<b>Treasurer</b>	Joan Kuncik	2012
<b>Town Clerk/Tax Collector</b>	Debra J. Clark	2011
<b>Office Manager</b>	Jessica Dennis	Appointed
<b>Health Officer</b>	Patricia Henderson	Appointed
<b>Building Inspector/ Deputy Health Officer</b>	Bud Von Ahnen Jr.	Appointed
<b>Deputy Building Inspector</b>	Jon LeClair	Appointed
<b>Moderator</b>	Albert St. Pierre	2010
<b>Supervisors of Checklist</b>	Alissa Bascom Joan Kuncik Patricia Pickul	2010 2012 2014
<b>Administrative Assistant to Selectboard/ Planning &amp; Zoning Administrator</b>	David M. Edkins	Appointed
<b>Highway/Transfer Station Super</b>	Keith Weed	Appointed
<b>Water/Wastewater Supervisor</b>	David Duquette	Appointed
<b>Trustees of Trust Funds</b>	William Sullivan Barbara M. Jones Patricia Royce	2010 2011 2012
<b>Cemetery Trustees</b>	Victoria Sargent Aare Ilves Anton Zutter	2010 2011 2012
<b>Librarian</b>	Sandra Perron	Appointed
<b>Assistant Librarian</b>	Holly Shaw	Appointed
<b>Library Trustees</b>	Eric Lutz Kara Lee Robin Forsaith, Trea.	2010 2010 2011



## TOWN OFFICERS & COMMITTEES

	James Fowler, Vice Chair	2011
	Sheila Beck, Chair	2012
	Donna Campbell	2012
	Diana Bushway, Secretary	2012
<b>Trustees-Medical Building Association</b>	Eric Lutz	2010
	Kenneth Place	2011
	John Murray	2012
<b>Fire Chief</b>	Gary Wallace	2010
<b>Ambulance Director</b>	Jerry Beaudry	Appointed
<b>Emergency Mgt. Dir.</b>	Charles Baraly	Appointed
<b>Conservation Commission</b>	Steven Neill	Ex-Officio
	James Fowler	2010
	Gary Bascom	2010
	Charles St. Pierre	2011
	Woodrow Prouty	2011
	Travis Royce	2012
	Richard Holmes, Chair	2012
<b>Alternates</b>	Ann Tarmey	2010
<b>Finance Committee</b>	Judith Baraly, Chair	2010
	Susan Laware	2010
	Robert Beaudry	2010
	Patricia Royce	2011
	Thomas Minickiello	2011
	Robert Davis	2011
	Edna Green	2012
	Richard St. Pierre	2012
	David Richardson	2012
<b>Recreation Committee</b>	Carol McShane	2010
	Scott Bushway	2010
	Lynne Fisk, Secretary	2010
	Susan Murdoch	2010
	Eric Murdoch	2010
	Christine Cheney, Chair	2010
	Scott Hagland	2011
	Steven Neill	2012
<b>Recreation Director</b>	Scott Hagland	Appointed
<b>Highway Advisory Board</b>	Bruce Putnam, Chair	2010
	Thomas Minickiello	2010
	Frank McKane	2011
	Cedric Fisk	2011
	Barry Metcalf	2012

## TOWN OFFICERS & COMMITTEES

	David Richardson	2012
<b>Planning Board</b>	Douglas Ring	Ex-officio
	Kenneth Moore	2010
	Andrew Jellie	2010
	Robert Frizzell, Chair	2011
	Eric Lutz	2011
	Sharon Francis, Vice Chair	2012
	Patricia Royce	2012
<b>Alternates</b>	Linda Stewart	2010
	Herb Greenwood	2011
<b>Zoning Board of Adjustment</b>	Kenneth Arkell, Secretary	2010
	Barbara Jones	2010
	Andrew Jellie, Vice Chair	2011
	Terri Fisk, Chair	2012
	Kenneth Place	2012
<b>Alternates</b>	Harold Ames	2010
	Roger Thibodeau	2011
<b>Heritage Commission</b>	Douglas Ring	Ex-officio
	Eric Lutz, Secretary	2010
	Carol Clark	2010
	Walter Spilsbury, Jr	2010
	Wesley Van Velsor, Chair	2011
	Joyce Higgins	2011
	Barbara Jones	2012
<b>Alternates</b>	Aare Ilves	2010
<b>Capital Improvement Committee</b>	Jon LeClair	2010
	Robert Beaudry	2010
	Andrew Jellie	2010
	Patricia Royce	2012
	Edna Green	2012
	Barry Metcalf	2012

**STATE OF NEW HAMPSHIRE  
TOWN OF CHARLESTOWN  
2010 ANNUAL TOWN MEETING WARRANT**

**TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE who are qualified to vote in Town affairs,**

**TAKE NOTICE AND BE WARNED** that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on **Wednesday, February 3, 2010 commencing at 6:30 P.M. in the Town Hall at 19 Summer Street** and on **Tuesday, March 9, 2010 commencing at 8:00 A.M. in the Community Room at the Silsby Library/Municipal Building.** At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 A.M. and concluding at 7:00 P.M. unless the Town Meeting votes to keep the polls open to a later time.

**ARTICLE 1.** To elect the necessary Town Officers for their respective terms.

**ARTICLE 2.** Are you in favor of the adoption of the amendment to the existing town zoning ordinance as proposed by the planning board? (This amendment would add optional “lot size averaging” provisions to the ordinance providing for greater design flexibility and the preservation of open space in new subdivisions.)

**ARTICLE 3.** To see if the Town will vote to accept the reports of the various Town Officers and to take proper action thereon.

**ARTICLE 4.** To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,121,527 which represents \$3,408,170 for the Town operating budget, \$356,184 for the Water Fund operating budget and \$357,173 for the Sewer Fund operating budget.

Should this article be defeated, the default operating budget shall be \$3,989,920 which is the same as last year’s budget\*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

\*The default budget represents \$3,302,956 for the Town operating budget, \$337,450 for the Water Fund operating budget, and \$349,514 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$350,000 for the purpose of constructing and equipping a new Police Station at the site of the existing Fire Station. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the building is completed or December 31, 2012, whichever is sooner. (Majority Vote Required)

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 6.** To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$7,000 for the continuation of the regularly scheduled transportation services provided by the Community Alliance of Human Services.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$7,300 for the purpose of compiling an updated Town History and to authorize the withdrawal of \$5,300 from the Capital Reserve Fund created for that purpose. The balance of \$2,000 is to come from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the updated Town History is completed or December 31, 2012, whichever is sooner. (Majority vote required.)

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 8.** To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$6,000 to provide rental assistance for the Charlestown branch of the Fall Mountain Food Shelf.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 9.** To see if the Town will vote to authorize the Selectboard to appoint one of its members on an annual basis to be a non-voting liaison member of the Recreation Committee, in addition to the nine (9) elected members.

**ARTICLE 10.** To see if the Town will vote to discontinue the Town of Charlestown Landfill Closure Fund established by passage of Article 7 on the 1998 Town Meeting Warrant for the purpose of officially closing and capping the former Town landfill. No funds were ever deposited in this account and it is no longer deemed necessary.

**ARTICLE 11.** To see if the Town will vote to authorize the Selectboard to convey 0.03 acres of Town owned land north of the Town Water Barn to Norman C. Cobb in exchange for 0.01 acres, in a boundary line adjustment to correct the encroachment of the Water Barn building onto Mr. Cobb's land. Said boundary line adjustment is shown on a survey prepared by DiBernardo Associates, LLC, dated October 4, 2001 and revised October 19, 2009 which plan is subject to Planning Board approval.

**ARTICLE 12.** To see if the Town will vote to approve the following resolution to be forwarded to our State Representative(s), our State Senator, the Speaker of the House and the Senate President.

Resolved: The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines "marriage".

**(By Petition)**

**ARTICLE 13.** To transact any other business that may legally come before the meeting.

Given under our hands and seal this 25<sup>th</sup> day of January 2010.

**Charlestown Selectboard**

Jon B. LeClair  
Steven A. Neill  
Douglas Ring

**TOWN DELIBERATIVE MEETING  
CHARLESTOWN, NEW HAMPSHIRE**

February 3, 2010

To the inhabitants of the Town of Charlestown, New Hampshire who are qualified to vote in Town affairs.

Take notice and be warned that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on Wednesday, February 3, 2010 commencing at 6:30 PM in the Town Hall at 19 Summer Street and on Tuesday, March 9, 2010 commencing at 8:00 AM in the Community Room at the Silsby Library/Municipal Building. At the second session voting on all warrant articles will be by Official Ballot commencing at 8:00 AM and concluding at 7:00 PM unless the Town Meeting votes to keep the polls open to a later time.

Moderator Albert St. Pierre called the meeting to order at 6:30 PM and lead us in the Pledge of Allegiance. Introductions of the two head tables, the Selectboard's Office Manager and himself were made. He read through his rules for the meeting, stating they were not necessarily Robert's Rules. Albert read the opening paragraphs of the warrant and announced that the Town Clerk Debra Clark had an announcement to make before commencing with the Articles.

Due to an error in the Town Clerk's Office the Moderator's position was not on the list for open candidates for office and the filing period is now closed. She was advised by the Secretary of State's office to hold a special filing period for the position and announce this process at a public meeting. She also stated that the notice would be on the Town's website as well as posted on the bulletin board in the Library Bldg. The filing period will be February 4<sup>th</sup> through February 8<sup>th</sup> 2010.

ARTICLE 1: No discussion as this article is automatically on the Official Ballot.

ARTICLE 2: No discussion as this article is automatically on the Official Ballot.

ARTICLE 3: Presented and seconded as read.

Steve Neill asked for recognition of Jon LeClair for his 15+ years as a Selectboard member. Jon is not running for the Selectboard position this year. The Moderator closed consideration of the article.

ARTICLE 4: Presented and seconded as read.

Amendment to the budget was presented and seconded, to increase the total to \$4,139,915, an increase of \$18,388. This sum represents \$3,422,492 for the Town operating budget, \$359,893 for the Water Fund operating budget, and \$357,530 for the Sewer Fund operating budget. A call of a voice vote by the Moderator resulted in the passing of this amendment. The Moderator closed consideration of the article after discussions.

ARTICLES 5 THROUGH 11: Presented and seconded as read with the Moderator closing consideration of the articles after discussions.

ARTICLE 12: Presented and seconded as read.

An amendment was read and seconded to change the wording to "Resolved: The citizens of New Hampshire should be."

A written request for a secret ballot was recognized by the Moderator for the amendment, with the results of YES-27, NO-30. The amendment failed. The Moderator closed consideration of the article.

ARTICLE 13: Gabriel St. Pierre, Chairman for the Renovation Committee for Fall Mountain Regional High School spoke about Article 1 of the School District's Warrant. The deliberative meeting to be held on February 4, 2010 at the Fall Mountain Regional High School. Representative Cynthia Sweeney as well as Steven Neill, Charlestown Selectboard member spoke in favor of this bond issue.

Douglas Ring wanted to thank everyone for the work that was done on Articles 3 and 4.

Jon LeClair wished to say a few words of thanks to people who had helped him over his years of being on the Selectboard.

Moderator Albert St. Pierre adjourned the 2010 Charlestown Deliberative Meeting at 8:45 PM.

A true copy Attest;

A handwritten signature in black ink that reads "Debra J. Clark". The signature is written in a cursive style with a large, stylized initial "D".

Debra J. Clark  
Town Clerk

# BUDGET FOR 2010

	BUDGET 2009	ACTUAL 2009	BUDGET 2010
<b><u>GENERAL GOVERNMENT</u></b>			
Executive	120,034	106,879	94,310
Election Reg. & Vital	2,261	2,166	4,640
Financial Administration	243,253	232,563	245,400
Legal Expense	7,000	5,220	7,000
Personal Administration - Health Reimbursement	-	-	55,602
Planning & Zoning	49,666	48,282	49,120
General Government Buildings	154,094	135,054	136,729
Cemeteries	84,159	71,761	85,779
Insurance	46,000	43,012	44,500
Advertising & Reg. Assoc	13,507	12,709	15,472
<b>Total General Government</b>	<b>719,974</b>	<b>657,646</b>	<b>738,552</b>
<b><u>PUBLIC SAFETY</u></b>			
Police Department	611,291	583,661	577,936
Ambulance	84,477	68,019	91,404
Fire Department	122,615	123,318	136,980
Building Inspection	15,741	13,648	15,742
Emergency Management	750	427	750
<b>Total Public Safety</b>	<b>834,874</b>	<b>789,073</b>	<b>822,812</b>
<b><u>PUBLIC WORKS</u></b>			
Highways & Streets	1,069,671	983,048	1,034,456
Street Lighting	31,000	26,606	27,500
Trees	1,500	1,464	1,500
Solid Waste Disposal	309,306	246,274	250,797
<b>Total Public Works</b>	<b>1,411,477</b>	<b>1,257,392</b>	<b>1,314,253</b>
<b><u>HEALTH &amp; WELFARE</u></b>			
Pest Control	1,000	579	1,000
Health Agencies	46,861	45,318	50,350
Administration & Direct Assist	49,300	56,298	56,350
<b>Total Health &amp; Welfare</b>	<b>97,161</b>	<b>102,195</b>	<b>107,700</b>
<b><u>CULTURE &amp; RECREATION</u></b>			
Recreation	56,063	47,345	49,765
Library	112,069	105,859	112,058
Heritage Commission	3,500	3,459	3,000
<b>Total Culture &amp; Recreation</b>	<b>171,632</b>	<b>156,663</b>	<b>164,823</b>
<b><u>CONSERVATION</u></b>			
	600	579	600
<b><u>DEBT SERVICE</u></b>			
	13,000	6,624	13,000
<b><u>CAPITAL EXPENDITURES</u></b>			
	69,408	54,998	246,430
<b><u>TOWN BUDGET</u></b>			
	3,318,126	3,025,170	3,408,170
<b><u>ARTICLES RECOMMENDED</u></b>			
	11,300	11,300	370,300
<b><u>SEWER</u></b>			
	299,514	300,175	357,173
<b><u>WATER</u></b>			
	337,450	337,291	356,184
<b>TOTAL of 3 FUNDS</b>	<b>\$ 3,966,390</b>	<b>\$ 3,673,936</b>	<b>\$ 4,491,827</b>



# BUDGET FOR 2010

	BUDGET 2009	ACTUAL 2009	BUDGET 2010
<b><u>SOURCES OF REVENUE</u></b>			
<b><u>TAXES</u></b>			
Land Use Change Taxes	2,000	3,780	4,000
Timber Taxes	2,000	3,341	2,000
Payment in Lieu of Taxes	10,800	10,619	10,700
Interest & Penalties on Delinquent Taxes	120,500	138,049	120,000
Excavation Tax	4,000	5,142	5,000
<b><u>LICENSES, PERMITS &amp; FEES</u></b>			
Business Licenses & Permits	1,500	1,320	1,500
Motor Vehicle Permit Fees	729,000	697,257	700,000
Building Permits	9,000	7,701	8,000
Other Licenses, Permits & Fees	10,000	9,994	9,520
From Federal Government	-	-	
<b><u>FROM STATE</u></b>			
Shared Revenues	49,351	-	-
Meals & Rooms Tax Distribution	217,922	217,789	217,789
Highway Block Grant	137,691	137,691	143,412
State/Federal Forest Land Reimbursement	2,000	2,330	-
Other (Including RR Tax)	39,837	-	-
<b><u>CHARGES FOR SERVICES</u></b>			
Income from Departments	300,000	287,942	272,000
Other Charges	-	-	
<b><u>MISCELLANEOUS REVENUES</u></b>			
Sale of Municipal Property	1,000	1,201	1,000
Interest on Investments	3,400	1,354	1,300
Other - Rent	2,000	28,816	4,600
<b><u>INTERFUND OPERATING TRANSFERS IN</u></b>			
Sewer	299,514	293,616	357,173
Water	337,450	325,630	356,184
Special Revenue Funds	-	-	-
Trust & Fiduciary Funds	26,000	21,955	27,000
<b><u>OTHER FINANCING SOURCES</u></b>			
Produced from Long Term Bonds & Notes	-	-	-
Voted from F/B	-	-	-
Fund Balance (Surplus)	-	-	-
<b><u>TOTAL REVENUE &amp; CREDITS</u></b>	<b><u>\$ 2,304,965</u></b>	<b><u>\$ 2,195,527</u></b>	<b><u>\$ 2,241,178</u></b>

	PRIOR YEAR	ENSUING YEAR
Appropriations Recommended	3,955,090	4,121,527
Special Warrant Articles Recommended	606,300	370,300
Individual Warrant Articles Recommended	64,000	-
Total Appropriations Recommended	<u>4,625,390</u>	<u>4,491,827</u>
Estimated Revenues & Credits	<u>2,963,965</u>	<u>2,241,178</u>
Estimated Amount of Taxes to be Raised	<u>\$ 1,661,425</u>	<u>\$ 2,250,649</u>

## 2009 SUMMARY INVENTORY (MS-1)

LAND BUILDINGS	ACRES	ASSESSED VALUATION	TOTAL TAXABLE
<b>Value of Land Only</b>			
A. Current Use	14,461	\$ 1,622,737	
B. Conservation Restriction Assessment	374	17,383	
C. Historic Barns	0.2	100	
D. Residential Land	3,886	45,407,964	
E. Commercial/Industrial	608	5,441,436	
F. Total of Taxable Land	19,330		\$ 52,489,620
G. Tax Exempt & Non-taxable	2,653		5,216,800
<b>Value of Buildings Only</b>			
A. Residential		\$ 165,043,724	
B. Manufactured Housing		27,994,600	
C. Commercial/Industrial		32,336,576	
D. Historic Barns	5	12,800	
E. Total of Taxable Buildings			\$ 225,387,700
F. Tax Exempt & Non-taxable			19,307,900
<b>Public Utilities - Electric</b>			\$ 7,738,948
<b>Valuation before Exemptions</b>	<b>NUMBER</b>		<b>\$ 285,616,268</b>
<b>Blind Exemption</b>	2	\$ 30,000	
<b>Elderly Exemption</b>	27	640,700	
<b>Totally &amp; Permanently Disabled Ex.</b>	13	105,000	
<b>Total Dollar Amount of Exemptions</b>		\$ 775,700	
<b>Net Valuation on which Tax Rate for Municipal, County and Local Education</b>			<b>\$ 284,840,568</b>
<b>Less Public Utilities</b>			<b>\$ 7,738,948</b>
<b>Net Valuation on which Tax Rate for State Education Tax is Computed</b>			<b>\$ 277,101,620</b>

## 2009 TOWN ELECTION

Tuesday, March 10, 2009

Moderator, Albert St. Pierre, declared the polls open at 8:00 AM for the 2009 Town and School elections after reading the beginning of the posted warrant. He announced that absentee ballots would be cast at 1:00 PM and any others sent by mail before 5:00 would be cast at that time.

Absentee ballots were cast starting at 1:00 PM.

### The results of the balloting for the 2009 Town election are as follows:

Regular Cast Ballots	976
Absentee Cast Ballots	<u>40</u>
Total Ballots Cast	1016

#### ARTICLE 1.

Selectboard for Three Years

Brenda Ferland	455
Douglas Ring	494*

Chief of Fire Department for One Year

Gary Wallace	887*
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Treasurer for Three Years

Joan Kuncik	880*
-------------	------

Checklist Supervisor for One Year

Alissa Bascom (write-in)	14*
--------------------------	-----

Trustee of the Trust Funds for Three Years

Patricia Royce	889*
----------------	------

Medical Building Trustee for Three Years

John Murray	824*
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Library Trustee for Three Years

Sheila Beck	815*
Donna Campbell (write-in)	32*
Diana Bushway (write-in)	9*

Library Trustee for One Year

Donna Campbell (write-in)	19*
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Planning Board for Three Years

Sharon Francis	617*
Patricia Royce	814*

Cemetery Trustee for Three Years	Anton Zutter	834*
Finance Committee for Three Years	Edna "Emmy" Green	673*
	David Richardson	649*
	Richard St. Pierre (write-n)	13*
Finance Committee for Two Years	Bob Davis	825*
Highway Advisory Board for Three Years	David Richardson	702*
	Barry Metcalf	757*
Highway Advisory Board for Two Years	Cedric Fisk	886*
Recreation Committee for Three Years	Brenda Ferland (write-in)	9*
	Jon Le Clair (write-in)	6*
	Steve Neill (write-in)	8*
Recreation Committee for Two Years	Jessica Hagland	740*
	Dave Mix	689*
Recreation Committee for One Year	Carol McShane	802*

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**ARTICLE 2.** "Shall the town vote in favor of the adoption of Amendment No. 1 as proposed by the planning board for the town zoning ordinance as follows: Adds certain segments of the Little Sugar River, Jabe Meadow Brook, Beaver Brook and Clay Brook to the streams subject to the provisions of the Comprehensive Shoreland Protection Act as provided in RSA 483-B?"

**615 YES**

**366 NO**

---

**ARTICLE 3.** "Shall the town vote in favor of the adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows: Regulates the long-term occupancy of recreational vehicles and campers?"

**574 YES**

**421 NO**

---

**ARTICLE 4.** “Shall the town vote in favor of the adoption of the Small Wind Energy Systems Ordinance as proposed by the planning board to establish a permitting process to accommodate small wind energy systems under RSA 674:66 while protecting public health, safety and welfare?”

(If this Ordinance is passed by the voters, it will take effect on July 11, 2009 and be administered by the local building inspector.)

**663 YES**

**327 NO**

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**ARTICLE 5.** “Shall the Town vote to raise and appropriate the sum of \$595,000 for the purpose of constructing and equipping a new Police Station at the site of the existing Fire Station?”

Of said sum, \$100,000 is to be appropriated from fund balance, not to be raised through new taxation. The remainder of said sum (\$495,000) is to be raised through the issuance of serial bonds or notes under and in compliance with the provisions of the Municipal Finance Act (RSA 33:1 et seq. as amended). And further to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Charlestown; and furthermore, to authorize the Selectboard to apply for, accept, and expend such state, federal and private grant funds, if any there be, to assist in the funding of this project. **(3/5 ballot vote required)**

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**542 YES**

**473 NO**

**\*\*\*DID NOT PASS\*\*\***

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**ARTICLE 6.** “Shall the Town vote to accept the reports of the various Town Officers and to take proper action thereon?”

**837 YES**

**140 NO**

---

**ARTICLE 7.** “Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$3,955,090 which represents \$3,318,126 for the Town operating budget, \$337,450 for the Water Fund operating budget and \$299,514 for the Sewer Fund operating budget?”

Should this article be defeated, the default operating budget shall be \$3,920,407 which is the same as last year’s budget\*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

\*The default budget represents \$3,305,396 for the Town operating budget, \$309,925 for the Water Fund operating budget, and \$305,086 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

543 YES

425 NO

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**ARTICLE 8.** “Shall the Town vote to authorize the Selectboard to enter into a ten year lease-purchase agreement for the purpose of leasing a Pierce Combination Pumper for the Fire Department and to raise and appropriate the sum of \$64,000 as the first annual payment for this lease?”

Future annual lease payments would remain at approximately \$64,000. Upon completion of the lease, the Town of Charlestown will own the equipment outright. This lease contains an escape clause allowing the Town to terminate the lease if a future Town Meeting does not appropriate the annual lease payment. **(Majority vote required.)**

471 YES

510 NO

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**ARTICLE 9.** “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$4,300 for the continuation of the “on-demand” transportation services provided by the Community Alliance of Human Services and on-call service to medical appointments outside of Sullivan County provided by the American Red Cross?”

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

719 YES

262 NO

---

**ARTICLE 10.** “Shall the Town vote to raise and appropriate, by special warrant article, the sum of \$1,000 to be placed in the Capital Reserve Fund established at the 2005 annual Town Meeting for the purpose of compiling an updated Town History?”

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

609 YES

368 NO

---

**ARTICLE 11.** “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$6,000 to provide rental assistance for the Charlestown branch of the Fall Mountain Food Shelf?”

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

726 YES

238 NO

---

**ARTICLE 12.** “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$10,000 to be jointly administered by the Selectboard and Recreation Committee to support the continued participation of Charlestown children, adults, families and seniors in the services, programs and facilities at the Southern Vermont Recreation Center in Springfield, Vermont?” **(By Petition)**

**The Selectboard does not recommend this appropriation.**

**The Finance Committee does not recommend this appropriation.**

**406 YES**

**559 NO**

---

**ARTICLE 13.** “Shall the Town vote, under RSA 674:5, to authorize the Selectboard to appoint a Capital Improvements Program Committee to prepare and amend a program of municipal capital improvements projected over at least six years solely to aid the Selectboard and Finance Committee in their preparation of the annual budget?”

The Committee shall consist of two (2) Planning Board members, two (2) Finance Committee members one (1) Highway Advisory Board member and one (1) Selectboard member.

**535 YES**

**408 NO**

---

**ARTICLE 14.** “Shall the Town vote to adopt the provisions of RSA 36-A:4-a, I(b) to authorize the conservation commission to expend funds for contributions to ‘qualified organizations’ for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property?”

**393 YES**

**531 NO**

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**ARTICLE 15.** “Shall the Town vote to adopt the provisions of RSA 36-A:4-a, I(a) to authorize the conservation commission to expend funds to purchase interests in land outside the boundaries of our municipality, subject to the approval of the governing body, where it is determined that such a purchase would have direct and tangible benefits to the Town of Charlestown?”

**400 YES**

**540 NO**

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**ARTICLE 16.** To transact any other business that may legally come before the meeting.

A true copy, Attest:

Debra J. Clark

Charlestown Town Clerk

**DEPARTMENT OF REVENUE ADMINISTRATION  
2009 TAX RATE CALCULATION**

**Town Portion**

Gross Appropriations	\$ 3,966,390	
Less: Revenues	2,391,838	
Less: Shared Revenues	-	
Add: Overlay	24,058	
War Service Credits	95,050	
	1,693,660	
Approved Town Tax Effort	\$	1,693,660
Municipal Tax Rate		<b>5.95</b>

**School Portion**

Regional School Apportionment	\$ 9,781,109	
Less: Adequate Education Grant	(5,057,653)	
Less: State Education Taxes	(652,180)	
	4,071,276	
Approved School (s) Tax Effort	\$	4,071,276
Local Education Tax Rate		<b>14.29</b>
Equalized Valuation Tax Rate	2.14	
Equalized Valuation (no utilities)		\$ 652,180
	\$305,470,868	
Divided by Local Assessed Valuation (no utilities)		\$277,101,620
State School Rate		<b>2.35</b>

**County Portion**

Due to County	\$ 754,074	
Less: Shared Revenues	-	
Approved County Tax Effort	\$ 754,074	
County Tax Rate		<b>2.65</b>
Combined Tax Rate		<b>\$ 25.24</b>

Total Property Taxes Assessed	\$ 7,171,190
Less: War Service Credits	(95,050)
<b>Total Property Tax Commitment</b>	<b>\$ 7,076,140</b>

**Proof of Rate**

<u>Net Assessed Valuation</u>	<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax	277,101,620	2.35 652,180
All Other Taxes	284,840,568	22.89 6,519,010
		<b>\$ 7,171,190</b>



# COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2009

Appropriation Title	Approp Amount	Receipts & Reimbs.	Total Amount Available	Expenses	Unexp'n'd Balance	Overdraft
Executive	\$ 120,034	\$ 3,353	\$ 123,387	\$ 110,232	\$ 13,155	
Elect/Regis/Vital Recs.	2,261		2,261	2,166	95	
Financial Administration	243,253	12	243,265	232,575	10,690	
Legal	7,000	558	7,558	5,778	1,780	
Planning & Zoning	49,666	42	49,708	48,324	1,384	
General Gov't Buildings	154,094	580	154,674	135,634	19,040	
Cemeteries	84,159	78	84,237	71,839	12,398	
Insurance	46,000		46,000	43,012	2,988	
Regional Associations	13,507	120	13,627	12,829	798	
Police	611,291	7,603	618,894	591,264	27,630	
Ambulance	84,477	82	84,559	68,101	16,458	
Fire	122,615	689	123,304	124,007		703
Code Enforcement	15,741	23	15,764	13,671	2,093	
Emergency Management	750		750	427	323	
Highways & Bridges	1,069,671	96,206	1,165,877	1,079,254	86,623	
Street Lights	31,000		31,000	26,606	4,394	
Tree Maintenance	1,500		1,500	1,463	37	
Transfer Station	309,306	84	309,390	246,358	63,032	
Pest Control	1,000		1,000	579	421	
Health Agencies	46,861		46,861	45,318	1,543	
General Assistance	49,300	87	49,387	56,385		6,998
Parks & Recreation	56,063	240	56,303	47,585	8,718	
Library	112,069	18,950	131,019	124,809	6,210	
Heritage Commission	3,500	100	3,600	3,559	41	
Conservation Commission	600		600	579	21	
Debt/Principal/Interest	13,000	82	13,082	6,706	6,376	
Capital	69,408	2,000	71,408	56,998	14,410	
<b>Sub-total</b>	<b>\$ 3,318,126</b>	<b>\$ 130,889</b>	<b>\$ 3,449,015</b>	<b>\$ 3,156,059</b>	<b>\$ 300,656</b>	<b>\$ 7,701</b>
<b>Articles</b>	<b>\$ 11,300</b>		<b>\$ 11,300</b>	<b>\$ 11,300</b>		
<b>TOTAL GENERAL FUND</b>	<b>\$ 3,329,426</b>	<b>\$ 130,889</b>	<b>\$ 3,460,315</b>	<b>\$ 3,167,359</b>	<b>\$ 300,656</b>	<b>\$ 7,701</b>
<b>Water Fund</b>	<b>\$ 337,450</b>	<b>\$ 2,066</b>	<b>\$ 337,450</b>	<b>\$ 339,357</b>		<b>\$ 1,907</b>
<b>Wastewater Fund</b>	<b>\$ 299,514</b>	<b>\$ 2,478</b>	<b>\$ 299,514</b>	<b>\$ 302,653</b>		<b>\$ 3,139</b>
<b>Consolidated Funds</b>	<b>\$ 3,966,390</b>	<b>\$ 135,434</b>	<b>\$ 4,097,279</b>	<b>\$ 3,809,369</b>	<b>\$ 300,656</b>	<b>\$ 12,747</b>
<b>Net Unexpended</b>	<b>\$ 287,910</b>					

# BALANCE SHEET

GENERAL FUND  
as of December 31, 2009

	<u>Beginning of Year</u>	<u>* End of Year</u>
<b><u>Current Assets</u></b>		
Cash and equivalents	\$ 1,965,171	\$ 1,818,518
Investments	10,615	10,693
Taxes receivable	1,018,914	1,068,908
Accounts receivable	40,481	98,230
Intergovernmental	-	-
Interfund receivable	74,132	94,298
Tax deeded property subject to resale	10,611	10,611
<b>Total Assets</b>	<b><u>\$ 3,119,924</u></b>	<b><u>\$ 3,101,258</u></b>
<b><u>Current Liabilities</u></b>		
Accounts payable	\$ 33,786	\$ 20,247
Intergovernmental-payable	2,137,531	1,885,461
Interfund payable	2,395	-
Escrow & perf. dep.	-	-
Deferred revenue	6,704	1,687
<b>Total Liabilities</b>	<b>\$ 2,180,416</b>	<b>\$ 1,907,395</b>
<b><u>Fund Balance</u></b>		
Reserved for Encumbrances	22,000	155,034
Reserved for Special Purposes	10,611	10,611
General funds	906,897	1,028,218
<b>Total Fund Balances</b>	<b>\$ 939,508</b>	<b>\$ 1,193,863</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b><u>\$ 3,119,924</u></b>	<b><u>\$ 3,101,258</u></b>

\* These figures subject to audit

## STATEMENT OF DEBT

December 31, 2009  
 Showing Annual Maturities of Outstanding and  
 Long-Term Notes

### WATER/WASTEWATER IMPROVEMENT 2001

USDA - Rural Utilities Service  
 4.50%  
 Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 24,658.09	\$ 37,421.91	\$ 62,080.00
2011	25,780.18	36,299.82	62,080.00
2012	26,953.35	35,126.65	62,080.00
2013	28,179.90	33,900.10	62,080.00
2014	29,462.26	32,617.74	62,080.00
2015	30,802.98	31,277.02	62,080.00
2016	32,204.70	29,875.30	62,080.00
2017	33,670.22	28,409.78	62,080.00
2018	35,202.42	26,877.58	62,080.00
2019	36,804.35	25,275.65	62,080.00
2020	38,479.18	23,600.82	62,080.00
2021-2030	495,496.29	125,276.63	620,772.92
	<u>\$ 837,693.92</u>	<u>\$ 465,959.00</u>	<u>\$ 1,303,652.92</u>

### WATER/WASTEWATER IMPROVEMENT 2002

USDA - Rural Utilities Service  
 4.50%  
 Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 23,706.00	\$ 38,714.00	\$ 62,420.00
2011	24,773.00	37,647.00	62,420.00
2012	25,888.00	36,532.00	62,420.00
2013	27,053.00	35,367.00	62,420.00
2014	28,270.00	34,150.00	62,420.00
2015	29,542.00	32,878.00	62,420.00
2016	30,872.00	31,548.00	62,420.00
2017	32,261.00	30,159.00	62,420.00
2018	33,713.00	28,707.00	62,420.00
2019	35,230.00	27,190.00	62,420.00
2020	36,815.00	25,605.00	62,420.00
2021-2031	532,184.00	154,127.00	686,311.00
	<u>\$ 860,307.00</u>	<u>\$ 512,624.00</u>	<u>\$ 1,372,931.00</u>

## SCHEDULE OF TOWN-OWNED PROPERTY

	Description	Acreage	Map/Lot	Value
L/B	Bakery Building	0.12	118-080	182,500
L/B	Lovers Lane Well - Bull Run	16.56	105-001	79,200
L/B	58 Michael Ave	3.10	106-056	33,100
Land	Birch Drive	0.11	236-002	7,900
L/B	Borough Road	0.12	223-011	19,200
Land	Borough Road	20.9	220-001	30,200
L/B	Forest Hill Cemetery	8.90	118-137	39,200
Land	Pinecrest Cemetery	7.80	114-009	41,500
Land	Hubbard Hill Cemetery	0.46	208-001	2,200
L/B	Hope Hill Cemetery	10.70	207-027	50,600
L/B	North Charlestown Well	0.22	210-012	91,000
Land	Hall's Pond Road	121.00	230-008	52,400
Land	North Hemlock Road Well	5.60	228-006	31,400
Land	North Hemlock Road Reservoir	165.00	229-021	284,600
Land	North Hemlock Road Reservoir	29.00	229-020	78,200
L/B	Wastewater Treatment Facility	20.00	235-019	2,188,700
Land	Unity Stage Road	0.96	210-049	13,800
L/B	East St. Swimming Pool	13.35	119-020	221,600
Land	East St. Tennis Court	0.44	118-198	32,000
Land	South of Transfer Station	29.20	117-076	73,000
L/B	Fire Station	0.47	117-057	325,700
L/B	Town Hall & Water Department	0.25	118-111	435,400
Land	Briggs Hill Road	0.51	118-148	24,400
L/B	Highway Garage	0.79	118-009	111,300
L/B	Library/Municipal Building	0.72	118-079	551,500
L/B	Medical Center	0.32	118-179	197,300
Land	Off South Hemlock Road	53.00	242-002	105,400
L/B	Transfer Station	5.10	116-041	36,100
Land	Chase Circle	2.48	103-021	29,400
L/B	Patch Park	14.00	112-018	63,300
Land	Egypt Road	0.07	210-057	1,800
Land	Borough Road	1.50	223-003	23,200
L/B	Springfield Road Pump Station	0.38	234-003	70,800
Land	South Main Street	0.12	235-006	9,900
Land	Hall's Pond Road	19.00	223-007	58,200
Land	E/S Old Springfield Road	8.00	116-034	41,900
L/B	Claremont Road	12.90	116-042	89,200
Land	Claremont Road	0.37	213-001	23,500
Land	Off Hall's Pond Road	46.00	230-007	22,400
Land	Off North Hemlock Road	2.00	228-005	23,300
L/B	Ambulance Building - Springfield Road	0.34	113-014	146,800
L/B	Wheeler Rand Road	1.40	213-026	28,400
Land	Unity Stage Road	11.00	214-007	35,900
Land	Claremont Road	3.80	117-056	33,500
Land	Wheeler Rand Road	2.40	210-063	28,500
Land	Morse Hill Road	0.91	209-013	24,600
Building	82 Salt Shed Road	0.00	213-019-001	1,000
Building	5 Breakneck Hill Road	0.00	233-051-001	1,000
Building	89 Morways Park	0.00	109-007-0089	21,300
<b>TOTAL</b>		<b>641.37</b>		<b>6,117,300</b>

## 2008 INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Charlestown as of and for the year ended December 31, 2008, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Charlestown as of December 31, 2008, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Town of Charlestown has not presented a management's discussion and analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

The budgetary comparison information is not required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Charlestown's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Plodzic & Sanderson – Professional Association

# TAX COLLECTOR'S REPORT

January 1, 2009 - December 31, 2009

<b>DEBITS</b>	<b>2009 Levy</b>	<b>2008 Levy</b>
<b>UNCOLLECTED TAXES</b>		
<b>BEGINNING OF YEAR</b>		
Property Tax		720,207.04
Land Use Change Tax		2,180.00
Yield Tax		1,313.21
Utility Charges		78,799.91
<b>TAXES COMMITTED</b>		
Property Tax	7,080,931.08	
Land Use Change Tax	1,600.00	
Excavation Tax	5,141.68	
Yield Tax	2,228.92	
Utility Charges	600,144.39	
<b>OVERPAYMENTS</b>		
Property Tax-Refunds	5,023.65	
Utility-Refunds	104.95	
2010 Property Prepays	1,687.00	
2010 Utility Prepays	773.74	
Interest	7,033.81	48,904.54
<b>TOTAL DEBITS</b>	<b><u>\$ 7,704,669.22</u></b>	<b><u>\$ 851,404.70</u></b>
 <b>CREDITS</b>		
<b>REMITTED TO TREASURER</b>		
Property Tax	6,356,831.46	404,875.05
2010 Property Tax Prepays	1,687.00	
Land Use Change Tax	1,600.00	
Yield Tax	2,028.16	588.37
Excavation Tax	5,141.68	
Interest & Costs	6,874.89	48,841.64
Utility Charges	524,392.76	51,694.74
2010 Utility Prepays	773.74	
Conversion to Lien		343,170.84
<b>ABATEMENTS</b>		
Property Tax	3,586.93	885.82
Property Interest	122.92	
Utility Charges	1,177.80	768.05
Utility Interest	8.07	62.90
Current Levy Deeded		517.29
<b>UNCOLLECTED TAXES END OF YEAR</b>		
Property Tax	725,536.34	
Yield Tax	200.76	
Excavation Tax		
Utility Charges	74,678.78	
Utility Interest	27.93	
<b>TOTAL CREDITS</b>	<b><u>\$ 7,704,669.22</u></b>	<b><u>\$ 851,404.70</u></b>

# TAX COLLECTOR'S REPORT

Year Ending December 31, 2009

DEBITS	LEVIES			
	2005	2004	2003	1999 - 2002
Unredeemed Liens Balance				
Beginning of Fiscal Year	-	194,744.37	138,735.18	3,421.89
Liens Executed During				
Fiscal Year	358,272.24	-	-	-
Interest & Costs Collected				
(After Lien Execution)	12,043.94	19,021.70	48,803.79	348.50
Overpayments				
<b>TOTAL DEBITS</b>	<b><u>\$ 370,316.18</u></b>	<b><u>\$ 213,766.07</u></b>	<b><u>\$ 187,538.97</u></b>	<b><u>\$ 3,770.39</u></b>
<b>CREDITS</b>				
<b>REMITTED TO TREASURER:</b>				
Redemptions	146,456.57	77,312.42	134,506.79	-
Interest & Costs Collected				
(After Lien Execution)	12,014.15	18,379.24	48,733.79	-
Abatements of				
Unredeemed Liens	818.68	244.91	-	-
Unredeemed Interest	4.79	47.47	-	-
Liens Deeded to Municipality	3,155.09	3,373.28	2,814.46	1,268.27
Unredeemed Liens Balance				
End of Year	207,841.90	113,813.76	1,413.93	2,153.62
Unredeemed Interest/Costs				
End of Year	25.00	594.99	70.00	348.50
<b>TOTAL CREDITS</b>	<b><u>\$ 370,316.18</u></b>	<b><u>\$ 213,766.07</u></b>	<b><u>\$ 187,538.97</u></b>	<b><u>\$ 3,770.39</u></b>

**TOWN CLERK REPORT**  
January 1, 2009 - December 31, 2009

**MOTOR VEHICLES**

<b>PERMITS ISSUED</b>	6808	
Registrations		\$678,084.32
Titles		2,386.00
E-Reg Fees		62.10
Municipal Agent Fees		<u>15,480.00</u>
		<b>\$696,012.42</b>

**DOGS**

<b>LICENSES ISSUED</b>	1119	
State Fees		\$2,553.50
Town Fees		4,674.50
Town Fines		<u>2,473.00</u>
		<b>\$9,701.00</b>

**MARRIAGE/CIVIL UNIONS**

	24	
State Fees		\$912.00
Town Fees		<u>168.00</u>
		<b>\$1,080.00</b>

**VITAL RECORDS**

State Fees		\$1,219.00
Town Fees		<u>649.00</u>
		<b>\$1,868.00</b>

**FILING FEES**

Misc Filing		274.50
UCC		1320.00
Misc Fees		34.68
Overlay		<u>13.30</u>
		<b>\$1,642.48</b>

**REMITTED TO TREASURER** **\$710,303.90**



# ABATEMENTS OF TAX COLLECTOR

January 1, 2009 - December 31, 2009

## REAL ESTATE

Piletz, Barbara	\$241.26
<b>Total Abatements for 2007 Levy</b>	<b>\$241.26</b>

Allard Estate, Lolita (Inventory Penalty)	\$10.00
Cardinal Haven Coop Inc.	355.82
Coderre, Mary	108.85
Curtis, Carol	55.89
Piletz, Barbara	274.59
Rowe Sr., Michael	653.67
Rowe Sr., Michael (Inventory Penalty)	10.00
Ryan, Barbara & Terri (Inventory Penalty)	93.00
United States Postal Service (Inventory Penalty)	10.00
<b>Total Abatements for 2008 Levy</b>	<b>\$1,571.82</b>

Bacon, Romaine, Cannon, Audrey & Bacon, Gerald	\$1,022.22
Blaine, Dolores (Interest)	122.92
Bryant, Peter	1,301.27
Cardinal Haven Coop Inc	815.10
Coderre, Mary	448.34
<b>Total Abatements for 2009 Levy</b>	<b>\$3,709.85</b>

## UTILITY LIEN

St. Pierre, Jesse & Kassie	\$63.67
<b>Total Abatements for 2006 Levy</b>	<b>\$63.67</b>

## WATER

Balcom, James	\$183.15
Stark, Clifford & Nellie	\$147.50
Truell, Maxine and Roy, Carlene (Interest)	62.90
<b>Total Abatements for 2008 Levy</b>	<b>\$393.55</b>

Charlestown Medical Center (Interest)	\$3.76
NARJE LLC	55.00
Stark, Clifford & Nellie	232.60
<b>Total Abatements for 2009 Levy</b>	<b>\$291.36</b>

## ABATEMENTS OF TAX COLLECTOR

January 1, 2009 - December 31, 2009

### SEWER

Balcom, James	\$257.40
Stark, Clifford & Nellie	180.00
<b>Total Abatements for 2008 Levy</b>	<b>\$437.40</b>

Charlestown Medical Center (Interest)	\$4.31
NARJE LLC	50.00
Kinney, Lawrence	196.20
Locke, Daniel & Marcia	112.40
Poisson, David & Shelly	232.00
Stark, Clifford & Nellie	299.60
<b>Total Abatements for 2009 Levy</b>	<b>\$894.51</b>

## ABATEMENTS - SELECTMEN'S OFFICE

January 1, 2009 - December 31, 2009

### REAL ESTATE

Piletz, Barbara	\$ 299.30
<b>Total Abatements for 2006</b>	<b>\$ 299.30</b>

### REAL ESTATE

Cady, Donald	\$ 1,926.28
Harvey, Floyd and Debbie	622.38
LaFlam, Mark and Tina	573.69
LeClair, Ronald	523.65
Melius, Clinton	72.45
Melius, Clinton	29.98
Melius, Clinton	314.08
Old Claremont Rd, LLC	3,036.13
Stanley, Christopher	342.63
Young, Katherine S.	729.43
Young, Robert and Susan	523.47
Van Leare Sr., Anthony	778.10
Wakeman Realty Trust	2,515.21
<b>Total Abatements for 2008</b>	<b>\$ 4,546.21</b>

### WATER

NARJE, LLC	\$ 55.00
<b>Total Abatements for 2009</b>	<b>\$ 55.00</b>

### SEWER

NARJE, LLC	\$ 50.00
<b>Total Abatements for 2009</b>	<b>\$ 50.00</b>

# TREASURER'S REPORT

January 1, 2009 to December 31, 2009

## State of New Hampshire

Shared Revenue Grant/Rooms & Meals	\$ 217,789.06
Forest Land Reimbursement	2,330.24
	<hr/>
	\$ 220,119.30

## Highway Department

State of New Hampshire- Highway Block Grant	\$ 137,690.65
2008 FEMA Reimbursement	2,247.30
Recycling Reimbursement	2,247.09
Reimbursement From Insurance Co.	17,274.85
Miscellaneous	125.45
	<hr/>
	\$ 159,585.34

## Transfer Station

Permits	\$ 40,430.00
Demo And Trash	55,690.66
Recycling	16,312.72
Reimbursment for Container	2,000.00
	<hr/>
	\$ 114,433.38

## Police Department

Reimbursement for Special Services & Dispatch Services	\$ 16,091.88
Reports	935.00
Court Fines & Restitutions	2,570.94
Short-Term Disability Reimburement	3,164.32
	<hr/>
	\$ 22,762.14

## Ambulance Department

Payments by Insurance Companies	\$ 81,177.70
Payments by Individuals	8,576.89
	<hr/>
	\$ 89,754.59

## Fire Department

Reports and Inspections	\$ 485.00
Training Reimbursement	329.43
Reimbursement for Fires	11,758.39
Forestry Tool Grant	360.00
	<hr/>
	\$ 12,932.82

# TREASURER'S REPORT

January 1, 2009 to December 31, 2009

## Building, Planning and Zoning

Building Permits	\$ 7,775.92
Application Fees	1,735.00
Reimbursements-Ads, Certified Letters, Expense	967.57
Zoning Board	100.50
	<hr/>
	\$ 10,578.99

## Selectmen's Office

Town History and Copies	\$ 872.44
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## Health & Human Services

Payment for Liens	\$ 3,112.12
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## Cemetery Department

Cemetery Lots	\$ 550.00
Recording Fees for Deeds	12.50
Fees for Opening Graves	1,250.00
From Trustee of Trust Funds-Perpetual Care & General Maintenance	14,131.65
Perpetual Care & General Maintenance Funds	3,000.00
Miscellaneous	434.41
	<hr/>
	\$ 19,378.56

## Recreation Department

Swimming Pool-Admission Fees & Lessons	\$ 7,123.00
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## Insurance Department

Reimbursement for Health Insurance	\$ 3,679.09
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## Rental Property

Town Hall	\$ 2,620.00
Municipal Building	725.00
Patch Park Deposits	1,175.00
	<hr/>
	\$ 4,520.00

## Town Clerk

Registrations, Title & Registration Fees	\$ 696,012.42
UCC, Election & Miscellaneous Fees	1,642.48
Vital Records - Fees to Town	649.00
Vital Records - Remitted to State	1,219.00
Marriage License-Fees to Town	168.00

## TREASURER'S REPORT

January 1, 2009 to December 31, 2009

Marriage License-Remitted to State	912.00
Dog License & Fines	7,147.50
Dog License-Remitted to State	2,553.50
	<hr/>
	\$ 710,303.90

### Tax Collector

2010 Property Taxes	\$ 1,687.00
2009 Property Taxes & Interest	6,355,985.66
2008 Property Taxes & Interest	759,726.88
Redeemed Property Taxes, Interest & Costs	390,052.97
Redeemed Utility Taxes & Interest	30,720.38
Yield Tax & Interest	3,459.17
Excavation Activity Tax & Interest	5,141.68
Current Use Tax & Interest	4,131.55
	<hr/>
	\$ 7,550,905.29

### Miscellaneous

Junkyard Permits & Other Licenses	\$ 355.00
Water & Sewer Department-Reimbursed to General Fund	618,423.15
Proceeds of Tax Anticipation Notes	1,500,000.00
Bank Interest less Service Charges	874.26
In Lieu of Taxes	15,875.70
Bond for Posted Road	6,550.00
Reimbursement from CEDA Grant	79,730.81
Election & Registrations from FMRS	25.00
Returned Check Collected Fees	460.80
2008 Collected Ret'd Check & 2009 Uncollected Ret'd Check	13.50
Sale of Property	1,201.00
FEMA Reimbursement	13,483.82
Library	27,092.70
Miscellaneous	1,191.99
	<hr/>
	\$ 2,265,277.73

Balance as of January 1, 2009	\$ 1,971,653.94
Receipts	11,195,338.69
Less Disbursements	(11,348,474.59)
	<hr/>
Balance as of December 31, 2009	\$ 1,818,518.04

## TREASURER'S REPORT

January 1, 2009 to December 31, 2009

### Accounts Held by the Treasurer

General Fund Checking Account	Conn. River Bank	\$ 1,818,518.04
Reclamation Bond Certificate of Deposit	Conn. River Bank	2,114.99
Banknorth Investment Account	Banknorth	<u>10,693.40</u>
Total Funds Available for the General Fund		\$ 1,831,326.43
Conservation Commission-Money Market Account	Conn. River Bank	\$ 41,491.76
Conservation Commission-Certificate of Deposit	Conn. River Bank	\$ 13,310.69
Recreation Department-Special Fund Checking Account	Conn. River Bank	\$ 7,893.22
Town of Charlestown Water Department-Money Market	Conn. River Bank	\$ 283,753.30
Water Department-Investment Account	Banknorth	<u>8,832.21</u>
Total Funds Available for Water Department		\$ 292,585.51
Town of Charlestown Sewer Department-Money Market	Conn. River Bank	\$ 9,786.98
Sewer Department-Investment Account	Banknorth	<u>866.71</u>
Total Funds Available for Sewer Department		\$ 10,653.69
Old Home Day Association Checking Account	Conn. River Bank	\$ 9,282.49
Charlestown Heritage Commission	Conn. River Bank	\$ 3,333.33
CEDA Park Infrastructure Account	Conn. River Bank	\$ 10.56

## 2009 DETAILED STATEMENT OF EXPENDITURES

### GENERAL GOVERNMENT

#### EXECUTIVE OFFICE

Selectmen - Clerk/Receptionist Full Time	16,380.00
Selectmen - Secretary	16,993.28
Selectmen - Salaries - Selectboard	8,400.00
Selectmen - Health/Disability Insurance	6,893.12
Selectmen - FICA/Medicare	3,126.94
Selectmen - NH Retirement System	2,578.08
Selectmen - Unemployment/Workers' Comp	163.39
Selectmen - Dental Insurance	95.85
Selectmen - Telephone	1,427.40
Selectmen - Printing, Ads	1,854.50
Selectmen - Dues, Subscriptions, Education	170.24
Selectmen - Office Supplies	1,972.55
Selectmen - Miscellaneous	1,278.77
Adm Assist - Salary	30,429.36
Adm Assist - Secretary	2,428.49
Adm Assist - Health/Disability Insurance	5,746.68
Adm Assist - FICA/Medicare	2,445.75
Adm Assist - NH Retirement System	2,728.35
Adm Assist - Unemployment/Workers' Comp	87.41
Adm Assist - Dental Insurance	112.56
Adm Assist - Telephone	526.58
Adm Assist - Dues, Subscriptions	308.31
Adm Assist - Copier	137.50
Adm Assist - Computer, Software	500.00
Adm Assist - Books, Periodicals, Misc	93.78
<b>Total Executive</b>	<b>\$ 106,878.89</b>
Encumbered - All Service Office Machines- \$1,328.00	

#### ELECTION, REGISTRATION, & VITAL STATISTICS

Salaries - Ballot Clerks	1,197.08
Salaries - Supervisors & Moderator	763.13
FICA/Medicare	76.00
Printing & Supplies	129.83
<b>Total Elections &amp; Registration</b>	<b>\$ 2,166.04</b>

#### FINANCIAL ADMINISTRATION

Salary - Bookkeeper	45,760.00
Health/Disability Insurance	6,577.80
FICA/Medicare	3,498.48
NH Retirement System	4,102.94
Unemployment/Workers' Comp	360.76
Dental Insurance	183.08
Auditing Services	15,595.00
Fixed Assets Management	1,200.00
Town Report	1,328.00
Education & Training	142.41
Postage	7,215.00
Trust Funds - Treasurer	2,000.00
Trust Funds - FICA/Medicare	153.00
Trust Funds Fees	102.00

## 2009 DETAILED STATEMENT OF EXPENDITURES

Trust Funds Miscellaneous	551.81
Assessing Services	14,571.21
TC-TX - Collector	28,438.40
TC-TX - Part Time Salaries	35,133.28
TC-TX - Health/Disability Insurance	11,680.24
TC-TX - FICA/Medicare	5,215.54
TC-TX - NH Retirement Systems	3,484.40
TC-TX - Unemployment/Workers' Comp	229.63
TC-TX - Telephone	941.75
TC-TX - Education	988.44
TC-TX - Dues & Subscriptions	85.00
TC-TX - General Expenses	1,175.34
TC-TX - Office Supplies	1,799.00
TC-TX - Mortgagee Search	8,065.00
TC-TX - MV Agent Fees	8,100.00
Treasurer - Salary	4,075.00
Treasurer - FICA/Medicare	311.72
Treasurer - Bank Fees	329.70
Treasurer - Office Supplies	20.64
Data Processing - Software Support	18,962.64
Data Processing - Hardware Upgrades	186.00
<b>Total Financial Administration</b>	<b>\$ 232,563.21</b>
Encumbered - Municipal Resource, Inc - \$1,750.00	

### LEGAL EXPENSES

Town Attorney	5,219.97
<b>Total Legal Expenses</b>	<b>\$ 5,219.97</b>

### PLANNING & ZONING

Planning & Zoning Director	30,429.36
Secretary Part Time	2,630.86
Health/Disability Insurance	5,746.68
FICA/Medicare	2,461.24
NH Retirement System	2,728.35
Unemployment/Workers' Comp	87.42
Dental Insurance	112.56
Telephone	526.65
Publication Expenses	1,203.52
Education, Mileage Reimbursement	230.55
Dues, Resource Materials, and Supplies	400.82
Copier Expense	137.50
Computer Expense	511.99
Postage	967.00
ZBA Publication Expenses	39.85
ZBA General Supplies	57.75
ZBA Postage	10.00
<b>Total Planning &amp; Zoning</b>	<b>\$ 48,282.10</b>

### GENERAL GOVERNMENT BUILDINGS

Custodian	19,647.50
Disability Insurance	94.50
FICA/Medicare	1,478.16



## 2009 DETAILED STATEMENT OF EXPENDITURES

Unemployment/Workers' Comp	742.77
Municipal Building - Mowing	1,824.00
Municipal Building - Electricity	9,743.99
Municipal Building - Heating Oil	7,622.08
Municipal Building - Water/Sewer	841.90
Municipal Building - Maintenance & Repair	10,639.15
Town Hall - Electricity	1,510.56
Town Hall - Heating Oil	7,691.93
Town Hall - Water/Sewer	272.30
Town Hall - Maintenance & Repair	838.84
Ambulance - Mowing	432.00
Ambulance - Electricity	3,240.18
Ambulance - Heating	1,987.10
Ambulance - Water/Sewer	276.75
Ambulance - Maintenance & Repair	1,351.84
Fire Station - Electricity	2,537.06
Fire Station - Heating Oil	7,514.60
Fire Station - Water/Sewer	814.60
Fire Station - Maintenance & Repair	1,805.50
Highway - Electricity	2,317.99
Highway - Heating Oil	9,867.03
Highway - Water/Sewer	352.40
Highway - Maintenance & Repair	3,194.51
Transfer Station - Mowing	1,180.00
Transfer Station - Electricity/Heating	3,593.59
Transfer Station - Water/Sewer	254.50
Transfer Station - Maintenance & Repair	2,009.78
Recreation - Mowing	14,678.75
Recreation - Patch Park - Electricity	411.66
Recreation - Patch Park - Water/Sewer	272.30
Recreation - Facility Maintenance & Repair	4,968.00
Recreation - Pool Electricity	1,269.53
Recreation - Water/Sewer	2,168.00
Bakery Building - Electricity/Heat	3,499.40
Bakery Building - Water/Sewer	307.90
Bakery Building - Maintenance & Repair	1,665.46
Community Bulletin Board - Electricity	65.48
Cemetery - Electricity	70.55
<b>Total General Government Buildings</b>	<b>\$ 135,054.14</b>

### CEMETERY DEPARTMENT

Sexton	29,469.00
Salaries - Part Time	14,982.50
Salaries - Part Time Clerical	3,318.76
FICA/Medicare	3,654.44
Unemployment/Workers' Comp	1,491.25
Telephone	862.90
Equipment Maintenance	2,557.77
Miscellaneous	1,053.27
Gasoline	2,392.43
Monument Repairs	2,000.00
Road Repairs	1,203.46

## 2009 DETAILED STATEMENT OF EXPENDITURES

Loam, Seed	1,505.91
Fence Maintenance	292.15
Vehicle Repair	1,486.05
Uniforms	491.53
Trees	5,000.00
<b>Total Cemeteries</b>	<b>\$ 71,761.42</b>
Encumbered - Austin Memorials - \$1,500.00	
<b>INSURANCE - Property, Liability</b>	<b>43,011.53</b>
<b>Total Insurance</b>	<b>\$ 43,011.53</b>
 <b>ADVERTISING &amp; REGIONAL PLANNING</b>	
NH Municipal Association - Dues	2,857.21
Upper Valley Lake Sunapee	5,878.60
Meeting Waters YMCA	1,200.00
Old Home Day	1,000.00
Web Site Coordinator - Part Time	1,647.00
FICA/Medicare	126.01
<b>Total Advertising &amp; Regional Planning</b>	<b>\$ 12,708.82</b>
<b>Total General Government</b>	<b>\$ 657,646.12</b>
 <b>PUBLIC SAFETY</b>	
<b>POLICE DEPARTMENT</b>	
Salaries - Full Time	285,502.05
Salaries - Part Time	99,630.77
Overtime	8,418.52
Health/Disability Insurance	69,403.85
FICA/Medicare	16,676.59
NH Retirement System	35,513.66
Unemployment/Workers' Comp	8,427.65
Dental Insurance	2,872.72
Telephone/Fax	5,722.96
Regional Prosecutor	14,376.00
Subscriptions/Journals	500.00
Alarm Monitoring	465.00
Ammunition	631.25
Office Supplies	1,732.89
Office Equipment	987.00
Postage	130.00
General Expenses	3,249.79
Training	637.52
Gasoline	12,386.31
Vehicle Maintenance & Repair	3,821.79
Radio Communications	882.45
Uniforms	2,263.32
Contracts	7,171.00
Special Detail	1,516.02
Special Detail Overtime	569.84
Special Detail FICA/Medicare	172.36
<b>Total Police</b>	<b>\$ 583,661.31</b>

## 2009 DETAILED STATEMENT OF EXPENDITURES

### AMBULANCE DEPARTMENT

Director	3,000.00
Officers	6,000.00
Salaries - Part Time	20,542.50
FICA/Medicare	2,260.09
Unemployment/Workers' Comp	2,563.19
Telephone/Fax	1,643.51
Billing Service	2,337.50
Medical Supplies	9,846.32
Medications/ALS	1,808.17
Medical Equipment	2,656.14
Dues/Subscriptions	592.35
Courses/Training	835.32
Mileage Reimbursement	170.19
Office Supplies	1,284.97
Postage	81.64
Miscellaneous	4,147.13
Gasoline/Diesel	2,019.00
Vehicle Maintenance	2,267.30
Uniforms	3,964.00
<b>Total Ambulance</b>	<b>\$ 68,019.32</b>

### FIRE DEPARTMENT

Chief	5,200.00
Assistance Chief	2,000.00
Inspector Part Time	315.00
Salaries - Part Time	31,487.50
FICA/Medicare	2,981.76
Unemployment/Workers' Comp	1,614.25
Medical Expenses	150.00
Telephone	3,996.91
Dispatching Services	32,083.00
Equipment Maintenance	20,307.75
Dues & Subscriptions	841.00
Training	1,723.45
Gasoline/Diesel	1,648.05
Vehicle Repair	4,422.54
Radio Communications	1,089.57
Uniforms	36.34
General Expenses	8,094.23
Personal Equipment	3,034.87
SCBA Maintenance	2,292.03
<b>Total Fire Department</b>	<b>\$ 123,318.25</b>

### CODE ENFORCEMENT/BUILDING INSPECTOR

Building Inspector	10,038.00
FICA/Medicare	767.93
Unemployment/Workers' Comp	638.64
Building Inspection Expense	499.43
Education	85.35
Mileage Reimbursement	1,619.07
<b>Total Code Enforcement</b>	<b>\$ 13,648.42</b>

## 2009 DETAILED STATEMENT OF EXPENDITURES

### EMERGENCY MANAGEMENT

General Expenses	
<b>Total Emergency Management</b>	<b>\$ 427.36</b>
<b>Total Public Safety</b>	<b>\$ 789,074.66</b>

### HIGHWAY ROAD PROJECTS

Curbs, Drains, and Sidewalks	12,551.01
Paving	264,130.27
<b>Total Road Projects</b>	<b>\$ 276,681.28</b>

### HIGHWAY OPERATION BUDGET

Public Works Administration	2,075.32
Salaries - Full Time	226,321.98
Salaries - Part Time	600.00
Overtime	10,160.29
Health/Disability Insurance	91,953.85
FICA/Medicare	17,180.81
NH Retirement System	21,744.95
Unemployment/Worker's Comp	13,163.22
Dental Insurance	3,624.52
Mowing	2,544.00
Roadside Mowing	4,000.00
Telephone	1,680.33
Engineering - Mapping	31,403.89
Educational Programs	345.05
Signs	1,224.35
Office Supplies	130.98
Technology, Internet, & Computers	160.00
Reconstruction General	13,885.75
Crack Sealing	64,999.12
Safety Striping	3,695.66
Calcium Chloride	7,605.00
Gasoline/Diesel	27,755.72
Hazardous Waste Removal	141.62
Street Sweeping	9,306.00
Oil/Grease	2,015.49
Vehicle Maintenance & Repair	39,113.80
Tires, Tubes, Chains, and Batteries	3,992.23
Uniforms	4,958.87
Culverts	6,940.40
Sand & Gravel	5,162.46
Equipment Rental	17,961.00
Supplies, Tools & Equipment	10,184.56
Snow & Ice Supplies	55,461.59
Sidewalk - Winter Maintenance	3,123.75
Trees	1,750.00
<b>Total Highway Operating Department</b>	<b>\$ 706,366.56</b>
<b>Total Highway</b>	<b>\$ 983,047.84</b>

Encumbered - St. Pierre, Inc - \$43,000.00

Encumbered - Atlantic Broom - \$482.31

Encumbered - CSI Concrete Systems, Inc - 39,504.00

## 2009 DETAILED STATEMENT OF EXPENDITURES

Encumbered - National Grid - \$10,000.00  
 Encumbered - Osgood Construction, LLC - \$46,950.00

### STREET LIGHTS

<b>Total Street Lights</b>	<b>\$ 26,605.92</b>
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### TREE MAINTENANCE

<b>Total Tree Maintenance</b>	<b>\$ 1,463.53</b>
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### TRANSFER STATION

Public Works Administration	2,075.32
Salaries - Full Time	25,983.88
Salaries - Part Time	46,308.38
Overtime	2,141.69
Health/Disability Insurance	7,533.11
FICA/Medicare	5,802.76
NH Retirement Systems	3,336.41
Unemployment/Workers' Comp	4,056.26
Dental Insurance	781.04
Telephone	1,522.28
Equipment	8,137.75
Facility Improvements	3,621.45
Dues, Subscriptions, Education, & Licenses	1,722.25
Supplies & Miscellaneous	1,609.40
Office Supplies	450.22
Gasoline/Diesel	17,098.77
Vehicle Expense	15,060.06
Scale Maintenance	1,652.00
Uniforms	537.66
Recycling	4,797.15
Demolition	20,275.12
Trash Disposal	68,121.42
Landfill Closure Monitoring	3,649.34
<b>Total Transfer Station</b>	<b>\$ 246,273.72</b>
<b>Total Public Works</b>	<b>\$ 1,257,391.01</b>
Encumbered - Tasco Security, Inc - \$800.00	
Encumbered - Ron's Fix-It - \$4,500.00	

### ANIMAL CONTROL

Animal Services	232.00
Ads, Postage, Printing, Food	346.81
<b>Total Animal Control</b>	<b>\$ 578.81</b>

### HEALTH AGENCIES

Home Health Care	24,500.00
Sullivan Nutrition	4,200.00
Sullivan County Hospice	500.00
Community Youth Advocates	2,500.00
Southwestern Community Services	4,000.00
Samaritans	250.00
West Central Behavioral Health	7,700.00
Salary Health Officer	1,067.00

## 2009 DETAILED STATEMENT OF EXPENDITURES

FICA/Medicare	81.63
Unemployment/Workers' Compensation	117.83
Mileage Reimbursement	346.96
Miscellaneous	55.00
<b>Total Health Agencies</b>	<b>\$ 45,318.42</b>

### GENERAL ASSISTANCE

Telephone	486.00
Community Alliance	14,499.96
Office Supplies	186.31
Medical - Clients	4,492.37
Electricity - Clients	3,810.07
Food - Clients	139.29
Rent - Clients	31,160.49
Fuel - Clients	1,139.12
Other Expenses - Clients	383.99
<b>Total General Assistance</b>	<b>\$ 56,297.60</b>
<b>Total Health &amp; Welfare</b>	<b>\$ 102,194.83</b>

### RECREATION & CULTURE

#### PARKS & RECREATION

Salary - Director Part Time	6,826.91
Assistant Director	193.54
FICA/Medicare	536.93
Unemployment/Workers' Compensation	306.14
Director Telephone	353.43
Director Expenses	1,359.50
Program Supplies	1,309.27
Parks Maintenance	2,555.27
Swimming Pool - Lifeguards	22,497.50
Swimming Pool - Overtime	12.00
Swimming Pool - FICA/Medicare	1,721.99
Swimming Pool - Unemployment/Workers' Compensation	1,116.39
Swimming Pool - Telephone	544.85
Swimming Pool - Supplies	8,011.47
<b>Total Parks &amp; Recreation</b>	<b>\$ 47,345.19</b>

#### LIBRARY

Librarian	34,871.20
Assistant Librarian	23,368.80
Salaries - Part Time	19,039.57
Life/Disability Insurance	570.47
FICA/Medicare	5,856.60
NH Retirement System	3,126.60
Unemployment/Workers' Compensation	372.03
Telephone	915.41
Supplies	979.16
Computer Expenses	1,420.25
Postage	296.00
Dues, Subscriptions	651.59
Miscellaneous	103.20
Education/Workshops	349.09

## 2009 DETAILED STATEMENT OF EXPENDITURES

Travel Reimbursement	691.42
Conservation	111.30
Programs & Displays	159.28
Literacy Program	1,146.46
General Fund Books	3,007.23
Transfer to Library Tech Trust Fund	1,000.00
Books Trustees Trust Fund	7,823.70
<b>Total Library</b>	<b>\$ 105,859.36</b>
<b>HERITAGE COMMISSION</b>	
Heritage Commission Trees	1,958.80
Heritage Commission	1,500.00
<b>Total Heritage Commission</b>	<b>\$ 3,458.80</b>
<b>Total Recreation &amp; Culture</b>	<b>\$ 156,663.35</b>
<b>CONSERVATION COMMISSION</b>	
	579.21
<b>Total Conservation Commission Expense</b>	<b>\$ 579.21</b>
<b>DEBT</b>	
TAN Interest	6,624.23
<b>Total Debt Service</b>	<b>\$ 6,624.23</b>
<b>SPECIAL ARTICLES</b>	
Town History Update	1,000.00
Fall Mountain Food Shelf	6,000.00
Community Alliance - Transportation	4,300.00
<b>Total Special Articles</b>	<b>\$ 11,300.00</b>
Encumbered - Fall Mountain Food Shelf - \$3,869.52	
<b>CAPITAL OUTLAY</b>	
Cemetery - Mowers	5,999.40
Transfer Station - Containers	14,490.00
Police - Vehicle	21,595.00
Town Offices - Phone System	12,913.25
<b>Total Capital Outlay</b>	<b>\$ 54,997.65</b>
Encumbered - G4 Communications - \$1,350.00	
<b>GRAND TOTAL 2009 EXPENDITURES</b>	<b>\$ 3,036,471.06</b>
<b>GRAND TOTAL 2009 ENCUMBRANCE</b>	<b>\$ 155,033.83</b>

**TRUSTEES OF TRUST FUNDS**  
**FORM MS -9 REPORT OF THE COMMON AND RETAINED INCOME FUNDS**

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Reimburse Broker fees	Gains/ Losses
1961	Care/North Charlestown	Cemetery	Stks/Bds	9,676.93		1.09	(569.85)
1995	General Maintenance	Cemetery	Stks/Bds	60,537.07	1,500.00	7.13	(3,602.15)
1882	Horace Metcalf	Cemetery	Stks/Bds	380.77		0.04	(20.72)
1881	Perpetual Care 1881-1995	Cemetery	Stks/Bds	316,759.86		36.56	(18,616.13)
1993	Emma Hunt	Conservation	Stks/Bds	4,698.58		0.54	(274.57)
2009	Charles H Hoyt	Land Care	Stks/Bds	0.00		0.00	0.00
1974	Maude E Prouty	Library	Stks/Bds	32,893.91		3.80	(1,933.19)
1979	Sayce Fund Library	Library	Stks/Bds	1,631.31		0.18	(94.14)
1896	Silsby Public Library	Library	Stks/Bds	155,330.39		17.93	(9,131.49)
1925	Charles H Hoyt	Mausoleum	Stks/Bds	15,450.37		1.79	(907.47)
2000	Patch Park Gift Fund	Park	Stks/Bds	0.00	1,200.00	0.10	0.06
1979	Dorothy Sayce	Recreational	Stks/Bds	1,631.27		0.18	(98.43)
1969	Ernest A Bixby	Scholarship	Stks/Bds	119,274.69	3,730.00	14.11	(7,150.95)
1995	Pride in Charlestown	Scholarship	Stks/Bds	16,364.44	487.24	1.93	(974.80)
1920	Charles H Hoyt	Streets	Stks/Bds	47,791.45		5.52	(2,808.68)
1979	Sayce Fund	Student Loan	Stks/Bds	1,631.27		0.18	(98.43)
1772	Swan Fund	Student Loan	Stks/Bds	3,029.80		0.33	(176.14)
1988	James Hearne	Town Hall	Stks/Bds	2,107.46		0.25	(124.33)
1979	Dorothy Sayce	Trees	Stks/Bds	3,847.83		0.44	(227.95)
1967	Mary A Sherwood	Trees	Stks/Bds	2,735.54		0.33	(160.59)
1862	Porter Widow Fund	Widow Fund	Stks/Bds	60,296.66		6.96	(3,544.31)
1974	Maude E Prouty- Worth	Worthy Poor	Stks/Bds	21,933.73		2.56	(1,289.93)

Grand Total Common Fund & Retained Income Fund

878,003.32	6,917.24	102.00	(51,804.17)
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**REPORT OF THE TOWN RESERVES**

	How Invested	Principal				Gain/ Loss Sales
		Balance Beginning of Year 1-Jan-09	New Funds	Tfr fr Inc	Expended	
Silsby Library Technology	Money Market	4,392.14	1,000.00	0.00	0.00	(0.06)
Swimming Pool Rehabilitation (previously called Recreational Facility)	Money Market	0.00	0.00	0.00	0.00	0.00
Town History Capital Reserve	Money Market	3,999.39	1,000.00	0.00	0.00	(0.06)
Landfill Closure Fund	Money Market	0.00	0.00	0.00	0.00	0.00
<b>Total</b>		8,391.53	2,000.00	0.00	0.00	(0.12)



**TRUSTEES OF TRUST FUNDS**  
**TOWN OF CHARLESTOWN, NEW HAMPSHIRE ON DECEMBER 31, 2009**

Balance End Year	Income Balance Beginning of year	%%%%%	Gains/ Losses	Additions	Income During year	Expended During Year	Income Balance End of Year	Total Principal & Income End of Year
9,108.17	7,368.65	0.0115	1.38		399.93		7,769.96	16,878.15
58,442.07	2,155.98	0.0601	0.00		1,740.05	(2,155.98)	1,740.05	60,182.13
360.09	1,960.22	0.0005	0.37		44.42		2,005.01	2,365.09
298,180.30	11,975.67	0.3771	0.00		8,938.27	(11,975.67)	8,938.27	307,118.57
4,424.55	3,432.29	0.0056	0.64		191.74		3,624.67	8,049.23
0.00	0.00	0.0000	0.05	300.00	5.23		305.28	305.28
30,964.53	1,243.59	0.0392	0.00		928.19	(1,243.61)	928.17	31,892.72
1,537.35	61.66	0.0019	0.00		46.07	(61.67)	46.06	1,583.41
146,216.83	5,872.48	0.1849	0.00		4,383.02	(5,872.49)	4,383.01	150,599.85
14,544.70	21,756.77	0.0184	4.02		805.38	(300.00)	22,266.17	36,810.86
1,200.16	0.00	0.0000	0.00		12.95		12.95	1,213.11
1,533.02	1,622.06	0.0019	0.30		73.89		1,696.25	3,229.23
115,867.85	6,340.41	0.1088	0.01		3,500.66	(6,340.00)	3,501.08	119,368.90
15,878.81	2,011.80	0.0195	0.28		500.40	(500.00)	2,012.48	17,892.25
44,988.28	44,639.07	0.0569	8.38		2,117.30		46,764.75	91,752.94
1,533.02	138.20	0.0019	0.03		48.35		186.58	1,719.59
2,854.01	256.78	0.0036	0.05		89.99		346.82	3,200.83
1,983.38	986.78	0.0025	0.19		76.47		1,063.44	3,046.83
3,620.33	1,850.06	0.0046	0.35		140.40		1,990.81	5,611.12
2,575.28	1,241.84	0.0033	0.23		98.60		1,340.67	3,915.96
56,759.31	12,006.25	0.0718	2.25		1,908.56	(1,800.00)	12,117.06	68,876.38
20,646.36	18,512.16	0.0261	3.47		937.71		19,453.34	40,099.74

833,218.39	145,433.65	1.00	22.00	300.00	26,987.58	(30,249.42)	142,493.83	975,712.22
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**TOWN OF CHARLESTOWN, NH ON DECEMBER 31, 2009**

Balance End of Year 31-Dec-09	Balance Beginning of Year 1-Jan-09	Income			Combined	
		%%%%%	Earned Income	Transfer to Prin	Balance Income End of Year 31-Dec-09	Total Principal & Income 31-Dec-09
5,392.08	546.18	0.53	28.95	0.00	575.13	5,967.21
0.00	160.68	0.02	0.84	0.00	161.52	161.52
4,999.39	289.66	0.45	25.50	0.00	315.18	5,314.51
0.00	0.00	0.00	0.00	0.00	0.00	0.00
10,391.47	996.52	1.00	55.30	0.00	1,051.83	11,443.24

**TRUSTEES OF TRUST FUNDS**  
**MS-10 REPORT OF THE COMMON AND RETAINED INCOME FUNDS**

# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	ADDITIONS		PRINCIPAL		BALANCE END YEAR 31-Dec-09	
		BALANCE BEG YEAR 1-Jan-09	PURCHASES	CASH CAPTIAL GAINS	PROCEEDS FROM SALES		GAINS/LOSSES FROM SALES
<u>NOTES AND BONDS</u>							
50000	Federal Farm Credit Bank 4.75% 12/07/2009	49,956.00			50,000.00	44.00	0.00
50000	Federal Home Loan Bank 2.875% 3/11/2011	50,209.65					50,209.65
75000	Federal Home Loan Bank 2.75% 3/12/2010	75,564.00					75,564.00
50000	Federal Home Loan Bank 3.125% 6/10/2011	49,733.48					49,733.48
50000	Federal Home Loan Bank 2.25% 4/13/2012						49,872.30
50000	Bellsouth Cap Fd CP 7.75% 2/15/10	49,875.00					49,875.00
50000	Hewlett Packard 4.50% 3/1/2013	50,010.00					50,010.00
50000	Lehman Brothers Hldg CP 7.875% 11/1/09	48,437.50			5,500.00	(42,937.50)	0.00
<u>MUTUAL FUNDS - FIXED INCOME FUNDS</u>							
9642.867	Vanguard Fixed Income Secs GNMA Port #36	100,192.50					100,192.50
<u>COMMON STOCKS</u>							
800	AT&T Inc	2,127.86					2,127.86
250	Abbott Laboratories	10,930.00					10,930.00
300	Bank of America Corp	14,982.00					14,982.00
300	BP PLC ADR	20,073.00					20,073.00
300	ChevronTexaco Corp	15,756.00					15,756.00
300	Citigroup Inc.	14,382.00			1,199.98	(13,182.02)	0.00
250	CVS Corp	7,279.65					7,279.65
300	Disney Co.,Walt						7,799.43
500	Dominion Res Inv Va New	3,697.93					3,697.93
300	Emerson Electric	13,134.00					13,134.00
200	FPL Group Inc						8,599.98
600	General Electric Co	28,728.00					28,728.00
400	Intel Corp	12,652.00					12,652.00
200	Int'l Business Machines	16,859.20					16,859.20
100	IShare S&P MidCap Ind 400						6,472.99
125	Ishare S&P SmallCap 600						6,218.75
300	Johnson & Johnson	13,687.50					13,687.50
150	McDonalds Corp	0.00					9,553.32
300	Merck & Co	14,664.00					14,664.00
400	Microsoft Corp	13,934.00					13,934.00
500	Nokia Corp	10,935.00					10,935.00
150	Pepsico, Inc.	10,310.70					10,310.70
500	Pfizer Inc	7,481.69					9,777.94
250	Plum Creek Timber	9,030.00					9,030.00
300	Proctor & Gamble	19,551.00					19,551.00
500	Puget Energy Inc	0.00			15,000.00	4,271.35	0.00
400	Spectra Energy Corp	10,728.65					7,776.00
500	U S Bankcorp Del (Spinoff from US Bankcorp)	12,745.47					12,745.47
300	United Technologies Corp	15,285.00					15,285.00
400	Verizon Communications (Spinoff from Verizon)	2,714.99					2,714.99
450	Wells Fargo & Company	14,617.75					14,617.75
	GS Federal FD #520	87,737.80					67,868.00
	<b>TOTAL PRINCIPAL</b>	<b>878,003.32</b>	<b>0.00</b>	<b>0.00</b>	<b>71,699.98</b>	<b>(51,804.17)</b>	<b>833,218.39</b>
<u>RETAINED INCOME</u>							
25000	Federal Farm Credit Bank 4.75% 12/07/2009				25,000.00	22.00	
25000	Federal Home Loan Bank 3.125% 6/10/2011						
10000	Federal Home Loan Bank 2.06% 9/19/2012						
	GS Fin'l Square Income #465						
	GS Federal Fund #520						
	Fees Paid to The New Hampshire Trust Company						
	<b>TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>
<u>COMBINED COMMON TRUST FUND AND</u>							
	<u>RETAINED INCOME FUND</u>	<b>878,003.32</b>	<b>0.00</b>	<b>0.00</b>	<b>96,699.98</b>	<b>(51,804.17)</b>	<b>833,218.39</b>

**TRUSTEES OF TRUST FUNDS**  
**TOWN OF CHARLESTOWN NEW HAMPSHIRE ON DECEMBER 31, 2009**

INCOME				PRINCIPAL ONLY			
BALANCE BEG YEAR	INCOME RECEIVED DURING YR	EXPENDED DURING YEAR	GAINS LOSSES	BALANCE END OF YEAR	BEG OF YEAR FAIR MKT VALUE	UNREALIZED ANNUAL GAINS/LOSSES	END OF YEAR FAIR MKT VALUE
	2,375.00				51,890.50	(51,890.50)	0.00
	1,437.48				51,672.00	(437.50)	51,234.50
	2,062.50				76,758.00	(1,383.00)	75,375.00
	1,562.50				51,875.00	(500.00)	51,375.00
	637.50				0.00	50,906.50	50,906.50
	3,875.00				51,754.00	(1,355.00)	50,399.00
	2,250.00				50,754.00		53,008.00
	0.00				5,000.00	(5,000.00)	0.00
	4,188.96				102,021.53	578.57	102,600.10
	1,312.00				22,800.00	(376.00)	22,424.00
	390.00				13,342.50	155.00	13,497.50
	12.00				4,224.00	294.00	4,518.00
	1,008.00				14,022.00	3,369.00	17,391.00
	798.00				22,191.00	906.00	23,097.00
	3.00				2,013.00	(2,013.00)	0.00
	76.24				7,185.00	867.50	8,052.50
	0.00				0.00	9,675.00	9,675.00
	874.96				17,920.00	1,540.00	19,460.00
	397.50				10,983.00	1,797.00	12,780.00
	283.50				0.00	10,564.00	10,564.00
	492.00				9,720.00	(642.00)	9,078.00
	224.00				5,864.00	2,296.00	8,160.00
	430.00				16,832.00	9,348.00	26,180.00
	53.89				0.00	7,241.00	7,241.00
	37.09				0.00	6,840.00	6,840.00
	579.00				17,949.00	1,374.00	19,323.00
	0.00				0.00	9,366.00	9,366.00
	456.00				9,120.00	1,842.00	10,962.00
	208.00				7,776.00	4,416.00	12,192.00
	230.24				7,800.00	(1,375.00)	6,425.00
	262.50				8,215.50	904.50	9,120.00
	300.00				6,641.25	2,453.75	9,095.00
	420.00				8,685.00	755.00	9,440.00
	516.00				18,546.00	(357.00)	18,189.00
	147.24				13,635.00		
	0.00				0.00	8,204.00	8,204.00
	287.49				12,505.00	(1,250.00)	11,255.00
	461.96				16,080.00	4,743.00	20,823.00
	741.99				13,560.00	(308.00)	13,252.00
	220.50				13,266.00	(1,120.50)	12,145.50
	264.68				87,737.80	(19,919.80)	67,818.00
	29,876.72			0.00	830,338.08	41,127.52	871,465.60
24,978.00	1,187.50			0.00			
24,866.75	781.26			24,866.75			
0.00	17.17			10,000.00			
47,565.86	306.07			53,215.25			
14,503.34	47.79			29,503.34			
	(5,228.91)						
111,913.95	(2,889.12)	0.00	0.00	117,585.34	0.00		0.00
111,913.95	26,987.58	0.00	0.00	117,585.34	830,338.08	41,127.52	871,465.60

## TRUSTEES OF TRUST FUNDS

NEW CEMETERY ACCOUNTS - 2009

FH (FOREST HILL) - HH (HOPE HILL) - PC (PINECREST)

STC (ST. CATHERINE) - G (GRAVES)

<u>DATE</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>CEM</u>	<u>SECT - LOT</u>	<u>G</u>
1-Jun	Ricker, Edward A	250	PC	5/250C	1
	Ricker, Veronica J	250	PC	5/250D	1
	Viens, Michael C		PC	5/250D	1
27-Jul	Patnode, Linwood C	250	PC	5/246D	1
15-Dec	Mickelbank, Scott	250	PC	5/250A	1
	Rahbany, K. Philip	1500	HH	11-12/57CD	2
			HH	11-12/56ABCD	4
	Rahbany, K. Philip	500	HH	11-12/57A	1
	Meade, Charlotte		HH	11-12/57B	1
	<b>TOTALS</b>	<b>\$ 3,000.00</b>			<b>13</b>

Barbara M. Jones, Treasurer  
Trustees of Trust Funds

## CEMETERY DEPARTMENT

In March 2009, Trustee Anton (Tony) Zutter was reelected to a three-year term.

The Trustees meet the last Monday of every month, at the Town Hall. Meetings are posted outside at

Spring cleanup began in March, continuing with fence painting (Hope Hill), cleaning stones (Forest Hill), and mowing and trimming (all cemeteries). We bought a new riding mower this year.

About 50 stumps have been ground and removed at Forest Hill, in preparation for resurfacing the roads in the future. Additional stumps remain to be done next year.

Refinishing of the entry road into Pinecrest was completed this season, with assistance from the Highway Department. Two new elm trees were planted, paid for by the Charles Hoyt Trust.

In Hope Hill, some monuments have been repaired with preparation for ongoing repairs in the new year. This is a continuing slow process. A section in Hope Hill has been surveyed for future use.

The Historical Society's "Voices of the Past" cemetery walk was held at Forest Hill in June.

There were 23 burials in the year 2009, with 12 lots being sold.

Cemetery Trustees,  
Victoria (Vicki) Sargent  
Aare Ilves  
Anton (Tony) Zutter

## ANNUAL LIBRARIAN'S REPORT

<b>Circulation:</b>	Adult books	7,649	New Patrons	141
	Junior Books	5,945	Collection	25,843
	Magazines	311	Materials Added	991
	Audio Books	461	Library visits	276/wk
	Video/DVD	3,572	ILL	1,145
<b>TOTAL</b>		<b>17,938</b>		

This has been a very constructive year. We applied for, and received a USDA Rural Communities Facility grant of over \$18,000.00 which allowed us to improve the energy efficiency of the Library. In 2008 the single panes in the windows in the front of the building were replaced with bi-glass panes, preserving the original sashes. This past summer vinyl replacement windows and patio sliders were installed in the addition area. The exterior door on Railroad Street and the door and windows of the north entrance were also replaced with new units.

Overall Library use is up in 2009 with increases seen in the number of Library visits per week and in material circulation. Our largest increase was seen in Inter-Library loans with an increase of 27%. We installed wireless internet access which has been a great success.

Our knitters for the *Warm Up America* campaign, organized by Holly Shaw, made 18 afghans which were distributed to Charlestown Seniors who receive Meals-On-Wheels. A group also knit hats and mittens for the Charlestown Area Christmas Fund.

We offered four programs through the New Hampshire Humanities Council beginning with Pontine Theatre's *Silver Lake Summers*, a performance of works by author E.E. Cummings. Michael Tougais took us for an adventurous ride *400 miles Down the Connecticut* and Steve Blunt enlightened us as to the nineteenth century social and political activists the Hutchinson Family singers of Milford, NH in *Liberty is Our Motto*. *Murder on the Isles of Shoals* gave us insight into early jurisprudence in New Hampshire by revealing the details of one of the Seacoast's most notorious crimes. Singer Steve Blunt was also our featured performer for the 2009 Summer Reading Program *It's Summertime & the Reading is Easy*.

I would like to thank the Library Trustees, our Pathways volunteers, the Charlestown Garden Club, Charlestown Rotary, Charlestown tree committee, The Laurie Hasset Memorial Fund, the many who donate books for our book sale and Library collection and all of you who support the Library with your patronage throughout the year.

Sandra Perron  
Librarian

# SILSBY FREE PUBLIC LIBRARY

Treasurer's Report for 2009

## Unrestricted Checking Account

Balance Forward 12/31/08 **\$18,286.49**

### Income

NH Humanities Council – grants \$750.00

Donations IMO Laurie Kathryn Hassett \$200.00

Window Master refund \$300.00

Reimbursement for window expenditure \$2677.00

**Total Income \$3927.00**

### Expenses

Renovations - windows \$16583.00

Renovations – chair caning \$430.70

Program speaker fees \$750.00

Supplies \$45.95

Employee holiday appreciation \$195.50

**Total Expenses \$18,005.15**

**Balance on hand 12/31/09 \$4208.34**

## Savings Account – copier/fax supplies and maintenance

Balance Forward 12/31/08 **\$2151.94**

Interest \$6.34

Deposits – fax/copier income \$654.31

Service charges -\$.45

Service contract -\$355.00

**Balance on hand 12/31/09 \$2457.14**

# SILSBY FREE PUBLIC LIBRARY

Treasurer's Report for 2009

## Acquisitions Account

Balance Forward 12/31/08		<b>\$2579.43</b>
	<b>Income</b>	
Income from Trust Fund		\$7177.77
Vanguard dividends		\$150.47
Book/video replacements		\$116.83
Non-resident fees		\$130.00
Book sale revenues		\$327.93
Memorial Books		\$88.93
Blish Fund – CD interest		\$332.05
Kinson Fund – CD interest		\$252.67
Centennial Fund – CD interest		\$143.92
Copier/fax income CD		\$1110.67
<b>Total Income</b>		<b>\$9831.24</b>
	<b>Expenses</b>	
Books/Videos/Periodicals		\$8410.48
<b>Total Expenses</b>		<b>\$8410.48</b>
<b>Balance on hand 12/31/09</b>		<b>\$4000.19</b>

## Other Accounts

CSB Money Market Account 8479089	12/31/09	\$655.36
Wesley & Rosie Hunt Trust - Managed by Vanguard Wellesley Income Fund		\$4,633.10
CSB CD, Britta Blish Mem. Fund		\$3,000.00
CSB CD, Eloise Kinson Mem. Fund		\$2,282.90
CSB CD, Centennial Fund		\$1,300.00

Robin Forsaith, Treasurer

## **SILSBY FREE PUBLIC LIBRARY TRUSTEES**

The library trustees met ten times in the year of 2009. One new trustee was voted in. Meetings were held on the second Tuesday of each month at 4:00 PM. The meetings are open to the public. The treasurer prepared monthly reports throughout the year.

We saw an increase of library usage over the course of the year. In 2008 average weekly visits were at 257 and the circulation at 16,971. In 2009 average weekly visits were 276 and circulation was 17,487. The library offered resources and programming for the communities needs. Resources included books, magazines, newspapers, internet, Wi-Fi capability, copier, fax machine, reference materials, DVD's, videos, puzzles, games, and a display case for local artists. The winter hours were changed to accommodate patrons and use. Current book titles and resources are on line.

Numerous programs benefitted all ages. For children a weekly story hour with a craft, summer reading program, summer camp crafts for older ages, and Read to Me Gift Packets for newborns. There were three programs put on by the New Hampshire Humanities Council. These were Silver Lake Summers, Crime and Punishment in NH, and Covered Bridges of NH. Also offered were River Voices presentations, Friday Flicks, and participation in the Town Wide Yard Sale.

The library had some much needed renovations done. New windows and sliders were put in which has kept things warmer and quieter. Updated lighting was installed. New doors and locks have been updated. The trustees spent one day painting. Renovations were made possible through a USDA Grant. We look forward to continued preservation of this building for the communities use.

Other community organizations have been closely involved with the library. The Charlestown Rotary, Charlestown Historical Society, and The Charlestown Tree Committee have all donated books. Many groups of people utilize the library to meet and study.

We look forward to another year of growth and improvement for these services provided to the town free of charge. Thank you for your patronage, suggestions, and support.

Sheila Beck, Chairperson Board of Trustees  
Silsby Free Public Library



## CONSERVATION COMMISSION

The Charlestown Conservation Commission meets on the third Monday of each month at 7:00PM in the Community Room below the library. The public is invited to attend.

The major focus of the Commission for 2009 was the completion of the natural resource inventory for the town. This was a continuation of a project started in 2008 involving Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) where individual maps of the various natural resources in town were produced. Overlaying these maps allowed us to pick out areas of high natural resource value. In the spring of 2009 these areas were field checked to ensure accuracy and the final report was produced. Copies of the inventory are available in the library for public viewing.

The Commission was very active this year in maintaining and promoting the towns hiking trails. Charlestown has a wide range of hiking trails from the Great Meadow to Halls Pond. If you have never hiked one of our trails, please stop at the town office in the Bakery Building for a trails map and step out for a great hike.

Annual projects the Commission was involved with included the semi-annual Adopt-a-highway clean-up along Rt. 12, and the yearly monitoring of the LCIP (Land Conservation Investment Program) easements held by the town.

The Commission also sponsors Green-up day the first Saturday in May of each year. Many thanks to the people who volunteered their time picking up trash; and to the local businesses and the VFW for their time and donations to provide food for the volunteers.

The Commission reviewed several wetlands applications that were submitted to the State of NH, Department of Environmental Services and made several site visits regarding wetlands issues.

Respectfully Submitted,  
Richard Holmes  
Chairman

## HISTORICAL SOCIETY

The Charlestown Historical Society presented a program every month, maintained the Archives Room in the Town Hall for research, and hosted Charlestown's fourth grades at Schoolhouse No. 8. This year we were also visited by schoolchildren from the Bluff School in Claremont. We held two open houses during the year for the public.

The annual *Voices of the Past* cemetery walk was held in Forest Hill Cemetery, and maintained its usual attendance of 70-80 people. Those who portray our neighbors of the past enjoy playing their roles, and that enjoyment is passed on to those who attend, making it a memorable evening.

Other fundraisers included the raffle of a braided rug by Marge Reed, won by Brenda Ouellette, and the sales of the Bug Patch, an organic insect repellent.

The special project of preserving historic maps owned by the society was continued this year. With the generous assistance of grants from the Claremont Savings Bank, Connecticut River Bank, the Harvey and Christina Hill Charitable Trust, and donations from local businesses and individuals, we were able to restore the 1860 Sullivan County Map. This wonderful map, which identifies all the home owners in 1860, is a valuable research tool, as well as being a true antique in its own right. It will now continue its life for another 150 years. We are deeply grateful to all who made this restoration possible. Over the coming months, the map will be displayed at the Claremont Savings Bank in Claremont and the Connecticut River Bank here in Charlestown.

Additions to our archives this year include an oak teacher's desk and chair (from Holden School) from Rosie Hull, a gavel made by Dick Rumrill, farm implements (from the Towner farm) from Judy Petre, photos and genealogical information from Dodie Crowningshield, posters of the Fort at No. 4 from Cheryl Handy, and *Minor Memoirs* by Warner Jones, M.D., donated by Barbara Jones. We purchased a 2-volume set of *Glidden Genealogy*. A new copier, with extra toner, was given to the society by Bill Hartley. It was much needed due to the volume of copies we produce on a regular basis.

We are always happy to accept donations of any materials relating to Charlestown's past for our archives, and every one is appreciated. Our archives are a real asset to the Town and the area, allowing researchers' access to much sorted material. Sorting and filing is a huge, on-going job, done primarily by Marge Reed and Joanne Hipp. The Archives Room is open every Tuesday morning from 9:00 a.m. to noon at the Town Hall.

One of the functions of the society is assisting with historical or genealogical inquiries, which we receive every week. We literally send information coast-to-coast on all kinds of subjects.

New this year, Charlestown's website lists information about the Town's historical resources.

Our brochure, and the Charlestown Heritage Commission's, is available in the display case in the Town Hall. All of our meetings are open to the public, and we invite anyone interested to attend.

Joyce Higgins, President

## HERITAGE COMMISSION

It is now five years since the Charlestown Heritage Commission was re-instated by the Selectboard. Our mission has been from the start to focus on the Town's historic setting and the structures that have been recognized as part of the historic districts, both in the village and in North Charlestown. The main goal has been to encourage appreciation and pride in historic features, and to provide information on how best to preserve or renovate the buildings with historic significance for future generations. We have not won all the battles, and significant structures, like the Milliken House, have been lost. Others are in a sad state of repairs, but we continue to strive for solutions where existing buildings can be maintained and improved.

During 2009, we have been active publishing a variety of articles in *Our Town* about historic features of interest in Charlestown. The Commission also updated and distributed the brochure about the goals of the Heritage Commission, and copies were provided to the Library, the Selectboard office and area realtors.

The highlight of this past year was the placement and dedication of three signs at the perimeter of the North Charlestown Historic District. The design of the signs was done by the wood shop of Fall Mountain High School under leadership of Larry Sayers. The cedar materials were acquired from the Depot Home Center, and engraved and painted by Dennis Tier in Vermont. Installation was assisted by Officer Coons and a group of volunteers from the Sullivan County House of Correction. The property owners in North Charlestown were agreeable to have these signs placed on their properties, and the NH Department of Transportation approved the locations. The official dedication ceremonies were well publicized in a variety of news media including *Our Town*.

The next activity sponsored by the Heritage Commission was the second annual essay contest for Mr. Wasserman's seventh graders. We requested that students interview long-term residents of Charlestown and write about their comments. We asked them to concentrate on what was different now in the Town and how people lived, went to school, etc. It resulted in a wonderful set of essays, and the commission had a tough time making a selection of the winners. The four top vote getters were asked to present their essays at the June Historical Society meeting. They brought with them the people they interviewed and their families!

After the Tree Committee planted a wonderful Christmas tree on the front lawn of the Silsby Library, the Heritage Commission received approvals from the Selectboard and paid for the relocation of the electrical outlets on the front lawn. They had been an eyesore ever since the overgrown trees had been removed. The Tree Committee, originally started by the Heritage Commission three years ago, was asked to become a subcommittee, and continue their mission independently.

Ever since the Heritage Commission was formed, they have asked the Town to approve monies to be set aside for the third update of Charlestown's History. During 2010 we will be asking to spend these funds, now set aside in a capital account, so that we can hire the editors and a coordinator, enabling this project to make significant headway. It is the goal of the Heritage Commission to have a firm idea about what the next publication will look like this summer, and present a draft to the visitors on Old Home Day weekend in July.

The Heritage Commission also plans to have a float during the parade on Old Home Day and to once again bring back the cannon out of storage for everyone to see. It is a very valuable artifact, owned by the Town, and we like to make people aware of its existence whenever we can. The commission members meet on the fourth Tuesday of every month in the Bakery Building at 7:00 p.m. and members of the public are welcome to attend these meetings.

Respectfully submitted,  
Eric Lutz, Chair

## CHARLESTOWN COMMUNITY TREE COMMITTEE

The mission of the Charlestown Community Tree Committee is to evaluate, maintain, and replace where necessary, the town's publicly owned trees.

The Committee received two awards this year. In the spring, Eric Lutz, Aare Ilves, and Judy Murray traveled to the Capitol in Concord to accept an award from the New Hampshire Arborists Association for the Committee's beautification efforts. It was a proud moment for our small group, as we were one of only twenty towns to receive such recognition. Also, the Elm Research Institute in Keene presented our group with a Liberty Elm Tree and plaque for our efforts. The tree and plaque (mounted on a stone donated by St. Pierre Inc.) were placed on Main Street.

This year, twelve additional elm trees have been planted around Town—on Park Street, on Elm Street, in Pine Crest Cemetery, and at the Post Office. The Recreation Committee and the Cub Scout troop directed by Candy Bly assisted us in planting four elms at Patch Park.

This year brings our three-year Elm Tree Project to its conclusion. A total of 27 elm trees have been planted throughout our community, thanks to funding from the Charles H. Hoyt Trust and much volunteer labor.

A Red Maple was planted in front of the Hassam House, and a Fat Albert Blue Spruce was planted near the Library as a community Christmas tree. An electrical outlet was moved from the middle of the lawn to behind the new Christmas tree, funded by the Heritage Commission.

After inspecting the trees on Main Street, the Committee hired arborist Leo Maslan to prune and fertilize eleven maple trees and to fertilize our elm trees.

The jug handle at the junction of Routes 11 and 12 remains an ongoing project for the Tree Committee. In the spring, wild flowers were planted; we thank St. Pierre Inc., Doug Ring, and the Charlestown Fire Department for their assistance in this large project. This fall, another four to five hundred daffodils were planted on the jug handle hillside, donated again this year through the Conservation Commission from Litter Free New Hampshire.

This has been a busy year for our Committee, and we have received much assistance from our community. Our thanks are extended to all.

Next year promises to be another busy time for us. Our priorities for 2010 are to beautify various areas on Main Street, such as in front of the bulletin board and at the north end, as well as some other streets.

We also want to join with other organizations to design and place a "Welcome to Charlestown" sign at the jug handle and to continue work on plantings there.

Respectfully Submitted,  
Aare Ilves (Chair), Judy Murray (Vice-Chair), Pat Royce (Secretary),  
Eric Lutz, Jim Fowler, Jackie Kasprzak  
Community Tree Committee

## RECREATION COMMITTEE

2009 was a busy year for the Recreation Committee. Our goals for the year were to make improvements to our existing programs that would free up resources to add new programs in the future. Based on the results and feedback from the community we have accomplished that goal.

The beginning of 2009 saw the close of our 2008/2009 youth basketball season. More than 70 players took to the court, playing regular season games against area towns and finishing the season playing in the annual TSV and cabin Fever tournaments. Special thanks to all the volunteer referees who helped keep this program running.

We continued the year with the annual Winter Carnival. The weeklong event was very successful, with hundreds of people taking in the various events that were held. While broom hockey and the Rec vs. Police basketball game are always popular, we added youth roller skating and movie night to the mix as successful new events. Thanks to our friends on the Rotary Club the movie night was a blast. They packed the house and gave the children a good show.

Team "On The Rocks" secured the A division broom hockey trophy, while Matt Blanc's entry won the B division honors, moving them into the A division for 2010.

A last second jumper sent the Rec vs. Police basketball game into overtime, with the Rec team outlasting the Police for the win. Led by honorary coach Dave Mix, the Rec team gave the crowd plenty to cheer for, with many saying it was the best game in recent memory.

We had more than 150 boys and girls participate in a very successful baseball/softball program, with both of our boys Majors division teams competing well and making the playoffs. Our green team, led by Coach Jim Heath, secured the championship trophy at the Lebanon 3-pitch tournament, defeating some very strong northern NH teams for the victory.

As always it was great to see Laurie St. Pierre at Patch Park leading the softball Rookie division teams. Many of the players look forward to playing for Laurie each year and many of our coaches have learned valuable teaching tips from her. Thanks Laurie! We hope to see you and your crazy sock balls out there this spring.

The summer brought heat, heat, and more heat. We changed gears to summer soccer and embarked on a World Cup themed soccer clinic that lasted nearly 6 weeks. With lower participation due to the timing (summer) we focused our efforts on building a skills and drills program that would prepare players for their fall programs. Teams representing Italy, Spain, Portugal, and more spent the weeks learning the nuances of the game.

At the same time Heidi Westerling and her staff made sure residents had somewhere to cool off during those long, hot summer days. They kept the pool open from June until August, providing open swimming as well as top notch swimming lessons to dozens of young children. Thank you so much to Heidi and her staff for making this such an enjoyable place to spend a summer day.

We also participated in the annual yard sale day, raising almost \$1,000.00 through the charitable giving of many residents and volunteers.

Through the spring and summer there was one constant at Patch Park.... The Snack Shack ladies! Jessica Hagland and Carol McShane devoted much of their time to serving up everything from mac

and cheese, to hot dogs, and egg sandwiches for breakfast. Judging by the long lines and the fan base they created, their personalities and the food were a big hit. The Snack Shack ladies helped the Committee raise thousands of dollars that are being put right back into our programs.

The fall soccer program was one of the best in years. More than 120 players participated in the program and consistently challenged area teams with solid play and sportsmanship. We are proud of how our players, coaches, and parents set the example with their behavior. The season ended with the annual Charlestown soccer tournament, consisting of area teams playing for the year end trophies. Our teams made us proud as the 11/12 year old boys finished 2<sup>nd</sup> in their division and the 9/10 year old boys took home the first place trophy.

With an eye toward continuing some of our popular adult programs the committee decided to fund Aquasize classes at the Edgar May Health and Recreation Center. Dozens of seniors took part in the 5 week classes that were subsidized by the committees fundraising efforts.

Along the way the committee made numerous improvements, with the biggest being the addition of our coach's application and background check procedure. It was a widely held feeling that there should be more awareness of who was coaching our children. The resulting procedures have already paid dividends and many have communicated their appreciation for the change. All prospective coaches must apply for the coaching position they seek, also completing a background check. This allows the committee to review applications to find the best candidate for each job, as well as have a clear understanding of who is working with our children. Thank you to Carol McShane for spearheading this new program and making it a reality.

Another new program that was brought on board was the Friends of the Rec. This program allows non-members to make an impact in the community without being on the board. Whether it is coaching, helping at the cook shack, refereeing, or helping at a fundraiser, the Friends of the Rec make our group more effective and allow us to do more. As a part of this program each member also signs up for email notifications. From time to time we send out important program information to this group with the goal of keeping everyone informed.

If you haven't visited our website, please go to [www.charlestownrec.com](http://www.charlestownrec.com) and keep yourself up to date on what is going on with the committee. If you have an idea you can easily submit it from the site, or you can sign up for the Friends of the Rec.

Finally, in November our longtime member and Rec Director, Bill MacDonald, retired from his position after more than 20 years of working with the committee. We will miss Bill, whether it is his nose to the grindstone work ethic, or his unwavering desire to improve the lives of so many young people. He showed us many times that if you care enough there is no limit on what we can accomplish. He was a great Director, an even better friend, and will be missed with the same passion that he brought to his work.

We look forward to a successful 2010 and beyond.

Respectfully Submitted,  
Scott Hagland

## PLANNING BOARD

The Planning Board met a total of 22 times during 2009, which was another quiet year in terms of development activity in Charlestown. The number of development applications remained low; no doubt the result of the continued economic downturn that has been felt nationwide. Although there was somewhat more subdivision activity than last year, there were far fewer Site Plan Review applications for new business development. In total, the Board considered 16 different applications including:

- 5 subdivisions creating 15 new lots;
- 4 site plan applications; 1 for a new business, 2 for the expansion of existing businesses and one for the expansion of a local church;
- 6 sign permits;
- 1 sand & gravel excavation permit

As recommended in the Master Plan completed in 2007 the Planning Board worked throughout 2009 on a zoning ordinance amendment providing for optional “Lot Size Averaging” in new subdivisions. This innovative development technique sometimes also known as “Cluster Development” or “Open Space Development” provides potential subdividers with an optional means of reducing minimum lot sizes in certain subdivisions in exchange for the permanent protection of important open space. As stated in the Purpose clause of the amendment,

*“Lot size averaging permits flexibility in subdivision design to promote the most appropriate use of land and the protection of productive agricultural or forest land, scenic views, historic sites, shorelines, wetlands, important habitat areas, and other resources of importance to the community, while minimizing the alteration of the natural topography of the land, in accordance with the goals and objectives of the master plan.”*

The Board worked with both area developers and conservation interests in developing an amendment that meets the needs of all concerned. The Board hopes that voters will support it at the polls on March 9.

The Planning Board meets at 7:00PM on the first and third Tuesday of each month in the Community Room at the Silsby Library/Municipal Building. All meetings are open to the public and citizen participation is encouraged. The Planning & Zoning office is located on the lower floor of the Bakery Building (11 Depot Street) and is open weekdays from 8:30 AM – 4:00 PM. The office phone number is 826-5368.

### **Charlestown Planning Board**

Robert Frizzell, Chair  
Sharon Francis, Vice Chair  
Douglas Ring, Ex-Officio  
Kenneth Moore  
Andy Jellie  
Patricia Royce  
Eric Lutz  
Linda Stewart, Alternate  
Herb Greenwood, Alternate

## **BUILDING/FIRE & HEALTH INSPECTOR**

As Building/Fire Inspector and now Deputy Health Inspector it has been a pleasure to work with the citizens of Charlestown. In general the citizens comply with the rules and regulations of ICC and cooperate in obtaining permits through the Selectmen's Office. A list of rules and permit fees are available to anyone. The State ICC books are available for review in the Selectmen's Office and the Library for interested parties.

The Town of Charlestown is a member of ICC (International Code Council), The National Fire Protection Association (NFPA), National Electrical Code and NH Building Official Association.

In 2009 there were 112 building permits issued for additions, alterations and renovations to residential and commercial structures. Several permits were issued for upgrading of electrical services and plumbing. Seven permits were issued for construction of frame homes, two duplex homes and several manufactured homes. I work closely with contractors, electricians and plumbers to bring all structures up to State and IRC/IBC codes. I attended code update meetings as they became available. We adopted NEC 2008 and effective January 1, 2010, RSA 153:10A Carbon Monoxide Detection Devices In All Dwellings.

It is now mandatory to file an application to install oil burning equipment (RSA 153:5). All new outdoor wood boilers, pellet stoves, and indoor wood, pellet stoves require a fire inspection permit. Additionally, inspections for foster/day care and Town buildings are done on a regular basis. **Any new heating type systems requires a Fire Permit.**

We issued several oil burner permits, indoor and outdoor pellet stove permits and permits were taken out for foster/day care and other types of fire inspections. Permit fees in 2009 brought in \$7,700.92 to offset the costs associated with building inspections.

Please note that any new homes, additions, basement finish or interior closed wall construction with rough plumbing or electrical concealed, must be inspected before the wall finish is installed. A final inspection is required before occupancy.

FIRE RAPID ENTRY SYSTEM (Knox Box) has been added as a requirement to any substantially renovated and new multi-family and commercial buildings.

The position of Building Inspector/Code Enforcement Officer is part-time only. As such, I am available two days each week in the office, Mondays and Wednesdays from 1:00 PM to 2:00 PM by appointment only after May 1<sup>st</sup>, 2010, and 4:30 PM to 6:00 PM for inspections, I'm usually available most days by calling the office, with follow up the same day or next day leaving a message.

Respectfully submitted,  
Bud Von Ahnen  
Building/Deputy Health/Fire Inspector



## HEALTH OFFICER

I started serving the Town of Charlestown as the Health Officer in December of 2008. The past year has been exciting as I learned the new rules and regulations involved with my new responsibilities. I was able to attend several training sessions held at the NH State Department of Health, which I found to be very informative and helpful.

In 2009, I performed five licensed day care inspections, five sewer system inspections/complaints, followed up on twenty complaints of various health related issues ranging from garbage overflow to unsanitary living conditions.

Over the past few years, Bud Von Ahnen, the former Health Officer and now the Deputy Health Officer, and I have participated in The Greater Sullivan County All Health Hazards Planning committee and helped to devise emergency plans for our region should a disaster arise. During this past year, we found all our planning efforts come into play as word of the 'Swine Flu' or 'H1N1 Flu' hit our region. In March of 2009, the first reports of the swine flu came from various countries around the world. Then as April and May came, the flu moved closer to the US. The year ended with Charlestown hosting two H1N1 flu vaccination clinics at the Primary School, which is one of our regions four POD (Points of Distribution) sites for medications/vaccinations should a disaster strike. We were able to exercise our emergency response plan and I am proud to announce that the clinics ran very smoothly so I am confident that our plan will be effective should the need arise.

I work on a per diem or as needed basis so I don't have any set office hours but if you should need to reach me for any reason, please feel free to call the Selectmen's office at 826-4400 and they will be sure to get a message to me.

Respectfully Submitted,  
Patti Henderson RN  
Charlestown Health Officer

# HCS – HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES

Report to the Town of

**CHARLESTOWN**

2009

## Annual Report

In 2009, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Charlestown. The following information represents HCS's activities in your community over the past twelve months.

### Service Report

Services Offered	Services Provided
Nursing.....	2,513 Visits
Physical Therapy.....	591 Visits
Occupational Therapy.....	125 Visits
Medical Social Work.....	164 Visits
Home Health Aide.....	2,417 Visits
Chronic Care.....	5,771 Hours
Outreach.....	17 Visits
Health Promotion Clinics.....	26 Clinics

Total Unduplicated Residents Served: 195

Prenatal and well child care, hospice services, the Age in Motion program and regularly scheduled "Nurse Is In" clinics and Foot Care clinics are also available to residents. Town funding partially supports these services.

### Financial Report

The actual cost of all services provided in 2009 with all funding sources is projected to be \$1,141,213.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2010, we recommend an appropriation of \$24,500.00 to continue to be available for home care services in Charlestown.

Thank you for your consideration.

## HEALTH & HUMAN SERVICES

The Charlestown Department of Health and Human Services handled more than 700 contacts regarding Town Assistance during 2009. The majority of these contacts did not result in applications for assistance. Most contacts were inquiries regarding available services and were referred to other organizations and agencies that handle non-emergency situations. Referrals were routinely made to the service providers listed here:

- NH Department of Health and Human Services
  - TANF
  - Food Stamps
  - Medicaid
  - Child Care
- Southwestern Community Services
  - Fuel Assistance
  - Electric Assistance Program
  - Security Deposit Guarantee Program
  - Rental Assistance Program
- Social Security Administration
  - Supplemental Security Income
  - Social Security Disability Insurance
  - Retirement Benefits
  - Medicare
- NH Employment Security
  - Job Searches
  - Unemployment Insurance
- Charlestown Food Pantry
- SERVE New England (Food Co-op)
- Partners in Health
  - Medication Bridge Program (Pharmaceutical company assist)

One hundred and two (102) Charlestown families received direct assistance with housing expenses, fuel bills, electric bills, medication and food during 2009. This was almost double the number of families served in the prior year. Whenever possible, applicants were referred to outside sources for assistance, saving the taxpayers additional expenses. Although not all applicants are eligible to receive assistance through the town, staff consistently looks for alternative solutions when Town Assistance is not an option. Applicants are encouraged to work out solutions to their problems through direct negotiation with utility companies, fuel companies and landlords to make payment arrangements on back bills owed, thus reducing dependence on Town Assistance. In 2009, we exceeded the forecast budget by 14%, a result of the higher number of applicants and need.

The Community Alliance of Human Services (CAHS) is dedicated to promoting independence and quality of life. Adhering to those principals, staff works to promote and encourage self-sufficiency in all Town Assistance applicants while ensuring that the NH laws governing Town Assistance as the Overseer of the Poor are followed. As part of providing oversight of Town Assistance, CAHS maintains membership in the NH Local Welfare Administrators Association. This organization provides guidance, resources and training on all subjects pertaining to Town

Assistance. Staff attends regular meetings to stay informed of policy, guidelines, laws and procedures that govern Town Assistance. Staff also routinely attends meetings with area service providers to stay informed of the most current available services and supports to supplement or replace dependence on Town Assistance.

The Community Alliance of Human Services appreciates the opportunity to provide oversight of Town Assistance to Charlestown residents. We look forward to continuing in our position as Overseer of the Poor, providing necessary emergency relief to those who qualify while continuing to access outside resources when available, thus fulfilling our fiduciary responsibilities to the taxpayers of Charlestown while meeting our obligation to assist those families and individuals in need.

Respectfully submitted,  
David P. Gormley  
*Town Welfare Administrator*

## **AMBULANCE DEPARTMENT**

2009 was another successful year for the ambulance service. Total calls for ambulance service decreased from the previous year, but we transported nearly the same number of patients as last year. This represents a decrease of calls where transport to the hospital wasn't required, or where the patient could be treated and released at the scene. Since I have been keeping track of statistics for the ambulance service this is the first year where we have seen a decrease in calls for service. Historically we see an increase of 10-15%. The decreased call volume allowed the ambulance service to come in well under budget.

In 2009 the State of New Hampshire updated the patient care protocols from which we deliver care. This requires all members to get up to speed on the changes in practice and requires the ambulance service to stock and maintain different supplies and medications. We are lucky to be able to practice under a very progressive set of protocols; these enable us to deliver a wide variety of treatments right at the scene of every emergency. We will see the next update to these protocols sometime in 2011.

We appreciate the continued support we receive and look forward to our continued service to the town.

Respectfully,  
Jerry Beaudry NREMT-P, FP-C  
Director  
Charlestown Ambulance Service

## **FIRE DEPARTMENT**

Fortunately we have had a quieter year than the previous one although it is becoming a bit busier as the New Year progresses. I would like to mention that with the increase in the use of wood stoves it is important to make sure that the installation is properly done and the chimney is cleaned regularly. If you would like information on this please contact me or one of the other firefighters.

We have been very busy this past year designing and planning a new fire truck for the Town. It is vital that we get this piece of equipment, as one of our main pumpers is twenty-nine years old and completely out of service with several major issues. Our other pumper is nineteen years old. We have had a committee of five working on this project and it is progressing well. We will be proposing a truck that will be functional for the Town and will also be a bit cheaper than what was proposed in the past.

We applied for three grants last year. We got one for forestry equipment and got turned down for the one to repair the building. We are still waiting for the decision on the one for the fire truck.

We were fortunate to have several new people apply for membership this year and are making arrangements to put them through the firefighter program. We also had several members attend the National Fire Academy and Meadowood Fire Training School, in addition to our monthly drills and training sessions.

We were fortunate that the Ladies Auxiliary was reorganized and has been very active this year and has had several fundraising functions and donated money to the department for a set of turnout gear.

I would also like to take the opportunity to thank Gary Stoddard for his leadership as Fire Chief for the previous five years and his help during my transition period. We have also achieved some milestones this year; Jim Carter for thirty-five years of service, Harland Richardson and Gary Wallace for forty years of service to the department.

In closing I would like to extend a special thanks to the other department heads, the members and their wives, my wife Joanne and Jess and Marlene in the front office for all their help during the year.

Respectfully Submitted,  
Gary Wallace  
Fire Chief

## **POLICE DEPARTMENT**

This year we saw the loss of Sgt. Aaron Reichert who left after eight years of loyal service to the Town to continue his career for Claremont PD. We do not intend to fill his vacant position until July of 2010 in an effort to be fiscally responsive to the Town's needs.

We participated in both a Speed Enforcement Detail throughout the summer months and a DWI Enforcement Detail on selected weekends which were financed through a grant from the NH Highway Safety Agency.

We continue to dispatch to the Towns of Acworth, Unity and Langdon and saw the overall calls for service decrease slightly over last year. We continue our emphasis on traffic enforcement based on concerns voiced by our citizens. Of the 1432 traffic violators, slightly less than 10% actually received tickets.

New this year was the "No Passing On The Right" Ordinance which seems to have decreased the number of "near misses" on Main Street.

Our arrests were slightly less than last year but with an increase in felony-level crimes.

We've been involved in the Safe Routes To School Program and were involved in the 1<sup>st</sup> International Walk To School Day.

We also continue to work with the Greater Sullivan County All Health Hazard Committee on health hazard (ie; pandemic, etc) protocol and readiness. This year we assisted with a Flu Clinic in which we put our plan into action with great success.

We're continuing our Kids and Cops Program in the second grades teaching such issues as Stranger Danger, E-911 and Good Touch/Bad Touch. The Program culminates in a pizza party at the end of the year for all the kids at the Police Department. The funding for this program comes from our Police Association and not taxpayer dollars.

We have continued our work with the Selectboard on a new Police Station, based on the "voice of the citizens". The plan before the voters this year is one which should be affordable and meet the needs of the Department. I hope you will vote "yes" on this Warrant Article.

Respectfully Submitted,

Edward C. Smith  
Chief of Police

## BIRTHS 2009

CHILD'S NAME	DOB	PLACE OF BIRTH	PARENTS
Dupont, Mia Faith	1/3/2009	Lebanon, NH	Dupont, Cory & Meganne
Smethers, Nevaeh Rose	1/5/2009	Keene, NH	Smethers, Christopher & Montgomery, Sarah
Rabtoy, Thomas Scott	1/12/2009	Keene, NH	Rabtoy, Jesse & Natasha
Morse, Kayleah Rose Marie	2/21/2009	Lebanon, NH	Morse, Alan & Grenier, Nicole
Alva, Zavier Josiah Patrick	3/17/2009	Claremont, NH	Alva, Joseph & Julene
Raudonis, Emily Joy	4/4/2009	Keene, NH	Raudonis, Matthew & Heidi
Martin, Devyn Paul	4/11/2009	Claremont, NH	Martin, Andrew & Julie
Michaud, Amanda Marie	5/26/2009	Claremont, NH	Michaud, Lionel & Wheeler, Tina
Barth, Zayden Kain	6/8/2009	Claremont, NH	Barth, Frederick & Shalon
Roberts, Adryon Charles	6/20/2009	Lebanon, NH	Roberts, Alan & Chandler, Kathy
St Pierre, Madeline Jane	6/25/2009	Lebanon, NH	St Pierre, Jeremy & Catherine
Blish, Zander James	7/13/2009	Lebanon, NH	Blish, Wayne & Hamilton, Selina
Cass, Anna Theresa	7/31/2009	Lebanon, NH	Cass, Travis & Hiscoe, Jessica
Flood, Arissa Marie	8/25/2009	Claremont, NH	Flood, Jeremiah & Egbert, Sandra
Martin, Aubri Elizabeth	9/5/2009	Lebanon, NH	Martin, Andrew & Kari
Rheaume, Gabriella Morgan	10/2/2009	Claremont, NH	Rheaume, Steve & Amanda
Barney, Mason Paul	10/6/2009	Lebanon, NH	Barney, Matthew & Jennilyn
King, Marley Catherine	10/7/2009	Keene, NH	King, Curtis & Mary
Mitcheal, Charlotte Marie	10/22/2009	Keene, NH	Mitcheal, Richard & Metcalf-Mitcheal, Amanda
Ruffo, Chase Anthony	11/5/2009	Keene, NH	Ruffo, Anthony & Danielle
Wortman, Auzeleigh Jozlyn	11/11/2009	Claremont, NH	Wortman, Eric & Bowman, Amanda
Sherman, Maiya	11/16/2009	Claremont, NH	Sherman, Peter & Szeto, Erna
Aubin, Mia Katherine	12/22/2009	Keene, NH	Aubin, Shawn & Samantha
Cushion, Joshua Moher	12/30/2009	Claremont, NH	Cushion, Sean & Leblanc, Jordyn

## DEATHS 2009

DECEASED	DATE	PLACE OF DEATH
Cananze, John	1/2/2009	Claremont, NH
Sauchuk, James	1/26/2009	Charlestown, NH
Finkle, Nancy	2/19/2009	Keene, NH
Hoff, Lucienne	3/4/2009	Charlestown, NH
Partlow, Davis	3/12/2009	Lebanon, NH
Leonard, Sena	4/18/2009	Charlestown, NH
Crawford, Gail	4/25/2009	Charlestown, NH
Carter, David	4/27/2009	Claremont, NH
Patterson, Priscilla	5/1/2009	Charlestown, NH
Kalata, John	5/20/2009	Hanover, NH
Rand, Nancy	5/21/2009	Charlestown, NH
Merrill Jr, Gary	5/29/2009	Claremont, NH
Barnes, Dean	6/9/2009	Lebanon, NH
Montefusco, Phyllis	6/24/2009	Claremont, NH
Robbins, Phyllis	6/28/2009	Unity, NH
Harris, Barbara	7/6/2009	Lebanon, NH
Jackson, Robert	7/20/2009	Charlestown, NH
Patnode, Linwood	7/23/2009	Claremont, NH
Bryer, Mary	7/25/2009	Charlestown, NH
Cook, James	8/13/2009	Concord, NH
Michalenoick, Amber	8/21/2009	Lebanon, NH
Farrell, Lorraine	8/22/2009	Charlestown, NH
Adams, Lorraine	8/27/2009	Lebanon, NH
Hall, Hilda	9/26/2009	Charlestown, NH
Johnson, Neal	10/5/2009	Charlestown, NH
Kopycinski, Karen	10/9/2009	Lebanon, NH
Bedard, Monique	10/27/2009	Charlestown, NH
Simard, Cynthia	11/2/2009	Charlestown, NH
Morris, Robert	11/18/2009	Lebanon, NH
Carrier, Francis	11/20/2009	Lebanon, NH
Page, Pearl	11/29/2009	Peterborough, NH
Laramie, Robert	12/8/2009	Claremont, NH



## MARRIAGES 2009

SPOUSE	RESIDENCE	PLACE OF MARRIAGE	DATE
Blodgett, Edward G Wharem, Becky L	Charlestown, NH Charlestown, NH	Charlestown, NH	1/1/2009
Bowman, Thomas E Spaulding, Caren L	Charlestown, NH Charlestown, NH	Charlestown, NH	1/1/2009
Russell, Kurt H Corcoran, Carolyn M	Charlestown, NH Charlestown, NH	Claremont, NH	2/4/2009
Beebe, Anthony M Long, Melony J	Charlestown, NH Concord, NH	Concord, NH	2/10/2009
Pebbles, George E Martineau, Roberta L	Charlestown, NH Charlestown, NH	Charlestown, NH	3/13/2009
Mitcheal, Richard C Metcalf, Amanda M	Claremont, NH Charlestown, NH	Walpole, NH	4/18/2009
Mclean, Michael A Nobrega, Jacqueline E	Charlestown, NH Charlestown, NH	Charlestown, NH	5/2/2009
Floyd, David M Towsley, Robyn G	Charlestown, NH Charlestown, NH	Charlestown, NH	5/16/2009
Hills, David L Williams, Shirley M	Springfield, VT Charlestown, NH	Charlestown, NH	6/28/2009
Guyette, Erik W Fuller, Heather M	Charlestown, NH Charlestown, NH	Charlestown, NH	7/11/2009
Paquin, Christopher L Adams, Emily A	Charlestown, NH Charlestown, NH	Charlestown, NH	7/12/2009
Thibodeau, Joshua J Russell, Jessica	Charlestown, NH Charlestown, NH	Loudon, NH	7/15/2009
Ouellette, John R Lambert, Melissa J	Charlestown, NH Charlestown, NH	Claremont, NH	7/17/2009
King, Jacob A Steele, Amber L	Charlestown, NH Charlestown, NH	Charlestown, NH	7/18/2009

## MARRIAGES 2009

SPOUSE	RESIDENCE	PLACE OF MARRIAGE	DATE
Arris, Daniel W Macinnis, Stacie L	Charlestown, NH Charlestown, NH	Manchester, NH	7/25/2009
Herrington, Michael J Egan, Michelle S	North Swanzey, NH Charlestown, NH	Swanzey, NH	8/7/2009
Dewey, Louis A Mckane, Keri A	Charlestown, NH Charlestown, NH	Sunapee, NH	8/7/2009
Bolton, Burton R Waterman, Laurie J	Charlestown, NH Charlestown, NH	Charlestown, NH	8/29/2009
Craig, James T Bollea, Lynn A	Charlestown, NH Charlestown, NH	Charlestown, NH	9/5/2009
Decrescenzo, Joseph F Brecht, Maegan L	Glastonbury, CT Charlestown, NH	Cornish, NH	9/5/2009
Somblic, Walter P Jorgensen, Misty L	Charlestown, NH Charlestown, NH	Charlestown, NH	9/18/2009
Grenier, Gary R Faucher, Cynthia J	Charlestown, NH Charlestown, NH	Charlestown, NH	9/19/2009
Dumont, Steven P Koehler, Summer M	Charlestown, NH Charlestown, NH	Keene, NH	9/20/2009
Rescsanski, William J Labounty, Valerie L	Charlestown, NH Charlestown, NH	Charlestown, NH	10/9/2009
Jewell, Vincent M Patch, Carrie J	Charlestown, NH Charlestown, NH	Plainfield, NH	10/10/2009
Saucier, Paul A Peck, Connie R	Charlestown, NH Charlestown, NH	Keene, NH	10/18/2009
Pacini, Richard A Montroy, Patricia C	Charlestown, NH Charlestown, NH	Charlestown, NH	10/24/2009
Bean, Robert C Billings, Melissa L	Charlestown, NH Charlestown, NH	Claremont, NH	12/31/2009

**BALANCE SHEET**  
**WATER & WASTEWATER FUNDS**

December 31, 2009

	<u>Beginning of Year</u> Water	<u>End of Year*</u> Water	<u>Beginning of Year</u> Wastewater	<u>End of Year*</u> Wastewater
<b><u>Assets</u></b>				
Cash & Equivalents	\$ 268,180	\$ 283,753	\$ 5,493	\$ 9,787
Investments	8,767	8,832	860	867
Receivables - rents	42,273	39,723	36,760	35,479
Interfund Receivable	-	-	-	-
Other Receivables	-	278	-	-
Prepaid Items	-	-	-	-
<b>Total Assets</b>	<b><u>\$ 319,220</u></b>	<b><u>\$ 332,586</u></b>	<b><u>\$ 43,113</u></b>	<b><u>\$ 46,132</u></b>
<b><u>Liabilities &amp; Fund Balance</u></b>				
Accounts Payable	\$ -	\$ 1,056	\$ 8,600	\$ 869
Interfund Payable	-	15,731	60,000	78,557
Deferred Revenue	183	-	-	-
<b>Total Liabilities</b>	<b>\$ 183</b>	<b>\$ 16,787</b>	<b>\$ 68,600</b>	<b>\$ 79,426</b>
<b><u>Fund Balance</u></b>				
Reserved for Encum	-	-	-	-
Unreserved Fund Bal	319,037	315,799	(25,487)	(33,294)
<b>Total Fund Balances</b>	<b>\$ 319,037</b>	<b>\$ 315,799</b>	<b>\$ (25,487)</b>	<b>\$ (33,294)</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b><u>\$ 319,220</u></b>	<b><u>\$ 332,586</u></b>	<b><u>\$ 43,113</u></b>	<b><u>\$ 46,132</u></b>

\* These figures subject to audit

## WATER DEPARTMENT

Balance on hand January 1, 2009 – Money Market	\$	268,179.54
Banknorth - Savings		8,767.17
		<b>\$ 276,946.71</b>

### Deposits:

Rents - Current	\$	288,042.16	
Rents - Prior Years		41,925.50	
Rents Paid in Advance/Overpaid		327.79	
Interest on Delinquent Accounts		4,451.40	
Connections - Current		5,170.00	
Meters - Current		1,724.72	
LGC- Reim. Truck		1,862.08	
Interest on Investments		4,610.84	
<b>TOTAL</b>	<b>\$</b>	<b>348,114.49</b>	<b>\$ 625,061.20</b>

### Disbursements:

Public Works Administration	\$	2,075.32
Clerical		8,190.00
Treasurer		1,250.00
Water Commissioners		3,300.00
Water Collector		2,973.36
Admin. Health/Disability Ins		1,682.66
Admin. FICA/Medicare		1,316.39
Admin. Retirement		1,186.97
Admin Dental		188.56
Software Support		2,249.85
Educational Programs		389.24
Office Supplies, Equip, Comp		1,082.96
Postage		1,427.51
Water Tests		2,484.50
Salaries Full Time		62,805.56
Salaries Part Time		271.13
Overtime		4,625.08
Health/Disability Insurance		20,544.55
FICA/Medicare		4,953.16
NH Retirement		6,057.72
Unemployment/Workers' Comp		2,680.55
Dental Insurance		937.83
Telephone		6,684.88
Electricity		25,387.46
Heating Oil/Propane		8,744.50

Building Maintenance	3,783.80	
Property, Vehicle Insurance	4,985.66	
Dues/Fees/Courses	307.50	
Equipment	1,807.63	
Gasoline	2,829.92	
Vehicle Maintenance and Repair	3,117.93	
Uniforms	708.19	
Audit	2,200.00	
Mowing	4,120.50	
General Expenses	3,874.61	
Safety Equipment	646.73	
Arsenic	4,600.87	
Meter Installation & Repair	3,531.81	
Line Installation & Repair	4,431.50	
Fire Hydrant Replacement	2,475.02	
Alarm Monitoring	189.14	
Plant Maintenance & Repair	3,888.15	
Chemicals	21,458.50	
Booster Station Maintenance	1,644.03	
Dam Maintenance	3,000.00	
Debt Principal/Interest	61,005.00	
Capital Projects	29,195.18	
<b>Total 2009 Expenses</b>	<b>\$ 337,291.41</b>	
Reimbursed to General Fund	\$ 325,426.36	
Due to General Fund	\$ 15,730.60	
<b>Money Market - December 31, 2009</b>	<b>\$ 283,753.30</b>	
<b>Investment Banknorth</b>	<b>\$ 8,832.21</b>	
Rents billed out in 2009 (less abtm)	\$ 327,417.90	
Connections, jobs, etc. billed	\$ 3,202.22	

## WASTEWATER DEPARTMENT

Balance on hand January 1, 2009 - Money Market	\$	5,493.31
Banknorth - Savings		860.32
		6,353.63
	\$	<b>6,353.63</b>

**Deposits:**

Rents - Current	\$	235,778.30
Rents - Prior Years		36,106.36
Rents - Paid in Advance/Overpaid		445.95
Interest on Delinquent Accounts		4,014.77
Connections - Current		1,650.00
Dumping Fees – Current		16,853.80
Dumping Fees – Prior Years		73.60
Interest on Investments - less fees		863.69
Irving - Fuel Reim.		616.35
LGC - Reim. Truck		1,862.08
	\$	<b>298,264.90</b>
	\$	<b>304,618.53</b>

**Disbursements:**

Public Works Administration	\$	2,075.32
Clerical		8,190.00
Treasurer		1,250.00
Sewer Commissioners		3,300.00
Sewer Collector		2,973.36
Salaries Full Time		62,675.05
Overtime		3,911.25
Health/Disability Insurance		22,209.00
FICA/Medicare		6,190.05
NH Retirement		7,163.92
Dental Insurance		1,126.40
Unemployment/Workers' Comp		936.67
Audit		2,200.00
Mowing		4,120.50
Telephone		4,494.29
Lab Fees		6,270.95
Electricity		31,759.60
Heating Oil		10,571.05
Building Maintenance		3,692.81
Software Support		2,249.85
Property, Vehicle Insurance		4,238.78
Educational Programs		466.74
Line Installation & Repair		4,856.07
Alarm Monitoring		565.94
Office Supplies		1,082.97
Postage		1,427.51

Equipment	1,243.10		
Gasoline	2,829.87		
Lagoon Maintenance	4,187.58		
Vehicle Maintenance & Repair	3,261.36		
Uniforms	696.20		
General Expenses	1,786.14		
Weed Kill	1,575.00		
Safety Equipment	200.89		
Debt Principal/Interest	63,495.00		
Tests	2,619.00		
Chemicals	4,027.08		
Capital Projects	14,256.06		
<b>Total 2009 Expenses</b>	<b>\$ 300,175.36</b>		
2008 Expenses paid in 2009	8,600.00		
	<b>\$ 308,775.36</b>		
Reimbursed General Fund	\$ 293,000.00		
Due to General Fund	\$ 78,556.68		
<b>Money Market - Dec. 31, 2009</b>		<b>\$</b>	<b>9,786.98</b>
<b>Investment Banknorth</b>		<b>\$</b>	<b>866.71</b>
Rents billed out in 2009 (less abatements)	\$ 270,603.22		
Connections, jobs, billed (less abatements)	\$ 15,057.80		

## **WATER & WASTEWATER DEPARTMENT**

The Water and Wastewater had a very productive year, many projects and maintenance issues have been completed:

- Added three new fire hydrants
- Replaced two fire hydrants
- Installed one meter pit
- Repaired water leak on Emile Ave
- Repaired water leak on Kinson Lane
- Repaired water leak on Birch Drive
- Repaired water leak on Fair Brother Ave
- Repaired water leak on Breakneck Hill
- Repaired water leak on Chestnut Drive
- Repaired water leak on Almar Street
- Responded to eight customer leaks and two frozen lines
- Cleaned west side sewer mains
- Four new water connections
- Four new sewer connections
- Responded to 62 customer work requests
- Produced 19,629,411 cubic feet of water or 146,828,000 gallons of water
- Reclaimed, Treated and put back to nature 72,953,000 gallons of wastewater
- Passed all water and wastewater testing and toxicities
- Passed all compliance inspections and reports
- Backflow Prevention Program completed for 2009
- Spill Prevention Plan completed for 2009
- Collection System evaluation and documentation for CMOM (Collection Maintenance and Operations Manual) EPA regulations completed for 2009
- Removed North Charlestown Dam on Unity Stage Road
- George Moulton Way water and sewer lines were completed

Respectfully Submitted  
David P. Duquette  
Superintendent Water and Wastewater





## CHARLESTOWN TELEPHONE DIRECTORY

**911** **EMERGENCY**  
**AMBULANCE - FIRE - POLICE** **911**  
**EMERGENCY**

Administrative Assistant	826-5368
Ambulance (non-emergency)	826-3686
Fire Department (non-emergency)	826-3311
Health Officer	826-4400
Health & Human Services	826-5266
Highway Garage	826-4421
Inspection Dept. (building, wiring, plumbing, fire)	826-4400
Planning and Zoning Board	826-5368
Police Department (non-emergency)	826-5747
Silsby Free Public Library	826-7793
Selectmen's Office	826-4400
Town Clerk/Tax Collector	826-5821
Transfer Station	826-3201
Water/Sewer Department	826-5387