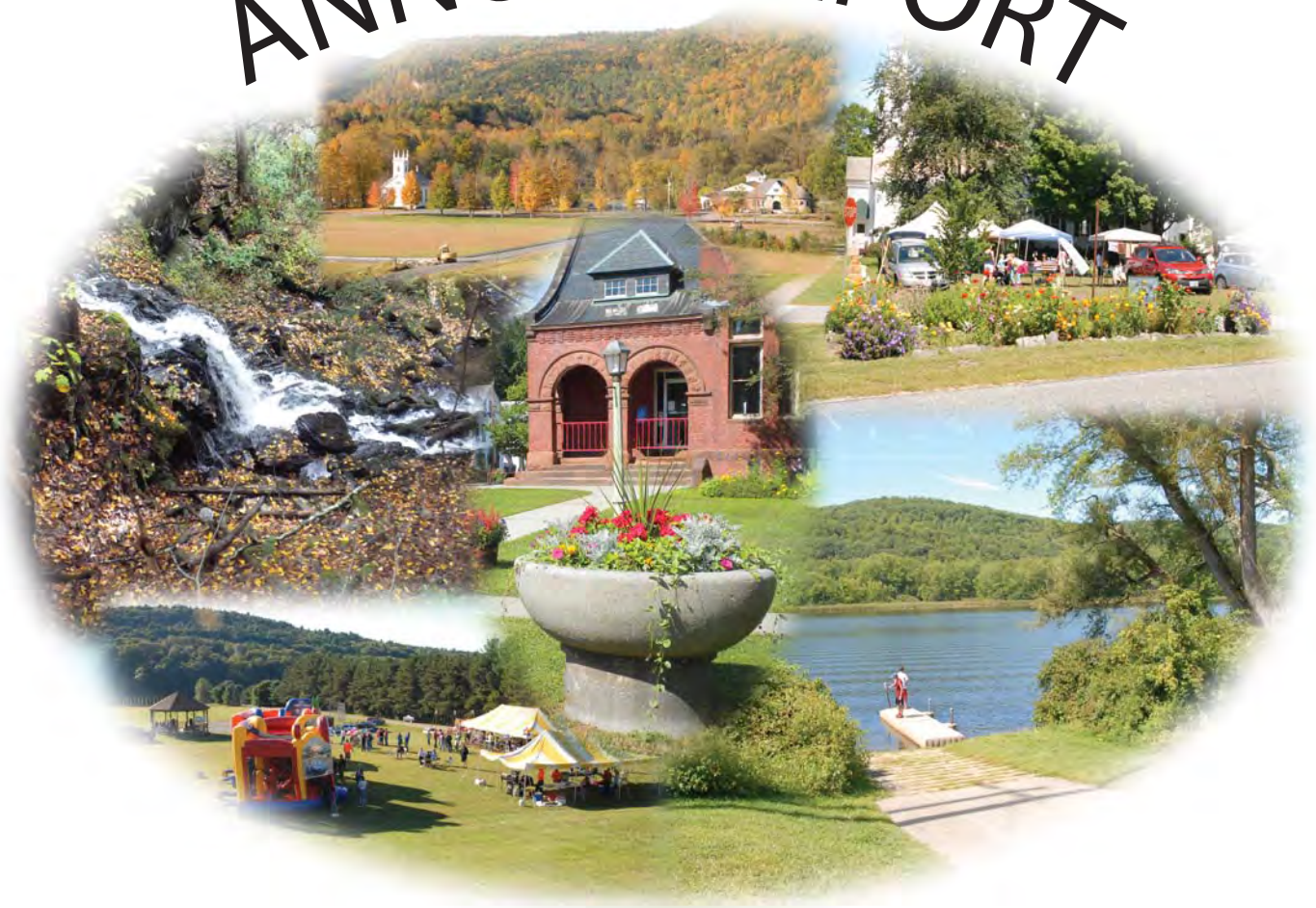
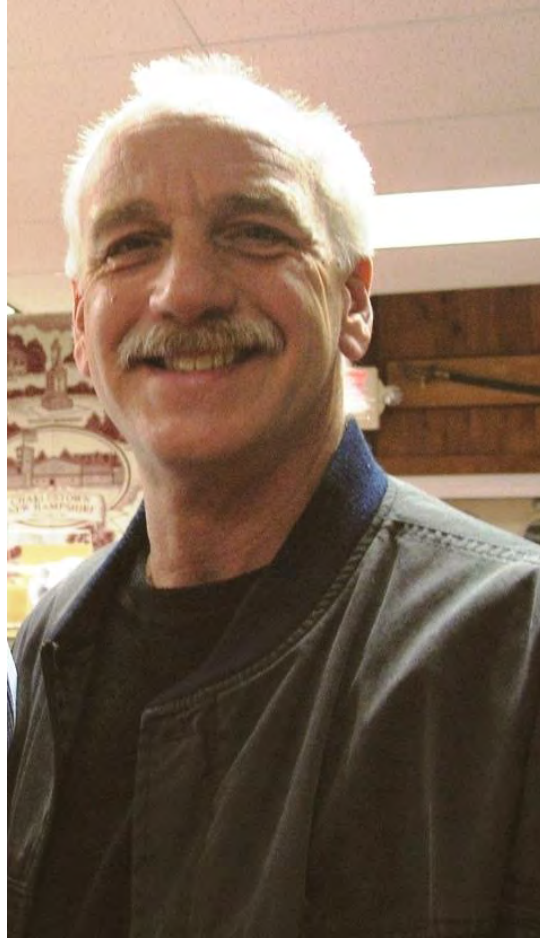


2013 ANNUAL REPORT



Town of Charlestown
New Hampshire



After serving the Town as a member of the Police Department for nearly 24 years, Edward Smith announced his plans to retire at the end of 2013. Ed worked many years for the Cheshire County Department of Corrections, before beginning his part-time career for the Town of Charlestown. For several years Ed served the Town as a part-time officer before becoming full-time in 1993. Ed worked as a patrol officer for nearly eleven years before becoming Chief in 2004.

Ed worked with the Selectboard, other departments, local businesses and individuals tirelessly to get the Police Department into their new facility in 2010. This was a much needed move and has created a more professional and better work environment for the officers and dispatchers of the Charlestown Police Department.

We will miss his upbeat attitude and reading his monthly articles in the “Our Town” paper. Ed plans to spend his retirement making Ruth’s Mustard in the Neighbor Made Kitchen in Keene, NH. We hope he has many years of retirement to enjoy his new “career” and that he finds some time for fishing, hiking and other outdoor activities he has always enjoyed.

ANNUAL REPORTS

Of the Selectboard
And
Other Town Officers

CHARLESTOWN, N.H.



For the Year Ending
December 31, 2013

"The Town of Charlestown prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) The Town of Charlestown is an equal opportunity provider and employer."

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SELECTBOARD

2013 was another productive year for the Town in addressing the many challenges that it faces. Among the significant accomplishments realized were completion of a joint initiative with the NH Department of Transportation to improve drainage in the downtown area on Main and Depot Streets. While there were a few glitches with both partners, the project was successfully completed and we are confident that the longstanding drainage problems on Main Street have been significantly improved. A second phase of the project is planned for 2014 when the drain pipe under the railroad near the Depot/Railroad Street intersection will be replaced.

The Town has also made significant progress toward the installation of a full sized production well at the Bull Run site. The state permitting process is nearly complete and we hope to have the new well in service by the end of 2014.

Likewise, we are a step closer to restoring heat in the upper story of the Town Hall. A consultant's report including plans, specifications and cost estimates for the project was completed in December and we hope to put the project out to bid in the spring. Thanks to the combined efforts of the Town Hall Committee, the Charlestown Rotary Club, the River Theater Company and the Charlestown Historical Society the Town Hall is rapidly becoming a much more useful resource for the Town and its residents.

As discussed in last year's report the Town is being sued by both TransCanada and Fairpoint Communications over the property tax assessments of their real estate in Town. To aid in defending against these suits and to be sure that these utilities are paying their fair share of the Town's tax burden the Selectboard plans to hire a consultant who specializes in the valuation of utility property for tax purposes. We are hopeful that the results of this work will ensure that all utilities are assessed fairly and equitably in comparison with other tax payers.

As noted in the Dedication of this report, we extend a fond farewell to our former Police Chief, Ed Smith, and wish him the very best in his retirement. We also wish to extend a heartfelt welcome to our new Chief, Patrick Connors. Patrick was chosen from a field of very qualified candidates and we are confident that he is the right man for the job.

We also wish to welcome Patty Chaffee as our new Assessing Clerk and Code Enforcement Officer in the Selectboard office. Patty started with the Town in early July and has proven to be a great asset in the few short months she has been with us.

In closing we wish to thank all of the volunteers who give their time to serve on the Town's many boards and committees as well as the Town staff for their hard work and dedication. We ask that the entire Town join us in giving these folks the thanks they deserve. We also wish to convey our special appreciation to the dedicated volunteers who serve in the Town's Fire and Ambulance Departments. These often thankless jobs require late night call-outs, lost time at work and time away from their families. We thank them for their service in keeping us all safer.

Brenda Ferland, Chair

Steve Neill

Art Grenier

OFFICIAL OFFICE HOURS/MEETING DATES

SELECTMEN'S OFFICE (Bakery Building)

Weekdays: 8:00 A.M. to 4:00 P.M., except holidays

MEETINGS: first and third Wednesday, 6:30 P.M.

Tel. 826-4400

Fax 826-3709

TOWN CLERK/TAX COLLECTOR'S OFFICE

Monday: 8:00 A.M. to 1:00 P.M. and 1:30 to 6:00 P.M.

Tuesday through Friday: 8:00 A.M. to 1:00 P.M. and

1:30 to 4:00 P.M., except holidays – Library/Municipal Bldg

Tel. 826-5821

Fax 826-5181

BUILDING DEPARTMENT (Bakery Building)

Monday and Wednesday: 4:00 P.M. to 6:00 P.M.

Tel. 826-4400

HEALTH AND HUMAN SERVICES (Library/Municipal Bldg)

Tuesday and Thursday: 8:30 A.M. to 1:00 P.M.

Other days on-call

Tel. 826-5266

1-800-894-8400

PLANNING BOARD OFFICE (Bakery Building, downstairs)

Monday through Friday: 8:30 A.M. to 4:00 P.M.

MEETINGS: first and third Tuesday, 7:00 P.M. (Community Room)

Tel. 826-5368

Fax 826-3709

TRANSFER STATION

Tuesday, Friday and Saturday: 8:00 A.M. to 4:30 P.M.

Wednesday: 9:30 A.M. to 6:00 P.M.

Tel. 826-3201

CONSERVATION COMMISSION (Community Room)

MEETINGS: third Monday of each month: 7:00 P.M.

RECREATION COMMITTEE (Bakery Building, downstairs)

MEETINGS: first Tuesday of each month: 7:00 P.M.

EMERGENCY PHONE NUMBERS

Police, Ambulance and Fire – 911

(Police Department – non-emergency – 826-5747)

2014 HOLIDAY SCHEDULE

Wednesday January 1 – New Years Day

Thursday November 27 – Thanksgiving Day

Monday May 26 – Memorial Day

Friday November 28 – Day after Thanksgiving

Friday July 4 – Independence Day

Thursday December 25 – Christmas Day

Monday September 1 - Labor Day

Friday December 26 – Day after Christmas

TOWN OFFICERS AND COMMITTEE MEMBERS

Selectboard	Brenda Ferland, Chair	2016
	Steven Neill	2014
	Arthur Grenier	2015
Health & Human Services	Community Alliance	
Chief of Police	Edward C. Smith	Appointed
Animal Control Officer	Police Dept	Appointed
Treasurer	Joan Kuncik	2015
Town Clerk/Tax Collector	Debra J. Clark	2014
Office Manager	Jessica Dennis	Appointed
Health Officer	Steven Neill	Appointed
Deputy Health Inspector	Patricia Henderson	Appointed
Building Inspector	Jon LeClair	Appointed
Deputy Building Inspector	Bud Von Ahnen Jr.	Appointed
Moderator	Albert St. Pierre	2015
Supervisors of Checklist	Jocelyne Vaillancourt	2014
	Nancy Houghton	2016
	Joan Kuncik	2018
Administrative Assistant to Selectboard/ Planning & Zoning Administrator	David M. Edkins	Appointed
Highway/Transfer Station Superintendent	Keith Weed	Appointed
Water/Wastewater Superintendent	David Duquette	Appointed
Trustees of Trust Funds	Susan Laware	2014
	Patricia Royce	2015
	Willaim Sullivan	2016
Cemetery Trustees	Victoria Sargent, Chair	2016
	Ronald LeClair	2014
	Douglas Neill	2015

TOWN OFFICERS AND COMMITTEE MEMBERS

Librarian	Sandra Perron	Appointed
Assistant Librarian	Holly Shaw	Appointed
Library Trustees	James Fowler, Chair	2014
	Robin Forsaith, Treasurer	2014
	Kara Lee	2014
	Joyce Higgins	2014
	Joanne Hipp	2015
	Julianne Wanat	2016
	Mary Holmes	2016
Trustees-Medical Building Association	Mark Frizzell	2014
	Jeffrey Lessels	2014
	Nancy Houghton	2014
	John Murray	2015
Fire Chief	Charles Baraly	Appointed
Ambulance Director	Anthony Giordano	Appointed
Emergency Mgt. Dir.	Charles Baraly	Appointed
Deputy Emergency Mgt. Dir.	Ronald Greenleaf	Appointed
Conservation Commission	Steven Neill	Ex-Officio
	Steven Dumont, Chair	2016
	Woodrow Prouty	2014
	Michael Francis	2014
	Christopher Hemingway	2015
	Richard Holmes	2015
	Gabriel Bailey	2015
Alternates	James Fowler	2016
	Richard Lincourt	2016
Finance Committee	Roger Thibodeau, Chair	2016
	Robert Davis	2014
	Patricia Royce	2014
	Thomas Minickiello	2014
	Rose Smith-Hull	2015
	Richard St. Pierre	2015
	David Richardson	2015
	Robert Beaudry	2016
	Nancy Houghton	2016

TOWN OFFICERS AND COMMITTEE MEMBERS

Recreation Committee	Arthur Grenier	Ex-Officio
	Gabriel Bailey, Chair	2015
	Lynn Fisk, Secretary	2016
	Patrick Connors	2014
	Trina Dearborn	2014
	Joseph Town	2014
	Nancy Fontaine	
	Michelle Barrows	
Recreation Director	Criag Fairbank	Appointed
Highway Advisory Board	Barry Metcalf, Chair	2015
	Cedric Fisk, Chair	2014
	Raymond Hull	2014
	Aare Ilves	2015
	2 Vacancies	
Planning Board	Steven Neill	Ex-officio
	Robert Frizzell, Chair	2014
	Sharon Francis, Vice-Chair	2015
	Rose Smith-Hull	2014
	Richard Lincourt	2014
	Patricia Royce	2015
	Roger Thibodeau	2016
Alternates	James Jenkins	2016
	John Bruno	2016
	1 Vacancy	
Zoning Board of Adjustment	Terri Fisk, Chair	2015
	Andrew Jellie, Vice Chair	2014
	Nancy Houghton	2014
	Kenneth Arkell, Secretary	2016
	Harold Ames	2016
Heritage Commission	Brenda Ferland	Ex-Officio
	Joyce Higgins, Chair	2014
	Susan Richardson, Treasurer	2016
	Wesley Van Velsor	2014
	Joanne Hipp	2016
	Susan Coleman	2016
	1 Vacancy	
Capital Improvement	Brenda Ferland	2014
	Roger Thibodeau	2014
	Patricia Royce	2015
	Barry Metcalf	2015
	Robert Beaudry	2016
	1 Vacancy	

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2014 ANNUAL TOWN MEETING WARRANT**

TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE who are qualified to vote in Town affairs,

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on **Wednesday, February 5, 2014 commencing at 6:30 P.M. in the Town Hall at 19 Summer Street** and on **Tuesday, March 11, 2014 commencing at 8:00 A.M. in the Community Room at the Silsby Library/Municipal Building.** At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 A.M. and concluding at 7:00 P.M. unless the Town Meeting votes to keep the polls open to a later time.

ARTICLE 1. To elect the necessary Town Officers for their respective terms.

ARTICLE 2. Are you in favor of the adoption of Amendment No. 1 as proposed by the planning board for the town zoning ordinance as follows: Establishes a new Zone A-2-North Main Street in which various residential and business uses are permitted.

ARTICLE 3. Are you in favor of the adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows: Rezones 2 properties on the west side of Main Street immediately north of River Street from Zone E-Mixed Use to Zone B-Business.

ARTICLE 4. Are you in favor of the adoption of Amendment No. 3 as proposed by the planning board for the town zoning ordinance as follows: Provides that existing non-conforming signs may be replaced or changed in character provided there is no increase in the dimensions of the existing sign.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$450,000 for the purpose of constructing an addition connecting the Silsby Library/Municipal Building with the Bakery Building (Selectboard Office) and to authorize the issuance of not more than \$450,000 of bonds or notes for this purpose in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (3/5 Ballot Vote Required) (By Petition)

The Selectboard does not recommend this appropriation.

The Finance Committee does not recommend this appropriation.

ARTICLE 6. To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,718,879 which represents \$3,819,913 for the Town operating budget, \$546,078 for the Water Fund operating budget and \$352,888 for the Sewer Fund operating budget.

Should this article be defeated, the default operating budget shall be \$4,585,107 which is the same as last year's budget*, with certain adjustments required by previous action of the Town or

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2014 ANNUAL TOWN MEETING WARRANT**

by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

*The default budget represents \$3,768,434 for the Town operating budget, \$488,809 for the Water Fund operating budget, and \$327,864 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 7. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Real Estate Reappraisal Capital Reserve Fund established under Article 6 at the 2011 Annual Town Meeting for the purpose of a reappraisal of all real estate in the town as required by law every 5 years.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 8. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Highway Heavy Equipment Capital Reserve Fund established under Article 7 at the 2011 Annual Town Meeting.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 9. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Silsby Library/Municipal Building Masonry Restoration and Preservation Capital Reserve Fund established under Article 8 at the 2012 Annual Town Meeting.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 10. To see if the Town will vote to authorize the Heritage Commission to assume the composition and duties of an Historic District Commission pursuant to the provisions of RSA 674:44-b III and 674:46-a.

ARTICLE 11. To see if the Town will vote to discontinue the Highway Advisory Board.

ARTICLE 12. To transact any other business that may legally come before the meeting.

Given under our hands and seal this 24th day of January 2014.

Charlestown Selectboard

Brenda Ferland, Chair
Steven Neill
Arthur Grenier

BUDGET FOR 2014

	BUDGET 2013	ACTUAL 2013	BUDGET 2014
<u>GENERAL GOVERNMENT</u>			
Executive	104,131	101,763	118,892
Election Reg. & Vital	2,972	1,685	5,038
Financial Administration	329,564	306,208	339,993
Revaluation of Property	-	-	-
Legal Expense	30,000	34,655	30,000
Planning & Zoning	53,282	51,668	56,772
General Government Buildings	175,602	166,733	175,306
Cemeteries	78,653	67,551	76,555
Insurance	41,500	45,695	52,250
Advertising & Reg. Assoc	13,468	12,425	12,350
Total General Government	829,172	788,383	867,156
<u>PUBLIC SAFETY</u>			
Police Department	695,626	682,081	693,631
Ambulance	90,709	70,422	94,949
Fire Department	161,732	137,163	156,892
Building Inspection	11,982	9,697	11,317
Emergency Management	1,620	569	1,015
Total Public Safety	961,669	899,932	957,804
<u>PUBLIC WORKS</u>			
Highways & Streets	1,170,164	1,140,980	1,184,898
Street Lighting	25,000	28,903	30,000
Trees	1,000	980	1,500
Solid Waste Disposal	230,355	209,010	228,137
Total Public Works	1,426,519	1,379,873	1,444,535
<u>HEALTH & WELFARE</u>			
Pest Control	800	132	750
Health Agencies	65,199	63,297	64,390
Administration & Direct Assist	60,000	37,469	54,002
Total Health & Welfare	125,999	100,898	119,142
<u>CULTURE & RECREATION</u>			
Recreation	76,571	76,596	69,673
Library	117,701	116,289	117,032
Heritage Commission	2,000	2,000	3,000
Total Culture & Recreation	196,272	194,885	189,705
<u>CONSERVATION</u>			
	600	596	600
<u>DEBT SERVICE</u>			
	12,500	24,051	12,500
<u>CAPITAL EXPENDITURES</u>			
	184,477	122,329	228,471
<u>TOWN BUDGET</u>			
	3,737,208	3,510,947	3,819,913
<u>ARTICLES RECOMMENDED</u>			
	150,000	145,651	75,000
<u>SEWER</u>			
	326,586	288,897	352,888
<u>WATER</u>			
	488,722	435,117	546,078
TOTAL of 3 FUNDS	\$ 4,702,516	\$ 4,380,612	\$ 4,793,879

BUDGET FOR 2014

	BUDGET 2013	ACTUAL 2013	BUDGET 2014
<u>SOURCES OF REVENUE</u>			
<u>TAXES</u>			
Land Use Change Taxes	3,650	3,650	3,000
Timber Taxes	10,711	11,638	2,000
Payment in Lieu of Taxes	10,500	10,554	10,500
Interest & Penalties on Delinquent Taxes	149,730	183,732	173,500
Excavation Tax	2,664	2,846	2,500
<u>LICENSES, PERMITS & FEES</u>			
Business Licenses & Permits	1,500	1,230	1,700
Motor Vehicle Permit Fees	654,000	676,295	670,000
Building Permits	7,000	5,280	6,000
Other Licenses, Permits & Fees	-	9,571	9,200
From Federal Government	-	-	-
<u>FROM STATE</u>			
Shared Revenues	-	-	-
Meals & Rooms Tax Distribution	228,327	228,327	228,000
Highway Block Grant	133,933	133,592	134,104
State/Federal Forest Land Reimbursement	1,227	1,222	1,200
Other (Including RR Tax)	24,481	24,481	20,000
<u>CHARGES FOR SERVICES</u>			
Income from Departments	300,000	252,262	250,000
Other Charges	-	-	-
<u>MISCELLANEOUS REVENUES</u>			
Sale of Municipal Property	-	-	-
Interest on Investments	530	591	550
Other - Rent	15,000	31,692	31,850
<u>INTERFUND OPERATING TRANSFERS IN</u>			
Sewer	326,586	326,586	352,888
Water	488,722	488,722	546,078
Special Revenue Funds	-	-	-
From Capital Reserve Funds	-	-	-
Trust & Fiduciary Funds	15,000	14,166	13,000
<u>OTHER FINANCING SOURCES</u>			
Produced from Long Term Bonds & Notes	-	-	-
Voted from F/B	-	198,463	-
Fund Balance (Surplus)	-	-	-
<u>TOTAL REVENUE & CREDITS</u>	<u>\$ 2,373,561</u>	<u>\$ 2,604,900</u>	<u>\$ 2,456,070</u>

	PRIOR YEAR	ENSUING YEAR
Appropriations Recommended	4,552,515	4,718,879
Special Warrant Articles Recommended	150,000	75,000
Individual Warrant Articles Recommended	-	-
Total Appropriations Recommended	<u>4,702,515</u>	<u>4,793,879</u>
Estimated Revenues & Credits	<u>2,373,561</u>	<u>2,456,070</u>
Estimated Amount of Taxes to be Raised	<u>\$ 2,328,954</u>	<u>\$ 2,337,809</u>

**DEPARTMENT OF REVENUE ADMINISTRATION
2013 TAX RATE CALCULATION**

Town Portion

Gross Appropriations	\$ 4,702,516	
Less: Revenues	2,596,876	
Less: Shared Revenues	-	
Add: Overlay	42,629	
War Service Credits	<u>129,400</u>	
Approved Town Tax Effort	\$ 2,277,669	
Municipal Tax Rate		8.39

School Portion

Regional School Apportionment	\$ 10,575,217	
Less: Adequate Education Grant	(4,954,077)	
Less: State Education Taxes	<u>(609,157)</u>	
Approved School (s) Tax Effort	\$ 5,011,983	
Local Education Tax Rate		18.48
Equalized Valuation Tax Rate	\$ 2.435	
Equalized Valuation (no utilities)	\$ 609,157	
	\$250,167,141	
Divided by Local Assessed Valuation (no utilities)	\$263,064,377	
State School Rate		2.32

County Portion

Due to County	\$ 838,949	
Less: Shared Revenues	-	
Approved County Tax Effort	\$ 838,949	
County Tax Rate		3.09
Combined Tax Rate		<u>\$ 32.28</u>

Total Property Taxes Assessed	\$ 8,737,758
Less: War Service Credits	(129,400)
Total Property Tax Commitment	<u>\$ 8,608,358</u>

Proof of Rate

<u>Net Assessed Valuation</u>	<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax	263,064,377	2.32 609,157
All Other Taxes	271,276,694	29.96 8,128,601
		<u>\$ 8,737,758</u>

2013 SUMMARY INVENTORY (MS-1)

LAND BUILDINGS	ACRES	ASSESSED VALUATION	TOTAL TAXABLE
Value of Land Only			
A. Current Use	14,867	\$ 1,326,132	
B. Conservation Restriction Assessment	-	-	
C. Historic Barns	0.2	100	
D. Residential Land	3,854	44,939,050	
E. Commercial/Industrial	601	5,341,950	
F. Total of Taxable Land	19,322		\$ 51,607,232
G. Tax Exempt & Non-taxable	2,676		5,294,600
Value of Buildings Only			
A. Residential		\$ 158,265,342	
B. Manufactured Housing		23,267,600	
C. Commercial/Industrial		30,616,603	
D. Historic Barns	6	12,800	
E. Total of Taxable Buildings			\$ 212,162,345
F. Tax Exempt & Non-taxable			20,628,100
Public Utilities - Electric			\$ 8,212,317
Valuation before Exemptions	NUMBER		\$ 271,981,894
Blind Exemption	1	\$ 15,000	
Elderly Exemption	26	595,200	
Totally & Permanently Disabled Ex.	11	95,000	
Total Dollar Amount of Exemptions		\$ 705,200	
Net Valuation on which Tax Rate for Municipal, County and Local Education			\$ 271,276,694
Less Public Utilities			\$ 8,212,317
Net Valuation on which Tax Rate for State Education Tax is Computed			\$ 263,064,377

**TOWN ELECTION
CHARLESTOWN, NEW HAMPSHIRE
MARCH 12, 2013**

Albert St. Pierre, Moderator opened the polls at 8:00 AM for the 2013 town and school elections, after reading the beginning of the posted warrant. He announced absentee ballots would be cast at 1:00 PM with any absentee ballots received by mail to be opened before 5:00 PM.

The polls were closed at 7:00 PM.

The town results of the balloting are as follows:

556 regular ballots cast, 13 absentee ballots cast, totaling 569 ballots.

ARTICLE 1

Selectboard For Three Years	Raymond Buisson	134
	Brenda Ferland	388*
	Douglas Ring	34
Medical Bldg. Trustee for Three Years		
Trustee of Trust Funds	William Sullivan	490*
Cemetery Trustee for Three Years	Victoria Sargent	502*
Cemetery Trustee for Two Years	Douglas Neill	313*
	Aare Ilves	223
Planning Board for Three Year	Jim Jenkins	413*
	Roger Thibodeau	434*
Finance Committee For Three Years	Robert Beaudry	428*
	Nancy Houghton	450*
	Roger Thibodeau	433*
Library Trustee For Three Years	Mary Holmes	478*
	Julianne Wanat	388*
Highway Advisory Board For Three Years		
Highway Advisory Board For Two Years	Aare Ilves	410*
Highway Advisory Board For One Year		

**TOWN ELECTION
CHARLESTOWN, NEW HAMPSHIRE
MARCH 12, 2013**

ARTICLE 2. To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,552,516 which represents \$3,737,208 for the Town operating budget, \$488,722 for the Water Fund operating budget and \$326,586 for the Sewer Fund operating budget.

Should this article be defeated, the default operating budget shall be \$4,471,139 which is the same as last year's budget*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

*The default budget represents \$3,653,698 for the Town operating budget, \$474,837 for the Water Fund operating budget, and \$342,604 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

364 YES

201 NO

ARTICLE 3. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Real Estate Reappraisal Capital Reserve Fund established under Article 6 at the 2011 Annual Town Meeting for the purpose of a reappraisal of all real estate in the town as required by law every 5 years.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

377 YES

189 NO

ARTICLE 4. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Highway Heavy Equipment Capital Reserve Fund established under Article 7 at the 2011 Annual Town Meeting.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

363 YES

201 NO

**TOWN ELECTION
CHARLESTOWN, NEW HAMPSHIRE
MARCH 12, 2013**

ARTICLE 5. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Silsby Library/Municipal Building Masonry Restoration and Preservation Capital Reserve Fund established under Article 8 at the 2012 Annual Town Meeting.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

377 YES

188 NO

ARTICLE 6. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$20,000 for the purpose of heating system upgrades at the Town Hall. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the work is completed or December 31, 2015, whichever is sooner.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

371 YES

188 NO

ARTICLE 7. To see if the Town will vote to authorize the Selectboard to enter into a 5 year lease-purchase agreement for the acquisition of a new roll-off truck for the transportation of solid waste from the Transfer Station at a total cost of \$186,000 less the \$50,000 trade-in value of the current truck, making the actual cost to the Town the amount of \$136,000. And further to raise and appropriate the sum of \$29,400 as the first year's payment of principal and interest toward said lease-purchase. Future annual payments in years 2-5 would continue to be \$29,400. The lease-purchase agreement shall contain a non-appropriation or "escape" clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligations or liabilities on behalf of the Town. (Majority vote required.)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

290 YES

273 NO

**TOWN ELECTION
CHARLESTOWN, NEW HAMPSHIRE
MARCH 12, 2013**

ARTICLE 8. To see if the Town will vote to authorize the Selectboard to enter into a 5 year lease-purchase agreement for the acquisition of a new ambulance at a total cost of \$175,195 less the \$2,500 trade-in value on the existing 1994 ambulance. This cost is to be further offset by a donation of \$55,000 from the Charlestown Ambulance Attendants Association making the actual cost to the Town the amount of \$117,695. And further to raise and appropriate the sum of \$25,600 as the first year's payment of principal and interest toward said lease-purchase. Future annual payments in years 2-5 would continue to be \$25,600. The lease-purchase agreement shall contain a non-appropriation or "escape" clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligations or liabilities on behalf of the Town. (Majority vote required.)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

299 YES

266 NO

ARTICLE 9. To transact any other business that may legally come before the meeting.

401 YES

114 NO

A true copy, Attest:



Kelly Stoddart

Charlestown Deputy Town Clerk

BALANCE SHEET

GENERAL FUND
as of December 31, 2013

	<u>Beginning of Year</u>	<u>* End of Year</u>
<u>Current Assets</u>		
Cash and equivalents	\$ 2,923,675	\$ 1,558,797
Investments	-	-
Taxes receivable	1,451,594	1,710,508
Accounts receivable	65,201	103,823
Intergovernmental	143	70
Interfund receivable	174,994	142,322
Restricted - Cash & cash equivalents	80,879	130,697
Restricted - Investments	74,520	103,778
Total Assets	\$ 4,771,006	\$ 3,749,995
<u>Current Liabilities</u>		
Accounts payable	\$ 22,497	\$ 25,014
Accrued salaries and benefits	146	13,988
Contract payable	-	-
Intergovernmental-payable	2,472,755	2,368,130
Interfund-payable	14,753	14,753
Escrow and performance deposits	1,158	140
Tax anticipation note payable	1,250,000	-
Deferred revenue	-	-
Total Liabilities	\$ 3,761,309	\$ 2,422,025
<u>Fund Balance</u>		
Nonspendable	-	-
Restricted	16,725	35,193
Committed	148,891	203,582
Assigned	120,667	130,239
Unassigned	723,414	958,956
Total Fund Balances	\$ 1,009,697	\$ 1,327,970
Total Liabilities & Fund Balance	\$ 4,771,006	\$ 3,749,995

* These figures subject to audit

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Charlestown
Charlestown, New Hampshire

Report on the Financial Statements Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Charlestown as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 19 to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government- wide financial statements of the Town of Charlestown, as of December 31, 2012, or

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the changes in financial position thereof for the year then ended.

Unmodified Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Charlestown as of December 31, 2012, and the respective changes in financial position, and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter- Management's Discussion and Analysis

Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Emphasis of Matter- Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Charlestown's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Report on Other Legal and Regulatory Requirements

In accordance with *Government Auditing Standards*, we have also issued our report dated February 17, 2014 on our consideration of the Town of Charlestown's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Charlestown's internal control over financial reporting and compliance.

Sheryl A. Platt, CPA

February 17, 2014
PLODZIK & SANDERSON
Professional Association

**TOWN DELIBERATIVE MEETING
CHARLESTOWN, NEW HAMPSHIRE
FEBRUARY 6, 2013**

TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE who are qualified to vote in Town affairs.

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on Wednesday, February 6, 2013 commencing at 6:30 PM in the Town Hall at 19 Summer Street and on Tuesday, March 12, 2013 commencing at 8:00 AM in the Community Room at the Silsby Library/Municipal Building. At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 AM and concluding at 7:00 PM unless the Town Meeting votes to keep the polls open to a later time.

Our Moderator, Albert St. Pierre, led us in the Pledge of Allegiance. He introduced the people seated at the head tables, the department heads and members of the press that were in the audience. He then read his rules for the meeting and declared the meeting open.

ARTICLE 1: No discussion as this article is automatically on the ballot.

ARTICLE 2: Presented and seconded as read. There was an amendment made to increase the budget by \$2,000.00 which was defeated by a voice vote.

ARTICLE 3: Presented and seconded as read.

ARTICLE 4: Presented and seconded as read.

ARTICLE 5: Presented and seconded as read.

Cynthia Sweeney, one of our State Representatives, was introduced at this time by our Moderator.

ARTICLE 6: Presented and seconded as read.

ARTICLE 7: Presented and seconded as read.

ARTICLE 8: Presented and seconded as read.

ARTICLE 9: Presented and seconded as read.

Our Moderator adjourned the meeting at 7:35 PM as there was no further business to discuss.

A true copy, Attest:



Debra J. Clark
Charlestown Town Clerk

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2013

Appropriation Title	Approp Amount	Receipts & Reimbs.	Total Amount Available	Expenses	Unexp'n'd Balance	Overdraft
Executive	\$ 104,131	\$ 1,489	\$ 105,620	\$ 100,277	\$ 5,343	
Elect/Regis/Vital Recs.	2,972	543	3,515	1,684	1,831	
Financial Administration	329,564		329,564	306,241	23,323	
Legal	30,000		30,000	34,655	-	(4,655)
Planning & Zoning	53,282		53,282	51,668	1,614	
General Gov't Buildings	175,602	250	175,852	166,733	9,119	
Cemeteries	78,653		78,653	67,551	11,102	
Insurance	41,500		41,500	45,695	-	(4,195)
Regional Associations	13,468		13,468	12,425	1,043	
Police	695,626	667	696,293	682,081	14,212	
Ambulance	90,709	344	91,053	70,422	20,631	
Fire	161,732	1,253	162,985	137,163	25,822	
Code Enforcement	11,982		11,982	9,697	2,285	
Emergency Management	1,620		1,620	570	1,050	
Highways & Bridges	1,170,164	1,166	1,171,330	1,140,980	30,350	
Street Lights	25,000		25,000	28,903	-	(3,903)
Tree Maintenance	1,000		1,000	980	20	
Transfer Station	230,355	2,596	232,951	209,010	23,941	
Pest Control	800		800	132	668	
Health Agencies	65,199		65,199	63,297	1,902	
General Assistance	60,000		60,000	37,469	22,531	
Parks & Recreation	76,571		76,571	76,596	-	(25)
Library	117,701	1,351	119,052	116,289	2,763	
Heritage Commission	2,000		2,000	2,000	-	
Conservation Commission	600		600	600	-	
Debt/Principal/Interest	12,500		12,500	24,051	-	(11,551)
Capital	184,477	818	185,295	122,329	62,966	
Sub-total	\$ 3,737,208	\$ 10,476	\$ 3,747,684	\$ 3,509,498	\$ 262,515	\$ (24,329)
Articles	\$ 150,000	\$ -	\$ 150,000	\$ 145,651	4,349	-
TOTAL GENERAL FUND	\$ 3,887,208	\$ 10,476	\$ 3,897,684	\$ 3,655,149	\$ 266,864	\$ (24,329)
Water Fund	\$ 488,722	\$ 10,404	\$ 499,126	\$ 435,117	\$ 64,009	-
Wastewater Fund	\$ 326,586	\$ 1,078	\$ 327,664	\$ 288,897	\$ 38,767	-
Consolidated Funds	\$ 4,702,516	\$ 21,958	\$ 4,724,474	\$ 4,379,163	\$ 369,640	\$ (24,329)
Net Unexpended	\$ 345,311					

STATEMENT OF DEBT

December 31, 2013
Showing Annual Maturities of Outstanding and
Long-Term Notes

WATER/WASTEWATER IMPROVEMENT 2002

USDA - Rural Utilities Service
Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	28,000.00	28,210.00	56,210.00
2015	29,000.00	27,350.00	56,350.00
2016	30,000.00	26,330.00	56,330.00
2017	31,000.00	25,260.00	56,260.00
2018	32,000.00	23,965.00	55,965.00
2019	33,000.00	22,760.00	55,760.00
2020	34,000.00	21,760.00	55,760.00
2021	35,000.00	20,315.00	55,315.00
2022	37,000.00	18,720.00	55,720.00
2023	39,000.00	17,035.00	56,035.00
2024	41,000.00	15,035.00	56,035.00
2025-2030	289,000.00	46,285.00	335,285.00
	\$ 658,000.00	\$ 293,025.00	\$ 951,025.00

WATER/WASTEWATER IMPROVEMENT 2003

USDA - Rural Utilities Service
Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	26,000.00	30,570.00	56,570.00
2015	26,000.00	29,790.00	55,790.00
2016	27,000.00	28,730.00	55,730.00
2017	28,000.00	27,630.00	55,630.00
2018	30,000.00	26,320.00	56,320.00
2019	31,000.00	24,950.00	55,950.00
2020	32,000.00	23,690.00	55,690.00
2021	34,000.00	22,200.00	56,200.00
2022	36,000.00	20,450.00	56,450.00
2023	37,000.00	18,625.00	55,625.00
2024	39,000.00	16,725.00	55,725.00
2025-2031	333,000.00	59,025.00	392,025.00
	\$ 679,000.00	\$ 328,705.00	\$ 1,007,705.00

TOWN CLERK REPORT
January 1, 2013 - December 31, 2013

MOTOR VEHICLES

Registrations/Titles	\$663,439.77
Municipal Agent Fees	14,907.50
	<u>\$678,347.27</u>

DOGS

State Fees	\$2,469.40
Town Fees	4,583.80
Town Fines	2,730.00
	<u>\$9,783.20</u>

MARRIAGES

State Fees	\$874.00
Town Fees	161.00
	<u>\$1,035.00</u>

VITAL RECORDS

State Fees	\$2,002.00
Town Fees	773.00
	<u>\$2,775.00</u>

FILING FEES

UCC/MISC. Filings	\$1,230.00
Check List	153.00
Misc.	10.00
Overlay	18.90
	<u>\$1,411.90</u>

REMITTED TO TREASURER	\$693,352.37
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TAX COLLECTOR'S REPORT

January 1, 2013 - December 31, 2013

DEBITS - UNCOLLECTED TAXES BEGINNING OF YEAR	2013 Levy	2012 Levy
Property Tax		842,374.31
Utilities		106,348.34
Yield Tax		329.56
Property Tax Credit Balance-2013	-8,478.89	
Utilities Credit Balance-2013	-390.40	
TAXES COMMITTED		
Property Tax	8,657,223.27	
Excavation Tax	2,846.00	
Yield Tax	11,937.34	
Utility Charges	633,705.39	
Land Use Change	3,650.00	
OVERPAYMENTS		
Property Tax	1,866.14	
Land Use Changes	100.00	
INTEREST/PENALTIES/COSTS		
Interest	7,078.28	46,999.86
Inventory Penalties	3,690.00	
Lien Costs		8,937.00
TOTAL DEBITS	\$9,313,227.13	\$1,004,989.07
CREDITS - REMITTED TO TREASURER		
Property Tax	7,619,181.38	438,590.30
Yield Tax	4,305.06	329.56
Land Use Change	750.00	
Excavation Tax	2,846.00	
Interest	7,076.97	46,999.86
Utility Charges	519,737.35	62,967.52
Inventory Penalties	1,931.20	1,650.00
Conversion to Lien		445,027.05
Lien Costs		8,937.00
ABATEMENTS		
Property Tax	2,792.19	487.78
Utility Charges	6,827.65	
CURRENT LEVY DEEDED	8,629.97	
UNCOLLECTED TAXES END OF YEAR		
Property Tax	1,027,773.92	
Property Tax Interest	0.91	
Yield Tax	7,632.28	
Land Use Change	3,000.00	
Utility Charges	107,788.60	
Utility Interest	0.40	
Property Tax Credit Balance-2014	-6,008.14	
Utilities Credit Balance-2014	-1,038.61	
TOTAL CREDITS	\$9,313,227.13	\$1,004,989.07

TAX COLLECTOR'S REPORT

January 1, 2013 - December 31, 2013

DEBITS	2012	LEVIES 2011	2010	2006-2009
Unredeemed Liens Beg. of Year		338,694.50	261,780.28	20,021.30
Interest/Cost Beg. of Year		25.00	974.12	1,011.76
Liens Executed During Fiscal Year	481,767.76			
Interest & Costs Collected (After Lien Execution)	10,181.49	30,036.94	83,174.45	6,458.55
Refunds	144.68			
TOTAL DEBITS	\$492,093.93	\$368,756.44	\$345,928.85	\$27,491.61
CREDITS REMITTED TO TREASURER				
Redemptions	102,860.27	108,105.21	195,006.83	14,863.51
Interest & Costs Collected (After Lien Execution)	10,114.54	30,061.94	82,066.67	6,686.84
Abatements of Unredeemed Liens	1,318.08	165.89	1,673.72	2,436.80
Abatements of Interest & Costs	66.95	0.00	752.40	157.47
Liens Deeded to Municipality	17,177.88	17,069.06	22,201.50	0.00
Unredeemed Liens End of Year	360,556.21	213,354.34	42,898.23	2,720.99
Unredeemed Int/Costs End of Year			1,329.50	626.00
TOTAL CREDITS	\$492,093.93	\$368,756.44	\$345,928.85	\$27,491.61

ABATEMENTS OF TAX COLLECTOR

January 1, 2013 - December 31, 2013

REAL ESTATE

Bacon, Romain	\$1,291.20
Chamberlain, Ernest & Mary	5.48
Hill, Harvey & Christina	35.20
Mack, Robert	7.11
Sauro, James	1,236.09
Sharon Francis Trustee	13.35
Weeks, James & Colleen	133.61
Wilcox, Todd	70.15

Total Abatements for 2013 Levy **\$2,792.19**

Frost, Delbert & Shirley	\$119.76
Haag-Marsh, Karen & Caroline	368.02

Total Abatements for 2012 Levy **\$487.78**

TAX-UTILITY LIENS

Boudrieau, Zandrea	2012	\$165.89
NARJE LLC	2010	1,754.85
NARJE LLC	2011	2,426.12
NARJE LLC	2013	1,385.03
Robarge, James & Kelly	2009	839.42

Total Abatements for Tax-Utility Liens **\$6,571.31**

WATER

Lathrop, Debra	\$1,820.40
Melius, Jr., Clinton & Michelle	1,322.20
St. Pierre, Victor & Nancy	108.65

Total Abatements for 2013 **\$3,251.25**

SEWER

Beaudry, Norman	\$146.20
Beaudry, Norman	107.20
Beaudry, Norman	141.00
Beaudry, Norman	135.80
Melius, Jr., Clinton & Michelle	1846.20
NARJE LLC	1,200.00

Total Abatements for 2013 Levy **\$3,576.40**

ABATEMENTS OF SELECTMEN'S OFFICE

January 1, 2013 - December 31, 2013

REAL ESTATE

Sodders, Brian	\$	577.46
Geiger, Cynthia		158.58
Burroughs, Jason & Hiedi		10.00
Laroche, Carl		454.78
Thompson, Patrick & Rogene		1,241.68
Golden, Timothy & Tamara		110.70
Neill, Steven & Rebecca		2,492.34
Morrell, Kevin S		104.72
Saylor Family Revocable Trust		83.78
Klema, Terrell & Brendan		972.40
Carod Properties LLC		870.67
Clark, Rodney & Carol		664.22
Church, Shirley		270.78
Snelling, Steven & Laura		233.38
Trans Canada Hydro Northeast		8,929.14
Total Abatement for 2012	\$	17,174.63

WATER

Beaudry, Normand		96.80
Beaudry, Normand		50.00

Total Abatements for 2011 \$ **146.80**

WATER

Beaudry, Normand		287.20
Beaudry, Normand		261.20

Total Abatements for 2012 \$ **548.40**

WATER

Henry, David & Katherine		1,297.40
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Total Abatements for 2013 \$ **1,297.40**

TREASURER'S REPORT
January 1, 2013 - December 31, 2013

State of New Hampshire

Shared Revenue Grant/Rooms & Meals	228,327.15
Railroad Tax Grant	24,480.87
Forest Land Reimbursement	1,222.00
	<hr/>
	\$ 254,030.02

Highway Department

State of New Hampshire- Highway Block Grant	133,591.50
Insurance -STD Reimbursement	1,052.64
Fling Road Project	9,602.77
Miscellaneous	77.68
	<hr/>
	\$ 144,324.59

Transfer Station

Permits	53,116.40
Demo And Trash	49,899.04
Recycling	24,551.40
	<hr/>
	\$ 127,566.84

Police Department

Dispatch and Special Services	13,519.41
Reports	925.00
Court Fines & Restitutions	2,006.46
Miscellaneous	270.26
	<hr/>
	\$ 16,721.13

Ambulance Department

Payments By Insurance Companies	83,056.29
Payments By Individuals	3,679.93
Miscellaneous	380.41
	<hr/>
	\$ 87,116.63

Fire Department

Reports And Inspections	45.00
Reimbursement For Fires	1,343.29
	<hr/>
	\$ 1,388.29

Election & Registration

Reimbursement from School District	\$ 543.07
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TREASURER'S REPORT
January 1, 2013 - December 31, 2013

Building, Planning and Zoning

Building Permits	5,280.16
Application Fees	1,985.00
Reimbursements-Ads, Certified Letters, Expense	842.77
Planning Board Prints and Copies	27.00
	\$ 8,134.93

Selectmen's Office

Town History and Copies	216.25
Third Town History	9,245.00
	\$ 9,461.25

Health & Human Services

Payment For Liens	\$ 175.00
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Cemetery Department

Cemetery Lots	4,250.00
Recording Fees for Deeds	17.50
Fees for Opening Graves	2,750.00
From Trustee of Trust Funds-Perpetual Care & General Maintenance	8,997.80
Miscellaneous	270.00
	\$ 16,285.30

Recreation Department

Swimming Pool-Admission Fees & Lessons	\$ 6,834.00
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Insurance

Reimbursement	\$ 7,593.86
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Rental Property

Town Hall	1,900.00
Municipal Building	820.00
Patch Park Deposits	800.00
	\$ 3,520.00

Town Clerk

Registrations, Title & Registration Fees	678,347.77
UCC, Election & Miscellaneous Fees	1,411.40
Vital Records- Fees to Town	773.00
Vital Records- Remitted To State	2,002.00
Marriage License-Fees To Town	161.00
Marriage License-Remitted To State	874.00
Dog License & Fines	7,313.80
Dog License-Remitted To State	2,469.40
	\$ 693,352.37

TREASURER'S REPORT
January 1, 2013 - December 31, 2013

Tax Collector

2014 Property Taxes	6,008.14
2013 Property Taxes & Interest	7,621,135.02
2012 Property Taxes & Interest	890,921.05
Redeemed Property Taxes, Interest & Costs	549,765.81
Yield Tax & Interest	4,727.42
Excavation Activity Tax & Interest	2,847.78
Current Use	750.00
	\$ 9,076,155.22

Miscellaneous

Junkyard Permits & Other Licenses	240.00
Water & Sewer Dept.- Reimbursement to General Fund	707,584.72
Proceeds of Tax Anticipation Notes	3,100,000.00
Bank Interest less Service Charges	270.23
In Lieu of Taxes	21,923.76
Bond for Posted Road	5,000.00
Returned Check Collected Fees	162.48
Purchase of Town Property	83,646.20
Library	6,511.92
Insurance Return Premium for 2010	18,500.14
Returned Checks	(2,236.83)
Miscellaneous	234.75
	\$ 3,941,837.37

Balance as of January 1, 2013	2,923,152.85
Receipts	14,395,039.87
Less Disbursements	(15,782,736.51)
Balance as of December 31, 2013	\$ 1,535,456.21

Accounts Held by the Treasurer

General Fund Checking Account	1,535,456.21
Reclamation Bond Certificate of Deposit	2,260.04
Total Funds Available for the General Fund	\$ 1,537,716.25

Conservation Commission-Money Market Account	\$ 43,893.00
Conservation Commission-Certificate of Deposit	\$ 13,912.11

Recreation Department-Special Fund Checking Account	\$ 3,577.93
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Water Department - Money Market - Balance January 1, 2013	146,617.09
Rents & Interest	348,373.61
Connections & On/Offs	1,921.27

TREASURER'S REPORT
January 1, 2013 - December 31, 2013

Bank Interest less Service Charges	442.64
Transfers to General Fund	(407,584.72)
Insurance Reimbursement - Damage	8,786.52
Miscellaneous	(15.00)
Due from Sewer Department	68.63
Balance in Water Money Market Account - December 31, 2013	\$ 98,610.04
Sewer Department-Money Market - January 1, 2013	2,672.66
Rents & Interest	285,566.23
Dumping Fees	12,422.60
Bank Interest less Service Charges	73.79
Transfers to General Fund	(300,030.00)
Insurance Reimbursement - Storm Damage	(68.63)
Balance in Sewer Money Market Account - December 31, 2013	\$ 636.65
Old Home Day Association Checking Account	\$ 4,011.35
Old Home Day Cert. of Deposit	\$ 12,276.98
Charlestown Heritage Commission	\$ 2,767.67
Police Department Special Revenue Account	1,990.54
Donation Reserved for Cannon	200.00
Total in Special Revenue Account	\$ 2,190.54

2013 DETAILED STATEMENT OF EXPENDITURES

GENERAL GOVERNMENT

EXECUTIVE OFFICE

Selectmen - Clerk/Receptionist Full Time	11,946.92
Selectmen - Secretary P/T	9,643.21
Selectmen - Salaries - Selectboard	9,900.00
Selectmen - Health/Disability Insurance	7,188.32
Selectmen - FICA/Medicare	2,243.15
Selectmen - NH Retirement System	1,339.34
Selectmen - Unemployment/Workers' Comp	315.22
Selectmen - Dental Insurance	42.90
Selectmen - Telephone	1,046.73
Selectmen - Printing, Ads	1,155.38
Selectmen - Dues, Subscriptions, Education	1,311.33
Selectmen - Office Supplies	2,872.22
Selectmen - Miscellaneous	2,483.90
Adm Assist - Salary	33,017.20
Adm Assist - Secretary	2,935.32
Adm Assist - Health/Disability Insurance	7,038.25
Adm Assist - FICA/Medicare	2,616.32
Adm Assist - NH Retirement System	3,232.32
Adm Assist - Unemployment/Workers' Comp	139.57
Adm Assist - Telephone	702.23
Adm Assist - Dues, Subscriptions	307.57
Adm Assist - Copier	230.25
Adm Assist - Books, Periodicals, Misc	54.83
Total Executive	\$ 101,762.48

ELECTION, REGISTRATION, & VITAL STATISTICS

Salaries - Ballot Clerks	537.89
Salaries - Supervisors & Moderator	310.05
FICA/Medicare	30.99
Printing & Supplies	805.56
Total Elections & Registration	\$ 1,684.49

FINANCIAL ADMINISTRATION

Salary - Bookkeeper	58,320.00
Health/Disability Insurance	7,771.89
FICA/Medicare	4,359.59
NH Retirement System	5,713.01
Unemployment/Workers' Comp	255.11
Auditing Services	15,100.00
Fixed Assets Management	1,500.00
Town Report	1,183.69
Education & Training	308.12
Postage	9,036.56
Tax Sale Expenses	892.71
Trust Funds - Treasurer	2,000.00
Trust Funds - FICA/Medicare	153.00
Trust Funds Fees	300.00
Trust Funds Miscellaneous	147.70
AS - Assessing Clerk F/T	13,541.25
AS - Health/Disability Insurance	4,841.61
AS - FICA/Medicare	934.72
AS - NH Retirement System	1,458.39

2013 DETAILED STATEMENT OF EXPENDITURES

AS - Unemployment/Workers' Comp	54.12
Assessing Services	16,888.10
AS - Education/Training	383.79
TC-TX - Collector	39,430.88
TC-TX - Part Time Salaries	34,016.46
TC-TX - Overtime	1,180.59
TC-TX - Health/Disability Insurance	14,330.44
TC-TX - FICA/Medicare	6,045.76
TC-TX - NH Retirement Systems	4,149.20
TC-TX - Unemployment/Workers' Comp	393.32
TC-TX - Telephone	1,279.73
TC-TX - Education	183.53
TC-TX - Dues & Subscriptions	60.00
TC-TX - General Expenses	1,124.00
TC-TX - Office Supplies	2,758.94
TC-TX - Mortgagee Search	8,725.00
TC-TX - MV Agent Fees	8,100.00
Treasurer - Salary	5,000.00
Treasurer - FICA/Medicare	382.52
Treasurer - Bank Fees	362.35
Treasurer - Office Supplies	178.30
Data Processing - Software Support	31,327.09
Data Processing - Hardware Upgrades	2,036.19
Total Financial Administration	\$ 306,207.66
Encumbered - Plodzik & Sanderson - \$5072.50	

LEGAL EXPENSES

Town Attorney	34,655.05
Total Legal Expenses	\$ 34,655.05

PLANNING & ZONING

Planning & Zoning Director	33,017.20
Secretary Part Time	2,024.08
Health/Disability Insurance	7,038.34
FICA/Medicare	2,546.51
NH Retirement System	3,232.32
Unemployment/Workers' Comp	139.58
Telephone	702.24
Publication Expenses	1,093.22
Education, Mileage Reimbursement	207.26
Dues, Resource Materials, and Supplies	587.07
Copier Expense	230.23
Postage	850.00
Total Planning & Zoning	\$ 51,668.05

GENERAL GOVERNMENT BUILDINGS

Custodian	31,200.00
Disability Insurance	288.12
FICA/Medicare	2,384.64
NH Retirement System	3,052.92
Unemployment/Workers' Comp	858.55
Dental Insurance	53.68
Municipal Building - Mowing	2,730.00
Municipal Building - Electricity	8,457.36
Municipal Building - Heating Oil	7,274.33

2013 DETAILED STATEMENT OF EXPENDITURES

Municipal Building - Water/Sewer	672.80
Municipal Building - Maintenance & Repair	14,570.36
Town Hall - Electricity	1,528.89
Town Hall - Heating Oil	8,858.09
Town Hall - Water/Sewer	272.30
Town Hall - Maintenance & Repair	1,978.40
Town Hall - Alarm Monitoring	513.05
Police - Mowing	420.00
Police - Electricity	4,854.27
Police - Heating Oil	1,618.06
Police - Water/Sewer	365.75
Police - Maintenance & Repair	2,434.78
Ambulance - Mowing	270.00
Ambulance - Electricity	2,489.01
Ambulance - Heating	1,363.55
Ambulance - Water/Sewer	236.70
Ambulance - Maintenance & Repair	5,458.61
Fire Station - Electricity	2,572.35
Fire Station - Heating Oil	10,410.41
Fire Station - Water/Sewer	400.80
Fire Station - Maintenance & Repair	2,549.70
Highway - Electricity	3,282.86
Highway - Heating Oil	9,154.92
Highway - Water/Sewer	182.45
Highway - Maintenance & Repair	2,630.47
Transfer Station - Mowing	1,260.00
Transfer Station - Electricity/Heating	3,174.57
Transfer Station - Water/Sewer	343.50
Transfer Station - Maintenance & Repair	1,934.88
Recreation - Mowing	8,085.00
Recreation - Patch Park - Electricity	472.74
Recreation - Patch Park - Water/Sewer	296.70
Recreation - Pool Electricity	1,476.49
Recreation - Water/Sewer	2,123.50
Recreation - Maintenance & Repair	727.97
Bakery Building - Electricity/Heat	4,166.02
Bakery Building - Water/Sewer	258.95
Bakery Building - Maintenance & Repair	6,967.76
Community Bulletin Board - Electricity	68.23
Cemetery - Electricity	(11.62)
Total General Government Buildings	\$ 166,732.87
Encumbered - Helie's Carpet - \$1918.50	
Encumbered - Depot Home Center - \$534.68	
Encumbered - GPS Plumbing - \$1000.00	

CEMETERY DEPARTMENT

Sexton	27,390.00
Salaries - Part Time	14,266.00
Salaries - Part Time Clerical	3,027.08
FICA/Medicare	3,418.31
Unemployment/Workers' Comp	2,426.66
Telephone	701.86
Equipment Maintenance	2,824.11
Miscellaneous	381.51
Gasoline	3,507.39
Monument Repairs	3,000.00

2013 DETAILED STATEMENT OF EXPENDITURES

Road Repairs	4,033.13
Loam, Seed	508.64
Fence Maintenance	576.08
Vehicle Repair	334.09
Uniforms	170.08
Trees	450.00
Improvements	536.10
Total Cemeteries	\$ 67,551.04
Encumbered - Austin Memorials - \$2,000.00	
Encumbered - Charlestown Cornerstone - \$500.00	
INSURANCE - Property, Liability	
Property, Liability	45,695.22
Total Insurance	\$ 45,695.22
ADVERTISING & REGIONAL PLANNING	
NH Municipal Association - Dues	3,153.00
Upper Valley Lake Sunapee	6,499.89
Meeting Waters YMCA	1,200.00
Old Home Day	1,000.00
Web Site Coordinator - Part-Time	531.87
FICA/Medicare	40.68
Total Advertising & Regional Planning	\$ 12,425.44
Total General Government	\$ 788,382.30
PUBLIC SAFETY	
POLICE DEPARTMENT	
Salaries - Full Time	309,248.07
Salaries - Part Time	100,291.02
Overtime	12,456.10
Health/Disability Insurance	94,660.98
FICA/Medicare	17,396.08
NH Retirement System	61,540.53
Unemployment/Workers' Comp	9,409.21
Dental Insurance	1,288.01
Telephone/Fax	6,453.28
Regional Prosecutor	16,636.95
Subscriptions/Journals	930.31
Alarm Monitoring	539.00
Ammunition	1,168.40
Office Supplies	1,710.35
Office Equipment	299.99
Conference/Trade Seminar	1,143.32
Postage	198.00
General Expenses	2,416.77
Training	995.95
Gasoline	16,660.75
Vehicle Maintenance & Repair	3,994.48
Radio Communications	1,572.50
Uniforms	2,219.83
Grant (seed money)	500.00
Contracts	10,220.42
Special Detail	3,698.57
Special Detail Overtime	4,221.64
Special Detail FICA/Medicare	210.41
Total Police	\$ 682,080.92

2013 DETAILED STATEMENT OF EXPENDITURES

AMBULANCE DEPARTMENT

Director	3,000.00
Officers	6,000.00
Salaries - Part Time	24,390.78
FICA/Medicare	2,554.49
Unemployment/Workers' Comp	2,813.17
Telephone/Fax	1,060.62
Billing Service	2,455.50
Medical Supplies	9,156.44
Medications/ALS	1,816.38
Medical Equipment	5,600.54
ZOLL Service Contract	2,175.50
Courses/Training	1,861.60
Mileage Reimbursement	721.14
Office Supplies	319.97
Miscellaneous	734.20
Gasoline/Diesel	2,208.73
Vehicle Maintenance	3,552.91
Total Ambulance	\$ 70,421.97
Encumbered - Southwest NH District Fire Mutual Aid - \$3708.44	
Encumbered - Emergency Mgt & Training - \$1350.00	
Encumbered - Green Mountain Classics - \$1014.68	

FIRE DEPARTMENT

Chief	6,400.00
Assistance Chief	2,500.00
Inspector - Part Time	84.00
Fire Wardens - Part Time	3,278.34
Salaries - Part Time	30,747.09
FICA/Medicare	3,263.59
Unemployment/Workers' Comp	3,830.17
Medical Expenses	150.00
Telephone	2,643.09
Dispatching Services	38,979.00
Equipment Maintenance	1,502.07
Equipment Replacement/Upgrade	18,602.98
Dues & Subscriptions	1,224.95
Training	4,713.64
Gasoline/Diesel	1,949.45
Vehicle Repair	5,692.02
Radio Communications	3,095.98
Uniforms	339.50
General Expenses	3,525.82
Personal Equipment	2,701.31
SCBA Maintenance	1,939.80
Total Fire Department	\$ 137,162.80
Encumbered - Bergeron Protective Clothing - \$1732.96	
Encumbered - Bergeron Protective Clothing - \$711.93	

CODE ENFORCEMENT/BUILDING INSPECTOR

Building Inspector	7,392.00
FICA/Medicare	565.51
Unemployment/Workers' Comp	750.95
Building Inspection Expense	50.00
Education	366.08
Mileage Reimbursement	572.68
Total Code Enforcement	\$ 9,697.22

2013 DETAILED STATEMENT OF EXPENDITURES

EMERGENCY MANAGEMENT

Telephone	45.61
EOC Equipment	193.95
Office Supplies	185.98
Training	144.02
Total Emergency Management	\$ 569.56
Total Public Safety	\$ 899,932.47

PUBLIC WORKS

HIGHWAY ROAD PROJECTS

Curbs, Drains, and Sidewalks	3,893.35
Paving	338,314.43
Total Road Projects	\$ 342,207.78

HIGHWAY OPERATION BUDGET

Public Works Administration	2,338.41
Salaries - Full Time	267,813.77
Salaries - Part Time	5,160.00
Overtime	17,517.09
Health/Disability Insurance	101,623.51
FICA/Medicare	20,535.60
NH Retirement System	27,977.30
Unemployment/Worker's Comp	22,740.81
Dental Insurance	784.74
Mowing	5,175.00
Roadside Mowing	3,645.00
Telephone	1,867.42
Engineering - Mapping	19,078.30
Educational Programs	410.00
Signs	2,340.84
Office Supplies	132.95
Technology, Internet, & Computers	335.00
Reconstruction General	8,661.16
Crack Sealing	70,336.46
Safety Striping	4,437.00
Calcium Chloride	11,858.22
Gasoline/Diesel	41,161.98
Street Sweeping	10,478.00
Oil/Grease	3,276.71
Vehicle Maintenance & Repair	36,265.76
Tires, Tubes, Chains, and Batteries	4,945.20
Uniforms	5,052.75
Culverts	6,941.00
Sand & Gravel	12,622.07
Equipment Rental	14,395.24
Supplies, Tools & Equipment	5,434.89
Snow & Ice Supplies	57,392.34
Sidewalk-Winter Maintenance	3,337.50
Trees	2,700.00
Total Highway Operating Department	\$ 798,772.02
Total Highway	\$ 1,140,979.80
Encumbered - Bore Tech - \$67000.00	

STREET LIGHTS

Street Lighting	28,903.20
Total Street Lights	\$ 28,903.20

2013 DETAILED STATEMENT OF EXPENDITURES

TREE MAINTENANCE

Tree Maintenance	980.01
Total Tree Maintenance	\$ 980.01

TRANSFER STATION

Public Works Administration	2,164.39
Salaries - Full Time	5,680.00
Salaries - Part Time	54,312.41
Overtime	738.35
FICA/Medicare	4,785.44
NH Retirement Systems	884.42
Unemployment/Workers' Comp	3,441.35
Telephone	1,319.58
Equipment	19,123.75
Facility Improvements	729.86
Dues, Subscriptions, Education, & Licenses	3,075.40
Supplies & Miscellaneous	1,894.45
Reference Material, Software	54.92
Office Supplies	374.57
Gasoline/Diesel	22,485.70
Vehicle Expense	8,362.63
Scale Maintenance	4,164.21
TS Uniforms	41.27
Recycling	4,908.91
Demolition	19,399.76
Trash Disposal	49,973.83
Landfill Closure Monitoring	1,095.10
Total Transfer Station	\$ 209,010.30
Total Public Works	\$ 1,379,873.31

HEALTH AND WELFARE

ANIMAL CONTROL

Ads, Postage, Printing, Food	132.00
Total Animal Control	\$ 132.00

HEALTH AGENCIES

Home Health Care	24,500.00
Sullivan Nutrition	2,910.00
Connecticut Valley Home Care	500.00
Community Alliance-Family	2,500.00
Southwestern Community Services	4,000.00
West Central Behavioral Health	7,350.00
Community Alliance - Transportation	14,000.00
Fall Mountain Food Shelf Rent	6,000.00
Salary Health Officer	891.00
FICA/Medicare	68.17
Unemployment/Workers' Compensation	177.16
Mileage Reimbursement	245.94
Miscellaneous	155.00
Total Health Agencies	\$ 63,297.27
Encumbered - SBR Properties - \$1500.00	

GENERAL ASSISTANCE

Telephone	640.20
Community Alliance	16,320.00
Office Supplies	59.28
Electricity - Clients	800.11
Rent - Clients	17,247.34

2013 DETAILED STATEMENT OF EXPENDITURES

Fuel - Clients	1,401.70
Other Ezpenses - Clients	1,000.00
Total General Assistance	\$ 37,468.63
Total Health & Welfare	\$ 100,897.90

RECREATION & CULTURE

PARKS & RECREATION

Salary - Director Part Time	12,000.04
Pool Director Part Time	5,000.04
FICA/Medicare	1,300.59
Unemployment/Workers' Compensation	922.43
Director Telephone	300.00
Director Expenses	878.23
Program Supplies	5,732.94
Parks Maintenance	9,845.69
Swimming Pool - Lifeguards	23,305.15
Swimming Pool - FICA/Medicare	1,782.84
Swimming Pool - Unemployment/Workers' Compensation	1,331.09
Swimming Pool - Telephone	343.15
Swimming Pool - Supplies	11,978.80
Swimming Team/guard Training	875.00
Adult Programs	1,000.00
Total Parks & Recreation	\$ 76,595.99
Encumbered - JP Trucking - \$3100.00	
Encumbered - Depot Home Center - \$2800.00	
Encumbered - Precision Pools & Spas Pool Vacuum - \$1960.00	
Encumbered - Park Maintenance - \$1225.00	
Encumbered - Heartsmart.com - Defibitech - \$1225.00	

LIBRARY

Librarian	38,974.60
Assistant Librarian	26,125.20
Salaries - Part Time	22,110.67
Life/Disability Insurance	683.43
FICA/Medicare	6,611.89
NH Retirement System	3,816.27
Unemployment/Workers' Compensation	413.80
Telephone	645.06
Supplies	1,052.23
Computer Expenses	878.32
Postage	183.00
Equipment	134.00
Dues, Subscriptions	657.43
Miscellaneous	1,180.00
Education/Workshops	957.14
Travel Reimbursement	726.40
Programs & Displays	38.01
Literacy Program	212.68
General Fund Books	4,815.72
Transfer to Library Tech Trust Fund	1,000.00
Books Trustees Trust Fund	5,073.61
Total Library	\$ 116,289.46

HERITAGE COMMISSION

Heritage Commission Project	\$ 1,550.23
Heritage Commission	449.77
Total Heritage Commission	2,000.00
Total Recreation & Culture	\$ 194,885.45

2013 DETAILED STATEMENT OF EXPENDITURES

CONSERVATION COMMISSION

Conservation Commission Expense	600.00
Total Conservation Commission Expense	\$ 600.00

DEBT

TAN Interest	24,051.20
Total Debt Service	\$ 24,051.20

SPECIAL ARTICLES

Ambulance	24,616.81
Town Hall Heating Upgrade	20,000.00
Transfer Station Roll Off Truck	26,034.48
Capital Reserve Revaluation	25,000.00
Highway Heavy Equipment Capital Reserve	25,000.00
Capital Reserve Silsby Masonry	25,000.00
Total Special Articles	\$ 145,651.29
Town Hall Heating Upgrade Lapses 12/31/15 - \$16249.31	

CAPITAL OUTLAY

Lease Purchases	87,834.51
Highway Trenchbox	2,453.34
Police - Vehicle	24,487.74
Police - Cameras	5,823.53
Miscellaneous	305.00
Records Preservation	1,425.00
Total Capital Outlay	\$ 122,329.12

GRAND TOTAL 2013 EXPENDITURES	\$ 3,656,603.04
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GRAND TOTAL 2013 ENCUMBRANCE	\$ 114,603.00
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TRUSTEES OF TRUST FUNDS
FORM MS -9 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Expended	Capital Gains Reinvestment	Gains/Losses
1974	Maude E Prouty- Worth	Assistance	Stks/Bds	19,722.61			4.79	132.98
1862	Porter Widow Fund	Assistance	Stks/Bds	54,219.73			13.16	365.57
1974	Maude E Prouty	Books	Stks/Bds	29,579.24			7.18	199.44
1979	Sayce Fund Library	Books	Stks/Bds	1,468.73			0.36	9.88
1961	Care/North Charlestown	Cemetery	Stks/Bds	8,700.60			2.11	58.65
1995	General Maintenance	Cemetery	Stks/Bds	67,068.82	3,750.00		15.61	467.20
1882	Horace Metcalf	Cemetery	Stks/Bds	343.95			0.08	2.30
1881	Perpetual Care 1881-1995	Cemetery	Stks/Bds	284,838.43			69.17	1,920.45
1925	Charles H Hoyt	Cemetery	Stks/Bds	13,894.02		(20.00)	3.37	93.55
1993	Emma Hunt	Conservation	Stks/Bds	4,226.54			1.03	28.51
1896	Silsby Public Library	General	Stks/Bds	139,674.36			33.91	941.76
2000	Patch Park Gift Fund	Recreational	Stks/Bds	1,146.54			0.28	7.76
1979	Dorothy Sayce	Recreational	Stks/Bds	1,464.36			0.36	9.88
1969	Ernest A Bixby	Scholarship	Stks/Bds	110,844.42	310.00		26.77	747.35
1995	Pride in Charlestown	Scholarship	Stks/Bds	15,392.90	400.00		3.74	105.13
1979	Sayce Fund	Scholarship	Stks/Bds	1,464.38			0.36	9.88
1772	Swan Fund	Scholarship	Stks/Bds	2,726.22			0.66	18.40
1920	Charles H Hoyt	Streets	Stks/Bds	42,975.25			10.43	289.77
1988	James Hearne	Town Hall	Stks/Bds	1,894.49			0.46	12.78
1979	Dorothy Sayce	Trees	Stks/Bds	3,458.31			0.84	23.32
1967	Mary A Sherwood	Trees	Stks/Bds	2,460.13			0.60	16.60

Grand Total Common Fund & Retained Income Fund	807,564.03	4,460.00	(20.00)	195.27	5,461.16
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REPORT OF THE TOWN RESERVES

		Principal				
	How Invested	Balance Beginning of Year 1-Jan-13	New Funds	Expended	Gain/Loss Sales	Balance End of Year 31-Dec-13
Silsby Library Technology	Money Market	1,292.71	1,000.00	0.00	0.02	2,292.73
Swimming Pool Rehabilitation	Money Market	0.00	0.00	0.00	0.00	0.00
Town History Capital Reserve	Money Market	0.00	0.00	0.00	0.08	0.00
Town Revaluation	Money Market	50006.05	25,000.00	0.00	0.33	75,006.38
Highway Heavy Equipment	Money Market	50006.05	25,000.00	0.00	0.33	75,006.38
Library/Municipal Bulding Masonry		25000.76	25,000.00	0.00	0.16	50,000.92
	Total	126,305.57	76,000.00	0.00	0.92	202,306.41

TRUSTEES OF TRUST FUNDS
TOWN OF CHARLESTOWN, NEW HAMPSHIRE ON DECEMBER 31, 2013

Balance End Year	Income Balance Beginning of year	% % % %	Gains/ Losses	Additions	Income During year	Expended During Year	Income Balance End of Year	Total Principal & Income End of Year
19,860.38	21,370.76	0.0244			741.74	(1,890.00)	20,225.38	40,085.78
54,598.46	6,864.55	0.0671			1,368.09	(1,350.00)	6,865.84	61,464.30
29,785.86	735.71	0.0366			698.07	(735.71)	698.07	30,483.93
1,478.97	36.51	0.0018			34.66	(36.53)	34.64	1,513.63
8,761.36	8,676.06	0.0108			317.52		8,994.86	17,756.23
71,301.63	1,613.14	0.0831			1,626.52	(1,613.14)	1,626.52	72,928.16
346.33	2,095.36	0.0004			35.21		2,130.81	2,477.15
286,828.05	7,084.66	0.3527			6,722.19	(7,084.66)	6,722.19	293,550.22
13,970.94	23,403.05	0.0172			626.32	(300.00)	23,732.81	37,703.74
4,256.08	3,766.30	0.0052			148.45		3,915.29	8,171.36
140,650.03	3,474.04	0.1730			3,296.32	(3,474.06)	3,296.32	143,946.35
1,154.58	99.91	0.0014			28.34		128.25	1,282.82
1,474.60	1,861.21	0.0018		230.00	58.62		1,920.12	3,394.72
111,928.54	1,922.91	0.1373			2,638.38	(2,530.00)	2,261.69	114,190.24
15,901.77	2,211.38	0.0191			398.44		2,611.00	18,513.66
1,474.62	303.11	0.0018			38.49		341.64	1,816.26
2,745.28	563.73	0.0034			71.63		635.54	3,380.83
43,275.45	43,598.79	0.0532			1,577.92		45,183.59	88,459.04
1,907.73	886.35	0.0024			56.15		942.19	2,849.91
3,482.47	2,315.76	0.0043			111.54		2,427.62	5,910.09
2,477.33	1,569.38	0.0031			78.35		1,647.97	4,125.30

817,660.46	134,452.67	1.00	0.00	230.00	20,672.95	(19,014.10)	136,342.34	954,003.72
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TOWN OF CHARLESTOWN, NH ON DECEMBER 31, 2013

Balance Beginning of Year 1-Jan-13	Income			Balance Income End of Year 31-Dec-13	Total Principal & Income 31-Dec-13
	% % % % Dec	Earned Income	Expended		
97.18	0.01	3.57	0.00	100.76	2,393.50
163.38	0.00	0.30	0.00	163.38	163.68
0.00	0.00	0.00	-	0.00	0.00
387.28	0.37	140.73	0.00	528.02	75,534.40
387.28	0.37	140.73	0.00	528.02	75,534.40
114.42	0.25	93.57	0.00	207.98	50,208.90
1,149.54	1.00	378.90	-	1,528.16	203,834.88

TRUSTEES OF TRUST FUNDS
MS-10 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	ADDITIONS		PRINCIPAL		BALANCE END YEAR 31-Dec-13	
		BALANCE BEG YEAR 1-Jan-13	PURCHASES	CASH CAPTIAL GAINS	PROCEEDS FROM SALES		GAINS/LOSSES FROM SALES
<u>NOTES AND BONDS</u>							
20000	Federal Farm Credit Bank .3500% 4/23/2014	19,998.86			20,000.00	1.12	19,991.99
20000	Federal Farm Credit Bank .5000% 5/01/2015	19,991.99					30,000.00
30000	Federal Farm Credit Bank .875% 10/30/2017	30,000.00					49,951.30
50000	Federal Home Loan Bank 1.0500% 6/27/2018						20,114.43
20000	Federal Home Loan Bank 1.950% 07/24/2018						50,000.00
50000	Federal Home Loan Bank 1.600% 10/22/2020	50,000.00					
50000	Hewlett Packard 4.50% 3/1/2013	50,010.00			50,000.00	(10.00)	25,392.25
25000	US Bancorp 3.15% 3/4/2015	25,392.25					20,238.00
20000	IBM 1.950% 7/22/2016	20,238.00					24,946.25
25000	Bank of Montreal 1.400% 9/11/2017						
<u>MUTUAL FUNDS - FIXED INCOME FUNDS</u>							
10185.004	Vanguard Fixed Income Secs GNMA Port #36 (Exchanged from Investor to Admiral Shares)	106,061.56		101.85			30,177.99
2784.956	Vanguard Short Term Grade Fund #39	20,084.56		93.43			106,163.41
10194.391	Vanguard GNMA Admiral Fund						
<u>COMMON STOCKS</u>							
150	<u>3M</u>	13,146.63					13,146.63
250	Abbive Inc						5,686.32
800	AT&T Inc	2,127.86					2,127.86
200	Air Products & Chemical Inc	15,147.98					15,147.98
250	Abbott Laboratories	10,930.00					10,609.15
300	ChevronTexaco Corp	15,756.00					15,756.00
300	Conocophillips	16,538.94					16,538.94
250	CVS Corp	7,279.65					7,279.65
300	Disney Co.,Walt	7,799.43					7,799.43
500	Dominion Res Inv Va New	3,697.93					3,697.93
300	Emerson Electric	22,356.59					22,356.59
300	General Mills Inc	11,452.28					11,452.28
400	Intel Corp	12,652.00					12,652.00
400	Inf'l Business Machines	12,644.40			9,684.83	5,470.03	8,429.60
100	IShare S&P MidCap Ind 400	6,472.99					6,472.99
125	Ishare S&P SmallCap 600	6,218.75					6,218.75
300	Johnson & Johnson	13,687.50					13,687.50
200	McDonalds Corp	12,726.82					12,726.82
300	Merck & Co	14,664.00					14,664.00
400	Microsoft Corp	13,934.00					13,934.00
200	Nextera Energy Inc	8,599.98					8,599.98
200	Pepsico, Inc.	13,499.20					13,499.20
700	Pfizer Inc	13,651.94					13,651.94
325	Plum Creek Timber	12,251.80					12,251.80
300	Proctor & Gamble	19,551.00					19,551.00
200	Qualcomm Inc	6,357.00					12,478.98
400	Realty Income Corporation	13,414.40					13,414.40
500	Spectra Energy Corp	9,947.91					9,947.91
500	U S Bankcorp Del (Spinoff from US Bankcorp)	12,745.47					12,745.47
300	United Technologies Corp	15,285.00					15,285.00
100	Vanguard Emerging Markets ETF	4,881.30					4,881.30
400	Verizon Communications (Spinoff from Verizon)	2,543.54					2,543.54
450	Wells Fargo & Company	14,617.75					14,617.75
100	Wisdom Tree Emerging Mkts Equity Incomd Fd	5,110.15					5,110.15
	Northern Trust Govt Select #848	94,096.61					61,722.00
	TOTAL PRINCIPAL	807,564.02	0.00	195.28	79,684.83	5,461.15	817,660.46
<u>RETAINED INCOME</u>							
	25000 Federal Home Loan bank 1.600% 10/22/2020						
	15 Digital Realty Trust						
	21 HCP						
	23 Realty Income Corp						
	83 Ishare S&P Midcap Index 400						
	42 Ishare S&P Small Cap 600 Index Fund						
	113 Spdr S&P 500 ETF Trust						
	230 Spdr S&P Dividend ETF						
	141 Vanaguard Emerging Markets ETF						
	295 US Treasury Bills 11/15/2012						
	Northern Trust Prim #848 Income						
	Fees Paid to The New Hampshire Trust Company						
	TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
<u>COMBINED COMMON TRUST FUND AND</u>							
	RETAINED INCOME FUND	807,564.02	0.00	195.28	79,684.83	5,461.15	817,660.46

TRUSTEES OF TRUST FUNDS
TOWN OF CHARLESTOWN NEW HAMPSHIRE ON DECEMBER 31, 2013

INCOME				PRINCIPAL ONLY			
BALANCE BEG YEAR	INCOME RECEIVED DURING YR	EXPENDED DURING YEAR	GAINS LOSSES	BALANCE END OF YEAR	BEG OF YEAR FAIR MKT VALUE	UNREALIZED ANNUAL GAINS/LOSSES	END OF YEAR FAIR MKT VALUE
	35.00				20,013.92		
	100.00				20,071.34		20,054.18
	262.50				30,164.46		29,524.41
	402.50						48,608.05
	(66.08)						19,865.42
	800.00				49,980.90		46,496.75
	1,125.00				50,266.25		
	787.50				26,345.25		25,761.35
	390.00				20,785.42		20,546.94
	(66.11)						24,612.65
	982.33				111,118.39		
	372.00				19,992.65		29,799.03
	1,486.01						106,225.55
	381.00				13,927.50		21,037.50
	400.00						13,202.50
	1,440.00				26,968.00		28,128.00
	554.00				16,804.00		22,356.00
	161.00				16,375.00		15,332.00
	1,170.00				32,442.00		37,473.00
	810.00				17,397.00		21,195.00
	225.00				12,087.50		17,892.50
	1,125.00				14,937.00		22,920.00
	861.54				25,900.00		32,345.00
	426.00				27,486.24		36,423.42
	360.00				12,126.00		14,973.00
	460.00				8,248.00		10,382.00
	172.78				28,732.50		18,757.00
	136.60				10,170.00		13,381.00
	777.00				9,762.50		13,641.25
	624.00				21,030.00		27,477.00
	516.00				17,642.00		19,406.00
	388.00				12,282.00		15,015.00
	528.00				10,683.88		14,964.00
	442.00				13,838.00		17,124.00
	672.00				13,686.00		16,588.00
	565.50				17,555.51		21,441.00
	200.00				14,420.25		15,115.75
	858.99				20,367.00		24,423.00
	610.00				6,185.96		14,850.00
	425.00				16,084.00		14,932.00
	658.50				13,690.00		17,810.00
	112.50				15,970.00		20,200.00
	830.00				24,603.00		34,140.00
	517.50				4,453.00		4,114.00
	209.22				17,308.00		19,656.00
	11.46				15,381.00		20,430.00
	11.46				5,719.00		5,103.00
	11.46				94,096.61		61,722.00
0.00	24,949.19	0.00	0.00	0.00	977,097.03	0.00	1,095,444.25
	25,000.00			25,000.00			
	400.00			993.68			
	23.40			1,053.78			
	33.09			1,045.58			
	33.42			9,227.57			
	130.10			3,540.68			
	42.03			17,391.32			
	231.13			14,584.31			
	343.54			6,186.60			
	154.81			10,781.98			
	301.79			46,536.90			
	109,453.55						
	5.06						
	(5,974.61)						
134,453.55	(4,276.24)	0.00	0.00	136,342.40	0.00	0.00	0.00
134,453.55	20,672.95	0.00	0.00	136,342.40	977,097.03	0.00	1,095,444.25

CEMETERY DEPARTMENT

In 2013, the usual mowing, trimming, weed-whacking, painting fences were kept up.

Austin Memorials repaired more monuments in Forest Hill. Each year the trustees try to repair six to seven stones.

Soil testing in Pinecrest and Forest Hill was completed and lime was laid down. In the spring both cemeteries will be fertilized.

Road work in Pinecrest was done and we are hoping to repair a section of Forest Hill in the year 2014.

Duncan Spilsbury is working for his Eagle badge, and to accomplish this he will be working with the Historical Society and Cemetery Department. Duncan will be cataloging stones in the oldest area of Forest Hill. When complete, there will be a map and directory placed in the cemetery for those working on genealogy.

Respectfully Submitted,
Ron LeClair
Victoria Sargent
Doug Neill

TRUSTEES OF TRUST FUNDS

New Cemetery Accounts – 2013

FH (Forest Hill), HH (Hope Hill), PC (Pinecrest), SC (St. Catherine)
 G (graves)

<u>DATE</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>CEM</u>	<u>SEC/LOT</u>	<u>G</u>
March 18	Litchfield, Kelly	500.	PC	Sec 2, 1275CD	2 **
April 15	Heavisides, Stephen/Sandra	250.	HH	Sec 10, 385D	1
April 12	Chapman, Heidi	250.	HH	Sec 8, 17A	1
April 12	Tomlim, David	250.	HH	Sec 8, 17B	1
April 25	Stetson, Norman/Anna	500.	PC	Sec 4, 238CD	2
June 3	Andrus, Charles/Sandra	1000	PC	Sec 4, 231ABCD	4
July 11	Thompson, Jean/Patrick	1000	PC	Sec11,1235ABCD	4
Aug 6	Burnham, Michael/Patricia	250.	PC	Sec 3, 146D	1
Aug 14	Wright, Carol	250.	SC	So Sec Row E, 6C	1
	TOTALS	\$4250			17

**** \$500 paid in March remitted to Trustees on January 10, 2014. Therefore this money is not reflected in any reports of General Maintenance in the year 2013.**

Patricia J. Royce, Treasurer
 Trustees of Trust Funds

LIBRARIAN'S REPORT

Circulation:	Adult books	5,359	New Patrons	156
	Junior Books	5,597	Collection	19,826
	Magazines	155	Materials Added	959
	Audio Books	367	Library visits	261/wk
	Video/DVD	1,877	ILL – Loaned	412
	eBook	934	ILL – Borrowed	580
	OverDrive audio	591	Computer use	55/wk
TOTAL		14,880		

The OverDrive downloadable audio book / eBook program continues to grow in popularity.

Remember that you can search the Library holdings from any computer via Follett Destiny at <https://silsby.follettdestiny.com>.

Thank you to all who support the Library through donations of books and videos for the collection and book sale, the NH Humanities Council for the grant funding needed to offer Rebecca Rules's *Town Meeting* program and *Dissent Among the Puritans*.

Thanks also to Julie Wanat for a fun and educational fossil program for our summer reading program kick-off.

To the Charlestown Garden Club for their gifts of flowers and plants for the Library, the Laurie Hassett Memorial for supporting pre-school programming, the Library Trustees, and to all our Library Patrons our thanks.

Sandra Perron
Director

SILSBY FREE PUBLIC LIBRARY TRUSTEES

The library trustees meet on the 2nd Tuesday of the month at 4pm at the library, and the public is always invited to attend. The library trustees met 10 times in regular session and 1 time in special session. We did not meet in July and December. If you ever have any questions or concerns regarding the library, please contact us. As a reminder, the minutes of all meetings are available at the library.

We had two new people (Juli Wanat and Joyce Higgins) join the trustees for 2013. One agreed to fill in following a midterm resignation and one joined us to fill a vacant seat. We are so happy to have them and grateful when new people express interest in serving the library.

There were several wonderful displays at the library throughout the year. One was a very popular display of rocks and minerals, set up by Dick Holmes and trustee Juli Wanat, to accompany the Summer Reading Program. Many people commented on it and we thank them for that. We hope you had a chance to see it. Director Perron prepared a very nice 'History of the Library' display to help promote the Building Restoration Warrant article. The Charlestown Historical Society also had displays throughout the year. If you ever have any comments or ideas for displays at the library, please let us know.

Eighteen metal chairs in the library were in dire need of attention. The seats were ripped and torn and needed repair, and the metal frames needed painting. Instead of trying to completely replace all the chairs, the chair seats and backs were removed and brought to GranitCor Industries in Concord (a furniture rehab program associated with the State Prison) where the cushions were re-covered. They came back looking very nice and we were very satisfied with the quality of the work. Painting of the chairs will be a future project. We were able to recycle some still good metal chairs and save a lot of money. We thank Director Perron for her efforts with this project.

The long list of outdoor maintenance projects continued with the painting and repair of several windows. A temporary repair of one of the front steps on the porch was done as it was a danger to people entering that side of the building. Thanks to Dave Edkins for facilitating this in a timely manner. At the request of the Selectboard, a non-skid paint was put on the back porch slate steps. However, it actually made the stairs more slippery. The custodian removed as much of the paint as possible.

The library presented several programs to the public throughout the year. The Summer Reading Program was 'Dig into Reading' (with our own trustee Juli Wanat doing a presentation on fossils!). Other programs included a pre-school story hour, an Outdoor Story Walk, a Computer Literacy program for kids and adults, a Library Play Date (Early Literacy) program, and two NH Humanities Council grant programs (Rebecca Rule - "Moved and Seconded" and Linda Palmer - "Dissent Amongst the Puritans"). There was also a Poetry reading featuring Pat Fagnoli (former NH poet laureate) and our own trustee Jim Fowler reading from his newly published book *Falling Ashes!* We thank all who attended the programs and hope you found them interesting and helpful.

The library was given two copies of the new 3rd Charlestown Town History which came out this year. In July, the library had its Annual Book Sale on Town-wide Yard Sale Day. Donations for the book sale have steadily declined over the last few years. Please consider supporting the library by donating your books, DVD's, etc next year. Trustee Juli Wanat attended a NH Library Trustee Association Orientation and Director Perron and Asst. Director Shaw attended the New England

SILSBY FREE PUBLIC LIBRARY TRUSTEES

Library Association Conference.

There was an inquiry about starting a Friends of the Library Group by two of the newer trustees. There has been one in the past. Unfortunately, over the last several years, there have not been enough interested new people to sustain a Friends Group (a Friends group is considered a non-profit organization that the trustees cannot be a part of). If anyone is interested in supporting the library in some way but does not want to serve as a Trustee, perhaps that would be of interest. Please let us know. The library could definitely benefit from the extra support and encouragement of a Friends Group.

We would like to thank the following for supporting the library this year: The Conservation Commission, the Charlestown Rotary, all those who donated In Memory Of Dona Mates, John Murray (former trustee), the Laurie K. Hassett Memorial, Alice Sample (donation of curtain fabric), the New Hampshire Humanities Council and all our patrons and contributors.

The trustees invite you to become a patron of the library if you have not already done so and utilize the services and resources available. We appreciate your support and welcome your suggestions.

Kara Lee
Chairperson
Board of Trustees

HEALTH OFFICER

In 2013, Steven Neill was appointed the Health Inspector and Patti Henderson, the Deputy Health Inspector. We continued to perform licensed day care/foster care inspection and followed up on complaints regarding overflowing trash bins/ trash piled in yards and other health complaints ranging from outdoor heater installations and mold investigations to unsanitary living conditions.

Training seminars were attended this past year which allows us to keep up to date with the changes that are happening in the health officer organization.

We continue to work closely with the Public Health Network for Sullivan County to work on disaster plans for our region. We are continuously looking for volunteers to participate in the Medical Reserve Corps, which is a pool of volunteers who receive professional training to help in emergency disasters or mass vaccinations. Please contact one of us if you are interested.

There are no set office hours for the Health Inspector but if you should need to reach one of us for any reason, please feel free to call the Selectmen's office at 826-4400.

Respectfully Submitted,
Steven Neill – Charlestown Health Officer
Patti Henderson RN - Charlestown Deputy Health Officer

SILSBY FREE PUBLIC LIBRARY
Treasurer's Report for 2013

Unrestricted Checking Account

Balance Forward 12/31/12	\$1,056.27
Income	
Donation IMO Laurie Kathryn Hassett	\$250.00
Donation Town of Charlestown for conservation	\$50.00
Closed CSB account	\$658.03
Total Income	\$958.03
Expenses	
Supplies	\$120.18
Read to Me Program	\$137.50
Humanities Council application fee	\$50.00
Employee Holiday Appreciation	\$225.00
Total Expenses	\$532.68
Balance on hand 12/31/13	\$1,481.62

Savings Account – copier/fax supplies and maintenance

Balance Forward 12/31/12	\$2389.83
Interest	\$1.52
Deposits – Fax/Copier Income	\$913.74
Toner and Laser Cartridge	-\$221.00
Service Charge	-\$0.60
Balance on hand 12/31/13	\$3083.49

Acquisitions Account

Balance Forward 12/31/12	\$1752.01
Income	
Income from Trust Fund	\$4246.30
Vanguard Dividends	\$173.33
Book/Video Replacements	\$192.85
Book Sale Revenues	\$324.20
Cash Donations	\$23.10
Donation IMO Dona Mates	\$710.00
Donation Rotary for kid's books, programs	\$500.00
Blish Fund – Earned Income	\$55.41
Kinson Fund – Earned Income	\$28.18
Centennial Fund – Earned Income	\$6.07
Refund Park Street Foundation	\$29.00
Total Income	\$6288.44

SILSBY FREE PUBLIC LIBRARY
Treasurer's Report for 2013

Expenses	
Books/Videos/Periodicals	\$5472.06
Inter Library Loan replacement	\$12.80
Total Expenses	\$5484.86
Balance on hand 12/31/13	\$2465.93

Other Accounts

CSB Money Market Account – Closed	10/18/13	658.03
Wesley & Rosie Hunt Trust - Managed by Vanguard Wellesley Income Fund		\$4,633.10
Edward Jones Investments, Britta Blish Mem. Fund		\$3,000.00
Edward Jones Investments, Eloise Kinson Mem. Fund		\$2,282.90
Edward Jones Investments, Centennial Fund		\$1,300.00

Robin Forsaith, Treasurer

NOTICE –RSA 674:39-aa

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.

PLANNING BOARD

The Planning Board met a total of 18 times during 2013. While the year started slowly in terms of development activity, it picked up significantly in the second half of the year; hopefully a sign of an improving economy. In all, the Board considered 19 different applications in 2013 including:

- 2 subdivisions creating 7 new lots;
- 11 site plan review applications; 3 for new businesses in existing buildings, 4 for the expansion of existing facilities, 2 new commercial buildings and 2 for the modification or relocation of existing businesses;
- 5 sign permits;
- 1 boundary adjustment between existing lots.

No doubt the most important (and perhaps controversial) project that the Board considered was the new Jiffy Mart on the site of the former Hassam House. While many people were upset to see the Hassam House dismantled, it had been neglected for many years and the Planning Board had no authority to save it. In terms of the new store, it is a permitted use under the zoning regulations and the applicants substantially complied with all site plan review requirements. In many respects it is a better location than the current store.

In response to some of the concerns that were raised over this development the Planning Board is proposing several amendments to the Zoning Ordinance pertaining to the north end of Main Street. The first would establish a new Zone A-2 which would be somewhat more restrictive than the current Zone E in which any use is allowed. Voters should note however that this change would not prevent the removal of historic buildings on North Main Street; that can only be accomplished through the creation of a Historic District. Voters are being asked to take the first step in that direction this year in Warrant Article 10. The second amendment would add the Sumner House and new Jiffy Mart properties to the current Business Zone. A third amendment would make it easier for existing businesses throughout the Town to replace existing signs even if they do not conform with current regulations. The board requests the voters' positive consideration of these initiatives.

The Board would like to remind residents that if they plan a subdivision, boundary adjustment, commercial enterprise, home business, or would like to erect a sign, they should come to the Planning & Zoning office and get a copy of the appropriate town regulations and forms to guide their application.

The Planning Board meets at 7:00PM on the first and third Tuesday of each month in the Community Room at the Silsby Library/Municipal Building. All meetings are open to the public and citizen participation is encouraged. The Planning & Zoning office is located on the lower floor of the Bakery Building (11 Depot Street) and is open weekdays from 8:30 AM – 4:00 PM.

Charlestown Planning Board:

Robert Frizzell, Chair
Sharon Francis, Vice Chair
Steven Neill, Ex-Officio

Roger Thibodeau
Patricia Royce
Rosie Smith Hull
Jim Jenkins

Alternates:

John Bruno
Richard Lincourt

HEALTH & HUMAN SERVICES

Community Alliance of Human Services (CAHS) is pleased to provide a report on the activity within the Charlestown Health and Human Services Department for the year ending December 31, 2013.

This year eighty-two (82) Charlestown individuals/families contacted the Health and Human Services Office requesting assistance and a total of eighty-five (85) applications were requested; forty-three (43) applications were completed and approved for monetary assistance. Assistance was given for housing, fuel, electric, and burial emergencies. Applicants were encouraged to work out solutions or negotiate directly with utility companies, fuel companies, and landlords to make payment arrangements whenever possible, reducing dependence on town assistance. In many instances a formal application is not completed. Thirty-four (34) applications/inquiries were withdrawn after receiving assistance from staff in negotiating payment arrangements and/or helped by identifying and accessing more appropriate programs to meet the applicant's need. Some residents were also able to repay the Town for the help that they have received in the past.

Not all applicants requesting assistance were eligible to receive financial support from the Town. A total of eight (8) applications were denied. When this is the case staff identifies alternative solutions when town assistance was not an option. In most instances staff was able to make referrals to other organizations and agencies that offered the necessary resources. These service providers included but were not limited to:

- NH Department of Health & Human Services
- Southwestern Community Services
- Social Security Administration
- NH Employment Security
- Charlestown Food Pantry
- Charlestown Area Christmas Fund
- Local Churches
- Partners in Health
- Community Alliance Transportation and Volunteer Driver Programs
- Turning Points Network

In 2013 staff worked closely with more than (55) individual landlords, organizations, vendors and churches to serve the Charlestown Community. Staff also increased visibility by posting Town Assistance and program information for, energy assistance, food, housing, homeless prevention and homeless services in Our Town Paper, on Community Bulletin Boards in the Library and on the Town's Website.

CAHS is dedicated to promoting independence and quality of life. Adhering to those principals, we work to promote and encourage self-sufficiency and wellness while ensuring that the NH laws governing Town Assistance and the Town's Guidelines for providing assistance are followed. As part of providing oversight of Town Assistance, CAHS maintains membership in the NH Local Welfare Administrators Association. This organization provides guidance, resources and training on all subjects pertaining to Town Assistance. Staff attends regular meetings to stay informed of policy, guidelines, laws and procedures that govern Town Assistance. Staff also routinely attends meetings with area service providers to stay informed of the most current available services and supports to supplement or replace dependence on Town Assistance.

In addition to regular office hours our staff is available to residents in emergency situations outside those hours by calling 1-800-894-8400, Monday-Friday 8:00am – 4:30pm excluding holidays. To help maintain confidentiality applications are available on the wall outside the door of the Health and Human Service Office. Additionally, applications are still available at the Selectmen's Office and on the Town's website.

CAHS appreciates the opportunity to provide administrative oversight of this program for Charlestown residents and we look forward to continuing our relationship with the Town for many years to come.

Respectfully submitted,
Alecia Farquhar, Town Welfare Administrator

HCS – HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES

Report to the Town of

CHARLESTOWN

2013

Annual Report

In 2013, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Charlestown. The following information represents HCS's activities in Charlestown during the past twelve months.

Service Report

Services Offered	Services Provided
Nursing.....	1,421 Visits
Physical Therapy.....	553 Visits
Occupational Therapy.....	303 Visits
Medical Social Work.....	187 Visits
Home Health Aide.....	759 Visits
Child Health and Prenatal Care.....	2 Hours
Chronic Care.....	2,885 Hours
Health Promotion Clinics.....	14 Hours

Total Unduplicated Residents Served: 160

Hospice services, regularly scheduled "Nurse Is In" clinics and Foot Care clinics are also available to residents. Town funding partially supports these services.

Financial Report

The actual cost of all services provided in 2013 with all funding sources is \$623,258.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2014, we request an appropriation of \$24,500.00 to continue to be available for home care services in Charlestown.

For information about services, residents may call (603) 826-3322, or visit www.HCSservices.org or drop in for consultation at Walk In Wednesday at our HCS Charlestown Office on Arbor Way on the first Wednesday of every month from 3:00 PM to 5:00 PM.

Thank you for your continuing support of home care services.

FRIENDLY MEALS

2013 was another truly wonderful year at the Friendly Meals. Our 26th year is another year of good fellowship and fun times as we break bread together every Tuesday and Thursday at 11 o'clockish at the Alstead Fire Station. People come from all the towns to enjoy a nutritious full course home cooked meal, cooked and served with love. Many of the folks who come live alone and enjoy being with other folks. They have fun together and enjoy each others company. Friendly Meals is food for the body and food for the spirit.

The spirit of happy volunteerism is alive and well and living at the Friendly Meals. The dedicated group of volunteers has made the meals program successful for these 26 years. Many of the wonderful folks have been volunteering for the 26 years or most of them. Volunteers transport food from the storage area in Langdon to the kitchen, they help cook and transport the cooked food to the Fire Station, and they set up the meal site, serve the meals, prepare the meals on wheels, deliver all the meals on wheels, and clean up. These wonderful giving volunteers have brought good meals and much joy and love into the lives of so many people.

In 2013 we provided 27,306 hot meals to individuals in all the five towns in the Fall Mountain area. We averaged delivering 195 to 200 meals each Tuesday and Thursday to people in all the towns. The meals help people have good healthy home cooked food and allows them to stay in their homes. It is good to have someone stopping buy to bring the meals and to talk for a bit. People look forward to having the meals and the visit. We are so blessed to have so many folks who give of their hearts and time to deliver all the meals twice a week. It is a beautiful gift.

We are so grateful to the Town of Alstead for the use of the Alstead Fire Station these 26 years and for the use of the building on Bragg Lane for our kitchen. It has been such a wonderful gift that has touched the lives of so many people over these many years. We are thankful to the Town of Langdon for donating the use of the space adjacent to the Foodshelf for the storage of food before we take it to the kitchen. It works well. We are thankful for the many donations and volunteers that helped repair the kitchen after the truck fire. The outpouring of caring and generosity was wonderful. Thanks to the kindness of the Masons we were able to cook at St. Paul's Masonic Lodge until our kitchen was back in operation. It was quickly repaired and all is well.

Last summer we were blessed with many delicious fresh vegetable and fruit from our local farmers and gardeners. The people loved them. Fresh produce is so healthy and tastes so good.

The Friendly Meals is entirely supported by local donations. We do not receive any state or federal assistance. We do get a little government surplus. All donations are used to purchase food, supplies for serving the food and vehicle maintenance. The Friendly Meals has no administrative costs. We are thankful for the many people and groups that donate to us and help make the Friendly Meals possible for all our folks.

Once again for the 17th year the Friendly Meals is participating in the Feinstein Million Dollar Challenge Against Hunger. All monetary donations, each food item donated, and all pledges will count toward the grant. The Challenge is from March 1st to April 30th. We hope and pray we will do well as we always have.

Thank you for your continued support and kindness these 26 years. Many people's lives have been touched and blessed by the meals program. It means so much to so many.

2014 will be another wonderful year of sharing meals together every Tuesday and Thursday.

Respectfully submitted,
Mary Lou Huffling, Director

FALL MOUNTAIN FOOD SHELF

2013 was a very heart warming year. It was filled with much love, generosity, and caring for others. The spirit of kindness and reaching out to help others in need was very much alive in the Fall Mt area and in the hearts of our many donors.

In 2013 many more people needing help with food came to the Foodshelf than ever before. We were so thankful we never had to turn anyone away because we didn't have food to give them. Thanks to the many, many donors we had enough food to feed all who came to us for help. We do not receive any state or federal funding so we rely on our local support. All monies donated are used to purchase food, toilet paper, and our vehicle maintenance cost. The Foodshelf has no administrative costs.

In 2013, 15,909 times families came to the Foodshelf sites for food. These families included 46,102 individuals. We provided them with approximately 1,459,148 nutritious meals. Everyone who came left with a good supply of nutritious food and feeling cared about. The Foodshelf provides food for the body and food for the spirit. We were so blessed we were able to provide 1,159 Thanksgiving dinner boxes at both our sites and 995 Christmas dinner boxes. People were so happy to receive the wonderful boxes filled with holiday foods for their family. Christmas and Thanksgiving are the two most special family days for sharing a meal together in America today. We were able to help the needy families have a wonderful dinner to celebrate with their loved ones. There were many tears and smiles of joy when they picked up their dinner boxes.

We at the Foodshelf and those we serve are truly grateful to the towns for their continued support. We are very thankful for the towns of Charlestown and Langdon for providing space for our sites. Both sites are very accessible for our clients and provide adequate parking for loading their groceries. Both sites make unloading truck loads of food convenient. With the need for food so great we often will get a 5000 to 7000 pound load of food to unload. We are also very thankful to the towns of Walpole, Acworth and Alstead for their monetary support.

We realize how blessed we are when we think of the many families and individuals, local businesses, churches (many who do monthly food collections), organizations, our schools and their staff, the Girl Scouts, Boy Scouts, 4H Groups, and others who did such tremendous food and monetary collections. It is a phenomenal community effort that makes it all come together so the needs of our neighbors for food are met. We are grateful for the Town of Walpole Reuse Center for providing us with banana boxes, egg cartons and plastic bags which are very helpful.

For the 6th year, our "Grow a Row for the Foodshelf" was a wonderful success. Many local farmers especially Pete's Stand and Green Wagon Farm and many local families and gardening groups regularly donated many varieties and large quantities of fresh local grown produce. Our clients were so excited and grateful to have fresh vegetables and fruit to eat. Many families canned and froze some of the veggies and fruit to have for the winter. Our pickle man made at least 100 jars of pickles and relish to share with the families who come for food. We distribute donated canning jars and freezer bags to those interested in preserving. Many local farmers and gardeners are looking forward to sharing their gifts of produce with us. What a wonderful gift to so many of our neighbors.

FALL MOUNTAIN FOOD SHELF

Through out the year we have benefited greatly from the bread and produce donated by Black River Produce, Bouyea-Fassetts Bakery in Keene, Shaws, Price Chopper, and a Vermont Bakery. We also greatly appreciate the support given to us by Mr.G's, the NH Food Bank, Walmart, and we have been receiving government surplus to help with our food supply. Our Great Provider is always taking care of those we serve. We have never had to turn anyone away because we didn't have enough food.

One of our biggest blessings and what makes it possible for us to help our needy neighbors is all the wonderful volunteers. Our volunteers are truly dedicated and put much love and caring into helping our clients. They all work hard and together to make it all happen. Some do trucking, some ordering, some loading and unloading truckloads of food (sometimes 6,000 to 7,000 pounds of food), shopping, stocking shelves and freezers, paper work, and helping our clients. It all comes together to make it a very positive experience for people in need to come to the Foodshelf. They leave with a good supply of nutritious food and feeling cared for and happy they came.

In the fall a NH family foundation challenged us to raise \$20,000 for food and they would match it. Thanks to all the generous people who care so much we met the challenge before Thanksgiving. The challenge has been such a blessing because it has greatly helped us keep a steady supply of food. We are grateful to all who contributed.

For the 17th year we will once again participate in the Feinstein Foundation "Million Dollar Challenge Against Hunger". The challenge is from March 1 to April 30th. All monetary donations and each donated food item counts as a dollar toward the proportional matching grant. This year Allen Feinstein is allowing us to take pledges of donations and count them toward the grant. Everyone is always so generous and caring during this time. It helps so very much. We hope and pray there will be many food drives. The numbers of food items donated add up quickly. It is always such a wonderful feeling knowing people care so much.

Thank you all so very much for the kind and generous support you gave the Foodshelf and those we served in 2013 and throughout our 30 plus years. It is so heartwarming to be part of such caring and loving communities where people truly care about the well being of others. If the rest of the world was like our area what a world it would be. Many blessings to everyone for this year!

Respectfully submitted,
Mary Lou Huffling, Director

CONSERVATION COMMISSION

The Charlestown Conservation Commission (CCC) meets on the third Monday of each month at 7:00PM in the Community Room below the library. The public is encouraged to attend.

2013 was a typical year for the CCC. We continued regular maintenance on the trails we manage, removing fallen branches and trees. Walking the trails are a great way to see what the woods of Charlestown have to offer while also getting some exercise. Trail maps are available for purchase in the Selectboard office. You can also go to the CCC page on the town website where there is a link to our trails online.

2013 also saw a public presentation on Invasive Species, held in the Community Room and put together by Lionel Chute from the Sullivan County Conservation District.

2013 was unique for our area in that certain Hydro Electric Dams, the one in Bellows Falls included, are coming up for relicensing. Richard Holmes from our commission submitted comments to the FERC, the Federal Energy Regulatory Commission. 2013 was the first of a five year period for the relicensing. We will continue to work as needed providing comments and input on the process.

Annual projects the CCC were involved with included the semi-annual Adopt-a-Highway clean-up along Rt. 12, the yearly monitoring of the LCIP (Land Conservation Investment Program) easements held by the town, and our annual Green Up Day event. Green up day is the first Saturday in May of each year. Many thanks to the people who volunteered their time picking up trash. This includes the 4-H, local Cub Scout Pack 31, Town of Charlestown Highway Department workers, and many public citizens. A thank you also goes out to the local businesses and the VFW for their time and donations, providing food for the volunteers.

Respectfully submitted,

Steven Dumont

Chairman, Charlestown Conservation Commission

HERITAGE COMMISSION

The *Third History of Charlestown*, after three years of intensive work by many people, was published and offered for sale in June. The response to the book has been positive, and both local sales and sales by mail have done well.

The seventh-grade essay contest at the Charlestown Middle School did not take place in 2013, but will appear in a new format in 2014. Each of the three grades will have a separate contest, and plaques and small cash awards will be given to the winners in each grade. The prize-winning essays will be read at a special assembly at the school.

The project of placing benches on Main Street is continuing, and stones have been purchased for placement under the benches. We hope to place two more benches in 2014.

Despite our efforts to find a way for the Hassam House to remain on Main Street, the house was removed in order to build a new Jiffy Mart on the property. Wayne McCutcheon of Claremont worked out a plan whereby the house was dismantled and stored on his property in town. The house will be reassembled at a later date, but it is still a sad loss to Charlestown's National Register District. One bright spot in preservation efforts took place when St. Pierre, Inc. altered their plans to demolish a historic property in North Charlestown's National Register District. Our commission was pleased to speak on St. Pierre's behalf when they sought Planning Board approval to preserve the house.

In addition to attending Planning Board meetings and taking part in the Jiffy Mart discussions, we monitored the meetings with Dollar General and spoke of the importance of keeping our Main Street attractive and trying to make new additions blend in with the community and the historic buildings that are already here.

Due to the concern of many residents who attended the Planning Board meetings, there will be an article on the warrant in 2014 to allow townspeople to vote on whether or not historic districts should be established for both of the National Register Districts. This would allow the Heritage Commission, working with the Planning Board, to develop guidelines regarding historic buildings. All such guidelines would have to be voted on by the town, similar to zoning changes.

The Heritage Commission is working with the Cemetery Department in sponsoring Duncan Spilsbury with his Eagle Scout project in the oldest section of Forest Hill Cemetery. Duncan is mapping and copying the information on each stone. He will build an information board in the cemetery so that visitors searching for early settlers will be able to locate their graves easily.

Bronze plaques have been purchased for the town's buildings in the National Register District on Main Street and will be placed next spring.

The Charlestown Heritage Commission

Joyce Higgins, Chair

Susan Richardson

Susan Coleman

Brenda Ferland, Selectboard

Wesley Van Velsor

Joanne Hipp

James Furman

Barbara Jones, Honorary Member

TREE COMMITTEE

Our busy year began with the design and completion of the beautiful planters in front of Dan's Max Saver. Jim Purington did an outstanding job of executing our vision. As soon as they were completed, we planted them with annuals that bloomed all summer into the fall.

Our main project for this year was the area surrounding the new Historic District sign on the north end of Main Street. Curbing was placed around the area by the Highway Department last year, the Tree Committee members then cleared the grass, amended the soil and planted two globe arborvitae and four Rugosa rose bushes. The area was then mulched and watered twice a week throughout the summer and fall.

We were contacted by the Medical Building Board in the summer requesting our assistance in trimming the shrubs and clearing the brush around the building. The four Tree Committee members spent two days accomplishing this task.

Our arborist fertilized seven elm trees and two maples. Several maples were pruned and one maple, south of the Unitarian Church, was removed due to disease.

Last spring we planted three more Liberty Elms along Main Street and one on the north side of Sullivan Street, completing our multi-year elm planting project.

In September we met with the Selectboard to discuss and review our Mission Statement, short and long term goals and administrative concerns.

The Tree Committee would like to thank the following for their contributions of time and money: The Rotary Club, The Medical Building Board, The Highway Department, The Selectboard, Hemingway's and St. Pierre's, Inc.

Sadly, our year ended with the loss of one of our charter members, Eric Lutz. Eric worked tirelessly with us, even planting flowers from his wheelchair. We will miss his enthusiasm, optimism and hard work for this committee and his community.

Respectively Submitted,
Judy Murray
Jim Fowler
Aare Ilves
Pat Royce

TOWN HALL COMMITTEE

Our Capital Campaign was successful during 2013 and enough funds were raised to install new storm windows and refurbish the (now) interior, original windows throughout the second floor and many on the first floor. While the installation process has been stalled by the bitter winter weather; the stripping, glazing and painting of the windows has continued under the supervision of Doug Scott. We received a six month extension from LCHIP to complete this project and our new goal is early Spring. We had a cash balance at yearend of \$9812 and \$10000.00 due from our Grant to complete this phase of the project.

Our heartfelt thanks to the volunteers from Foursquare Church who continue to be a source of inspiration, as well as, incredible painters. We will be completing the front SW meeting room this spring with their assistance. Our wish list includes new lighting fixtures for this room once the Lutz Memorial Door Project is completed by the Rotary Club. John Murray, who heads up the Rotary fundraising for the doors, would welcome your inquiries and financial pledges.

The Committee will continue to meet as needed to review the priorities for fundraising and maintenance budgets. We all agree the pigeon flock needs to be inspired to relocate but desperately need access to a man-lift to set the plan in action. In 2014 we hope to see this successfully resolved as well as the installation of a heating system for the upstairs grand hall.

We thank each individual and organization who has donated money and time in assisting with our efforts and look forward to planning an event to celebrate the Project's completion this summer. There will always be projects that will take a variety of skills and many hands to accomplish. Please call on any of our members to volunteer your special skills or time.

THC EXECUTIVE BOARD

River Theater Company: Theresa Goodwin-Norman (Chair), Heidi Fagan

Historical Society: Judi Baraly, Judy Petre

Rotary Club: Daryl Royce, John Bruno

Heritage Commission: Joyce Higgins

Town of Charlestown: Brenda Ferland, Steven Neill, David Edkins

HISTORICAL SOCIETY

We continued to offer historical programs every other month during 2013. The program schedule is posted on our bulletin board to the right of the front doors of the Town Hall and brochures are available there, in Town offices and in the Archives. The Archives are open each Tuesday morning from 9 am to noon where you can find Marge Reed and Judy Petre carefully sorting, identifying and filing new additions and assisting people with research.

The annual Antique Show was not held due to a lack of vendors; however, the Town Wide Yard Sale in July once again attracted wonderful crowds. We accept donations of household items, furniture and books for this fundraiser, so please remember us when you clean out a closet or attic! We can also arrange to have items picked up and stored for you.

Our annual Arts & Crafts Expo showcases wonderful local artists and craftspeople and their creations. We continue this event as a way to raise funds for the Town Hall renovations. One goal this year is to see if there is sufficient interest in organizing a town-wide holiday event for early December in hopes of drawing more people from outside Town. We hope you will share your thoughts at one of our meetings this spring.

The Judge's Daughter, based on the diary kept by Mary Cushing, went on sale during 2013 and all proceeds benefit the Historical Society. Transcribed and footnoted by CHS members Joyce Higgins, Marianne Marsha, and Marge Reed, we were very proud to host the authors for a program on their accomplishment. The book is available at area bookstores, as well as the Archives, and makes a wonderful gift. Perhaps it will inspire a future generation of journal keepers.

Upcoming programs include a presentation by the River Theater Company on playwright, Charles Hoyt (March 16th) and our spring show and tell Town Treasures (April 20th). All programs are free and open to the public, so we sincerely hope you will put our events on your calendar and plan to join us.

The Historical Society is made up of individuals who treasure the history of our Town and region. This shared interest crosses generations and welcomes any level of participation. Please put our meeting dates on your calendar for 2014 and join us.

Judi Baraly, President, CHS

AMBULANCE DEPARTMENT

The goal of the Charlestown Ambulance Department is to provide top notch care to our patients, and to support our community and neighbors. We had another busy year in Charlestown for 2013, with over 400 calls. We were also able to provide mutual aid coverage for our neighbors, as they have done for us. Our ambulance personnel participated in community activities over the past year, like the annual Memorial Day Parade and the 2nd Grade Kids & Cops program. It is always a pleasure working next to members of all ages in our town and to give back to the community!

On another exciting note we took delivery of our new ambulance! Again we would like to thank everyone for their donations to the ambulance service and continued support. Through your support we are able to offer Advanced Life Support (ALS), specialized equipment, personnel training, and other items that benefit the service and our town. A huge thank you to our neighbors that donated their time and materials to paint the ambulance barn! It looks fantastic and we couldn't be more appreciative. The lovely notes and cards sent to us by patients and their families are appreciated and serve as reminders of why we do what we do. It's because of you, our neighbors, that we strive to provide the best possible care. It is always a pleasure to serve the town, provide patient care, and participate in community activities. We look forward to another successful year and wish everybody a healthy and safe 2014.

Respectfully submitted,
Anthony Giordano, NREMT-Basic
Director, Charlestown Ambulance Service

POLICE DEPARTMENT

This year marked the end of an era for the Charlestown Police Department. At the end of the year we said goodbye to our longtime and beloved Chief, Edward Smith. Chief Smith worked hard up to the last minute of his last shift on December 31, 2013. His hard work and dedication will be missed by the Town of Charlestown, his employees, and other individuals in the law enforcement community.

The Charlestown Police Department continued to dispatch for the Towns of Acworth and Langdon Police Department's as well as the Charlestown Ambulance. The dispatch center handled 5,091 calls for service.

We continue our process of finishing off our downstairs area to include a permanent booking room, interview room, and evidence storage. At years end we have the insulation, framing, and sprinkler system in place and we are ready for the next phase.

During 2013 the department was fully staffed with both full time dispatchers and full time police officers however we were short staffed on the part-time side of the staff causing our full-time staff to work overtime more often. We were faced with many challenges throughout the year that required us to cover more than our regularly scheduled shifts.

During the course of the year we had 106 arrests, 720 motor vehicle stops, and we covered 72 motor vehicle crashes.

We thank you for your continued support and look forward to serving our community in 2014.

Respectfully submitted,
Patrick Connors, Chief of Police

FIRE DEPARTMENT

The Department answered 189 calls for assistance in 2013 including brush and structure fires, traffic control and accident extrication and providing assistance to other towns under mutual aid.

We sponsored a course on railroad derailments this past year that was attended by 150 responders from Putney, White River Jct. as well as many NH area firefighters. My thanks to John McCann for organizing this course. Two of our three meetings per month involve in-house training or drills. Capt. Harold Rock has shown excellent leadership in organizing these sessions with able assistance from our lieutenants Ken Arkell, Joe Carter and Shawn O'Hearne. In addition, six members are attending the First Responders course which will further strengthen our ability to assist the Charlestown Ambulance and Police Department at accident scenes. Thanks also to Assistant Chief Mark LaFlam who covers calls and in-house meetings so I can attend meetings and courses myself. I am very proud of our team.

While our membership is fairly stable we are always on the lookout for new recruits who are interested in community service and learning new skills. Our experienced team members willingly share their knowledge as they understand we need to continually build our strength to be of service to the Town. The best time for informal conversations to explore the possibility of working with us is to come to the Fire Department any Sunday morning.

The Old Number 4 Fire & Hose will continue fundraisers this spring. We love to cook for you and have the chance to show you our trucks and equipment! Thank you for supporting our Breakfasts at the station, Safety Day and Open House activities.

Respectfully Submitted,
Chief Charles Baraly

EMERGENCY MANAGEMENT

Our area was again fortunate and 2013 was without widespread incidents or casualties. We have used the time wisely to continue updating our Hazard Mitigation Plan and to begin the same process on our local Emergency Operations Plan. This review process maintains the Department training standards at a required level to be prepared to meet any challenges thrown our way by Mother Nature or manmade disasters.

The train derailment in Canada increased awareness of the train traffic through Charlestown where there have been incidents in the past. This has increased focus on training for this type of incident as evidenced by the attendance of the derailment class the Fire Department sponsored. One of our goals during 2014 is to formulate a shelter plan to meet the needs of our community. I will be meeting with the school district, local churches and Town officials as we move forward in the grant process to evaluate the most cost effective method of ensuring a safe place for people to stay during a power failure or other need for mass evacuation.

Respectfully Submitted,
Charles Baraly

BUILDING / FIRE INSPECTOR

As Building and Fire Inspector it has been a pleasure to work with the citizens of Charlestown. In general the citizens comply with the rules and regulations of ICC and cooperate in obtaining permits through the Selectboard's Office. A list of rules and permit fees are available to anyone. The State ICC books are available for review in the Selectboard's Office and the Library for interested parties.

The Town of Charlestown is a member of ICC (International Code Council), The National Fire Protection Association (NFPA). National Electrical Code and NH Building Official Association.

In 2013 there were 95 Building Permits issued for additions, alterations and renovations to residential and commercial structures. Several permits were issued for upgrading of electrical services and plumbing. Five permits were issued for construction of frame homes and several permits for manufactured homes. I work closely with contractors, electricians and plumbers to bring all structures up to State and IRC/IBC codes. I attended code update meetings as they became available. We adopted the updated codes 2009 and also NEC 2011.

Just a reminder, it is required that all manufactured housing new and old being moved or re-located in Town will require hard wired smoke detectors with battery back-up in each sleeping area and hallways, CO detectors will also be required.

It is now mandatory to file an application to install oil burning equipment (RSA 153:5). All new outdoor wood boilers, pellet stoves, and indoor wood, pellet stoves require a Fire Inspection Permit. Additionally, inspections of foster/day care and Town buildings are done on a regular basis.

All demolition or renovations will require an asbestos inspection by a State certified asbestos inspector. This is a State requirement pursuant to RSA 141-E and the N.H. Code of Administrative Rules. Permit fees in 2013 brought in \$5,280.16 to offset the costs associated with building inspections.

Please note that any new homes, additions, basement finish or interior closed wall construction with rough plumbing or electrical concealed, must be inspected before the wall finish is installed. A final inspection is required before occupancy.

FIRE RAPID ENTRY SYSTEM (Knox Box) has been added as a requirement to new two-family, multi-family and commercial buildings.

The position of Building Inspector/Code Enforcement Officer is part-time only. As such, I am available two days each week in the office, Mondays and Wednesdays from 4:00 PM to 6:00 PM. For inspections, I'm usually available most days by calling the office, with follow up on the same day or next day by leaving a message at 826-4400.

Respectfully submitted,
Jon B. LeClair
Building/Deputy Health/Fire Inspector

SCHEDULE OF TOWN-OWNED PROPERTY

	Description	Acreage	Map/Lot	Value
Land	Chase Circle	2.48	103-021	28,900
L/B	Lovers Lane Well - Bull Run	16.56	105-001	70,900
L/B	58 Michael Ave	3.10	106-056	33,000
L/B	Patch Park	14.00	112-018	63,400
L/B	Ambulance Building - Springfield Road	0.34	113-014	146,500
Land	Pinecrest Cemetery	7.80	114-009	41,000
Land	E/S Old Springfield Road	8.00	116-034	41,400
L/B	Transfer Station	5.10	116-041	35,600
L/B	Claremont Road	12.90	116-042	97,100
L/B	Police Station	3.80	117-056	464,000
L/B	Fire Station	0.47	117-057	318,100
Land	South of Transfer Station	29.20	117-076	72,500
L/B	Highway Garage	0.79	118-009	124,900
L/B	Library/Municipal Building	0.72	118-079	550,900
L/B	Bakery Building	0.12	118-080	181,300
L/B	Town Hall & Water Department	0.25	118-111	480,400
L/B	Forest Hill Cemetery	8.90	118-137	40,400
Land	Briggs Hill Road	0.51	118-148	24,200
L/B	Medical Center	0.32	118-179	176,100
Land	East St. Tennis Court	0.44	118-198	31,600
L/B	East St. Swimming Pool	13.35	119-020	260,100
Land	Main Street	0.11	119-031	2,000
L/B	Hope Hill Cemetery	10.70	207-027	50,100
Land	Hubbard Hill Cemetery	0.46	208-001	2,200
Land	Morse Hill Road	0.91	209-013	24,200
L/B	North Charlestown Well	0.22	210-012	70,200
Land	Unity Stage Road	0.96	210-049	13,800
Land	Egypt Road	0.07	210-057	1,800
Land	Wheeler Rand Road	2.40	210-063	27,700
Land	Claremont Road	0.37	213-001	23,200
Building	82 Salt Shed Road	0.00	213-019-001	1,500
L/B	Wheeler Rand Road	1.40	213-026	28,100
Land	Unity Stage Road	11.00	214-007	35,500
Land	Borough Road	20.9	220-001	25,800
Land	Borough Road	1.50	223-003	22,800
Land	Hall's Pond Road	19.00	223-007	57,800
L/B	Borough Road	0.12	223-011	19,400
Land	Off North Hemlock Road	2.00	228-005	22,900
Land	North Hemlock Road Well	5.60	228-006	1,092,800
Land	North Hemlock Road Reservoir	29.00	229-020	77,800
Land	North Hemlock Road Reservoir	165.00	229-021	284,200
Land	Off Hall's Pond Road	46.00	230-007	22,400
Land	Hall's Pond Road	121.00	230-008	52,400
Building	5 Breakneck Hill Road	0.00	233-051-001	1,400
L/B	Springfield Road Pump Station	0.38	234-003	65,400
Land	South Main Street	0.12	235-006	9,800
L/B	Wastewater Treatment Facility	20.00	235-019	2,183,200
Land	Birch Drive	0.11	236-002	7,800
Land	Hackett Swamp Road	8.84	236-009	33,600
Land	Off South Hemlock Road	53.00	242-002	105,000
TOTAL		650.32		7,647,100

BIRTHS 2013

CHILD'S NAME	DOB	PLACE OF BIRTH	PARENTS
Navan, Brandon Otto	01/04/13	Lebanon, NH	Navan, Wright & Christina
Bridge, Olivia Leigh	01/16/13	Lebanon, NH	Bridge, Alister & Jennifer
Hooper, Nevaeh Marie	03/11/13	Lebanon, NH	Hooper, Adam & Chapman, Sarai
Herrington, Amelia Mae	04/02/13	Keene, NH	Herrington, Michael & Michelle
Smith, Madeleine Sophia	04/11/13	Keene, NH	Smith, Michael & Heather
Markham, Neil Elliott	04/27/13	Keene, NH	Markham, Rafe & Tucker, Elizabeth
Wilson, Giles Andrew	05/04/13	Lebanon, NH	Wilson, Dale & Rachel
Shepa, Evelyn	05/05/13	Lebanon, NH	Shepa, Brian & Jessica
Burroughs, Memphis Ian	05/05/13	Swanzey, NH	Burroughs, Jason & Heidi
Champney, Parker James Calvin	05/07/13	Lebanon, NH	Champney, Trevor & Jamie
Carrier, Natalie Rae	05/21/13	Lebanon, NH	Carrier, Jr David & Allard, Kaci
Dumont, Gabriella Marie	06/11/13	Lebanon, NH	Dumont, Steven & Summer
Morway, Isbella Sky	06/12/13	Lebanon, NH	Morway, Steven & Truell, Caitlin
Steel, Madalynn Marie	08/05/13	Lebanon, NH	Steel, Kevin & Natasha
Gokey, Brayden Norman	08/30/13	Lebanon, NH	Gokey, Robert & Langford, Christine
Ovitt-Meyers, Kaylynn May	09/09/13	Lebanon, NH	Ovitt-Farr, Kathryn
Madore, Bryson Joseph	09/18/13	Keene, NH	Madore, Travis & Benjamin, Michelle
Bard, Isabella Obera-Grace	10/16/13	Keene, NH	Bard, Jason & Hartwell, Jill
Thatcher, Mariena Rose	10/31/13	Lebanon, NH	Thatcher, Adam & St Pierre, Haley
Stone, Sofia Casey	11/20/13	Lebanon, NH	Stone, Shane & Anna
Morin, Orion James	12/02/13	Manchester, NH	Morin, Dana & Bowles, Sara
Ruggles, Liam Proctor	12/04/13	Lebanon, NH	Ruggles, Johnathan & Underwood, Brittany
Riggs, Aiden Michael	12/18/13	Lebanon, NH	Riggs, Jennifer
Elsesser, Benson Richard	12/21/13	Keene, NH	Elsesser, Matthew & Lindsey

MARRIAGES 2013

SPOUSES	RESIDENCE	PLACE OF MARRIAGE	DATE
Howard, Charles A Radford, Terri L	Charlestown, NH Charlestown, NH	Charlestown, NH	01/01/13
Bailey, Stephen J Slack, Amy L	Charlestown, NH Charlestown, NH	Charlestown, NH	02/21/13
Goodrich, Darren S Russell, Billie J	Charlestown, NH Charlestown, NH	Charlestown, NH	04/20/13
Anderson, Devin R Whitaker, Heidi J	Charlestown, NH Charlestown, NH	Keene, NH	05/04/13
Carley, Michael A Boucher, Alice A	Charlestown, NH Charlestown, NH	Unity, NH	05/18/13
Whitney, Stephen C Forsaith, Cammy R	Claremont, NH Charlestown, NH	Claremont, NH	06/08/13
Neill, Garret S Robinson, Christy L	Charlestown, NH Charlestown, NH	Charlestown, NH	06/22/13
Prozzo, Emmett J Baker, Rachel N	Rochester, NY Charlestown, NH	Cornish, NH	06/29/13
Loubier, Douglas W Dellaripa, Shawna L	Charlestown, NH Charlestown, NH	Charlestown, NH	07/07/13
Morway, III Robert A Aremburg, Jenna S	Charlestown, NH Charlestown, NH	Unity, NH	07/13/13
Walker, Karen A Balcom, James R	Charlestown, NH Charlestown, NH	Charlestown, NH	07/19/13
Pederson, Dale A Bergeron, Dawn L	Charlestown, NH Charlestown, NH	Hampton, NH	07/28/13
Sanders, Jason L Woodward, Diane R	Charlestown, NH Charlestown, NH	Walpole, NH	08/03/13

MARRIAGES 2013

SPOUSES	RESIDENCE	PLACE OF MARRIAGE	DATE
Hawkins, Gregory S Harvey, Kristy L	Chester, VT Charlestown, NH	Charlestown, NH	08/17/13
Guerriere, Patrick M Vigneau, Kelly A	Charlestown, NH Charlestown, NH	Walpole, NH	08/17/13
Snide, Roy D Utton, Melissa L	Springfield, VT Charlestown, NH	Laconia, NH	08/31/13
Partlow, Rolanda J Shepard, Wendell L	Charlestown, NH Charlestown, NH	Claremont, NH	09/21/13
Blair, Mark A Flanders, Noelle E	Charlestown, NH Charlestown, NH	Walpole, NH	09/28/13
Chamberlain, Joshua P Sherman, Amanda K	Charlestown, NH Charlestown, NH	Sunapee, NH	09/28/13
Bushway, Shawn E Wallace, Amber D	Charlestown, NH Charlestown, NH	Charlestown, NH	10/05/13
Paradis, Angela E Devost, Jason R	Charlestown, NH Charlestown, NH	Charlestown, NH	10/12/13
Snelling, Jesse S Gutierrez, Tiffany E	Charlestown, NH Westminster Station, N	Walpole, NH	10/26/13
Poland, Benjamin R Clark, Amber M	Charlestown, NH Charlestown, NH	Charlestown, NH	10/26/13
Franks, Jeremiah P Laclair, Carmen D	Charlestown, NH Charlestown, NH	Claremont, NH	12/21/13
Young, Darren A Burns, Tammy M	Charlestown, NH Charlestown, NH	Charlestown, NH	12/31/13

DEATH 2012

DECEASED	DATE	PLACE
Jewell, Sr., Peter	09/04/12	Hartford, VT

DEATHS 2013

DECEASED	DATE	PLACE
LaBounty, Elaine	01/12/13	Charlestown, NH
Honulik, Jr., John	01/22/13	Lebanon, NH
Higley, Elaine	01/23/13	Unity, NH
Da Costa, Miguel	01/24/13	Claremont, NH
Bashaw, Dorothy	01/26/13	Charlestown, NH
Michaud, Peter	02/02/13	Lebanon, NH
Haskell, Deborah	02/07/13	Claremont, NH
Beswick, Larry	02/07/13	Claremont, NH
Rumrill, Marion	02/17/13	Windsor, VT
Armstrong, Carolyn	02/18/13	Charlestown, NH
Weeks, Dorothea	03/05/13	Springfield, VT
Fenderson, Marjorie	03/13/13	Springfield, VT
French, Eleanor	03/13/13	Newport, NH
Litchfield, Kelly	04/01/13	Charlestown, NH
Seale, Winona	04/01/13	Gotha, FL
Williams, Harland	04/04/13	Westmoreland, NH
Rand, Edwin	04/08/13	Charlestown, NH
Whitcomb, Mary Jo	04/10/13	Charlestown, NH
Colburne, Myrtle	04/20/13	Lebanon, NH
Bolaski, Pearl	04/25/13	Springfield, VT
Stetson, Anna	04/25/13	Lebanon, NH
Brewer, Evelyn	04/25/13	Charlestown, NH
Beauregard, Natalie	05/01/13	Lebanon, NH
Miklaszewicz, John	05/04/13	Claremont, NH
Perry, Catherine	05/16/13	Bedford, NH
Freese, Barbara	05/25/13	Concord, NH
Mitchell, Melvyn	05/05/13	Lebanon, NH
Smith, James	05/05/13	Charlestown, NH
Colburn, Mona	05/08/13	Charlestown, NH
Bascom, Merton	05/09/13	Lebanon, NH
Rose, Phyllis	05/12/13	Hanover, NH

DEATHS 2013

DECEASED	DATE	PLACE
Pope, Terri	05/18/13	Morehead City, NC
Elliott, Mary	05/28/13	Claremont, NH
Smith, Catherine	05/30/13	Claremont, NH
Clark, Barbara	05/31/13	Charlestown, NH
Slutzky, Jerome	06/12/13	Claremont, NH
Burnham, Patricia	06/22/13	Charlestown, NH
Robarge, Kelly	06/27/13	Unknown
Merrill, Andrew	07/12/13	Springfield, VT
Moore, Sr., Gary	07/19/13	Claremont, NH
Hudson, Ronald	07/29/13	Charlestown, NH
Westerling, Betty	08/01/13	Claremont, NH
Stone, Chester	08/06/13	Springfield, VT
Walker, Theodore	08/09/13	Charlestown, NH
Balcom, Judith	08/14/13	Claremont, NH
Kasprzak, Robert	08/16/13	Hanover, NH
Pellerin, Charles	08/19/13	Manchester, NH
Ryan, Barbara	08/27/13	Windsor, VT
Jewell, Sr., Peter	09/04/13	Hartford, VT
Merrill, Alice	09/05/13	Lebanon, NH
Wheeler, Dolores	09/06/13	Charlestown, NH
Hayward, Richard	09/13/13	Claremont, NH
Leclair, Sherwood	09/27/13	Claremont, NH
Norman, Helene	10/14/13	Claremont, NH
Benjamin, Suzette	10/21/13	Charlestown, NH
Shepard, Arthur	10/21/13	Charlestown, NH
Plourde, Clarence	10/27/13	Charlestown, NH
Page, Ray	12/02/13	Charlestown, NH
Pollard, Floyd	12/15/13	Charlestown, NH
Bushway, Bruce	12/27/13	Charlestown, NH

WATER DEPARTMENT

Balance on hand January 1, 2013 – Money Market \$ 146,617.09

Deposits:

Rents - Current	\$	283,203.50	
Rents - Prior Years		60,359.51	
Rents Paid in Advance/Overpaid		605.36	
Interest on Delinquent Accounts		4,273.67	
Connections - Current		750.00	
Meters - Current		1,171.27	
Insurance Reimbursement		8,771.52	
Interest on Investments		442.64	
TOTAL	\$	359,577.47	\$ 506,194.56

Disbursements:

Public Works Administration	\$	2,251.40
Clerical		6,411.04
Treasurer		1,250.00
Water Commissioners		4,800.00
Water Collector		3,208.56
Admin. Health/Disability Ins		3,612.14
Admin. FICA/Medicare		1,263.33
Admin. Retirement		1,163.07
Dental Insurance		21.45
Software Support		3,032.26
Bank Fees		15.00
Educational Programs		192.00
Office Supplies, Equip, Comp		806.17
Postage		1,625.00
Water Tests		4,333.97
Salaries Full Time		72,897.14
Salaries Part Time		404.40
Overtime		7,016.33
Health/Disability Insurance		22,274.02
FICA/Medicare		5,717.73
NH Retirement		7,849.32
Unemployment/Workers' Comp		2,888.30
Dental Insurance		608.20
Audit		2,200.00
Mowing		2,730.00
Telephone		7,030.60
Contracted Services		4,585.00
Heating Oil/Propane		5,139.29

Electricity	34,207.26	
Building Maintenance	3,614.00	
Property, Vehicle Insurance	4,342.98	
Dues/Fees/Courses	805.00	
Equipment	3,625.74	
Gasoline	4,550.16	
Vehicle Maintenance and Repair	1,819.62	
Uniforms	856.82	
General Expenses	2,857.21	
Safety Equipment	687.97	
Arsenic Filtration System	7,456.00	
Meter Installation & Repair	5,309.79	
Line Installation & Repair	7,721.15	
Fire Hydrant Replacement	5,707.59	
Alarm Monitoring	789.42	
Plant Maintenance & Repair	8,513.29	
Chemicals	13,853.48	
Booster Station Maintenance	1,510.37	
Dam Maintenance	2,300.00	
Debt Principal/Interest	54,680.18	
Capital Projects	98,149.78	
Total 2013 Expenses	\$ 438,683.53	
2012 Expenses paid in 2013	4,837.57	
	\$ 443,521.10	
Encumbered - Green Mountain Well - \$87,871.25		
Reimbursed to General Fund	\$ 407,584.72	
Due to General Fund	\$ 4,903.90	
Money Market - December 31, 2013		\$ 98,610.04
Rents billed out in 2013 (less abatements)	\$ 340,798.89	
Connections, jobs, etc. billed (less abatements)	\$ 3,199.80	

WASTEWATER DEPARTMENT

Balance on hand January 1, 2013 - Money Market \$ 2,672.66

Deposits:

Rents - Current	\$	235,492.07	
Rents - Prior Years		45,988.83	
Rents - Paid in Advance/Overpaid		433.25	
Interest on Delinquent Accounts		3,580.48	
Dumping Fees – Current		12,422.60	
Interest on Investments - less fees		73.79	
		\$ 297,991.02	\$ 300,663.68

Disbursements:

Public Works Administration	\$	2,251.40
Clerical		6,409.72
Treasurer		1,250.00
Sewer Commissioners		4,800.00
Sewer Collector		3,208.56
Salaries Full Time		48,547.50
Overtime		3,515.93
Health/Disability Insurance		18,461.27
FICA/Medicare		4,974.58
NH Retirement		6,432.49
Dental Insurance		426.90
Unemployment/Workers' Comp		1,332.98
Audit		2,200.00
Mowing		2,730.00
Bank Fees		38.90
Telephone		4,671.20
Lab Fees		5,293.91
Electricity		29,586.68
Heating Oil		15,432.43
Building Maintenance		3,758.44
Software Support		2,585.26
Property, Vehicle Insurance		3,741.44
Educational Programs		228.00
Line Installation & Repair		1,168.42
Alarm Monitoring		215.99
Office Supplies		629.99
Postage		1,625.00
Equipment		1,914.04
Gasoline		3,033.47
Lagoon Maintenance		4,854.25
Vehicle Maintenance & Repair		1,281.70

Uniforms	553.25
General Expenses	1,957.84
Weed Kill	1,575.00
Safety Equipment	563.18
Debt Principal/Interest	56,912.02
Contracted Services	6,000.00
Tests	2,245.32
Chemicals	3,459.50
Capital Projects	29,030.19
Total 2013 Expenses	\$ 288,896.75
2012 Expenses paid in 2013	1,853.17
	\$ 290,749.92

Encumbered - Pine Hill Construction - \$9,600.00

Encumbered - Old Castle - \$890.50

Reimbursed to General Fund	\$ 300,000.00
Due to General Fund	\$ 123,743.05
Due to Water Account	\$ 68.63

Money Market - Dec. 31, 2013 **\$ 663.68**

Rents billed out in 2013 (less abatements)	\$ 289,655.25
Connections, jobs, billed (less abatements)	\$ 12,061.00

BALANCE SHEET
WATER & WASTEWATER FUNDS

December 31, 2013

	<u>Beginning of Year</u> Water	<u>End of Year*</u> Water	<u>Beginning of Year</u> Wastewater	<u>End of Year*</u> Wastewater
<u>Assets</u>				
Cash & Equivalents	\$ 146,617	\$ 98,610	\$ 2,673	\$ 637
Investments	-	-	-	-
Receivables - rents	60,389	58,904	46,753	50,986
Intergovernmental Rec	-	-	-	-
Interfund Receivable	22,523	7,770	-	1,853
Total Assets	<u>\$ 229,529</u>	<u>\$ 165,284</u>	<u>\$ 49,426</u>	<u>\$ 53,476</u>
<u>Liabilities & Fund Balance</u>				
Accounts Payable	\$ 4,343	\$ 3,826	\$ 1,853	\$ 284
Intergovernmental Paye	494	-	-	-
Interfund Payable	-	-	146,114	131,513
Deferred Revenue	107	107	284	-
Total Liabilities	\$ 4,944	\$ 3,933	\$ 148,251	\$ 131,797
<u>Fund Balance</u>				
Committed	159,815	73,480	-	-
Assigned	64,770	87,871	-	8,669
Unassigned	-	-	(98,825)	(86,989)
Total Fund Balances	\$ 224,585	\$ 161,351	\$ (98,825)	\$ (78,320)
Total Liabilities & Fund Balances	<u>\$ 229,529</u>	<u>\$ 165,284</u>	<u>\$ 49,426</u>	<u>\$ 53,476</u>

* These figures subject to audit

WATER & WASTEWATER DEPARTMENT

Charlestown Water:

We have two wells in Charlestown Clay Brook well and Bull Run well we operated both as needed to keep up with the demand.

Clay Brook well produced 85,361,000 gallons of water in 2013

Bull Run well produced 45,375,000 gallons of water in 2013, for a yearly total of 130,736,000 gallons of water pumped in Charlestown.

We had a very busy year replacing two fire hydrants, five frozen meters for customers, responding to ten water service leaks, and two main water line leaks, turned on or off twenty eight customers, responded to fifty nine customer requests and repaired six curb stops.

We maintained four pumping stations, flushed hydrants twice, spring and fall, read meters twice, spring and fall.

Passed all water testing and analysis.

Passed all State and Federal guidelines and inspections.

Charlestown Wastewater:

Collected 62,791,000 gallons of sewerage cleaned and treated then returned to nature.

Discharged 36,217,000 gallons of clean treated water to the Connecticut River.

Collected 150,760 gallons of sewerage from Charlestown and North Charlestown residence with septic tanks.

Passed all State and Federal permit requirements for 2013.

Pollution removal yearly average of 98.4%

Responded to five sewer complaints, assisted with three sewer service line repairs, repaired two sewer main lines, jetted and cleaned 70 % of the system.

Maintained two pumping stations and repaired one main pump seal.

Installed a new manhole on Railroad Street at Erin Court.

North Charlestown Water:

We have two wells in North Charlestown we operated both as needed to keep up with demand.

Well #1 water produced in 2013 = 5,384,600 Gallons

Well #2 water produced in 2013 = 4,305,000 Gallons

Total produced in North Charlestown 9,689,600 Gallons

We had a very busy year repairing one fire hydrant, replacing one frozen meter, responding to one water service leak, turned on or off two customers and responded to four customer request.

We maintained one pumping station, flushed hydrants twice, spring and fall, read meters twice, spring and fall.

Passed all water testing and analysis.

Passed all State and Federal guidelines and inspections.

Arsenic removal system is working nicely with a 0.007 mg/l average.

Installed new flushing hydrant on Unity Stage Road.

Respectfully Submitted

David P. Duquette

Superintendent Water and Wastewater

CHARLESTOWN TELEPHONE DIRECTORY

911 **EMERGENCY**
AMBULANCE - FIRE - POLICE **911**
EMERGENCY

Administrative Assistant	826-5368
Ambulance (non-emergency)	826-3686
Fire Department (non-emergency)	826-3311
Health Officer	826-4400
Health & Human Services	826-5266
Highway Garage	826-4421
Inspection Dept. (building, wiring, plumbing, fire)	826-4400
Planning and Zoning Board	826-5368
Police Department (non-emergency)	826-5747
Silsby Free Public Library	826-7793
Selectmen's Office	826-4400
Town Clerk/Tax Collector	826-5821
Transfer Station	826-3201
Water/Sewer Department	826-5387