



TOWN OF PLYMOUTH



OLD WEBSTER COURT HOUSE (NOW KNOWN AS THE PLYMOUTH
HISTORICAL SOCIETY) AFTER RENOVATIONS

2020 ANNUAL REPORT



TOWN OF PLYMOUTH OFFICES

web site: www.plymouth-nh.org

| | | |
|---------------------------------------|--|--------------|
| <u>Town Hall Offices:</u> | e-mail: townhall@plymouth-nh.org | 536-0036 FAX |
| Selectmen's Office: | Monday-Friday 8:00 AM - 4:30 PM | 536-1731 |
| Town Manager: | e-mail: klowe@plymouth-nh.org | 536-1731 |
| Finance/Personnel: | e-mail: finance@plymouth-nh.org | 536-1731 |
| Land Use and Planning: | e-mail: bmurphy@plymouth-nh.org | 536-1731 |
| <u>Town Clerk:</u> | Monday-Friday 8:30 AM - 4:00 PM | 536-1732 |
| | e-mail: townclerk@plymouth-nh.org | |
| <u>Tax Collector:</u> | Tues, Wed, Thurs 8:00 AM - 2:00 PM | 536-4733 |
| | e-mail: lbuffington@plymouth-nh.org | |
| <u>Police Department:</u> | | |
| Administration Office: | Monday-Friday 7:00 AM - 3:30 PM | 536-1804 |
| 334 Main Street | website: www.plymouthpd.org | 536-4008 FAX |
| <u>Fire Department:</u> | | |
| Administration Office: | Monday-Friday 8:00 AM - 4:00 PM | 536-1253 |
| 42 Highland (Fire Station) | e-mail: jmcgibney3@plymouth.edu | 536-0035 FAX |
| <u>Highway Department:</u> | | |
| Administration Office: | Monday-Friday 7:00 AM - 3:30 PM | 536-1623 |
| Highway Garage | email: plymouthhighway1@roadrunner.com | |
| <u>Recycling Center:</u> | | |
| Administration Office: | Tues. Th. Fri. Sat 8:00 AM - 4:00 PM | 536-2378 |
| Beech Hill Road | Sunday 8:00 AM - 1:00 PM | |
| | e-mail: recyclingmanager@plymouth-nh.org | |
| <u>Parks & Recreation:</u> | | |
| Administration Office: | Monday-Friday 8:00 AM - 4:00 PM | 536-1397 |
| 43 Old Ward Bridge Rd. | Summer Hours 7:30 AM - 3:30 PM | 536-9085 FAX |
| | e-mail: parkrec@plymouth-nh.org | |
| <u>Pease Public Library:</u> | | |
| 1 Russell Street | Mon. Tues. Wed. 10:00 AM - 8:00 PM | 536-2616 |
| | Thurs. Fri. 10:00 AM - 5:00 PM | 536-2369 FAX |
| | Saturday 10:00 AM - 2:00 PM | |
| | e-mail: pease@peasepubliclibrary.org | |
| <u>Town Welfare Office:</u> | | |
| Bridge House | Mon. & Wed. 10am-2pm & Fri. 11am-1pm (or hours as posted) | 536-2242 |
| | e-mail: welfare@plymouth-nh.org | |

PLYMOUTH EMERGENCY NUMBERS

FIRE AND AMBULANCE
911

POLICE
911

2020
ANNUAL REPORT
OF THE OFFICERS
OF THE

**TOWN OF
PLYMOUTH, N.H.**

YEAR ENDING
DECEMBER 31, 2020

FISCAL YEAR ENDING
JUNE 30, 2020

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THIS 2020 ANNUAL REPORT IS DEDICATED TO THREE PLYMOUTH RESIDENTS WHO WERE ASSETS TO OUR COMMUNITY. CHRIS BUCKLEY, JACK SCARBOROUGH AND LOCAL WEATHERMAN, CHARLIE DURGIN

**IN REMEMBRANCE OF
CHRIS BUCKLEY**



Chris Buckley, was born on May 20, 1955 to Janice Mae Henault and Robert Anthony Buckley in Queens, NY. He was raised in Goffstown, but called Plymouth his home for his entire adult life. He graduated from Plymouth State College in 1994. He spent many years at Plymouth State College prior to getting his degrees working on the gardening crew. He returned from his Master of Fine Arts (MFA) program at Eastern Washington State University in 1996 and became an Adjunct Professor in the English Department and was Assistant Director of the Writing Center at Plymouth State University for many years before retiring to become a full-time subsistence farmer and develop Winterberry Farm on the flank of Plymouth Mountain in New Hampshire with his wife Jennifer and their two boys, Sawyer and Carter.

Chris and his wife were married in June of 2008 on Mount Washington at Lakes of the Clouds, during a 27-mile hike across the Presidential Traverse. Chris loved the White Mountains, and was an avid hiker. He loved to bicycle, Nordic and alpine ski. He and his family spent their free time adventuring in the outdoors making the most of the Plymouth community and their cherished Squam Lake. Chris was a wonderful parent and loved attending school concerts, plays and sporting events for Sawyer and Carter. He also loved hiking with his brothers. They hiked many miles in the White Mountains and the Adirondacks together. He also spent many summers while he was in his twenties and thirties in Labrador, Canada hiking and surviving the wilds of the Torngat mountains. Before his passing, Chris was able to complete his work of many years, a final manuscript detailing his adventures of two of those trips.

Chris was an activist. Passionate about conserving wildlife, he fought for free access to public lands. He was involved in the Plymouth community on various committees and served as a member in many volunteer positions and appointments including: Plymouth Planning Board, Plymouth Area Conservation Commission, Plymouth Area Renewable Energy Initiative and Local Foods Plymouth, as well as holding other volunteer roles within the community. Most recently, Chris and his wife, Jennifer opened the Wild Heart Yoga and Wellness Studio and Inspire Café located in Mill 3, Ashland, NH. Chris was working toward supplying the café with the harvest from their gardens.

Chris's memory will be commemorated by the Town of Plymouth with a memorial preserve parcel of land that he was passionate and persistent about conserving on Clay Brook near Riverside Landing development. His idea of "Every Garden Matters", a neighborhood gardening initiative meant to encourage neighborhoods sharing from their own garden harvest, creating a local collective of gardening knowledge, and a garden tool sharing program.

IN REMEMBRANCE OF
JOHN (JACK) SCARBOROUGH



John Alexander (Jack) Scarborough, was born in Boise, Idaho, to Kermit W. and Jackie (Gilchrist) Scarborough on June 20, 1954.

He grew up in Meridian, Idaho and spent many summers as a cowboy on his uncle's ranch in Wyoming. His youthful experiences gave him an appreciation of nature and the outdoors. He was a Boy Scout and a member of the Order of DeMolay. As a high school student, he was on the rodeo team, and enjoyed success riding saddle broncs.

Jack went on to earn a degree in Animal Industries from the University of Idaho in 1976. He belonged to Theta Chi Fraternity. After graduating, he was commissioned a Second Lieutenant in the U.S. Marine Corps, and proudly served the Corps for 21 years (with over 13 years on active duty and as a member of the Reserve). In 1983, he earned a Master's Degree in Health Services Management from Webster University. After leaving active duty, he worked as a consultant to the U.S. Government. He retired from the Marine Corps Reserve as a Lieutenant Colonel in 1998.

In 2000, Jack earned a Master's Degree in Veterinary Science and Biotechnology from the University of Massachusetts, Amherst. He then worked in vaccine research for Pfizer before retiring to Plymouth in 2003 with his wife Valerie.

Jack loved the mountains of New Hampshire and Newfound Lake, where his family has a summer cottage. He enjoyed hiking, sailing, and skiing, and was on the Tenney Mountain Ski Patrol. He cared about Plymouth and the community, and served on the Town's Planning Board, Zoning Board, and as a Trustee of the Trust Fund. Jack had passions for cooking and politics, which he combined to cook for Plymouth Area Democrats' campaign volunteers.

IN REMEMBRANCE OF
CHARLES (CHARLIE) DURGIN



Charles (Charlie) Bowles Durgin, was born in Campton, NH, on September 19, 1921, he was the son of Paul Stephen and Gladys J. (Dinsmore) Durgin.

Charlie was a life-long resident of Plymouth and was a graduate of Plymouth High School, class of 1939. He was also a graduate from the former Laconia Business School, in Laconia, NH.

Charlie served his country during World War II, in the Army Air Corps, joining January 23, 1942

Many years ago, Bill Hovey, a Meteorologist at Belknap College, asked Charlie if he would keep track of rainfall in Plymouth to compare to other parts of New Hampshire. Charlie accepted this service and found it very interesting to record and report back to Mr. Hovey.

When Charlie owned the Durgin Oil Company and Mobile Gas, he delivered oil according to the days "degree" figures, and again Charlie found it interesting to chart and compare those figures from year to year.

It was in 1970 when Charlie began keeping records becoming more and more detailed as time went on. He collected more sophisticated equipment and actually had a small weather room where he spent many hours.

From the 1990's until 2000 Charlie reported nightly to WGME TV station out of Portland, Maine receiving a certificate of Honor for Longest Record as Weather Observer.

In 1996 the Plymouth Select Board recognized Charlie with a Certificate of Appreciation for his meticulous recordings of local weather.

For over 20 years Charlie has circulated monthly weather reports to the Town Hall, Plymouth State University Physical Plant, the Water Department, Plymouth Fire Station, Dead River Oil Company as well as Perkins Farm.

Due to complicated health problems he had to temporarily set aside his service to the community at the young age of 90 but he didn't stay out of commission very long before he was back on the road delivering the weather once more.

And the thing that Charlie loved the most about the weather after following it for so many years?.....As he put it best....."if there is one thing man has no control over.....it's the weather" and he always ended that statement by adding....."Thank God"!

**MEETING SCHEDULE OF
TOWN BOARDS AND COMMISSIONS**

BOARD OF SELECTMEN

Meets on the 2nd and 4th Monday of each month, 6:00 PM, Meeting Room,
Town Hall (as posted at the Town Hall or call the Selectmen's Office)
Work sessions begin at 5PM prior to the regular meeting.

PLANNING BOARD

Meets on the 3rd Thursday of each month, 6:30 PM, Meeting Room,
Town Hall. Also, work sessions are held on the
1st Thursday of each month at 6:30 PM

CONSERVATION COMMISSION

Meeting dates/time posted at Town Hall
Or contact Chairperson for the date/time and location

PARKS AND RECREATION COMMISSION

Meets on the 2nd Wednesday of each month, 5:30 PM, Parks & Recreation Office
Plymouth Elementary School

ZONING BOARD OF ADJUSTMENT

Meets on the 1st Tuesday of each month at 7:00 PM
Town Hall

All other committees meet at the call of the Chairperson.
Contact the Chairperson for the location and time.

ELECTED OFFICIALS

| <u>ELECTED BY BALLOT:</u> | TERM EXPIRATION DATE: |
|---|---|
| Selectmen: (3-year term) | |
| William Bolton, Chairman | 2022 |
| Maryann Barnsley | 2023 |
| John Randlett | 2021 |
| Zachary Tirrell | 2023 |
| Neil McIver | 2022 |
| | |
| Moderator: (2-year term) | |
| Robert Clay | 2021 |
| | |
| Town Treasurer: (3-year term) | |
| Carol Geraghty | 2023 |
| Jane Clay, Deputy Treasurer (appointed 2007) | |
| Mary Nelson, Deputy Treasurer (appointed 2016) | |
| | |
| Town Clerk: (3-year term) | |
| Jaseya Ewing | 2022 |
| | |
| Tax Collector: (3-year term) | |
| Linda Buffington | 2022 |
| | |
| Supervisors of the Checklist: (6-year term) | Trustees of the Trust Fund: (3-year term) |
| Mary Halloran | Janet Currier, Chair |
| Mary Nelson | Mike Currier |
| Jane Clay | Mark Halloran |
| 2025 | 2022 |
| 2026 | 2023 |
| 2021 | 2022 |
| | |
| Library Trustees: (3-year term) | Cemetery Trustees: (3-year term) |
| Winifred Hohlt, Chair | William Bolton |
| Quentin Blaine, Treasurer | Jenny Thibeault |
| Bridgit Powers | Mark Halloran |
| Charlene Whitman | Vacant |
| Amy Bailey | |
| 2021 | 2021 |
| 2023 | 2022 |
| 2021 | 2023 |
| 2021 | |
| 2023 | |

APPOINTED TOWN BOARDS AND COMMISSIONS

Planning Board: (3 yr. term)

| | |
|-----------------------------|------|
| Rebecca Hanson, Chair | 2021 |
| Philip LaMoreaux | 2023 |
| Carl Evans | 2023 |
| Mark Sturgeon | 2023 |
| John Christ | 2023 |
| Steve Whitman, Alt. | 2022 |
| Maryann Barnsley (Sel. Rep) | |
| Bill Bolton (Sel. Rep) | |

Zoning Board of Adjustment: (3 yr. term)

| | |
|------------------------------|------|
| Patrice Scott, Chair | 2023 |
| Thomas McGlaulin, Vice Chair | 2023 |
| Wallace Cushing | 2023 |
| David Kent | 2023 |
| Stephanie Halter | 2021 |

Conservation Commission: (3 yr. term)

| | |
|---------------------------|------|
| Lisa Doner, Chair | 2023 |
| Gisela Estes, Treasurer | 2023 |
| Greg Knoettner | 2021 |
| Norm LeBlanc | 2023 |
| Slade Wade | 2022 |
| Joan Turley | 2023 |
| Mark Tuckerman, Secretary | 2022 |
| Ina Ahern (Alt) | 2022 |
| Bill Bolton, Sel. Rep | |

Parks & Recreation Commission:
(3 yr. term)

| | |
|---------------------------|------|
| Eleni Panagoulis, Chair | 2022 |
| Alan Merrifield | 2023 |
| Kevin Malm | 2023 |
| Brian Dutile | 2022 |
| Mark McGlone | 2024 |
| Jason Duchette | 2024 |
| Andy MacDonald | 2022 |
| Stephanie Pike, Alternate | |
| John Randlett (Sel. Rep) | |

TOWN COMMITTEES

Non-Profit Review Committee:

Mike Currier
Mark Halloran

Advisory Budget Committee:

Ted Wisniewski
Mike Weaver
Mike Currier
John Randlett, Sel. Rep

Parking Committee:

Mike Ahern
Frank Miller
Steve Lefebvre
Alex Hutchins
Brian Murphy
Joe Fagnant

TOWN OF PLYMOUTH

TOWN MANAGER

Kathryn Lowe

EMERGENCY MANAGEMENT DIRECTOR

Scott Weden

POLICE CHIEF

Stephen Lefebvre

FIRE CHIEF

Tom Morrison

HEALTH OFFICER

Tom Morrison

WELFARE OFFICER

Eileen Towne

PLANNING & COMMUNITY DEVELOPMENT DIRECTOR

June Hammond Rowan

BUILDING INSPECTOR

Brian Murphy

PARKS AND RECREATION DIRECTOR

Larry Gibson

PEASE PUBLIC LIBRARY DIRECTOR

Diane Lynch

HIGHWAY DEPARTMENT MANAGER

Joseph Fagnant

SOLID WASTE OPERATIONS SUPERVISORS

Jessie Jennings

ANIMAL CONTROL OFFICER

Plymouth Police Department

AIRPORT MANAGER

Colin McIver

CEMETERY SEXTON

Jessie Jennings

TOWN OF PLYMOUTH EMPLOYEES

Selectmen's Office:

Kathryn Lowe, Town Manager
Anne Abear, Finance Director
Colleen Kenny, Assistant to Town Administrator
Brian Murphy, Building Inspector
June Hammond Rowan, Planning & Comm Dev Dir.
Emily Goldstein, Whitney Consulting Assessor
Carol Fucarile, Assistant to Assessor/Planner
Linda Buffington, Tax Collector
Carol Geraghty, Treasurer
Jaseya Ewing, Town Clerk
Bethane Evans, Assitant to Town Clerk
Juliet Harvey-Bolia, Technician
Andrew Fenn, PBTv Station Manager
Dawn Roach, Administrative Assistant
Lydia McCart, Administrative Assistant
Scott Weden, Emergency Management Director
Scott Cathy, Deputy Emergency Management

Fire Department:

Tom Morrison, Fire Chief
Jeremy Bonan, Deputy Chief
Stephen Vachon, Captain
Brian Tobine, Captain
Benjamin Thibault, Captain
Brian Peck, Captain
Mark McGlone, Lieutenant
Tyler Driscoll, Firefighter/EMT
Andrew Husson, Firefighter/EMT
Tyler Clark, Firefighter/EMT
Rachel Legg, Firefighter/EMT
Jenifer McGibney, Administrative Assistant

Parks & Recreation:

Lary Gibson, Director
Lisa Fahey-Ash, Program Coordinator
Kelsee Beaudin, Rec Asst/After School Coord.
Rosanna Szumski, Program Assistant
Jim Blake, Park Foreman
Robert Cormiea, Groundskeeper I
Jeffrey Lyman, Groundskeeper 1
Sawyer Morrison, Groundskeeper 1

Pease Public Library:

Diane Lynch - Director
Tanya Ricker - Assistant Director/Youth Services
Allison Reilly - Cataloger
Shana Zarnowski - Inter-Library Loan Librarian
Sandra Kydd, Circulation Supervisor
Rebecca White - Archivist/Circulation Assistant
Jeanne Johnson - Circulation Asst/Social Media
Jane Kelso - Substitute Circulation Assistant

Highway Department:

Joseph Fagnant, Manager
Jeremiah Sargent, Foreman
Lyman Boyce
Steven Walsh
Corey Goodwin
Scott Kenneson
Ryan Smith, Part-time
Norma-Jean Morrison, Administrative Assistant

Police Department:

Stephen Lefebvre, Police Chief
Alexander Hutchins, Deputy Chief
Rod Diamond, Sergeant
Kevin Shortt, Sergeant
Jill Carroll, Police Officer/SRO
Nicholas Raymond, Police Officer
Joshua Gadbois, Police Officer
Christopher Bridges, Detective
Aimee Moller, Detective/Sergeant
Thomas Arnold, Police Officer
Madeline Kabasakalian, Patrol Officer
Vicki Moore, Administrative Assistant to the Chief
Edward Hauser, Crossing Guard
Scott Moore, Parking Enforcement
Dean Chandler, Communications Coordinator
Erin Smith, Communications Specialist/Supervisor
Karen McComiskey, Communications Specialist
Letitia Chance, Communications Specialist
Melissa Kierstead, Communications Specialist
Jessica Harrington, Communications Specialist
Paul Steele, Jr., Communications Specialist/PT
Lt. Michael Clark, Prosecutor
Eden Lefebvre, Prosecutor's Assistant

Solid Waste/Recycling Center:

Jessie Jennings, Manager
Matthew Willette, Foreman
Ernie Philbrick, Attendant
James Conn, Attendant
Eddie Camp, Attendant
Frank Colburn, Attendant

Plymouth Municipal Airport :

Colin Mclver

Cemetery

Jessie Jennings, Sexton
Ryan Smith, Groundskeeper
Tosha Smith, Groundskeeper

Welfare Officer:

Eileen Towne

Health Officer:

Tom Morrison, Health Officer
Jeremy Bonan, Deputy Health Officer

Elected Officials

Selectmen:

William Bolton, Chair
John Randlett
Zachary Tirrell
Maryann Bamsley
Neil Mclver

Town Clerk: Jaseya Ewing

Tax Collector: Linda Buffington

Town Treasurer: Carol Geraghty

PLYMOUTH SELECT BOARD 2020 ANNUAL REPORT

After Town Meeting 2020, Plymouth had adopted a workable budget, we had elected Maryann Barnsley, Zach Tirrell and Neil McIver to join current Selectboard members Bill Bolton and John Randlett, and we were targeting a grand opening date for Market Basket at our Riverfront Landing business cluster. We had voted in a Town Manager as opposed to a Town Administrator, and our current Town Administrator, Kathy Lowe was transitioned into that position. We seemed to be heading towards a very successful year in terms of economic development and serving the general public!

And then 2020 became the year of the COVID pandemic!

If you had invested in Zoom stock, you had an amazing return on your investment. For everyone else, you became amazed at how inadequate your home Wi-Fi was in maintaining a broadband connection that wouldn't lock-up or drop you out of the numerous online meetings or online classes. All Town meetings became remote meetings, social interactions were limited at best, shopping for your family became a chore as people started hoarding essentials, and our Town Hall instituted policies and procedures focused on maintaining public safety. The town's policies and procedures were consistent with the Governor's emergency orders and with the Centers for Disease Control and Prevention's recommendations. Our new Emergency Management Director, Scott Weden was instrumental in writing policies and informing the Selectboard and our Town Health Officer (Tom Morrison) on critical concerns and monitoring the progression of the disease, both statewide and locally.

In response to the Governor's emergency orders that were continually updated, Town offices were closed in mid-March, and remained closed through the end of 2020. Town business services could still be obtained, but they were done by appointment only or online. The numbers of individuals with COVID were initially low in our region but steadily rose through the fall and winter. Plymouth struggled to keep the infection rate low and passed a Mask Ordinance that mandated mask wearing in public buildings and where physical distancing could not be maintained throughout the town. These precautions were both simple to comply with and contributed to a successful response to a disease that in 2020 had taken the lives of over 700 innocents, and had sickened almost 43,000 New Hampshire citizens – 193 in Plymouth alone.

The return of almost 4,000 on-campus students for the fall semester at Plymouth State University raised concerns as well. Thankfully, the administration at PSU was serious about keeping student COVID cases at a minimum by carefully planning and developing policies that were constructed by listening to Town focus groups. The Town Manager and Selectboard Chair were invited to participate on the Greater Plymouth Community and Alumni Subcommittee of the PSU Fall 2020 Opening Task Force. Working collaboratively with the PSU Admin team, we were able to contribute to the procedure to open the campus to students who were returning from all over the globe. The success of PSU's in-person fall semester was due to thoughtful, science-based policies for students, faculty and staff through frequent testing and mask wearing. Additionally, SAU 48 schools worked hard to develop policies that ensured student and staff safety, and they successfully reopened in the fall.

PLYMOUTH SELECT BOARD
2020 ANNUAL REPORT - Continued

Over the past year, Plymouth has had its share of lives cut short. On June 4th, 2020, Plymouth lost an active member of our community. Chris Buckley was one of those selfless volunteers with big hearts and lovely dispositions. Chris had been very active on the Town's Planning Board, Conservation Commission and Local Foods Plymouth. We miss Chris and his love of this community. Chris's passing was recognized by naming a conserved property along the Baker River, which was gifted in his honor to the Town by developer Mike McGinley. Another life cut short was Ernie Philbrick, our Solid Waste Operator for the past 7 years at Plymouth's Recycling Center. For most of us, we'll recall Ernie's friendly demeanor and astute observations that he offered us during our weekend visits to the Center. Unfortunately, Ernie's life was suddenly lost in September of last year.

The Town's departments were still as active as ever while dealing with the many pandemic precautions. Our Recycling Center reduced its hours of operation due to staffing losses and its Manager, Jessie Jennings being called up to serve in a National Guard COVID testing center. The Recycling Center is now almost at full staff as we approach the New Year. In addition to repairing roads and dealing with equipment repairs, our Highway Department Manager, Joe Fagnant has been working with Plymouth's Water and Sewer District as they move forward with their project to replace and enhance parts of their existing sewer system and water systems along Route 3 (Main Street) and neighboring streets from Warren Street to Old North Main Street. This project will commence in the spring, 2021 and will impact several of our flagship businesses. Regardless, it is imperative that the antiquated infrastructure be replaced before a catastrophic failure occur. Ultimately, the improved infrastructure will benefit the Town's homes and businesses.

The Plymouth Economic Development committee was formed utilizing local business owners, development experts and Town representatives. Its focus had been languishing since the retirement of long-time staff member Brian Murphy. Brian's replacement, June Hammond Rowan was hired in December. June had been Plymouth's Town Planner some years ago, and has also served as a land use planner in the City of Berlin, a water resource planner for the State of NH and most recently an Associate Director and Research Assistant Professor at Plymouth State University. June will assume a leadership role on Plymouth's Economic Development Committee, and will determine a direction for utilizing properties that have been identified for projects, while complying with the Town's Master Plan. She will also staff Plymouth's Planning Board.

As with every year, Plymouth has a deep dependence on volunteer Boards and Commissions. Plymouth greatly benefits from the time and expertise of volunteers, and the Select Board thanks all those who have served and continue to serve. Serving on one (or more!) of Plymouth's Boards and Commissions is very rewarding in developing, promoting and improving the quality of life in our community. Please consider participating in your community by volunteering.

The Town of Plymouth and its citizens have suffered a setback from the COVID pandemic. This disease has jeopardized the vitality of our small businesses and put our citizens at risk. We have had to curtail or limit what makes us a great place to call home,

PLYMOUTH SELECT BOARD
2019 ANNUAL REPORT - Continued

such as attending events like the Memorial Day and Christmas Parades, Veteran's Day service and downtown businesses welcoming Trick-or-Treaters on Halloween. Plymouth combines a quaint, historic downtown, a progressive, exciting University, an active business corridor and a ski mountain! Although COVID has established limitations on the extent we can enjoy our downtown and our attractions, we are fortunate to have many hiking and biking trails, and green spaces where you and your family can safely recreate. When this COVID pandemic is behind us, we'll return to a vibrant, healthy community with a love of family and our rural character. We still have it all, and your Selectboard and Plymouth's dedicated town employees are pleased to work on your behalf to maintain what's good about our Town while also moving Plymouth forward. Please feel free to reach out to any of us if there is anything we can do for you.

Respectfully Submitted

Your Selectboard

William Bolton, Chair
Maryann Barnsley, Vice Chair
Neil McIver
Zachary Tirrell
John Randlett

**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED
FOR THE FISCAL YEAR JULY 2020 TO JUNE 2021**

GENERAL GOVERNMENT:

| | |
|--|------------|
| Town Officers' Salaries and Expenses | 489,300.00 |
| Election,Registration,Vital Statistics | 174,195.00 |
| Financial Administration | 334,889.00 |
| Property Appraisal | 75,000.00 |
| Legal Expenses | 204,205.00 |
| Insurance | 192,135.00 |
| Planning and Zoning | 105,553.00 |
| Land Use Enforcement | 122,811.00 |
| General Government Buildings | 56,700.00 |
| Cemeteries | 59,765.00 |
| Advertising and Regional Associations | 6,415.00 |

PUBLIC SAFETY:

| | |
|---------------------------------|--------------|
| Police Department | 2,426,490.00 |
| Ambulance | 123,930.00 |
| Fire Department | 1,363,523.00 |
| Emergency Management | 64,509.00 |
| Highway Department | 1,077,216.00 |
| Bridges | 0.00 |
| Street Lighting | 60,000.00 |
| Airport | 7,494.00 |
| Solid Waste Disposal Department | 481,567.00 |
| Pemi-Baker Solid Waste District | 4,031.00 |

HEALTH AND WELFARE:

| | |
|--|-----------|
| Health Officer Expenses | 10,000.00 |
| Humane Society Agreement | 6,500.00 |
| Pemi-Baker Home Health Agency | 15,000.00 |
| Genesis - Lakes Reg Mental Health | 7,000.00 |
| General Assistance | 97,145.00 |
| Transport Central | 1,000.00 |
| Grafton County Senior Citizens | 15,000.00 |
| Community Action Outreach | 7,646.00 |
| Plymouth Task Force Against Violence | 4,000.00 |
| Red Cross | 3,141.00 |
| Pemi Youth Center | 8,000.00 |
| CADY | 8,000.00 |
| CASA - Court Appointed Child Advocates | 1000.00 |
| Pemi Bridge House | 13,000.00 |

**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED
FOR THE FISCAL YEAR JULY 2020 TO JUNE 2021 - Continued**

CULTURE AND RECREATION:

| | |
|---------------------------------|------------|
| Parks and Recreation Department | 766,601.00 |
| Library | 474,775.00 |
| Patriotic Purposes | 4,700.00 |
| Band Concerts | 8,000.00 |
| Town Common | 4,000.00 |
| Friends of the Arts | 100.00 |
| Conservation | 2,020.00 |
| Care of Trees | 2,000.00 |

DEBT SERVICE:

| | |
|--|------------|
| 16-17 CIP Bond Payment | 200,000.00 |
| 20-21 Infrastructure Bond Payment | 100,000.00 |
| Principal Long Term Notes & Bonds - Library | 91,555.00 |
| SRF-Landfill Closure Payment | 0.00 |
| Interest Expense Long Term Notes & Bonds - Library | 45,416.00 |
| 16-17 CIP Bond Interest Payment | 32,144.00 |
| 20-21 Infrastructure Bond Interest | 45,000.00 |

CAPITAL OUTLAY:

| | |
|--|------------|
| Landfill Monitoring | 8,400.00 |
| Improve-Road Construction/Bell Road Offset | 605,000.00 |
| **Crush Gravel - Highway | 27,000.00 |
| Conservation Commission Projects | 5,000.00 |
| Highway Sidewalk Tractor | 111,576.00 |
| Recycling Bldg/Grnds/Repr/Repl/Maint | 120,000.00 |
| Hwy Equipment Repairs | 20,000.00 |
| Recycling paving/loading Dock | 15,000.00 |
| Town Hall Maint/Repairs/Air/Heat | 100,000.00 |
| Airport Improvements | 3,000.00 |
| Street Light replacement-Main St | 70,000.00 |
| Fox Park Maint/Repair/Repl/Rebld | 72,000.00 |
| Police - Roof Replacement | 60,000.00 |
| Highway - Dump Truck Purchase | 100,000.00 |
| Highway - Bucket Loader | 195,000.00 |
| Highway - Wood Chipper | 55,000.00 |
| Recycling Glass Crusher | 75,000.00 |
| Parks & Rec Mower Purchase | 8,000.00 |
| Recycling Skid Steer | 60,000.00 |
| Fire - New Equipment | 10,000.00 |
| Police - New phone system | 20,000.00 |
| Police - New radio system | 350,000.00 |
| Police Parking meter replacement | 168,424.00 |
| Police cruiser replacement | 25,000.00 |

**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED
FOR THE FISCAL YEAR JULY 2020 TO JUNE 2021 - Continued**

| | |
|--|---------------------------------|
| Fire - Ambulance Replacement | 250,000.00 |
| CAPITAL RESERVES | |
| Recycling-equip/grounds/bldg Maintenance | 20,000.00 |
| Fire Tower Truck Repl CR | 41,666.00 |
| Highland St/S. Main St. Reserve | 100,000.00 |
| Library Bldg Maintenance | 5,000.00 |
| Conservation Commission | 5,000.00 |
| Town Reval | 0.00 |
| Fire Engine 4 Replacement CR | 10,384.00 |
| Fire Engine 3 Replacement CR | 39,239.00 |
| Highway - Heavy Equipment | 40,000.00 |
| Material Handling Equipment - Highway | 25,000.00 |
| pbCAM equipment & facilities Capital Reserve | 0.00 |
| Ambulance Capital Reserve Fund | 0.00 |
| TRANSFER TO TRUST | <u>0.00</u> |
| TOTAL APPROPRIATIONS | <u>12,222,160.00</u> |
| LESS ESTIMATED REVENUES AND CREDITS | |
| TAXES: | |
| Land Use Change Taxes | 10,000.00 |
| Yield Taxes | 10,000.00 |
| Payments in Lieu of Taxes | 51,801.00 |
| Other Taxes | 0.00 |
| Interest and Penalties on Delinquent Taxes | 149,000.00 |
| Excavation Tax | 0.00 |
| LICENSES, PERMITS AND FEES | |
| Business Licenses and Permits | 67,000.00 |
| Motor Vehicle Permit Fees | 745,000.00 |
| Land Use Permits | 16,000.00 |
| Other Licenses, Permits and Fees | 64,300.00 |
| From Federal Government | |
| TAXES FROM STATE: | |
| Municipal Aid/Shared Revenues | 83,747.00 |
| Meals & Rooms Tax Distribution | 349,458.00 |
| Highway Block Grant | 151,887.00 |
| Water Pollution Grant | 0.00 |

**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED
FOR THE FISCAL YEAR JULY 2020 TO JUNE 2021 - Continued**

| | |
|---|---------------------|
| Other Miscellaneous Revenue | 86,881.00 |
| CHARGES FOR SERVICES: | |
| Income from Departments | 1,575,503.00 |
| Other Charges | 0.00 |
| MISCELLANEOUS REVENUES: | |
| Sale of Municipal Property | 1,000.00 |
| Interest on Investments | 18,000.00 |
| Other (Rents, BC/BS and Dental reimburse, etc.) | 1,211.00 |
| INTERFUND OPERATING TRANSFERS IN: | |
| Special Revenue Funds | 184,000.00 |
| Capital Reserve Withdrawals | 570,004.00 |
| Cypres Reimbursement/Perp Care | 0.00 |
| Trust & Fiduciary Funds | 119,530.00 |
| Airport (Offset) | 0.00 |
| OTHER FINANCING SOURCES | |
| Proc. From Long Term Bonds & Notes | 2,500,000.00 |
| Amount voted from Unassigned Fund Balance (Surplus) | 24,000.00 |
| TOTAL REVENUE AND CREDITS | 6,778,322.00 |

TOWN OF PLYMOUTH 2020 TAX RATE COMPUTATION

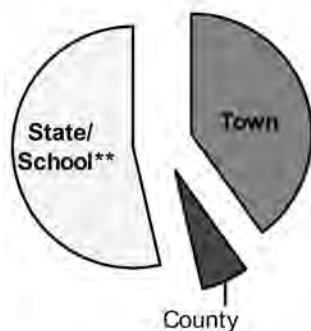
| | |
|--|------------------|
| Total Town Appropriations | 12,697,160 |
| Total Revenues and Credits | - 7,128,518 |
| Net Town Appropriations | 5,568,642 |
| Net School/State Appropriations | + 7,520,862 |
| County Tax Assessment | 897,122 |
| Total Town, School/State and County | 13,986,626 |
| DEDUCT: Total Business Profits Tax Reimbursement | 0 |
| ADD: War Service Credits | 68,417 |
| ADD: Overlay | 10,867 |
| | |
| PROPERTY TAXES TO BE RAISED | 14,065,910 |
| TAXES COMMITTED TO COLLECTOR: | |
| Property taxes | 14,065,910 |
| Precinct Taxes and/or Service Area Taxes | 0 |
| Less War Service Credits | 68,417 |
| | |
| TOTAL TAX COMMITMENT | \$13,997,493 |

TOWN OF PLYMOUTH 2020 TAX RATE BREAKDOWN PER \$1,000.00

| | |
|---------------------------|--------------|
| Town | 11.40 |
| County | 1.81 |
| State/School** District | <u>15.28</u> |
| MUNICIPAL TAX RATE | 28.49 |

Precinct: Plymouth Village Water & Sewer

| | |
|--------------------|-------------|
| PRECINCT VALUATION | 241,138,874 |
|--------------------|-------------|



**Town of Plymouth
2020
Tax Rate**

| | | |
|---|----------------|-----|
| ■ | Town | 39% |
| ■ | County | 55% |
| ■ | State/School** | 6% |

** School portion includes State Education Tax

**INVENTORY OF TOWN OWNED PROPERTY
AS OF DECEMBER 31, 2020**

| <u>ORIGINAL PROPERTY ID</u> | <u>NEW PROPERTY ID</u> | <u>DESCRIPTION</u> | <u>ACREAGE</u> |
|---------------------------------|------------------------|--|----------------|
| 0001-0007-0006 | 206 015 000 000 0000 | Airport | 69.0ac |
| 0001-0008-0003 | 206 014 000 000 0000 | Airport Terminal and Land | 47.8ac |
| 0001-0008-003A | 206 014 000 0AH 0001 | Airport Hanger (building only) | .00ac |
| 0002-0011-0005 | 206 047 000 000 0000 | Pleasant Valley Cemetery Smith Bridge Road | 1.8ac |
| 0003 0002 0003 | 208 064 000 000 0000 | Beech Hill Road Downing Purchase | 45.0ac |
| 0003-0002-0004 | 208 063 000 000 0000 | Plymouth Solid Waste & Recycling Facility | 15.0ac |
| 0003-0002-0046 | 209 025 000 000 0000 | W/S Main Street Daniel Webster Development Co. tax-deeded | 3.2ac |
| 0003-0002-0047 | 209 026 000 000 0000 | Plymouth Police Department 334 Main Street | 4.18ac |
| 0003-0007-0010 | 209 003 000 000 0000 | S/S Fairgrounds Rd McCormack Tax Sale | 11.5ac |
| 0003-0007-0030 | 209 004 000 000 0000 | 59 Riverside Cemetery Fairgrounds Road | 18.0ac |
| 0004-0001-0004 | 209 045 000 000 0000 | W/S Interstate 93 | .03ac |
| 0005-0002-0011 | 215 001 000 000 0000 | W/S Mayhew Turnpike Miller gift | 100.0ac |
| 0005-0004-0027 | 223 038 000 000 0000 | West Plymouth Cemetery Mayhew Turnpike | .41ac |
| 0006-0003-0080 | 106 020 000 000 0000 | Reservoir Road Cemetery Reservoir Road | .14ac |
| 0006-0004-0035 | 216 002 000 000 0000 | Sawmill Cemetery Bartlett Road | .50ac |
| 0007-0001-0008 | 211 017 000 000 0000 | Cooksville Road Cemetery Cooksville Road | .05ac |
| 0007-0002-0009 | 104 017 000 000 0000 | Highland Street Teichner gift | 5.18ac |
| 0007-0003-0004 | 104 016 000 000 0000 | Butterfield Property Old Route 25 & Highland St. | .02ac |
| 0007-0006-0003 | 218 025 000 000 0000 | Cross Country Lane (land at entrance to Plymouth Heights) | .09ac |
| 0007-0006-0020 | 221 078 000 000 0000 | N/S Texas Hill Road Keniston gift | 6.1ac |
| 0007-0008-0050 | 220 006 000 000 0000 | Crystal Springs 148 Daniel Webster Highway | .046ac |

**INVENTORY OF TOWN OWNED PROPERTY
AS OF DECEMBER 31, 2020 (Continued)**

| <u>ORIGINAL PROPERTY ID</u> | <u>NEW PROPERTY ID</u> | <u>DESCRIPTION</u> | <u>ACREAGE</u> |
|---------------------------------|------------------------|--|----------------|
| 0007-0009-0001 | 220 001 000 000 0000 | E/S Daniel Webster Highway Kruger tax-deeded | .41ac |
| 0008-0002-0002 | 220 004 000 000 0000 | 135 Daniel Webster Highway | 1.4ac |
| 0020-0009-0016 | 108 110 000 000 0000 | 46 Highland Street | .50ac |
| 0011-0001-0009 | 229 041 000 000 0000 | W/S Thurlow Street Newton Conservation gift | 76.0ac |
| 0011-0001-0044 | 234 028 000 000 0000 | W/S Cummings Hill Road Walter Conservation gift | 87.0ac |
| 0011-0001-0045 | 228 002 000 000 0000 | Stearns Cemetery Texas Hill Road | .15ac |
| 0012-0003-0034 | 230 008 000 000 0000 | Lower Intervale Cemetery Daniel Webster Highway | .33ac |
| 0012-0002-0009 | 233 022 000 000 0000 | Daniel Webster Highway | .36ac |
| 0015-0001-0003 | 241 018 000 000 0000 | Union Cemetery Dick Brown Pond Road | .19ac |
| 0020-0005-0005 | 108 188 000 000 0000 | Right of Way Maclean Street | .29ac |
| 0020-0006-0002 | 103 033 000 000 0000 | N/S Merrill Street | .05ac |
| 0020-0009-0023 | 108 111 000 000 0000 | Plymouth Fire Department | .40ac |
| 0021-0011-0002 | 109 030 000 000 0000 | 41 Green Street Pemi Bridge House gift | .23ac |
| 0021-0014-0008 | 109 001 000 000 0000 | Town Hall | .50ac |
| 0021-0014-0009 | 109 066 000 000 0000 | Town Common with Gazebo | .40ac |
| 0021-0014-0010 | 109 065 000 000 0000 | Post Office Square (in front of Town Hall & Church) | .01ac |
| 0021-0016-0001 | 109 055 000 000 0000 | Pease Public Library | 0.29ac |
| 0021-0018-0002 | 110 011 000 000 0000 | Right of Way E/S Main Street | .50ac |
| 0021-0023-0004 | 110 051 000 000 0000 | 52 Main Street Rohner tax-deeded | 0.27ac |
| 0021-0025-0002 | 109 025 000 000 0000 | 36 Green Street NH Electric Co-op | 0.50ac |
| 0021-0025-0003 | 109 026 000 000 0000 | Green Street NH Electric Co-op | 0.54ac |
| 0022-0004-0006 | 111 010 000 000 0000 | Fox Park 6 Langdon Street | 33ac |
| 0023 0005 0017 | 110 002 001 000 0000 | 20 Green Street Ampitheatre | 1.09ac |

**INVENTORY OF TOWN OWNED PROPERTY
AS OF DECEMBER 31, 2020 (Continued)**

| <u>ORIGINAL PROPERTY ID</u> | <u>NEW PROPERTY ID</u> | <u>DESCRIPTION</u> | <u>ACREAGE</u> |
|---------------------------------|------------------------|---|------------------------------|
| 0023-0005-017A | 110 002 000 000 000A | Plymouth Highway Garage (on land of PVW&SD) | .00ac |
| 0023-0005-0011 | 110 029 001 000 0000 | Plymouth Skate Park Local Motive, LLC - Gift | 3.89ac |
| 0023-0007-0014 | 110 036 000 000 0000 | W/S Winter Street (mini-park) | 0.19ac |
| 0003-0002-0054 | 209 024 000 000 0000 | W/S Main Street Johnson - Tax Deed | 1.5ac |
| 0005-2-56-EN22 | 224 006 000 0EN 0022 | Eagles Nest Road | Condo Site |
| 0005-2-56-EN23 | 224 006 000 0EN 0023 | Eagles Nest Road | Condo Site |
| 0005-2-56-EN24 | 224 006 000 0EN 0024 | Eagles Nest Road | Condo Site |
| 0005-2-56-EN25 | 224 006 000 0EN 0025 | Eagles Nest Road | Condo Site |
| 0005-2-56-EN26 | 224 006 000 0EN 0026 | Eagles Nest Road | Condo Site |
| 0005-2-56-EN27 | 224 006 000 0EN 0027 | Eagles Nest Road | Condo Site |
| 0005-2-56-EN28 | 224 006 000 0EN 0028 | Eagles Nest Road | Condo Site |
| 0005-2-56-EN30 | 224 006 000 0EN 0030 | Eagles Nest Road | Condo Site |
| 0005-2-56-EN31 | 224 006 000 0EN 0031 | Eagles Nest Road | Condo Site |
| 0005-2-56-EN36 | 224 006 000 0EN 0036 | Eagles Nest Road | Condo Site |
| 0005-2-56-EN49 | 224 006 000 0EN 0049 | Eagles Nest Road Brady Sullivan - Tax Deed | Condo Site 11 Condo Sites |

SUMMARY INVENTORY VALUATION
September 1, 2020

| <u>LAND</u> | <u>TOWN</u> | <u>PRECINCT</u> |
|---|--------------------------|--------------------------|
| Current Use | 929,603 | 70,129 |
| All Other Taxable | <u>112,729,862</u> | <u>47,714,445</u> |
| Total Taxable | 113,659,465 | 47,784,574 |
| Tax Exempt & Non Taxable | <u>25,685,708</u> | <u>19,889,786</u> |
| Total Land Value | 139,345,173 | 67,674,360 |
| <u>BUILDINGS</u> | | |
| Taxable | 355,786,720 | 169,451,500 |
| Tax Exempt & Non Taxable | <u>243,952,280</u> | <u>200,948,300</u> |
| Total Buildings Value | 599,739,000 | 370,399,800 |
| <u>PUBLIC UTILITIES</u> | | |
| Electric | <u>26,762,800</u> | <u>24,206,800</u> |
| Total Valuation: | 765,846,973 | 462,280,960 |
| TOTAL TAXABLE VALUATION: | 496,208,985 | 241,442,874 |
| <u>EXEMPTIONS</u> | | |
| Blind Exemptions (1) | 35,000 | (0) 0 |
| Elderly Exemptions (17) | 755,000 | (9) 432,500 |
| Solar Exemptions (1) | <u>2,700</u> | (1) <u>2,700</u> |
| TOTAL EXEMPTIONS: | 792,700 | 435,200 |
| TOTAL EXEMPTIONS TAKEN: | 653,900 | 304,000 |
| NET VALUATION ON WHICH TAX RATE IS COMPUTED: | 495,555,085 | 241,138,874 |
| LESS PUBLIC UTILITIES: | <u>26,762,800</u> | <u>24,206,800</u> |
| NET VALUATION W/O UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED: | 468,792,285 | 216,932,074 |

TOWN OF PLYMOUTH - COMPARATIVE STATEMENT

| | <u>7/19-6/20</u> | <u>7/19-6/20</u> | <u>7/19-6/20</u> | <u>7/20-6/21</u> | <u>7/21-6/22</u> |
|--------------------------------------|------------------|------------------|------------------|------------------|------------------|
| | Available | Expended | Balance | Appropriated | Proposed |
| Town Office Salaries, Fees, Exp. | 470,537.00 | 432,254.14 | 38,282.86 | 489,300.00 | 403,195.00 |
| Election, Registration, Statistics | 182,184.00 | 165,221.23 | 16,962.77 | 174,195.00 | 157,650.00 |
| Financial Administration | 310,561.00 | 295,991.77 | 14,569.23 | 334,889.00 | 345,964.00 |
| Reappraisal/Revaluation | 75,000.00 | 60,153.94 | 14,846.06 | 75,000.00 | 75,000.00 |
| Legal Expenses | 211,062.00 | 187,935.88 | 23,126.12 | 204,205.00 | 185,488.00 |
| Personnel Administration | 1,500.00 | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| Planning and Zoning | 92,134.00 | 77,422.64 | 14,711.36 | 105,553.00 | 210,106.00 |
| Land Use Enforcement | 118,661.00 | 114,091.40 | 4,569.60 | 122,811.00 | 31,595.00 |
| General Government Buildings | 46,100.00 | 50,204.11 | -4,104.11 | 56,700.00 | 47,400.00 |
| Cemeteries | 50,849.00 | 51,412.93 | -563.93 | 59,765.00 | 60,967.00 |
| Insurance (other) | 177,785.00 | 130,078.49 | 47,706.51 | 190,635.00 | 197,291.00 |
| Advertising & Regional Assoc. | 6,332.00 | 6,348.00 | -16.00 | 6,415.00 | 6,332.00 |
| Misc-Other Gov Fees(Capital Reserve) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Education/Training Workshop | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Police/Parking/Dispatch Department | 2,177,262.00 | 1,940,054.07 | 237,207.93 | 2,426,490.00 | 2,506,542.00 |
| Ambulance | 114,870.00 | 111,427.35 | 3,442.65 | 123,930.00 | 131,570.00 |
| Fire Department | 1,283,570.00 | 1,433,710.46 | -150,140.46 | 1,363,523.00 | 1,565,679.00 |
| Emergency Management | 22,921.00 | 30,797.01 | -7,876.01 | 64,509.00 | 40,449.00 |
| Highways and Streets | 933,171.00 | 936,709.84 | -3,538.84 | 1,077,216.00 | 1,138,773.00 |
| Bridges | | 0.00 | 0.00 | | |
| Street Lighting | 60,000.00 | 50,972.23 | 9,027.77 | 60,000.00 | 62,000.00 |
| Airport | 7,000.00 | 6,121.38 | 878.62 | 7,494.00 | 7,550.00 |
| Solid Waste Disposal | 433,015.00 | 392,598.91 | 40,416.09 | 481,567.00 | 486,843.00 |
| Pemi-Baker Solid Waste Dist. | 3,300.00 | 3,153.36 | 146.64 | 4,031.00 | 4,031.00 |
| Health Officer Expenses | 10,000.00 | 2,857.81 | 7,142.19 | 10,000.00 | 10,000.00 |
| Animal Control/Humane Society | 6,500.00 | 6,500.00 | 0.00 | 6,500.00 | 6,500.00 |
| Pemi-Baker Home Health Agency | 15,000.00 | 15,000.00 | 0.00 | 15,000.00 | 15,570.00 |
| Genesis-Lakes Region Mental Health | 7,000.00 | 7,000.00 | 0.00 | 7,000.00 | 7,500.00 |
| General Assistance- Welfare | 96,354.00 | 71,170.00 | 25,184.00 | 97,145.00 | 97,551.00 |
| Transport Central | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 | 1,500.00 |
| Grafton County Senior Citizens | 15,000.00 | 15,000.00 | 0.00 | 15,000.00 | 15,570.00 |
| Tri-County Community Action | 7,646.00 | 7,646.00 | 0.00 | 7,646.00 | 7,936.00 |
| Voices Against Violence | 4,000.00 | 4,000.00 | 0.00 | 4,000.00 | 4,150.00 |
| Red Cross | 3,141.00 | 3,141.00 | 0.00 | 3,141.00 | 3,141.00 |
| Pemi Youth Center | 8,000.00 | 8,000.00 | 0.00 | 8,000.00 | 8,000.00 |

TOWN OF PLYMOUTH - COMPARATIVE STATEMENT - Continued

| | 7/19-6/20 Available | 7/19-6/20 Expended | Balance | Encumbered to FY 20/21 | 7/20-6/21 Appropriated | 7/21-6/22 Proposed |
|--|------------------------|-----------------------|-------------|---------------------------|---------------------------|-----------------------|
| CADY | 8,000.00 | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 8,300.00 |
| CASA - Court Appointed Special Advocate | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 1,500.00 |
| Pemi Bridge House | 13,000.00 | 13,000.00 | 0.00 | 0.00 | 13,000.00 | 13,000.00 |
| Parks and Recreation Dept. | 704,980.00 | 681,785.16 | 23,194.84 | 0.00 | 766,601.00 | 790,187.00 |
| Pease Public Library | 442,811.00 | 413,545.59 | 29,265.41 | 0.00 | 474,775.00 | 517,198.00 |
| Patriotic Purposes | 4,700.00 | 3,968.78 | 731.22 | 0.00 | 4,700.00 | 4,700.00 |
| Band Concerts | 8,000.00 | 7,000.00 | 1,000.00 | 0.00 | 8,000.00 | 8,000.00 |
| Town Common | 4,000.00 | 2,621.76 | 1,378.24 | 0.00 | 4,000.00 | 4,000.00 |
| Friends of the Arts | 100.00 | 0.00 | 100.00 | 0.00 | 100.00 | 100.00 |
| Conservation Commission | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,020.00 | 2,050.00 |
| Conservation-Tree Care | 2,000.00 | 3,200.00 | -1,200.00 | 0.00 | 2,000.00 | 7,000.00 |
| 16-17 CIP Bond Payment | 200,000.00 | 200,000.00 | 0.00 | 0.00 | 200,000.00 | 200,000.00 |
| Principal-Long Term Note/Bonds | 88,162.00 | 84,780.17 | 3,381.83 | 0.00 | 91,555.00 | 91,555.00 |
| 20-21 Infrastructure Bond Payment | 0.00 | 0.00 | 0.00 | 0.00 | 100,000.00 | 250,000.00 |
| Interest-Long Term Note/Bonds | 48,810.00 | 52,190.52 | -3,380.52 | 0.00 | 45,416.00 | 45,416.00 |
| 16-17 CIP Bond Interest Payment | 34,539.00 | 39,163.79 | -4,624.79 | 0.00 | 32,144.00 | 32,144.00 |
| 20-21 Infrastructure Bond Interest | 0.00 | 0.00 | 0.00 | 0.00 | 45,000.00 | 50,000.00 |
| Capital Outlay | | | | | | |
| Fuel Clean-Up | - | 0.00 | 0.00 | 0.00 | - | - |
| Airport Improvements | - | 0.00 | 0.00 | 0.00 | 3,000.00 | 3,000.00 |
| Sidewalk Improvements | - | 0.00 | 0.00 | 0.00 | - | - |
| Landfill Monitoring/Testing | 8,400.00 | 4,643.51 | 3,756.49 | 0.00 | 8,400.00 | 8,400.00 |
| Road Construction | 100,000.00 | 0.00 | 100,000.00 | 0.00 | 605,000.00 | 202,000.00 |
| Hwy - Crush Gravel | 12,500.00 | 0.00 | 12,500.00 | 0.00 | 27,000.00 | 10,000.00 |
| Highland Street Phase II | - | 420,776.74 | -420,776.74 | 0.00 | - | - |
| Conservation Commission Projects | 5,000.00 | 1,621.78 | 3,378.22 | 0.00 | 5,000.00 | 5,000.00 |
| Conservation Commission Land Acquisition | - | 0.00 | 0.00 | 0.00 | - | 25,000.00 |
| Cemetery Perpetual Care Reimb | - | 0.00 | 0.00 | 0.00 | - | 35,000.00 |
| Bartlett Road Improvements | - | 0.00 | 0.00 | 0.00 | - | 125,000.00 |
| Cemetery Truck Purchase | 10,000.00 | 0.00 | 10,000.00 | 0.00 | - | - |
| Highway Dump Truck Purchase | - | 31,534.44 | -31,534.44 | 0.00 | 100,000.00 | - |
| Recycling Bldg/Grms Rpr/Rep/Maint | - | 0.00 | 0.00 | 0.00 | 120,000.00 | - |
| Fire - F250 4X4 | - | 0.00 | 0.00 | 0.00 | - | 43,902.00 |
| Fire - New Equip | - | 0.00 | 0.00 | 0.00 | 10,000.00 | - |
| Fire - Portable Radios | - | 0.00 | 0.00 | 0.00 | - | 25,000.00 |
| Ambulance Equip Defibrillators | - | 0.00 | 0.00 | 0.00 | - | 18,975.00 |
| Recycling Plow Utility Truck | - | 0.00 | 0.00 | 0.00 | - | 40,000.00 |
| Recycling paving/loading Dock | - | 0.00 | 0.00 | 0.00 | - | - |
| Town Hall Main/Repairs/Air/heat | - | 0.00 | 0.00 | 0.00 | 15,000.00 | - |
| Street Light Replacement-Main St | - | 0.00 | 0.00 | 0.00 | 100,000.00 | - |
| Fox Park Maint/Repair/Rep/Rebld | - | 0.00 | 0.00 | 0.00 | 70,000.00 | - |
| | | | | | 72,000.00 | |

TOWN OF PLYMOUTH - COMPARATIVE STATEMENT - Continued

| | <u>7/19-6/20</u> Available | <u>7/19-6/20</u> Expended | Balance | Encumbered to FY 20/21 | <u>7/20-6/21</u> Appropriated | <u>7/21-6/22</u> Proposed |
|---|-------------------------------|------------------------------|------------|---------------------------|----------------------------------|------------------------------|
| Police - Roof Replacement | - | 0.00 | 0.00 | 0.00 | 60,000.00 | - |
| Highway Bucket Loader pmt 1 of 5 or total | - | 0.00 | 0.00 | 0.00 | 195,000.00 | - |
| Police Cruiser Replacement | - | 74,908.55 | -74,908.55 | 0.00 | 25,000.00 | - |
| Highway Wood Chipper | - | 0.00 | 0.00 | 0.00 | 55,000.00 | - |
| Highway - Sidewalk Tractor final pmt | 37,192.00 | 0.00 | 37,192.00 | 111,576.00 | 111,576.00 | 37,192.00 |
| Fire-Ambulance Replacement | - | 0.00 | 0.00 | 0.00 | 250,000.00 | - |
| Ambulance Tools | - | 0.00 | 0.00 | 0.00 | - | 12,000.00 |
| Ambulance - Power Lift | - | 0.00 | 0.00 | 0.00 | - | 29,682.00 |
| Recycling glass crusher+A73 | - | 0.00 | 0.00 | 0.00 | 75,000.00 | - |
| Highway Excavator final pmt | - | 20,869.30 | -20,869.30 | 0.00 | - | - |
| Highway - Equipment Repairs | 20,000.00 | 0.00 | 20,000.00 | 0.00 | 20,000.00 | 20,000.00 |
| Parks & Rec Mower purchase | - | 0.00 | 0.00 | 0.00 | 8,000.00 | - |
| Recycling Skid Steer | - | 0.00 | 0.00 | 0.00 | 60,000.00 | - |
| Police New Phone system | - | 0.00 | 0.00 | 0.00 | 20,000.00 | - |
| Police New radio system | - | 0.00 | 0.00 | 0.00 | 350,000.00 | - |
| Police Parking Meter replacement | - | 0.00 | 0.00 | 0.00 | 168,424.00 | - |
| Airport Tractor | - | 0.00 | 0.00 | 0.00 | - | 15,000.00 |
| Equipment Expenses 2020-2021 | - | 0.00 | 0.00 | 0.00 | 481,000.00 | - |
| Transfers to Capital Reserve | | | | | | |
| Dispatch Equip Reserve | - | 0.00 | 0.00 | 0.00 | - | - |
| Recycling-equip/grounds/bldg maint | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 20,000.00 | - |
| Fire Tower Truck Replacement | 31,666.00 | 41,666.00 | 0.00 | 0.00 | 41,666.00 | - |
| Fire Engine 4 Replacement CR | 10,384.00 | 10,384.00 | 0.00 | 0.00 | 10,384.00 | - |
| Fire Engine 3 Replacement CR | 29,239.00 | 39,239.00 | 0.00 | 0.00 | 39,239.00 | - |
| Highland St/S. Main | - | 0.00 | 0.00 | 0.00 | 100,000.00 | - |
| Highway-Material Handling Equip. | 25,000.00 | 50,000.00 | -25,000.00 | 0.00 | 25,000.00 | - |
| Highway Heavy Equipment | 40,000.00 | 40,000.00 | 0.00 | 0.00 | 40,000.00 | 88,000.00 |
| Bldg-Fire Maint/Repair/Replace | - | 0.00 | 0.00 | 0.00 | - | - |
| Highway - Storage Bldg - Hitchhners | - | 0.00 | 0.00 | 0.00 | - | - |
| Highland Street/S. Main St. Reserve | - | 0.00 | 0.00 | 0.00 | - | 100,000.00 |
| Conservation Commission | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 5,000.00 |
| Library Bldg Maintenance CRF | - | 0.00 | 0.00 | 0.00 | 5,000.00 | 5,000.00 |
| Replace 2006 Ambulance | 40,000.00 | 50,000.00 | -10,000.00 | 0.00 | - | - |
| Fire Dept. Support Vehicles | - | 0.00 | 0.00 | 0.00 | - | - |
| Fire - Personal Protective Equipment | - | 0.00 | 0.00 | 0.00 | - | - |
| Ambulance Defibrillators | - | 0.00 | 0.00 | 0.00 | - | - |

TOWN OF PLYMOUTH - COMPARATIVE STATEMENT - Continued

| | <u>7/19-6/20</u> | <u>7/19-6/20</u> | | <u>7/20-6/21</u> | <u>7/21-6/22</u> |
|-------------------------------------|---------------------|---------------------|--------------------|----------------------|----------------------|
| | Available | Expended | Balance | Appropriated | Proposed |
| | | | | | |
| Ambulance Replacement CRF | 0.00 | 0.00 | 0.00 | - | - |
| Ambulance - Power Load System | 0.00 | 0.00 | 0.00 | - | - |
| Fire/Rescue communications | 0.00 | 0.00 | 0.00 | - | - |
| Fire - Fire Chief Vehicle Repl | 0.00 | 0.00 | 0.00 | - | - |
| Fire - Replace Breathing Apparatus | 0.00 | 0.00 | 0.00 | - | - |
| Transfer to Trust | | | | | |
| Transfers to Trusts-Cem Perpetual | | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer to Trust-MV CRF | | 22,082.40 | -22,082.40 | 0.00 | 0.00 |
| Exp. Trust-Emergency Equip Replace. | | 0.00 | 0.00 | 0.00 | 0.00 |
| Totals | 8,897,938.00 | 8,952,955.44 | -207,133.75 | 12,703,160.00 | 10,721,644.00 |
| Less Amount Forwarded | 37,015.00 | | | | |
| Fiscal 20 Appropriation | 8,860,923.00 | | | | |

STATEMENT OF BONDED INDEBTEDNESS 6/30/20
Showing Annual Maturities of Outstanding Bonds

LIBRARY RENOVATION
3.99%

| MATURITY | PRINCIPAL AMOUNT | INTEREST AMOUNT |
|----------|---------------------|--------------------|
| | \$1,752,317.83 | \$749,796.91 |
| 2020 | \$ 91,626.24 | \$ 45,344.45 |
| 2021 | \$ 95,332.18 | \$ 41,638.51 |
| 2022 | \$ 99,135.93 | \$ 37,834.76 |
| 2023 | \$ 103,091.45 | \$ 33,879.24 |
| 2024 | \$ 107,123.25 | \$ 29,847.44 |
| 2025 | \$ 111,479.02 | \$ 25,491.67 |
| 2026 | \$ 115,927.03 | \$ 21,043.66 |
| 2027 | \$ 120,552.52 | \$ 16,418.17 |
| 2028 | \$ 125,330.76 | \$ 11,639.93 |
| 2029 | \$ 130,363.26 | \$ 6,607.43 |
| 2030 | \$ 35,236.36 | \$ 1,405.93 |
| TOTAL | \$ 1,135,198.00 | \$ 271,151.19 |

STATEMENT OF BONDED INDEBTEDNESS 6/30/20
Showing Annual Maturities of Outstanding Bonds

INFRASTRUCTURE BOND
2.38%

| MATURITY | PRINCIPAL AMOUNT \$2,000,000 | INTEREST AMOUNT \$241,339.03 |
|-----------|------------------------------------|------------------------------------|
| 2020 | \$ 100,000.00 | \$ 15,486.14 |
| 2021 | \$ 200,000.00 | \$ 27,302.74 |
| 2022 | \$ 200,000.00 | \$ 22,552.74 |
| 2023 | \$ 200,000.00 | \$ 17,802.74 |
| 2024 | \$ 200,000.00 | \$ 13,091.78 |
| 2025 | \$ 200,000.00 | \$ 8,302.74 |
| 2026 | \$ 200,000.00 | \$ 3,552.74 |
| TOTAL | \$1,300,000.00 | \$ 108,091.62 |

FY 2020-2021
Infrastructure Bond Fund
Expenditures

\$2,500,000 BOND EXPENSE REPORT Through December 31, 2020

| ACCOUNT DESCRIPTION | NET WORKING BUDGET | CURRENT YEAR EXPENDITURE | BALANCE REMAINING |
|-------------------------------------|------------------------------|------------------------------|------------------------------|
| Improve Road Construct | \$605,000.00 | \$7,986.59 | \$597,013.41 |
| Highway Crushed Gravel | \$27,000.00 | \$0.00 | \$27,000.00 |
| Recycle Bldg/Grnds Rpr/Repl/Maint | \$120,000.00 | \$0.00 | \$120,000.00 |
| Recycle Paving/Loading Dock | \$15,000.00 | \$4,846.00 | \$10,154.00 |
| Town Hall Maint/Repairs/Air/Heat | \$100,000.00 | \$37,681.77 | \$62,318.23 |
| Airport Improvements | \$3,000.00 | \$0.00 | \$3,000.00 |
| Street Light Replacement-Main St | \$70,000.00 | \$0.00 | \$70,000.00 |
| Fox Park Maint/Repair/Repl/Rebld | \$72,000.00 | \$2,306.18 | \$69,693.82 |
| Police - Roof Replacement | \$60,000.00 | \$0.00 | \$60,000.00 |
| Highway - Dump Truck Purchase | \$100,000.00 | \$48,205.96 | \$51,794.04 |
| Highway - Sidewalk Tractor pmts 2-4 | \$111,576.00 | \$111,576.00 | \$0.00 |
| Highway - Bucket Loader | \$195,000.00 | \$194,100.00 | \$900.00 |
| Highway - Wood Chipper | \$55,000.00 | \$48,179.00 | \$6,821.00 |
| Recycling - Glass Crusher | \$75,000.00 | \$0.00 | \$75,000.00 |
| Parks & Rec Mower Purchase | \$8,000.00 | \$6,773.00 | \$1,227.00 |
| Recycling Skid Steer | \$60,000.00 | \$53,438.00 | \$6,562.00 |
| Cemetery - Encore Dart Mower | \$0.00 | \$4,543.65 | -\$4,543.65 |
| Fire - New Equipment | \$10,000.00 | \$0.00 | \$10,000.00 |
| Police - New Phone System | \$20,000.00 | \$19,833.00 | \$167.00 |
| Police - New Radio System | \$350,000.00 | \$333,342.96 | \$16,657.04 |
| Police - Parking Meter Replacement | \$168,424.00 | \$0.00 | \$168,424.00 |
| Police - Cruiser Replacement | \$25,000.00 | \$24,794.88 | \$205.12 |
| Fire - Ambulance Replacement | \$250,000.00 | \$249,202.00 | \$798.00 |
| | <u>\$2,500,000.00</u> | <u>\$1,146,808.99</u> | <u>\$1,353,191.01</u> |

TOWN OF PLYMOUTH - CAPITAL RESERVES ACCOUNT
YEAR ENDING 6/30/20

| Purpose | Beginning Market Value | Additions | Income | Unrealized Gain or Loss) | disbursements | Ending Market Value |
|--------------------------------------|---------------------------|----------------------|------------------|-----------------------------|----------------------|------------------------|
| Dispatch Equipment | \$ 20,008.95 | \$ - | \$ 1.99 | | \$ - | \$ 20,010.94 |
| Sidewalk improvement | \$ 35,013.70 | \$ - | \$ 3.15 | | \$ 10,000.00 | \$ 25,016.85 |
| School Dist - Special Education | \$ 6,717.11 | \$ - | \$ 0.71 | | \$ - | \$ 6,717.82 |
| Highway Material Handling Equipment | \$ 54,946.50 | \$ 25,000.00 | \$ 6.47 | | \$ - | \$ 79,952.97 |
| Municipal Transportation Improvement | \$ 62,168.93 | \$ 45,761.40 | \$ 6.73 | | \$ 40,000.00 | \$ 67,937.06 |
| Mack-fire truck | \$ - | \$ - | \$ - | | \$ - | \$ - |
| Highland Street | \$ 23,430.66 | \$ 90.30 | \$ 1.26 | | \$ 23,521.00 | \$ 1.22 |
| Conservation Commission | \$ 15,001.87 | \$ 5,000.00 | \$ 1.69 | | \$ - | \$ 20,003.56 |
| Town Revaluation | \$ 49,570.08 | \$ - | \$ 4.97 | | \$ - | \$ 49,575.05 |
| 1991 Ladder Truck | \$ 14,204.39 | \$ - | \$ 1.17 | | \$ 14,205.46 | \$ 0.10 |
| Zoning Ordinance Re-write | \$ - | \$ - | \$ - | | \$ - | \$ - |
| Fire Tower Truck | \$ 115,013.00 | \$ 45,871.46 | \$ 12.98 | | \$ - | \$ 160,897.44 |
| Fire Maintenance R/R | \$ 2.61 | \$ - | \$ - | | \$ - | \$ 2.61 |
| Police Maintenance R/R | \$ 12.89 | \$ - | \$ - | | \$ - | \$ 12.89 |
| Recycle Equipment & Property Maint | \$ 26,522.25 | \$ 10,000.00 | \$ 2.69 | | \$ 9,785.00 | \$ 26,739.94 |
| Repl Fire Engine 4 | \$ 53,664.36 | \$ 10,384.00 | \$ 5.78 | | \$ - | \$ 64,054.14 |
| Fire-Air Support | \$ - | \$ - | \$ - | | \$ - | \$ - |
| Police Pickup Rep. | \$ 60.95 | \$ - | \$ 0.02 | | \$ - | \$ 60.97 |
| Fire Chief's Car | \$ - | \$ - | \$ - | | \$ - | \$ - |
| PB Cam Equip. & Facilities | \$ 10,003.01 | \$ - | \$ 0.88 | | \$ 4,995.00 | \$ 5,008.89 |
| Repl Fire Engine 3 | \$ 301,121.49 | \$ 29,239.00 | \$ 31.28 | | \$ - | \$ 330,391.77 |
| Replace 2006 Ambulance | \$ 100,054.52 | \$ 40,000.00 | \$ 11.54 | | \$ - | \$ 140,066.06 |
| School Repair & Maint. | \$ 0.41 | \$ - | \$ - | | \$ - | \$ 0.41 |
| Highway Heavy Equip. | \$ 69,539.68 | \$ 40,000.00 | \$ 8.48 | | \$ - | \$ 109,548.16 |
| Highway Bldg Maint Repair | \$ 26,010.00 | \$ - | \$ 2.59 | \$ - | \$ - | \$ 26,012.59 |
| Fox Pond Park Maint | \$ 10,003.03 | \$ - | \$ 0.96 | \$ - | \$ - | \$ 10,003.99 |
| Fire-Replace Support Vehicle | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Pease Library Bldg Maint fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total | \$ 993,070.39 | \$ 251,346.16 | \$ 105.34 | \$ - | \$ 102,506.46 | \$ 1,142,015.43 |

TRUSTEES OF THE TRUST FUND
PLYMOUTH NEW HAMPSHIRE
7/01/19 - 6/30/20

| | | |
|-------------------------------------|--------------------|-----------------|
| Beginning Fund Balance:: | | \$ 479,596.00 |
| Receipts: | | |
| Perpetual Care | \$ 120,577.00 | |
| Interest & Dividend | \$ 12,004.00 | |
| Gain/Losses on Sales of Investments | <u>\$ 4,927.00</u> | |
| | | \$ 137,508.00 |
| Disbursements: | | |
| Perpetual Care | \$ (181,203.00) | |
| Cypress | \$ 0.00 | |
| Pleasant Valley Cemetery | \$ 0.00 | |
| Fees | <u>\$ 0.00</u> | |
| | | \$ (181,203.00) |
| Ending Fund Balance: | | \$ 435,901.00 |

A copy of the Board's investment policy and a detailed list of the trust fund investments are available at the Town Hall. The Trustees hold the following trust funds in Common (one account):

Cemetery Perpetual Care
Foster Estate General Beautification
Pease Public Library
Pleasant Valley Trust Fund

These funds are invested and managed in accordance with the laws of the State of New Hampshire.

Respectfully submitted,

Janet Currier, Chair
Ted Geraghty
Michael Currier

REPORT OF THE TREASURER
For 12 Month Period Ending June 30, 2020
GENERAL FUND MEREDITH 1 OF 3

| | | |
|------------------------------|------------|--------------|
| BEGINNING BALANCE 7/1/19 102 | | 0.00 |
| BEGINNING BALANCE 7/1/19 530 | | 3,959,803.58 |
| BEGINNING BALANCE DMV 7/1/19 | | 57,922.61 |
| CASH RECEIPTS | | |
| INTEREST | | |
| SWEEPS/CHECKING | 46,802.30 | |
| TOTAL INTEREST | | 46,802.30 |
| | | |
| POLICE | | |
| DRUG TASKFORCE | | |
| GRANTS/DRUG/STATE | 66,598.04 | |
| INET | 20,703.36 | |
| POLICE COVERAGE | 138,413.80 | |
| KIOSK MONEY | 1,470.40 | |
| METER FINES | 8,820.00 | |
| METER MONEY | 37,927.05 | |
| COURT REIMB/WITNESS | 11,805.64 | |
| FEES/MISC | 7,851.81 | |
| WORLD PAY | 9,858.25 | |
| WORLD PAY FEES | -2,843.31 | |
| | | |
| TOTAL POLICE | | 300,605.04 |
| | | |
| SELECTBOARD OFFICE | | |
| AIRPORT | 2,134.72 | |
| AMBULANCE | 43,013.83 | |
| CANNON | 2,750.00 | |
| CONSERVATION | 90.00 | |
| CAPITAL RESERVE FUND | 88,301.00 | |
| CEMETERY | 65,449.00 | |
| HEALTH TRUST | 788.85 | |
| EM REIMBURSEMENT | 709.51 | |
| GRANT | 4,500.00 | |
| FIRE | 3,050.38 | |
| HIGHWAY BLOCK GRANT | 153,921.29 | |
| INSURANCE REIMB | 38,947.11 | |
| LIBRARY REIMBUSEMENT | 9,575.00 | |
| HIGHWAY/REIMB | 16,752.81 | |
| 1st RESPONDER STIPEND | 63,799.94 | |
| STIMULUS | 8,636.11 | |
| MISC | 4,808.08 | |
| MED/CARE AMB REIMB | 212,215.44 | |
| NH ROOM AND MEALS TAX | 348,372.78 | |
| PARKS & REC | 46,201.00 | |
| P & R SCHOOL | 201,913.00 | |
| PBCAM | 1,492.50 | |
| PSU/ DISPATCH/FIRE/REIMB | 461,727.42 | |
| P I L O T | 15,355.00 | |
| PEMI BAKER REIMB | 84,520.10 | |
| RECYCLING | 73,344.26 | |

REPORT OF THE TREASURER
For 12 Month Period Ending June 30, 2020
GENERAL FUND 2 OF 3

| | | |
|--------------------------------|--------------|-----------------------------|
| REIMBURSEMENTS | 12,622.16 | |
| PERMITS/PLANNING | 23,623.26 | |
| RAILROAD FUND | 2,261.25 | |
| SALE OF TOWN PROP | 10,000.00 | |
| PLYMOUTH SCHOOL DIST | 91,222.34 | |
| RESOURCE OFFICER | 56,327.56 | |
| REVENUE SHARING | 83,747.01 | |
| SPEARE BOULDER POINT | 22,000.00 | |
| TAX LEIN REIMB | 500.00 | |
| STATE OF NH | 4,026.32 | |
| SPEARE HOSPITAL | 15,000.00 | |
| TIME WARNER/CHARTER FEE | 68,596.93 | |
| TOWN OF ASHLAND | 64,891.66 | |
| TOWN OF BRIDGEWATER | 24,420.00 | |
| TOWN OF CAMPTON | 45,410.63 | |
| TOWN OF HOLDERNESS | 102,179.60 | |
| TOWN OF RUMNEY | 66,554.24 | |
| TOWN OF THORNTON | 35,430.96 | |
| TOWN OF HEBRON | 17,280.26 | |
| TOWN OF GROTON | 2,784.40 | |
| TRANS CITIZENS BANK | 16,315.40 | |
| TRANS NORTHWAY REVOLVING LOAN | 21,327.69 | |
| US TREASURY | 1,943.64 | |
| TOTAL SELECTBOARD | | 2,740,834.44 |
| | | |
| TAX COLLECTOR | | |
| 2019 YIELD TAX | 6,527.82 | |
| 2019 A PROPERTY TAX | 1,604,528.44 | |
| 2019B PROPERTY TAX | 7,364,288.27 | |
| 2020A PROPERTY TAX | 3,184,068.95 | |
| 2020B PROPERTY TAX | 32,710.08 | |
| 2020 YIELD TAX | 2,751.66 | |
| CURRENT LAND USE | 54,394.40 | |
| CURRENT LAND USE INT | 9.52 | |
| YIELD INTEREST | 9.14 | |
| PROPERTY TAX INT | 39,375.44 | |
| TAX LIEN INTEREST | 97,400.61 | |
| TAX LIEN REDEEMED | 447,360.98 | |
| EXCAVATION TAX | 280.00 | |
| TOTAL TAX COLLECTOR | | 12,833,705.31 |
| | | |
| TOWN CLERK | | |
| 2019-2020 MV | 774,088.68 | |
| CAP RES FUND | 23,679.00 | |
| MISC | 15,808.22 | |
| UCC FILINGS | 1,695.00 | |
| ACH DUE DMV | 369.60 | |
| CREDIT CARD | 174.80 | |
| TOTAL TOWN CLERK | | 815,815.30 |
| | | |
| TOTAL RECEIPTS | | <u>16,737,762.39</u> |
| TOTAL RECEIPTS.& BEGINNING BAL | | <u><u>20,755,488.58</u></u> |

REPORT OF THE TREASURER
For 12 Month Period Ending June 30, 2020
TOWN CLERK MV ACH ACCOUNTING GENERAL FUND 468 3 OF 3

CASH PAYMENTS

| | |
|-----------------------------|----------------------|
| PAYMENTS PER SELECTMEN | |
| TOTAL PAYMENTS | 18,009,849.33 |
| ENDING BALANCE DMV ACH | 1,281.00 |
| ENDING BALANCE 530 | 2,744,358.25 |
| TOTAL PAYMENTS & ENDING BAL | <u>20,755,488.58</u> |

REPORT OF THE TREASURER
For 12 Month Period Ending June 30, 2020
TOWN CLERK MV ACH ACCOUNTING GENERAL FUND 468

| | |
|---------------------------|-------------------|
| BEGINNING BALANCE 7/01/19 | 57,922.61 |
| DEPOSITS | <u>900,958.11</u> |
| TOTAL | <u>958,880.72</u> |
| TRANS TO GF | 699,190.06 |
| ACH DMV | 258,409.66 |
| ENDING BALANCE 6/30/20 | <u>1,281.00</u> |
| TOTAL | <u>958,880.72</u> |

ESCROW ACCOUNTS
7/01/19 THROUGH 6/30/20

| Name | Beginning Balance 7/1/19 | Total Deposits Interest Transfers | Total Withdrawals | Ending Balance 6/30/20 |
|------------------------|--------------------------------|--|----------------------|------------------------------|
| Summit at Mt Frontenac | 421.54 | 0.06 | 0.00 | 421.60 |
| Harbor Homes | 1,032.23 | 0.08 | 1,032.31 | - |
| McLane Middleton | 257.67 | 0.01 | 257.68 | - |
| Totals | <u>1,711.44</u> | <u>0.15</u> | <u>1,289.99</u> | <u>421.60</u> |

REVOLVING LOAN
7/01/19 THROUGH 6/30/20

| | |
|--------------------------------------|---------------------|
| BEGINNING BALANCE 7/01/19 | \$ 21,325.58 |
| INTEREST | <u>\$ 2.11</u> |
| TOTAL RECEIPTS AND BEGINNING BALANCE | <u>\$ 21,327.69</u> |
| ENDING BALANCE 6/30/19 | <u>\$ 21,327.69</u> |

AERONAUTICAL FUND
7/01/19 THROUGH 6/30/20

| | |
|--------------------------------------|------------------|
| BEGINNING BALANCE 7/01/19 | 20,886.06 |
| DEPOSITS | 2,600.00 |
| INTEREST | <u>12.89</u> |
| TOTAL DEPOSIT AND BEGINNING BALANCE | <u>23,498.95</u> |
| WITHDRAWALS | - |
| ENDING BALANCE 6/30/20 | <u>23,498.95</u> |
| TOTAL WITHDRAWALS AND ENDING BALANCE | <u>23,498.95</u> |

CITIZENS CHECKING
7/01/19 THROUGH 6/30/20

| | |
|--------------------------------------|----------------------------|
| BEGINNING BALANCE 7/01/19 | \$ 11,724.15 |
| DEPOSITS AMB VT | \$ 6,496.73 |
| INTEREST | \$ 1.25 |
| TOTAL DEPOSIT AND BEGINNING BALANCE | <u>\$ 18,222.13</u> |
| TRANSFER TO GENERAL FUND | \$ 16,315.40 |
| ENDING BALANCE 6/30/20 | <u>\$ 1,906.73</u> |
| TOTAL WITHDRAWALS AND ENDING BALANCE | <u><u>\$ 18,222.13</u></u> |

NHPDIP
7/01/19 THROUGH 6/30/20

| | |
|--------------------------------------|----------------------------|
| BEGINNING BALANCE 7/01/19 | \$ 24,577.39 |
| INTEREST | <u>\$ 379.69</u> |
| TOTAL DEPOSIT AND BEGINNING BALANCE | <u><u>\$ 24,957.08</u></u> |
| WITHDRAWALS | \$ - |
| ENDING BALANCE 6/30/20 | <u>\$ 24,957.08</u> |
| TOTAL WITHDRAWALS AND ENDING BALANCE | <u><u>\$ 24,957.08</u></u> |

REPORT OF THE TAX COLLECTOR
07/01/19-6/30/20

| | DR | | |
|---|---------------------|---------------------|--|
| Uncollected Taxes/Beg.Fiscal Yr. | 2020 | 2019 | |
| Land Use Change | | 510.80 | |
| Property Tax | | 1,589,962.24 | |
| Yield Taxes | | 1,788.80 | |
| Excavation Tax | | 94.00 | |
| Taxes Committed To Collector: | | | |
| Property Tax | 6,919,973.00 | 7,365,852.00 | |
| Yield Tax | 2,626.43 | 4,868.37 | |
| Land Use Change | 57,210.40 | 123.20 | |
| Excavation Tax | 265.00 | | |
| Overpayments on Property Tax.. | 307.00 | 21,945.00 | |
| Tax Deed | | | |
| Interest Collected on Delinquent | | | |
| Property Tax | 4.00 | 39,371.44 | |
| Yield Tax | 0.00 | | |
| Land Use Change | 0.00 | | |
| Int and penalties Res Taxes | 1.68 | 16.98 | |
| TOTAL DEBITS | 6,980,387.51 | 9,024,532.83 | |
| | CR | | |
| Remittances To Treasurer: | | | |
| Property Tax | 3,184,256.95 | 8,971,563.71 | |
| Land Use Change | 53,760.40 | 634.00 | |
| Interest (Include lien conversion | | 39,371.44 | |
| Yield Tax | 2,622.31 | 6,657.17 | |
| Excavation Tax | 186.00 | 94.00 | |
| Other Taxes | 5.68 | 16.98 | |
| Interest Collected: | | | |
| Property Tax | | | |
| Yield Tax | | | |
| Land Use Change | | | |
| Tax Deeded | | | |
| Property Tax Credits | | | |
| Abatements Yield Tax | | | |
| Abatements on Property Tax | 1,793.00 | 6,195.53 | |
| Abatements on LUCT | 3,450.00 | | |
| Uncollected Taxes/End Fiscal Yr | | | |
| Property Tax | 3,734,230.05 | | |
| Land Use Change Tax | | | |
| Excavation | 79.00 | | |
| Yield Tax | 4.12 | | |
| Credit Balance | | | |
| TOTAL CREDITS | 6,980,387.51 | 9,024,532.83 | |

SUMMARY OF TAX SALE ACCOUNTS

07/01/19-06/30/20

Plymouth, N.H.

DR

Tax Sales on Account of Levies of

| | 2019 | 2018 | 2017 | Prior |
|--------------------------------|-------------|-------------|-------------|--------------|
| Balance of Unredeemed Taxes | | | | |
| Beginning of fiscal year: | | | | |
| Property Tax..... | | 316,872.03 | 267,237.95 | 93,186.15 |
| Taxes Sold To Town..... | 437,391.73 | | | |
| Interest Collected After Sale: | | | | |
| Property Tax..... | 787.29 | 16,960.73 | 53,150.37 | 26,502.22 |
| TOTAL DEBITS | 438,179.02 | 333,832.76 | 320,388.32 | 119,688.37 |
| Remittances to Treasurer: | | | | |
| Property Tax..... | 104,999.95 | 118,357.32 | 167,207.67 | 56,796.04 |
| Interest & Costs After Sale: | | | | |
| Property Tax..... | 787.29 | 16,960.73 | 53,150.37 | 26,502.22 |
| Tax Deeded Property..... | | | | |
| Abatements..... | 38.33 | | | 487.51 |
| Uncollected Taxes End Of Yr: | | | | |
| Property Tax..... | 332,353.45 | 198,514.71 | 100,030.28 | 35,902.60 |
| TOTAL CREDITS | 438,179.02 | 333,832.76 | 320,388.32 | 119,688.37 |

REPORT OF THE TOWN CLERK
For the Fiscal Year Ending June 30, 2020

RECEIPTS:

| | |
|--|----------------------|
| Auto Permits | \$ 756,831.88 |
| Sticker and Title Fees | \$ 17256.80 |
| Dog Licenses | \$ 2,036.00 |
| Marriage Licenses | \$ 1,870.00 |
| UCC Filings | \$ 1,695.00 |
| Vital Records | \$ 10,156.00 |
| Miscellaneous Filing Fees | \$ 983.02 |
| Recovery Fees | \$ 80.00 |
| Capital Reserve Funds from Motor Vehicle | \$ <u>23,679.00</u> |
| TOTAL | \$ 814,587.70 |

PAYMENTS:

| | |
|------------------------|---------------|
| Paid to Town Treasurer | \$ 814,587.70 |
|------------------------|---------------|

**BIRTHS RECORDED IN THE TOWN OF PLYMOUTH, N.H.
FOR THE YEAR ENDING DECEMBER 31, 2020**

| CHILD'S NAME | DATE OF BIRTH | CHILD'S PLACE OF BIRTH | NAME OF FATHER | NAME OF MOTHER |
|-----------------------------|---------------|------------------------|---------------------------|---------------------------|
| FARR, GABRIEL RUBYN | 2/18/2020 | PLYMOUTH, NH | FARR, KEEGAN | HILL, FARRAN |
| MUNIZ, SHAWN WILLIAM | 2/20/2020 | PLYMOUTH, NH | MUNIZ-HENRIQUEZ, LISANDRO | MUNIZ, HEATHER |
| HO, JOHN PAUL | 2/24/2020 | PLYMOUTH, NH | HO, CHUK | ZENG, LIHAI |
| PAGE, CORA ELIZABETH | 3/25/2020 | PLYMOUTH, NH | PAGE, FRANCIS | PAGE, LINDSAY |
| WILSON, CHASE ALEXANDER | 4/24/2020 | CONCORD, NH | WILSON, ALEXANDER | WILSON, CHRISTINE |
| PATTERSON II, JONAH MATTHEW | 5/1/2020 | PLYMOUTH, NH | PATTERSON SR, JONAH | LEBEAU, AMBER |
| DUDLEY, CELTIN BRET | 5/5/2020 | PLYMOUTH, NH | DUDLEY JR, RALPH | MCLAUGHLIN DUDLEY, MEGHAN |
| DUDLEY, IRELIN ORA | 5/5/2020 | PLYMOUTH, NH | DUDLEY JR, RALPH | MCLAUGHLIN DUDLEY, MEGHAN |
| DUBREUIL, PIPER JOY | 6/2/2020 | PLYMOUTH, NH | DUBREUIL, BRIAN | DUBREUIL, JENNIFER |
| GOODWIN, ADDISON HARPER | 6/16/2020 | PLYMOUTH, NH | GOODWIN, ADAM | GOODWIN, AMANDA |
| BRYSON, MILES DENNIS TALON | 6/19/2020 | PLYMOUTH, NH | | BRYSON, TARA |
| RUTKOWSKI, LEON SCOTT | 7/7/2020 | PLYMOUTH, NH | RUTKOWSKI, JORDAN | BURKE, SHELBY |
| BOUCHER, HARLIQUINN BRIAN | 7/12/2020 | PLYMOUTH, NH | BOUCHER, NICHOLAS | ROBIDOUX, ALYSSAH |
| NELSON, JOSEPHINE HOLLY | 7/19/2020 | PLYMOUTH, NH | NELSON, ANDREW | MACMILLAN, ASHLEY |
| PATTERSON, CHEYANNE DELLA | 8/13/2020 | PLYMOUTH, NH | PATTERSON, ROBERT | AVERY, BEVERLY |
| PELLERIN, JAXEN AARON | 9/3/2020 | PLYMOUTH, NH | PELLERIN, KYLE | MCDURFEE, HANJA |
| ROTH, OWEN WESLEY | 9/7/2020 | PLYMOUTH, NH | ROTH, BRADLEY | ROTH, CAITLIN |
| WILSON, HOPE LILY' ANNE | 9/12/2020 | LEBANON, NH | WILSON, RANDALL | GRAHAM, ADRIENNA |
| ARSENAULT, RILEY JEAN | 9/15/2020 | PLYMOUTH, NH | ARSENAULT, DEAN | WHITE, KATIE |
| THOMPSON, RYDER WAYNE | 9/16/2020 | PLYMOUTH, NH | THOMPSON JR, ROBERT | GAGNON, AMY |
| ASAVAMONCHAI, LUKE | 11/17/2020 | PLYMOUTH, NH | ASAVAMONCHAI, THANATH | BANCHASIRICHAI, SARINYA |
| MUDGE, CAMDEN LUCAS LOGAN | 11/30/2020 | PLYMOUTH, NH | MUDGE, JOSEPH | REILLY, CAITLIN |
| MCIVER, KAROLIN ROSE | 12/25/2020 | LEBANON, NH | MCIVER, COLIN | MCIVER, CLAIRE |
| O'DEA, ANNABELLE MARY | 12/27/2020 | PLYMOUTH, NH | O'DEA JR, ROBERT | FRANKS, MELANIE |

**MARRIAGES RECORDED IN THE TOWN OF PLYMOUTH, N.H.
FOR THE YEAR ENDING DECEMBER 31, 2020**

| Person A's Name & Residence | Person B's Name & Residence | Town of Issuance | Place of Marriage | Date of Marriage |
|--|---|-------------------------|--------------------------|-------------------------|
| PATTERSON, JONAH M PLYMOUTH, NH | LEBEAU, AMBER L PLYMOUTH, NH | PLYMOUTH | PLYMOUTH | 03/12/2020 |
| LAHEY, MATTHEW G HEBRON, NH | SHAMANSKY, ELIZABETH A PLYMOUTH, NH | PLYMOUTH | PLYMOUTH | 03/14/2020 |
| BECKER, MOLLY S PLYMOUTH, NH | MATHIEU, BRENDAN M PLYMOUTH, NH | HOLDERNESS | HOLDERNESS | 04/11/2020 |
| BERUBE, RICHARD A PLYMOUTH, NH | SCRIBNER, DIANE E PLYMOUTH, NH | PLYMOUTH | PLYMOUTH | 05/16/2020 |
| EWING, ROSS M PLYMOUTH, NH | GIRONA, JASEYA J PLYMOUTH, NH | PLYMOUTH | PLYMOUTH | 05/25/2020 |
| CRONIN, BENJAMIN P PLYMOUTH, NH | PAULEY, JAIME L PLYMOUTH, NH | PLYMOUTH | PLYMOUTH | 09/06/2020 |
| FORTIER, ANDREW R PLYMOUTH, NH | GEBHARDT, MEGAN E HEBRON, NH | HEBRON | PLYMOUTH | 09/19/2020 |
| BAKER, JACOB D PLYMOUTH, NH | BRACE, DENALI G PLYMOUTH, NH | PLYMOUTH | NORTHFIELD | 10/10/2020 |
| CLIFFORD, AMANDA J PLYMOUTH, NH | ZIMMER SR, JOSEPH S HOLDERNESS, NH | HOLDERNESS | PLYMOUTH | 10/31/2020 |
| CUMMINGS, ROWAN F PLYMOUTH, NH | STONE, JAKOB S PLYMOUTH, NH | PLYMOUTH | NORTH HAMPTON | 10/31/2020 |
| HARPER, ANGEL D PLYMOUTH, NH | LIMPACH, JARRETT A PLYMOUTH, NH | HOLDERNESS | PLYMOUTH | 11/01/2020 |
| PIERCE, ANTHONY F PLYMOUTH, NH | MCCARTHY, HEATHER L PLYMOUTH, NH | PLYMOUTH | PLYMOUTH | 12/19/2020 |
| FIELDS, KHANAN M PLYMOUTH, NH | BAUSOR, HILARY K PLYMOUTH N,H | PLYMOUTH | HOLDERNESS | 12/20/2020 |

**DEATHS RECORDED IN THE TOWN OF PLYMOUTH, N.H. FOR
THE YEAR ENDING DECEMBER 31, 2020**

| NAME OF DECEASED | DATE OF DEATH | PLACE OF DEATH | NAME OF FATHER | MAIDEN NAME OF MOTHER |
|------------------------------|----------------------|-----------------------|-----------------------|------------------------------|
| BOWEN JR, JOHN BRADLEY | 01/02/2020 | PLYMOUTH | BOWEN SR, JOHN | RAMIREZ, OLGA |
| CURRIE, ALLAN G | 01/02/2020 | PLYMOUTH | CURRIE, JAMES | GILFILLAN, AGNES |
| MINSTER, CHRISTINE | 01/19/2020 | FRANCONIA | MINSTER, WARREN | CAMBISI, HILDA |
| BUSSIÈRE, ROLAND WILLIAM | 02/15/2020 | PLYMOUTH | BUSSIÈRE, ALEXANDER | BONNIFE, EVA |
| RHINES, ROBERT CHARLES | 03/16/2020 | PLYMOUTH | RHINES, CHARLES | MCMORRAN, BESSIE |
| MOSKOWITZ, JAY L | 03/31/2020 | PLYMOUTH | MOSKOWITZ, RAYMOND | FUNK, MURIELN |
| MARONI, MICHAEL | 03/31/2020 | PLYMOUTH | MARONI, RICHARD | UNKNOWN, FRANCIS |
| GRANGER JR, CARL MYRON | 04/05/2020 | PLYMOUTH | GRANGER SR, CARL | CURRIER, MILDRED |
| THOMAS, JOAN ANN | 05/30/2020 | PLYMOUTH | KING, ARTHUR | SANTAW, PEARL |
| BUCKLEY, CHRISTOPHER ANTHONY | 06/04/2020 | PLYMOUTH | BUCKLEY, ROBERT | HENAULT, JANICE |
| MILLER, TODD J | 06/08/2020 | LEBANON | MILLER, GERALD | LOAN, LORRAINE |
| PRENTICE, VINCENT GEORGE | 06/09/2020 | PLYMOUTH | PRENTICE, HENRY | HARRIS, HARRIET |
| SCARBOROUGH, JOHN ALEXANDER | 06/21/2020 | PLYMOUTH | SCARBOROUGH, KERMIT | GILCHRIST, JACKIE |
| JOHNSON-DAY, ROSEMARY | 06/24/2020 | PLYMOUTH | JOHNSON, WILLIAM | SMITHSON, ROSEMARY |
| FULLER, SUSAN MARIE | 06/30/2020 | LEBANON | MARTANIUK, EDWARD | VERREAULT, MARY |
| OUSTECKY, JOSEPH EDWARD | 07/14/2020 | LACONIA | OUSTECKY, JOSEPH | PENKAVA, ELSIE |
| ROLLINS JR, ROGER HERBERT | 07/14/2020 | PLYMOUTH | ROLLINS SR, ROGER | HILL, BEATRICE |
| DURGIN, CHARLES BOWLES | 08/05/2020 | PLYMOUTH | DURGIN, PAUL | DINSMORE, GLADYS |
| MILLER, JADE ASHLEY | 08/22/2020 | MANCHESTER | MILLER, JAMIE | FULLER, REBECCA |
| KHOURY, RICHARD EDWARD | 08/29/2020 | PLYMOUTH | KHOURY, CHARLES | ANTHONY, MADDELL |
| DECAREAU JR, JOHN EDWARD | 08/30/2020 | PLYMOUTH | DECAREAU SR, JOHN | HENNESSEY, BETTY |
| PHILBRICK, ERNEST R | 09/26/2020 | PLYMOUTH | PHILBRICK, FRANK | MULLER, CHRISTEL |
| GUSHA, FRANCIS WILBUR | 10/05/2020 | PLYMOUTH | GUSHA, FRANCIS | GUSHA, MARY |
| KIRKHAM, ELSIE S | 10/16/2020 | PLYMOUTH | SOWDEN, RICHARD | PATTERSON, HARRIET |
| OUELLETTE, GERALD JOHN | 10/24/2020 | LEBANON | OUELLETTE, CHARLES | FONTAINE, MARIE |
| BURNHAM, FRANK M | 10/25/2020 | LEBANON | BURNHAM, FRANCIS | WALKER, DOROTHY |
| MORRIS, ILENE KAREN | 11/06/2020 | MEREDITH | MORRIS, JEROME | LEWIS, RUTH |
| CLARK, ROBERT CARLISLE | 12/08/2020 | TILTON | CLARK SR, JOSEPH | ANDERSON, MARY |
| TOOMEY, RYAN | 12/31/2020 | PLYMOUTH | TOOMEY, RICHARD | DRESCHEL, DARLENE |

PLYMOUTH POLICE DEPARTMENT
2020 ANNUAL REPORT

2020 is finally behind us. Between the COVID-19 pandemic, protests, testing sites, mask mandates, virtual everything and reform, 2020 proved to be a challenging year for the entire town. We found ourselves quickly changing gears from one problem to the next. With the outstanding community support we received; we were able to overcome each obstacle placed before us with positive results.

2020 once again brought some new faces to the Plymouth Police Department. The Department welcomes two new employees. Jessica Harrington and Madeline Kabasakalian. Jessica is one of the Department's Communications Specialists who comes by way of the Mount Washington Hotel where she was employed as a loss prevention Officer and the Lincoln Fire Department where she served as a Fire Fighter. Jessica's experience has been a great asset for our town. She began her employment at Plymouth Police Department and exceeded our expectations by jumping into her role with an impressive work ethic which pushed her ahead of her training schedule. Madeline is one of the Department's Patrol Officers and comes by way of the Plymouth State University where she holds a Bachelor's Degree in Elementary Education and graduated Magna Cum Laude. Madeline is still an active participant at PSU as she continues to coach for the Women's Ice Hockey Team. Madeline has family in Law Enforcement, which is why she decided pursue a career in Policing instead of teaching. Her teaching degree will translate extremely well into law enforcement. By the time you read this annual report Madeline will be attending the 184th New Hampshire Police Academy.

From July 1, 2019 through June 30, 2020 the office of the Plymouth Police Prosecutor handled a total of 372 arrests. 332 cases have been processed through the 2nd District Court, Plymouth Division and/or the Plymouth Family Court. 14 juvenile cases were processed and 3 of those cases were referred to the local Restorative Justice Program. Due to COVID-19, the majority of District cases were handled telephonically, through a 'Case Status Hearing', a new court process since the pandemic.

COVID-19 did not slow down the Department's investigative unit, it was once again a very busy year. Even with the courts being closed for a period of time, the Plymouth Police Department had several felony case referrals to the Grafton County Attorney's Office. Most of these cases are still being processed through the Grafton County Superior Court. Our department continues to work closely with both state and federal resources to keep our town and state safe.

Social media continues to be quickest and easiest way to filter information out to our Community. We prefer to use Facebook as our social media platform. If you have not done so yet, we encourage you to join us on Facebook. Please go to our website at: www.plymouthpd.org and click the link "Follow us on Facebook". We find Facebook to be an excellent Community resource. Our followers have helped us identify several subjects, find wanted suspects, and reunite lost pets with their owners.

On behalf of the men and women of the Plymouth Police Department, we are privileged to serve this community and continue to seek the best policing services that we can offer.

Respectfully Submitted,

Stephen Lefebvre
Chief of Police

PLYMOUTH POLICE DEPARTMENT STATISTICS
July 2019 to June 2020

TRAFFIC ENFORCEMENT INFORMATION

| | |
|--------------------------------------|--------|
| MOTOR VEHICLE SUMMONS | 77 |
| MOTOR VEHICLE WARNINGS | 653 |
| AVERAGE SPEED OF VIOLATION | 48 MPH |
| AVERAGE MPH OVER SPEED | 14 MPH |
| TOTAL MOTOR VEHICLE ACCIDENT REPORTS | 122 |
| FATAL MOTOR VEHICLE ACCIDENTS | 0 |

TOP THREE LOCATIONS WHERE ACCIDENTS OCCUR:

TENNEY MOUNTAIN HIGHWAY
 MAIN STREET
 DANIEL WEBSTER HIGHWAY

COMMUNICATION CENTER INFORMATION

| | | |
|--|---------|-------------|
| TOTAL TELEPHONE CALLS | 51,645 | (141 / day) |
| TOTAL RADIO TRANSMISSIONS | 298,800 | (816 / day) |
| TOTAL CALLS FOR SERVICE | 52,301 | (143 / day) |
| ANNUAL REQUESTS FOR SERVICE (FISCAL) (PPD Only) | 18,353 | (50 / day) |

ARRESTS: 372
 INCIDENTS: 701

PARKING ENFORCEMENT INFORMATION

| | |
|--|--------------|
| TOTAL TICKETS ISSUED | 901 |
| PARKING METER COIN COLLECTION | \$ 34,369.10 |
| PARKING FINES | \$ 28,669.40 |
| PARKING PERMITS | \$ 6,670.00 |
| BOOT FEE (PARKING) | \$ 0.00 |
| KIOSK PARKING LOT (coin / credit card) | \$ 16,175.20 |
| TOTAL PARKING REVENUE: | \$ 85,883.70 |

OTHER REVENUE INFORMATION

| | |
|------------------------------------|---------------|
| GRANTS | \$ 1,000.00 |
| COPIER FEES | \$ 630.00 |
| COURT REIMBURSEMENT | \$ 11,805.64 |
| INSURANCE REQUESTS | \$ 1,155.00 |
| PISTOL PERMITS | \$ 160.00 |
| SPECIAL DETAILS | \$ ** |
| DISPATCH REIMBUR. (Calendar Year) | \$ 256,772.49 |
| MISCELLANEOUS | \$ 170.00 |
| TOTAL OTHER REVENUE: | \$ 271,693.10 |
| DEPARTMENT TOTAL: | \$ 357,576.83 |
| **OUTSIDE DETAIL REVOLVING ACCOUNT | \$ 153,420.00 |

PLYMOUTH FIRE AND AMBULANCE DEPARTMENT
2020 ANNUAL REPORT

In my thirty years at Plymouth Fire-Rescue, 2020 was likely the most tumultuous-primarily due to the Pandemic known as COVID-19. Although this continues to put a strain on all of us, I am proud of the way in which our (essential) employees responded.

Our new Administrative Assistant Jen McGibney has settled in nicely, and has been a welcome addition to our organization. This year four of our call department members resigned after many years of dedication to our community. We are thankful for the service of Amelia Currier, William Currier, Gary Mack, and Roger Thompson, Jr. At the same time, we have welcomed several new Call Department members in Pierce Brown, Walter Durack, Garrett Gruending, Paul Spring, and Jared Steer. We also welcomed back a former member in Jim Horan!

Four of our Firefighters completed a Commercial Drivers License-Class B Program. Congratulations to FF's Driscoll, Husson, Legg and Clark! This is an important step in terms of our driver training and safety program.

Plymouth's first fire engine, a 1929 Maxim was returned to Plymouth and a Fundraiser to restore it to operation was begun. We are thankful for the donations from Peter Cofran, Robert Elliot, Kirks Tire and Auto, Bonnie Sears and Walmart! Thanks to their generosity, Engine 1 is now operational.

In other exciting news, we have been working with local author Jerry Bourgeios who is writing a book about the history of the Plymouth Fire Department. If you have any memories, photographs or articles that you feel would be relevant, please let us know.

This year we were excited welcomed our first Live-In Student. Bailey Vachon is a Freshman at Lakes Region Community College studying Fire Science. She lives and works at the Fire Department when she is not in school or enjoying time off. This is a great opportunity for the Community and Ms. Vachon.

The Fire-Service continues to be plagued by recruitment and retention issues. Plymouth is no different. At the same time, the level of care that we provide continues to improve. This comes at a cost in human resources, equipment and training. When the on-duty crew is out on a call, covering the subsequent calls that come in is problematic. For the period 2019-2020, we averaged 344 times per year when there were multiple calls going on at the same time. To ensure that we have response personnel available, we have begun to put people on call and bolster the on-duty staff at certain times. We will also be applying for the S.A.F.E.R. Act grant which will fund new firefighters for the first three years of their career. We have also included one new full-time Firefighter-E.M.T. in the Fiscal Year 2022 Budget.

Thank you for your support of our organization. We hear from you often regarding the good work that we do, and that feedback is appreciated. We also want to hear from you if you see areas where you feel we can improve.

Here is to a safe, happy and healthy 2021!

Sincerely,

Tom Morrison
Fire Chief

**PLYMOUTH FIRE AND AMBULANCE DEPARTMENT
2020 ANNUAL ACTIVITY REPORT**

| | |
|---|-------------|
| Structure Fires | 22 |
| Chimney Fires | 3 |
| Vehicle Fires | 3 |
| Grass/Brush/Outside Fires | 12 |
| Dumpster/Furniture Fires | 1 |
| Overpressure/Excessive Heat | 24 |
| Total Fires | 65 |
| | |
| Hazardous Materials Incidents | 27 |
| Carbon Monoxide Incidents | 8 |
| Electrical Problems | 9 |
| Power Lines Down | 4 |
| Total Hazardous Conditions | 48 |
| | |
| Service Call | 7 |
| Lock Out | 5 |
| Water Problem | 6 |
| Animal Rescue | 3 |
| Assist Police | 16 |
| Unauthorized Burning | 16 |
| Total Service Calls | 53 |
| | |
| Good Intent Calls | 153 |
| No incident found | 15 |
| Smoke Investigation | 18 |
| Total Good Intent Calls | 186 |
| | |
| Fire Alarm Activation | 100 |
| Malicious False Alarm | 4 |
| Alarm system Malfunction | 6 |
| Total Fire Alarms | 110 |
| | |
| Medical Emergencies | 915 |
| ALS Intercept/ Assistance | 11 |
| Motor Vehicle Accidents | 91 |
| Technical Rescues | 14 |
| Lift Assists | 111 |
| Total EMS/Rescue Calls | 1142 |
| | |
| Total Fire/Rescue Calls | 1604 |
| | |
| Burn Permits Issued | 403 |
| Oil Burner/LP Gas Permits | 98 |
| Life Safety Inspections | 137 |
| Fire Drills | 18 |
| Car Seat Inspections | 2 |
| Public Fire Extinguisher Trainings | 2 |

**PLYMOUTH HIGHWAY DEPARTMENT
2020 ANNUAL REPORT**

Plymouth Highway Department had a very unusual year, especially weather wise. The Highway guys spent time ditching roads during this mild summer. We purchased a new chipper and we were able to go out and chip brush, making good time with the use of the new chipper.

We were able to pave some bad sections of roads; the entrance to Melvin Road, 1400 feet of Highland Street from the intersection of Langdon to the Post Office, Langdon Street from Fox Park Ice Rink to Mayhew Funeral Home, and an overlay of 900 feet pavement on Stinson Road after the removal of large rocks. Also, there was yard clean up and paving at the Highway Department. The Water and Sewer Department worked with Highway repaving a section of Hawthorne Street.

The department removed trees on Broadway Street, grinding stumps for the prepping for sidewalk repair. We rebuilt a few catch basins, and culverts on Chaisson Road and Parker Street. Our towns road side mowing was completed by an outside vendor. We used our remaining crushed gravel on the towns back roads. With our Grader being out for repairs for most of the summer season, the road grading fell behind. The repair was completed in time to grade the roads before winter arrived.

The department purchased a new Volvo Loader arriving before the first big snow storm of the winter season. Also, purchased a One Ton Ford 550 with plow, arriving soon.

The Highway Department had one employee leave the department. We are in the process of replacing the position.

Hoping 2021 brings new inspiration working with our new town planner. I am very hopeful that the town can move in a new and positive direction. Thank you to all the departments working alongside, and your support of the Plymouth Highway Department.

Sincerely,

Joseph Fagnant
Highway Manager

PLYMOUTH PARKS AND RECREATION DEPARTMENT
2020 ANNUAL REPORT

As we reflect on 2020, we must first extend our sincere and heartfelt wishes to those who have struggled in these difficult times. We continue to look at ways to strengthen this department's commitment to meeting the community needs through recreation programming and other relevant ways during these challenging times.

We began the year in typical and traditional fashion with Youth Basketball for over eighty students. Afterschool participants enjoyed the winter weather with many outdoor activities. February Vacation Camp went well with record breaking numbers and 4 days filled with activities from traveling to our area's great adventure spots to winter games at the school. Jay Peak Indoor Water Park was a special treat!

And then March. March started off in typical fashion and quickly evolved into uncharted territory. Our college students went home for a week filled with relaxation and re-grouping and never returned. Schools closed and all our programs were on hold indefinitely. As a department, we brainstormed ways we could continue to meet the goals of this department. And so, we offered family support through our social media platforms from crafts and fitness activities for families to games and ideas for children at home.

Another mission was delivering food to those in need. This proved to be a larger population than originally anticipated. Families were excited to answer the door to receive a little extra help and a friendly hello. We thank PLAY, our friends of the recreation department, for playing a huge role in this mission. We also must thank NH Food Bank for their dedication to feeding NH residents. As one individual put it, "I look forward to not only seeing you come by, but also the food you are bringing me! You give me hope." The Got Lunch program reached out and we were able to partner with them to reach even more families! We also would like to thank the Plymouth Police Department for working with us on food deliveries and validations. Chief Lefebvre approved our deliveries and that gave people a sense of security when a stranger arrived at the door. We are proud to have offered support virtually and to have provided food to as many as possible!

In May, after much consideration and consultation, the department and the Board of Commissioners decided to move forward with the Summer Camp Program. Our mission began: To provide families with a bit of normalcy and our youth a much-needed recreational outlet. We began to plan how to safely execute our program. We looked to the NH Governor's Council Guidelines, NH Recreation and Park Association, and our local Health Officer, Tom Morrison, for guidance. We created a curriculum full of outdoor fun with plenty of physical distancing. We wanted to travel and decided the typical NH attractions would be an added risk, so we chose isolated locations full of NH beauty and natural resources. We brought our campers to swimming holes, on hikes, and to the rivers. What we found was that we didn't miss all the fanfare, instead we were able to get back to the basics of childhood: relationship building, laughing, splashing, building with sticks and digging in mud. Some precautions we took were wearing masks on the buses, inside the school and when not able to physically distance, maintaining a consistent group all summer, and creating COVID Busters and a Clean Team that were in charge of cleaning, disinfecting and reinforcing positive physical distancing and safety guidelines among campers. We must thank our staff who worked countless hours

PLYMOUTH PARKS AND RECREATION DEPARTMENT
2020 ANNUAL REPORT - Continued

cleaning, disinfecting, caring, and pushing this program to be its best. We were so taken back by their willingness to come to work every day and help our campers thrive. As one counselor said one day, "This isn't just a job it is part of my life and a huge part, it's my second family."

We started the school year by successfully offering Afterschool program following the Governor's and CDC guidelines. We were outside most of the time. Not only was this a sound decision for health reasons, but also for the benefits fresh air and play provide our students both socially and emotionally. Additionally, this fall we modified our Youth Soccer program, shifting from teams and games to skills and drills, giving children an opportunity to safely enjoy the sport. We continued to offer virtual activities on our Facebook page that attracted and engaged many residents. We hosted a Virtual Pumpkin Carving Contest where carved pumpkin photos were submitted and viewers voted for specific categories for each age division.

For Thanksgiving, we presented Thanksgiving Madness--a "Sweet" Sixteen pie bracket in which community members enjoyed voting for their favorite pies in hopes that it would advance to become the Ultimate Cham-PIE-on! This was such a hit so we extended the activity to round out the year with a Christmas Cinemadness, which was a Christmas movie bracket edition. Out of an abundance of caution, we did not host our annual Ski and Skate Sale, but we look forward to resuming this event next year!

March meeting approved a \$2,500,000 Bond which was split up amongst the different departments in town for much needed equipment and infrastructure repairs. Part of the Bond monies given to the Parks and Recreation Department was used for much needed work to the Fox Pond. The pond was drained and debris was cleared out from the inlet and outlet as well as new piping installed, this was a 5 year project that finally came to fruition. Preserving that well used Park is important to our town and we thank the voters for giving us the opportunity to take care of this beautiful park.

Lastly, our maintenance building also had some much-needed work done to it and it looks great!!

As always, thanks to our Park staff for working on this project, as well as all other projects to keep our areas well maintained.

In closing, I would like to thank the staff for their countless hours and dedication this year, and above all, their ability to adapt and change roles and direction to make a positive impact on this community.

I would also like to recognize Maurice Bransdorfer for his fifteen years of service. Maurice retired at the end of December. We thank him for always taking pride in the appearance of our community spaces.

Be well and stay safe,
Larry Gibson

**PLYMOUTH PARKS AND RECREATION DEPARTMENT
2020 ANNUAL REPORT - Continued**



(L-R) Thanks to the grounds crew, racers travel down the freshly groomed track for the Cardboard Box Race; Cardboard box racers gather to show their medals and awards

(L-R) February vacation goers learn about ice fishing from NH Fish & Game and then use their knowledge to do some ice fishing on Pemi Lake; others relax in the "tropics" at Jay Peak Pump House Indoor Waterpark



(L-R) Afterschool program students create Valentine shaving cream heart art; enjoy an afternoon of ice skating at PSU ice arena with the men's and women's ice hockey teams; spend time sledding on our hill at PES; and create a warm treat to enjoy in the midst of winter



(L-R) Summer camp participants learn about hand hygiene 101 and the importance of washing their hands thoroughly to get rid of all the germs; work to build their straw rafts to test in water to try to hold the most pennies; enjoy a sweet treat from M'nM Scoops; and cool off in the water cannon thanks to the grounds crew



(L-R) Concert goers enjoy the tunes while practicing physical distancing; youth soccer players hustle for the ball while playing with their same-aged cohort group



(L-R) Fox Pond drainage and inlet/outlet work and new pipe installation



**PLYMOUTH RECYCLING CENTER
2020 ANNUAL REPORT**

From all the employees at the Recycling Center, we would like to say thank you to all the residents of Plymouth for their continued efforts in recycling. We strive very hard to keep our budget level funded, even with the many changes in recycling costs we maintain a very low-cost budget, which is offset by some revenue, all due to your willingness to recycle.

This past fiscal year we have shipped out:

- 1,234 Tons of Waste
- 69 Tons of Scrap Metal
- 86 Tons of Cardboard
- 42 Tons of Mixed Paper
- 10.5 Tons of Electronic Waste
- 5.6 Tons of Tires
- 4.4 Tons of Clothing

The recycling markets started pretty rocky at the beginning of the fiscal year, with all recyclable materials at low rates. By the end of the 3rd Qtr of the FY, markets started to see a slight rebound, but due to Covid-19 the Plymouth Recycling Center stopped taking certain recyclables due to possible contamination.

This year has had many changes to the Recycling Center staff. Solid Waste Operator Josh McKinnon resigned his position, as he moved to Rochester and is working at the Sig Sauer plant in Londonderry. Solid Waste Foreman Matthew Willette resigned his position due to health issues. Part Time Operator Eddie Camp was promoted to Full Time. Frank Colburn was hired as a Part Time Operator and promoted to Full Time. Robert Wicker was hired as a Part Time Operator. James Conn was hired as the Foreman. He comes from the Lincoln/Woodstock transfer station and brings 13 years of Solid Waste experience with him.

Unfortunately, Solid Waste Operator Ernie Philbrick passed away in September of this year. Ernie started working for the Recycling center in February 2014. He was an asset to the Recycling Center and will be sorely missed by many of the residents of the Town.

In 2018, the Recycling Center helped the Mount Village Charter School start up a new recycling program. To date the school has recycled approximately 1200lbs of recyclables. We hope to continue our efforts to support the Mount Village Charter School.

Please feel free to call or stop by the office to see Jessie or James. We are more than willingly to listen and consider any suggestions you may have. Thank you for all your support through these trying times.

Jessie Jennings
Recycling Manager

**PEASE PUBLIC LIBRARY
2020 ANNUAL REPORT**

Fiscal year 19/20 will be known for its many challenges and perhaps most significantly for the onset of COVID-19. While it's true that the coronavirus ended up overshadowing the year, there was a lot that happened before mid-March of 2020 with its mandated shutdown. (The Library physically reopened with curbside services in June.) The Pease Public Library provided vital services to the community throughout this wild ride of a year, thanks to the dedication of its library staff, its Trustees and the support of the Town of Plymouth.

We began by having an LED lighting conversion throughout the building, a project performed by Brian Weeks Electric of Warren, NH. This will help us realize cost savings on utilities and help us use less energy in the future. Working with Mr. Weeks and NH Electric Coop, we received a rebate incentive for this project, which the Library Trustees were then able to return to the town. In this way we are working toward saving the Town money and becoming smarter energy consumers.

Our building was also improved this year using funds given by the Young Ladies Library Association. Our Community Meeting Room and Main Library were painted by Dan Vaughn of Dan's Old Fashioned Quality Painting in Ashland. Our meeting areas are in constant use by local businesses, non-profits, community groups and for library programming. Our main library is the first thing people see upon entering the facility. Keeping the area attractive and welcoming is a priority. We are grateful for the ongoing support and partnership of the YLLA, especially during this tumultuous year.

We were fortunate to offer a variety of programming this year. Among the many children's programs, were Yoga for Babies and for big kids. We also hosted teen crafts and movie times. On offer for adult programming, there were music programs, and a program featuring Ben Kilham from the Kilham Bear Center. After COVID-19 hit, we hosted several Zoom programs, including Indian Wars of New England with Michael Tougias. Children's story times and crafts were recorded and posted online. Teen activities were planned on Zoom.

In addition to Programs that went online due to COVID, we increased available database services and promoted others that were already available. For a complete list, please see our Web site: <https://www.peasepubliclibrary.org/databases.asp>

We gratefully acknowledge the support of the George V. Durgin Memorial Trust, that allowed us to pivot focus and fund two of these valuable services, Newsbank and Hoonuit. We also subscribed to the Worldbook Encyclopedia online, and included tutorial information for the NH Downloadable Books service. We hope that you take advantage of these new services. We view these as an expansion of our services, not as a substitute for traditional ones.

Throughout the course of the FY 19/20, the Pease Public Library offered critical support to its library patrons. First, through in-person services and programming. Next, through virtual and online services, and then eventually via a hybrid of curbside and online services. We have continually found a way to deliver information, entertainment and unique resources to our users.

We are thankful for our patrons' support throughout this year. Additionally, thank you to the Plymouth town residents, Town administrators, Library Board of Trustees, our many donors, volunteers, and our library community. We could never have made it without you all!

Respectfully submitted,

Diane Lynch
Pease Public Library Director

**PEASE PUBLIC LIBRARY
STATISTICS
July 1, 2019 – June 30, 2020**

COLLECTION

| | ADULT | YOUNG ADULT | JUVENILE | TOTAL |
|---|--------|----------------|----------|--------|
| Books/volumes owned June 30, 2020 | 26,742 | 2,031 | 13,363 | 42,136 |
| Audiobooks/CDs owned 6/30/20 (all ages) | | 1,317 | | |
| Great Courses available as of 6/30/20 | | 1,293 | | |
| DVDs/ BluRays owned as of 6/30/20 | | 4,725 | | |
| Subscriptions (magazines, newspapers) | | 57 | | |

CIRCULATION

| | TOTAL | Gift items added to collection | |
|--|--------|-----------------------------------|-----|
| Materials loaned 7/1/19-6/30/20 | 49,377 | Books | 290 |
| Materials borrowed from or loaned to other libraries | 1,907 | DVDs | 149 |
| Ebooks and eAudiobooks circulated | 7,691 | Puzzles | 25 |
| Foot Traffic/ People Count through the door | 49,460 | Total: | 464 |

OTHER SERVICES

| | |
|-----------------------------------|--------|
| Public Meeting Room Uses | 1,383 |
| Public Computer Use Sessions | 12,822 |
| Public Library Adult Programs | 16 |
| Public Library Youth Programs | 170 |
| Total Library Program Attendance: | 2,668 |

PATRON REGISTRATIONS

| | <u>FY17/18</u> | <u>FY 18/19</u> | <u>FY 19/20</u> |
|---------------------------|----------------|-----------------|-----------------|
| Resident adults | 1,924 | 1570 | 1997 |
| Resident juveniles | 346 | 359 | 470 |
| Temporary residents | 66 | 60 | 46 |
| High School | 135 | 139 | 154 |
| PSU Students | 203 | 187 | 231 |
| Non-Residents | 1,042 | 906 | 1058 |
| Other | -- | | |
| (Courtesy, Exempt, Inst.) | 65 | 58 | 39 |
| TOTAL | 5,353 | 3,221 | 3,956 |

PEASE PUBLIC LIBRARY - BOARD OF TRUSTEES
FINANCIAL REPORT- FISCAL YEAR ENDING JUNE 30, 2020

INCOME

OPERATING INCOME

| | |
|--------------------------------|---------------------------|
| Book Replacement Receipts | \$283.00 |
| Book Sales | \$2,049.78 |
| Coffee Bar | \$263.04 |
| Copier | \$1,963.57 |
| Insurance proceeds - Computers | \$5,825.00 |
| Library Card Fee | \$8.00 |
| DVD Cleaning | \$2.00 |
| Overdue Fines | \$529.75 |
| Room Use | \$559.00 |
| TOTAL OPERATING INCOME | <u>\$11,483.14</u> |

UNRESTRICTED INCOME

| | |
|---------------------|------------|
| Conscience Jar | \$217.05 |
| Donations | \$5,347.64 |
| George Durgin Trust | \$9,540.87 |
| Grants | \$200.00 |
| Interest Income | \$9.37 |
| Non Resident Fees | \$4,981.00 |
| YLLA | \$2,000.00 |

TOTAL UNRESTRICTED INCOME **\$22,295.93**

TOTAL INCOME **\$33,779.07**

EXPENSES

OPERATING EXPENSES

| | |
|-----------------------|------------|
| Bank Charges | \$255.00 |
| Circulation Materials | \$9,501.58 |
| Coffee Bar | \$168.25 |
| Copy Machine Rental | \$4,789.50 |
| Office Expense | \$200.00 |
| Supplies | \$432.22 |

TOTAL OPERATING EXPENSES **\$15,346.55**

TRUSTEE EXPENSES

| | |
|------------------------------------|------------|
| Computers | \$6,658.83 |
| Education: Staff & Trustee | \$747.31 |
| Evergreen ILS | \$1,287.50 |
| Facilities (Maint. Repair, furnish | \$8,179.86 |
| Institutional Passes | \$1,882.00 |
| Miscellaneous | \$336.35 |
| NHLTA Memberships | \$180.00 |
| Programs | \$2,690.78 |
| Volunteer/Staff Appreciation | \$312.13 |

TOTAL TRUSTEE EXPENSES **\$22,274.76**

TOTAL EXPENSES **\$37,621.31**

SURPLUS/(DEFICIT) **-\$3,842.24**

PEASE PUBLIC LIBRARY - BOARD OF TRUSTEES
FINANCIAL REPORT- FISCAL YEAR ENDING JUNE 30, 2020

INVESTMENTS & BANK ACCOUNTS

| | 6/30/2020 | 6/30/2019 | Change |
|---|----------------------------|--------------------------|---------------------------|
| Northway Bank | | | |
| General Operating (443) | \$19,286.91 | 19,284.83 | \$2.08 |
| Trustees Operating (568) | 70,427.57 | 58,983.93 | 11,443.64 |
| CD #11152469 | 2,527.96 | 2,522.59 | 5.37 |
| CD #11168721 | 18,954.14 | 18,888.29 | 65.85 |
| Bank of New Hampshire | | | |
| CD # 6116966 | 43,781.83 | 43,564.10 | 217.73 |
| Meredith Village Savings Bank | | | |
| CD #88005326 | 17,701.85 | 17,584.90 | 116.95 |
| New Hampshire Public Deposit Trust | <u>55.16</u> | <u>54.26</u> | <u>0.90</u> |
| TOTAL | <u><u>\$172,735.42</u></u> | <u><u>160,882.90</u></u> | <u><u>\$11,852.52</u></u> |

**LAND USE & PLANNING DEPARTMENT
2020 ANNUAL REPORT**

PLANNING BOARD

One of the most significant cases the Planning Board considered this year was for the Mountain Village Charter School. The school received an approval after Site Plan Review for a proposed ~10,000 square foot school building on an undeveloped 36 ac parcel located on Tenney Mountain Highway.

Another significant application that began in May, 2020 was a request by J. Carter for a subdivision followed by site plan review to construct a 9.8-acre site into 8 condominiums and 19 camping 'lots' on Tenney Mountain Highway. The plan has been modified by the applicant and re-submitted. At the time of this report, this application has been continued to a future meeting in 2021.

The Board has devoted nearly all its work session time to drafting the proposed changes regarding the Zoning Ordinance for the 2021 town ballot.

The Planning Board heard 13 cases this year: 8 Site Plan Reviews, 4 Minor Subdivisions and 2 Conditional Use permits.

In May, the Board decided to recommend that the Clay Brook Conservation Parcel be renamed 'The Chris Buckley Memorial Preserve' in memory of former Planning Board member Chris Buckley.

Current Planning Board members:

Rebecca Hanson, Chair

Carl Evans

John X. Christ

Steve Whitman, Alternate

Philip W. LaMoreaux, Vice-Chair

Mark Sturgeon

Maryann Barnsley, BOS Representative

Bill Bolton, BOS Alt. Representative

The Board would like to remind the Public that your input is needed and welcome, and if you have any desire to be involved with the Board, there are seats available.

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment heard 4 Appeals in 2020, consisting of 3 Special Exceptions and one Variance.

The Town of Plymouth would like to thank our current slate of members for their service:

Patrice Scott, Chairman

'Butch' Cushing

David Kent

Tom McGlaufflin, Vice Chairman

Stephanie Halter

Respectfully Submitted on Behalf of the Planning & Zoning Boards,
Juliet Harvey-Bolia
Planning Technician

**LAND USE & PLANNING DEPARTMENT
2020 ANNUAL REPORT (Continued)**

BUILDING & CODE ENFORCEMENT

The total number of Building Permits approved and issued in 2020 totaled 122, compared to 121 for 2019. We would have expected that number to be in sharp decline from last year, considering the effects of the pandemic nation-wide.

2020 started with what would appear to be a banner year in Plymouth – the new Market Basket was weeks from a grand opening after years of anticipation - when uncertainty prevailed. The fact that they opened without a lot of fanfare was regrettable, but open they did. After the initial first months of the pandemic precautions, our residents also moved forward with their projects. It may be that staying at home allowed us to prioritize our home improvements, given that there existed an opportunity to get going with a little ‘sweat equity’.

The Board of Selectmen and the staff have been exploring avenues for economic opportunity and trying to arrange Town projects to coincide with both the PVW&SD ‘Downtown’ project and working closely with NH DOT to improve traffic and pedestrian access on Tenney Mtn Hwy (NH 25), NH Rte 3 and NH Rte 3A, while at the same time attempting to attract both commercial service and residential developers.

If you are contemplating a building project, even in the initial stage, I invite you to contact me at Town Hall. Please check the Town’s website for hours and conditions if you plan to set up an appointment (remember that the Governor’s Orders are subject to change weekly, and our availability may change). We are more than happy to accommodate you by phone (603-536-1731) or individual email, but we must look to both the safety of Staff and the Public when it comes to face-to-face meetings.

All forms, applications and supporting documents can be read or downloaded from our website: www.plymouth-nh.org

BUILDING PERMITS

| | |
|-----------------------|-------------|
| Accessory Structures | 27 |
| Additions | 5 |
| Demolition | 9 |
| Electrical/Plumbing | 7 |
| Renovations, Exterior | 3 |
| Interior Alterations | 20 |
| Paving | 1 |
| Roofing | 1 |
| Signage | 22 |
| Total Permit Fees: | \$14,414.88 |

ZONING VIOLATIONS

| | |
|---------------------|---|
| Building w/o Permit | 3 |
| Refuse Container | 2 |
| Junkyard | 3 |
| Parking | 2 |

Respectfully Submitted

Brian Murphy
Building Inspector

| Town of Plymouth, NH | | | | | | | | | | | | |
|--------------------------------|---|--|-----------------------------------|---------------------------|------------|-----------|------------|------|------|------|------|------|
| Capital Improvement Program | | | | | | | | | | | | |
| Fiscal Years Ending 2020- 2027 | | | | | | | | | | | | |
| Last Updated: 06/30/2020 | | | | | | | | | | | | |
| | | Project Cost (Capital Reserve) Goal \$ | 6/30/20 Accumulated Capital | last FY 2021 Outlay \$ | Reserve \$ | Outlay \$ | Reserve \$ | 2023 | 2024 | 2025 | 2026 | 2027 |
| 1 | MUNICIPAL | | | | | | | | | | | |
| 2 | Selectmen's Office | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |
| 4 | | 0 | 49,575 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5 | Town Revaluation Updates | | | | | | | | | | | |
| 6 | PB Cam Equipment/Facilities | | 5,009 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 7 | Muni Building Contingency repair | | | | | | | | | | | |
| 8 | Selectmans Copy machine lease | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 9 | Town Hall Bldg Maint/Repair | | 0 | 100,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 10 | Cemetery Retaining Walls | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 11 | Town Hall Street Light Replacement | | 0 | 70,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 12 | Town Hall Server | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 12 | Equipment Expenses | | 0 | 481,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Dept Total | | 0 | 54,584 | 651,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | | | | |
| | Planning Department | | | | | | | | | | | |
| 13 | | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 14 | Master Plan Update | | | | | | | | | | | |
| 14 | Zoning Ordinance Rewrite | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Dept Total | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | | | | |
| | Police Department | | | | | | | | | | | |
| 15 | Dispatch Equipment | | 20,011 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 16 | Police Vehicle Replacements - 3 (SUV's @ \$41,854) | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 17 | Pickup Truck-Parking @ \$25,000 | | 61 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 18 | Building Maint/Repair/Replace | | 13 | 60,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 19 | Police New Phone System | | 0 | 20,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 20 | Police New Radio System | | 0 | 350,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 21 | Police - Parking Meter Replacement | | 0 | 168,424 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 22 | Police - Cruiser Replacement | | 0 | 25,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Dept Total | | 0 | 20,085 | 623,424 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | | | | |
| | Fire & Ambulance Department | | | | | | | | | | | |
| 23 | Defibrillators, 3 units @ \$20,500 each on 3 year replacement cycle | | 0 | 0 | 0 | 18,975 | 0 | 0 | 0 | 0 | 0 | 0 |
| 24 | 1991 Seagrave Ladder Truck Replacement | | 1,000,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 25 | 2006 Ambulance Replacement @ \$150,000 on 8 year replacement cycle | | 250,000 | 140,066 | 250,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 26 | Fire - New Equipment | | 0 | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 27 | Building Maint/Repair/Replace | | TBD | 3 | 0 | 12,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 28 | Hydraulic Rescue | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 29 | Air Support | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | | | | | | | | |
|----|---|-----------|---------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 30 | Fire Tower Truck Replacement | 0 | 160,897 | 0 | 41,666 | 0 | 0 | 0 | 41,666 | 41,666 | 41,666 | 41,666 | 41,666 | 41,666 |
| 31 | Fire Engine 4 Replacement | 0 | 64,054 | 0 | 10,384 | 0 | 0 | 0 | 10,384 | 10,384 | 10,384 | 10,384 | 10,384 | 10,384 |
| 32 | Fire Engine 3 Replacement | 0 | 330,392 | 0 | 39,239 | 0 | 0 | 0 | 39,239 | 39,239 | 39,239 | 39,239 | 39,239 | 39,239 |
| 33 | Emergency equip replacemnt | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 34 | Replace support vehicle - Deputy Fire Chief | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 35 | Fire Dept. Repl Air Packs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 36 | Fire Dept. Radio Replacements | 0 | 0 | 0 | 0 | 25,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 37 | Fire - F250 4X4 | 0 | 0 | 0 | 0 | 43,902 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 38 | Ambulance Power Lift | 0 | 0 | 0 | 0 | 29,682 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 39 | Ambulance Tools | 0 | 0 | 0 | 0 | 12,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Dept Total | 1,250,000 | 695,412 | 260,000 | 91,289 | 141,559 | 0 | 91,289 | 91,289 | 91,289 | 91,289 | 91,289 | 91,289 | 91,289 |
| | Cemetery | | | | | | | | | | | | | |
| 40 | Truck purchase | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 41 | Perpetual Care Reimbursement | 0 | 0 | 0 | 0 | 35,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Dept Total | 0 | 0 | 0 | 0 | 35,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Highway Department | | | | | | | | | | | | | |
| 42 | Building Replace/Repair/Expand | 0 | 26,013 | 0 | 0 | 0 | 0 | 0 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 43 | Bartlett Road Improvements | 0 | 0 | 0 | 0 | 125,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 44 | Sidewalk Improvements | TBD | 25,017 | 0 | 0 | 0 | 0 | 0 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 45 | Imp Road Construction | 0 | 605,000 | 0 | 202,000 | 0 | 0 | 0 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 |
| 46 | Material Handling Equipment | 0 | 79,953 | 25,000 | 25,000 | 25,000 | 0 | 0 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 47 | Highway Heavy equipment | 0 | 109,548 | 0 | 40,000 | 0 | 0 | 88,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 48 | Municipal Trans Improve (Registrations) | 0 | 67,937 | 40,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 49 | Highland Street/S.Main Street | 0 | 1 | 100,000 | 0 | 0 | 0 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| 50 | Sidewalk Tractor | 0 | 0 | 111,576 | 0 | 37,192 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 51 | Highway Excavator Final payment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 52 | Highway Bucket Loader | 195,000 | 0 | 195,000 | 0 | 0 | 0 | 0 | 39,000 | 39,000 | 39,000 | 39,000 | 39,000 | 39,000 |
| 53 | Highway - Crush Gravel | 0 | 27,000 | 27,000 | 10,000 | 0 | 0 | 0 | 27,000 | 27,000 | 27,000 | 27,000 | 27,000 | 27,000 |
| 54 | Highway - Equipment Repairs | 0 | 20,000 | 20,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 55 | Highway - Wood Chipper | 0 | 55,000 | 55,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 56 | Highway Dump Truck Purchase | 0 | 100,000 | 100,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Dept Total | 195,000 | 308,469 | 1,178,576 | 165,000 | 459,192 | 188,000 | 401,000 | 401,000 | 401,000 | 401,000 | 401,000 | 401,000 | 362,000 |
| | Recycling Center | | | | | | | | | | | | | |
| 57 | Material Handling Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 58 | Landfill Monitoring and testing | 0 | 8,400 | 8,400 | 0 | 8,400 | 0 | 0 | 8,400 | 8,400 | 8,400 | 8,400 | 8,400 | 8,400 |
| 59 | Recycling Equip & Property Maint. Fund | 0 | 26,740 | 26,740 | 0 | 20,000 | 0 | 0 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 60 | Recycling Skid Steer | 0 | 60,000 | 60,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 61 | Recycling Bldg Main/Repair/Replace | 0 | 120,000 | 120,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 62 | Recycling Glass Crusher | 55,000 | 0 | 75,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Recycling - paving/loading dock | 0 | 15,000 | 15,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 63 | Recycling - Plow/Utility Truck | 0 | 40,000 | 40,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Dept Total | 0 | 26,740 | 318,400 | 20,000 | 8,400 | 0 | 28,400 | 28,400 | 28,400 | 28,400 | 28,400 | 28,400 | 28,400 |
| | Parks & Recreation Department | | | | | | | | | | | | | |
| 64 | Fox Park Enhancement | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 65 | Building Maintenance/Repairs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 66 | Pickup Truck | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 67 | Walk behind mower | 0 | 8,000 | 8,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | | | | | | | | | | | | | | | | | | | |
|----|--|--|-----------|-----------|---------|-----------|---------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 68 | | Fox Park/Riverside/Common | 10,004 | 72,000 | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | |
| 69 | | Parks & Rec Storage Bldg | 0 | 0 | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | |
| 70 | | Parks & Rec Bubbler on the common | 0 | 0 | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | |
| | | Dept Total | 10,004 | 80,000 | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | |
| | | Conservation Commission | | | | | | | | | | | | | | | | | | | | | | | |
| 71 | | Conservation Commission | 20,004 | 5,000 | 5,000 | 5,000 | 5,000 | | | | | | | | | | | | | | | | | | |
| | | Conservation Commission Land Acquisition | 0 | 0 | 0 | 25,000 | 0 | | | | | | | | | | | | | | | | | | |
| | | Dept Total | 20,004 | 5,000 | 5,000 | 30,000 | 5,000 | | | | | | | | | | | | | | | | | | |
| | | Library | | | | | | | | | | | | | | | | | | | | | | | |
| 72 | | Library Expansion | 0 | 136,971 | | 136,971 | | | | | | | | | | | | | | | | | | | |
| 73 | | Library Building Maintenance CRF | 0 | 0 | 5,000 | 5,000 | 5,000 | | | | | | | | | | | | | | | | | | |
| | | Dept Total | 0 | 136,971 | 0 | 136,971 | 5,000 | | | | | | | | | | | | | | | | | | |
| | | Bond Payment | | | | | | | | | | | | | | | | | | | | | | | |
| 74 | | Bond Payment - 2016 | 0 | 232,144 | | 232,144 | | | | | | | | | | | | | | | | | | | |
| 75 | | Bond Payment - 2020 | 0 | 145,000 | | 300,000 | | | | | | | | | | | | | | | | | | | |
| | | Dept Total | 0 | 377,144 | 0 | 532,144 | 0 | | | | | | | | | | | | | | | | | | |
| | | Revolving Loan Funds | | | | | | | | | | | | | | | | | | | | | | | |
| 76 | | Landfill Closure @ \$1,235,000 | 0 | 0 | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | |
| | | Final Payment | 0 | 0 | | | | | | | | | | | | | | | | | | | | | |
| | | Dept Total | 0 | 0 | 0 | 0 | 0 | | | | | | | | | | | | | | | | | | |
| | | Plymouth Airport | | | | | | | | | | | | | | | | | | | | | | | |
| 77 | | Buildings & Grounds Maintenance | 0 | 3,000 | | 3,000 | | | | | | | | | | | | | | | | | | | |
| 78 | | Airport Tractor | 0 | 0 | | 15,000 | | | | | | | | | | | | | | | | | | | |
| | | Dept Total | 0 | 3,000 | | 3,000 | 15,000 | | | | | | | | | | | | | | | | | | |
| | | MUNICIPAL TOTAL | 1,135,298 | 3,633,515 | 281,289 | 1,343,266 | 193,000 | 1,204,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,209,213 | 1,170,213 |

PLYMOUTH CONSERVATION COMMISSION
2020 ANNUAL REPORT

This year, Plymouth's Conservation Commission bid farewell to several long-time members who retired off the commission: Al Davis and Susan Swope, both of whom served for 16 years, and Paul Estes who offered us 10 years of service. Over the years, the PCC benefitted greatly from their knowledge and enthusiasm for land and wildlife conservation, and regular supervision of the local trails network. We also lost, far too soon and much to our grief, Chris Buckley, who was in many ways the heart and soul of the commission. He brought a vision for land and water stewardship in Plymouth that continues well past his death, including new member recruitment, a masterplan with strong stewardship ethos, and the nuclei of many future conservation and outdoor recreation projects. Some of the acreage will be wildlife or agricultural preserves, with limited public access; others will have trails open for non-motorized recreational use like hiking, bicycling, fishing and swimming.

Within the next year the PCC anticipates seeing about 200 additional acres in conservation in Plymouth, including vital lands in the Clay Brook drainage near Old Hebron Rd and the confluence with the Baker River. We are also partnering with the Holderness Conservation Commission, the White Mountain Trails Collective, and the State of New Hampshire to establish a 300+ acre outdoor recreation and conservation area that includes about 92 acres of Plymouth in the Pemi River oxbow area and South Beach. To this end, we ask voter approval to use \$25,000 accumulated in the PCC Capital Reserve Account to cover acquisition of land and transaction fees. Besides the lands of the Clay Brook (Buckley Preserve) and Pemi Oxbow Recreation Area, in 2020-21, the PCC expects to finalize conservation of a stretch of land along the Baker River behind Riverside Landing, and to develop a walking/biking path along this stretch. We also anticipate receiving the Hannigan Conservation Area, 31.2 acres of floodplain along the north side of the Baker River, in exchange for continued development of the Riverside Landing wetlands.

Of the Town's existing conservation lands, the Walter Newton Natural Area and Plymouth Mountain trails have been very heavily used in this year of Covid-19 shutdowns and enforced isolation. The trails see regular use and we welcome local residents and visitors. We improved our most popular loop trail to Rainbow Falls by doing remediation and bridging of muddy sections and adding trail markers, but repairs to some areas are awaiting the return of student volunteers. We wish to remind mountain bikers that these are trails for hiking use only, and this is written in the deeds for these lands. Please honor and respect the wishes of those who set aside their lands for conservation and public use.

In 2019-20, the PCC helped sponsor a voter-approved town regulation to prohibit synthetic pesticide use on public lands in Plymouth, including the Town Common and the Amphitheater. While we are pleased with this effort to protect public health and safety, we note that this prohibition does not cover the school grounds or practice fields, as they are not publicly owned.

As in prior years, our budget last year was largely used for snow clearance of parking areas and trail maintenance. Thanks to these efforts, Plymouth's trails on conservation areas are both maintained and available for use in all seasons. The Commission is still

PLYMOUTH CONSERVATION COMMISSION
2020 ANNUAL REPORT - Continued

actively seeking members, to serve either as a full member or alternate. Please consider serving with this fun and purposeful town group. Apply by emailing the Commission at plyconcomm@gmail.com. We meet once a month, on the 3rd Tuesday, from 7-9 pm at the Plymouth Town Hall. Until further notice, these meetings are all via zoom. More information is available through a link at our website: <https://www.plymouth-nh.org/boards-committees/plymouth-conservation-commission>.

Lisa Doner, Chair

**PLYMOUTH HEALTH OFFICER
2020 ANNUAL REPORT**

Being the Health Officer during a Global Pandemic is an interesting position to be in. I am grateful for the support of E.M.D. Scott Weden, and Deputy Health Officers Jeremy Bonan and Brian Murphy. Their assistance was critical, and I am thankful.

Plymouth is managing the Pandemic as well as can be expected. We believe that we have been made successful by our partnerships with the following organizations, all of which were relationships that were in place long ago: Department of Health and Human Services, Plymouth State University, Regional Coordination Council, and Speare Memorial Hospital. It is times like this when the benefit of nurturing these relationships reaps benefits. We were also aided by our public outreach and messaging, the Mask Ordinance(s) as well as the cooperation and understanding from our citizens, visitors, and business community. At this writing, our hope is bolstered by the approval of two vaccines.

In 2020 we completed improvements to the Crystal Spring. The water valve inside the well and the water line from the well to the street were replaced. We are grateful to Carl Doe, Bob Monroe, Plymouth Parks and Recreation and Richard Piper for their contributions to this project. We continue to test the water from the Crystal Spring quarterly, as well as conducting testing of the Pemigewasset River during the summer. The results of these tests are available at the Plymouth Fire Station. The Baker-River Watershed Association monitors the Baker River. (www.bakerriverwatershed.org)

In 2020 our activity included the following matters related to Public Health:

| | |
|--|-----|
| Administrative | 7 |
| Business | 2 |
| Child Care | 4 |
| COVID-19 | 147 |
| Crystal Spring (I.E. Inquiries; Site Visits; Testing.) | 6 |
| D.E.S. Investigations | 11 |
| Food Service | 1 |
| Green Burial | 1 |
| Inspections (I.E. BLM Rally; Homeless, Logging) | 4 |
| Permit/Plans Review (E-Cigarette Sales) | 1 |
| Public Education (COVID-19; D.H.H.S. Foster Care) | 20 |
| Refuse | 3 |
| Rental Property | 5 |
| River Quality | 8 |
| School Inspections | 4 |
| Training (COVID-19) | 20 |
| Total | 244 |

Please do not hesitate to reach out to us if you have any questions or concerns regarding Public Health.

Sincerely,

Tom Morrison
Fire Chief and Health Officer

**Protect Your Family
Test Your Well**

**Common Health Related Contaminants
In NH Wells**

| | |
|--------------------|-------------------------------|
| Radon | Arsenic |
| Uranium | Fluoride |
| Gross Alpha | Bacteria |
| Radium | Nitrate/Nitrite |
| Lead/Copper | and other contaminants |

Please see the document below for further information:

www.des.nh.gov/organization/divisions/water/dwgb/well_testing/documents/well_testing.pdf

The Spanish version is available at:

http://des.nh.gov/organization/divisions/water/dwgb/well_testing/documents/pozosartesianos.pdf

STATE OF NEW HAMPSHIRE
Executive Council

JOSEPH D. KENNEY
EXECUTIVE COUNCILOR
DISTRICT ONE



STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

To: All Cities and Towns in District One
From: Executive Councilor Kenney
Date: January 7, 2021

The Governor and Executive Council met on Thursday, January 7, 2021 in the Council Chamber at the State House, Concord, NH and considered a small agenda.

The next scheduled Governor and Council meeting will be held on Friday, January 22, 2021 at 10:00 AM in the Council Chamber at the State House, Concord, NH.

STATE TREASURY

#1 Authorized that the State Treasurer shall invest and reinvest any surplus funds of the state, in accordance with the provisions of RSA 6:8. (2) Further Authorized that the State Treasurer, be and hereby is, designated to act as Custodian of all such funds as have been previously placed in her custody as State Treasurer, and of other trust funds of the State. **Vote: 5-0**

#2 Authorized the list of revolving funds, as detailed in letter dated December 18, 2020, for which the State Treasurer holds receipts, be renewed for the ensuing two years, in the total amount of \$402,458.78. **Vote: 5-0**

#3 Authorized the State Treasurer to make payment of rightful owner claims of abandoned or unclaimed funds that have escheated to the general fund, upon receipt of sufficient proof of the validity of such claims and shall report quarterly to the G&C on the actual disbursements of such payments. (2) Further Authorized the Comptroller to issue a warrant from funds not otherwise appropriated in such amounts as required to pay the aforementioned claims, pursuant to RSA 471-C:31-a. **Vote: 5-0**

DEPARTMENT OF EDUCATION

#4 Authorized the Bureau of Education Opportunities to accept and expend NH School Charter School Grant funds in the amount of \$10,114,548 from the US Department of Education. Effective upon G&C approval through June 30, 2021. The budget for Fiscal Year 2021 is listed in letter dated December 4, 2020. The balance of the grant, which is in the amount of \$35,885,452, will be incorporated into the next two biennial budgets. **100% Federal Funds.** (2) Further Authorized to establish temporary full time positions. Effective upon G&C approval through June 30, 2021. **100% Federal Funds. Fiscal Committee approved. Vote 4-1** (Warmington)

DEPARTMENT OF ADMINISTRATIVE SERVICES

#5 Authorized the list of Governor and Council meeting dates for the period of January through June 2021. **Vote: 5-0**

The Governor nominated the following Individual: Gordon J. MacDonald, Deering, NH as Chief Justice of New Hampshire Supreme Court

Entire Counties of Coos and Grafton, the incorporated place of Hale's Location, the towns of Albany, Alton, Andover, Bartlett, Brookfield, Center Harbor, Chatham, Conway, Cornish, Croydon, Danbury, Eaton, Effingham, Freedom, Gilford, Grantham, Hart's Location, Hill, Jackson, Madison, Meredith, Middleton, Milton, Moultonborough, New Durham, New Hampton, New London, Newport, Ossipee, Plainfield, Sanbornton, Sandwich, Springfield, Sunapee, Tamworth, Tilton, Tuftonboro, Wakefield, Wilmot, and Wolfeboro, and the cities of Claremont and Laconia.

The Executive Council welcomes public input on nominations that are brought forward by the Governor for consideration and confirmation.

If you have any interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume, to the Governor's office and a copy to Executive Councilor Kenney. A list of Boards and Commissions can be found at <http://sos.nh.gov/GC2.aspx>

Please feel free to contact me with any concerns or support for any of the above individuals or any other issues you might have.

FRIENDS OF THE PEMI - LIVERMORE CHAPTER
2020 ANNUAL REPORT

Friends of the Pemi – Livermore Falls Chapter is pleased to report that our volunteer group, working with the state of New Hampshire, continues to be active in supporting, improving and celebrating this wonderful community asset called Livermore Falls. With the hot and sunny summer of 2020, we saw near- record numbers of visitors to the beach in Holderness, even with the complications of the pandemic. If you have followed our progress during the last eight years, you have experienced our accomplishments. And you also know that we are not yet done with the to do list.

In 2020, the state staffed up and we have turned our full attention to the Campton side of the river. We reenergized our Chapter and began the planning process, culminating with a new visioning session held in December. Many ideas were discussed about how to make the mill site and best view of the falls a safe, historical and educational place for visitors. These visioning discussions will continue in early 2021 to obtain broad community interest and support for the anticipated improvements. We encourage your participation and are always looking for additional volunteers to assist with these efforts.

During the summer, our Chapter volunteers worked with the state to finalize interpretive signage that will be present eventually on both sides of the river. These interpretations explain the history of the falls including geology, human contact, commerce and community impact. A volunteer day was organized and signage was placed at the site of the community known as the “Hollows” in Holderness. When you visit next, you will be impressed about the importance of this place in the development of our communities. Now known mainly for its recreational beach and picnic possibilities, the place has much to offer on the educational and historical front.

As I have said many times before, with your participation and continued enthusiasm, the sky is the limit for making Livermore Falls the best asset our communities have to offer.

Respectfully submitted,

Ken Evans
Evanmead139@gmail.com

PEMI-BAKER TV
2020 ANNUAL REPORT

2020 was a year of many changes at Pemi Baker TV, and not just because of COVID-19. First, I would like to thank Juliet Harvey-Bolia for her years of service as the Station Manager here at PBTV. The station and channels grew in many ways due to her work over the last nine years. I am grateful to have been promoted to Station Manager and plan to continue to build off of what Juliet has grown here.

One of the biggest challenges that came during this year for PBTV was the need to pivot to remote/virtual meetings for the town boards in the spring due to COVID-19. This meant reworking how we broadcast our meetings from the Town Hall in order to incorporate Zoom teleconferencing. This allowed the boards to be able to still conduct their business and for the public to participate safely, all while residents could watch on Spectrum Channel 1301 and YouTube. We continued to broadcast most of the regular town meetings that we covered before COVID-19 hit.

PBTV grew its government meeting coverage for Ch 1301 from surrounding towns in 2020. The Town of Wentworth joined back up to broadcast Selectmen meetings, and the Town of Ashland increased the number of their boards and committees that are covered.

The COVID-19 pandemic increased the need for distribution of current and reliable information from local health officials so that citizens could remain informed. We were happy to assist with that, and had regular updates throughout the spring and summer from Speare Memorial Hospital's Chief Medical Officer, Dr. Joe Ebner to air on Public Access Ch 1302.

This year also saw an increase in new & regular public access programming that included graduations, local sports coverage, Plymouth Rotary events, and the Memories of Plymouth program. With 2020 being an election year, PBTV continued its Candidates Night program so that local residents could learn more about the candidates running for state and county offices. We also recorded PSA's with candidates to include those running in other towns in our viewing area. Although it was different this year due to the necessary safety precautions, this election's candidate coverage all came together with the assistance of our volunteer host, Sara Holland and Plymouth State University Student Intern, Liam Pelosky.

Lastly, PBTV saw a great increase in its viewership this year with a 70% increase on our YouTube channel and our subscriber count nearly doubling. Unfortunately, we do not receive viewership numbers for the cable channels on Spectrum.

If you or someone you know would like to get involved at Pemi Baker TV, please reach out.
Respectfully Submitted,

Andrew Fenn
PBTV Station Manager

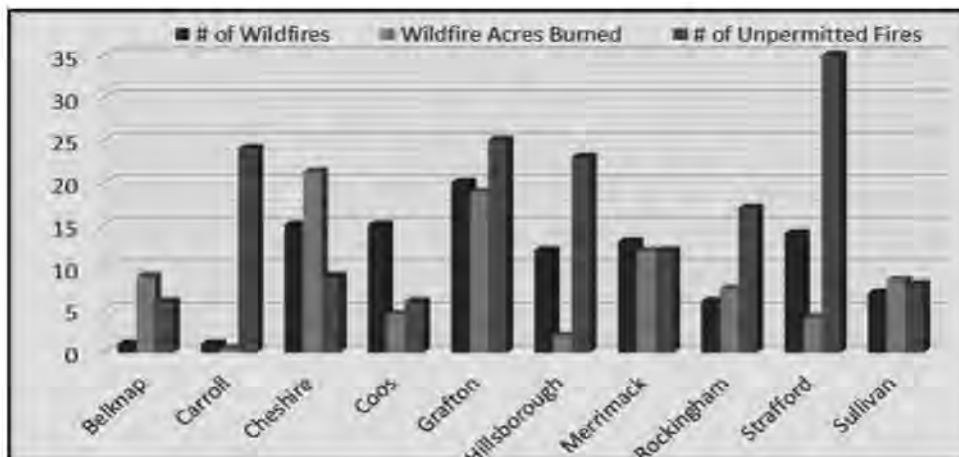
2020 REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

This year we experienced challenging wildfire conditions which led to deep burning fires in remote locations that were difficult to extinguish. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

Between COVID-19 and the drought conditions, 2020 was a unique year. The drought conditions led to the need to have a Proclamation from the Governor, which banned much of the outdoor burning statewide. This, along with the vigilance of the public, helped to reduce the number of serious fires across New Hampshire. However, the fires which we did have burned deep and proved difficult to extinguish due to the lack of water. While the drought conditions have improved, we expect many areas of the state to still be experiencing abnormally dry and drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2021 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing **ANY** outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.nhfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up-to-date information, follow us on Twitter: [@NHForestRangers](https://twitter.com/NHForestRangers)



| Year | Number of Wildfires | Wildfire Acres Burned | Number of Unpermitted Fires* |
|------|---------------------|-----------------------|------------------------------|
| 2020 | 113 | 89 | 165 |
| 2019 | 15 | 23.5 | 92 |
| 2018 | 53 | 46 | 91 |
| 2017 | 65 | 134 | 100 |
| 2016 | 351 | 1090 | 159 |

CAUSES OF FIRES REPORTED

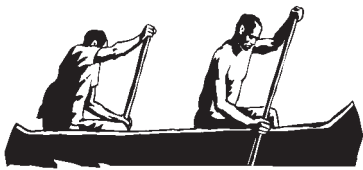
(These numbers do not include the WMNF)

| Arson | Debris Burning | Campfire | Children | Smoking | Railroad | Equipment | Lightning | Misc. |
|-------|----------------|----------|----------|---------|----------|-----------|-----------|-------|
| 4 | 22 | 21 | 4 | 3 | 1 | 4 | 10 | 44 |

*Unpermitted fires which escape control are considered Wildfires.

*Miscellaneous includes power lines, fireworks, electric fences, etc...

PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE 2020 ANNUAL REPORT



The Pemigewasset River Local Advisory Committee (PRLAC) is a member organization of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. The members of PRLAC act on behalf of the NH Department of Environmental Services (DES) to review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The DES does not have adequate staff to visit most permit application sites in a timely fashion, and they have asked PRLAC to perform this task for them. Our site visits collect data, make observations and usually take photos of the sites of the proposed projects that will impact the Pemi corridor, and then we report our findings to DES and the property owner. Although we ourselves don't have the authority to approve or deny an application, our observations influence the action that DES takes.

As stated in previous annual reports (and is worthy of repetition), the Pemi is a Class B river, meaning that it has high aesthetic value and is acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis, and make suggestions for prevention and remediation.

During the year, we responded to several inquiries from municipalities that included providing a response to Ashland's Wastewater Treatment Facility's energy audit. We had several other site evaluations in response to permit requests, and we performed 4 site visits in 2020, as well as visited two sites that were not related to a DES permit application. One such site visit was to Resource Management Incorporated (RMI) located in New Hampton. Our visit to RMI was precipitated on the concerns of several PRLAC members who expressed their desire to know more about the contaminant PFAS in river water and waste water. More specifically, we sought to understand how PFAS might find its way into the river system through leachate and/or carried by feeder streams. We had a first meeting (albeit remotely) with DES staff to determine how best to approach the problem of PFAS in our river, and then several PRLAC members participated in an on-site visit of RMI to review their facilities, speak with several staff and principals of the company and ask them questions on just how they are addressing the problem of PFAS in the waste stream.

The other visit that was not related to permit investigations was an onsite meeting of several PRLAC members at an Eversource Right of Way (ROW) maintenance site to observe how their vegetation control crews address foliage removal in their ROW's. Due to a change in DES rules, power companies' vegetation work would not be under PRLAC's approval, although PRLAC was very concerned with the possibility of runoff and slope erosion from Eversource's ROW's if the vegetation was aggressively removed from slopes that led down to the Pemi. PRLAC members were encouraged by the limited impact of Eversource's crews.

Another key role of PRLAC is its participation in DES's Volunteer River Assessment Program (VRAP), where PRLAC members tested water quality at 9 stations along the Pemigewasset

PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE
2020 ANNUAL REPORT (Continued)

and three tributaries that feed into the Pemi. Last year was the 19th year of regular water testing at these 9 stations. Testing takes place from Bristol to Thornton, and runs from April into September. VRAP tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature and chloride; all key elements in assessing overall river health. Because DES had limited staffing in the Public Health Labs due to their concern of the COVID pandemic, there were no analyses done on the samples we normally test for E coli, total phosphorus and nitrogen at popular recreation sites on the river. Information on DES's rivers and lakes testing program along with the results of our annual testing are posted on the DES website: <https://www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring>.

Our "Pemigewasset River Corridor Management Plan" can be found here: <http://lakesrpc.org/PRLAC/files/PemiCorrMgmtPlan2013.final.pdf>. Our river management plan is used to inform the general public and serve as a resource for anyone, both citizen and someone interested in going forward with a project in the Pemi River corridor. During 2020, we started the process of seeking funding to make updates to the management plan to accommodate changes, such as DES rules changes that affect responses to permit applicants. We are hoping that in 2021, we can work with DES to identify funds for this important update. We anticipate that it may take up to two years to obtain the funds, identify the necessary resources, contemporize and then update and republish this valuable document.

Although we had great intentions to start taking up some of the water quality issues focused on in our management plan, 2020 was dominated by the COVID-19 pandemic, and PRLAC took precautions to maintain the safety of our members. This year PRLAC lost two members to retirement, but welcomed several additional members, and we continue to engage our river corridor communities. Each of the PRLAC towns may appoint up to 3 members to the Committee, and representation is encouraged.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 7 p.m. on the last Tuesday of the months of January through November. We have been meeting remotely through Zoom, and may continue to do so for some time to come. Details of the monthly meeting are posted through your Town and all are encouraged to attend, and you can find out more information from reviewing the meeting minutes. The minutes of the ten monthly PRLAC meetings that were held in 2020 are available on our link at: <https://www.lakesrpc.org/prlac/prlacmeetings.asp>.

PRLAC continues to be a dedicated group of volunteers with a focus on keeping the Pemigewasset River healthy and cared for so that all of us can utilize its beauty and its natural resources.

William Bolton, Chair
PRLAC



Town of Plymouth 2021 Annual Report
Plymouth State University

As we celebrate our 150th anniversary Plymouth State University is proud of our partnership with the town of Plymouth community and we seek to build a sustainable future for all. The past year has once again proved that our relationship with the town is strong and crucial to all of our successes.

Summer 2020 was filled with unknowns, but students made clear their fervent wish to return to Plymouth and fall brought a large entering class. The protocols that enabled students' return necessitated curtailment of most public events, including intercollegiate sports contests, fine and performing arts presentations, and public lectures. But the University stepped up with creatively revised offerings to keep students engaged and connected while socially distanced.

Meeting the Challenge of the Pandemic

At the same time the town of Plymouth worked closely with PSU leadership in preparing the town, residents, and our students for a semester like no other in our history. The ongoing cooperation of the Select Board, town administrator, local landlords, police, fire, and health officials provided the framework for PSU to safely open. Testing of all PSU on-campus students and employees was a critical element of our approach, and between the end of July and semester's end just before Thanksgiving we conducted just over 35,000 tests, of which 99.84 percent came back negative.

PSU also worked hard to provide assistance that was needed from the town and the surrounding community:

- PSU organized volunteers to collect personal protective equipment (PPE) items for Speare Memorial Hospital, and our new makerspace manufactured face shields and other items for frontline workers
- PSU partnered this summer with the Got Lunch! Plymouth program, which provides healthy supplemental foods to approximately 80 local children. The program, now in its eighth year, operated out of Prospect Dining Hall.

- In anticipation of potential use due to the COVID-19 pandemic, Plymouth State's ice arena was transformed into a surge site for Spear Memorial Hospital. It's one of many ways that the University is proactively partnering with other regional organizations to share resources and address the rapidly evolving health crisis.

The work of PSU and the town of Plymouth was highlighted as national model when we welcomed White House Coronavirus Task Force Coordinator Dr. Deborah Birx (the sister of PSU President Donald Birx) to campus in October. Dr. Birx participated in a presentation on the University's response to COVID-19, toured campus facilities engaged in relief efforts, and visited our on-campus testing site.

As of this writing we are planning to welcome students back to campus on February 1, and we will employ the lessons learned in 2020 plus new refinements to provide the most safest and most productive environment possible for both our town and gown communities.

While we worked hard to respond to the pandemic we also continued our work as a leader in the region for economic development and growth.

Plymouth State has continued discussions with regional stakeholders to begin the process of fleshing out a unified proposal that aims to transform the North Country's economic prospects. The vision represents a confluence of natural assets, technological advances, and timing.

The goal is to proactively assess the region's assets and growth priorities, putting our proverbial ducks in a row for future grant applications. The beauty of the region and its highly desirable way of life, its proximity to technology-rich regions to the south, and a high-speed transportation corridor (I-93) right through the state are solid building blocks already in place. Missing elements have included a pathway to create the workforce and educational programs that draw technology companies and enable them to thrive in the state, an interface between education and business that could be further enhanced, and high-speed internet in some areas. These barriers to growth, however, are beginning to fall.

Making the high-speed connection

The expansion of broadband to more rural areas of New Hampshire has become a pressing priority given that students of all ages had to study remotely beginning in March 2020 due to pandemic, and many employers have shifted their operations to remote as well. PSU is a strong supporter of efforts to further connect Plymouth to other regional towns via extension of broadband, high-speed internet to the town of Plymouth.

In recent months Bristol has been among the communities building out new fiber internet through the Connecting New Hampshire Emergency Broadband Expansion grant through the Coronavirus Aid, Relief and Economic Security (CARES) Act. Plans for a regional tech corridor call for the high-speed connection to begin in Bristol and travel north to PSU. The Bristol initiative is an example of substantial investment in New Hampshire's economic future and one that is a boon for everyone in our community.

Combining our strengths

Plymouth's businesses, nonprofits, and people are integral to Integrated Clusters, the University's educational model that emphasizes real-world experience. PSU students eagerly make many contributions to the Plymouth community through partnerships, internships, and many other opportunities. Future nurses gain valuable experience at Speare Memorial Hospital and other healthcare settings, students partner with CADY to combat substance use issues through the Climb Above Addiction program, and volunteers engage in community clean-ups, provide local children with holiday gifts through the Angel Tree Project, and assemble boxes of healthy snacks for distribution among the Bridge House Shelter, the Pemi Youth Center, and Plymouth Elementary School. We are grateful for these and other opportunities to assist our neighbors and appreciate the willingness of the Plymouth community to help guide our students as they acquire new skills through these activities.

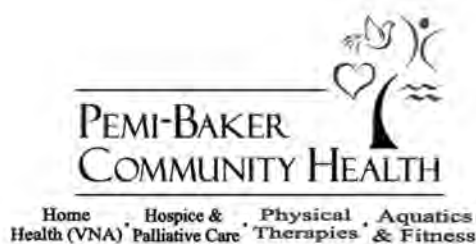
Working together, Plymouth State and the town of Plymouth will continue to protect our community to the best extent possible from the COVID-19 pandemic. We look forward to beating the virus in 2021 and revitalizing our business and community connections.

A handwritten signature in black ink, appearing to read "Donald L. Birx". The signature is fluid and cursive, with the first name "Donald" being the most prominent.

Donald L. Birx

President

1/25/21



2021 ANNUAL REPORT

Pemi-Baker Community Health (PBCH) is a non-profit offering a wide range of vital health services to residents of 22 Central NH towns. This past year PBCH provided almost 15,000 home visits delivering skilled nursing, physical, occupational, and speech therapy, hospice end of life care, palliative care, and social work to residents regardless of their ability to pay.

In the 54 years of Pemi-Baker Community Health's existence, we have never experienced such growth in our organization as we are seeing today. The demand for compassionate services in your community has risen steadily and thanks to community support, we have been able to meet the ongoing needs of every resident, in spite of the uncertain financial and regulatory climate in which we operate.

Rising health care costs and reductions in government funding have put needed health care out of reach for too many of our neighbors and friends. As healthcare delivery continues to evolve with the COVID-19 pandemic, advanced training and safety equipment is needed to continue delivery of services to our patients safely. We are following both the CDC and the NH Department of Health's safety recommendations to meet the needs of our homecare and hospice patients as well as those coming into our facility for physical, occupational and aquatic therapy.

Pemi-Baker will continue to provide care, regardless of ability to pay. Town funds are used to provide services to those with limited or no ability to pay, and to augment (as in Hospice care) the cost of services that are not covered through third party payers. Our agency is dependent upon charitable donations, town funds, and grants to provide services.

Health is not a moment in time, but an ongoing adventure. Decisions about being healthy happen from the day we are born until the day we die. PBCH's programs assist members of our community in this journey to become and stay healthy, and with Hospice, we make the end of life journey one of hope and dignity, while putting the patient/family in the driver's seat. Most of our community members would choose to remain healthy at home and many have been able to realize this possibility.

(over)

Pemi-Baker Community Health is interested in the complete health of the community. Our primary services are:

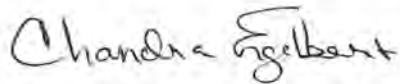
- 📌 **Home Health** – nursing, physical therapy, occupational therapy, speech therapy, social work, LNAs and nutritional counseling in the home setting
- 📌 **Hospice** – nursing, therapies, social work, spiritual care counseling, bereavement services, hospice doctor, LNAs, hospice trained volunteers, 24/7 on call support, and medical supplies in the home setting
- 📌 **Palliative Care** - nursing, therapies, social work, and LNAs in the home setting
- 📌 **Facility-based Therapy** – physical, occupational, and aquatic therapy in our facility

For safety, some services have been postponed but PBCH also provides:

- | | |
|---|---|
| 📌 One-on-one bereavement support | 📌 Foot Clinics |
| 📌 ZOOM Coffee With Caregivers support groups | 📌 Blood Pressure Clinics |
| 📌 Joint Mobility Classes | 📌 Children’s Swim Lessons |
| 📌 Gym and Aquatic Membership/Classes | 📌 Nutrition & Health Presentations |
| 📌 American Red Cross CPR/First Aid/Lifeguarding | 📌 ZOOM Fill Out Your Forms-Advance Directive help |

We are pleased to be part of your community and touching lives: yours, your family’s, your neighbor’s, in a partnership to improve health and lives.

Thank you for all your support!



Chandra Engelbert, RN, BSN, MBA
Chief Executive Officer

Baker River Watershed Association 2020 Annual Report

The Baker River Watershed Association (BRWA) works with towns along the Baker River to promote preservation of water quality for safe recreational use and guidance in best practices for reduction of flood risks and drinking water protection, with aims to sustain the quality of the watershed and its river for all users.

Steering Committee: Each town in the BRWA selects up to 2 representatives to liaise with town administrators, and 2 or more water samplers to collect data from several beaches in their town. The representatives serve on the BRWA’s steering committee. Plymouth’s representative Lisa Doner organizes the summer season monitoring and runs the E coli testing lab. There is current need for additional representatives and river samplers for all the towns. Please email Lisa Doner if you are interested in serving (donerl@mac.com), or contact your local representative.

| Town | Representatives | Executive Officers | Water Sampler |
|-----------|-----------------------------|-----------------------------------|------------------|
| Warren | Kevin Hopkins, Kellie Pinon | Kellie Pinon, Chair | Kevin Hopkins |
| Wentworth | Omer Ahearn | Omer Ahearn, Vice-Chair | Thomas Stoughton |
| Rumney | David Saad | | Lisa Doner |
| Plymouth | Lisa Doner | Lisa Doner, Secretary & Treasurer | Lisa Doner |

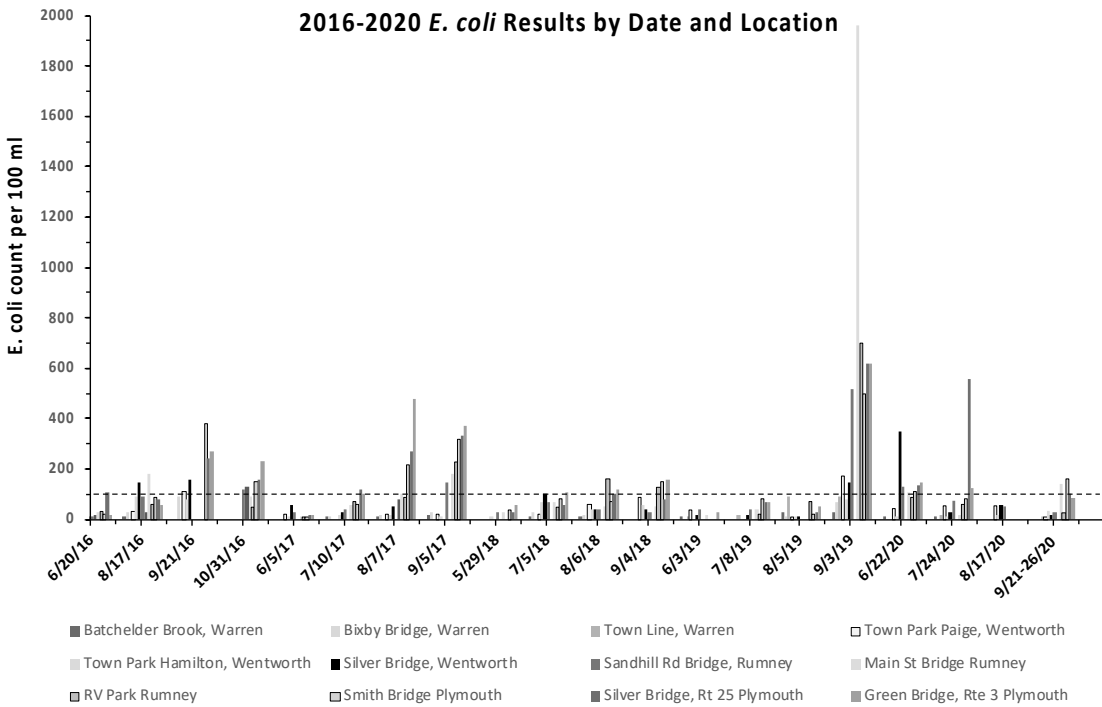
Water Quality Results:

Normally, once a month each summer (June-Sept) the BRWA collects water samples for *E. coli* and chloride analyses (salt contamination) at the State Labs in Concord (DES and DHHS). The towns compensate BRWA \$30/sample for this service, which covers the fees charged by the State Labs and the costs of transporting the samples to Concord. In 2020, the DES lab was closed due to Covid-19 restrictions, so our chloride testing capability was shut off, as was the courier service we had used in prior years to deliver sterile sample bottles and to transport same-day samples to Concord.

To resolve these logistical issues and maintain our Baker River monitoring capability, we purchased our own *E. coli* testing apparatus by IDEXX, including counting trays and sealer, incubator and UV light viewing box and calibration material. This is the same set up used by DHHS for their lab analyses. By housing the equipment locally and running the tests ourselves, costs are cut in half (\$15 versus \$30 per sample). In addition, we can collect and run samples at our convenience, including on weekends, and it saves the hour and half round trip to Concord just for sample delivery. This proved a valuable investment as the usually dry summer, low water levels and increased number of visitors to our towns and camping sites along the Baker River led to higher *E. coli* counts in several locations. For areas of concern, we were able to test the water more frequently and issue timely information to town health and safety officers.

In 2020, *E. coli* levels in Wentworth, Rumney and Plymouth all had sites with higher-than-desirable *E. coli* levels, but at different times during the summer. Wentworth’s Saunder Hill (silver) bridge had high levels in June; probably due to camping and campers located near the river without sufficient wastewater management. The BRWA reported this to the town and, within two weeks, the *E. coli* count was back within safe levels (less than 100 counts)

represented by the horizontal dashed line in the plot below. Plymouth’s Silver Bridge on Rte 25 exceeded safe levels on July 24, 2020. In general, most of the sites had acceptable, but not minimum, levels of E. coli most of the summer. This year, the end-of-summer spike that we tend to see was lower than in prior years and much lower than in 2019.



In addition to E. coli testing, every two weeks from May-Sept, the BRWA pays an intern to measure 12 sites for temperature, pH, oxygen, turbidity and conductivity. Detailed results will be posted to the BRWA website (see below) once verified by DES. In general, the Baker River is still healthy. There is a trend, however, towards lower oxygenation levels and pH, and higher water temperature and turbidity.

Follow BRWA happenings on the web (<http://www.bakerriverwatershed.org>) and Facebook (<https://www.facebook.com/BakerRiverNH/>). Contact the Chair or Vice-Chair (chair@bakerriverwatershed.org) to volunteer as a representative, a board member or a water tester for your town.

2020 BRWA Steering Committee:

- Kellie Pinon, Warren Representative and Chair (2019-22)
- Kevin Hopkins, Warren Water Sampler and Representative
- Lisa Doner, Plymouth Water Sampler and Representative, Secretary and Treasurer (2019-22)
- David Saad, Rumney Representative
- Omer Ahern, Wentworth Representative and Vice-Chair (2019-22)

Submitted by Lisa Doner, February 10, 2020.



Lakes Region Planning Commission
 103 Main Street, Suite 3
 Meredith, NH 03253
 603-279-5334 | www.LakesRPC.org

Plan Regionally. Grow Locally.

Lakes Region Planning Commission 2020 Annual Report

The Lakes Region Planning Commission (LRPC) is a voluntary association of 30 communities in Belknap, Carroll, Grafton, and Merrimack counties within a state-designated regional planning area established under RSA 36:45. Membership provides access to a wide range of services and resources including:

- Transportation, land use, and watershed management planning
- Economic development assistance
- Technical assistance with Master Plans, Capital Improvement Plans, Hazard Mitigation Plans, Zoning and Site Plan Regulations, Developments of Regional Impact, and Circuit Rider assistance
- Grant writing and administration
- GIS mapping
- Data collection and analysis.

The following are highlights of our FY20 activities. For our complete FY20 annual report, please visit the Commissioners page on our website, www.LakesRPC.org.

Local Activities, Town of Plymouth

| | |
|-------------------------------------|---|
| Economic Development | <p>Arranged and facilitated meeting between the Town Manager and the Northern Border Regional Commission (NBRC) regarding airport project.</p> <p>Provided NBRC grant administration services for non-profit The Bridge House in Plymouth.</p> <p>Met with Congresswoman Kuster on Plymouth water and sewer funding.</p> |
| Land Use Regulations | <p>Coordinated the purchase and delivery of 16 copies of the NH Planning & Land Use Regulation books for the Town at a savings of \$79 per book.</p> <p>Total Savings = \$1,188.75</p> |
| Local Source Water Protection Grant | <p>Reviewed Town zoning ordinances and role of Plymouth Water District, along with subdivision and site review regulations; prepared information on stormwater zoning and aquifer ordinance.</p> <p>Reviewed NH Department of Environmental Services (NHDES) model groundwater ordinance and updated fact sheets on RSA 485-C, gas stations, future community wells, and BMPs.</p> <p>Requested additional groundwater protection data from NHDES for Aquifer maps. Developed, discussed, and revised preliminary Aquifer maps. Revised and printed Water Resources maps and sent electronic versions.</p> <p>Contacted NHDES regarding data restrictions; corresponded with NH GRANIT regarding discrepancies between municipal boundaries around Plymouth.</p> <p>Met with Planning Board for discussion on stormwater zoning and site plan regulations for source water protection project; provided info to subcommittee members.</p> <p>Completed summary reports reviewing Town land use regulations and suggested amendments for protecting groundwater and surface water.</p> <p>Drafted Stormwater Management Site Plan Regulations for consideration by the Planning Board.</p> |

| | |
|------------------------------|---|
| | Corresponded with Planning Board regarding Zoom meetings and other ways of sharing information. Discussed adding new committee member with Chair. |
| PRLAC | Provided administrative and technical support to the Pemigewasset River Local Advisory Committee (PRLAC), a state-chartered advisory committee under the NH Department of Environmental Services Rivers Management and Protection Program. |
| Solid Waste Management Grant | <p>Attended Plymouth Recycling Talk event with Transfer Station Manager Jessie Jennings for community members to ask questions and discuss local waste management issues. Posted event on Instagram and Facebook to spread the word.</p> <p>Facilitated a Medical Waste roundtable as part of our Solid Waste Roundtable technical training series at Pease Public Library in Plymouth with Northeast Resource Recovery Association (NRRRA) and established goals to increase education and disposal opportunities for sharps and medications in the region.</p> <p>Met with representatives from Plymouth Community Garden to discuss compost systems best suited for the community garden and opportunities such as a Seed Grant, which awards up to \$1,000 for start-up projects, through the New England Grassroots Environmental Fund.</p> <p>Attended 3 rounds of presentations by Plymouth State University's Fall 2019 Technical Communications class. Students worked on an audience analysis to determine participants involved with recycling programs on campus and in Alexandria, Plymouth, and Bridgewater. Participated in conference call with class professor and PSU PR firm rep to discuss the project work for a school article. Presented to the Spring 2020 class to introduce LRPC and the semester's project on composting and food waste reduction. Developed target audiences for the student teams and answered questions about project objectives.</p> |
| Transportation | <p>Discussed Highland Street project with Town officials and Senator Giuda; corresponded with Town Manager regarding Ten Year Plan project for Tenney Mountain Highway.</p> <p>Researched and responded to requests from Transport Central (Plymouth – GCRCC) regarding opportunity for planning and implementation funds.</p> <p>Conducted traffic count on local roads.</p> |

Regional

- Reviewed 6 Developments of Regional Impact, pursuant to NH RSA 36:54, for 5 member towns.
- As an aggregator of electricity and heating fuel, facilitated the purchase of electricity and fuel for 9 participating members (including 1 county and 1 school district).
- Coordinated the 34th annual Household Hazardous Waste (HHW) collections. Directly related to water and soil quality, our regional collections have become a Lakes Region summer tradition since 1986.
- Monitored and reviewed 8 project notices under the NH Intergovernmental Review Agreement, a process that requires public notification to the regional planning commissions of all projects in the region intended to receive federal financial support.
- Facilitated regional purchase and delivery of NH Planning and Land Use Regulation books. 28 communities ordered a total of 357 books at a savings of \$79 per book. **Total Regional Savings for 2020 = \$27,123**

- Awarded a grant from the Samuel Pardoe Foundation to begin Phase II of the development of a watershed management plan for Lake Winnisquam.

Economic Development

- As the federally-designated Local Development District (LDD) for the Northern Border Regional Commission (NBRC), a federal-state funding partnership, LRPC administered a total of 9 grants in Ashland, Bristol, Laconia, Plymouth, and Wolfeboro.
- Administered over \$1.5 million in Community Development Block Grant (CDBG), NBRC, and USDA funds for the Town of Wolfeboro to support the G.A.L.A. Wolfeboro Makerspace project.
- Awarded grant writing/administration contracts for the Microcredit program from Grafton County to administer over \$1 million in CDBG Microenterprise Technical Assistance funding for the economic development corporations (EDCs) with loan funds for the northern half of the state. Applied for a CDBG Microenterprise COVID-19 Grant on behalf of Grafton County.
- Awarded a \$37,500 USDA Community Facility Technical Assistance Training Disaster Grant on behalf of Grafton and Carroll Counties' recipients for Complete Streets/Streetscaping. Completed USDA Community Facility Grant applications for over \$750K on behalf of Effingham, Ossipee, and Tuftonboro.
- Contracted by the state Lakeshore Redevelopment Planning Commission to write and administer grants for the Lakes Region Facility (former Laconia State School) economic development project. Obtained a waiver of eligibility allowing the City of Laconia to also apply for NBRC grant funding for this project.

Household Hazardous Waste

For the 34th year in a row, LRPC coordinated the regional Household Hazardous Waste (HHW) Collections during the summer of 2020. As we have come to expect in the year of the pandemic, things did not go exactly as planned. It was, however, a very successful set of hazardous waste collections and by several measures the program will emerge stronger. Despite concerns about the pandemic, 19 of the original 25 communities recommitted. Because this also reduced our budget by 25%, we reached out to the vendor and successfully renegotiated our flat-fee contract for this year, then made required adjustments to several collection sites to ensure safe and convenient drop-off. Part of the agreement that we negotiated keeps the costs to our communities consistent for the next several years; there will be **no increase in the 2021 HHW appropriation request**. A big thank you to Site Coordinators and town staff in both Effingham and Bristol as well as their respective School Administrative Units (SAUs) for working with us to make these adjustments in a short amount of time! Additionally, we had three new Site Coordinators this year.

Due to COVID-19 we put greater emphasis on new press releases, e-blasts, banners and signs, and a strong emphasis on web and social media postings. As a result, **1,609 Lakes Region households** turned out to our seven collection sites and we safely disposed of nearly **53,000 pounds** of waste and **nearly three miles** of fluorescent bulbs, helping to protect both our household and water environments. This included record-setting turn-out at the Bristol site and an all-time high in Laconia of 426 households served.

Most of the policies put in place this year either by our vendor or the local and site HHW Coordinators made for a safer, smoother collection. All will be considered as we look forward to the 2021 collections. We will continue to send out occasional notices about disposal opportunities and alternatives to HHW by email and on our Facebook and Instagram accounts; hundreds of people have signed up for this service.

On behalf of the 25 participating municipalities that have participated in the past, the LRPC appreciates the continued support that the NH Department of Environmental Services and U.S. Department of Agriculture provide to our regional HHW collections, helping to provide safe and effective disposal of toxic materials that, if not handled properly, could have a serious negative impact on our region's water resources and economy. We also greatly appreciate the efforts of the more than 70 staff and volunteers and 7 host

communities around the Lakes Region who helped make this possible. The **2021 collections are scheduled for July 31 and August 7, 2021**. For more information, maps to the sites, and recipes and videos showing alternatives to HHW, visit us online at www.LakesRPC.org or find us on Facebook and Instagram.

Solid Waste Management

- Facilitated 3 Solid Waste Roundtables, held in Tamworth, Meredith, and Plymouth in January, February, and March on Regional Solutions for Waste Management and Recycling, Parts 1 & II, and Medical Waste.
- Hosted workshop at NH Food Systems Statewide Gathering conference featuring NH composting activity, case study examples, state regulations, and opportunities for citizens to divert food waste from landfills.
- Met with stakeholders involved with NH Farm to School, an initiative of the University of New Hampshire's Sustainability Institute, about current projects and opportunities to collaborate.
- Participated in Statewide HHW Coordinators' meeting focusing on impacts of COVID-19 on collections.
- Presented an online webinar on March 31 on Best Management Practices for Community Composting with Director Natasha Duarte of the Composting Association of Vermont. **230 people attended**.
- Met with members of the Tamworth Recycling Project about the Town's new recycling guidelines plus grant opportunities to improve their transfer station.
- Submitted a \$35,000 U.S. EPA Healthy Communities Grant application for a non-profit collaborative serving Tuftonboro and Wolfeboro to increase food waste reduction practices and composting.
- Designed "At-A-Glance" information sheets about solid waste, electronics, household hazardous waste, single vs. dual stream recycling, and food waste. Created a group advertisement for electronic and appliance repair shops in the region to encourage residents to repair their devices and reduce E-Waste.
- Produced a logo for the Lakes Region Household Hazardous Product Facility (LRHHPF) and presented it with LRHHPF Site Coordinator and Joint Board Vice-Chairman Sarah Silk to the Wolfeboro Selectboard.
- Applied for competitive funding from USDA and was awarded a Solid Waste Management Grant for FY21.

Transportation

- Completed year one of NHDOT FY20-21 Unified Planning Work Program (UPWP).
- Supported LRPC's Transportation Technical Advisory Committee (TAC) which met six times during FY20 to enhance local involvement in regional transportation planning and project development.
- Drafted outline for the Regional Transportation Plan update. At the February TAC meeting, facilitated discussion of our corridor approach to updating the Plan and the next Ten Year Plan process.
- Attended House Public Works & Highways hearing on HB2020 regarding the State Ten Year Transportation Improvement Plan for 2021-2030.
- Attended two Governor's Advisory Commission on Intermodal Transportation (GACIT) meetings in our region (Laconia and Franklin) and one outside our region (Conway).
- Attended Census2020 seminar and NHDOT meeting, discussing our Regional Transportation Plan and data that can be used in the Plan.
- Co-facilitated Statewide Bicycle-Pedestrian public meeting held in September at the Gilford Public Library.
- Participated in NHDOT Local Public Agency Training and Moultonborough's First Impression Forum.
- Created Newsletters about Regional Transportation in April, May, and June featuring information on the Ten Year Plan, Rail Trail, and Recreational Trail Grant Program.
- Developed policies and protocols regarding COVID-19 for personnel working in the field. The aging LRPC van has been inspected and the registration renewed.

Community Outreach & Education

- Convened four Commission meetings with topics and guest speakers including Steve Taylor on New Hampshire Roads Taken—Or Not; Russ Lanoie on septic issues with Best Practice Stories from the Field—Avoiding Mistakes Up Front Can Help You Later; and a joint Legislative Forum on Economic Development co-hosted with three local organizations at Lakes Region Community College.
- Hosted a May webinar on the new *Community Power* law with expert panel presentations and Q&A.
- Principal Planner Susan Slack wrote a feature article for NHMA's Town and City Magazine on *Protecting Water Quality with Septic System Rules*.
- While the traditional annual meeting dinner was cancelled due to the pandemic, the full Commission met virtually on June 22 to adopt the FY21 budget and elect officers and Executive Board members for FY21-22. Outgoing Executive Board members Wayne Crowley, Chair; Barbara Perry, Treasurer; and John Cotton, Area Commissioner, were recognized for their many years of service and leadership. Current members Vice Chair John Ayer and Area 4 Commissioner David Kerr were respectively elected Chair and Treasurer. Three Commissioners were elected as new members of the Executive Board: David Katz (New Hampton) as Vice Chair and Mardean Badger (Ashland) and William Bolton (Plymouth) as At Large Commissioners.

Respectfully submitted,

Jeffrey R. Hayes, Executive Director

PEMI-BAKER SOLID WASTE DISTRICT

Brian Patinoe, Chairman
Jessie Jennings, Vice-Chairman
Erik Rasmussen, Treasurer
Derrick Carruthers, Secretary

c/o 161 Main Street
Littleton, NH 03561
(603) 444-6303 ext. 2019
dcarruthers@nccouncil.org

2020 Annual Report

In 2020, Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton on Sunday, August 2nd and the other in Plymouth on Saturday, September 26th. A total of 253 households participated in the program and over 5,665 gallons of material was collected. The total expenses for 2020 HHW programming, which includes disposal costs, advertising, & insurance, totaled at \$20,121. The District has submitted a grant to the State of New Hampshire for \$5,072, received a \$5,000 donation from Casella Waste Management, and received over \$1,850 in cash from businesses for disposal. The expected net expenditures for the program are \$8,199.00 (a cost of \$0.29 per resident.)

The district also coordinated two (2) fluorescent light bulb collections in the spring and fall, where all member towns were able to dispose of their bulbs and ballast. This year, fluorescent light bulb collections resulted in over 27,891 linear feet of fluorescent tubes being properly disposed of; as well as 842 bulbs; 2,327 units of ballasts and batteries. The total cost for this effort was \$3,020.69 covered by district dues.

When selling your recyclables, be sure to call multiple brokers to ensure you receive the best price. Brokers also can offer a wide array of collection options (single-stream, co-mingled, split loads, etc) to best suit your recycling facility. What works for one town may not work for another, but no matter the circumstances, there are many possibilities for members to decrease waste and increase recycling efforts. We are very fortunate to have some of the best municipal recycling programs in the State as well as a knowledgeable and innovative group of facility operators. If your town has questions, issues, or concerns you would like to address, please use the resources you have available. New Hampshire the Beautiful offers grants to NH communities to help with the purchase of recycling equipment. Grants may total up to one-half of the purchase price of such things as balers, roll-off containers, collections bins, or other equipment that will assist a town in achieving a higher diversion rate. More information on the grant program is available at www.nhthebeautiful.org.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at municipal offices and recycling centers. If at any time an individual community needs assistance regarding their solid waste/recycling program, please contact the District by email at dcarruthers@nccouncil.org.

Respectively Submitted,
Derrick Carruthers, Secretary

CADY ANNUAL REPORT - 2020

Communities for Alcohol- and Drug-Free Youth would like to thank the town of Plymouth for your support over the past year. Together we are preventing substance misuse and building possibilities, potential, and promise for our children.

Addiction is one of the most complex issue facing NH today—the consequences of this epidemic are severe with overdose deaths continuing to steal the lives of too many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place by preventing the use of all addictive substances in adolescence, including alcohol and marijuana.

The ongoing mental health, substance misuse, and child protection crises our state is experiencing have taken a significant toll on New Hampshire's children and families, impacting all child-serving systems. These crises, and the pandemic we continue to face, are disrupting children's stability and upending their lives; however, resources remain limited for preventative services and other systems that support children remain underfunded and uncoordinated.

Consequently, CADY believes local problems need local solutions; as such, it is our collective responsibility to address these problems head on to ensure that we are supporting the healthy social and emotional development of children in our region. The scary truth is we are seeing surges in childhood anxiety and clinical depression statewide and locally. In 2019, 341 children, ages 12-17, called the state's 24-hour crisis line with the number rising to 418 this year. This summer, a disturbing new trend emerged — 26 children were waiting for a bed in a treatment facility, in contrast to one child in 2017. Additionally, youth substance misuse in our local region has increased significantly, putting our children at an even greater risk of harm. The 2019 Pemi-Baker Youth Risk Behavior Survey (YRBS) indicated our children are at higher rates than statewide averages in suicidal ideation, sadness, and feelings of hopelessness. Post COVID-19, these number are expected to grow, as so many of our children are struggling with the impact of social isolation and uncertainty. Emerging research shows that for youth to thrive, even amidst challenging life circumstances, what they need most is to be encircled by caring adults. This is the essence of CADY's vital work. We work hard. We are persistent. And we will never give up. There is so much to be done. Collaboration is essential as our community is faced with complex problems that are just too big for a single organization, or level of government to solve alone. The scarcity of treatment services for children makes prevention a crucial first step to addressing their growing needs. Knowing this, as an essential public health service, we kept our doors open and programming moving forward during the pandemic.

Thankfully, our collective action has the power to transform lives by preventing youth substance misuse through education, skill building, increasing early intervention services and social-emotional supports, and offering opportunities for mentoring and resiliency building. We thank our community partners for working tirelessly with CADY to build healthy environments that foster hope, growth, and resiliency. We cannot do this critical work without you. Thank you, Plymouth, we are truly honored and grateful for your support.

Sincerely
Deb Naro
Executive Director

INDEPENDENT AUDITOR'S REPORT

ROBERGE AND COMPANY, P.C.

Certified Public Accountants

Member – American Institute of CPA's (AICPA)
Member – AICPA Government Audit Quality Center (GAQC)
Member – AICPA Private Company Practice Section (PCPS)
Member – New Hampshire Society of CPA's

P.O. Box 129
Franklin, New Hampshire 03235
Tel (603) 524-6734
jroberge@rcopc.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen
Town of Plymouth
Plymouth, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Plymouth as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Plymouth, as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

INDEPENDENT AUDITOR'S REPORT - Continued

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in total OPEB liability, schedule of the town's proportionate share of net pension liability, and schedule of employer contributions as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Plymouth's basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Roberge and Co., P.C.

ROBERGE & COMPANY, P.C.

Franklin, New Hampshire
September 30, 2020

PLYMOUTH MUNICIPAL AIRPORT 2020 ANNUAL REPORT

2020 proved to be an interesting year for aviation. Initially, as the pandemic set in we were uncertain about the immediate future of general aviation and whether airports would have enough sustained activity to support operations. Through the Cares Act, funds were disbursed to airports to help offset expenses. Plymouth Municipal Airport received \$20,000 through the Cares Act. These funds are available to support general airport expenditures through the next four years.

During Spring 2020, the airport was able to utilize a grant from NHDOT Aeronautics to cut trees and remove stumps on a half-acre parcel. This has greatly increased the visibility on the east side of the airfield for both aircraft and vehicle traffic using the airport road. We continue to seek grants to improve the infrastructure of the airport. The Town of Plymouth is always looking for ways to help the airport enhance safety, increase utility and become more economically viable.

As spring and summer progressed and the first wave of the pandemic subsided, travel restrictions were lifted for the State of NH. We saw an increase in traffic to the airport from people seeking out rural opportunities for recreation and remote working. The airport also provided a socially distant public space for events such as outdoor yoga classes.

During fall, we planned on hosting the Bridge House portion of the town-wide yard sale. As it became apparent that a second wave of the pandemic was ramping up, we had to cancel this plan. Unfortunately, due the pandemic, we had many annual events that were canceled this year: Franconia Soaring Association weekend visit, Pease Public Library Touch a Truck event and the late Bill Grady's Retired Delta Pilots reunion.

Thankfully, the airport was able to host a socially-distanced fly-in in October with a fantastic turnout! Many visitors were able to visit the local farm stand and food truck located on the west side of the airport.

The Town of Plymouth applied for and received a waiver from the FAA to fly unmanned aerial systems (UAS) at the airport. This allows companies who are testing UAS to use the airport and its airspace. The Town is seeking grants to construct a multi-use aircraft hangar with office and conference space and construction of a lighted helipad. Plymouth State University has indicated interest in developing technology programs related to the UAS industry.

Many people continued to experience the airport through flying lessons and scenic flights.

Visitors enjoyed the welcoming atmosphere of our airport. The airport continues to be a valuable transportation asset to the Town and the region.

Respectfully submitted,
Colin McIver



Boeing PT-17 Stearman at Plymouth
Municipal Airport, October 2020

**PLYMOUTH HISTORICAL SOCIETY
2020 ANNUAL REPORT**

Driven by the Old Webster Courthouse lately? If not...do take a look! Our restoration has been completed. The building was freshly painted, with colors similar to its late 1800s appearance; it will remain unadorned as it was at that time. Spring of 2020 found the floor refinished. This involved clearing out the interior. One can imagine the challenge of getting everything back in place! Approval was received from the Land & Community Heritage Investment Program (LCHIP). LCHIP provided half the funds used for this two-year overhaul. The rest came from generous community members and businesses. We had planned to hold a big celebration as we could not have done this without our loyal supporters!! Unfortunately, Covid-19 continues to make this impossible for the time being.

We (the Old Webster Courthouse Committee, and governing boards of the Young Ladies Library Association and the Plymouth Historical Society) are thrilled to have our beloved 1774 Old Webster Courthouse looking handsome and ready to serve for the next 100 years. Thank you ALL for helping make this a reality.

As one would imagine, our visitors have been the lowest in the past decade. Despite this, the historical society continued to be busy. We held seven presentations which required a few to be virtual as opposed to inhouse. Some of our normal offerings, Walkabout Wednesday Art and Plymouth Elementary Tours, were eliminated while our Memories of Plymouth interviews of our community's long-term residents, created by Louise McCormack, was moved from April-September to August-December. Our Fourth Season included the following folks on Plymouth's Pemi-Baker cable TV channel 1302: Richard Mardin (Holderness), Barbara Coursey Currier (Holderness), and Robert Moulton (Campton). Barbara Currier was invited back for our December interview which focused on her life growing up in Beebe River.

Our annual Yard Sale and Wreath-making fund-raisers were cancelled this year due to the Coronavirus, yet our 5th annual Plant Sale was a great success. We created our first series of historical puzzles that were well-received by our local communities. The puzzles depicted The Common 1950, The Common 1980, and the Smith Millennium Bridge 2001. We look forward to sharing our 2nd series of historical puzzles mid-summer 2021.

Seven programs were offered in 2020, by the program committee, Dick Flanders Chair. Those with an asterisk note a virtual presentation. Programs included: Don O'Connor - King Philip's War, Liz Tentarelli - *Votes for Women A History of the Suffrage Movement, Tink Taylor - History of the Squam Dugout Canoe (Field Trip to Holderness HS), Marcia Schmidt Blaine - *Macabre Attractions: The Willey Slide and Disaster Tourism, John Christ - *History of Pemigewasset Hotels, Mary Ann McGarry - *Changing Green Landscapes in Plymouth, and Glenn Knoblock - *Brewing in New Hampshire: A History of Beer in the Granite State from Colonial Times to the Present.

The Plymouth Historical Museum located in the Old Webster Courthouse at One Court Street (behind the Town Hall) hopes to be open, starting in April 2021, each Saturday from 10-2 with winter hours from 10-1 and by appointment.

**PLYMOUTH HISTORICAL SOCIETY
2020 ANNUAL REPORT - Continued**

Plymouth Historical Society Board of Directors;
Louise McCormack, President

Dick Flanders, Vice-President

Mary Baldwin, Secretary

Paul Floyd, Treasurer

Board Members:

Judy Floyd

Rondi Gannon

Katherine Hillier

Stacey Yap

Joyce Bruce

John Richards

Contact us at 603-536-2337; PO Box 603; Plymouth, NH 03264
plymouth1nhhistory.com; Facebook: Plymouth-Historical-Society.



Northeast Resource Recovery Association

"Partnering to make recycling strong through economic and environmentally sound solutions"

Plymouth, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

| Recyclable Material | Amount Recycled In 2020 | Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources |
|----------------------------|--------------------------------|---|
| Paper | 110.28 tons | Saved 1,875 trees! |
| Tires | 8.8 tons | Conserved 5.8 barrels of oil! |

Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

*By recycling the materials above, you have avoided about **371 tons** of carbon dioxide emissions
This is the equivalent of removing **79 passenger cars** from the road for an entire year.*

NOTES

NOTES

**TOWN OF
PLYMOUTH, N.H.**

MINUTES OF THE

2020

ANNUAL MEETING

**MINUTES OF THE 2020 ANNUAL MEETING
OF THE TOWN OF PLYMOUTH**

To the inhabitants of the Town of Plymouth in the County of Grafton and the State of New Hampshire qualified to vote in town affairs:

You are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Tuesday, the 10th of March, next, polls to be open for voting on Article 1 at 8:00 o'clock in the forenoon, and to close not earlier than 7:00 o'clock in the afternoon, and you are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Wednesday, the 11th of March, next, at 7:00 o'clock in the afternoon for the deliberative session of the Town Meeting at which time action will be taken upon the remaining articles of this warrant.

Article 1: To elect the following town officers which appear on the official town ballot for the ensuing year: (2) Selectmen-3year term, (1) Selectmen-2year term, (1) Supervisor of the Checklist-6year term, (1) Cemetery Trustee-3year term, (2) Library Trustees-3year term, (1) Trustee of Trust Fund-3year term, (1) Trustee of Trust Fund-2year term, (1) Town Clerk-2year term, (1) Town Treasurer-3year term

| | |
|--|-------------------------|
| Selectman for 3 years..... | Maryann Barnsley...362 |
| Selectman for 3 years..... | Zachary Tirrell.....241 |
| Selectman for 2 years..... | Neil Melver..... 386 |
| Supervisor of the Checklist for 6 years..... | Mary Nelson.....476 |
| Library Trustee for 3 years..... | Amey Bailey.....415 |
| Library Trustee for 3 years..... | Quentin Blaine..... 404 |
| Trustee of Trust Fund for 3 years..... | Mike Currier..... 475 |
| Trustee of Trust Fund for 2 years..... | Mark Halloran.....455 |
| Town Clerk for 2 years..... | Josie Girona..... 346 |
| Town Treasurer for 3 years..... | Carol Geraghty..... 475 |
| Cemetery Trustee for 3 years..... | |

Article 2: Do you favor adoption of the town manager plan as provided in chapter 37 of the Revised Statutes Annotated?

YES 240 NO 168

Article 2 passes.

DELIBERATIVE SESSION

The second session of the legal meeting of the inhabitants of the Town of Plymouth, New Hampshire was held in the gymnasium of the Plymouth Elementary School on Friday, March 11th, 2020 at 7:00 o'clock in the afternoon.

Moderator Robert Clay opened the 257th Annual Meeting of the Town of Plymouth a 7:00pm. Moderator Clay led those present in the Pledge of Allegiance.

There were 131 registered voters in attendance.

Moderator Clay introduced Dr. Joseph Ebner to discuss the Coronavirus pandemic. Dr. Ebner shared that Speare Memorial Hospital is working with the New Hampshire Hospital Association, and the Department of Health and Human Services to monitor the spread of this virus. Hospitals are implementing a high-risk infectious disease protocol and have set-up incident command centers. Speare Memorial Hospital has a team that is working with state officials and is receiving guidance on the best approach to manage the hospital and effectively communicate with the community.

Speare Memorial Hospital is following the recommendations given by the Centers for Disease Control and Prevention, the New Hampshire Hospital Association, and the Department of Health and Human Services. The hospital continues to work with Mid-State Health Center, Plymouth State University, and the Town of Plymouth. Dr. Ebner recommended that citizens see the hospital website for more information.

Selectmen, John Randlett and William Bolton presented awards to Bryan Dutille, Jenny Thibeault, and Mike Ahern for their service on the Board of Selectmen.

Article 3: To see if the Town will vote to raise and appropriate the sum of \$2,500,000 (gross budget) for the capital improvements, public works projects and equipment purchases outlined in the materials presented by the Selectmen at the public hearing on the bond; and to authorize the issuance of not more than \$2,500,00 of bonds, notes or loans in accordance with the Municipal Finance Act (RSA 33); and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to further raise and appropriate an additional sum of \$145,000 for the first year's payment on the bond or notes.

Mr. John Tucker referred to page 137 of this year's warrant and asked town administration to explain why the previous amount of dollars to be raised by taxes is not shown in the warrant. He also asked why they are asking the Town to raise over \$2,000,000.00 which will be a 44% increase to taxes.

Town Administrator, Ms. Kathryn Lowe explained the new spreadsheet provided by the Department of Revenue does not show the previous year's information. She directed attendees to page 31 of the warrant to compare the amount that department heads will receive with or without the bond. If this article does not pass, the tax rate would increase by \$3.07, whereas, approval of the bond will increase the tax rate by 67 cents. This amount does not include the following tax offsets: Irving Station, Common Man Roadside, and Market Basket.

Ms. Patrice Scott asked why her town officials to explain why they need to borrow money and how this affects the capital improvements plan.

Town Administrator, Ms. Kathryn Lowe explained the bond is necessary in order to provide town departments with funding to fix, purchase equipment and work on deteriorating infrastructure.

Ms. Patrice Scott understands that the capital improvements fund is low because the town has not been able to accrue a savings to work on major projects, such as the purchase of equipment. She appreciates the work done by department heads.

Ms. Bonnie Sears is in favor of this article because it will save taxpayers money.

Ms. Aimee Lee asked what the bond's interest rate will be.

Moderator Clay stated the town will not know the interest rate until the bond is applied.

Finance Director, Ms. Anne Abear explained the rates that have been proposed are 2.49 to 3.39 percent depending on the bank. Rates continue to drop.

Mr. David Kent opposes the article because he does not believe borrowing money is a good practice because it will affect the next generation of residents.

Mr. Todd Lane asked the Highway Manager to explain the projected road improvements that will completed with this bond.

Highway Manager Mr. Joseph Fagnant explained that his department will use the bond to work on a small portion of the overall infrastructure that is failed, for instance, he plans to work on South Main Street.

Mr. Lane asked Mr. Fagnant to elaborate on the other roads the department intends to fix.

Mr. Fagnant further explained that the department does not have the funding to work on roads that are less frequented. They will use the bond to focus on roads that have more traffic, for example, Russell Street.

Ms. Valerie Scarborough shared her insight as a former Select Board member. Speaking from experience, she affirmed the town's need of infrastructure improvements and the replacement of equipment.

Mr. Samuel Sargent asked for the distribution of the bond to be explained.

Moderator Clay referred to the handout provided at the beginning of the meeting. It lists the projects that each department will use the bond for.

Ms. Bonnie Sears agreed with Mr. Kent's sentiments on borrowing money, but she is concerned about the effects of the tax rate increase and its impact on households.

Mr. John Tucker asked the Town Administrator if the figure to be raised in taxes is correct.

Town Administrator, Ms. Kathryn Lowe said the figure in the warrant article is correct, but the numbers are skewed because the Department of Revenue requires a separate warrant article with the offsets to be inserted.

Finance Director, Ms. Anne Abear directed attendees to “Column E” on page 21. If the bond is not passed, but the other warrant articles are passed, the budget will increase from \$4.9 million to \$6.8 million. If the bond is approved, the amount will increase from \$4.9 million to \$5.7 million.

Mr. Henry Ahern asked what the difference is between the bond and the separate articles.

Moderator Clay stated the difference is reflected in “Column E”.

Moderator Clay explained to the attendees that they must vote on this warrant article by secret ballot. The ballot color is yellow. He declared the ballot box empty and polls opened at 7:35pm.

YES 96 NO 34

Article 3 passed.

Article 4: To see if the town will vote to raise and appropriate \$481,000 to fund the purchase of the following capital items:

| | |
|---|-----------|
| Fire Department – Ambulance purchase | \$250,000 |
| Highway – Dump Truck purchase | \$100,000 |
| Recycling – Skid Steer purchase | \$60,000 |
| Parks & Recreation Fox Park drainage system | \$46,000 |
| Police Department – Police Cruiser purchase | \$25,000 |

And to offset this appropriation by approving the withdrawal of \$300,004 from Capital Reserves and Special Detail fund indicated below:

| | |
|---|-----------|
| Ambulance Capital Reserve Fund | \$140,000 |
| Highway Heavy Equipment CRF | \$100,000 |
| Recycling Equipment/Building-Repair/Replace CRF | \$25,000 |
| Fox Pond Park CRF | \$10,004 |
| Police Detail fund | \$25,000 |

And with the remaining \$180,996 to come from general taxation. This warrant article is contingent on the passage of warrant article 3. If warrant article 3 fails, this article will be null and void.

Motion to move and seconded.

No discussion.

Article 4 declared as passed by Moderator Clay by unanimous vote.

Article 5: Are you in favor of placing the position of Director of Emergency Services under the authority of the Chief of the Plymouth Fire Department?

Motion to move and seconded.

Ms. Bonnie Sears asked the Fire Chief, Mr. Tom Morrison to share his opinion on this warrant article.

Fire Chief, Mr. Tom Morrison is in favor of the current set-up because he believes it is important to have a different individual, who is not a part of the fire department, focus on the coordination of emergency management services.

Ms. Valerie Scarborough, based on her service on the Emergency Management Team, affirmed Chief Morrison's statement that the Fire Chief should focus on the emergency instead of the coordination services. She believes the Board of Selectmen should appoint an individual based on qualifications and experience.

Ms. Patrice Scott asked the petitioners to explain the purpose of this petition warrant article. She believes that the former Emergency Management Director, Mr. Paul Freitas, performed his duties well and takes offense to any personal remarks regarding this employee. She thanked Mr. Freitas for his service to the town.

Mr. Neil McIver stated that historically the Fire Department handles emergency services. The Office of Emergency Management told him that every emergency in the State of New Hampshire has been a natural related incident. The Fire Department handles fire, health, and weather-related emergencies. It makes sense to him that this team of professionals coordinate all emergency services. He feels that the Selectmen's Office can be very political, which can have adverse effects.

Mr. Brian Murphy explained that the Director of Emergency Management title focuses on the coordination of emergency services rather than the provision of services.

Mr. Samuel Sargent inquired whether the article's intent is to have this position placed under the Fire Department with the Chief has the immediate supervisor.

Mr. John Tucker asked the Fire Chief if he believes assuming this role would be a burden and if the position is separate from the Fire Department, then what will be the salary and benefits.

Fire Chief, Mr. Tom Morrison does not want to assume the responsibilities of this position

on top of his current responsibilities. According to the state records, over 100 towns in New Hampshire have emergency management under the direct supervision of the Fire Department. He does not have the time to apply for grants and coordinate emergency services.

Town Administrator, Ms. Kathryn Lowe explained that the individual will be paid \$25,000 for 16-25 hours per week. It will be a benefited position.

Mr. Michael Weaver noted that last year's budget was less than the current proposed budget, but it is twice the amount in the emergency management line in this year's warrant.

Selectmen, Mr. John Randlett explained that the budget line increased due to health benefits. He stated that the former Emergency Management Director received a lot of funding through grants.

Mr. Michael Weaver asked the Board of Selectmen to explain why a part-time employee is receiving full benefits.

Finance Director, Ms. Anne Abear explained that the former Emergency Management Director has since resigned and explained that the vote on this petitioned warrant article is only advisory.

Moderator Clay explained to the attendees must vote by secret ballot. The ballot color is blue. He declared the ballot box empty and polls opened at 7:56pm.

YES 45 NO 84

Article 5 failed.

Article 6: New Hampshire Resolution to Take Action on Climate Pollution – We the Town of Plymouth, NH, call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to Plymouth's State Legislators, to the Governor of New Hampshire, to Plymouth's Congressional Delegation

and to the President of the United States, informing them of the instructions from their constituents, by Plymouth's Select Board within 30 days of this vote.

Motion to move and seconded.

Mr. Richard Hage explained that the proposed warrant article asks our state and local officials to take action on the climate. He shared that the Board of Selectmen passed a Climate Emergency Declaration last year. This passage has no cost to the town. Nine other towns have passed this warrant article and 38 other towns have it on their agendas this year. If this petitioned warrant article is passed, over a 10-year period, a third of carbon will be reduced. It will help the New Hampshire economy grow by creating new jobs and technology and will save 90,000 lives by decreasing pollution. All the proceeds go back into a dividend for citizens.

Mr. David Moorhead knows that we have a climate issue, but he does not believe in this tax because it will increase the taxes of oil and coal producers. Mr. Moorhead is concerned that the price of gasoline and heating oil will raise if this warrant article is approved. He asked that the dividend be further explained.

Mr. Richard Hage thanked Mr. Moorhead for the question and explained that border protection is built into this bill, which means that countries that are not taxed for their carbon use, will be taxed when the affects from pollution cross the border. He states that low income households will have a net-gain in revenue while corporations will be taxed for fossil fuel consumption. This movement will force companies to reinvest in green technologies and incentivize people, for instance, to use solar panels. We must transition from fossil fuel to renewable energy.

State Representative, Ms. Joyce Weston praised the local climate advocates for their commitment to this movement and effort to pass a bill that taxes carbon use. She helped establish a greenhouse gas emission reduction goal, which gives the Department of Environmental Services the authority to develop and implement a climate action plan. It was passed in the House and is being introduced to the Senate. Representative Weston is in favor of this warrant article because this plan has worked in other countries.

Ms. Janet Moorehead is concerned about giving money to people and the use of these funds.

Mr. Mike Ahern appreciates the work done by the committee that advocates for climate action. He is concerned about the environment and considers himself to be environmentally friendly, but Mr. Ahern is opposed to taxing carbon use. He suggests that enacting this plan will cause every business using fossil fuel to be taxed. He would like to serve on an energy committee to find other solutions, for instance, asking local companies that use fossil fuels to donate funds to the municipality. He sees the need to continue burning fossil fuel.

Mr. Samuel Sargent shared that he believes it is too late for government to reverse the

impact of climate change and is in favor of this article.

Former State Representative, Mr. Steve Rand works with a group of citizens, who form the Pemi Climate Emergency Coalition, to take action on climate issues. Mr. Rand shared that he believes that if every state enacted this plan, it would not be enough to reverse the effects of climate change. Citizens benefit from carbon use and will continue to be at risk as long as we demand it. He suggested that taxing fossil fuels will cause consumers and companies to make better decisions. This is an 8-year-old effort and has sixty-eight congressional sponsors of this bill, including Congresswoman Annie Kuster.

Ms. Bonnie Sears is concerned about the impact this warrant article will have on taxpayers, for example, she is concerned this tax will cause heating homes to be more expensive.

Mr. Henry Ahern claimed that the climate has always been changing. He suggested that the warrant article is tax and townspeople will be taxed when they heat their homes and put fuel into their vehicles. Mr. Ahern opposes the bill because he does not believe it will benefit citizens.

Ms. Barbara Spike stated that transporters and manufacturers are not held accountable for the fossil fuel they use and the carbon that is released. The fuel tax is an incentive to be more efficient. To use less fossil fuel will help find better solutions.

Mr. Doug McLane shared his experience from 45 years ago when his family moved to a nearby town and discovered raw sewage flowing into the river, which was normal during that time period. In the past 45 years, laws have been passed to change the treatment of sewage and stop sewage from contaminating the water system. It has since benefited people and the environment. He is in favor of this warrant article because it has a good intent and encourages attendees to vote for it.

Motion to move and seconded.

Moderator Clay explained to the attendees must vote by secret ballot. The ballot color is red. He declared the ballot box empty and polls opened at 8:38pm.

YES 96 NO 35

Article 6 passed.

Selectman Mr. John Randlett made a motion to restrict reconsideration on articles three through five.

Motion to move and seconded.

Motion declared as passed by Moderator Clay by unanimous vote.

Article 7: The application of toxic chemical pesticides/herbicides, including but not limited to Glyphosate 2.4D, Dicamba, Fluroxypyr, and Prodiamine, will be banned for all turf, landscape, and outdoor pest management on Plymouth's public property, common areas, and playing fields. Only pesticides approved for use under the USA's National Organic Program or classified as "minimum risk" by the USEPA will be allowed for use.

Exemptions include the use of these chemicals only for a public health emergency, as determined by the Plymouth Public Health Officer on a case-by-case basis. This usage is restricted to a one-time application to address a localized problem area (no broadcast or repeated applications). All such areas must be posted with warning signs that remain in place for one month after the application. In addition, concentrations of the applied chemicals on ground surfaces must be at 10% or less than acute toxicity levels within one week of application, and all abutters must be notified in writing one week prior to the application.

The ban will go into effect immediately.

Motion to move and seconded.

State Representative Joyce Weston, while on a walk one day, read a sign that was posted on the Plymouth Common which listed all of the chemicals that were used to treat the grass. After researching information about these chemicals, Ms. Weston learned that they pose many health risks, for instance: asthma, breast cancer, neurological disorders, etc. She attended a Select Board meeting, at which time, the Selectmen decided to halt the use of these toxic chemicals. Pesticides are toxic to humans and animals. Ms. Weston suggests that grass can be treated at a minimal cost, for example, the town use aeration or composting systems to do lawn maintenance.

Ms. Gisela Estes is in favor of this warrant article and has met with the Director of Park and Recreation, who also agreed that it would be beneficial for the town to stop using pesticides.

Mr. Henry Ahern inquired whether the the Department of Park and Recreation has a permit to apply pesticides.

Park and Recreation Director, Mr. Larry Gibson stated the town contracted a landscaping agency to apply pesticides.

Mr. Henry Ahern explains that the State of New Hampshire has a committee that issues pesticide application permits and controls the application of chemicals. Mr. Ahern suggests that organic treatments can be more toxic than pesticides. Japanese Knotweed and tick infestations will increase without the use of pesticides. Mr. Ahern does not support this warrant article.

No further discussion.

Motion to move and seconded.

Article 7 declared as passed by Moderator Clay by unanimous vote.

Article 8: To see if the Town will vote to raise and appropriate the sum of \$1,812,297 for FY 20/21 general governmental expenses, as follows:

| | |
|--|-----------|
| Salaries, Fees and Expenses – Selectmen’s Office | \$489,300 |
| Election, Registration, Vital Statistics – Town Clerk’s Office | \$174,195 |
| Financial Administration | \$334,889 |
| Reappraisal of Property | \$ 75,000 |
| Contract Services Legal & Others | \$204,205 |
| Personnel Administration | \$ 1,000 |
| Planning and Zoning | \$105,553 |
| Land Use Enforcement | \$122,811 |
| General Government Buildings | \$ 47,700 |
| Misc. Insurance (workers comp liability & unemployment) | \$190,635 |
| Emergency Management | \$ 64,509 |
| Care of Trees | \$ 2,000 |

Motion to move and seconded.

Ms. Bonnie Sears asked for the “Financial Administration” budget line to be explained.

Finance Director, Ms. Anne Abear explained that the funding associated with this line covers the salaries of the Finance Director, Bookkeeper, and Treasurer; employee benefits; and information technology services.

Ms. Bonnie Sears also asked for the “Salaries, Fees and Expenses” budget line to be explained.

Finance Director, Ms. Abear further explained that this line covers the salaries of the clerical staff, Moderator, and Town Manager.

Motion to move and seconded.

Article 8 declared as passed by Moderator Clay by unanimous vote.

Article 9: To see if the Town will vote to raise and appropriate the sum of \$59,765 for the purpose of cemetery maintenance and perpetual care for FY 20/21 and to offset this appropriation by further authorizing the withdrawal \$59,765 from the cemetery perpetual care trust fund.

Motion to move and seconded.

Mr. Zach Tirrell inquired why the appropriated amount for cemetery maintenance has been increased by seventeen percent since last year.

Finance Director, Ms. Anne Abear explained that the funding will cover the cost of a new computer program.

Motion to move and seconded.

Article 9 declared as passed by Moderator Clay by unanimous vote.

Mr. Dave Moorhead made a motion to restrict reconsideration on articles six through nine.

Motion to move, seconded.

Motion declared as passed by Moderator Clay by unanimous vote.

Article 10: To see if the Town will vote to raise and appropriate the sum of \$97,145 for FY 20/21 Welfare Assistance, as follows:

| | |
|-------------------------|----------|
| Welfare Officer | \$27,145 |
| Welfare Vendor Payments | \$70,000 |

Motion to move and seconded.

No discussion.

Article 10 declared as passed by Moderator Clay by unanimous vote.

Article 11: To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and AFSME, Council 93, which calls for the following estimated increases in salaries and benefits at the current staffing level (for police and fire employees)

| FISCAL YEAR. | ESTIMATED INCREASE | TOTAL |
|--------------|-------------------------------------|-------------|
| 20/21 | Police \$28,153.00 Fire \$12,287.00 | \$40,440.00 |

And further to raise and appropriate the amount of \$40,440.00 for the 2020/2021 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over that of the appropriation at the current staffing levels paid in the prior fiscal year.

Motion to move and seconded.

Mr. John Tucker inquired what percentage do the Selectmen use to figure employee raises.

Selectman Mr. Bill Bolton explained that employee salaries are increased by three percent yearly. This was a collective bargaining issue and the Selectmen worked with the employee union to come up with the three percent annual increase.

Motion to move and seconded.

Article 11 declared passed by Moderator Clay by unanimous vote.

Article 12: Shall the Town of Plymouth, if article 11 is defeated, authorize the governing body to call a special meeting, as its option, to address article cost items only?

Motion to move and seconded.

No discussion.

Article 12 declared passed by Moderator Clay by unanimous vote.

Article 13: To see if the Town will vote to raise and appropriate the sum of \$2,107,202 for FY 20/21 public safety-police and dispatch as follows:

Motion to move and seconded.

No discussion.

Article 13 declared passed by Moderator Clay by unanimous vote.

Article 14: To see if the Town will vote to raise and appropriate the sum of \$178,114 for the purpose of funding the FY 20/21 Parking Department and to offset this appropriation by further authorizing the withdrawal of \$67,000 from parking special revenue fund.

Motion to move and seconded.

No discussion.

Article 14 declared passed by Moderator Clay by unanimous vote.

Article 15: To see if the Town will vote to raise and appropriate the sum of \$1,475,166 for FY 20/21 public safety – fire and ambulance, as follows:

Motion to move and seconded.

Ms. Aimee Lee inquired whether the amount of \$123,120.00 covers the purchasing of a new ambulance as described in the bond.

Moderator Clay explained this amount is to cover the general expenses of the Fire Department and not the new ambulance.

Mr. John Tucker inquired how much funding the town receives from Plymouth State University (PSU) for code enforcement and emergency services.

Town Administrator, Ms. Kathryn Lowe explained the town receives half a million from PSU for life-safety services.

Motion to move and seconded.

Article 15 declared passed by Moderator Clay by unanimous vote.

Article 16: To see if the Town will vote to raise and appropriate the sum of \$113,021 for the purpose of funding the FY 20/21 Resource Officer to be offset by \$86,881 from the SAU 48 School System. The remainder to be raised through taxation.

Motion to move and seconded.

No discussion.

Article 16 declared passed by Moderator Clay by unanimous vote.

Article 17: To see if the Town will vote to raise and appropriate the sum of \$60,000 for the purpose of Highway Road Construction and further to offset this appropriation by authorizing the withdrawal of \$40,000 (to offset 4312-931-00 Road Construction) from the Motor Vehicle Capital Reserve Fund established for this purpose.

Motion to move and seconded.

No discussion.

Article 17 declared passed by Moderator Clay by unanimous vote.

Mr. Dave Moorhead made a motion to restrict reconsideration of articles ten through seventeen.

Motion to move and seconded.

Motion declared as passed by Moderator Clay by unanimous vote.

Article 18: To see if the Town will vote to raise and appropriate the sum of \$1,057,216 for FY 20/21 for the Highway Department, as follows:

| | |
|--------------------|-----------|
| Highway Department | \$997,216 |
| Street Lighting | \$ 60,000 |

Motion to move and seconded.

No discussion.

Article 18 declared passed by Moderator Clay by unanimous vote.

Article 19: To see if the Town will vote to raise and appropriate the sum of \$20,000 for FY 20/21 for the purpose of sidewalk repairs

| | |
|------------------|----------|
| Sidewalk Repairs | \$20,000 |
|------------------|----------|

And to offset this appropriation by authorizing the withdrawal of \$15,000 from the Sidewalk Capital Reserve Fund created for this purpose.

Motion to move and seconded.

Ms. Aimee Lee asked the Highway Department to explain which sidewalks will be repaired.

Highway Manager, Mr. Joe Fagnant explained that his department will focus on Broadway Street. If there is more funding after working on Broadway Street, Mr. Fagnant hopes to repair other sidewalks.

Motion to move and seconded.

Article 19 declared passed by Moderator Clay by unanimous vote.

Article 20: To see if the Town will vote to raise and appropriate the sum of \$485,298 for FY 20/21 for sanitation, as follows:

| | |
|--------------------------------------|-----------|
| Recycling/Solid Waste Disposal | \$481,567 |
| Pemi-Baker Solid Waste District Dues | \$ 4,031 |

Motion to move and seconded.

No discussion.

Article 20 declared passed by Moderator Clay by unanimous vote.

Article 21: To see if the Town will vote to raise and appropriate the sum of \$1,275,670 for FY 20/21 for departmental operations, as follows:

| | |
|-----------------------------|-----------|
| Parks and Recreation | \$766,601 |
| Library | \$474,775 |
| Patriotic Purposes | \$ 4,700 |
| Band Concerts | \$ 8,000 |
| Town Common/Traffic Islands | \$ 4,000 |
| Friends of the Arts | \$ 100 |
| Health Enforcement | \$ 10,000 |
| Airport | \$ 7,494 |

Motion to move and seconded.

No discussion.

Article 21 declared passed by Moderator Clay by unanimous vote.

Article 22: To see if the Town will vote to raise and appropriate the sum of \$2,020 for Plymouth Conservation Commission for the FY 20/21.

Motion to move and seconded.

No discussion.

Article 22 declared passed by Moderator Clay by unanimous vote.

Article 23: To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purpose of Plymouth Conservation Commission Capital Projects.

Motion to move and seconded.

No further discussion.

Article 23 declared passed by Moderator Clay by unanimous vote.

Mr. Quentin Blaine made a motion to restrict reconsideration of articles eighteen through twenty-three.

Motion to move and seconded.

Motion declared as passed by Moderator Clay by unanimous vote.

Article 24: To see if the Town will vote to raise and appropriate the sum of \$8,400 for the purpose of Landfill Closure Monitoring.

Motion to move and seconded.

No discussion.

Article 24 declared passed by Moderator Clay by unanimous vote.

Article 25: To see if the Town will vote to raise and appropriate the sum of \$619,500 to fund the following Capital item:

| | |
|---------------------------|-----------|
| Improve Road Construction | \$605,500 |
| Crushed Gravel | \$ 14,500 |

Motion to move and seconded.

No discussion.

Article 25 declared passed by Moderator Clay by unanimous vote.

Article 26: To see if the Municipality will vote to raise and appropriate the sum of \$37,192 for payment #2 of a 5-year lease/purchase agreement for a 2017 Prinoth SW4S Sidewalk Plow for the Highway Department. This lease agreement contains a non-appropriation clause.

| | |
|------------------|----------|
| Sidewalk Tractor | \$37,192 |
|------------------|----------|

Motion to move and seconded.

No discussion.

Article 26 declared passed by Moderator Clay by unanimous vote.

Article 27: To see if the Municipality will vote to authorize the selectmen to enter into a long-term lease/purchase agreement in the amount of One Hundred Ninety-Five Thousand Dollars (\$195,000) payable over a term of 5 (five) years for a new Bucket Loader for the Highway Department and to raise and appropriate the sum of \$39,000 to fund payment 1 of 5. This lease agreement contains a non-appropriation clause. (Majority vote required).

| | |
|---------------|----------|
| Bucket Loader | \$39,000 |
|---------------|----------|

Motion to move and seconded.

No discussion.

Article 27 declared passed by Moderator Clay by unanimous vote.

Article 28: To see if the Municipality will vote to raise and appropriate the sum of \$55,000 to fund the following capital item:

| | |
|-------------|----------|
| Woodchipper | \$55,000 |
|-------------|----------|

Motion to move and seconded.

No discussion.

Article 28 declared passed by Moderator Clay by unanimous vote.

Article 29: To see if the Municipality will vote to raise and appropriate the sum of \$100,000 to fund the following capital item:

| | |
|------------------------------|-----------|
| Dump Truck with Plow Package | \$100,000 |
|------------------------------|-----------|

And further to offset this appropriation by authorizing the withdrawal of \$100,000 from the Highway Heavy Equipment Capital Reserve Fund.

Motion to move and seconded.

No discussion.

Article 29 declared passed by Moderator Clay by unanimous vote.

Article 30: To see if the Municipality will vote to raise and appropriate the sum of \$10,000 to fund the following capital item:

| | |
|------------------------|----------|
| Thermal Imaging Camera | \$10,000 |
|------------------------|----------|

Motion to move and seconded.

No discussion.

Article 30 declared passed by Moderator Clay by unanimous vote.

Article 31: To see if the Town will vote to raise and appropriate the sum of \$20,000 to fund the following capital item:

| | |
|---------------------------|----------|
| Highway Equipment Repairs | \$20,000 |
|---------------------------|----------|

Motion to move and seconded.

No discussion.

Article 31 declared passed by Moderator Clay by unanimous vote.

Article 32: To see if the Town will vote to raise and appropriate the sum of \$3,000 to fund the following capital item:

| | |
|----------------------|---------|
| Airport Improvements | \$3,000 |
|----------------------|---------|

Mr. Zach Tirrell inquired whether this appropriated sum is covered under the bond, which was voted for and passed by majority vote.

Airport Manager, Mr. Colin McIver said airport expenses are not covered by the bond. Mr. McIver is actively applying for grants to match the State's new airport improvement

program.

Moderator Clay clarified that the “Airport Improvements” budget line is covered under the bond.

No further discussion.

Motion to move and seconded.

Article 32 declared passed by Moderator Clay by unanimous vote.

Selectwoman Ms. Jenny Thibeault made a motion to restrict reconsideration of articles twenty-four through thirty-one.

Motion to move, seconded.

Motion declared as passed by Moderator Clay by unanimous vote.

Article 33: To see if the Town will vote to raise and appropriate the sum of \$250,000 to fund the following capital item:

| | |
|-----------------------|-----------|
| Ambulance Replacement | \$250,000 |
|-----------------------|-----------|

And further to offset this appropriation by authorizing the withdrawal of \$140,000 from the Ambulance Capital Reserve Fund established for this purpose.

Motion to move and seconded.

No discussion.

Article 33 declared passed by Moderator Clay by unanimous vote.

Article 34: To see if the Town will vote to raise and appropriate the sum of \$232,144 for payment #5 of the \$2M infrastructure bond approved in 2016.

Motion to move and seconded.

No discussion.

Article 34 declared passed by Moderator Clay by unanimous vote.

Article 35: To see if the Town will vote to raise and appropriate the sum of \$136,971 for payment #10 of the Library expansion project bond.

Motion to move and seconded.

No discussion.

Article 35 declared passed by Moderator Clay by unanimous vote.

Article 36: To see if the Town will vote to raise and appropriate the sum of \$95,702 for the below listed agencies:

| | |
|--|----------|
| Animal Control Agreement with Humane Society | \$ 6,500 |
| Regional Planning Commission | \$ 5,315 |
| Baker River Watershed | \$ 300 |
| Pemi River Local Advisory Committees | \$ 300 |
| Pemi-Baker Community Health Agency | \$15,000 |
| Grafton County Senior Citizens | \$15,000 |
| Tri-County Community Action Program | \$ 7,646 |
| Voices Against Violence | \$ 4,000 |
| Red Cross | \$ 3,141 |
| Pemi Youth Center | \$ 8,000 |
| Genesis-Lakes Region Mental Health | \$ 7,000 |
| CADY | \$ 8,000 |
| CASA-Court Appointed Child Advocates | \$ 1,000 |
| Bridge House | \$13,000 |
| Plymouth Historical Society | \$ 500 |
| Transport Central | \$ 1,000 |

Motion to move and seconded.

No discussion.

Article 36 declared passed by Moderator Clay by unanimous vote.

Article 37: To see if the Town will vote to raise and appropriate the following Capital Reserve Fund under the provisions of RSA 35:1 for the following purpose and to raise and appropriate the respective sum of \$5,000 to be placed in said fund designate the Board of Selectmen as agents to expend from this fund.

| | |
|------------------------------------|---------|
| Library Bldg Maint/Repair/Repl CRF | \$5,000 |
|------------------------------------|---------|

Motion to move and seconded.

No discussion.

Article 37 declared passed by Moderator Clay by unanimous vote.

Selectman Mr. John Randlett made a motion to restrict reconsideration of articles thirty-four through thirty-seven.

Motion to move and seconded.

Motion declared as passed by Moderator Clay by unanimous vote.

Article 38: To see if the Town will vote to establish the following Capital Reserve Fund under the provisions of RSA 351 for the following purpose and to raise and appropriate the respective sum of \$100,000 to be placed in said fund and to further designate the Board of Selectmen as agents to expend from this fund:

| | |
|---------------------------------|-----------|
| Highland St/S. Main St. Reserve | \$100,000 |
|---------------------------------|-----------|

Motion to move and seconded.

No discussion.

Article 38 declared passed by Moderator Clay by unanimous vote.

Article 39: To see if the Town will vote to add to existing Capital Reserve Funds under the provision of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$291,289) to be placed in said funds:

| | |
|---|-----------|
| Recycling – Equipment/Grounds/Bldg Maint | \$ 20,000 |
| Fire Tower Trust Replacement Cr | \$41,4666 |
| Fire Engine 4 Replacement CR | \$ 10,384 |
| Fire Engine 3 Replacement CR | \$ 39,239 |
| Fox Pond Park Maint/Repair/Replce/Rebuild | \$ 5,000 |
| Police – Dispatch Equipment Reserve | \$ 10,000 |
| Conservation Commission CRF | \$ 5,000 |
| Highway Heavy Equipment | \$ 60,000 |
| Building Fire Maint/Repair/Repl | \$ 25,000 |
| Building Police Maint/Repair/Repl | \$ 25,000 |
| Highway Material Handling Equipment | \$ 50,000 |

Motion to move and seconded.

Ms. Marcia Schmidt-Blaine inquired how the town will make up the \$110,000.00 difference.

Finance Director, Ms. Anne Abear explained that passing the bond has offset some of the individual lines in this warrant article, which she read through.

Motion to move and seconded.

Article 39 declared passed by Moderator Clay by unanimous vote.

Motion to move and seconded.

No discussion.

Motion to adjourn.

Moved and seconded.

The meeting dissolved at 9:29PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jaseya Girona".

**Jaseya Girona
Town Clerk**

**TOWN OF
PLYMOUTH, NH**

**2021
MODERATOR'S RULES OF PROCEDURES**

FOR

**TOWN OF PLYMOUTH AND
PLYMOUTH SCHOOL DISTRICT
ANNUAL MEETINGS**

NOTES

TOWN OF PLYMOUTH
and
PLYMOUTH SCHOOL DISTRICT

MODERATORS' RULES OF PROCEDURE

Unless changed by the voters at a Meeting, the Moderators intend to use the following Rules of Procedure to conduct Meetings for the Town of Plymouth and the Plymouth School District:

1. The Moderator will not follow Robert's Rules of Order. The Moderator will use the following general rules of procedure. The intent of the rules is to permit a fair discussion of the issues before the Meeting, keep the Meeting moving, and provide basic rules to govern procedural issues.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter may raise a request to overrule the Moderator by a Point of Order.
3. Unless announced otherwise at the Meeting, the Moderator will take up Articles one at a time and in the order that the Articles appear on the Warrant.
4. The Meeting will consider each Article as follows:
 - a. The Moderator will announce the Article and read the text of the Article.
 - b. The Moderator will recognize a member of the Selectboard, School Board, or a petitioner of a petitioned Article, to move adoption of the Article.
 - c. If the motion is seconded, the Moderator will recognize a member of the Selectboard, School Board, or a petitioner of a petitioned Article, to explain the Article if they wish to do so.
 - d. The Meeting will debate the Article and then vote on the Article. The Moderator does not intend to re-read the Article before a vote unless the Meeting votes to have the Moderator do so.
5. No one may speak to the Meeting unless he or she has the floor.
 - a. No one may have the floor unless recognized by the Moderator.
 - b. Except for Points of Order, the Moderator will not recognize a speaker unless she or he is at a microphone.
 - c. Please state your name each time you speak to the Meeting.
 - d. Even if you do not have the floor (not at a microphone and recognized), you may speak to raise a Point of Order to challenge a Moderator's ruling.

6. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
 - a. You may raise a Point of Order at any time.
 - b. If you have the floor (at a microphone and recognized) you may also make:
 - I. A motion to amend the pending motion.
 - II. A Motion to Call the Question.
7. All substantial amendments and motions are to be in writing. Exceptions are amendments regarding technical changes to a printed Article, Points of Order, or Motions to Call the Question.
8. The Moderator will not accept negative motions, which are motions that require a "no" vote to vote in the affirmative, such as "I move that we not adopt the budget."
9. Motions to Call the Question are motions that end discussion on the main motion. They are not debatable and require a two-thirds vote. Prior to voting on a Motion to Call the Question, the Moderator may allow voters who are standing in line at a microphone, and anyone seated at the head table who has previously indicated to the Moderator that he or she wishes to address the main motion, to speak.
10. The Moderator may allow non-resident School District officials, the school principal, and consultants or experts who are in attendance for the purpose of providing information about an Article to speak to the Meeting. Other non-residents may not speak to the Meeting without the permission of the voters.
11. All comments and questions are to be addressed to the Moderator. The Moderator will choose the individual to respond to a question.
12. Each speaker may only speak once until everyone who wishes to do so has spoken except that the Moderator may allow someone who has already spoken to respond to a question.
13. The Moderator may limit the amount of time that each speaker may address a motion. As a general rule, initial presentations on Articles should take less than ten minutes and subsequent speakers should limit the time for their comments and questions to less than three minutes.
14. All speakers must be courteous. The Moderator will not allow personal attacks or inappropriate language.

15. Votes on bond issues over \$100,000 must be by secret ballot and require a two-thirds majority to pass. Votes on amendments to bond articles require a simple majority. Votes on amendments to bond articles do not require a secret ballot.
16. Any five voters may request that a vote on be taken by secret ballot. The following procedures must be followed to request a vote by secret ballot:
 - a. The request must be in writing and presented to the Moderator during the meeting but prior to voting.
 - b. Five voters who requested the secret ballot must be present at the Meeting at the time of the vote.
 - c. A separate request must be submitted for each vote on which a secret ballot is requested.
17. Motions to Reconsider an Article may be made after a vote has been taken but are subject to the following restrictions:
 - a. Mandatory Restriction: If the Meeting votes to reconsider a ballot vote on a bond issue of over \$100,000, the Article cannot be reconsidered until a reconvened Meeting that is held at least seven days after the original vote. (RSA 33:8-a).
 - b. Optional Restriction: Any voter may introduce a Motion to Restrict Reconsideration of an Article at any time after the Article has been considered. If the Meeting votes to reconsider an Article after having previously voted to restrict reconsideration, the Article will be reconsidered at a reconvened Meeting that is held at least seven days after the original vote. A vote to restrict consideration of an Article is final and cannot be reconsidered later in the Meeting. (RSA 40:10).
18. The Moderator may vote on all Articles. However, the Moderator plans to vote in only two instances:
 - a. To break a tie.
 - b. To make a vote a tie if a motion the Moderator opposes would otherwise be carried by one vote.
19. The Moderator may adjourn the Meeting to a future date at a time certain if the Meeting runs past 11:00 p.m.

Robert Clay
Town of Plymouth Moderator
and
Quentin Blaine
Plymouth School District Moderator
2017

NOTES

TOWN OF PLYMOUTH

2021

WARRANT AND BUDGET

NOTES



New Hampshire
 Department of
 Revenue Administration

2021
WARRANT


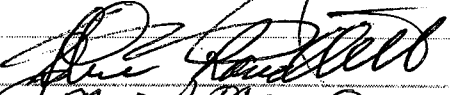



Plymouth

To the inhabitants of the town of Plymouth in the County of Grafton in the state of New Hampshire qualified to vote in town affairs:

You are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Tuesday, the 9th of March, 2021, polls to be open for voting on Article 1 at 8:00 a.m. and to close no earlier than 7:00 p.m., and you are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Saturday, the 17th of April, 2021 at 9:00 a.m. to noon for voting on the business session of the Town Meeting at which time action will be taken upon the remaining articles of this warrant.

GOVERNING BODY CERTIFICATION

We certify and attest that on or before 2/5/2021 a true and attested copy of this document was posted at the place of meeting and at Town Hall and that an original was delivered to Town Clerk.

| Name | Position | Signature |
|------------------|-----------------------|--|
| William Bolton | Chair, Select Board |  |
| Maryann Barnsley | Member, Select Board |  |
| John Randlett | Member, Select Board |  |
| Neil McIver | Members, Select Board |  |
| Zachary Tirrell | Members, Select Board |  |
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Town of Plymouth
New Hampshire
Warrant
2021

To the inhabitants of the town of Plymouth in the County of Grafton in the state of New Hampshire qualified to vote in town affairs:

You are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Tuesday, the 9th of March, next, polls to be open for voting on Article 1 at 8:00 a.m., and to close no earlier than 7:00 p.m., and you are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Saturday, the 17th of April, next at 9:00 a.m. to noon for voting on the business session of the Town Meeting at which time action will be taken upon the remaining articles of this warrant.

Article 01: Election of officers

To elect the following town officers which appear on the official town ballot for the ensuing year: (1) Selectmen-3-year term, (1) Supervisor of the Checklist-6-year term, (1) Cemetery Trustee-3-year term, (2) Library Trustee-3-year term, (1) Library Trustee-1-year term, (1) Moderator-2-year term

DELIBERATIVE SESSION

Article 02: To see if the Town will vote to approve these optional Town Meeting procedures, with the understanding that, on the date of the April 17, 2021 business session of Town Meeting, voting on the remaining warrant articles, beginning with Article 2, shall be by ballot voting, and there will be no discussion of or amendments to any of the warrant articles at this session of the Town Meeting.

This Warrant Article requires a majority vote

Article 03: To see if the Town will vote to recognize Plymouth as the Destination for Environmental Studies for Eco-Tourism, which would formalize a similar recognition that was passed by the Select Board on April 4, 2017.

By recognizing Plymouth as the Destination for Environmental Studies and Eco-Tourism, the Town of Plymouth is sending a message that our Town is the place to enjoy nature and learn about our environment. Furthermore, this action will put Plymouth on the map, in a stronger position to organize and develop planning for our future economic and educational endeavors; and create funding opportunities for future projects.

Article 04: To see if the Town will vote to reclassify Martin Estates Road from a private association road to a town owned road from the intersection of Bridgewater Hill Rd. to the cul de sac ending on Martin Estates Road.

This warrant article was presented by petition and requires a majority vote

Article 05: To see if the Town will vote to raise and appropriate the sum of \$25,000 for costs associated with conservation land acquisition and protection, including, but not limited to, establishing an easement on lands associated with a Pemi Oxbow Recreation Area and to offset this appropriation by authorizing the

withdrawal of \$25,000 from the Conservation Commission Capital Projects Capital Reserve Fund established for this purpose

Article 06: To see if the Town will vote to raise and appropriate the sum of \$4,463,929 for FY 21/22 general governmental and Departmental expenses, as follows:

| | |
|--|------------|
| Salaries, Fees and Expenses - Selectmen’s Office | \$ 403,195 |
| Election, Registration, Vital Statistics - Town Clerk’s Office | \$ 157,650 |
| Financial Administration | \$ 345,964 |
| Reappraisal of Property | \$ 75,000 |
| Contract Services Legal & others | \$ 185,488 |
| Personnel Administration | \$ 1,500 |
| Planning and Zoning | \$ 210,106 |
| Land Use Enforcement | \$ 31,595 |
| General Government Buildings | \$ 47,400 |
| Cemeteries | \$ 60,967 |
| Misc. Insurance (workers comp, liability & unemployment) | \$ 197,291 |
| Advertising & Regional Association | \$ 6,332 |
| Emergency Management | \$ 40,449 |
| Parks & Recreation | \$ 790,187 |
| Library | \$ 517,198 |
| Care of Trees | \$ 7,000 |
| Patriotic Purposes | \$ 4,700 |
| Other Culture & Recreation | \$ 12,100 |
| Humane Society | \$ 6,500 |
| Health Enforcement | \$ 10,000 |
| Airport | \$ 7,550 |
| Welfare Officer | \$ 27,551 |
| Welfare Vendor Payments | \$ 70,000 |
| Recycling/Solid Waste Disposal | \$ 486,843 |
| Pemi-Baker Solid Waste District Dues | \$ 4,031 |
| Infrastructure Bond Payment #6 Approved 2016 | \$ 232,144 |
| Infrastructure Bond Payment #1 Approved 2020 | \$ 300,000 |
| Library Expansion Project Bond Payment #11 | \$ 136,971 |
| Conservation Commission | \$ 2,050 |
| Health Agencies | \$ 23,070 |
| Intergovernmental Welfare Agencies | \$ 63,097 |

The Board of Selectmen recommend passage of this article.

Article 07: COLLECTIVE BARGAINING AGREEMENT

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and AFSME, Council 93, which calls for the following estimated increases in salaries and benefits at the current staffing level (for police and fire employees)

| FISCAL YEAR | ESTIMATED INCREASE | TOTAL |
|-------------|---------------------------------------|-----------|
| 21/22 | Police \$ 22,387.00 Fire \$ 32,927.00 | \$ 55,314 |

And further to raise and appropriate the amount of \$ 55,314.00 for the 2021/2022 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over that of the appropriation at current staffing levels paid in the prior fiscal year.

Article 8: Special Town Meeting Collective Bargaining Agreement

Shall the Town, if article 07 is defeated, authorize the governing body to call one special meeting, at its option, to address article costs only. (majority vote).

The Board of Selectmen recommend passage of this article. (Majority vote required)

Article 9: Police & Dispatch

To see if the Town will vote to raise and appropriate the sum of \$2,271,313 for FY 21/22 public safety-police and dispatch as follows:

| | |
|-------------------|--------------|
| Police Department | \$ 1,752,825 |
| Dispatch | \$ 518,488 |

And further to offset this appropriation by authorizing the withdrawal of \$30,000 from the Police Special Detail Fund.

The Board of Selectmen recommend passage of this article

Article 10: Police Parking

To see if the Town will vote to raise and appropriate the sum of \$92,616 for the purpose of funding the FY 21/22 Parking Department and to offset this appropriation by further authorizing the withdrawal of \$30,000 from the parking special revenue fund.

The Board of Selectmen recommend this article.

Article 11: Police Resource Officer

To see if the Town will vote to raise and appropriate the sum of \$120,226 for the purpose of funding the FY 21/22 Resource Officer to be offset by \$93,845 from the SAU48 School System.

The Board of Selectmen recommend this article.

Article 12: Fire & Ambulance

To see if the Town will vote to raise and appropriate the sum of \$1,664,322 for FY 21/22 public safety – fire & ambulance, as follows:

| | |
|-----------------|--------------|
| Fire Department | \$ 1,532,752 |
| Ambulance | \$ 131,570 |

The Board of Selectmen recommend passage of this article.

Article 13: Highway Department & Street Lighting

To see if the Town will vote to raise and appropriate the sum of \$1,200,773 for FY 21/22 for the Highway Department, as follows:

| | |
|--------------------|--------------|
| Highway Department | \$ 1,138,773 |
| Street Lighting | \$ 62,000 |

And further to offset this appropriation by authorizing the withdrawal of \$25,000 (to offset 4312-931-00 Road Construction) from the Motor Vehicle Capital Reserve Fund established for this purpose.

The Board of Selectmen recommend passage of this article.

Article 14: Bartlett Road Improvements

To see if the Town will vote to raise and appropriate the sum of \$125,000 for the purpose of funding the following Capital Outlay Projects for FY 21/22.

| | |
|--------------------------------------|------------|
| Bartlett Road Improvements – Phase 1 | \$ 125,000 |
|--------------------------------------|------------|

The Board of Selectmen recommend passage of this article

Article 15: Capital Land and Improvements

To see if the Town will vote to raise and appropriate the sum of \$263,400 for the purpose of funding the following Capital Outlay Projects for FY 21/22.

| | |
|-----------------------------------|------------|
| Landfill Monitoring | \$ 8,400 |
| Improve Road Construction | \$ 202,000 |
| Crushed Gravel | \$ 10,000 |
| Conservation Commission Projects | \$ 5,000 |
| Airport Improvements | \$ 3,000 |
| Perpetual Care Fund Reimbursement | \$ 35,000 |

The Board of Selectmen recommend passage of this article

Article 16: Capital Machinery, Vehicles and Equipment

To see if the Town will vote to raise and appropriate the sum of \$201,751 for the purpose of funding the following Capital items for FY 21/22:

| | |
|--|-----------|
| Fire – F250 4X4 | \$ 43,902 |
| Fire – Portable Radios | \$ 25,000 |
| Ambulance – Equipment Defibrillators | \$ 18,975 |
| Highway – Sidewalk Tractor final payment | \$ 37,192 |
| Ambulance – Tools | \$ 12,000 |
| Ambulance – Power Lift | \$ 29,682 |
| Highway Equipment Repairs | \$ 20,000 |
| Airport Tractor | \$ 15,000 |

The Board of Selectmen recommend passage of this article

Article 17: To see if the Municipality will vote to raise and appropriate the sum of \$40,000 to fund the following capital item:

| | |
|-------------------------------------|-----------|
| Recycling Plow Utility Truck | \$ 40,000 |
|-------------------------------------|-----------|

And to authorize the withdrawal of \$20,000 from the Recycling Equipment Capital Reserve fund established for this purpose

The Board of Selectmen recommend passage of this article.

Article 18: Capital Reserve

To see if the Town will vote to add to the existing Capital Reserve Funds under the provision of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$198,000) to be placed in said funds and to further designate the Board of Selectmen as agents to expend from these funds:

| | |
|------------------------------------|------------|
| Conservation Commission CRF | \$ 5,000 |
| Highland Street/South Main St. CRF | \$ 100,000 |
| Highway Heavy Equipment CRF | \$ 88,000 |
| Library Building Maintenance CRF | \$ 5,000 |

The Board of Selectmen recommend passage of this article

Article 19: Other Business

To transact any other business that may legally come before said meeting.



Proposed Budget
Plymouth

For the period beginning July 1, 2021 and ending June 30, 2022
 Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 2/5/2021

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name | Position | Signature |
|------------------|---------------------|--------------------|
| William Bolton | Chair Select Board | <i>W. Bolton</i> |
| Maryann Barnsley | Member Select Board | <i>M. Barnsley</i> |
| John Randlett | Member Select Board | <i>J. Randlett</i> |
| Neil McIver | Member Select Board | <i>Neil McIver</i> |
| Zachary Tirrell | Member Select Board | <i>Z. Tirrell</i> |
| | | |
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This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
 NH DRA Municipal and Property Division
 (603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

| Account | Purpose | Article | Expenditures for | Appropriations | Proposed Appropriations for period | |
|--------------------------------|--|---------|--------------------|--------------------|------------------------------------|-------------------|
| | | | period ending | for period ending | ending 6/30/2022 | |
| | | | 6/30/2020 | 6/30/2021 | (Recommended) | (Not Recommended) |
| General Government | | | | | | |
| 0000-0000 | Collective Bargaining | | \$0 | \$0 | \$0 | \$0 |
| 4130-4139 | Executive | 06 | \$542,040 | \$489,300 | \$403,195 | \$0 |
| 4140-4149 | Election, Registration, and Vital Statistics | 06 | \$158,784 | \$174,195 | \$157,650 | \$0 |
| 4150-4151 | Financial Administration | 06 | \$282,446 | \$334,889 | \$345,964 | \$0 |
| 4152 | Revaluation of Property | 06 | \$57,600 | \$75,000 | \$75,000 | \$0 |
| 4153 | Legal Expense | 06 | \$165,341 | \$204,205 | \$185,488 | \$0 |
| 4155-4159 | Personnel Administration | 06 | \$0 | \$1,500 | \$1,500 | \$0 |
| 4191-4193 | Planning and Zoning | 06 | \$182,211 | \$228,364 | \$210,106 | \$0 |
| 4194 | General Government Buildings | 06 | \$64,089 | \$47,700 | \$47,400 | \$0 |
| 4195 | Cemeteries | 06 | \$49,033 | \$59,765 | \$60,967 | \$0 |
| 4196 | Insurance | 06 | \$168,436 | \$190,635 | \$197,291 | \$0 |
| 4197 | Advertising and Regional Association | 06 | \$6,332 | \$6,415 | \$6,332 | \$0 |
| 4199 | Other General Government | | \$0 | \$0 | \$0 | \$0 |
| | General Government Subtotal | | \$1,676,312 | \$1,811,968 | \$1,690,893 | \$0 |
| Public Safety | | | | | | |
| 4210-4214 | Police | 09,11 | \$2,072,829 | \$2,426,490 | \$1,873,051 | \$0 |
| 4215-4219 | Ambulance | 12 | \$98,631 | \$123,930 | \$131,570 | \$0 |
| 4220-4229 | Fire | 12 | \$1,257,540 | \$1,363,523 | \$1,532,752 | \$0 |
| 4240-4249 | Building Inspection | 06 | \$0 | \$0 | \$31,595 | \$0 |
| 4290-4298 | Emergency Management | 06 | \$21,273 | \$64,509 | \$40,449 | \$0 |
| 4299 | Other (Including Communications) | 09 | \$0 | \$0 | \$518,488 | \$0 |
| | Public Safety Subtotal | | \$3,450,273 | \$3,978,452 | \$4,127,905 | \$0 |
| Airport/Aviation Center | | | | | | |
| 4301-4309 | Airport Operations | 06 | \$15,000 | \$7,494 | \$7,550 | \$0 |
| | Airport/Aviation Center Subtotal | | \$15,000 | \$7,494 | \$7,550 | \$0 |
| Highways and Streets | | | | | | |
| 4311 | Administration | | \$0 | \$0 | \$0 | \$0 |
| 4312 | Highways and Streets | | \$920,095 | \$1,077,216 | \$0 | \$0 |
| 4313 | Bridges | | \$0 | \$0 | \$0 | \$0 |
| 4316 | Street Lighting | | \$60,099 | \$60,000 | \$0 | \$0 |
| 4319 | Other | | \$0 | \$0 | \$0 | \$0 |
| | Highways and Streets Subtotal | | \$980,194 | \$1,137,216 | \$0 | \$0 |



Appropriations

| Account | Purpose | Article | Expenditures for | Appropriations | Proposed Appropriations for period | |
|---|--|---------|--------------------|--------------------|------------------------------------|-------------------|
| | | | period ending | for period ending | ending 6/30/2022 | |
| | | | 6/30/2020 | 6/30/2021 | (Recommended) | (Not Recommended) |
| Sanitation | | | | | | |
| 4321 | Administration | 06 | \$0 | \$0 | \$486,843 | \$0 |
| 4323 | Solid Waste Collection | | \$0 | \$0 | \$0 | \$0 |
| 4324 | Solid Waste Disposal | | \$441,143 | \$481,567 | \$0 | \$0 |
| 4325 | Solid Waste Cleanup | | \$3,493 | \$8,400 | \$0 | \$0 |
| 4326-4328 | Sewage Collection and Disposal | | \$0 | \$0 | \$0 | \$0 |
| 4329 | Other Sanitation | 06 | \$0 | \$4,031 | \$4,031 | \$0 |
| | Sanitation Subtotal | | \$444,636 | \$493,998 | \$490,874 | \$0 |
| Water Distribution and Treatment | | | | | | |
| 4331 | Administration | | \$0 | \$0 | \$0 | \$0 |
| 4332 | Water Services | | \$0 | \$0 | \$0 | \$0 |
| 4335 | Water Treatment | | \$0 | \$0 | \$0 | \$0 |
| 4338-4339 | Water Conservation and Other | | \$0 | \$0 | \$0 | \$0 |
| | Water Distribution and Treatment Subtotal | | \$0 | \$0 | \$0 | \$0 |
| Electric | | | | | | |
| 4351-4352 | Administration and Generation | | \$0 | \$0 | \$0 | \$0 |
| 4353 | Purchase Costs | | \$0 | \$0 | \$0 | \$0 |
| 4354 | Electric Equipment Maintenance | | \$0 | \$0 | \$0 | \$0 |
| 4359 | Other Electric Costs | | \$0 | \$0 | \$0 | \$0 |
| | Electric Subtotal | | \$0 | \$0 | \$0 | \$0 |
| Health | | | | | | |
| 4411 | Administration | 06 | \$4,185 | \$10,000 | \$10,000 | \$0 |
| 4414 | Pest Control | 06 | \$6,500 | \$6,500 | \$6,500 | \$0 |
| 4415-4419 | Health Agencies, Hospitals, and Other | 06 | \$22,000 | \$22,000 | \$86,167 | \$0 |
| | Health Subtotal | | \$32,685 | \$38,500 | \$102,667 | \$0 |
| Welfare | | | | | | |
| 4441-4442 | Administration and Direct Assistance | 06 | \$26,661 | \$27,145 | \$27,551 | \$0 |
| 4444 | Intergovernmental Welfare Payments | | \$60,787 | \$60,787 | \$0 | \$0 |
| 4445-4449 | Vendor Payments and Other | 06 | \$48,197 | \$70,000 | \$70,000 | \$0 |
| | Welfare Subtotal | | \$135,645 | \$157,932 | \$97,551 | \$0 |
| Culture and Recreation | | | | | | |
| 4520-4529 | Parks and Recreation | 06 | \$701,344 | \$766,601 | \$790,187 | \$0 |
| 4550-4559 | Library | 06 | \$461,001 | \$474,775 | \$517,198 | \$0 |
| 4583 | Patriotic Purposes | 06 | \$1,186 | \$4,700 | \$4,700 | \$0 |
| 4589 | Other Culture and Recreation | 06 | \$10,469 | \$12,100 | \$19,100 | \$0 |
| | Culture and Recreation Subtotal | | \$1,174,000 | \$1,258,176 | \$1,331,185 | \$0 |



Appropriations

| Account | Purpose | Article | Expenditures for | Appropriations | Proposed Appropriations for period | |
|-------------------------------------|--|---------|------------------|--------------------|------------------------------------|-------------------|
| | | | period ending | for period ending | ending 6/30/2022 | |
| | | | 6/30/2020 | 6/30/2021 | (Recommended) | (Not Recommended) |
| Conservation and Development | | | | | | |
| 4611-4612 | Administration and Purchasing of Natural Resources | 06 | \$2,000 | \$2,020 | \$2,050 | \$0 |
| 4619 | Other Conservation | | \$2,850 | \$2,000 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing | | \$0 | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development | | \$0 | \$0 | \$0 | \$0 |
| | Conservation and Development Subtotal | | \$4,850 | \$4,020 | \$2,050 | \$0 |
| Debt Service | | | | | | |
| 4711 | Long Term Bonds and Notes - Principal | 06 | \$288,161 | \$391,555 | \$541,555 | \$0 |
| 4721 | Long Term Bonds and Notes - Interest | 06 | \$83,321 | \$122,560 | \$127,560 | \$0 |
| 4723 | Tax Anticipation Notes - Interest | | \$0 | \$0 | \$0 | \$0 |
| 4790-4799 | Other Debt Service | | \$0 | \$0 | \$0 | \$0 |
| | Debt Service Subtotal | | \$371,482 | \$514,115 | \$669,115 | \$0 |
| Capital Outlay | | | | | | |
| 4901 | Land | | \$30,533 | \$5,000 | \$0 | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | | \$119,956 | \$501,000 | \$0 | \$0 |
| 4903 | Buildings | | \$0 | \$0 | \$0 | \$0 |
| 4909 | Improvements Other than Buildings | | \$0 | \$2,500,000 | \$0 | \$0 |
| | Capital Outlay Subtotal | | \$150,489 | \$3,006,000 | \$0 | \$0 |
| Operating Transfers Out | | | | | | |
| 4912 | To Special Revenue Fund | | \$0 | \$0 | \$0 | \$0 |
| 4913 | To Capital Projects Fund | | \$0 | \$0 | \$0 | \$0 |
| 4914A | To Proprietary Fund - Airport | | \$0 | \$0 | \$0 | \$0 |
| 4914E | To Proprietary Fund - Electric | | \$0 | \$0 | \$0 | \$0 |
| 4914O | To Proprietary Fund - Other | | \$0 | \$0 | \$0 | \$0 |
| 4914S | To Proprietary Fund - Sewer | | \$0 | \$0 | \$0 | \$0 |
| 4914W | To Proprietary Fund - Water | | \$0 | \$0 | \$0 | \$0 |
| 4918 | To Non-Expendable Trust Funds | | \$0 | \$0 | \$0 | \$0 |
| 4919 | To Fiduciary Funds | | \$0 | \$0 | \$0 | \$0 |
| | Operating Transfers Out Subtotal | | \$0 | \$0 | \$0 | \$0 |
| | Total Operating Budget Appropriations | | | | \$8,519,790 | \$0 |



Special Warrant Articles

| Account | Purpose | Article | Proposed Appropriations for period ending 6/30/2022 | |
|--|------------------------------------|--|---|-------------------|
| | | | (Recommended) | (Not Recommended) |
| 4299 | Other (Including Communications) | 10 <i>Purpose: Police Parking</i> | \$92,616 | \$0 |
| 4311 | Administration | 13 <i>Purpose: Highway & Street Lighting</i> | \$1,138,773 | \$0 |
| 4316 | Street Lighting | 13 <i>Purpose: Highway & Street Lighting</i> | \$62,000 | \$0 |
| 4901 | Land | 05 <i>Purpose: Pemi Oxbow Recreation Area Conservation Easement A</i> | \$25,000 | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | 17 <i>Purpose: Recycling Plow/Utility Truck</i> | \$40,000 | \$0 |
| 4909 | Improvements Other than Buildings | 14 <i>Purpose: Bartlett Road Improvements</i> | \$125,000 | \$0 |
| 4915 | To Capital Reserve Fund | 18 <i>Purpose: Capital Reserve Deposits</i> | \$198,000 | \$0 |
| Total Proposed Special Articles | | | \$1,681,389 | \$0 |



Individual Warrant Articles

| Account | Purpose | Article | Proposed Appropriations for period ending 6/30/2022 | |
|---|------------------------------------|---|---|-------------------|
| | | | (Recommended) | (Not Recommended) |
| 4210-4214 | Police | 07 <i>Purpose: 2021-2022 Collective Bargaining Agreement</i> | \$22,387 | \$0 |
| 4220-4229 | Fire | 07 <i>Purpose: 2021-2022 Collective Bargaining Agreement</i> | \$32,927 | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | 16 <i>Purpose: Capital Machinery, Vehicles and Equipment</i> | \$201,751 | \$0 |
| 4909 | Improvements Other than Buildings | 15 <i>Purpose: Capital Land Improvements</i> | \$263,400 | \$0 |
| Total Proposed Individual Articles | | | \$520,465 | \$0 |



Revenues

| Account | Source | Article | Actual Revenues for period ending 6/30/2020 | Estimated Revenues for period ending 6/30/2021 | Estimated Revenues for period ending 6/30/2022 |
|------------------------------------|---|---------|--|---|---|
| Taxes | | | | | |
| 3120 | Land Use Change Tax - General Fund | 06 | \$57,334 | \$10,000 | \$10,000 |
| 3180 | Resident Tax | | \$0 | \$0 | \$0 |
| 3185 | Yield Tax | 06 | \$7,495 | \$15,000 | \$10,000 |
| 3186 | Payment in Lieu of Taxes | 06 | \$52,355 | \$52,061 | \$67,000 |
| 3187 | Excavation Tax | | \$0 | \$0 | \$0 |
| 3189 | Other Taxes | | \$898 | \$0 | \$0 |
| 3190 | Interest and Penalties on Delinquent Taxes | 06 | \$136,756 | \$149,000 | \$140,000 |
| 9991 | Inventory Penalties | | \$0 | \$0 | \$0 |
| | Taxes Subtotal | | \$254,838 | \$226,061 | \$227,000 |
| Licenses, Permits, and Fees | | | | | |
| 3210 | Business Licenses and Permits | 06 | \$71,384 | \$72,000 | \$70,000 |
| 3220 | Motor Vehicle Permit Fees | 06 | \$797,631 | \$785,000 | \$795,000 |
| 3230 | Building Permits | 06 | \$15,908 | \$25,000 | \$16,000 |
| 3290 | Other Licenses, Permits, and Fees | 06 | \$46,538 | \$100,000 | \$54,500 |
| 3311-3319 | From Federal Government | | \$0 | \$0 | \$0 |
| | Licenses, Permits, and Fees Subtotal | | \$931,461 | \$982,000 | \$935,500 |
| State Sources | | | | | |
| 3351 | Municipal Aid/Shared Revenues | | \$83,747 | \$83,747 | \$0 |
| 3352 | Meals and Rooms Tax Distribution | 06 | \$348,373 | \$348,373 | \$349,715 |
| 3353 | Highway Block Grant | 06 | \$153,921 | \$153,938 | \$146,205 |
| 3354 | Water Pollution Grant | | \$0 | \$0 | \$0 |
| 3355 | Housing and Community Development | | \$0 | \$0 | \$0 |
| 3356 | State and Federal Forest Land Reimbursement | | \$0 | \$0 | \$0 |
| 3357 | Flood Control Reimbursement | | \$0 | \$0 | \$0 |
| 3359 | Other (Including Railroad Tax) | 06 | \$0 | \$1,992 | \$5,000 |
| 3379 | From Other Governments | | \$310,821 | \$93,845 | \$0 |
| | State Sources Subtotal | | \$896,862 | \$681,895 | \$500,920 |
| Charges for Services | | | | | |
| 3401-3406 | Income from Departments | 06 | \$1,557,223 | \$1,814,343 | \$1,740,000 |
| 3409 | Other Charges | | \$0 | \$0 | \$0 |
| | Charges for Services Subtotal | | \$1,557,223 | \$1,814,343 | \$1,740,000 |
| Miscellaneous Revenues | | | | | |
| 3501 | Sale of Municipal Property | 06 | \$10,033 | \$1,000 | \$1,000 |
| 3502 | Interest on Investments | 06 | \$47,183 | \$28,000 | \$40,000 |
| 3503-3509 | Other | 06 | \$117,506 | \$56,211 | \$50,000 |
| | Miscellaneous Revenues Subtotal | | \$174,722 | \$85,211 | \$91,000 |



Revenues

| Account | Source | Article | Actual Revenues for period ending 6/30/2020 | Estimated Revenues for period ending 6/30/2021 | Estimated Revenues for period ending 6/30/2022 |
|---|--|------------|--|---|---|
| Interfund Operating Transfers In | | | | | |
| 3912 | From Special Revenue Funds | 09,11, 10 | \$57,750 | \$35,000 | \$153,845 |
| 3913 | From Capital Projects Funds | | \$0 | \$0 | \$0 |
| 3914A | From Enterprise Funds: Airport (Offset) | | \$0 | \$0 | \$0 |
| 3914E | From Enterprise Funds: Electric (Offset) | | \$0 | \$0 | \$0 |
| 3914O | From Enterprise Funds: Other (Offset) | | \$0 | \$0 | \$0 |
| 3914S | From Enterprise Funds: Sewer (Offset) | | \$0 | \$0 | \$0 |
| 3914W | From Enterprise Funds: Water (Offset) | | \$0 | \$0 | \$0 |
| 3915 | From Capital Reserve Funds | 13, 17, 05 | \$88,301 | \$50,000 | \$70,000 |
| 3916 | From Trust and Fiduciary Funds | | \$60,849 | \$60,849 | \$0 |
| 3917 | From Conservation Funds | | \$0 | \$0 | \$0 |
| | Interfund Operating Transfers In Subtotal | | \$206,900 | \$145,849 | \$223,845 |
| Other Financing Sources | | | | | |
| 3934 | Proceeds from Long Term Bonds and Notes | | \$0 | \$0 | \$0 |
| 9998 | Amount Voted from Fund Balance | | \$0 | \$0 | \$0 |
| 9999 | Fund Balance to Reduce Taxes | | \$0 | \$0 | \$0 |
| | Other Financing Sources Subtotal | | \$0 | \$0 | \$0 |
| | Total Estimated Revenues and Credits | | \$4,022,006 | \$3,935,359 | \$3,718,265 |



Budget Summary

| Item | Period ending 6/30/2022 |
|---|------------------------------------|
| Operating Budget Appropriations | \$8,519,790 |
| Special Warrant Articles | \$1,681,389 |
| Individual Warrant Articles | \$520,465 |
| Total Appropriations | \$10,721,644 |
| Less Amount of Estimated Revenues & Credits | \$3,718,265 |
| Estimated Amount of Taxes to be Raised | \$7,003,379 |

NOTES

Annual Report

of the

PLYMOUTH VILLAGE WATER

&

SEWER DISTRICT

**Year Ending
December 31, 2020**

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PLYMOUTH VILLAGE WATER & SEWER DISTRICT OFFICERS

COMMISSIONERS: (3 year term)

Christopher C. Woods

Term Expires 2021

Paul E. SanSoucie

Term Expires 2022

Judith A. D'Aleo

Term Expires 2023

CLERK: (3 year term)

Barbara A. Noyes

Term Expires 2021

MODERATOR: (2 year term)

Quentin Blaine

Term Expires 2022

TREASURER: (3 year term)

Robert B. Clay

(appointed March 2019)

Bryan Dutille, Deputy Treasurer

(appointed June 2020)

COMMISSIONERS' REPORT

Plymouth Village Water and Sewer District (PVWSD) ended 2020 year in relatively good shape considering the challenges that resulted from the Coronavirus pandemic. In March of 2020, the District went into “COVID” mode along with the rest of the world. Throughout the balance of the year we were able to adapt to the operational and financial impacts of reduced water and sewer usage and corresponding revenue by reducing staff and aggressively managing our expenditures and costs. Our dedicated operational staff worked tirelessly to keep our systems operating and ensure services were not interrupted and they have worn masks and observed all recommended safety measures in performing their jobs while working split shifts to limit cross exposure. We have reduced non-emergency service and inspections in an effort to protect both employees and our customers and the main office has been closed to the public except for pre-arranged appointments while our Office Manager, Kim Haines has remained available to respond quickly to questions or concerns by telephone and e-mail.

In spite of staffing and financial limitations we still made limited progress in a number of areas while maintaining uninterrupted essential water and sewer services to the community. A quick breakdown of the happenings in 2020:

- We were one of only a few systems in the State and Nation that participated in a Wastewater Epidemiology effort through UNH that tested and monitored Wastewater for SARS-CoV-2 biomarkers.
- We continue to develop a Rate Model for a new fair & equitable rate structure that will accommodate the cost of operation, debt service requirements and set aside sufficient reserves to address infrastructure repair, upgrades and replacement over time. We expect that the new rate structure will be reviewed in public hearings before being instituted for 2022.
- We have upgraded technology at both the Wastewater Treatment Plant and the main office in order to improve operational efficiency and reduce response times by accommodating remote operation, monitoring and problem correction for essential equipment system wide.
- We have been involved in quite a few construction projects –
 - PS #1 by the main office is getting a whole new retrofit,
 - Septage Receiving Phase 1A – is expanding the capabilities of the Treatment Plant to take in more septage from within the region, generating revenue over \$600,000 in 2020 alone.
 - The Foster St. well field and buildings have been equipped with a new generator.
- We continue to plan for the Main St. construction project in 2021 – 22 and have coordinated with the Town of Plymouth to apply for an EDA Grant funding to address drainage system upgrades during construction.
- We continue to communicate with the public and Main St. businesses with the help of two PSU interns.
- The lease for the new Holderness Well was finalized in 2020 providing the security of a long term potable water source and allowing us to move forward with the design for treatment and transmission.

COMMISSIONERS' REPORT (Continued)

- We continue working on a structured asset management system designed to ensure that maintenance and replacement needs of both the water and sewer systems are carefully managed, maintained, monitored, and adequately financed.

Our primary focus for the next several years will be on completion of the projects included in the \$18 million grant / loan package funded through USDA Rural Development and NH Dept of Environmental Services. The necessary and inevitable improvements planned for construction during the next several construction seasons include:

- Replacement of water and sewer lines in Main St. from Warren and Winter Streets. to both Foster and Green Streets.
- Replacement of water and sewer lines in Bayley Ave. and Langdon Park Rd.
- Pump Station #4 (by Burger King) - phase 3 sewer force main improvements
- Improving the Septage Receiving Facility at the WWTP - phase 3, receiving area site improvements, grit treatment and grease waste treatment.

The Commissioners and our dedicated staff remain committed to operating, maintaining and managing our community water and wastewater systems efficiently, effectively and affordably with unwavering dedication to protection of public health, public safety and environmental protection.

If you have any questions, please phone or e-mail the main office or take a look at our new website: www.PVWSD.org. You can sign up for project alerts there as well.

A special thank you this year to the dedicated professionals who worked so hard in 2020, under extremely trying conditions, to keep our systems operating smoothly: Jason Randall, Fred Yeaton, Jay Harrington, David Guyotte, John Crowley and Gary Hancock, with behind the scenes support from Kim Haines and Don Jutton.

Respectfully submitted,

Judith Anne D'Aleo
Christopher Woods
Paul SanSoucie

Commissioners

SUPERINTENDENT'S REPORT

On behalf of the Plymouth Village Water and Sewer District and the team of dedicated staff serving you in these critical functions, I hereby submit the annual report to the citizens of the District:

The events of 2020 brought to the forefront the importance of planning, resilience, adaptation, and above all emergency preparedness. If you had asked me a year ago, if and how a pandemic would impact the critical water and sewer services the District provides to you every day, I would have replied that a pandemic was low on the list of concerns and challenges before us. Now a full year into a pandemic, I step back and reflect on those challenges and opportunities the District faced, as well as look forward to 2021 and beyond.

“Do you know where your water comes from, and where it goes after it goes down the drain?”

This is a question I ask frequently before the start of District facility tours. It surprises me that many simply do not know! If you do not it is ok, be assured the District will continue to provide you with safe drinking water and clean your wastewater 24/7/365. In this crazy, busy world we live in water and sewer is usually not at the forefront of conversation, or one's thoughts, it is usually out of sight and out of mind. We trust and expect that when we turn on our tap, water will be available in any quantity we would like, and when we flush, waste is whisked away so that it does not have to be seen or dealt with. But what happens behind the scenes to provide you with those uninterrupted services? A lot!

Every day (at least since 1951) thousands of gallons of water begins the journey from the gravel packed glacial aquifer at the confluence of the Pemigewasset and Baker rivers to your kitchen sinks, bathtubs, toilets, washing machines, dishwashers, outdoor spigots, and sprinkler systems at homes and businesses throughout the Plymouth Village District. That same water, mixed with other chemical and biological substances then travels down drains and flushed toilets, through miles of pipe, pumping stations, to the wastewater treatment plant where it is essentially screened, separated into liquids and solids, treated, and returned to the environment. Facilitating this daily water cycle are the Staff, Management, and Commissioners of the District, who through hard work, dedication, and tough decision making, continue to maintain a level of service consistent with the District's mission; to provide the highest quality water distribution and treatment possible, while striving for high quality and effective use of resources.

In 2020 District staff remained vigilant, steadfast, and resilient, in their efforts to protect public health and the environment during the “1-2 punch” of COVID-19, and record drought. Changes in water usage were noticed immediately in March when Plymouth, State of NH, and the world went into “lockdown” due to the pandemic. Monthly water usage dropped by 30-40% during the months of March, April, and May compared to previous years, largely as a result of institutional and commercial customers limiting operations or closing altogether. By late May, early June the impacts of a light snowpack and lack of precipitation began to take hold impacting water sources throughout the state and region. The District observed a small increase in water usage during the summer months of June, July, and August. During this time residential usage increased slightly with many working from home, as well as outdoor usage, and large building flushing. The Operators closely monitored water levels in the District's two gravel packed wells throughout this time period, and although we did see a slight level drop compared to historic records, we were thankful to never have reached the critical point of triggering voluntary or mandatory water use restrictions, unlike many other surrounding towns. With COVID-19 impacts and drought continuing through the fall water use dropped again by 10-20%. Overall water usage was down by 10% in 2020, whereas annual usage tends typically fluctuate by +/-6%.

As anticipated, changes in sewage discharged to the District's wastewater treatment plant aligned closely with water usage starting in March. There were reductions of 36-46% in the spring, 10-39% over the summer, and 3-20%. in the fall. This resulted in an overall reduction in wastewater discharged to the wastewater treatment facility of 20% in 2020.

What does this reduction in wastewater mean for the District operations? It means our facilities, including the micro-organisms that break down organic material, were required to operate outside of their

SUPERINTENDENT'S REPORT (Continued)

normal parameters. Pumps and machinery settings were easily adjusted to accommodate the low flows, some are able to adjust automatically! When hydraulic, biological, and chemical changes occur to the wastewater process, our micro-organisms (which we affectionately call “bugs”) do not adapt as well resulting in constant monitoring and adjustments to the process in order to keep them “happy” and efficient. We can compare our process to a garden that needs resources such as soil, sun, water, and warmth to grow and flourish. The bugs are the same, they rely on nutrients, neutral pH, moderate water temperature, and oxygen in order to grow and break down the organic material. District Operators, challenged by the fluctuations in the process, doubled down to make the necessary adjustments to stay within permit discharge limits, and achieve an overall reduction for both biochemical oxygen demand (BOD) and total suspended solids (TSS) of 97%! A 97% reduction of BOD and TSS means that the Pemigewasset River can remain a healthy and viable resource for aquatic life and recreation, an asset to the community, and those downstream.

The District made investments in infrastructure, environmental protection, public health and safety. The District has begun and continued several capital improvement projects and moved forward in the planning and engineering on several larger projects this year.

Improvements:

- Remote Monitoring Technology for Operations, including mobile devices for GIS Mapping and Asset Management, Supervisory Command and Data Acquisition, and Network Connectivity and communications Improvements.
- Holderness Well Project long duration pump testing and Final Hydrogeologic Report submittal to NHDES. The District anticipates receiving NHDES approval for the large groundwater withdrawal permit in spring of 2021. Preliminary design has started for treatment and infrastructure requirements of the new water sources.
- Construction of Sewer Pump Station #1 (Old N. Main across from Office), Foster St. Generator Replacement, and Septage Receiving Improvements Phase 1A began in July 2020. Completion anticipated in the spring of 2021.
- Continued to work with engineers, and Town of Plymouth on Preliminary Design for Main St. Phases, 1 & 2 from Warren St. to Foster St.
- Continued to work with engineers on Preliminary Design for Sewer Pump Station #4 (Highland St. near Tenney Mt. Hwy) Force Main stretching from the High School along the Baker River to Rt. 3.

Maintenance Activities:

The District deferred and postponed most annual spring and summer maintenance activities to the fall in order to assess COVID-19 impacts, plan and coordinate resources efficiently. Cleaning and vacuuming of sewer mains were limited to high volume pipe sections, District pump stations, septage receiving grit, and wastewater influent wet well. The sewer pretreatment program continues to enhance efforts to work with and educate users in regard to what may and may not be flushed or poured down a drain! We co-authored an article with NHDES and the Winnepesaukee River Basin Program and contributed a short video of a clogged pump station in response to the “toilet paper apocalypse” at the onset of the pandemic:

<https://www.nhmunipal.org/town-city-article/you-flushed-what-down-toilet>

Readers are asked to remember that toilets, sinks, showers and tubs are for personal care and hygiene and not trash receptacles. Please refrain from disposing of cooking grease/oil, harsh cleaners/solvents, paints, medications, chemicals, pesticides, dental floss, plastics, reinforced paper towels, etc. into the sewer collection system.

In 2019 the District, concerned by significant costs associated with compliance, had joined a small coalition of impacted entities in challenging NHDES’s rulemaking for four compounds within the Perfluorochemical family, or PFAS for short. PFAS rules were promulgated by NHDES at the parts per trillion level (nanogram per liter or 1 grain of sand in an Olympic size swimming pool 660,000 gallons). On January 1st, 2020 a preliminary injunction went into effect on the implementation and enforcement of the ambient groundwater quality standard (AGQS) and drinking water maximum contaminant level

SUPERINTENDENT'S REPORT (Continued)

(MCL) for the four PFAS compounds. The injunction was granted based on the merits that NHDES had not conducted an adequate cost-benefit analysis required by RSA 485:3,I(b). In the spring of 2020 an appeal was sought at the NH Supreme Court, but before it was settled, the State Legislature provided a resolution by setting the PFAS AGQS and MCL in statute along with mandating that NHDES develop a \$50 million dollar PFAS remediation loan program to support communities with clean up and compliance. Also, in response to stakeholders concerns for impacts of contaminants of emerging concern (CEC's), specifically PFAS compounds, District Operators participated in the Northeast Biosolids Improvement program workgroup to discuss source protection, pollution prevention, pretreatment, and outreach efforts to provide public awareness of CEC's. The District plans to increase outreach efforts for CEC's and PFAS in 2021.

The District continues to provide water and sewer connection permitting and technical assistance to our Users which included several large development projects in 2020, expanding service connections to several properties along the Tenney Mt. Highway corridor, and Railroad Square.

Year-end data for the Water Pumping Systems are as follows:

| | | |
|--------------------------------------|-------------|---------|
| • Total gallons water pumped in 2020 | 126,791,210 | gallons |
| • Average gallons water pumped daily | 347,373 | gallons |
| • Water Balance max. 15% | 9% | percent |

Year-end data for the Wastewater Treatment Facility are as follows:

| | | |
|---|-------------|----------|
| • Total Effluent Flow | 104,591,000 | gallons |
| • Average Daily Effluent Flow | 286,083 | gallons |
| • Average Daily Flow as a percentage of design capacity | 40.9% | percent |
| • Pounds of TSS ¹ to the Treatment facility | 530,121 | pounds |
| • Pounds of TSS out to the Pemigewasset | 14,093 | pounds |
| • Removal of Solids Efficiency min 85% | 97.3% | percent |
| • Pounds of BOD ² to the Treatment Plant | 511,347 | pounds |
| • Pounds of BOD out to the Pemigewasset | 17,562 | pounds |
| • Removal of BOD Efficiency min. 85% | 96.6% | percent |
| • Total Septage & Hauled Wastewater Received | 9,106,426 | gallons |
| • Revenue Received from Septage & Hauled Wastewater | \$651,246 | dollars |
| • Biosolids Removed from Waste Stream | 450.35 | dry tons |
| • Biosolids Average % Solids Dewatered | 36.6 | percent |

The District employees strive to provide the community with safe reliable service, and it is a team effort. My thanks go to the efforts of the Water and Wastewater Operators. The support and guidance from Don Jutton, District Administrator, Kim Haines, District Office Manager, and the District Commissioners Judi D'Aleo, Christopher Woods, and Paul SanSoucie are greatly appreciated. Lastly, the District appreciates the continued support of residents and businesses.

Respectfully Submitted,

Jason C. Randall

Jason C. Randall
Water & Wastewater Superintendent

¹ Total Suspended Solids

² Biochemical Oxygen Demand

DRINKING WATER QUALITY TEST RESULTS

| Contaminant | Level Detected | Range | MCL | MCLG | Meets Limits? | Likely Source of Contamination |
|--|-----------------------------------|-----------------------|---|------------------|---------------|--|
| Fluoride (2016) | 0.16 mg/L average | < 0.1 to 0.21 mg/L | 4 mg/L | 2 mg/L (SMCL) | YES | Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories |
| Sulfate (2016) | 16 mg/L average | 13 to 19 mg/L | 250 mg/L | 250 mg/L | YES | Naturally occurring |
| Barium (2016) | 0.028 mg/L average | 0.009 to 0.047 mg/L | 2 mg/L | 1 mg/L | YES | Geological; oil/gas drilling, painting, industrial waste |
| Iron (2016) | 1.0 mg/L average | < 0.05 to 1.9 mg/L | 0.3 mg/L (SMCL) | 0.3 mg/L | YES | Geological |
| Manganese (2016) | 0.13 mg/L average | 0.088 to 0.18 mg/L | 0.05 mg/L (SMCL) | 0.05 mg/L | YES | Geological |
| Nickel (2016) | 0.002 mg/L average | 0.001 to 0.002 mg/L | N/A | N/A | YES | Geological; electroplating, battery production, ceramics |
| Sodium (2016) | 60 mg/L average | 9 to 110 mg/L | 250 mg/L (SMCL) | 250 mg/L | YES | Road salt, septic systems (salt from water softeners) |
| Zinc (2016) | 0.014 mg/L average | 0.008 to 0.020 mg/L | 5 mg/L (SMCL) | 5 mg/L | YES | Galvanized pipes |
| Lead (2017) | 0.002 mg/L at the 90th Percentile | < 0.001 to 0.008 mg/L | AL = 0.015 mg/L (Trigger exceeded at 90%) | 0.015 mg/L | YES | Corrosion of household plumbing systems; erosion of natural deposits |
| Copper (2017) | 0.13 mg/L at the 90th Percentile | 0.060 to 0.22 mg/L | AL = 1.3 mg/L (Trigger exceeded at 90%) | 1.3 mg/L | YES | Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives |
| Chloride (2019) | 138 mg/L average | 110 to 160 mg/L | 250 mg/L (SMCL) | 250 mg/L | YES | Wastewater, road salt, water softeners, corrosion |
| Chlorine (2019) | 0.51 mg/L average | 0.43 to 0.56 mg/L | 4.0 mg/L (MRDL) | 4.0 mg/L (MRDLG) | YES | Water Additive used to control microbes |
| Nitrate-N | 0.58 mg/L | <0.5 to 0.58 mg/L | 10 mg/L | 10 mg/L | YES | Nitrate is a component in fertilizers, sewage, and sanitary wastes |
| Haloacetic Acids (HAA5) | 1.1 ug/L | <6 to 1.1 ug/L | MCL = 60 ug/L | N/A | YES | By-product of drinking water disinfection |
| Total Trihalomethanes (TTHM) (Bromodichloromethane, Bromoform, Dibromomethane, Chloroform) | 6.75 ug/L average | 6.47 to 7.02 ug/L | MCL= 80 ug/L (combined) | NA | YES | By-product of drinking water disinfection |
| Radium-226 + Radium-228 (2019) | Running Average 0.4 pCi/L | 0.3 to 0.5 pCi/L | MCL= 5.0 pCi/L (Combined) | 0 pCi/L | YES | Erosion of natural deposits. Some people who drink water containing radium 226 or 228 in excess of the MCL over many years may have an increased risk of getting cancer. |
| Adjusted (Compliance) Gross Alpha (2016) | 2.8 pCi/L | 2.8 pCi/L | MCL= 15 pCi/L | 0 pCi/L | YES | Erosion of natural deposits. |
| Uranium (2016) | 0.1 ug/L | 0.1 ug/L | MCL= 30 ug/L | 0 ug/L | YES | Erosion of natural deposits. |

Test Result Definitions:

Maximum Contaminant Level (MCL): The highest level of a contaminant that is allowed in drinking water.

Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

Abbreviations:

ug/L = micrograms per Liter (0.001 mg/L)

mg/L = milligrams per Liter (1000 ug/L)

ppm = parts per million (1 mg/L)

ppb = parts per billion (1 ug/L)

< = less than

ND = Not Detected at Testing Limits

General Notes:

District personnel sample for Total Coliform Bacteria and Fecal Coliform Bacteria twice each month at six (6) NHDES registered sites.

Results for routine coliform testing are "ABSENT", unless otherwise noted.

Hypochlorite is added to maintain a minimal free chlorine residual of approximately 0.20 mg/L throughout the distribution system.

The pH of the raw well water is being raised to a pH range of 6.8 to 7.4 standard units by the use of sodium hydroxide solution to lessen corrosion.



Plymouth Village Water & Sewer District

227 Old North Main Street, Plymouth, NH 03254

Tel: (603) 536-1733 • Fax: (603)536-1734

To the Customers of
Plymouth Village Water & Sewer District

INDEPENDENT AUDITORS' REPORT

At the time of printing for the Annual Town Report, the Independent Auditors Report is not available to COVID-19 delays.

The Independent Auditors Report will be available by Town (District) Meeting 2021.

Auditors:

Melanson Heath
121 River Front Drive
Manchester, NH 03102

**Plymouth Village Water & Sewer District
Treasurer's Report
for Fiscal Year Ended December 31, 2020**

| | Meredith Village Savings Bank Money Market Account | Meredith Village Savings Bank Checking Account | Union Bank Checking Account |
|--|---|---|--|
| Beginning Balance, January 1, 2020 | \$ 1,045,314.66 | \$ 1,120,214.85 | \$ - |
| Income: | | | |
| Interest | \$ 11,511.06 | \$ 47.22 | \$ 199.01 |
| Deposits/Transfers | \$ 3,779,279.14 | \$ 3,040,466.50 | \$ 1,000,000.00 |
| | <u>\$ (2,815,880.39)</u> | <u>\$ (3,974,464.76)</u> | <u>\$ (850,680.35)</u> |
| Disbursements: Transfers to the General Fund | | | |
| Ending Balance, December 31, 2020 | <u>\$ 2,020,224.47</u> | <u>\$ 186,263.81</u> | <u>\$ 149,518.66</u> |
| | | | |
| | Water Fund | Sewer Fund | Water & Sewer Combined |
| Beginning Cash Balance, January 1, 2020 | \$ 260,508.96 | \$ 1,086,146.69 | \$ 1,346,655.65 |
| Petty Cash | \$ 50.00 | \$ 50.00 | \$ 100.00 |
| | <u>\$ 260,558.96</u> | <u>\$ 1,086,196.69</u> | <u>\$ 1,346,755.65</u> |
| Revenues: | | | |
| Rents, Meters, Hydrants, Sprinklers | \$ 1,399,170.05 | \$ 1,688,554.58 | \$ 3,087,724.63 |
| Access Fees | \$ 14,900.00 | \$ 7,000.00 | \$ 21,900.00 |
| Interest Income | \$ 5,779.14 | \$ 5,779.14 | \$ 11,558.28 |
| Miscellaneous Revenue | \$ 270,874.92 | \$ 9,264.05 | \$ 280,138.97 |
| State of NH Grants | - | \$ 8,156.00 | \$ 8,156.00 |
| Septage Disposal | - | \$ 651,946.58 | \$ 651,946.58 |
| Trust Fund Proceeds | - | \$ 1,000,000.00 | \$ 1,000,000.00 |
| Bond/Note Proceeds | - | - | - |
| | <u>\$ 1,690,724.11</u> | <u>\$ 3,370,700.35</u> | <u>\$ 5,061,424.46</u> |
| Total Amount Available | \$ 1,951,283.07 | \$ 4,456,897.04 | \$ 6,408,180.11 |
| Disbursements: Authorized by the Commissioners | <u>\$ (1,319,929.99)</u> | <u>\$ (2,732,243.18)</u> | <u>\$ (4,052,173.17)</u> |
| Ending Cash Balance, December 31, 2020 | \$ 631,353.08 | \$ 1,724,653.86 | \$ 2,356,006.94 |
| Petty Cash | \$ 50.00 | \$ 50.00 | \$ 100.00 |
| | <u>\$ 631,403.08</u> | <u>\$ 1,724,703.86</u> | <u>\$ 2,356,106.94</u> |

Plymouth Village Water & Sewer District
Capital Reserve Summary
as of December 31, 2020

| Purpose | Beginning Balance | | | | Ending Balance 12/31/2020 |
|---|----------------------|---------------|----------------------|--------------------|------------------------------|
| | 1/1/2020 | Withdrawals | Deposits | Interest | |
| Capital Reserve - Water | | | | | |
| Vehicle and Heavy Equipment Replacement | \$ 76,840.24 | | | \$ 338.25 | \$ 77,178.49 |
| Water Storage Tank Replacement | \$ 269,591.02 | | | \$ 1,186.72 | \$ 270,777.74 |
| Water Main Construction and Reconstruction | \$ 687.47 | \$ 50,000.00 | | \$ 197.20 | \$ 50,884.67 |
| Water Distribution Emergency Repair | \$ 202,284.26 | | | \$ 890.45 | \$ 203,174.71 |
| Storage Tank Inspection and Cleaning | \$ 19,015.23 | \$ 50,000.00 | | \$ 277.88 | \$ 69,293.11 |
| Pump and Motor Repair | \$ 49,771.39 | | | \$ 219.09 | \$ 49,990.48 |
| Acquisition, Exploration & Development - Water Supply | \$ 3,421.86 | \$ 100,000.00 | | \$ 403.41 | \$ 103,825.27 |
| Water Zone Meters | \$ 151,988.05 | | | \$ 669.04 | \$ 152,657.09 |
| Total Water Fund Capital Reserves | \$ 773,599.52 | \$ - | \$ 200,000.00 | \$ 4,182.04 | \$ 977,781.56 |

| Purpose | Beginning Balance | | | | Ending Balance 12/31/2020 |
|---|------------------------|---------------|----------------------|---------------------|------------------------------|
| | 1/1/2020 | Withdrawals | Deposits | Interest | |
| Capital Reserve - Wastewater Funds | | | | | |
| Vehicle and Heavy Equipment Replacement | \$ 52,346.34 | | | \$ 230.43 | \$ 52,576.77 |
| WWTF Expansion and Upgrade | \$ 215,784.18 | | | \$ 951.06 | \$ 216,735.24 |
| WWTP Expansion & Upgrade | \$ 450,000.00 | | | \$ 1,741.78 | \$ 451,741.78 |
| Pump Station Improvements | \$ 111,234.29 | \$ 200,000.00 | | \$ 1,266.36 | \$ 312,500.65 |
| Sewer Line Relocate, Replace and Repair | \$ 451,611.17 | | | \$ 1,657.66 | \$ 453,268.83 |
| WWTP Emergency Pump and Machinery Repair | \$ 140,406.98 | | | \$ 618.06 | \$ 141,025.04 |
| Total Wastewater Fund Capital Reserves | \$ 1,421,382.96 | \$ - | \$ 200,000.00 | \$ 6,465.35 | \$ 1,627,848.31 |
| Total Capital Reserves | \$ 2,194,982.48 | \$ - | \$ 400,000.00 | \$ 10,647.39 | \$ 2,605,629.87 |

* All Capital Reserves are invested with Meredith Village Savings Bank

**Plymouth Village Water & Sewer District
Statement of Bonded Debt
as of December 31, 2020**

| WATER FUND | | | | | | | | | | | | |
|----------------------|------------------|-----------------|-------------------|------------------|------------------|-------------------------|-----------------------|-----------------------|-------------------------|-------------------------|-------------------------|-----------------|
| Original Loan Date | 2007 | 2007 | 2007 | 2008 | 2012 | 2016 | 2016 | 2016 | 2017 | 2017 | 2017 | |
| Original Loan Amount | \$87,575 | \$604,400 | \$108,620 | \$104,448 | \$88,800 | \$120,000 | \$120,000 | \$765,000 | \$375,000 | \$375,000 | \$375,000 | |
| Loan Description | Thurlow Street | MG Storage Tank | Well Development | Tenney Mtn Hwy | Fairgrounds Road | Electrical Res Rd/Bldr. | Foster St. Bldg/Water | Foster St. Bldg/Water | Drill. Permitting Water | Drill. Permitting Water | Drill. Permitting Water | |
| Interest Rate | 3.290% | 4.25% - 5.25% | 3.340% | 3.00% - 5.00% | 2.645% | 3.830% | 2.750% | 2.750% | 2.000% | 2.000% | 2.000% | |
| Year | Principal | Principal | Principal | Principal | Principal | Principal | Principal | Principal | Principal | Principal | Principal | Interest |
| 2021 | \$ 5,838 | \$ 14,475 | \$ 2,665 | \$ 6,000 | \$ 2,295 | \$ 3,062 | \$ 1,909 | \$ 12,000 | \$ 2,758 | \$ 38,250 | \$ 14,690 | \$ 3,000 |
| 2022 | \$ 5,838 | \$ 13,625 | \$ 5,995 | \$ 6,000 | \$ 2,025 | \$ 3,062 | \$ 1,829 | \$ 12,000 | \$ 2,998 | \$ 38,250 | \$ 13,638 | \$ 1,500 |
| 2023 | \$ 5,838 | \$ 12,775 | \$ 5,995 | \$ 6,000 | \$ 1,780 | \$ 3,062 | \$ 1,748 | \$ 12,000 | \$ 1,838 | \$ 38,250 | \$ 12,586 | |
| 2024 | \$ 5,838 | \$ 11,925 | \$ 6,494 | \$ 6,000 | \$ 1,480 | \$ 3,062 | \$ 1,668 | \$ 12,000 | \$ 1,379 | \$ 38,250 | \$ 11,566 | |
| 2025 | \$ 5,838 | \$ 11,075 | \$ 6,995 | \$ 6,000 | \$ 1,180 | \$ 3,062 | \$ 1,587 | \$ 12,000 | \$ 919 | \$ 38,250 | \$ 10,483 | |
| 2026 | \$ 5,838 | \$ 102,285 | \$ 6,995 | \$ 6,000 | \$ 880 | \$ 3,062 | \$ 1,507 | \$ 12,000 | \$ 460 | \$ 38,250 | \$ 9,431 | |
| 2027 | \$ 2,919 | \$ 9,375 | \$ 7,493 | \$ 6,000 | \$ 600 | \$ 3,062 | \$ 1,427 | | | \$ 38,250 | \$ 8,379 | |
| 2028 | | \$ 8,513 | \$ 7,993 | \$ 734 | \$ 375 | \$ 3,062 | \$ 1,346 | | | \$ 38,250 | \$ 7,347 | |
| 2029 | | \$ 7,638 | \$ 8,488 | \$ 250 | \$ 75 | \$ 3,062 | \$ 1,266 | | | \$ 38,250 | \$ 6,275 | |
| 2030 | | \$ 6,750 | | | | \$ 3,062 | \$ 1,186 | | | \$ 38,250 | \$ 5,223 | |
| 20341-2044 | | \$ 140,000 | | | | \$ 42,868 | \$ 8,158 | | | \$ 287,750 | \$ 10,383 | |
| | \$ 37,947 | \$ 4,370 | \$ 340,000 | \$ 61,944 | \$ 10,690 | \$ 73,488 | \$ 23,631 | \$ 72,000 | \$ 9,652 | \$ 650,250 | \$ 110,001 | \$ 4,500 |

| SEWER FUND | | | | | | | | | | | | |
|----------------------|------------------|-----------------|---------------------|---------------------|-------------------|-------------------|------------------|-------------------|------------------|----------------------|----------------------|----------|
| Original Loan Date | 2007 | 2008 | 2010 | 2010 | 2012 | 2016 | 2016 | 2016 | 2016 | 2018 | 2018 | |
| Original Loan Amount | \$89,900 | \$977,580 | \$120,000 | \$1,597,000 | \$548,352 | \$651,200 | \$130,000 | \$970,000 | \$970,000 | \$970,000 | \$970,000 | |
| Loan Description | Hawthorne Street | *Consolidated | Highland/Batchelder | WWTF Upgrade | Fairgrounds Road | Force Main #4 | Scada Upgrade | Scada Upgrade | Scada Upgrade | Septage Rec. Upgrade | Septage Rec. Upgrade | |
| Interest Rate | 3.290% | 3.340% | 2.970% | 2.250% | 3.00% - 5.00% | 2.625% | 3.830% | 3.830% | 3.830% | 2.250% | 2.250% | |
| Year | Principal | Principal | Principal | Principal | Principal | Principal | Principal | Principal | Principal | Principal | Principal | Interest |
| 2021 | \$ 5,993 | \$ 1,232 | \$ 23,987 | \$ 51,907 | \$ 25,293 | \$ 27,000 | \$ 16,425 | \$ 13,999 | \$ 2,987 | \$ 34,644 | \$ 19,681 | |
| 2022 | \$ 5,993 | \$ 1,035 | \$ 21,372 | \$ 53,081 | \$ 24,119 | \$ 28,000 | \$ 15,190 | \$ 13,409 | \$ 2,490 | \$ 34,644 | \$ 18,902 | |
| 2023 | \$ 5,993 | \$ 838 | \$ 18,643 | \$ 54,282 | \$ 22,818 | \$ 30,000 | \$ 13,905 | \$ 12,821 | \$ 1,992 | \$ 34,644 | \$ 18,123 | |
| 2024 | \$ 5,993 | \$ 642 | \$ 15,663 | \$ 55,511 | \$ 21,689 | \$ 31,000 | \$ 12,405 | \$ 12,231 | \$ 1,494 | \$ 34,644 | \$ 17,343 | |
| 2025 | \$ 5,993 | \$ 443 | \$ 12,369 | \$ 56,767 | \$ 20,433 | \$ 33,000 | \$ 10,805 | \$ 11,642 | \$ 996 | \$ 34,644 | \$ 16,563 | |
| 2026 | \$ 5,993 | \$ 246 | \$ 8,954 | \$ 58,071 | \$ 19,149 | \$ 35,000 | \$ 9,130 | \$ 11,052 | \$ 498 | \$ 34,644 | \$ 15,784 | |
| 2027 | \$ 2,997 | \$ 49 | \$ 7,975 | \$ 59,364 | \$ 17,836 | \$ 36,000 | \$ 7,560 | \$ 10,462 | | \$ 34,644 | \$ 15,005 | |
| 2028 | | | \$ 6,609 | \$ 60,708 | \$ 16,492 | \$ 37,000 | \$ 6,300 | \$ 9,873 | | \$ 34,644 | \$ 14,225 | |
| 2029 | | | \$ 2,247 | \$ 62,081 | \$ 15,119 | \$ 36,000 | \$ 4,425 | \$ 9,283 | | \$ 34,644 | \$ 13,445 | |
| 2030 | | | | \$ 63,486 | \$ 13,714 | \$ 35,000 | \$ 2,450 | \$ 8,694 | | \$ 34,644 | \$ 12,666 | |
| 20341-2044 | | | | \$ 561,809 | \$ 55,393 | \$ 18,000 | \$ 450 | \$ 59,824 | | \$ 536,950 | \$ 96,644 | |
| | \$ 38,955 | \$ 4,485 | \$ 117,819 | \$ 1,137,067 | \$ 252,155 | \$ 346,000 | \$ 99,045 | \$ 173,290 | \$ 10,457 | \$ 883,390 | \$ 258,381 | |

*Consolidation: RBC Inspection, Odor Control Upgrade, WWTF Design, RBC Repair & Upgrade

| | |
|---------------------------|---------------------|
| Total Principal | \$ 5,020,041 |
| Total Interest | \$ 1,312,054 |
| Total Debt Payable | \$ 6,332,095 |

Summary of Outstanding Debt:

**ANNUAL DISTRICT MEETING
PLYMOUTH VILLAGE WATER & SEWER DISTRICT**

**MARCH 10, 2020 AND April 07, 2020
MINUTES**

A legal meeting of the Plymouth Village Water & Sewer District of Plymouth, NH was held in the gymnasium of the Plymouth Elementary School on Tuesday, March 10, 2020. The polls were open at 8 o'clock in the forenoon. Article 1 of the warrant was voted on by printed electronic ballot during the hours of 8:00 am through 7:00 pm.

The polls were closed to voting at 7:00 pm and the ballots were counted. At the completion of the counting, the following results were announced:

ARTICLE 01: Election

TOTAL VOTES CAST – 293

Commissioner for 3 Years
Moderator for 2 Years

| | |
|----------------|----------------------------|
| Judith D'Aleo | 260 – Duly Elected |
| Quentin Blaine | 45 – Write in Duly Elected |

DELIBERATIVE SESSION

The deliberative session of a legal meeting of the Plymouth Village Water & Sewer District was held at the Plymouth Village Water & Sewer District office at 227 Old North Main Street on Tuesday, April 07, 2020 at 6 o'clock in the evening. Moderator Quentin Blaine opened the meeting with the Pledge of Allegiance and announced the results of the votes cast on March 10, 2020 (above). Commissioner Christopher Woods, Treasurer Robert Clay and Supervisor of the Checklist Jane Clay attended the meeting in person. Given the Federal and State emergency designation and importance of maintain social distancing to reduce potential exposure to the Coronavirus (Covid-19) a dial in number was provided for anyone wishing to participate by telephone. Those in attendance by phone were Commissioner Judith D'Aleo, Commissioner Paul SanSoucie, District Administrator Don Jutton, Superintendent Jason Randall and Office Manager Kim Haines.

ARTICLE 02: Water & Sewer Operating Budget

To see if the District will vote to raise and appropriate the sum of Two Million, Eight Hundred Sixty Two Thousand, Eight Hundred Seventy Seven Dollars (\$2,862,877) for general District operations. This article does not include appropriations contained in special or individual articles addressed separately. This appropriation will be funded through income from departments and not taxation.

The commissioners recommend this appropriation. (Majority vote required.) A motion was made by Jane Clay to move the question and seconded by Robert Clay. There was no discussion. The moderator called for a vote and reminded everyone that only those present in the room were allowed to vote.

Article 2 passed by unanimous voice vote. Yes 4 – No 0

ARTICLE 3: ANY OTHER BUSINESS

The Moderator asked if anyone had any other business to transact that may legally come before said meeting. Hearing none a motion was made by Robert Clay to adjourn the meeting and seconded by Mr. Blaine. The meeting was adjourned at 6:04 pm.

Respectfully submitted,

Barbara A. Noyes, District Clerk

Barbara A. Noyes, District Clerk

BAN/kah

NOTES

NOTES

**PLYMOUTH VILLAGE
WATER & SEWER
DISTRICT**

2021

WARRANT & BUDGET

**Plymouth Village Water & Sewer District
Plymouth, New Hampshire
2021**

To the inhabitants of the Plymouth Village Water & Sewer District, in the County of Grafton, in the State of New Hampshire, qualified to vote in Village District affairs:

You are notified to meet at the Plymouth Elementary School on Tuesday, the 9th of March, 2021; polls to be open for voting on Article 1 at 8:00 am and to close not earlier than 7:00 pm, and you are hereby notified to meet at the Plymouth Village Water & Sewer District office, 227 Old Main Street, on Thursday, March 11th of March, 2021, at 6:00 pm to act upon the remaining articles of the Warrant.

Article 1: Election

To elect the following District Officer(s) who will appear on the Official District ballot for the ensuing year:

Commissioner – Three (3) year term

District Clerk – Three (3) year term

Article 2: Water & Sewer Operating Budget

To see if the District will vote to raise and appropriate the sum of Two Million, Seven Hundred, Ninety-Five Thousand Dollars (\$2,795,000) for general District operations. This article does not include appropriations contained in special or individual articles addressed separately. This appropriation will be funded through income from departments and not taxation. The Commissioners recommend this appropriation.

(Majority Vote Required)

Article 3: Other Business

To transact any other business that may legally come before this meeting.

Given under our hands, February 5, 2021.

We certify and attest that on or before February 19th, 2021, we posted a true and attested copy of the within Warrant at the Plymouth Elementary School, and like copies at the Town Hall, the Plymouth Village Water & Sewer District's Office, the District's Website and delivered the original to the District Clerk.



Judith A. D'Aleo, Chair



Christopher C. Woods, Commissioner



Paul E. San Soucie, Commissioner



Proposed Budget
Plymouth Water & Sewer

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: Friday, February 19, 2021

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name | Position |
|-------------------|--------------|
| Judith D'Aleo | Board Chair |
| Christopher Woods | Commissioner |
| Paul E. SanSoucie | Commissioner |

Signature



This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

| Account | Purpose | Article | Expenditures for | Appropriations | Proposed Appropriations for period | |
|--------------------------------|--|---------|------------------|-------------------|------------------------------------|-------------------|
| | | | period ending | for period ending | ending 12/31/2021 | |
| | | | 12/31/2020 | 12/31/2020 | (Recommended) | (Not Recommended) |
| General Government | | | | | | |
| 0000-0000 | Collective Bargaining | | \$0 | \$0 | \$0 | \$0 |
| 4130-4139 | Executive | 02 | \$213,926 | \$219,640 | \$221,650 | \$0 |
| 4140-4149 | Election, Registration, and Vital Statistics | 02 | \$2,329 | \$2,305 | \$1,900 | \$0 |
| 4150-4151 | Financial Administration | 02 | \$19,079 | \$25,900 | \$26,000 | \$0 |
| 4152 | Revaluation of Property | | \$0 | \$0 | \$0 | \$0 |
| 4153 | Legal Expense | 02 | \$33,184 | \$50,000 | \$80,000 | \$0 |
| 4155-4159 | Personnel Administration | 02 | \$339,059 | \$428,182 | \$411,941 | \$0 |
| 4191-4193 | Planning and Zoning | | \$0 | \$0 | \$0 | \$0 |
| 4194 | General Government Buildings | | \$0 | \$0 | \$0 | \$0 |
| 4195 | Cemeteries | | \$0 | \$0 | \$0 | \$0 |
| 4196 | Insurance | 02 | \$18,260 | \$18,260 | \$19,819 | \$0 |
| 4197 | Advertising and Regional Association | | \$0 | \$0 | \$0 | \$0 |
| 4199 | Other General Government | | \$0 | \$0 | \$0 | \$0 |
| | General Government Subtotal | | \$625,837 | \$744,287 | \$761,310 | \$0 |
| Public Safety | | | | | | |
| 4210-4214 | Police | | \$0 | \$0 | \$0 | \$0 |
| 4215-4219 | Ambulance | | \$0 | \$0 | \$0 | \$0 |
| 4220-4229 | Fire | | \$0 | \$0 | \$0 | \$0 |
| 4240-4249 | Building Inspection | | \$0 | \$0 | \$0 | \$0 |
| 4290-4298 | Emergency Management | | \$0 | \$0 | \$0 | \$0 |
| 4299 | Other (Including Communications) | | \$0 | \$0 | \$0 | \$0 |
| | Public Safety Subtotal | | \$0 | \$0 | \$0 | \$0 |
| Airport/Aviation Center | | | | | | |
| 4301-4309 | Airport Operations | | \$0 | \$0 | \$0 | \$0 |
| | Airport/Aviation Center Subtotal | | \$0 | \$0 | \$0 | \$0 |
| Highways and Streets | | | | | | |
| 4311 | Administration | | \$0 | \$0 | \$0 | \$0 |
| 4312 | Highways and Streets | | \$0 | \$0 | \$0 | \$0 |
| 4313 | Bridges | | \$0 | \$0 | \$0 | \$0 |
| 4316 | Street Lighting | | \$0 | \$0 | \$0 | \$0 |
| 4319 | Other | | \$0 | \$0 | \$0 | \$0 |
| | Highways and Streets Subtotal | | \$0 | \$0 | \$0 | \$0 |



Appropriations

| Account | Purpose | Article | Expenditures for | Appropriations | Proposed Appropriations for period | |
|--|---------------------------------------|---------|------------------|-------------------|------------------------------------|-------------------|
| | | | period ending | for period ending | ending 12/31/2021 | |
| | | | 12/31/2020 | 12/31/2020 | (Recommended) | (Not Recommended) |
| Sanitation | | | | | | |
| 4321 | Administration | 02 | \$26,525 | \$43,550 | \$45,250 | \$0 |
| 4323 | Solid Waste Collection | | \$0 | \$0 | \$0 | \$0 |
| 4324 | Solid Waste Disposal | | \$0 | \$0 | \$0 | \$0 |
| 4325 | Solid Waste Cleanup | | \$0 | \$0 | \$0 | \$0 |
| 4326-4328 | Sewage Collection and Disposal | 02 | \$666,473 | \$876,842 | \$826,758 | \$0 |
| 4329 | Other Sanitation | 02 | \$0 | \$10,000 | \$10,000 | \$0 |
| Sanitation Subtotal | | | \$692,998 | \$930,392 | \$882,008 | \$0 |
| Water Distribution and Treatment | | | | | | |
| 4331 | Administration | 02 | \$22,825 | \$38,550 | \$38,550 | \$0 |
| 4332 | Water Services | 02 | \$317,227 | \$498,833 | \$488,381 | \$0 |
| 4335 | Water Treatment | 02 | \$31,737 | \$38,000 | \$40,000 | \$0 |
| 4338-4339 | Water Conservation and Other | 02 | \$0 | \$10,000 | \$10,000 | \$0 |
| Water Distribution and Treatment Subtotal | | | \$371,789 | \$585,383 | \$576,931 | \$0 |
| Electric | | | | | | |
| 4351-4352 | Administration and Generation | | \$0 | \$0 | \$0 | \$0 |
| 4353 | Purchase Costs | | \$0 | \$0 | \$0 | \$0 |
| 4354 | Electric Equipment Maintenance | | \$0 | \$0 | \$0 | \$0 |
| 4359 | Other Electric Costs | | \$0 | \$0 | \$0 | \$0 |
| Electric Subtotal | | | \$0 | \$0 | \$0 | \$0 |
| Health | | | | | | |
| 4411 | Administration | | \$0 | \$0 | \$0 | \$0 |
| 4414 | Pest Control | | \$0 | \$0 | \$0 | \$0 |
| 4415-4419 | Health Agencies, Hospitals, and Other | | \$0 | \$0 | \$0 | \$0 |
| Health Subtotal | | | \$0 | \$0 | \$0 | \$0 |
| Welfare | | | | | | |
| 4441-4442 | Administration and Direct Assistance | | \$0 | \$0 | \$0 | \$0 |
| 4444 | Intergovernmental Welfare Payments | | \$0 | \$0 | \$0 | \$0 |
| 4445-4449 | Vendor Payments and Other | | \$0 | \$0 | \$0 | \$0 |
| Welfare Subtotal | | | \$0 | \$0 | \$0 | \$0 |
| Culture and Recreation | | | | | | |
| 4520-4529 | Parks and Recreation | | \$0 | \$0 | \$0 | \$0 |
| 4550-4559 | Library | | \$0 | \$0 | \$0 | \$0 |
| 4583 | Patriotic Purposes | | \$0 | \$0 | \$0 | \$0 |
| 4589 | Other Culture and Recreation | | \$0 | \$0 | \$0 | \$0 |
| Culture and Recreation Subtotal | | | \$0 | \$0 | \$0 | \$0 |



Appropriations

| Account | Purpose | Article | Expenditures for | Appropriations | Proposed Appropriations for period | |
|-------------------------------------|--|---------|------------------|-------------------|------------------------------------|-------------------|
| | | | period ending | for period ending | ending 12/31/2021 | |
| | | | 12/31/2020 | 12/31/2020 | (Recommended) | (Not Recommended) |
| Conservation and Development | | | | | | |
| 4611-4612 | Administration and Purchasing of Natural Resources | | \$0 | \$0 | \$0 | \$0 |
| 4619 | Other Conservation | | \$0 | \$0 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing | | \$0 | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development | | \$0 | \$0 | \$0 | \$0 |
| | Conservation and Development Subtotal | | \$0 | \$0 | \$0 | \$0 |
| Debt Service | | | | | | |
| 4711 | Long Term Bonds and Notes - Principal | 02 | \$259,680 | \$382,508 | \$388,155 | \$0 |
| 4721 | Long Term Bonds and Notes - Interest | 02 | \$114,552 | \$180,307 | \$146,596 | \$0 |
| 4723 | Tax Anticipation Notes - Interest | | \$0 | \$0 | \$0 | \$0 |
| 4790-4799 | Other Debt Service | | \$0 | \$0 | \$0 | \$0 |
| | Debt Service Subtotal | | \$374,232 | \$562,815 | \$534,751 | \$0 |
| Capital Outlay | | | | | | |
| 4901 | Land | | \$0 | \$0 | \$0 | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | 02 | \$13,650 | \$40,000 | \$40,000 | \$0 |
| 4903 | Buildings | | \$0 | \$0 | \$0 | \$0 |
| 4909 | Improvements Other than Buildings | | \$0 | \$0 | \$0 | \$0 |
| | Capital Outlay Subtotal | | \$13,650 | \$40,000 | \$40,000 | \$0 |
| Operating Transfers Out | | | | | | |
| 4912 | To Special Revenue Fund | | \$0 | \$0 | \$0 | \$0 |
| 4913 | To Capital Projects Fund | | \$0 | \$0 | \$0 | \$0 |
| 4914A | To Proprietary Fund - Airport | | \$0 | \$0 | \$0 | \$0 |
| 4914E | To Proprietary Fund - Electric | | \$0 | \$0 | \$0 | \$0 |
| 4914O | To Proprietary Fund - Other | | \$0 | \$0 | \$0 | \$0 |
| 4914S | To Proprietary Fund - Sewer | | \$0 | \$0 | \$0 | \$0 |
| 4914W | To Proprietary Fund - Water | | \$0 | \$0 | \$0 | \$0 |
| 4918 | To Non-Expendable Trust Funds | | \$0 | \$0 | \$0 | \$0 |
| 4919 | To Fiduciary Funds | | \$0 | \$0 | \$0 | \$0 |
| | Operating Transfers Out Subtotal | | \$0 | \$0 | \$0 | \$0 |
| | Total Operating Budget Appropriations | | | | \$2,795,000 | \$0 |



Special Warrant Articles

| Account | Purpose | Article | Proposed Appropriations for period ending 12/31/2021 | |
|--|----------------------------------|---------|--|-------------------|
| | | | (Recommended) | (Not Recommended) |
| 4915 | To Capital Reserve Fund | | \$0 | \$0 |
| 4916 | To Expendable Trust Fund | | \$0 | \$0 |
| 4917 | To Health Maintenance Trust Fund | | \$0 | \$0 |
| Total Proposed Special Articles | | | \$0 | \$0 |



Individual Warrant Articles

| Account | Purpose | Article | Proposed Appropriations for period ending 12/31/2021 | |
|---|---------|---------|--|-------------------|
| | | | (Recommended) | (Not Recommended) |
| Total Proposed Individual Articles | | | \$0 | \$0 |



Revenues

| Account | Source | Article | Actual Revenues for period ending 12/31/2020 | Estimated Revenues for period ending 12/31/2020 | Estimated Revenues for period ending 12/31/2021 |
|------------------------------------|---|---------|--|---|---|
| Taxes | | | | | |
| 3120 | Land Use Change Tax - General Fund | | \$0 | \$0 | \$0 |
| 3180 | Resident Tax | | \$0 | \$0 | \$0 |
| 3185 | Yield Tax | | \$0 | \$0 | \$0 |
| 3186 | Payment in Lieu of Taxes | | \$0 | \$0 | \$0 |
| 3187 | Excavation Tax | | \$0 | \$0 | \$0 |
| 3189 | Other Taxes | | \$0 | \$0 | \$0 |
| 3190 | Interest and Penalties on Delinquent Taxes | | \$0 | \$0 | \$0 |
| 9991 | Inventory Penalties | | \$0 | \$0 | \$0 |
| | Taxes Subtotal | | \$0 | \$0 | \$0 |
| Licenses, Permits, and Fees | | | | | |
| 3210 | Business Licenses and Permits | | \$0 | \$0 | \$0 |
| 3220 | Motor Vehicle Permit Fees | | \$0 | \$0 | \$0 |
| 3230 | Building Permits | | \$0 | \$0 | \$0 |
| 3290 | Other Licenses, Permits, and Fees | | \$0 | \$0 | \$0 |
| 3311-3319 | From Federal Government | | \$0 | \$0 | \$0 |
| | Licenses, Permits, and Fees Subtotal | | \$0 | \$0 | \$0 |
| State Sources | | | | | |
| 3351 | Municipal Aid/Shared Revenues | | \$0 | \$0 | \$0 |
| 3352 | Meals and Rooms Tax Distribution | | \$0 | \$0 | \$0 |
| 3353 | Highway Block Grant | | \$0 | \$0 | \$0 |
| 3354 | Water Pollution Grant | 02 | \$0 | \$8,080 | \$8,000 |
| 3355 | Housing and Community Development | | \$0 | \$0 | \$0 |
| 3356 | State and Federal Forest Land Reimbursement | | \$0 | \$0 | \$0 |
| 3357 | Flood Control Reimbursement | | \$0 | \$0 | \$0 |
| 3359 | Other (Including Railroad Tax) | | \$0 | \$0 | \$0 |
| 3379 | From Other Governments | | \$0 | \$0 | \$0 |
| | State Sources Subtotal | | \$0 | \$8,080 | \$8,000 |
| Charges for Services | | | | | |
| 3401-3406 | Income from Departments | 02 | \$0 | \$2,439,797 | \$2,266,000 |
| 3409 | Other Charges | 02 | \$0 | \$400,000 | \$500,000 |
| | Charges for Services Subtotal | | \$0 | \$2,839,797 | \$2,766,000 |
| Miscellaneous Revenues | | | | | |
| 3501 | Sale of Municipal Property | | \$0 | \$0 | \$0 |
| 3502 | Interest on Investments | 02 | \$0 | \$15,000 | \$11,000 |
| 3503-3509 | Other | 02 | \$0 | \$0 | \$10,000 |
| | Miscellaneous Revenues Subtotal | | \$0 | \$15,000 | \$21,000 |



Revenues

| Account | Source | Article | Actual Revenues for period ending 12/31/2020 | Estimated Revenues for period ending 12/31/2020 | Estimated Revenues for period ending 12/31/2021 |
|---|--|---------|--|---|---|
| Interfund Operating Transfers In | | | | | |
| 3912 | From Special Revenue Funds | | \$0 | \$0 | \$0 |
| 3913 | From Capital Projects Funds | | \$0 | \$0 | \$0 |
| 3914A | From Enterprise Funds: Airport (Offset) | | \$0 | \$0 | \$0 |
| 3914E | From Enterprise Funds: Electric (Offset) | | \$0 | \$0 | \$0 |
| 3914O | From Enterprise Funds: Other (Offset) | | \$0 | \$0 | \$0 |
| 3914S | From Enterprise Funds: Sewer (Offset) | | \$0 | \$0 | \$0 |
| 3914W | From Enterprise Funds: Water (Offset) | | \$0 | \$0 | \$0 |
| 3915 | From Capital Reserve Funds | | \$0 | \$0 | \$0 |
| 3916 | From Trust and Fiduciary Funds | | \$0 | \$0 | \$0 |
| 3917 | From Conservation Funds | | \$0 | \$0 | \$0 |
| | Interfund Operating Transfers In Subtotal | | \$0 | \$0 | \$0 |
| Other Financing Sources | | | | | |
| 3934 | Proceeds from Long Term Bonds and Notes | | \$0 | \$0 | \$0 |
| 9998 | Amount Voted from Fund Balance | | \$0 | \$0 | \$0 |
| 9999 | Fund Balance to Reduce Taxes | | \$0 | \$0 | \$0 |
| | Other Financing Sources Subtotal | | \$0 | \$0 | \$0 |
| | Total Estimated Revenues and Credits | | \$0 | \$2,862,877 | \$2,795,000 |



Budget Summary

| Item | Period ending 12/31/2021 |
|--|-------------------------------------|
| Operating Budget Appropriations | \$2,795,000 |
| Special Warrant Articles | \$0 |
| Individual Warrant Articles | \$0 |
| Total Appropriations | \$2,795,000 |
| Less Amount of Estimated Revenues & Credits | \$2,795,000 |
| Estimated Amount of Taxes to be Raised | \$0 |

NOTES

2020

PLYMOUTH
SCHOOL DISTRICT
ANNUAL REPORT

**PLYMOUTH SCHOOL DISTRICT
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**OFFICERS OF THE
PLYMOUTH SCHOOL DISTRICT**

| School Board | Term Expires |
|---------------------|---------------------|
| Aimee Lee | 2021 |
| Francis Valenti | 2021 |
| Dr. Michael Watto | 2022 |
| Philip LaMoreaux | 2023 |
| Frances Gonsalves | 2023 |

CLERK
Jane Clay

TREASURER
Jane Clay

MODERATOR
Quentin Blaine

AUDITOR
Roberge and Company

SUPERINTENDENT
Kyla A. Welch

ASSISTANT SUPERINTENDENT
Pamela A. Martin

ASSISTANT SUPERINTENDENT
Dana L. Andrews

SUPERINTENDENT'S REPORT 2020-2021

This annual report provides an opportunity to share with you a brief overview of the accomplishments and happenings of our school community.

We hired two new administrators for the 2020-2021 school year.

Dana Andrews Assistant Superintendent

Kara Levasseur Technology Director

They are both incredibly talented professionals and are a welcomed addition to our SAU 48 community.

The 2020/21 school year has certainly been a challenge for all of our students, staff, and families across SAU 48. Starting early in the summer of 2020, we developed school-based plans which were consistent with goals of safety and academic success, as well as unique to each school and community. In order to accomplish these goals, we pulled together teams of over seventy-five people including administrators, teachers, parents, health care professionals, and safety officials to help us create our school re-entry plans. We utilized expertise from local professionals and guidance from the New Hampshire Department of Health and Human Services and New Hampshire Department of Education to complete these plans. We would like to thank all of those involved as well as our educators, students, and communities for trusting in this process.

In addition to planning for in-person schooling, we felt it was important to provide families with an option to continue with remote instruction. Due to individual circumstances and health concerns associated with Covid-19, we felt it was important to provide a remote learning option for families. Our administrators and teaching staff worked tirelessly to create remote learning experiences in order to make these both meaningful and relevant.

This fall we began our first year of implementation of a new K-8 mathematics program; Into Math. This program is grounded in the standards and provides teachers with the tools and instructional practices needed to help all of our SAU 48 students feel successful. Additionally, we began an independent study of our K-12 science curriculum in order to provide more consistency across the district. This process will continue into the summer with professional development and instructional planning.

In response to Covid-19, Congress set aside funding through the CARES Act for Elementary and Secondary School Emergency Relief Fund (ESSER) and the Supplemental Public School Response Fund (SPSRF). SAU 48 was awarded \$542,085 in CARES ESSER funding and an additional \$442,822 in funding through the SPSRF Fund. We utilized these funds to provide staffing and resources for both in-person and remote instruction.

As in the past, we remain incredibly grateful for the support and generosity afforded to our schools by the families, staff and community members of SAU 48. We know and

SUPERINTENDENT'S REPORT 2020-2021 (Continued)

appreciate the sacrifices homeowners make to support our schools. We hope we have met your expectations and we are proud to serve the communities in SAU 48. Feel free to reach out to us with any questions or feedback anytime.

Kyla A. Welch

Kyla A. Welch

Superintendent of Schools

Pamela A. Martin

Pamela A. Martin

Assistant Superintendent

Dana L. Andrews

Dana L. Andrews

Assistant Superintendent

**PLYMOUTH ELEMENTARY SCHOOL
PRINCIPAL'S REPORT 2020-2021**

Dear Friends and Families of Plymouth Elementary School,

The past year included the unexpected challenge of COVID-19 virus thrusting all of us into periods of both instant uncertainty and, potentially, long-term opportunity. In addition, we saw new leadership under Mrs. Kyla Welch as Superintendent of schools for the SAU, and myself, Ms. Tonia Orlando, as Principal for Plymouth Elementary School. Mrs. Welch was not new to SAU 48, as she had been an Assistant Superintendent in the district for the previous seven years. I most recently worked for four years as Director of Student Services at PRHS. I am a long term resident of Plymouth and the proud parent of three PES graduates.

All SAU 48 leadership is proud of its educators and support staff for their ability to quickly pivot to remote learning when Governor Sununu announced school closures due to Covid-19 in March. PES educators continued to deliver instruction with innovative techniques including virtual meetings via Zoom and Google Meet. They delivered materials and meals, called parents and students, and posted assignments to their websites and Google Classrooms. As our nation and region hunkered down to try and stop the spread of the virus, PES staff continued to support students as well as families.

In June of 2020, we celebrated and thanked Superintendent Mark Halloran and Principal Julie Flynn for their many years of service to the children and community of Plymouth. Mr. Halloran retired after more than 25 years of service in SAU 48, and Mrs. Flynn retired after 12 years as PES Principal. Thank you to both of these educational leaders for building a school community that prioritizes student well-being and learning.

Over the summer, as it became clear that the virus was not going to be easily eliminated, the school community developed a plan to reopen PES for in-person learning. As other communities mandated remote or hybrid models for learning, PES committed to instruction in our classrooms. We were able to do this because of our state-of-the-art air ventilation system, the foresight of sinks in each classroom (for handwashing), and class sizes that allow for physical distancing between students. Being face to face has allowed educators to focus on supporting students in the best possible manner through the uncertainties of the pandemic.

One of the highlights of the fall includes the installation of over 400 stumps for 30 outdoor classrooms on campus. Creating outdoor spaces for instruction allows classes to move outdoors for safer teaching and to take advantage of the incredible campus. We also advanced in our use of technology as we developed an improved website designed to make it easier for families and students to access information even in Remote Learning. Within the website, and using what we learned in the spring, each educator created classroom webpages and enhanced Google Classrooms to use throughout the year. As a school community we have focused on an important character trait each month

**PLYMOUTH ELEMENTARY SCHOOL
PRINCIPAL'S REPORT 2020-2021 (Continued)**

(empathy, gratitude, reflection and curiosity). We continue to work to develop a common understanding of each trait and to practice their use.

Although the pandemic has been a challenge, it has also forced us to improvise and to grow our technology skills. We have changed many routines and systems. As we look ahead to the end of the pandemic, public schools will have an opportunity to not just return to the status quo, but to think creatively about educational structures and a regeneration for schools.

Respectfully submitted,

Ms. Tonia Orlando

Ms. Tonia Orlando, Principal

PLYMOUTH SCHOOL DISTRICT
Special Education Actual Expenditures Report
per RSA 32:11-a

| | Fiscal Year 2018-2019 | Fiscal Year 2019-2020 |
|------------------------|--------------------------|--------------------------|
| Expenditures | \$2,132,068 | \$2,341,572 |
| Revenues | <u>\$827,873</u> | <u>\$494,988</u> |
| Net Expenditures | \$1,304,195 | \$1,846,584 |
| \$ increase / decrease | \$542,389 | |
| % increase / decrease | 41.59% | |

PLYMOUTH SCHOOL DISTRICT MEETING

Minutes

State of New Hampshire

March 2, 2020

A legal meeting of the inhabitants of the School District in the Town of Plymouth, in the County of Grafton, State of New Hampshire, qualified to vote upon District affairs was called to order by Moderator Quentin Blaine at 7:00 pm on Monday, March 2, 2020 at Plymouth Elementary School. Mr. Blaine led those present in the Pledge of Allegiance to the flag. Mr. Blaine then called for identification of audience members not registered to vote in the town of Plymouth. He reminded all present that the rules of procedure followed could be found in the Town report on pages 113-115.

Article 1: Reports of agents, auditors, committees or officers

To see what action the District will take relative to the reports of agents, auditors, committees and officers.

Moved and seconded to accept all reports as read. No discussion.

Majority voice vote in the affirmative, declared reports accepted.

Article 1 passes.

Article 2: Contingency Fund

To see if the District will vote to establish a contingency fund in accordance with Revised Statutes Annotated 198:4-b, such contingency fund to meet the cost of unanticipated expenses that may arise during the year and, further, to see if the District will raise and appropriate the sum of one thousand dollars (\$1,000) for such contingency fund. The School Board recommends this appropriation. (Majority vote required.)

Moved and seconded as read. No discussion.

Majority voice vote in the affirmative, declared as read. Article 2 passes.

Article 3: Security Upgrades

To see if the School District will vote to raise and appropriate the sum of one hundred six thousand five hundred dollars (\$106,500) for the purpose of Security Upgrades to the building. Eighty-five thousand two hundred dollars (\$85,200) to come from the NH Public School Infrastructure Fund, twenty-one thousand three hundred dollars (\$21,300) to come from taxation. The School Board recommends this article. (Majority vote required.)

Moved and seconded as read.

Discussion regarding why and what was involved in this. The Board referred to Jon Francis, who explained the cameras were installed in 2009-2010 and will be

upgraded to digital technology. Bonnie Sears expressed concern for the impact on taxes.

Majority voice vote in the affirmative, declared as read. Article 3 passes.

Article 4: Energy Management Contract

To see if the school district will vote to authorize the school board to enter into a ten-year lease agreement in the amount of three hundred twenty-four thousand four hundred forty-five dollars (\$324,445) for the purpose of leasing Energy Conservation Systems and to raise and appropriate five thousand one hundred seventy-two dollars (\$5,172) for the first year's payment for that purpose. This lease agreement contains an escape clause. The School Board recommends this article. (Majority vote required.)

Moved and seconded as read.

Bonnie Sears inquired what would be done. The board invited Jon Francis to answer, explaining lighting would be changed to LED, insulation, transformers. The savings are expected to pay off this lease but impossible to get to a Net zero, thus the request for the \$5,172. Francis McLoud expressed concern of costs with the many changes in technology in a 10-year span.

Majority voice vote in the affirmative, declared as read. Article 4 passes.

Article 5: Additional Educator

To see if the District will vote to raise and appropriate the sum of seventy four thousand eight hundred five dollars (\$74,805) for the purpose of having the flexibility in the 1100 account of hiring a Reading Specialist or a regular education teacher if the School Board considers it necessary. The School Board recommends this article. (Majority vote required.)

Moved and seconded as read.

Bonnie Sears inquired why a reading specialist is needed. Assistant Superintendent Kyla Welch explained this allows the board flexibility based on the needs and class size for next year. It is the option of reading specialist or classroom teacher to meet the needs. Meredith Flynn asked how the need will be determined. Kyla Welch explained staffing size is addressed annually and it is at the board's discretion based on numbers and needs of students. David Kent expressed his desire that people need to know this position is planned. A reminder that the community approves funding, not specific positions, for the next year. Zach Tyrell asked if determination of said position is done publicly. It was explained the need of position is public, but the staffing decision, i.e., who, is a personnel responsibility and is not public.

Majority voice vote in the affirmative, declared as read. Article 5 passes.

Article 6: Fund Balance to Capital Reserve Fund

To see if the school district will vote to raise and appropriate the sum of up to fifty thousand dollars (\$50,000) to be added to the Building Maintenance Capital Reserve Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board recommends this article. (Majority vote required.)

Moved and seconded as read. No discussion.

Majority voice vote in the affirmative, declared as read. Article 6 passes.

Article 7: Operating Budget

To see if the District will vote to raise and appropriate the amount of eight million nine hundred seventy-four thousand nine hundred ninety-seven dollars (\$8,974,997) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. The School Board recommends this article. (Majority vote required)

Moved and seconded as read. No discussion.

Majority voice vote in the affirmative, declared as read. Article 7 passes.

Kelly Legacy was recognized for her service on the school board and Moderator Quentin Blaine asked if candidates for school board were in audience. Fran Gonsalves introduced self.

Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Susan Jane H. Clay

Susan Jane H. Clay
School District Clerk

NOTES

**PLYMOUTH
SCHOOL DISTRICT**

2021

WARRANT AND BUDGET

School: Plymouth Local School
 New Hampshire
 Election Warrant
 2021

To the inhabitants of the town of Plymouth Local School in the County of Grafton in the state of New Hampshire qualified to vote in school district affairs.

You are hereby notified to meet at the Plymouth Elementary School in said District on the ninth day of March, 2021 between the hours of 8:00 a.m. and 7:00 p.m. to act upon the following subjects:

1. To choose a Member of the School Board for the ensuing three years.
2. To choose a Member of the School Board for the ensuing three years.

| Given under our hands, | | |
|---|--------------------------|-----------|
| We certify and attest that on or before _____, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at town hall and library, and delivered the original to the keeper of records. | | |
| Printed Name | Position | Signature |
| Aimee Lee | School Board Chairperson | |
| Philip LaMoreaux | School Board Member | |
| Frances Gonsalves | School Board Member | |
| Francis Valenti | School Board Member | |
| Dr. Michael Watto | School Board Member | |
| | | |
| | | |
| | | |



2021
WARRANT

Plymouth Local School

The inhabitants of the School District of Plymouth Local School in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

Date: Monday, March 1, 2021
Time: 7:00 p.m.
Location: Plymouth Elementary School

GOVERNING BODY CERTIFICATION

We certify and attest that on or before _____, a true and attested copy of this document was posted at the place of meeting and at Town Office and Library and that an original was delivered to the keeper of the records.

| Name | Position | Signature |
|-------------------|--------------------------|-----------|
| Aimee Lee | School Board Chairperson | |
| Frances Gonsalves | School Board Member | |
| Philip LaMoreaux | School Board Member | |
| Francis Valenti | School Board Member | |
| Dr. Michael Watto | School Board Member | |
| | | |
| | | |

Article 01 Reports of agents, auditors, committees or officer

To see what action the School District will take relative to the reports of agents, auditors, committees and officers.

Yes No

Article 02 Support Staff Collective Bargaining Agreement

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the School Board and the Plymouth Elementary Support Personnel Association which calls for the following increases in salaries and benefits at the current staffing level:

| Fiscal Year | Estimated Increase |
|-------------|--------------------|
| 2021-2022 | \$44,050 |
| 2022-2023 | \$41,404 |
| 2023-2024 | \$37,630 |

and further to raise and appropriate \$44,050 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Recommendations required. (Majority vote required)

Yes No



Article 03 Establish Contingency Fund

To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate One Thousand dollars (\$1,000) to put in the fund. This sum to come from general taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

Yes No

Article 04 Authorization to Retain Fund Balance

To see if the school district will vote to authorize, indefinitely until rescinded, to retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II. (Majority vote required)

Yes No

Article 05 Fund Balance to Capital Reserve Fund

To see if the school district will vote to raise and appropriate the sum of up to Fifty Thousand Dollars (\$50,000) to be added to the Building Maintenance Capital Reserve Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board Recommends this Article. (Majority vote required)

Yes No

Article 06 Operating Budget

To see if the district will vote to raise and appropriate the amount of nine million three hundred two thousand seven hundred ninety-five dollars (\$9,302,795) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Yes No



Proposed Budget

Plymouth Local School

Appropriations and Estimates of Revenue for the Fiscal Year from:

July 1, 2021 to June 30, 2022

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: _____

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name | Position | Signature |
|-------------------|--------------------------|-----------|
| Aimee Lee | School Board Chairperson | |
| Frances Gonsalves | School Board Member | |
| Philip LaMoreaux | School Board Member | |
| Francis Valenti | School Board Member | |
| Dr. Michael Watto | School Board Member | |
| | | |
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This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

| Account | Purpose | Article | Expenditures for period ending 6/30/2020 | Appropriations for period ending 6/30/2021 | Appropriations for period ending 6/30/2022 (Recommended) | Appropriations for period ending 6/30/2022 (Not Recommended) |
|---|---|---------|--|--|---|---|
| Instruction | | | | | | |
| 1100-1199 | Regular Programs | 06 | \$3,327,847 | \$3,734,065 | \$3,879,568 | \$0 |
| 1200-1299 | Special Programs | 06 | \$1,793,048 | \$2,077,031 | \$1,989,261 | \$0 |
| 1300-1399 | Vocational Programs | | \$0 | \$0 | \$0 | \$0 |
| 1400-1499 | Other Programs | 06 | \$113,934 | \$124,123 | \$132,162 | \$0 |
| 1500-1599 | Non-Public Programs | 06 | \$0 | \$0 | \$0 | \$0 |
| 1600-1699 | Adult/Continuing Education Programs | 06 | \$0 | \$0 | \$0 | \$0 |
| 1700-1799 | Community/Junior College Education Programs | | \$0 | \$0 | \$0 | \$0 |
| 1800-1899 | Community Service Programs | 06 | \$242,913 | \$256,976 | \$257,338 | \$0 |
| Instruction Subtotal | | | \$5,477,742 | \$6,192,195 | \$6,258,329 | \$0 |
| Support Services | | | | | | |
| 2000-2199 | Student Support Services | 06 | \$599,306 | \$704,065 | \$734,033 | \$0 |
| 2200-2299 | Instructional Staff Services | 06 | \$176,164 | \$170,193 | \$179,852 | \$0 |
| Support Services Subtotal | | | \$775,470 | \$874,258 | \$913,885 | \$0 |
| General Administration | | | | | | |
| 0000-0000 | Collective Bargaining | | \$0 | \$0 | \$0 | \$0 |
| 2310 (840) | School Board Contingency | | \$5,726 | \$1,000 | \$0 | \$0 |
| 2310-2319 | Other School Board | 06 | \$26,810 | \$28,048 | \$27,048 | \$0 |
| General Administration Subtotal | | | \$32,536 | \$29,048 | \$27,048 | \$0 |
| Executive Administration | | | | | | |
| 2320 (310) | SAU Management Services | 06 | \$282,447 | \$315,063 | \$344,224 | \$0 |
| 2320-2399 | All Other Administration | 06 | \$106,448 | \$112,820 | \$65,767 | \$0 |
| 2400-2499 | School Administration Service | 06 | \$428,722 | \$413,644 | \$432,120 | \$0 |
| 2500-2599 | Business | 06 | \$0 | \$1 | \$1 | \$0 |
| 2600-2699 | Plant Operations and Maintenance | 06 | \$595,442 | \$660,647 | \$760,661 | \$0 |
| 2700-2799 | Student Transportation | 06 | \$216,216 | \$271,463 | \$272,227 | \$0 |
| 2800-2999 | Support Service, Central and Other | 06 | \$37,517 | \$30,408 | \$31,563 | \$0 |
| Executive Administration Subtotal | | | \$1,666,792 | \$1,804,046 | \$1,906,563 | \$0 |
| Non-Instructional Services | | | | | | |
| 3100 | Food Service Operations | 06 | \$160,055 | \$150,000 | \$165,000 | \$0 |
| 3200 | Enterprise Operations | | \$0 | \$0 | \$0 | \$0 |
| Non-Instructional Services Subtotal | | | \$160,055 | \$150,000 | \$165,000 | \$0 |
| Facilities Acquisition and Construction | | | | | | |
| 4100 | Site Acquisition | | \$0 | \$0 | \$0 | \$0 |
| 4200 | Site Improvement | | \$0 | \$0 | \$0 | \$0 |
| 4300 | Architectural/Engineering | | \$0 | \$0 | \$0 | \$0 |
| 4400 | Educational Specification Development | | \$0 | \$0 | \$0 | \$0 |
| 4500 | Building Acquisition/Construction | | \$0 | \$0 | \$0 | \$0 |
| 4600 | Building Improvement Services | 06 | \$159,161 | \$106,501 | \$1 | \$0 |
| 4900 | Other Facilities Acquisition and Construction | | \$0 | \$0 | \$0 | \$0 |
| Facilities Acquisition and Construction Subtotal | | | \$159,161 | \$106,501 | \$1 | \$0 |
| Other Outlays | | | | | | |
| 5110 | Debt Service - Principal | 06 | \$0 | \$5,172 | \$24,305 | \$0 |
| 5120 | Debt Service - Interest | 06 | \$0 | \$0 | \$7,658 | \$0 |
| Other Outlays Subtotal | | | \$0 | \$5,172 | \$31,963 | \$0 |
| Fund Transfers | | | | | | |
| 5220-5221 | To Food Service | 06 | \$0 | \$1,252 | \$4 | \$0 |
| 5222-5229 | To Other Special Revenue | 06 | \$0 | \$2 | \$2 | \$0 |
| 5230-5239 | To Capital Projects | | \$0 | \$0 | \$0 | \$0 |
| 5254 | To Agency Funds | | \$0 | \$0 | \$0 | \$0 |
| 5310 | To Charter Schools | | \$0 | \$0 | \$0 | \$0 |
| 5390 | To Other Agencies | | \$0 | \$0 | \$0 | \$0 |
| 9990 | Supplemental Appropriation | | \$0 | \$0 | \$0 | \$0 |
| 9992 | Deficit Appropriation | | \$0 | \$0 | \$0 | \$0 |
| Fund Transfers Subtotal | | | \$0 | \$1,254 | \$6 | \$0 |
| Total Operating Budget Appropriations | | | \$8,271,756 | \$9,162,474 | \$9,302,795 | \$0 |



Special Warrant Articles

| Account | Purpose | Article | Appropriations for period ending 6/30/2022 (Recommended) | Appropriations for period ending 6/30/2022 (Not Recommended) |
|--|------------------------------|---------|---|---|
| 5251 | To Capital Reserve Fund | 05 | \$50,000 | \$0 |
| <i>Purpose: Fund Balance to Capital Reserve Fund</i> | | | | |
| 5251 | To Capital Reserve Fund | | \$0 | \$0 |
| 5252 | To Expendable Trust Fund | | \$0 | \$0 |
| 5253 | To Non-Expendable Trust Fund | | \$0 | \$0 |
| Total Proposed Special Articles | | | \$50,000 | \$0 |



2021
MS-26

Individual Warrant Articles

| Account | Purpose | Article | Appropriations for period ending 6/30/2022 (Recommended) | Appropriations for period ending 6/30/2022 (Not Recommended) |
|---|--------------------------|---|---|---|
| 0000-0000 | Collective Bargaining | 02 | \$44,050 | \$0 |
| | | <i>Purpose: Support Staff Collective Bargaining Agreement</i> | | |
| 2310 (840) | School Board Contingency | 03 | \$1,000 | \$0 |
| | | <i>Purpose: Establish Contingency Fund</i> | | |
| Total Proposed Individual Articles | | | \$45,050 | \$0 |



Revenues

| Account | Source | Article | Actual Revenues for Period ending 6/30/2020 | Revised Estimated Revenues for Period ending 6/30/2021 | Estimated Revenues for Period ending 6/30/2022 |
|---|---|---------|--|---|---|
| Local Sources | | | | | |
| 1300-1349 | Tuition | 06 | \$318,040 | \$127,000 | \$179,000 |
| 1400-1449 | Transportation Fees | | \$0 | \$0 | \$0 |
| 1500-1599 | Earnings on Investments | 06 | \$3 | \$1 | \$1 |
| 1600-1699 | Food Service Sales | 06 | \$35,181 | \$38,165 | \$38,165 |
| 1700-1799 | Student Activities | | \$0 | \$0 | \$0 |
| 1800-1899 | Community Services Activities | 06 | \$0 | \$0 | \$0 |
| 1900-1999 | Other Local Sources | 06 | \$254,701 | \$0 | \$180,000 |
| Local Sources Subtotal | | | \$607,925 | \$165,166 | \$397,166 |
| State Sources | | | | | |
| 3210 | School Building Aid | | \$0 | \$0 | \$0 |
| 3215 | Kindergarten Building Aid | | \$0 | \$0 | \$0 |
| 3220 | Kindergarten Aid | | \$0 | \$0 | \$0 |
| 3230 | Catastrophic Aid | 06 | \$41,090 | \$36,825 | \$20,000 |
| 3240-3249 | Vocational Aid | | \$0 | \$0 | \$0 |
| 3250 | Adult Education | | \$0 | \$0 | \$0 |
| 3260 | Child Nutrition | 06 | \$2,061 | \$1,335 | \$1,335 |
| 3270 | Driver Education | | \$0 | \$0 | \$0 |
| 3290-3299 | Other State Sources | | \$12,847 | \$85,200 | \$0 |
| State Sources Subtotal | | | \$55,998 | \$123,360 | \$21,335 |
| Federal Sources | | | | | |
| 4100-4539 | Federal Program Grants | 06 | \$179,926 | \$118,133 | \$110,001 |
| 4540 | Vocational Education | | \$0 | \$0 | \$0 |
| 4550 | Adult Education | | \$0 | \$0 | \$0 |
| 4560 | Child Nutrition | 06 | \$187,344 | \$110,500 | \$110,500 |
| 4570 | Disabilities Programs | | \$0 | \$0 | \$0 |
| 4580 | Medicaid Distribution | 06 | \$30,803 | \$20,000 | \$20,000 |
| 4590-4999 | Other Federal Sources (non-4810) | | \$1,420 | \$182,363 | \$0 |
| 4810 | Federal Forest Reserve | 06 | \$2,363 | \$0 | \$2,000 |
| Federal Sources Subtotal | | | \$401,856 | \$430,996 | \$242,501 |
| Other Financing Sources | | | | | |
| 5110-5139 | Sale of Bonds or Notes | | \$0 | \$0 | \$0 |
| 5140 | Reimbursement Anticipation Notes | | \$0 | \$0 | \$0 |
| 5221 | Transfers from Food Service Special Revenues Fund | | \$0 | \$0 | \$0 |
| 5222 | Transfer from Other Special Revenue Funds | | \$0 | \$0 | \$0 |
| 5230 | Transfer from Capital Project Funds | | \$0 | \$0 | \$0 |
| 5251 | Transfer from Capital Reserve Funds | | \$0 | \$0 | \$0 |
| 5252 | Transfer from Expendable Trust Funds | | \$0 | \$0 | \$0 |
| 5253 | Transfer from Non-Expendable Trust Funds | | \$0 | \$0 | \$0 |
| 5300-5699 | Other Financing Sources | | \$0 | \$0 | \$0 |
| 9997 | Supplemental Appropriation (Contra) | | \$0 | \$0 | \$0 |
| 9998 | Amount Voted from Fund Balance | 05 | \$0 | \$0 | \$50,000 |
| 9999 | Fund Balance to Reduce Taxes | | \$0 | \$0 | \$0 |
| Other Financing Sources Subtotal | | | \$0 | \$0 | \$50,000 |
| Total Estimated Revenues and Credits | | | \$1,065,779 | \$719,522 | \$711,002 |



Budget Summary

| Item | Period ending 6/30/2022 |
|---|------------------------------------|
| Operating Budget Appropriations | \$9,302,795 |
| Special Warrant Articles | \$50,000 |
| Individual Warrant Articles | \$45,050 |
| Total Appropriations | \$9,397,845 |
| Less Amount of Estimated Revenues & Credits | \$711,002 |
| Less Amount of State Education Tax/Grant | \$0 |
| Estimated Amount of Taxes to be Raised | \$8,686,843 |

NOTES

NOTES

2021
DATES TO REMEMBER

- January 5:** **Pemi-Baker Budget Hearing-**
6:30 PM at Plymouth Regional High School
- January 25:** **Budget Hearing # 1 for the Town of Plymouth** – 6:00 PM at the Town Hall
- February 1:** **Budget Hearing for Plymouth Elementary School District** –
7:00 PM at the Elementary School
- February 2:** **Annual Pemi-Baker Regional School District Meeting --**
Deliberative session only – 6:30 PM at Plymouth Regional High School
(Voting on budget will take place on March 9th) - Town Election Day at the
Plymouth Elementary School (RSA 40:13)
- February 4:** **Budget Hearing # 2 for the Town of Plymouth** – 6:00PM at the Town Hall
- February 27:** **1st Deliberative Session – 1:00PM – Virtual on the Town of Plymouth website.**
- March 1:** **Annual Plymouth Elementary School District Meeting –**
The annual meeting to vote on the Plymouth Elementary School District
FY 2021/ 2022 budget. Plymouth Elementary School - 7:00 PM
- March 6:** **2nd Deliberative Session – 1:00PM – Virtual on the Town of Plymouth website.**
- March 9** **Annual Town - Election Day** – at Plymouth Elementary
School - 8:00 AM - 7:00 PM
- March 9:** **Voting on Pemi-Baker School District Budget** – RSA 40:13 –
Plymouth Elementary School – 8:00 AM – 7:00 PM
- March 11:** **Annual Plymouth Village Water and Sewer District Meeting**
PVWSD Office, 227 Old North Main St. - 6:00 PM
- April 1:** All real property assessed to owner this date.
- April 15:** Last day for veterans to file for permanent tax credit with the Selectmen’s Office.
- April 15:** Last day for eligible residents to file for permanent elderly exemption and/or
blind exemption with the Selectmen’s Office.
- April 15:** Last day to file Current Use application with Selectmen’s Office.
- April 17:** **Ballot Voting on Warrant Articles # 2 through # 19**
Plymouth Elementary School – 9:00AM to 12:00PM
- April 30:** Dog tax due. Licenses available from the Town Clerk with proof of
rabies vaccination.

