



IERASG 2021

XXVII International Evoked Response
Audiometry Study Group
Biennial Symposium

online conference
14th June – 9th July 2021

<https://IERASG21.com>

General Information

Registration

Registration for participation in the online symposium is via the conference homepage, which can be reached via the following link: <https://IERASG21.com>

All participants must register to receive individual access to all live events and sessions. The access data will be sent by email immediately after registration and payment. Access will be granted via the email address (user) as well as an individual password, which cannot be transferred to other persons.

The access data allows the participation in all live events as well as all online sessions. The recorded lectures and all submitted contributions are available online to all registered participants during and for up to 3 months after the symposium. This ensures that you will not miss any contribution of the symposium!

Abstract submission

Abstracts for oral presentations or posters must be submitted latest by **April 30, 2021**. The abstracts can contain approximately 3000 characters and should not exceed one printed page. Please use the following file as a sample for your preparation: *IERASG21-abstract_template.docx* (see attachment).

The file name should be as follows: *Name_surname_topic.docx*

To submit your abstract, please upload your word-file via the following link:

<https://data.ierasg21.com/s/87R5ijjnZtit77e>

Within 4 weeks the program committee will decide on the acceptance of your contribution and inform all participants by email. The final program will be available latest until May 21, 2021 and will be published on our conference platform. The abstracts are available to all participants on our conference platform and will be published in our digital congress book.

Live Presentations

If you are an invited speaker (45 min plus 15min discussion) or your free paper is accepted as a live presentation (10min plus 5min discussion), the session moderator will contact you at least 4 weeks before the start of the conference and invite you to an individual Zoom meeting to be prepared for the session and live broadcast.

Make sure you have a secure and sufficiently fast internet connection at home or in your office, an up-to-date operating system and browser (Windows 10, Microsoft Edge), a good webcam, microphone or headset. Good lighting of the speaker as well as an interesting background should also be taken care of.

To ensure that the live session runs smoothly or you feel more confident, it makes sense to record the presentations before the live session. If technical problems occur during the broadcast, the moderator can very quickly show the recorded contribution. The technical details for the recording will be discussed in detail with all live presenters during the training session.

To upload your presentation as audio powerpoint (*.pptx) or video (*.mp4) use the following link:

<https://data.ierasg21.com/s/87R5ijjnZtit77e>

Live Chat and live discussion

During the presentation, the audience can ask questions to the speaker in the live chat of our conference platform. All questions will be collected by the moderators and can be answered and discussed live after the presentation. Furthermore, the questions can also be sent to the speakers via email. The presenter does not see the questions and can therefore fully concentrate on her/his contribution without being distracted.

Poster and student sessions

All accepted posters will be shown in free posters and student sessions. For this purpose, the posters must be uploaded in pdf format via the following link at least 4 weeks before the start of the conference:

<https://data.ierasg21.com/s/87R5ijjnZtit77e>

Additionally, the posters can be presented by the authors in the form of short talks (max. 3 min, 3 images). These presentations also have to be uploaded (*.pptx or *.mp4) via the above mentioned link until 4 weeks before the beginning of the conference.

All posters will be presented by the moderators and at the end of the session there will be the possibility for live discussion of the contributions. All presenters will receive a separate invitation to a Zoom meeting for this purpose.

Live discussion and meet the experts

We will offer the opportunity for all students, to discuss their work and ideas in more detail with the experts in the field and to network after the session. All presenting students will receive a separate invitation to a Zoom meeting for this purpose.

Student awards

All conference attendees will have the opportunity to vote on the best student presentations.

Exciting prizes will be awarded at the end of the conference during the closing ceremony for the best contributions!

Recording of live presentations

All live contributions will be recorded so that they are available to all conference participants from the different time zones around the globe for up to 3 months after the conference in our password-protected conference platform. For this purpose, we will obtain your consent prior to the live session. Without this consent we will not make the contributions available.